



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Community Safety Committee

15 November 2022

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1. DECLARATION OF OPENING

The Presiding Member Cr Julie Williams declared the meeting open at 11:02am.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Committee Members:

Presiding Member	Cr Julie Williams
Councillor	Cr Attila Mencshelyi
Northam Police	SSGT Ross Eastman
Wundowie Police	Acting SSGT Dan Claridge
Northam Roadwise Committee	Cliff Simpson
LDAG	Rose Power
Community Representative	Elizabeth Hoek
Community Representative	Ulo Rumjantsev
Northam PCYC	Jane Atterby
Department of Education	Amanda Marshall

Committee Ex-Officio Members:

Executive Manager Community Services	Jo Metcalf
Department of Communities – Housing Authority	Christine Frank

Staff:

Manager Community Development & Tourism	Jaime Hawkins
Community Services Administration/ Project Officer	Elijah Moorhead

Guests:

Explorability	Tricia Chrimes
Wheatbelt District Police Office	SSGT Martin Glynn

3.1 APOLOGIES

Northam Youth Wellbeing Plan	Jo-Anne Woodruff
WA Country Health	Shani Toki
Northam Chamber of Commerce	Melanie Jones
DLGSC	Emma Draper
WA Country Health Service – Wheatbelt	Danielle Mactaggart

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Chief Executive Officer	Jason Whiteaker
Nyoongar Cultural Advisory Representative	Donna Moody
Senior Ranger	Kellee Walters
Avon Community Services	
Bridgeley Church of Christ	Kym Edwards
Department of Communities – Child Protection & Family Support	Clare Stephens
Department of Communities – Child Protection & Family Support	Rachel Collins
WA Police Force Wheatbelt District	Insp. Tony Vuleta

4. DISCLOSURE OF INTERESTS

Nil

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD 16 August 2022

COMMITTEE DECISION

Minute No. 095

Moved: Elizabeth Hoek

Seconded: Rose Power

That the minutes of the Shire of Northam Community Safety Committee meeting held Thursday, 16 August 2022 be confirmed as a true and correct record of that meeting, with the following amendments:

- **Item 6.3, clarify that as part of Holyoake's new contract with the Mental Health Commission the Alcohol & Other Drugs Prevention Officer position has been increased from 0.6 FTE to 1 FTE.**
- **Item 6.3, note in discussion that Joanne Woodruff raised concern that the Wheatbelt Services Managers Forum, FDV Working Party may not be an appropriate group to sit as a working group of the Shire of Northam Community Safety Committee.**

CARRIED 10/0

Joanne Woodruff raised concerns about last meetings minutes and provided some amendments in an email to Jaime Hawkins.

The minutes stated that Holyoake had been awarded a youth wellbeing officer through a contact with the Mental Health Commission". This is incorrect; Joanne clarified. As part of Holyoake's new contract with the MHC, the AOD Prevention Officer position has been increased from 0.6 FTE to 1FTE. Jessica Daniels has taken on the role of AOD Prevention Officer for 0.4FTE to support my 0.6FTE position. Jess has experience working with youth so is keen to take on a position on the Youth At-Risk sub-group.

Also, it was not noted that Joanne raised concern that the Wheatbelt Human Service Managers Forum FDV Working Party may not be an appropriate group to sit as the NCSC sub-group for FDV. Sharon Bray put forward an argument in support of that group being allocated to the role, & possibly Jo Metcalf.

