

BA2 UNCERTIFIED BUILDING PERMIT APPLICATION

CHECKLIST - DWELLINGS

395 Fitzgerald Street PO Box 613 NORTHAM WA 6401 P: (08) 9622 6100 F: (08) 9622 1910 E: records@northam.wa.gov.au W: www.northam.wa.gov.au

SHIRE OF NORTHAM ★ Climate Zone 4 ★ Region A1 ★ Earthquake Zone			
NEW DWELLINGS, RENOVATIONS OR ADDITIONS (Class 1a)			
INFORMATION REQUIRED TO BE ATTACHED TO YOUR APPLICATION YES	I/A		
PROVIDE ONE HARDCOPY or ELECTRONIC COPY OF ALL DOCUMENTS (via email, CD, USB)			
Please tick applicable Reference Ref			
Briz Form (Application Form) Fully Completed and Cigned			
Infrastructure Permit Application Form (applicable to all works > \$20 000 value & all earthworks)			
BA20 Form (Adversely Affecting Other Land) Fully Completed (if required) Copy of Owner Builder Permit (Owner Builder works > \$20000 in value)			
Copy of Development Approval (if required)			
Home Indemnity Insurance Certificate (Works over \$20 000 in Value)			
CTF Levy form completed (Can be filled out at the Shire or done online) (works > \$20000 in value)			
Bushfire Assessment (if applicable) Refer to the DFES website for bushfire prone areas			
Heritage Approval (if applicable)			
Septic Approval issued by the Shire (if applicable)			
Specification and any Addenda's			
Termite Treatment Details			
Energy Efficiency Report/Certification Note: Northam townsite is in Climate Zone 4			
Site Classification Report (Soil Classification – provided by a Structural Engineer)			
Plans			
SITE PLAN to scale (minimum scale 1:500) showing:			
 Boundaries and position of the block, Street Names and Contours 			
2. Location of proposed development with boundary clearances (setbacks) clearly marked			
3. Location of existing structures incl. retaining walls and septic details including setback dimensions			
4. Proposed Finished Floor Level (FFL) and Finished Ground Level (FGL)			
5. North point			
6. Extent of earthworks			
7. Proposed vehicular access and crossover			
8. Location of easements and any services			
FLOOR PLANS to scale (minimum scale 1:100) showing:			
1. All Dimensions including room sizes			
2. All Rooms labelled			
3. Window and Door sizes, types and direction of opening			
4. Roof Lines			
ELECTRICAL PLAN showing:			
1. Exhaust fans, Smoke Alarms and Lighting			
ELEVATION DRAWINGS showing:			
1. Natural ground level, Proposed finished floor level and ground level			
 Ceiling height, Roof Ridge height and Roof Pitch 			
3. Retaining wall heights and details			
4. Wall and Roof Cladding details			
 Vial and Root Cladding details Location of all doors and windows 			
STORMWATER PLAN - Must Comply with the Shire's Stormwater Management Information Sheet			
available on the website and is TO BE APPROVED BY THE SHIRE'S ENGINEERING SERVICES PRIOR TO ISSUE OF A BUILDING APPROVAL			
1. Location and method of stormwater retention/disposal			
Document No: DS-CL-02 BA2 Dwelling Application Checklist_V3	—		

Document No: DS-CL-02 BA2 Dwelling Application Checklist_V3 G:\3. Development Services\SHARED DEVELOPMENT SERVICES\Template Form & Info Sheets\Building\3. CHECKLISTS\Word Versions\DS-CL-02 BA2 Dwelling Application Checklist_V3.docx 1



BA2 UNCERTIFIED BUILDING PERMIT APPLICATION

CHECKLIST - DWELLINGS

395 Fitzgerald Street PO Box 613 NORTHAM WA 6401 P: (08) 9622 6100 F: (08) 9622 1910 E: records@northam.wa.gov.au W: www.northam.wa.gov.au

