



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Agenda**

### **Ordinary Council Meeting**

**16 November 2016**



**NOTICE PAPER**  
**Ordinary Council Meeting**  
**16 November 2016**

President and Councillors

I inform you that an Ordinary Council meeting will be held in the Council Chambers, located at 395 Fitzgerald Street, Northam on 16 November 2016 at 5:30pm.

There will be a Forum meeting held in the Council Chambers on 9 November 2016 at 5:30 pm to discuss the contents of this agenda.

Yours faithfully



**Jason Whiteaker**  
**Chief Executive Officer**

## **DISCLAIMER**

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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## 1. DECLARATION OF OPENING

## 2. ATTENDANCE

### Council:

Shire President  
 Deputy Shire President  
 Councillors

S B Pollard  
 T M Little  
 D G Beresford  
 J E Williams  
 J Proud  
 R W Tinetti  
 C L Davidson  
 U Rumjantsev  
 C R Antonio  
 D A Hughes

### Staff:

Chief Executive Officer  
 Executive Manager Engineering Services  
 Executive Manager Development Services  
 Executive Manager Community Services  
 Executive Manager Corporate Services  
 Executive Assistant – CEO

J B Whiteaker  
 C D Kleynhans  
 C B Hunt  
 R Rayson  
 C Young  
 A C Maxwell

### 2.1 APOLOGIES

### 2.2 APPROVED LEAVE OF ABSENCE

Nil.

## 3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam	12.3.2	Cr S B Pollard	Proximity	Interest in real estate that adjoins laneway.
Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam	12.3.2	Cr D G Beresford	Proximity	His property adjoins the laneway.

#### 4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

<b>Visitations and Consultations:</b>	
21/10/16	Pink Ribbon walk for cancer
24/10/16	Northam Senior High School year 12 graduation
26/10/16	Northam Motorcycle Club representative regarding site access issue
26/10/16	WALGA training webinar
26/10/16	Grass Valley community consultation
27/10/16	Early rates payment competition winners photo opportunity
28/10/16	Clontarf Academy operational review interview/forum
29/10/16	Light Aircraft Championships dinner
1/11/16	Radiowest fortnightly interview
2/11/16	Mobile telecommunications tower commissioning at Avon Industrial
8/11/16	Seniors Week Senior Fair
8/11/16	LEMC meeting re: LEMA
11/11/16	National Remembrance Day Service
12/11/16	Seniors Week event at ONRS
12/11/16	Northam Speedway race meeting
15/11/16	Future of General Medical Practice in Northam meeting
<b>Upcoming Events:</b>	
18/11/16	Citizenship Ceremony
25/11/16	WALGA Avon midlands Zone meeting
28/11/16	Avonlink Train Working Group meeting in Toodyay
3/12/16	Christmas on Fitzgerald event
3/12/16	Wundowie Men's Shed annual dinner
5/12/16	AROC meeting in Toodyay
5/12/16	Northam Primary School annual presentation night
14/12/16	Annual Electors meeting

#### **Strategic matters:**

##### Asset Revaluation reduction adjustment to 2015 Annual Report

A downward adjustment of \$78m was required to correctly recognise the values of our assets at 30<sup>th</sup> June, 2015. An upward revaluation of \$173m was recorded in that year following a major revaluation of our assets, including our road network, however further investigation revealed some incorrect asset condition data was recorded affecting the calculations and necessitating this adjustment.

This also means that our depreciation expense in future years will be much lower than would otherwise have been the case and also flows on to a number of our sustainability measurement ratios meaning we should be in an improved reporting position in coming years.

#### Bushfire Control Officers

Council has reaffirmed that its minimum training requirements for volunteers to be eligible to be BFCOs within the Shire of Northam's bushfire brigades are those adopted at the July, 2015 ordinary Council meeting. A Special Meeting was called on Wednesday 2<sup>nd</sup> November to consider recommendations from our Bushfire Advisory Committee (BFAC) that the minimum requirement be reduced to one unit in the Department of Fire and Emergency Services (DFES) training pathway known as the "Fire Control Officers" unit.

Council has previously resolved that 5 specific units of the 12 units in that particular pathway are our minimum requirements for a fire fighter to hold to be considered for eligibility to hold the title of BFCO. Inquiries into bushfire events across Western Australia over recent years have highlighted the need for volunteers to be well trained in their roles and responsibilities in order to competently exercise their powers. It is incumbent on the Shire to set appropriate standards that ensure future bushfire fighting can be done as safely as possible for all concerned.

#### Local Emergency Management Arrangements (LEMA)

Our Local Emergency Management Committee (LEMC) is meeting on 8<sup>th</sup> November to consider adopting the latest iteration of our LEMA. These arrangements go into quite significant detail about how all the relevant agencies that would be affected by a significant emergency operate together to get the best outcome for the community both during the particular emergency and the subsequent recovery.

#### Wheatbelt District Risk Treatment workshop

In addition to the local emergency arrangements referred to above, there are also District arrangements for the Wheatbelt. A workshop was held on Thursday 3<sup>rd</sup> November to review the current arrangements to ensure that, as far as possible, the arrangements are current and effective. Scenarios that were considered, which are assessed to be the probable sorts of events that could occur, included major earthquake, significant storm with major property damage/deaths, multiple concurrent bushfires and a train derailment. The effects on rescue services, medical services, environment, communications capabilities, agencies etc. are amongst the topics reviewed. In addition to the Wheatbelt District arrangements, there are also State arrangements in place for state wide risks e.g. medical contagions, so I am comforted that there are plans in place at all levels to deal with the unthinkable should such things occur.

## 5. PUBLIC QUESTION/STATEMENT TIME

### 5.1 PUBLIC QUESTIONS

### 5.2 PUBLIC STATEMENTS

## 6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

### Ordinary Council Meeting – 19 October 2016

Mathew Letch – Spencers Brook

**Question:** Why are contractors undertaking burning rather than the local Bushfire Brigades?

**Response:** The Shires Bushfire Mitigation works were split up between each Bushfire Brigade and Fire Mitigation Services. Fire Mitigation Service are conducting the more technical larger burns as they are experts in burn prescriptions and burning mosaics.

The burns are charged per hectare and the amounts are evened out as much as possible across the brigades;

- FMS 11 burns
- Inkpen BFB 1 burn
- Bakers Hill BFB 3 burns
- Clackline BFB 4 burns
- Irishtown BFB 3 burns
- Grass Valley BFB 4 burns
- Southern Brook BFB 2 burns

Burns will be conducted over 2016 and 2017 more information on burn locations is available on the Shire of Northam website at [www.notham.wa.gov.au](http://www.notham.wa.gov.au).

## 7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

### 7.1 PETITIONS

### 7.2 PRESENTATIONS

### 7.3 DEPUTATIONS

## 8. APPLICATION FOR LEAVE OF ABSENCE

Cr Williams has requested a leave of absence from the 22nd December 2016 to Thursday 19th January 2017.

#### RECOMMENDATION

That Cr J Williams be granted a leave of absence from 22<sup>nd</sup> December 2016 until 19<sup>th</sup> January 2017 (inclusive).

## 9. CONFIRMATION OF MINUTES

### 9.1 Ordinary Council Meeting held on 19 October 2016

#### RECOMMENDATION

That the minutes of the Ordinary Council meeting held Wednesday, 19 October 2016 be confirmed as a true and correct record of that meeting.

### 9.2 Minutes from the Special Council Meeting held on 2 November 2016

#### RECOMMENDATION

That the minutes of the Special Council meeting held Wednesday, 2 November 2016 be confirmed as a true and correct record of that meeting.

### 9.3 Notes from the Council Forum Meeting held on 9 November 2016

#### RECOMMENDATION

That Council receive the notes of the Council Forum meeting held 9 November 2016.



Shire of Northam  
*Heritage, Commerce and Lifestyle*

## **Shire of Northam**

### **Notes**

### **Council Forum Meeting**

**9 November 2016**

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9 November 2016



**Preface**

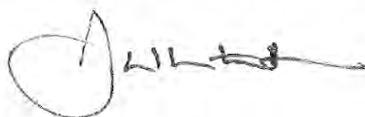
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

**Unconfirmed Notes**

These notes were approved for distribution on 11 November 2016.



**JASON WHITEAKER**  
**CHIEF EXECUTIVE OFFICER**

**Received Notes**

These notes were received at an Ordinary Meeting of Council held on 16 November 2016

Signed: .....

*Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.*

Council Forum Meeting Notes  
9 November 2016



## 1. DECLARATION OF OPENING

The Shire President, Cr S B Pollard declared the meeting open at 5:33pm.

## 2. ATTENDANCE

### Council:

Shire President

Deputy Shire President

Councillors

S B Pollard

T M Little

D G Beresford

J E Williams

R W Tinetti

C L Davidson

U Rumjantsev

C R Antonio

D A Hughes

### Staff:

Chief Executive Officer

Executive Manager Development Services

Executive Manager Corporate Services

Executive Assistant – CEO

Manager Planning Services

J B Whiteaker

C B Hunt

C Young

A C Maxwell

K Nieuwoudt

### Gallery:

Four (4) members of the public.

### 2.1 APOLOGIES

Councillor

Executive Manager Community Services

Executive Manager Engineering Services

J Proud

R Rayson

C D Kleynhans

### 2.2 APPROVED LEAVE OF ABSENCE

Nil.

Council Forum Meeting Notes  
9 November 2016



**3. DISCLOSURE OF INTERESTS**

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam	12.3.2	Cr S B Pollard	Proximity	Interest in real estate that adjoins laneway.
Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam	12.3.2	Cr D G Beresford	Proximity	His property adjoins the laneway.

**4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

There were no questions or clarifications sought in relation to this item.

**5. PUBLIC QUESTION/STATEMENT TIME**

**5.1 Public Questions**

Mathew Letch – Spencers Brook

**Question:** What steps have been taken by the Shire of Northam in respect to liaising with Department of Fire & Emergency Services (DFES) to provide the necessary training to the Fire Control Officers?

Further clarification was sought in relation to whether DFES are the only training providers.

**Response:** The Chief Executive Officer (CEO) advised that staff have had preliminary discussions with DFES to undertake the training however nothing has been formally set and confirmed. The CEO advised that the Shire is committed to having the training undertaken as soon as possible.

The CEO advised that as he understands it, a Recognised Trainer can undertake the training.

**Question:** Has the Shire appointed a Chief Bushfire Control Officer?

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**Response:** The CEO advised that the Deputy Chief Bushfire Control Officer is currently acting in this position.

Colin Fernihough – Northam

**Question:** If Council endorsed the policy being recommended by staff, what would a coffee van be classed under?

**Response:** The Executive Manager Development Services advised that this would be classed as an itinerant vendor.

It was further questioned by Council as whether this would be classed as an itinerant trader as this is listed as a street trader who trades from a vehicle on public roads, stopping in various locations only long enough to conduct a sale. In this example they are wanting to trade from the Mitre 10 car park which is not a public road. The Executive Manager Development Services advised that in the Local Law, 'public place' includes car parks.

**Note:** Upon further review, it has been determined that a coffee van would be classified as a 'Commercial Food Stall'.

**Question:** Can an annual permit be issued rather than applying to Council each time?

**Response:** The Executive Manager Development Services advised that Council can issue an annual licence with the conditions of the licence being set in accordance within the parameters of the policy.

Carolyn Smart - Northam

**Question:** What is the current status of the Quarry on Spencers Brook Road?

**Response:** The Manager Planning Services advised that the extractive licence is still current and it is believed that this is in the rehabilitation phase. The CEO advised that the question would be taken on notice in order to further investigate the matter and provide a more detailed response.

Response to Question Taken on Notice

The proponent has been granted an extractive industry licence which is valid until 30<sup>th</sup> June 2017.

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Officers are not aware of a permit being granted by DER for the crushing of materials. Officers are not aware of any crushing activities taking place on the site nor has any substantiated evidence of these activities been supplied to the Shire.

**Question:** In relation to section 4.32 – Untidy places, derelict vehicles, machinery and objects in the Local Planning Scheme No.6, why is there a railway carriage parked on the western side of Fitzgerald Street?

**Response:** The Manager Planning Services advised that this has been issued planning approval and has been issued a deadline to repaint the carriage.

The Shire President further advised that this relates to the history of the area (i.e. Proximity with the Railway Museum).

#### 5.2 Public Statements

Nil.

#### 6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Council acknowledged the question taken on notice.

#### 7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

##### 7.1 PETITIONS

Nil.

##### 7.2 PRESENTATIONS

The Shire President presented the Volunteer Employer Recognition Award to Council from the Department of Fire and Emergency Services. This award is to recognise the Shire's commitment in supporting staff to leave work to attend emergency service call outs.

##### 7.3 DEPUTATIONS

Nil.

#### 8. APPLICATION FOR LEAVE OF ABSENCE

A typographical error was identified. The year date should be listed as 2017. This has been corrected in the agenda accordingly.

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9 November 2016



**9. CONFIRMATION OF MINUTES**

**9.1 Ordinary Council Meeting held on 19 October 2016**

There were no questions or clarifications sought in relation to this item.

**9.2 Minutes from the Special Council Meeting held on 2 November 2016**

A typographical error was identified in the item name, the date should be listed as '2 November 2016'. This has been amended in the agenda accordingly.

**9.3 Notes from the Council Forum Meeting held on 9 November 2016**

N/A.

**10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY**

Nil.

**11. REPORTS OF COMMITTEE MEETINGS**

**11.1 Receipt of the Minutes of the Audit Committee**

It was requested that the date format be changed to maintain consistency in the agenda/minutes. This has been amended in the agenda accordingly.

**11.2 Adoption of the Recommendations of Audit Committee**

There were no questions or clarifications sought in relation to this item.

**12. OFFICER REPORTS**

**12.1 CEO'S Office**

**12.1.1 Council Meeting Dates for 2017**

There were no questions or clarifications sought in relation to this item.

**12.1.2 Conversion of Reserve Land to Freehold Land**

- It was questioned where the funds come from to purchase the portion of this Reserve. The CEO advised that this will be from Council's general revenue as the expense will be offset by corresponding revenue.
- The CEO advised that there will be an additional item in relation to this matter which will be presented as a late item. Perdaman Group have approached Council and advised that they also wish to purchase a

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portion of the eastern side of the Reserve. This has been identified as the area that contains a portion of the footpath and car park. This forms part of the development for the installation of solar panels and provision of shade for vehicles.

## 12.2 ENGINEERING SERVICES

Nil.

## 12.3 DEVELOPMENT SERVICES

### 12.3.1 Shire of Northam Omnibus Scheme Amendment No.6 - Consideration of Submissions & Final Adoption

- Clarification was sought around the differences since the last report to Council. The Shire President advised that these are listed in the 'Amendment Report' attachment. The Manager Planning Services explained/clarified the changes as listed in the schedule of submission section of the report.
- The Manager Planning Services clarified the attachments. It was advised that the LPS document was duplicated. This has been amended in the agenda accordingly.
- It was questioned whether the submitters will be notified in relation to the comments provided in the schedule of submissions (including if they are not relevant planning considerations). The CEO advised that they will be notified. Officers have further detailed the response on the schedule of submissions which has been updated within the agenda.
- Clarification was sought in relation to relocating an asbestos building. The Manager Planning Services advised that this is covered in planning policies and it is not permitted.

*Cr S B Pollard declared a "Proximity" interest in item 12.3.2 - Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam as he has an interest in real estate that adjoins laneway.*

*Cr D G Beresford declared a "Proximity" interest in item 12.3.2 - Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam as his property adjoins the laneway.*

Cr Pollard and Cr Beresford departed the Council Chambers at 6:17pm.

### 12.3.2 Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam

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- It was questioned why this laneway is not kept straight. The CEO advised that this is due to the entire area being public access.
- Clarification was sought on the Laneway Strategy. The CEO advised that this strategy provides direction and prioritises laneways. Council has then budgeted for acquiring laneways in accordance with the Strategy.
- A typographical error was raised in the item's heading and brief. This should be detailed as 'Laneway Strategy' and has been amended in the agenda accordingly.

Cr Pollard and Cr Beresford returned to the Council Chambers at 6:24pm.

Mr Nieuwoudt departed the Council Chambers at 6:24pm.

### 12.3.3 Trading on Thoroughfares & Public Places

- Clarification was sought as to why there are no policy implications listed given that Council is considering a policy. The CEO advised that this section is to reference an existing policy and what implications that policy has on the matter. As there is no existing policy, nothing has been listed.
- Further clarification was sought in respect to a coffee van being an itinerant trader, this was further explained as per the response to the public question asked.
- It was questioned whether a car park can be changed from being a public place in the Local Law. The CEO advised that it can be changed however it is not recommended.
- The CEO advised that if Council has examples of 'traders' that they would like clarified on in terms of how they would be impacted by this policy, they should email these to staff and a response will be provided.

## 12.4 CORPORATE SERVICES

### 12.4.1 Accounts & Statements of Accounts – October 2016

- EFT24343 (Inv A17205) – Clarification was sought around the cost. The CEO advised that staff adhere to Council's purchasing policy when making purchases (e.g. obtain quotes as required). Clarification was also sought on the date, the CEO advised that this is the invoice date, not the date that works were undertaken.
- EFT24343 (Inv A17203) – Clarification was sought around the cost. The CEO advised that staff adhere to Council's purchasing policy when making purchases (e.g. obtain quotes as required). Upon further investigation it should be noted that this also includes the supply and installation of shower, hand wash and taps and the replacement of

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- washers in exterior taps which has not been listed in the invoice summary.
- EFT24410 – Clarification was sought on this payment which the CEO took on notice. Upon further investigation it can be confirmed that this is for the liability insurance for the markets held monthly at Bernard Park, these markets used to be run by Council, some time ago the Lion's Club took over the running of the markets for the Council, at this point Council agreed to continue paying the liability insurance. Financial records for this payment go back to 2008 and it was included in the 2016/17 budget.
  - EFT24412 (INV 585) – Clarification was sought around the cost. The CEO advised that this has not listed all items. Upon further investigation this payment includes the following items for the Inkpen Shed - Collect and install 3 White Boards, Plastic Folding Tables, Folding Chairs, 28lt bin, Paper Towel Dispensers, Paper Towel, Microwave, Kettle, Electric bench Oven, Mop, Bucket, Broom, and Kitchen items.
  - EFT24427 – The Shire President raised that this item should detail the changeover price of the new vehicle rather than only specify the trade in. This was confirmed as a correct assumption.
  - EFT24335 – Clarification was sought in relation to this item which the CEO took on notice. Upon further investigation it can be confirmed that this payment is for the AVAS Art that we sell on consignment, we send AVAS the proceeds (less our commission).
  - EFT24466 – Clarification was sought in relation to why this group was paid to clean up the site. The President advised that he believed that this park was 'community managed'. The CEO advised that there is no formal agreement in place. Upon further investigation, the Wheatbelt NRM submitted a proposal and quote, this was accepted and they were engaged to undertake the clean-up.
  - EFT24469 – Clarification was sought in relation to this payment. The Executive Manager Corporate Services advised that this was a portion of the loan payment which was approved by Council.
  - EFT24495 – Clarification was sought in respect to whether these cost are recovered and if so, is this a quick process. The Executive Manager Development Services advised that this cost is assigned to the properties rates. If non-payment occurs, Council initiates the process for debt collection and if necessary, the sale of the property.
  - EFT24625 – Clarification was sought in relation to this payment which the CEO took on notice. Upon further investigation this purchase can be confirmed for the purchase and delivery of 50 tables for the Northam Recreation Centre at a cost of \$49.00 per table.
  - Clarification was sought in relation to the direct debits for payroll. The Executive Manager Corporate Services advised that this has always been disclosed however was not previously included in the report.

**12.4.2 Financial Statements to 30 September 2016**

Council Forum Meeting Notes  
9 November 2016



- It was questioned whether there has been an uptake of the skip bins in the rural areas, it was raised by Cr Antonio that he had received complaints and advised that residents were wanting the bulk bins back. The Executive Manager Development Services advised that they would need to source this information from the contractor. Upon further investigation, there have been 3 bins issued in the east, 10 in the west and 48 in the town.
- Clarification was sought on the interest earnings. The Executive Manager Corporate Services advised that this is due to the time lag e.g. with rates revenue.
- Clarification was sought around schedule 14 and where this can be located. The CEO advised that this is located on the Statement of Financial Activity and is listed as 'Other Economic Property & Services'. The CEO advised that in future staff can list the schedule numbers.
- It was raised that the 2015/16 Actual figures were not updated in accordance with the auditor's report, this has now been corrected in the financial statements and amended in the agenda accordingly.

**12.4.3 Deed of Assignment for Hangar 29, Northam Airport**

There were no questions or clarifications sought in relation to this item however Cr Beresford clarified whether Council can specify that the rear Hangars are to only accommodate for aircrafts of a certain wing size. The President advised that this should be listed in the Airport Master Plan which was recently considered by Council. The CEO further advised that an Elected Member can give notice of a motion to amend the Plan.

**12.4.4 Northam & Districts Historical Society Lease Agreement for the Former Mayors Parlour located at the Northam Town Hall**

- It was questioned whether Council had any intentions of holding its meetings in the Former Mayors Parlour. The CEO confirmed that there is currently no intention.

**12.4.5 Shire of Northam Local Law Review**

There were no questions or clarifications sought in relation to this item.

**12.5 COMMUNITY SERVICES**

Nil.

**13. MATTERS BEHIND CLOSED DOORS**

The Gallery departed the Council Chambers at 7:07pm.

Council Forum Meeting Notes  
**9 November 2016**



The Shire President advised that there would be a 5 minute intermission and the meeting would reconvene at 7:12pm.

**13.1 Lease Agreement for the Northam Speedway – Lot 29082 Fox Road, Northam**

- Clarification was sought around the improvements made to the land. The CEO advised that the lease agreement specifies that the Lessee must return the land to its original state.
- The CEO confirmed that there is no current event approval issued.
- It was questioned who would undertake the valuation, the CEO advised that this would be undertaken by an independent valuer.
- Clarification was sought on the payments. The Executive Manager Corporate Services confirmed that the payments are currently up to date.
- It was identified that the Manager did not need to be listed in the recommendation. In addition, item 5 should be 'successful submission'. This has been amended in the agenda accordingly.

The Gallery returned to the Council Chambers at 7:27pm.

**14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION**

Nil.

**16. DECLARATION OF CLOSURE**

The Shire President, Cr S B Pollard declared the meeting closed at 7:27pm.

## 10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

### 11. REPORTS OF COMMITTEE MEETINGS

#### 11.1 Receipt of the Minutes of the Audit Committee

##### RECOMMENDATION

That Council receive the minutes of the Audit Committee Meeting held on **2 November 2016**.

#### 11.2 Adoption of the Recommendations of Audit Committee

##### RECOMMENDATION

That Council

1. Accept the report from the Department of Local Government and Communities Better Practice Review.
2. Endorse that the meeting between the Audit Committee and the Auditor at the Audit Committee Meeting held on 2 November 2016, satisfy the requirements of Section 7.12A(2) the Local Government (Audit) Regulations 1996 and that the minutes of the meeting show the auditor was involved and the matters discussed;
3. Accept the verbal report provided by the Shire Auditor, Mr Greg Godwin from Moore Stephens
4. In accordance with Sections 5.53 and 5.54 of the Local Government Act 1995, accepts the Annual Report for the 2015/16 financial year;
5. In accordance with Section 5.55 of the Local Government Act 1995, authorise the Chief Executive Officer to give public notice of the availability of the Annual Report from Tuesday, 22 November 2016
6. That Council holds the Annual Electors General Meeting on Wednesday, 14 December 2016 at 5.00pm in the Shire of Northam Council Chambers and authorise the Chief Executive Officer to give public notice of the meeting from Tuesday, 22 November 2016.
7. Receives the Financial Management Review Report for 2015/16.



Shire of Northam  
*Heritage, Commerce and Lifestyle*

# Shire of Northam

## Minutes

## Audit Committee

## Meeting

## 2 November 2016

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2 November 2016



## 1. DECLARATION OF OPENING

The Deputy President Cr T Little declared the meeting open at 5.20pm.

## 2. ATTENDANCE

### Committee:

Shire President	S B Pollard (arrived at 5.26pm)
Deputy Shire President	T M Little
Councillors	D L Davidson U Rumjantsev J Proud D G Beresford D A Hughes J E Williams C R Antonio

### Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Community Services	R. Rayson
Executive Manager Corporate Services	C J Young
Accountant	Z. MacDonald
Governance Officer	C F Greenough

### Guests

Auditor, Moore Stephens	Mr Greg Godwin
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### 2.1 APOLOGIES

Councillor	R Tinetti
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### 2.2 APPROVED LEAVE OF ABSENCE

Nil.

## 3. DISCLOSURE OF INTERESTS

N/A.

Audit Committee Meeting Minutes  
2 November 2016



#### 4. ITEMS BROUGHT FORWARD

##### 4.1 Better Practice Review

<b>Address:</b>	N/A
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	
<b>Reporting Officer:</b>	Cheryl Greenough
<b>Responsible Officer:</b>	Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

##### BRIEF

For the Audit Committee to accept the findings in the Better Practice Review (BPR) report from the Department of Local Government (DLGC)

##### ATTACHMENTS

Attachment 4: Better Practice Review

##### BACKGROUND / DETAILS

The Better Practice Review (BPR) was an initiative by DLGC to assist local governments to internally review their processes in line with legislation and to recognise and promote good practice in country local governments.

The Program was part of the State Government's Country Local Government Fund Capacity Building Program, and was developed with assistance from the NSW Department of Local Government, based on a similar program that has been operating in that State for a number of years.

The BPR Program entailed a small team assigned to work closely with the Shire to review key areas of the Shire's activities and operations, including governance, integrated planning and reporting, planning and regulatory functions, asset and financial management, community relations and workforce planning.

The program was designed to acknowledge areas of good practice whilst also encouraging improvement in the way local governments conduct their activities to ensure good governance and build the capacity of the local government sector.

The objectives of the BPR are to generate continuous improvement and greater compliance, promote good governance and ethical regulation. The program is used by local government as a health check which allows DLGC

Audit Committee Meeting Minutes  
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to support any areas local government may be experiencing operational problems.

The key areas of this self-assessment checklist are:

- governance;
- planning and regulatory functions;
- strategic and corporate planning;
- assets and finance;
- workforce planning and human resources management; and
- community consultation.

A team from DLGC attended the Shire on 20, 21, 22 October 2015 where they conducted interviews, collated information and documentation relating to the Shire's general practices. A written report was provided highlighting areas where the Shire of Northam demonstrated good practice, as well as providing constructive feedback on addressing any areas for further improvement.

Where appropriate, the key areas requiring further development featured suggested recommendations from the Department that the Shire can undertake to address these issues.

### **CONSIDERATIONS**

Council should consider the difference between quality, professionalism and price in relation to the provision of preferred services.

#### **Strategic Community / Corporate Business Plan**

Objective - G2 - Improve organisational capability and capacity

Strategy - G2.3 - Operate/Manage organisation in a sustainable manner

#### **Financial / Resource Implications**

The Better practice Review was a free initiative from the Department of Local Government and Communities. Resource implications included staff time being taken up with interviews.

#### **Legislative Compliance**

Legislative and Policy framework

- *Local Government Act 1995*
- *Local Government (Administration) Regulations 1996*
- *Local Government (Audit) Regulations 1996*
- *Local Government (Rules of Conduct) Regulations 2007*
- *State Records Act 2000*
- *State Emergency Management Act 2005*
- *Freedom of Information Act 1992*
- *Public Interest Disclosure Act 2003*

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- Integrated Planning and Reporting Framework and Guidelines

**Policy Implications**

Nil.

**Stake Holder Engagement / Consultation**

Nil.

**Risk Implications**

Nil.

**OFFICER'S COMMENT**

The BPR conducted in October 2015 provided invaluable insight into the strengths of the Shire and areas requiring further work. Some of the areas identified as requiring further work were:

- Business Continuity Plan – the Shire has since conducted several workshops relating to the provision of a Business Continuity Plan;
- Governing of Agenda Forum Meetings – now under review;
- Outdated Information Statement – the statement has now been updated;
- Provision of a statement of Business Ethics to contractors; and
- Customer Service Charter – This was completed and reviewed and approved by council.

Some of the areas identified as good practice are:

- Process Mapping;
- Record Keeping Practices;
- Credit Card holder agreements;
- Pool inspection program;
- Local Biodiversity Strategy; and
- The Shire has good financial management and control in place.

The Shire fared extremely well in the audit with a high compliance rate and the DLGC complimented the Shire on many of it's practices.

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No. AU.063**

**Moved: Cr Rumjantsev**

**Seconded: Cr Hughes**

**That Council accept the report from the Department of Local Government and Communities Better Practice Review.**

**CARRIED 8/0**

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**2 November 2016**



5.28pm Cr Pollard entered the meeting

**5. CONFIRMATION OF MINUTES 8 MARCH 2016**

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: AU.064**

**Moved: Cr Williams**

**Seconded: Cr Little**

**That the minutes of the Audit Committee meeting held 8 March 2016 be confirmed as a true and correct record of that meeting.**

**CARRIED 9/0**

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2 November 2016



## 6. COMMITTEE REPORTS

### 6.1 Meeting with the Shire Auditors

<b>Address:</b>	
<b>Owner:</b>	Internal report Shire of Northam
<b>File Reference:</b>	8.2.7.1
<b>Reporting Officer:</b>	Colin Young
<b>Responsible Officer:</b>	Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

For Council to meet and discuss with Council's Auditor Mr Greg Godwin from Moore Stephens the 2015/16 annual audit outcomes.

#### ATTACHMENTS

Attachment 1

#### BACKGROUND / DETAILS

On appointment of the audit committee, it was given delegated authority to meet with the Auditor of the local government at least once in every year, pursuant to Section 7.12A(2) the Local Government Act 1995.

The Local Government Act does not require the Audit Committee to meet with the Auditor rather the local Government is to meet with the Auditor at least once each year.

Council's Auditor Mr Greg Godwin from Moore Stephens will be in attendance of this Audit Committee Meeting via teleconference. It should be noted that there will be a fee involved for the auditor to visit the Shire of Northam in person due to travelling and time.

#### CONSIDERATIONS

##### Strategic Community / Corporate Business Plan

Objective: G2 Improve organisational capability and capacity

Strategy: G2.3 Operate in a financially sustainable manner

##### Financial / Resource Implications

A fee will be involved for the auditor to visit the Shire of Northam in person due to travelling and time.

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### Legislative Compliance

#### **Local Government Act 1995 Section 7.12A. Duties of local government with respect to audits**

- (1) A local government is to do everything in its power to —
  - (a) assist the auditor of the local government to conduct an audit and carry out his or her other duties under this Act in respect of the local government; and
  - (b) ensure that audits are conducted successfully and expeditiously.
- (2) Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.

#### **Policy Implications**

Nil.

#### **Stake Holder Engagement / Consultation**

Nil.

#### **Risk Implications**

Nil.

#### **OFFICER'S COMMENT**

Topics to be discussed with the auditor include;

- Review of Shire of Northam Auditors Report
- Review of Shire of Northam Management Report
- General Business

#### **COMMITTEE DISCUSSION**

Mr Greg Goodwin provided a verbal summary of the audit findings, advising that in the opinion of Moore Stephens the annual financial report presented a true and accurate reflection of the financial position of the Shire of Northam.

Mr Goodwin highlighted to Council that there were no adverse findings in either the financial trends or management practices identified through the audit process and no matters of legislative non-compliance.

Mr Goodwin did note the significant revaluation of Councils road network had been undertaken in 2015/16 with the 2014/15 financial statements being overstated by \$78,000,000.

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5.35pm Cr Pollard and Mr Whiteaker departed the room

5.36pm Cr Pollard and Mr Whiteaker Re-entered the room

There was discussion round the ratio's and the fact that they were generally in a sound position. As in previous years the Council did need to be aware of its operating deficit, however in the financial year under review this was impacted by a significant prepayment of Federal Assistance Grants paid during the 2014/15 financial year. Mr Goodwin highlighted to Council the importance of reviewing the indicators as a suite of indicators rather than focusing on individual indicator results.

The CEO advised the meeting that in relation to the Debt Servicing ratio the benchmark set by Moore Stephens is significantly greater than that as set by the Department of Local Government. Cr Pollard queried Mr Goodwin as to the level of the Moore Stephens benchmark commenting that in his view having a debt service cover ratio in excess of 15 times the operating surplus seemed excessive.

The CEO indicated to Council that there was an ongoing commitment from management to develop strategies to address the operating results of Council in particular.

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: AU.065**

**Moved: Cr Antonio**

**Seconded: Cr Rumjantsev**

**That Council:**

1. Endorse that the meeting between the Audit Committee and the Auditor at the Audit Committee Meeting held on 2 November 2016, satisfy the requirements of Section 7.12A(2) the Local Government (Audit) Regulations 1996 and that the minutes of the meeting show the auditor was involved and the matters discussed; and
2. Accept the verbal report provided by the Shire Auditor Mr Greg Godwin from Moore Stephens

**CARRIED 9/0**

Audit Committee Meeting Minutes  
2 November 2016



## 6.2 Shire of Northam 2015/16 Annual Report

<b>Address:</b>	
<b>Owner:</b>	Internal report Shire of Northam
<b>File Reference:</b>	8.2.7.1
<b>Reporting Officer:</b>	Colin Young
<b>Responsible Officer:</b>	Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

### BRIEF

For Council to consider and if acceptable receive the Annual Report for the year ended 30 June 2016 for the Shire of Northam.

### ATTACHMENTS

Attachment 2

### BACKGROUND / DETAILS

The Annual Financial Report for the year ended 30 June 2016 was completed and presented to the Shire of Northam's auditor for audit. The Audit was completed and signed off on Monday, 31 October 2016.

Section 5.54 'Acceptance of Annual Reports' of the Local Government Act 1995 requires an Annual Report to be accepted by Council by 31 December in each year unless the Auditors Report is not available in time. The Local Government Act 1995 Section 5.54(2) requires that if the Annual Report is not accepted by the Local Government by 31 December then it must be presented within two (2) months of the Auditors Report becoming available.

It is proposed that an item will be presented to the ordinary Council meeting on Wednesday, 16 November 2016. Should the 2015/16 Annual Report be endorsed, it is intended that local public notice be published advising of the Annual Electors Meeting and 2015/16 Annual Report availability. The notice shall be placed into the following:

- West Australian - Wednesday, 23 November 2016
- Avon Valley Hills Gazette - Friday, 25 November 2016; and
- Avon Valley Advocate - Wednesday, 23 November 2016

Notices will also be placed on our Notice Boards, Facebook and the Shire of Northam website.

### CONSIDERATIONS

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2 November 2016



**Strategic Community / Corporate Business Plan**

Objective: G2 Improve organisational capability and capacity

Strategy: G2.3 Operate in a financially sustainable manner

**Financial / Resource Implications**

It is estimated that advertising costs for the availability of the Annual Report and Annual Electors General meeting will be approximately \$1,400.00 including GST which will be charged to account 040521920 (Advertising).

**Legislative Compliance**

**Local Government Act 1995 Section 5.53 Annual Reports:**

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain -
  - (a) a report from the mayor or president; and
  - (b) a report from the CEO; and
  - [(c), (d) deleted]
  - (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
  - (f) the financial report for the financial year; and
  - (g) such information as may be prescribed in relation to the payments made to employees; and
  - (h) the auditor's report for the financial year; and
  - (ha) a matter on which a report must be made under section 29(2) of the Disability Services Act 1993; and
  - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
    - (i) the number of complaints recorded in the register of complaints;
    - (ii) how the recorded complaints were dealt with; and
    - (iii) any other details that the regulations may require; and
    - (i) such other information as may be prescribed.

**Local Government Act 1995 Section 5.54 Acceptance of Annual Reports:**

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted\* by the local government no later than 31 December after that financial year.

\* Absolute majority required.

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- (2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.*

**Local Government Act 1995 Section 5.55 Notice of Annual Reports;**

*The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.*

**Policy Implications**

Nil

**Stake Holder Engagement / Consultation**

Nil

**Risk Implications**

Nil

**OFFICER'S COMMENT**

Council is requested to accept the Annual Report for the year ended 30 June 2016 for the Shire of Northam.

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No: AU.066**

**Moved: Cr Beresford**

**Seconded: Cr Hughes**

**That Council;**

- 1. In accordance with Sections 5.53 and 5.54 of the Local Government Act 1995, accepts the Annual Report for the 2015/16 financial year; and**
- 2. In accordance with Section 5.55 of the Local Government Act 1995, authorise the Chief Executive Officer to give public notice of the availability of the Annual Report from Tuesday, 22 November 2016.**

**CARRIED 9/0**

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Note: there was a query in relation to the inclusion of the Wundowie Skate park project in the Annual Report. The CEO advised he would ensure it was referenced.

Audit Committee Meeting Minutes  
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### 6.3 2015/2016 Annual Electors General Meeting

<b>Address:</b>	
<b>Owner:</b>	Internal report Shire of Northam
<b>File Reference:</b>	8.2.7.1
<b>Reporting Officer:</b>	Colin Young
<b>Responsible Officer:</b>	Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

For Council to consider and endorse the date for the Annual Electors General Meeting set by the Chief Executive Officer.

#### ATTACHMENTS

Attachment 1: Nil

#### BACKGROUND / DETAILS

The Annual Electors General Meeting is to be held within 56 days of the local government accepting the Annual Report.

A requirement of setting the date is that 14 days local public notice is required for advertising the meeting. Providing the Annual Report is endorsed at the Ordinary Council meeting held on 16 November 2016, it is recommended that this be held prior to the December Council Forum which is scheduled on 14 December 2016.

Providing the 2015/16 Annual Report is endorsed at the Ordinary Council Meeting held on 16 November 2016. It is intended that public notice shall be placed into the following;

- West Australian - Wednesday, 23 November 2016
- Avon Valley Hills Gazette - Friday, 25 November 2016; and
- Avon Valley Advocate - Wednesday, 23 November 2016

Notices will also be placed on our Notice Boards, Facebook and the Shire of Northam website.

#### CONSIDERATIONS

##### Strategic Community / Corporate Business Plan

Objective: G2 Improve organisational capability and capacity

Strategy: G2.3 Operate in a financially sustainable manner

Audit Committee Meeting Minutes  
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**Financial / Resource Implications**

It is estimated that advertising costs for the availability of the Annual Report and Annual Electors General meeting will be approximately \$1,400.00 including GST.

**Legislative Compliance**

**Local Government Act 1995 Section 5.27 Electors' general meetings:**

- (1) A general meeting of the electors of a district is to be held once every financial year.
- (2) A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.
- (3) The matters to be discussed at general electors' meetings are to be those prescribed.

**Local Government (Administration) Regulation No 15 Matters for discussion at general electors' meetings - s. 5.27(3)**

For the purposes of section 5.27(3), the matters to be discussed at a general electors' meeting are, firstly, the contents of the annual report for the previous financial year and then any other general business.

**Local Government Act 1995 Section 5.29 Convening Electors' Meetings:**

- (1) The CEO is to convene an electors' meeting by giving –
  - (a) at least 14 days' local public notice; and
  - (b) each council member at least 14 days' notice, of the date, time, place and purpose of the meeting.
- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

**Policy Implications**

Nil

**Stake Holder Engagement / Consultation**

Nil

**Risk Implications**

Audit Committee Meeting Minutes  
2 November 2016



Nil

**OFFICER'S COMMENT**

Council is requested to endorse the date set, in accordance with the Local Government Act, for the Annual Electors Meeting.

**RECOMMENDATION/DECISION**

**Minute No. AU.067**

**Moved: Cr Rumjantsev  
Seconded: Cr Davidson**

**That Council holds the Annual Electors General Meeting on Wednesday, 14 December 2016 at 5.00pm in the Shire of Northam Council Chambers and authorise the Chief Executive Officer to give public notice of the meeting from Tuesday, 22 November 2016.**

**CARRIED 9/0**

Audit Committee Meeting Minutes  
2 November 2016



#### 5.4 Financial Management Review

<b>Address:</b>	N/A
<b>Owner:</b>	Internal report Shire of Northam
<b>File Reference:</b>	8.2.7.1
<b>Reporting Officer:</b>	Colin Young
<b>Responsible Officer:</b>	Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

For the Audit Committee to receive the Financial Management Review report that was conducted by the Shire's auditor, Moore Stephen's on the 25-27 May 2016.

#### ATTACHMENTS

Attachment 3

#### BACKGROUND / DETAILS

Council's Interim Audit and the Financial Management Review was undertaken on the 25-27 May 2016. In accordance with Regulation 5(2)(c) of the *Local Government Financial Management Regulations 1996* Council is required to have a review of its financial system to ensure its appropriateness and effectiveness at least once every four years.

This report is to provide Council the information and suggested action that is contained within the Financial Management Review.

#### CONSIDERATIONS

##### Strategic Community / Corporate Business Plan

Objective: G2 Improve organisational capability and capacity

Strategy: G2.3 Operate in a financially sustainable manner

##### Financial / Resource Implications

Nil.

##### Legislative Compliance

*Local Government Act (1995) Section 7.12A & Local Government Financial Management Regulations 1996 Regulation 5(2)(c)*

##### Policy Implications

Nil

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2 November 2016



**Stake Holder Engagement / Consultation**

Nil

**Risk Implications**

Nil

**OFFICER'S COMMENT**

The Auditor has raised a number of issues within the Financial Management Review that need to be addressed to ensure that best practices are being followed by Council. The following comprises the issues raised, the auditors recommendations on the best way to resolve them and managements comments. The level of risk for all the issues raised is low.

**4.6 Purchases, payments and payables**

Detailed testing of a sample, randomly selected, of twenty transactions, was performed to determine whether purchases were authorised/budgeted and payments were supported, certified, authorised and correctly allocated. The Shire's purchases, payments and payables system was also examined to determine if adequate controls were in place to help ensure liabilities are properly recorded and payments are properly controlled.

In general, controls and procedures over payments and payables are operating effectively and are appropriate for the Shire's current scope of operations. The following areas were assessed as having opportunity for improvement:

**In five instances the purchase order date did not precede the date of the supplier invoice.**

**Auditors Comments:**

All authorised officers should be "reminded" of the need to ensure purchase orders are raised prior to the time of authorising works/services or ordering goods. This will help to ensure goods/services have been appropriately ordered and authorised. It will also help ensure budget responsibility.

**Management Comment**

*Management will continue to monitor and enforce the need for purchase orders to be created prior to ordering, in addition the purchasing officer will be carrying spot checks to further enhance the procedure.*

**4.8 Credit card procedures**

A review of the Shire's credit card procedures was performed to determine if adequate controls were in place.

Audit Committee Meeting Minutes  
**2 November 2016**



Six credit cards are currently in use. We randomly selected and tested two credit cardholders' monthly transactions over four months to determine whether they are legitimate and usual in the context of the Shire's operations. This included:

- sighting tax invoices;
- ascertaining whether the transaction was for bona fide Shire's business; and
- determining whether transactions were in line with the Shire's policy.

Overall testing was completed satisfactorily. Controls and procedures are considered to be operating effectively and are appropriate for the Shire's current scope of operations except for the following:

**Credit card statements are not always signed by the credit card holder.**

**Auditors Comment:**

To help ensure credit card transactions are bona fide, all credit card statements should be reviewed and signed by the credit card holders as evidence that all expenses are bona fide.

**Management Comment**

*Procedures have now been put in place to ensure all credit Card statements are signed before processing.*

**4.9 Fixed assets (including acquisition and disposal of property)**

The fixed assets management system including controls over acquisition and disposal of assets, updating of the fixed assets register, depreciation of fixed assets and reconciliation of the fixed assets register to the general ledger was examined.

A sample of four asset additions and one asset disposal were judgmentally selected and testing performed to ensure:

- the tax invoices existed;
- correct posting to the general ledger;
- fixed assets register was promptly updated;
- classification of assets was correct; and

Four assets were judgmentally selected and testing performed to ensure the depreciation rate used was in line with the Shire's policy.

We concluded fixed assets are properly accounted for and supporting controls are operating effectively, except for the following matter:

**We noted that the reconciliation of the fixed assets register to the general**

Audit Committee Meeting Minutes  
2 November 2016



**ledger had not been reviewed for the months of November 2015 and March 2016.**

**Auditors Comment:**

To help ensure adequate control is maintained over fixed assets, reconciliations should be reviewed by a senior staff member independent of preparation. This review should seek to confirm the accuracy of the reconciliation and should be evidenced accordingly.

**Management Comment**

*As per on going procedures all key reconciliations will be reviewed by an independent person monthly.*

4.10 Cost and Administration overhead allocations

The Shire's cost and Administration allocation system was examined to determine if indirect costs have been properly reallocated to various jobs/programs. This included review of the allocation basis of rates used to ensure they are appropriate and regularly reviewed.

**Our review noted public works overheads and plant operating costs have not been fully allocated at 30 April 2016. Whilst this has no effect on the net operating result, it may distort the true cost of individual jobs and specific expenditures at a given point in time.**

**Auditors Comment:**

To help ensure plant operating costs are fully allocated, allocation rates should be reviewed on a regular basis and revised where applicable. Rates used should be supported by documentary evidence comprising supporting working papers which should be printed and filed in the monthly reconciliation files.

**Management Comment**

*Rates have been reviewed to ensure they reflect the true costs.*

4.19 IT General Environment

During our review of the Shire's general IT environment, we noted the general IT controls are operating effectively except for the following matter:

**Passwords are not changed on a regular basis.**

**Auditors Comment:**

To help ensure no unauthorised access to the server, passwords should be changed regularly.

Audit Committee Meeting Minutes  
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**Management Comment**

*Council's IT support has now adjusted the server so passwords will be prompted to be changed once every three months.*

**4.20 Financial interest register**

The register was examined to ensure compliance with regulatory requirements. Our review noted the register was deemed to be satisfactorily maintained and appropriate for Council needs, except for the following matter:

**In one instance, a primary return of one designated employee was not lodged within three months of the "start date" as required by Section 5.75(1) of the Local Government Act.**

**Auditors Comment:**

To help ensure compliance with statutory provisions, all designated employees are reminded a primary return is required within three months of their start date.

**Management Comment**

This was an oversight which once identified was rectified immediately. To assist in ensuring this does not occur into the future a checklist has been developed and incorporated into the Council employee recruitment process.

**RECOMMENDATION/COMMITTEE DECISION**

**Minute No. AU.068**

**Moved: Cr Davidson**

**Seconded: Cr Hughes**

**That Council receive the Financial Management Review Report for 2015/16.**

**CARRIED 9/0**

**7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION**

**8. DATE OF NEXT MEETING**

Audit Committee Meeting Minutes  
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**9. DECLARATION OF CLOSURE**

There being no further business the Presiding Officer declared the meeting closed at 6.21pm

"I certify that the Minutes of the Audit Committee meeting held on Wednesday, 2 November 2016 have been confirmed as a true and correct record."

\_\_\_\_\_ Presiding Officer

\_\_\_\_\_ Date

**11.3 Receipt of the Minutes of the Local Emergency Management Committee**

**RECOMMENDATION**

That Council receive the minutes of the Local Emergency Management Committee Meeting held on 8 November 2016.

**11.4 Adoption of the Recommendations of Local Emergency Management Committee**

**RECOMMENDATION**

That Council;

1. Endorse the attached Shire of Northam Local Emergency Management Arrangements 2016 subject to the amendments identified at the meeting including minor typographical adjustments; and
2. Authorise the Chief Executive Officer to update any contact information within the Plan as required.

Note: The Local Emergency Management Plan has been provided to Council as a separate confidential attachment.



## **Shire of Northam**

### **Minutes**

### **Local Emergency**

### **Management Committee**

**8 November 2016**

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Local Emergency Management Committee Meeting Minutes  
8 November 2016



## 1. DECLARATION OF OPENING

The Chairman, Cr U Rumjantsev declared the meeting open at 1:07pm.

## 2. ATTENDANCE

### Primary Committee:

Councillor (Chair)	Ulo Rumjantsev
Community Emergency Services Manager	Daniel Hendriksen
Chief Executive Officer	Jason Whiteaker
Northam Police	Geoff Dickson
Northam Hospital	Jenny Lee
Department of Agriculture and Food	Josh Smith
Housing Authority	Attila Mencshelyi
ADF Army	Clayton Elder
Brookfield Rail	Clinton Lobb
Department of Child Protection	Deborah Chadwick

### Proxy Committee Members:

Councillor	Chris Antonio
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### 2.1 APOLOGIES

Wundowie Police	Max Walker
WA Police	Scott Mills
Child Protection and Family Support	Jo Spadaccini

## 3. DISCLOSURE OF INTERESTS

Nil.

## 4. CONFIRMATION OF MINUTES

### 4.1 Committee Meeting held on 15 September 2016

#### RECOMMENDATION / COMMITTEE DECISION

Minute No: LEMC.32

Moved: Geoff Dickson

Seconded: Josh Smith

That the minutes of the Local Emergency Management Committee meeting held 15 September 2016 be confirmed as a true and correct record of that meeting.

**CARRIED**

Local Emergency Management Committee Meeting Minutes  
8 November 2016



## 5. COMMITTEE REPORTS

### 5.1 Review & Endorsement of the Local Emergency Management Arrangements

<b>Address:</b>	Local Emergency Management Committee
<b>Owner:</b>	N/A
<b>File Reference:</b>	5.1.2.2
<b>Reporting Officer:</b>	Daniel Hendriksen Community Emergency Services Manager
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

The Shire of Northam Local Emergency Management Arrangements (LEMA) are to ensure the community is prepared to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for Hazard Management Authorities (HMA) in dealing with an emergency. These should be detailed in the HMAs' individual plans. Furthermore:

- This document applies to the local government district of the Shire of Northam
- This document covers areas where the Shire of Northam provides support to HMAs in the event of an incident;
- This document details the Shire of Northam capacity to provide resources in support of an emergency, while still maintaining business continuity; and the Shire of Northam responsibilities in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

#### ATTACHMENTS

Attachment 1: Draft Northam Local Emergency Management Arrangements 2016.

#### BACKGROUND / DETAILS

These LEMA has been produced and issued under the authority of the S. 41(1) of the [Emergency Management Act 2005](#), which require endorsement by the Shire of Northam Local Emergency Management Committee (LEMC) and by

Local Emergency Management Committee Meeting Minutes  
8 November 2016



the Shire of Northam. The Shire of Northam LEMA are also noted by the Wheatbelt District Emergency Management Committee (DEMC) and State Emergency Management Committee (SEMC)

These Arrangements must be read in conjunction with the *Emergency Management Act 2005*, *State Emergency Management Plans (WESTPLAN)* and *State Emergency Management Policy Statements*.

### CONSIDERATIONS

#### Strategic Community / Corporate Business Plan

- Objective C2: Provide services and processes to enhance public safety  
Strategy C2.2: Support provision of emergency services.  
Action: Maintain Emergency services Directory for the Shire of Northam.  
Action: Develop & coordinate delivery of community Emergency Services.  
Action: Provide Recovery Support to Emergency Services.

#### Financial / Resource Implications

Obligation to finance and resource the recovery of an emergency situation.

#### Legislative Compliance

Section 41 of the Emergency Management Act 2005.

The responsibilities of the Shire of Northam are defined in s.36 of [The Act](#).

#### Policy Implications

The Shire of Northam currently has no specific Local Government Policies pertaining to Emergency Management.

#### Stake Holder Engagement / Consultation

SEMC Secretariat, HMA's, Local Emergency Management Committee, WALGA, LGIS.

#### Risk Implications

Nil.

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8 November 2016



**OFFICER'S COMMENT**

The Local Emergency Management Arrangements (LEMA) shall be reviewed in accordance with [State Emergency Management Preparedness Procedure 8](#) and amended or replaced whenever the local government considers it appropriate (s.42 of the EM Act).

According to Procedure 8, the LEMA (including recovery plans) are to be reviewed and amended as follows:

- contact lists are reviewed and updated quarterly;
- a review is conducted after training that exercises the arrangements;
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes; and
- circumstances may require more frequent reviews.

**RECOMMENDATION**

**That this Committee recommend to Council that they endorse the Shire of Northam Local Emergency Management Arrangements 2016 as attached to this Agenda.**

**RECOMMENDATION**

**Minute No: LEMC.33**

**Moved: Cr Chris Antonio**

**Seconded: Josh Smith**

**That the Committee recommend to Council that it;**

- 1. Endorse the attached Shire of Northam Local Emergency Management Arrangements 2016 subject to the amendments identified at the meeting including minor typographical adjustments; and**
- 2. Authorise the Chief Executive Officer to update any contact information within the Plan as required.**

**CARRIED**

Local Emergency Management Committee Meeting Minutes  
8 November 2016



**6. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION**

Nil.

**7. DATE OF NEXT MEETING**

The next LEMC meeting is scheduled for Thursday, 15th December 2016.

**8. DECLARATION OF CLOSURE**

There being no further business the Chairman declared the meeting closed at 2.34pm.

"I certify that the Minutes of the Local Emergency Management Meeting held on 8 November 2016 have been confirmed as a true and correct record."

\_\_\_\_\_ Chairman

\_\_\_\_\_ Date

## 12. OFFICER REPORTS

### 12.1 CEO'S Office

#### 12.1.1 Council Meeting Dates for 2017

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	2.1.3.1
<b>Reporting Officer:</b>	Alysha Maxwell Executive Assistant – CEO
<b>Responsible Officer:</b>	Jason Whiteaker Chief Executive Officer
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

The purpose of this report is for Council to endorse the meeting schedule for the twelve month period from January 2017 through to December 2017. This schedule includes Forum, Ordinary and Strategic meetings of Council.

#### ATTACHMENTS

Nil.

#### BACKGROUND / DETAILS

It is a requirement under the Local Government Administration Regulations for a Local Government to give public notice of the dates and times of its Ordinary and Committee Meetings.

Local Government (Admin) Regulation 12 provides that –

- (i) At least once each year a local government is to give **local public notice** of the date on which and the time and place at which Ordinary Council Meetings are to be held over the next 12 months. A similar provision applies to Council committees that are open to members of the public.

Section 1.7 of the Local Government Act states that where local public notice is required then the notice is to be published in a newspaper circulating generally throughout the district on at least one occasion and is to be placed on the public notice board of the Council office and library for at least seven days before the meeting. As a consequence the date of the first ordinary meeting will need to reflect that timing.

## CONSIDERATIONS

### Strategic Community / Corporate Business Plan

- Objective G1: Provide accountable and transparent leadership.  
Strategy G1.3: Enhance open and interactive communication between Council and the community.  
Strategy G1.3: Promote and support community member's participation in the Shire's governance.

### Financial / Resource Implications

For the 2016/17 financial year, in accordance with the provisions of s5.99 of the Local Government Act 1995. Councillors receive a flat annual Meeting Attendance Fee of \$19,750 and the President receives \$23,600. This amount is not affected by the number of meetings attended. Councillors are, however, entitled to claim travel costs in respect to meetings and other authorised events.

There will be a cost involved for public notice to be displayed in local newspapers. This will be expended from account 04052192.

### Legislative Compliance

Local Government Act 1995 – s1.7;  
Local Government (Administration) Regulations, Reg 12.

### Policy Implications

Nil.

### Stake Holder Engagement / Consultation

Nil.

### Risk Implications

Nil.

### OFFICER'S COMMENT

N/A

## RECOMMENDATION

That Council;

1. Advertise that its Ordinary Meetings of Council for 2017 will be held on the third (3rd) Wednesday of each month with the dates as listed below:

Wednesday, 18 January 2017  
Wednesday, 15 February 2017  
Wednesday, 15 March 2017  
Wednesday, 19 April 2017  
Wednesday, 17 May 2017  
Wednesday, 21 June 2017  
Wednesday, 19 July 2017  
Wednesday, 16 August 2017  
Wednesday, 20 September 2017  
Wednesday, 18 October 2017  
Wednesday, 15 November 2017  
Wednesday, 20 December 2017

2. Holds a Council Forum meeting on the second (2nd) Wednesday of each month;
3. Holds a Strategic Meeting quarterly in the months of February, May, August and November, on the Wednesday following the meeting of Full Council; and
4. All meetings are to be convened in the Council Chambers and to commence at 5.30pm.

### 12.1.2 Conversion of Reserve Land to Freehold Land

<b>Address:</b>	Portion of lot 426 being a part of Reserve 32171
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	A11120
<b>Reporting Officer:</b>	Jason Whiteaker Chief Executive Officer
<b>Responsible Officer:</b>	Jason Whiteaker Chief Executive Officer
<b>Voting Requirement</b>	Absolute Majority

#### BRIEF

For Council to give consideration to purchasing from Department of Lands and then disposing of portion of Lot 426 being a part of Reserve 32171 to the Perdaman Group, once the property has been converted from Reserve Land to Freehold. The sale of the land is proposed to facilitate the proposed increased footprint of the Northam Boulevard.

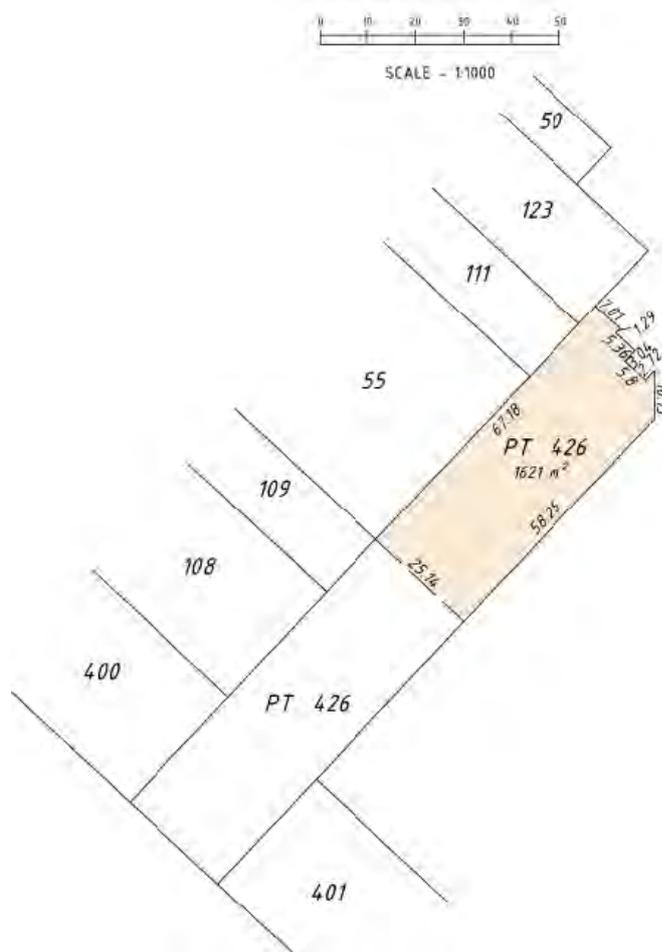
#### ATTACHMENTS

Nil.

#### BACKGROUND / DETAILS

Council staff have been working with the Department of Lands and Perdaman Property Group (owners of the current Northam Boulevard) with regards to the potential purchase of portion of lot 426 being a part of Reserve 32171 which currently abuts the southern entrance to the Northam Boulevard.

Perdaman Property Group are wishing to purchase the land in freehold title to assist in a significant redevelopment of the Northam Boulevard, which will see the current target and sports power buildings connected to the current Boulevard to form one major shopping 'building'. It is envisaged that a development application will be presented to Council for consideration prior to the end of the 2016 calendar year.



Above diagram is the lot dimensions site plan.

Below diagram is the aerial photograph of the area.



**At the October 2016 Council meeting, the following was resolved:**

**Minute No: C.2833**

**Moved: Cr Antonio**

**Seconded: Cr Hughes**

**That Council authorise the Chief Executive Officer to:**

1. Offer to purchase from the Department of Lands portion of lot 426 (1,621m<sup>2</sup>) being a part of Reserve 32171 which adjoins the south western side of the Northam Boulevard as an unbudgeted expenditure;
2. Make the offer to purchase at not more than the valuation received by the Department of Lands from Landgate and subject to the Council receiving confirmation/agreement from Perdaman Group that they will purchase the land from Council;
3. Advertise the Councils intention to dispose of the aforementioned property to the Perdaman Group, owners of the Northam Boulevard;
4. Report back to the November meeting of Full Council the outcomes of the public consultation; and
5. Set the sale price to Perdaman Group for lot 426, being a part of Reserve 32171, to reflect the valuation provided by the Department of Lands, plus any costs incurred by the Shire of Northam associated with the purchase and subsequent sale.

**CARRIED 9/0  
BY ABSOLUTE MAJORITY**

## **CONSIDERATIONS**

### **Strategic Community / Corporate Business Plan**

Objective E1: Support business and investment opportunities.

Strategy E1.3: Support sustainable business and commerce initiatives.

Action: N/A.

### **Financial / Resource Implications**

The Council currently has no budget allocation for the purchase of the land. The process would involve Council purchasing the land from the State and then 'on selling' the property to Perdaman Property Group.

### **Legislative Compliance**

Section 3.58 outlines the requirements for local government in disposing of land, which includes the following provisions;

- A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) it gives local public notice of the proposed disposition —*
    - (i) describing the property concerned; and*
    - (ii) giving details of the proposed disposition; and*
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*

*(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

Unbudgeted expenditure is required to be endorsed by an Absolute Majority of Council. For ease of administration the entire recommendation is proposed to be endorsed by Absolute Majority.

### **Policy Implications**

N/A.

### **Stake Holder Engagement / Consultation**

As part of the process for disposal of land in the manner being recommended consultation with the community, via a two (2) week advertising period is required.

### **Risk Implications**

There are a number of potential risks associated with this proposal. The most pressing risk is if the land is unable to be secured by the proponent it could put a multimillion dollar development at risk.

There is also a risk that Council purchases the land and the identified subsequent purchaser of the land from Council does not proceed. This is viewed as a very low risk in the context of it being extremely unlikely. Council staff will also look to put safe guards in place to ensure such a scenario does not eventuate.

### **OFFICER'S COMMENT**

Staff have been working with the Department of Lands over the past number of months to position the lot in question for sale. This work has now been completed and the Council needs to resolve to allow staff to proceed with the purchase process. Whilst time is currently not absolutely critical from the purchaser's perspective, a development application will be submitted shortly, highlighting the desire of the developer to proceed in a timely manner.

The Council's intention to 'sell' the property to the Perdaman Group has been advertised. No submissions were received.

**RECOMMENDATION**

**That Council Authorises the Chief Executive Officer to proceed with the sale of lot 426 (1,621m<sup>2</sup>) being a part of Reserve 32171 which adjoins the south western side of the Northam Boulevard, to the Perdaman Group, subject to the finalisation of the purchase of the said land from the Department of Lands**

### 12.1.3 Conversion of Reserve Land to Freehold Land and subsequent sale thereof

<b>Address:</b>	Portion of lot 426 being a part of Reserve 32171
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	A11120
<b>Reporting Officer:</b>	Jason Whiteaker Chief Executive Officer
<b>Responsible Officer:</b>	Jason Whiteaker Chief Executive Officer
<b>Voting Requirement</b>	Absolute Majority

#### BRIEF

For Council to give consideration to purchasing from Department of Lands and then disposing of portion of Lot 426 being a part of Reserve 32171 to the Perdaman Group, once the property has been converted from Reserve Land to Freehold. The sale of the land is proposed to facilitate the proposed car park / solar generation structures and is in addition to the purchase and sale process previously undertaken for a separate portion of the same reserve.

#### ATTACHMENTS

Nil.

#### BACKGROUND / DETAILS

Council has issued a planning approval for the development of a system of solar panels to be placed on 'carport' structures in the car park of the Northam Boulevard Shopping Centre. Whilst the proposal is predominantly on the Boulevards owners land there are a group of panels which are in fact proposed to be located on 'reserve land' which is currently vested in the Shire of Northam for the purposes of a car park. The figure below highlights, in blue, the full extent of the reserve in question, whilst the area between the red lines highlights the area which the proponent would like to 'acquire'.



Council would be aware that it is in the process of disposing of portion of reserve on the opposite side of the Boulevard Shopping Centre to the same proponent, being the Perdaman Group.

The Perdaman Group are requesting Council give consideration to two things in regards to the area in question. Firstly Perdaman are eager to commence their development and as such would like an approval to commence work on the land held in reserve by the Council. Secondly Perdaman are requesting that the Council dispose of the property to them, by either sale or long term lease.

Perdaman are looking to commence work on the structures in the coming three (3) weeks and are requesting an approval from Council within that timeframe.

## CONSIDERATIONS

### Strategic Community / Corporate Business Plan

Objective E1: Support business and investment opportunities.  
Strategy E1.3: Support sustainable business and commerce initiatives.  
Action: N/A.

### Financial / Resource Implications

The Council currently has no budget allocation for the purchase of the land. The process would involve Council purchasing the land from the State and then 'on selling' the property to Perdaman Property Group.

### **Legislative Compliance**

Section 3.58 outlines the requirements for local government in disposing of land, which includes the following provisions;

- A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (c) it gives local public notice of the proposed disposition —*
  - (iv) describing the property concerned; and*
  - (v) giving details of the proposed disposition; and*
  - (vi) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and*
  - (d) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

Unbudgeted expenditure is required to be endorsed by an Absolute Majority of Council. For ease of administration the entire recommendation is proposed to be endorsed by Absolute Majority.

### **Policy Implications**

N/A.

### **Stake Holder Engagement / Consultation**

As part of the process for disposal of land in the manner being recommended consultation with the community, via a two (2) week advertising period is required.

### **Risk Implications**

There are a number of potential risks associated with this proposal. The most pressing risk is if the land is unable to be secured by the proponent it could put this development at risk.

If Council were to approve development on the site, with the view that it would dispose of this land to the proponent, it would be recommended that a public liability indemnity be provided by the proponent to protect Councils interests.

There is a risk of a negative public perception if Council were to allow the proponent to commence construction prior to the closure of the public advertising period. That is the Community could ask why advertise if the decision has been made?

## OFFICER'S COMMENT

The area of land in question is of no real value to the Council, serving as a car park. The possibility of another party wanting to purchase the land is extremely unlikely given it is of no real value and staff can foresee no other potential use other than the existing parking for the Boulevard.

With this in mind staff are of the view that Council should instigate the 'purchase' of the land from the Department of Lands at the market valuation as determined by the WA Valuer General and then proceed to sell the land to the Perdaman Group for the purchase price plus any additional costs incurred by Council.

## RECOMMENDATION

**That Council, subject to the agreement of Department of Lands;**

- 1. Authorises the Chief Executive Officer to proceed with an offer to purchase portion of lot 426 being a part of Reserve 32171 which adjoins the north eastern side of the Northam Boulevard;**
- 2. Agrees to the purchase price as established by the Valuer General, acknowledging this purchase represents an unbudgeted expenditure**
- 3. Advertises its intention to then dispose of the mentioned portion of the reserve to the Perdaman Group, subject to the finalisation of the purchase of the said land from the Department of Lands**
- 4. Requests the Chief Executive Officer report the outcomes of the advertising, reference above, back to Full Council in December 2016.**
- 5. Authorises the Chief Executive Officer to sign the building permit application (recognising that building works subject of that application will be on Council Reserve Land), subject to;**
  - a. Perdaman Group indemnifying the Council whilst building is occurring on the reserve;**
  - b. Perdaman Group providing a written commitment to purchase the land at the price as set by the Valuer General, plus any associated costs incurred by the Council through the process**
  - c. Perdaman Group providing a written commitment that any building structure placed on the reserve land will be removed, without question, in the event the Council does not proceed with the disposal of the land the Perdaman Group**

**ABSOLUTE MAJORITY VOTE REQUIRED**

## **12.2 ENGINEERING SERVICES**

Nil.

## 12.3 DEVELOPMENT SERVICES

### 12.3.1 Shire of Northam Omnibus Scheme Amendment No.6 - Consideration of Submissions & Final Adoption

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	3.1.11.6
<b>Reporting Officer:</b>	Kobus Nieuwoudt Manager Planning Services
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

Council initiated Scheme Amendment No.6 to *Shire of Northam Local Planning Scheme No.6* (LPS6) at the Ordinary Council Meeting held on 20 April 2016 (Minute No. C.2679).

Council is asked to assess and determine the submissions made in respect of proposed Amendment No.6 and to consider adopting it, with or without modification, for the purpose of seeking Final Approval of the Hon Minister for Planning.

#### ATTACHMENTS

- Attachment 1: Scheme Amendment Document (with mark-ups).  
Attachment 2: Schedule of Submissions.

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#### BACKGROUND / DETAILS

The Shire's LPS6 was gazetted on 21<sup>st</sup> of August 2013. Ongoing use of LPS6 subsequent to gazettal has revealed a number of areas where refinements are required to improve the Scheme's operational effectiveness and to otherwise correct minor errors or omissions in the text.

##### Purpose of Amendment:

This omnibus amendment consists of twenty eight (28) proposals to amend LPS6 in the form of modification to the Scheme Maps, to correct drafting errors, rezoning of a property and make changes to the Scheme Text document.

##### Environmental Assessment:

After Council's resolution, assessment of the Amendment by the Environmental Protection Authority (EPA) was undertaken. The EPA advised in a letter dated 13 July 2016 that the Amendment is unlikely to have a significant impact on the

environment and does not warrant formal assessment under Part IV of the *Environmental Protection Act 1986* (EP Act).

#### Advertising:

Subsequent to the EPA advice, the Amendment was advertised in accordance with Regulation 47(2) (a) up to and including (e) of the *Planning and Development (Local Planning Schemes) Regulations 2015*. The public submission period ended on Tuesday 11<sup>th</sup> October 2016.

Council received a total of two (2) submissions. Refer **Attachment 2** – Schedule of Submissions. A summary of the submissions has been included under 'Stake Holder Engagement / Consultation' section of this report.

## **CONSIDERATIONS**

### **Strategic Community / Corporate Business Plan**

Objective RG1: Provide accountable and transparent leadership.

Strategy G1.1: Continue to develop Council's policy framework to guide decision making.

### **Financial / Resource Implications**

In adopting the recommendations of this report, there will be a need to prepare final documentation once the Hon Minister for Planning's decision with respect to the grant of final approval is known.

Costs will be incurred in publishing the gazettal notice in the Government Gazette. Enquiries of the State Law Publisher have determined that the cost of publication is likely to be of the order of approximately \$1,000. The cost of the gazettal notice will be met through the Department of Development Services' 2016/17 budget.

### **Legislative Compliance**

Planning Scheme amendments are processed in accordance with the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*.

### **Policy Implications**

Nil.

### **Stake Holder Engagement / Consultation**

The Amendment was advertised in accordance with Regulation 47(2) (a) up to and including (e) of the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following manner:

- Publication of a notice in *The Advocate* of 31<sup>st</sup> August 2016;

- Placement of a notice, including a copy of the Scheme Amendment document explaining the 28 proposals, in the Council Administration Centre's foyer from 30<sup>th</sup> August 2016 until 11<sup>th</sup> October 2016;
- Publication of a notice, including an electronic copy of the Scheme Amendment document explaining the 28 proposals, on the Shire's website from 30<sup>th</sup> August 2016 until 11<sup>th</sup> October 2016;

Summary of Submissions:

*Submission No. 1 (Submitter: Mr Peter McGrath)*

Proposal No. 9

- Questions the rationale behind Proposal no. 9 that seeks to modify the wording of clause 4.22.3 of LPS6;
- requests Shire staff provide statistical information, including citing the addresses, regarding the illegal occupation of outbuildings throughout the Shire;
- requests Shire staff should state what actions have been taken to stop the 'illegal occupation' of outbuildings;
- states that, by preventing landowners to erect outbuildings for storage purposes, landowners will not be able to keep equipment to look after their land; and
- generally questions the need for changing the wording of clause 4.22.3 of the Scheme to include reference to the Rural Residential and Rural Smallholding zones.

Proposal No. 13

- States that the proposed wording the subject of proposal 13 is too vague and would include too much discretionary powers to be included in a local planning scheme.
- Suggests the wording of proposal 13 will leave landholders with no confidence about what they would be allowed to do.

309 Refractory Road, Bakers Hill

- Advises that the Shire's former Executive Manager Development Services advised him in an email dated 20 September 2013 that the property known as 309 Refractory Road, Bakers Hill (consisting of Lots 101, 103, 106, 204, 205, 206 and 207) should have been zoned 'Rural Smallholding' under LPS6 (the current Scheme Map shows Lot 309 as being zoned 'Rural'), and that this anomaly will be rectified through the next Omnibus Amendment of the Scheme; and
- Requests that this anomaly be rectified through Amendment No.6.

*Submission No. 2 (Submitter: Mr Doug Sterling on behalf of LandCorp)*

- Notes that, with respect to Proposal No. 4, the proposed resolutions of Council on p2 and p35 of the Scheme Amendment document does not include the required text to reclassify a Caretaker's Dwelling use class within the 'General Industry' zone from 'X' to 'D'.

- Requests that the Shire review the above-mentioned omissions and include the following resolution:

*"In Table 1: Zoning Table, reclassify the use class 'Caretaker's Dwelling' in the 'General Industry' zone from 'X' to 'D'.*

### **Risk Implications**

There are no known risks for the Shire of the recommendations of this report.

### **OFFICER'S COMMENT**

With respect to Mr Peter McGrath's submission, staff advise as follows:

#### Proposal No. 9

The intent of Proposal No. 9 is to also capture the Rural Residential and Rural Smallholding zones in the current wording of clause 4.22.3 for the following reasons:

- Outbuildings are defined in the Residential Design Codes as - An enclosed non-habitable structure that is detached from any dwelling, but not a garage.
- Council's existing Local Planning Policy states the following - The construction of an outbuilding on vacant land within the "Residential", "Rural Residential" and "Rural Smallholding" zones under this Policy will not be permitted without a building permit for the construction of a dwelling having been approved by the Shire's Building Surveyor and the dwelling having been substantially commenced.
- There is no specific definition of Outbuildings with Local Planning Scheme No 6. Outbuildings are structures that are ancillary/secondary to single houses in the Residential, Rural Residential and Rural Smallholding zones and, therefore, technically cannot exist without a 'Single House' existing on a lot in the Residential, Rural Residential and Rural Smallholding zones;
- The proposed wording is consistent with - and complimentary to - the objectives of the Rural Residential and Rural Smallholding zones which, among other things, is to provide for rural living purposes in a rural setting whilst preserving the amenity of such areas and controlling land use impacts; and
- It is considered the addition of the Rural Residential and Rural Smallholding zones to the current wording of clause 4.22.3 of the Scheme will improve the interpretation of clause in general if the intention is not to permit outbuildings on properties within the Rural Residential and Rural Smallholdings zone. There may be an argument to allow outbuilding on the larger properties such as the Rural Smallholding zone (4 to 40 hectares) to allow for storage of equipment for the maintenance of the property, provided a condition of approval stipulates that the outbuilding cannot be used for human habitation or commercial purposes.

Proposal No. 13 (new Scheme provisions to control general appearance of buildings and preservation of amenity)

The intent of Proposal No. 13 is to ensure that any proposed building, structure and site works is in harmony with existing buildings or the landscape of the locality.

The consideration of a development proposal's impact on the "amenity" of a locality is often used to decide if a proposal should proceed.

The *Planning and Development (Local Planning Schemes) Regulations 2015* define amenity as "... all those factors which combine to form the character of an area and include the present and likely future amenity".

The submitter's view that the proposed wording of proposal 13 is too vague and would include too much discretionary powers to be included in a local planning scheme, is not supported. Furthermore, it is considered that the proposed provisions include sufficient guidance to Shire officers in exercising discretion when assessing any application for development approval.

309 Refractory Road, Bakers Hill

Staff agree that 309 Refractory Road, Bakers Hill (consisting of Lots 101, 103, 106, 204, 205, 206 and 207) should have been zoned 'Rural Smallholding' under LPS6 and recommend that this anomaly be rectified through the this Scheme Amendment. The subject land was rezoned through Amendment 31 to the Former Town Planning Scheme No. 3 in 2012

With respect to LandCorp's submission, staff advises that the omission of Proposal 4 from Council's official resolution to reclassify the 'Caretaker's Dwelling' use class within the 'General Industry' zone from 'X' to 'D', is a clerical error and should be rectified.

**RECOMMENDATION**

**That Council:**

- 1. Receive the Schedule of Submissions that forms the subject of Attachment 2 to the report;**
  - 2. Determine the submissions by resolving to adopt the recommendations in the Schedule of Submissions that formed the subject of Attachment 2 to the report;**
  - 3. Amend Proposed Amendment No. 6 to Local Planning Scheme No. 6 in the light of the submissions in accordance with the attached modified document that formed the subject of Attachment 1 to the report;**
  - 4. Adopt Proposed Amendment No. 6 (as modified), comprising the modified Scheme Text and modified Scheme Map that formed the subject of Attachment 1 to the report;**
- cont.....

- 5. Submit Proposed Amendment No. 6 (as modified) to the Western Australian Planning Commission requesting that final approval of the Scheme Amendment by the Hon. Minister for Planning be sought.**

**Attachment 1**



**LOCAL PLANNING SCHEME No.6**

**AMENDMENT No.6**

**OMNIBUS AMENDMENT**

## PLANNING AND DEVELOPMENT ACT 2005

### RESOLUTION DECIDING TO AMEND A LOCAL PLANNING SCHEME

#### SHIRE OF NORTHAM

#### LOCAL PLANNING SCHEME NO. 6

#### AMENDMENT NO. 6

RESOLVED that the Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend the above local planning scheme by:

That Council:

1. Pursuant to Part 5 of the *Planning and Development Act 2005*, resolves to initiate Amendment No. 6 to the Shire of Northam Local Planning Scheme No.6 to implement various (omnibus) amendments as follows:
  - 1.1 Under clause 3.3.2, after the 'P' symbol, insert the following symbol and corresponding meaning: -

'I' means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme;
  - 1.2 In Table 1: Zoning Table, reclassify the use class 'Caretaker's Dwelling' in the 'Commercial' and 'Mixed Use' zones from 'P' to 'I'.
  - 1.3 In Table 1: Zoning Table, reclassify the use class 'Ancillary Accommodation' in the 'Mixed Use' zone from 'D' to 'X'.
  - 1.4 In Table 1: Zoning Table, reclassify the use class 'Shop' in the 'Mixed Use' zone from 'X' to 'D'.
  - 1.5 In Table 1: Zoning Table, delete the use class 'Park Home Park'.
  - 1.6 Insert in alphabetical order, in Table 1: Zoning Table the following Land Use classes and symbols in the cross reference in the Zoning Table:
  - 1.7 In Table 2: Site and Development Requirements Table (clause 4.5), with respect to the Mixed Use zone, modify the minimum boundary

setback requirements from 7.5m (front), 7.5m (rear) and 4m (side) to \* (front), \* (rear) and \* (side).

\* Means – to be determined by the local government in each particular case.

1.8 In Table 3: Car Parking Guidelines (clause 4.13), delete the following land uses and corresponding minimum car parking requirements:

- Fish Shop; and
- Public Amusement

1.9 Modify the wording of clause 4.22.3 to read as follows: -

Notwithstanding any other provisions contained in the Scheme, the local government may refuse to grant development approval for the development or use of any outbuilding on any Residential, *Rural Residential and Rural Smallholding* zoned lot which does not contain a dwelling.

1.10 Modify clause 4.24 by renumbering the existing provision subclause '4.24.1', and insert new subclauses 4.24.2 – 4.24.5 as follows: -

4.24.2 Where, in the opinion of the local government, an advertisement has been permitted to deteriorate to a point where it conflicts with the objectives of the Scheme, or it ceases to be effective for the purpose for which it was erected or displayed, the local government may by notice in writing require the advertiser to –

- (i) repair, repaint or otherwise restore the advertisement to a standard specified by the local government in the notice; or
- (ii) remove the advertisement.

4.24.3 'The advertiser' shall be interpreted as any one person or any group comprised of the landowner, occupier, licensee or other person having an interest in, or drawing benefit from, the display of an advertisement concerned.

4.24.4 Any notice served in pursuant to clause 4.24.2 shall be served upon the advertiser and shall specify -

- (i) the advertisement(s) the subject of the notice;

- (ii) full details of the action or alternative courses of action to be taken by the advertiser to comply with the notice;
- (iii) the period, not being less than 60 days, within which the action specified shall be completed by the advertiser.

4.24.5 A person on whom notice is served under this clause may apply for a review to the State Administrative Tribunal under Part 14 of the Act against the determination of the local government.

1.11 Modify the wording of clause 4.30.4 to read as follows: -

The local government may grant temporary development approval for the temporary human habitation within an outbuilding on a Rural Residential or Rural Smallholding zoned lot for a period not exceeding 12 months if a building permit for a dwelling is concurrently in force.

1.12 Modify the wording of clause 4.30.5 by inserting the words 'and Rural Smallholding' after the words 'Rural Residential' to read as follows: -

In the Rural Residential and Rural Smallholding zones, a demonstrated and sustainable water supply is to be provided in accordance with Western Australian Planning Commission Policy.

1.13 Insert new clause 4.31 as follows:

4.31 GENERAL APPEARANCE OF BUILDINGS AND PRESERVATION OF AMENITY

4.31.1 Where, in the opinion of the local government, any proposed building or the erection of structures or carrying out of site works is out of harmony with existing buildings or the landscape of the locality by virtue of the design and appearance of the development, the colour or type of materials to be used on exposed surfaces, the height, bulk and massing of any building, the local government may refuse the application for development approval. The refusal can be made notwithstanding that the application may otherwise comply with the provisions of the Scheme. The local government may place conditions on any development approval

granted for the proposed development to ensure that it will not have an adverse impact on the character of the area or the amenity and landscape quality of the locality.

4.31.2 In exercising its discretion under this clause, the local government shall have regard to the following when assessing any application for development approval

–

- (i) the external appearance of the building and any associated structures and landscaping;
- (ii) the dimensions and proportions of the building or structure;
- (iii) the materials used in the construction of the building taking into consideration texture, scale, shape and colour;
- (iv) the effect of the building or works on nearby properties, and on the occupants of those buildings;
- (v) the effect on the landscape and environment generally; and
- (vi) any other matter which in the opinion of the local government is relevant to the amenity of the locality.

1.14 Insert new clause 4.32 as follows:

#### 4.32 UNTIDY PLACES, DERELICT VEHICLES, MACHINERY AND OBJECTS

4.32.1 No land within the Scheme area shall on a permanent or regular basis be used for the purposes of storage and/or the disposal of rubbish, refuse, car bodies, industrial waste (whether liquid or solid) or any recycled materials or buildings without the written approval of the local government.

4.32.2 The local government may, by written notice as provided for in clause 3.25 and Schedule 3.1 of the *Local Government Act 1995* require the owner, occupier or lessee of any land to undertake such works or actions for the improvement of the conditions and visual presentation of that property to a standard commensurate with those conditions prevailing in the locality.

- 4.32.3 The local government shall not permit the storage and/or wrecking of derelict vehicles, sea containers or machinery or the storage of any materials within any zone, except the General Industry zone, if it is visible from any road or where, in the opinion of the local government, it detracts from the amenity of the locality without the written approval of the local government.
- 4.32.4 Notwithstanding clause 4.32.3, should the applicant justify the proposal, commit to suitable management and address visual impact concerns following the receipt of an application for development approval, the local government may grant approval with or without conditions.
- 4.32.5 Notwithstanding any other provision of the Scheme, the storage of disused vehicles and/or wrecking of any vehicle on private land other than land within the General Industrial zone is prohibited.

1.15 Insert new clause 4.33 as follows: -

#### 4.33 RELOCATED SECOND-HAND BUILDINGS

- 4.33.1 The local government may permit the erection of a relocated building on a lot where –
- (i) in its opinion such building is in a satisfactory condition and the design and location of the building is to the satisfaction of the local government and will not adversely affect the amenity of the locality;
  - (ii) the applicant for a building permit for the relocated building lodges a cash bond and enters into an agreement, to the satisfaction of the local government, to ensure the building achieves a standard of presentation acceptable to the local government within 12 months of the issue of the building permit; and
  - (iii) the proposal complies with the provisions of the local government's Local Planning Policies — Relocation and Use of Second-Hand Dwellings; and Transportable Structures.

1.16 Insert new clause 4.34 as follows: -

#### 4.34 HOLIDAY ACCOMMODATION USES — SHORT STAY RESTRICTIONS

- 4.34.1 No person shall occupy any holiday accommodation use, as specified in Table 1: Zoning Table for more than a total of 3 months in any 12-month period unless approved by the local government for management purposes and staff accommodation.
- 4.34.2 Notwithstanding the provisions of clause 4.34.1, the local government may permit the permanent occupancy of not more than 15% of caravan sites within a caravan park, where the applicant can demonstrate, to the satisfaction of the local government, that the primary tourist accommodation purpose of the park will not be compromised and that adequate services and facilities exist to service the permanent population.

1.17 Insert new clause 4.35 as follows: -

#### 4.35 BUSH FIRE HAZARD AND FIRE MANAGEMENT PLANS

- 4.35.1 The local government will need to be satisfied when assessing any request for rezoning, structure plan or application for development approval, where in the opinion of the local government there are bush fire risks, that development will comply with any relevant State and local government policy on bushfire protection and, where applicable, any endorsed fire management plan. In particular, the local government is to have regard to –
- (i) State Planning Policy 3.4 Natural Hazards and Disasters;
  - (ii) Guidelines for Planning in Bushfire Prone Areas or any updates;
  - (iii) any advice obtained from the Department of Fire and Emergency Services; and
  - (iv) any other planning consideration the local government considers relevant.
- 4.35.2 Bushfire Prone Areas are those areas designated by the Bushfire Prone Area Maps as designated by the Fire and Emergency Services (FES) Commissioner,

which form part of the Scheme for the purposes of clause 4.35.

- 4.35.3 The Bushfire Prone Area Maps may be amended from time to time and are to be held at the local government office.
- 4.35.4 Construction and/or additions to habitable buildings throughout the municipality in areas classified as Bush Fire Prone, irrespective of whether or not a development approval of the local government is required, will be subject to the relevant bushfire prone requirements pursuant to the Building Code of Australia and Australian Standard 3959—2009 (or any updates).
- 4.35.5 If an owner disputes their land's identification within a designated Bush Fire Prone Area, that owner may request in writing that the local government reconsider that identification. Supporting documentation is to be provided from a suitably qualified and/or experienced practitioner to address the requirements of the *Guidelines for Planning in Bushfire Prone Areas* (or any updates).
- 4.35.6 On receiving a request made under clause 4.35.5, the local government may determine that the land is not within a designated Bush Fire Prone area; or determine that the land's identification within a designated Bush Fire Prone Area is correct.
- 4.35.7 Applications for the construction and/or addition to habitable buildings within Bushfire Prone Areas are to be accompanied by a report from a suitably qualified and/or experienced practitioner, which is to identify the Bushfire Attack Level (BAL) in accordance with the requirements of the *Guidelines for Planning in Bushfire Prone Areas* (or any updates). The BAL level will inform the application of AS3959.
- 4.35.8 The landowner will be responsible for permanent hazard reduction measures to maintain the identified BAL.

4.35.9 The local government may impose conditions to reduce bush fire risk to people and/or property including –

- (i) the provision of a fire fighting water supply;
- (ii) the provision of fire services access;
- (iii) the preparation of a Fire Management Plan in accordance with the Guidelines for Planning in Bushfire Prone Areas (or any updates), and implementation of specific fire protection measures set out in the plan; and
- (iv) the implementation of measures to ensure that prospective purchasers are aware of the relevant scheme provisions, Fire Management Plan and publications addressing fire safety.

4.35.10 Where a Fire Management Plan has been endorsed by the Department of Fire and Emergency Services and/or the local government, through the planning process, the affected landowners will be responsible for the ongoing implementation of the 'landowners' responsibilities' section as specified in that Fire Management Plan.

18. Insert new clause 4.36 as follows: -

#### 4.36 TELECOMMUNICATIONS INFRASTRUCTURE

4.36.1 An application for development approval from the local government is required for the development of all telecommunications infrastructure (overhead cabling telecommunications towers, radio communications dishes, etc.) excluding those listed in the Telecommunications Low Impact Facilities Determination 1997 and subsequent Amendments to that Determination.

4.36.2 Applications for the development approval for telecommunications infrastructure shall be accompanied by plans and information required for applications for development approval under Part 7 of the deemed provisions and will be considered in relation to the following -

- (i) consistency with the objective and purpose of the zone or reserve;
- (ii) social and economic benefits of the proposal;

- (iii) the impact of the proposal on the landscape, heritage and environmental values of the locality;
- (iv) coordination with other services; and
- (v) any relevant Local Planning Policy adopted by the local government.

1.19 Insert new clause 4.37 as follows: -

#### 4.37 PROVISIONS AND CONTRIBUTIONS FOR SERVICES AND FACILITIES

- 4.37.1 Where, in the opinion of the local government and/or the Commission, there will be a demand for the provision of services or facilities as a consequence of the carrying out of development or subdivision of land, then, subject to the provisions of clause 4.37.2 below, the local government may impose as a condition of development approval for that development and the Commission may impose as a condition of subdivision approval a requirement for the provision of those services and facilities or the making of a monetary contribution in lieu of such provision.
- 4.37.2 A condition for development approval for development referred to in clause 4.37.1 may only be imposed where the payment of the contribution is-
- (i) provided for in a Structure Plan endorsed by the Commission;
  - (ii) provided for in an adopted Commission Policy including Appendix 1 of State Planning Policy 3.6 and as relevant Council's adopted policies relating to road upgrading, drainage and associated standard development contribution;
  - (iii) set out in a Development Contribution Plan (clause 5.6 and Schedule 9 of the Scheme).

1.20 Insert new clause 4.38 as follows: -

#### 4.38 HOME OFFICE, HOME OCCUPATION AND HOME BUSINESS

- 4.38.1 Development approval is not required to conduct a home office as defined in the Scheme.

- 4.38.2 Where the local government issues a development approval to conduct a home occupation or a home business, the approval relates to a specific occupier of a particular parcel of land. It shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it was granted.
- 4.38.3 If in the opinion of the local government, a home occupation or home business is causing a nuisance or annoyance to owners or occupiers of land in the locality, the local government may rescind the approval.
- 4.38.4 A development approval to conduct a home occupation or home business may be issued subject to an annual permit which may be renewed by application to the local government for development approval.
- 1.21 Under Schedule 1 'Dictionary of defined words and expressions, subclause 2 'land use definitions', insert in alphabetical order the following new definitions:
- "Abattoir" means premises used commercially for the slaughtering of animals for the purposes of consumption as food products;
- "Art Gallery" means premises —
- (a) that are open to the public; and
  - (b) where artworks are displayed for viewing or sale;
- "Bulky Goods Showroom" means premises —
- (a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes —
    - (i) automotive parts and accessories;
    - (ii) camping, outdoor and recreation goods;
    - (iii) electric light fittings;
    - (iv) animal supplies including equestrian and pet goods;
    - (v) floor and window coverings;
    - (vi) furniture, bedding, furnishings, fabrics, Manchester and homewares;
    - (vii) household appliances, electrical goods and home entertainment goods;
    - (viii) party supplies;
    - (ix) office equipment and supplies;

- (x) babies' and children's goods, including play equipment and accessories;
- (xi) sporting, cycling, leisure, fitness goods and accessories;
- (xii) swimming pools;

or

(b) used to sell by retail goods and accessories by retail if —

- (i) a large area is required for the handling, display or storage of the goods; or
- (ii) vehicular access is required to the premises for the purpose of collection of purchased goods;

“Commercial Vehicle Parking” means premises used for parking of one or 2 commercial vehicles but does not include —

(a) any part of a public road used for parking or for a taxi rank;

or

(b) parking of commercial vehicles incidental to the predominant use of the land;

“Garden Centre” means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens;

“Holiday Accommodation” means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot;

“Industry - Primary Production” means premises used —

- (a) to carry out a primary production business as that term is defined in the Income Tax Assessment Act 1997 (Commonwealth) section 995-1; or
- (b) for a workshop servicing plant or equipment used in primary production businesses;

“Liquor Store – Large” means premises the subject of a liquor store licence granted under the Liquor Control Act 1988 with a net lettable area of more than 300 m<sup>2</sup>;

“Liquor Store – Small” means premises the subject of a liquor store licence granted under the Liquor Control Act 1988 with a net lettable area of not more than 300 m<sup>2</sup>;

“Small Bar” means premises the subject of a small bar licence granted under the Liquor Control Act 1988;

“Trade Supplies” means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises —

- (a) automotive repairs and servicing;
- (b) building including repair and maintenance;
- (c) industry;
- (d) landscape gardening;
- (e) provision of medical services;
- (f) primary production;
- (g) use by government departments or agencies, including local government;

“Tree Farm” means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act 2003 section 5;

“Waste Disposal Facility” means premises used —

- (a) for the disposal of waste by landfill; or
- (b) the incineration of hazardous, clinical or biomedical waste;

“Waste Storage Facility” means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale;

1.22 In Schedule 7 ‘Rural Residential Zones’, modify the permissibility of uses (where currently not permitted – ‘X’) to permit ‘Ancillary Accommodation’ as a ‘D’ (discretionary) use in RR2, RR3, RR4, RR6, RR8, RR11, RR12, RR13, RR15, RR24, R26 and RR27.

1.23 In Schedule 7 ‘Rural Residential Zones’, modify the permissibility of uses (where currently not permitted – ‘X’) to permit ‘Family Day Care’ as an ‘A’ (discretionary, subject to advertising) in RR2, RR3, RR4, RR6, RR8, RR11, RR12, RR13, RR15, RR24, RR25, R26 and RR27.

- 1.24 In Schedule 8 'Rural Smallholding Zones', modify the permissibility of uses (where currently not permitted – 'X') to permit 'Ancillary Accommodation' as a 'D' (discretionary) use in RSH1.
- 1.25 In Schedule 8 'Rural Smallholding Zones', modify the permissibility of uses (where currently not permitted – 'X') to permit 'Family Day Care' as an 'A' (discretionary, subject to advertising) in RSH1.
- 1.26 Under Part 5 (Special Control Areas), insert the following text under clause 5.1.1: -

"8. SCA8 – Structure Plan Areas"

- 1.27 Under Part 5 (Special Control Areas), insert the following special control area provisions: -

#### 5.9 Structure Plan Areas (SCA8)

5.9.1 Structure Plan Areas are shown on the Scheme Map as SCA8 with a number. A Schedule of these areas is set out in Schedule 10.

5.9.2 For the purpose of clause 5.9, unless the context otherwise requires;

"Proponent" means any owner or owners of land to which the Proposed Structure Plan relates that has or have submitted that Proposed Structure Plan.

"Proposed Structure Plan" means a Structure Plan which may apply to either a local area or a district that has been prepared in accordance with clause Part 4 of the deemed provisions.

"Structure Plan" means a proposed Structure Plan that has been approved by the Commission under clause 22(a) of the deemed provisions.

#### 5.9.3 Purpose

The purpose of Structure Plan Areas Special Control Area is to:-

- (a) To identify areas requiring comprehensive structure planning prior to subdivision and development; and
- (b) To coordinate subdivision, land use and development in areas requiring comprehensive planning.

#### 5.9.4 Planning requirements

- a) The local government requires a Structure Plan for a Structure Plan Area, or for any part or parts of a Structure Plan Area, before recommending subdivision or approving development of land within the Structure Plan Area.
- b) The local government may require a Structure Plan to be prepared for any land not within a Structure Plan Area where it can be demonstrated that the land requires substantial pre-planning before decisions are made with respect to its use, subdivision or development and the provisions of the foregoing clauses shall apply as relevant to the preparation of any such plan.
- c) Notwithstanding clause 5.9.4 a), the local government may approve a development or support a subdivision of the land in a manner that is consistent with the objectives of the underlying zone without requiring such a Structure Plan where, in its opinion, the proposal is of a minor nature, will not adversely affect the future subdivision or development of the land and where it can be demonstrated that it does not conflict with the future land use expectation of the Structure Plan Area.
- d) Where a Structure Plan exists, the subdivision and development of land is to generally be in accordance with the Structure Plan and any associated provisions contained in Schedule 10.
- e) The Commission may, as a condition of adopting or approving a Proposed Structure Plan, require a more detailed Structure Plan in future if the local government or the Commission considers that it will be necessary to provide additional detail to the proposals contained in the Proposed Structure Plans.
- f) Schedule 10 describes the Structure Plan Area in more detail and sets out the land use expectations, matters to be addressed and associated provisions for Structure Plans.

#### 5.9.5 Preparation of Structure Plans

- a) A Structure Plan must be prepared in a manner and form approved by the Commission in accordance with the provisions of clause 16 of the deemed provisions.

- b) A Structure Plan may with the agreement of the Commission after consultation with the local government, be prepared and implemented in stages.

5.9.6 Operation of Structure Plan

- a) A Structure Plan commences operation on the date it is adopted by the Commission.
- b) A Structure Plan may distinguish between the provisions, requirements or standards which are intended to have affect as if included in the scheme, and any provisions, requirements which are only for guidance or such other purposes as stipulated in the Structure Plan.

Dated this 20<sup>th</sup> day of April 2016

CHIEF EXECUTIVE OFFICER

## AMENDMENT REPORT

### Purpose

To implement various (omnibus) amendments. Twenty eight (28) proposals have been identified for inclusion in this omnibus amendment to Local Planning Scheme No.6.

### Amendment Type

The amendment is a standard amendment pursuant to Regulation 34(f) of the Regulations as the proposal is considered to be an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;

### Statement

The Shire of Northam Local Planning Scheme No.6 (LPS6) was gazetted on 21<sup>st</sup> of August 2013. Ongoing use of LPS6 subsequent to gazettal has revealed a number of areas where refinements are required to improve the Scheme's operational effectiveness and to otherwise correct minor errors or omissions in the text. The process for implementation of recommended changes is through the Scheme Amendment process.

The inclusion of minor proposals in omnibus amendments provides an efficient and effective process to amend the Scheme, in terms of the number of proposals, public consultation, the Shire's resources and reporting to Council.

### Proposal

This omnibus amendment consists of twenty eight (28) proposals to amend LPS6 in the form or modification to the Scheme Maps, to correct drafting errors, rezoning of a property and make changes to the accompanying Scheme Text. The proposals are numbered sequentially with specific details of each proposal outlined and considered in this report.

#### Proposal 1

Modify clause 3.3.2, by inserting the symbol "I" and corresponding meaning after the symbol "P": -

'I' means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme;

#### Explanation 1

There are a number of uses (such as a 'Caretakers Dwelling' which are incidental to another predominant use within the Scheme (i.e. the secondary use cannot exist without the primary use).

**Proposal 2**

In Table 1: Zoning Table, reclassify the use class 'Caretaker's Dwelling' in the 'Commercial' and 'Mixed Use' zones from 'P' to 'I'.

**Explanation 2**

It is considered that it is inconsistent to permit a 'Caretakers Dwelling' on a lot without an existing primary use for the 'caretaker' to look after. Therefore the permissibility for this land uses under the Scheme should be 'I' Incidental.

**Proposal 3**

In Table 1: Zoning Table, reclassify the use class 'Ancillary Accommodation' in the 'Mixed Use' zone from 'D' to 'X'.

**Explanation 3**

A 'Single House' is an 'X' use within the 'Mixed Use' zone. An 'Ancillary Accommodation' use cannot exist without a 'Single House' existing on a lot and therefore should also be classified as an 'X' use within the 'Mixed Use' zone.

**Proposal 4**

In Table 1: Zoning Table, reclassify the use class 'Caretaker's Dwelling' in the 'General Industry' zone from 'X' to 'D'.

**Explanation 4**

Caretakers Dwellings offer greater security and surveillance for businesses within the 'General Industry' zone which is isolated from residential areas. It is recommended that 'Caretakers Dwellings' be classified as a 'D' (Discretionary) use within the 'General Industry' zone which would allow the Shire to consider 'Caretakers Dwellings' on a case by case basis.

**Proposal 5**

In Table 1: Zoning Table, delete the use class 'Park Home Park'.

**Explanation 5**

Park homes can only occur in a caravan park. The use class is, therefore, surplus to requirements.

**Proposal 6**

Insert in alphabetical order, in Table 1: Zoning Table the following Land Use classes and symbols in the cross reference in the Zoning Table:

LANDUSE	RESIDENTIAL	DEVELOPMENT	COMMERCIAL	MIXED USE	TOURIST	GENERAL INDUSTRY	LIGHT & SERVICE INDUSTRY	RURAL	RURAL RESIDENTIAL	RURAL SMALLHOLDING
Abattoir	X		X	X	X	A	X	A	X	X
Art Gallery	X		P	P	P	X	X	A	X	A
Bulky Goods Showroom	X		P	P	X	X	D	X	X	X
Commercial Vehicle Parking	A		X	X	X	P	P	D	A	A
Garden Centre	X		X	D	X	D	D	D	A	A
Holiday Accommodation	X		D	D	P	X	X	A	A	A
Industry - Primary Production	X		X	X	X	A	X	A	X	X
Liquor Store - Large	X		X	A	X	X	X	X	X	X
Liquor Store - Small	X		A	A	X	X	X	X	X	X
Small Bar	X		A	X	A	X	X	X	X	X
Trade Supplies	X		D	D	X	P	P	X	X	X
Tree Farm	X		X	X	X	X	X	D	X	X
Waste Disposal Facility	X		X	X	X	X	X	X	X	X
Waste Storage Facility	X		X	X	X	A	X	X	X	X

**Explanation 6**

The Shire has received a number of enquiries and development applications in recent years for all of the land uses listed above. In order to provide clarity to Officers and applicants of these proposals. It is recommended that the above land use definitions and their level of permissibility be added to the Shire's Planning Scheme.

**Proposal 7**

In Table 2: Site and Development Requirements Table (clause 4.5), with respect to the Mixed Use zone, modify the minimum boundary setback requirements from 7.5m (front), 7.5m (rear) and 4m (side) to \* (front), \* (rear) and \* (side).

(\* Means – to be determined by the local government in each particular case.)

#### Explanation 7

The majority of lots zoned 'Mixed Use' are too small in area for proposed buildings to feasibly fit within the minimum lot boundary setbacks. In order to achieve desirable development outcomes within the 'Mixed Use' zone it is recommended that the appropriate setbacks be determined by the local government on a case by case basis denoted within the Scheme text by the \* symbol.

#### Proposal 8

In Table 3: Car Parking Guidelines (clause 4.13), delete the following land uses and corresponding minimum car parking requirements:

- Fish Shop; and
- Public Amusement

#### Explanation 8

The Shire's Local Planning Scheme No.6 does not contain land use definitions for a 'fish shop' or 'public amusement' land uses nor are they listed within the *Planning and Development (Local Planning Schemes) Regulations 2015*. It is therefore recommended that the car parking requirements for these redundant uses be removed from the Scheme.

#### Proposal 9

Modify the wording of clause 4.22.3 to read as follows: -

Notwithstanding any other provisions contained in the Scheme, the local government may refuse to grant development approval for the development or use of any outbuilding on any Residential, **Rural Residential and Rural Smallholding** zoned lot which does not contain a dwelling.

#### Explanation 9

The majority of outbuildings unlawfully habituated are located on lots zoned 'Rural Residential' and 'Rural Smallholdings'. It is recommended that Clause 4.22.3 be amended to ensure consistency with the Shire's Local Planning Policy 1 - Outbuildings. Note that it would still be possible to grant temporary occupation of an outbuilding within the 'Rural Residential' and 'Rural Smallholding' zone where a Building Permit has been granted and the dwelling is under construction.

