



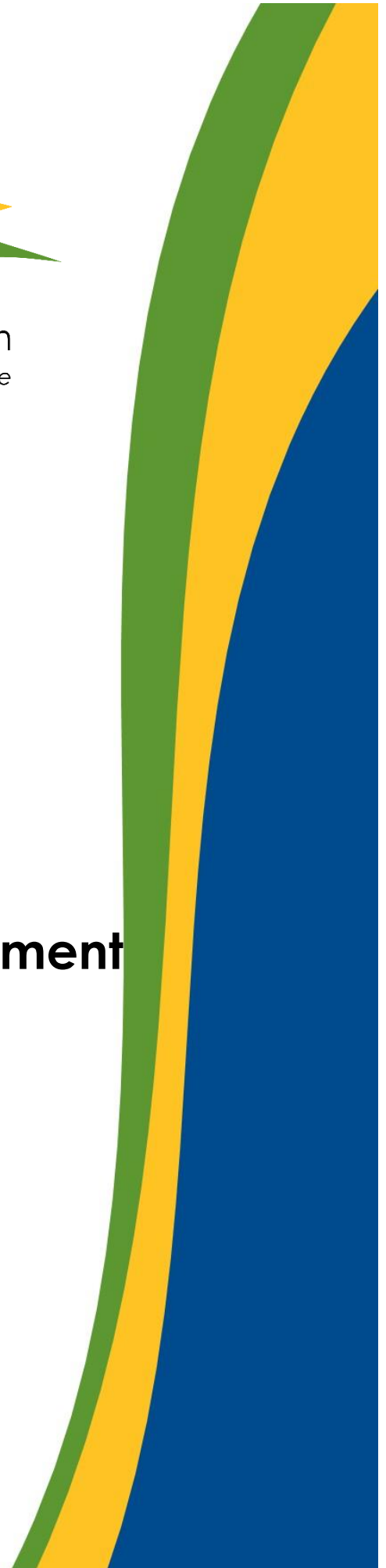
Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Agenda**

### **Local Emergency Management Committee**

**2 June 2022**



**NOTICE PAPER**

**Local Emergency Management Committee**

**2 June 2022**

Committee Members

I inform you that the Local Emergency Management Committee meeting will be held by electronic means on 2 June 2022 at 3:00pm.

Yours faithfully



**Jason Whiteaker**  
**Chief Executive Officer**

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## 1. DECLARATION OF OPENING

## 2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past, present and emerging.

## 3. ATTENDANCE

### Voting Members:

Shire of Northam President	Chris Antonio
Shire of Northam Local Recovery Coordinator / Executive Manager Development Services	Chadd Hunt
Community Emergency Services Manager (Executive Officer)	Brendon Rutter
Dept. of Fire and Emergency Service	TBC
WA Police, Northam (Local Emergency Coordinator)	David Hornsby
WA Police, Wundowie (Local Emergency Coordinator)	Sarah Clarke
Dept. of Communities – Emergency Services Unit	Jo Spadaccini
Northam Regional Hospital	Jennifer Lee

### Non-voting Members:

Northam Airport	Errol Croft
Australian Defence Force	David Wilson
Arc Infrastructure	Clinton Lobb
Northam Bushfire Brigades (CBFCO)	Chris Marris
Department of Education	Shane Wynne
Dept. Parks and Wildlife – Perth Hills	Michael Passotti
Dept. of Communities - Housing	TBC
Fire & Rescue Northam	TBC
Fire & Rescue Wundowie	Jeffrey Roberts
Aged Care (Juniper)	Tony Carter
Main Roads WA Wheatbelt	Gren Putland
Public Health Nurse	Anne Foyer
Red Cross	Erin Fuery
SEMC Secretariat	Yvette Grigg
Yongah Hill (SERCO)	Geoffrey Pitout
Silver Chain	Dara Sagar
St John Ambulance	Matthew Guile
Northam State Emergency Service	Cheryl Greenough
Water Corporation	Michael Roberts

Western Power  
Shire of Northam, Executive Assistant – CEO

Brian Smith  
Alysha McCall

### 3.1 APOLOGIES

#### Non-Voting:

Dept. of Primary Industries & Regional Development	Jeff Russell
Dept. Parks and Wildlife – Wheatbelt	Graeme Keals
Salvation Army	Andrew Lee
Australian Border Force	Sharan Brown

### 3.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3.3 ABSENT

Nil.

## 4. DISCLOSURE OF INTERESTS

*Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.*

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

*As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest*

and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest

## 5. CONFIRMATION OF MINUTES

### 5.1 COMMITTEE MEETING HELD ON 3 MARCH 2022

#### RECOMMENDATION

That the minutes of the Local Emergency Management Committee meeting held on 3 March 2022 be confirmed as a true and correct record of that meeting.

## **6. COMMITTEE REPORTS**

### **6.1 AGENCY REPORTS AND ISG ACTIVATIONS**

For the committee to receive reports from agencies and discuss any issues on any emergencies that occurred since the previous meeting held on 20 September 2018.

Agencies listed may include: Shire of Northam Bush Fire Brigades, Northam SES, Northam Police, Wundowie Police, DFES, and Northam Hospital.

#### **Attachment 1 – District Emergency Services Officer Report**

#### **Attachment 2 – Department of Primary Industries & Regional Development Report**



## Attachment 1 – District Emergency Services Officer Report



### District Emergency Services Officer – Wheatbelt Update: April 2022

As we move into the 'Living With COVID' space and adjust our responses in line with the changing directions, I would like to thank the Local Governments in the Wheatbelt for their support in assisting with the provision of welfare support to their communities. Including picking up orders from the local store and delivering them as I have not been able to deliver them myself.