6. COMMITTEE REPORTS

6.1 COMMUNITY SAFETY & CRIME PREVENTION UPDATE

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins, Manager Community Development & Tourism
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	No

BRIEF

To update the committee on the Community Safety and Crime Prevention Plan actions.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

This Committee Report aligns with the four (4) focus areas of the Community Safety & Crime Prevention Plan 2022 – 2026.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Outcome 1: A safe community

Objective 1.1: Play our role in promoting a safe and crime free community

B.2 Financial / Resource Implications

There is a budget allocation of \$10,000 for Community Safety Plan Initiatives.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

There has been ongoing engagement and consultation with stakeholders of the Community Safety and Crime Prevention Plan.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Community Safety Initiatives run over budget	Possible (3) x Insignificant (1) = Low (3)	Check budget regularly and check expenditure. Apply for increased budget allocation if likely to require additional funds.
Health & Safety	Crime rates increase & the plan does not improve community safety.	Possible (3) x Minor (2) = Moderate (6)	The Committee & Shire staff work in close partnership with local Police and other agencies to implement targeted strategies to reduce crime & anti-social behaviour.
Reputation	Community safety is an area of public concern. The Community Safety & Crime Prevention Plan is not deemed to improve safety.	Possible (3) x Medium (3) = Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

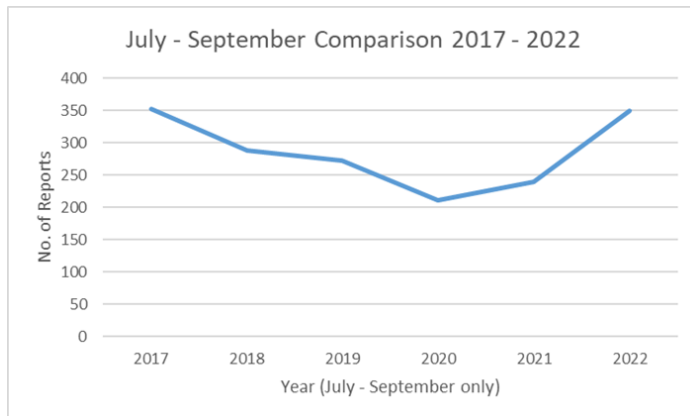
The Shire of Northam's Community Development Officer to provide an update on recent activities.

Focus Area 1: Building Partnerships & Internal Capacity

Quarterly Shire of Northam Crime Statistics (July – September)

- Monthly figures on the reports of crime within the Shire of Northam boundaries are compiled and supplied to the Shire by WALGA. Data excludes family and domestic assaults.
- Reports of crime are up compared to the same period last year, particularly for drug offences which has risen from 59 this time last year to 88 this year.
- Problematic areas remain assaults, drug offences, stealing and property damage.

Crime Category	Crime Type	Jul-22	Aug-22	Sep-22
Arson	Cause damage by fire	0	0	3
Arson	Other fire related offences	0	0	0
Assault	Non-family	3	18	13
Burglary	Dwelling	9	10	2
Burglary	Non-Dwelling	2	4	2
Deprivation of Liberty	Deprivation of Liberty	1	0	0
Deprivation of Liberty	Kidnapping / Child Stealing	0	0	0
Disorderly Conduct	Disorderly behaviour	5	4	16
Drug Offences	Cultivate or manufacture drugs	0	2	0
Drug Offences	Drug dealing	2	5	0
Drug Offences	Drug possession	16	14	17
Drug Offences	Possession of drug paraphernalia	13	7	12
Drug Offences	Other drug offences	1	0	1
Graffiti	Graffiti	1	1	0
Homicide	Murder	0	0	0
Liquor Offences	Liquor Offences (Licensee)	0	0	0
Liquor Offences	Liquor Offences (other)	0	0	0
Offences Against Animals	Offences Against Animals	1	0	0
Property Damage	Criminal Damage	7	8	6
Property Damage	Damage	7	17	9
Robbery	Business	0	0	0
Robbery	Non-business	0	0	1
Sexual Offences	Historical sexual offences	1	0	0
Sexual Offences	Recent sexual offences	0	2	0
Stealing	From dwelling	3	1	3
Stealing	From motor vehicle (contents or parts)	2	0	4
Stealing	From retail premises or place (shoplift)	10	12	22
Stealing	From other premises or place	11	10	10
Stealing of Motor Vehicle	Stealing of Motor Vehicle	2	0	0
Transport Offences	Driving Causing Bodily Harm	1	1	0
Transport Offences	Drunk/Drug Driving	0	1	1
Transport Offences	Driver's Licence Offences	0	4	3
Transport Offences	Fail to stop or give way	0	1	0
Transport Offences	Unsafe Driving	3	1	0
Transport Offences	Vehicle licence offences	0	0	0
Transport Offences	Seatbelt/Helmet Offences	0	0	0
Transport Offences				
TOTAL (No. of counts)		101	123	125



An update to be provided by Police representatives present.

Focus Area 2: Safer Places & Spaces

- Objective 2.1: Action 2 – Cam Map initiative promoted via Shire social media, however there was minimal engagement with the post.
- Objective 2.2: Action 4 – reducing the perceptions of crime was the focus of the September addition of the Community Safety corner, such as tidying yards, reporting graffiti & abandoned shopping trolleys.
- Planning promotion of community clean ups prior to major events in the 2023 calendar.

Focus Area 3: Community Education & Awareness

- Objective 3.1, Action 1 – Continued monthly Community Safety Corner articles appearing in the Northam Advertiser. Topics covered in the articles this quarter are: perceptions of crime, Halloween trick or treat safety, and Leavers Week (written and supplied by Holyoake).
- Outstanding item – E-scooter safety article in the Northam Advertiser.
- Action 2 – Community Safety Forum date set for 21 November.
- School holiday road safety radio adverts were run on Hit FM. And a series of social media adverts with school holiday road safety messages were posted by Shire of Northam and shared with surrounding LGAs and Wheatbelt police social media.
- Action 9 – Attended the Northam Farmers Show and Turn Up in Blue Day.
- Merchandise was collected and distributed at the Wundowie Iron Festival by the Wundowie Police.
- Objective 3.2, Action 1 – home safety tips advert running on Hit FM.
- Objective 3.4, Actions 1 & 2, planning meetings held with Wheatbelt District Police and Cliff Simpson from Roadwise regarding Summer road safety initiatives, including Day of Action. Presentation to be given at the Community Safety Forum.

Focus Area 4: Antisocial Behaviour

- Objective 4.1, Action 2 – Youth at Risk Working Group meeting and organising an on-country youth camp. To be further discussed at Item 6.3
- Action 5 – October school holiday activity program delivered. Collaborations with Northam PCYC, DLGSC & the Northam Recreation Centre.
- Planning is underway for the summer holiday activities, including a Pool Party on the 27th January and the Back to School event with laser tag on the 31st January.
- Objective 4.2, Action 1 – Attended the Turn Up in Blue Day event on 13 October 2022. Stall was very successful for engaging with the community. An art activity was also run, in collaboration with Avon Valley Arts Society, which helped engage with people.



COMMITTEE DECISION

Minute No. 096

Moved: Attila Mencshelyi

Seconded: Jane Atterby

That Council accepts the update of the Community Safety and Crime Prevention Plan provided.

CARRIED 10/0

DISCUSSION

SSGT Ross Eastman (new Officer in Charge of Northam Police station):

- Burglary continues to drop after September following the rise in July & August in Northam.
- Drug possession rises are actually a good thing, as it means Police are apprehending people and acting on search warrants and vehicle stops & searches.
- Crime in Northam is remaining flat.
- Police have a current focus on stealing. 72% of 14 days of reported stealing in Northam ends up with them catching the perpetrator.

Acting OIC Wundowie Police Station, Dan Claridge:

Wundowie is the quieter of the districts. Wundowie Police proactively support the other districts.

Jaime Hawkins Question: is it possible that the Shire's promotion to the community of reporting as much as possible could influence an increase of statistics.

SSGT Ross Eastman suggests reporting to the station and not through social media as police do not monitor websites or online platforms like Facebook.

Cliff Simpson Question: Definition of unsafe driving?

SSGT Ross Eastman Answer: careless, dangerous, and reckless hoon driving.

Elizabeth Hoek Question: Are police making an effort to go to the schools?

SSGT Ross Eastman Answer: We do visit the schools on and off.

SSGT Martin Glynn said there is a desire to make more of an appearance at the schools.

SSGT Ross Eastman also mentioned that there is a big focus on wanting to provide more information to kids on cyber safety and safe mobile phone usage.

Jane Atterby on October school holiday event:

- Received funding through Department of Local Government, Sport and Cultural Industries.
- Provided basketball, minigolf, giant inflatable dart board, and had between 50-90 kids attend
- 77 kids attended the pool party despite the cool weather.
- Other activities included scootering at the skate park and Headspace did an event at PCYC that was well attended. Institute of Indigenous sport & wellbeing also did an event at PCYC.
- Promoting on the morning of the activity worked well and would like to do it again.

6.2 COMMUNITY SAFETY FORUM

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Manager Community Development & Tourism
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	Nil

BRIEF

To deliver a Community Safety Forum to raise awareness and listen to the communities issues around community safety and crime prevention.

ATTACHMENTS

Attachment 1: Community Safety Forum Promotional Flyer

A. BACKGROUND / DETAILS

Objective 3.1, Action 2:

Provide at least one community safety & crime prevention forum in the spring of each year with local Police, Council and Committee members to listen to the community issues and concerns around safety & crime prevention, answer questions and inform them of the initiatives of the committee.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

- Theme Area 2: Safety and Security.
- Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.
- Objective: Plan and implement strategies to address crime and safety within the Shire of Northam
- increase community participation in identifying and reporting of crime
 - increase community awareness and understanding of how to prevent crime and improve community safety
 - work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

There is a budget allocation of \$10,000 for Community Safety Initiatives.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	Those attending the forum become hostile.	Unlikely (2) x Minor (2) = Moderate (4)	Police Officers will be present at the forum.
Reputation	Community safety is an area of public concern. The public may not be satisfied	Possible (3) x Medium (3) = Moderate (9)	The Committee work together to communicate the cross agency

	with the outcomes of the forum.		Community Safety and Crime prevention initiatives.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Officers have consulted with Senior Police and various members of the Committee to determine a suitable date and topics of discussion for the Community Safety Forum.

The proposed order of proceedings are as follows:

1. Welcome & Acknowledgement of Country – Cr. Julie Williams
2. Introduction of the Committee members and invited guests – MC & Cr. Julie Williams
3. Summer Safety & what to do if you witness criminal or suspicious activity – Northam & Wheatbelt District Police.
4. Presentation of the Community Safety & Crime Prevention Plan – Shire of Northam Jo Metcalf & Jaime Hawkins
5. Road Safety presentation – Roadwise Cliff Simpson & Wheatbelt District Police.
6. Youth at Risk Initiatives – Youth Policing, Moorditj Youth, & local Elders
7. Questions & Answers – facilitated by MC.

Attendees are requested to submit questions prior to the forum.

Morning tea is to be provided.

As this is the first forum it will be kept small with the opportunity to expand in future years based on a debrief to be held following the event.

COMMITTEE DECISION

Minute No. 097

Moved: Ulo Rumjantsev

Seconded: Attila Mencshelyi

That Council accepts that the Community Safety Forum will be held on Monday 21 November at 10am at the Northam Recreation Centre.

CARRIED 10/0

DISCUSSION

Jo Metcalf suggested to promote the community safety forum so that the community can get to know the committee and to get questions in early so Kym Edwards can facilitate as much as possible. Be proactive about what we are doing, not we aren't doing as the key message.

Attachment 1: Community Safety Forum Promotional Flyer



Shire of Northam
Heritage, Commerce and Lifestyle

COMMUNITY SAFETY FORUM

Come and hear what is being done to help keep your community safe at the Shire of Northam Community Safety Forum & Morning Tea.

Come along and meet the Shire's Community Safety Committee, including our local Police where we will discuss:

- What to do if you witness criminal or suspicious activity.
- Staying safe on the roads this summer
- Recent initiatives for our at risk youth.

Scan the QR code to register

 21 November 2022
10.00am
Northam Recreation Centre



6.3 COMMUNITY SAFETY WORKING GROUP UPDATES

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	Nil

BRIEF

For the Committee to be provided with updates from the Community Safety Working Groups.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

Objective 1.1 of the Shire of Northam Community Safety & Crime Prevention Plan 2022 – 2026 is to “work with WA Police Force & key stakeholder to share knowledge, resources, plan & implement community safety & crime prevention initiatives”

Actions 4 & 5 of this objective are to:

- Identify relevant existing networking or advisory groups and connect with these to collaborate on activities to target specific issues (for example youth offending).
- Where no key networking or advisory group exists, identify the key stakeholders for the area of concern and establish working groups or partnerships to initiate action.

At the previous committee meeting held 16 August 2022, the following working groups were accepted to work on priority actions of the Community Safety & Crime Prevention Plan 2022 – 2026:

- Youth at risk Working Group
- Wheatbelt Road Safety Alliance
- Community Youth Wellbeing Plan Group
- Family & Domestic Violence Working Party from the Human Services Managers Meeting

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Outcome 1: A safe community

Objective 1.1: Play our role in promoting a safe and crime free community

B.2 Financial / Resource Implications

There is a budget allocation of \$10,000 for Community Safety Plan Initiatives.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Community Safety Initiatives run over budget	Possible (3) x Insignificant (1) = Low (3)	Check budget regularly and check expenditure. Apply for increased budget allocation if likely to require additional funds.
Health & Safety	Crime rates increase & the plan does not improve community safety.	Possible (3) x Minor (2) = Moderate (6)	The Committee & Shire staff work in close partnership with local Police and other agencies to implement targeted strategies to reduce crime & anti-social behaviour.
Reputation	Community safety is an area of public concern. The	Possible (3) x Medium (3) = Moderate (9)	Cross agency Community Safety and Crime

	Community Safety & Crime Prevention Plan is not deemed to improve safety.		committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

Youth At Risk

The Youth at Risk Working Group have been meeting regularly and are focusing on developing a camp for youth at risk to be held in December at Boshack in Bolgart. The Camp will be run by Moorditj Youth and local Aboriginal Elders, in collaboration with PCYC and Youth Policing Officers.

A further update is to be provided by representatives.

Wheatbelt Road Safety Alliance

Meetings to collaborate on road safety initiatives have been held between the Wheatbelt District Police Office, Roadwise, Main Roads & the Shire of Northam. Initiatives in the planning include a Day of Action for heavy vehicles and awareness raising of driver fatigue and inattention.

A further update is to be provided by representatives.

Community Youth Wellbeing Plan Group

No meetings have occurred. The next meeting is scheduled for 16 November. The focus of this meeting is to review the current Youth Wellbeing Plan.

Family & Domestic Violence Working Party

An update has been provided by Jo-Anne Woodruff, representative of the working party. Concern has been raised by the Chair, that this is not an appropriate sub-group of the Community Safety Committee as it has a whole of Wheatbelt focus at a strategic level, with no localised Shire of Northam initiatives.

The Committee to discuss how or whether we address actions in the plan pertaining to this area.

COMMITTEE DECISION

Minute No. 098

Moved: Ulo Rumjantsev

Seconded: Elizabeth Hoek

That Council accepts the updates of the Community Safety Committee Working Groups.

CARRIED 10/0

DISCUSSION

Youth at Risk – update provided by Jane Atterby

- Youth at risk group has been meeting regularly and are well underway of organising a youth camp.
- Elders want on country camps for Aboriginal youth. This is where Moorditj Youth based in Narrogin have come in. They have funding from the Department of Health. Boshak has been booked for the 7th 8th 9th of December for the youth at risk camp.
- Malcom Jetta has been involving lots of local Elders within Northam, and the camp is to be mainly run by the Aboriginal community.
- A big bus is needed to help transport everyone out there.
- Murdoch University will be in attendance to document the camp via film and interviews with people.
- Moorditj Youth are currently working on registrations and referrals. A carer/parent will be required to sign off for the kids to go.
- There will be conditions for them to be aware of such as no mobile phones, drugs, alcohol, vapes etc. Kids can and will be removed if need be. Indigenous only. Boys & Girls.
- High school only 12/13 through to 17. Up to 40 kids and 12 adults or more if they can fit.
- Let Jane or Malcom know if you want to refer kids, or adults who might want to come along to help supervise.
- Have put in for funding in collaboration with the Shire of Northam again to get night hoops.
- Looking at pool passes (10 entries to either Northam or Wundowie) to give the kids an activity not as a reward. For 10–17-Year-olds.

Question: Cr Mencshelyi

Is there much collaboration between the different youth groups working in Northam?

Jane: PCYC have a lot to do with NAHA House, Target 120, youth police officers, youth justice and high schools. They try as much as possible to work with others with the resources they have.

Jane informed the committee that it looks like Northam PCYC will get all blue light sound system and lights.

Wheatbelt road Safety Alliance - Update provided by Cliff Simpson

- 2 radio ads were put out from the Shire about road safety, Cliff suggests that he help with the content of the future ads.
- Cliff informed the committee that at a meeting between the Shire, District Police Office and WALGA there was a desire to roll out a package or suite of activities so the police can then deliver to their communities and region which will be all about behaviour.
- There is an interest in Heavy vehicles at Main Roads. To check road worthiness of trucks, permits and the like.

Cr Mencshelyi asked if Cliff has much contact with the Road Safety Commissioner Adrian Warner?

Cliff: Road safety commission is focusing on behavior, in particular the fatal 5. Cliff doesn't agree the focus should be all on the driver. Says the system designer has more responsibility for road safety than the system user.

SSGT Martin Glynn spoke about the Day of Action

- Planned for Thursday 17 November & will continue through to the end of the year and focus on heavy haulage as the consequences are catastrophic. And there are a lot of poor operators out there.
- Main roads will conduct compliance checks to have a chance to interact with the community and gather a positive response.
- Want it to be a high-profile effort. Want the industry to regulate itself in regard to safety.
- Fatigue and inattention are big factors in Wheatbelt crashes.
- Want to engage with growing road-based businesses to promote road safety among jobs involving heavy vehicles.
- There has been a big increase in grain movement.

Youth Wellbeing Plan – Email from Jo Woodruff

The next meeting is scheduled for November 16th and will be the first review meeting of the youth wellbeing plan 2019-2020 to look at the potential development of a new plan on December 7th. The long-term & short-term outcomes, & associated priority groups of a new plan would be determined by the committee based on their analysis of current local data (including Dept of Health, WAPOL, St John's Ambulance, Dept of Education etc). First draft expected before the first community safety committee meeting in 2023.

Jane Atterby states that the Youth Wellbeing Group may change from a strict youth focus to more of a community focus.

Chaired by Jo Drayton and Holyoake.

Jo Metcalf suggestion.

Look at our community safety plan & then provide it to Jo Drayton to potentially implement it into the strategy. Jane Atterby agreed.

Elizabeth Hoek: Youth at risk could incorporate all Youth groups, not just at risk. Jane states that they have spoken about that in meetings, potentially renaming Youth at Risk to be broader and accommodating to all youth groups.

6.4 COMMUNITY SAFETY COMMITTEE 2023 MEETING SCHEDULE

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	Nil

BRIEF

To determine the schedule of meetings of the Community Safety Committee for 2023.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

The Shire of Northam Community Safety & Crime Prevention Plan 2022 - 2026 Objective 1.1, Action 2 is that a schedule of yearly meetings is established in advance, ensuring that the Committee meets at least 4 times per year.

Meeting generally take place on the third Tuesday of the relevant month, immediately following the Roadwise Committee meeting. This was introduced as some of the committee members sit on both the Roadwise and Community Safety Committee. Lunch is to be provided.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Outcome 1: A safe community

Objective 1.1: Play our role in promoting a safe and crime free community

B.2 Financial / Resource Implications

There is a budget allocation of \$10,000 for Community Safety Plan Initiatives.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	There is a small cost associated with catering for committee meetings	Likely (4) x Insignificant (1) = Low (4)	There is budget provision for the community safety committee.
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

It is recommended that a quarterly meeting schedule be determined for 2023, with additional meetings to be held on an as needs basis.