#### Proposal 10

Modify clause 4.24 by renumbering the existing provision subclause '4.24.1', and insert new subclauses 4.24.2 – 4.24.5 as follows: -

- 4.24.2 Where, in the opinion of the local government, an advertisement has been permitted to deteriorate to a point where it conflicts with the objectives of the Scheme, or it ceases to be effective for the purpose for which it was erected or displayed, the local government may by notice in writing require the advertiser to –
- (i) repair, repaint or otherwise restore the advertisement to a standard specified by the local government in the notice; or
  - (ii) remove the advertisement.
- 4.24.3 'The advertiser' shall be interpreted as any one person or any group comprised of the landowner, occupier, licensee or other person having an interest in, or drawing benefit from, the display of an advertisement concerned.
- 4.24.4 Any notice served in pursuant to clause 4.24.2 shall be served upon the advertiser and shall specify -
- (i) the advertisement(s) the subject of the notice;
  - (ii) full details of the action or alternative courses of action to be taken by the advertiser to comply with the notice;
  - (iii) the period, not being less than 60 days, within which the action specified shall be completed by the advertiser.
- 4.24.5 A person on whom notice is served under this clause may apply for a review to the State Administrative Tribunal under Part 14 of the Act against the determination of the local government.

**Explanation 10**

There are a number of derelict and unmaintained signs within the Shire of Northam which detract from the appearance and amenity of our central business district in particular. The addition of these clauses would provide legal backing for the Shire to carry out enforcement action to ensure that land owners maintain their advertising signage to a satisfactory standard.

**Proposal 11**

Modify the wording of clause 4.30.4 to read as follows: -

The local government may grant temporary development approval for the **occupation of temporary human habitation within** an outbuilding on a Rural Residential or Rural Smallholding zoned lot for a period not exceeding 12 months if a **building licence** building permit for a dwelling is concurrently in force **and the outbuilding complies with the specific requirements of the Building Code of Australia.**

Current Wording	Proposed Wording
The local government may grant temporary development approval	The local government may grant temporary development approval

<p>for the occupation of an outbuilding on a Rural Residential or Rural Smallholding zoned lot for a period not exceeding 12 months if a building licence for a dwelling is concurrently in force and the outbuilding complies with the specific requirements of the Building Code of Australia.</p>	<p>for the <b>temporary human habitation within</b> an outbuilding on a Rural Residential or Rural Smallholding zoned lot for a period not exceeding 12 months if a building permit for a dwelling is concurrently in force.</p>
--	--

**Explanation 11**

There is a minor change in the wording of Clause 4.30.4 to remove the reference to the Building Code of Australia which does not form part of the Scheme. All outbuildings are required to be constructed in accordance with the Building Code of Australia which is enforced under different legislation.

**Proposal 12**

Modify the wording of clause 4.30.5 by inserting the words 'and Rural Smallholding' after the words 'Rural Residential' to read as follows: -

In the Rural Residential **zone** and Rural Smallholding zones, a demonstrated and sustainable water supply is to be provided in accordance with Western Australian Planning Commission Policy.

<b>Current Wording</b>	<b>Proposed Wording</b>
<p>In the Rural Residential zone, a demonstrated and sustainable water supply is to be provided in accordance with Western Australian Planning Commission Policy.</p>	<p>In the Rural Residential and Rural Smallholding zones, a demonstrated and sustainable water supply is to be provided in accordance with Western Australian Planning Commission Policy.</p>

**Explanation 12**

There is a minor change in the wording to ensure the Scheme is consistent with Western Australian Planning Commission Policy.

**Proposal 13**

Insert new clause 4.31 as follows:

**4.31 GENERAL APPEARANCE OF BUILDINGS AND PRESERVATION OF AMENITY**

4.31.1 Where, in the opinion of the local government, any proposed building or the erection of structures or carrying out of site works is out of harmony with existing buildings or the landscape of the locality by virtue of the design and appearance of the development, the colour or type of materials to be used on exposed surfaces, the height, bulk and massing of any

building, the local government may refuse the application for development approval. The refusal can be made notwithstanding that the application may otherwise comply with the provisions of the Scheme. The local government may place conditions on any development approval granted for the proposed development to ensure that it will not have an adverse impact on the character of the area or the amenity and landscape quality of the locality.

- 4.31.2 In exercising its discretion under this clause, the local government shall have regard to the following when assessing any application for development approval –
- (i) the external appearance of the building and any associated structures and landscaping;
  - (ii) the dimensions and proportions of the building or structure;
  - (iii) the materials used in the construction of the building taking into consideration texture, scale, shape and colour;
  - (iv) the effect of the building or works on nearby properties, and on the occupants of those buildings;
  - (v) the effect on the landscape and environment generally; and
  - (vi) any other matter which in the opinion of the local government is relevant to the amenity of the locality.

#### Explanation 13

The addition of this Clause would grant the local government to place greater weighting to the appearance of a building and its amenity within the streetscape when considering a new development application for a building.

#### Proposal 14

Insert new clause 4.32 as follows:

#### **4.32 UNTIDY PLACES, DERELICT VEHICLES, MACHINERY AND OBJECTS**

4.32.1 No land within the Scheme area shall on a permanent or regular basis be used for the purposes of storage and/or the disposal of rubbish, refuse, car bodies, industrial waste (whether liquid or solid) or any recycled materials or buildings without the written approval of the local government.

4.32.2 The local government may, by written notice as provided for in clause 3.25 and Schedule 3.1 of the *Local Government Act 1995* require the owner, occupier or lessee of any land to undertake such works or actions for the improvement of the

conditions and visual presentation of that property to a standard commensurate with those conditions prevailing in the locality.

4.32.3 The local government shall not permit the storage and/or wrecking of derelict vehicles, sea containers or machinery or the storage of any materials within any zone, except the General Industry zone, if it is visible from any road or where, in the opinion of the local government, it detracts from the amenity of the locality without the written approval of the local government.

4.32.4 Notwithstanding clause 4.32.3, should the applicant justify the proposal, commit to suitable management and address visual impact concerns following the receipt of an application for development approval, the local government may grant approval with or without conditions.

4.32.5 Notwithstanding any other provision of the Scheme, the storage of disused vehicles and/or wrecking of any vehicle on private land other than land within the General Industrial zone is prohibited.

#### **Explanation 14**

There Shire has recent numerous complaints in recent years regarding the derelict state of buildings and untidy premises. The addition of these clauses would provide legal backing for the Shire to carryout enforcement action to ensure that land owners maintain their properties and/or remove unsightly structures, vehicles and materials from yards.

#### **Proposal 15**

Insert new clause 4.33 as follows: -

#### **4.33 RELOCATED SECOND-HAND BUILDINGS**

- 4.33.1 The local government may permit the erection of a relocated building on a lot where –
- (i) in its opinion such building is in a satisfactory condition and the design and location of the building is to the satisfaction of the local government and will not adversely affect the amenity of the locality;
  - (ii) the applicant for a building permit for the relocated building lodges a cash bond and enters into an agreement, to the satisfaction of the local government, to ensure the building achieves a standard of presentation

- acceptable to the local government within 12 months of the issue of the building permit; and
- (iii) the proposal complies with the provisions of the local government's Local Planning Policies — Relocation and Use of Second-Hand Dwellings; and Transportable Structures.

#### **Explanation 15**

Relocated second hand dwellings can have a detrimental impact upon the amenity or streetscape of an area in not completed to a high standard. It is recommended that this Clause be reintroduced to the Scheme to ensure that any relocated second hand dwelling is completed to a high standard in accordance with the Shire's Local Planning Policies.

#### **Proposal 16**

Insert new clause 4.34 as follows: -

##### **4.34 HOLIDAY ACCOMMODATION USES—SHORT STAY RESTRICTIONS**

- 4.34.1 No person shall occupy any holiday accommodation use, as specified in Table 1: Zoning Table for more than a total of 3 months in any 12-month period unless approved by the local government for management purposes and staff accommodation.
- 4.34.2 Notwithstanding the provisions of clause 4.34.1, the local government may permit the permanent occupancy of not more than 15% of caravan sites within a caravan park, where the applicant can demonstrate, to the satisfaction of the local government, that the primary tourist accommodation purpose of the park will not be compromised and that adequate services and facilities exist to service the permanent population.

#### **Explanation 16**

The addition of the above Clauses will ensure that the Scheme is consistent with the Caravan & Camping Ground Regulations 1997. It will also ensure greater clarity for staff and proponents regarding the requirements for holiday accommodation uses (short-stay restrictions) and caravan parks alike.

#### **Proposal 17**

Insert new clause 4.35 as follows: -

##### **4.35 BUSH FIRE HAZARD AND FIRE MANAGEMENT PLANS**

- 4.35.1 The local government will need to be satisfied when assessing any request for rezoning, structure plan or application for development approval, where in the opinion of the local government there are bush fire risks, that development will comply with any relevant State and local government policy on bushfire protection and, where applicable, any endorsed fire management plan. In particular, the local government is to have regard to –
- (i) State Planning Policy 3.4 Natural Hazards and Disasters;
  - (ii) Guidelines for Planning in Bushfire Prone Areas or any updates;
  - (iii) any advice obtained from the Department of Fire and Emergency Services; and
  - (iv) any other planning consideration the local government considers relevant.
- 4.35.2 Bushfire Prone Areas are those areas designated by the Bushfire Prone Area Maps as designated by the Fire and Emergency Services (FES) Commissioner, which form part of the Scheme for the purposes of clause 4.35.
- 4.35.3 The Bushfire Prone Area Maps may be amended from time to time and are to be held at the local government office.
- 4.35.4 Construction and/or additions to habitable buildings throughout the municipality in areas classified as Bush Fire Prone, irrespective of whether or not a development approval of the local government is required, will be subject to the relevant bushfire prone requirements pursuant to the Building Code of Australia and Australian Standard 3959—2009 (or any updates).
- 4.35.5 If an owner disputes their land's identification within a designated Bush Fire Prone Area, that owner may request in writing that the local government reconsider that identification. Supporting documentation is to be provided from a suitably qualified and/or experienced practitioner to address the requirements of the *Guidelines for Planning in Bushfire Prone Areas* (or any updates).
- 4.35.6 On receiving a request made under clause 4.35.5, the local government may determine that the land is not within a designated Bush Fire Prone area; or determine that the land's identification within a designated Bush Fire Prone Area is correct.

- 4.35.7 Applications for the construction and/or addition to habitable buildings within Bushfire Prone Areas are to be accompanied by a report from a suitably qualified and/or experienced practitioner, which is to identify the Bushfire Attack Level (BAL) in accordance with the requirements of the Guidelines for Planning in Bushfire Prone Areas (or any updates). The BAL level will inform the application of AS3959.
- 4.35.8 The landowner will be responsible for permanent hazard reduction measures to maintain the identified BAL.
- 4.35.9 The local government may impose conditions to reduce bush fire risk to people and/or property including –
- (i) the provision of a fire fighting water supply;
  - (ii) the provision of fire services access;
  - (iii) the preparation of a Fire Management Plan in accordance with the Guidelines for Planning in Bushfire Prone Areas (or any updates), and implementation of specific fire protection measures set out in the plan; and
  - (iv) the implementation of measures to ensure that prospective purchasers are aware of the relevant scheme provisions, Fire Management Plan and publications addressing fire safety.
- 4.35.10 Where a Fire Management Plan has been endorsed by the Department of Fire and Emergency Services and/or the local government, through the planning process, the affected landowners will be responsible for the ongoing implementation of the 'landowners' responsibilities' section as specified in that Fire Management Plan.

#### **Explanation 17**

The addition of the above Clauses will ensure that the Scheme is consistent with the WAPC State Planning Policy 3.7 Planning in Bushfire Prone Areas.

#### **Proposal 18**

Insert new clause 4.36 as follows: -

#### **4.36 TELECOMMUNICATIONS INFRASTRUCTURE**

- 4.36.1 An application for development approval from the local government is required for the development of all telecommunications infrastructure (overhead cabling telecommunications towers, radio communications dishes,

etc.) excluding those listed in the Telecommunications Low Impact Facilities Determination 1997 and subsequent Amendments to that Determination.

- 4.36.2 Applications for the development approval for telecommunications infrastructure shall be accompanied by plans and information required for applications for development approval under Part 7 of the deemed provisions and will be considered in relation to the following -
- (i) consistency with the objective and purpose of the zone or reserve;
  - (ii) social and economic benefits of the proposal;
  - (iii) the impact of the proposal on the landscape, heritage and environmental values of the locality;
  - (iv) coordination with other services; and
  - (v) any relevant Local Planning Policy adopted by the local government.

#### **Explanation 18**

The Shire has received a number of applications in recent years for 'Telecommunications Infrastructure'. The addition of the above Clauses will provide greater clarity for Officers and applicants when considering an application for 'Telecommunications Infrastructure'.

#### **Proposal 19**

Insert new clause 4.37 as follows: -

#### **4.37 PROVISIONS AND CONTRIBUTIONS FOR SERVICES AND FACILITIES**

- 4.37.1 Where, in the opinion of the local government and/or the Commission, there will be a demand for the provision of services or facilities as a consequence of the carrying out of development or subdivision of land, then, subject to the provisions of clause 4.37.2 below, the local government may impose as a condition of development approval for that development and the Commission may impose as a condition of subdivision approval a requirement for the provision of those services and facilities or the making of a monetary contribution in lieu of such provision.
- 4.37.2 A condition for development approval for development referred to in clause 4.37.1 may only be imposed where the payment of the contribution is-
- (i) provided for in a Structure Plan endorsed by the Commission;

- (ii) provided for in an adopted Commission Policy including Appendix 1 of State Planning Policy 3.6 and as relevant Council's adopted policies relating to road upgrading, drainage and associated standard development contribution;
- (iii) set out in a Development Contribution Plan (clause 5.6 and Schedule 9 of the Scheme).

#### **Explanation 19**

The inclusion of these provisions in the Scheme complements the Development Contribution Plan provisions under Clause 5.6 of the Scheme, and will also provide greater clarity and certainty for staff, the Commission and proponents regarding requirements for developer contribution requirements.

#### **Proposal 20**

Insert new clause 4.38 as follows: -

#### **4.38 HOME OFFICE, HOME OCCUPATION AND HOME BUSINESS**

- 4.38.1 Development approval is not required to conduct a home office as defined in the Scheme.
- 4.38.2 Where the local government issues a development approval to conduct a home occupation or a home business, the approval relates to a specific occupier of a particular parcel of land. It shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it was granted.
- 4.38.3 If in the opinion of the local government, a home occupation or home business is causing a nuisance or annoyance to owners or occupiers of land in the locality, the local government may rescind the approval.
- 4.38.4 A development approval to conduct a home occupation or home business may be issued subject to an annual permit which may be renewed by application to the local government for development approval.

#### **Explanation 20**

The addition of the above Clauses will provide greater clarity for Officers and applicants and nearby landowners when considering an application for home employment land uses.

### Proposal 21

Under Schedule 1 'Dictionary of defined words and expressions, subclause 2 'land use definitions', insert in alphabetical order the following new definitions:

"Abattoir" means premises used commercially for the slaughtering of animals for the purposes of consumption as food products;

"Art Gallery" means premises —

- (a) that are open to the public; and
- (b) where artworks are displayed for viewing or sale;

"Bulky Goods Showroom" means premises —

- (a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes —
  - (i) automotive parts and accessories;
  - (ii) camping, outdoor and recreation goods;
  - (iii) electric light fittings;
  - (iv) animal supplies including equestrian and pet goods;
  - (v) floor and window coverings;
  - (vi) furniture, bedding, furnishings, fabrics, Manchester and homewares;
  - (vii) household appliances, electrical goods and home entertainment goods;
  - (viii) party supplies;
  - (ix) office equipment and supplies;
  - (x) babies' and children's goods, including play equipment and accessories;
  - (xi) sporting, cycling, leisure, fitness goods and accessories;
  - (xii) swimming pools;
- or
- (b) used to sell by retail goods and accessories by retail if —

"Commercial Vehicle Parking" means premises used for parking of one or 2 commercial vehicles but does not include —

- (a) any part of a public road used for parking or for a taxi rank;
- or
- (b) parking of commercial vehicles incidental to the predominant use of the land;

"Garden Centre" means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens;

“Holiday Accommodation” means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot;

“Industry - Primary Production” means premises used —

- (a) to carry out a primary production business as that term is defined in the Income Tax Assessment Act 1997 (Commonwealth) section 995-1; or
- (b) for a workshop servicing plant or equipment used in primary production businesses;

“Liquor Store – Large” means premises the subject of a liquor store licence granted under the Liquor Control Act 1988 with a net lettable area of more than 300 m<sup>2</sup>;

“Liquor Store – Small” means premises the subject of a liquor store licence granted under the Liquor Control Act 1988 with a net lettable area of not more than 300 m<sup>2</sup>;

“Small Bar” means premises the subject of a small bar licence granted under the Liquor Control Act 1988;

“Trade Supplies” means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises —

- (a) automotive repairs and servicing;
- (b) building including repair and maintenance;
- (c) industry;
- (d) landscape gardening;
- (e) provision of medical services;
- (f) primary production;
- (g) use by government departments or agencies, including local government;

“Tree Farm” means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act 2003 section 5;

“Waste Disposal Facility” means premises used —

- (a) for the disposal of waste by landfill; or
- (b) the incineration of hazardous, clinical or biomedical waste;

“Waste Storage Facility” means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale;

#### **Explanation 21**

The above land use definitions relate to Proposal 6 as listed above. In order to provide clarity to Officers and applicants of these proposals, it is recommended that the above land use definitions be added to the Shire's Planning Scheme.

#### **Proposal 22**

In Schedule 7 'Rural Residential Zones', modify the permissibility of uses (where currently not permitted – 'X') to permit 'Ancillary Accommodation' as a 'D' (discretionary) use in RR2, RR3, RR4, RR6, RR8, RR11, RR12, RR13, RR15, RR24, R26 and RR27.

#### **Explanation 22**

The Shire has received requests from land owners located within the above zones where 'Ancillary Accommodation' is currently not permitted. The above modification would allow land owners within these zone to apply for ancillary accommodation which is recommended to be classified as a 'D' (Discretionary) use within the Scheme. It is considered there are no planning reasons not to consider ancillary accommodation in the Rural Residential zone.

#### **Proposal 23**

In Schedule 7 'Rural Residential Zones', modify the permissibility of uses (where currently not permitted – 'X') to permit 'Family Day Care' as an 'A' (discretionary, subject to advertising) in RR2, RR3, RR4, RR6, RR8, RR11, RR12, RR13, RR15, RR24, RR25, R26 and RR27.

#### **Explanation 23**

The Shire has received requests from land owners located within the above zones where 'Family Day Care' is currently not permitted. The above modification would allow land owners within these zone to apply for 'Family Day Care' which is recommended to be classified as an 'A' (Advertising) use within the Scheme. It is considered there are no planning reasons not to consider family day care facilities in the Rural Residential zone.

#### **Proposal 24**

In Schedule 8 'Rural Smallholding Zones', modify the permissibility of uses (where currently not permitted – 'X') to permit 'Ancillary Accommodation' as a 'D' (discretionary) use in RSH1.

#### **Explanation 24**

The Shire has received requests from land owners located within the above zone where 'Ancillary Accommodation' is currently not permitted. The above modification would allow land owners within these zone to apply for ancillary accommodation which is recommended to be classified as a 'D' (Discretionary) use within the Scheme. It is considered there are no planning

reasons not to consider ancillary accommodation in the Rural Smallholding zone.

### Proposal 25

In Schedule 8 'Rural Smallholding Zones', modify the permissibility of uses (where currently not permitted – 'X') to permit 'Family Day Care' as an 'A' (discretionary, subject to advertising) in RSH1. It is considered there are no planning reasons not to consider family day care facilities in the Rural Smallholding zone.

### Explanation 25

The Shire has received requests from land owners located within the above zone where 'Family Day Care' is currently not permitted. The above modification would allow land owners within these zone to apply for 'Family Day Care' which is recommended to be classified as an 'A' (Advertising) use within the Scheme.

### Proposal 26

Under Part 5 (Special Control Areas), insert the following text under clause 5.1.1: -

8. SCA8 – Structure Plan Areas

### Explanation 26

The addition of this Clause would afford the Shire the opportunity to ensure that a particular area is planned in a orderly and proper manner by enforcing a structure plan be prepared showing how the area is proposed to be developed.

### Proposal 27

Under Part 5 (Special Control Areas), insert the following special control area provisions: -

#### 5.9 Structure Plan Areas (SCA8)

5.9.1 Structure Plan Areas are shown on the Scheme Map as SCA8 with a number. A Schedule of these areas is set out in Schedule 10.

5.9.2 For the purpose of clause 5.9, unless the context otherwise requires;

**“Proponent”** means any owner or owners of land to which the Proposed Structure Plan relates that has or have submitted that Proposed Structure Plan.

**“Proposed Structure Plan”** means a Structure Plan which may apply to either a local area or a district that has been prepared in accordance with clause Part 4 of the deemed provisions.

**“Structure Plan”** means a proposed Structure Plan that has been approved by the Commission under clause 22(a) of the deemed provisions.

#### 5.9.3 Purpose

The purpose of Structure Plan Areas Special Control Area is to:-

- (a) To identify areas requiring comprehensive structure planning prior to subdivision and development; and
- (b) To coordinate subdivision, land use and development in areas requiring comprehensive planning.

#### 5.9.4 Planning requirements

- a) The local government requires a Structure Plan for a Structure Plan Area, or for any part or parts of a Structure Plan Area, before recommending subdivision or approving development of land within the Structure Plan Area.
- b) The local government may require a Structure Plan to be prepared for any land not within a Structure Plan Area where it can be demonstrated that the land requires substantial pre-planning before decisions are made with respect to its use, subdivision or development and the provisions of the foregoing clauses shall apply as relevant to the preparation of any such plan.
- c) Notwithstanding clause 5.9.4 a), the local government may approve a development or support a subdivision of the land in a manner that is consistent with the objectives of the underlying zone without requiring such a Structure Plan where, in its opinion, the proposal is of a minor nature, will not adversely affect the future subdivision or development of the land and where it can be demonstrated that it does not conflict with the future land use expectation of the Structure Plan Area.
- d) Where a Structure Plan exists, the subdivision and development of land is to generally be in accordance with the Structure Plan and any associated provisions contained in Schedule 10.
- e) The Commission may, as a condition of adopting or approving a Proposed Structure Plan, require a more detailed Structure Plan in future if the local government or the Commission considers that it will be necessary to provide additional detail to the proposals contained in the Proposed Structure Plans.
- f) Schedule 10 describes the Structure Plan Area in more detail and sets out the land use expectations, matters to be addressed and associated provisions for Structure Plans.

#### 5.9.5 Preparation of Structure Plans

- a) A Structure Plan must be prepared in a manner and form approved by the Commission in accordance with the provisions of clause 16 of the deemed provisions.

- b) A Structure Plan may with the agreement of the Commission after consultation with the local government, be prepared and implemented in stages.

5.9.6 Operation of Structure Plan

- a) A Structure Plan commences operation on the date it is adopted by the Commission.
- b) A Structure Plan may distinguish between the provisions, requirements or standards which are intended to have effect as if included in the scheme, and any provisions, requirements which are only for guidance or such other purposes as stipulated in the Structure Plan.

**Explanation 27**

The addition of the above Clauses will provide greater clarity for Officers and applicants when considering, preparing and implementing a structure plan.

**Proposal 28**

Rezone Lot 881 Yilgarn Avenue, Malabaine from 'Rural' to 'Light and Service Industry'



**Explanation 28**

This lot has been identified in the Northam Growth Plan as being suitable for 'Light & Service Industry' development. In order to facilitate this type of development the land is required to be zoned 'Light & Service Industry'.

## PLANNING AND DEVELOPMENT ACT 2005

### SHIRE OF NORTHAM

#### LOCAL PLANNING SCHEME NO.6

#### AMENDMENT NO. 6

The Shire of Northam under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005* hereby amends the above local planning scheme as follows:

- 1.1 Under clause 3.3.2, after the 'P' symbol, insert the following symbol and corresponding meaning: -

'I' means that the use is permitted if it is consequent on, or naturally attaching, appertaining or relating to the predominant use of the land and it complies with any relevant development standards and requirements of this Scheme;

- 1.2 In Table 1: Zoning Table, reclassify the use class 'Caretaker's Dwelling' in the 'Commercial' and 'Mixed Use' zones from 'P' to 'I'.
- 1.3 In Table 1: Zoning Table, reclassify the use class 'Ancillary Accommodation' in the 'Mixed Use' zone from 'D' to 'X'.
- 1.4 In Table 1: Zoning Table, reclassify the use class 'Shop' in the 'Mixed Use' zone from 'X' to 'D'.
- 1.5 In Table 1: Zoning Table, delete the use class 'Park Home Park'.
- 1.6 Insert in alphabetical order, in Table 1: Zoning Table the following Land Use classes and symbols in the cross reference in the Zoning Table:
- 1.7 In Table 2: Site and Development Requirements Table (clause 4.5), with respect to the Mixed Use zone, modify the minimum boundary setback requirements from 7.5m (front), 7.5m (rear) and 4m (side) to \* (front), \* (rear) and \* (side).

\* Means – to be determined by the local government in each particular case.

1.8 In Table 3: Car Parking Guidelines (clause 4.13), delete the following land uses and corresponding minimum car parking requirements:

- Fish Shop; and
- Public Amusement

1.9 Modify the wording of clause 4.22.3 to read as follows: -

Notwithstanding any other provisions contained in the Scheme, the local government may refuse to grant development approval for the development or use of any outbuilding on any Residential, *Rural Residential and Rural Smallholding* zoned lot which does not contain a dwelling.

1.10 Modify clause 4.24 by renumbering the existing provision subclause '4.24.1', and insert new subclauses 4.24.2 – 4.24.5 as follows: -

4.24.2 Where, in the opinion of the local government, an advertisement has been permitted to deteriorate to a point where it conflicts with the objectives of the Scheme, or it ceases to be effective for the purpose for which it was erected or displayed, the local government may by notice in writing require the advertiser to –

- (i) repair, repaint or otherwise restore the advertisement to a standard specified by the local government in the notice; or
- (ii) remove the advertisement.

4.24.3 'The advertiser' shall be interpreted as any one person or any group comprised of the landowner, occupier, licensee or other person having an interest in, or drawing benefit from, the display of an advertisement concerned.

4.24.4 Any notice served in pursuant to clause 4.24.2 shall be served upon the advertiser and shall specify -

- (i) the advertisement(s) the subject of the notice;
- (ii) full details of the action or alternative courses of action to be taken by the advertiser to comply with the notice;
- (iii) the period, not being less than 60 days, within which the action specified shall be completed by the advertiser.

4.24.5 A person on whom notice is served under this clause may apply for a review to the State Administrative Tribunal under Part 14 of the Act against the determination of the local government.

1.11 Modify the wording of clause 4.30.4 to read as follows: -

The local government may grant temporary development approval for the temporary human habitation within an outbuilding on a Rural Residential or Rural Smallholding zoned lot for a period not exceeding 12 months if a building permit for a dwelling is concurrently in force.

1.12 Modify the wording of clause 4.30.5 by inserting the words 'and Rural Smallholding' after the words 'Rural Residential' to read as follows: -

In the Rural Residential and Rural Smallholding zones, a demonstrated and sustainable water supply is to be provided in accordance with Western Australian Planning Commission Policy.

1.13 Insert new clause 4.31 as follows:

4.31 GENERAL APPEARANCE OF BUILDINGS AND PRESERVATION OF AMENITY

4.31.1 Where, in the opinion of the local government, any proposed building or the erection of structures or carrying out of site works is out of harmony with existing buildings or the landscape of the locality by virtue of the design and appearance of the development, the colour or type of materials to be used on exposed surfaces, the height, bulk and massing of any building, the local government may refuse the application for development approval. The refusal can be made notwithstanding that the application may otherwise comply with the provisions of the Scheme. The local government may place conditions on any development approval granted for the proposed development to ensure that it will not have an adverse impact on the character of the area or the amenity and landscape quality of the locality.

4.31.2 In exercising its discretion under this clause, the local government shall have regard to the following when

assessing any application for development approval

–

- (i) the external appearance of the building and any associated structures and landscaping;
- (ii) the dimensions and proportions of the building or structure;
- (iii) the materials used in the construction of the building taking into consideration texture, scale, shape and colour;
- (iv) the effect of the building or works on nearby properties, and on the occupants of those buildings;
- (v) the effect on the landscape and environment generally; and
- (vi) any other matter which in the opinion of the local government is relevant to the amenity of the locality.

1.14 Insert new clause 4.32 as follows:

4.32 UNTIDY PLACES, DERELICT VEHICLES, MACHINERY AND OBJECTS

4.32.1 No land within the Scheme area shall on a permanent or regular basis be used for the purposes of storage and/or the disposal of rubbish, refuse, car bodies, industrial waste (whether liquid or solid) or any recycled materials or buildings without the written approval of the local government.

4.32.2 The local government may, by written notice as provided for in clause 3.25 and Schedule 3.1 of the *Local Government Act 1995* require the owner, occupier or lessee of any land to undertake such works or actions for the improvement of the conditions and visual presentation of that property to a standard commensurate with those conditions prevailing in the locality.

4.32.3 The local government shall not permit the storage and/or wrecking of derelict vehicles, sea containers or machinery or the storage of any materials within any zone, except the General Industry zone, if it is visible from any road or where, in the opinion of the local government, it detracts from the amenity of the locality without the written approval of the local government.

4.32.4 Notwithstanding clause 4.32.3, should the applicant justify the proposal, commit to suitable management and address visual impact concerns following the receipt of an application for development approval, the local government may grant approval with or without conditions.

4.32.5 Notwithstanding any other provision of the Scheme, the storage of disused vehicles and/or wrecking of any vehicle on private land other than land within the General Industrial zone is prohibited.

1.15 Insert new clause 4.33 as follows: -

#### 4.33 RELOCATED SECOND-HAND BUILDINGS

4.33.1 The local government may permit the erection of a relocated building on a lot where –

- (i) in its opinion such building is in a satisfactory condition and the design and location of the building is to the satisfaction of the local government and will not adversely affect the amenity of the locality;
- (ii) the applicant for a building permit for the relocated building lodges a cash bond and enters into an agreement, to the satisfaction of the local government, to ensure the building achieves a standard of presentation acceptable to the local government within 12 months of the issue of the building permit; and
- (iii) the proposal complies with the provisions of the local government's Local Planning Policies — Relocation and Use of Second-Hand Dwellings; and Transportable Structures.

1.16 Insert new clause 4.34 as follows: -

#### 4.34 HOLIDAY ACCOMMODATION USES — SHORT STAY RESTRICTIONS

4.34.1 No person shall occupy any holiday accommodation use, as specified in Table 1: Zoning Table for more than a total of 3 months in any 12-month period unless approved by the local government for management purposes and staff accommodation.

4.34.2 Notwithstanding the provisions of clause 4.34.1, the local government may permit the permanent occupancy of not more than 15% of caravan sites within a caravan park, where the applicant can demonstrate, to the satisfaction of the local government, that the primary tourist accommodation purpose of the park will not be compromised and that adequate services and facilities exist to service the permanent population.

1.17 Insert new clause 4.35 as follows: -

#### 4.35 BUSH FIRE HAZARD AND FIRE MANAGEMENT PLANS

4.35.1 The local government will need to be satisfied when assessing any request for rezoning, structure plan or application for development approval, where in the opinion of the local government there are bush fire risks, that development will comply with any relevant State and local government policy on bushfire protection and, where applicable, any endorsed fire management plan. In particular, the local government is to have regard to –

- (v) State Planning Policy 3.4 Natural Hazards and Disasters;
- (vi) Guidelines for Planning in Bushfire Prone Areas or any updates;
- (vii) any advice obtained from the Department of Fire and Emergency Services; and
- (viii) any other planning consideration the local government considers relevant.

4.35.2 Bushfire Prone Areas are those areas designated by the Bushfire Prone Area Maps as designated by the Fire and Emergency Services (FES) Commissioner, which form part of the Scheme for the purposes of clause 4.35.

4.35.3 The Bushfire Prone Area Maps may be amended from time to time and are to be held at the local government office.

4.35.4 Construction and/or additions to habitable buildings throughout the municipality in areas classified as Bush

Fire Prone, irrespective of whether or not a development approval of the local government is required, will be subject to the relevant bushfire prone requirements pursuant to the Building Code of Australia and Australian Standard 3959—2009 (or any updates).

- 4.35.5 If an owner disputes their land's identification within a designated Bush Fire Prone Area, that owner may request in writing that the local government reconsider that identification. Supporting documentation is to be provided from a suitably qualified and/or experienced practitioner to address the requirements of the *Guidelines for Planning in Bushfire Prone Areas* (or any updates).
- 4.35.6 On receiving a request made under clause 4.35.5, the local government may determine that the land is not within a designated Bush Fire Prone area; or determine that the land's identification within a designated Bush Fire Prone Area is correct.
- 4.35.7 Applications for the construction and/or addition to habitable buildings within Bushfire Prone Areas are to be accompanied by a report from a suitably qualified and/or experienced practitioner, which is to identify the Bushfire Attack Level (BAL) in accordance with the requirements of the *Guidelines for Planning in Bushfire Prone Areas* (or any updates). The BAL level will inform the application of AS3959.
- 4.35.8 The landowner will be responsible for permanent hazard reduction measures to maintain the identified BAL.
- 4.35.9 The local government may impose conditions to reduce bush fire risk to people and/or property including –
- (i) the provision of a fire fighting water supply;
  - (ii) the provision of fire services access;
  - (iii) the preparation of a Fire Management Plan in accordance with the *Guidelines for Planning in Bushfire Prone Areas* (or any updates), and implementation of specific fire protection measures set out in the plan; and

- (iv) the implementation of measures to ensure that prospective purchasers are aware of the relevant scheme provisions, Fire Management Plan and publications addressing fire safety.

4.35.10 Where a Fire Management Plan has been endorsed by the Department of Fire and Emergency Services and/or the local government, through the planning process, the affected landowners will be responsible for the ongoing implementation of the 'landowners' responsibilities' section as specified in that Fire Management Plan.

18. Insert new clause 4.36 as follows: -

#### 4.36 TELECOMMUNICATIONS INFRASTRUCTURE

4.36.1 An application for development approval from the local government is required for the development of all telecommunications infrastructure (overhead cabling telecommunications towers, radio communications dishes, etc.) excluding those listed in the Telecommunications Low Impact Facilities Determination 1997 and subsequent Amendments to that Determination.

4.36.2 Applications for the development approval for telecommunications infrastructure shall be accompanied by plans and information required for applications for development approval under Part 7 of the deemed provisions and will be considered in relation to the following -

- (i) consistency with the objective and purpose of the zone or reserve;
- (ii) social and economic benefits of the proposal;
- (iii) the impact of the proposal on the landscape, heritage and environmental values of the locality;
- (iv) coordination with other services; and
- (v) any relevant Local Planning Policy adopted by the local government.

- 1.19 Insert new clause 4.37 as follows: -

#### 4.37 PROVISIONS AND CONTRIBUTIONS FOR SERVICES AND FACILITIES

- 4.37.1 Where, in the opinion of the local government and/or the Commission, there will be a demand for the provision of services or facilities as a consequence of the carrying out of development or subdivision of land, then, subject to the provisions of clause 4.37.2 below, the local government may impose as a condition of development approval for that development and the Commission may impose as a condition of subdivision approval a requirement for the provision of those services and facilities or the making of a monetary contribution in lieu of such provision.
- 4.37.2 A condition for development approval for development referred to in clause 4.37.1 may only be imposed where the payment of the contribution is-
- (i) provided for in a Structure Plan endorsed by the Commission;
  - (ii) provided for in an adopted Commission Policy including Appendix 1 of State Planning Policy 3.6 and as relevant Council's adopted policies relating to road upgrading, drainage and associated standard development contribution;
  - (iii) set out in a Development Contribution Plan (clause 5.6 and Schedule 9 of the Scheme).

1.20 Insert new clause 4.38 as follows: -

#### 4.38 HOME OFFICE, HOME OCCUPATION AND HOME BUSINESS

- 4.38.1 Development approval is not required to conduct a home office as defined in the Scheme.
- 4.38.2 Where the local government issues a development approval to conduct a home occupation or a home business, the approval relates to a specific occupier of a particular parcel of land. It shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it was granted.
- 4.38.3 If in the opinion of the local government, a home occupation or home business is causing a nuisance or annoyance to owners or occupiers of land in the

locality, the local government may rescind the approval.

4.38.4 A development approval to conduct a home occupation or home business may be issued subject to an annual permit which may be renewed by application to the local government for development approval.

1.21 Under Schedule 1 'Dictionary of defined words and expressions, subclause 2 'land use definitions', insert in alphabetical order the following new definitions:

"Abattoir" means premises used commercially for the slaughtering of animals for the purposes of consumption as food products;

"Art Gallery" means premises —

- (a) that are open to the public; and
- (b) where artworks are displayed for viewing or sale;

"Bulky Goods Showroom" means premises —

- (a) used to sell by retail any of the goods and accessories of the following types that are principally used for domestic purposes —
  - (i) automotive parts and accessories;
  - (ii) camping, outdoor and recreation goods;
  - (iii) electric light fittings;
  - (iv) animal supplies including equestrian and pet goods;
  - (v) floor and window coverings;
  - (vi) furniture, bedding, furnishings, fabrics, Manchester and homewares;
  - (vii) household appliances, electrical goods and home entertainment goods;
  - (viii) party supplies;
  - (ix) office equipment and supplies;
  - (x) babies' and children's goods, including play equipment and accessories;
  - (xi) sporting, cycling, leisure, fitness goods and accessories;
  - (xii) swimming pools;

or

(b) used to sell by retail goods and accessories by retail if —

- (i) a large area is required for the handling, display or storage of the goods; or

- (ii) vehicular access is required to the premises for the purpose of collection of purchased goods;

“Commercial Vehicle Parking” means premises used for parking of one or 2 commercial vehicles but does not include —

- (a) any part of a public road used for parking or for a taxi rank;

or

- (b) parking of commercial vehicles incidental to the predominant use of the land;

“Garden Centre” means premises used for the propagation, rearing and sale of plants, and the storage and sale of products associated with horticulture and gardens;

“Holiday Accommodation” means 2 or more dwellings on one lot used to provide short term accommodation for persons other than the owner of the lot;

“Industry - Primary Production” means premises used —

- (a) to carry out a primary production business as that term is defined in the Income Tax Assessment Act 1997 (Commonwealth) section 995-1; or
- (b) for a workshop servicing plant or equipment used in primary production businesses;

“Liquor Store – Large” means premises the subject of a liquor store licence granted under the Liquor Control Act 1988 with a net lettable area of more than 300 m<sup>2</sup>;

“Liquor Store – Small” means premises the subject of a liquor store licence granted under the Liquor Control Act 1988 with a net lettable area of not more than 300 m<sup>2</sup>;

“Small Bar” means premises the subject of a small bar licence granted under the Liquor Control Act 1988;

“Trade Supplies” means premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises —

- (a) automotive repairs and servicing;

- (b) building including repair and maintenance;
- (c) industry;
- (d) landscape gardening;
- (e) provision of medical services;
- (f) primary production;
- (g) use by government departments or agencies, including local government;

“Tree Farm” means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act 2003 section 5;

“Waste Disposal Facility” means premises used —

- (a) for the disposal of waste by landfill; or
- (b) the incineration of hazardous, clinical or biomedical waste;

“Waste Storage Facility” means premises used to collect, consolidate, temporarily store or sort waste before transfer to a waste disposal facility or a resource recovery facility on a commercial scale;

- 1.22 In Schedule 7 ‘Rural Residential Zones’, modify the permissibility of uses (where currently not permitted – ‘X’) to permit ‘Ancillary Accommodation’ as a ‘D’ (discretionary) use in RR2, RR3, RR4, RR6, RR8, RR11, RR12, RR13, RR15, RR24, R26 and RR27.
- 1.23 In Schedule 7 ‘Rural Residential Zones’, modify the permissibility of uses (where currently not permitted – ‘X’) to permit ‘Family Day Care’ as an ‘A’ (discretionary, subject to advertising) in RR2, RR3, RR4, RR6, RR8, RR11, RR12, RR13, RR15, RR24, RR25, R26 and RR27.
- 1.24 In Schedule 8 ‘Rural Smallholding Zones’, modify the permissibility of uses (where currently not permitted – ‘X’) to permit ‘Ancillary Accommodation’ as a ‘D’ (discretionary) use in RSH1.
- 1.25 In Schedule 8 ‘Rural Smallholding Zones’, modify the permissibility of uses (where currently not permitted – ‘X’) to permit ‘Family Day Care’ as an ‘A’ (discretionary, subject to advertising) in RSH1.
- 1.26 Under Part 5 (Special Control Areas), insert the following text under clause 5.1.1: -

“8. SCA8 – Structure Plan Areas”

1.27 Under Part 5 (Special Control Areas), insert the following special control area provisions: -

#### 5.9 Structure Plan Areas (SCA8)

5.9.1 Structure Plan Areas are shown on the Scheme Map as SCA8 with a number. A Schedule of these areas is set out in Schedule 10.

5.9.2 For the purpose of clause 5.9, unless the context otherwise requires;

“Proponent” means any owner or owners of land to which the Proposed Structure Plan relates that has or have submitted that Proposed Structure Plan.

“Proposed Structure Plan” means a Structure Plan which may apply to either a local area or a district that has been prepared in accordance with clause Part 4 of the deemed provisions.

“Structure Plan” means a proposed Structure Plan that has been approved by the Commission under clause 22(a) of the deemed provisions.

#### 5.9.3 Purpose

The purpose of Structure Plan Areas Special Control Area is to:-

- (a) To identify areas requiring comprehensive structure planning prior to subdivision and development; and
- (b) To coordinate subdivision, land use and development in areas requiring comprehensive planning.

#### 5.9.4 Planning requirements

- a) The local government requires a Structure Plan for a Structure Plan Area, or for any part or parts of a Structure Plan Area, before recommending subdivision or approving development of land within the Structure Plan Area.
- b) The local government may require a Structure Plan to be prepared for any land not within a Structure Plan Area where it can be demonstrated that the land requires substantial pre-planning before decisions are made with respect to its use, subdivision or development and the provisions of the

foregoing clauses shall apply as relevant to the preparation of any such plan.

- c) Notwithstanding clause 5.9.4 a), the local government may approve a development or support a subdivision of the land in a manner that is consistent with the objectives of the underlying zone without requiring such a Structure Plan where, in its opinion, the proposal is of a minor nature, will not adversely affect the future subdivision or development of the land and where it can be demonstrated that it does not conflict with the future land use expectation of the Structure Plan Area.
- d) Where a Structure Plan exists, the subdivision and development of land is to generally be in accordance with the Structure Plan and any associated provisions contained in Schedule 10.
- e) The Commission may, as a condition of adopting or approving a Proposed Structure Plan, require a more detailed Structure Plan in future if the local government or the Commission considers that it will be necessary to provide additional detail to the proposals contained in the Proposed Structure Plans.
- f) Schedule 10 describes the Structure Plan Area in more detail and sets out the land use expectations, matters to be addressed and associated provisions for Structure Plans.

#### 5.9.5 Preparation of Structure Plans

- a) A Structure Plan must be prepared in a manner and form approved by the Commission in accordance with the provisions of clause 16 of the deemed provisions.
- b) A Structure Plan may with the agreement of the Commission after consultation with the local government, be prepared and implemented in stages.

#### 5.9.6 Operation of Structure Plan

- a) A Structure Plan commences operation on the date it is adopted by the Commission.
- b) A Structure Plan may distinguish between the provisions, requirements or standards which are intended to have affect as if included in the scheme, and any provisions, requirements which are only for

guidance or such other purposes as stipulated in the Structure Plan.

- 1.28 In Table 1: Zoning Table, reclassify the use class 'Caretaker's Dwelling' in the 'General Industry' zone from 'X' to 'D'.**
- 1.29 Modify the Scheme Map by reclassifying Lot 881 Yilgarn Avenue, Malabaine from 'Rural' zone to 'Light and Service Industry' zone.**
- 1.30 Modify the Scheme Map in respect of 309 Refractory Road, Bakers Hill (consisting of Lots 101, 103, 106, 204, 205, 206 and 207) to reflect the zoning of the land as 'Rural Smallholding'.**

**ADOPTION**

Adopted by resolution of the Council of the Shire of Northam at the Meeting of the Council held on the **20<sup>th</sup>** day of **April 2016**.

.....  
SHIRE PRESIDENT

.....  
CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Approval

.....  
DELEGATED UNDER S.16 OF  
THE PD ACT 2005

DATE.....

Approval Granted

.....  
MINISTER FOR PLANNING

DATE.....



## Attachment 2

### Shire of Northam Local Planning Scheme No.6 Proposed Scheme Amendment No. 6 (Omnibus) Schedule of Submissions

**Note:** All submissions are noted, however the terminology of “Dismiss”, “Upheld”, or “Partially Upheld” is typically used for recommendations to the Western Australian Planning Commission (WAPC). In the ‘Local Government Comments & Recommendation’ column, if a submission is only “Noted”, it does not make it clear to the WAPC whether the Council agrees or does not agree with the submission. If a submission is “Upheld”, it means that Council agrees that the amendment should be modified as a result of the submission. If a submission is “Dismissed”, it means that no modifications are recommended.

No.	Date Received	Name & Address	Address of Affected Property	Summary of Submission	Council's Comments	Council's Recommendation
1	9 October 2016	Mr Peter John McGrath PO Box 3 BAKERS HILL WA 6562	N/A	<p><u>Proposal No. 9</u></p> <ul style="list-style-type: none"> <li>• Questions the rationale behind Proposal no. 9 that seeks to modify the wording of clause 4.22.3 of LPS6;</li> <li>• requests Shire staff provide statistical information, including citing the addresses, regarding the illegal occupation of outbuildings throughout the Shire;</li> <li>• requests Shire staff should state what actions have been taken to stop the ‘illegal occupation’ of outbuildings;</li> <li>• states that, by preventing landowners to erect outbuildings for storage purposes, landowners will not be able to</li> </ul>	<p><u>Proposal No. 9</u></p> <p>The intent of Proposal No. 9 is to also capture the Rural Residential and Rural Smallholding zones in the current wording of clause 4.22.3 for the following reasons:</p> <ul style="list-style-type: none"> <li>• Outbuildings are structures that are ancillary/secondary to single houses in the Residential, Rural Residential and Rural Smallholding zones and, therefore, technically cannot exist without a ‘Single House’</li> </ul>	<p>That the submission be partially upheld through:</p> <ul style="list-style-type: none"> <li>• Modifying the Scheme Map in respect of 309 Refractory Road, Bakers Hill (consisting of Lots 101, 103, 106, 204, 205, 206 and 207) to reflect the zoning of that land as ‘Rural Smallholding’.</li> </ul>

No.	Date Received	Name & Address	Address of Affected Property	Summary of Submission	Council's Comments	Council's Recommendation
				<p>keep equipment to look after their land; and</p> <ul style="list-style-type: none"> <li>generally questions the need for changing the wording of clause 4.22.3 of the Scheme to include reference to the Rural Residential and Rural Smallholding zones.</li> <li>With respect to the submitter's request for statistical information, including addresses, regarding illegal occupation/habitation of outbuildings, staff advises that it is not at liberty to disclose the addresses of properties currently being investigated as that type of information is deemed to be confidential information. Planning staff are currently dealing with 6 cases of illegal occupation of outbuildings.</li> </ul>	<p>existing on a lot in the Residential, Rural Residential and Rural Smallholding zones;</p> <ul style="list-style-type: none"> <li>The proposed wording is consistent with - and complimentary to - the objectives of the Rural Residential and Rural Smallholding zones which, among other things, is to provide for rural living purposes in a rural setting whilst preserving the amenity of such areas and controlling land use impacts; and</li> <li>It is considered the addition of the Rural Residential and Rural Smallholding zones to the current wording of clause 4.22.3 of the Scheme will improve the</li> </ul>	

No.	Date Received	Name & Address	Address of Affected Property	Summary of Submission	Council's Comments	Council's Recommendation
				<p>Proposal No. 13</p> <ul style="list-style-type: none"> <li>States that the proposed wording the subject of proposal 13 is too vague and would include too much discretionary powers to be included in a local planning scheme.</li> <li>Suggests the wording of proposal 13 will leave landholders with no confidence about what they would be allowed to do.</li> </ul>	<p>interpretation of clause in general.</p> <p><b>Modification of Scheme Amendment <u>not</u> required.</b></p> <p><u>Proposal No. 13 (new Scheme provisions to control general appearance of buildings and preservation of amenity)</u></p> <p>The intent of Proposal No. 13 is to ensure that any proposed building, structure and site works is in harmony with existing buildings or the landscape of the locality.</p> <p>The consideration of a development proposal's impact on the "amenity" of a locality is often used to decide if a proposal should proceed.</p> <p>The <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> define amenity as "... all those factors which combine to form the character of an</p>	

No.	Date Received	Name & Address	Address of Affected Property	Summary of Submission	Council's Comments	Council's Recommendation
				<p><u>309 Refractory Road, Bakers Hill</u></p> <ul style="list-style-type: none"> <li>Advises that the Shire's former Executive Manager Development Services advised him in an email dated 20 September 2013 that the property known as 309 Refractory Road, Bakers Hill (consisting of Lots 101, 103, 106, 204, 205, 206 and 207) should</li> </ul>	<p><i>area and include the present and likely future amenity".</i></p> <p>The submitter's view that the proposed wording of proposal 13 is too vague and would include too much discretionary powers to be included in a local planning scheme, is not supported. Furthermore, it is considered that the proposed provisions include sufficient guidance to Shire officers in exercising discretion when assessing any application for development approval.</p> <p><b>Modification of Scheme Amendment <u>not</u> required.</b></p> <p><u>309 Refractory Road, Bakers Hill</u> Staff agree that 309 Refractory Road, Bakers Hill (consisting of Lots 101, 103, 106, 204, 205, 206 and 207) should have been zoned 'Rural Smallholding' under LPS6 and recommend that this anomaly be rectified</p>	

No.	Date Received	Name & Address	Address of Affected Property	Summary of Submission	Council's Comments	Council's Recommendation
				<p>have been zoned 'Rural Smallholding' under LPS6 (the current Scheme Map shows Lot 309 as being zoned 'Rural'), and that this anomaly will be rectified through the next Omnibus Amendment of the Scheme; and</p> <ul style="list-style-type: none"> <li>• Requests that this anomaly be rectified through Amendment No.6.</li> </ul>	<p>through the this Scheme Amendment. The subject land was rezoned through Amendment 31 to The Former Town Planning Scheme No. 3 in 2012. <b>Modification of Scheme Amendment required.</b></p>	
2	20 September 2016	LandCorp Mr Doug Stirling Locked Bag 5 Perth Business Centre Perth WA 6849	Avon Industrial Park, Grass Valley	<ul style="list-style-type: none"> <li>• Notes that, with respect to Proposal No. 4, the proposed resolutions of Council on p2 and p35 of the Scheme Amendment document does not include the required text to reclassify a Caretaker's Dwelling use class within the 'General Industry' zone from 'X' to 'D'.</li> <li>• Requests that the Shire review the above-mentioned omissions and include the following resolution:  <i>"In Table 1: Zoning Table, reclassify the use class 'Caretaker's Dwelling' in the 'General Industry' zone from 'X' to 'D'."</i></li> </ul>	<p>The omission of Proposal 4 from Council's official resolution to reclassify the 'Caretaker's Dwelling' use class within the 'General Industry' zone from 'X' to 'D', is a clerical error and should be rectified.  <b>Modification of Scheme Amendment required.</b></p>	<p>That the submission be upheld and that the Amendment Document be modified by inserting on p48 of the Scheme Amendment Document the following additional point after point 1.27:  "1.28 In Table 1: Zoning Table, reclassify the use class 'Caretaker's Dwelling' in the 'General Industry' zone from 'X' to 'D'."</p>

- END OF SCHEDULE OF SUBMISSIONS -

Cr S B Pollard declared a "Proximity" interest in item 12.3.2 - Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam as he has an interest in real estate that adjoins laneway.

