



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Minutes**

### **Community Grants Assessment**

### **Committee Meeting**

**1 June 2021**

UNCONFIRMED

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This committee has been delegated authority by Council to receive and assess grant applications; and make a final determination on all grant applications received as part of the Community Grants Scheme.

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## 1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 10.03am.

## 2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

## 3. ATTENDANCE

### Committee:

Shire President  
Deputy Shire President  
Councillor  
Councillor

C R Antonio  
J E G Williams  
C P Della  
A J Mencshelyi

### Staff:

Community Development Officer  
Executive Manager Community Services

J Hawkins  
Jo Metcalf

### 3.1 APOLOGIES

Nil.

### 3.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3.3 ABSENT

## 4. DISCLOSURE OF INTERESTS

*Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.*

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Community Grant Scheme Applications	11.1	Cr Carl Della	Impartiality	Some of the applicants are known to Cr Della
Community Grant Scheme Applications	11.1	Cr Julie Williams	Impartiality	Some of the applicants are known to Cr Williams
Community Grant Scheme Applications	11.1	Cr Attila Mencshelyi	Impartiality	Some of the applicants are known to Cr Mencshelyi. Applicants S11, S13, A15, A16 & A14.
Community Grant Scheme Applications	11.1	Cr Chris Antonio	Impartiality	Many of the applicants are known to Cr Antonio or he is a member of the group.

## 5. PUBLIC QUESTION TIME

### 5.1 PUBLIC QUESTIONS

## 6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

## 7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

### 7.1 PETITIONS

Nil

### 7.2 PRESENTATIONS

Nil

### 7.3 DEPUTATIONS

Nil

## 8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

## 9. CONFIRMATION OF MINUTES

### 9.1 COMMUNITY GRANTS ASSESSMENT COMMITTEE MEETING HELD ON 14 APRIL 2021

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: CCAG.28

Moved: Cr Della

Seconded: Cr Williams

That the minutes of the Community Grants Assessment Committee meeting held on 14 April 2021 be confirmed as a true and correct record of that meeting.

CARRIED 4/0

## 10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil

## 11. COMMITTEE REPORTS

### 11.1 COMMUNITY GRANT SCHEME APPLICATIONS

<b>File Reference:</b>	8.2.5.30
<b>Reporting Officer:</b>	Jaime Hawkins, Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

#### BRIEF

For the committee to assess and make a determination on grant applications received as part of the Community Grants Scheme.

#### ATTACHMENTS

- Attachment 1: Grant Evaluation Report 2020/2021 Applicant S9 Northam Country Club Golf – Kennedy Cup
- Attachment 2: Grant Evaluation Report 2020/2021 Applicant S10 Northam Country Club Golf – Northam Open Day (Ladies)
- Attachment 3: Grant Evaluation Report 2020/2021 Applicant A13 Northam Photography Group – Photowest 2021 Northam
- Attachment 4: Grant Evaluation Report 2020/2021 Applicant S11 Northam & Districts Gun Club – Avon Valley Trap Carnival
- Attachment 5: Grant Evaluation Report 2020/2021 – Applicant S12 Northam Wado Ryu Karate Training Mats
- Attachment 6: Grant Evaluation Report 2020/2021 – Applicant S13 Northam Pistol Club Disabled Athlete Facilities
- Attachment 7: Grant Evaluation Report 2020/2021 – Applicant A14 Northam Heritage Forum
- Attachment 8: Grant Evaluation Report 2020.2021 – Applicant A15 Northam Army Camp Heritage Association
- Attachment 9: Grant Evaluation Report 2020/2021 – Applicant S14 Northam Heritage Forum
- Attachment 10: Grant Evaluation Report 2020/2021 – Applicant S15 Northam Youth in Emergency Services Cadets
- Attachment 11: Grant Evaluation Report 2020/2021 – Applicant A16 Northam Agricultural Society
- Attachment 12: Grant Evaluation Report 2020/2021 – Applicant S16 Wundowie Golf Club

## A. BACKGROUND / DETAILS

The 2020/2021 Community Grants Scheme Guidelines guide the application process and evaluation of the Program and Events and the Sport & Active Recreation Grants.

Applications opened on Monday, 3 August 2020 and will remain open until further notice.

The Shire of Northam Community Grants Assessment Committee has been formed to oversee and make determinations on all matters associated with the Community Grants Scheme.

The following applications have been received and are being presented for assessment:

Applicant	Grant Type	Project	Amount requested
Northam Country Club – Golf	Sport & Recreation	Active Kennedy Cup Sponsorship	\$550
Northam Country Club – Golf	Sport & Recreation	Active Northam Open Day (Ladies) Sponsorship	\$550
Northam Photography Group	Community & Events	Program Photowest 2021 Northam	\$5,000
Northam & Districts Gun Club	Sport & Recreation	Active Avon Valley Trap Carnival	\$500
Northam Wado Ryu Karate	Sport & Recreation	Active Replacement of Training Mats	\$2,400
Northam Pistol Club	Sport & Recreation	Active Disabled Athlete Facilities	\$7,500
Northam Heritage Forum	Community & Events	Program Agricultural Celebration Day	\$5,000



Northam Army Camp Heritage Association	Community & Events	Program	Migrant & Refugee Sunday	\$5,000
Northam Heritage Forum	Sport & Recreation	Active	Community Heritage Games Project	\$5,587
Northam Youth in Emergency Service Cadets	Sport & Recreation	Active	Annual Camp	\$7,500
Northam Agricultural Society	Community & Events	Program	Northam Agricultural Show	\$5,000
Wundowie Golf Club	Sport & Recreation	Active	Sponsorship of Ranger Cup	\$500

\$44,000 of the \$120,000 in the 2020/2021 Annual Budget has been awarded to date through this grant program, with \$45,087 requested in the applications to be dealt with in this agenda.

## B. CONSIDERATIONS

### B.1 Strategic Community / Corporate Business Plan

Theme Area: Community Wellbeing

Objective: Facilitate the provision of varied cultural and artistic activities

Outcome: Provide a range of quality activities for specific demographics, including seniors and youth

### B.2 Financial / Resource Implications

Council has allocated funds in the 2020/21 budget towards community grants for program/event initiatives that promote community resilience and recovery in response to the COVID-19 pandemic.

### B.3 Legislative Compliance

N/A

### B.4 Policy Implications

N/A

### B.5 Stakeholder Engagement / Consultation

N/A

### B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	COVID-19 risks and social distancing for large gathering.	Minor (2) x Possible (3) = Moderate (6)	COVID-19 Safety Plan to be submitted and approved by the Shire.
Reputation	Nil.		
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

### C. OFFICER'S COMMENT

A summary of the application with officer's comments is included in the Grant Evaluation Reports

Officers have assessed the current round of applications and have submitted the following recommendations for each of the 13 applications.

