



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Chief Executive Officer Review Committee

12 May 2023



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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio, declared the meeting open at 9:35am.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Committee:

Shire President
Councillors

C R Antonio
J E G Williams
A J Mencshelyi
D A Hughes

Guests:

Mills Recruitment
Independent Panel Member

P Casey
M Davies

3.1 APOLOGIES

Deputy Shire President

M P Ryan

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that*

person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Review Of Proposed Matrix (Applicants)	6.1	Cr C R Antonio	Impartiality	A number of the candidates are well known to Cr Antonio.
		Cr D A Hughes	Impartiality	Several of the applicants are known to Cr Hughes.
		Cr A J Mencshelyi	Impartiality	Several of the applicants are known to Cr Mencshelyi.
		Cr J E G Williams	Impartiality	One of the applicants are known to Cr Williams
		Ms M Davies (Independent Panel Member)	Impartiality	Several of the applicants are known to Ms Davies through her professional connections.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 17 APRIL 2023

RECOMMENDATION/COMMITTEE DECISION

Moved: Cr Williams

Seconded: Cr Hughes

That the minutes of the Chief Executive Officer Review Committee meeting held on 17 April 2023 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

6. COMMITTEE REPORTS

Cr C R Antonio declared an “Impartiality” interest in item 6.1 – Review of Proposed Matrix (Applicants), as a number of the candidates are known to Cr Antonio.

Cr D A Hughes declared an “Impartiality” interest in item 6.1 – Review of Proposed Matrix (Applicants), as several of the applicants are known to Cr Hughes.

Cr A J Mencshelyi declared an “Impartiality” interest in item 6.1 – Review of Proposed Matrix (Applicants), as several of the applicants are known to Cr Mencshelyi.

Cr J E G Williams declared an “Impartiality” interest in item 6.1 – Review of Proposed Matrix (Applicants), as one of the applicants are known to Cr Williams.

Ms M Davies declared an “Impartiality” interest in item 6.1 – Review of Proposed Matrix (Applicants), as several of the applicants are known to Ms Davies through her professional connections.

6.1 REVIEW OF PROPOSED MATRIX (APPLICANTS)

7. URGENT BUSINESS APPROVED BY DECISION

8. DATE OF NEXT MEETING

2nd June 2023.

Informal Meetings:

- 19th May 2023
- 26th May 2023 – Lessor Town Hall

9. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio, declared the meeting closed at 10:14am.

"I certify that the Minutes of the Chief Executive Officer Review Committee Meeting held on 12 May 2023 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date