



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

ART ADVISORY COMMITTEE

20 June 2019



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Contents

1.	DECLARATION OF OPENING	4
2.	ATTENDANCE.....	4
	2.1. APOLOGIES	4
	2.2. APPROVED LEAVE OF ABSENCE	4
3.	DISCLOSURE OF INTERESTS.....	4
4.	CONFIRMATION OF MINUTES	5
4.1.	COMMITTEE MEETING HELD.....	5
5.	COMMITTEE REPORTS	6
	5.1. Deaccessioning of Artworks (Update)	6
	5.2 Display of Artworks at ANZ (Update)	9
	5.3 Proposal by Avon Valley Art Society to Display Shire of Northam Art Collection	11
	5.4 Public Art Policy Development.....	16
6	URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION .	23
7	DATE OF NEXT MEETING	23
8	DECLARATION OF CLOSURE	23

1. DECLARATION OF OPENING

The Chairperson declared the meeting open at 4:01pm.

2. ATTENDANCE

Committee:

Chairperson

Councillor

Councillor

Community Representative

Community Representative

Community Representative

Avon Valley Arts Society

Cr Steven Pollard

Cr Julie Williams

Cr Michael Ryan

Ms Trish Hamilton

Mr Michael Letch

Ms Anita Franklin

Mr Cliff Simpson

Staff:

Ross Rayson

Jaime Hawkins

Jordyn Budas

2.1. APOLOGIES

Nil.

2.2. APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Proposal by Avon Valley Art Society to Display Shire of Northam Art Collection	5.3	Cliff Simpson	Impartiality	Member of AVAS
Proposal by Avon Valley Art Society to Display Shire of Northam Art Collection	5.3	Anita Franklin	Impartiality	Member of AVAS

4. CONFIRMATION OF MINUTES

4.1. COMMITTEE MEETING HELD

RECOMMENDATION

Minute No: AR.100

Moved: Trish Hamilton

Seconded: Anita Franklin

That the minutes of the Northam Art Committee meeting held 18th April 2019 be confirmed as a true and correct record of that meeting.

CARRIED 7/0

5. COMMITTEE REPORTS

5.1. Deaccessioning of Artworks (Update)

Address:	
Owner:	Shire of Northam
Applicant:	
File Reference:	2.1.3.2
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Ross Rayson Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

The Shire of Northam advertised for expressions of interest for artworks to be deaccessioned from the Shire of Northam Art Collection and received no responses.

ATTACHMENTS

BACKGROUND / DETAILS

At the meeting of the 26 July 2018 the Art Advisory Committee recommended to Council that 5 artworks be deaccessioned from the Shire of Northam Art Collection in accordance with section 3.58 of the Local Government Act 1995 – Disposing of Property.

These artworks were:

- 16, Frank Pash, 'Bartolime Carmona Riding Bodeguero', value \$20.
- 58, Don Lobban, 'Buckland', value \$30.
- 96, George Throssell Sepia Photograph, value \$100.
- 100, Terry Maitland, untitled photograph, value \$220.
- 105, Image of Her Majesty Queen Elizabeth II, value \$50.

The deaccessioning of the above mentioned art was advertised with Expressions of Interest being sought for the artworks. This was advertised through the Avon Valley Advertiser for a period of two weeks and online via the Shire of Northam website, with Expressions of Interest closing on 24 April

2019. No expressions of interest or other enquiries were received during this time.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area

Outcome: 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities.

Financial / Resource Implications

Council has an annual budget allocation for the ongoing management and maintenance of the art collection.

Legislative Compliance

Section 3.58 of the Local Government Act 1995 – Disposing of Property.

Policy Implications

Shire of Northam Policy Manual (Section 1), Policy C3.3 Art Collection Policy

- Deaccession and Disposal
 - The Shire of Northam retains the right to dispose of artworks if they are deemed unsuitable at any stage.
 - Recommendations for the disposal of any artwork will be the responsibility of the Shire of Northam Art Collection Committee.
 - Work will be deaccessioned in accordance with section 3.58 of the Local Government Act 1995 – Disposing of Property.

Stakeholder Engagement / Consultation

Individuals with a potential interest in the artworks were contacted.

Risk Implications

- Reputational – Low
 - The artworks are of low value
- Financial - Low
 - A small
- Compliance - low
 - The deaccessioning process is being undertaken in accordance with Section 3.58 of the Local Government Act 1995 – Disposing of Property.
- Legal – Low
 - There is no legal risk should all polices be considered.

OFFICER'S COMMENT

Officers believe that as no interest was shown during the advertising period these artworks should be disposed of. Individuals with a potential interest in the artworks have been contacted.