#### Applicant S9 Northam Country Club - Golf

Applicant	Grant Type	Project	Amount requested
Applicant S9 Northam Country Club - Golf	Community Sport & Active Recreation Grants	Sponsorship of the Kennedy Cup  Total Project Cost \$2,050	\$550

### RECOMMENDATION / COMMITTEE DECISION

**Minute No: CCAG.29**

**Moved: Cr Della**

**Seconded: Cr Menchselyi**

**That the Community Grants Assessment Committee approve a grant to the Northam Country Club Golf of \$550 (excluding GST) for sponsorship of the Kennedy Cup.**

**CARRIED 4/0**

Applicant S10 Northam Country Club - Golf

Applicant	Grant Type	Project	Amount requested
Applicant S10 Northam Country Club - Golf	Community Sport & Active Recreation Grants	Sponsorship of the Northam Open Day (Ladies)	\$550
		Total Project Cost	

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.30**

**Moved: Cr Menchselyi**

**Seconded: Cr Williams**

**That the Community Grants Assessment Committee approve a grant to the Northam Country Club Golf of \$550 (excluding GST) for sponsorship of the Northam Open Day (Ladies).**

**CARRIED 4/0**

Applicant A13 Northam Photography Group

Applicant	Grant Type	Project	Amount requested
Applicant A13 Northam Photography Group	Community Program & Event Grant	Photowest 2021 Northam	\$5,000
		Total Project Cost \$31,596	

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.31**

**Moved: Cr Menchselyi**

**Seconded: Cr Della**

**That the Community Grants Assessment Committee approve a grant to the Northam Photography Group of \$5,000 (excluding GST) for the Photowest 2021 event to be hosted in Northam.**

**CARRIED 4/0**

Applicant S11 Northam & Districts Gun Club

Applicant	Grant Type	Project	Amount requested
Applicant S11 Northam & Districts Gun Club	Community Sport & Active Recreation Grants	Sponsorship of the Avon Valley Trap Carnival	\$500
		Total Project Cost \$11,200	

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.32**

**Moved: Cr Della  
Seconded: Cr Williams**

**That the Community Grants Assessment Committee approve a grant to the Northam & Districts Gun Club of \$500 (excluding GST) for sponsorship of the Avon Valley Trap Carnival.**

**CARRIED 4/0**

Applicant S12 Northam Wado Ryu Karate

Applicant	Grant Type	Project	Amount requested
Applicant S12 Northam Wado Ryu Karate	Community Sport & Active Recreation Grants	Replacement of Training Mats	\$2,400
		Total Project Cost \$2,400	

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.33**

**Moved: Cr Della**  
**Seconded: Cr Menchselyi**

**That the Community Grants Assessment Committee approve a grant to the Northam Wado Ryu Karate of \$2,400 (excluding GST) for replacement training mats.**

**CARRIED 4/0**

Cr Antonio sought clarification over whether this equipment was eligible within the guidelines. The Community Development Officer advised that equipment directly related to the project is eligible and that this application is favourable because the training mats are to be used by multiple community sporting groups.

Applicant S13 Northam Pistol Club

Applicant	Grant Type	Project	Amount requested
Applicant S13 Northam Pistol Club	Community Sport & Active Recreation Grants	Disabled Athlete Facilities	\$7,500
		Total Project Cost \$17,100	

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.34**

**Moved: Cr Della**  
**Seconded: Cr Menchselyi**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the Northam Pistol Club for disabled athlete facilities.**

**CARRIED 4/0**

Discussion regarding supporting capital works projects as other applications for capital works have previously been rejected by this committee.

Cr Antonio queried if there was an urgent need or if the club can wait and apply for a strategic grant in the next financial year.

It was recommended that the Northam Pistol Club be advised to apply for a Community Development Grant for the 2021/2022 financial year looking at the larger scope of works required at the Pistol Club.

Applicant A14 Northam Heritage Forum

Applicant	Grant Type	Project	Amount requested
Applicant A14 Northam Heritage Forum	Community Program & Event Grant	Agricultural Day Celebration  Total Project Cost \$5,200	\$5,000

**RECOMMENDATION**

**That the Community Grants Assessment Committee approve a grant to the Northam Heritage Forum of \$5,000 (excluding GST) for an Agricultural Day Celebration subject to:**

- **Obtaining any necessary traffic management approvals;**
- **Satisfactorily managing risk;**
- **Consulting with the Northam Agricultural Society**

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.35**

**Moved: Cr Menchselyi**

**Seconded: Cr Williams**

**That the Community Grants Assessment Committee approve a grant to the Northam Heritage Forum of \$5,000 (excluding GST) for an Agricultural Day Celebration subject to:**

- **Obtaining formal minuted agreement by the Northam Agricultural Society;**
- **Submission of a health and risk assessment and traffic management plan;**
- **Submission of a full event plan with a schedule and event maps**

**To be submitted to Council prior to the 30 June 2021 in order for the release the funds.**

**CARRIED 4/0**

Discussion regarding the lack of planning for this event by not communicating their intentions with the Northam Agricultural Society. The Committee requested further information and approvals to support their application. If this cannot be obtained by 30 June in order to release funds this financial year the Northam Heritage Forum can re-apply for a Quick Response Grant in 2021/2022.

Applicant A15 Northam Army Heritage Camp

Applicant	Grant Type	Project	Amount requested
Applicant A15 Northam Army Heritage Camp	Community Program & Event Grant	Migrant & Refugee Sunday  Total Project Cost \$5,200	\$5,000

**RECOMMENDATION**

**That the Community Grants Assessment Committee approve a grant to the Northam Army Heritage Association of \$5,000 (excluding GST) for Migrant & Refugee Sunday.**

**RECOMMENDATION / COMMITTEE DECISION**

Minute No: CCAG.36

Moved: Cr Della

Seconded: Cr Menchselyi

**That the Community Grants Assessment Committee approve a grant to the Northam Army Heritage Camp Association (NACHA) of \$5,000 (excluding GST) for Migrant & Refugee Sunday subject to:**

- Submission of a full event plan and program including how Northam's migrant history will be showcased;
- The event being made open to the public;
- Procurement from local businesses where possible.

**CARRIED 4/0**

The Committee was favourable of this event taking place in Northam as a celebration of our community's migrant heritage but were uncertain based

on the application of exactly what NACHA are aiming to achieve and whether the event would be open to the wider public. It was agreed that this event would be a good opportunity to showcase and further develop Northam's migrant history through curated displays and capturing oral histories of those in attendance. It was also agreed by the Committee that this event would be of interest to the general public, and they should not be excluded from attending.

