



Shire of Northam  
*Heritage, Commerce and Lifestyle*

Shire of Northam

Minutes

Ordinary Council Meeting

18 October 2017

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The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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## 1. DECLARATION OF OPENING

The Shire President, Cr S B Pollard declared the meeting open at 5:30pm.

## 2. ATTENDANCE

### Council:

Shire President  
Deputy Shire President  
Councillors

S B Pollard  
T M Little  
D G Beresford  
J E Williams  
J Proud  
R W Tinetti  
C L Davidson  
U Rumjantsev  
C R Antonio  
D A Hughes

### Staff:

Chief Executive Officer  
Executive Manager Engineering Services  
Executive Manager Development Services  
Executive Manager Community Services  
Executive Manager Corporate Services  
Executive Assistant – CEO  
Coordinator Governance / Administration  
Planning Officer  
Senior Building Surveyor

J B Whiteaker  
C D Kleynhans  
C B Hunt  
R Rayson  
C Young  
A C Maxwell  
C F Greenough  
B Robins  
S Neale

### Gallery:

#### Public:

Gary Williams  
Tristan Hali  
Sally Hart  
Julie Proud  
Carla Hildebrandt

#### Avon Valley Advocate:

### 2.1 APOLOGIES

Nil.

### 2.2 APPROVED LEAVE OF ABSENCE

Nil.

### 3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Excision of portion of Reserve 22421 Tames Road, Bakers Hill	12.3.3	Cr U Rumjantsev	Impartiality	He is a member of the Bakers Hill Bush Fire Brigade volunteers.

### 4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

<u>Visitations and Consultations</u>	
14/9/17	WARCA meeting in Northam
18/9/17	Toodyay & Districts Bendigo Bank - Northam sub-committee meeting
28/9/17	RDA Wheatbelt Executive Officer "collaboration for regional impact"
28/9/17	LEMC meeting rescheduled to here
28/9/17	Avon Advocate "Meet the candidates" session
29/9/17	Annual Police Remembrance Day service
2/10/17	AROC meeting in Toodyay
5/10/17	Northam Chamber of Commerce Business After Hours session
8/10/17	Avro Anson memorial service at Mokine
8/10/17	Back to Clackline event
9/10/17	Northam Historical Society AGM
10/10/17	Past Mayor Ray Head death anniversary
11/10/17	St. John Ambulance facilities opening
11/10/17	Sustainable Health Review forum
<u>Upcoming Events</u>	
20/10/17	Citizenship Ceremony
21/10/17	Council Election Day
23/10/17	Proposed new Councillor swearing in date
23/10/17	Northam Senior High School graduation event
25/10/17	Possible Council Special Meeting day
26/10/17	New Councillor Induction day 1 in York
27/10/17	New Councillor Induction day 2 in Northam

#### The Decade that was: 2007 to 2017:

It has been 10 years since a Council was elected to the Shire following the merger of the Town of Northam and Shire of Northam Local Government Authorities in 2007 so I thought it opportune to place on the record my take on the past 10 years.



## 1. Preamble:

The two LGA's merged on 1<sup>st</sup> July 2007, with Commissioner Mr Gavin Troy representing the Council, previous Town CEO, Mr Bruce Meade and the CEO of the new LGA. Previous Shire CEO, Mr Alan Middleton had agreed to exit his role following the merger. In October, 2007 previous town Mayor Ray Head and Shire President Bert Llewellyn had both been elected to the new Council along with eight others including four inexperienced newcomers.

At the first Council meeting, I was elected as President and Laurie Glass was elected as Deputy President. We could not have had a greener Council leadership team as neither Laurie nor I had had any previous Local Government Councillor experience.

Very early on, the new Council dealt with an agenda item involving bringing a relocated asbestos clad house in to the Shire (town) with a relaxation of "setbacks" and some other mandatory compliance matters, which Officers recommended dealing with as a retrospective approval. I now know that this is not an uncommon approach but as a new Council we rejected the recommendation, denied approval and sent a message to everyone that this was not the way we expected development to occur. We had rules in place and expected everyone to understand and comply with them.

I spent a few sleepless nights that month pondering how a small property developer with limited financial resources was affected by this decision and I still try and put myself in the shoes of a proponent to appreciate their side of the story when I deliberate on matters before Council.

2. As President, I have presided over a number of demolitions/decommissioning of assets, mainly in the town of Northam, including:

- The old Recreation Centre and rodeo grounds – replaced with a new Recreation Centre;
- The netball clubrooms and playing court area on Clarke Street – currently abandoned;
- The lawn tennis club facility and courts in Clarke Street – currently our skate park;
- The old basketball outdoor courts – soon to be a car parking area;
- The May Street tennis courts – replaced with Killara Respite Care facility extensions;
- The Tattersall's/Fitzgerald's Hotel - currently green space;
- Withnells Garage facilities on Fitzgerald Street following the 2011 severe storm;
- Brake and Clutch Services building - currently the new Nissan site;
- Main Roads facility – replaced with a new facility;

- The old Doctor's rooms/house in Wellington Street – probably heritage considerations;
- The old hospital – currently under development as a new shopping centre;
- Victoria oval – currently vacant;
- Railways/Federals Football Clubs change/club rooms on Jubilee Oval; and
- Old Caltex Service Station site/Brabazon House on Fitzgerald Street – currently a mostly undeveloped public parking space.

3. New land developments have included:

- Mauravillo Estate in Wundowie;
- Federal Detention Centre on Mitchell Avenue;
- Mitsubishi dealership;
- Holden dealership;
- Dukes Inn refurbishment;
- Boulevard Shopping Centre extensions;
- Claas dealership;
- Geoff Perkins Machinery;
- Neils Parts;
- Mitre 10 extensions;
- Wheatbelt Steel and associated enterprises;
- Northam Carwash;
- Laura's Wine Bar; and
- Health precinct – new Super clinic and St. John Ambulance facilities.

4. Infrastructure improvements have included:

- Bakers Hill estates drainage improvements;
- King Creek drainage;
- Minson Avenue drainage;
- Avon Bridge refurbishment;
- Mitchell Avenue roundabout; and
- Bernard Park sound shell, water playground and swan enclosure improvements.

5. Highly contentious issues have included:

- El Caballo Resort lifestyle village and proximity to Linley Valley Abattoirs;
- Detention Centre location;
- Extended business hours and effect on small business; and
- Freshstart facility at Springhill.

6. Fellow Councillors have been:

- Laurie Glass 2007 – 2009 (Deputy President same)
- Terry Little 2007 – (Deputy President 2015 - current)
- Rob Tinetti 2007 - current
- Ulo Rumjantsev 2007 – current

- Gill Beazley 2007- 2009
- Michael Letch 2007 - 2011
- Ray Head 2007 – 2014 (deceased)
- Bert Llewellyn 2007 – 2015
- Kathy Saunders 2007 -2015 (Deputy President 2009 – 2015)
- Chantelle D'Ascenzo 2009 – 2011
- Des Hughes 2009 - current
- Julie Williams 2011 - current
- Denis Beresford 2011 - current
- Chris Antonio 2015 - current
- Chris Davidson 2015 - current
- John Proud 2015 – current

7. CEOs have been:

- Bruce Meade 2007 – 2008;
- Neville Hale 2008 – 2013; and
- Jason Whiteaker 2013 – current.

Here's to the next decade!

5. PUBLIC QUESTION/STATEMENT TIME

5.1 PUBLIC QUESTIONS

Nil.

5.2 PUBLIC STATEMENTS

Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 20<sup>TH</sup> SEPTEMBER 2017

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3145

Moved: Cr Williams

Seconded: Cr Little

That the minutes of the Ordinary Council meeting held on Wednesday, 20<sup>th</sup> September 2017 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

Ms Carla Hildebrandt entered the Council Chambers at 5.32pm.

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 11<sup>TH</sup> OCTOBER 2017

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3146

Moved: Cr Antonio

Seconded: Cr Hughes

That Council receive the notes from the Council Forum meeting held Wednesday, 11<sup>th</sup> October 2017.

CARRIED 10/0

Attachment 1



## Shire of Northam

### Notes

### Council Forum Meeting

11 October 2017

## DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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Council Forum Meeting Notes  
**11 October 2017**



**Preface**

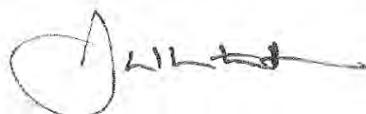
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

**Unconfirmed Notes**

These notes were approved for distribution on 12<sup>th</sup> October 2017.



**JASON WHITEAKER**  
**CHIEF EXECUTIVE OFFICER**

**Received Notes**

These notes were received at an Ordinary Meeting of Council held on 18<sup>th</sup> October 2017.

Signed: .....

*Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.*

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**11 October 2017**



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## 2. ATTENDANCE

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Shire President  
Councillors

S B Pollard  
D G Beresford  
J E Williams  
J Proud  
R W Tinetti  
U Rumjantsev  
C R Antonio  
D A Hughes

### Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	C D Kleynhans
Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C Maxwell
Coordinator Governance / Administration	C Greenough

### Gallery:

Public:	Attila Mencshelyi
	Carolyn Smart
Main Roads WA	Paul Fourie
	Lindsay Broadhurst

### 2.1 APOLOGIES

Councillor	C L Davidson
------------	--------------

### 2.2 APPROVED LEAVE OF ABSENCE

Cr T M Little has been granted leave of absence from 3<sup>rd</sup> October 2017 to 15<sup>th</sup> October 2017 (inclusive).

## 3. DISCLOSURE OF INTERESTS

Nil.

Council Forum Meeting Notes  
**11 October 2017**



**4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

There were no questions or clarifications in relation to this item.

**5. PUBLIC QUESTION/STATEMENT TIME**

**5.1 PUBLIC QUESTIONS**

Nil.

**5.2 PUBLIC STATEMENTS**

Nil.

**6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS**

**7.1 PETITIONS**

Nil.

Ms Greenough departed the Council Chambers at 5:36pm and returned at 5:49pm.

One (1) member of the Gallery departed the Council Chambers at 5:41pm and returned at 6:49pm.

Ms Greenough departed the Council Chambers at 6:05pm and returned at 5:49pm.

**7.2 PRESENTATIONS**

Lindsay Broadhurst and Paul Fourie – Main Roads WA

A presentation was made by the above in relation to the proposed Orange Route, this has been provided as Attachment 1.

Clarification was sought in relation to the following:

- The main purpose was for the Orange Route. It was advised that this is to provide a safe dual use for heavy vehicles and the general public and has been designed to allow RAV 7 vehicles to continue into the metropolitan area.
- Whether community consultation had been undertaken and whether Main Roads would have any issues with the Shire advising business owners that may be impacted. It was advised that it is believed to be

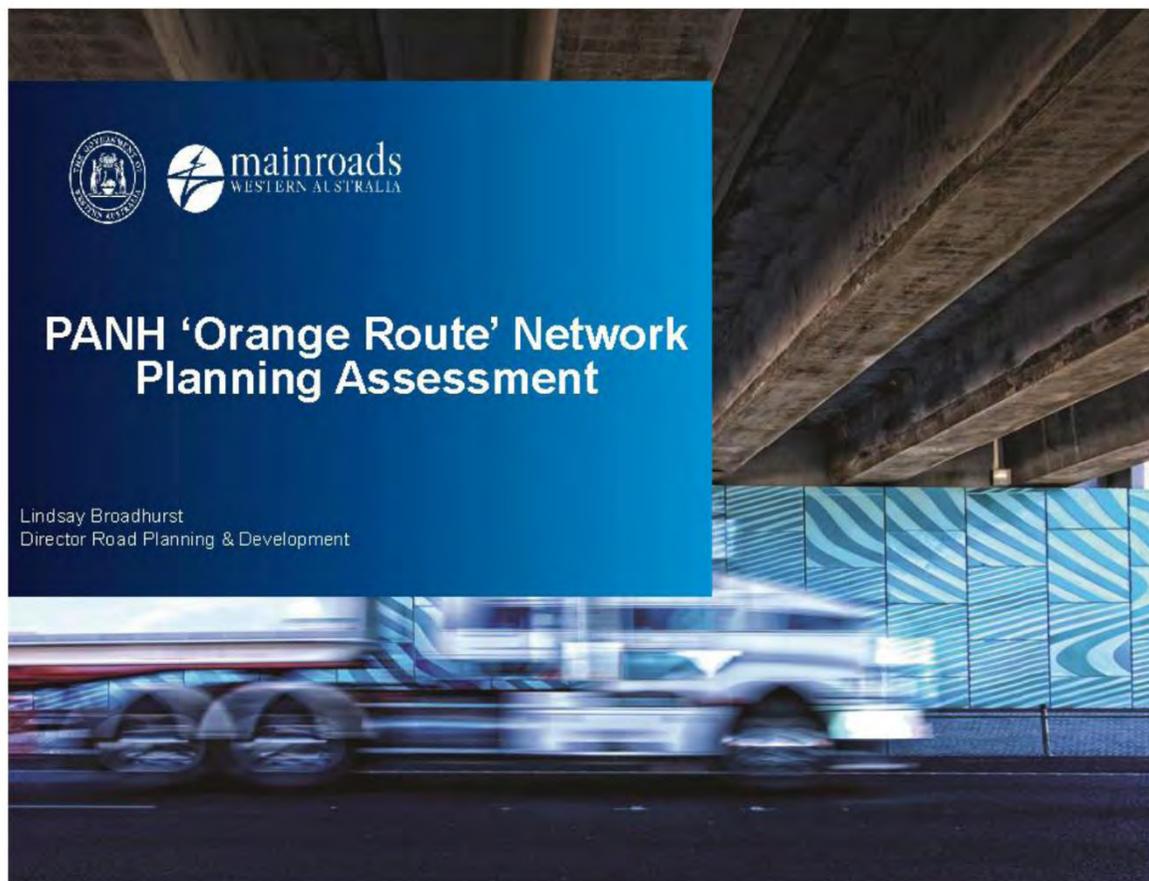
Council Forum Meeting Notes  
**11 October 2017**



- preliminary at this stage, however as it has been an ongoing project it is not a 'secret'. It was advised that there would be no concerns with the Shire advising business owners of the proposal.
- Whether the route can continue from Clackline to Northam. It was advised that this has been reviewed and it is the intent to provide dual carriage way from Clackline to Northam to accompany the works proposed for the Orange Route.
  - Whether it would be more effective to combine with the existing Great Eastern Highway at the portion where this meets. It was advised that the Great Eastern Highway has several property access points which is something being avoided as it poses safety and traffic issues, in addition, when the assessments are undertaken it identifies that it is more effective to construct a new road as opposed to undertaking work on the existing road. It was advised that there are also safety issues associated with the existing highway as there is several property access points.
  - It was queried what is being done about the portion of Great Eastern Highway from the Lakes to Northam as this is a blackspot and significant risk being responsible for many lives. It was raised that the Orange Route plan has been on the 'backburner' for some time with no clear understanding of when it will be initiated. It was advised that Main Roads proposes to prepare a development strategy in order to identify the priorities and what should be undertaken first. This strategy will be put forward to Infrastructure Australia/federal government. There is currently no budget to undertake these upgrade works or the Orange Route.
  - Clarification was sought in relation to the demand as it was believed that rail transport is a primary method for transport. It was advised that the primary use for the Orange Route is to accommodate for road transport which there is a demand for, in particular across the state, where rail transport may be more utilised for across the country.
  - It was queried whether an economic impact assessment would be undertaken to 'sell' the Orange Route to the federal government. It was advised that this would form part of their assessment for the development strategy as previously discussed.

Four (4) members of the Gallery departed the Council Chambers at 6:15pm.

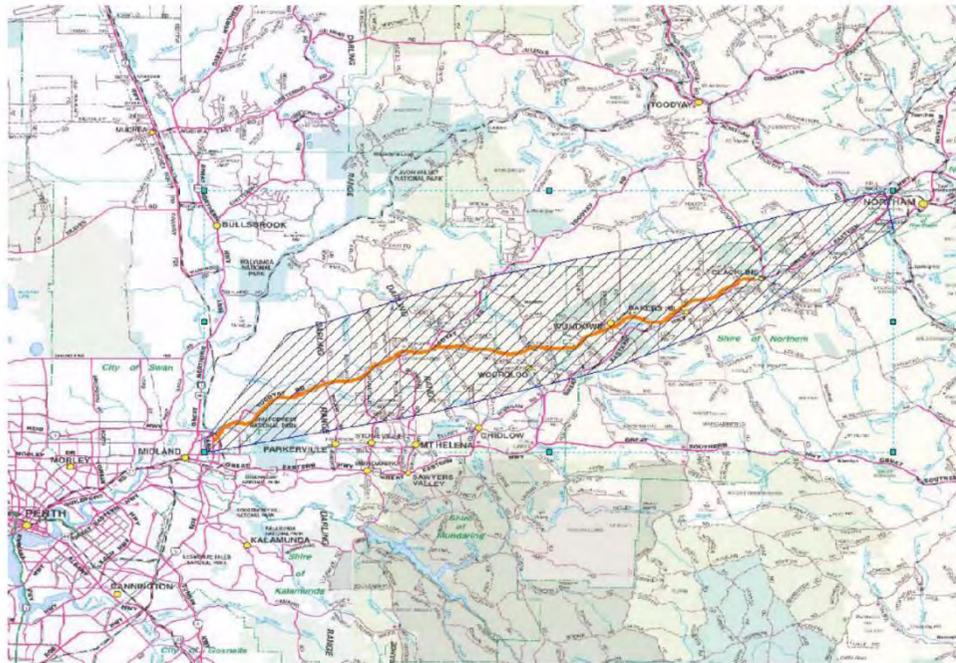
**Attachment 1**



2



## Study Area



## Planning History

- 1970** Investigations commence to determine the most desirable route for the Mundaring to Northam section of the proposed Perth to Adelaide National Highway (PANH)
- 1973** The Eastern Corridor endorsed as one of Perth's four development corridors by the State Government and Planning Review of Mundaring to Northam section of PANH commences
- 1985** Eastern Corridor Major Road Study (ECMRS) commissioned by State Planning Commission, Main Roads Department, Shire of Mundaring and Shire of Swan.
- 1988** Western Australian State and Local Governments adopt the ECMRS recommendations relating to GEH and the Orange Route
- 1994** Perth to Wooroloo section of the Orange Route gazetted in the MRS



## Planning History (cont.)

**1995** PANH Strategy Study; Midland to Clackline; Final Report completed recommending that Orange Route is preferred over GEH.

**2007** Perth-Adelaide Corridor Strategy - List of short-term and long-term priorities for the corridor. Orange Route proposal should be reconsidered.

**2015** Main Roads initiated Network Assessment for PANH which has reviewed standards, connectivity and included preparation of Concept Design.



## Key Objectives

**Objective 1:** To extend the RAV 7 (36.5 m Double Road Train vehicles) network into the Metro area

**Objective 2:** Create a more efficient route with fewer conflicts

**Objective 3:** Provide a connection of the Orange Route to Roe Highway, and beyond to NorthLink and the future upgrade of Reid Hwy

**Objective 4:** Improve road safety by removal of heavy vehicles through the residential areas of Mundaring, Sawyer's Valley and Baker's Hill town sites

**Objective 5:** Deliver a high standard entry to the greater Perth area at the western end of the National Highway, connecting both sides of Australia



## Key Assumptions

- Scope – The adopted alignment from previous planning studies will be assumed unless a fatal flaw is identified or better solution is worth further investigation. Intersection type and location may be adjusted to accommodate current planning and demands
- Function – The route will provide a Safe and Efficient RAV 7 Freight Route
- Form – Dual divided carriageway – Roe Hwy to east of Gidgegannup (Toodyay Rd intersection) as Control of Access, freeway standard, and then as a rural highway east of Toodyay Road.



## Key Assumptions (cont.)

- Connectivity – Grade separation - Roe Hwy to east of Gidgegannup (Toodyay Rd intersection), then at grade intersections, with priority control and control of access, and consideration of safety improvements where possible.
- Land use assumptions – 2031 Metropolitan Land Use Forecast (MLUFs) projections with consideration of 3.5m Framework (2051).
- Constraints / Environmental Impacts – Environmental Desktop Study has been completed. No significant constraints with regards to infrastructure, social, environmental or engineering identified at this stage, that couldn't be addressed.





## Western Section (MRS) Connections – Proposed

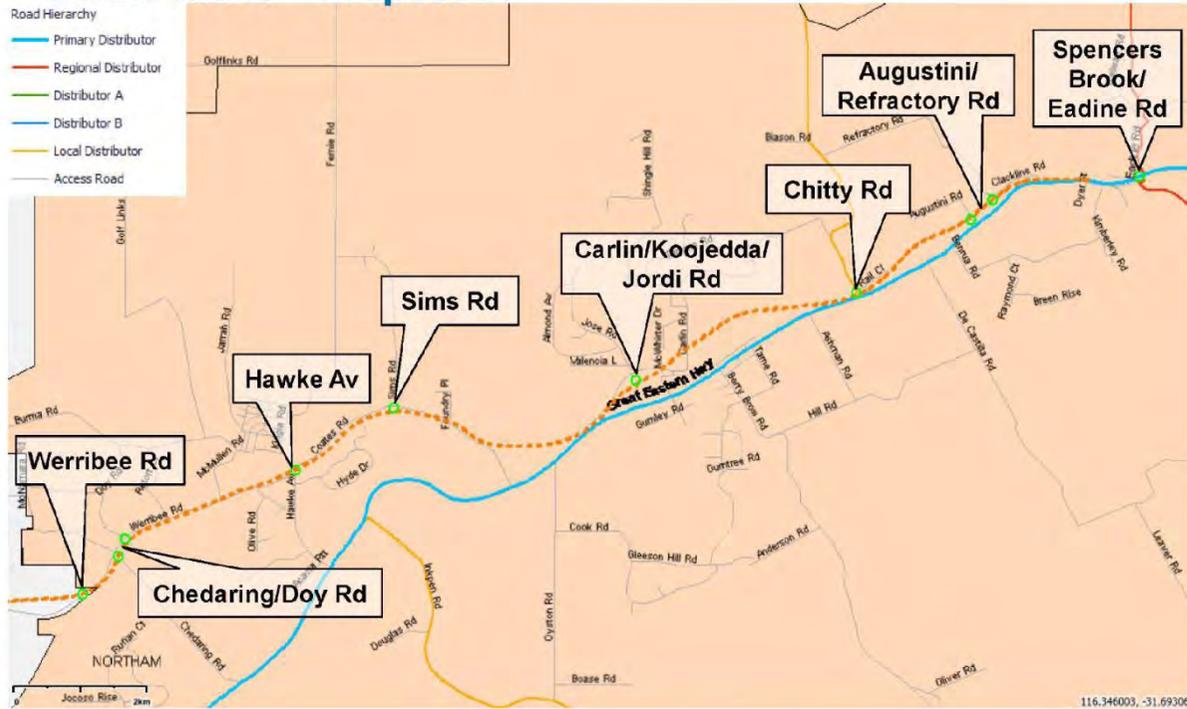


## Eastern Section (Wundowie to Clackline) Connections – Existing planning

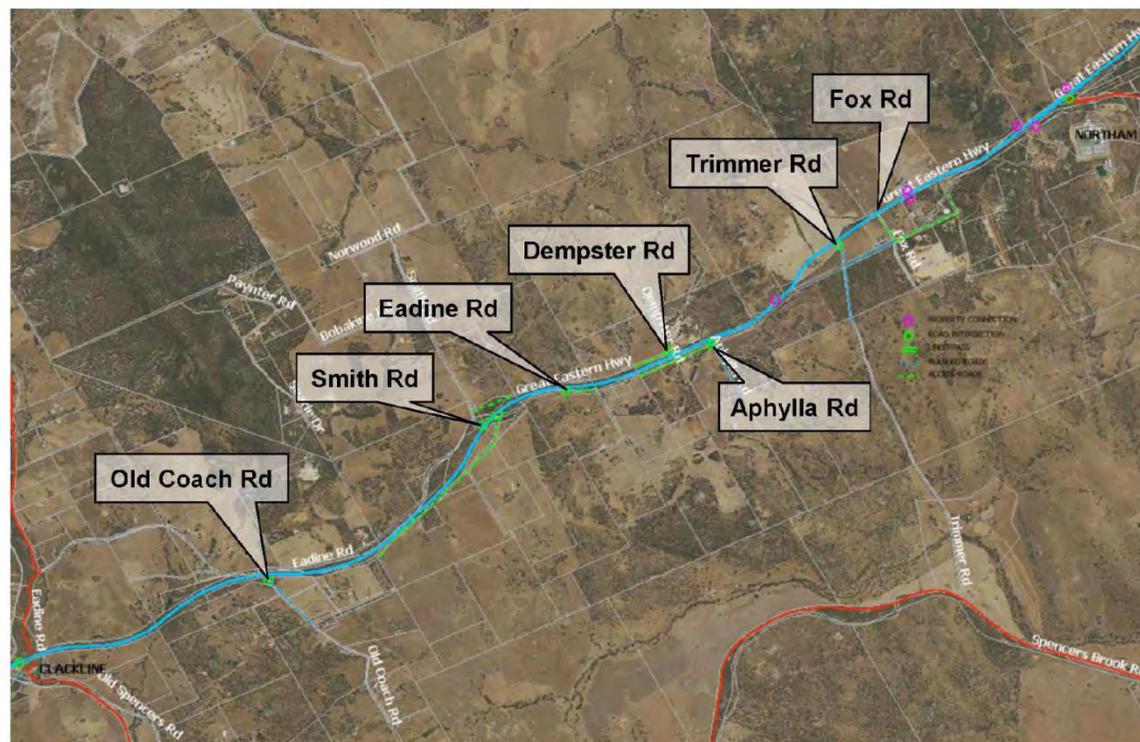




## Eastern Section (Wundowie to Clackline) Connections – Proposed



## Clackline to Northam



13



### What's next.....

- Present Draft Plan to key stakeholders and request formal comments
- Endorsement from WAPC
- Progress further detailed Planning

Council Forum Meeting Notes  
**11 October 2017**



**7.3 DEPUTATIONS**

Nil.

**8. APPLICATION FOR LEAVE OF ABSENCE**

Nil.

**9. CONFIRMATION OF MINUTES**

**9.1 ORDINARY COUNCIL MEETING HELD 20<sup>TH</sup> SEPTEMBER 2017**

- The error made (announcing motion lost, when it was in fact carried) at the Council meeting in relation to item 12.2.1 Proposed Policy for the Cost Recovery of Heavy Vehicles on Local Roads was noted.
- It was queried whether the approval was reinstated for vehicles to access the Mill via the Avon Bridge. The Executive Manager Engineering Services advised that this matter is currently with Main Roads and awaiting their approval.

**9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 11<sup>TH</sup> OCTOBER 2017**

There were no questions or clarifications in relation to this item.

**10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY**

Nil.

**11. REPORTS OF COMMITTEE MEETINGS**

**11.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 28<sup>TH</sup> SEPTEMBER 2017**

- Clarification was sought in relation to the number of members on the Committee and whether this can be reduced in order to ensure a quorum is achieved at the meetings. The Executive Manager Development Services advised that the Committee Terms of Reference are currently being reviewed by Officers and will be presented to Council after the Local Government Elections when the Committees are endorsed by Council.

**11.2 ART COLLECTION COMMITTEE MEETING HELD ON 17<sup>TH</sup> SEPTEMBER 2017**

Council Forum Meeting Notes  
**11 October 2017**



There were no questions or clarifications in relation to this item.

**12. OFFICER REPORTS**

**12.1 CEO'S Office**

**12.1.1 Special Council Meeting – October 2017**

- The President advised that he will be attending a Graduation Ceremony at Northam Senior High School at 6:30pm on this date, representing the Shire. There were discussions held around whether establishing the Committees could be dealt with at a different meeting to ensure that the meeting would conclude by 6:30pm, the CEO confirmed that this is possible.
- It was advised that this date is being recommended due the possibility of the CEO attending a conference in Melbourne on that week. Discussion was held around the Declaration to Office and how this has historically been undertaken by the CEO, it was noted that this can also be undertaken by a Justice of the Peace.

**12.2 ENGINEERING SERVICES**

**12.2.1 Purchase of New Grader**

- Clarification was sought in relation to trading the grader as opposed to auctioning. The Executive Manager Engineering Services advised that the supplier was not interested in trading the vehicle.
- Clarification was sought around the proposed price for the vehicle to be sold. The Executive Manager Engineering Services advised that Officers have had discussions with the Auctioneer and this is believed to be a fair price.
- It was queried whether a reserve price would be set. The Executive Manager Engineering Services advised that this would occur.
- It was queried how old the vehicle was and whether it had performed as expected. The Executive Manager Engineering Services advised that the grader was approximately a 2008 model and performed sufficiently.

**12.3 DEVELOPMENT SERVICES**

**12.3.1 Consideration of Submissions and Final Adoption of Amendment No.11 to Shire of Northam Local Planning Scheme No.6 – Rezoning of Lot 23 (No. 9) Jessup Terrace, Northam from “Residential R15” to “Residential R15/30”**

Council Forum Meeting Notes  
**11 October 2017**



There were no questions or clarifications in relation to this item.

**12.3.2 Application for Development Approval for an Over Height Outbuilding at Lot 407 Brushtail Brow, Bakers Hill**

- The Executive Manager Development Services advised that some modified plans have been provided by the applicant as these has the incorrect dimensions drawn/depicted. These plans and comments relating to the height have been updated in the Ordinary Council meeting agenda accordingly.
- Clarification was sought in relation to whether oil traps were required to be installed. The Executive Manager Development Services advised that Planning Approval is not required due to the size of the block and the proposed use is for minor servicing.
- Clarification was sought in relation to the operation times. The Executive Manager Development Services advised that this would be added to the agenda and the applicant will be advised of these requirements.
- Clarification was sought in relation to an aerial location plan. The Executive Manager Development Services advised that this will be provided and has been added to the Ordinary Council meeting agenda accordingly, forming part of Attachment 1.
- Discussion was held around the track near Marlin Road and how this is used as a designated road however is unnamed/an easement.

**12.4 CORPORATE SERVICES**

**12.4.1 Accounts & Statements of Accounts – September 2017**

The following queries were raised prior to the Forum meeting with responses provided to Elected Members:

Reference	Details Reference	Question	Query By	Answer
EFT27582	Live Event Productions	What was the total net cost of the Balloon Glow Festival?	Cr Antonio	Some accounts are still being finalised. Taking into account the LotteryWest grant of \$30,000 the net cost to Council is approximately \$30,000.
EFT27633	Avon Valley Contractors	Have graders been hired to cover the grader out of action & has the grading programme, particularly in relation to school bus routes been	Cr Antonio	A grader has been hired to cover the grader which is out of action, there has been some lost time for various reasons, however staff are in the process of evaluating the current performance

Council Forum Meeting Notes  
11 October 2017



Reference	Details Reference	Question	Query By	Answer
		kept up the anticipated timeframe?		against the grading service levels.
EFT27523	Instant Tree Nursery	Cost of trees seem very expensive.	Cr Proud Cr Rumjantsev	Both local and interstate suppliers were offered the opportunity to quote. Suppliers either did not have the tree available, were not able to procure the tree from a wholesaler, or there were logistical issues with the import of trees from another State such as transport costs, quarantine costs and lead times. The larger trees were 500 Litres in size.
EFT27524	John Papas Trailers	Was Frames West & Boekeman Approached to Supply?	Cr Proud Cr Rumjantsev	The Officer investigated what local suppliers were able to build the trailer, however was unaware of those named by the Councillor. They are now aware for future reference.
EFT27531	Skyworks WA Pty Ltd	Was this the original we saw three months ago	Cr Rumjantsev	No, this is an updated version with additional developments added.
EFT27559	Department of Local Government, Sport & Cultural Industries	What was this for	Cr Rumjantsev	Repayment of excess SilverSport money from the 2016/17 financial year.
EFT27568	Green Acres Turf Group	Was this for remedial works after the Agriculture Show	Cr Rumjantsev	This was budgeted turf improvement works in preparation of the Football Grand Final.
EFT 27653	Gingin Roadhouse	Question	Cr Rumjantsev	Killara Day Care Outing.

12.4.2 Financial Statements for the Period Ending 31<sup>st</sup> August 2017

Council Forum Meeting Notes  
**11 October 2017**



- Clarification was sought in relation to item 5, transport under budget. The Executive Manager Corporate Services advised that this is due primarily to depreciation and timing.
- Clarification was sought in relation to item 6, other property and services and whether this raises concerns. The Chief Executive Officer advised that this would generally raise concerns if it was over \$100,000 and over more than one reporting period – this would potentially indicate that recovery rates were in need of review.

**12.4.3 Proposed Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017**

- It was queried why some of the amounts on the table in Attachment 1 were marked out and a replacement figure had not been inserted. The Coordinator Governance/Administration advised that this was a typographical error. This has now been corrected in the Ordinary Council meeting agenda accordingly.
- Clarification was sought in relation to 2.2(1) k, creating a nuisance on a public thoroughfare without a permit, it was queried whether a 'nuisance' can be created with a permit. The Coordinator Governance / Administration advised that this would include buskers.
- Clarification was sought in relation to the error made for this process. The Coordinator Governance / Administration advised that the matter was not brought back to Council to close off the review when this was required in order to initiate the process to amend/make the local law.
- Clarification was sought in relation to when the Standing Orders Local Law will be presented to Council. The Chief Executive Officer advised that is currently being delayed until the conclusion of the Local Government Elections where this will then be workshopped with Council prior to presenting for endorsement.

**12.4.4 Proposed Extractive Industries Amendment Local Law 2017**

- Clarification was sought in relation to 6.4, Blasting Penalty within Attachment 1. The Executive Manager Corporate Services advised that this is a typographical error and is correct in the existing Local Law. The following has been removed from Attachment 1 in the Ordinary Council meeting agenda accordingly:

Modify	<b>6.4 Blasting Penalty</b>	Modify penalty from \$5,000,000 to \$500. Obvious typographical error.
--------	-----------------------------	--

- Clarification was sought in relation to whether the maximum can be set for the modified penalty (which is on top of standard penalty). The Chief Executive Officer advised that there is no restriction in setting this as the

Council Forum Meeting Notes  
**11 October 2017**



maximum, Officers have formed their recommendation based on the historic fees set.

## **12.5 COMMUNITY SERVICES**

### **12.5.1 Application for Fee Reduction – Northam Swimming Club**

- Clarification was sought in relation to the rationale. The Chief Executive Officer confirmed that this is demonstrated in the table where other sporting groups are provided with a discount.
- Clarification was sought in relation to whether Council's decision when setting the fee needs to be rescinded. The Chief Executive Officer advised that this is not required as fees are reviewed annually and reset if required, this fee is not being removed.
- It was clarified that this fee is based on their required use with a discount applied which is consistent with other sporting groups.

## **13. MATTERS BEHIND CLOSED DOORS**

### **13.1 WRITE OFF RATE DEBT FOR A13192 & A11546**

- Clarification was sought in relation to the number of properties in this subdivision with rates outstanding. The Executive Manager Corporate Services advised that there are several properties with rates outstanding however Council are testing this process with the Department of Lands and if successful will look at undertaking this for the remaining properties.
- It was requested whether a map can be provided to Councillors detailing the property assessment numbers and the amount outstanding. The Executive Manager Corporate Services advised that this will be provided to Councillors. Since the meeting this has been emailed to Councillors on 12<sup>th</sup> October 2017.
- It was queried why this subdivision was permitted to occur given that it is in a flood plain. The Shire President advised that this was to be the proposed townsite however due to the flooding issues the townsite was moved 'up-stream'.
- The Executive Manager Corporate Services confirmed that Officer's would not look to write off an outstanding rate debt if it was believed that there was value in the property.

## **14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

### **14.1 FEE WAIVER – NORTHAM PCYC**

- The Executive Manager Community Services advised that PCYC have made arrangements in relation to booking facilities for the temporary

Council Forum Meeting Notes  
**11 October 2017**



Office and boxing classes and a total cost for this will be provided to Council prior to the Ordinary Council meeting.

Further Comment

Council's Manager Recreation Services has confirmed that Northam PCYC have booked Meeting Room 3 (MR3) at the Recreation Centre from 9<sup>th</sup> October to 15<sup>th</sup> December 2017, 8.30am to 5.00 pm and Lesser Hall from 9<sup>th</sup> October to 22<sup>nd</sup> December 2017, Weekdays from 8.30am to 8.00pm.

The cost associated with these bookings is \$12,600 (60 days of MR3 at \$210.00 per day) plus \$3,850 (55 days of Lesser hall at \$70.00 per day) to give a total of \$16,450.

Officers have received verbal advice in regards to the PCYC fees available for hiring facilities. It was indicated that PCYC were going to pay \$2,000 for a building which fell through, resulting in them using MR3. In addition, \$1,000 for the use of the Lesser Hall however this was prior to exclusive use of this Hall being arranged.

**14.2 BOARDING AWAY FROM HOME ALLOWANCE**

- It was queried whether there were any known figures/amounts in relation to this item. Cr Tinetti advised that he is not aware of these.

**14.3 REDUCED FUNDING TO COMMUNITY RESOURCE CENTRES**

There were no questions or clarifications in relation to this item.

**15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION**

Nil.

**16. DECLARATION OF CLOSURE**

The Shire President, Cr S B Pollard declared the meeting closed at 7:10pm.

## 10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President advised that item 12.3.2 - Application for Development Approval for an Over Height Outbuilding at Lot 407 Brushtail Brow, Bakers Hill would be brought forward.

### 12.3.2 Application for Development Approval for an Over Height Outbuilding at Lot 407 Brushtail Brow, Bakers Hill

Address:	Lot 407 Brushtail Brow, Bakers Hill
Owner:	Tristan Hali & Ellen Murphy
File Reference:	A16043/P17032
Reporting Officer:	Benjamin Robins Planning Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

#### BRIEF

Council is requested to consider an application for development approval for an over height outbuilding and a relocated building envelope at Lot 407 Brushtail Brow, Bakers Hill.

The application is being referred to Council as the proposed outbuilding exceed the maximum permissible wall and ridge height provisions of Local Planning Policy No. 24 – Outbuildings in the Rural Residential, Rural Smallholding and Rural Zones.

It is recommended Council approve the development application, subject to conditions.

#### ATTACHMENTS

- Attachment 1: Location Plan.
- Attachment 2: Site Plan, Floor Plan & Elevations.
- Attachment 3: Letter of Justification.
- Attachment 4: Building Envelope Plan

---

#### BACKGROUND / DETAILS

Lot 407 Brushtail Brow, Bakers Hill (the site) is zoned 'Rural Residential' and is 2.21ha in area. The site is located in a cul-de-sac. Refer Attachment 1 – Location Plan.

Officers issued delegated development approval for a single house on the property on 7 March 2017.

Proposal:

The proposed outbuilding is 10m X 18m (180m<sup>2</sup>). The proposed structure also includes a 6m X 10m (60m<sup>2</sup>) lean-to structure.

The owner proposes to construct the outbuilding to a wall height of 6m (4m permitted by LPP24) and a roof ridge height of 6.58m (5m permitted by LPP24).

The proposed outbuilding is to be clad in Colorbond® and is to be located behind the single dwelling on the lot. The applicant has made a detailed report for Councils consideration as to the request to vary site requirements from Local Planning Policy No.24. Refer Attachment 3 – Letter of Justification.

The applicant advises that the additional height is required to house large work vehicles, including a tipper and machinery within a contained environment to keep the property neat and tidy. The landowner advises that he drives and maintains a large tipper truck which requires regular maintenance with the tipper body in the 'tipped' position to allow access to parts – hence the requirement for the additional height. The landowner further advises that he needs to be able to perform these duties in all weather conditions. The owner also advises that the outbuilding will also be used to store household equipment, tools, a ride-on lawnmower and a tractor.

It is important to note that the parking of commercial vehicles is permitted on land zoned rural residential where the lot size is 1 hectare or larger.

## CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 1: Economic Growth

Outcome 1.1: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

- Ensure the Shire of Northam is a welcoming and easy place for quality investment to occur.

Financial / Resource Implications

There are no financial or budgetary implications for the Shire in relation to the recommendations of this report.

Legislative Compliance

Lot 407 Brushtail Brow, Bakers Hill is zoned 'Rural Residential'. It has a legal area of 2.2122 hectares.

The Local Planning Scheme No 6 requires development approval to be issued for the keeping of a commercial vehicle within the "Rural Zone" if the property is less than 1 hectare. It also stipulates a number of requirements for that approval as per below –

*The parking and repair of commercial vehicles on any Residential or Rural Residential zoned lot of 1 hectare or less shall be in accordance with the following requirements:*

- (a) the lot on which the vehicle is parked contains only a single house (including any associated outbuilding) provided that the local government may permit the parking of such vehicle on a lot which contains grouped dwellings if it is of the opinion that this will not adversely affect the amenity of the grouped dwelling development or the surrounding area;*
- (b) the vehicle is used by an occupant that is lawfully occupying the dwelling on the lot;*
- (c) the vehicle is parked entirely on the subject lot within a garage or is located on a hard stand area, sited and partially screened so as to reasonably minimise the visual effect as viewed from the road reserve or from a neighbouring property to the satisfaction of the local government;*
- (d) the vehicle does not exceed 3.6 metres in height (including any load), 2.5 metres in width and 8 metres in length;*
- (e) the vehicle is not started or manoeuvred on-site between the hours of 10.00pm and 6.00am the following day without the prior approval of the local government;*
- (f) whilst on the lot, the vehicle's motor is not left running when the vehicle is unattended or in any event for any period in excess of five (5) minutes;*
- (g) the vehicle, whilst on the lot, is not loaded with goods or materials that may cause nuisance, risk or pollution to the detriment of the amenity of the area or nearby residents;*
- (h) the vehicle is not carrying a refrigeration unit which is operating on a continuous or intermittent basis;*
- (i) whilst on the lot, there is no transfer of goods or passengers from one vehicle to another vehicle, loading and unloading of the vehicle, or storage of goods associated with the use of the vehicle;*

- (j) *the vehicle is not used or operated as a tow truck or other emergency vehicle between the hours of 10.00pm to 6.00am in a manner that adversely affects the residential amenity of the area; and*
- (k) *only minor servicing, including minor mechanical repairs and adjustments, and/or cleaning that generates easily contained liquid waste is carried out on the lot. All cleaning and servicing shall be screened from any nearby road reserve/s and the disposal of waste products shall be to the satisfaction of the local government.*

It is assumed that on lots within the zone that are over 1 hectare they are required to comply with those provision although a development approval is not specifically required.

#### Policy Implications

Shire of Northam Local Planning Policy No.24 – Outbuilding in the Rural Residential, Rural Smallholding and Rural Zones (LPP24) applies to this development proposal.

The proposed outbuilding was assessed against the provisions of Clause 5 (Development Guidelines) and found to be inconsistent with the provisions of Clause 5.2 – Wall Height and Ridge Height.

#### 5.2 Wall Height & Ridge Height

Zone	Wall Height	Ridge Height
Rural Residential	4m	5m
Rural Smallholding	4.5m	5.5m
Rural	5m	Assumed at a 10 degree pitch
Rural (over 40ha)	6m	Assumed at a 10 degree pitch

The proposed shed proposes a 6m wall height and a 6.58m ridge height, therefore exceeding the wall height and ridge height provisions of LPP24.

*Note: Clause 4.3.2 of LPP24 establishes that, for the purposes of calculating total floor area of an outbuilding, a lean-to is deemed to form part of the overall floor area only if it is enclosed on two (2) or more sides (including the shared wall with the existing or proposed outbuilding). Therefore, because the proposed lean-to structure is open on 3 sides, it is excluded from the total floor area.*



Inconsistency with a provision of LPP24, in and of itself, however, is not reason to refuse the application. Instead the application must be assessed against the relevant objectives of LPP24, which state as follows:

- Recognise the unique characteristics of rural residential development within the Shire as it relates to outbuilding size and construction;
- Provide Acceptable Development standards for outbuildings in rural residential areas; and
- Ensure that constructed outbuildings are not utilised for unapproved purposes.

#### Stakeholder Engagement / Consultation

Consultation was undertaken with the adjoining landowners. No objections were received.

#### Risk Implications

There are no risk implications for the Shire in relation to the recommendations of this report.

### **OFFICER'S COMMENT**

As Lot 407 Brushtail Brow is located in a cul-de-sac, and the oversized outbuilding is situated behind the dwelling, visibility of the structure will be limited.

It is considered that the outbuilding has been positioned so as to be as unobtrusive as possible when viewed from the street or the respective adjoining properties. The proposed outbuilding will be located within the designated building envelope and Officers consider that the existing vegetation will largely screen the structure from view of Brushtail Brow.

The building envelope relocation (Attachment 4) is consistent with the general setback provisions of Local Planning Scheme No 6 and will locate the shed further away from other building envelopes within the subdivision.

The applicant has advised colours in-keeping with the native vegetation are also to be utilised to further screen the development.

Given the nature of proposed uses within the outbuilding, the development would be considered appropriate and not subject to setting further precedent approvals for similar structures given the specific nature of the proponent's requirements.

It is therefore recommended that Council grant approval subject to conditions as outlined in the Officer's recommendation.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3147

Moved: Cr Rumjantsev

Seconded: Cr Proud

That Council grant Development Approval for an outbuilding at Lot 407 Brushtail Brow, Bakers Hill, subject to the following conditions:

GENERAL CONDITIONS

1. The development hereby permitted must substantially commence within two years from the date of this determination notice.
2. The development hereby permitted taking place in accordance with the approved plans dated 18/10/2017.
3. The building envelope of 40m x 50m (L x W) be amended to be located 15 metres from the northern boundary and 15 metres from the western boundary as shown on the amended plan.
4. The stormwater shall be discharged in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the local government.
5. The outbuilding shall not be used for human habitation at any given time.
6. External roof and wall cladding of the outbuilding to be pre-painted steel sheeting.

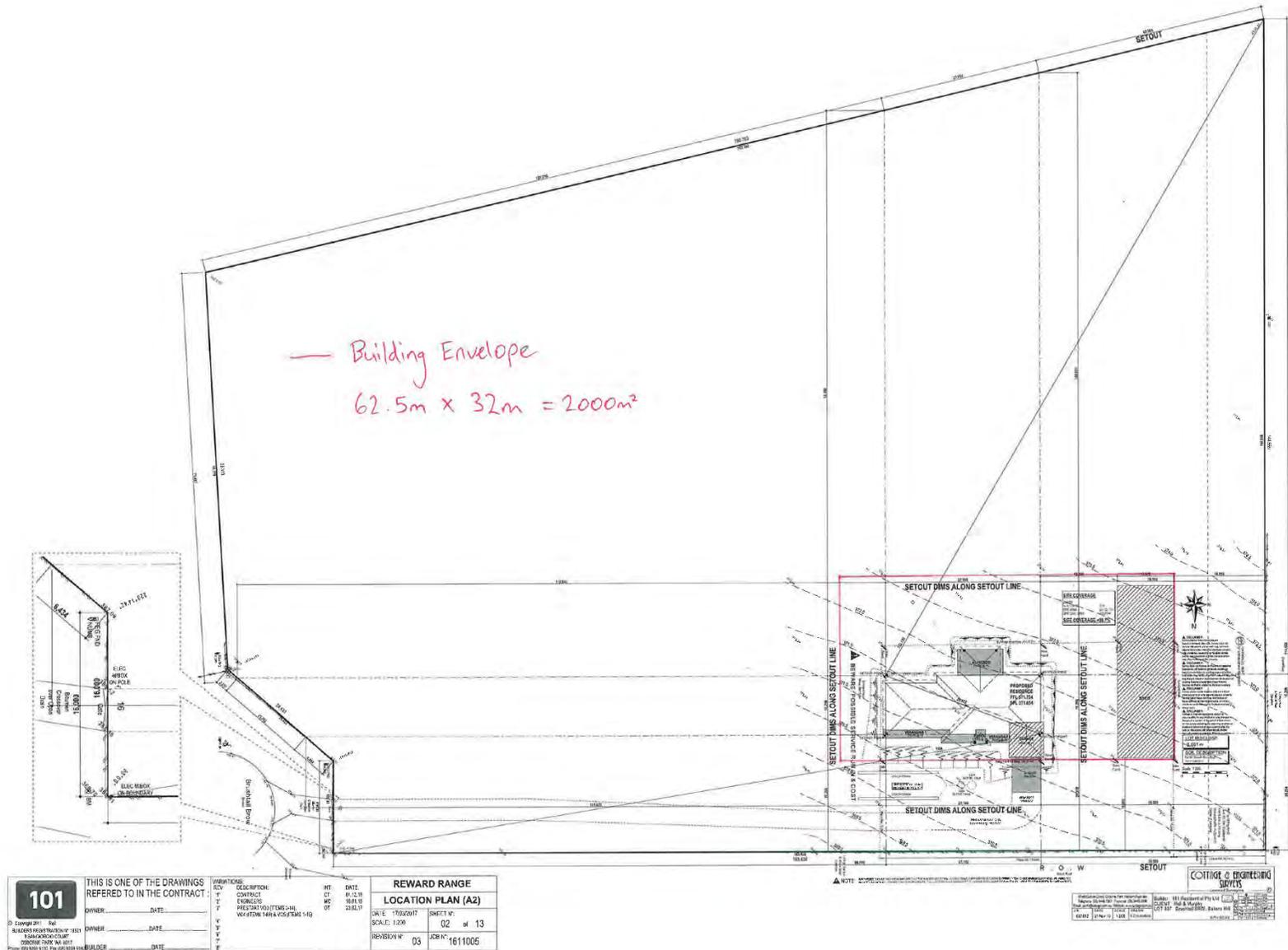
CONDITIONS REQUIRING ONGOING COMPLIANCE

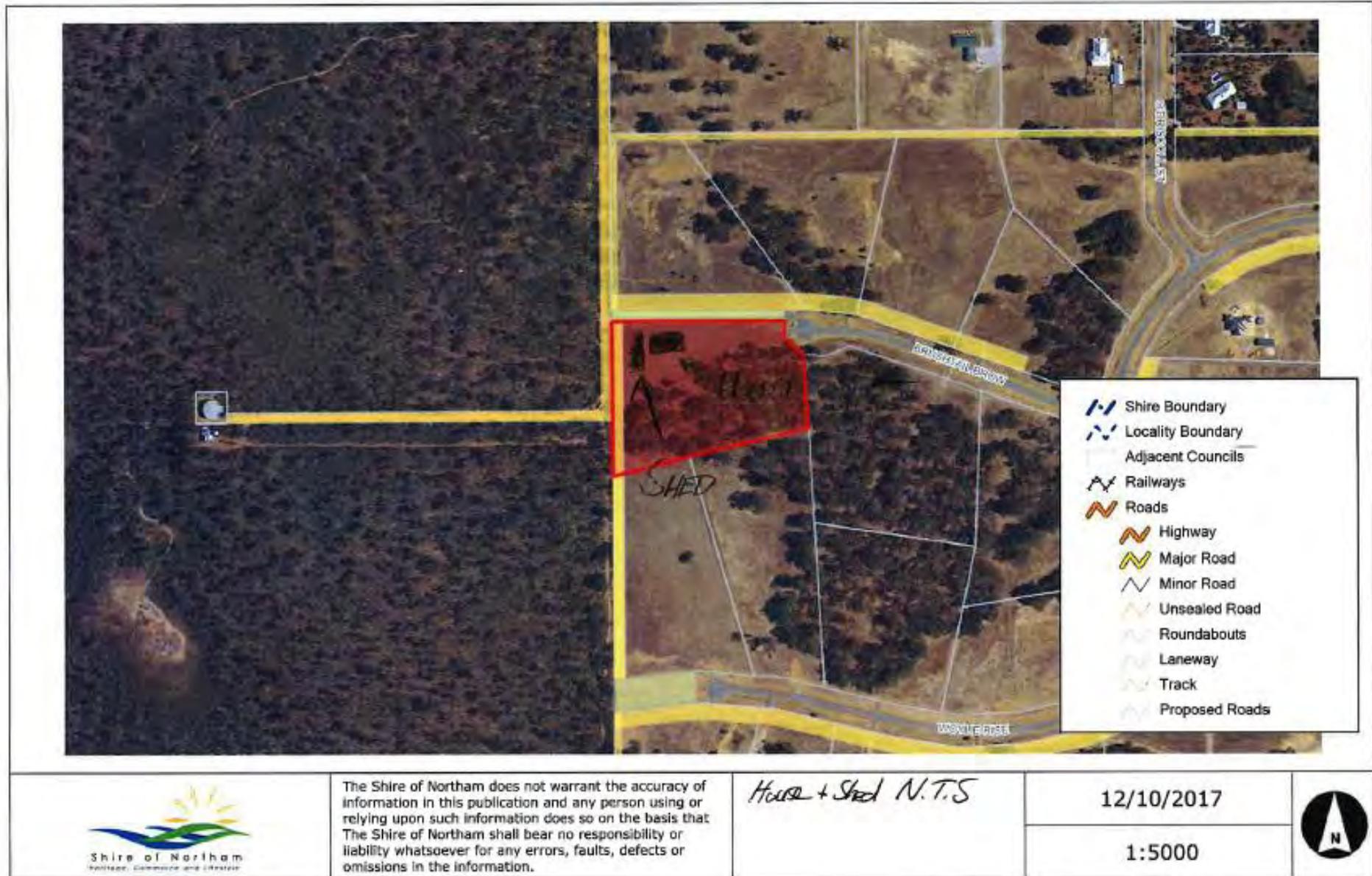
7. The on-site drainage system shall be maintained on an ongoing basis to the satisfaction of the local government.
8. The keeping of a commercial vehicle on the property is to be in accordance with requirements of Local Planning Scheme No 6.

