



Shire of Northam

Heritage, Commerce and Lifestyle

SHIRE OF NORTHAM

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON WEDNESDAY 18 SEPTEMBER 2013

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SHIRE OF NORTHAM

Minutes of the Ordinary Council Meeting held in the Council Chambers on WEDNESDAY, 18 September 2013 at 5:32 pm

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1. OPENING AND WELCOME

The Shire President, Cr S B Pollard declared the meeting open at 5.32 pm.

2. DECLARATION OF INTEREST

Parts of Division 6 Subdivision 1 of the Local Government Act 1995 requires Council members and employees to disclose any direct or indirect financial interest or general interest in any matter listed in this agenda.

The Act also requires the nature of the interest to be disclosed in writing before the meeting or immediately before the matter being discussed.

NB A Council member who makes a disclosure must not preside or participate in, or be present during, any discussion or decision making procedure relating to the disclosed matter unless the procedures set out in Sections 5.68 or 5.69 of the Act have been complied with.

Cr D Beresford has declared an "Impartiality" interest in item 13.2.2- Extension of Lease-Hangar Site 28- Member of the Aero Club- No financial interest.

Cr S Pollard has declared an "Impartiality" interest in item 13.2.4- Reconsideration Of Conditions Of Planning Approval For A Change Of Landuse From Restaurant To Laundromat At Lot 12 (100) Fitzgerald Street, Northam- Board member of Essential Personnel.

Cr R Tinetti has declared an "Impartiality" interest in item 13.2.4- Reconsideration Of Conditions Of Planning Approval For A Change Of Landuse From Restaurant To Laundromat At Lot 12 (100) Fitzgerald Street, Northam- His wife is a long serving board member on applicants organisation.

3. ATTENDANCE

COUNCIL

President
Councillors

Cr S B Pollard
T M Little
K D Saunders
U Rumjantsev
R W Tinetti
A W Llewellyn
D G Beresford

Chief Executive Officer
Executive Manager Development Services
Executive Manager Corporate Services
A/Executive Manager Engineering Services
Executive Manager Community Services
Project Manager Community Infrastructure
Recreation Centre Manager

J B Whiteaker
P B Steven
D R Gobbart
T Findlay
J McGready
C B Hunt
C D Hassell

GALLERY

10 Members of the public.

4. APOLOGIES

Councillor

J E Williams

5. LEAVE OF ABSENCE PREVIOUSLY APPROVED

5.1 LEAVE OF ABSENCE

Cr R Head has been granted leave of absence between the following dates:
05 July to 30 September 2013.

Cr D Hughes has been granted leave of absence between the following dates:
03 August 2013 to 18 August 2013 and 04 September 2013 to 10 October 2013.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

8. PUBLIC QUESTION TIME

Question 1 Mr Reg Tipple put a question to Council concerning lack of notice when properties are rezoned, as he knows of one that was rezoned from commercial to retail with no notice given in writing.

Answer 1 The Executive Manager of Development Services advised that the proposed zonings of all property in the Shire is publicly advertised, and a response has been sent to those people who provided submissions during the advertising period. However it is impractical to advise all owners individually if their property is to be rezoned. The Executive Manager of Development Services took this question on notice in order to obtain the address of the property in question.

Question 2 Mr Reg Tipple put another question to Council concerning why the requirement for a planning approval for parking of a truck in an area of land zoned Rural Residential, when he has received a letter from the Minister for

Planning advising a planning approval is not required for such an activity in the Rural Residential area when the property was over 1 ha in size.

Answer 2 The Shire President advised that the Council would make determinations in accordance with its Local Planning Scheme, acknowledging that this was developed in the context of the various State Government Planning policies.

The Executive Manager of Development Services provided a brief explanation however advised that he would take the question on notice and provide a more detailed explanation.

Question 3 Mr Tony Marwick put a question to Council in relation to item 13.2.4, querying why the Council was requiring him to cede land when others in the area were not required to do so. Mr Marwick also expressed concern in relation to not being notified of this requirement prior to purchasing the property

Answer 3 The Shire President advised that the requirement for parking was in line with the Minson Avenue parking strategy and that property owners within the parking strategy area would be required to cede land in the event they applied for a planning approval for their premises.

9. PUBLIC STATEMENT TIME

Nil

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

11.1 CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD WEDNESDAY, 21 AUGUST 2013.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2135

Moved: Cr U Rumjantsev

Seconded: Cr K Saunders

That the Minutes of the Meeting held on Wednesday, 21 August 2013 are confirmed as a true and correct record of that Meeting.

CARRIED 7/0

11.2 CONFIRMATION OF THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD WEDNESDAY, 28 AUGUST 2013.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2136

Moved: Cr A Llewellyn

Seconded: Cr T Little

That the Minutes of the Meeting held on Wednesday, 28 August 2013 are confirmed as a true and correct record of that Meeting.

CARRIED 7/0

12. ANNOUNCEMENTS BY THE PRESIDING OFFICER WITHOUT DISCUSSION**12.1 PRESIDENTS REPORT – WEDNESDAY 18th September, 2013**

<u>Visitations and Consultations</u>	
22/8/13	Media interviews re: Detention centre escapees recapture
22/8/13	Detention Centre Community Reference Group (CRG) meeting
23/8/13	WALGA Avon Midlands Country Zone meeting
24/8/13	Wundowie Go Carting event
26/8/13	Media re: Avon Link train cancellation
26/8/13	WA Police re: Wundowie policing issues
26/8/13	WASO performance at Northam Town Hall
28/8/13	Dowerin Field Day – Wheatbelt Digital Action Plan/NBN rollout
28/8/13	Budget adoption meeting and social dinner
29/8/13	Northam Chamber of Commerce - monthly joint meeting
29/8/13	Dowerin Field Day – meet with Regional Development Commission board members and various State Ministers and MPs
29/8/13	Councillor candidates briefing session
30/8/13	Open the portraiture art exhibition in the Northam lesser hall
2/9/13	Shire CEO Jason Whiteaker joins the Shire
4/9/13	Super town working group meeting
5/9/13	Staff send off dinner
7/9/13	Federal Election day
11/9/13	Bauxite Alumina Joint Venture update meeting
11/9/13	Official opening of Northam Hyundai/Valley Ford new showroom
12/9/13	Meet Minister Redman re: CY O'Connor Institute and Muresk
12/9/13	Meet Shane Love MP in Parliament House re: Avon Link situation
12/9/13	Landcorp meeting re: Super town progress
12/9/13	View "When Fathers go missing" film
13/9/13	Northam Agricultural Show day #1
14/9/13	Northam Agricultural Show day #2 official opening
<u>Upcoming Events</u>	
19/9/13	Attend Wundowie St. John Ambulance building official opening
20/9/13	WA Training Awards in Perth – Shire staff Alysha Maxwell nominated
23/9/13	Visit Department of Agriculture and Food WA Northam facilities
26/9/13	Northam Chamber of Commerce monthly joint meeting
27/9/13	Proposed Citizenship Ceremony
2/10/13	Wesfarmers Centenary planning meeting #2
8/10/13	AROC meeting in Toodyay

18/10/13	Northam Chamber of Commerce Business Awards event
19/10/13	Councillor election day

Operational Aspects

Welcome to CEO Jason Whiteaker

Our CEO Jason commenced duties with the Shire on Monday 2nd September. I welcome Jason and his family to the Shire of Northam and anticipate that his tenure as CEO with us will be a rewarding experience for us all.

