



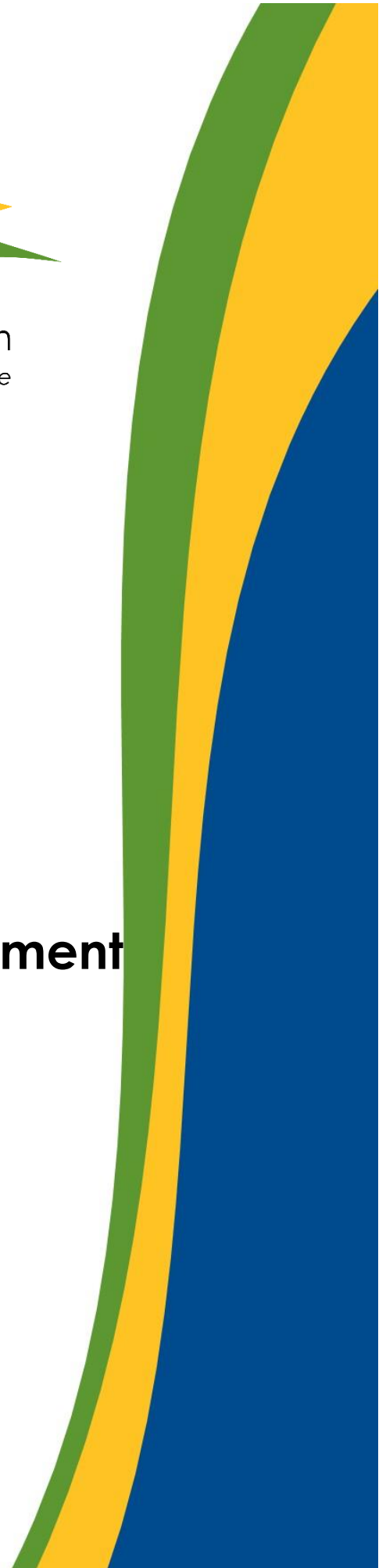
Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Agenda**

### **Local Emergency Management Committee**

**11 March 2021**



**NOTICE PAPER**

**Local Emergency Management Committee**

**11 March 2021**

Committee Members

I inform you that the Local Emergency Management Committee meeting will be held at the **Northam Recreation Centre located at 44 Peel Terrace, Northam** on 11 March 2021 at 2:00pm.

Yours faithfully



**Jason Whiteaker**  
**Chief Executive Officer**

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## 1. DECLARATION OF OPENING

## 2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

## 3. ATTENDANCE

### Voting Members:

Shire of Northam President	Chris Antonio
Shire of Northam Local Recovery Coordinator / Executive Manager Development Services	Chadd Hunt
Community Emergency Services Manager (Executive Officer)	Brendon Rutter
Department of Fire and Emergency Service	Darrel Krammer
WA Police, Northam (Local Emergency Coordinator)	David Hornsby
WA Police, Wundowie (Local Emergency Coordinator)	Sarah Clarke
Department of Communities	Jo Spadaccini
Northam Regional Hospital	Jennifer Lee

### Non-voting Members:

Northam Airport	Errol Croft
Arc Infrastructure	Clinton Lobb
Northam Bushfire Brigades (CBFCO)	Chris Marris
Department of Agriculture & Food WA	Josh Smith
Department of Education	Shannon Wasmann
Dept. Parks and Wildlife	Michael Passotti
Department of Communities - Housing	Atila Mencshelyi
Disability Services Commission	Jo Spadaccini
Fire & Rescue Northam	Scott Horlin
Fire & Rescue Wundowie	Tyron McMahon
Aged Care (Juniper)	Tony Carter
Main Roads WA Wheatbelt	Gren Putland
Public Health Nurse	Anne Foyer
Red Cross	Erin Fuery
SEMC Secretariat	Yvette Grigg
Australian Border Force	Sharan Brown
Silver Chain	
St John Ambulance	Matthew Guile
Northam State Emergency Service	Cheryl Greenough

Water Corporation  
Western Power

Michael Roberts  
Brian Smith

### 3.1 APOLOGIES

Salvation Army

Yongah Hill (SERCO)  
Northam Airport  
Department of Education  
Australian Defence Force  
Australian Defence Force

