



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Agenda

Community Safety Committee

17 November 2020

NOTICE PAPER

Shire of Northam Community Safety Committee

17 November 2020

Committee Members

I inform you that a Community Safety Committee meeting will be held at the Shire of Northam Recreation Centre, located at Peel Terrace, Northam on 17 November 2020 at 11am.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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1. DECLARATION OF OPENING

2. ATTENDANCE

Committee Members:

Chairperson
Northam Police
Avon Community Services
Northam Roadwise Committee
LDAG
WA Country Health
DLGSC

Dept. of Communities Housing
Dept. of Communities Child Protection
& Family Support
Northam Chamber of Commerce
Department of Education

Cr Julie Williams
SSGT David Hornsby
Ms Kristie-Ann Andela
Mr Cliff Simpson
Mrs Rose Power
Ms Sonya Furnyvall
Ms Samantha
Cornthwaite
Mr Attila Mencshelyi

Ms Dawn Lamperd
Ms Esther Bliss
Mrs Sharon Bray

Committee Ex-Officio Members:

Chief Executive Officer
Shire of Northam
Shire of Northam
Senior Ranger

Mr Jason Whiteaker
Ms Jaime Hawkins
Miss Jordyn Budas
Ms Kellee Walters

2.1 APOLOGIES

Councillor
Wundowie Police
Northam Youth Wellbeing Plan
Community Representative
Northam PCYC
Councillor

Cr Rob Tinetti
SGT Sarah Clarke
Ms Jo-Anne Woodruff
Mr Denis Beresford
Ms Jane Atterby
Cr Maria Girak

2.2 APPROVED LEAVE OF ABSENCE

Nil.

2.3 ABSENT

3. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 18 FEBRUARY 2020

RECOMMENDATION

That the minutes of the Shire of Northam Community Safety Committee meeting held Tuesday, 22 September 2020 be confirmed as a true and correct record of that meeting.

5. COMMITTEE REPORTS

5.1 DV Assist Telephone Counselling & Support Service

Address:	DV Assist, PO Box 1249 Esperance WA 6450
Owner:	Inez Carey, Client Services Manager, DV Assist
File Reference:	1.3.12.1
Reporting Officer:	N/A
Responsible Officer:	N/A
Officer Declaration of Interest:	Nil
Voting Requirement:	-
Press release to be issued:	Nil

BRIEF

For the committee to be informed of the new services being offered by DV Assist to support people in the Northam area impacted by family or domestic violence.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

DV Assist are a new telephone counselling and support service for anyone living in rural and remote WA experiencing family or domestic violence. They are keen to meet with agencies and services that support people impacted by family and domestic violence and discuss ways they may work alongside one another and establish referral pathways.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam:

- o increase community participation in identifying and reporting of crime

- increase community awareness and understanding of how to prevent crime and improve community safety
- work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

Nil

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A		
Health & Safety	N/A		
Reputation	N/A		
Service Interruption	N/A		
Compliance	N/A		
Property	N/A		
Environment	N/A		

C. OFFICER'S COMMENT

RECOMMENDATION

That Council receives the briefing from DV Assist on their plans to support people in the Northam area impacted by family or domestic violence.

5.2 Community Safety & Crime Prevention Update

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jason Whiteaker, Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	No

BRIEF

To update the committee on the Community Safety and Crime Prevention Plan actions.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

The Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2017-2021 is a four year strategic outlook for the Shire of Northam that aims to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

Together with key partners, the Shire of Northam is committed to ensuring continual improvements to community safety with a particular emphasis on minimising the occurrence and opportunity for antisocial and criminal activity.

The CSCP Plan 2017-2021 has brought all of the current data together to help the Committee to understand the question: "What is the Northam story?" This will help the committee to reconcile where the facts and the perceptions differ.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

- Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.
- Objective: Plan and implement strategies to address crime and safety within the Shire of Northam:
- increase community participation in identifying and reporting of crime
 - increase community awareness and understanding of how to prevent crime and improve community safety
 - work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

There has been ongoing engagement and consultation with stakeholders of the Community Safety and Crime Prevention Plan.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3)= Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.

Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

The Shire of Northam's Community Development Officer provide an update on recent activities.

Focus Area 1: Criminal or Offending Behaviour

- Monthly Shire of Northam Crime Statistics as provided by WALGA

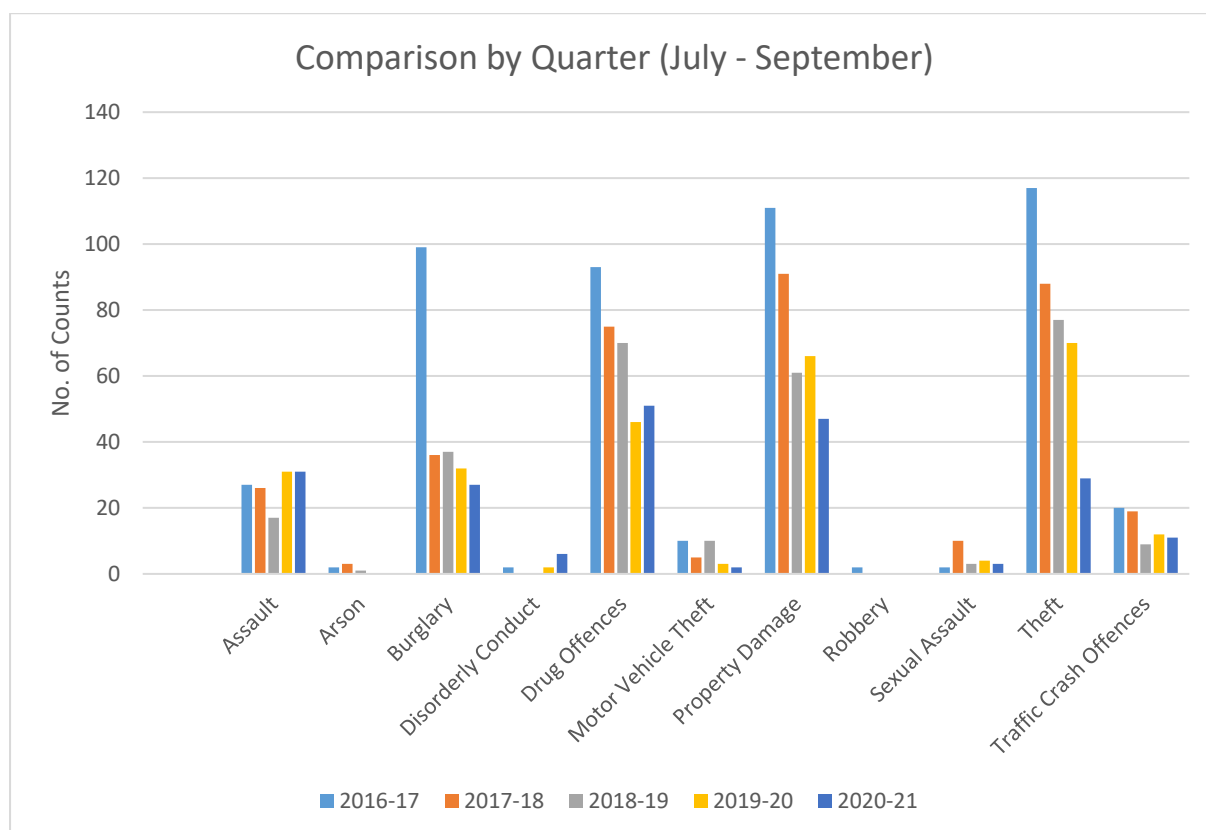
	July	August	September	TOTAL
Assault (non-domestic)	11	12	8	31
Deprivation of Liberty	0	0	0	0
Arson	0	0	0	0
Burglary (dwelling)	13	5	5	23
Burglary (non-dwelling)	2	0	2	4
Disorderly Conduct	1	4	1	6
Drug Offences	24	9	18	51
Motor Vehicle Theft	1	0	1	2
Property Damage	27	12	8	47
Graffiti	0	0	0	0
Robbery	0	0	0	0
Sexual Assault	1	0	2	3
Theft	6	10	13	29
Traffic Offence: Drink Driving	1	0	0	1
Traffic Offence: Licensing Offences	1	0	0	1
Traffic Offence: Fail to stop or give way	1	2	1	4
Traffic Offence: Driving causing bodily harm	1	1	3	5
Animal Cruelty	0	0	0	0
Liquor Licencing Offences	0	2	1	3
Pollution	0	1	0	1