Farewell to Staff

I regret to announce that Susan Connell, Austin Donaghey and Will Baston have all ceased employment with the Shire, and I wish these staff all the very best for their future careers. All have played important roles for the Shire over the last few years.

Mitchell Avenue

I am pleased to advise that the Mitchell Avenue is again open to traffic after an extended period of closure.

STRATEGIC ASPECTS

AROC

Funding for a FIFO attraction strategy for the AROC Shires in the Wheatbelt has been raised. \$2000 of our annual \$5000 contribution has been earmarked for that project. The Aged Care review in the Avon sub region is complete however I have yet to review the outcome of that review. The WDC have been coordinating this research. The establishment of an Infrastructure Fund is being advanced and a steering committee was appointed at the 10th June meeting.

Avon Link train

Many would be aware that the State budget has identified that the Avon and Merredin Link trains are to cease operation at the end of December and be replaced by bus services. I am working with Ministers and the Wheatbelt Development Commission to see if that decision can be reversed, as the train service is an integral transport option in the Super town concept.

Country Local Government Fund

This Royalties for Regions source of funds is required to be acquitted for prior years before subsequent years funds are available. It seems that we did not acquit 2010/11 funds in a timely manner and are therefore unlikely to receive 2012/13 funds nor 2013/14 funds. This matter is being followed up by our officers.

Department of Agriculture and Food WA

The State budget has announced \$300m to be invested in Agriculture over the current term of the government. The DAFWA will play an important role in delivering the outcomes expected of this funding and the Shire of Northam is well placed to accommodate additional staff and contractors.

Killara

The construction at Killara is substantially complete with just minor works to complete the project now remaining. This project is a Regional project with funding from AROC's CLGF Regional component as well as State Government funds and it is hoped that use of the facilities will aid the broader Avon community.

Muresk

Transitional funding has been announced by the State Government to allow CY O'Connor Institute to partner with Charles Sturt University to deliver a Degree in Agriculture course at Muresk in 2014. This is a welcome development as Muresk is seen by many as a key piece of infrastructure and critical to the future of Agriculture in WA.

Regional Centres Development Plan (Super Towns)

Road works are continuing on the Fernie Street extension and Holtfreter Avenue construction. Wet weather has hampered civil works but I am informed that the project remains on time and budget.

WALGA Avon Midland Zone

The most significant strategic matter that arose at the recent Zone meeting from our perspective was the inclusion in the State Council agenda of WALGA support for reinstatement of the CLGF as a valuable funding stream for both Local and Regional projects.

Wheatbelt Development Commission

Funding for the Commission is now coming out of Royalties for Regions funds. Previously, operational funds were coming from consolidated revenue however a tight State budget has seen a shift in the funding arrangements.

13. REPORTS OF OFFICERS

13.1. ADMINISTRATION

13.1.1 PROPOSED AMENDMENT TO LOCAL GOVERNMENT ACT 1995- AMALGAMATION POLL PROVISIONS

Name of Applicant:	AVON-MIDLAND COUNTRY ZONE WALGA
Name of Owner:	WALGA
File Ref:	2.3.3.1
Officer:	Jason Whiteaker
Officer Interest:	N/A
Policy:	N/A
Voting:	Simple
Date:	13 September 2013

PURPOSE

For Council to formulate a formal position on the proposed amendment to the Local Government Act 1995 *Schedule 2.1*: poll provisions.

BACKGROUND

The State Government, in order to execute its plan for metropolitan reform, have indicated significant change to the existing poll provisions in the Local Government Act 1995. At the recent 2013 WALGA AGM a motion was carried which condemned the proposal to remove the poll provisions from the Local Government Act.

The WALGA AGM resolution referred to above is as follows;

That WALGA condemns the removal of the “poll provisions” from Schedule 2.1 of the Local Government Act 1995 and the forced amalgamations of Local Government Councils.

However, there has been an indication from a number of local governments that they feel at a recent State Council meeting this position seems to have been abandoned by the State Council in favour of developing a position which does not oppose the change to the poll provisions.

At the most recent WALGA State Council meeting the following recommendation was put before the State Council following its circulation to all WALGA zones;

That WALGA:

1. Oppose the State Government’s proposal to remove in perpetuity the poll provisions for the metropolitan area contained in Schedule 2.1 of the Local Government Act 1995;

2. Continue to advocate for the State Government to honour its commitment to fund the transition and implementation process of the Metropolitan Local Government Review.....

Proposed amendments to the recommendation were received from the Central Metropolitan and South Metropolitan Zone for State Council's consideration. These amendments were not included into a composite staff recommendation to State Council on the basis that they had not received the support of the majority of the zones.

However, an amendment which was tabled at the meeting, saw the following motion being adopted without reference to any of the WALGA zones:

That WALGA:

1. Oppose the State Government's proposal to remove in perpetuity the poll provisions for the metropolitan area contained in Schedule 2.1 of the Local Government Act 1995;

2. Adopt a position to support an amendment to the Metropolitan poll provisions, where any poll petitioned will be of the entire districts involved in the amalgamation proposal with the following conditions;

a) For a poll to be held a petition will be required from 25% of electors of one local government

b) For an amalgamation to be rejected by the Minister, 50% of electors of all local governments

proposed to be merged are required to vote, for it to be a valid poll.

c) A majority of votes at the poll against will defeat the amalgamation proposal

It is important to note, that in the view of staff, parts 1 and 2 are mutually exclusive; that is part 1 is the preferred position of WALGA, however in the event it becomes more apparent that amendment to the poll provisions will occur, point 2 would become the 'fall back' position of WALGA.

STATUTORY REQUIREMENTS

Schedule 2.1 Local Government Act 1995 – currently allows for a community (local government area) to call for a poll of electors in the district to vote on a proposed amalgamation (or boundary adjustment), with parameters.

