



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **SHIRE OF NORTHAM**

**MINUTES  
SPECIAL COUNCIL MEETING  
HELD  
MONDAY  
18 JULY 2016**

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

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**Notice and Agenda of the Special Meeting of Council to be held in the Council  
Chambers on MONDAY, 18 July 2016 at 5.30pm**

**DISCLAIMER**

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**1. OPENING AND WELCOME**

The Shire President, Cr Steven Pollard declared the meeting open at 5.30pm.

**2. DECLARATION OF INTEREST**

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Endorsement of Draft Budget	13.3	Cr R W Tinetti	Impartiality	He is a funeral director and use the Northam Cemetery from time to time.
Fees and Charges 2016/17 Adoption	13.2	Cr C R Antonio	Impartiality	The nature of his interest is he is the President of Avon Hockey. The extent of his interest is the fee setting changes.
Endorsement of Draft Budget	13.3	Cr T M Little	Impartiality	He is a member of local groups in Wundowie
Endorsement of Draft Budget	13.3	Cr J Proud	Impartiality	He is a former Vice President of the Northam Chamber of Commerce. No longer a member of the Chamber.
Endorsement of Draft Budget	13.3	Cr J E Williams	Impartiality	She is a Secretary of the Bakers Hill Progress Association (who have funding requests). A board member at Wundowie Primary School (same) and a member of Clackline & Spencers Brook Progress Associations.
Annual Budget Overview	13.1	Cr J E G Williams	Impartiality	She lives on Carlin Rd, Bakers Hill. There are drainage improvements planned for Carlin Rd (location/s unknown).

Mr Whiteaker departed the Council Chambers at 5.34pm and returned 5.36pm.

**3. ATTENDANCE**

**COUNCIL**

Councillors

S B Pollard  
T M Little  
D G Beresford  
J E Williams  
J Proud  
R W Tinetti  
C L Davidson  
U Rumjantsev  
C R Antonio

Chief Executive Officer  
Executive Manager Engineering Services  
Executive Manager Development Services  
Executive Manager Community Services

J B Whiteaker  
C D Kleynhans  
C B Hunt  
R Rayson

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Executive Manager Corporate Services  
Executive Assistant – CEO

C Young  
A C Maxwell

**GALLERY**

Nil.

**4. APOLOGIES**

Nil.

**5. LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr D A Hughes has been granted leave of absence from Friday, 1 July 2016 to Sunday, 31 July 2016 inclusive.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**8. PUBLIC QUESTION TIME**

Nil.

**9. PUBLIC STATEMENT TIME**

Nil.

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil.

**11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Nil.

**12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**

Nil.

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**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2744**

**Moved: Cr Beresford**

**Seconded: Cr Tinetti**

**That Council suspends Standing Orders 9.1 to 9.3 to allow further discussion pertaining to the budget content.**

**CARRIED 9/0**

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*Cr J E G Williams declared an "Impartiality" interest in item 13.1 - Annual Budget Overview as she lives on Carlin Rd, Bakers Hill. There are drainage improvements planned for Carlin Rd (location/s unknown).*

**13. SPECIAL ITEMS**

**13.1 ANNUAL BUDGET OVERVIEW**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	8.2.8.1
Officer:	Colin Young
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority

**PURPOSE**

To provide information to Elected Members in relation to the budget process and influencing factors.

**BACKGROUND**

The development of the draft budget as presented is the culmination of many months preparatory work undertaken by each individual Department under the guidance of the Council Executive Manager Corporate Services, Mr Colin Young. The budget process to date has included the following key elements;

- Adoption of revised Corporate Plan 15 June 2016
- Endorsement of draft road program 29 June 2016
- Endorsement of draft footpath program 18 May 2016
- Endorsement of draft building maintenance program 18 May 2016
- Endorsement of Community Assistance Applications 18 May 2016

The budget document has very much been guided by a number of key planning documents including;

- Strategic Community Plan
- Corporate Business Plan
- Long term Financial Plan

The staff have also been through a rigorous assessment process to ensure that the Departmental and individual item draft budget allocations both reflect the intent of the



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If Ratio  $\leq 0.00$  experiencing an operating deficit

It is worth noting that while the draft budget indicates an small operating deficit, this does not allow for in excess of \$600,000 of operating costs which Council will carry forward into the 2016/17 financial year. When taking this into account, the Council will return a small operating surplus.

Funding Ratio

Identifies the level of funding consumed by operations and capital requirements. An improving ratio means that more funds are being released for capital reinvestment.

If Ratio  $> 0.20\%$  and  $< 0.30\%$  Base  
If Ratio  $> 0.30\%$  Advanced

Own Source Revenue Ratio

Measures the local government's ability to cover operating expenses from own source revenue. The higher the ratio, the more self-reliant the local government is. Allows greater flexibility as less external funds are required for operational purposes.

If Ratio  $> 0.9$  satisfactory  
If Ratio  $> 0.6$  and  $< 0.9$  will need to improve if it hopes to maintain and improve the current service levels of its asset base  
If Ratio  $< 0.6$  needs to examine the level of its own source revenue given current levels of operating expenses.

**STATUTORY IMPACTS**

N/A

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

The draft budget has been developed in the context of the range of planning documents endorsed by Council.

**FINANCIAL IMPLICATIONS**

Refer supporting documents.

**OFFICER'S COMMENT**

The Following Changes have been carried out to the draft budget since the Budget Workshops, they are presented in the table below, the current surplus over last year's rate revenue as presented is \$121,450.

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Account/Job	Description	Reason	Amount	C/FWD, Grants
<b>Budget Surplus</b>			<b>-\$39,281</b>	
3513	GEH Deproclamation Funds	Correction Required	\$55,870	
	Roads Allocation	Correction Required	\$16,118	
6428	Hoopers Park	Upgrade Lighting	\$10,000	-\$10,000
04042132	Grants, Contributions	Received Land Corp Grant	\$20,000	-\$20,000
10307022	Supertowns	Included in Budget in Error	-\$8,101	\$8,101
11352142	Scitech Discovery C/F	Added Carry Forward		-\$1,818
12382132	Engineering Consultants	Increase Carry Forward		-\$5,000
4691	ANZAC Day Celebrations	Removed	-\$10,000	
08171003	HAAC	Funding Increase	-\$28,114	
11343093	Wheatbelt Community Chest Grant Income	Youth Precinct Feasibility Study	-\$19,800	
11342032	Wheatbelt Community Chest Grant Expenditure	Youth Precinct Feasibility Study	\$19,800	
11363003	AVVVA Rent	Added as per Lease Agreement	-\$632	
05063073	Bush Fires Brigade Grant	Final Grant Figures Received		-\$35,000
05063073	State Emergency Services Grant	Final Grant Figures Received		-\$4,676
05062062	BFB Additional grant funding	Final Grant Figures Received	\$15,669	
05063063	BFB Additional grant funding	Final Grant Figures Received	-\$25,619	
05082002	SES Reduced Grant	Final Grant Figures Received	-\$3,184	
05083003	SES Reduced Grant	Final Grant Figures Received	\$9,870	
05072112	Cat Sterilisation Grant Expense	Final Figures Received	-\$6,682	\$6,682
11349705	Sale 77 East Street NORTHAM	Proceeds on Sale	-\$ 217,806	
11349024	Sale 77 East Street NORTHAM	Transfer to Rec Reserve	\$217,806	
12379094	Laneway Acquisitions	Added Carry Forward	\$28,500	-\$28,500

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4670	Removal Avon Descent Sponsors Breakfast	Not happening this year	-\$2,500		
04049104, 0409005	Chief Executive Officer Vehicle	Final Quotes received	-\$3,000		\$3,000
11362002	A.V.A.S. Subsidy	Removed, no longer required	-\$5,000		
1012	Avon Mall, Grassed area Lease	Initially omitted in Error	\$10,000		
11352142	Writers Festival	Added to Budget	\$5,000		
10259004	Completion Gate House - Inkpen Landfill, Veranda	Added to C/Fwds			-\$9,500
1500	Improvements to Recycling Area, Inkpen	Removed from Operating and Capitalized	-\$20,000		\$20,000
10259304	Fencing, Inkpen	Removed from Operating and Capitalized	-\$55,000		\$55,000
	Roads Program Net Change (1)	Various Changes as per Roads Program Net Adjustment	-\$8,857		
4686	Bakers Hill Car Event	Amended	\$2,500		
4638	Bakers Hill Community Fair	Amended	\$2,500		
07141012	Annual Payment for Medical Officer of Health	No Longer paid	-\$400		
1502	Grass Valley Fencing	Works Incomplete, C/fwd	-\$20,000		\$20,000
6417	BMX Lighting	Added Carry Forward	\$20,000		-\$20,000
3450	Carlin Road Drainage	Added Carry Forward	\$25,000		-\$25,000
1273	Fitzg Roundabout	Added Carry Forward	\$25,000		-\$25,000
1025	Old Railway Station	Added Carry Forward	\$50,000		-\$50,000
12373073	Subdivision Contributions & Supervision Fees	POS Contribution - Footpath Wattle Crescent	-\$59,396		
<b>Surplus Deficit</b>			<b>-\$121,450</b>		

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(1) As a result of finalising Road construction funding and reviewing initial projected costings, the following proposed road projects have been removed from the road Program, as endorsed by Council have been made as a recommendation.

- a. Gillet Road
- b. Charles Street
- c. Dr Dunlop Drive
- d. Ensign Dale Place
- e. Birdie Place
- f. Elizabeth Place

There have been a wide range of factors which have influenced the development of the 2016/17 annual draft budget. The major factors, as well as other information of interest, are highlighted below;

- **Salaries & Wages**  
 In relation to wages and salaries there is a 3% increase (over the 2016/17 levels) factored into the current figures. Some other mitigating factors to the overall rates increase is;
  - 1 Replaced the Records Officer with an Information Technology Officer
  - 2 Dissolved the position of Creditors Officer and Replaced with the Creation of a Purchasing Officer.
  - 3 Dissolved the position of Communications Officer and Replaced with the creation of a second Community Officer.

The above changes have realigned certain positions to better meet the needs of Council and the Community. In addition the IT Officer is expected to reduce the need of external IT assistance reducing contractor costs over the short to medium term.

	<b>2015/2016 Budget</b>	<b>2016/2017 Budget</b>	<b>% Change</b>
Total Salaries & Wages	6,662,288	6,896,976	3.52%

The table as presented above does not include the additional staff requests included in the considerations list totalling additional expenditure of \$192,000.

- **Previous Year Rate increases**  
 Council has in previous years taken a responsible approach to increasing rates. The table below illustrates the Councils position over the last 4 years. The proposed 3% rate increase is in line with the parameters established within the long term financial plan.

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Year	2012/13	2013/14	2014/15	2015/16	2016/17 proposed	2016/17 LTFP
% Rate Increase	5.7	5.0	5.0	3.5	3.0	3.5

- **Projected Surplus**  
 The current draft budget document in effect is a balanced budget, which would require **no** increase in rates. This document does take into account the rates growth of \$60,000 which occurred when new rateable properties were developed in the Maurivillo Estate Subdivision. It is expected that an 'untied' surplus will be achieved by the Council at June 30. It is proposed that the Council allocates the untied budget surplus to a range of reserves, which Council can access in the future for specific projects, once it has been determined. A separate report will be provided to Council to make a determination on any untied surplus as part of the budget adoption process.
  
- **Local Government Cost Index**  
 Based on forecasts of its component indexes, the LGCI is expected to increase by 2.0% in 2016/17 and 2.7% in 2017/18:
  
- **Debt Retirement 2014/15**  
 As Council is aware the Council retired in excess of \$1,000,000 in debt during the 2014/15 financial year. This represented a saving in interest and principal repayments of approximately \$258,965. Given the Council long term financial plan identifies the need to leverage additional debt in future year's staff have identified these savings as a transfer to the Recreation and Community Facilities Reserve. This has been done to protect Council from over committing to operation requirements at the risk of impacting it ability to leverage required debt moving forward.
  
- **Waste Services**  
 Staff have identified that Waste Services as listed in Sanitation - Household Refuse should be a cost neutral service. Future rehabilitation and development requirements at the rubbish site will potentially require significant funds, hence transferring funds to reserve is being recommended. With this in mind the draft budget incorporates a transfer to the Refuse Site Reserve of \$56,940. The follow capital and cell development works have also been included in the budget;
  - Cell Development Inkpen \$142,560
  - Drainage Works Old Quarry \$100,000
  - Fencing Works Inkpen \$55,000
  
- **Roads to Recovery**  
 As with the previous year Council has again received additional funding for the 2016/17 financial year, funds of \$1,226,412 have been allocated, this is expected to be the final year of the additional funding, grant funding of \$384,020 is expected for the 2017/18 financial year.

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**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2745**

**Moved: Cr Rumjantsev**

**Seconded: Cr Tinetti**

**That Council receives the budget overview as presented, endorsing the removal of the following projects from the draft road program as referred to budget by Council;**

- a. Gillet Road**
- b. Charles Street**
- c. Dr Dunlop Drive**
- d. Ensign Dale Place**
- e. Birdie Place**
- f. Elizabeth Place**

**CARRIED 8/1**

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*Cr C R Antonio declared an "Impartiality" interest in item 13.2 – Fees and Charges 2016/17 Adoption. The nature of his interest is he is the President of Avon Hockey. The extent of his interest is the fee setting changes.*

**13.2 FEES AND CHARGES 2016/17 ADOPTION**

Name of Applicant:	Internal Report
Name of Owner:	Shire of Northam
File Ref:	8.2.8.1
Officer:	Colin Young, Zoe MacDonald
Officer Interest:	N/A
Policy:	Local Government Act 1995 and Associated Regulations
Voting:	Absolute Majority

**PURPOSE**

For the Council to consider the schedule of fees and charges for the 2016/17 financial year.

**BACKGROUND**

Council has adopted the annual schedule of fees and charges separately from the budget document in the past to enable more time to consider each proposed charge for the forthcoming year.

**STATUTORY IMPACTS**

Section 6.16 to 6.19 of the WA Local Government Act (1995) governs the imposition of fees and charges.

Many of the fees and charges listed on the attachment are statutory charges and cannot be modified by the Council. They are included on the list to provide readers of the final budget document with a complete list of charges which the Council may levy.

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

OBJECTIVE G2    Improve Organisational Capability and Capacity

STRATEGY G2.3:    Operate/Manage Organisation in a Sustainable Manner.

**FINANCIAL IMPLICATIONS**

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Changes to proposed fees and charges will have an impact on the revenue collected for 2016/17. Anticipated revenue for each individual account will be fully disclosed upon budget adoption.

