



Shire of Northam

Minutes

Chief Executive Officer Review Committee

30 November 2017



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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 3:10pm.

2. ATTENDANCE

Committee:

Shire President
Councillors

C R Antonio
M P Ryan
A J Mencshelyi

Staff:

Executive Assistant

A C Maxwell

Guest:

JCP Consulting

John Phillips

2.1 APOLOGIES

Councillors

J Proud
R W Tinetti

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Nil.

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 11TH OCTOBER 2017

It was noted that none of the committee members were either members or attended the meeting, however the notes had been received by the Council.

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.38

Moved: Cr Ryan
Seconded: Cr Mencshelyi

That the minutes of the Chief Executive Officer Review Committee meeting held on 11th October 2017 be confirmed as a true and correct record of that meeting.

CARRIED 3/0

5. COMMITTEE REPORTS

5.1 Chief Executive Officer Performance Review 2016/17 Setting of 2017/18 Key Performance Indicators and Review of Total Reward Package

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.39

**Moved: Cr Ryan
Seconded: Cr Mencshelyi**

That Council endorse the Chief Executive Officer's performance indicators for the 2017/18 review period as listed in Attachment 1.

CARRIED 3/0

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.40

**Moved: Cr Ryan
Seconded: Cr Mencshelyi**

That Council:

- 1. Notes the Determination of the Salaries and Allowances Tribunal dated 11 April 2017 and approves a 2.5% increase to the Chief Executive Officer's annual base salary of \$233,139 per annum (total reward package of \$269,438 per annum), effective from 2 September 2017; and**
- 2. Request the next review of remuneration be completed by 2 September 2018, in accordance with the contract of employment between Council and Mr Whiteaker.**

CARRIED 3/0

6. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

7. DATE OF NEXT MEETING

7th February 2017 at 5:30pm.

8. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 3:59pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee meeting held on Thursday, 30th November 2017 have been confirmed as a true and correct record."



President

4/5/2018 Date

