



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Minutes**

### **Community Grants Assessment**

### **Committee Meeting**

**22 November 2021**

## DISCLAIMER

This committee has been delegated authority by Council to receive and assess grant applications; and make a final determination on all grant applications received as part of the Community Grants Scheme.

This agenda has yet to be dealt with by the committee. The Recommendations shown at the foot of each item have yet to be considered by the committee and are not to be interpreted as being the position of the committee. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the committee.

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## Contents

1.	DECLARATION OF OPENING.....	4
2.	ACKNOWLEDGEMENT TO COUNTRY.....	4
3.	ELECTION OF PRESIDING MEMBER.....	4
4.	ATTENDANCE.....	4
3.1	APOLOGIES.....	5
3.2	APPROVED LEAVE OF ABSENCE.....	5
3.3	ABSENT.....	5
4.	DISCLOSURE OF INTERESTS.....	5
5.	PUBLIC QUESTION TIME.....	6
6.1	PUBLIC QUESTIONS.....	6
6.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	6
7.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS.....	6
7.1	PETITIONS.....	6
7.2	PRESENTATIONS.....	7
7.3	DEPUTATIONS.....	7
8.	APPLICATION FOR LEAVE OF ABSENCE.....	7
9.	CONFIRMATION OF MINUTES.....	7
9.1	COMMUNITY GRANTS ASSESSMENT COMMITTEE MEETING HELD ON 1 JUNE 2021.....	7
10.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY.....	7
11.	COMMITTEE REPORTS.....	8
12.1	COMMUNITY DEVELOPMENT GRANT PROGRAM APPLICATIONS.....	8
12.2	QUICK RESPONSE GRANT APPLICATIONS UPDATE.....	21
12.	URGENT BUSINESS APPROVED BY DECISION.....	24
13.	DATE OF NEXT MEETING.....	24
14.	DECLARATION OF CLOSURE.....	24

### **1. DECLARATION OF OPENING**

The Executive Manager Community Services Ms J Metcalf declared the meeting open at 5:05pm.

### **2. ACKNOWLEDGEMENT TO COUNTRY**

The Shire of Northam would like to acknowledge the Traditional Owners of the land, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

### **3. ELECTION OF PRESIDING MEMBER**

The Executive Manager Community Services Ms J Metcalf called for nominations for the role of Presiding Member.

Cr C R Antonio nominated himself as Presiding Member of the committee. No further nomination were received.

#### **RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.42**

**Moved: Cr Galloway**

**Seconded: Cr Mencshelyi**

**That Cr C R Antonio is elected as Presiding Member of the Community Grants Assessment Committee.**

**CARRIED: 6/0**

### **4. ATTENDANCE**

#### **Committee:**

Shire President  
Councillor  
Councillor  
Councillor  
Councillor  
Councillor

C Antonio  
A Mencshelyi  
D Galloway  
D Hughes  
P Curtis  
R Tinetti

#### **Staff:**

Executive Manager Community Services  
Community Development Officer

J Metcalf  
J Hawkins

### 3.1 APOLOGIES

Chief Executive Officer

J Whiteaker

### 3.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3.3 ABSENT

## 4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
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Community Development Grant Program Applications	12.1	Cr R Tinetti	Impartiality	Social member of the Northam Theatre Group
Community Development Grant Program Applications	12.1	Cr C Antonio	Impartiality	Many of the applicants are known to Cr Antonio (Applicants C1,2,3,4,7,8,9,10,11). Member of the Northam Theatre Group
Quick Response Grant Applications Update	12.2	Cr D Galloway	Impartiality	Members of the Silver Wings Senior Citizens Club are known to Cr Galloway
Community Development Grant Program Applications	12.1	Cr A Mencshelyi	Impartiality	Some of the applicants are known to Cr Mencshelyi. Has grandchildren who could benefit from application C9
Quick Response Grant Applications Update	12.2	Cr A Mencshelyi	Impartiality	Vice President of Share & Care (voluntary)
Community Development Grant Program Applications	12.1	Cr D Hughes	Impartiality	Member of the Northam Theatre Group
Quick Response Grant Applications Update	12.2	Cr P Curtis	Impartiality	Friendship with Kaye Towle who runs Silver Wings
Community Development Grant Program Applications	12.1	J Hawkins	Impartiality	Member of the Northam Theatre Group

## 5. PUBLIC QUESTION TIME

### 6.1 PUBLIC QUESTIONS

Nil.

## 6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

## 7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

### 7.1 PETITIONS

Nil.

**7.2 PRESENTATIONS**

Nil.

**7.3 DEPUTATIONS**

Nil.

**8. APPLICATION FOR LEAVE OF ABSENCE**

Nil.

**9. CONFIRMATION OF MINUTES**

**9.1 COMMUNITY GRANTS ASSESSMENT COMMITTEE MEETING HELD ON 1 JUNE 2021**

**RECOMMENDATION/COMMITTEE DECISION**

**MINUTE NO: CCAG.43**

**Moved: Cr Mencshelyi**

**Seconded: Cr Antonio**

**That the minutes of the Community Grants Assessment Committee meeting held on 1 June 2021 be confirmed as a true and correct record of that meeting.**

**CARRIED 6/0**

**10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY**

Nil

## 11. COMMITTEE REPORTS

### 12.1 COMMUNITY DEVELOPMENT GRANT PROGRAM APPLICATIONS

<b>File Reference:</b>	8.2.5.26
<b>Reporting Officer:</b>	Jaime Hawkins, Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Jaime Hawkins, Impartiality.
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

#### BRIEF

For the committee to assess and make a determination on grant applications received as part of the Community Development Grant Program.

#### ATTACHMENTS

All attachments are confidential and provided to the committee members only.

- Attachment 1: Grant Evaluation Report Applicant C1 Northam Army Camp Heritage Association – Significance Assessment & 2 Mannequins
- Attachment 2: Grant Evaluation Report Applicant C2 STRYKA – Fighting for Community
- Attachment 3: Grant Evaluation Report Applicant C3 RSL WA Bakers Hill Sub Branch – Bitumen Hardstand/Parade Ground
- Attachment 4: Grant Evaluation Report Applicant C4 Bakers Hill Volunteer Bushfire Brigade – Outdoor Area
- Attachment 5: Grant Evaluation Report – Applicant C5 Northam Toy Library – Northam Early Years Hub
- Attachment 6: Grant Evaluation Report – Applicant C6 Northam Theatre Group – Link Theatre 2.0 “Rebooting Northam’s Link to the Arts”
- Attachment 7: Grant Evaluation Report – Applicant C7 Artists Revolution – Rehab Our Way
- Attachment 8: Grant Evaluation Report – Applicant C8 Clackline/Muresk Bushfire Brigade – LED message board for Clackline/Muresk BFB Shed
- Attachment 9: Grant Evaluation Report – Applicant C9 Northam Amateur Basketball Association – NABA Hoops Pathways



- Attachment 10: Grant Evaluation Report – Applicant C10 Northam Army Camp Heritage Association – Northam Heritage & Multicultural Festival
- Attachment 11: Grant Evaluation Report – Applicant C11 Northam Regional Gym – Get Moving Northam

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## A. BACKGROUND / DETAILS

The Community Grants Program aims to strengthen and enhance the social wellbeing, development, and sustainability of the Shire of Northam community. Grants are awarded to local not for profit community organisations to support projects that will benefit specific target groups and the broader community.

The Community Grants Scheme is governed by Council's Community Support Policy, which provides a framework for the community for requesting funds and/or sponsorship from Council; and provides Council with a framework to ensure a consistent and equitable allocation of funds.

The Community Development Grants are a new initiative, with 2021 being the first round offered. This category was introduced to support the strategic development and organisational capacity building of local community groups and sporting clubs. Applications for funding between \$5,000 - \$20,000 were invited from incorporated not for profit local community groups and sporting clubs. Applications opened on Monday, 23 August 2021 and closed at 4pm Friday 8 October 2021.

A Community Grants Roadshow was delivered to inform the community of the grants program and provide guidance on applying for a grant. Sessions were held in Northam, Bakers Hill and Wundowie during the day and evening.

A budget allocation of \$80,000 has been made in the 2021/2022 Annual Budget for Community Development Grants.

The following applications were received and are being presented for assessment:

Applicant	Project	Amount requested
Northam Army Camp Heritage Association	Significance Assessment & 2 Mannequins	\$5,000

STRYKA Fight Team	Fighting for Community	\$20,000
RSL WA Bakers Hill Sub Branch	Bitumen Hardstand/Parade Ground	\$20,000
Bakers Hill Volunteer Bushfire Brigade	Outdoor Area	\$17,650
Northam Toy Library	Northam Early Years Toy Hub	\$15,450
Northam Theatre Group	Link Theatre 2.0 "Rebooting Northam's Link to the Arts"	\$6,975
Artists Revolution	Rehab Our Way	\$20,000
Clackline/Muresk Bushfire Brigade	LED Message Board for Clackline/Muresk BFB Shed	\$6,751
Northam Amateur Basketball Association	NABA Hoops Pathways	\$18,000
Northam Army Camp Heritage Association	Northam Heritage & Multicultural Festival	\$20,000
Northam Regional Gym	Get Moving Northam	\$5,087.25
	<b>Total</b>	<b>\$154,913.25</b>

## B. CONSIDERATIONS

### B.1 Strategic Community / Corporate Business Plan

Theme Area: Community Wellbeing

Objective: Facilitate the provision of varied cultural and artistic activities

Outcome: Provide a range of quality activities for specific demographics, including seniors and youth

### B.2 Financial / Resource Implications

Council has allocated funds in the 2021/22 budget towards the Community Development Grants Program.

### B.3 Legislative Compliance

N/A

#### **B.4 Policy Implications**

Community Support C3.1 Community Grants Scheme

#### **B.5 Stakeholder Engagement / Consultation**

N/A

#### **B.6 Risk Implications**

<b>Risk Category</b>	<b>Description</b>	<b>Rating (likelihood x consequence)</b>	<b>Mitigation Action</b>
Financial	Nil.		
Health & Safety	COVID-19 outbreak or restrictions impact delivery of funded projects	Minor (2) x Possible (3) = Moderate (6)	Flexibility provided to grant recipients to obtain project & acquittal extensions in extenuating circumstances.
Reputation	Funding allocations perceived to be allocated unfairly	Possible (3) x Insignificant (1) = Moderate	Grant applications assessed in accordance with Council Policy. Feedback provided to unsuccessful applicants and the opportunity given for them to reply in future years.
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

#### **C. OFFICER'S COMMENT**

A summary of the application with officer's comments is included in the Confidential Grant Evaluation Reports. Many of the applications did not clearly address the purpose of this funding, being to support the strategic development and organisational capacity building of local community groups and sporting clubs. It is proposed the remainder of the unallocated funds from this funding stream be transferred to the Quick Response Grant stream where there is a higher demand.

Officers have assessed the applications and have submitted the following recommendations for each of the 11 applications. It is proposed the remaining funds

**C1 – Significance Assessment & 2 Mannequins**

Applicant	Project Summary	Amount requested
Northam Army Camp Heritage Association	<p>Significance assessment of all of the items that NACHA has in their possession. Bringing the collection up to museum standards.</p> <p>Purchase 2 mannequins for 2 costumes that are lying in the filing cabinet drawer and are being creased which is no good for the material.</p>	\$5,000

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.44**

**Moved: Cr Mencshelyi  
 Seconded: Cr Curtis**

**That the Community Grants Assessment Committee approve a grant to the Northam Army Camp Heritage Association of \$3,365.46 (excluding GST) for a significance assessment of the NACHA collection.**

**CARRIED 6/0**

Cr Antonio questioned whether this would be the function of the heritage officer Council are investigating employing. Ms Jo Metcalf advised that we are still seeking funding to establish that position. Ms J Hawkins advised that conducting a significance assessment is a specialised task that is unlikely to be able to be undertaken by the heritage officer. Having the significance assessment may assist in building a case for funding for the employment of a heritage officer.

Cr Curtis spoke in favour of protecting and preserving our history.

**C2 – Fighting for Community**

Applicant	Project Summary	Amount requested
STRYKA Fight Team	To assist at risk youth provide community service to vulnerable residents. STRYKA have applied for a	\$20,000

	fully equipped yard services trailer & heavy duty towable hydraulic wood splitter.	
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**RECOMMENDATION**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the STRYKA Fight Team for Fighting for Community.**

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.45**

**Moved: Cr Galloway**

**Seconded: Cr Mencshelyi**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the STRYKA Fight Team for Fighting for Community.**

**Feedback to be provided to STRYKA as to why they were unsuccessful and advise to approach SERCO and Dept. of Justice regarding trailer manufacturing through prisons.**

**CARRIED 6/0**

Cr Antonio questioned why they were not being supported. Ms Metcalf advised that their application was not well developed. The applicant needs to show data on who is involved in the project, who they support and how many people they currently support and how the equipment will help them strategically to grow and expand the service they offer in order to have a greater benefit to the community. Cr Hughes said the reason for them not being supported needs to be given to all unsuccessful applications.

