



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Agenda**

### **Community Safety Committee**

**18 February 2020**



**NOTICE PAPER**

**Shire of Northam Community Safety Committee**

**18 February 2020**

Committee Members

I inform you that a Community Safety Committee meeting will be held at the Shire of Northam Council Chambers, located at 395 Fitzgerald Street, Northam on 18 February at 11am.

Yours faithfully



**Jason Whiteaker**  
**Chief Executive Officer**

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## 1. DECLARATION OF OPENING

## 2. ELECTION OF A PRESIDING MEMBER

In accordance with section 5.12 of the Local Government Act 1995. The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2.

Should the presiding member not be available or is unable or unwilling to perform the functions of presiding member, then the deputy presiding member, if any, may perform the functions of presiding member.

## 3. ATTENDANCE

### Committee Members:

Councillor	Cr Julie Williams
Councillor	Cr Maria Girak
Northam Police	SSGT David Hornsby
Wundowie Police	SGT Sarah Clarke
Executive Manager Community Services	Mr Ross Rayson
Avon Community Services	Mr Darren Warland
Department of Sport and Recreation	Ms Emma Draper
Department of Housing	Mr Attila Mencshelyi
Northam Chamber of Commerce	Ms Esther Bliss
PCYC	Ms Jane Atterby
Department Education	Mrs Sharon Bray
Northam Roadwise Committee	Mr Cliff Simpson
LDAG	Mrs Rose Power
Department of Communities – Child Protection and Family Support Chadwick	Ms Deborah

### Committee Ex-Officio Members:

Shire of Northam	Ms Jaime Hawkins
Shire of Northam	Ms Jordyn Budas
Shire of Northam Ranger	Ms Kellee Walters
Holyoake	Mr Peter Osborn

### 2.1 APOLOGIES

Holyoake	Ms Eloise Fewster
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## 2.2 APPROVED LEAVE OF ABSENCE

Councillor

Cr Rob Tinetti

## 4. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest

## 5. CONFIRMATION OF MINUTES

### 5.1 COMMITTEE MEETING HELD 17 SEPTEMBER 2019

#### RECOMMENDATION

That Council accept the minutes of the Shire of Northam Community Safety Committee meeting held Tuesday, 17 September 2019 be confirmed as a true and correct record of that meeting.

## 6. COMMITTEE REPORTS

### 6.1 WUNDOWIE CCTV UPDATE

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>Applicant:</b>	N/A
<b>File Reference:</b>	1.3.12.1
<b>Reporting Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple Majority
<b>Press release to be issued:</b>	No

#### BRIEF

For the Committee to receive a progress report on the Wundowie CCTV including the modified locations.

#### ATTACHMENTS

## 1. Wundowie CCTV Locations

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### A. BACKGROUND / DETAILS

The Wundowie CCTV has been ongoing since grant funding was secured, at the last Community Safety Committee staff where in the process of receiving quotes for technical advice.

### B. CONSIDERATIONS

#### B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

- increase community participation in identifying and reporting of crime
- increase community awareness and understanding of how to prevent crime and improve community safety
- work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

#### B.2 Financial / Resource Implications

Nil

#### B.3 Legislative Compliance

Nil

#### B.4 Policy Implications

Nil

#### B.5 Stakeholder Engagement / Consultation

Wundowie Police Officer in charge.

#### B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil

Reputation	Community safety is an area of high public concern.	Moderate (6) Possible/Minor	Ensure methods are put in place to increase safety.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

### C. OFFICER'S COMMENT

Staff have engaged the CCD Alliance to provide technical advice and to assist in tender preparation. CCD Alliance and SGT Sarah Clarke meet with the Colin Young and Jaime Hawkins to discuss preferred locations and ensure that the required outcomes where clear. The group later inspected the preferred locations for infrastructure and limitations due to landscaping or other infrastructure obscuring the view of the proposed cameras.

CCD Alliance did a further site visit to conduct a lighting survey at all the locations after hours, from which the technical requirements for the CCTV system was developed and provided to both SGT Sarah Clarke and Colin young who are happy that the requested outcomes where met.

In total 11 Cameras have been recommended plus a new Network Video Recorder (NVR), that will service both the existing 5 cameras, the 11 new cameras and allow for expansion of an additional 8 cameras.

The proposed locations are;

Camera	Location
1	Hawke Ave Coates Intersection
2	Hawke Ave Werribee Intersection
3	Banksia Ave PTZ
4	Banksia Intersection East
5	Banksia Intersection South
6	Pool PTZ
7	Mens Shed Overview
8	Crowea Tce PTZ
9	Youth Precinct PTZ
10	Youth Precinct Overview 1
11	Youth Precinct Overview 2

Cameras 3,4 & 5 are proposed to be located in the roundabout in the middle of the Boronia and Banksia roads intersection. These cameras are critical to



meet the desired outcomes of the CCTV project, as such it is recommended to Council that the current Oak Tree in the middle of the roundabout be removed. It is noted without the removal of the Oak Tree an additional 2 poles would be required at an estimated cost of 50k, it should be noted that even with the 2 additional poles the coverage would be compromised as to that of the 1 pole in the centre of the roundabout.

#### **RECOMMENDATION**

**That the Committee:**

- 1. Accept the CCTV update**
- 2. Request that Council authorise the removal of the Oak Tree in the centre of the roundabout located at the intersection of Boronia and Banksia Roads.**

ATTACHMENT 1



Schedule 1 - Functional Outcomes

7. Shire to Obtain Comparative quote for wireless infrastructure to be obtained from Cyphertel. Wireless connectivity and Power calculations to be based on:
- Layer 3 Wireless Network utilising encrypted links,
  - Network to be Self-Healing, and utilise Multi-frequency Radios (2 separate channels) that have the capability to transmit and receive at the same time.
  - All locations to be quoted for communication links to either Pole 3 Location or direct to Wundowie Police Station (NVR Location)
  - Pole Locations 2 & 8 are to be dimensioned to have available power to power radio infrastructure as well as CCTV cameras attached to the poles in that area.  
Pole 2 (2 cameras - Locations 1&2), Pole 8 (1 PTZ camera). Rated current per camera below:
  - Pole Locations 2 & 8 are to utilise Solar generation with power supply and battery backup dimensioned to provide 24 Hrs continuous operation in the event of a panel failure based on night-time load with Infra-Red illumination of attached cameras on. Rated current per camera shown below.

Camera ID	Description	Forecast Current Draw
1	Hawke Ave Coates Intersection	VDC: 12 V ± 10%, 13 W min / VAC: 24 V ± 10%, 15 VA min / PoE: IEEE802.3af Class 3 compliant
2	Hawke Ave Wirribee Intersection	VDC: 12 V ± 10%, 13 W min / VAC: 24 V ± 10%, 15 VA min / PoE: IEEE802.3af Class 3 compliant
3	Bankla Ave PTZ	75 W max with 24 VDC aux power, 71W max with 95W PoE, 105 VA with 24 V AC RMS aux power
4	Bankla Intersection East	VDC: 12 V ± 10%, 13 W min / VAC: 24 V ± 10%, 15 VA min / PoE: IEEE802.3af Class 3 compliant
5	Bankla Intersection South	VDC: 12 V ± 10%, 13 W min / VAC: 24 V ± 10%, 15 VA min / PoE: IEEE802.3af Class 3 compliant
6	Pool PTZ	75 W max with 24 VDC aux power, 71W max with 95W PoE, 105 VA with 24 V AC RMS aux power
7	Mens Shed Overview	VDC: 12 V ± 10%, 13 W min / VAC: 24 V ± 10%, 15 VA min / PoE: IEEE802.3af Class 3 compliant
8	Crowea Tce PTZ	75 W max with 24 VDC aux power, 71W max with 95W PoE, 105 VA with 24 V AC RMS aux power
9	Youth Precinct PTZ	75 W max with 24 VDC aux power, 71W max with 95W PoE, 105 VA with 24 V AC RMS aux power
10	Youth Precinct Overview 1	52 W with 24 VDC / 74 VA with 24 VAC / PoE+ or 60W POE
11	Youth Precinct Overview 2	52 W with 24 VDC / 74 VA with 24 VAC / PoE+ or 60W POE

**Note:**  
Indicated power requirements  
are extrapolated from  
Camera Data Sheets

**Legend - Approx. Coverage Colours to Resolution indicator**



Version 1.4F 020120

CCD-Alliance Security in Confidence

## Site Plan. Wundowie CCTV Expansion - Approx. Coverage Map



CCD-Alliance Security in Confidence

Schedule 1 - Functional Outcomes  
**1 Hawke Ave Coates Intersection**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
1	6	1920x1080	21	1/2.8 16:9	78 ppm

Schedule 1 - Functional Outcomes  
**2 Hawke Ave Werribee Intersection**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
2	6	1920x1080	15	1/2.8 16:9	105 ppm

Schedule 1 - Functional Outcomes  
**3 Banksia Ave PTZ**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
3	6	1920x1080	109.2	1/2.8 16:9	198 ppm

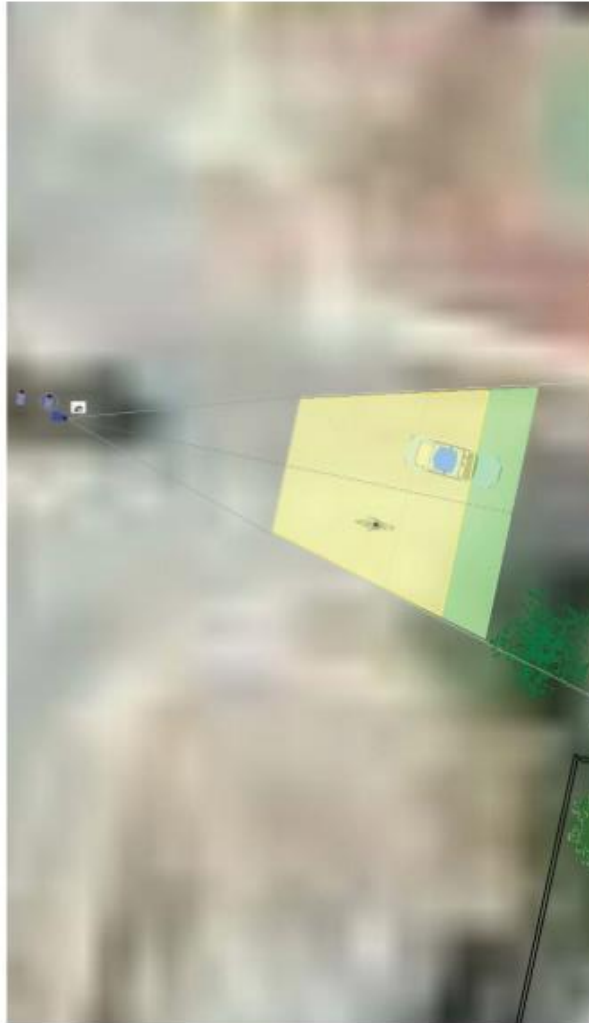
Schedule 1 - Functional Outcomes  
**4 Banksia Intersection East**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
4	6	1920x1080	9	1/2.8 16:9	122 ppm



Schedule 1 - Functional Outcomes  
**5 Banksia Intersection South**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
5	6	1920x1080	8.7	1/2.8 16:9	145 ppm

