

BA2 UNCERTIFIED BUILDING PERMIT APPLICATION CHECKLIST - OUTBUILDINGS

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SHIRE OF NORTHAM ★ Climate Zone 4 ★ Region A1 ★ Earthquake Zone

SHEDS/CARPORTS/PATIO/RETAINING WALL (CLASS 10a or 10b)

INFORMATION REQUIRED TO BE ATTACHED TO YOUR APPLICATION	YES	N/A
ONE (1) HARDCOPY or ELECTRONIC COPY OF THE FOLLOWING (via email, CD, USB or dropbox):		
Please tick applicable box		
BA2 Form (Application Form) Fully Completed and Signed		REQD
Infrastructure Permit Application Form (applicable to all permits valued over \$20 000)		
BA20 Form (Adversely Affecting Other Land) Fully Completed (if required)		
Copy of Owner Builder Permit (Owner building works over \$20000 in Value)		
Copy of Planning Approval (if required)		
Home Indemnity Insurance Certificate (Works over \$20 000 in Value where applicable)		
CTF Levy form completed (Can be filled out at the Shire or done online) (Works over \$20000)		
Bushfire Assessment (if applicable)		
Heritage Approval (if applicable)		
Septic Approval issued by the Shire (if applicable)		
Termite Treatment Details if Applicable		
Specification and any Addenda's		
Site Classification Report (Soil Classification)		
Plans (All plans are required to be supplied)		
SITE PLAN to scale (minimum scale 1:500) showing:		
1. Boundaries and position of the block, Street Names and Contours 2. Location of proposed development with boundary clearances (setbacks) clearly marked 3. Location of existing structures incl. retaining walls and septic tanks & leach drains 4. Proposed Finished Floor Level (FFL) and Finished Ground Level (FGL) 5. North point 6. Extent of earthworks 7. Location of easements and any services		
FLOOR PLANS to scale (minimum scale 1:100) showing:		
1. All Dimensions including any room sizes 2. Window and Door Sizes incl. type 3. Roof Lines		
ELEVATION DRAWINGS showing:		
1. Natural ground level 2. Proposed finished floor and ground level 3. Ceiling height, Roof Ridge height and Roof Pitch 4. Retaining wall heights and details if applicable 5. Wall and Roof Cladding details 6. Location of all doors and windows		
STORMWATER PLAN		
1. Location and method of stormwater retention/disposal		
DETAILED CROSS SECTION showing:		
1. Footing, Wall, Ceiling, Eaves and Roof Details		
PLANS TO BE INK SIGNED BY A PRACTISING STRUCTURAL ENGINEER:		
1. Footing/Slab Layout and details		
2. Wall Framing Details including any Bracing, Lintels and Tie Down details		