Schedule 2.1 currently binds the Minister to a position should 50% of the electors in the district vote and a majority of those who vote be against the proposed amalgamation or boundary adjustment.

CONFORMITY WITH THE PLAN FOR THE FUTURE

N/A

BUDGET IMPLICATIONS

N/A

OFFICER'S COMMENT

The Shire of Northam has appeared in the past to support the wide held view of local government across the State which is to not support the State Government removing the currently existing poll provisions in Schedule 2.1 of the Local Government Act 1995. This was also the position endorsed at the WALGA State AGM.

Concern has been raised by a number of Local Governments in relation to the action of the State Council and a perception that the State Council position is not aligned to the position the sector would like WALGA to take. However it is important to note that the State Council does appear to be retaining its preferred position for opposing the removal of the poll provisions in Schedule 2, however State Council have also developed a fall-back position if it is apparent that amendments will occur.

It is also the understanding of staff that there has been a rescission motion prepared to be submitted to a Special State Council meeting to be held on September 25, 2013. It is the understanding of staff that the rescission relates to part 2 of the motion which deals with the fall back position developed.

It would be prudent for Council to consider this matter and provide direction to the Shire President which can be passed to the Avon Midland Zone representative.

Council has a number of options available to it, with the most appropriate considered to be;

1. *Maintain what is presumed to be the current position of the Council, which is to oppose removal or amendment to the poll provisions in Schedule 2.1 of the Local Government Act*

This is the recommended position being put to Council, primarily as this appears to have been the position of the Council in the past, and there has not been sufficient additional information to warrant an alteration to this position.

OR

2. *Maintain what is presumed to be the current position of the Council, which is to oppose removal or amendment to the Poll provisions in Schedule 2.1 of the Local Government Act, and support the development of a fall-back position in the event the State Government is unwilling to alter its position*

RECOMMENDATION/COUNCIL DECISION

Minute No C.2137

Moved: Cr A Llewellyn

Seconded: Cr U Rumjantsev

That the Shire of Northam opposes the State Government's proposal to remove the poll provisions contained in Schedule 2.1 of the Local Government Act 1995.

CARRIED 7/0

13.2. DEVELOPMENT SERVICES

13.2.1 INITIATION OF LOCAL PLANNING POLICIES UNDER LOCAL PLANNING SCHEME NO 6

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	3.1.1.6
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Shire of Northam Policy Manual
Voting:	Simple
Date:	04 September 2013

PURPOSE

Council is required to review and initiate the adoption process of Local Planning Policies created subsequent to the gazettal of Local Planning Scheme No 6 ("LPS 6).

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this report.

Date	Item / Outcome
21 August 2013	LPS 6 is gazetted in the Government Gazette
4 September 2013	Report prepared for Council.

The purpose of this report is to request that Council initiate the adoption process in order to advertise the reviewed Local Planning Policy Manual under the provisions of LPS 6.

The Shire of Northam previously operated two Schemes, being, Town Planning Scheme No 3 (greater Shire area) and Town Planning Scheme No 5 (Northam townsite area). These Schemes have now been rescinded and replaced by LPS 6.

Therefore, specific Local Planning Policies are required to be adopted in accordance with LPS 6.

The proposed Local Planning Policies have been updated and amalgamated with the previous policies. However, three new Policies have been created as follows:

1. LPP 12 - Animal Establishments

This Policy is a new Policy aimed at assisting landowner with applications for Animal Establishments (eg: kennels, catteries, equine) throughout the Shire.

2. LPP 13 - Ancillary Accommodation

This Policy is an updated version of the previously adopted Health procedure and has been incorporated into a Local Planning Policy due to the landuse being defined in LPS 6 and is able to be assessed in accordance with planning principles.

3. LPP 14 - Farm Stay and Bed and Breakfast Accommodation

Similarly, this Policy is an updated version of the previously adopted Health procedure and has been incorporated into a Local Planning Policy due to the landuse being defined in LPS 6 and is able to be assessed in accordance with planning principles.

STATUTORY REQUIREMENTS

Clauses 2.2 to 2.5 of LPS 6 deal specifically with the adoption of Local Planning Policies as follows:

2.2 Local Planning Policies

The local government may prepare a Local Planning Policy in respect of any matter related to the planning and development of the Scheme area so as to apply -

- (a) generally or for a particular class or classes of matters; and
- (b) throughout the Scheme area or in one or more parts of the Scheme area, and may amend or add to or rescind the Policy.

2.3 Relationship of Local Planning Policies to Scheme

2.3.1 If a provision of a Local Planning Policy is inconsistent with the Scheme, the Scheme prevails.

2.3.2 A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

Note: Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. Although Local Planning Policies are not part of the Scheme they must be consistent with, and cannot vary, the intent of the Scheme provisions, including the Residential Design Codes. In considering an application for planning approval, the local government must have due regard to relevant Local Planning Policies as required under clause 10.2.

2.4 Procedure for making or amending a Local Planning Policy

2.4.1 If a local government resolves to prepare a Local Planning Policy, the local government -

- (a) is to publish a notice of the proposed Policy once a week for 2 consecutive weeks in a newspaper circulating in the Scheme area, giving details of -
 - (i) where the draft Policy may be inspected;
 - (ii) the subject and nature of the draft Policy; and
 - (iii) in what form and during what period (being not less than 21 days from the day the notice is published) submissions may be made;
- (b) may publish a notice of the proposed Policy in such other manner and carry out such other consultation as the local government considers appropriate.

2.4.2 After the expiry of the period within which submissions may be made, the local government is to -

- (a) review the proposed Policy in the light of any submissions made; and
- (b) resolve to adopt the Policy with or without modification, or not to proceed with the Policy.

2.4.3 If the local government resolves to adopt the Policy, the local government is to -

- (a) publish notice of the Policy once in a newspaper circulating in the Scheme area; and
- (b) if, in the opinion of the local government, the Policy affects the interests of the Commission, forward a copy of the Policy to the Commission.

2.4.4 A Policy has effect on publication of a notice under clause 2.4.3(a).

2.4.5 A copy of each Local Planning Policy, as amended from time to time, is to be kept and made available for public inspection during business hours at the offices of the local government.

2.4.6 Clauses 2.4.1 to 2.4.5, with any necessary changes, apply to the amendment of a Local Planning Policy.

2.5 Revocation of a Local Planning Policy

A Local Planning Policy may be revoked by -

- (a) the adoption by a local government of a new Policy under clause 2.4 that is expressed to supersede the existing Local Planning Policy; or
- (b) publication of a notice of revocation by the local government once a week for 2 consecutive weeks in a newspaper circulating in the Scheme Area.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between preservation of lifestyle & sense of community and population growth & accompanying development.