It is proposed that these meetings are scheduled to follow the Roadwise Committee meetings, which are held on the third Tuesday of each month. Meetings would commence at 11am at the Northam Recreation Centre, with a light lunch to be provided, unless otherwise advised.

The proposed meeting schedule is as follows:

- 14 February 2023
- 16 May 2023
- 15 August 2023
- 14 November 2023

COMMITTEE DECISION

Minute No. 099

Moved: Ulo Rumjantsev
Seconded: Cliff Simpson

That the Committee accepts that Community Safety Meetings will be scheduled for:

- **14 February 2023**
- **16 May 2023**
- **15 August 2023**
- **14 November 2023**

Meetings to commence at 11am, at a venue to be advised with a light lunch to be provided.

CARRIED 10/0

DISCUSSION

Ulo Rumjantsev asked the committee if there is consideration to potentially have future meetings occasionally held in Wundowie. Reasoning, that they make up a portion of the population that isn't represented.

Cr Julie Williams responded that it is something that can definitely be considered.

Acting SSGT Dan Claridge states that the community of Wundowie feel left out, would welcome a meeting being held in Wundowie.

6.5 AGENCY UPDATES

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	-
Press release to be issued:	Nil

BRIEF

To provide an opportunity for staff, and external groups/agencies to discuss pertinent matters relating to the safety of the local community.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

A benefit of committees such as the Community Safety Committee is the ability for external groups to provide an update on initiatives, challenges and opportunities that the local community is facing, relaxing the burden of reporting such updates during Council meetings.

Relevant external groups and agencies may present pertinent matters of discussion related to the area of community safety & crime prevention, as well as any other programs or activities relating to external groups/agencies.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Outcome 1: A safe community

Objective 1.1: Play our role in promoting a safe and crime free community

B.2 Financial / Resource Implications

Nil.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

External groups and agencies represented on the committee are encouraged to provide an update during the committee meetings.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

N/A

DISCUSSION

Amanda Marshall left the meeting at 12:27pm

Rose Power: Local Drug Action Group went to the Northam Ag Show and had 52 entries into the quiz in partnership with the Northam Roadwise Committee. Have funding for running Drug Driving adverts on the radio.

Tricia Chrimes introduced her role with Explorability. Individual advocate for people with disabilities in the entire Wheatbelt. On the road a lot and support people with state advocacy issues, not federal. So cannot do DSP or NDIS applications but can assist people with education, mental health and discrimination.

Christine Frank: looking at assisting people at finding affordable housing and other options.

Cliff Simpson: currently working with Shires such as Wyalkatchem, Toodyay, Dowerin, Gingin and York, who are considering a road safety management system be put into place to reinforce local government insurance. Cliff is moving away from community engagement and focusing more on local government to implement good road safety procedures.

Jo Metcalf: BKB is working on a scholarship/traineeship for Indigenous students to get a Certificate 1 in Aboriginal Tourism and pathways into employment.

SSGT Ross Eastman: WA Police provide similar type of scholarship – applications close 30th of November, 17 and 19 to train at the police academy in Perth. It would require them to relocate to Perth.

Jane Atterby: Kids are coming and hanging out at the PCYC in the afternoons as a reward for turning up to school.

7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

8. DATE OF NEXT MEETING

11am Tuesday 14 February 2023 at the Northam Recreation Centre.

9. DECLARATION OF CLOSURE

There being no further business, the Presiding Member, Cr Julie Williams declared the meeting closed at 12:38pm.

"I certify that the Minutes of the Community Safety Committee Meeting held on Tuesday, 15 November 2022 have been confirmed as a true and correct record."

Williams Presiding Member

14/02/23 Date