



Shire of Northam  
*Heritage, Commerce and Lifestyle*

# **Shire of Northam**

## **Minutes**

### **Community Grants Assessment**

### **Committee Meeting**

**31 October 2022**

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## 1. DECLARATION OF OPENING

The Shire President Cr C R Antonio declared the meeting open at 6:00pm.

## 2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

## 3. ATTENDANCE

### Committee:

Shire President  
Councillor  
Councillor  
Councillor  
Councillor

C Antonio  
A Mencshelyi  
D Galloway  
D Hughes  
R Tinetti

### Staff:

Executive Manager Community Services  
Manager Community Development & Tourism

J Metcalf  
J Hawkins

### 3.1 APOLOGIES

Nil.

### 3.2 APPROVED LEAVE OF ABSENCE

Councillor

P Curtis

### 3.3 ABSENT

Nil

#### 4. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Return to 3 Year Event Funding Agreements	11.2	Cr Galloway	Impartiality	Cr Galloway is the President of the Wundowie Progress Association, who are mentioned in this item.
Community Development Grant Applications Return to 3 Year Event Funding Agreements Quick Response Grant Applications Update	11.1, 11.2, 11.3	Cr Mencshelyi	Impartiality	A number of people associated with current, past and impending grantees are known to Cr Mencshelyi
Community Development Grant Program Applications	11.1	Cr Antonio	Impartiality	Applicants C12, C13 & C15 have previously talked to Cr Antonio about their application. C14 applicant know to me.
Return to 3 Year Community Event Funding Agreements	11.2	Cr Antonio	Impartiality	Cr Antonio is a member of the Northam Agricultural Society, AVAS & the Northam Theatre Group
Community Development Grant Applications	11.1	Cr Tinetti	Impartiality	Some of the NACHA committee are known to Cr Tinetti.
Community Development Grants Program Applications	11.1	Cr Hughes	Impartiality	The Chairperson of NACHA and Earth Solutions are well known to Cr Hughes
Return to 3 Year Community Event Funding Agreements	11.2	Cr Hughes	Impartiality	Cr Hughes is a member of the Northam Agricultural Society & AVAS. He is also the Council representative of the Northam RSL Sub Branch.
Quick Response Grant Applications Update	11.3	Cr Hughes	Impartiality	Cr Hughes has known Peter Weatherly who leads the Avon Valley Environmental Society for several years.
Community Development Grant Applications – C15	11.1	Jaime Hawkins	Impartiality	Shire Officer Jaime Hawkins is a

				committee member of Northam & Districts Little Athletics Centre. The assessment of this application was made by Jo Metcalf.
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**5. PUBLIC QUESTION TIME**

**5.1 PUBLIC QUESTIONS**

Nil

**6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**

Nil

**8. APPLICATION FOR LEAVE OF ABSENCE**

Nil.

**9. CONFIRMATION OF MINUTES**

**9.1 COMMUNITY GRANTS ASSESSMENT COMMITTEE MEETING HELD ON 22 NOVEMBER 2021**

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: CCAG.56**

**Moved: Cr Mencshelyi**

**Seconded: Cr Galloway**

**That the minutes of the Community Grants Assessment Committee meeting held on 22 November 2021 be confirmed as a true and correct record of that meeting.**

**CARRIED 5/0**

## 10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil

## 11. COMMITTEE REPORTS

*Cr R W Tinetti declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as some of the Northam Army Camp Heritage Association (NACHA) are known to Cr Tinetti.*

*Cr D A Hughes declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as the chairs of the NACHA application and Earth Solutions are well known to Cr Hughes.*

*Cr A J Mencshelyi declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as a number of people associated with current, past and impending grantees are known to Cr Mencshelyi.*

*Cr C R Antonio declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as applicants C12, C13 and C15 have previously spoken to Cr Antonio about applications and applicant C14 is known to Cr Antonio.*

*Ms Jaime Hawkins declared an "Impartiality" interest in item 11.1 – Community Development Grant Program Applications as Ms Hawkins is a Committee Member for the Northam & District Little Athletics. Ms Hawkins excluded herself from this assessment processes.*

## 11.1 COMMUNITY DEVELOPMENT GRANT PROGRAM APPLICATIONS

<b>File Reference:</b>	8.2.5.26
<b>Reporting Officer:</b>	Jaime Hawkins, Manager Community Development & Tourism
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Jaime Hawkins Impartiality – Application C15
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

### BRIEF

For the committee to assess and make a determination on grant applications received as part of the Community Development Grant Program.

