



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Chief Executive Officer Review Committee

06 October 2022



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1. DECLARATION OF OPENING

The Shire President, Cr Antonio, declared the meeting open at 5.05pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Custodians of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Committee:

Shire President

C R Antonio

Deputy Shire President

M P Ryan

Councillors

J E G Williams

A J Mencshelyi

Staff:

Chief Executive Officer

J Whiteaker (from 5.11pm)

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Councillor

D A Hughes

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

| Item Name | Item No. | Name | Type of Interest | Nature of Interest |
|-----------|----------|------|------------------|--------------------|
| | | | | |
| | | | | |

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 10 August 2022

RECOMMENDATION

Moved: Cr Mencshelyi

Seconded: Cr Ryan

That the minutes of the Chief Executive Officer Review Committee meeting held on 10 August 2022 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

The Chief Executive Officer, Mr Jason Whiteaker, entered the meeting at 5.11pm at the request of the Committee.

6. COMMITTEE REPORTS

6.1 CEO KPI FOR 2021/22 and 2022/23

RECOMMENDATION

Moved: Cr Ryan
Seconded: Cr Mencshelyi

That Council:

1. Accept that the 2021/22 CEO Review resulted in a satisfactory rating for the CEO.
2. Authorise the President to advise the CEO of the outcome of his 2021/22 Review in writing.

CARRIED 4/0

RECOMMENDATION

Moved: Cr Mencshelyi
Seconded: Cr Ryan

That Council approve the CEO's 2022/23 KPIs, subject to minor variations if required by agreement of the CEO and Shire President.

CARRIED 4/0

6.2 CEO CONTRACT

7. URGENT BUSINESS APPROVED BY DECISION

Nil.

8. DATE OF NEXT MEETING

Meeting schedule will be as follows:

- 09 November 2022 and then monthly until further notice.

9. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio, declared the meeting closed at 6.28pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee Meeting held on Thursday, 06 September 2022 have been confirmed as a true and correct record."



President

~~19/10/2022~~

Date
09/11/2022