



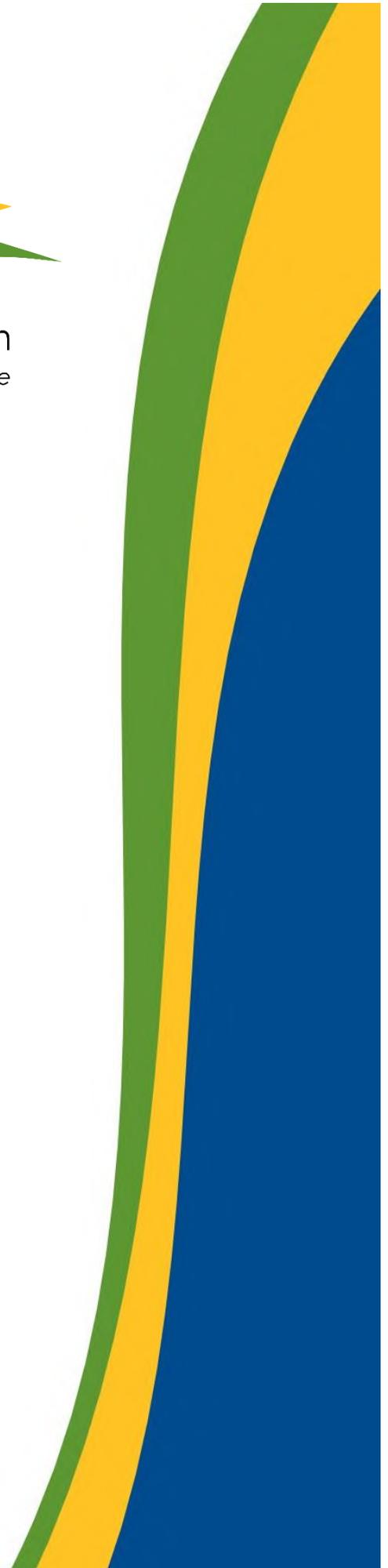
Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Agenda

Ordinary Council Meeting

17 April 2019



NOTICE PAPER
Ordinary Council Meeting
17 April 2019

President and Councillors

I inform you that an Ordinary Council meeting will be held in the Council Chambers, located at 395 Fitzgerald Street, Northam on Wednesday, 17 April 2019 at 5:30pm.

There will be a Forum meeting held in the Council Chambers on Wednesday, 10 April 2019 at 5:30pm to discuss the contents of this agenda.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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1. DECLARATION OF OPENING

2. ATTENDANCE

Council:

Shire President

Deputy Shire President

Councillors

C R Antonio

M P Ryan

J E G Williams

R W Tinetti

S B Pollard

A J Mencshelyi

T M Little

J Proud

C P Della

Staff:

Chief Executive Officer

Executive Manager Engineering Services

A/Executive Manager Development Services

Executive Manager Community Services

Executive Manager Corporate Services

Executive Assistant – CEO

Coordinator Governance / Administration

J B Whiteaker

C D Kleynhans

C B Hunt

R Rayson

C Young

A C McCall

C F Greenough

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Cr J E G Williams has been granted leave of absence from 11 April 2019 to 29 April 2019 (inclusive).

Cr C L Davidson has been granted leave of absence from 9 April 2019 to 16 May 2019 (inclusive).

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

<u>Visitations and Consultations</u>	
18/03/19	Radio Interviews regarding winning right to host 2021 World's Women's Ballooning Championships
21/03/19	Local Emergency Management Committee Meeting - Northam
22/03/19	Community event – Respect to Christchurch Victims - Northam
22/03/19	Central Regional TAFE Graduation and Awards Evening Northam
22/03/19	Community event at Village Green - Northam
29/03/19	Laurie Graham Office Official Opening - Northam
29/03/19	Community event at Village Green - Northam
30/03/19	Northam Link Theatre Production
01/04/19	MMM Radio Interview - Northam
06/04/19	Lions Markets- Northam
06/04/19	Northam Motorsport Festival – Two days
09/04/19	Avonvale Primary School Anzac Day Service - Northam
10/04/19	Northam Primary School Anzac Day Service
11/04/19	Regional Capitals Alliance Meeting - Perth
12/04/19	AVAS Fred Killick Award Opening Night - Northam
15/04/19	MMM Radio Interview - Northam
15/04/19	Mayor's and President's Forum - Perth
16/04/19	Agribusiness Graduation for CSU Degree Students - Muresk
<u>Upcoming Events</u>	
19/04/19	Start of Easter Weekend – includes and up to Monday 22 nd April
25/04/19	ANZAC Dawn Service - Northam
25/04/19	ANZAC Service - Grass Valley
25/04/19	ANZAC Day Parade and Service - Northam
26/04/19	Avon-Midland Country Zone meeting - Goomalling
26/04/19	Citizenship Ceremony
29/04/19	MMM Radio Interview - Northam
04/05/19	Lions Markets - Northam
12/05/19	Mother's Day
13/05/19	MMM Radio Interview - Northam

Operational Matters:

Shire of Northam Heritage Enhancement Fund

With the recent media announcement around the granting of just over \$10,000 toward work on the old GJ Coles Building located at 178 Fitzgerald Street Northam, it is a reminder that the Shire of Northam remains committed to assisting the CBD in being strong and vibrant. By availing of this grant, business or property owners of buildings in the Northam CBD can help preserve our unique history for generations to come.

Developments

Apart from those mentioned in "Strategic Matters" below, there are a number of developments across the Shire. Keep your eyes open for these as they come to fruition. These include both Shire and Private activities.

Shire of Northam Events

Announced in late March, Northam has been the successful bidder to host the 5th World Women's Ballooning Championships in 2021. This bid was a collaboration of Northam Ballooning Events (Inc.).

This is a major coup for the Shire and will be the first time that this event will be held outside of the Northern Hemisphere. We will have a great opportunity to showcase both the Shire and the wider Avon Valley.

In case you missed it, here is a link to the winning bid video shown on social media.

<https://www.facebook.com/shireofnortham/videos/516416698763497?sfns=m>
[o](#)

Strategic Matters:

Major Projects

The Youth Precinct located at the corners of Peel Terrace and Chidlow Street has now been completed. This fantastic facility will not only provide more activities for youth, but also for families.

With the construction of the Aquatic Centre continuing on schedule, the Shire of Northam is looking at ways to connect this and the Youth Precinct, making the entire Jubilee Location a place for families and activity.

5. PUBLIC QUESTION TIME

5.1 PUBLIC QUESTIONS

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

8. APPLICATION FOR LEAVE OF ABSENCE

RECOMMENDATION

That Council grant Cr A J Mencshelyi leave of absence from 1 May 2019 to 30 June 2019 (inclusive).

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 20 MARCH 2019

RECOMMENDATION

That the minutes of the Ordinary Council meeting held on Wednesday, 20 March 2019 be confirmed as a true and correct record of that meeting.

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 10 APRIL 2019

RECOMMENDATION

That Council receive the notes from the Council Forum meeting held Wednesday, 10 April 2019.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

11. REPORTS OF COMMITTEE MEETINGS

11.1 ART ADVISORY COMMITTEE MEETING HELD ON 7 MARCH 2019

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes from the Art Advisory Committee meeting held on 7 March 2019.

Adoption of Recommendations:

RECOMMENDATION

That Council:

1. Accepts the nomination of Anita Franklin to fill the vacant position of Community Representative on the Shire of Northam Art Advisory Committee;
2. Accepts the progress made towards photographing and displaying the Art Collection for display on the website. The photographing of the remaining artworks for display on the website will continue to be a priority;
3. Note the proposed Wundowie Community Art Project is being developed for future implementation;
4. Defer a decision on the purchase of the F Batty artwork until further details on the artwork and proposed purchase price are obtained; and
5. Investigate that a formal approach be made to the ANZ Bank for 6 works of art to be put on display.



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

MINUTES

ART ADVISORY COMMITTEE

7 March 2019

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019

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ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



1. DECLARATION OF OPENING

Chairperson Cr Steven Pollard declared the meeting open at 4:00pm

2. ATTENDANCE

Committee:

Chairperson
Councillor
Councillor
Community Member
Community Member
Avon Valley Arts Society

Cr Steven Pollard
Cr Julie Williams
Cr Michael Ryan
Ms Trish Hamilton
Mr Michael Letch
Mr Cliff Simpson

Staff:

Executive Manager Community Services
Community Development Officer
Community Services Administration

Ross Rayson
Jaime Hawkins
Jordyn Budas

2.1. APOLOGIES

Nil.

2.2. APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Nomination for Position of Community Representative on Art Advisory Committee	5.1	Cr Steven Pollard	Impartially	Knows Nominee
Nomination for Position of Community Representative on Art Advisory Committee	5.1	Cliff Simpson	Impartially	Knows Nominee

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD

RECOMMENDATION

Minute No: AR.090

Moved: Cr Julie Williams

Seconded: Trish Hamilton

That the minutes of the Northam Art Committee meeting held 13th September 2018 be confirmed as a true and correct record of that meeting.

CARRIED 5/0

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



5. COMMITTEE REPORTS

5.1 Nomination for Position of Community Representative on Art Advisory Committee

Address:	
Owner:	Shire of Northam
File Reference:	
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Ross Rayson, Executive Manager Community Services
Voting Requirement	Simple Majority

BRIEF

Under the Art Advisory Committee Terms of Reference there is provision for three Community Representatives on the Committee. There are currently two of these position filled. A nomination has been received from for the vacant position of Community Representative.

ATTACHMENTS

Attachment 1: Nomination Form Anita Franklin

BACKGROUND / DETAILS

Anita Franklin has previously been serving on the Committee as the AVAS Representative. The position of AVAS Representative is now held by Cliff Simpson, following the AVAS AGM. Anita has now nominated for the vacant community representative position.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 2 Community Well Being

Outcome 2.2 There are a variety of recreation and leisure activities for all ages, across the Shire of Northam

Objective: Facilitate the provision of varied cultural and artistic activities

Financial / Resource Implications

Council has an annual budget allocation for the ongoing management and maintenance of the art collection.

Legislative Compliance

N/A

Policy Implications

Art Advisory Committee Terms of Reference

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



The committee shall consist of elected members, designated Shire of Northam employees and community members as follows:

- Three (3) Elected Members;
- One (1) Representative from Avon Valley Art Society (AVAS)
- Up to three (3) community representatives (to be invited by way of public advertisement).

Stakeholder Engagement / Consultation

The position was advertised via the Avon Valley Advocate, Shire of Northam website and Shire of Northam Facebook.

Risk Implications

- Reputational – Low
 - There is low reputational risk as Council is complying with the Committee terms of Reference
- Financial - Low
 - There are no additional costs associated with the appointment of the Committee member
- Compliance - Low
 - Council is appointing members of the committee as per the Committee Terms of Reference
- Legal – Low
 - There is no legal risk by adopting this recommendation

OFFICER'S COMMENT

Council first advertised for an additional Community Representative in July 2018 with no nominations received. With the position still vacant it is recommended that the committee accept the nomination.

RECOMMENDATION

Minute No: AR.091

Moved: Cr Julie Williams

Seconded: Michael Letch

That Council accepts the nomination of Anita Franklin to fill the vacant position of Community Representative on the Shire of Northam Art Advisory Committee.

CARRIED 6/0

ART ADVISORY COMMITTEE MEETING MINUTES
 7 March 2019

ATTACHMENT 1:

Committee Nomination Form



- Complete your contact details:

Title: Mr Mrs Ms

First Name: Surname: Click here to enter text.

Street Address: Click here to enter text.

Postal Address: Click here to enter text.

Suburb/Town: Click here to enter text.

Home Phone: Click here to enter text. Mobile: Click here to enter text.

Work: Click here to enter text.

Email: Click here to enter text.
- Please indicate which Committee you wish to nominate for:

Click here to enter text.
- Please indicate if you are already on, or previously on this Committee or another Council Committee? If so please state the Committee below:

Click here to enter text.
- Tell us why you would like to join this Committee:

Click here to enter text.
- Are you a member of any other Community or Cultural Organisations? If so, please list your membership status. (e.g. Northam Historical Society):

Click here to enter text.

CERTIFICATE
 I, the undersigned, certify that:

I have read and understand the Terms of Reference for the Click here to enter text. Committee.

The statements in this nomination form, are true and correct to the best of my knowledge, information and supporting material are my own work.

I give permission for Council to verify statements outlined on this form.

Signature: Date:

Name: Click here to enter text.

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



Cr Ryan entered at 4:10pm

5.2 Update of Artworks display on Shire website

Address:	
Owner:	Shire of Northam
File Reference:	
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Ross Rayson, Executive Manager Community Services
Voting Requirement	Simple Majority

BRIEF

The Art Advisory Committee are wishing to give the public more opportunities to engage with the Shire's Art Collection. One method in which the Shire is making the artworks more accessible to the public is through the display of high quality digital images of the artworks on the Shire of Northam website.

ATTACHMENTS

Nil

BACKGROUND / DETAILS

85 artworks from the Shire of Northam Art Collection have now been photographed and uploaded to the Shire of Northam website for public viewing. Included on the website along with the image of the artworks are the provenance details as per the most recent valuation. The Art Collection has been arranged on the website under the category headings of 'The Claude Hotchin Bequest', 'Shire of Northam Art Prize Acquisitions', and 'Other Donations and Acquisitions'.

The remaining artworks to be photographed and uploaded to the website are those that are currently displayed at the Northam Library, Northam Visitors Centre and Killara Respite Centre or where the location of the artwork is currently unknown.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 2 – Community Wellbeing

Outcome: 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities.

Financial / Resource Implications

There is an annual budget allocation for the management and maintenance of the art collection

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



Legislative Compliance

Nil

Policy Implications

Nil

Stakeholder Engagement / Consultation

N/A

Risk Implications

There is a minor risk that the artwork could be damaged if relocated to the proposed location.

- Reputational – Low
 - Decisions regarding the display of artworks are within the provisions of the Committee's Terms of Reference.
- Financial - Low
 - No direct costs associated with the display of artworks on Shire website, although indirect costs occurred through staff time.
- Compliance - Low
 - Display of the artwork is as per the Committee Terms of Reference
- Legal – Low / Moderate / High (select)
 - There is no legal risk by adopting this recommendation

OFFICER'S COMMENT

Shire Officers are making progress in regards to the display of artworks on the Shire website.

RECOMMENDATION

Minute No: AR.092

Moved: Ms Trish Hamilton

Seconded: Cr Julie Williams

That Council accepts the progress made towards photographing and displaying the Art Collection for display on the website. The photographing of the remaining artworks for display on the website will continue to be a priority.

CARRIED 6/0

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



5.3 Wundowie Public Art (Mural) Project

Address:	
Owner:	Shire of Northam
File Reference:	
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Ross Rayson, Executive Manager Community Services
Voting Requirement	Simple Majority

BRIEF

The Shire of Northam have been approached by the SGT Jamie Cresswell Officer in Charge of the Wundowie Police Station about having the young people in town involved in the painting of a mural on the large water tank on the Wundowie Oval, which is recurrently targeted by graffiti.

ATTACHMENTS

N/A

BACKGROUND / DETAILS

SGT Cresswell believes the graffiti is the work of young people in town and when the Shire paints over the graffiti in grey paint, it leaves a "blank canvas" for them to do it again. Case studies indicate that murals and credible street art helps to prevent graffiti with taggers more likely to respect the work of the artist and not tag over the artworks. Street art (or murals) are being used as a crime prevention strategy in many areas across Australia, such as Sydney and Melbourne and can also be a powerful youth engagement tool, developing young artists' skills and increasing their community pride and ownership (Irons, 2009).

Shire Officers have been working towards facilitating a youth art project which would culminate in the painting of the Wundowie water tank. This project is currently in the very early planning phase. The project is likely to entail skills development for the young artists, followed by workshopping the final design and painting of the water tank.

Shire Officers are bringing this proposed project to the attention of the Art Advisory Committee in accordance with the Shire Art Policy, to provide to provide direction for all art in the Shire including public art, including murals and street art.

CONSIDERATIONS

Strategic Community / Corporate Business Plan
Theme Area

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



Outcome: 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.
Objective: Facilitate the provision of varied cultural and artistic activities.

Financial / Resource Implications

This project will be funded through Community Safety and not the Art Collection budget.

Legislative Compliance

N/A

Policy Implications

Shire of Northam Art Policy

- Public Art
 - a. Artwork commissioned or acquired for the outdoors, such as a sculpture or built form, will be included as part of the Shire of Northam Art Collection.
 - b. Public art sites should be significant or strategically important public places, with visibility and/or accessibility and the site must be in public ownership. Sites that may be selected should be:
 - Highly visible to the community
 - Places of high pedestrian activity
 - Places of high recreational activity
 - Places of civic importance and/or cultural significance.
 - c. Public art will be acquired either by acquisition, commission or bequest.
 - d. Public artworks are to be robust in nature, needing minimal maintenance over the first 10 year period, except where a temporary installation work is specifically commissioned.

Stakeholder Engagement / Consultation

Stakeholder engagement and consultation is currently being undertaken.

Risk Implications

- Reputational – Low / Moderate / High (select)
 - o Detail reasoning.
- Financial - Low
 - o It is intended that this project will be partially funded through external grants and Community Safety Budget funds.
- Compliance - Low
 - o Acceptance of this recommendation is compliant with the Shire's Art Policy
- Legal – Low
 - o There is no legal risk by adopting this recommendation

OFFICER'S COMMENT

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



This potential project was proposed as a Community Safety initiative, however in accordance with the Shire's Art Policy is being brought to the attention of the Art Collection Committee. External grant funding is likely to be sought, with remaining funds to be allocated from the Community Safety budget.

DISCUSSION

Proposed to look into getting a professional artist to do the work on the Wundowie Water tank, and Trish Hamilton go along to be mentored and someone to go with her so we then can understand how to measure the use of how much paint etc would be needed. However, also looking in to using the community i.e Vai Seagrim and the young people as well to get them to help, as in the past they have done work and it hasn't been tagged.

RECOMMENDATION

Minute No: AR.093

Moved: Cr Michael Ryan

Seconded: Cr Williams

Council to note the proposed Wundowie Community Art Project is being developed for future implementation.

CARRIED 6/0

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



5.4 Offer of artwork available for purchase

Address:	
Owner:	Shire of Northam
Applicant:	
File Reference:	2.1.3.2
Reporting Officer:	Jaime Hawkins
Responsible Officer:	Ross Rayson Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority

BRIEF

The Shire have been contacted to ascertain interest in purchasing a painting by F Batty.

ATTACHMENTS

Attachment 2: Email and Photographs of artwork

BACKGROUND / DETAILS

The artist F Batty is believed to be a former resident of the Northam area and has one existing artwork contained within the Shire's Art Collection. The existing artwork, 'The Residency Northam 1904', was acquired through donation from Christopher Stevens and is valued at \$660. Details of the subject of the artwork offered for purchase and the proposed sale price are unknown. The artwork is unframed and said to be in excellent condition.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area

Outcome: 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities.

Financial / Resource Implications

Council has an annual budget allocation for the ongoing management and maintenance of the art collection.

Legislative Compliance

N/A

Policy Implications

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



Shire of Northam Art Policy

- Acquisition and Development
 - The Shire of Northam will not be bound to acquire any artwork or accept any donations.
 - All acquisitions will be made on the advice and recommendation of the Shire of Northam Art Advisory Committee.
 - New acquisitions will primarily be from artists living and working in the Shire of Northam and surrounding districts.
 - Consideration will be given to public safety, display, storage, conservation and transport issues of a potential acquisition.
 - Artwork acquisition and donation, including public art will be considered based on the following criteria:
 - Excellence – quality of design and execution based on conceptual rationale and innovation;
 - Diversity – range of media catering to a diverse audience;
 - Originality – will not accept reproductions;
 - Feasibility – affordability and long-term cultural value or investment potential;
 - Location – appropriateness of the work to the chosen site including integration with landscaping and architecture;
 - Conservation – durability, robustness and ongoing maintenance requirements;
 - Interpretation – works that reflect the Shire's history, culture or sense of place;
 - Public safety – ensuring there is no unacceptable level of risk associated with any public art proposal;
 - Useful life – ephemeral or permanent;
 - Interaction – encourages audience participation.
 - The winning artwork from the Shire of Northam Art Award may be acquisitioned. Acquisitions of other artworks from the art award and exhibition may also be made in accordance to Procedure.

Stakeholder Engagement / Consultation

N/A

Risk Implications

- Reputational – Low
 - There is low reputational risk as Council is complying with the Committee terms of Reference
- Financial - Low
 - There is an annual budget allocation for the ongoing management and maintenance of the art collection.
- Compliance - Low
 - The acquisition of new artwork is in keeping with the Committee's Terms of Reference and Art Policy.
- Legal – Low

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



- o There are no legal risks associated with this item.

OFFICER'S COMMENT

Officers have contacted the person offering the artwork for sale to ascertain a proposed purchase price. Seller is asking for \$200, the artwork is unframed and appears to be in Tasmania. Officers are to get more information and get a quote for getting the artwork framed, to bring back for a follow up in the next meeting.

RECOMMENDATION

Minute No: AR.094

Moved: Cr Williams

Seconded: Cr Ryan

Council defer a decision on the purchase of the F Batty artwork until further details on the artwork and proposed purchase price are obtained.

CARRIED 6/0

ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



ATTACHMENT 2

Ross Rayson

From: Kim Magrath [kmmp.mail@gmail.com]
Sent: Thursday, 6 September 2018 7:26 AM
To: Marlene Plews
Subject: 180821 - F Batty Oil Painting
Attachments: IMG_5136.jpg; IMG_5135.jpg; IMG_5134.JPG; IMG_5133.JPG; IMG_5137.jpg

Hi,

I have come across a painting by F Batty, apparently he/she resided in your area at some stage. I notice you have another of their paintings in your art collection. This painting I have has no frame and is in excellent condition. I wonder if would be interested in buying it for your collection? Pictures attached.

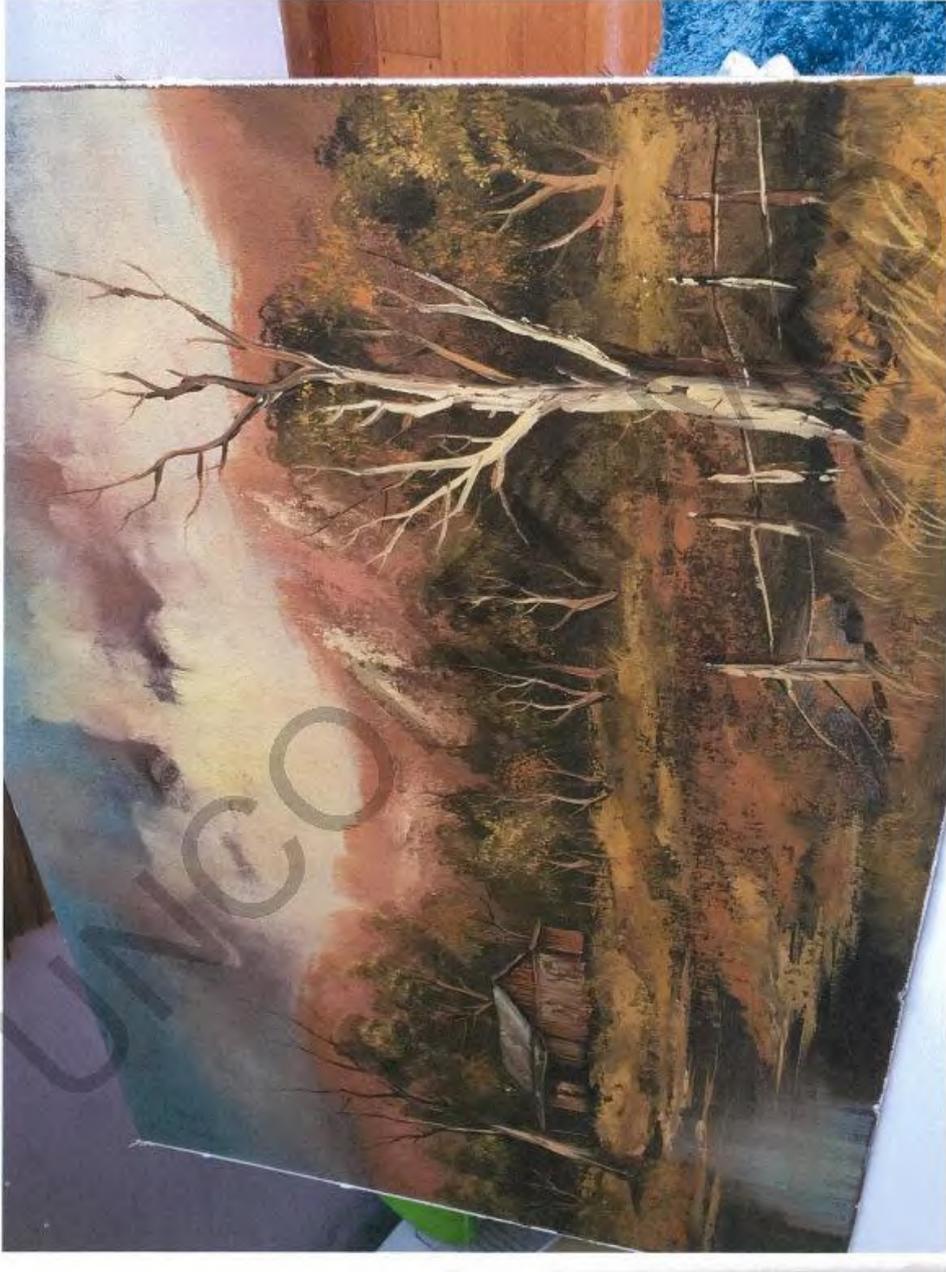
Kind regards,

Kim Magrath
Ph. 0407 655443
Tasmania

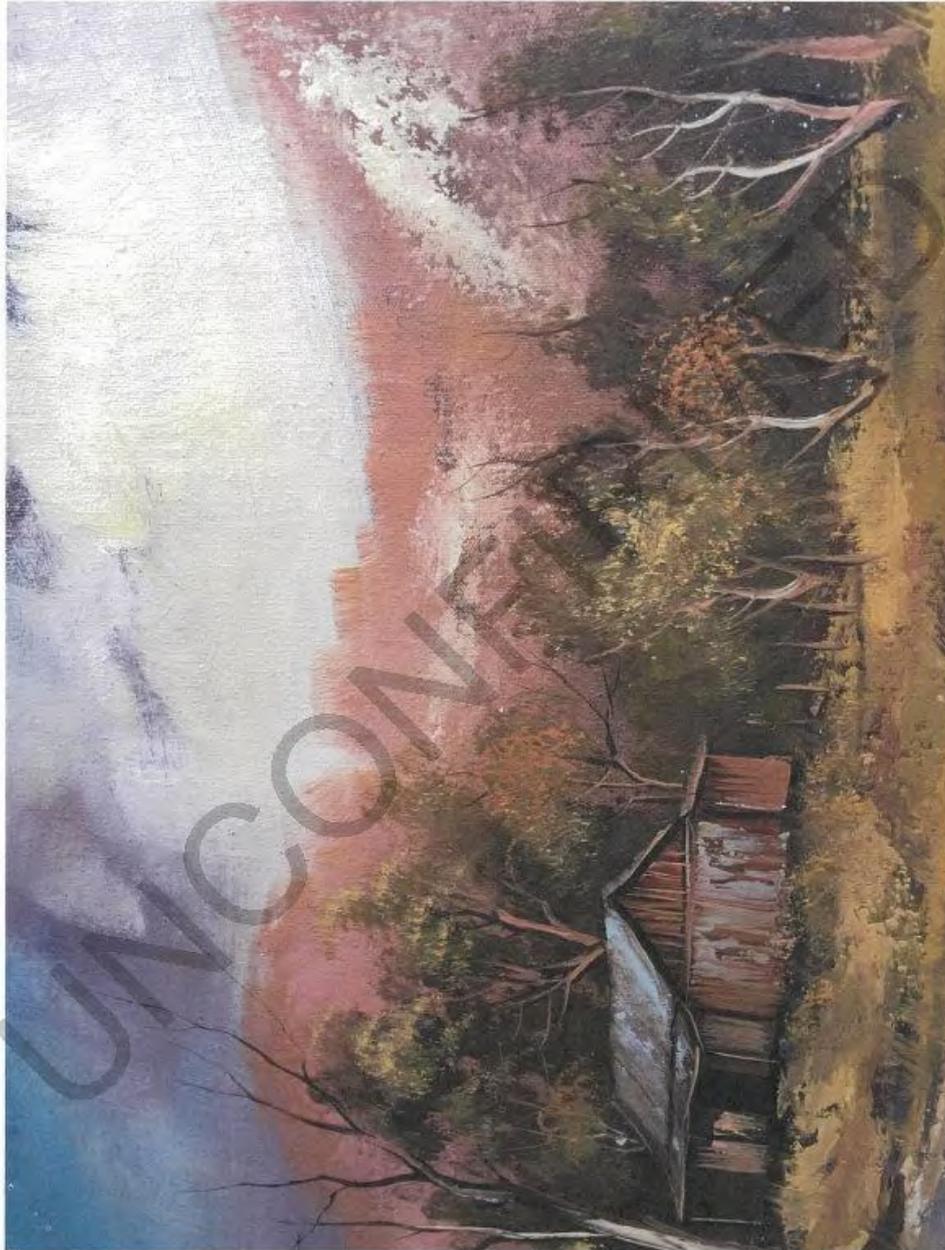
ART ADVISORY COMMITTEE MEETING MINUTES
7 March 2019



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5. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

- The display of artwork in the ANZ:

Michael Letch proposed the committee make an approach to the ANZ Bank in the boulevard to display up to 6 works of art (on loan). He acknowledged to put art on display in a private establishment, would have to look into top insurance if it is a high priced piece of art. Mr Ross Rayson is worried about the damage that may come to the piece of art if it is to be on display in the waiting area.

Michael Letch suggested that the painting be observed in the window from the outside of the Bank.

Cliff Simpson said that the handling and transport of the art also needs to be considered. Ross Rayson added that it would end up being staff time and responsibility to oversee the loaning of the artworks.

MOTION

Minute No: AR.095

Moved: Cr Williams

Seconded: Cr Ryan

Recommend to Council that it be investigated that a formal approach be made to the ANZ Bank for 6 works of art to be put on display

CARRIED 5/1

- Providence Cards to be brought back by Mr Michael Letch

- Disposal of Art:

Cr Steven Pollard requested an update on the deaccessioning of the artworks. Ross Rayson advised that they will be advertised in the paper and website, including a list of paintings in the next few weeks

They will be advertised for Expressions of interests with the opportunity to look at paintings if they wish before they purchase/make an offer.

- Riverside Hotel Photos:

Cr Steven Pollard raised the question over whether the artwork (photographs) on the side of the Riverside Hotel is considered to be art? Were the Shire aware of it being there? Are they under the jurisdiction of the Art Advisory Committee?

Ross Rayson responded he had no knowledge of the art or whether it was run passed the building or planning department. As the building is heritage listed he would think that there is restrictions and they would have to get these

ART ADVISORY COMMITTEE MEETING MINUTES
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approved. Ross Rayson will make a note for Council process and parameters around street art.

6. DATE OF NEXT MEETING

To be advised

7. DECLARATION OF CLOSURE

There being no further business the Chairperson, Cr Steven Pollard, declared the meeting closed at 5:00pm.

"I certify that the Minutes of the Northam Art Committee held on Thursday, 7th March 2019 have been confirmed as a true and correct record."

_____ Chairperson

_____ Date

11.2 COMMUNITY SAFETY COMMITTEE MEETING HELD ON 19 MARCH 2019

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes from the Community Safety Committee meeting held on 19 March 2019.

Adoption of Recommendations:

RECOMMENDATION

That Council:

1. Accept the update of the Community Safety and Crime Prevention Plan provided; and
2. Investigate one way options for pedestrian safety (pedestrian friendly area).

Attachment 1



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Community Safety Committee

19 March 2019

UNCONFIRMED



Community Safety Committee Meeting Minutes
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This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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Community Safety Committee Meeting Minutes
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1. DECLARATION OF OPENING

Chairperson Cr Julie Williams declared the meeting open at 12:09pm

2. ATTENDANCE

Committee Members:

- | | |
|--------------------------------------|----------------------|
| Chairperson | Cr Julie Williams |
| Councillor | Cr Michael Ryan |
| Northam Police | SSGT David Hornsby |
| Local Youth Services Representative | Ms Jane Atterby |
| Department of Housing | Mr Attila Mencshelyi |
| Northam Chamber of Commerce | Ms Esther Bliss |
| Executive Manager Community Services | Mr Ross Rayson |
| Community Representative | Mr Denis Beresford |
| Department Education | Mrs Sharon Bray |
| Holyoake | Ms Eloise Fewster |
| Department of Sport and Recreation | Ms Emma Draper |
| Northam Roadwise Committee | Mr Cliff Simpson |

Committee Ex-Officio Members:

- | | |
|----------------------|-----------------------------|
| Shire of Northam | Ms Jaime Hawkins |
| Shire of Northam | Miss Jordyn Budas |
| Wheatbelt Detectives | Det. SSGT Dave Shillingford |

2.1 APOLOGIES

- | | |
|-----------------|---------------------|
| Wundowie Police | SGT Jamie Cresswell |
| LDAG | Mrs Rose Power |
| Councillor | Cr Rob Tinetti |

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest

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4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 16 OCTOBER 2018

RECOMMENDATION

Minute No: CSC.048

Moved: Ms Jane Atterby
Seconded: Ms Eloise Fewster

That Council accept the minutes of the Shire of Northam Community Safety Committee meeting held Tuesday, 16 October 2018 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

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5. COMMITTEE REPORTS

Mrs Sharon Bray entered the meeting at 12.14pm
Cr Michael Ryan entered the meeting at 12.16pm

5.1 COMMUNITY SAFETY AND CRIME PREVENTION PLAN UPDATE

Address:	
Owner:	Shire of Northam
File Reference:	1.3.12.1
Reporting Officer:	Community Development Officer
Responsible Officer:	Executive Manager Community Services
Voting Requirement	Simple or Absolute Majority

ATTACHMENTS

Attachment 1 – 2019 Draft Communications Plan

BRIEF

To update the Committee on the Community Safety and Crime Prevention Plan actions.

BACKGROUND / DETAILS

The Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2017-2021 is a four year strategic outlook for the Shire of Northam that aims to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

Together with key partners, the Shire of Northam is committed to ensuring continual improvements to community safety with a particular emphasis on minimising the occurrence and opportunity for antisocial and criminal activity.

The CSCP Plan 2016-2020 has brought all of the current data together to help the Committee to understand 'What is the Northam story'. This will help the Committee to reconcile where the facts and the perceptions differ.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: Create an environment that provides for a caring and healthy community.

Strategy: Provide community services to uphold public safety standards.

Action: Review and implement the Shire of Northam Community Safety and Crime Prevention Plan

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Financial / Resource Implications

N/A

Legislative Compliance

N/A

Policy Implications

N/A

Stakeholder Engagement / Consultation

N/A

Risk Implications

N/A

OFFICER'S COMMENT

The Shire of Northam's Community Development Officer will provide an update on recent activities.

Criminal or Offending Behaviour

- Crime Statistics – SSGT David Hornsby to provide update from Northam Police.
- Crime Statistics – Jaime Hawkins to present Crime Statistics from WALGA

Community Awareness

- The draft 2019 Communication Plan was presented at the last committee. Feedback was sought by Brooke Evans prior to her maternity leave. No feedback was received so the plan is now presented to be finalised.
- Community Safety Communications have been progressing in alignment with the Draft 2019 Communication Plan.
- Graffiti Reporting – Members of the Police State Graffiti Taskforce visited Northam and met with the Shire. Jaime Hawkins to provide update.
- Keeping Kids in School – Update to be provided by Jaime Hawkins and Sharon Bray.

Building Partnerships

- There were minimal responses received for the Information Capture in 2018. Shire Officers will re-commence the Information Capture process, with follow up such as telephone calls and face to face meetings.

Community Design

- Youth Precinct – Ross Rayson to provide update on the construction.
- Northam and Wundowie CCTV Project – Jaime Hawkins to provide update.

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- Proposal to create a mural on the Wundowie Oval water tank as a youth engagement project and to discourage graffiti.



DISCUSSION

Ms Jaime Hawkins provided a handout of crime statistics from WALGA showing the monthly statistics for Northam. SSGT David Hornsby elaborated more on the statistics, Northam crime is down by 6.5%, the Wheatbelt District is down around 16%, non-family assault across the subdistrict has gone down 30%. The Police look at the 5 year average as this gives a more strategic outlook.

Mr Denis Beresford stated that there appears to be a correlation between drug dealers being imprisoned or moving on and the crime statistics going down. SSGT David Hornsby confirmed that there is a correlation between volume of crime and methamphetamine use in the community. The Police encourage the community to "Dob in a Dealer" and all of those little bits of information come together to be able to take action.

Mr Denis Beresford commented that feedback he had received suggest that people are dopping in a dealer, but nothing is being done. Mr Beresford asked if there was a way the Police could reassure the community that the information is being used.

Det. SSGT Dave Shillingford said that community information is recorded, kept and used, but the Police need to look at building a bigger picture to be able get a substantial result when it goes to court.

Ms Jaime Hawkins presented the Draft 2019 Communication Plan. The plan was presented at the last meeting in 2018 with feedback to be provided to Brooke Evan's prior to her maternity leave. As it is believed no feedback was received Ms Hawkins asked if the committee were happy to endorse the plan?

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Ms Elouise Fewster suggested that the Communication Plan created as part of the Youth Wellbeing Plan be linked with this plan and that the committee utilise the Facebook posts and messages that have already been created, such as the "I need you to say no" campaign.

Chairperson Cr Julie Williams did not believe the Communications Plan needed to be formally endorsed by the committee.

Ms Jaime Hawkins updated the committee on a visit to Northam by representatives of the State Graffiti Taskforce. The representatives were impressed by Northam's lack of graffiti, however only a couple of days later Northam was targeted by a large graffiti attack. The Graffiti Taskforce were raising awareness about reporting graffiti via the www.goodbye-graffiti.wa.gov.au website, where a photo can be taken of the graffiti and uploaded and submitted using the reporting tool on this website. This can also be done via a smart phone. The reporting helps the taskforce identify tags and monitor the movement of graffiti artists. Anti-graffiti merchandise such as posters, wrist bands and rulers were left with the Shire. Committee members or organisations requiring any of this merchandise can contact Jaime Hawkins.

Ms Jaime Hawkins discussed the Keeping Kids in Schools program. Mrs Sharon Bray had reported some queries from retailers regarding the program as well as their having been recent social media interaction via the Shire's Facebook page. Ms Hawkins advised that the program is still operational, and that perhaps it was worth touching base with retailers about the program once again. Mrs Sharon Bray updated the committee that the Keeping Kids in School Program is where retailers are encouraged to refuse service to school aged children unless they have a valid Department of Education Leave Pass. Ms Jaime Hawkins said that one of the Facebook interactions was from a parent who was unhappy that their child had been refused service when the school had a pupil free day. Ms Hawkins suggested that perhaps retailers should be provided with a list of school holidays and pupil free days from each school so the retailers can verify the information. Ms Esther Bliss agreed to compile this information from school calendars and disseminate to retailers through the Chamber of Commerce. Another concern raised about the program was in regards to retailers refusing service to home schooled children. Mrs Sharon Bray said that there are very few home schooled children in Northam, however to overcome this they should carry a copy of their home school registration certificate. She advised that all home schooled students are required to be registered and they receive a registration certificate.

SSGT David Hornsby said that he has had queries from liquor agencies about whether they are to serve students who are 18, but are in school uniform. He has advised them not to serve students in uniform.

Mr Attila Mencshelyi advised the committee about the Avon Community Services school bus run which is picking up students and delivering them to

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school. In the absence of Avon Community Services from the meeting Mrs Sharon Bray provided a further update on this service. She said they are currently conducting 5 runs and picking up around 40 students per day. They are targeting kids who are at risk as opposed to kids who are being too lazy to go to school. Avon Community Services are seeking funding for a larger bus. They have letters of support from the Police, Department of Justice, Wheatbelt Human Services Managers and are also working with Elders. Mrs Sharon Bray advised that the Police are reporting that with the kids at school means lower crime rates, and the Department of Justice will have less kids in court.

Mr Ross Rayson updated the committee on the progress of the Youth Precinct. At this stage he believes they are on track for an April 4th completion. Skate Boarding WA will be coming up on the 17th April. For those on the committee who aren't aware the skate park has a number of activities, including the skate bowl, flying fox, parkour, nature play, table tennis, BBQ area and seating. It will be Wi-Fi enabled and the Shire are looking into using smart technologies in the park. It will also have CCTV coverage. Mr Rayson advised that later on down the track to look at getting technology driven waste bins that send messages back to say when they are full and need emptying. Ms Jane Atterby asked if there is a timeframe for a toilet block to be built in the precinct, as without it they cannot run programs from the facilities. Mr Rayson responded he did not know the answer but will find out.

Ms Jaime Hawkins provided an update on the Wundowie CCTV project. The project is progressing well, with a wireless assessment having been completed for the proposed camera locations and recommendations received for tower locations and required heights. With this information the Shire is now writing up the tender documents and the project should be due to go out for tender soon. SSGT David Hornsby advised that problems are currently being experienced with the Northam system. A technician has inspected the cameras and says they are all working, but it appears that something is blocking the RF paths. This is being further investigated.

Ms Jaime Hawkins informed the group of a proposal to create a mural on the Wundowie Oval water tank. This project came about through Community Safety with SGT Jamie Cresswell OIC of Wundowie Police Station informing the Shire of the regular graffiti that is occurring on the water tank. The Shire continue to paint over the graffiti in grey and then it leaves a blank canvas for it to be targeted again. SGT Cresswell suggested that a mural could be painted on the tank as a youth engagement project to help discourage the graffiti. The project is only in the early planning phases. External grant funding will be sought, however some funding from the Community Safety budget may be required.

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RECOMMENDATION

Minute No: CSC.049

Moved: Mr Attila Mencshelyi

Seconded: Mrs Jane Atterby

That Council accept the update of the Community Safety and Crime Prevention Plan provided.

CARRIED 9/0

ATTACHMENT 1



Communications Plan

Overview

The Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2017-2021 is a four year strategic outlook for the Shire of Northam that aims to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

Together with key partners, the Shire of Northam is committed to ensuring continual improvements to community safety with a particular emphasis on minimising the occurrence and opportunity for antisocial and criminal activity. By improving the community safety and crime prevention of the area, the Shire of Northam seeks to achieve our vision for Northam to be a vibrant growing community that is safe, caring and inclusive.

The following four focus areas have been identified to improve community safety throughout the Shire of Northam:

Criminal or Offending Behaviour

The Shire aims to work with key stakeholders and community members to increase community participation in identifying and reporting of crime. Strong community links can result in detecting and reducing levels of crime, as suspicious activity is more likely to be reported to police.

By increasing the understanding of risk factors for potential victims of crime, community members will increase safety measures making it more difficult for criminals to offend.

Community Awareness

The Shire aims to increase community awareness and understanding of how to

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prevent crime and improve community safety. Through awareness programs the community will better understand the local environment and its associated risks, helping them to make informed decisions. This will also contribute to a better quality of life by reducing unjustified fears held by the community.