### ATTACHMENTS

All attachments are confidential and have been provided to the committee members as a separate confidential attachment.

- Attachment 1: Grant Evaluation Report Applicant C12 Northam Army Camp Heritage Association – Northam Heritage & Multicultural Festival 2023
- Attachment 2: Grant Evaluation Report Applicant C13 Spencers Brook Progress Association – Station Masters House
- Attachment 3: Grant Evaluation Report Applicant C14 Earth Solutions Avon Valley – Sustainability Workshops
- Attachment 4: Grant Evaluation Report Applicant C15 Northam & Districts Little Athletics Centre – Coaching & Skills Development

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### A. BACKGROUND / DETAILS

The Community Grants Program aims to strengthen and enhance the social wellbeing, development, and sustainability of the Shire of Northam community. Grants are awarded to local not for profit community organisations to support projects that will benefit specific target groups and the broader community.

The Community Grants Scheme is governed by Council's Community Support Policy, which provides a framework for the community for requesting funds and/or sponsorship from Council; and provides Council with a framework to ensure a consistent and equitable allocation of funds.



The Community Development Grant category was introduced to support the strategic development and organisational capacity building of local community groups and sporting clubs. Applications for funding between \$5,000 - \$20,000 were invited from incorporated not for profit local community groups and sporting clubs. Applications opened on Monday, 29 August 2022 and closed at 4pm Friday 7 October 2022.

A budget allocation of \$80,000 has been made in the 2022/2023 Annual Budget for Community Development Grants.

The following applications were received and are being presented for assessment:

Applicant	Project	Amount requested
Northam Army Camp Heritage Association Inc.	Northam Heritage & Multicultural Festival	\$20,000
Spencers Brook Progress Association Inc.	Station Masters House	\$20,000
Earth Solutions Avon Valley Inc.	Sustainability Workshops	\$5,000
Northam & Districts Little Athletics Centre Inc.	Coaching & Skills Development	\$20,000
	<b>Total</b>	<b>\$65,000</b>

## B. CONSIDERATIONS

### B.1 Strategic Community / Corporate Business Plan

Outcome 3: A happy, healthy, and connected Community

Objective 3.4.3: Provide a community support grant program

### B.2 Financial / Resource Implications

Council has allocated funds in the 2022/23 budget towards the Community Development Grants Program.

### B.3 Legislative Compliance

N/A

### B.4 Policy Implications

Community Support C3.1 Community Grants Scheme

### B.5 Stakeholder Engagement / Consultation

N/A

### B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	Community organisations not experienced in delivering safe public events.	Unlikely (2) x Minor (2) = Low (4)	Ensure any funding for public events is subject to relevant public event approvals including food and stall holder permits.
Reputation	Funding allocations perceived to be allocated unfairly	Possible (3) x Insignificant (1) = Moderate	Grant applications assessed in accordance with Council Policy. Feedback provided to unsuccessful applicants and the opportunity given for them to reply in future years.
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

### C. OFFICER'S COMMENT

A summary of the application with officer's comments is included in the Confidential Grant Evaluation Reports, along with the full grant application. Total requests were lower than the budget allocation for Community Development Grants. It is proposed the remainder of the unallocated funds from this funding stream be transferred to the Quick Response Grant stream where in 2021/2022 there was a higher demand.

Officers have assessed the applications and have submitted the following recommendations for each of the 4 applications.

