



Shire of Northam

Minutes

Ordinary Council Meeting

18 May 2022



DISCLAIMER

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING	5
2.	ACKNOWLEDGEMENT TO COUNTRY	5
3.	ATTENDANCE.....	5
3.1	APOLOGIES	6
3.2	APPROVED LEAVE OF ABSENCE.....	6
3.3	ABSENT.....	6
4.	DISCLOSURE OF INTERESTS.....	6
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	9
6.	PUBLIC QUESTION TIME	11
6.1	PUBLIC QUESTIONS	11
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	11
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	11
8.1	PETITIONS	11
8.2	PRESENTATIONS.....	11
8.3	DEPUTATIONS	11
9.	APPLICATION FOR LEAVE OF ABSENCE	11
10.	CONFIRMATION OF MINUTES	11
10.1	ORDINARY COUNCIL MEETING HELD ON 20 APRIL 2022.....	11
10.2	NOTES FROM THE COUNCIL FORUM MEETING HELD ON 11 MAY 2022	12
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY	32
12.	REPORTS OF COMMITTEE MEETINGS.....	32
12.1	NYOONGAR CULTURAL ADVISORY GROUP MEETING HELD ON 6 APRIL 2022.....	32
13.	OFFICER REPORTS	58
13.1	CEO'S Office	58
13.1.1	Shared Services – Shire of Nungarin	58
13.2	ENGINEERING SERVICES.....	61
13.2.1	Building Maintenance Budget 2022/23	61
13.3	DEVELOPMENT SERVICES	82
13.3.1	Request for Sponsorship/Fee Waiver – Planning Institute of Australia (WA) – Regional Planning Conference	82

13.3.2	Proposed Review of the Heritage List.....	85
13.3.3	Rehabilitation with the establishment of a native seed bank on Reserve 44700	111
13.4	CORPORATE SERVICES.....	122
13.4.1	Accounts & Statements of Accounts for the period 1 April 2022 to 30 April 2022.....	122
13.4.2	Financial Statement for the period ending 31 March 2022	167
13.5	COMMUNITY SERVICES	187
13.5.1	Progress & Community Associations 2022/2023 Budget Allocation.....	187
14.	MATTERS BEHIND CLOSED DOORS	192
14.1	Proposed Bushfire Risk Management Coordinator Position and Proposed Funding Agreement	192
15.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	193
16.	URGENT BUSINESS APPROVED BY DECISION	193
17.	DECLARATION OF CLOSURE	193

1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

It was acknowledged that the meeting was being held by electronic means.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past present and emerging.

MOTION / COUNCIL DECISION

Minute No: C.4459

Moved: Cr Appleton

Seconded: Cr Galloway

That Council suspend clause 8.5 – Members to indicate their intention to speak of the Standing Orders Amendment Local Law 2018 which requires members to stand when speaking at council meetings.

CARRIED 10/0

3. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan
D Galloway
R W Tinetti
A J Mencshelyi
M I Girak
J E G Williams
D A Hughes
H Appleton
P Curtis

Staff:

Executive Manager Engineering Services
Executive Manager Development Services
Executive Manager Community Services
Executive Assistant – CEO

S Patterson
C B Hunt
J Metcalf
A C McCall arrived at
5:33pm

Gallery:

Public

Sally Hart left at 6:08pm

Jeffrey Pollard left at 6:08pm

3.1 APOLOGIES

Chief Executive Officer
Executive Manager Corporate Services

J B Whiteaker
C Young

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

*As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.*

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Building Maintenance Budget 2022/23	13.2.1	Cr H Appleton	Impartiality	Casual volunteers at the Northam Pound are known to Cr Appleton. Petrine Priest is Cr Appleton's sister-in-law and Anita Corrigan is a friend.
		Cr D A Hughes	Impartiality	Cr Hughes is a member of the Avon Valley Arts Society (Northam Old Girls School maintenance).
		Cr J E G Williams	Impartiality	Cr Williams is a member of the Clackline Progress Association who leases the Clackline Hall which is included on the maintenance list.
		Cr M I Girak	Impartiality	Cr Girak is a member of the Avon Valley Arts Society and the Northam Old Girls School is on the maintenance budget list. Also some occupants of other buildings on the list are known to Cr Girak.
		Cr C R Antonio	Impartiality	Cr Antonio is a member of AVAS. AVAS's location – Old Girls School is on the proposed maintenance list.
Proposed Review of the Heritage List	13.3.2	Cr J E G Williams	Impartiality	The owners of some of the properties, including a fellow Councillor are known to Cr Williams.
		Cr M P Ryan	Impartiality	Persons referred on the Heritage List are known to Cr Ryan personally.
		Cr R W Tinetti	Impartiality	Cr Tinetti knows some of the owners of the heritage listed properties.
		Cr A J Mencshelyi	Impartiality	A number of owners of property on the proposed Heritage List

Item Name	Item No.	Name	Type of Interest	Nature of Interest
				are known to Cr Mencshelyi.
		Cr M I Girak	Proximity	Cr Girak's residential property at 16 Gordon Street, Northam is included on the draft amended Heritage List (No. 75 – Masonic Hall (fmr)).
		Cr C R Antonio	Impartiality	Cr Antonio knows some of the owners of the properties on this proposed list.
		Cr D A Hughes	Impartiality	Cr Hughes knows some of the owners of properties on the proposed list.
Progress & Community Associations 2022/2023 Budget Allocation	13.5.1	Cr P Curtis	Impartiality	Cr Curtis is a member of the Wundowie Progress Association.
		Cr J E G Williams	Impartiality	Cr Williams is a member of the Bakers Hill Progress & Recreation Association (BHPRA) which has requested funding from the Shire in this item. Cr Williams is Deputy President of BHPRA but as the position is voluntary, interest is impartiality only.
		Cr D Galloway	Impartiality	Cr Galloway is the President of the Wundowie Progress Association.
		Cr Girak	Impartiality	Fellow councillors and other members of the Bakers Hill, Wundowie and Spencers Brook Progress Associations are known to Cr Girak.

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Visitations and Consultations	
21/04/2022	ABC News Radio Interview on Northam Aquatic Centre
22/04/2022	Avon-Midland Zone Meeting - Dalwallinu
22/04/2022	Book Launch – “Anzac Day with the Swans of Northam” - Northam
25/04/2022	ANZAC Day Dawn Service - Northam
25/04/2022	ANZAC Day Service – Grass Valley
25/04/2022	ANZAC Day Service - Northam
25/04/2022	Triple M News radio interview on ANZAC Day Services
28/04/2022	Tourism Launch – Brand Avon Valley - Northam
02/05/2022	Triple M Fortnightly Radio Interview
04/05/2022	Official Opening of the Avon Jobs Connect Expo - Northam
04/05/2022	Introduction meeting with AROC CEO
06/05/2022	WALGA Breakfast with Heads of Agencies - Perth
06/05/2022	Mayor's and President's Forum - Perth
07/05/2022	Lions Community Markets - Northam
07/05/2022	International Firefighters Day Memorial Service - Northam
07/05/2022	Official Opening of the 2022 Northam Netball Association Season
08/05/2022	Mother's Day
13/05/2022	Wheatbelt State Budget Breakfast - Muresk
16/05/2022	Triple M Fortnightly Radio Interview
16/05/2022	AROC Governance Group Meeting - Toodyay
17/05/2022	OASG Meeting (Video Conference)
18/05/2022	Northam Chamber of Commerce and Shire of Northam meeting
18/05/2022	Council Workshop on Strategic Community Plan - Northam
Upcoming Events	
25/05/2022	Strategic Council Meeting - Northam
26/05/2022	Launch of NSHS history book: "A Centenary of Achievement and Change"
30/05/2022	Triple M Fortnightly Radio Interview
02/06/2022	Local Emergency Management Committee Meeting - Northam
04/06/2022	Lions Community Markets - Northam
12/06/2022	Philippine Independence Day Celebrations - Northam

Operational Matters:

As we move into the Open Burning period within the Shire (1st May 2022 to 30th September 2022), the reminder is for everyone to apply common sense and use courtesy when lighting fires. This includes notifying neighbours if there is likely to be smoke, and make sure that fires are monitored and extinguished in a timely manner.

Events Calendar

There remain many events within the Shire of Northam. Running over May and June are the Noongar Lullabies – Northam. One of the aims of the programme is to learn language, write your own lullaby and create a legacy for your family and the Northam Community.

Looking at the Shire of Northam Events Calendar, there are many varied events occurring. These range from Coffee and Cake at the Northam RSL to Seniors IT days at the Wundowie Library to Northam Race Day and the Fred Killick Art Award.

Strategic Matters:

The Shire of Northam has grants available to the Community. These Community Grants Programmes aim to align with the social wellbeing, development, and sustainability of the Shire of Northam Community. These grants are awarded to local not-for-profit organisations to support projects on order to benefit specific target groups and the broader community.

There are two main categories of grants:

Quick Response Grants – Up to \$5000 (GST Excluded). These are available all year round.

Community Development Grants. Traditionally between \$5000 to \$20000 and annual budget pending, normally awarded between August and October each year. These grants are available for strategic projects or development, as well as organisational capacity building of local community groups and sporting clubs.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Nil.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD ON 20 APRIL 2022

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4460

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That the minutes of the Ordinary Council meeting held on Wednesday, 20 April 2022 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD ON 11 MAY 2022

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4461

Moved: Cr Girak

Seconded: Cr Tinetti

That Council receive the notes from the Council Forum meeting held Wednesday, 11 May 2022, subject to the following amendment:

- **Mr Jeffrey Pollard being recorded in the Gallery under section 3. Attendance.**

CARRIED 10/0

Attachment 1 – Forum Notes



Shire of Northam

Notes

Council Forum Meeting

11 May 2022

Preface

When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 13 May 2022.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 18 May 2022.

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

Council Forum Meeting Notes
11 May 2022



DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Council Forum Meeting Notes
11 May 2022



Contents

1.	DECLARATION OF OPENING.....	6
2.	ACKNOWLEDGEMENT TO COUNTRY.....	6
3.	ATTENDANCE.....	6
3.1	APOLOGIES.....	6
3.2	APPROVED LEAVE OF ABSENCE.....	6
3.3	ABSENT.....	7
4.	DISCLOSURE OF INTERESTS.....	7
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	9
6.	PUBLIC QUESTION TIME.....	9
6.1	PUBLIC QUESTIONS	9
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	9
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	9
8.1	PETITIONS.....	9
8.2	PRESENTATIONS.....	9
8.3	DEPUTATIONS	9
9.	APPLICATION FOR LEAVE OF ABSENCE	9
10.	CONFIRMATION OF MINUTES	10
10.1	ORDINARY COUNCIL MEETING HELD ON 20 APRIL 2022.....	10
10.2	NOTES FROM THE COUNCIL FORUM MEETING HELD ON 11 MAY 2022	10
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY	10
13.3.2	Proposed Review of the Heritage List.....	10
12.	REPORTS OF COMMITTEE MEETINGS.....	11
12.1	NYOONGAR CULTURAL ADVISORY GROUP MEETING HELD ON 6 APRIL 2022.....	11
13.	OFFICER REPORTS	11
13.1	CEO'S Office	11
13.1.1	Shared Services – Shire of Nungarin	11
13.2	ENGINEERING SERVICES.....	12
13.2.1	Building Maintenance Budget 2022/23	13
13.3	DEVELOPMENT SERVICES	13

Council Forum Meeting Notes
11 May 2022



13.3.1 Request for Sponsorship/Fee Waiver – Planning Institute of Australia (WA) – Regional Planning Conference	13
13.3.3 Rehabilitation with the establishment of a native seed bank on Reserve 44700	14
13.4 CORPORATE SERVICES.....	15
13.4.1 Accounts & Statements of Accounts for the period 1 April 2022 to 30 April 2022.....	15
13.4.2 Financial Statement for the period ending 31 March 2022	16
13.5 COMMUNITY SERVICES	17
13.5.1 Progress & Community Associations 2022/2023 Budget Allocation.....	17
14. MATTERS BEHIND CLOSED DOORS	18
14.1 Proposed Bushfire Risk Management Coordinator Position and Proposed Funding Agreement	18
15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	18
16. URGENT BUSINESS APPROVED BY DECISION	19
17. DECLARATION OF CLOSURE	19

Council Forum Meeting Notes
11 May 2022



1. DECLARATION OF OPENING

The Deputy President, Cr M P Ryan declared the meeting open at 5:30pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Deputy Shire President, Cr M P Ryan acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Deputy Shire President
Councillors

M P Ryan
D Galloway
R W Tinetti
A J Mencshelyi
M I Girak
J E G Williams
D A Hughes
H Appleton (*Attended by
electronic means as
approved by the President
under Regulation 14C(2)(c)*)
P Curtis

Staff:

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Development Services

Executive Assistant – CEO
Building & Projects Supervisor

J B Whiteaker
S Patterson
C B Hunt (*Attended by
electronic means*)
A C McCall
S Moorhead left at 5:54pm

Gallery:

Public

Jeffrey Pollard

3.1 APOLOGIES

Council:

Shire President

C R Antonio

Staff:

Executive Manager Community Services
Executive Manager Corporate Services

J Metcalf
C Young

3.2 APPROVED LEAVE OF ABSENCE

Nil.

Council Forum Meeting Notes
11 May 2022



3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

*As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.*

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Building Maintenance Budget 2022/23	13.2.1	Cr H Appleton	Impartiality	Casual volunteers at the Northam Pound are known to Cr Appleton. Petrine Priest is Cr Appleton's sister-in-law and Anita Corrigan is a friend.
		Cr D A Hughes	Impartiality	Cr Hughes is a member of the Avon Valley Arts Society (Northam Old Girls School maintenance).
		Cr J E G Williams	Impartiality	Cr Williams is a member of the

Council Forum Meeting Notes
11 May 2022



Item Name	Item No.	Name	Type of Interest	Nature of Interest
				Clackline Progress Association who leases the Clackline Hall which is included on the maintenance list.
		Cr M I Girak	Impartiality	Cr Girak is a member of the Avon Valley Arts Society and the Northam Old Girls School is on the maintenance budget list. Also some occupants of other buildings on the list are known to Cr Girak.
Proposed Review of the Heritage List	13.3.2	Cr J E G Williams	Impartiality	The owners of some of the properties, including a fellow Councillor are known to Cr Williams.
		Cr M P Ryan	Impartiality	Persons referred on the Heritage List are known to Cr Ryan personally.
		Cr R W Tinetti	Impartiality	Cr Tinetti knows some of the owners of the heritage listed properties.
		Cr A J Menoshelyi	Impartiality	A number of owners of property on the proposed Heritage List are known to Cr Menoshelyi.
		Cr M I Girak	Proximity	Cr Girak's residential property at 16 Gordon Street, Northam is included on the draft amended Heritage List (No. 75 – Masonic Hall (fmr)).
Progress & Community Associations 2022/2023 Budget Allocation	13.5.1	Cr P Curtis	Impartiality	Cr Curtis is a member of the Wundowie Progress Association.
		Cr J E G Williams	Impartiality	Cr Williams is a member of the Bakers Hill Progress & Recreation Association (BHPRA) which has requested funding from the Shire in this item. Cr Williams is Deputy President of

Council Forum Meeting Notes
11 May 2022



Item Name	Item No.	Name	Type of Interest	Nature of Interest
				BHPRA but as the position is voluntary, interest is impartiality only.
		Cr D Galloway	Impartiality	Cr Galloway is the President of the Wundowie Progress Association.

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

No queries were raised in relation to this item.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Name Jeffrey Pollard.

Summary of Question In relation to item 13.3.2 – Proposed Review of the Heritage List, can the names be updated to reflect the historical name/use of the building?

Summary of Response The Chief Executive Officer advised that feedback can be provided in relation to the names through the consultation process.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

Council Forum Meeting Notes
11 May 2022



10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD ON 20 APRIL 2022

No queries were raised in relation to this item.

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD ON 11 MAY 2022

No queries were raised in relation to this item.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Deputy Shire President, Cr M P Ryan advised that agenda item 13.3.2 – Proposed review of the Heritage List would be brought forward.

Cr J E G Williams declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as the owners of some of the properties, including a fellow Councillor are known to Cr Williams.

Cr M P Ryan declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as persons referred on the Heritage List are known to Cr Ryan personally.

Cr R W Tinetti declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as Cr Tinetti knows some of the owners of the heritage listed properties.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as A number of owners of property on the proposed Heritage List are known to Cr Mencshelyi.

Cr M I Girak declared a "Proximity" interest in item 13.3.2 - Proposed Review of the Heritage List as Cr Girak's residential property at 16 Gordon Street, Northam is included on the draft amended Heritage List (No. 75 – Masonic Hall (fmr)).

Cr M I Girak left the meeting at 5:42pm.

13.3.2 Proposed Review of the Heritage List

Clarification was sought in relation to:

- Whether No. 28 has been duplicated as No. 80. The Chief Executive Officer advised that this will be clarified.

Additional Comment

This is a duplication and has been removed and updated in the Ordinary Council Meeting agenda accordingly.

Council Forum Meeting Notes
11 May 2022



- Whether No. 37 is the entire pipeline or only the section in Northam Townsite. The Executive Manager Development Services confirmed it is the entire pipeline and advised that it is also registered with the Heritage Council. This will be updated in the Ordinary Council Meeting agenda accordingly.
- Whether this will be impacted with a Southwest Aboriginal Land and Sea Council claim. The Executive Manager Development Services advised that this will still go through same process.
- Whether this is now advertised to the community for consultation. The Executive Manager Development Services confirmed that this will now be advertised.

Cr Girak returned to the meeting at 5:42pm

12. REPORTS OF COMMITTEE MEETINGS

12.1 NYOONGAR CULTURAL ADVISORY GROUP MEETING HELD ON 6 APRIL 2022

Clarification was sought in relation to:

- Whether all of the members were aware they had to be at the meeting given there are a number of absences? The Chief Executive Officer advised that all members were aware.

The following queries were submitted by Cr Antonio prior to the Forum meeting and responses are provided below:

- Whether the wording under the officer comment on page 27 should read "An annual membership is an offer where people can sign up" as it is currently detailed as it is not an offer. The Community Development Officer confirmed that this is correct. The Ordinary Council Meeting agenda has been updated accordingly.

13. OFFICER REPORTS

13.1 CEO'S Office

13.1.1 Shared Services – Shire of Nungarin

Clarification was sought in relation to:

- Whether the recovery of vehicle running costs has been included. The Chief Executive Officer advised that the hourly rate has factored in other costs and Officers are confident Council won't incur any additional expenses.

Council Forum Meeting Notes
11 May 2022



- Whether we expect an initial flood of applications. The Chief Executive Officer advised that Officers do not expect there to be a flood of applications. If this began to impact our services, Officers would withdraw from the arrangement.
- Whether this could be expanded to other local governments given the fee isn't specific to the Nungarin. The Chief Executive Officer advised that in theory yes it could be and it would not require an additional approval from Council.
- Whether this type of arrangement is common. The Chief Executive Officer advised that it varies. There are a number of local governments which share positions and others are a fee for service basis.
- Whether Council would be locked into a contract. The Chief Executive Officer advised that there would be no contract.
- Whether neighbouring Shire's have been contacted. The Chief Executive Officer advised he is unaware if Nungarin approached any other local authorities to assist.

The following queries were submitted by Cr Antonio prior to the Forum meeting and responses are provided below:

- Whether Council has the capacity. Officers believe that Council does have the capacity as the number of applications received is estimated to be low.
- Is there an MOU with required timed response to Shire of Nungarin? The Chief Executive Officer advised that Council will sign an MOU.
- B.3 – Legislative Compliance, is \$114 per hour high enough? The Chief Executive Officer advised this is the current charge in the fees and charges. Officers are recommended a lesser amount to simply cover cost.

13.2 ENGINEERING SERVICES

Cr H Appleton declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as casual volunteers at the Northam Pound are known to Cr Appleton. Petrine Priest is Cr Appleton's sister-in-law and Anita Corrigan is a friend.

Cr D A Hughes declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as Cr Hughes is a member of the Avon Valley Arts Society (Northam Old Girls School maintenance).

Cr J E G Williams declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as Cr Williams is a member of the Clackline Progress Association who leases the Clackline Hall which is included on the maintenance list.

Council Forum Meeting Notes
11 May 2022



Cr M I Girak declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as Cr Girak is a member of the Avon Valley Arts Society and the Northam Old Girls School is on the maintenance budget list. Also some occupants of other buildings on the list are known to Cr Girak.

13.2.1 Building Maintenance Budget 2022/23

Clarification was sought in relation to:

- The process for removing rising damp. The Building and Projects Supervisor advised that Officers have tried a number of different methods including injection which has worked well. Other options are currently being explored for the Men's Shed such as using channels to divert water from the building.
- Whether the court line marking will be included for the Wundowie Hall sanding/resealing. The Building and Projects Supervisor advised that the budget allows for line marking. It was advised that consultation will be undertaken with the Manager Youth and Recreation Services and the Wundowie Progress Association to ensure that the line marking installed is relevant to the demand.
- Whether funding was applied for the Aerodrome toilets. The Chief Executive Officer advised that funding was sought however Council was unsuccessful. Officers will continue to monitor any funding opportunities.

The Building and Projects Supervisor left the meeting at 5:54pm.

The following queries were submitted by Cr Antonio prior to the Forum meeting and responses are provided below:

- Whether the third last item relating to CCTV is for the Recreation Centre. The Building and Projects Supervisor advised that this is correct and is an expansion to the system to encompass carparks and the link to the youth precinct.
- There is no mention of the Government Grant toward the maintenance of the Old Train Station? The Executive Manager Corporate Services advised that this is already included in the budget and is additional to the Building maintenance budget.

13.3 DEVELOPMENT SERVICES

13.3.1 Request for Sponsorship/Fee Waiver – Planning Institute of Australia (WA) – Regional Planning Conference

Council Forum Meeting Notes
11 May 2022



It was raised that the policy title requires updating under section B.4. The Chief Executive Officer advised that this will be updated in the Ordinary Council Meeting agenda accordingly.

13.3.3 Rehabilitation with the establishment of a native seed bank on Reserve 44700

Clarification was sought in relation to:

- Whether a map clearly identifying the location can be provided. The Chief Executive Officer advised that a map will be provided. The Executive Manager Development Services advised that the site is on the north side of Great Eastern Highway on the corner of Dempster Street.
- Whether there is a cost involved to Council. The Executive Manager Development Services confirmed that there is no cost to Council.

The following queries were submitted by Cr Antonio prior to the Forum meeting and responses are provided below:

- Whether discussions have already been held with the Boola Boornap Nursery? The Environmental Sustainability Officer advised that initial discussions have occurred with the nursery to informally discuss what is achievable with such a project and to gain a better understanding of the benefits it could provide in rehabilitating degraded land and providing an established seed collection area. In discussing timeframes, it has been determined that planting would only occur in winter to allow the plants to establish before the dry season and that planting would need to be focused on the western most degraded area before utilising the rest of the reserve. Planting in the western section where there is evidence of erosion and salinity would involve the planting of salt tolerant species endemic to the area. This would include species such as *Melaleuca cuticularis*, *Melaleuca thuyoides*, *Maireana brevifolia* and *Casuarina obesa*. For other areas throughout the reserve it would be possible to plant *Mari*, *Wandoo*, *Allocasuarina huegeliana*, *Melaleuca brevifolia*, *Melaleuca radula* and *Melaleuca uncinata*. This planting would involve infilling around what is currently present and as these species come to the end of their life they will be replaced with appropriate local species gradually replacing the Eastern State varieties.
- Why were Eastern State plant varieties utilised in the past? The Environmental Sustainability Officer advised that the rehabilitation efforts that utilised Eastern State species were done over 20 years ago. During that time period when less was known about rehabilitation there were standard mixes of species used and unfortunately it included species that were not endemic to the area. This project would correct this

Council Forum Meeting Notes
11 May 2022



problem over time ensuring species planted represent the vegetation complexes of the wheatbelt.

- Whether Recommendation 3 on page 92 is likely to be easily approved? The Environmental Sustainability Officer advised that there is no foreseen reason why the minister would not approve such an arrangement. The formalities of approaching the minister are associated with the access by a third party on behalf of the management authority (the shire). The approval required from the minister is associated with formally notifying the minister of the Shire's intention and what is being proposed for the crown land.

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts for the period 1 April 2022 to 30 April 2022

Clarification was sought in relation to:

- Whether the excel version of the accounts is the same as the PDF. The Chief Executive Officer advised that it is the same.

Additional Comment

The PDF is downloaded straight from Synergy and shows all payments made including creditor payments / payroll deductions / superannuation / credit card.

The spreadsheet, however is manually sorted to show invoices only and is used to tag invoices - local / non local / contract, which then makes up the graph to show where supplier purchases are made. The superannuation / credit card payments are removed from the spreadsheet.

- Whether the Donovan Payne matter is 100% settled. The Chief Executive Officer confirmed that this is settled.

The following queries were raised prior to the Council Forum meeting and responses are provided below:

Reference	Page #	Details Reference	Question	Query By	Answer
	141	Payroll	Confirming why payroll is low in comparison	Cr Antonio	It is slightly below average due to a number of positions being vacant at present, it also is effected by less hours worked at the Shires aquatic facilities, due

Council Forum Meeting Notes
11 May 2022



Reference	Page #	Details Reference	Question	Query By	Answer
					to the reduced operating hours
EFT 43405		Microsoft Doc \$2,054.93	Does this refer to a laptop to the other Microsoft surface listed in the transaction	Cr Appleton	Yes, it is for an additional surface pro plus two surface docking stations,
EFT43357	105	Boulevard Fine Jewellers - leaving gift for Melissa, \$339	Last months accounts included a \$300 voucher from Sportspower for Melissa and stated she had been with the Shire for 6 years.	Cr Williams	Unfortunately the amount of service with the Shire was stated wrong last month, Melissa was in fact with the Shire since 2008.
EFT43376	108	LFA - Box of 25 N97 masks, \$4,213	How many boxes of 25 please	Cr Williams	It was for 50 boxes ordered for the Shires BFB
EFT43393	111	Fletcher Law	Deed of settlement, \$35,000, is this cost borne by the Shire alone	Cr Williams	Yes, the deed of settlement was payable by the Shire alone
EFT43520	131	Resources 2000, The Fairview Art Collection, \$35.20,	What was this for please	Cr Williams	This was a new book, and will form part of the library's History collection, it includes paintings by Priscilla Bright whom attended Northam Senior High School and Dulcie Armstrong.
C/Card	142	Payment of \$400 infringement to WA police	Is this a Shire error or staff infringement, if staff will they be reimbursing the Shire	Cr Williams	This was for a speeding fine for a ranger vehicle of which the driver could not be identified. The officers all signed statutory declarations to that effect.

13.4.2 Financial Statement for the period ending 31 March 2022

Clarification was sought in relation to:

- Federal Assistance Grant pre-payment a lot earlier and a lot more substantial. Council resolved to transfer to Reserve.

The following queries were raised prior to the Council Forum meeting and responses are provided below:

Page #	Details Reference	Question	Query By	Answer
		Has new reserve been created yet for paid forward road grants?	Cr Antonio	No, now it has been advertised it will be opened
152-155	Acquisition of assets	Low near end of FY. Will projects be completed or carried over?	Cr Antonio	Some will be completed, but we are expecting a high percentage to carry forward, but it is hard to predict yet as it is dependent on contractor availability

Council Forum Meeting Notes
11 May 2022



13.5 COMMUNITY SERVICES

Cr P Curtis declared an "Impartiality" interest in item 13.5.1 - Progress & Community Associations 2022/2023 Budget Allocation as Cr Curtis is a member of the Wundowie Progress Association.

Cr J E G Williams declared an "Impartiality" interest in item 13.5.1 - Progress & Community Associations 2022/2023 Budget Allocation as Cr Williams is a member of the Bakers Hill Progress & Recreation Association (BHPRA) which has requested funding from the Shire in this item. Cr Williams is Deputy President of BHPRA but as the position is voluntary, interest is impartiality only.

Cr D Galloway declared an "Impartiality" interest in item 13.5.1 - Progress & Community Associations 2022/2023 Budget Allocation as Cr Galloway is the President of the Wundowie Progress Association.

13.5.1 Progress & Community Associations 2022/2023 Budget Allocation

No queries were raised at the meeting in relation to this item.

The following queries were submitted by Cr Antonio prior to the Forum meeting and responses are provided below:

- Is there still an annual "normal" budget allocation to the progress associations, or is this all? The Community Development Officer advised that there is no longer a normal progress association allocation. This is it. The progress associations have to apply for what they want & these are all the progress associations that applied. It is in the Community Support Policy 3.1.
- Is total amount recommended much lower than previous budgets? The Community Development Officer advised that the amount recommended is less than previous years.

Council Forum Meeting Notes
11 May 2022



14. MATTERS BEHIND CLOSED DOORS

MOTION / COUNCIL DECISION

Minute No: C.4757

Moved: Cr Galloway

Seconded: Cr Mencshelyi

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) of the Local Government Act 1995, meet behind closed doors to consider agenda item 14.1 – Proposed Bushfire Risk Management Coordinator Position and Proposed Funding Agreement as the item relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED 9/0

Mr Jeffrey Pollard left the meeting at 6:00pm.

14.1 Proposed Bushfire Risk Management Coordinator Position and Proposed Funding Agreement

Refer to confidential addendum.

MOTION / COUNCIL DECISION

Minute No: C.

Moved: Cr Williams

Seconded: Cr Hughes

That Council move out from behind closed doors.

CARRIED 9/0

Mr Jeffrey Pollard returned to the meeting at 6:14pm.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

Council Forum Meeting Notes
11 May 2022



16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

The Deputy Shire President, Cr M P Ryan declared the meeting closed at 6:15pm.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12. REPORTS OF COMMITTEE MEETINGS

12.1 NYOONGAR CULTURAL ADVISORY GROUP MEETING HELD ON 6 APRIL 2022

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4462

Moved: Cr Ryan

That Council receive the minutes from the Nyoongar Cultural Advisory Group meeting held on 6 April 2022.

CARRIED 10/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4463

Moved: Cr Ryan

That Council:

1. Receives the Bilya Koort Boodja update as presented.
2. Accepts the nomination of Ms Donna Moody to represent the Nyoongar Cultural Advisory Committee on the Community Safety Committee.

CARRIED 10/0

Attachment 1 – Minutes from the Nyoongar Cultural Advisory Group Meeting



Shire of Northam

Minutes

Nyoongar Cultural Advisory

Group Meeting

6 April 2022

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



DISCLAIMER

The minutes of the Council meeting held to discuss these minutes should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Contents

1.	DECLARATION OF OPENING	4
2.	ACKNOWLEDGEMENT TO COUNTRY	4
3.	ELECTION OF PRESIDING MEMBER	4
4.	ATTENDANCE	4
4.1	APOLOGIES	5
4.2	APPROVED LEAVE OF ABSENCE	5
4.3	ABSENT	5
5.	DISCLOSURE OF INTERESTS	5
6.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	5
6.1	MEGAN WATSON – COMMON GROUND TRAILS	5
6.2	WENDY MARTIN & ELLY JONES – COMMUNITY ARTS NETWORK	6
7.	CONFIRMATION OF MINUTES	7
7.1	COMMITTEE MEETING HELD ON 4 MAY 2021	7
8.	COMMITTEE REPORTS	7
8.1	MEMBERSHIP ON THE NYOONGAR CULTURAL ADVISORY GROUP COMMITTEE	8
8.2	BILYA KOORT BOODJA UPDATE	13
8.3	REPRESENTATION ON THE SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE	17
8.4	CULTURAL AWARENESS VIDEO	23
9.	URGENT BUSINESS APPROVED BY DECISION	25
10.	DATE OF NEXT MEETING	25
11.	DECLARATION OF CLOSURE	25

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



1. DECLARATION OF OPENING

The CEO Jason Whiteaker declared the meeting opened 3.34pm.

2. ELECTION OF PRESIDING MEMBER

Mr Jason Whiteaker called for nominations for the role of Presiding Member. A nomination for Presiding Member was received by Cr Michael Ryan. There being no further nominations received Cr Ryan was elected Presiding Member.

Cr Ryan called for nominations for Deputy Presiding Member, nominations were received by Mrs Deborah Moody and Cr Attila Mencshelyi. Mrs Deborah Moody withdrew her nomination in support of Cr Mencshelyi. There being no further nominations Cr Mencshelyi was elected Deputy Presiding Member.

3. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

4. ATTENDANCE

Committee:

Councillors

Ryder Family
Moody Family
McGuire Family
Stack Family

M P Ryan
A J Mencshelyi
Joan Parfitt
Julie Wynne
Deborah Moody
Elizabeth Stack

Staff:

CEO
Exec. Manager Community Services
BKB Centre Coordinator
Community Development Officer

Jason Whiteaker
Jo Metcalf
Robyn Davis
Jaime Hawkins

Guests:

Common Ground Trails
Community Arts Network

Recreation & Youth Services Manager

Megan Watson
Ely Jones
Cindy Moody
David Emery

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Public:

Donna Moody
Paul Parfitt

4.1 APOLOGIES

Garlett Family
Davis Family
Ryder Family (Proxy)
Davis Family (Proxy)
Stack Family (Proxy)
Moody Family (Proxy)

Kirk Garlett
Jermaine Davis
Vivienne Ryder
Kathy Davis
Kate Stack
Priscilla Moody

4.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

McGuire Family
ATSI Representative
WA Police Force
Member for Central Wheatbelt

Maria Nickels
Brenda DeAtta

5. DISCLOSURE OF INTERESTS

Nil

6. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

6.1 MEGAN WATSON – COMMON GROUND TRAILS

Ms Megan Watson gave a presentation to the committee regarding the Shire of Northam Tracks and Trails Master Plan, the research and engagement process to date.

The Tracks & Trails Master Plan encompasses all non-motorised trails including walking, hiking, equestrian and paddle. There is a strong potential in Northam for trails that highlight Aboriginal heritage, European heritage, and the environment.

Ms Watson called for input from the advisory group regarding significant sites that have a story that can be shared, and sacred areas that are to be avoided all together.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



The Dornij Koorliny Trail, which is an existing trail that loops around the river, from the Avon Bridge, including Burlong was discussed.
Ms Elizabeth Stack recommended consulting with Boyd Kickett as there could be Mens Business out that way.

Ms Donna Moody requested the advisory group members be given time to go away and gather information about what is out there.

Ms Elizabeth Stack suggested consulting with the Wheatbelt NRM, as they have already have stories developed and they are available on their website.