RECOMMENDATION

Minute No: AR.101

Moved: Ms Trish Hamilton

Seconded: Mr Cliff Simpson

That Council disposes of the following artwork:

- 16, Frank Pash, 'Bartolime Carmona Riding Bodeguero', value \$20.
- 58, Don Lobban, 'Buckland', value \$30.
- 96, George Throssell Sepia Photograph, value \$100.
- 100, Terry Maitland, untitled photograph, value \$220.
- 105, Image of Her Majesty Queen Elizabeth II, value \$50.

CARRIED 7/0

5.2 Display of Artworks at ANZ (Update)

Address:	
Owner:	Shire of Northam
Applicant:	
File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Ross Rayson Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

The Shire of Northam's proposal to the ANZ Bank to display selected artworks from the Shire of Northam Art Collection was rejected by the bank due to their strict branding policy.

ATTACHMENTS

N/A

BACKGROUND / DETAILS

At the Art Advisory Committee Meeting of the 7 March 2019 it was recommended that a formal approach be made to the ANZ Bank in the Northam Boulevard to display a selection of the Shire's Art Collection.

An initial approach was made to the ANZ Bank in April with a Bank Officer advising that their Manager would have to seek approval from their Head Office and would contact the Shire with the outcome.

As there had been no response a follow up a visit was made to the ANZ Bank in May, with the Bank Manager stating that they are unable to display any of the Shire's artworks due to their strict branding policy.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area

Outcome: 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities.

Financial / Resource Implications

Council has an annual budget allocation for the ongoing management and maintenance of the art collection.

Legislative Compliance

N/A

Policy Implications

Shire of Northam Policy Manual (Section 1), Policy C3.3 Art Collection Policy

- Public Access, Display and Exhibitions
 - The collection will be documented and information made available to the public.
 - The collection will be exposed to as wide an audience as possible, and this may encompass the use of temporary displays in appropriate public places, including Council buildings and facilities.
 - The possibility of work from the collection being included in travelling exhibitions will be considered subject to appropriate loan agreements being reached as per procedure 5.
 - Display of artwork in Council buildings and facilities is at the discretion of the Shire of Northam Art Collections Committee.

Stakeholder Engagement / Consultation

N/A

Risk Implications

- Reputational – Low
- Financial - Low
- Compliance - Low
- Legal – Low

OFFICER'S COMMENT

Officers have undertaken the contact with the ANZ Bank and received a negative response. Other opportunities to display the collection will continue to be explored.

RECOMMENDATION

Minute No: AR.102

Moved: Cr Michael Ryan

Seconded: Cr Julie Williams

The Council notes the outcome on the proposal to display some of the Shire of Northam art collection at the ANZ Bank Northam.

CARRIED 7/0

5.3 Proposal by Avon Valley Art Society to Display Shire of Northam Art Collection

Address:	
Owner:	Shire of Northam
Applicant:	
File Reference:	2.1.3.2
Reporting Officer:	Jaime Hawkins
Responsible Officer:	Ross Rayson Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

The Avon Valley Arts Society Inc. (AVAS) has written to the Shire of Northam with a proposal to display a selection of Shire of Northam Art Collection currently in storage.

ATTACHMENTS

Attachment 1: Written proposal from A.V.A.S.

BACKGROUND / DETAILS

With the AVAS now holding the lease of the Northam Old Girls School they have the scope to be able to develop an operational gallery.

AVAS have submitted a proposal to coordinate and present a gallery display selection of the Shire's Art Collection for a period of up to 3 months, manned 4 days a week or available for groups by appointment. If successful there is potential for the display to become an annual event. The possible benefits of the exhibition would be raising the public awareness of the Shire's artworks and providing another tourism activity. The exhibition would also be manned by an AVAS volunteer who would have knowledge of the arts. The artworks would be relatively secure within a Shire owned facility that is alarmed.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area

Outcome: 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities.

Financial / Resource Implications

Council has an annual budget allocation for the ongoing management and maintenance of the art collection.

Legislative Compliance

N/A

Policy Implications

Shire of Northam Policy Manual (Section 1), Policy C3.3 Art Collection Policy

- Public Access, Display and Exhibitions
 - The collection will be documented and information made available to the public.
 - The collection will be exposed to as wide an audience as possible, and this may encompass the use of temporary displays in appropriate public places, including Council buildings and facilities.
 - The possibility of work from the collection being included in travelling exhibitions will be considered subject to appropriate loan agreements being reached as per procedure 5.
 - Display of artwork in Council buildings and facilities is at the discretion of the Shire of Northam Art Collections Committee.