Cr Curtis advised that there is a trailer manufacturing skill program run through Wooroloo Prison and they can approach the Department of Justice and SERCO for support to receive a trailer at a subsidised rate.

**C3 – Hooper Park War Memorial Bitumen**

Applicant	Project Summary	Amount requested
RSL Bakers Hill Sub Branch	Contract civil works to supply and lay bitumen	\$20,000

	and curbing at the Hooper Park War Memorial Bakers Hill.	
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**RECOMMENDATION**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the RSL Bakers Hill Sub Branch for the Hooper Park War Memorial Bitumen.**

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.46**

**Moved: Cr Mencshelyi  
 Seconded: Cr Galloway**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the RSL Bakers Hill Sub Branch for the Hooper Park War Memorial Bitumen.**

**That the project be noted for mid year budget review or 2022/2023 annual budget considerations.**

**CARRIED 6/0**

Cr. Antonio requested officers investigate whether there is any remedial works that can be completed in the meantime.

**C4 – Outdoor Area**

Applicant	Project Summary	Amount requested
Bakers Hill Volunteer Bushfire Brigade	Finish off the outdoor area of the new fire station to allow members to relax after callouts as well as helping attract new members.	\$17,650

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.47**

**Moved: Cr Galloway**  
**Seconded: Cr Hughes**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the Bakers Hill Volunteer Bushfire Brigade for their outdoor area.**

**CARRIED 6/0**

Discussion whether Council is best placed to fund this project. Feedback to be provided that they seek funding assistance through DFES.

**C5 – Northam Early Years Hub**

Applicant	Project Summary	Amount requested
Northam Toy Library	NTL have identified a lack of early years social outlets in Northam. The funds will cover improvements and fit out of the Toy Library building (old Northam Fire Station – Shire owned) so they can fill this gap. Will create a multi-purpose space available for early learning activities and a meeting place for related groups, as well as continue their operation as a toy library.	\$15,450

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.48**

**Moved: Cr Tinetti**  
**Seconded: Cr Mencshelyi**

**That the Community Grants Assessment Committee approve a grant to the Northam Toy Library of up to \$15,450 (excluding GST) for the Northam Early Years Hub, on the condition that any relevant heritage, planning, building, and health approvals are obtained.**

**CARRIED 6/0**

Discussion initiated by Cr Curtis regarding whether the recommendation needs to stipulate they cannot seek further funding through Council should costs escalate if there are building and health requirements that need addressing. The consensus was reached that the recommendation is satisfactory and that should any further applications be received relating to this project they will be assessed and determined at the time.

**C6 – Link Theatre 2.0 “Rebooting Northam’s Link to the Arts”**

Applicant	Project Summary	Amount requested
Northam Theatre Group	To maintain an important community arts facility. Creating a more desirable and accessible place to visit & participate in theatre performances. Key activities include: <ul style="list-style-type: none"> <li>• Building a universal ambulant toilet &amp; ramp</li> <li>• Redesign &amp; ergonomic fit out of kitchen/bar area</li> <li>• Redecorate foyer</li> <li>• Upgrade bathroom facilities</li> </ul>	\$6,975

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.49**

**Moved: Cr Mencshelyi  
 Seconded: Cr Galloway**

**That the Community Grants Assessment Committee approves a grant of \$6,975 (excluding GST) to the Northam Theatre Group for Link Theatre 2.0 “Rebooting Northam’s Link to the Arts”, on the condition that any relevant planning, building, and health approvals are obtained.**

**CARRIED 6/0**

**C7 Rehab Our Way**

Applicant	Project Summary	Amount requested
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Artists Revolution	Artists Revolution & Homeless Empire have come together to promote Nyoongar culture and provide an outlet for the disengaged to re-engage in our community in a positive way.	\$20,000
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**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.50**

**Moved: Cr Mencshelyi**

**Seconded: Cr Curtis**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the Artists Revolution & Homeless Empire for Rehab Our Way.**

**CARRIED 6/0**

Feedback to be provided to direct to them to other funding bodies.