#### C12 – Northam Heritage & Multicultural Festival

Applicant	Project Summary	Amount requested
Northam Army Camp Heritage Association	2 day festival including music, dance and food from different cultures as well as a special activity area.	\$20,000

#### RECOMMENDATION/COMMITTEE DECISION

**Minute No: CCAG.57**

**Moved: Cr Mencshelyi  
 Seconded: Cr Galloway**

**That the Community Grants Assessment Committee approve a grant to the Northam Army Camp Heritage Association of up to \$10,000 (excluding GST) for the 2023 Northam Heritage & Multicultural Festival.**

**CARRIED 5/0**

#### Discussion

Cr Mencshelyi asked why the recommendation was made for \$10,000 when \$20,000 was requested.

Officers responded:

- they receive multiple other sources of funding
- there is a disparity with the \$20,000 requested and the amount of funding Council provide to other groups for larger and more established events
- it is a fledgling event and NACHA need to be able to show that they can deliver a quality event for \$20,000. It is felt they may be trying to achieve too much

- NACHA have also required a lot of in-kind Council assistance to deliver the event and assistance from the Northam Chamber of Commerce.

Cr Tinetti asked whether it needs to be an annual event. Jo Metcalf responded that we do have a very full events calendar next year. She acknowledged that NACHA do have a good intent putting on this event and that and that we do see that it has potential.

Cr Tinetti asked who paid for the bands performing in the music trail the day before the festival. Jo Metcalf informed the committee that the music trail was totally funded by Regional Arts WA.

Cr Antonio asked that if it is to be an annual event should it be on a 3 year funding agreement. The committee determined that this a conversation that can be had in the future as the event is only into its second year.

Following the discussion, the Committee agreed that \$10,000 was an appropriate amount of funding and that with in-kind support from Council staff they will still be receiving around \$20,000 of support.

### **C13 – Station Masters House**

Applicant	Project Summary	Amount requested
Spencers Brook Progress Association	Restoration of the Old Station Masters House, Spencers Brook for use as a community hub for activities & get togethers.	\$20,000

### **RECOMMENDATION**

**That the Community Grants Assessment Committee approve a grant to the Spencers Brook Progress Association of up \$20,000 (excluding GST) for the Station Masters House, on the condition that any relevant local government approvals are obtained.**

### **COMMITTEE DECISION**

**Minute No: CCAG.58**

**Moved: Cr Galloway**

**Seconded: Cr Mencshelyi**

**That the Community Grants Assessment Committee approve a grant to the Spencers Brook Progress Association of up \$20,000 (excluding GST) for the Station Masters House, on the condition that any relevant local government approvals are obtained, and all regulatory requirements are met.**

**CARRIED 5/0**

Reason for decision:

The Committee determined that concerns regarding building compliance and standards of work could be met by adding that “all regulatory requirements are met” to the recommendation.

### **Discussion**

Cr Galloway asked who will be overseeing the work to ensure it is completed to standard and meets all compliance requirements. It was suggested that the SBPA will need a project manager to see that it is done properly. The Committee discussed this matter.

Cr Mencshelyi stated that if it does not conflict with his role as a Councillor, he would be willing to volunteer to assist as he has had a lot of experience with building houses.

### **C14 – Sustainability Workshops**

Applicant	Project Summary	Amount requested
Earth Solutions Avon Valley	Educate the community on how to live sustainably, using the principles of reduce, reuse & recycle through workshops for adults and school holiday programs for children	\$5,000

### **RECOMMENDATION**

**That the Community Grants Assessment Committee approve a grant to Earth Solutions Avon Valley of up \$5,000 (excluding GST) for Sustainability Workshops.**



**RECOMMENDATION**

**Minute No: CCAG.59**

**Moved: Cr Galloway**

**Seconded: Cr Tinetti**

**That the Community Grants Assessment Committee approve a grant to Earth Solutions Avon Valley of up \$1,000 (excluding GST) for Sustainability Workshops.**

**CARRIED 5/0**

Reason for decision:

The Committee determined that the project was not fully developed, however, to support Earth Solutions to test the project, \$1,000 in support should be offered.