Stakeholder Engagement / Consultation

N/A

Risk Implications

- Reputational – Low
 - There is low reputational risk as Council is complying with the Committee terms of Reference
- Financial - Low
 - There is an annual budget allocation for the ongoing management and maintenance of the art collection.
- Compliance - Low
 - The display of artwork is in keeping with the Committee's Terms of Reference and Art Policy.
- Legal – Low
 - There are no legal risks associated with this item.

OFFICER'S COMMENT

The AVAS proposal addresses the ongoing issue of a public exhibition of the Shire of Northam Art Collection. AVAS are well equipped and experienced to display the artwork having a suitable facility (which is also a Shire owned), display stands, and the volunteers to be able to oversee the exhibition.

Shire Officers believe the proposal to display the Shire of Northam Art Collection should be accepted provided appropriate artwork loan documentation and conditions are met as per the Shire of Northam Art Policy.

DISCUSSION

Cr Williams questioned that there was no monetary considerations, as there was no mention in the proposal and nothing received through correspondence saying that there is to be an exhibition fee for the displaying of the Shires art collection.

Cr Pollard suggested should AVAS require/desire a financial recompense to go through the Community Services. Mr Rayson responded council could delegate authority to the CEO, given a certain amount if the cost is above that amount it will then go back to council, but if the amount is in the existing budget it would come through the committee.

RECOMMENDATION

Minute No: AR.103

Moved: Michael Letch

Seconded: Trish Hamilton

That Council accept the proposal from AVAS to display some the Shire of Northam Art Collection subject to

- 1. Artwork loan documentation is completed.**
- 2. Conditions of loan are met.**
- 3. Details of financial arrangements between Shire Officers and AVAS be agreed to.**

CARRIED 6/1

ATTACHMENT 1.



PO Box 308
NORTHAM WA 6401
Email: avas1@wn.com.au

29th March 2019

Mr Jason Whiteaker,
C.E.O.
Shire of Northam,
P.O. Box 614
NORTHAM, W.A. 6401.

Dear Jason,

RE: Shire Art Collection - Northam Old Girls School.

It was in May 2018 that the Shire of Northam agreed to lease the Northam Old Girls School to the Avon Valley Arts Society, also known as A.V.A.S., for which the Executive team and the membership of 70 were most grateful this being the start of a revitalisation of the group, as in our presentation at the time we indicated

"To move forward, developing an operational gallery and not limiting the mediums displayed and to be recognised within the state of W.A."

We therefore wish to present a Concept to the Shire of Northam that A.V.A.S., the group coordinate and present a gallery display selection of the Shire's Art works (currently in storage), for a period of up to 3 months, manned 4 days a week or available for groups by appointments, if a success can be measured from this it is thought that the event can be run annually some benefits are .

- A. Public awareness (to the town).
- B. Tourist, another attraction in town.
- C. Manned by volunteer people with knowledge of the Arts.
- D. Primarily a Shire of Northam building. (alarmed)

Having said that this is not our first exhibition of a large nature we have a membership strong in gallery preparation, in landing our first solo major exhibition is a big deal. Not only is it a great way to show of a body of work, but it's one of the best ways to get your art in front of a large, art-loving audience, with respect it is a well-kept secret.

No doubt, a history steeped exhibition is a huge milestone, there are lots of factors to consider, which will require liaison between both the Shire and Society.

A.V.A.S. is well prepared to display framed art works having developed and having manufactured 15 free standing display large frames (2.4M x 1.8M) hence with no works to be hung from the walls.

It is not suggested that the Shire's Art Collection be contained permanently at the Old Girls School nor that AVAS be allowed to turn the building into permanent Art Gallery as this may not be feasible as periodically members will have themed exhibitions and workshops within the premises.

We would be most pleased if the matter could move through to the Shire's ART ADVISORY COMMITTEE, as with all early developments there are always many questions and doubts, for simplicity we kept our request short, we would be pleased to answer / workshop all in more detail.

Thank you in anticipation.



Mr Ulo Rumjantsev.
President.
Avon Valley Arts Society Inc..

Our Mission Statement.

"To collect, preserve, study, exhibit, and stimulate appreciation for and advance knowledge of works of art that collectively represent the broadest spectrum of human achievement at the highest level of quality, all in the service of the public and in accordance with the highest professional standards."

AVON VALLEY ARTS SOCIETY 52 YEARS & STILL GOING STRONG



Cr Ryan left at 4.40pm

5.4 Public Art Policy Development

Address:	
Owner:	Shire of Northam
Applicant:	
File Reference:	2.1.3.2
Reporting Officer:	Jaime Hawkins
Responsible Officer:	Ross Rayson Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

A draft Public Art Policy has been developed for review by the Art Advisory Committee.