As required by section 6.17 of the act, the following was taken into account in determining the amount of a fee or charge for a service;

- (a) the cost to the local government of providing the service or goods;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

**OFFICER'S COMMENT**

It is recommended that fees are increased on average by the previous 12 months Perth CPI figure which is .07% with some exceptions. Fees were also assessed to attain whether or not they reflected the true Council expenditure associated with the revenue. As part of the fee setting process further analyse was carried out on Kuringal Village as presented below, Kuringal Village rental payments have been increased for single aged care units from, \$170 to \$181 and Double from \$209 to \$232. This is based on the recommendations from the Department of Housing during a recent contract review with staff as per the extract presented below;

*Fixed rate, in line with the Section 5(a) of the Joint Venture Agreement which indicates that the rent should "...not exceed 110%, nor be less than 90% of the rent for the time being charged on a rent to income level by Homeswest..." as outlined in the table below:*

<b>Aged Pensioner Unit</b>	<b>Public Housing</b>	<b>90%</b>	<b>110%</b>
<b>2-bedroomed</b>	\$258.00 p/f*	\$232.20 p/f	283.80 p/f
<b>1 bedroomed</b>	\$202.00 p/f*	\$181.00 p/f	222.20 p/f

*\*fortnightly rent amount*

Initially it is recommended to increase the rental charge to the minimum of the range (90%), increasing over the next 3 years at approximately 3.5% per year with the aim of by the 3<sup>rd</sup> year being equal to the rates charged by the Department of Housing (100%).

<b>Kuringal village 2015/16 Profit &amp; Loss</b>	
	Total
Revenue	\$ 34,652
Operating Expenditure	\$(84,282)
Capital Expenditure	\$(24,890)
Less Non-Cash Items	\$ 38,245
<b>Total Subsidy</b>	<b>\$(36,275)</b>

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Swimming Fees were also analysed in comparison with neighbouring Shires, they were found to be comparable, as such only season passes have increased, the Comparison table is presented below;

<b>Swimming Pool Comparison (charges 2015/16)</b>				
	<b>Northam</b>	<b>York</b>	<b>Mundaring</b>	<b>Cunderdin</b>
Adult	\$4.60	\$4.50	\$5.00	\$3.00
Child	\$3.60	\$3.50	\$4.00	\$2.00
Spectators	\$2.00	\$2.00	\$2.50	\$2.00
Pension	\$2.00	\$2.50	\$4.00	\$2.00
Under 5's	Free	Free	Free	Free
Family Day Pass			\$15.00	
Family Season Pass	\$255	\$300		\$100
Add Family Member	\$58.50	\$34		
Adult Season Pass	\$87	\$100		\$50
Child Season Pass	\$79	\$85		\$35
Pension Season Pass	\$56	\$50		\$35
Family Season Pass - half	\$135	\$150		
Add Family Member -half	\$34	\$30		
Adult Season Pass -half	\$45	\$60		
Child Season Pass -half	\$43	\$50		
Pension Season Pass - half	\$34	\$30		
Adult 10 Day Pass	\$40			
Child 10 Day Pass	\$30	\$30	\$35	

The fees for ovals has been simplified, removing the reference per player. An annual charge has been proposed to reduce the administration for Clubs and the Shire. The structure is based on current expenditure on ovals and recoveries in previous financial years along with recognition of the clubs ability to raise funds.

Sporting Club	Annual User Fee
Cricket	\$5,355
Hockey	\$5,355
Football Junior	\$2,500
Northam Football Senior (per club)	\$7,700
Little Athletics	\$2,000

A reduction has occurred in the dishonoured cheque fee, it has been reduced from \$50.00 to \$10.00 to reflect actual costs borne by council due to a dishonoured cheque.

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The setting of rubbish collection fees, recycling collection fees and tip levies will occur at budget adoption once more detailed rates modelling has been undertaken.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2746**

**Moved: Cr Rumjantsev**

**Seconded: Cr Tinetti**

**That Council adopts the attached schedule of fees and charges (Attachment 1) as part of the 2016/17 budget document.**

**CARRIED 9/0**  
**BY ABSOLUTE MAJORITY**

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**ATTACHMENT 1**

**SCHEDULE OF FEES AND CHARGES**  
**2016/17 ADOPTED CHARGES**

FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>GENERAL PURPOSE FUNDING</b>		OOS = Yes =		Outside the Scope of GST Taxable 1/11th GST	
<b>Rates</b>					
<b>Calculated Rate-in-Dollar (¢) Charge</b>					
GRV - Townsites and Other Areas within Old Shire Boundaries	Council	OOS	Adopted Budget	10.5571 cents in \$	03013003
GRV - Townsites Commercial, Industrial, Community	Council	OOS	Adopted Budget	11.6252 cents in \$	03013003
<b>Unimproved Value Area:</b>					
Agricultural Local	Council	OOS	Adopted Budget	0.5679 cents in \$	03013003
Agricultural Regional	Council	OOS	Adopted Budget	0.4706 cents in \$	03013003
Small Rural Landholdings	Council	OOS	Adopted Budget	0.6474 cents in \$	03013003
<b>Minimum Rate:</b>					
A minimum rate of per assessment is applied to areas throughout the Shire of Northam.	Council	OOS	Adopted Budget	\$865.00	03013003
<b>Penalty:</b>					
A penalty of 11% is applied where the instalment option has not been selected by the ratepayer and payment has not been received within 35 days of the date of the rate notice being issued or where an instalment remains unpaid. (FM Reg 19A)	Council	Input Taxed	11.00%	11.00%	03013033
<b>Rates by Instalment:</b>					
Administration Fee - per instalment ( FM Reg 67)	Statutory	OOS	\$10.00	\$10.00	03013053
Interest Charge ( FM Reg 68)	Statutory	Input Taxed	5.50%	5.50%	03013043

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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>ADMINISTRATION</b>					
(i) Copies of Agendas / Minutes - Annually	Council	OOS	\$142 pa + \$11.00 postage	\$141 pa + \$10.00 postage	04053033
(ii) Copies of Agendas / Minutes - Monthly (per set)	Council	OOS	\$17.00 + \$11.00 postage	\$16.50 + \$10.00 postage	04053033
(iii) Rates Enquiry Fees Combined Rates Enquiry/Zoning/Orders	Council	OOS	\$95.00	\$94.00	03013063
		OOS	\$150.00	\$148.50	03013063
(iv) Dishonoured Cheque Fee	Council	Yes	\$10.00 *	\$50.00 *	04053033
(v) Photocopying - Black & White	Council	Yes	25c per A4 page *	25c per A4 page *	04053033
		Yes	\$1.10 per A3 page *	\$1.10 per A3 page *	04053033
(v) Photocopying - Colour	Council	Yes	\$1.10 per A4 page *	\$1.10 per A4 page *	04053033
		Yes	\$3.30 per A3 page *	\$3.30 per A3 page *	04053033
(v) Photocopying - Use of own paper	Council	Yes	\$0.20 cents per page *	\$0.20 cents per page *	04053033
(vi) Electoral Rolls	Council	OOS	\$31.00	\$30.00	04053033
(vii) GIS Maps	Council	Yes	\$1.35 per A4 page *	\$1.35 per A4 page *	04053033
(viii) Property Listing - Hard Copy	Council	OOS	\$103.00	\$102.00	04053033
(ix) Property Listing - CD Rom/Disk (Text Only)	Council	OOS	\$110.00	\$109.00	04053033
<b>Access to Council Documents</b>					
The following documents are available for public inspection at the Council Office, free of charge. Members of the public may purchase copies of these documents and the charges are shown.					
- Council Agenda	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Council Minutes	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Policy Manual	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Annual Financial Statements	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Annual Report	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Council Local Laws	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Planning Applications (By Consent)	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Planning Application Register	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Building Application Register	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Register of Elected Members Allow & Benefits	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
- Register of Employees Sal/Wages & Benefits	Council	OOS	\$0.25 cents each page	\$0.25 cents each page	04053033
<b>Elections</b>					
(i) Local Government Elections - Nomination Fee (Elections Reg 26)	Statutory	OOS	As per regulations	As per regulations	TRUST - TYPE 4

**SHIRE OF NORTHAM**  
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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>ADMINISTRATION (Continued)</b>					
<b>Freedom of Information Charges</b> (set by Schedule 1 of the FOI Regulations 1993)					
(i) Application fee	Statutory	OOS	\$30.00	\$30.00	04053023
(ii) Hourly charge to deal with application	Statutory Council	OOS OOS	\$30.00	\$30.00 \$30/hour + 20c copy	04053023 04053023
(iii) Photocopying	Council	OOS	20c copy	Actual Cost	04053023
(iv) Delivery & Postage	Council	OOS	-	Actual Cost	04053023
(v) Duplication tape, film, computer information	Council	OOS	-	Actual Cost	04053023
(vi) Transcribing Information	Council	OOS	-	\$30 per hour	04053023
(vii) Advance deposits	Council	OOS	25%	25%	04053023
(viii) Access applications relating to personal information and amendment of personal information	- -	- OOS	- Free	- Free	- 04053023
(ix) Internal or External Reviews	-	OOS	Free	Free	04053023
(iv) A further advance deposit which may be required by an agency under Section 18 (4) of the Act, expressed as a percentage of estimated charges, will be payable in excess of the application fee	- - - Council	- - - OOS	- - - 75%	- - - 75%	- - - 04053023
For an applicant who is:	-	-	-	-	-
(i) impecunious, in the opinion of the agency to whom the application is made;	Council	OOS	Delete	the charge is reduced by 25%	04053023 -
-	-	-	-	-	-
(ii) the holder of a currently valid pensioner concession card and issued on behalf of the Commonwealth to that person, or any other card which may be prescribed as being a pensioner concession card under the Rates and Charges (Rebates and Deferments) Act 1992	- - - Council	- - - OOS	- - - Delete	- - - the charge is reduced by 25%	- - - 04053023 -
<b>Grant of Australian Citizenship</b> — Refer to Dept of Immigration & Multicultural Affairs					

**SHIRE OF NORTHAM**  
**MINUTES**  
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FEES AND CHARGES			GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>LAW, ORDER AND PUBLIC SAFETY</b>						
<b>Fire Control</b>						
(i)	Fire Prevention - Fines & Penalties	Statutory	OOS	Set by Regulation	Set by Regulation	05063003
(ii)	Recovery/Admin fee	Statutory	OOS	\$15.00 per infringement	\$15.00 per infringement	05063003
(iii)	Fines Enforcement Register					
	- Final Demand	Statutory	OOS	\$13.50 (Set by Regulation)	\$13.50 (Set by Regulation)	05063003
	- Enforcement Certificate	Statutory	OOS	\$11.50 (Set by Regulation)	\$11.50 (Set by Regulation)	05063003
	- Registration Fee	Statutory	OOS	\$43.00 (Set by Regulation)	\$43.00 (Set by Regulation)	05063003
	- Licence Suspension Order	Statutory	OOS	\$28.50 (Set by Regulation)	\$28.50 (Set by Regulation)	05063003
(iv)	Fire Breaks Installation	Council	Yes	Cost recovery *	Cost recovery *	05063053
<b>Water Charges</b>						
(i)	Supply of Standpipe Water	Council	GST Free	\$4.55 Per Kilolitre	\$4.50 Per Kilolitre	05063043
(ii)	Minimum charge for water taken from standpipes	Council	GST Free	\$11.00	\$10.00	05063043
<b>Gate Permit</b>						
		Council		\$28.50 pa	\$28.00 pa	05073063
<b>Rural Road Numbering</b>						
		Council	Yes	\$98.00 *	\$96.00 *	05083063
<b>Animal Control</b>						
<b>DOGS</b>						
(i)	Replacement Dog Tags	Council	Yes	\$3.00 each	\$3.00 each	05073003
(ii)	Registration Fees - Dogs					
	- Sterilised Dog	Statutory	OOS	\$20.00 for 1 year	\$20.00 for 1 year	05073003
		Statutory	OOS	\$42.50 for 3 years	\$42.50 for 3 years	05073003
		Statutory	OOS	\$100 for Lifetime	\$100 for Lifetime	05073003
	- Unsterilised Dog	Statutory	OOS	\$50.00 for 1 year	\$50.00 for 1 year	05073003
		Statutory	OOS	\$120.00 for 3 years	\$120.00 for 3 years	05073003
		Statutory	OOS	\$250 for Lifetime	\$250 for Lifetime	05073003
		Statutory	OOS	25% of registration fee	25% of registration fee	05073003
	- Working Dog					
	(Definition of WORKING DOG is dog used for droving or caring for stock)					
	Registration after 31 May in any year, for that registration year	Council	OOS	50% of fee otherwise payable	50% of fee otherwise payable	05073003
	Dogs kept in an approved kennel establishment	Statutory	OOS	\$210 per establishment	\$210 per establishment	05073033
(iii)	Dangerous dog declaration administration fee	Council	OOS	\$105	\$100	05073033
<b>FAILURE TO REGISTER A DOG MAY RESULT IN A \$200.00 PENALTY UNDER THE DOG ACT 1976</b>						
<b>NB: New legislation for Seniors does not apply to dog registration fees.</b>						
	Pension Card Holders (Regulation 4(2))	Council	OOS	50% of fee	50% of fee	05073003
	- Definition of PENSIONER for concessional purposes is a person issued with a Pensioner Health Benefit Card as follows:					
	- Aged Pension					
	- Invalid Pension					
	- Widowed Pension					
	- Supporting Parents Pension					
	- Carer's Pension					