DETAILE	D CROSS SECTIONS showing:		
1. Fc	ooting, Wall, Ceiling, Eaves and Roof Details		
PLANS TO	D BE INK SIGNED BY A PRACTISING STRUCTURAL ENGINEER:		
1. Fo	ooting/Slab Layout and details		
2. W	all Framing Details including Bracing, Lintels and Tie Down details		
3. Ro	oof Framing Details including Bracing and Tie Down details		
4. Re	etaining Wall Details		
5. St	atement Of Compliance to Australian Standard 1170.4 For Seismic Actions		
6. St	atement Of Compliance to Australian Standard 1170.2 Or AS4055 For Wind Actions		
7. St	atement of Compliance for all other relevant Australian Standards		
FEES to	be Paid:		
CTF levy	(for work > \$20 000 in value)		
	construction (inc. GST) \$ x 0.2% = \$		
	Services Levy Fee (all applications)		
	construction (inc. GST) \$ x 0.137% = \$ (minimum fee \$61.65)		
	d Building Application Fee		
	construction (inc. GST) $x 0.32\% = $ (minimum fee 110.00)		
	ture Bond for potential rectification of the Shire's infrastructure alue of works is over \$20 000 or Earthworks any value)		
	ture Permit Application Fee - \$190.00 if bond is applicable		
mnastruc	TOTAL		
I (enter name	e) being the applicant for this permit, acknowledge the	nat should	
	ation marked as included, not actually be included, the application will become an incomplete appl	lication and	
therefore r	nay be returned without assessment.		
Signed:	Date:		
5			
PLEASE (COMPLETE THIS SECTION IF PAYING BY CREDIT CARD		
Name as shown on Card			
Amount \$.	Expiry Date/ CCV		
	S MUST BE PAID IN FULL BEFORE A BUILDING APPLICATION WILL BE ACCEPTED		
OFFICE U	SE ONLY		
Receiving			
	officer name:		
	officer name:		
NOTES:			
<u>NOTES:</u> 1.	This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the	correct	
1.	This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the information in your application.		
	This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the	please	
1.	This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the information in your application. To ensure that your building application complies with required development approval and the Shires planning strategies	please ent.	
1. 2.	This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the information in your application. To ensure that your building application complies with required development approval and the Shires planning strategies contact the Shire of Northam's Planning Department and arrange a suitable time for an Officer to assess your development is the Applicant's responsibility to ensure that a building permit has been issued before commencement of building work	please nt. <s. building<="" td=""></s.>	
1. 2. 3.	This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the information in your application. To ensure that your building application complies with required development approval and the Shires planning strategies contact the Shire of Northam's Planning Department and arrange a suitable time for an Officer to assess your development lt is the Applicant's responsibility to ensure that a building permit has been issued before commencement of building work without a required permit may incur a fine of up to \$50 000 for a first offence.	please nt. <s. building<="" td=""></s.>	
1. 2. 3. 4.	This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the information in your application. To ensure that your building application complies with required development approval and the Shires planning strategies contact the Shire of Northam's Planning Department and arrange a suitable time for an Officer to assess your development lt is the Applicant's responsibility to ensure that a building permit has been issued before commencement of building work without a required permit may incur a fine of up to \$50 000 for a first offence. Where a new septic system is proposed or changes are required to the existing system a Septic Tank Approval is require approval of a Building Permit. Please contact the Shire's Health Department for further information.	please nt. <s. building<="" td=""></s.>	
1. 2. 3. 4.	This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the information in your application. To ensure that your building application complies with required development approval and the Shires planning strategies contact the Shire of Northam's Planning Department and arrange a suitable time for an Officer to assess your development lt is the Applicant's responsibility to ensure that a building permit has been issued before commencement of building work without a required permit may incur a fine of up to \$50 000 for a first offence. Where a new septic system is proposed or changes are required to the existing system a Septic Tank Approval is require approval of a Building Permit. Please contact the Shire's Health Department for further information.	please nt. ks. Building	

Document No: DS-CL-02 BA2 Dwelling Application Checklist_V3 G:\3. Development Services\SHARED DEVELOPMENT SERVICES\Template Form & Info Sheets\Building\3. CHECKLISTS\Word Versions\DS-CL-02 BA2 Dwelling Application Checklist_V3.docx 2