Building Partnerships and Participation

Working with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives is a priority. Responsive programs such as alcohol and drug education for young people, diversionary programs for young offenders, and early intervention education initiatives have been developed by experts in these field areas.

Community Design

'Designing Out Crime' focuses on the planning and design of places, spaces and buildings and can assist in reducing crime through improvements to the physical environment.

Built and environmental factors such as lighting, surveillance, open spaces with clear sight lines and the ability to seek refuge are well documented as key elements that influence peoples' perceptions of community safety in public spaces.

Designing Out Crime can be factored into future community facility developments or upgrades and can improve existing community facilities that are often exposed to criminal or offending behaviours.

Key Communication Objectives

- To create and grow awareness of the CSCP.
- Improve the community perception of crime in the Shire of Northam.
- Enable greater awareness of activities and projects across the Shire of Northam which address safety and security.
- Reduce the opportunity for crime or offending behaviour.
- Increase community engagement and participation in identifying, reporting and prevention of crime.
- Identify and promote service providers, community groups and other key stakeholders that implement community safety and crime prevention initiatives.
- Enable greater awareness of activities and projects across the Shire of Northam which address safety and security.

Target Audience

- Shire of Northam community
- Youth
- Parents

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- Sporting clubs
- Business owners
- Home owners
- Opportunity providers
- Emergency workers
- Stakeholders

Media and Marketing Opportunities

Social Media

- Shire of Northam
- Northam Community Watch
- Wheatbelt District - WA Police
- Wundowie Neighbourhood Watch
- Wundowie Progress Association
- Northam Community Board
- Whats on in Northam
- Bakers Hill Neighbourhood Watch
- Bakers Hill Progress and Recreation Association
- Bakers Hill and Surrounds Emergency Events
- Bakers Hill Volunteer Bush Fire Brigade
- Bakers Hill - Clackline Must Know Now
- Wundowie VFRS
- Grass Valley WA Community
- Grass Valley Fire Fighters
- Clackline/Muresk Volunteer Bush Fire Brigade
- Avon Youth
- Northam Chamber of Commerce

Local newsletters

- Shire of Northam Newsletter
- School Newsletters

Email networks

- Shire of Northam
- Northam Shire Alcohol and Other Drug Management Plan Committee
- Northam Chamber of Commerce
- Bakers Hill Progress Association
- Clackline Progress Association
- Grass Valley Progress Association
- Southern Brook Progress Association
- Spencers Brook Progress Association
- Wundowie Progress Association

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- Northam Roadwise Committee
- Community Development Officer Network

Community notice boards

- Shire of Northam Office
- Coles Northam
- Wundowie IGA
- Northam Library
- Northam Swimming Pool
- Wundowie Library
- McDonalds Northam
- Bridgeley Centre
- Public Health
- Bakers Hill Post Office
- Ranger Notice Board Bakers Hill
- Ranger Notice Board Wundowie
- Ranger Notice Board Clackline
- Ranger Notice Board Grass Valley
- Clackline General Store
- Schools
- Shop windows

Radio

- Triple M

Websites

- Shire of Northam

Regional newspapers

- Avon Advocate

Media and Marketing Materials

- Social media photo messages
- Flyers
- Competitions
- Street banners
- Existing material

VMS Messages

- Belt up - you're worth holding on to
- Don't trust your tired self - don't drive tired
- Drunk, drugged or high - it's all a DUI
- Thieves pick easy targets - secure your home

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- Be a bright spark - don't drink in the park
- Don't make burglars feel welcome – secure your home
- If you see something – say something – Crimestoppers 1800 333 000
- Crime prevention - is everybody's business
- Let's all fight crime – report suspicious activity to Northam Police
- Hoons are goons - dob in a driver today 131 444
- Smile, you are on candid camera - CCTV in use in this town
- Reporting crime? Ring our Police hotline 131 444
- Who you gonna call? Northam Police 131 444
- This is a wonderful town - don't be a clown - party safe
- Reporting theft? Call 131 444
- Do the right thing - put your litter in the bin

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Communication Schedule

Month	Details	Actions	Messages
January	<p>School holidays People going on long driving trips People leaving town to go on holidays Young people are board</p> <p>Australia Day and New Years Day People drinking and having BBQs People Swimming</p> <p>Post Christmas People have a large amount of new purchases in their home</p>	<p>Slow down and enjoy the ride – local person promoting by photo message through social media and email networks. Promote all organised school holiday activities – Inclusion Program through social media, school newsletters and email networks. Media release – Things for young people to do in and around the Shire of Northam. Home Burglary awareness – promotion of Lock and Light "Do It Yourself Home Assessment" on website and by social media. Pool Safety Promotion – Colouring-In Competition</p>	<p>Looking forward to a trip away and a chance to escape the day-to-day and relax these school holidays? Give yourself some peace of mind by ensuring you have properly secured your home for the duration of your holiday.</p> <ul style="list-style-type: none"> • Lock up before you leave: It's often a rush of last minute organisation when you are leaving on a trip and one idea is to lock everything up the night prior to departure, particularly if you are leaving early in the morning. • Avoid the dark: Having exterior lights activated by motion sensors can light up the dark areas around your home at night. • Interior activity: Put some lamps on timers inside rooms that can come on in the early evening and switch off at bedtime. Consider also setting a timer on a radio so that it switches on and off at a specified time. As with the lights on timers, it may trick the casual observer into thinking that the residents are at home. • Regular check-ups: You may wish to leave your house keys with trustworthy friends or family so that they can conduct regular check-ups on your property. You may also want to join the local Neighbourhood Watch Group seek their help to watch over your property. A list of Groups within the Shire of Northam can be found on the Shire website. • Don't let mail pile up: Nothing advertises an empty house better than an overflowing mailbox. Contact Australia post to have your mail held, this can be done online at the following link: https://auspost.com.au/receiving/manage-your-mail/redirect-hold-mail/hold-mail • Comings and goings: Consider asking a family member, friend or neighbour to park in your driveway. The regular movements of a vehicle may create the illusion that the residents are still home.
February	<p>Back to School Keeping Kids in School School Zones</p> <p>Valentine's Day People sending gifts Shire of Northam</p>	<p>Drop to 40kms in school zones – local person promoting by photo message through social media and email networks. Parcel theft – awareness raising and promotion by Australia Post</p>	<p>The Keeping Kids in School program is a coordinated approach to increase participation in school and reduce truancy involving the entire community working together to address the issue. Students are required to provide a leave pass to show that they have permission to be away from school during school hours. Shop owners may request to view a leave pass if faced with school-aged customers during school hours.</p>

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	<p>Community Grants released Potential funding for crime prevention projects</p>	<p>on how to avoid parcel theft. Encourage community members to submit applications to facilitate crime prevention projects.</p>	<p>Our community is working together in a bid to encourage students to gain a better start in life by attending school every day. Information packages, including posters to display in shop windows are available for download from the Shire of Northam website.</p> <p>Parents are encouraged to talk with their children and ensure they understand that the local shops are not a place that students can spend their day if they decide they won't be attending school without a valid reason. This program is a community effort with commitment from the Shire of Northam, the Department of Education, WA Police and local businesses.</p> <p>With Valentine's Day around the corner, you may be doing a bit of online shopping to surprise your significant other with the perfect gift. There are a few things you can do to prevent your parcel from being stolen from your front door or verandah.</p> <p>Not going to be home during the day? Have your parcel delivered to your workplace (be sure to check with your boss first).</p> <p>Always check the signature on delivery option.</p> <p>Going away for holiday? You can place a hold on your package (and all your mail) to keep your parcel safe.</p> <p>Insure your parcels. Insuring your parcels will guarantee your reimbursement if unfortunately your delivery was stolen or lost before you lay your hands on it. If the sender has sent you a link to track your parcel, be sure to use it.</p> <p>As a sender, always register your parcels!</p> <p>With students returning to School this month, please remember to slow down to 40km/hour in all School Zones, between 7:30 to 9:00am and 2:30 to 4:00pm.</p>
<p>March</p>	<p>Labour Day Long Weekend</p>		<p>Drop 5 to Save Lives Around 40 per cent of Western Australians admit to speeding; many drivers believe that driving 5 to 10 km/h over the posted speed limit is acceptable, but there is clear evidence that lower speeds would mean fewer crashes, fewer deaths and fewer serious injuries on Western Australian roads. If WA drivers reduced their average speed by 5-10 km/h, many lives could be saved and serious injuries prevented. Around 60 people die each year on our roads due to speed-related crashes, a further 375 people suffer life changing injuries.</p> <p>Community Safety Committee Together with key partners, the Shire of Northam is committed to ensuring continual improvements to community safety with a particular emphasis on</p>

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			<p>minimising the occurrence and opportunity for antisocial and criminal activity. By improving the community safety and crime prevention of the area, the Shire of Northam seeks to achieve our vision for Northam to be a vibrant growing community that is safe, caring and inclusive.</p> <p>The Committee includes representatives from: the Shire of Northam; local Police; the Northam Roadwise Committee; Department of Health; Local Drug Action Group; Northam Chamber of Commerce; Department of Education; Department of Sport and Recreation; Housing Authority; Youth Services; Community members; Department of Main Roads; Department of Child Protection and Family Support; and the Department of Fire and Emergency Services.</p> <p>The Committee is here to discuss matters of safety concern on behalf of the community and find viable solutions where possible. Any issues can be raised by sending an email to the Chair of the Committee Cr Julie Williams via records@northam.wa.gov.au.</p>
April	<p>School/Easter Holidays People going on long driving trips People leaving town to go on holidays Young people are board</p> <p>ANZAC Day Road closures</p> <p>Back to School School Zones</p> <p>Fire Alarms Annual fire alarm battery replacement day</p> <p>Fire Season Opens</p>	<p>Driver Fatigue – local person promoting by photo message through social media and email networks.</p> <p>Promote all organised school holiday activities - Inclusion Program through social media, school newsletters and email networks.</p> <p>Change your smoke alarm batteries on 1 April.</p>	<p>When house fires start, only working smoke alarms provide the critical early warning needed to save lives and minimise property damage. Taking the time to learn and adopt fire safety habits is the best way to prevent fires in your home. To ensure smoke alarms work properly, DFES encourages householders to test smoke alarms monthly and change batteries annually. Each year on April 1, DFES promotes the day as a reminder to change your smoke alarm batteries using a high-quality, long-life battery. So be a home with a working smoke alarm and set a recurring reminder in your phone calendar now for April 1.</p>
May	<p>Mother's Day People are sending gifts</p> <p>National Road Safety Week</p>	<p>Wheatbelt road statistics/driving to the conditions of the road.</p>	<p>National Road Safety Week is an annual initiative from the Safer Australian Roads and Highways (SARAH) Group, partnering road safety organisations and Government. The week highlights the impact of road trauma and ways to reduce it. Over the week, national and state icons will turn yellow. Emergency vehicles, fleet trucks, cars, motorbikes and bicycles will display yellow ribbons. These</p>

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			<p>activities honouring both those we have lost and demonstrate our pledge to drive safely.</p> <p>The Wheatbelt region continues to experience very high rates of fatal and serious crashes relative to other regions of the state. Previously high risk road segments along routes in the Wheatbelt region have been identified for attention.</p> <p>There are a number of things we can do to reduce the number of accidents on our roads:</p> <ul style="list-style-type: none"> • Avoid all distractions: put your mobile away, check the map before leaving and take a break rather than eating or drinking while driving. • Don't drive tired: swap drivers where possible, stop for coffee, breaks and naps. • Don't drink and drive: plan to stay the night or organise a designated driver. • Wear your seatbelt. • Slow down, enjoy the ride. <p>Help make our roads a safer place to be.</p>
June	<p>Winter</p> <p>People lighting their home fires</p> <p>People using electrical heating items</p> <p>Change of driving conditions</p> <p>Homeless people risking health in the cold</p> <p>Scavenging for wood</p> <p>Bushfire Ready</p> <p>Emergency services start spreading the message about home preparation for bush fire</p>	<p>Safety around fires in the home</p> <p>Safe driving</p> <p>Homelessness and support agencies</p> <p>Preparing your home to protect against fire</p>	<p>1 June marks the first day of winter and with that comes a fire safety reminder to be vigilant in the home.</p> <p>Fires starting in the bedroom or lounge room account for 73% of all house fire fatalities. Losing your home to fire is a devastating experience with huge emotional and financial costs. By installing a smoke alarm in your home and having the 5 Minute Fire Chat you can help protect your family and property. Head to https://www.dfes.wa.gov.au/firechat/Pages/default.htm to put together a Bushfire Plan for your family.</p> <p>If a fire starts in your home, leave and call 000 immediately.</p>
July	<p>School holidays</p> <p>People going on long driving trips</p> <p>People leaving town to go</p>	<p>Promote all organised school holiday activities – Inclusion Program through social media, school newsletters and email</p>	<p>Road Safety During Wet Weather</p> <p>You should prepare and frequently maintain your vehicle to make sure you will always be as safe as possible when driving in wet conditions.</p> <p>To get your vehicle ready for driving in wet weather make sure:</p>

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	on holidays Young people are board NAIDOC Week	networks. Home burglary	<ul style="list-style-type: none"> You have good tyre tread (at least 1.5mm deep across the whole tyre width) All of your vehicle's lights work well. Your windscreen and lights are clean. <p>In wet conditions:</p> <ul style="list-style-type: none"> Drive slowly—to avoid aquaplaning and skidding Use your air conditioner or demister to keep your windscreen clear of condensation Double the distance between you and the car in front.
August	Avon Descent People going for a night out drinking Anti-Social behaviour Road Closures Keep Australia Beautiful Week Littering is an all year round issue and untidy surroundings increase perception of high crime area	Safety around fires Drinking responsibly Anti-litter Campaign	<p>Keep Australia Beautiful Week is held late August each year, to raise awareness about the simple things we can all do in our daily lives to reduce our impact on the environment and encourage action. Litter costs the public pocket an estimated \$300 million to \$350 million annually, with West Australians spending up to \$30 million on litter clean ups. Throwing or dropping litter, even unintentionally, is an offence according to the Litter Act 1979. Dumping rubbish of any kind on any land not specified as a waste facility is also considered littering and attracts the same penalties under the Litter Act.</p> <p>The Keep Australia Beautiful (KAB) Litter Report Scheme allows registered Litter Reporters to report littering or dumping of matter from a car, trailer or boat. To become a Litter Reporter simply register via https://www.kabc.wa.gov.au/report-littering/register-as-a-litter-reporter. Have you ever felt frustrated by seeing litter lying around your street, park or local beach or wondered how you contribute to a cleaner and healthier community?</p> <p>Whether you are an individual or part of a community group, business or school community, the Adopt-a-Spot program is a simple way to volunteer a few hours to do your bit for a cleaner environment. You receive free resources to help, insurance cover if you need it and an Adoption Certificate. To register for the Adopt-a-Spot program head to: https://www.kabc.wa.gov.au/register-here-to-adoptaspot.</p>
September	School holidays People going on long driving trips People leaving town to go on holidays Young people are board Police Remembrance Day Father's Day	Promote all organised school holiday activities – Inclusion Program through social media, school newsletters and email networks.	<p>The Shire of Northam Community Safety Committee would like to remind the community that at this time of the year there are a lot more snakes about doing what snakes do, looking for food and water. Like most wild creatures they are more afraid of us than we are of them and will usually scurry away before we have even seen them. However if you do see one the best answer is avoid it as most snake bites occur when we try and chase them or worse still catch or kill them!</p> <p>If you feel you would prefer to have the snake relocated here are some useful numbers to call as the Rangers are not authorised to deal with them.</p>

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	People are sending gifts		Ray Adams (Northam Area) - 0429 910 321 Bryan Fetteresen (Bakers Hill area) - 0427864 019 Other useful info can be found on this web site http://www.dec.wa.gov.au/management-and-protection/animals/living-with-wildlife/dealing-with-snakes.html
October	<p>Back to School School Zones</p> <p>Halloween Kids visiting strangers houses Kids wandering the streets</p> <p>Firebreaks are due to be Installed</p> <p>Spring Racing Season Ladies Day, Sunday Session, Cup Day Drink Driving</p>	<p>Drop to 40kms in school zones – local person promoting by photo message through social media and email networks.</p> <p>Stranger danger colouring in promotion</p> <p>Promote the 'Are you Bushfire Ready' message through Social Media</p>	<p>Neighbourhood Watch Week runs for the first week of October each year. The Shire of Northam Community Safety Committee encourages residents to join a local Neighbourhood Watch Group. Neighbourhood Watch is simply neighbours getting to know neighbours, looking out for each other and reporting suspicious activity to Police. That is the smallest investment we ask of anyone that lives in our community.</p> <p>For more information and a list of the Neighbourhood Watch Groups within the Shire of Northam head to the Shire's website.</p>
November	<p>Melbourne Cup People drinking and partying</p> <p>Opening of the Pool</p> <p>Enrolments open for Swimming Lessons</p> <p>Christmas Shopping People are purchasing gifts</p> <p>Restricted Burning</p> <p>Warm Weather People leaving windows and doors open for cool air</p> <p>School Leavers</p>	<p>Don't drink and drive</p> <p>Home Security</p> <p>Water Safety</p> <p>Campaign to business owners about Paywave fraud</p> <p>Turning 18 – what does this mean to me?</p>	<p>Leavers is the celebratory period of three to five days at the completion of Year 12 in WA, where students often travel to various locations (including Dunsborough, Busselton, Margaret River, Rottnest Island) to celebrate with their peers. Leavers has become increasingly popular in WA over the past decade.</p> <p>For information on how to plan Leavers, advice to parents or guardians and tips for staying safe during Leavers and where to go for help if something goes wrong, visit www.leaverswa.com.au.</p> <p>Everyone involved in leavers planning is committed to improving the safety and enjoyment of leavers and the communities they visit. Parents and guardians are encouraged to play a major role in preparing young people for Leavers.</p> <p>Spending time discussing plans before they go and offering assistance while they are away will reduce anxiety and help them have a safe and enjoyable time.</p> <p>If your leaver asks you for alcohol, please consider the possible consequences. There are laws relating to supplying under age people with alcohol you need to consider and how accepting you are of their drinking has an impact on how much they may drink.</p> <p>Your child will be exposed to a range of external pressures involving alcohol and it is almost certain that any alcohol you do provide them will not be the only alcohol they have access to at Leavers.</p>

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			We strongly recommend you do not supply alcohol to leavers and that you discuss with them the implications of their drinking alcohol of Leavers.
December	School holidays People going on long driving trips People leaving town to go on holidays Young people are board People are ordering school lists Christmas People are sending gifts People have a large amount of new purchases in their home	Drink driving is never okay - local person promoting by photo message through social media and email networks. Promote all organised school holiday activities – Inclusion Program through social media, school newsletters and email networks. Home burglary – Don't promote your movements on Facebook as this is advertising to burglars that your house is vacant. Parcel theft – awareness raising and promotion by Australia Post on how to avoid parcel theft.	Keep Watch The Royal Life Saving Society Australia's Keep Watch program aims to reduce the incidence of toddler drowning in the community. To prevent toddler drowning, the Royal Life Saving Society of WA encourages parents and caregivers to: <ul style="list-style-type: none"> • Always keep watch of your child in and around water. • Supervise children within arm's reach. • Prevent your child's access to water at all times. • Teach your child to be water confident. • Learn CPR and call 000 in an emergency. The Shire of Northam wishes to advise that as of the 1st of December the Shire will enter the Prohibited Burning Period. No burning will be permitted by residents after the 30th of November 2019. For more information see the Shire of Northam Website. Home Burglary Awareness Are you aware one of Australia's most common crimes in home burglary? Thieves target items like televisions and stereos, as well as credit cards, cash, outdoor furniture, tools and computer equipment because they can easily be resold or traded. The Shire of Northam Community Safety Committee encourages residents to join a local Neighbourhood Watch Group. Neighbourhood Watch is simply neighbours getting to know neighbours, looking out for each other and reporting suspicious activity to Police. That is the smallest investment we ask of anyone that lives in our community. Visit the WA Police website for a Home Security Checklist

6. GENERAL BUSINESS

6.1 MATTER RAISED FOR DISCUSSION FROM COMMUNITY REPRESENTATIVE DENIS BERESFORD – IMPLICATIONS OF FITZGERALD STREET REALIGNMENT FOR PEDESTRIANS

Mr Denis Beresford expressed concern that the recent straightening of Fitzgerald St, outside the Boulevard and the Mall was to the detriment of pedestrians. Removing the curve in the road, that was put there to improve pedestrian safety in the first place, would encourage more traffic and trucks along Fitzgerald Street and would compromise pedestrian safety. It was discussed by the committee that the raise in that area of the road has remained and that this along with the other speed humps along Fitzgerald Street discourage speeding. Mr Cliff Simpson suggested that a trial of a 30km/h speed limit along the main street could be investigated, like they have down in Victoria Park. Cr Michael Ryan agreed with Mr Simpson, and that he was thinking of a 40km/h speed limit.

Mr Ross Rayson questioned Police resourcing if the speed limit was reduced, he asked whether it would be enforced. SSGT David Hornsby replied that it would be very difficult. Unless there is data to suggest that it is a dangerous road, which currently there is none to suggest that it is, they don't have the resources to do speed patrols there.

Mr Cliff Simpson suggested an advisory speed sign could be installed on Fitzgerald at the shopping centre and said that they are often effective in encouraging drivers to reduce their speed.

MOTION

Minute No: CSC.050

Moved: Mr Denis Beresford

Seconded: Mr Attila Mencshelyi

That Council investigate one way options for pedestrian safety (pedestrian friendly area).

CARRIED 7/2

7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

7.1 UPDATE OF THE LOCK AND LIGHT PROGRAM

Mr Denis Beresford requested an update on whether the Lock and Light Program still existed. Ms Jaime Hawkins updated the committee that the Lock and Light program was no longer operational. The program put a

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large strain on resources, particularly for the Police who were required to carry out the assessment on the applicant's house and their eligibility. SSGT David Hornsby asked whether the lock and light funding could be used to get general safety messages out to the vulnerable and for target hardening. SSGT Hornsby suggested looking at getting security experts to do some promotions of what can be done to improve home safety and then offer discounts or incentives for people who book their services as a result.

SSGT Hornsby asked if there was a Neighbourhood Watch. It was replied that there is, but that it is not very active.

8. DATE OF NEXT MEETING

Tuesday 18 June at Council Chambers

9. DECLARATION OF CLOSURE

There being no further business, Chairperson Cr Julie Williams declared the meeting closed at 1:20pm

"I certify that the Minutes of the Community Safety Committee meeting held on 19 March 2019 have been confirmed as a true and correct record."

_____ Chairperson

_____ Date

11.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 21 MARCH 2019

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes from the Community Safety Committee meeting held on 21 March 2019.

Attachment 1



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

**Local Emergency Management
Committee**

21 March 2019

Local Emergency Management Committee Meeting Minutes
21 March 2019



DISCLAIMER

These minutes are yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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1. DECLARATION OF OPENING

The Presiding Member, Cr C R Antonio declared the meeting open at 3:00pm.

2. ATTENDANCE

Voting Members:

Shire of Northam President	Chris Antonio
Shire of Northam Local Recovery Coordinator / Executive Manager Development Services	Chadd Hunt
Community Emergency Services Manager (Executive Officer)	Brendon Rutter
WA Police, Northam (Local Emergency Coordinator)	David Hornsby
WA Police, Wundowie (Local Emergency Coordinator)	Jamie Cresswell
Northam Regional Hospital	Jennifer Lee at 3:06pm

Non-voting Members:

SEMC Secretariat	Yvette Grigg
Australian Defence Force	Damian Powell
Department Primary Industry & Regional Development	Josh Smith
Department of Communities – Housing	Ken Parker
Juniper Aged Care	Tony Carter
St John Ambulance	Andy Wright
	Neil Robinson
WA Police	Paul Anton
Main Roads WA Wheatbelt	Gren Putland

2.1 APOLOGIES

Voting Members

Department of Fire and Emergency Service	Michael Lovell
--	----------------

Non-Voting Members

Councillor	Steven Pollard
Department of Education	Alison Ramm
Western Power	Brian Smith
Water Corporation	Derek Host
	Larry Bailly
Northam Airport	Matt Bignell
Wheatbelt Region Education Department	Shannon Wasmann
Australian Border Force	Sharan Brown
	Michael Bakes

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3. DISCLOSURE OF INTERESTS

Nil.

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 20 SEPTEMBER 2018

RECOMMENDATION / COMMITTEE DECISION

Minute No: LEMC.43

Moved: Mr Chadd Hunt

Seconded: Mr Jamie Cresswell

That the minutes of the Local Emergency Management Committee meeting held 20 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED 5/0

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5. COMMITTEE REPORTS

Ms Jennifer Lee entered the meeting at 3:06pm.

5.1 AGENCY REPORTS AND ISG ACTIVATIONS

For the committee to receive reports from agencies and discuss any issues on any emergencies that occurred since the previous meeting held on 20 September 2018.

Agencies listed may include: Shire of Northam Bush Fire Brigades, Northam SES, Northam Police, Wundowie Police, DFES, and Northam Hospital.

The District Emergency Services Officer Report has been provided as Attachment 1. The Wheatbelt District Advisor Report has been provided as Attachment 2.

Reports were provided as follows:

Brendon Rutter, Shire of Northam Summary

- Current bush fire season has been relatively quiet.
- There have been a number of significant incidents outside of our district and region which our volunteers have provided support, this includes the Goldfields and York.

David Hornsby, WA Police Summary

- Introduced himself advising he has been in the role six (6) weeks.
- Outlined that there had been a number of fatal incidents since he has been in the role.

Jamie Cresswell, WA Police Summary

- Advised that there has been no major traffic or emergency incidents year to date.
- Discussed the CCTV and its progress towards being implemented.

Jennifer Lee, Northam Hospital Summary

- Advised that there had been no major emergencies.
- Alarms have been activated a number of times due to the building works underway.
- Outlined that they are in the new emergency department.
- Completion date is at least, end of the year.

Yvette Grigg, SEMC

- Provided an overview of Attachment 1 and 2 outlining their intent and purpose advising that this provides support to the local government for disaster recovery. It was outlined that the controlling agency is

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responsible for completing the forms contained which covers all details for a major event, the controlling agency will vary depending on the event. If applicable, expertise will be called upon to complete this. It was advised that the forms were trialled at Esperance two weeks ago and positive feedback was received.

- An overview was provided for a document which provides information for the Local Area Coordinator. This has been provided at Attachment 3.

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Attachment 1



District Emergency Services Officer – Wheatbelt Update: January 2019

The Local Emergency Management Plan for the Provision of Welfare Support (LWP) have been updated with details that were provided to me up to the end of December 2018. The plans remain in the old format at this stage but will be changed over to the new templates and will be renamed as the Local Emergency Welfare Plan (LEWP) Once the New State Welfare Plan has been endorsed by SEMC. Once completed they will be sent out to each of the Local Governments they refer to and will be tabled at the next available LEMC.

If any there are any changes to contact details or suppliers within your Shire please send them through to joanne.spadaccini@communities.wa.gov.au and they will be updated in the new version.

Department of Communities - Wheatbelt District - Contact arrangement for welfare support in emergencies.

In an emergency, if welfare support services are required during business hours, please contact the Department of Communities office listed in your LWP or after hours contact Crisis Care on 1800 199 008 to activate Communities.

During business hours the District Emergency Services Officer is contactable for non-activation enquiries on 0429 102 614, but as they are often on the road and out of phone service range, please leave a message or in the event of an emergency please contact your local office as your first point of contact. After business hours please contact Crisis Care as your first point of contact.

2019 Training and Exercises

Exercise Microburst was completed in four locations during 2018 and involved 13 Local Governments and numerous support agencies. Feedback has been very positive to all sessions.

From April 2019, Evacuation Centre training and the Microburst exercise will be rolled out around the Wheatbelt. Each session will be planned for 3 to 4 surrounding LGs to participate in as this allows for increased awareness of how your neighbouring Shires will respond if an event was to happen.

DESO Whereabouts

I am currently acting in the Senior Project and Planning Officer Role in our Perth Unit as well as covering my Wheatbelt DESO role. Due to circumstance beyond my control, the officer who was going to cover the DESO role is no longer able to do the role. If there is another officer placed in the role I will forward details as soon as they are available.

If you would like any further information please call my mobile 0427 445 594 (Perth mobile), 0429 102 614 (Wheatbelt DESO mobile) or email me joanne.spadaccini@communities.wa.gov.au.

Kind regards

Jo Spadaccini
Senior Project and Planning Officer (Acting)
Department of Communities - Emergency Services Unit
PO Box 6334, East Perth 6004
0427 445 594

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Attachment 2

Wheatbelt District EM Advisor LEMC Report

First Quarter 2019

Reviewed and streamlined Impact Statement – being piloted

An Impact Statement is used after a level 2 or 3 incident to collect information about all known and emerging impacts from emergency incidents and is compiled to assist the impacted Local Government/s in management of the incident response and recovery. The Impact Statement provides an overview for Local Government including –

- known and emerging impacts,
- management actions currently in place,
- responsible agencies,
- future management actions required, and
- changes to responsibility for impact management.

Transfer of Control of an incident to Local Government also requires the receiving Local Government to have a clear picture and understanding of all aspects of the incident and the immediate, short-term and medium-term actions it will be required to undertake to effectively manage the incident and associated recovery. This is achieved through the Impact Statement, which is vital to assist Local Governments and Local Recovery Coordination Groups to better understand impacts and inform their recovery activities. It also assists the State Recovery Coordinator and Local Governments to identify gaps in capacity to manage and activate necessary State support.

The Controlling Agency is responsible for the preparation of the Impact Statement. An officer will work collaboratively with the following organisations and personnel to ensure accurate information is obtained in a timely manner –

- **Members of the Incident Support Group**
- State government agencies and authorities responsible for the management of impacts
- Deputy State Recovery Coordinator (D/SRC)
- District Emergency Management Advisor (DEMA)
- Local Recovery Coordinator (LRC)
- DFES Recovery Manager (R/MGR)
- Disaster Resilience Funding Arrangements Funding Officer (DRFA FO)
- Community service providers and groups

It is therefore important that all LEMC agencies have an understanding that they may be required to provide information into this document after a major event.

The reviewed Impact Statement and Guidelines are attached. Please remember that they are currently being piloted until 30 June 2019, at which time they will be reviewed and may have slight modifications made.

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State Emergency Management Exercise Framework - out for consultation.

In May 2018 the State EM Exercise Framework Development Project was commissioned. The purpose of the project was to develop and implement a framework which integrates with the EM Lessons Management framework, and provide a practical guide for exercise development and reporting.

Exercises will be developed by conducting a gap analysis against the SEMC EM Capability Framework and exercise reporting will also be capability based.

The whole suite of documents has been sent to agencies and Local Governments for their feedback.

For LEMC purposes please find attached the proposed amendments to the Policy 4.8 to 4.10 and Procedure 19. Also attached is the new capability based exercise report template.

Please refer to section 4.8.4.4 in the policy for Local Government/LEMC obligations.

And also note that Procedure 19 refers to a new guideline called "**Managing exercises – a guideline for Western Australia's Emergency Management Agencies**", which will be an excellent resource to assist Local Government and LEMCs develop and facilitate their annual exercise. This will be available from the SEMC website once the consultation period is over.

Aide Memoire – Local Recovery Coordinators

This aide memoire has been circulated to all Local Governments, however I have attached just to ensure the LEMC is aware of its existence.

As well as the useful list of roles and responsibilities, it includes an operational checklist for the recovery coordinator and the committee that I think would be invaluable in the early stages of a major event.

Consider including this in your recovery plan or adding it to the recovery "file" in your LG.

EM Training for LEMC

DFES has been successful in gaining funding to employ a curriculum writer to develop an EM training package that covers all agencies. It is envisaged this will be complete by mid-year and a roll out of training to interested LEMCs will commence in the last half of the year.

General

Currently I am focussed on progressing the local component of the state risk project, and also assisting LGs to ensure their LEMA are compliant and current.

Yvette Grigg

Wheatbelt District EM Advisor

Proposed amendments to State EM Policy sections 4.8 – 4.10

4.8. EXERCISING

- 4.8.1. This policy section describes the State Emergency Management Exercise Framework (State EM Exercise Framework). Emergency management (EM) exercising must:
- be risk-based and capability focussed;
 - be linked to clearly defined outcomes which will build State EM capabilities;
 - evaluate the State's EM arrangements and involve agencies with roles and responsibilities under the State EM Framework;
 - identify and assess the skills, resources, infrastructure, equipment, systems and plans necessary for the State to respond to and recover from the hazards impacting on Western Australia; and
 - contribute to continuous improvement and lessons management.

- 4.8.2. The SEMC will strategically guide and influence the design of the State Emergency Management Exercise (State EM Exercise) based on Government and SEMC priorities. The State EM Exercise cycle involves:

- Intra-agency exercises
- Multi-agency exercises
- The State EM Exercise

The SEMC will publish the State EM Exercise three years in advance to allow others with the option of using the scenario and capability objectives to design and influence their intra and multi-agency exercising required by this policy.

- 4.8.3. SEMC Reference Group, the State Exercise Coordination Team (SECT) is the coordinating body for emergency management exercises conducted within Western Australia. The SECT must:

- develop the State EM Exercise every three (3) years and submit an exercise plan regarding capabilities, hazards and participants to the SEMC for approval;
- maintain a statewide exercise calendar; and
- ensure high-level arrangements within the State EM Plan are exercised during the State EM Exercise.

Upon request, the SECT may coordinate, assist and guide Emergency Management Agencies (EMA)¹ and other public authorities in the preparation, coordination, delivery and evaluation of exercise activities.

¹ Emergency Management Agencies include Hazard Management Agencies, Combat Agencies and Support Organisations as prescribed in the EM Regulations.

Proposed amendments to State EM Policy sections 4.8 – 4.10

4.8.4. EMAs and other public authorities with roles and responsibilities within State EM plans (State EM Plan, State Hazard Plans and State Support Plans) must conduct emergency management exercises in accordance with this policy.

4.8.4.1 HEMAs must:

- conduct an annual gap analysis against the [SEMC Emergency Management Capability Framework](#) (the Capability Framework) to identify which exercisable capabilities pose a risk to managing their hazard/s in accordance with State Preparedness Procedure 19;
- develop a three (3) year exercise schedule in accordance with State EM Policy section 4.9 and State Preparedness Procedure 19;
- exercise annually according to their exercise schedule;
- where required by SEMC, resource the SECT to develop and facilitate the State EM Exercise;
- where required by SEMC, participate in the State EM Exercise;
- report against their exercise schedule by submitting post-exercise reports in accordance with State EM Policy section 4.10 and State Preparedness Procedure 19; and
- invite all organisations identified in their plan(s) to observe or participate in exercising and share in the lessons management, as appropriate to the exercise scenario and/or its objectives.

4.8.4.2 Combat Agencies, Support Organisations and other public authorities with roles and responsibilities within State EM plans (State EM Plan, State Hazard Plans, State Support Plans) must:

- conduct an annual gap analysis against the [Capability Framework](#) to identify which exercisable capabilities pose a risk to their capacity to perform their emergency management functions in accordance with State Preparedness Procedure 19;
- develop a three (3) year exercise schedule in accordance with State EM Policy section 4.9 and State Preparedness Procedure 19;
- exercise annually according to their exercise schedule;
- where required by SEMC, resource the SECT to develop and facilitate the State EM Exercise;
- where required by SEMC, participate in the State EM Exercise;
- report against their exercise schedule by submitting post-exercise reports in accordance with State EM Policy section 4.10 and State Preparedness Procedure 19; and
- invite all organisations identified in their plan(s) to observe or participate in exercising and share in the lessons management, as appropriate to the exercise scenario and/or its objectives.

Proposed amendments to State EM Policy sections 4.8 – 4.10

4.8.4.3 District Emergency Management Committees must:

- conduct an annual gap analysis against the [Capability Framework](#) to identify which exercisable capabilities are required to enhance interagency coordination across their district/s during an emergency;
- develop a three (3) year exercise schedule in accordance with State EM Policy section 4.9 and State Preparedness Procedure 19;
- exercise annually according to their exercise schedule; and
- report against their exercise schedule by submitting post-exercise reports in accordance with State EM Policy section 4.10 and State Preparedness Procedure 19.

4.8.4.4 Local Governments must:

- conduct an annual gap analysis against the Capability Framework to identify which exercisable capabilities pose a risk to their capacity to perform their functions under State EM plans and their Local Emergency Management Arrangements (LEMA);
- develop a three (3) year exercise schedule in accordance with State EM Policy section 4.9 and State Preparedness Procedure 19;
- exercise annually according to their exercise schedule in coordination with their Local Emergency Management Committee;
- where required by the SEMC, participate in the State EM Exercise; and
- report against their exercise schedule by submitting post-exercise reports in accordance with State EM Policy section 4.10 and State Preparedness Procedure 19.

4.8.5. Where the achievement objectives of core capabilities are assessed as being met through a post-operation review, an exercise exemption may satisfy the requirement of exercising of the capabilities identified in their exercise schedules. In lieu of a post-exercise report, each agency requesting an exercise exemption from the SECT must prepare and submit a post-operation report, which includes an assessment of the identified capabilities.

4.9. EXERCISE SCHEDULES

4.9.1. HMAs, Combat Agencies and Support Organisations, public authorities with roles and responsibilities in the EM plans, and DEMCs must develop and submit exercise schedules to the SECT by the end of the financial year in accordance with State EM Preparedness Procedure 19.

4.9.2. Local governments must develop and submit exercise schedules to DEMCs in accordance with State EM Preparedness Procedure 19. DEMCs must collate local government exercise schedules and forward to the SECT by the end of the financial year.

4.9.3. The SECT must:

- compile a register of EMA, public authority, DEMC and local government exercise schedules;
- approve the submitted exercise schedules meeting the requirements under State EM Preparedness Procedure 19; and
- monitor exercise completion and the submission of post-exercise reports.

Proposed amendments to State EM Policy sections 4.8 – 4.10

4.10. POST-EXERCISE REPORTS

- 4.10.1. Following an exercise, HMAs, Combat Agencies and Support Organisations, public authorities with roles and responsibilities in the EM plans, and DEMCs must develop and submit a post-exercise report in accordance with State EM Preparedness Procedure 19.
- 4.10.2. Local governments must develop and submit post-exercise reports to DEMCs in accordance with State EM Preparedness Procedure 19. DEMCs must collate local government post-exercise reports and forward to the SECT.
- 4.10.3. The SECT must review submitted post-exercise reports and provide a summary of the State's exercise activity to the SEMC, SEMC subcommittees and reference groups as applicable.
- 4.10.4. Agencies exercising capabilities of a sensitive, security or commercial nature may redact sensitive information from post-exercise reports but must provide the SEMC with a high-level summary of capabilities met.

Additional changes to the State EM Policy

State EM Policy statement 1.5.10

A comprehensive review of the suite of State EM documents must be conducted at least every five years, in consultation with relevant stakeholders and in accordance with State EM Preparedness Procedures 1-5. Targeted reviews may occur at the conclusion of a major emergency or inquiry or on introduction of major government reform or legislation change. Plans must be validated through exercising within the 12 months following a comprehensive or targeted review, in accordance with State Preparedness Procedure 19.

Highlighted content is the proposed text to be added to this statement.

State EM Policy section 4.10 (TRAINING)

This section will be moved to State EM Policy section 4.10. Content has not been amended during this review.

Appendix A: List of Emergency Management Roles and Responsibilities

Content will be updated to reflect changes made to sections 4.8 - 4.11 of the State EM Policy.

Appendix C: Acronyms

Addition of State Exercise Coordination Team (SECT) to replace Emergency Management Advisory Group (EMAG)

Proposed Post Exercise Template

To be included within *Managing Exercises- A Guideline for Western Australia's Emergency Management Agencies.*
This handbook is in development.

State Emergency Management Exercise Framework
Capability Based Post Exercise Report Template



Proposed Post Exercise Template

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Proposed Post Exercise Template

1. EXECUTIVE SUMMARY

Overview

Findings

Opportunities

Observations

2. EXERCISE CONCEPT

Title of Exercise

(insert the name of the exercise)

Date of Exercise

(insert the date of the exercise)

Lead Agency

(insert the name of the lead agency)

Exercise Style/Type

(Provide details on what type of exercise was conducted ie. Discussion, Functional, Field)

Participating Agencies

(Provide details of what agencies, organisation, groups, local governments, ect. participated in the exercise)

3. THE EXERCISE

Overview

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Proposed Post Exercise Template

(Provide details on what the exercise will achieve and who the target participants will be)

Aim

(The exercise aim is a statement of intent that gives direction to what will or is desired to be achieved by the exercise. There should be only one aim statement for the exercise and it can be as generic or as specific as required to meet the needs of the exercise)

Objectives

(Objectives are specific statements describing what should be achieved by individuals, groups or agencies participating in the exercise. Objectives must relate to the aim and be SMART: Specific, Measurable, Achievable, Realistic and Task-related. Exercise outcomes should be evaluated against these objectives).

Scope

(What is included; what is excluded in the exercise)

Scenario

(Describe the exercise scenario)

4. EXERCISE EVALUATION

THE EMERGENCY MANAGEMENT CAPABILITY FRAMEWORK

Western Australia has developed the SEMC Emergency Management Capability Framework as a framework to assess preparedness within Western Australia. There are seven (7) capability areas and thirty-two (32) core capabilities. Each core capability area is underpinned by an 'achievement objective'. The Emergency Management Capability Framework is the primary vehicle used to collect agency data which informs the State's Annual Emergency Preparedness Report.

Exercise < > benchmarked and aligned the exercise objectives and performance measures with the Emergency Management Capability Framework. The net benefit of structuring the exercise in this fashion is to provide measureable outputs against a statewide and accepted framework.



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Proposed Post Exercise Template

CAPABILITY AREA – EMERGENCY RESPONSE

Core Capability –

Objective 1:
Objective 2:
Objective 3:

Findings: *(Detail what worked and what didn't. Why?)*

Opportunities: *(Consider recommendations to close identified capability gaps)*



CAPABILITY AREA – RESOURCES

Core Capability –

Objective 4
Objective 5
Objective 6:

Findings: *(Detail what worked and what didn't. Why?)*

Opportunities: *(Consider recommendations to close identified capability gaps)*



Proposed Post Exercise Template



CAPABILITY AREA – PLANNING AND MITIGATION

Core Capability –

Objective 7:
Objective 8:
Objective 9:

Findings: *(Detail what worked and what didn't, Why?)*

Opportunities: *(Consider recommendations to close identified capability gaps)*



CAPABILITY AREA – COMMUNITY INVOLVEMENT

Core Capability –

Objective 10:
Objective 11:
Objective 12:

Findings: *(Detail what worked and what didn't, Why?)*

Opportunities: *(Consider recommendations to close identified capability gaps)*

Proposed Post Exercise Template



CAPABILITY AREA – IMPACT MANAGEMENT AND RECOVERY COORDINATION

Core Capability -

Objective 13:
Objective 14:
Objective 15:

Findings: (Detail what worked and what didn't. Why?)