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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number	
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive		
<b>LAW, ORDER AND PUBLIC SAFETY</b>						
<b>(Continued)</b>						
<b>Animal Control (Continued)</b>						
<b>CATS</b>						
(i)	Replacement Cat Tags	Council	Yes	\$3.00 each	\$3.00 each	05073103
	Registration Fees - Cats	Statutory	OOS	\$20.00 for 1 year	\$20.00 for 1 year	05073103
		Statutory	OOS	\$42.50 for 3 years	\$42.50 for 3 years	05073103
	- Pensioners	Statutory	OOS	\$21.25 for 3 years	\$21.25 for 3 years	05073103
		Statutory	OOS	\$100.00 for lifetime	\$100.00 for lifetime	05073103
	- Pensioners	Statutory	OOS	\$50.00 for lifetime	\$50.00 for lifetime	05073103
	Registration after 31 May in any year, for that registration year	Council	OOS	50% of fee otherwise payable	50% of fee otherwise payable	05073103
	Annual Application for approval or renewal of approval to breed cats	Council	OOS	\$100 per cat	\$100 per cat	05073103
(ii)	Licence Fees - Cats					
	- Permit to keep 3 to 4 cats	Council	Yes	\$70.00*	\$31.00	05073053
	(Note: Council Approval Required)					
	- Cattery Permit Licence to keep 5 or more cats p.a.	Council	OOS	\$62.50	\$61.50	05073053
	- Voluntary surrender of Cat fee	Council	Yes	\$25.00*	\$25.00*	05073053
(iii)	Fines & Penalties - Dogs & Cats	Statutory	OOS	Set by Regulation	Set by Regulation	05073013
(iv)	Recovery/Admin fee - Dogs & Cats	Council	OOS	\$21.00 per infringement	\$20.00 per infringement	05073013
(v)	Fines Enforcement					
	Issuing Final Demand	Statutory	OOS	\$14.65 (Set by Regulation)	\$14.65 (Set by Regulation)	05073013
	Preparing Enforcement Certificate	Statutory	OOS	\$12.45 (Set by Regulation)	\$12.45 (Set by Regulation)	05073013
	Registration of Infringement Notice	Statutory	OOS	\$46.60 (Set by Regulation)	\$46.60 (Set by Regulation)	05073013
	Initial Kennel Licence - Bulk Kennel Licence	Council	OOS			
(vi)	(>6 dogs)			\$210.00	\$205.00	05073033
	Renewal Kennel Licence (>6 dogs) per establishment	Council	OOS	\$70.00	\$68.00	05073033
(vii)		Council			\$205.00* (3hrs or part thereof)	05073023
(viii)	Call Out Fee - Pound Release etc		Yes	\$205.00* (3hrs or part thereof)	\$82.00* (thereafter)	05073023
(ix)	Processing of 3-6 Dog Application Fee	Council	Yes	\$82.00* (thereafter)	\$68.00*	05073013
	Transfer Kennel Licence - Bulk Kennel Licence (>6 dogs)	Council	Yes	\$70.00*	\$68.00*	05073033
(iix)						
<b>Impounding - Ranger Fees</b>						
(i)	Impounding of rams, wethers, ewes, lambs, goats (After 6.00 am but before 6.00 pm)					
	- 1 - 5 animals	Council	OOS	\$128.00	\$126.00	05073023
	- 6 - 10 animals	Council	OOS	\$161.00	\$158.00	05073023
	- over 10 animals	Council	OOS	\$208.00	\$205.00	05073023
(ii)	Impounding of rams, wethers, ewes, lambs, goats (After 6.00 pm but before 6.00 am)					
	- 1 - 5 animals	Council	OOS	\$128.00	\$126.00	05073023
	- 6 - 10 animals	Council	OOS	\$275.00	\$270.00	05073023
	- over 10 animals	Council	OOS	\$382.00	\$376.00	05073023
(iii)	Impounding of horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (After 6.00 am but before 6.00 pm)					
	- First Animal	Council	OOS	\$138.00	\$136.00	05073023
	Initial charge same irrespective of impoundings					
	- next 2 to 5 animals	Council	OOS	\$83.00	\$82.00	05073023
	- next 6 to 10 animals	Council	OOS	\$61.00	\$60.00	05073023
	- over 10 animals	Council	OOS	\$43.00	\$42.00	05073023

**SHIRE OF NORTHAM**  
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		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>LAW, ORDER AND PUBLIC SAFETY (Continued)</b>					
<b>Animal Control (Continued)</b>					
(iv) Impounding of horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (After 6.00 pm but before 6.00 am)					
- First Animal	Council	OOS	\$208.00	\$205.00	05073023
<i>Initial charge same irrespective of impoundings</i>					
- next 2 to 5 animals	Council	OOS	\$131.00	\$129.00	05073023
- next 6 to 10 animals	Council	OOS	\$73.00	\$72.00	05073023
- over 10 animals	Council	OOS	\$59.00	\$59.00	05073023
(v) TABLE OF POUNDAGE FEES FOR ANIMALS IMPOUNDED					
- Rams, wethers, ewes, lambs, goats (First 24 hours or part)	Council	OOS	\$6.40	\$6.30	05073023
- Rams, wethers, ewes, lambs, goats (Subsequent each 24 hours or part)	Council	OOS	\$5.30	\$5.20	05073023
- Horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (First 24 hours or part)	Council	OOS	\$16.00	\$15.80	05073023
- Horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (Subsequent each 24 hours or part)	Council	OOS	\$16.00	\$15.80	05073023
(vi) Cat Impound Fees					
- Impounding/Release fees	Council	OOS	\$113.00	\$112.00*	05073023
- Sustenance Fee per day - per cat	Council	OOS	\$10.00	\$10.00	05073023
(vii) Cat/Possum Trap Hire deposit bond	Council	OOS	\$100.00	\$56.00	TRUST
(viii) Cat/Possum Trap Hire Fee	Council	Yes	\$6.00* per week	\$6.00* per week	05073043
(ix) Cat sterilisation voucher (depending on availability)	Council	Yes	\$50.00	\$50.00	05073043
(xi) Dog Impound Fees					
- Impounding/Release fees	Council	Yes	\$113.00*	\$110.00*	05073023
- Sustenance Fee per day - per dog	Council	OOS	\$10.00	\$10.00	05073023
(xii) Voluntary surrender and or destruction/disposal of dog	Council	Yes	\$26.00*	\$26.00*	05073023
(xiii) Table of Sustenance Charges of Animals Impounded					
- Rams, wethers, ewes, lambs, goats and pigs horses, camels, oxen, bulls, cows, steers, and heifers per day, per animal.	Council	OOS	\$35.00 daily/per animal	\$34.00 daily/per animal	05073023
<b>Vehicle Impound Fees</b>					
(i) Ranger Fee	Council	OOS	\$138.00	\$136.00	05083083
(ii) Towing expenses as per service	Council	OOS	Cost Recovery	Cost Recovery	05083083
(iii) Per day impound fee	Council	OOS	\$16.00	\$15.80	05083083
<b>Shopping Trolleys</b>					
(i) Trolley to Release	Council	Yes	\$25.00*	\$25.00*	05083083
(ii) Day in Pound	Council	Yes	\$10.00*	\$10.00*	05083083
(iii) Admin Fee	Council	Yes	\$25.00*	\$25.00*	05083083

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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>HEALTH</b>					
<b>Health Inspection &amp; Licence Fees</b>					
<b>i) Food Business</b>					
<b>Notification (fees set by Food Act 2008)</b>					
- Exempt* (i) - Charitable	Council	OOS	No Fee	No Fee	
- Exempt* (ii) - Prepackaged	Council	OOS	\$60.00 pa	\$60.00 pa	07143003
- All Others	Council	OOS	\$60.00 pa	\$60.00 pa	07143003
<b>Registration</b>					
- Low Risk	Council	OOS	\$115.00	\$114.00 pa	07143003
- Medium Risk	Council	OOS	\$205.00	\$200.00 pa	07143003
- High Risk	Council	OOS	\$285.00	\$282.00 pa	07143003
<b>Application</b>					
- Establish New Food Business Premises (other than supermarket)	Council	OOS	\$230.00	\$225.00	07143003
- Establish New Supermarket Premises	Council	OOS	\$1,150.00	\$1,128.00	07143003
- Mobile Food Vendor	Council	OOS	\$175.00 pa	\$173.00 pa	07143003
- Alter Existing Food Business Premises (other than supermarket)	Council	OOS	\$175.00 pa	\$173.00 pa	07143003
- Alter Existing Supermarket Premises	Council	OOS	\$925.00 pa	\$910.00 pa	07143003
<b>*Exempt Food Business is a Food Business:-</b>					
i) in which 100% of profits go for community or charitable causes, staff or contractors are not paid and the food is cooked and presented for immediate consumption or is not potentially hazardous food.					
ii) that sell only pre-packaged non-potentially hazardous food (eg: newsagents selling pre-packaged confectionary or hairdressers serving tea/coffee in connection with another service).					
<b>Food Business Accreditation and Auditing</b>					
- Application for Food Safety Program Accreditation (Shire Northam Health Department Auditor)	Council	OOS	\$338.00 pa	\$333.00 pa	07143003
- Application for Food Safety Program Accreditation (applicants provides written advice from an approved third party auditor)	Council	OOS	\$115.00 pa	\$113.00 pa	07143003
- Application for Amendment to a Accredited Food Safety Program	Council	OOS	\$115.00 pa	\$113.00 pa	07143003
- Consideration of Susequent Additional Written Advice	Council	OOS	\$52.00 pa	\$51.00 pa	07143003
<b>ii) Animal Food Processing Premises/ Retail Pet Meat Shops</b>					
- Notification Fee (fees set by Food Act 2008)	Council	OOS	\$61.00 pa	\$60.00 pa	07143003
<b>iii) Outdoor Eating Facilities/Alfresco Dining on Public Places Licence</b>					
- Per table with 4 chairs - annual fee	Council	OOS	\$25.50 pa	\$25.00 pa	07143003
- Per additional chair - annual fee	Council	OOS	\$5.00 pa	\$5.00 pa	07143003
<b>iv) Stables</b>					
- Stable Licence	Council	OOS	\$52.00 pa	\$51.00 pa	07143003
<b>(v) Morgue / Mortuary</b>					
- Morgue Licence	Council	OOS	\$52.00 pa	\$51.00 pa	07143003
<b>(vi) Lodging House</b>					
- Lodging House Licence	Council	OOS	\$113.00 pa	\$111.00 pa	07143003

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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>HEALTH</b>					
<i>Health Inspection &amp; Licence Fees (Continued)</i>					
(vii) <b>Caravan Parks and Camping Grounds Application</b>					
- Application Fee	Statutory	OOS	\$220.00 per application #	\$220.00 per application #	07143003
<b>Licence</b>					
Annual fee or multiplication of site prices below (which ever is greater)	Statutory	OOS	\$200.00 per licence #	\$200.00 per licence #	
- Long Stay Sites	Statutory	OOS	\$6.00 per site #	\$6.00 per site #	07143003
- Short Stay Sites and Sites in Transit	Statutory	OOS	\$6.00 per site #	\$6.00 per site #	07143003
- Camp Sites	Statutory	OOS	\$3.00 per site #	\$3.00 per site #	07143003
- Overflow	Statutory	OOS	\$1.50 per site #	\$1.50 per site #	07143003
- Licence Renewal After Expiry	Statutory	OOS	\$20.00	\$20.00	07143003
- Temporary Licence - Pro-rata of application fee with minimum	Statutory	OOS	\$100.00 per application #	\$100.00 per application #	07143003
- Transfer of Licence	Statutory	OOS	\$100.00 per application #	\$100.00 per application #	07143003
<b>#Fees are set by the Caravan Parks and Camping Grounds Regulations 1997.</b>					
(viii) <b>Temporary Accommodation</b>					
- Application Temporary Accommodation (up to 12 Consecutive Months)	Statutory	Yes	\$178	\$175	
(ix) <b>Offensive Trades</b>					
- Tannery Licence	Statutory	OOS	\$298.00 pa #	\$298.00 pa #	07143003
- Piggery Licence	Statutory	OOS	\$298.00 pa #	\$298.00 pa #	07143003
- Slaughterhouse Licence	Statutory	OOS	\$298.00 pa #	\$298.00 pa #	07143003
- Knackery Licence	Statutory	OOS	\$298.00 pa #	\$298.00 pa #	07143003
- Laundry/ Drycleaning Establishment Licence	Statutory	OOS	\$147.00 pa #	\$147.00 pa #	07143003
- Bone Mill Licence	Statutory	OOS	\$171.00 pa #	\$171.00 pa #	07143003
- Blood Drying	Statutory	OOS	\$171.00 pa #	\$171.00 pa #	07143003
- Any other Offensive Trade Licence not specified in regulations	Statutory	OOS	\$298.00 pa #	\$298.00 pa #	07143003
<b>#Fees are set under the Health (Offensive Trades Fees) Regulations 1997</b>					
- Application for Permit (Up to 12 consecutive months)	Council	OOS	\$156.00 per application	\$154.00 per application	07143003
(x) <b>Stallholders Application</b>					
- Application Not-for-Profit / Charitable Organisations*	Council	OOS	No Fee	No Fee	
- Application Food Stallholders **	Council	OOS	\$36.00 per application	\$35.00 per application	7143003
- Application for Stallholders (other than above)	Council	OOS	\$36.00 per application	\$35.00 per application	7143003
- Public Liability Cover	Council	OOS	\$11.50 per stall/per day	\$11.00 per stall/per day	
<b>Permit- (includes Food Stallholders)</b>					
- Daily (1 day-includes Food Stallholders)	Council	OOS	\$25.50 per stall per day	\$25.00 per stall per day	07143003
- Weekly (7 consecutive days-includes Food Stallholders)	Council	OOS	\$142.00 per stall per week	\$140.00 per stall per week	07143003
- Monthly (30 consecutive days-includes Food Stallholders)	Council	OOS	\$255.00 per stall per month	\$250.00 per stall per month	07143003
- Annual (365 consecutive days-includes Food Stallholders)	Council	OOS	\$1220.00 per stall per pa	\$1200.00 per stall per pa	07143003
- Charitable & Not-for-Profit Organisations (includes Food Stalls)	Council	OOS	No Fee (Permit still required)	No Fee (Permit still required)	07143003
Special Events - Avon River Festival Food Stallholder	Council	OOS	\$100.00 per stall per day	\$100.00 per stall per day	07143003
Blanket Stallholders for Single Event (group permit application with one single fee for multiple stalls excluding food stalls at a single event)	Council	OOS	\$155.00 per application per event	\$150.00 per application per event	07143003
Blanket Stallholders for Community Markets*** (group permit application including exempted (Food Act) food stalls with one single fee for multiple nominated market days)	Council	OOS	\$155.00 per application	\$150.00 per application	07143003
* not-for-profit organisations are those in which 100% of profits are for community or charitable causes and staff or contractors are not paid.					
** food stallholders other than 'Exempted Food Businesses' are required to have a current "Food Business Registration Certificate".					
*** Northam Lions Club Inc, Northam Heritage Forum Inc, Northam Farmers Market					

