



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Chief Executive Officer Review Committee

9 March 2022



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Contents

1.	DECLARATION OF OPENING.....	4
2.	ACKNOWLEDGEMENT TO COUNTRY.....	4
3.	ATTENDANCE.....	4
	3.1 APOLOGIES.....	4
	3.2 APPROVED LEAVE OF ABSENCE.....	4
	3.3 ABSENT.....	4
4.	DISCLOSURE OF INTERESTS.....	4
5.	CONFIRMATION OF MINUTES.....	5
	5.1 COMMITTEE MEETING HELD ON 9 FEBRUARY 2022.....	5
6.	COMMITTEE REPORTS.....	6
	6.1 CEO 2021/22 KPI REPORT YTD.....	6
	6.2 CEO KPI PLANNING FOR 2022/23.....	6
7.	URGENT BUSINESS APPROVED BY DECISION.....	6
8.	DATE OF NEXT MEETING.....	6
9.	DECLARATION OF CLOSURE.....	6

1. DECLARATION OF OPENING

The Shire President Cr C R Antonio declared the meeting open at 4.00pm.

The meeting was held via electronic means.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past, present and emerging.

3. ATTENDANCE

Committee:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan arrived at 4.07pm
A J Mencshelyi
D A Hughes
J E G Williams

Staff:

Chief Executive Officer

J B Whiteaker arrived at
4:03pm and left at 4:39pm

The CEO Mr Jason Whiteaker entered the meeting at 4:03pm.

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 9 FEBRUARY 2022

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.94

Moved: Cr Hughes

Seconded: Cr Williams

That the minutes of the Chief Executive Officer Review Committee meeting held on 9 February 2022 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

Cr M P Ryan entered the meeting at 4:07pm.

6. COMMITTEE REPORTS

6.1 CEO 2021/22 KPI REPORT YTD

Mr Whiteaker left the meeting at 4:39pm.

RECOMMENDATION / COMMITTEE DECISION

Minute No: CEO.95

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council receive the CEO 2021/22 KPI Report YTD.

CARRIED 5/0

6.2 CEO KPI PLANNING FOR 2022/23

Nil decisions.

7. URGENT BUSINESS APPROVED BY DECISION

Nil.

8. DATE OF NEXT MEETING

Meeting schedule will be as follows:

- 11 May 2022
- 10 August 2022
- 9 November 2022

9. DECLARATION OF CLOSURE

The Shire President Cr C R Antonio declared the meeting closed at 4:46pm.

"I certify that the Minutes of the Chief Executive Officer Review Committee meeting held on Wednesday, 9 March 2022 have been confirmed as a true and correct record."



President

~~16/3/2022~~

8/6/2022
Date