



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Minutes**

### **Chief Executive Officer Review Committee**

**26 August 2021**



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## 1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 3:02pm.

## 2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past, present and emerging.

## 3. ATTENDANCE

### Committee:

Shire President	C R Antonio
Deputy Shire President	J E G Williams
Councillor	A J Mencshelyi
CEO	Jason Whiteaker (from 432pm)

### Guest:

Price Consulting Group Pty Ltd	Sue Pedersen
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### 3.1 APOLOGIES

Councillor	R W Tinetti M P Ryan
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### 3.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3.3 ABSENT

Nil.

## 4. DISCLOSURE OF INTERESTS

Nil.

*Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.*

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

## 5. CONFIRMATION OF MINUTES

### 5.1 COMMITTEE MEETING HELD ON 1 JULY 2021

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.85

Moved: Cr Williams

Seconded: Cr Mencshelyi

That the minutes of the Chief Executive Officer Review Committee meeting held on 1 July 2021 be confirmed as a true and correct record of that meeting.

CARRIED 3/0

## 6. COMMITTEE REPORTS

### 6.1 OUTCOMES OF THE CHIEF EXECUTIVE OFFICER 360 DEGREE PERFORMANCE REVIEW 2020/21

Nil decisions.

### 6.2 CHIEF EXECUTIVE OFFICER 2021/22 KEY PERFORMANCE FINALISATION

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.86

Moved: Cr Williams  
Seconded: Cr Mencshelyi

That Council:

1. Endorses the CEO undertake the AICD professional development course as previously discussed.
2. Approves the CEO's Performance Criteria for the 2021-2022 period, as attached.

**CARRIED 3/0**

### 6.3 CHIEF EXECUTIVE OFFICER 2021/22 REMUNERATION

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.87

Moved: Cr Williams  
Seconded: Cr Mencshelyi

That Council approves an increase of 2% (of base salary) to the CEO's Total Remuneration Package, effective 2nd September 2021.

**CARRIED 3/0**

## 7. URGENT BUSINESS APPROVED BY DECISION

Nil.

**8. DATE OF NEXT MEETING**

To be Confirmed.

**9. DECLARATION OF CLOSURE**

The CEO left the meeting at 5:29pm.

The Shire President Cr C R Antonio declared the meeting closed at 5:31pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee meeting held on Thursday, 26 August 2021 have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date