**SHIRE OF NORTHAM**  
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FEES AND CHARGES			GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>HEALTH</b>						
<i>Health Inspection &amp; Licence Fees (Continued)</i>						
(xi)	<b>Street Trader (Trader)</b>					
	<b>Application</b>					
	- Application Not- for-Profit / Charitable Organisations*	Council	OOS	No Fee	No Fee	
	- Application <u>Food</u> Traders **	Council	OOS	\$36.00 per application	\$35.00 per application	07143003
	- Application all other than the above Traders	Council	OOS	\$36.00 per application	\$35.00 per application	07143003
	<b>Permit (includes Food Stallholders)</b>					
	- Daily (1 day)	Council	OOS	\$25.50 per day	\$25.00 per day	07143003
	- Weekly (7 consecutive days)	Council	OOS	\$72.00 per week	\$70.00 per week	07143003
	- Monthly (30 consecutive days)	Council	OOS	\$130.00 per month	\$128.00 per month	07143003
	- Annual (365 consecutive days)	Council	OOS	\$1,220.00 per pa	\$1,200.00 per pa	07143003
	<i>*not-for-profit organisations are those in which 100% of profits are for community or charitable causes and staff or contractors are not paid.</i>					
	<i>** food street traders other than 'Exempted Food Businesses" are required to have a current "Food Business Registration Certificate".</i>					
(xii)	<b>Street Entertainers (Busker)</b>					
	<b>Application</b>					
	- Application Fee (applies to all Street Entertainers applications)	Council	OOS	No Charge	\$35.00 per application	07143003
	<b>Permit</b>					
	- Daily (1 day)	Council	OOS	\$25.50 per day	\$25.00 per day	07143003
	- Weekly (7 consecutive days)	Council	OOS	\$72.00 per week	\$70.00 per week	07143003
	- Monthly (30 consecutive days)	Council	OOS	\$130.00 per month	\$128.00 per month	07143003
	- Annual (365 consecutive days)	Council	OOS	\$1,220.00 per pa	\$1,200.00 per pa	07143003
(xiii)	<b>Sign Licence Permit</b>					
	- Portable Signs on Thoroughfares	Council	OOS	\$32.00 per annum	\$32.00 per annum	07143003
(xiv)	<b>Effluent Disposal</b>					
	- Application and Permit to Use	Statutory	OOS	\$236.00 per application #	\$236.00 per application #	10273013
	<i>#Fees are set under the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974.</i>					
(xv)	<b>Public Building/Events</b>					
	- Assessment - Public Building/ Event - Low/Medium Risk	Statutory	OOS	\$154.00 per application #	\$154.00 per application #	07143003
	- Assessment - Public Building/ Event - High Risk	Statutory	OOS	\$871.00 (Max) per application #	\$871.00 (Max) per application #	07143003
	- Assessment - Alteration to Existing Public Building	Statutory	OOS	\$102.00 per application #	\$102.00 per application #	07143003
	<i>#Fees are based on the Health (Public Building) Regulations 1993.</i>					
(xvi)	<b>Environmental Health Service Provision</b>					
	- Compliance / Administration	Statutory	Yes	\$123.00* per hour #	\$123.00* per hour #	07143013
	- Other Local Governments	Statutory	Yes	\$123.00* per hour #	\$123.00* per hour #	07143013
(xvii)	<b>Liquor Licencing</b>					
	- Section 39 Request	Council	OOS	\$52.00 per application	\$51.00 per application	07143003

**SHIRE OF NORTHAM**  
**MINUTES**  
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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>WELFARE</b>					
<i>Killara</i>					
<b>(a) Fees set in accordance with CHSP guidelines</b>					
<b>Client attendance fees</b>					
Level one: a pension income only or an annual income of up to \$50,000 (single) or up to \$80,000 (couple)	Council	OOS	Day Care \$8.00 per service Respite \$8.00 per service Social Support \$8.00 per service Fee cap \$64.00 pw	Day Care \$8.00 per day Respite \$8.00 per hour Social Support \$8.00 per hour Fee cap \$64.00 pw	08171033 - HACC 08173033 - NRCP
Level two: Non pensioner - an annual income more than \$50,001 (single) or more than \$80,001 (couple)	Council	OOS	Day Care \$15.00 per service Respite \$15.00 per service Social Support \$15.00 per service # Fee cap \$154.00 pw	Day Care \$15.00 per day Respite \$15.00 per hour Social Support \$15.00 per hour # Fee cap \$154.00 pw	08171033 - HACC 08173033 - NRCP
Client referred from workers compensation, insurance claims etc.	Council	Yes	Fee is full cost recovery*	Fee is full cost recovery*	08171033 - HACC 08173033 - NRCP
<del>NOTE: Clients attending half days (less than 2.5 hours) half of the agreed fee</del>	<del>Council</del>	<del>-</del>	<del>\$Unit cost as calculated per day fee cap 5 times the unit cost per week</del>	<del>\$Unit cost as calculated per day fee cap 5 times the unit cost per week</del>	<del>08171033 - HACC 08173033 - NRCP</del>
<del># Fee cap applies - subject to HACC fee policy</del>					
<b>(b) Fees &amp; Charges for Killara Centre Services</b>					
<b>(i) Meal costs</b>					
Full day (Morning Tea & Lunch)	Council	OOS	\$9.50	\$9.00	08171043 - HACC 08173043 - NRCP
Morning Tea only with half day attendance	Council	OOS	\$5.00	\$3.50	08171043 - HACC 08173043 - NRCP
Afternoon Tea & Dinner	Council	OOS	\$10.50	\$9.00	08171043 - HACC 08173043 - NRCP
Breakfast	Council	OOS	\$6.00	\$5.50	08171043 - HACC 08173043 - NRCP
<b>(ii) Transportation Fee</b>					
CHSP - Centre based day care or group bus/vehicle transport Up to 10 kms	Council	OOS	\$2.50 per one way trip	\$2.50 per one way trip	08171073 - HACC 08173053 - NRCP
	Council	OOS	\$5.00 per one way trip	\$5.00 per one way trip	08171073 - HACC 08173053 - NRCP
11 kms to 30 kms	Council	OOS	\$8.00 per one way trip	\$8.00 per one way trip	08171073 - HACC 08173053 - NRCP
31 kms to 60 kms	Council	OOS	\$10.00 per one way trip	\$10.00 per one way trip	08171073 - HACC 08173053 - NRCP
61 kms to 99 kms	Council	OOS	\$15.00 per one way trip	\$15.00 per one way trip	08171073 - HACC 08173053 - NRCP
Overnight respite or other non CHSP service - full cost recovery	Council	OOS	Full cost Recovery	N/A	

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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>WELFARE</b>					
<i>Killara (Continued)</i>					
<b>(c) Fees for Clients from other Brokers</b>					
(i) <b>Domestic Assistance</b>	-	-	-	-	-
- Day: 6am - 6pm	Council	-	-	\$43.00 per hour	08173093
- Evening: 6pm - 6am	Council	-	-	\$45.00 per hour	08173093
- Weekend:	Council	-	-	\$49.00 per hour	08173093
- Public Holidays: (Min. 4 hours)	Council	-	-	\$50.00 per hour	08173093
(i) <b>Personal Care and Respite</b>					
Day: 6am - 6pm	Council		\$47.00 per hour	\$43.00 per hour	08173093
Evening: 6pm - 6am	Council		\$47.00 per hour	\$45.00 per hour	08173093
Weekend:	Council		\$52.00 per hour	\$49.00 per hour	08173093
Public Holidays: (Min. 4 hours)	Council		\$52.00 per hour	\$50.00 per hour	08173093
* A minimum of time of 2 hours is provided, however shorter periods can be negotiated under special circumstances					
* A minimum time of 4 hours is required for public holidays					
* 24-hours notice is required in regard to the cancellation of services and a fee may apply if the required notice is not given.					
(ii) <b>Social Support</b>					
Day: 6am - 6pm	Council		\$47.00 per hour	\$43.00 per hour	08173093
Evening: 6pm - 6am	Council		\$47.00 per hour	\$45.00 per hour	08173093
Weekend:	Council		\$52.00 per hour	\$49.00 per hour	08173093
Public Holidays: (Min. 4 hours)	Council		\$52.00 per hour	\$50.00 per hour	08173093
<b>All of the above fees relate to one-to-one/individual support</b>					
<i>Included in the above service is light duties including meal preparation, community inclusion i.e. movies, sporting events etc. shopping, games. Transport, entertainment, entry fees or similar costs i.e. morning/afternoon tea, lunch out or dinner are not included in the above fees.</i>					
(iv) <b>Transport</b>	-	-	-	-	-
Centre based day care or group bus/vehicle transport	Council	OOS	-	\$2.50 per one way trip	08171073 - HACC 08173053 - NRCP
Up to 10 kms	Council	OOS	-	\$5.00 per one way trip	08171073 - HACC 08173053 - NRCP
11 kms to 30 kms	Council	OOS	-	\$8.00 per one way trip	08171073 - HACC 08173053 - NRCP
31 kms to 60 kms	Council	OOS	-	\$10.00 per one way trip	08171073 - HACC 08173053 - NRCP
61 kms to 99 kms	Council	OOS	-	\$15.00 per one way trip	08171073 - HACC 08173053 - NRCP
<b>HOUSING</b>					
Kuringal Village Aged Accommodation Units- Wundowie:					
- Single (per fortnight) - Single bedroom Unit	Council	Input Taxed	\$181.00	\$170.00	09243003
- Couple (per fortnight) -Double bedroom Unit	Council	Input Taxed	\$232.00	\$209.00	09243003
Electricity (paid direct to Western Power).					
Water (Shire of Northam invoiced and costs billed to occupants)					

**SHIRE OF NORTHAM**  
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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number	
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive		
<b>COMMUNITY AMENITIES</b>						
<b>Refuse Removal (Sanitation Collection Charges)</b>						
<b>a) Residential Refuse Removal</b>						
(i)	240L Residential Mobile Garbage Bin - Per Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$160.00 per annum (weekly)	10253003
(ii)	240L Residential Mobile Recycling Bin - Per Service (Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$85.00 per annum (fortnightly)	10253113
(iii)	240L Residential Mobile Recycling Bin - Pensioners (Recycling Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$65.00 per annum (fortnightly)	10253113
<b>b) Commercial Refuse Removal</b>						
(i)	240L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget Adopted Budget Adopted Budget	\$160.00 per annum (weekly)	10253043
(ii)	240L Commercial Mobile Recycling Bin (Recycling Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$85.00 per annum (fortnightly)	10253113
(iii)	1500L Commercial Mobile Garbage Bin - First Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$987.00* per annum (weekly)	
(iv)	1500L Commercial Mobile Garbage Bin - First Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$494.00* per annum (fortnightly)	
(v)	1500L Commercial Mobile Garbage Bin - Additional Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$987.00* per annum (weekly)	
(vi)	1500L Commercial Mobile Recycling Bin - Additional Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$1076.00* per annum (fortnightly)	10253043
(vii)	3000L Commercial Mobile Garbage Bin - First Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$1976.00* per annum (weekly)	10253043
(viii)	3000L Commercial Mobile Garbage Bin - First Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$987.00* per annum (fortnightly)	10253043
(ix)	3000L Commercial Mobile Garbage Bin - Additional Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$1976.00* per annum (weekly)	10253043
(x)	3000L Commercial Mobile Recycling Bin - Additional Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$2150.00* per annum (fortnightly)	10253043
(xi)	4500L Commercial Mobile Garbage Bin - First Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$2964.00* per annum (weekly)	10253043
(xii)	4500L Commercial Mobile Garbage Bin - First Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$1425.00* per annum (fortnightly)	10253043
(xiii)	4500L Commercial Mobile Garbage Bin - Additional Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$2964.00* per annum (weekly)	10253043
(xiv)	4500L Commercial Mobile Recycling Bin - Additional Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Adopted Budget	\$3228.00* per annum (fortnightly)	10253043
(xv)	Additional Once-off Rubbish Collection Services (services on-charged to resident/business)	Council	Yes	At Cost	At Cost	10253043

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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number	
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive		
<b>COMMUNITY AMENITIES (Continued)</b>						
<b>Landfill Site Waste Disposal Charges</b>						
<b>a) Inkpen Road Landfill Site - Waste Disposal Charges</b>						
(i)	Domestic Waste from the Shire of Northam Residents Cars, Utilities, Vans and Trailers (not exceeding 2.4m x 1.2m x 1.0 m) Tip pass must be <b>produced</b> by any person entitled to the pass	Council	Yes	No Charge <i>(Maximum 10 disposals per year plus unlimited clean green waste disposals)</i> <b>No Pass-Pay As Indicated Below</b>	No Charge <i>(Maximum 10 disposals per year plus unlimited clean green waste disposals)</i> <b>No Pass-Pay As Indicated Below</b>	10253023
(ii)	Domestic Waste from Outside of the Shire of Northam or Volumes of Domestic Waste Exceeding 2.4m x 1.2m 1.0m	Council	Yes	\$56.00 per m <sup>3</sup> \$29.00 Min Charge	\$55.00 per m <sup>3</sup> \$28.00 Min Charge	10253023
(iii)	Commercial/Industrial Waste	Council	Yes	\$56.00 per m <sup>3</sup> \$29.00 Min Charge	\$55.00 per m <sup>3</sup> \$28.00 Min Charge	10253023
(iv)	Environmental Protection Landfill Levy (Mandatory fee applies to all waste received from the metropolitan areas unless exempted under the Environmental Protection Amendment Regulations 2006) <i>New Fee effective 01 January 2015</i>	Council	Yes	Levy = (Weight X 92%) X \$55 per tonne (\$66.00 inc GST) #	Levy = (Weight X 92%) X \$55 per tonne (\$60.50 inc GST) #	10253103
	<i>#Fees are set under the Environmental Protection Regulations 1987.</i>	Council	Yes	Levy = (Weight X 92%) X \$28 per tonne (\$30.80 inc GST) #	Levy = (Weight X 92%) X \$28 per tonne (\$30.80 inc GST) #	10253103
(v)	Unadulterated Building Rubble (includes brick, concrete, rock, soil, greenwaste) <i>(At the discretion of the gate house attendant)</i>	Council	Yes	\$27.00 per m <sup>3</sup> \$17.00 Min Charge	\$26.00 per m <sup>3</sup> \$16.00 Min Charge	10253023
(vi)	Unadulterated Building Rubble (includes brick, concrete, rock, soil, greenwaste) <i>(Subject to weighbridge certificate being provided)</i>	Council	Yes	\$30.00 per tonne	\$29.00 per tonne	10253023
(vii)	Asbestos (includes digging hole and burial, rounded up to full m <sup>3</sup> )	Council	Yes	\$56.00 per m <sup>3</sup>	\$55.00 per m <sup>3</sup>	10253023
(viii)	Disposal of Animals - Small (cat or dog) - Medium (pig, sheep, alpaca, calf, foal, ostrich, emu) - Large (cow or horse)	Council Council Council	Yes Yes Yes	\$8.00 each \$15.00 each \$25.00 each	\$8.00 each \$15.00 each \$25.00 each	10253023 10253023 10253023
(ix)	Disposal of Car Bodies	Council	Yes	No Charge	No Charge	10253023
(x)	Tyres - Passenger Tyres - Light truck Tyres - Truck Tyres - Super Single Tyres - Tractor Tyre < 1 metre - Tractor Tyre > 1 metre - Earthmoving/Other Large Tyres	Council Council Council Council Council Council Council	Yes Yes Yes Yes Yes Yes Yes	\$5.00 Per Tyre \$6.00 Per Tyre \$15.00 Per Tyre \$17.00 Per Tyre \$20.00 Per Tyre \$40.00 Per Tyre Cost of Recycling plus 10% handling & administration fee	\$5.00 Per Tyre \$6.00 Per Tyre \$15.00 Per Tyre \$17.00 Per Tyre \$20.00 Per Tyre \$40.00 Per Tyre Cost of Recycling plus 10% handling & administration fee	10253023 10253023 10253023 10253023 10253023 10253023 10253023
(xi)	Waste Oil - Motor Oil >30 Litres	Council	Yes	\$0.25 Per Litre	\$0.25 Per Litre	10253023
(xii)	Special Burials (including fiber glass insulation, abbatior, clinical and any other waste)	Council	Yes	\$56.00 per m <sup>3</sup> \$29.00 Min Charge	\$55.00 per m <sup>3</sup> \$30.00 Min Charge	10253023
(xiii)	Commercial/Industrial Waste <i>(Subject to weighbridge certificate being provided)</i>	Council	Yes	\$56.00 Per Tonne \$29.00 Min Charge	\$55.00 Per Tonne \$28.00 Min Charge	10253023
(xiv)	Commercial Recycling Drop-Off	Council	Yes	\$60.00 per m <sup>3</sup> \$16.00 min charge	\$60.00 per m <sup>3</sup> \$16.00 min charge	10253023