**Discussion**

Cr Hughes asked where they are going to be holding the workshops. Jaime Hawkins responded that to her knowledge they would be at the Old Northam Railway Station and other venues which have not been specified.

Cr Galloway asked how they will acknowledge the Shire of Northam. Jo Metcalf responded that it is a condition in the grant agreement that they must acknowledge the Shire. This is usually through any advertising and promotion before and after the project.

Cr Antonio said it is acknowledged that the project aligns well with the Council Plan.

**C15 – Coaching & Skills Development**

Applicant	Project Summary	Amount requested
Northam & Districts Little Athletics Centre	To engage specialised coaches and officials to travel to Northam to run coaching clinics for each track & field event for athletes, but also provide training to volunteers & helpers on how to teach the skills & correctly officiate.	\$20,000

## RECOMMENDATION

**Minute No: CCAG.60**

**Moved: Cr Hughes**

**Seconded: Cr Mencshelyi**

**That the Community Grants Assessment Committee approves a grant to Northam & Districts Little Athletics of up to \$20,000 (excluding GST) for Coaching & Skills Development.**

**CARRIED 5/0**

## Discussion

Cr Galloway asked how many participate. Jo Metcalf responded that their application says they have 140 registered athletes.

Cr Hughes asked how often the coaches would be coming up. Jaime Hawkins clarified that it is twice per week, once for a mid-week training session and again on a Saturday for competition day. Jo Metcalf stated that there is a large travel component in the budget. The Committee discussed this matter and resolved that it was unavoidable.

It was discussed by the Committee that a similar grant was given to the Northam Basketball Association last year for approximately \$18,000.

Cr Antonio spoke for the recommendation saying that it is giving kids and people in the community more skills.

Cr Galloway agreed and said it is supporting children in the Shire.

Jo Metcalf stated that she believes it is giving the club impetus to grow and build their capacity and skills.

*Cr A J Mencshelyi declared an "Impartiality" interest in item 11.2 – Return to 3 Year Community Event Funding Agreements as a number of people associated with current, past and impending grantees are known to Cr Mencshelyi.*

*Cr D A Hughes declared an "Impartiality" interest in item 11.2 – Return to 3 Year Community Event Funding Agreements as Cr Hughes is a member of the Northam Agricultural Society and the Avon Valley Arts Society. Cr Hughes is also the Shire Rep. on the Northam RSL Sub Branch.*

*Cr C R Antonio declared an "Impartiality" interest in item 11.2 – Return to 3 Year Community Event Funding Agreements as Cr Antonio is a member of the Northam Ag Society, AVAS and the Northam Theatre Group.*

*Cr D J Galloway declared an "Impartiality" interest in item 11.2 – Return to 3 Year Community Event Funding Agreements as Cr Galloway is the President of the Wundowie Progress Association, which is mentioned in this item.*



## 11.2 RETURN TO 3 YEAR COMMUNITY EVENT FUNDING AGREEMENTS

<b>File Reference:</b>	8.2.5.26
<b>Reporting Officer:</b>	Jaime Hawkins, Manager Community Development & Tourism
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

### BRIEF

For the committee to assess and make a determination on returning to a 3 year agreement for major community partnership events.

### ATTACHMENTS

Nil

#### A. BACKGROUND / DETAILS

Prior to the outbreak of Covid-19 in Western Australia the Shire of Northam would support several of our regular, annual community events with a 3 year ongoing partnership funding agreement. This agreement would provide the community event organisers some certainty for the year ahead and therefore the ability to forward plan without having to wait for the adoption of the Council budget.

These 3 year allocations were due for renewal in the 2020/2021 financial year, however were not renewed because of the pandemic, which was causing the cancelation of most events and uncertainty for the future.

Now that Covid restrictions are no longer in place for gatherings, and events are returning with large crowds, some of the event organisers have requested a return to the 3 year funding commitment from the Shire.