Mrs Joan Parfitt expressed her gratitude that the Elders and Aboriginal community are being consulted, as mistakes have been made in the past due to lack of consultation, such as the highway bypass being built over a sacred ceremonial ground that women cannot go near. Mrs Parfitt said Koorndarn Hill is a place where there is fresh water and women can go there.

Mr David Emery said feedback forms will be made available to the committee and can be returned to the BKB Centre or Ms Jaime Hawkins, or Ms Robyn Davis. Ms Jo Metcalf said that the Master Plan will be presented to Council and then further consultation with Elders will occur.

Cr Michael Ryan left the meeting at 4:10pm and Cr Atilla Mencshelyi took over as Presiding Member.

6.2 CINDY MOODY & ELLY JONES – COMMUNITY ARTS NETWORK

Ms Elly Jones played a video created from the launch of the Noongar Lullabies Project at the Fremantle Arts Centre to the committee.

Since the inception of the project in 2017 over 50 songs in Noongar language have been created. These are available to download for free from Community Arts Network website. A song book has also been created. Cindy Moody's own lullaby won WA Song of the Year.

CAN WA have identified Northam as the next location for the lullabies project. The project combines language, music, and craft. Cindy Moody will be the project facilitator and language teacher, working alongside Uncle Phil Bartlett. ABC will be filming part of the project for a television series.

Sessions will start in May following the school holidays on a Thursday. Ms Jones called for feedback regarding what times will work best for the

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



community. Ms Elizabeth Stack suggested weekends rather than a Thursday, or Ms Donna Moody suggested Tuesdays would be better. Mrs Deborah Moody sought clarification that the song writing sessions are more for the adults than the children. She suggested 7pm, as a time that has worked well in the past.

There is interest from the WA Health Service Mums & Bubs group, Northam Primary School and Avonvale Kindy Link to participate in the program.

Ms Elly Jones explained that CAN WA's vaccination policy is that all participants would have to be double vaccinated against Covid. Those who are not vaccinated could join in online.

Ms Megan Watson & Mr David Emery left the meeting at 4:28pm

Cr Michael Ryan returned to the meeting at 4:30pm and resumed as the Presiding Member.

Mr Jason Whiteaker left the meeting at 4:44pm and returned 4:46pm.

7. CONFIRMATION OF MINUTES

7.1 COMMITTEE MEETING HELD ON 4 MAY 2021

RECOMMENDATION / COUNCIL DECISION

Minute No: NCAG. 28

Moved: Mrs Deborah Moody
Seconded: Ms Elizabeth Stack

That the minutes of the Nyoongar Cultural Advisory Group meeting held on 4 May 2021 be confirmed as a true and correct record of that meeting.

CARRIED 6/0

Ms Elly Jones & Ms Cindy Moody left the meeting at 4:55pm

8. COMMITTEE REPORTS

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



8.1 MEMBERSHIP ON THE NYOONGAR CULTURAL ADVISORY GROUP COMMITTEE

File Reference:	2.1.3.7
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	Nil

BRIEF

For the Committee to be informed of the Terms of Reference, voting and gaps in membership on the Nyoongar Cultural Advisory Committee.

ATTACHMENTS

Attachment 1: Terms of Reference Nyoongar Cultural Advisory Group

A. BACKGROUND / DETAILS

Calls for nominations to represent local family groups on the Nyoongar Cultural Advisory Group were advertised via social media and the Shire website in October 2021, along with previous members of the committee being directly contacted. Nominations were lacking and a committee was unable to be formed.

Another call for expressions of interest was made in February. Further nominations were received and were endorsed by Council, along with the updated Terms of Reference presented in this report.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 4: Environment and Heritage

Outcome 4.2: Northam honours, and is recognised for, its unique heritage and cultural identity

Objective: There is a strong, respected and valued Aboriginal community and culture in the Shire of Northam

B.2 Financial / Resource Implications

Nil.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Calls for Expressions of Interest to join the Committee were advertised via social media and the Shire website.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A		
Health & Safety	N/A		
Reputation	Membership on the committee is not seen as representative of the Northam Ballardong Nyoongar Community.	Unlikely(2) x Minor(2) = Low (4)	Shire develops Terms of Reference and appoints representation in consultation with Ballardong Nyoongar Elders.
Service Interruption	N/A		
Compliance	N/A		
Property	N/A		
Environment	N/A		

C. OFFICER'S COMMENT

Nominations were received from the following Nyoongar Community members to represent their family group and were accepted by Council:

Ryder

Stella Joan Parfitt (nee Ryder)
Vivienne Ryder

Garlett

Kirk Garlett

Stack

Elizabeth Stack
Kate Stack

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



McGuire

Deborah Moody (nee McGuire)
Maria Nickels

Moody

Priscilla Moody
Julie Wynne

Davis

Kathy Davis
Jermaine Davis

Other Aboriginal & Torres Strait Islander Representative

Brenda DeAtta

Representation is still required for the Slater and Kickett families.

The Terms of Reference for the Nyoongar Cultural Advisory Group Committee stated that there was to be one representative of each family, however the Ryder, Stack, Moody and Davis families all received two nominations.

To assist us in reaching a meeting quorum it was recommended to Council that all nominations be accepted with these families to nominate one representative as a voting member and the other as a proxy.

This is a voluntary committee, as the payment of sitting fees for members is not allowed under the Local Government Act 1995.

DISCUSSION

Mrs Deborah Moody informed the committee that Maria Nickels has moved to Darwin and will no longer be part of the Committee.

Ms Donna Moody expressed that she would like to join the committee.

Ms Elizabeth Stack informed the committee that Shirley Slater has expressed an interest in joining the committee to represent the Slater family. Ms Stack will also contact Boyd and Yvonne Kickett to talk to them about re-joining the committee as representatives of the Kickett family.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Attachment 1: Terms of Reference

Nyoongar Cultural Advisory Group Terms of Reference 2021 to 2023

**TERMS OF REFERENCE
SHIRE OF NORTHAM NYOONGAR CULTURAL ADVISORY GROUP**

1. Objectives of the Shire of Northam NYOONGAR CULTURAL ADVISORY Group (NCAG)

The primary objective of NCAG is to provide guidance and recommendations to the Shire of Northam on all Nyoongar related matters focusing on the BKB Centre for Nyoongar Culture & Environmental Knowledge and the development of a community wide Reconciliation Action Plan.

2. Powers of the Northam NCAG

NCAG is a formally appointed committee of Council and is responsible to that body. NCAG does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. NCAG does not have any management functions and cannot involve itself in management processes or procedures.

NCAG is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

3. Membership

The Advisory Group shall consist of elected members, designated Shire of Northam employees and Aboriginal and Torres Strait Islander community members as follows:

- Two (2) Elected Members and Two (2) Proxy Elected Members;
- One representative from each of the following families and one proxy representative;
 - Ryder
 - Garlett
 - Stack
 - Slater
 - McGuire
 - Kickett
 - Moody
 - Davis
- Two other Aboriginal and/or Torres Strait Islander Community Representatives
- Shire of Northam CEO or nominated Executive Manager.
- Member for Central Wheatbelt, State Legislative Assembly
- Member of the WA Police Force
- The CEO and or their nominee is to attend all meetings to provide advice and guidance to the committee. They do not have voting rights on the committee
- The local government shall provide secretarial and administrative support to the committee.

COMMS-TR-02 Nyoongar Cultural Advisory Group Terms of Reference 2021 - 2023_V3

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Nyoongar Cultural Advisory Group Terms of Reference 2021 to 2023

4. Meetings

The NCAG shall meet at least four times annually.

Additional meetings shall be convened at the discretion of the presiding member.

5. Reporting

Minutes and recommendations of each NCAG meeting shall be presented to the next Ordinary Meeting of the Council.

The NCAG is responsible for liaising with all relevant business units to complete and submit the RAP Impact Measurement Questionnaire to Reconciliation Australia annually.

6. Duties and Responsibilities

The following activities will be carried out by the NCAG:

- Provide guidance and assistance to Council on the future development of the BKB.
- Provide input and advice in relation to the development of a Shire of Northam Reconciliation Action Plan.
- Meet with the Full Shire of Northam Council, not less than once each year to discuss progress of the Reconciliation Action Plan and BKB
- Develop a RAP within the context of the Shire of Northam's core business and in-line with:
 - Over-arching community strategic plan and corporate business plan.
 - Any existing Aboriginal and Torres Strait Islander employment strategy
 - Any existing supplier diversity strategy
 - Any existing equity and diversity policies.
- Establish a collaborative/consultative process for engaging staff across the organisation so that they can provide ideas for the RAP and comment on drafts.
- Develop a project plan and timeline to development, launch and begin implementing the RAP, including consultation with Reconciliation Australia at regular intervals.
- Regularly liaise with relevant business units and key stakeholders to review progress of RAP actions and:
 - Report RAP progress to internal and external stakeholders, including Reconciliation Australia, Shire of Northam elected members and staff, and Aboriginal and Torres Strait Islander stakeholders
 - Reflect on key learnings in the development of new RAPs.
 - Consider RAP implementation issues and consult with relevant business units to find solutions.
- Develop a new RAP when the current plan expires.

COMMS-TR-02 Nyoongar Cultural Advisory Group Terms of Reference 2021 - 2023_V3

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Mrs Donna Moody left the meeting at 5:13pm and returned 5:16pm.

8.2 BILYA KOORT BOODJA UPDATE

File Reference:	1.3.13.5
Reporting Officer:	Robyn Davis, BKB Coordinator
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	Nil.

BRIEF

For the Committee to receive an update on the Bilya Koort Boodja Centre.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

The Bilya Koort Boodja is the Aboriginal Interpretive Centre in the Shire of Northam, offering visitors a visual and immersive experience into Aboriginal culture, heritage and traditions through various displays and events.

A.1 Visitor Numbers

Month	BKB visitations - Normal	BKB visitations - Free Pass	BKB visitations - Concessions	BKB visitations - Average per day	BKB Entry Fees
APRIL 21	200	1	122	10.76	\$2610.00
MAY 21	149	0	111	8.38	\$2045.00
JUNE 21	161	0	96	8.56	\$2090.10
JULY 21	182	0	129	10.03	\$2465
AUG 21	199	1	121	10.32	\$2595
SEPT 21	251	0	126	12.56	\$3140
OCT 21	233	4	180	13.32	\$3230
NOV 21	126	0	78	6.8	\$1650
DEC 21	105	0	134	7.70	\$1720

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Month	BKB visitations – Single Entry	BKB visitations – Annual Membership	BKB visitations – Free Pass	BKB visitations – Average per day	BKB Entry Fees
JAN 22	176	2	0	5.74	\$920
FEB 22	47	0	2	1.75	\$235
MARCH 22	195	2	0	6.35	\$985

A.2 Programmed Activities

Upcoming Programs:

April School Holiday Program
NAIDOC
Cultural Awareness Package
Yorgas Group
Lullabies

Ms Robyn Davis will provide an update on planned activities for the Bilya Koort Boodja Centre.

A.3 Marketing

An update to be provided by Ms Jo Metcalf.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 4: Environment and Heritage.
Outcome 4.2: Northam honours, and is recognised for, its unique heritage and cultural identity.
Objective: There is a strong, respected and valued Aboriginal community and culture in the Shire of Northam.

B.2 Financial / Resource Implications

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	The Centre fails to reach financial sustainability	Possible (3) x Medium (3)= 9 (Medium)	Development of marketing plan to promote centre Secure external funding
Health & Safety	N/A		
Reputation	The Centre fails to provide an experience that delivers on expectation	Possible (3) x Medium (3)= 9 (Medium)	Ensure weekend activities are in place
Service Interruption	N/A		
Compliance	N/A		
Property	N/A		
Environment	N/A		

C. OFFICER'S COMMENT

Entry fees and Annual Membership – An annual membership is now on offer where people can sign up to be member of BKB for just \$20 per year. Members will receive a members pack with member lanyard and some goodies. Entry fee is a single fee of \$5 for each person

BKB opening hours - BKB is currently open from 10 – 3pm 7 days a week. This has been a trial that the Shire has implemented over the warmer months. The trial will be reviewed soon.

Staffing – Yvonne Ryder has left the role of BKB Tourism Officer and Jaylissa Bennell has won the role so is our new face of BKB

We are down to 1 casual staff member and needing more people on board. Will re-advertise for more casual staff soon

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Visitors – We are still getting group bookings from school, Universities and other group wishing to visit the centre. We have trained the staff up to conduct the tours through the exhibition

RECOMMENDATION / COUNCIL DECISION

Minute No: NCAG.29

Moved: Cr Atilla Mencshelyi

Seconded: Ms Elizabeth Stack

That Council receives the Bilya Koort Boodja update as presented.

CARRIED 6/0

DISCUSSION

Ms Robyn Davis informed the committee of the need for more casual staff members to work at the BKB.

The following members of the committee expressed an interest in working:

- o Julie Wynne
- o Deb Moody
- o Donna Moody
- o Liz Stack (on Sundays only)

Ms Davis informed that the TV program Getaway are coming to the centre to film it to feature on their show. Destination Perth will also be filming and require people to be in the filming.

Thylacine are looking to capture stories for Stage 2 of the exhibit. Ms Davis said more stories from Elders not already captured in the exhibit are required.

It was suggested that Francis Gillespie be contacted for her story.

Ms Elizabeth Stack said that she has a book of stories from her Dad Kevin Stack, Aunt Violet Stack and others that she will loan to staff.

Ms Julie Wynne asked if she can speak on behalf of her Dads story (Matthew Moody). Ms Donna Moody said she can speak on behalf of her Dad, Pat Moody. Mrs Joan Parfitt expressed that she is not happy with the filming of her in the yarnning circle and would like to tell her story again.

Ms Jo Metcalf explained that these need to be done very soon. Ms Robyn Davis will contact the people suggested.

Cr Ryan asked to committee to inform Ms Robyn Davis of any other Elders who could be considered.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



8.3 REPRESENTATION ON THE SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	Nil

BRIEF

For the Committee to be informed and make a recommendation on membership of the Shire of Northam Community Safety Committee.

ATTACHMENTS

Attachment 2	Community Safety Committee Terms of Reference
--------------	---

A. BACKGROUND / DETAILS

The objective of the Shire of Northam Community Safety Committee is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.

The Committee is seeking representative of the Nyoongar Cultural Advisory Group to join the Committee to ensure there is balanced and inclusive community representation.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety & Security

OUTCOME 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objectives:

- Work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives
- Engage with all segments of our population to understand their challenges and coordinate services to meet those challenges.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



B.2 Financial / Resource Implications

There is a \$5,000 budget allocation for initiatives of the Community Safety & Crime Prevention Plan.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A		
Health & Safety	N/A		
Reputation	Community safety is an area of public concern.	Low (3) x Moderate (3) = Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	N/A		
Compliance	N/A		
Property	N/A		
Environment	N/A		

C. OFFICER'S COMMENT

The Shire of Northam Community Safety Committee and Council have recently endorsed the Community Safety & Crime Prevention Plan 2022 – 2026. The Plan is a four year strategic outlook for the Shire that aims to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues. The Committee has identified the need to partner with the Nyoongar Community to ensure a balanced community approach that is inclusive and respectful of culture.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



The Community Safety Committee meetings are held every three (3) months on a Tuesday at 11am with lunch provided. A member of this group can attend as a voting member. The representation is for the Nyoongar Cultural Advisory Group, therefore attendance can be shared across the members of this committee.

RECOMMENDATION / COUNCIL DECISION

Minute No: NCAG.30

Moved: Ms Julie Wynne

Seconded: Cr Atilla Mencshelyi

That Council accepts the nomination of Ms Donna Moody to represent the Nyoongar Cultural Advisory Committee on the Community Safety Committee.

CARRIED 6/0

DISCUSSION

Ms Donna Moody nominated herself to be the representative on the Shire of Northam Community Safety Committee.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Attachment 2: Terms of Reference Community Safety Committee

Community Safety Committee Terms of Reference 2021 to 2023

TERMS OF REFERENCE

SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE

1. Objectives of the Shire of Northam Community Safety Committee

The objective of the Shire of Northam Community Safety Committee (hereto referred to as the Committee) is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.

2. Powers of the Shire of Northam Community Safety Committee

The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.

3. Membership

The Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:

- Two (2) Elected Members:
- Officer In Charge of the Northam Police Station or nominated representative;
- Officer In Charge of the Wundowie Police Station or nominated representative;
- One (1) representative of the Northam Roadwise Committee;
- One (1) representative of the Local Drug Action Group;
- One (1) representative of the Northam Chamber of Commerce;
- One (1) representative of the Department of Education;
- One (1) representative of the Department Local Government, Sport and Cultural Industries;
- One (1) representative of the Youth Wellbeing Plan;
- One (1) representative of the local youth services
- One (1) representative of the Nyoongar Cultural Advisory Committee
- Up to two (2) community representatives.

All members have full voting rights.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



Community Safety Committee Terms of Reference 2021 to 2023

4. Standing Ex-Officio Members

- Chief Executive Officer or nominated representative, i.e. Executive Manager Community Services;
- Community Development Officer
- One (1) representative of Holyoake
- One (1) representative of the Department of Health (Health Promotion);
- One (1) representative of the Department of Communities - Housing;
- One (1) representative of the Department of Communities - Child Protection and Family Support
- One (1) representative of the Department of Justice;
- One (1) representative of Bridgeley Church of Christ
- Ranger Services
- Department of Main Roads (by invitation)
- Department Fire and Emergency Services (by invitation)

5. Meetings

The committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

6. Reporting

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

7. Duties and Responsibilities

The Committee will:

- Develop, review and oversee the implementation of the Shire of Northam Community Safety and Crime Prevention Plan;
- Integrate and align with the Northam Youth Wellbeing Plan;
- Develop effective partnerships with local State Government agencies through local service agreements to support the coordination and integration of community safety and crime prevention activities within the Shire of Northam;
- Identify and coordinate funding opportunities to address priority issues that have been identified in the Community Safety and Crime Prevention Plan and the Northam Youth Wellbeing Plan;

8. Working Parties

Working parties may be established at the edict of this Committee to address specific issues in relation to community safety and appoint people with the necessary knowledge and skills to contribute to those working parties.

All auxiliary working parties shall report back to the Community Safety Committee on progress and outcomes with any recommendations.

9. Tenure of Membership

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022

Community Safety Committee Terms of Reference 2021 to 2023

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections.

10. Committee

10.1 Chairperson

The members shall appoint the Chairperson.

10.2 Secretary

A Shire of Northam employee will fulfil the role of non-voting minute taker.

10.3 Quorum

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

10.4 Voting

Shall be in accordance with the Local Government Act, Section 5.21.

10.5 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

10.6 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

10.7 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

10.8 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

10.9 Code of Conduct

Members of the committee are bound by Council's Code of Conduct.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



8.4 CULTURAL AWARENESS VIDEO

File Reference:	2.1.3.7
Reporting Officer:	Bev Jones, Human Resources Manager
Responsible Officer:	Jason Whiteaker, Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	Nil

BRIEF

To seek a recommendation from the Committee regarding the use of a cultural awareness training video produced for the Public Sector Commission for Shire of Northam staff.

ATTACHMENTS

Attachment 4: Video link (sent as a separate attachment)

A. BACKGROUND / DETAILS

The Shire of Northam is seeking to develop a cultural awareness package for new and existing staff. In the meantime, a video produced for the Public Sector Commission has been identified to fill the gap.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 4: Environment and Heritage

Outcome 4.2: Northam honours, and is recognised for, its unique heritage and cultural identity

Objective: There is a strong, respected and valued Aboriginal community and culture in the Shire of Northam

B.2 Financial / Resource Implications

Nil

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A		
Health & Safety	N/A		
Reputation			
Service Interruption	N/A		
Compliance	N/A		
Property	N/A		
Environment	N/A		

C. OFFICER'S COMMENT

Cultural training in the workplace can enhance cultural sensitivity, competence and most importantly eliminate the risk of major miscommunication. The implementation of a tailored cultural awareness training package for Shire of Northam staff will enhance cultural understanding which will in turn encourage positive cross-cultural working relationships as well as positive relationships outside of work. Whilst the package is being created in preparation for endorsement by the Nyoongar Cultural Advisory Group, a video produced by the Public Sector Commission has been identified to hopefully educate staff and make them more culturally aware.

RECOMMENDATION

That Council accept the video produced by the Public Sector Commission to be used for staff cultural awareness training until the Shire's own training package is developed.

DISCUSSION

As the majority of the committee had not viewed the video, Cr Ryan deferred this item to be discussed at the next meeting.

Nyoongar Cultural Advisory Group Meeting Agenda
6 April 2022



9. URGENT BUSINESS APPROVED BY DECISION

Nil

10. DATE OF NEXT MEETING

Wednesday 4th May 3.30pm.

11. DECLARATION OF CLOSURE

There being no further business, the Presiding Member Cr M P Ryan declared the meeting closed at 5.30pm.

"I certify that the Minutes of the Nyoongar Cultural Advisory Group Committee meeting held on Wednesday, 6 April 2022 have been confirmed as a true and correct record."

Presiding Member

Date

13. OFFICER REPORTS

13.1 CEO'S Office

13.1.1 Shared Services – Shire of Nungarin

File Reference:	4.3.1.10
Reporting Officer:	Jason Whiteaker – Chief Executive Officer
Responsible Officer:	Jason Whiteaker – Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority
Press release to be issued:	No

BRIEF

The Shire of Nungarin have approached the Shire of Northam to provide them with statutory building services on a fee for service basis.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

The Shire of Nungarin have approached the Shire of Northam to provide them with statutory building services on a fee for service basis. It is expected that the Shire of Nungarin will require 2-3 assessments undertaken each month as a maximum.

The agreement to provide services would be on a fee for service basis, with the following fees being recommended.

Building Practitioner support (including travel time if required) will be charged at a standard rate of \$70 per hour exclusive of GST.

- A flat rate charge for the assessment and approval of a Certified Building application (inclusive of any correspondence with the applicant verbal or written) will be \$210 exclusive of GST (based on a three-hour assessment time).
- A flat rate charge for the assessment and approval of an Uncertified Building application (inclusive of any correspondence

with the applicant verbal or written) will be \$350 exclusive of GST (based on a five-hour assessment time).

The above fees have been based on a cost recovery model.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objective: Provide outstanding customer service;
Ensure robust financial management;
Undertake our regulatory roles in a safe, open, accountable and respectful manner;

B.2 Financial / Resource Implications

The fee for services has been recommended based on full cost recovery. There will be no significant financial implications for the Shire of Northam.

The matter has been discussed internally and it is expected that the Shire of Northam could provide this service, without impacting our current service levels.

B.3 Legislative Compliance

Council has set a fee for processing building licenses on behalf of the public at a rate of \$114 per hour. This fee was established to discourage the public from wanting to engage the Shire of Northam to undertake building certification works which are services provided by the private sector. The fee was not set contemplating assisting another local government.

Section 6.16 of the Local Government Act allows for a fee to be established or adjusted during a financial year, by absolute majority resolution of Council.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
---------------	-------------	---	-------------------

Financial	Fee set to low	Unlikely (2) x Insignificant (1) = low (3)	
Health & Safety	Nil		
Reputation	Nil		
Service Interruption	Assisting other local government results in reduction of service to Shire of Northam community	Unlikely (2) x Insignificant (1) = Low (3)	
Compliance	Nil		
Property	Nil		
Environment	Nil		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4464

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That Council

1. Establish a new fee under its schedule of fees and charges to support other local governments in the provision of building services.
2. Sets the following fees:
 - a. Building Practitioner support (including travel time if required) will be charged at a standard rate of \$70 per hour exclusive of GST.
 - b. A flat rate charge for the assessment and approval of a Certified Building application (inclusive of any correspondence with the applicant verbal or written) will be \$210 exclusive of GST (based on a three-hour assessment time).
 - c. A flat rate charge for the assessment and approval of an Uncertified Building application (inclusive of any correspondence with the applicant verbal or written) will be \$350 exclusive of GST (based on a five-hour assessment time).

**CARRIED 10/0
BY ABSOLUTE MAJORITY**

13.2 ENGINEERING SERVICES

Cr H Appleton declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as casual volunteers at the Northam Pound are known to Cr Appleton. Petrine Priest is Cr Appleton's sister-in-law and Anita Corrigan is a friend.

Cr D A Hughes declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as Cr Hughes is a member of the Avon Valley Arts Society (Northam Old Girls School maintenance).

Cr J E G Williams declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as Cr Williams is a member of the Clackline Progress Association who leases the Clackline Hall which is included on the maintenance list.

Cr M I Girak declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as Cr Girak is a member of the Avon Valley Arts Society and the Northam Old Girls School is on the maintenance budget list. Also some occupants of other buildings on the list are known to Cr Girak.

Cr C R Antonio declared an "Impartiality" interest in item 13.2.1 - Building Maintenance Budget 2022/23 as Cr Antonio is a member of AVAS. AVAS's location – Old Girls School is on the proposed maintenance list.

13.2.1 Building Maintenance Budget 2022/23

File Reference:	2.4.2.3
Reporting Officer:	Shane Moorhead, Building Maintenance & Project Supervisor
Responsible Officer:	Scott Patterson, Executive Manager Engineering Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider the building maintenance portion of its draft Budget for 2022/23.

ATTACHMENTS

Attachment 1: Draft Building Maintenance Budget 2022/23.

A. BACKGROUND / DETAILS

Council has traditionally discussed the building maintenance portion of its draft budget ahead of discussion on the remainder of the annual budget, in order to split the budget consideration into manageable portions.

The budget takes in asset renewal from the Asset Management Plan.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure & Service Delivery

Outcome 5.3: To have safe, well-maintained community infrastructure and services to a standard expected of a Regional Centre.

Objective:

- Deliver infrastructure projects effectively, on budget and schedule, aligned with local community plans and infrastructure projects; and
- Build on community service delivery models to ensure services are continuously improved and modernised to meet community needs.

B.2 Financial / Resource Implications

Budget implications are shown in detail on the attached spreadsheet. The buildings budget is made up of building maintenance jobs, building improvement (discretionary) jobs which may result from requests or upgrade suggestions; and an allowance for building operational costs (made up of air conditioning maintenance, pest control, carpentry repairs, electrical repairs, plumbing repairs, fire equipment servicing, building maintenance coordination, vandalism response, key cutting, sanitary disposal, security monitoring and response).

The Following table shows the 2022/23 budget compared to the allocation within the LTFP and last years adopted budget, note; additional items added 2021/22 during the draft budget deliberations.

Description	Proposed 2022/23	LTFP 2022/23	Budget 2021/22
Required OH&S/Structural/Compliance	\$326,000		\$215,020

Discretionary	\$192,400		\$212,905
Building Asset renewal		\$500,000	
Total	\$518,400	\$500,000	\$425,366

B.3 Legislative Compliance

Formal adoption of the building maintenance budget will be undertaken when Council adopts its annual Municipal Fund Budget in its entirety, in accordance with section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996. This would normally include income by nature, type and program; rate setting; budget notes and schedules.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Minor contact with trades/contractors for budgeting purposes

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	There is significant risk that if Council building and facilities are not maintained then significant cost will be required in future years to bring them up to a sufficient standard.	Likely (4) x Major (4) = High 16	Adopt the proposed Building Maintenance Budget
Health & Safety	Buildings not maintained to an appropriate health and safety standards level will increase the risk to building users.	Likely (4) x Medium (3) = High (12)	Adopt the proposed Building Maintenance Budget
Reputation	Buildings not maintained to acceptable level, community dissatisfaction.	Likely (4) x Minor (2) = Moderate (8)	Adopt the proposed Building Maintenance Budget
Service Interruption	Buildings being closed due to lack of maintenance	Unlikely (2) x Major (4) = Moderate (8)	Adopt the proposed Building Maintenance Budget
Compliance	Electrical, fire services and security non-	Likely (4) x Major (4) = High (16)	Adopt the proposed Building Maintenance Budget

	compliant if no maintenance done.		
Property	Buildings degrading	Likely (4) x Medium (3) = High (12)	Adopt the proposed Building Maintenance Budget
Environment	Nil.		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The list in the attached spreadsheet details the major building maintenance and projects for the coming financial year. It should be recognised that a number of other projects may be subject to either grant funding or external funding (e.g. Emergency Services Levy). These projects will be listed separately within the Budget documents subject to the funding being available or alternately if grant funding is successful a separate report will be presented to Council for endorsement. Additional discretionary building jobs will be included in the considerations list for Council to consider on draft budget night.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4465

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That Council endorse the draft building maintenance for 2022/23 for inclusion in the draft Shire of Northam 2022/23 Budget as detailed below:

		MAINTENANCE	BUILDING IMPROVEMENT
		Required due to OH&S, compliance or structural concerns	Discretionary
<u>Building</u>	<u>Job description</u>		
Aerodrome Toilets	Demolish existing and build new toilets and septic system		\$150,000.00
Avon vintage vehicle	Water Proofing then painting to East wall.	\$5,000.00	

Clackline Hall	Lighting upgrade to LED	\$4,500.00	
Fluffy Ducklings	Damp course installation and wall patch/paint	\$12,500.00	
Killara Cottages	Replace Lights with LED in main bedroom.	\$3,800.00	
Morby Cottage	Oiling of decking	\$1,000.00	
Old admin building DSR & Create 298	Replace external LED lights	\$5,500.00	
Northam Library	Expand CCTV to include old admin	\$13,500.00	
Northam Memorial Hall	replace gutter to front of side building	\$1,500.00	
	Install CCTV system	\$15,000.00	
Northam Old Post Office	Refix verandah timber flooring and oil timber	\$1,800.00	
Northam Old Girls School	Install bird mesh to eaves	\$5,100.00	
Northam Town & Lesser Hall	Front dividing fencing between Lesser Hall and Bridgeley		\$4,000.00
Northam Old Fire Station	Drainage and mortar repair	\$30,000.00	
Northam Pound	Air conditioner	\$5,200.00	
	Concrete from driveway to gates	\$3,500.00	
Northam Aquatic Centre	Change out unisex toilet locks and install bigger door vents	\$4,500.00	
	Remove rust and repaint bottom of pool fencing	\$1,500.00	
Rec Centre	Install Garrison fencing to laneway	\$18,000.00	
	Install handrail to front entry ramp/walkway	\$5,000.00	

	Convert existing Fire doors to windows and standard door	\$5,000.00	
	Gates to top of grandstand		\$2,000.00
	Grandstand re-carpeted	\$18,000.00	
	Lighting to front path/ramp	\$1,800.00	
	P/E Cell for external hospitality room lights and front path.	\$1,800.00	
	Repaint under wooden seating benches		\$2,000.00
	Repaint front entry posts		\$1,500.00
	Replace main indoor court lights to LED fittings		\$25,000.00
	Upgrade to CCTV	\$19,000.00	
Vis Centre	Decking oiling and repairs	\$1,500.00	
Rivers edge café	New canvas canopy	\$8,500.00	
	Painting of verandah steel	\$2,900.00	
Wundowie Hall	Sand and seal floor	\$13,500.00	
Wundowie oval changerooms	Paint all doors to change rooms		\$1,800.00
	Change out lights and install timer	\$600.00	
Bernard Park Toilets	Convert urinals to be flushable		\$6,100.00
Bakers Hill Hooper Park Toilets	Leach drain upgrades	\$6,500.00	
Pool House	Replace ceilings, repair/patch wall cracks, new floor coverings, re-paint, new window treatments, repair broken windows, re-seal bathrooms,	\$110,000.00	

	air conditioning, bathroom upgrade, kitchen upgrade and general clean up		
	Totals	\$326,000.00	\$192,400.00
CARRIED 10/0			

Attachment 1 - Building Maintenance Program 2022/23

Building Maintenance Program 2022/23

			MAINTENANCE	BUILDING IMPROVEMENT	Trigger				
			Required due to OH&S, compliance or structural concerns	Discretionary	Maintenance / Compliance	OHS/Security	Request made by tenant / Community Group		
<u>Building</u>	<u>Account</u>	<u>Job description</u>		-	-	-	-	<u>Reason</u>	<u>Comment</u>
Aerodrome Toilets	12422122	Demolish existing and build new toilets and septic system		\$150,000.00	√			Upgrade	The aerodrome toilets are old undersized and have no accessible toilets.
Avon vintage vehicle	Job 1026	Water Proofing then painting to East wall.	\$5,000.00		√			Maintenance	Water ingress to exposed wall making internal paint and render flake.
Clackline Hall	Job 6255	Lighting upgrade to LED	\$4,500.00		√			Maintenance/ upgrade	The hall has many broken unservicable lighting fixtures that require replacing. This will be done with LED as they last longer and

								are cheaper to run.
Fluffy Ducklings	Job 8182092	Damp course installation and wall patch/paint	\$12,500.00		✓		Rising damp control	There is a rising damp issue around the toilet area. A dampcourse liquid is injected to resolve this. Wall is then patched and painted.
Killara Cottages	Job 6575	Replace Lights with LED in main bedroom.	\$3,800.00		✓		Maintenance	a light was replaced in this building with LED, the rest of them should be changed to suit. LED's are longer lasting and cheaper to run.
Morby Cottage	Job 1014	Oiling of decking	\$1,000.00		✓		Maintenance	Yearly oiling of jarrah timber decking.
Old admin building DSR & Create 298	6345	Replace external LED lights	\$5,500.00		✓		Replacement	Existing colour change lights have either been damaged or are not working.
Northam Library	1017	Expand CCTV to include old admin	\$13,500.00			✓	Security	Rather than install a new system to the

									Old Admin we would expand the system in the library to cover this building and carparks etc.
Northam Memorial Hall	Job 1200	replace gutter to front of side building	\$1,500.00		√			Replacement	Gutter section is rusty and leaking.
		Install CCTV system	\$15,000.00			√	√	Security	Install CCTV as there has been some damage to memorials, also it will cover the thoroughfare through from the new parks and help cover Fitzgerald Street.
Northam Old Post Office	Job 6354	Refix verandah timber flooring and oil timber	\$1,800.00		√			Maintenance	Yearly maintenance to keep in good condition
Northam Old Girls School	Job11362332	Install bird mesh to eaves	\$5,100.00			√		OHS	This is to keep pigeons out of the roof cavity and stop droppings and dead birds from being a

									problem, health hazard from bird droppings
Northam Town & Lesser Hall	1003	Front dividing fencing between Lesser hall and Bridgeley		\$4,000.00			✓	New install	Fence required on limestone wall between Lesser hall and Bridgeley Centre due to when events held at Town/Lesser Hall the Shire erects temp fence every time and then has to remove it. This is because patrons sit on the wall and throw empty drink containers in the carpark next door.
Northam Old Fire Station	Job 6035	Drainage and mortar repair	\$30,000.00		✓			Preventative maintenance	The old fire station has storm water issues and has rising damp issues inside. This money is to fix the drainage

									and install a damp course.
Northam Pound	Job 1004	Air conditioner	\$5,200.00			√		New Install	A basic evaporative air conditioner to be installed to the roof to help with air movement and cool the very hot pound during the summer months.
		Concrete from driveway to gates	\$3,500.00			√		Maintenance	Install a section of concrete from existing paving to the fence line to allow for better vehicle access. At the moment the pavers are regularly being dislodged and causing an OHS issue. This will lock in the pavers.
Northam Aquatic Centre	Job 5980	Change out unisex toilet locks and	\$4,500.00			√		OHS	One of the locks broke on the door during pool season. We

		install bigger door vents							had a lady in the toilet and the dock lock broke and locked her in there. It took several men to break the door to let the lady out. Adjusting the locks to make them less likely to fail and install larger door vents to allow access into the room for emergencies.
		Remove rust and repaint bottom of pool fencing	\$1,500.00		√			Preventative Maintenance	Rust has started to build up at the bottom of the pool fencing. To ensure we are maintain the fencing and to prevent from further damage all the rust needs to be removed from the bottom of the fencing. Anti

									rust painting will be used to help prevent this in the future. The rust is caused from the elements as well as being fencing around the chlorinated water.
Rec Centre	Job 5250	Install Garrison fencing to laneway	\$18,000.00			√		Safety and security.	Fencing and gates installed to stop people using laneway as a thorough fair and damaging side fencing.
		Install handrail to front entry ramp/walkway	\$5,000.00				√	OHS and accessibility	Requested many times by public as elderly people that use the facility regularly find it hard to make it up the ramp and there is nothing to hold onto.
		Convert existing Fire doors to	\$5,000.00			√		Upgrade/compliance	4 x Fire Doors turned into windows that are no longer

		windows and standard door							acting as Fire doors since the Northam Aquatic Facility has been built. Replace with Windows instead. (Approved by Gordon Tester, through Manager Health / Building)
		Gates to top of grandstand		\$2,000.00		✓	✓	New install	Children are playing in this area behind the fencing up the top and damaging the walls. Over the years there have been finances spent and staffing hours to repair the gyprock where the walls have been damage
		Grandstand re-carpeted	\$18,000.00		✓			Renewal	The grandstand was first installed when the Centre was

									built in November 2011. This means the carpet has now reached the end of its life expectancy and needs to be replaced.
		Lighting to front path/ramp	\$1,800.00			√		OHS/Safety	The front path leading into the Northam Recreation Centre and Northam Aquatic Facility does not have lights on the path. This area is dark when people are entering and leaving for night sports. With the path not being lit this leads to several trip hazards in the brick work and for security reason the path should be lit for

									both patrons and staff.
		P/E Cell for external hospitality room lights and front path.	\$1,800.00			√			Currently the lights outside of the hospitality room are just on a general light switch inside. There are 2 doors that lead straight into the Hospitality Room which has the bar in it. If its dark and not lit up then its easier for people to break into the facility. The cameras work better with lights it will also will discourage people form hanging around.
		Repaint under wooden seating benches		\$2,000.00				Preventative Maintenance	Repainting the concrete bottom of the wooden seating around the pool area. The paint being in the

									elements and also around chlorine it has faded over the past 2 years. Needs a touch up before the pool opens again for the next season.
		Repaint front entry posts		\$1,500.00	√			Preventative Maintenance	The front of the Rec Cent+A109:J112 re is over 10 years old. The paint on the main front beams are starting to flake and peel.
		Replace main indoor court lights to LED fittings		\$25,000.00	√			Upgrade/cost saving	The original high bay lights in the main court to be LED. This will save money in operation and maintenance costs as they are cheaper to run and have a longer run life.
		Upgrade to CCTV	\$19,000.00			√		Security	Extra cameras added to

									existing system to cover more of the carparks and other areas of concern. This will also complete coverage from Youth Precinct to the Rec/Aquatic Centre
Vis Centre	Job 1019	Decking oiling and repairs	\$1,500.00		√			Maintenance	Yearly maintenance
Rivers edge café	6100	New canvas canopy	\$8,500.00		√			Renewal	Canvas canopy is the original material and has holes and stitching is failing.
		Painting of verandah steel	\$2,900.00		√			Maintenance	Steelwork for the canopy is original and needs to be painted prior to new canopy going on.
Wundowie Hall	Job 1801	Sand and seal floor	\$13,500.00			√		Reseal/maintenance	The timber floor is in need of sanding and sealing, people have been getting splinters

									from the surface.
Wundowie oval changerooms	Job 5342	Paint all doors to change rooms		\$1,800.00			√	Maintenance	Toilets are now being used for the RV Park and require painting.
		Change out lights and install timer	\$600.00			√		Upgrade	Lights to be replaced to LED and a push button timer installed for night time use with RV Park.
Bernard Park Toilets	Job 5800	Convert urinals to be flushable		\$6,100.00			√	upgrade	Issues with smelly toilets
Bakers Hill Hooper Park Toilets	Job 1802	Leach drain upgrades	\$6,500.00			√		Maintenance	Leach drains are failing and require regular pump outs
Pool House	NEW	Replace ceilings, patching walls, new floor coverings, re-paint, new window treatments, repair broken windows, re-seal bathrooms, air conditioning,	\$110,000			√		Maintenance / upgrade	Property is currently uninhabitable.

		bathroom upgrade, kitchen upgrade and general clean up							
		Totals	\$326,000.00	\$192,400.00				Total	\$518,400.00

13.3 DEVELOPMENT SERVICES

13.3.1 Request for Sponsorship/Fee Waiver – Planning Institute of Australia (WA) – Regional Planning Conference

File Reference:	8.2.1.7
Reporting Officer:	Chadd Hunt, Executive Manager Development Services
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider sponsorship for the 2022 Planning Institute of Australia (PIA) WA Regional Conference to be held in Northam.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

PIA WA are holding their Regional Conference in Northam on Thursday 16th and Friday 17th June 2022. The main conference is being held at the Northam Recreation Centre on Friday, with optional fringe events are being held on the Thursday afternoon/evening.

Staff are recommending that the Shire of Northam sponsor the event primarily through meeting the cost of the venue hire, entry to the BKB and a walking tour on the Thursday afternoon.

This event was held within the Margaret River Region in 2021 and will attract attendees from the metropolitan area and regional areas of the State.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Outcome 1.4: A robust tourism industry which contributes to the economic development of the Shire of Northam and

Objectives: optimises Northam's role as a hub for tourists to the region.
Position Northam as an ideal destination to attract regional, state and second-tier national events.

B.2 Financial / Resource Implications

The cost of the Recreation Centre Hire, entry to the BKB and walking tour is approximately \$3,155.

B.3 Legislative Compliance

Local Government Act 1995, Section 6.12 - Power to defer, grant discounts, waive or write off debts.

B.4 Policy Implications

Council Policy C3.4- Write Off/Waive of Fees and Debts, provides guidelines for the equitable assessment of requests to write off or waive fees or debts within the parameters set by Council under delegated authority.

Waiving of fees and charges must be undertaken in a consistent and transparent manner. The Chief Executive Officer may exercise their delegation to waive fees and charges that:

- *Promote the Shire of Northam's mission and objectives;*
- *Provides a benefit to the Shire of Northam community;*
- *Are for an activity, event or program with a charitable or community service oriented purpose;*
- *Are for not-for-profit and non-government organisations; and*
- *Fall within the parameters set by Council under delegated authority, as detailed within the Delegated Authority Register.*

This request satisfies several elements outlined above, but falls outside Council parameters for approval under delegated authority, and therefore Council is required to make a decision on this fee waiver request.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	Nil.		
Reputation	Perception that Council does not support hosting	Moderate (8) Likely/Minor	Council approve the fee waiver to support the program.

	regional events in Northam.		
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

C. OFFICER'S COMMENT

Officers believe that the Regional Conference will provide significant exposure to the Shire and the surrounding region. Indications are that up to 80 delegates could attend the event on Friday and approximately 40 on the Thursday afternoon/evening.

The event will also provide accommodation and hospitality providers with an opportunity to benefit from the event.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4466

Moved: Cr Girak

Seconded: Cr Hughes

That Council waive the following fees (to the value of \$3,155) for the Planning Institute of Australia (WA) 2022 Regional Planning Conference:

- The Recreation Centre hire fees
- The admission fees, to the Bilya Koort Boodja Centre for Nyoongar Culture and Environmental Knowledge
- Walking tour fees

CARRIED 10/0

Cr J E G Williams declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as the owners of some of the properties, including a fellow Councillor are known to Cr Williams.

Cr M P Ryan declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as persons referred on the Heritage List are known to Cr Ryan personally.

Cr R W Tinetti declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as Cr Tinetti knows some of the owners of the heritage listed properties.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as A number of owners of property on the proposed Heritage List are known to Cr Mencshelyi.

Cr M I Girak declared a "Proximity" interest in item 13.3.2 - Proposed Review of the Heritage List as Cr Girak's residential property at 16 Gordon Street, Northam is included on the draft amended Heritage List (No. 75 – Masonic Hall (fmr)).

Cr C R Antonio declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as Cr Antonio knows some of the owners of the properties on this proposed list.

Cr D A Hughes declared an "Impartiality" interest in item 13.3.2 - Proposed Review of the Heritage List as Cr Hughes knows the owner of the Northam Tavern.

Cr M I Girak left the meeting at 5:56pm.

13.3.2 Proposed Review of the Heritage List

Address:	Various
Owner:	Various
Applicant:	Shire of Northam
File Reference:	3.1.8.19
Reporting Officer:	Jacky Jurmann, Manager Planning & Environment
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple
Press release to be issued:	No

BRIEF

It is proposed to amend the Heritage List to include an additional 27 places to ensure that all of the most significant places in the Shire are recognised and have the appropriate level of protection.

The first step in the process is to adopt the draft amended list for the purposes of advertising. Once adopted, the affected landowners and occupiers together with the community will be consulted and their comments considered prior to the Council finally adopting the amended list.

ATTACHMENTS

Attachment 1: Draft Amended List.

Attachment 2: Place Record Forms (provided as a separate attachment to this agenda/minutes).

Attachment 3: Adopted Heritage List.

A. BACKGROUND / DETAILS

Background

In February 2020, Council adopted the first Heritage List for the Shire of Northam following consultation with landowners, occupiers and the community.

The Heritage List was developed following the review of the Local Heritage Survey (LHS) by the Shire's former Heritage Advisor, Laura Gray in 2017. Ms Gray recommended that a smaller sub-set of places (63 in total) to form the Heritage List, generally based on categories 1 and 2 of the LHS (129 in total).

The draft list based on Ms Gray's recommendations was presented to Council for adoption for the purposes of advertising and in response to the advertising, a number of submissions were received by landowners raising concerns regarding inclusion of their properties on the Heritage List.

Stephen Carrick Architects (SCA), the Shire's current Heritage Consultant, reviewed the draft Heritage List and the submissions, and identified the following issues for consideration:

- some State heritage listed places were not included in the draft List;
- some Category 3 places were included on the draft List;
- the need to develop or review Place Records, particularly for those properties where landowners had made submissions; and
- the reasons for entry needed to be directly linked to the Statement of Significance for the place.

Further consultation was conducted with the affected landowners following the review, including provision of new or updated Place Records. No new submissions were received in response to this consultation.

The Heritage List was reviewed, amended and adopted by Council.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Environment & Heritage

Outcome: The Shire of Northam honours, and is recognised for, its unique heritage and cultural identity.

Objective: The Shire of Northam is a destination for heritage tourism and heritage buildings are easily located and interpreted;
The Shire of Northam's heritage buildings and locations are well maintained.

B.2 Financial / Resource Implications

The review of the Heritage List is within current budget.

B.3 Legislative Compliance

Planning and Development (Local Planning Schemes) Regulations 2015
Clause 8(1) of Part 3 of Schedule 2 of the Regulations (also known as the Deemed Provisions) requires local governments to establish and maintain a heritage list to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.

Sub-clause (2) requires the heritage list to set out a description of each place and the reason for its entry in the heritage list. The list must be available, with the Scheme documents, for public inspection; and be published on the Shire's website.

Sub-clause (3) sets out the consultation requirements for entering or removing a place from the heritage list, or modifying the heritage list, and includes notifying each owner and occupier of the place to provide a minimum of 21 days to comment.

Following adoption of the list (and any subsequent modifications), the Shire must notify the Heritage Council of WA, and each owner and occupier.

B.4 Policy Implications

The inclusion of the subject places on the Heritage List will provide an appropriate level of statutory protection.

B.5 Stakeholder Engagement / Consultation

If Council resolves to adopt the draft amended Heritage List, consultation will be conducted in accordance with the provisions of the Regulations (as outlined above) for a minimum period of 21 days to all landowners and occupiers. It is also recommended that the draft amended Heritage List be advertised to the community on the Shire's website, social media and in a locally circulating newspaper.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Comply with requirements of Regulations.	Insignificant (1) x Unlikely (2) = Low (2)	Ensure compliance, particularly during consultation.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

There are three levels of Heritage Listings –

1. State Heritage Register – highest level of protection under State Heritage legislation. This is for our most significant heritage buildings.
2. Local Government Heritage List – adopted by Council under the Local Planning Scheme. This is for significant building and places that require “protection” under the Scheme.
3. Local Heritage Survey (formerly known as the Municipal Heritage Inventory or MHI) – adopted by Council as a record of buildings and places that are significant to the local community and informs the creation of the Heritage List.

A recent minor review of the Heritage List and Local Heritage Survey by SCA has identified an additional 27 places that should be included to recognise their importance and provide an adequate level of protection.

New or revised place record forms have been created for each property that provides justification for their inclusion, including information on their

background and significance. The amended list includes those properties on the State Register that as standard practice be included on a Heritage list.

Following adoption of the amended list, the State Heritage Office's database Inherit will be updated to reflect the changes.

The Shire has also been recently advised that it has been successful in obtaining grant funding from the State Heritage Office to employ a specialist heritage consultant to create and commence a strategic framework for the staged review of the Shire's Local Heritage Survey to further inform the Heritage List. The review will also increase its usability and accessibility to the community.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4467

Moved: Cr Mencshelyi

Seconded: Cr Williams

That Council:

- 1. Adopt the draft amended Heritage List for advertising purposes;**
- 2. Notify all affected landowners and occupiers and the State Heritage Council of the proposed amendments to the Heritage List and provide a minimum of 21 days for comment;**
- 3. Advertise the draft amended Heritage List to the community providing a minimum of 21 days for comments; and**
- 4. Receive a report following close of the consultation period to further consider adoption of the amended Heritage List.**

CARRIED 9/0

Cr M I Girak returned to the meeting at 5:59pm.

Attachment 1 – Draft Amended List

SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO. 6 REGISTER 1 – HERITAGE LIST

1. INTRODUCTION

The provisions for the adoption of a Heritage List under the provisions of the Northam Local Planning Scheme No. 5 are outlined in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* known as the Deemed Provisions.

Note: Deemed provisions are those provisions that are automatically incorporated into a local planning scheme.

2. SCHEME PROVISIONS UNDER SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO. 6

The provisions state:

8. Heritage list

- (1) The local government must establish and maintain a heritage list to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.
- (2) The heritage list —
 - (a) must set out a description of each place and the reason for its entry in the heritage list; and
 - (b) must be available, with the Scheme documents, for public inspection during business hours at the offices of the local government; and
 - (c) may be published on the website of the local government.
- (3) The local government must not enter a place in, or remove a place from, the heritage list or modify the entry of a place in the heritage list unless the local government —
 - (a) notifies in writing each owner and occupier of the place and provides each of them with a description of the place and the reasons for the proposed entry; and
 - (b) invites each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and
 - (c) carries out any other consultation the local government considers appropriate; and
 - (d) following any consultation and consideration of the submissions made on the proposal, resolves that the place be entered in the heritage list with or without modification, or that the place be removed from the heritage list.
- (4) If the local government enters a place in the heritage list or modifies an entry of a place in the heritage list the local government must give notice of the entry or modification to —
 - (a) the Heritage Council of Western Australia; and
 - (b) each owner and occupier of the place.

Shire of Northam – Heritage List

3. HERITAGE LIST REGISTER

The following is the Heritage List Register.

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
1.	Northam Fire Station (fmr #2) & Quarters	158	87	Duke Street	Northam	A10590	1	13	1852	As per SRHP Statement of Significance .
2.	Uniting Church & Hall	611	103	Duke Street East	Northam	A14327	1	34	16300	As per SRHP Statement of Significance .
3.	Colonial Tavern & Stables	8-10	197	Duke Street East	Northam	A14398	1	8	1855	As per SRHP Statement of Significance .
4.	Bardeen Homestead Group	100, 104-105	866	Dumbarton Road	Irishtown	A425	1	3	3414	As per SRHP Statement of Significance .
5.	Union Bank (ANZ Bank)	15-16	133	Fitzgerald Street	Northam	A11041	1	1	1861	As per SRHP Statement of Significance .
6.	National Australia Bank	7	141	Fitzgerald Street	Northam	A11049	1	62	14788	As per SRHP Statement of Significance .
7.	Bank of New South Wales (fmr)	113	161	Fitzgerald Street	Northam	A11060	1	36	1872	As per SRHP Statement of Significance .
8.	Commonwealth Bank	111-112	181	Fitzgerald Street	Northam	A11079	1	9	1871	As per SRHP Statement of Significance .
9.	Co-op (fmr) (Community Health Building)	14	222	Fitzgerald Street	Northam	A11115	1	10	10880	As per MHI Place Record.

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
10.	Northam Post Office & Quarters	1	239-243	Fitzgerald Street	Northam	A13258	1	24	1867	As per SRHP Statement of Significance .
11.	Town Council Offices (fmr) & Library	17 & 18	298	Fitzgerald Street East (cnr Glebe St)	Northam	A11140	1	26	10907	As per SRHP Statement of Significance .
12.	Northam Railway Station	359 & 370 (Reserve 31355)	401	Fitzgerald Street West	Northam	A11190	1	25	1859	As per SRHP Statement of Significance .
13.	John Morrell's Grave	26637	-	Goomalling Road (cnr Gillett Rd)	Northam	A11264	1	17	1885	As per SRHP Statement of Significance .
14.	Byfield House	1-3	30	Gordon Street	Northam	A14058	1	5	1878	As per SRHP Statement of Significance .
15.	Uralia (Roselyn, St John of God Hospital)	347	59	Gordon Street	Northam	A14343	1	35	1876	As per SRHP Statement of Significance .
16.	Northam Army Camp	28465		Great Eastern Highway	Burlong	A496	1	68	6126	As per SRHP Statement of Significance .
17.	The Residency (The Magistrate's Residence (fmr))	330	42	Habgood Street	Northam	A11407	1	31	1880	As per SRHP Statement of Significance .
18.	Mitchell House (Bona Vista)	33	15-17	Hawes Street (cnr Duke St)	Northam	A13332	1	18	1882	As per SRHP Statement of Significance .

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
19.	Buckland Homestead & Farm Buildings	60	972	Irishtown Road	Buckland	A15736	1	4	1843	As per SRHP Statement of Significance .
20.	Morby Farm Cottage	600	70	Katrine Road	Katrine	A13075	1	19	1837	As per SRHP Statement of Significance .
21.	Northam (Pioneer) Cemetery (1856+)	Avon Loc. 20511	160	Katrine Road	Northam	A14141	1	21	3976	As per SRHP Statement of Significance .
22.	Northam Senior High School	463	30	Kennedy Street	Northam	A14136	1	66	1883	As per SRHP Statement of Significance .
23.	Fermoy House (fmr), St Joseph's Primary School	236 & 60	1	Lance Street	Northam	A15718	1	47	1874	As per SRHP Statement of Significance .
24.	Railway Goods Shed	438	437	Morrell Street	West Northam	A12015	1	15	17618	As per Updated Place Record .
25.	Enfield House	1	12	Newcastle Road (Corner Enfield Terrace)	Northam	A12176	1	12	10882	As per Updated Place Record .
26.	Curdnatta	32	22	Newcastle Road	Northam	A12187	1	11	10881	As per SRHP Statement of Significance .
27.	St John's Anglican Church & Parish Hall	90	11	Wellington Street	Northam	A12502	1	33	1891	As per SRHP Statement of Significance .
28.	Northam State School (fmr) (Avon	380	33	Wellington Street	Northam	A13095	1	29	1881	As per SRHP Statement of Significance .

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
	Valley Arts Workshop)									
29.	Northam Post Office (fmr) (Avon Valley Arts Centre)	380	33	Wellington Street	Northam	A13095	1	29	1892 1867	As per SRHP Statement of Significance .
30.	Northam Town Hall & Lesser Hall	86	85	Wellington Street (cnr Gordon Street)	Northam	A13409	1	27	1877	As per SRHP Statement of Significance .
31.	Northam Police Station & Court House	429	114	Wellington Street	Northam	A14132	1	23	1890	As per SRHP Statement of Significance .
32.	Northam Police Station (former)	254	128	Wellington Street (cnr Fitzgerald Street)	Northam	A12551	1	23	17372 & 1869	As per MHI Place Record.
33.	Railway Institute	453	182	Wellington Street	Northam	A12641	1	30	1898	As per MHI Place Record.
34.	Hoopers Winery & Surrounds (Keanes Vineyards)	5739	9	Yates Street	Bakers Hill	A2052	1	16	10917	As per SRHP Statement of Significance .
35.	Chauncy's Cairn			North of Cobb Road, Chidlow State Forest	Woottatting		1	6	8565	As per SRHP Statement of Significance .
36.	Clackline Bridge or Viaduct			Over Clackline Brook and Railway (500m east of Clackline townsite)	Clackline		1	7	10910	As per SRHP Statement of Significance .

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
37.	Goldfields Water Supply			Mundaring to Kalgoorlie	through Northam LGA townsite		1	14	25251	As per SRHP Statement of Significance .
38.	Methodist Manse (fmr)	62	100	Chidlow Street	Northam	A14199	2	59	24992	As per Updated MHI Place Record .
39.	Jacaranda House	7-8	25	Duke Street	Northam	A10556	2	NEW	NEW	As per Place Record .
40.	Northam Flour Mill	100 & 34	334	Fitzgerald Street East	Northam	A15569	2	64	10889	As MHI Place Record & SRHP Interim Assessment .
41.	Grand Hotel (fmr)	146-147	426	Fitzgerald Street	Northam	A11194	2	51	1873	As per MHI Place Record.
42.	Quellington Hall	28631 (Reserve 3410)		Grass Valley South Road	Quellington	A995	2	72		As per MHI Place Record.
43.	Stackallan Homestead	9501	29	Henty Place	Northam	A15800	2	NEW	NEW	As per Place Record .
44.	Katrine Precinct	50	1418	Katrine Road	Katrine	A1722	2	54	16758	As per MHI Place Record.
45.	Lockyers Mill, Hampton Vineyard	1	633	Katrine Road	Irish town	A384	2	57	3413	As per MHI Place Record.
46.	Carami House	26	38	Newcastle Road	Northam	A12198	2	41	10879	As per Updated MHI Place Record .
47.	Bakers Hill Railway Platform	254		Newman Street	Bakers Hill	A16442	2	NEW	NEW	As per Place Record .

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
48.	St Peters Anglican Church	50	1277	Northam-Pithara Road	Jennapullin	A1643	2	78	1847	As per MHI Place Record.
49.	Egoline Homestead	100	439	Northam-Toodyay Road	Malabaine	A2050	2	46	3416	As per MHI Place Record.
50.	Glen Avon & Glen Avon Barn	204	1252	Northam-Toodyay Road	Katrine	A16114	2	32	3989	As per MHI Place Record.
51.	Warranine Homestead Group	75	91	Old Spencers Brook Road	Mokine	A1983	2	81	1886	As per MHI Place Record.
52.	Mokine Homestead	49	1662	Spencers Brook Road	Mokine	A15382	2	60	10919	As per MHI Place Record.
53.	Spencers Brook Tavern (fmr Brookton Hotel)	148	47	Thomas Street	Spencers Brook	A2725	2	74	1838	As per MHI Place Record.
54.	Barndon House	851	14	Wellington Street	Northam	A12499	2	NEW	NEW	As per Place Record .
55.	Bushmans' House (fmr) (Northam Guest House/ Clearview House/ Temperance Hostel)	7	51	Wellington Street	Northam	A12507	2	41	1889	As per MHI Place Record.
56.	St Joseph's Catholic Church Group (Convent & School)	54	77	Wellington Street	Northam	A15185	2	76	1897	As per MHI Place Record.
57.	St James Anglican Church	97	185	Wellington Street (cnr Morrell St)	West Northam	A13532	2	75	1899	As per MHI Place Record.

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
58.	Dr Burrow's Wife's Grave			Mt Ommaney	Northam		2	45		As per MHI Place Record.
59.	St Simon & St Jude Anglican Church	157	34	Boronia Avenue (cnr Banksia Ave)	Wundowie	A1571	3	111	11646	As per MHI Place Record.
60.	Grass Valley Hotel (fmr Tavern)	4 & 132	8	Carter Street (cnr George Street)	Grass Valley	A1961	3	97	1846	As per MHI Place Record.
61.	Wundowie Foundry – Factory Office	28416	52	Hawke Avenue	Wundowie	A16025	3	113	10922	As per MHI Place Record.
62.	Pensioner Guard Cottage (fmr)	123	1	McMillan Place	Northam	A13174	3	106	2661	As per MHI Place Record.
63.	Exhibition Building & Commemorative Arch	217	44	Peel Terrace	Northam	A14137	3	91	18797	As per MHI Place Record.
64.	Northam Care & Share	401	88	Wellington Street	Northam	A12529	3	104	25048	As per Updated Place Record .
65.	Our Lady Queen of Heaven Church	205	4	Zamia Terrace (Cnr Orchid Tce)	Wundowie	A1585	3	105	13106	As per MHI Place Record.
66.	Agricultural Hall	Avon Loc. 00440		Irishtown Rd	Irishtown	A385	2	37	1844	As per Updated Place Record .
67.	Australasia Bank (fmr)	123	85	Fitzgerald St East	Northam	A11019	2	38	1858	As per Updated Place Record .
68.	Cody House	120	77	Gordon St	Northam	A16213	2	42	1879	As per Updated Place Record .

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
69.	Commercial Hotel (Hotel 190)	340	190	Fitzgerald St East	Northam	A13530	2	43	1864	As per Updated Place Record.
70.	Dempster Homestead, Muresk Institute	12	1	Muresk Rd	Muresk	A2390	2	44	10914	As per Updated Place Record.
71.	Government Building	223	303	Fitzgerald St East	Northam	A11146	2	50	1875	As per Updated Place Record.
72.	Homeswest (fmr)	14	129	Fitzgerald St East	Northam	A11071	2	52	1870	As per Updated Place Record.
73.	Lands Office (fmr)	384	263	Fitzgerald St East	Northam	A11149	2	55	1866	As per Updated Place Record.
74.	Link Theatre	1-2	89	Duke St East	Northam	A10591	2	56	1854	As per Updated Place Record.
75.	Masonic Hall (fmr)	5-6	16	Gordon St	Northam	A15461	2	58	10890	As per Updated Place Record.
76.	Northam RSL Memorial Hall & Senior Citizens Centre	131	265	Fitzgerald St East	Northam	A11138	2	65	13503	As per Updated Place Record.
77.	Monument – Chidlow & Jones	5		Dr Dunlop Grove	Northam	A11237	2	61	1840	As per Updated Place Record.
78.	National Bank (fmr)	750	55	Fitzgerald St East	Northam	A13318	2	62	1858	As per Updated Place Record.

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
79.	The Northam Advertiser Officer (fmr)	600	245	Fitzgerald St East	Northam	A11126	2	63	1860	As per Updated Place Record.
80.	Northam Tavern	151	75	Fitzgerald St East	Northam	A11014	2	67	1862	As per Updated Place Record.
81.	Northam Travel	1	178	Fitzgerald St East	Northam	A11077	2	68	10886	As per Updated Place Record.
82.	Pine Park	16	61	Duke St	Northam	A10577	2	69	1853	As per Updated Place Record.
83.	Platelayers Cottage (fmr)	29575		Spencers Brook Rd (opp. 38 Rose Terrace)	Spencers Brook	A1474	2	70	16633	As per Updated Place Record.
84.	Poole St Bridge	505 / R46412		Poole St (spanning over Avon River)	Northam	A16360	1	28	3549	As per SRHP Statement of Significance.
85.	Prospect House	2	402	Fitzgerald St West	Northam	A11181	2	71	10908	As per Updated Place Record.
86.	RAAF Anson Aircraft Monument	28827 / R39847		Avro Anson Rd (adjacent No. 35)	Mokine	A1647	2	73	13509	As per Updated Place Record.
87.	Shamrock Hotel (Dome & Farmers Home Hotel)	800	112	Fitzgerald St West	Northam	A16102	1	32	1865	As per SRHP Statement of Significance.
88.	St Nicholas' Anglican Church	159	4605	Great Eastern Hwy	Bakers Hill	A1526	2	77	1842	As per Updated Place Record.

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
89.	The Riverside Hotel (Avon Bridge Hotel)	450	322	Fitzgerald St East	Northam	A11142	1	39	1863	As per Updated Place Record.
90.	Throssell Emporium (fmr)	3	11	Peel Terrace	Northam	A12434	2	79	10891	As per Updated Place Record.
91.	Throssell Fountain	500	1	May Park, May St	Northam	A16321	2	92	10883	As per Updated Place Record.

Register of Entries /Amendments

HList#	Date of Update	Date of Decision	File reference
1	May 2022		

Attachment 3 – Adopted Heritage List

SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO. 6 REGISTER 1 – HERITAGE LIST

1. INTRODUCTION

The provisions for the adoption of a Heritage List under the provisions of the Northam Local Planning Scheme No. 5 are outlined in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* known as the Deemed Provisions.

Note: Deemed provisions are those provisions that are automatically incorporated into a local planning scheme.

2. SCHEME PROVISIONS UNDER SHIRE OF NORTHAM LOCAL PLANNING SCHEME NO. 6

The provisions state:

8. Heritage list

- (1) The local government must establish and maintain a heritage list to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.
- (2) The heritage list —
 - (a) must set out a description of each place and the reason for its entry in the heritage list; and
 - (b) must be available, with the Scheme documents, for public inspection during business hours at the offices of the local government; and
 - (c) may be published on the website of the local government.
- (3) The local government must not enter a place in, or remove a place from, the heritage list or modify the entry of a place in the heritage list unless the local government —
 - (a) notifies in writing each owner and occupier of the place and provides each of them with a description of the place and the reasons for the proposed entry; and
 - (b) invites each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and
 - (c) carries out any other consultation the local government considers appropriate; and
 - (d) following any consultation and consideration of the submissions made on the proposal, resolves that the place be entered in the heritage list with or without modification, or that the place be removed from the heritage list.
- (4) If the local government enters a place in the heritage list or modifies an entry of a place in the heritage list the local government must give notice of the entry or modification to —
 - (a) the Heritage Council of Western Australia; and
 - (b) each owner and occupier of the place.

Shire of Northam – Heritage List

3. HERITAGE LIST REGISTER

The following is the Heritage List Register.

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
1.	Northam Fire Station (fmr #2) & Quarters	158	87	Duke Street	Northam	A10590	1	13	1852	As per SRHP Statement of Significance .
2.	Uniting Church & Hall	611	103	Duke Street East	Northam	A14327	1	34	16300	As per SRHP Statement of Significance .
3.	Colonial Tavern & Stables	8-10	197	Duke Street East	Northam	A14398	1	8	1855	As per SRHP Statement of Significance .
4.	Bardeen Homestead Group	100, 104-105	866	Dumbarton Road	Irish town	A425	1	3	3414	As per SRHP Statement of Significance .
5.	Union Bank (ANZ Bank)	15-16	133	Fitzgerald Street	Northam	A11041	1	1	1861	As per SRHP Statement of Significance .
6.	National Australia Bank	7	141	Fitzgerald Street	Northam	A11049	1	62	14788	As per SRHP Statement of Significance .
7.	Bank of New South Wales (fmr)	113	161	Fitzgerald Street	Northam	A11060	1	36	1872	As per SRHP Statement of Significance .
8.	Commonwealth Bank	111-112	181	Fitzgerald Street	Northam	A11079	1	9	1871	As per SRHP Statement of Significance .
9.	Co-op (fmr) (Community Health Building)	14	222	Fitzgerald Street	Northam	A11115	1	10	10880	As per MHI Place Record.

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
10.	Northam Post Office & Quarters	1	239-243	Fitzgerald Street	Northam	A13258	1	24	1867	As per SRHP Statement of Significance .
11.	Town Council Offices (fmr) & Library	17 & 18	298	Fitzgerald Street East (cnr Glebe St)	Northam	A11140	1	26	10907	As per SRHP Statement of Significance .
12.	Northam Railway Station	359 & 370 (Reserve 31355)	401	Fitzgerald Street West	Northam	A11190	1	25	1859	As per SRHP Statement of Significance .
13.	John Morrell's Grave	26637	-	Goomalling Road (cnr Gillett Rd)	Northam	A11264	1	17	1885	As per SRHP Statement of Significance .
14.	Byfield House	1-3	30	Gordon Street	Northam	A14058	1	5	1878	As per SRHP Statement of Significance .
15.	Uralia (Roselyn, St John of God Hospital)	347	59	Gordon Street	Northam	A14343	1	35	1876	As per SRHP Statement of Significance .
16.	Northam Army Camp	28465		Great Eastern Highway	Burlong	A496	1	68	6126	As per SRHP Statement of Significance .
17.	The Residency (The Magistrate's Residence (fmr))	330	42	Habgood Street	Northam	A11407	1	31	1880	As per SRHP Statement of Significance .
18.	Mitchell House (Bona Vista)	33	15-17	Hawes Street (cnr Duke St)	Northam	A13332	1	18	1882	As per SRHP Statement of Significance .

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
19.	Buckland Homestead & Farm Buildings	60	972	Irishtown Road	Buckland	A15736	1	4	1843	As per SRHP Statement of Significance .
20.	Morby Farm Cottage	600	70	Katrine Road	Katrine	A13075	1	19	1837	As per SRHP Statement of Significance .
21.	Northam (Pioneer) Cemetery (1856+)	Avon Loc. 20511	160	Katrine Road	Northam	A14141	1	21	3976	As per SRHP Statement of Significance .
22.	Northam Senior High School	463	30	Kennedy Street	Northam	A14136	1	66	1883	As per SRHP Statement of Significance .
23.	Fermoy House (fmr), St. Joseph's Primary School	236 & 60	1	Lance Street	Northam	A15718	1	47	1874	As per SRHP Statement of Significance .
24.	Railway Goods Shed	438	437	Morrell Street	West Northam	A12015	1	15	17618	As per Updated Place Record .
25.	Enfield House	1	12	Newcastle Road (Corner Enfield Terrace)	Northam	A12176	1	12	10882	As per Updated Place Record .
26.	Curdhatta	32	22	Newcastle Road	Northam	A12187	1	11	10881	As per SRHP Statement of Significance .
27.	St John's Anglican Church & Parish Hall	90	11	Wellington Street	Northam	A12502	1	33	1891	As per SRHP Statement of Significance .
28.	Northam State School (fmr) (Avon	380	33	Wellington Street	Northam	A13095	1	29	1881	As per SRHP Statement of Significance .

