



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Chief Executive Officer Review Committee

9 February 2022

UNCONFIRMED

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Contents

1.	DECLARATION OF OPENING	4
2.	ACKNOWLEDGEMENT TO COUNTRY	4
3.	ATTENDANCE.....	4
3.1	APOLOGIES	4
3.2	APPROVED LEAVE OF ABSENCE.....	4
3.3	ABSENT.....	4
4.	DISCLOSURE OF INTERESTS.....	4
5.	CONFIRMATION OF MINUTES	5
5.1	COMMITTEE MEETING HELD ON 3 NOVEMBER 2021	5
6.	COMMITTEE REPORTS.....	6
6.1	CEO 2021/22 KPI REPORT YTD	6
6.2	CEO KPI'S 2022/23.....	6
6.3	CEO CONTRACT.....	6
7.	URGENT BUSINESS APPROVED BY DECISION.....	6
8.	DATE OF NEXT MEETING.....	7
9.	DECLARATION OF CLOSURE	7

1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 4:00pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past, present and emerging.

3. ATTENDANCE

Committee:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan at 4:09pm
A J Mencshelyi
D A Hughes
Cr J E G Williams

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Cr J E G Williams has been granted leave of absence from 19 January 2022 to 7 March 2022 (inclusive) however attended the meeting.

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that*

person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 3 NOVEMBER 2021

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.91

Moved: Cr Williams

Seconded: Cr Hughes

That the minutes of the Chief Executive Officer Review Committee meeting held on 3 November 2021 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

6. COMMITTEE REPORTS

6.1 CEO 2021/22 KPI REPORT YTD

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.92

Moved: Cr Hughes

Seconded: Cr Mencshelyi

That Council request the CEO provide his KPI 2021/22 Report for the year to date in writing to the committee members.

CARRIED 4/0

Cr M P Ryan entered the meeting at 4:09pm.

6.2 CEO KPI'S 2022/23

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.93

Moved: Cr Williams

Seconded: Cr Ryan

That Council hold a meeting of the CEO Review Committee at 4:00pm on Wednesday, 9 March 2022, with the following meeting to be held on 11 May 2022 as per the approved schedule.

CARRIED 5/0

6.3 CEO CONTRACT

Nil decisions.

7. URGENT BUSINESS APPROVED BY DECISION

Nil.

8. DATE OF NEXT MEETING

Meeting schedule will be as follows:

- 9 March 2022
- 11 May 2022
- 10 August 2022
- 9 November 2022

9. DECLARATION OF CLOSURE

The Shire President Cr C R Antonio declared the meeting closed at 4:17pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee meeting held on Wednesday, 9 February 2022 have been confirmed as a true and correct record."

President

Date