Events that previously received a 3 year agreements include:

- The AVVVA Vintage Swap Meet
- The Northam Motorsport Festival
- The Northam Farmers Show
- Community Carols
- AVAS Northam Art Prize
- Northam Theatre Group production

- Northam RSL ANZAC Day
- Hurricane Go Kart Club, King of the Hill

It is proposed that these and other regular annual events that receive Council support through an annual budget allocation be considered for a 3 year funding agreement starting in 2023/2024.

## B. CONSIDERATIONS

### B.1 Strategic Community / Corporate Business Plan

Outcome 3: A happy, healthy, and connected Community

Objective 3.4.3: Provide a community support grant program

### B.2 Financial / Resource Implications

Council would be committing to a financial contribution up to 3 years in advance. Support is currently given through an annual budget allocation and is assessed each financial year.

### B.3 Legislative Compliance

N/A

### B.4 Policy Implications

Community Support C3.1 Community Grants Scheme

### B.5 Stakeholder Engagement / Consultation

Consultation has occurred with most previous 3 year funded community event organisers.

### B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Unforeseen pressure on the Council budget.	Possible (3) x Minor (2) = Moderate (6)	Review community grant contributions in annual budget
Health & Safety	Another outbreak or pandemic leading to health & safety concerns regarding events with large crowds.	Possible (3) x Minor (2) = Moderate (6)	All public event approvals will still have to be applied for each year. This would include abiding by any government restrictions in place at the time. Should the event need to be cancelled, the agreement would stipulate that funding is to be withheld or

			returned if the event does not take place.
Reputation	Funding allocations perceived to be allocated unfairly	Possible (3) x Insignificant (1) = Moderate	3 year funding arrangements only provided to well established annual community events that Council has been regularly supporting.
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

#### D. OFFICER'S COMMENT

A 3 year funding agreement for events that are regularly supported by Council and that have an established history of being held annually, will provide the community event organisers, Council, and Shire Officers greater certainty to plan and deliver quality events in the Shire of Northam.

The table below lists the events that could be considered for a 3 year funding agreement.

Funded Organisation	Event Summary	2022/23 Budget Allocation
Northam Agricultural Society	Northam Farmers Show.  The Northam Farmers Show is an annual family friendly event held on the second Saturday in September each year. The Show comprises of rides, food entertainment animals and more.	\$5,000
Northam RSL Sub Branch	ANZAC Day  The Northam RSL Sub Branch delivers ANZAC Day commemorations each year in the form of a Dawn Service and March, to honour, remember and reflect upon those who served in the defence of our Nation.	\$3,000
Bridgeley Church of Christ / Northam	Carols on Fitzgerald	\$10,000

<p>Chamber of Commerce</p>	<p>The Carols on Fitzgerald event hosted by Bridgeley Church of Christ and the Northam Chamber of Commerce commenced in 2020. The two organisations joined together to collaborate, merging the format of the former Christmas on Fitzgerald and the Community Carols events.</p> <p>The event takes place on the Northam Village Green and Fitzgerald Street in the heart of the CBD. It is a free Christmas themed event provided for the Northam community that</p> <p>includes music and entertainment provided by Bridgeley Church of Christ, the Northam Schools Band and others.</p>	
<p>Wundowie Progress Association</p>	<p>Wundowie Iron Festival</p> <p>The Wundowie and surrounding community celebrate their rich industrial history each year with the Wundowie Iron Festival. The festival began many years ago as an opportunity to showcase local artists and has developed in recent times to incorporate the community's link to the Charcoal, Iron and Steel Mill which was founded in 1948. The Wundowie Progress Association aim to continue to grow the festival each year with the addition of a variety of competitions and entertainment for the local and surrounding communities to enjoy.</p>	<p>\$18,000</p>
<p>Avon Valley Vintage Vehicle Association</p>	<p>Vintage Vehicle Swap Meet</p> <p>The Northam Vintage Swap Meet began in 1993 as a bi-annual event</p>	<p>\$3,300</p>