CARRIED 10/0

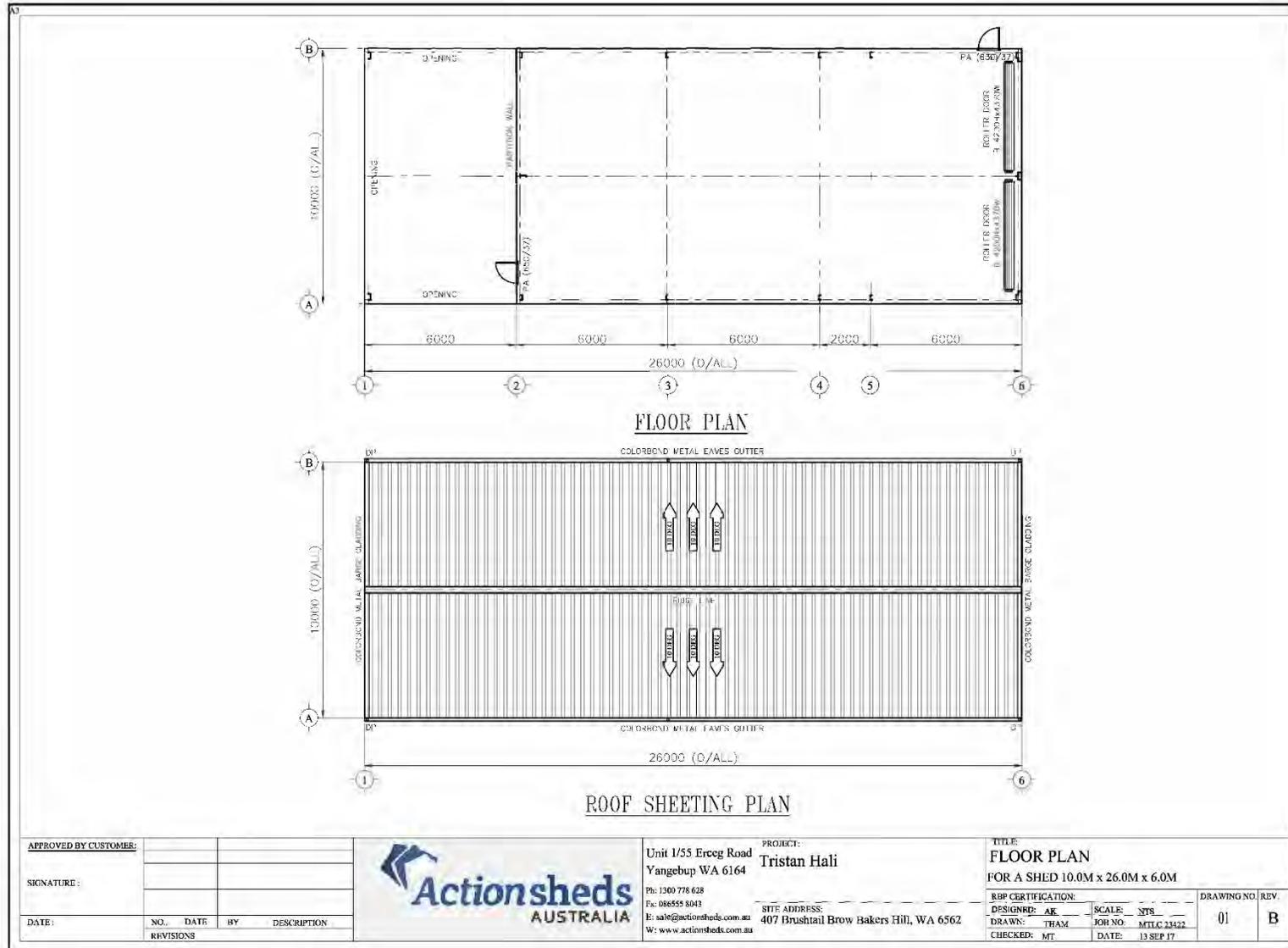
Mr Tristan Hali left the Council Chambers at 5:36pm.

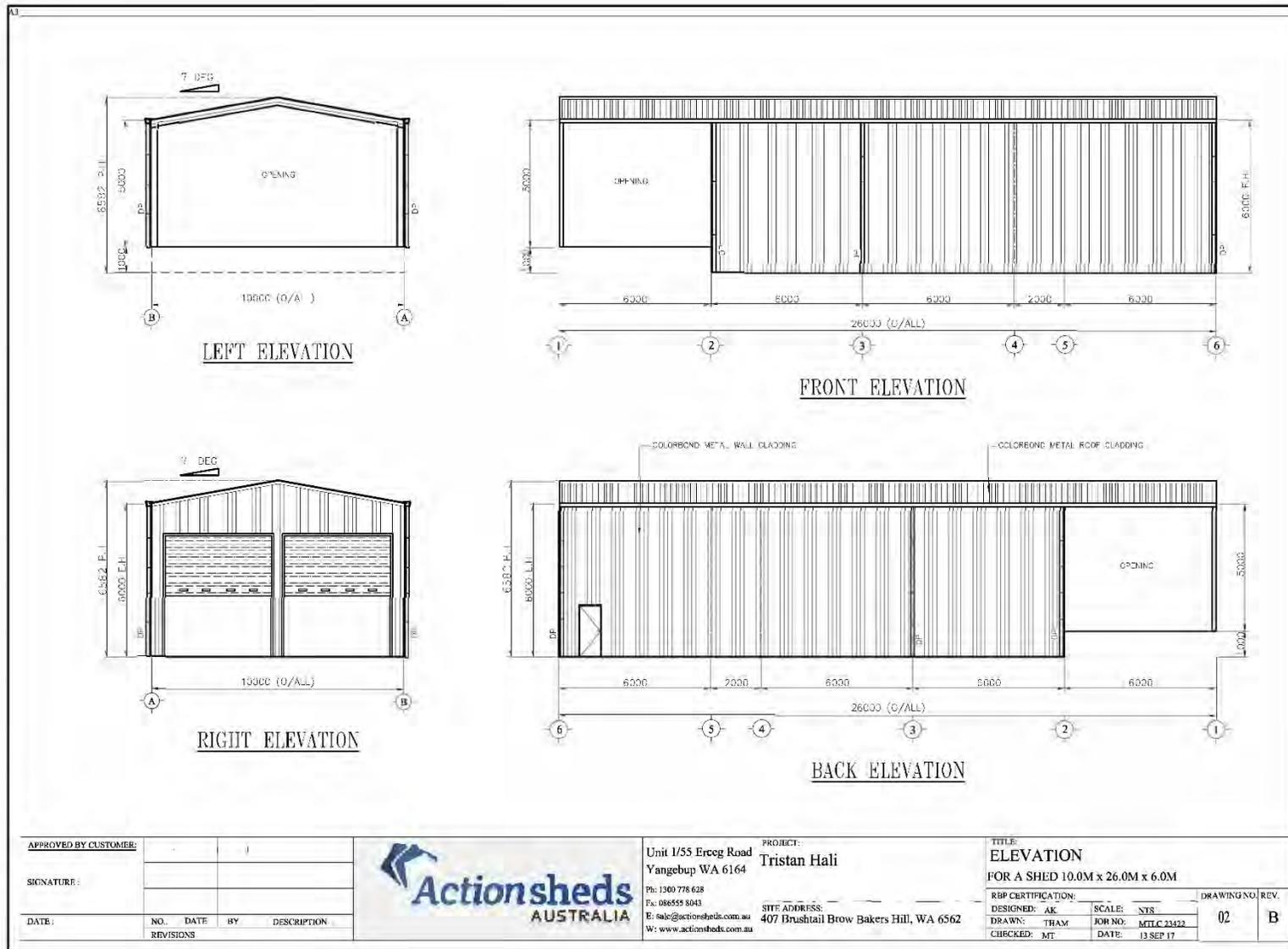
Attachment 1





Attachment 2





Attachment 3

13 March 2017

Planning Services  
Shire of Northam  
PO Box 613  
NORTHAM WA 6401

Dear Sir/Madam:

RE:PROPOSED OUTBUILDING  
LOT 407 BRUSHTAIL BROW, BAKERS HILL

I provide the following justification in support of the proposed outbuilding exceeding the maximum floor area and height requirements permitted for an outbuilding within the Rural Residential Zone

- Firstly we have positioned the outbuilding along with the proposed new single house entirely within the designated 2000m<sup>2</sup> building envelope.
- Also, our house plans have been approved and we currently have a signed building contract, expecting build to start by June 2017.
- In addition we have positioned the outbuilding so as to be as unobtrusive as possible when viewed from the street or the respective adjoining properties. The shed will be located in the north-western corner of the lot still maintaining 16 metre minimum setbacks to these respective lot boundaries. The existing vegetation will largely screen the shed from view from Brushtail brow which is the street access to our lot. Our lot borders the state forest on one side, our southern neighbours are on the other side of the crest of the hill and the northern property is downhill from our property. Lots 412 and 413 Woylie Rise located to the south of our lot will have no visibility of the shed given the extensive vegetation between these lots and our lot and the elevation difference. Likewise the shed will not be visible from the adjoining lot to the east at Lot 413 Brushtail Brow with extensive vegetation between the two lots. Lot 406 Brushtail Brow is situated to the north of the subject lot but is separated by a services easement and given the large northern setback proposed it is considered that the outbuilding will have no negative amenity impact on this property. The western property in the street, as you can see are completely treed and have no occupants (Please see nearmaps photo image below).
- The large outbuilding size and floor area is required so as to house large work vehicles including a tipper and machinery within a contained environment so as to keep the property neat and tidy. Due to the nature of my work I drive and maintain a large tipper truck which requires regular maintenance with the tipper body in the 'tipped' position to allow access to parts. I need to be able to perform these duties in all weather conditions. The outbuilding will also be utilised to store any household equipment that would normally be kept in a shed – normal tools such as lathe, mill, drill press, work benches, ride on lawnmower, tractor etc. The shed serves the purpose of maintaining an orderly environment within the designated building envelope and keeping a clean presentable property.

- Whilst the outbuilding is larger than the acceptable policy provisions, given the extensive vegetation surrounding the lot, the outbuilding will have no negative amenity impact (building bulk or privacy) on any adjoining property.
- The shed will also be built out of the colourbond 'green' so as to blend as much as possible and have little to no, aesthetic downfall for the area.



CURRENT ENVELOPE

Attachment 4



PROPOSED ENVELOPE



The Shire of Northam does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that The Shire of Northam shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.

16/10/2017  
1:2000



## 11. REPORTS OF COMMITTEE MEETINGS

### 11.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 28<sup>TH</sup> SEPTEMBER 2017

*Note: Due to a quorum not being achieved, notes were recorded from this meeting, however no decisions were made.*

Receipt of Notes:

#### RECOMMENDATION / COUNCIL DECISION

Minute No: C.3148

Moved: Cr Rumjantsev

That Council receive the notes from the Local Emergency Management Committee meeting held on 28<sup>th</sup> September 2017.

CARRIED 10/0

Attachment 1



## Shire of Northam

### Notes

### Local Emergency Management Committee

**28 September 2017**

Local Emergency Management Committee Meeting Agenda  
**28 September 2017**



### DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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Local Emergency Management Committee Meeting Agenda  
**28 September 2017**



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Local Emergency Management Committee Meeting Agenda  
**28 September 2017**



*It was noted that a quorum was not achieved and therefore the basis of the discussion held at the meeting would be noted and no recommendations were able to be made for Council consideration.*

**1. DECLARATION OF OPENING**

The Chairperson, Cr U Rumjantsev declared the meeting open at 3:15pm.

**2. ATTENDANCE**

**Committee:**

Councillor (Chair)  
Councillor  
Northam Regional Hospital  
Dept Child Protection (CPFS)

Ulo Rumjantsev  
Chris Antonio  
Jennifer Lee  
Jo Spadaccini

**Shire of Northam Staff**

Community Emergency Services Manager  
Executive Manager Development Services  
Executive Assistant - CEO

Daniel Hendriksen  
Chadd Hunt  
Alysha Maxwell

**Guests:**

Shire President

Steven Pollard

**2.1 APOLOGIES**

Nil.

**3. DISCLOSURE OF INTERESTS**

Nil.

**4. CONFIRMATION OF MINUTES**

**4.1 COMMITTEE MEETING HELD 15<sup>TH</sup> JUNE 2017**

As a quorum was not achieved the following recommendation could not be endorsed.

**RECOMMENDATION**

**That the minutes of the Local Emergency Management Committee meeting held 15<sup>th</sup> June 2017 be confirmed as a true and correct record of that meeting.**

Local Emergency Management Committee Meeting Agenda  
**28 September 2017**



## **5. COMMITTEE REPORTS**

### **5.1 Agency Reports and ISG Activations**

For the committee to receive reports from agencies and discuss any issues on any emergencies that occurred since the previous meeting held on 15<sup>th</sup> June 2017. Agencies listed may include: Shire of Northam Bush Fire Brigades, Northam SES, Northam Police, Wundowie Police, DFES, and Northam Hospital.

#### **DISCUSSION**

##### Department Child Protection

It was outlined that there was positive feedback provided from the evacuation centre exercise. The first 30 minutes of opening the centre was 'chaos' however this settled further into the exercise. It was also advised that members from other organisations such as Council's CESM and WA Police representatives also attended.

##### Northam Hospital

It was outlined that the building works are underway. There are a number of issues occurring such as the builders setting off the fire alarms and also staff cars being broken into whilst parked near the Bowling Club.

### **5.2 Updates / Items for Discussion from Members**

#### **5.2.1 Risk Project**

The committee will be asked to select their top 5 hazards for the Shire of Northam. We would like as many members for discussion and selection of the top hazards. Below is the list of possible hazards.

Please also see the top 5 Risks for the Wheat belt district for reference

<https://www.oem.wa.gov.au/publications/district-reports/wheatbelt>

These risks will then be discussed in future workshops and treatments developed

#### **DISCUSSION**

Mr Hendriksen advised that the Northam District Operations Advisory Committee (DOAC) outlined the top five as fire (bushfire and structural), flood, storm, earthquake and rail crash.

Discussion was held around what were believed to be the high risk hazards.

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The members present generally agreed that there is a clear four hazards being fire (bushfire and structural), flood, storm and earthquake.

There was discussion held around the fifth hazard with consideration being given to animal and plant biosecurity and human epidemic as higher priorities however there was discussion held around terrorism and the HAZMAT items.

The committee members present generally agreed that animal and plant biosecurity was believed to be a higher risk as it would have greater impacts and more likely to occur in the local government area.

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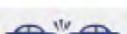
## Hazard Selection



The first stage in the risk assessment process is to select your LGs preferred high risk hazards.

Use the list of prescribed hazards below to help you.

The SEMC website has more information about each hazard, including videos and fact sheets, which can assist when making your selection. Visit: [oem.wa.gov.au/thehub/hazards](http://oem.wa.gov.au/thehub/hazards)

	Collapse (cliff/landform and building)		Cyclone
	Earthquake		Fire (Bushfire and Structural)
	Flood		Heatwave
	Storm		Tsunami
	Air Crash		Animal and Plant Biosecurity
	Electricity Supply Disruption		Gas Supply Disruption
	HAZMAT: Biological		HAZMAT: Chemical
	HAZMAT: Radiological		Human Epidemic
	Land Search		Liquid Fuel Supply Disruption
	Marine Oil Pollution		Marine Search
	Marine Transport Emergency		Radiation: Nuclear Powered Warships
	Rail Crash: Brookfield Rail Network		Rail Crash: PTA Network
	Road Crash		Space Debris Re-entry
	Terrorism		

**i** It is important to consider only hazards which would require a significant, coordinated multiagency response, beyond the normal day-to-day business of response agencies. It may be helpful to review the catastrophic column in your consequence table to understand the scale of a worst case scenario. You can build your consequence table using the instructions on your local portal.

Once you have decided on the top five hazards for your local area, forward your selection to your District Emergency Management Advisor.

The Advisor will collate selections from all local governments in the group and will work to align the selections of each local government to ensure a manageable number of hazards for each group.

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The top 5 should be selected based on the following criteria matrix

	Insignificant	Minor	Moderate	Major	Catastrophic
<b>People*</b>					
Mortality	Not Applicable	At least 1 death	At least 1 death	At least 1 death	At least 2 deaths
Injuries / illness	1 serious injury or any minor injuries.	1 person critically injured with long-term or permanent incapacitation or 1 person seriously injured.	1 person critically injured with long-term or permanent incapacitation or 1 person seriously injured.	1 person critically injured with long-term or permanent incapacitation or more than 2 serious injuries	More than 2 critical injuries with long-term or permanent incapacitation or more than 12 serious injuries
<b>Economy**</b>					
Loss in economic activity and/or asset value	Decline of economic activity and/or loss of asset value less than \$26,040	Decline of economic activity and/or loss of asset value between \$26,040 and \$260,400	Decline of economic activity and/or loss of asset value between \$260,400 and \$2,604,000	Decline of economic activity and/or loss of asset value between \$2,604,000 and \$26,040,000	Decline of economic activity and/or loss of asset value greater than \$26,040,000
Impact on important industry	Inconsequential business sector disruption	Significant industry or business sector is impacted by the emergency event, resulting in short-term (i.e. less than one year) profit reductions	Significant industry or business sector is significantly impacted by the emergency event, resulting in medium-term (i.e. more than one year) profit reductions	Significant structural adjustment required by identified industry to respond and recover from emergency event	Failure of a significant industry or sector
<b>Environment***</b>					
Loss of species and/or landscapes	No damage to ecosystems at any level	<ul style="list-style-type: none"> <li>Minor damage to ecosystem/species of state significance</li> <li>Significant damage to ecosystem/species of district/local significance</li> </ul>	<ul style="list-style-type: none"> <li>Minor damage to ecosystem/species of national significance</li> <li>Significant damage to ecosystem/species of state significance</li> <li>Severe damage to ecosystem/species of district/local significance</li> </ul>	<ul style="list-style-type: none"> <li>Significant damage to ecosystem/species of national significance</li> <li>Severe damage to ecosystem/species of state significance</li> <li>Permanent destruction to ecosystem/species of district/local significance</li> </ul>	Permanent destruction to ecosystem/species of national, state and district/local significance
Loss of community environmental value	Inconsequential damage to item of interest	Minor damage to item of interest	Significant damage to item of interest	Severe damage to item of interest	Permanent destruction to item of interest
<b>Public Administration</b>					
Governance Functions	Governing bodies' delivery of core functions is unaffected or within normal parameters	Governing bodies encounter limited reduction in delivery of core functions	<ul style="list-style-type: none"> <li>Governing bodies encounter significant reduction in the delivery of core functions</li> <li>Governing bodies are required to divert some available resources to deliver core functions or seek external assistance to deliver some of their core functions</li> </ul>	<ul style="list-style-type: none"> <li>Governing bodies encounter severe reduction in the delivery of core functions</li> <li>Governing bodies are required to divert a significant amount of available resources to deliver core functions or seek external assistance to deliver the majority of their core functions</li> </ul>	Governing bodies are unable to deliver their core functions
<b>Social Setting</b>					
Community wellbeing	<ul style="list-style-type: none"> <li>Community social fabric is disrupted</li> <li>Existing resources sufficient to return the community to normal function</li> <li>No permanent dispersal</li> </ul>	<ul style="list-style-type: none"> <li>Community social fabric is damaged</li> <li>Some external resources required to return the community to normal function</li> <li>No permanent dispersal</li> </ul>	<ul style="list-style-type: none"> <li>Community social fabric is broken</li> <li>Significant external resources required to return the community to normal function</li> <li>Some permanent dispersal</li> </ul>	<ul style="list-style-type: none"> <li>Community social fabric is significantly broken</li> <li>Extraordinary external resources are required to return the community to functioning effectively</li> <li>Significant permanent dispersal</li> </ul>	<ul style="list-style-type: none"> <li>Community social fabric is irreparably broken</li> <li>Community ceases to function effectively, breaks down</li> <li>Community disperses in its entirety</li> </ul>
Community Services	Inconsequential / short term impacts	Isolated / temporary reductions	Ongoing reductions	Reduced quality of life	Community unable to support itself
Culturally important objects	Minor damage to objects of cultural significance	Damage to objects of identified cultural significance	Damage or localised widespread damage to objects of identified cultural significance	Widespread damage or localised permanent loss of objects of identified cultural significance	Widespread and permanent loss of objects of identified cultural significance
Culturally important activities	Minor delay to a culturally important community event	Delay to or reduced scope of a culturally important community event	Delay to a major culturally important community event	Temporary cancellation or significant delay to a major culturally important community event	Permanent cancellation of a major culturally important community activity

\*Criteria for people have been rounded up to the nearest whole number and is based on a population of 11,455  
 \*\*The economy category is based on a gross area product of \$651,000,000  
 \*\*\*Environmental damage descriptors are over the page.  
 Where there are dot points, only one point needs to be met for that consequence level

Population - Australian Bureau of Statistics, Regional Population Growth, Australia, 2015/16  
 Economy - National Institute of Economic and Industry Research (NIEIR)®, 2015/16

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**5.3 Correspondence**

IN:

1. Proposed Revocation of Westplan Dambreak (Attachment 1).

**DISCUSSION**

The members present generally supported this revocation as it is believed that there are no public dams in the local government area.

OUT:

1. Minutes from the Local Emergency Management Committee meeting held on 15<sup>th</sup> June 2017.

Local Emergency Management Committee Meeting Agenda  
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Attachment 1



Government of Western Australia  
State Emergency Management Committee

Our Ref: 3058/336  
Enquiries: Muriel Leclercq  
Telephone: (08) 6551 4018

Mr Jason Whiteaker  
Chief Executive Officer  
Shire of Northam  
PO Box 613  
NORTHAM WA 6401



Dear Mr Whiteaker

**PROPOSED REVOCATION OF WESTPLAN DAMBREAK**

I write to advise you of the State Emergency Management Committee's (SEMC) intention to revoke Westplan Dambreak. As your organisation has a role or responsibility within Westplan Dambreak (see attachment 1), and in accordance with State Emergency Management (EM) procedures, I seek your endorsement for this revocation to proceed.

By way of background, prior to the introduction of the *Emergency Management Act* (the EM Act) in 2005, emergency management in Western Australia (WA) was guided by 'Policy Statement No. 7', which had no legislative basis. Westplan Dambreak was established under this policy statement, and responsibility for the management of dambreak was assigned to the Water Corporation. This arrangement was only in respect to public dams managed by the Water Corporation, and there were (and are) no specific arrangements in place for non-public dams within the State.

Following the introduction of the EM Act, hazards identified as posing a significant risk to the State were defined as a "hazard" and a Hazard Management Agency (HMA) was prescribed by regulations for emergency management for that hazard. As the Water Corporation designs, constructs and manages its dams in accordance with nationally accepted best practice in dam safety management<sup>97</sup>, they did not support the inclusion of dambreak as a hazard or the organisation being prescribed as an HMA in EM legislation. As such, Westplan Dambreak exists as a narrowly focused legacy document outside the current EM legislative and planning framework.

State EM Preparedness Procedure 3 – *Revocation of an EM Plan, including Hazard Specific Plans (Westplans)* requires endorsement from relevant stakeholders such as yourself, and that a risk assessment and gap analysis be undertaken prior to a revocation report being submitted to SEMC for approval.

<sup>97</sup> The Australian National Committee on Large Dams (ANCOLD) Guidelines on Risk Assessment

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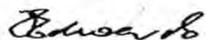
In 2015, the SEMC undertook an assessment of dambreak to ascertain the risk to the State. Six credible dambreak scenarios were used to undertake the risk assessment. These were divided into two groups, namely 'regulated' (self-regulated), such as public and tailing dams aligning with the ANCOLD Guidelines and 'non-regulated', for example private dams.

The resultant report, available on the Office of Emergency Management (OEM) website, assessed that there are no 'intolerable' or 'extreme' risks related to dambreak at a State level. This report informed the SEMC's position that there is no longer a need for Westplan Dambreak. The report did, however, identify 'opportunities for improvement', particularly in relation to the management of dam safety in WA and the management of private and 'gully' dams at the local and district levels. Because Westplan Dambreak is not considered a suitable mechanism to address these concerns, the Department of Water convened a 'Dam Safety: Officers Working Group' to consider these improvement opportunities.

In summary, I seek your endorsement to revoke Westplan Dambreak, and would appreciate a written response detailing the reasons for your support or otherwise for inclusion in the revocation report. Please reply to [policy@oem.wa.gov.au](mailto:policy@oem.wa.gov.au) by COB on Friday 13 October 2017. A nil response will be taken as endorsement.

Should you have any questions, please contact Ms Muriel Leclercq, Director Assurance by email on [Muriel.Leclercq@oem.wa.gov.au](mailto:Muriel.Leclercq@oem.wa.gov.au) or by phone on (08) 6551 4018.

Yours sincerely



Frank Edwards CSC  
**CHAIR**  
**STATE EMERGENCY MANAGEMENT COMMITTEE**

06 / 07 / 2017

Att: State Dambreak Emergency Management Plan

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## **6. GENERAL BUSINESS**

### **6.1 Flood Warning Levels**

Mr Hendriksen advised that he attended a recent meeting with key stakeholders to discuss the flood warning levels for the Avon and Mortlock rivers as a result of the February 2017 flood event.

Maps of the flood levels were shown to the committee members present which outlined.

The Avon River at the weir river monitor station

- Minor flood level reset to (1m),
- Moderate flood level reset to (2m)
- Major flood level reset to (2.3m)

The Mortlock River at ODriscoll's monitor station

- Minor flood level reset to (2.5m),
- Moderate flood level reset to (3m)
- Major flood level reset to (3.5m)

Discussion was held around how the levels/measurements were established (e.g. whether it was from the ground level, normal water level etc) in addition to how the markers were set. Mr Hendriksen advised the committee that the markers/levels are set by using objects such as bridges (e.g. major flood level would result in the Seabrook Bridge being under water). It was stated that significant progress has been made around this area as there were previously no levels set.

Discussion was held around the warning and notification process. Mr Hendriksen outlined that this is undertaken through the DFES Emergency Announcement on their website.

Concerns were raised in relation to this work only covering a portion of the Shire and not extending to other areas such as Spencers Brook, and Bakers Hill. In addition, there were concerns that the levels set may be 'underselling' the actual water level of the flood.

### **6.2 Rural Urban Interface (RUI) exercise**

Mr Hendriksen provided an update and some information in relation to this exercise. The exercise is to evaluate the performance of fire fighters in the Rural Urban Interface and is being undertaken in Wundowie on 28<sup>th</sup> October 2017.

There will be an evacuation centre at the Wundowie Hall where relevant staff will be provided with the opportunity to experience the operation of an

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evacuation centre. Ms Spadaccini advised that she would be willing to provide training before the exercise if required.

Affected landowners have been notified through a letter drop and are given the opportunity to advise Officers if they do not wish to participate.

There will be an open day at the Wundowie Oval on 15<sup>th</sup> October where people can find out information about this exercise.

**7. SCHEDULED MEETINGS**

The next LEMC meeting is scheduled for Thursday, 7<sup>th</sup> December 2017.

**8. DECLARATION OF CLOSURE**

The Chairperson, Cr U Rumjantsev declared the meeting closed at 4:40pm.

11.2 ART COLLECTION COMMITTEE MEETING HELD ON 17<sup>TH</sup> SEPTEMBER 2017

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3149

Moved: Cr Proud

Seconded: Cr Williams

That Council receive the minutes from the Art Collection Committee meeting held on 17<sup>th</sup> September 2017.

CARRIED 10/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3150

Moved: Cr Williams

Seconded: Cr Proud

That Council;

1. Hold an Art Exhibition in Spring 2018; and
2. Increase the prize money for the Northam Art Prize by \$500.00 to a total of \$3,000.00 to be included in the 2018/19 Annual Budget.

CARRIED 10/0

Note: Officers are recommending that point two of the above recommendation be expanded to include the following text:

*'To be included in the 2018/19 Annual Budget.'*

Once the motion was moved the Chief Executive Officer clarified whether this included the Officer comment above. Cr Williams and Cr Proud confirmed that item 2 of the motion was to include in the 2018/19 Annual Budget.

Mrs Julie Proud entered the Council Chambers at 5:37pm.

Attachment 1



Shire of Northam  
*Heritage, Commerce and Lifestyle*

**Shire of Northam**

**Minutes**

**ART COLLECTION COMMITTEE**

**28 September 2017**

ART COLLECTION COMMITTEE Meeting Minutes  
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### DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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ART COLLECTION COMMITTEE Meeting Minutes  
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**1. DECLARATION OF OPENING**

Mr Michael Letch declared the meeting open at 4.05pm

**2. ATTENDANCE**

**Committee:**

Cr Julie Williams  
Cr John Proud  
Ms Trish Hamilton  
Mr Michael Letch

**Staff:**

Ross Rayson  
Jaime Hawkins  
Brooke Evans

**2.1 APOLOGIES**

Mr Cliff Simpson

**2.2 APPROVED LEAVE OF ABSENCE**

N/A

**3. DISCLOSURE OF INTERESTS**

Item Name	Item No.	Name	Type of Interest	Nature of Interest

**4. CONFIRMATION OF MINUTES**

**4.1 COMMITTEE MEETING HELD THURSDAY 8 JUNE 2017**

COMMITTEE DECISION	
Minute No:	AR 072
Moved:	Cr J Williams
Seconded:	Cr J Proud
That the minutes of the Shire of Northam Art Collection Committee meeting held Thursday, 8 June 2017 be confirmed as a true and correct record of that meeting.	
CARRIED 4/0	

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**5. COMMITTEE REPORTS**

**5.1 ART COLLECTION EXHIBITION**

<b>Address:</b>	
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	
<b>Reporting Officer:</b>	Ross Rayson, Executive Manager Community Services
<b>Responsible Officer:</b>	Ross Rayson, Executive Manager Community Services
<b>Voting Requirement</b>	Simple Majority

**BRIEF**

The Art Collection Committee are wishing to give the public more opportunities to view the Shire art collection. It is proposed to conduct a public exhibition of a portion of the collection.

**ATTACHMENTS**

- Attachment 1:
- Attachment 2:
- Attachment 3:

**BACKGROUND / DETAILS**

The Art Collection Committee previously held an exhibition of a portion of the collection in 2015.

That exhibition featured a selected sample of the current art collection, including a number of the previous Northam art Prize winners, as well as a number of paintings from the collection of Claude Hotchkin, who bequeathed 35 pieces to the Shire in the early 1950's.

The Shire's art collection currently totals approximately 140 pieces, of many different mediums. It includes 35 pieces as part of a Council bequest from Claude Hotchkin, a long serving member of the Art Society of WA and features paintings from a selection of well-known Australian artists.

It has been 18 months to 2 years since the last Art Exhibition. Officers suggest that another exhibition be organised early in 2018, possibly to coincide with another event (e.g. Australia Day).

**CONSIDERATIONS**

**Strategic Community / Corporate Business Plan**

Objective: C4- Protect and promote the Shire's diverse culture and heritage  
Strategy: C4.4- Support provision of facilities and services for the arts and cultural programs.

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**Financial / Resource Implications**

There is a budget allocation for the management of the art collection

**Legislative Compliance**

N/A

**Policy Implications**

N/A

**Stakeholder Engagement / Consultation**

N/A

**Risk Implications**

N/A

**OFFICER'S COMMENT**

As part of the Committee's request that the art collection be available for public viewing, Officers believe that one way of achieving that is to hold another exhibition.

Some issues that need to be addressed include:

- A theme for the exhibition, and subsequent selection of pieces from the collection to fit the theme.
- Length of the exhibition, and date to hold the exhibition
- Exhibition curation, and who will look after it.

**RECOMMENDATION**

**Minute No: AR 073**

**Moved: Ms T Hamilton**

**Seconded: Cr J Williams**

**That Council hold an Art Exhibition in Spring 2018.**

**CARRIED 4/0**

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**DISCUSSION**

It was suggested by Mr R Rayson that a theme should be selected for the exhibition to determine which pieces of the collection are displayed. The committee agreed that the exhibition should include no more than 30 pieces.

Mr M Letch queried whether it would be possible to approach other councils to loan pieces from their collections for the exhibition. Mr M Letch suggested that other councils should first be contacted to determine if they are interested, then begin by obtaining their art collection lists to determine which pieces would be appropriate.

It was suggested that the next exhibition be held either February/March or October next year. Ms T Hamilton suggested that if the exhibition was held in Spring 2018, that Spring could also be used as the theme of the exhibition.

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**5.2 DEACCESSIONING OF ART WORKS**

<b>Address:</b>	
<b>Owner:</b>	Shire of Northam
<b>File Reference:</b>	
<b>Reporting Officer:</b>	Ross Rayson, Executive Manager Community Services
<b>Responsible Officer:</b>	Ross Rayson, Executive Manager Community Services
<b>Voting Requirement</b>	Simple Majority

**BRIEF**

The Art Collection Committee are wishing to review the collection, with the aim of disposing of some pieces from the collection.

**ATTACHMENTS**

Nil.

**BACKGROUND / DETAILS**

The Art Collection Committee are wishing to review the collection, with the aim of disposing of some pieces from the collection.

There are a number of rules and processes that need to be followed when considering disposing of art work. Officers will provide background information on this at the meeting.

The Arts Committee will need to make recommendations on possible pieces to be removed from the collection, and these can be assessed against the deaccessioning criteria.

**CONSIDERATIONS**

**Strategic Community / Corporate Business Plan**

Objective: C4- Protect and promote the Shire's diverse culture and heritage

Strategy: C4.4- Support provision of facilities and services for the arts and cultural programs.

**Financial / Resource Implications**

There is a budget allocation for the management of the art collection

**Legislative Compliance**

N/A

**Policy Implications**

N/A

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**Stakeholder Engagement / Consultation**

N/A

**Risk Implications**

**OFFICER'S COMMENT**

If the committee wishes to make recommendations about deaccessioning artworks, the suggestions can be put forward, with reasoning, and officers can then investigate the best process to achieve this. Officers suggest that the Committee recommend to Council that an internal audit be carried out of the collection, with the view to removing some pieces from the collection, based on certain criteria, to be designed by the committee and endorsed by Council.

**DISCUSSION**

Mr M Letch advised that the photographs and posters should be the first items removed from the collection. Photographs that may have historical value may be donated to the local Historical Society.

Ms J Hawkins advised that she had conducted research and advised that first a policy outlining the procedures for the deaccessioning of art works should be endorsed by council.

Mr R Rayson suggested that a policy also be endorsed to provide a selection criteria for adding items to the art collection.

A list should be put together of items from the collection with no value and draft policies should be developed.

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**6. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION**

**6.1 ROTATION OF ARTWORKS**

**DISCUSSION**

Mr M Letch advised that the pieces on display had not been rotated within the past 12 months. He requested that Ms J Hawkins organise a rotation as soon as possible.

The items hanging in the Wundowie Library belong to the artists and are not part of the Shire of Northam Art Collection. Ms T Hamilton is to speak to the Wundowie Progress Association to determine whether they would be interested in donating their items, obtained from the Iron Festival.

**6.2 NORTHAM ART PRIZE**

<b>RECOMMENDATION</b>	
<b>Minute No:</b>	<b>AR 074</b>
<b>Moved:</b>	<b>Cr J Williams</b>
<b>Seconded:</b>	<b>Cr J Proud</b>
<b>That Council increase the prize money for the Northam Art Prize by \$500.00 to a total of \$3,000.00</b>	
<b>CARRIED 4/0</b>	

**DISCUSSION**

Mr R Rayson advised that previously \$2,000 was awarded to an overall winner and \$500 to a runner-up, however two years ago this was amalgamated into one prize.

Mr M Letch suggested that the prize money be increased to \$3,000 considering the value of the entries received, the committee agreed.

**6.3 ROGUE'S GALLERY**

Mr M Letch queried whether the missing photographs from the Rogue's Gallery had been located. Mr R Rayson advised that there were a few more locations to look.

**6.4 ADDITIONAL HANGING SPACE**

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Mr M Letch queried the progress of obtaining additional hanging space for the art collection. Mr R Rayson advised that he was waiting for a response for Dome Café.

**7. DATE OF NEXT MEETING**

The next meeting of the Shire of Northam's Art Collection Committee is to be determined after the upcoming Council Election.

**8. DECLARATION OF CLOSURE**

There being no further business, Mr Letch declared the meeting closed at 4:45pm.

"I certify that the Minutes of the Northam Art Committee held on Thursday, 28<sup>th</sup> September 2017 have been confirmed as a true and correct record."

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Date

12. OFFICER REPORTS

12.1 **CEO'S** Office

12.1.1 Special Council Meeting – October 2017

Address:	N/A
Owners:	N/A
File Reference:	2.1.3.1
Reporting Officer:	Alysha Maxwell Executive Assistant - CEO
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Voting Requirement	Simple Majority

BRIEF

For Council to determine the date to be scheduled for a Special Council meeting in October 2017, as a result of the Local Government Elections which are to be held on 21<sup>st</sup> October 2017. The purpose of this meeting is to swear in the newly Elected Members, appoint the President and Deputy Shire President and also consider the appointment of the Shire of Northam committees.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

The Local Government Elections are scheduled to be held on Saturday, 21<sup>st</sup> October 2017. The following Elected Members term concludes however have renominated for Council:

- Cr Steven Pollard;
- Cr Terry Little;
- Cr Denis Beresford;
- Cr Ulo Rumjantsev; and
- Cr Des Hughes.

CONSIDERATIONS

Strategic Community Plan 2017 – 2027

Theme Area 6: Governance & Leadership

OUTCOME 6.2: Residents and other stakeholders are actively listened to and their input into decision- making processes is valued.

- Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders; and
- Effective and efficient two-way communication between the Shire of Northam and stakeholders.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

- Improve community access to information to ensure they are able to be informed of our activities; and
- Encourage active community participation in our local government.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

- Open, accountable and effective decision making.

#### Financial / Resource Implications

Advertising costs associated with publishing local public notice in the Hills Gazette, this will be expended from general ledger account 04052192 within the 2017/18 Annual Budget at a cost of approximately \$300.00.

#### Legislative Compliance

##### Local Government Act 1995, Section 5.5. Convening council meetings

- (2) The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.

##### Local Government Act 1995, Section 1.7. Local public notice

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —
- (a) Published in a newspaper circulating generally throughout the district; and
  - (b) exhibited to the public on a notice board at the local government's offices; and
  - (c) exhibited to the public on a notice board at every local government library in the district.
- (2) Unless expressly stated otherwise it is sufficient if the notice is —
- (a) published under subsection (1)(a) on at least one occasion; and
  - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —
    - (i) the time prescribed for the purposes of this paragraph; or
    - (ii) if no time is prescribed, 7 days.

##### Local Government (Administration) Regulations 1996, Part 2 Council and committee meetings, Regulation 13

- (3) Subject to subregulation (4), if a special meeting of a council is to be open to members of the public then the local government is to give local public notice of the date, time, place and purpose of the special meeting.
- (4) If a special meeting of a council is to be open to members of the public but, in the CEO's opinion, it is not practicable to give local public notice of the matters referred to in subregulation (3), then the local government is to give public notice of the date, time, place and purpose of the special meeting in the manner and to the extent that, in the CEO's opinion, is practicable.

#### Policy Implications

Nil.

#### Stakeholder Engagement / Consultation

Should Council endorse to hold a Special Council meeting on Monday, 23<sup>rd</sup> October 2017, local public notice will be provided in accordance with the above legislation.

As there is no available edition of the Avon Valley Advocate prior to the proposed Special Meeting, compliance with legislation will be achieved through giving notice in the Hills Gazette on Friday, 20<sup>th</sup> October 2017 which is available in the District.

In addition, Officer's will also provide notice through the Shire of Northam's website, social media and notice boards located throughout the district.

#### Risk Implications

Should the matters of business that are proposed to be considered at the Special Council meeting be delayed until the next available Ordinary Council meeting, the Council will be without a President and Deputy President for a period of time.

#### **OFFICER'S COMMENT**

Monday, 23<sup>rd</sup> October 2017 is the first available date and immediately following the Local Government Elections. As a result, Officers are recommending that the meeting be held on this date.

RECOMMENDATION

That Council:

1. Hold a Special Council meeting on Monday, 23<sup>rd</sup> October 2017 at 5:30pm, convened in the Shire of Northam Council Chambers, located at 395 Fitzgerald Street, Northam; and
2. Give local public notice of the date, time, place and purpose of the Special Council meeting in accordance with *Local Government (Administration) Regulations 1996*, Part 2 Council and committee meetings, Regulation 13.

MOTION

Moved: Cr Williams

Seconded: Cr Tinetti

That Council:

1. Hold a Special Council meeting on Wednesday, 25<sup>th</sup> October 2017 at 5:30pm, convened in the Shire of Northam Council Chambers, located at 395 Fitzgerald Street, Northam; and
2. Give local public notice of the date, time, place and purpose of the Special Council meeting in accordance with *Local Government (Administration) Regulations 1996*, Part 2 Council and committee meetings, Regulation 13.

LOST 3/7

Cr Williams moved the above motion with the reasons as follows:

*It allows Councillors more time to reflect on the make-up of the Council after the election and gives us the opportunity to decide whether to nominate for the positions available, given the content of the new Council, without leaving the Shire at risk of being without leadership for an extended period of time.*

*It will also allow Councillors time to make informed decisions about nominating for the committees of council, with the CEO having time to forward pertinent information regarding each committee (including when the committees meet).*

Cr Pollard spoke against the motion due to believing that the swearing in of Councillors and electing a President and Deputy should be undertaken as soon as possible in order to reduce any possible community angst. It was further

outlined that he did not believe any more than a day was required after the elections to determine a position on the matters being considered.

Once the motion was lost, the Officers recommendation was moved and seconded as follows:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3151

Moved: Cr Hughes

Seconded: Cr Rumjantsev

That Council:

1. Hold a Special Council meeting on Monday, 23<sup>rd</sup> October 2017 at 5:30pm, convened in the Shire of Northam Council Chambers, located at 395 Fitzgerald Street, Northam; and
2. Give local public notice of the date, time, place and purpose of the Special Council meeting in accordance with *Local Government (Administration) Regulations 1996*, Part 2 Council and committee meetings, Regulation 13.

CARRIED 10/0

## 12.2 ENGINEERING SERVICES

### 12.2.1 Purchase of New Grader

Address:	N/A
Owner:	Shire of Northam
File Reference:	6.4.3.4
Reporting Officer:	Clinton Kleynhans Executive Manager Engineering Services
Responsible Officer:	Clinton Kleynhans Executive Manager Engineering Services
Voting Requirement	Simple Majority

#### BRIEF

For Council to consider and endorse the purchase of a new grader to replace the current Volvo grader PN0806.

#### ATTACHMENTS

The following attachment has been provided to Elected Members as a separate confidential attachment to this agenda and minutes.

Attachment 1: Assessment Matrix.

---

#### BACKGROUND / DETAILS

On the 16<sup>th</sup> August 2017 Council were presented with a report by Staff identifying that the existing maintenance grader was inoperable due to transmission failure.

Staff at the time performed a cost analysis to determine whether it would be more cost effective to repair or to replace the grader. At the recommendation of staff Council endorsed an amendment to the adopted 2017/18 Plant Replacement Program to allow for the grader to be replaced by deferring the replacement of the backhoe (PN3555) and bringing forward the scheduled replacement of grader (PN0806) from 2018/19 to 2017/ 18.

An expression of interest for the purchase of the new grader was advertised on E-Quotes, which is a preferred supplier portal governed by WALGA. The advertised expression of interest closed on 28<sup>th</sup> September with the following three (3) submissions received:

- HITACHI (John Deere)
- KOMATSU
- WesTrac

## CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure & Service Delivery.

Outcome 5.3: To have safe, well-maintained community infrastructure and services to a standard expected of a Regional Centre.

Objectives: Maintain an efficient and safe regional road network.

Financial / Resource Implications

As endorsed by Council, the purchase of the new grader is to be funded by:

- 12399004 – Purchase Plant & Equipment \$134,835
- Plant & Equipment Reserve \$120,165
- Proceeds from existing grader \$ 44,000

Legislative Compliance

*Local Government Act 1995, Part 6 – Financial Management, Clause 6.1 Annual Budget.*

Policy Implications

Nil.

Stakeholder Engagement / Consultation

To ensure that a fit for purpose grader is purchased, key crew members have participated in the assessment of the three submissions.

Risk Implications

N/A.

## OFFICER'S COMMENT

There were three (3) submissions received for the advertised project which were the following tenderers:

1. Hitachi (John Deere);
2. Komatsu;
3. WesTrac;

These submissions were assessed against the following pre-determined criteria's:

Operating Cost (Whole of Life)	15%
Timeliness of Delivery	10%
Fit for Purpose	40%
Pricing	35%

The assessment determined ranking of tenders to be as follows (in order of preference) for the three options:

- 1st Hitachi (John Deere)
- 2nd WesTrac
- 3rd Komatsu

The preferred grader recommended to Council for purchase is the John Deere.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3152

Moved: Cr Hughes  
Seconded: Cr Antonio

That Council:

1. Endorse the purchase of the John Deere Grader for the sum of \$299,000 exc. GST through WALGA EQuotes utilising the following budgets:
  - 12399004 – Purchase Plant & Equipment \$134,835
  - Plant & Equipment Reserve \$120,165
  - Proceeds from existing grader \$ 44,000
2. Approve the disposal of the existing Volvo Grader PN0806 by means of public auction.

CARRIED 10/0

## 12.3 DEVELOPMENT SERVICES

### 12.3.1 Consideration of Submissions and Final Adoption of Amendment No.11 to Shire of Northam Local Planning Scheme No.6 – Rezoning of Lot 23 **(No. 9) Jessup Terrace, Northam from “Residential R15” to “Residential R15/30”**

Address:	Lot 23 (No. 9) Jessup Terrace, Northam
Owners:	Lester Willem DeBoer, Kevin Gregory Rose and Barry Raymond Rose
File Reference:	A11703 / SA11
Reporting Officer:	Kobus Nieuwoudt Manager Planning Services
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

#### BRIEF

Council initiated Amendment No.11 (Item 12.3.8) to Shire of Northam Local Planning Scheme No.6 at the Ordinary Council Meeting held on 15<sup>th</sup> March 2017.

Staff have now completed the advertising process and Council is consequently requested to:

- Assess and determine the submissions made in respect of Scheme Amendment No.11; and
- Consider adopting Scheme Amendment No. 11, with or without modification, for the purpose of seeking the Final Approval of the Hon. Minister for Planning.

#### ATTACHMENTS

Attachment 1: Location Plan.

Attachment 2: Scheme Amendment Document.

Attachment 3: Schedule of Submissions.

---

#### BACKGROUND / DETAILS

Council initiated Amendment No. 11 to its Local Planning Scheme No.6 on 15<sup>th</sup> March 2017 (Minute No. C. 2975). The proposed Amendment relates to Lot 23 (No. 9) Jessup Terrace, Northam (the subject site). Refer Attachment 1 – Location Plan.

The required documentation has been prepared and lodged by Peter D Webb and Associates on behalf of the landowners Lester Willem DeBoer, Kevin Gregory Rose and Barry Raymond Rose.

Purpose of Amendment:

The purpose of the proposed Amendment is to recode part of the subject land to facilitate the property being developed in conjunction with Lot 20 Mitchell Avenue, Northam, also owned by the same landowners.

A copy of the Scheme Amendment Document is attached. Refer Attachment 2 – Scheme Amendment Document.

Environmental Assessment:

After Council's resolution, assessment of the Amendment by the Environmental Protection Authority (EPA) was undertaken. The EPA advised in a letter received 17<sup>th</sup> May 2017 that the Amendment is unlikely to have a significant impact on the environment and does not warrant formal assessment under Part IV of the *Environmental Protection Act 1986* (EP Act).

CONSIDERATIONS

Strategic Community Plan 2017 - 2027

Theme Area 1: Economic Growth.

Outcome 1.1: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

- Ensure the Shire of Northam is a welcoming and easy place for quality investment to occur.

Financial / Resource Implications

There are no financial or budgetary implications for the Shire in relation to the recommendations of this report.

The proponent has paid the fee quoted by the Shire in accordance with Regulation 48(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for this Amendment.

Legislative Compliance

Council is now required to consider the submissions received and make a recommendation to the Minister for Planning regarding approval of the Amendment. Should Council adopt the amendment for final approval, it will need to authorise the President and Chief Executive Officer to execute two (2) copies of the documents and forward them to the Western Australian Planning Commission within 42 days of the resolution.

### Policy Implications

There are no policy implications for the Shire in relation to the recommendations of this report.

### Stakeholder Engagement / Consultation

Subsequent to the EPA advice (received 17<sup>th</sup> May 2017), the Amendment was advertised in accordance with Regulation 47(2) (a) up to and including (e) of the *Planning and Development (Local Planning Schemes) Regulations 2015* in the following manner:

- Publication of a notice in *The Avon Valley Advocate* of 2<sup>nd</sup> August 2017;
- Placement of a copy of the amendment document in the Council Administration Centre's foyer from 2<sup>nd</sup> August 2017 until 13<sup>th</sup> September 2017;
- Publication of a notice on the Shire's website from 2<sup>nd</sup> August 2017 until 13<sup>th</sup> September 2017;
- Notifying a total of 5 adjoining landowners in writing on 2<sup>nd</sup> August 2017 and inviting comment;
- Notifying the following agencies in writing on 2<sup>nd</sup> August 2017 and providing a link to an electronic copy of the Amendment Document on the Shire's website:
  - Telstra;
  - Water Corporation;
  - Western Power; and
  - Department of Water;

A public submission period of 42 days ended on Wednesday 13<sup>th</sup> September 2017.

Council received one (1) submission from Government Agencies and nil (0) submissions from adjoining neighbours. Refer Attachment 3 – Schedule of Submissions.

### Risk Implications

There are no risk implications for the Shire in relation to the recommendations of this report.

### **OFFICER'S COMMENT**

Public advertising and Agency referral of the proposed Scheme Amendment did not raise any issues critical to this stage of the Scheme Amendment process. Consequently, it is recommended Council adopts Scheme Amendment No. 11 without modification as set out in the officer's recommendation below.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3153

Moved: Cr Antonio

Seconded: Cr Proud

That Council, in respect of Shire of Northam Scheme Amendment No.11:

1. Determines the Schedule of Submissions that forms the subject of Attachment 3 to this report;
2. Adopts Scheme Amendment No.11 to Shire of Northam Local Planning Scheme No.6 for final approval as expressed in the Amendment Document that forms the subject of Attachment 2 to this report;
3. Authorises the President and Chief Executive Officer to execute two (2) copies of the Amendment Document for Amendment No.11 to Shire of Northam Local Planning Scheme No.6, including the fixing of the **Council's** Common Seal; and
4. Forwards the Schedule of Submissions, two (2) copies of the executed Scheme Amendment Document and recommendations in relation to Amendment No.11 to the Western Australian Planning Commission for **the Minister for Planning's consideration.**

CARRIED 10/0

Attachment 1



The Shire of Northam does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that The Shire of Northam shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.

Lot 23 (9) Jessup Terrace, Northam  
Proposed Rezoning

2/10/2017

1:1500



Attachment 2

**PLANNING AND DEVELOPMENT ACT 2005  
RESOLUTION DECIDING TO AMEND A TOWN PLANNING SCHEME  
SHIRE OF NORTHAM  
LOCAL PLANNING SCHEME No. 6**

RESOLVED THAT Council in pursuance of Section 75 of the Planning and Development Act 2005, amend the above Local Planning Scheme by:

1. Recoding Lot 23 (#9) Jessup Terrace, Northam to "Residential R15/30".
2. Amend the Scheme Map, accordingly.

Dated this..... day of ..... 20

.....  
**CHIEF EXECUTIVE OFFICER**

File No:.....  
Part of Agenda:.....

## MINISTER FOR PLANNING; DISABILITY SERVICES

### PROPOSAL TO AMEND A SCHEME

1. *LOCAL AUTHORITY:* Shire of Northam
  
2. *DESCRIPTION OF LOCAL PLANNING SCHEME:* Local Planning Scheme No. 6.
  
3. *TYPE OF SCHEME:* District Zoning Scheme
  
4. *SERIAL No. OF AMENDMENT:* Amendment No. 11
  
5. *PROPOSAL:* Recoding of Lot 23 (#9) Jessup Terrace, Northam from "Residential R15" to "Residential R15/30"

Proposed Scheme Amendment

**Recoding from “Residential R15” to “Residential R15/30”**

Part Lot 23 (#9) Jessup Terrace, Northam

Shire of Northam Local Planning Scheme No. 6 (LPS 6)

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P E T E R   D   W E B B   A N D   A S S O C I A T E S

Proposed Scheme Amendment

**Recoding from “Residential R15” to “Residential R15/30”**

Part Lot 23 (#9) Jessup Terrace, Northam

Shire of Northam Local Planning Scheme No. 6 (LPS 6)

Prepared by:

**PETER WEBB & ASSOCIATES (PWA)**

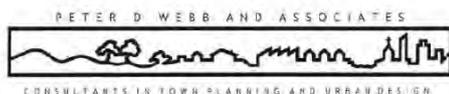
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Principal: Mr Nik Hidding, Director PWA  
Job Number: C2235  
Version / Date: Final / 10 Feb 2017

Prepared for:

**BARRY ROSE & LESTER DEBOER**



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## 1.0 EXECUTIVE SUMMARY

The purpose of this Scheme Amendment to the Shire of Northam Local Planning Scheme No. 6 (LPS 6) is to recode part of Lot 23 (#9) Jessup Terrace, Northam from "Residential R15" to "Residential R15/30".

The Applicant seeks Council Approval to recode part of the subject land to facilitate the property being developed in conjunction with Lot 20 Mitchell Avenue, Northam, also owned by the same landowner.

The Applicant's justification in support of the Scheme Amendment is summarised as follows:

- The proposal is assessed as being in accordance with the relevant State Planning and Development Control Policies of the WAPC;
- The subject land is contained in the Shire of Northam Local Planning Strategy as being suitable for increased residential development;
- The proposed Scheme Amendment does not affect the existing Avon and Mortlock Rivers Special Control Area;
- The proposed Scheme Amendment is outside of the mapped Bushfire Prone Area of the site; and
- The subject land is immediately adjacent to other Residential R15/30 coded land.

The Applicant therefore, seeks the Council's favourable consideration of this Scheme Amendment.

For the purposes of the *Planning and Development (Local Planning Schemes) Regulations 2015*, this proposed Scheme Amendment is a 'Standard' Scheme Amendment.

## 2.0 INTRODUCTION

Peter Webb & Associates (PWA) acts for the current landowners of Lot 23 (#9) Jessup Terrace, Northam and lodges this request on their behalf, seeking the Shire of Northam's support for a Scheme Amendment for the recoding of the northern part of subject site from "Residential R15" to "Residential R15/30".