*Number of counts

OFFENCE CATEGORY	PREVIOUS YTD	CURRENT YTD	PERCENTAGE CHANGE
Assault (non-domestic)	31	31	0.0%

Deprivation of Liberty	1	0	-100.0%
Arson	0	0	0.0%
Burglary (dwelling)	24	23	-4.2%
Burglary (non-dwelling)	8	4	-50.0%
Disorderly Conduct	2	6	200.0%
Drug Offences	46	51	400.0%
Motor Vehicle Theft	3	2	-33.3%
Property Damage	66	47	-2000.0%
Graffiti	4	0	-500.0%
Robbery	0	0	-100.0%
Sexual Assault	4	3	-25.0%
Theft	70	29	-58.6%
Traffic Crash Offences	12	11	-8.3%
Liquor Licencing Offences	0	3	#DIV/0!

*Number of counts



- Wundowie Graffiti Prevention Project (painting of water tank by youth). This project was funded through the state Graffiti Prevention Fund. The project was due to be completed in April 2020 in collaboration with Avon Community Services. Due to coronavirus the project was delayed until the April 2021 school holidays.

Focus Area 2: Community Awareness

- Social media community safety messaging this quarter included:
 - Halloween trick or treat safety & awareness – post reach = 967, engagements = 144
 - Snake season safety & awareness – post reach = 813, engagements = 23
 - R U Ok Day – post reach = 522, engagements = 13
 - Wheat belt Covid Impact Survey – post reach = 471, engagements = 8
 - Restricted burning period, firebreak & bushfire ready information (various) – post reach = 236 – 6700, engagements = 2 – 247.
 - Keep Australia Beautiful Week, litter & hygiene information – post reach = 647, engagements = 9
 - Night Hoops poster & nightly progress (various) – post reach = 383 - 1240, post engagements = 6 -196.
 - Unlawful School parking – post reach = 825, engagements = 49
- Abandoned trolleys: Letters sent to the managers of Coles & Woolworths. Further discussions have been held with the Woolworths Manager who informed they now have a local contractor who is supposed to collect trolleys once per day. They have not had a report come through from Trolley Tracker since February (although anecdotal reports that people have been using the trolley tracker app more recently). If there are particular problem areas that Woolworth's trolleys are being abandoned and their contractor is not collecting them, the manager requests that she be contacted directly and she will liaise with their contractor. The Woolworths manager advised that she is willing to work with us to further address the issue.
The Manager of Coles has been on extended leave and has been unable to be contacted.

Focus Area 3: Building Partnerships

- Contact made with DV Assist who are a new telephone counselling and support service for people in rural and remote WA who are experiencing family or domestic violence. They are keen to establish relationships to support services and agencies working in the Northam area.

Focus Area 4: Community Design

- Wundowie CCTV Update:
 - Contract to install CCTV has been awarded to Spyker and they are now progressing through the installation process, with trenching, drilling and pole footings underway.
 - Project is due for completion at the end of December with commissioning to be mid-January.





RECOMMENDATION

That Council accepts the update of the Community Safety and Crime Prevention Plan provided.

5.3 Review of the Community Safety & Crime Prevention Plan 2017 - 2021

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	No

BRIEF

For the committee to be informed of the process proposed for the review and update of the Community Safety & Crime Prevention Plan 2017 – 2021.

