

APPLICATION FOR INFRASTRUCTURE BOND REFUND

This refund form will only be accepted once all works are fully completed, and this refund form is submitted together with a Notice of Completion (Form BA7).

To speed up your bond refund process, the responsible person/bond payee should complete a post-works report using the checklist below. This will allow the Shire's inspection officers to have comparison data in the post-works infrastructure inspection process.

Once the Shire has received the application for refund the pre and post reports will be compared and an inspection of the area will be carried out, including adjacent properties. If no pre-construction report was submitted to the Shire, it may be assumed that all damage identified has been caused during the construction work carried out on the property.

Building Permit No:	Trust No:
Site Works Property Address:	

Bond Payee Details			
Bond Payee Name:			
Bond Payee Address:	Bond Payee Postal Address (if different):		
Phone:	Mobile:		
Email:			

Direct Deposit Details for Bond Refund	
<i>The bond can only be refunded to the responsible person who paid the bond (i.e. bond payee listed on the bond application form). Bond refunds are returned via direct debit unless specifically requested otherwise.</i>	
Name: _____	Account Name: _____
ABN (if applicable): _____	BSB: _____
	Account Number: _____

Post-Works Checklist of Infrastructure Items – For Builder to complete:						
Please supply photos with this form of adjacent infrastructure items for the below checklist (Use N/A where needed)						
	Footpath	Utility Lid/Box	Crossover	Verge	Kerb	Road Seal
Post-works condition:						
Is current condition different to pre-works condition?						
List repairs made by the builder (if applicable):						

Declaration

I have read the attached checklist (above) and am satisfied that all of the relevant issues have been addressed. I also understand should defects be found and the Shire be required to rectify, the cost of the reinstatement will be deducted from the bond. If the cost of reinstatement exceeds the bond held, the Owner will be invoiced for the additional cost.

Signature: Date: