



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Agenda

Community Grants Assessment

Committee Meeting

14 April 2021

NOTICE PAPER

Community Grants Assessment Committee Meeting

14 April 2021

Committee Members

I wish to inform you that a Community Grants Assessment Committee meeting will be held in the Council Chambers at 395 Fitzgerald Street, Northam on 14 April at 3.00pm.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

DISCLAIMER

This committee has been delegated authority by Council to receive and assess grant applications; and make a final determination on all grant applications received as part of the Community Grants Scheme.

This agenda has yet to be dealt with by the committee. The Recommendations shown at the foot of each item have yet to be considered by the committee and are not to be interpreted as being the position of the committee. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the committee.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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Contents

1.	DECLARATION OF OPENING.....	5
2.	ACKNOWLEDGEMENT TO COUNTRY.....	5
3.	ATTENDANCE.....	5
3.1	APOLOGIES.....	5
3.2	APPROVED LEAVE OF ABSENCE.....	5
3.3	ABSENT.....	5
4.	DISCLOSURE OF INTERESTS.....	5
5.	PUBLIC QUESTION TIME.....	6
5.1	PUBLIC QUESTIONS.....	6
6.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	6
7.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS.....	7
7.1	PETITIONS.....	7
7.2	PRESENTATIONS.....	7
7.3	DEPUTATIONS.....	7
8.	APPLICATION FOR LEAVE OF ABSENCE.....	8
9.	CONFIRMATION OF MINUTES.....	8
9.1	COMMUNITY GRANTS ASSESSMENT COMMITTEE MEETING HELD ON 11 MARCH 2021.....	8
10.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY.....	8
11.	COMMITTEE REPORTS.....	9
11.1	COMMUNITY GRANT SCHEME APPLICATIONS.....	9
11.2	COMMUNITY GRANT AMENDMENT REQUEST.....	28
11.3	CLOSING DATE FOR APPLICATIONS OF THE 2020/2021 COMMUNITY GRANTS SCHEME.....	30
12.	URGENT BUSINESS APPROVED BY DECISION.....	32
13.	DATE OF NEXT MEETING.....	32
14.	DECLARATION OF CLOSURE.....	32

1. DECLARATION OF OPENING

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Committee:

Shire President

Deputy Shire President

Councillor

Councillor

C R Antonio

J E G Williams

C P Della

A J Mencshelyi

Staff:

Community Development Officer

Executive Assistant - CEO

Chief Executive Officer

Executive Manager Community Services

J Hawkins

A McCall

J Whiteaker

Jo Metcalf

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest

5. PUBLIC QUESTION TIME

5.1 PUBLIC QUESTIONS

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Local Government Act 1995 s6.10

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) A petition is to –
- (a) be addressed to the President;
 - (b) be made by electors of the district;
 - (c) state the request on each page of the petition;
 - (d) contain the name, address and signature of each elector making the request, and the date each elector signed;
 - (e) contain a summary of the reasons for the request; and Page 13
 - (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.
- (2) Upon receiving a petition, the Local Government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause(3).
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless:
- (a) the matter is the subject of a report included in the agenda; and
 - (b) the Council has considered the issues raised in the petition.

7.2 PRESENTATIONS

Local Government Act 1995 s6.11

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) In this clause, a "presentation" means the acceptance of a gift or an award by the Council on behalf of the Local Government or the community.
- (2) A presentation may be made to the Council at a meeting only with the prior approval of the CEO.

7.3 DEPUTATIONS

Local Government Act 1995 s6.9

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) Any person or group wishing to be received as a deputation by the Council is to either-
- (a) apply, before the meeting, to the CEO for approval; or
 - (b) with the approval of the Presiding Member, at the meeting, address the Council.
- (2) The CEO may either-
- (a) approve the request and invite the deputation to attend a meeting of the Council; or
 - (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation.
- (3) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 COMMUNITY GRANTS ASSESSMENT COMMITTEE MEETING HELD ON 11 MARCH 2021

RECOMMENDATION

That the minutes of the Community Grants Assessment Committee meeting held on 11 March 2021 be confirmed as a true and correct record of that meeting.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

11. COMMITTEE REPORTS

11.1 COMMUNITY GRANT SCHEME APPLICATIONS

File Reference:	8.2.5.30
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the committee to assess and make a determination on grant applications received as part of the Community Grants Scheme.