Ensuring that Local Planning Policies which describe development standards and guidelines will allow landowners the opportunity to pursue their lifestyle choices and provide a sense of community whilst creating sustainable and orderly development.

BUDGET IMPLICATIONS

There will be associated costs with advertising the proposed Local Planning Policies.

OFFICER'S COMMENT

The intent of the adoption of the proposed Local Planning Policies is to amalgamate and update previous policies that were adopted under Town Planning Scheme No 3 and Town Planning Scheme No 5 and to incorporate changes brought about by the gazettal of LPS 6.

Local Planning Policy No's 12, 13 and 14 are new Policies in that No's 13 and 14 are being removed from the Health section of the Policy Manual to the Planning section of the Policy Manual whilst No 12 is a new Policy created to assist landowners applying for Animal Establishments.

Council should consider the guidelines stipulated within the Policies to ensure that it represents Council's intentions for the Shire as a whole in terms of development standards.

Local Planning Policies are required to be publically advertised consecutively for two weeks within the relevant media publication. Following this time, any submissions made by the public will be considered and, if appropriate, changes and/or recommendations will be made by Staff and presented to Council for further determination prior to final adoption.

It is, therefore, recommended that Council initiate the adoption of Local Planning Policies for the purpose of public advertising.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2138

Moved: Cr K Saunders

Seconded: Cr A Llewellyn

1. That Council, in accordance with Clause 2.4 of Local Planning Scheme No 6 advertise the Local Planning Policies for public comment.

- 2. That following the conclusion of the advertising period, the matter be referred back to Council for consideration for final adoption.**

CARRIED 7/0

UNCONFIRMED

Cr D Beresford has declared an “Impartiality” interest in item 13.2.2- Extension of Lease- Hangar Site 28- Member of the Aero Club- No financial interest.

13.2.2 EXTENSION OF LEASE- HANGAR SITE 28

Name of Applicant:	Northam Aero Club
Name of Owner:	Shire of Northam
File Ref:	A15604 / A12838
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Lease Policy
Voting:	Simple
Date:	04 September 2013

PURPOSE

For Council to consider a six (6) year extension to hangar site leases at the Northam Airport.

BACKGROUND

At Council's Meeting on 13 August 2008, Council decided to lease hangar sites at the Northam Airport for a period of 15 years. This consisted of a 10 year lease, with a 5 year renewal option.

The Shire has leased Site 28 to the Northam Aero Club (NAC) for the period from 1 July 2010 to 30 June 2019, with a renewal option taking the lease through until 30 June 2024.

The NAC is seeking a six (6) year extension to take the lease through until 30 June 2030.

Currently there are 43 hangar sites at the Northam Airport, consisting of 26 leased sites, two being exempt from rent.

The Northam Airport is zoned 'Reserve – Public Purposes' and is 30.35 hectares.

STATUTORY REQUIREMENTS

Each hangar site is administered according to a lease.

CONFORMITY WITH THE PLAN FOR THE FUTURE

STRATEGY: Improve and encourage utilisation of existing airport facilities and associated air services.

BUDGET IMPLICATIONS

Each hangar site attracts a rental fee based on its valuation, with the rental for Site 28 being approximately \$1273 + GST, plus Shire Rates. Outgoings are on-charged to tenants.

OFFICER'S COMMENT

The request from the NAC should be considered in the context of all the hangar sites at the Northam Airport, since the expiry dates have been aligned to allow Council to determine at that time, whether to continue leasing hangar sites. That is the aligned expiry dates have meant that more recent leases have been offered as a seven year lease with five year renewal option.

A recent lease enquirer advised that Jandakot offer a ten year lease with five year renewal, and a shorter period at Northam may deter him from leasing a site at Northam. A longer lease provides more reassurance for a lessee who contributes significant investment into the cost of constructing a hangar, which is only guaranteed to be available for use for the period of the lease.

The Shire of Northam Local Planning Strategy acknowledges the retention and intensification of use of the Northam Airport for recreational aircraft activity into the foreseeable future. Staff are not aware of any reason why this use should not continue until 2030.

It is therefore recommended that an extension of leases be permitted, to an expiry date of 30 June 2030, under the same general conditions as previous leases.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2139

Moved: Cr T Little

Seconded: Cr K Saunders

That Council grant approval for lease periods up until 30 June 2030 for Northam Airport hangar sites, with individual leases to be executed by the Shire President and Chief Executive Officer under the Shire of Northam common seal.

CARRIED 7/0

13.2.3 LEASE- WUNDOWIE TENNIS CLUB- RESERVE 24267, WUNDOWIE

Name of Applicant:	Wundowie Tennis Club
Name of Owner:	Shire of Northam
File Ref:	A320
Officer:	Phil Steven
Officer Interest:	Nil
Policy:	Shire of Northam Lease Policy
Voting:	Simple
Date:	04 September 2013

PURPOSE

For Council to lease a portion of Reserve 24267 to the Wundowie Tennis Club.

BACKGROUND

The Wundowie Tennis Club (WTC) has operated from its Clubrooms and Courts on Reserve 24267, part of Lot 276, Boronia Avenue, Wundowie for many years. However it has not held a lease from the Shire of Northam for the buildings, namely the Clubrooms and toilets.

STATUTORY REQUIREMENTS

The process for handling expressions of interest is outlined in the Local Government (Functions & General) Regulations 1996. Leases to charitable and benevolent organisations are exempt from the usual requirements of the Local Government Act and do not require the calling of tenders or the requirements for advertising details of the proposed tenant and rent before entering into the lease.

Given that the property is a Reserve, the lease will be subject to approval from the Minister for Lands.

CONFORMITY WITH THE PLAN FOR THE FUTURE

OBJECTIVE: Provide active and passive recreation facilities and services

STRATEGY: Partner with stakeholders to achieve greater community participation in recreational facilities and services

BUDGET IMPLICATIONS

The proposed lease requirements are outlined below.

The WTC is responsible for:

- the cost of building insurance on-charged as annual rental
- the costs of outgoings
- the costs for public liability and contents insurance
- building maintenance
- any costs for drawing up the lease

The Shire is responsible for:

- arranging the lease documentation
- making the buildings available

OFFICER'S COMMENT

Council's Lease Policy recommends a lease period of 5 years, with a 5 year renewal option. This is considered a reasonable period of time.

There were some issues several years ago with vandalism to the toilets that are proposed to be leased to the Club. At that time, the Shire considered demolishing the toilets given there are public toilets within a reasonable proximity. It was determined that the toilets would be retained, provided that they were maintained by the WTC. Therefore this is proposed to be reflected in the lease.

