



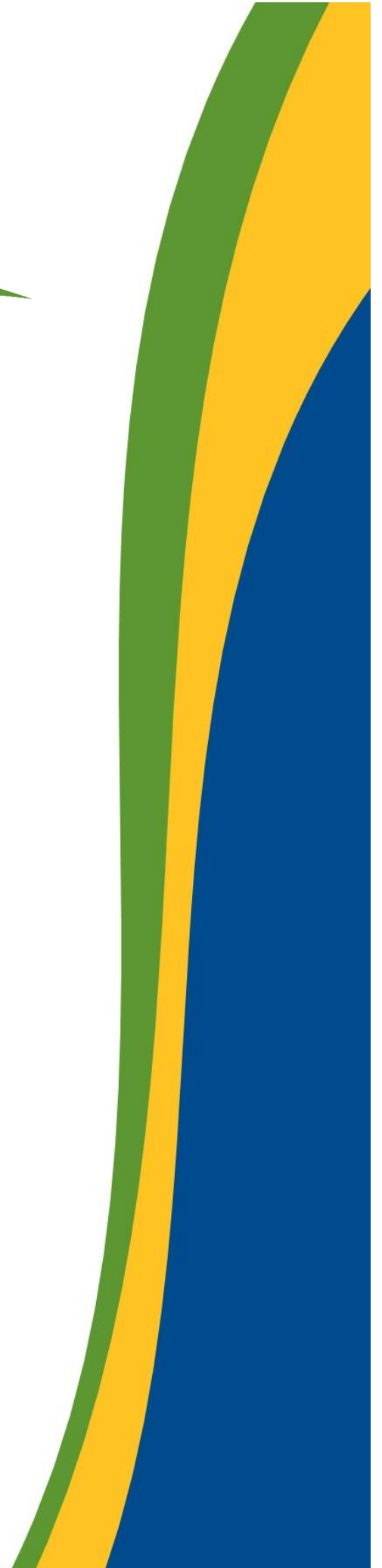
Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Agenda

Community Grants Assessment Committee

20 November 2023



DISCLAIMER

The minutes of the Council meeting held to discuss these minutes should be read to ascertain the decision of the Council.

This committee has been delegated authority by Council to receive and assess grant applications; and make a final determination on all grant applications received as part of the Community Grants Program.

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1 DECLARATION OF OPENING

The Chief Executive Officer Debbie Terelinck declared the meeting open at 5.30pm.

2 ELECTION OF PRESIDING MEMBER & DEPUTY PRESIDING MEMBER

The Chief Executive Officer called for nominations for the role of Presiding Member.

One nomination was received by Cr Chris Antonio. There being no further nominations, the Chief Executive Officer declared Cr Antonio elected as Presiding Member of the Community Grant Assessment Committee.

Cr Antonio called for nominations for the role of Deputy Presiding Member. One nomination was received by Cr Lisa Biglin. There being no further nominations, Cr Antonio declared Cr Biglin elected as Deputy Presiding Member of the Community Grant Assessment Committee.

3 ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Cr Chris Antonio delivered the Acknowledgement of Country.

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

4 ATTENDANCE

4.1 ATTENDEES

Council:

Shire President
Councillors

C R Antonio
H J Appleton
L C Biglin
A J Mencshelyi
D A Hughes

Staff:

Chief Executive Officer
Acting Executive Manager Community Services
Manager Community Development & Tourism

D Terelinck
D A Emery
J Hawkins

4.2 APOLOGIES

Nil.

4.3 APPROVED LEAVE OF ABSENCE

Nil.

4.4 ABSENT

Nil.