Cr D G Beresford declared a "Proximity" interest in item 12.3.2 - Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam as his property adjoins the laneway.

### 12.3.2 Amendment of Northam Townsite Laneway Strategy & Acquisition of Laneway No. 8, Lot 66 Thackrah Avenue, Northam

<b>Address:</b>	Thackrah Avenue, Northam
<b>Owner:</b>	R Madrigal
<b>File Reference:</b>	A10119
<b>Reporting Officer:</b>	Leigh Ashby Planning Officer
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

Council is asked to amend the adopted Northam Townsite Laneway Strategy as it applies to Laneway No. 8, Lot 66 Thackrah Avenue, Northam.

It is recommended Council revise the recommendation in respect of Laneway 8 from "Retention of Laneway" to "acquisition by Shire of Northam, conversion to public road and upgrade".

#### ATTACHMENTS

- Attachment 1: Aerial Map.
- Attachment 2: Site Inspection Photo.

#### BACKGROUND / DETAILS

On 3 August 2011 the Shire formally adopted the Northam Townsite Laneway Review. In respect to Laneway 8 (Lot 66 Thackrah Avenue, Northam), Council resolved to continue with the private retention of the laneway and no upgrade be undertaken.

In 2013 Council reviewed and updated the document and renamed it to the Northam Townsite Laneway Review. There were no changes in regard to recommendations with respect to Laneway 8.

On 22 July 2016 the Shire received correspondence from the owner of Laneway 8, who owns the property freehold. The owner wishes to donate the laneway to the Shire so that it can be upgraded, subject to the following conditions:

1. All costs associated with the land transfer, including survey to excise the portion of land from his title, is to be at the Shires expense;
2. The land to be excised commences from the laneway side edge of his limestone block retaining wall (not the physical centre of the blocks); and
3. In the event of maintenance or capital works in the laneway by the Shire or its contractors, any damage whatsoever to his new fence and/or retaining wall to be remedied immediately by the Shire.

## CONSIDERATIONS

### Strategic Community / Corporate Business Plan

Objective R1: Provide and support an effective and efficient transport network.

Strategy R1.1: Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community.

### Financial / Resource Implications

Costs associated with the land transfer and the surveying of the land has to be borne by Council. Should Council convert the existing laneway to public road there will be costs associated with upgrading the laneway to a trafficable standard.

### Legislative Compliance

Local Government Act 1995.

### Policy Implications

The Shire's Local Planning Policy No. 10 – 'Developments Abutting Rights of Way' applies to Laneway No. 8.

### Stake Holder Engagement / Consultation

No public consultation has been undertaken in relation to the recommendations of this report. It is proposed that the suggestion to obtain the laneway and convert to a public laneway be advertised to the landowners adjoining the property.

### Risk Implications

The laneway may become a liability in terms of maintenance and upkeep.

## OFFICER'S COMMENT

The existing laneway is utilised by a number of adjoining landowners for access to the rear of their properties. The current condition of the laneway is such that some upgrading will be required to bring it to a trafficable standard. Staff recommend that Council advertised the proposed conversion of the laneway to a public and should no objection be received take the necessary action to undertake the land tenure changes.

accept the owner's offer and change the status of laneway 8 in the Shire's adopted Laneway Review document from "retention of laneway" to "acquisition by Shire of Northam, conversion to public road and upgrade."

## RECOMMENDATION

### That Council:

1. **Accepts the offer "in-principle" from the owner of Laneway 8 for the acquisition of Laneway 8, at no cost to Council, subject to Council advertising for public comment to those adjoining landowners the proposed amendment to the Laneway Review with regard to the proposed conversion of laneway No 8.**
2. **Accept the offer will include the Council being liable for all costs associated with the land transfer**
3. **Should no objection be received during the advertising period formally amend the Northam Townsite Laneway Review by modifying the status of "Laneway 8" from "retention of laneway" to "acquisition by Shire of Northam, conversion to public road and upgrade" and authorise staff to undertake the necessary action to transfer the land.**

Attachment 1

Lane 8 – Location Plan



**Attachment 2**

**Laneway 8 – Site Inspection Photograph**



### 12.3.3 Trading on Thoroughfares & Public Places

<b>Address:</b>	Internal Report
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	4.1.2.1
<b>Reporting Officer:</b>	Gill Mansfield Senior Environmental Health Office
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

The purpose of this report is for Council to consider adopting the attached draft policy which will provide guidance to staff and applicants in interpretation of the stallholders and traders provisions of the *Thoroughfares and Public Places and Trading Local Law 2008*.

#### ATTACHMENTS

- Attachment 1: Proposed Trading in Public Places Policy.
- Attachment 2: Previously advertised Trading in Public Places Policy.

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#### BACKGROUND / DETAILS

Council on 19 August 2015, resolved (minute no. C.2513) to request the Chief Executive Officer to draft a policy to provide guidance to applicants and staff in relation to stalls and trading in a public place.

The draft policy was presented to Council on 16 March 2016 and it was resolved (minute no. C.2665) that the policy be referred for community consultation and any comments be referred back to Council for discussion and determination.

Subsequently public comment was sought on the draft via the Shire's web page and through two notices in the Hills Gazette on 22 & 29 April and The Advocate on 27 April & 4 May 2016 requesting written feedback by 6 May 2016. No feedback or comment was received by the Shire during the formal advertising period however further comments and public statements have been made at Council meetings when considering this issue.

Council considered the adoption of the policy at its meeting held in 15<sup>th</sup> June 2016 where it resolved to lay the matter on the table with the following reason for change cited –

Council determined that there was a need for a workshop to be held by staff for the elected members. Council wanted to ensure that the matter is investigated in more detail as concerns were raised around the impacts this policy may have on improving services and encouraging new opportunities within the Shire.

Subsequent to this Council also considered an application for a commercial stallholders(food) permit at Mitre 10, Northam at its meeting held on 20<sup>th</sup> July 2016 where it resolved the following –

*That Council issue a temporary permit under the Activities on Thoroughfares and Public Places and Trading Local Law 2008 to Mr Fernihough trading as El Mule O's Coffee for the period applied for being 8am – 12pm on July 23, 24, 30, 31 and August 6, 7, 13, 14, 20, 21, 27, 28 subject to payment of applicable fees, notification under the Food Act 2008, all waste be contained and refuse removed daily.*

This approval was further extended by Council as the policy had not yet been adopted.

## **CONSIDERATIONS**

### **Strategic Community / Corporate Business Plan**

Objective C2: Provide services and processes to enhance public safety.  
Strategy C2.1: Provide community services to uphold public safety standards.  
Action: Assessment and approval of stallholders, portable signs, effluent disposal systems, temporary accommodation and public events.

### **Financial / Resource Implications**

N/A.

### **Legislative Compliance**

The Activities on Thoroughfares and Public Places and Trading Local Law 2008, clause 6.1 defines:-

*“stall holder” as a person in charge of a stall;*

*“stall” as a moveable or temporarily fixed structure, stand or table in, on or from which goods or services are sold, hired or offered for sale or hire”;*

*“trading” as including (inter alia) –  
(b) displaying goods in any public place for the purpose of –  
(i) offering them for sale or hire;*

- (ii) *inviting offers for their sale or hire;*
- (iii) *soliciting orders for them; or*
- (iv) *carrying out any other transaction in relation to them; and*

- (c) *going from place to place, whether or not public places, and*  
(i) *offering the goods for sale or hire*

*“public place” as including –*

- (a) *any thoroughfare or place which the public are allowed to use whether or not the thoroughfare or place is on private property; and*
- (b) *local government property*

### **Policy Implications**

N/A.

### **Stake Holder Engagement / Consultation**

Council officers have sought comment on the issue from the Northam Chamber of Commerce, the feedback is the suggestion that the location of mobile food vans be restricted from the main Central Business District.

### **Risk Implications**

Nil.

### **OFFICER'S COMMENT**

The proposed policy has provided some discussion and was further complicated by the fact that an application seeking to undertake an activity that would not be permitted under the draft policy was lodged concurrently as the report seeking to adopt the policy. From the feedback provided to staff regarding the draft policy from elected members included the following issues

–

- Allowing food/coffee vans to operate on weekends/public holidays throughout the Shire. Some consideration to restricting areas from which they can operate (e.g. Fitzgerald Street)
- Query over the definitions within the local law as opposed to the proposed policy
- Query over the public places restrictions (including private property)
- Questions over the location for permitting itinerant trading
- Support for itinerant traders on private property
- Suggested restrictions on location of coffee/food vans – possible inclusion of “in-house” food/beverage from businesses

Given the above a workshop with Councillors and relevant stakeholders (e.g. Chamber of Commerce) was conducted. The comments from the Chamber of Commerce are attached. In order to give Council some guidance staff

have contacted a number of other Local Authorities to determine if they have any policy or guidelines with respect to the way in which similar applications are dealt with following summarising the findings –

City of Fremantle	Will only accept trading in public places from not for profit organisations. All other traders are part of an event, sports or markets only.
City of Bayswater	Encourages pop up <u>mobile food vehicles</u> in identified locations (under - utilised public places and streets). City calls for interested parties to make application for 3, 6 or 12 months. Key principles identified. All other traders are part of an event, sports or markets only.
City of Swan	Ceased issuing any new permits as policy being reviewed. Complaints with too many traders regarding traffic safety and competition. Likely new policy will restrict where and when trading will be allowed.
Shire of Murray	Identified where trading is not permitted which includes maps, not within 300m of a school, not on roads with speed limits over 60km/hr, no trading in road reserves unless site has a formal parking area, not within view of road users from any highway or freeway, not within 300m of any shop selling same kind of goods.
Town of Claremont	Permit trading in two locations only and do not permit itinerant traders at all. All other traders are part of an event, sports or markets.

As the only previous comments received following consultation were from Mitre 10 and the Chamber of Commerce it is suggested that any further consultation would be unnecessary.

The draft policy provided is the final version. A marked up version highlighting the changes from the original advertised draft is available on request. The changes made subsequent to advertising are predominantly streamlining.

**RECOMMENDATION**

**That Council adopt the draft policy on trading on thoroughfares and in public places be adopted by Council as a policy to assist in interpretation of the relevant provisions of the *Activities on Thoroughfares and Public Places and Trading Local Law 2008*.**



## Attachment 1

# DEVELOPMENT SERVICES

## H6.1 Trading on Thoroughfares & Public Places

<i>Responsible Department</i>	Development Services
<i>Resolution Number</i>	
<i>Resolution Date</i>	
<i>Next Scheduled Review</i>	2018
<i>Related Shire Documents</i>	N/A
<i>Related Legislation</i>	Thoroughfares and Public Places and Trading Local Law 2008

### OBJECTIVE

To provide guidance to Shire Officers and the Community in interpretation of the local law for determining applications for a permit to conduct a stall or trade in thoroughfares and public places.

### SCOPE

This policy applies to all stallholders and traders in a public place within the Shire of Northam. This policy does not include delivery of pre-ordered goods and services.

The Shire supports stalls and trading as an enterprising activity that contributes to the wellbeing and benefit of residents and experience of visitors to the region. The Shire encourages a high standard of service delivery whilst also supporting local economic development and commercial viability.

### POLICY

#### STALLHOLDERS

##### Definitions

**Stall:** As defined by the Local Law

**Stallholder:** As defined by the Local Law

**Community:** As defined as "charitable organisation" by the local law –

Footnote :For the purposes of this policy a Community Organisation is required to be based primarily or have local representation within the Shire of Northam

**Commercial:** As defined as a "commercial participant" by the local law –

**Public Place:** As defined by the Local Law

**Local Government Property:** As defined by the Local Law

**General Stall:** Is any stall other than a Food Stall.

### Types of Stalls

A stall is operated either for COMMUNITY or COMMERCIAL purposes.  
A stall is defined as either a FOOD or GENERAL STALL.

### Location of Stalls

A COMMERCIAL FOOD OR GENERAL STALL permit will be issued if the stall is part of a registered event, approved markets or at a sporting event and the organisers have agreed upon the applicant's inclusion. Other locations may also be approved subject to the following exclusions:-

- o on or adjoining (50m of) the following roads: Great Eastern Highway, Northam – Pithara Road, Northam – Toodyay Road, Northam – York Road;
- o within the view of road users from any Highway or Freeway;
- o no closer than 300 metres of any shop or permanent place of business that has for sale the same kind of goods or merchandise being offered for sale;
- o within 300 metres of schools between the hours of 8:00am to 9:00am and 3:00pm to 4:00pm when schools are operating;
- o in road reserves unless the site has a formal parking area (such as rest areas);
- o in road reserves unless the site has a formal parking area (such as rest areas);

A COMMUNITY FOOD OR GENERAL STALL permit will be issued if the stall is part of a registered event, approved community markets or a sporting event. Consideration will also be given to flexible locations outside of the permitted events if raising funds for the community organisation through a sausage sizzle,

sale of pre-packaged drinks or a wood raffle or the like. Location considerations include access, authorisation of land owner and public safety.

## STREET TRADING

### Definitions

**Street Trading:** Includes a trader going from place to place, conducting a sale or offering for sale or hire or the soliciting of goods or services, whether or not in a public place.

Street trading does not include the delivery of pre-ordered goods or services to the purchaser.

**Public Place:** As defined by the Local Law

**Street Trader:** Is a person who carries on street trading from a vehicle whether itinerant or regular.

**Itinerant Trader:** An itinerant trader is a street trader who trades from a vehicle on public roads, stopping in various locations only long enough to conduct a sale. An itinerant trader may be a food or non-food trader. (An example is a mobile ice cream van)

**Regular Trader:** A regular trader is a street trader who trades from a vehicle which accesses various private commercial or industrial properties on a regular basis in an attempt to obtain a sale. A regular trader may be a food or non-food trader. Food on the Move, which is a mobile food business selling food for morning tea & lunch in the Industrial Areas in Northam is an example as well as Snap-on-Tools selling tools from a mobile showroom in Commercial and Industrial areas.

### Types of Street Traders

A street trader is either an ITINERANT or REGULAR trader.  
A street trader may be a FOOD or NON FOOD trader.

### Location of Traders

Areas where an itinerant food trader is not permitted:-

- o on or adjoining (50m of) the following roads: Great Eastern Highway, Northam – Pithara Road, Northam – Toodyay Road, Northam – York Road;
- o within the view of road users from any Highway or Freeway;
- o no closer than 300 metres of any shop or permanent place of business that has for sale the same kind of goods or merchandise being offered for sale;
- o within 300 metres of schools between the hours of 8:00am to 9:00am and 3:00pm to 4.00pm when schools are operating;
- o in road reserves unless the site has a formal parking area (such as rest areas);

#### Itinerant Non-Food Trader

Only permitted if the stall is part of a registered event, approved markets or at a sporting event that the organisers have agreed upon the applicant's inclusion

#### Regular Food Trader

Only permitted if operating out of an approved commercial kitchen within the Shire of Northam

#### Regular Non-Food Trader

No restriction

#### Consideration of Application

Generally street trading is not supported by the Shire where there are potential conflicts with existing businesses. However if you believe there are extenuating or compelling circumstances that the Council should be made aware of the Council will consider an application and make a determination by resolution at a Council Meeting. In determining an application the Shire will take into consideration, the following:

- Compliance with this policy;
- The desirability of the proposed activity;
- The location of the proposed activity;
- Such other matters as considered relevant.

It is therefore important that your application addresses all these matters.

### 12.3.4 Appointment of Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officers

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	5.1.3.1
<b>Reporting Officer:</b>	Daniel Hendriksen Community Emergency Services Manager
<b>Responsible Officer:</b>	Chadd Hunt Executive Manager Development Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

The Council is requested to appoint a Chief and Deputy Chief Bush Fire Control Officers for the 2016/17 Fire Season.

#### ATTACHMENTS

Nil.

#### BACKGROUND / DETAILS

The BFAC resolved at its meeting held on 31 May 2016 the following;

**That it be recommended to Council that it;**

- 1. Appoints Garry Shepherdson as the Chief Bush Fire Control Officer for the 2016/17 Season until the next BFAC AGM subject to the individual complying with the adopted minimum training and experience standards.**
- 2. Appoints Matt Macqueen as the Deputy Chief Bush Fire Control Officer for the 2016/17 Season until the next BFAC AGM subject to the individual complying with the adopted minimum training and experience standards.**

At Council endorsed the following at its meeting held on June 15<sup>th</sup> 2016-

- 6. Appoints Garry Shepherdson as the Chief Bush Fire Control Officer for the 2016/17 Season until the next BFAC AGM subject to the individual complying with the adopted minimum training and experience standards prior to the commencement of the 2016/17 fire season;**
- 7. Appoints Matt Macqueen as the Deputy Chief Bush Fire Control Officer for the 2016/17 Season until the next BFAC AGM subject to the individual complying with the adopted minimum training and experience standards prior to the commencement of the 2016/17 fire season;**

Council also resolved at the same meeting to endorse the recommendation from BFAC regarding the minimum requirement of training for Fire Control Officer (FCO's). This recommendation was subsequently revoked by Council at the Special Meeting held on 2<sup>nd</sup> November 2016. The previous resolution of Council regarding the minimum training standard to be an FCO (dated July 15, 2015) is as follows -

**Endorse that the minimum standard to be appointed a FCO include the recommendation to complete the following DFES training modules prior to 1st November 2015 and become a requirement in order to qualify to the position of Bushfire Control Officer for the 2016 and future fire seasons.**

- **Introduction to Fire Fighting**
- **Bush Fire Firefighting**
- **Structural Awareness**
- **Crew Leader/Advanced Firefighter and/or Sector Commander**
- **FCO course or a refresher within the last 5 years**

Following the resolution of Council in June 2016 staff clarified with the FCO's who had met the minimum requirements and those that did not (including the endorsed CBFEO). Staff then compiled a list of all FCO's that met the minimum training requirements and corresponded with them to ascertain their willingness to be either the CBFEO or DCBFEO. Only one FCO was prepared to be the CBFEO and three for the DCBFEO.

The Brigades were forwarded a copy of the nominees and requested to provide to the BFAC Meeting on 25<sup>th</sup> October 2016 the preferred nominee. The agenda item dealing with the voting on the CBFEO and DCBFEO did not get dealt with due to the fact that the previous item indicated that the committee wanted to endorse the same FCO's (including the CBFEO and DCBFEO) as at the meeting on May 31<sup>st</sup> 2016.

## **CONSIDERATIONS**

### **Strategic Community / Corporate Business Plan**

Objective: Provide services and processes to enhance public safety.  
Strategy C21: Provide community services to uphold public safety standards  
Strategy C2.2: Support provision of emergency services  
Strategy C2.3: Provide, monitor and improve adequate Bush Fire Protection provisions.

### **Financial / Resource Implications**

Minor advertising costs will be associated with gazetting the positions.

### **Legislative Compliance**

Section 38 (1) Bush Fire Act 1954 which states as follows;

**38. Local government may appoint Bush fire control officer**

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A (2) appoint 2 as the Chief Bush fire Control Officer and the Deputy Chief Bush fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other Bush fire control officers appointed by it.

**Policy Implications**

S 1.5 Shire of Northam – BFAC Terms of Reference which states-

- 1.5.2 *Election of the local government officers at the Annual General Meeting  
Chief Bush fire Control Officer and Deputy Chief Bush Fire Control Office*

In addition the Shire of Northam Bush Fire Brigades Administration Procedures Manual as adopted by BFAC in May 2016 and Council in June 2016 states the following –

3.3 *Role of Chief Bush Fire Control Officer*

*Subject to any directions by the Shire of Northam, the CBFCO has responsibility for the general co-ordination of normal brigade activities carried out by members of bush fire brigades established by the Shire of Northam.*

3.4 *Chief Bush Fire Control Officer may attend meetings*

*The CBFCO or his or her nominee (who is to be a bush fire control officer) may attend as a non-voting representative of the Shire of Northam at any meeting of a bush fire brigade.*

3.5 *Duties of Chief Bush Fire Control Officer*

*The duties of the CBFCO include –*

- a) provide leadership to volunteer bush fire brigades;*
- b) monitor bush fire brigades' resourcing, equipment (including protective clothing) and training levels and report thereon with recommendations at least once a year to the Council;*
- c) liaise with the Shire of Northam concerning fire prevention / suppression matters generally and directions to be issued by the Shire of Northam to bush fire control officers (including those who issue permits to burn), bush fire brigades or brigade officers; and*

- d) *ensure that lists of brigade members are maintained.*

### **Stake Holder Engagement / Consultation**

Those Fire Control Officers that met the minimum training requirements to be a fully operational FCO were contacted regarding their willingness to be either the CBFC or Deputy CBFCO.

The Bush Fire Brigades within the Shire of Northam have been provided with the nominations.

### **Risk Implications**

Nil.

### **OFFICER'S COMMENT**

The following nominations were received that met the minimum qualifications

-

Chief Bush Fire Control Officer are;

- Matt Macqueen

Deputy Chief Bush Fire Control Officer are;

- Simon Peters
- Sue Brooker
- Ulo Rumjantsev (review of a Council decision made in 2009 indicates that the Council has previously resolved not to allow Elected Members to hold the position of Chief Bushfire Control Officer – however this resolution does not appear to extend to the position of Deputy Chief Bushfire Control Officer)

Votes have so far been received from;

- Inkpen Bushfire Brigade
- Bakers Hill Bushfire Brigade
- Clackline Bushfire Brigade

### **RECOMMENDATION**

**That Council;**

- 1. Appoint Mathew Macqueen as the Chief Bush Fire Control Officer for the 2016/17 Season until the next BFAC AGM subject to the individual complying with the adopted minimum training and experience standards.**



## 12.4 CORPORATE SERVICES

### 12.4.1 Accounts & Statements of Accounts – October 2016

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	2.1.3.4
<b>Reporting Officer:</b>	Creditors Officer Kathy Scholz
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

For Council to receive the accounts for the period from 1 September 2016 to 31 October 2016.

#### ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – September 2016.

Attachment 2: Declaration.

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#### BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 3. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

#### CONSIDERATIONS

##### Strategic Community / Corporate Business Plan

Objective G2: Improve organisational capability and capacity.

Strategy G2.3: Operate / manage organisation in a financially sustainable manner.

##### Financial / Resource Implications

Payments of accounts are in accordance with Council's 2016/17 Budget.

**Legislative Compliance**

Section 6.4 of the Local Government Act  
Financial Management Regulations 2007 9  
Section 6.26(2)(g) of the Local Government Act 1995

**Policy Implications**

Nil.

**Stake Holder Engagement / Consultation**

Not applicable.

**Risk Implications**

Nil.

**OFFICER'S COMMENT**

Nil.

**RECOMMENDATION**

**That Council endorse the payments for the period 1 October 2016 to 31 October 2016, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).**

### Attachment 1

Date: 26/10/2016  
 Time: 11:32:51AM

Shire of Northam

USER: Kathy Scholz  
 PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
1974	24/10/2016	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BSL FOR SEPTEMBER 2016.	2		4,375.19
INV T908	24/10/2016	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEE COLLECTED FOR AUGUST 2016 BSL.	2	1,946.47	
INV T908	24/10/2016	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BSL FOR SEPTEMBER 2016.	2	2,428.72	
1975	24/10/2016	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BCITF FOR THE MONTH OF SEPTEMBER 2016.	2		4,811.84
INV T907	24/10/2016	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED FOR BCITF FOR AUGUST 2016.	2	2,145.33	
INV T907	24/10/2016	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED ON BEHALF OF BCITF FOR THE MONTH OF SEPTEMBER 2016.	2	2,666.51	
1976	24/10/2016	NORTHAM HOME SCHOOL GROUP	REFUND OF BOND ON LESSER HALL BOOKING #2363.	2		500.00
INV T803	24/10/2016	NORTHAM HOME SCHOOL GROUP	REFUND OF BOND ON LESSER HALL BOOKING #2363.	2	500.00	
1977	24/10/2016	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BSL FOR SEPTEMBER 2016	2		315.25
INV T908	24/10/2016	SHIRE OF NORTHAM	MONTHLY COMMISSION FEE CHARGED FOR COLLECTION OF BSL FEES FOR AUGUST 2016.	2	80.00	
INV T907	24/10/2016	SHIRE OF NORTHAM	MONTHLY COMMISSION FEE CHARGED FOR COLLECTION OF BCITF FEES FOR AUGUST 2016.	2	82.50	
INV T908	24/10/2016	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BSL FOR SEPTEMBER 2016	2	95.00	
INV T907	24/10/2016	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BCITF FOR SEPTEMBER 2016.	2	57.75	
EFT24333	07/10/2016	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	COMMUNITY GRANT ANNUAL ALLOCATION 2016 -17	1		3,300.00
INV 0000135817/09/2016		AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	COMMUNITY GRANT ANNUAL ALLOCATION 2016 -17	1	3,300.00	
EFT24334	07/10/2016	COOMBS CARTAGE & EARTHMOVING	JENNAPULLIN RESERVE GRASS VALLEY SITE CLEAN UP	1		1,540.00
INV E402	12/09/2016	COOMBS CARTAGE & EARTHMOVING	JENNAPULLIN RESERVE GRASS VALLEY SITE CLEAN UP	1	1,540.00	
EFT24335	07/10/2016	JR & A HERSEY PTY LTD	10 X LITTER PICKERS (EZR6553)	1		1,966.57

Ordinary Council Meeting Agenda  
**16 November 2016**



Date: 26/10/2016  
 Time: 11:32:51AM

Shire of Northam

USER: Kathy Scholz  
 PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 38240	13/09/2016	JR & A HERSEY PTY LTD		1	1,295.57	
INV 38241	13/09/2016	JR & A HERSEY PTY LTD		1	671.00	
EFT24336	07/10/2016	A CLASS DISPLAYS	VC BROCHURE DISPLAYS	1		1,407.59
INV 33803	07/09/2016	A CLASS DISPLAYS	VC BROCHURE DISPLAYS	1	1,407.59	
EFT24337	07/10/2016	A COUNTRY PRACTICE	6 X CAT VOUCHER STERILISATIONS (GRANT)	1		900.00
INV M980757	08/09/2016	A COUNTRY PRACTICE	6 X CAT VOUCHER STERILISATIONS (GRANT)	1	900.00	
EFT24338	07/10/2016	AARON WOOTTON	REIMBURSEMENT FOR POLICE CLEARANCE.	1		52.60
INV 2035060	29/08/2016	AARON WOOTTON	REIMBURSEMENT FOR POLICE CLEARANCE.	1	52.60	
EFT24339	07/10/2016	ABBOTTS FORGE	REMOVE 8 STANCHIONS FROM TOWN CENTRE AS PER QUOTE# 00002291.	1		1,340.00
INV 0000229105	09/2016	ABBOTTS FORGE	REMOVE 8 STANCHIONS FROM TOWN CENTRE AS PER QUOTE# 00002291.	1	880.00	
INV 0000229502	09/2016	ABBOTTS FORGE	HIRE OF TELEHANDLER FOR REINSTALLATION OF ROUNDABOUT IN FITZGERALD STREET	1	360.00	
INV 0000230206	09/2016	ABBOTTS FORGE	PLASMA CUT SIGHT HOLES IN FRONT BUCKET	1	100.00	
EFT24340	07/10/2016	ACCESS PROTOCOL	Patient Call Pendant w/o Light Switch- Green Basic Postage Premium non-slip floor mat - Black Pendant Double Adaptor Module	1		921.80
INV 21599	31/08/2016	ACCESS PROTOCOL	Patient Call Pendant w/o Light Switch- Green Basic Postage Premium non-slip floor mat - Black Pendant Double Adaptor Module	1	921.80	
EFT24341	07/10/2016	AGENCY HOLDINGS T/AS BILBY BADGES	SUPPLY 3X LAPEL BADGES & POSTAGE NICOLE HAMPTON, JOY & SARAH	1		63.84
INV 1983	14/09/2016	AGENCY HOLDINGS T/AS BILBY BADGES	SUPPLY 3X LAPEL BADGES & POSTAGE NICOLE HAMPTON, JOY & SARAH	1	63.84	
EFT24342	07/10/2016	ALLEN TONKIN	SES - Supply power board and check all IT at Northam SES	1		130.00

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INV 1006	03/10/2016	ALLEN TONKIN	SES - Supply power board and check all IT at Northam SES	1	130.00	
EFT24343	07/10/2016	ANDY'S PLUMBING SERVICE	WUNDOWIE KURINGAL VILLAGE UNIT 7. REPAIR GAS HOT WATER UNIT, INSTALL GAS STOVE, TOILET PAN & CYSTERN & SINKS	1		14,902.80
INV A17195	08/09/2016	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. REPLACE BROKEN TAP AND PIPE WORK 25/7/2016	1	1,037.30	
INV A17205	12/09/2016	ANDY'S PLUMBING SERVICE	WUNDOWIE KURINGAL VILLAGE. REMOVE TOILET PAN, CISTERN AND PREPARE BATHROOM FOR TILING.	1	1,210.00	
INV A17203	12/09/2016	ANDY'S PLUMBING SERVICE	WUNDOWIE KURINGAL VILLAGE UNIT 7. REPAIR GAS HOT WATER UNIT, INSTALL GAS STOVE, TOILET PAN & CYSTERN & SINKS	1	3,795.00	
INV A17199	08/09/2016	ANDY'S PLUMBING SERVICE	NORTHAM REC CENTRE. REPAIR DRIPPING TAPS IN UMPIRE CHANGE ROOMS AND FOOTBALL CHANGE ROOMS	1	1,226.50	
INV A17159	23/08/2016	ANDY'S PLUMBING SERVICE	BERNARD PARK PLAY GROUP. REPAIR MIDDLE TOILET NOT WORKING.	1	283.80	
INV A17204	12/09/2016	ANDY'S PLUMBING SERVICE	BERNARD PARK - CHECK ALL PLUMBING AND SERVICE URINALS & CISTERN	1	635.80	
INV A17198	08/09/2016	ANDY'S PLUMBING SERVICE	INKPEN TIP GATE HOUSE CHECK PLUMBING TO BUILDING SOLAR PUMP STOLEN- BYPASS WATER FROM TANK	1	607.75	
INV 17194	08/09/2016	ANDY'S PLUMBING SERVICE	WUNDOWIE PUBLIC TOILETS MAINTENANCE AND REPAIR & CHECK BAKERS HILL & CLACKLINE PUBLIC TOILETS	1	1,468.50	
INV A17197	08/09/2016	ANDY'S PLUMBING SERVICE	NORTHAM RAILWAY MUSEUM. UNBLOCK DISABLED TOILET. 25/7/2016	1	756.25	
INV A17196	08/09/2016	ANDY'S PLUMBING SERVICE	NORTHAM SHIRE ADMIN. REPLACE BROKEN TAP ON AUTO BOIL. 22/7/2016	1	250.80	
INV A17201	09/09/2016	ANDY'S PLUMBING SERVICE	The mans Urinals at Katrine are overflowing, please repair.	1	1,084.60	
INV A17202	09/09/2016	ANDY'S PLUMBING SERVICE	The mans Urinals at Katrine are overflowing, please repair.	1	698.50	
INV A17181	02/09/2016	ANDY'S PLUMBING SERVICE	KATRINE TOILETS. PUMP OUT SEPTIC TANKS AND REMOVE ROOTS.	1	1,188.00	
INV A17200	09/09/2016	ANDY'S PLUMBING SERVICE		1	660.00	

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EFT24344	07/10/2016	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	SPLIT PIN FOR TOW HITCH ON PN1308	1		13.04
INV 5788394	02/09/2016	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	SPLIT PIN FOR TOW HITCH ON PN1308	1	13.04	
EFT24345	07/10/2016	ASLAB PTY LTD	COMPLETE TESTING PRIOR TO ROADWORKS ON MITCHELL AVENUE, ROBINSON STREET & FERNIE STREET NORTHAM.	1		2,036.66
INV 0001974918/08/2016	08/08/2016	ASLAB PTY LTD	COMPLETE TESTING PRIOR TO ROADWORKS ON MITCHELL AVENUE, ROBINSON STREET & FERNIE STREET NORTHAM.	1	2,036.66	
EFT24346	07/10/2016	AUSTRALIAN CIVILS PTY LTD	CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS. PROGRESS CLAIM 2.	1		49,500.00
INV 2185	23/09/2016	AUSTRALIAN CIVILS PTY LTD	CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS. PROGRESS CLAIM 2.	1	49,500.00	
EFT24347	07/10/2016	AUSTRALIAN SERVICES UNION	Payroll deductions	1		26.35
INV DEDUCT04/10/2016	04/10/2016	AUSTRALIAN SERVICES UNION	Payroll deductions		26.35	
EFT24348	07/10/2016	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 04/10/2016, INTERIM PAY 23/9/2016 - \$10.00, INTERIM PAY 27/9/2016 - \$1019.16.	1		55,583.16
INV PAYG 4/10/10/2016	10/10/2016	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 04/10/2016, INTERIM PAY 23/9/2016 - \$10.00, INTERIM PAY 27/9/2016 - \$1019.16.	1	55,583.16	
EFT24349	07/10/2016	AUSTRALIAN WILDFLOWER SEEDS PTY LTD	BANKS GREVILLEA (RED & WHITE MIX) 1 DOZEN	1		363.60
INV 160915-3:15/09/2016	15/09/2016	AUSTRALIAN WILDFLOWER SEEDS PTY LTD	BANKS GREVILLEA (RED & WHITE MIX) 1 DOZEN	1	363.60	
EFT24350	07/10/2016	AUTOPRO NORTHAM	REPLACEMENT BATTERY FOR SMALL GENERATOR	1		71.08
INV 631828	01/09/2016	AUTOPRO NORTHAM	REPLACEMENT BATTERY FOR SMALL GENERATOR	1	71.08	
EFT24351	07/10/2016	AV-SEC SECURITY SERVICES	SECURITY MONITORING AT THE OLD RAILWAY MUSEUM QUARTER FEE FOR THE PERIOD 01/07/2016 TO 30/09/2016.	1		271.60
INV 3756	08/09/2016	AV-SEC SECURITY SERVICES	NORTHAM VISITOR CENTRE. CALL OUT 30/8/2016	1	60.50	
INV 3755	07/09/2016	AV-SEC SECURITY SERVICES	NORTHAM RECREATION CENTRE. CALL OUT 26/8/2016	1	60.50	

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INV 3747	01/09/2016	AV-SEC SECURITY SERVICES	NORTHAM REFUSE SITE. CALL OUT 4/8/2016	1	60.50	
INV 3643	12/07/2016	AV-SEC SECURITY SERVICES	SECURITY MONITORING AT THE OLD RAILWAY MUSEUM QUARTER FEE FOR THE PERIOD 01/07/2016 TO 30/09/2016.	1	90.10	
EFT24352	07/10/2016	AVON COMMUNITY DEVELOPMENT FOUNDATION	ANNUAL SUBSCRIPTION 2016/17	1		1,100.00
INV 1021987720/09/2016		AVON COMMUNITY DEVELOPMENT FOUNDATION		1	1,100.00	
EFT24353	07/10/2016	AVON FIBRE TECH	Fibreglass pontoon for 2016 Avon River Festival	1		825.00
INV 56	09/09/2016	AVON FIBRE TECH	REPAIRS TO PLANTER BOX.	1	275.00	
INV 57	06/09/2016	AVON FIBRE TECH	Fibreglass pontoon for 2016 Avon River Festival	1	550.00	
EFT24354	07/10/2016	AVON TELECOMS PTY LTD	NORTHAM SES BUILDING. SECURITY MONITORING SEPT 2016	1		355.00
INV 0000041501/09/2016		AVON TELECOMS PTY LTD	NORTHAM REFUSE SITE. SECURITY MONITORING FOR SEPT 2016	1	50.00	
INV 0000415401/09/2016		AVON TELECOMS PTY LTD	NORTHAM OLD STATE SCHOOL. SECURITY MONITORING FOR SEPT 2016	1	50.00	
INV 0004154	01/09/2016	AVON TELECOMS PTY LTD	NORTHAM RECREATION CENTRE. SECURITY MONITORING FOR SEPT 2016.	1	50.00	
INV 0000415401/09/2016		AVON TELECOMS PTY LTD	WUNDOWIE LIBRARY. SECURITY MONITORING FOR SEPT 2016.	1	50.00	
INV 0000415401/09/2016		AVON TELECOMS PTY LTD	NORTHAM BERT HAWKE PAVILLION. SECURITY MONITORING FOR SEPT 2016	1	50.00	
INV 0000415401/09/2016		AVON TELECOMS PTY LTD	NORTHAM SES BUILDING. SECURITY MONITORING SEPT 2016	1	55.00	
INV 0000415401/09/2016		AVON TELECOMS PTY LTD	NORTHAM VISITOR CENTRE. SECURITY MONITORING FOR SEPT 2016	1	50.00	
EFT24355	07/10/2016	AVON VALLEY ARTS SOCIETY (INC)	David cameron Painting Cow Girls No 3	1		1,191.60
INV 0004282807/09/2016		AVON VALLEY ARTS SOCIETY (INC)	David cameron Painting Cow Girls No 3	1	1,191.60	
EFT24356	07/10/2016	AVON VALLEY CONTRACTORS	GRAVEL CARTING FROM CAPITAL RECYCLING (THE LAKES) TO SOUTHERN BROOK ROAD	1		24,497.00

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INV 1534	19/09/2016	AVON VALLEY CONTRACTORS	75T OF ROAD BASED GRAVEL TO INCREASE HEIGHT OF TRUCK UNLOADING PADS FOR EMERGENCY FENCING TO SEPTAGE POND 1.	1	2,475.00	
INV 1457	27/06/2016	AVON VALLEY CONTRACTORS	GRAVEL CARTING FROM CAPITAL RECYCLING (THE LAKES) TO SOUTHERN BROOK ROAD	1	22,022.00	
EFT24357	07/10/2016	AVON VALLEY GLASS	SUPPLY & INSTALLATION OF REPLACEMENT WINDSCREEN ON MITSUBISHI CHALLENGER N11129 BOOKED IN FOR 9AM TUESDAY 13TH SEPTEMBER 2016.	1		320.00
INV 0000735613/09/2016		AVON VALLEY GLASS	SUPPLY & INSTALLATION OF REPLACEMENT WINDSCREEN ON MITSUBISHI CHALLENGER N11129 BOOKED IN FOR 9AM TUESDAY 13TH SEPTEMBER 2016.	1	320.00	
EFT24358	07/10/2016	AVON WASTE	40 x Event Rubbish Bins (240 Lt) 2 x 4.5m3 Front Lift Skip Bins Delivere to Bernard Park on 05/08/2016 for 2016 Avon River Festival	1		605.00
INV 0002193027/09/2016		AVON WASTE	40 x Event Rubbish Bins (240 Lt) 2 x 4.5m3 Front Lift Skip Bins Delivere to Bernard Park on 05/08/2016 for 2016 Avon River Festival	1	605.00	
EFT24359	07/10/2016	BAILEYS FERTILISERS	1.25L OF SOIL TESTS	1		218.90
INV INV8806 31/08/2016		BAILEYS FERTILISERS	1.25L OF SOIL TESTS	1	218.90	
EFT24360	07/10/2016	BAKERS HILL VETERINARY HOSPITAL	2 X CAT GRANT STERILISATIONS	1		450.00
INV 25368	23/09/2016	BAKERS HILL VETERINARY HOSPITAL	CAT STERILISATION GRANT.	1	150.00	
INV 25222	15/09/2016	BAKERS HILL VETERINARY HOSPITAL	2 X CAT GRANT STERILISATIONS	1	300.00	
EFT24361	07/10/2016	BEAUREPAIRES	REPLACE TYRES ON TANDEM TRAILER FOR RANGERS PN1019 - 1TLI767.	1		487.60
INV U524342/09/2016		BEAUREPAIRES	REPLACE TYRES ON TANDEM TRAILER FOR RANGERS PN1019 - 1TLI767.	1	412.60	
INV U524342/21/09/2016		BEAUREPAIRES	REPAIR FLAT TYRE FROM GRADER PN0806	1	75.00	
EFT24362	07/10/2016	BEE HAPPY APIARIES	STOCK PURCHASES FOR VISITORS CENTRE.	1		138.00

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INV INV-032017/09/2016		BEE HAPPY APIARIES	STOCK PURCHASES FOR VISITORS CENTRE.	1	138.00	
EFT24363	07/10/2016	BLACKWELL PLUMBING PTY LTD	NORTHAM OLD GIRLS SCHOOL. UNBLOCK SEWER LINE AND REPAIRS TO PIPEWORK.	1		452.90
INV 14878	30/08/2016	BLACKWELL PLUMBING PTY LTD	NORTHAM OLD GIRLS SCHOOL. UNBLOCK SEWER LINE AND REPAIRS TO PIPEWORK.	1	353.70	
INV INV-149007/09/2016		BLACKWELL PLUMBING PTY LTD	BRIDGLAND WHITE PTFE TAPE 12MM X 10MTR ROLL	1	99.20	
EFT24364	07/10/2016	BLOOMY'S FLORIST	FLOWERS FOR GENNY BUDAS	1		50.00
INV 17109	15/09/2016	BLOOMY'S FLORIST	FLOWERS FOR GENNY BUDAS	1	50.00	
EFT24365	07/10/2016	BORAL RESOURCES WA LTD (ASPHALT)	STOCK PURCHASES FOR THE DEPOT.	1		2,970.00
INV WA1226C16/09/2016		BORAL RESOURCES WA LTD (ASPHALT)	STOCK PURCHASES FOR THE DEPOT.	1	2,970.00	
EFT24366	07/10/2016	BRIDGELEY COMMUNITY CENTRE	COMMUNITY GRANTS FUND ALLOCATION - 2016/17	1		3,212.00
INV 0000195408/09/2016		BRIDGELEY COMMUNITY CENTRE	COMMUNITY GRANTS FUND ALLOCATION - 2016/17	1	3,212.00	
EFT24367	07/10/2016	CENTRAL REGIONAL TAFE	C1936 - MANAGE FINANCES - DIPLOMA OF LOCAL GOVERNMENT ADMINISTRATION - ALYSHA MAXWELL	1		142.00
INV G016572	14/09/2016	CENTRAL REGIONAL TAFE	C1936 - MANAGE FINANCES - DIPLOMA OF LOCAL GOVERNMENT ADMINISTRATION - ALYSHA MAXWELL	1	175.00	
INV C001371	03/05/2016	CENTRAL REGIONAL TAFE	CREDIT AGAINST INVOICE G016088 - EXCEL BOOK FOR CODY REDMOND NOT REQUIRED BOOKSHOP.	1	-33.00	
EFT24368	07/10/2016	CENTRAL TAFE	ENROLMENT FEES FOR MICHAEL NEWTON FOR WA ADVANCED DIPLOMA OF CIVIL & STRUCTURAL ENGINEERING.	1		777.56
INV I0053991	05/09/2016	CENTRAL TAFE	ENROLMENT FEES FOR MICHAEL NEWTON FOR WA ADVANCED DIPLOMA OF CIVIL & STRUCTURAL ENGINEERING.	1	777.56	
EFT24369	07/10/2016	CHAS CLARKSON	LIGHTS FOR AVON MALL 2016	1		11,039.20
INV INV230029/09/2016		CHAS CLARKSON	LIGHTS FOR AVON MALL 2016	1	11,039.20	
EFT24370	07/10/2016	CHILD SUPPORT AGENCY	Payroll deductions	1		811.75

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INV DEDUCT04/10/2016		CHILD SUPPORT AGENCY	Payroll deductions		811.75	
EFT24371	07/10/2016	CHRIS BOYD	WITHDRAW THEIR PLANNING APPLICATION P16090.	1		147.00
INV JW2709227/09/2016		CHRIS BOYD	WITHDRAW THEIR PLANNING APPLICATION P16090.	1	147.00	
EFT24372	07/10/2016	CHRIS DAVIDSON	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		2,145.49
INV SEPTEMB0/09/2016		CHRIS DAVIDSON	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	2,145.49	
EFT24373	07/10/2016	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		2,083.33
INV SEPTEMB0/09/2016		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	2,083.33	
EFT24374	07/10/2016	CJD EQUIPMENT PTY LTD	PART NUMBER V11886476 - PIPE FOR EXTENDIBLE DIPPER ARM.	1		297.58
INV 1408804	19/08/2016	CJD EQUIPMENT PTY LTD	O-RING FOR PN0908.	1	38.61	
INV 1412508	29/08/2016	CJD EQUIPMENT PTY LTD	PART NUMBER V11886476 - PIPE FOR EXTENDIBLE DIPPER ARM.	1	258.97	
INV 2823958	01/09/2016	CJD EQUIPMENT PTY LTD	PART NUMBER V11886476 - PIPE FOR EXTENDIBLE DIPPER ARM.	1	-285.05	
INV 1409717	22/08/2016	CJD EQUIPMENT PTY LTD	PART NUMBER V11886476 - PIPE FOR EXTENDIBLE DIPPER ARM.	1	285.05	
EFT24375	07/10/2016	COALCLIFF PLANT HIRE & CIVIL CONTRACTING	MOB DEMOB ACCOMMODATION & SUPERVISION FOR GUM TREE ROAD DRAIN REPAIRS AS PER QUOTE#2307	1		14,741.10
INV 2267-1-1	18/09/2016	COALCLIFF PLANT HIRE & CIVIL CONTRACTING	MOB DEMOB ACCOMMODATION & SUPERVISION FOR GUM TREE ROAD DRAIN REPAIRS AS PER QUOTE#2307	1	14,741.10	
EFT24377	07/10/2016	COUNTRY COMFORTSTYLE NORTHAM	ARAGON OFFICE CHAIR - BLACK	1		329.00
INV 2262	13/09/2016	COUNTRY COMFORTSTYLE NORTHAM	ARAGON OFFICE CHAIR - BLACK	1	329.00	
EFT24378	07/10/2016	COUNTRY COPIERS NORTHAM	VC COPIER SERVICE SEPTEMBER 2016	1		2,407.73
INV S5719	12/09/2016	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/ METER READING - KILLARA DAY CENTRE	1	466.99	
INV 5718	12/09/2016	COUNTRY COPIERS NORTHAM	VC COPIER SERVICE SEPTEMBER 2016	1	1,099.46	
INV 5736	12/09/2016	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE AND READING	1	841.28	

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EFT24379	07/10/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR ADMIN, KILLARA, DEPOT, LIBRARY.	1		694.91
INV 0263	29/07/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEPOT, LIBRARY & DEVELOPMENT SERVICES.	1	72.66	
INV 0268	02/09/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEPOT & DEVOLPMENT SERVICES.	1	38.95	
INV 0266	19/08/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR ADMIN, KILLARA, DEPOT, LIBRARY.	1	245.42	
INV 0269	09/09/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR ADMIN & LIBRARY.	1	213.54	
INV 0267	26/08/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES & DEPOT.	1	124.34	
EFT24380	07/10/2016	COVS PARTS PTY LTD	ADBLUE DIESEL ADDITIVE 20L	1		81.40
INV 7890088	06/09/2016	COVS PARTS PTY LTD	ADBLUE DIESEL ADDITIVE 20L	1	81.40	
EFT24381	07/10/2016	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK TOILETS. SERVICING OF SHARPS CONTAINER. AUGUST 2016	1		329.30
INV 1500178	31/08/2016	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK TOILETS. SERVICING OF SHARPS CONTAINER. AUGUST 2016	1	329.30	
EFT24382	07/10/2016	DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		1,905.73
INV SEPTEMB0/09/2016		DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	1,905.73	
EFT24383	07/10/2016	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		1,905.73
INV SEPTEMB0/09/2016		DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	1,905.73	
EFT24384	07/10/2016	DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	STOCK PURCHASES FOR VISITORS CENTRE.	1		54.00
INV 0000263915/09/2016		DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	STOCK PURCHASES FOR VISITORS CENTRE.	1	54.00	
EFT24385	07/10/2016	E FIRE & SAFETY	NORTHAM RECREATION CENTRE - TESTING OF THE FIRE ALARM PANEL (FIRE FINDER & EWIS) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8 JULY 2016.	1		674.78
INV 0017479522/07/2016		E FIRE & SAFETY		1	337.39	
INV 0017479722/07/2016		E FIRE & SAFETY		1	282.39	

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INV 0017704209/09/2016		E FIRE & SAFETY	JUBILEE PAVILLION. FIRE EXTINGUISHER MAINTENANCE.	1	55.00	
EFT24386	07/10/2016	ELDERS LIMITED	4X 20 LITRE GLYPHOSATE FOR ENGINEERING SERVICES.	1		418.00
INV C105803	10/09/2016	ELDERS LIMITED	4X 20 LITRE GLYPHOSATE FOR ENGINEERING SERVICES.	1	418.00	
EFT24387	07/10/2016	ESSENTIAL PERSONNEL	GARDEN MAINTENANCE AS REQUESTED AT NORTHAM OLD GIRLS SCHOOL	1		132.00
INV 0001422314/09/2016		ESSENTIAL PERSONNEL	GARDEN MAINTENANCE AS REQUESTED AT NORTHAM OLD GIRLS SCHOOL	1	132.00	
EFT24388	07/10/2016	EXTREME CONTRACTING PTY LTD	CARTING THREE LOADS OF GRAVEL FOR ENRIGHT PARK.	1		962.50
INV 5007468515/09/2016		EXTREME CONTRACTING PTY LTD	CARTING THREE LOADS OF GRAVEL FOR ENRIGHT PARK.	1	962.50	
EFT24389	07/10/2016	FIRE AND SAFETY WA	Oliver 395 fire Boots (Size 11)	1		275.94
INV 28569	16/09/2016	FIRE AND SAFETY WA	Oliver 395 fire Boots (Size 11)	1	275.94	
EFT24390	07/10/2016	FIRE MITIGATION SERVICES	COMPLETION OF PRESCRIBED BURN IN RESERVE #25225	1		5,500.00
INV 0000007406/09/2016		FIRE MITIGATION SERVICES	COMPLETION OF PRESCRIBED BURN IN RESERVE #25225	1	5,500.00	
EFT24391	07/10/2016	FRAMESWEST	INKPEN REFUSE SITE. FLASHINGS FOR OIL	1		253.00
INV 0001144021/09/2016		FRAMESWEST	INKPEN REFUSE SITE. FLASHINGS FOR OIL	1	253.00	
EFT24392	07/10/2016	FULL BOAR SAFETY PTY LTD	PPE EQUIPMENT FOR DEPOT.	1		4,115.32
INV SINV01406/09/2016		FULL BOAR SAFETY PTY LTD	PPE EQUIPMENT FOR DEPOT.	1	4,115.32	
EFT24393	07/10/2016	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS.REPAIR VANDALLISM. REPAIR AND PAINT DOORS & PAINT ALL VERANDAH POSTS.	1		5,104.00
INV 78	13/09/2016	GLENN STUART BEVERIDGE	NORTHAM RAILWAY MUSEUM. REPLACE TOIET DOOR LATCH.	1	66.00	
INV 82	13/09/2016	GLENN STUART BEVERIDGE	MORBY COTTAGE. REPAIR RENDER ON FRONT WALL & PAINT VERANDAH CRISS CROSS RAILS.	1	704.00	
INV 80	13/09/2016	GLENN STUART BEVERIDGE		1	671.00	

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INV 86	13/09/2016	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS.REPAIR VANDALLISM. REPAIR AND PAINT DOORS & PAINT ALL VERANDAH POSTS.	1	1,034.00	
INV 90	13/09/2016	GLENN STUART BEVERIDGE	NORTHAM BERNARD PARK. REPLACE WHIRLY BIRD ON WATER PARK PUMP SHED.	1	264.00	
INV 89	13/09/2016	GLENN STUART BEVERIDGE	NORTHAM APEX PARK TOILETS. REPAIR VANDALISM.PAINT DOORS AND STEEL GATES.	1	407.00	
INV 91	19/09/2016	GLENN STUART BEVERIDGE	MORBY COTTAGE. REPLACE DAMAGED CRISS CROSS RAILING.	1	330.00	
INV 92	19/09/2016	GLENN STUART BEVERIDGE	WUNDOWIE FOOTBALL PAVILLION. REPAIR AND PAINT DAMAGED WALLS AND VERANDAH POSTS.	1	550.00	
INV 93	19/09/2016	GLENN STUART BEVERIDGE	NORTHAM RECREATION CENTRE. REPLACE 3 CEILING PANELS & REPAIR HOLE IN WALL AND INSTALL HOOKS IN WALL FOR AWARDS DISPLAY.	1	484.00	
INV 84	13/09/2016	GLENN STUART BEVERIDGE	NORTHAM VISITOR CENTRE. SEAL DECKING ON BALCONY.	1	220.00	
INV 85	13/09/2016	GLENN STUART BEVERIDGE		1	374.00	
EFT24394	07/10/2016	GRAFTON ELECTRICS	REPAIR MINSON AVE LIGHTS.	1		15,365.99
INV 953	26/07/2016	GRAFTON ELECTRICS	SOUTHERN BROOK HALL. CONNECT EXTERIOR TOILETS TO HALL POWER.	1	198.00	
INV 949	15/07/2016	GRAFTON ELECTRICS	INKPEN FIRE SHED - CONNECT GENERATOR TO POWER BOARD. PROVIDE ELECTRICAL CERTIFICATE & INSTALL A DOUBLE GPO INTO STORE ROOM	1	1,016.30	
INV 950	18/07/2016	GRAFTON ELECTRICS	NORTHAM RAILWAY MUSEUM. REPLACE FAILED FLOURO TUBES AS REQUIRED.	1	484.00	
INV 966	19/08/2016	GRAFTON ELECTRICS	PLEASE INSPECT AND REPAIR DAMAGED POWER DOME AT THE AIRPORT OUT SIDE HANGER 12 (WE THINK IT WAS DAMAGED BY A CAR.)	1	735.68	
INV 965	19/08/2016	GRAFTON ELECTRICS	APEX PARK TOILETS. REPLACE FLOURO TUBES WITH LED.	1	455.40	
INV 963	11/08/2016	GRAFTON ELECTRICS	NORTHAM TOWN CLOCK. INSTALL THERMOMETER AND BRACKETS	1	534.88	
INV 961	08/08/2016	GRAFTON ELECTRICS	BERNARD PARK PLAY GROUP. CHECK HEATER/AIRCON FOR FAULT.	1	132.00	
INV 960	04/08/2016	GRAFTON ELECTRICS	NORTHAM RECREATION CENTRE. REPLACE FLOOD LIGHT IN SPORTS HALL AND CHECK OTHER LIGHTS.	1	3,126.86	

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INV 968	24/08/2016	GRAFTON ELECTRICS	NORTHAM TOWN HALL. REPLACE FLOURO UNITS IN LESSER HALL AFTER CEILING RENOVATIONS.	1	1,860.10	
INV 947	12/07/2016	GRAFTON ELECTRICS	BERNARD PARK. CHECK POWER LOSS TO CCTV AND WIFI.	1	154.73	
INV 945	07/07/2016	GRAFTON ELECTRICS	NORTHAM TOWN HALL. CHECK POWER FAILURE AT TOWN HALL.	1	99.00	
INV 944	07/07/2016	GRAFTON ELECTRICS		1	235.62	
INV 970	30/08/2016	GRAFTON ELECTRICS	HENRY STREET OVAL. EMERGENCY REMOVE BASKET BALL FLOOD LIGHTS AND STORE FOR FUTURE USE. POLES TO BE REMOVED DUE TO FAILURE.	1	528.00	
INV 954	26/07/2016	GRAFTON ELECTRICS	NORTHAM VISITOR CENTRE. TAG LIGHTS IN CONFERENCE ROOM. TURN FLOOD LIGHTS TO FACE WALL.	1	1,299.10	
INV 955	26/07/2016	GRAFTON ELECTRICS	NORTHAM SHIRE ADMIN BUILDING. BLANK COVER PLATES.	1	180.51	
INV 967	22/08/2016	GRAFTON ELECTRICS	SES- Repairs to lighting and GPO's	1	99.00	
INV 959	02/08/2016	GRAFTON ELECTRICS	REPAIR MINSON AVE LIGHTS.	1	4,094.81	
INV 956	28/07/2016	GRAFTON ELECTRICS	DISCONNECT LIGHTS AT THE OLD BASKETBALL COURTS.	1	132.00	
EFT24395	07/10/2016	HART SPORT	HART TUBULAR STEEL GOAL LARGE	1		516.70
INV 719853A	19/09/2016	HART SPORT	HART TUBULAR STEEL GOAL LARGE	1	516.70	
EFT24396	07/10/2016	HILLS CONCRETE PRODUCTS	300MM HEADWALLS FOR SOUTHERN BROOK ROAD	1		660.00
INV 3229	10/08/2016	HILLS CONCRETE PRODUCTS	300MM HEADWALLS FOR SOUTHERN BROOK ROAD	1	660.00	
EFT24397	07/10/2016	HOUSE OF SHARDAY	wild florals hand and body lotion	1		152.26
INV 00000511	07/09/2016	HOUSE OF SHARDAY	wild florals hand and body lotion	1	152.26	
EFT24398	07/10/2016	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES FOR THE PERIOD OF 22/08/2016 TO 27/08/2016.	1		3,895.65
INV 3739	06/09/2016	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES FOR THE PERIOD OF 22/08/2016 TO 27/08/2016.	1	3,895.65	

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EFT24399	07/10/2016	IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1		95,742.63
INV 0000418807/09/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	53,900.00	
INV 0000419707/09/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	12,485.00	
INV 0000418707/09/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	6,061.00	
INV 0000421114/09/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	21,217.63	
INV 0000419607/09/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	2,079.00	
EFT24400	07/10/2016	JASON SIGNMAKERS	PPE EQUIPMENT FOR FIRE PREVENTION	1		580.58
INV 172715	20/09/2016	JASON SIGNMAKERS	PPE EQUIPMENT FOR FIRE PREVENTION	1	580.58	
EFT24401	07/10/2016	JOHN KINSELLA	AVON VALLEY READERS & WRITERS FESTIVAL 2016 AUTHOR PRESENTATION	1		350.00
INV 160916	16/09/2016	JOHN KINSELLA	AVON VALLEY READERS & WRITERS FESTIVAL 2016 AUTHOR PRESENTATION	1	350.00	
EFT24402	07/10/2016	JOHN PROUD	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		1,905.73
INV SEPTEMBER30/09/2016		JOHN PROUD	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	1,905.73	
EFT24403	07/10/2016	JS TECHNOLOGY & DIGITAL PTY LTD	SCREEN REPLACEMENT FOR SAMSUNG S5.	1		228.00
INV 547	20/09/2016	JS TECHNOLOGY & DIGITAL PTY LTD	SCREEN REPLACEMENT FOR SAMSUNG S5.	1	228.00	
EFT24404	07/10/2016	JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		1,905.73
INV SEPTEMBER30/09/2016		JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	1,905.73	
EFT24405	07/10/2016	JWA LOCATING SERVICE	LOCATE SERVICES AROUND BERNARD PARK DRAINAGE AREA	1		770.00
INV A0932	12/09/2016	JWA LOCATING SERVICE	IDENTIFY & MARK OUT UNDERGROUND SERVICES IN AVON MALL.	1	302.50	
INV A0927	29/08/2016	JWA LOCATING SERVICE	LOCATE SERVICES AROUND BERNARD PARK DRAINAGE AREA	1	467.50	

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EFT24406	07/10/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	MOVE MULTI TYRE ROLLER AND SMOOTH DRUM ROLLER FROM CARTER ROAD TO SOUTHERN BROOK ROAD	1		660.00
INV 000946	08/07/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	MOVE MULTI TYRE ROLLER AND SMOOTH DRUM ROLLER FROM CARTER ROAD TO SOUTHERN BROOK ROAD	1	660.00	
EFT24407	07/10/2016	KEYNOTE CONFERENCES	WASTE AND RECYCLE CONFERENCE 2016 ATTENDANCE FOR CARMEN SADLEIR FRIDAY 16 SEP 2016.	1		550.00
INV 192	13/09/2016	KEYNOTE CONFERENCES	WASTE AND RECYCLE CONFERENCE 2016 ATTENDANCE FOR CARMEN SADLEIR FRIDAY 16 SEP 2016.	1	550.00	
EFT24408	07/10/2016	LANDMARK	2 X GAS BOTTLES FOR BURNER	1		208.82
INV 9841197823/08/2016		LANDMARK	GAS BOTTLE FOR FORKLIFT	1	57.74	
INV 9844037231/08/2016		LANDMARK	2 X GAS BOTTLES FOR BURNER	1	85.07	
INV 9843465729/08/2016		LANDMARK	SITE GLASS FOR A SILVAN AS41 PUMP	1	58.30	
INV 9843188529/08/2016		LANDMARK	SITE GLASS FOR A SILVAN AS41 PUMP	1	7.71	
INV 9843147529/08/2016		LANDMARK	SITE GLASS FOR A SILVAN AS41 PUMP	1	-46.84	
INV 9843147429/08/2016		LANDMARK	SITE GLASS FOR A SILVAN AS41 PUMP	1	-22.00	
INV 9841756924/08/2016		LANDMARK	SITE GLASS FOR A SILVAN AS41 PUMP	1	68.84	
EFT24409	07/10/2016	LLOYDS EARTHMOVING	LETTER BOX GATES PARK LANE: TO REMOVE BRICK FROM TOP OF PILLAR & LETTERBOX RIGHT SIDE OF GATE. LAY 2 COURSES & PUT BRICKS BACK ON TOP OF PILLAR & LETTERBOX. PUT 3 COURSES ON TOP OF BRICKS ON LEFT SIDE OF GATE. CUT POST OFF AT GROUND LEVEL, WELD ON NEW HINGE BRACKETS GATES, DYNA BOLT TO BRICK WORK. SHIFT BRACKETS ON GATE AT LETTER BOX. RE-HANG GATES. AS PER QUOTE# WC456NS.	1		2,767.00

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INV 8119	11/09/2016	LLOYDS EARTHMOVING	LETTER BOX GATES PARK LANE: TO REMOVE BRICK FROM TOP OF PILLAR & LETTERBOX RIGHT SIDE OF GATE. LAY 2 COURSES & PUT BRICKS BACK ON TOP OF PILLAR & LETTERBOX. PUT 3 COURSES ON TOP OF BRICKS ON LEFT SIDE OF GATE. CUT POST OFF AT GROUND LEVEL, WELD ON NEW HINGE BRACKETS GATES, DYNA BOLT TO BRICK WORK. SHIFT BRACKETS ON GATE AT LETTER BOX. RE-HANG GATES. AS PER QUOTE# WC456NS.	1	2,167.00	
INV 8073	17/08/2016	LLOYDS EARTHMOVING	5M3 OF SOIL FOR GARDEN BEDS IN FITZGERALD STREET	1	600.00	
EFT24410	07/10/2016	LOCAL COMMUNITY INSURANCE SERVICES	CERTIFICATE OF INSURANCE - MARKET STALLHOLDERS	1		953.48
INV 062-193106/09/2016	06/09/2016	LOCAL COMMUNITY INSURANCE SERVICES	CERTIFICATE OF INSURANCE - MARKET STALLHOLDERS	1	953.48	
EFT24411	07/10/2016	MALINOWSKI HOLDINGS PTY LTD	LEASE OF 174 FITZGERALD STREET, NORTHAM - OCTOBER 2016	1		916.66
INV 02418	22/09/2016	MALINOWSKI HOLDINGS PTY LTD	LEASE OF 174 FITZGERALD STREET, NORTHAM - OCTOBER 2016	1	916.66	
EFT24412	07/10/2016	MATHEW MACQUEEN	Inkpen Shed - Collect and install 3 White Boards	1		3,139.00
INV 584	03/10/2016	MATHEW MACQUEEN	Inkpen Station Comms Room - Desk, Storage, Chair	1	1,108.00	
INV 585	03/10/2016	MATHEW MACQUEEN	Inkpen Shed - Collect and install 3 White Boards	1	2,031.00	
EFT24413	07/10/2016	MAYBERRY HAMMOND & CO	LICENCE AGREEMENT FOR AVON HOCKEY	1		594.00
INV 40009	14/09/2016	MAYBERRY HAMMOND & CO	LICENCE AGREEMENT FOR AVON HOCKEY	1	594.00	
EFT24414	07/10/2016	MCDOWALL AFFLECK PTY LTD	KING CREEK STAGE 3A DESIGN AS PER QUOTE 15163.	1		8,712.00
INV 607039	28/09/2016	MCDOWALL AFFLECK PTY LTD	KING CREEK STAGE 3A DESIGN AS PER QUOTE 15163.	1	4,642.00	
INV 607042	28/09/2016	MCDOWALL AFFLECK PTY LTD	KING CREEK STAGE 3B DESIGN AS PER QUOTE 15163.	1	4,070.00	
EFT24415	07/10/2016	MCKINLEY DEVELOPMENTS	NORTHAM LIBRARY. INSTAL BESSER BLOCK SUPPORTS TO CANTILEVER BALCONY.	1		1,970.00

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INV 261	04/10/2016	MCKINLEY DEVELOPMENTS	NORTHAM LIBRARY. INSTAL BESSER BLOCK SUPPORTS TO CANTILEVER BALCONY.	1	1,970.00	
EFT24416	07/10/2016	MCLEODS BARRISTERS & SOLICITORS	ANNUAL AUDIT FEES	1		165.00
INV 94244	20/09/2016	MCLEODS BARRISTERS & SOLICITORS	ANNUAL AUDIT FEES	1	165.00	
EFT24417	07/10/2016	MISTY RIDGE PLANT FARM	GERALDTON WAX 140MM POTS	1		342.50
INV 0000198016/09/2016		MISTY RIDGE PLANT FARM	GERALDTON WAX 140MM POTS	1	342.50	
EFT24418	07/10/2016	MOORE STEPHENS (WA) PTY LTD	NUTS & BOLTS & FINANCE ESSENTIALS WORKSHOP 2016 BEING HELD ON 28TH & 29TH NOVEMBER 2016 REGISTRATION FOR JENNY BECKER.	1		3,128.40
INV NBIFE-0920/09/2016		MOORE STEPHENS (WA) PTY LTD	NUTS & BOLTS & FINANCE ESSENTIALS WORKSHOP 2016 BEING HELD ON 28TH & 29TH NOVEMBER 2016 REGISTRATION FOR JENNY BECKER.	1	1,564.20	
INV NBIFE-0920/09/2016		MOORE STEPHENS (WA) PTY LTD	NUTS & BOLTS & FINANCE ESSENTIALS WORKSHOP 2016 BEING HELD ON 28TH & 29TH NOVEMBER 2016 REGISTRATION FOR CODEY REDMOND.	1	1,564.20	
EFT24419	07/10/2016	MORRIS PEST AND WEED CONTROL	KILLARA. SPRAY SPIDERS ON THE OUTSIDE OF THE BUILDING.	1		619.00
INV 7515	16/09/2016	MORRIS PEST AND WEED CONTROL	KILLARA. SPRAY SPIDERS ON THE OUTSIDE OF THE BUILDING.	1	344.00	
INV 7473	19/08/2016	MORRIS PEST AND WEED CONTROL		1	275.00	
EFT24420	07/10/2016	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE FROM 15/09/2016 TO 14/10/2016.	1		747.56
INV 9076260505/07/2016		NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE 5/7/2016 - 4/8/2016	1	109.89	
INV 9077491005/08/2016		NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE 05/08/2016 TO 04/09/2016.	1	109.89	
INV 9079127215/09/2016		NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE FROM 15/09/2016 TO 14/10/2016.	1	527.78	
EFT24421	07/10/2016	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION OCTOBER 2016.	1		663.30
INV INV-163701/10/2016		NETSIGHT	MYOSH MONTHLY SUBSCRIPTION OCTOBER 2016.	1	663.30	

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EFT24422	07/10/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1		4,060.00
INV KS00361	22/09/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	530.00	
INV KS00351	16/09/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	1,890.00	
INV KS00362	23/09/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	30.00	
INV KS00357	22/09/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	1,260.00	
INV KS00377	29/09/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	350.00	
EFT24423	07/10/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING	1		1,710.00
INV 6941	16/09/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING	1	1,140.00	
INV 6939	26/08/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING	1	570.00	
EFT24424	07/10/2016	NORTHAM CENTRAL NEWSAGENCY	AUST ARTIST,AVON ADVOCATE (5), EARTH GARDEN, GARDENING AUSTRALIA, GIRLFRIEND, HANDMADE, HOME BEAUTIFUL, HOMESPUN, KOORI MAIL, WESTAUSTRALIAN (MON-FRI), YOUR GARDEN, AUSTRALIAN, WEST AUSTRALIAN (SAT)	1		232.02
INV 57026	01/09/2016	NORTHAM CENTRAL NEWSAGENCY	AUST ARTIST,AVON ADVOCATE (5), EARTH GARDEN, GARDENING AUSTRALIA, GIRLFRIEND, HANDMADE, HOME BEAUTIFUL, HOMESPUN, KOORI MAIL, WESTAUSTRALIAN (MON-FRI), YOUR GARDEN, AUSTRALIAN, WEST AUSTRALIAN (SAT)	1	148.22	
INV 57320	03/10/2016	NORTHAM CENTRAL NEWSAGENCY	DELIVERY OF NEWSPAPERS FOR SHIRE ADMIN FROM 01/09/2016 TO 30/09/2016.	1	83.80	
EFT24425	07/10/2016	NORTHAM COUNTRY CLUB	SILVERSPORT FUNDING FOR PETER BEAZLEY FOR NORTHAM GOLF CLUB	1		565.00
INV 97	20/09/2016	NORTHAM COUNTRY CLUB	SILVERSPORT FUNDING FOR GERALDINE ANDERSON FOR TENNIS DIVISION	1	175.00	
INV 09	09/09/2016	NORTHAM COUNTRY CLUB	SILVERSPORT FUNDING FOR PETER BEAZLEY FOR NORTHAM GOLF CLUB	1	195.00	

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INV 10	19/09/2016	NORTHAM COUNTRY CLUB	SILVERSPORT FUNDING FOR RONALD PITTS FOR NORTHAM GOLF CLUB	1	195.00	
EFT24426	07/10/2016	NORTHAM DISCOUNT DRUG STORE	SPILLPROOF MALE URINAL BOTTLE	1		39.95
INV 844870	15/09/2016	NORTHAM DISCOUNT DRUG STORE	SPILLPROOF MALE URINAL BOTTLE	1	39.95	
EFT24427	07/10/2016	NORTHAM MAZDA	TRADE IN OF MAZDA CX9 GRAND TOURING AWD V6 PETROL AUTO WAGON CRYSTAL PEARL WHITE (PN1315) (N.4082)	1		23,000.00
INV 1019699520/09/2016		NORTHAM MAZDA	TRADE IN OF MAZDA CX9 GRAND TOURING AWD V6 PETROL AUTO WAGON CRYSTAL PEARL WHITE (PN1315) (N.4082)	1	23,000.00	
EFT24428	07/10/2016	NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR NORTHAM REC CENTRE	1		24.39
INV 1010614930/08/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR NORTHAM REC CENTRE	1	24.39	
EFT24429	07/10/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SILVERSPORT FUNDING	1		600.00
INV 103	30/09/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SILVERSPORT FUNDING	1	600.00	
EFT24430	07/10/2016	NORTHAM TOWING SERVICE	TOWING OF HOLDEN APOLLO YALBAROO ROAD, NORTHAM MITS VAN YALBAROO ROAD, NORTHAM	1		286.00
INV 205262	17/09/2016	NORTHAM TOWING SERVICE	TOWING OF BLUE HYUNDI FROM BURLONG PARK	1	110.00	
INV 205219	31/08/2016	NORTHAM TOWING SERVICE	TOWING OF HOLDEN APOLLO YALBAROO ROAD, NORTHAM MITS VAN YALBAROO ROAD, NORTHAM	1	176.00	
EFT24431	07/10/2016	NORTHAM TOYOTA	80000KM SERVICE ON RAV 4 ON1403 - N9467	1		417.74
INV 238786	13/09/2016	NORTHAM TOYOTA	80000KM SERVICE ON RAV 4 ON1403 - N9467	1	417.74	
EFT24432	07/10/2016	OCTAGON-BKG LIFTS	NORTHAM LIBRARY BUILDING. ANNUAL SERVICING AND REPAIRS TO LIFT DUE TO BREAKDOWN.	1		502.95

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INV 0001295227/09/2016		OCTAGON-BKG LIFTS	NORTHAM LIBRARY BUILDING. ANNUAL SERVICING AND REPAIRS TO LIFT DUE TO BREAKDOWN.	1	502.95	
EFT24433	07/10/2016	OXTER SERVICES	SHIRE OF NORTHAM ADMIN BUILDING. TOILET ROLLS NORTHAM LIBRARY. TOILET ROLLS. NORTHAM LIBRARY. HAND TOWEL. NORTHAM VISOTOR CENTRE TOILETS. 5 LTR HAND AND BODY WASH  NORTHAM VISOTOR CENTRE TOILETS. 20 LTR DISINFECTANT SHIRE OF NORTHAMBERNARD PARK TOILETS. TOILET ROLLS	1		1,211.94
INV 17083	09/09/2016	OXTER SERVICES	NORTHAM CEMETERY. TOILET ROLLS. NORTHAM CEMETERY. DISPOSABLE GLOVES.	1	63.94	
INV 17143	23/09/2016	OXTER SERVICES	SHIRE OF NORTHAM ADMIN BUILDING. TOILET ROLLS NORTHAM LIBRARY. TOILET ROLLS. NORTHAM LIBRARY. HAND TOWEL. NORTHAM VISOTOR CENTRE TOILETS. 5 LTR HAND AND BODY WASH  NORTHAM VISOTOR CENTRE TOILETS. 20 LTR DISINFECTANT SHIRE OF NORTHAMBERNARD PARK TOILETS. TOILET ROLLS	1	1,008.64	
INV 17095	12/09/2016	OXTER SERVICES	NORTHAM VISOTOR CENTRE TOILETS. S/ STEEL SOAP DISPENSER	1	139.36	
EFT24434	07/10/2016	PANTHER POWDERCOATING PTY LTD	SAND BLAST & POWDER COAT 14 SMALL BOLLARDS & 3 LARGE BOLLARDS IN BLACK FOR THE AVON MALL UPGRADE.	1		2,288.00
INV 0000295127/09/2016		PANTHER POWDERCOATING PTY LTD	SAND BLAST & POWDER COAT 14 SMALL BOLLARDS & 3 LARGE BOLLARDS IN BLACK FOR THE AVON MALL UPGRADE.	1	2,288.00	
EFT24435	07/10/2016	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		2,000.00

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INV SEPTEMI30/09/2016		POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	2,000.00	
EFT24437	07/10/2016	QUAD SERVICES PTY LTD	CLEANING OF WUNDOWIE HALL IN SEPTEMBER 2016.	1		3,959.70
INV 300116	17/09/2016	QUAD SERVICES PTY LTD	CLEANING OF KATRINE PUBLIC TOILETS IN SEPTEMBER 2016.	1	330.72	
INV 300115	17/09/2016	QUAD SERVICES PTY LTD	CLEANING OF WUNDOWIE HALL IN SEPTEMBER 2016.	1	898.70	
INV 300114	17/09/2016	QUAD SERVICES PTY LTD	CLEANING OF WUNDOWIE LIBRARY IN SEPTEMBER 2016.	1	866.11	
INV 300113	17/09/2016	QUAD SERVICES PTY LTD	CLEANING OF WUNDOWIE PUBLIC TOILETS IN SEPTEMBER 2016.	1	330.72	
INV 300112	17/09/2016	QUAD SERVICES PTY LTD	CLEANING OF BAKERS HILL PAVILLION IN SEPTEMBER 2016.	1	661.57	
INV 300110	17/09/2016	QUAD SERVICES PTY LTD	CLEANING OF CLACKLINE PUBLIC TOILETS IN SEPTEMBER 2016.	1	326.66	
INV 300111	17/09/2016	QUAD SERVICES PTY LTD	CLEANING OF BAKERS HILL PUBLIC TOILETS IN SEPTEMBER 2016.	1	330.72	
INV 301007	07/09/2016	QUAD SERVICES PTY LTD	KATRINE TOILETS. EXTRA CLEANING FOR THE AVON DESCENT.	1	214.50	
EFT24438	07/10/2016	R & JT CONTRACTORS PTY LTD	AUTOMATIC SHUT OFF BUBBLER DRINK FOUNTAIN	1		405.00
INV A1409	12/09/2016	R & JT CONTRACTORS PTY LTD	AUTOMATIC SHUT OFF BUBBLER DRINK FOUNTAIN	1	405.00	
EFT24439	07/10/2016	RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISING FOR BERNARD PARK DRAINAGE PROJECT FOR THE PERIOD 22/08/2016 TO 30/11/2016.	1		1,882.93
INV WNTM0831/08/2016		RADIOWEST BROADCASTERS PTY LTD		1	907.93	
INV WNTM0831/08/2016		RADIOWEST BROADCASTERS PTY LTD	AVON VALLEY READERS AND WRITERS FESTIVAL PROMOTION	1	414.00	
INV WNTM0831/08/2016		RADIOWEST BROADCASTERS PTY LTD	RADIO ADS- AVON RIVER FESTIVAL 2016	1	561.00	
EFT24440	07/10/2016	RC SODABLAST	WUNDOWIE POOL. INSURANCE WORKS	1		880.00
INV 1609201616/09/2016		RC SODABLAST	WUNDOWIE POOL. INSURANCE WORKS	1	880.00	
EFT24441	07/10/2016	ROAD SIGNS AUSTRALIA	TRAFFIC MANAGEMENT SIGNS & ROAD SIGNS WITH SHIRE LOGO.	1		1,222.10

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INV 0003422023/09/2016		ROAD SIGNS AUSTRALIA	TRAFFIC MANAGEMENT SIGNS & ROAD SIGNS WITH SHIRE LOGO.	1	1,222.10	
EFT24442	07/10/2016	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		1,905.73
INV SEPTEMI30/09/2016		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	1,905.73	
EFT24443	07/10/2016	SAMUEL CARMODY	AVON VALLEY READERS & WRITERS FESTIVAL 2016 AUTHOR TALK	1		350.00
INV AM20.9.120/09/2016		SAMUEL CARMODY	AVON VALLEY READERS & WRITERS FESTIVAL 2016 AUTHOR TALK	1	350.00	
EFT24444	07/10/2016	SCHWEPPE PTY LTD	STOCK PURCHASES FOR REC CENTRE.	1		204.95
INV 0806510009/09/2016		SCHWEPPE PTY LTD	STOCK PURCHASES FOR REC CENTRE.	1	204.95	
EFT24445	07/10/2016	SGS AUSTRALIA PTY LTD	OLD QUARRY ROAD TIP BORE MONITORING LAB ANALYSIS AUG 2016.	1		943.80
INV NE00060d12/09/2016		SGS AUSTRALIA PTY LTD	OLD QUARRY ROAD TIP BORE MONITORING LAB ANALYSIS AUG 2016.	1	943.80	
EFT24446	07/10/2016	SIMON NEVILL PUBLICATIONS	STOCK PURCHASES FOR VISITORS CENTRE.	1		83.68
INV 8715	16/09/2016	SIMON NEVILL PUBLICATIONS	STOCK PURCHASES FOR VISITORS CENTRE.	1	83.68	
EFT24447	07/10/2016	STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN BUILDING.	1		1,617.63
INV 9019116415/09/2016		STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN	1	418.67	
INV 9019060009/09/2016		STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN	1	39.08	
INV 9019060209/09/2016		STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN BUILDING.	1	1,159.88	
EFT24448	07/10/2016	STARDATA PTY LTD	INSTALL NEW PHONE LINE IN CRECHE AREA FOR CLUB DEVELOPMENT OFFICER DESK.	1		676.50
INV 75731	30/08/2016	STARDATA PTY LTD	Secondhand handset INSTALL NEW PHONE LINE IN CRECHE AREA FOR CLUB DEVELOPMENT OFFICER DESK.	1	676.50	
EFT24449	07/10/2016	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		4,320.68

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INV SEPTEMI30/09/2016		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	4,320.68	
EFT24450	07/10/2016	STEWART & HEATON CLOTHING CO.PTY LTD	PPE EQUIPMENT FOR BRIGADES.	1		2,329.98
INV SIN-265814/09/2016		STEWART & HEATON CLOTHING CO.PTY LTD	PPE EQUIPMENT FOR BRIGADES ESL.	1	764.03	
INV SIN-266016/09/2016		STEWART & HEATON CLOTHING CO.PTY LTD	PPE EQUIPMENT FOR SES.	1	558.95	
INV SIN-265916/09/2016		STEWART & HEATON CLOTHING CO.PTY LTD	PPE EQUIPMENT FOR BRIGADES.	1	1,007.00	
EFT24451	07/10/2016	T.M.H. TOTAL MATERIALS HANDLING PTY LTD	BELTING MATERIAL FOR OLD QUARRY ROAD SEPTAGE POND ONE. 3.8M x 4M 2GMF HOT SPLICED.	1		1,276.00
INV 1609114	09/09/2016	T.M.H. TOTAL MATERIALS HANDLING PTY LTD	BELTING MATERIAL FOR OLD QUARRY ROAD SEPTAGE POND ONE. 3.8M x 4M 2GMF HOT SPLICED.	1	1,276.00	
EFT24452	07/10/2016	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		3,056.35
INV SEPTEMI30/09/2016		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	3,056.35	
EFT24453	07/10/2016	THE RIVERSIDE HOTEL	9 X ENSUITE ACCOMMODATION @110 PER NIGHT PER PERSON CATERING FOR AVON VALLEY READERS & WRITERS FESTIVAL	1		2,675.00
INV 988	15/09/2016	THE RIVERSIDE HOTEL	"THEY SERVED WITH HONOUR" MORNING TEA CATERING	1	285.00	
INV 985	20/09/2016	THE RIVERSIDE HOTEL	9 X ENSUITE ACCOMMODATION @110 PER NIGHT PER PERSON CATERING FOR AVON VALLEY READERS & WRITERS FESTIVAL	1	2,390.00	
EFT24454	07/10/2016	THE WORKWEAR GROUP	UNIFORM FOR SUSAN CONNELL	1		334.90
INV 0084366312/09/2016		THE WORKWEAR GROUP	UNIFORM FOR SUSAN CONNELL	1	334.90	
EFT24455	07/10/2016	THEA COMMINS	STOCK PURCHASES FOR VISITORS CENTRES.	1		129.80
INV 0002648716/09/2016		THEA COMMINS	STOCK PURCHASES FOR VISITORS CENTRES.	1	129.80	

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EFT24456	07/10/2016	TRACY KINSELLA	AVON VALLEY READERS & WRITERS FESTIVAL 2016 AUTHOR PRESENTATION	1		350.00
INV 160916	16/09/2016	TRACY KINSELLA	AVON VALLEY READERS & WRITERS FESTIVAL 2016 AUTHOR PRESENTATION	1	350.00	
EFT24457	07/10/2016	TYREPOWER	REPLACE 2 FRONT TYRES ON CATERPILLAR SKID STEER LOADER 1CAX990 12-16.5.	1		1,472.20
INV 8265.12021/09/2016	16/09/2016	TYREPOWER	REPLACE 3 BALD TYRES ON TRAILER PN1413	1	366.30	
INV 8265.120214/09/2016	16/09/2016	TYREPOWER	REPLACE 2 FRONT TYRES WITH KUMHO 205/60R16 ON HYUNDAI VF2 I40 KILLARA .	1	260.37	
INV 8265.12021/09/2016	16/09/2016	TYREPOWER	REPLACE TYRE ON SPARE WHEEL FOR WUNDOWIE MOWER TRAILER PN0005 - N5380	1	101.35	
INV 8265.120219/09/2016	16/09/2016	TYREPOWER	REPLACE 2 FRONT TYRES ON CATERPILLAR SKID STEER LOADER 1CAX990 12-16.5.	1	744.18	
EFT24458	07/10/2016	ULO RUMJANTSEV	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1		2,056.69
INV SEPTEMBER30/09/2016	30/09/2016	ULO RUMJANTSEV	COUNCILLOR PAYMENTS SEPTEMBER 2016.	1	2,056.69	
EFT24459	07/10/2016	VALLEY FORD	60,000KM SERVICE TO FORD RANGER UTE N11120 (PN1503)	1		519.50
INV FOHS61531/08/2016	08/08/2016	VALLEY FORD	60,000KM SERVICE TO FORD RANGER UTE N11120 (PN1503)	1	519.50	
EFT24460	07/10/2016	VERNICE PTY LTD	SUPPLY PITCHING ROCK 800M3 X \$40.00 PER TONNE TO SOUTHERN BROOK ROAD FOR ROCK PITCHING.	1		5,294.03
INV 5067	08/09/2016	VERNICE PTY LTD	SUPPLY PITCHING ROCK 800M3 X \$40.00 PER TONNE TO SOUTHERN BROOK ROAD FOR ROCK PITCHING.	1	5,294.03	
EFT24461	07/10/2016	VISIT MERCHANDISE	VISIT MERCHANDISE STOCK SEPTEMBER 2016	1		227.13
INV 131056	21/09/2016	VISIT MERCHANDISE	VISIT MERCHANDISE STOCK SEPTEMBER 2016	1	227.13	
EFT24462	07/10/2016	WATERMAN IRRIGATION PTY LTD	Standpipes - Clarke Street Option 2 Annual running costs for Electronic Hydrant	1		514.80
INV SINV-12521/09/2016	21/09/2016	WATERMAN IRRIGATION PTY LTD	Standpipes - Clarke Street Option 2 Annual running costs for Electronic Hydrant	1	514.80	
EFT24463	07/10/2016	WBS GROUP PTY LTD	UNDERPAID AMOUNT OF INITIAL RETENTION OF INVOICE# 00004162.	1		544.44

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INV 0000423331/08/2016		WBS GROUP PTY LTD	UNDERPAID AMOUNT OF INITIAL RETENTION OF INVOICE# 00004162.	1	544.44	
EFT24464	07/10/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SITE LICENCE FOR UNDERSTANDING LOCAL GOVERNMENT TRAINING PACKAGE FOR SEPTEMBER 2016.	1		3,325.60
INV I3062094	05/09/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SITE LICENCE FOR UNDERSTANDING LOCAL GOVERNMENT TRAINING PACKAGE FOR SEPTEMBER 2016.	1	2,200.00	
INV I3062268	23/09/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CHERY GREENOUGH - MAKING LOCAL LAWS.	1	214.50	
INV I3062267	23/09/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE TRAINING FOR COLIN YOUNG - MAKING LOCAL LAWS.	1	171.60	
INV I306214621	09/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Attendance at WALGA Cultural Planning & Place Making in Local Government workshop - 29/9/16	1	95.00	
INV I3062265	23/09/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	BETTER PLANNING DECISIONS COURSE 25.10.16 - LEIGH ASHBY	1	544.50	
INV C301097730/08/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ELECTED MEMBER TRAINING CR JOHN PROUD UNDERSTANDING FINANCIAL REPORTS AND BUDGETS & SUSTAINABLE ASSET (INFRASTRUCTURE) MANAGEMENT	1	-55.00	
INV I3060569/21/07/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ELECTED MEMBER TRAINING CR JOHN PROUD UNDERSTANDING FINANCIAL REPORTS AND BUDGETS & SUSTAINABLE ASSET (INFRASTRUCTURE) MANAGEMENT 8 & 9 AUGUST 2016	1	55.00	
INV C301098230/08/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JOHN PROUD - LAND USE PLANNING	1	-50.00	
INV I3060595	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JOHN PROUD - LAND USE PLANNING.	1	50.00	
INV C301097730/08/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JOH PROUD - UNDERSTANDING FINANCIAL REPORTS.	1	-55.00	
INV I3060597	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JOHN PROUD - UNDERSTANDING FINANCIAL REPORTS.	1	55.00	
INV I3061950	30/08/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR ULO RUMJANTSEV TO ATTEND SUSTAINABLE ASSET MANAGEMENT COURSE FOR	1	50.00	
INV I3061947	30/08/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING FOR CR ULO RUMJANTSEV UNDERSTANDING FINANCIAL REPORTS & BUDGETS.	1	50.00	

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INV C301097430/08/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR JOH PROUD SUSTAINABLE ASSET MANAGEMENT CANCELED.	1	-50.00	
INV I3060599 21/07/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ELECTED MEMBER TRAINING CR JOHN PROUD	1	50.00	
EFT24465	07/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 208 Interest payment - NORTHAM COUNTRY CLUB	1		3,346.78
INV 208	07/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 208 Interest payment - NORTHAM COUNTRY CLUB		3,346.78	
EFT24466	07/10/2016	WHEATBELT NATURAL RESOURCE MANAGEMENT	CLEAN UP AND SITE MANAGEMENT OF BURLONG PARK BY NOONGAR BOODJA RANGERS FOR 2 DAYS FROM 31 AUGUST 2016	1		3,533.20
INV 0030085514/09/2016		WHEATBELT NATURAL RESOURCE MANAGEMENT	CLEAN UP AND SITE MANAGEMENT OF BURLONG PARK BY NOONGAR BOODJA RANGERS FOR 2 DAYS FROM 31 AUGUST 2016	1	3,533.20	
EFT24467	07/10/2016	WHEATBELT SAFETYWEAR	BOOTS ALLOWANCE FOR MAX WILLIAMS	1		130.00
INV 6943	06/09/2016	WHEATBELT SAFETYWEAR	BOOTS ALLOWANCE FOR MAX WILLIAMS	1	130.00	
EFT24468	07/10/2016	ZENIEN	NORTHAM BERNARD PARK CCTV CAMERAS. SUPPLY AND INSTALL OF REPLACEMENT PTZ CAMERA AS PER QUOTE 1388	1		4,580.40
INV I3264	21/06/2016	ZENIEN	NORTHAM BERNARD PARK CCTV CAMERAS. SUPPLY AND INSTALL OF REPLACEMENT PTZ CAMERA AS PER QUOTE 1388	1	4,580.40	
EFT24469	14/10/2016	NORTHAM BOWLING CLUB INC	ADVANCE ON LOAN PAYMENT - LOAN 219 PRINCIPAL	1		44,154.00
INV LOAN 2112/10/2016		NORTHAM BOWLING CLUB INC	ADVANCE ON LOAN PAYMENT - LOAN 219 PRINCIPAL	1	44,154.00	
EFT24470	14/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 219 Interest payment - BOWLING CLUB DEVELOP	1		15,172.15
INV 219	07/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 219 Interest payment - BOWLING CLUB DEVELOP		15,172.15	
EFT24471	17/10/2016	CAPITAL RECYCLING	GRAVEL FOR WERRIBEE ROAD.	1		29,706.91
INV J01668	01/09/2016	CAPITAL RECYCLING	GRAVEL TO BE PURCHASED FROM CAPITAL RECYCLING (THE LAKES) FOR SOUTHERN BROOK ROAD	1	3,114.44	

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INV J01606	01/09/2016	CAPITAL RECYCLING	GRAVEL FOR WERRIBEE ROAD.	1	12,954.69	
INV J01607	01/09/2016	CAPITAL RECYCLING	GRAVEL TO BE PURCHASED FROM CAPITAL RECYCLING (THE LAKES) FOR SOUTHERN BROOK ROAD	1	3,833.34	
INV J01640	01/09/2016	CAPITAL RECYCLING	GRAVEL TO BE PURCHASED FROM CAPITAL RECYCLING (THE LAKES) FOR SOUTHERN BROOK ROAD	1	7,275.00	
INV J01678	01/09/2016	CAPITAL RECYCLING	GRAVEL TO BE PURCHASED FROM CAPITAL RECYCLING (THE LAKES) FOR SOUTHERN BROOK ROAD	1	148.54	
INV J01642	01/09/2016	CAPITAL RECYCLING	LOADS OF GRAVEL FROM GRAVEL PIT.	1	1,121.60	
INV J01605	01/09/2016	CAPITAL RECYCLING	LOADS OF GRAVEL FROM GRAVEL PIT.	1	1,259.30	
EFT24472	17/10/2016	NORTHAM AND DISTRICTS GUN CLUB	SILVERSPORT FUNDING.	1		200.00
INV 0031	06/10/2016	NORTHAM AND DISTRICTS GUN CLUB	SILVERSPORT FUNDING.	1	200.00	
EFT24473	17/10/2016	NORTHAM CHAMBER OF COMMERCE	SHIRE OF NORTHAM FUNDING - FINANCIAL YEAR 2016_2017 (DIFFERENTIAL RATING)	1		66,000.00
INV NCC_SOI20/03/2016		NORTHAM CHAMBER OF COMMERCE	SHIRE OF NORTHAM FUNDING - FINANCIAL YEAR 2016_2017 (DIFFERENTIAL RATING)	1	66,000.00	
EFT24474	17/10/2016	ABBOTTS FORGE	REMOVE AND STACK GOAL POSTS ON HENRY STREET OVAL	1		900.00
INV 0000229419/09/2016		ABBOTTS FORGE	REMOVE AND STACK GOAL POSTS ON HENRY STREET OVAL	1	600.00	
INV 0000232425/09/2016		ABBOTTS FORGE	REMOVAL OF TRAFFIC ISLAND DIVIDERS X4 ON FITZGERALD STREET NORTHAM	1	300.00	
EFT24475	17/10/2016	ADT SECURITY	REPLACE UPSTAIRS SMOKE DETECTOR AT THE LIBRARY.	1		708.41
INV 2027155526/09/2016		ADT SECURITY	REPLACE UPSTAIRS SMOKE DETECTOR AT THE LIBRARY.	1	708.41	

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EFT24476	17/10/2016	AGRIPARTS AND REPAIRS	PART NUMBER 191.160.800 COMER OUTER TUBE V50-V60 L=2800 SERVICE 4HRS @ \$85 PER HOUR PART NUMBER 165.000.750 COMER EN CVJ CONE ASSY 60 SERIES PART NUMBER 142.360.0467650 COMER PTO COVER SUIT T601010ENC12F22 PART NUMBER 191.160.700 COMER INNER TUBE V50-V60 L=2800	1		932.40
INV CI18467930/08/2016		AGRIPARTS AND REPAIRS	PART NUMBER 191.160.800 COMER OUTER TUBE V50-V60 L=2800 SERVICE 4HRS @ \$85 PER HOUR PART NUMBER 165.000.750 COMER EN CVJ CONE ASSY 60 SERIES PART NUMBER 142.360.0467650 COMER PTO COVER SUIT T601010ENC12F22 PART NUMBER 191.160.700 COMER INNER TUBE V50-V60 L=2800	1	932.40	
EFT24477	17/10/2016	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	TAILGATE AIR HOSE CONNECTOR	1		9.74
INV 5795419	15/09/2016	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	TAILGATE AIR HOSE CONNECTOR	1	9.74	
EFT24478	17/10/2016	AUS RECORD	RECORDS TUBE CLIPS & TRADITIONAL TUBE CLIPE SETS.	1		269.50
INV 0008407130/09/2016		AUS RECORD	RECORDS TUBE CLIPS & TRADITIONAL TUBE CLIPE SETS.	1	269.50	
EFT24479	17/10/2016	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD APRA	RETAIL AND GENERAL - BACKGROUND MUSIC TIER 4, IIVE - ARTIST PERFORMANCE & MUSIC ON HOLD LICENCE FROM 01/01/2016 TO 31/12/2016.	1		463.35
INV 0119090503/10/2016		AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD APRA	RETAIL AND GENERAL - BACKGROUND MUSIC TIER 4, IIVE - ARTIST PERFORMANCE & MUSIC ON HOLD LICENCE FROM 01/01/2016 TO 31/12/2016.	1	463.35	
EFT24480	17/10/2016	AUSTRALIA DAY COUNCIL OF WESTERN AUSTRALIA	Citizen of the Year Awards 2017 - Council Registration	1		247.50

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INV 0000273122/09/2016		AUSTRALIA DAY COUNCIL OF WESTERN AUSTRALIA	Citizen of the Year Awards 2017 - Council Registration	1	247.50	
EFT24481	17/10/2016	AUSTRALIAN CIVILS PTY LTD	CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS.	1		56,064.69
INV 2188	30/09/2016	AUSTRALIAN CIVILS PTY LTD	CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS.	1	56,064.69	
EFT24482	17/10/2016	AVON COMPUTECH	CUSTOMISED I7 6700 CPU WORKSTATION 8GB DDR4 DRAM 2133MHZ INTEL Q170 M/BOARD 1 TB HDD WITH 22 INCH SAMSUNG	1		1,634.50
INV X0732	20/09/2016	AVON COMPUTECH	CUSTOMISED I7 6700 CPU WORKSTATION 8GB DDR4 DRAM 2133MHZ INTEL Q170 M/BOARD 1 TB HDD WITH 22 INCH SAMSUNG	1	1,634.50	
EFT24483	17/10/2016	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY FROM 13/9/2016 TO 26/09/2016.	1		1,792.00
INV 0136	26/09/2016	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY FROM 13/9/2016 TO 26/09/2016.	1	1,792.00	
EFT24484	17/10/2016	AVON PAPER SHRED	1x 240LTR BIN PAPER SHRED - KILLARA	1		55.00
INV 173	04/10/2016	AVON PAPER SHRED	1x 240LTR BIN PAPER SHRED - KILLARA	1	55.00	
EFT24485	17/10/2016	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1		355.00
INV 0000418301/10/2016		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1	50.00	
INV 0000418301/10/2016		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1	55.00	
INV 0000418301/10/2016		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1	50.00	
INV 0000418301/10/2016		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1	50.00	
INV 0000418301/10/2016		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1	50.00	
INV 0000418301/10/2016		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1	50.00	
INV 0000418301/10/2016		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1	50.00	
INV 0000418301/10/2016		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR OCTOBER 2016.	1	50.00	
EFT24486	17/10/2016	AVON VALLEY CONTRACTORS	60T PAVING SAND FOR HENRY STREET OVAL	1		1,214.40
INV 1546	30/09/2016	AVON VALLEY CONTRACTORS	60T PAVING SAND FOR HENRY STREET OVAL	1	858.00	

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INV 1455	18/05/2016	AVON VALLEY CONTRACTORS	SUPPLY AND DELIVER SAND FOR ROAD MAINTENANCE	1	356.40	
EFT24487	17/10/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION FOR THE FORTNIGHT ENDING 16/09/2016.	1		33,915.11
INV 21927	16/09/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION FOR THE FORTNIGHT ENDING 16/09/2016.	1	33,915.11	
EFT24488	17/10/2016	BEAUREPAIRES	REPLACE TYRE ON PN0806 GRADER	1		1,600.00
INV U524342	16/09/2016	BEAUREPAIRES	REPLACE TYRE ON PN0806 GRADER	1	1,600.00	
EFT24489	17/10/2016	BLOOMY'S FLORIST	WREATH FOR POLICE REMEMBRANCE DAY	1		60.00
INV 17164	03/10/2016	BLOOMY'S FLORIST	WREATH FOR POLICE REMEMBRANCE DAY	1	60.00	
EFT24490	17/10/2016	BUNNINGS BUILDING SUPPLIES P/L	KEY CABINETS FOR NORTHAM & WUNDOWIE DEPOTS.	1		161.41
INV 2180/020	30/09/2016	BUNNINGS BUILDING SUPPLIES P/L	KEY CABINETS FOR NORTHAM & WUNDOWIE DEPOTS.	1	161.41	
EFT24491	17/10/2016	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE RATES 01/09/2016 TO 31/10/2016 FOR TOILETS AT PEEL TCE NORTHAM.	1		43.79
INV 462153	20/09/2016	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE RATES 01/09/2016 TO 31/10/2016 FOR TOILETS AT PEEL TCE NORTHAM.	1	43.79	
EFT24492	17/10/2016	CADD'S FASHIONS	BIZLEY HI VIS WORK COOL BUTTON UP SHIRT ORANGE/NAVY FOR RIC CAMPBELL - SIZE L	1		443.50
INV 16-00007	27/09/2016	CADD'S FASHIONS	BIZLEY HI VIS WORK COOL BUTTON UP SHIRT ORANGE/NAVY FOR RIC CAMPBELL - SIZE L	1	443.50	
EFT24493	17/10/2016	CENTRAL MOBILE MECHANICAL REPAIRS	8250 HOUR SERVICE ON VOLVO GRADER N.001	1		10,885.96
INV 00001511	24/08/2016	CENTRAL MOBILE MECHANICAL REPAIRS	REPLACE & ADJUST TURNTABLE SHIMS ON PN0806.	1	605.00	
INV 0000157006	10/2016	CENTRAL MOBILE MECHANICAL REPAIRS	8250 HOUR SERVICE ON VOLVO GRADER N.001	1	1,384.41	
INV 0000156506	10/2016	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR COOLANT LEAK AND INSTALL NEW WASHER HOSE ON KOMATSU LOADER PN1003	1	255.20	
INV 0000156606	10/2016	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR LOOSE BONNET & FRONT LEAKING DIFF ON VOLVO BACKHOE N.4177 (PN3555).	1	896.83	
INV 0000156706	10/2016	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR DRIBBLE BAR ON WATER TRUCK PN1501 - 1DZI621	1	302.50	

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INV 0000156806/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	60,000KM SERVICE ON MAZDE BT50 TRAT TOP N10938 (PN1401).	1	375.87	
INV 0000156906/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR BROKEN SPARE WHEEL CARRIER & BROKEN TAIL GATE ON MITSUBISHI FUSO TRUCK N10759 (PN1218).	1	385.00	
INV 0000157306/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	90000KM SERVICE TO TRUCK PN0913 - N3805	1	551.67	
INV 0000157406/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR BROKEN WELDS ON BOBCAT TRAILER N.5461 (PN1004).	1	143.00	
INV 0000156306/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	SUPPLY AND FIT WATER TANK ON PN1207 TRACTOR	1	1,282.05	
INV 0000157206/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR DRAIN GRATE ON WATTLE AVENUE, WUNDOWIE	1	481.80	
INV 0000155606/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	20,000KM SERVICE ON FORD RANGER N.4100 (PN1307).	1	375.87	
INV 0000155706/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	85,000KM SERVICE ON HINO TIP TRUCK N.4012 (PN1221).	1	861.85	
INV 0000155806/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	REPLACE HEATER / AIR CON HOSE FROM ENGINE TO CAB ON CASE IH TRACTOR N10863 (PN1207).	1	782.45	
INV 0000155906/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	ANNUAL MAINTENANCE SERVICE TO CRICKET WICKET ROLLER PN71	1	255.37	
INV 0000156006/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	10,000KM SERVICE ON ISUZU TIPPER N11142 (PN1509).	1	611.05	
INV 0000156106/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	6 MONTHLY SERVICE & REPLACE AIR FILTER ON HONDA 4 WHEEL MOTOR CYCLE N.020 (PN020).	1	217.94	
INV 0000156206/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR VOLVO BACKHOE LOADER N.004 (PN0908)	1	755.43	
INV 0000156406/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	10000KM SERVICE TO NISSAN NAVARA UTE PN1412 - N11084	1	362.67	
EFT24494	17/10/2016	CHILD SUPPORT AGENCY	Payroll deductions	1		457.58
INV DEDUCT12/10/2016		CHILD SUPPORT AGENCY	Payroll deductions		457.58	
EFT24495	17/10/2016	CHRISTOPHER GLENN GOFF	CONTRACT WORK FOR DEMOLITION FOR 9 ARNOLD STREET NORTHAM	1		15,400.00
INV 2809201628/09/2016		CHRISTOPHER GLENN GOFF	CONTRACT WORK FOR DEMOLITION FOR 9 ARNOLD STREET NORTHAM	1	15,400.00	
EFT24496	17/10/2016	COUNTRYSIDE PEST CONTROL	REMOVE BEE HIVE FROM CORNER OF GORDON STREET & URALIA TERRACE AS DIRECTED	1		165.00