	<p>known as the Vintage &amp; Classic Fair. In 2003 the event changed its name to the Northam Vintage Vehicle Swap Meet and due to its success became an annual event. It is not your everyday market, the Vintage Vehicle Swap Meet features the sale of vintage cars, trucks, tractors, motorcycles, engines, used spare parts, collectables and household items.</p> <p>The Swap Meet is organised and run by volunteers from the Avon Valley Vintage Vehicle Association, with support from several other community groups who give many hours of their time on the day of the event.</p> <p>In the years prior to the Covid-19 pandemic the swap meet was drawing a steady crowd of around 5,000 people.</p>	
Hurricane Go Kart Club	<p>King of the Hill</p> <p>The King of the Hill is a State Cup meeting and is the premier meeting outside of the State Championships. In fact, it often draws more entries than the State Titles.</p>	\$5,000
Bakers Hill Progress & Recreation Association	<p>Community Christmas Fair</p> <p>The Bakers Hill Community Christmas Fair is a free community event comprising of market stalls, amusement rides, novelty games, vintage/classic cars, Santa and Christmas carols.</p>	\$5,000
Vintage Sports Car Club	<p>Northam Motorsport Festival</p> <p>The Northam Motor Sport Festival (NMSF) is a two-day historic motor</p>	\$25,000



	<p>sport themed event that is unique to Northam. With Northam's rich history of motor racing, the event (which has been delivered for 70 years) contributes significantly to the community's identity by maintaining the connection of the community to its history.</p> <p>The event provides an opportunity to draw together a large number of awe-inspiring historic motor vehicles for static displays and demonstrations, as well as creating exclusive opportunities that put the historic motor vehicles back in action and test the skill and nerve of their drivers.</p>	
<p>Avon Valley Arts Society</p>	<p>Northam Art Prize</p> <p>The Northam Art Prize is an annual prize and week long exhibition that is open daily to the public. The Shire of Northam has a long history of sponsoring the Overall Winners prize and have obtained many works through the Prize for the Shire of Northam Art Collection.</p>	<p>\$3,000</p>
<p>Northam Theatre Group</p>	<p>Annual Theatre Productions</p> <p>Northam Theatre Group is a vibrant group of committed volunteers who have been brought together by their love of the arts and theatre.</p> <p>They put on regular performance in a range of genres at their home, the Link Theatre Northam.</p>	<p>\$3,000</p>

**RECOMMENDATION**

**That the Community Grants Assessment Committee approves a 3 year annual community event funding agreement commencing in 2023/2024, and to be reviewed in 2025/2026 for:**

- a. Up to \$5,000 (excluding GST) to the Northam Agricultural Society for the Northam Farmers Show
- b. Up to \$3,000 (excluding GST) to the Northam RSL Sub Branch for ANZAC Day commemorations
- c. Up to \$10,000 (excluding GST) to Bridgeley Church of Christ & the Northam Chamber of Commerce for Carols on Fitzgerald
- d. Up to \$18,000 (excluding GST) to the Wundowie Progress Association for the Wundowie Iron Festival
- e. Up to \$3,300 (excluding GST) to the Avon Valley Vintage Vehicle Association for the Vintage Vehicle Swap Meet
- f. Up to \$5,000 (excluding GST) to the Hurricane Go Kart Club for the King of the Hill
- g. Up to \$5,000 (excluding GST) to the Bakers Hill Progress & Recreation Association for the Community Christmas Fair
- h. Up to \$25,000 (excluding GST) to the Vintage Sports Car Club for the Northam Motorsport Festival
- i. Up to \$3,000 (excluding GST) to the Avon Valley Arts Society for the Northam Art Prize
- j. Up to \$3,000 (excluding GST) to the Northam Theatre Group

#### **COMMITTEE DECISION**

**Minute No: CCAG.61**

**Moved: Cr Galloway**

**Seconded: Cr Tinetti**

**That the Community Grants Assessment Committee approves a 3 year annual community event funding agreement, commencing in 2023/2024, and to be reviewed in 2025/2026 for:**

