

# DEMOLITION APPLICATION CHECKLIST

395 Fitzgerald Street  
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## DEMOLITION – ANY STRUCTURE

INFORMATION REQUIRED TO BE ATTACHED TO YOUR APPLICATION	YES	N/A
<b>ONE (1) COPY OF THE FOLLOWING:</b> Please tick applicable box		
BA5 Form (Application Form) Fully Completed and Signed		
Verge Permit Application Form (applicable to all demolition applications in a town site)		
BA20 Form (Adversely Affecting Other Land) Fully Completed (if required)		
Proof of Demolition Contractor's Registration (if Applicable)		
Copy of Planning Approval (if required)		
Current Certificate of Title, Registered Plan and any applicable Caveats (see Landgate)		
BCITF Levy form completed (Can be filled out at the Shire or done online) (Works over \$20000)		
Heritage Approval (if applicable)		
Evidence of Rodent Baiting		
Evidence of notification to adjoining land owners		
Evidence that service providers have been notified		
<b>TWO (2) COPIES OF THE FOLLOWING:</b>		
Dust Management Plan		
Photos of all sides of building to be demolished		
<b>Plans</b>		
<b>SITE PLAN to scale (minimum scale 1:500) showing:</b>		
1. All property boundaries and Street names		
2. Location of all existing structures with setback distances (incl. retaining walls, septic systems and leach drains)		
3. Indication of which structures are to be demolished		
<b>FLOOR PLAN to scale (minimum scale 1:100) showing:</b>		
1. All Rooms		
2. Exterior Dimensions		
<b>FEES to be Paid:</b>		
Demolition Application Fee		
Class 1 & 10 Buildings - \$96		
Class 2-9 Buildings - \$96 for each storey		
BCITF levy (for Work over \$20 000 in Value)		
Value of construction (inc. GST) \$ x 0.2% = \$		
Building Services Levy Fee (all applications)		
Under \$45,000 - \$61.65		
Over \$ 45,000 Value of construction (inc. GST) \$ x 0.137% = \$		
Bond for Rectification of footpath/kerb/verge/stormwater		
Residential (Class 1 & 10) - \$1000 if in a townsite and value over \$20 000		
Commercial (Class 2-9) - \$1500 if in a townsite and value over \$20 000		
Verge Application Fee - \$183.00 if in a town site		
<b>TOTAL</b>		
Signed: _____	Date: _____	
<b>OFFICE USE ONLY</b>		
Receiving officer name: _____		
Signed: _____	Date: _____	
ASSESSMENT NUMBER	APPLICATION NUMBER	

**ALL FEES MUST BE PAID IN FULL BEFORE A BUILDING APPLICATION WILL BE ACCEPTED**