This proposed Scheme Amendment aims to increase residential development opportunities on the subject site, in a manner similar to adjacent land in accordance with the Shire's Town Planning Framework.

The Shire's brief assessment on this proposal is respectfully sought, and following a supportive report to Council for initiation, the formal Scheme Amendment documents and further information will be provided to the Shire, as might be required.

### 3.0 LOCATION & SITE DETAILS

The subject land comprises Lot 23 (#9) Jessup Terrace, Northam. Lot 23 is described on Certificate of Title Volume 1769, Folio 621. (Refer to Annexure 1: Certificate of Title).

The registered proprietors of the site are outlined below:

Lot Details:	Registered Proprietors:	Volume	Folio
Lot 23 (#9) Jessup Terrace, Northam	Barry Raymond Rose Kevin Gregory Rose Lester Willem DeBoer	1769	621

The subject site is currently accessed via an informal (unsealed) road extending from Jessup Terrace.

The area of the subject site is 7369m<sup>2</sup> (see Location Plan at Figure 1).

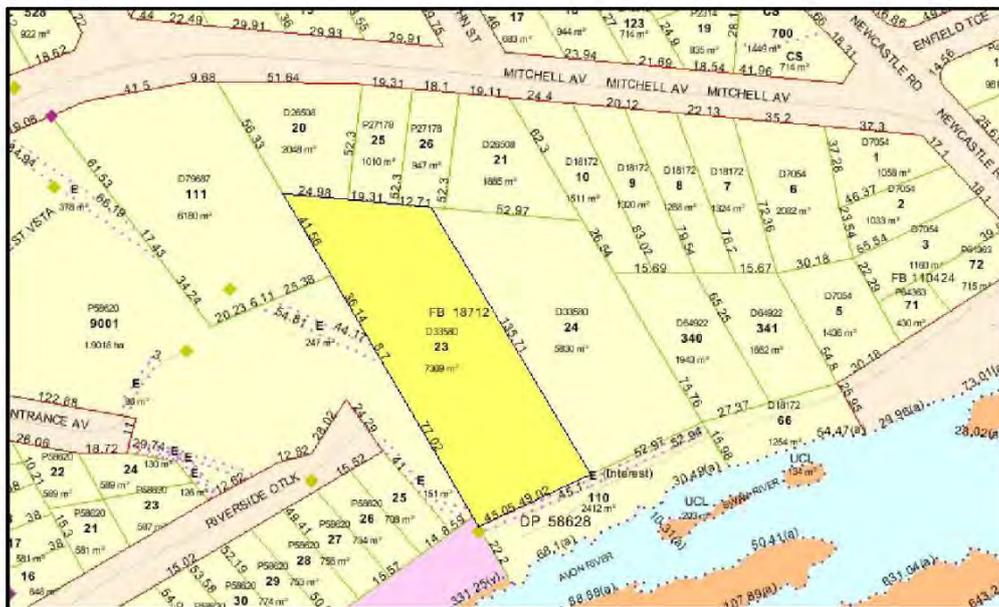


Figure 1: Location Plan (source: Landgate)

The subject site is currently zoned "Residential R15" in the Shire of Northam Local Planning Scheme No. 6 (LPS 6).

The subject site is currently vacant and slopes down from north to south.

The land characteristics of this site include limited remnant vegetation and access to urban services (once developed together with adjacent lots).

The subject land has the following locational attributes:

- It is located close to existing and developing urban parts of Northam and is adjacent to existing "Residential R15/30" coded land;

- It will have access to all urban infrastructure services;
- It is only 3 minutes' drive from major shopping centre facilities (Northam Town Centre) and schools;
- It has no environmental/fire management issues on the land which cannot be addressed and which might otherwise, prevent further development; and
- It is intended to be developed together with adjoining (already coded R15/30) land (Lot 20 Mitchell Avenue).

An Aerial Photograph of the site and its surrounds is included at **Figure 2**, below.



**Figure 2:** Aerial Photograph (source: Nearmap)

## **4.0 SCHEME AMENDMENT PROPOSAL**

### **4.1 Amendment Specifications**

The proposed Scheme Amendment to Local Planning Scheme No. 6 (LPS 6) seeks to recode part of the subject site from 'Residential R15' to "Residential R15/30".

The only part of the site to be recoded is the northern part of the site which is outside the Avon and Mortlock Rivers Special Control Area, and also the part that is outside of the Bushfire Prone Area.

To amend the Scheme in this way, is consistent with land to the east where the R15/30 "coding line" sits outside of the Special Control Area.

### **4.2 Rationale in Support of Amendment**

The owners of the land wish to development the northern part of the subject site together with Lot 20 Mitchell Avenue (which they also own) as part of a single development.

The proposed recoding of the land is supported by the Shire of Northam's Local Planning Strategy.

Further rationale in support of the Scheme Amendment is outlined in response to the various Planning requirements associated with the site, detailed in Section 5.0 of this Report.

### **4.3 Concept Plan**

The proposed Scheme Amendment will enable a resultant subdivision/development which is depicted in the *attached* Concept Plan included at **Annexure 2**.

The Concept Plan identifies a layout for the R15/30 area, which has smaller lots, and the balance (unchanged) portion of the subject site to be developed for dwellings on larger lots (at R15).

Lot 20 Mitchell Avenue will also be part of any future development/subdivision of the subject land. The owners of the subject land also own Lot 20 Mitchell Avenue, so development/subdivision will be undertaken across the two lots in a single stage.

## 5.0 STRATEGIC & STATUTORY FRAMEWORK

### 5.1 Local Planning Context

#### 5.1.1 Local Planning Scheme No. 6

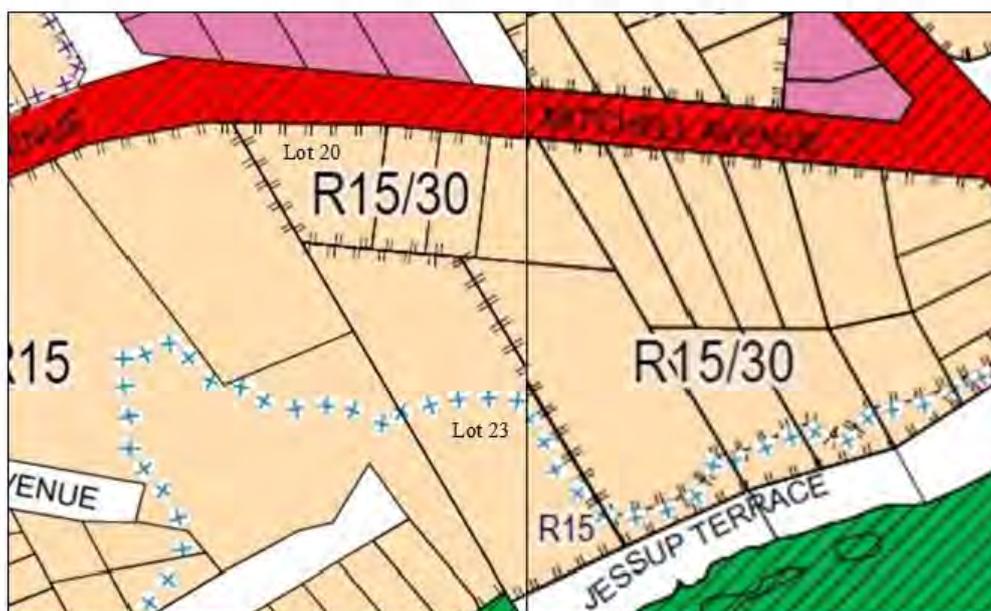
The subject land is zoned "Residential R15" in the Shire of Northam Local Planning Scheme No. 6 (LPS 6).

Clause 4.3.1 of LPS 6 will apply to the recoded portion of the land, as it deals with dual density coded land.

In those circumstances, the local government will have the discretion in approving development or subdivision at the higher coding if it is connected to reticulated sewerage and is consistent with any Local Planning Policy relating to higher density residential uses.

The land is currently affected by the Avon and Mortlock Rivers Special Control Area.

The site is directly adjacent to land that is coded R15/30 and which "coding line" follows the Avon and Mortlock Rivers Special Control Area line. See LPS 6 Zoning Map Extract at **Figure 3**.



**Figure 3: LPS 6 Zoning Map Excerpt (Lot 156 shown)**

The purpose of the Avon & Mortlock Rivers Special Control Area is to –

- (a) *Preserve the ecological values of the Avon and Mortlock Rivers as a significant drought refuge for freshwater fishes and water birds;*

- (b) *Avoid development that would negatively impact upon the ecological values and landscape qualities of the area;*
- (c) *Ensure that land use in the area, including grazing, cultivation and recreational activities does not degrade the area;*
- (d) *Ensure that any development takes place in such a manner so as to safeguard the welfare of people in the area; and*
- (e) *Ensure that future infrastructure development does not adversely alter the capacity of the area to convey floodwaters.*

As such, LPS 6 states that there is a general presumption against rezoning of land within the Special Control Area for more intensive residential uses.

Therefore, the proposed Scheme Amendment is for the part of the land that is located outside of the Special Control Area.

### **5.1.2 Shire of Northam Local Planning Strategy**

The Shire of Northam Local Planning Strategy (LPS) shows the subject land is to be developed for "Future Residential".

The Vision/Objective for Housing under the LPS is, *"to ensure a sufficient supply of suitably zoned and serviced residential land in established settlements to accommodate future housing growth and to provide for housing choice and variety in neighbourhoods with a community identity and high levels of affordability, accessibility, safety, sustainability and visual amenity."*

This Scheme Amendment is also consistent with the set Strategies for Housing given:

- This Amendment encourages the take up of existing residential land in the Northam townsite prior to proceeding with new land releases;
- This Amendment directs new housing development to the Northam townsite;
- This Amendment will provide for development which capitalises on existing services in the immediate area; and
- This Amendment will provide for additional housing types in a central location.

## **5.2 State Planning Context**

### **5.2.1 State Planning Policies**

#### **State Planning Policy 3.7 – Planning in Bushfire Prone Areas**

The WAPC *State Planning Policy 3.7 (SPP 3.7) – Planning in Bushfire Prone Areas* states that strategic planning proposals within bushfire prone areas are to be accompanied by a bushfire assessment (relevant to the nature and scale of the development), identification of any bushfire

hazard issues; and an assessment against the bushfire protection criteria contained in Appendix 4 of the Guidelines.

The subject land is identified as being partly within a designated bushfire prone area on the Department of Fire and Emergency Services (DFES) *Map of Bush Fire Prone Areas 2016* (see **Figure 4**, below).



**Figure 4: Bushfire Prone Areas Mapping**

A Bushfire Attack Level (BAL) Assessment has been prepared by Bushfire Ready Consultants and is included at **Annexure 3**. The BAL Assessment has concluded the BAL rating for the site is BAL:12.5, and a Bushfire Management Plan may be required at Development/Subdivision Application stage.

### 5.2.2 Development Control Policies

#### Development Control Policy 2.2– Residential Subdivision

The objectives of DC Policy 2.2 are to:

- To establish a consistent and coordinated approach to the creation of residential lots throughout the State;
- To adopt criteria for residential lots which will ensure that each lot is provided with a suitable level of amenity, services and access; and
- To facilitate the supply of residential lots of a wide range of sizes and shapes which reflect the statutory provisions of local planning schemes, the availability of reticulated sewerage and the need for frontage to public roads.

The Scheme Amendment is in complete accordance with these objectives.

## **SCHEME AMENDMENT REPORT**

The **General Requirements** of the Policy Measures at **Clause 3.1** of DC 2.2 indicate that the WAPC will have regard for the following, when considering applications for subdivision of land:

- (a) all new residential lots shall be capable of development in accordance with the R-Code density assigned to it;
- (b) all new residential lots shall be located within an area which is suitable for subdivision in terms of physical characteristics, such as topography, drainage and natural features;
- (c) all new residential lots shall be located within a system of vehicle and pedestrian movement; and
- (d) all new residential lots shall be served by a suitable level of community facilities including schools, retail facilities, etc, as determined under other policies adopted by the WAPC.

In direct response to these general requirements, we provide the following with respect to the subject site:

- (a) all new development sites or lots created on the land will be capable of development in accordance with the R-Codes (maximum density R30);
- (b) all new development sites or lots created on the land will take into account the topography of the site and include appropriate drainage systems as required;
- (c) all new development sites or lots created on the land will have access to sealed roads and will link with existing pedestrian footpaths; and
- (d) the development is located close to existing schools, shops and public open space.

The proposed increased residential zoning sought by this Scheme Amendment is therefore, in complete accordance with the General Requirements criteria of DC Policy 2.2.

### **5.3 Other Planning Considerations**

#### **5.3.1 Services**

The subject land will be provided with reticulated power, telecommunications, scheme water and sewer services.

There is sewer infrastructure that traverses the site which will need to be retained within easements. This can be formalised at development and/or subdivision stage.

#### **5.3.2 Roads**

A sealed part of Jessup Terrace currently does not extend to the subject site due to a portion of the Jessup Terrace road reserve further east, being privately owned.

It is requested that the Shire investigate this further and commence proceedings to acquire the road reserve so that Jessup Terrace can be extended and used as it was intended to be.

## 6.0 CONCLUSION

Given the Scheme Amendment is consistent with the objectives of the Shire's Local Planning Strategy, and is in accordance with the WAPC's State Planning and Development Control Policies, it is respectfully requested that Council initiate the proposed Scheme Amendment to Local Planning Scheme No. 6 (LPS 6) to recode the northern part of Lot 23 (#9) Jessup Terrace, Northam from "Residential R15" to "Residential R15/30".

If the Shire has any queries, please do not hesitate to contact Mr Nik Hidding (Director of PWA) on 9388 7111.

**Peter Webb and Associates**

---

# ANNEXURES

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# **ANNEXURE 1**

## *Certificate of Title*

WESTERN AUSTRALIA



REGISTER NUMBER <b>23/D33580</b>	
DUPLICATE EDITION <b>1</b>	DATE DUPLICATE ISSUED <b>17/1/2017</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1769** FOLIO **621**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

  
REGISTRAR OF TITLES 

**LAND DESCRIPTION:**

LOT 23 ON DIAGRAM 33580

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

BARRY RAYMOND ROSE  
KEVIN GREGORY ROSE  
LESTER WILLEM DEBOER  
ALL OF 305 BADGERUP ROAD WANNEROO WA 6065  
AS JOINT TENANTS

(T N531445 ) REGISTERED 16/1/2017

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

**Warning:** A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents of for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1769-621 (23/D33580)  
PREVIOUS TITLE: 509-180A  
PROPERTY STREET ADDRESS: 9 JESSUP TCE, NORTHAM.  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF NORTHAM

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## **ANNEXURE 2**

### *Concept Plan*

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**ANNEXURE 3**  
*BAL Assessment*  
*(Bushfire Ready Consultants)*



## Bushfire Attack Level (BAL) Certificate

Determined in accordance with AS 3959-2009

This Certificate has been issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme. The certificate details the conclusions of the full Bushfire Attack Level Assessment Report (full report) prepared by the Accredited Practitioner.

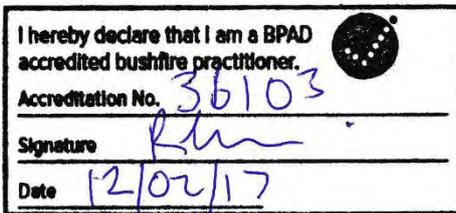
### Property Details and Description of Works

<b>Address Details</b>	<b>Unit no</b>	<b>Street no</b>	<b>Lot no</b>	<b>Street name / Plan Reference</b>		
		9	23	Jessop Terrace		
<b>Local government area</b>	<b>Suburb</b>			<b>State</b>	<b>Postcode</b>	
	Northam			WA	6401	
<b>Main BCA class of the building</b>	<b>Select Class</b>	<b>Use(s) of the building</b>	Vacant Lot - Proposed Subdivision			
<b>Description of the building or works</b>	Vacant Lot - Proposed Subdivision					

### Determination of Highest Bushfire Attack Level

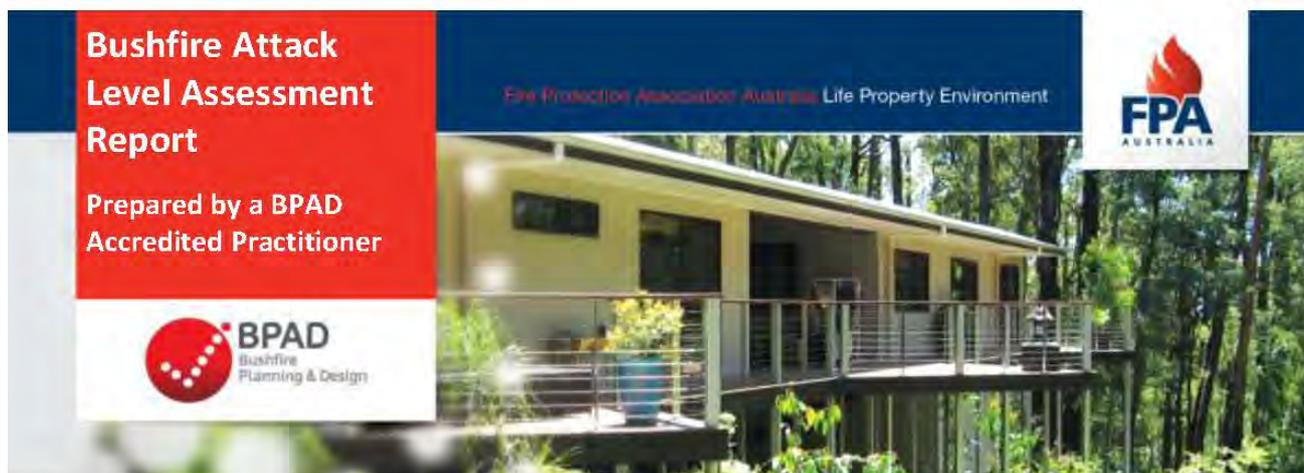
AS 3959 Assessment Procedure	Vegetation Classification	Effective Slope	Separation Distance	BAL
Method 1	Class B Woodland	Flat	51	BAL - 12.5

### BPAD Accredited Practitioner Details

<b>Name</b> Rob Turner	 <p>I hereby declare that I am a BPAD accredited bushfire practitioner. Accreditation No. 36103 Signature [Signature] Date 12/02/17</p>
<b>Company Details</b> Bushfire Ready	
I hereby certify that I have undertaken the assessment of the above site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959-2009 (Incorporating Amendments 1, 2 and 3).	

*Authorised Practitioner Stamp*

*Reliance on the assessment and determination of the Bushfire Attack Level contained in this certificate should not extend beyond a period of 12 months from the date of issue of the certificate. If this certificate was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated certificate issued.*



## AS 3959 BAL Assessment Report

This report has been prepared by an Accredited BPAD Practitioner using the Simplified Procedure (Method 1) as detailed in Section 2 of AS 3959 – 2009 (Incorporating Amendment Nos 1, 2 and 3). FPA Australia makes no warranties as to the accuracy of the information provided in the report. All enquiries related to the information and conclusions presented in this report must be made to the BPAD Accredited Practitioner.

### Property Details and Description of Works

<b>Address Details</b>	<b>Unit no</b>	<b>Street no</b>	<b>Lot no</b>	<b>Street name / Plan Reference</b>		
		9	23	Jessup Terrace		
<b>Local government area</b>	<b>Suburb</b>			<b>State</b>	<b>Postcode</b>	
	Northam			WA	6401	
<b>Main BCA class of the building</b>	<b>Select Class</b>	<b>Use(s) of the building</b>		Vacant Lot – Proposed subdivision		
<b>Description of the building or works</b>	Vacant Lot – Proposed subdivision					

### Report Details

<b>Report / Job Number</b>	<b>Report Version</b>	<b>Assessment Date</b>	<b>Report Date</b>
2017-1129	1	9 February 2017	12 February 2017

### BPAD Accredited Practitioner Details

<p><b>Name</b> Robert Turner</p> <p><b>Company Details</b> Bushfire Ready</p>  <p><b>BPAD</b> Bushfire Planning &amp; Design Accredited Practitioner Level 1</p>	<div style="border: 1px solid black; padding: 5px;"> <p>I hereby declare that I am a BPAD accredited bushfire practitioner.</p> <p>Accreditation No. <u>BPAD 36103</u></p> <p>Signature <u>Robert Turner</u></p> <p>Date <u>12/02/17</u></p> </div> <p style="text-align: center; font-size: small;">Authorised Practitioner Stamp</p> <p style="font-size: x-small;"><i>Reliance on the assessment and determination of the Bushfire Attack Level contained in this report should not extend beyond a period of 12 months from the date of issue of the report. If this report was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated report issued.</i></p>
---	---

## BAL Assessment Report

The Protection Association Australia Life Property Environment

### Site Assessment & Site Plans

The assessment of this site / development was undertaken on 9 February 2017 by a BPAD Accredited Practitioner for the purpose of determining the Bushfire Attack Level in accordance with AS 3959-2009 Simplified Procedure (Method-1)



## BAL Assessment Report

The Shire of Northam is committed to Life Property Environment

### Vegetation Classification

All vegetation within 100m of the site / proposed development was classified or excluded in accordance with Clause 2.2.3 and 2.2.3.2 of AS 3959-2009 respectively. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.

<p><b>Photo ID:</b> 1 <b>Plot:</b></p> <p><b>Vegetation Classification or Exclusion Clause</b></p> <p>Excludable - 2.2.3.2(d) Strip &lt;20m in width</p> <p><b>Description / Justification for Classification</b></p> <p>Woodland to the south on Avon River Island is &gt;20m from river side vegetation running along southern boundary of lot 23. Scattered Eucalypts. Lacks the shrubby middle layer and has an exotic grass intrusion that is managed mechanically.</p>	 <p>205°SW (T) 50 S 468109 6497649 ±5m ▲ 154m</p> <p>Site: 5 degrees woodland riparian zone Bushfire Ready</p> <p>Lot 23 Jessup Terrace Northam 09 Feb 2017, 14:35</p>
<p><b>Photo ID:</b> 2 <b>Plot:</b></p> <p><b>Vegetation Classification or Exclusion Clause</b></p> <p>Excludable - 2.2.3.2(d) Strip &lt;20m in width</p> <p><b>Description / Justification for Classification</b></p> <p>Managed grassy areas to &lt;100mm in height with POS infrastructure (footpaths) and patches of woodland vegetation &lt;20m in width along northern bank of river. River Island woodland vegetation &gt;20m from this northern river bank riparian zone. The island is separated by &gt;20m by open water.</p>	 <p>74°E (T) 50 S 468109 6497656 ±5m ▲ 148m</p> <p>Site: 5 degrees woodland riparian zone 20m open water managed grass Bushfire Ready</p> <p>Lot 23 Jessup Terrace Northam 09 Feb 2017, 14:38</p>
<p><b>Photo ID:</b> 3 <b>Plot:</b></p> <p><b>Vegetation Classification or Exclusion Clause</b></p> <p>Excludable - 2.2.3.2(f) Low Threat Vegetation</p> <p><b>Description / Justification for Classification</b></p> <p>The proposed subdivisions site. Residual managed grassland.</p>	 <p>317°NW (T) 50 S 468122 6497675 ±5m ▲ 151m</p> <p>Site: Bushfire Ready</p> <p>Lot 23 Jessup Terrace Northam 09 Feb 2017, 14:19</p>

**BAL Assessment Report**

The Planning Association of Australia Life Property Environment

<p><b>Photo ID:</b> 4      <b>Plot:</b></p> <p><b>Vegetation Classification or Exclusion Clause</b></p> <p>Excludable - 2.2.3.2(e) Non Vegetated Areas</p> <p><b>Description / Justification for Classification</b></p> <p>Area with extensively modified vegetation. Drainage line running down western side of site to river in the south has managed vegetation with understorey removal and management to such an extent that it can be classified as low fuel area.</p>	 <p>SW W NW N 321°NW (T) 50 S 468011 6497770 ±5m ▲ 148m Site 4 - western property Bushman Ready 10/23 Jessup Terrace Northam 09 Feb 2017 14:22</p>
<p><b>Photo ID:</b> 5      <b>Plot:</b> Plot 1 (Background)</p> <p><b>Vegetation Classification or Exclusion Clause</b></p> <p>Class B Woodland - Woodland B-05</p> <p><b>Description / Justification for Classification</b></p> <p>Woodland Avon River Island in background. Area was not inspected to determine water level across island at the time of assessment (A boat would be required). Eucalyptus and Paper Bark overstorey can be seen from the opposite bank. In cases where access to plot is not possible SPP3.7 guidelines call for a precautionary approach and as such the area has been included as classified vegetation.</p>	 <p>NE E SE S 123°SE (T) 50 S 468109 6497649 ±5m ▲ 152m Site 5 - 5 degrees woodland riparian zone 20m above water Bushman Ready 10/23 Jessup Terrace Northam 10 Feb 2017 14:10</p>

## BAL Assessment Report

Life Property Environment

### Relevant Fire Danger Index

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with a jurisdictional variation applicable to the site.

#### Fire Danger Index

FDI 40

Table 2.4.5

FDI 50

Table 2.4.4

FDI 80

Table 2.4.3

FDI 100

Table 2.4.2

### Potential Bushfire Impacts

The potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below.

Plot	Vegetation Classification	Effective Slope	Separation (m)	BAL
1	Class B Woodland	Flat	51	BAL – 12.5
	Excludable – Clause 2.2.3.2(d)	N/A	N/A	BAL – LOW
	Excludable – Clause 2.2.3.2(e)	N/A	N/A	BAL – LOW

Table 1: BAL Analysis

### Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2009 using the above analysis.

Determined Bushfire Attack Level

**BAL – 12.5**

**BAL Assessment Report**

Local Property Environment

**Appendix 1: Plans and Drawings**

Plans and drawings relied on to determine the bushfire attack level

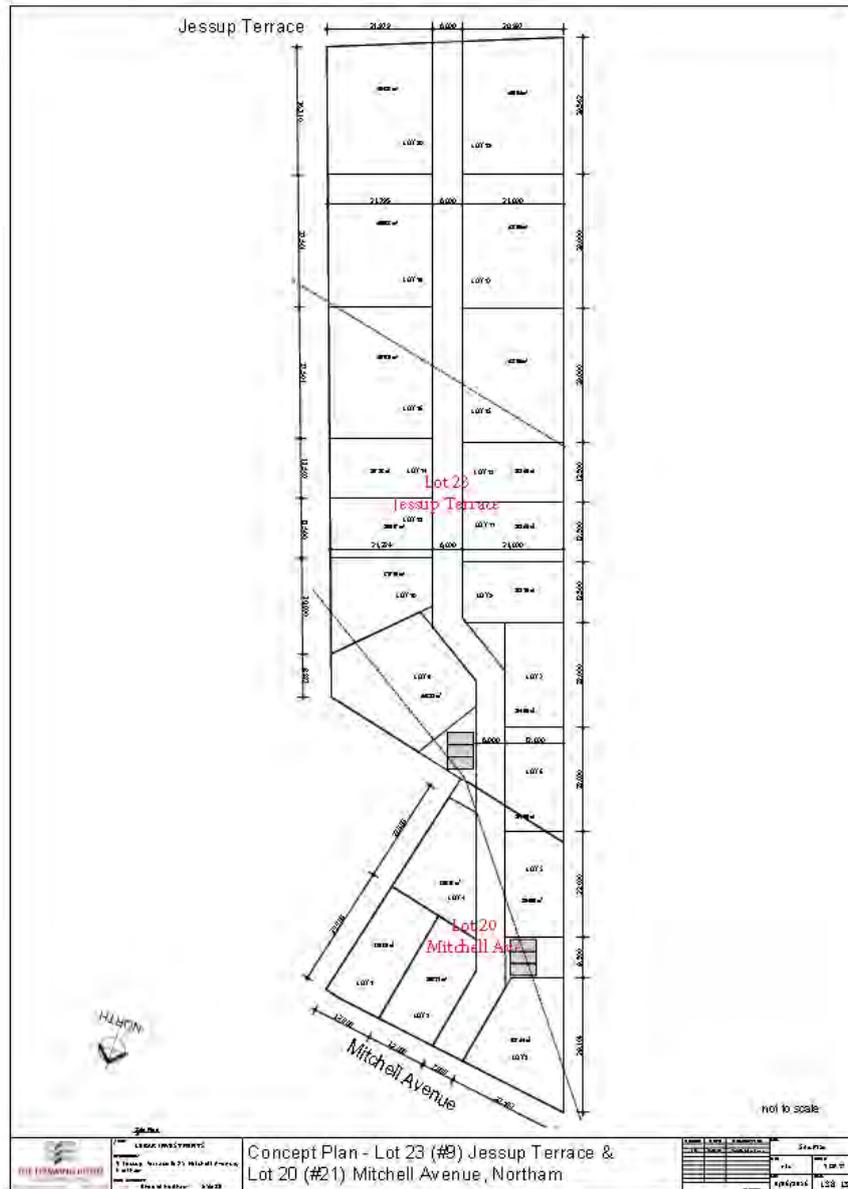
**Drawing / Plan Description**

Concept Plan

**Job Number**  
REF: 138 - 15

**Revision**  
1 of 1

**Date of Revision:**  
09/06/2016



## BAL Assessment Report

Life Property Environment

### Appendix 1: Additional Information / Advisory Notes

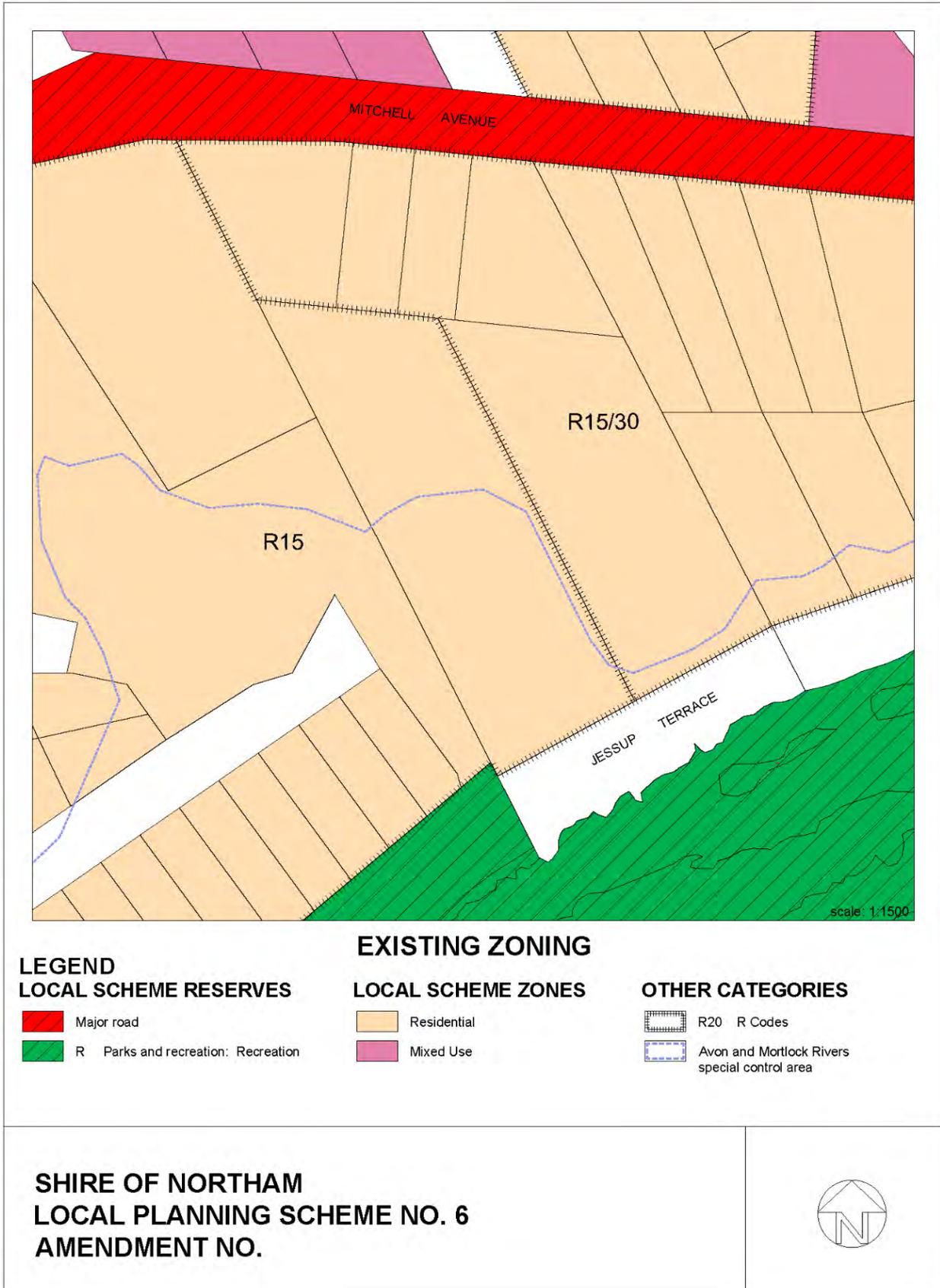
A Bushfire Attack Level (BAL) assessment is a means of measuring the severity of a buildings potential exposure to ember attack, radiant heat and direct flame contact in a bushfire event, and thereby determining the construction measures required for the proposed build / dwelling. The methodology used for the determination of the BAL rating and the subsequent building construction standards, are directly referenced from Australian Standards *AS3959:2009 Construction of Buildings in Bushfire Prone Areas*.

The BAL rating is determined through identification and assessment of the following parameters:

- Fire Danger Index (FDI) rating which is assumed to be FDI-80 for WA.
- All classified vegetation is within 100m of the subject building.
- Separation distance between the building and the classified vegetation source/s.
- Slope of the land under the classified vegetation

AS3959:2009 has six (6) levels of BAL, based on the radiant heat flux exposure to the building and also identifies the relevant sections for building construction, as detailed below;

Bushfire Attack Level (BAL)	Classified vegetation within 100m of the site and heat flux exposure thresholds	Description of the predicted bushfire attack and levels of exposure	Construction Section (within AS3959)
BAL-LOW	See clause 2.2.3.2	There is insufficient risk to warrant specific construction standards	4
BAL-12.5	$\leq 12.5 \text{ kW/m}^2$	Ember Attack	3 and 5
BAL-19	$>12.5 \text{ kW/m}^2$ to $\leq 19 \text{ kW/m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increased heat flux	3 and 6
BAL-29	$>19 \text{ kW/m}^2$ to $\leq 29 \text{ kW/m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increased heat flux	3 and 7
BAL-40	$>29 \text{ kW/m}^2$ to $\leq 40 \text{ kW/m}^2$	Increasing levels of ember attack and burning debris ignited by windborne embers together with increased heat flux with the increased likelihood of exposure to flames	3 and 8
BAL-FZ	$\geq 40 \text{ kW/m}^2$	Direct exposure to flames from fire front in addition to heat flux and ember attack	3 and 9



## SCHEME AMENDMENT MAPS



**LEGEND**  
**LOCAL SCHEME ZONES**

 Residential

**PROPOSED ZONING**

**SHIRE OF NORTHAM**  
**LOCAL PLANNING SCHEME NO. 6**  
**AMENDMENT NO.**



# SCHEME AMENDMENT DOCUMENTS

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**PLANNING AND DEVELOPMENT ACT 2005**  
**SHIRE OF NORTHAM**  
**LOCAL PLANNING SCHEME No. 6**  
**AMENDMENT No. 11**

The Council of the Shire of Northam under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005, hereby amends the above Local Planning Scheme by:

1. Recoding Lot 23 (#9) Jessup Terrace, Northam to "Residential R15/30".
2. Amend the Scheme Map, accordingly.

**ADOPTION**

Adopted by resolution of the Council of the Shire of Northam at the Meeting of the Council held on the ..... day of ..... 20.....

.....  
**SHIRE PRESIDENT**

.....  
**CHIEF EXECUTIVE OFFICER**

**FINAL APPROVAL**

ADOPTED for Final Approval by resolution of the Shire of Northam at the Meeting of the Council held on the ..... day of ..... 20..... and the Common Seal of the Shire of Northam was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....  
**SHIRE PRESIDENT**

.....  
**CHIEF EXECUTIVE OFFICER**

Recommended/Submitted for Final Approval

.....  
**DELEGATED UNDER S.16 OF  
THE PD ACT 2005**

Date .....

Final Approval granted

.....  
**MINISTER FOR PLANNING**

Date .....

Attachment 3

Shire of Northam Local Planning Scheme No.6  
Proposed Scheme Amendment No.11 – **Rezoning of Lot 23 (No. 9) Jessup Terrace, Northam from “Residential R15” to “Residential R15/30”**

Schedule of Submissions

Number	Name & Address of Submitter	Summary of Submission	Officer's Comments & Recommendations
1	<p>Water Corporation PO Box 100 LEEDERVILLE WA 6902</p> <p>Received: 8<sup>th</sup> August 2017</p>	<p>There are existing 150mm and 225mm diameter gravity sewers that traverse the subject land and the adjoining Lot 20. The developer of the land will need to investigate the feasibility of relocating these sewers into a road reserve or an easement in a suitable location across the subject land, or modify the proposed subdivision/development layout to accommodate and adequately protect these sewers in their current location.</p> <p>Proposed Lots 19 and 20 adjacent to the Avon River are low-lying and parts of these lots may be located within the river floodplain. Proposed Lots 19 and 20 have an elevation of around 149mAHD and may not be able to gravitate their sewerage plumbing into the nearest sewer, which has an elevation of 148.7mAHD. This part of the site may therefore need to be filled in order to achieve adequate fall towards the sewer.</p> <p>Water services can be provided to the proposed lots/development by the developer undertaking extensions from the existing water networks in the locality at the subdivision stage.</p>	<p>Water Corporation has no objection to the proposed change in residential density over the site.</p> <p>The Shire notes the Water Corporation's comments concerning the current infrastructure traversing the site.</p> <p>This aspect of the proposal will receive further consideration when the proponents progress the subdivision / development of the subject site.</p> <p>The applicant has advised that they may relocate the infrastructure, or otherwise protect the infrastructure in its current location through the use of easements.</p> <p><u>Recommendation:</u> That the submission be acknowledged. Modification of Scheme Amendment No.11 not required.</p>

*Cr U Rumjantsev declared an "Impartiality" interest in item 12.3.3 - Excision of portion of Reserve 22421 Tames Road, Bakers Hill as he is a member of the Bakers Hill Bush Fire Brigade volunteers.*

### 12.3.3 Excision of portion of Reserve 22421 Tames Road, Bakers Hill

Address:	Tames Road/Great Eastern Highway – Bakers Hill
Owner:	State of WA/Shire of Northam
File Reference:	6.3.2.7/I72030
Reporting Officer:	Chadd Hunt Executive Manager Development Services
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

#### BRIEF

The purpose of this report is for Council to consider a request from Main Roads WA to permit contractors onto a portion of Reserve 22421 and agreement to excise a portion of the reserve for the purposes of road widening. Both requests have been made due to the Great Eastern Highway Improvement works.

#### ATTACHMENTS

- Attachment 1: Main Roads WA Excision request.
- Attachment 2: Aerial Photograph of proposal.
- Attachment 3: Road Widening Diagram.

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#### BACKGROUND / DETAILS

Reserve 22412 is Crown Land zoned with a management order to the Shire of Northam for the purposes of "Bush Fire Brigade Purposes". The reserve contains the current Bakers Hill Volunteer Bushfire Brigade shed.

The town site improvement works have been the subject of ongoing discussions and design reviews between the Shire of Northam and Main Roads for several years, with the final design presented to Council by Main Roads representatives on 17<sup>th</sup> May 2017 in the Council Chambers.

Following subsequent discussions with Main Roads staff provided a report to Council in April 2017, seeking endorsement of the following recommendations in order for the project to proceed:

*That Council:*

- 1. Pursuant to section 56 of the Land Administration Act 1997, resolves for the dedication of road and road widening as shown on Main Roads WA drawing number 1660-291-1, subject to Main Roads WA indemnifying the Shire of Northam & Minister for Lands against any claims that may arise as a result of the dedications relating to widening of Great Eastern Highway, in accordance with section 56(4) of the Land Administration Act 1997.*
- 2. Initiate the permanent closure of Yates Street, as shown on Main Roads WA drawing number 1660-291-1, by publically advertising the Councils intention for a period of 35 Days. (Noting that the matter must come back before Council for determination/resolution, once the public submission period closes)*
- 3. Consent to excise the land required for the widening of Great Eastern Highway from reserves 3308 and 4166 as shown on Main Roads WA drawing number 1660-291-1*
- 4. Consent for Main Roads WA and its contractors to enter Reserve 3308 & 4166 to carry out construction works which are expected to be scheduled to commence prior to the excision from the reserves being completed*
- 5. Request the Department of Lands to amalgamate the current (to be closed) Yates Street into reserve 4166.*

The road widening required on the corner of Great Eastern Highway and Tames Road were not included in the original plans or resolution above.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure & Service Delivery.

Outcome 5.3: To have safe, well-maintained community infrastructure and services to a standard expected of a Regional Centre.

Objectives: Maintain an efficient and safe regional road network.

Financial / Resource Implications

There will be minimal administrative costs associated with the recommendation.

Legislative Compliance

*Land Administration Act 1997 (sections 56 & 58) (LAA)*

Policy Implications

N/A.

Stakeholder Engagement / Consultation

Over the past several years both the Shire of Northam and Main Roads have held numerous stakeholder and community meetings regarding this project.

Staff have consulted with the CBFCA and Bakers Hill Fire Volunteer Fire Brigade regarding this matter.

Risk Implications  
N/A.

### **OFFICER'S COMMENT**

The area of Reserve 22421 being impacted by the road widening is approximately 23m<sup>2</sup> and will have no impact on the use of the reserve for its gazetted purpose.

Staff recommend that Council consent to both the request for access onto the property and for the road widening.

#### RECOMMENDATION / COUNCIL DECISION

Minute No: C.3154

Moved: Cr Hughes  
Seconded: Cr Antonio

That Council:

1. Authorise MRWA and its contractors (including Western Power) to enter into Reserve 22421 to carry out power pole relocation works associated with the Great Eastern Highway improvement works; and
2. Consents to the excision of a portion of Reserve 22421 as shown on MRWA Drawing 1760-222 for road widening purposes.

CARRIED 10/0

Attachment 1



Enquiries: Russell Baulch on 0400 220 497  
Our Ref: 11/3527  
Your Ref: 6.3.2.7/O45366

12 October 2017

Chief Executive Officer  
Shire of Northam  
PO Box 613  
NORTHAM WA 6401  
Attention: Chadd Hunt

Dear Chadd

**GREAT EASTERN HIGHWAY UPGRADE WORKS – BAKERS HILL**

Main Roads Western Australia (MRWA) previously wrote to the Shire of Northam (Shire) on 30 March 2017 in relation to land requirements associated with proposed road works at Bakers Hill.

Council at its meeting held on the 19<sup>th</sup> of April supported MRWA's request. In a letter dated 19 May 2017 from the Shire to MRWA, the Shire confirmed its support for the proposal.

MRWA is now in the process of arranging service relocations in advance of road works on Great Eastern Highway. Part of the works includes relocating a power pole at the corner of Great Eastern Highway and Tames Road.

A minor excision of land from Reserve 22421 will be required to comply with Western Power land boundary separation requirements. Reserve 22421 is managed by the Shire of Northam and is set aside for Bush Fire Brigade Purposes.

Please see the attached MRWA drawing number 1760-222 showing a 23m<sup>2</sup> excision, which is proposed to be included in the road reserve.

With respect to Reserve 22421, can you please provide the following:

1. Consent to MRWA and its contractors (including Western Power) to enter onto Reserve 22421 to carry out power pole relocation works.
2. The Shire's consent to excise the land from Reserve 22421 as required for the road widening, as shown on MRWA drawing number 1760-222.

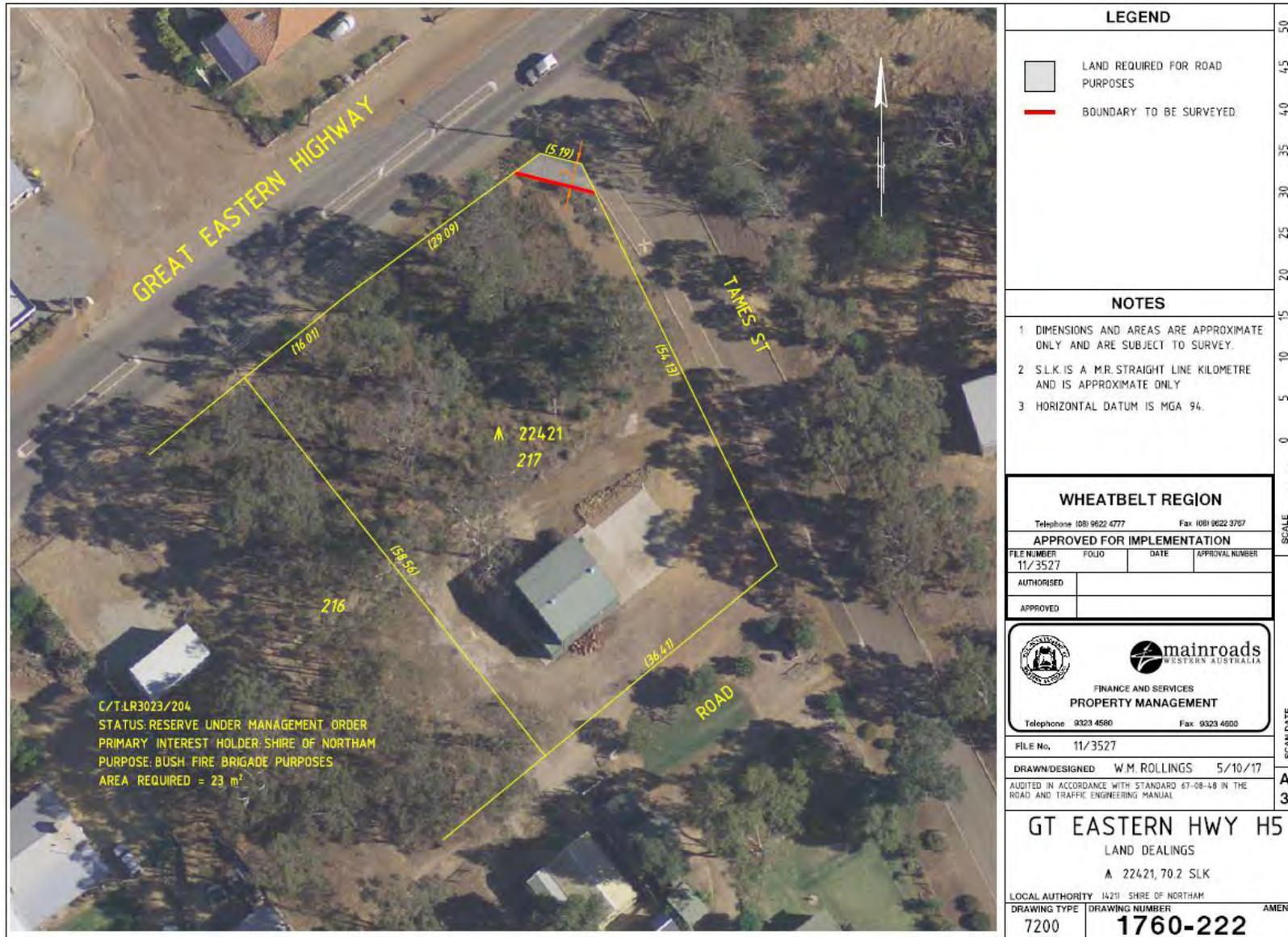
Should you have any enquiries regarding this matter, please do not hesitate to contact me by email at [russell.baulch@mainroads.wa.gov.au](mailto:russell.baulch@mainroads.wa.gov.au) or telephone on 9622 4737 or 0400 220 497.

Yours sincerely

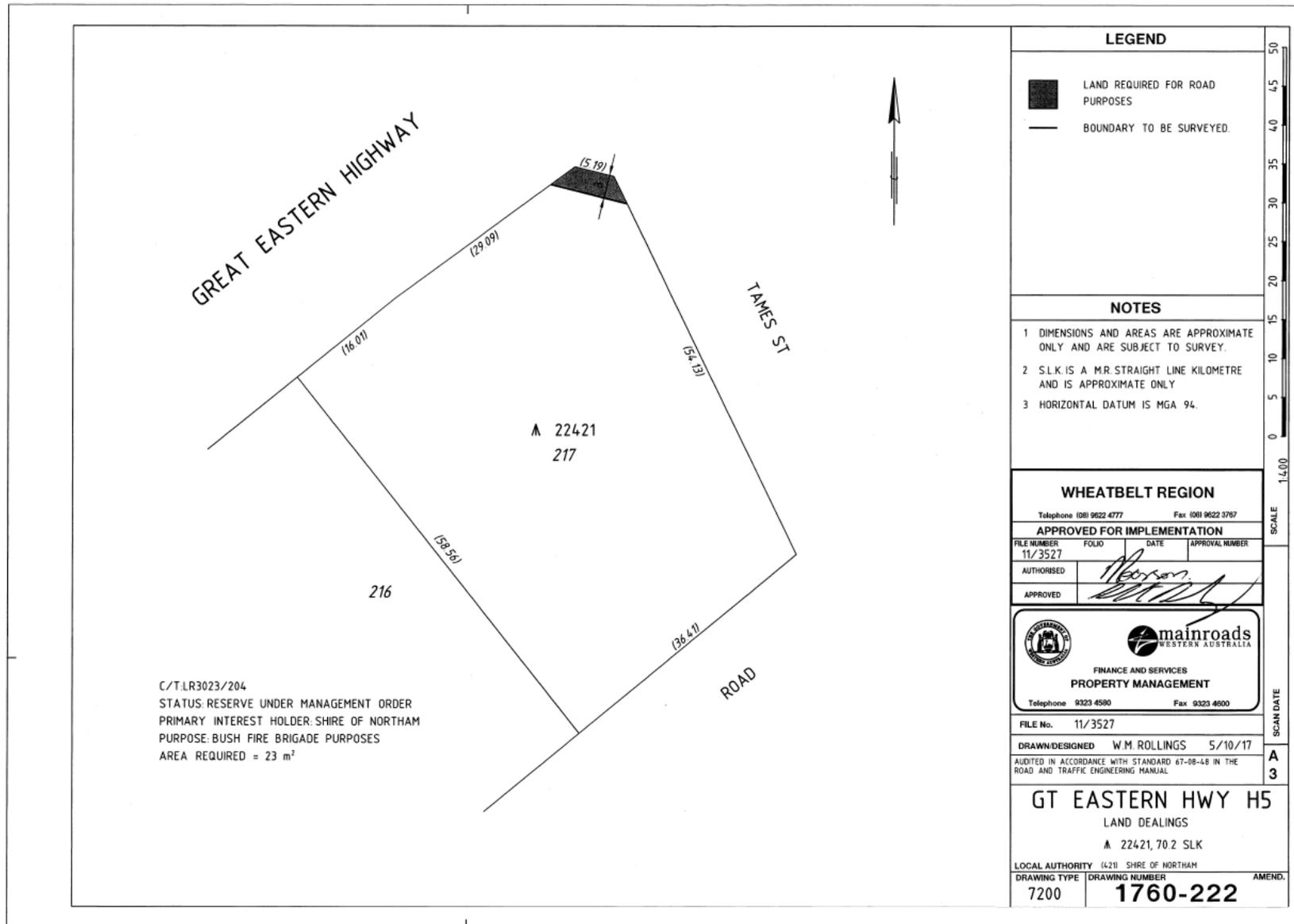


Russell Baulch  
Land Officer  
Wheatbelt Region

Attachment 2



Attachment 3



## 12.4 CORPORATE SERVICES

### 12.4.1 Accounts & Statements of Accounts – September 2017

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Creditors Officer Kathy Scholz
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Simple Majority

#### BRIEF

For Council to receive the accounts for the period from 1<sup>st</sup> September 2017 to 30<sup>th</sup> September 2017.

#### ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – September 2017.

Attachment 2: Declaration.

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#### BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

#### CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

- Ensure robust financial management.

Financial / Resource Implications

Payments of accounts are in accordance with Council's 2017/18 Budget.

Legislative Compliance

Section 6.4 of the Local Government Act

Financial Management Regulations 2007 9

Section 6.26(2)(g) of the Local Government Act 1995

Policy Implications

Nil.

Stakeholder Engagement / Consultation

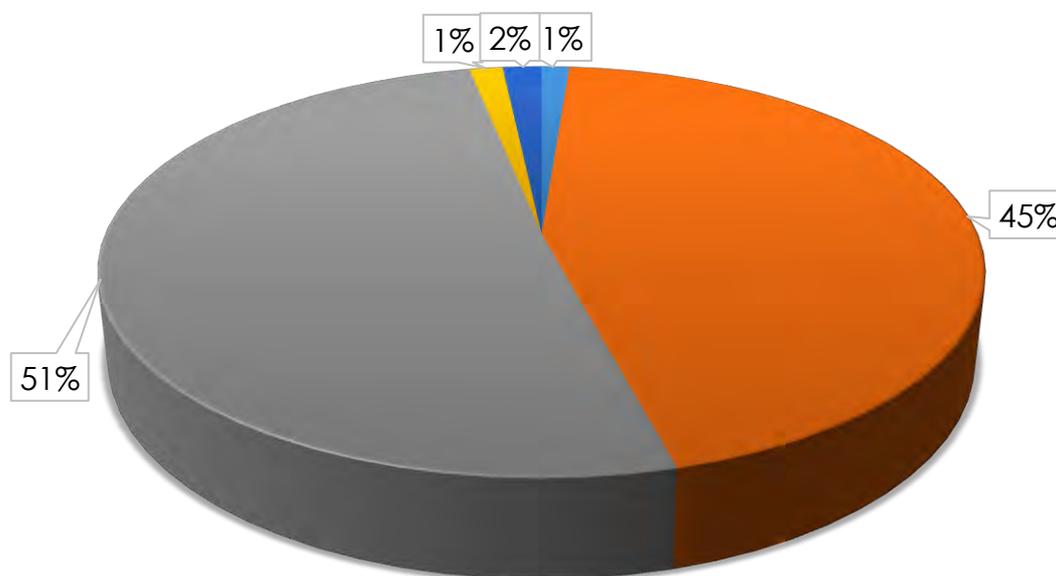
Not applicable.