5 DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Update on Quick Response Grants	11.3	Jaime Hawkins	Impartiality	Son received support through Quick Response Grant for travel assistance.
Community Development Grant Applications	11.1	Cr Attila Mencshelyi	Impartiality	Members of the Bakers Hill RSL are known to Cr Mencshelyi.
Community Development Grant Applications	11.1	Cr Lisa Biglin	Impartiality	Members of the Bakers Hill RSL are known to Cr Biglin
Community Development Grant Applications	11.1	Cr Chris Antonio	Impartiality	Applicants are known to Cr Antonio
Community Development Grant Applications	11.1	Cr Des Hughes	Impartiality	Some members of the Northam Country Club are known to Cr Hughes.
Application for 3 Year Community Event Funding	11.2	Cr Des Hughes	Impartiality	President of NACHA is known to Cr Hughes.
Application for 3 Year Community Event Funding	11.2	Cr Hayden Appleton	Impartiality	Members of NACHA are known to Cr Appleton.
Application for 3 Year Community Event Funding	11.2	Cr Lisa Biglin	Impartiality	Cr Biglin is Secretary/Treasurer Wundowie Progress Association.
Application for 3 Year Community Event Funding	11.2	Cr Chris Antonio	Impartiality	Many Members of NACHA are well known to Cr Antonio.
Quick Response Grant Update	11.3	Cr Chris Antonio	Impartiality	Many of the respondees are well known to Cr Antonio.

Quick Response Grant Update	11.3	Cr Des Hughes	Impartiality	Some of the organization and club members are known to Cr Hughes.
Update on Previously Awarded Community Development Grants	11.4	Cr Chris Antonio	Impartiality	Some of the recipients are known to CR Antonio.
Update on Previously Awarded Community Development Grants	11.4	Cr Des Hughes	Impartiality	Some members of Associations and clubs are known to Cr Hughes.
Application for 3 Year Community Event Funding	11.2	Cr Hayden Appleton	Impartiality	Members of Wundowie Progress Association are known to Cr Appleton.
Application for 3 Year Community Event Funding	11.2	Cr Attila Mencshelyi	Impartiality	Some members of NACHA are known to Cr Mencshelyi
Update on Previously Awarded Community Development Grants	11.4	Cr Hayden Appleton	Impartiality	Members of NACHA are known to Cr Appleton

6 PUBLIC QUESTIONS

Nil.

7 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

10 CONFIRMATION OF MINUTES

10.1 CONFIRMATION OF MINUTES FROM THE COMMUNITY GRANTS ASSESSMENT COMMITTEE MEETING HELD 31 OCTOBER 2022

COMMITTEE DECISION

Minute No: CCAG.63

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That the minutes of the Community Grants Assessment Committee Meeting held on 31 October 2022 be confirmed as a true and correct record of that meeting.

CARRIED 5/0

For: Cr Antonio, Cr A Mencshelyi, Cr Hughes, Cr Biglin, Cr Appleton.

Against: Nil

11 COMMITTEE REPORTS

Cr A Mencshelyi declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as members of the Bakers Hill RSL are known to Cr Mencshelyi.

Cr L Biglin declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as members of the Bakers Hill RSL are known to Cr Biglin.

Cr C Antonio declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as applicants of the Bakers Hill RSL and Northam Country Club are known to Cr Antonio.

Cr D Hughes declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as some members of Northam Country Club are known to Cr Hughes.

Cr D Hughes declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as some members of Northam Country Club are known to Cr Hughes.

11.1 Community Development Grant Program Applications

File Reference:	8.2.5.26
Reporting Officer:	Jaime Hawkins (Manager Community Development & Tourism)
Responsible Officer:	David Emery (Acting Executive Manager Community Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to assess and make a determination on grant applications received as part of the 2023/24 Community Grant Program.

ATTACHMENTS

1. C 18 Bakers Hill R Sl Grant Assessment [11.1.1 - 5 pages]
2. C19 Northam Country Club Golf Grant Assessment (1) [11.1.2 - 4 pages]

A. BACKGROUND / DETAILS

The Community Grants Program aims to strengthen and enhance the social wellbeing, development, and sustainability of the Shire of Northam community. Grants are awarded to local not-for-profit community organisations to support projects that will benefit specific target groups and the broader community.

The 'Community Grants Program' is governed by Council's Community Support Policy, which provides guidelines for requesting funds and/or sponsorship from the Shire of Northam, and provides Council a framework to ensure a consistent and equitable decision-making process in the allocation of funds.

The Community Development Grant category is to support the strategic development and organisational capacity building of local community groups and sporting clubs. Applications for funding between \$5,000 - \$20,000 are invited from incorporated not-for-profit local community groups and sporting clubs.

The Community Development Grant funding round opened on 18 September and closed on 29 October 2023.

Council approved within the annual budget an allocation of \$40,000 in 2023/24 towards Community Development Grants, with Council already allocating \$10,000 of this to the 2023 Northam Heritage & Multicultural Festival at the Special Council Meeting held 9 August 2023, Minute Number C.4818.

The remaining budget of \$30,000 is available for allocation by this Committee.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action 3.4.4: Provide support for community groups to build their capacity in governance, marketing, and grant acquisition.

B.2 Financial / Resource Implications

Council has \$30,000 of funding in the 2023/24 budget towards the Community Development Grants Program.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Community Support C3.1 Community Grants Scheme

B.5 Stakeholder Engagement / Consultation

The grants were advertised to the community via the Shire of Northam website and social media networks.

B.6 Risk Implications

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Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action

Financial	Not enough funding to support all submissions.	Possible (3) x Minor (2) = (Moderate (6)	The council policy ensures a robust decision-making process is undertaken. Officers continue to work with applicants to assist in securing funds from external resources.
Health & Safety	Community organisations not experienced in delivering safe public events.	Unlikely (2) x Minor (2) = Low (4)	Ensure any funding for public events is subject to relevant public event approvals including food and stall holder permits.
Reputation	Funding allocations perceived to be allocated unfairly	Possible (3) x Insignificant (1) = Moderate	Grant applications assessed in accordance with Council Policy. Feedback provided to unsuccessful applicants and the opportunity given for them to reply in future years.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The following applications were received and are being presented for assessment:

C18 – Bakers Hill Golf Club/RSLWA Sub Branch Extension

Applicant	Project Summary	Amount requested
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Bakers Hill RSL Sub Branch	To bring the club room building up to standard to meet current building codes. Includes: <ul style="list-style-type: none"> • Exit Doors / Fittings & Fixture • 2 x Disabled access toilet upgrades • Kitchen stainless steel benches & oven. 	\$20,000
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C19 – Northam Country Club Golf

Applicant	Project Summary	Amount requested
Northam Country Club	To reconstruct the number 1 & 10 tee boxes which are unstable and unsafe. Project includes retaining and earth works with synthetic turf finishes.	\$11,960

The funding requests total \$31,960, which is \$1,960 than available budget.

The Committee can consider either:

- Reduce the awarded amounts to the maximum budgeted allowance for 2023/24; or
- Recommending both submissions be approved for full funding and direct the CEO to find the additional funds at the mid-year budget review.

The suggestion from Officers is that both grants be reduced by 50% of the over budget request, i.e. application C18 be awarded \$19,020 and application C19 awarded \$10,980 on the basis that both Clubs may have the capacity to contribute the unfunded amount of \$980 each.

COMMITTEE DECISION

Minute No: CCAG.64

Moved: Cr Appleton
Seconded: Cr Hughes

That the Community Grants Assessment Committee approves 2023 Community Development Grants for:

- 1. Bakers Hill RSL Sub Branch up to \$19,020 (excl. GST) for extensions to the Bakers Hill Golf/RSL Club on the condition that all relevant planning, building and health approvals are obtained.**
- 2. Northam Country Club – Golf of up to \$10,980 (excl. GST) for the rebuild of the No. 1 & 10 Tee Boxes.**

For: Cr Antonio, Cr A Mencshelyi, Cr Hughes, Cr Biglin, Cr Appleton.

Against: Nil

DISCUSSION

Cr Mencshelyi sought clarification over why the applicants could not be awarded their full requests when it is just \$1,960 over budget. Cr Antonio responded that within the delegation to this committee they can only work within the parameters of the budget.