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INV S130	08/09/2016	COUNTRYSIDE PEST CONTROL	REMOVE BEE HIVE FROM CORNER OF GORDON STREET & URALIA TERRACE AS DIRECTED	1	165.00	
EFT24497	17/10/2016	COURIER AUSTRALIA	FREIGHT CHARGE FOR DEPOT W/E 30/09/2016.	1		749.14
INV 0270	16/09/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR ENGINEERING & CESM FOR W/E 16/09/2016.	1	59.05	
INV 0264	05/08/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEPOT & DEVELOPMENT SERVICES. FOR W/E 05/08/2016.	1	143.62	
INV 0272	30/09/2016	COURIER AUSTRALIA	FREIGHT CHARGE FOR DEPOT W/E 30/09/2016.	1	546.47	
EFT24498	17/10/2016	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES FOR PN0806 & PN1314.	1		4,295.61
INV 3171437	29/09/2016	CUTTING EDGES EQUIPMENT PARTS	GRADER BLADES FOR PN0806 & PN1314.	1	4,295.61	
EFT24499	17/10/2016	DANIEL JOHN RODNEY HENDRIKSEN	INKPEN & GRASS VALLEY CREW PROTECTION & SCOTT PRO MASK TRAINING.	1		158.98
INV CH1110211	11/10/2016	DANIEL JOHN RODNEY HENDRIKSEN	INKPEN & GRASS VALLEY CREW PROTECTION & SCOTT PRO MASK TRAINING.	1	158.98	
EFT24500	17/10/2016	DAVID GRAY & CO PTY LTD	1 X MGB 240LT DARK GREEN COMPLETE INCLUDING FREIGHT TO NORTHAM.	1		60.39
INV 1429275	08/09/2016	DAVID GRAY & CO PTY LTD	1 X MGB 240LT DARK GREEN COMPLETE INCLUDING FREIGHT TO NORTHAM.	1	60.39	
EFT24501	17/10/2016	DEPARTMENT OF FIRE AND EMERGENCY SERVICE(DFES) OF WESTERN AUSTRALIA	2016/17 ESL QUARTER 1 IN ACCORDANCE WITH THE DEPARTMENT OF FIRE & EMERGENCY SERVICES OF WA ACT 1998 PART 6A EMERGENCY SERVICES LEVY - SECTION 36ZJ AND OPTION B AGREEMENT ARRANGEMENTS ESLB 1ST QTR CONTRIBUTION.	1		144,137.00
INV 143512	19/08/2016	DEPARTMENT OF FIRE AND EMERGENCY SERVICE(DFES) OF WESTERN AUSTRALIA	2016/17 ESL QUARTER 1 IN ACCORDANCE WITH THE DEPARTMENT OF FIRE & EMERGENCY SERVICES OF WA ACT 1998 PART 6A EMERGENCY SERVICES LEVY - SECTION 36ZJ AND OPTION B AGREEMENT ARRANGEMENTS ESLB 1ST QTR CONTRIBUTION.	1	144,137.00	
EFT24502	17/10/2016	DUN & BRADSTREET AUSTRALIA	LEGAL COSTS FOR LAUREN AMELIA JACKSON	1		79.50
INV 794819	23/09/2016	DUN & BRADSTREET AUSTRALIA	LEGAL COSTS FOR LAUREN AMELIA JACKSON	1	79.50	

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EFT24503	17/10/2016	DUNNING INVESTMENTS PTY LTD	FUEL PURCHASED FROM DUNNINGS FOR SEPTEMBER 2016.	1		20,962.52
INV SEPTEMI30/09/2016		DUNNING INVESTMENTS PTY LTD	FUEL PURCHASED FROM DUNNINGS FOR SEPTEMBER 2016.	1	20,962.52	
EFT24504	17/10/2016	EASTERN HILLS HORNETS TEEBALL & BASEBALL ASSOCIATION (INC)	KIDSPORT FUNDING FOR ASHLEY YOUNG	1		200.00
INV KS0037930/09/2016		EASTERN HILLS HORNETS TEEBALL & BASEBALL ASSOCIATION (INC)	KIDSPORT FUNDING FOR ASHLEY YOUNG	1	200.00	
EFT24505	17/10/2016	ELDERS LIMITED	DRUMS OF GLYPHOSATE.	1		435.60
INV AX4802403/10/2016		ELDERS LIMITED	DRUMS OF GLYPHOSATE.	1	435.60	
EFT24506	17/10/2016	EXTREME CONTRACTING PTY LTD	GRAVEL CARTING FROM PIT TO SHIRE DEPOT	1		1,650.00
INV 0000022121/07/2016		EXTREME CONTRACTING PTY LTD		1	1,650.00	
EFT24507	17/10/2016	GLENN STUART BEVERIDGE	CLACKLINE TOILETS. REMOVE GRAFITTI AND REPAIR DAMAGED ALSYNITE SHEETS.	1		891.00
INV 81	13/09/2016	GLENN STUART BEVERIDGE	WUNDOWIE TOILETS. REMOVE GRAFITTI AND REPAIR DAMAGE	1	363.00	
INV 94	20/09/2016	GLENN STUART BEVERIDGE	CLACKLINE TOILETS. REMOVE GRAFITTI AND REPAIR DAMAGED ALSYNITE SHEETS.	1	528.00	
EFT24508	17/10/2016	GRAFTON ELECTRICS	ORDER AND REPLACE LENSES FOR STREET LIGHTING ON MINSON AVENUE (X20)	1		3,265.68
INV 962	11/08/2016	GRAFTON ELECTRICS	NORTHAM RECREATION CENTRE. CONNECT AND DISCONNECT GENERATOR DUE TO POWER OUTAGE 11/08/2016.	1	899.80	
INV 957	29/07/2016	GRAFTON ELECTRICS	CHECK FAULT WITH SUMP PUMP AT AVON MALL	1	132.00	
INV 964	17/08/2016	GRAFTON ELECTRICS	MAKE SAFE POWER POLE ON HENRY STREET OVAL	1	77.00	
INV 946	02/08/2016	GRAFTON ELECTRICS	ORDER AND REPLACE LENSES FOR STREET LIGHTING ON MINSON AVENUE (X20)	1	1,343.10	
INV 951	22/07/2016	GRAFTON ELECTRICS	CHECK METER BOX AT RUSHTON PARK	1	107.69	
INV 952	23/07/2016	GRAFTON ELECTRICS	CALL OUT SATURDAY CHECK LIGHTS ON COURTS AT REC CENTRE	1	132.00	
INV 958	02/08/2016	GRAFTON ELECTRICS	CHECK WATER COOLER AT REC CENTRE.	1	77.00	

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INV 969	30/08/2016	GRAFTON ELECTRICS	NORTHAM AVON MALL. MOVE AND RE WIRE CCTV TRANSMITTER TO LIGHT POLE.	1	497.09	
EFT24509	17/10/2016	HEMA MAPS PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1		382.14
INV PSINV0006/10/2016		HEMA MAPS PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1	382.14	
EFT24510	17/10/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM VINTAGE VEHICLE BUILDING.REMOVE VERANDAH AND WALL CLADDING. REINFORCE WALL, INSTALL BRACING PLY AND VERANDAH RAFTERS. REPLACE VERANDAH AND WALL CLADDING	1		8,922.00
INV 1012T/N	27/09/2016	HI CONSTRUCTIONS AUST PTY LTD	OLD RAILWAY STATION MASTER BUILDINGS REPLACE JARRAH FLOOR BOARDS WILL BE REQUIRED FOR ONE OF THE ROOMS.	1	4,241.00	
INV 1013T/N	03/10/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM VINTAGE VEHICLE BUILDING.REMOVE VERANDAH AND WALL CLADDING. REINFORCE WALL, INSTALL BRACING PLY AND VERANDAH RAFTERS. REPLACE VERANDAH AND WALL CLADDING	1	4,681.00	
EFT24511	17/10/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 15TH AUGUST - 20TH AUGUST 2016. SWEEPING AND GULLY EDUCATION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 15TH AUGUST - 20TH AUGUST 2016.	1		11,686.95
INV 3738	06/09/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 15TH AUGUST - 20TH AUGUST 2016. SWEEPING AND GULLY EDUCATION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 15TH AUGUST - 20TH AUGUST 2016.	1	3,895.65	
INV 3737	06/09/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 8TH AUGUST - 13TH AUGUST 2016. SWEEPING AND GULLY EDUCATION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 8TH AUGUST - 13TH AUGUST 2016.	1	3,895.65	

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INV 3736	06/09/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 1ST AUGUST - 6TH AUGUST 2016. SWEEPING AND GULLY EDUCATION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 1ST AUGUST - 6TH AUGUST 2016.	1	3,895.65	
EFT24512	17/10/2016	INVISION SIGNS AND DESIGNS	BUSINESS CARDS - GENERIC FOR NORTHAM RECREATION CENTRE NAME BADGES FOR MILTON BROOKS MANAGER OF RECREATION SERVICES), CHRISTINE (BOOKINGS OFFICER), MEGAN (SENIOR RECREATION OFFICER), KRISTY, JANELLE, BROOKE, STACEY,BECKY, GRACE, RACHEL (COMMUNITY SERVICE OFFICER)	1		441.90
INV 2119	23/09/2016	INVISION SIGNS AND DESIGNS	BUSINESS CARDS - MILTON BROOKS BUSINESS CARDS - GENERIC FOR NORTHAM RECREATION CENTRE NAME BADGES FOR MILTON BROOKS MANAGER OF RECREATION SERVICES), CHRISTINE (BOOKINGS OFFICER), MEGAN (SENIOR RECREATION OFFICER), KRISTY, JANELLE, BROOKE, STACEY,BECKY, GRACE, RACHEL (COMMUNITY SERVICE OFFICER)	1	298.00	
INV 2118	23/09/2016	INVISION SIGNS AND DESIGNS	BUSINESS CARDS - MILTON BROOKS GENERIC SHIRE OF NORTHAM BUSINESS CARDS	1	79.00	
INV 2049	14/03/2016	INVISION SIGNS AND DESIGNS	BUSINESS CARDS FOR DANIEL MCMAHON.	1	64.90	
EFT24513	17/10/2016	IT VISION	RENEW SYSNERGYSOFT & UNIVERSE ANNUAL FEES 01/07/2016 - 30/06/2017 FOR 35 USERS.	1		68,823.27
INV 26774	01/07/2016	IT VISION	RENEW SYSNERGYSOFT & UNIVERSE ANNUAL FEES 01/07/2016 - 30/06/2017 FOR 35 USERS.	1	70,291.10	
INV 508	21/09/2016	IT VISION	CREDIT ANNUAL LICENCE FEE, AGENDA & MINUTES & ANNUAL LICENCE FEE FOR WORK ORDERS.	1	-3,530.33	
INV 27215	30/09/2016	IT VISION	CONVERSION OF WORD TEMPLATE INTO CRYSTAL REPORTS.	1	2,062.50	
EFT24514	17/10/2016	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FROM 01/09/2016 TO 30/09/2016.	1		337.26
INV 5729035	30/09/2016	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FROM 01/09/2016 TO 30/09/2016.	1	337.26	

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EFT24515	17/10/2016	JWA LOCATING SERVICE	LOCATING SERVICES ON SOUTHERN BROOK ROAD	1		385.00
INV A0933	12/09/2016	JWA LOCATING SERVICE	LOCATING SERVICES ON SOUTHERN BROOK ROAD	1	385.00	
EFT24516	17/10/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	PICK UP DRAINAGE PIPES AND MATERIALS FROM HUMES AND DELIVER TO NORTHAM	1		1,237.50
INV 000939	07/09/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	PICK UP DRAINAGE PIPES AND MATERIALS FROM HUMES AND DELIVER TO NORTHAM	1	1,237.50	
EFT24517	17/10/2016	KLEENHEAT GAS	WUNDOWIE KURINGAL VILLAGE. YEARLY HIRE OF 16 GAS BOTTLES.	1		554.40
INV 5552975030/09/2016		KLEENHEAT GAS	WUNDOWIE KURINGAL VILLAGE. YEARLY HIRE OF 16 GAS BOTTLES.	1	554.40	
EFT24518	17/10/2016	LANDMARK PRODUCTS LTD	DELIVERY OF X3 MODIFIED K651 KING SHELTER 4.0 X 4.0M WITH BOLTDOWN BELOW SLAB POSTS TO 116 PEEL TERRACE NORTHAM AS PER QUOTE 28058R4.	1		15,234.94
INV 114538	29/09/2016	LANDMARK PRODUCTS LTD	DELIVERY OF X3 MODIFIED K651 KING SHELTER 4.0 X 4.0M WITH BOLTDOWN BELOW SLAB POSTS TO 116 PEEL TERRACE NORTHAM AS PER QUOTE 28058R4.	1	13,826.94	
INV 114538	29/09/2016	LANDMARK PRODUCTS LTD	DELIVERY CHARGES THERE & BACK FOR HIRE OF TRACK MATTS FOR AVON MALL UPGARDE INSTALLATION WORKS OF SHELTERS.	1	1,408.00	
EFT24519	17/10/2016	MARKET CREATIONS PTY LTD	SHIRE OF NORTHAM PRESENTATION FOLDER	1		1,221.00
INV FG58-1	30/09/2016	MARKET CREATIONS PTY LTD	SHIRE OF NORTHAM PRESENTATION FOLDER	1	1,221.00	
EFT24520	17/10/2016	MCKINLEY DEVELOPMENTS	INKPEN REFUSE SITE. INSTALL STEPS AT END OF RAMP & CONCRETE BRICKS AT END OF RAMP.	1		2,799.00
INV 260	23/09/2016	MCKINLEY DEVELOPMENTS	INKPEN REFUSE SITE. INSTALL STEPS AT END OF RAMP & CONCRETE BRICKS AT END OF RAMP.	1	2,799.00	
EFT24521	17/10/2016	METROCOUNT	MATERIALS FOR TRAFFIC COUNTERS.	1		852.50
INV INV0243822/09/2016		METROCOUNT	MATERIALS FOR TRAFFIC COUNTERS.	1	852.50	

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EFT24522	17/10/2016	MOORE STEPHENS (WA) PTY LTD	NUTS & BOLTS AND FINANCE ESSENTIALS WORKSHOP 2016 REGISTRATION FOR ZOE MACDONALD FOR THE 2ND DAY COURSE BEING HELD ON 29TH NOVEMBER 2016.	1		869.00
INV NBIFE-1(10/10/2016		MOORE STEPHENS (WA) PTY LTD	NUTS & BOLTS AND FINANCE ESSENTIALS WORKSHOP 2016 REGISTRATION FOR ZOE MACDONALD FOR THE 2ND DAY COURSE BEING HELD ON 29TH NOVEMBER 2016.	1	869.00	
EFT24523	17/10/2016	MORRIS PEST AND WEED CONTROL	TEST DRILL & INSPECT ALL PILES ON CLACKLINE BRIDGE, TREAT EXTREME INFESTATION OF TERMITES INCLUDING 2 X ABUTMENTS & VARIOUS STRINGS & PILES ACROSS THE BRIDGE. AS PER QUOTE# 00007403.	1		7,945.00
INV 7509	13/09/2016	MORRIS PEST AND WEED CONTROL	TEST DRILL & INSPECT ALL PILES ON CLACKLINE BRIDGE, TREAT EXTREME INFESTATION OF TERMITES INCLUDING 2 X ABUTMENTS & VARIOUS STRINGS & PILES ACROSS THE BRIDGE. AS PER QUOTE# 00007403.	1	7,945.00	
EFT24524	17/10/2016	MURESK OLD COLLEGIANS ASSOCIATION INC.	COMMUNITY GRANT 2016/2017 TO SUPPORT MURESK 90TH ANNIVERSARY.	1		5,000.00
INV 16/0001	22/09/2016	MURESK OLD COLLEGIANS ASSOCIATION INC.	COMMUNITY GRANT 2016/2017 TO SUPPORT MURESK 90TH ANNIVERSARY.	1	5,000.00	
EFT24525	17/10/2016	NATURE CALLS PORTABLE TOILETS	HIRE OF PORTABLE TOILETS FOR NORTHAM SHOW	1		1,941.50
INV 0000065213/09/2016		NATURE CALLS PORTABLE TOILETS	HIRE OF PORTABLE TOILETS FOR NORTHAM SHOW	1	1,941.50	
EFT24526	17/10/2016	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY AND INSTALL CRACKED WINDOW IN TRUCK PN1515	1		438.00
INV 0000764606/09/2016		NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY AND INSTALL CRACKED WINDOW IN TRUCK PN1515	1	438.00	
EFT24527	17/10/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1		560.00
INV KS00398112/10/2016		NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	560.00	
EFT24528	17/10/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING	1		380.00
INV 6943	03/10/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING	1	380.00	

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EFT24529	17/10/2016	NORTHAM CENTRAL NEWSAGENCY	DELIVERY OF NEWSPAPERS TO NORTHAM LIBRARY FROM 01/09/2016 TO 30/09/2016.	1		153.90
INV 57299	03/10/2016	NORTHAM CENTRAL NEWSAGENCY	DELIVERY OF NEWSPAPERS TO NORTHAM LIBRARY FROM 01/09/2016 TO 30/09/2016.	1	153.90	
EFT24530	17/10/2016	NORTHAM MAZDA	10000KM SERVICE TO MAZDA UTE PN1516 - N11196.	1		316.49
INV 112476	30/09/2016	NORTHAM MAZDA	10000KM SERVICE TO MAZDA UTE PN1516 - N11196.	1	316.49	
EFT24531	17/10/2016	NORTHAM NURSERY	PLANTS FOR BERNARD PARK GARDEN BEDS	1		221.20
INV 43	06/10/2016	NORTHAM NURSERY	PLANTS FOR BERNARD PARK GARDEN BEDS	1	221.20	
EFT24532	17/10/2016	NORTHAM PRIMARY SCHOOL	2016 DONATION TOWARDS END OF YEAR STUDENT AWARD.	1		200.00
INV 3193	19/09/2016	NORTHAM PRIMARY SCHOOL	2016 DONATION TOWARDS END OF YEAR STUDENT AWARD.	1	200.00	
EFT24533	17/10/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	NORTHAM SENIOR CITIZENS SOCIAL CLUB - SENIORS FOR LIFE ACTIVITY PROGRAM COMMUNITY GRANT	1		1,500.00
INV 102	19/09/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	NORTHAM SENIOR CITIZENS SOCIAL CLUB - SENIORS FOR LIFE ACTIVITY PROGRAM COMMUNITY GRANT	1	1,500.00	
EFT24534	17/10/2016	NORTHAM VETERINARY CENTRE	CAT GRANT STERILISATION X 2.	1		300.00
INV 53857/53916/09/2016	17/10/2016	NORTHAM VETERINARY CENTRE	CAT GRANT STERILISATION X 2.	1	300.00	
EFT24535	17/10/2016	OXTER SERVICES	NORTHAM VISITOR CENTRE. STAINLESS STEEL SOAP DISPENSER.	1		139.36
INV 17055	06/09/2016	OXTER SERVICES	NORTHAM VISITOR CENTRE. STAINLESS STEEL SOAP DISPENSER.	1	139.36	
EFT24536	17/10/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	15/09/2016 INVESTIGATE SYNERGY AND RECORDS DRIVES WERE MISSING. APPEARS THE RAID CONTROLLER HAS DROPPED/DELETED THE SYNERGY AND RECORDS DRIVE. INVESTIGATING WINDOWS SERVER BACKUPS AND WHAT HAS CAUSED THE ISSUES. LIAISING WITH COLIN AND ZOE AS TO WHEN SYNERGY WILL BE BACK ONLINE AND WHAT INFORMATION MAY NEED TO BE RE ENTERED.	1		3,060.00

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INV 21736	29/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	15/09/2016 INVESTIGATE SYNERGY AND RECORDS DRIVES WERE MISSING. APPEARS THE RAID CONTROLLER HAS DROPPED/DELETED THE SYNERGY AND RECORDS DRIVE. INVESTIGATING WINDOWS SERVER BACKUPS AND WHAT HAS CAUSED THE ISSUES. LIAISING WITH COLIN AND ZOE AS TO WHEN SYNERGY WILL BE BACK ONLINE AND WHAT INFORMATION MAY NEED TO BE RE ENTERED.	1	1,615.00	
INV 21704	15/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	30/08/2016 LIBRARY RFID MACHINE NO INTERNET CONNECTION AND AMLIB ACCESS, TESTING CABLES ARE IN, TESTING CONNECTION, TESTING NEW CABLE.	1	935.00	
INV 21713	22/09/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	02/09/2016 WUNDOWIE ASSIST WITH ISSUES WITH VPN MACHINE HAVING LOGIN ISSUES AND PRINTER REDIRECT ISSUES.	1	510.00	
EFT24537	17/10/2016	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE FOR SEPTEMBER.	1		1,122.00
INV PM1446	25/09/2016	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE FOR SEPTEMBER.	1	1,122.00	
EFT24538	17/10/2016	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	TRAIN TICKETS FOR AUGUST 2016.	1		101.80
INV AUGUST31/08/2016		PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	TRAIN TICKETS FOR AUGUST 2016.	1	101.80	
EFT24539	17/10/2016	QUBE LOGISTICS	Transport of 720kg chlorine	1		824.29
INV 125394	28/08/2016	QUBE LOGISTICS	Transport of 720kg chlorine	1	824.29	
EFT24540	17/10/2016	RADIOWEST BROADCASTERS PTY LTD	RADIO ADDS "LOVE THAT CAR" CAMPAIGN	1		1,045.00
INV WNTM0830/06/2016		RADIOWEST BROADCASTERS PTY LTD	RADIO ADDS "LOVE THAT CAR" CAMPAIGN	1	687.50	
INV WNTM0830/06/2016		RADIOWEST BROADCASTERS PTY LTD	RADIO ADDS "DON'T DRINK & DRIVE" CAMPAIGN	1	357.50	
EFT24541	17/10/2016	RIDING FOR THE DISABLED ASSOC. OF WA INC	RIDING FOR THE DISABLED BAKERS HILL - COMMUNITY GRANT	1		5,000.00
INV 1005-16	28/09/2016	RIDING FOR THE DISABLED ASSOC. OF WA INC	RIDING FOR THE DISABLED BAKERS HILL - COMMUNITY GRANT	1	5,000.00	

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EFT24542	17/10/2016	SAKAL Q MAINTENANCE PTY LTD AS TRUSTEE FOR T FINDLAY TRUST	provide and set up portable PA systemwith radio microphone facilities	1		59.99
INV 0833	12/09/2016	SAKAL Q MAINTENANCE PTY LTD AS TRUSTEE FOR T FINDLAY TRUST	provide and set up portable PA systemwith radio microphone facilities	1	59.99	
EFT24543	17/10/2016	SILVER WINGS SENIOR CITIZENS GROUP INC	SHIRE'S CONTRIBUTION TOWARDS THE SENIORS WEEK OUTING FOR 2016.	1		750.00
INV SENIORS09/09/2016		SILVER WINGS SENIOR CITIZENS GROUP INC	SHIRE'S CONTRIBUTION TOWARDS THE SENIORS WEEK OUTING FOR 2016.	1	750.00	
EFT24544	17/10/2016	SPECIALE SMASH REPAIRS	EXCESS ON INSURANCE CLAIM 633530230	1		1,000.00
INV 16104/2	22/09/2016	SPECIALE SMASH REPAIRS	EXCESS ON INSURANCE CLAIM 633530230	1	1,000.00	
EFT24545	17/10/2016	SPECIALISED TREE SERVICE	TREE PRUNING & REMOVAL AT CHEDARING ROAD	1		8,000.00
INV 2321	04/10/2016	SPECIALISED TREE SERVICE	TREE PRUNING & REMOVAL AT CHEDARING ROAD	1	8,000.00	
EFT24546	17/10/2016	SQUIRE PATTON BOGGS (AU)	AUDIT SERVICES FOR THE FINANCIAL YEAR ENDED 30TH JUNE 2016.	1		385.00
INV 259010	29/09/2016	SQUIRE PATTON BOGGS (AU)	AUDIT SERVICES FOR THE FINANCIAL YEAR ENDED 30TH JUNE 2016.	1	385.00	
EFT24547	17/10/2016	TOTAL PACKAGING	6 X CARTONS OF DOGGY DISPOSAL BAGS	1		514.80
INV 0003145210/10/2016		TOTAL PACKAGING	6 X CARTONS OF DOGGY DISPOSAL BAGS	1	514.80	
EFT24548	17/10/2016	TRISLEY'S HYDRAULIC SERVICES PTY LTD	Chlorine dosing pump	1		1,296.35
INV 194429	21/09/2016	TRISLEY'S HYDRAULIC SERVICES PTY LTD	Chlorine dosing pump	1	660.00	
INV 194406	15/08/2016	TRISLEY'S HYDRAULIC SERVICES PTY LTD	Chlorine Flow Rate Meter	1	636.35	
EFT24549	17/10/2016	WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	SHIRE OF NORTHAM COMMUNITY GRANT'S PROGRAM - AVON COLOUR BLAST	1		2,000.00
INV SINV100/29/08/2016		WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM		1	2,000.00	
EFT24550	17/10/2016	WA RANGERS ASSOCIATION INC	WA RANGERS ASSOCIATION MEMBERSHIP CARMODY GLASS KELLEE WALTERS	1		100.00

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INV 72	04/09/2016	WA RANGERS ASSOCIATION INC	WA RANGERS ASSOCIATION MEMBERSHIP CARMODY GLASS KELLEE WALTERS	1	100.00	
EFT24551	17/10/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JULIE WILLIAMS - UNDERSTANDING FINANCIAL REPORTS & BUDGETS	1		475.00
INV I3060588	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JULIE WILLIAMS - LAND USE PLANNING.	1	50.00	
INV I3060589	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JULIE WILLIAMS - SUSTAINABLE ASSET (INFRASTRUCTURE) MANAGEMENT.	1	50.00	
INV I3060590	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JULIE WILLIAMS - UNDERSTANDING FINANCIAL REPORTS & BUDGETS	1	55.00	
INV I3060596	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE BOOKING FOR CR STEVEN POLLARD - UNDERSTANDING FINANCIAL REPORTS & BUDGETS.	1	55.00	
INV I3060591	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR STEVEN POLLARD BETTER PLANNING DECISIONS	1	55.00	
INV I3060594	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR STEVEN POLLARD - LAND USE PLANNING	1	50.00	
INV I3060598	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR STEVEN POLLARD - SUSTAINABLE ASSET MANAGEMENT.	1	50.00	
INV I3060604	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR CHRIS ANTONIO UNDERSTANDING FINANCIAL REPORTS & BUDGETS CLGF	1	55.00	
INV I3060587	21/07/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR CR JULIE WILLIAMS - BETTER PLANNING DECISIONS.	1	55.00	
EFT24552	17/10/2016	WESTERN POWER	COST OF INSTALLATION OF POWER DOME ON MT OMMANEI FOR CCTV TRANSMITTER POWER.	1		1,169.00
INV WDZW4115	09/2016	WESTERN POWER	COST OF INSTALLATION OF POWER DOME ON MT OMMANEI FOR CCTV TRANSMITTER POWER.	1	1,169.00	
EFT24553	17/10/2016	WESTLINE PLUMBING & DRAINAGE PTY LTD	STAGE 9 HYDRANT 11 - PLUMB IN AUTOMATED CONTROLLER & FITTINGS & STAGE 10 HYDRANT 16 - REPLACE FLOW METER.	1		2,329.25
INV 1112	28/09/2016	WESTLINE PLUMBING & DRAINAGE PTY LTD	STAGE 9 HYDRANT 11 - PLUMB IN AUTOMATED CONTROLLER & FITTINGS & STAGE 10 HYDRANT 16 - REPLACE FLOW METER.	1	2,329.25	

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EFT24554	17/10/2016	WHEATBELT OFFICE & BUSINESS MACHINES	BROTHER MONO LASER PRINTER MFC-L2720DW FOR LICENSING	1		239.00
INV 20857	11/10/2016	WHEATBELT OFFICE & BUSINESS MACHINES	BROTHER MONO LASER PRINTER MFC-L2720DW FOR LICENSING	1	239.00	
EFT24555	17/10/2016	WHEATBELT SAFETYWEAR	PPE EQUIPMENT FOR DEPOT.	1		199.50
INV 6950	13/09/2016	WHEATBELT SAFETYWEAR	PPE EQUIPMENT FOR DEPOT.	1	199.50	
EFT24556	17/10/2016	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASES AT PUMA FOR SEPTEMBER 2016.	1		1,309.51
INV SEPTEMBER 30/09/2016		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASES AT PUMA FOR SEPTEMBER 2016.	1	1,309.51	
EFT24557	17/10/2016	WUNDOWIE PARENTS & CITIZENS ASSOCIATION	CATERING FOR TWO COMMUNITY WORKSHOPS FOR WUNDOWIE COMMUNITY PLAN	1		600.00
INV 03	06/10/2016	WUNDOWIE PARENTS & CITIZENS ASSOCIATION	CATERING FOR TWO COMMUNITY WORKSHOPS FOR WUNDOWIE COMMUNITY PLAN	1	600.00	
EFT24558	24/10/2016	KATHRYN JADE BROOKER	REFUND OF LANDSCAPING BOND PAID AS PER CONDITION 4 OF PLANNING APPROVAL P1038 GRANTED 20/08/09	2		1,000.00
INV T7	24/10/2016	KATHRYN JADE BROOKER	REFUND OF LANDSCAPING BOND PAID AS PER CONDITION 4 OF PLANNING APPROVAL P1038 GRANTED 20/08/09	2	1,000.00	
EFT24559	24/10/2016	KEN LAVIN	REFUND OF DEPOSIT ON STANDPIPE CARD WHICH HAS BEEN RETURNED.	2		50.00
INV T732	24/10/2016	KEN LAVIN	REFUND OF DEPOSIT ON STANDPIPE CARD WHICH HAS BEEN RETURNED.	2	50.00	
EFT24560	24/10/2016	STALLION HOMES	B/L NO:11136 - A14266 - T444 REFUND KERB DEPOSIT 16 A BURNSIDE AVE NORTHAM	2		500.00
INV T444	24/10/2016	STALLION HOMES	B/L NO:11136 - A14266 - T444 REFUND KERB DEPOSIT 16 A BURNSIDE AVE NORTHAM	2	500.00	
EFT24561	24/10/2016	UNITING CHURCH IN AUSTRALIA	KERB BOND DEPOSIT REFUND - T826 - JOB NO:15103 - 103 DUKE ST - I58690.	2		1,500.00
INV T826	10/08/2016	UNITING CHURCH IN AUSTRALIA	KERB BOND DEPOSIT REFUND - T826 - JOB NO:15103 - 103 DUKE ST - I58690.	2	1,500.00	

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EFT24562	24/10/2016	W GIBBS & SON	KERB BOND REFUND - T914 FOR 11 PEEL TCE NORTHAM JOB 16110	2		1,500.00
INV T914	24/10/2016	W GIBBS & SON	KERB BOND REFUND - T914 FOR 11 PEEL TCE NORTHAM JOB 16110	2	1,500.00	
EFT24563	24/10/2016	WA CONTRACT RANGER SERVICES	MICROCHIPPING PAID TO THE SHIRE FRONT COUNTER STAFF OF \$50, RECEIPT NUMBER 93567 TAG NUMBER OF 0161930.	2		50.00
INV T919	24/10/2016	WA CONTRACT RANGER SERVICES	MICROCHIPPING PAID TO THE SHIRE FRONT COUNTER STAFF OF \$50, RECEIPT NUMBER 93567 TAG NUMBER OF 0161930.	2	50.00	
EFT24564	24/10/2016	WA COUNTRY BUILDERS AVON	REFUND KERB BONDS - JOBS 10380 -A13703 - 201 WELLINGTON ST NORTHAM UNITS 4.	2		4,000.00
INV T397	24/10/2016	WA COUNTRY BUILDERS AVON	REFUND KERB BONDS - JOBS 10380 -A13703 - 201 WELLINGTON ST NORTHAM UNITS 4.	2	1,000.00	
INV T400	24/10/2016	WA COUNTRY BUILDERS AVON	REFUND JOB 10382 A13703 - 201 WELLINGTON ST NORTHAM UNITS 1.	2	1,000.00	
INV T399	24/10/2016	WA COUNTRY BUILDERS AVON	REFUND KERB BONDS 10381 - A13703 - 201 WELLINGTON STREET NORTHAM UNIT 2.	2	1,000.00	
INV T398	24/10/2016	WA COUNTRY BUILDERS AVON	REFUND KERB BOND - 10383 - A13703 - 201 WELLINGTON STREET NORTHAM UNIT 3.	2	1,000.00	
EFT24565	24/10/2016	WA COUNTRY BUILDERS PTY LTD	RETURN OF LANDSCAPING BOND (SEE FILE NOTE)	2		5,000.00
INV T407	24/10/2016	WA COUNTRY BUILDERS PTY LTD	RETURN OF LANDSCAPING BOND (SEE FILE NOTE)	2	5,000.00	
EFT24566	26/10/2016	AUSTRALIAN TAXATION OFFICE - PAYG	P/RUN INTERIM 11/10/16	1		64,757.99
INV 1121061120/10/2016	26/10/2016	AUSTRALIAN TAXATION OFFICE - PAYG	P/RUN INTERIM 11/10/16	1	64,757.99	
EFT24567	26/10/2016	CHILD SUPPORT AGENCY	Payroll deductions	1		526.32
INV DEDUCT18/10/2016	26/10/2016	CHILD SUPPORT AGENCY	Payroll deductions		526.32	
EFT24568	26/10/2016	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	LGIS PROPERTY INSURANCE SECOND INSTALMENT 30/06/2016 TO 30/06/2017.	1		280,713.06
INV 100-1258914/10/2016	26/10/2016	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	LGIS LIABILITY INSURANCE - 30/06/2016 TO 30/06/2017 SECOND INSTALMENT	1	41,718.18	

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INV 100-1262	14/10/2016	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	LGIS PROPERTY INSURANCE SECOND INSTALMENT 30/06/2016 TO 30/06/2017.	1	149,405.08	
INV 100-1260	14/10/2016	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	LGIS WORKCARE INSURANCE SECOND INSTALMENT 30/06/2016 TO 30/06/2017.	1	89,589.80	
EFT24569	26/10/2016	PERTH ENERGY PTY LTD	ENERGY SUPPLY SEPTEMBER TO OCTOBER	1		135.69
INV 2106125	22/09/2016	PERTH ENERGY PTY LTD	ENERGY SUPPLY SEPTEMBER TO OCTOBER	1	135.69	
EFT24570	26/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 224 Fixed Component - NEW RECREATION CENTRE	1		89,928.83
INV 224	07/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 224 Fixed Component - NEW RECREATION CENTRE		49,460.86	
INV 225	07/10/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 225 Fixed Component - PURCHASE VICTORIA OVAL		40,467.97	
EFT24571	26/10/2016	ZIPFORM	POSTAGE, MANAGEMENT AND HANDLING	1		13,510.10
INV 167726	31/08/2016	ZIPFORM		1	13,510.10	
EFT24572	26/10/2016	A COUNTRY PRACTICE	CAT STERILISATION	1		750.00
INV M103092	03/10/2016	A COUNTRY PRACTICE	CAT STERILISATION	1	750.00	
EFT24573	26/10/2016	AG IMPLEMENTS NORTHAM PTY LTD	B8512 TUNGSTEN CARBIDE FULL FACE CUTTERFOR AUGER B7512 PAIR OF TEETH 12" AUGER B8517 COMBINED LEAD SCREW CUTTER FOR 4" AUGER POSTAGE AND HANDLING	1		270.40
INV 270503	20/09/2016	AG IMPLEMENTS NORTHAM PTY LTD	B8512 TUNGSTEN CARBIDE FULL FACE CUTTERFOR AUGER B7512 PAIR OF TEETH 12" AUGER B8517 COMBINED LEAD SCREW CUTTER FOR 4" AUGER POSTAGE AND HANDLING	1	205.51	
INV 270519	20/09/2016	AG IMPLEMENTS NORTHAM PTY LTD	B8512 TUNGSTEN CARBIDE FULL FACE CUTTERFOR AUGER	1	64.89	
EFT24574	26/10/2016	AUSTRALIA POST	POSTAGE - SEPTEMBER FOR KILLARA, LIBRARY & ADMIN.	1		1,320.45

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INV 1005729703/10/2016		AUSTRALIA POST	POSTAGE - SEPTEMBER FOR KILLARA, LIBRARY & ADMIN.	1	1,320.45	
EFT24575	26/10/2016	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	Sonny Rutherford- AIBS WA Chapter Conference 2016	1		1,140.00
INV 3243	20/09/2016	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	Sonny Rutherford- AIBS WA Chapter Conference 2016	1	570.00	
INV 3241	20/09/2016	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	Nathan Gough - AIBS WA Chapter Conference 2016	1	570.00	
EFT24576	26/10/2016	AUSTRALIAN SERVICES UNION	Payroll deductions	1		26.35
INV DEDUCT18/10/2016		AUSTRALIAN SERVICES UNION	Payroll deductions		26.35	
EFT24577	26/10/2016	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY APPROX 30 PER WEEK @ \$30.00 PER HOUR. APPROX 1592 HOURS PER YEAR = \$47,760.00.	1		1,568.00
INV 0137	09/10/2016	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY APPROX 30 PER WEEK @ \$30.00 PER HOUR. APPROX 1592 HOURS PER YEAR = \$47,760.00.	1	1,568.00	
EFT24578	26/10/2016	AVON VALLEY ARTS SOCIETY (INC)	Northam Art Prize 2016 Best In Show Acquisition Award - Original invoice lost	1		2,616.10
INV RR7/10/107/10/2016		AVON VALLEY ARTS SOCIETY (INC)	Northam Art Prize 2016 Best In Show Acquisition Award - Original invoice lost	1	2,500.00	
INV 0004324819/10/2016		AVON VALLEY ARTS SOCIETY (INC)	STOCK PURCHASES VISTORS CENTRE.	1	116.10	
EFT24579	26/10/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION FOR THE FORTNIGHT ENDING 19/08/2016.	1		79,754.65
INV 21609	19/08/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION FOR THE FORTNIGHT ENDING 19/08/2016.	1	79,754.65	
EFT24580	26/10/2016	AWP GROUP	NORTHAM VISITOR CENTRE. REPAIR DAMAGED BLIND.	1		737.00
INV 0000734214/10/2016		AWP GROUP	NORTHAM VISITOR CENTRE. REPAIR DAMAGED BLIND.	1	737.00	
EFT24581	26/10/2016	BEAUREPAIRES	REPAIR GRADER TYRE PN1314	1		65.00
INV U5243427/09/2016		BEAUREPAIRES	REPAIR GRADER TYRE PN1314	1	65.00	

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EFT24582	26/10/2016	CANNON HYGIENE AUSTRALIA PTY LTD	NORTHAM ADMIN CENTRE. MONTHLY SANITARY BINS SERVICING. 1/9/2016 TO 30/12/2016	1		351.01
INV 0006886501/10/2016		CANNON HYGIENE AUSTRALIA PTY LTD		1	351.01	
EFT24583	26/10/2016	COLIN DUNCAN GRANT	AUGUST CLEANING NORTHAM RSL HALL	1		2,016.00
INV P810	01/09/2016	COLIN DUNCAN GRANT	AUGUST CLEANING NORTHAM RSL HALL	1	770.00	
INV P813	15/09/2016	COLIN DUNCAN GRANT	CARPET CLEANING NORTHAM RECREATION CENTRE MAIN FUNCTION ROOM & GRANDSTAND AREA	1	520.00	
INV P814	20/09/2016	COLIN DUNCAN GRANT	SES - Monthly Cleaning of the SES Offices	1	110.00	
INV P817	01/10/2016	COLIN DUNCAN GRANT	NORTHAM RSL HALL. WEEKLY CLEANING OF HALL. SEPT 2016.	1	616.00	
EFT24584	26/10/2016	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN	1		3,540.11
INV 5744	19/09/2016	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN	1	2,607.31	
INV 39741	30/09/2016	COUNTRY COPIERS NORTHAM	STATIONERY FOR BAKERS HILL BFB	1	96.85	
INV 39741	30/09/2016	COUNTRY COPIERS NORTHAM	STATIONERY FOR VISITORS CENTRE.	1	174.30	
INV 39741	30/09/2016	COUNTRY COPIERS NORTHAM	ROLL OF PLOTTERPAPER FOR ENGINEERING	1	79.75	
INV 5769	22/09/2016	COUNTRY COPIERS NORTHAM	REGULAR SERVICE TO COPIER IN ENGINEERING SERVICES	1	581.90	
EFT24585	26/10/2016	COUNTRYWIDE POOLS	20L DRUMS OF CHLORINE	1		131.67
INV 21936	23/09/2016	COUNTRYWIDE POOLS	20L DRUMS OF CHLORINE	1	131.67	
EFT24586	26/10/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR FIRE & SAFETY EQUIPMENT.	1		17.22
INV 0273	07/10/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR FIRE & SAFETY EQUIPMENT.	1	17.22	
EFT24587	26/10/2016	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK TOILETS. REPAIR SHARPS SAFES.	1		413.98
INV 1507420	30/09/2016	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK TOILETS. REPAIR SHARPS SAFES.	1	165.83	
INV 1507419	30/09/2016	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL TOILETS. REPAIR SHARPS SAFES.	1	82.32	
INV 1507421	30/09/2016	DANIELS HEALTH SERVICES PTY LTD	APEX PARK TOILETS. REPAIR SHARPS SAFES.	1	165.83	

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EFT24588	26/10/2016	DEPARTMENT OF ENVIRONMENT REGULATION	DER LEVY RETURN FOR QUARTER JULY - SEPT 2016	1		5,555.33
INV CH.14-1014/10/2016		DEPARTMENT OF ENVIRONMENT REGULATION	DER LEVY RETURN FOR QUARTER JULY - SEPT 2016	1	5,555.33	
EFT24589	26/10/2016	DOMINOS NORTHAM	CATERING FOR FCO MEETING 6/10/16.	1		378.45
INV 98239	06/10/2016	DOMINOS NORTHAM	CATERING FOR FCO MEETING 6/10/16.	1	378.45	
EFT24590	26/10/2016	DRACO AIR PTY LTD	NORTHAM VISITOR CENTRE. REPLACE AIR CONDITIONING FILTERS. NORTHAM OLD TOWN BUILDING. REPLACE SERVER ROOM SPLIT MOTOR. NORTHAM OLD TOWN BUILDING. REPLACE AIR CONDITIONING FILTER MEDIA.	1		1,509.85
INV DA5411	23/09/2016	DRACO AIR PTY LTD	NORTHAM VISITOR CENTRE. REPLACE AIR CONDITIONING FILTERS. NORTHAM OLD TOWN BUILDING. REPLACE SERVER ROOM SPLIT MOTOR. NORTHAM OLD TOWN BUILDING. REPLACE AIR CONDITIONING FILTER MEDIA.	1	1,509.85	
EFT24591	26/10/2016	E FIRE & SAFETY	TESTING OF FIRE EQUIPMENT AT NORTHAM RECREATION CENTRE.	1		3,265.60
INV 0017361523/06/2016		E FIRE & SAFETY	TESTING OF FIRE EQUIPMENT AT NORTHAM RECREATION CENTRE.	1	1,496.00	
INV 0017594218/08/2016		E FIRE & SAFETY	NORTHAM RECREATION CENTRE - TESTING OF THE FIRE ALARM PANEL (FIRE FINDER & EWIS) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8 AUGUST 2016.	1	337.39	
INV 0017790829/09/2016		E FIRE & SAFETY	NORTHAM TOWN HALL - TESTING OF THE FIRE ALARM PANEL (CONVENTIONAL VIGILANT) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8 SEPTEMBER 2016.	1	226.13	
INV 0017790529/09/2016		E FIRE & SAFETY	NORTHAM RECREATION CENTRE - TESTING OF THE FIRE ALARM PANEL (FIRE FINDER & EWIS) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8 SEPTEMBER 2016.	1	337.39	

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INV 0017790329/09/2016		E FIRE & SAFETY	KILLARA AGED CARE CENTRE - TESTING OF THE FIRE ALARM PANEL & OWS (FIRE FINDER & MIMIC) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8. SEPTEMBER 2016.	1	282.39	
INV 0017359527/06/2016		E FIRE & SAFETY	KILLARA AGED CENTRE. 2.5KG FIRE EXTINGUISHER.	1	104.50	
INV 0017267602/06/2016		E FIRE & SAFETY	2.0KG ABE DCP EXTINGUISHERS - P/TEST EXCHANGE IN KILLARA 2 WHEELCHAIR BUS & VEHICLES - DEPARTMENTS OF WORKS 116 PEEL TERRACE NORTHAM.	1	481.80	
EFT24592	26/10/2016	EL CABALLO SOCIAL GOLF CLUB INC.	SILVERSPORT FUNDING	1		100.00
INV 0000009813/10/2016		EL CABALLO SOCIAL GOLF CLUB INC.	SILVERSPORT FUNDING	1	100.00	
EFT24593	26/10/2016	FE TECHNOLOGIES PTY LTD	TAGS FOR LIBRARY.	1		715.00
INV 1004236	28/09/2016	FE TECHNOLOGIES PTY LTD	TAGS FOR LIBRARY.	1	715.00	
EFT24594	26/10/2016	FIRE AND SAFETY WA	Oliver 395 fire Boots (Size 11)	1		174.58
INV 28590	21/09/2016	FIRE AND SAFETY WA	Oliver 395 fire Boots (Size 11)	1	174.58	
EFT24595	26/10/2016	FIRE MITIGATION SERVICES	PRESCRIPTIONS AND PRESCRIBED BURNS TO RESERVE # 25785	1		5,104.00
INV 0000007516/09/2016		FIRE MITIGATION SERVICES	PRESCRIPTIONS AND PRESCRIBED BURNS TO RESERVE # 25785	1	4,356.00	
INV 0000007616/09/2016		FIRE MITIGATION SERVICES	RSV 19542/1640 - INSTALL FIREBREAKS RSV 25785 - INST ALL FIREBREAKS	1	748.00	
EFT24596	26/10/2016	FRONTLINE FIRE & RESCUE EQUIPMENT	Red Unleaded Jerry Can 20Lt	1		599.50
INV 54915	21/09/2016	FRONTLINE FIRE & RESCUE EQUIPMENT		1	337.70	
INV 54914	21/09/2016	FRONTLINE FIRE & RESCUE EQUIPMENT	Bakers & Clackline - 4 x 4013Y Replacement Yellow strap, Suit 1004Y Handlelok	1	126.72	
INV 55100	11/11/2016	FRONTLINE FIRE & RESCUE EQUIPMENT	BAKERS HILL BFB - JERRY CAN, 20 LITRE, DRIP TORCH, SHAMBROOK GREEN AND DRIP TORCH TAG INKPEN BFB - JERRY CAN, 20 LITRE, DIESEL, YELLOW AND TAG (ALREADY DELIVERD)	1	135.08	

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EFT24597	26/10/2016	GLENN STUART BEVERIDGE	NORTHAM RECREATION CENTRE. INSTALL COLOURBOND FLAT SHEETING TO PREVENT UNAUTHORISED ACCESS TO ROOF.	1		4,467.50
INV 51	05/10/2016	GLENN STUART BEVERIDGE	NORTHAM RECREATION CENTRE. REPAIR ROLLER SHUTTER COVERS DAMAGED BY VANDALS.	1	166.50	
INV 98	05/10/2016	GLENN STUART BEVERIDGE	NORTHAM MORBY COTTAGE. REPAIR DOWN PIPE AND SEAL CHIMNEY TO PREVENT WATER INUNDATION.	1	132.00	
INV 54	05/10/2016	GLENN STUART BEVERIDGE	SOUTHERN BROOK HALL. INSTAL NEW/ VACANT ENGAGED LOCK TO TOILETS. SOUTHERN BROOK HALL. PAINT TOILET DOORS. CHECK HALL FOR DAMAGE ETC	1	396.00	
INV 97	05/10/2016	GLENN STUART BEVERIDGE	NORTHAM VISITOR CENTRE. REPAIR TO BLIND AND INSTALL WHITE BOARD.	1	198.00	
INV 52	05/10/2016	GLENN STUART BEVERIDGE	NORTHAM VISITOR CENTRE. APPLY WOOD PRESERVATIVE TO RAILINGS.	1	1,012.00	
INV 99	05/10/2016	GLENN STUART BEVERIDGE	NORTHAM OLD STATE SCHOOL. REPAIR DOWN PIPES.	1	946.00	
INV 100	05/10/2016	GLENN STUART BEVERIDGE	NORTHAM RECREATION CENTRE. INSTALL COLOURBOND FLAT SHEETING TO PREVENT UNAUTHORISED ACCESS TO ROOF.	1	1,617.00	
EFT24598	26/10/2016	GRAFTON ELECTRICS	SUPPLY & INSTALL SIX SWEEP FANS AT REC CENTRE & EXTRA SHEETS OF PLY WOOD.	1		88,810.70
INV 980	14/10/2016	GRAFTON ELECTRICS	SUPPLY & INSTALL SIX SWEEP FANS AT REC CENTRE & EXTRA SHEETS OF PLY WOOD.	1	88,810.70	
EFT24599	26/10/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM VINTAGE VEHICLE BUILDING.REMOVE VERANDAH AND WALL CLADDING. REINFORCE WALL, INSTALL BRACING PLY AND VERANDAH RAFTERS. REPLACE VERANDAH AND WALL CLADDING AS PER QUOTE.	1		4,899.00
INV 1014T/N	17/10/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM VINTAGE VEHICLE BUILDING.REMOVE VERANDAH AND WALL CLADDING. REINFORCE WALL, INSTALL BRACING PLY AND VERANDAH RAFTERS. REPLACE VERANDAH AND WALL CLADDING AS PER QUOTE.	1	4,899.00	

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EFT24600	26/10/2016	HOST AUTO REPAIRS	SOUTHERN BROOK 1.4 - PRESEASON SERVICE IRISHTOWN 2.4 - PRESEASON SERVICE (REPAIR TANK LID) IRISHTOWN LT WHITE - PRESEASON SREVICE	1		1,035.95
INV 59368	11/10/2016	HOST AUTO REPAIRS	BAKERS HILL 2.4 - PRESEASON SERVICE (BRAKES) SOUTHERN BROOK 1.4 - PRESEASON SERVICE IRISHTOWN 2.4 - PRESEASON SERVICE (REPAIR TANK LID) IRISHTOWN LT WHITE - PRESEASON SREVICE BAKERS HILL 2.4 - PRESEASON SERVICE (BRAKES)	1	1,035.95	
EFT24601	26/10/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 29TH AUGUST - 3RD SEPTEMBER 2016. SWEEPING AND GULLY EDUCION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 29TH AUGUST - 3RD AUGUST 2016.	1		19,478.25
INV 3762	30/09/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 29TH AUGUST - 3RD SEPTEMBER 2016. SWEEPING AND GULLY EDUCION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 29TH AUGUST - 3RD AUGUST 2016.	1	3,895.65	
INV 3763	30/09/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 5TH SPTEMBER - 10TH SEPTEMBER 2016. SWEEPING AND GULLY EDUCION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 5TH SEPTEMBER - 10TH SEPTEMBER 2016.	1	3,895.65	
INV 3766	30/09/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 26TH SEPTEMBER - 1ST OCTOBER 2016. SWEEPING AND GULLY EDUCION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 26TH SEPTEMBER - 1ST OCTOBER 2016.	1	3,895.65	