Schedule 1 - Functional Outcomes  
**6 Pool PTZ**



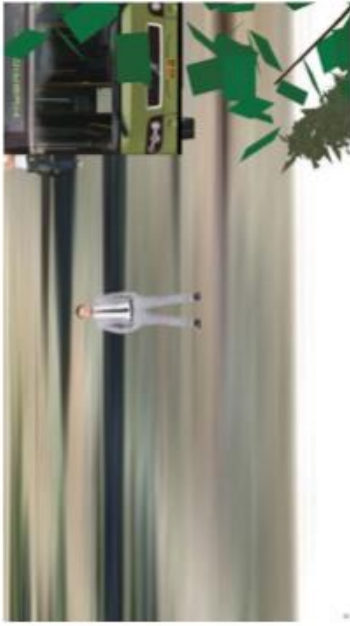
Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
6	6	1920x1080	24	1/2.8 16:9	50 ppm

Schedule 1 - Functional Outcomes  
**7 Mens Shed Overview**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
7	6	1920x1080	12.5	1/2.8 16:9	77 ppm

Schedule 1 - Functional Outcomes  
**8 Crowea Tce PTZ**



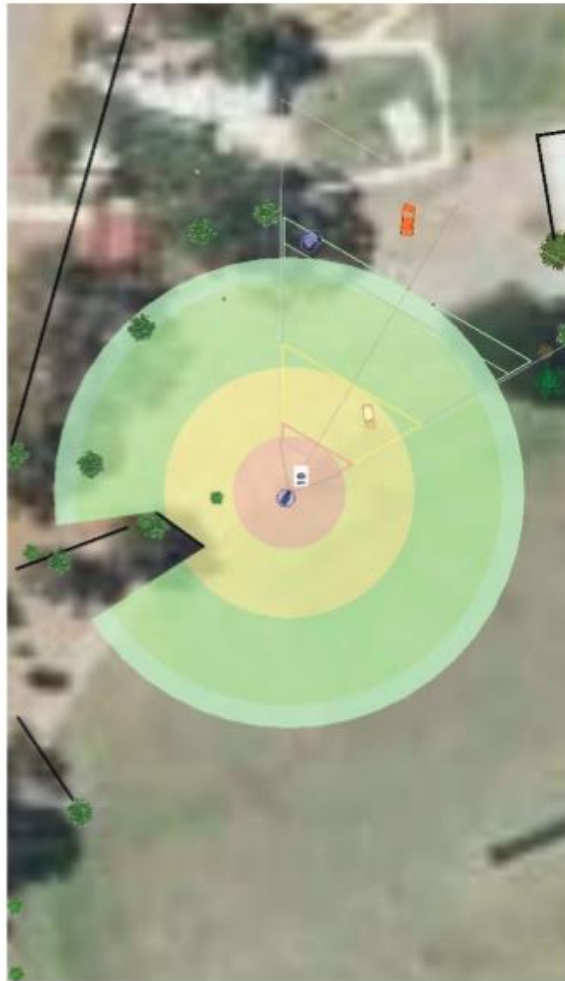
Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
8	6	1920x1080	93.3	1/2.8 16:9	225 ppm

Schedule 1 - Functional Outcomes  
**9 Youth Precinct PTZ**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
9	6	1920x1080	91	1/2.8 16:9	174 ppm

Schedule 1 - Functional Outcomes  
**10 Youth Precinct Overview 1**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
10	6	3840x2160	4.8	1/2.5 16:9	91 ppm

Schedule 1 - Functional Outcomes  
**11 Youth Precinct Overview 2**



Camera ID	Installation Height, m	Resolution	Focal Length	Sensor Size	Pixels On Target
11	6	3840x2160	4.8	1/2.5 16:9	91 ppm

## 6.2 COMMUNITY SAFETY AND CRIME PREVENTION PLAN UPDATE

<b>Address:</b>	
<b>Owner:</b>	Shire of Northam
<b>Applicant:</b>	
<b>File Reference:</b>	1.3.12.1
<b>Reporting Officer:</b>	Jaime Hawkins Community Development Officer
<b>Responsible Officer:</b>	Ross Rayson Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	
<b>Voting Requirement:</b>	Simple majority
<b>Press release to be issued:</b>	No

### BRIEF

To update the committee on the Community Safety and Crime Prevention Plan actions.

### ATTACHMENTS

N/A

### A. BACKGROUND / DETAILS

The Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2017-2021 is a four year strategic outlook for the Shire of Northam that aims to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

Together with key partners, the Shire of Northam is committed to ensuring continual improvements to community safety with a particular emphasis on minimising the occurrence and opportunity for antisocial and criminal activity.

The CSCP Plan 2017-2021 has brought all of the current data together to help the Committee to understand “what is the Northam story”. This will help the committee to reconcile where the facts and the perceptions differ.

### B. CONSIDERATIONS

#### B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.



- Objective: Plan and implement strategies to address crime and safety within the Shire of Northam
- increase community participation in identifying and reporting of crime
  - increase community awareness and understanding of how to prevent crime and improve community safety
  - work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

### **B.2 Financial / Resource Implications**

There is an annual budget allocation for the Community Safety Committee.

### **B.3 Legislative Compliance**

Nil

### **B.4 Policy Implications**

Nil

### **B.5 Stakeholder Engagement / Consultation**

There has been ongoing engagement and consultation with stakeholders of the Community Safety and Crime Prevention Plan.

### **B.6 Risk Implications**

<b>Risk Category</b>	<b>Description</b>	<b>Rating (likelihood x consequence)</b>	<b>Mitigation Action</b>
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Community safety is an area of public concern.	Low (1)	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

## **C. OFFICER'S COMMENT**

The Shire of Northam's Community Development Officer will provide an update on recent activities.

Criminal or Offending Behaviour

- Crime Statistics – latest Shire of Northam Crime Statistics provided by WALGA.
- Update to be provided from Northam Police.
- Update to be provided from Wundowie Police.
- Action Plan update – Objective 1.4 Reduce Youth Crime – Action: Investigate street chaplaincy service.
  - The premise behind the street chaplaincy service as included in this plan is that it would be provided with a particular focus on youth to create a culture of support through chaplains rather than immediately engaging authorities and the like. The chaplains would potentially operate at the youth precinct and other youth gathering hotspots identified.
  - There are few examples of organisations that offer street chaplaincy type services, primarily in the city and in larger communities.
    - Redfrogs ([www.redfrogs.com.au](http://www.redfrogs.com.au)) is an organisation specific to youth, they provide support to youth at schoolies and on university campuses, primarily based in the Eastern States. They also operate a program called Skatepark Shepherds, described as “people who have a heart for their community and skatepark. Their goal is to come alongside and care for local skaters while encouraging a safe and welcoming skatepark.”
    - Nyoongar Patrol ([www.nyoongarpatrol.com.au](http://www.nyoongarpatrol.com.au)) provide early street level interventions to Indigenous people frequenting public spaces in nominated locations.
    - Street Chaplains WA ([www.streetchaplain.com](http://www.streetchaplain.com)). Amongst other duties Street Chaplains assist in keeping the peace without the need for Police intervention and will refer and facilitate access to other community based support services.
  - Open discussion on the value/feasibility of pursuing a street chaplaincy service for the Shire of Northam.

### Community Awareness

- Action Plan update – Objective 2.1 Improve the community perception of crime in the Shire of Northam – Action: Promote Trolley Tracker program to report abandoned shopping trollies.
  - New webpage was created for the Shire of Northam website with details for reporting abandoned shopping trollies. (<https://www.northam.wa.gov.au/community-support/community-safety/community-safety-initiatives/abandoned-trolleys.aspx>)
  - Webpage was launched via the Shire's Facebook, which then spread to posts and discussions on various community Facebook

- pages, which then resulted in a community lead response with the #trolleychallenge.
- Continued advocacy required to push the major supermarkets to implement solutions.
- Action: Participate in Keep Australia Beautiful campaigns
  - 2020 is the 30<sup>th</sup> anniversary of Clean Up Australia Day. As the official Clean Up Australia Day is 1 March, which falls during a long weekend in WA it is proposed we organise a Shire Community Clean Up towards the end of March.
  - A sponsorship application has been submitted to Bendigo Bank to assist with the purchase of rubbish bags, gloves, vests etc. and to provide a free BBQ for participants. Supermarkets and local business could also be approached for donations, such as water, bread and prize incentives.
  - Open discussion regarding a Shire of Northam Clean Up Day.
    - Recommendation required for Committee to support the Shire to facilitate a Community Clean Up Day.