Attachment_11.1.1_C_18_Bakers_Hill_R_SI

Attachment_11.1.1_C_18_Bakers_Hill_R_SI page 2

Attachment_11.1.1_C_18_Bakers_Hill_R_SI page 3

Attachment_11.1.1_C_18_Bakers_Hill_R_SI page 4

Attachment_11.1.1_C_18_Bakers_Hill_R_SI page 5

Attachment_11.1.2_C19_Northam_Country_C

Attachment_11.1.2_C19_Northam_Country_C page 2

Attachment_11.1.2_C19_Northam_Country_C page 3

Attachment_11.1.2_C19_Northam_Country_C page 4

Cr D Hughes declared an "Impartiality" interest in item 11.2 – Application for 3 Year Community Event Funding as the President of NACHA is known to Cr Hughes.

Cr H Appleton declared an "Impartiality" interest in item 11.2 – Application for 3 Year Community Event Funding as members of NACHA and Wundowie Progress Association are known to Cr Appleton.

Cr L Biglin declared an "Impartiality" interest in item 11.2 – Application for 3 Year Community Event Funding as Cr Biglin is Secretary/Treasurer Wundowie Progress Association.

Cr C Antonio declared an "Impartiality" interest in item 11.2 – Application for 3 Year Community Event Funding as many members of NACHA are well known to Cr Antonio.

Cr A Mencshelyi declared an "Impartiality" interest in item 11.2 – Application for 3 Year Community Event Funding as some members of NACHA are known to Cr Mencshelyi.

11.2 Application for 3 Year Community Event Funding

File Reference:	8.2.5.26
Reporting Officer:	Jaime Hawkins (Manager Community Development & Tourism)
Responsible Officer:	David Emery (Acting Executive Manager Community Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to consider a request from the Northam Army Camp Heritage Association to be granted a 3-year recurring grant of \$20,000 per year for the Northam Heritage & Multicultural Festival.

ATTACHMENTS

1. Request for reoccurring funding [**11.2.1** - 1 page]
2. NACHA Strategic Plan 2024 to 2029 [**11.2.2** - 4 pages]

A. BACKGROUND / DETAILS

In 2022, the Council reinstated recurring funding of regular, annual community events with 3 to 5 year recurring partnership funding agreements.

These agreements were temporarily paused during the Covid pandemic and were recommended by Council to recommence in 2023/24.

Events currently on a funding agreement are outlined below:

Funding Recipient	Event	Amount	Expiry
Northam Agricultural Society	Northam Farmers Show	\$10,000	2025/26
Northam RSL Sub Branch	ANZAC Day commemorations	\$3,000	2025/26
Bridgeley Church of Christ & Northam Chamber of Commerce	Carols on Fitzgerald	\$10,000	2025/26
Wundowie Progress Association	Wundowie Iron Festival	\$20,000	2025/26
Avon Valley Vintage Vehicle Association	Avon Valley Vintage Swap Meet	\$3,300	2025/26
Bakers Hill Progress & Recreation Association	Community Christmas Fair	\$7,000	2025/26
Vintage Sports Car Club of WA	Northam Motorsport Festival	\$25,000	2027/28
Avon Valley Arts Society	Northam Art Prize	\$3,000	2025/26
Northam Theatre Group	Theatre performances	\$3,000	2025/26

The NACHA Northam Heritage & Multicultural Festival was first held in 2021 on the 'World Day of Migrants & Refugees' (Migrant Sunday) with a Shire of Northam grant of \$5,000 awarded to NACHA. Shire Officers attended the event and believed it showed potential, however unfortunately due to severe weather and clashes with other activities occurring in the region attendance numbers were low. NACHA estimated an attendance at 500 – 750.

In 2022, NACHA were awarded a \$20,000 community development grant to help establish the event. NACHA were also successful in obtaining additional external funds from Healthway, Act Belong Commit and a Regional Arts WA grant. This was to activate the town the night before the festival with a music trail at local pubs and restaurants. In 2022 the event was further boosted by the attendance of the German Car Club on their annual club drive. NACHA estimated an attendance at 3,500 in addition to those that attended the music trail.