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INV 3764	30/09/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 12TH SEPTEMBER - 17TH SEPTEMBER 2016.	1	3,895.65	
			SWEEPING AND GULLY EDUCATION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 12TH SEPTEMBER - 17TH SEPTEMBER 2016.			
INV 3765	30/09/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 19TH SEPTEMBER - 24TH SEPTEMBER 2016.	1	3,895.65	
			SWEEPING AND GULLY EDUCATION SERVICES AS PER CONTRACT. 8.5 HOURS 3 DAYS PER WEEK FOR THE PERIOD 19TH SEPTEMBER - 24TH SEPTEMBER 2016.			
EFT24602	26/10/2016	INGRID PRETORIUS	WORKING WITH CHILDREN CHECK.	1		83.00
INV 4406099424/10/2016		INGRID PRETORIUS	WORKING WITH CHILDREN CHECK.	1	83.00	
EFT24603	26/10/2016	IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1		46,849.00
INV 0000422705/10/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	2,805.00	
INV 0000422805/10/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	3,575.00	
INV 0000422905/10/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	12,171.50	
INV 0000422305/10/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPPRETIVE CENTRE	1	28,297.50	
EFT24604	26/10/2016	JACKSON MCDONALD LAWYERS	ADVISE IN THE MATTER OF UNAUTHORISED DAM - LOTS 237 & 238 BROCKMAN STREET, BAKERS HILL	1		4,992.45
INV 447128	19/09/2016	JACKSON MCDONALD LAWYERS	ADVISE IN THE MATTER OF UNAUTHORISED DAM - LOTS 237 & 238 BROCKMAN STREET, BAKERS HILL	1	4,992.45	
EFT24605	26/10/2016	KLEENWEST DISTRIBUTORS	CLEANING PRODUCTS FOR KILLARA.	1		1,361.10
INV 0001982607/09/2016		KLEENWEST DISTRIBUTORS	CLEANING SUPPLIES FOR KILLARA.	1	113.19	
INV 0002102021/09/2016		KLEENWEST DISTRIBUTORS	CLEANING PRODUCTS FOR KILLARA.	1	545.99	
INV 0002087613/09/2016		KLEENWEST DISTRIBUTORS	1 X BOX BIN LINERS 240 LTR SAMSON	1	388.85	

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INV 0002094621/09/2016		KLEENWEST DISTRIBUTORS	1 X 25LTR DRUM CAUSTIC SODA	1	161.76	
INV 0002124604/10/2016		KLEENWEST DISTRIBUTORS	CLEANING PRODUCTS FOR KILLARA.	1	151.31	
EFT24606	26/10/2016	LANDGATE	RURAL UV INTERIM VALUATION SHARED	1		3,877.51
INV 714836	02/09/2016	LANDGATE	ORDERING CERTIFICATES OF TITLE FROM LANDGATE	1	124.25	
INV 324790-1Q28/09/2016		LANDGATE	GRV INTERIM VALS COUNTRY FULL VALUE \$0 - \$12,000	1	477.36	
INV 324583-1Q22/09/2016		LANDGATE	RURAL UV INTERIM VALUATION SHARED	1	3,275.90	
EFT24607	26/10/2016	LANDMARK	CALCIUM NITRATE	1		1,322.80
INV 9851085421/09/2016		LANDMARK	GAS BOTTLE FOR FORKLIFT	1	57.74	
INV 9845767605/09/2016		LANDMARK	SURVEY PEGS	1	165.06	
INV 9850112917/09/2016		LANDMARK	CALCIUM NITRATE	1	1,100.00	
EFT24608	26/10/2016	LOUISA JANE DYER	PIZZA FROM DOMINOES FOR HARRY POTTER FILM NIGHT.	1		45.00
INV RR1810218/10/2016		LOUISA JANE DYER	PIZZA FROM DOMINOES FOR HARRY POTTER FILM NIGHT.	1	45.00	
EFT24609	26/10/2016	MARKETFORCE	MONTHLY COST COUNCIL NEWSLETTER FOR HILS GAZETTE	1		3,387.07
INV 9591	30/09/2016	MARKETFORCE	MONTHLY COST COUNCIL NEWSLETTER FOR HILS GAZETTE	1	3,051.99	
INV 9592	30/09/2016	MARKETFORCE	ADVERTISING FOR POOL MANAGERS	1	167.54	
INV 9593	30/09/2016	MARKETFORCE	ADVERTISING FOR CSO LIFEGUARD.	1	167.54	
EFT24610	26/10/2016	MATHEW MACQUEEN	SCOTT PRO MASK AND CREW PROTECTION TRAINING	1		238.56
INV 586	03/10/2016	MATHEW MACQUEEN	SCOTT PRO MASK AND CREW PROTECTION TRAINING	1	161.70	
INV 586	03/10/2016	MATHEW MACQUEEN	YELLOW PAINT FOR PARKING BAYS IN CLACKLINE AND BAKERS HILL FIRE SHED.	1	76.86	
EFT24611	26/10/2016	MCLEODS BARRISTERS & SOLICITORS	Legal Costs: Mcleods re B Gundry - 77 Lockyer Ave, Northam - Unlawful Development	1		2,400.77

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INV 94291	27/09/2016	MCLEODS BARRISTERS & SOLICITORS	Legal Costs: Mcleods re B Gundry - 77 Lockyer Ave, Northam - Unlawful Development	1	2,400.77	
EFT24612	26/10/2016	MEGA-FIX	SPRAY NOZZLES FOR SPRAYING NOXIOUS WEEDS.	1		62.88
INV 58099	19/09/2016	MEGA-FIX	SPRAY NOZZLES FOR SPRAYING NOXIOUS WEEDS.	1	47.84	
INV 58176	22/09/2016	MEGA-FIX	BOLTS AND WASHERS FOR FERRIS MOWERS	1	15.04	
EFT24613	26/10/2016	MELINDA TOGNINI	PROVIDE CHILDREN'S WORKSHOPS AS PART OF THE AVON VALLEY WRITERS FESTIVAL	1		585.00
INV 001	11/09/2016	MELINDA TOGNINI	PROVIDE CHILDREN'S WORKSHOPS AS PART OF THE AVON VALLEY WRITERS FESTIVAL	1	585.00	
EFT24614	26/10/2016	METTLER-TOLEDO LIMITED	OLD QUARRY ROAD WEIGHBRIDGE READER BRACKET STAND ADAPTER SET IND GLOBAL AS PER QUOTE 2016-IND-144228-1.	1		286.00
INV 0000255406/10/2016	26/10/2016	METTLER-TOLEDO LIMITED	OLD QUARRY ROAD WEIGHBRIDGE READER BRACKET STAND ADAPTER SET IND GLOBAL AS PER QUOTE 2016-IND-144228-1.	1	286.00	
EFT24615	26/10/2016	MIDALIA STEEL	INKPEN SHED - ZINC CORRI WALL SHEETS FOR OIL RECYCLING AREA	1		386.87
INV 6103921223/09/2016	26/10/2016	MIDALIA STEEL	INKPEN SHED - ZINC CORRI WALL SHEETS FOR OIL RECYCLING AREA	1	386.87	
EFT24616	26/10/2016	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE 05/09/2016 TO 04/10/2016.	1		219.78
INV 9078769205/09/2016	26/10/2016	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE 05/09/2016 TO 04/10/2016.	1	109.89	
INV 9081633405/10/2016	26/10/2016	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE 05/10/2016 TO 04/11/2016.	1	109.89	
EFT24617	26/10/2016	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION JUNE 2016	1		663.30
INV INV-133101/02/2016	26/10/2016	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION JUNE 2016	1	663.30	
EFT24618	26/10/2016	NORTHAM & DISTRICTS LITTLE ATHLETICS CENTRE	KIDSPORT FUNDING	1		335.00
INV KS004034/10/2016	26/10/2016	NORTHAM & DISTRICTS LITTLE ATHLETICS CENTRE	KIDSPORT FUNDING	1	335.00	

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EFT24619	26/10/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1		960.00
INV KS0040717	17/10/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	960.00	
EFT24620	26/10/2016	NORTHAM AUTO ELECTRICS	INKPEN FIRE SERVICE BUILDING. CHECK AND CHARGE BATTERY.	1		38.50
INV Z5226	01/09/2016	NORTHAM AUTO ELECTRICS	INKPEN FIRE SERVICE BUILDING. CHECK AND CHARGE BATTERY.	1	38.50	
EFT24621	26/10/2016	NORTHAM CENTRAL NEWSAGENCY	PAPER DELIVERIES FOR THE PERIOD 1/09/16 - 30/09/16 - KILLARA	1		41.60
INV 57266	03/10/2016	NORTHAM CENTRAL NEWSAGENCY	PAPER DELIVERIES FOR THE PERIOD 1/09/16 - 30/09/16 - KILLARA	1	41.60	
EFT24622	26/10/2016	NORTHAM COURIER SERVICE	COLLECT PVC CONVEYOR BELT FROM PERTH AND DELIVER TO OLD QUARRY ROAD LANDFILL SITE.	1		49.50
INV SEPTEMB09	09/2016	NORTHAM COURIER SERVICE	COLLECT PVC CONVEYOR BELT FROM PERTH AND DELIVER TO OLD QUARRY ROAD LANDFILL SITE.	1	49.50	
EFT24623	26/10/2016	NORTHAM DISCOUNT DRUG STORE	3X OMRON B/P MONITORS STANDARD	1		356.97
INV 851470	06/10/2016	NORTHAM DISCOUNT DRUG STORE	3X OMRON B/P MONITORS STANDARD	1	356.97	
EFT24624	26/10/2016	NORTHAM LIQUOR BARONS	ALCOHOL FOR 2016 AUSTRALIAN SHEEP DOG CHAMPIONSHIPS VIP COCKTAIL PARTY	1		581.78
INV 515782	19/10/2016	NORTHAM LIQUOR BARONS	STOCK FOR COUNCIL CHAMBERS	1	362.85	
INV 1210-106-11	11/10/2016	NORTHAM LIQUOR BARONS	ALCOHOL FOR 2016 AUSTRALIAN SHEEP DOG CHAMPIONSHIPS VIP COCTAIL PARTY	1	-530.65	
INV 1210-106-10	10/10/2016	NORTHAM LIQUOR BARONS	ALCOHOL FOR 2016 AUSTRALIAN SHEEP DOG CHAMPIONSHIPS VIP COCKTAIL PARTY	1	749.58	
EFT24625	26/10/2016	NORTHAM MITRE 10 SOLUTIONS	TABLE BLOWMOULD STD 1.8M LIFETIME TABLES DELIVERY	1		3,957.43
INV 1010659501	09/2016	NORTHAM MITRE 10 SOLUTIONS	SOCKET WITH 1/2 INCH DRIVE	1	11.83	
INV 1010705202	09/2016	NORTHAM MITRE 10 SOLUTIONS	BAGS OF RAGS.	1	14.35	
INV 1010885509	09/2016	NORTHAM MITRE 10 SOLUTIONS	SLEDGE HAMMER & WHEELBARROW	1	287.84	

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INV 1011194519/09/2016		NORTHAM MITRE 10 SOLUTIONS	1 X 9KG GAS EXCHANGE FOR FOR NORTHAM REC CENTRE.	1	28.45	
INV 1011202119/09/2016		NORTHAM MITRE 10 SOLUTIONS	ADMIN - CUT A COPY OF 3 KEYS AND SUPPLY KEY TAGS FOR STOCK.	1	17.10	
INV 1011079015/09/2016		NORTHAM MITRE 10 SOLUTIONS	NORTHAM ADMINSTRATION BUILDING. KEY CUTTING.	1	21.38	
INV 1011251421/09/2016		NORTHAM MITRE 10 SOLUTIONS	FLOWAY GULLYTOP FOR DRAINAGE	1	27.08	
INV 1010875708/09/2016		NORTHAM MITRE 10 SOLUTIONS		1	32.28	
INV 1011264321/09/2016		NORTHAM MITRE 10 SOLUTIONS	SNAP HOOKS FOR BLACK NET 10MM	1	51.11	
INV 1011263621/09/2016		NORTHAM MITRE 10 SOLUTIONS	TABLE BLOWMOULD STD 1.8M LIFETIME TABLES DELIVERY	1	2,470.00	
INV 1011234221/09/2016		NORTHAM MITRE 10 SOLUTIONS	STOCK PURCHASES FOR DEPOT.	1	819.00	
INV 1011237021/09/2016		NORTHAM MITRE 10 SOLUTIONS	FLAT RAKE FILE	1	15.11	
INV 1011491730/09/2016		NORTHAM MITRE 10 SOLUTIONS	BLUE AND RED ELECTRICAL TAPE PERMANENT MARKERS FOR DEPOT.	1	18.19	
INV 1011218520/09/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR HENRY STREET OVAL	1	96.10	
INV 1010875708/09/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR BROOME TERRACE	1	32.28	
INV 1010875608/09/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR BROOME TERRACE	1	-32.50	
INV 1010874608/09/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR BROOME TERRACE	1	32.50	
INV 1011501230/09/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION FITTINGS FOR RIVERBANK TO BROOME TERRACE	1	15.33	
EFT24626	26/10/2016	NORTHAM VETERINARY CENTRE	EUTHANASIA OF TWO DOGS INVOLVED IN DOG ATTACK	1		202.96
INV 53635	07/09/2016	NORTHAM VETERINARY CENTRE	EUTHANASIA OF TWO DOGS INVOLVED IN DOG ATTACK	1	202.96	
EFT24627	26/10/2016	OFFICEWORKS SUPERSTORES PTY LTD	EPSON WORKFORCE - MULTIFUNCTION MACHINE & POSTAGE	1		436.55
INV 3410735122/09/2016		OFFICEWORKS SUPERSTORES PTY LTD	STATIONERY ORDER - KILLARA INV#34107351	1	147.60	
INV 3410770523/09/2016		OFFICEWORKS SUPERSTORES PTY LTD	EPSON WORKFORCE - MULTIFUNCTION MACHINE & POSTAGE	1	288.95	
EFT24628	26/10/2016	OXLADES ART SUPPLIES	ART SUPPLIES FOR LIBRARY PROGRAMS	1		943.53

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INV 1002355802/09/2016		OXLADES ART SUPPLIES	ART SUPPLIES FOR LIBRARY PROGRAMS	1	943.53	
EFT24629	26/10/2016	OXTER SERVICES	NORTHAM MEMORIAL HALL. HAND TOWELS. NORTHAM MEMORIAL HALL. TOILET ROLLS.	1		393.58
INV 17210	12/10/2016	OXTER SERVICES	NORTHAM SHIRE ADMIN BUILDING. CARTONS TOILET ROLLS.	1	177.87	
INV 17200	10/10/2016	OXTER SERVICES	NORTHAM MEMORIAL HALL. HAND TOWELS. NORTHAM MEMORIAL HALL. TOILET ROLLS.	1	215.71	
EFT24630	26/10/2016	PROFESSIONAL LOCKSERVICE	WUNDOWIE REFUSE SITE. EH4 GATE PADLOCK KEYS. NORTHAM REFUSE SITE. EH3 GATE PADLOCKS NORTHAM REFUSE SITE. EH3 GATE PADLOCK KEYS. WUNDOWIE REFUSE SITE. EH4 GATE PADLOCKS.	1		1,029.05
INV 0001493430/09/2016		PROFESSIONAL LOCKSERVICE	LOCKS & KEYS FOR INKPEN REFUSE SITE.	1	267.85	
INV 0001478510/08/2016		PROFESSIONAL LOCKSERVICE	WUNDOWIE REFUSE SITE. EH4 GATE PADLOCK KEYS. NORTHAM REFUSE SITE. EH3 GATE PADLOCKS NORTHAM REFUSE SITE. EH3 GATE PADLOCK KEYS. WUNDOWIE REFUSE SITE. EH4 GATE PADLOCKS.	1	761.20	
EFT24631	26/10/2016	PUBLIC LIBRARIES WESTERN AUSTRALIA INC	PLWA MEMBERSHIP 2016/2017	1		165.00
INV 189	30/09/2016	PUBLIC LIBRARIES WESTERN AUSTRALIA INC	PLWA MEMBERSHIP 2016/2017	1	165.00	
EFT24632	26/10/2016	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	TRAIN TICKET SALES 2016/17	1		657.98
INV SEPT16	30/09/2016	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	TRAIN TICKET SALES 2016/17	1	657.98	
EFT24633	26/10/2016	QUALITY PUBLISHING AUSTRALIA	WA WILDFLOWERS POCKET GUIDE	1		146.67
INV 0004229730/09/2016		QUALITY PUBLISHING AUSTRALIA		1	146.67	
EFT24634	26/10/2016	R & JT CONTRACTORS PTY LTD	EMPTY WUNDOWIE SWIMMING POOL & DISPOSAL OF CONTAMINATED WASTE THAT WOULD NOT PASS WATER CORPORATION SPECIFICATIONS.	1		13,061.46
INV A1413	20/10/2016	R & JT CONTRACTORS PTY LTD	FLUFFY DUCKS PLAY GROUP - PLEASE ATTEND CNR BORONIA & BANKSIA WUNDOWIE. REPAIR BLOCKED PLUMING ISSUES ON SITE?	1	212.96	

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INV A1412	20/10/2016	R & JT CONTRACTORS PTY LTD	EMPTY WUNDOWIE SWIMMING POOL & DISPOSAL OF CONTAMINATED WASTE THAT WOULD NOT PASS WATER CORPORATION SPECIFICATIONS.	1	12,848.50	
EFT24635	26/10/2016	RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISING FOR AVON VALLEY WRITERS FESTIVAL	1		200.20
INV WNTM0830/09/2016		RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISING FOR AVON VALLEY WRITERS FESTIVAL	1	200.20	
EFT24636	26/10/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING FOR LINDY SORENSEN	1		800.00
INV 14790	03/10/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING FOR MARY DYER	1	200.00	
INV 14786	29/09/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING FOR NORM WATTS	1	200.00	
INV 14789	25/08/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING FOR LINDY SORENSEN	1	200.00	
INV 14754	19/09/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING FOR DAVID GROGAN	1	200.00	
EFT24637	26/10/2016	RETAIL DECISIONS (COLES)	COLES PURCHASES FOR SEPTEMBER 2016, FOR CARDHOLDERS - MILTON BROOKS, SUSAN BURLEY, BEV BULL, ALISON ROWLAND, ANGI MCCLUSKEY, CHRISTINE WATERS, VICTORIA JONES, KRISTY ROBINSON, GAIL PIETERSIE, ALYSHA MAXWELL, WENDYH SOFOULIS.	1		2,903.39
INV SEPTEMI30/09/2016		RETAIL DECISIONS (COLES)	COLES PURCHASES FOR SEPTEMBER 2016, FOR CARDHOLDERS - MILTON BROOKS, SUSAN BURLEY, BEV BULL, ALISON ROWLAND, ANGI MCCLUSKEY, CHRISTINE WATERS, VICTORIA JONES, KRISTY ROBINSON, GAIL PIETERSIE, ALYSHA MAXWELL, WENDYH SOFOULIS.	1	2,903.39	
EFT24638	26/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER FULL PAGE AD	1		2,011.77
INV 0802002728/09/2016		RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERT IN AVON VALLEY ADVOCATE 28/09/2016 FOR POOL MANAGER AND LIFE GUARD.	1	351.87	

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INV 0801917530/09/2016		RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN THE AVON VALLEY ADVOCATE ON 14 SEPTEMBER 2016 FOR THE PROPOSED DEVELOPMENT - SOLAR ENERGY SYSTEM STRUCTURES	1	310.46	
INV 0802002630/09/2016		RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER FULL PAGE AD	1	997.57	
INV 0802002730/09/2016		RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERT IN AVON VALLEY ADVOCATE 28/09/2016 FOR POOL MANAGER AND LIFEGUARD.	1	351.87	
EFT24639	26/10/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE BJ FONTANA, R DE GRAY	1		4,106.04
INV 385446	06/09/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE BJ FONTANA, R DE GRAY	1	2,945.26	
INV 385831	13/09/2016	SKILL HIRE WA PTY LTD	SKILL HIRE, LABOUR HIRE, BJ FONTANA	1	1,160.78	
EFT24640	26/10/2016	SLAV'S CLEANING SERVICE	CLEANING SEPTEMBER 2016.	1		8,719.01
INV 1036	30/09/2016	SLAV'S CLEANING SERVICE	CLEANING SEPTEMBER 2016.	1	8,719.01	
EFT24641	26/10/2016	SPECIALE SMASH REPAIRS	EXCESS DUE ON INSURANCE CLAIM 633530345 - ISUZU MU-X PN1404 - N10721	1		1,000.00
INV 16151/2	14/10/2016	SPECIALE SMASH REPAIRS	EXCESS DUE ON INSURANCE CLAIM 633530345 - ISUZU MU-X PN1404 - N10721	1	1,000.00	
EFT24642	26/10/2016	TECHNICAL SERVICES GROUP PTY LTD	SHIRE OF NORTHAM WIFI SUPPORT RENEWAL - 12 MONTHS (EXPIRY 30 JUNE 2017)	1		7,585.68
INV 0000066812/10/2016		TECHNICAL SERVICES GROUP PTY LTD	SHIRE OF NORTHAM WIFI SUPPORT RENEWAL - 12 MONTHS (EXPIRY 30 JUNE 2017)	1	7,585.68	
EFT24643	26/10/2016	THE RIVERSIDE HOTEL	NORTHAM CBD HERITAGE ENHANCEMENT FUND TO ASSIST.	1		4,901.00
INV 994	21/09/2016	THE RIVERSIDE HOTEL	CATERING FOR ORDINARY COUNCIL MEETING - 21 SEPTEMBER 2016	1	391.00	
INV A11142/C21/10/2016		THE RIVERSIDE HOTEL	NORTHAM CBD HERITAGE ENHANCEMENT FUND TO ASSIST.	1	4,510.00	
EFT24644	26/10/2016	TIMBER RESTORATION SYSTEMS	AARON WOOTTON AND GEORDAS THARIYATH TO ATTEND CERT 1 HYBRID INSPECTIONS, MAINTENANCE, RESORATION AND DESIGN TIMBER STRUCTURES COURSE - 18-19/10/2016	1		2,200.00

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INV 0015036510/10/2016		TIMBER RESTORATION SYSTEMS	AARON WOOTTON AND GEORDAS THARIYATH TO ATTEND CERT 1 HYBRID INSPECTIONS, MAINTENANCE, RESORATION AND DESIGN TIMBER STRUCTURES COURSE - 18-19/10/2016	1	2,200.00	
EFT24645	26/10/2016	TYRECYCLE PTY LTD	INKPEN ROAD LANDFILL - COLLECTION OF TYRES FOR RECYCLING	1		2,332.14
INV 584022	21/09/2016	TYRECYCLE PTY LTD	INKPEN ROAD LANDFILL - COLLECTION OF TYRES FOR RECYCLING	1	1,314.15	
INV 585635	30/09/2016	TYRECYCLE PTY LTD	RECYLING OF TYRES AT OLD QUARRY RD LANDFILL.	1	1,017.99	
EFT24646	26/10/2016	UNICARE HEALTH	Junction Box with under bed light, to suit Arlick Bed	1		128.70
INV 127043	10/10/2016	UNICARE HEALTH	Junction Box with under bed light, to suit Arlick Bed	1	128.70	
EFT24647	26/10/2016	VODAFONE	SES & BRIGADES MESSAGE BANK AT IRISHTOWN BRIGADE 01/10/2016 TO 31/10/2016.	1		89.10
INV 1113881906/10/2016		VODAFONE	SES & BRIGADES MESSAGE BANK AT IRISHTOWN BRIGADE 01/10/2016 TO 31/10/2016.	1	89.10	
EFT24648	26/10/2016	WATERMAN IRRIGATION PTY LTD	STANDPIPE - ELECTRONIC CONTROLLER SWIPE CARD SYSTEM FOR CLARKE STREET PUBLIC STANDPIPE	1		6,121.50
INV SINV-12521/09/2016		WATERMAN IRRIGATION PTY LTD	STANDPIPE - ELECTRONIC CONTROLLER SWIPE CARD SYSTEM FOR CLARKE STREET PUBLIC STANDPIPE	1	6,875.00	
INV SINV-12506/10/2016		WATERMAN IRRIGATION PTY LTD	50MM FLANGED TURBINE 10LITRE PULSE TABLE E FLANGES,	1	-753.50	
34603	07/10/2016	LANDGATE	RENEWAL OF MEMORIAL OF ADVERTISEMENT FOR SALE OF 11 DEMPSTER ST NORTHAM - A10509.	1		165.80
INV CY0610206/10/2016		LANDGATE	RENEWAL OF MEMORIAL OF ADVERTISEMENT FOR SALE OF 11 DEMPSTER ST NORTHAM - A10509.	1	165.80	
34604	07/10/2016	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions	1		20.50
INV DEDUCT04/10/2016		LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions		20.50	
34605	07/10/2016	SYNERGY	AIRPORT 09/07/2016 TO 06/09/2016.	1		9,393.35
INV 1819945015/09/2016		SYNERGY	KILLARA NEW BUILDING 18/08/2016 TO 14/09/2016.	1	1,601.15	

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INV 1539025121/09/2016		SYNERGY	OLD SHIRE DEPOT 20/07/2016 TO 19/09/2016.	1	78.35	
INV 7968413415/09/2016		SYNERGY	SHIRE ADMIN BUILDING 18/08/2016 TO 14/09/2016.	1	1,714.65	
INV 0929125207/09/2016		SYNERGY	GRASS VALLEY OVAL 08/07/2016 to 01/09/2016.	1	27.20	
INV 5140678108/09/2016		SYNERGY	BERT HAWKE OVAL RETICULATION 07/07/2016 to 02/09/2016.	1	26.75	
INV 1365377415/09/2016		SYNERGY	AIRPORT 09/07/2016 TO 06/09/2016.	1	2,580.40	
INV 9356001422/09/2016		SYNERGY	VISITORS CENTRE CONFERENCE ROOM 21/07/2016 to 21/09/2016.	1	544.95	
INV 1640077109/09/2016		SYNERGY	WUNDOWIE DEPOT - 22/06/2016 TO 18/8/2016.	1	179.85	
INV 4581071522/09/2016		SYNERGY	VISITORS CENTRE LIGHTS/TOILETS 21/07/2016 to 21/09/2016.	1	29.05	
INV 3355969222/09/2016		SYNERGY	VISITORS CENTRE 21/07/2016 to 21/09/2016.	1	2,330.50	
INV 1648520322/09/2016		SYNERGY	OLD GIRLS SCHOOL WELLINGTON ST 21/7/2016 to 21/9/2016.	1	280.50	
34606	07/10/2016	TELSTRA CORPORATION	MOBILE ACCOUNT 25/9/2016 TO 24/10/2016	1		1,201.53
INV 2000049021/09/2016		TELSTRA CORPORATION	Northam District SES 15 Aug - 14 Sept	1	39.95	
INV 1342948225/09/2016		TELSTRA CORPORATION	MOBILE ACCOUNT 25/9/2016 TO 24/10/2016		1,021.26	
INV 6305302927/09/2016		TELSTRA CORPORATION	BAKERS HILL BFB 23/9/2016 TO 22/10/2016.		28.01	
INV 3864754812/09/2016		TELSTRA CORPORATION	HENRY ST OVAL 05/8/2016 TO 04/09/2016.		112.31	
34607	07/10/2016	WATER CORPORATION	NORTHAM SWIMMING POOL MITCHELL 22/07/2016 TO 23/09/2016.	1		11,095.95
INV 9021499427/09/2016		WATER CORPORATION	NORTHAM SWIMMING POOL MITCHELL 22/07/2016 TO 23/09/2016.	1	4,719.55	
INV 9007948412/09/2016		WATER CORPORATION	IRISHTOWN AGRICULTURAL HALL 07/7/2016 - 05/09/2016	1	8.71	
INV 9007938927/09/2016		WATER CORPORATION	STANDPIPE BODEGUERO WAY 04/08/2016 - 23/09/2016	1	68.81	
INV 9007929413/09/2016		WATER CORPORATION	AVON MALL 12/7/2016 - 12/09/2016	1	622.66	
INV 9007927528/09/2016		WATER CORPORATION	RUBBISH DEPOT AT OLD QUARRY RD 23/7/2016 - 27/9/2016	1	124.08	
INV 9012642713/09/2016		WATER CORPORATION	GARDEN AT NIND ST 12/07/2016 - 12/09/2016	1	6.77	

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INV 9007923627/09/2016		WATER CORPORATION	HOUSE AT 55 MITCHELL AV 22/7/2016 - 23/09/2016.	1	214.72	
INV 9007923421/09/2016		WATER CORPORATION	APEX PARK TOILETS 19/7/2016 - 19/9/2016	1	97.41	
INV 9007916619/09/2016		WATER CORPORATION	MORBY COTTAGE 16/7/2016 - 16/09/2016	1	56.11	
INV 9007915520/09/2016		WATER CORPORATION	AIRPORT 19/7/2016 - 19/09/2016	1	807.44	
INV 9007913515/09/2016		WATER CORPORATION	116 PEEL TCE STANDPIPE 14/7/2016 - 14/09/2016	1	274.10	
INV 9007909709/09/2016		WATER CORPORATION	JUBILEE OVAL 09/7/2016 - 08/09/2016	1	497.38	
INV 9007909715/09/2016		WATER CORPORATION	RECREATION CENTRE 09/7/2016 - 14/09/2016	1	876.16	
INV 9007908609/09/2016		WATER CORPORATION	KILLARA 09/07/2016 - 08/09/2016	1	710.02	
INV 9007908109/09/2016		WATER CORPORATION	TRAFFIC ISLANDS 09/7/2016 - 08/09/2016.	1	97.01	
INV 9007908009/09/2016		WATER CORPORATION	OLD GIRLS SCHOOL 09/07/2016 - 08/09/2016	1	64.10	
INV 9007908009/09/2016		WATER CORPORATION	OLD POST OFFICE BUILDING 09/07/2016 - 08/09/2016	1	2.13	
INV 9007907413/09/2016		WATER CORPORATION	BERNARD PARK PLAYCENTRE 12/07/2016 - 12/09/2016	1	115.46	
INV 9007907413/09/2016		WATER CORPORATION	BERNARD PARK 12/07/2016 - 12/09/2016	1	713.57	
INV 9007907313/09/2016		WATER CORPORATION	RIVERBANK TO BROOME TCE 12/07/2016 - 12/09/2016	1	117.31	
INV 9007906909/09/2016		WATER CORPORATION	OLD INFANT HEALTH CLINIC 09/07/2016 - 08/09/2016	1	53.35	
INV 9007906709/09/2016		WATER CORPORATION	OLD FIRE STATION 09/07/2016 - 08/09/2016	1	115.99	
INV 9007904013/09/2016		WATER CORPORATION	LIBRARY 12/7/2016 - 12/09/2016	1	75.38	
INV 9007904013/09/2016		WATER CORPORATION	OLD TOWN BUILDING 12/07/2016 - 12/09/2016	1	204.50	
INV 9007904013/09/2016		WATER CORPORATION	MEMORIAL HALL 12/07/2016 - 12/09/2016	1	229.04	
INV 9007903913/09/2016		WATER CORPORATION	ST JOHN'S HALL 12/07/2016 - 12/09/2016	1	137.49	
INV 9007901102/09/2016		WATER CORPORATION	PLAYGROUND MORRELL STREET 01/07/2016 - 01/09/2016	1	7.74	
INV 9007945315/09/2016		WATER CORPORATION	STANDPIPE AT MEENAAR T/S GEH 22/7/2016 - 14/09/2016	1	39.48	
INV 9007951315/09/2016		WATER CORPORATION	STANDPIPE AT MEENAAR SOUTH RD 23/7/2016 - 14/09/2016	1	39.48	
34608	17/10/2016	PETTY CASH	PETTY CASH REIMBURSEMENT FOR ADMIN FROM 22/06/2016 TO 06/10/2016.	1		712.55

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV P/C ADM06/10/2016		PETTY CASH	PETTY CASH REIMBURSEMENT FOR ADMIN FROM 22/06/2016 TO 06/10/2016.	1	476.50	
INV P/C REC 30/09/2016		PETTY CASH	PETTY CASH REIMBURSEMENT FOR REC CENTRE 27/7/2016 TO 11/10/2016.	1	189.60	
INV P/C WUN22/09/2016		PETTY CASH	PETTY CASH REIMBURSEMENT FOR WUNDOWIE LIBRARY.	1	46.45	
34609	17/10/2016	SYNERGY	STREET LIGHTS 25/08/2016 to 24/09/2016.	1		23,831.72
INV 9152416403/10/2016		SYNERGY	AUXILLARY LIGHTING CHARGES 28/08/2016 to 27/09/2016.	1	127.45	
INV 1686149903/10/2016		SYNERGY	STREET LIGHTS 25/08/2016 to 24/09/2016.	1	23,112.85	
INV 2619126214/09/2016		SYNERGY	REMOVAL METRE BOX FOR DEMOLITION 9 ARNOLD ST - HEALTH ACT 1911NOTICE.	1	323.92	
INV 1127695023/09/2016		SYNERGY	OLD NORTHAM FIRE STATION 22/07/2016 TO 21/09/2016.	1	176.90	
INV 1578225627/09/2016		SYNERGY	IRISHTOWN HALL 13/07/2016 TO 23/09/2016.	1	61.55	
INV 2361098027/09/2016		SYNERGY	RAP PARK - AVON YOUTH 23/07/2016 TO 23/09/2016.	1	29.05	
34610	17/10/2016	TELSTRA CORPORATION	MOBILE ACCOUNT28/8/2016 TO 27/09/2016.	1		1,331.10
INV 2726008928/09/2016		TELSTRA CORPORATION	MOBILE ACCOUNT28/8/2016 TO 27/09/2016.		1,331.10	
34611	17/10/2016	WATER CORPORATION	STANDPIPE AT LOCKYER RD 9/8/2016 TO 29/09/2016.	1		2,888.56
INV 9019179303/10/2016		WATER CORPORATION	CHITTY RD AVON HILLS 29/7/2016 TO 30/09/2016.		39.48	
INV 9007938730/09/2016		WATER CORPORATION	STANDPIPE AT LOCKYER RD 9/8/2016 TO 29/09/2016.		927.21	
INV 9007926028/09/2016		WATER CORPORATION	SPORTS GROUND AT SUBURBAN RD		302.30	
INV 9007925928/09/2016		WATER CORPORATION	ANIMAL POUND AT OLD QUARRY 28/7/2016 TO 27/09/2016.		40.61	
INV 9007925923/09/2016		WATER CORPORATION	LOT 28472 RES NEWCASTLE RD 21/07/2016 TO 22/09/2016		225.60	
INV 9007923527/09/2016		WATER CORPORATION	MEDIAN STRIP ON NEWCASTLE RD 22/07/2016 TO 23/09/2016		47.38	
INV 9007918423/09/2016		WATER CORPORATION	PLAYGROUND AT PERINA WAY 21/07/2016 TO 22/09/2016		49.63	
INV 9007917222/09/2016		WATER CORPORATION	BERT HAWKE OVAL 20/7/2016 TO 21/09/2016.		78.96	
INV 9007917016/09/2016		WATER CORPORATION	CEMETERY 16/07/2016 TO 15/09/2016		560.45	

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INV 9012475720/09/2016		WATER CORPORATION	GARDEN AT TAYLOR ST (VACANT LAND) 16/07/2016 TO 15/09/2016		225.60	
INV 9007901607/09/2016		WATER CORPORATION	RAILWAY MUSEUM 05/07/2016 TO 06/09/2016		143.18	
INV 9007891704/10/2016		WATER CORPORATION	HOOPER PARK 30/07/2016 TO 03/10/2016		2.26	
INV 9007913515/09/2016		WATER CORPORATION	DEPOT AT 116 PEEL TCE 14/07/2016 TO 14/09/2016		110.54	
INV 9007913115/09/2016		WATER CORPORATION	DEPOT BUILDING 67 BYFIELD ST 14/07/2016 TO 14/09/2016		135.36	
34612	26/10/2016	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions	1		20.50
INV DEDUCT18/10/2016		LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions		20.50	
34613	26/10/2016	NORTHAM FEED & HIRE	SWAN FOOD FOR AUGUST 2016.	1		46.50
INV 0000005001/08/2016		NORTHAM FEED & HIRE	SWAN FOOD FOR AUGUST 2016.	1	46.50	
34614	26/10/2016	SYNERGY	ELECTRICITY FOR VARIOUS SHIRE BUILDINGS FROM 06/7/2016 TO 28/09/2016.	1		24,869.81
INV 7921766205/10/2016		SYNERGY	ELECTRICITY FOR VARIOUS SHIRE BUILDINGS FROM 06/7/2016 TO 28/09/2016.	1	24,869.81	
34615	26/10/2016	TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT 05/10/2016 TO 04/11/2016.	1		5,075.93
INV 2773735012/10/2016		TELSTRA CORPORATION	SES BUILDING 04/10/2016 TO 04/11/2016.		302.46	
INV 9026075012/10/2016		TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT 05/10/2016 TO 04/11/2016.		4,773.47	
34616	26/10/2016	WATER CORPORATION	STANDPIPE AT KEANE ST 19/8/2016 TO 10/10/2016.	1		1,830.86
INV 9007951117/10/2016		WATER CORPORATION	STANDPIPE AT CHITIBIN RD 16/8/2016 TO 14/10/2016.		39.48	
INV 9007950317/10/2016		WATER CORPORATION	STANDPIPE AT STHN BROOK 16/8/2016 TO 14/10/2016.		39.48	
INV 9007950314/10/2016		WATER CORPORATION	STANDPIPE AT MCMANUS RD 16/8/2016 TO 13/10/2016.		39.48	
INV 9007949714/10/2016		WATER CORPORATION	STANDPIPE AT HUNTER RD 12/8/2016 TO 13/10/2016.		39.48	
INV 9007892504/10/2016		WATER CORPORATION	CENTRE AT ST GEORGE ST B/HILL 30/7/2016 TO 03/10/2016.		104.90	
INV 9007892004/10/2016		WATER CORPORATION	217 GEH BAKERS HILL 30/7/2016 TO 03/10/2016.		33.84	

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INV 9007891804/10/2016		WATER CORPORATION	STANDPIPE AT KEANE ST B/HILL 29/7/2016 TO 03/10/2016.		271.57	
INV 9007840211/10/2016		WATER CORPORATION	STANDPIPE AT KEANE ST 19/8/2016 TO 10/10/2016.		1,223.15	
INV 9007950012/10/2016		WATER CORPORATION	STANDPIPE AT GRASS VALLEY RD, MAIN CONDUIT WEST 10/8/2016 TO 11/10/2016.	1	39.48	
DD10433.1	04/10/2016	WA SUPER	Payroll deductions	1		25,161.42
INV SUPER	04/10/2016	WA SUPER	Superannuation contributions	1	21,381.73	
INV DEDUCT04/10/2016		WA SUPER	Payroll deductions	1	2,964.14	
INV DEDUCT04/10/2016		WA SUPER	Payroll deductions	1	188.78	
INV DEDUCT04/10/2016		WA SUPER	Payroll deductions	1	44.53	
INV DEDUCT04/10/2016		WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT04/10/2016		WA SUPER	Payroll deductions	1	339.89	
INV DEDUCT04/10/2016		WA SUPER	Payroll deductions	1	87.06	
INV DEDUCT04/10/2016		WA SUPER	Payroll deductions	1	30.29	
INV DEDUCT04/10/2016		WA SUPER	Payroll deductions	1	100.00	
DD10433.2	04/10/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1		353.40
INV SUPER	04/10/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1	353.40	
DD10433.3	04/10/2016	QSUPER	Superannuation contributions	1		180.90
INV SUPER	04/10/2016	QSUPER	Superannuation contributions	1	180.90	
DD10433.4	04/10/2016	CHRISTIAN SUPER	Superannuation contributions	1		90.01
INV SUPER	04/10/2016	CHRISTIAN SUPER	Superannuation contributions	1	90.01	
DD10433.5	04/10/2016	BENDIGO SMART START SUPER	Superannuation contributions	1		183.81
INV SUPER	04/10/2016	BENDIGO SMART START SUPER	Superannuation contributions	1	183.81	
DD10433.6	04/10/2016	LOCAL GOVERNMENT SUPER	Superannuation contributions	1		222.61

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	04/10/2016	LOCAL GOVERNMENT SUPER	Superannuation contributions	1	222.61	
DD10433.7	04/10/2016	VISION SUPER	Superannuation contributions	1		183.81
INV SUPER	04/10/2016	VISION SUPER	Superannuation contributions	1	183.81	
DD10433.8	04/10/2016	HOSTPLUS SUPER	Superannuation contributions	1		274.58
INV SUPER	04/10/2016	HOSTPLUS SUPER	Superannuation contributions	1	274.58	
DD10433.9	04/10/2016	HESTA SUPER FUND	Superannuation contributions	1		185.34
INV SUPER	04/10/2016	HESTA SUPER FUND	Superannuation contributions	1	185.34	
DD10445.1	04/10/2016	WA SUPER	Superannuation contributions	1		99.59
INV SUPER	12/10/2016	WA SUPER	Superannuation contributions	1	99.59	
DD10449.1	12/10/2016	BANKWEST	CHADD HUNT MASTERCARD 24/816 TO 22/9/16	1		1,173.82
INV D HENDH	12/10/2016	BANKWEST	DANIEL HENDRIKSEN MASTERCARD 24/816 TO 22/9/16	1	32.80	
INV C LKEYM	12/10/2016	BANKWEST	CLINTON KLENHANS MASTERCARD 24/816 TO 22/9/16	1	220.62	
INV C YOUNG	12/10/2016	BANKWEST	COLIN YOUNG MASTERCARD 24/816 TO 22/9/16	1	8.00	
INV R RAYSC	12/10/2016	BANKWEST	ROSS RAYSON MASTERCARD 24/816 TO 22/9/16	1	711.84	
INV J WHITE	12/10/2016	BANKWEST	JASON WHITEAKER MASTERCARD 24/816 TO 22/9/16	1	76.26	
INV C HUNT	12/10/2016	BANKWEST	CHADD HUNT MASTERCARD 24/816 TO 22/9/16	1	124.30	
DD10487.1	18/10/2016	WA SUPER	Payroll deductions	1		24,474.96
INV SUPER	18/10/2016	WA SUPER	Superannuation contributions	1	20,934.48	
INV DEDUCT	18/10/2016	WA SUPER	Payroll deductions	1	2,778.12	
INV DEDUCT	18/10/2016	WA SUPER	Payroll deductions	1	183.33	
INV DEDUCT	18/10/2016	WA SUPER	Payroll deductions	1	39.08	
INV DEDUCT	18/10/2016	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT	18/10/2016	WA SUPER	Payroll deductions	1	341.13	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT18/10/2016		WA SUPER	Payroll deductions	1	43.53	
INV DEDUCT18/10/2016		WA SUPER	Payroll deductions	1	30.29	
INV DEDUCT18/10/2016		WA SUPER	Payroll deductions	1	100.00	
DD10487.2	18/10/2016	SUNSUPER	Superannuation contributions	1		443.63
INV SUPER	18/10/2016	SUNSUPER	Superannuation contributions	1	443.63	
DD10487.3	18/10/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1		355.39
INV SUPER	18/10/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1	355.39	
DD10487.4	18/10/2016	QSUPER	Superannuation contributions	1		180.36
INV SUPER	18/10/2016	QSUPER	Superannuation contributions	1	180.36	
DD10487.5	18/10/2016	CHRISTIAN SUPER	Superannuation contributions	1		74.02
INV SUPER	18/10/2016	CHRISTIAN SUPER	Superannuation contributions	1	74.02	
DD10487.6	18/10/2016	BENDIGO SMART START SUPER	Superannuation contributions	1		184.39
INV SUPER	18/10/2016	BENDIGO SMART START SUPER	Superannuation contributions	1	184.39	
DD10487.7	18/10/2016	LOCAL GOVERNMENT SUPER	Superannuation contributions	1		172.81
INV SUPER	18/10/2016	LOCAL GOVERNMENT SUPER	Superannuation contributions	1	172.81	
DD10487.8	18/10/2016	VISION SUPER	Superannuation contributions	1		184.74
INV SUPER	18/10/2016	VISION SUPER	Superannuation contributions	1	184.74	
DD10487.9	18/10/2016	HOSTPLUS SUPER	Superannuation contributions	1		274.58
INV SUPER	18/10/2016	HOSTPLUS SUPER	Superannuation contributions	1	274.58	
DD10433.10	04/10/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,593.41
INV SUPER	04/10/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,593.41	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD10433.11	04/10/2016	REST INDUSTRY SUPER	Superannuation contributions	1		468.00
INV SUPER	04/10/2016	REST INDUSTRY SUPER	Superannuation contributions	1	468.00	
DD10433.12	04/10/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		188.73
INV SUPER	04/10/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	188.73	
DD10433.13	04/10/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		249.31
INV SUPER	04/10/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	249.31	
DD10433.14	04/10/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		251.73
INV SUPER	04/10/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	251.73	
DD10433.15	04/10/2016	AMP LIFE LIMITED	Superannuation contributions	1		498.11
INV SUPER	04/10/2016	AMP LIFE LIMITED	Superannuation contributions	1	498.11	
DD10433.16	04/10/2016	EWRAP SUPER	Superannuation contributions	1		167.87
INV SUPER	04/10/2016	EWRAP SUPER	Superannuation contributions	1	167.87	
DD10433.17	04/10/2016	SUNSUPER	Superannuation contributions	1		396.96
INV SUPER	04/10/2016	SUNSUPER	Superannuation contributions	1	396.96	
DD10487.10	18/10/2016	HESTA SUPER FUND	Superannuation contributions	1		121.78
INV SUPER	18/10/2016	HESTA SUPER FUND	Superannuation contributions	1	121.78	
DD10487.11	18/10/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,697.24
INV SUPER	18/10/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,697.24	
DD10487.12	18/10/2016	REST INDUSTRY SUPER	Superannuation contributions	1		605.09
INV SUPER	18/10/2016	REST INDUSTRY SUPER	Superannuation contributions	1	605.09	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD10487.13	18/10/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		187.49
INV SUPER	18/10/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	187.49	
DD10487.14	18/10/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		249.31
INV SUPER	18/10/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	249.31	
DD10487.15	18/10/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		251.73
INV SUPER	18/10/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	251.73	
DD10487.16	18/10/2016	AMP LIFE LIMITED	Superannuation contributions	1		498.11
INV SUPER	18/10/2016	AMP LIFE LIMITED	Superannuation contributions	1	498.11	
DD10487.17	18/10/2016	EWRAP SUPER	Superannuation contributions	1		143.36
INV SUPER	18/10/2016	EWRAP SUPER	Superannuation contributions	1	143.36	

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
1	MUNI FUND	2,050,317.52
2	TRUST FUND	23,602.28
<b>TOTAL</b>		<b>2,073,919.80</b>

## Attachment 2

### Payment dates 1<sup>st</sup> October 2016 to 26<sup>th</sup> October 2016

- Municipal Fund payment cheque numbers 34603 to 34616 total \$82,484.66.
- Trust Fund payment cheque numbers 1974 to 1977 total \$10,002.28

#### Electronic Funds Transfer

- Municipal Fund EFT24333 to EFT24648 total \$1,905,810.46.
- Trust Fund \$13,600.00.

Direct Debits total \$62,022.40

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Month	Cheques 2016/17	EFT Payments 2016/17	Direct Debits 2016/17	Payroll 2016/17	Total Payments 2016/17
<b>July</b>	\$ 140,303.80	\$1,735,888.57	\$ 59,904.45	\$ 385,392.90	<b>\$ 2,321,489.72</b>
<b>August</b>	\$ 136,849.26	\$1,446,763.64	\$ 62,959.52	\$ 388,948.80	<b>\$ 2,035,521.22</b>
<b>September</b>	\$ 130,673.61	\$1,173,159.47	\$ 73,153.18	\$ 409,601.96	<b>\$ 1,786,588.22</b>
<b>October</b>	\$ 92,486.94	\$1,919,410.46	\$ 62,022.40	\$ 415,528.34	<b>\$ 2,489,448.14</b>
<b>November</b>					\$ -
<b>December</b>					\$ -
<b>January</b>					\$ -
<b>February</b>					\$ -
<b>March</b>					\$ -
<b>April</b>					\$ -
<b>May</b>					\$ -
<b>June</b>					\$ -
<b>Total</b>	<b>\$500,313.61</b>	<b>\$6,275,222.14</b>	<b>\$258,039.55</b>	<b>\$1,599,472.00</b>	<b>\$8,633,047.30</b>

The Following table presents all payments made for the month from Council Credit cards paid by Direct Debit 10449.1

Summary Credit Card Payments	\$	Total
<b>Executive Manager Engineering Services</b>		
The Royal- Fair value audit Clinton & Colin	\$ 55.60	
Puma Energy Mundaring - diesel	\$ 71.47	
City of Perth car parking - Audit fair value	\$ 11.60	
Wilson Parking 7/9/16 Audit fair value parking	\$ 12.00	
Woolworths petrol 14/9/16	\$ 69.95	<b>\$220.62</b>
<b>CESM</b>		
Shire of Northam - Licence 1GB0744	\$ 16.40	
Shire of Northam - Licence 1GAZ650	\$ 16.40	<b>\$32.80</b>
<b>Executive Manager Corporate Services</b>		
Q Nguyen T Nguyen 22/8/16 Staff coffee meeting	\$ 8.00	<b>\$8.00</b>
<b>Executive Manager Community Services</b>		
Subway Northam	\$342.00	
Facebook - Advertising Avon Descent 2016	\$ 66.10	
Injury control	\$ 99.00	
Adobe ps creative cloud	\$ 69.98	
Rendezvous Grand Hotel	\$ 30.36	
Country Copiers	\$104.40	<b>\$711.84</b>
<b>Executive Manager Development Services</b>		
Liquor Barons Northam-Paid on invoice 17064 31/8/16	\$ 47.99	
Overlander RDHSE6772 - Hamelin Pool – Fuel 15/9/16	\$ 53.81	
Kapoo Holding Pty Ltd	\$ 22.50	<b>\$124.30</b>
<b>Chief Executive Officer</b>		
Wilson Parking Perth031 - parking DLGC meeting	\$12.01	
Governance/Legislation 8/9/16		
Gull York Unleaded fuel 10/9/16	\$36.61	
Przcharge.Prezi.com monthly fee	\$26.85	
Foreign Transaction fee relates to Adobe program	\$ 0.79	<b>\$76.26</b>
<b>Total Credit Card Expenditure</b>		<b>\$1,173.82</b>

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,489,448.14 was submitted to the Ordinary Meeting of Council on Wednesday, 16 November 2016.

\_\_\_\_\_ CERTIFICATION OF PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$2,489,448.14 was submitted to each member of the Council on Wednesday, 16 November 2016, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER



## 12.4.2 Financial Statements to 30 September 2016

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	2.1.3.4
<b>Reporting Officer:</b>	Zoe Macdonald Accountant
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

### BRIEF

For Council to receive the Financial Statement for the period ending 30 September 2016.