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
	Valley Arts Workshop									
29.	Northam Post Office (fmr) {Avon Valley Arts Centre}	380	33	Wellington Street	Northam	A13095	1	29	1892 1867	As per SRHP Statement of Significance .
30.	Northam Town Hall & Lesser Hall	86	85	Wellington Street (cnr Gordon Street)	Northam	A13409	1	27	1877	As per SRHP Statement of Significance .
31.	Northam Police Station & Court House	429	114	Wellington Street	Northam	A14132	1	23	1890	As per SRHP Statement of Significance .
32.	Northam Police Station (former)	254	128	Wellington Street (cnr Fitzgerald Street)	Northam	A12551	1	23	17372 & 1869	As per MHI Place Record.
33.	Railway Institute	453	182	Wellington Street	Northam	A12641	1	30	1898	As per MHI Place Record.
34.	Hoopers Winery & Surrounds (Keanes Vineyards)	5739	9	Yates Street	Bakers Hill	A2052	1	16	10917	As per SRHP Statement of Significance .
35.	Chauncy's Cairn			North of Cobb Road, Chidlow State Forest	Woottatting		1	6	8565	As per SRHP Statement of Significance .
36.	Clackline Bridge or Viaduct			Over Clackline Brook and Railway (500m east of Clackline townsite)	Clackline		1	7	10910	As per SRHP Statement of Significance .

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
37.	Goldfields Water Supply			Mundaring to Kalgoorlie	through Northam townsite		1	14	25251	As per SRHP Statement of Significance .
38.	Methodist Manse (fmr)	62	100	Chidlow Street	Northam	A14199	2	59	24992	As per Updated MHI Place Record .
39.	Jacaranda House	7-8	25	Duke Street	Northam	A10556	2	NEW	NEW	As per Place Record .
40.	Northam Flour Mill	100 & 34	334	Fitzgerald Street East	Northam	A15569	2	64	10889	As MHI Place Record & SRHP Interim Assessment .
41.	Grand Hotel (fmr)	146-147	426	Fitzgerald Street	Northam	A11194	2	51	1873	As per MHI Place Record.
42.	Quellington Hall	28631 (Reserve 3410)		Grass Valley South Road	Quellington	A995	2	72		As per MHI Place Record.
43.	Stackallan Homestead	9501	29	Henty Place	Northam	A15800	2	NEW	NEW	As per Place Record .
44.	Katrine Precinct	50	1418	Katrine Road	Katrine	A1722	2	54	16758	As per MHI Place Record.
45.	Lockyers Mill, Hampton Vineyard	1	633	Katrine Road	Irishtown	A384	2	57	3413	As per MHI Place Record.
46.	Carami House	26	38	Newcastle Road	Northam	A12198	2	41	10879	As per Updated MHI Place Record .
47.	Bakers Hill Railway Platform	254		Newman Street	Bakers Hill	A16442	2	NEW	NEW	As per Place Record .
48.	St Peters Anglican Church	50	1277	Northam-Pithara Road	Jennapullin	A1643	2	78	1847	As per MHI Place Record.

Shire of Northam – Heritage List

6 | Page

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
49.	Egoline Homestead	100	439	Northam-Toodyay Road	Malabaine	A2050	2	46	3416	As per MHI Place Record.
50.	Glen Avon & Glen Avon Barn	204	1252	Northam-Toodyay Road	Katrine	A16114	2	32	3989	As per MHI Place Record.
51.	Warranine Homestead Group	75	91	Old Spencers Brook Road	Mokine	A1983	2	81	1886	As per MHI Place Record.
52.	Mokine Homestead	49	1662	Spencers Brook Road	Mokine	A15382	2	60	10919	As per MHI Place Record.
53.	Spencers Brook Tavern (fmr Brookton Hotel)	148	47	Thomas Street	Spencers Brook	A2725	2	74	1838	As per MHI Place Record.
54.	Barndon House	851	14	Wellington Street	Northam	A12499	2	NEW	NEW	As per Place Record .
55.	Bushmans' House (fmr) (Northam Guest House/ Clearview House/ Temperance Hostel)	7	51	Wellington Street	Northam	A12507	2	41	1889	As per MHI Place Record.
56.	St Joseph's Catholic Church Group (Convent & School)	54	77	Wellington Street	Northam	A15185	2	76	1897	As per MHI Place Record.
57.	St James Anglican Church	97	185	Wellington Street (cnr Morrell St)	West Northam	A13532	2	75	1899	As per MHI Place Record.
58.	Dr Burrow's Wife's Grave			Mt Ommaney	Northam		2	45		As per MHI Place Record.

Heritage List #	Common Name	Lot No.	House No.	Street	Suburb	Assess. No	Management Category	MHI Ref.	Inherit Ref.	Reason for Entry
59.	St Simon & St Jude Anglican Church	157	34	Boronia Avenue (cnr Banksia Ave)	Wundowie	A1571	3	111	11646	As per MHI Place Record.
60.	Grass Valley Hotel (fmr Tavern)	4 & 132	8	Carter Street (cnr George Street)	Grass Valley	A1961	3	97	1846	As per MHI Place Record.
61.	Wundowie Foundry – Factory Office	28416	52	Hawke Avenue	Wundowie	A16025	3	113	10922	As per MHI Place Record.
62.	Pensioner Guard Cottage (fmr)	123	1	McMillan Place	Northam	A13174	3	106	2661	As per MHI Place Record.
63.	Exhibition Building & Commemorative Arch	217	44	Peel Terrace	Northam	A14137	3	91	18797	As per MHI Place Record.
64.	Northam Care & Share	401	88	Wellington Street	Northam	A12529	3	104	25048	As per Updated Place Record .
65.	Our Lady Queen of Heaven Church	205	4	Zamia Terrace (Cnr Orchid Toe)	Wundowie	A1585	3	105	13106	As per MHI Place Record.

Register of Entries /Amendments

HList#	Date of Update	Date of Decision	File reference

13.3.3 Rehabilitation with the establishment of a native seed bank on Reserve 44700

File Reference:	A2380
Reporting Officer:	Jenny Abbott, Environmental Sustainability Officer
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple
Press release to be issued:	No

BRIEF

For Council to consider the rehabilitation of Lot 29079 Great Eastern Highway, part of the Shire managed Reserve 44700 through the establishment of a native seed bank which will be installed and utilised by the Noongar Land Enterprise Group who now manage and operate the Boola Boornap Nursery (formally WA Farm Trees).

ATTACHMENTS

- Attachment 1: Reserve 44700.
- Attachment 2: Applications for Flora Taking (commercial) licence – Crown land.
- Attachment 3: Written permission for the collection of native seed on land vested in the Shire.

A. BACKGROUND / DETAILS

Clearing associated with agriculture and economic development has had a significant impact on the natural vegetation in the Wheatbelt area with many vegetation complexes having less than 15% remaining. Of the remnant pockets remaining, many locations are in poor condition with degraded understories. Reserve 44700 is a prime example of this, where much can be done to enhance the natural vegetation and improve the condition of the vegetation complex by rehabilitating the area with localised endemic species returning the location back to a functional ecosystem.

Reserve 44700 comprises of 5 parcels of land totalling 186 hectares. This proposal specifically refers to the single parcel situated on the northern side of Great Eastern hwy. This portion of Reserve 44700 is a 43 hectare parcel of Crown land under the Management Order to the Shire for the purpose of Agriculture, Parklands and Recreation. The parcel is located approximately

8km from the Northam townsite and is bounded by Great Eastern Hwy and Dempster Rd. The land is reserved for Parks and Recreation under the provisions of the Northam Local Planning Scheme No. 6.

Previous attempts to rehabilitate the area have had limited success where the use of Eastern state species unsuitable for this climate have resulted in poor growth in overstorey and understorey plant establishment. In addition to large erosion channels associated with surface run off, there is also evidence of surface salinity with large patches devoid of any vegetation. This degraded area desperately requires attention so that the land can be stabilised and the onset of salinity reversed to improve the quality of the existing ecosystem.

It is proposed that the Shire work with the Boola Boornap Nursery in a symbiotic relationship to the benefit both parties. The nursery will rehabilitate the reserve on behalf of the Shire with the understanding that they can have access to the reserve as the plants mature to utilise the seed bank available.

At present, commercial native seed collectors are finding it increasingly difficult to source adequate seed for the commercial production of native tube stock for stakeholders requiring plants for rehabilitation purposes. This proposal would provide the perfect avenue to ensure local endemic species relevant to this area can be grown and utilised for the benefit of future rehabilitation projects throughout the Shire and the Wheatbelt area potentially supplying tube stock to private and commercial stakeholder groups.

This project will be ongoing and progressed in phases with native species planted during the winter season each year. There will be minimal disturbance to land and infill planting will occur to maximise the protection of new plants by what is currently present. Focus will be placed on the most degraded areas that exist on the western side of the reserve with rehabilitation efforts expanding outwards across the area over time.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Environment & Heritage

Outcome 4.3: Residents and organisations within the Shire of Northam are supported to reduce their environmental impact.

Objective: Support locally grown initiatives

Outcome 5.2: Environmental risks are proactively managed to minimise impact on residents.

Objectives: Continued bushfire management planning and mitigation works

Proactive weed and pest management

B.2 Financial / Resource Implications

The cost associated with the project is nil to the Shire.

B.3 Legislative Compliance

Local Government Property Local Law 2008

3.13 Activities needing a permit

(1) a person shall not without a permit –

(e) plant and plant or sow any seeds on local government property;

All persons collecting native seed are licensed according to the Biodiversity Conservation Act (2016) and Biodiversity Conservation Regulations (2018) and need to abide by the conditions of their licence.

All staff members associated with the Boola Boornap Nursery hold a permit to collect native seed or work under the supervision of the lead staff member working under the conditions of the permit.

On request, the Shire currently provides written permission for commercial seed collectors to obtain seed from reserves vested in the Shire. In this specific situation this approval can be renewed annually as required under the conditions of the licence.

B.4 Policy Implications

N/A

B.5 Stakeholder Engagement / Consultation

Discussions have been held between the Shire and the Boola Boornap Nursery.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil		
Health & Safety	Nil		
Reputation	Growing pressure for LG's to lead by example by protecting and restoring degraded land.	Possible (3) x Medium (3) = Moderate (9)	Work in partnership to improve vegetation and provide future seed stock to the benefit of all stakeholders.
Service Interruption	Nil		
Compliance	Seed permit required under legislation.	Possible (3) x Major (4) = High (12)	Proof of licence to be obtained and formal permission granted annually by shire.

Property	Nil		
Environment	Further degradation of natural environment, potential fire hazard if not maintained.	Likely (4) x High (12) = Moderate (9)	Manage and rehabilitate the land.

B.7 Natural Environment Considerations

This proposed project aims to restore the natural environment at Reserve 44700 by stabilising the land, reducing surface run off, reversing salinity issues, improving the ecosystem in addition to providing fauna habitat with protection and movement possible between corridors of remnant vegetation.

C. OFFICER'S COMMENT

This degraded reserve is identified in the Local Biodiversity Strategy as a reserve that should have the level of protection increased by modifying the vesting to a 'locally protected reserve'.

It has been identified as a substantial area that can offer significant habitat for fauna and a vegetated area that will allow for movement between vegetation corridors. The current state of the reserve can be dramatically improved with well planned rehabilitation that can stabilise the land and increase species richness and strengthen the vegetation profiles.

The proposed arrangement is a very positive way to work with community stakeholders to provide beneficial outcomes for multiple parties. It can showcase best practise in the ability for local government to rehabilitate degraded land with the foresight of producing a functional ecosystem that can provide seed for future rehabilitation projects from species that specifically grow in the area.

A seed bank will ensure that the supply and demand for tube stock grown for the purpose of rehabilitation can meet the needs of private and commercial stakeholders and that what is grown is specifically tailored to the Wheatbelt and the species associated within the vegetation complexes of the area.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4468

Moved: Cr Tinetti

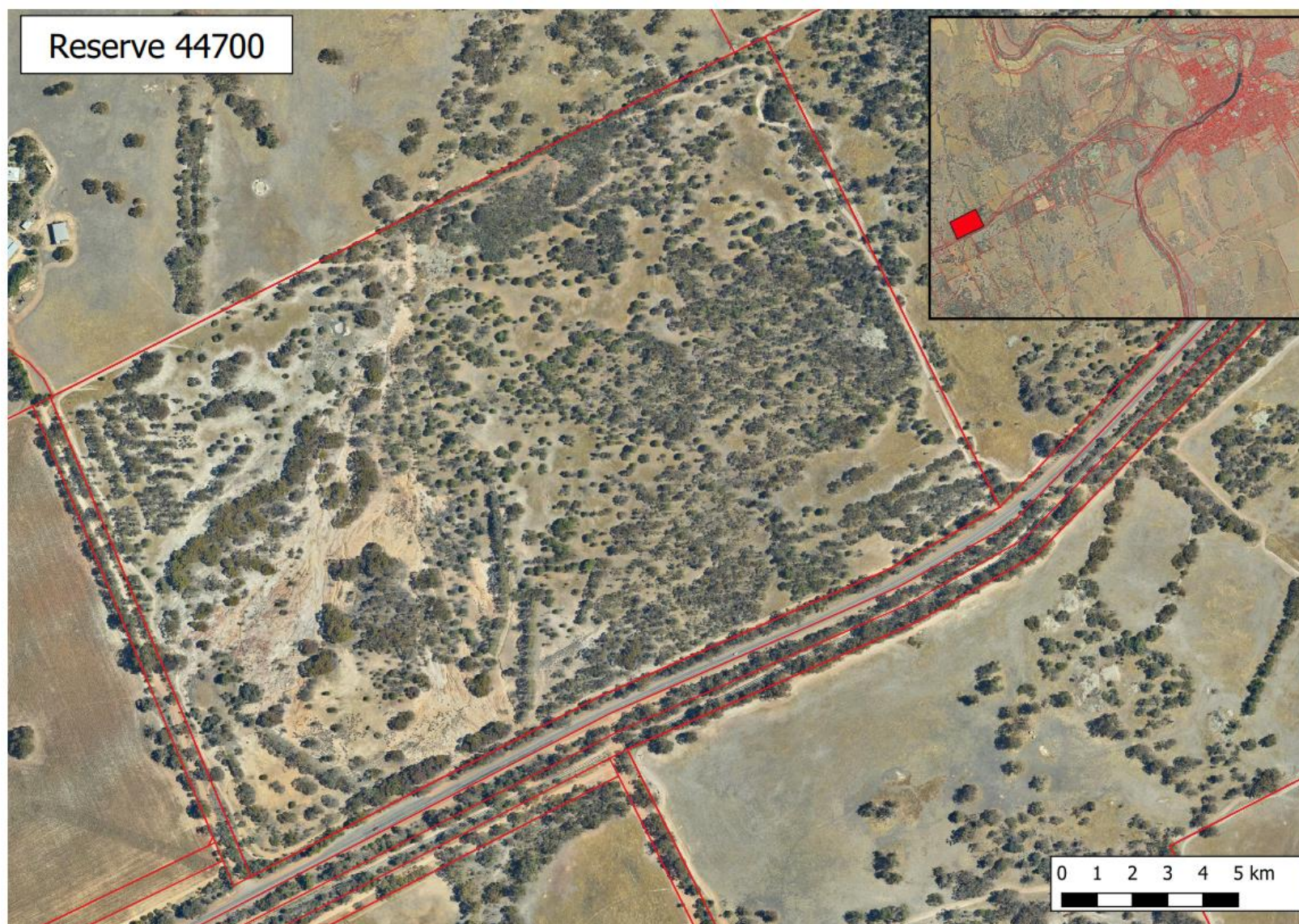
Seconded: Cr Hughes

That Council:

- 1. Provide written support for the proposed rehabilitation of Lot 29079 Great Eastern Highway, part of Reserve 44700 that will produce a local species seed bank that can be utilised commercially to grow tube stock for future rehabilitation efforts throughout the Wheatbelt.**
- 2. Request the Minister for Lands to amend the purpose of Lot 29079 Great Eastern Highway, part of Reserve 44700 and management order for Conservation purposes.**
- 3. Apply to the Minister for approval of a licence between Boola Boornap Nursery to access and plant on Lot 29079 Great Eastern Highway Reserve 44700 on behalf of the Shire with the future aim of utilising the mature plants for native seed collection.**
- 4. Establish a formal agreement between the Shire and the Boola Boornap Nursery that clearly defines the roles and responsibilities for the rehabilitation and seed collecting activities on Lot 29079 Great Eastern Highway, part of Reserve 44700.**

CARRIED 10/0

Attachment 1 – Reserve 44700



Attachment 2 - Applications for Flora Taking (commercial) licence – Crown land



Department of Biodiversity,
Conservation and Attractions

APPLICATION FOR FLORA TAKING (COMMERCIAL) LICENCE- CROWN LAND

(Pursuant to Regulation 60 of the *Biodiversity Conservation Regulations 2018*)

NOTE TO ALL APPLICANTS:

- Please complete ALL sections, and all relevant forms. Further information may be obtained from the Wildlife Licensing Section, **9219 9836** or wildlifelicensing@dbca.wa.gov.au.

Application should be forwarded to: Wildlife Licensing Section
Department of Biodiversity, Conservation and Attractions (DBCA)
Locked Bag 30, Bentley Delivery Centre, WA 6983.

Email to wildlifelicensing@dbca.wa.gov.au, faxed to (08) 9219 8242

1. Applicant details				
Mr / Mrs / Ms / Dr	First Name			
	Other names (middle)			
	Surname			
Residential Address				
Suburb		Postcode		State
Postal Address				
Suburb		Postcode		State
Email:				
Phone Contact No.		Date of Birth	_/_/_	
Previous Licence No.		Previous Licence expiry	_/_/_	
Proof of identification (photo identification required, eg, driver's licence, passport)				<input type="checkbox"/> Attached
2. Prior Convictions				
Have you been convicted of any wildlife or plant related offence in the past 5 years?				<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, please provide details (offence, date)				
3. Locations to which application applies (detail all that you propose to collect on)				
Tenure	Select that which applies or write details			
State Forest (permission granted by the relevant DBCA district/region via a 'Location Lawful Authority')	<input type="checkbox"/> Swan Coastal	<input type="checkbox"/> Donnelly	<input type="checkbox"/> Wellington	
	<input type="checkbox"/> Perth Hills	<input type="checkbox"/> Frankland	<input type="checkbox"/> Blackwood	
Please provide a list of the Forest blocks you intend to collect from per District				<input type="checkbox"/> Attached

Unallocated Crown land (UCL) (permission granted by the relevant DBCA district/region via an 'Access to land' permission)	<input type="checkbox"/> Moora	<input type="checkbox"/> Goldfields	<input type="checkbox"/> Wheatbelt	
	<input type="checkbox"/> Geraldton	<input type="checkbox"/> Pilbara	<input type="checkbox"/> Kimberley	
Crown land not managed by DBCA (written permission must be obtained from the relevant Crown land manager eg. LGA/Department/etc)	Crown land manager/s: _____ _____			
4. Flora to be taken				
<input type="checkbox"/> Seed/stems of all flora, other than threatened or priority species				
<input type="checkbox"/> Targeted species (attach list if more space is required)				
Scientific name	Common name	Part to be taken (eg. Flowering stems, cones, seeds, whole plant, etc)	Quantity	Location
(EXAMPLE) Banksia grandis	Bull banksia	cones	100	State Forest Blackwood
5. Other information Please attach any other documentation or comments relevant to your application (eg. Proof of salvage/clearing permit documents if whole plants are to be taken)				
6. Duration of licence and fees (tick one) Payment details on last page				
		Duration	Fee	
Renewal application fee Note: A renewal is only granted when an application is received prior to a current licence expiring	<input type="checkbox"/>	1 year	\$120	
	<input type="checkbox"/>	3 years	\$230	
New application fee	<input type="checkbox"/>	1 year	\$145	
	<input type="checkbox"/>	3 years	\$255	
7. Use and disclosure of information Information that you provide will be used and disclosed in accordance with sections 274 and 275 of the Biodiversity Conservation Act 2016 (WA). This may include use for licence monitoring and compliance, to inform you of any licence of legislative requirements or changes, to seek your feedback on wildlife related licensing and legislation, and disclosure to other State and Commonwealth agencies for administration or enforcement purposes. You also consent to the release of information concerning the grant of the licence, and of any conditions of the licence, in response to inquiries made to the Department.				

8. Declaration by applicant

<input type="checkbox"/>	Yes	I understand that there are penalties for making false or misleading statements in or in connection with a licence application and that making false or misleading statements may lead to the cancellation of my licence and may affect my ability to hold licences in the future. All details provided by me to DBCA in relation to this application are true and correct, and I consent to the use and disclosure of information for the purposes described in the 'Use and disclosure of information' section above.
Signed:		Date: ____/____/____

PAYMENT METHODS

<input type="checkbox"/>	CASH (enclosed)		
<input type="checkbox"/>	CHEQUE / MONEY ORDER (enclosed)	Payable to Department of Biodiversity, Conservation and Attractions ("DBCA") to be attached to completed application form.	
<input type="checkbox"/>	EFT TRANSFER	Acct Name: DBCA BSB: 066-040 Account No.: 11300006	Ref: "60 Surname, Initial" (max 18 characters)
<input type="checkbox"/>	CREDIT CARD (details below)		
<input type="checkbox"/>	Payment received at DBCA district/regional office	Date:	
		Name of officer:	
		<input type="checkbox"/> Copy of receipt attached	

***Any details below will be detached and destroyed once payment is processed. Please print clearly**

VISA / MASTERCARD (Please circle)

Name of Cardholder: _____ Signature: _____ Amount: \$ _____
Card No: _____ Expiry Date: ____/____

ACCESS TO LAND FOR A DESIGNATED ACTIVITY

(Pursuant to Regulation 101 of the *Biodiversity Conservation Regulations 2018*)

A person who is authorised to carry out a designated activity under a licence must not, for the purposes of the designated activity, enter land that is not in the possession or under the control of the holder of the licence without written authorisation of an owner or occupier of the land to enter the land and to carry out the designated activity.

Written approval from the land owner or occupier must be attached to the licence during licensed activities.

1. Designated Activity		Taking flora in accordance with a Biodiversity Conservation Regulations 2018 Reg 60 Flora taking (commercial purposes) licence.	
2. Land Owner / Occupier Information			
<input type="checkbox"/> Land Owner / Land Owner representative		<input type="checkbox"/> Land Occupier	
First name			
Surname			
Job Title			
Phone contact No.			
Location details			
3. Person authorised to take flora			
First name			
Surname			
Residential address			
Phone contact No.		Licence No. (reg 60)	
4. Approval			
Approval is valid		<input type="checkbox"/> Until r. 60 licence expiry of listed person	
		<input type="checkbox"/> From	to
<input type="checkbox"/> I give approval for the person listed on this authorisation to take flora according to their BC Reg 60 licence, on the above-mentioned property.			
Signature		Date signed	/ /
5. Additional Information (information relevant to access to the specified land for this designated purpose)			

NOTE

This is not a prescribed form. Written authorisation to access land for this designated activity may be provided by a land owner/occupier in any format providing it details location (including lot or location number, street/road, suburb and local government authority where relevant), land owner or occupier name and contact phone number, the time period that the authorisation is valid for, and is signed and dated.

A land owner/occupier may revoke an access to land permission if the person licensed to undertake the designated activity is not acting in accordance with any information as indicated for access to the specified land.

Attachment 3 - Written permission for the collection of native seed on land vested in the Shire



Noongar Land Enterprise Group
Po Box 799
SUBIACO WA 6904

Our Ref: 7.2.1.16/O74548
Enquiries: Jenny Abbott

Dear Mr Mike Muller

RE: Permission to Collect Native Plant Seed From Land Vested in the Management Authority of the Shire of Northam

In response to your correspondence dated January 17th 2022, I am able to grant the staff directly employed by the Noongar Land Enterprise, on behalf of our Shire Council, permission to access reserves vested in our Shire for the purpose of seed collection.

This permission is granted under the following conditions:

- Permission is for a twelve month period, commencing February 2022.
- All persons collecting native seed are licensed according to the Biodiversity Conservation Act (2016) and Biodiversity Conservation Regulations (2018) and will abide by the conditions of this licence.
- Appropriate hygiene measures will be followed at all times to prevent the spread of plant diseases and weeds.
- All care will be taken to avoid the disturbance of fauna habitat.
- All care will be taken to avoid any disturbance that may lead to soil degradation.

Should you have any queries in relation to this matter, please do not hesitate to contact Ms Jenny Abbott, Environmental Sustainability Officer on (08) 9622 6100.

Yours faithfully

CHADD HUNT
EXECUTIVE MANAGER OF DEVELOPMENT SERVICES

CH:JA

3 May 2022



ABN 42 826 617 380
395 Fitzgerald Street - PO Box 613, Northam WA 6401
T (08) 9622 6100 F (08) 9622 1910
E records@northam.wa.gov.au W www.northam.wa.gov.au

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts for the period 1 April 2022 to 30 April 2022

File Reference:	2.1.3.4
Reporting Officer:	Louise Harris, Creditors Officer
Responsible Officer:	Colin Young, Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 April 2022 to 30 April 2022.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – April 2022.
Attachment 2: Declaration.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2021/22 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Not applicable.

B.6 Risk Implications

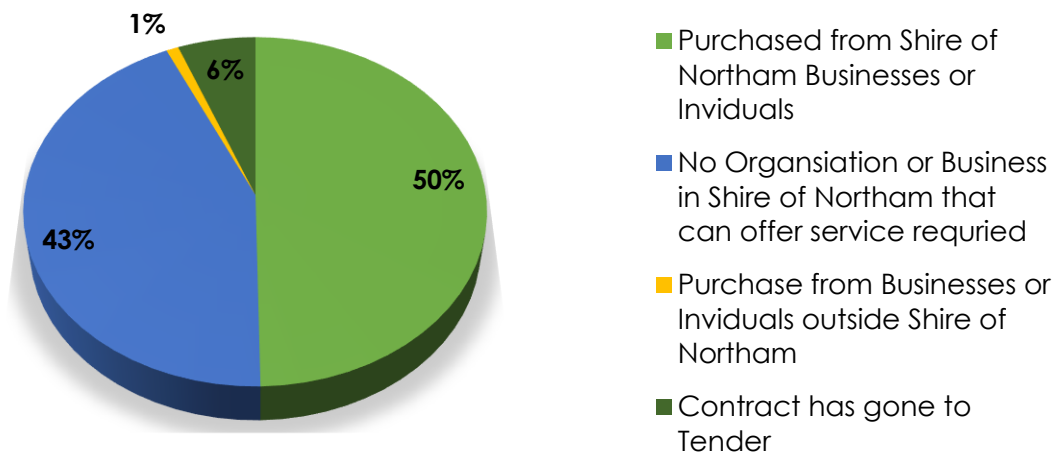
Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of April 2022;



RECOMMENDATION / COUNCIL DECISION

Minute No: C.4469

Moved: Cr Ryan

Seconded: Cr Girak

That Council receive the payments for the period 1 April 2022 to 30 April 2022, as listed:

- Municipal Fund payment cheque numbers 35492 to 35494 Total \$24,951.12.
- Municipal Fund EFT43333 to EFT43530 Total \$1,020,713.13.
- Direct Debits Total \$88,515.11.
- Payroll Total \$456,232.09.

TOTAL: \$1,590,411.45.

Which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 10/0

Attachment 1 – Statement of Accounts

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35492	11/04/2022	WATER CORPORATION	9007913575 STANDPIPE - PEEL TCE - 13/01/2022 to 13/03/2022	1		12,726.07
INV 900790311/03/2022		WATER CORPORATION	9007903879 108 WELLINGTON ST - ST JOHN PUBLIC OPEN SPACE - 11/01/2022 to 09/03/2022		4,222.63	
INV 900791315/03/2022		WATER CORPORATION	9007913575 STANDPIPE - PEEL TCE - 13/01/2022 to 13/03/2022		4,225.15	
INV 900790716/03/2022		WATER CORPORATION	9007907458 BERNARD PARK - 11/01/2022 to 10/03/2022		90.56	
INV 900791717/03/2022		WATER CORPORATION	9007917058 CEMETERY - 14/01/2022 to 15/03/2022		2,224.14	
INV 902149924/03/2022		WATER CORPORATION	9021499489 SWIMMING POOL HOUSE - 55 MITCHELL AV NORTHAM LOT 17 - 20/01/2022 to 21/03/2022		196.54	
INV 902316429/03/2022		WATER CORPORATION	9023164076 CLACKLINE POST OFFICE - 03/02/2022 to 27/03/2022		92.79	
INV 900789131/03/2022		WATER CORPORATION	9007891775 HOOPER PARK - 08/02/2022 to 29/03/2022		420.27	
INV 900789231/03/2022		WATER CORPORATION	9007892559 BAKERS HILL REC CENTRE - 08/02/2022 to 29/03/2022		1,253.99	
35493	13/04/2022	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF MARCH 2022	1		94.75
INV T1079	13/04/2022	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF MARCH 2022	1	24.75	
INV T1080	13/04/2022	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF MARCH 2022	1	70.00	
35494	13/04/2022	WATER CORPORATION	9007938748 STANDPIPE - LOCKYER RD CLACKLINE - 04/02/2022 to 27/03/2022	1		12,130.30
INV 900791315/03/2022		WATER CORPORATION	9007913102 NORTHAM DEPOT - BYFIELD ST - 13/01/2022 to 13/03/2022		338.40	
INV 900792323/03/2022		WATER CORPORATION	9007923503 MEDIAN STRIP NEWCASTLE RD - 20/01/2022 to 21/03/2022		122.81	
INV 900792724/03/2022		WATER CORPORATION	9007927571 OLD QUARRY RD REFUSE SITE - RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 20/01/2022 to 22/03/2022		1,162.55	
INV 900793829/03/2022		WATER CORPORATION	9007938748 STANDPIPE - LOCKYER RD CLACKLINE - 04/02/2022 to 27/03/2022		6,959.49	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007891	31/03/2022	WATER CORPORATION	9007891839 STANDPIPE - KEANE ST BAKERS HILL - 08/02/2022 to 29/03/2022		3,541.59	
INV 9007947	31/03/2022	WATER CORPORATION	9007947919 FOX RD STOCK ANIMAL POUND - 08/02/2022 to 29/03/2022		5.46	
EFT43333	04/04/2022	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR MARCH 2022	1		1,905.73
INV MARCH31	03/2022	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR MARCH 2022	1	1,905.73	
EFT43334	04/04/2022	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUC29	03/2022	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT43335	04/04/2022	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR MARCH 2022	1		1,100.00
INV MARCH31	03/2022	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR MARCH 2022	1	1,100.00	
EFT43336	04/04/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		138.85
INV DEDUC29	03/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		138.85	
EFT43337	04/04/2022	CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR APRIL 2022	1		916.66
INV BR010401	04/2022	CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR APRIL 2022	1	916.66	
EFT43338	04/04/2022	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FOR MARCH 2022	1		5,113.36
INV MARCH31	03/2022	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FOR MARCH 2022	1	5,113.36	
EFT43339	04/04/2022	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR MARCH 2022	1		1,905.73
INV MARCH31	03/2022	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR MARCH 2022	1	1,905.73	
EFT43340	04/04/2022	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR MARCH 2022	1		1,905.73
INV MARCH31	03/2022	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR MARCH 2022	1	1,905.73	
EFT43341	04/04/2022	EASIFLEET	PAYROLL DEDUCTIONS	1		2,447.39
INV DEDUC29	03/2022	EASIFLEET	PAYROLL DEDUCTIONS		1,469.05	
INV DEDUC29	03/2022	EASIFLEET	PAYROLL DEDUCTIONS		978.34	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43342	04/04/2022	HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR MARCH 2022	1		1,905.73
INV MARCH31/03/2022		HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR MARCH 2022	1	1,905.73	
EFT43343	04/04/2022	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR MARCH 2022	1		1,905.73
INV MARCH31/03/2022		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR MARCH 2022	1	1,905.73	
EFT43344	04/04/2022	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR MARCH 2022	1		1,905.73
INV MARCH31/03/2022		MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR MARCH 2022	1	1,905.73	
EFT43345	04/04/2022	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR MARCH 2022	1		2,843.23
INV MARCH31/03/2022		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR MARCH 2022	1	2,843.23	
EFT43346	04/04/2022	PAUL THOMAS CURTIS	COUNCILLOR PAYMENTS FOR MARCH 2022	1		2,422.40
INV MARCH31/03/2022		PAUL THOMAS CURTIS	COUNCILLOR PAYMENTS FOR MARCH 2022	1	2,422.40	
EFT43347	04/04/2022	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR MARCH 2022	1		1,905.73
INV MARCH31/03/2022		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR MARCH 2022	1	1,905.73	
EFT43348	06/04/2022	AAA SAFETY TRAINING & CONSULTANCY PTY LTD T/A SAFETY TRAINING PROFESSIONALS	DEB BEAUMONT USI# Q6LJQAZGMK - MSMWHS216 OPERATE BREATHING APPARATUS - 21/03/2022	1		250.00
INV 000181824/03/2022		AAA SAFETY TRAINING & CONSULTANCY PTY LTD T/A SAFETY TRAINING PROFESSIONALS	DEB BEAUMONT USI# Q6LJQAZGMK - MSMWHS216 OPERATE BREATHING APPARATUS - 21/03/2022	1	250.00	
EFT43349	06/04/2022	ACCESSIBLE PUBLISHING SYSTEMS PL T/AS READ HOW YOU WANT	LARGE PRINT AND DYSLEXIC BOOKS	1		514.30
INV 151793208/03/2022		ACCESSIBLE PUBLISHING SYSTEMS PL T/AS READ HOW YOU WANT	LARGE PRINT AND DYSLEXIC BOOKS	1	514.30	
EFT43350	06/04/2022	ADT SECURITY - TYCO AUSTRALIA GROUP T/AS	KILLARA RESPITE CENTRE QUARTLY MONITORING FEE MARCH - MAY 2022	1		170.41
INV 247894201/03/2022		ADT SECURITY - TYCO AUSTRALIA GROUP T/AS	KILLARA RESPITE CENTRE QUARTLY MONITORING FEE MARCH - MAY 2022	1	170.41	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 4