ATTACHMENTS

- Attachment 1: Grant Evaluation Report 2020/2021 Applicant S7: Wundowie Golf Club Replace Club House Ceiling.
- Attachment 2: Grant Evaluation Report 2020/2021 Applicant A11: Northam Race Club Winter Wonderland
- Attachment 3: Grant Evaluation Report 2020/2021 Applicant A12: Northam Railways Football Club NAIDOC Football Game
- Attachment 4: Grant Evaluation Report 2020/2021 Applicant S8: Shadows Netball Club Expansion

A. BACKGROUND / DETAILS

The 2020/2021 Community Grants Scheme Guidelines guide the application process and evaluation of the Program and Events and the Sport & Active Recreation Grants.

Applications opened on Monday, 3 August 2020 and will remain open until further notice.

The Shire of Northam Community Grants Assessment Committee has been formed to oversee and make determinations on all matters associated with the Community Grants Scheme.

The following applications have been received and are being presented for assessment:

Applicant	Grant Type	Project	Amount requested
Wundowie Golf Club - Application S7	Sport & Active Recreation Grant	Replace Club House Ceiling	\$2,552.80
Northam Race Club – Application A11	Community Program & Event Grant	Winter Wonderland	\$5,000
Northam Railways Football Club – Application A12	Community Program & Event Grant	NAIDOC Game Football	\$5,000
Shadows Netball Club – Application S8	Sport & Active Recreation Grant	Expansion of Shadows Netball Club	\$5,230.45

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Community Wellbeing

Objective: Facilitate the provision of varied cultural and artistic activities

Outcome: Provide a range of quality activities for specific demographics, including seniors and youth

B.2 Financial / Resource Implications

Council has allocated funds in the 2020/21 budget towards community grants for program/event initiatives that promote community resilience and recovery in response to the COVID-19 pandemic.

B.3 Legislative Compliance

N/A

B.4 Policy Implications

N/A

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	COVID-19 risks and social distancing for large gathering.	Minor (2) x Possible (3) = Moderate (6)	COVID-19 Safety Plan to be submitted and approved by the Shire.
Reputation	Nil.		
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

C. OFFICER'S COMMENT

A summary of the application with officer's comments is included in the Grant Evaluation Reports (Attachment 1,2, 3 & 4).

Officers have assessed the current round of applications and have submitted the following recommendations for each of the 4 applications.

Applicant S7

Applicant	Grant Type	Project	Amount requested
Applicant S7 Wundowie Golf Club	Community Sport & Active Recreation Grants	Replace Club House Ceiling Total Project Cost \$7,000	\$2,552.80

RECOMMENDATION

That the Community Grants Assessment Committee DOES NOT approve a grant to the Wundowie Golf Club for \$2,55.80 for the replacement of the club house ceiling.

As this project does not directly relate to Covid recovery, it is recommended that the Wundowie Golf Club be advised to re-apply under the new grants structure proposed for 2021/2022.

Applicant A11

Applicant	Grant Type	Project	Amount requested
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Applicant A11 Northam Race Club	Community Program & Event Grants	Winter Wonderland Total Project Cost \$17,218	\$5,000
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RECOMMENDATION

That the Community Grants Assessment Committee approve a grant to the Northam Race Club for \$5,000 for the Winter Wonderland event.

Applicant A12

Applicant	Grant Type	Project	Amount requested
Applicant A12 Northam Railways Football Club	Community Program & Event Grants	NAIDOC Football Game Total Project Cost \$ 5,000	\$5,000

RECOMMENDATION

That the Community Grants Assessment Committee approve a grant to the Railways Football Club of \$3,200 for the NAIDOC Football Game.

As uniforms are not eligible for funding, \$1,800 has been removed from their requested amount for the purchase of 50 warm up tops.

