



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Agenda**

### **Community Safety Committee**

**7 December 2021**

**NOTICE PAPER**

**Shire of Northam Community Safety Committee**

**7 December 2021**

Committee Members

I inform you that a Community Safety Committee meeting will be held at the Northam Recreation Centre, located at 44 Peel Terrace, Northam on 7 December 2021 at 11.00am.

Yours faithfully



**Jason Whiteaker**  
**Chief Executive Officer**

## DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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## 1. DECLARATION OF OPENING

## 2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

## 3. ELECTION OF PRESIDING MEMBER

In accordance with section 5.12 of the Local Government Act 1995, the members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2.

Should the presiding member not be available or is unable or unwilling to perform the functions of presiding member, then the deputy presiding member, if any, may perform the functions of presiding member.

## 4. ATTENDANCE

### Committee Members:

Councillor  
Councillor  
Northam Police  
Wundowie Police  
Northam Roadwise Committee  
DLGSC  
Department of Education  
Northam PCYC  
Northam Chamber of Commerce  
LDAG  
Northam Youth Wellbeing Plan  
Community Representative  
Community Representative

Cr Julie Williams  
Cr Attila Mencshelyi  
SSGT David Hornsby  
SGT Sarah Clarke  
Mr Cliff Simpson  
Ms Emma Draper  
Mrs Sharon Bray  
Ms Jane Atterby  
Ms Melanie Jones  
Mrs Rose Power  
Ms Jo-Anne Woodruff  
Mr Ulo Rumjantsev  
Mrs Elizabeth Hoek

### Committee Ex-Officio Members:

Chief Executive Officer  
Executive Manager Community Services  
Shire of Northam

Mr Jason Whiteaker  
Ms Jo Metcalf  
Ms Jaime Hawkins

Shire of Northam  
Avon Community Services

Ms Jordyn Budas  
Ms Kristie-Ann Andela

### Guests

Bridgeley Church of Christ

Pastor Kym Edwards

### 3.1 APOLOGIES

WA Country Health

Ms Shani Toki

### 3.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3.3 ABSENT

Nyoongar Cultural Advisory Committee

## 5. DISCLOSURE OF INTERESTS

*Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.*

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

*As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest*

and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Amendment to the Terms of Reference	8.3	Jaime Hawkins	Impartiality	Involvement with Bridgeley Church of Christ. Kym Edwards is known to Jaime Hawkins. Jaime Hawkins children have attended Bridgeley Youth Group and son has been coached by Kym Edwards at football.

## 6. PRESENTATIONS

Cliff Simpson – WALGA Road Safety Advisor

For the Committee to be provided with information and data relating to school zones and to gauge community interest in a trial to further reduce speed limits in school zones.

## 7. CONFIRMATION OF MINUTES

### 7.1 COMMITTEE MEETING HELD 24 SEPTEMBER 2021

#### RECOMMENDATION

**That the minutes of the Shire of Northam Community Safety Committee meeting held Friday, 24 September 2021 be confirmed as a true and correct record of that meeting.**

## 8. COMMITTEE REPORTS

### 8.1 COMMUNITY SAFETY & CRIME PREVENTION UPDATE

<b>File Reference:</b>	1.3.12.1
<b>Reporting Officer:</b>	Jaime Hawkins, Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services

<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple majority
<b>Press release to be issued:</b>	No

## BRIEF

To update the committee on the Community Safety and Crime Prevention Plan actions.

## ATTACHMENTS

Nil

## A. BACKGROUND / DETAILS

Although the review of the Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2017-2021 has been completed, as we are still in the 2021 calendar year the following update is provided against this plan.

## B. CONSIDERATIONS

### B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam:

- increase community participation in identifying and reporting of crime
- increase community awareness and understanding of how to prevent crime and improve community safety
- work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

### B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives.

### B.3 Legislative Compliance



Nil.

#### B.4 Policy Implications

Nil.

#### B.5 Stakeholder Engagement / Consultation

There has been ongoing engagement and consultation with stakeholders of the Community Safety and Crime Prevention Plan.

#### B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3)= Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

### C. OFFICER'S COMMENT

The Shire of Northam's Community Development Officer to provide an update on recent activities.

#### Focus Area 1: Criminal or Offending Behaviour

- Monthly Shire of Northam Crime Statistics presented for the financial year to date. This data is compiled and provided to the Shire of Northam by WALGA, showing all offences reported to Police within our local government area. Note, November data is yet to be released.
- Family related violence is excluded from this report.

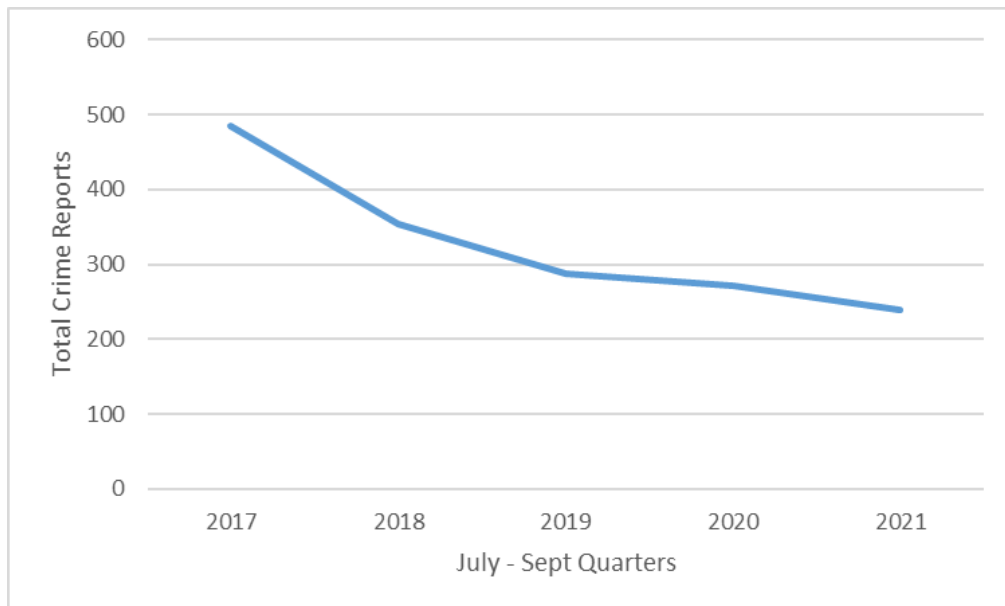
Crime Category	Crime Type	Jul-21	Aug-21	Sep-21	Oct-21
Arson	Cause damage by fire	0	0	0	0
Arson	Other fire related offences	0	0	0	0

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Assault	Non-family	12	9	10	8
Burglary	Dwelling	7	1	1	7
Burglary	Non-Dwelling	1	1	1	1
Deprivation of Liberty	Deprivation of Liberty	0	0	0	0
Deprivation of Liberty	Kidnapping / Child Stealing	0	1	1	0
Disorderly Conduct	Disorderly behaviour	2	3	3	3
Drug Offences	Cultivate or manufacture drugs	1	1	0	0
Drug Offences	Drug dealing	1	1	1	0
Drug Offences	Drug possession	4	8	8	7
Drug Offences	Possession of drug paraphernalia	3	2	2	4
Drug Offences	Other drug offences	0	1	1	0
Graffiti	Graffiti	0	2	2	0
Liquor Offences	Liquor Offences (Licensee)	0	0	0	0
Liquor Offences	Liquor Offences (other)	0	0	0	1
Property Damage	Criminal Damage	8	9	9	5
Property Damage	Damage	10	6	6	5
Robbery	Non-business	0	0	0	0
Sexual Offences	Historical sexual offences	1	0	0	0
Sexual Offences	Recent sexual offences	2	0	0	2
Stealing	From dwelling	7	5	5	1
Stealing	From motor vehicle (contents or parts)	3	5	5	3
Stealing	From retail premises or place (shoplift)	10	9	0	13
Stealing	From other premises or place	3	5	14	4
Stealing of Motor Vehicle	Stealing of Motor Vehicle	0	3	3	3
Transport Offences	Driving Causing Bodily Harm	0	1	1	0
Transport Offences	Drunk/Drug Driving	1	2	2	0
Transport Offences	Driver's Licence Offences	3	1	1	0
Transport Offences	Fail to stop or give way	1	0	0	0
Transport Offences	Unsafe Driving	1	2	2	2
Transport Offences	Vehicle licence offences	2	0	0	0
<b>TOTAL (No. of counts)</b>		<b>83</b>	<b>78</b>	<b>78</b>	<b>69</b>

Quarterly Crime Comparison July - September Crime Figures 2017 – 2021



- An update to be provided by representatives from Northam and Wundowie Police.

#### Focus Area 2: Community Awareness

- Christmas/Summer Community safety messages to be launched.
- WA Police Cam Map WA

#### Focus Area 3: Building Partnerships

- Wheatbelt Domestic Violence Offenders Project Forum

#### Focus Area 4: Community Design

- Wundowie CCTV project completed and operational and is being linked to the Northam Police Station via cloud technology. Northam is a 24/7 station and this improves the situational awareness in Wundowie when Wundowie Police Station is closed and incoming calls are being managed from Northam.
- Quote has been received from CCD Alliance Security Consultants to conduct a 'Needs Analysis' to strategically plan Northam CCTV future modification and expansion.

#### **RECOMMENDATION**

**That Council allocates \$30,510 for the needs assessment to be carried out on the Northam CCTV System, to funded at the 2021/22 midyear budget review.**

**RECOMMENDATION**

**That Council accepts the update of the Community Safety and Crime Prevention Plan provided.**

**8.2 DRAFT COMMUNITY SAFETY & CRIME PREVENTION PLAN 2022 - 2026**

<b>File Reference:</b>	1.3.12.1
<b>Reporting Officer:</b>	Jaime Hawkins Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple majority
<b>Press release to be issued:</b>	Nil

**BRIEF**

For the Committee to review and discuss the first draft of the Community Safety & Crime Prevention Plan 2022 – 2026.

**ATTACHMENTS**

Attachment 1: Draft Community Safety & Crime Prevention Plan 2022 -2026 (provided as a separate attachment)

**A. BACKGROUND / DETAILS**

The Committee has now reviewed the outgoing Community Safety Plan 2017 – 2021, consulted with the community via survey, and have reviewed the crime statistical data to gain understanding of the community safety and crime prevention issues and perceptions in the Shire of Northam.

Officers have taken the committee and community feedback and developed the first draft of the Community Safety & Crime Prevention Plan 2022 – 2026.

**B. CONSIDERATIONS**

**B.1 Strategic Community / Corporate Business Plan**

Theme Area 2: Safety and Security.

- Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.
- Objective: Plan and implement strategies to address crime and safety within the Shire of Northam
- increase community participation in identifying and reporting of crime
  - increase community awareness and understanding of how to prevent crime and improve community safety
  - work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

## B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives.

## B.3 Legislative Compliance

Nil.

## B.4 Policy Implications

Nil.

## B.5 Stakeholder Engagement / Consultation

External groups and agencies represented on the committee have provided input into the review of the plan. The community has been consulted via the 2021 Community Safety & Crime Prevention Survey.

## B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Implementing actions will require financial contributions	Almost certain (5) x Insignificant (1) = Moderate (5)	Provision is made in the Annual Council budget for initiatives of the Community Safety Plan. Additional funding will be sourced through grant funding when necessary.

Health & Safety	The plan does not adequately address health & safety issues within the Shire of Northam	Unlikely (2) x Insignificant (1) = Low (2)	The plan provides a framework for addressing the safety of the community.
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3)= Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

### C. OFFICER'S COMMENT

The Draft Community Safety & Crime Prevention Plan has been informed by Shire of Northam crime statistics, community feedback on the perception of crime in the community and Community Safety Committee workshops.

The aim is to create an outcome based plan that includes realistic and achievable objectives addressing the actual and perceived crime within the Shire. The Plan includes 4 main focus areas:

1. Building partnerships & internal capacity
2. Safer places & spaces
3. Community education & awareness
4. Anti-social behaviour

Presented is the first draft of the plan. In this draft Officers have attempted to include actions to address ALL of the relevant feedback and concerns raised by the community and the committee. This has resulted in quite a lengthy plan that the committee may wish to have input into refining.

#### RECOMMENDATION

**That the Committee accepts the Draft Community Safety & Crime Prevention Plan 2022 – 2026 and proceeds to calling for public comment.**

### 8.3 AMENDMENT TO THE TERMS OF REFERENCE SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE

<b>File Reference:</b>	1.3.12.1
<b>Reporting Officer:</b>	Jaime Hawkins Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Jaime Hawkins, Impartiality
<b>Voting Requirement:</b>	Absolute majority
<b>Press release to be issued:</b>	Nil

#### BRIEF

To update the Terms of Reference of the Community Safety Committee to allow Bridgeley Church of Christ to become a voting member organisation.

#### ATTACHMENTS

Attachment 2: Terms of Reference Community Safety Committee with proposed amendment

#### A. BACKGROUND / DETAILS

An expression of interest has been received from Bridgeley Church of Christ to join the Shire of Northam Community Safety Committee. In order to become a voting member on the committee the Terms of Reference will need to be amended. The primary representative for Bridgeley on the committee would be Pastor Kym Edwards.

#### B. CONSIDERATIONS

##### B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.  
Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.  
Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

- increase community participation in identifying and reporting of crime
- increase community awareness and understanding of how to prevent crime and improve community safety

- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

## B.2 Financial / Resource Implications

Nil.

## B.3 Legislative Compliance

Legislative compliance:

Local Government Act 1995, section 5.10 Committee Members, appointment of

Absolute Majority voting requirement.

## B.4 Policy Implications

Nil.

## B.5 Stakeholder Engagement / Consultation

Nil

## B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	There is a legislative compliance to follow under the Local Government Act 1995 when appointing members to the committee.	Unlikely (2) x Minor (2) = Low (4)	Committee Chair to ensure an absolute majority vote is achieved.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

## C. OFFICER'S COMMENT



Bridgeley Church of Christ have a large reach within the Shire of Northam community and are actively involved in many aspects of community life that are not directly affiliated with them being a religious organisation. The Bridgeley team provide support to the underprivileged, run a highly successful youth group attended by teenagers from all backgrounds, and also offer services to young families and the elderly.

It is the Officers view that Kym Edwards and the Bridgeley team would be able to offer valuable knowledge and insight to the Committee and would also assist the Committee to reach sections of the community that are not currently being engaged.

**RECOMMENDATION**

**That the Committee accepts the Terms of Reference for the Shire of Northam Community Safety Committee as presented with an amendment to include Bridgeley Church of Christ as a voting member of the Committee.**

Attachment 2

*Community Safety Committee Terms of Reference 2021 to 2023*

**TERMS OF REFERENCE**

**SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE**

**1. Objectives of the Shire of Northam Community Safety Committee**

The objective of the Shire of Northam Community Safety Committee (hereto referred to as the Committee) is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.

**2. Powers of the Shire of Northam Community Safety Committee**

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

**3. Membership**

The Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:

- Two (2) Elected Members:
- Officer In Charge of the Northam Police Station or nominated representative;
- Officer In Charge of the Wundowie Police Station or nominated representative;
- One (1) representative of the Northam Roadwise Committee;
- One (1) representative of the Local Drug Action Group;
- One (1) representative of the Northam Chamber of Commerce;
- One (1) representative of the Department of Education;
- One (1) representative of the Department Local Government, Sport and Cultural Industries;
- One (1) representative of the Youth Wellbeing Plan;
- One (1) representative of the local youth services
- One (1) representative of the Nyoongar Cultural Advisory Committee
- One (1) representative of Bridgeley Church of Christ
- Up to two (2) community representatives.

All members have full voting rights.

Revised COMMS-TR-01 Community Safety Committee Terms of Reference 2021 - 2023  
~~2023\_V2COMMS-TR-01 Community Safety Committee Terms of Reference 2021 - 2023\_V2~~

Community Safety Committee Terms of Reference 2021 to 2023

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**4. Standing Ex-Officio Members**

- Chief Executive Officer or nominated representative, i.e. Executive Manager Community Services;
- Community Development Officer
- One (1) representative of Holyoake
- One (1) representative of the Department of Health (Health Promotion);
- One (1) representative of the Department of Communities - Housing;
- One (1) representative of the Department of Communities - Child Protection and Family Support
- One (1) representative of the Department of Justice;
- Ranger Services
- Department of Main Roads (by invitation)
- Department Fire and Emergency Services (by invitation)

**5. Meetings**

The committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

**6. Reporting**

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

**7. Duties and Responsibilities**

The Committee will:

- Develop, review and oversee the implementation of the Shire of Northam Community Safety and Crime Prevention Plan;
- Integrate and align with the Northam Youth Wellbeing Plan;
- Develop effective partnerships with local State Government agencies through local service agreements to support the coordination and integration of community safety and crime prevention activities within the Shire of Northam;
- Identify and coordinate funding opportunities to address priority issues that have been identified in the Community Safety and Crime Prevention Plan and the Northam Youth Wellbeing Plan;

**8. Working Parties**

Working parties may be established at the edict of this Committee to address specific issues in relation to community safety and appoint people with the necessary knowledge and skills to contribute to those working parties.

All auxiliary working parties shall report back to the Community Safety Committee on progress and outcomes with any recommendations.

**9. Tenure of Membership**

[Revised COMMS-TR-01 Community Safety Committee Terms of Reference 2021 - 2023\\_V2](#)  
~~COMMS-TR-01 Community Safety Committee Terms of Reference 2021 - 2023\_V2~~

Community Safety Committee Terms of Reference 2021 to 2023

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Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections.

**10. Committee**

**10.1 Chairperson**

The members shall appoint the Chairperson.

**10.2 Secretary**

A Shire of Northam employee will fulfil the role of non-voting minute taker.

**10.3 Quorum**

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

**10.4 Voting**

Shall be in accordance with the Local Government Act, Section 5.21.

**10.5 Minutes**

Shall be in accordance with the Local Government Act, Section 5.22.

**10.6 Who Acts If No Presiding Member**

Shall be in accordance with the Local Government Act, Section 5.14.

**10.7 Meetings**

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

**10.8 Members Interests to be Disclosed**

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

**10.9 Code of Conduct**

Members of the committee are bound by Council's Code of Conduct.

## 8.4 MEETING SCHEDULE

<b>File Reference:</b>	1.3.12.1
<b>Reporting Officer:</b>	Jaime Hawkins Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	Simple majority
<b>Press release to be issued:</b>	Nil

### BRIEF

To determine the schedule of meetings of the Community Safety Committee for 2022.

### ATTACHMENTS

Nil.

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### A. BACKGROUND / DETAILS

In recent years there has been no set schedule for Community Safety Committee meeting resulting in confusion and difficulties reaching a quorum.

Meeting times that have been previously trialled are bi-monthly Friday mornings and quarterly meetings held on the third Tuesday of the relevant month, immediately following the Roadwise Committee meetings. This was introduced as many of the committee members sit on both the Roadwise and Community Safety Committee.

The draft Community Safety & Crime Prevention Plan proposes that meetings are held at least quarterly and on an as needs basis.

### B. CONSIDERATIONS

#### B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

- increase community participation in identifying and reporting of crime
- increase community awareness and understanding of how to prevent crime and improve community safety
- work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

## B.2 Financial / Resource Implications

Nil.

## B.3 Legislative Compliance

Nil.

## B.4 Policy Implications

Nil.

## B.5 Stakeholder Engagement / Consultation

Nil

## B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	There is a small cost associated with catering for committee meetings	Likely (4) x Insignificant (1) = Low (4)	There is budget provision for the community safety committee.
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

## C. OFFICER'S COMMENT

It is recommended that a quarterly meeting schedule be determined for 2022, with additional meetings to be held on an as needs basis.

It is proposed that these meetings are scheduled to follow the Roadwise Committee meetings, which are held on the third Tuesday of each month. Meetings would commence at 11am, with a light lunch to be provided.

The proposed meeting schedule is as follows:

- 15 February 2022
- 17 May 2022
- 16 August 2022
- 15 November 2022

#### RECOMMENDATION

**That the Committee accepts that Community Safety Meetings will be scheduled for:**

- **15 February 2022**
- **17 May 2022**
- **16 August 2022**
- **15 November 2022**

**Meetings to commence at 11am, at a venue to be advised with a light lunch to be provided.**

#### 8.5 AGENCY UPDATES

<b>File Reference:</b>	1.3.12.1
<b>Reporting Officer:</b>	Jaime Hawkins Community Development Officer
<b>Responsible Officer:</b>	Jo Metcalf, Executive Manager Community Services
<b>Officer Declaration of Interest:</b>	Nil
<b>Voting Requirement:</b>	-
<b>Press release to be issued:</b>	Nil

#### BRIEF

To provide an opportunity for staff, and external groups/agencies to discuss pertinent matters relating to the safety of the local community.

#### ATTACHMENTS

Nil.



## A. BACKGROUND / DETAILS

A benefit of committees such as the Community Safety Committee is the ability for external groups to provide an update on initiatives, challenges and opportunities that the local community is facing, relaxing the burden of reporting such updates during Council meetings.

Relevant external groups and agencies may present pertinent matters of discussion related to the area of community safety & crime prevention, as well as any other programs or activities relating to external groups/agencies.

## B. CONSIDERATIONS

### B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

- increase community participation in identifying and reporting of crime
- increase community awareness and understanding of how to prevent crime and improve community safety
- work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

### B.2 Financial / Resource Implications

Nil.

### B.3 Legislative Compliance

Nil.

### B.4 Policy Implications

Nil.

### B.5 Stakeholder Engagement / Consultation

External groups and agencies represented on the committee are encouraged to provide an update during the committee meetings.



## B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

## C. OFFICER'S COMMENT

It is recommended that standing orders be suspended to allow for discussion of pertinent matters by staff and external groups/agencies.

### RECOMMENDATION

**That the Committee suspends Standing Orders 8.5 and 8.9 to allow for the agency updates.**

### RECOMMENDATION

**That the Committee resumes Standing Orders 8.5 and 8.9 to progress with the remainder of the items on the agenda.**

**9. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION**

**10. DATE OF NEXT MEETING**

15 February 2022

**11. DECLARATION OF CLOSURE**