Opportunities: (Consider recommendations to close identified capability gaps)

5. IMPROVEMENT PLAN

Objective	Issue/Area for Improvement	Corrective Action	Primary Responsible Agency/ Business Unit	Point of Contact	Start Date	Completion Date

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Proposed Post Exercise Template

APPENDIX B - CAPABILITY AREAS, CORE CAPABILITIES AND ASSESSMENT OBJECTIVES

CAPABILITY		CORE CAPABILITIES	ACHIEVEMENT OBJECTIVES
Governance	Legislation	1.1	Comprehensive emergency management legislation exists that is current, appropriate and congruent with supporting legislation
	Policies	1.2	State level policies are appropriate, useful, usable and used and the intent of these policies flow consistently through individual supporting agencies
	EM plans	1.3	Emergency Management plans (Westplans) are comprehensive, documented and predetermined processes and procedures are in place
	EM plans	1.4	Emergency Management plans are regularly reviewed, exercised and tested
Analysis and continuous improvement	Risk assessment	2.1	Agencies have the ability to and regularly conduct relevant risk assessments and the findings are implemented and shared with relevant stakeholders
	Horizon scanning	2.2	Organisations examine existing and ongoing hazard research
		2.3	Pre-emergency situational awareness occurs through examination of international and interstate events that may impact locally
		2.4	Implement best practice identified through hazard research and pre-emergency situational awareness
Lessons management	2.5	Performance is reviewed following an incident, emergency or exercise and appropriate treatments are implemented based upon the findings	
Community involvement	Alerts and warnings	3.1	Messages to communities at all stages of emergency management are planned, coordinated, prompt, reliable and actionable
		3.2	The messages are clear, consistent, accessible, culturally and linguistically appropriate
	Public information	3.3	Messages to communities at all stages of emergency management are planned, coordinated, prompt, reliable and actionable
		3.4	The messages are clear, consistent, accessible, culturally and linguistically appropriate
	Risk awareness and understanding	3.5	The community is aware of the hazards that may affect them, the vulnerable elements and understands the role they should play during an emergency
	Shared ownership	3.6	Individuals take responsibility to minimise the impacts of emergencies through the preparation and adoption of appropriate mitigation measures. This includes individuals who understand the nature of the hazard, have emergency action plans and who register and respond to emergency messaging and alerts
			Engagement occurs between government, industry and communities to inform resilience through the sharing of emergency management information including risks, vulnerabilities and treatment options
Emergency response	Command, control and coordination	6.1	Pre-established and well understood protocols and structures exist that define the interrelationships between stakeholders during an event and facilitate effective command, control and coordination
	Situational assessment	6.2	Situational assessments are undertaken to accurately inform decision makers about the nature and extent of the hazard, vulnerable elements and what resources are required
	Evacuation	6.3	Agencies have the resources and skills to undertake both directed and voluntary evacuation of both people and animals
		6.4	Suitable sites have been identified and are available that maintain the provision of critical goods and services (e.g. food, potable water, shelter)
	Public protection	6.5	Necessary measures exist to control access and verify the identity of personnel or members of the public seeking entry to critical facilities
		6.6	Organisations have the ability to protect against unwanted activity within an impacted area
	Agency interoperability	6.7	Effective and interoperable communication systems (including incident management systems) exist to allow seamless communications during an emergency
		6.8	Interagency cultural differences are identified and managed so as not to impede or inhibit effective response
	Mass casualty management	6.9	Pre-Hospital—mass casualty management services are available, timely and sufficient during an emergency event. This includes pre-hospital treatments of first aid (physiological and psychological), ambulance, aero-medical retrieval and medical teams
		6.10	Hospital—mass casualty management is considered within workforce and surge planning including the provision and maintenance of specialist services, community health and early discharge programs
Recovery management from disaster to sustainable recovery	Multi-agency involvement	7.1	Services are available to deal with a mass fatality incident. This includes: body recovery, disaster victim identification, mortuary, burial and cremation services and the management of information
	Welfare	7.2	Welfare and social services are available, timely and sufficient during or immediately after an emergency event. This includes critical support services and communication plans to inform affected people of impacts
	Impact assessment	7.3	Agencies have the ability to undertake and complete comprehensive impact assessments across the natural, built, social and economic environments. These findings inform recovery coordination and future emergency management planning
	Recovery coordination	7.4	Agencies have the resources and skills to support impacted communities to manage their own recovery and achieve the best possible outcome. This includes reconstruction and restoration of natural, built, social and economic environments
		7.5	Recovery arrangements are in place following a major emergency. This should include engagement between FEMAs, local government, NGOs, industry and communities and should consider long term impacts

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Proposed Post Exercise Template

Planning and mitigation	Land use planning	4.1	Land use planning is in place to manage and minimise the impact of known risks.
	Ecosystem management	4.2	The natural buffers that aid community protection are identified, protected, monitored, maintained and/or enhanced.
	Infrastructure protection	4.3	Plans are in place to identify and protect critical infrastructure, community assets and individual housing.
		4.4	Effective use of building codes is in place to mitigate potential hazards and insurance is considered as a treatment option.
	Essential services protection	4.5	Planning for the continuity or rapid restoration of essential services are in place including water, food distribution, power, sewerage, telecommunications, fuel and local government services.
	Minimise single points of failure	4.6	Exposure to hazards is limited through the minimisation of single points of failure and that mitigation options or redundancy planning are in place.
	Resilience planning	4.7	Emergency management planning takes account of emergencies occurring in remote areas of the State.
	Business continuity planning	4.8	Business continuity plans are in place across government, industry and business and consider hazard specific risks.
	Community activities	4.9	Consideration is given to the protection and rapid re-establishment of community activities. This may include cultural and community events, sporting activities and schools.
Resource	People	5.1	Agencies have appropriate levels of trained, capable and supported people to effectively undertake all aspects of emergency management.
	Volunteering	5.2	A clear strategy exists for the recruitment, retention and ongoing training of volunteers that addresses motivation and barriers.
		5.3	A strategy exists to manage good Samaritans and spontaneous volunteers.
		5.4	Robust financial and administrative processes exist to capture and track emergency management expenditure.
	Finance and administration	5.5	Funding for proactive measures and mitigation is available, sufficient and accessible.
		5.6	Adequate funding arrangements are in place to manage the response and recovery of a large scale emergency.
	Equipment/critical resources	5.7	Organisations have or can readily access appropriate infrastructure and equipment during an emergency.
		5.8	Equipment can be mobilised during an emergency and plans are in place to address pre-employment, peak surges and redundancies for outages.

Proposed Amendments to State EM Preparedness Procedure 19

19. EXERCISE MANAGEMENT

BACKGROUND

Effective emergency management requires coordinated arrangements and emergency management plans which are validated through regular exercises. The State Emergency Management Committee (SEMC) directs Emergency Management Agencies (EMAs)¹, public authorities, DEMCs and local governments to annually participate in exercises to evaluate their emergency management capabilities and arrangements.

PROCEDURE

To ensure the State is appropriately prepared to respond to and recover from emergencies, the following procedures have been developed to assist agencies to improve their readiness through a more comprehensive and cohesive approach to exercising across government.

Agency participation in the State Emergency Management Exercise Framework (State EM Exercise Framework) will progressively build the State's capability which will be evaluated through the State EM Exercise every three years.

Exercise Capability Gap Analysis

The [SEMC Emergency Management Capability Framework](#) (the Capability Framework) identifies the capability areas of governance, emergency response, resources, community involvement, planning & mitigation, impact management & recovery. Each capability area is further broken down into core capabilities and their associated achievement objectives. Agencies must use the Capability Framework as a baseline to determine their exercise needs and requirements to close capability gaps and report on their activity.

To complete a capability gap analysis agencies will:

- identify the core capabilities required to perform their role and responsibilities under the State EM Plan, State Hazard Plans and/or State Support Plans;
- assess their ability to meet the achievement objectives for each identified core capability; and
- determine their exercising needs based on any capability gaps identified during the analysis.

The results of the capability assessment tool may be used to inform the capability gap analysis.

Exercise Schedule

Exercise schedules must be developed and submitted to the SEMC in accordance with the following procedure (State EM Policy statement 4.9.1).

Exercises must build in complexity during their proposed exercise schedule to allow participants to progressively build knowledge and thoroughly practice their roles and responsibilities under the State Emergency Management Framework.

To progressively build on learnings, it is recommended agencies exercise capabilities internally during the first year, exercise capabilities within a multi-agency environment in the second year and participate in a state-level exercise the third year.

¹ Emergency Management Agencies include Hazard Management Agencies, Combat Agencies and Support Organisations as prescribed in the EM Regulations.

Proposed Amendments to State EM Preparedness Procedure 19

Every three years, the SECT will facilitate a State EM Exercise, which will be a summative exercise designed to bring capability components together. Agencies not required to participate in the State EM Exercise must plan a summative exercise demonstrating how they will operationalise their capabilities during a state-level emergency.

A summative exercise focuses on the outcomes of the previous exercises and evaluates the performance of the participants against a standard or benchmark (the achievement objectives in the Capability Framework). It will provide an environment where participants are challenged to demonstrate capability and capacity to respond to an emergency situation brought about by one or more State hazards.

The three (3) year exercise schedule should incorporate the validation of comprehensive or targeted reviews to State Hazard Plans, State Support Plans and LEMAs.

All agencies conducting exercises must add their exercises to the [State Exercise Calendar](#) on the SEMC Website.

The exercise schedule must include:

- Intra-agency exercises
 - Capabilities identified
 - Plans to be activated
 - Proposed time, date, place
 - Exercise type
 - Agency contact
- Multi-agencies exercises
 - Capabilities identified
 - Plans to be activated
 - Proposed time, date, place
 - Exercise type
 - Agency contact
 - Lead agency
 - Participating agencies
- State-level exercises
 - Capabilities identified
 - Plans to be activated
 - Proposed time, date, place
 - Exercise type
 - Agency contact
 - Lead agency
 - Participating agencies

Proposed Amendments to State EM Preparedness Procedure 19

Exercise Planning

Exercise planning is recommended to be undertaken in accordance with the *Managing Exercises - A Guideline for Western Australia's Emergency Management Agencies*.² This will guideline ensure a consistent approach to the development, running and evaluation of exercises.

The Guideline:

- provides a simple overview of the exercise management process;
- provides a step-by-step guide through the phases of exercise management;
- can be used for single agency, multi-agency or whole-of-government exercises;
- has been designed to support small exercises, while also providing more comprehensive information for larger or more complex exercises; and
- includes useful templates and resources.

Templates provided within *Managing Exercises - A Guideline for Western Australia's Emergency Management Agencies* are consistent with the national approach to exercise management. They are based upon documentation from the Australian Emergency Handbook Series (Handbook 3 – Managing Exercises) and the Tasmanian Government templates for managing Emergency Management Exercises.

Post – Exercise Reports

Following all exercises, a post-exercise report must be completed and submitted to the State Exercise Coordination Team (SECT). Local governments must submit post-exercise reports to their DEMC

Where gaps are identified in capability exercising, agencies are responsible for proposing an improvement plan specifying how they will close capability gaps.

Multi-agency post-exercise reports must be compiled by the lead agency and submitted on behalf of all participating agencies, organisations or local governments.

The SECT will write the State EM Exercise report in consultation with participating agencies. Capability gaps and lessons identified during the exercise will inform the SEMC of future training and development requirements across the emergency management sector.

To ensure a consistent approach to reporting and evaluating exercises, the following components are required:

EXECUTIVE SUMMARY

- Overview
- Findings
- Opportunities
- Observations

EXERCISE DETAILS

- Title of Exercise
- Date of Exercise
- Lead Agency

² This guideline is under development.

Proposed Amendments to State EM Preparedness Procedure 19

- Exercise Style/Type - (Provide details on what type of exercise was conducted ie. Discussion, Functional, Field)
- Participating Agencies - (Provide details of what agencies participated in the exercise)
- Overview - (Provide details on what the exercise will achieve and who the target participants will be)
- Aim - (The exercise aim is a statement of intent which gives direction to what will or is desired to be achieved by the exercise. There should be only one aim statement for the exercise and it can be as generic or as specific as required to meet the needs of the exercise)
- Capability Based Objectives - (Objectives are specific statements describing what should be achieved by individuals, groups or agencies participating in the exercise. Objectives must relate to the aim and be SMART; Specific, Measurable, Achievable, Realistic and Task-related. Exercise outcomes should be evaluated against these objectives)
- Scope - (What is included; what is excluded in the exercise)
- Scenario - (Describe the exercise scenario)

EXERCISE EVALUATION

- Methodology
- Evaluation of each Capability Based Objective
 - Findings - (Detail what worked and what didn't. Why?)
 - Opportunities - (Recommendations to close identified capability gaps)

IMPROVEMENT PLAN

- Objective/Capability
- Issue/Area for Improvement
- Corrective action
- Responsible agency/business unit and point of contact
- Timeframes for completion

A Post Exercise template³ can be found in the *Managing Exercises- A Guideline for Western Australia's Emergency Management Agencies* and can be downloaded from the SEMC website.

³ A draft has been provided as part of this consultation.
DRAFT STATE EM PROCEDURES

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IMPACT STATEMENT

To be trialled from December 2018 to June 2019

An Impact Statement is compiled by the Controlling Agency as a concise summary of known and emerging impacts resulting from all Level 3 incidents and Level 2 incidents where there are impacts requiring recovery activity. They may be required for some Level 1 incidents where the impacts require a local government recovery effort.

This document must be compiled using the [Impact Statement Guideline](#), which provides more detailed guidance on required information, consultation and data gathering regarding impacts.

The Impact Statement is designed to enable collation of impact information in a format that can be utilised by Local Government and Local Recovery Coordination Groups to better understand impacts and inform recovery activities.

Impact information will continue to emerge throughout the response and recovery phases of an incident and requires ongoing assessment.

The Impact Statement provides an overview for Local Government including –

- known and emerging impacts,
- management actions currently in place,
- responsible agencies,
- future management actions required, and
- changes to responsibility for impact management.

The Impact Statement should accompany, or follow shortly afterward the Transfer of Control documentation and process whereby responsibility for management of an incident is transferred to the relevant Local Government/s.

VERSION 3.1

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1. IMPACT STATEMENT DETAILS

Impact Statement date:	
Impact Statement time:	
Version/sequence number:	
Impact Statement prepared by:	Name:
	Position:
	Agency:
	Phone:
	Email:

APPROVED BY:

Incident controller	
Name:	
Position:	
Agency:	
Time and Date:	
Signature:	

AGREED BY: (Complete one table for each receiving Local Government)

Local Government: <enter name>	
Name:	
Position:	Chief Executive Officer
Time and Date:	
Signature:	

COPY TO:

State Recovery Coordinator / Deputy State Recovery Coordinator	
Name:	
Position:	
Agency:	
Time and Date:	
Signature:*	

* May not be present to sign in person

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2. INCIDENT DETAILS

Incident name:			
Incident number:			
Incident address/location:			
Incident type/description:			
Incident level:			
Date commenced:			
Controlling Agency:			
Incident Controller (name):			
Local Government(s) affected:			
Additional information attached? (refer to list on p.18)	<input type="checkbox"/> YES <input type="checkbox"/> NO	Maps attached:	<input type="checkbox"/> YES <input type="checkbox"/> NO
Incident Management Team stood down?	<input type="checkbox"/> YES <input type="checkbox"/> NO	LG recovery arrangements activated?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Incident Support Group stood down?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Local Recovery Coordination Group activated?	<input type="checkbox"/> YES <input type="checkbox"/> NO

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3. INCIDENT DESCRIPTION

Brief overview of incident:

4. SUMMARY OF KNOWN OR ANTICIPATED IMPACTS

Social environment:	Responsible Agency
Natural environment:	Responsible Agency
Economic environment:	Responsible Agency
Built environment:	Responsible Agency

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5. EMERGING ISSUES AND RISKS

Overview:

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6. RISK ASSESSMENT SUMMARY

The following risks have been identified as a result of this emergency. An assessment of these risks has determined that they have been reduced sufficiently to allow the community to return with appropriate controls in place, however residual risks remain that require treatment. This list is not exhaustive and some risks may have existed before the emergency. Care should be taken to continually assess residual and new risks and develop appropriate strategies for their management and communication with the affected community.

Refer to Risk Assessment process, matrix and description in the *Impact Statement Guideline*.

Risk	Description	Likelihood	Consequence	Level of Risk	Responsible Agency	Treatments/Mitigation (e.g. controls undertaken, further actions required – by who and by when)
e.g. Asbestos	e.g. Asbestos has been located throughout the emergency area. The age of buildings and fencing indicates a high prevalence. There is a risk that agency personnel and/or members of community may handle disposal of asbestos incorrectly	Likely	Major	Extreme	DWER	Explain actions underway, planned and needed
e.g. Fatigue of LG staff	e.g. majority of LG staff have either been directly impacted or involved in responding to the emergency. Risk of staff fatigue, which will impact LG ability to function and recover	Almost certain	Major	Extreme	Local government	Explain actions underway, planned and needed

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7. COMMUNICATION AND ENGAGEMENT SUMMARY

<p>Overview of communication and engagement activities undertaken. Include activities with community, media, Incident Support Group, Local Recovery Coordination Group etc.:</p>
<p>Key themes and issues arising from communication and engagement activities:</p>
<p>Immediate and short term communication and engagement activities to be undertaken:</p>

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7.1 CONTACT DETAILS FOR COMMUNICATION AND MEDIA OFFICERS

Organisation	Name	Position	Location	Email	Mobile	Alt. phone
Controlling agency (if not DFES) <insert org name>						
DFES						
Local Government						
Local media						
Other <insert org name>						

* Add rows as needed.

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B. CONTRIBUTING AGENCIES

This Impact Statement should be compiled in close consultation with agencies, community service providers and other emergency management and recovery personnel. Include details for all agencies that need to or have contributed to the compilation of this Impact Statement.

Organisation / agency	Name	Position	Phone	Email	Contact made?	Info rec'd?
<input type="checkbox"/> Aqwest (water supplier in Bunbury)					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Assoc. of Independent Schools of WA					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> ATCO Gas					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Australian Red Cross					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Brookfield Rail					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Busselton Water					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Catholic Education WA					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dampier Bunbury Pipeline (gas)					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Primary Industry & Regional Dev.					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Communities					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Defence					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Education					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Environment Regulation					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Fire and Emergency Services					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Health					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Biodiversity, Conserv. & Attractions					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Planning, Lands & Heritage					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dept of Transport Marine Safety					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Horizon Power					<input type="checkbox"/>	<input type="checkbox"/>

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Organisation / agency	Name	Position	Phone	Email	Contact made?	Info rec'd?
<input type="checkbox"/> Local Government (specify)					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Local Recovery Coordination Group						
<input type="checkbox"/> Main Roads WA					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> NBN Co.					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Public Transport Authority					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Telstra					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Verve Energy					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> WA Housing Authority					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> WA Police					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Watercorp					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Western Power					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Add others as needed					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> e.g. community groups					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> e.g. other service providers					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>

For Level 2 incidents with no significant impacts, no further Impact Statement information is required.

To make this determination, consultation with the State Recovery Coordinator, Local Government/s and Incident Controller is required.

For all other Level 2 and Level 3 incidents, the information on the following pages MUST be compiled.

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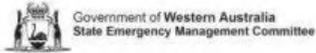
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9. CHECKLIST OF IMPACT AREAS

Tick all items where there are known or anticipated areas of impact.
Details of all ticked items must be included on the following pages.

SOCIAL ENVIRONMENT		
<input type="checkbox"/> Deaths	<input type="checkbox"/> Vulnerable people needing assistance	<input type="checkbox"/> Evacuation centres
<input type="checkbox"/> People unaccounted for	<input type="checkbox"/> Injuries	<input type="checkbox"/> Home and Community Care
<input type="checkbox"/> People isolated	<input type="checkbox"/> Disease, illness or contamination	<input type="checkbox"/> Medical / health services
<input type="checkbox"/> People evacuated	<input type="checkbox"/> Significant issues pets/assistance animals	<input type="checkbox"/> Public transport
<input type="checkbox"/> Community activities/interactions impacted		<input type="checkbox"/> Other
NATURAL ENVIRONMENT		
<input type="checkbox"/> Water catchments	<input type="checkbox"/> National parks	<input type="checkbox"/> Declared fauna
<input type="checkbox"/> Wetlands	<input type="checkbox"/> State forests	<input type="checkbox"/> Declared flora
<input type="checkbox"/> Coastline	<input type="checkbox"/> Reserves and parks	
<input type="checkbox"/> Marine area	<input type="checkbox"/> Exclusion areas	
ECONOMIC ENVIRONMENT		
<input type="checkbox"/> Agriculture / horticulture / vineyards	<input type="checkbox"/> Mining / industrial	<input type="checkbox"/> Small / local business
<input type="checkbox"/> Fisheries	<input type="checkbox"/> Retail incl. food suppliers, banking services	<input checked="" type="checkbox"/> Tourism
<input type="checkbox"/> Forestry / forest products	<input type="checkbox"/> Other large employers	
BUILT ENVIRONMENT		
Buildings	Hazardous materials	Utilities (services)
<input type="checkbox"/> Residential properties	<input type="checkbox"/> Asbestos	<input type="checkbox"/> Electricity supply
<input type="checkbox"/> Water tanks / contamination	<input type="checkbox"/> CCA treated timber	<input type="checkbox"/> Gas supply
<input type="checkbox"/> Community buildings	<input type="checkbox"/> Chemicals / hazardous materials	<input type="checkbox"/> Fuel / oil supply
<input type="checkbox"/> Heritage/cultural buildings/sites	<input type="checkbox"/> Marine hydrocarbons	<input type="checkbox"/> Water supply
<input type="checkbox"/> Commercial/industrial/retail buildings	<input type="checkbox"/> Firefighting foam	<input type="checkbox"/> Sewerage infrastructure incl. waste water / re-use
<input type="checkbox"/> Rural buildings	<input type="checkbox"/> Other	<input type="checkbox"/> Waste management
<input type="checkbox"/> Emergency service buildings		<input type="checkbox"/> Telecommunications
<input type="checkbox"/> Hospitals	Transport infrastructure	
<input type="checkbox"/> Primary care facilities	<input type="checkbox"/> Main roads	<input type="checkbox"/> Other
<input type="checkbox"/> Residential group homes / aged care homes	<input type="checkbox"/> Local roads	<input type="checkbox"/> Exclusion zones
<input type="checkbox"/> Correction centres / prisons	<input type="checkbox"/> Bridges	
<input type="checkbox"/> Childcare centres	<input type="checkbox"/> Rail – passenger	
<input type="checkbox"/> Schools	<input type="checkbox"/> Rail – freight	
<input type="checkbox"/> Training centres / universities	<input type="checkbox"/> Ports	
<input type="checkbox"/> Local government offices	<input type="checkbox"/> Airfields	
<input type="checkbox"/> Other buildings	<input type="checkbox"/> Major drainage	

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10. IMPACT STATEMENT

10.1 SOCIAL ENVIRONMENT

Ensure that all ticked items from the checklist (Social impacts) on page 12 are transferred to this table. Add more rows as required.

Category (from checklist)	Agency/Source	Key contact: Name, position, email, phone, mobile.	Impact: what has happened and what are the implications?	Current status: what is happening now, who is managing it and how long for?	Next steps: what needs to happen next, who will be involved and how long for?	Revised attachment/5?
Home and Community Care	Dept of Health/HAC C Agency	xxxxx	Identified that there are 15 clients still in their homes that are ageing in place and have disabilities that will not receive their Home Care Assistance	Dept of Health/LO to raise with DFCS to gain restricted access permits for service providers	Consider relocation of clients, and level of care required	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

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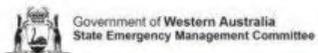
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10.2 NATURAL ENVIRONMENT

Ensure that all ticked items from the checklist (Natural impacts) on page 12 are transferred to this table. Add more rows as required

Category (from checklist)	Agency/ Source	Key contact: Name, position, email, phone, mobile.	Impact: what has happened and what are the implications?	Current status: what is happening now, who is managing it and how long for?	Next steps: what needs to happen next, who will be involved and how long for?	Related attachments?
Reserves and Parks	DBCA/LG		The closure of the parks in the impacted area will have an impact on a planned Scout jamboree	The park has been severely damaged by the fire with loss to the campfires and camp kitchens. DBCA to liaise with Scouts WA to advise of the impact to the park	DBCA/LG communication will need to extend to the public of the impact to the Park and period of closure.	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

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10.3 ECONOMIC ENVIRONMENT

Ensure that all ticked items from the checklist (Economic impacts) on page 12 are transferred to this table. Add more rows as required.

Category (from checklist)	Agency/ Source	Key contact: Name, position, email, phone, mobile.	Impact: what has happened and what are the implications?	Current status: what is happening now, who is managing it and how long for?	Next steps: what needs to happen next, who will be involved and how long for?	Revised attachment 2/
Other large employers	DPIRD/DWER		Bannister Downs Dairy requires continued accessibility to the Dairy to transport dairy supplies and access for workers to the dairy. Lack of access will have a detrimental impact in terms of loss of produce and supplies to retailers.	DWER is working with Bannister Downs to arrange for appropriate disposal of spoilt milk. DPIRD is working with DFES to provide restricted access permits for the trucks and workers to access the dairy.	Until the area is declared safe restricted access permits will remain in place. DPIRD and DWER will continue to provide advice to the Dairy.	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

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10.4 BUILT ENVIRONMENT

Ensure that all ticked items from the checklist (Built impacts) on page 12 are transferred to this table. Add more rows as required.

Category (from checklist)	Agency/ Source	Key contact: Name, position, email, phone, mobile.	Impact: what has happened and what are the implications?	Current status: what is happening now, who is managing it and how long for?	Next steps: what needs to happen next, who will be involved and how long for?	Related attachment(s)
Water tanks contamination	Watercorp DWER		Due to the use of firefighting foam rain water tanks in the impacted area may be contaminated.	DWER/Watercorp to advise residents of how to dispose of contaminated water and how to clean their tanks. Potable water to be provided to impacted residents	Communication to impacted residents of where potable water can be accessed and fact sheets on contamination.	<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

NOTE:

- Details of all Rapid Damage Assessments must be attached to this document. Include maps and photographs as appropriate.

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11. NIAM INDICATORS

National Impact Assessment Model indicators are used by the State to negotiate disaster relief funding with the Commonwealth. Complete this table using data captured above.

These columns indicate the relevant recovery environment for each indicator.

No.	Impact Indicator	Measure	# or %	Social	Built	Economic	Natural
1		# In evacuation centres					
2		# Injured					
3	INDIVIDUALS	# Fatalities					
4		# Unaccounted for					
5		# Isolated					
6	RESIDENTIAL PROPERTIES	# Destroyed					
7		# Damaged					
8	EMERGENCY SERVICES	# Destroyed					
9	Police, fire, ambulance, aviation, other	# Damaged					
10	HOSPITALS & PRIMARY HEALTH CARE FACILITIES	% Destroyed					
11		% Hospital functional					
12	EDUCATIONAL FACILITIES	# Destroyed					
13	Schools, training centres, universities, child care centres	# Damaged					
14		# Closed					
15	CORRECTION CENTRES	# Destroyed					
16	Incl. prisons	# Damaged					
17	OTHER – RESIDENTIAL GROUP HOME, AGED CARE FACILITIES	# Destroyed					
18		# Damaged					
19	OTHER BUILDINGS	# Destroyed					
20		# Damaged					
21	BUSINESS BUILDINGS	# Destroyed					
22	Incl. commercial and industrial	# Damaged					
23	(excludes rural)	# Closed					
24	RURAL BUILDINGS	# Destroyed					
25		# Damaged					
26	STOCK LOSSES	# Fatalities					
27	Livestock	# Unaccounted for					
28	AGRICULTURAL LAND	Ha Destroyed					
29		Ha Damaged					
30	AGRICULTURAL PRODUCTION	% Lost					
31		% Functional					
32	AIRPORTS / HELIPORTS	# Damaged					
33		# Destroyed					
34	ROADS / BRIDGES	# Main roads closed					
35		# Other roads closed					
36		# Facility destroyed					
37	PORT	# Facility damaged					
38		# Ships impacted					
39	RAILWAY	# Passenger lines closed					
40		# Freight lines closed					
41	TELECOMMUNICATIONS	# Customers impacted					
42	GAS	# Customers impacted					
43	ELECTRICITY	# Customers impacted					
44	SEWAGE	# Customers impacted					
45	WATER – POTABLE SUPPLY	# Customers impacted					
46	WATER – CATCHMENTS	km ² contaminated					
47	NATIONAL PARKS	Ha affected					
48	ANIMAL WELFARE	# Injured					
49	COASTLINE AFFECTED	km affected					
50	MARINE AREA AFFECTED	Km ² affected					

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12. LIST OF ATTACHMENTS

List all attachments to this Impact Statement

Attachment No.	Title & description (e.g. map, report, photo)
1	Transfer of Control (signed)
2	Rapid Damage Assessment including maps and photos
3	
4	
5	
6	
7	

UNCONFIRMED

Attachment 3



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AIDE MEMOIRE LOCAL RECOVERY COORDINATOR LOCAL-LEVEL RECOVERY ARRANGEMENTS

Additional information on the Local Recovery Coordinator can be found in the EM Act, Section 41(4); State EM Policy/Plan, Section 6; and State EM Local Recovery Guidelines

Nomination and role of a Local Recovery Coordinator

Local governments are to nominate a suitably skilled Local Recovery Coordinator (LRC) in their Local Emergency Management Arrangements. More than one person should be appointed and trained in case the primary LRC is unavailable during an event. The LRC is responsible for the development and implementation of recovery arrangements, including:

- consideration of potential membership of the Local Recovery Coordination Group (LRCG) prior to an event occurring
- preparation, maintenance and testing of the Local Recovery Plan in conjunction with the local government for endorsement by the Council of the Local Government
- coordination and promotion of community awareness of the recovery arrangements
- community engagement in recovery arrangements and increasing community involvement in recovery preparedness, awareness and resilience.

Local Recovery Coordinator functions during Response

- liaise with the HMA/Controlling Agency (CA) and District Advisor (DA), and attend (or nominate a Local Government Liaison Officer or CEO) the Incident Support Group and/or Operations Area Support Group meetings
- advise Mayor, Shire President and Chief Executive Officer on the requirement to convene the LRCG, including suggested membership that is event specific
- meet with agencies involved with recovery operations to determine actions
- ensure receipt of Initial Impact Assessment from CA
- determine the level of State involvement in the recovery effort, in conjunction with the local government, LRCG and State Recovery Coordinator (SRC)
- coordinate local recovery arrangements in conjunction with the LRCG, CA, Local Emergency Coordinator and other responsible agencies, if applicable.

Local Recovery Coordinator functions during Recovery

- In consultation with the DA, assess the LRCG requirements and resources for the restoration of services and facilities planned with assistance of responsible agencies
- monitor the progress of recovery and provide periodic reports to LRCG that includes: fatigue management (self/others); and communications are accurate, timely and planned
- in conjunction with the local government, ensure that any State-level recovery coordination operates only to ensure that the affected community has equitable and appropriate access to available resources
- ensure recovery projects that support the social, built, economic and natural recovery environments are community-led and targeted to best support affected communities
- provide a central point of communication and coordination for the wide range of recovery

Aide Memoire – Local Recovery Coordinator – September 2018

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- related services and projects being progressed outside of the LRCG
- make appropriate recommendations, based on lessons learnt, to the Local Emergency Management Committee to improve the community's recovery preparedness.
- arrange for the conduct of an operational debriefing of all participating agencies and organisations as soon as possible after cessation of the recovery arrangements
- arrange for an evaluation of the effectiveness of the recovery activities in relation to the Local Recovery Plan, which should be reviewed within 12 months of the emergency
- ensure the Local Recovery Plan is practical and easily accessible by community/public.

Local Recovery Coordination Group – role and functions

The LRCG is the strategic decision-making body for recovery. Key functions are:

- assess impact of event and coordinate activities to rebuild, restore and rehabilitate the social, built, economic, natural and psychosocial wellbeing of the affected community
- ensure inclusion and recovery issues of special needs people/groups are addressed
- if the Disaster Recovery Funding Arrangements – WA (DRFA-WA) have been activated for the event: ensure an assessment of damage is undertaken; and be aware of process requirements for eligible assistance measures (contact DRFA-WA officers for advice)
- manage offers of assistance, including volunteers, services and donated money.
- if the Lord Mayor's Distress and Relief Fund (LMDRF) is activated, consult with the City of Perth regarding the eligible criteria and procedures by which LMDRF payments will be made to affected individuals, as the process commences through the local government
- assume administrative tasks: agenda, minutes, reports, finances, recordkeeping, etc.
- coordinate with CA on completion of the Comprehensive Impact Assessment
- assess recovery requirements, based on the impact assessment/s, within the four environments: social (including psychosocial), built, economic and natural
- establish LRCG subcommittees, across the four environments: social (community), built (infrastructure), economic and natural (environment) subcommittees, or as required
- for extensive reconstruction work, develop an event specific Operational Recovery Plan that includes: timeframes, responsibilities, completing major activities, full community participation and access, and considers the longer-term recovery needs and requirements
- negotiate and facilitate the provision of services, public information, information exchange and resource acquisition
- monitor the progress of recovery, and receive periodic reports from recovery agencies.

Alignment with the national principles for disaster recovery

Ensure recovery activities are consistent with the national principles for disaster recovery:

- understand the **context**
- recognise **complexity**
- use **community-led** approaches
- **coordinate** all activities
- **communicate** effectively
- recognise and build **capacity**

Effective recovery communication and community engagement

A "Checklist for the LRC and LRCG" which includes information on communicating in recovery and community engagement can be found in **Attachment A**.

For further information on the Aide Memoire, refer to the:
State EM Local Recovery Guidelines, Part 3 "Managing Recovery", found on the SEMC website:
<https://www.semc.wa.gov.au/Documents/Resources/LegislationPolicyPlansProcedureandGuidelines/Guidelines/LocalRecoveryGuideline.pdf>

Aide Memoire – Local Recovery Coordinator – September 2018

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ATTACHMENT A

LOCAL RECOVERY COORDINATOR/COORDINATION GROUP CHECKLIST

(Please note timeframes are a guide only and the listing is not exhaustive)

Task Description	Complete
Within 12-24 hours	
Contact and alert key local/agency contacts, including Incident Controller and DA.	
Liaise with Controlling Agency (CA) and participate (or nominate the Local Government Liaison Officer or CEO) in the Incident Support Group and/or Operations Area Support Group.	
Identify special needs and vulnerable people such as: youth, the aged, the disabled, Aboriginal people, culturally and linguistically diverse (CaLD) people, and isolated and transient people.	
Consider fatigue management for self and recovery staff (contact EM agencies for advice/support)	
Consider what support is required, such as resources to maintain records of events and actions.	
Brief media on the recovery, ensuring accurate and consistent messaging (use the local government's media arrangements, or seek advice and support from recovery agencies).	
Within 48 hours	
LRC to ensure receipt of the initial impact assessment from the CA.	
LRC and local government to determine the need to convene a LRCG and brief members.	
In conjunction with the State Recovery Coordinator, the LRC and local government are to participate in the determination of the level of State involvement in the recovery effort.	
Meet with agencies involved with recovery operations to determine priority actions.	
Develop and implement an event specific Communication Plan, including public information, appointment of a spokesperson and the local government's internal communication processes.	
Manage offers of assistance, volunteers and donated money. Liaise with the City of Perth's Lord Mayor's Distress and Relief Fund (LMDRF), if activated, on eligible criteria and procedures for payments to affected individuals. The procedures commence through the local government. Refer to the <i>State EM Local Recovery Guidelines, Appendix Seven</i> for the criteria and procedures.	
Activate outreach program to meet immediate needs and determine ongoing needs. Consider the need for specialist counselling, material aid, accommodation, financial assistance and social, recreational and domestic facilities (liaise with the Department of Communities).	
Report on likely costs and impact of recovery activities and establish a system for recording all recovery expenditure (such as keeping all receipts and providing timesheets for paid labour).	
Consider setting up a call centre with prepared responses for frequently asked questions (FAQ). Place the collated FAQs on the local government's website or link for the disaster event, and/or printed materials, as appropriate (choose suitable medium/s for various audiences).	
Within 1 week	
Participate in consultation for completion of Comprehensive Impact Assessment by the CA.	
Establish LRCG subcommittees, if needed, based on the 4 environments: social, built, economic and natural, and determine functions and membership. Refer to the <i>State EM Local Recovery Guidelines, Appendix Seven: Sample Recovery Subcommittee Role Statements</i> .	
Depending on extent of the damage, the LRC and LRCG should develop an Operational Recovery Plan which determines the objectives, recovery requirements, governance arrangements, resources and priorities that is specific to the event. Refer to the <i>State EM Local Recovery Guidelines, Appendix Six: Operational Recovery Plan Template</i> .	
If the event has been proclaimed an eligible natural disaster under the Disaster Recovery Funding Arrangements – WA, be aware of process requirements for eligible assistance measures.	
Liaise with DA and recovery agencies to coordinate local management of recovery process.	

Task Description	Complete
------------------	----------

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Within 1 to 12 months (or longer-term recovery) cont.	
Promote community engagement in recovery planning including involvement in the development of the Local Recovery Plan, which may also improve confidence in recovery and generate a sense of ownership for the Plan, as well as increasing recovery awareness.	
Ensure the completed Local Recovery Plan clearly identifies recovery and operational arrangements such as: any agreements made between local governments or emergency management; roles; responsibilities; and records of all recovery expenditure and resources used.	
Determine longer-term recovery strategies that include psychosocial support.	
Debrief recovery agencies and staff.	
Implement transitioning to mainstream services in consultation with the local government or the State Recovery Coordinator, if applicable.	
Evaluate effectiveness of recovery within 12 months of the emergency, including: <ul style="list-style-type: none"> lessons identified and implementation of projects/plans/training to address the lessons developing recovery strategies/programs/training and education, in consultation with the community, that strengthens community preparedness and resilience for future events. 	
Recovery communication and community engagement – throughout the recovery effort	
Effective recovery communication addresses, at a minimum: <ul style="list-style-type: none"> the how: community meetings, printed materials, noticeboards, websites, social media, etc. the who: wide variety of groups, including special needs groups the what: what has happened, what are the issues, what services/information are available the where: provide information any place where people spontaneously/normally congregate. 	
Set-up relief, recovery centres/one stop shops, that provide the community access to all recovery services for the short, medium or long term. These services provide the opportunity for face-to-face information and resources, as well as a central repository for up-to-date local, community and agency specific information, outreach programs, etc.	
Arrange community initiatives, or accommodate and support community-led initiatives, such as: <ul style="list-style-type: none"> community information forums, or neighbourhood or community meetings which can include congregations of sporting, spiritual, recreational and school groups community or social events, street/neighbourhood barbecues, memorials, anniversaries a central website with links to relevant government and non-government service information; establish email networks; and the provision of social media. 	
Plan and implement a Community Engagement Strategy, using the following as a basic guide: <ul style="list-style-type: none"> establish a target audience: consider demographics, groups and networks determine matters to be communicated: what information is needed from the community and what information is needed to be provided to the community methods of communication: consider appropriate methods/mediums for various audiences. 	
Establish, or support, community briefings, meetings and information in the recovery context that provide: <ul style="list-style-type: none"> clarification of the emergency event (Controlling Agency) advice on services available (recovery agencies) input into development of management strategies (local government and recovery agencies) advice to affected individuals on how to manage their own recovery, including the provision of public health information and psychosocial support (local government, specialist advisers, and government agencies such as the Department of Communities). 	
Arrange community meetings and recovery information forums, with clear objectives and purpose, which help in providing information, gathering concerns, dispelling rumour, correcting misconceptions, and raising the profile of the recovery effort. For public meetings, consider: <ul style="list-style-type: none"> the patronage, agenda, process of conducting the meeting, speakers, subject matter, complaint process, strategies to deal with, and follow up, concerns or complaints have representatives from EM disciplines to give factual information psychosocial issues appropriate communication strategies for special needs and vulnerable people and groups. 	

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5.2 UPDATES / ITEMS FOR DISCUSSION FROM MEMBERS

Ken Parker, Department of Communities – Housing Summary

- Business as usual.

Jennifer Lee, Northam Hospital Summary

- Advised they are opening their new emergency department and now have more beds.
- Now have decontamination showers which adds to their equipment for dealing with disasters.
- The main entrance will be closed so they will be losing some car parking.
- Advised that the hospital can still handle an emergency and its capacity has improved.

Tony Carter, Juniper Summary

- Advised they have put a bid on the old Victoria Oval site which is currently out for public comment. If purchased this will allow for them to provide a larger and more consolidated service.

Yvette Grigg, SEMC Secretariat

- Introduced herself to the committee.

Josh Smith, DPIRD Summary

- Advised that they have been working in the area of animal welfare up north.
- There are no current diseases which are relevant to this district.

Gren Putland, MRWA Summary

- Advised they cover 42 Shires and is difficult to attend every LEMC however if advanced notice is provided they can provide a delegate to attend. It was requested that if information is required from MRWA this be advised prior to the meeting.

Chadd Hunt, Shire of Northam Summary

- Outlined that the Shire is working through the risk to resource assessment for the district. This will involve potentially reallocated existing resources and/or acquiring more resources. A more detailed update can be provided at the next meeting.

Neil Robinson and Andy Wright, St John Ambulance Summary

- Advised they have recently undertaken the Ambulance Control Course.
- Outlined they have a lot of resources to be called on in an event including an emergency support vehicle which is equipped for 20 casualties.

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Jamie Cresswell, WA Police (Wundowie) Summary

- Advised that there is \$250,000 funding which was secured through the Community Safety Committee. Next steps include the IT Officers from Northam looking at the locations for these.
- It was advised that CCTV is a useful tool, along with covert cameras.

David Hornby, WA Police (Northam) Summary

- Outlined they also have CCTV and covert cameras in use.

5.3 CORRESPONDENCE

IN:

1. Nil.

OUT:

1. Minutes from the Local Emergency Management Committee meeting held on 20 September 2018.

6. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

8. SCHEDULED MEETINGS

Meeting schedule 2019:

16th May 2019 – St John Ambulance, Regional Office

15th August 2019 – Northam Hospital TBC

14th November 2018 – LEMC Exercise, Northam Recreational Centre

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9. DECLARATION OF CLOSURE

There being no further business the Presiding Member, Cr C R Antonio declared the meeting closed at 3:42pm.

"I certify that the Minutes of the Local Emergency Management Meeting held on 21 March 2019 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date

12. OFFICER REPORTS

12.1 CEO'S Office

12.1.1 Amendment to Policy C 3.4 Write Off / Waive Small Fees or Debts

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.3.1.2
Reporting Officer:	Alysha McCall Executive Assistant - CEO
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider an amendment to Policy C 3.4 Write Off / Waive Small Fees or Debts.

ATTACHMENTS

Attachment 1: Policy C 3.4 Write Off / Waive Small Fees or Debts.

BACKGROUND / DETAILS

Policy C 3.4 was adopted by Council on 21 November 2018 and has been implemented since this time.

Officers have experienced an issue with respect to section 3.4 of the policy which relates to one application being approved each financial year. A recent application was received from the Northam RSL requesting the event application fees to be waived for the 2019 ANZAC Day event, an application had previously been approved to waive the hire fees at the Sound Shell for Remembrance Day, applying the policy would result in the fees for the ANZAC Day event not being waived. It is Officers understanding that the intent would be to approve this application and therefore Officers are recommending that Council reconsider this element of the policy.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

- Implement systems and processes which deliver quality outcomes for our community; and
- Maintain a high standard of corporate governance.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

- Maintain a high standard of corporate governance.