- a. Up to \$10,000 (excluding GST) to the Northam Agricultural Society for the Northam Farmers Show
- b. Up to \$3,000 (excluding GST) to the Northam RSL Sub Branch for ANZAC Day commemorations
- c. Up to \$10,000 (excluding GST) to Bridgeley Church of Christ & the Northam Chamber of Commerce for Carols on Fitzgerald
- d. Up to \$20,000 (excluding GST) to the Wundowie Progress Association for the Wundowie Iron Festival

- e. Up to \$3,300 (excluding GST) to the Avon Valley Vintage Vehicle Association for the Vintage Vehicle Swap Meet
- f. Up to \$7,000 (excluding GST) to the Bakers Hill Progress & Recreation Association for the Community Christmas Fair
- g. Up to \$25,000 (excluding GST) to the Vintage Sports Car Club for the Northam Motorsport Festival
- h. Up to \$3,000 (excluding GST) to the Avon Valley Arts Society for the Northam Art Prize
- i. Up to \$3,000 (excluding GST) to the Northam Theatre Group

**Does not support:**

- The Hurricane Go Kart Club, King of the Hill

**CARRIED 5/0**

Reason for decision:

The Committee determined that:

- The funding received by the Northam Agricultural Society is not equitable given the size of the event and agreed to increase it to \$10,000.
- The Hurricane Go Kart Club, King of the Hill does not provide sufficient benefit to the Shire of Northam and the club do not engage with the Wundowie community. If funding is required, the club is eligible to apply for a Quick Response Grant.
- Given the increasing size of the events an additional \$2,000 funding be given to the Wundowie Progress Association for the Wundowie Iron Festival and the Bakers Hill Progress & Recreation Association for the Bakers Hill Christmas Fair.

## **Discussion**

The Committee discussed and determined that the allocation currently awarded to the Northam Agricultural Society for the Northam Farmers Show is not equitable and determined that this should be increased to \$10,000.

Cr Galloway informed the Committee that the Wundowie Community does not receive any benefit from the Hurricane Go Kart Club, King of the Hill. They do not support local or engage with the local community, despite being approached. Cr Tinetti suggested reducing their allocation to \$1,000/year, however the committee determined the funds could be better used for other



causes. Cr Antonio stated that if they find they do require additional funding, they are eligible to apply through Council's Quick Response Grant Program.

Jaime Hawkins informed the Committee that the Wundowie Progress Association & Bakers Hill Progress & Recreation Association requested additional funding in this year's allocation, however this was rejected. The Committee discussed the allocation for these events and determined that the Bakers Hill Christmas Fair is the major event for the Bakers Hill community, and both events are increasing in size and popularity. Given the rising costs associated with the progress association hosting these events, Cr Galloway suggested an increase of \$2,000/year for these two events. The Committee agreed with this proposal.

Cr A J Mencshelyi declared an "Impartiality" interest in item 11.3 – Quick Response Grant Applications Update as a number of people associated with current, past and impending grantees are known to Cr Mencshelyi.

Cr D A Hughes declared an "Impartiality" interest in item 11.3 – Quick Response Grant Applications Update as Cr Hughes has known Peter Weatherly, who leads the Avon Valley Environment Society, for many years.

### 11.3 QUICK RESPONSE GRANT APPLICATIONS UPDATE

<b>File Reference:</b>	8.2.5.26
<b>Reporting Officer:</b>	Jaime Hawkins, Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Nil
<b>Press release to be issued:</b>	No

#### BRIEF

To update the committee with the progress of the Quick Response Grant applications.

#### ATTACHMENTS

Nil

#### A. BACKGROUND / DETAILS

Quick Response Grants support innovative responses to community and individual needs, either as a whole or target groups (children, youth, seniors, people with disability, culturally or linguistically diverse). These grants are intended for ad hoc and smaller scale projects, or to assist one off projects, or to assist the delivery of projects/events for which opportunity has arisen.

Projects must take place within the Shire of Northam and significantly benefit the Shire of Northam community. Funding can be utilised for wide range of purposes, including, but not limited to:

- One off community events
- Community projects that address a clearly defined community need
- Sponsorship of regional or state level sporting tournaments or competitions hosted in the Shire of Northam (i.e. not for the regular season)

- Funding can be applied for by individuals, 18 years or under and still at school who have qualified to participate in recognised State, National or International level events.