#### COVID-19 Community Supports

The Department of Communities internal State Welfare Incident Coordination Centre [SWICC] manages requests for welfare supports related to COVID-19 via **13 COVID [13 26843] Option 4, Option 2** Where there is an assessed hardship, SWICC can support people with isolation or quarantine accommodation and/ or food and personal requisites. Communities would like to find out if there are any local support services within your Shire that we may be able to link in with for the delivery of essential items [food and medications] to community members, if required. If these services are available, please send through to the Great Southern and Wheatbelt SWICC Team at [GSWBWelfareResponse@communities.wa.gov.au](mailto:GSWBWelfareResponse@communities.wa.gov.au) or get in touch if you have any questions or would like further information.

#### Emergency Welfare Support Training and Exercises

Planning for the provision of training for Local Government as well as support agencies and groups is underway. The type and method of training is being revised to ensure it can be presented within COVID protocols while remaining effective.

If you would like to be involved please email me [joanne.spadaccini@communities.wa.gov.au](mailto:joanne.spadaccini@communities.wa.gov.au).

#### Changes to LG contacts

If there are any changes to the contact numbers or details from those listed on the LEWP, could you please advise any changes to [joanne.spadaccini@communities.wa.gov.au](mailto:joanne.spadaccini@communities.wa.gov.au)

If you would like any further information please call my mobile 0429 102 614 or email [joanne.spadaccini@communities.wa.gov.au](mailto:joanne.spadaccini@communities.wa.gov.au).

Jo Spadaccini  
District Emergency Services Officer - Wheatbelt  
Department of Communities - Emergency Services Unit

**Attachment 2 – Department of Primary Industries & Regional Development Report**



<b>Agency Name:</b>	<b>Department of Primary Industries and Regional Development</b>		<b>Date: 05/05/2022</b>
<b>Report prepared by:</b>	<b>Tim Stevens</b>	<b>Position:</b>	<b>Operations Manager – Incident &amp; Emergency Management Branch</b>
<b>Situation Report:</b>			
<p>1. <b>Declared incidents</b> – DPIRD is managing:</p> <ul style="list-style-type: none"> <li>• 8 plant pest/disease Level 1 &amp; 2 Incidents</li> <li>• 2 animal pest/disease Level 2 Incidents                             <ul style="list-style-type: none"> <li>○ This includes assisting the National response to Japanese Encephalitis (JE)</li> </ul> </li> </ul> <p>2. <b>State alerts and investigations</b> – DPIRD currently investigating a further 4 pests and diseases.</p> <p>3. <b>National alerts &amp; investigations</b> - DPIRD and other State jurisdictions continue to monitor reported outbreaks of <b>African Swine Fever</b> – Republic of Korea, Thailand, Vietnam, China, Indonesia, Malaysia and Philippines and <b>Lumpy Skin Disease</b> – Vietnam, Thailand, Malaysia and Indonesia, <b>noting that there is no known incidence of both in Australia currently.</b></p> <p>4. <b>Severe Tropical Cyclone Seroja (Recovery)</b> – DPIRD’s Rural Business Develop Unit continues to administer reimbursement grants (Commonwealth funding) and assist growers through the process where required.</p> <p>5. <b>COVID 19</b> – DPIRD continues to support COVID awareness activities as per DoH advice. This includes a phased approach to staff returning back to work at their designated base locations where working from home previously.</p> <p>6. DPIRD has appointed a District Recovery Coordinator (Rob Cossart) for the wheatbelt fires to support communities recovering from the aftermath of the catastrophic bushfires experienced in early February in the Southwest Land Division.</p> <p>7. DPIRD – Incident &amp; Emergency Management Branch will be undertaking after action reviews of response activities for the Natural Hazards season.</p>			
<b>Issues:</b>			



No issues to report

## Incident and Emergency Management

The **Department of Primary Industries and Regional Development (DPIRD)** plays a crucial role in emergency management to safeguard Western Australia's primary industries and regions, and support their growth by preventing and minimizing the impact of incidents

DPIRD's role is as the Hazard Management Agency (HMA) for animal and plant biosecurity, as well as managing risk in other areas in relation to animal welfare, marine and fish pest incidents. The department also has responsibility for providing support services to other Hazard Management Agencies. This includes:

- Coordinating responses to animal welfare during natural disasters and severe weather events such as cyclones or bushfires;
- Assisting with fish pest events;
- Rapid assessment of natural disaster impacts on primary industries where the affected sector specific skills, experience or expertise resides within the department; and
- Assisting, within DPIRD's capabilities and portfolio, affected primary industries and regions to recover from the consequences of an emergency.

## **6.2 UPDATES / ITEMS FOR DISCUSSION FROM MEMBERS**

### **6.2.1 Update to Contacts List**

Committee members are requested to review their contacts within their organisation and if any changes have occurred, it is requested to please provide the updated information to the LEMC Executive Officer for recording.

### **6.2.2 – LEMC Exercise 2022**

Committee Members are requested to discuss & set a date for this years emergency management exercise (suggested date is September 1<sup>st</sup> 2022) from 0900-1400.

A reminder the annual LEMC exercise is designed to test recovery procedures and outcome delivery at a local level, response activities are already outlined within the designated State Hazard Plan and therefore do not require testing within this environment.

## **6.3 CORRESPONDENCE**

### IN:

1. Nil.

### OUT:

1. Minutes from the Local Emergency Management Committee meeting held on 3 March 2022.

## **7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

## **8. URGENT BUSINESS APPROVED BY DECISION**

## **9. SCHEDULED MEETINGS**

The Local Emergency Management Committee Meetings for 2022 will be held on:

- 1 September 2022
- 1 December 2022

All meetings will commence at 3:00pm.

## **10. DECLARATION OF CLOSURE**