### ATTACHMENTS

Attachment 1: Financial Statement.

### BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 30 September 2016 is included as Attachment 1 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves; and
- Net Current Assets.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting.

### **Notes to the Financial Statements (items in bold represent new notes)**

#### Operating Income

1. Governance is over budget by \$57,599 due predominantly to unbudgeted payments from the Australian Government for maternity leave of \$12,117 **together with proceeds of sale for the CEO vehicle of \$35,000, which will be disposed of through the asset register in October following the audit sign off being received October 2016.**
2. Law Order and Public Safety is under budget by \$9,294 due to grant timing for SEMC Fire Mitigation Grant and DFES Grant.
3. **Health income generated a debtor raised for a house demolition not budgeted for, giving an additional \$6,087.**
4. **Housing is under budget \$2,796 due to the pool house being vacant.**
5. **Community Amenities has less revenue from Old Quarry tipping fees from other Shires, offset by additional bin charges resulting in a small shortfall of \$12,549.**
6. Transport is under by \$213,277 due to the timing of Roads to Recoveries and Wandarra funding.
7. Other Property & Services over budget \$36,710 due to the timing of private works income.

#### Operating Expenditure

#### **Depreciation charges will be brought to account in October.**

8. Governance is under budget 25.12% due to the timing of the items represented below
  - Annual licence fees related to Councils accounting/data management software.
  - Consultants are under budget by \$34,570.
  - Depreciation by \$23,038 and advertising by \$6,516.
9. General purpose funding expenditure is \$57,811 over budget due to valuations relating to the GRV revaluation carried out during 2015/2016 and will require a budget amendment during the budget review process.
10. **Law, Order and Public Safety is under budget by \$59,092 with lower than anticipated expenses including**
  - **Ranger Services of \$29,996, predominantly staff costs are under budget by \$6,691, office expenses by \$2566, cat pound operations are under budget by \$3,350 and cat sterilisation by \$2,263.**
  - **The timing of the crime prevention program not yet starting was budgeted at \$4,998 no expenditure has been incurred.**
  - **The ESL operating grant expenditure is under budget by \$4,159.**
  - **Brigades ESL Expenses of \$41,511 are under budget by \$18,792.**
  - **Fire hazard reduction of \$5,724.**
11. **Community Amenities is under budget \$323,704 due to the following items**
  - **Rubbish Site Management is under budget by \$150,927 this is a timing issue.**
  - **Refuse collection invoicing is a timing shortfall of \$77,696**

- **Regional verge bins expense of \$22,473 is a timing issue.**
  - **Town Planning difference of \$20,079 is predominantly salaries being under budget by \$20,361**
  - **Other Community Amenities \$15,924 is predominantly timing of cemetery maintenance and grave digging of \$6,271 under budget and the public conveniences budget being under by \$3,845.**
12. Recreation and Culture is \$338,000 under budget contributed to by lower spending on parks and gardens, facilities maintenance and budget timing interest payments on loans and **depreciation not yet charged.**
13. **Transport expenditure is lower by 55.46% due to outstanding contractor's invoices for street cleaning, insurance & depreciation not yet being brought to account.**
14. **Other Economic Services is under budget \$111,504.**
- **This is due to the timing of tourism festivals and events being \$20,736 under budget**
  - **Depreciation is \$8,281 under budget**
  - **Visitors Centre budgeted spending is \$22,863 under budget, predominantly with wages being under budget by \$15,843**
  - **Building maintenance is under budget by \$14,607.**

#### Operating Income by Nature and Type

15. Operating Grants are over predicted budget due to the items presented below;
- HACC recurrent grant expenditure \$29,227 under budget.

#### Operating Expenditure by Nature and Type

16. Employee Costs are under budget by \$233,549 due to insurance expense timing and lower than anticipated costs.
17. Materials and contracts are under budget by 27%, due to the timing of expenditure relating to the Avon Waste and site maintenance for the operation of Councils waste facility, and street sweeping.
18. Utility charges are under budget by \$20,543, relating to the timing of the expenditure.
19. Depreciation will be brought to account in October
20. Interest Expenditure is under budget \$53,515, due predominantly to the timing of Councils loan repayments and the EOFY internal adjustments.
21. **Insurance expenses are under budget by \$91,542 due to the timing of the second instalment.**
22. **Other expenditure is over budget \$201,459 due to the timing of expenditure including the Chamber of Commerce \$45,000, community sponsorship \$16,103 Landgate valuations \$73,289, members expenses \$12,155 and aged accommodation expenses \$7,694.**

#### Non-Operating Expenditure

23. Capital purchases are under budget, this relates to timing of expenditure and at this stage it is not expected to affect the end of year position. Projects will be monitored as the year progresses to access budget expenditure.

#### Current Assets

24. This figure is expected to change for the 2015/16 financial year when the EOFY adjustments have been carried out.

## **CONSIDERATIONS**

### **Strategic Community / Corporate Business Plan**

Objective G2: Improve organisational capability and capacity.

Strategy G2.3: Operate / manage organisation in a financially sustainable manner.

### **Financial / Resource Implications**

The Statement of Accounts have been prepared in accordance with Council's 2016/17 Budget.

### **Legislative Compliance**

Section 6.4 of the Local Government Act

Financial Management Regulations 2007 9

Section 6.26(2)(g) of the Local Government Act 1995

### **Policy Implications**

Nil.

### **Stake Holder Engagement / Consultation**

Not applicable.

### **Risk Implications**

Nil.

## **OFFICER'S COMMENT**

Nil.

### **RECOMMENDATION**

**That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 30 September 2016.**

## Attachment 1



SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING 30 SEPTEMBER 2016

NOTE	16/17 Budget \$	Ytd Budget \$	Ytd Actual \$	Variations Actuals to Budget \$	Variations Actuals to Budget %	
<b>Operating</b>						
<b>Revenues</b>						
Governance	1	40,600	10,140	67,739	57,599	568.03%
General Purpose Funding Other		3,885,970	956,653	942,462	(14,191)	(1.48%)
General Purpose Funding Rates		8,931,258	8,931,258	8,931,258	0	0.00%
Law, Order, Public Safety	2	1,290,721	41,939	32,645	(9,284)	(22.16%)
Health	3	50,000	12,498	18,585	6,087	48.71%
Education and Welfare		1,349,562	337,375	344,150	6,775	2.01%
Housing	4	44,978	11,238	8,442	(2,786)	(24.88%)
Community Amenities	5	2,524,125	1,701,240	1,694,265	(6,975)	(0.41%)
Recreation and Culture		5,059,624	326,080	339,986	13,906	4.26%
Transport	6	2,596,737	665,521	452,244	(213,277)	(32.05%)
Economic Services		528,043	131,973	325,793	193,820	146.86%
Other Property and Services	7	54,200	11,043	47,753	36,710	332.42%
<b>Total Operating Revenue</b>		<b>28,355,819</b>	<b>13,138,958</b>	<b>13,205,322</b>	<b>68,364</b>	<b>0.52%</b>
<b>Expenses</b>						
Governance	8	(1,250,588)	(389,325)	(291,520)	97,805	25.12%
General Purpose Funding	9	(314,025)	(63,403)	(121,284)	(57,881)	(91.29%)
Law, Order, Public Safety	10	(1,166,417)	(308,810)	(249,718)	59,092	19.14%
Health		(313,092)	(78,174)	(90,829)	(12,655)	(16.19%)
Education and Welfare		(1,422,368)	(348,362)	(303,547)	44,815	12.86%
Housing		(90,621)	(24,817)	(21,096)	3,721	14.99%
Community Amenities	11	(3,520,391)	(815,884)	(493,274)	322,610	39.54%
Recreation & Culture	12	(4,369,491)	(1,083,790)	(747,016)	336,774	31.07%
Transport	13	(5,186,429)	(1,485,003)	(665,554)	819,449	55.18%
Economic Services	14	(2,009,102)	(551,270)	(439,766)	111,504	20.23%
Other Property and Services		(26,683)	(89,839)	(85,878)	3,961	4.41%
<b>Total Operating Expenses</b>		<b>(19,668,206)</b>	<b>(5,238,677)</b>	<b>(3,508,483)</b>	<b>1,729,184</b>	<b>33.01%</b>
<b>Removal of Non-Cash Items</b>						
(Profit)/Loss on Asset Disposals		(67,036)	22,540	0	(22,540)	100.00%
Movement in Employee Benefit Provisions		0	0	(27,131)	(27,131)	
Depreciation on Assets		4,157,607	0	0	0	
<b>Non Operating Items</b>						
Purchase Land Held for Resale	22	0	0	0	0	0.00%
Purchase Land and Buildings	22	(6,020,799)	(1,526,992)	(249,858)	1,277,134	83.64%
Purchase Plant and Equipment	22	(1,345,122)	(304,483)	(55,909)	248,574	81.64%
Purchase Furniture and Equipment	22	(57,989)	(37,387)	(1,480)	35,907	98.04%
Purchase Bush Fire Equipment	22	(460,000)	0	0	0	
Purchase Infrastructure Assets - Roads	22	(3,960,829)	(672,207)	(357,606)	314,601	46.80%
Purchase Infrastructure Assets - Bridge	22	0	0	0	0	
Purchase Infrastructure Assets - Footpa	22	(420,051)	(46,112)	0	46,112	100.00%
Purchase Infrastructure Assets - Draina	22	(2,141,316)	(209,445)	(200,613)	8,832	4.22%
Purchase Infrastructure Assets - Parks	22	(1,211,715)	(47,655)	(32,365)	15,290	32.08%
Purchase Infrastructure Assets - Streets	22	(175,000)	(2,499)	(119,672)	(117,173)	(4688.80%)
Purchase Infrastructure Assets - Other	22	(2,184,565)	27,015	(28,023)	(55,038)	203.73%
Proceeds from Disposal of Assets		501,686	344,642	0	(344,642)	100.00%
Repayment of Debentures		(223,416)	(55,845)	(53,551)	2,294	4.11%
Proceeds from New Debentures		1,650,000	0	0	0	
Advances to Community Groups		(150,000)	0	0	0	
Self-Supporting Loan Principal Income		31,979	7,995	0	(7,995)	100.00%
Transfers to Restricted Assets (Reserves)		(1,439,788)	0	(259,735)	(259,735)	
Transfers from Restricted Asset (Reserves)		2,761,981	0	0	0	
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd		4,067,761	4,067,761	5,908,402	1,838,641	
LESS Year End Adjustment - Killara		-	0	0	0	
LESS Net Current Assets Year to Date	23	0	0	12,489,958	12,489,958	
<b>Surplus</b>		<b>0</b>	<b>9,465,609</b>	<b>1,645,065</b>	<b>(7,820,544)</b>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 30 SEPTEMBER 2016**

**1. OPERATING STATEMENT**

	Note	16/17 Budget \$	Ytd Budget	Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
<b>OPERATING REVENUES</b>						
Rates		8,945,651	8,890,367	8,945,905	55,538	1%
Operating Grants Subsidies and Contributions		5,223,542	1,437,129	1,406,037	(31,092)	-2%
Fees and Charges		3,759,512	1,974,087	1,957,754	(16,333)	-1%
Proceeds from Sale of Assets				282,234		
Service Charges			0	0	0	
Interest Earnings	15	340,000	84,996	65,593	(19,403)	-23%
Other Revenue		721,854	138,647	130,377	(8,270)	-6%
<b>TOTAL OPERATING REVENUE</b>		<b>18,990,559</b>	<b>12,525,226</b>	<b>12,787,899</b>	<b>(19,561)</b>	<b>0%</b>
<b>OPERATING EXPENSES</b>						
Employee Costs	16	(7,730,064)	(1,896,216)	(1,662,667)	233,549	12%
Materials and Contracts	17	(6,041,965)	(1,519,768)	(1,102,124)	417,644	27%
Utility Charges	18	(812,191)	(202,833)	(182,290)	20,543	10%
Depreciation of Non Current Assets	19	(4,157,607)	(1,039,389)	0	1,039,389	
Interest Expenses	20	(143,380)	(35,838)	17,677	53,515	149%
Insurance Expenses	21	(438,444)	(438,401)	(346,859)	91,542	21%
Other Expenditure	22	(140,566)	(25,333)	(226,792)	(201,459)	-795%
<b>TOTAL OPERATING EXPENSE</b>		<b>(19,464,217)</b>	<b>(5,157,778)</b>	<b>(3,503,056)</b>	<b>1,654,722</b>	<b>-32%</b>
Non Operating Grants Subsidies and Contributions		7,093,233	587,337	411,849	(175,488)	30%
Profit on Asset Disposals		212,712	204,907	0	(204,907)	100%
Loss on Asset Disposals		(145,676)	(36,411)	0	36,411	100%
<b>RESULTING FROM OPERATIONS</b>		<b>6,686,611</b>	<b>8,123,281</b>	<b>9,696,693</b>	<b>1,573,412</b>	<b>19%</b>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

2. BALANCE SHEET

	Ytd Actual \$	2015/2016 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	12,663,622	10,169,233
Receivables	7,269,250	2,223,094
Inventories	0	35,885
<b>TOTAL CURRENT ASSETS</b>	<u>19,932,872</u>	<u>12,428,212</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	410,285	410,285
Inventories	0	0
Land and Buildings	16,588,481	52,041,703
Property, Plant and Equipment	41,432,663	5,130,117
Infrastructure	144,635,787	144,424,083
<b>TOTAL NON-CURRENT ASSETS</b>	<u>203,067,216</u>	<u>202,006,188</u>
<b>TOTAL ASSETS</b>	<u>223,000,088</u>	<u>214,434,400</u>
<b>CURRENT LIABILITIES</b>		
Payables	1,166,320	2,216,031
Interest-bearing Liabilities	156,328	209,878
Provisions	980,189	1,007,320
<b>TOTAL CURRENT LIABILITIES</b>	<u>2,302,837</u>	<u>3,433,229</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	2,091,881	2,091,882
Provisions	190,732	190,732
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>2,282,613</u>	<u>2,282,614</u>
<b>TOTAL LIABILITIES</b>	<u>4,585,450</u>	<u>5,715,843</u>
<b>NET ASSETS</b>	<u>218,414,638</u>	<u>208,718,557</u>
<b>EQUITY</b>		
Retained Surplus	87,698,573	78,255,231
Reserves - Cash Backed	5,886,808	5,634,070
Reserves - Asset Revaluation	124,829,257	124,829,256
<b>TOTAL EQUITY</b>	<u>218,414,638</u>	<u>208,718,557</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

3. ACQUISITION OF ASSETS	16/17 Budget \$	Ytd Budget \$	Ytd Actual \$
The following assets have been acquired during the period under review:			
<b>By Program</b>			
<b>Governance</b>			
CEO Vehicle	58,000	58,000	55,909
Executive Manager Corporate Services	40,000	0	0
Admin Building	337,500	84,375	0
Intramaps GIS	30,523	30,523	0
<b>Law, Order &amp; Public Safety</b>			
Brigade Appliance -3.4 Grass Valley	335,000	0	0
Brigade Appliance - Light Tanker Irishtown BFE	125,000	0	0
Inkpen Fireshed	201,796	201,796	89,361
Electronic Conversion of Standpipe	12,500	0	6,250
CCTV - Fitzgerald St & Peel Tce	235,000	0	0
<b>Health</b>			
Health Officer Vehicle	25,000	0	0
<b>Education &amp; Welfare</b>			
Bernard Park Play Group modify toilet & disabled access	19,500	4,875	0
Kuringal Village Unit Upgrade	54,890	13,722	7,410
<b>Community Amenities</b>			
Gate House - Inkpen Landfill	9,500	7,374	3,126
Recycling Area - Inkpen Landfill	20,000	0	0
Bernard Park Drainage	550,544	74,250	1,250
Other Drainage	297,012	0	29,150
Northam Town Centre Drainage	22,668	5,667	49,730
King Creek Drainage	552,189	0	0
CLGF Drainage 2012 2013	200,756	0	82,519
Town Pool Reserve Supertowns CF	160,378	26,325	0
Fencing Inkpen	55,000	0	0
Fencing Old Refuse Site Grass Valley	20,000	0	0
Inkpen Site Drainage	100,000	0	0
Upgrade River Bank Fencing	30,318	0	0
Snr Planners Vehicle	35,000	0	0
Hoopers Park Toilets Bakers Hill	4,050	1,011	0
Avon Mall Upgrade & Streetscaping	165,000	0	119,672
Cemetery New Rest Room	53,972	13,491	0
Cemetery Drainage	2,769	690	2,273
Cemetery Car Parking	40,000	0	0
Cemetery Lot Development	28,600	0	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

3. ACQUISITION OF ASSETS (Continued)	16/17 Budget \$	Ytd Budget \$	2016 Actual \$
<b><u>By Program (Continued)</u></b>			
<b>Recreation and Culture</b>			
Town Hall Balcony & Render	313,990	5,970	0
Quellington Hall Windows & Doors	23,880		0
Swimming Pool Redevelopment	1,500,000	0	19,500
Rec Centre Air floor reseal & linemarking	157,000	31,122	0
Rec Centre Additional Exit Doors	31,519		0
Rec Centre Hardstand	3,350		0
Bert Hawk Pavillion Upgrade	40,000		0
Bakers Hill Golf & Tennis Kitchen Refurb	60,365		0
Bakers Hill Pavillion Air Conditioning	22,136		0
Ceiling Mounted Projector Hospitality Room	3,000	750	0
George Nuich Park	46,607	47,655 *	24,151
Play Equip Wundowie Retaining Wall	9,796		0
Broome Terrace Fitness Equipment	34,243		7,558
BMX Lighting	20,000		0
Bert Hawke Drainage	40,000		0
Bert Hawke Lighting	20,000		0
Hooper Park upgrade lighting	10,000		0
Long Jump Pit	17,580		295
Upgrade Bernard Park Reticulation	44,078		0
Bridge Crossing Fixings	10,000		0
POS Playground Equipment	100,000		0
Northam Youth Space	859,411		0
Replace Sewer Line Wundowie	14,300	0	0
Library Server Cabinet	3,500	873	0
Old Railway Station	50,000	1,143,507	217
AVVVA - Building	90,365		37,517
Aboriginal & Environmental Building	4,433,686	0	112,228

**SHIRE OF NORTHAM**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD ENDING 30 SEPTEMBER 2016**

3. ACQUISITION OF ASSETS (Continued)	16/17 Budget \$	Ytd Budget \$	2016 Actual \$
<b><u>By Program (Continued)</u></b>			
<b>Transport</b>			
Northam Depot Redesign	10,000	2,499	0
Footpath Construction	420,051	46,112	0
Rural Drainage	493,147	123,279	37,964
Roads RRG	761,674		247,138
Roadworks - General Construction	612,294	153,042	113
Roadworks - Roads to Recovery	1,487,115	371,700	13,777
Roadworks - Supplementary Funding	328,601	0	0
Laneway Land Acquisition	57,000	14,250	0
Roadworks - Blackspot Funding	181,165	0	91,971
Roadworks - Gravel Sheeting	414,980	103,719	1,949
Kerb Renewal	125,000	31,248	2,657
Culvert Renewal	50,000	12,498	0
Plant & Equipment - Road Plant Purchases	985,941	246,483	0
<b>Economic Services</b>			
Visitors Centre Audio	20,966	5,241	1,480
Soil Drains	12,000	3,000	0
Signs Tower - GEH	10,000	2,449	0
Waste Water Pump Station	201,181	0	0
Bakers Hill & Wundowie Water Project	25,000	6,249	0
	<u>17,977,386</u>	<u>3,165,263</u>	<u>1,045,526</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

3. ACQUISITION OF ASSETS (Continued)	16/17 Budget \$	Ytd Budget	2016 Actual \$
<b><u>By Class</u></b>			
Land and Buildings	6,020,799	1,546,573	249,858
Plant and Equipment	1,345,122	476,489	55,909
Furniture and Equipment	57,989	37,387	1,480
Bush Fire Equipment	460,000	0	0
Infrastructure Assets - Roads	3,960,829	672,207	357,606
Infrastructure Assets - Footpaths	420,051	46,112	0
Infrastructure Assets - Bridges & Culverts	0	0	0
Infrastructure Assets - Drainage	2,141,316	209,445	200,613
Infrastructure Assets - Parks & Ovals	1,211,715	66,795	32,365
Infrastructure Assets - Streetscape	175000.00	2449.00	119,672
Infrastructure Assets - Other	2,184,565	107,806	28,023
	<u>17,977,386</u>	<u>3,165,263</u>	<u>1,045,526</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$
<b>Governance</b>						
PN1315 CEO Vehicle (N4082) MV1315	35,742		35,000		(742)	
PN1313 EMCS Vehicle (N10931) MV1313	27,832		25,000		(2,832)	
<b>Health</b>						
PN1402 Mgr Planning Vehicle (N,3333) MV1402	29,015		23,500		(5,515)	
<b>Community Amenities</b>						
PN1403 Toyota Rav4 2wd Petrol	20,048		16,900		(3,148)	
<b>Recreation &amp; Culture</b>						
Sale of Land Trf to community recreation & Facilities Reserve	15,500		217,806		202,306	
<b>Transport</b>						
PN0917 N003 Fuso Canter Dual Cab 4T 9251	45,297		28,000		(17,297)	
PN0914 N007 Fuso Fighter 9T 9247	76,000		50,000		(26,000)	
Caterpillar Skid Steer	24,000		5,500		(18,500)	
PN1709 N1709 Multi Roller S589	43,748		5,000		(38,748)	
PN0819 N5413 Afron Cherry Picker Trailer 9220	1,280		9,580		8,300	
PN5066 Road Broom 2003 S133	12,323		1,500		(10,823)	
No Asset No PN2123 Husqvarna ride on reel mower	0		1,000		1,000	
PN2482 Trailer Bobcat 4,5T S98	1,424		2,500		1,076	
Papas Box Top Trailer Dynapac Roller 211 PN590	1,100		500		(600)	
PN542 P542 Howard Procut Mower 210 2008 9113	4,049		1,500		(2,549)	
PN1004 N5461 Bobcat Trailer 4,5T RP0001	7,997		5,000		(2,997)	
PN1404 N10721 suzu Stsdh 2014 Exec Mgr Works Serv M	34,860		32,000		(2,860)	
PN1308 N4099 Toyota Hilux 2,7l Petrol Ute MV1308	13,422		9,000		(4,422)	
PN1401 N10938 Mazda BT50 T Top Ute MV1401	17,314		10,000		(7,314)	
PN1409 N11069 Mitsubishi ASX 2.5l Premium MV1408	23,729		22,400		(1,329)	
	434,650	0	501,686	0	67,036	0



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$
<b>Land &amp; Buildings</b>						
Sale of Land Tfr to community recreation & Facilities Reserve	15,500		217,806		202,306	
<b>Plant &amp; Equipment</b>						
PN1315 CEO Vehicle (N4082) MV1315	35742	0	35000	0	-742	0
PN1313 EMCS Vehicle (N10931) MV1313	27832	0	25000	0	-2632	0
PN1402 Mgr Planning Vehicle (N.3333) MV1402	29015	0	23500	0	-5515	0
PN1403 Toyota Rav4 2wd Petrol	20048	0	16900	0	-3148	0
PN0917 N003 Fuso Canter Dual Cab 4T 9251	45297	0	28000	0	-17297	0
PN0914 N007 Fuso Fighter 9T 9247	76000	0	50000	0	-26000	0
Caterpillar Skid Steer	24000	0	5500	0	-18500	0
PN1709 N1709 Multi Roller S589	43748.14	0	5000	0	-38748.14	0
PN0819 N5413 Afron Cherry Picker Trailer 9220	1250.12	0	9580	0	8329.88	0
PN5066 Road Broom 2003 S133	12322.93	0	1500	0	-10822.93	0
No Asset No PN2123 Husqvarna ride on reel mower	0	0	1000	0	1000	0
PN2482 Trailer Bobcat 4.5T S98	1424.3	0	2500	0	1075.7	0
Papas Box Top Trailer Dynapac Roller 211 PN590	1100.23	0	500	0	-600.23	0
PN542 P542 Howard Procut Mower 210 2008 9113	4048.71	0	1500	0	-2548.71	0
PN1004 N5461 Bobcat Trailer 4.5T RP0001	7997.16	0	5000	0	-2997.16	0
PN1404 N10721 suzu Stsdn 2014 Exec Mgr Works Serv M	34859.73	0	32000	0	-2859.73	0
PN1308 N4099 Toyota Hilux 2.7i Petrol Ute MV1308	13421.77	0	9000	0	-4421.77	0
PN1401 N10938 Mazda BT50 T Top Ute MV1401	17314.43	0	10000	0	-7314.43	0
PN1409 N11069 Mitsubishi ASX 2.5i Premium MV1408	23728.67	0	22400	0	-1328.67	0
	434,650	0	501,686	0	67,036	0

Summary

Profit on Asset Disposals  
Loss on Asset Disposals

16/17 Budget \$	Ytd Actual \$
212,712	0
(145,676)	0
67,036	0



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		16/17 Budget	Ytd Actual	16/17 Budget	Ytd Actual	16/17 Budget	Ytd Actual	16/17 Budget	Ytd Actual
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation &amp; Culture</b>									
Loan 208 - Northam Country Club **	20,351	0	0	5,292	0	15,059	20,351	1,402	(331)
Loan 219 - Northam Bowling Club **	69,743	150,000	0	26,687	0	193,056	69,743	3,664	(829)
Loan 223 - Recreation Facilities	476,699	0	0	108,724	53,551	367,975	423,148	27,265	2,381
Loan 224 - Recreation Facilities	940,058	0	0	38,622	0	901,436	940,058	60,300	(10,319)
Loan New - Swimming Pool		1,000,000	0		0	1,000,000	0		
Loan New - Youth Space		500,000	0		0	500,000	0		
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	25,770	0	0	12,491	0	13,279	25,770	1,412	(136)
<b>Economic Services</b>									
Loan 225 - Victoria Oval Purchase	769,138	0	0	31,600	0	737,538	769,138	49,336	(8,443)
	2,301,759	1,650,000	0	223,416	53,551	3,728,343	2,248,208	143,379	(17,677)

Note: \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

	16/17 Budget				Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
<b>ii. RESERVES - CASH BACKED</b>										
Aged Accomodation Reserve	215,019	4,606	5,000	(13,500)	211,125	255,465	1,290	-	-	256,755
Employee Liability Reserve	467,474	10,010	-	-	477,484	494,602	2,802	-	-	497,404
Housing Reserve	246,892	5,287	-	-	252,179	242,782	1,479	-	-	244,261
Reticulation Scheme Reserve	89,575	1,918	10,000	(44,078)	57,415	48,750	535	-	-	49,286
Office Equipment Reserve	124,531	2,667	-	(30,523)	96,675	122,459	746	-	-	123,204
Plant & Equipment Reserve	521,676	11,171	230,000	(480,252)	282,595	600,754	3,128	-	-	603,882
Recreation Reserves	-	-	-	-	-	18,131	-	-	-	18,131
Road & Bridgeworks Reserve	97,028	2,078	-	-	99,106	547,453	594	-	-	548,047
Refuse Site Reserve	362,732	7,767	56,940	(75,000)	352,439	228,755	2,170	-	-	230,925
Regional Development Reserve	888,434	19,024	-	(480,981)	426,477	873,546	5,323	-	-	878,900
Speedway Reserve	137,252	2,339	-	-	140,191	134,967	822	-	-	135,789
Community Bus Replacement Reserve	31,665	678	20,000	-	52,343	31,138	190	-	-	31,328
Septage Pond Reserve	355,995	7,621	54,848	-	418,374	324,005	2,132	-	-	326,138
Killara Reserve	148,474	-3,179	7,000	-	152,295	168,520	890	-	-	169,410
Stormwater Drainage Projects Reserve	27,906	598	-	-	28,504	27,441	167	-	-	27,608
Recreation and Community Facilities Reserve	768,243	16,446	831,000	(1,036,547)	572,142	810,814	5,746	225,000	-	1,041,560
Administration Office Reserve	658,978	14,111	-	(337,500)	335,589	671,050	3,949	-	-	674,999
Council Buildings & Amenities Reserve	32,408	694	-	-	33,102	130,204	197	-	-	130,401
River Town Pool Dredging Reserve	288,488	6,177	-	(223,600)	71,065	283,586	1,728	-	-	285,314
Parking Facilities Construction Reserve	119,684	2,567	70,000	(40,000)	152,251	123,583	718	-	-	124,301
Art Collection Reserve	21,578	462	-	-	22,040	21,219	129	-	-	21,348
Election Reserve	-	-	15,000	-	15,000	-	-	-	-	-
Revaluation Reserve	-	-	20,000	-	20,000	-	-	-	-	-
<b>Total Cash Backed Reserves</b>	<b>5,604,142</b>	<b>120,000</b>	<b>1,319,788</b>	<b>(2,761,981)</b>	<b>4,246,949</b>	<b>6,159,524</b>	<b>34,737</b>	<b>225,000</b>	<b>-</b>	<b>6,419,261</b>
<b>Total Interest</b>							<b>34,737</b>			

All of the above reserve accounts are to be supported by money held in financial institutions.

(Page 1)



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2016

	16/17 Budget	Ytd Actual	2015/2016 Financial Report
	\$	\$	\$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	200,000	5,094,950	2,346,221
Cash - Restricted Unspent Grants	0	1,674,864	0
Cash - Restricted Reserves	4,281,949	5,893,808	7,823,012
Self Supporting Loan		18,442	0
Sundry Debtors	1,601,337	542,197	2,223,095
Rates - Current	0	6,374,560	0
Pensioners Rates Rebate	0	384,084	0
Provision for Doubtful Debts	0	(99,088)	0
Accrued Income/Prepayments	0	49,055	0
Inventories	10,000	0	35,885
	<u>6,093,286</u>	<u>19,932,872</u>	<u>12,428,212</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(2,612,237)	(1,364,099)	(2,216,031)
Rates Income in Advance	0	129,793	0
Accrued Interest on Debentures	0	240	0
Payg Payable	0	67,745	0
Loan Liability	0	(156,328)	(209,878)
Provision for Annual Leave	0	(575,247)	(602,378)
Provision for Long Service Leave	0	(404,942)	(404,942)
	<u>(2,612,237)</u>	<u>(2,302,837)</u>	<u>(3,433,229)</u>
<b>NET CURRENT ASSET POSITION</b>	3,481,049	17,630,035	8,994,983
Less: Cash - Reserves - Restricted	(4,281,949)	(5,893,808)	(5,634,070)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition			(15,500)
Less: Loans receivable - clubs/institutions			(18,442)
Add: Current Loan Liability	223,416	156,328	209,878
Add: Leave Liability Reserve	477,484	497,404	469,890
Add: Budgeted Leave	100,000	100,000	0
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>0</u>	<u>12,489,958</u>	<u>4,006,739</u>

### 12.4.3 Deed of Assignment for Hangar 29, Northam Airport

<b>Address:</b>	105 Withers Street, Northam (Airport)
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	A15605
<b>Reporting Officer:</b>	Cheryl Greenough Coordinator Governance / Administration
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

A request has been made by Eric Roulston to assign his lease for Hangar 29, part of portion of each of Avon Locations 8 and P2 and being Lot 1 on Plan 10174, situated at Withers Street Northam to Greg and Barbara McFarlane for private use to store his RV7 aircraft. Although the hangar is in the commercial zone it was not previously used for a commercial venture and Mr McFarlane will not be running a business from the hangar. He is aware he will be paying the same commercial rate as Mr Roulston.

#### ATTACHMENTS

Attachment 1: Map of Airport.

Attachment 2: Photo of Hangar 29.

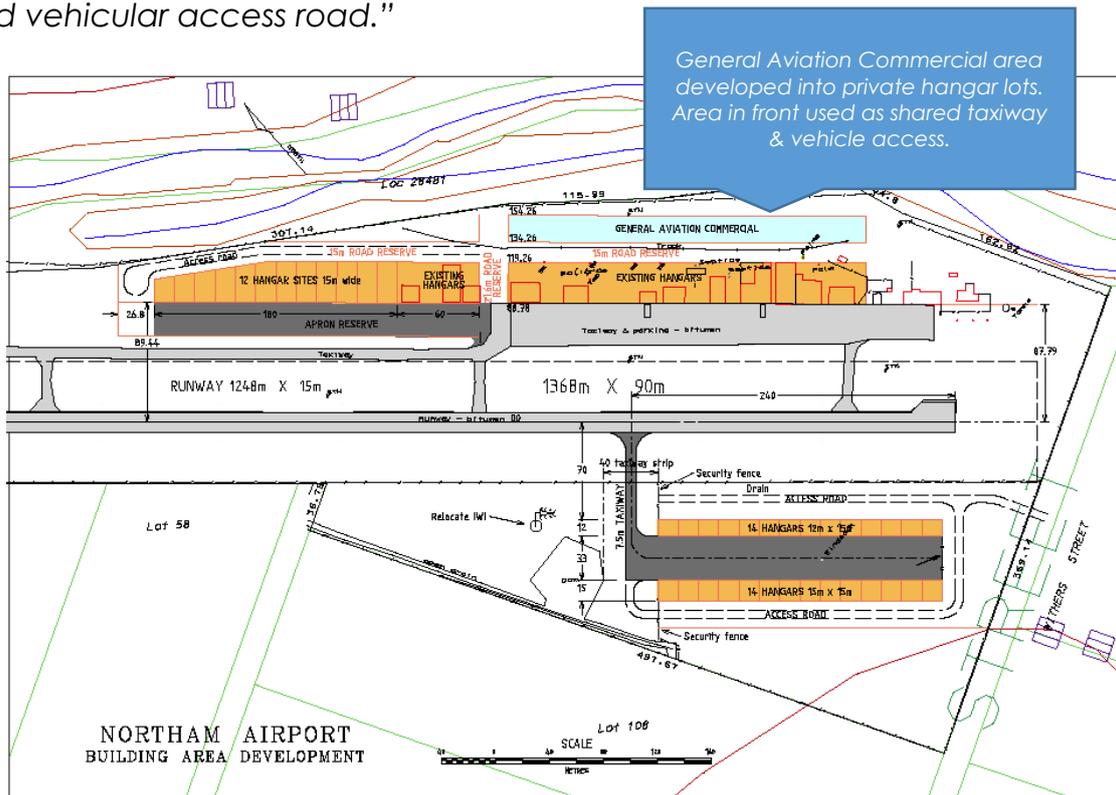
#### BACKGROUND / DETAILS

In October 2013 Phillip Pusey from PU-FARM Pty Ltd requested an assignment of Hangar 29 to Eric Roulston from Norwest Air Work Pty Ltd. The hangar was used to store planes in to allow work to be completed on them but was not used to run the business.

Mr Roulston purchased the hangar as a private hangar and has maintained the hangar to this date but no longer has any need for it and wishes to on-sell it to Mr McFarlane. The Hangar site measures at 28 x 30.48 metres, making it the fourth largest hangar site on the front row. Mr Roulston has advertised the hangar as being for sale for the last twelve months and Mr & Mrs McFarlane are the only people in that time to express a real interest in purchasing.

The Northam Airport Master Plan 2015 section 2.6 provides the following precedent:

“Other aspects of the previous Master Plan have not been adhered to with respect to the proposed developments. On the previous building area development plan, an area known as “General Aviation Commercial” is located to the rear of the existing hangars and Northam Air Services Workshop. Rather than Commercial developments, this area has been divided into lots with several private hangars constructed. The area between these new hangars and the pre-existing structures now forms a shared aircraft taxiway and vehicular access road.”



## CONSIDERATIONS

### Strategic Community / Corporate Business Plan

Objective R1: Provide and support an effective and efficient transport network.

Strategy R1.3: Improve and encourage utilisation of existing airport facilities and associated air services.

### Financial / Resource Implications

Commercial hangar sites do not come available for lease very often. The Shire will not be losing any revenue by the change in ownership and change in purpose.

The cost for assigning the lease will be the expense of Mr and Mrs McFarlane.

### Legislative Compliance

N/A.

### **Policy Implications**

Shire of Northam Policy B7.11:

*"3.0 Airport Hangar Site Agreement:*

- 3.1. The Shire has an expectation that it will receive a rent calculated on the land use or probable use rate at a set rate per square metre determined by the Valuer General; or*
- 3.2. No less than market value of vacant land determined by the Valuer General for any lease area or licence.*
- 3.3. The Lessee or Licensee will be responsible to contribute to the full cost of any previous improvements to the Airport by way of a levy proportioned to the cost of the work by a once-off lease "establishment fee" or "transfer fee".*
- 3.4. All agreements will have a common expiry date and an option to renew shall be limited to no more than five years.*
- 3.5. The Lessee or Licensee will be responsible for meeting the full cost of the document preparation, registration and other costs associated with the execution of the agreement.*
- 3.6. All improvements, repairs and maintenance to the "Demised Premises" are the sole responsibility of the Lessee or Licensee.*
- 3.7. The Lessee or Licensee will be responsible for building and contents insurance and also hold current public liability insurance and worker compensation (if applicable) to the value stipulated in the agreement."*

### **Stake Holder Engagement / Consultation**

Nil.

### **Risk Implications**

There is a marginal risk that another commercial company may wish to lease a large hangar area, however there have not been any commercial requests since 2013.

### **OFFICER'S COMMENT**

There are still commercial sites available although they are not as large as hangar 29 and three of the four available sites would require work to bring them into a usable condition.

Mr Roulston has stated that he no longer requires the hangar and has never used it in a commercial capacity. Mr McFarlane has offered to take the hangar off his hands for the same commercial terms currently in the lease agreement with a rental of \$2,330.80 plus rates, water and electricity charges.

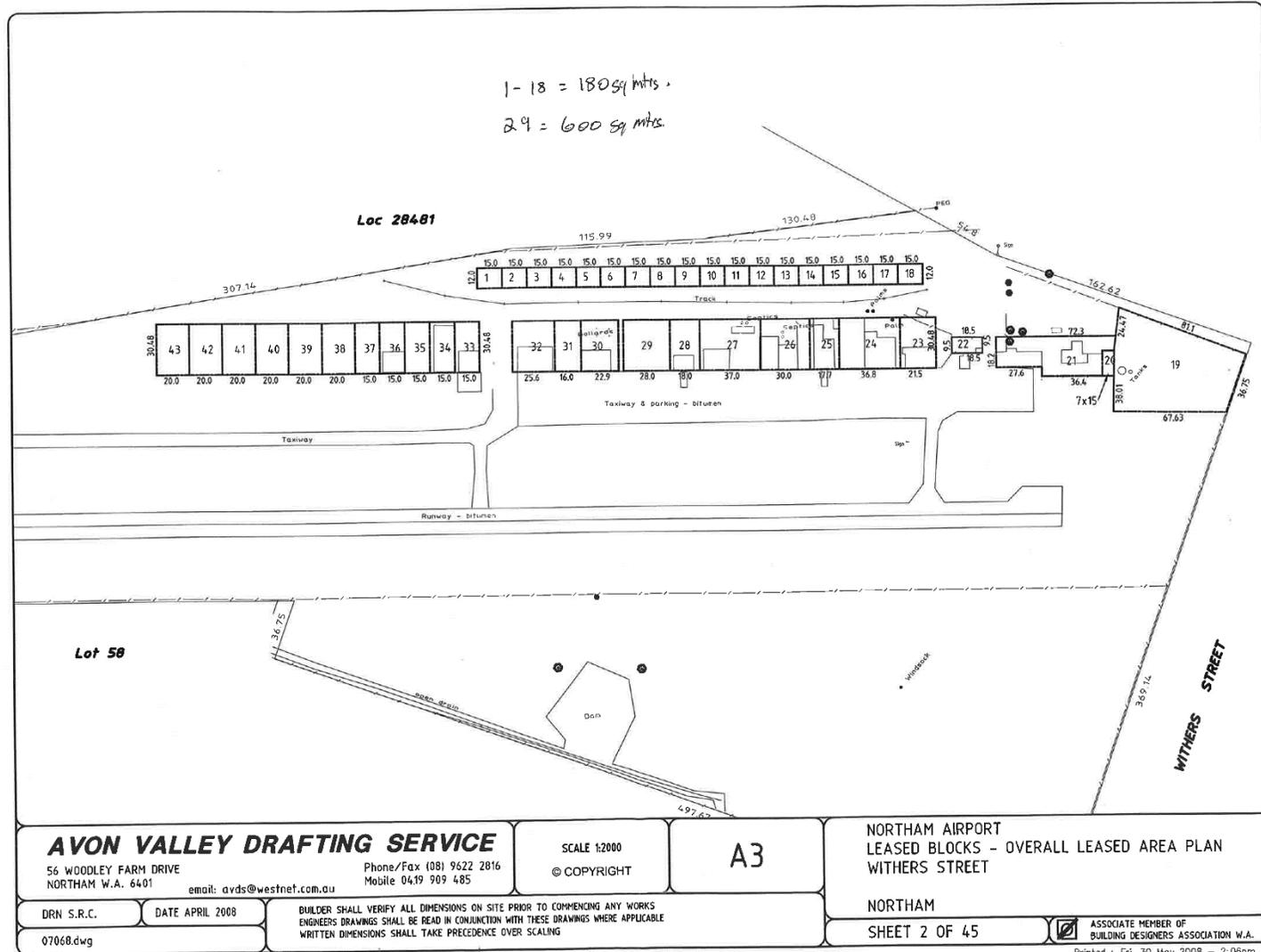
A precedence has been set with the previous ownerships not being commercial ventures and it is considered to be prudent to allow Mr Eric Roulston the ability to sell a hangar he no longer requires.

### **RECOMMENDATION**

#### **That Council;**

- 1. Advise Mr Roulston that Council grants permission to sell Hangar 29, part of portion of each Avon Locations 8 and P2 and being Lot 1 on Plan 10174, situated at Withers Street, Northam to Mr & Mrs McFarlane; and**
- 2. Authorise the Common Seal of the Shire of Northam to be affixed for the assignment of the Lease Agreement for Hangar 29 from Mr Roulston to Mr & Mrs McFarlane located at the Northam Airport, part of portion of each Avon Locations 8 and P2 and being Lot 1 on Plan 10174, situated at Withers Street, Northam.**
- 3. Mr & Mrs McFarlane to pay the following:**
  - **\$1500 for the cost of the Deed of Assignment;**
  - **the annual rental of \$2330.80 plus CPI;**
  - **annual Shire rates;**
  - **Utility charges**

Attachment 1



Attachment 2



#### 12.4.4 Northam & Districts Historical Society Lease Agreement for the Former Mayors Parlour located at the Northam Town Hall

<b>Address:</b>	Former Mayors Parlour, Northam Town Hall, Wellington Street, Northam
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	A13094
<b>Reporting Officer:</b>	Cheryl Greenough Coordinator Governance / Administration
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

#### BRIEF

The Northam and Districts Historical Society (NDHS) have requested a new lease agreement for the Former Mayors Parlour at the Northam Town Hall in Wellington Street as their current agreement expires in December.

The NDHS use the Parlour for storage and as a meeting place. They currently have the ability to allow other organisations to use the space as long as the Shire doesn't object to the organisation.

#### ATTACHMENTS

Nil.

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#### BACKGROUND / DETAILS

On 12 December 2006, the NDHS commenced a lease agreement with the Town of Northam for a term of 5 years and an option to renew for 5 years which was taken up in December 2011 making the expiration date 11 December 2016.

The NDHS display a considerable amount of Shire paraphernalia such as the old Mayoral Robes, photos and other memorabilia including the old Council Chambers table. Often school groups are taken through the room and children are provided with valuable historical information about Northam.

#### CONSIDERATIONS

##### Strategic Community / Corporate Business Plan

Objective C4: Protect and promote the Shire's diverse culture and heritage.

Strategy C4.3: Facilitate the promotion of the community's heritage assets.

### **Financial / Resource Implications**

The Shire is responsible for the insurance of the Town Hall which also includes the Former Mayors Parlour.

### **Legislative Compliance**

*Local Government (Functions and General) Regulations 1996*

*30. Dispositions of property excluded from Act s. 3.58*

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) A disposition of land is an exempt disposition if —*
  - (b) the land is disposed of to a body, whether incorporated or not —*
    - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
    - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;*

### **Policy Implications**

Shire of Northam Policy B7.11

2.0 Not-for-profit Lease:

*The basic principles considered in establishing a standard lease fee reflects a fair and equitable contribution of provision of a facility, the venue's pattern of use, location and the potential to obtain Community Grants assistance, as follows:-*

- 2.1 *The Shire levy an annual administration rent to all community, sport and recreation groups, that is not for an abovementioned community Hall, which is the equivalent amount of the building insurance applicable to the building and is reviewed annually.*
- 2.2 *Lessees or Licensees will be responsible for the full cost of the lease document preparation, registration and other costs associated with the execution of the agreement.*
- 2.3 *Lessees or Licensees must agree with Council to manage the "Demised Premises" on behalf of the community and to offer a service to the community that provides a net benefit.*
- 2.4 *The Lessee or Licensee will be responsible for the payment of outgoings, operating costs, and minor maintenance obligations.*
- 2.5 *The Lessee or Licensee will not be responsible for Shire Rates, apart from rubbish service rates.*

- 2.6 *The Shire will insure the "Demised Premises" at replacement value and perform any structural repairs, improvements and maintenance in accordance with levels determined within its budget forecast.*
- 2.7 *In the case of the Lessee or Licensee who leases a Council building and obtains approval to carry out extensions, alterations and/or additions, Council will insure the improvements as part of its insurance portfolio at replacement value.*
- 2.8 *The Lessee or Licensee will be responsible for contents insurance for their contents, and also hold public liability for their activities and workers compensation insurance for their employees (if applicable) to the value stipulated in the agreement.*
- 2.9 *The Lessee or Licensee will be responsible for the cost of repair of any internal damage, vandalism, corrective maintenance or damage to external doors, glass windows, security lighting and any other external facility through misuse by a club representative, member or guest. The Shire may carry out any corrective works and recoup the full cost from the Lessee.*
- 2.10 *The Lessee or Licensee will be responsible for keeping the building clean and tidy at levels predetermined within the agreement.*
- 2.11 *The Lessee or Licensee will not incur any costs for property damage excluding contents occasioned by fire, fusion, explosion, lightning, civil commotion, storm, tempest, or earthquake.*
- 2.12 *On an annual basis, Lessees and Shire representatives will meet to carry out a property inspection to determine the extent to which the Lessee or Licensee have met their lease/licence obligation and to consider any specified building maintenance schedules for the following twelve month period within the Shire's budget parameters."*

### **Stake Holder Engagement / Consultation**

Nil.

### **Risk Implications**

If the building is left without tenants, the chances are it may fall into disarray, therefore costing the Shire to maintain.

### **OFFICER'S COMMENT**

The NDHS provide a vital community service by maintaining historical memorabilia about the Town of Northam and providing school tours for children to learn about the town's history.

Historically the rent for the Former Mayors Parlour was \$1 and the NDHS were to insure the contents of the Parlour, maintain the property in a clean manner and are responsible for payment of expenses to have the lease drawn up.

**RECOMMENDATION**

**That Council approve a new lease for the Northam & Districts Historical Society for the Former Mayors Parlour at the Northam Town Hall, Wellington Street Northam with the following inclusions:**

- 1. Rental of \$1 per annum;**
- 2. The Society to pay legal fees for drawing up the lease fees; and**
- 3. The Society to provide a Certificate of Currency for Contents Insurance.**

### 12.4.5 Shire of Northam Local Law Review

<b>Address:</b>	N/A
<b>Owner:</b>	N/A
<b>File Reference:</b>	Local Laws Review
<b>Reporting Officer:</b>	Cheryl Greenough Coordinator Governance / Administration
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Voting Requirement</b>	Absolute Majority

#### BRIEF

For Council to approve a review of Local Laws made in 2008 to ascertain if they should be repealed or amended.

#### ATTACHMENTS

Nil.

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#### BACKGROUND / DETAILS

There are 11 Local Law Gazetted in 2008 and in accordance with the *Local Government Act 1995* (the Act) they are required to be reviewed at least every 8 years.

#### CONSIDERATIONS

##### **Strategic Community / Corporate Business Plan**

Objective G3: Provide efficient and effective corporate management.  
Strategy G3.1: Provide responsive high level customer service.

##### **Financial / Resource Implications**

Cost of the advertisements and eventual publishing in the Government gazette.

##### **Legislative Compliance**

*Local Government Act 1995*

3.16(1). Periodic review of local laws within a period of 8 years from the day when a local law commenced or a report of a review of the local law was accepted under this section, as the case requires, a local government is to carry out a review of the local law to determine whether or not it considers that it should be repealed or amended.

##### **Policy Implications**

Nil.

### **Stake Holder Engagement / Consultation**

If a review is approved public notice will need to be provided in the West Australian, the local newspaper and a copy of the notice is to be placed on the Shire notice board and in the libraries.

In accordance with the Act section 3.16(2) submissions about the local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given.

### **Risk Implications**

If a review is not conducted our Local Laws may be outdated and the Shire will potentially be in breach of the Act.

### **OFFICER'S COMMENT**

Every 8 years the local government is to review their Local Laws to ensure they are up to date and relevant.

#### Purpose

The purpose of the review of Local Laws is to provide updated and accurate information for staff, councillors and the community.

#### Effect

The effect of these Local Laws are intended to result in –

- (a) better decision making processes;
- (b) the orderly and efficient conduct of Council business; and
- (c) greater community understanding of the business of Council.

The following is a list of local laws requiring review this year, they are:

1. Activities on Thoroughfares and Public Places and Trading Local law 2008
2. Extractive Industries Local law 2008
3. Health Local Law 2008
4. Keeping and Control of Cats Local Law 2008
5. Local Government Property Local Law 2008
6. Operation of Waste Disposal Facilities Local Law 2008
7. Parking and Parking facilities Local Law 2008
8. Repeal Local Law 2008
9. Standing Orders Local law 2008.
10. Cemeteries Local Law 2008
11. Dogs Local Law 2008

While the process has commenced to review all the local laws the actual reviews of the individual local laws will be presented to Council over the next six months.

**RECOMMENDATION**

**That Council:**

**Agree to conducted a review, over a six month period, of the following local laws;**

- 1. Activities on Thoroughfares and Public Places and Trading Local law 2008**
- 2. Extractive Industries Local law 2008**
- 3. Health Local Law 2008**
- 4. Keeping and Control of Cats Local Law 2008**
- 5. Local Government Property Local Law 2008**
- 6. Operation of Waste Disposal Facilities Local Law 2008**
- 7. Parking and Parking facilities Local Law 2008**
- 8. Repeal Local Law 2008**
- 9. Standing Orders Local law 2008.**
- 10. Cemeteries Local Law 2008**
- 11. Dogs Local Law 2008**

**ABSOLUTE MAJORITY VOTE REQUIRED**

## 12.5 COMMUNITY SERVICES

Nil.

## 13. MATTERS BEHIND CLOSED DOORS

### RECOMMENDATION

That Council meet behind closed doors to consider agenda item 13.1 – Lease Agreement for the Northam Speedway – Lot 29082 Fox Road, Northam in accordance with section 12.5 of the Shire of Northam Standing Orders Local Law 2008 and Section 5.23 of the Local Government Act 1995.

### 13.1 Lease Agreement for the Northam Speedway – Lot 29082 Fox Road, Northam

<b>Address:</b>	Lot 29082 Fox Road, Burlong
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	A2380
<b>Reporting Officer:</b>	Cheryl Greenough Coordinator Governance / Administration
<b>Responsible Officer:</b>	Colin Young Executive Manager Corporate Services
<b>Voting Requirement</b>	Simple Majority

## 14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

## 15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

## 16. DECLARATION OF CLOSURE