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43351	06/04/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - TCU15881 - MOWER BLADES, 2 X SETS OF 3	1		237.20
INV 256253310	03/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - TCU15881 - MOWER BLADES, 2 X SETS OF 3	1	237.20	
EFT43352	06/04/2022	ANDY'S PLUMBING SERVICE	NORTHAM DEPOT. REPAIR LADIES TOILET, CISTERN LEAKING INTO BOWL.	1		489.50
INV A19261	28/03/2022	ANDY'S PLUMBING SERVICE	REPAIR TO WOMANS SHOWER PUSH BUTTON IN POOL AREA.	1	198.00	
INV A19264	28/03/2022	ANDY'S PLUMBING SERVICE	NORTHAM DEPOT. REPAIR LADIES TOILET, CISTERN LEAKING INTO BOWL.	1	291.50	
EFT43353	06/04/2022	AV-SEC ATF LOMMERS FAMILY TRUST	CREATE 298. AFTER HOURS CALLOUTS x 2 DUE TO ALARM BEING ACTIVATED BY SON STAFF.	1		130.00
INV 272	24/01/2022	AV-SEC ATF LOMMERS FAMILY TRUST	CREATE 298. AFTER HOURS CALLOUTS x 2 DUE TO ALARM BEING ACTIVATED BY SON STAFF.	1	130.00	
EFT43354	06/04/2022	AVON VALLEY TOYOTA	PN2013 - N.4098 - VIN: JTMZ23FV10D069715 - 15,000KM SERVICE	1		275.39
INV JC1400529	03/2022	AVON VALLEY TOYOTA	PN2013 - N.4098 - VIN: JTMZ23FV10D069715 - 15,000KM SERVICE	1	275.39	
EFT43355	06/04/2022	BOC LIMITED	11 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 26/02/2022 - 28/03/2022	1		71.20
INV 403088229	03/2022	BOC LIMITED	11 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 26/02/2022 - 28/03/2022	1	71.20	
EFT43356	06/04/2022	BOEKEMAN MACHINERY (WA) PTY LTD	PN1213 - WUNDOWIE CASE TRACTOR AIR CON REPAIRS	1		1,195.32
INV 336636	22/03/2022	BOEKEMAN MACHINERY (WA) PTY LTD	PN1213 - WUNDOWIE CASE TRACTOR AIR CON REPAIRS	1	1,195.32	
EFT43357	06/04/2022	BOULEVARD FINE JEWELLERS	LEAVING GIFT FOR ZOE MCDONALD (8 YEARS SERVICE AT \$50/YEAR)	1		739.00
INV 001-68915	03/2022	BOULEVARD FINE JEWELLERS	LEAVING GIFT - MELISSA WESTERSIDE BANGLE PLUS ENGRAVING	1	339.00	
INV 001-68915	03/2022	BOULEVARD FINE JEWELLERS	LEAVING GIFT FOR ZOE MCDONALD (8 YEARS SERVICE AT \$50/YEAR)	1	400.00	
EFT43358	06/04/2022	BUNNINGS BUILDING SUPPLIES P/L	20LTR BUCKETS & LIDS	1		134.22
INV 2182/0017	03/2022	BUNNINGS BUILDING SUPPLIES P/L	PAVING PAINT & ROLLER	1	53.78	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2182/0028/03/2022		BUNNINGS BUILDING SUPPLIES P/L	CREDIT ISSUED - PRUNERS	1	-49.36	
INV 2182/0031/03/2022		BUNNINGS BUILDING SUPPLIES P/L	20LTR BUCKETS & LIDS	1	129.80	
EFT43359	06/04/2022	CLACKLINE FENCING CONTRACTORS	HENRY STREET OVAL. INSTALL 1M WIDE P/A GATE WITH PADBOLT FOR LOCKING WITH PADLOCK AS PER SITE MEETING.	1		844.00
INV 1470	01/04/2022	CLACKLINE FENCING CONTRACTORS	HENRY STREET OVAL. INSTALL 1M WIDE P/A GATE WITH PADBOLT FOR LOCKING WITH PADLOCK AS PER SITE MEETING.	1	844.00	
EFT43360	06/04/2022	COUNTRY COPIERS NORTHAM	VISITORS LOG BOOK	1		22.80
INV 44950	31/03/2022	COUNTRY COPIERS NORTHAM	VISITORS LOG BOOK	1	22.80	
EFT43361	06/04/2022	COUNTRYWIDE GROUP	4 SETS EDGER BLADES	1		80.00
INV ACC00131/03/2022		COUNTRYWIDE GROUP	4 SETS EDGER BLADES	1	80.00	
EFT43362	06/04/2022	DCM CARPENTRY & MAINTENANCE	BERT HAWKE PAVILION. REPLACE CEILING TILES TO MAIN HALL AS PER QUOTE 1224.	1		10,825.10
INV 1358	30/03/2022	DCM CARPENTRY & MAINTENANCE	REMOVE ORANGE CABINET IN REC CENTRE FIRST AID ROOM AND PLACE IN POOL AREA OUTSIDE CHEMICAL STORE ROOM DOORS. PATCH HOLES IN REC CENTRE FIRST AID ROOM WHERE THE CABINET WAS REMOVED. REPAIR TO FENCE ON OUTSIDE COURTS X 2 LIFT SODA ASH VAT SO STOPS BANGING.	1	733.70	
INV 1360	30/03/2022	DCM CARPENTRY & MAINTENANCE	BERT HAWKE PAVILION. REPLACE CEILING TILES TO MAIN HALL AS PER QUOTE 1224.	1	9,486.40	
INV 1357	30/03/2022	DCM CARPENTRY & MAINTENANCE	REPAIR BROKEN HINGE ON DOOR - DOOR THAT LEADS INTO PRE-FUNCTION AREA. REPAIR COVER ON ROLLER SHUTTER OUTSIDE HR. DROP PIN IN POOL AREA TO BE REPAIRED. FALLEN WOODEN PLANK ON GRANDSTAND. EXIT SIGN IN WRONG DIRECTION.	1	605.00	
EFT43363	06/04/2022	DMC CLEANING	ADMIN BUILDING. CLEANING AS PER CONTRACT C 2022021-05 FOR 01/06/2021 - 30/06/2021.	1		9,450.44
INV SON20125/10/2020		DMC CLEANING	SHIRE OF NORTHAM - TOILET SUPPLIES - OCTOBER 2020	1	551.54	
INV SON20415/06/2021		DMC CLEANING	SHIRE ADMIN. TOILET PAPER SUPPLIES FOR 23/04/2021	1	204.49	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SON20330/06/2021		DMC CLEANING	ADMIN BUILDING. CLEANING AS PER CONTRACT C 2022021-05 FOR 01/06/2021 - 30/06/2021.	1	8,694.41	
EFT43364	06/04/2022	DRACO AIR PTY LTD	CREATE 298. REPAIR SPLIT A/C IN END MAIN AREA.	1		198.00
INV 14558	31/03/2022	DRACO AIR PTY LTD	CREATE 298. REPAIR SPLIT A/C IN END MAIN AREA.	1	198.00	
EFT43365	06/04/2022	FLOWGEN PTY LTD	UPGRADE THE NORTHAM RACECOURSE TO BATTERY POWER METER READING AND TO RELOCATE THE DEVICES ABOVE GROUND OUTSIDE OF PIT.	1		2,964.50
INV INV-73010	11/2021	FLOWGEN PTY LTD	UPGRADE THE NORTHAM RACECOURSE TO BATTERY POWER METER READING AND TO RELOCATE THE DEVICES ABOVE GROUND OUTSIDE OF PIT.	1	2,964.50	
EFT43366	06/04/2022	FRANK DAVIS	WELCOME TO COUNTRY PERFORMED BY FRANK DAVIS	1		500.00
INV 1	21/03/2022	FRANK DAVIS	WELCOME TO COUNTRY PERFORMED BY FRANK DAVIS	1	500.00	
EFT43367	06/04/2022	FULTON HOGAN INDUSTRIES PTY LTD	5 TONNE COLD MIX	1		1,149.50
INV 162320830	03/2022	FULTON HOGAN INDUSTRIES PTY LTD	5 TONNE COLD MIX	1	1,149.50	
EFT43368	06/04/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PUNCTURE REPAIR	1		42.65
INV 641251330	03/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PUNCTURE REPAIR	1	42.65	
EFT43369	06/04/2022	GRAFTON ELECTRICS	REPAIR TO TOWER 4 ON HENRY STREET OVAL LIGHTS	1		2,537.04
INV 8530	29/03/2022	GRAFTON ELECTRICS	BILYA KOORT BOODJA. CHANGE TIMER ON LIGHTING TO COME ON AT 05.30AM.	1	110.00	
INV 8526	31/03/2022	GRAFTON ELECTRICS	REPAIR TO TOWER 4 ON HENRY STREET OVAL LIGHTS	1	1,289.20	
INV 8549	01/04/2022	GRAFTON ELECTRICS	BERNARD WATER PARK. TEST AND TAG ITEMS IN THE CONTAINER.	1	125.84	
INV 8542	01/04/2022	GRAFTON ELECTRICS	ADDITIONAL WORK TO PROGRAM HENRY STREET OVAL LIGHTS	1	1,012.00	
EFT43370	06/04/2022	HAZ ENVIRO SOLUTIONS PTY LTD	TRANSPORT AND DISPOSAL OF CONTAMINATED IBC'S INCLUDING SOLIDIFIED EMULSION AS PER QUOTE NO 203354	1		10,549.00

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 7

Cheque / EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 203680	31/03/2022	HAZ ENVIRO SOLUTIONS PTY LTD	TRANSPORT AND DISPOSAL OF CONTAMINATED IBC'S INCLUDING SOLIDIFIED EMULSION AS PER QUOTE NO 203354	1	10,549.00	
EFT43371	06/04/2022	HILLS CONCRETE PTY LTD	10 X CONCRETE PIPES / 6 X HEADWALLS	1		7,480.00
INV 451	16/03/2022	HILLS CONCRETE PTY LTD	10 X CONCRETE PIPES / 6 X HEADWALLS	1	7,480.00	
EFT43372	06/04/2022	IN PHASE TEST & TAG	NORTHAM AND WUNDOWIE DEPOT. QUARTERLY TEST AND TAG FOR ALL PORTABLE ELECTRICAL POWER TOOLS.	1		450.00
INV 000057602	03/2022	IN PHASE TEST & TAG	NORTHAM AND WUNDOWIE DEPOT. QUARTERLY TEST AND TAG FOR ALL PORTABLE ELECTRICAL POWER TOOLS.	1	450.00	
EFT43373	06/04/2022	KASSIDY EMERY	REIMBURSE KASSIDY EMERY - WORKING WITH CHILDREN	1		87.00
INV D40914	12/01/2022	KASSIDY EMERY	REIMBURSE KASSIDY EMERY - WORKING WITH CHILDREN	1	87.00	
EFT43374	06/04/2022	KAYLEEN ELIZABETH TUTT	BOOKING BOND FOR HOSPITALITY ROOM AND KITCHEN 5/3/2022 ROOMS WERE LEFT IN SATISFACTORY CONDITION AFTER EVENT BOOKING #5046	1		100.00
INV 13054	24/02/2022	KAYLEEN ELIZABETH TUTT	BOOKING BOND FOR HOSPITALITY ROOM AND KITCHEN 5/3/2022 ROOMS WERE LEFT IN SATISFACTORY CONDITION AFTER EVENT BOOKING #5046	1	100.00	
EFT43375	06/04/2022	LED A SECURITY PRODUCTS PTY LTD	NORTHAM AQUATIC CENTRE. SUPPLY AND DELIVER TO SITE TURNSTILE AS PER QUOTE 127756.	1		7,835.90
INV 30447	28/02/2022	LED A SECURITY PRODUCTS PTY LTD	NORTHAM AQUATIC CENTRE. SUPPLY AND DELIVER TO SITE TURNSTILE AS PER QUOTE 127756.	1	7,835.90	
EFT43376	06/04/2022	LFA FIRST RESPONSE	BYD N95 MASK BOX OF 25	1		4,213.00
INV IN2207009	02/2022	LFA FIRST RESPONSE	BYD N95 MASK BOX OF 25	1	4,213.00	
EFT43377	06/04/2022	MENTAL MEDIA PTY LTD	GUIDE ID SUBSCRIPTION SERVICES APRIL - JUNE 2022	1		1,938.42
INV 1301	24/03/2022	MENTAL MEDIA PTY LTD	GUIDE ID SUBSCRIPTION SERVICES APRIL - JUNE 2022	1	1,938.42	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43378	06/04/2022	MIRACLE RECREATION EQUIPMENT - (DO NOT USE)	POLY STEERING WHEEL	1		203.50
INV 43543	01/03/2022	MIRACLE RECREATION EQUIPMENT - (DO NOT USE)	POLY STEERING WHEEL	1	203.50	
EFT43379	06/04/2022	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN1909 - N.4487 51,000KM SERVICE - VIN:MM0UR0YG100034148	1		897.08
INV 136935	01/04/2022	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN1909 - N.4487 51,000KM SERVICE - VIN:MM0UR0YG100034148	1	897.08	
EFT43380	06/04/2022	NORTHAM BETTA HOME LIVING	USB-C TO HDMI CABLE * 1M	1		286.80
INV 200100324	02/2022	NORTHAM BETTA HOME LIVING	USB-C TO HDMI CABLE * 1M	1	199.80	
INV 200100401	04/2022	NORTHAM BETTA HOME LIVING	WIRELESS KEYBAORD AND MOUSE COMBO	1	87.00	
EFT43381	06/04/2022	OXTER SERVICES	BURIAL DATE 4.03.2022: REOPEN GRAVE FOR THE BURIAL OF LINDSAY OWEN YARRAN / BURIAL DATE 10.03.2022: REOPEN GRAVE FOR THE BURIAL OF HULDA MACH / GRAVE CERTIFICATES	1		2,002.00
INV 25533	11/03/2022	OXTER SERVICES	BURIAL DATE 4.03.2022: REOPEN GRAVE FOR THE BURIAL OF LINDSAY OWEN YARRAN / BURIAL DATE 10.03.2022: REOPEN GRAVE FOR THE BURIAL OF HULDA MACH / GRAVE CERTIFICATES	1	2,002.00	
EFT43382	06/04/2022	PROGRAMME ELECTRICAL MAINTENANCE	BAKERS HILL PAVILION. INSTALL 2 X EXTRA POWER POINTS IN COMMS ROOM, EITHER SIDE OF METER BOX.	1		375.10
INV 000061202	04/2022	PROGRAMME ELECTRICAL MAINTENANCE	BAKERS HILL PAVILION. INSTALL 2 X EXTRA POWER POINTS IN COMMS ROOM, EITHER SIDE OF METER BOX.	1	375.10	
EFT43383	06/04/2022	SIGMA CHEMICALS	10 X 25KG SODIUM BICARBONATE / 10 X 25KG SODA ASH / PALLET	1		1,426.70
INV 155508	02/02/2022	SIGMA CHEMICALS	10 X 25KG SODIUM BICARBONATE / PALLET	1	544.50	
INV 155507	02/02/2022	SIGMA CHEMICALS	10 X 25KG SODIUM BICARBONATE / 10 X 25KG SODA ASH / PALLET	1	882.20	
EFT43384	06/04/2022	SPYKER TECHNOLOGIES PTY LTD	CCTV MAINTENANCE - RECTIFY FAULT @ WUNDOWIE MENS SHED	1		500.50
INV 212233711	03/2022	SPYKER TECHNOLOGIES PTY LTD	CCTV MAINTENANCE - RECTIFY FAULT @ WUNDOWIE MENS SHED	1	500.50	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43385	06/04/2022	STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1		2,525.55
INV SIN-35116/03/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	1,669.56	
INV SIN-35222/03/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	384.91	
INV SIN-35224/03/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	471.08	
EFT43386	06/04/2022	TOLL TRANSPORT PTY LTD	TOLL EXPRESS - MARCH 2022 - POOL / HEALTH / CESM / DEPOT	1		195.93
INV 0535-S313/03/2022		TOLL TRANSPORT PTY LTD	TOLL EXPRESS - MARCH 2022 - POOL / HEALTH / CESM / DEPOT	1	195.93	
EFT43387	06/04/2022	VINCELEC	BERT HAWKE PAVILION. INSTALL NEW LED LIGHTS AND NEW CEILING FANS TO MAIN HALL AREA AS PER QUOTE 356.	1		8,053.45
INV IV1252 01/04/2022		VINCELEC	BERT HAWKE PAVILION. INSTALL NEW LED LIGHTS AND NEW CEILING FANS TO MAIN HALL AREA AS PER QUOTE 356.	1	8,053.45	
EFT43388	06/04/2022	WA LIBRARY SUPPLIES	LIBRARY SUPPLIES - BOOK CONTACT, BASKETS FOR PATRONS, WORK TROLLEY	1		648.10
INV 001274524/03/2022		WA LIBRARY SUPPLIES	LIBRARY SUPPLIES - BOOK CONTACT, BASKETS FOR PATRONS, WORK TROLLEY	1	648.10	
EFT43389	06/04/2022	WA RETICULATION SUPPLIES	MAINLINE RETICULATION SWJ-08380CL12	1		120.84
INV M4564 30/03/2022		WA RETICULATION SUPPLIES	MAINLINE RETICULATION SWJ-08380CL12	1	120.84	
EFT43390	06/04/2022	WAY SIGNS	TEN CLASS 1 YELLOW REFLECTIVE PATCHES 510 X 205MM	1		297.00
INV INV-28025/10/2021		WAY SIGNS	TEN CLASS 1 YELLOW REFLECTIVE PATCHES 510 X 205MM	1	297.00	
EFT43391	06/04/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	DIAGNOSE AND REPAIR ELECTRICAL FAULTS TO WUNDOWIE LT	1		448.75
INV INV-13023/02/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	DIAGNOSE AND REPAIR ELECTRICAL FAULTS TO WUNDOWIE LT	1	448.75	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43392	06/04/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	CREATE 298 MONTHLY PHOTOCOPIER READING 07.02.2022 - 16.03.2022	1		63.51
INV 213545	16/03/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	CREATE 298 MONTHLY PHOTOCOPIER READING 07.02.2022 - 16.03.2022	1	63.51	
EFT43393	07/04/2022	FLETCHER LAW PTY LTD	DEED OF SETTLEMENT AND RELEASE BETWEEN A (POD) PTY LTD T/A DONOVAN PAYNE ARCHITECTS AND SHIRE OF NORTHAM	1		35,000.00
INV CY 06/006/04/2022		FLETCHER LAW PTY LTD	DEED OF SETTLEMENT AND RELEASE BETWEEN A (POD) PTY LTD T/A DONOVAN PAYNE ARCHITECTS AND SHIRE OF NORTHAM	1	35,000.00	
EFT43394	11/04/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR MARCH 2022	1		12,950.05
INV 83208	31/03/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR MARCH 2022	1	12,950.05	
EFT43395	11/04/2022	ARBOR LITE - RYAN LOVATT T/AS	ATTEND HUNTER ROAD MULUCKINE TO IDENTIFY TAMARIX SPECIES AND SUPPLY QUOTE FOR RECOMMEND WORKS AS PER QUOTE QN00025	1		400.00
INV 1012	31/03/2022	ARBOR LITE - RYAN LOVATT T/AS	ATTEND HUNTER ROAD MULUCKINE TO IDENTIFY TAMARIX SPECIES AND SUPPLY QUOTE FOR RECOMMEND WORKS AS PER QUOTE QN00025	1	400.00	
EFT43396	11/04/2022	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 29/03/2022	1		60,688.87
INV CY 31.331/03/2022		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 29/03/2022	1	60,688.87	
EFT43397	11/04/2022	AVON WASTE	RUBBISH COLLECTION MARCH 2022	1		38,653.75
INV 48643	25/03/2022	AVON WASTE	RUBBISH COLLECTION MARCH 2022	1	37,770.00	
INV 000491631/03/2022		AVON WASTE	VARIATIONS ASSOCIATED WITH THE PRODUCTION OF THE RECYCLING CALENDARS	1	883.75	
EFT43398	11/04/2022	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	12TONNE X 5MM GRANITE	1		412.76
INV IQ3177720/03/2022		BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	12TONNE X 5MM GRANITE	1	412.76	
EFT43399	11/04/2022	BUNNINGS BUILDING SUPPLIES P/L	PALLET OF RAPID SET (60 BAGS)	1		684.00

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 11

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2182/0030/03/2022		BUNNINGS BUILDING SUPPLIES P/L	12 X BOXES (100 PER BOX) RHINO GLOVES LARGE NITRILE DISPOSABLE GLOVES	1	216.60	
INV 2182/0031/03/2022		BUNNINGS BUILDING SUPPLIES P/L	PALLET OF RAPID SET (60 BAGS)	1	467.40	
EFT43400	11/04/2022	CADDS FASHIONS	POLO STYLE BK6234 - 2 x XL - MICK	1		380.85
INV 22-000005/04/2022		CADDS FASHIONS	POLO STYLE BK6234 - 2 x XL - MICK	1	380.85	
EFT43401	11/04/2022	CENTRAL MOBILE MECHANICAL REPAIRS	PN1509 - ISUZU NH NPR 400 MEDIUM TIPPER 90,000 SERVICE 04/04/2022	1		2,618.39
INV 000039505/04/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN2003 - FUEL LINE REPAIRS TO FOOTPATH SWEEPER	1	337.98	
INV 000039405/04/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM DECASTILLA RD AND DROP OFF AT HILL RD 31/03/2022	1	577.50	
INV 000039505/04/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1910 - CLARKE BOBCAT SERVICE (FILTERS SUPPLIED)	1	701.25	
INV 000039505/04/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1509 - ISUZU NH NPR 400 MEDIUM TIPPER 90,000 SERVICE 04/04/2022	1	1,001.66	
EFT43402	11/04/2022	CLACKLINE FENCING CONTRACTORS	REPLACE FENCING ON BROOME TERRACE AS PER QUOTE 0322	1		700.00
INV 1471	01/04/2022	CLACKLINE FENCING CONTRACTORS	REPLACE FENCING ON BROOME TERRACE AS PER QUOTE 0322	1	700.00	
EFT43403	11/04/2022	FRAMESWEST	REPAIR BLACK COLLARS FOR THE COMING NETBALL SEASON	1		198.00
INV 000259004/04/2022		FRAMESWEST	REPAIR BLACK COLLARS FOR THE COMING NETBALL SEASON	1	198.00	
EFT43404	11/04/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1810 - SUPPLY, FIT AND BALANCE 2 STEER TYRES AS QUOTED, INCLUDING DISPOSAL	1		1,548.48
INV 641251129/03/2022		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1810 - SUPPLY, FIT AND BALANCE 2 STEER TYRES AS QUOTED, INCLUDING DISPOSAL	1	1,548.48	
EFT43405	11/04/2022	HARVEY NORMAN MIDLAND - RD SUPA PL T/AS	MICROSOFT SURFACE DOCK2 SVS-00014	1		3,928.65
INV 180155521/02/2022		HARVEY NORMAN MIDLAND - RD SUPA PL T/AS	MICROSOFT SURFACE DOCK2 SVS-00014	1	2,056.90	
INV 180234925/02/2022		HARVEY NORMAN MIDLAND - RD SUPA PL T/AS	MICROSOFT SURFACE LAPTOP 4 13.5-INCH RYZEN 5/8GB/256GB SSD LAPTOP - PLATINUM 5PB-00016	1	1,871.75	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 12

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43406	11/04/2022	IXOM OPERATIONS PTY LTD	SUPPLY 920KG CHLORINE GAS TO WASTE WATER TREATMENT PLANT	1		3,264.80
INV 650897830/03/2022		IXOM OPERATIONS PTY LTD	SUPPLY 920KG CHLORINE GAS TO WASTE WATER TREATMENT PLANT	1	3,264.80	
EFT43407	11/04/2022	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE G2022/1 27/11/2021 TO 24/12/2021 SCHEDULE G2022/2 25/12/2021 TO 21/01/2022	1		748.16
INV 371874	25/01/2022	LANDGATE	RURAL UV CHARGEABLE SCHEDULE R2022/1 30/10/2021 TO 07/01/2022	1	86.94	
INV 372085	28/01/2022	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE G2022/1 27/11/2021 TO 24/12/2021 SCHEDULE G2022/2 25/12/2021 TO 21/01/2022	1	281.20	
INV 372527	15/02/2022	LANDGATE	MINING TENEMENTS CHARGEABLE SCHEDULE M2022/1 28/01/2022 TO 04/02/2022	1	41.30	
INV 372793	24/02/2022	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE G2022/3 22/01/2022 TO 18/02/2022	1	273.22	
INV 117541401/04/2022		LANDGATE	IDENTIFICATION OF LAND PARCELS BY TECHNICAL DESCRIPTION NON COMMERCIAL (UV-GRV). DP413256, DP419734 & PD419732	1	65.50	
EFT43408	11/04/2022	LUCY'S TEAROOMS	2022 AUSTRALIA DAY: 120X PICNIC BOXES FOR BERT HAWKE OVAL STARGAZING ATTENDEES + 10X FOR STAFF, GUESTS & VOLUNTEERS (130 TOTAL @ \$15PP)	1		2,450.00
INV 2663	02/03/2021	LUCY'S TEAROOMS	AUSTRALIA DAY AWARDS MORNING TEA CATERING	1	500.00	
INV 2662	02/03/2021	LUCY'S TEAROOMS	2022 AUSTRALIA DAY: 120X PICNIC BOXES FOR BERT HAWKE OVAL STARGAZING ATTENDEES + 10X FOR STAFF, GUESTS & VOLUNTEERS (130 TOTAL @ \$15PP)	1	1,950.00	
EFT43409	11/04/2022	MARKETFORCE	PUBLIC NOTICE FOR DISPOSAL OF PROPERTY BY LEASE - WEST AUSTRALIAN ON 22/03/2022 - RESERVE 44700	1		1,128.97

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 13

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 38970	01/03/2022	MARKETFORCE	CREDIT FOR EARLY PAYMENT	1	-59.07	
INV 43057	24/03/2022	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN ON 18/03/2022 - HANGAR SITE 41	1	357.23	
INV 43059	24/03/2022	MARKETFORCE	PUBLIC NOTICE FOR DISPOSAL OF PROPERTY BY LEASE - WEST AUSTRALIAN ON 22/03/2022 - RESERVE 44700	1	480.84	
INV 43058	24/03/2022	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN ON 18/03/2022 - HANGAR SITE 41	1	349.97	
EFT43410	11/04/2022	MCDOWALL AFFLECK PTY LTD	MINSON AVENUE AND GREY STREET NORTHAM CARPARK CONCEPT DESIGN AS PER QUOTE 18314	1		6,726.50
INV 612374	25/03/2022	MCDOWALL AFFLECK PTY LTD	MINSON AVENUE AND GREY STREET NORTHAM CARPARK CONCEPT DESIGN AS PER QUOTE 18314	1	6,726.50	
EFT43411	11/04/2022	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 19 UNITS 01/07/2021-30/06/2022	1		893.92
INV 924984415	03/2022	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 19 UNITS 01/07/2021-30/06/2022	1	893.92	
EFT43412	11/04/2022	NORTH METROPOLITAN TAFE	ANIK FERGUSON USI# ML2YF8K28U SEMESTER 1 CERT III LIBRARY AND INFORMATION	1		316.05
INV I00312005	04/2022	NORTH METROPOLITAN TAFE	ANIK FERGUSON USI# ML2YF8K28U SEMESTER 1 CERT III LIBRARY AND INFORMATION	1	316.05	
EFT43413	11/04/2022	OFFICEWORKS SUPERSTORES PTY LTD	J.BURROWS 1080P WEBCAM WITH AUTOFOCUS	1		380.64
INV 253773303	03/2022	OFFICEWORKS SUPERSTORES PTY LTD	KEJI ON-EAR WIRED HEADPHONES WITH MICROPHONE BLACK	1	62.74	
INV 255861616	03/2022	OFFICEWORKS SUPERSTORES PTY LTD	J.BURROWS 1080P WEBCAM WITH AUTOFOCUS	1	278.95	
INV 256207517	03/2022	OFFICEWORKS SUPERSTORES PTY LTD	KEJI ON-EAR WIRED HEADPHONES WITH MICROPHONE BLACK	1	38.95	
EFT43414	11/04/2022	OXTER SERVICES	BURIAL DATE 01.04.2022: NEW GRAVE FOR THE BURIAL OF KARRISA HAYDEN	1		1,067.00
INV 25611	01/04/2022	OXTER SERVICES	BURIAL DATE 01.04.2022: NEW GRAVE FOR THE BURIAL OF KARRISA HAYDEN	1	1,067.00	
EFT43415	11/04/2022	SAFE T CARD AUSTRALIA PTY LTD	1 X VISTIORS CENTRE SAFETCARD DEVICE QUARTLEY MONITORING FEES 01/07/2021-30/09/2021	1		924.00
INV INV-29301	04/2022	SAFE T CARD AUSTRALIA PTY LTD	1 X VISTIORS CENTRE SAFETCARD DEVICE QUARTLEY MONITORING FEES 01/07/2021-30/09/2021	1	924.00	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 14

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43416	11/04/2022	SOUTHERN CROSS AUSTEREO PTY LTD	522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON TRIPLE M, NORTHAM 522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON HIT FM NORTHAM AND MERREDIN PLUS MAXIMUM BONUS FILL ON BOTH STATIONS MATCHED ADS FOR JANUARY 2022 01ST DECEMBER 2021 – THROUGH UNTIL 30TH NOVEMBER 2022 AROUND THE TOWNS INTERVIEWS - SHIRE PRESIDENT - 2021/22	1		1,513.60
INV 713029731/03/2022		SOUTHERN CROSS AUSTEREO PTY LTD	522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON TRIPLE M, NORTHAM 522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON HIT FM NORTHAM AND MERREDIN PLUS MAXIMUM BONUS FILL ON BOTH STATIONS MATCHED ADS FOR JANUARY 2022 01ST DECEMBER 2021 – THROUGH UNTIL 30TH NOVEMBER 2022	1	198.00	
INV 713029731/03/2022		SOUTHERN CROSS AUSTEREO PTY LTD	522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON TRIPLE M, NORTHAM 522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON HIT FM NORTHAM AND MERREDIN PLUS MAXIMUM BONUS FILL ON BOTH STATIONS MATCHED ADS FOR JANUARY 2022 01ST DECEMBER 2021 – THROUGH UNTIL 30TH NOVEMBER 2022	1	1,315.60	
EFT43417	11/04/2022	SYNERGY	357705060 GREY ST AVON DESCENT POOL AERATORS - 04/02/2022 to 01/04/2022	1		13,572.33
INV 335820916/03/2022		SYNERGY	335820940 CREATE 298 - 16/02/2022 to 15/03/2022		753.83	
INV 136537717/03/2022		SYNERGY	136537740 AIRPORT - 17/02/2022 to 16/03/2022		1,074.41	
INV 929125221/03/2022		SYNERGY	092912520 GRASS VALLEY OVAL - 14/01/2022 to 18/03/2022		118.75	
INV 361333424/03/2022		SYNERGY	361333420 AVON MALL - 15/12/2021 to 09/03/2022		892.05	
INV 357549130/03/2022		SYNERGY	357549120 NORTHAM DEPOT - PEEL ST - 28/01/2022 to 29/03/2022		1,534.61	
INV 153902530/03/2022		SYNERGY	153902510 OLD NORTHAM DEPOT - 28/01/2022 to 29/03/2022		135.12	
INV 335596931/03/2022		SYNERGY	335596920 NORTHAM VISITORS CENTRE - 29/01/2022 to 30/03/2022		666.50	
INV 357700031/03/2022		SYNERGY	357700020 KILLARA DAYCARE CENTRE - COTTAGE - 29/01/2022 to 30/03/2022		1,112.68	
INV 374966901/04/2022		SYNERGY	374966950 BEAVIS PLACE OPEN SPACE - 31/01/2022 to 31/03/2022		165.87	
INV 935600104/04/2022		SYNERGY	935600140 NORTHAM VISITORS CENTRE - 04/02/2022 to 01/04/2022		227.33	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 15

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 357547504/04/2022		SYNERGY	357547520 BERNARD PARK BBQ PUMP LIGHTS - 04/02/2022 to 01/04/2022		2,388.17	
INV 357703804/04/2022		SYNERGY	357703800 FLOOD PUMP - 04/02/2022 to 01/04/2022		926.88	
INV 357705004/04/2022		SYNERGY	357705060 GREY ST AVON DESCENT POOL AERATORS - 04/02/2022 to 01/04/2022		3,576.13	
EFT43418	11/04/2022	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1		11,685.99
INV 24582	31/01/2022	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	11,685.99	
EFT43419	11/04/2022	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TONNE X 19MM GRAVEL MRD SPEC - DELIVERED TO NORTHAM DEPOT	1		5,848.52
INV INV-26431/03/2022		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TONNE X 19MM GRAVEL MRD SPEC - DELIVERED TO NORTHAM DEPOT	1	1,961.39	
INV INV-25931/03/2022		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TONNE X 19MM GRAVEL MRD SPEC - PICK UP WITH BALANCE DELIVERED TO NORTHAM DEPOT	1	1,623.86	
INV INV-25831/03/2022		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TONNE X 19MM GRAVEL MRD SPEC - DELIVERED TO NORTHAM DEPOT	1	2,263.27	
EFT43420	11/04/2022	VINCELEC	OLD TOWN ADMIN. REPAIR CONDUITS ON BALCONY TO MAKE SAFE AS PER QUOTE 341.	1		1,200.29
INV IV1256	06/04/2022	VINCELEC	OLD TOWN ADMIN. REPAIR CONDUITS ON BALCONY TO MAKE SAFE AS PER QUOTE 341.	1	1,200.29	
EFT43421	11/04/2022	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. FORTNIGHT ENDING 25 FEBRUARY 2022	1		9,288.68
INV 003013028/01/2022		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17/FORTNIGHT ENDING 28 JANUARY	1	2,224.70	
INV 003013011/02/2022		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. FORTNIGHT ENDING 11 FEBRUARY 2022	1	2,431.11	
INV 003013028/02/2022		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. FORTNIGHT ENDING 25 FEBRUARY 2022	1	3,073.29	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 16