Quick Response Grants can be applied for year round and are assessed by Shire Officers with approval delegated to the Chief Executive Officer.

## B. CONSIDERATIONS

### B.1 Strategic Community / Corporate Business Plan

Outcome 3: A happy, healthy, and connected Community

Objective 3.4.3: Provide a community support grant program

### B.2 Financial / Resource Implications

There was an allocation of \$20,000 made in the 2021/2022 Annual Budget for Quick Response Grants with an additional \$16,000 transferred from the remaining Community Development Grant Program funds.

There is an allocation of \$20,000 in the 2022/2023 Annual Budget for Quick Response Grants.

### B.3 Legislative Compliance

N/A

### B.4 Policy Implications

N/A

### B.5 Stakeholder Engagement / Consultation

N/A

### B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	The grants program is oversubscribed with more requests for funding received greater than the funding available through the 2022/2023 Council Budget	Likely (4) x Insignificant (1) = Low (4)	The Executive Manager will make a determination on all applications and award grants to those who best demonstrate that they meet the funding objectives.
Health & Safety	Nil.		
Reputation	There is disagreement over the committee's decision to award/not award funding	Possible (3) x Insignificant (1) = Low (3)	Assessments will be made following the grant guidelines and against the Shire of

			Northam Community Strategic Plan and Community Plans.
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

### C. OFFICER'S COMMENT

The following quick response grants were approved during the 2021/2022 financial year.

APPLICANT	PROJECT SUMMARY	AMOUNT APPROVED	ACQUITTAL COMPLETED
Avon Valley Environmental Society	John Curtin Weekend	\$500	Yes
Silver Wings Senior Citizens Club	Seniors Week Outing	\$1,132	Yes
Wundowie Golf Club	Replacement of Club House Ceiling	\$2,700	Yes
STRYKA Fight Team	Avon Valley Amateur Boxing Championships	\$2,000	No
Northam & Districts Little Athletics	NDLAC 50 <sup>th</sup> Anniversary	\$4,000	Postponed due to Covid Restrictions at scheduled time of event.
Northam Yorga's Group	Lunch & Craft Activities	\$2,000	No
Spencers Brook Progress Assoc.	Australia Day Breakfast	\$600	Yes
Horsepower Bakers Hill	Carriage driving for the disabled	\$2,674	No
Northam Springfield FC	Forrestfield United vs. Perth Glory	\$5,000	No
Clackline Muresk BFB	Items needed for brigade	\$369	No
Northam Bowling Club	Ladies Classic	\$500	No
Northam Lawn Tennis Club	Replacement of Shade Cloth	\$2,535	Yes

Northam Railways FC	NAIDOC Week Game	\$2,900	No
Spencers Brook Progress Assoc.	Blessing of the Plough	\$1,000	Yes
Northam Regional Gym	Gym Flooring	\$3,770	Yes
Northam & Districts Gun Club	Avon Valley Trap Carnival	\$750	Yes
Nathan Collins	Athlete travel subsidy	\$500	No
Northam Golf Club	Kennedy Cup	\$550	No
Northam Golf Club	Avon Valley Ladies Golf Championships	\$750	No
<b>TOTAL</b>		\$34,230	

**RECOMMENDATION**

**Minute No: CCAG.62**

**Moved: Cr Mencshelyi**

**Seconded: Cr Galloway**

**That Council accept the update of the Quick Response Grant applications as provided.**

**CARRIED 5/0**

**12. URGENT BUSINESS APPROVED BY DECISION**

Nil.

**13. DATE OF NEXT MEETING**

To be confirmed.

**14. DECLARATION OF CLOSURE**

There being no further business, the Shire President Cr C R Antonio declared the meeting closed at 7:05pm.

"I certify that the Minutes of the Community Grants Assessment Committee Meeting held on 31 October 2022 have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date