For the more recently held 2023 event, the Community Grants Assessment Committee awarded NACHA \$10,000 to deliver the festival for a third year however it had requested \$20,000. The decision to reduce the funding was based upon providing equitable support for events proportionate to the size, exposure and economic value, especially when compared to the support given to other community groups to deliver larger events in the Shire, such as the Wundowie Progress Association for the Wundowie Iron Festival.

Following a petition to Council, an additional \$10,000 was approved as unbudgeted expenditure at the meeting held 9 August 2023 (Motion No. C4818), increasing the Council funding to \$20,000 for the 2023 Northam Heritage & Multicultural Festival. NACHA estimate attendance at this year's event to be 3,500, including invited delegates from the Western Australian Consuls who participated in a tour of the Army Camp facility.

There are no documented Council policies or guidelines for the assessment of recurring funding agreements. Recurrent funding agreements were introduced in 2016 with the Council Report at the time recommending a 3-year agreement to be introduced for these established events that seek Council funding through the Community Grants Program each year.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.3: Grow participation in arts, culture and community activities.

Priority Action 3.3.1: Provide an Events Strategy to activate community places and facilities, covering signature, Shire and community events.

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action 3.4.4: Provide support for community groups to build their capacity in governance, marketing, and grant acquisition.

B.2 Financial / Resource Implications

\$20,000 will need to be allocated in the 2024/25, 2025/26, and 2026/27 Council budgets if approved.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Community Support C3.1 Community Grants Program

B.5 Stakeholder Engagement / Consultation

The grants were advertised to the community via the Shire of Northam website, local Newspaper, radio announcements and social media networks.

B.6 Risk Implications

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Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Unforeseen pressure on the Shire budget	Possible (3) x Minor (2) = Moderate (6)	Review community grant contributions in annual budget
Health & Safety	Risks associated with public gatherings.	Possible (3) x Medium (3) = Moderate (9)	A full event application is required to be submitted prior to event being approved. Shire event and health staff will assist with ensuring event organisers are aware and comply with stringent health & safety requirements for public events.
Reputation	The funding allocation could be perceived to be awarded unfairly The funding allocation is awarded and the event is unsuccessful	Possible (3) x Minor (2) = Moderate (6)	Funding is awarded transparently and following Council Policy.

Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

Shire Officers understand NACHA's well-meaning intent for the Heritage & Multicultural Festival and commend them on their drive and passion to make the festival bigger and better, however apprehension remains over whether NACHA has proven that there is demand for the event to be run annually, whether they have the capacity to professionally deliver a large scale event that brings people to Northam, and whether Council are getting a justifiable return for investment on funding contribution per year.

With Northam's rich heritage and multicultural history, it aligns to have such a festival in town. Officers propose that Council consider funding the festival for a further year, with the Shire Events team working closely with NACHA to provide event management, activation and marketing assistance. In collaboration with the Shire, the success of the event and attendance numbers will be reviewed to make an assessment on recurring funding in 2024/25.

COMMITTEE DECISION

Minute No: CCAG.65

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That the Community Grants Assessment Committee endorses the following recommendation being presented to Council:

That Council:

- 1. NOT SUPPORT a 3-year recurrent funding agreement with the Northam Army Camp Heritage Association (NACHA) starting in 2024/25; and**
- 2. CONSIDER provision for funding of up to \$20,000 (excl. GST) in the 2024/25 Council Budget for the Northam Army Camp Heritage Association for delivery of the 2024 Northam Heritage & Multicultural Festival, subject to NACHA agreeing to work in collaboration with the Shire of Northam on event management, activation and marketing.**

CARRIED 5/0

For: Cr Antonio, Cr A Mencshelyi, Cr Hughes, Cr Biglin, Cr Appleton.