Chris Footer  
Karina Wood  
Shaun Horseman  
Matt Bignell  
Alison Ramm  
Michael Hogg  
Peter Leffley

### 3.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3.3 ABSENT

## 4. DISCLOSURE OF INTERESTS

*Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.*

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

*As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest*

and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest

## 5. CONFIRMATION OF MINUTES

### 5.1 COMMITTEE MEETING HELD ON 15 AUGUST 2019

#### RECOMMENDATION

1. That the minutes of the Local Emergency Management Committee meeting held on 15 August 2019 be confirmed as a true and correct record of that meeting.
2. That the notes from the following briefings be confirmed as a true and correct record of that briefing:
  - 20 March 2020
  - 31 March 2020
  - 1 April 2020
  - 16 April 2020
  - 30 April 2020
  - 14 May 2020
  - 28 May 2020
  - 11 June 2020

## 6. COMMITTEE REPORTS

### 6.1 AGENCY REPORTS AND ISG ACTIVATIONS

For the committee to receive reports from agencies and discuss any issues on any emergencies that occurred since the previous meeting held on 20 September 2018.

Agencies listed may include: Shire of Northam Bush Fire Brigades, Northam SES, Northam Police, Wundowie Police, DFES, and Northam Hospital.

### 6.2 UPDATES / ITEMS FOR DISCUSSION FROM MEMBERS

#### 6.2.1 Shire of Northam

##### LEMC Meetings

The LEMC meetings have been set for the 2021 period with an exercise being set for November 2021 and beyond with the 2<sup>nd</sup> Thursday of the Months of March, June, September & November of each year. LEMC Meetings are required to be held regularly.

The following dates should have had a meeting invite sent to your agency delegate for the remainder of 2021:

- 11 March 2021
- 10 June 2021
- 9 September 2021
- 11 November 2021 – (Annual Exercise)

The committee is asked to identify as a group a response plan from the LEMA to be tested at the November exercise, a sub-committee may be required also.

Staff are recommending exercising on something other than fire, also given COVID-19- human pandemic is possibly also covered off and may not require further testing given most agencies likely have response plans in place in a post COVID world.

##### Local Emergency Management Arrangements (LEMA)

The LEMA document is up for review and renewal. The Committee is asked to look at the current LEMA with a view of reducing the overall size and streamlining the document as much as practical.

The Committee will need to identify dates suitable to workshop certain aspects of the document before a final review in June/July, as this is due in September



2021 to be approved for submission to the State Emergency Management Committee.

#### LEMA Contacts

All committee members are asked to inspect the confidential contact sheet being available in hard copy at the meeting, to ensure that the most appropriate contact for each partner agency is valid and correct, please update if required as this will form part of the LEMA's update.

#### Incidents

- Wundowie fire on 2 January 2021:

The fire was started on a day when the Fire Danger Rating was "Very High" and was started by a resident slashing dray grass with a ride on lawn mower, in breach of a Reg 38 Harvest, Vehicle Movement & Hot Works Ban.

Due to the quick work of emergency personnel the fire was brought under control at a size of 71Ha with nor significant property lost.

