



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Chief Executive Officer Review Committee

16 November 2020



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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 4:23pm.

2. ATTENDANCE

Committee:

Shire President

Deputy Shire President

Councillors

C R Antonio

J E G Williams

M P Ryan

A J Mencshelyi

2.1 APOLOGIES

Councillor

R W Tinetti

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 ABSENT

Nil.

3. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a*

proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD ON 25 NOVEMBER 2019

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.71

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That the minutes of the Chief Executive Officer Review Committee meeting held on 25 November 2019 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

5. COMMITTEE REPORTS

5.1 CEO Officer Performance 2019/20 and KPI's for 2020/21

Nil decisions.

5.2 CEO Remuneration Review

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.72

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council does not increase the CEO's remuneration for the 2020/21 period.

CARRIED 4/0

5.3 CEO Performance Review Guidelines / Procedure 2020/21

Nil decisions.

6. URGENT BUSINESS APPROVED BY DECISION

Nil.

7. DATE OF NEXT MEETING

To be confirmed, as the CEO will need time to provide his response as per 5.1. Tentatively set for 4 December 2020 at 4:00pm.

8. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 5:05pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee meeting held on Monday, 16 November 2020 have been confirmed as a true and correct record."

 _____ President

4/12/2020 _____ Date