Risk Implications

Nil.

### OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of September 2017;



■ Staff Expenses

■ Purchased from Shire of Northam Businesses or Individuals

■ No Organisation or Business in Shire of Northam that can offer service required

■ Purchase from Businesses or Individuals outside Shire of Northam

■ Contract has gone to Tender



RECOMMENDATION / COUNCIL DECISION

Minute No: C.3155

Moved: Cr Little

Seconded: Cr Rumjantsev

That Council endorse the payments for the period 1<sup>st</sup> September 2017 to 30<sup>th</sup> September 2017, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 10/0

Attachment 1

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
2025	28/09/2017	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2017.	2		81.25
INV T995	28/09/2017	SHIRE OF NORTHAM	PAYMENT FOR COLLECT OF BSL FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2017.	2	40.00	
INV T994	28/09/2017	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2017.	2	41.25	
EFT27503	01/09/2017	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS & SWEEPING & GULLY EDUCTION SERVICES FOR THE PERIOD 27/02/2017 TO 04/03/2017.	1		12,384.90
INV 4054	01/04/2017	IMMACU SWEEP	ADDITIONAL SWEEPING.	1	297.00	
INV 4040	01/04/2017	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS & SWEEPING & GULLY EDUCTION SERVICES FOR THE PERIOD 27/02/2017 TO 04/03/2017.	1	4,029.30	
INV 4043	01/04/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & SWEEPING & GULLY EDUCTION SERVICES FOR THE PERIOD 20/03/2017 TO 25/03/2017.	1	4,029.30	
INV 4044	01/04/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & SWEEPING & GULLY EDUCTION SERVICES FOR THE PERIOD 27/03/2017 TO 01/04/2017.	1	4,029.30	
EFT27504	04/09/2017	CHRIS DAVIDSON	COUNCILLOR PAYMENTS AUGUST 2017	1		2,201.23
INV AUGUST31/08/2017		CHRIS DAVIDSON	COUNCILLOR PAYMENTS AUGUST 2017	1	2,201.23	
EFT27505	04/09/2017	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS AUGUST 2017	1		2,416.33
INV AUGUST31/08/2017		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS AUGUST 2017	1	2,416.33	
EFT27506	04/09/2017	DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS AUGUST 2017	1		1,905.73
INV AUGUST31/08/2017		DENIS GRAHAM BERESFORD	COUNCILLOR PAYMENTS AUGUST 2017	1	1,905.73	
EFT27507	04/09/2017	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS AUGUST 2017	1		2,055.21

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INV AUGUST31/08/2017		DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS AUGUST 2017	1	2,055.21	
EFT27508	04/09/2017	JOHN PROUD	COUNCILLOR PAYMENTS AUGUST 2017	1		1,905.73
INV AUGUST31/08/2017		JOHN PROUD	COUNCILLOR PAYMENTS AUGUST 2017	1	1,905.73	
EFT27509	04/09/2017	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS AUGUST 2017	1		2,105.53
INV AUGUST31/08/2017		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS AUGUST 2017	1	2,105.53	
EFT27510	04/09/2017	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	COUNCILLOR PAYMENTS AUGUST 2017	1		3,000.00
INV AUGUST31/08/2017		POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	COUNCILLOR PAYMENTS AUGUST 2017	1	3,000.00	
EFT27511	04/09/2017	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS AUGUST 2017	1		1,905.73
INV AUGUST31/08/2017		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS AUGUST 2017	1	1,905.73	
EFT27512	04/09/2017	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS AUGUST 2017	1		3,257.76
INV AUGUST31/08/2017		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS AUGUST 2017	1	3,257.76	
EFT27513	04/09/2017	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS AUGUST 2017.	1		3,213.23
INV AUGUST31/08/2017		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS AUGUST 2017.	1	3,213.23	
EFT27514	04/09/2017	ULO RUMJANTSEV	COUNCILLOR PAYMENTS AUGUST 2017	1		2,232.81
INV AUGUST31/08/2017		ULO RUMJANTSEV	COUNCILLOR PAYMENTS AUGUST 2017	1	2,232.81	
EFT27515	07/09/2017	AUSTRALIAN SERVICES UNION	Payroll deductions	1		27.45
INV DEDUCT05/09/2017		AUSTRALIAN SERVICES UNION	Payroll deductions		27.45	
EFT27516	07/09/2017	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 05/09/2017.	1		52,708.00
INV PAYG 0505/09/2017		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 05/09/2017.	1	52,708.00	
EFT27517	07/09/2017	AVON VALLEY GLASS	REPLACE REAR WINDOW IN MAZDA CX-9 PN1601.	1		672.00
INV 0000813828/07/2017		AVON VALLEY GLASS	REPLACE REAR WINDOW IN MAZDA CX-9 PN1601.	1	672.00	

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EFT27518	07/09/2017	AVON VALLEY TOYOTA	60,000KM SERVICE TO TOYOTA HILUX UTE PN1411 - N11075 RECREATION SERVICES MANAGER UTE	1		472.49
INV 295306	26/07/2017	AVON VALLEY TOYOTA	60,000KM SERVICE TO TOYOTA HILUX UTE PN1411 - N11075 RECREATION SERVICES MANAGER UTE	1	472.49	
EFT27519	07/09/2017	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 21/07/2017.	1		83,322.49
INV 25472	21/07/2017	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 21/07/2017.	1	83,322.49	
EFT27520	07/09/2017	CHILD SUPPORT AGENCY	Payroll deductions	1		1,111.55
INV DEDUCT05/09/2017		CHILD SUPPORT AGENCY	Payroll deductions		1,111.55	
EFT27521	07/09/2017	EASIFLEET	Payroll deductions	1		1,064.47
INV DEDUCT05/09/2017		EASIFLEET	Payroll deductions		783.95	
INV DEDUCT05/09/2017		EASIFLEET	Payroll deductions		280.52	
EFT27522	07/09/2017	HOLCIM AUSTRALIA PTY LTD	1.6M3 OF CONCRETE DELIVERED TO TRIMMER ROAD	1		466.40
INV 9403199508/08/2017		HOLCIM AUSTRALIA PTY LTD	1.6M3 OF CONCRETE DELIVERED TO TRIMMER ROAD	1	466.40	
EFT27523	07/09/2017	INSTANT TREE NURSERY	SUPPLY & DELIVER 12 X RED SPIRE 300/400 LITRE TREES FOR MITCHELL AVE.	1		7,370.00
INV INV-006525/08/2017		INSTANT TREE NURSERY	SUPPLY & DELIVER 12 X RED SPIRE 300/400 LITRE TREES FOR MITCHELL AVE.	1	7,370.00	
EFT27524	07/09/2017	JOHN PAPAS TRAILERS PTY LTD	MANUFACTURE AND SUPPLY HEAVY DUTY SINGLE AXLE TRAILER 1TSO183.	1		1,575.00
INV 0005563113/07/2017		JOHN PAPAS TRAILERS PTY LTD	MANUFACTURE AND SUPPLY HEAVY DUTY SINGLE AXLE TRAILER 1TSO183.	1	1,575.00	
EFT27525	07/09/2017	KIM COLBOURNE	REIMBURSEMENT FOR MAGNIFYING GLASSES FOR CHILDRENS GEOCACHE ACTIVITY AT NORTHAM LIBRARY.	1		94.05
INV 5084	18/08/2017	KIM COLBOURNE	REIMBURESEMENT FOR MEMORY CARD, KODAK & MILK FOR THE NORTHAM LIBRARY.	1	31.05	

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INV 0100035411/08/2017		KIM COLBOURNE	REIMBURSEMENT FOR MAGNIFYING GLASSES FOR CHILDRENS GEOCACHE ACTIVITY AT NORTHAM LIBRARY.	1	63.00	
EFT27526	07/09/2017	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions	1		20.50
INV DEDUCT05/09/2017		LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions		20.50	
EFT27527	07/09/2017	MAD DOG PROMOTIONS	SUPPLY & DELIVER NORTHAM PENS & MUGS FOR THE VISITOR CENTRE.	1		1,372.80
INV INV-067423/08/2017		MAD DOG PROMOTIONS	SUPPLY & DELIVER NORTHAM PENS & MUGS FOR THE VISITOR CENTRE.	1	1,372.80	
EFT27528	07/09/2017	MARKETFORCE	ROAD CLOSURE ADVERT FOR THE AVON DESCENT 2017 - AVON VALLEY ADVOCATE ON 19TH & 26TH JULY & HILLS GAZETTE ON 21ST AND 28TH JULY 2017.	1		1,206.24
INV 15535	31/07/2017	MARKETFORCE	ROAD CLOSURE ADVERT FOR THE AVON DESCENT 2017 - AVON VALLEY ADVOCATE ON 19TH & 26TH JULY & HILLS GAZETTE ON 21ST AND 28TH JULY 2017.	1	1,206.24	
EFT27529	07/09/2017	MORGAN JAMES SCARFE	2 X 30 MIN STAGE SHOWS AS PER QUOTE FOR 2017 AVON RIVER FESTIVAL, 4TH AUGUST FROM 1500-2100.	1		2,750.00
INV INV-012404/08/2017		MORGAN JAMES SCARFE	2 X 30 MIN STAGE SHOWS AS PER QUOTE FOR 2017 AVON RIVER FESTIVAL, 4TH AUGUST FROM 1500-2100.	1	2,750.00	
EFT27530	07/09/2017	SIMON NEVILL PUBLICATIONS	STOCK PURCHASES FOR NORTHAM VISITOR CENTRE.	1		412.36
INV 8937	14/07/2017	SIMON NEVILL PUBLICATIONS	STOCK PURCHASES FOR NORTHAM VISITOR CENTRE.	1	412.36	
EFT27531	07/09/2017	SKYWORKS WA PTY LTD	AERIAL VIDEO (APPROX 3 MINUTES) OF 16 NORTHAM DEVELOPMENT SITES	1		3,261.50
INV 0102	28/08/2017	SKYWORKS WA PTY LTD	AERIAL VIDEO (APPROX 3 MINUTES) OF 16 NORTHAM DEVELOPMENT SITES	1	3,261.50	
EFT27532	07/09/2017	SOUTHERN CROSS AUSTEREO PTY LTD	NBN ROLL OUT RADIO ADVERTISING ON 31/07/2017.	1		38.50
INV 7049392331/07/2017		SOUTHERN CROSS AUSTEREO PTY LTD	NBN ROLL OUT RADIO ADVERTISING ON 31/07/2017.	1	38.50	

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EFT27533	07/09/2017	TUTT BRYANT EQUIPMENT PTY LTD	250HR SERVICE TO BE CARRIED OUT ON SITE MONDAY 31 JULY 2017 - PLEASE ASSESS L/H REAR AXLE DRIVE OIL LEAK FILTERS AND ENGINE OILS SUPPLIED	1		715.00
INV 0089052408/08/2017		TUTT BRYANT EQUIPMENT PTY LTD	250HR SERVICE TO BE CARRIED OUT ON SITE MONDAY 31 JULY 2017 - PLEASE ASSESS L/H REAR AXLE DRIVE OIL LEAK FILTERS AND ENGINE OILS SUPPLIED	1	715.00	
EFT27534	07/09/2017	WA NATURALLY PUBLICATIONS	STOCK PURCHASES FOR VISITORS CENTRE.	1		96.69
INV P 1-01-0204/08/2017		WA NATURALLY PUBLICATIONS	STOCK PURCHASES FOR VISITORS CENTRE.	1	96.69	
EFT27535	07/09/2017	WHEATBELT OFFICE & BUSINESS MACHINES	INK CARTRIDGES.	1		336.10
INV 22296	22/08/2017	WHEATBELT OFFICE & BUSINESS MACHINES	INK CARTRIDGES.	1	336.10	
EFT27536	15/09/2017	ANDY'S PLUMBING SERVICE	UNIT 2 FIX LEAKING TAP AND INVESTIGATE OTHER POSSIBLE LEAKS FOR HIGH WATER BILL.	1		1,490.50
INV A17679	15/08/2017	ANDY'S PLUMBING SERVICE	UNIT 2 FIX LEAKING TAP AND INVESTIGATE OTHER POSSIBLE LEAKS FOR HIGH WATER BILL.	1	599.50	
INV A17670	07/08/2017	ANDY'S PLUMBING SERVICE	AGRICULTURE SHOW - MEET BRETT ON SITE FRIDAY - DISCUSS WATER ISSUES - INVESTIGATE LEEKS AND SHUT WATER DOWN.	1	231.00	
INV A17678	15/08/2017	ANDY'S PLUMBING SERVICE	SERVICE WATERLESS URINALS AND CHECK TOILETS FOR AVON DESCENT.	1	231.00	
INV A17680	15/08/2017	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. UNBLOCK TOILETS AFTER VANDILISM.	1	429.00	
EFT27537	15/09/2017	AUSTRALIA POST	POSTAGE & HANDLING FOR KILLARA, ADMIN, LIBRARY AND BALLOON FESTIVAL.	1		1,368.95
INV 1006722703/09/2017		AUSTRALIA POST	POSTAGE & HANDLING FOR KILLARA, ADMIN, LIBRARY AND BALLOON FESTIVAL.	1	1,368.95	
EFT27538	15/09/2017	AUSTRALIAN ARMY CADETS NORTHAM	BEST FLOAT OVERALL WINNERS FOR AVON RIVER FESTIVAL 2017.	1		500.00
INV VW1508215/08/2017		AUSTRALIAN ARMY CADETS NORTHAM	BEST FLOAT OVERALL WINNERS FOR AVON RIVER FESTIVAL 2017.	1	500.00	
EFT27539	15/09/2017	AUSTRALIAN PAPER	x 8000 SECRETIVE WINDOW FACE ENVELOPES 140034	1		242.00

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INV 9586863818/08/2017		AUSTRALIAN PAPER	x 8000 SECRETIVE WINDOW FACE ENVELOPES 140034	1	242.00	
EFT27540	15/09/2017	AVON SERVICE SPECIALISTS	PURCHASE OF EQUIPMENT FOR FIRE BRIGADES.	1		986.00
INV 12964	14/08/2017	AVON SERVICE SPECIALISTS	PURCHASE OF EQUIPMENT FOR FIRE BRIGADES.	1	986.00	
EFT27541	15/09/2017	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR AUGUST 2017.	1		1,059.00
INV 0000454131/07/2017		AVON TELECOMS PTY LTD	REPLACE BROKEN UPS IN COMMUNICATION ROOM.	1	418.00	
INV 0000456601/08/2017		AVON TELECOMS PTY LTD	SECURITY MONITORING FOR AUGUST 2017.	1	641.00	
EFT27542	15/09/2017	AVON VALLEY ARTS SOCIETY (INC)	2017 NORTHAM ART PRIZE SPONSORSHIP 'BEST IN SHOW' AWARD	1		2,500.00
INV 0004685017/08/2017		AVON VALLEY ARTS SOCIETY (INC)	2017 NORTHAM ART PRIZE SPONSORSHIP 'BEST IN SHOW' AWARD	1	2,500.00	
EFT27543	15/09/2017	AVON VALLEY BAKERY	CATERING RRG - REGIONAL ROAD GROUP MEETING MON 24/7/2017 PICKUP 8AM	1		48.00
INV 2491	23/08/2017	AVON VALLEY BAKERY	CATERING RRG - REGIONAL ROAD GROUP MEETING MON 24/7/2017 PICKUP 8AM	1	48.00	
EFT27544	15/09/2017	AVON VALLEY GLASS	BERT HAWKE PAVILLION. REPLACE BROKEN TOILET WINDOW. MUST BE DONE BY FRIDAY.	1		351.05
INV 0000820930/08/2017		AVON VALLEY GLASS	BERT HAWKE PAVILLION. REPLACE BROKEN TOILET WINDOW. MUST BE DONE BY FRIDAY.	1	351.05	
EFT27545	15/09/2017	AVW ELECTRICAL	FLUFFY DUCKS DAYCARE. REPAIR EXTERNAL LIGHT.	1		424.78
INV A2080	04/09/2017	AVW ELECTRICAL	GRASS VALLEY HALL. REPAIR POWER POINTS AS DISCUSSED.	1	156.20	
INV A2081	04/09/2017	AVW ELECTRICAL	FLUFFY DUCKS DAYCARE. REPAIR EXTERNAL LIGHT.	1	268.58	
EFT27546	15/09/2017	BAKERS HILL ADULT RIDING CLUB	SHIRE OF NORTHAM - COMMUNITY GRANT FOR BAKERS HILL ADULT RIDING CLUB FENCING IMPROVEMENT	1		3,000.00
INV 280817	28/08/2017	BAKERS HILL ADULT RIDING CLUB	SHIRE OF NORTHAM - COMMUNITY GRANT FOR BAKERS HILL ADULT RIDING CLUB FENCING IMPROVEMENT	1	3,000.00	

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EFT27547	15/09/2017	BLACKWELL PLUMBING PTY LTD	RPZD BACKFLOW TESTING OF STANDPIPES WITH REPORTS SUBMITTED TO WATER CORPORATION	1		3,582.80
INV INV-166731/08/2017		BLACKWELL PLUMBING PTY LTD	REPLACE LEAKING SECOND STAGE GAS REGULATOR AT KILLARA.	1	420.30	
INV INV-166701/09/2017		BLACKWELL PLUMBING PTY LTD	RPZD BACKFLOW TESTING OF STANDPIPES WITH REPORTS SUBMITTED TO WATER CORPORATION	1	3,162.50	
EFT27548	15/09/2017	BOOTH PRINT	BALLOON FIESTA FLYERS X2000 (130GSM)	1		588.50
INV 8770	09/08/2017	BOOTH PRINT	BALLOON FIESTA FLYERS X2000 (130GSM)	1	588.50	
EFT27549	15/09/2017	CENTRAL REGIONAL TAFE	CERT IV IN LOCAL GOVERNMENT (REGULATORY SERVICES), REPTILE HANDLING & CAPTURE SKILLS, FIREARMS HANDLING AND SAFETY - TRAINING FOR RANGER CHRIS TURKICH	1		4,751.83
INV I0002216	11/08/2017	CENTRAL REGIONAL TAFE	CERTIFICATE IV IN HUMAN RESOURCES FOR ANASTASIA WILLIAMS (UNITS AUL17, AUI11 & AUJ49).	1	595.02	
INV I0002214	11/08/2017	CENTRAL REGIONAL TAFE	TAFE COURSE FOR CODEY REDMOND.	1	1,754.17	
INV I0002128	04/08/2017	CENTRAL REGIONAL TAFE	CERT IV IN LOCAL GOVERNMENT (REGULATORY SERVICES), REPTILE HANDLING & CAPTURE SKILLS, FIREARMS HANDLING AND SAFETY - TRAINING FOR RANGER CHRIS TURKICH	1	2,002.10	
INV I0002382	31/08/2017	CENTRAL REGIONAL TAFE	ENROLLMENT FOR ALYSHA MAXWELL - CERTIFICATE IV IN LEADERSHIP & MANAGEMENT BSBLDR401 COMMUNICATE EFFECTIVELY AS A WORKPLACE LEADER BSBLDR402 LEAD EFFECTIVE WORKPLACE RELATIONSHIPS	1	400.54	
EFT27550	15/09/2017	CLACKLINE FENCING CONTRACTORS	NORTHERN BOUNDARY WING GRASS VALLEY FLORA & FAUNA RESERVE - SUPPLY & INSTALL 525.00M 7/90/30 STOCKPROOF MESH FENCING WITH (1) BARBED WIRE & GALVANISED STAR STEEL POSTS. INCLUDES (1) 4.80M FARM GATE AT MAIN ENTRY AS PER QUOTE.	1		11,866.33
INV 1098	20/08/2017	CLACKLINE FENCING CONTRACTORS	SUPPLY AND INSTALL TOP RAIL TO EXISTING FENCE AROUND JUBILEE AND HENRY STREET OVALS. DO NOT EXCEED VALUE STATED ON PURCHASE ORDER.	1	5,000.00	

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INV 1099	20/08/2017	CLACKLINE FENCING CONTRACTORS	SUPPLY AND INSTALL TOP RAIL TO EXISTING FENCING TO MATCH CURRENT WORKS EXTEND TO GATE OPENING	1	662.33	
INV 1094	08/08/2017	CLACKLINE FENCING CONTRACTORS	NORTHERN BOUNDARY WING GRASS VALLEY FLORA & FAUNA RESERVE - SUPPLY & INSTALL 525.00M 7/90/30 STOCKPROOF MESH FENCING WITH (1) BARBED WIRE & GALVANISED STAR STEEL POSTS. INCLUDES (1) 4.80M FARM GATE AT MAIN ENTRY AS PER QUOTE.	1	6,204.00	
EFT27551	15/09/2017	CLARE STACE	ROVING STILT WALKERS FOR 2017 BALLOON FIESTA, 3 X 45 MIN SETS BETWEEN 1600-2000	1		1,595.00
INV 107.17	04/08/2017	CLARE STACE	ROVING STILT WALKERS FOR 2017 BALLOON FIESTA, 3 X 45 MIN SETS BETWEEN 1600-2000	1	1,595.00	
EFT27552	15/09/2017	COLIN DUNCAN GRANT	WUNDOWIE DEPOT. STRIP AND SEAL FLOOR IN OFFICE/CRIB DONGA.	1		220.00
INV P876	18/08/2017	COLIN DUNCAN GRANT	WUNDOWIE DEPOT. STRIP AND SEAL FLOOR IN OFFICE/CRIB DONGA.	1	220.00	
EFT27553	15/09/2017	CONVIC PTY LTD	NORTHAM YOUTH PRECINCT FEASIBILITY STUDY	1		8,558.00
INV INV-037731/08/2017		CONVIC PTY LTD	NORTHAM YOUTH PRECINCT FEASIBILITY STUDY	1	8,558.00	
EFT27554	15/09/2017	CORPORATE SECURITY AUSTRALIA PTY LTD	6 x Security Personnel for 2017 Balloon Festival	1		1,931.05
INV 0000228004/09/2017		CORPORATE SECURITY AUSTRALIA PTY LTD	6 x Security Personnel for 2017 Balloon Festival	1	1,931.05	
EFT27555	15/09/2017	COURIER AUSTRALIA	COURIER SERVICE	1		113.73
INV 0316	11/08/2017	COURIER AUSTRALIA	COURIER SERVICE	1	75.95	
INV 0314	28/07/2017	COURIER AUSTRALIA	FREIGHT CHARGE FOR VISITORS CENTRE, LIBRARY & ADMIN FOR W/E 28/07/2017.	1	37.78	
EFT27556	15/09/2017	DAMIAN'S PLUMBING	KURINGAL. UNIT 4. REPLACE UNSERVICABLE INSTANTANEOUS HOT WATER SERVICE AS PER QUOTE 2274.	1		1,925.00
INV 2274	25/08/2017	DAMIAN'S PLUMBING	KURINGAL. UNIT 4. REPLACE UNSERVICABLE INSTANTANEOUS HOT WATER SERVICE AS PER QUOTE 2274.	1	1,925.00	

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EFT27557	15/09/2017	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES JULY 2017	1		775.17
INV 1581348	31/07/2017	DANIELS HEALTH SERVICES PTY LTD		1	172.26	
INV 1589108	31/07/2017	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES AUGUST 2017	1	172.26	
INV 1581349	31/07/2017	DANIELS HEALTH SERVICES PTY LTD		1	86.13	
INV 1581346	31/07/2017	DANIELS HEALTH SERVICES PTY LTD		1	172.26	
INV 1581347	31/07/2017	DANIELS HEALTH SERVICES PTY LTD		1	172.26	
EFT27558	15/09/2017	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	ESLB 1ST QTR CONTRIBUTION.	1		155,120.13
INV 145730	21/08/2017	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	ESLB 1ST QTR CONTRIBUTION.	1	155,120.13	
EFT27559	15/09/2017	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	RETURN OF UNEXPECTED GRANT MONIES FROM SILVER SPORT SENIORS PROGRAM.	1		6,963.00
INV METRO131/08/2017		DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	RETURN OF UNEXPECTED GRANT MONIES FROM SILVER SPORT SENIORS PROGRAM.	1	6,963.00	
EFT27560	15/09/2017	E FIRE & SAFETY	NORTHAM SES. SERVICE FIRE EQUIPMENT.	1		55.00
INV 0020415728/06/2017		E FIRE & SAFETY	NORTHAM SES. SERVICE FIRE EQUIPMENT.	1	55.00	
EFT27561	15/09/2017	E. & M.J. ROSHER PTY LTD	NEW KUBOTA D722-E 2B-SAE-2 FAN TO FLYWHEEL 3 CYLINDER ENGINE	1		4,125.00
INV 1313302	25/08/2017	E. & M.J. ROSHER PTY LTD	NEW KUBOTA D722-E 2B-SAE-2 FAN TO FLYWHEEL 3 CYLINDER ENGINE	1	4,125.00	
EFT27562	15/09/2017	EXECUTIVE MEDIA PTY LTD	CARAVANNING WA SPRING EDITION 1/2 PAGE AD AND 1/2 PAGE EDITORIAL	1		1,800.00
INV 158579	02/08/2017	EXECUTIVE MEDIA PTY LTD	CARAVANNING WA SPRING EDITION 1/2 PAGE AD AND 1/2 PAGE EDITORIAL	1	1,800.00	
EFT27563	15/09/2017	FREEDOM FAIRIES	3 X FAIRIES, 1 X PIRATE, RIVER FAIRY AND RAINBOW FLOWER FAIRY, ROVING PERFORMANCES BETWEEN 1600-2000 FOR 2017 AVON RIVER FESTIVAL	1		957.00

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INV INV-076621/08/2017		FREEDOM FAIRIES	3 X FAIRIES, 1 X PIRATE, RIVER FAIRY AND RAIBOW FLOWER FAIRY, ROVING PERFORMANCES BETWEEN 1600-2000 FOR 2017 AVON RIVER FESTIVAL	1	957.00	
EFT27564	15/09/2017	FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAGS TO BE PICKED UP BY THE SHIRE OF NORTHAM	1		6,919.00
INV 1085798109/08/2017		FULTON HOGAN INDUSTRIES PTY LTD	1000L IBC OF EMULSION.	1	1,287.00	
INV 1086727214/08/2017		FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG OF COLD MIX TO BE PICKED UP BY FLAT OUT FREIGHT 10/8/17	1	704.00	
INV 1085560708/08/2017		FULTON HOGAN INDUSTRIES PTY LTD	1T COLDMIX TO BE PICKED UP BY SHIRE OF NORTHAM	1	2,112.00	
INV 1087520417/08/2017		FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAGS TO BE PICKED UP BY THE SHIRE OF NORTHAM	1	2,816.00	
EFT27565	15/09/2017	GAME VAULT	GameVault with power to 2017 Balloon Fiesta, 1600-2000.	1		1,990.00
INV GV647	02/09/2017	GAME VAULT	GameVault with power to 2017 Balloon Fiesta, 1600-2000.	1	1,990.00	
EFT27566	15/09/2017	GARPEN PTY LTD	PLATE COMPACTOR HONDA ENGINE 90KG - 5.5 HONDA ENGINE RECOIL START	1		850.00
INV SI-00031215/08/2017		GARPEN PTY LTD	PLATE COMPACTOR HONDA ENGINE 90KG - 5.5 HONDA ENGINE RECOIL START	1	850.00	
EFT27567	15/09/2017	GETTING TECHNICAL	AV SUPPLY FOR STAGE SHOW INCLUDING SOUND ENGINEER FOR 2017 AVON RIVER FESTIVAL	1		2,629.00
INV 459	10/08/2017	GETTING TECHNICAL	AV SUPPLY FOR STAGE SHOW INCLUDING SOUND ENGINEER FOR 2017 AVON RIVER FESTIVAL	1	2,629.00	
EFT27568	15/09/2017	GREENACRES TURF GROUP	SUPPLY & LAY, LAY & PLAY TURF ROLLS (JUMBO 1.17M WIDE) AT HENRY STREET OVAL - BOX OUT AREAS TO APPROX. 30-40MM PREPARE AREA FOR TURF SPREAD DYNAMIC LIFTER SUPPLY & LAY JUMBO LAY & PLAY ROLLS SPOTTER ON SITE TO DETOUR FOOT TRAFFIC COMPACT WITH ROLLER 700M2 @ \$28.50 + GST PER M2 AS PER QUOTE# 7520.	1		21,945.00

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INV 0004855224/08/2017		GREENACRES TURF GROUP	SUPPLY & LAY, LAY & PLAY TURF ROLLS (JUMBO 1.17M WIDE) AT HENRY STREET OVAL - BOX OUT AREAS TO APPROX. 30-40MM PREPARE AREA FOR TURF SPREAD DYNAMIC LIFTER SUPPLY & LAY JUMBO LAY & PLAY ROLLS SPOTTER ON SITE TO DETOUR FOOT TRAFFIC COMPACT WITH ROLLER 700M2 @ \$28.50 + GST PER M2 AS PER QUOTE# 7520.	1	21,945.00	
EFT27569	15/09/2017	GROVE WESLEY DESIGN ART	2017 AVON RIVER FESTIVAL BALLOONS	1		605.00
INV 4625	09/08/2017	GROVE WESLEY DESIGN ART	2017 AVON RIVER FESTIVAL BALLOONS	1	605.00	
EFT27570	15/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	Provision of Relief Builidg Surveyor - Michael Carty - 3 days per week for 3 week period	1		2,686.65
INV 6822850	30/08/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	Provision of Relief Builidg Surveyor - Michael Carty - 3 days per week for 3 week period	1	2,686.65	
EFT27571	15/09/2017	HISCO	CLIENT CONSUMABLES, ASSORTED KITCHENWARE AND POSTAGE	1		660.16
INV 1044256	24/08/2017	HISCO	CLIENT CONSUMABLES, ASSORTED KITCHENWARE AND POSTAGE	1	660.16	
EFT27572	15/09/2017	HOLCIM AUSTRALIA PTY LTD	2.2 M3 CONCRETE FOR TIMMER ROAD DRAINAGE WORKS.	1		609.40
INV 9403213816/08/2017		HOLCIM AUSTRALIA PTY LTD	2.2 M3 CONCRETE FOR TIMMER ROAD DRAINAGE WORKS.	1	609.40	
EFT27573	15/09/2017	HOST AUTO REPAIRS	Clackline 1.4 - Adjust new platform door knob to operate correctly	1		288.75
INV 60685	11/08/2017	HOST AUTO REPAIRS	Clackline 1.4 - Adjust new platform door knob to operate correctly	1	288.75	
EFT27574	15/09/2017	HOUSE OF SHARDAY	STOCK PURCHASES FOR VISITORS CENTRE.	1		87.31
INV 0000059008/08/2017		HOUSE OF SHARDAY	STOCK PURCHASES FOR VISITORS CENTRE.	1	87.31	
EFT27575	15/09/2017	IMMACU SWEEP	SWEEPING AND GULLY EDUCTION SERVICES AS PER CONTRACT 8.5 HOURS, 3 DAYS PER WEEK FOR THE PERIOD 17 JULY - 22 JULY 2017.	1		16,117.20

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INV 4209	31/07/2017	IMMACU SWEEP		1	4,029.30	
INV 4208	31/07/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 10 JULY - 15 JULY 2017.	1	4,029.30	
INV 4211	31/07/2017	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK AS PER CONTRACT FOR THE PERIOD 24 JULY - 29 JULY 2017.	1	4,029.30	
INV 4206	31/07/2017	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS FOR THE PERIOD 26TH JUNE 2017 TO 1ST JULY 2017.	1	4,029.30	
EFT27576	15/09/2017	IN PHASE TEST & TAG	REC CENTRE. TEST AND TAG ITEMS PICKED UP BY OHS AUDIT. APPROX 30.	1		462.00
INV 0000299630/08/2017		IN PHASE TEST & TAG	REC CENTRE. TEST AND TAG ITEMS PICKED UP BY OHS AUDIT. APPROX 30.	1	462.00	
EFT27577	15/09/2017	IREDALE PEDERSEN HOOK ARCHITECTS	PROJECT MANAGEMENT - ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE DESIGN	1		10,616.21
INV 0000467730/08/2017		IREDALE PEDERSEN HOOK ARCHITECTS	PROJECT MANAGEMENT - ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE DESIGN	1	2,245.21	
INV 0000467830/08/2017		IREDALE PEDERSEN HOOK ARCHITECTS	PROJECT MANAGEMENT - ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE DESIGN	1	1,100.00	
INV 0000470106/09/2017		IREDALE PEDERSEN HOOK ARCHITECTS	PROJECT MANAGEMENT - ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE DESIGN	1	7,271.00	
EFT27578	15/09/2017	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FOR THE PERIOD 01/07/2017 TO 31/07/2017.	1		348.50
INV 5853128	31/07/2017	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FOR THE PERIOD 01/07/2017 TO 31/07/2017.	1	348.50	
EFT27579	15/09/2017	KLEENWEST DISTRIBUTORS	WRITE OFF 20L FOR GRAFFITI REMOVAL	1		462.33
INV 0002614101/08/2017		KLEENWEST DISTRIBUTORS	TOILET ROLLS & GLOVES FOR REC CENTRE.	1	215.38	
INV 0002531008/06/2017		KLEENWEST DISTRIBUTORS	WRITE OFF 20L FOR GRAFFITI REMOVAL	1	246.95	
EFT27580	15/09/2017	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO: G2017/8 DATED 01/07/2017 TO 28/07/2017.	1		1,033.01
INV 333266-1023/08/2017		LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO: G2017/8 DATED 01/07/2017 TO 28/07/2017.	1	494.46	

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INV 333215-102/08/2017		LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE: R2017/10 DATED 08/07/2017 TO 21/07/2017.	1	65.50	
INV 784303	02/08/2017	LANDGATE	LAND ENQUIRY	1	50.60	
INV 771276	02/06/2017	LANDGATE	LAND ENQUIRY	1	422.45	
EFT27581	15/09/2017	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	ST AFF PERCEPTION SURVEY	1		8,800.00
INV 156-016131/08/2017		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	ST AFF PERCEPTION SURVEY	1	8,800.00	
EFT27582	15/09/2017	LIVE EVENT PRODUCTIONS	AUDIO VISUAL FOR 2017 BALLOON FIESTA INCLUDING 2 X 4MTR SCREENS	1		10,930.00
INV INV-008505/09/2017		LIVE EVENT PRODUCTIONS	AUDIO VISUAL FOR 2017 BALLOON FIESTA INCLUDING 2 X 4MTR SCREENS	1	10,930.00	
EFT27583	15/09/2017	LLOYDS EARTHMOVING	AMERIA LILAC	1		1,040.00
INV INV-007908/08/2017		LLOYDS EARTHMOVING	AMERIA LILAC	1	1,040.00	
EFT27584	15/09/2017	LYNWOOD FERNDALE FOOTBALL CLUB	KIDSPORT FUNDING FOR SAMUEL MONGER	1		200.00
INV KS0123626/07/2017		LYNWOOD FERNDALE FOOTBALL CLUB	KIDSPORT FUNDING FOR SAMUEL MONGER	1	200.00	
EFT27585	15/09/2017	MALINOWSKI HOLDINGS PTY LTD	RENT - 174 FITZGERALD STREET, NORTHAM - SEPTEMBER 2017	1		916.66
INV 02548	26/08/2017	MALINOWSKI HOLDINGS PTY LTD	RENT - 174 FITZGERALD STREET, NORTHAM - SEPTEMBER 2017	1	916.66	
EFT27586	15/09/2017	MARKET CREATIONS PTY LTD	ANNUAL LICENSE FEE FOR RATES ONLINE & CUSTOMER REQUESTS LODGEMENT & TRACKING TO 01/07/2018.	1		6,771.60
INV GC21-4	31/08/2017	MARKET CREATIONS PTY LTD	ANNUAL LICENSE FEE FOR RATES ONLINE & CUSTOMER REQUESTS LODGEMENT & TRACKING TO 01/07/2018.	1	6,771.60	
EFT27587	15/09/2017	MORRIS PEST AND WEED CONTROL	SPRAY INTERNAL & EXTERNAL FOR SPIDERS, & RODIENTS AT VARIOUS BFS & SES BUILDINGS.	1		1,380.01
INV 8307	30/08/2017	MORRIS PEST AND WEED CONTROL	SPRAY INTERNAL & EXTERNAL FOR SPIDERS, & RODIENTS AT VARIOUS BFS & SES BUILDINGS.	1	1,380.01	
EFT27588	15/09/2017	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION - SEPTEMBER 2017.	1		671.00

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INV INV-210501/09/2017		NETSIGHT	MYOSH MONTHLY SUBSCRIPTION - SEPTEMBER 2017.	1	671.00	
EFT27589	15/09/2017	NORTHAM & DISTRICTS GLASS SERVICE	WUNDOWIE LIBRARY. REPLACE BROKEN WINDOW DUE TO VANDALISM. APPROX 600MM X600MM.	1		288.20
INV 00011	01/09/2017	NORTHAM & DISTRICTS GLASS SERVICE	WUNDOWIE LIBRARY. REPLACE BROKEN WINDOW DUE TO VANDALISM. APPROX 600MM X600MM.	1	288.20	
EFT27590	15/09/2017	NORTHAM BETTA HOME LIVING	CLACKLINE BRIGADE - CORDLESS PHONE & ANSWERING MACHINE	1		69.00
INV 2957142308/09/2017		NORTHAM BETTA HOME LIVING	CLACKLINE BRIGADE - CORDLESS PHONE & ANSWERING MACHINE	1	69.00	
EFT27591	15/09/2017	NORTHAM BMX CLUB INC	KIDSPORT FUNDING FOR EDEN CRATCHLEY	1		420.00
INV 07	17/08/2017	NORTHAM BMX CLUB INC	KIDSPORT FUNDING FOR COOPER MARRIS	1	144.00	
INV 05	31/07/2017	NORTHAM BMX CLUB INC	KIDSPORT FUNDING FOR EDEN CRATCHLEY	1	150.00	
INV 03	20/07/2017	NORTHAM BMX CLUB INC	KIDSPORT FUNDING FOR CHARLES HASSON	1	126.00	
EFT27592	15/09/2017	NORTHAM FEED & HIRE	HIRE OF PLATE COMPACTOR FOR ROAD MAINTENANCE	1		873.00
INV 0000067601/07/2017		NORTHAM FEED & HIRE	HIRE OF PLATE COMPACTOR FOR ROAD MAINTENANCE	1	630.00	
INV 0000067511/07/2017		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS -JULY	1	110.00	
INV 0000070020/07/2017		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS -JULY	1	85.00	
INV 0000070927/07/2017		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS -JULY	1	13.00	
INV 0000077329/08/2017		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS -JULY	1	35.00	
EFT27593	15/09/2017	NORTHAM HERITAGE FORUM INC.	GRANT RESTORATION OF HERITAGE CARRIAGES	1		4,999.95
INV NO.3/20101/09/2017		NORTHAM HERITAGE FORUM INC.	GRANT RESTORATION OF HERITAGE CARRIAGES	1	4,999.95	
EFT27594	15/09/2017	NORTHAM RESERVE ABORIGINAL CORPORATION	ABORIGINAL ARTIFACTS FOR ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE KOONYI (FUR HEADBAND)	1		1,078.00

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INV 00002	15/08/2017	NORTHAM RESERVE ABORIGINAL CORPORATION	ABORIGINAL ARTIFACTS FOR ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE KOONYI (FUR HEADBAND)	1	1,078.00	
EFT27595	15/09/2017	NORTHAM SCOUT GROUP	KIDSPORT FUNDING FOR SAMANTHA BROOKER	1		200.00
INV IV00000717/07/2017		NORTHAM SCOUT GROUP	KIDSPORT FUNDING FOR SAMANTHA BROOKER	1	200.00	
EFT27596	15/09/2017	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SENIOR SPORT FUNDING	1		4,350.00
INV 200	05/09/2017	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SENIOR SPORT FUNDING	1	4,350.00	
EFT27597	15/09/2017	OXTER SERVICES	KATRINE TOILETS. SUPPLY OF TOILET ROLLS AND GLOVES.	1		120.38
INV 18516	25/08/2017	OXTER SERVICES	KATRINE TOILETS. SUPPLY OF TOILET ROLLS AND GLOVES.	1	120.38	
EFT27598	15/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT & RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE - AUGUST 2017.	1		85.00
INV 22786	31/08/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	MONTHLY FEE FOR DAILY MONITORING, MANAGEMENT & RESOLUTION OF DISASTER RECOVERY OPTIONS AT SITE - AUGUST 2017.	1	85.00	
EFT27599	15/09/2017	PERTH AMUSEMENT & EVENT HIRE	Adrenaline Rush, Hammerhead Shark, & Dora and Diego adventure land amusement rides with staff for 2017 Balloon fiesta	1		2,205.50
INV C0077	04/09/2017	PERTH AMUSEMENT & EVENT HIRE	Adrenaline Rush, Hammerhead Shark, & Dora and Diego adventure land amusement rides with staff for 2017 Balloon fiesta	1	2,205.50	
EFT27600	15/09/2017	PRECISION VISUAL GROUP PTY LTD	BALLOONING RECORDS - SUPPLY AND DELIVER 600MM X 400MM PLAQUE	1		1,544.40
INV 0000233412/09/2017		PRECISION VISUAL GROUP PTY LTD	SUPPLY 2 @ SMALL REPLICA PLAQUES - BALLOONING PLAQUE	1	165.00	
INV 0000233512/09/2017		PRECISION VISUAL GROUP PTY LTD	SUPPLY PACKAGE AND DELIVER 4 PLAQUES - BALLOONING RECORDS	1	431.20	
INV 0000233312/09/2017		PRECISION VISUAL GROUP PTY LTD	BALLOONING RECORDS - SUPPLY AND DELIVER 600MM X 400MM PLAQUE	1	948.20	
EFT27601	15/09/2017	PRESTIGE ALARMS	SHIRE ADMIN. ATTEND SITE. CONFIGURE TITAN SOFTWARE AND TRAIN STAFF.	1		714.50

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INV 0009404221	08/2017	PRESTIGE ALARMS	SHIRE ADMIN. ATTEND SITE. CONFIGURE TITAN SOFTWARE AND TRAIN STAFF.	1	599.50	
INV 0009381208	08/2017	PRESTIGE ALARMS	NORTHAM SHIRE ADMIN BUILDING. 24 HOUR MONITORING OF SECURITY ALARM SYSTEM. QUARTERLY ACCOUNT FOR SEP, OCT NOV.	1	115.00	
EFT27602	15/09/2017	QUEENS PARK JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR BLAIR MONGER	1		180.00
INV KS01298117	08/2017	QUEENS PARK JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR BLAIR MONGER	1	180.00	
EFT27603	15/09/2017	REFRACTORY ROAD	PERFORMANCE AT THE 2017 AVON RIVER FESTIVAL	1		900.00
INV 1	23/08/2017	REFRACTORY ROAD	PERFORMANCE AT THE 2017 AVON RIVER FESTIVAL	1	900.00	
EFT27604	15/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING SUZETTE SIMCOCK	1		1,350.00
INV 0010855	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING SUZETTE SIMCOCK	1	150.00	
INV 0010857	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING BRIAN AFLECK TUCK	1	150.00	
INV 0010859	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING MAX LAMPERD	1	150.00	
INV 0010861	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING LINDY SORENSON	1	150.00	
INV 0010854	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING VICKY DAVEY	1	150.00	
INV 0010856	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING MERLE PERRIE	1	150.00	
INV 0010858	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING ANNE WLAZOWSKI	1	150.00	
INV 0010860	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING RAELENE LINTO	1	150.00	
INV 0010853	06/09/2017	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING MARY DYER	1	150.00	
EFT27605	15/09/2017	REID CORPORATION PTY LTD	Main Act Stage performance for 2017 Balloon Fiesta from 1800 hours	1		4,400.00
INV 0000360818	08/2017	REID CORPORATION PTY LTD	Main Act Stage performance for 2017 Balloon Fiesta from 1800 hours	1	4,400.00	

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EFT27606	15/09/2017	RIVERGUM VALLEY LAVENDER	ASSORTED STOCK PURCHASES FOR NORTHAM VISITOR CENTRE.	1		316.10
INV 0000029424/08/2017		RIVERGUM VALLEY LAVENDER	ASSORTED STOCK PURCHASES FOR NORTHAM VISITOR CENTRE.	1	316.10	
EFT27607	15/09/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SHIRE OF NORTHAM QUARTERLY REPORT CARD - 26 APRIL 2017.	1		2,858.62
INV 5160366	05/04/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN THE AVON VALLEY ADVOCATE ON 5 APRIL 2017 FOR ANIMAL HUSBANDRY INTENSIVE - FREE RANGE BROILER POULTRY FARM.	1	261.95	
INV 5164283	12/04/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERT IN THE AVON VALLEY ADVOCATE ON 12TH APRIL 2017 FOR DISPOSAL OF PROPERTY BY LEASE - COMMONAGE (RESERVE 51213)	1	252.25	
INV 5166706	12/04/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERT IN THE AVON VALLEY ADVOCATE FOR THE ANZAC DAY ROAD CLOSURES	1	174.64	
INV 1899975	26/04/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SHIRE OF NORTHAM QUARTERLY REPORT CARD - 26 APRIL 2017.	1	997.57	
INV 5005374	26/04/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER FULL PAGE AD FOR APRIL 2017.	1	997.57	
INV 5172050	26/04/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN THE AVON VALLEY ADVOCATE ON 26/04/2017 FOR THE IMPOSITION OF FEES AND CHARGES (CAUSAL HIRE FEE FOR SHIRE OVALS).	1	174.64	
EFT27608	15/09/2017	SLIMLINE WAREHOUSE DISPLAY SHOP	16 X DY05A3B CLIP FRAME A3 BLACK	1		330.28
INV 195533	30/08/2017	SLIMLINE WAREHOUSE DISPLAY SHOP	16 X DY05A3B CLIP FRAME A3 BLACK	1	330.28	
EFT27609	15/09/2017	SMITH R M & SONS(RAY)	REFUND OF OVERPAID DEBTOR INVOICE 18664 EXTRACTIVE INDUSTRY	1		343.00
INV S212 RM 11/09/2017		SMITH R M & SONS(RAY)	REFUND OF OVERPAID DEBTOR INVOICE 18664 EXTRACTIVE INDUSTRY	1	343.00	
EFT27610	15/09/2017	SOUTHERN BROOK COMMUNITY ASSOCIATION	SOUTHERN BROOK COMMUNITY ASSOCIATION ANNUAL ALLOCATION 2017/18	1		3,300.00
INV 0709201707/09/2017		SOUTHERN BROOK COMMUNITY ASSOCIATION	SOUTHERN BROOK COMMUNITY ASSOCIATION ANNUAL ALLOCATION 2017/18	1	3,300.00	

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EFT27611	15/09/2017	SOUTHERN CROSS AUSTEREO PTY LTD	Radio advertising for 2017 Avon River Festival 4th of August 2017 Adverts to air on MMM and HitFM as per quote ARF Advert including production	1		1,459.70
INV 7049392231/07/2017		SOUTHERN CROSS AUSTEREO PTY LTD	Radio advertising for 2017 Avon River Festival 4th of August 2017 Adverts to air on MMM and HitFM as per quote ARF Advert including production	1	1,459.70	
EFT27612	15/09/2017	SPECIALISED TREE SERVICE	CHANGE SHIRE BANNERS FOR EVENTS	1		740.00
INV 2620	29/08/2017	SPECIALISED TREE SERVICE	CHANGE SHIRE BANNERS FOR EVENTS	1	740.00	
EFT27613	15/09/2017	TOURISM COUNCIL	Registration- 2017 WA Regional Tourism Coonference	1		525.00
INV 0000583221/08/2017		TOURISM COUNCIL	Registration- 2017 WA Regional Tourism Coonference	1	525.00	
EFT27614	15/09/2017	VICTORIA WILLIAMS	VIP FUNCTION TABLECLOTHS BLACK	1		109.98
INV 0058011828/08/2017		VICTORIA WILLIAMS	VIP FUNCTION TABLECLOTHS BLACK	1	109.98	
EFT27615	15/09/2017	WA CONTRACT RANGER SERVICES	CAT MANGEMENT EXPENSE - AUGUST	1		753.50
INV 01128	23/08/2017	WA CONTRACT RANGER SERVICES	RANGER SERVICE - FOR ON-CALL AND CALL-OUT ON 18TH, 19TH AND 20TH OF AUGUST 2017	1	203.50	
INV 01147	06/09/2017	WA CONTRACT RANGER SERVICES	CAT MANGEMENT EXPENSE - AUGUST	1	550.00	
EFT27616	15/09/2017	WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	COMMUNITY PROJECT GRANT - NORTHAM PCYC BOXING PROGRAM.	1		7,770.00
INV SINV132:29/08/2017		WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	COMMUNITY PROJECT GRANT - NORTHAM PCYC BOXING PROGRAM.	1	5,000.00	
INV SINV132:29/08/2017		WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	COMMUNITY PROJECT GRANT - SCHOOL HOLIDAY PROGRAM	1	2,770.00	
EFT27617	15/09/2017	WATERMAN IRRIGATION PTY LTD	BAKERS HILL STANDPIPE - UPGRADE TO I-STANDPIPE	1		2,506.90
INV SINV-12819/07/2017		WATERMAN IRRIGATION PTY LTD	BAKERS HILL STANDPIPE - UPGRADE TO I-STANDPIPE	1	2,506.90	
EFT27618	15/09/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - JASON	1		13,800.06

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INV I3067155	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - JASON	1	1,475.00	
INV I3067152	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WA LOCAL GOVERNMENT CONVENTION - RUMJANTSEV - ULO.	1	725.00	
INV I3067146	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WA LOCAL GOVERNMENT CONVENTION - CR DES HUGHES	1	1,475.00	
INV I3067153	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - ATTENDEE TINETTI DIANNE	1	215.02	
INV I3067144	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - CHRIS ANTONIO	1	1,475.00	
INV I3067145	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - ATTENDEE CHRIS DAVIDSON.	1	725.00	
INV I3067148	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - ATTENDEE TERRY LITTLE.	1	1,475.00	
INV I3067149	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - ATTENDEE STEVEN POLLARD.	1	1,475.00	
INV I3067150	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - ATTENDEE JOHN PROUD	1	1,475.00	
INV I3067154	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - ATTENDEE ROB TINETTI.	1	1,475.00	
INV I3067156	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - ATTENDEE JULIE WILLIAMS	1	1,475.00	
INV I3067151	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 WA LOCAL GOVERNMENT CONVENTION - ATTENDEE JULIE PROUD.	1	120.02	
INV I3067147	15/08/2017	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	LITTLE KAYE- 2017 LOCAL GOVERNMENT CONVENTION	1	215.02	
EFT27619	15/09/2017	WHEATBELT SAFETYWEAR	PPE EQUIPMENT FOR DEPOT.	1		227.00
INV 7642	09/08/2017	WHEATBELT SAFETYWEAR	PPE EQUIPMENT FOR DEPOT.	1	227.00	
EFT27620	15/09/2017	WUNDOWIE PROGRESS ASSOCIATION	SHIRE GRANT FOR WUNDOWIE IRON FESTIVAL	1		21,800.00
INV 000000230/08/2017		WUNDOWIE PROGRESS ASSOCIATION	SHIRE GRANT FOR WUNDOWIE IRON FESTIVAL	1	13,000.00	
INV 000000330/08/2017		WUNDOWIE PROGRESS ASSOCIATION	ANNUAL PROGRESS ASSOCIATION GRANT OPERATING EXPENDITURE NO. 11342122	1	8,800.00	
EFT27621	15/09/2017	DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR AUGUST 2017.	1		15,158.17

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INV AUGUST31/08/2017		DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR AUGUST 2017.		15,158.17	
EFT27622	15/09/2017	FIRM CONSTRUCTION PTY LTD	PROGRESS CLAIM 6 - WORKS COMPLETED AS @ 30/08/2017 FOR CONSTRUCTION OF THE ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE.	1		632,390.95
INV 0000125830/08/2017		FIRM CONSTRUCTION PTY LTD	PROGRESS CLAIM 6 - WORKS COMPLETED AS @ 30/08/2017 FOR CONSTRUCTION OF THE ABORIGINAL AND ENVIRONMENTAL INTERPRETIVE CENTRE.	1	632,390.95	
EFT27623	15/09/2017	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR AUGUST 2017.	1		811.80
INV AUGUST31/08/2017		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR AUGUST 2017.	1	811.80	
EFT27624	26/09/2017	NORTHAM ARMY CAMP HERITAGE ASSOCIATION (INC)	COMMUNITY GRANT 2017/2018 BEING FOR THE AUSTRALIAN WAR MEMORIAL RESEARCH.	1		3,178.50
INV A001	07/09/2017	NORTHAM ARMY CAMP HERITAGE ASSOCIATION (INC)	COMMUNITY GRANT 2017/2018 BEING FOR THE AUSTRALIAN WAR MEMORIAL RESEARCH.	1	3,178.50	
EFT27625	26/09/2017	ANDREW ROLAND VALLANCE	NIGHT HOOPS - PROGRAM SUPPORT OFFICER AND HIRE OF BUS 22/7/2017 TO 26/08/2017.	1		1,200.00
INV RR15092015/09/2017		ANDREW ROLAND VALLANCE	NIGHT HOOPS - PROGRAM SUPPORT OFFICER AND HIRE OF BUS 22/7/2017 TO 26/08/2017.	1	1,200.00	
EFT27626	26/09/2017	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	RENEWAL OF LICENCES FOR LAND MOBILE/LAND MOBILE, LAND MOBILE/ AMBULATORY SYSTEM, LAND MOBILE/LAND MOBILE SYSTEM FROM 24/9/2017 TO 23/09/2018.	1		537.00
INV 5008633525/08/2017		AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	RENEWAL OF LICENCES FOR LAND MOBILE/LAND MOBILE, LAND MOBILE/ AMBULATORY SYSTEM, LAND MOBILE/LAND MOBILE SYSTEM FROM 24/9/2017 TO 23/09/2018.	1	537.00	
EFT27627	26/09/2017	AUSTRALIAN SERVICES UNION	Payroll deductions	1		27.45
INV DEDUCT19/09/2017		AUSTRALIAN SERVICES UNION	Payroll deductions		27.45	
EFT27628	26/09/2017	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN W/E 19/9/2017	1		53,192.00
INV PAYG 2222/09/2017		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 22/9/2017 - TAX PAID \$1096 - NEED TO PAY \$1298 DIFFERENCE TO PAY \$202.00	1	202.00	

