



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Chief Executive Officer Review Committee

3 November 2021

UNCONFIRMED

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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 4:00pm.

2. ELECTION OF PRESIDING MEMBER

In accordance with section 5.12 of the Local Government Act 1995. The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2.

Should the presiding member not be available or is unable or unwilling to perform the functions of presiding member, then the deputy presiding member, if any, may perform the functions of presiding member.

The Shire President, Cr C R Antonio nominated for the role of Presiding Member. No other nominations were forthcoming.

COMMITTEE DECISION

Minute No: CEO.88

Moved: Cr Hughes
Seconded: Cr Williams

That Cr C R Antonio be elected as the Presiding Member for the Chief Executive Officer Review Committee.

CARRIED 3/0

3. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past, present and emerging.

4. ATTENDANCE

Committee:

Shire President
Councillors

C R Antonio
J E G Williams

D A Hughes

4.1 APOLOGIES

Nil.

4.2 APPROVED LEAVE OF ABSENCE

Nil.

4.3 ABSENT

Deputy Shire President
Councillor

M P Ryan
A J Mencshelyi

5. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

*As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.*

6. CONFIRMATION OF MINUTES

6.1 COMMITTEE MEETING HELD ON 26 AUGUST 2021

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.89

Moved: Cr Williams

Seconded: Cr Antonio

That the minutes of the Chief Executive Officer Review Committee meeting held on 26 August 2021 be confirmed as a true and correct record of that meeting.

CARRIED 3/0

7. COMMITTEE REPORTS

7.1 CEO 2021/22 KPI REPORT YTD

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.90

Moved: Cr Hughes

Seconded: Cr Williams

That Council accept the Chief Executive Officer KPI Report as provided in Attachment 1.

CARRIED 3/0

7.2 CEO CONTRACT

Nil decisions.

8. URGENT BUSINESS APPROVED BY DECISION

Nil.

9. DATE OF NEXT MEETING

Meeting schedule will be as follows. To be confirmed once those members absent from the meeting are notified:

- 9 February 2022
- 11 May 2022
- 10 August 2022
- 9 November 2022

All meetings are to commence at 4:00pm.

10. DECLARATION OF CLOSURE

The Shire President Cr C R Antonio declared the meeting closed at 4:45pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee meeting held on Wednesday, 3 November 2021 have been confirmed as a true and correct record."

_____ President

_____ Date