Applicant S14 Northam Heritage Forum

Applicant	Grant Type	Project	Amount requested
Applicant S14 Northam Heritage Forum	Community Sport & Active Recreation Grant	Community Heritage Games Project  Total Project Cost \$10,072	\$5,587

**RECOMMENDATION**

**That the Community Grants Assessment Committee approve a grant to the Northam Heritage Forum of \$5,587 (excluding GST) for Community Heritage Games Project.**

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.37**

**Moved: Cr Menchselyi**

**Seconded: Cr Williams**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the Northam Heritage Forum for the Community Heritage Games Project.**

**CARRIED 4/0**

Cr Williams spoke that the project has no relevance to heritage and there has been no evidence presented to demonstrate that the NHF know the disability market or have any experience working with people with disability.



Cr Antonio advised that he believed the purchase of giant games and storage shelves to be capital works and therefore not eligible. He stated that this project is not best placed with the heritage group. It is a worthy project that could be undertaken through the Northam Library, Recreation Centre or Killara.

The Committee wish to commend the Northam Heritage Forum for their consideration of a project aimed at including people with disability in our community.

Applicant \$15 Northam Youth in Emergency Services Cadets

Applicant	Grant Type	Project	Amount requested
Applicant \$15 Northam Youth in Emergency Service Cadets	Community Sport & Active Recreation Grant	Annual Camp Total Project Cost \$11,143	\$7,500

**RECOMMENDATION**

**That the Community Grants Assessment Committee approve a grant to the Northam Youth in Emergency Service Cadets of \$7,500 (excluding GST) for the Annual Camp.**

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.38**

**Moved: Cr Williams**

**Seconded: Cr Della**

**That the Community Grants Assessment Committee approve a grant to the Northam Youth in Emergency Service Cadets of \$5,000 (excluding GST) for the Annual Camp.**

**CARRIED 4/0**

Cr Antonio questioned the ability to purchase the camping equipment requested locally within the Shire of Northam. The Community Development Officer responded with the answer provided by the applicant, which was

that the camping equipment available locally is not of a high enough quality.

Cr Williams and Cr Della stated that they believed the amount requested was disproportionate when comparing to other applications supported. Cr Williams suggested that parents could contribute through camp fees. Cr Antonio said that they could explore other grants for youth projects if required.

Applicant A16 Northam Agricultural Society

Applicant	Grant Type	Project	Amount requested
Applicant A16 Northam Agricultural Society	Community Program & Event Grant	Northam Agricultural Show  Total Project Cost \$46,500	\$5,000

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.39**

**Moved: Cr Williams**  
**Seconded: Cr Menchselyi**

**That the Community Grants Assessment Committee approve a grant to the Northam Agricultural Society of \$5,000 (excluding GST) for Northam Agricultural Show.**

**CARRIED 4/0**

Applicant S16 Wundowie Golf Club

Applicant	Grant Type	Project	Amount requested
Applicant S1 Wundowie Golf Club	Community Sport & Active Recreation Grant	Sponsorship of Ranger Cup Men's Open Day  Total Project Cost Not provided	\$500

**RECOMMENDATION / COMMITTEE DECISION**

**Minute No: CCAG.40**

**Moved: Cr Williams**

**Seconded: Cr Menchselyi**

**That the Community Grants Assessment Committee approve a grant to the Wundowie Golf Club of \$500 (excluding GST) for Sponsorship of the Ranger Cup Men's Open Day.**

**CARRIED 4/0**

**Attachment 1**



Application S9 – Northam Country Club Golf Kennedy Cup & Northam Open Weekend Summary of Application	
Project Summary	The Northam Open weekend includes two days of golf starting with a combined pairs event played on the Saturday, followed by an individual competition on the Sunday. All events are open events to all players through the State that have a valid Golfink Handicap.  28-29 August 2021.
Applicant	Northam Country Club – Golf  Shirley Smyth
Amount requested	\$550
Quotes to support request	<b>Shire of Northam Request - \$550</b>
Financial Statements	Sponsorship confirmed - \$1,500 (Aviso, Avon Valley Toyota, Countrywide Group, Focused Tax Solutions, Patton's Panel & Paint.
Detailed Project budget	
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes

# SET FOR

# COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	<p>Connect with sporting clubs and associations to gauge how they are positioned to recommence activities after COVID-19 restrictions;</p> <p>(i) Re-activate community facilities and sporting fields                      (ii) Facility bookings to be coordinated (iii) Explore opportunity to coordinate festival of sport week when sport is able to recommence (iv) Work with State Sporting Associations to provide assistance to local sporting groups</p> <p>(b) Provide ongoing support for sporting groups;</p> <p>(i) Make contact with each sporting club to ascertain their planning around future seasons</p>
Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p>
Procuring from local suppliers	Unknown
Acquitted previous funding	Yes



# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

<p>Responds to community need resulting from COVID-19</p>	<p>This is an annual event which commenced in 1929. The long history of this competition demonstrates the importance golfers place on it.</p> <p>Last year the competition was able to go ahead, but in a modified form due to the Covid -19 epidemic.</p> <p>Holding this event again this year helps our recovery in 2021, restoring a sense of "normality" within our golfing community.</p>
<p>Comment</p>	<p>This application meets the eligibility requirements.</p> <p>In previous years this event has been supported through the Club Sponsorship Community Grant round.</p>

Attachment 2



<b>Application S9 – Northam Golf Club Northam Open Day (Ladies)</b> Summary of Application	
Project Summary	The Northam Open Day is an individual event, held annually with female golfers from around the region competing.  20 July 2021.
Applicant	Northam Country Club – Golf  Shirley Smyth
Amount requested	\$550
Quotes to support request	<b>Shire of Northam Request - \$550</b>
Financial Statements	Sponsorship confirmed – Northam & Districts Glass, Country Wide Group & Northam Optical.
Detailed Project budget	
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes

# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

<p>Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework</p>	<p>Connect with sporting clubs and associations to gauge how they are positioned to recommence activities after COVID-19 restrictions;</p> <p>(i) Re-activate community facilities and sporting fields                  (ii) Facility bookings to be coordinated (iii) Explore opportunity to coordinate festival of sport week when sport is able to recommence (iv) Work with State Sporting Associations to provide assistance to local sporting groups</p> <p>(b) Provide ongoing support for sporting groups;</p> <p>(i) Make contact with each sporting club to ascertain their planning around future seasons</p>
<p>Aligns with Shire of Northam Strategic Community Plan</p>	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p>
<p>Procuring from local suppliers</p>	<p>Unknown</p>
<p>Acquitted previous funding</p>	<p>Yes</p>



# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

<p>Responds to community need resulting from COVID-19</p>	<p>This is an annual event which has a long history. Female golfers are invited to attend from surrounding Avon Valley golf clubs, so it gives opportunity for women to compete together, and to enjoy physical activity, but also enjoy social interaction. Long-standing friendships are established and maintained.</p> <p>During Covid -19 restrictions in 2020 many Open Days were cancelled, so, in 2021, events like this will be eagerly looked forward to as friendships are renewed and the community re-establishes confidence in undertaking its usual social activities and relationships.</p>
<p>Comment</p>	<p>This application meets the eligibility requirements.</p> <p>In previous years, this event has been supported through the Club Sponsorship Community Grant round.</p>



Attachment 3

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

Application A13 – Northam Photography Group Photowest 2021 Northam	
Project Summary	<p>This Western Australia Photographic Federation (WAPF) annual event attracts around 150 photographers of different physical abilities, plus family members from across WA.</p> <p>Each year Photography clubs are invited to submit applications to host the event. The Northam Photographic Group (NPG) won the bid to host 2021 event.</p> <ul style="list-style-type: none"> <li>• Official opening night with MC, Welcome to Country &amp; guest speakers with official guests &amp; sponsors.</li> <li>• Photography Workshops and presentations by interstate, WA and local Photographers</li> <li>• Heritage building photo -walk</li> <li>• Balloon festival photography</li> <li>• Various photographic activities across multiple town locations</li> <li>• A photographic exhibition</li> <li>• Presentations and tutorials</li> <li>• Portraiture workshops</li> <li>• Catering and transport</li> </ul> <p>The WAPF photographic exhibition will display the work of top photographers from WA, which will be open to the public for selected time during the weekend.</p> <p>The NPG plans to assist the Shire of Northam to form a public exhibition displaying balloon images in the main street of the business precinct.</p> <p>During PhotoWest, catered will be provided by a range of local businesses, including lunch, dinner, morning and afternoon tea. Local business will provide the hire of various equipment, local models</p>

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

	will be engaged for portraiture workshops, with professional wardrobe, hair and make-up sourced locally. The workshops are diverse to appeal to a wide range of photographic interests from historic, landscapes and portraiture. They will all provide an environment where attendees can develop new skills and enhance existing photography expertise, in a social environment, while discovering what the Shire of Northam has to offer.
Project/Event Date	3 – 5 September 2021
Applicant	Northam Photography Group Jenny Utting
Amount requested	<b>Shire of Northam Request \$5,000</b> Cultural Welcome - \$950 Wardrobe & make-up - \$2,000 Hire of local models - \$1,500 Bus hire - \$550 Name cards - \$218 Program - \$293
Quotes to support request	Not provided but have pledged to utilise local businesses.
Financial Statements	Not provided
Detailed Project budget	<b>Total Project Cost \$31,596</b>



# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

	See attachment
<b>Assessment Criteria</b>	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	iii) Medium term actions (1) Support & plan community events for recovery phase; (2) Deliver Council projects which will support long term recovery activities;
Aligns with Shire of Northam Strategic Community Plan	OUTCOME 1.4 A robust tourism industry which contributes to the economic development of the Shire of Northam and optimises Northam's role as a hub for tourists to the region. Objectives: - Develop tourism opportunities based around the Shire's unique cultural, heritage and environmental assets; - Position Northam as an ideal destination to attract regional, state and second-tier national events; - Effectively market the tourism options available within the Shire of Northam including annual flagship events;
Procuring from local suppliers	Yes
Acquitted previous funding	Yes

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

<p>Responds to community need resulting from COVID-19</p>	<p>PhotoWest is an annual event aimed at encouraging photography in WA. For the promotion and recognition of photography generally and particularly as an art form:</p> <ul style="list-style-type: none"> <li>• To assist and coordinate the activities of camera and photography clubs within the state of Western Australia.</li> <li>• To encourage fellowship and promoting social activity between clubs and their members.</li> <li>• To facilitate the exchange of ideas.</li> <li>• To embrace new ideas and technology associated with photography.</li> </ul> <p>PhotoWest provides an opportunity for participation in line with the Act, Belong, Commit (government physical and mental health improvement program). To socially interact while building capacity in the art of photography and learning new skills delivers physical, intellectual, artistic and social elements to enhance mental and physical health and promote the community.</p>
<p>Comment</p>	<p>This application meets the eligibility requirements of the Community Program &amp; Event Grants.</p> <p>This event will attract numerous people to Northam and will provide a significant boost to a wide range of local businesses, not just retail and hospitality.</p>

WAPF PhotoWest 2021 Budget as at:				29-Apr-21			
Item	Rate	No.	Amount	Comment	Cost/Attendee	Notes:	Count
<b>INCOME</b>							
Attendee fees - early birds	\$200	80	\$15,200				
Attendee fees - regular	\$220	20	\$4,180				
Dinner only tickets	\$50	10	\$500				
Shire of Northam Community Grant	\$5,000	1	\$5,000	Partners Between \$2500 - \$5000? Guaranteed			
WAPF grant	\$4,000	1	\$4,000				
Nikon speaker grant	\$3,000	1	\$3,000				
			\$0				
<b>Total income</b>			<b>\$31,880</b>				
<b>EXPENSES</b>							
Speakers			\$7,200		\$90.00		
Guest speaker (sportsphotographer) - fee	\$2,000	1	\$2,000	Paid by Nikon			
Guest Speaker (sportsphotographer) - fare	\$500	1	\$500	Paid by Nikon			
Guest speaker (sportsphotographer) - accom	\$500	1	\$500	Paid by Nikon			
Local speaker (Steve Wise) - fee	\$2,000	1	\$2,000	Speak & Workshop Paid by WAPF			
Local speaker Angie Roe - fee	\$750	1	\$750	Speak & Workshop Paid by WAPF			
Guest speaker (Steve Wise) - Accom	\$500	1	\$500	Paid by WAPF			
Indigenous Cultural Welcome	\$950	1	\$950	Paid by Grant			
<b>Venue</b>			\$2,222		\$27.78		
Fri 3rd - Town Hall: 9am-10pm	\$84	1	\$84			We have asked for Venue Free of charge.	
Fri 3rd - Lesser Hall: 9am-10pm	\$70	1	\$70			Shire of Northam	
Fri 3 <sup>rd</sup> - Sound System (radio mic)	\$250	1	\$250	Hire Paid by WAPF			
Sat 4th - Town Hall: 9am-10pm	\$84	1	\$84				
Sat 4th - Lesser Hall: 8am-5pm	\$70	1	\$70				
Sat 4th - Old Railway Station Donation	\$200	1	\$200				
Sat 4th - Link Theatre arvo	\$100	1	\$100				
Sat 4 <sup>th</sup> - Sound System (radio mic)	\$250	1	\$250	Steve Wise Workshop paid by grant			
Sun 5th - Town Hall: 8am-5pm	\$84	1	\$84	Hire Paid by WAPF			
Sun 5th - Lesser Hall: 8am-5pm	\$70	1	\$70				
Sun 5 <sup>th</sup> - Sound system (projector+radio mike)	\$250	1	\$250	Hire Paid by WAPF			
Sun 5 <sup>th</sup> - (projector)	\$100	1	\$100				
Set-up & cleaning fee Check with Shire	\$410	1	\$410	Hire from Mundaring Camera Club			
Hire of Screens from AVAS for image display	\$200	0	\$200				
<b>Total</b>			<b>17</b>				
Ballooning Event Saturday 5 - 8am							
Key Grab usually held at Airport							