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INV PAYG 19/19/09/2017		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN W/E 19/9/2017	1	52,990.00	
EFT27629	26/09/2017	AUSTRALIS ASSET ADVISORY GROUP	2017 BUILDING & LAND VALUATION PROJECT - 30% ON COMPLETION OF DRAFT REPORT.	1		6,182.00
INV INV-030611/09/2017		AUSTRALIS ASSET ADVISORY GROUP	2017 VALUATIONS OF LAND & BUILDINGS PROJECT	1	1,463.00	
INV INV-028626/07/2017		AUSTRALIS ASSET ADVISORY GROUP	2017 BUILDING & LAND VALUATION PROJECT - 30% ON COMPLETION OF DRAFT REPORT.	1	4,719.00	
EFT27630	26/09/2017	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY. FROM 18/7/2017 TO 30/07/2017	1		4,704.00
INV 0061	27/08/2017	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY.FROM 15/8/2017 TO 27/08/2017.	1	1,568.00	
INV 0059	30/07/2017	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY. FROM 18/7/2017 TO 30/07/2017	1	1,568.00	
INV 0062	10/09/2017	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY. 29/8/2017 to 10/09/2017	1	1,568.00	
EFT27631	26/09/2017	AVON FIBRE TECH	SUPPLY AND INSTALL FLOATING PONTOONS FOR 2017 AVON RIVER FESTIVAL.	1		550.00
INV 88	08/09/2017	AVON FIBRE TECH	SUPPLY AND INSTALL FLOATING PONTOONS FOR 2017 AVON RIVER FESTIVAL.	1	550.00	
EFT27632	26/09/2017	AVON VALLEY ARTS SOCIETY (INC)	STOCK PURCHASES FOR VISITORS CENTRE.	1		363.30
INV 0004731716/09/2017		AVON VALLEY ARTS SOCIETY (INC)	STOCK PURCHASES FOR VISITORS CENTRE.	1	363.30	
EFT27633	26/09/2017	AVON VALLEY CONTRACTORS	HIRE OF GRADER FOR LEAVER ROAD (REGRAVEL) 14/06/2017 TO 16/06/2017 & 20/06/2017.	1		2,200.00
INV 1916	09/08/2017	AVON VALLEY CONTRACTORS	HIRE OF GRADER FOR LEAVER ROAD (REGRAVEL) 14/06/2017 TO 16/06/2017 & 20/06/2017.	1	2,200.00	
EFT27634	26/09/2017	AVON VALLEY GLASS	SUPPLY AND FIT REPLACEMENT WINDSCREEN IN 2017 FORD ESCAPE TREND.	1		542.20
INV 0000817017/08/2017		AVON VALLEY GLASS	PN1614 - N3333 - SNR PLANNER VEHICLE SUPPLY AND FIT REPLACEMENT WINDSCREEN IN 2017 FORD ESCAPE TREND. PN1614 - N3333 - SNR PLANNER VEHICLE	1	542.20	

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EFT27635	26/09/2017	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 18/08/2017.	1		120,813.99
INV 0002582129/08/2017		AVON WASTE	30 X EVENT BINS & 1 X 12M3 HOOK BIN FOR 2017 AVON RIVER FESTIVAL	1	796.80	
INV 25861	18/08/2017	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 18/08/2017.	1	83,183.52	
INV 25820	04/08/2017	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 04/08/2017.	1	36,833.67	
EFT27636	26/09/2017	BAKERS HILL PRIMARY SCHOOL	DONATION - EOY BOOKS AWARDS	1		200.00
INV 1457	14/09/2017	BAKERS HILL PRIMARY SCHOOL	DONATION - EOY BOOKS AWARDS	1	200.00	
EFT27637	26/09/2017	BEAUREPAIRES	REPLACE 2 TYRES ON MITSUBISHI OUTLANDER PN1508 - N11131 INCL WHEEL ALIGNMENT	1		1,819.59
INV U524346724/07/2017		BEAUREPAIRES	PUNCTURE REPAIR TO MITSUBISH ASX PN1621 - N9467.	1	29.26	
INV U524347123/08/2017		BEAUREPAIRES	WHEEL ALIGNMENT AND BALANCE TO CORRECT VIBRATION IN MAZDA CX5 PN1520 - N10734.	1	141.31	
INV U524346903/08/2017		BEAUREPAIRES	SNR HEALTH VEHICLE. 2 X TYRES 205/70R15 TO BE FITTED MONDAY 31 JULY 2017	1	245.66	
INV U524347114/08/2017		BEAUREPAIRES	REPLACE 2 TYRES ON MITSUBISHI OUTLANDER PN1508 - N11131 INCL WHEEL ALIGNMENT	1	658.82	
INV U524347116/08/2017		BEAUREPAIRES	PUNCTURE REPAIR TO DEPOT UTE PN1307 - N4100	1	29.26	
INV U524347116/08/2017		BEAUREPAIRES	REPLACE 1 TYRE ON BOBCAT TRAILER PN1214 - ITNU484.	1	365.12	
INV U524347225/08/2017		BEAUREPAIRES	REPAIR TO TYRE ON INKPEN TIP LOADER PN1018	1	350.16	
EFT27638	26/09/2017	CADD'S FASHIONS	SHIRE EMBROIDERED POLO SHIRT FOR YVONNE RYDER - 12	1		22.00
INV 17-00005607/08/2017		CADD'S FASHIONS	SHIRE EMBROIDERED POLO SHIRT FOR YVONNE RYDER - 12	1	22.00	

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EFT27639	26/09/2017	CLACKLINE FENCING CONTRACTORS	REPLACE BARBED WIRE FENCING ALONG GRASS VALLEY FLORA & FAUNA RESERVE WITH STRAIGHT WIRE	1		500.00
INV 1095	08/08/2017	CLACKLINE FENCING CONTRACTORS	REPLACE BARBED WIRE FENCING ALONG GRASS VALLEY FLORA & FAUNA RESERVE WITH STRAIGHT WIRE	1	500.00	
EFT27640	26/09/2017	CLACKLINE/TOODYAY KARATE CLUB INC	KIDSPORT FUNDING	1		200.00
INV KS01374819/09/2017		CLACKLINE/TOODYAY KARATE CLUB INC	KIDSPORT FUNDING	1	200.00	
EFT27641	26/09/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK DRAIN STAGE 3 CONSTRUCTION	1		216,839.29
INV 170805	28/08/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK STAGE 3 CONSTRUCTION VARIATIONS - DEWATERING REQUIREMENTS.	1	6,490.00	
INV 170804	28/08/2017	COMISKEY'S CONTRACTING PTY LTD	CONTRACT 2 OF 2017 - KING CREEK DRAIN STAGE 3 CONSTRUCTION	1	210,349.29	
EFT27642	26/09/2017	COUNTRYWIDE POOLS	10 KG BUCKET OF DRY CHLORINE	1		779.94
INV 23695	11/08/2017	COUNTRYWIDE POOLS	10 KG BUCKET OF DRY CHLORINE	1	648.73	
INV 23710	16/08/2017	COUNTRYWIDE POOLS	CHAINSAW AND CHAINS - SMALL PLANT.	1	131.21	
EFT27643	26/09/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES & ENGINEERING SERVICES FOR W/E 18/08/2017.	1		191.62
INV 0317	18/08/2017	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES & ENGINEERING SERVICES FOR W/E 18/08/2017.	1	191.62	
EFT27644	26/09/2017	DANIELS HEALTH SERVICES PTY LTD	SUPPLY AND INSTALL 2 NEW WALL MOUNTED SHARPS SAFE AT JUBILEE PAVILLION.	1		403.36
INV 1581350	31/07/2017	DANIELS HEALTH SERVICES PTY LTD	JUBILEE PAVILION TOILETS - SERVICING OF SHARPS SAFES JULY 2017	1	86.13	
INV 1581350	31/07/2017	DANIELS HEALTH SERVICES PTY LTD	SUPPLY AND INSTALL 2 NEW WALL MOUNTED SHARPS SAFE AT JUBILEE PAVILLION.	1	317.23	
EFT27645	26/09/2017	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	LOCAL GOVERNMENT STANDARDS PANEL - SITTING AND WRITING FEES FOR THE PERIOD 01/07/2016 - 30/06/2017 COMPLAINT(S) FOR MINOR BREACH	1		1,122.00

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INV 000058411/08/2017		DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	LOCAL GOVERNMENT STANDARDS PANEL - SITTING AND WRITING FEES FOR THE PERIOD 01/07/2016 - 30/06/2017 COMPLAINT(S) FOR MINOR BREACH	1	1,122.00	
EFT27646	26/09/2017	DUKES INN	ACCOMMODATION FOR CONTRACT BUILDING SURVEYOR - MICHAEL CARTY (2 NIGHTS)	1		360.00
INV INV-423	08/09/2017	DUKES INN	ACCOMMODATION FOR CONTRACT BUILDING SURVEYOR - MICHAEL CARTY (2 NIGHTS)	1	360.00	
EFT27647	26/09/2017	DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	STOCK PURCHASES FOR VISITORS CENTRE.	1		90.00
INV 0000272818/09/2017		DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	STOCK PURCHASES FOR VISITORS CENTRE.	1	90.00	
EFT27648	26/09/2017	E FIRE & SAFETY	WUNDOWIE DEPOT - TESTING OF THE FIRE EQUIPMENT IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.1 (6 MONTHLY TESTING).	1		809.60
INV 0020418629/06/2017		E FIRE & SAFETY	WUNDOWIE TOWN HALL - TESTING OF THE FIRE EQUIPMENT IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS2293.2 (6 MONTHLY TESTING @ \$7.70 PER UNIT BASED ON 5 UNITS).	1	38.50	
INV 0020418729/06/2017		E FIRE & SAFETY	FLUFFY DUCKS CHILDCARE - TESTING OF THE FIRE EQUIPMENT IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.1 (6 MONTHLY TESTING).	1	55.00	
INV 0020419129/06/2017		E FIRE & SAFETY	WUNDOWIE FOOTBALL CLUB - TESTING OF THE EXIT & EMERGENCY LIGHTS IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS2293.2 (6 MONTHLY TESTING).	1	148.50	
INV 0020419129/06/2017		E FIRE & SAFETY	WUNDOWIE FOOTBALL CLUB - TESTING OF THE FIRE EQUIPMENT IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS2293.2 (6 MONTHLY TESTING @ \$7.70 PER UNIT BASED ON 3 UNITS).	1	23.10	
INV 0020419229/06/2017		E FIRE & SAFETY	WUNDOWIE DEPOT - TESTING OF THE FIRE EQUIPMENT IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.1 (6 MONTHLY TESTING).	1	396.00	

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INV 0020418629/06/2017		E FIRE & SAFETY	WUNDOWIE TOWN HALL - TESTING OF THE EXIT & EMERGENCY LIGHTS IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS2293.2 (6 MONTHLY TESTING).	1	148.50	
EFT27649	26/09/2017	EASIFLEET	Payroll deductions	1		1,064.47
INV DEDUCT19/09/2017		EASIFLEET	Payroll deductions		783.95	
INV DEDUCT19/09/2017		EASIFLEET	Payroll deductions		280.52	
EFT27650	26/09/2017	FAIRFAX BUSINESS MEDIA	ADVERTISING IN WA SENIOR- AUGUST 2017	1		436.15
INV 3303700	21/08/2017	FAIRFAX BUSINESS MEDIA	ADVERTISING IN WA SENIOR- AUGUST 2017	1	436.15	
EFT27651	26/09/2017	FORREST EVENTS	10 X PICNIC TABLES FOR 2017 BALLOON FIESTA	1		1,900.00
INV 5	05/09/2017	FORREST EVENTS	10 X PICNIC TABLES FOR 2017 BALLOON FIESTA	1	1,000.00	
INV 4	08/08/2017	FORREST EVENTS	10 PICNIC TABLES AND CHAIRS WITH DELIVERY AND COLLECTION FOR THE 2017 AVON RIVER FESTIVAL.	1	900.00	
EFT27652	26/09/2017	FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG OF COLDMIX TO BE PICKED UP BY SHIRE OF NORTHAM 22/8/17	1		2,112.00
INV 1088827323/08/2017		FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG OF COLDMIX TO BE PICKED UP BY SHIRE OF NORTHAM 22/8/17	1	2,112.00	
EFT27653	26/09/2017	GINGIN ROADHOUSE AND CARAVAN PARK	GETABOUT OUTING LUNCHES 13 @ \$28	1		364.00
INV G3803	18/09/2017	GINGIN ROADHOUSE AND CARAVAN PARK	GETABOUT OUTING LUNCHES 13 @ \$28	1	364.00	
EFT27654	26/09/2017	GLENN STUART BEVERIDGE	CLEAN UP VERGES & PICKUP ASBESTOS ON GROUND AT LOT 65 & 65A BALGA TCE WUNDOWIE.	1		3,025.00
INV 34	05/09/2017	GLENN STUART BEVERIDGE	CLEAN UP VERGES & PICKUP ASBESTOS ON GROUND AT LOT 65 & 65A BALGA TCE WUNDOWIE.	1	2,926.00	
INV 114	02/08/2017	GLENN STUART BEVERIDGE	REPAIR SEA CONTAINER ROOF IN NORTHAM DEPOT	1	99.00	
EFT27655	26/09/2017	GROVE WESLEY DESIGN ART	2000 A1 PAMPHLETS FOLDED DOWN TO DL SIZE FOR VISITORS CENTRE.	1		3,476.00
INV 4663	30/08/2017	GROVE WESLEY DESIGN ART	2X SMALL #VISITNORTHAM BANNERS	1	231.00	
INV 4665	30/08/2017	GROVE WESLEY DESIGN ART	STOCK PURCHASES FOR VISITORS CENTRE.	1	407.00	

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INV 4658	30/08/2017	GROVE WESLEY DESIGN ART	2000 A1 PAMPHLETS FOLDED DOWN TO DL SIZE FOR VISITORS CENTRE.	1	2,838.00	
EFT27656	26/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ACTING WORKS SUPERVISOR GEOFFREY COPLEY FOR WEEK ENDING 27/08/2017.	1		19,591.97
INV 6839946	06/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE - MADDISON GARLAND 29/8/2017 (INDUCTION). W/E 03/09/2017.	1	1,012.24	
INV 6822848	30/08/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE - MARK SCHNELL - FOR W/E 27/8/2017.	1	640.40	
INV 6839944	06/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	LABOUR HIRE - MARK SCHNELL 03/09/2017.	1	1,404.74	
INV 6839945	06/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ACTING WORKS SUPERVISOR - GEOFFREY COPLEY - FOR PERIOD ENDING 3-9-2017	1	2,455.92	
INV 6839947	06/09/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	CONTRACTOR WAGES FOR MICHAEL CARTY - SEN. BUILDING SURVEYOR.	1	2,686.65	
INV 6822849	30/08/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ACTING WORKS SUPERVISOR GEOFFREY COPLEY FOR WEEK ENDING 27/08/2017.	1	3,262.86	
INV 6807091	23/08/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ACTING WORKS SUPERVISOR GEOFFREY COPELY FOR WEEK ENDING 20/08/2017.	1	2,385.75	
INV 6807090	23/08/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ACTING WORKS SUPERVISOR GEOFFREY COPELY FOR WEEK ENDING 13/08/2017.	1	2,947.10	
INV 6807092	23/08/2017	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	PROVISION OF RELIEF BUILDING SURVEYOR - MICHAEL CARTY - 3 DAYS PER WEEK FOR 3 WEEK PERIOD W/E 20/08/2017.	1	2,796.31	
EFT27657	26/09/2017	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL REMEDIAL WORKS. VARIATION #2. EXTRA - MOULDINGS FRONT FACE NORTHAM TOWN HALL.	1		19,272.00
INV SMV-2	18/09/2017	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL REMEDIAL WORKS. VARIATION #2. EXTRA REMEDIATION WORKS - MOULDINGS FRONT FACE NORTHAM TOWN HALL.	1	4,318.30	
INV SMV-1	11/09/2017	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL REMEDIAL WORKS. VARIATION #2. EXTRA - MOULDINGS FRONT FACE NORTHAM TOWN HALL.	1	4,318.30	
INV SMR-0	04/09/2017	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL PROJECT.HIRE OF EWP FOR ACCESSING FRONT OF BUILDING AND REPORT.	1	4,170.00	
INV NTHM-3	11/09/2017	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM TOWN HALL. REPAIRS TO DECORATIVE RENDER AS PER QUOTE 9/02/2017. TO SPECIFICATIONS SUPPLIED BY SON.	1	3,232.70	

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INV NTHM-4	18/09/2017	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM TOWN HALL. REPAIRS TO DECORATIVE RENDER AS PER QUOTE 9/02/2017. TO SPECIFICATIONS SUPPLIED BY SON.	1	3,232.70	
EFT27658	26/09/2017	HOLCIM AUSTRALIA PTY LTD	1.8M3 CONCRETE DELIVERED TO THROSSELL STREET FOR FOOTPATH	1		512.60
INV 9403211515	08/2017	HOLCIM AUSTRALIA PTY LTD	1.8M3 CONCRETE DELIVERED TO THROSSELL STREET FOR FOOTPATH	1	512.60	
EFT27659	26/09/2017	INSTANT TOILETS AND SHOWERS PTY LTD T/AS INSTANT PRODUCTS HIRE	8 X EVENT TOILETS AND 2 X DISALED TOILETS FOR 2017 NORTHAM AG SHOW.	1		1,378.30
INV 61751	12/09/2017	INSTANT TOILETS AND SHOWERS PTY LTD T/AS INSTANT PRODUCTS HIRE	8 X EVENT TOILETS AND 2 X DISALED TOILETS FOR 2017 NORTHAM AG SHOW.	1	1,378.30	
EFT27660	26/09/2017	JUNE NANCY SHEILA GARLETT	RATES REFUND FOR ASSESSMENT A11891 65 LOCKYER AVENUE NORTHAM 6401	1		1,250.00
INV A11891	19/09/2017	JUNE NANCY SHEILA GARLETT	RATES REFUND FOR ASSESSMENT A11891 65 LOCKYER AVENUE NORTHAM 6401		1,250.00	
EFT27661	26/09/2017	KEN BLACKHURST	PROGRAM SUPPORT - NIGHT HOOPS 22/7/2017 TO 26/08/2017.	1		720.00
INV RR15092015	09/2017	KEN BLACKHURST	PROGRAM SUPPORT - NIGHT HOOPS 22/7/2017 TO 26/08/2017.	1	720.00	
EFT27662	26/09/2017	KENNARDS HIRE PTY LTD	2 X 20 KVA GENERATORS, 1 X 45 KVS GENERATOR, 3 X DISTRIBUTION BOARDS WITH 32 AMP, 30M LEADS	1		1,453.70
INV 1862790104	09/2017	KENNARDS HIRE PTY LTD	2 X 20 KVA GENERATORS, 1 X 45 KVS GENERATOR, 3 X DISTRIBUTION BOARDS WITH 32 AMP, 30M LEADS	1	1,453.70	
EFT27663	26/09/2017	KEYSTART LOANS LTD	RATES REFUND FOR ASSESSMENT A154 53 HOVEA CRESCENT WUNDOWIE WA 6560	1		1,471.80
INV A154	19/09/2017	KEYSTART LOANS LTD	RATES REFUND FOR ASSESSMENT A154 53 HOVEA CRESCENT WUNDOWIE WA 6560		1,471.80	
EFT27664	26/09/2017	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions	1		20.50
INV DEDUCT19	09/2017	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions		20.50	
EFT27665	26/09/2017	MARY DOUGLAS	REFUND FOR CEASED FOOD BUSINESS REGISTRATION (FOOD ON THE MOVE)	1		291.90

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INV CS18092	18/09/2017	MARY DOUGLAS	REFUND FOR CEASED FOOD BUSINESS REGISTRATION (FOOD ON THE MOVE)	1	291.90	
EFT27666	26/09/2017	MOORE STEPHENS (WA) PTY LTD	ROADS TO RECOVERY - ANNUAL RETURN FOR THE YEAR ENDED 30 JUNE 2017.	1		3,520.00
INV 303412	22/08/2017	MOORE STEPHENS (WA) PTY LTD	ROADS TO RECOVERY - ANNUAL RETURN FOR THE YEAR ENDED 30 JUNE 2017.	1	3,520.00	
EFT27667	26/09/2017	MR NATURALLY CLEAN	SECURITY CALL OUTS FOR AUGUST 2017 AT VARIOUS BUILDINGS.	1		990.00
INV INV-032807	08/2017	MR NATURALLY CLEAN	SECURITY CALL OUTS FOR AUGUST 2017 AT VARIOUS BUILDINGS.	1	990.00	
EFT27668	26/09/2017	NORTHAM BETTA HOME LIVING	14 INCH HP NOTEBOOK, A6-9220 8GB DDR4 RAM, 1TB HDD	1		699.00
INV 2957143313	09/2017	NORTHAM BETTA HOME LIVING	14 INCH HP NOTEBOOK, A6-9220 8GB DDR4 RAM, 1TB HDD	1	699.00	
EFT27669	26/09/2017	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING	1		4,350.00
INV 7002	14/09/2017	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING	1	3,450.00	
INV 7003	19/09/2017	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING	1	900.00	
EFT27670	26/09/2017	NORTHAM COUNTRY CLUB	SENIOR SPORT FUNDING.	1		450.00
INV 100	19/09/2017	NORTHAM COUNTRY CLUB	SENIOR SPORT FUNDING.	1	450.00	
EFT27671	26/09/2017	NORTHAM LIQUOR BARONS	ALCOHOL FOR 2017 BALLOON FIESTA VIP FUNCTION. DELIVERY TO NORTHAM REC CENTRE ON 01/09/2017	1		666.64
INV 1210-116	05/09/2017	NORTHAM LIQUOR BARONS	ALCOHOL FOR 2017 BALLOON FIESTA VIP FUNCTION. DELIVERY TO NORTHAM REC CENTRE ON 01/09/2017	1	666.64	
EFT27672	26/09/2017	NORTHAM VETERINARY CENTRE	EXAMINATION & TREATMENT OF INJURED CAT	1		161.00
INV 60583	21/08/2017	NORTHAM VETERINARY CENTRE	EXAMINATION & TREATMENT OF INJURED CAT	1	161.00	
EFT27673	26/09/2017	OMEGA PEST CONTROL PTY LTD T/A STEWARTS PEST CONTROL	RODENT BAITING AT VARIOUS SHIRE PROPERTIES.	1		334.40
INV 36856	25/08/2017	OMEGA PEST CONTROL PTY LTD T/A STEWARTS PEST CONTROL	RODENT BAITING AT VARIOUS SHIRE PROPERTIES.	1	334.40	

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EFT27674	26/09/2017	OXTER SERVICES	VARIOUS TOILETS CLEANING FOR SEPTEMBER 2017.	1		3,280.10
INV 18440	11/08/2017	OXTER SERVICES	NEW GRAVE FOR MARIA IUKICH, GRAVE CERTIFICATION FOR MARIA IUKICH, INTERMENT OF ASHES FOR GEORGE EDWARD DOUGLAS & PLAQUE INSTALLATION	1	979.00	
INV 18578	08/09/2017	OXTER SERVICES	CLEANING OF TOILETS AT VARIOUS LOCATIONS 28/8/2017 & 30/08/2017.	1	535.70	
INV 18579	08/09/2017	OXTER SERVICES	VARIOUS TOILETS CLEANING FOR SEPTEMBER 2017.	1	1,246.30	
INV 18566	06/09/2017	OXTER SERVICES	ADMIN BUILDING. SUPPLY OF 2 X BOXES OF HAND TOWELS	1	200.42	
INV 18590	11/09/2017	OXTER SERVICES	TOILET PAPER & HANDTOWELS FOR - SHIRE ADMIN, VISITORS CENTRE, APEX PARK.	1	318.68	
EFT27675	26/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	SOFTWARE UPDATES PERFORMED BY PCS - AFTER VIRUS.	1		1,190.00
INV 22820	05/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	SOFTWARE UPDATES PERFORMED BY PCS - AFTER VIRUS.	1	722.50	
INV 22845	14/09/2017	PERFECT COMPUTER SOLUTIONS PTY LTD	REPAIR COMPUTER SOFTWARE AT VARIOUS SITES AFTER THE VIRUS.	1	467.50	
EFT27676	26/09/2017	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES - 182 FITZGERALD STREET, NORTHAM - STATEMENT NO 2131856 ACCOUNT NO 601148.	1		374.19
INV 2131856	15/09/2017	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES - 182 FITZGERALD STREET, NORTHAM - STATEMENT NO 2131856 ACCOUNT NO 601148.	1	374.19	
EFT27677	26/09/2017	PETER CHARLES WIESNER	RATES REFUND FOR ASSESSMENT A1957 2 ROSE TERRACE SPENCERS BROOK WA 6401	1		39.30
INV A1957	19/09/2017	PETER CHARLES WIESNER	RATES REFUND FOR ASSESSMENT A1957 2 ROSE TERRACE SPENCERS BROOK WA 6401		39.30	
EFT27678	26/09/2017	PUBLIC TRANSPORT AUTHORITY	TICKET SALES FOR AUGUST 2017.	1		273.58
INV JULY 20131/07/2017		PUBLIC TRANSPORT AUTHORITY	TICKET SALES FOR JULY 2017.	1	107.00	
INV AUGUST31/08/2017		PUBLIC TRANSPORT AUTHORITY	TICKET SALES FOR AUGUST 2017.	1	166.58	

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EFT27679	26/09/2017	QUIN'S GOURMET BUTCHERS	PROVIDING HAMBURGER PATTIES FOR 2 NIGHT HOOPS EVENTS 29 JULY 2017 AND 26 AUGUST 2017	1		240.00
INV 77	07/09/2017	QUIN'S GOURMET BUTCHERS	PROVIDING HAMBURGER PATTIES FOR 2 NIGHT HOOPS EVENTS 29 JULY 2017 AND 26 AUGUST 2017	1	240.00	
EFT27680	26/09/2017	READY INDUSTRIES PTY LTD T/AS 1300 TEMPFENCE	80MTRS OF CROWD CONTROL BARRIER FENCING FOR REC CENTRE DURING AG SHOW	1		930.60
INV 179760	08/09/2017	READY INDUSTRIES PTY LTD T/AS 1300 TEMPFENCE	80MTRS OF CROWD CONTROL BARRIER FENCING FOR REC CENTRE DURING AG SHOW	1	930.60	
EFT27681	26/09/2017	RED DOT STORES	WHEELIE BINS FOR LIBRARY.	1		38.00
INV 3204899030/08/2017		RED DOT STORES	WHEELIE BINS FOR LIBRARY.	1	38.00	
EFT27682	26/09/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	1/4 PAGE ADVERTISING IN AVON VALLEY ADVOCATEJULY 19TH, JULY 26TH & AUGUST 2ND EDITIONS.	1		436.44
INV 5180692	19/07/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	1/4 PAGE ADVERTISING IN AVON VALLEY ADVOCATEJULY 19TH, JULY 26TH & AUGUST 2ND EDITIONS.	1	218.22	
INV 5180692	26/07/2017	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	1/4 PAGE ADVERTISING IN AVON VALLEY ADVOCATEJULY 19TH, JULY 26TH & AUGUST 2ND EDITIONS.	1	218.22	
EFT27683	26/09/2017	SILVER WINGS SENIOR CITIZENS GROUP INC	SHIRE CONTRIBUTION TOWARDS THE SENIORS WEEK OUTING FOR 2017.	1		750.00
INV 4	10/02/2017	SILVER WINGS SENIOR CITIZENS GROUP INC	SHIRE CONTRIBUTION TOWARDS THE SENIORS WEEK OUTING FOR 2017.	1	750.00	
EFT27684	26/09/2017	SKILL HIRE WA PTY LTD	LABOURE HIRE - RUSSELL DEGRAY FOR W/E 06/08/2017.	1		7,189.90
INV AP5063708/08/2017		SKILL HIRE WA PTY LTD	LABOURE HIRE - RUSSELL DEGRAY FOR W/E 06/08/2017.	1	1,645.88	
INV AP5061301/08/2017		SKILL HIRE WA PTY LTD	LABOUR HIRE - RUSSEL DEGRAY W/E 30/07/2017.	1	1,437.98	
INV AP5056718/07/2017		SKILL HIRE WA PTY LTD	LABOUR HIRE - RUSSEL DEGRAY 16/7/2017.	1	1,160.78	
INV AP5055212/07/2017		SKILL HIRE WA PTY LTD	LABOUR HIRE - RUSSELL DEGRAY P/E 9/7/2017.	1	1,472.63	
INV AP5059726/07/2017		SKILL HIRE WA PTY LTD	LABOUR HIRE - RUSSELL DEGRAY 23/7/2017	1	1,472.63	

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EFT27685	26/09/2017	SKYWORKS WA PTY LTD	DRONE FILMING INCLUDING LIVE LINK TO 2 LED ONSITE SCREENS FOR 2017 BALLOON FIESTA	1		1,529.00
INV 0106	04/09/2017	SKYWORKS WA PTY LTD	DRONE FILMING INCLUDING LIVE LINK TO 2 LED ONSITE SCREENS FOR 2017 BALLOON FIESTA	1	1,529.00	
EFT27686	26/09/2017	SOUTHERN BROOK COMMUNITY ASSOCIATION	COMMUNITY GRANTS - ANNUAL ALLOCATION 2017/2018.	1		660.00
INV 8.2.5.26/C16/09/2017		SOUTHERN BROOK COMMUNITY ASSOCIATION	COMMUNITY GRANTS - ANNUAL ALLOCATION 2017/2018.	1	660.00	
EFT27687	26/09/2017	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR 2017 BALLOON FIESTA	1		1,725.90
INV 7051380531/08/2017		SOUTHERN CROSS AUSTEREO PTY LTD	NBN ROLL OUT - 3 X LIVE READS AND 1 X INTERVIEW	1	165.00	
INV 7051380631/08/2017		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR 2017 BALLOON FIESTA	1	1,481.70	
INV 7051380731/08/2017		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS MONTHLY SLOTS AUGUST 2017.	1	79.20	
EFT27688	26/09/2017	ST JOSEPH'S SCHOOL	CONTRIBUTION TOWARDS - INDIGENOUS SCHOLARSHIP	1		770.00
INV 1509201715/09/2017		ST JOSEPH'S SCHOOL	CONTRIBUTIONS PRESENTATION NIGHT 2017.	1	220.00	
INV 1509201715/09/2017		ST JOSEPH'S SCHOOL	CONTRIBUTION TOWARDS - INDIGENOUS SCHOLARSHIP	1	550.00	
EFT27689	26/09/2017	STEVEN TUCKER	REIMBURSEMENT OF POLICE CLEARANCE AND PRE-EMPLOYMENT MEDICAL.	1		162.60
INV 9971	11/09/2017	STEVEN TUCKER	REIMBURSEMENT OF POLICE CLEARANCE AND PRE-EMPLOYMENT MEDICAL.	1	162.60	
EFT27690	26/09/2017	SWAN EVENT HIRE	5 X 3X3 MARQUEES WITH SIDES AND A LIGHT 100 X MTRS OF MANOR FENCING FOR 2017 BALLOON FIESTA	1		7,900.00
INV 11108	02/09/2017	SWAN EVENT HIRE	COCKTAIL BAR X 6 INCLUDING BLACK TWIST COVER, 2 X 2.5 SEATER COUCHES, NAVY	1	526.00	
INV 11105	02/09/2017	SWAN EVENT HIRE	10 X 15 MARQUEE WITH SIDES AND LIGHTS FOR SCIENCE HUB @2017 BALLOON FIESTA INCLUDING DELIVERY AND PACKDOWN	1	3,029.00	
INV 11106	02/09/2017	SWAN EVENT HIRE	5 X 3X3 MARQUEES WITH SIDES AND A LIGHT 100 X MTRS OF MANOR FENCING FOR 2017 BALLOON FIESTA	1	4,345.00	

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EFT27691	26/09/2017	TABORDA CONTRACTING	HIRE OF VARIOUS SIGNS FOR THE AVON RIVER FESTIVAL 2017	1		6,706.70
INV INV-107325/08/2017		TABORDA CONTRACTING	HIRE OF VARIOUS SIGNS FOR THE AVON DESCENT	1	2,007.50	
INV INV-107325/08/2017		TABORDA CONTRACTING	HIRE OF VARIOUS SIGNS FOR THE AVON RIVER FESTIVAL 2017	1	4,699.20	
EFT27692	26/09/2017	TECHNICAL SERVICES GROUP PTY LTD	SHIRE OF NORTHAM WIFI SUPPORT RENEWAL - 12 MONTHS TO 30/06/2018.	1		7,585.68
INV 0000080301/08/2017		TECHNICAL SERVICES GROUP PTY LTD	SHIRE OF NORTHAM WIFI SUPPORT RENEWAL - 12 MONTHS TO 30/06/2018.	1	7,585.68	
EFT27693	26/09/2017	TERRY MATTHEW LITTLE	PROGRAM SUPPORT FOR NIGHT HOOPS 22/7/2017 TO 26/7/2017 & FUEL REIMBURSEMENT FOR BUS, FUEL REIMBURSEMENT & BUS MAINTENANCE TRAVEL - NEW TYRES.	1		887.01
INV RR15092(15/09/2017		TERRY MATTHEW LITTLE	PROGRAM SUPPORT FOR NIGHT HOOPS 22/7/2017 TO 26/7/2017 & FUEL REIMBURSEMENT FOR BUS, FUEL REIMBURSEMENT & BUS MAINTENANCE TRAVEL - NEW TYRES.	1	887.01	
EFT27694	26/09/2017	TOWN PLANNING URBAN DESIGN AND HERITAGE	PREPARATION OF THE NORTHAM CBD DEVELOPMENT AND CONNECTIVITY STRATEGY - PROJECT GENERAL - TASK 5 (PHASE 6) PRELIMINARY PLANS & FINDINGS.	1		1,295.25
INV 44354	31/08/2017	TOWN PLANNING URBAN DESIGN AND HERITAGE	PREPARATION OF THE NORTHAM CBD DEVELOPMENT AND CONNECTIVITY STRATEGY - PROJECT GENERAL - TASK 5 (PHASE 6) PRELIMINARY PLANS & FINDINGS.	1	1,295.25	
EFT27695	26/09/2017	VERLINDENS ELECTRICAL SERVICE (WA)	BERT HAWKE PAVILION. CHECK ALL EXTERNAL AND TOILET LIGHTS. REPAIR ANY NOT WORKING.	1		121.00
INV 85914	31/08/2017	VERLINDENS ELECTRICAL SERVICE (WA)	BERT HAWKE PAVILION. CHECK ALL EXTERNAL AND TOILET LIGHTS. REPAIR ANY NOT WORKING.	1	121.00	
EFT27696	26/09/2017	VICTORIA WILLIAMS	VIP FUNCTION ITEMS FOR BALLOONING FESTIVAL.	1		113.00
INV RR15092(15/09/2017		VICTORIA WILLIAMS	VIP FUNCTION ITEMS FOR BALLOONING FESTIVAL.	1	113.00	
EFT27697	26/09/2017	VODAFONE	HARVEST BAN LINE - FROM - 01/09/2017 TO 30/09/2017.	1		71.96
INV 1117385506/09/2017		VODAFONE	HARVEST BAN LINE - FROM - 01/09/2017 TO 30/09/2017.	1	71.96	

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EFT27698	26/09/2017	WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	KIDSPORT FUNDING.	1		510.00
INV SINV134:14/09/2017		WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	KIDSPORT FUNDING.	1	510.00	
EFT27699	26/09/2017	WARRICKS NEWSAGENCY	NEWSPAPERS FOR LIBRARY FOR AUGUST 2017.	1		285.77
INV SN00006:02/09/2017		WARRICKS NEWSAGENCY	NEWSPAPERS FOR SHIRE ADMIN BUILDING	1	85.30	
INV SN00017:02/09/2017		WARRICKS NEWSAGENCY	NEWSPAPERS FOR LIBRARY FOR AUGUST 2017.	1	157.97	
INV SN00017:02/09/2017		WARRICKS NEWSAGENCY	NEWSPAPERS FOR AUGUST 2017 FOR KILLARA.	1	42.50	
EFT27700	26/09/2017	WEST COAST FIREWORKS PTY LTD	2017 AVON RIVER FESTIVAL, FIREWORKS FINALE AS PER APPROVED QUOTE.	1		14,736.00
INV 143	06/09/2017	WEST COAST FIREWORKS PTY LTD	FIREWORKS DISPLAY FOR 2017 BALLOON FIESTA AS PER QUOTE	1	5,500.00	
INV 138	07/08/2017	WEST COAST FIREWORKS PTY LTD	2017 AVON RIVER FESTIVAL, FIREWORKS FINALE AS PER APPROVED QUOTE.	1	9,236.00	
EFT27701	26/09/2017	WHEATBELT OFFICE & BUSINESS MACHINES	ROUTER FOR LIBRARY (PUBLIC ACCESS COMPUTERS)	1		38.00
INV 22402	14/09/2017	WHEATBELT OFFICE & BUSINESS MACHINES	ROUTER FOR LIBRARY (PUBLIC ACCESS COMPUTERS)	1	38.00	
EFT27702	26/09/2017	WILD-CARD.ORG	STOCK PURCHASES FOR VISITORS CENTRE.	1		172.70
INV NC00006:26/08/2017		WILD-CARD.ORG	STOCK PURCHASES FOR VISITORS CENTRE.	1	172.70	
EFT27703	28/09/2017	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2017.	2		2,170.75
INV T995	28/09/2017	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2017.	2	2,170.75	
EFT27704	28/09/2017	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2017	2		3,375.35
INV T994	28/09/2017	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2017	2	3,375.35	

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EFT27705	28/09/2017	WCP CIVIL PTY LTD	REFUND OF STANDPIPE KEYCARD DEPOSIT UPON RETURN OF KEYCARD.	2		50.00
INV T984	28/09/2017	WCP CIVIL PTY LTD	REFUND OF STANDPIPE KEYCARD DEPOSIT UPON RETURN OF KEYCARD.	2	50.00	
EFT27706	29/09/2017	RETAIL DECISIONS (COLES)	AUGUST 2017 COLES EXPENSES FOR CARD HOLDERS - NICOLE HAMPTON, MILTON BROOKS, SUSAN BURLEY, BEV BULL, ALISON ROWLAND, CHRISTINE WATERS, KRISTY ROBINSON, ALYSHA MAXWELL, WENDY SOFOULIS, KIM COLBOURNE, VICTORIA JONES.	1		2,983.01
INV AUGUST31/07/2017		RETAIL DECISIONS (COLES)	AUGUST 2017 COLES EXPENSES FOR CARD HOLDERS - NICOLE HAMPTON, MILTON BROOKS, SUSAN BURLEY, BEV BULL, ALISON ROWLAND, CHRISTINE WATERS, KRISTY ROBINSON, ALYSHA MAXWELL, WENDY SOFOULIS, KIM COLBOURNE, VICTORIA JONES.	1	2,983.01	
34805	15/09/2017	CITY OF GOSNELLS	ROSEMARY'S GLADSTAR'S BOOK OF MEDICINAL HERBS.	1		13.50
INV 56196	07/08/2017	CITY OF GOSNELLS	ROSEMARY'S GLADSTAR'S BOOK OF MEDICINAL HERBS.	1	13.50	
34806	15/09/2017	LUCY'S TEAROOMS	CATERING FOR COUNCIL MEETING ON 09/08/2017.	1		216.00
INV 1482	22/08/2017	LUCY'S TEAROOMS	CATERING FOR COUNCIL MEETING ON 09/08/2017.	1	216.00	
34807	15/09/2017	SHIRE OF NORTHAM	RATES 17/18 AGED ACCOMODATION WUNDOWIE - 410 KURINGAL ROAD	1		30,022.83
INV A10335	10/08/2017	SHIRE OF NORTHAM	RATES 17/18-KILLARA RESPITE	1	1,076.00	
INV A325	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 AGED ACCOMODATION WUNDOWIE - 410 KURINGAL ROAD	1	9,745.64	
INV A10590	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 OLD NORTHAM FIRE STATION 87 DUKE STREET	1	356.19	
INV A111	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 WUNDOWIE DEPOT 6 LESCHENAULTIA ROAD	1	250.00	
INV A11138	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 SENIORS MEMORIAL HALL 265 FITZGERALD STREET	1	1,141.00	
INV A2762	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 BAKERS HILL OVAL 17 BERRY BROW ROAD	1	500.00	
INV A314	10/08/2017	SHIRE OF NORTHAM	RATES 17/18WUNDOWIE SWIMMING POOL 8 WANDOO PLACE	1	489.00	

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INV A315	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 18 BANKSIA AVENUE WUNDOWIE OVAL	1	2,369.00	
INV A322	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 WUNDOWIE LIBRARY 47 BORONIA AVENUE	1	250.00	
INV A14140	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 NORTHAM CEMETERY 150 KATRINE ROAD	1	652.00	
INV A77	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 YOUTH ADVISORY BUILDING 3-5 BORONIA AVENUE	1	325.00	
INV A15887	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 - OLD QUARRY ROAD POUND	1	326.00	
INV A13094	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 TOWN AND LESSER HALL 85 WELLINGTON STREET	1	1,478.00	
INV A14137	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 NORTHAM RECREATION CENTRE - 44 PEEL TERRACE	1	5,000.00	
INV A14194	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 SHIRE ADMIN BUILDING 395 FITZGERALD STREET	1	1,076.00	
INV A503	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 CLACKLINE HALL RES 19542	1	250.00	
INV A385	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 -444 IRISHTOWN ROAD	1	980.00	
INV A1589	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 - OLD FIRE STATION - 1 BORONIA AVENUE	1	250.00	
INV A991	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 -GRASS VALLEY FIRE SHED RES6103	1	250.00	
INV A13092	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 -NORTHAM DEPOT BUILDING 116 PEEL TERRACE	1	413.00	
INV A13075	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 -MORBY COTTAGE 70 KATRINE ROAD	1	238.00	
INV A13091	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 BERT HAWKE PAVILLION 00 SUBURBAN ROAD	1	2,282.00	
INV A14319	10/08/2017	SHIRE OF NORTHAM	RATES 17/18 VISITORS CENTRE 2 GREY STREET	1	326.00	
34808	15/09/2017	SYNERGY	STREET LIGHTS 01/08/2017 to 01/09/2017	1		34,375.49
INV 2848737029/08/2017		SYNERGY	ELECTRICTY ACCOUNT FOR LOT 2 MINSON AVENUE NORTHAM (ABORIGINAL & ENVIRONMENTAL INTERPRETATIVE CENTRE) FOR THE PERIOD 12/04/2017 TO 26/07/2017.	1	60.60	
INV 9152416401/09/2017		SYNERGY	AUXILLARY LIGHTING CHARGES 01/08/2017 to 01/09/2017		129.50	
INV 1686149901/09/2017		SYNERGY	STREET LIGHTS 01/08/2017 to 01/09/2017		23,622.35	

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INV 2848737001/09/2017		SYNERGY	ELECTRICITY FOR ABORIGINAL INTERPRETIVE CENTRE 29/08/2017 TO 01/09/2017.	1	18.45	
INV 7921766205/09/2017		SYNERGY	ELECTRICITY FOR VARIOUS SHIRE BUILDINGS FROM 4/8/2017 TO 05/09/2017.	1	10,512.24	
INV 0929125208/09/2017		SYNERGY	GRASS VALLEY OVAL - 12/07/2017 TO 8/9/2017.	1	32.35	
34809	15/09/2017	TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNT AUGUST TO SEPTEMBER 2017	1		5,735.94
INV 3864754812/08/2017		TELSTRA CORPORATION	HENRY STREET OVAL 5/8/17 TO 4/9/17	1	72.32	
INV 1342948225/08/2017		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNT AUGUST TO SEPTEMBER 2017		3,450.84	
INV 6305302927/08/2017		TELSTRA CORPORATION	BAKERS HILL BFB 23/8/2017 TO 22/09/2017.		22.40	
INV 2726008928/08/2017		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS FROM AUGUST - SEPTEMBER 2017.		2,190.38	
34810	15/09/2017	THE MENS SHED NORTHAM	NORTHAM MENS SHED COMMUNITY GRANT - DEVELOPMENT OF A MECHANICAL WORKSHOP	1		2,500.00
INV 011	20/08/2017	THE MENS SHED NORTHAM	NORTHAM MENS SHED COMMUNITY GRANT - DEVELOPMENT OF A MECHANICAL WORKSHOP	1	2,500.00	
34811	15/09/2017	WATER CORPORATION	JUBILEE OVAL - 11/07/2017 TO 07/09/2017.	1		4,513.67
INV 9007945104/09/2017		WATER CORPORATION	TOILETS AT KATRINE RD 04/07/2017 TO 01/09/2017.		289.31	
INV 9007913514/07/2017		WATER CORPORATION	116 PEEL TCE STANDPIPE 11/5/2017 to 12/07/2017.		705.79	
INV 9007901606/09/2017		WATER CORPORATION	RAILWAY MUSEUM 06/07/2017 TO 05/09/2017		144.60	
INV 9007901104/09/2017		WATER CORPORATION	PLAYGROUND MORRELL STREET 04/07/2017 TO 01/09/2017.		255.84	
INV 9007899906/09/2017		WATER CORPORATION	GIRL GUIDES HALL 08/07/2017 TO 05/09/2017		63.16	
INV 9007945604/09/2017		WATER CORPORATION	STANDPIPE AT NORTHAM TOODYAY RD - 04/07/2017 - 01/09/2017.	1	41.85	
INV 9008729706/09/2017		WATER CORPORATION	SHIRE ADMIN 06/07/2017 TO 05/09/2017.		197.13	
INV 9007909708/09/2017		WATER CORPORATION	JUBILEE OVAL - 11/07/2017 TO 07/09/2017.	1	1,300.52	
INV 9007903707/09/2017		WATER CORPORATION	TOWN & LESSER HALL - 08/07/2017 TO 06/09/2017.	1	227.52	
INV 9007906708/09/2017		WATER CORPORATION	OLD FIRE STATION - 11/7/2017 TO 07/09/2017.	1	120.55	

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INV 9007906908/09/2017		WATER CORPORATION	OLD INFANT HEALTH CLINIC - 11/07/2017 TO 07/09/2017	1	58.95	
INV 9007908008/09/2017		WATER CORPORATION	OLD POST OFFICE BUILDING - 11/7/2017 TO 7/9/2017.	1	110.98	
INV 9007908008/09/2017		WATER CORPORATION	OLD GIRLS SCHOOL - 11/7/2017 TO 07/09/2017.	1	65.55	
INV 9007908608/09/2017		WATER CORPORATION	KILLARA - 11/07/2017 TO 07/09/2017.	1	931.92	
34812	15/09/2017	WESTERN POWER	CONNECT UNDERGROUND CONUSMER METRE TO PILLAR, SUPPLY AND FIT OF METRE	1		450.00
INV 4175088131/08/2017		WESTERN POWER	CONNECT UNDERGROUND CONSUMER METRE TO PILLAR, SUPPLY AND FIT OF METRE	1	450.00	
34813	15/09/2017	SHIRE OF NORTHAM	2017 JPAPAS BOXTOP TRAILER ITSO183 VEHICLE TRANSFER.	1		16.40
INV ITSO183 03/08/2017		SHIRE OF NORTHAM	2017 JPAPAS BOXTOP TRAILER ITSO183 VEHICLE TRANSFER.	1	16.40	
34814	26/09/2017	CLACKLINE PROGRESS ASSOCIATION	COMMUNITY GRANT FOR 2017/2018	1		3,300.00
INV 1	14/09/2017	CLACKLINE PROGRESS ASSOCIATION	COMMUNITY GRANT FOR 2017/2018	1	3,300.00	
34815	26/09/2017	LUCY'S TEAROOMS	FOOD FOR 2017 ARF VIP FUNCTION	1		500.00
INV 1477	22/08/2017	LUCY'S TEAROOMS	FOOD FOR 2017 ARF VIP FUNCTION	1	500.00	
34816	26/09/2017	PETTY CASH	REIMBURSEMENT OF OVERBANKED MONEY FOR THE SALE OF GOODS AT THE DOWERIN FIELD DAY.	1		182.80
INV V/C PET719/09/2017		PETTY CASH	REIMBURSEMENT OF OVERBANKED MONEY FOR THE SALE OF GOODS AT THE DOWERIN FIELD DAY.	1	182.80	
34817	26/09/2017	SYNERGY	AIRPORT - 17/07/2017 TO 13/09/2017.	1		4,855.72
INV 2853059004/09/2017		SYNERGY	AEIC. DISCONNECTION OF POWER TO ELECTRICAL METER PRIOR TO REMOVAL FROM SITE.	1	323.92	
INV 9414532308/09/2017		SYNERGY	GRASS VALLEY FIRE SHED - 12/7/2017 TO 08/09/2017.	1	137.50	
INV 7471470511/09/2017		SYNERGY	SKATE PARK 13/7/2017 TO 11/09/2017.	1	23.55	
INV 5140678111/09/2017		SYNERGY	BERT HAWKE OVAL RETICULATION - 13/07/2017 - 11/09/2017.	1	1,015.75	
INV 1365377413/09/2017		SYNERGY	AIRPORT - 17/07/2017 TO 13/09/2017.	1	3,355.00	

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34818	26/09/2017	TELSTRA CORPORATION	HENRY ST OVAL - 04/09/2017 TO 04/10/2017.	1		112.27
INV 2000049018/09/2017		TELSTRA CORPORATION	SES - 15/08/2017 TO 14/9/2017	1	39.95	
INV 3864754812/09/2017		TELSTRA CORPORATION	HENRY ST OVAL - 04/09/2017 TO 04/10/2017.	1	72.32	
34819	26/09/2017	WATER CORPORATION	RECREATION CENTRE 13/07/2017 TO 12/09/2017.	1		5,932.97
INV 9007948306/09/2017		WATER CORPORATION	STANDPIPE AT IRISHTOWN RD 05/07/2017 TO 05/09/2017.		44.24	
INV 9007948206/09/2017		WATER CORPORATION	STANDPIPE AT KATRINE RD 05/07/2017 TO 05/09/2017.		41.85	
INV 9007946106/09/2017		WATER CORPORATION	STANDPIPE AT SPENCERS BROOK RD 05/07/2017 TO 05/09/2017.		41.85	
INV 9007929412/09/2017		WATER CORPORATION	AVON MALL 12/07/2017 TO 11/09/2017.		430.38	
INV 9007913513/09/2017		WATER CORPORATION	DEPOT AT 116 PEEL TCE 14/07/2017 TO 12/09/2017		137.59	
INV 9007913113/09/2017		WATER CORPORATION	DEPOT BUILDING 67 BYFIELD ST 13/07/2017 TO 12/09/2017.		130.00	
INV 9007909713/09/2017		WATER CORPORATION	RECREATION CENTRE 13/07/2017 TO 12/09/2017.		2,748.26	
INV 9011070412/09/2017		WATER CORPORATION	SNACKBAR AT GREY ST 01/09/2017 TO 31/10/2017.		198.93	
INV 9007907412/09/2017		WATER CORPORATION	BERNARD PARK PLAYCENTRE 12/07/2017 TO 11/09/2017.		81.73	
INV 9007907412/09/2017		WATER CORPORATION	BERNARD PARK 12/07/2017 TO 11/09/2017.		395.40	
INV 9007907312/09/2017		WATER CORPORATION	RIVERBANK TO BROOME TCE 12/07/2017 TO 11/09/2017.		107.60	
INV 9007904012/09/2017		WATER CORPORATION	LIBRARY 12/07/2017 TO 11/09/2017.		77.51	
INV 9007904012/09/2017		WATER CORPORATION	OLD TOWN BUILDING 12/07/2017 TO 11/09/2017.		82.86	
INV 9007904012/09/2017		WATER CORPORATION	MEMORIAL HALL 12/07/2017 TO 11/09/2017.		285.82	
INV 9007903912/09/2017		WATER CORPORATION	ST JOHN'S HALL 12/07/2017 TO 11/09/2017.		143.33	
INV 9008729812/09/2017		WATER CORPORATION	VISITORS CENTRE 12/07/2017 TO 11/09/2017.		532.02	
INV 9007908712/09/2017		WATER CORPORATION	KINDERGARDEN AT BURGOPYNE 12/07/2017 TO 11/09/2017.	1	453.60	
DD11617.1	01/09/2017	WESTNET PTY LTD	DNS MAIL RELAY RECURRING FOR THE PERIOD 31/7/2018 TO 31/07/2018	1		60.50
INV 9222581701/09/2017		WESTNET PTY LTD	DNS MAIL RELAY RECURRING FOR THE PERIOD 31/7/2018 TO 31/07/2018	1	60.50	