**SHIRE OF NORTHAM**  
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FEES AND CHARGES		GST		Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment		* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>COMMUNITY AMENITIES (Continued)</b>						
<b>Landfill Site Waste Disposal Charges (Continued)</b>						
<b>b) Old Quarry Road Landfill Site - Waste Disposal Charges</b>						
(i)	Domestic Waste from the Shire of Northam Residents Cars, Utilities, Vans and Trailers (not exceeding 2.4m x 1.2m x 1.0 m) Tip pass must be <b>produced</b> by any person entitled to the pass	Council	Yes	No Charge <i>(Maximum 10 disposals per year plus unlimited clean green waste disposals) No Pass-Pay As Indicated Below</i>	No Charge <i>(Maximum 10 disposals per year plus unlimited clean green waste disposals) No Pass-Pay As Indicated Below</i>	10253033
(ii)	Domestic Waste from Outside of the Shire of Northam or Volumes of Domestic Waste Exceeding 2.4m x 1.2m 1.0m	Council	Yes	\$56.00 Per Tonne \$29.00 Min Charge	\$55.00 Per Tonne \$28.00 Min Charge	10253013
(iii)	Commercial/Industrial Waste	Council	Yes	\$56.00 Per Tonne \$29.00 Min Charge	\$55.00 Per Tonne \$28.00 Min Charge	10253033
(iv)	Environmental Protection Landfill Levy (Mandatory fee applies to all waste received from the metropolitan areas unless exempted under the Environmental Protection Amendment Regulations 2006)	Council	Yes	Levy = (Weight X 92%) X \$55.00 per tonne (\$66 inc GST)# *	Levy = (Weight X 92%) X \$55.00 per tonne (\$60.50 inc GST)# *	10253103
(v)	Unadulterated Building Rubble (brick, concrete, rock, soil, greenwaste) <i>(At the discretion of the gate house attendant)</i>	Council	Yes	\$30.00 Per Tonne \$17.00 Min Charge	\$29.00 Per Tonne \$16.00 Min Charge	10253033
(vii)	Asbestos (includes digging hole and burial, rounded up to full m <sup>3</sup> )	Council	Yes	\$88.00 Per Tonne	\$87.00 Per Tonne	10253033
(viii)	Disposal of Animals	Council				
	- Small (cat or dog)	Council	Yes	\$8.00 each	\$8.00 each	10253033
	- Medium (pig, sheep, alpaca, calf, foal, ostrich, emu)	Council	Yes	\$15.00 each	\$15.00 each	10253033
	- Large (cow or horse)	Council	Yes	\$25.00 each	\$25.00 each	10253033
(ix)	Disposal of Car Bodies	Council	Yes	No Charge	No Charge	10253033
(x)	Tyres					
	- Passenger Tyres	Council	Yes	\$5.00 Per Tyre	\$5.00 Per Tyre	10253033
	- Light truck Tyres	Council	Yes	\$6.00 Per Tyre	\$6.00 Per Tyre	10253033
	- Truck Tyres	Council	Yes	\$15.00 Per Tyre	\$15.00 Per Tyre	10253033
	- Super Single Tyres	Council	Yes	\$17.00 Per Tyre	\$17.00 Per Tyre	10253033
	- Tractor Tyre < 1 metre	Council	Yes	\$20.00 Per Tyre	\$20.00 Per Tyre	10253033
	- Tractor Tyre > 1 metre	Council	Yes	\$40.00 Per Tyre	\$40.00 Per Tyre	10253033
	- Earthmoving/Other Large Tyres	Council	Yes	Cost of Recycling plus 10% handling & administration fee	Cost of Recycling plus 10% handling & administration fee	10253033
(xi)	Waste Oil					
	- Motor Oil >30 Litres	Council	Yes	\$0.25 Per Litre	\$0.25 Per Litre	10253033
(xii)	Special Burials (including fiber glass insulation, clinical and any other waste)	Council	Yes	\$88.00 Per Tonne \$50.00 Min Charge	\$87.00 Per Tonne \$50.00 Min Charge	10253033
(xiii)	Septage Pond Liquid Waste Disposal	Council	Yes	\$0.062 Per Litre	\$0.062 Per Litre	10263013
(xiv)	Commercial Recycling Drop-Off	Council	Yes	\$160.00 per tonne \$16 min charge	\$160.00 per tonne \$16 min charge	10263013

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FEES AND CHARGES			GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>COMMUNITY AMENITIES (Continued)</b>						
<i>Town Planning</i>						
(i)	Development/Subdivision Contributions		OOS			
	<b>Residential Zoned Lot (applicable to Residential Design Codes)</b>	Council	OOS	\$1,500.00 per lot	\$1,500.00 per lot	10303003
	1-5 lots					
	More than 5 lots	Council	OOS	As per endorsed Development Contribution Plan	As per endorsed Development Contribution Plan	10303003
	<b>All Other Zone Property</b>	Council	OOS	\$1,000.00 per lot	\$1,000.00 per lot	10303003
	1-5 lots	Council	OOS			
	More than 5 lots	Council	OOS	As per endorsed Development Contribution Plan	As per endorsed Development Contribution Plan	10303003
(ii)	<b>Development Applications</b>					
	Determination of development application (other than for an extractive industry) where the estimated cost of the development is -					
	- Not more than \$50,000		OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009 and if development commenced or carried out twice the amount of the fee payable	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009 and if development commenced or carried out, the prescribed fee plus twice the amount of the fee payable	10303003
		Statutory				
	- more than \$50,000 but not more than \$500,000	Statutory	OOS	" "	" "	10303003
	- more than \$500,000 but not more than \$2.5 million	Statutory	OOS	" "	" "	10303003
	- more than \$2.5 million but not more than \$5 million	Statutory	OOS	" "	" "	10303003
	- more than \$5 million but not more than \$21.5 million	Statutory	OOS	" "	" "	10303003
	- more than \$21.5 million	Statutory	OOS	" "	" "	10303003
	Determination of development application for an extractive industry	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
	Determining a development application for an extractive industry where the development has commenced or been carried out.	Statutory	OOS	The fee in item 3 plus, by way of penalty, twice that fee.	The fee in item 3 plus, by way of penalty, twice that fee.	10303003
	Request for minor amendment of an approved development under \$500,000 value	Statutory	OOS	\$50.00	\$50.00	10303003
	Request for major amendment to an approved development over \$500,000	Statutory	OOS	50% of regular fee with a minimum of \$103.00	50% of regular fee with a minimum of \$103.00	10303003
	Preliminary comments on proposals prior to formal lodgement.	Statutory	OOS	\$50.00	\$50.00	10303003
(iii)	<b>Variation of Residential Design codes and Shire Local Planning Policy</b>					
	Where the estimated cost of the development is					
	- Not more than \$50,000	Council	OOS	\$144.00	\$144.00	10303003
	- More than \$50,000	Council	OOS	\$287.00	\$287.00	10303003

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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>COMMUNITY AMENITIES (Continued)</b>					
<b>Town Planning (Continued)</b>					
(iv) Provision of Subdivision clearance - Up to 5 lots	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
- 6 to 195 lots		OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	" "	10303003
- More than 195 lots		OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	" "	10303003
(v) Application for approval of Home occupation / business / cottage industry - Initial Fee	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
- Renewal Fee	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	" "	10303003
(vi) Application for change of use of for alteration or extension or change of a non-conforming use to which item 1 does not apply	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	" "	10303003
(vii) Issue of Zoning Certificate (Orders/Zone Enquiry)	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	" "	10303003
(viii) Reply to a property settlement questionnaire  - (Combined Orders/Zoning/Rates Enquiry)	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	" "	10303003
(ix) Issue of written planning advice	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	" "	10303003
(x) Section 40 (Liquor Licensing) request		OOS	\$51.00	\$51.00	10303033
(xi) Advertising Costs (All applications)					
- Letters of Consultation	Council	Yes	\$134.00 *	\$132.00 *	10303013
- Onsite Sign	Council	Yes	\$134.00 *	\$132.00 *	10303013
- Newspaper Advertisement	Council	Yes	Advertising Cost *	Advertising Cost *	10303013
<b>Sign Application</b>					
Signage less than or equal 4m <sup>2</sup>	Council	OOS	\$52.00	\$51.00	10303033
Signage greater than 4m <sup>2</sup>	Council	OOS	\$104.00	\$103.00	10303033
<b>Note: All Town Planning Fees are exclusive of GST unless otherwise indicated</b>					

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

FEES AND CHARGES			GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>COMMUNITY AMENITIES (Continued)</b>						
<b>Town Planning (Continued)</b>						
(xii)	Relocated House - Bank Bond or Guarantee	Council	OOS	\$31,000.00	\$31,000.00	TRUST TYPE 32
<b>Publications</b>						
	Scheme Text	Council	OOS	\$52.00	\$52.00	10303033
	Local Planning Strategy	Council	OOS	\$52.00	\$52.00	10303033
	Scheme maps A3	Council	OOS	\$52.00	\$52.00	10303033
	Northam Development Plan	Council	OOS	\$52.00	\$52.00	10303033
	Northam Regional Centre Growth Plan	Council	OOS	\$100.00	\$100.00	10303033
<b>Town Planning Scheme Amendments</b>						
	Executive Manager, Senior Planning Officer, Planning Officer, Environmental Officer, Administration Officer	Statutory	OOS	\$As per the maximum fee prescribed under the Planning and Development Regulations 2009	\$As per the maximum fee prescribed under the Planning and Development Regulations 2009	10303003
	Senior Planning Officer	-	OOS	" "	" "	10303003
	Planning Officer	Statutory	OOS	" "	" "	10303003
	Environmental Health Officer (or other relevant officer)	Statutory	OOS	" "	" "	10303003
	Administration Officer	Statutory	OOS	" "	" "	10303003
(xiii)	<b>Professional Advice</b>					
	Executive Manager	Council	Yes	\$200.00 per hour *	\$197.00 per hour *	10303003
	Senior Planning Officer	Council	Yes	\$152.00 per hour *	\$150.00 per hour *	10303003
	Planning Officer	Council	Yes	\$109.00 per hour *	\$107.00 per hour *	10303003
	Administration Officer	Council	Yes	\$76.00 per hour *	\$75.00 per hour *	10303003
<b>Extractive Industry Licences</b>						
(xiv)	Extractive Industry Annual Licence Fee	Council	OOS	\$343.00	\$338.00	13493063
	Extractive Industry Licence BGC Quarry	Council	OOS	\$1,720.00	\$1,691.00	13493063
<b>Refer to Shire of Northam Extractive Industries Local Law for further details</b>						

**SHIRE OF NORTHAM**  
**MINUTES**  
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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>COMMUNITY AMENITIES (Continued)</b>					
<b>Cemetery</b>					
<b>(i) Fees &amp; Charges - Northam Public Cemetery</b>					
Grant of Right of Burial					
- Grant of Right of Burial	Council	Yes	\$135.00*	\$133.00*	10313033
- Grant of Right of Burial (Reservation/Reissue)	Council	Yes	\$135.00*	\$133.00*	10313033
- Transfer Grant of Right of Burial	Council	Yes	\$91.00*	\$90.00*	10313033
- Grant of Right of Placement	Council	Yes	\$91.00*	\$90.00*	10313033
- Transfer Grant of Right of Placement	Council	Yes	\$63.00*	\$62.00*	10313033
- Copy of Grant of Right of Burial / Placement	Council	Yes	\$18.50*	\$18.00*	10313033
Burial Fees: (includes land & diggings)					
- New Grave Adult Burial	Council	Yes	\$1,015.00*	\$998.00*	10313033
- New Grave Child Burial (under 13 years of age)	Council	Yes	\$800.00*	\$788.00*	10313033
- New Grave Stillborn	Council	Yes	\$555.00*	\$546.00*	10313033
- Exhumation Fee	Council	Yes	\$1,410.00*	\$1,386.00*	10313033
- Reinternment after exhumation Fee	Council	Yes	\$1,014.00*	\$997.00*	10313033
- Reopening of Grave	Council	Yes	\$1,094.00*	\$1,076.00*	10313033
- Digging Deeper Graves	Council	Yes	\$115.00*	\$113.00*	10313033
- Oversize Casket	Council	Yes	\$115.00*	\$113.00*	10313033
Placement of Ashes in Niche Wall:					
- Single	Council	Yes	\$183.00*	\$180.00*	10313033
- Double	Council	Yes	\$298.00*	\$294.00*	10313033
- Plaques	Council	Yes	At Cost & Freight *	At Cost & Freight *	10313033
Plate Fee per plot	Council	Yes	\$41.50*	\$41.00*	10313063
Monumental Work Single Permit	Council	OOS	\$185.00	\$183.00	10313013
Funeral Directors Licence					
- Annual Licence	Council	OOS	\$133.00	\$131.00	10313023
- Single Burial Permit	Council	OOS	\$59.00	\$58.00	10313023
Lawn Cemetery:					
- Digging of new Grave	Council	Yes	\$1,441.00*	\$1,417.00*	10313033
- Reopening of Grave	Council	Yes	\$1,441.00*	\$1,471.00*	10313033
- Plaques	Council	Yes	At Cost & Freight*	At Cost & Freight*	10313033
Placement of Ashes in Garden:					
- Single	Council	Yes	\$181.00*	\$178.00*	10313033
- Double	Council	Yes	\$297.00*	\$292.00*	10313033
- Plaques	Council	Yes	At Cost & Freight*	At Cost & Freight*	10313033
Placement of Ashes in Grave					
- Per Internment	Council	Yes	\$293.00*	\$288.00*	10313033
- Plaques	Council	Yes	At Cost & Freight*	At Cost & Freight*	10313033
Exhumation of Ashes	Council	Yes	\$224.00* for first two hours \$58.00* per hour thereafter	\$220.00* for first two hours \$57.00* per hour thereafter	10313033
<b>Refer Council's Local Laws Relating to Northam Cemeteries for definition of Grant of Right of Burial</b>					

