



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Agenda**

### **Chief Executive Officer Review & Selection Committee**

**22 November 2023**

**NOTICE PAPER**

**Chief Executive Officer Review Committee Meeting**

**22 November 2023**

Committee Members

I inform you that a Chief Executive Officer Review Committee meeting will be held in the Meeting Room, located at Create298 - 298 Fitzgerald Street, Northam on 22 November 2023 at 4:00pm.

Yours faithfully



**Chris Antonio**  
**Shire President**

## DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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## **1. DECLARATION OF OPENING**

## **2. ELECTION OF PRESIDING MEMBER & DEPUTY PRESIDING MEMBER**

In accordance with section 5.12 of the Local Government Act 1995, the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

In accordance with recent changes to the Local Government Act 1995, if there is more than one nomination, the election of Committee Presiding Member will be conducted by secret Ballot and determined using an optional preference voting system, if required.

The members of a committee may elect a deputy presiding member from amongst themselves, but any such election is to be in accordance with Schedule 2.3, Division 2. This does not require the use of optional preferential voting.

Should the presiding member not be available or is unable or unwilling to perform the functions of presiding member, then the deputy presiding member may perform the functions of presiding member.

## **3. ACKNOWLEDGEMENT TO COUNTRY**

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

## **4. ATTENDANCE**

### **Committee:**

Shire President  
Deputy Shire President  
Councillors

C R Antonio  
A J Mencshelyi  
L C Biglin  
J E G Williams

### **3.1 APOLOGIES**

Nil.

### 3.2 APPROVED LEAVE OF ABSENCE

Cr M P Ryan has been granted approved leave of absence from 07 November 2023 to 07 December 2023 (inclusive).

### 3.3 ABSENT

Nil.

## 5. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest

## **6. CONFIRMATION OF MINUTES**

### **6.1 COMMITTEE MEETING HELD ON 02 AUGUST 2023**

#### **RECOMMENDATION**

**That the minutes of the Chief Executive Officer Review & Selection Committee meeting held on 02 August 2023 be confirmed as a true and correct record of that meeting.**

## **7. COMMITTEE REPORTS**

### **7.1 CHIEF EXECUTIVE OFFICER – INTERIM KEY PERFORMANCE INDICATOR REPORT**

### **7.2 PLANNING OF CHIEF EXECUTIVE OFFICER'S KPI'S FOR THE 2023/2024 YEAR**

### **7.3 POTENTIAL TO UTILISE AN EXTERNAL CONSULTANT FOR CHIEF EXECUTIVE OFFICER REVIEW & SELECTION COMMITTEE**

## **8. URGENT BUSINESS APPROVED BY DECISION**

## **9. DATE OF NEXT MEETING**

TBA

## **10. DECLARATION OF CLOSURE**