Building Partnerships

- Action Plan update – Focus Area 3, Building Partnerships & Participation.
  - No update to be provided.
  - Outstanding actions:
    - Develop a current list of service providers and their programs and undertake a map and gap exercise to identify where gaps and/or double ups in services exist.

Community Design

- Action Plan update – Objective 4.1 Adopt & Implement ‘Crime Prevention Through Environmental Design (CPTED) principles.
  - Wundowie CCTV update provided by Colin Young in item 6.1.

**RECOMMENDATION**

**That the Committee:**

- 1. Accept the update of the Community Safety and Crime Prevention Plan provided.**
- 2. Support the Shire to organise a Community Clean Up Day.**

**6.3 NOMINATION FOR POSITION OF COMMUNITY REPRESENTATIVE**

<b>Address:</b>	
<b>Owner:</b>	Shire of Northam
<b>Applicant:</b>	

<b>File Reference:</b>	1.3.12.1
<b>Reporting Officer:</b>	Jaime Hawkins Community Development Officer
<b>Responsible Officer:</b>	Ross Rayson Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	
<b>Voting Requirement:</b>	Simple majority
<b>Press release to be issued:</b>	No

## BRIEF

A nomination has been received for the vacant position of Community Representative on the Community Safety & Crime Prevention Committee by Mr Denis Beresford.

## ATTACHMENTS

N/A

### A. BACKGROUND / DETAILS

There is provision within the Terms of Reference of the Community Safety Committee for up to 2 Community Representatives to be members of the Committee. All community representative positions were declared vacant as of the Council election in October 2019, with previous representatives being required to re-nominate.

### B. CONSIDERATIONS

#### B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

- increase community participation in identifying and reporting of crime
- increase community awareness and understanding of how to prevent crime and improve community safety
- work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

#### B.2 Financial / Resource Implications

Nil

**B.3 Legislative Compliance**

Nil

**B.4 Policy Implications**

Nil

**B.5 Stakeholder Engagement / Consultation**

Nominations for Community Representatives to the Community Safety Committee were called for in December via an advert in the Avon Valley Advocate, Shire of Northam website and Shire of Northam Facebook.

**B.6 Risk Implications**

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

**C. OFFICER'S COMMENT**

Denis Beresford was a previous Community Representative on the Community Safety Committee and it is recommended that his nomination be accepted for the current term of the Committee being until October 2021, when the next Local Government Elections will be held.

**RECOMMENDATION**

**That the Committee accept the nomination of Mr Denis Beresford to the position of Community Representative on the Shire of Northam Community Safety Committee until October 2021.**

## 7. GENERAL BUSINESS

Cr. Julie Williams has tabled the issue of drug taking at the Bernard Park toilets.

The issue of drug taking and other anti-social behaviours at the Bernard Park toilets were raised at the Community Safety Committee meeting dated 24 February 2017. The Committee suggested the following:

- Lock Bernard Park toilets at night
  - Options investigated, such as changing doors to ones that can automatically lock and staff locking and unlocking toilets. No further action was progressed.
- Turn off WiFi at night because it attracts these people
- Turn off power in the Sound Shell at night
  - Implemented
- Police to increase patrols in the park
  - Shire have been reporting to Police when there have been spikes in anti-social behaviour and vandalism at the Bernard and Apex Park toilets and Police have responded with increased patrols.
- Social media push/marketing about reporting crime and drinking in the park
  - Implemented at the time.
- Install signage along the lines of "Street drinking is illegal" and "Report Crime"
  - Signage investigated and referred to the Shire's engineering department. No further action taken.

## 8. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

## 9. DATE OF NEXT MEETING

Tuesday 19<sup>th</sup> May 2020 at 11:00am

## 10. DECLARATION OF CLOSURE