A map of the proposed lease area is attached. The WTC has managed this area for many years with no issues of note, therefore it is recommended that the lease proposal is supported.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2140

Moved: Cr U Rumjantsev

Seconded: Cr T Little

That Council leases a portion of Reserve 24267 Boronia Avenue Wundowie, to the Wundowie Tennis Club for a period of 5 years, with a 5 year renewal option, under the conditions listed within this report, to be executed by the Shire President and Chief Executive Officer under the Shire of Northam common seal.

CARRIED 7/0

Cr S Pollard has declared an "Impartiality" interest in item 13.2.4- Reconsideration Of Conditions Of Planning Approval For A Change Of Landuse From Restaurant To Laundromat At Lot 12 (100) Fitzgerald Street, Northam- Board member of Essential Personnel.

Cr R Tinetti has declared an "Impartiality" interest in item 13.2.4- Reconsideration Of Conditions Of Planning Approval For A Change Of Landuse From Restaurant To Laundromat At Lot 12 (100) Fitzgerald Street, Northam- His wife is a long serving board member on applicants organisation.

13.2.4 RECONSIDERATION OF CONDITIONS OF PLANNING APPROVAL FOR A CHANGE OF LANDUSE FROM RESTAURANT TO LAUNDROMAT AT LOT 12 (100) FITZGERALD STREET, NORTHAM

Name of Applicant:	Essential Personnel
Name of Owner:	Avon Community Employment Support Centre Incorporated
File Ref:	A11027
Officer:	Phil Steven / Brooke Newman
Officer Interest:	Nil
Policy:	Minson Avenue Design Guidelines Northam Town Centre Car Parking Strategy
Voting:	Simple
Date:	05 September 2013

PURPOSE

The applicant is requesting that Council reconsider the conditions imposed in relation to a planning approval granted under delegated authority for a change of landuse of Lot 12 (100) Fitzgerald Street, Northam.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
28 February 2013	Planning Application received by the Shire.
28 February 2013	Application undergoes internal DCU assessment.
11 March 2013	Email sent to applicant requesting additional information.
14 March 2013	Additional information received from applicant.
5 April 2013	Email sent to applicant requesting further additional information.

1 May 2013	Additional information received from applicant.
20 May 2013	Planning approval granted by delegated authority.
27 May 2013	Letter received from applicant questioning conditions imposed on approval.
11 June 2013	Response provided to applicant regarding conditions imposed.
17 July 2013	Applicant requests meeting with Staff to discuss conditions imposed.
30 July 2013	Meeting takes place between Staff and applicant and an unsigned letter is received.
16 August 2013	Letter received from the applicant requesting Council to reconsider conditions imposed on approval.
4 September 2013	Report prepared for Council.

The previous landowner's application for a change of use to Restaurant was heard by Council at the Ordinary Council Meeting held on 19 August 2009 where the following resolution was made:

"That Council issue planning approval for change of use of building from meeting rooms/office to restaurant and the construction of rear additions to building located on 100 (Lot 12) Fitzgerald Street, Northam, subject to the following conditions:-

1. *Prior to any construction (including earthworks) taking place on Lot 12, application being made with the Shire of Northam for a building licence for the construction of the rear additions.*
2. *Prior to a building licence being issued for the construction of the rear additions, a detailed drainage plan must be submitted and approved by Council. The drainage plan is to be implemented as part of the building program.*
3. *Screening/cladding of under floor structures of the rear additions facing Minson Avenue to Council's satisfaction.*
4. *A finished floor level of 149.7 AHD being achieved or the consent of the owner is required in writing for the Council to lodge a Notice under section 70A of the Transfer of Land Act 1893 at the owner's cost.*
5. *No building work being allowed, permitted or suffered to be carried out:*
 - i) *before 7.00am or after 6.00pm Monday to Saturday inclusive; or*
 - ii) *on a Sunday or on a public holiday;*
6. *All rubbish areas being concealed and suitably screened from view with wash down facilities to be provided to Council's satisfaction and to be shown on a submitted landscaping plan;*
7. *The building being kept clean and free of graffiti and vandalism at all times and any such vandalism being remedied within 24 hours;*

8. *Air conditioning and other plant to be located and operated at a level where noise does not adversely affect the adjoining neighbours;*
9. *The parking arrangement is to satisfy one of the following:*
 - 9.1 *The applicant must provide cash in lieu for the 4 car bays not provided on site of \$36,199.39 to be paid to the Shire of Northam prior to the occupation of the development; or*
 - 9.2 *The transfer of land at the rear of Lot 12 Fitzgerald Street, being identified as all land in line with the external face of the brickwork to the western side of the existing WC through to Minson Avenue being transferred into Council's ownership for the provision of car parking to service this development in the future, should Council be successful in obtain access to the adjoining properties rear land in order to provide car parking.*
- Should the applicant choose to satisfy 9.2, that prior to the occupation of the development, subject of this application, the Shire requires a legal agreement, to be prepared by the Shire's Barristers and Solicitors at the expense of the applicant, which ensures compliance with 9.2;*
10. *A maximum of thirty-three (33) seating are to be utilised for the purposes of the restaurant to ensure compliance with Council's health department requirements;*
11. *Prior to any construction or works starting on-site, a Landscaping Plan must be submitted to and approved by the Shire. For the purpose of this condition, a detailed Landscaping Plan must be drawn to an appropriate scale and show the following:*
 - (a) *The location and type of existing and proposed trees and shrubs.*
 - (b) *Any lawns to be established.*
 - (c) *Any natural landscape areas to be retained.*
 - (d) *Those areas to be reticulated or irrigated.*
12. *Landscaping of the rear portion of the site fronting Minson Avenue must be in accordance with the approved Landscaping Plan and must be completed prior to occupation of the development and then maintained to the satisfaction of the Shire.*
13. *The external trading area is not to extend outside the lot boundaries of 100 (Lot 12) Fitzgerald Street, Northam without the prior approval of the Shire of Northam; and*
14. *The operation of the restaurant to occur in accordance with the drawings submitted with the application for planning approval (Planning Application No.1039).*

Notes - Provide the applicant with Council's Health Advice."

The previous landowner failed to comply with all the above conditions imposed by Council, specifically, condition 9. However, the previous landowner agreed to cede 60m² of the rear of Lot 12.

The applicant applied for a change of landuse from a restaurant to a laundromat on 28 February 2013. Prior to the lodgement of the application, Staff advised the applicant that a laundromat was a use that was able to be applied for and, if granted would be subject to various conditions including provision of car parking.

During the assessment process, it was noted that the rear of Lot 12 is not capable of being utilised for the provision of car parking bays as it is under 6m wide. Car parking bays are not able to be constructed one behind the other as vehicles would not be able to move in and out of the bays without moving vehicles parked behind them.