**C8 LED Message Board for Clackline/Muresk Bushfire Brigade Shed**

Applicant	Project Summary	Amount requested
Clackline/Muresk Bushfire Brigade	Install a digital sign on the side of the Clackline/Muresk BFB Shed. The sign will allow the brigade or the Shire to remotely change the fire danger status to communicate emergency services information to local residents.	\$6,751

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.51**

**Moved: Cr Galloway**

**Seconded: Cr Curtis**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the Clackline/Muresk Bushfire Brigade for an LED sign on the Clackline/Muresk Fire Shed.**

**CARRIED 6/0**

Feedback to be provided that they seek ESL or DFES funding. If these are unsuccessful they ask the Clackline or Spencer Brook Progress Association to consider funding it through the annual community & progress association allocations.

**C9 – NABA Hoops Pathways**

Applicant	Project Summary	Amount requested
Northam Amateur Basketball Association	<ul style="list-style-type: none"> <li>• Develop a strategic approach to the growth of its players, officials &amp; governance in alignment with Basketball WA long term plan.</li> <li>• To reach an agreement with BWA on a sanctioned long term development pathway for players to extend from local domestic competition through to regional &amp; state representation. (Northam is not currently aligned with any development pathway)</li> <li>• Establish a development platform for coaches &amp; officials</li> <li>• Widening the offering of basketball to all abilities &amp; demographics working with other sporting codes &amp; organisations</li> </ul>	\$18,000

**RECOMMENDATION**

**That the Community Grants Assessment Committee approve a grant to the Northam Amateur Basketball Association of \$18,000 (excluding GST) for NABA Hoops Pathways.**

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.52**

**Moved Cr Curtis**

**Seconded: Cr Mencshelyi**

**That the Community Grants Assessment Committee approve a grant to the Northam Amateur Basketball Association of \$18,000 (excluding GST) for NABA Hoops Pathways ensuring regional locations such as Bakers Hill and Wundowie are engaged in the program.**

**CARRIED 6/0**

Clarification was sought by Cr Antonio whether this was different to the Night Hoops program previously offered in conjunction with PCYC.

Discussion was held in support of this project as it will provide a good test case regarding how local sporting clubs can become more sustainable through integrated support from the Shire in the form of grant funding and Club Development expertise.

Cr Galloway questioned whether the project could involve play on the basketball courts in Wundowie. Further discussion was held regarding incorporating teams from outlying towns into the Northam competition or offering clinics outside of Northam.

Cr Tinetti suggested that there is perhaps scope to use the community bus to transport teams from Wundowie and Bakers Hill to basketball in Northam.

**C10 Northam Heritage & Multicultural Festival**

Applicant	Project Summary	Amount requested
Northam Army Camp Heritage Association	Event to raise awareness & celebrate the many different cultures in the Shire of Northam, including the displaced persons who	\$20,000

	went through the Northam Army & Holden Camp.  Event will include ethnic performances, ethnic stalls, children's entertainment.	
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**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.53**

**Moved: Cr Hughes**

**Seconded: Cr Mencshelyi**

**That the Community Grants Assessment Committee approve a grant to the Northam Army Camp Heritage Association of up to \$20,000 (excluding GST) staged based upon meeting the following milestones:**

- 1. A detailed budget is provided to Shire Officers and at least 25% additional funding is secured to deliver the event – 50% payment**
- 2. A full event program is submitted and agreed with Shire Officers – 25% payment**
- 3. A marketing plan is submitted and agreed with Shire Officers – 25% payment**

**CARRIED 6/0**

**C11 Get Moving Northam**

Applicant	Project Summary	Amount requested
Northam Regional Gym	12 week fitness & nutrition program made available at low cost & achievable for people of all fitness levels.	\$5,087.25

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.54**

**Moved: Cr Hughes**

**Seconded: Cr Galloway**

**That the Community Grants Assessment Committee DOES NOT approve a grant to the Northam Regional Gym for Get Moving Northam.**

**CARRIED 6/0**

The committee was of the consensus that Council is not best placed to support this project. Feedback should be provided to the group that Council can support them with their strategic development.

## 12.2 QUICK RESPONSE GRANT APPLICATIONS UPDATE

<b>File Reference:</b>	8.2.5.26
<b>Reporting Officer:</b>	Jaime Hawkins, Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Nil
<b>Press release to be issued:</b>	No

### BRIEF

To update the committee with the progress of the Quick Response Grant applications.