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DD11627.1	05/09/2017	WA SUPER	Payroll deductions	1		21,902.46
INV SUPER	05/09/2017	WA SUPER	Superannuation contributions	1	18,991.11	
INV DEDUCT05/09/2017	05/09/2017	WA SUPER	Payroll deductions	1	1,732.06	
INV DEDUCT05/09/2017	05/09/2017	WA SUPER	Payroll deductions	1	84.77	
INV DEDUCT05/09/2017	05/09/2017	WA SUPER	Payroll deductions	1	34.59	
INV DEDUCT05/09/2017	05/09/2017	WA SUPER	Payroll deductions	1	330.52	
INV DEDUCT05/09/2017	05/09/2017	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT05/09/2017	05/09/2017	WA SUPER	Payroll deductions	1	422.08	
INV DEDUCT05/09/2017	05/09/2017	WA SUPER	Payroll deductions	1	107.33	
INV DEDUCT05/09/2017	05/09/2017	WA SUPER	Payroll deductions	1	175.00	
DD11627.2	05/09/2017	NETWEALTH SUPERANNUATION	Superannuation contributions	1		258.59
INV SUPER	05/09/2017	NETWEALTH SUPERANNUATION	Superannuation contributions	1	258.59	
DD11627.3	05/09/2017	BENDIGO SMART START SUPER	Superannuation contributions	1		190.83
INV SUPER	05/09/2017	BENDIGO SMART START SUPER	Superannuation contributions	1	190.83	
DD11627.4	05/09/2017	SUNSUPER	Superannuation contributions	1		450.81
INV SUPER	05/09/2017	SUNSUPER	Superannuation contributions	1	450.81	
DD11627.5	05/09/2017	VISION SUPER	Superannuation contributions	1		62.95
INV SUPER	05/09/2017	VISION SUPER	Superannuation contributions	1	62.95	
DD11627.6	05/09/2017	HOSTPLUS SUPER	Superannuation contributions	1		280.08
INV SUPER	05/09/2017	HOSTPLUS SUPER	Superannuation contributions	1	280.08	
DD11627.7	05/09/2017	UNISUPER	Superannuation contributions	1		64.15
INV SUPER	05/09/2017	UNISUPER	Superannuation contributions	1	64.15	

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DD11627.8	05/09/2017	HESTA SUPER FUND	Superannuation contributions	1		114.66
INV SUPER	05/09/2017	HESTA SUPER FUND	Superannuation contributions	1	114.66	
DD11627.9	05/09/2017	KINETIC SUPER	Superannuation contributions	1		144.30
INV SUPER	05/09/2017	KINETIC SUPER	Superannuation contributions	1	144.30	
DD11640.1	12/09/2017	BANKWEST	JASON WHITEAKER MASTERCARD 22/7/17 TO 23/8/17	1		8,676.58
INV D HENDH	12/09/2017	BANKWEST	DANIEL HENDRIKSEN MASTERCARD 22/7/17 TO 23/8/17	1	709.47	
INV C KLEYN	12/09/2017	BANKWEST	CLINTON KLEYNHANS MASTERCARD 22/7/17 TO 23/8/17	1	998.53	
INV C YOUNG	12/09/2017	BANKWEST	COLIN YOUNG MASTERCARD 22/7/17 TO 23/8/17	1	363.30	
INV C HUNT	12/09/2017	BANKWEST	CHADD HUNT MASTERCARD 22/7/17 TO 23/8/17	1	1,053.15	
INV R RAYSC	12/09/2017	BANKWEST	ROSS RAYSON MASTERCARD 22/7/17 TO 23/8/17	1	3,587.49	
INV J WHITE	12/09/2017	BANKWEST	JASON WHITEAKER MASTERCARD 22/7/17 TO 23/8/17	1	1,964.64	
DD11663.1	19/09/2017	WA SUPER	Payroll deductions	1		21,225.15
INV SUPER	19/09/2017	WA SUPER	Superannuation contributions	1	18,462.09	
INV DEDUCT	19/09/2017	WA SUPER	Payroll deductions	1	1,642.29	
INV DEDUCT	19/09/2017	WA SUPER	Payroll deductions	1	76.57	
INV DEDUCT	19/09/2017	WA SUPER	Payroll deductions	1	34.59	
INV DEDUCT	19/09/2017	WA SUPER	Payroll deductions	1	330.52	
INV DEDUCT	19/09/2017	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT	19/09/2017	WA SUPER	Payroll deductions	1	434.69	
INV DEDUCT	19/09/2017	WA SUPER	Payroll deductions	1	44.40	
INV DEDUCT	19/09/2017	WA SUPER	Payroll deductions	1	175.00	
DD11663.2	19/09/2017	AMG UNIVERSAL SUPER	Superannuation contributions	1		175.25
INV SUPER	19/09/2017	AMG UNIVERSAL SUPER	Superannuation contributions	1	175.25	

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DD11663.3	19/09/2017	NETWEALTH SUPERANNUATION	Superannuation contributions	1		258.59
INV SUPER	19/09/2017	NETWEALTH SUPERANNUATION	Superannuation contributions	1	258.59	
DD11663.4	19/09/2017	BENDIGO SMART START SUPER	Superannuation contributions	1		191.46
INV SUPER	19/09/2017	BENDIGO SMART START SUPER	Superannuation contributions	1	191.46	
DD11663.5	19/09/2017	SUNSUPER	Superannuation contributions	1		450.45
INV SUPER	19/09/2017	SUNSUPER	Superannuation contributions	1	450.45	
DD11663.6	19/09/2017	HOSTPLUS SUPER	Superannuation contributions	1		280.08
INV SUPER	19/09/2017	HOSTPLUS SUPER	Superannuation contributions	1	280.08	
DD11663.7	19/09/2017	UNISUPER	Superannuation contributions	1		15.01
INV SUPER	19/09/2017	UNISUPER	Superannuation contributions	1	15.01	
DD11663.8	19/09/2017	KINETIC SUPER	Superannuation contributions	1		144.30
INV SUPER	19/09/2017	KINETIC SUPER	Superannuation contributions	1	144.30	
DD11663.9	19/09/2017	ESSENTIAL SUPER	Superannuation contributions	1		15.87
INV SUPER	19/09/2017	ESSENTIAL SUPER	Superannuation contributions	1	15.87	
DD11671.1	19/09/2017	WA SUPER	Superannuation contributions	1		-348.07
INV REVERS	19/09/2017	WA SUPER	Superannuation contributions	1	-348.07	
DD11627.10	05/09/2017	ESSENTIAL SUPER	Superannuation contributions	1		100.17
INV SUPER	05/09/2017	ESSENTIAL SUPER	Superannuation contributions	1	100.17	
DD11627.11	05/09/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		204.38
INV SUPER	05/09/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	204.38	
DD11627.12	05/09/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,574.05

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	05/09/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,574.05	
DD11627.13	05/09/2017	CBUS	Superannuation contributions	1		168.42
INV SUPER	05/09/2017	CBUS	Superannuation contributions	1	168.42	
DD11627.14	05/09/2017	REST INDUSTRY SUPER	Superannuation contributions	1		552.68
INV SUPER	05/09/2017	REST INDUSTRY SUPER	Superannuation contributions	1	552.68	
DD11627.15	05/09/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		196.66
INV SUPER	05/09/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	196.66	
DD11627.16	05/09/2017	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		254.29
INV SUPER	05/09/2017	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	254.29	
DD11627.17	05/09/2017	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		224.74
INV SUPER	05/09/2017	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	224.74	
DD11627.18	05/09/2017	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		208.24
INV SUPER	05/09/2017	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	208.24	
DD11627.19	05/09/2017	AMP LIFE LIMITED	Superannuation contributions	1		635.07
INV SUPER	05/09/2017	AMP LIFE LIMITED	Superannuation contributions	1	635.07	
DD11627.20	05/09/2017	AMG UNIVERSAL SUPER	Superannuation contributions	1		175.14
INV SUPER	05/09/2017	AMG UNIVERSAL SUPER	Superannuation contributions	1	175.14	
DD11663.10	19/09/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		221.88
INV SUPER	19/09/2017	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	221.88	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD11663.11	19/09/2017	CBUS	Superannuation contributions	1		189.18
INV SUPER	19/09/2017	CBUS	Superannuation contributions	1	189.18	
DD11663.12	19/09/2017	HESTA SUPER FUND	Superannuation contributions	1		211.57
INV SUPER	19/09/2017	HESTA SUPER FUND	Superannuation contributions	1	211.57	
DD11663.13	19/09/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,491.97
INV SUPER	19/09/2017	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,491.97	
DD11663.14	19/09/2017	REST INDUSTRY SUPER	Superannuation contributions	1		680.15
INV SUPER	19/09/2017	REST INDUSTRY SUPER	Superannuation contributions	1	680.15	
DD11663.15	19/09/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		197.29
INV SUPER	19/09/2017	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	197.29	
DD11663.16	19/09/2017	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		254.29
INV SUPER	19/09/2017	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	254.29	
DD11663.17	19/09/2017	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		421.78
INV SUPER	19/09/2017	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	421.78	
DD11663.18	19/09/2017	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		208.24
INV SUPER	19/09/2017	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	208.24	
DD11663.19	19/09/2017	AMP LIFE LIMITED	Superannuation contributions	1		635.07
INV SUPER	19/09/2017	AMP LIFE LIMITED	Superannuation contributions	1	635.07	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
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REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	1,948,055.19
2	TRUST FUND	5,677.35
TOTAL		1,953,732.54

Attachment 2

Payment dates 01<sup>st</sup> of September 2017 to 30th September 2017

- Municipal Fund payment cheque numbers 34805 to 34819 total \$92,727.59.
- Trust Fund payment cheque numbers 2025 to 2025 total \$81.25.

Electronic Funds Transfer:

- Municipal Fund EFT27503 to EFT27706 total \$1,791,908.34.
- Trust Fund \$5,596.10.

Direct Debits total \$63,419.26.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Month	Cheques 2017/2018	EFT Payments 2017/2018	Direct Debits 2017/2018	Payroll 2017/2018	Total Payments 2017/2018
July	\$ 145,110.71	\$2,083,341.31	\$ 59,063.47	\$ 391,344.81	\$ 2,678,860.30
August	\$ 120,443.60	\$1,945,745.15	\$ 59,266.02	\$ 367,520.50	\$ 2,492,975.27
September	\$ 92,808.84	\$ 1,797,504.44	\$ 63,419.26	\$ 377,666.43	\$ 2,331,398.97
October					\$ -
November					\$ -
December					\$ -
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
<b>Total</b>	<b>\$358,363.15</b>	<b>\$5,826,590.90</b>	<b>\$181,748.75</b>	<b>\$1,136,531.74</b>	<b>\$7,503,234.54</b>

The following table presents all payments made for the month from Council Credit cards paid by Direct Debit 11640.1:

Summary Credit Card Payments	\$	Total
Executive Manager Engineering Services		
CALTEX STAR MART - MUNDARING 21/7/17	88.56	
TARGET 6550 -STAFF GIFT TRACEY	150.00	
PUMA ENERGY EL CABALLO 26/7/17	88.09	
SHIRE OF NORTHAM - REGISTRATION OF PLANT TRAILER	90.40	
M.A.L. AUTOMOTIVE - FIRE EXTINGUISHER FOR WUNDOWIE COMMUNITY BUS	40.00	
M.A.L. AUTOMOTIVE - INSPECTION OF KILLARA BUS (2ND)	104.75	
CALTEX STAR MART MUNDARING 10/8/17	85.85	
NORTHAM HARDWARE 15/8/17 IAN HARDING STAFF GIFT	150.00	
LIQUOR BARONS STAFF DRINKS-IAN HARDING	98.98	
COLES -STAFF FAREWELL CATERING IAN HARDING	101.90	998.53
CESM		
WOOLWORTHS -CATERING BUSHFIRE TRAINING	13.35	
QUINS GOURMET BUTCHER - CATERING BUSHFIRE TRAINING- 11/8/17	99.34	
SUBWAY -FIRST AID TRAINING-11/8/17	98.00	
RED ROOSTER -FIRST AID TRAINING 11/8/17	36.98	
NORTHAM URBAN KITCHEN -FIRST AID TRAINING SOUTHERN BROOK 16/8/17	58.00	
NORTHAM URBAN KITCHEN -FIRST AID TRAINING SOUTHERN BROOK 16/8/17	80.00	
SKIDDAW VIEW/RIVERSIDE HOTEL -FIRST AID TRAINING SHIRE OFFICE 16/8/17	289.00	
BP THE LAKES 1903 - ICV TRAINING	34.80	709.47
Executive Manager Corporate Services		
LANDGATE WITHDRAWAL OF CAVEAT - A10769	337.40	
JAMAICA BLUE CAFE -10/8/17 FOI CONFERENCE	4.90	
FIONA STANLEY HOSPITAL CAR PARK - FOI CONFERENCE PARKING	21.00	363.30
Executive Manager Community Services		
ROYAL LIFE SAVINGS -POOL OPERATIONS GROUP 1 (2)	1800.00	
FACEBOOK - AVON RIVER FESTIVAL 29/6/17 TO 31/7/17	295.71	
FACEBOOK - MARKETS AND PARADE 29/6/17 TO 31/7/17	44.92	
FACEBOOK - MARKETS AND PARADE 30/6/17 TO 30/7/17 - CAMPAIGN	132.22	
ADOBE SYSTEM SOFTWARE - MONTHLY	233.16	
BP BRIDGETOWN	43.42	
SHIRE OF NORTHAM LICENCE KILLARA2	382.60	
SHIRE OF NORTHAM LICENCE KILLARA2	12.10	
CITY OF PERTH PARKING TICKET	8.06	
LOCAL GOVERNMENT MANAGER 1/7/2017 TO 30/6/2017 INVOICE 5522	181.00	

Summary Credit Card Payments	\$	Total
BOC INVOICES - OXYGEN INDUSTRY	43.05	
BOC INVOICES - OXYGEN INDUSTRY	43.05	
BOC INVOICES - OXYGEN INDUSTRY	43.05	
BOC INVOICES - DISSOLVED ACETYLENE E SIZE	48.16	
BOC INVOICES - DISSOLVED ACETYLENE G SIZE	44.08	
BOC INVOICES - OXYGEN MEDICAL C SIZE	24.91	
BOC INVOICES - OXYGEN MEDICAL C SIZE	68.00	
BOC INVOICES - OXYGEN MEDICAL C SIZE	68.00	
BOC INVOICES - OXYGEN MEDICAL C SIZE	72.00	3,587.49
Executive Manager Development Services		
MAL'S AUTOMOTIVE BUS INSPECTIONS	158.05	
MAL'S AUTOMOTIVE BUS INSPECTIONS	158.05	
MAL'S AUTOMOTIVE BUS INSPECTIONS	158.05	
KAYE HANSEN & MALCOLM -WRIGGLEY TIN B & B -RELIEF STAFF ACCOMMODATION	260.00	
KAYE HANSEN & MALCOLM -WRIGGLEY TIN B & B -RELIEF STAFF ACCOMMODATION	260.00	
EOT TRAINING - WHITE CARD BENJAMIN ROBINS	59.00	1,053.15
Chief Executive Officer		
SUBWAY - CATERING FOR ENGINEERING WORKSHOP 21/7/17	171.00	
SUBWAY - CATERING FOR REGIONAL ROAD GROUP 21/7/17	285.00	
SUBWAY - ABORIGINAL ADVISORY GROUP 27/7/17	114.00	
ESSENCE OF COFFEE LG WEEK 2/8/17	8.50	
CITY OF PERTH PARKING LG WEEK 2/8/17	7.06	
RENDEZVOUS STUDIO - LG WEEK ACCOMODATION 2/8/17	179.00	
GRAMERCY BAR & KITCHEN 2/8/17 -LG WEEK COUNCILLOR'S AND PARTNERS MEALS	673.50	
CITY OF PERTH CAR PARK-WALGA CONVENTION 3/8/17	23.18	
WILSON PARKING P215 -WALGA CONVENTION 3/8/17	48.38	
RENDEZVOUS STUDIO - LG WEEK ACCOMODATION 3/8/17	34.00	
RENDEZVOUS STUDIO - LG WEEK ACCOMODATION 8/8/17	313.72	
MONTHLY CHARGES PRZCHARGE.PREZI.COM	25.46	
DUNNINGS NORTHAM	81.09	
FOREIGN CHARGES	0.75	1,964.64
<b>Total Credit Card Expenditure</b>		<b>\$ 8,676.58</b>

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,331,398.97 was submitted to the Ordinary Meeting of Council on Wednesday, 18 October 2017.

\_\_\_\_\_ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers and electronic funds transfer payments as per above and totalling \$2,331,398.97 was submitted to each member of the Council on Wednesday, 18 October 2017, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

\_\_\_\_\_ CHIEF EXECUTIVE OFFICER

#### 12.4.2 Financial Statements for the Period Ending 31<sup>st</sup> August 2017

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald Accountant
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Simple Majority

#### BRIEF

For Council to receive the Financial Statement for the period ending 31<sup>st</sup> August 2017.

#### ATTACHMENTS

Attachment 1: Financial Statement for the period ending 31<sup>st</sup> August 2017.

#### BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 31 August 2017 is included as Attachment 1 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves; and
- Net Current Assets;
- Rating Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements (items in bold represent new notes)

Operating Income

1. Governance is over budget by \$29,164, due to timing of a grant received from Northam Wheatbelt Development Commission for urban renewal planning.
2. General Purpose Funding is under budget due to the FAGS Grant being under budget by \$31,329
3. Other Property & Services over budget \$44,899 this is directly related to the receipt of insurance income for the Wundowie Pool claim of \$37,824 and Private works additional income from the upgrade of Byfield Street of \$4,844 received not budgeted for

Operating Expenditure

4. Recreation and Culture is \$170,378 under budget, predominantly due to the timing of the depreciation not being brought to account of \$185,608
5. Transport is under budget by \$677,374 due to depreciation of \$526,734 not brought to account and the timing of roads maintenance programme expenditure, \$289,087.
6. Other Property & Services is over budget \$43,999 due predominantly to public works overhead recovery timing \$75,718 and Plant under allocation of \$48,236.

Operating Income by Nature and Type

7. Other revenue is over budget by \$44,146 due to the items disclosed at points 1 & 2 above.

Operating Expenditure by Nature and Type

8. Employee Costs are under budget by 8% predominantly due to lower than anticipated expenditure in Killara for \$31,321, Planning of \$20,795, Works Maintenance Department for \$65,902.
9. Materials and contracts are under budget by 38%, due to a timing issues between budget and actual expenditure as disclosed in the notes presented above.
10. Depreciation of \$672,540 was not brought to account due to the EOFY adjustments still being carried out.
11. Interest expense incurred in July was accrued back into the previous financial year.

Capital Expenditure Item reporting

There were no significant items to report in August

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

- Ensure robust financial management.

Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2017/18 Budget.

Legislative Compliance

Section 6.4 and 6.26(2)(g) of the *Local Government Act*.

*Local Government (Financial Management) Regulations 1996*.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

N/A.

Risk Implications

Nil.

### **OFFICER'S COMMENT**

Nil.

#### RECOMMENDATION / COUNCIL DECISION

Minute No: C.3156

Moved: Cr Antonio

Seconded: Cr Hughes

That Council receive the Financial Statements, prepared in accordance with the *Local Government (Financial Management) Regulations*, for the period ending 31<sup>st</sup> August 2017.

CARRIED 10/0

Attachment 1



**SHIRE OF NORTHAM**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 AUGUST 2017**

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3 Information on Borrowings	9 to 10
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SHIRE OF NORTHAM  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING 31 AUGUST 2017

	NOTE	17/18 Budget \$	Ytd Budget \$	Ytd Actual \$	Variances Actuals to Budget \$	Variances Actuals to Budget %
<b>Operating</b>						
<b>Revenues</b>						
Governance	1	27,558	1,860	31,024	29,164	1567.94%
General Purpose Funding Other	2	2,173,578	443,574	407,393	(36,181)	(8.16%)
General Purpose Funding Rates		9,703,740	9,563,815	9,564,552	737	0.01%
Law, Order, Public Safety		536,812	6,022	4,414	(1,608)	(26.70%)
Health		56,000	2,112	3,177	1,065	50.41%
Education and Welfare		1,289,027	328,021	322,907	(3,114)	(0.96%)
Housing		40,842	6,806	8,538	1,732	25.45%
Community Amenities		2,618,347	1,588,284	1,598,601	10,317	0.65%
Recreation and Culture		7,023,320	2,094,036	2,091,763	(2,273)	(0.11%)
Transport		2,051,333	41,741	31,254	(10,487)	(25.12%)
Economic Services		551,898	92,380	101,897	9,517	10.30%
Other Property and Services	3	60,200	10,030	54,929	44,899	447.64%
<b>Total Operating Revenue</b>		<b>26,132,655</b>	<b>14,176,682</b>	<b>14,220,449</b>	<b>43,767</b>	<b>0.31%</b>
<b>Expenses</b>						
Governance		(1,311,841)	(207,399)	(196,583)	10,816	5.22%
General Purpose Funding		(259,267)	(32,100)	(31,506)	594	1.85%
Law, Order, Public Safety		(1,207,854)	(190,672)	(142,455)	48,217	25.29%
Health		(301,754)	(50,435)	(57,722)	(7,287)	(14.45%)
Education and Welfare		(1,396,885)	(232,173)	(187,738)	44,435	19.14%
Housing		(70,533)	(14,162)	(14,223)	(61)	(0.43%)
Community Amenities		(3,530,116)	(428,587)	(258,209)	170,378	39.75%
Recreation and Culture	4	(4,858,265)	(752,524)	(457,074)	295,450	39.26%
Transport	5	(4,926,851)	(1,058,880)	(381,506)	677,374	63.97%
Economic Services		(2,245,885)	(448,645)	(408,659)	39,986	8.91%
Other Property and Services	6	(27,089)	(85,473)	(129,472)	(43,999)	(51.48%)
<b>Total Operating Expenses</b>		<b>(20,136,140)</b>	<b>(3,501,050)</b>	<b>(2,265,146)</b>	<b>1,235,904</b>	<b>35.30%</b>
<b>Removal of Non-Cash Items</b>						
(Profit)/Loss on Asset Disposals		(80,555)	0	0	0	
Movement in Employee Benefit Provisions		(29,403)	0	0	0	
Depreciation on Assets		4,035,413	672,540	0	(672,540)	100.00%
<b>Non Operating Items</b>						
Purchase Land Held for Resale		0	0	0	0	
Purchase Land and Buildings		(5,873,402)	(961,252)	(506,282)	454,970	47.33%
Purchase Plant and Equipment		(1,302,051)	(217,004)	(2,328)	214,676	98.93%
Purchase Furniture and Equipment		(55,128)	(9,186)	(299)	8,887	96.75%
Purchase Bush Fire Equipment		0	0	0	0	
Purchase Playground Equipment		0	0	0	0	
Purchase Infrastructure Assets - Roads		(3,793,771)	(445,636)	(117,277)	328,359	73.68%
Purchase Infrastructure Assets - Bridges		0	0	0	0	
Purchase Infrastructure Assets - Footpaths		(442,344)	(73,706)	0	73,706	100.00%
Purchase Infrastructure Assets - Drainage		(2,277,051)	(379,497)	(366,098)	13,389	3.53%
Purchase Infrastructure Assets - Parks & Ovals		(382,595)	(54,164)	(9,472)	44,692	82.51%
Purchase Infrastructure Assets - Airfields		0	0	0	0	
Purchase Infrastructure Assets - Streetscape		(13,500)	(2,250)	0	2,250	100.00%
Purchase Infrastructure Assets - Other		(5,213,767)	(868,068)	(9,633)	858,435	98.89%
Proceeds from Disposal of Assets		732,363	574,849	0	(574,849)	100.00%
Repayment of Debentures		(227,611)	(59,918)	(56,844)	3,074	5.13%
Proceeds from New Debentures		1,500,000	0	0	0	
Advances to Community Groups		0	0	0	0	
Self-Supporting Loan Principal Income		24,073	4,012	0	(4,012)	100.00%
Transfers to Restricted Assets (Reserves)		(1,576,282)	0	(863)	(863)	
Transfers from Restricted Asset (Reserves)		2,095,128	0	0	0	
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%
<b>ADD Net Current Assets July 1 B/Fwd</b>		<b>6,863,970</b>	<b>6,863,970</b>	<b>5,906,402</b>	<b>(957,568)</b>	
<b>LESS Year End Adjustment - Killara</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>LESS Net Current Assets Year to Date</b>		<b>0</b>	<b>0</b>	<b>17,559,431</b>	<b>17,559,431</b>	
<b>Surplus</b>		<b>0</b>	<b>15,720,322</b>	<b>(965,900)</b>	<b>(16,586,222)</b>	

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 AUGUST 2017**

**1. OPERATING STATEMENT**

	Note	17/18 Budget \$	Ytd Budget	Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
<b>OPERATING REVENUES</b>						
Rates		9,704,740	9,563,815	9,564,552	737	0%
Operating Grants Subsidies and Contributions		4,120,264	734,274	768,299	34,024	5%
Fees and Charges		3,830,578	1,726,359	1,739,064	12,705	1%
Proceeds from Sale of Assets				783	783	
Service Charges		0		0	0	
Interest Earnings		370,000	19,081	14,574	(4,506)	-24%
Other Revenue	7	676,777	132,774	133,176	402	0%
<b>TOTAL OPERATING REVENUE</b>		<b>18,702,359</b>	<b>12,176,303</b>	<b>12,220,449</b>	<b>44,146</b>	<b>0%</b>
<b>OPERATING EXPENSES</b>						
Employee Costs	8	(7,919,244)	(1,259,935)	(1,158,690)	101,245	8%
Materials and Contracts	9	(6,239,140)	(881,526)	(545,875)	335,651	38%
Utility Charges		(851,187)	(157,482)	(122,816)	34,666	22%
Depreciation of Non Current Assets	10	(4,035,413)	(672,540)	0	672,540	100%
Interest Expenses	11	(148,149)	(11,581)	16,911	28,492	246%
Insurance Expenses		(471,331)	(327,214)	(279,193)	48,021	12%
Other Expenditure		(215,384)	(174,655)	(175,482)	(827)	-1%
<b>TOTAL OPERATING EXPENSE</b>		<b>(19,879,848)</b>	<b>(3,484,933)</b>	<b>(2,265,146)</b>	<b>1,219,787</b>	<b>-35%</b>
Non Operating Grants Subsidies and Contributions		7,093,449	2,000,000	2,000,000	0	0%
Profit on Asset Disposals		177,271	378		(378)	100%
Loss on Asset Disposals		(96,716)	(16,116)		16,116	100%
<b>RESULTING FROM OPERATIONS</b>		<b>5,996,515</b>	<b>10,675,632</b>	<b>11,955,303</b>	<b>1,279,672</b>	<b>12%</b>

**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 AUGUST 2017**

**2. BALANCE SHEET**

	<b>Ytd Actual \$</b>	<b>Estimated 2016/2017 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash Assets	10,589,328	11,700,546
Receivables	13,430,835	2,441,368
Inventories	631	631
<b>TOTAL CURRENT ASSETS</b>	<u>24,020,794</u>	<u>14,142,545</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	547,357	547,357
Inventories	0	0
Land and Buildings	50,509,288	50,003,006
Property, Plant and Equipment	6,295,156	5,830,177
Infrastructure	145,567,832	145,527,705
<b>TOTAL NON-CURRENT ASSETS</b>	<u>202,919,633</u>	<u>201,908,245</u>
<b>TOTAL ASSETS</b>	<u>226,940,427</u>	<u>216,050,790</u>
<b>CURRENT LIABILITIES</b>		
Payables	507,718	1,516,537
Interest-bearing Liabilities	167,766	224,611
Provisions	1,049,953	1,049,952
<b>TOTAL CURRENT LIABILITIES</b>	<u>1,725,437</u>	<u>2,791,100</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	2,011,062	2,011,062
Provisions	248,832	248,832
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>2,259,894</u>	<u>2,259,894</u>
<b>TOTAL LIABILITIES</b>	<u>3,985,331</u>	<u>5,050,994</u>
<b>NET ASSETS</b>	<u>222,955,096</u>	<u>210,999,796</u>
<b>EQUITY</b>		
Retained Surplus	96,199,736	84,238,303
Reserves - Cash Backed	5,466,655	5,472,789
Reserves - Asset Revaluation	121,288,705	121,288,703
<b>TOTAL EQUITY</b>	<u>222,955,096</u>	<u>210,999,795</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2017

3. ACQUISITION OF ASSETS	17/18 Budget \$	Ytd Actual \$
The following assets have been acquired during the period under review:		
<b>By Program</b>		
<b>Governance</b>		
Admin Building	337,500	0
New Telephone System	42,276	299
Intramaps GIS	9,352	0
<b>Law, Order &amp; Public Safety</b>		
CESM Vehicle	89,363	0
Electronic Conversion of Standpipe	12,500	0
CCTV - Fitzgerald St & Peel Tce	91,838	3,890
<b>Education &amp; Welfare</b>		
Fluffy Ducks	232,954	0
Killara Commuter Bus	73,539	0
<b>Housing</b>		
Kurringal Units Upgrade	19,000	0
<b>Community Amenities</b>		
Cemetery Toilet	53,972	0
Community Coaster Bus	120,903	0
King Creek Drainage	824,040	115,253
Area Drainage	186,669	0
Design of Recycling Station Inkpen	10,000	0
Inkpen Site Drainage	100,000	0
Upgrade Riverbank Fencing	30,318	2,748
Upgrade Aerators	6,000	0
NRM Grant Capital Expenditure	40,100	0
Exec Mgr Community Services Vehicle	45,000	0
Cemetery Lot development	28,600	0
Cemetery Car Parking	40,000	0
CBD Works - Street Scaping	75,000	0
Avon Mall Upgrade & Street Scaping	90,000	0
Investigation Environmental Works, Avon River	10,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2017

3. ACQUISITION OF ASSETS (Continued)	17/18 Budget \$	2017 Actual \$
<u>By Program (Continued)</u>		
<b>Recreation &amp; Culture</b>		
Paint Eaves & Fascia Wundowie Hall	5,500	0
Replace Veranda Ceilings Wundowie Hall	2,200	0
Town Hall Render Remedial Works c/wd	98,423	0
Painting Window Frames Northam Town Hall	3,200	0
Painting and Paatching Internal Walls Town Hall	4,200	0
External Turnstil Outdoor Courts Northam Rec Centre	7,450	0
Downlights Hospitality Area Northam Rec Centre	4,800	0
Replace Lights Stadium, Northam Rec Centre	6,000	0
Install Security Screens to Club Office Windows	5,865	0
Bert Hawke Pavilion - Upgrade, Including Kitchen C/wd	40,000	0
Replace Sewer Line Wundowie Library C/wd	14,300	0
Repairs to Exterior Steps Northam Library	20,000	0
Old Railway Station Precinct Upgrade C/wd	63,000	0
AVVA - Roof Replacement	145,000	0
Purchase of Land Boulevard Shopping Centre	175,000	0
Northam Library Server Cabinet	3,500	0
Executive Manager Community Services Vehicle	45,000	0
Recreation Manager Vehicle	35,000	0
Bernard Park Bridge Refurbishment	15,000	0
Wundowie Basketball Surface Upgrade	80,000	0
Upgrade Bernard Park Reticulation	37,578	9,472
Bridge Crossing Fixings	10,000	0
POS Playground Improvements	140,017	0
BMX Lighting	20,000	0
Bert Hawke - Drainage	40,000	0
Bert Hawke - Lighting	20,000	0
Swimming Pool Redevelopment	3,800,000	0
Northam Youth Space	859,411	2,995

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2017

3. ACQUISITION OF ASSETS (Continued)	17/18 Budget \$	2017 Actual \$
<b><u>By Program (Continued)</u></b>		
<b>Transport</b>		
Northam Depot Redesign	10,000	0
GEH Deproclamation	55,870	2,670
Jennapullin Road	94,465	0
Irishtown Road	105,193	0
Irishtown Road	133,216	0
Spencers Brook Road	157,825	0
Spencers Brook Road	304,215	0
Maintenance Capitalised	100,000	35,613
GEH BS Contribution	64,500	0
Bedford Street C/fwd	109,280	0
Fermoy Avenue	126,133	0
Trimmer Road C/fwd	131,822	0
Rushton Crescent	97,130	0
Katrine Road	221,593	0
Carter Road	222,151	0
Mitchell Avenue C/fwd	96,247	9,125
Chidlow/Hawes/Burgoyne Street C/fwd	118,598	0
Newman Road - Spray Seal C/fwd	116,258	64,888
O'Neill Road C/fwd	286,229	0
Mount Ommanney Road C/fwd	10,600	0
Rockett Street	149,914	0
Thomas Street C/fwd	20,735	0
Coates Road/ C/fwd	155,317	0
Queen Street	3,000	0
Spencers Brook 1020 C/fwd	39,223	0
Werrabee Road 0.56-2.8 slk - 15/16 Blackspot C/fwd	24,889	0
Spencers Brook Road	224,680	0
Kerb Renewal	134,238	4,654
Leaver Road	0	127
Chinanning Road	80,086	200
Chedaring	323,365	0
Laneway Land Acquisition	57,000	0
Mitchell Avenue	188,782	0
Fitzgerald Street	84,127	0
Lobellia Avenue	108,882	0
Lance Street	60,553	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2017

3. ACQUISITION OF ASSETS (Continued)	17/18 Budget \$	2017 Actual \$
Drainage - Rural	1,182,104	250,845
Culvert Renewal	59,238	0
Airport Line Marking	30,000	0
Drop Down Gate Airstrip	20,000	0
PN1218 Mitsubishi Fuso	120,000	2,328
PN3555 Back Hoe Loader	184,835	0
PN1221 4T Truck	92,135	0
PN1302 Ferris Mower	26,950	0
PN1222 3.5T Truck	78,745	0
PN1505, 4X4 Ute	40,000	0
Posi Truck Attachment C/fwd	25,000	0
4T Excavator (drainage crew)	95,000	0
Grader Blade (Pozitrac)	10,800	0
Profiler Attachment (Pozitrac)	18,600	0
<b>Economic Services</b>		
AIE Building	4,625,039	506,282
Waste Water Pump Station	201,181	0
Bakers Drainage	25,000	0
Upgrade Caravan Dump Site	3,500	0
Signage Tower GEH Mitchell Avenue	10,000	0
	19,333,609	1,011,388

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2017

3. ACQUISITION OF ASSETS (Continued)	17/18 Budget \$	2017 Actual \$
<u>By Class</u>		
Land Held for Resale	0	0
Land and Buildings	5,873,403	506,282
Plant and Equipment	1,302,051	2,328
Furniture and Equipment	55,128	299
Bush Fire Equipment	0	0
Playground Equipment	0	0
Infrastructure Assets - Roads	3,793,770	117,277
Infrastructure Assets - Footpaths	442,344	(0)
Infrastructure Assets - Bridges & Culverts	0	0
Infrastructure Assets - Drainage	2,277,051	366,098
Infrastructure Assets - Parks & Ovals	362,595	9,472
Infrastructure Assets - Airfields	0	0
Infrastructure Assets - Streetscape	13,500	-
Infrastructure Assets - Other	5,213,767	9,633
	19,333,609	1,011,388



SHIRE OF NORTHAM  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING 31 AUGUST 2017

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review.

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	17/18 Budget \$	Ytd Actual \$	17/18 Budget \$	Ytd Actual \$	17/18 Budget \$	Ytd Actual \$
<b>Law, Order, Public Safety</b>						
Mitsubishi Challenger 2015	27,145		22,727		4,418	0
<b>Education &amp; Welfare</b>						
Killara Toyota Hiace Commuter	27,061		23,000		4,061	0
<b>Community Amenities</b>						
Toyota Coaster Bus Community	51,721		45,000		6,721	0
Isuzu Mu-X Silver Sisdn Diesel	35,332		30,000		5,332	0
<b>Recreation &amp; Culture</b>						
Toyota Hilux T Top 2015 white	23,491		19,000		4,491	0
Mitsubishi Outlander Phev 2015 Silver	39,933		25,000		8,933	0
Sale of Land Boulevard Shopping Centre	175,000		350,000		(175,000)	0
<b>Transport</b>						
Mitsubishi Fuso	43,000		45,000		(2,000)	0
Back Hoe Loader 2008	80,142		50,000		30,142	0
Hino 500 Series 4T	61,410		45,000		16,410	0
Ferris Mower	10,775		5,500		5,275	0
Hino 300 Series 3.5T	42,729		43,000		(271)	0
Ferris Mower	10,775		5,500		5,275	0
Bobcat Trailer 4T						
Ford Ranger Ute Xi 4X4 2015	29,294		23,636		5,658	0
	651,808	0	732,363	0	(80,555)	0



SHIRE OF NORTHAM  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDING 31 AUGUST 2017

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	17/18 Budget \$	Ytd Actual \$	17/18 Budget \$	Ytd Actual \$	17/18 Budget \$	Ytd Actual \$
<b>Land &amp; Buildings</b>						
Sale of Land Tfr to community recreation & Facilities Reserve	175,000	0	350,000	0	(175,000)	0
<b>Plant &amp; Equipment</b>						
Mitsubishi Challenger 2015	27,145	0	22,727	0	4,418	0
Killara Toyota Hiace Commuter	27,061	0	23,000	0	4,061	0
Toyota Coaster Bus Community	51,721	0	45,000	0	6,721	0
Isuzu Mu-X Silver Stsdn Diesel	35,332	0	30,000	0	5,332	0
Toyota Hilux T Top 2015 white	23,491	0	19,000	0	4,491	0
Mitsubishi Outlander Phev 2015 Silver	33,933	0	25,000	0	8,933	0
Mitsubishi Fuso	43,000	0	45,000	0	(2,000)	0
Back Hoe Loader 2008	80,142	0	50,000	0	30,142	0
Hino 500 Series 4T	61,410	0	45,000	0	16,410	0
Ferris Mower	10,775	0	5,500	0	5,275	0
Hino 300 Series 3.5T	42,729	0	43,000	0	(271)	0
Ferris Mower	10,775	0	5,500	0	5,275	0
Bobcat Trailer 4T				0		
Ford Ranger Ute XI 4X4 2015	29,294	0	23,636	0	5,658	0
	651,808	0	732,363	0	(80,555)	0
					17/18 Budget \$	Ytd Actual \$
<b>Summary</b>						
Profit on Asset Disposals						
Loss on Asset Disposals						
					0	0



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2017

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-17	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		17/18 Budget	Ytd Actual	17/18 Budget	Ytd Actual	17/18 Budget	Ytd Actual	17/18 Budget	Ytd Actual
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Recreation &amp; Culture</b>									
Loan 208 - Northam Country Club **	7.36%	15,059	0	5,695	0	9,364	15,059	1,092	(245)
Loan 219A - Northam Bowling Club **	3.18%	200,386	0	18,378	0	182,007	200,386	7,503	(453)
Loan 223 - Recreation Facilities	6.06%	367,975	0	115,413	56,844	252,562	311,131	22,920	1,848
Loan 224 - Recreation Facilities	6.48%	901,436	0	41,165	0	860,271	901,436	63,740	(9,895)
Loan New - Swimming Pool		1,000,000	0		0	1,000,000	0		
Loan New - Youth Space		500,000	0		0	500,000	0		
<b>Transport</b>									
Loan 221 - Airstrip Upgrade	6.22%	13,280	0	13,280	0	0	13,280	743	(70)
<b>Economic Services</b>									
Loan 225 - Victoria Oval Purchase	6.48%	737,539	0	33,680	0	703,858	737,539	52,151	(8,096)
		2,235,675	1,500,000	227,611	56,844	3,508,063	2,178,831	148,149	(16,811)

Note: \*\* indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



**SHIRE OF NORTHAM**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDING 31 AUGUST 2017**

	17/18 Budget				Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
<b>6. RESERVES - CASH BACKED</b>										
Aged Accommodation Reserve	224,877	4,958	5,000	(19,000)	215,835	216,265	36			216,301
Employee Liability Reserve	453,025	9,988	-	-	463,013	469,890	72			469,962
Housing Reserve	252,463	5,566	-	-	258,029	248,079	40			248,119
Reticulation Scheme Reserve	57,515	1,268	10,000	-	68,783	89,816	9			89,825
Office Equipment Reserve	96,818	2,135	-	(42,276)	56,677	125,130	20			125,150
Plant & Equipment Reserve	282,150	6,221	365,000	(424,400)	228,971	524,607	45			524,652
Recreation Reserve	-	-	-	-	-	-	-			-
Road & Bridgeworks Reserve	63,549	1,401	10,000	-	74,950	99,675	10			99,685
Refuse Site Reserve	352,842	7,779	114,562	-	475,283	363,859	56			363,915
Regional Development Reserve	85,149	1,877	-	(80,000)	7,026	892,704	14			892,718
Speedway Reserve	140,349	3,094	-	-	143,443	137,911	22			137,933
Community Bus Replacement Reserve	52,381	1,155	10,000	(62,000)	1,536	31,817	8			31,825
Septage Pond Reserve	310,701	6,850	-	(45,000)	272,551	357,491	49			357,540
Killara Reserve	235,896	5,201	44,000	(50,539)	234,558	149,297	37			149,334
Stormwater Drainage Projects Reserve	28,536	529	100,000	-	129,165	28,040	5			28,045
Recreation and Community Facilities Reserve	1,579,933	34,834	382,210	(979,411)	1,017,566	772,149	250			772,399
Administration Office Reserve	673,723	14,854	-	(337,500)	351,077	662,257	102			662,359
Council Buildings & Amenities Reserve	8,149	180	341,785	-	350,114	33,035	1			33,039
River Town Pool Dredging Reserve	294,999	6,505	-	-	301,504	289,875	47			289,922
Parking Facilities Construction Reserve	192,597	4,247	53,525	(40,000)	210,469	120,498	31			120,519
Art Collection Reserve	22,065	486	-	-	22,551	21,682	4			21,686
Election Reserve	15,001	331	-	(15,000)	332	-	2			2
Revaluation Reserve	20,002	441	20,000	-	40,443	-	3			3
<b>Total Cash Backed Reserves</b>	<b>5,442,720</b>	<b>120,000</b>	<b>1,456,282</b>	<b>(2,095,126)</b>	<b>4,923,876</b>	<b>5,634,070</b>	<b>865</b>			<b>5,634,935</b>
<b>Total Interest</b>										<b>865</b>

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2017

	17/18 Budget	Ytd Actual	Estimated 2016/2017 Financial Report
	\$	\$	\$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	200,000	4,047,512	4,102,486
Cash - Restricted Unspent Grants	0	1,068,161	2,125,271
Cash - Restricted Reserves	4,923,876	5,473,655	5,472,790
Self Supporting Loan		15,099	15,099
Sundry Debtors	2,170,316	2,403,413	478,800
Rates - Current	0	10,789,055	1,890,598
Pensioners Rates Rebate	0	192,670	0
Provision for Doubtful Debts	0	(151,505)	(151,505)
GST Receivable	0	152,270	178,542
Accrued Income/Prepayments	0	29,834	29,834
Inventories	10,000	631	631
	<u>7,304,192</u>	<u>24,020,795</u>	<u>14,142,545</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(3,320,940)	(605,146)	(1,224,306)
Rates Income in Advance	0	102,698	(2,944)
GST Payable	0	(5,510)	0
Accrued Salaries & Wages	0	0	(63,173)
Accrued Interest on Debentures	0	240	(35,666)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	(190,449)
Withholding Tax Payable	0	0	0
Payg Payable	0	(1)	0
Loan Liability	0	(167,766)	(224,611)
Provision for Annual Leave	0	(563,236)	(563,236)
Provision for Long Service Leave	0	(486,716)	(486,716)
Other Payables	0	0	0
	<u>(3,320,940)</u>	<u>(1,725,437)</u>	<u>(2,791,101)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>3,983,252</b>	<b>22,295,358</b>	<b>11,351,444</b>
Less: Cash - Reserves - Restricted	(4,923,876)	(5,473,655)	(5,472,790)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition			0
Less: Loans receivable - clubs/institutions			(15,099)
Add: Current Loan Liability	227,611	167,766	224,611
Add: Leave Liability Reserve	463,013	469,962	455,441
Add: Budgeted Leave	250,000	100,000	250,000
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>0</b>	<b>17,559,431</b>	<b>6,793,607</b>

### 12.4.3 Proposed Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017

Address:	N/A
Owner:	N/A
File Reference:	2.3.2.20
Reporting Officer:	Cheryl Greenough Coordinator Governance and Administration
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

#### BRIEF

To seek Council approval, pursuant to section 3.12 of the *Local Government Act 1995*, to initiate the process of amendment to the Shire of Northam Activities on Thoroughfares and Public Places and Trading Local Law 2008.

#### ATTACHMENTS

Attachment 1: Explanatory Notes outlining the proposed changes.

Attachment 2: Gazetted Activities on Thoroughfares and Public Places and Trading Local Law 2008.

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#### BACKGROUND / DETAILS

This Local Law was previously considered by Council in February 2017 however due to an error in the process, this must be recommenced.

In accordance with s.3.16 of the *Local Government Act 1995* (the Act), the Shire completed a statutory review of the Activities on Thoroughfares and Public Places and Trading Local Law 2008. This process has now been completed and therefore Officers are requesting to initiate s.3.12 of the Act in order to commence the amendment process.

During the statutory review process staff provided their recommendations for amendment of this Local Law.

Council, at its meeting held 19 July 2017, subsequently resolved to undertake an amendment of the Shire's Activities on Thoroughfares and Public Places and Trading Local Law 2008.

Section 3.12 of the Act prescribes the statutory procedures for making an amendment local law, requiring:

- The purpose and effect of the proposed amendment local law is to be included in the agenda and the minutes of the meeting at which they are considered.
- A Statewide and Local public notice of the proposed amendment local law is to be published, detailing:
  - The purpose and effect of the proposed amendment local law;
  - Where a copy of the proposed amendment local law may be inspected; and
  - A minimum 6 weeks public submission period.
- A copy of the notice and the proposed amendment local law is to be provided to the Minister for Local Government and any other Minister responsible for administering the Act/s under which the Local Law is proposed to be made.
- After the close of the public submission period, a further report will be presented to Council to enable Council's consideration of any public submissions and, where the consequentially proposed local law is not substantially different from that advertised in the public notice, the Council may then resolve by absolute majority to make the amendment local law.
- The amendment local law must then be published in the Government Gazette and a copy of the gazetted amendment local law is to be provided to the relevant Minister/s and the Parliamentary Joint Standing Committee on Delegated Legislation.
- A Local Public Notice must then be given stating the title of the amendment local law, a summary of its purpose and effect and advising where copies may be inspected or obtained.

This report seeks to commence the s.3.12 process, to initiate the Shire of Northam Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017.

## CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 1: Economic Growth

Outcome 1.1: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

- Ensure the Shire of Northam is a welcoming and easy place for quality investment to occur.

Financial / Resource Implications

Commencing an amendment local law process will incur:

- Advertising costs in the West Australian - Approximate cost \$400.00
- Gazettal of the adopted amendment local law. Approximate cost \$212.00 per page.

- Advertising in the Avon Advocate relating to the adoption of the amendment local law. Approximate cost \$200.00

#### Legislative Compliance

Section 3.12 of the *Local Government Act 1995* which outlines the procedures for making local laws.

#### Policy Implications

Nil.

#### Stakeholder Engagement / Consultation

Statewide and local notification in the newspaper providing 6 weeks for community consultation including notices on the Shire noticeboard and both libraries.

#### Risk Implications

Potential breach of legislation.

### **OFFICER'S COMMENT**

The proposed Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017 has been drafted to address the matters raised by staff as well as other minor amendments - refer attached.

In accordance with the provisions of the Act it is necessary to initiate the amendment process which requires the Shire to give State wide public notice of the proposed amendment local law for public inspection. This also includes displaying copies of the amendment local law at the Shire office and both of the Shire's library services.

A copy of the proposed amendment local law, this report and a copy of the public notice advertisements, will also be forwarded to the Minister for Local Government Sport and Cultural Industries for review. At the expiry of the comment period (minimum of six weeks) all submissions will be reported back to Council prior to the amendment local law being considered for adoption.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3157

Moved: Cr Rumjantsev

Seconded: Cr Proud

That Council, pursuant to section 3.12 of the *Local Government Act 1995* authorise the CEO to give Statewide public notice calling for submissions on the proposed Shire of Northam Activities on Thoroughfares and Public Places and Trading Amendment Local Law 2017 with the purpose and effect of this local law being as follows:

Purpose: The Shire of Northam Activities In Thoroughfares and Public Places and Trading Amendment Local Law 2017 makes minor amendments to the Shire of Northam Activities On Thoroughfares and Public Places and Trading Local Law 2008 which provides for the orderly management of thoroughfares and public places.

Effect: Inserts additional definitions and deletes some definitions to enhance the operation of the Local Law and clarifies the drafting and operation of some clauses including increases to penalties for prescribed offences.

CARRIED 10/0

Once the Officer's recommendation was moved and seconded the Shire President read aloud the motion as listed above, outlining the purpose and effect of this Local Law. As there was no debate the Shire President then put the motion to a vote.

Attachment 1

ACTIVITIES ON THOROUGHFARES AND PUBLIC PLACES AND TRADING LOCAL  
LAW REVIEW SUMMARY

Local Government: Shire of Northam  
PO Box 613, NORTHAM WA 6401

Nature of Local law review:  Amendment Local law  
 New Local Law

Review Process:  Consultant  
 In House (Major)  
 In House (Minor)

Discussion Paper:  Attached  
 Not prepared

Purpose: The Shire of Northam Activities In Thoroughfares and Public Places and Trading Amendment Local Law 2017 makes minor amendments to the Shire of Northam Activities On Thoroughfares and Public Places and Trading Local Law 2008 which provides for the orderly management of thoroughfares and public places.

Effect: Inserts additional definitions and deletes some definitions to enhance the operation of the Local Law and clarifies the drafting and operation of some clauses including increases to penalties for prescribed offences.

Conclusions:

Modified/Removed/Added/Replaced	Clause	Reason
Modify	Title: Change 'Activities On' to 'Activities In'	In line with other Shire Local laws.
Modify	1.1 Citation – to be updated	To give updated Local Law name and date.
Modify	1.2 In Definition -'vehicle' 'but excludes' – change (a) to (c) and (b) to (d)	As there was two (a)'s and two (b)'s it was confusing.
Modify	1.2 In Definition -'vehicle' 'but excludes' – include the term 'gopher'. Delete the word 'and' after 'device'	Officers suggest replacing wheelchair with gopher as this vehicle is more readily used.

Modified/Removed/ Added/Replaced	Clause	Reason
Remove	The following Headings throughout the document: Divisions; and Subdivisions	To make it clearer to read.
Insert	1.5 Commencement	Statutory requirement.
Modify	2.1(a) after plant any plant insert: (except grasses or a similar plant) and before : 'within 10 meters of an intersection'	Officers request changes to give a clearer understanding. Officers suggested the heights stay in as some grasses grow very tall.
Remove	2.1(a)(1) & (2)	
Add	2.1(c) delete the words '1 meter' and insert the words '2 meters'	Gives greater line of sight.
Modify	2.4(2) remove 'builder' insert 'person'; remove 'licence' insert 'permit'	More up to date terms.
Remove	2.4.(2)(a)(b) remove reference to Regs and insert <i>Building Act 2011</i>	More accurate legislation.
Modify	2.7 Insert 'the' after 'applies to', and remove the end 's' from the word 'townsites'.	Reads better.
Add & remove	3.4(a)(ix) Delete the word 'and' after 'good condition' in subclause (ix)	Reads better.
Remove/Insert	5.1 Definition in Roadside Conservation Committee-remove 'established under...Environment and Conservation' and insert 'appointed by the responsible Minister'	To remove unnecessary information.
Remove	6.5(2) remove subclause (b) 'that the application.....a permit'	Clarifies considerations.
Replace	6.5(2) change (c) to (b)	
delete	6.5(2) delete the word 'or' after the word 'property' in the new subclause (b) (iii)	
	6.5(2)(d) delete subclause (d)	

Modified/Removed/ Added/Replaced	Clause	Reason
Modify	6.7(2) Indent needs to be changed	Consistency.
	6.8(1)(c) remove 'National Measurement Act 1960 and replace with 'Trade Measurement Act 2006'	Corrected legislation.
Replace	6.17 Replace the word 'premises' with the word 'business'	
Replace	6.17(b) replace the word 'are' before the word 'registered' with the word 'is'. Delete 'Health Act 1911' and replace with <i>Food Act 2008</i> .	Corrected grammar. Correct legislation.
Delete	6.17(c) delete (c) move (d) to (c), (e) to (d) etc	Remove incorrect clause.
Delete	6.18(a) delete all after the words 'provision of this local law'	Not relevant legislation.
Delete	6.18(e) delete entire subclause	Not relevant to this local law.
Modify	7.7(b) move 'shall apply' next to 'renewed'	Reads better.
Delete/Insert	7.7(b) Delete 'mutatis mutandis' and replace with 'with all the necessary changes as required'	Removal of old term making the clause understandable.
Modify	7.8 Indentation changes	Correct indentation.
Delete	10.4(3) Delete entire clause	
Modify	10.5(a) Insert Local Government (Functions and General) and the year 1996	To provide clarity on the Regulations used.
Modify	Schedule 1. Refer to table below, modified penalties are in red.	Increase to penalties.