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 003013	11/03/2022	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17FORTNIGHT ENDING 11 MARCH 2022	1	1,559.58	
EFT43422	11/04/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	SAMSUNG T450 24" HEIGHT ADJUSTABLE MONITORS	1		2,220.00
INV 28626	03/03/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	SAMSUNG T450 24" HEIGHT ADJUSTABLE MONITORS	1	2,220.00	
EFT43423	11/04/2022	ZENIEN	CCTV MAINTENANCE - CAMERA OUTAGE AT WAPOL	1		544.50
INV I9585	23/03/2022	ZENIEN	CCTV MAINTENANCE - CAMERA OUTAGE AT WAPOL	1	544.50	
EFT43424	13/04/2022	ABBOTTS FORGE	REPAIRS TO FRONT JOCKEY WHEEL OF PN1513 AS PER QUOTE 0005068	1		110.00
INV 000050607	04/2022	ABBOTTS FORGE	REPAIRS TO FRONT JOCKEY WHEEL OF PN1513 AS PER QUOTE 0005068	1	110.00	
EFT43425	13/04/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - SUPPLY & FIT HAND BRAKE CABLES TO ZTRAC MOWER. WELD ROOF SUPPORT	1		1,893.10
INV 256353514	03/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1706 - T202938 DURA-MAX CUTTING EDGE x 2	1	559.33	
INV 257083331	03/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1512 - GATOR SERVICE AS QUOTED	1	550.00	
INV 257315108	04/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - SUPPLY & FIT HAND BRAKE CABLES TO ZTRAC MOWER. WELD ROOF SUPPORT	1	783.77	
EFT43426	13/04/2022	ANANTHI MOORTHY	ELEVATE TICKET REFUND	1		12.00
INV 179961901	04/2022	ANANTHI MOORTHY	ANANTHI MOORTHY 2 ADULT & 1 CHILD TICKET ELEVATE TICKET REFUND ANANTHI MOORTHY 2 ADULT & 1 CHILD TICKET	1	12.00	
EFT43427	13/04/2022	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING - APRIL 2022	1		544.50
INV A19270	04/04/2022	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING - APRIL 2022	1	544.50	
EFT43428	13/04/2022	AUSTRALIA POST	AUSTRALIA POST CHARGES - MARCH 2022 - ADMIN / LIBRARY / KILLARA	1		387.68
INV 101142703	04/2022	AUSTRALIA POST	AUSTRALIA POST CHARGES - MARCH 2022 - ADMIN / LIBRARY / KILLARA	1	387.68	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43429	13/04/2022	AUSTRALIAN INSTITUTE OF MANAGEMENT WESTERN AUSTRALIA	RENEWAL OF CORPORATE BRONZE MEMBERSHIP FOR 22/23	1		550.00
INV M141-2	29/03/2022	AUSTRALIAN INSTITUTE OF MANAGEMENT WESTERN AUSTRALIA	RENEWAL OF CORPORATE BRONZE MEMBERSHIP FOR 22/23	1	550.00	
EFT43430	13/04/2022	AVON VALLEY GARDEN SERVICE	FUEL REDUCTION - 4 TURNER STREET NORTHAM	1		275.00
INV IV1595	28/03/2022	AVON VALLEY GARDEN SERVICE	FUEL REDUCTION - 4 TURNER STREET NORTHAM	1	275.00	
EFT43431	13/04/2022	AVON WASTE	C.202122-04 MANAGEMENT OF OLD QUARRY ROAD LANDFILL FACILITY - MARCH 2022	1		47,120.70
INV 000493331	03/2022	AVON WASTE	C.202122-04 MANAGEMENT OF OLD QUARRY ROAD LANDFILL FACILITY - MARCH 2022	1	47,120.70	
EFT43432	13/04/2022	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF MARCH 2022	1		2,920.92
INV T1080	13/04/2022	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF MARCH 2022	1	2,920.92	
EFT43433	13/04/2022	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF MARCH 2022	1		751.34
INV T1079	13/04/2022	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF MARCH 2022	1	751.34	
EFT43434	13/04/2022	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE 14/3/2022 & 28/03/2022	1		618.82
INV 206536031	03/2022	CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE 14/3/2022	1	103.14	
INV 206535931	03/2022	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE 14/3/2022 & 28/03/2022	1	206.27	
INV 206535731	03/2022	CLEANAWAY DANIELS SERVICES PTY LTD	BAKERS HILL HOOPER PARK PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE 14/3/2022 & 28/3/2022	1	103.14	
INV 206535831	03/2022	CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS X 3 SHARPS DISPOSAL SERVICE 28/03/2022	1	206.27	
EFT43435	13/04/2022	DEPARTMENT OF WATER & ENVIRONMENT REGULATION	DWER QUARTERLY LEVY RETURN; JAN - MARCH 2022	1		12,328.09

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 18

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV JJ 06/0406/04/2022		DEPARTMENT OF WATER & ENVIRONMENT REGULATION	DWER QUARTERLY LEVY RETURN; JAN - MARCH 2022	1	12,328.09	
EFT43436	13/04/2022	DMC CLEANING	CLEANING OF SHIRE OF NORTHAM FACILITIES 1/3/2022 - 31/3/2022. C.202021-05	1		8,729.61
INV SON20831/03/2022		DMC CLEANING	SPECIAL SANITIZING OF DESKS MARCH - C202021-05	1	35.20	
INV SON20831/03/2022		DMC CLEANING	CLEANING OF SHIRE OF NORTHAM FACILITIES 1/3/2022 - 31/3/2022. C.202021-05	1	8,694.41	
EFT43437	13/04/2022	GLENN STUART BEVERIDGE	VARIOUS BUILDINGS 6 MONTHLY GUTTER CLEAN AND FLUSH DOWN PIPES.	1		9,957.00
INV 277	28/03/2022	GLENN STUART BEVERIDGE	VARIOUS BUILDINGS 6 MONTHLY GUTTER CLEAN AND FLUSH DOWN PIPES.	1	6,965.00	
INV 277	28/03/2022	GLENN STUART BEVERIDGE	NORTHAM TIP BUILDING GAIN ENTRY TO TOILET AND REPLACE LOCK.	1	253.00	
INV 280	28/03/2022	GLENN STUART BEVERIDGE	WUNDOWIE FOOTBALL PAVILION. PAINT OVER GRAFFITI ON SIDE WALL.	1	385.00	
INV 282	02/04/2022	GLENN STUART BEVERIDGE	BERNARD PARK TOILET FLOOR UPGRADE. SEAL AROUND ALL URINALS AND WASH BASINS.	1	121.00	
INV 284	03/04/2022	GLENN STUART BEVERIDGE	OLD TOWN ADMIN. REPAIR DOOR ACCESS TO ROOF.	1	132.00	
INV 283	03/04/2022	GLENN STUART BEVERIDGE	QUELLINGTON HALL. PAINT NORTH FACING WINDOWS AND FRONT DOOR.	1	1,210.00	
INV 281	03/04/2022	GLENN STUART BEVERIDGE	VARIOUS BUILDINGS CLEAN GUTTERS AND FLUSH DOWNPIPES.	1	891.00	
EFT43438	13/04/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1509 - SUPPLY AND FIT TWO STEER TYRES, INCLUDING BALANCE AND DISPOSAL TO WUNDOWIE ISUZU TRUCK AS QUOTED	1		693.01
INV 641252004/04/2022		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1509 - SUPPLY AND FIT TWO STEER TYRES, INCLUDING BALANCE AND DISPOSAL TO WUNDOWIE ISUZU TRUCK AS QUOTED	1	693.01	
EFT43439	13/04/2022	GROVE WESLEY DESIGN ART	NAME BADGES / BUSINESS CARDS	1		346.05
INV 6814	30/11/2021	GROVE WESLEY DESIGN ART	NAME BADGES / BUSINESS CARDS	1	346.05	
EFT43440	13/04/2022	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	MURRAY MEN'S POLO SHIRTS / JACKETS	1		322.46

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 19

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-09624/03/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	MURRAY MEN'S POLO SHIRTS / JACKETS	1	322.46	
EFT43441	13/04/2022	KELSEY THOMPSON	ELEVATE TICKET REFUND KELSEY THOMPSON 2 ADULT TICKETS	1		10.00
INV 181030801/04/2022		KELSEY THOMPSON	ELEVATE TICKET REFUND KELSEY THOMPSON 2 ADULT TICKETS	1	10.00	
EFT43442	13/04/2022	KLEENWEST DISTRIBUTORS	HAND GEL / MASKS / GLOVES / WIPES	1		1,492.65
INV 000646917/01/2022		KLEENWEST DISTRIBUTORS	HAND GEL / MASKS / GLOVES / WIPES	1	1,235.52	
INV 000674730/03/2022		KLEENWEST DISTRIBUTORS	CHEMICAL SUPPLIES FOR KILLARA COTTAGE	1	257.13	
EFT43443	13/04/2022	LFA FIRST RESPONSE	KILLARA RAPID ANTIGEN TESTS / SWABS / GLUTOSE	1		520.51
INV IN2346905/04/2022		LFA FIRST RESPONSE	KILLARA RAPID ANTIGEN TESTS / SWABS / GLUTOSE	1	520.51	
EFT43444	13/04/2022	LYNETTE ELIZABETH SHANNON	REFUND OF INFRASTRUCTURE BOND T1065 - NO DAMAGE	1		1,014.86
INV T1065 13/04/2022		LYNETTE ELIZABETH SHANNON	REFUND OF INFRASTRUCTURE BOND T1065 - NO DAMAGE	1	1,014.86	
EFT43445	13/04/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) / FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 28/03/2022 - 03/04/2022	1		7,801.20
INV N2972 04/04/2022		MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) / FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 28/03/2022 - 03/04/2022	1	3,900.60	
INV N2971 04/04/2022		MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) / FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 21/3/2022 - 27/03/2022	1	3,900.60	
EFT43446	13/04/2022	MONICA DICKASON	ELEVATE TICKET REFUND MONIKA DICKASON 1 ADULT & 1 CHILD TICKET	1		7.00
INV 180462601/04/2022		MONICA DICKASON	ELEVATE TICKET REFUND MONIKA DICKASON 1 ADULT & 1 CHILD TICKET	1	7.00	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 20

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43447	13/04/2022	NORTHAM BETTA HOMELIVING	RAMCO X-GRIP III TABLET CRADLE / HOLDER / SOCKET ARM / BASE	1		530.00
INV 200100423	03/2022	NORTHAM BETTA HOMELIVING	RAMCO X-GRIP III TABLET CRADLE / HOLDER / SOCKET ARM / BASE	1	530.00	
EFT43448	13/04/2022	NORTHAM FAMILY PRACTICE	CLAIRE FERGUSON HEP A&B TWINRUIX VACCINATIONS	1		75.00
INV 175339	22/03/2022	NORTHAM FAMILY PRACTICE	CLAIRE FERGUSON HEP A&B TWINRUIX VACCINATIONS	1	75.00	
EFT43449	13/04/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1		102.70
INV 000041125	03/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	71.00	
INV 000041231	03/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	31.70	
EFT43450	13/04/2022	NORTHAM TOWING SERVICE	WHITE NISSAN SEDAN 1BYS 036 ON SIMS ROAD BAKERS HILL/WUNDOWIE	1		308.00
INV 211273	23/03/2022	NORTHAM TOWING SERVICE	WHITE NISSAN SEDAN 1BYS 036 ON SIMS ROAD BAKERS HILL/WUNDOWIE	1	308.00	
EFT43451	13/04/2022	NORTHAM VETERINARY CENTRE	MASTIFF X BRINDLE X-RAY AND SPLINT	1		387.18
INV 91571	12/01/2022	NORTHAM VETERINARY CENTRE	MASTIFF X BRINDLE X-RAY AND SPLINT	1	181.17	
INV 91668	17/01/2022	NORTHAM VETERINARY CENTRE	MASTIFF X BRINDLE - SPLINT CHANGES	1	57.00	
INV 91741	19/01/2022	NORTHAM VETERINARY CENTRE	MASTIFF X BRINDLE SPLINT CHANGES	1	57.17	
INV 91868	25/01/2022	NORTHAM VETERINARY CENTRE	MASTIFF X BRINDLE SPLINT CHANGES	1	91.84	
EFT43452	13/04/2022	OFFICEWORKS SUPERSTORES PTY LTD	REPLACEMENT PAPER CUTTER AND DOCUMENT WALLETS FOR STORYTIME ORGANISATION	1		84.83
INV 600071131	03/2022	OFFICEWORKS SUPERSTORES PTY LTD	REPLACEMENT PAPER CUTTER AND DOCUMENT WALLETS FOR STORYTIME ORGANISATION	1	84.83	
EFT43453	13/04/2022	OXTER SERVICES	BURIAL DATE 21.03.2022: NEW GRAVE FOR THE BURIAL OF CARLYN RICHTER	1		1,067.00
INV 25630	06/04/2022	OXTER SERVICES	BURIAL DATE 21.03.2022: NEW GRAVE FOR THE BURIAL OF CARLYN RICHTER	1	1,067.00	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 21

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43454	13/04/2022	QUBE LOGISTICS (WA) PTY LTD	DELIVERY OF 920KG CHLORINE GAS TO WASTE WATER TREATMENT PLANT	1		949.38
INV TS2082	31/03/2022	QUBE LOGISTICS (WA) PTY LTD	DELIVERY OF 920KG CHLORINE GAS TO WASTE WATER TREATMENT PLANT	1	949.38	
EFT43455	13/04/2022	REBEKAH ESSZIG	ELEVATE TICKET REFUND REBEKAH ESSZIG - 2 ADULT & 2 CHILDREN TICKETS	1		14.00
INV 179953401	04/2022	REBEKAH ESSZIG	ELEVATE TICKET REFUND REBEKAH ESSZIG - 2 ADULT & 2 CHILDREN TICKETS	1	14.00	
EFT43456	13/04/2022	SI CHEN	ELEVATE TICKET REFUND SI CHEN 2 ADULT & 1 CHILD TICKET	1		12.00
INV 180852012	04/2022	SI CHEN	ELEVATE TICKET REFUND SI CHEN 2 ADULT & 1 CHILD TICKET	1	12.00	
EFT43457	13/04/2022	SPECIALE SMASH REPAIRS	PN2007 - N11084 - INSURANCE EXCESS	1		1,000.00
INV 20578	07/04/2022	SPECIALE SMASH REPAIRS	PN2007 - N11084 - INSURANCE EXCESS	1	1,000.00	
EFT43458	13/04/2022	SYNERGY	357548700 TOWN HALL & LESSER HALL - 02/02/2022 to 01/04/2022	1		1,995.81
INV 915241604	03/2022	SYNERGY	915241640 AUXILLARY LIGHTING - 01/02/2022 to 04/03/2022		138.09	
INV 357704704	04/2022	SYNERGY	357704790 STAGE LIGHTS - SOUNDSHELL - 04/02/2022 to 01/04/2022		649.40	
INV 357548304	04/2022	SYNERGY	357548320 BERNARD PARK TOILETS - 04/02/2022 to 01/04/2022		174.16	
INV 357548704	04/2022	SYNERGY	357548700 TOWN HALL & LESSER HALL - 02/02/2022 to 01/04/2022		658.45	
INV 357705107	04/2022	SYNERGY	357705110 RAILWAY MUSEUM - 05/02/2022 to 06/04/2022		375.71	
EFT43459	13/04/2022	TANYA TURNER	REIMBURSEMENT OF POLICE CLEARANCE	1		70.00
INV P-EC3-107	04/2022	TANYA TURNER	REIMBURSEMENT OF POLICE CLEARANCE	1	70.00	
EFT43460	13/04/2022	TYREPOWER LTD	N3333 - TYRE & FITTING	1		210.48
INV 8265.1406	04/2022	TYREPOWER LTD	N3333 - TYRE & FITTING	1	210.48	
EFT43461	13/04/2022	WA RETICULATION SUPPLIES	COUPLINGS / SJW	1		4,543.50

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 22

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV M2760	09/04/2022	WA RETICULATION SUPPLIES	RETICULATION SUPPLIES AS PER QUOTE M2760	1	1,409.37	
INV M4430	09/04/2022	WA RETICULATION SUPPLIES	10X 25MM SOLENOIDS FOR BILYA KOORT BOODJA GARDENS	1	398.24	
INV M1124	09/04/2022	WA RETICULATION SUPPLIES	COUPLINGS / SJW	1	2,735.89	
EFT43462	13/04/2022	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE / NEWSPAPER SUBSCRIPTIONS - MARCH 2022	1		237.60
INV SN00	0131/03/2022	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE / NEWSPAPER SUBSCRIPTIONS - MARCH 2022	1	198.50	
INV SN00	0131/03/2022	WARRICKS NEWSAGENCY	NEWSPAPERS FOR KILLARA - MARCH 2022	1	39.10	
EFT43463	13/04/2022	WAY SIGNS	NO PARKING SIGNS	1		352.00
INV INV-28410	12/2021	WAY SIGNS	NO PARKING SIGNS	1	352.00	
EFT43464	13/04/2022	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. FORTNIGHT ENDING 25/03/2022	1		1,444.91
INV 0030131	25/03/2022	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. FORTNIGHT ENDING 25/03/2022	1	1,444.91	
EFT43465	21/04/2022	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUC	12/04/2022	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT43466	21/04/2022	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 12/04/2022	1		59,339.10
INV PAYG	113/04/2022	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 12/04/2022	1	59,339.10	
EFT43467	21/04/2022	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR MARCH 2022	1		1,494.96
INV MARCH31	03/2022	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR MARCH 2022	1	1,494.96	
EFT43468	21/04/2022	CENTRE FOR PAVEMENT ENGINEERING EDUCATION INC	SCOTT PATTERSON USI# TH5H9P25PS - ONLINE COURSE - PAVEMENT STRUCTURAL DESIGN SOFTWARE	1		950.00
INV ORD-1107	04/2022	CENTRE FOR PAVEMENT ENGINEERING EDUCATION INC	SCOTT PATTERSON USI# TH5H9P25PS - ONLINE COURSE - PAVEMENT STRUCTURAL DESIGN SOFTWARE	1	950.00	
EFT43469	21/04/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		138.85

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 23

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUC12/04/2022		CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		138.85	
EFT43470	21/04/2022	COMPLETE APPROVALS	REFUND OF PLANNING APPLICATION FEES	1		288.00
INV 153786	24/03/2022	COMPLETE APPROVALS	REFUND OF PLANNING APPLICATION FEES	1	288.00	
EFT43471	21/04/2022	DUN DIRECT PTY LTD	FUEL CHARGES FOR MARCH 2022	1		39,237.15
INV MARCH31/03/2022		DUN DIRECT PTY LTD	FUEL CHARGES FOR MARCH 2022	1	39,237.15	
EFT43472	21/04/2022	EASIFLEET	PAYROLL DEDUCTIONS	1		2,447.39
INV DEDUC12/04/2022		EASIFLEET	PAYROLL DEDUCTIONS		1,469.05	
INV DEDUC12/04/2022		EASIFLEET	PAYROLL DEDUCTIONS		978.34	
EFT43473	21/04/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	ATTEND STATION AND COMPLETE REPAIRS AS PER EMAIL LIST TO INKPEN 3.4U	1		595.60
INV 73174	12/01/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	ATTEND STATION AND COMPLETE REPAIRS AS PER EMAIL LIST TO INKPEN 3.4U	1	595.60	
EFT43474	21/04/2022	QUIN'S GOURMET BUTCHERS	STANDING ORDER FOR MEAT DELIVERED TO KILLARA YEAR 21/22	1		120.76
INV 000004708/03/2022		QUIN'S GOURMET BUTCHERS	STANDING ORDER FOR MEAT DELIVERED TO KILLARA YEAR 21/22	1	120.76	
EFT43475	21/04/2022	RETAIL DECISIONS (COLES)	COLES CARD MARCH 2022 - KILLARA / ADMIN / REC CENTRE / DEPOT / NORTHAM LIBRARY / CESH / COMMUNITY SERVICES / COUNCILLOR MEETINGS	1		2,827.31
INV 177	31/03/2022	RETAIL DECISIONS (COLES)	COLES CARD MARCH 2022 - KILLARA / ADMIN / REC CENTRE / DEPOT / NORTHAM LIBRARY / CESH / COMMUNITY SERVICES / COUNCILLOR MEETINGS	1	2,827.31	
EFT43476	21/04/2022	STEPHEN CARRICK ARCHITECTS	HERITAGE LIST REVIEW	1		7,210.50
INV 000016211/03/2022		STEPHEN CARRICK ARCHITECTS	HERITAGE LIST REVIEW	1	6,468.00	
INV 000016514/03/2022		STEPHEN CARRICK ARCHITECTS	HERITAGE ADVICE - 77 NEWCASTLE STREET & 26 MITCHELL AVENUE	1	742.50	
EFT43477	21/04/2022	TOLL TRANSPORT PTY LTD	TOLL TRANSPORT FOR MARCH 2022 - DEPOT / HEALTH / CESM	1		2,095.30

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 24

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0537-S327/03/2022		TOLL TRANSPORT PTY LTD	TOLL TRANSPORT FOR MARCH 2022 - DEPOT / HEALTH / CESM	1	2,095.30	
EFT43478	21/04/2022	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM BUS 7 APRIL 2022	1		50.00
INV 88	12/04/2022	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM BUS 7 APRIL 2022	1	50.00	
EFT43479	21/04/2022	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR MARCH 2022	1		845.60
INV MARCH31/03/2022		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR MARCH 2022	1	845.60	
EFT43480	27/04/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - MOWER REPAIRS - REPLACE ROTARY SWITCH AS KEY HAS BROKEN INSIDE THE SWITCH. - REPAIR ROOF FRAME AS REQUIRED. - SWAP SIDE DISCHARGE CHUTE FROM 72" Z997R. - GREASE MOWER. - CLEAN ENGINE AND TRANSMISSION OF GRASS	1		449.64
INV 257318808/04/2022		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - MOWER REPAIRS - REPLACE ROTARY SWITCH AS KEY HAS BROKEN INSIDE THE SWITCH. - REPAIR ROOF FRAME AS REQUIRED. - SWAP SIDE DISCHARGE CHUTE FROM 72" Z997R. - GREASE MOWER. - CLEAN ENGINE AND TRANSMISSION OF GRASS	1	449.64	
EFT43481	27/04/2022	AVON SKIP BINS	HIRE 6CUBIC MTR SKIP BIN TO BE DELIVERED TO WELLINGTON ST BETWEEN GORDON AND GREY ST - 11/4/2022	1		800.00
INV 6742	11/04/2022	AVON SKIP BINS	HIRE 6CUBIC MTR SKIP BIN TO BE DELIVERED TO WELLINGTON ST BETWEEN GORDON AND GREY ST - 11/4/2022	1	400.00	
INV 6765	19/04/2022	AVON SKIP BINS	HIRE 6CUBIC MTR SKIP BIN TO BE DELIVERED TO WELLINGTON ST BETWEEN GORDON AND GREY ST 14/04/2022	1	400.00	
EFT43482	27/04/2022	AVON WASTE	MANAGEMENT AT INKPEN LANDFILL FACILITY FROM MARCH 2022	1		16,011.60

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 25

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000493331/03/2022		AVON WASTE	MANAGEMENT AT INKPEN LANDFILL FACILITY FROM MARCH 2022	1	16,011.60	
EFT43483	27/04/2022	BANDIT TREE EQUIPMENT	REPLACEMENT TOOTH GR700 WEARSHARP W/NUT FOR VERMEER STUMP GRINDER INCLUDING EXPRESS POSTAGE	1		289.89
INV 1106W 12/04/2022		BANDIT TREE EQUIPMENT	REPLACEMENT TOOTH GR700 WEARSHARP W/NUT FOR VERMEER STUMP GRINDER INCLUDING EXPRESS POSTAGE	1	289.89	
EFT43484	27/04/2022	BUNNINGS BUILDING SUPPLIES P/L	1 X PALLET GREY CEMENT	1		1,169.33
INV 2182/0024/05/2021		BUNNINGS BUILDING SUPPLIES P/L	1 X PALLET GREY CEMENT	1	498.96	
INV 2182/0030/03/2022		BUNNINGS BUILDING SUPPLIES P/L	CASTER WHEELS FOR PORTABLE WHITEBOARD / TUBULAR HACKSAW / BOLTS	1	32.46	
INV 2182/0005/04/2022		BUNNINGS BUILDING SUPPLIES P/L	EASYROLL 300KG LARGE HANDY FURNITURE HAND TROLLEY / STORAGE CONTAINER	1	206.48	
INV 2182/0013/04/2022		BUNNINGS BUILDING SUPPLIES P/L	ROSES / LAVENDER	1	334.14	
INV 2182/0014/04/2022		BUNNINGS BUILDING SUPPLIES P/L	SIKAFLEX SEALANT	1	97.29	
EFT43485	27/04/2022	CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM TAMES RD AND DROP OFF AT ANDERSON RD / PICK UP MULTI ROLLER FROM ANDERSON RD AND DROP OFF AT BERRY BROW RD AT END OF BITUMEN	1		2,773.10
INV 000039619/04/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1619 - CASE SKID STEER LOADER 1000HR SERVICE AND REPAIRS 04/04/2022	1	1,040.60	
INV 000039619/04/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM TAMES RD AND DROP OFF AT ANDERSON RD / PICK UP MULTI ROLLER FROM ANDERSON RD AND DROP OFF AT BERRY BROW RD AT END OF BITUMEN	1	1,155.00	
INV 000039619/04/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM ASHMAN ROAD AND DROP OFF AT TAMES ROAD 06/04/22	1	577.50	
EFT43486	27/04/2022	CIVIC LEGAL PTY LTD	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE	1		8,965.00
INV 509616	31/03/2022	CIVIC LEGAL PTY LTD	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE	1	8,965.00	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 26

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43487	27/04/2022	CONTRAFLOW PTY LTD	NORTHAM BILYA FESTIVAL TMP	1		331.23
INV T18/68728/02/2022		CONTRAFLOW PTY LTD	NORTHAM BILYA FESTIVAL TMP	1	331.23	
EFT43488	27/04/2022	COUNTRY COPIERS NORTHAM	CANON IRA- DX C3830 DIGITAL COPIER SYSTEM	1		3,415.50
INV S09785	12/04/2022	COUNTRY COPIERS NORTHAM	CANON IRA- DX C3830 DIGITAL COPIER SYSTEM	1	3,415.50	
EFT43489	27/04/2022	COUNTRYWIDE PUBLICATIONS - VISUAL PUBLICATIONS PTY LTD T/AS	DOUBLE PAGE AD IN YOUR GUIDE TO PERTH & WA 2022-23	1		2,200.00
INV 28545	08/04/2022	COUNTRYWIDE PUBLICATIONS - VISUAL PUBLICATIONS PTY LTD T/AS	DOUBLE PAGE AD IN YOUR GUIDE TO PERTH & WA 2022-23	1	2,200.00	
EFT43490	27/04/2022	DAVID EMERY	REIMBURSEMENT FOR POLICE CLEARANCE FOR DAVID EMERY AND KASSIDY EMERY	1		202.20
INV D40297	12/01/2022	DAVID EMERY	REIMBURSEMENT FOR WORKING WITH CHILDREN CHECK FOR DAVID EMERY	1	87.00	
INV JM 300330/03/2022		DAVID EMERY	REIMBURSEMENT FOR POLICE CLEARANCE FOR DAVID EMERY AND KASSIDY EMERY	1	115.20	
EFT43491	27/04/2022	DEPENDABLE LAUNDRY SOLUTIONS	2 X WASHING MACHINE DRYER COMBO REPLACEMENTS INCLUDING FREIGHT	1		13,502.50
INV DI2022024/03/2022		DEPENDABLE LAUNDRY SOLUTIONS	2 X WASHING MACHINE DRYER COMBO REPLACEMENTS INCLUDING FREIGHT	1	13,502.50	
EFT43492	27/04/2022	DRACO AIR PTY LTD	RIVERS EDGE CAFE. REPAIR AIRCONDITIONER IN MAIN AREA IS NOT WORKING.	1		1,250.73
INV 14576	14/04/2022	DRACO AIR PTY LTD	RIVERS EDGE CAFE. REPAIR AIRCONDITIONER IN MAIN AREA IS NOT WORKING.	1	1,250.73	
EFT43493	27/04/2022	EVENERGI PTY LTD	FLEET TRANSITION - PROJECT INITIATION AND STAKEHOLDER ENGAGEMENT	1		5,482.40
INV INV-03625/03/2022		EVENERGI PTY LTD	FLEET TRANSITION - PROJECT INITIATION AND STAKEHOLDER ENGAGEMENT	1	5,482.40	
EFT43494	27/04/2022	FRANK DAVIS	WTC PERFORMED BY FRANK DAVIS DONE ON THE 25-03-2022	1		300.00
INV 2	28/03/2022	FRANK DAVIS	FOR THE CITIZENSHIP CEREMONY WTC PERFORMED BY FRANK DAVIS DONE ON THE 25-03-2022 FOR THE CITIZENSHIP CEREMONY	1	300.00	

Ordinary Council Meeting Minutes

18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 27

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43495	27/04/2022	FULTON HOGAN INDUSTRIES PTY LTD	10 TONNE COLD MIX - WINTER GRADE	1		2,299.00
INV 162833612/04/2022		FULTON HOGAN INDUSTRIES PTY LTD	10 TONNE COLD MIX - WINTER GRADE	1	2,299.00	
EFT43496	27/04/2022	GRAFTON ELECTRICS	WUNDOWIE DAM PUMP REPAIRS	1		309.76
INV 8579	12/04/2022	GRAFTON ELECTRICS	WUNDOWIE DAM PUMP REPAIRS	1	309.76	
EFT43497	27/04/2022	INDUSTRIAL AUTOMATION GROUP PTY LTD	DIAGNOSE AND REPAIR THE GRASS VALLEY STANDPIPE COMMUNICATION ISSUES AND TEST FLOW METER IS CALIBRATED.	1		2,702.15
INV SINV-1422/03/2022		INDUSTRIAL AUTOMATION GROUP PTY LTD	TEST AND CALIBRATE FLOW METERS AT, WUNDOWIE, BAKERS HILL, CLACKLINE, CLARKE ST STANDPIPES DIAGNOSE AND REPAIR THE GRASS VALLEY STANDPIPE COMMUNICATION ISSUES AND TEST FLOW METER IS CALIBRATED.	1	2,702.15	
EFT43498	27/04/2022	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	SOLBERG FIRE-BREAK 3150A FOAM, CLASS A, 20L PAIL	1		4,633.61
INV INV-09020/01/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	SOLBERG FIRE-BREAK 3150A FOAM, CLASS A, 20L PAIL	1	3,655.52	
INV INV-09317/02/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	70071510831 3M ULTIMATE FX FULL FACE RESPIRATOR, FF-403, LARGE	1	978.09	
EFT43499	27/04/2022	IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP - MARCH 2022	1		522.75
INV 650983031/03/2022		IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP - MARCH 2022	1	392.07	
INV 650983031/03/2022		IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR NORTHAM AQUATIC FACILITY - MARCH 2022	1	130.68	
EFT43500	27/04/2022	KATHY DAVIS	YARNING CIRCLE DONE BY ELDER KATHY DAVIS ON THE 08-04-2022 FOR THE DEPARTMENT OF HEALTH	1		500.00
INV 2	08/04/2022	KATHY DAVIS	YARNING CIRCLE DONE BY ELDER KATHY DAVIS ON THE 08-04-2022 FOR THE DEPARTMENT OF HEALTH	1	500.00	
EFT43501	27/04/2022	KLEENHEAT GAS	LPG DELIVERY FOR NORTHAM POOL	1		8,930.73

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 28

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 442456901/03/2022		KLEENHEAT GAS	KILLARA GAS 4.30KL BULK TANK - FACILITY FEE / CYLINDER SERVICE YR	1	1,208.20	
INV 219207029/03/2022		KLEENHEAT GAS	LPG DELIVERY FOR NORTHAM POOL	1	7,722.53	
EFT43502	27/04/2022	KLEENWEST DISTRIBUTORS	TOILET KLEEN, NITRILE BLUE GLOVES LARGE, PLASTIC CUPS, TOILET PAPER, HAND TOWEL, BLUE MOP HEAD & GREEN MOP HEAD FOR KILLARA	1		622.66
INV 000679413/04/2022		KLEENWEST DISTRIBUTORS	TOILET KLEEN, NITRILE BLUE GLOVES LARGE, PLASTIC CUPS, TOILET PAPER, HAND TOWEL, BLUE MOP HEAD & GREEN MOP HEAD FOR KILLARA	1	622.66	
EFT43503	27/04/2022	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE G/2022/4	1		156.22
INV 699482715/03/2022		LANDGATE	19/02/2022 -18/03/2022 CERTIFICATE OF TITLE FOR A15310 (LOT 33 NORTHAM-YORK RD) 1806/782	1	27.20	
INV 373016	28/03/2022	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE G/2022/4	1	129.02	
EFT43504	27/04/2022	LO-GO APPOINTMENTS	19/02/2022 -18/03/2022 TEMPORARY CONTRACT - EXECUTIVE MANAGER ENGINEERING SERVICES - NEVILLE BINNING - WEEK ENDING 05 FEBRUARY 2022	1		8,463.67
INV 004253208/02/2022		LO-GO APPOINTMENTS	TEMPORARY CONTRACT - EXECUTIVE MANAGER ENGINEERING SERVICES - NEVILLE BINNING - WEEK ENDING 05 FEBRUARY 2022	1	4,677.29	
INV 004253615/02/2022		LO-GO APPOINTMENTS	TEMPORARY CONTRACT - EXECUTIVE MANAGER ENGINEERING SERVICES - NEVILLE BINNING - WEEK ENDING 12 FEBRUARY 2022	1	3,786.38	
EFT43505	27/04/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	EMPLOYMENT ADVERTISING PACK - 5 ADS	1		775.00
INV 32397	06/04/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	EMPLOYMENT ADVERTISING PACK - 5 ADS	1	775.00	
EFT43506	27/04/2022	MCLEODS BARRISTERS & SOLICITORS	ADVICE RELATING TO STAFFING / COVID-19 DIRECTIONS	1		16,404.42
INV 123879	31/03/2022	MCLEODS BARRISTERS & SOLICITORS	ADVICE RELATING TO STAFFING / COVID-19 DIRECTIONS	1	16,404.42	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 29

