



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Chief Executive Officer Review Committee

27 May 2021



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1. DECLARATION OF OPENING

The Shire President Cr C R Antonio declared the meeting open at 4:02pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past, present and emerging.

3. ATTENDANCE

Committee:

Shire President

C R Antonio

Deputy Shire President

J E G Williams

Councillors

R W Tinetti

Staff:

Chief Executive Officer

J B Whiteaker entered at
4:46pm

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Councillors

M P Ryan

A J Mencshelyi

4. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 4 MARCH 2021

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.82

Moved: Cr Tinetti

Seconded: Cr Williams

That the minutes of the Chief Executive Officer Review Committee meeting held on 4 March 2021 be confirmed as a true and correct record of that meeting.

CARRIED 3/0

6. COMMITTEE REPORTS

6.1 CHIEF EXECUTIVE OFFICER 360 DEGREE PERFORMANCE REVIEW 2021/22

RECOMMENDATION/ COMMITTEE DECISION

Minute No: CEO.83

Moved: Cr Tinetti

Seconded: Cr Williams

That Council engage Price Consulting Group Pty Ltd to undertake a 360 degree performance review for the Chief Executive Officer (only) for 2020/21, as per their provided quotation/proposal, subject to confirmation that as per their proposal they were engaged to conduct the 2019/20 Chief Executive Officer Review and that Council were satisfied with the methodology and result obtained.

CARRIED 3/0

6.2 CHIEF EXECUTIVE OFFICER 2021/22 KEY PERFORMANCE INDICATORS

Nil decisions.

6.3 EMPLOYEE TURNOVER REPORT

Nil decisions.

7. URGENT BUSINESS APPROVED BY DECISION

Nil.


8. DATE OF NEXT MEETING

Thursday, 1 July 2021.

9. DECLARATION OF CLOSURE

The Shire President Cr C R Antonio declared the meeting closed at 5:10pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee meeting held on Thursday, 27 May 2021 have been confirmed as a true and correct record."


_____ President

1/7/2021 Date