Financial / Resource Implications

The waivers granted will have a nominal impact on income for the Shire of Northam.

Legislative Compliance

Local Government Act 1995, section 6.12(2)

Local Government (functions and general) Regulations cl. 14, 18, 20

Policy Implications

Policy C 3.4 Write Off / Waive Small Fees or Debts.

Stakeholder Engagement / Consultation

Nil.

Risk Implications

- Reputational – Moderate
 - This has been assessed as moderate should the amended policy not be adopted. This is due to not approving waivers which have historically been supported. If the amended policy is endorsed this risk is assessed as low.
- Financial - Low
 - This has been assessed as low as the Chief Executive Officer is limited with the amount which can be waived or written off, this is currently capped at \$500 for each application.
- Compliance - Low
 - This has been assessed as low due to compliance requirements being considered when developing the policy and are also captured within the policy and delegated authority register.
- Legal – Low
 - This has been assessed as low as there is not believed to be any legal risks.

OFFICER'S COMMENT

Officers have not experienced any other issues with this policy.

RECOMMENDATION

That Council endorse the Policy C 3.4 Write Off / Waive Small Fees or Debts as amended which forms Attachments 1 of this report.

C 3.4 Write Off / Waive Small Fees or Debts

<i>Responsible Department</i>	Executive Services	Manager	Community
<i>Resolution Number</i>	C.3532		
<i>Resolution Date</i>	21/11/2018		
<i>Next Scheduled Review</i>	2020		
<i>Related Shire Documents</i>	Delegated Authority Register		
<i>Related Legislation</i>	Local Government Act 1995 Section 6.12(1)(b) and (c) and (3)		

OBJECTIVE

To provide clear guidelines for the equitable assessment of requests to write off or waive small fees or debts within the parameters set by Council under delegated authority.

SCOPE

The Shire of Northam receives a number of requests to write off or waive small fees and charges or debts. This policy ensures:

- Transparency and accountability to the community;
- An effective reporting mechanism to Council regarding the total value for write off / waiver of small fees and charges or debts which are approved in any one financial year;
- An equitable assessment of each application or request received;
- A standard process for applicants to follow when requesting a write off / waiver of small fees and charges or debts.

This policy applies to all requests to write off or waive small fees or debts within the parameters set by Council under delegated authority (refer to the Shire of Northam Delegated Authority Register).

“Debt” a sum of money that is owed or due.

“Debtor” an individual, organisation or other party that transacts with the Shire where goods or services are provided, use of facilities are made available, fines and license fees are levied and any other transaction that results in an expected future payment to the Shire.

“Fee” means any fee or charge set out in the Shire of Northam’s Fees and Charges Schedule but does not include a bond.

"Not-for-profit organisation" means a non-commercial organisation, including a religious organisation or a sporting group, in which any profit made by the organisation goes back into the operation of that organisation and is not distributed to any of its members.

POLICY

1. Waiving Small Fees and Charges

Waiving of fees and charges must be undertaken in a consistent and transparent manner. The Chief Executive Officer may exercise their delegation to waive small fees and charges that:

- Promote the Shire of Northam's mission and objectives;
- Provides a benefit to the Shire of Northam community;
- Are for an activity, event or program with a charitable or community service oriented purpose;
- Are for not-for-profit and non-government organisations; and
- Fall within the parameters set by Council under delegated authority, as detailed within the Delegated Authority Register.

The above items must be demonstrated prior to a fee waiver being approved.

2. Write Off Debts

Debts shall be considered for write off only when all reasonable attempts at recovery have been exhausted and are within the parameters set by Council under delegated authority, as detailed within the Delegated Authority Register. Recommendations for write off shall be made by the Executive Manager Corporate Services to the Chief Executive Officer following discussion with the business unit responsible for the raising of the debt.

In accordance with section 6.12(c) of the *Local Government Act 1995* all debts which require Council approval to be written off will be reported to Council.

3. Exclusions

The Chief Executive Officer will not consider a write off or waiver for small fees or debts for:

- 3.1 Any activity, event or program that contravenes Council's existing policies;
- 3.2 The bond associated with the use of Council Facilities (only the waiver of fees for an activity, event or function will be considered);
- 3.3 Retrospective applications;
- ~~3.4 More than one approved application per financial year.~~

- 3.5 Requests from non-resident individuals or organisations which do not directly serve or represent the community of the Shire of Northam;
- 3.6 Requests from commercial organisations unless they clearly relate to community or not-for-profit projects and/or events occurring in, and directly serving the community of the Shire of Northam;
- 3.7 Requests that have the potential for income generation or profit or where an entry fee is being charged (excluding a gold coin donation);
- 3.8 Waiver requests from organisations or individuals who have monies owing to the Shire which relate to past booking and/or application fees;
- 3.9 Fund raising activities, for example, prizes for quiz nights, fetes and generic fundraising campaigns from individuals or National Charities, unless it can be demonstrated that the events aims and objectives are targeted primarily at the Shire's community as a whole;
- 3.10 State or Federal government organisations.

4. Reporting

Where the Chief Executive Officer has exercised delegated authority to write off or waive small fees or debts the item is to be listed within the Delegated Authority Register accordingly.

12.2 ENGINEERING SERVICES

Nil.

12.3 DEVELOPMENT SERVICES

12.3.1 Supply, Replacement and Repair of Mobile Garbage Bins in the Shire of Northam

Address:	Shire of Northam
Owner:	Shire of Northam
File Reference:	4.1.1.9
Reporting Officer:	Carmen Sadleir Manager Health and Environment
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority
Press release to be issued:	No

BRIEF

Council is requested to consider supplying mobile garbage bins (MGB's) for new waste collection services, replacement of lost, damaged or stolen bins and repairs to existing bins, resulting in Shire eventually owning all kerbside serviced MGB's.

ATTACHMENTS

Nil

BACKGROUND / DETAILS

In 2013 the Shire of Northam was successful in obtaining grant funding of \$421,522 from the Waste Authority under the Regional Funding Program for the MGB purchase, rollout of bins and education material for the introduction of a second bin for kerbside recycling.

The dual bin service commenced in July 2013, with all recycling MGB's owned by the Shire of Northam and all dark green general waste MGB's currently owned by ratepayers.

The Shire is currently undertaking the procurement of a new Waste Services Contract with the Avon Group of Regional Council's (AROC's) and as part of this process the various Shire's are resolving their current bin ownership issues.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 4: Environment and Heritage

Outcome: Residents and organisations within the Shire of Northam are supported to reduce their environmental impact.

Objective: Sustainable waste management with the aim of reducing and reusing waste effectively.

Strategic Waste Minimisation Plan 2015-2020 – Avon Regional Organisation of Council

Proposed Plan Activity Table:

No.	Activity	Implementation Solution
4	Investigate and implement improvements to existing recycling systems.	After the next waste services contract in approximately 6 years (2026) onwards consider implementing a 3 bin kerbside system with an third bin for Food Organics and Garden Organics (FOGO) waste.
19	Green waste diversion from landfill.	After the next waste services contract in approximately 6 years (2026) onwards consider implementing a 3 bin kerbside system with an third bin for Food Organics and Garden Organics (FOGO) waste.

Financial / Resource Implications

The supply, replacement and repair of general Waste MGB's for ratepayers in the Shire of Northam is estimated to be \$24,000 per annum at \$80 per bin based on 300 MGB's being replaced/ repaired annually.

It should be noted that the Shire currently undertakes the above provision for kerbside recycling MGB's, however as these bin are only five years old the current cost to the Shire are far less being approximately \$4000 per annum based on 50 MGB's per annum.



The cost to supply, replace or repair approximately 300 general waste reciprocals per year will be an approximately \$5.00 per service per year which will be included in the annual service charge.

Legislative Compliance

Section 3.57 Tenders for Providing Goods or Services of the Local Government Act 1995 states-

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) Regulations may make provision about tenders.*

The *Local Government (Functions and General) Regulations 1996* allows for the development of a panel of pre-qualified suppliers who may specialise in a service. WALGA has developed their preferred supplier vendor panel which the Shire of Northam is utilising in this circumstance due to the specialised nature of waste management services.

A cost for to supply and repair MGB's was included in the Shire's recent interim waste services procurement.

Policy Implications

The procurement for the supply, replacement and repairs of all Shire MGB's was included and considered as part of the Shire's current waste collection tender and complies with Council's *Policy F4.2 Purchasing and Tendering*.

Stakeholder Engagement / Consultation

Nil.

Risk Implications

- Reputational – Low
There is low risk involve in terms of reputation of Shire as works performed under to former contract did not present any raised concerns from various stakeholders.
- Financial – Low
The financial risk is low as the contract price is within the current adopted budget for the financial year. Past experience has determined the same allocation each year moving forward will be sufficient.
- Compliance – Low
Low risk involved for compliance.
- Legal – Low
There is low risk involved for legal matters.

OFFICER'S COMMENT

The current MGB ownership structure, with rate payers owning the general waste MGB's and the Shire of Northam owning the recycling MGB's, presents several administrative, logistical and strategic issues.

Having ratepayers and administration understand a dual ownership can be very confusing and can lead to misunderstanding when setting up new services. Ratepayers and in particular new residents find it difficult to understand why MGB's are owned by two different parties and the history of the issue often need to be explained each and every time.

The Shire also has had significant issues with damaged bins that require repair or replacement. Missing lids can cause an issues with windblown waste and compelling an owner to undertake simple repairs can be a difficult task.

The Shire of Northam is currently formulating the new Avon Group of Regional Council's (AROC) Waste Services Contract and the various Shire's are resolving bin ownership issues prior to implementing this contract. Further to this, the Shire of Northam needs to consider its future waste minimisation strategies, such as a potential third bin possibly being considered for introduction on completion of the next waste services contract 2025 onwards.

MGB ownership is an important consideration for any potential third Food Organics, Garden Organic (FOGO) MGB. If a third bin was to be introduced, the current general waste bin which is dark green in colour would have its lid replaced with a lime green coloured lid, and a smaller 120L general waste MGB with a dark green body and red lid, would be rolled out and become the landfill waste bin.

It is considered that supplying MGB's for new services coming online, replacing damaged and stolen MGB's and undertaking MGB repairs, will simplify the administration and contract management of Shire of Northam kerbside collection services.

RECOMMENDATION 1

That Council make provision in the 2019/20 Budget for the supply, replacement and repairs for all MGB's in the Shire of Northam;

RECOMMENDATION

That Council allocates an additional \$4,000 in the current 2018/19 budget to enable bin supply of any new bins and replacement / repairs of all existing bins, to commence immediately.

ABSOLUTE MAJORITY VOTE OF SIX (6) REQUIRED

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – March 2019

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Kathy Scholz Creditors Officer
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 March 2019 to 31 March 2019.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – March 2019.
Attachment 2: Declaration.

BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Financial / Resource Implications

Payments of accounts are in accordance with Council's 2018/19 Budget.

Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

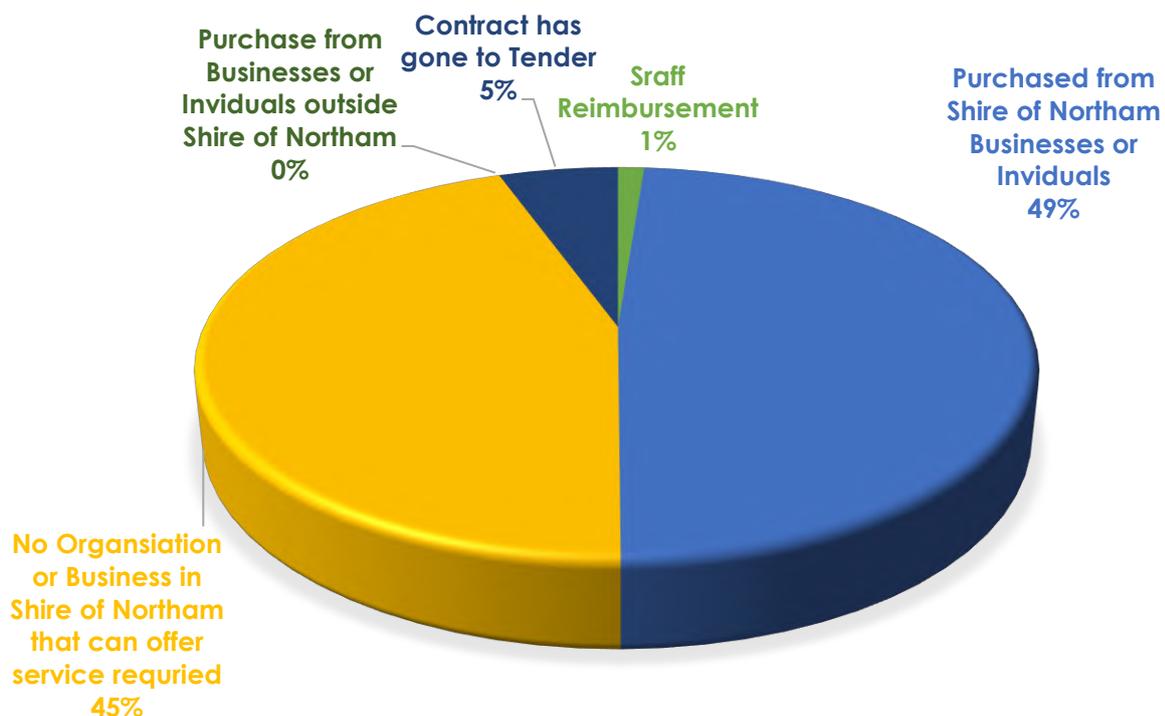
Not applicable.

Risk Implications

Nil.

OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of March 2019;



RECOMMENDATION

That Council endorse the payments for the period 1 March 2019 to 31 March 2019, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Attachment 1

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
2054	28/03/2019	SHIRE OF NORTHAM	GST RECEIVED THROUGH AROC TRUST TO SON - ATO VIA.BAS 01/07/2018 - 11/03/2019.	2		2,500.00
INV T957	28/03/2019	SHIRE OF NORTHAM	GST RECEIVED THROUGH AROC TRUST TO SON - ATO VIA.BAS 01/07/2018 - 11/03/2019.	2	2,500.00	
2055	28/03/2019	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BSL FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEBRUARY 2019.	2		99.75
INV T1079	28/03/2019	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEBRUARY 2019.	2	24.75	
INV T1080	28/03/2019	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BSL FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEBRUARY 2019.	2	75.00	
EFT32579	08/03/2019	ADVANTEERING - CIVIL ENGINEERS	CONSTRUCTION OF NORTHAM YOUTH PRECINCT AS PER CONTRACT 9013.95	1		277,355.49
INV 1048	19/02/2019	ADVANTEERING - CIVIL ENGINEERS	CONSTRUCTION OF NORTHAM YOUTH PRECINCT AS PER CONTRACT 9013.95	1	259,342.16	
INV 1048	19/02/2019	ADVANTEERING - CIVIL ENGINEERS	VARIATION V-04 AS PER CONTRACT 9013.05 FOR 2 ADDITIONAL LIGHT POLES.	1	10,175.00	
INV 1048	19/02/2019	ADVANTEERING - CIVIL ENGINEERS	VARIATION VO-05 AS PER CONTRACT 9013.05 FOR REVISED ELECTRICAL PLAN INCLUDING EOT AND ADDITIONAL SUPERVISION COSTS.	1	7,838.33	
EFT32580	08/03/2019	AG IMPLEMENTS NORTHAM PTY LTD	BLADES FOR FIELDQUP MAJOR MJJ4C7	1		235.58
INV 354985	18/12/2018	AG IMPLEMENTS NORTHAM PTY LTD	BLADES FOR FIELDQUP MAJOR MJJ4C7	1	235.58	
EFT32581	08/03/2019	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR FEB 2019	1		1,988.61
INV FEB2019	28/02/2019	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR FEB 2019	1	1,988.61	
EFT32582	08/03/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT05/03/2019		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT32583	08/03/2019	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 05/03/2019.	1		67,466.00

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INV PAYG 0505/03/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 05/03/2019.	1	67,466.00	
EFT32584	08/03/2019	AVON WASTE	2 x 3218 (240L) DOMESTICE RUBBISH (TOWN) PER FORTNIGHT	1		37,029.76
INV 32774	01/02/2019	AVON WASTE	2 x 3218 (240L) DOMESTICE RUBBISH (TOWN) PER FORTNIGHT	1	37,029.76	
EFT32585	08/03/2019	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR FEB 2019	1		1,500.00
INV FEB2019 28/02/2019		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR FEB 2019	1	1,500.00	
EFT32586	08/03/2019	CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR FEB 2019	1		1,905.73
INV FEB2019 28/02/2019		CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR FEB 2019	1	1,905.73	
EFT32587	08/03/2019	CHRIS DAVIDSON	COUNCILLOR PAYMENTS FEB 2019	1		1,905.73
INV FEB2019 28/02/2019		CHRIS DAVIDSON	COUNCILLOR PAYMENTS FEB 2019	1	1,905.73	
EFT32588	08/03/2019	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FEB 2019	1		5,075.96
INV FEB2019 28/02/2019		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FEB 2019	1	5,075.96	
EFT32589	08/03/2019	COLLEAGUES PRINT SOLUTIONS	DOG IMPOUND BOOKS	1		575.00
INV R38316	14/12/2018	COLLEAGUES PRINT SOLUTIONS	DOG IMPOUND BOOKS	1	575.00	
EFT32590	08/03/2019	EASIFLEET	Payroll deductions	1		2,288.11
INV DEDUCT05/03/2019		EASIFLEET	Payroll deductions		1,212.33	
INV DEDUCT05/03/2019		EASIFLEET	Payroll deductions		1,075.78	
EFT32591	08/03/2019	GORDON WILLIAM TESTER	REIMBURSEMENT FOR POLICE CLEARANCE	1		54.30
INV 2436837	22/02/2019	GORDON WILLIAM TESTER	REIMBURSEMENT FOR POLICE CLEARANCE	1	54.30	
EFT32592	08/03/2019	JOHN PROUD	COUNCILLOR PAYMENTS FEB 2019	1		1,905.73
INV FEB2019 28/02/2019		JOHN PROUD	COUNCILLOR PAYMENTS FEB 2019	1	1,905.73	
EFT32593	08/03/2019	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FEB 2019	1		1,905.73

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV FEB2019 28/02/2019		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FEB 2019	1	1,905.73	
EFT32594	08/03/2019	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR FEB 2019	1		2,843.23
INV FEB2019 28/02/2019		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR FEB 2019	1	2,843.23	
EFT32595	08/03/2019	PALMER CIVIL CONSTRUCTION	REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE AS PER CONTRACT C.201819-02. WANDRRA AGRN 743	1		76,098.81
INV 0000233827/02/2019		PALMER CIVIL CONSTRUCTION	REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE AS PER CONTRACT C.201819-02. WANDRRA AGRN 743	1	76,098.81	
EFT32596	08/03/2019	PRIMARIES OF WA PTY LTD	ECOG EMERALD LAWNS 25KG	1		1,293.34
INV 4078116614/01/2019		PRIMARIES OF WA PTY LTD	ECOG EMERALD LAWNS 25KG	1	1,293.34	
EFT32597	08/03/2019	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FEB 2019	1		1,905.73
INV FEB2019 28/02/2019		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FEB 2019	1	1,905.73	
EFT32598	08/03/2019	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS FEB 2019	1		1,942.73
INV FEB2019 28/02/2019		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS FEB 2019	1	1,942.73	
EFT32599	08/03/2019	STEWARTS GOOD PRICE PHARMACY WAREHOUSE	SECOND HEP A AND B VACCINE FOR BEV JONES	1		303.96
INV 1237939	04/12/2018	STEWARTS GOOD PRICE PHARMACY WAREHOUSE	SECOND HEP A AND B VACCINE FOR BEV JONES	1	303.96	
EFT32600	08/03/2019	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS FEB 2019	1		2,092.21
INV FEB2019 28/02/2019		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS FEB 2019	1	2,092.21	
EFT32601	12/03/2019	FRESH START RECOVERY PROGRAMME	CATERING - LGIS COCKTAIL FUNCTION AT BKB CENTRE 14/03/2019	1		2,838.55
INV 0029148107/03/2019		FRESH START RECOVERY PROGRAMME	CATERING COUNCIL FORUM MEETING - 13/03/2019	1	257.40	
INV 0029149011/03/2019		FRESH START RECOVERY PROGRAMME	CATERING - LGIS BOARD MEETING 15/03/2019	1	381.15	
INV 0029149112/03/2019		FRESH START RECOVERY PROGRAMME	CATERING - LGIS COCKTAIL FUNCTION AT BKB CENTRE 14/03/2019	1	2,200.00	

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EFT32602	15/03/2019	CAROLYN MAXINE WHITTINGTON	RATES PENSION REBATE REFUND AT SETTLEMENT FOR ASSESSMENT A15016 61 WOOD DRIVE NORTHAM WA 6401	1		658.10
INV A15016	08/03/2019	CAROLYN MAXINE WHITTINGTON	RATES PENSION REBATE REFUND AT SETTLEMENT FOR ASSESSMENT A15016 61 WOOD DRIVE NORTHAM WA 6401		658.10	
EFT32603	15/03/2019	COOPER & OXLEY CONSTRUCTION CO PTY LTD	PROGRESS CLAIM NO 02 - CONSTRUCTION OF NEW NORTHAM AQUATIC FACILITY AS PER CONTRACT 2018-2 ESSENTIAL ELEMENTS.	1		434,261.48
INV 3435	05/03/2019	COOPER & OXLEY CONSTRUCTION CO PTY LTD	PROGRESS CLAIM NO 02 - CONSTRUCTION OF NEW NORTHAM AQUATIC FACILITY AS PER CONTRACT 2018-2 ESSENTIAL ELEMENTS.	1	434,261.48	
EFT32604	15/03/2019	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	SUPPLY OF A JCB BACKHOE 3 CX	1		168,436.68
INV P2682	30/01/2019	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	SUPPLY OF A JCB BACKHOE 3 CX	1	168,436.68	
EFT32605	15/03/2019	LEONIE RUTH RUSSELL	RATES CREDIT REFUND FOR ASSESSMENT A345 1050 KATRINE ROAD KATRINE 6566	1		1,104.00
INV A345	12/03/2019	LEONIE RUTH RUSSELL	RATES CREDIT REFUND FOR ASSESSMENT A345 1050 KATRINE ROAD KATRINE 6566		1,104.00	
EFT32606	15/03/2019	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT 2 X TRAFFIC CONTROLLERS FOR MUDALLA WAY PROFILING & ASPHALT WORKS ON FRIDAY 15TH FEBRUARY 2019 @ \$93.00 PER HOUR + GST.	1		664.95
INV 0012475219/02/2019		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT 2 X TRAFFIC CONTROLLERS FOR MUDALLA WAY PROFILING & ASPHALT WORKS ON FRIDAY 15TH FEBRUARY 2019 @ \$93.00 PER HOUR + GST.	1	664.95	
EFT32607	15/03/2019	ALLPUMPS & WATERBORING	TOWN POOL AERATORS. ANNUAL MAINTENANCE, SERVICING AND CLEANING.	1		4,312.00
INV X758	28/02/2019	ALLPUMPS & WATERBORING	TOWN POOL AERATORS. ANNUAL MAINTENANCE, SERVICING AND CLEANING.	1	4,312.00	
EFT32608	15/03/2019	ALLVEHICLES (NORTHAM RADIATOR SPECIALISTS & AVON 4WD CENTRE)	SUPPLY & FIT X4 NEW MICHELIN 225/55 R19 TYRES TO MAZDA CX-5 N11131.	1		980.00
INV 61807/6212/02/2019		ALLVEHICLES (NORTHAM RADIATOR SPECIALISTS & AVON 4WD CENTRE)	SUPPLY & FIT X4 NEW MICHELIN 225/55 R19 TYRES TO MAZDA CX-5 N11131.	1	980.00	

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EFT32609	15/03/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COLLECTION COSTS FEBRUARY 2019.	1		10,811.06
INV 53795	28/02/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COLLECTION COSTS FEBRUARY 2019.	1	10,811.06	
EFT32610	15/03/2019	ANDY'S PLUMBING SERVICE	BAKERS HILL PAVILION. REPLACE FLIK MIXER TAP TO	1		2,670.80
INV A.18325	06/03/2019	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILET. UNBLOCK TOILET DUE TO BLOCKAGE.	1	313.50	
INV A.18321	06/03/2019	ANDY'S PLUMBING SERVICE	BAKERS HILL PAVILION. REPLACE FLIK MIXER TAP TO	1	973.50	
INV A.18328	07/03/2019	ANDY'S PLUMBING SERVICE	NORTHAM DEPOT. UNBLOCK LADIES TOILET.	1	401.50	
INV A.18322	06/03/2019	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. UNBLOCK MALE TOILET SINK AND DISABLE TOILET.	1	291.50	
INV A.18329	07/03/2019	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILET. UNBLOCK TOILET DUE TO BLOCKAGE.	1	250.80	
INV A.18326	06/03/2019	ANDY'S PLUMBING SERVICE	TOWN HALL. REPAIR GAS OVEN NOT WORKING PROPERLY.	1	247.50	
INV A.18327	06/03/2019	ANDY'S PLUMBING SERVICE	TOWN HALL. AFTER HOURS CALL OUT FO CLEAR	1	192.50	
EFT32611	15/03/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	1 X 100MTR ROLL OF 25MM HIGH PRESSURE FIRE HOSE REEL, BLACK	1		1,092.46
INV 6243980	09/01/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	FITTINGS FOR NEW COMPRESSOR	1	8.52	
INV 6248678	17/01/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	1 X 100MTR ROLL OF 25MM HIGH PRESSURE FIRE HOSE REEL, BLACK	1	1,083.94	
EFT32612	15/03/2019	ASCON SURVEY AND DRAFTING PTY LTD	SURVEY FOR WATER MAIN RELOCATION AT SPENCERS BROOK ROAD SLK 5.8 - 7.36 AS PER QUOTE# QU-0152.	1		4,708.00
INV INV-068114/02/2019		ASCON SURVEY AND DRAFTING PTY LTD	SURVEY FOR WATER MAIN RELOCATION AT SPENCERS BROOK ROAD SLK 5.8 - 7.36 AS PER QUOTE# QU-0152.	1	4,708.00	
EFT32613	15/03/2019	AUSTRALIA POST	POSTAGE FOR FEBRUARY 2019 -	1		2,350.34
INV 1008331203/03/2019		AUSTRALIA POST	POSTAGE FOR FEBRUARY 2019 -	1	2,350.34	
EFT32614	15/03/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - APPROX 30 HR PER WEEK PLUS 2 PUBLIC HOLIDAYS 26/02/2019 to 10/03/2019.	1		3,360.00

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INV 0001	24/02/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - APPROX 30 HR PER WEEK PLUS 2 PUBLIC HOLIDAYS 12/02/2019 to 24/02/2019.	1	1,568.00	
INV 0002	10/03/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - APPROX 30 HR PER WEEK PLUS 2 PUBLIC HOLIDAYS 26/02/2019 to 10/03/2019.	1	1,792.00	
EFT32615	15/03/2019	AVON SERVICE SPECIALISTS	REMOVE FAULTY DELIVERY VALVES ON CLACKLINE 2.4 & INKPEN 2.4 AND REPLACE WITH NEW VALVES OF THE SAME SIZE & TYPE WITH BIC FITTINGS TO MANUFACTURER SPECS	1		1,504.80
INV 16014	22/01/2019	AVON SERVICE SPECIALISTS	REMOVE FAULTY DELIVERY VALVES ON CLACKLINE 2.4 & INKPEN 2.4 AND REPLACE WITH NEW VALVES OF THE SAME SIZE & TYPE WITH BIC FITTINGS TO MANUFACTURER SPECS	1	1,504.80	
EFT32616	15/03/2019	AVON VALLEY GARDEN SERVICE	FUEL LOAD REDUCTION - A1008, 11 MILHINCH STREET, MULUCKINE	1		352.00
INV 284	06/02/2019	AVON VALLEY GARDEN SERVICE	FUEL LOAD REDUCTION - A1008, 11 MILHINCH STREET, MULUCKINE	1	352.00	
EFT32617	15/03/2019	AVON WASTE	OLD QUARRY ROAD LANDFILL SITE MONTHLY MANAGEMENT FEBRUARY 2019.	1		85,424.79
INV 0003279315/02/2019		AVON WASTE	OLD QUARRY ROAD LANDFILL SITE MONTHLY MANAGEMENT FEBRUARY 2019.	1	46,734.38	
INV 0003279515/02/2019		AVON WASTE	10X BINS AUSTRALIA DAY 2019 (BERNARD PARK)	1	100.00	
INV 0003279415/02/2019		AVON WASTE	NORTHAM SHIRE DEPOT 116 PEEL TERRACE, NORTHAM	1	340.00	
INV 32792	15/02/2019	AVON WASTE	RUBBISH COLLECTION FOR F/E 15/02/2019.	1	38,250.41	
EFT32618	15/03/2019	BEAUREPAIRES	TRAVEL TO INKPEN FIRE STATION, REPLACE DAMAGED TYRE ON 2.4 AND REFIT TO SPARE.	1		1,624.23
INV U524354212/02/2019		BEAUREPAIRES	PN1502 - ATTEND SITE WOOTATTING ROAD OFF WARIIN ROAD TO REPLACE TUBE AND VALVE	1	421.07	
INV 6410498426/02/2019		BEAUREPAIRES	TRAVEL TO INKPEN FIRE STATION, REPLACE DAMAGED TYRE ON 2.4 AND REFIT TO SPARE.	1	1,203.16	
EFT32619	15/03/2019	BENARA NURSERIES	TREES FOR VARIOUS ROUNDABOUTS	1		1,307.74

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INV 501903	04/02/2019	BENARA NURSERIES	TREES FOR VARIOUS ROUNDABOUTS	1	1,307.74	
EFT32620	15/03/2019	BITUMEN SURFACING	JENNAPULLIN ROAD - RE-SEAL - SPRAY C170 BITUMEN @ 2.00L/M2 SPREAD 10MM PRE-COATED AGGREGATE @ 140M2/M3 (IN 1 VISIT) @ \$5.21 +GST PER SQM AS PER QUOTE# BS8469-01.	1		18,069.31
INV 0000475728/02/2019		BITUMEN SURFACING	JENNAPULLIN ROAD - RE-SEAL - SPRAY C170 BITUMEN @ 2.00L/M2 SPREAD 10MM PRE-COATED AGGREGATE @ 140M2/M3 (IN 1 VISIT) @ \$5.21 +GST PER SQM AS PER QUOTE# BS8469-01.	1	18,069.31	
EFT32621	15/03/2019	BLACKWELL PLUMBING PTY LTD	AIRPORT NEW HANGAR WATER FEED. WATER CORP FEE FOR NEW UPGRADED METER.	1		27,413.50
INV INV-188729/01/2019		BLACKWELL PLUMBING PTY LTD	INSPECT AND REPAIR BURST COPPER PIPE	1	821.00	
INV INV-189922/02/2019		BLACKWELL PLUMBING PTY LTD	AIRPORT NEW HANGAR WATER FEED. WATER CORP FEE FOR NEW UPGRADED METER.	1	25,435.96	
INV INV-189819/02/2019		BLACKWELL PLUMBING PTY LTD	NORTHAM DEPOT. SUPPLY AND INSTALL NEW HOT WATER SERVICE AS PER QUOTE 2286.	1	958.54	
INV INV-190025/02/2019		BLACKWELL PLUMBING PTY LTD	BERNARD PARK TOILETS. UNBLOCK DISABLE TOILET.	1	99.00	
INV INV-190228/02/2019		BLACKWELL PLUMBING PTY LTD	BERNARD PARK TOILETS. UNBLOCK FAMILY TOILET.	1	99.00	
EFT32622	15/03/2019	BLACKWOODS	WALL BRACKET, METAL FOR 500ML PUMP PACK	1		215.95
INV PE7367SB06/02/2019		BLACKWOODS	WALL BRACKET, METAL FOR 500ML PUMP PACK	1	215.95	
EFT32623	15/03/2019	BOC LIMITED	MEDICAL GRADE OXYGEN, SIZE C FOR OXYGEN THERAPY/RESUS KITS FOR CBFCO & CESM VEHICLE	1		38.72
INV 4021630125/01/2019		BOC LIMITED	MEDICAL GRADE OXYGEN, SIZE C FOR OXYGEN THERAPY/RESUS KITS FOR CBFCO & CESM VEHICLE	1	38.72	
EFT32624	15/03/2019	BUZZINROUND PTY LTD T/A BR COMMS	ONSITE TO ASSESS AND REPROGRAM SHIRE PABX - VOICE MAIL SYSTEM	1		381.25
INV 0000280324/02/2019		BUZZINROUND PTY LTD T/A BR COMMS	ONSITE TO ASSESS AND REPROGRAM SHIRE PABX - VOICE MAIL SYSTEM	1	381.25	

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EFT32625	15/03/2019	CADD'S FASHIONS	STARTING PISTOL CAPS - USED FOR CORELLA DETERRANT	1		76.00
INV 19-00000004/02/2019		CADD'S FASHIONS	STARTING PISTOL CAPS - USED FOR CORELLA DETERRANT	1	76.00	
EFT32626	15/03/2019	CHRISTOPHER GLENN GOFF	MAY STREET PRIMARY. DEMOLISH BUILDING, REMOVE PLAY EQUIPMENT, PATHS AND RETAINING WALLS AS PER QUOTE.	1		19,800.00
INV 2019030505/03/2019		CHRISTOPHER GLENN GOFF	MAY STREET PRIMARY. DEMOLISH BUILDING, REMOVE PLAY EQUIPMENT, PATHS AND RETAINING WALLS AS PER QUOTE.	1	19,800.00	
EFT32627	15/03/2019	CIPHERTEL PTY LTD	DETAILED RF PROFILING FOR WUNDOWIE PROPOSED 4X TOWER LOCATIONS AND 6X CCTV LOCATIONS CONDUCT ONSITE VISUAL & RF SURVEY. TRAVEL TIME INCLUSIVE. PROVIDE REPORT DETAILING RF PATHS AND NEWTORK REQUIREMENTS	1		3,520.00
INV 0001398306/03/2019		CIPHERTEL PTY LTD	DETAILED RF PROFILING FOR WUNDOWIE PROPOSED 4X TOWER LOCATIONS AND 6X CCTV LOCATIONS CONDUCT ONSITE VISUAL & RF SURVEY. TRAVEL TIME INCLUSIVE. PROVIDE REPORT DETAILING RF PATHS AND NEWTORK REQUIREMENTS	1	3,520.00	
EFT32628	15/03/2019	CLACKLINE FENCING CONTRACTORS	REMOVE AND DISPOSE EXISTING CHAINMESH FENCE PANEL, SECURITY GATE-BLACK PVC COATED CHAINMESH WITH 3 BARBED WIRES	1		902.00
INV 1210	06/03/2019	CLACKLINE FENCING CONTRACTORS	REMOVE AND DISPOSE EXISTING CHAINMESH FENCE PANEL, SECURITY GATE-BLACK PVC COATED CHAINMESH WITH 3 BARBED WIRES	1	902.00	
EFT32629	15/03/2019	COUNTRY COMFORTSTYLE NORTHAM	ARAGON MESH BACK VISITORS CHAIRS BLACK - NORTHAM PUBLIC AREA	1		4,560.00
INV 6627	18/01/2019	COUNTRY COMFORTSTYLE NORTHAM	EMPLOYEE OF THE QUARTER VOUCHER FOR BEN ROBINS	1	250.00	
INV 6623	17/01/2019	COUNTRY COMFORTSTYLE NORTHAM	2X AVALON OTTOMAN SLATE FOR THE BKB	1	518.00	
INV 6621	17/01/2019	COUNTRY COMFORTSTYLE NORTHAM	STOCKHOLM 2 SEATER CHARCOAL SOFA FOR BKB	1	649.00	
INV 6748	06/02/2019	COUNTRY COMFORTSTYLE NORTHAM	ARAGON MESH BACK VISITORS CHAIRS BLACK - NORTHAM PUBLIC AREA	1	2,086.00	

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INV 6808	18/02/2019	COUNTRY COMFORTSTYLE NORTHAM	COMPUTER TABLE STAND	1	289.00	
INV 6564	09/01/2019	COUNTRY COMFORTSTYLE NORTHAM	OFFICE DESK FOR WUNDOWIE LIBRARY -	1	768.00	
EFT32630	15/03/2019	COUNTRY COPIERS NORTHAM	SEL X 1 STAPLES BOX OF 5000 FOR ADMIN PHOTOCOPIER	1		82.50
INV S7445	19/02/2019	COUNTRY COPIERS NORTHAM	SEL X 1 STAPLES BOX OF 5000 FOR ADMIN PHOTOCOPIER	1	82.50	
EFT32631	15/03/2019	COUNTRYWIDE GROUP	10 X 10KG DRY CHLORINE	1		1,421.42
INV 26916	11/02/2019	COUNTRYWIDE GROUP	10 X 10KG DRY CHLORINE	1	622.71	
INV 27007	22/02/2019	COUNTRYWIDE GROUP	10 X 10KG DRY CHLORINE	1	622.71	
INV 27014	25/02/2019	COUNTRYWIDE GROUP	2XDPD1 TESTING TABETS	1	176.00	
EFT32632	15/03/2019	COURIER AUSTRALIA	FREIGHT CHARGE DEPOT, CESM, HEALTH & ADMIN W/E 18/01/2019.	1		408.75
INV 0390	08/02/2019	COURIER AUSTRALIA	FREIGHT CHARGES FOR W/E 08/02/2019	1	112.38	
INV 0387	18/01/2019	COURIER AUSTRALIA	FREIGHT CHARGE DEPOT, CESM, HEALTH & ADMIN W/E 18/01/2019.	1	296.37	
EFT32633	15/03/2019	CTI SECURITY SERVICES PTY LTD	MEMORIAL HALL 01/03/2019-31/03/2019	1		662.00
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	NORTHAM SWIMMING POOL 01/03/2019-31/03/2019	1	53.00	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	BERT HAWK OVAL 01/03/2019-31/03/2019	1	53.00	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	VISITORS CENTRE 01/03/2019-31/03/2019	1	61.96	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	WUNDOWIE LIBRARY 01/03/2019-31/03/2019	1	53.00	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	SES BUILDING 01/03/2019-31/03/2019	1	87.96	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	SES ADMINISTRATION 01/03/2019-31/03/2019	1	87.96	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	NORTHAM REC CENTRE 01/03/2019-31/03/2019	1	53.00	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	MEMORIAL HALL 01/03/2019-31/03/2019	1	90.56	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	OLD RAILWAY STATION 01/03/2019-31/03/2019	1	61.96	
INV CINS305818/02/2019		CTI SECURITY SERVICES PTY LTD	MORBY COTTAGE 01/03/2019-31/03/2019	1	53.00	

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INV CINS305807/02/2019		CTI SECURITY SERVICES PTY LTD	OLD RAILWAY STATION 06/02/2019-28/02/2019	1	6.60	
EFT32634	15/03/2019	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	MEMORIAL HALL. SERVICE FAULTY ALARM SYSTEM.	1		240.00
INV 113320	06/02/2019	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	MEMORIAL HALL. SERVICE FAULTY ALARM SYSTEM.	1	240.00	
EFT32635	15/03/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2018/2019 ESL QUARTER 3 IN ACCORDANCE WITH THE DEPARTMENT OF FIRE AND EMERGENCY SERVICES.	1		171,819.68
INV 148778	21/02/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2018/2019 ESL QUARTER 3 IN ACCORDANCE WITH THE DEPARTMENT OF FIRE AND EMERGENCY SERVICES.	1	171,819.68	
EFT32636	15/03/2019	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	50% ELECTRICITY CHARGES-298 FITZGERALD ST FOR MONTH 16/01/2019 TO 19/02/2019.	1		790.97
INV RI02201017/01/2019		DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	50% ELECTRICITY CHARGES-298 FITZGERALD ST FOR MONTH OF NOVEMBER	1	314.10	
INV RI02231301/03/2019		DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	50% ELECTRICITY CHARGES-298 FITZGERALD ST FOR MONTH 16/01/2019 TO 19/02/2019.	1	476.87	
EFT32637	15/03/2019	DONNA TASKER	BALLOONING EVENT BID- LODGING SUPPORT COSTS AS PER COUNCIL RESOLUTION	1		3,000.00
INV 027	04/03/2019	DONNA TASKER	BALLOONING EVENT BID- LODGING SUPPORT COSTS AS PER COUNCIL RESOLUTION	1	3,000.00	
EFT32638	15/03/2019	FIRE AND SAFETY WA.	PARTS AND FITTINGS FOR BAKERS HILL BFB & SOUTHERN BROOK BFB	1		2,783.97
INV 32891	05/02/2019	FIRE AND SAFETY WA.	PARTS AND FITTINGS FOR BAKERS HILL BFB & SOUTHERN BROOK BFB	1	2,783.97	
EFT32639	15/03/2019	FISKE ENTERPRISES T/A EXPRESS CARD SERVICE	LIBRARY CARDS	1		566.50
INV INV-032727/02/2019		FISKE ENTERPRISES T/A EXPRESS CARD SERVICE	LIBRARY CARDS	1	566.50	
EFT32640	15/03/2019	FRANK DAVIS	DIDGERIDOO PLAYING (LGIS)	1		250.00
INV 53576	14/03/2019	FRANK DAVIS	DIDGERIDOO PLAYING (LGIS)	1	250.00	
EFT32641	15/03/2019	FRONTLINE FIRE & RESCUE EQUIPMENT	PARTS FOR BUSH FIRE VEHICLES.	1		708.70
INV 62924	21/01/2019	FRONTLINE FIRE & RESCUE EQUIPMENT	PARTS FOR BUSH FIRE VEHICLES.	1	708.70	