Applicant S8

Applicant	Grant Type	Project	Amount requested
Applicant A8 Shadows Netball Club	Community Sport & Active Recreation Grants	Expansion of Shadows Netball Club Total Project Cost \$5,230.45	\$5,230.45

RECOMMENDATION

That the Community Grants Assessment Committee DOES NOT approve a grant to the Shadows Netball Club for \$5,726.50 for the expansion of the Shadows Netball Club.

It is recommended that this grant is not supported as the grant guidelines state that uniforms are not eligible for funding.

Attachment 1



Application S7 – Wundowie Golf Club Summary of Application	
Project Summary	<p>Replace Clubhouse Ceiling</p> <p>Large pieces of plaster have begun falling from the deteriorating ceiling panels at the Wundowie Golf Clubhouse, posing a safety risk. The club cannot function without the clubhouse and if not replaced it could potentially impact their club open day which is attended by 40 players from outside the region.</p> <p>The club have sourced 3 quotes to have the works completed, ranging from \$11,500 - \$28,000. Even the least expensive quote is more than the club can afford, so they are therefore proposing to purchase the materials (which they are applying for in this grant), and the members will complete the works themselves as an in-kind contribution.</p>
Applicant	<p>Wundowie Golf Club</p> <p>Alan Bradley</p>
Amount requested	\$2552.80
Quotes to support request	Total Project Cost – \$9,552.80
Financial Statements	Gyprock - \$1,694.80
Detailed Project budget	Insulation - \$858.00 In-kind labour - \$7,000



SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	c) Community iii) Medium term actions (4) Connect with sporting clubs and associations to gauge how they are positioned to recommence activities after COVID-19 restrictions. (a) Explore opportunities and support for potential of winter sports to be commenced and run through summer in conjunction with summer sports; (i) Re-activate community facilities and sporting fields (ii) Facility bookings to be coordinated (iii) Explore opportunity to coordinate festival of sport week when sport is able to recommence (iv) Work with State Sporting Associations to provide assistance to local sporting groups.



SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p> <ul style="list-style-type: none"> • Maintain local facilities in other local communities in the Shire of Northam;
Procuring from local suppliers	Bunnings
Acquitted previous funding	Yes
Responds to community need resulting from COVID-19	<p>COVID-19 reduced playing time by 6 weeks. The club cannot function without a safe club house.</p> <p>Large pieces of plasterboard have been falling from the deteriorating ceiling panels, causing a safety hazard.</p>
Comment	<p>The need to replace the ceiling of the Wundowie Golf Club House is clearly a safety issue that needs to be urgently addressed, but it is not directly related to Covid recovery. It would be beneficial to the club and potentially the town for the golf club to be able to host their open day, which attracts out of town competitors without disruption.</p> <p>The grant guidelines state that funding will be offered for one off projects that demonstrate short to long term benefits to local sport and recreation clubs. Projects should support and sustain clubs through the</p>



SET FOR
COMMUNITY SPORT & ACTIVE
RECREATION GRANTS
2020/2021

	recovery phase of COVID-19. Purchase of equipment or infrastructure not directly related to the project and major capital works are not eligible.
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Attachment 2



Application A11 – Northam Race Club	
Project Summary	<p>Winter Wonderland</p> <p>The Wheatbelt Winterama race day will be held during the school holidays on Thursday 15th July. As this midweek race meeting has coincided with the school holidays, the Northam Race Club has decided to host a free Winter event for families of the Wheatbelt. An ice-skating rink will be hired from Snowball Events in Perth and we will be holding a Fashion Fun competition – where props will be supplied for the kids to dress up and enter a photo competition, like a mini fashions on the field for kids. To create a festival atmosphere, we will have 2 Ice Imps to provide roving entertainment on the day, who do 3 x 45 minute roving sessions as well as a 45 minute circus skills workshop for the kids. A Giant Bubble entertainer will also be in attendance, and a face painter to provide free face painting. All of this will take place within our permanent marquee passed the Members grandstand. We will need to hire an extra marquee to cover the area of the ice-skating rink.</p> <p>Ag Implements Northam have come on board with this event and will be supplying prizes for the fashion competition.</p> <p>Entry to the racecourse on the day will be free. Gates will open from 11am.</p>
Project/Event Date	15 th July 2021
Applicant	Northam Race Club Gemma McPherson

SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

Amount requested	\$5,000
Quotes to support request	Mobile Ice Rink - \$5,242 Giant Bubble Blowing - \$1,800 Ice Imps (roving entertainment) - \$2,550 Marquee Hire - \$3,784.55
Financial Statements	Provided
Detailed Project budget	Total costs - \$17,218 Applicant cash - \$8,718.00 Shire of Northam request - \$5,000.00 Other grants/sponsorship - \$3,500
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	C) Community iii) Medium term actions (1) Support & plan community events for recovery phase.

SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.2 There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam. Objectives:</p> <ul style="list-style-type: none"> - Facilitate the provision of varied cultural and artistic activities; - Provide a range of quality activities for specific demographics, including seniors and youth;
Procuring from local suppliers	Where possible, but few of the activities are available locally.
Acquitted previous funding	Yes
Responds to community need resulting from COVID-19	<p>This event was initially planned for July 2020 but had to be cancelled due to COVID-19.</p> <p>This type of Winter event is freely accessible to many people in the metro regions, and the Northam Race Club would like to provide the local community with the opportunity to participate in a Winter Wonderland without having to travel to the city.</p> <p>Many Avon Valley families already travel to the city to attend winter festivals, however the events in the city ask for an admission fee, as well as fees to participate in any rides and ice-skating activities.</p> <p>The Race Club has identified the need to bring family entertainment, predominantly only available in the city, to our region to ensure families of all socio-economic background can enjoy some holiday fun.</p> <p>By supplying free activities, local business may also see an economical benefit through an influx of tourists to our town, who may not normally call through during the Winter months.</p>

SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

Comment	<p>This event supports community recovery from Covid by providing local free family entertainment not often offered in our region.</p> <p>It complements the Shire of Northam's Winter in the Valley tourism initiatives as well as aligns with the strategic community plan and community safety and crime prevention plan by offering free school holiday activities.</p>
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Attachment 3



Application – A12 Northam Railways Football Club	
Project Summary	<p>NAIDOC Football Game Northam Railways Football Club is looking at holding its second NAIDOC game against local Northam side Federals and hope to make this a yearly event and help promote aboriginal culture through the game they love (Marrgrook) Football.</p> <p>Northam Railways since 1968 have had a strong representation of Aboriginal people play for and support for the club. They have an Aboriginal coach who is doing a great promoting the game and event</p>
Project/Event Date	12/6/2021
Applicant	Northam Railways Football Club Jermaine Davis
Amount requested	\$5,000
Quotes to support request	Not provided
Financial Statements	Not provided
Detailed Project budget	<p>Total Project Budget \$5,000</p> <p>50 x warm up tops with Nymree Free messaging \$1,800</p> <p>4 x Indigenous Burley Footballs - \$400</p> <p>2 x Elders Welcome to Country - \$400</p>



SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

	<p>Didgeridoo Player - \$400</p> <p>5 x Aboriginal Dancers - \$500</p> <p>AFL guest speaker - \$500</p> <p>Catering - \$600</p>
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	<p>c) Community</p> <p>(iii) Medium term actions</p> <p>(4) Connect with sporting clubs and associations to gauge how they are positioned to recommence activities after COVID-19 restrictions;</p> <p>(b) Provide ongoing support for sporting groups;</p> <p>(i) Make contact with each sporting club to ascertain their planning around future seasons</p> <p>(iv) Long term actions</p> <p>(3) Support sporting associations;</p> <p>(a) Provide human resource support for sporting associations looking to reactivate</p>
Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p> <ul style="list-style-type: none"> - Facilitate the provision of varied cultural and artistic activities; - Provide a range of quality activities for specific demographics, including seniors and youth;
Procuring from local suppliers	Unknown