On several occasions, the applicant was advised that car parking would be required at the rate of one bay for every two machines installed.

The applicant's proposal comprised six machines and as such, is required to provide three car parking bays on site.

As the construction of car parking bays is not possible on Lot 12, and providing for consistent and equitable imposition of conditions, a condition was imposed on the approval which was issued on 20 May 2013 such that the rear of the lot is to be ceded to the Shire free of cost for the future provision of car parking in conjunction with the acquisition of the rear of adjoining landowner property (Condition 6).

It is the applicant's argument that he was not informed of any outstanding planning conditions imposed against the property and the previous landowner. It is also the applicant's argument that, given the nature of the applicant's business of providing employment opportunities for people with disabilities and their inability to drive a motor vehicle, the business does not require car parking facilities.

STATUTORY REQUIREMENTS

The site is zoned "Commercial" under the provisions of Local Planning Scheme No 6 ("LPS 6") and is approximately 232m².

In preparation of this report the following legislation and/or strategic documents were given due consideration:

1. Minson Avenue Design Guidelines; and
2. Northam Town Centre Car Parking Strategy.

Under the Northam Town Centre Car Parking Strategy, the area behind Lots 1, 2, 10, 11, 12 and 13 Fitzgerald Street, Northam has been identified for private car parking facilities for the existing businesses. This means that the area is to be used as car parking for employees and patrons of the businesses on Lots 1, 2, 10, 11, 12 and 13.

Car parking requirements are governed by the provisions of Table 3 of LPS 6 and states that car parking for a laundromat is required at one bay for every two machines installed.

At the time of application, LPS 6 was not in force. However, staff considered that as LPS 6 was a seriously entertained document, it was to be given due regard. Additionally, the previous Town Planning Scheme No 5 (in effect at the time of application) did not provide a specific requirement for minimum numbers of car parking bays for a laundromat.

Clause 5.10.3 of Town Planning Scheme No 5 required a general car parking rate for Town Centre (Lot 12 was zoned Town Centre under the previous Scheme) at a rate of one bay per 20m² of net lettable area. According to the site plan submitted with the application, the net lettable area of the laundromat is approximately 109.71m². Employing the requirement of one bay per 20m² of nla, this would equate to just over five car parking bays.

As provisions of LPS 6 are less than the provisions of Town Planning Scheme No 5, staff applied LPS 6 provisions in the interest of providing assistance to the applicant.

General requirements in relation to the provision of car parking is governed by Clause 5.13 of LPS 6 are as follows:

5.13 Car Parking

- 5.13.1 A person shall not develop or use any land or erect, use or adapt any building unless a suitable number of car parking spaces are provided on site and in accordance with the car parking requirements for particular developments and land uses as listed in 'Table 3: Car Parking Guidelines' or as varied by the provisions of this Scheme.
- 5.13.2 The dimensions of parking spaces required under the provisions of the Scheme, shall be as per the Australian Standards.
- 5.13.3 For open car parking facilities with 20 or more parking spaces, a minimum area equivalent to one parking space shall be provided in suitable locations for every 20 parking spaces for garden and planting of native plants and trees to provide visual relief and, so long as these garden and planting areas are maintained in good order, those areas provided for this purpose shall be included in calculations as landscaping and not as car parking.
- 5.13.4 The car parking layouts on any lot within the Commercial, Mixed Use or Tourist zones shall be designed in conjunction with layouts on adjoining lots so that the total area may ultimately function as an integrated car parking area.
- 5.13.5 Where an applicant for planning approval can demonstrate that other off-street parking facilities are available to be shared with other land uses operating at different times, the local government may approve a development with less than the required number of on-site car bays provided -

- (a) the local government is satisfied that no conflict will occur in the operation of land uses for which the joint use of parking facilities is proposed; and
 - (b) landowners who request sharing of parking facilities enter into a legal agreement to the local government's satisfaction for reciprocal access to parking facilities.
- 5.13.6 Where the owner can demonstrate to the satisfaction of the local government that there is not the demand for the number of parking spaces specified in the 'Table 3: Car Parking Guidelines', landscaping may be provided in lieu of car parking spaces not constructed and the landscaping shall be included in calculations as car parking but not as landscaping, provided that the local government may from time to time require that additional parking spaces be provided by the owner.
- 5.13.7 In the Commercial Zone, where a developer can satisfy the local government that the minimum car parking requirements cannot be provided on the site, the local government may accept a cash payment in lieu of the provision of car parking spaces, but subject to the requirements of this clause -
 - (a) A "cash-in lieu" payment shall be not less than the estimated cost to the owner of providing and constructing the parking spaces required by the scheme, plus the value as estimated by the Valuer General, or by a licensed valuer appointed by local government of that area of the applicant's land which would have been occupied by the parking spaces.
 - (b) Before the local government agrees to accept a cash payment "in lieu" of the provision of parking spaces, the local government must either have already provided public car parking nearby, or must have firm proposals to provide public car parking nearby within a period of not more than 18 months from the time of agreeing to accept the cash payment.
 - (c) Payments made under this clause shall be paid into a special fund to be used to provide public car parks and the local government may use this fund to provide public car parking anywhere in the immediate vicinity.
- 5.13.8 When considering an application to commence development the local government shall have regard to, and may impose conditions in respect of -
 - (a) the location and design of the required car parking spaces;
 - (b) natural planting;
 - (c) pedestrian spaces on the lot; and
 - (d) any other matter deemed relevant.

5.13.9 In determining the requirements of subclause 5.13.8, the local government may consider matters including -

- (a) the proportion of car spaces to be roofed or covered;
- (b) the proportion of car spaces to be below natural ground level;
- (c) the means of access to each car space and the adequacy of any vehicular manoeuvring area;
- (d) the location of the car spaces on the site and their effect on the amenity of adjoining development, including the potential effect if those spaces should later be roofed or covered;
- (e) the extent to which car spaces are located within required building setback areas;
- (f) the locations of proposed public footpaths, vehicular crossings, or private footpaths within the lot, and the effect on both pedestrians and vehicular traffic movement and safety; and
- (g) the suitability and adequacy of elevated structural deck for development and service as a proportion of the required area for natural planting and pedestrian space.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To partner with business stakeholders to identify opportunities for economic growth and continuously improve the presentation of the Shire to attract new residents and investment.

Providing adequate car parking facilities in the Minson Avenue area will be a great benefit to the existing businesses in the area and can be directly utilised to satisfy car parking requirements for those businesses.

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensure availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development.