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>RECREATION AND CULTURE</b>					
<b>Ovals and Outdoor Playing Areas</b>					
Playing Fields - Bert Hawke, Jubilee Oval, Henry St, Wundowie & Bakers Hill					
— Senior Cricket – 1st game on prepared pitch	Council	Yes	\$7.70 per player *	\$7.70 per player *	11343063
— Senior Cricket – all other games on pitch	Council	Yes	\$4.60 per player *	\$4.60 per player *	Bert Hawke Oval
— Senior Game	Council	Yes	\$4.60 per player *	\$4.60 per player *	11343033
— Junior Game (including schools)	Council	Yes	\$2.30 per player *	\$2.30 per player *	Jubilee Complex
— Training Only (no lights)	Council	Yes	\$15.00 per hour per team *	\$15.00 per hour per team *	11343043
					Burwood Oval
Annual Club Fees					
Cricket	Council	Yes	\$ 5,355.00 *		
Hockey	Council	Yes	\$ 5,355.00 *		
Football junior	Council	Yes	\$2,500.00 *		
Football senior (per team)	Council	Yes	\$7,700.00 *		
Athletics	Council	Yes	\$2,000.00 *		
- Lights at Additional Cost per hour	Council	Yes	\$15.00 per hour *	\$15.00 per hour *	
- Casual Full Day Hire (over 4 hours includes public toilets & changerooms)	Council	Yes	\$350.00 *	\$343.00 *	
- Casual Half Day Hire (up to 4 hours includes public toilets & changerooms)	Council	Yes	\$200.00 *	\$172.00 *	
Outdoor courts					
- Senior Game (no lights)	Council	Yes	\$12.50 per hour *	\$12.30 per hour *	11343083
— Training (no lights)	Council	Yes	\$6.15 per hour *	\$6.15 per hour *	44343083
- Lights at Additional Cost per hour	Council	Yes	\$3.60 per hour per court *	\$3.60 per hour per court *	11343083
Reserve Camping Fee (overflow facility)	Council	Yes	\$15.00 per night *	\$15.00 per night *	11343083
Showers (SideShow Alley Staff for Ag Show)	Council	Yes	\$3.00 *	\$3.00 *	11343083
Special Events (Circus etc)	Council	Yes	\$760.00 *	\$760.00 *	11343063
Casual Hire Fee - Mt Ommanney	Council	Yes	No Charge	No Charge	11343023
Wundowie Oval lighting paid direct by clubs.					
Wundowie Oval annual usage fee Education Department	Council	Yes	\$9,020	\$9,020	11343173
Bonds - Regular Hirings	Council	OOS	\$112.00 - \$560.00	\$112.00 - \$560.00	TRUST TYPE 11
Bonds - Special Hirings/Events eg Circus, AVVVA, Pony Club, etc	Council	OOS	\$800.00 - \$1,800.00	\$800.00 - \$1,800.00	TRUST TYPE 11
<b>Recreation Centre</b>					
Programs					
- Senior Program	Council	Yes	\$7.50 *	\$7.00 *	11343143
- Senior Program per player 10 Game Discount	Council	Yes	\$67.00 *	\$63.00 *	
- Junior Program	Council	Yes	\$6.00 *	\$5.50 *	11343143
— Junior Program per player 10 Game Discount	Council	Yes	\$52.00 *	\$49.00 *	-
Team Forfeit Fee	Council	Yes	\$30.00 *	\$30.00 *	11343143
Social Sports Team fee per game	Council	Yes	40.00*	N/A	44343143
-					
Staff Discount					
A 50% discount for staff on entry to the Recreation Centre and for participation in programs run by Recreation Services.					

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>RECREATION AND CULTURE (Continued)</b>					
<b>Recreation Centre (Continued)</b>					
Facilities					
- Activity Rooms 1,2 and 3 - for Community Organisations (individually)	Council	Yes	\$30.00 per hour * \$213.00 per day *	\$30.00 per hour * \$213.00 per day *	11343083
- Activity Rooms 1,2 and 3 - for Commercial Organisations (individually)	Council	Yes	\$60.00 per hour * \$416.00 per day *	\$60.00 per hour * \$416.00 per day *	11343083
- Activity Rooms 1 and 2 - hired concurrently - for Community Organisations	Council	Yes	\$47.00 per hour * \$330.00 per day *	\$47.00 per hour * \$330.00 per day *	11343083
- Activity Rooms 1 and 2 - hired concurrently - for Commercial Organisations	Council	Yes	\$94.00 per hour * \$660.00 per day *	\$94.00 per hour * \$660.00 per day *	11343083
- Hospitality Area for Community Organisations	Council	Yes	\$50.00 per hour * \$350.00 per day *	\$45.00 per hour * \$320.00 per day *	11343083
- Hospitality Area for Commercial Organisations	Council	Yes	\$90.00 per hour * \$640.00 per day *	\$90.00 per hour * \$640.00 per day *	11343083
- Hospitality Area and Bar Area for Community Organisations	Council	Yes	<del>\$50.00 per hour *</del> \$350.00 per day *	\$50.00 per hour * \$350.00 per day *	11343083
- Hospitality Area and Bar Area for Commercial Organisations	Council	Yes	<del>\$100.00 per hour *</del> \$700.00 per day *	\$100.00 per hour * \$700.00 per day *	11343083
- Kitchen Area for Community Organisations	Council	Yes	\$20.00 per hour *	\$17.50 per hour *	11343083
- Kitchen Area for Commercial Organisations	Council	Yes	\$35.00 per hour *	\$35.00 per hour *	11343083
Full Centre Hire - for Community Organisations / 8 Hour day ##	Council	Yes	\$1,335.00 *	\$1,335.00 *	11343083
Full Centre Hire - for Community Organisations / Hour ##	Council	Yes	\$175.00 *	\$175.00 *	11343083
Full Centre Hire - for Commercial Organisations / 8 Hour day ##	Council	Yes	\$2,670.00	\$2,670.00	11343083
Full Centre Hire - for Commercial Organisations / Hour ##	Council	Yes	\$350.00	\$350.00	11343083
Sports Hall					
- Court Hire per court	Council	Yes	\$31.00 per hour * \$220.00 per day *	\$30.00 per hour * \$213.00 per day *	11343083
- Court Hire per court - schools using own equipment	Council	Yes	\$23.00 per hour *	\$22.00 per hour *	11343083
- Sporting Club Office	Council	Yes	\$155.00 per annum *	\$150.00 per annum *	11343083
- Storage Cage	Council	Yes	\$112.00 per annum *	\$110.00 per annum *	11343083
- Creche (exclusive hire includes staff member)	Council	Yes	\$5.50 per child per hour *	\$5.50 per child per hour *	11343083
<del>— Creche (exclusive hire includes staff member) for Commercial Organisations</del>	Council	Yes	<del>\$5.50 per child per hour *</del>	<del>\$5.50 per child per hour *</del>	<del>11343083</del>
<b>Equipment Hire</b>					
Public Address System	Council	Yes	\$20.00 *	11343073	11343073
Projector & Screen	Council	Yes	\$20.00*	11343073	11343073
Tea & coffee provision	Council	Yes	\$2.50 per person	11343073	

**SHIRE OF NORTHAM**  
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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>RECREATION AND CULTURE (Continued)</b>					
<i>Public Hall Hire - Northam &amp; Wundowie</i>					
<b>Meetings, Training and Conventions</b>					
Please note meetings are charged for time used (including any set up and cleaning time)					
Includes kitchen, chairs and tables					
Half Day 4 Hours, Full Day 8 Hours					
<b>Commercial Use</b>					
Lesser Hall - for Commercial Use	Council	Yes	\$20.00* per hour \$120.00* per day	\$20.00* per hour \$120.00* per day	11323013
Town Hall - for Commercial Use	Council	Yes	\$24.00* per hour \$140.00* per day	\$24.00* per hour \$140.00* per day	11323013
Memorial Hall - for Commercial Use	Council	Yes	\$52.00* per hour \$286.00* per day	\$52.00* per hour \$286.00* per day	11323013
Wundowie Hall - Entire Facility - for Commercial Use	Council	Yes	\$82.00* per hour \$440.00* per day	\$82.00* per hour \$440.00* per day	11323013
Wundowie Hall - Main Hall - for Commercial Use	Council	Yes	\$65.00* per hour \$355.00* per day	\$65.00* per hour \$355.00* per day	11323013
Wundowie Hall - Meeting Room - for Commercial Use	Council	Yes	\$52.00* per hour \$286.00* per day	\$52.00* per hour \$286.00* per day	11323013
<b>Community Use</b>					
Lesser Hall - for Community Use	Council	Yes	\$10.00 per hour \$60.00* per use full day	\$10.00 per hour \$60.00* per use full day	11323013
Town Hall - for Community Use	Council	Yes	\$12.00* per hour \$70.00* per use full day	\$12.00* per hour \$70.00* per use full day	11323013
Memorial Hall - for Community Use	Council	Yes	\$10.00 per hour \$60.00* per use full day	\$10.00 per hour \$60.00* per use full day	11323013
Wundowie Hall - Entire Facility - for Community Use	Council	Yes	\$19.50* per hour \$117.00* per use full day	\$19.50* per hour \$117.00* per use full day	11323013
Wundowie Hall - Main Hall - for Community Use	Council	Yes	\$12.00* per hour \$70.00* per use full day	\$12.00* per hour \$70.00* per use full day	11323013
Wundowie Hall - Meeting Room - for Community Use	Council	Yes	\$10.00 per hour \$60.00* per use full day	\$10.00 per hour \$60.00* per use full day	11323013

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>RECREATION AND CULTURE (Continued)</b>					
<b>Public Hall Hire - Northam &amp; Wundowie (Continued)</b>					
SPORTING ACTIVITIES					
Northam Facilities do not permit hire for sporting activities.					
SURCHARGE FOR USE INCLUDING ALCOHOL					
Where alcohol is consumed in the building, an additional surcharge will be levied.	Council	OOS	\$112.00	\$110.00	
SURCHARGE FOR USE AFTER MIDNIGHT					
Where the building is to be used after midnight, an additional charge will be levied.	Council	Yes	Applicable Hourly Rate	Applicable Hourly Rate	11323013
REHEARSALS					
The charge for rehearsals applies for each occasion the building is used. Booking of the hall for rehearsals is subject to the building not being required for a full booking at the time.					
CLEANING BOND - COMMERCIAL OR SOCIAL EVENTS					
A bond of \$200.00 is payable. GST not applicable to bonds when paid, however, will be brought into account when/if the bond needs to be used.	Council	OOS	\$205.00	\$200.00	TRUST TYPE 18
FACILITY HIRE BOND - EVENTS INVOLVING ALCOHOL					
* Rate will depend on venue and functions (Additional to Cleaning Bond)	Council	OOS	\$500.00-\$2,000.00	\$500.00-\$2,000.00	TRUST TYPE 1 or 11
CONDITIONS AND FEES FOR HIRE					
- Any damage to furniture to be paid by the hirer					
- Any request for furniture to be on the shire's "application to hire" form and hiring fees to be paid in advance					
- BOOKINGS					
- Northam Facilities					
- Bookings are made at the Northam Recreation Centre					
- on (08) 9622 5153					
- Wundowie Hall					
- Bookings are made at the Wundowie Library					
- on (08) 9573 6205					
- -					
- ## Please note full Recreation Centre hire does not include Ovals, Creche Facility or Outdoor Courts					
- -					
- SENIORS					
- Seniors Groups get free use of the Memorial Hall					
- Wundowie Incorporated Seniors Groups get one free use per week at Wundowie Hall.					
- Wundowie Incorporated Seniors Groups are entitled to a 50% subsidy facility hire additional to the above exemption.					
- -					

**SHIRE OF NORTHAM**  
**MINUTES**  
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FEES AND CHARGES	GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
	Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<p>- -</p> <p><b>RECREATION AND CULTURE (Continued)</b></p> <p>- -</p> <p><b>Hall Hire Fees - Other Shire facilities</b></p> <p>- The following Council facilities are available for hire:</p> <p>- Bakers Hill Pavillion, Clackline Hall, Grass Valley Hall</p> <p>- Irishtown Hall, Quellington Hall, and Southern Brook Hall</p> <p>- -</p> <p>- BOOKINGS - Bakers Hill Pavillion Contact Bakers Hill Rural Supplies (Hardware) on Telephone: 08 9574 1274</p> <p>- -</p> <p>- BOOKINGS - Clackline Hall (08 9574 1413) Contact Clackline Progress Association</p> <p>- -</p> <p>- BOOKINGS - Grass Valley Hall (No's below) Contact Grass Valley Progress Association Secretary - 9622 9599 President - 9622 9546</p> <p>- -</p> <p>- BOOKINGS - Irishtown Hall Contact Irishtown Hall Committee Secretary: Ray Morgan on Telephone: 08 9690 2987</p> <p>- -</p> <p>- BOOKINGS - Quellington Hall (08 9622 9514) Contact Quellington Progress Association</p> <p>- -</p> <p>- BOOKINGS - Southern Brook Hall (08 9622 3494) Contact Southern Brook Community Association</p>				

