



Shire of Northam  
*Heritage, Commerce and Lifestyle*

# **Shire of Northam**

## **Minutes**

### **Chief Executive Officer Review Committee**

**10 August 2022**



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## 1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio, declared the meeting open at 4.00pm.

## 2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past, present and emerging.

## 3. ATTENDANCE

### Committee:

Shire President

Deputy Shire President

Councillors

C R Antonio

M P Ryan from 4.26pm.

A J Mencshelyi

D A Hughes

J E G Williams

### 3.1 APOLOGIES

Nil.

### 3.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3.3 ABSENT

Nil.

## 4. DISCLOSURE OF INTERESTS

*Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.*

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a*

planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

## 5. CONFIRMATION OF MINUTES

### 5.1 COMMITTEE MEETING HELD ON 8 JUNE 2022

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.99

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That the minutes of the Chief Executive Officer Review Committee meeting held on 8 June 2022 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

## 6. COMMITTEE REPORTS

### 6.1 CEO 2021/22 KPI REPORT YTD

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.100

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That Council accept the CEO 2021/22 KPI Report YTD.

CARRIED 4/0

Cr M Ryan entered the meeting at 4.26pm.

## 6.2 KPI SETTING AND FINALISATION IN CONSULTATION WITH CEO FOR 2022/23

### 6.3 CEO CONTRACT

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.101

Moved: Cr Antonio

Seconded: Cr Mencshelyi

That Council authorise the Shire President to discuss with the CEO the possibility of the CEO reapplying for his current position and whether he is able and willing to assist the Committee with the selection process.

**CARRIED 5/0**

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.102

Moved: Cr Antonio

Seconded: Cr Ryan

That Council approve a 3% increase to the CEO remuneration for the 2022/23 financial year.

**CARRIED 5/0**

## 7. URGENT BUSINESS APPROVED BY DECISION

Nil.

## 8. DATE OF NEXT MEETING

Meeting schedule will be as follows:

- 9 November 2022

## 9. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio, declared the meeting closed at 5.08pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee Meeting held on Wednesday, 10 August 2022 have been confirmed as a true and correct record."



\_\_\_\_\_  
President

21/9/2022  
6/10/2022 Date