



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Chief Executive Officer Review Committee

08 March 2023



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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio, declared the meeting open at 4:01pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Committee:

Shire President

Deputy Shire President

Councillors

C R Antonio

M P Ryan

J E G Williams

D A Hughes

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Councillors

A J Mencshelyi

4. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 15 FEBRUARY 2023

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.118

Moved: Cr Hughes

Seconded: Cr Ryan

That the minutes of the Chief Executive Officer Review Committee meeting held on 15 February 2023 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

6. COMMITTEE REPORTS

6.1 CEO CONTRACT AND REMUNERATION

6.2 RECRUITMENT PROCESS, TIMELINE, INDEPENDENT PERSON, CONDUCTED INTERNALLY OR EXTERNALLY OR MIXED

Cr M P Ryan left the meeting at 4:24pm.

Cr M P Ryan returned to the meeting at 4:28pm.

MOTION / COMMITTEE DECISION

Minute No: CEO.119

Moved: Cr Ryan
Seconded: Cr Hughes

That Council:

1. Advise Mills Recruitment that their quote of \$17,400 plus GST and advertising and incidentals is accepted and request they provide executive recruitment services for the upcoming Shire of Northam's Chief Executive Officer Recruitment Process.
2. Include an appropriate amount in the 2023/24 financial year budget to cover associated costs, with any associated funds required in the 2022/23 year to be funded through the mid-year budget review process.

CARRIED 4/0

6.3 CEO PACKAGE OPTIONS FOR NEW RECRUITMENT PROCESS (HOUSING OPTION INCLUDED)

Carried forward to be determined as part of 6.2, as above.

7. URGENT BUSINESS APPROVED BY DECISION

Nil.

8. DATE OF NEXT MEETING

12 April 2023 at 4:00pm.

9. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 4:37pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee Meeting held on Wednesday, 08 March 2023 have been confirmed as a true and correct record."

_____ President

_____ Date