ATTACHMENTS

A. BACKGROUND / DETAILS

The Shire of Northam Community Safety & Crime Prevention Plan (CSCP) 2017 – 2021 was developed as a four year outlook aiming to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

The Community Safety & Crime Prevention Plan considers the perception of crime as well as the actual crime. Together with key partners, forming the Shire of Northam Community Safety Committee, the Shire is committed to achieving our visions for Northam to be a vibrant growing community that is safe, caring and inclusive.

As the plan is nearing the end of its four year lifespan it is important to review the plan. Input is sought from the Committee to determine the process for the reviewing and updating of the plan.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

- Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.
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- increase community participation in identifying and reporting of crime
 - increase community awareness and understanding of how to prevent crime and improve community safety
 - work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

There has been ongoing engagement and consultation with stakeholders of the Community Safety and Crime Prevention Plan.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3)= Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.

Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

The Community Development Officer has contacted the Local Government Community Safety Online Network for information on the processes undertaken by other Councils to review and update their Community Safety and Crime Prevention Plans. Information received includes,

- using a recommended community safety consultant,
- merging the community safety plan with the public health plan,
- Incorporating the objectives of the community safety plan into Councils Strategic Community Plan, and doing away with the CSCPP, whilst retaining the Community Safety Committee.

Other local governments have agreed to share information, but this was not made available in time for this meeting. This information will continue to be obtained and taken into consideration.

The review will commence prior to the next meeting of the Community Safety Committee. It will be undertaken following the proposed stages:

1. Data measures pertaining to the objectives of the CSCPP to be obtained from 2017 to present.
 Timeframe – February 2021
2. Report to be presented to the committee of the Shire's performance against the objectives of the CSCPP 2017 – 2021.
 Timeframe – February 2021
3. Undertake community consultation process, seeking to understand the perceived issues in the area of community safety and obtain community input into strategies and actions Council may take to address these concerns.
 Timeframe – May 2021
4. Undertake stakeholder consultation, seeking to understand the issues faced in relation to community safety and crime prevention and their suggestions for dealing with these. Committee to provide suggested list of stakeholders and relevant contacts.
 Timeframe – May 2021
5. Workshop with Committee to develop the key focus areas and objectives of the plan.
 Timeframe – May 2021
6. Develop draft plan and present to committee.
 Timeframe - August 2021
7. Present the draft plan to the community for public comment.
 Timeframe – August 2021
8. Report outcome of public comment period to the Committee.

- Timeframe – September 2021
9. Present final plan to committee for endorsement.
Timeframe – October 2021
10. Present final plan to Council for endorsement
Timeframe – November 2021

The proposed timeframe has been suggested based upon the schedule for the 2021 Community Safety Committee meetings, however there may be the requirement for additional meetings and workshops.

RECOMMENDATION

That Council accept the process to review the Community Safety and Crime Prevention Plan 2017 – 2021 as presented.

5.3 Agency Updates

File Reference:	1.1.9.16
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jason Whiteaker, Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	-
Press release to be issued:	Nil

BRIEF

To provide an opportunity for staff, and external groups/agencies to discuss pertinent matters relating to the safety of the local community.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

A benefit of committees such as the Community Safety Committee is the ability for external groups to provide an update on initiatives, challenges and opportunities that the local community is facing, relaxing the burden of reporting such updates during Council meetings.

Relevant external groups and agencies may present pertinent matters of discussion related to the area of community safety & crime prevention, as well as any other programs or activities relating to external groups/agencies.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

- o increase community participation in identifying and reporting of crime

- increase community awareness and understanding of how to prevent crime and improve community safety
- work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

External groups and agencies represented on the committee are encouraged to provide an update during the committee meetings.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

It is recommended that standing orders be suspended to allow for discussion of pertinent matters by staff and external groups/agencies.

RECOMMENDATION

That Council suspends Standing Orders 8.5 and 8.9 to allow further discussion pertaining to group/agency updates.

RECOMMENDATION

That Council resumes Standing Orders 8.5 and 8.9 to progress with the remainder of the items on the agenda.

6. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

7. DATE OF NEXT MEETING

Tuesday 16 February 2021

8. DECLARATION OF CLOSURE