Against: Nil

DISCUSSION

Cr Antonio asked if there is provision elsewhere in the Shire budget for their request. The CEO advised that it would have to be presented as an additional budget consideration and go to Council for debate.

Cr Biglin asked how much other external funding have they received. Cr Appleton responded that he believes it was \$36,000.

Cr Biglin asked what the funding was used for. Cr Appleton indicated primarily it goes towards the performers and the dance floor set up.

Cr Biglin & Cr Hughes agreed that it was a good idea to have NACHA working with Shire Officers to help develop the festival and get more for their budget.

Attachment_11.2.1_Request_for_reoccurri

Attachment_11.2.2_NACHA_Strategic_plan_

Attachment_11.2.2_NACHA_Strategic_plan_ page 2

Attachment_11.2.2_NACHA_Strategic_plan_ page 3

Attachment_11.2.2_NACHA_Strategic_plan_ page 4

Ms Jaime Hawkins declared an "Impartiality" interest in item 11.3 – Quick Response Grant Applications Update as Ms Hawkins son received support through Quick Response Grant travel assistance.

Cr C Antonio declared an "Impartiality" interest in item 11.3 – Quick Response Grant Applications Update as many of the respondees are well known to Cr Antonio.

Cr D Hughes declared an "Impartiality" interest in item 11.3 – Quick Response Grant Applications Update as some of the organisations and club members are known to Cr Hughes.

11.3 Quick Response Grant Update

File Reference:	8.2.5.26
Reporting Officer:	Jaime Hawkins (Manager Community Development & Tourism)
Responsible Officer:	David Emery (Acting Executive Manager Community Services)
Officer Declaration of Interest:	Jaime Hawkins - Impartiality
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

To update the Committee with the applications for Quick Response Grants over 2022/23.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

Quick Response Grants support innovative responses to community and individual needs, either as a whole or target groups (children, youth, seniors, people with disability, culturally or linguistically diverse). These grants are intended for ad hoc and smaller scale projects, or to assist one off projects, or to assist the delivery of projects/events for which opportunity has arisen.

Projects must take place within the Shire of Northam and significantly benefit the community. Funding can be utilised for a wide range of purposes, including, but not limited to:

- One off community event.
- Community projects that address a clearly defined community need
- Sponsorship of regional or state level sporting tournaments or competitions hosted in the Shire of Northam (i.e. not for the regular season)
- Funding can be applied for by individuals, 18 years or under and still at school who have qualified to participate in recognised State, National or International level events.

Quick Response Grants can be applied for year-round and are assessed by Officers with approval delegated to the Chief Executive Officer.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action 3.4.1: Partner with local sporting clubs to improve volunteering and capacity.

Priority Action 3.4.4: Provide support for community groups to build their capacity in governance, marketing, and grant acquisition.

B.2 Financial / Resource Implications

\$20,000 was budgeted for quick response grants in 2022/23, noting the Community Grants Program Policy provides for grants up to a maximum of \$5,000.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Community Support C 3.1 Community Grants Program

To support innovative responses to community and individual needs, either as a whole or target groups (sports, children, youth, seniors, persons with a disability, culturally or linguistically diverse). These grants are intended for ad hoc and smaller scale projects or to assist the delivery of projects/programs for which opportunity or need has arisen.

B.5 Stakeholder Engagement / Consultation

The grants were advertised to the community via the Shire of Northam website, social media networks, and local sporting club networks.

B.6 Risk Implications

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Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	The grants program is oversubscribed with more requests for funding received greater than the funding available through the 2023/2024 Council Budget	Likely (4) x Insignificant (1) = Low (4)	The Executive Manager will make a determination on all applications and award grants to those who best demonstrate that they meet the funding objectives.
Health & Safety	N/A	N/A	N/A
Reputation	There is disagreement over the committee's decision to award/not award funding	Possible (3) x Insignificant (1) = Low (3)	Assessments were made following the grant guidelines and against the Shire of Northam Council Plan and Community Plans.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The following quick response grants were approved during the 2022/23 financial year:

