Keeping kids in school

Student (in uniform) arrives at your premises during school hours.

Does student possess a valid DOE leave pass?

YES
A valid DOE leave pass is sighted. The student has legitimate reasons for being out of school.
Provide service as normal.

No further action required

NO
A valid DOE leave pass is NOT sighted.
Staff can politely refuse service to student and request they leave the premises.
Does student comply?

YES
Student leaves premises peacefully.

Alert local **NORTHAM POLICE** as to suspicion of truanting student/s **9622 4260**

No further action required

NO
Student reacts negatively and does not comply/leave

Contact **POLICE** for attendance and intervention. Eg trespass, disorderly conduct, property damage, harassment.
131 444

POLICE attend to investigate and take a report.

No further action required