

INDIVIDUAL STALLHOLDER APPLICATION

395 Fitzgerald Street PO Box 613 NORTHAM WA 6401 P: (08) 9622 6100 F: (08) 9622 1910

E: records@northam.wa.gov.au **W:** www.northam.wa.gov.au

This application is for individual Stallholders (other than food stalls or blanket/multiple stallholders) permit under the Shire of Northam Activities on Thoroughfares and Public Places and Trading Local Law 2008.

Food stalls are required to complete a 'Food Stall Application' form					
Applicant					
Business Name:			Postal Address:		
Contact Person:					
Phone:			Email / Fax:		
Proposed Stall As Specify the proposed		engaged i	in conducting the stall as well as their names & addresses		
Name:			Postal Address:		
Signature:					
Stall Type	☐ Temporary Stall (Not F	ood)	☐ Amusements – Commercial		
Proposed Stall					
Date(s) of Operation:			Hour(s) of Operation:		
Name of Event (Note	e: Approval of Event Organise	er is requi	red):		
Location of Event:					
Goods or Services Specify the proposed food to be sold/ hired or offered for sale from the stall. Plan of Proposed Stall (Bird's Eye View)					
	oposed Stall o eg: 3x3 marquee, 2 x and draw it in the box				

Other Information Required

All stallholders are required to have current and adequa	ate public liability insurance.
--	---------------------------------

A copy of public liability insurance is attached

Fees and Charges

Stallholder Application Fee Payable for all applications + applicable fee below	\$40.00/application
Daily	\$29.00/stall
Weekly Fee	\$161.00/stall
Monthly Fee	\$287.00/stall
Annual Fee	\$1368.00/stall

Example – 2 day stall = \$40 Application Fee + 2 x \$29 daily fee = \$98.00 Fees & charges do not apply for Charitable/Community stallholders where %100 of profit are for the community or charitable causes and staff or contractors are not paid however an application form is still required!

You may nominate a number of stall days on one application

Lodgement and Payment of Application

PAY IN PERSON

At Shire of Northam Council Office, 395 Fitzgerald Street, Northam during hours 8:30am to 4:30pm Monday to Friday.

PAY BY MAIL or EMAIL

Send completed form together with a copy or required documents and your cheque or money order or if paying by credit card complete the section provided on the right and send to Shire of Northam, PO Box 613, Northam, WA 6401 or email records@northam.wa.gov.au

PLEASE COMPLETE THIS SECTION IF PAYING BY CREDIT CARD
Name as shown on Card
Card Holder Address
Signature
Bankcard Mastercard Visa Card
Amount \$
Card No:
GL: 0714 3003

Shire Events

Enquiries regarding Northam Shire Events please contact the Visitors Centre on (08) 9622 2100.