APPLICANT	PROJECT SUMMARY	AMOUNT APPROVED	ACQUITTAL COMPLETE	PEOPLE INVOLVED DIRECTLY	PEOPLE INVOLVED INDIRECTLY
Wundowie Golf Club	2022 Ranger Cup Day	\$500	YES		
Northam Highland Dancers	2022 Highland Dancing Competition at Northam Farmers Show	\$550	YES	12	200
Avon Valley Environmental Society	2023 Rehabilitation of Riparian Zone Avon River	\$600	YES	12	12
Explorability	2022 Turn Up In Blue Day	\$500	YES	2	Unsure
Silverwings Seniors Club Wundowie	Seniors Week Outing	\$600	YES	3	37
Northam Swimming Club	2023 Country Pennants	\$5,000	YES	1600	200
Avon Valley Environmental Society	2023 Fauna Survey of Islands in Avon River	\$2,500	NO		
Northam Lawn Tennis Club	2023 Mens Open Day & Mixed Doubles Open Day	\$1,000	YES	44	5
Northam Bowling Club	2023 Ladies Classic Day	\$500	NO		
Northam Hockey Club	2023 Junior Hockey Development Coaching	\$3,700	YES	140	200
Kale Treloar	2023 Travel Assistance for International Athletics Tour	\$500	YES	1	35
Northam Country Club – Golf Club	2023 Kennedy Cup/Open Weekend and Ladies Open Day	\$1000	NO		

Northam & Districts Gun/Clay Target Club	2023 59 th Annual Avon Valley Trap Carnival	\$750	YES	71	35
Northam Highland Dancers	2023 Highland Dancing Competition at Northam Show	\$500	NO		
Northam Springfield Football Club	2023 Football West Coaching Clinics	\$1,000	NO		
Wundowie Golf Club	2023 Ranger Cup	\$500	YES	51	MANY
TOTAL		\$19,700		1,936	689

COMMITTEE DECISION

Minute No: CCAG.66

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That the Community Grants Assessment Committee endorses the following recommendation being presented to Council:

That Council accepts the update of Quick Response Grant Applications for 2022/23.

CARRIED 5/0

For: Cr Antonio, Cr A Mencshelyi, Cr Hughes, Cr Biglin, Cr Appleton.

Against: Nil

DISCUSSION

Cr Biglin asked if those that have not submitted acquittals are being followed up. Manager Community Development & Tourism advised that follows up are occurring.

Cr C Antonio declared an "Impartiality" interest in item 11.4 – Update on Previously Awarded Community Development Grants Update as some of the recipients are known to Cr Antonio.

Cr D Hughes declared an "Impartiality" interest in item 11.4 – Update on Previously Awarded Community Development Grants Update as some of the associations and club members are known to Cr Hughes.

Cr H Appleton declared an "Impartiality" interest in item 11.4 – Update on Previously Awarded Community Development Grants Update as members of NACHA are known to Cr Appleton.

11.4 Update on Previously Awarded Community Development Grants

File Reference:	8.2.5.26
Reporting Officer:	Jaime Hawkins (Manager Community Development & Tourism)
Responsible Officer:	David Emery (Acting Executive Manager Community Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

To update the Committee with the progress of previously awarded Community Development Grants since their introduction in 2021/22.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

Community Development Grants were introduced in 2021/22 following a review of Council's Community Support Policy.

The Community Development Grants aim to support the strategic development and organisational capacity building of local community groups and sporting clubs.

These grants are open for one grant round per year for applications between \$5,000 - \$20,000 for larger scale or longer-term projects that can be achieved over an 18-month period.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action 3.4.4: Provide support for community groups to build their capacity in governance, marketing, and grant acquisition.

B.2 Financial / Resource Implications

There was a budgeted allocation of \$80,000 for Community Development Grants in the 2021/22 and 2022/23 Council Budget.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Community Support C3.1 Community Grants Program.

B.5 Stakeholder Engagement / Consultation

The grants were advertised to the community via the Shire of Northam website, local Newspaper, radio announcements and social media networks.

