



Shire of Northam

Notes

Council Forum Meeting

11 September 2019



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Preface

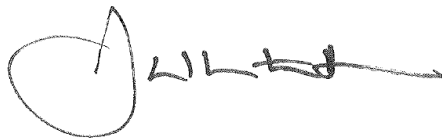
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 13 September 2019.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 18 September 2019.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

2. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan
J E G Williams
R W Tinetti
A J Mencshelyi
T M Little
J Proud

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	C D Kleynhans
Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C McCall
Coordinator Governance / Administration	C F Greenough

Gallery:

Avon Valley Advocate
Public

Eliza Wynn
Ulo Rumjantsev
Maren Lavery
Heather Meiklem
Emily Comber
Maria Girak (entered at
5:44pm)

2.1 APOLOGIES

Councillor

C P Della
C L Davidson

2.2 APPROVED LEAVE OF ABSENCE

Cr S B Pollard has been granted leave of absence from 26 August 2019 to 1 November 2019 (inclusive).

3. DISCLOSURE OF INTERESTS

Nil.

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

No questions were raised in relation to this item.

5. PUBLIC QUESTION TIME

5.1 PUBLIC QUESTIONS

Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 21 AUGUST 2019

No questions were raised in relation to this item.

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 11 SEPTEMBER 2019

No questions were raised in relation to this item.

9.3 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD 28 AUGUST 2019

Cr Mencshelyi raised that he was an apology at this meeting. Since the Council Forum, the notes have been updated accordingly.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

11. REPORTS OF COMMITTEE MEETINGS

Nil.

12. OFFICER REPORTS

12.1 CEO'S Office

12.1.1 G1.11 Risk Management Policy

No questions were raised in relation to this item.

12.2 ENGINEERING SERVICES

Nil.

12.3 DEVELOPMENT SERVICES

Nil.

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – August 2019

Two typographical errors were raised on page 70, Attachment 2. The payment dates in the heading were listed as July and the direct debit total did not match the table. This has been amended in the Ordinary Council Meeting agenda accordingly.

12.4.2 Financial Statement for the period ending 31 July & 31 August 2019

Clarification was sought in relation to the following:

- Page 79, whether the headings should be 19/20 and 18/19. The Executive Manager Corporate Services confirmed the headings should be listed as this. This has been updated in the Ordinary Council Meeting agenda accordingly.
- Page 88, the rates current listed at \$14.4 million, is this the current asset collect in short term? The Executive Manager Corporate Services confirmed this was correct.
- Page 89, the big difference in rates outstanding, the Executive Manager Corporate Services advised this is the net and also includes other costs such as legal and waste.
- Accrued income, The Executive Manager Corporate Services advised that \$2.5 million relates to grant funding for the swimming pool project which Council has not yet received the grant income. In addition, \$235,000 relates to the Grass Valley Bush Fire building and WANNDRA.

12.4.3 Sale of A15399, A15662 and A313

Clarification was sought in relation to whether there was an urgency to sell the properties given the current market? The Chief Executive Officer advised that the recommendation has been framed in a way where this is not the case. Council just putting the lots to the market.

12.5 COMMUNITY SERVICES

12.5.1 Wundowie Community Bus Trial

Clarification was sought in relation to the following:

- Whether there is no longer a doctor service and if this is due to the bus or they decided not to service the area. The Chief Executive Officer advised it is the latter.
- Whether there is something in the pipeline for a doctor? The Chief Executive Officer advised that staff are currently working on a strategy to address the lack of a doctor and are hopeful for a positive outcome.
- Whether there were any additional public comments received that weren't electronic. The Executive Manager Community Services advised that some additional comments have been received over the past week with most of these being in support. These will be provided to Council accordingly.
- Whether a day or a certain number of appointments can be held by practices in Northam for Wundowie residents given there is no doctor in Wundowie. The Chief Executive Officer advised that as previously mentioned, staff are working on a strategy and should know the outcome in the next 4 weeks.
- Whether there is potentially funding available from the Department of Communities to run the bus. The Executive Manager Community Services advised this is unknown at this time.
- Whether charging a fee of \$5 is reasonable. The Executive Manager Community Services advised that the trial was previously a gold coin contribution to the service. It was believed that in order to make the running of the bus more viable a contribution was required. It was noted that Council was not basing this off full cost recovery and is more a contribution towards a community service as opposed to a fee for service. It was also advised that Council could determine otherwise in relation to the fee and decide not to charge this. The Chief Executive Officer advised that staff will provide some information in relation to what this may look like if based on full cost recovery.
- The Chief Executive Officer advised that the Officers recommendation will be adjusted to incorporate the recommended fee, this will also require absolute majority as it is an unbudgeted expense.

- The amount TransWA charge for bus trips from Wundowie to Mundaring. The Executive Manager Community Services advised that staff have not looked at this however will make further enquiries.

Additional Comment

The proposed fee was based upon responses to the survey. A comparison table has been included in the report.

- Whether the bus driver will have the appropriate drivers licence. The Executive Manager Community Services confirmed that they will.

Ms Maria Girak entered the meeting at 5:44pm.

12.5.2 Terms of Reference - Aboriginal Cultural Advisory Group

Clarification was sought in relation to the following:

- Whether the next meeting will be after the elections. The Chief Executive Officer advised that this is correct however the current RAP Working Group can meet in the interim. It was however noted that the RAP Plan is currently with Reconciliation Australia for comments.
- Whether this is a group or Committee of Council. The Chief Executive Officer advised that it is a Committee of Council. It was further queried whether any other committee members receive sitting fees. The Chief Executive Officer confirmed this is the only one.
- Whether the family names under membership has been exhausted. The Executive Manager Community Services advised that these were the families used to assist with the BKB project. The Chief Executive Officer advised that the Terms of Reference also have the provision for an additional 2 members that are not associated with the families listed.
- Whether 'noongar' is preferred over 'aboriginal' as this was raised at the Cultural Awareness Training held at the BKB. The Executive Manager Community Services advised that this has not been a conversation that has been held however will be clarified with the group. A response will be provided to Councillors by the Ordinary Council Meeting.

The Coordinator Governance / Administration left the meeting at 5:48pm and returned at 5:48pm.

12.5.3 Fee Waiver – Avon Valley Arts Society

A typographical error was raised under background/details with the organiser being listed incorrectly. This has been amended in the Ordinary Council Meeting Agenda accordingly.

13. MATTERS BEHIND CLOSED DOORS

The gallery and staff, excluding the CEO and EA - CEO left the Council Chambers at 5:51pm.

Refer to confidential addendum.

The CEO left the meeting at 6:10pm.

13.1 MINUTES FROM THE CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING HELD ON 26 AUGUST 2019

No questions were raised in relation to this item.

The Gallery and staff returned to the meeting at 6:11pm.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY DECISION

Nil.

16. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio declared the meeting closed at 6:12pm.