SET FOR COMMUNITY PROGRAM & EVENT GRANTS

2020/2021

Acquitted previous funding	N/A
Responds to community need resulting from COVID-19	<p>Northam Railways FC have been at forefront of racism stops with me within our football club and feel it is a strong educational tool that black and white can come together on a significant day and celebrate it accordingly so its addresses a strong community need and brings the community together which could only continue to prosper.</p> <p>Northam Railways FC will follow appropriate clubs Covid Policy and community policy on the day of the event and with covid stopping sport in the community we feel this is a great opportunity to promote both NAIDOC and Covid.</p>
Comment	<p>Project meets the eligibility criteria, although would have been better placed to apply through the Sport & Active Recreation grants stream.</p> <p>Consideration should be made as to whether warm up tops (\$1,800) are considered uniforms, which are not eligible under the grant guidelines.</p>

Attachment 4



Application S8 – Shadows Netball Club Summary of Application	
Project Summary	<p>Expansion of Shadows Netball Club</p> <p>The Shadows Netball Club established in 2019, honouring the late Mark 'Shadow' Davis, who was a proud and local Indigenous man. Through-out his years his goal was to create opportunities to at risk Aboriginal and Torres Strait Islander children through sports. This led to many successes, bringing not only families, but a community together.</p> <p>The SNC started to give girls the same opportunity to thrive in a space they felt comfortable. Since COVID-19, there has been numerous anti-social behaviours in the school and in the community. With this funding, we are aiming to significantly decrease these numbers by providing an outlet these girls can turn rather than violence.</p> <p>This not only provides them with a sense of belonging culturally, but this will also provide them with a place within the community.</p>
Applicant	<p>Shadows Netball Club</p> <p>Tanaya Davis-Harvey</p>
Amount requested	\$5,762.50 (adjusted to \$5,230.45, as should be ex GST)



SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Quotes to support request	Total Project Cost - \$5,230.45
Financial Statements	40 x Custom A-line netball dresses - \$2,272.73
Detailed Project budget	40 x Custom polo - \$1,545.45
	40 x Custom bloomers - \$1,127.27
	4 x sets patch bibs - \$270
	Shipping - \$15
Assessment Criteria	
Not-for-profit community organisation or sporting club	Yes
Located within the Shire of Northam municipality	Yes
Aligns with the Shire of Northam COVID-19 Virus Response Strategy/ Framework	c) Community iv) Long term actions (3) Support sporting associations; (a) Provide human resource support for sporting associations looking to reactivate (b) Undertake opportunities identified in section iii

SET FOR COMMUNITY SPORT & ACTIVE RECREATION GRANTS

2020/2021

Aligns with Shire of Northam Strategic Community Plan	<p>OUTCOME 2.2</p> <p>There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.</p>
Procuring from local suppliers	No
Acquitted previous funding	N/A
Responds to community need resulting from COVID-19	<p>Since COVID-19, there has been numerous anti-social behaviours in the school and in the community. With this funding, we are aiming to significantly decrease these numbers by providing an outlet these girls can turn to rather than violence.</p> <p>The 2020 netball season was postponed, which led to youth finding other avenues to occupy themselves. These were not always good choices. So, we hope with the season back up and running the affects this has will significantly change outcomes.</p>
Comment	<p>This application is for the purchase of uniforms, which is not eligible.</p> <p>The grant guidelines state: Consideration will not be given to costumes or uniforms.</p>

11.2 COMMUNITY GRANT AMENDMENT REQUEST

File Reference:	8.2.5.30
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the committee to make a determination on a grant amendment request made by the Northam Lawn Tennis Club for their grant of \$500 for sponsorship of the Northam Men's Open Day.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

At the meeting of the Community Grants Assessment Committee held 10 February 2021, the Committee granted the Northam Lawn Tennis Club \$500 for sponsorship of the Northam Men's Open Day.

The tennis club submitted their grant acceptance and claimed \$500 in sponsorship; however the event was cancelled. The Northam Lawn Tennis Club are now requesting they amend the terms of the grant and put the money towards the Northam Ladies Open Day to be held in November 2021.