ATTACHMENTS

Attachment 2 Draft Public Art Policy

BACKGROUND / DETAILS

At the previous Art Advisory Committee meeting held 18 April 2019 the committee reviewed a mural proposal for Gordon Place submitted by local artist Patricia Rose. Following discussion around this mural it was recommended by the committee that rather than accept the proposed mural at this stage, a laneway strategy be developed that looks towards how the Shire may be able to achieve art (cultural), tourism and economic outcomes. The Draft Public Art Policy has been developed as a broader policy that also encompasses laneway art. The Shire of Northam already has a planning document that is known as the Laneway Strategy.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area

Outcome: 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities.

Financial / Resource Implications

Council has an annual budget allocation for the ongoing management and maintenance of the art collection.

Legislative Compliance

N/A

Policy Implications

N/A

Stakeholder Engagement / Consultation

N/A

Risk Implications

- Reputational – Low
 - There is low reputational risk as Council is complying with the Committee terms of Reference
- Financial - Low
 - There is an annual budget allocation for the ongoing management and maintenance of the art collection.
- Compliance - Low
 - Developing a Public Art Policy is compliant with the Shire's current Art Policy and Art Advisory Committee Terms of Reference.
- Legal – Low
 - There are no legal risks associated with this item.

OFFICER'S COMMENT

The Draft Public Art Policy is to be reviewed by the Art Advisory Committee. This is to be the overarching policy on Public Art with a Public Art Plan or Strategy to be developed that contains greater detail and actions once the Policy has been endorsed.

DISCUSSION

Debate was undertaken on whether a Public Art Policy or public Art Strategy should be developed first.

Cr Pollard expressed his thoughts of drafting a Public Art Policy without having the strategy in place first, questioning if the strategy will be impacted by the policy as the Strategy is generally adopted first.

Mr Rayson stated that officers created the policy first with the policy setting the framework of what is understood to be public art, with the associated definitions.

Officers undertook to continue development of the Art Policy, and the public art strategy for presentation at the next meeting.

RECOMMENDATION

Minute No: AR.104

Moved: Michael Letch

Seconded: Cliff Simpson

That Council notes the development of a Draft Public Art Policy.

CARRIED 5/1

ATTACHMENT 2.



Shire of Northam Planning Policy Manual (Section I)
Policy

COMMUNITY SERVICES

Public Art Policy

Responsible Department	Community Services
Resolution Number	
Resolution Date	
Next Scheduled Review	
Related Shire Documents	Shire of Northam Policy Manual Shire of Northam Record Keeping Plan
Related Legislation	Local Government Act 1995

OBJECTIVE

To provide a basis for the development or acquisition of public art projects within the Shire of Northam.

This policy seeks to establish the key criteria for informed, transparent and high quality decision making when approving or declining proposed public art projects that will enhance artistic, cultural, tourism and economic development within the Shire of Northam.

This Policy is to be read in conjunction with the Shire of Northam Art Collection Policy and Procedures, Shire of Northam Art Advisory Committee Terms of Reference, (the to be developed) Shire of Northam Public Art Strategy and the Northam Town Centre Development and Connectivity Strategy when in reference to the Northam CBD.

SCOPE

This policy applies to all public art projects located or proposed for the public domain within the Shire of Northam. These may be projects arising from within Council, the community, capital works or new developments.

- Consider whether memorials and plaques are to be considered public art.



Definitions

Acquisition: the process of obtaining valid title to an artwork, object or memorabilia.

Commissioning: the act of securing the services of a practitioner to fulfil a brief for an art project for the payment of a fee.

Graffiti: A non-commissioned public facing artwork realised without the approval of Council

Mural: a painting or other work of art executed directly on a wall.

Percent for art: an art scheme whereby public artworks are commissioned using a percentage of the total costs of capital projects for buildings and major infrastructure projects.

- Percent for Art facilitates the provision of public art works through the requirement for all developments (excluding private homes, subdivisions, rural and industrial development) above a value of \$1,000,000 (including GST) to allocate one per cent of the value of the development to public art.

The developer has two options. They may choose to:

- Include one per cent of the construction cost for public art in their designs in locations accessible to the public. Developers must ensure that their proposals meet the definition of art and the artwork has been designed by an artist (see definitions), or
- Provide the cash equivalent to the Shire. This funding may be pooled and the public art placed in identified suitable locations. Percent for Art also applies to Shire funded developments above a construction cost of \$1,000,000 (including GST).