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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>RECREATION AND CULTURE (Continued)</b>					
<b><i>Northam and Wundowie Swimming Pool Fees &amp; Charges</i></b>					
For every adult over the age of 18 years	Council	Yes	\$4.60*	\$4.60*	11333103
For every adult over the age of 18 years (10 Passes)	Council	Yes	\$41.00*	\$41.00*	11333103
Child 5 years - 17 years	Council	Yes	\$3.60	\$3.60	11333103
Child 5 years - 17 years (10 Passes)	Council	Yes	\$31.00	\$31.00	11333103
Free entrance is provided to children up to 5 years of age	Council	Yes	No Charge	No Charge	11333103
Spectator / Pensioner entrance	Council	Yes	\$2.00*	\$2.00*	11333103
Spectator - Swimming Lessons & Swimming Club	Council	Yes	No Charge	No Charge	11333103
Full Season Pass - Family: 2 adults and 2 children under 17 yrs old	Council	Yes	\$260.00	\$255.00	11333113
Half Season Pass - Family: 2 adults and 2 children under 17 yrs old	Council	Yes	\$137.00	\$135.00	
Full Season Pass - Additional Family Member	Council	Yes	\$58.50	\$58.50	11333113
Half Season Pass - Additional Family Member	Council	Yes	\$34.00	\$34.00	
Single Full Season Pass - Adult	Council	Yes	\$88.00	\$87.00	11333113
Single Half Season Pass - Adult #	Council	Yes	\$46.00	\$45.00	
Single Full Season Pass - Child	Council	Yes	\$80.00	\$79.00	11333113
Single Half Season Pass - Child #	Council	Yes	\$44.00	\$43.00	
Single Full Season Pass - Pensioner	Council	Yes	\$56.00	\$56.00	11333113
Single Half Season Pass - Pensioner	Council	Yes	\$34.00	\$34.00	
Scholars of State and other registered Primary and Secondary schools (other than holders of season tickets) accompanied by Teacher during normal school hours (per person - group discount)	Council	Yes	\$2.60	\$2.60	11333123
Lane Hire Community	Council	Yes	\$9.00* per lane per hour	\$9.00* per lane per hour	11333103
Lane Hire Commercial	Council	Yes	15.00 per lane per hour	15.00 per lane per hour	11333103
Private lessons/Classes	Council	Yes	\$9.00* per lesson	\$9.00* per lesson	11333103
Water Aerobics/Exercise	Council	Yes	\$9.00* per lesson	\$9.00* per lesson	11333103
Pool Hire (including operator)	Council	Yes	\$130.00* per hour	\$130.00* per hour	11333103
# Half Season Pass is only from opening of the season to 31 Dec or 1 Jan to closing of the season					
Staff Discount					
A 50% discount for staff on entry to the Shire's swimming pools, including season passes.					
<b><i>Sound Shell - Bernard Park, Northam (if using lights etc)</i></b>					
Hire by Community Organisations	Council	Yes	\$14.00* per hour	\$13.00* per hour	11343023
Hire by Commercial Organisations	Council	Yes	\$28.00* per hour	\$26.00* per hour	11343023

**SHIRE OF NORTHAM**  
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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>Northam Region Library</b>					
Replacement Borrower's Card	Council	Yes	\$1.00*	\$1.00*	11353023
Photocopying/Printing	Council	Yes	\$0.20* per page (coin operated)	\$0.20* per page (coin operated)	11353033
Photocopying/Printing Colour	Council	Yes	\$0.50* per page (coin operated)	\$0.50* per page (coin operated)	11353033
<b>Workshops &amp; Professional Development</b>					
<b>Craft Workshop</b>					
Child - Under the age of 18	Council	Yes	\$10.00*	\$10.00*	11353043
Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all the children	Council	Yes	\$15.00*	\$15.00*	11353043
Adult - Person over the age of 18	Council	Yes	\$25.00*	\$25.00*	11353043
<b>Fine Arts</b>					
Child - Under the age of 18	Council	Yes	\$10.00*	\$10.00*	11353043
Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all the children	Council	Yes	\$15.00*	\$15.00*	11353043
Adult - Person over the age of 18	Council	Yes	\$25.00*	\$25.00*	11353043
<b>Special Interests</b>					
Child - Under the age of 18	Council	Yes	\$10.00	\$10.00	11353043
Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all the children	Council	Yes	\$15.00*	\$15.00*	11353043
Adult - Person over the age of 18	Council	Yes	\$25.00*	\$25.00*	11353043
<b>IT, Cyber Safety, Social Media</b>					
Child - Under the age of 18	Council	Yes	\$10.00	\$10.00	11353043
Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all the children	Council	Yes	\$15.00	\$15.00	11353043
Adult - Person over the age of 18	Council	Yes	\$25.00*	\$25.00*	11353043
<b>Professional Development</b>					
Corporate - Full Day (9.30am to 12 noon recommence 1pm to 4pm)	Council	Yes	\$100.00*	\$100.00*	11353043
Corporate - Half Day (9.30am to 12 noon)	Council	Yes	\$55.00*	\$55.00*	11353043
Staff - Full Day (9.30am to 12 noon recommence 1pm to 4pm)	Council	Yes	\$80.00*	\$80.00*	11353043
Staff - Full Day	Council	Yes	\$45.00*	\$45.00*	11353043
All of the above fees include the cost of presenter fees and where applicable morning & afternoon tea, and materials where possible. Participants to be advised if extra costs for materials are required. In addition a 10% surcharge will apply to non-Library members. The workshops are to be delivered in the library. Where numbers require the use of another facility, costs of hire will be an additional cost to the course charges.					

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

FEES AND CHARGES			GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>TRANSPORT</b>						
<b>Roads &amp; Streets</b>						
(i)	Road Closures (temporary)	-	OOS	-	(Police Department fee)	12402012
(ii)	Parking Infringements - fees	Statutory	OOS	-	Set by Regulation	12402012
(iii)	Recovery/Admin fee	-	OOS	-	\$21.00 per infringement	12402012
(iv)	Fines Enforcement Register	-	-	-	-	12402012
-	- Final Demand	Statutory	OOS	-	\$13.50 (Set by Regulation)	12402012
-	- Enforcement Certificate	Statutory	OOS	-	\$11.50 (Set by Regulation)	12402012
-	- Registration Fee	Statutory	OOS	-	\$43.00 (Set by Regulation)	12402012
-	- Licence Suspension Order	Statutory	OOS	-	\$28.50 (Set by Regulation)	12402012
<b>Special Series Shire Number Plates</b>						
	Special Series Plate Fee	Council	Yes	\$112.00	\$110.00	12413043
	Note: DoT Charge \$220.00 for supply - Total Fee \$330.00					
<b>Airport</b>						
	Lease establishment fee	Council	Yes	\$3,300.00*	\$3,300.00*	1243013
	Lease transfer fee	Council	Yes	\$1,650.00*	\$1,650.00*	1243013
	Lease rental fees	Council	Yes	as per lease*	as per lease*	1243013
	Aircraft parking per plane per week	Council	Yes	\$11.00* per week	\$11.00* per week	
	Commercial flight training contribution to runway lights	Council	Yes	\$550.00* per annum	\$550.00* per annum	
<b>ECONOMIC SERVICES</b>						
<b>Visitor Servicing</b>						
(i)	Visitor Centre	-	-	-	-	-
-	- Photocopying - Black & White A4	Council	Yes	\$0.30* per A4 page	\$0.30* per A4 page	13773003
-	- Photocopying - Black & White A3	Council	Yes	\$1.20* per A3 page	\$1.20* per A3 page	13773003
-	- Photocopying - Colour A4	Council	Yes	\$1.20* per A4 page	\$1.20* per A4 page	13773003
-	- Photocopying - Colour A3	Council	Yes	\$3.30* per A3 page	\$3.30* per A3 page	13773003
-	- Faxing Local	Council	Yes	\$1.20* per A4 page	\$1.20* per A4 page	13773003
-	-	Council	Yes	\$0.60* each page thereafter	\$0.60* each page thereafter	13773003
-	- Faxing International	Council	Yes	Not Available	Not Available	13773003
	Merchandise	Council	Yes	Prices as marked	Prices as marked	13773013
(iii)	Bus tours	Council	Yes	\$15.00* per head	\$15.00* per head	13773073
-	Bus tours - group of 15 or more	Council	Yes	\$12.00* per head	\$12.00* per head	13773073
(iii)	Walking tours	Council	Yes	\$12.00* per head	\$12.00* per head	13773073
-	Walking tours - group of 10 or more	Council	Yes	\$100.00* per tour	\$100.00* per tour	13773073
(iv)	Tour Guide for Bus Groups	Council	Yes	\$100.00* per tour	\$100.00* per tour	13773073
(v)	Sale of Art Works	-	-	At Price Set By Artist	At Price Set By Artist	
(vi)	Commission on Sale of Art Works	Council	Yes	10%* Commission	10%* Commission	13773093
(vii)	Public Laptop Use	Council	Yes	\$2.00* per half hour booking	\$2.00* per half hour booking	13773103
(viii)	TransWA Train Ticket Bookings	Council	Yes	At Price Set By TransWA	At Price Set By TransWA	-
(ix)	TransWA Train Ticket Bookings	Council	Yes	15% Commission	15% Commission	-

**SHIRE OF NORTHAM**  
**MINUTES**  
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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>ECONOMIC SERVICES (Continued)</b>					
<b>Building Control</b>					
(i) Relocated House - Inspection Fee - (Prior to Building Application Approval) - Distance up to 100km radius of Northam Shire	Council	Yes	\$345.00*	\$338.00*	13463093
* Distance over 100kms from Shire Offices shall incur additional charge of \$50 per hour to the officer's time and a charge for additional mileage at Public Service Award Rates)	Council	Yes	Actual cost	Actual cost	13463093
(ii) Footpath/Kerbing/Demolition Bond - Residential	Council	OOS	\$1,000.00 per road	\$1,000.00 per road	TRUST TYPE 22
- Commercial	Council	OOS	up to \$1,500 per road frontage*	up to \$1,500 per road frontage*	TRUST TYPE 22
(iii) Copies of Building Plans					
(a) office copies		Yes	\$31.00*	\$30.00*	13463033
(b) archive copies		Yes	\$72.00*	\$70.00*	13463033
(iv) List of Building Approvals (Building Statistics)	-	-	Not Applicable	Not Applicable	13463033
(v) Building Application Fee - Residential - Uncertified	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(vi) Building Application Fee - Commercial or Residential - Certified	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(vii) Application for a Demolition Permit	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(viii) Application to extend the time during which a building permit, demolition permit, occupancy permit or building approval certificate has effect	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(ix) Application for an Occupancy Permit	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(x) Application for a Building Approval Certificate	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(xi) Application as defined in regulation 31	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(xii) Building Application Fee - Minimum all classes	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$95.00	13463003
(xiii) Certificate of Design Compliance - Class 1 -9 Buildings up to 500m2 - Class 10 Buildings	Council	Yes	0.30% (min \$500) of value of works 0.30% (min \$200) of Value of Works	0.30% (min \$500) of value of works 0.30% (min \$200) of Value of Works	13463003
(xiv) Certificate of Building Compliance (Unauthorised Works)	Council	Yes	Class 1 & 10 min. \$380.00 Class 10b min. \$200	Class 1 & 10 min. \$380.00 Class 10b min. \$200	13463003
(xv) Certificate of Building Compliance (Formalise Existing Building)	Council	Yes	Class 1 & 10 min. \$380.00	Class 1 & 10 min. \$380.00	13463003
(xvi) Certificate of Building Compliance (Strata, Class 1 & 10 only)	Council	Yes	\$230 + \$50/Unit or dwelling	\$230 + \$50/Unit or dwelling	13463003
(xvii) Cert of Construction Compliance (Class 2-9 Buildings - where the Shire has issued the CDC and building is <500m <sup>2</sup> and < 3 storeys)	Council	Yes	0.25% (min.\$500) of Value of Works	0.25% (min.\$500) of Value of Works	13463003
(xviii) Fast Track Fee	Council	Yes	\$150.00*	\$145.00*	13463003
(xix) Pool Inspection or reinspection Fee	Council	Yes	\$75.00*	\$72.50*	13463043
(xx) Change of Builder After Permit has been issued	Council	Yes	\$75.00*	\$72.50*	13463003
(xxi) Building Surveyor Hourly Charge Rate	Council	Yes	\$110.00 per hour*	\$110.00 per hour*	13463003
(xxii) Building Services Levy	Statutory	OOS	0.09% of works value	0.09% of works value	TRUST TYPE 30
(xxiii) BCITF Levy	Statutory	OOS	0.2% of works value	0.2% of works value	TRUST TYPE 29
(xxiv) Hoardings Licence	Council	OOS	\$31.00	\$31.00	13463003
(xxv) Swimming Pool Inspection fee (every 4 yrs)	Statutory	OOS	\$55.00	\$55.00	13463043
(xxvi) Verge Permits	Council	Yes	\$183.00	\$181.50	13463013
(xxvii) Application for battery powered smoke alarm	Council	OOS	\$95.00	\$95.00	13463003
(xxviii) Application for battery powered smoke alarm	Council	OOS	\$95.00	\$95.00	13463003
<b>Recycled Water Charges</b>					
(i) Education Department (High School) from point of supply - main line	Council	Yes	\$0.50 per KL	\$0.50 per KL	13493003
(ii) Northam Trotting Club (Inc) from point of supply - Clarke Street dam	Council	Yes	\$0.50 per KL	\$0.50 per KL	13493003
(iii) Northam Race Club from point of Supply	Council	Yes	\$0.50 per KL	\$0.50 per KL	13493003

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>ECONOMIC SERVICES (Continued)</b>					
<b>Community Bus</b>					
Deposit	Council	OOS	\$55.00	\$55.00	TRUST
Hire Usage Rate per km	Council	Yes	\$1.10*	\$1.10*	13493103
- Minimum charge of \$50.00 applies to external users					
Cancellation Fee (otherwise 24hrs notice required)	Council	Yes	\$26.00*	\$26.00*	13493103
Cleaning Surcharge Fee if Bus returned unclean	Council	Yes	\$60.00*	\$55.00*	13493103
50% discount for eligible pensioners (such as Silver Wings, Northam over 60)					
<b>NB: Bus must be returned fully fuelled up after use or the hirer will be invoiced.</b>	Council	Yes	Actual costs*	Actual costs*	13493103
<b>NB: No Smoking on Bus.</b>					
Bookings made with the Shire of Northam Administration Centre Telephone: (08) 9622 5153 Hours: 8.30 am to 4.30 pm					
<b>OTHER PROPERTIES AND SERVICES</b>					
<b>Private Works (All)</b>		Yes	140% of Actual Cost	<b>N/A</b>	14503003
<b>Crossovers</b>					
Vehicle Crossover - Townsite Crossover/Kerbing Bond	Council	OOS	\$1,000.00	\$500.00	TRUST TYPE 9
Piped Crossover - To provide a piped entrance for a subsidised driveway ** Council will provide up to 50% of the total cost of construction of a	Council	Yes	\$1,300.00*	\$1,300.00*	14503003
Piped Crossover - To provide a piped entrance for an unsubsidised driveway	Council	Yes	Actual Costs*	Actual Costs*	14503003
concrete, brickpaved or asphalt crossover to a maximum of \$600.	Council	Yes	\$600.00*	\$1,200.00*	14503003
<b>** First crossing to property only</b>					
Additional cost per m2 concrete 100mm thickness	Council	Yes	\$145.00*	\$145.00*	14503003
Shire Subsidy 50% to maximum value of (first crossing only)	Council	Yes	\$600.00*	\$600.00*	14503003
Four metre deep driveway	Council	Yes		\$850.00*	14503003
Bond for road reinstatements due to building developments	Council	OOS	\$1,000.00	N/a	TRUST TYPE 9
<b>(The above fees must be read in conjunction with section 5.2 of the Policy Manual)</b>					