Catering												
Friday evening - standup food	\$18	117	\$2,106		Yet to finalise							
Friday evening - platters	\$8	117	\$936		Yet to finalise							
Friday evening - wine & drinks	\$10	117	\$1,170		Prelim estimate based on liquor store							
Saturday - morning tea	\$4.00	117	\$468		NPG Committee Ladies							
Saturday - lunch	\$7.30	117	\$854		Subway (\$1050), Fruit (\$270) = 100 pax							
Saturday - afternoon tea	\$4.00	117	\$468		NPG Committee Ladies							
Saturday evening – dinner 3 courses	\$53	127	\$6,731		Quote from Lume – inclusions							Includes 3 wait staff/ Tablecloth/Crockery/
Saturday evening - wine & drinks	\$13	127	\$1,676		Prelim estimate based on liquor store							cutlery/glassware/sortdrink/food
Sunday - morning tea	\$3.00	127	\$381		Cakes by Broth (Cupcakes)							
Table cloth hire	\$17	12	\$204		Quote by Lume							
Crockery/hire Coffee/Tea Mugs/Tsp Side plates	\$4	117	\$433		Hire							
Allowance for breakages	\$100	1	\$100									
Other				\$6,647						\$83,08		
Name cards	\$2	117	\$234		Estimate only Paid by Grant							
Program booklets for participants	\$3	117	\$293		To be printed by Country Copiers – Grant							
Marketing and Promotional Material	\$600	1	\$600		Printing & Postage to Clubs							
NPG T-shirts for workers	\$39	10	\$390		NPG working committee							
Makeup artist and Wardrobe costs for Models	\$2,000	1	\$2,000		Paid by Grant							
Models for Workshop events	\$150	10	\$1,500		Paid by Grant							
Bus hire for transferring to workshop x2	\$550	1	\$550		Paid by Grant							
Smoke Machine hire	\$100	1	\$100		Old Railway Station workshop							
Sundry costs	\$500	1	\$500									
Working Committee dinner	\$480	1	\$480									
Payrol charges	\$0	100	\$0		Included in WAPF admin fee (5%)							
Total Costs			\$31,596							\$394,95		
Surplus(Deficit)												\$294

Note: All costs are GST inclusive



Attachment 4



<p align="center"><b>Application S11 – Northam Gun Club</b>  <b>57<sup>th</sup> Avon Valley Trap Carnival</b>                      Summary of Application</p>	
Project Summary	<p>2 ½ day clay target shooting competition. It includes a State Title event &amp; brings between 70 – 80 competitors plus family to Northam.</p> <p>To be held 23 – 25 July 2021</p>
Applicant	<p>Northam &amp; Districts Gun Club</p> <p>Reg Stevens</p>
Amount requested	<p><b>Shire of Northam request - \$500</b></p> <p>Applicant cash - \$5,000</p> <p>Other sponsorship - \$1,300</p>
Quotes to support request Financial Statements Detailed Project budget	<p>Quotes not provided.</p> <p>Financial statement provided balance as of April \$44,000.</p> <p><b>Total Project Cost - \$11,200</b></p> <p>Catering &amp; Sundries - \$900</p> <p>Trophies &amp; Prizes - \$5,500</p> <p>Targets - \$4,800</p>



# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	<p>Connect with sporting clubs and associations to gauge how they are positioned to recommence activities after COVID-19 restrictions;</p> <p>(i) Re-activate community facilities and sporting fields                      (ii) Facility bookings to be coordinated (iii) Explore opportunity to coordinate festival of sport week when sport is able to recommence (iv) Work with State Sporting Associations to provide assistance to local sporting groups</p> <p>(b) Provide ongoing support for sporting groups;</p> <p>(i) Make contact with each sporting club to ascertain their planning around future seasons</p>
Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p>

# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Procuring from local suppliers	Details not provided.
Acquitted previous funding	Yes
Responds to community need resulting from COVID-19	This event will run it 57 <sup>th</sup> year this year. The event promotes the sport of clay target shooting and being an all-inclusive sport has a vast range in ages, both male & female and caters for people with disabilities.
Comment	This application meets the eligibility requirements for the Community Sport & Active Recreation Grants.  This event has previously been sponsored by the Shire of Northam.

**Attachment 5**



<b>Application S12 – Northam Wado Ryu Karate Training Mats</b> Summary of Application	
Project Summary	To purchase new professional training mats to prevent injury to the members and create a more professional environment for the club. The mats will be used for regional and Perth tournaments and will be shared with other groups based at the Northam PCYC including gymnastics, Camo Play, self-defence, Ninja's & Box sport (Stryka).
Applicant	Northam Wado Ryu Karate  Mic Gunn
Amount requested	\$2,400
Quotes to support request Financial Statements Detailed Project budget	Giri Martial Arts Supplies - \$2,400
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes



# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	<p>Connect with sporting clubs and associations to gauge how they are positioned to recommence activities after COVID-19 restrictions;</p> <p>(i) Re-activate community facilities and sporting fields                      (ii) Facility bookings to be coordinated (iii) Explore opportunity to coordinate festival of sport week when sport is able to recommence (iv) Work with State Sporting Associations to provide assistance to local sporting groups</p> <p>(b) Provide ongoing support for sporting groups;</p> <p>(i) Make contact with each sporting club to ascertain their planning around future seasons</p>
Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p>
Procuring from local suppliers	Unable to be procured locally.
Acquitted previous funding	Yes

# SET FOR

# COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

<p>Responds to community need resulting from COVID-19</p>	<p>The Northam Wado Ryu Karate club elects to keep fees as low as possible to enable as many people to participate as possible. They have both junior and senior membership. The club volunteers regularly fundraise but have been unable to raise enough funds to cover the new mats.</p> <p>New mats are required because they are regularly used by all groups within the PCYC and the current mats are old and beginning to tear.</p>
<p>Comment</p>	<p>This application meets the grant guidelines and supports the grant objectives of:</p> <ul style="list-style-type: none"> <li>• To encourage community partnerships between community organisations</li> <li>• Encourage high quality service delivery</li> </ul> <p>The existing mats were also purchased through a Shire of Northam Community Grant in 2015.</p>

**Attachment 6**



<b>Application S13 Northam Pistol Club Disabled Athlete Facilities</b> Summary of Application	
Project Summary	The Northam Pistol Club are seeking to improve their facilities and increase their membership of people with disability through the provision of a transportable disabled toilet.
Applicant	Northam Pistol Club Rick Kennedy
Amount requested	<b>Shire of Northam request \$7,500</b> Applicant cash - \$9,600 In-kind support - \$4,000
Quotes to support request	Quotes not provided.
Financial Statements	Current Financial Statement provided – balance \$4,295
Detailed Project budget	<b>Total project cost estimate - \$17,100</b> Disabled toilet - \$16,100 Concrete works - \$500 Plumbing - \$500
Assessment Criteria	



# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	<p><b>COMMUNITY</b></p> <p><b>iii) Medium term actions</b></p> <p>(b) Provide ongoing support for sporting groups;</p> <p>(i) Make contact with each sporting club to ascertain their planning around future seasons</p> <p>(c) Ensure sporting</p>
Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p> <p>Objectives:</p> <ul style="list-style-type: none"> <li>- Maintain a range of sporting facilities in Northam townsite, as expected of a Regional Centre;</li> </ul>
Procuring from local suppliers	Not stated.

# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Acquitted previous funding	Yes
Responds to community need resulting from COVID-19	<p>The project will introduce the sport and expand participation options for people with disability and older athletes. It is a sport that people of all ages and abilities can participate in.</p> <p>The Northam Pistol Club currently have 1 wheelchair athlete and 11 members over the age of 65, but do not have appropriate facilities to cater for them.</p> <p>Having disabled athlete facilities will enable the Northam Pistol Club to attract more events given that they are Paralympic sport and will potentially bring more people into visiting Northam.</p>
Comment	<p>This application does support the expansion of disability sport within the Shire of Northam, which is one of the objectives of these grants, however it is also a capital works project which is not eligible.</p> <p>There are concerns about the club's financial capacity to deliver the full project.</p> <p>It is recommended that this club be advised to apply for a Community Development Grant in 2021/2022.</p>



Attachment 7

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

<b>Application A14 – Northam Heritage Forum Agricultural Celebration Day</b>	
Project Summary	In celebration of the early settlers in Northam the NHF will host the Working Horse Society of WA to put on a demonstration at the Old Northam Railway Station. This event will run on the same day as the Northam Agricultural Show and to link the two events transport would be provided in the form of horse & wagon and/or vintage bus.
Project/Event Date	11 September 2021
Applicant	Northam Heritage Forum Genoefa Budas
Amount requested	Shire of Northam request \$5,000 Applicant cash - \$200 Applicant in Kind - \$2,500
Quotes to support request	Not provided
Financial Statements	Balance as of April - \$13,205
Detailed Project budget	Total Project Cost - \$5,200 Perth Horse & Carriage Hire - \$1,500 Working Horse - \$1,000 Bus Preservation Society - \$1,500 Marketing - \$200

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

	Traffic fees - \$500
<b>Assessment Criteria</b>	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	<p><b>COMMUNITY</b></p> <p><b>iv) Long term actions</b></p> <p>(1) Deliver key events, including;</p> <ul style="list-style-type: none"> <li>(a) Confirm 2021 World Women's Ballooning Championships Celebration</li> <li>(b) Northam Motor Sport Festival</li> <li>(c) Wundowie Iron Festival</li> <li>(d) Bakers Hill Community Fair</li> <li>(e) Northam Agricultural Show</li> <li>(f) Avon Descent</li> <li>(g) Christmas on Fitzgerald</li> </ul>
Aligns with Shire of Northam Strategic Community Plan	<p><b>OUTCOME 1.4</b></p> <p>A robust tourism industry which contributes to the economic development of the Shire of Northam and optimises Northam's role as a hub for tourists to the region.</p> <p>Objectives:</p> <ul style="list-style-type: none"> <li>- Develop tourism opportunities based around the Shire's unique cultural, heritage and environmental assets;</li> </ul> <p><b>OUTCOME 2.2</b></p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p>

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

Procuring from local suppliers	Bakers Hill Working Horse Society
Acquitted previous funding	Yes
Responds to community need resulting from COVID-19	<p>Restrictions imposed on the Agricultural Show has resulted in the number of classes being able to be part of the show being reduced. By utilising the space at the ONRS museum, the local working horse society of WA represented by Baker's Hill residents can showcase what they do.</p> <p>Parking can be an issue at the recreation ground and providing transport between venues allows for the distribution of parking as well as offering a different way of enjoying Northam's heritage buildings.</p>
Comment	<p>This grant meets the eligibility requirements of the Community Program &amp; Event Grants.</p> <p>The Northam Agricultural Society have not been consulted about this project.</p>

Attachment 8



<b>Application A15 – Northam Army Camp Heritage Association Migrant &amp; Refugee Sunday</b>	
Project Summary	<p>Host a multicultural open day event at the Old Northam Railway Station Museum. This will include invitations to those who have been processed through the Old Northam Army Camp, Holden Camp &amp; the accommodation properties within Northam.</p> <p>There will be a general invitation for general Shire of Northam residents who have migrated to Australia and their families.</p>
Project/Event Date	26 September 2021
Applicant	<p>Northam Army Heritage Association</p> <p>Genoefa Budas</p>
Amount requested	<p><b>Shire of Northam request \$5,000</b></p> <p>Applicant cash - \$200</p> <p>In-kind - \$2,500</p>
Quotes to support request	Not provided
Financial Statements	Balance as of April - \$13,205
Detailed Project budget	<p><b>Total Project Cost - \$5,200</b></p> <p>Group coordination (phone, in person contacts, fuel) - \$1,000</p> <p>Marketing (program) - \$1,000</p>



# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

	<p>Event fees (full risk management) - \$500</p> <p>Entertainment (traditional dancers) - \$2,500</p> <p>Refreshments - \$200</p>
<b>Assessment Criteria</b>	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	<p>COMMUNITY</p> <p>iv) Long term actions</p> <p>(1) Deliver key events, including;</p> <p>(a) Confirm 2021 World Women's Ballooning Championships Celebration</p> <p>(b) Northam Motor Sport Festival</p> <p>(c) Wundowie Iron Festival</p> <p>(d) Bakers Hill Community Fair</p> <p>(e) Northam Agricultural Show</p> <p>(f) Avon Descent</p> <p>(g) Christmas on Fitzgerald</p>
Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 1.4</p> <p>A robust tourism industry which contributes to the economic development of the Shire of Northam and optimises Northam's role as a hub for tourists to the region.</p> <p>Objectives:</p> <ul style="list-style-type: none"> <li>- Develop tourism opportunities based around the Shire's unique cultural, heritage and environmental assets;</li> </ul> <p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p>