CLAUSE	DESCRIPTION	MODIFIED PENALTY \$
2.1(a)	Plant of 0.75m in height on thoroughfare within 10m of intersection	<del>125</del> 150
2.1(b)	Damaging lawn or garden	<del>125</del> 150

2.1(c)	Plant (except grass) on thoroughfare within 2m of carriageway	125 150
2.1(d)	Placing hazardous substance on footpath	125 150
2.1(e)	Damaging or interfering with signpost or structure on thoroughfare	350
2.1(f)	Playing games so as to impede vehicles or persons on thoroughfare	125 150
2.1(g)	Riding of skateboard or similar device on mall or verandah of shopping centre	125 150
2.2(1)(a)	Digging a trench through a kerb or footpath without a permit	125 150
2.2(1)(b)	Throwing or placing anything on a verge without a permit	125 150
2.2(1)(c)	Causing obstruction to vehicle or person on thoroughfare without a permit	125 150
2.2(1)(d)	Causing obstruction to water channel on thoroughfare without a permit	250
2.2(1)(e)	Placing or draining offensive fluid on thoroughfare without a permit	250
2.2(1)(g)	Lighting a fire on a thoroughfare without a permit	350
2.2(1)(h)	Felling tree onto thoroughfare without a permit	125 150
2.2(1)(i)	Installing pipes or stone on thoroughfare without a permit	125 150
2.2(1)(j)	Installing a hoist or other thing on a structure or land for use over a thoroughfare without a permit	350
2.2(1)(k)	Creating a nuisance on a thoroughfare without a permit	125 150
2.2(1)(l)	Placing a bulk rubbish container on a thoroughfare without a permit	125 150
2.2(1)(m)	Interfering with anything on a thoroughfare without a permit	125 150
2.3(1)	Consumption or possession of liquor on thoroughfare	125 150
2.4(1)	Failure to obtain permit for temporary crossing	250
2.5(2)	Failure to comply with notice to remove crossing and reinstate kerb	350
2.9(1)	Installation of verge treatment other than permissible verge treatment	250
2.10	Failure to maintain permissible verge treatment or placement of obstruction on verge	125 150
2.11	Failure to comply with notice to rectify a verge treatment	125 150
2.17(2)	Failure to comply with sign on public place	125 150
2.19(1)	Driving or taking a vehicle on a closed thoroughfare	350
3.2(1)	Placing advertising sign or affixing any advertisement on a thoroughfare without a permit	125 150
3.2(3)	Erecting or placing of advertising sign in a prohibited area	125 150
4.1(1)	Animal or vehicle obstructing a public place or local government property	125 150
4.2(2)(a)	Animal on thoroughfare when not led, ridden or driven	125 150
4.2(2)(b)	Animal on public place with infectious disease	125 150
4.2(2)(c)	Training or racing animal on thoroughfare in built-up area	125 150

4.2(3)	Horse led, ridden or driven on thoroughfare in built-up area	<del>125</del> 150
4.5	Person leaving shopping trolley in public place other than trolley bay	<del>125</del> 150
4.6(2)	Failure to remove shopping trolley upon being advised of location	<del>125</del> 150
5.6(1)	Driving a vehicle on other than the carriageway of a flora road	250
5.9	Planting in thoroughfare without a permit	250
5.11	Failure to obtain permit to clear a thoroughfare	600
5.13	Burning of thoroughfare without a permit	600
5.17	Construction of firebreak on thoroughfare without a permit	600
5.19	Commercial harvesting of native flora on thoroughfare	600
5.20(1)	Collecting seed from native flora on thoroughfare without a permit	350
6.2(1)	Conducting of stall in public place without a permit	350
6.3(1)	Trading without a permit	350
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6.8(1)(b)	Stallholder or trader not displaying valid permit	<del>125</del> 150
6.8(1)(c)	Stallholder or trader not carrying certified scales when selling goods by weight	<del>125</del> 150
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10.1	Failure to comply with notice given under local law	<del>125</del> 150

Attachment 2

16 September 2008

GOVERNMENT GAZETTE, WA

4209

**LOCAL GOVERNMENT ACT 1995**

SHIRE OF NORTHAM

**ACTIVITIES ON THOROUGHFARES AND PUBLIC PLACES AND  
TRADING LOCAL LAW 2008**

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**LOCAL GOVERNMENT ACT 1995**

SHIRE OF NORTHAM

**ACTIVITIES ON THOROUGHFARES AND PUBLIC PLACES AND  
TRADING LOCAL LAW 2008**

Under the powers conferred by the Local Government Act 1995 and under all other powers enabling it, the Council of the Shire of Northam resolved on 23rd July 2008 to make the following local law.

**PART 1—PRELIMINARY**

**1.1 Citation**

This local law may be cited as the Shire of Northam Activities on Thoroughfares and Public Places and Trading Local Law 2008.

**1.2 Definitions**

In this local law unless the context otherwise requires—

- “**Act**” means the *Local Government Act 1995*;
- “**applicant**” means a person who applies for a permit;
- “**authorized person**” means a person authorized by the local government under section 9.10 of the Act to perform any of the functions of an authorized person under this local law;
- “**built-up area**” has the meaning given to it in the *Road Traffic Code 2000*;
- “**bulk rubbish container**” means a bin or container designed or used for holding a substantial quantity of rubbish and which is unlikely to be lifted without mechanical assistance, but does not include a bin or container used in connection with the local government’s regular domestic rubbish collection service;
- “**carriageway**” has the meaning given to it in the *Road Traffic Code 2000*;
- “**CEO**” means the chief executive officer of the local government;
- “**commencement day**” means the day on which this local law comes into operation;
- “**Council**” means the council of the local government;
- “**crossing**” means a crossing giving access from a public thoroughfare to—
  - (a) private land; or
  - (b) a private thoroughfare serving private land;
- “**district**” means the district of the local government;
- “**footpath**” has the meaning given to it in the *Road Traffic Code 2000*;
- “**garden**” means any part of a thoroughfare planted, developed or treated, otherwise than as a lawn, with one or more plants;
- “**intersection**” has the meaning given to it in the *Road Traffic Code 2000*;
- “**kerb**” includes the edge of a carriageway;
- “**lawn**” means any part of a thoroughfare which is planted only with grass, or with a similar plant, but will include any other plant provided that it has been planted by the local government;
- “**liquor**” has the meaning given to it in section 3 of the *Liquor Control Act 1988*;
- “**local government**” means the Shire of Northam;
- “**local government property**” means anything except a thoroughfare—
  - (a) which belongs to the local government;
  - (b) of which the local government is the management body under the *Land Administration Act 1997*; or
  - (c) which is an “otherwise unvested facility” within section 3.53 of the Act;
- “**lot**” has the meaning given to it in the *Planning and Development Act 2005*;
- “**owner**” or “**occupier**” in relation to land does not include the local government;

- “**permissible verge treatment**” means any one of the 4 treatments described in clause 2.8(2), and includes any reticulation pipes and sprinklers;
- “**permit**” means a permit issued under this local law;
- “**permit holder**” means a person who holds a valid permit;
- “**person**” does not include the local government;
- “**premises**” for the purpose of the definition of “public place” in both this clause and clause 6.1, means a building or similar structure, but does not include a carpark or a similar place;
- “**public place**” includes any thoroughfare or place which the public are allowed to use, whether or not the thoroughfare or place is on private property, but does not include—
- premises on private property from which trading is lawfully conducted under a written law; and
  - local government property;
- “**Regulations**” means the *Local Government (Functions and General) Regulations 1996*;
- “**sign**” includes a notice, flag, mark, structure or device on which may be shown words, numbers, expressions or symbols;
- “**thoroughfare**” has the meaning given to it in the Act, but does not include a private thoroughfare which is not under the management control of the local government;
- “**town planning scheme**” means a town planning scheme of the local government made under the *Planning and Development Act 2005*;
- “**townsite**” means all townsites within the district which are—
- constituted under section 26(2) of the *Land Administration Act 1997*;
  - referred to in clause 37 of Schedule 9.3 of the Act; or
  - within Spencers Brook or Seabrook;
- “**vehicle**” includes—
- every conveyance and every object capable of being propelled or drawn on wheels, tracks or otherwise; and
  - an animal being ridden or driven,
- but excludes—
- a wheel-chair or any device designed for use by a physically impaired person on a footpath; and
  - a pram, a stroller or a similar device; and
- “**verge**” means that part of a thoroughfare between the carriageway and the land which abuts the thoroughfare, but does not include any footpath.

### 1.3 Application

This local law applies throughout the district.

### 1.4 Repeal

(1) The following local laws are repealed—

- Shire of Northam By-law Relating to Trading in Public Places published in the *Government Gazette* of 7 July 1989;
- Shire of Northam By-law to Regulate Hawkers published in the *Government Gazette* of 31 May 1960 and as amended and published in the *Government Gazette* of 14 June 1974;
- Shire of Northam By-laws Relating to Road Reserves as published in the *Government Gazette* on 8 May 1987;
- Town of Northam By-laws Relating to Stalls published in the *Government Gazette* of 24 July 1981 and as amended and published in the *Government Gazette* of 4 December 1981 and 3 August 1990;
- Town of Northam By-laws Relating to the Control of Hawkers published in the *Government Gazette* of 23 October 1981 and as amended and published in the *Government Gazette* of 3 August 1990;
- Town of Northam By-laws Relating to Street Trading published in the *Government Gazette* of 17 March 1989;
- Town of Northam By-laws Relating to the Use and Misuse of Streets, Kerbs, Verges, Footpaths and Public Places published in the *Government Gazette* of 4 October 1985 and as amended and published in the *Government Gazette* of 3 August 1990;
- Town of Northam By-laws Relating to Signs, Hoardings and Bill Posting published in the *Government Gazette* of 17 January 1992;

(2) Where a policy was made or adopted by the local government under or in relation to a local law repealed by this local law, then the policy is to be taken to no longer have any effect on and from the commencement day.

(3) The Council may resolve that notwithstanding subclause (2) specified policies continue, or are to be taken to have continued, to have effect on and from the commencement day.

**PART 2—ACTIVITIES ON THOROUGHFARES AND PUBLIC PLACES**

*Division 1—General*

**2.1 General prohibitions**

A person shall not—

- (a) plant any plant on a thoroughfare—
  - (i) except grass or a similar plant within 6m of an intersection; and
  - (ii) which exceeds or which may exceed 0.75m in height so that the plant is within 6m to 10m of an intersection;
- (b) damage a lawn or a garden or remove any plant or part of a plant from a lawn or a garden unless—
  - (i) the person is the owner or the occupier of the lot abutting that portion of the thoroughfare and the lawn or the garden or the particular plant has not been installed or planted by the local government; or
  - (ii) the person is acting under the authority of a written law;
- (c) plant any plant (except grass or a similar plant) on a thoroughfare so that it is within 1m of a carriageway;
- (d) place on any footpath any fruit, fruit skins or other substance or fluid (whether vegetable or otherwise, but not water) which may create a hazard for any person using the footpath;
- (e) unless at the direction of the local government, damage, remove or interfere with any signpost, direction plate, guidepost, notice, shelter, shed, fence or any structure erected on a thoroughfare by the local government or a person acting under the authority of a written law;
- (f) play or participate in any game or sport so as to cause danger to any person or thing or impede the movement of vehicles or persons on a thoroughfare; or
- (g) within a mall, arcade or verandah of a shopping centre, ride any bicycle, skateboard, rollerblades or similar device.

**2.2 Activities allowed with a permit—general**

(1) A person shall not, without a permit—

- (a) dig or otherwise create a trench through or under a kerb or footpath;
- (b) subject to Division 3 of this Part, throw, place or deposit any thing on a verge except for removal by the local government under a bulk rubbish collection, and then only in accordance with the terms and conditions and during the period of time advertised in connection with that collection by the local government;
- (c) cause any obstruction to a vehicle or a person using a thoroughfare as a thoroughfare;
- (d) cause any obstruction to a water channel or a water course in a thoroughfare;
- (e) throw, place or drain offensive, noxious or dangerous fluid onto a thoroughfare;
- (f) damage a thoroughfare;
- (g) light any fire or burn any thing on a thoroughfare other than in a stove or fireplace provided for that purpose or under a permit issued under clause 5.13;
- (h) fell any tree onto a thoroughfare;
- (i) unless installing, or in order to maintain, a permissible verge treatment—
  - (i) lay pipes under or provide taps on any verge; or
  - (ii) place or install any thing on any part of a thoroughfare, and without limiting the generality of the foregoing, any gravel, stone, flagstone, cement, concrete slabs, blocks, bricks, pebbles, plastic sheeting, kerbing, wood chips, bark or sawdust;
- (j) provide, erect, install or use in or on any building, structure or land abutting on a thoroughfare any hoist or other thing for use over the thoroughfare;
- (k) on a public place use anything or do anything so as to create a nuisance;
- (l) place or cause to be placed on a thoroughfare a bulk rubbish container; or
- (m) interfere with the soil of, or anything in a thoroughfare or take anything from a thoroughfare.

(2) The local government may exempt a person from compliance with subclause (1) on the application of that person.

**2.3 No possession and consumption of liquor on thoroughfare**

(1) A person shall not consume any liquor or have in her or his possession or under her or his control any liquor on a thoroughfare unless—

- (a) that is permitted under the *Liquor Control Act 1988* or under another written law; or
- (b) the person is doing so in accordance with a permit.

(2) Subclause (1) does not apply where the liquor is in a sealed container.

*Division 2—Vehicle crossing*

Subdivision 1—Temporary crossings

**2.4 Permit required**

(1) Where it is likely that works on a lot will involve vehicles leaving a thoroughfare and entering the lot, the person responsible for the works shall obtain a permit for the construction of a temporary crossing to protect the existing carriageway, kerb, drains and footpath, where—

- (a) a crossing does not exist; or

- (b) a crossing does exist, but the nature of the vehicles and their loads is such that they are likely to cause damage to the crossing.
- (2) The "person responsible for the works" in subclause (1) is to be taken to be—
  - (a) the builder named on the building licence issued under the *Local Government (Miscellaneous Provisions) Act 1960*, if one has been issued in relation to the works; or
  - (b) the registered proprietor of the lot, if no building licence has been issued under the *Local Government (Miscellaneous Provisions) Act 1960* in relation to the works.
- (3) If the local government approves an application for a permit for the purpose of subclause (1), the permit is taken to be issued on the condition that until such time as the temporary crossing is removed, the permit holder shall keep the temporary crossing in good repair and in such a condition so as not to create any danger or obstruction to persons using the thoroughfare.

#### Subdivision 2—Redundant vehicle crossings

##### 2.5 Removal of redundant crossing

- (1) Where works on a lot will result in a crossing no longer giving access to a lot, the crossing is to be removed and the kerb, drain, footpath, verge and any other part of the thoroughfare affected by the removal are to be reinstated to the satisfaction of the local government.
- (2) The local government may give written notice to the owner or occupier of a lot requiring her or him to—
  - (a) remove any part of or all of a crossing which does not give access to the lot; and
  - (b) reinstate the kerb, drain, footpath, verge and any other part of the thoroughfare, which may be affected by the removal,

within the period of time stated in the notice, and the owner or occupier of the lot shall comply with that notice.

#### Division 3—Verge treatments

##### Subdivision 1—Preliminary

##### 2.6 Definition

In this Division, unless the context otherwise requires—

"**acceptable material**" means any material which will create a hard surface, and which appears on a list of acceptable materials maintained by the local government.

##### 2.7 Application

This Division only applies to townsites.

#### Subdivision 2—Permissible verge treatments

##### 2.8 Permissible verge treatments

- (1) An owner or occupier of land which abuts on a verge may on that part of the verge directly in front of her or his land install a permissible verge treatment.
- (2) The permissible verge treatments are—
  - (a) the planting and maintenance of a lawn;
  - (b) the planting and maintenance of a garden provided that—
    - (i) clear sight visibility is maintained at all times for a person using the abutting thoroughfare in the vicinity of an intersection or bend in the thoroughfare or using a driveway on land adjacent to the thoroughfare for access to or from the thoroughfare; and
    - (ii) where there is no footpath, a pedestrian has safe and clear access of a minimum width of 2m along that part of the verge immediately adjacent to the kerb;
  - (c) the installation of an acceptable material; or
  - (d) the installation over no more than one third of the area of the verge (excluding any vehicle crossing) of an acceptable material in accordance with paragraph (c), and the planting and maintenance of either a lawn or a garden on the balance of the verge in accordance with paragraph (a) or (b).

##### 2.9 Only permissible verge treatments to be installed

- (1) A person shall not install or maintain a verge treatment which is not a permissible verge treatment.
- (2) The owner and occupier of the lot abutting a verge treatment referred to in subclause (1) are each to be taken to have installed and maintained that verge treatment for the purposes of this clause and clause 2.10.

##### 2.10 Obligations of owner or occupier

An owner or occupier who installs or maintains a permissible verge treatment shall—

- (a) keep the permissible verge treatment in a good and tidy condition and ensure, where the verge treatment is a garden or lawn, that a footpath on the verge and a carriageway adjoining the verge is not obstructed by the verge treatment;

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- (b) not place any obstruction on or around the verge treatment; and
- (c) not disturb a footpath on the verge.

#### **2.11 Notice to owner or occupier**

The local government may give a notice in writing to the owner or the occupier of a lot abutting on a verge to make good, within the time specified in the notice, any breach of a provision of this Division.

##### *Subdivision 3—Existing verge treatments*

#### **2.12 Transitional provision**

(1) In this clause—

“**former provisions**” means the local law of the local government which permitted certain types of verge treatments, whether with or without the consent of the local government, and which was repealed by this local law.

(2) A verge treatment which—

- (a) was installed prior to the commencement day; and
- (b) on the commencement day is a type of verge treatment which was permitted under and complied with the former provisions,

is to be taken to be a permissible verge treatment for so long as the verge treatment remains of the same type and continues to comply with the former provisions.

##### *Subdivision 4—Public works*

#### **2.13 Power to carry out public works on verge**

Where the local government or an authority empowered to do so under a written law disturbs a verge, the local government or the authority—

- (a) is not liable to compensate any person for that disturbance;
- (b) may backfill with sand, if necessary, any garden or lawn; and
- (c) is not liable to replace or restore any—
  - (i) verge treatment and, in particular, any plant or any acceptable material or other hard surface; or
  - (ii) sprinklers, pipes or other reticulation equipment.

##### *Division 4—Property numbers*

##### *Subdivision 1—Preliminary*

#### **2.14 Definition**

In this Division, unless the context requires otherwise—

“**Number**” means a number of a lot with or without an alphabetical suffix indicating the address of the lot by reference to a thoroughfare.

##### *Subdivision 2—Assignment and marking of numbers*

#### **2.15 Assignment of numbers**

The local government may assign a Number to a lot in the district and may assign another Number to the lot instead of that previously assigned.

##### *Division 5—Fencing*

#### **2.16 Public place—Item 4(1) of Division 1, Schedule 3.1 of Act**

The following places are specified as a public place for the purpose of item 4(1) of Division 1 of Schedule 3.1 of the Act—

- (a) a public place, as that term is defined in clause 1.2; and
- (b) local government property.

##### *Division 6—Signs erected by the local government*

#### **2.17 Signs**

(1) A local government may erect a sign on a public place specifying any conditions of use which apply to that place.

(2) A person shall comply with a sign erected under subclause (1).

(3) A condition of use specified on a sign erected under subclause (1) is to be for the purpose of giving notice of the effect of a provision of this local law.

#### **2.18 Transitional**

Where a sign erected on a public place has been erected under a local law of the local government repealed by this local law, then on and from the commencement day, it is to be taken to be a sign erected under clause 2.17 if—

- (a) the sign specifies a condition of use relating to the public place which gives notice of the effect of a provision of this local law; and
- (b) the condition of use specified is not inconsistent with any provision of this local law.

*Division 7—Driving on a closed thoroughfare*

**2.19 No driving on closed thoroughfare**

- (1) A person shall not drive or take a vehicle on a closed thoroughfare unless—
- (a) that is in accordance with any limits or exceptions specified in the order made under section 3.50 of the Act; or
  - (b) the person has first obtained a permit.
- (2) In this clause—
- “**closed thoroughfare**” means a thoroughfare wholly or partially closed under section 3.50 or 3.50A of the Act.

**PART 3—ADVERTISING SIGNS ON THOROUGHFARES**

*Division 1—Preliminary*

**3.1 Definition**

In this Part, unless the context otherwise requires—

- “**advertising sign**” means a sign used for the purpose of advertisement and includes an “election sign”;
- “**direction sign**” means a sign which indicates the direction of another place, activity or event, but does not include any such sign erected or affixed by the local government or the Commissioner of Main Roads;
- “**election sign**” means a sign or poster which advertises any aspect of a forthcoming Federal, State or Local Government election; and
- “**portable direction sign**” means a portable free standing direction sign; and
- “**portable sign**” means a portable free standing advertising sign.

*Division 2—Permit*

**3.2 Advertising signs and portable direction signs**

- (1) A person shall not, without a permit—
- (a) erect or place an advertising sign on a thoroughfare; or
  - (b) post any bill or paint, place or affix any advertisement on a thoroughfare.
- (2) Notwithstanding subclause (1), a permit is not required in respect of a portable direction sign which neither exceeds 500mm in height nor 0.5m<sup>2</sup> in area, provided that the sign is placed or erected on a thoroughfare on an infrequent or occasional basis only to direct attention to a place, activity or event during the hours of that activity or event.
- (3) Notwithstanding subclause (1), a person shall not erect or place an advertising sign—
- (a) on a footpath;
  - (b) over any footpath where the resulting vertical clearance between the sign and the footpath is less than 2.5m;
  - (c) on or within 3m of a carriageway;
  - (d) in any other location where, in the opinion of the local government, the sign is likely to obstruct lines of sight along a thoroughfare or cause danger to any person using the thoroughfare; or
  - (e) on any natural feature, including a rock or tree, on a thoroughfare, or on any bridge or the structural approaches to a bridge.

**3.3 Matters to be considered in determining application for permit**

In determining an application for a permit for the purpose of clause 3.2(1), the local government is to have regard to—

- (a) any other written law regulating the erection or placement of signs within the district;
- (b) the dimensions of the sign;
- (c) other advertising signs already approved or erected in the vicinity of the proposed location of the sign;
- (d) whether or not the sign will create a hazard to persons using a thoroughfare; and
- (e) the amount of the public liability insurance cover, if any, to be obtained by the applicant.

*Division 3—Conditions on permit*

**3.4 Conditions on portable sign**

If the local government approves an application for a permit for a portable sign, the application is to be taken to be approved subject to the following conditions—

- (a) the portable sign shall—
  - (i) not exceed 1m in height;
  - (ii) not exceed an area of 1m<sup>2</sup> on any side;
  - (iii) relate only to the business activity described on the permit;

- (iv) contain letters not less than 200mm in height;
  - (v) not be erected in any position other than immediately adjacent to the building or the business to which the sign relates;
  - (vi) be removed each day at the close of the business to which it relates and not be erected again until the business next opens for trading;
  - (vii) be secured in position in accordance with any requirements of the local government;
  - (viii) be placed so as not to obstruct or impede the reasonable use of a thoroughfare or access to a place by any person; and
  - (ix) be maintained in good condition; and
- (b) no more than one portable sign shall be erected in relation to the one building or business.

### 3.5 Conditions on election sign

If the local government approves an application for a permit for the erection or placement of an election sign on a thoroughfare, the application is to be taken to be approved subject to the sign—

- (a) being erected at least 30m from any intersection;
- (b) being free standing and not being affixed to any existing sign, post, power or light pole, or similar structure;
- (c) being placed so as not to obstruct or impede the reasonable use of a thoroughfare, or access to a place by any person;
- (d) being placed so as not to obstruct or impede the vision of a driver of a vehicle entering or leaving a thoroughfare or crossing;
- (e) being maintained in good condition;
- (f) not being erected until the election to which it relates has been officially announced;
- (g) being removed within 24 hours of the close of polls on voting day;
- (h) not being placed within 100m of any works on the thoroughfare;
- (i) being securely installed;
- (j) not being an illuminated sign;
- (k) not incorporating reflective or fluorescent materials; and
- (l) not displaying only part of a message which is to be read with other separate signs in order to obtain the whole message.

## PART 4—OBSTRUCTING ANIMALS, VEHICLES OR SHOPPING TROLLEYS

### *Division 1—Animals and vehicles*

#### 4.1 Leaving animal or vehicle in public place or on local government property

(1) A person shall not leave an animal or a vehicle, or any part of a vehicle, in a public place or on local government property so that it obstructs the use of any part of that public place or local government property, unless that person has first obtained a permit or is authorized to do so under a written law.

(2) A person will not contravene subclause (1) where the animal is secured or tethered for a period not exceeding 1 hour.

(3) A person will not contravene subclause (1) where the vehicle is left for a period not exceeding 24 hours.

#### 4.2 Prohibitions relating to animals

(1) In subclause (2), “owner” in relation to an animal includes—

- (a) an owner of it;
- (b) a person in possession of it;
- (c) a person who has control of it; and
- (d) a person who ordinarily occupies the premises where the animal is permitted to stay.

(2) An owner of an animal shall not—

- (a) allow the animal to enter or remain for any time on any thoroughfare except for the use of the thoroughfare as a thoroughfare and unless it is led, ridden or driven;
- (b) allow an animal which has a contagious or infectious disease to be led, ridden or driven in a public place; or
- (c) train or race the animal on a thoroughfare.

(3) An owner of a horse shall not lead, ride or drive a horse on a thoroughfare in a built-up area, unless that person does so under a permit or under the authority of a written law.

### *Division 2—Shopping trolleys*

#### 4.3 Definition

In this Division—

“retailer” means a proprietor of a shop in respect of which shopping trolleys are provided for the use of customers of the shop; and

“**shopping trolley**” means a wheeled container or receptacle supplied by a retailer to enable a person to transport goods.

**4.4 Shopping trolley to be marked**

A retailer shall clearly mark its name or its trading name on any shopping trolley made available for the use of customers.

**4.5 Person not to leave trolley in public place**

A person shall not leave a shopping trolley in a public place other than in an area set aside for the storage of shopping trolleys.

**4.6 Retailer to remove abandoned trolley**

(1) If a shopping trolley is found in a public place, other than in an area set aside for the storage of shopping trolleys, the local government may advise (verbally or in writing) a retailer whose name is marked on the trolley of the location of the shopping trolley.

(2) A retailer shall remove a shopping trolley within 24 hours of being so advised under subclause (1), unless the retailer—

- (a) requests the local government to collect and deliver the shopping trolley to the retailer; and
- (b) pays any fee for that collection and delivery (imposed and determined under and in accordance with sections 6.16 to 6.19 of the Act) within the period specified by the local government.

**4.7 Retailer taken to own trolley**

In the absence of any proof to the contrary, a shopping trolley is to be taken to belong to a retailer whose name is marked on the trolley.

**PART 5—ROADSIDE CONSERVATION**

*Division 1—Preliminary*

**5.1 Definition**

In this Part—

“**MRWA**” means Main Roads Western Australia;

“**protected flora**” has the meaning given to it in section 6(1) of the *Wildlife Conservation Act 1950*;

“**rare flora**” has the meaning given to it in section 23F of the *Wildlife Conservation Act 1950*;

“**Roadside Conservation Committee**” means the Roadside Conservation Committee established under the Land Resource Policy Council within the Office of Premier and Cabinet, but now located in the Department of Environment and Conservation; and

“**special environmental area**” means an area designated as such under clause 5.7.

**5.2 Application**

This Part does not apply to the townsite.

*Division 2—Flora roads*

**5.3 Declaration of flora road**

The local government may declare a thoroughfare which has, in the opinion of the local government, high quality roadside vegetation to be a flora road.

**5.4 Construction works on flora roads**

Construction and maintenance work carried out by the local government on a flora road is to be in accordance with the “Handbook of Environmental Practice for Road Construction and Road Maintenance Works” (April 2005) prepared by the Roadside Conservation Committee.

**5.5 Signposting of flora roads**

The local government may signpost flora roads with the standard MRWA “flora road” sign.

**5.6 Driving only on carriageway of flora roads**

(1) A person driving or riding a vehicle on a flora road shall only drive or ride the vehicle on the carriageway.

(2) Subclause (1) does not apply where—

- (a) conditions on the thoroughfare do not reasonably permit a vehicle to remain on the carriageway;
- (b) there is no carriageway; or
- (c) an exemption from the application of subclause (1) has been obtained from the local government.

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*Division 3—Special environmental areas*

**5.7 Designation of special environmental areas**

The local government may designate a thoroughfare, or any part of a thoroughfare, as a special environmental area which—

- (a) has protected flora or rare flora; or
- (b) in the opinion of the local government, has environmental, aesthetic or cultural significance.

**5.8 Marking of special environmental areas**

The local government is to mark and keep a register of each thoroughfare, or part of a thoroughfare, designated as a special environmental area.

*Division 4—Planting in thoroughfares*

**5.9 Permit to plant**

A person shall not plant any plant or sow any seeds in a thoroughfare without first obtaining a permit.

**5.10 Relevant considerations in determining application**

In determining an application for a permit for the purpose of clause 5.9, the local government is to have regard to—

- (a) existing vegetation within that part of the thoroughfare in which the planting is to take place; and
- (b) the diversity of species and the prevalence of the species which are to be planted or sown.

*Division 5—Clearance of vegetation*

**5.11 Permit to clear**

A person shall not clear and maintain in a cleared state, the surface of a thoroughfare within 1.5m of that person's land without first obtaining a permit and any other approvals which may be required under any written law.

**5.12 Application for permit**

In addition to the requirements of subclause 7.1(2), a person making an application for a permit for the purpose of clause 5.11 shall submit a sketch plan clearly showing the boundary of the person's land and the portions of the thoroughfare joining that person's land which are to be cleared.

*Division 6—Fire management*

**5.13 Permit to burn thoroughfare**

A person shall not burn part of a thoroughfare without first obtaining a permit or unless acting under the authority of any other written law.

**5.14 Application for permit**

In addition to the requirements of subclause 7.1(2), an application for a permit for the purposes of clause 5.13 shall—

- (a) include a sketch plan showing the portions of a thoroughfare which are proposed to be burned; and
- (b) advise of the estimated fire intensity and the measures to be taken to protect upper storey vegetation from the burn.

**5.15 When application for permit can be approved**

The local government may approve an application for a permit for the purpose of clause 5.13 only if the burning of the particular part of the thoroughfare will—

- (a) reduce a fire hazard and alternative means of reducing that hazard, such as slashing or the use of herbicides, are considered by the local government to be not feasible or more detrimental to native flora and fauna than burning; or
- (b) in the opinion of the local government, be beneficial for the preservation and conservation of native flora and fauna.

**5.16 Prohibitions on burning**

Notwithstanding anything to the contrary in this local law, an application for a permit for the purpose of clause 5.13 is not to be approved by the local government—

- (a) for burning between 31 August and 1 May of the following year where the intensity of the burn could damage native flora and fauna; or
- (b) in any year to any person for any part of a thoroughfare which is on the opposite side of the carriageway to that portion of the thoroughfare for which a permit to burn has been approved in the same year.

*Division 7—Firebreaks*

**5.17 Permit for firebreaks on thoroughfares**

A person shall not construct a firebreak on a thoroughfare without first obtaining a permit.

**5.18 When application for permit cannot be approved**

- (1) The local government is not to approve an application for a permit for the purpose of clause 5.17 where the thoroughfare is less than 20m wide.
- (2) Subclause (1) does not apply where the firebreak is, in the opinion of the local government, desirable for the protection of roadside vegetation.

*Division 8—Commercial wildflower harvesting on thoroughfares*

**5.19 General prohibition on commercial wildflower harvesting**

Subject to clause 5.20, a person shall not commercially harvest native flora on a thoroughfare.

**5.20 Permit for revegetation projects**

- (1) A person shall not collect seed from native flora on a thoroughfare without first obtaining a permit.
- (2) The local government may approve an application for a permit under subclause (1) only where—
  - (a) the seed is required for a revegetation project in any part of the district; and
  - (b) the thoroughfare, or the relevant part of it, is not a special environmental area.
- (3) Unless the local government specifically provides to the contrary on a permit, if the local government approves an application for a permit for the purpose of subclause (1) it is to be taken to be approved subject to the following conditions—
  - (a) the collection of the seed is to be carried out so as not to endanger the long time survival of the native flora on the thoroughfare; and
  - (b) any licence or approval which may be required under any other written law is to be obtained by the applicant.

**PART 6—TRADING ON THOROUGHFARES AND PUBLIC PLACES**

*Division 1—Stallholders and traders*

Subdivision 1—Preliminary

**6.1 Definition**

In this Division, unless the context otherwise requires—

“**Competition Principles Agreement**” means the Competition Principles Agreement executed by each State and Territory of the Commonwealth and the Commonwealth of Australia on 11 April 1995;

“**public place**” includes—

- (a) any thoroughfare or place which the public are allowed to use whether or not the thoroughfare or place is on private property; and
- (b) local government property,

but does not include premises on private property from which trading is lawfully conducted under a written law;

“**stall**” means a movable or temporarily fixed structure, stand or table in, on or from which goods or services are sold, hired or offered for sale or hire;

“**stallholder**” means a person in charge of a stall;

“**stallholder’s permit**” means a permit issued to a stallholder;

“**trader**” means a person who carries on trading;

“**trader’s permit**” means a permit issued to a trader; and

“**trading**” includes—

- (a) the selling or hiring of, the offering for sale or hire of or the soliciting of orders for goods or services in a public place;
- (b) displaying goods in any public place for the purpose of—
  - (i) offering them for sale or hire;
  - (ii) inviting offers for their sale or hire;
  - (iii) soliciting orders for them; or
  - (iv) carrying out any other transaction in relation to them; and
- (c) the going from place to place, whether or not public places, and—
  - (i) offering goods or services for sale or hire; or
  - (ii) inviting offers or soliciting orders for the sale or the hire of goods or services,

but does not include—

- (d) the delivery of pre-ordered goods or services to the purchaser of those goods or services or to the person nominated by the purchaser of those goods or services whether or not payment for those goods or services is accepted on delivery; or  
the taking of further orders for goods or services from the purchaser of those pre-ordered goods or services or from the person nominated by the purchaser of those pre-ordered goods or services when those orders are taken at the same time as a previous order is being delivered, whether or not payment is made for those goods or services at the time of taking the order;

- (e) the setting up of a stall or the conducting of a business at a stall under the authority of a stallholder's permit;
- (f) the selling or the offering for sale of goods and services to, or the soliciting of orders for goods and services from a person who sells those goods or services;
- (g) the selling or the offering for sale or hire by a person of goods of her or his own manufacture or services which he or she provides; and
- (h) the selling or hiring or the offering for sale or hire of—
  - (i) goods by a person who represents a manufacturer of the goods; or
  - (ii) services by a person who represents a provider of the services, which are only sold directly to consumers and not through a shop.

#### Subdivision 2—Permits

##### 6.2 Stallholder's permit

- (1) A person shall not conduct a stall on a public place unless that person is—
  - (a) the holder of a valid stallholder's permit; or
  - (b) an assistant specified in a valid stallholder's permit.
- (2) Every application for a stallholder's permit shall—
  - (a) state the full name and address of the applicant;
  - (b) specify the proposed number of assistants to be engaged by the applicant in conducting the stall, as well as their names and addresses if already engaged;
  - (c) specify the proposed location of the stall;
  - (d) specify the period of time for which the permit is sought, together with the proposed days and hours of operation;
  - (e) specify the proposed goods or services to be sold or hired or offered for sale or hire from the stall; and
  - (f) be accompanied by an accurate plan and description of the proposed stall.

##### 6.3 Trader's permit

- (1) A person shall not carry on trading unless that person is—
  - (a) the holder of a valid trader's permit; or
  - (b) an assistant specified in a valid trader's permit.
- (2) Every application for a trader's permit shall—
  - (a) state the full name and address of the applicant;
  - (b) specify the proposed number of assistants, if any, to be engaged by the applicant in trading, as well as their names and addresses if already engaged;
  - (c) specify the location or locations in which the applicant proposes to trade;
  - (d) specify the period of time for which the permit is sought, together with the proposed days and hours of trading;
  - (e) specify the proposed goods or services which will be traded; and
  - (f) be accompanied by an accurate plan and description of any proposed structure or vehicle which may be used by the applicant in trading.
- (3) The conditions subject to which the local government may approve an application for a trader's permit include that the permit holder is permitted to remain at a particular location for as long as there is a customer making a purchase, but if there is no customer making a purchase the permit holder must move on from that location within a reasonable time of the last purchase having been made.

##### 6.4 No permit required to sell newspaper

Notwithstanding any other provision of this local law, a person who sells, or offers for sale, a newspaper only is not required to obtain a permit.

##### 6.5 Relevant considerations in determining application for permit

- (1) In determining an application for a permit for the purposes of this Division, the local government is to have regard to—
  - (a) any relevant policies of the local government;
  - (b) the desirability of the proposed activity;
  - (c) the location of the proposed activity;
  - (d) the principles set out in the Competition Principles Agreement; and
  - (e) such other matters as the local government may consider to be relevant in the circumstances of the case.
- (2) The local government may refuse to approve an application for a permit under this Division on any one or more of the following grounds—
  - (a) that the applicant has committed a breach of any provision of this local law or of any written law relevant to the activity in respect of which the permit is sought;

- (b) that the applicant is not a desirable or suitable person to hold a permit;
- (c) that—
  - (i) the applicant is an undischarged bankrupt or is in liquidation;
  - (ii) the applicant has entered into any composition or arrangement with creditors; or
  - (iii) a manager, an administrator, a trustee, a receiver, or a receiver and manager has been appointed in relation to any part of the applicant's undertakings or property; or
- (d) such other grounds as the local government may consider to be relevant in the circumstances of the case.

#### 6.6 Conditions of permit

(1) If the local government approves an application for a permit under this Division subject to conditions, those conditions may include—

- (a) the place, the part of the district, or the thoroughfare to which the permit applies;
- (b) the days and hours during which a permit holder may conduct a stall or trade;
- (c) the number, type, form and construction, as the case may be, of any stand, table, structure or vehicle which may be used in conducting a stall or in trading;
- (d) the goods or services in respect of which a permit holder may conduct a stall or trade;
- (e) the number of persons and the names of persons permitted to conduct a stall or trade;
- (f) the requirement for personal attendance at the stall or the place of trading by the permit holder and the nomination of assistants, nominees or substitutes for the permit holder;
- (g) whether and under what terms the permit is transferable;
- (h) any prohibitions or restrictions concerning the—
  - (i) causing or making of any noise or disturbance which is likely to be a nuisance to persons in the vicinity of the permit holder;
  - (ii) the use of amplifiers, sound equipment and sound instruments;
  - (iii) the use of signs; and
  - (iv) the use of any lighting apparatus or device;
- (i) the manner in which the permit holder's name and other details of a valid permit are to be displayed;
- (j) the care, maintenance and cleansing of the stall or any structure used for trading and the place of the stall or any structure;
- (k) the vacating of the place of a stall or trading when the stall is not being conducted or trading is not being carried on;
- (l) the acquisition by the stallholder or trader of public risk insurance;
- (m) the period for which the permit is valid; and
- (n) the designation of any place or places where trading is wholly or from time to time prohibited by the local government.

(2) Where a permit holder by reason of illness, accident or other sufficient cause is unable to comply with this local law, the local government may at the request of that permit holder authorize another person to be a nominee of the permit holder for a specified period, and this local law and the conditions of the permit shall apply to the nominee as if he or she was the permit holder.

#### 6.7 Exemptions from requirement to pay fee or to obtain a permit

(1) In this clause—

**“charitable organisation”** means an institution, association, club, society or body whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and from which any member does not receive any pecuniary profit except where the member is an employee or the profit is an honorarium; and

**“commercial participant”** means any person who is involved in operating a stall or in conducting any trading activity for personal gain or profit.

(2) The local government may waive any fee required to be paid by an applicant for a stallholder's permit or a trader's permit on making an application for or on the issue of a permit, or may return any such fee which has been paid, if the stall is conducted or the trading is carried on—

- (a) on a portion of a public place adjoining the normal place of business of the applicant; or
- (b) by a charitable organisation that does not sublet space to, or involve commercial participants in the conduct of a stall or trading, and any assistants that may be specified in the permit are members of that charitable organisation.

(3) The local government may exempt a person or a class of persons, whether or not in relation to a specified public place, from the requirements of this Division.

#### Subdivision 3—Conduct of stallholders and traders

#### 6.8 Conduct of stallholders and traders

(1) A stallholder while conducting a stall or a trader while trading shall—

- (a) display her or his permit to do so in a conspicuous place on the stall, vehicle or temporary structure or if there is no stall, vehicle or temporary structure, carry the permit with her or him while conducting a stall or trading;

- (b) not display a permit unless it is a valid permit; and
  - (c) when selling goods by weight, carry and use for that purpose, scales tested and certified in accordance with the provisions of the *Trade Measurement Administration Act 2006*.
- (2) A stallholder or trader shall not—
- (a) deposit or store any box or basket containing goods on any part of a thoroughfare so as to obstruct the movement of pedestrians or vehicles;
  - (b) act in an offensive manner;
  - (c) use or cause to be used any apparatus or device including any flap or shelf, whereby the dimensions of a stall, vehicle or structure are increased beyond those specified in the permit; or
  - (d) in the case of a trader, carry on trading from a public place, unless there is adequate parking for customers' vehicles reasonably close to the place of trading.

*Division 2—Street entertainers*

Subdivision 1—Preliminary

**6.9 Definition**

In this Division, unless the context otherwise requires—

“**perform**” includes to play a musical instrument, sing, mime, dance, give an acrobatic or aerobic display or entertain, but does not include public speaking;

“**permit**” means a permit issued for the purpose of clause 6.10;

“**permitted area**” means the area or areas, specified in a permit, in which the permit holder may perform; and

“**permitted time**” means the time or times, specified in a permit, during which the permit holder may perform.

Subdivision 2—Permits

**6.10 Permit required to perform**

A person shall not perform in a public place without a permit.

**6.11 Variation of permitted area and permitted time**

(1) The local government may by notice in writing to a permit holder vary—

- (a) the permitted area;
- (b) the permitted time; or
- (c) both the permitted area and the permitted time,

shown on a permit.

(2) The local government may direct a permit holder to move from one permitted area to another permitted area, if more than one area is specified in a permit.

**6.12 Duration of permit**

A permit is valid for a period of 3 months after the date on which it is issued unless it is sooner cancelled under this local law.

**6.13 Cancellation of permit**

The CEO may cancel a permit if in her or his opinion the volume of sound caused by the permit holder in connection with the performance adversely affects the enjoyment, convenience or comfort of other persons in a public place, or if, in her or his opinion, or in the opinion of an authorized person, the performance otherwise constitutes a nuisance.

**6.14 Obligations of permit holder**

A permit holder shall not in a public place—

- (a) perform wearing dirty, torn or ragged clothing;
- (b) act in an offensive manner; or
- (c) place, install, erect, play or use any musical instrument or any device which emits music, including a loud speaker or an amplifier—
  - (i) other than in the permitted area; and
  - (ii) unless the musical instrument or device is specified in the permit.

*Division 3—Outdoor eating facilities on public places*

**6.15 Definition**

In this Division—

“**Facility**” means an outdoor eating Facility or establishment on any part of a public place, but does not include such a Facility or establishment on private land;

“**permit holder**” means the person to whom a permit has been issued for the purpose of clause 6.16; and

“**public place**” has the meaning given to it in clause 6.1.

#### **6.16 Permit required to conduct Facility**

A person shall not establish or conduct a Facility without a permit.

#### **6.17 Matters to be considered in determining application**

In determining an application for a permit for the purpose of clause 6.16, the local government may consider in addition to any other matter it considers relevant, whether or not—

- (a) the Facility is conducted in conjunction with and as an extension of food premises which abut on the Facility, and whether the applicant is the person conducting such food premises;
- (b) any abutting food premises are registered in accordance with the *Health Act 1911* and whether the use of the premises is permitted under the town planning scheme;
- (c) the Facility will comply with any local law made under section 172 of the *Health Act 1911*;
- (d) users of the Facility will have access to proper and sufficient sanitary and ablutionary conveniences;
- (e) the Facility would—
  - (i) obstruct the visibility or clear sight lines at an intersection of thoroughfares of any person; or
  - (ii) impede pedestrian access; and
- (f) the tables, chairs and other equipment to be used may obstruct or impede the use of the public place for the purpose for which it was designed.

#### **6.18 Obligations of permit holder**

(1) The permit holder for a Facility shall—

- (a) ensure that the Facility is conducted at all times in accordance with the provisions of this local law and any local law made under section 172 of the *Health Act 1911*;
- (b) ensure that the eating area is kept in a clean and tidy condition at all times;
- (c) maintain the chairs, tables and other structures in the eating area in a good, clean and serviceable condition at all times;
- (d) be solely responsible for all and any costs associated with the removal, alteration, repair, reinstatement or reconstruction of any part of the public place arising from the conduct of the Facility; and
- (e) be solely responsible for all rates and taxes levied upon the land occupied by the Facility.

(2) Whenever, in the opinion of the local government, any work is required to be carried out to a Facility, the local government may give a notice to the permit holder for the Facility to carry out that work within the time limited by the notice.

(3) In subclause (2), "work" includes the removal, alteration, repair, reinstatement or reconstruction of any part of a public place arising from or in connection with the setting up or conduct of a Facility.

#### **6.19 Removal of Facility unlawfully conducted**

Where a Facility is conducted without a permit, or in contravention of a condition of a permit, any tables, chairs, umbrellas or other equipment may be removed by an authorized person and impounded in accordance with the Act.

#### **6.20 Use of Facility by public**

(1) A person shall not occupy a chair or otherwise use the equipment in a Facility the subject of a permit unless the person uses them for the purpose of consuming food or drinks provided by the Facility.

(2) A person shall leave a Facility when requested to do so by the permit holder.

#### **6.21 Temporary removal of Facility may be requested**

(1) The permit holder for a Facility is to temporarily remove the Facility when requested to do so on reasonable grounds by an authorized person or a member of the Police Service or an emergency service.

(2) The permit holder may replace the Facility removed under subclause (1) as soon as the person who directed her or him to remove it allows it to be replaced.

## **PART 7—PERMITS**

### *Division 1—Applying for a permit*

#### **7.1 Application for permit**

(1) Where a person is required to obtain a permit under this local law, that person shall apply for the permit in accordance with subclause (2).

(2) An application for a permit under this local law shall—

- (a) be in the form determined by the local government;
- (b) be signed by the applicant;
- (c) provide the information required by the form; and
- (d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.

- (3) The local government may require an applicant to provide additional information reasonably related to an application before determining an application for a permit.
- (4) The local government may require an applicant to give local public notice of the application for a permit.
- (5) The local government may refuse to consider an application for a permit which is not in accordance with subclause (2).

#### **7.2 Decision on application for permit**

- (1) The local government may—
  - (a) approve an application for a permit unconditionally or subject to any conditions; or
  - (b) refuse to approve an application for a permit.
- (2) If the local government approves an application for a permit, it is to issue to the applicant a permit in the form determined by the local government.
- (3) If the local government refuses to approve an application for a permit, it is to give written notice of that refusal to the applicant.
- (4) Where a clause of this local law refers to conditions which may be imposed on a permit or which are to be taken to be imposed on a permit, the clause does not limit the power of the local government to impose other conditions on the permit under subclause (1)(a).
- (5) Where a clause of this local law refers to the grounds on which an application for a permit may be or is to be refused, the clause does not limit the power of the local government to refuse the application for a permit on other grounds under subclause (1)(b).

#### *Division 2—Conditions*

#### **7.3 Conditions which may be imposed on a permit**

The local government may approve an application for a permit subject to conditions relating to—

- (a) the payment of a fee;
- (b) the duration and commencement of the permit;
- (c) the commencement of the permit being contingent on the happening of an event;
- (d) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application;
- (e) the approval of another application for a permit which may be required by the local government under any written law;
- (f) the area of the district to which the permit applies;
- (g) where a permit is issued for an activity which will or may cause damage to a public place, the payment of a deposit or bond against such damage;
- (h) the obtaining of public risk insurance in an amount and on terms reasonably required by the local government; and
- (i) the provision of an indemnity from the permit holder indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the use of the public place by the permit holder.

#### **7.4 Imposing conditions under a policy**

- (1) In this clause—

“**policy**” means a policy of the local government adopted by the Council containing conditions subject to which an application for a permit may be approved under paragraph 7.2(1)(a).
- (2) Under paragraph 7.2(1)(a) the local government may approve an application subject to conditions by reference to a policy.
- (3) The local government is to give a copy of the policy, or the part of the policy which is relevant to the application for a permit, with the form of permit referred to in subclause 7.2(2).
- (4) An application for a permit is to be taken not to have been approved subject to the conditions contained in a policy until the local government gives the permit holder a copy of the policy or the part of the policy which is relevant to the application.
- (5) Sections 5.94 and 5.95 of the Act shall apply to a policy and for that purpose a policy is to be taken to be information within section 5.94(u)(i) of the Act.

#### **7.5 Compliance with and variation of conditions**

- (1) Where an application for a permit has been approved subject to conditions, or where a permit is to be taken to be subject to conditions under this local law, the permit holder shall comply with each of those conditions.
- (2) The local government may vary the conditions of a permit, and the permit holder shall comply with those conditions as varied.

#### *Division 3—General*

#### **7.6 Duration of permit**

A permit is valid for one year from the date on which it is issued, unless it is—

- (a) otherwise stated in this local law or in the permit; or
- (b) cancelled under clause 7.10.

#### **7.7 Renewal of permit**

(1) A permit holder may apply to the local government in writing prior to expiry of a permit for the renewal of the permit.

(2) The provisions of—

(a) this Part; and

(b) any other provision of this local law relevant to the permit which is to be renewed,

shall apply to an application for the renewal of a permit *mutatis mutandis*.

#### **7.8 Transfer of permit**

(1) An application for the transfer of a valid permit is to—

(a) be made in writing;

(b) be signed by the permit holder and the proposed transferee of the permit;

(c) provide such information as the local government may require to enable the application to be determined; and

(d) be forwarded to the CEO together with any fee imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act.

(2) The local government may approve an application for the transfer of a permit, refuse to approve it or approve it subject to any conditions.

(3) Where the local government approves an application for the transfer of a permit, the transfer may be effected by—

(a) an endorsement on the permit signed by the CEO; or

(b) issuing to the transferee a permit in the form determined by the local government.

(4) Where the local government approves an application for the transfer of a permit, it is not required to refund any part of any fee paid by the former permit holder.

#### **7.9 Production of permit**

A permit holder is to produce to an authorized person her or his permit immediately upon being required to do so by that authorized person.

#### **7.10 Cancellation of permit**

(1) Subject to clause 8.1, a permit may be cancelled by the local government if the permit holder has not complied with a—

(a) condition of the permit; or

(b) provision of any written law which may relate to the activity regulated by the permit.

(2) On the cancellation of a permit the permit holder—

(a) shall return the permit as soon as practicable to the local government; and

(b) is to be taken to have forfeited any fees paid in respect of the permit.

### **PART 8—OBJECTIONS AND APPEALS**

#### **8.1 Application of Part 9 Division 1 of Act**

When the local government makes a decision—

(a) under clause 7.2(1); or

(b) as to whether it will renew, vary, or cancel a permit,

the provisions of Division 1 of Part 9 of the Act and regulation 33 of the Regulations apply to that decision.

### **PART 9—MISCELLANEOUS NOTICES**

#### **9.1 Notice to redirect or repair sprinkler**

Where a lawn or a garden is being watered with a sprinkler which is on the lawn or the garden, in a manner which causes or may cause an inconvenience or obstruction to any person using a thoroughfare, the local government may give a notice to the owner or the occupier of the land abutting on the lawn or the garden, requiring the owner or the occupier or both to move or alter the direction of the sprinkler or other watering equipment.

#### **9.2 Hazardous plants**

(1) Where a plant in a garden creates or may create a hazard for any person using a thoroughfare, the local government may give a notice to the owner or the occupier of the land abutting on the garden to remove, cut, move or otherwise deal with that plant so as to remove the hazard.

(2) Subclause (1) does not apply where the plant was planted by the local government.

#### **9.3 Notice to repair damage to thoroughfare**

Where any portion of a thoroughfare has been damaged, the local government may by notice to the person who caused the damage order the person to repair or replace that portion of the thoroughfare to the satisfaction of the local government.

**9.4 Notice to remove thing unlawfully placed on thoroughfare**

Where any thing is placed on a thoroughfare in contravention of this local law, the local government may by notice in writing to the owner or the occupier of the property which abuts on that portion of the thoroughfare where the thing has been placed, or such other person who may be responsible for the thing being so placed, require the relevant person to remove the thing.

**PART 10—ENFORCEMENT**

*Division 1—Notices given under this local law*

**10.1 Offence to fail to comply with notice**

Whenever the local government gives a notice under this local law requiring a person to do any thing, if the person fails to comply with the notice, the person commits an offence.

**10.2 Local government may undertake requirements of notice**

Where a person fails to comply with a notice referred to in clause 10.1, the local government may do the thing specified in the notice and recover from that person, as a debt, the costs incurred in so doing.

*Division 2—Offences and penalties*

*Subdivision 1—General*

**10.3 Offences**

(1) Any person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.

(2) Any person who commits an offence under this local law is liable, upon conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

*Subdivision 2—Infringement notices and modified penalties*

**10.4 Prescribed offences**

(1) An offence against a clause specified in Schedule 1 is a prescribed offence for the purposes of section 9.16(1) of the Act.

(2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 1.

(3) For the purpose of guidance only, before giving an infringement notice to a person in respect of the commission of a prescribed offence, an authorized person should be satisfied that—

- (a) commission of the prescribed offence is a relatively minor matter; and
- (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

**10.5 Forms**

Unless otherwise specified, for the purposes of this local law—

- (a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;
- (b) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and
- (c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.