Ensuring adequate car parking facilities in Minson Avenue is a demonstration of implementation of planning decisions to create orderly and sustainable business growth by allowing each business to fulfil requirements for car parking bays and encouraging new businesses into the area.

BUDGET IMPLICATIONS

The applicant paid \$278.00 in planning application fees.

OFFICER'S COMMENT

The applicant is seeking Council's reconsideration of Condition 6 which was imposed on a planning approval issued under delegated authority on 20 May 2013.

It is the applicant's submission that the business does not require car parking facilities as prescribed by Table 3 as the laundromat is not proposed to be used by members of the public and that employees of the laundromat will provide a full laundry service thus, eliminating the need for additional car parking bays.

The applicant's intention is to provide employment for people with disabilities and it is the applicant's submission that employees will not require car parking bays as they are not able to drive motor vehicles.

Staff opinion is such that car parking bays will be required, in any event, as customers will still be required to park while they are delivering their laundry. There is insufficient car parking along Fitzgerald Street to accommodate the businesses currently located in the vicinity and adding to the congestion is not desirable.

In addition, all businesses in the Shire are required to provide on site car parking or, seek Council consideration in accepting a cash-in-lieu of car parking payment.

The applicant submits that the adjoining landowner will allow access through their property in order to provide car parking facilities.

Providing car parking facilities, in conjunction with the adjoining landowner, may be a short term solution but cannot be guaranteed indefinitely as the adjoining property may be sold to a different person who may not wish to retain reciprocal rights of access for car parking on their property.

The condition the applicant is seeking reconsideration of was imposed on the planning approval issued to the applicant on 20 May 2013 (under delegated authority) with the view to achieving the future goal of providing car parking for the use of the businesses within the area. This is the goal contained within the Northam Town Centre Car Parking Strategy and car parking, in general, has been sought by Council to ensure that there is adequate facilities for existing businesses and any new businesses in the area.

It was also imposed with the view to being fair and equitable in terms of the imposition of conditions on other landowners. The condition was imposed on the previous landowner for a change of landuse and should, therefore, be imposed on the new landowner in relation to another change of landuse.

It is Officer opinion that the best way to achieve adequate car parking facilities is for the owners of Lots 1, 2, 10, 11, 12 and 13 Fitzgerald Street to cede a portion of land at the rear of each lot to the Shire. It will then be the Shire's responsibility to construct a car parking facility for the primary use of the existing businesses.

The construction of a car park will not occur until all landowners have ceded a portion of land for this purpose.

There is another option available to the applicant in terms of car parking provision, specifically, cash-in-lieu of car parking.

Cash-in-lieu of car parking is covered under Clause 5.13.7 of LPS 6. Accepting cash-in-lieu payments for car parking as an alternative to constructing car parking bays is a discretion of Council and not a given right.

Prior to considering allowing a payment of cash-in-lieu of car parking, Council must be satisfied that there is adequate public car parking in the vicinity.

It is noted that the applicant's business is located opposite the car parking area for Bernard Park and that this may provide some public car parking. However, should the car parking area become full through the utilisation of the park for an event or something similar, there will be no nearby public car parking facility which could be utilised for the laundromat.

A car parking facility is located approximately 50m from the rear of Lot 12 which is utilised by the businesses located within that area.

Both Bernard Park car parking and the facility located approximately 50m from the rear of Lot 12 may also be unsuitable as customers of the laundromat would be required to carry their laundry to the front of the building which may involve traversing inclines and may not be achievable by patrons who are carrying a heavy load of washing.

It should be noted that any change of landuse on any adjoining property will be assessed and a similar condition requiring the ceding of an area of the rear of the lot will be imposed on any approval for the change of landuse.

It should also be noted that a similar car parking facility was created behind Lots 30, 3, 2, 1, 5 and 6 Fitzgerald Street by ceding land to the Shire. The Shire constructed the car parking facility once all land had been ceded. This has been an example of a very successful project and has served the purpose effectively.

In terms of the applicant's argument that they were not informed of any outstanding conditions, it is Officer opinion that this is irrelevant as the imposition of a condition in relation to the supply of car parking would have occurred whether the previous landowner had a similar condition or not. It is the precedent for the area that this will be the process to be followed for the businesses identified under the Northam Town Centre Car Parking Strategy.

The ceding of land by a combined number of landowners for car parking purposes instead of the landowner's providing individual car parking facilities on extremely narrow lots or cash-in-lieu of car parking has already occurred to the south of this property and shall be imposed on all new businesses or changes of landuses in the area.

It is Officer opinion that it is the most fair and equitable option for landowners in this particular area of Fitzgerald Street/Minson Avenue to achieve the desired outcome of providing adequate and appropriately constructed car parking facilities.

In light of the above, Council may decide to allow a cash-in-lieu payment for the cost of construction of three car parking bays plus the value of the area of land which would have been required in order to construct the bays.

It should be noted that a concession was afforded to the applicant in that the provisions of LPS 6 were employed rather than the provisions of Town Planning Scheme No 5 which would have required five car parking bays instead of the three required by LPS 6.

COUNCIL OPTIONS

There are a few options available to the applicant. These are discussed below:

1. Cash-in-lieu Payment

A cash-in-lieu payment is able to be considered. However, the Town Centre Car Parking Strategy supports the creation of a private car parking facility at the rear of the lots in question.

It is possible for the Shire to accept a cash-in-lieu payment for the future construction of a car parking facility at the rear of the lots. However, in order to construct and maintain a car park, it would be logical for the Shire to become the landowner of that car park. This would ensure that the upkeep of the car park would fall to the Shire rather than individual landowners.

Cash-in-lieu payments could be received from all adjoining landowners at the time of redevelopment or change of landuse and a future acquisition of the land could take place.

The cash-in-lieu payment would be calculated as the cost of construction of car parking bays (being three) plus the value of the land which would have been required for the construction of the car parking bays.

2. Legal Agreement to Cede at a Later Date

Council may accept a legal agreement, at the applicant's cost, which will secure the ceding of the land at the rear at a future point in time, say, upon the ceding of similar land by adjoining landowners.

A Caveat or such similar instrument may be required to be lodged against the title of Lot 12 to compel the landowner to fulfil the legal agreement.

3. Physical Construction of Car Parking on Site

It may be possible to construct car parking on site, however, in order for cars to move into and exit from the car parking bays, the vehicles would be required to exit Lot 12 in reverse, or, reverse onto Shire owned land prior to leaving the site in forward gear.

This is not ideal and would result in the area of land owned by the Shire being degraded by vehicles reversing and then manoeuvring forwards.

4. Ceding of 60m² as a Condition of Approval

In order to achieve the outcomes of the adopted Northam Town Centre Car Parking Strategy, it would be prudent for the landowner to cede an area of land at the rear of the property to facilitate the construction and maintenance of a private car parking facility by the Shire.

