



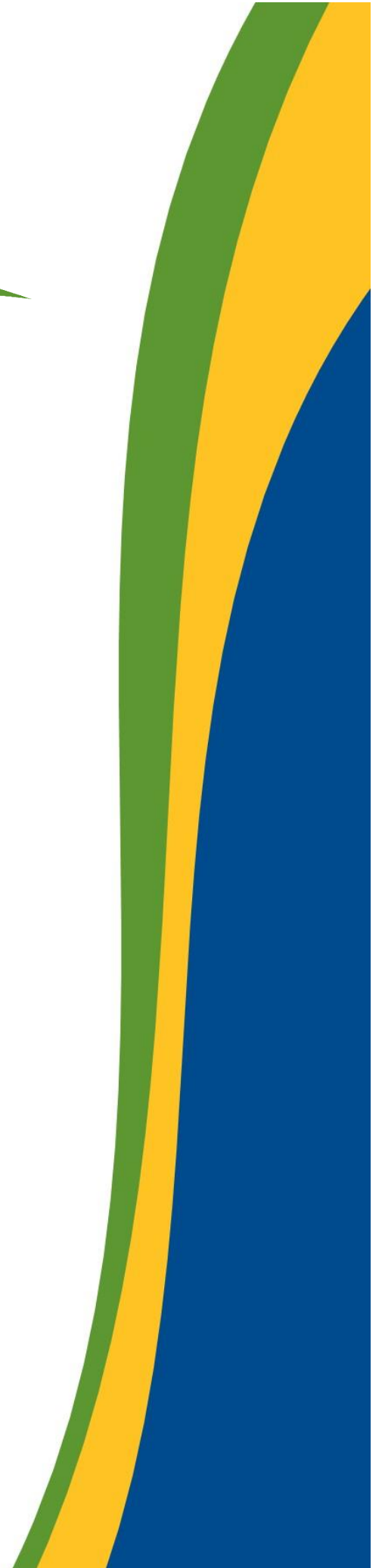
Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Community Grants Assessment Committee

6 May 2025



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1 DECLARATION OF OPENING

The Presiding Member, President C R Antonio, declared the meeting open at 4:45 pm.

2 ACKNOWLEDGEMENT OF COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3 ATTENDANCE

3.1 ATTENDEES

Committee

Presiding Member / Shire President
Deputy President
Councillors

C R Antonio
A J Menschelyi
D A Hughes
L C Biglin
H J Appleton

Staff:

Chief Executive Officer
Manager Governance and Risk
Acting Executive Manager Development & Community
Services
Governance Support Officer

D Terelinck
A C McCall
J Hawkins
T Norrish

Gallery:

Councillor

C M Poulton

3.2 APOLOGIES

Nil.

3.3 APPROVED LEAVE OF ABSENCE

Nil.

3.4 ABSENT

Nil.

4 DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in clause 22 of the Local Government (Model Code of Conduct) Regulations 2021, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Motion to Change Committee Decision CGAC.69	10.1	D A Hughes	Impartiality	The applicant to change the decision is known to Cr D A Hughes
Motion to change Committee Decision CGAC.69	10.1	L C Biglin	Impartiality	Members of the Wundowie Gold Club are known to Cr L C Biglin
Amended Community Development Grant Program Application - Bakers Hill RSL Sub Branch	10.2	L C Biglin	Proximity	The RSL leased land is located next to property owned by Cr L C Biglin

Amended Community Development Grant Program Application - Bakers Hill RSL Sub Branch	10.2	President C R Antonio	Impartiality	The Applicant is known to President C R Antonio
Amended Community Development Grant Program Application - Bakers Hill RSL Sub Branch	10.2	A J Mencshelyi	Impartiality	Members of the RSL club are known to Cr A J Mencshelyi

5 PUBLIC QUESTIONS

Nil.

6 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

Nil.

8 CONFIRMATION OF MINUTES

**8.1 CONFIRMATION OF MINUTES FROM THE COMMUNITY GRANTS
ASSESSMENT COMMITTEE MEETING HELD 13 NOVEMBER 2024**

RECOMMENDATION / COMMITTEE DECISION

Minute No: CGAC.72

Moved: Cr L C Biglin

Seconded: Cr A J Mencshelyi

That the minutes of the Community Grants Assessment Committee Meeting held on 13 November 2024 be confirmed as a true and correct record of that meeting.

CARRIED 5/0

For: President C R Antonio, Cr A J Mencshelyi, Cr H J Appleton, Cr L C Biglin and Cr D A Hughes

Against: Nil

**9 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE
PUBLIC GALLERY**

Nil.

10 COMMITTEE REPORTS

Cr D A Hughes declared a "Impartiality" interest in item 10.1 Motion to change Committee decision CGAC.69 – Community Development Grant Program Applications. The applicant to change the decision is known to Cr D A Hughes.

Cr L C Biglin declared a "Impartiality" interest in item 10.1 Motion to change Committee decision CGAC.69 – Community Development Grant Program Applications. Members of the Wundowie Golf Club are known to Cr L C Biglin.

10.1 Motion to change Committee decision CGAC.69 - Community Development Grant Program Applications

File Reference:	8.2.5.26
Reporting Officer:	Britt Hadlow (Community Development Officer)
Responsible Officer:	Jaime Hawkins (Acting Executive Manager Development & Community Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority Absolute Majority
Press release to be issued:	No

BRIEF

The Wundowie Golf Club submitted a Community Development Grant Application to the 2024 Community Grant Program Round requesting funding for a new tractor to replace the existing tractor which is no longer operational, to be able to adequately maintain the golf course. The original quote was from a dealership in Perth.

The Recommendation from the Community Grants Assessment Committee that was taken to and endorsed by Council requires the Wundowie Golf Club to procure the tractor locally. Quotes were sought by the Wundowie Golf Club from local suppliers. The quotes came in significantly higher than the quote from the non-local supplier, and the required tractor attachments were not available.

Officers are seeking endorsement from the Committee to change Committee Motion CGAC.69 to allow consideration of the change to Council Motion C.5198 to purchase the tractor from the non-local entity.

ATTACHMENTS

1. Quote - Agwest Machinery 1 [10.1.1 - 3 pages]
2. Quote - Agwest Machinery 2 [10.1.2 - 2 pages]
3. Quote - Boekeman Machinery [10.1.3 - 3 pages]

A. BACKGROUND / DETAILS

On the 13th November 2024, Officers put a recommendation to the Community Grants Assessment Committee (the Committee) to endorse a Community Development Grant application from the Wundowie Golf Club (the Golf Club) requesting funding to purchase a new tractor to replace the existing tractor which is no longer operational.

Officers recommended that the Golf Club should procure the machinery locally, as the quote that was provided in the initial application was from a TYM Tractors dealership in Perth.

The recommendation was endorsed by the Committee, item 1(a) references the Golf Club application:

RECOMMENDATION / COMMITTEE DECISION

Minute No: CGAC.69

Moved: Cr A J Mencshelyi

Seconded: Cr D A Hughes

That the Community Grants Assessment Committee

1. APPROVES 2024 Community Development Grants for:

- a. Application C20: Wundowie Golf Club up to \$14,500 (excluding GST) for the purchase of a new tractor on the condition that the tractor is purchased through a local business operating in the Shire of Northam
- b. Application C24: Avon Valley Shotokan Inc. up to \$10,000 (excluding GST) for the USKU International Karate Championships and Cultural Exchange
- c. Application C25: West Australian Working Sheep Dog Association up to \$10,000 (excluding GST) for the 2025 Hypro Supreme Australian Sheepdog Championships. Noting that an in-kind contribution (fee waiver) is being recommended to Council for consideration.

2. ENDORSES the following recommendation being presented to Council:

- a. That Council ENDORSES a fee waiver of \$11,853 for the hire of Shire of Northam facilities for Application C25, West Australian

Working Sheep Dog Association for the 2025 Hypro Supreme Australian Sheepdog Championships.

3. DOES NOT APPROVE 2024 Community Development Grants for:

- a. Application C21: Neurological Council of WA for Northam Neu Friends Support Group Development**
- b. Application C23: Wundowie Primary School P&C for New Nature Play Playground**

CARRIED 4/1

On the 18th December 2024 Council endorsed the above recommendation, Minute No. C.5198.

The Golf Club were contacted after this motion was carried and requested to provide evidence of quotes being sought for local suppliers.

The original quote provided by TYM Tractors which included the tractor and required attachments totalled \$29,100.

The quotes from local suppliers have been provided in Attachments 13.3.3.1, 13.3.3.2 and 13.3.3.3. The quotes detail that locally sourced tractors are significantly more expensive than the original quote, and the required attachments for the tractor are not available.

The cost of local suppliers providing the product is upwards of \$39,000 which is not feasible for the Wundowie Golf Club.

If it is Council's preference is for a local supplier to be used, additional grant funding may be required to be provided, or Council may choose not to support the application.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.2: Grow participation in sport, recreation and leisure activities with quality regional facilities.

Priority Action: Nil.

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.3: Grow participation in arts, culture and community activities.

Priority Action: Nil.

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action: Nil.

B.2 Financial / Resource Implications

If a quote from a locally sourced supplier is supported, additional grant funding of at least \$10,000 may be required to be provided to the Wundowie Golf Club, or Council may choose not to support the application.

B.3 Legislative Compliance

Local Government Act 1995 s.5.25.

Local Government (Administration) Regulations 1996 r.10

The Committee made the original recommendation, which was endorsed by Council. As per *Local Government Act 1995*, Motion CGAC.69 is required to be changed by the recommending Committee before it can be considered at an Ordinary Council Meeting.

B.4 Policy Implications

CP.32 Community Grants Program

B.5 Stakeholder Engagement / Consultation

The Golf Club were consulted prior to the recommendation being made to the Committee in November and agreed to procure the tractor locally, however, since receiving the quotes the Golf Club have indicated that the locally sourced tractors are too expensive and do not provide the required attachments that are needed to properly maintain the golf course. The Golf Club have requested to procure the tractor from the supplier based in Perth.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Council provides additional funding to the Wundowie Golf Club which exceeds the budgeted funding amount.	Possible (3) x Insignificant (1) = Low (3)	Council supports the purchase of the tractor from TYM Tractors (non-local supplier).

Health & Safety	Wundowie Golf Club continue to use the current 1978 model, resulting in injury. No tractor is purchased which results in the golf course no longer being maintained. There are limited sporting and recreational activities in Wundowie, and as such, the golf course no longer being playable may affect in the mental and physical health and wellbeing of current users.	Possible (3) x Minor (2) = Moderate (6) Likely (4) x Minor (2) = Moderate (8)	Council supports the purchase of a new tractor. Council supports the purchase of a new tractor.
Reputation	Council does not support the application resulting in reputational damage with the Wundowie Golf Club. Wundowie Golf Club is unable to properly maintain the golf course resulting in reputational damage with course users.	Almost Certain (5) x Minor (2) = High (10) Almost Certain (5) x Minor (2) = High (10)	Council supports the purchase of a tractor. Council supports the purchase of a tractor.
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

There is limited sporting and recreational facilities in Wundowie, and it would be a loss to the community and visitors if the golf course could not continue to be maintained due to being unable to procure appropriate machinery.

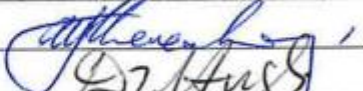
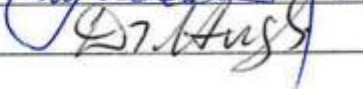
It is also not financially practicable for the Wundowie Golf Club to fix the tractor they currently have due to the repairs required and the age of the machinery, nor to hire a machine as it is required to be used regularly during the golf season.

The Golf Club is always open for the public to use. There are 27 financial members and is also used by visitors and non-financial local members. There is an honour box for non-financial members which is not always used.

PART 1

The Community Grants Assessment Committee Members will be requested to indicate if they support a motion to change the decision made. This is to be inclusive of Cr A J Mencshelyi as the mover.

Notice is hereby given by the following:

	Councillor Name	Signature
1.	Cr A J Mencshelyi	
2.	Cr. D.A. Hughes	

To revoke or change the following decision:

Meeting / Date	Community Grants Assessment Committee 13 November 2024
Agenda Item No	10.1
Agenda Item Name	Community Development Grant Program Applications
File Reference	8.2.5.26
Resolution No.	CGAC.69

PART 2

With the support of the required number of Committee Members, it is requested that a portion of the decision made at the Community Grants

Assessment Committee on 13 November 2024 be changed.

RECOMMENDATION / COUNCIL DECISION

Minute No: CGAC.73

Moved: Cr A J Mencshelyi

Seconded: Cr H J Appleton

That Council BY ABSOLUTE MAJORITY CHANGES Motion CGAC.69 2(a):

2. APPROVES 2024 Community Development Grants for:

- a. Application C20: Wundowie Golf Club up to \$14,500 (excluding GST) for the purchase of a new tractor from a dealership operating outside of the Shire of Northam.**

**CARRIED 5/0
BY ABSOLUTE MAJORITY**

For: President C R Antonio, Cr A J Mencshelyi, Cr H J Appleton, Cr L C Biglin
and Cr D A Hughes

Against: Nil

Quote No: QUO-02405-B1P0H4

Date: 10/02/2025 4:11 PM

Quotation prepared by: Barend Van Der



Geraldton | Northam | Corrigin | Esperance | Katanning

For Attention of:

Glenn Keeler

Golf Links Rd,
Wundowie 6560 WA
0410071890

Delivery Address:

Glenn Keeler

Golf Links Rd,
Wundowie 6560 WA
0410071890
gkeeler@gmail.com

Details of Quotation: we are pleased to quote for the supply of the following

Totals

Kubota

Mx5200Hd

Description:

Kubota 4 Cyl. 2434cc 50 Net Eng. HP
42.5 PTO HP
@ 2700 Eng. rpm Tier 3 Emission Level 12V Battery
Charging Output 45 Amps
Max Torque 162.7Nm @ 1500RPM
Electric Key Shut-off

Listed Retail Price	\$60,128.00
Less Discount	\$11,128.00
Net Sale Price	\$49,000.00
GST	\$4,900.00

Total Net Sale Price	\$53,900.00
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HYDRAULICS

Open Centre Hydraulic System, Gear Type
18.6Ltrs/min Steering Pump Capacity
35.8 Ltrs/min Work Hydraulic Pump Flow
3 Point Linkage Telescopic Ball Ends
Link Draft Sensing
Max Lift Capacity at Lift Point: 1300kg
Lift Capacity 610mm Behind: 1050kg
Hydrostatic Power Steering

Changeover Price	\$49,000.00
GST	\$4,900.00
Total Changeover	\$53,900.00

POWER TAKE OFF

Hydraulic Independent Rear PTO
SAE Std 34.9mm (1 3/8") Six Spline
Speed - 540 @ 2400 rpm

DRIVE TRAIN

3 Range Speed, Hydrostatic
Dry Single Stage Clutch
Rear Axle Differential Lock
Wet Disc Brake

OPERATOR STATION

Colour Coded Controls
Wide Platform Steps
Flat Operators Deck
Mechanical Suspension Seat

Options Included:

LA854-B LOADER

L2235 72 Bucket
M7403 Counterweight 650kg

Options Not Included:

Warranty:

36 Months Or 3000 Hours

56 Edwards Rd,
Geraldton WA 6530
PH: (08) 9964 7443

40 Yilgarn Ave,
Northam WA 6401
PH: (08) 9621 7744

3 Lynch St,
Corrigin WA 6375
PH: (08) 9063 2508

84 Shelden Rd,
Esperance WA 6450
PH: (08) 9071 3711

16 Creek St,
Katanning WA 6317
PH: (08) 9821 8787

Quote No: QUO-02405-B1P0H4

Date: 10/02/2025 4:11 PM

Quotation prepared by: Barend Van Der



Geraldton | Northam | Corrigin | Esperance | Katanning

This quotation is valid from **10/02/2025** to **10/03/2025**

Supply is approximately from receipt of official order & is subject to availability of existing stock.

Cleared funds/payment in full is required prior to delivery/collection.

gkeeler@gmail.com

56 Edwards Rd,
Geraldton WA 6530
PH: (08) 9964 7443

40 Yilgarn Ave,
Northam WA 6401
PH: (08) 9621 7744

3 Lynch St,
Corrigin WA 6375
PH: (08) 9063 2508

84 Shelden Rd,
Esperance WA 6450
PH: (08) 9071 3711

16 Creek St,
Katanning WA 6317
PH: (08) 9821 8787

The following Terms and Conditions apply to this quotation.

1. FORMATION OF CONTRACT
 - a) Upon acceptance by the Vendor this Order shall constitute a contract for sale of the Products between the Vendor and the Purchaser upon the terms conditions and other provisions set out in the Order.
 - b) The vendor may decline to accept this Order without giving any reason therefor.
2. PRODUCTS

Notwithstanding that this order may be an order for goods of a specific description the Purchaser acknowledges that the Products are each described in general terms only and may incorporate such structural and cosmetic design (including colour, trim and style) and mechanical alterations or modifications as are from time to time made by the respective manufacturers thereof in accordance with their products or as are made to comply with legal requirements or to meet applicable design rules or standards.
3. PRICE
 - a) The Purchaser offers to buy the Products for the Price (as varied according to subclause 3 (c)).
 - b) Where the Products are not part of the Vendor's existing stocks, the Price shall not be subject to any alteration.
 - c) Where the Products are not part of the Vendor's existing stocks, the Price is subject to unilateral increases equal to increases in the price payable by the Vendor to the manufacturer of the Products ("Wholesale Price") or imposition of a new or additional sales tax, customs duty, other tax levy or duty payable with respect to the Products.
4. TRADE-IN

If the Purchaser is trading in machinery, this Order is conditional upon the Purchaser fulfilling its obligations under a separate contract of sale ("Trade in Agreement") in respect of that machinery and the fulfilling of those terms is a fundamental term of this contract.
5. CANCELLATION OF CONTRACT
 - a) Where the Wholesale Price increases by more than 7 % and this is reflected in the Price, the Vendor shall notify the Purchaser of the Price increase and the Purchaser may, within 14 days of that notification, cancel the Order.
 - b) Subject to paragraph (c) this Order may be cancelled by the Purchaser or the Vendor if the Vendor fails to deliver the Products to the Purchaser within the period of ninety (90) days commencing on the Preferred Date ("Delivery Period").
 - c) Where the Vendor's failure to deliver the Products within the Delivery Period is caused by or results from shortage of stocks or raw materials, industrial dispute, Acts of God or any other cause beyond the reasonable control of the Vendor ("Events of Force Majeure") the Delivery Period shall be extended by one day for each day that the Events of Force majeure has prevailed or prevails.
 - d) The order may be cancelled by the Vendor if: (i) upon or prior to delivery of the Products the Purchaser is in breach of any of the terms or conditions of this Order or the Trade in Agreement; or (ii) if any warranty or representation made by the Purchaser herein or otherwise in relation to the purchase of the Products or in relation to the Trade in Agreement proves to be inaccurate or untrue in any respect.
 - e) If this Order is not ratified by the Vendor pursuant to clause 1 or if this Order is cancelled pursuant to this clause, then the Vendor shall repay any cash deposit that has been received from the Purchaser in respect of the Products to the Purchaser, less the amount of all administrative and other expenses incurred by the Vendor in relation to this Order up to and including the date of non ratification or cancellation of this Order.
6. DELIVERY AND RISK

The Vendor shall deliver the Products to the Delivery Address. Risk in the products shall pass to the Purchaser upon actual delivery of the Products to the Purchaser or to the representative, agent employee or contractor.
7. PAYMENT AND TITLE
 - a) Upon delivery of the Products, the Purchaser will pay to the Vendor the Price.
 - b) The Purchaser shall pay to the Vendor interest on any moneys due but unpaid at the rate which is 2% higher than the unsecured overdraft rate promulgated from time to time by the National Australia Bank Ltd.
 - c) If the Purchaser provides the Vendor with a cheque or promissory note the cheque or promissory note shall be regarded as collateral only and shall not discharge the Purchaser of its obligations under the Order until met and the Vendor's rights and powers shall not be affected until that time.
 - d) No ownership of or property in or title to the Products shall pass to the Purchaser until the Purchaser has paid the Price and Purchaser has performed and observed all the obligations of the Purchaser under this Order. Ownership, property and title to any repairs or additions to the Products that are made before ownership, property and title in the Products vests in the Purchaser shall be subsumed in the Vendor's ownership, property and title in the Products.
- e) The Purchaser shall hold the Products as bailee for the Vendor and shall surrender the Products to the vendor on demand.
 - f) If, prior to ownership, property and the title in the Products passing to the Purchaser, the Purchaser purports to sell any of the Products to a third party, property and title and ownership, property and title passes to that third party, the Vendor shall have ownership, property and title to the proceeds of the sale on trust for the Vendor and shall keep the proceed separate from the Purchaser's other moneys.
8. VENDOR'S WARRANTIES
 - a) The Vendor gives the same warranties given by the respective manufacturers of the Products. With respect to any implies term, warranty or condition not permitted to be excluded by law, to the extent permitted by law, the liability of the Vendor shall be limited to, at the Vendor's option: (i) the replacement of the Products or the supply of equivalent products; (ii) the repair of the Products; (iii) the payment of the costs or replacing the Products or of acquiring equivalent Products; or (iv) the payment of the cost of having the Products repaired.
 - b) The Purchaser further acknowledges that it has been brought to the Purchaser's attention that: (i) the respective manufacturers have branches , franchise dealers and distributors for the sale of service parts and the provision of service to owners of the manufacturer's products. While the manufacturers endeavour to ensure that such branches, dealers and distributors carry adequate stocks of service, neither the Vendor nor the manufacturers promise that such parts or service facilities shall be available or available at any specific location or at any particular time.
 - c) (ii) The Vendor does not warrant that suitable facilities for the repair of the Products, or that spare parts for the Products, shall be available in the case of products not manufactured by the manufacturers.
9. PURCHASER'S WARRANTIES

The person signing this Order for the Purchaser warrants to the Vendor that he or she has authority to complete this Order for and on behalf of the Purchaser.
10. BREACH OF CONTRACT BY THE PURCHASER
 - a) The purchaser shall be in default under this Order is, within seven (7) days of the Vendor notifying the Purchaser that the Products are ready for delivery, the Purchaser:
 - (i) Refuses or fails to take delivery of the Products;
 - (ii) Refuses or fails to make full payment of all moneys owing to the Vendor on delivery; or
 - (iii) Defaults under the Trade in Agreement.
 - b) If the Purchaser is in default under this Order , the Vendor may (without prejudice to any other rights at law or in equity), notwithstanding that property in the Products has not passed to the Purchaser, sue for and recover the Price (less any cash deposit already paid), together with any loss of profits and all expenses and costs incurred as a consequence of the Purchaser's refusal or failure as aforesaid, and retain property in and possession of the Products until such time as all moneys payable by the Purchaser have been recovered by the Vendor .
11. MISCELLANEOUS
 - a) The terms, conditions and other provisions in this Order comprise the entire agreement between the Vendor and the Purchaser.
 - b) Time shall be of the essence in respect of the Purchaser's obligations hereunder to make payment for and take delivery of the Products and under the Trade Agreement.
 - c) Any notice required to be serviced on the Purchaser hereunder may be served personally or be left at or sent by letter or telegram addresses to the Purchaser at the Purchaser's address shown on front of this Order or, if the Purchaser's fax number is specified on the front of this Order, sent by facsimile transmission to that number. If posted the notice shall be deemed to be served 24 hours after posting. If sent by facsimile transmission the notice shall be deemed served if the sending facsimile machine receives a message that the transmission was OK.
 - d) If any term condition or other provision or part thereof this Order is or shall be for any reason invalid or unenforceable at law, the validity and enforceability of the remainder shall not be affected.
 - e) This Order shall be governed and constructed in all respects in accordance with the laws of the state in which it is signed in all matters connected herewith under this Order.
 - f) The Purchaser agrees that the Vendor shall have full power at its discretion to give time for payment of for the observance of any term, of this agreement with any person or persons or corporation without prejudice to this agreement or any liability thereunder.
 - g) Words importing the singular number include the plural and vice versa. Words importing individuals include bodies corporate.
 - h) Where the Purchaser comprises more than one person, each person is jointly and severally liable to perform the Purchaser's obligations under this assigns and successors in title
 - i) The headings of this Order are inserted for convenience only and shall not be taken into consideration for the purpose of construing the provisions of this

SPECIAL NOTES AND ACKNOWLEDGMENTS

- A) Certain rights, including implied warranties, are conferred on purchasers of products by certain laws of Australia and States and territories thereof which cannot be excluded from or modified in any contract for sale and purchase of goods.
- B) If the Purchaser has requested finance from the Vendor in connection with the purchase of the Products the purchaser ACKNOWLEDGE that nothing in this Order constitutes acceptance of such request.
- C) The Purchaser ACKNOWLEDGES having read and understood the provisions of this Order (including all terms and conditions herein) and FURTHER ACKNOWLEDGE having received a signed copy of this Order.
- D) The Purchaser HEREBY AUTHORISES the Vendor to complete such of the particulars contained in the Schedule of the Products (other than price) which are not completed upon the signing here of and which are required for the identification of the Products.
- E) The Purchaser ACKNOWLEDGES that it has relied on its own skill and judgement to determine that the products are suitable for the purpose which they are required.
- F) The Purchaser ACKNOWLEDGES this Order is not binding on or enforceable against the Vendor unless and until a binding contract is constituted between the Vendor and the Purchaser in accordance with paragraph 1 of the terms and conditions.

Special Conditions:

Upon signing of this quotation & the attached Terms & Conditions the purchaser and supplier are entering into a legally binding Sales Agreement

<u>Purchaser name:</u>	Purchaser Signature:	
<u>Dealer Name:</u>	Vendor's Signature:	

Quote No: QUO-02402-L2G2X0

Date: 10/02/2025 4:07 PM

Quotation prepared by: Barend Van Der



Geraldton | Northam | Corrigin | Esperance | Katanning

For Attention of:

Glenn Keeler

Golf Links Rd,
Wundowie 6560 WA
0410071890
gkeeler@gmail.com

Delivery Address:

Glenn Keeler

Golf Links Rd,
Wundowie 6560 WA
0410071890
gkeeler@gmail.com

Details of Quotation: we are pleased to quote for the supply of the following

Totals

Kubota

L3800 Hd

Description:

3 Cyl. 1826cc

35.9 Net Eng. HP 30 PTO HP

@ 2800 Eng. rpm

Tier 3 Emission Level

DRIVE TRAIN

3 Range, Hydrostatic

Dry Single Stage Clutch

Hydraulic Wet Disc Brakes

Rear Axle Differential Lock

POWER TAKE OFF

Live Continuous Running Speed - 540

SAE Std 34.9mm (1 3/8") Six Spline

Options Included:

LA524AU-B Kubota Loader

66" Square Bucket

3rd Function Kit for LA524

500kg Counterweight

Options Not Included:

Warranty:

24 Months or 1500 Hours

Listed Retail Price	\$48,520.00
Less Discount	\$12,520.00
Net Sale Price	\$36,000.00
GST	\$3,600.00

Total Net Sale Price **\$39,600.00**

Changeover Price	\$36,000.00
GST	\$3,600.00
Total Changeover	\$39,600.00

This quotation is valid from **10/02/2025** to **10/03/2025**

Supply is approximately from receipt of official order & is subject to availability of existing stock.

Cleared funds/payment in full is required prior to delivery/collection.

56 Edwards Rd,
Geraldton WA 6530
PH: (08) 9964 7443

40 Yilgarn Ave,
Northam WA 6401
PH: (08) 9621 7744

3 Lynch St,
Corrigin WA 6375
PH: (08) 9063 2508

84 Sheldon Rd,
Esperance WA 6450
PH: (08) 9071 3711

16 Creek St,
Katanning WA 6317
PH: (08) 9821 8787

The following Terms and Conditions apply to this quotation.

1. FORMATION OF CONTRACT
 - a) Upon acceptance by the Vendor this Order shall constitute a contract for sale of the Products between the Vendor and the Purchaser upon the terms conditions and other provisions set out in the Order.
 - b) The vendor may decline to accept this Order without giving any reason therefor.
2. PRODUCTS

Notwithstanding that this order may be an order for goods of a specific description the Purchaser acknowledges that the Products are each described in general terms only and may incorporate such structural and cosmetic design (including colour, trim and style) and mechanical alterations or modifications as are from time to time made by the respective manufacturers thereof in accordance with their products or as are made to comply with legal requirements or to meet applicable design rules or standards.
3. PRICE
 - a) The Purchaser offers to buy the Products for the Price (as varied according to subclause 3 (c)).
 - b) Where the Products are not part of the Vendor's existing stocks, the Price shall not be subject to any alteration.
 - c) Where the Products are not part of the Vendor's existing stocks, the Price is subject to unilateral increases equal to increases in the price payable by the Vendor to the manufacturer of the Products ("Wholesale Price") or imposition of a new or additional sales tax, customs duty, other tax levy or duty payable with respect to the Products.
4. TRADE-IN

If the Purchaser is trading in machinery, this Order is conditional upon the Purchaser fulfilling its obligations under a separate contract of sale ("Trade in Agreement") in respect of that machinery and the fulfilling of those terms is a fundamental term of this contract.
5. CANCELLATION OF CONTRACT
 - a) Where the Wholesale Price increases by more than 7 % and this is reflected in the Price, the Vendor shall notify the Purchaser of the Price increase and the Purchaser may, within 14 days of that notification, cancel the Order.
 - b) Subject to paragraph (c) this Order may be cancelled by the Purchaser or the Vendor if the Vendor fails to deliver the Products to the Purchaser within the period of ninety (90) days commencing on the Preferred Date ("Delivery Period").
 - c) Where the Vendor's failure to deliver the Products within the Delivery Period is caused by or results from shortage of stocks or raw materials, industrial dispute, Acts of God or any other cause beyond the reasonable control of the Vendor ("Events of Force Majeure") the Delivery Period shall be extended by one day for each day that the Events of Force majeure has prevailed or prevails.
 - d) The order may be cancelled by the Vendor if: (i) upon or prior to delivery of the Products the Purchaser is in breach of any of the terms or conditions of this Order or the Trade in Agreement; or (ii) if any warranty or representation made by the Purchaser herein or otherwise in relation to the purchase of the Products or in relation to the Trade in Agreement proves to be inaccurate or untrue in any respect.
 - e) If this Order is not ratified by the Vendor pursuant to clause 1 or if this Order is cancelled pursuant to this clause, then the Vendor shall repay any cash deposit that has been received from the Purchaser in respect of the Products to the Purchaser, less the amount of all administrative and other expenses incurred by the Vendor in relation to this Order up to and including the date of non ratification or cancellation of this Order.
6. DELIVERY AND RISK

The Vendor shall deliver the Products to the Delivery Address. Risk in the products shall pass to the Purchaser upon actual delivery of the Products to the Purchaser or to the representative, agent employee or contractor.
7. PAYMENT AND TITLE
 - a) Upon delivery of the Products, the Purchaser will pay to the Vendor the Price.
 - b) The Purchaser shall pay to the Vendor interest on any moneys due but unpaid at the rate which is 2% higher than the unsecured overdraft rate promulgated from time to time by the National Australia Bank Ltd.
 - c) If the Purchaser provides the Vendor with a cheque or promissory note the cheque or promissory note shall be regarded as collateral only and shall not discharge the Purchaser of its obligations under the Order until met and the Vendor's rights and powers shall not be affected until that time.
 - d) No ownership of or property in or title to the Products shall pass to the Purchaser until the Purchaser has paid the Price and Purchaser has performed and observed all the obligations of the Purchaser under this Order. Ownership, property and title to any repairs or additions to the Products that are made before ownership, property and title in the Products vests in the Purchaser shall be subsumed in the Vendor's ownership, property and title in the Products.
- e) The Purchaser shall hold the Products as bailee for the Vendor and shall surrender the Products to the vendor on demand.
 - a) If, prior to ownership, property and the title in the Products passing to the Purchaser, the Purchaser purports to sell any of the Products to a third party, property and title and ownership, property and title passes to that third party, the Vendor shall have ownership, property and title to the proceeds of the sale on trust for the Vendor and shall keep the proceed separate from the Purchaser's other moneys.
 8. VENDOR'S WARRANTIES
 - a) The Vendor gives the same warranties given by the respective manufacturers of the Products. With respect to any implies term, warranty or condition not permitted to be excluded by law, to the extent permitted by law, the liability of the Vendor shall be limited to, at the Vendor's option: (i) the replacement of the Products or the supply of equivalent products; (ii) the repair of the Products; (iii) the payment of the costs or replacing the Products or of acquiring equivalent Products; or (iv) the payment of the cost of having the Products repaired.
 - b) The Purchaser further acknowledges that it has been brought to the Purchaser's attention that: (i) the respective manufacturers have branches , franchise dealers and distributors for the sale of service parts and the provision of service to owners of the manufacturer's products. While the manufacturers endeavour to ensure that such branches, dealers and distributors carry adequate stocks of service, neither the Vendor nor the manufacturers promise that such parts or service facilities shall be available or available at any specific location or at any particular time.
 - (ii) The Vendor does not warrant that suitable facilities for the repair of the Products, or that spare parts for the Products, shall be available in the case of products not manufactured by the manufacturers.
 9. PURCHASER'S WARRANTIES

The person signing this Order for the Purchaser warrants to the Vendor that he or she has authority to complete this Order for and on behalf of the Purchaser.
 10. BREACH OF CONTRACT BY THE PURCHASER
 - a) The purchaser shall be in default under this Order is, within seven (7) days of the Vendor notifying the Purchaser that the Products are ready for delivery, the Purchaser:
 - (i) Refuses or fails to take delivery of the Products;
 - (ii) Refuses or fails to make full payment of all moneys owing to the Vendor on delivery; or
 - (iii) Defaults under the Trade in Agreement.
 - b) If the Purchaser is in default under this Order , the Vendor may (without prejudice to any other rights at law or in equity), notwithstanding that property in the Products has not passed to the Purchaser, sue for and recover the Price (less any cash deposit already paid), together with any loss of profits and all expenses and costs incurred as a consequence of the Purchaser's refusal or failure as aforesaid, and retain property in and possession of the Products until such time as all moneys payable by the Purchaser have been recovered by the Vendor.
 11. MISCELLANEOUS
 - a) The terms, conditions and other provisions in this Order comprise the entire agreement between the Vendor and the Purchaser.
 - b) Time shall be of the essence in respect of the Purchaser's obligations hereunder to make payment for and take delivery of the Products and under the Trade Agreement.
 - c) Any notice required to be serviced on the Purchaser hereunder may be served personally or be left at or sent by letter or telegram addresses to the Purchaser at the Purchaser's address shown on front of this Order or, if the Purchaser's fax number is specified on the front of this Order, sent by facsimile transmission to that number. If posted the notice shall be deemed to be served 24 hours after posting. If sent by facsimile transmission the notice shall be deemed served if the sending facsimile machine receives a message that the transmission was OK.
 - d) If any term condition or other provision or part thereof this Order is or shall be for any reason invalid or unenforceable at law, the validity and enforceability of the remainder shall not be affected.
 - e) This Order shall be governed and constructed in all respects in accordance with the laws of the state in which it is signed in all matters connected herewith under this Order.
 - f) The Purchaser agrees that the Vendor shall have full power at its discretion to give time for payment of for the observance of any term, of this agreement with any person or persons or corporation without prejudice to this agreement or any liability thereunder.
 - g) Words importing the singular number include the plural and vice versa. Words importing individuals include bodies corporate.
 - h) Where the Purchaser comprises more than one person, each person is jointly and severally liable to perform the Purchaser's obligations under this assigns and successors in title
 - i) The headings of this Order are inserted for convenience only and shall not be taken into consideration for the purpose of construing the provisions of this

SPECIAL NOTES AND ACKNOWLEDGMENTS

- A) Certain rights, including implied warranties, are conferred on purchasers of products by certain laws of Australia and States and territories thereof which cannot be excluded from or modified in any contract for sale and purchase of goods.
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Special Conditions:

Upon signing of this quotation & the attached Terms & Conditions the purchaser and supplier are entering into a legally binding Sales Agreement

<u>Purchaser name:</u>	Purchaser Signature:	
<u>Dealer Name:</u>	Vendor's Signature:	



Boekeman Machinery (WA) Pty Ltd
ABN: 92 613 070 090

15/01/2024
GLEN KEELER
WUNDOWIE WA 6560

Dear Glen,

Thank you for the time to discuss purchasing a new compact tractor for the Wundowie Golf course, this machine is equipped with the following:

Casell Farmall 50B ROPS tractor, MY25 (Serial number: TBC):

- 2.5L four cylinder diesel Engine with 47 rated horsepower
- 36L fuel tank capacity
- 9.5-16 R1 6PR Front 4WD Lug Tyres and 13.6-24 R1 4PR rear traction lug tyres
- 3 Range hydrostatic transmission with 0-25 kph speed range
- 4WD front axle with mechanical difflock
- Adjustable steering column and seat
- Rear 540 PTO standard
- 1 Rear Hydraulic remote with a 29L/pm pump
- 3 Point Linkage with Hydraulic draft and position control
- Cat I with quick attach end
- Hand and foot throttle control
- Tractor total weight of 1680kg
- ROPS (Rollover Protective Structure)
- **Instrumentation** : Alternator: Warning light and engine oil pressure light
- **Gauges** : water, fuel, tachometer with hour meter
- Prime-Lift 15C Loader with 4in1 1700mm bucket
- 24 month/1500hr CasellH comprehensive warranty



Included in the deal:

- Full pre-delivery of tractor done in Boekeman Machinery Northam workshop
- Delivery of tractor to customer's property by Boekeman Machinery
- Start up and training with a Boekeman Machinery representative

The January/February 2025 price for this Farmall 50B ROPS as follows:

<u>Total</u>	<u>Ex GST</u>	<u>Inc GST</u>
Farmall 50B ROPS	\$46,500.00	\$51,150.00

Web Page: www.boekemans.com.au

DALWALLINU

1A Johnston Street
PO Box 160, WA 6609
Tel: (08) 9661 1002
Fax: (08) 9661 1322

DOWERIN

10 Cottrell Street
PO Box 99, WA 6461
Tel: (08) 9631 1006
Fax: (08) 9631 1188

NORTHAM

29 York Rd
PO Box 259, WA 6401
Tel: (08) 9622 6344
Fax: (08) 9622 6355

WONGAN HILLS

131 - 139 Wongan Rd
PO Box 125, WA 6603
Tel: (08) 9671 1211
Fax: (08) 9671 1125



Boekeman Machinery (WA) Pty Ltd
ABN: 92 613 070 090

Option:

CaseIH Farmall 60B ROPS tractor, MY25 (Serial number: TBC):

Differences compared to 50B Farmall:

- 2.5L **turbocharged** 4 cylinder diesel Engine with 57 rated horsepower
- Tractor Total weight of **2165kg**
- **80L** fuel tank capacity
- Rear **540/750/1000** PTO
- **Cat 2** with quick attach end
- **2 Rear** Hydraulic remote with a **36L/pm** pump
- Prime-Lift **25C** Loader with 4in1 **1860mm** bucket

The January/February 2025 price for this Farmall 60B ROPS as follows:

<u>Total</u>	<u>Ex GST</u>	<u>Inc GST</u>
Farmall 60B ROPS	\$51,000.00	\$56,100.00



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Boekeman Machinery (WA) Pty Ltd
ABN: 92 613 070 090

Option:

Casell Farmall 60B CAB tractor, MY25 (Serial number: TBC):

Differences compared to 60B ROPS:

- CAB
- Tractor Total weight of **2370kg**
- Internal speaker and CD/Radio system
- high quality air-conditioner with dry type air cleaner

The January/February 2025 price for this Farmall 60B CAB as follows:

<u>Total</u>	<u>Ex GST</u>	<u>Inc GST</u>
Farmall 60B CAB	\$58,500.00	\$64,350.00

This quote is valid until 28/02/2025

Harry Nuttall
Sales Consultant
0427 084 236
harryn@boekemans.com.au



Web Page: www.boekemans.com.au

DALWALLINU

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Fax: (08) 9671 1125

Cr L C Biglin declared a "Proximity" interest in item 10.2 Amended Community Development Grant Application – Bakers Hill RSL Sub Branch. The RSL leased land is located next to property owns by Cr L C Biglin.

President C R Antonio declared a "Impartiality" interest in item 10.2 Amended Community Development Grant Application – Bakers Hill RSL Sub Branch. The applicant is know to President C R Antonio.

Cr A J Mencshelyi declared a "Impartiality" interest in item 10.2 Amended Community Development Grant Application – Bakers Hill RSL Sub Branch. Members of the RSL club are known to Cr A J Mencshelyi.

Cr L C Biglin left the meeting at 4:53pm.

10.2 Amended Community Development Grant Program Application - Bakers Hill RSL Sub Branch

File Reference:	8.2.5.26
Reporting Officer:	Jaime Hawkins (Acting Executive Manager Development & Community Services)
Responsible Officer:	Jaime Hawkins (Acting Executive Manager Development & Community Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Community Grants Assessment Committee to consider an amended Community Development Grant application received from the Bakers Hill RSL Sub Branch for the purchase of fencing materials to be used for the fencing of Reserve 10844 Bakers Hill, former St Nicholas Anglican Church.

ATTACHMENTS

1. Grant Assessment, application C26. Bakers Hill RSL Amended Application_Fencing [**10.2.1** - 4 pages]

A. BACKGROUND / DETAILS

At the Committee meeting held 20 November 2023, the Committee approved a Community Grant Application to the Bakers Hill RSL Sub Branch

for extensions to the Bakers Hill Golf Club Rooms to bring them up to compliance for use as a shared facility. See Committee Decision No. CGAC.64, item 1.

COMMITTEE DECISION

Minute No: CCAG.64

Moved: Cr Appleton
Seconded: Cr Hughes

That the Community Grants Assessment Committee approves 2023 Community Development Grants for:

- 1. Bakers Hill RSL Sub Branch up to \$19,020 (excl. GST) for extensions to the Bakers Hill Golf/RSL Club on the condition that all relevant planning, building and health approvals are obtained.**
- 2. Northam Country Club – Golf of up to \$10,980 (excl. GST) for the rebuild of the No. 1 & 10 Tee Boxes.**

In October 2024 the Bakers Hill RSL Sub Branch contacted Officers to advise the shared club room arrangement was not working out and sent a letter addressed to the Community Development Administration Officer requesting an amendment to the scope of their grant application to allow them to use the funding for cabinets to display their memorabilia at the former St Nicholas's Anglican Church building in Bakers Hill. At the time they were in the process of securing the lease for Reserve 10844 from the Department of Planning, Lands and Heritage, which is the location of the church building.

At the Committee meeting held 13 November 2024, the Committee formed the view that the Bakers Hill RSL Sub Branch were proposing a significant change of scope to the previously awarded Community Development Grant and an amended application was necessary to understand the new project plan.

Item No. 2 and 3 below reference the amended Bakers Hill RSL Sub Branch application.

MOTION / COMMITTEE DECISION

Minute No: CGAC.71

Moved: Cr H J Appleton

Seconded: Cr A J Mencshelyi

That the Community Grants Assessment Committee endorses the following recommendation being presented to Council:

That Council:

- 1. That Council accept the update of the progress of the Community Development Grants**
- 2. Council requests the Chief Executive Officer to ask Bakers Hill Returned Services League Sub Branch to provide an amended application for the Community Development Grants program given the changes in scope and location of initial request by 30 June 2025.**
- 3. Council supports a special meeting of Community Grants Assessment Committee be held to consider amended application once received.**

CARRIED 5/0

The Bakers Hill RSL have now officially secured the lease of Reserve 10844 and have abandoned all intentions to pursue a shared arrangement with the Bakers Hill Golf Club, making Committee decision CGAC. 64 no longer relevant.

A new application was received on 3 April 2025 requesting the funding be used for the purchase of fencing materials for their new property.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.2: Grow participation in sport, recreation and leisure activities with quality regional facilities.

Priority Action: Nil.

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action 3.4.1: Provide support for community groups to build their capacity in governance, marketing, and grant acquisition.

B.2 Financial / Resource Implications

Funding for the original grant application was never claimed and was not carried forward into the 2024/25 budget. If successful a 2025/26 budget allocation of \$19,020 will be required.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

CP.32 Community Grants Program

B.5 Stakeholder Engagement / Consultation

The Bakers Hill RSL Sub Branch were contacted following the Community Grant Committee decision made on 13 November 2024, and advised of the requirement for them to submit an amended application.

B.6 Risk Implications

{custom-field-risk-do-not-remove}

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	The provision of \$19,020 to the Bakers Hill RSL will put the community grants budget over.	Likely (4) x Medium (3) = Moderate (9)	Make provision for the grant in the 2025/2026 budget considerations.
Health & Safety	Nil.		
Reputation	Not supporting the RSL may be viewed as taking previously awarded funding away from a community organisation that supports war veterans and will cause reputational damage.	Possible (3) x Minor (2) = Moderate (6)	Ensure Committee and Council decisions are open and transparent and reasons for the decisions are clearly communicated to the RSL group.
Service Interruption	Nil.		

Compliance	The Sub Branch install fencing which does not comply with local fencing laws.	Unlikely (2) x Minor (2) = 4 (low)	The RSL have been provided with a copy of the local fencing laws and have contacted relevant Officers.
Property	Nil.		
Environment	Nil.		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The amended application was much improved with all supporting information and project planning provided. It addressed the purpose of the overall project to develop Reserve 10844 into a meeting hub to support war veterans and their families, with modular buildings to provide a meeting place, bathroom facilities, disability access, parking and landscaping, conveniently accessible to the existing War Memorial in Bakers Hill. Despite this, the application failed to address the specific requirement for fencing and the reason for this has been applied for through the Community Grant Program. The total project cost for the entire hub is estimated to be over \$500,000. They state in support of their application that Lachlan Hunter has pledged to support them in finding over \$500,000 in funding, but there is no timeframe on this and verification that it is achievable.

The applicant has provided letters of support from Colin de Grussa MLC, Mia Davies and Lachlan Hunter MLA.

RECOMMENDATION / COMMITTEE DECISION

Minute No: CGAC.74

Moved: Cr H J Appleton

Seconded: Cr D A Hughes

That Council:

- 1. APPROVES the amended Community Grant Application C26 to the Bakers Hill RSL Sub Branch of \$19,020 (excluding GST) for the purpose of purchasing fencing material for the Bakers Hill RSL Hub located at Reserve 10844.**
- 2. NOTES that no further funding is to be provided by Council for the purpose of infrastructure at the Bakers Hill RSL Hub, located at Reserve 10844.**

CARRIED 4/0

For: President C R Antonio, Cr A J Mencshelyi, Cr H J Appleton and Cr D A Hughes

Against: Nil

Cr L C Biglin returned to the meeting at 4:55pm.

COMMUNITY DEVELOPMENT GRANT ASSESSMENT

Application C26 – Bakers Hill RSLWA Sub Branch Amended Application		
Applicant	Bakers Hill Returned Services League Sub Branch	
Project Summary	By developing a dedicated veteran and community hub, the Bakers Hill RSL Sub Branch will address the need for structured veteran support, historic preservation, and social engagement in a rural setting. This initiative will foster mental well-being, community interaction, and education while promoting veteran welfare through a sustainable, multipurpose facility. Funding will be used to pay for materials of fencing with members of the Bakers Hill RSL club donating their time for the installation.	
Project Dates	April 2025 – December 2025	
Amount requested	\$19,020	
Detailed project budget	Total Project Cost - \$19,020 Fencing materials Midalia Steel Northam - \$19,195.46 Total Project Income - \$19,020 In-kind labour from Sub Branch Members.	
Quotes provided for expenses over \$500	YES ☒	NO ☐
Financial statements provided	YES ☒	NO ☐
Eligibility Criteria		

COMMUNITY DEVELOPMENT GRANT ASSESSMENT

Not-for-profit community organisation or sporting club?	YES ☒	NO ☐
Located within the Shire of Northam municipality	YES ☒	NO ☐
Project meets eligibility criteria as specified in Community Support Policy	YES ☒	NO ☐
Has no outstanding Shire of Northam funding acquittals	YES ☒	NO ☐
Assessment Criteria		
Aligns with Shire of Northam Council Plan	3.2 Grow participation in port, recreation and leisure activities with quality regional facilities. 3.4 Grow community capacity by supporting community groups & volunteers	
Demonstrated management and financial capacity to deliver	The applicant's management capacity to deliver the project and administer the grant is unknown as Council have not worked with the group in this capacity before. In the amended application they have submitted a detailed 5 year financial model. Incorporated under the RSL WA Branch & WA Sub Branches Public liability cover of \$50,000,000	
Access, opportunity & participation	Current membership stated as 33 and increasing. There was a large community turn out for the 2025 ANZAC Day Service. Will provide a meeting place, social hub and a place to access support services for members,	

COMMUNITY DEVELOPMENT GRANT ASSESSMENT

	veterans and veteran's families. It is planned to also house their military memorabilia.
Collaboration with others	Nil.
Evidence that other funding/support is being sought	During the WA State Election campaign Lachlan Hunter of the Nationals Party pledged to secure \$517,000 towards the project. The Sub Branch are actively seeking additional funding.
Procuring from local suppliers	Yes. Quotes for fencing materials are from Midalia Steel Northam and Evoke Living for the modular building for the hub.
Project Justification	
What is the need for the project?	Membership of the Bakers Hill RSL Sub Branch has increased & the group identified the need to support people in their local community.
How will the project benefit the Shire of Northam Community?	Construction of a veteran and community hub with an accessible ablution block. Veteran support programs. Military memorabilia museum. Community engagement. Restoration of historic former St Nichola Church.
What planning has been undertaken?	Financial modelling to ensure the Sub Branch are able to operate independently after the investment of grant funding for the facility. Communication with Shire Planning Officers to understand the planning and building requirements.

COMMUNITY DEVELOPMENT GRANT ASSESSMENT

How will the success of the project be measured?	Veteran well being and mental health support provided. Historical preservation and community education.	
Comments	The amended application is well prepared and written. The only concern is the application focused on the benefit of having a dedicated veterans hub located in Bakers Hill and did not address why they need and are requesting Shire funding for fencing of the facility. They state that over \$500,000 has been pledged by Lachlan Hunter MLA, however as he is in the opposition government, Officers are concerned whether this will be delivered. It is recommended that the Committee allocate the funding for the amended purpose of purchasing fencing material and that it be noted that Council will not provide any further funding towards infrastructure for the Bakers Hill RSL Sub Branch Hub.	
Recommend for approval	YES ☒	NO ☐

11 URGENT BUSINESS APPROVED BY DECISION

12 DATE OF NEXT MEETING

To be confirmed.

13 DECLARATION OF CLOSURE

There being no further business, the Presiding Member, President C R Antonio, declared the meeting closed at 4:55 pm.

"I certify that the Minutes of the Community Grants Assessment Committee Meeting held on 6 May 2025 have been confirmed as a true and correct record."

_____ President

_____ Date