B.6 Risk Implications

{custom-field-risk-do-not-remove}

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A

Reputation	There is disagreement over the committee's decision to award/not award funding	Possible (3) x Insignificant (1) = Low (3)	Assessments were made following the grant guidelines and against the Shire of Northam Council Plan and Community Plans.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The following applications were approved in 2021 & were due for completion by June 2023:

APPLICANT	PROJECT SUMMARY	AMOUNT APPROVED	ACQUITTAL COMPLETED	PEOPLE INVOLVED DIRECTLY	PEOPLE INVOLVED INDIRECTLY
Northam Army Camp Heritage Association	Significance assessment of NACHA collection	\$3,365.46	Yes		
Northam Toy Library	Northam Early Years Hub – upgrades to the Old Northam Fire Station building	\$15,450.00	Yes	20	47
Northam Theatre Group	Link Theatre upgrades	\$6,975.00	Yes	25	18
Northam Amateur Basketball Association	NABA Hoops Pathways – Northam & Wheatbelt junior basketball development	\$18,000	No – extension granted to June 2024.		
Northam Army Camp	2022 Northam Heritage &	\$20,000	Yes		3,500

Heritage Association	Multicultural Festival				
TOTAL		\$63,790.46		45	3,565

Note: Numbers for people directly involved & indirectly involved are supplied by the applicant and may not be accurate.

The following applications were approved in 2022. These grants are not due for acquittal until 30 June 2024.

APPLICANT	PROJECT SUMMARY	AMOUNT APPROVED	ACQUITTAL COMPLETED	PEOPLE INVOLVED DIRECTLY	PEOPLE INVOLVED INDIRECTLY
Northam Army Camp Heritage Association	2023 Northam Heritage & Multicultural Festival	\$10,000 + \$10,000	YES	300	3000
Spencers Brook Progress Association	Station Master House	\$20,000	NO		
Earth Solutions Avon Valley Inc.	Sustainability Workshops	\$1,000	NO		
Northam & Districts Little Athletics Inc.	Coaching & Skills Development	\$20,000	NO		
TOTAL		\$51,000		300	3,000

Note: Numbers for people directly involved & indirectly involved are supplied by the applicant and may not be accurate.

Success Story

Shire staff and Councillors were invited to the re-launch of the Northam Toy Library on 7 October 2023 to view and celebrate the completion of their renovations to the Old Northam Fire Station building. Using the \$15,450 awarded through Community Grants Program along with some donations and assistance from local businesses, the committee and volunteers have truly transformed the space into an inviting and functional facility that not only improves the operation of the toy library, it has the potential to be used as a shared space for early childhood services. The Australian Breastfeeding Association is the first group that will co-use the facility to host their Wheatbelt meetings.

COMMITTEE DECISION

Minute No: CCAG.67

Moved: Cr Biglin

Seconded: Cr Appleton

That the Community Grants Assessment Committee endorses the following recommendation being presented to Council:

That Council accept the update of the progress of the Community Development Grants

CARRIED 5/0

For: Cr Antonio, Cr A Mencshelyi, Cr Hughes, Cr Biglin, Cr Appleton.

Against: Nil

DISCUSSION

Cr Antonio asked why the Northam Amateur Basketball Association were granted an extension to their grant term. The Manager Community Development & Tourism responded that they were not able to complete their project within the original timeframe.

12 URGENT BUSINESS APPROVED BY DECISION

Nil.

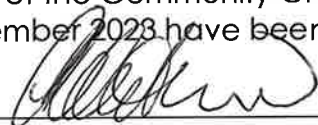
13 DATE OF NEXT MEETING

To be confirmed.

14 DECLARATION OF CLOSURE

There being no further business, the Presiding Member, Cr C R Antonio,
declared the meeting closed at 5:54pm.

"I certify that the Minutes of the Community Grants Assessment Committee Meeting held on 20 November 2023 have been confirmed as a true and correct record."

 President

13/11/2024 Date