Similarly, adjoining landowners would be required to cede a similar portion of land at the rear of their property to facilitate the construction of the future car park.

This would mean that the responsibility to maintain the car park would rest with the Shire and not with individual landowners and will accomplish the outcome depicted within the Northam Town Centre Car Parking Strategy.

OFFICER'S COMMENTS

It is Officer opinion that, at some point in the future and in accordance with the Northam Town Centre Car Parking Strategy, land at the rear of Lots 1, 2, 10, 11, 12 and 13 Fitzgerald Street would be required to be ceded for the purpose of providing car parking for all the businesses on those Lots.

The ceding of 60m² of land at the rear of Lot 12 now would, in the Officer's opinion, be more financially suitable to the applicant than paying a cash-in-lieu amount as the cash-in-lieu amount consists of the of the value of the land plus the value of constructing the bays, whilst ceding land consists only of the value of the land. Further, the applicant will retain the use of the land in the interim.

It is viewed by the Officer that Council is bound to be fair and equitable to all landowners in the area by requiring each landowner to cede land in order to contribute to the shortage

of car parking facilities in the general area. Therefore, it is recommended that Council refuse to alter the condition imposed on 20 May 2013.

RECOMMENDATION

That Council resolves to reinforce condition numbered 6 imposed on the planning approval issued on 20 May 2013 with the reference number of A11027/P1669

MOTION/COUNCIL DECISION

Minute No C.2141

Moved: Cr D Beresford

Seconded: Cr U Rumjantsev

Council accept a legal agreement, at the applicant's cost, which will secure the ceding of the land at the rear of Lot 12 (100) Fitzgerald Street, Northam at a future point in time, upon the requirement for ceding of similar land by adjoining landowners.

A Caveat or such similar instrument be required to be lodged against the title of Lot 12.

CARRIED 7/0

REASON FOR CHANGE TO OFFICER RECOMMENDATION: Council formed the view, in the context of the information provided, that the decision of Council was in line with the intent of the staff recommendation to ensure parking was provided by the proponent, however felt that the option for a legal agreement was a more appropriate mechanism to achieving the desired outcome.

13.2.5 RETROSPECTIVE APPROVAL FOR RURAL HOME BUSINESS, THE PARKING OF COMMERCIAL VEHICLES AND OUTBUILDINGS- LOT 176 (258) CARLIN ROAD, BAKERS HILL

Name of Applicant:	Thomas Telford
Name of Owner:	Thomas Telford
File Ref:	A2238
Officer:	Phil Steven / Roy Djanegara
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	05 September 2013

PURPOSE

The applicant is requesting that Council grant retrospective planning approval for a Rural Home Business, the parking of a commercial vehicle and retrospective approval of outbuildings on Lot 176 (258) Carlin Road, Bakers Hill. Due to an objection being received during the consultation period, this application requires Council's determination.

BACKGROUND

Background of Key Dates and Determinations

The following table lists the key dates in regards to this application.

Date	Item / Outcome
4 June 2013	Complaint received regarding activities on Lot 258 Carlin Road, Bakers Hill.
8 July 2013	A letter sent to landowners to advise they require retrospective approval.
12 July 2013	Meeting held with applicant and Shire Officer's.
2 August 2013	A letter from Mr Telford received by the Shire explaining the situation from his point of view.
7 August 2013	Planning Application received by the Shire.
8 August 2013	Application undergoes internal DCU assessment.
20 August 2013	Application is advertised to adjoining neighbours.
23 August 2013	Site inspection.
3 September 2013	Advertising period closes.
4 September 2013	Report prepared for Council.

On 4 June 2013, a complaint was received by the Shire in relation to the parking of a number of commercial vehicles at Lot 258 Carlin Road, Bakers Hill.

On 8 July 2013, a letter was sent to the owners of Lot 258 Carlin Road, Bakers Hill requesting them to lodge an application for retrospective planning approval for a Rural Home Business and the parking of commercial vehicles on Lot 238, or to cease any unapproved activity on the property.

On 12 July 2013, the applicant met with Shire Officer's to discuss the issues regarding his property.

On 7 August 2013, an application for retrospective planning approval for a Rural Home Business and the parking of commercial vehicles was received by the Shire in relation to Lot 258.

On 20 August 2013 the application was advertised for 14 days, with 5 submissions (one objection) received by the Shire.

Rural Home Business

Under the provisions of Local Planning Scheme 6, Lot 258 Carlin Road is zoned "Rural Residential". Generally in the Rural Residential zone, Rural Home Business is a "D" use and is not permitted unless the local government has exercised its discretion by granting a planning approval.

The applicant administers his truck haulage business from home. The business activity is generally limited to administration, however the applicant occasionally parks his truck at his property once to twice a week to carry out cleaning and general maintenance such as changing tyres.

Occasionally the applicant parks his truck overnight on the property as the work he is going to do the next day is closer to his house than the depot. Most of the time the truck is parked in Perth truck parking depot.

The applicant does not employ anybody else apart from himself and his partner. They use a donga on their property as their office and a sea container for storage.

Parking of Commercial Vehicle

The applicant owns and runs a haulage business. He owns one vehicle which is licensed to the business, as well as other old machinery that he uses to work on his property and to help the surrounding neighbours as a hobby.

This Machinery consists of:

1. One Truck (greater than 4.5 tonnes);
2. One semi-trailer tanker which he use as a water tank and to support local fire brigades;
3. Two flat top trailers;
4. One unregistered storage trailer;
5. One unregistered Backhoe; and
6. One unregistered Crane.

A Grader and a Roller were previously located on the property but have since been removed from the property since the complaint was received by the Shire.

The applicant has indicated he generally parks his truck on the property once a week, occasionally when he has work in the locality he brings the truck home.

Outbuildings

Currently the applicant has numerous structures classified as outbuildings on his property, these are:

- A sea container
- A donga
- Two old railway carriages
- A carport / garage

Two additional sea containers were previously located on the property have since been removed by the applicant after submitting his application for retrospective planning approval.

The total area of existing outbuildings currently on the site are as follows:

• Sea Container =	18.00 m2
• Donga =	11.52 m2
• Railway Wagons =	26.88 m2
• Carport/Garage =	27.00 m2
TOTAL =	83.40 m2

The applicant has indicated he intends to construct a shed to store his trailer and other machinery when he is financially able to do so.

STATUTORY REQUIREMENTS

The site is zoned "Rural Residential" under the provisions of Local Planning Scheme No 6 ("LPS 3") and is approximately 1.3389 hectares.

Generally in the "Rural Residential" zone, