

# BA2 UNCERTIFIED BUILDING APPLICATION CHECKLIST

395 Fitzgerald Street  
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SHIRE OF NORTHAM ★ Climate Zone 4 ★ Region A1 ★ Earthquake Factor  $z = 0.14$  Grass Valley  $z = 0.15$

SHEDS/CARPORTS/PATIO/RETAINING WALL (CLASS 10a or 10b)

INFORMATION REQUIRED TO BE ATTACHED TO YOUR APPLICATION	YES	N/A
<b>ONE (1) HARDCOPY or ELECTRONIC COPY OF THE FOLLOWING:</b>	Please tick applicable box	
BA2 Form (Application Form) Fully Completed and Signed		REQD
Verge Permit Application Form (applicable to all permits within townsites valued over \$20 000)		
BA20 Form (Adversely Affecting Other Land) Fully Completed (if required)		
Proof of Builder's Registration or Copy of Owner Builder Permit (works over \$20000 in Value)		
Copy of Planning Approval and approved plans (if required)		
Current Certificate of Title, Registered Plan and any applicable Caveats (see Landgate)		
Home Indemnity Insurance Certificate (Works over \$20 000 in Value where applicable)		
BCITF Levy form completed (Can be filled out at the Shire or done online) (Works over \$20000)		
Bushfire Assessment (if applicable)		
Heritage Approval (if applicable)		
Septic Approval issued by the Shire (if applicable)		
<b>PROVIDE TWO (2) COPIES OR AN ELECTRONIC COPY OF THE FOLLOWING:</b>		
Termite Treatment Details if Applicable		
Specification and any Addenda's		
Site Classification Report (Soil Classification)		
<b>Plans (All plans are required to be supplied)</b>		
<b>SITE PLAN to scale (minimum scale 1:500) showing:</b>		
1. Boundaries and position of the block, Street Names and Contours 2. Location of proposed development with boundary clearances (setbacks) clearly marked 3. Location of existing structures incl. retaining walls and septic 4. Proposed Finished Floor Level (FFL) and Finished Ground Level (FGL) 5. North point 6. Extent of earthworks 7. Location of easements and any services		
<b>FLOOR PLANS to scale (minimum scale 1:100) showing:</b>		
1. All Dimensions including any room sizes 2. Window and Door Sizes incl. type 3. Roof Lines		
<b>ELEVATION DRAWINGS showing:</b>		
1. Natural ground level 2. Proposed finished floor and ground level 3. Ceiling height, Roof Ridge height and Roof Pitch 4. Retaining wall heights and details if applicable 5. Wall and roof Cladding details 6. Location of all doors and windows		
<b>STORMWATER PLAN</b>		
1. Location and method of stormwater retention/disposal		
<b>DETAILED CROSS SECTION showing:</b>		
1. Footing, Wall, Ceiling, Eaves and Roof Details		
<b>PLANS TO BE INK SIGNED BY A PRACTISING STRUCTURAL ENGINEER:</b>		
1. Footing/Slab Layout and details		

2. Wall Framing Details including any Bracing, Lintels and Tie Down details
3. Roof Framing Details including any Bracing and Tie Down details
4. Retaining Wall Details if applicable
5. Statement Of Compliance To Australian Standard 1170.2 Or AS4055 For Wind Actions
6. Statement of Compliance for all other relevant Australian Standards
7. Importance Level to comply with the BCA

#### FEES to be Paid:

BCITF levy (for Work over \$20 000 in Value)	
Value of construction (inc. GST) \$            x 0.2% = \$	
Building Services Levy Fee (all applications)	
Under \$45,000 - \$61.65	
Over \$ 45,000 Value of construction (inc. GST) \$            x 0.137% = \$	
Uncertified Building Application Fee	
Value of construction (inc. GST) \$            x 0.32% = \$                            (minimum fee \$ 97.70)	
Bond for potential rectification of footpath/kerb/verge/stormwater (\$1000 if in a townsite and value of works over \$20 000)	
Verge Application Fee - \$183.00 if in a townsite and value of works over \$20 000	
<b>TOTAL</b>	

I (enter name) \_\_\_\_\_ being the applicant for this permit, acknowledge that should any information marked as included, not actually be included, the application will become an incomplete application and therefore may be returned without assessment.

Signed:

Date:

#### OFFICE USE ONLY

Receiving officer name:

Signed:

Date:

ASSESSMENT NUMBER

APPLICATION NUMBER

#### ALL FEES MUST BE PAID IN FULL BEFORE A BUILDING APPLICATION WILL BE ACCEPTED

#### NOTES:

1. This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the correct information in your application.
2. To ensure that your building application complies with required development approval and the Shires planning strategies please contact the Shire of Northam's Planning Department and arrange a suitable time for an Officer to check your proposed works.
3. It is the Applicant's responsibility to ensure that a building permit has been issued before commencement of building works. Building without a required permit may incur fines of up to \$50 000 for a first offence.
4. Fees may be subject to change.