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43507	27/04/2022	MORRIS PEST AND WEED CONTROL	TERMITE TREETMENT TO VERGE TREE AT 21 LYON STREET	1		192.50
INV INV-19019/04/2022		MORRIS PEST AND WEED CONTROL	TERMITE TREETMENT TO VERGE TREE AT 21 LYON STREET	1	192.50	
EFT43508	27/04/2022	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT - 5/4/22 - 4/5/22	1		417.67
INV 925170405/04/2022		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT - 5/4/22 - 4/5/22	1	417.67	
EFT43509	27/04/2022	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN2015 - N11131 VIN:JMOKF4WLA00419904 - 20000KM SERVICE	1		450.62
INV 136977	06/04/2022	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN2015 - N11131 VIN:JMOKF4WLA00419904 - 20000KM SERVICE	1	450.62	
EFT43510	27/04/2022	NORTHAM COMMUNITY MEN'S SHED	CLEANING AND PAINTING OF BENCHES AT THE NORTHAM CEMETERY AS PER QUOTE	1		366.30
INV 17	12/04/2022	NORTHAM COMMUNITY MEN'S SHED	CLEANING AND PAINTING OF BENCHES AT THE NORTHAM CEMETERY AS PER QUOTE	1	366.30	
EFT43511	27/04/2022	NORTHAM DISTRICTS GLASS PTY LTD	OLD GIRLS SCHOOL. REPLACE BROKEN REAR WINDOW GLASS PANEL.	1		77.00
INV INV-21314/04/2022		NORTHAM DISTRICTS GLASS PTY LTD	OLD GIRLS SCHOOL. REPLACE BROKEN REAR WINDOW GLASS PANEL.	1	77.00	
EFT43512	27/04/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1		121.00
INV 000041406/04/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	35.50	
INV 000041411/04/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	46.50	
INV 000041411/04/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	39.00	
EFT43513	27/04/2022	NORTHAM FLORIST	WREATH FOR NORTHAM PRIMARY SCHOOL ANZAC DAY SERVICE	1		82.00
INV 25661	14/04/2022	NORTHAM FLORIST	WREATH FOR NORTHAM PRIMARY SCHOOL ANZAC DAY SERVICE	1	82.00	
EFT43514	27/04/2022	NORTHAM VETERINARY CENTRE	CARE FOR SURRENDERED DOG - DORA	1		329.55
INV 91879	27/01/2022	NORTHAM VETERINARY CENTRE	CARE FOR SURRENDERED DOG - DORA	1	329.55	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 30

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43515	27/04/2022	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 -182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2273797	1		122.94
INV 227379719/04/2022		PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 -182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2273797	1	122.94	
EFT43516	27/04/2022	PLAYMASTER PTY LTD T/A BEEFMASTER STEEL FABRICATIONS	C.202021-29 6444 - SUPPLY OF OPTION 2 SPIN DICE PANEL AS PER QUOTE QN-01	1		1,072.50
INV INV-12912/04/2022		PLAYMASTER PTY LTD T/A BEEFMASTER STEEL FABRICATIONS	C.202021-29 6444 - SUPPLY OF OPTION 2 SPIN DICE PANEL AS PER QUOTE QN-01	1	1,072.50	
EFT43517	27/04/2022	PROGRAMME ELECTRICAL MAINTENANCE	GRASS VALLEY FIRE STATION - INSTALLATION OF OUTLET FOR WASHING MACHINE	1		372.90
INV 000061202/04/2022		PROGRAMME ELECTRICAL MAINTENANCE	GRASS VALLEY FIRE STATION - INSTALLATION OF OUTLET FOR WASHING MACHINE	1	372.90	
EFT43518	27/04/2022	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES FOR MARCH 2022	1		288.70
INV 399930	31/03/2022	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES FOR MARCH 2022	1	288.70	
EFT43519	27/04/2022	R&L HIAB TRANSPORT PL T/AS R&L HIAB SERVICES	DELIVERY OF CHLORINE GAS	1		825.00
INV 000291928/02/2022		R&L HIAB TRANSPORT PL T/AS R&L HIAB SERVICES	DELIVERY OF CHLORINE GAS	1	825.00	
EFT43520	27/04/2022	RESOURCES 2000 PL T/AS 8M MEDIA & COMMUNICATIONS	THE FAIRVIEW ART COLLECTION BY THOMAS MURRELL	1		35.20
INV 000033009/03/2022		RESOURCES 2000 PL T/AS 8M MEDIA & COMMUNICATIONS	THE FAIRVIEW ART COLLECTION BY THOMAS MURRELL	1	35.20	
EFT43521	27/04/2022	SPORTSPOWER NORTHAM H & H JOUBERT	NETBALL CHAINS FOR NETBALL SEASON FOR OUTSIDE COURTS	1		429.88
INV 22-000006/04/2022		SPORTSPOWER NORTHAM H & H JOUBERT	NETBALL CHAINS FOR NETBALL SEASON FOR OUTSIDE COURTS	1	359.88	
INV 22-000014/04/2022		SPORTSPOWER NORTHAM H & H JOUBERT	AIR HORNS	1	70.00	
EFT43522	27/04/2022	STATE LIBRARY OF WESTERN AUSTRALIA	NORTHAM LIBRARY FREIGHT	1		966.34
INV RI0316408/04/2022		STATE LIBRARY OF WESTERN AUSTRALIA	NORTHAM LIBRARY FREIGHT	1	966.34	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 31

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43523	27/04/2022	STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1		65.58
INV SIN-35231/03/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	27.26	
INV SIN-35204/04/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	38.32	
EFT43524	27/04/2022	T-QUIP	PN2003 - HAP99113202 BRUSH POLY-WIRE CM600 (1770) FOR HAKO FOOTPATH SWEEPER	1		889.80
INV 109698#14/04/2022		T-QUIP	PN2003 - HAP99113202 BRUSH POLY-WIRE CM600 (1770) FOR HAKO FOOTPATH SWEEPER	1	889.80	
EFT43525	27/04/2022	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1		9,882.14
INV 24758 28/02/2022		TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	9,882.14	
EFT43526	27/04/2022	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 14 APRIL 2022	1		50.00
INV 89	14/04/2022	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 14 APRIL 2022	1	50.00	
EFT43527	27/04/2022	VERNICE PTY LTD	INSTALL 4 METRE X 4 METRE FIRE BREAKS INCLUDING TURN AROUND AT TOP OF PEAK, SUPPLY 6 METRE GATE AT ENTRANCE & BARRIER TO PREVENT ACCESS TO WASH OUT AREA. / INSTALL 450 MM CULVERTS & HEADWALLS AT FIREBREAK ENTRY.	1		9,372.00
INV 8913	31/12/2021	VERNICE PTY LTD	INSTALL 4 METRE X 4 METRE FIRE BREAKS INCLUDING TURN AROUND AT TOP OF PEAK, SUPPLY 6 METRE GATE AT ENTRANCE & BARRIER TO PREVENT ACCESS TO WASH OUT AREA. / INSTALL 450 MM CULVERTS & HEADWALLS AT FIREBREAK ENTRY.	1	9,372.00	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 32

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43528	27/04/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	WUNDOWIE FIRE APPLIANCE. INSTALL NEW 240V SYSTEM IN THE WUNDOWIE DEPOT.	1		5,559.25
INV INV-12615/12/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	WUNDOWIE FIRE APPLIANCE. REMOVE EXISTING SOLAR CHARGING STATION FROM YAKSHACK	1	257.50	
INV INV-12615/12/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	WUNDOWIE FIRE APPLIANCE. INSTALL NEW 240V SYSTEM IN THE WUNDOWIE DEPOT.	1	1,642.50	
INV INV-13008/03/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1804 - HINO DRAINAGE TRUCK BREAK LIGHT REPAIRS	1	81.00	
INV INV-13119/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1003 - REPLACE LOADER ALARM ASSEMBLY	1	386.00	
INV INV-13219/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1914 - SUPPLY & FIT BATTERIES x TWO	1	532.50	
INV INV-13219/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1802 - ATTEND TO SITE OF LOPPING JOB TO REPAIR WOODCHIPPER FEEDER	1	633.50	
INV INV-13119/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2017 - REPLACE TWO LED TAIL LIGHTS TO BOBCAT TRAILER	1	572.50	
INV INV-13219/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1603 - ROAD BROOM REPAIR WIRING	1	175.75	
INV INV-13119/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1914 - REPLACE TRAILER PLUG AND REPAIR WIRING	1	210.00	
INV INV-13119/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1312 - ACCESSORY STRIP PRIOR TO AUCTION	1	190.00	
INV INV-13219/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	N1006 - CUT AND REMOVE POSITIVE WIRE THAT ARKED OUT ON ENGINE. SOLDER NEW CABLE ON AND CRIMP NEW LUG ON THE END, HEARST SHRINK OVER SOLDER JOIN AND CONDUIT ALL WIRES IN THAT AREA. CABLE TIE ALL WIRES AWAY FROM ENGINE.	1	680.00	
INV INV-13320/04/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1910 - CLARKE BOBCAT WIRING REPAIRS	1	198.00	
EFT43529	27/04/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTOCOPIER READING - CREATE 298 16/03/2022 - 06/04/2022	1		18.61
INV 213650	27/04/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTOCOPIER READING - CREATE 298 16/03/2022 - 06/04/2022	1	18.61	
EFT43530	28/04/2022	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCITON OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26. - CLAIM 9	1		321,793.70
INV 220401	08/04/2022	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCITON OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26. - CLAIM 9	1	295,270.57	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 33

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 220401	08/04/2022	COMISKEY'S CONTRACTING PTY LTD	CONTRACT C.2021-26 - VARIATION VO-05 LINING INTERNAL WALLS AND ROOF TO ADDITIONAL SHED BAY/ VO-06 SHED INTERNAL ELECTRICAL WORK - MAINS CABLING AND SHED WORKS / VO-07 L-WALL ADDITIONAL RETURN AND REPLACEMENT COSTS	1	26,523.13	
DD17724.1	04/04/2022	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT APRIL 2022 FINANCE & LEASE IW8119996100	1		573.75
INV APRIL 204	04/04/2022	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT APRIL 2022 FINANCE & LEASE IW8119996100	1	573.75	
DD17768.1	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		27,772.07
INV SUPER	12/04/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	23,541.44	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,627.01	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	36.22	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	36.22	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	1,050.00	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	84.69	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	190.12	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	92.81	
INV DEDUC	12/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	88.56	
DD17768.2	12/04/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1		233.89
INV SUPER	12/04/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1	233.89	
DD17768.3	12/04/2022	UNISUPER	PAYROLL DEDUCTIONS	1		1,136.57
INV SUPER	12/04/2022	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	492.05	
INV DEDUC	12/04/2022	UNISUPER	PAYROLL DEDUCTIONS	1	184.52	
INV DEDUC	12/04/2022	UNISUPER	PAYROLL DEDUCTIONS	1	460.00	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 34

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD17768.4	12/04/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		136.44
INV SUPER	12/04/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	136.44	
DD17768.5	12/04/2022	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		524.41
INV SUPER	12/04/2022	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	393.31	
INV DEDUC	12/04/2022	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	131.10	
DD17768.6	12/04/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		241.42
INV SUPER	12/04/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	241.42	
DD17768.7	12/04/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		420.33
INV SUPER	12/04/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	420.33	
DD17768.8	12/04/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		123.51
INV SUPER	12/04/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	123.51	
DD17768.9	12/04/2022	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		193.17
INV SUPER	12/04/2022	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	193.17	
DD17772.1	12/04/2022	BANKWEST	JASON WHITEAKER MASTERCARD 19/02/2022 TO 23/03/2022	1		7,231.13
INV BRUTT	12/04/2022	BANKWEST	BRENDAN RUTTER MASTER CARD 19/02/2022 TO 23/03/2022	1	210.85	
INV S PATTE	12/04/2022	BANKWEST	SCOTT PATTERSON MASTER CARD 19/02/2022 TO 23/03/2022	1	2,500.00	
INV J METC	12/04/2022	BANKWEST	JOANNE METCALF MASTERCARD 19/02/2022 TO 23/03/2022	1	493.77	
INV C YOUN	12/04/2022	BANKWEST	COLIN YOUNG MASTERCARD 19/02/2022 TO 23/03/2022	1	1,619.87	
INV C HUNT	12/04/2022	BANKWEST	CHADD HUNT MASTERCARD 19/02/2022 TO 23/03/2022	1	2,222.97	
INV J WHIT	12/04/2022	BANKWEST	JASON WHITEAKER MASTERCARD 19/02/2022 TO 23/03/2022	1	183.67	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 35

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD17796.1	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		30,255.74
INV SUPER	26/04/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	23,824.26	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,627.70	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	45.08	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	45.08	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	3,250.00	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	84.69	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	202.58	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	78.30	
INV DEDUC	26/04/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	73.05	
DD17796.2	26/04/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1		304.46
INV SUPER	26/04/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1	304.46	
DD17796.3	26/04/2022	UNISUPER	PAYROLL DEDUCTIONS	1		845.10
INV SUPER	26/04/2022	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	280.07	
INV DEDUC	26/04/2022	UNISUPER	PAYROLL DEDUCTIONS	1	105.03	
INV DEDUC	26/04/2022	UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
DD17796.4	26/04/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		132.58
INV SUPER	26/04/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	132.58	
DD17796.5	26/04/2022	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		518.11
INV SUPER	26/04/2022	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	388.58	
INV DEDUC	26/04/2022	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	129.53	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 36

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD17796.6	26/04/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		241.42
INV SUPER	26/04/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	241.42	
DD17796.7	26/04/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		415.99
INV SUPER	26/04/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	415.99	
DD17796.8	26/04/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		141.15
INV SUPER	26/04/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	141.15	
DD17796.9	26/04/2022	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		235.38
INV SUPER	26/04/2022	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	235.38	
DD17768.10	12/04/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1		214.52
INV SUPER	12/04/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	214.52	
DD17768.11	12/04/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,168.35
INV SUPER	12/04/2022	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	849.71	
INV DEDUC	12/04/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD17768.12	12/04/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		2,659.77
INV SUPER	12/04/2022	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	2,414.99	
INV DEDUC	12/04/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	139.60	
INV DEDUC	12/04/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	105.18	
DD17768.13	12/04/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		222.17
INV SUPER	12/04/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	222.17	
DD17768.14	12/04/2022	THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		185.92

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 37

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER 12/04/2022		THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	185.92	
DD17768.15 12/04/2022		ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1		623.40
INV DEDUC12/04/2022		ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	170.02	
INV SUPER 12/04/2022		ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	453.38	
DD17768.16 12/04/2022		REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,451.94
INV DEDUC12/04/2022		REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	285.06	
INV SUPER 12/04/2022		REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,166.88	
DD17768.17 12/04/2022		PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		499.36
INV DEDUC12/04/2022		PRIME SUPER	PAYROLL DEDUCTIONS	1	136.19	
INV SUPER 12/04/2022		PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	363.17	
DD17768.18 12/04/2022		NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		297.73
INV SUPER 12/04/2022		NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	297.73	
DD17768.19 12/04/2022		HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		348.93
INV SUPER 12/04/2022		HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	348.93	
DD17768.20 12/04/2022		SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1		375.78
INV SUPER 12/04/2022		SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1	375.78	
DD17768.21 12/04/2022		AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		214.97
INV SUPER 12/04/2022		AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	214.97	
DD17796.10 26/04/2022		QSUPER	SUPERANNUATION CONTRIBUTIONS	1		214.52
INV SUPER 26/04/2022		QSUPER	SUPERANNUATION CONTRIBUTIONS	1	214.52	
DD17796.11 26/04/2022		MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,168.35

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 38

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER 26/04/2022		MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	849.71	
INV DEDUC26/04/2022		MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD17796.12 26/04/2022		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		2,568.18
INV SUPER 26/04/2022		AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	2,324.62	
INV DEDUC26/04/2022		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	138.38	
INV DEDUC26/04/2022		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	105.18	
DD17796.13 26/04/2022		ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		222.17
INV SUPER 26/04/2022		ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	222.17	
DD17796.14 26/04/2022		THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		130.65
INV SUPER 26/04/2022		THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	130.65	
DD17796.15 26/04/2022		ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1		659.30
INV DEDUC26/04/2022		ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	179.81	
INV SUPER 26/04/2022		ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	479.49	
DD17796.16 26/04/2022		REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,547.36
INV DEDUC26/04/2022		REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	281.71	
INV SUPER 26/04/2022		REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,265.65	
DD17796.17 26/04/2022		PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		500.72
INV DEDUC26/04/2022		PRIME SUPER	PAYROLL DEDUCTIONS	1	136.56	
INV SUPER 26/04/2022		PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	364.16	
DD17796.18 26/04/2022		NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		315.21
INV SUPER 26/04/2022		NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	315.21	

Ordinary Council Meeting Minutes
18 May 2022

Date: 02/05/2022
Time: 1:24:43PM

Shire of Northam

USER: Louise Harris
PAGE: 39

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD17796.19	26/04/2022	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		791.55
INV SUPER	26/04/2022	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	791.55	
DD17796.20	26/04/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1		233.66
INV SUPER	26/04/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1	233.66	
DD17796.21	26/04/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		223.98
INV SUPER	26/04/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	223.98	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	1,134,179.36
TOTAL		1,134,179.36

Attachment 2 – Declaration
Payment dates 1st April 2022 to 30th April 2022

- Municipal Fund payment cheque numbers 35492 to 35494 Total \$24,951.12.

Electronic Funds Transfer

- Municipal Fund EFT43333 to EFT43530 Total \$1,020,713.13.
- Direct Debits Total \$88,515.11.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2021/2022	EFT Payments 2021/2022	Direct Debits 2021/2022	Payroll 2021/2022	Total Payments 2021/2022
July	\$ 74,373.09	\$ 1,422,562.64	\$ 77,599.91	\$ 436,064.10	\$ 2,010,599.74
August	\$ 48,650.97	\$ 2,042,447.90	\$ 77,232.35	\$ 449,812.85	\$ 2,618,144.07
September	\$ 27,219.58	\$ 1,599,646.29	\$ 81,823.88	\$ 669,771.82	\$ 2,378,461.57
October	\$ 44,449.19	\$ 2,493,410.73	\$ 92,740.06	\$ 469,926.08	\$ 3,100,526.06
November	\$ 73,850.62	\$ 1,525,786.14	\$ 89,376.97	\$ 464,557.55	\$ 2,153,571.28
December	\$ 23,832.76	\$ 1,801,627.97	\$ 92,423.06	\$ 512,077.48	\$ 2,429,961.27
January	\$ 57,663.93	\$ 1,423,108.71	\$ 89,637.93	\$ 481,522.24	\$ 2,051,932.81
February	\$ 54,320.55	\$ 1,548,499.53	\$ 89,055.24	\$ 503,927.01	\$ 2,195,802.33
March	\$ 100,791.95	\$ 1,588,196.49	\$ 130,102.00	\$ 694,238.20	\$ 2,513,328.64
April	\$ 24,951.12	\$ 1,020,713.13	\$ 88,515.11	\$ 456,232.09	\$ 1,590,411.45
May					\$ -
June					\$ -
Total	\$530,103.76	\$16,465,999.53	\$908,506.51	\$5,138,129.42	\$23,042,739.22

The following table presents all payments made for the month from Council credit cards paid by direct debit DD17772.1

Summary Credit Card Payments	\$	Total
CEO		
CAFÉ YASOU	11.00	
DOMÉ NORTHAM - MEETING EVENERGI	5.25	
DOMÉ NORTHAM - MEETING MILNE AGRI GROUP	20.95	
SMARTSHEET INC. - ADDITIONAL SMARTSHEET LICENCE FOR DEVELOPMENT SERVICES	146.47	
		\$183.67
Executive Manager of Community Services		

Summary Credit Card Payments	\$	Total
RIVERSEDGE CAFE - MEETING WITH KATHY DAVIS	45.50	
FACEBOOK - ADVERTISING	387.27	
DOMENORTHAM - MEETING WITH VIC - HR	10.20	
DOMENORTHAM - COFFEE WITH NICOLE	11.80	
CREDIT CARD - ANNUAL FEE	39.00	
		\$493.77
Executive Manager of Corporate Services		
DEPARTMENT OF TRANSPORT - PLATE SWAP (TO BE ONCHARGED TO EMES)	18.90	
ADOBE SYSTEMS PTY LTD - MONTHLY FEES	213.99	
SOFTWARE MART AUS	200.00	
HERRON TODD WHITE - AIRPORT VALUATION	947.25	
AMASYSIM MOBILE PTY LTD - LIBRARY LIFT PHONE DATA	10.00	
ADOBE ID CREATIVE CLD - MONTHLY FEES	213.99	
FOREIGN TRANSACTION FEE	15.74	
		\$1,619.87
Executive Manager of Development Services		
WESTERN POWER - FEE TO INITIATE REMOVAL OF REDUNDANT FAULTY POWER POLE	497.92	
WA POLICE - INFRINGEMENT NOTICE	400.00	
PAY ECU EDU AU WEB - STAFF TRAINING COSTS	949.05	
NORTHAM POST OFFICE - FIREARMS LICENSE ID CHECK	289.00	
WA POLICE - FIREARMS LICENSE ID CHECK	87.00	
		\$2,222.97
Executive Manager of Engineering Services		
MINCARD SYSTEMS PTY LTD - CIRCLY ANNUAL LICENCE	2500.00	
		\$2,500.00
Community Emergency Services Manager		
SUBWAY NORTHAM - CATERING - BSA	60.00	
COLES - TRAINING COURSE CATERING - VOLUNTEER WELFARE	101.85	
AUSTRALIA POST - POSTAL BOX - IRISHTOWN	49.00	
		\$210.85
Total Credit Card Expenditure		\$7,231.13

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$1,590,411.45 was submitted to the Ordinary Meeting of Council on Wednesday, 18 May 2022.



CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$1,590,411.45 was submitted to each member of the Council on Wednesday, 18 May 2022, has been checked and is fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.



CHIEF EXECUTIVE OFFICER

13.4.2 Financial Statement for the period ending 31 March 2022

File Reference:	2.1.3.4
Reporting Officer:	Colin Young, Executive Manager Corporate Services
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute/Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 30 April 2022.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 30 April 2022.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 30 April 2022 is included as Attachment 1 to this agenda and includes the following reports:

- Statement of Financial Activity
- Operating Statements
- Balance Sheet
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Cash Position
- Rating Information
- Cash Flow Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council finance staff prior to the meeting.

Operating Revenue

1. Governance is over budget by \$22,386 due to the revenue release from AASB15 of the contract revenue for a trainee apprenticeship grant of \$25,004.
2. **General purpose funding is over budget 172% predominantly due to the prepayment of the Federal Assistance Grants \$2,557,758.**
3. Law and Order revenue is under budget by \$152,034 due predominantly to the fire mitigation which is under budget by \$129,054 (timing).
4. Other Economic Services is under budget by \$46,426 due to Income Retic of \$22,151 leases and outgoings \$16,316, building permits of \$15,113.
5. Other Property & Services revenue is over budget by 22.8% due predominantly to Workers Compensation reimbursements of \$50,994.

Operating Expenditure

6. Governance is under budget by \$225,506. This is primarily due to the following being under budget
 - Organisation software \$40,410
 - IT expense \$122,554
 - Consultancy \$53,828
7. Other property and services is over budget by \$599,881 predominantly due to
 - The timing of internal allocations public works overheads allocations \$92,584 (non-cash)
 - Plant allocation of \$139,003 (non-cash)
 - Plant operation labour, fuel, parts and repairs \$58,060
 - Staff Meetings \$55,447
 - Sick leave \$36,970 (offset job allocations)
 - Workers compensation \$174,650(reimbursable)

Operating Income by Nature and Type

8. **Operating Grants, Subsidies and Contributions is over budget 78% due to items disclosed in notes 2 & 3.**

Operating Expenditure by Nature and Type

9. Materials and contracts are under budget by 16% predominantly due to the following
 - Items disclosed in notes 6.
 - **Engineering Consultants \$149,275 (timing)**
 - **Bridge Maintenance \$200,000 (timing)**
 - **Rubbish site Maintenance \$325,989**

10. Other expenditure is over budget \$464,310, due to the under recovery of public works overheads, directly associated with internal resources not being applied to capital works (non-cash).

Capital Expenditure

11. The purchase of the Flocon Truck at an additional \$21,246 over budget was both an increase in market price of the vehicle at the time of purchase and additional modifications to refurbish the original Flocon body and relocate the emulsion tank for \$9,150, this is largely offset with plant purchases that either have or is expected to come in under budget.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2021/22 Budget. The budget amendment will have a net effect on the overall budget with the \$30,000 increase to the Fire Shed being offset with decreases elsewhere within the adopted budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.

Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

The additional budget and associated adjustments have been recommended in accordance with Policy F4.11 Budget Variation Reporting. Refer Section 2.2.2

B.5 Stakeholder Engagement / Consultation

N/A.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with

			relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to ensure compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

There are no natural environment considerations associated with this item.

C. OFFICER'S COMMENT

Adjustment is required to be made to the amount budgeted for the Wundowie Single Bay Fire Shed to be located at the Wundowie Pavilion, the original budget figure was misinterpreted and was included without the concrete floor which we now believe is appropriate due to potential OHS issues. Inflation has also increased the quoted price for the shed. The budget is proposed to be increased from \$23,510 to \$53,510.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4470

Moved: Cr Mencshelyi

Seconded: Cr Appleton

That Council receives the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 30 April 2022.

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4471

Moved: Cr Mencshelyi

Seconded: Cr Galloway

That Council adopts the budget amendments as follows:

- 1. Increase the Wundowie Fire Shed expenditure 05067034, \$30,000**
- 2. Decrease Firebreak Inspection Contract 5520, \$9,000**
- 3. Decrease Animal Control 05072082, \$5,000**
- 4. Decrease Planning Consultants 10302032, \$10,000**
- 5. Decrease Planning Legal Costs 10302032, \$6,000**

**CARRIED 10/0
BY ABSOLUTE MAJORITY**

Attachment 1 – Financial Statements for the period ending 30 April 2022



Shire of Northam

SHIRE OF NORTHAM

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2 to 4
Notes to and forming part of the statement	
Acquisition of Assets	5 to 8
Disposal of Assets	9 to 10
Information on Borrowings	11
Reserves	12
Net Current Assets	13
Rating Information	14
Cash Flow Information	15



**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 APRIL 2022**

	NOTE	21/22 Amended Budget February 22 \$	Ytd Budget \$	21/22 Ytd Actual \$	Variations Actuals to Budget \$	Variations Actuals to Budget %
Operating						
Revenues						
Governance	1	35,070	65,378	87,764	22,386	34.24%
General Purpose Funding Other	2	1,949,588	1,493,302	4,063,649	2,570,347	172.13%
General Purpose Funding Rates		10,765,585	10,755,358	10,746,030	(9,328)	(0.09%)
Law, Order, Public Safety	3	1,862,086	763,015	610,981	(152,034)	(19.93%)
Health		61,000	54,880	47,300	(7,580)	(13.81%)
Education and Welfare		1,114,006	1,138,572	1,217,584	79,012	6.94%
Housing		54,277	45,630	42,856	(2,774)	(6.08%)
Community Amenities		3,285,488	2,971,240	2,881,853	(89,387)	(3.01%)
Recreation and Culture		2,800,138	771,486	777,407	5,921	0.77%
Transport		6,612,818	1,363,463	1,353,932	(9,531)	(0.70%)
Economic Services	4	813,857	423,133	376,707	(46,426)	(10.97%)
Other Property and Services	5	307,200	233,480	286,725	53,245	22.80%
Total Operating Revenue		29,661,113	20,078,937	22,492,788	2,413,851	12.02%
Expenses						
Governance	6	(2,471,572)	(1,318,339)	(1,092,833)	225,506	17.11%
General Purpose Funding		(410,224)	(243,650)	(238,693)	4,957	2.03%
Law, Order, Public Safety		(2,036,066)	(1,686,899)	(1,691,953)	(5,054)	(0.30%)
Health		(329,574)	(273,061)	(282,462)	(9,401)	(3.44%)
Education and Welfare		(1,521,817)	(1,178,417)	(1,071,041)	107,376	9.11%
Housing		(71,622)	(58,997)	(52,854)	6,143	10.41%
Community Amenities		(3,941,991)	(2,697,678)	(2,488,463)	209,215	7.76%
Recreation & Culture		(5,140,394)	(4,600,958)	(4,240,508)	360,450	7.83%
Transport		(6,429,785)	(5,364,076)	(5,480,191)	(116,115)	(2.16%)
Economic Services		(2,967,816)	(2,450,188)	(2,282,109)	168,079	6.86%
Other Property and Services	7	(166,676)	(109,760)	(709,641)	(599,881)	(546.54%)
Total Operating Expenses		(25,487,537)	(19,982,023)	(19,630,746)	351,277	1.76%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		(26,442)	(83,597)	(286,326)	(202,729)	
Movement Provisions		70,000	0	(3,239)	(3,239)	
Depreciation on Assets		4,927,719	4,106,290	4,188,176	81,886	
Non Operating Items						
Purchase Land and Buildings		(3,045,598)	(481,440)	(934,217)	(452,777)	
Purchase Plant and Equipment		(1,250,383)	(657,290)	(597,646)	59,644	
Purchase Furniture and Equipment		0	0	0	0	
Purchase Bush Fire Equipment		(490,000)	0	0	0	
Purchase Infrastructure Assets - Roads		(6,883,299)	(6,025,114)	(659,362)	5,365,752	
Purchase Infrastructure Assets - Bridges		(167,740)	(97,848)	(117,540)	(19,692)	
Purchase Infrastructure Assets - Footpaths		(307,320)	(307,320)	(1,677)	305,643	
Purchase Infrastructure Assets - Drainage		(1,209,902)	(484,532)	(83,735)	400,797	
Purchase Infrastructure Assets - Parks & Ovals		(2,472,798)	(375,975)	(1,015,982)	(640,007)	
Purchase Infrastructure Assets - Airfields		(185,431)	(154,520)	(12,490)	142,031	
Purchase Infrastructure Assets - Streetscape		(42,000)	(2,000)	(2,790)	(790)	
Purchase Infrastructure Assets - Other		(1,410,144)	(1,181,189)	(1,139,193)	41,996	
Proceeds from Disposal of Assets		1,074,703	869,126	869,126	0	
Repayment of Debentures		(357,209)	(273,917)	(273,917)	0	
Proceeds from New Debentures		1,500,000	0	0	0	
Self-Supporting Loan Principal Income		20,850	10,343	10,343	0	
Transfers to Restricted Assets (Reserves)		(2,491,317)	(1,825)	(1,825)	0	
Transfers from Restricted Asset (Reserves)		2,849,512	0	0	0	
ADD Net Current Assets July 1 B/Fwd		5,723,222	5,723,222	5,723,222	0	
LESS Net Current Assets Year to Date			679,327	8,455,863	7,776,536	
Surplus/Deficit		(0)	0	126,224	126,224	

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

1. OPERATING STATEMENT

		21/22	Ytd	21/22	Variances	Variances
		Amended			Actuals to	Actual to
	Note	Budget	Budget	Ytd Actual	Budget	Budget
		February 22				
		\$		\$	\$	%
OPERATING REVENUES						
Rates		10,765,585	10,755,358	10,746,030	(9,328)	0%
Operating Grants Subsidies and Contributions	8	5,542,962	3,136,414	5,592,464	2,456,050	78%
Fees and Charges		4,359,737	3,828,223	3,653,871	(174,352)	-5%
Interest Earnings		198,500	156,324	146,012	(10,312)	-7%
Other Revenue		1,215,813	762,503	791,539	29,036	4%
TOTAL OPERATING REVENUE		22,082,597	18,638,822	20,929,916	2,291,094	12%
OPERATING EXPENSES						
Employee Costs		(9,040,567)	(7,789,694)	(7,931,326)	(141,632)	-2%
Materials and Contracts	9	(9,155,025)	(6,059,442)	(5,093,944)	965,498	16%
Utility Charges		(1,159,630)	(873,438)	(971,202)	(97,764)	-11%
Depreciation of Non Current Assets		(4,927,719)	(4,106,290)	(4,188,176)	(81,886)	-2%
Interest Expenses		(215,505)	(213,219)	(228,802)	(15,583)	-7%
Insurance Expenses		(551,889)	(550,172)	(540,334)	9,838	2%
Other Expenditure	10	(122,336)	(132,821)	(597,131)	(464,310)	-350%
TOTAL OPERATING EXPENSE		(25,172,671)	(19,725,076)	(19,550,914)	174,162	-1%
Non Operating Grants Subsidies and Contributions		7,246,208	1,099,571	1,196,714	97,143	-9%
Profit on Asset Disposals		340,544	340,544	366,158	25,614	-8%
Loss on Asset Disposals		(314,102)	(256,947)	(79,832)	177,115	69%
RESULTING FROM OPERATIONS		4,182,576	96,914	2,862,042	2,765,128	2853%



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

2. BALANCE SHEET

	21/22 YTD Actual \$	Audited 20/21 Actual \$
CURRENT ASSETS		
Cash Assets	10,560,876	8,872,241
Receivables	3,396,787	3,512,304
Inventories & Other Assets	0	418,850
TOTAL CURRENT ASSETS	13,957,663	12,803,395
NON-CURRENT ASSETS		
Receivables	591,379	428,969
Inventories	0	0
Land and Buildings	48,331,147	48,477,709
Property, Plant and Equipment	7,097,288	7,158,576
Infrastructure	170,724,875	170,708,690
Financial & Other Assets	222,408	324,820
TOTAL NON-CURRENT ASSETS	226,967,097	227,098,764
TOTAL ASSETS	240,924,760	239,902,159
CURRENT LIABILITIES		
Payables	1,798,622	3,283,104
Interest-bearing Liabilities	84,303	357,208
Provisions	1,153,135	1,226,374
TOTAL CURRENT LIABILITIES	3,036,060	4,866,686
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	5,701,320	5,701,320
Provisions	179,629	179,629
Payables	159,546	159,546
TOTAL NON-CURRENT LIABILITIES	6,040,495	6,040,495
TOTAL LIABILITIES	9,076,555	10,907,181
NET ASSETS	231,848,205	228,994,978
EQUITY		
Retained Surplus	116,128,672	113,277,270
Reserves - Cash Backed	3,678,195	3,676,371
Reserves - Asset Revaluation	112,041,338	112,041,337
TOTAL EQUITY	231,848,205	228,994,978