### ATTACHMENTS

Nil

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### A. BACKGROUND / DETAILS

Quick Response Grants support innovative responses to community and individual needs, either as a whole or target groups (children, youth, seniors, people with disability, culturally or linguistically diverse). These grants are intended for ad hoc and smaller scale projects, or to assist one off projects, or to assist the delivery of projects/events for which opportunity has arisen.

Projects must take place within the Shire of Northam and significantly benefit the Shire of Northam community. Funding can be utilised for wide range of purposes, including, but not limited to:

- One off community events
- Community projects that address a clearly defined community need
- Sponsorship of regional or state level sporting tournaments or competitions hosted in the Shire of Northam (i.e. not for the regular season)

- Funding can be applied for by individuals, 18 years or under and still at school who have qualified to participate in recognised State, National or International level events.

Quick Response Grants can be applied for year round and are assessed by Shire Officers with approval delegated to the Chief Executive Officer.

## **B. CONSIDERATIONS**

### **B.1 Strategic Community / Corporate Business Plan**

Theme Area: Community Wellbeing

Objective: Facilitate the provision of varied cultural and artistic activities

Outcome: Provide a range of quality activities for specific demographics, including seniors and youth

### **B.2 Financial / Resource Implications**

There is an allocation of \$20,000 in the 2021/2022 Annual Budget for Quick Response Grants.

### **B.3 Legislative Compliance**

N/A

### **B.4 Policy Implications**

N/A

### **B.5 Stakeholder Engagement / Consultation**

N/A

### **B.6 Risk Implications**

<b>Risk Category</b>	<b>Description</b>	<b>Rating (likelihood x consequence)</b>	<b>Mitigation Action</b>
Financial	The grants program is oversubscribed with more requests for funding received greater than the funding available through the 2021/2022 Council Budget	Likely (4) x Insignificant (1) = Low (4)	The CEO make a determination on all applications and award grants to those who best demonstrate that they meet the funding objectives.
Health & Safety	Nil.		
Reputation	There is disagreement over the committee's decision to award/not award funding	Possible (3) x Insignificant (1) = Low (3)	Assessments will be made following the grant guidelines and against the Shire of Northam Community Strategic Plan and Community Plans.

Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

### C. OFFICER'S COMMENT

There is a budget allocation of \$20,000 for Quick Response Grants. \$10,332 has been awarded to date, with pending applications totalling \$12,674. As we are only half way through the financial year, indications are an increased budget allocation to the Quick Response Grants will be required.

The following quick response grants have been submitted to date in the 2021/2022 financial year.

APPLICANT	PROJECT SUMMARY	AMOUNT REQUESTED	AMOUNT APPROVED
Avon Valley Environmental Society	John Curtin Weekend	\$500	\$500
Silver Wings Senior Citizens Club	Seniors Week Outing	\$1,132	\$1,132
Northam Theatre Group	Bathroom refurbishment	\$5,000	\$0
Wundowie Golf Club	Replacement of Club House Ceiling	\$2,700	\$2,700
STRYKA Fight Team	Avon Valley Amateur Boxing Championships	\$5,000	\$2,000
Northam & Districts Little Athletics	NDLAC 50 <sup>th</sup> Anniversary	\$5,000	\$4,000
Northam Yorga's Group	Lunch & Craft Activities	\$5,000	Not assessed yet
Horsepower Bakers Hill	Carriage driving for the disabled	\$2,674	Not assessed yet
Avonvale P&C	Avonvale P&C Marquee Sun Shelters	\$5,000	Not assessed yet
Share & Care	Wheatbelt Family & Domestic Violence Offenders Project Forum	\$1,674	\$0

**RECOMMENDATION**

**That Council accept the update of the Quick Response Grant applications as provided.**

**RECOMMENDATION/COUNCIL DECISION**

**Minute No: CCAG.55**

**Moved: Cr Galloway**

**Seconded: Cr Curtis**

**That Council accept the update of the Quick Response Grant applications as provided and request a further allocation of \$10,000 at mid-year budget review.**

**CARRIED 6/0**

**12. URGENT BUSINESS APPROVED BY DECISION**

Nil.

**13. DATE OF NEXT MEETING**

To be confirmed.

**14. DECLARATION OF CLOSURE**

There being no further business, the Shire President Cr C R Antonio declared the meeting closed at 6:30pm.

"I certify that the Minutes of the Community Grants Assessment Committee Meeting held on 22 November 2021 have been confirmed as a true and correct record."



\_\_\_\_\_  
President

15/12/2021

\_\_\_\_\_  
Date

31/10/2022