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EFT32642	15/03/2019	FULTON HOGAN INDUSTRIES PTY LTD	1000L IBC OF EMULSION TO BE PICKED UP BY SHIRE OF NORTHAM	1		3,938.00
INV 124652222401/2019		FULTON HOGAN INDUSTRIES PTY LTD	1000L IBC OF EMULSION TO BE PICKED UP BY SHIRE OF NORTHAM	1	3,938.00	
EFT32643	15/03/2019	GARPEN PTY LTD	3 INCH HIGH VOLUME 6.5HP 4 STROKE PETROL PUMP MODEL GWP3P	1		403.00
INV SI-00039-22/01/2019		GARPEN PTY LTD	3 INCH HIGH VOLUME 6.5HP 4 STROKE PETROL PUMP MODEL GWP3P	1	403.00	
EFT32644	15/03/2019	GLENN STUART BEVERIDGE	OLD GIRLS SCHOOL. OIL DECK AND REPAIR BEARERS AND JOISTS.	1		1,232.00
INV 50	13/03/2019	GLENN STUART BEVERIDGE	SOUND SHELL. REPAIR FLAG POLES READY FOR ANZAC DAY.	1	132.00	
INV 51	13/03/2019	GLENN STUART BEVERIDGE	OLD GIRLS SCHOOL. OIL DECK AND REPAIR BEARERS AND JOISTS.	1	1,100.00	
EFT32645	15/03/2019	GRACE BRIGGS	PERFORMING THE SHIRE OF NORTHAM THE GREEN EXPERIENCE	1		100.00
INV 53566	05/03/2019	GRACE BRIGGS	PERFORMING THE SHIRE OF NORTHAM THE GREEN EXPERIENCE	1	100.00	
EFT32646	15/03/2019	GRAFTON ELECTRICS	REPAIR BBQ AT STIRLING STREET(BROOME TERRACE) AS PER ICS AND CHECK LIGHTING OPERATION	1		1,106.56
INV 5761	01/03/2019	GRAFTON ELECTRICS	EMERGENCY REPAIR TO SHOW COURT SCORE BOARD POWER SWITCH PLUS LABOUR	1	228.97	
INV 5669	25/01/2019	GRAFTON ELECTRICS	OLD GIRLS SCHOOL. CHECK HWS SWITCH AND ENSURE SYSTEM IS WORKING.	1	99.00	
INV 5616	07/01/2019	GRAFTON ELECTRICS	RAILWAY MUSEUM. REPAIR/REPLACE 2 X CEILING FANS. CHECK ALL OTHER FANS.	1	165.00	
INV 5619	08/01/2019	GRAFTON ELECTRICS	REPAIR BBQ AT STIRLING STREET(BROOME TERRACE) AS PER ICS AND CHECK LIGHTING OPERATION	1	514.59	
INV 5618	08/01/2019	GRAFTON ELECTRICS	DECOMMISSION AIR COMPRESSOR AT NORTHAM SHIRE DEPOT	1	99.00	
EFT32647	15/03/2019	GRASS VALLEY BUSH FIRE BRIGADE	REPLACEMENT SCREEN FOR STATION PC	1		159.00
INV 2802201928/02/2019		GRASS VALLEY BUSH FIRE BRIGADE	REPLACEMENT SCREEN FOR STATION PC	1	159.00	

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EFT32648	15/03/2019	GRASS VALLEY PROGRESS ASSOCIATION	GRASS VALLEY PROGRESS ASSOCIATION GRANT FUNDING 2019.	1		4,400.00
INV 201	01/02/2019	GRASS VALLEY PROGRESS ASSOCIATION	GRASS VALLEY PROGRESS ASSOCIATION GRANT FUNDING 2019.	1	4,400.00	
EFT32649	15/03/2019	GREENACRES TURF GROUP	SUPPLY OF 550M2 OF VILLAGE GREEN PREMIUM KIKUYU	1		3,496.00
INV 0005538418/02/2019		GREENACRES TURF GROUP	SUPPLY OF 550M2 OF VILLAGE GREEN PREMIUM KIKUYU	1	3,496.00	
EFT32650	15/03/2019	GROVE WESLEY DESIGN ART	BRASS PLAQUE 300 X 210 X 2MM TO BE HUNG AT KILLARA	1		517.00
INV 5419	28/02/2019	GROVE WESLEY DESIGN ART	BRASS PLAQUE 300 X 210 X 2MM TO BE HUNG AT KILLARA QUOTE # V2385	1	517.00	
EFT32651	15/03/2019	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	85014R 12/24 VOLT AEROMAX MINI LED LIGHT BOX (RED) FLANGE BASE WITH RED LENS 365MM NARVA	1		4,621.76
INV INV-018121/01/2019		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	85014R 12/24 VOLT AEROMAX MINI LED LIGHT BOX (RED) FLANGE BASE WITH RED LENS 365MM NARVA	1	2,310.88	
INV INV-018121/01/2019		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	85014B 12/24 VOLT AEROMAX MINI LED LIGHT BOX (BLUE) FLANGE BASE WITH RED LENS 365MM NARVA	1	2,310.88	
EFT32652	15/03/2019	IRRI - TEC PTY LTD	INSPECT & REPORT ON CONTROLLER FAULTS AT HENRY STREET OVAL.	1		440.00
INV 1901-02	25/01/2019	IRRI - TEC PTY LTD	INSPECT & REPORT ON CONTROLLER FAULTS AT HENRY STREET OVAL.	1	440.00	
EFT32653	15/03/2019	JANE BROOK NURSERY	CITRUS TREES FOR GORDON PLACE	1		440.00
INV 11665	08/02/2019	JANE BROOK NURSERY	CITRUS TREES FOR GORDON PLACE	1	440.00	
EFT32654	15/03/2019	JS TECHNOLOGY & DIGITAL PTY LTD	PHONE COVER- MANAGER TOURISM AND EVENTS	1		20.00
INV 4741	15/02/2019	JS TECHNOLOGY & DIGITAL PTY LTD	PHONE COVER- MANAGER TOURISM AND EVENTS	1	20.00	

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EFT32655	15/03/2019	KIM COLBOURNE	MISCONDUCT RESTRAINING ORDER.	1		128.00
INV 2364835914/02/2019		KIM COLBOURNE	MISCONDUCT RESTRAINING ORDER.	1	128.00	
EFT32656	15/03/2019	LANDGATE	GRV INTERIM VALS COUNTRY FULL VALUE	1		1,134.96
INV 345587-104/01/2019		LANDGATE	GRV INTERIM VALS COUNTRY FULL VALUE	1	595.26	
INV 902673	04/02/2019	LANDGATE	LAND ENQUIRES	1	308.40	
INV 889660	03/12/2018	LANDGATE	LAND ENQUIRY	1	179.90	
INV 895665	01/01/2019	LANDGATE	LAND ENQUIRY	1	51.40	
EFT32657	15/03/2019	LANDMARK	15KG GAS BOTTLE FOR TOYOTA FORKLIFT	1		66.39
INV 0330020015/01/2019		LANDMARK	15KG GAS BOTTLE FOR TOYOTA FORKLIFT	1	66.39	
EFT32658	15/03/2019	LO-GO APPOINTMENTS	CONTRACT SERVICES FOR ANDREW HAWTHORNE, SEN BUILDING SURVEYOR, WEEK ENDING FEB 16 2019	1		6,205.82
INV 0041920226/02/2019		LO-GO APPOINTMENTS	CONTRACT SERVICES OF ANDREW HAWTHORNE, SENIOR BUILDING SURVEYOR FOR WEEK ENDING 23 FEBRUARY 2019.	1	2,955.15	
INV 0041916219/02/2019		LO-GO APPOINTMENTS	CONTRACT SERVICES FOR ANDREW HAWTHORNE, SEN BUILDING SURVEYOR, WEEK ENDING FEB 16 2019	1	3,250.67	
EFT32659	15/03/2019	LUCY'S TEAROOMS	LUNCH FOR GRADER TRAINING X 4 PEOPLE FROM 21/1/19-25/1/19	1		460.00
INV 1821	06/02/2019	LUCY'S TEAROOMS	LUNCH FOR GRADER TRAINING X 4 PEOPLE FROM 21/1/19-25/1/19	1	300.00	
INV 1822	06/02/2019	LUCY'S TEAROOMS	MORNING TEA FOR FEDERAL MINISTER VISIT TO BKB.	1	160.00	
EFT32660	15/03/2019	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD STREET, NORTHAM - 01/03/2019 TO 31/03/2019.	1		916.66
INV 0000019124/02/2019		MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD STREET, NORTHAM - 01/03/2019 TO 31/03/2019.	1	916.66	
EFT32661	15/03/2019	MARINDUST SALES	WUNDOWIE HALL. SUPPLY AND DELIVERY OF 2 X FLAG POLES AS PER QUOTE, INCLUDING FREIGHT TO WUNDOWIE DEPOT.	1		1,299.10

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INV 0001932725/02/2019		MARINDUST SALES	WUNDOWIE HALL. SUPPLY AND DELIVERY OF 2 X FLAG POLES AS PER QUOTE, INCLUDING FREIGHT TO WUNDOWIE DEPOT.	1	1,299.10	
EFT32662	15/03/2019	MARKETFORCE	ADVERT IN AVON VALLEY ADVOCATE & SEEK FOR SUPPORT WORKER CASUAL POSITION	1		3,077.75
INV 25974	29/01/2019	MARKETFORCE	PUBLIC NOTICE - PROPOSAL TO BORROW - WEST AUSTRALIAN 16/01/2019	1	363.50	
INV 25968	29/01/2019	MARKETFORCE	PUBLIC NOTICE - PROPOSAL TO BORROW - ADVOCATE 23/01/2019	1	163.17	
INV 25969	29/01/2019	MARKETFORCE	PUBLIC NOTICE FOR COMMONAGE AVON VALLEY ADVOCATE 09/02/2019	1	180.93	
INV 25975	29/01/2019	MARKETFORCE	PUBLIC NOTICE FOR COMMONAGE WEST AUSTRALIAN 22/12/2018	1	450.74	
INV 25973	29/01/2019	MARKETFORCE	HEALTH AMENDMENT LOCAL LAW 2018 - WEST AUSTRALIAN 23/01/2019	1	559.81	
INV 25972	29/01/2019	MARKETFORCE	HEALTH AMENDMENT LOCAL LAW 2018 - AVON VALLEY ADVOCATE 30/01/2019	1	234.98	
INV 25971	29/01/2019	MARKETFORCE	ADVERT IN AVON VALLEY ADVOCATE & SEEK FOR SUPPORT WORKER CASUAL POSITION	1	580.46	
INV 25970	29/01/2019	MARKETFORCE	PLANT OPERATOR - SEEK AND ADVOCATE 23/01/2019	1	544.16	
EFT32663	15/03/2019	MATT GIRAUDO	KOOJEDDA ESTATE LANDHOLDER FIELD VISIT S	1		1,204.50
INV 10155	04/03/2019	MATT GIRAUDO	KOOJEDDA ESTATE LANDHOLDER FIELD VISIT S	1	1,204.50	
EFT32664	15/03/2019	MEGA-FIX	SUPPLY 2 X GEOFABRIC BIDIM A34NF 6.0MTR X 150MTR (900 SQMTRS) AS PER QUOTE# 6799.	1		3,836.34
INV 73912	20/02/2019	MEGA-FIX	SUPPLY 2 X GEOFABRIC BIDIM A34NF 6.0MTR X 150MTR (900 SQMTRS) AS PER QUOTE# 6799.	1	3,812.82	
INV 73979	15/02/2019	MEGA-FIX	SPRAY CONNECTION FOR QUAD BIKE	1	23.52	
EFT32665	15/03/2019	MOORE STEPHENS (WA) PTY LTD	ROADS TO RECOVERY ANNUAL RETURN FOR THE YEAR ENDED 30 JUNE 2018	1		4,950.00
INV 311008	28/02/2019	MOORE STEPHENS (WA) PTY LTD	ROADS TO RECOVERY ANNUAL RETURN FOR THE YEAR ENDED 30 JUNE 2018	1	4,950.00	
EFT32666	15/03/2019	MORTLOCK TIMBER GROUP	10 CUTEK CD50 CLEAR TIMBER OIL + COLOURTONE	1		327.03

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INV 13187	14/02/2019	MORTLOCK TIMBER GROUP	10 CUTTEK CD50 CLEAR TIMBER OIL + COLOURTONE	1	327.03	
EFT32667	15/03/2019	MR NATURALLY CLEAN	RAILWAY MUSEUM. AFTER HOUR SECURITY CALL OUTS. 02/02/2019 AND 17/02/2019.	1		1,402.50
INV INV-126705/02/2019		MR NATURALLY CLEAN	RAILWAY MUSEUM. AFTER HOUR SECURITY CALL OUTS. 02/02/2019 AND 17/02/2019.	1	1,402.50	
EFT32668	15/03/2019	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM - 15/02/2019 to 14/03/2019.	1		1,681.96
INV 9154827705/02/2019		NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE 05/02/2019-04/03/2019	1	417.67	
INV 9155569415/02/2019		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM - 15/02/2019 to 14/03/2019.	1	846.62	
INV 9157396405/03/2019		NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE 05/03/2019 to 04/04/2019.	1	417.67	
EFT32669	15/03/2019	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION FOR MARCH 2019.	1		671.00
INV INV-294401/03/2019		NETSIGHT	MYOSH MONTHLY SUBSCRIPTION FOR MARCH 2019.	1	671.00	
EFT32670	15/03/2019	NORTHAM & DISTRICTS GLASS SERVICE	REC CENTRE SUPPLY AND INSTALL PANIC BARS TO THE 5 X DOORS AS PER SITE VISIT AND INSPECTION REPORT.	1		3,883.00
INV 3002	08/03/2019	NORTHAM & DISTRICTS GLASS SERVICE	REC CENTRE SUPPLY AND INSTALL PANIC BARS TO THE 5 X DOORS AS PER SITE VISIT AND INSPECTION REPORT.	1	3,883.00	
EFT32671	15/03/2019	NORTHAM BETTA ELECTRICAL	SHOT BOX CAMERA TO REPLACE BROKEN PARKS & GARDEN'S MANAGER.	1		528.00
INV 19842	18/02/2019	NORTHAM BETTA ELECTRICAL	SHOT BOX CAMERA TO REPLACE BROKEN PARKS & GARDEN'S MANAGER.	1	299.00	
INV 2957302225/02/2019		NORTHAM BETTA ELECTRICAL	REPLACEMENT FOR LOST CAMERA - RANGERS	1	229.00	
EFT32672	15/03/2019	NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT (56 BAGS)	1		2,903.60
INV 1037661603/01/2019		NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT (56 BAGS)	1	546.50	
INV 1037817807/01/2019		NORTHAM MITRE 10 SOLUTIONS	TOOLS FOR BUILDING SUPERVISOR. SUPPLY HOLE SAW, HAMMER, PLIERS AND KEYTAGS.	1	41.50	
INV 1037673903/01/2019		NORTHAM MITRE 10 SOLUTIONS	POLY FITTINGS FOR RETICULATION	1	71.51	
INV 1037699704/01/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	133.74	
INV 1037876209/01/2019		NORTHAM MITRE 10 SOLUTIONS	REPLACEMENT TOOLS AND TOOL BOX FOR INKPEN 2.4	1	203.89	

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INV 1037881409/01/2019		NORTHAM MITRE 10 SOLUTIONS	replacement tools and tool box for Inkpen 2.4	1	42.75	
INV 1038086415/01/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION FITTINGS FOR BERNARD PARK.	1	44.66	
INV 1037618902/01/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	40.38	
INV 1037893509/01/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS/FITTINGS	1	37.95	
INV 1037835108/01/2019		NORTHAM MITRE 10 SOLUTIONS	PIPE REMOVAL TOOLS	1	41.45	
INV 1037950111/01/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	63.10	
INV 1038072115/01/2019		NORTHAM MITRE 10 SOLUTIONS	ONE PALLET OF GREY GENERAL PURPOSE CEMENT FOR CAPITAL WORKS ON SPENCERS BROOK ROAD.	1	518.00	
INV 1037822207/01/2019		NORTHAM MITRE 10 SOLUTIONS	YELLOW LINE MARKING PAINT	1	43.51	
INV 1038327822/01/2019		NORTHAM MITRE 10 SOLUTIONS	BBQ & GAS BOTTLE WUNDOWIE POOL.	1	374.92	
INV 1038208718/01/2019		NORTHAM MITRE 10 SOLUTIONS	ONE PALLET OF GREY GENERAL PURPOSE CEMENT FOR CAPITAL WORKS ON SPENCERS BROOK ROAD.	1	518.00	
INV 1038335623/01/2019		NORTHAM MITRE 10 SOLUTIONS	ADMINBUILDING. SUPPLY ANTI VANDAL TAP HANDLE AND MASONARY DRILL BITS.	1	39.17	
INV 1038406625/01/2019		NORTHAM MITRE 10 SOLUTIONS	PLANTS / GIFTS FOR CITIZENSHIP CEREMONY	1	104.65	
INV 1038535730/01/2019		NORTHAM MITRE 10 SOLUTIONS	PPE EQUIPMENT FOR DEPOT.	1	32.31	
INV 1036800310/12/2018		NORTHAM MITRE 10 SOLUTIONS	O RING KIT	1	5.61	
EFT32673	15/03/2019	NORTHAM VETERINARY CENTRE	EUTHANASIA OF LARGE DOG	1		129.52
INV 70585	11/02/2019	NORTHAM VETERINARY CENTRE	EUTHANASIA OF LARGE DOG	1	129.52	
EFT32674	15/03/2019	OXTER SERVICES	PUBLIC TOILET CLEANING FROM 21/01/2019 TO 01/02/2019.	1		8,874.31
INV 20889	26/02/2019	OXTER SERVICES	HAND TOWELS FOR BKB.	1	95.70	
INV 20866	20/02/2019	OXTER SERVICES	CEMETERY TOILETS. SUPPLY 2 X CARTONS OF TOILET PAPER AND 1 X LARGE GLOVES.	1	136.10	
INV 20882	22/02/2019	OXTER SERVICES	APEX PARK TOILET. SUPPLY URINAL BLOCKS.	1	210.38	
INV 20927	06/03/2019	OXTER SERVICES	ADMINBUILDING. CLEANING SUPPLIES, SUPPLY 5 X CARTONS OF 80L GARBAGE BAGS.	1	48.31	
INV 20921	05/03/2019	OXTER SERVICES	TOILET PAPER FOR BKB CENTRE.	1	57.42	

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INV 20879	22/02/2019	OXTER SERVICES	BURIAL DATE 21/02/2019: REOPENING FOR THE BURIAL OF THE LATE MR GEORGE ROBERT WARD GREGSON AT NORTHAM CEMETERY.	1	726.00	
INV 20911	01/03/2019	OXTER SERVICES	BURIAL DATE 27/02/2019: NEW GRAVE FOR THE BURIAL OF WALTER EDWARD STEPHEN.	1	710.00	
INV 20851	15/02/2019	OXTER SERVICES	PUBLIC TOILETS CLEANING FROM 04/02/2019 TO 15/02/2019.	1	2,296.80	
INV 20913	01/03/2019	OXTER SERVICES	PUBLIC TOILETS CLEANING FROM 18/02/2019 TO 01/03/2019.	1	2,296.80	
INV 20821	05/02/2019	OXTER SERVICES	PUBLIC TOILET CLEANING FROM 21/01/2019 TO 01/02/2019.	1	2,296.80	
EFT32675	15/03/2019	PRESTIGE ALARMS	SHIRE ADMIN BUILDING - 24 HOUR MONITORING OF SECURITY ALARM SYSTEM QUARTERLY ACCOUNT FOR MARCH APRIL & MAY 2019	1		172.00
INV 0010324408/02/2019		PRESTIGE ALARMS	SHIRE ADMIN BUILDING - 24 HOUR MONITORING OF SECURITY ALARM SYSTEM QUARTERLY ACCOUNT FOR MARCH APRIL & MAY 2019	1	172.00	
EFT32676	15/03/2019	PRIMARIES OF WA PTY LTD	40 X STAR PICKETS	1		253.88
INV 4078453821/01/2019		PRIMARIES OF WA PTY LTD	40 X STAR PICKETS	1	253.88	
EFT32677	15/03/2019	PUBLIC TRANSPORT AUTHORITY	TICKET SALES 18/19.	1		141.22
INV JANUAR31/01/2019		PUBLIC TRANSPORT AUTHORITY	TICKET SALES 18/19.	1	141.22	
EFT32678	15/03/2019	RED DOT STORES	FENCE SCREENS	1		200.47
INV 3993558213/02/2019		RED DOT STORES	FENCE SCREENS	1	119.97	
INV 4017972806/03/2019		RED DOT STORES	ITEMS FOR CHILDREN'S ACTIVITY TIME	1	80.50	
EFT32679	15/03/2019	ROTHWELL PUBLISHING	STOCK PURCHASES FOR BKB	1		200.00
INV 2439	11/03/2019	ROTHWELL PUBLISHING	STOCK PURCHASES FOR BKB	1	200.00	
EFT32680	15/03/2019	SKYWORKS WA PTY LTD	NORTHAM BALLOONING EVENTS BID VIDEO (WOMEN'S WORLD BALLOONING CHAMPIONSHIPS 2021)- PART ONE	1		6,600.00
INV 0205	08/02/2019	SKYWORKS WA PTY LTD	NORTHAM BALLOONING EVENTS BID VIDEO (WOMEN'S WORLD BALLOONING CHAMPIONSHIPS 2021)- PART ONE	1	3,300.00	

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INV 0207	28/02/2019	SKYWORKS WA PTY LTD	NORTHAM BALLOONING EVENTS BID VIDEO (WOMEN'S WORLD BALLOONING CHAMPIONSHIPS 2021)- PART ONE	1	3,300.00	
EFT32681	15/03/2019	SLAV'S CLEANING SERVICE	CLEANING OF THE BKB CENTRE FEBRUARY 2019.	1		2,381.50
INV 1318	28/02/2019	SLAV'S CLEANING SERVICE	CLEANING OF THE BKB CENTRE FEBRUARY 2019.	1	1,853.50	
INV 13078	31/01/2019	SLAV'S CLEANING SERVICE	COMMUNITY SERVICES SPACE, CLEANING FOR MONTH OF JANUARY.	1	528.00	
EFT32682	15/03/2019	SIF LAWYERS - EVENTUS LAWYERS PTY LTD	POUNDAGE DISBURSMENT - LEGAL COLLECTION COSTS RATES.	1		293.95
INV 136946	27/02/2019	SIF LAWYERS - EVENTUS LAWYERS PTY LTD	POUNDAGE DISBURSMENT - LEGAL COLLECTION COSTS RATES.	1	293.95	
EFT32683	15/03/2019	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING - NEW AQUATIC CENTRE	1		1,296.90
INV 7081368328/02/2019		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING - NEW AQUATIC CENTRE	1	1,208.90	
INV 7081368128/02/2019		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWN'S ADS AUGUST 2018-JUNE 2019	1	88.00	
EFT32684	15/03/2019	SPECIALE SMASH REPAIRS	SUPPLY AND INSTALL WINDSCREEN ON CLACKLINE 2.4R - REGO1CIG-323	1		165.00
INV 18035	26/02/2019	SPECIALE SMASH REPAIRS	SUPPLY AND INSTALL WINDSCREEN ON CLACKLINE 2.4R - REGO1CIG-323	1	165.00	
EFT32685	15/03/2019	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	2X VOLUNTEERS AND 1X AMBULANCE FOR 2019 AUSTRALIA DAY CELEBRATIONS	1		332.00
INV FAINV0021/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR LAURA TAYLOR	1	133.00	
INV CYINV0019/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	2X VOLUNTEERS AND 1X AMBULANCE FOR 2019 AUSTRALIA DAY CELEBRATIONS	1	199.00	
EFT32686	15/03/2019	ST JOSEPH'S SCHOOL	REFUND JDAP FEES	1		11,348.74
INV CH0503205/03/2019		ST JOSEPH'S SCHOOL	REFUND JDAP FEES	1	11,348.74	
EFT32687	15/03/2019	THE LIONS CLUB OF NORTHAM	STOCK PURCHASES FOR VISITORS CENTRE	1		90.00
INV 18	10/01/2019	THE LIONS CLUB OF NORTHAM	STOCK PURCHASES FOR VISITORS CENTRE	1	90.00	
EFT32689	15/03/2019	TIM DAVIES LANDSCAPING PTY LTD	SUPPLY & INSTALL 1440MM PLANTING	1		5,500.00

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INV SI-0934427/02/2019		TIM DAVIES LANDSCAPING PTY LTD	SUPPLY & INSTALL 1440MM PLANTING	1	5,500.00	
EFT32690	15/03/2019	TOTAL EDEN	SERVICING BAKERS HILL CHLORINATION PLANT	1		1,456.40
INV 4077043919/12/2018		TOTAL EDEN	SERVICING BAKERS HILL CHLORINATION PLANT	1	1,456.40	
EFT32691	15/03/2019	TRISLEY'S HYDRAULIC SERVICES PTY LTD	CHLORINE GAS INSTALLATION	1		940.50
INV 9020337931/01/2019		TRISLEY'S HYDRAULIC SERVICES PTY LTD	CHLORINE GAS INSTALLATION	1	940.50	
EFT32692	15/03/2019	TURFCARE AUSTRALIA	SUPPLY 20L DRUM OF DISPATCH WETTING AGENT.	1		280.50
INV 0003807820/02/2019		TURFCARE AUSTRALIA	SUPPLY 20L DRUM OF DISPATCH WETTING AGENT.	1	280.50	
EFT32693	15/03/2019	TYRECYCLE PTY LTD	INKPEN LANDFILL COLLECTION OF TYRES FOR RECYCLING	1		1,538.39
INV 756202	15/02/2019	TYRECYCLE PTY LTD	INKPEN LANDFILL COLLECTION OF TYRES FOR RECYCLING	1	1,538.39	
EFT32694	15/03/2019	VERLINDEN'S ELECTRICAL SERVICE (WA)	ADMIN BUILDING. AFTER HOURS CALL OUT FOR FAULTY LIGHT SHORTING CIRCUIT BREAKER.	1		683.27
INV 89152	27/02/2019	VERLINDEN'S ELECTRICAL SERVICE (WA)	ADMIN BUILDING. AFTER HOURS CALL OUT FOR FAULTY LIGHT SHORTING CIRCUIT BREAKER.	1	455.13	
INV 89160	28/02/2019	VERLINDEN'S ELECTRICAL SERVICE (WA)	KILLARA COTTAGE, CHECK FAULT IN MAIN SWITCH BOARD.	1	104.50	
INV 89148	27/02/2019	VERLINDEN'S ELECTRICAL SERVICE (WA)	RIVERS EDGE CAFE. REPAIR LIGHTS IN THE COOLROOM.	1	123.64	
EFT32695	15/03/2019	VINCENT RYDER JUNIOR	CULTURAL DANCING (LGIS)	1		250.00
INV 53577	14/03/2019	VINCENT RYDER JUNIOR	CULTURAL DANCING (LGIS)	1	250.00	
EFT32696	15/03/2019	WA CONTRACT RANGER SERVICES	RELIEF RANGER DUTIES 11/02/2019 TO 22/02/2019.	1		12,027.12
INV 01988	02/03/2019	WA CONTRACT RANGER SERVICES	CAT MANAGEMENT FEE FOR FEBRUARY 2019.	1	990.00	
INV 01987	04/03/2019	WA CONTRACT RANGER SERVICES	MANAGEMENT OF DOG POUND FACILITY AS PER RFQ 7 OF 2018 18/02/2019 TO 03/03/2019.	1	1,100.00	
INV 02006	09/03/2019	WA CONTRACT RANGER SERVICES	RELIEF RANGER DUTIES 25/02/2019 to 08/03/2019.	1	4,492.12	
INV 01971	23/02/2019	WA CONTRACT RANGER SERVICES	RELIEF RANGER DUTIES 11/02/2019 TO 22/02/2019.	1	5,445.00	

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EFT32697	15/03/2019	WAY SIGNS	VARIOUS SIGNAGE	1		1,980.00
INV 2295	22/01/2019	WAY SIGNS	VARIOUS SIGNAGE	1	1,980.00	
EFT32698	15/03/2019	WHEATBELT OFFICE & BUSINESS MACHINES	SAMSUNG 24" LED MONITOR	1		1,636.20
INV 24576	28/02/2019	WHEATBELT OFFICE & BUSINESS MACHINES	TP-LINK 5 PORT GIGABIT SWITCH	1	48.00	
INV 24538	15/02/2019	WHEATBELT OFFICE & BUSINESS MACHINES	SAMSUNG 24" LED MONITOR	1	844.00	
INV 24568	26/02/2019	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTER CARTRIDGES.	1	744.20	
EFT32699	15/03/2019	WHEATBELT PARTY AND EVENT HIRE	HIRE OF 6 COCKTAIL TABLES FOR LGIS COCKTAIL FUNCTION AT BKB CENTRE	1		210.00
INV 1061	12/03/2019	WHEATBELT PARTY AND EVENT HIRE	HIRE OF 6 COCKTAIL TABLES FOR LGIS COCKTAIL FUNCTION AT BKB CENTRE	1	210.00	
EFT32700	15/03/2019	WUNDOWIE PRODUCE & HARDWARE	BBQ CLEANER AND RETICULATION PARTS	1		64.14
INV INV-002106/02/2019		WUNDOWIE PRODUCE & HARDWARE	BBQ CLEANER AND RETICULATION PARTS	1	36.49	
INV INV-002004/12/2018		WUNDOWIE PRODUCE & HARDWARE	RETICULATION PARTS	1	27.65	
EFT32701	25/03/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT19/03/2019		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT32702	25/03/2019	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 19/03/2019.	1		66,574.00
INV PAYG19/19/03/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 19/03/2019.	1	66,574.00	
EFT32703	25/03/2019	DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR FEBRUARY 2019	1		23,985.09
INV FEBRUAR28/02/2019		DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR FEBRUARY 2019	1	23,985.09	
EFT32704	25/03/2019	EASIFLEET	Payroll deductions	1		2,288.11
INV DEDUCT19/03/2019		EASIFLEET	Payroll deductions		1,212.33	
INV DEDUCT19/03/2019		EASIFLEET	Payroll deductions		1,075.78	

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EFT32705	25/03/2019	PAT DAVIS	WELCOME TO COUNTRY - RING CRITERIUM SERIES	1		300.00
INV 53561	12/03/2019	PAT DAVIS	WELCOME TO COUNTRY - RING CRITERIUM SERIES	1	300.00	
EFT32706	25/03/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 08/02/2019.	1		350.00
INV 23	12/03/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 12/03/2019.	1	50.00	
INV 21	05/03/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 05/03/2019	1	50.00	
INV 22	07/03/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 07/03/2019	1	50.00	
INV 27	21/03/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 21/03/2019.	1	50.00	
INV 24	14/03/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 14/03/2019.	1	50.00	
INV 26	08/02/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 08/02/2019.	1	50.00	
INV 25	19/03/2019	TREVOR EASTWELL	19/03/2019	1	50.00	
EFT32707	25/03/2019	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASED AT PUMA - FEBRUARY 2019.	1		1,040.64
INV FEBRUAR28/02/2019		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASED AT PUMA - FEBRUARY 2019.	1	1,040.64	
EFT32708	25/03/2019	RUSSELL JOHN FITZGERALD	RATES CREDIT REFUND FOR ASSESSMENT A.10937 72A FORREST STREET NORTHAM WA 6401	1		691.44
INV A.10937	20/03/2019	RUSSELL JOHN FITZGERALD	RATES CREDIT REFUND FOR ASSESSMENT A.10937 72A FORREST STREET NORTHAM WA 6401		691.44	
EFT32709	28/03/2019	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEBRUARY 2019.	2		1,506.51
INV T1080	28/03/2019	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEBRUARY 2019.	2	1,506.51	
EFT32710	28/03/2019	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCIF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEBRUARY 2019.	2		1,114.03

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INV T1079	28/03/2019	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEBRUARY 2019.	2	1,114.03	
EFT32711	28/03/2019	COLE HAZLEWOOD	INFRASTRUCTURE BOND REFUND FOR BUILDING PERMIT NO 14198 R#73254.	2		1,000.00
INV T772	28/03/2019	COLE HAZLEWOOD	INFRASTRUCTURE BOND REFUND FOR BUILDING PERMIT NO 14198 R#73254.	2	1,000.00	
EFT32712	28/03/2019	NANCY DAVIS	REFUND OF BOND PAYMENT FOR BOOKING #3823.	2		500.00
INV T1169	28/03/2019	NANCY DAVIS	REFUND OF BOND PAYMENT FOR BOOKING #3823.	2	500.00	
EFT32713	28/03/2019	ROSS HUNTER	REFUND OF BOND PAYMENT FOR BOOKING #3863.	2		100.00
INV T1168	28/03/2019	ROSS HUNTER	REFUND OF BOND PAYMENT FOR BOOKING #3863.	2	100.00	
EFT32714	28/03/2019	SHIRE OF TOODYAY	RECOUPS AROC SECRETARIAL SUPPORT 2018/2019.	2		8,250.00
INV T957	28/03/2019	SHIRE OF TOODYAY	RECOUPS AROC SECRETARIAL SUPPORT 2018/2019.	2	8,250.00	
EFT32715	28/03/2019	ULTIMO DESIGN & CONSTRUCTION	BOND REFUND FOR BUILDING APP NO 18136 R#114758.	2		1,500.00
INV T1086	28/03/2019	ULTIMO DESIGN & CONSTRUCTION	BOND REFUND FOR BUILDING APP NO 18136 R#114758.	2	1,500.00	
EFT32716	29/03/2019	ABBOTTS FORGE	SUSPENSION BRIDGE. REPAIR/RE-WELS 2 X BROKEN GUARD RAIL POSTS.	1		800.00
INV 0000351910/03/2019		ABBOTTS FORGE	SUSPENSION BRIDGE. REPAIR/RE-WELS 2 X BROKEN GUARD RAIL POSTS.	1	800.00	
EFT32717	29/03/2019	ANDY'S PLUMBING SERVICE	INSTALL DRINK FOUNTAIN AT BAKERS HILL OVAL	1		1,237.50
INV A18323	06/03/2019	ANDY'S PLUMBING SERVICE	REPLACE CHLORINE LINE	1	346.50	
INV A18320	06/03/2019	ANDY'S PLUMBING SERVICE	INSTALL DRINK FOUNTAIN AT BAKERS HILL OVAL	1	891.00	
EFT32718	29/03/2019	ANNE BUDARICK	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1		54.30
INV 2198284	22/02/2019	ANNE BUDARICK	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1	54.30	

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EFT32719	29/03/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	BELTS FOR PLATE COMPACTOR	1		125.27
INV 6266988	21/02/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	BELTS FOR PLATE COMPACTOR	1	71.38	
INV 6258417	06/02/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	PN1620 - ITEM 145010 GRADE 70 10MM CHAIN (5M)	1	53.89	
EFT32720	29/03/2019	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 25/03/2019 - INTERIM PAY	1		276.00
INV CY2503125/03/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 25/03/2019 - INTERIM PAY	1	276.00	
EFT32721	29/03/2019	AUSTRALIAN TRAINING MANAGEMENT	TRAINING FOR JARROD WYNNE - CERTIFICATE III IN CIVIL CONSTRUCTION PLANT OPERATIONS.	1		2,375.00
INV 0001255930/05/2018		AUSTRALIAN TRAINING MANAGEMENT	TRAINING FOR JARROD WYNNE - CERTIFICATE III IN CIVIL CONSTRUCTION PLANT OPERATIONS.	1	2,080.00	
INV 0001340610/10/2018		AUSTRALIAN TRAINING MANAGEMENT	TRAINING FOR JARROD WYNNE - CERTIFICATE III IN CIVIL CONSTRUCTION PLANT OPERATIONS.	1	295.00	
EFT32722	29/03/2019	AVON VALLEY ARTS SOCIETY (INC)	BOOTIES & BEANIE ANITAS CRAFTS B50	1		60.66
INV 0004872509/03/2019		AVON VALLEY ARTS SOCIETY (INC)	BOOTIES & BEANIE ANITAS CRAFTS B50	1	60.66	
EFT32723	29/03/2019	AVON VALLEY GLASS	VERTICAL BLINDS FOR GRASS VALLEY FIRE SHED.	1		458.00
INV 0000969219/03/2019		AVON VALLEY GLASS	VERTICAL BLINDS FOR GRASS VALLEY FIRE SHED.	1	458.00	
EFT32724	29/03/2019	AVON VALLEY PLANT & EQUIPMENT PTY LTD	TOP DRESSING SAND DELIVERED	1		586.08
INV IV10377	19/03/2019	AVON VALLEY PLANT & EQUIPMENT PTY LTD	TOP DRESSING SAND DELIVERED	1	586.08	
EFT32725	29/03/2019	AVON WASTE	RUBBISH COLLECTED FROM 01/03/2019.	1		35,404.19
INV 33132	01/03/2019	AVON WASTE	RUBBISH COLLECTED FROM 01/03/2019.	1	35,404.19	
EFT32726	29/03/2019	BEN TAYLOR	BOOKS FOR SALE AT BKB - ISLAND SOLUTION BOOK	1		200.00
INV RR26/03/26/03/2019		BEN TAYLOR	BOOKS FOR SALE AT BKB - ISLAND SOLUTION BOOK	1	200.00	

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EFT32727	29/03/2019	BLACKWELL PLUMBING PTY LTD	ADMIN BUILDING. SERVICE ALL CISTERNS AS SOME LEAKING, ALSO REPLACE WHITE TOILET SEAT IN LADIES TOILET.	1		292.50
INV INV-190305/03/2019		BLACKWELL PLUMBING PTY LTD	ADMIN BUILDING. SERVICE ALL CISTERNS AS SOME LEAKING, ALSO REPLACE WHITE TOILET SEAT IN LADIES TOILET.	1	292.50	
EFT32728	29/03/2019	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE MONTHLY RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 01/03/2019 TO 30/04/2019.	1		49.20
INV 4083	21/03/2019	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE MONTHLY RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 01/03/2019 TO 30/04/2019.	1	49.20	
EFT32729	29/03/2019	CIVIC LEGAL	LEGAL SERVICES TO VET/FINALISE A CONTRACT FOR DONOVAN PAYNE ARCHITECTS (DPA) TO ACT ON BEHALF OF THE SHIRE OF NORTHAM AS SUPERINTENDENT FOR PAHSE 2 OF THE PROJECT (CONSTRUCTION).	1		7,491.11
INV 504794	28/02/2019	CIVIC LEGAL	LEGAL SERVICES TO VET/FINALISE A CONTRACT FOR DONOVAN PAYNE ARCHITECTS (DPA) TO ACT ON BEHALF OF THE SHIRE OF NORTHAM AS SUPERINTENDENT FOR PAHSE 2 OF THE PROJECT (CONSTRUCTION).	1	4,418.81	
INV 504717	28/02/2019	CIVIC LEGAL	LEGAL ADVICE REGARDING SUBMISSIONS ON DEVELOPMENT APPLICATION - EXTRACTIVE INDUSTRY CLYDESDALE ROAD, GRASS VALLEY	1	3,072.30	
EFT32730	29/03/2019	CLACKLINE FENCING CONTRACTORS	Repair Fence at the Inkpen Road Waste Management Facility	1		305.00
INV 1207	19/02/2019	CLACKLINE FENCING CONTRACTORS	Repair Fence at the Inkpen Road Waste Management Facility	1	305.00	
EFT32731	29/03/2019	COMMERCIAL AQUATICS AUSTRALIA	SERVICING AND CALIBRATION OF PROCAL	1		440.00
INV AS#2017011/03/2019		COMMERCIAL AQUATICS AUSTRALIA	SERVICING AND CALIBRATION OF PROCAL	1	440.00	
EFT32732	29/03/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING FOR VISITORS CENTRE	1		6,409.78
INV S7454	20/02/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING FOR VISITORS CENTRE	1	1,941.81	

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INV S7450	20/02/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING ON DEPOT COPIER IRS-C2230.	1	763.83	
INV S7504	11/03/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN	1	1,936.86	
INV 42407	06/03/2019	COUNTRY COPIERS NORTHAM	BROCHURE HOLDER	1	35.45	
INV 42407	06/03/2019	COUNTRY COPIERS NORTHAM	WHITEBOARD	1	33.30	
INV 42407	06/03/2019	COUNTRY COPIERS NORTHAM	BLU-TACK	1	255.60	
INV 42407	06/03/2019	COUNTRY COPIERS NORTHAM	FELLOWS A3 LAMINATOR	1	218.20	
INV 42407	06/03/2019	COUNTRY COPIERS NORTHAM	NEW 1800MM X 1200MM WHITEBOARD FOR GRASS VALLEY BEB TRAINING ROOM	1	396.00	
INV 42407	06/03/2019	COUNTRY COPIERS NORTHAM	x 10 ARCHIVE BOXES	1	51.30	
INV 42407	06/03/2019	COUNTRY COPIERS NORTHAM	COLOP MINI INFO-DATER S120WD	1	74.90	
INV 42407	06/03/2019	COUNTRY COPIERS NORTHAM	x 10 ARCHIVE BOXES	1	51.30	
INV S7519	21/03/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING AS PER ATTACHED SPREADSHEET	1	651.23	
EFT32733	29/03/2019	COUNTRYWIDE GROUP	20 X 10KGS DRY CHLORINE	1		1,929.46
INV 27060	07/03/2019	COUNTRYWIDE GROUP	20 X 10KGS DRY CHLORINE	1	1,245.42	
INV 26924	11/02/2019	COUNTRYWIDE GROUP	REPAIR STIHL F5130 BRUSHCUTTER AS IT WON'T START.	1	318.20	
INV 27113	14/03/2019	COUNTRYWIDE GROUP	CHAINSAW CHAIN & CHLORINE	1	125.84	
INV 27111	13/03/2019	COUNTRYWIDE GROUP	EDGER BLADES	1	180.00	
INV 27046	06/03/2019	COUNTRYWIDE GROUP	REPAIR EDGER	1	60.00	
EFT32734	29/03/2019	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SERVICING-OF SHARPS SAFES JULY 2018	1		630.63
INV 1733036	28/02/2019	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SERVICING-OF SHARPS SAFES JULY 2018	1	180.18	
INV 1733037	28/02/2019	DANIELS HEALTH SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS - SERVICING-OF SHARPS SAFES FEBRUARY 2019.	1	90.09	
INV 1733035	28/02/2019	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES	1	180.18	

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INV 1733034	28/02/2019	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL PUBLIC TOILETS - SERVICING OF SHARPS SAFES FEBRUARY 2019.	1	180.18	
EFT32735	29/03/2019	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	RING CRITERIUM SERIES (16 FEB 2019): Bubbleology x 5 hrs & Glitter Tattoos x 5 hrs	1		1,188.00
INV 3035	16/02/2019	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	RING CRITERIUM SERIES (16 FEB 2019): Bubbleology x 5 hrs & Glitter Tattoos x 5 hrs	1	1,188.00	
EFT32736	29/03/2019	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS	STOCK PURCHASES FOR VISITORS CENTRE	1		106.98
INV P1-01-02 07/02/2019		DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS	STOCK PURCHASES FOR VISITORS CENTRE	1	106.98	
EFT32737	29/03/2019	DMC CLEANING	CLEANING THE SHIRE OF NORTHAM FACILITIES	1		5,096.12
INV SON018	24/02/2019	DMC CLEANING	CLEANING THE SHIRE OF NORTHAM FACILITIES	1	5,096.12	
EFT32738	29/03/2019	DS AGENCIES PTY	SUPPLY 6 X CODE# SFB4 TRADITIONAL BOLLARDS, NIGHT SKY POWDER COATED CAST ALUMINIUM BODY, SUBSURFACE FIXED.	1		4,125.00
INV 148699	27/02/2019	DS AGENCIES PTY	SUPPLY 6 X CODE# SFB4 TRADITIONAL BOLLARDS, NIGHT SKY POWDER COATED CAST ALUMINIUM BODY, SUBSURFACE FIXED.	1	4,125.00	
EFT32739	29/03/2019	E FIRE & SAFETY	SOUTHERN BROOK HALL. REPLACE LED EXIT LIGHT THAT FAILED TEST AS PER REPORT AND QUOTE 7656TC.	1		4,930.20
INV 0023416528/02/2019		E FIRE & SAFETY	REC CENTRE. MONTHLY FIRE PANEL TESTING FOR FEB	1	236.50	
INV 0023416428/02/2019		E FIRE & SAFETY	KILLARA DAY RESPIRE. MONTHLY FIRE PANEL TESTING FOR FEB.	1	532.40	
INV 0023416328/02/2019		E FIRE & SAFETY	REC CENTRE. MONTHLY FIRE PANEL TESTING FOR JAN.	1	162.80	
INV 0023413712/03/2019		E FIRE & SAFETY	KILLARA COTTAGES. SUPPLY AND INSTALL 6 X EMERGENCY OYSTER LIGHTS & LED EXIT LIGHT, THAT FAILED TESTING, AS PER QUOTE 7661TC.	1	1,606.00	
INV 0023413712/03/2019		E FIRE & SAFETY	SOUTHERN BROOK HALL. REPLACE LED EXIT LIGHT THAT FAILED TEST AS PER REPORT AND QUOTE 7656TC.	1	2,392.50	
EFT32740	29/03/2019	ECOMIST SWAN	YEARLY SERVICED NATURAL INSECT CONTROL	1		192.50
INV 0004972107/03/2019		ECOMIST SWAN	YEARLY SERVICED NATURAL INSECT CONTROL	1	192.50	

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EFT32741	29/03/2019	FRAMESWEST	BLAST AND POWDER COAT NETBALL POLES PLUS WELD ROD TO BOLT TO RAISE AND LOWER POLES X 6	1		594.00
INV 0001706108/03/2019		FRAMESWEST	BLAST AND POWDER COAT NETBALL POLES PLUS WELD ROD TO BOLT TO RAISE AND LOWER POLES X 6	1	561.00	
INV 0001716226/03/2019		FRAMESWEST	REPAIR TO PORTABLE SCOREBOARD STAND	1	33.00	
EFT32742	29/03/2019	FRANK DAVIS	DIDGERIDOO PLAYING FOR TOUR OPERATOR EVENT EXPERIENCE	1		150.00
INV 53682	21/03/2019	FRANK DAVIS	DIDGERIDOO PLAYING FOR TOUR OPERATOR EVENT EXPERIENCE	1	150.00	
EFT32743	29/03/2019	FRESH START RECOVERY PROGRAMME	CATERING - ORDINARY COUNCIL MEETING 20/03/2019	1		286.00
INV 0029149819/03/2019		FRESH START RECOVERY PROGRAMME	CATERING - ORDINARY COUNCIL MEETING 20/03/2019	1	286.00	
EFT32744	29/03/2019	GARRY WALLAM	CATERING & DANCING	1		300.00
INV 53686	21/03/2019	GARRY WALLAM	CATERING & DANCING	1	300.00	
EFT32745	29/03/2019	GDR CIVIL CONTRACTING PTY LTD	PICK UP STEEL DRUM ROLLER & RUBBER TYRE ROLLER FROM SPENCERS BROOK ROAD & TAKE TO EAST STREET NORTHAM.	1		3,052.50
INV 001461	04/02/2019	GDR CIVIL CONTRACTING PTY LTD	HIRE OF FLOAT TO PICK UP TYRE ROLLER FROM BERT HAWKE OVAL AND DROP AT CHINGANNING ROAD	1	825.00	
INV 001462	20/02/2019	GDR CIVIL CONTRACTING PTY LTD	PICK UP MULTI TYRE ROLLER FROM WARIIN AND DROP OFF CHEDARING ROAD	1	742.50	
INV 1469	26/02/2019	GDR CIVIL CONTRACTING PTY LTD	PICK UP STEEL DRUM ROLLER & RUBBER TYRE ROLLER FROM EAST STREET NORTHAM & TAKE TO SPENCERS BROOK ROAD.	1	495.00	
INV 1463	20/02/2019	GDR CIVIL CONTRACTING PTY LTD	PICK UP STEEL DRUM ROLLER & RUBBER TYRE ROLLER FROM SPENCERS BROOK ROAD & TAKE TO EAST STREET NORTHAM.	1	990.00	
EFT32746	29/03/2019	GHD PTY LTD	CONDUCT SHIRE OF NORTHAM PLANT MANAGEMENT ASSESSMENT - PHASE ONE (1) AS PER QUOTE#91090123PHASE ONE APPROACH WOULD INCLUDE	1		8,580.00

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INV 9110818	05/03/2019	GHD PTY LTD	CONDUCT SHIRE OF NORTHAM PLANT MANAGEMENT ASSESSMENT - PHASE ONE (1) AS PER QUOTE#91090123PHASE ONE APPROACH WOULD INCLUDE	1	8,580.00	
EFT32747	29/03/2019	GLENN STUART BEVERIDGE	MAY STREET PRE PRIMARY. REPAIR SECTIONS OF FENCE AND RE-INSTALL GATES.	1		5,300.90
INV 48	11/03/2019	GLENN STUART BEVERIDGE	BILYA KOORT BOODJA. INSTALL PICTURE RAILS TO WALLS AS DISCUSSED ON SITE.	1	1,023.00	
INV 49	11/03/2019	GLENN STUART BEVERIDGE	SUSPENSION BRIDGE. TEMP FIX TO 2 X BROKEN HAND RAILS.	1	154.00	
INV 47	11/03/2019	GLENN STUART BEVERIDGE	MORBY COTTAGE. RELAY PAVERS TO REMOVE ANY TRIP HAZARDS.	1	704.00	
INV 56	21/03/2019	GLENN STUART BEVERIDGE	MAY STREET PRE PRIMARY. REPAIR SECTIONS OF FENCE AND RE-INSTALL GATES.	1	2,068.00	
INV 55	21/03/2019	GLENN STUART BEVERIDGE	POP UP SHOP. CLEAN OUT REAR STORE AND TOILETS. INSTALL PADBOLTS AND PADLOCKS.	1	440.00	
INV 54	21/03/2019	GLENN STUART BEVERIDGE	FLUFFY DUCKS. REPAIR REAR DOOR NOT LOCKING.	1	185.90	
INV 53	21/03/2019	GLENN STUART BEVERIDGE	OLD GIRLS SCHOOL. SUPPLY AND INSTALL HANDRAIL AND POSTS UE TO SAFETY CONCERN.	1	660.00	
INV 57	21/03/2019	GLENN STUART BEVERIDGE	LABOUR COST FOR THE INSTALLATION OF SIGNAGE AT THE OLD QUARRY ROAD LANDFILL SITE	1	66.00	
EFT32748	29/03/2019	GRAFTON ELECTRICS	REPAIR FOOTBALL SIREN DC POWER SUPPLY PLUS LABOUR - TRADESMAN	1		450.01
INV 5564	07/12/2018	GRAFTON ELECTRICS	POWER AT BUCKLAND- STAFF CHRISTMAS FUNCTION 2018	1	217.80	
INV 5811	20/03/2019	GRAFTON ELECTRICS	REPAIR FOOTBALL SIREN DC POWER SUPPLY PLUS LABOUR - TRADESMAN	1	232.21	
EFT32749	29/03/2019	GROVE WESLEY DESIGN ART	BUSINESS CARDS FOR RANGER SERVICES	1		104.50
INV 5434	14/03/2019	GROVE WESLEY DESIGN ART	BUSINESS CARDS FOR RANGER SERVICES	1	104.50	
EFT32750	29/03/2019	INDUSTRIAL AUTOMATION GROUP	6 MONTHLY OPERATIONAL COSTS FOR ELECTRONIC STANDPIPES FROM 01/01/2019 - 01/06/2019	1		1,626.35
INV SINV134.15/03/2019		INDUSTRIAL AUTOMATION GROUP	6 MONTHLY OPERATIONAL COSTS FOR ELECTRONIC STANDPIPES FROM 01/01/2019 - 01/06/2019	1	1,626.35	

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EFT32751	29/03/2019	REDALE PEDERSEN HOOK ARCHITECTS	NORTHAM BILYA KOORT BOODJA CENTRE - ADDITIONAL LANDSCAPE WORKS	1		550.00
INV 0000531906/03/2019		REDALE PEDERSEN HOOK ARCHITECTS	NORTHAM BILYA KOORT BOODJA CENTRE - ADDITIONAL LANDSCAPE WORKS	1	550.00	
EFT32752	29/03/2019	IXOM OPERATIONS PTY LTD	920KG DRUM OF CHLORINE TO BE DELIVERED TO THE WASTE WATER TREATMENT PLANT (CLARK STREET DAM) MUST BE WITH FRONT HIAB ONLY	1		3,526.86
INV 6082026	28/02/2019	IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR TREATED WASTE WATER RETICULATION FOR THE PERIOD 01/07/2018 TO 30/06/2019 - HAS 2 SERVICE FEES @ \$174.25 EACH PER MONTH.	1	472.16	
INV 6085183	08/03/2019	IXOM OPERATIONS PTY LTD	920KG DRUM OF CHLORINE TO BE DELIVERED TO THE WASTE WATER TREATMENT PLANT (CLARK STREET DAM) MUST BE WITH FRONT HIAB ONLY	1	3,054.70	
EFT32753	29/03/2019	JAMES TINIRAU WEST	STAGE AND MUSICAL EQUIPMENT SET UP - GREEN EXPERIENCE FAMILY NIGHT 8 MARCH 2019	1		200.00
INV W1003	18/03/2019	JAMES TINIRAU WEST	STAGE AND MUSICAL EQUIPMENT SET UP - GREEN EXPERIENCE FAMILY NIGHT 8 MARCH 2019	1	100.00	
INV W1002	18/03/2019	JAMES TINIRAU WEST	STAGE AND MUSICAL EQUIPMENT SET UP - GREEN EXPERIENCE FAMILY NIGHT 8 MARCH 2019	1	100.00	
EFT32754	29/03/2019	JH COMPUTER SERVICES PTY LTD	CCTV AUDIT WUNDOWIE	1		1,793.00
INV 0001886105/01/2019		JH COMPUTER SERVICES PTY LTD	6 X EXTRA TREND ANTI-VIRUS LICENCES TO EXPIRE SAME TIME AS INITIAL 80 BOUGHT IN MAY 2018	1	693.00	
INV 0000187626/10/2018		JH COMPUTER SERVICES PTY LTD	CCTV AUDIT WUNDOWIE	1	1,100.00	
EFT32755	29/03/2019	JOHN RUTHERFORD	\$100 VOUCHER FOR SUE SAMS AS PROMISED FOR TOOL BOX REPORTED FROM 6 WEEKS AGO	1		100.00
INV CK18/03/18/03/2019		JOHN RUTHERFORD	\$100 VOUCHER FOR SUE SAMS AS PROMISED FOR TOOL BOX REPORTED FROM 6 WEEKS AGO	1	100.00	
EFT32756	29/03/2019	JS TECHNOLOGY & DIGITAL PTY LTD	IPAD PRO REPAIR	1		150.00
INV 4858	12/03/2019	JS TECHNOLOGY & DIGITAL PTY LTD	IPAD PRO REPAIR	1	150.00	
EFT32757	29/03/2019	KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS & ITEMS FOR KILLARA	1		347.88

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INV 0003661527/02/2019		KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS & ITEMS FOR KILLARA	1	347.88	
EFT32758	29/03/2019	KOMATSU AUSTRALIA PTY LTD	PARTS TO REPAIR PN1003	1		916.89
INV 0013737908/03/2019		KOMATSU AUSTRALIA PTY LTD	PARTS TO REPAIR PN1003	1	916.89	
EFT32759	29/03/2019	LANDGATE	GRV INT VALS CTRY AND FESA 12,001 - 100,000	1		581.16
INV 909046	05/03/2019	LANDGATE	LAND ENQUIRES	1	154.20	
INV 346175-102/02/2019		LANDGATE	RURAL UV INTERIM VALUATION SHARED	1	123.15	
INV 346151-102/02/2019		LANDGATE	GRV INT VALS CTRY AND FESA 12,001 - 100,000	1	303.81	
EFT32760	29/03/2019	LANDMARK	8L HANDSPRAYER (WUNDOWIE)	1		984.56
INV 9014952420/02/2019		LANDMARK	2X 45KG GAS BOTTLES FOR GRASS VALLEY BFB INCLUDING DELIVERY	1	254.01	
INV 9015103926/02/2019		LANDMARK	8L HANDSPRAYER (WUNDOWIE)	1	477.97	
INV 9014691212/02/2019		LANDMARK	15KG REPLACEMENT GAS BOTTLE FOR FORKLIFT	1	60.08	
INV 9014582907/02/2019		LANDMARK	50M ROLL OF 25MM RURAL POLY FOR RETIC.	1	192.50	
EFT32761	29/03/2019	IGIS - LOCAL GOVERNMENT INSURANCE SERVICES	CHSOP SPECIFIC MT & CLIENT TRANSFERS TRAINING	1		1,320.00
INV 156-018601/03/2019		IGIS - LOCAL GOVERNMENT INSURANCE SERVICES	CHSOP SPECIFIC MT & CLIENT TRANSFERS TRAINING	1	1,320.00	
EFT32762	29/03/2019	LLOYDS EARTHMOVING	POT FEET	1		24.00
INV INV-103819/02/2019		LLOYDS EARTHMOVING	POT FEET	1	24.00	
EFT32763	29/03/2019	IO-GO APPOINTMENTS	BUILDING SURVEYOR SERVICES FOR WEEK ENDING 2 MARCH 2019 - ANDREW HAWTHORNE	1		2,692.47
INV 0041924205/03/2019		IO-GO APPOINTMENTS	BUILDING SURVEYOR SERVICES FOR WEEK ENDING 2 MARCH 2019 - ANDREW HAWTHORNE	1	2,692.47	
EFT32764	29/03/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	CCTV FOR CRITICAL INFRASTRUCTURE & LOCAL GOVERNMENT COURSE REGISTRATION (25/26TH MARCH 2019) DAVID SPARROW	1		1,440.00

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INV 10,513	26/02/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA.	CCTV FOR CRITICAL INFRASTRUCTURE & LOCAL GOVERNMENT COURSE REGISTRATION (25/26TH MARCH 2019)	1	675.00	
INV 10,512	26/02/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA.	MEMBER REGISTRATION - COLIN YOUNG CCTV FOR CRITICAL INFRASTRUCTURE & LOCAL GOVERNMENT COURSE REGISTRATION (25/26TH MARCH 2019) DAVID SPARROW	1	765.00	
EFT32765	29/03/2019	MARK ANDREW SCHELFHOUT	THE GREEN EXPERIENCE 15 MARCH 2019 SOLO ENTERTAINMENT	1		100.00
INV 1560320115/03/2019		MARK ANDREW SCHELFHOUT	THE GREEN EXPERIENCE 15 MARCH 2019 SOLO ENTERTAINMENT	1	100.00	
EFT32766	29/03/2019	MARKETFORCE	ADVERT FOR COMPLIANCE OFFICER WEST AUSTRALIAN 02/02/2019	1		4,644.91
INV 26424	25/02/2019	MARKETFORCE	PUBLIC NOTICE - ADVOCATE 13/02/2019 - RFT 1 OF 2019 REINSTATEMENT REPAIRS FOR FLOOD DAMAGED INFRASTRUCTURE ON VARIOUS ROADS AGRN 822	1	214.85	
INV 26423	25/02/2019	MARKETFORCE	PUBLIC NOTICE - ADVOCATE 13/02/2019 - RFT 1 OF 2019 REINSTATEMENT REPAIRS FOR FLOOD DAMAGED INFRASTRUCTURE ON VARIOUS ROADS AGRN 822	1	252.93	
INV 26422	25/02/2019	MARKETFORCE	ADVERT FOR COMPLIANCE OFFICER AVON VALLEY ADVOCATE 06/02/2019 & SEEK	1	562.51	
INV 26429	25/02/2019	MARKETFORCE	ADVERT FOR COMPLIANCE OFFICER WEST AUSTRALIAN 02/02/2019	1	1,281.30	
INV 26421	25/02/2019	MARKETFORCE		1	352.64	
INV 26420	25/02/2019	MARKETFORCE	FITZGERALD STREET ROAD CLOSURE, AVON VALLEY ADVOCATE 06/02/2019, 13/02/2019, 20/02/2019, 27/02/2019, 06/03/2019	1	467.70	
INV 26428	25/02/2019	MARKETFORCE	PUBLIC NOTICE ADVOCATE 27/02/2019 - SPECIAL COUNCIL MEETING 27/02/2019	1	199.08	
INV 26427	25/02/2019	MARKETFORCE	EMPLOYMENT ADVERT SAFETY OFFICER SEEK	1	185.36	
INV 26426	25/02/2019	MARKETFORCE	EMPLOYMENT ADVERT MANAGER PLANNING SERVICES SEEK AND LG ASSIST	1	499.20	

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INV 26425	25/02/2019	MARKETFORCE	EMPLOYMENT ADVERT BKB OFFICER SEEK & SAFETY OFFICER/BKB JOINT ADVERTISEMENT IN AVON VALLEY ADVOCATE 27/02/2019	1	629.34	
EFT32767	29/03/2019	MCLEODS BARRISTERS & SOLICITORS	OMALLEY, S - 29 MCMULLEN ROAD WUNDOWIE - UNLAWFUL DEVELOPMENT - DOCUMENT AND WITNESS PREPARATION	1		1,175.35
INV 107111	28/02/2019	MCLEODS BARRISTERS & SOLICITORS	OMALLEY, S - 29 MCMULLEN ROAD WUNDOWIE - UNLAWFUL DEVELOPMENT - DOCUMENT AND WITNESS PREPARATION	1	1,175.35	
EFT32768	29/03/2019	MENS DARTS ASSOCIATION	REFUND OF BOND PAYMENT FOR BOOKING #3808	1		500.00
INV JL26/03/226/03/2019		MENS DARTS ASSOCIATION	REFUND OF BOND PAYMENT FOR BOOKING #3808	1	500.00	
EFT32769	29/03/2019	MHW INTEGRATION PTY LTD	CONTROL HARDWARE/SENSORS 2X EXTRON OCS100 OCCUPANCY SENSORS	1		2,018.50
INV 0000148011/03/2019		MHW INTEGRATION PTY LTD	CONTROL HARDWARE/SENSORS 2X EXTRON OCS100 OCCUPANCY SENSORS	1	2,018.50	
EFT32770	29/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCTION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED 21/01/2019 to 27/01/2019.	1		31,336.80
INV N2159	18/02/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED.	1	1,336.50	
INV N2159	18/02/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCTION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED.	1	2,692.80	
INV N2176	04/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED.	1	1,336.50	

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INV N2176	04/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCATION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED.	1	1,795.20	
INV N2177	04/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED.	1	1,336.50	
INV N2177	04/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCATION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED.	1	2,692.80	
INV N2185	18/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCATION SERVICES 8.5 HOURS 3 DAYS PER WEEK 11/03/2019 to 17/03/2019.	1	2,692.80	
INV N2154	18/02/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 28/01/2019 to 03/02/2019.	1	1,336.50	
INV N2154	18/02/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCATION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 28/01/2019 to 03/02/2019.	1	2,692.80	
INV N2155	18/02/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 04/02/2019 to 10/02/2019.	1	1,336.50	
INV N2155	18/02/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCATION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 04/02/2019 to 10/02/2019.	1	2,692.80	
INV N2139	29/01/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 21/01/2019 to 27/01/2019.	1	1,336.50	
INV N2139	29/01/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCATION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED 21/01/2019 to 27/01/2019.	1	2,692.80	

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INV N2184	18/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 04/03/2019 to 10/03/2019.	1	1,336.50	
INV N2184	18/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCTION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 04/03/2019 to 10/03/2019.	1	2,692.80	
INV N2185	18/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP		1	1,336.50	
EFT32771	29/03/2019	MIRACLE RECREATION EQUIPMENT	NORTHAM PLAYGROUND EQUIPMENT - BERNARD PARK NEAR PLAYGROUP. REMOVE & DISPOSE OF EXISTING TRAIN UNIT AS PER QUOTE.	1		35,310.00
INV 38271	25/02/2019	MIRACLE RECREATION EQUIPMENT	NORTHAM PLAYGROUND EQUIPMENT - BERNARD PARK NEAR PLAYGROUP. REMOVE & DISPOSE OF EXISTING TRAIN UNIT AS PER QUOTE.	1	35,310.00	
EFT32772	29/03/2019	MORRIS PEST AND WEED CONTROL	POP UP SHOP. SPRAY FOR SPIDERS INSIDE FRONT SECTION OF SHOP AND VERANDAH.	1		220.00
INV 182127	20/03/2019	MORRIS PEST AND WEED CONTROL	POP UP SHOP. SPRAY FOR SPIDERS INSIDE FRONT SECTION OF SHOP AND VERANDAH.	1	220.00	
EFT32773	29/03/2019	NINTEX PTY LTD	NINTEX PROMAPP SOFTWARE SUBSCRIPTION (PROCESS MAPPING)	1		1,595.00
INV INV7622	28/02/2019	NINTEX PTY LTD	NINTEX PROMAPP SOFTWARE SUBSCRIPTION (PROCESS MAPPING)	1	1,595.00	
EFT32774	29/03/2019	NORTHAM & DISTRICTS GLASS SERVICE	PN1804 - SUPPLY AND FIT FULL TINTED LAMINATED WINDSCREEN TO VEHICLE NUMBER N10759 HINO FG CODE NO 818997 AS PER QUOTE 121	1		315.00
INV 3029	12/03/2019	NORTHAM & DISTRICTS GLASS SERVICE	PN1804 - SUPPLY AND FIT FULL TINTED LAMINATED WINDSCREEN TO VEHICLE NUMBER N10759 HINO FG CODE NO 818997 AS PER QUOTE 121	1	315.00	
EFT32775	29/03/2019	NORTHAM AUTO ELECTRICS	PN1611 - FRONT STEER TYRES 295/80R 22.5 TYRES	1		887.00
INV A0173	01/03/2019	NORTHAM AUTO ELECTRICS	PN1611 - FRONT STEER TYRES 295/80R 22.5 TYRES	1	887.00	

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EFT32776	29/03/2019	NORTHAM BETTA ELECTRICAL	LOGITECH MK270R WIRELESS KEYBOARD & MOUSE	1		49.95
INV 2957300620/02/2019		NORTHAM BETTA ELECTRICAL	LOGITECH MK270R WIRELESS KEYBOARD & MOUSE	1	49.95	
EFT32777	29/03/2019	NORTHAM DISCOUNT DRUG STORE	MOVICOL & ASPIRIN FOR MEDICINE TROLLEY - KILLARA	1		14.98
INV 1091043	21/03/2019	NORTHAM DISCOUNT DRUG STORE	MOVICOL & ASPIRIN FOR MEDICINE TROLLEY - KILLARA	1	14.98	
EFT32778	29/03/2019	NORTHAM FEED & HIRE	CAT TRAPS	1		1,057.00
INV 0000192022/02/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - FEBRUARY 2019.	1	33.00	
INV 0000194701/03/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH 2019.	1	33.00	
INV 0000192926/02/2019		NORTHAM FEED & HIRE	CAT TRAPS	1	468.00	
INV 0000187304/02/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - FEBRUARY 2019.	1	49.50	
INV 0000189411/02/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - FEBRUARY 2019.	1	55.00	
INV 0000185625/01/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - JANUARY 2019.	1	33.00	
INV 0000183016/01/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - JANUARY 2019.	1	31.50	
INV 0000197518/03/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH 2019.	1	33.00	
INV 0000194	15/03/2019	NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH 2019	1	33.00	
INV 0000197313/03/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH 2019	1	33.00	
INV 0000194806/03/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MARCH 2019.	1	33.00	
INV 0000191926/02/2019		NORTHAM FEED & HIRE	BAG OF DYNAMIC LIFTER	1	222.00	
EFT32779	29/03/2019	NORTHAM HOLDEN	PN1707 - 45,000KM SERVICE TO BE CONDUCTED TUESDAY 5TH FEBRUARY 2019	1		419.74
INV 123417	08/03/2019	NORTHAM HOLDEN	PN1707 - 45,000KM SERVICE TO BE CONDUCTED TUESDAY 5TH FEBRUARY 2019	1	419.74	

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EFT32780	29/03/2019	NORTHAM LIQUOR BARONS	STOCK FOR LGIS TOUR OF BKB CENTRE - COCKTAIL RECEPTION	1		736.71
INV 1210-130315/03/2019		NORTHAM LIQUOR BARONS	STOCK FOR LGIS TOUR OF BKB CENTRE - COCKTAIL RECEPTION	1	736.71	
EFT32781	29/03/2019	NORTHAM MAZDA	70,000KM SERVICE ON MAZDA CX5 N.3433 BUILDING SURVEYOR'S VEHICLE - BOOKED IN FOR TUESDAY 26TH FEBRUARY 2019.	1		464.28
INV 123260	26/02/2019	NORTHAM MAZDA	70,000KM SERVICE ON MAZDA CX5 N.3433 BUILDING SURVEYOR'S VEHICLE - BOOKED IN FOR TUESDAY 26TH FEBRUARY 2019.	1	327.95	
INV 123426	11/03/2019	NORTHAM MAZDA	PART NUMBER UC9H42250B - CAP FUEL TANK	1	136.33	
EFT32782	29/03/2019	NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT	1		2,695.64
INV 1038746705/02/2019		NORTHAM MITRE 10 SOLUTIONS	STICK ON NUMBERS X 18	1	35.67	
INV 1039061515/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR KILLARA	1	36.48	
INV 1039141218/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETIC FITTINGS FOR HENRY ST OVAL	1	154.02	
INV 1039055115/02/2019		NORTHAM MITRE 10 SOLUTIONS	ANTI THEFT WATER TAPS AND HANDLES	1	58.58	
INV 1038770306/02/2019		NORTHAM MITRE 10 SOLUTIONS	PIPE FITTINGS FOR RETICULATION RIVERBANK	1	66.44	
INV 1039165318/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR HENRY STREET OVAL	1	37.53	
INV 1039027514/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR BKB	1	17.34	
INV 1033876406/02/2019		NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT	1	518.00	
INV 1038745105/02/2019		NORTHAM MITRE 10 SOLUTIONS	BOLTS, NUTS & WASHES FOR SIGN INSTALLATION	1	30.88	
INV 1038813807/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETIC PARTS FOR ADMIN GARDEN MAINTENANCE.	1	67.04	
INV 1038851508/02/2019		NORTHAM MITRE 10 SOLUTIONS	SEASOL & POWERFEED	1	29.36	
INV 1039061915/02/2019		NORTHAM MITRE 10 SOLUTIONS	EQUIPMENT FOR BUSHFIRES.	1	129.13	
INV 1039389025/02/2019		NORTHAM MITRE 10 SOLUTIONS	KEY CUT FOR LIBRARY OFFICE	1	7.13	
INV 1038950711/02/2019		NORTHAM MITRE 10 SOLUTIONS	PLANT FOR WUNDOWIE LIBRARY	1	179.28	
INV 1038784906/02/2019		NORTHAM MITRE 10 SOLUTIONS	2 KEYS CUT FOR LIBRARY OFFICE	1	21.38	

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INV 1039258621/02/2019		NORTHAM MITRE 10 SOLUTIONS	SPRINKLER FOR LAWN	1	32.78	
INV 1038825407/02/2019		NORTHAM MITRE 10 SOLUTIONS	1 X 9KG GAS BOTTLE EXCHANGE	1	28.50	
INV 1039376425/02/2019		NORTHAM MITRE 10 SOLUTIONS	2X 1.8 Ltr FLASKS FOR KILLARA OUTINGS & WEED AND FEED	1	127.08	
INV 1039432927/02/2019		NORTHAM MITRE 10 SOLUTIONS	GRINDING DISKS VARIOUS SIZES	1	50.08	
INV 1039238921/02/2019		NORTHAM MITRE 10 SOLUTIONS	PALLET OF RAPID SET	1	476.00	
INV 1039407426/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR ADMIN GARDENS	1	36.32	
INV 1039449927/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	34.68	
INV 1039482628/02/2019		NORTHAM MITRE 10 SOLUTIONS	GALCON	1	174.80	
INV 1039189719/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	147.74	
INV 1039189419/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	58.90	
INV 1039244421/02/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	34.21	
INV 1038324622/01/2019		NORTHAM MITRE 10 SOLUTIONS	NUTS AND BOLTS FOR SIGNAGE	1	106.29	
EFT32783	29/03/2019	OXTER SERVICES	80L GARBAGE BAGS	1		315.73
INV 20931	06/03/2019	OXTER SERVICES	CLACKLINE TOILETS, SUPPLY CLEANING PRODUCTS - 2 X CARTONS OF TOILET ROLLS AND 1 X BOX GLOVES.	1	64.25	
INV 20916	01/03/2019	OXTER SERVICES	80L GARBAGE BAGS	1	251.48	
EFT32784	29/03/2019	PBF AUSTRALIA	PBF CORPORATE MEMBERSHIP (GOVERNANCE)	1		3,500.00
INV INV032531/01/2019		PBF AUSTRALIA	PBF CORPORATE MEMBERSHIP (GOVERNANCE)	1	3,500.00	
EFT32785	29/03/2019	PERTH ENERGY PTY LTD	ELECTRICITY CHARGERS - 182 FITZGERALD ST NORTHAM	1		120.17
INV 601148	15/03/2019	PERTH ENERGY PTY LTD	ELECTRICITY CHARGERS - 182 FITZGERALD ST NORTHAM	1	120.17	
EFT32786	29/03/2019	PERTH SAFETY PRODUCTS PTY LTD	YELLOW SIGN / BLACK WRITING ROAD MODIFICATION FEB-MAR COREFLUTE SIGN 600X900	1		110.00

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INV 0000877206	02/2019	PERTH SAFETY PRODUCTS PTY LTD	YELLOW SIGN / BLACK WRITING ROAD MODIFICATION FEB-MAR CORFLUTE SIGN 600X900	1	110.00	
EFT32787	29/03/2019	PEF FOOD SERVICES PTY LTD	80 LITRE BLACK BIN BAGS	1		612.30
INV KO5061213	03/2019	PEF FOOD SERVICES PTY LTD	80 LITRE BLACK BIN BAGS	1	250.20	
INV KO5848022	03/2019	PEF FOOD SERVICES PTY LTD	021219 - TOILET ROLLS	1	172.00	
INV KO5046713	03/2019	PEF FOOD SERVICES PTY LTD	6 X5LITRE DISENFECTANT	1	190.10	
EFT32788	29/03/2019	QUALITY PRESS	FIREGROUND NOTEPADS FOR VOLUNTEER FIREFIGHTERS AS PER QUOTE #378,333	1		2,374.90
INV OFINV0114	12/2018	QUALITY PRESS	FIREGROUND NOTEPADS FOR VOLUNTEER FIREFIGHTERS AS PER QUOTE #378,333	1	2,374.90	
EFT32789	29/03/2019	REFRACTORY ROAD	VILLAGE GREEN LIVE MUSIC FOR CYCLING EVENT (SAT 16 FEB 2019, 2PM-4.50PM)	1		400.00
INV 15	17/02/2019	REFRACTORY ROAD	VILLAGE GREEN LIVE MUSIC FOR CYCLING EVENT (SAT 16 FEB 2019, 2PM-4.50PM)	1	400.00	
EFT32790	29/03/2019	REGIONAL CONCRETE & LANDSCAPE	SUPPLY & INSTALL, APPRX 30MTR SQR ARTIFICIAL TURF ON COMPACTED CRACKER DUST, BUILT UP TO LEVEL OF EXISTING CONCRETE, WITH LIMESTONE PILLOW EDGING TO THE GRASS VALLEY FIRE SHED AS PER QUOTE	1		4,094.20
INV 1337	12/02/2019	REGIONAL CONCRETE & LANDSCAPE	SUPPLY & INSTALL, APPRX 30MTR SQR ARTIFICIAL TURF ON COMPACTED CRACKER DUST, BUILT UP TO LEVEL OF EXISTING CONCRETE, WITH LIMESTONE PILLOW EDGING TO THE GRASS VALLEY FIRE SHED AS PER QUOTE	1	4,094.20	
EFT32791	29/03/2019	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR FEBRUARY 2019. SUSAN BURLEY, BEV BULL, ALISON ROWLAND, KRISTY ROBINSON, KIM COLBOURNE, JORDYN BUDAS, ALYSHA MCCALL, JACK LITTLE, MICHELLE WINMAR.	1		3,361.30
INV FEBRUAD8	02/2019	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR FEBRUARY 2019. SUSAN BURLEY, BEV BULL, ALISON ROWLAND, KRISTY ROBINSON, KIM COLBOURNE, JORDYN BUDAS, ALYSHA MCCALL, JACK LITTLE, MICHELLE WINMAR.	1	3,361.30	

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EFT32792	29/03/2019	ROADS2000	SUPPLY & LAY ASPHALT 30MM THICK BLACK SMA (M2 RATE) FOR 640M2 AT MUDALLA WAY @ \$26.50 + GST PER M2 AS PER QUOTE# 6038 REV2	1		21,798.48
INV 27812	28/02/2019	ROADS2000		1	21,798.48	
EFT32793	29/03/2019	RUSSELL JOHN FITZGERALD	REFUND OF OVERPAID ACCOUNT DEDUCTED FROM WACRO-PAID F/N	1		200.00
INV 27/03/20127/03/2019		RUSSELL JOHN FITZGERALD	REFUND OF OVERPAID ACCOUNT DEDUCTED FROM WACRO-PAID F/N	1	200.00	
EFT32794	29/03/2019	SKILL HIRE WA PTY LTD	LABOUR HIRE FOR JACK DOWLING FOR TUESDAY 4TH DECEMBER 2018.	1		1,470.48
INV AP53156012/12/2018		SKILL HIRE WA PTY LTD	LABOUR HIRE FOR JACK DOWLING FOR TUESDAY 4TH DECEMBER 2018.	1	1,470.48	
EFT32795	29/03/2019	SLAV'S CLEANING SERVICE	COMMUNITY SERVICES SPACE, CLEANING FOR MONTH OF FEBRUARY 2019.	1		528.00
INV 1319	28/02/2019	SLAV'S CLEANING SERVICE	COMMUNITY SERVICES SPACE, CLEANING FOR MONTH OF FEBRUARY 2019.	1	528.00	
EFT32796	29/03/2019	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING ON TRIPLE M & HITFM FROM 11/02/19 TO 09/03/2019 FOR ROADWORKS ON FITZGERALD STREET NORTHAM COMMENCING 18TH FEBRUARY 2019.	1		1,569.70
INV 7081368228/02/2019		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING ON TRIPLE M & HITFM FROM 11/02/19 TO 09/03/2019 FOR ROADWORKS ON FITZGERALD STREET NORTHAM COMMENCING 18TH FEBRUARY 2019.	1	1,569.70	
EFT32797	29/03/2019	SPORTSPOWER NORTHAM	NETBALL OUTDOOR CHAINS	1		200.00
INV 19-00002011/03/2019		SPORTSPOWER NORTHAM	NETBALL OUTDOOR CHAINS	1	200.00	
EFT32798	29/03/2019	STALLION BUILDING CO PTY LTD	SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS AS PER SPECIFICATIONS IN TENDER 4 OF 2018	1		25,603.60
INV 1076	19/03/2019	STALLION BUILDING CO PTY LTD	SUPPLY & CONSTRUCTION OF THE GRASS VALLEY FIRE SHED EXTENSIONS AS PER SPECIFICATIONS IN TENDER 4 OF 2018	1	25,603.60	
EFT32799	29/03/2019	STEWART & HEATON CLOTHING CO PTY LTD	PPE EQUIPMENT FOR BUSHFIRES.	1		1,880.05

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INV SIN-298100/01/2019		STEWART & HEATON CLOTHING CO.PTY LTD	BUSHFIRE PROTECTIVE CLOTHING.	1	202.00	
INV SIN-298215/01/2019		STEWART & HEATON CLOTHING CO.PTY LTD	PPE EQUIPMENT FOR BUSHFIRES.	1	1,678.05	
EFT32800	29/03/2019	STRATAGREEN	15L WHITE LINEMARKING PAINT	1		354.77
INV 103449	18/03/2019	STRATAGREEN	15L WHITE LINEMARKING PAINT	1	354.77	
EFT32801	29/03/2019	SUNPALM AUSTRALIA.PTY LTD T/A PREMIUM PLASTICS	MULTIFLOW MULTI FLOW SPRINKLER STAKES	1		501.38
INV 49441	20/02/2019	SUNPALM AUSTRALIA.PTY LTD T/A PREMIUM PLASTICS	MULTIFLOW MULTI FLOW SPRINKLER STAKES	1	501.38	
EFT32802	29/03/2019	THE RIVERSIDE HOTEL	CATERING - ORDINARY COUNCIL MEETING 23/01/2019	1		396.00
INV 2080	23/01/2019	THE RIVERSIDE HOTEL	CATERING - ORDINARY COUNCIL MEETING 23/01/2019	1	396.00	
EFT32803	29/03/2019	TUTT BRYANT EQUIPMENT PTY LTD	REPLACEMENT FUEL CAP - P06550076	1		126.20
INV 0084538726/02/2019		TUTT BRYANT EQUIPMENT PTY LTD	REPLACEMENT FUEL CAP - P06550076	1	126.20	
EFT32804	29/03/2019	TYREPOWER	SUPPLY & FIT 2 X NEW KUMHO 255/50 R20 TYRES TO REPLACE THE CURRENT FRONT TYRES ON MAZDA CX-9 N11206.	1		744.42
INV 8265.12826/02/2019		TYREPOWER	SUPPLY & FIT 2 X NEW KUMHO 255/50 R20 TYRES TO REPLACE THE CURRENT FRONT TYRES ON MAZDA CX-9 N11206.	1	744.42	
EFT32805	29/03/2019	VALLEY FORD	90,000KM SERVICE ON FORD ESCAPE N.3333 -	1		500.00
INV 1400786	21/02/2019	VALLEY FORD	90,000KM SERVICE ON FORD ESCAPE N.3333 -	1	500.00	
EFT32806	29/03/2019	VINCENT RYDER	DANCING & ARTEFACT CREATION FOR TOUR OERATOR EVENT EXPERIENCE	1		1,000.00
INV 53679	21/03/2019	VINCENT RYDER	DANCING & ARTEFACT CREATION FOR TOUR OERATOR EVENT EXPERIENCE	1	1,000.00	
EFT32807	29/03/2019	VODAFONE	HARVEST BAN LINE 01/3/2019-31/03/2019	1		4,947.29
INV 19111D6/06/03/2019		VODAFONE	HARVEST BAN LINE 01/3/2019-31/03/2019	1	4,947.29	

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EFT32808	29/03/2019	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER DURING WORKERS COMPENSATION FOR SENIOR RANGER - 11 MARCH 2019 TO 22 MARCH 2019	1		6,540.85
INV 02020	18/03/2019	WA CONTRACT RANGER SERVICES	MANAGEMENT OF DOG POUND FACILITY AS PER RFQ 7 OF 2018 (\$165/WEEK)	1	1,095.85	
INV 02021	25/03/2019	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER DURING WORKERS COMPENSATION FOR SENIOR RANGER - 11 MARCH 2019 TO 22 MARCH 2019	1	5,445.00	
EFT32809	29/03/2019	WA HINO SALES & SERVICES	PN1201 - MIRROR SUB ASSY (PART NUMBER HT-S8790E0210)	1		308.24
INV 247119	19/03/2019	WA HINO SALES & SERVICES	PN1201 - MIRROR SUB ASSY (PART NUMBER HT-S8790E0210)	1	308.24	
EFT32810	29/03/2019	WARRICKS NEWSAGENCY	STATIONARY FOR ADMIN.	1		1,105.95
INV 53397	22/02/2019	WARRICKS NEWSAGENCY	ASSORTED STATIONERY ITEMS FOR KILLARA.	1	323.35	
INV 53204	11/03/2019	WARRICKS NEWSAGENCY	STATIONARY FOR ADMIN.	1	496.50	
INV SN0000628	02/02/2019	WARRICKS NEWSAGENCY	COPIES OF NEWSPAPERS FOR ADMIN - FEBRUARY 2019.	1	77.60	
INV 53480	02/03/2019	WARRICKS NEWSAGENCY	6 BOXES OF REFLEX PAPER	1	208.50	
EFT32811	29/03/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN0916 - REPLACE AND REATTACH PLUG FOR PROFILLER (EAST STREET)	1		5,240.60
INV 8697	31/01/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1309 - CHECK LIGHT BAR FOR TOWING THE GRADER UTE AS LIGHTS ARENT WORKING	1	564.50	
INV 8693	31/01/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN3555 - SUPPLY AND INSTALL BATTERY IN BACKHOE	1	386.50	
INV 8696	31/01/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1009A - REPLACE TAIL LIGHTS AND REPAIR LIGHTING FAULT	1	576.50	
INV 8694	31/01/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE SCALE BATTERY AT WASTE WATER TREATMENT PLANT	1	181.50	
INV 8530	30/11/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR JUMPER LEADS	1	-272.50	
INV 8728	28/02/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1509 ATTEND WUNDOWIE DEPOT TO JUMP START TRUCK (INTERIOR LIGHT LEFT ON)	1	335.00	

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INV 8673	31/01/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SUBLET REPAIRS TO RF REMOTE FOR TRAFFIC LIGHTS TO BARTCO. *** NOT UNDER WARRANTY AS FIRST THOUGHT***	1	1,150.70	
INV 8734	28/02/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN0916 - REPLACE AND REATTACH PLUG FOR PROFILLER (EAST STREET)	1	1,243.40	
INV 8701	31/01/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	FIT SUPPLIED SIREN BOX AND LIGHTS TO IRISHTOWN 2.4	1	1,075.00	
EFT32812	29/03/2019	WHEATBELT OFFICE & BUSINESS MACHINES	CANNON CART 418 BLACK 3.4 YEILD	1		170.00
INV 24626	12/03/2019	WHEATBELT OFFICE & BUSINESS MACHINES	CANNON CART 418 BLACK 3.4 YEILD	1	170.00	
EFT32813	29/03/2019	WHEATBELT SAFETYWEAR	BOOTS ALLOWANCE FOR MICHAEL AHEARN	1		560.00
INV 8699	27/02/2019	WHEATBELT SAFETYWEAR	UNIFORM FOR DAVID SPARROW	1	65.00	
INV 8679	15/02/2019	WHEATBELT SAFETYWEAR	BOOTS ALLOWANCE FOR KEVIN LANGILLE	1	150.00	
INV 8711	06/03/2019	WHEATBELT SAFETYWEAR	BOOTS ALLOWANCE FOR PETER BROUGH	1	150.00	
INV 8677	14/02/2019	WHEATBELT SAFETYWEAR	BOOTS ALLOWANCE FOR MICHAEL AHEARN	1	150.00	
INV 8741	22/03/2019	WHEATBELT SAFETYWEAR	CAUTION SIGNS	1	45.00	
EFT32814	29/03/2019	WREN OIL	Collection of Waste Oil for Recycling from Ink Pen Road Landfill Site	1		33.00
INV 64657	18/02/2019	WREN OIL	Collection of Waste Oil for Recycling from Ink Pen Road Landfill Site	1	16.50	
INV 66181	20/03/2019	WREN OIL	COLLECTION OF WASTE OIL FOR RECYCLING FROM OLD QUARRY ROAD LANDFILL SITE	1	16.50	
35108	15/03/2019	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		85.00
INV DEDUCT05/03/2019		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		85.00	
35109	15/03/2019	SYNERGY	STREET LIGHTS - 19/02/2019 TO 05/03/2019.	1		62,133.30
INV 8110294722/02/2019		SYNERGY	WUNDOWIE POOL 20/12/2019-22/02/2019	1	7,567.15	
INV 3619900322/02/2019		SYNERGY	WUNDOWIE OVAL PUMP 20/12/2018 TO 22/02/2019.	1	746.15	
INV 7968413421/02/2019		SYNERGY	SHIRE ADMIN BUILDING 17/01/2019 TO 21/02/2019.	1	2,001.45	

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INV 9812925721	20/02/2019	SYNERGY	BAKERS HILL REC CENTRE - 19/02/2018 TO 21/02/2019.	1	1,064.50	
INV 9626429922	20/02/2019	SYNERGY	MEDICAL CENTRE - 20/12/2018 TO 22/02/2019.	1	114.85	
INV 3706392322	20/02/2019	SYNERGY	WUNDOWIE TOWN HALL - 20/12/2018 TO 22/02/2019.	1	370.35	
INV 9168227522	20/02/2019	SYNERGY	WUNDOWIE TENNIS CLUB 20/12/2018 TO 22/02/2019.	1	149.85	
INV 3006770722	20/02/2019	SYNERGY	WUNDOWIE FOOTY PAVILLION 20/12/2018 TO 22/02/2019.	1	179.35	
INV 1603961220	20/02/2019	SYNERGY	CLACKLINE FIRE SHED 18/12/2018 TO 20/02/2019.	1	181.45	
INV 1585097620	20/02/2019	SYNERGY	BAKERS HILL FIRE STATION - 18/12/2018 TO 20/02/2019.	1	258.35	
INV 9152416405	03/2019	SYNERGY	AUXILLARY LIGHTING CHARGE - 01/02/2019 - 05/03/2019.	1	131.90	
INV 0353464125	02/2019	SYNERGY	HOOPER PARK/GEH B/HILL 21/12/2018 TO 25/02/2019.	1	209.55	
INV 1686149905	03/2019	SYNERGY	STREET LIGHTS - 19/02/2019 TO 05/03/2019.	1	23,552.20	
INV 1422759522	20/02/2019	SYNERGY	WUNDOWIE OVAL 20/12/2018 TO 22/02/2019.	1	398.00	
INV 1686149919	02/2019	SYNERGY	STREET LIGHTS 02/01/2019 TO 19/02/2019.	1	23,459.30	
INV 1819945021	02/2019	SYNERGY	KILLARA NEW BUILDING 17/01/2019 TO 21/02/2019.	1	1,108.70	
INV 4449973022	20/02/2019	SYNERGY	WUNDOWIE LIBRARY TELECENTRE - 20/12/2018 TO 22/02/2019.	1	395.95	
INV 2886267420	20/02/2019	SYNERGY	CLACKLINE HALL 18/12/2018 TO 20/02/2019.	1	128.95	
INV 3182662120	20/02/2019	SYNERGY	MAY STREET PRE-PRIMARY 13/02/2019 TO 20/02/2019.	1	45.90	
INV 3053076122	20/02/2019	SYNERGY	AGED ACCOMMODATION WUNDOWIE - 20/12/2018 TO 22/02/2019.	1	69.40	
35110	15/03/2019	TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS (MAIN) 28/02/2019 TO 27/03/2019.	1		5,099.95
INV 6305302927	02/2019	TELSTRA CORPORATION	BAKERS HILL BFB 23/02/2019 TO 22/03/2019.	1	26.99	
INV 2000490619	02/2019	TELSTRA CORPORATION	SES 15/01/2019 TO 14/02/2019.	1	39.95	
INV 2726009028	02/2019	TELSTRA CORPORATION	MOBILES FOR DEPOT/KILLARA -A/H 28/02/2019 TO 27/03/2019.	1	89.99	
INV 2726008928	02/2019	TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS (MAIN) 28/02/2019 TO 27/03/2019.	1	4,893.02	
INV 2726009028	02/2019	TELSTRA CORPORATION	VEMS TRAILERS & SPRINKLERS	1	50.00	

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35111	15/03/2019	WATER CORPORATION	WUNDOWIE OVAL DEPOT - WUNDOWIE 18/02/2018 TO 21/02/2019.	1		14,549.63
INV 9007949715/02/2019		WATER CORPORATION	STANDPIPE AT HUNTER RD 13/12/2018 TO 14/02/2019.	1	68.24	
INV 9007950318/02/2019		WATER CORPORATION	STANDPIPE AT MCMANUS RD 14/12/2019 TO 15/02/2019.	1	42.90	
INV 9007950315/03/2019		WATER CORPORATION	STANDPIPE AT STHN BROOK 13/12/2018 TO 15/02/2019	1	65.71	
INV 9007951118/02/2019		WATER CORPORATION	STANDPIPE AT CHITIBIN RD 14/12/2018 TO 15/02/2019.	1	42.90	
INV 9007949919/02/2019		WATER CORPORATION	STANDPIPE AT GRASS VALLEY RD 15/12/2018 TO 18/02/2019.	1	42.90	
INV 9007943521/02/2019		WATER CORPORATION	STANDPIPE AT AVRO ANSON RD 18/12/2018 TO 20/02/2019.	1	12.67	
INV 9007872225/02/2019		WATER CORPORATION	UNIT 4/410L KURINGAL RD WUNDOWIE 20/12/2018 TO 22/02/2019.	1	240.54	
INV 9007868522/02/2019		WATER CORPORATION	WUNDOWIE SWIMMING POOL 19/12/2018 TO 21/02/2019	1	2,137.94	
INV 9007872325/02/2019		WATER CORPORATION	UNIT 8/410L KURINGAL RD WUNDOWIE 20/12/2018 TO 22/02/2019.	1	257.47	
INV 9007872225/02/2019		WATER CORPORATION	UNIT 5/410L KURINGAL RD WUNDOWIE 20/12/2018 TO 22/02/2019.	1	244.99	
INV 9007872225/02/2019		WATER CORPORATION	UNIT 6/410L KURINGAL RD WUNDOWIE 20/12/2018 TO 22/02/2019.	1	281.52	
INV 9007868922/02/2019		WATER CORPORATION	TOILETS AT BANKSIA AV WUNDOWIE 19/12/2018 TO 21/02/2019.	1	360.15	
INV 9007869122/02/2019		WATER CORPORATION	KINDERGARDEN - WUNDOWIE 19/12/2018 TO 21/02/2019.	1	916.27	
INV 9007869122/02/2019		WATER CORPORATION	LIBRARY - WUNDOWIE 19/02/2019 TO 21/02/2019.	1	1,523.19	
INV 9007869122/02/2019		WATER CORPORATION	HALL AT BANKSIA AV WUNDOWIE 19/12/2018 TO 21/02/2019.	1	389.38	
INV 9007871822/02/2019		WATER CORPORATION	RESERVE AT BANKSIA AVE 19/12/2018 TO 21/02/2019	1	196.27	
INV 9007871922/02/2019		WATER CORPORATION	WUNDOWIE OVAL DEPOT - WUNDOWIE 18/02/2018 TO 21/02/2019.	1	3,206.66	
INV 9007871922/02/2019		WATER CORPORATION	DEPOT - WUNDOWIE 18/02/2018 TO 21/02/2019.	1	48.15	
INV 9007872325/02/2019		WATER CORPORATION	UNIT 7/410L KURINGAL RD WUNDOWIE 20/12/2018 TO 22/02/2019.	1	244.84	
INV 9007872225/02/2019		WATER CORPORATION	410L KURINGAL RD WUNDOWIE 20/12/2018 TO 22/02/2019.	1	41.69	

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INV 9007872225/02/2019		WATER CORPORATION	UNIT 2/410L KURINGAL RD WUNDOWIE 20/12/2018 TO 22/02/2019.	1	226.13	
INV 9007872225/02/2019		WATER CORPORATION	UNIT 3/410L KURINGAL RD WUNDOWIE 20/12/2018 TO 22/02/2019.	1	242.32	
INV 9007945606/03/2019		WATER CORPORATION	STANDPIPE NORTHAM-TOODYAY RD 03/01/2019 TO 01/03/2019	1	44.36	
INV 9007945105/03/2019		WATER CORPORATION	TOILETS AT KATRINE RD 03/01/2019 TO 01/03/2019	1	12.67	
INV 9007901606/03/2019		WATER CORPORATION	RAILWAY MUSEUM 05/01/2019 TO 05/03/2019.	1	148.22	
INV 9008729706/03/2019		WATER CORPORATION	SHIRE ADMIN 05/01/2019 TO 05/03/2019	1	203.94	
INV 9007946106/03/2019		WATER CORPORATION	STANDPIPE AT SPENCERS BROOK RD 02/01/2019 TO 05/03/2019	1	2,479.65	
INV 9007948306/03/2019		WATER CORPORATION	STANDPIPE AT IRISHTOWN RD 02/01/2019 TO 05/03/2019	1	74.77	
INV 9007907212/03/2019		WATER CORPORATION	SHOP 182 FITZGERALD STREET 12/01/2019 TO 11/03/2019.	1	403.57	
INV 9007948206/03/2019		WATER CORPORATION	STANDPIPE AT KATRINE RD 03/01/2019 TO 05/03/2019	1	44.36	
INV 9007950014/02/2019		WATER CORPORATION	STANDPIPE GRASS VALLEY RD 12/12/2018 TO 13/02/2019.	1	79.13	
INV 9007872225/02/2019		WATER CORPORATION	UNIT 1/410 KURINGAL 20/12/2018 TO 22/02/2019.	1	226.13	
35122	21/03/2019	COMMISSIONER OF POLICE	ROAD CLOSURE FOR MINSON MOTORKHANA - 6/4/2019.	1		80.90
INV VW210321/03/2019		COMMISSIONER OF POLICE	ROAD CLOSURE FOR MINSON MOTORKHANA - 6/4/2019.	1	80.90	
35123	21/03/2019	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		85.00
INV DEDUCT19/03/2019		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		85.00	
35124	25/03/2019	WATER CORPORATION	COMMONAGE UNPAID WATER BILL FEDERALS FOOTBALL CLUB & MOTOCYCLE CLUB - ON CHARGE FEDERALS 06/11/2018 TO 03/01/2019.	1		2,377.41
INV 9011154706/03/2019		WATER CORPORATION	LOT 495 RES 420 ACC9011154743 WATER BILL FOR 04/01/2019 TO 05/03/2019.	1	550.47	
INV 9011154704/01/2019		WATER CORPORATION	COMMONAGE UNPAID WATER BILL FEDERALS FOOTBALL CLUB & MOTOCYCLE CLUB - ON CHARGE FEDERALS 06/11/2018 TO 03/01/2019.	1	1,826.94	
35125	29/03/2019	SYNERGY	GRASS VALLEY FIRE SHED 08/01/2019-08/03/2019	1		387.70

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INV 7471705315/03/2019		SYNERGY	SKATE PARK - 14/01/2019-15/03/2019	1	157.25	
INV 9414532314/03/2019		SYNERGY	GRASS VALLEY FIRE SHED 08/01/2019-08/03/2019	1	230.45	
35126	29/03/2019	TELSTRA CORPORATION	BUSHFIRE BRIGADES 10/03/2019 TO 09/04/2019.	1		481.84
INV 3864754812/03/2019		TELSTRA CORPORATION	HENRY STREET OVAL - 04/03/2019 TO 04/04/2019.	1	74.94	
INV 2726008910/03/2019		TELSTRA CORPORATION	BUSHFIRE BRIGADES 10/03/2019 TO 09/04/2019.	1	366.95	
INV 2000049019/03/2019		TELSTRA CORPORATION	SES - 15/02/2019 - 14/03/2019.	1	39.95	
35127	29/03/2019	WATER CORPORATION	RECREATION CENTRE 15/01/2019-14/03/2019	1		48,519.28
INV 9007909715/03/2019		WATER CORPORATION	RECREATION CENTRE 15/01/2019-14/03/2019	1	10,045.84	
INV 9007903912/03/2019		WATER CORPORATION	ST JOHN'S HALL 11/01/2019-11/03/2019	1	149.39	
INV 9007908008/03/2019		WATER CORPORATION	OLD GIRLS SCHOOL 10/01/2019-07/03/2019	1	69.48	
INV 9007908008/03/2019		WATER CORPORATION	OLD POST OFFICE 10/01/2019-07/3/2019	1	231.65	
INV 9007906908/03/2019		WATER CORPORATION	OLD INFANT HEALTH CLINIC 10/01/2019-07/03/2019	1	158.76	
INV 9007899907/03/2019		WATER CORPORATION	GIRL GUIDES HALL - 07/01/2019-06/03/2019	1	69.48	
INV 9007909708/03/2019		WATER CORPORATION	SES BUILDING 10/01/2019-07/03/2019	1	299.01	
INV 9007901105/03/2019		WATER CORPORATION	MORRELL ST PARK 03/01/2019-01/03/2019	1	1,054.14	
INV 9007945315/03/2019		WATER CORPORATION	STANDPIPE 11/01/2019-14/03/2019	1	44.36	
INV 9007951315/03/2019		WATER CORPORATION	STANDPIPE 11/01/2019-14/03/2019	1	46.89	
INV 9007907412/03/2019		WATER CORPORATION	BERNARD PARK PLAY CENTRE 11/01/2019-11/03/2019	1	213.33	
INV 9007909715/03/2019		WATER CORPORATION	MEMORIAL HALL 11/1/2019-11/03/2019	1	394.18	
INV 9007906708/03/2019		WATER CORPORATION	OLD FIRE STATION 09/01/2019-07/03/2019	1	289.94	
INV 9007903707/03/2019		WATER CORPORATION	TOWN & LESSER HALL 08/01/2019-06/03/2019	1	689.65	
INV 9007913512/03/2019		WATER CORPORATION	DEPOT BUILDING 14/01/2019-14/03/2019	1	710.20	
INV 9007908715/03/2019		WATER CORPORATION	MAY ST PRE-PRIMARY 14/01/2019-14/03/2019	1	106.31	
INV 9007913115/03/2019		WATER CORPORATION	DEPOT BUILDING 14/01/2019-14/03/2019	1	357.81	

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INV 9007923419/03/2019		WATER CORPORATION	APEX PARK TOILETS 17/01/2019-18/03/2019	1	147.45	
INV 9007907412/03/2019		WATER CORPORATION	BERNARD PARK 11/01/2019-11/03/2019	1	5,518.03	
INV 9007908608/03/2019		WATER CORPORATION	KILLARA 10/01/2019-07/03/2019	1	1,970.97	
INV 9007901707/03/2019		WATER CORPORATION	FURSLOW PARK 09/01/2019-06/03/2019	1	3,429.58	
INV 9022053220/03/2019		WATER CORPORATION	STANDPIPE 17/01/2019-19/03/2019	1	7,283.18	
INV 9007908108/03/2019		WATER CORPORATION	TRAFFIC ISLAND 10/01/2019-07/03/2019	1	96.29	
INV 9007909708/03/2019		WATER CORPORATION	JUBILEE OVAL 10/01/2019-07/03/2019	1	641.64	
INV 9007907312/03/2019		WATER CORPORATION	BROOME TCE 11/01/2019-11/03/2019	1	815.95	
INV 9011070412/03/2019		WATER CORPORATION	RIVERS EDGE CAFE 01/03/2019-30/04/2019	1	210.86	
INV 9012642712/03/2019		WATER CORPORATION	GARDEN 11/01/2019-11/03/2019	1	17.74	
INV 9007916618/03/2019		WATER CORPORATION	MORBY COTTAGE 16/01/2019-15/03/2019	1	43.10	
INV 9007915518/03/2019		WATER CORPORATION	AIRPORT 17/01/2019-16/03/2019	1	2,534.93	
INV 9012475719/03/2019		WATER CORPORATION	VACANT LAND 16/01/2019-15/03/2019	1	319.28	
INV 9007917018/03/2019		WATER CORPORATION	CEMETERY 16/01/2019-15/03/2019	1	3,310.30	
INV 9007917220/03/2019		WATER CORPORATION	BERT HAWKE OVAL 17/01/2019-19/03/2019	1	1,161.45	
INV 9007904012/03/2019		WATER CORPORATION	OLD TOWN BUILDING 15/01/2019-11/03/2019	1	3,820.39	
INV 9007904012/03/2019		WATER CORPORATION	NORTHAM LIBRARY 11/01/2019-11/03/2019	1	761.26	
INV 9007929412/03/2019		WATER CORPORATION	AVON MALL 11/01/2019-11/03/2019	1	1,506.46	
35128	29/03/2019	SYNERGY	GROUPED ELECTRICITY 05/02/2019-05/03/2019	1		15,687.80
INV 2931107313/03/2019		SYNERGY	BKB 13/02/2019-13/03/2019	1	1,178.50	
INV 7921766205/03/2019		SYNERGY	GROUPED ELECTRICITY 05/02/2019-05/03/2019	1	12,226.05	
INV 1422759507/03/2019		SYNERGY	WUNDOWIE OVAL 07/03/2019-07/03/2019	1	203.90	
INV 0929125214/03/2019		SYNERGY	GRASS VALLEY OVAL 11/01/2019-14/03/2019	1	111.55	
INV 1365377420/03/2019		SYNERGY	AIRPORT 17/01/2019-20/03/2019	1	1,967.80	

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DD13500.1	05/03/2019	WA SUPER	Payroll deductions	1		23,696.37
INV SUPER	05/03/2019	WA SUPER	Superannuation contributions	1	21,064.07	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	1,376.42	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	81.77	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	31.45	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	266.16	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	325.00	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	88.44	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	294.62	
INV DEDUCT05/03/2019	05/03/2019	WA SUPER	Payroll deductions	1	143.44	
DD13500.2	05/03/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1		133.66
INV SUPER	05/03/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1	133.66	
DD13500.3	05/03/2019	ESSENTIAL SUPER	Superannuation contributions	1		153.79
INV SUPER	05/03/2019	ESSENTIAL SUPER	Superannuation contributions	1	153.79	
DD13500.4	05/03/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		158.75
INV SUPER	05/03/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	158.75	
DD13500.5	05/03/2019	CBUS	Superannuation contributions	1		190.75
INV SUPER	05/03/2019	CBUS	Superannuation contributions	1	190.75	
DD13500.6	05/03/2019	HOSTPLUS SUPER	Superannuation contributions	1		265.48
INV SUPER	05/03/2019	HOSTPLUS SUPER	Superannuation contributions	1	265.48	
DD13500.7	05/03/2019	PRIME SUPER	Payroll deductions	1		435.91

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INV SUPER	05/03/2019	PRIME SUPER	Superannuation contributions	1	314.26	
INV DEDUCT05/03/2019		PRIME SUPER	Payroll deductions	1	121.65	
DD13500.8	05/03/2019	ONEPATH	Superannuation contributions	1		191.37
INV SUPER	05/03/2019	ONEPATH	Superannuation contributions	1	191.37	
DD13500.9	05/03/2019	MEDIA SUPER	Superannuation contributions	1		184.64
INV SUPER	05/03/2019	MEDIA SUPER	Superannuation contributions	1	184.64	
DD13502.1	06/03/2019	FINES ENFORCEMENT REGISTRY	LODGEMENT FEE FOR REGISTERING 62 UNPAID INFRINGEMENTS FER5415867 6/3/19	1		3,937.00
INV 2374276206/03/2019		FINES ENFORCEMENT REGISTRY	LODGEMENT FEE FOR REGISTERING 62 UNPAID INFRINGEMENTS FER5415867 6/3/19	1	3,937.00	
DD13514.1	12/03/2019	BANKWEST	MASTERCARD BRENDON RUTTER 23/1/19 TO 20/2/19	1		4,330.80
INV C YOUNG12/03/2019		BANKWEST	MASTERCARD COLIN YOUNG 23/1/19 TO 20/2/19	1	1,011.45	
INV C HUNT 12/03/2019		BANKWEST	MASTERCARD CHADD HUNT 23/1/19 TO 20/2/19	1	47.98	
INV C KLEYM12/03/2019		BANKWEST	MASTERCARD CLINTON KLEYNHANS 23/1/19 TO 20/2/19	1	293.59	
INV J WHITE12/03/2019		BANKWEST	MASTERCARD JASON WHITEAKER 23/1/19 TO 20/2/19	1	67.32	
INV R RAYSC12/03/2019		BANKWEST	MASTERCARD ROSS RAYSON 23/1/19 TO 20/2/19	1	1,051.65	
INV B RUTTE12/03/2019		BANKWEST	MASTERCARD BRENDON RUTTER 23/1/19 TO 20/2/19	1	1,858.81	
DD13543.1	19/03/2019	WA SUPER	Payroll deductions	1		24,560.33
INV SUPER	19/03/2019	WA SUPER	Superannuation contributions	1	21,608.95	
INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	1,653.99	
INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	80.95	
INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	31.64	
INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	308.30	
INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	25.00	

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INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	325.00	
INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	88.44	
INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	294.62	
INV DEDUCT19/03/2019		WA SUPER	Payroll deductions	1	143.44	
DD13543.2	19/03/2019	SUNSUPER	Superannuation contributions	1		674.98
INV SUPER	19/03/2019	SUNSUPER	Superannuation contributions	1	674.98	
DD13543.3	19/03/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1		135.89
INV SUPER	19/03/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1	135.89	
DD13543.4	19/03/2019	ESSENTIAL SUPER	Superannuation contributions	1		121.12
INV SUPER	19/03/2019	ESSENTIAL SUPER	Superannuation contributions	1	121.12	
DD13543.5	19/03/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		208.64
INV SUPER	19/03/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	208.64	
DD13543.6	19/03/2019	CBUS	Superannuation contributions	1		190.13
INV SUPER	19/03/2019	CBUS	Superannuation contributions	1	190.13	
DD13543.7	19/03/2019	HSTPLUS SUPER	Superannuation contributions	1		216.25
INV SUPER	19/03/2019	HSTPLUS SUPER	Superannuation contributions	1	216.25	
DD13543.8	19/03/2019	PRIME SUPER	Payroll deductions	1		434.51
INV SUPER	19/03/2019	PRIME SUPER	Superannuation contributions	1	313.25	
INV DEDUCT19/03/2019		PRIME SUPER	Payroll deductions	1	121.26	
DD13543.9	19/03/2019	ONEPATH	Superannuation contributions	1		191.99
INV SUPER	19/03/2019	ONEPATH	Superannuation contributions	1	191.99	

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DD13553.1	25/03/2019	WA SUPER	Superannuation contributions	1		29.58
INV SUPER	25/03/2019	WA SUPER	Superannuation contributions	1	29.58	
DD13553.2	25/03/2019	HSTPLUS SUPER	Superannuation contributions	1		29.58
INV SUPER	25/03/2019	HSTPLUS SUPER	Superannuation contributions	1	29.58	
DD13500.10	05/03/2019	UNISUPER	Payroll deductions	1		544.02
INV SUPER	05/03/2019	UNISUPER	Superannuation contributions	1	392.20	
INV DEDUCT05/03/2019		UNISUPER	Payroll deductions	1	151.82	
DD13500.11	05/03/2019	CATHOLIC SUPER	Superannuation contributions	1		69.61
INV SUPER	05/03/2019	CATHOLIC SUPER	Superannuation contributions	1	69.61	
DD13500.12	05/03/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		2,271.15
INV SUPER	05/03/2019	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	2,166.27	
INV DEDUCT05/03/2019		AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	104.88	
DD13500.13	05/03/2019	MLC NOMINEES PTY LTD	Payroll deductions	1		151.69
INV SUPER	05/03/2019	MLC NOMINEES PTY LTD	Superannuation contributions	1	121.69	
INV DEDUCT05/03/2019		MLC NOMINEES PTY LTD	Payroll deductions	1	30.00	
DD13500.14	05/03/2019	HESTA SUPER FUND	Payroll deductions	1		310.29
INV SUPER	05/03/2019	HESTA SUPER FUND	Superannuation contributions	1	223.70	
INV DEDUCT05/03/2019		HESTA SUPER FUND	Payroll deductions	1	86.59	
DD13500.15	05/03/2019	REST INDUSTRY SUPER	Superannuation contributions	1		965.07
INV SUPER	05/03/2019	REST INDUSTRY SUPER	Superannuation contributions	1	965.07	
DD13500.16	05/03/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		109.21
INV SUPER	05/03/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	109.21	

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DD13500.17	05/03/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		231.14
INV SUPER	05/03/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	231.14	
DD13500.18	05/03/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		522.64
INV SUPER	05/03/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	522.64	
DD13500.19	05/03/2019	AMP LIFE LIMITED	Superannuation contributions	1		675.93
INV SUPER	05/03/2019	AMP LIFE LIMITED	Superannuation contributions	1	675.93	
DD13500.20	05/03/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1		263.76
INV SUPER	05/03/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1	263.76	
DD13500.21	05/03/2019	SUNSUPER	Superannuation contributions	1		763.69
INV SUPER	05/03/2019	SUNSUPER	Superannuation contributions	1	763.69	
DD13543.10	19/03/2019	MEDIA SUPER	Superannuation contributions	1		148.30
INV SUPER	19/03/2019	MEDIA SUPER	Superannuation contributions	1	148.30	
DD13543.11	19/03/2019	UNISUPER	Payroll deductions	1		544.02
INV SUPER	19/03/2019	UNISUPER	Superannuation contributions	1	392.20	
INV DEDUCT	19/03/2019	UNISUPER	Payroll deductions	1	151.82	
DD13543.12	19/03/2019	HESTA SUPER FUND	Payroll deductions	1		277.32
INV SUPER	19/03/2019	HESTA SUPER FUND	Superannuation contributions	1	215.47	
INV DEDUCT	19/03/2019	HESTA SUPER FUND	Payroll deductions	1	61.85	
DD13543.13	19/03/2019	CATHOLIC SUPER	Superannuation contributions	1		34.81
INV SUPER	19/03/2019	CATHOLIC SUPER	Superannuation contributions	1	34.81	

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DD13543.14	19/03/2019	MLC NOMINEES PTY LTD	Payroll deductions	1		197.53
INV SUPER	19/03/2019	MLC NOMINEES PTY LTD	Superannuation contributions	1	167.53	
INV DEDUCT	19/03/2019	MLC NOMINEES PTY LTD	Payroll deductions	1	30.00	
DD13543.15	19/03/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		2,353.87
INV SUPER	19/03/2019	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	2,251.99	
INV DEDUCT	19/03/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	101.88	
DD13543.16	19/03/2019	REST INDUSTRY SUPER	Superannuation contributions	1		966.93
INV SUPER	19/03/2019	REST INDUSTRY SUPER	Superannuation contributions	1	966.93	
DD13543.17	19/03/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		81.91
INV SUPER	19/03/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	81.91	
DD13543.18	19/03/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		135.89
INV SUPER	19/03/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	135.89	
DD13543.19	19/03/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		522.64
INV SUPER	19/03/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	522.64	
DD13543.20	19/03/2019	AMP LIFE LIMITED	Superannuation contributions	1		699.07
INV SUPER	19/03/2019	AMP LIFE LIMITED	Superannuation contributions	1	699.07	
DD13543.21	19/03/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1		263.76
INV SUPER	19/03/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1	263.76	

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REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	2,190,983.97
2	TRUST FUND	16,570.29
TOTAL		2,207,554.26

Attachment 2

Payment dates 1st of March 2019 to 31st March 2019

- Municipal Fund payment cheque numbers 35108 to 35128 Total \$149,487.81.
- Trust Fund payment cheque numbers 2054-2055 total \$2,599.75.

Electronic Funds Transfer

- Municipal Fund EFT32579 to EFT32814 Total \$1,967,920.39.
- Trust Fund \$13,970.54.

Direct Debits Total \$73,575.77.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2018/2019	EFT Payments 2018/2019	Direct Debits 2018/2019	Payroll 2018/2019	Total Payments 2018/2019
July	\$ 72,564.23	\$1,848,659.36	\$ 68,661.59	\$ 521,361.23	\$ 2,511,246.41
August	\$ 73,252.00	\$1,707,947.87	\$ 66,864.84	\$ 416,983.90	\$ 2,265,048.61
September	\$ 69,253.43	\$1,217,332.66	\$ 72,026.84	\$ 431,114.04	\$ 1,789,726.97
October	\$ 81,575.31	\$1,929,162.93	\$ 106,587.03	\$ 628,872.64	\$ 2,746,197.91
November	\$ 117,243.45	\$1,482,342.30	\$ 71,164.39	\$ 445,810.16	\$ 2,116,560.30
December	\$ 39,439.79	\$1,046,201.17	\$ 75,011.58	\$ 461,516.89	\$ 1,622,169.43
January	\$ 128,297.30	\$2,544,662.26	\$ 73,290.54	\$ 468,244.45	\$ 3,214,494.55
February	\$ 101,906.37	\$1,766,048.57	\$ 70,852.69	\$ 467,327.85	\$ 2,406,135.48
March	\$ 152,087.56	\$1,981,890.93	\$ 73,575.77	\$ 457,076.93	\$ 2,664,631.19
April					\$ -
May					\$ -
June					\$ -
Total	\$835,619.44	\$15,524,248.05	\$678,035.27	\$4,298,308.09	\$21,336,210.85

The Following table presents all payments made for the month from Council credit cards paid by direct debit DD13514.1:

Summary Credit Card Payments	\$	Total
Executive Manager Engineering Services		
SHIRE OF NORTHAM LICENCE - INSURANCE	38.15	
SHIRE OF NORTHAM LICENCE AND PLATE CHANGE N.004	62.20	
SHIRE OF NORTHAM - PLATE CHANGE NEW N11592 OLD N.004	26.85	
SAI GLOBAL LIMITED - AUSTRALIAN STANDARD ASSOC - DIGITAL EDITION	166.39	293.59
Executive Manager of Development Services		
THINGZ GIFTS - GIFT FOR STAFF M STYDOM LEAVING 14/2/19	47.98	47.98

Summary Credit Card Payments	\$	Total
CESM		
DOMINOS ESTORE R2R MEETING INKPEN 18/1/19	86.15	
DOMINOS ESTORE R2R MEETING GRASS VALLEY 19/1/19 MEETING	154.90	
APPLIED INDUSTRIAL - NORTHAM BEARING - PU TUBE	3.06	
DOMINOS ESTORE - R2R MEETING BAKERS HILL MEETING	141.80	
MASALA CORNER RESTAURANT R2R WUNDOWIE WORKSHOP	107.00	
BOC	329.26	
BOC	107.22	
BOC	150.50	
DOMINOS ESTORE R2R SOUTHERN BROOK MEETING	110.90	
BAKERS HILL RURAL REPAIRS FOR BAKERS HILL, CLACKLINE & GRASS VALLEY STANDPIPES	68.25	
RED ROOSTER BRIGADE R2R WORKSHOP	170.64	
BP BELLEVUE 6209 FORRESTDALE FIRE, DEPLOYMENT TEAM FROM GOLFIELDS MIDLAND - TO BE REIMBURSED BY DFES - FOOD & SUSTENANCE	219.98	
BOC	66.07	
BOC	71.52	
BOC	71.56	1,858.81
Executive Manager Corporate Services		
SUBWAY - LUNCH FOR SAP MEETING 29/1/19	90.00	
MICROSOFT OFFICE MONTHLY CHARGES	111.64	
OFFICEWORKS - APPLE STYLUS PEN - J WHITEAKER	150.95	
MICHAEL DOYLE - BAKERS HILL TAVERN COUNCIL MEETING CATERING	368.50	
ADOBE CREATIVE CLOUD MONTHLY FEES	290.36	1,011.45
Executive Manager Community Services		
SURVEY MONEY - MONTHLY PLAN 24/1/19 TO 23/2/19	37.00	
PAYPAL - LOVESERVICE PTY LTD NEW DIRECTION IN CRIME PREVENTION	145.00	
PAYPAL - LOVESERVICE PTY LTD NEW DIRECTION IN CRIME PREVENTION	145.00	
AUSSIE NG PTY LTD - AUSTRALIA DAY EVEN 26/1/19	114.80	
FACEBOOK AUSTRALIA DAY 2019	440.85	
MICROSOFT ORDER 4277422360	169.00	1,051.65
CEO		
SUMO SALAD - PROCON & CHRISTIAN PORTER MEETING	11.95	
SUMO SALAD - PROCON & CHRISTIAN PORTER MEETING - WATER	3.50	
CPP CONVENTION CENTRE - PARKING PROCON & CHRISTINA PORTER MEETING	18.00	
CAFE YASOU - MEETING WITH ADVOCATE	11.20	
BANK FEES - FOREIGN TRANSACTION FEES	1.09	
BANK FEES - FOREIGN TRANSACTION FEES	13.01	
BANK FEES - FOREIGN TRANSACTION FEES	8.57	67.32
Total Credit Card Expenditure		\$4,330.80

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,664,631.19 was submitted to the Ordinary Meeting of Council on Wednesday, 17 April 2019.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$2,664,631.19 was submitted to each member of the Council on Wednesday, 17 April 2019, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

12.4.2 Financial Statement for the period ending 29 March 2019

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald Accountant
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 29 March 2019.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 29 March 2019.

BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 29 March 2019 is included as Attachment 1 & 2 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements

Operating Income

1. General Purpose Funding income is over budget by \$38,340 with the timing of Interest Instalments of \$46,498
2. Education and Welfare is under by \$33,139 due predominantly to Killara client fees of \$56,314, partially offset with the restructure of the funding brokerage revenue of \$5,082.
3. Community Amenities is under budget by \$66,208 due to planning fees by \$35,585, town planning fines of \$6,997 and cemetery burial fees of \$13,641
4. Recreation and culture is under budget by \$37,283, pool revenue is down by \$8,242, stock by \$7,174, Recreation programs by \$6,479, Jubilee Oval for \$4,295
5. Transport is over budget by \$10,883,125. This was due to Mainroads handover of Newcastle Street Bridge with a fair value of \$10,743,000
6. Economic Services is under budget \$117,989 predominantly due to the items presented below;
 - Timing of the festivals and events grant funding of \$28,000.
 - BKB revenue is under budget by \$58,739
 - Building Permits are under budget by \$23,759
 - Tourism reimbursements for branding is under by \$26,660
 - **Other Economic Services income is over budget by \$23,312 due to timing of the lease of the Old Town Building revenue \$12,701 and Income retic system of \$10,158**
7. Other Property and Services is over by \$33,331 due to fuel rebate of \$45,785, **less charges for private works of \$6,937 being under budget.**

Operating Expenditure

8. Governance is under budget by \$152,644 predominantly due to the items disclosed below;
 - Consultants of \$81,806
 - Salaries and wages \$40,323
 - Governance Expense Other \$4,167
 - Timing of Councillor training of \$3,744
 - Postage and freight \$6,738
 - Audit fees \$16,118
9. Health is under by \$37,261 due to salaries and wages are under by \$10,045 and Legal expenses by \$18,275
10. Education and Welfare are under by \$63,525 due to

- Salaries and wages by \$24,672
 - Consultancy service by \$6,726
 - Building maintenance by \$7,387
 - Vehicle expenses by \$9,184
11. Community Amenities is under budget 10.39%, \$254,548 due to the items presented below;
- Rubbish site maintenance \$207,495 (timing)
 - Regional verge bins \$26,533
 - Septage Pond Maintenance \$15,262
 - Flood mitigation is under \$10,792 due predominantly to refunds from synergy resulting from being overcharged for estimated power usage readings
 - Consultants of \$29,509
 - Town Planning salaries & wages \$20,474
 - Municipal Heritage inventory \$11,250
 - Cemeteries expenditure \$19,707
 - Drainage Management is over budget by \$123,899, being the dedicated crew at the Bakers Hill sub divisions.
12. Recreation and Culture is under budget by \$477,753. This includes the following items;
- Public Halls \$40,718
 - Timing of swimming pool expenditure
Electricity \$13,242
Water \$22,722
Water park \$10,503
 - Rec Centre salaries \$38,788
 - Recreation control \$18,869
 - Interest on loans timing \$16,537 (timing)
 - Parks and gardens \$141,524 (timing)
 - Wundowie Oval buildings \$9,812
 - Depreciation of \$89,155 due to adjustments to the fair value of assets.
 - Library salaries and staff costs \$20,368
 - Library building maintenance \$7,927
13. Transport is under budget \$366,207 relating to the timing of the works program.
14. Other Economic Services are under by \$118,361 due to
- Marketing & promotion \$33,700
 - Visitors Centre building maintenance \$41,444
 - Festivals & events \$24,902
 - Maintenance Council property \$23,381
15. Other Property and services are under by \$21,416 public works overhead allocations

Operating Income by Nature and Type

16. **Fees and charges are under budget by \$188,080 due to points 2,3 and 6 detailed above**
17. Interest earnings are over budget by \$30,059 due to the timing of interest received.

Operating Expenditure by Nature and Type

18. Materials and contracts is under budget 25% due to the timing of items presented below;
 - Valuations and searches \$16,038
 - **Audit Fees \$16,118**
 - **Health Legal Fees \$18,274**
 - Rubbish site maintenance \$207,495(timing)
 - Regional verge bins \$26,533.
 - Septage pond maintenance \$15,262
 - Municipal Heritage inventory \$11,250
 - Cemeteries expenditure \$19,707
 - **Northam Pool operating expenses \$20,450**
 - **Recreation Control \$20,315**
 - Maintenance Council property \$23,381
 - Marketing and promotion \$33,700
 - Visitor Centre building maintenance
 - Festival and events \$24,902
 - Consultants as disclosed at points 8,10 & 11 above
 - Bridge maintenance \$88,370
 - Verge maintenance \$83,938
 - Footpath maintenance \$21,453
 - Parks, ovals and gardens and reserves \$75,680
19. Utility charges are under budget by 6%, electricity by \$49,470. Credits resulting from account estimates are now corrected year to date
20. Depreciation is under budget 5% due to changes to the fair value of Council's infrastructure assets.
21. Interest expense is under budget \$23,930 (timing)
22. Other expenditure is over budget by \$178,056, predominantly due to the timing of internal allocations relating to POC (non-cash).
23. Non-operating grants are as disclosed in item 5
24. Profit and loss variation are due to the timing of the plant replacement program.

Capital expenditure

25. Server upgrade is over budget by \$5,700 due to additional unforeseen hardware requirements during the upgrade.
26. The Flocon unit required maintenance of \$19,260, due to the significant expenditure this item has been capitalized.
27. Spencers Brook Road is over budget \$27,804 due to additional plant and labour costs.

28. Katrine Road \$72,477 over budget, due to additional plant and labour costs
29. Cody Street is over budget due to additional tree root removal costs
30. Foreman Street is over budget due to reconstruction of the side of road for drainage
31. Newcastle Road Bridge was handed over to the Shire from Mainroads and has been added to the asset register \$10,943,000

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2018/19 Budget.

Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.

Local Government (Financial Management) Regulations 1996.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

N/A.

Risk Implications

- Reputational – Nil.
- Financial – Nil.
- Compliance - Low
 - Risk assessed as low as there are processes in place to ensure that this report is presented to Council each month in order to comply with relevant legislation.
- Legal – Nil.

OFFICER'S COMMENT

Nil.

RECOMMENDATION

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 29 March 2019.

Attachment 1



Shire of Northam

SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 29 MARCH 2019

TABLE OF CONTENTS

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Notes to and Forming Part of the Statement	
1 Acquisition of Assets	5 to 8
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SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 29 MARCH 2019

	NOTE	18/19 Budget \$	Ytd Budget \$	18/19 Ytd Actual \$	Variance Actuals to Budget \$	Variance Actuals to Budget %
Operating						
Revenues						
Governance		61,400	51,767	62,676	10,909	21.07%
General Purpose Funding Other	1	2,172,748	1,622,426	1,660,765	38,340	2.36%
General Purpose Funding Rates		10,247,614	10,246,072	10,240,387	(5,685)	(0.06%)
Law, Order, Public Safety		1,493,449	396,516	398,105	1,589	0.40%
Health		81,000	66,810	58,018	(8,792)	(13.16%)
Education and Welfare	2	1,335,198	1,018,673	985,534	(33,139)	(3.25%)
Housing		44,568	33,417	33,921	504	1.51%
Community Amenities	3	2,648,293	2,291,008	2,224,800	(66,208)	(2.89%)
Recreation and Culture	4	6,592,200	953,923	916,640	(37,283)	(3.91%)
Transport	5	2,566,554	1,236,886	12,120,011	10,883,125	879.88%
Economic Services	6	698,402	503,922	385,933	(117,989)	(23.41%)
Other Property and Services	7	148,110	122,319	155,650	33,331	27.25%
Total Operating Revenue		28,087,536	18,543,739	29,242,439	10,698,701	57.69%
Expenses						
Governance	8	(1,296,184)	(1,018,619)	(965,975)	152,644	14.99%
General Purpose Funding		(283,705)	(215,616)	(219,875)	(4,259)	(1.98%)
Law, Order, Public Safety		(1,289,643)	(978,596)	(960,697)	17,899	1.83%
Health	9	(299,775)	(230,877)	(193,616)	37,261	16.14%
Education and Welfare	10	(1,372,112)	(1,052,343)	(988,817)	63,525	6.04%
Housing		(74,259)	(55,383)	(45,791)	9,592	17.32%
Community Amenities	11	(3,570,527)	(2,449,220)	(2,194,672)	254,548	10.39%
Recreation & Culture	12	(4,606,921)	(3,579,596)	(3,101,843)	477,753	13.35%
Transport	13	(5,661,202)	(4,237,703)	(3,871,496)	366,207	8.64%
Economic Services	14	(2,669,610)	(2,035,364)	(1,917,003)	118,361	5.82%
Other Property and Services	15	(97,351)	(82,325)	(60,909)	21,418	28.01%
Total Operating Expenses		(21,221,289)	(15,935,642)	(14,420,693)	1,514,948	9.51%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		(138,539)	75,848	46,370	(29,478)	
Movement in Employee Benefit Provisions		0	0	(1,740)	(1,740)	
Depreciation on Assets		4,363,387	3,272,391	3,119,834	(152,557)	
Non Operating Items						
Purchase Land Held for Resale		0	0	0	0	
Purchase Land and Buildings		(2,002,930)	(942,806)	(614,048)	328,758	34.87%
Purchase Plant and Equipment		(1,565,116)	(1,159,572)	(921,161)	238,411	20.56%
Purchase Furniture and Equipment		(122,106)	(282,106)	(85,530)	196,576	69.68%
Purchase Bush Fire Equipment		0	0	0	0	
Purchase Playground Equipment		0	0	0	0	
Purchase Infrastructure Assets - Roads		(3,915,190)	(3,193,505)	(1,746,100)	1,447,405	45.32%
Purchase Infrastructure Assets - Bridges		(337,861)	0	(10,943,000)	(10,943,000)	
Purchase Infrastructure Assets - Footpaths		0	(337,861)	(258,239)	79,622	23.57%
Purchase Infrastructure Assets - Drainage		(1,904,123)	(1,732,829)	(830,093)	902,536	52.09%
Purchase Infrastructure Assets - Parks & Ovals		(2,717,581)	(1,255,574)	(912,070)	343,504	27.36%
Purchase Infrastructure Assets - Airfields		(59,200)	(44,397)	(25,436)	18,961	42.71%
Purchase Infrastructure Assets - Streetscape		(191,000)	(135,747)	(107,869)	27,878	20.54%
Purchase Infrastructure Assets - Other		(11,431,019)	(1,370,824)	(942,301)	428,323	31.25%
Proceeds from Disposal of Assets		1,111,000	32,786	32,786	(0)	0.00%
Repayment of Debentures		(227,381)	(98,220)	(174,180)	(75,960)	(77.34%)
Proceeds from New Debentures		5,000,000	0	0	0	
Self-Supporting Loan Principal Income		25,095	3,083	12,417	9,354	(305.39%)
Transfers to Restricted Assets (Reserves)		(1,044,301)	0	(85,970)	(85,970)	
Transfers from Restricted Asset (Reserves)		3,327,756	0	0	0	
ADD Net Current Assets July 1 B/Fwd		4,962,863	4,962,863	4,962,863	0	
LESS Net Current Assets Year to Date		0	402,007	5,201,962	4,799,955	
Surplus		0	0	57,339	57,339	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 29 MARCH 2019

1. OPERATING STATEMENT

	Note	18/19 Budget \$	Ytd Budget	18/19 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES						
Rates		10,247,614	10,247,238	10,248,527	1,289	0%
Operating Grants Subsidies and Contributions		5,015,589	2,761,792	2,766,873	5,081	0%
Fees and Charges	16	3,964,894	3,280,256	3,080,917	(199,339)	-6%
Interest Earnings	17	391,500	272,650	302,709	30,059	11%
Other Revenue		757,675	636,714	652,040	15,326	2%
TOTAL OPERATING REVENUE		20,377,272	17,198,650	17,051,066	(147,585)	-1%
OPERATING EXPENSES						
Employee Costs		(8,107,728)	(6,476,193)	(6,208,187)	268,006	4%
Materials and Contracts	18	(6,735,359)	(4,703,713)	(3,507,929)	1,195,784	25%
Utility Charges	19	(952,576)	(642,834)	(678,446)	(35,612)	-6%
Depreciation of Non Current Assets	20	(4,363,387)	(3,272,391)	(3,119,834)	152,557	5%
Interest Expenses	21	(133,094)	(74,093)	(50,163)	23,930	32%
Insurance Expenses		(475,846)	(473,426)	(498,798)	(25,372)	-5%
Other Expenditure	22	(184,609)	(132,910)	(310,966)	(178,056)	-134%
TOTAL OPERATING EXPENSE		(20,952,599)	(15,775,560)	(14,374,323)	1,401,237	-9%
Non Operating Grants Subsidies and Contributions	23	7,303,035	1,260,855	12,191,374	10,930,519	-867%
Profit on Asset Disposals	24	407,229	84,234	0	(84,234)	100%
Loss on Asset Disposals	24	(268,690)	(160,082)	(46,370)	113,712	71%
RESULTING FROM OPERATIONS		6,866,247	2,608,097	14,821,746	12,213,649	468%

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 29 MARCH 2019

2. BALANCE SHEET

	18/19	17/18
	YTD Actual	Actual
	\$	Estimated
	\$	\$
CURRENT ASSETS		
Cash Assets	8,800,261	9,699,754
Receivables	3,678,944	3,496,735
Inventories	1,224	1,224
TOTAL CURRENT ASSETS	12,480,429	13,197,713
NON-CURRENT ASSETS		
Receivables	583,191	583,191
Land and Buildings	53,356,576	53,557,271
Property, Plant and Equipment	7,557,169	6,600,355
Infrastructure	152,837,882	139,487,644
TOTAL NON-CURRENT ASSETS	214,334,818	200,228,461
TOTAL ASSETS	226,815,247	213,426,174
CURRENT LIABILITIES		
Payables	679,254	1,936,615
Interest-bearing Liabilities	50,201	224,381
Provisions	1,062,556	1,064,296
TOTAL CURRENT LIABILITIES	1,792,011	3,225,292
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	1,783,681	1,783,681
Provisions	271,813	271,813
TOTAL NON-CURRENT LIABILITIES	2,055,494	2,055,494
TOTAL LIABILITIES	3,847,505	5,280,786
NET ASSETS	222,967,742	208,145,388
EQUITY		
Retained Surplus	102,778,046	88,041,666
Reserves - Cash Backed	6,210,684	6,124,711
Reserves - Asset Revaluation	113,979,012	113,979,011
TOTAL EQUITY	222,967,742	208,145,388



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 29 MARCH 2019

3. ACQUISITION OF ASSETS		18/19 Budget \$	18/19 Ytd Actual \$
The following assets have been acquired during the period under review:			
By Program			
Governance	Note		
Admin Building		317,500	0
Community Services Hub Building		20,000	24,177
New Telephone System		42,276	0
Server Upgrade	25	79,830	85,530
Law, Order & Public Safety			
Rangers Ute		47,000	0
Irish Town Light Tanker		169,800	0
Grass Valley Fire Shed		288,919	241,748
Northam SES Building		14,900	0
Bakers Hill Fire Shed		403,290	1,500
Electronic Conversion of Standpipe		14,500	14,502
CCTV - Stage 1 & 2		235,814	17,684
Education & Welfare			
Playgroup		13,850	5,077
Upgrade Memorial Hall		10,000	10,348
Killara Commuter Bus		51,020	51,020
Killara Bus		143,627	143,627
Community Amenities			
Cemetery Toilet		1,536	440
King Creek Drainage		80,395	73,078
Area Drainage		186,669	11,029
Design of Recycling Station Inkpen		10,000	6,450
Cld Quarry Drainage		100,000	0
Rehab Investigation Old Tip Site		35,000	0
NRM Grant Capital Expenditure		40,100	4,418
Cemetery Lot development		18,121	19,119
CBD Works - Street Scaping		181,000	107,869

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 29 MARCH 2019

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Town Hall Upgrades		20,250	8,980
Upgrade Rec Centre CCTV		24,500	4,885
Upgrade Emergency Exit door		6,035	0
Paint Non-slip Floor		4,500	3,860
Purchase Lot 1 GEH		220,000	0
Bert Hawke Pavilion - Upgrade, Including Kitchen C/fwd		40,000	0
Replace Sewer Line Wundowie Library C/fwd		14,300	0
Solar Initiative		30,000	0
General Library Upgrades		50,000	0
Repairs to Exterior Steps Northam Library C/fwd			
Cld Railway Station Precinct Upgrade C/fwd		20,000	0
Cld Railway Station Precinct Exit Gates		50,000	0
AVVA - Drainage Works		13,000	0
AVVA - Roof Replacement C/fwd		22,850	0
AVVA - Brick Pointing		145,000	0
Community Coaster Bus		8,850	0
Wundowie Family Space		103,637	103,627
Wundowie Basketball Courts Upgrade		50,000	0
St Johns Ambulance Site Improvements		80,000	57,130
Artificial Hockey Turf		80,000	0
Bridge Crossing Fixings C/fwd		400,000	0
POS Playground Improvements		10,000	0
BMX Lighting		141,995	89,788
Bert Hawke - Drainage C/fwd		90,000	2,475
Bert Hawke - Lighting C/fwd		40,000	0
Northam Youth Space C/fwd		20,000	0
Wundowie Pool Bowl Repainting		1,575,586	762,677
Swimming Pool Redevelopment		10,000	0
		10,977,484	880,128
Transport			
Northam Depot Redesign		10,000	0
PN1804 Mitsubishi Fuso C/fwd		133,966	133,966
PN0908 Volvo Back Hoe Loader BL71		153,614	153,124
PN1805 4T Truck C/fwd		89,408	89,407
PN2240 Wood Chipper		92,300	92,300
PN1807 3.5T Truck C/fwd		79,971	79,971
PI00 Cricket Wicket Roller		29,909	29,909
PN1501 Hino Water Truck FM500		276,234	0
PN1202 Flocon unit	26	0	19,260
Traffic Counter		15,585	15,585
MV1808 Kerb Edging Machine		9,364	9,364

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 29 MARCH 2019

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Spencers Brook Road SLK 5400 - 7360		283,773	12,573
Spencers Brook Road SLK 12800 - 14600	27	353,521	396,723
Spencers Brook Road		31,246	30,941
Jannapulin Road c/wd		68,352	19,060
Fermoy Road		5,000	2,298
Katrine Road C/Fwd	28	62,586	135,063
Mudalla Way		32,158	20,421
Glass Avenue		94,958	1,144
Mervyn Street		34,896	20,252
Cody Street	29	23,885	34,542
Foreman Street	30	22,136	33,772
Cook Street		27,382	9,769
Balga Toe		84,514	5,070
Gregory Street		73,860	27,959
Wellington Street		84,849	423
Wellington Street West		68,731	423
Selby Street		67,819	576
Gordon Street		27,662	764
Byfield Street		115,835	490
Irishlown Road		192,259	39,749
Maintenance Capitalised		100,000	7,784
Coates Road		189,883	60,237
Fitzgerald Street SLK		50,000	5,469
Newman Road		17,150	5,098
O'Neill Road		284,028	0
Charles Street		86,572	8,166
East Street		109,068	64,520
Coates Road		155,317	74,477
Mitchell Avenue		101,338	92,427
Laneway Land Acquisition		57,000	0
GEH Upgrade		419,936	421,236
Keane Street		140,221	118,000
Kerb Renewal		78,565	11,306
Chinganning Road C/fwd		80,087	80,807
Gravel Resheeting		223,365	750
Elizabeth Place Carpark Resurfacing		65,000	0
Beavis Place		45,024	0
St George Street		21,543	5,203
Lobellia Avenue		49,967	49,967
GEH Bakers Hill		118,431	118,000
Tames Road		57,375	42,737
BKB Footpath		45,521	42,332

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 29 MARCH 2019

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
Drainage - Rural		1,612,057	745,986
Culvert Renewal		59,238	3,813
Repair Leach Drains Airport		9,200	0
New Hanger Water Feeds Airport		50,000	25,436
Newcastle Road Bridge	31		10,943,000
Economic Services			
BKB Building & Furniture		403,000	313,034
Old Fire Station, Repairs Windows		5,800	0
Cld fire Station, Brick Pointing		7,850	0
Bakers Drainage		25,000	0
Water Pump Station Upgrade		169,681	0
Signage Tower GEH Mitchell Avenue		10,000	0
		<u>24,246,124</u>	<u>17,385,847</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 29 MARCH 2019

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		2,002,930	614,048
Plant and Equipment		1,565,116	821,161
Furniture and Equipment		122,106	85,530
Bush Fire Equipment		0	0
Playground Equipment		0	0
Infrastructure Assets - Roads		3,915,190	1,746,100
Infrastructure Assets - Footpaths		337,861	258,239
Infrastructure Assets - Bridges & Culverts		0	10,943,000
Infrastructure Assets - Drainage		1,904,121	830,093
Infrastructure Assets - Parks & Ovals		2,717,581	912,070
Infrastructure Assets - Airfields		59,200	25,436
Infrastructure Assets - Streetscape		191,000	107,869
Infrastructure Assets - Other		11,431,019	942,301
		<u>24,246,124</u>	<u>17,385,847</u>



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 29 MARCH 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$
Law Order & Public Safety						
PN1514 Rangers Triton Ute 4*4	20,347	0	19,000	0	(1,347)	0
					0	
Education & Welfare						
Community Coaster Bus C/fwd	26,222	26,508	13,500	13,636	(12,722)	(12,872)
Killarra Commuter Bus C/fwd	24,370	0	70,000	0	45,630	0
					0	
Community Amenities						
Toyota Coaster Bus (Community)	22,901	50,997	24,000	18,848	1,099	(32,149)
					0	
Recreation						
Sale of Land, Yilgarn Ave	446,500		805,000	0	358,500	0
					0	
Recreation & Culture						
Transport						
PN1218 Mitsubishi Fuso C/fwd	43,000	0	19,000	0	(24,000)	0
PN0908 Volvo Back Hoe Loader BL71	97,225	0.00	27,500	0	(69,725)	
PN1218 Mitsubishi Fuso C/fwd	60,912	0	26,000	0	(34,912)	0
PN2240 Wood Chipper	30,320	0	10,000	0	(20,320)	0
PN1221 4T Truck C/fwd	42,329	0	22,000	0	(20,329)	0
P100 Cricket Wicket Roller	3,400	0	1,000	0	(2,400)	0
Speed Alert Trailer	0	0	2,000	0	2,000	0
PN1501 Hino Water Truck, FM500	138,098	0	72,000	0	(66,098)	0
Ride on Mower	0	1,652	0	303	0	(1,349)
PN1401 Mazda BT50 Tray Top	16,837	0	0	0	(16,837)	0
	972,461	79,157	1,111,000	32,786	138,539	(46,370)



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 29 MARCH 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$
Plant & Equipment						
PN1514 Rangers Triton Ute 4*4	20,347	0	19,000	0	(1,347)	0
Killarra Commuter Bus C/fwd	26,222	26,508	13,500	13,636	(12,722)	(12,872)
Killarra Community Care Bus C/fwd	24,370	0	70,000	0	45,630	0
Toyota Coaster Bus (Community)	22,901	50,997	24,000	18,848	1,099	(32,149)
PN1218 Mitsubishi Fuso C/fwd	43,000	0	19,000	0	(24,000)	0
PN0908 Volvo Back Hoe Loader BL71	97,225	0	27,500	0	(69,725)	0
PN1221 4T Truck C/fwd	60,912	0	26,000	0	(34,912)	0
PN2240 Wood Chipper	30,320	0	10,000	0	(20,320)	0
PN1222 3.5T Truck C/fwd	42,329	0	22,000	0	(20,329)	0
P100 Cricket Wicket Roller	3,400	0	1,000	0	(2,400)	0
Speed Alert Trailer	0	0	2,000	0	2,000	0
PN1501 Hino Water Truck, FM500	138,098	0	72,000	0	(66,098)	0
Ride on Mower	0	1,652	0	303	0	(1,349)
PN1401 Mazda BT50 Tray Top	16,837	0	0	0	(16,837)	0
Land						
Sale of Land, Yilgarn Ave	446,500	0	805,000	0	358,500	0
	972,461	79,157	1,111,000	32,786	138,539	(46,370)
					18/19 Budget \$	Ytd Actual \$
Summary						
Profit on Asset Disposals					407,229	0
Loss on Asset Disposals					(268,690)	(46,370)
					138,539	(46,370)



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 29 MARCH 2019

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$
Recreation & Culture									
Loan 208 - Northam Country Club ** 7.36%	9,365	0	3,008	6,128	3,008	3,237	9,365	624	220
Loan 219A - Northam Bowling Club ** 3.18%	182,007	0	0	18,967	9,409	163,040	172,598	6,870	3,120
Loan 223 - Recreation Facilities 6.06%	252,562	0	60,342	122,513	122,512	130,049	190,392	15,099	8,003
Loan 224 - Recreation Facilities 6.48%	860,271	0	21,588	43,876	21,588	816,395	860,271	60,776	21,351
Loan New - Swimming Pool	0	4,500,000	0	0	0	4,500,000	0	0	0
Loan New - Youth Space	0	500,000	0	0	0	500,000	0	0	0
Economic Services									
Loan 225 - Victoria Oval Purchase 6.48%	703,858	0	17,663	35,898	17,663	667,960	703,858	49,726	17,469
	2,008,063	5,000,000	102,601	227,381	174,180	6,780,682	1,936,484	133,094	50,163

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 29 MARCH 2019

	18/19 Budget				18/19 Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
6. RESERVES - CASH BACKED										
Aged Accommodation Reserve	217,338	4,280	5,000		226,597	217,338	3,059			220,396
Employee Liability Reserve	418,145	8,198			426,340	418,145	5,884			424,028
Housing Reserve	259,499	5,088			264,586	259,499	3,852			263,351
Reticulation Scheme Reserve	89,088	1,354	10,000		80,442	89,088	972			70,060
Office Equipment Reserve	101,088	1,981		(72,278)	30,771	101,088	2,281			103,348
Plant & Equipment Reserve	109,879	2,154	330,000	(315,585)	126,448	109,879	1,548			111,425
Road & Bridgeworks Reserve	77,723	1,523	10,000		89,246	77,723	1,093			78,816
Refuse Site Reserve	478,794	9,345	180,000	(110,000)	556,139	478,794	8,708			483,499
Regional Development Reserve	91,481	1,793		(80,000)	13,274	91,481	1,287			92,768
Speedway Reserve	144,281	2,828			147,088	144,281	2,030			146,291
Community Bus Replacement Reserve	83,105	1,433		(82,000)	2,538	83,105	898			63,991
Septage Pond Reserve	191,430	3,752	71,223		266,405	191,430	2,894			194,124
Killara Reserve	375,484	7,380	17,020	(124,187)	275,697	375,484	5,278			380,762
Stormwater Drainage Projects Reserve	129,330	2,535	1,514	(100,000)	33,379	129,330	1,817			131,147
Recreation and Community Facilities Reserve	1,809,999	35,478	158,985	(1,888,228)	118,212	1,809,999	25,485			1,835,454
Administration Office Reserve	891,211	13,548		(337,500)	367,259	891,211	8,888			700,079
Council Buildings & Amenities Reserve	308,750	6,052	55,579	(175,000)	195,381	308,750	4,335			313,085
River Town Pool Dredging Reserve	303,220	5,943	50,000		359,163	303,220	4,287			307,487
Parking Facilities Construction Reserve	211,280	4,141		(85,000)	150,421	211,280	2,973			214,253
Art Collection Reserve	22,880	445			23,125	22,880	319			22,999
Election Reserve	183	3	15,000		15,166	183	2			165
Revaluation Reserve	40,483	793	20,000		61,256	40,483	589			41,832
Total Cash Backed Reserves	6,112,388	120,000	924,301	(3,327,758)	3,828,933	6,112,388	85,970		-	6,198,358

Total Interest 1,044,301

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

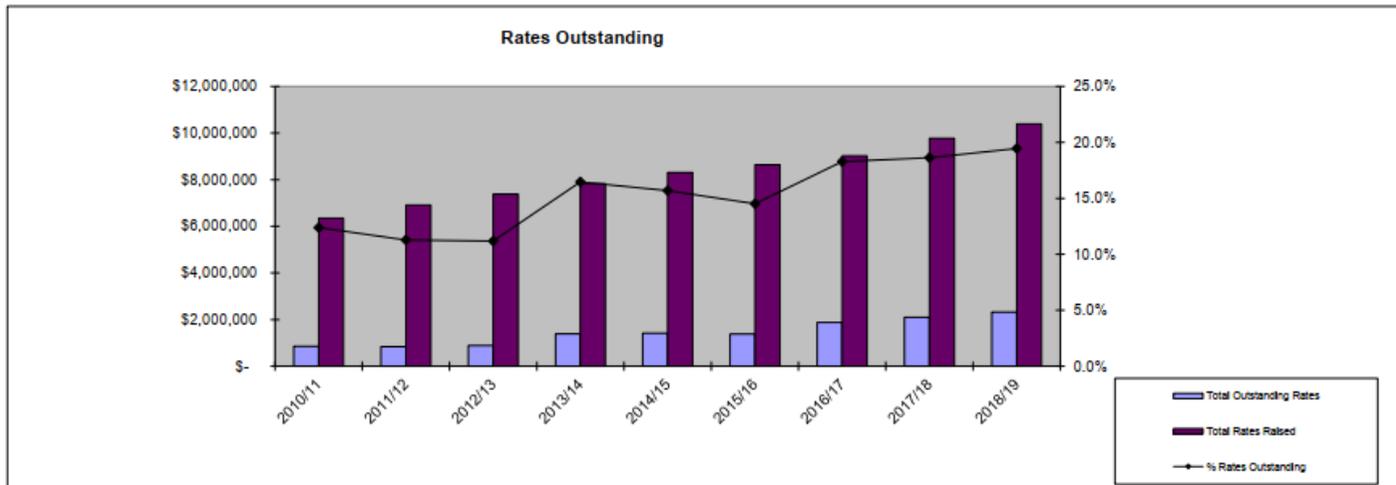
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 29 MARCH 2019

	18/19 Budget	18/19 Ytd Actual	17/18 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	2,589,577	2,388,415
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Reserves	3,828,933	6,210,684	7,311,337
Self Supporting Loan	26,500	4,402	16,818
Sundry Debtors	143,816	416,512	1,458,765
Rates - Current	1,900,000	2,958,252	1,996,581
Pensioners Rates Rebate	0	87,946	0
Provision for Doubtful Debts	100,000	(142,499)	(142,499)
GST Receivable	0	282,857	95,597
Accrued Income/Prepayments	0	71,474	71,474
Inventories	1,000	1,224	1,224
	<u>6,200,249</u>	<u>12,480,429</u>	<u>13,197,711</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(1,703,361)	(440,724)	(1,450,292)
Rates Income in Advance	(280,000)	(157,183)	0
GST Payable	0	(81,274)	0
Accrued Salaries & Wages	0	0	(57,702)
Accrued Interest on Debentures	0	0	(31,275)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	(166,462)
Withholding Tax Payable	0	(74)	0
Payg Payable	0	0	7,542
Loan Liability	(227,381)	(50,201)	(224,381)
Provision for Annual Leave	(605,891)	(605,891)	(605,891)
Provision for Long Service Leave	(458,405)	(456,665)	(458,405)
Other Payables	0	0	0
	<u>(3,275,038)</u>	<u>(1,792,012)</u>	<u>(2,986,866)</u>
NET CURRENT ASSET POSITION	2,925,211	10,688,417	10,210,845
Less: Cash - Reserves - Restricted	(3,828,933)	(6,210,684)	(6,124,711)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition			0
Less: Loans receivable - clubs/institutions	0	0	(16,818)
Add: Current Loan Liability	227,381	50,201	224,381
Add: Leave Liability Reserve	426,341	424,028	419,166
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	5,201,962	4,962,863

**SHIRE OF NORTHAM
 RATING REPORT
 FOR THE PERIOD ENDED 31 March 2019**

	<u>2010/11</u>	<u>2011/12</u>	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>
Key Rating Dates									
RATES ISSUED	04/08/10	08/08/2011	5/08/2012	4/09/2013	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018
RATES DUE	13/09/2010	22/09/2011	24/09/2012	23/10/2013	8/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018
2nd INSTALMENT DUE	12/11/2010	22/11/2011	16/11/2012	23/12/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018
3rd INSTALMENT DUE	11/01/2011	23/01/2012	29/01/2013	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2018
4th INSTALMENT DUE	14/03/2011	22/03/2012	29/03/2013	24/04/2014	9/04/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2018
Outstanding 1st July	\$540,290	\$521,194	\$562,531	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793
Rates Levied	\$6,268,889	\$6,851,706	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046
Interest, Ex gratia, interim and back rates	\$75,632	\$63,079	\$68,857	\$73,630	\$80,154	\$83,173	\$208,077	\$205,216	\$465,780
Rates Paid by month									
1 July	24,586	51,948	38,805	47,443	62,554	29,105	43,333	60,002	94,638
2 August	1,272,790	1,120,912	1,043,163	23,961	119,840	700,198	367,776	2,054,983	1,856,869
3 September	2,736,315	3,251,815	3,604,324	1,152,416	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835
4 October	374,463	318,701	443,703	3,790,846	2,550,091	630,886	1,166,136	484,607	590,724
5 November	600,065	689,461	680,522	444,497	506,022	842,856	908,844	1,036,340	952,902
6 December	158,023	172,178	160,665	685,338	654,900	214,507	336,154	189,794	239,893
7 January	362,368	441,740	469,219	194,157	295,629	441,681	464,526	637,664	861,146
8 February	99,165	112,296	166,351	502,176	508,828	148,327	260,963	258,355	174,143
9 March	404,575	438,277	448,126	176,270	256,379	601,416	589,684	670,462	821,970
10 April									
11 May									
12 June									
Total YTD	6,032,349	6,597,328	7,054,878	7,016,904	7,604,664	8,128,818	8,380,703	9,156,938	9,607,120
% Ytd Rates Outstanding	12.4%	11.3%	11.2%	16.5%	15.7%	14.5%	18.3%	18.6%	19.4%
Ytd Outstanding	852,462	838,651	888,540	1,383,520	1,414,225	1,380,229	1,874,852	2,096,517	2,319,479



12.4.3 Health Amendment Local Law 2018 Undertaking

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.3.2.15
Reporting Officer:	Cheryl Greenough Coordinator Governance/Administration
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This report is for Council to provide an Undertaking to the Joint Standing Committee on Delegated Legislation (JSC) for the Shire of Northam *Health Amendment Local Law 2018* which was Gazetted on 22 January 2019.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

At the Ordinary Council Meeting held on 21 November 2018 Council made the following decision:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3545

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council:

- 1. Adopt the Health Amendment Local Law 2018 as set out in Attachment 1 of the meeting Agenda;**
- 2. Authorise the CEO to give Statewide public notice that the Shire has adopted the Shire of Northam Health Amendment Local Law 2018 with the purpose and effect of this Local Law being as follows:**

Purpose: The Shire of Northam Health Amendment Local Law 2018 makes amendments to the Shire of Northam Health Local Law 2008 which provides for the effective controlling of issues which may have the potential to impact the health and wellbeing of the community.

Effect: To allow health related issues to be effectively controlled and provide an acceptable standard for the maintenance of public health.

3. Request the CEO complete the Local Law process as described in s3.12(6) of the *Local Government Act 1995*.

**CARRIED 7/0
BY ABSOLUTE MAJORITY**

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

- Implement systems and processes which deliver quality outcomes for our community;
- Maintain a high standard of corporate governance;
- Encourage active community participation in our local government; and
- Undertake our regulatory roles in a safe, open, accountable and respectful manner.

Financial / Resource Implications

Nil.

Legislative Compliance

Section 3.12 of the *Local Government Act 1995* which outline the procedures for making local laws.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Advertising undertaken in accordance with the *Local Government Act 1995*.

Risk Implications

Failure to comply with the JSC would cause a potential breach of legislation.

OFFICER'S COMMENT

On 21 March 2019 the Shire of Northam received a letter from the JSC for the Shire to do an Undertaking on the Health Amendment Local Law 2018.

The undertaking is minor in nature and the JSC are not disallowing the local law, which means that the 2018 Amendment Local Law is still valid and usable. However the next time we amend the 2008 local law, the Shire will need to make the minor alterations as indicated by the JSC.

When the new Health legislation is completed, the Shire may need to consider repealing the current local law depending on the amount of changes to the legislation. This may not be implemented for a couple of years yet.

For now the JSC would like a letter of Undertaking from the Shire President to state that:

1. When the *Shire of Northam Health Local Law 2008* is next amended it will:
 - (a) Amend clause 1.2, in the definition of 'AS1668.2-2011', to replace '2011' with '2012'.
 - (b) Amend clause 4.1.3(2)(c) to delete the words 'Public Health' after 'Chief Health Officer'
 - (c) Amend clause 5.4.2 to insert the words 'Subject to subclause (3)' at the beginning of subclause (1).
 - (d) Amend clause 6.3.6 to renumber subclause 1(b) as subclause (2)
 - (e) Make all necessary consequential amendments.
2. Until the *Shire of Northam Health Local Law 2008* is amended in accordance with Undertaking 1.
 - (a) The Shire will not enforce the above sections of the Amendment Local Law as stipulated in undertaking 1.
 - (b) Where the local law is made publicly available, whether in hard copy or electronic form ensure that it is accompanied by a copy of these undertakings.

Undertaking 1(c) relates to the following clause in the local law:

5.4.2 Limitation on Numbers of Poultry and Pigeons or Doves in a townsite.

- (1) An owner or occupier of premises:-
 - (a) who is not an Affiliated Person, shall not keep a combined total of more than 20 poultry and pigeons or doves; and
 - (b) who is an Affiliated Person, shall not keep a total of more than 50 pigeons, doves and poultry, on any one lot of land.
- (2) In this clause, "**Affiliated Person**" means a person who is a member of pigeonclub, caged bird club including doves, poultry breeding club or poultry breeding society which is an incorporated body under the Associations Incorporation Act 1987.

(3) An owner or occupier of a premises is required to obtain approval from the Local Government to keep more than 50 pigeons, doves or poultry, on any one lot of land

Undertaking 1 (d) relates to the following clause in the local law:

6.3.6 Restrictions on the Sale or Keeping of Rats

(1) Subject to subclause (2) an owner or occupier of premises shall not, on or from those premises:-

(a) keep or permit to be kept more than two adult rats. A greater number of rats may only be kept, in a prescribed manner, if approved by an authorised officer; or

(b) Any such rats are at all times to be kept in the effective control of a person or locked in a cage.

RECOMMENDATION

That Council:

1. Council provide an Undertaking to the Joint Standing Committee on Delegated Legislation that it will include the following amendments next time the local law is amended:
 - (a) Amend clause 1.2, in the definition of 'AS1668.2-2011, to replace '2011' with '2012'.
 - (b) Amend clause 4.1.3(2)(c) to delete the words 'Public Health' after 'Chief Health Officer'
 - (c) Amend clause 5.4.2 to insert the words 'Subject to subclause (3)' at the beginning of subclause (1).
 - (d) Amend clause 6.3.6 to renumber subclause 1(b) as subclause (2)
 - (e) Make all necessary consequential amendments.

2. Until the *Shire of Northam Health Local Law 2008* is amended in accordance with Undertaking 1.
 - (a) The Shire will not enforce the above sections of the Amendment Local Law as stipulated in undertaking 1.
 - (b) Where the local law is made publicly available, whether in hard copy or electronic form ensure that it is accompanied by a copy of these undertakings.

12.4.4 Transfer of Land within the Katrine Floodplain to the State of WA

Address:	A14100, A14101, A14102, A14103, A14104, A14105, A14106
Owner:	Shire of Northam
Applicant:	N/A
File Reference:	A14100, A14101, A14102, A14103, A14104, A14105, A14106
Reporting Officer:	Codey Redmond Rates
Responsible Officer:	Colin Young Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This report is to request that Council cause the land currently owned freehold by the Shire of Northam Within the 'Katrine Floodplain', be transferred to the State of WA by returning the land to the Department of Planning, Lands and Heritage.

ATTACHMENTS

Attachment 1: Area Map.

BACKGROUND / DETAILS

Lots:

- A14100 – Lot 8 Katrine Road;
 - A14101- Lot 9 Katrine Road;
 - A14102- Lot 11 Katrine Road;
 - A14103- Lot 12 Madden Street;
 - A14104- Lot 13 Madden Street;
 - A14105- Lot 16 Lloyd Street; and
 - A14106- lot 17 Lloyd Street.
- Vacant land with no road access, no power & no water.
 - Land is within floodway, the 100 year flood plain and zoned Parks and recreation.

- Planning restrictions do not allow structures of any type to be constructed on the land restricting our ability to sell the land to a new ratepayer

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objective: Ensure robust financial management.

Financial / Resource Implications

The Shire does not levy rates on these lots. No Monetary consideration will be applicable to the transfers.

Legislative Compliance

Nil.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Department of Planning, Lands and Heritage.

Risk Implications

- Reputational – Low
 - Land is owned by the shire
- Financial - Low
 - No financial impact
- Compliance – N/A
- Legal – N/A

OFFICER'S COMMENT

These seven properties are located within the Katrine road floodplain and have restrictions on development that prevent structures of any type being erected on the property.

RECOMMENDATION

That Council transfers the following properties via the Department of Planning, Lands and Heritage to the State of Western Australia:

- A14100 – Lot 8 Katrine Road;
- A14101- Lot 9 Katrine Road;
- A14102- Lot 11 Katrine Road;
- A14103- Lot 12 Madden Street;
- A14104- Lot 13 Madden Street;
- A14105- Lot 16 Lloyd Street; and
- A14106- lot 17 Lloyd Street.

Attachment 1



- | | | | |
|---|-------------------------|---|--|
|  | Shire of Northam |  | Aboriginal Lands Trust |
|  | A13191 |  | A13782 - private owner paying rates |
|  | A13169 |  | A13696 - private owner paying rates |
|  | A13783 |  | State of WA |



12.4.5 Transfer of Land to the Shire of Northam and Write Off of Outstanding Debt, Assessment No: A13783

Address:	A13783
Owner:	O1489, 23402 & O651
Applicant:	N/A
File Reference:	A13783
Reporting Officer:	Codey Redmond Rates
Responsible Officer:	Colin Young Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This report is to request that Council cause the A13783 to be transferred to itself & write-off outstanding rates and charges of \$5,488.66, in accordance with Section 6.12(1)(c) & 6.64(1)(d) of the *Local Government Act 1995*.

ATTACHMENTS

Attachment 1: Area Map.

BACKGROUND / DETAILS

- Vacant land with no road access, no power & no water.
- 3 Owners on title who are all now believed to be deceased.
- Cemetery records show two of the owners passed away January 2009 and July 2013. No records were located for the 3rd owner but they are also believed to be deceased.
- Rates were being paid by a 3rd party leasing the land who appeared to be using it to grow crops.
- The lessee claimed to be the owner of the land, having a handshake deal with one of the now deceased owners, but to date has not provided any proof.
- Rates were last fully paid October 2014 with attempts at payment arrangements totalling \$425.00 since. We are unable to track the payer as they were paid online but we believe it is the lessee as payments are made at the same time on another property they manage.
- The lessee claims they have not used the land since 2014 and are unable to continue their arrangement to pay rates.

- Land is within floodway, the 100 year flood plain and zoned Parks and recreation.
- These planning restrictions do not allow structures of any type to be constructed on the land restricting Councils ability to sell the land to a new ratepayer

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objective: Ensure robust financial management.

Financial / Resource Implications

The Shire would need to write off a debt of \$5,488.66 of overdue rates, charges & interest associated with A13783.

Legislative Compliance

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may — (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or (b) waive or grant concessions in relation to any amount of money; or (c) write off any amount of money, which is owed to the local government. * Absolute majority required.*

6.64 Actions to be taken

- (1) *If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and –*
- (a) from time to time lease the land;*
 - (b) sell the land;*
 - (c) cause the land to be transferred to the Crown; or*
 - (d) cause the land to be transferred to itself.*

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Nil.

Risk Implications

- Reputational – Low

- Land owners are deceased & land is vacant and unused.
- Financial - Moderate
 - Council must write off all rates and charges.
- Compliance - Low
 - This course of action is Compliant with section 6.12 & 6.64 of the *local government act 1995*.
- Legal – Low
 - As per compliance, the *local Government Act 1995* give Council the power to transfer land into itself and write-off debts

OFFICER'S COMMENT

This property is located within the Katrine road floodplain and has restrictions on development that prevent structures of any type being erected on the property. The Shire of Northam currently hold seven other pieces of vacant land in this subdivision. The Officer is recommending that Council start proceedings to transfer the land to Council, write of the outstanding debt and transfer the property via the *Department of Planning, Lands and Heritage*.

RECOMMENDATION

That Council in the following order;

- 1. Pursuant to Section 6.64(1)(d) of the *Local Government Act 1995*, cause A13783 to be transferred to Council.**
- 2. Pursuant to section 6.12(1)(c) of the *Local Government Act 1995*, write off all rates and charges on assessment A13783 totalling \$5488.66; and**
- 3. Transfer A13783 via the Department of Planning, Lands and Heritage to the State of Western Australia.**

Attachment 1



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|---|-------------------------|---|--|
|  | Shire of Northam |  | Aboriginal Lands Trust |
|  | A13191 |  | A13782 - private owner paying rates |
|  | A13169 |  | A13696 - private owner paying rates |
|  | A13783 |  | State of WA |



12.4.6 Transfer of Land to the Shire of Northam and Write Off of Outstanding Debt, Assessment No: A13169

Address:	A13169
Owner:	O2871
Applicant:	N/A
File Reference:	A13169
Reporting Officer:	Codey Redmond Rates
Responsible Officer:	Colin Young Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This report is to request that Council cause A13169 to be transferred to itself & write-off outstanding rates and charges of \$39,743.30, in accordance with Section 6.12(1)(c) & 6.64(1)(d) of the *Local Government Act 1995*.

ATTACHMENTS

Attachment 1: Area Map.

BACKGROUND / DETAILS

- Vacant land with no road access, no power & no water.
- There is little information regarding action taken to recover rates on this property prior to the shires amalgamation in 2007.
- The earliest rates record we have is at September 2002 where there was \$8,137.90 of rates outstanding.
- Owner is believed to be deceased, however staff have been unable to find burial details or locate the executors of the estate.
- A sale of land for unpaid rates was lodged on the title 20/05/1980.
- C.377 - 5/6/2008 – Council resolved to sell the land by public auction.
- C.548 – 26/8/2008 - Council resolved to sell the land by public auction (appears to have been put to Council again after advertising period).
- Auction was set for 30/09/2014 by Elders Northam.
- Auction was delayed to 5/12/2014 by Elders Northam.
- Property was passed in at auction with no interest shown.

- Land is within floodway, the 100 year flood plain and zoned Parks and Recreation.
- Planning restrictions do not allow structures of any type to be constructed on the land restricting our ability to sell the land to a new ratepayer.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objective: Ensure robust financial management.

Financial / Resource Implications

The Shire would need to write off the debt totalling \$39,743.30 of overdue rates, charges & interest, this was included as a bad debt in the 2018/19 budget so will have a nil effect on the financial position of Council.

Legislative Compliance

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may — (a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or (b) waive or grant concessions in relation to any amount of money; or (c) write off any amount of money, which is owed to the local government. * Absolute majority required.*

6.64 Actions to be taken

(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and –

- (a) from time to time lease the land;*
- (b) sell the land;*
- (c) cause the land to be transferred to the Crown; or*
- (d) cause the land to be transferred to itself.*

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Have discussed properties with the Water Corporation and the Department of Planning, Lands and Heritage.

Risk Implications

- Reputational – Low
 - Land owner is believed to be deceased & land is vacant and unused.
- Financial - Moderate
 - Council must write off all rates and charges.
- Compliance - Low
 - This course of action is compliant with section 6.12 & 6.64 of the local government act 1995.
- Legal – Low
 - As per compliance, the local government act give council the power to transfer land into itself and write-off debts

OFFICER'S COMMENT

This property is located within the Katrine Road floodplain and has restrictions on development that prevent structures of any type being erected on the property. The Shire of Northam currently hold seven other pieces of vacant land in this subdivision. The Officer is recommending that Council start proceedings to transfer the land to Council, write of the outstanding debt and transfer the property to the Department of Planning, Lands and Heritage.

RECOMMENDATION

That Council in the following order;

- 1. Pursuant to Section 6.64(1)(d) of the *Local Government Act 1995*, cause A13169 to be transferred to Council;**
- 2. Pursuant to section 6.12(1)(c) of the *Local Government Act 1995*, write off all rates and charges on assessment A13169 totalling \$39,743.30; and**
- 3. Transfer A13169 via the Department of Planning, Lands and Heritage to the State of Western Australia.**

Attachment 1



- | | | | |
|---|-------------------------|---|--|
|  | Shire of Northam |  | Aboriginal Lands Trust |
|  | A13191 |  | A13782 - private owner paying rates |
|  | A13169 |  | A13696 - private owner paying rates |
|  | A13783 |  | State of WA |



12.4.7 Transfer of Land to the Shire of Northam and Write Off of Outstanding Debt, Assessment No: A13191

Address:	A13191
Owner:	O2893 & 22445
Applicant:	N/A
File Reference:	A13191
Reporting Officer:	Codey Redmond Rates
Responsible Officer:	Colin Young Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This report is to request that Council cause A13191 to be transferred to itself & write-off outstanding rates and charges of \$47,801.37, in accordance with Section 6.12(1)(c) & 6.64(1)(d) of the *Local Government Act 1995*.

ATTACHMENTS

Attachment 1: Area Map.

BACKGROUND / DETAILS

- Vacant land with no road access, no power & no water.
- There is little information regarding action taken to recover rates on this property prior to the Shires amalgamation in 2007.
- The earliest rates record we have is at September 2002 where there was \$10,051.14 of rates outstanding.
- A sale of land for unpaid rates was lodged on the title 20/05/1980.
- Metropolitan cemeteries board records show both current owners are deceased one in 1958 and the other in 1996.
- The current owners (deceased) inherited the land from their Parents.
- C.377 - 5/6/2008 – Council resolved to sell the land by public auction.
- C.548 – 26/8/2008 - Council resolved to sell the land by public auction (appears to have been put to council again after advertising period).
- Auction was set for 30/09/2014 by elders Northam.
- Auction was delayed to 5/12/2014 By Elders Northam.
- Property was passed in at auction with no interest shown.

- Land is within floodway, the 100 year flood plain and zoned Parks and recreation.
- These planning restrictions do not allow structures of any type to be constructed on the land restricting our ability to sell the land to a new ratepayer.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objective: Ensure robust financial management.

Financial / Resource Implications

The Shire would need to write off the debt totalling \$47,801.37 of overdue rates, charges & interest, this was included as a bad debt in the 2018/19 budget so will have a nil effect on the financial position of Council.

Legislative Compliance

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may — (a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or (b) waive or grant concessions in relation to any amount of money; or (c) write off any amount of money, which is owed to the local government. * Absolute majority required.*

6.64 Actions to be taken

(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and –

- (a) from time to time lease the land;*
- (b) sell the land;*
- (c) cause the land to be transferred to the Crown; or*
- (d) cause the land to be transferred to itself.*

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Have discussed properties with the Water Corporation and the Department of Planning, Lands and Heritage.

Risk Implications

- Reputational – Low
 - Land owners are deceased & land is vacant and unused.
- Financial - Moderate
 - Council must write off all rates and charges.
- Compliance - Low
 - This course of action is compliant with section 6.12 & 6.64 of the local government act 1995.
- Legal – Low
 - As per compliance, the local government act give council the power to transfer land into itself and write-off debts

OFFICER'S COMMENT

This property is located within the Katrine road floodplain and has restrictions on development that prevent structures of any type being erected on the property. The Shire of Northam currently hold seven other pieces of vacant land in this subdivision. The Officer is recommending that Council start proceedings to transfer the land to Council, write of the outstanding debt and transfer the property to the Department of Planning, Lands and Heritage.

RECOMMENDATION

That Council in the following order;

- 1. Pursuant to Section & 6.64(1)(d) of the *Local Government Act 1995*, cause A13191 to be transferred to Council;**
- 2. Pursuant to section 6.12(1)(c) of the *Local Government Act 1995*, write off all rates and charges on assessment A13191 totalling \$47,801.37; and**
- 3. Transfer A13191 via the Department of Planning, Lands and Heritage to the State of Western Australia.**

Attachment 1



- | | | | |
|---|-------------------------|---|--|
|  | Shire of Northam |  | Aboriginal Lands Trust |
|  | A13191 |  | A13782 - private owner paying rates |
|  | A13169 |  | A13696 - private owner paying rates |
|  | A13783 |  | State of WA |



12.5 COMMUNITY SERVICES

Nil.

13. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION

That Council meet behind closed doors to consider agenda item 13.1 Chief Executive Officer Review Committee Meeting held on 27 March 2019 as the matter is relating to staff, which is in accordance with section 12.5 of the Shire of Northam Standing Orders Local Law 2008 and Section 5.23 (2) (c) of the Local Government Act 1995.

13.1 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING HELD ON 27 MARCH 2019

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes from the Chief Executive Officer Review Committee meeting held on 27 March 2019.

RECOMMENDATION

That Council move out from behind closed doors.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

16. DECLARATION OF CLOSURE