Public Art: works of art in any media that are planned and executed with the specific intention of being sited or staged in the physical public domain, usually outside and accessible to all.

- artwork in any medium specifically created to be experienced in the public realm. Public art is typically located in highly accessible public spaces and can include sculpture, painting, installation, multimedia, sound or performance; it may also be integrated into architectural surfaces and landscaping.

Public Artist: an artist that is involved in the design, planning, making and/or installation of public artworks. Responsibilities include site research and project development, often involving consultation and involvement with stakeholders.

Public space: includes parks, foreshores, streets, indoor spaces of public buildings such as entry foyers, and outdoor spaces of public buildings such as laneways, courtyards and forecourts.



Shire of Northam Planning Policy Manual (Section I)
Policy

Street Art: A commissioned, attributed, public facing artwork such as a mural realised with the approval of Council.

Temporary Public Art: A public artwork intended to be in place for a defined period of not more than six months.

POLICY

- Council is supportive of public art that enriches the cultural experience and enhances the appearance of streetscapes, buildings and other physical environments within the Shire of Northam. Council welcomes high quality public art that has the potential to become a unique local attraction that will engage residents, workers and visitors alike. Public artworks should celebrate, honour and engage with our past, present and future; share our history, our stories, our culture and our people. Council seeks public art that will give a voice to our local communities, bring together diverse social threads and create a sense of pride of place.
- Public Art proposals will be considered by the Shire of Northam Art Advisory Committee based on the criteria outlined in this policy and in line with the (to be developed) *Shire of Northam Public Art Strategy* and the *Northam Town Centre Development and Connectivity Strategy* where applicable. Council will make decisions on new public art projects based on the advice and recommendation of the Shire of Northam Art Advisory Committee.
- Public Art Project Assessment Criteria:
 - a) Does the artwork enhance the location in which the artwork is to be situated, adding interest and enriching context?
 - b) Is the artwork specific to its site or context, drawing from and adding to the history, heritage and environment of its location? Or is it telling a local story?
 - c) Is the artwork appropriate and suitable to its site, in scale and impact on amenity and other users?
 - d) Is the artwork of high quality in design, materials and finishes?
 - e) Does the artwork proposal present innovative, fresh, creative and original ideas?
 - f) Does the artwork encourage engagement or interactivity?
 - g) Does the artwork inspire, provoke reflection, arouse curiosity, or raise public awareness?
 - h) Is the proposed site a significant or strategically important public place, with high visibility and/or access? Sites that may be selected for public artwork could include parks and public open space, laneways, buildings and the river foreshore; and should be:
 - Highly visible to the public
 - A place of high pedestrian activity
 - A place of high recreational activity
 - A place of civic importance and/or cultural significance



*Shire of Northam Planning Policy Manual (Section I)
Policy*

- i) Is the artwork safe, durable, practical, robust and vandal resistant? Public artworks should be robust in nature and requiring minimal maintenance over the first 10 year period, except where the artwork is a temporary installation.
 - j) Is there a detailed plan for maintenance, including ongoing costs?
 - k) Is there an agreement on terms and conditions for removal, re-location, deaccessioning and disposal?
- Council will support public art based on their merit against the selection criteria without preference to local artists. Local artists are encouraged to participate in this process.
 - Council will not be bound to approve or acquire any public artwork or accept any donations.
 - Public artwork commissioned or acquired will be included as part of the Shire of Northam Art Collection.
 - All public artwork must be accompanied by appropriate signage that acknowledges the artist and the name of the work.
 - Non-commissioned public art projects in any form or style created or installed without Councils permission may be deemed as unwanted graffiti and removed.
 - The Shire of Northam Art Advisory Committee will make recommendations to Council for budget allocations for maintenance and conservation of existing public art installations.

6 URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

- Cr Steven Pollard requested an update on the art being uploaded to the Shire's website. Was advised that this work was still progressing.
- Cliff Simpson advised that AVAS has been funded for an art handling course to be run in Northam and asked if the Shire of Northam would be interested in putting anyone on it. The cost is \$50 for AVAS members and \$75 for non-members.

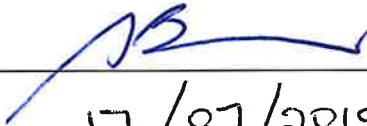
7 DATE OF NEXT MEETING

To be advised

8 DECLARATION OF CLOSURE

There being no further business the Chairperson, Cr Steven Pollard, declared the meeting closed at 5:35pm.

"I certify that the Minutes of the Northam Art Committee held on Thursday, 20 June 2019 have been confirmed as a true and correct record."



Chairperson

17 / 07 / 2019 Date