



# **Shire of Northam**

## **Minutes**

### **Chief Executive Officer Review Committee**

**15 December 2020**



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## 1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 8:44am.

## 2. ATTENDANCE

### Committee:

Shire President

Deputy Shire President

Councillors

C R Antonio

J E G Williams

A J Mencshelyi

M P Ryan

### Staff:

Chief Executive Officer

J B Whiteaker

### 2.1 APOLOGIES

Councillors

R W Tinetti

### 2.2 APPROVED LEAVE OF ABSENCE

Cr M P Ryan has been granted leave of absence from 9th December 2020 to 16th December 2020 (inclusive) however attended the meeting.

### 2.3 ABSENT

Nil.

## 3. DISCLOSURE OF INTERESTS

*Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.*

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed*

change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
CEO Performance 2019/20 And KPI's for 2020/21	5.1	Mr J B Whiteaker	Financial	The matter related to Mr Whiteaker's employment as CEO.

#### 4. CONFIRMATION OF MINUTES

##### 4.1 COMMITTEE MEETING HELD ON 4 DECEMBER 2020

###### RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.76

Moved: Cr Ryan

Seconded: Cr Williams

That the minutes of the Chief Executive Officer Review Committee meeting held on 4 December 2020 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

## 5. COMMITTEE REPORTS

Mr J B Whiteaker declared a "Financial" interest in item 5.1 – CEO Performance 2019/20 and KPI's for 2020/21 as the matter relates to Mr Whiteaker's employment as CEO.

Mr Whiteaker remained in the meeting to discuss the matter.

### 5.1 CEO PERFORMANCE 2019/20 AND KPI'S FOR 2020/21

Nil decisions.

## 6. URGENT BUSINESS APPROVED BY DECISION

Nil.


## 7. DATE OF NEXT MEETING

3 February 2021 at 4:00pm.

## 8. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 9:43am.

"I certify that the Minutes of the Chief Executive Officer Review Committee meeting held on Tuesday, 15 December 2020 have been confirmed as a true and correct record."

  
\_\_\_\_\_  
4/3/2021  
\_\_\_\_\_  
President  
Date