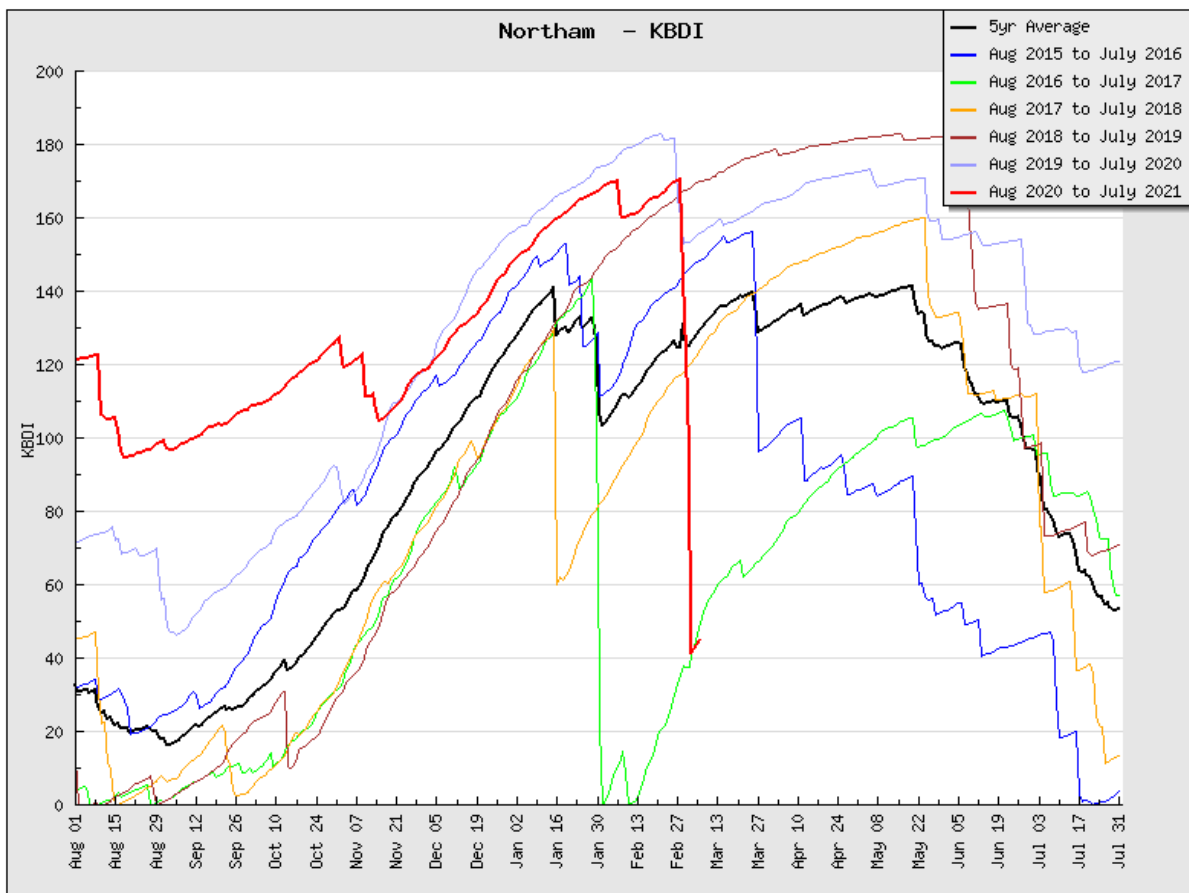
Due to the proximity to the townsite, an evacuation centre was established west of the fire in the Shire of Mundaring.

- Northam Rain Event on 2 March 2021:

The rain event on 2 March 2021 saw a significant rain event fall across numerous areas of the Central Wheatbelt with a large downpour recorded in Northam.

The main downpour recorded over 40+ ml of rain in just over 15 minutes which resulted in significant water inundation throughout the Northam townsite. Local volunteer emergency services crew would work non-stop for the following 36hrs dealing with a range of incidents from flooding to roof damage, rescue operations etc.

As expected, the rain has had a significant impact on the KBDI (Keetch-Byram Drought Index) in Northam with a significant rise in water content in the surface layer as depicted by the graph below



**RECOMMENDATION**

**That Council:**

1. Endorses \_\_\_\_\_ as the hazard for the Annual Exercise in November 2021.
2. Establishes a working group, consisting of the following members, to write the exercise for endorsement at the June Local Emergency Management Committee Meeting:
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_



## RECOMMENDATION

**That Council establishes a working group, consisting of the following members, to review and update the Local Emergency Management Arrangements for endorsement at the June Local Emergency Management Committee Meeting:**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## 6.3 CORRESPONDENCE

### IN:

1. Nil.

### OUT:

1. Minutes from the Local Emergency Management Committee meeting held on 15 August 2019.
2. Notes from the Local Emergency Management Committee briefings held on:
  - 20 March 2020
  - 31 March 2020
  - 1 April 2020
  - 16 April 2020
  - 30 April 2020
  - 14 May 2020
  - 28 May 2020
  - 11 June 2020

## 7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

## 8. URGENT BUSINESS APPROVED BY DECISION

## 9. SCHEDULED MEETINGS

10 June 2021.

## 10. DECLARATION OF CLOSURE