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

Procuring from local suppliers	Not specified
Acquitted previous funding	Yes
Responds to community need resulting from COVID-19	<p>Migrant &amp; Refugee Sunday is recognised around the world and is in its 107<sup>th</sup> year. Australia has designated 26 September 2021 in recognition of this day.</p> <p>"Welcoming, protecting, promoting and integrating internally displaced persons"</p> <p>Covid-19 has resulted in people feeling isolated. This event links them back to their heritage and others from their community. They cannot travel due to international travel bans.</p> <p>Learning about previous generations cannot be done by direct families due to being displaced refugees. This education must now be carried out by the communities so that it is not lost. This includes the stories of surviving descendants.</p>
Comment	<p>This project meets the eligibility requirements of the Community Program &amp; Events Grants.</p> <p>Concern that the budget is not fully developed with no quotes or justification to support amount requested.</p>

Attachment 9



<b>Application S14 Northam Heritage Forum – Community Heritage Games Project</b> Summary of Application	
Project Summary	To implement a 5-week activity plan that can be duplicated to meet the needs of multiple community stakeholders.  The program will be broken down into 5 weekly activities that provide opportunities for physical, cognitive, and social skills building for people with disability.  The Northam Heritage Forum would have the collection of these games available as a community resource.
Applicant	Northam Heritage Forum Genoefa Budas
Amount requested	Shire of Northam request - \$5,587  Applicant Cash - \$200  In-kind - \$4,500
Quotes to support request	<b>Total Project Cost - \$10, 072</b>
Financial Statements	Equipment purchase (giant games) - \$4,932
Detailed Project budget	Marketing - \$640

# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

	Volunteer supervisor - \$4,500
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	
Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.1</p> <p>People in the Shire of Northam feel that their community is caring and inclusive.</p> <p>Objectives:</p> <p>People with disabilities are able to live a safe and fulfilling life in the Shire;</p> <p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p> <p>Objectives:</p>



# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

	<ul style="list-style-type: none"> <li>- Facilitate the provision of varied cultural and artistic activities;</li> <li>- Provide a range of quality activities for specific demographics, including seniors and youth;</li> <li>- A range of outdoor leisure activities available throughout the Shire of Northam;</li> </ul>
Procuring from local suppliers	Not specified
Acquitted previous funding	Yes
Responds to community need resulting from COVID-19	Covid-19 has resulted in isolation for different community demographics including older individuals and people with disability. There are limited services and gaps in social opportunities in Northam
Comment	<p>This grant meets the eligibility requirements and objectives of the grants as it a new activity aimed as people with disability.</p> <p>Concern there is no mention in the application of collaboration with a disability service provider or professional, or the Heritage Forum's experience in working with this vulnerable cohort within our community.</p>

Attachment 10



<b>Application S15 Northam Youth in Emergency Services Cadets – Annual Camp</b> Summary of Application	
Project Summary	Financial assistance for the purchase of camping equipment to assist the unit to deliver an annual camp for the cadets to further develop their skillset.  This will allow cadets to engage with the cadets from Clackline and Wundowie sub-units in a social setting, whilst reinforcing the learning they have received throughout the year.  The cadet program is largely cost neutral to families with activities such as the camp being the only expense. This grant will help subsidise costs and keep the program more affordable for all.
Applicant	Northam Youth in Emergency Services Cadets Brendon Rutter
Amount requested	<b>Shire of Northam request \$7,500</b>  Camp fees - \$2,000  In-kind - \$5,000
Quotes to support request  Financial Statements	<b>Total project cost - \$11,143</b>  25 x Spinifex Nakara Tent - \$4,225  6 x Oz trail Ironside Picnic Table - \$954

# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Detailed Project budget	6 x Coleman lighted, heat shielded shelter (gazebos) - \$2,964  Cooking supplies (small camp stove, pots, pans, utensils) - \$1,000  Food & misc. -\$2,000
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework.	Continue to work closely with community support and youth agencies to coordinate service delivery;
Aligns with Shire of Northam Strategic Community Plan	OUTCOME 2.2  There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.



SET FOR

# COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Procuring from local suppliers	The applicant advises that the same quality products are not available from local suppliers.
Acquitted previous funding	N/A
Responds to community need resulting from COVID-19	<p>The project has been developed to value add to the program being delivered to youth within the Northam Shire district by the Emergency Services Volunteers.</p> <p>The camps provide a platform for reinforced learning outcomes and enable the cadets to put their skills into practice in a controlled environment.</p> <p>The Camp will be an annual event within our own unit, but we also wish to attend camping trips with other cadet units in the region and so that Cadets can attend State run camps in Perth and in the South West. These events broaden the experiences our future emergency service volunteers can have. Currently we would need to borrow equipment if we are to send cadets to these events. COVID-19 has restricted the cadets as some of their instructors live in the Metro area and haven't been able to assist, putting pressure on the local leaders.</p> <p>The YES cadets was also delayed for the programmed launch on Feb 2020 until August 2020 due to COVID related issues.</p>
Comment	This project meets the eligibility requirements of the Community Sport & Active Recreation Grants as the

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2020/2021

	<p>purchase of the equipment is for the purpose of the project.</p> <p>This equipment purchased will continue to be used for future camps.</p>
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Attachment 11



Application A16 – Northam Agricultural Society 2021 Northam Agricultural Show	
Project Summary	<p>The Show provides a platform for the promotion of the agricultural, horticultural, industrial and social aspects of living within the Shire of Northam with opportunities to showcase the above as individuals &amp; business.</p> <p>The Show offers the public the ability to be involved in this community event with opportunities for fundraising, an outlet for a safe and enjoyable environment, incorporating the Act, Belong, Commit protocols, and Equal Opportunities for those of all abilities.</p>
Project/Event Date	10-11 September
Applicant	<p>Northam Agricultural Society</p> <p>Matthew Letch</p>
Amount requested	<p>Shire of Northam request \$5,000</p> <p>Applicant cash - \$34,000</p> <p>Other grants/sponsorship - \$3,000</p> <p>Donations - \$4,500</p> <p>In-kind - \$40,000</p>
Quotes to support request	Not provided
Financial Statements	Total assets as of April 2021 - \$69,946

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

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Detailed Project budget	<p><b>Total Project Cost - \$46,500</b></p> <p>Promotion &amp; advertising - \$5,500</p> <p>Hire of equipment - \$13,000</p> <p>Waste control / Covid stations - \$1,000</p> <p>Entertainment &amp; fireworks - \$22,000</p> <p>Security - \$3,000</p> <p>First Aid - \$1,000</p> <p>Lease of grounds - \$1,000</p>
<b>Assessment Criteria</b>	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	<p>C COMMUNITY</p> <p>iv) Long term actions</p> <p>(1) Deliver key events, including;</p> <p>(a) Confirm 2021 World Women's Ballooning Championships Celebration</p> <p>(b) Northam Motor Sport Festival</p> <p>(c) Wundowie Iron Festival</p> <p>(d) Bakers Hill Community Fair</p> <p><b>(e) Northam Agricultural Show</b></p> <p>(f) Avon Descent</p> <p>(g) Christmas on Fitzgerald</p>

# SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

Aligns with Shire of Northam Strategic Community Plan	<p><b>OUTCOME 2.2</b> There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p> <ul style="list-style-type: none"> <li>- Facilitate the provision of varied cultural and artistic activities;</li> <li>- Provide a range of quality activities for specific demographics, including seniors and youth;</li> <li>- A range of outdoor leisure activities available throughout the Shire of Northam;</li> </ul>
Procuring from local suppliers	Not specified
Acquitted previous funding	Yes
Responds to community need resulting from COVID-19	<p>In 2020 with the onset of Covid-19, the Northam Agricultural Society committee decided to go ahead with the Show in a lesser format to provide the community with an event which they would have safe, family fun. This proved successful and the feedback from all that attended was very positive.</p> <p>The Northam show has been running for over 130 years and continues to be a showcase for the Shire of Northam.</p>
Comment	<p>This application meets the eligibility requirements of the Community Program and Events Grant.</p> <p>In 2019, Council pledged the Northam Agricultural Society \$5,000 for 3 years for the Northam Farmers Show. Although not automatically honoured in 2020 due to COVID, the intention is to include this allocation in the 2021/2022 budget.</p>

Attachment 12



Application S16 – Wundowie Golf Club Sponsorship of Ranger Cup Summary of Application	
Project Summary	The Ranger Cup Men's Open Day attracts up to 50 players from as far afield as Bunbury and from throughout the Avon Valley.  Tournament date: 1 August 2021
Applicant	Wundowie Golf Club Alan Bradley
Amount requested	\$500
Quotes to support request	Not provided
Financial Statements	
Detailed Project budget	
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes





# SET FOR

# COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

<p>Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework</p>	<p>Connect with sporting clubs and associations to gauge how they are positioned to recommence activities after COVID-19 restrictions;</p> <p>(i) Re-activate community facilities and sporting fields                      (ii) Facility bookings to be coordinated (iii) Explore opportunity to coordinate festival of sport week when sport is able to recommence (iv) Work with State Sporting Associations to provide assistance to local sporting groups</p> <p>(b) Provide ongoing support for sporting groups;</p> <p>(i) Make contact with each sporting club to ascertain their planning around future seasons</p>
<p>Aligns with Shire of Northam Strategic Community Plan</p>	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p>
<p>Procuring from local suppliers</p>	<p>The club state in their application that catering and the majority of supplies will be sourced from Wundowie.</p>
<p>Acquitted previous funding</p>	<p>Yes</p>



# SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

<p>Responds to community need resulting from COVID-19</p>	<p>Resuming tournaments such as this assists not only the golfing community, but the broader community to restore a sense of normality following the Covid-19 pandemic.</p> <p>It allows people to come together from across various golf clubs and socialise whilst enjoying the sport.</p>
<p>Comment</p>	<p>This application meets the eligibility requirements.</p> <p>Similar sporting events have been sponsored by the Shire of Northam.</p>



## 11.2 FUTURE OF THE COMMUNITY GRANTS ASSESSMENT COMMITTEE

<b>File Reference:</b>	8.2.5.30
<b>Reporting Officer:</b>	Jaime Hawkins, Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Nil
<b>Press release to be issued:</b>	No

### BRIEF

To make a determination on the future of the Community Grants Assessment Committee.

### ATTACHMENTS

Nil

### A. BACKGROUND / DETAILS

At the Ordinary Council Meeting on 15 July 2020, Council established the Community Grants Assessment Committee to make determinations on applications received through the Community Grants Scheme. This committee was granted delegated authority to receive and assess grant applications, and to make a final determination on all grant applications received.

At the Ordinary Council Meeting held 19 May 2021 Council accepted a revision of the Community Support Policy outlining a new direction for Community Grants commencing in 2021/2022, which includes:

- Progress Association Budget Requests, which will be assessed annually;
- Education Prizes and Donations, which have a set allocation;
- Community Development Grants, which will be assessed annually; and
- Quick Response Grants, which will be assessed internally and granted at the discretion of the CEO.

It is to be determined whether the Community Grants Assessment Committee continues to make the determination on funding applications received for the Progress Association Budget Allocations and Community Development Grants, or if these are to go to the full Council.

## B. CONSIDERATIONS

### B.1 Strategic Community / Corporate Business Plan

Theme Area: Community Wellbeing

Objective: Facilitate the provision of varied cultural and artistic activities

Outcome: Provide a range of quality activities for specific demographics, including seniors and youth

### B.2 Financial / Resource Implications

Council will make a determination in the 2021/2022 Annual Budget on the funding available through the Community Grants Scheme

### B.3 Legislative Compliance

N/A

### B.4 Policy Implications

N/A

### B.5 Stakeholder Engagement / Consultation

N/A

### B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	The grants program is oversubscribed with more requests for funding received greater than the funding available through the 2021/2022 Council Budget	Likely (4) x Insignificant (1) = Low (4)	The Committee will make a determination on all applications and award grants to those who best demonstrate that they meet the funding objectives.
Health & Safety	Nil.		
Reputation	There is disagreement over the committee's decision to award/not award funding	Possible (3) x Insignificant (1) = Low (3)	Assessments will be made following the grant guidelines and against the Shire of Northam Community Strategic Plan and Community Plans.
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

### C. OFFICER'S COMMENT

With the newly adopted Community Support Policy there will be no longer be the need for ongoing Community Grants Assessment Committee Meetings. However, given the volume of grants likely to be received it is recommended by Shire Officers that the Community Grants Assessment Committee remain in place to assess applications at the time of these grant rounds and not be dissolved. It is thought that this process will be more efficient than referring all applications to a full Council meeting.

#### MOTION

Minute No: CCAG.41

Moved: Cr Williams

Seconded: Cr Menchselyi

**That the Community Grants Assessment Committee continue for the purpose of assessing 2021/2022 Community Development Grants.**

**CARRIED 4/0**

Discussion about the Community Grants Scheme to be implemented in 2021/2022. Cr Williams questioned how this will affect allocations given to groups such as AVAS and Seniors Groups. The Community Development Officer advised that it won't affect the money given to AVAS for the Art Prize, however the allocation previously awarded to seniors group will no longer be given and they will have to apply for specific projects.

Cr Williams requested that when the new guidelines are developed there is clarification over when the project has to be available to all or when it can be to specific target groups.

#### 12. URGENT BUSINESS APPROVED BY DECISION

Nil.

#### 13. DATE OF NEXT MEETING

To be confirmed.

#### 14. DECLARATION OF CLOSURE

There being no further business, the Shire President Cr C R Antonio declared the meeting closed at 11:28am.

"I certify that the Minutes of the Community Grants Assessment Committee Meeting held on 14 April 2021 have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date

UNCONFIRMED