**SHIRE OF NORTHAM**  
**MINUTES**  
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FEES AND CHARGES		GST	Proposed 2016/2017	Adopted 2015/2016	Account Number
		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
<b>OTHER PROPERTIES AND SERVICES (Continued)</b>					
<i>Private Works (Continued)</i>					
-	-				
<b>Plant Hire Rates</b>					
-	-				
-	— Private Works Wet Hire \$/hr including operator & GST				
-	— Excluding Management Fee				
<b>Technical Services</b>					
-		-	-	-	-
-	Ride-On Mower	Council	Yes	-	\$160.00*
-	Tractor	Council	Yes	-	\$129.00*
-	Mowers	Council	Yes	-	\$104.00*
-	Cement Mixer	Council	Yes	-	\$47.00*
-	4 tonne Tipper Truck	Council	Yes	-	\$105.00*
-	Utility	Council	Yes	-	\$90.00*
-	Skid Steer Loader	Council	Yes	-	\$118.00*
-	Roller	Council	Yes	-	\$111.00*
-	Quad Bike	Council	Yes	-	\$104.00*
-	Grader	Council	Yes	-	\$142.00*
-	Flocon Truck	Council	Yes	-	\$109.00*
-	Other Trucks	Council	Yes	-	\$115.00*
-	Front End Loader/Backhoe	Council	Yes	-	\$156.00*
-	3.5 tonne Tipper Truck	Council	Yes	-	\$101.00*
-	Elevated Work Platform	Council	Yes	-	\$95.00*
-	Rota/Slasher	Council	Yes	-	\$114.00*
-	Earthquake Aerator	Council	Yes	-	\$130.00*
-	9 tonne Tip Truck	Council	Yes	-	\$103.00*
-	Dual Cab 4 tonne Light Truck	Council	Yes	-	\$110.00*
-	Komatsu Loader	Council	Yes	-	\$148.00*
-	Footpath Sweeper	Council	Yes	-	\$111.00*
-	Six Wheel Side/End Tip Truck	Council	Yes	-	\$125.00*
-	Six Wheel Side/End Tip Truck with Pig Trailer	Council	Yes	-	\$212.00*
-	Space Cab Tilt Tray Ute	Council	Yes	-	\$95.00*
-	Woodchipper	Council	Yes	-	\$140.00*
-	Road Broom	Council	Yes	-	\$95.00*
-	Any Additional Labour Units	Council	Yes	-	At Cost
-	Management Fee	Council	Yes	-	30% of total works cost
-		-	-	-	-
<b>Other Private works can be requested.</b>					
-		-	-	-	-
-	— Prices available upon application and enquiry	Council	Yes	-	Price on Application*

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**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

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*Cr R W Tinetti declared an “Impartiality” interest in item 13.3 – Endorsement of Draft Budget as he is a funeral director and use the Northam Cemetery from time to time.*

*Cr T M Little declared an “Impartiality” interest in item 13.3 – Endorsement of Draft Budget as he is a member of local groups in Wundowie.*

*Cr J Proud declared an “Impartiality” interest in item 13.3 – Endorsement of Draft Budget as he is a former Vice President of the Northam Chamber of Commerce. No longer a member of the Chamber.*

*Cr J E G Williams declared an “Impartiality” interest in item 13.3 – Endorsement of Draft Budget as she is a Secretary of the Bakers Hill Progress Association (who have funding requests). A board member at Wundowie Primary School (same) and a member of Clackline & Spencers Brook Progress Associations.*

**13.3 ENDORSEMENT OF DRAFT BUDGET**

Name of Applicant:	Shire of Northam
Name of Owner:	Shire of Northam
File Ref:	8.2.8.1
Officer:	Colin Young
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple Majority

**PURPOSE**

For Council to give consideration to matters raised by Elected Members and the presented consideration list for incorporation into the 2016/17 annual budget

**BACKGROUND**

All Elected Members were provided with the opportunity to attend small workshops to allow the Council Finance team to provide an outline of the budget document as presented, answer questions, and provide clarifications. These workshops were well attended and the feedback received from Elected Members has been positive.

The budget document consisted of the draft budget and a list of items for consideration. At the budget workshops Elected Members were provided the opportunity to raise/identify issues they felt warranted further detailed discussion or debate at the Budget Meeting.

**STATUTORY IMPACTS**

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

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N/A

**CONFORMITY WITH THE STRATEGIC COMMUNITY PLAN / CORPORATE PLAN**

The budget has been developed in accordance with the broad parameters established in the range of Council planning documents.

**FINANCIAL IMPLICATIONS**

Budget endorsement

**OFFICER'S COMMENT**

As a result of the assessments by staff and the workshops held with Elected Members the following information is provided for discussion;

1. Chamber of Commerce  
 This item was raised by several Councillors for discussion as to whether the payment should be increased. There has however been no request from the Northam Chamber of Commerce to increase their annual allocation.
  
2. Members Allowance  
 This was raised in the contents of are Elected Members happy with the current rate of annual sitting fees, as Elected Members are aware Northam is classed as a level 2 Council for the purpose of adopting the sitting fee, the following table has been sourced from the *Salaries And Allowances Tribunal*, it sets out the current minimum and maximum per band..

**6.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING, COMMITTEE MEETING AND PRESCRIBED MEETING ATTENDANCE FEES**

- (1) The ranges of fees in Table 8 and Table 9 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay all council members who attend council, committee or prescribed meetings an annual fee.

**Table 8: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments**

For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
<i>Band</i>	<i>Minimum</i>	<i>Minimum</i>	<i>Maximum</i>
1	\$24,360	\$24,360	\$47,046

**SHIRE OF NORTHAM**  
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2	\$14,718	\$23,000	\$14,718	\$30,841
3	\$7,612	\$16,205	\$7,612	\$25,091
4	\$3,553	\$9,410	\$3,553	\$19,341

Elected Members are currently paid an annual sitting fee of \$17,600 per annum. The following table sourced from the *Salaries And Allowances Tribunal* sets out the current minimum and maximum allowance per band for the President and the Deputy President, currently the Presidents Allowance is \$36,636 and the Deputy Presidents Allowance is \$9,159 which is 25% of the Presidents Allowance.

**2. Annual Allowance for a Mayor, President or Chairman**

- (1) The ranges of allowances in Table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in Table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chairman is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$60,900 to \$135,909.

*NOTE: The Salaries & Allowances Tribunal has removed the 0.2% of operating revenue limit on the Mayor/President Annual Allowance. Evidence showed that this limit only affected a minority of local governments and resulted in administrative difficulties. The Tribunal considers that the ranges provided in this determination are sufficient and is confident that each local government has the ability to set an appropriate amount within that range.*

**Table 10: Annual allowance for a mayor or president of a local government**

<b>Band</b>	<b>For a mayor or president</b>	
	<b>Minimum</b>	<b>Maximum</b>
1	\$50,750	\$88,864
2	\$15,225	\$62,727
3	\$1,015	\$36,591
4	\$508	\$19,864

**7.3 Annual Allowance for a Deputy Mayor, Deputy President or Deputy Chairman**

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(1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

3. Cemetery Maintenance

Several Elected Members raised the Cemetery Maintenance as a topic for discussion, mainly regarding the current visual appearance of the area. The current cemetery contract has been operating under an annual extension basis during which time Staff have been assessing the contractor performance, also the capacity to take on some of the contractual responsibilities within the restructured Parks and Gardens area. This contract is scheduled to be retendered early in the 2016/17 financial year. The following projects relating to the cemetery are included in the Considerations List.

Cemetery Car-parking, \$40,000, (full details considerations list)  
New Public Rest Room \$53,972 (full details considerations list)

4. There were also a number of items currently in the draft budget which Elected Members asked to be identified for further consideration, these items are;

- |                                 |           |
|---------------------------------|-----------|
| i. Christmas Celebrations       | \$60,000  |
| ii. Administration Office Works | \$337,000 |
| iii. Northam Youth Space        | \$859,000 |

Staff are suggesting that the Council assess the items listed within this report and make a determination if the information provided warrants any further action in relation to amending the draft budget document.

Once this has been completed Council will need to make an assessment of the items on the consideration list and determine which of these will and will not be included in the final budget document.

At the completion of the above processes the Council will be in a position to endorse its draft budget, in the context of the impact this will have on rate revenues. Once the Council has adopted the budget staff will finalise rate modelling, advertise the rates as required by the Local Government Act 1995 and present a final report to Council in August for adoption.

*(The total rates increase percentage will be calculated by dividing the projected 15/16 rate requirement by the actual rates levied at June 30 2015.)*

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**MINUTES**  
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**COUNCIL DECISION**

**Minute No: C.2747**

**Moved: Cr Tinetti**  
**Seconded: Cr Antonio**

**That Council increase the President's allowance to \$45,000 per annum effective 1 July 2016.**

**CARRIED 8/7**  
**Cr Beresford voted against the motion**

**COUNCIL DECISION**

**Minute No: C.2748**

**Moved: Cr Little**  
**Seconded: Cr Rumjantsev**

**That Council increase the Members Fee to \$19,750.00 per annum effective 1 July 2016.**

**CARRIED 7/2**  
**Cr Williams and Cr Beresford voted against the motion.**

Mr Young departed the Council Chambers at 6.24pm and returned at 6.26pm.

The Shire President advised that there will be a five (5) minute intermission at 6.35pm.

There was a general discussion around the changing of a significant number of properties from unimproved valuations to gross rental valuations. There were some concerns raised in relation to the impact this would have on industrial properties. The CEO advised that whilst consultation had been undertaken previously, he would ensure contact is made with the impacted industrial stakeholders to ensure they are aware of the situation prior to receiving their rate notice.

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**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2749**

**Moved: Cr Proud**

**Seconded: Cr Little**

**That Council endorse the 2016/17 Draft Budget as presented with the following adjustments;**

**1. Including the following items from the considerations list presented;**

<b>Items Added to Budget</b>	<b>INCLUDE IN BUDGET</b>	<b>Other Funding</b>	<b>Other Funding</b>	<b>Other Funding</b>	<b>Other Funding</b>	<b>NET IMPACT ON RATES</b>
	<b>\$</b>	<b><u>Reserve</u></b>	<b><u>Debt</u></b>	<b><u>Internal</u></b>	<b><u>External</u></b>	<b>\$</b>
National Ballooning Championships	20,000					20,000
Lock & Light program Crime Prevention Plan	20,000					20,000
Reprint Avon Valley History Book	7,260					7,260
Ceiling Mounted Projector Hospitality Room Rec Centre	3,000					3,000
Local Book Stock	5,000					5,000
New Visitor Ccentre/Interpretive Centre Staff Member	45,000					45,000
Regional Verge Bins	75,000	75,000 (waste)				-
Intramaps GIS Subscription Plan	30,523	30,523 (office equipment)				-
Bakers Hill Pavilion Air Conditioning in front meeting room	22,136	22,136 (recreation)				-
Bakers Hill Pavilion modify doors to permit rear toilet access	2,000					2,000
Bert Hawke Pavilion upgrade (including kitchen)	40,000					40,000
Public Rest Room Cemetery	53,972					53,972
Cemetery Car Parking near new road & graveyard	40,000	40,000 (parking)				-

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New Variable Message Sign	43,000					<b>43,000</b>
Street Light on Milner Road & Mervin Street	16,000					<b>16,000</b>
Street Lighting Fitzgerald Street 4 Nos Glass Street & Hatten Street	32,000					<b>32,000</b>
Long Jump run up including rubber topping & sand pit	17,580				17,580	-
Upgrade riverbank fencing	30,318					<b>30,318</b>
Upgrade Bernard Park reticulation scheme water to seating and BBQ areas, upgrade pump enclosure & controllers upgrade	44,078	44,078 (reticulation )				-
Bridge Crossings	10,000					<b>10,000</b>
Additional Staff and Plant	277,000	67,000 (plant)		210,000 (reduction in overtime 50k, additional rural rates 160k)		-
Concert in the Park	15,000					<b>15,000</b>
Christmas Celebrations	-10,000					<b>-10,000</b>
Administration Office works	337,000	337,000 (admin building)				-
Youth Space	859,000	359,000 (recreation)	500,000			-
Community Funding Grant, Riding for Disabled	5,000	-				<b>5,000</b>
Elected Members Fee increase	29,805					<b>29,805</b>
<b>Net impact on Rates</b>						<b>367,355</b>

2. Authorises staff to advertise the proposed differential rating based on an estimated total rates levied increase of approximately 2.86%\*.
3. Authorises staff to phase in the Gross Rental Value (GRV) over three years for all properties whom have ceased to be rated using the Unimproved Value method and will be rated for the first time during the 2016/17 financial year using the GRV method.

**CARRIED 7/2**

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

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*\*Note – this excludes additional rate revenue generated from the change of method in valuation for some properties from unimproved value to gross rental value.*

Mr Whiteaker departed the Council Chambers at 7.13pm and returned at 7.15pm.

The Shire President advised that there would be a five (5) minute intermission at 7.36pm.

Mr Young departed the Council Chambers at 8.10pm and returned at 8.12pm.

Cr Williams departed the Council Chambers at 8.36pm and returned at 8.38pm.

The Shire President advised that there would be a five (5) minute intermission at 8.37pm.

**RECOMMENDATION / COUNCIL DECISION**

**Minute No: C.2750**

**Moved: Cr Williams**

**Seconded: Cr Tinetti**

**That Council resumes Standing Orders 9.1 to 9.3.**

**CARRIED 9/0**

**14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**15.1. Elected Members**

Nil

**15.2. Officers**

Nil

**16. CONFIDENTIAL ITEMS**

Nil

**SHIRE OF NORTHAM**  
**MINUTES**  
**SPECIAL COUNCIL MEETING HELD ON 18 JULY 2016**

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**17. DECLARATION OF CLOSURE**

There being no further business, the Shire President, Cr S B Pollard declared the meeting closed at 9.26pm.

"I certify that the Minutes of the Special Meeting of Council held on Wednesday, 18 July 2016 have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date