

MINUTES

**LEMC MEETING
HELD ON TUESDAY 29 SEPTEMBER 2009
AT FESA HOUSE
79 NEWCASTLE ROAD, NORTHAM
COMMENCING AT 2PM**

1. ATTENDANCE & APOLOGIES

Attendance

Bert Llewellyn		Shire of Northam
Peter McLean	Chairperson	Northam Police
Jeanne Lawler		Main Roads WA
Yvette Grigg		FESA
Troy Smith		FESA
Ulo Rumjantsev		Shire of Northam
Phil Steven		Shire of Northam
Felix McQuistan		Shire of Northam
Sandra Sutton		Northam Hospital
Anne Foyer		Wheatbelt Public Health
Terry Brooks		Department of Water
Julie Brown		DCP / SES

Apologies

Bert Llewellyn, Harry Lauk, Linton Mincherton, Gerald Morey, Alan Kietzman, Drew Richardson.

The Chairperson welcomed everyone to the meeting and declared the meeting open at 2:10pm.

2. CONFIRMATION OF MINUTES

The Minutes of the Meeting held on 23 June 2009 were acknowledged by the Chairperson.

Moved: Ulo Rumjantsev

**Seconded: Jeanne Lawler
Carried**

3. MATTERS ARISING FROM THE PREVIOUS MINUTES

- a. Avon Industrial Park – Evacuation plans are being drawn up, as advised by the Avon Industrial Park Association.
- b. Northam Airport – Mr Pete McLean (OIC at Northam Police Station) brought a plan to the LEMC meeting that has been used in Laverton and Manjimup. This will be discussed later in the meeting.

4. **UPDATES – MEMBER LISTING**

The separate sheets for Committee Members, and the broader list of Contacts were circulated by email prior to the meeting for updating. The amended listings are circulated with these minutes.

5. **General Business**

5.1 Incident Support Group – ISG is the new name for the former Incident Management Group. This was an update from SEMC Policy 4.1 which will be circulated to the Committee.

5.2 EM Arrangements – The LEMC discussed and updated several components of the draft plan, including referenced documents, combat & support agencies, emergency coordination centres, public warning systems, and evacuation plans.

5.3 Welfare Plan – A verbal report was provided by Mrs Julie Brown. The Plan is being updated and additions are being made. An evacuation audit has been done on existing evacuation centres and 6 others have been added. DCP are able to utilise school buildings even during the school period. One Centre in the previous plan has not made the grade and cannot be brought up to standard. The document is about 50-60% completed.

5.4 Victorian Fires – The areas of safe refuge proposal has not been adopted in WA whilst it is a recommendation, The StateAlert phone system has not been given the go ahead yet, and will need another trial before going out properly, to be introduced by 1 December 2009. It will be one communication method for evacuation along with others. FESA is in charge of a fire, Police have a secondary role.

5.5 Airport Emergency Plan – The Plan will have input from the Police Plan, consultant advice via the Shire, and the Northam Aero Club. A meeting will be held on 10 November 2009 which will have representatives from the Airport and LEMC, who will be invited to the meeting.

5.6 Swine Flu – Mrs Anne Foyer presented information about Swine Flu. There have been at least 117 cases in the Wheatbelt so far, but doctors were discouraged from lab testing after the 'protect phase'. It has also affected people who were otherwise healthy. Panvax has arrived in the Wheatbelt, but will be targeted towards vulnerable populations older than 10y.o. (elderly, asthmatics, community workers, police). Vaccines for children will be coming out later. Symptoms vary from person to person, some mild to very serious.

5.7 Department of Water

5.7.1 There has been an approach from the Northam Equestrian Club in relation to fencing near the river, since the existing fencing is in poor condition. DoW will provide fencing.

5.7.2 If there are heavy rains in Northam (Yilgarn), we are at a higher risk of flooding due to central lakes currently being at a higher level than usual.

5.8 Shire of Northam Ranger Service – The Shire no longer contracts its service from the Shire of Toodyay and has now employed its own Rangers. The new Shire of Northam Senior Ranger is Felix McQuistan who is in attendance at this meeting.

6. CORRESPONDENCE

NIL

7. NEXT MEETING DATE AND LOCATION

The next proposed meeting dates are on Thursday 24 November 2009, 23 February 2010, and 25 May 2010 at FESA House, dates and locations to be confirmed.

9. CLOSE

The Chairman thanked members for their attendance.
The meeting closed at 3:15pm.