**SCHEDULE 1**  
PRESCRIBED OFFENCES

Clause	Description	Modified Penalty \$
2.1(a)	Plant of 0.75m in height on thoroughfare within 10m of intersection	125
2.1(b)	Damaging lawn or garden	125
2.1(c)	Plant (except grass) on thoroughfare within 2m of carriageway	125
2.1(d)	Placing hazardous substance on footpath	125
2.1(e)	Damaging or interfering with signpost or structure on thoroughfare	350
2.1(f)	Playing games so as to impede vehicles or persons on thoroughfare	125
2.1(g)	Riding of skateboard or similar device on mall or verandah of shopping centre	125
2.2(1)(a)	Digging a trench through a kerb or footpath without a permit	125
2.2(1)(b)	Throwing or placing anything on a verge without a permit	125
2.2(1)(c)	Causing obstruction to vehicle or person on thoroughfare without a permit	125

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Clause	Description	Modified Penalty \$
2.2(1)(d)	Causing obstruction to water channel on thoroughfare without a permit	250
2.2(1)(e)	Placing or draining offensive fluid on thoroughfare without a permit	250
2.2(1)(g)	Lighting a fire on a thoroughfare without a permit	350
2.2(1)(h)	Felling tree onto thoroughfare without a permit	125
2.2(1)(i)	Installing pipes or stone on thoroughfare without a permit	125
2.2(1)(j)	Installing a hoist or other thing on a structure or land for use over a thoroughfare without a permit	350
2.2(1)(k)	Creating a nuisance on a thoroughfare without a permit	125
2.2(1)(l)	Placing a bulk rubbish container on a thoroughfare without a permit	125
2.2(1)(m)	Interfering with anything on a thoroughfare without a permit	125
2.3(1)	Consumption or possession of liquor on thoroughfare	125
2.4(1)	Failure to obtain permit for temporary crossing	250
2.5(2)	Failure to comply with notice to remove crossing and reinstate kerb	350
2.9(1)	Installation of verge treatment other than permissible verge treatment	250
2.10	Failure to maintain permissible verge treatment or placement of obstruction on verge	125
2.11	Failure to comply with notice to rectify default	125
2.17(2)	Failure to comply with sign on public place	125
2.19(1)	Driving or taking a vehicle on a closed thoroughfare	350
3.2(1)	Placing advertising sign or affixing any advertisement on a thoroughfare without a permit	125
3.2(3)	Erecting or placing of advertising sign in a prohibited area	125
4.1(1)	Animal or vehicle obstructing a public place or local government property	125
4.2(2)(a)	Animal on thoroughfare when not led, ridden or driven	125
4.2(2)(b)	Animal on public place with infectious disease	125
4.2(2)(c)	Training or racing animal on thoroughfare in built-up area	125
4.2(3)	Horse led, ridden or driven on thoroughfare in built-up area	125
4.5	Person leaving shopping trolley in public place other than trolley bay	125
4.6(2)	Failure to remove shopping trolley upon being advised of location	125
5.6(1)	Driving a vehicle on other than the carriageway of a flora road	250
5.9	Planting in thoroughfare without a permit	250
5.11	Failure to obtain permit to clear a thoroughfare	600
5.13	Burning of thoroughfare without a permit	600
5.17	Construction of firebreak on thoroughfare without a permit	600
5.19	Commercial harvesting of native flora on thoroughfare	600
5.20(1)	Collecting seed from native flora on thoroughfare without a permit	350
6.2(1)	Conducting of stall in public place without a permit	350
6.3(1)	Trading without a permit	350
6.8(1)(a)	Failure of stallholder or trader to display or carry permit	125
6.8(1)(b)	Stallholder or trader not displaying valid permit	125
6.8(1)(c)	Stallholder or trader not carrying certified scales when selling goods by weight	125
6.8(2)	Stallholder or trader engaged in prohibited conduct	125
6.10	Performing in a public place without a permit	125
6.11(2)	Failure of performer to move onto another area when directed	125
6.14	Failure of performer to comply with obligations	125
6.16	Establishment or conduct of outdoor eating Facility without a permit	350
6.18	Failure of permit holder of outdoor eating Facility to comply with obligations	125
6.20(1)	Use of equipment of outdoor eating Facility without purchase of food or drink from Facility	60

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Clause	Description	Modified Penalty \$
6.20(2)	Failure to leave outdoor eating Facility when requested to do so by permit holder	60
7.5	Failure to comply with a condition of a permit	125
7.9	Failure to produce permit on request of authorized person	125
10.1	Failure to comply with notice given under local law	125

Dated 23rd July 2008.

The Common Seal of the Shire of Northam was affixed by authority of a resolution of the Council in the presence of—

Cr S. B. POLLARD, Shire President.

G. BRENNAN, Acting Chief Executive Officer.

#### 12.4.4 Proposed Extractive Industries Amendment Local Law 2017

Address:	N/A
Owner:	N/A
File Reference:	2.3.2.16
Reporting Officer:	Cheryl Greenough Coordinator Governance and Administration
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

#### BRIEF

To seek Council approval, pursuant to section 3.12 of the *Local Government Act 1995*, to initiate the process of amendment to the Shire of Northam Extractive Industries Local Law 2008.

#### ATTACHMENTS

Attachment 1: Explanatory Notes outlining the proposed changes.

Attachment 2: Gazetted Shire of Northam Extractive Industries Local Law 2008.

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#### BACKGROUND / DETAILS

In accordance with s.3.16 of the *Local Government Act 1995* (the Act), the Shire completed a statutory review of the Extractive Industries Local Law 2008. This process has now been completed and therefore Officers are requesting to initiate s.3.12 of the Act in order to commence the amendment process.

During the statutory review process staff provided their recommendations for amendment of this Local Law. No comments were received from members of the community.

Council, at its meeting held 19 July 2017, subsequently resolved to undertake an amendment of the Shire's Extractive Industries Local Law 2008.

Section 3.12 of the Act prescribes the statutory procedures for making an amendment local law, requiring:

- The purpose and effect of the proposed amendment local law is to be included in the agenda and the minutes of the meeting at which they are considered.
- A Statewide and Local public notice of the proposed amendment local law is to be published, detailing:

- The purpose and effect of the proposed amendment local law;
- Where a copy of the proposed amendment local law may be inspected; and
- A minimum 6 weeks public submission period.
- A copy of the notice and the proposed amendment local law is to be provided to the Minister for Local Government and any other Minister responsible for administering the Act/s under which the Local Law is proposed to be made.
- After the close of the public submission period, a further report will be presented to Council to enable Council's consideration of any public submissions and, where the consequentially proposed local law is not substantially different from that advertised in the public notice, the Council may then resolve by absolute majority to make the amendment local law.
- The amendment local law must then be published in the Government Gazette and a copy of the gazetted amendment local law is to be provided to the relevant Minister/s and the Parliamentary Joint Standing Committee on Delegated Legislation.
- A Local Public Notice must then be given stating the title of the amendment local law, a summary of its purpose and effect and advising where copies may be inspected or obtained.

This report seeks to commence the s.3.12 process, to initiate the Shire of Northam Extractive Industries Amendment Local Law 2017.

## CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 4: Environment & Heritage

Outcome 4.3: Residents and organisations within the Shire of Northam are supported to reduce their environmental impact.

- Increase energy efficiency in Shire-controlled buildings and increased procurement of renewable energy;
- Sustainable waste management with the aim of reducing and reusing waste effectively.

Financial / Resource Implications

Commencing an amendment local law process will incur:

- Advertising costs in the West Australian - Approximate cost \$400.00
- Gazettal of the adopted amendment local law. Approximate cost \$212.00 per page.
- Advertising in the Avon Advocate relating to the adoption of the amendment local law. Approximate cost \$200.00.

Legislative Compliance

Section 3.12 of the *Local Government Act 1995* which outlines the procedures for making local laws.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Statewide and local notification in the newspaper providing 6 weeks for community consultation including notices on the Shire noticeboard and both libraries.

Risk Implications

Potential breach of legislation.

**OFFICER'S COMMENT**

The proposed Extractive Industries Amendment Local Law 2017 has been drafted to address the matters raised by staff as well as other minor amendments - refer attached.

In accordance with the provisions of the Act it is necessary to initiate the amendment process which requires the Shire to give State wide public notice of the proposed amendment local law for public inspection. This also includes displaying copies of the amendment local law at the Shire office and both of the Shire's library services.

A copy of the proposed amendment local law, this report and a copy of the public notice advertisements, will also be forwarded to the Minister for Local Government Sport and Cultural Industries for review. At the expiry of the comment period (minimum of six weeks) all submissions will be reported back to Council prior to the amendment local law being considered for adoption.

RECOMMENDATION

That Council pursuant to section 3.12 of the *Local Government Act 1995* authorise the CEO to give Statewide public notice calling for submissions on the proposed Shire of Northam Extractive Industries Amendment Local Law 2017 with the purpose and effect of this local law being as follows:

Purpose: The Shire of Northam Extractive Industries Amendment Local Law 2017 makes minor amendments to the Shire of Northam Extractive Industries Local Law 2008 which provides for the orderly management of such industries.

Effect: Inserts additional definitions and deletes some definitions to enhance the operation of the Local Law and clarifies the drafting and operation of some clauses including increases to penalties for prescribed offences.

Cr Williams moved the Officers recommendation subject to the amendments listed which relate to the daily penalties.

MOTION / COUNCIL DECISION

Minute No: C.3158

Moved: Cr Williams

Seconded: Cr Antonio

That Council pursuant to section 3.12 of the *Local Government Act 1995* authorise the CEO to give Statewide public notice calling for submissions on the proposed Shire of Northam Extractive Industries Amendment Local Law 2017 with the purpose and effect of this local law being as follows, subject to the following amendment:

- All daily penalties to be increased to the maximum, including item 6.1; and
- Include the following words under 6.1:  
Penalty of \$2,000 **'for each offence, and is an offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500.00 in respect of each day or part of a day during which the offence has continued'**.

Purpose: The Shire of Northam Extractive Industries Amendment Local Law 2017 makes minor amendments to the Shire of Northam Extractive Industries Local Law 2008 which provides for the orderly management of such industries.

Effect: Inserts additional definitions and deletes some definitions to enhance the operation of the Local Law and clarifies the drafting and operation of some clauses including increases to penalties for prescribed offences.

CARRIED 10/0

Once the Officer's recommendation, subject to the amendments listed was moved and seconded the Shire President read aloud the motion as listed above, outlining the purpose and effect of this Local Law. As there was no debate the Shire President then put the motion to a vote.

Attachment 1

EXTRACTIVE INDUSTRY LOCAL LAW REVIEW SUMMARY

Local Government: Shire of Northam  
PO Box 613, NORTHAM WA 6401

Nature of Local law review:  Amendment Local law  
 New Local Law

Review Process:  Consultant  
 In House (Major)  
 In House (Minor)

Discussion Paper:  Attached  
 Not prepared

Purpose: The Shire of Northam Extractive Industries Amendment Local Law 2017 makes minor amendments to the Shire of Northam Extractive Industries Local Law 2008 which provides for the orderly management of such industries.

Effect: Inserts additional definitions and deletes some definitions to enhance the operation of the Local Law and clarifies the drafting and operation of some clauses including increases to penalties for prescribed offences.

Conclusions:

Modified/Removed/Added/Replaced	Clause	Reason
Modify	1.1 Citation – to be updated	To give correct Local Law name and date
Modify	1.2 Definition of District – remove 'local government' and replace with 'Shire of Northam'	To provide accurate information
Delete	2.2 Delete entire clause relating to advertising	The advertising process is covered in the planning approval
Modify	2.3 change numbering to 2.2 replacing deleted clause	To keep numbering correct

Modified/Removed/ Added/Replaced	Clause	Reason
Modify	3.1(1) take out reference to subclause 2.3 and replace with 2.2	To keep references clear and relevant
Insert	<p>3.3 Transport of materials</p> <p>(1) The local government may, from time to time, prescribe by giving written notice to the licensee-</p> <p>(a) that if the proposed routes are not suitable for the proposed haulage, the local government may determine alternative routes to be taken by the licensee for the transport of materials from the site through the roads in the district:</p> <p>(b) the tonnage limits to be transported along a particular route: and</p> <p>(c) the times during which materials from the site may be transported through the roads in the district.</p> <p>(2) The licensee must pay to the local government, as and when required by the local government, the costs or estimated costs, as determined by the local government, of repairs and maintenance to any road that are required as a result of the transport of the materials from the site.</p> <p>(3) If a road on a route prescribed under the subclause (1) is inadequate for the transport of materials from the site, the local government may require the licensee to pay all or</p>	This clause has been inserted to cover RAV roads

Modified/Removed/ Added/Replaced	Clause	Reason
	<p>part of the costs or estimated costs, as determined by the local government, of upgrading the road to the standard required by the local government for these purposes.</p> <p>(4) Each licence is to be taken to be subject to a condition requiring the licensee to comply with this clause.</p>	
Schedule 1	<p>Modified Penalties. Refer to table below. Additions/changes marked in red.</p>	

CLAUSE	DESCRIPTION	MODIFIED PENALTY \$
2.1(a)	Excavate without a valid and current licence	500
2.1(b)	Carry on extractive industry without licence or in breach of terms and conditions	<del>350</del> 500
6.1	Excavate near boundary	250
6.2(a)	Gateways not kept locked where required	350
6.2(b)	Warning signs not erected or maintained as required	350
6.2(c)	Excavation not drained as required	350
6.3(a)	Remove trees or shrubs near boundary without approval	300
6.3(b)	Store without required approval explosives or explosive devices	350
6.3(c)	Fill or excavate in breach of licence	350
6.4(1)(a)	Blasting without approval of the local government	500
6.4(1)(b)	Blasting outside times authorised	500
6.4(1)(d)	Blasting in breach of conditions imposed by the local government	500
6.4(2)	Blasting without approval on Saturday, Sunday or public holiday	500

Attachment 2

16 September 2008

GOVERNMENT GAZETTE, WA

4233

**LOCAL GOVERNMENT ACT 1995**

SHIRE OF NORTHAM

**EXTRACTIVE INDUSTRIES LOCAL LAW 2008**

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**LOCAL GOVERNMENT ACT 1995**

SHIRE OF NORTHAM

**EXTRACTIVE INDUSTRIES LOCAL LAW 2008**

Under the powers conferred by the *Local Government Act 1995* and by all other powers enabling it, the Council of the Shire of Northam resolved on 23rd July 2008 to make the following local law.

**PART 1—PRELIMINARY**

**1.1 Citation**

This local law may be cited as the *Shire of Northam Extractive Industries Local Law 2008*.

**1.2 Definitions**

In this local law, unless the context otherwise requires—

“**Act**” means the *Local Government Act 1995*;

“**carry on an extractive industry**” means quarrying and excavating for stone, gravel, sand, and other material;

“**CEO**” means the Chief Executive Officer of the local government;

“**Council**” means the Council of the Shire of Northam;

“**district**” means the district of the local government;

“**excavation**” includes quarry;

“**extractive industry**” means quarrying and excavating for any stone, gravel, sands, clay, limestone, loam or other material;

“**infrastructure**” means any building, treatment works, screening device, tank or structure;

“**land**”, unless the context otherwise requires, means the land on which the applicant proposes carrying on the extractive industry to which the licence application relates;

“**licence**” means a licence issued under this local law;

“**licensee**” means the person named in the licence as the licensee;

“**local government**” means the Shire of Northam;

“**occupier**” has the meaning given to it in the Act;

“**owner**” has the meaning given to it in the Act;

“**person**” does not include the local government;

“**secured sum**” means the sum required to be paid or the amount of a bond, guarantee or other security under clause 5.1;

“**site**” means the land specified by the local government in a licence.

**1.3 Application**

(1) The provisions of this local law—

(a) subject to paragraphs (b), (c), (d) and (e)—

(i) apply and have force and effect throughout the whole of the district; and

(ii) apply to every excavation whether commenced prior to or following the coming into operation of this local law;

(b) do not apply to the extraction of minerals under the *Mining Act 1978*;

(c) do not apply to the carrying on of an extractive industry on Crown land;

(d) do not apply to the carrying on of an extractive industry on land by the owner or occupier of that land for use on that land; and

(e) do not affect the validity of any licence issued under the local law repealed by clause 1.4 of this local law if that licence is currently in force at the date of gazettal of this local law.

(2) In subclause (1)(d) land includes adjoining lots or locations in the same occupation or ownership of the owner or occupier referred to in subclause (1)(d).

#### 1.4 Repeal

The following local laws are repealed—

- *Shire of Northam Extractive Industries Local Law 2004* published in the *Government Gazette* of 8 February 2005.
- *Town of Northam Local Government Model By-laws (Extractive Industries) No 9* published in the *Government Gazette* on 12 March 1963 and as amended and published in the *Government Gazette* on 4 August 1965.

### PART 2—LICENSING REQUIREMENTS FOR AN EXTRACTIVE INDUSTRY

#### 2.1. Extractive Industries Prohibited Without Licence

A person must not carry on an extractive industry—

- (a) unless the person is the holder of a valid and current licence; and
- (b) otherwise than in accordance with any terms and conditions set out in, or applying in respect of, the licence.

Penalty \$5000 and a daily penalty not exceeding a fine of \$500 in respect of each day or part of a day during which an offence has continued.

#### 2.2 Applicant To Advertise Proposal

(1) Unless the local government first approves otherwise, a person seeking the issue of a licence shall, before applying to the local government for a licence—

- (a) forward by registered mail a notice in the form determined by the local government from time to time to—
  - (i) the owners and occupiers of all land adjoining the land upon which it is proposed to excavate, or within an area determined by the local government as likely to be affected by the granting of a licence, advising of the application and specifying that they may, within twenty-one days from the date of service of the letter, object to or make representations in writing in respect of the issue of a licence by the local government;
  - (ii) every authority or person having control or jurisdiction over any of the things referred to in subclause 2.3(1)(a)(vii) and (viii) within 500 metres from the boundaries of the land, or within an area determined by the local government as likely to be affected by the granting of a licence; and
- (b) as soon as practicable after complying with the requirements of paragraph (a)—
  - (i) forward a copy of the notice to the CEO; and
  - (ii) publish the notice in a newspaper circulating in the area in which the proposed excavation is located.

(2) The local government may, within 14 days after receiving a copy of a notice referred to in subclause (1), cause to be displayed, or require the proposed applicant to display, in a prominent position on the land one or more notices—

- (a) in the form determined by the local government from time to time;
- (b) the content, size and construction of which have been approved by the CEO;
- (c) specifying particulars of the proposed excavation; and
- (d) inviting objections or comments within 21 days from the placement of the notice.

#### 2.3 Application For Licence

(1) Subject to subclause (3), a person seeking the issue of a licence in respect of any land shall apply in the form determined by the local government from time to time and must forward the application duly completed and signed by each of the applicant, the owner of the land and any occupier of the land to the CEO together with—

- (a) three copies of a plan of the excavation site to a scale of between 1:500 and 1:2000 showing—
  - (i) the existing and proposed land contours based on the Australian Height Datum and plotted at 1 metre contour intervals;
  - (ii) the land on which the excavation site is to be located;
  - (iii) the external surface dimensions of the land;
  - (iv) the location and depth of the existing and proposed excavation of the land;
  - (v) the location of existing and proposed thoroughfares or other means of vehicle access to and egress from the land and to public thoroughfares in the vicinity of the land;
  - (vi) the location of buildings, treatment plant, tanks and other improvements and developments existing on, approved for or proposed in respect of the land;
  - (vii) the location of existing power lines, telephone cables and any associated poles or pylons, sewers, pipelines, reserves, bridges, railway lines and registered grants of easement or other encumbrances over, on, under or adjacent to or in the vicinity of the land;
  - (viii) the location of all existing dams, watercourses, drains or sumps on or adjacent to the land;
  - (ix) the location and description of existing and proposed fences, gates and warning signs around the land; and

- (x) the location of the areas proposed to be used for stockpiling excavated material, treated material, overburden and soil storage on the land and elsewhere;
  - (b) three copies of a works and excavation programme containing—
    - (i) the nature and estimated duration of the proposed excavation for which the licence is applied;
    - (ii) the stages and the timing of the stages in which it is proposed to carry out the excavation;
    - (iii) details of the methods to be employed in the proposed excavation and a description of any on-site processing works;
    - (iv) details of the depth and extent of the existing and proposed excavation of the site;
    - (v) an estimate of the depth of and description of the nature and quantity of the overburden to be removed;
    - (vi) a description of the methods by which existing vegetation is to be cleared and topsoil and overburden removed or stockpiled;
    - (vii) a description of the means of access to the excavation site and the types of thoroughfares to be constructed;
    - (viii) details of the proposed number and size of trucks entering and leaving the site each day and the route or routes to be taken by those vehicles;
    - (ix) a description of any proposed buildings, water supply, treatment plant, tanks and other improvements;
    - (x) details of drainage conditions applicable to the land and methods by which the excavation site is to be kept drained;
    - (xi) a description of the measures to be taken to minimise sand drift, dust nuisance, erosion, watercourse siltation and dangers to the general public;
    - (xii) a description of the measures to be taken to comply with the *Environmental Protection (Noise) Regulations 1997*;
    - (xiii) a description of the existing site environment and a report on the anticipated effect that the proposed excavation will have on the environment in the vicinity of the land;
    - (xiv) details of the nature of existing vegetation, shrubs and trees and a description of measures to be taken to minimise the destruction of existing vegetation; and
    - (xv) a description of the measures to be taken in screening the excavation site, or otherwise minimising adverse visual impacts, from nearby thoroughfares or other areas;
  - (c) three copies of a rehabilitation and decommissioning programme indicating—
    - (i) the objectives of the programme, having due regard to the nature of the surrounding area and the proposed end-use of the excavation site;
    - (ii) whether restoration and reinstatement of the excavation site is to be undertaken progressively or upon completion of excavation operations;
    - (iii) how any face is to be made safe and batters sloped;
    - (iv) the method by which topsoil is to be replaced and revegetated;
    - (v) the numbers and types of trees and shrubs to be planted and other landscaping features to be developed;
    - (vi) how rehabilitated areas are to be maintained; and
    - (vii) the programme for the removal of buildings, plant, waste and final site clean up;
  - (d) evidence that a datum peg has been established on the land related to a point approved by the local government on the surface of a constructed public thoroughfare or such other land in the vicinity;
  - (e) a certificate from a licensed surveyor certifying the correctness of—
    - (i) the plan referred to in paragraph (a); and
    - (ii) the datum peg and related point referred to in paragraph (d);
  - (f) evidence that the requirements of subclauses 2.2(1) and (2) have been carried out;
  - (g) copies of all land use planning approvals required under any planning legislation;
  - (h) copies of any environmental approval required under any environmental legislation;
  - (i) copies of any geotechnical information relating to the excavation site;
  - (j) the consent in writing to the application from the owner of the excavation site;
  - (k) the licence application fee specified by the local government from time to time; and
  - (l) any other information that the local government may reasonably require.
- (2) All survey data supplied by an applicant for the purpose of subclause (1) shall comply with Australian Height Datum and Australian Map Grid standards.
- (3) Where in relation to a proposed excavation—
- (a) the surface area is not to exceed 2,000 square metres; and
  - (b) the extracted material is not to exceed 2,000 cubic metres;
- the local government may exempt a person making application for a licence under subclause (1) from supplying any of the data specified in paragraphs (b), (d), (e) and (i) of subclause (1).

### PART 3—DETERMINATION OF APPLICATION

#### 3.1 Determination Of Application

- (1) The local government may refuse to consider an application for a licence that does not comply with the requirements of clause 2.3, and in any event shall refuse an application for a licence where planning approval for an extractive industry use of the land has not first been obtained.
- (2) The local government may, in respect of an application for a licence—
  - (a) refuse the application; or
  - (b) approve the application—
    - (i) over the whole or part of the land in respect of which the application is made; and
    - (ii) on such terms and conditions, if any, as it sees fit.
- (3) Where the local government approves an application for a licence, it shall—
  - (a) determine the licence period, not exceeding 10 years from the date of issue; and
  - (b) approve the issue of a licence in the form determined by the local government from time to time.
- (4) Where the local government approves the issue of a licence, the CEO upon receipt by the local government of—
  - (a) payment of the annual licence fee, or the relevant proportion of the annual licence fee to 30 June, determined by the local government from time to time;
  - (b) payment of the secured sum, if any, imposed under clause 5.1;
  - (c) the documents, if any, executed to the satisfaction of the CEO, under clause 5.1; and
  - (d) a copy of the public liability insurance policy required under subclause 7.1(1) shall issue the licence to the applicant.
- (5) Without limiting subclause (2), the local government may impose conditions in respect of the following matters—
  - (a) the orientation of the excavation to reduce visibility from other land;
  - (b) the appropriate siting of access thoroughfares, buildings and plant;
  - (c) the stockpiling of material;
  - (d) the hours during which any excavation work may be carried out;
  - (e) the hours during which any processing plant associated with, or located on, the site may be operated;
  - (f) requiring all crushing and treatment plant to be enclosed within suitable buildings to minimise the emission of noise, dust, vapour and general nuisance to the satisfaction of the local government;
  - (g) the depths below which a person shall not excavate;
  - (h) distances from adjoining land or thoroughfares within which a person must not excavate;
  - (i) the safety of persons employed at or visiting the excavation site;
  - (j) the control of dust and wind-blown material;
  - (k) the planting, care and maintenance of trees, shrubs and other landscaping features during the time in which the extractive industry is carried out in order to effectively screen the area to be excavated and to provide for progressive rehabilitation;
  - (l) the prevention of the spread of dieback, declared plants or other disease;
  - (m) the drainage of the excavation site and the disposal of water;
  - (n) the restoration and reinstatement of the excavation site, the staging of such works, and the minimising of the destruction of vegetation;
  - (o) the provision of retaining walls to prevent subsidence of any portion of the excavation or of land abutting the excavation;
  - (p) requiring the licensee to furnish to the local government a surveyor's certificate each year, prior to the renewal fee being payable, to certify the quantity of material extracted and that material has not been excavated below the final contour levels outlined within the approved excavation programme;
  - (q) requiring the licensee to enter into an agreement with the local government by which it agrees to pay any extraordinary expenses incurred by the local government in repairing damage caused to thoroughfares in the district by heavy or extraordinary traffic conducted by or on behalf of the licensee under the licence;
  - (r) requiring the licensee to enter into an agreement with the local government in respect of any condition or conditions imposed under this local law; and
  - (s) any other matter for properly regulating the carrying on of an extractive industry.

#### 3.2 Payment Of Annual Licence Fee

On or before 30 June in each year, a licensee shall pay to the local government the annual licence fee determined by the local government from time to time.

**PART 4—TRANSFER, CANCELLATION AND RENEWAL OF LICENCE**

**4.1 Transfer Of Licence**

- (1) An application for the transfer of a licence shall—
  - (a) be made in writing;
  - (b) be signed by the licensee and the proposed transferee of the licence;
  - (c) be accompanied by the current licence;
  - (d) be accompanied by the consent in writing to the transfer from the owner of the excavation site;
  - (e) include any information that the local government may reasonably require; and
  - (f) be forwarded to the CEO together with the fee determined by the local government from time to time.
- (2) Upon receipt of any application for the transfer of a licence, the local government may—
  - (a) refuse the application; or
  - (b) approve the application on such terms and conditions, if any, as it sees fit.
- (3) Where the local government approves an application for the transfer of a licence, the local government shall transfer the licence by an endorsement on the licence in the form determined by the local government from time to time, signed by the Chief Executive Officer.
- (4) Where the local government approves the transfer of a licence it shall not be required to refund any part of the fees paid by the former licensee in respect of the transferred licence.

**4.2 Cancellation Of Licence**

- (1) The local government may cancel a licence where the licensee has—
  - (a) been convicted of an offence against—
    - (i) this local law; or
    - (ii) any other law relating to carrying on an extractive industry; or
  - (b) transferred or assigned or attempted to transfer or assign the licence without the consent of the local government;
  - (c) permitted another person to carry on an extractive industry otherwise than in accordance with the terms and conditions of the licence and of the provisions of this local law;
  - (d) failed to pay the annual licence fee under clause 3.2; or
  - (e) failed to have a current public liability insurance policy under subclause 7.1(1) or failed to provide a copy of the policy or evidence of its renewal as the case may be, under subclause 7.1(2).
- (2) Where the local government cancels a licence under this clause—
  - (a) the local government shall advise the licensee in writing of the cancellation;
  - (b) the cancellation takes effect on and from the day on which the licensee is served with the cancellation advice; and
  - (c) the local government shall not be required to refund any part of the fees paid by the licensee in respect of the cancelled licence.

**4.3 Renewal Of Licence**

- (1) A licensee who wishes to renew a licence must apply in writing to the local government at least 45 days before the date of expiry of the licence and shall submit with the application for renewal—
  - (a) the fee determined by the local government from time to time;
  - (b) a copy of the current licence;
  - (c) a plan showing the contours of the excavation carried out to the date of that application;
  - (d) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes with respect to any of the things referred to in subclauses 2.3(1) (b) and (c); and
  - (e) any other things referred to in clauses 2.3 and 3.1.
- (2) The local government may waive any of the requirements specified in subclause 4.3 (1) (d) or (e).
- (3) If—
  - (a) an application to renew a licence is in relation to land in respect of which the current licence was issued less than 12 months prior to the date from which the new licence if granted would apply; and
  - (b) the methods to be employed in the proposed land excavation are identical to those being employed at the date of the application,then the applicant shall not be obliged, unless otherwise required by the local government to submit details of any of the things referred to in clauses 2.3 and 3.1.
- (4) Upon receipt of an application for the renewal of a licence, the local government may;
  - (a) refuse the application; or
  - (b) approve the application on such terms and conditions, if any, as it sees fit.

#### **PART 5—SECURED SUM AND APPLICATION THEREOF**

##### **5.1 Security For Restoration And Reinstatement**

(1) For the purpose of ensuring that an excavation site is properly restored or reinstated, the local government may require that—

- (a) as a condition of a licence; or
- (b) before the issue of a licence,

the licensee shall give to the local government a bond, bank guarantee or other security, of a kind and in a form acceptable to the local government, in or for a sum determined by the local government from time to time.

(2) A bond required under subclause (1) is to be paid into a fund established by the local government for the purposes of this clause.

##### **5.2 Use By The Local Government Of Secured Sum**

(1) If a licensee fails to carry out or complete the restoration and reinstatement works within the time specified in those conditions either—

- (a) within the time specified in those conditions; or
- (b) where no such time has been specified, within 60 days of the completion of the excavation or portion of the excavation specified in the licence conditions, then; subject to the local government giving the licensee 14 days notice of its intention to do so—
- (c) the local government may carry out or cause to be carried out the required restoration and reinstatement work or so much of that work as remains undone; and
- (d) the licensee shall pay to the local government on demand all costs incurred by the local government or which the local government may be required to pay under this clause.

(2) The local government may apply the proceeds of any bond, bank guarantee or other security provided by the licensee under clause 5.1 towards its costs under this clause.

(3) The liability of a licensee to pay the local government's costs under this clause is not limited to the amount, if any, secured under clause 5.1.

#### **PART 6—LIMITATIONS, OBLIGATIONS OF THE LICENSEE AND PROHIBITIONS**

##### **6.1 Limits On Excavation Near Boundary**

Subject to any licence conditions imposed by the local government, a person shall not, without the written approval of the local government, excavate within—

- (a) twenty metres of the boundary of any land on which the excavation site is located;
- (b) twenty metres of any land affected by a registered grant of easement;
- (c) forty metres of any thoroughfare; or
- (d) forty metres of any watercourse.

Penalty \$2,000

##### **6.2 Obligations Of The Licensee**

A licensee shall—

- (a) where the local government so requires, securely fence the excavation to a standard determined by the local government and keep the gateways locked when not actually in use in order to prevent unauthorised entry;
- (b) erect and maintain warning signs along each of the boundaries of the area excavated under the licence so that each sign—
  - (i) is not more than 200 metres apart;
  - (ii) is not less than 1.8 metres high and not less than 1 metre wide; and
  - (iii) bears the words "DANGER EXCAVATIONS KEEP OUT";
- (c) except where the local government approves otherwise, drain and keep drained to the local government's satisfaction any excavation to which the licence applies so as to prevent the accumulation of water;
- (d) restore and reinstate the excavation site in accordance with the terms and conditions of the licence, the site plans and the works and excavation programme approved by the local government;
- (e) take all reasonable steps to prevent the emission of dust, noise, vibration and other forms of nuisance from the excavation site; and
- (f) otherwise comply with the conditions imposed by the local government in accordance with clause 3.1.

Penalty \$5,000 for each offence, and if an offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500.00 in respect of each day or part of a day during which the offence has continued.

##### **6.3 Prohibitions**

A licensee shall not—

- (a) remove any trees or shrubs within 40 metres (or such lesser distance as may be allowed, in writing, by the local government) of the boundary of any thoroughfare on land in respect of

which a licence has been granted, except for the purpose of constructing access thoroughfares, erecting buildings or installing plant for use in connection with the excavation and then only with the express approval of the local government and subject to any conditions which the local government may impose in accordance with clause 3.1;

- (b) store, or permit to be stored, any explosives or explosive devices on the site to which the licence applies other than with the approval of the local government and the Department of Industry and Resources; or
- (c) fill or excavate, other than in accordance with the terms and conditions of the licence, the site plans and the works and excavation programme approved by the local government.

Penalty \$5,000 for each offence, and if an offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500.00 in respect of each day or part of a day during which the offence has continued.

#### 6.4 Blasting

(1) A person shall not carry out or permit to be carried out any blasting in the course of excavating unless—

- (a) the local government has otherwise given approval in respect of blasting generally or in the case of each blast;
- (b) subject to subclause (2), the blasting takes place only between the hours of 8.00am and 5.00pm, or as determined by the local government, on Mondays to Fridays inclusive;
- (c) the blasting is carried out in strict accordance with the AS2187 SAA Explosives Code, the *Mines Safety and Inspection Act 1994*, the *Environmental Protection Act 1986*, and all relevant local laws of the local government; and
- (d) in compliance with any other conditions imposed by the local government concerning—
  - (i) the time and duration of blasting;
  - (ii) the purposes for which the blasting may be used; and
  - (iii) such other matters as the local government may reasonably require in the interests of the safety and protection of members of the public and of property within the district.

Penalty \$5,000.00 for each offence, and if the offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500.00 in respect of each day or part of a day during which the offence has continued.

(2) A person shall not carry out or permit to be carried out any blasting on a Saturday, Sunday or Public Holiday except with the prior approval of the local government.

Penalty \$2,000

### PART 7—MISCELLANEOUS PROVISIONS

#### 7.1 Public Liability

(1) A licensee shall have at all times a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.

(2) The licensee shall provide to the local government a copy of the policy taken out under subclause (1), within 14 days after the issue of that policy and shall provide to the local government evidence of renewal within 14 days of each renewal date.

#### 7.2 Mines Safety and Inspection Act and Environmental Protection Act

(1) In any case where the *Mines Safety and Inspection Act 1994* or the *Environmental Protection Act 1986* applies to any excavation carried on or proposed to be carried on at a site, the licensee in respect of that site shall—

- (a) comply with all applicable provisions of that Act or those Acts; and
- (b) provide to the local government within 14 days full particulars of any inspection or report made under that Act or those Acts.

(2) In this clause, the *Mines Safety and Inspection Act 1994* and the *Environmental Protection Act 1986* include all subsidiary legislation made under those Acts.

#### 7.3 Notice Of Cessation Of Operations

(1) Where a licensee intends to cease carrying on an extractive industry—

- (a) temporarily for a period in excess of 12 months; or
- (b) permanently,

the licensee shall, as well as complying with clause 7.4, give the local government written notice of the cessation not later than 1 week after those operations have ceased.

(2) Where a licensee has given written notice to the local government of the intention to permanently cease carrying on an extractive industry on the site to which the licence applies the licence is deemed to have expired on the date such cessation is so notified.

(3) The temporary or permanent cessation of the carrying on of an extractive industry on a site or the deemed expiration or cancellation of a licence does not entitle the licensee to any refund of any licence fee.

#### 7.4 Works To Be Carried Out On Cessation Of Operations

Where the carrying on of an extractive industry on the site permanently ceases or on the expiration or cancellation of the licence applicable to the site, whichever first occurs, the licensee shall, as well as complying with the provisions of clause 7.3—

- (a) restore and reinstate the excavated site in accordance with the proposals approved by the local government or in such other manner as the local government may subsequently agree in writing with the licensee;
- (b) ensure that any face permitted to remain upon the excavation site is left safe with all loose materials removed and where the excavation site is—
  - (i) sand, the sides are sloped to a batter of not more than 1:3 (vertical:horizontal); and
  - (ii) limestone or material other than sand, the sides are sloped to a batter which, in the opinion of the local government, would enable the site to be left in a stable condition;
- (c) ensure that the agreed floor level of the excavation is graded to an even surface or is otherwise in accordance with the rehabilitation and decommissioning programme approved by the local government;
- (d) ensure that all stockpiles or dumps of stone, sand or other materials are left so that no portion of that material can escape onto land not owned or occupied by the licensee nor into any stream, watercourse or drain that is not wholly situated within the land owned or occupied by the licensee;
- (e) erect retaining walls where necessary to prevent subsidence of land in the vicinity of any excavation;
- (f) remove from the site all buildings, plant and equipment erected, installed or used for or in relation to the carrying on of an extractive industry on the site and fill all holes remaining after such removal to the level of the surrounding ground and compact such filled holes sufficiently to prevent settling; and
- (g) break up, scarify, cover with topsoil and plant with grass, trees and shrubs all parts of the site where buildings, plant and equipment were erected or installed and all areas which were used for stockpiling unless otherwise specified under this local law.

Penalty \$5,000 for each offence, and if the offence is of a continuing nature, to a daily penalty not exceeding a fine of \$500.00 in respect of each day or part of a day during which the offence has continued.

### PART 8—OBJECTIONS AND APPEALS

#### 8.1 Objections and Appeals

When the local government makes a decision as to whether it will—

- (a) grant a person a licence under this local law; or
- (b) renew, vary, or cancel a licence that a person has under this local law,

the provisions of Division 1 of Part 9 of the Act and regulation 33 of the *Local Government (Functions and General) Regulations 1996* shall apply to that decision.

### PART 9—MODIFIED PENALTIES

#### 9.1 Prescribed Offence

An offence against a clause specified in the Schedule is a prescribed offence for the purposes of section 9.16(1) of the Act.

#### 9.2 Modified Penalty

The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in the Schedule.

#### 9.3 Forms

For the purposes of this local law—

- (a) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*; and
- (b) the form of the notice sent under section 9.20 of the Act withdrawing an infringement notice is that of Form 3 in Schedule 1 of the *Local Government (Functions and General) Regulations 1996*.

### SCHEDULE 1

Shire of Northam

### EXTRACTIVE INDUSTRIES LOCAL LAW 2008

#### PRESCRIBED OFFENCES

Clause	Description	Modified Penalty \$
2.1	Carry on extractive industry without licence or in breach of terms and conditions	350
6.1	Excavate near boundary	250

16 September 2008

GOVERNMENT GAZETTE, WA

4243

Clause	Description	Modified Penalty \$
6.2(a)	Gateways not kept locked where required	350
6.2(b)	Warning signs not erected or maintained as required	350
6.2(c)	Excavation not drained as required	350
6.3(a)	Remove trees or shrubs near boundary without approval	300
6.3(b)	Store without required approval explosives or explosive devices	350
6.3(c)	Fill or excavate in breach of licence	350
6.4(1)(a)	Blasting without approval of the local government	500
6.4(1)(b)	Blasting outside times authorised	500
6.4(1)(d)	Blasting in breach of conditions imposed by the local government	500
6.4(2)	Blasting without approval on Saturday, Sunday or public holiday	500

Dated 23rd July 2008.

The Common Seal of the Shire of Northam was affixed by authority of a resolution of the Council in the presence of—

Cr S. B. POLLARD, Shire President.

G. BRENNAN, Acting Chief Executive Officer.

## 12.5 COMMUNITY SERVICES

### 12.5.1 Application for Fee Reduction – Northam Swimming Club

Address:	Northam and Wundowie Swimming Pools
Owner:	Shire of Northam
File Reference:	1.3.8.4
Reporting Officer:	Milton Brooks Manager Recreation Services
Responsible Officer:	Ross Rayson Executive Manager Community Services
Voting Requirement	Simple Majority

#### BRIEF

For Council to consider offering a season fee representing a 50% discount on the community rate to the Northam Swim Club for lane hire for the conduct of their training for the 2017/18 season.

#### ATTACHMENTS

Attachment 1: Letter from Northam Swimming Club requesting fee reduction.

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#### BACKGROUND / DETAILS

The Northam Swimming Club is a community based club providing coached training and development sessions for children wanting to learn to swim for fun or for competition. Their membership base is approximately 60. Like many other sporting clubs in Northam, they operate out of Shire owned facilities that are subject to the Council approved fees and charges. The Club also lease the land for its clubrooms from the Shire for a fee of \$1.00 per annum.

Unlike other recreation facilities, when hiring aquatic facilities the hire fee is for exclusive use of that space and a fee for facility entrance is still payable (i.e. if six people hire a lane, they will pay the entrance fee for the six people plus the lane hire fee; whereas if six people hire a sports court or football field, they will only pay for the court / ground hire). The exception is when the entire facility is hired such as in the case of a swim carnival.

The Northam Swimming Club have not been charged for lane hire fees since at least 2009. At the Ordinary Council meeting held on 21<sup>st</sup> December 2016, Council resolved to:

1. Provide a fee waiver for the 2016/17 season, and

2. Apply a seasonal fee to the Northam and Wundowie Swimming Clubs based on the minimum lap lane requirements to meet their training needs, out-of-hours' time trials and carnivals.

Discussions with the Northam Swimming Club show their minimum requirements for the 2017/18 season are:

- 240 lap lane hours for training (two lanes for two hours on three nights for 20 weeks);
- Six hours of exclusive use of the whole pool for their carnival
- 80 lap lane hours for time trials (eight lanes for two hours once per month for five months)

Applying the current schedule of fees and charges, this would equate to \$2,400.00 for training, \$780.00 for the carnival and \$800.00 for the time trials, giving a total of \$3,980.00.

The Swim Club are seeking a 50% discount referencing just their training requirement.

#### CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 2: Community Wellbeing.

Outcome 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Action: Manage the Shire Swimming Pool facilities in Northam & Wundowie.

Action: Assist local sporting clubs to develop their governance and expand their participation levels.

Financial / Resource Implications

The value of the facility hire the Northam Swimming Club are asking to waive is \$1,200.00.

The Northam Swim Club has approximately 60 members with \$200.00 season fees meaning their income from memberships is \$12,000. The requested lane hire fees for training represent 10% of their annual fees.

Legislative Compliance

*Local Government Act 1995, Part 6, Division 4, Section 6.12*

*6.12. Power to defer, grant discounts, waive or write off debts*

*(1) Subject to subsection (2) and any other written law, a local government may —*

*(a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*

- (b) waive or grant concessions in relation to any amount of money; or*
- (c) write off any amount of money, which is owed to the local government.*

*\*Absolute majority required.*

- (2) Subsection (1) (a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) The grant of a concession under subsection (1) (b) may be subject to any conditions determined by the local government.*

#### Policy Implications

Nil.

#### Stakeholder Engagement / Consultation

In line with the report that was presented to Council in December 2016, the Northam Swimming Club are continually being engaged and consulted on an operational level with the view to build a positive relationship between the club and the Shire.

#### Risk Implications

The risk associated with not waiving the lane hire fees is that an increased cost will be imposed on the Swim Club which will then be passed onto their members. The true impact this will have on their membership numbers are unknown.

The use of the pool by the Northam Swimming Club for their time trials represents unstaffed usage. This unsupervised usage is in a similar manner to which the football clubs utilise the Northam Recreation Centre, hire groups utilise the Town Hall, etc. It is legal from a Health Department perspective as the pool becomes a Group 3 facility (access restricted to a defined population for a structured activity) as opposed to a Group 1 facility (unrestricted access for unstructured purposes). Any risk is mitigated through the training of nominated Swim Club personnel in water quality and emergency evacuation procedures, with all Swimming Coaches required to hold a first aid certificate as part of their registration.

#### **OFFICER'S COMMENT**

A season fee for sporting clubs is seen as desirable as it allows sporting clubs to set their own fees and develop their budgets with more certainty. This principle has been applied to most of the Shire's regular oval users, including hockey and cricket (Bert Hawke) and football and little athletics (Henry Street). The use of these facilities, charged under seasonal fees, is controlled through a memorandum of understanding. In line with the Council resolution, the

proposed fee is the Club's minimum lap lanes requirements. Any additional bookings will be charged at regular community rate.

The swim club have requested a 50% discount on the fees they are going to be charged, however have only considered their training requirements when making the request. As a point of comparison to other junior sport paying a season fee sees a greater discount being applied to cricket, little athletics and football (note that hockey has one fee seasonal fee for juniors and seniors). The table below outlines what the usage cost for the various sports would be (ie. \$350.00 per day, \$200.00 for a half day, \$25.00 per hour) should no seasonal fee be applicable.

Junior Sport	Actual usage cost	Seasonal fee	Discount
Cricket	\$7,700	\$2,100	73%
Football	\$8,800	\$2,500	72%
Little Athletics	\$6,600	\$2,000	70%

Coincidentally, offering a 70% discount for the Swim Club on the \$3,980.00 total use, would see \$1,200.00 being charged (\$3,980.00 minus 70% is \$1,194.00 which would be rounded to \$1,200.00).

Council therefore have a number of options:

1. Determine no discount is applicable;
2. Agree to the 50% discount on total usage resulting in a seasonal fee of \$2,000.00 (\$3,980.00 minus 50% is \$1,990.00 rounded to \$2,000.00); or
3. Apply a similar discount to other junior sports in the Shire of 70% and see the fees be in line with their monetary fee request of \$1,200.

Should the Council choose to offer a discount to the Northam Swimming Club, for consistency the same discount should also apply to the Wundowie Swimming Club.

#### RECOMMENDATION / COUNCIL DECISION

Minute No: C.3159

Moved: Cr Hughes

Seconded: Cr Rumjantsev

That Council:

1. **Apply a seasonal fee of \$1,200.00 for the Northam Swim Club's use of the Northam Pool for the 2017/18 season; and**
2. Apply the same fee reduction to the Wundowie Swim Club for their use of the Wundowie Pool.

CARRIED 10/0



Attachment 1

**NORTHAM SWIMMING CLUB INC.**

ABN: 68 374 895 190

2 October 2017

CEO  
Shire of Northam  
P O Box 613  
Northam WA 6401

Dear Mr Whittaker

We are writing to you to request a reduction in our Lane Hire fees for the 2017/2018 swimming season.

Our minimum lane requirements for the Northam Swimming Club are three nights a week (Monday, Wednesday, Friday) for two hours (4pm to 6pm) for two lanes (as a minimum) for 20 weeks. The total for the season would be \$2400.

In the past the Northam Swimming Club has requested all fees to be waived. For the 2017/2018 season we would like to request a 50% discount in the fees, to a total of \$1200. We feel this will help keep our club sustainable, while contributing towards the cost of the Northam Swimming Pool.

We look forward to a positive outcome for our swim club.

Yours sincerely

Joanne Stephen

President

PO Box 30  
NORTHAM WA 6401  
Phone: (08) 9622 7660  
E-mail: northamswimmingclub@gmail.com

13. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3160

Moved: Cr Beresford

Seconded: Cr Tinetti

That Council meet behind closed doors to consider agenda item 13.1 and 13.2, in accordance with section 12.5 of the Shire of Northam Standing Orders Local Law 2008 and Section 5.23 of the Local Government Act 1995.

CARRIED 9/1

The Gallery departed the Council Chambers at 5:56pm.

13.1 WRITE OFF RATE DEBT FOR A13192 & A11546

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3161

Moved: Cr Proud

Seconded: Cr Antonio

That Council write off the rates & penalty interest charged, totalling \$6,289.42 for assessment A13192 & A11546.

CARRIED 9/1

Cr Beresford advised that he wished to move an amendment to the motion to clarify the years that this rates write off applied to. This was to ensure that there is a precedent for the number of years where Council has approved a write off for land in this area.

AMENDMENT TO MOTION

Moved: Cr Beresford

Seconded: Cr Williams

That the **following words be added to the motion after the word 'A11546':**

***'for the 2015/16, 2016/17 and 2017/18 period'.***

LOST 4/6

Cr Beresford, Cr Williams, Cr Rumjantsev, Cr Antonio voted for the motion.

Cr Pollard, Cr Little, Cr Proud, Cr Tinetti, Cr Davidson and Cr Hughes voted against the motion.

Mr Whiteaker, Mr Hunt, Mr Young, Mr Rayson, Mr Kleynhans, Ms Greenough, Mr Neale and Mr Robins departed the Council Chambers at 6:07pm while the Council considered agenda item 13.2.

13.2 CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING 11<sup>TH</sup> OCTOBER 2017

These minutes have been provided to Elected Members as a separate confidential attachment to this agenda and minutes.

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3162

Moved: Cr Pollard

That Council receive the minutes from the Chief Executive Officer Review Committee meeting held on 11<sup>th</sup> October 2017.

CARRIED 10/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3163

Moved: Cr Pollard

That Council receive the 2016/17 Feedback Report from JCP Consulting as presented.

CARRIED 10/0

The Committee ran through the content of the Feedback Report as provided. This is a separate confidential attachment to this agenda and minutes.

COUNCIL DECISION

Minute No: C.3164

Moved: Cr Beresford

Seconded: Cr Tinetti

That Council move out from behind closed doors.

CARRIED 10/0

The gallery and staff returned to the Council Chambers at 6:19pm and the Shire President read aloud the decision of Council from agenda item 13.1 and 13.2.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14.1 FEE WAIVER – NORTHAM PCYC

MOTION / COUNCIL DECISION

Minute No: C.3165

Moved: Cr Tinetti

Seconded: Cr Antonio

That Council waive the fee for hire of the Lesser Hall for PCYC to use during upgrades to their premises. The lease period will be from 9<sup>th</sup> October to 15<sup>th</sup> December 2017.

CARRIED 10/0

Cr Tinetti spoke for the motion outlining the reasons for this as per the 'Background' provided for this agenda item.

Mr Rayson outlined that the PCYC have now booked exclusive use of these facilities for this period.

The Shire President advised that should this fee waiver not be endorsed by Council, the group will be required to pay approximately \$16,000 in booking fees.

Clarification was sought in relation to whether the above motion includes a waiver of fees for Meeting Room 3 at the Northam Recreation Centre. It was confirmed that this motion only includes waiving the fees for hiring the Lesser Hall.

Cr Hughes advised that he would like to move an additional motion to provide a waiver of costs for the hiring of Meeting Room 3 at the Northam Recreation Centre.

MOTION

Moved: Cr Hughes

Seconder: Cr Tinetti

That Council charge the PCYC a \$3,000 fee for the hire of meeting room three at the Northam Recreation Centre in lieu of the standard booking fees.

LOST 5/5

**BY PRESIDENT'S CASTING VOTE**

It was queried, should this motion be passed Council would be waiving a fee of approximately of \$12,000. This was confirmed as correct.

Further clarification was sought in relation to whether the room would be booked and raise this revenue during this period. The Executive Manager Community Services and Chief Executive Officer outlined that this information is not known or available at hand without researching past bookings.

Clarification was sought in relation to whether the PCYC is funded by the state government. It was confirmed that (grant) funding is provided in part.

Clarification was sought in relation to whether the PCYC are aware of the total booking charges. The Executive Manager Community Services advised that people are made aware of the booking fees when making a booking.

The Chief Executive Officer clarified that nothing formal has been received from the PCYC and Officers have no clear understanding of the group's requirements, needs and expectations relating to a waiver, as this motion has been submitted by an Elected Member.

Once there were no further clarifications from Elected Members the motion was put to a vote, the Shire President used his casting vote against the motion.

#### BACKGROUND

Cr Tinetti believes that PCYC provide a valuable service for the youth of the town and requests that Council support the group while their permanent premises is under construction.

#### OFFICER COMMENT

PCYC Originally booked the Lesser Hall to run their programmes (Gymnastics, martial arts etc.) for approximately four hours per day for the duration of the fourth term. The total cost of that hire is \$1,150. PCYC have also been looking for premises to run their administration, and their classroom activities from. Due to a lack of other facilities, they have now booked Meeting Room 3 at the Northam Recreation Centre for this purpose. They are also now hoping to gain exclusive use of the Lesser Hall for fourth Term. They are currently finalising all booking details with Recreation Services.

PCYC have a small budget for hire fees, (believed to be approximately \$3,000), however this won't cover the cost of the fees and charges. As per the fees & charges schedule, the daily cost of hire for the Lesser Hall for a community organisation is \$70, and the daily cost of Meeting Room 3 at the Recreation Centre for a community organization is \$210.

Council has 3 options:

1. Not grant any waiver of fees;

2. Grant a full waiver of fees for both the Lesser Hall and Northam Recreation Centre; or
3. Set a one off fee for hire of both facilities.

#### 14.2 BOARDING AWAY FROM HOME ALLOWANCE

##### MOTION / COUNCIL DECISION

Minute No: C.3166

Moved: Cr Tinetti

Seconded: Cr Rumjantsev

That Council write to state government expressing concern over the reduction in the Boarding Away From Home Allowance as this will effect families sending children to both Muresk and St Christopher's Hostel.

CARRIED 9/1

Debate was held around the motion.

Cr Tinetti spoke for the motion outlining the reasons for this as per the 'Background' provided for this agenda item.

Cr Rumjantsev spoke for the motion and concurred with Cr Tinetti.

Cr Pollard spoke against the motion as he outlined that local governments are to operate in accordance with the Local Government Act 1995 and he believed that it is not Councils' role to become involved in political matters. It was stated that commenting on state government policies and decision could be never ending and questioned where the line is drawn.

Cr Proud spoke for the motion as he believed that there is no harm in writing the state government.

It was queried whether this should be a matter for regional governments or the Zone. The Shire President outlined that these are also governed by the Local Government Act 1995 and believed that his comments against the motion would also apply to these.

Once the debate has concluded the motion was put to a vote.

Cr Pollard voted 'strongly' against the motion and outlined his concerns that the Council, in his view, is becoming 'too involved' in political matters, advising Council to exercise caution with such matters in the future..

## BACKGROUND

As a result of the state government's recent announcement, Cr Tinetti has submitted this notice of motion to request Council's to consider writing to the state government and express its concerns with this reduction as this will effect families sending children to both Muresk and St Christopher's Hostel.

### 14.3 REDUCED FUNDING TO COMMUNITY RESOURCE CENTRES

#### MOTION / COUNCIL DECISION

Minute No: C.3167

Moved: Cr Tinetti

Seconded: Cr Antonio

That Council write to state government expressing concern over the reduced funding to regional Community Resource Centres as these are the hub of smaller towns in our central Wheatbelt and regional areas.

CARRIED 9/1

Cr Tinetti spoke for the motion outlining the reasons for this as per the 'Background' provided for this agenda item.

Cr Beresford spoke for the motion however believed that this matter should go through our local member.

Cr Pollard spoke against the motion as per the reasoning outlined under item 14.2.

Cr Antonio spoke for the motion as he believed that although this may not apply to our community it does affect those surrounding who do in turn provide support to our community.

Cr Pollard voted 'strongly' against the motion and outlined his concerns that the Council is becoming 'too involved' in political matters and is believed to be inappropriate.

## BACKGROUND

As a result of the state government's recent announcement, Cr Tinetti has submitted this notice of motion to request Council's to consider writing to the state government and express its concerns over the reduced funding to regional Community Resource Centres as these are the hub of smaller towns in our central Wheatbelt and regional areas.

15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

16. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr S B Pollard declared the meeting closed at 6:56pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 18<sup>th</sup> October 2017 have been confirmed as a true and correct record."

\_\_\_\_\_ President

\_\_\_\_\_ Date

At the conclusion of the meeting the Shire President thanked the Elected Members that had served this past term and wished them all the best with the upcoming elections on Saturday, 21<sup>st</sup> October 2017.