

## BA2 UNCERTIFIED BUILDING PERMIT APPLICATION CHECKLIST

395 Fitzgerald Street PO Box 613 NORTHAM WA 6401 **P: (08)** 9622 6100

F: (08) 9622 8100 F: (08) 9622 1910

**E:** records@northam.wa.gov.au **W:** www.northam.wa.gov.au

SHIRE OF NORTHAM ★ Climate Zone 4 ★ Region A1 ★ Earthquake Zone

NEW DWELLINGS, RENOVATIONS OR ADDITIONS (Class 1a) INFORMATION REQUIRED TO BE ATTACHED TO YOUR APPLICATION YES N/A PROVIDE ONE HARDCOPY & ONE ELECTRONIC COPY OF ALL DOCUMENTS (via email, CD, USB or dropbox) Please tick applicable box BA2 Form (Application Form) Fully Completed and Signed **REQD** Infrastructure Permit Application Form (applicable to all works > \$20 000 value & all earthworks) BA20 Form (Adversely Affecting Other Land) Fully Completed (if required) Proof of Builder's Registration or Copy of Owner Builder Permit (works > \$20000 in value) Copy of Planning Approval and approved plans (if required) Home Indemnity Insurance Certificate (Works over \$20 000 in Value) CTF Levy form completed (Can be filled out at the Shire or done online) (works > \$20000 in value) Bushfire Assessment (if applicable) Refer to the DFES website for bushfire prone areas Heritage Approval (if applicable) Septic Approval issued by the Shire (if applicable) Specification and any Addenda's **Termite Treatment Details** Energy Efficiency Report/Certification Note: Northam townsite is in Climate Zone 4 Site Classification Report (Soil Classification – provided by a Structural Engineer) **Plans** SITE PLAN to scale (minimum scale 1:500) showing: 1. Boundaries and position of the block, Street Names and Contours Location of proposed development with boundary clearances (setbacks) clearly marked 3. Location of existing structures incl. retaining walls and septic details including setback dimensions 4. Proposed Finished Floor Level (FFL) and Finished Ground Level (FGL) 5. North point 6. Extent of earthworks Proposed vehicular access and crossover 8. Location of easements and any services FLOOR PLANS to scale (minimum scale 1:100) showing: 1. All Dimensions including room sizes All Rooms labelled 3. Window and Door sizes, types and direction of opening 4. Roof Lines **ELECTRICAL PLAN showing:** 1. Exhaust fans, Smoke Alarms and Lighting **ELEVATION DRAWINGS showing:** 1. Natural ground level, Proposed finished floor level and ground level 2. Ceiling height, Roof Ridge height and Roof Pitch 3. Retaining wall heights and details 4. Wall and Roof Cladding details Location of all doors and windows

Document No: DS-AC-BA2a

Version: 4 (July 2018)
G:\3. Development Services\Building\CONTROLLED DOCUMENTS\Building Web Docs CONFIDENTIAL\Building Application Forms, Checklists & Guides\Building Checklists\DSACBA2a Dwelling Checklist.docx

STORMWATER PLAN - Must Comply with the Shire's Stormwater Management Information Sheet available on the website and is TO BE APPROVED BY THE SHIRE'S ENGINEERING SERVICES PRIOR

TO ISSUE OF A BUILDING APPROVAL

Location and method of stormwater retention/disposal



## **BA2 UNCERTIFIED BUILDING PERMIT APPLICATION CHECKLIST**

395 Fitzgerald Street PO Box 613 NORTHAM WA 6401 P: (08) 9622 6100 F: (08) 9622 1910

E: records@northam.wa.gov.au **W**: www.northam.wa.gov.au

DETAILED CROSS SECTIONS Showing:	
<ol> <li>Footing, Wall, Ceiling, Eaves and Roof Details</li> </ol>	
PLANS TO BE INK SIGNED BY A PRACTISING STRUCTURAL ENGINEER:	
Footing/Slab Layout and details	
2. Wall Framing Details including Bracing, Lintels and Tie Down details	
<ol><li>Roof Framing Details including Bracing and Tie Down details</li></ol>	
4. Retaining Wall Details	
5. Statement Of Compliance To Australian Standard 1170.4 For Seismic Actions	
6. Statement Of Compliance To Australian Standard 1170.2 Or AS4055 For Wind Actions	
7. Statement of Compliance for all other relevant Australian Standards	
FEES to be Paid:	
CTF levy (for work > \$20 000 in value)	
Value of construction (inc. GST) \$ x 0.2% = \$	
Building Services Levy Fee (all applications)	
Under \$45,000 - \$61.65	
Over \$ 45,000 Value of construction (inc. GST) \$ x 0.137% = \$ Uncertified Building Application Fee	
Value of construction (inc. GST) \$ x 0.32% = \$ (minimum fee \$ 97.70)	
Infrastructure Bond for potential rectification of the Shire's infrastructure	
(\$1000 if value of works is over \$20 000 or Earthworks any value)	
Infrastructure Permit Application Fee - \$183.00 if bond is applicable	
TOTAL	
I (enter name) being the applicant for this permit, acknowledge that should any information marked as included, not actually be included, the application will become an incomplete application and therefore may be returned without assessment.	
Signed: Date:	
PLEASE COMPLETE THIS SECTION IF PAYING BY CREDIT CARD	
Name as shown on CardSignatureSignature	
Amount \$ Expiry Date/ CCV	
ALL FEES MUST BE PAID IN FULL BEFORE A BUILDING APPLICATION WILL BE ACCEPTED	
OFFICE USE ONLY	
Receiving officer name:	
Signed: Date:	
ASSESSMENT NUMBER APPLICATION NUMBER	
NOTES:  1. This document is intended as a guide to assist in your application. You as the applicant are responsible for providing the	correct

- information in your application.
- To ensure that your building application complies with required development approval and the Shires planning strategies please 2. contact the Shire of Northam's Planning Department and arrange a suitable time for an Officer to assess your development.
- It is the Applicant's responsibility to ensure that a building permit has been issued before commencement of building works. Building 3. without a required permit may incur a fine of up to \$50 000 for a first offence.
- Where a new septic system is proposed or changes are required to the existing system a Septic Tank Approval is required prior to 4. approval of a Building Permit.
- Fees may be subject to change. 5.