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

		21/22 Revised Budget \$	21/22 Ytd Actual \$
3. ACQUISITION OF ASSETS			
The following assets have been acquired during the period under review:			
By Program			
Governance	Note		
Admin Building Minor Works		6,500	798
New Telephone System cfwd		-	0
Law, Order & Public Safety			
CESM Vehicle PN1711		71,000	0
Brigade Appliance Wundowie 3.4		490,000	0
Northam Central, Bays & Garrison Fencing		73,015	0
Inkpen Extension		155,505	0
New Single Fireshed Wundowie		23,510	
Bakers Hill Fire Shed		-	5,524
Clackline Kitchen unisex toilet & meeting room		133,386	126,717
Building Animal Control Stock Yards		18,000	0
LED Danger rating signs cfwd		19,725	0
SES Shed Extension - Bays & Garrison Fencing		73,015	12,273
CCTV grant stage 2(Wundowie)		27,508	9,633
Education & Welfare			
Killara Solar retention		0	555
Upgrade Kitchen Memorial Hall cfwd		30,000	0
Structural Repairs Memorial Hall cfwd		20,000	0
Washing Machines (2)		12,290	12,275
Housing			
Kurringal Units Upgrade		20,000	0
Community Amenities			
Old Quarry Drainage cfwd		35,000	6,453
Rehab Investigation Old Tip Site cfwd		35,000	0
Transfer Station Tip Shop cfwd		1,218,561	1,065,421
Solar Power System with Batteries (Inkpen)		19,990	19,747
Mobile Fire Fighting Unit		16,604	10,816
Area Drainage Upgrade/ Renewal		128,669	390
EMDS Vehicle PN1404		45,000	45,264
CBD Improvements		42,000	2,790
Apex Toilet floor covering upgrade		24,000	110
Bernard Park Floor covering upgrade		30,000	110

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 APRIL 2022

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Revised Budget \$	21/22 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Halls Solar retention		0	312
Bakers Hill Pavillion, Structural Floor Cracking Repairs cfwd		7,000	4,070
Girl Guides Hall Upgrade Airconditioner		7,700	7,362
Grass Valley Hall Upgrade to Stainless Steel kitchen		20,000	19,018
Southern Brook Hall Flooring Repairs		20,500	0
Southern Brook Hall Brick Pointing and Mortar repairs		7,000	0
Northam Hall replace external door & paint 9 others		7,500	0
Northam Hall, Replace Gutters cfwd		12,885	0
Wundowie Pool Solar retention		0	1,550
Wundowie Pool Bowl Repainting cfwd		10,000	0
Turnstile Northam Pool		7,755	7,124
Northam Aquatic Facility, Power & Taps to Concourse cfwd		7,700	9,480
Northam Aquatic Facility cfwd		20,000	20,000
Upgrade switchboard Bert Hawke Pavillion		5,727	0
Repair missing mortar Bert Hawke Pavillion		2,500	
Install CCTV Bert Hawke		13,000	11,053
Bert Hawke Pavillion Including kitchen cfwd		58,700	
Bert Hawke Pavillion Ceiling cfwd		50,000	15,945
Rec Centre install timer taps		9,100	3,830
Rec Centre Solar retention		0	1,448
Hockey Pitch Lighting cfwd		68,000	57,870
Bert Hawke Development cfwd		55,545	50,209
POS Playground Improvements		89,975	90,910
Landscaping/demolition Old Pool site cfwd		510,000	2,630
Improvements Dr Dunlop Park cfwd		27,000	0
Northam Youth Space, Toilets & Parking cfwd		11,000	1,753
Beavis Place Realignment & Landscaping		567,120	568,000
Bridge Crossing Fixings C/fwd		10,000	0
RV Friendly Day Site Northam cfwd		224,918	212,849
RV Friendly Bakers Hill cfwd		95,000	0
RV Friendly Wundowie cfwd		19,240	7,762
Overnight Caravan Stay Dump point cfwd		20,000	0
Train Station (Peel/Minson/Duke) cfwd		0	0
Shade Structures Bernard Park cfwd		0	0
Shade Structures Bakers Hill cfwd		50,000	0
Upgrade Existing Playground Bakers Hill Recreation Centre		25,000	24,000
Track Enhancements Northam Motor Festival		500,000	0
Northam BMX Redevelopment		200,000	0
Library Upgrade replace Lift Door Closures		6,900	7,771
Old Girls School, drainage to rear		3,500	3,180
AVVVA - Roof Repairs		14,000	4,901
AVVVA - Repair and paint ceilings		4,800	0
AVVVA - External Painting		3,500	0
AVVVA - Canopy over side door		2,500	1,680
AVVVA - Vinyl to bathroom		1,070	967
Old Railway Station platform		120,000	0
Old Railway Station extra platform lights		2,500	0

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 APRIL 2022

3 ACQUISITION OF ASSETS (Continued)	Note	21/22 Revised Budget	21/22 Ytd Actual
Transport			
Northam Depot Redesign c/wd		1,849,285	674,374
Solar Northam Depot		11,300	0
Gordon Street S/LK 80-140 (left)		31,070	0
Wellington Street S/LK 560-800		57,100	727
Bernard Park		48,550	0
East Street		85,600	0
Mudalla Road		17,083	0
Perina Way		67,917	0
Drainage - Rural Upgrade		234,448	7,528
Drainage - Rural Renewal		234,000	817
Drainage AGRN 962		512,785	75,000
Jennapullin Road 1.3-2.05		221,635	59
Wellington St 520-850		7,599	7,600
Southern Brook Road S/LK 19.33-20.36		382,800	59
Grass Valley South Road S/LK 0-1.1		34,290	0
Dring Street S/LK 0.16-0.18		45,120	0
Croke Avenue 0-0.66		54,231	0
Leeder Road S/LK 0-1.92		60,300	0
Mokine Road S/LK 0-1.92		92,882	0
Linley Valley Road S/LK 0-0.81		142,642	0
Robinson Road S/LK 0.02-0.75		220,327	3,051
Fitzgerald Street S/LK 2-2.74		73,877	3,031
Wellington Street S/LK 2.46-2.72		286,396	3,718
Capitalised Maintenance		97,700	0
Leschenaultia Road 0-350		25,314	210
Harvey Road 0-470		62,200	0
Oliver Street		22,000	25,301
Marky Street S/LK 1-110 c/wd		53,360	46,970
Charles Street S/LK 510-1070 c/wd		88,000	0
Kurringal Road S/LK 0-550 c/wd		92,496	238
Springfield Road S/LK 0-120 c/wd		42,841	35,400
Southern Brook Road S/LK 16330-17300 c/wd		197,194	0
Henry Street S/LK 0 - 190		143,686	0
Parker Street S/LK 0-0.65		44,493	0
Cox Street S/LK 0-0.23		130,691	0
Forward Street S/LK 0-0.22		132,364	0
Clarke Street 0-1		135,075	0
Southern Brook Road 0-3070 defects liability		20,961	20,961
BS Coates Road S/LK 0-4.35		245,071	0
BS Spencers Brook Road S/LK 0-23.63		1,413,692	0
BS Forrest Street S/LK 0.21-1.03		203,640	0
BS Mitchell Avenue S/LK 0.21-3.4		118,800	0
LRCI Werribee Road		120,125	123,861
LRCI Lyon Street		185,100	155,841
LRCI Gairdner & Wellington		316,406	152,176
DFRRA AGRN 962		1,099,515	68,423
Kerb Renewal		36,238	2,695
Culvert Renewal		234,238	9,769
Bridge Construction Composite Decking & Lights		167,740	117,540
PN1201 N008 Isuzu Flocon c/wd	11	160,000	181,496
PN1308 Toyota Hilux Workmate c/wd		28,000	25,036
Tandem Trailer c/wd		15,250	0
PN1707 Holden Captiva LY7 seats		35,000	35,645
PN1407 Mazda BT50 4x2 single cab diesel ute		40,000	0
PN1312 Fuso Canter wide cab manual 4 ton		80,000	80,841
PN0001 Tandem Trailer for Dynapac Roller		6,000	0
PN1009A 2 Way Pig Trailer		76,000	0
PN1515 Mitsubishi 2 Way Tipper Truck		241,000	0
Emergency replacement Tractor		91,323	91,323
PN1406 Peruzzo Panther 1800 Aerator		26,000	25,280
Jet Rodding Trailer new drainage		85,000	95,802
Skid Steer Broom		9,000	4,685
Variable Message Board - Insurance Claim		24,000	0
Float Trailer		60,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Revised Budget \$	21/22 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Upgrade Runway & Taxiway lighting cfwd		20,931	12,490
Lot Development		14,500	0
New toilet block		150,000	0
Economic Services			
Old Fire Station timber windows repair		10,500	0
Create 298 replace foyer lights		4,500	4,669
Visitors Centre Solar retention		0	680
Water Pump Station Upgrade		145,520	0
Bakers Hill Water harvesting cfwd		75,000	0
Bakers Hill Water Project easement cfwd		25,000	0
BKB Building Phase 2 Interpretive incl fire pit		175,000	15,840
			0
		<u>17,464,614</u>	<u>4,564,633</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Revised Budget \$	21/22 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		3,045,598	934,217
Plant and Equipment		1,250,383	597,646
Furniture and Equipment		0	0
Bush Fire Equipment		490,000	0
Playground Equipment		0	0
Infrastructure Assets - Roads		6,883,299	659,362
Infrastructure Assets - Footpaths		307,320	1,677
Infrastructure Assets - Bridges & Culverts		167,740	117,540
Infrastructure Assets - Drainage		1,209,902	83,735
Infrastructure Assets - Parks & Ovals		2,472,798	1,015,982
Infrastructure Assets - Airfields		185,431	12,490
Infrastructure Assets - Streetscape		42,000	2,790
Infrastructure Assets - Other		1,410,143	1,139,193
		<u>17,464,614</u>	<u>4,564,633</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 APRIL 2022

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$
Law Order & Public Safety						
CESM Vehicle PN1711	38,713	0	25,500	0	(13,213)	0
Welfare						
May Street Kindy (write off)	24,144	0	0	0	(24,144)	0
Bernard Park Playgroup (write off)	116,644	0	0	0	(116,644)	0
Community Amenities						
EMDS Vehicle PN1404	33,296	33,065	35,000	34,818	1,704	1,753
Recreation & Culture						
Sale of Land, Yilgarn Ave	406,500	366,200	724,500	723,550	318,000	357,350
Transport						
PN1201 N008 Isuzu Flocon cfwd	75,226	77,108	25,000	43,273	(50,226)	(33,835)
PN1308 Toyota Hilux Workmate cfwd	10,000	10,000	8,000	11,818	(2,000)	1,818
Bobcat Trailer	5,500	0	1,000	0	(4,500)	0
PN1707 Holden Captiva 7 Seats	16,705	0	12,000	0	(4,705)	0
PN1407 Mazda BT 50 4x2 Single Cab diesel	13,000	15,697	12,500	9,092	(500)	(6,605)
PN1312 Fuso Canter 4T wide cab	33,673	0	30,000	0	(3,673)	0
PN1009A 2 Way Pig Trailer	30,673	0	8,000	0	(22,673)	0
PN1515 Mitsubishi 2 Way Tip Truck	69,396	0	85,000	0	15,604	0
Toro Procore deep tyne arerator	24,872	25,259	8,000	7,280	(16,872)	(17,979)
Emergency Case Tractor failure	33,542	33,236	11,823	11,823	(21,719)	(21,413)
Variable Message Board - Insurance Claim	13,144	13,143	18,380	18,380	5,236	5,237
Inkpen Loader	93,233	0	60,000	0	(33,233)	0
Economic Services						
Minson Avenue	10,000	0	10,000	0	0	0
	1,048,261	573,708	1,074,703	860,034	26,442	286,326
By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$
Plant & Equipment						
CESM Vehicle PN1711	38713	0	25500	0	(13,213)	0
EMDS Vehicle PN1404	33296	33065	35000	34818	1,704	1753
PN1201 N008 Isuzu Flocon cfwd	75226	77108	25000	43273	(50,226)	(33,835)
PN1308 Toyota Hilux Workmate cfwd	10000	10000	8000	11818	(2,000)	1818
Bobcat Trailer	5500	0	1000	0	(4,500)	0
PN1707 Holden Captiva 7 Seats	16705	14488	12000	9092	(4,705)	0
PN1407 Mazda BT 50 4x2 Single Cab diesel	13000	15,697	12500	9092	(500)	(6,605)
PN1312 Fuso Canter 4T wide cab	33673	0	30000	0	(3,673)	0
PN1009A 2 Way Pig Trailer	30673	0	8000	0	(22,673)	0
PN1515 Mitsubishi 2 Way Tip Truck	69396	0	85000	0	15,604	0
Toro Procore deep tyne arerator	24872	25259	8000	7280	(16,872)	(17,979)
Emergency Case Tractor failure	33,542	33,236	11,823	11,823	(21,719)	(21,413)
Variable Message Board - Insurance Claim	13,144	13,143	18,380	18,380	5,236	5,237
Inkpen Loader	93,233	0	60,000	0	(33,233)	0
Land/Buildings						
Sale of Land, Yilgarn Ave	406,500	366,200	724,500	723,550	318,000	357,350
Minson Avenue	10000	0	10000	0	0	0
May Street Kindy (write off)	24,144	0	0	0	(24,144)	0
Bernard Park Playgroup (write off)	116,644	0	0	0	(116,644)	0
	1,048,261	588,196	1,074,703	869,126	26,442	286,326
Summary						
Profit on Asset Disposals					340,544	366,158
Loss on Asset Disposals					(314,102)	(79,832)
					26,442	286,326



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$
Recreation & Culture									
Loan 219A - Northam Bowling Club **	3.18%	123,263	0	20,850	10,343	102,413	112,920	4,570	4,863
Loan 224 - Recreation Facilities	6.48%	719,786	0	53,127	26,140	666,659	693,646	50,660	69,082
Loan 227 - Youth Space	2.26%	408,781	0	47,170	23,452	361,611	385,329	11,698	9,744
Loan 228 - Swimming Pool	1.88%	4,217,782	0	192,595	192,595	4,025,187	4,025,187	107,129	88,591
COVID-19 Response Depot	1.80%	0	500,000	0	0	500,000	0	0	0
COVID-19 Response Initiative	1.80%	0	1,000,000	0	0	1,000,000	0	0	0
Economic Services									
Loan 225 - Victoria Oval Purchase	6.48%	588,916	0	43,467	21,387	545,449	567,529	41,448	56,522
		6,058,528	1,500,000	357,209	273,917	7,201,319	5,784,611	215,505	228,802

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

	21/22 Amended Budget					21/22 Ytd Actual				
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
6. RESERVES - CASH BACKED										
Employee Liability Reserve	875,513	3,877		(51,872)	827,518	875,513	475			875,988
Aged Accommodation Reserve					-					-
Housing Reserve					-					-
Office Equipment Reserve		1,329	100,000		101,329					-
Plant & Equipment Reserve	118,948	526	230,000	(230,000)	119,474	118,948	58			119,006
Road & Bridgeworks Reserve		886	200,000		200,886					-
Refuse Site Reserve	350,438	2,320	200,000	(226,487)	326,271	350,438	90			350,528
Regional Development Reserve					-					-
Speedway Reserve	150,242	665			150,907	150,242	73			150,315
Community Bus Replacement Reserve			100,000		100,000		100			100
Septage Pond Reserve	268,140	1,251	14,228		283,619	268,140	69			268,209
Killara Reserve	438,800	2,021	150,000	(144,854)	445,967	438,800	173			438,973
Stormwater Drainage Projects Reserve					-					-
Recreation and Community Facilities Reserve		1,410	139,812		141,222		80			80
Administration Office Reserve					-					-
Council Buildings & Amenities Reserve		2,657	278,478		281,135					-
River Management Reserve					-					-
Parking Facilities Construction Reserve			100,000		100,000					-
Art Collection Reserve					-					-
Reticulation Scheme Reserve		1,047	236,299		237,346					-
Revaluation Reserve	72,491	11		(70,000)	2,502	72,491	35			72,526
COVID-19 Reserve	1,401,799		724,500	(2,126,299)	-	1,401,799	673			1,402,472
Total Cash Backed Reserves	3,676,371	18,000	2,473,317	(2,849,512)	3,318,176	3,676,371	1,825	-	-	3,678,196

Total Interest & Transfers 2,491,317

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

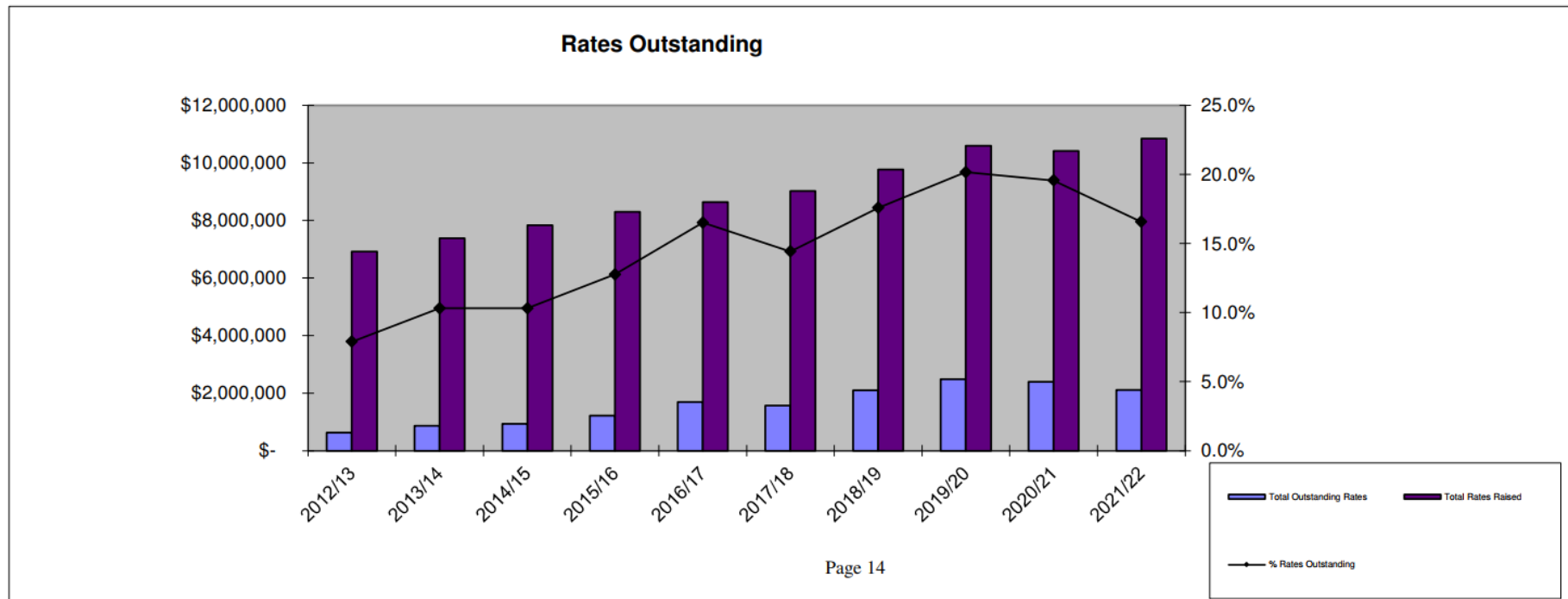
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 APRIL 2022

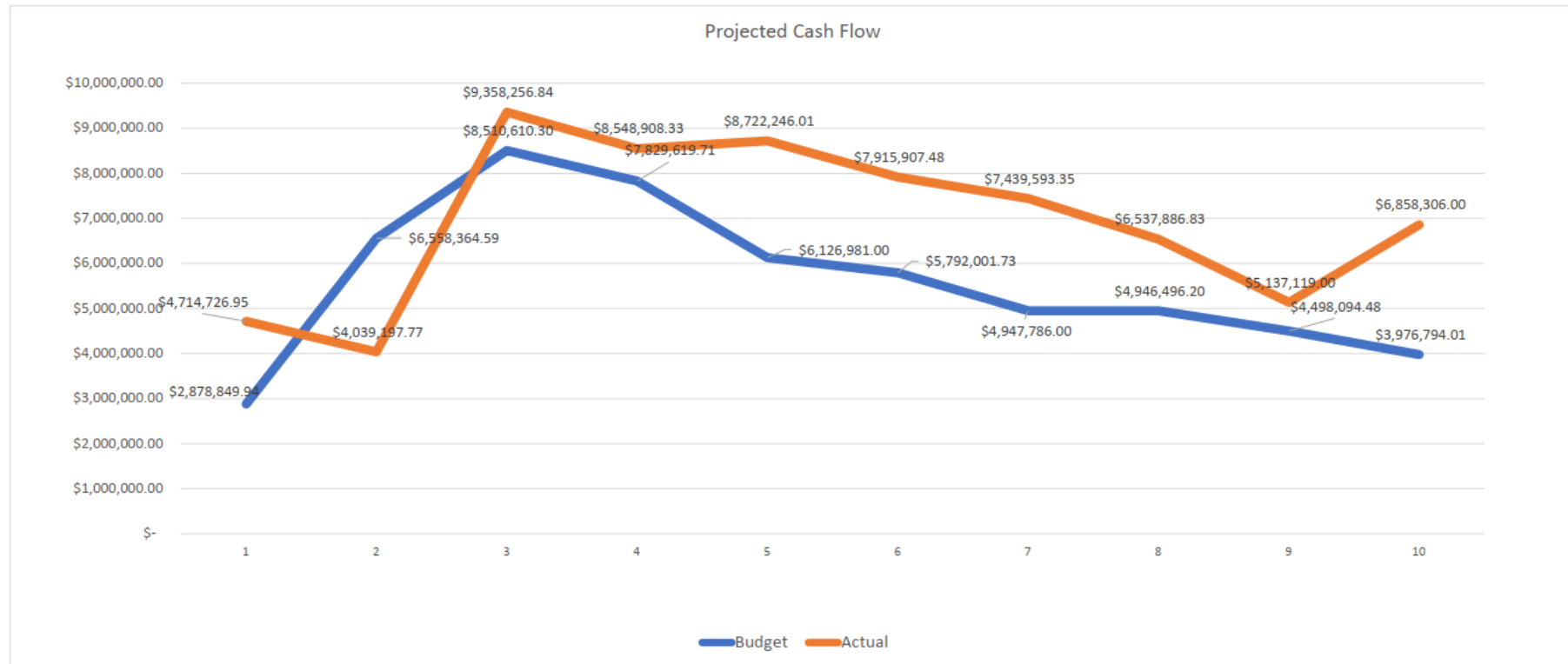
	21/22 Budget	21/22 Ytd Actual	Audited 20/21 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	6,882,681	5,195,870
Cash - Restricted Reserves	3,318,176	3,678,195	3,676,371
Self Supporting Loan	20,850	4,507	20,850
Receivables	2,076,632	573,933	1,177,108
Rates - Current	0	2,779,977	2,493,261
Pensioners Rates Rebate	0	118,484	0
Provision for Doubtful Debts	0	(158,064)	(158,064)
Other financial Assets	0	80,116	
Accrued Income/Prepayments	0	0	398,000
Inventories	1,000	0	0
	5,616,658	13,959,829	12,803,395
LESS: CURRENT LIABILITIES			
Sundry Creditors	(3,439,652)	(457,777)	(835,301)
Rates Income in Advance	0	(318,081)	(361,162)
GST Payable	0	(19,321)	(99,446)
Accrued Salaries & Wages	0	(119,824)	(119,824)
Accrued Interest on Debentures	0	(123,219)	(64,100)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	(102,170)
Bond Liability	0	(696,207)	(579,213)
Withholding Tax Payable	0	0	0
Payg Payable	0	(64,195)	0
Loan Liability	(358,220)	(84,303)	(357,208)
Provision for Annual Leave	0	(546,101)	(546,101)
Provision for Long Service Leave	0	(607,034)	(610,273)
Other Payables	0	0	(1,191,888)
	(3,797,872)	(3,036,062)	(4,866,686)
NET CURRENT ASSET POSITION	1,818,786	10,923,767	7,936,709
 Less: Cash - Reserves - Restricted	(3,318,176)	(3,678,195)	(3,676,371)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition			0
Less: Loans receivable - clubs/institutions	0	0	(20,850)
Add: Current Loan Liability	370,000	84,303	358,220
Add: Leave Liability Reserve	879,390	875,988	875,514
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	8,455,863	5,723,222

**SHIRE OF NORTHAM
RATING REPORT
FOR THE PERIOD ENDED 30 APRIL 2022**

	<u>2012/13</u>	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>
Key Rating Dates										
RATES ISSUED	5/08/2012	4/09/2013	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018	4/09/2019	7/08/2020	25/08/2021
RATES DUE	24/09/2012	23/10/2013	8/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018	9/10/2019	11/09/2020	29/09/2021
2nd INSTALMENT DUE	16/11/2012	23/12/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018	9/12/2019	11/11/2020	29/11/2021
3rd INSTALMENT DUE	29/01/2013	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2018	10/02/2020	11/01/2021	31/01/2022
4th INSTALMENT DUE	29/03/2013	24/04/2014	9/04/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2018	14/04/2020	11/03/2021	31/03/2022
Outstanding 1st July	\$562,531	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793	\$1,737,187	\$1,842,862	\$1,911,223
Rates Levied	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046	\$10,342,585	\$10,381,252	\$10,676,737
Interest, Ex gratia, interim and back rates less writeoff's	\$68,857	\$73,630	\$80,154	\$83,173	\$208,077	-\$155,280	\$474,784	\$251,025	\$29,990	\$169,865
Rates paid by month										
1 July	38,805	47,443	62,554	29,105	43,333	60,002	94,638	87,543	307,979	94,808
2 August	1,043,163	23,961	119,840	700,198	367,776	2,054,983	1,856,869	213,195	2,343,849	462,892
3 September	3,604,324	1,152,416	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835	2,829,221	4,326,537	5,819,112
4 October	443,703	3,790,646	2,550,091	630,886	1,166,136	484,607	590,724	3,255,037	208,486	756,888
5 November	680,522	444,497	506,022	842,856	908,844	1,036,340	952,902	574,138	580,253	1,041,532
6 December	160,665	685,338	654,900	214,507	336,154	189,794	239,893	724,440	437,028	465,088
7 January	469,219	194,157	295,629	441,681	464,526	637,664	861,146	427,789	643,946	794,760
8 February	166,351	502,176	508,828	148,327	260,963	258,355	174,143	576,493	323,242	316,347
9 March	448,126	176,270	256,379	601,416	589,684	670,462	821,970	476,994	558,147	674,247
10 April	261,010	517,451	484,165	166,567	182,282	164,940	230,157	680,168	127,599	218,728
11 May										
12 June										
Total YTD	7,315,888	7,534,355	8,088,829	8,295,385	8,562,985	9,321,878	9,837,277	9,845,019	9,857,068	10,644,401
% Ytd Rates Outstanding	7.9%	10.3%	10.3%	12.8%	16.5%	14.4%	17.6%	20.2%	19.6%	16.6%
Ytd Outstanding	627,529	866,069	930,061	1,213,662	1,692,570	1,571,082	2,098,347	2,485,778	2,397,036	2,113,424



**SHIRE OF NORTHAM
CASH FLOW REPORT
FOR THE PERIOD ENDED 31 MARCH 2022**



13.5 COMMUNITY SERVICES

Cr P Curtis declared an "Impartiality" interest in item 13.5.1 - Progress & Community Associations 2022/2023 Budget Allocation as Cr Curtis is a member of the Wundowie Progress Association.

Cr J E G Williams declared an "Impartiality" interest in item 13.5.1 - Progress & Community Associations 2022/2023 Budget Allocation as Cr Williams is a member of the Bakers Hill Progress & Recreation Association (BHPRA) which has requested funding from the Shire in this item. Cr Williams is Deputy President of BHPRA but as the position is voluntary, interest is impartiality only.

Cr D Galloway declared an "Impartiality" interest in item 13.5.1 - Progress & Community Associations 2022/2023 Budget Allocation as Cr Galloway is the President of the Wundowie Progress Association.

Cr M I Girak declared an "Impartiality" interest in item 13.5.1 - Progress & Community Associations 2022/2023 Budget Allocation as fellow councillors and other members of the Bakers Hill, Wundowie and Spencers Brook Progress Associations are known to Cr Girak.

13.5.1 Progress & Community Associations 2022/2023 Budget Allocation

File Reference:	8.2.5.30
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

The purpose of this report is to provide Council with the information to make a determination on the annual budget allocations to be provided to Shire of Northam Progress & Community Associations for the 2022/2023 financial year.

ATTACHMENTS

Attachment 1: Confidential Assessment Report (provided as a separate confidential attachment to this agenda/minutes).

A. BACKGROUND / DETAILS

Progress & Community Associations are given the opportunity each year to submit their budget requests to Council for funding to deliver significant community events, projects or programs throughout the year. The purpose of the budget request is to ensure Council funds are being used strategically, for the greatest community need and improved community outcomes. Progress and community associations will not receive any other annual allocations, with the exception of the Wundowie Progress Association who receive an event allocation for the Wundowie Iron Festival.

Progress and community associations were contacted via email on 16 February 2022 informing them that we would be accepting requests for the 2022/2023 financial up until 1 April 2022.

Requests were received from the Bakers Hill Progress & Recreation Association, Spencers Brook Progress Association and the Wundowie Progress Association totalling \$41,991.22. In 2021/2022 a total of \$40,000 was allocated to Progress & Community Association Requests.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Community Well Being

Outcome 2.1: People in the Shire of Northam feel that their community is caring and inclusive.

- Support is provided to encourage a strong culture of volunteering.
- Improved facilities and activities for youth are available within the Shire.

Outcome 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

- Facilitate the provision of varied cultural and artistic activities.
- Provide a range of quality activities for specific demographics, including seniors and youth.
- A range of outdoor leisure activities available throughout the Shire of Northam.

Theme Area 6: Governance & Leadership.

Outcome 6.1: The Shire of Northam is recognised as a desirable place to live and residents are proud to live here.

- Foster a sense of community.

B.2 Financial / Resource Implications

Council is to determine the 2022/2023 budget allocation for Progress & Community Associations.

The officers are recommending that Council allocates \$27,991.22 as per the table below.

	Total Project Budget	Amount Requested	Amount Recommended
Bakers Hill Progress & Recreation Association			
Bakers Hill Community Christmas Fair	\$18,500.00	\$9,000.00	\$5,000
Australia Day Breakfast	\$1,080.00	\$1,080.00	\$1,080.00
Seating around Bakers Hill Oval	\$10,395.00	\$8,110.00	\$8,110.00
Spencers Brook Progress Association			
Community Engagement Events x 3	\$3,000.00	\$3,000.00	\$3,000.00
Driveway to Fire Shed	\$3,000.00	\$3,000.00	\$0
Toilet for Fire Shed	\$4,000.00	\$4,000.00	\$0
Wundowie Progress Association			
Australia Day Evening	\$8,900.00	\$6,000.00	\$5,000.00
Donation Box / Visitors Information / Feedback	\$5,801.22	\$5,801.22	\$5,801.22
Iron Festival Additional Funding	\$20,000	\$2,000	\$0

B.3 Legislative Compliance

N/A

B.4 Policy Implications

Policy C3.1 Community Grants Scheme, Section 1.1 guides the annual allocation process for progress and community associations.

B.5 Stakeholder Engagement / Consultation

Progress and community associations were informed via email of the allocation process and timeframes.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Significant costs associated with requests received from the associations.	Insignificant (1) x Unlikely (2) = Low (2)	The allocation is accounted for in the Annual Budget 2022/23

Health & Safety	N/A	N/A	N/A
Reputation	Inequity and/or disagreement from community over dispersal of funds.	Minor (2) x Unlikely (2) = Low (4)	Allocation assessed against Policy C3.1 Community Grants Scheme, Section 1.1
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	Works completed by associations to Shire owned facilities not compliant.	Minor (2) x Unlikely (2) = Low (4)	Associations to be advised of building/compliance requirements prior to commencement of works.
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

There are no natural environment considerations associated with this item.

C. OFFICER'S COMMENT

The requests submitted by progress and community associations total \$41,991.22. Officers are recommending that Council support projects totalling \$27,991.22

A summary of the requests can be found in the Assessment Schedule at Attachment 1.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4472

Moved: Cr Hughes

Seconded: Cr Curtis

That Council;

1. supports the following applications for funding, though the Progress and Community Association 2022/2023 annual budget provision;

- a) \$5,000 (excluding GST) through the Progress and Community Association Annual Allocation to the Bakers Hill Progress & Recreation Association for the purpose of the Bakers Hill Community Christmas Fair 2022.**
- b) \$1,080 (excluding GST) through the Progress and Community Association Annual Allocation to the Bakers Hill Progress & Recreation Association for the purpose of the Bakers Hill Australia Day Breakfast 2023.**
- c) \$8,110 (excluding GST) through the Progress and Community Association Annual Allocation to the Bakers Hill Progress & Recreation Association for the purpose of the New Seating Around the Bakers Hill Oval.**
- d) \$3,000 (excluding GST) through the Progress and Community Association Annual Allocation to the Spencers Brook Progress Association for the purpose of Community Engagement Events x 3.**
- e) \$5,000 (excluding GST) through the Progress and Community Association Annual Allocation to the Wundowie Progress Association for the purpose of Australia Day Evening 2023.**
- f) \$5,801.22 (excluding GST) through the Progress and Community Association Annual Allocation to the Wundowie Progress Association for the purpose of a Donation Box / Visitors Information / Feedback.**

CARRIED 10/0

14. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4473

Moved: Cr Galloway

Seconded: Cr Appleton

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) of the Local Government Act 1995, meet behind closed doors to consider agenda item 14.1 - Proposed Bushfire Risk Management Coordinator Position and Proposed Funding Agreement as the item relates to a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

CARRIED 10/0

Ms Sally Hart and Mr Jeffrey Pollard left the meeting at 6:08pm.

14.1 Proposed Bushfire Risk Management Coordinator Position and Proposed Funding Agreement

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4474

Moved: Cr Mencshelyi

Seconded: Cr Appleton

That Council:

- Agrees to the creation of an additional 0.6 FTE for the creation of the Bushfire Risk Management Coordinator position for a fixed term period of 3 years.
- Authorise the CEO to sign and execute the funding agreement with the Department of Fire and Emergency Services for the BMRC program as attached, including the total contribution from the Shire of Northam being \$178,395 for the 3 year period.

CARRIED 10/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4475

Moved: Cr Galloway

Seconded: Cr Ryan

That Council move out from behind closed doors.

CARRIED 10/0

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

MOTION / COUNCIL DECISION

Minute No: C.4476

Moved: Cr Mencshelyi

Seconded: Cr Galloway

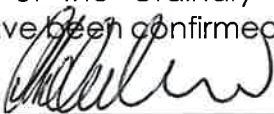
That Council resume clause 8.5 – Members to indicate their intention to speak of the Standing Orders Amendment Local Law 2018 which requires members to stand when speaking at council meetings.

CARRIED 10/0

17. DECLARATION OF CLOSURE

There being no further business, the Shire President Cr C R Antonio declared the meeting closed at 6:11pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 18 May 2022 have been confirmed as a true and correct record."

 President

15/6/2022 Date