RECOMMENDATION / COMMITTEE DECISION

Minute No: CCAG.12

Moved: Cr Della

Seconded: Cr Williams

That the Community Grants Assessment Committee approve a grant to Northam Lawn Tennis Club for \$500 for sponsorship of the Northam Men's Open Day tennis tournament.

CARRIED 3/0

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Community Wellbeing

Objective: Facilitate the provision of varied cultural and artistic activities

Outcome: Provide a range of quality activities for specific demographics, including seniors and youth

B.2 Financial / Resource Implications

Council has allocated funds in the 2020/21 budget towards community grants for program/event initiatives that promote community resilience and recovery in response to the COVID-19 pandemic.

B.3 Legislative Compliance

N/A

B.4 Policy Implications

N/A

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	COVID-19 risks and social distancing for large gathering.	Minor (2) x Possible (3) = Moderate (6)	COVID-19 Safety Plan to be submitted and approved by the Shire.
Reputation	Nil.		
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

D. OFFICER'S COMMENT

The Northam Lawn Tennis Club were planning to apply for sponsorship of the Ladies Open Day later in the year. The most efficient process is to amend the terms of the grant agreement from sponsorship of the Northam Men's Open Day to Sponsorship of the Northam Ladies Open Day.

The club has been advised in future years to submit one application of sponsorship for all major events.

RECOMMENDATION

That the Community Grants Assessment Committee approves the amendment of the grant to the Northam Lawn Tennis Club for \$500 for the Northam Men's Open Day to sponsorship of the Northam Ladies Open Day.

11.3 CLOSING DATE FOR APPLICATIONS OF THE 2020/2021 COMMUNITY GRANTS SCHEME

File Reference:	8.2.5.30
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

To make a determination on the closing date for applications under the 2020/2021 Community Grants Scheme.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

The 2020/2021 Community Grants opened on 3 August 2020 to respond to community needs resulting from the COVID-19 pandemic. The scheme includes two grant streams, Program and Events Grants and Sport & Active Recreation Grants. Applications have been accepted on an ongoing basis, with a final closing date to be confirmed. As the end of the 2020/2021 financial year approaches it is recommended that the closure of the current round of grants is determined and advertised to the public. The proposed closing date for the 2020/2021 Community Grants Scheme is 14 May 2021.

To date \$35,400, plus assessments made in this committee meeting have been granted to community groups and sporting clubs through this year's grants scheme. \$120,000 was allocated to the community grants scheme in Council's Annual Budget.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Community Wellbeing

Objective: Facilitate the provision of varied cultural and artistic activities

Outcome: Provide a range of quality activities for specific demographics, including seniors and youth

B.2 Financial / Resource Implications

Council has allocated funds in the 2020/21 budget towards community grants for program/event initiatives that promote community resilience and recovery in response to the COVID-19 pandemic.

B.3 Legislative Compliance

N/A

B.4 Policy Implications

N/A

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	Nil.		
Reputation	Nil.		
Service Interruption	There will likely be a delay in transition from the 2020/2021 to the 2021/2022 Community Grants	Likely (1) x Insignificant (1) = Low (4)	The 2021/2022 Community Grants Program will be realised to the public as soon as finalised.
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

C. OFFICER'S COMMENT

It is proposed that the 2020/2021 Community Grants Scheme closes for applications at the close of business on 14 May 2021. This date has been selected to allow for a final meeting of the Community Grants Assessment Committee for the year and to allow sufficient time for grant recipients to claim their funds prior to 30 June 2021.

Once confirmed this date will be published to the community.

The 2021/2022 Community Grants process is currently under review and is due to be presented to Council in the coming months.

RECOMMENDATION

That the Community Grants Assessment Committee close applications for the 2020/2021 Community Grants Scheme on 14 May 2021.

12. URGENT BUSINESS APPROVED BY DECISION

Nil.

13. DATE OF NEXT MEETING

To be confirmed.

14. DECLARATION OF CLOSURE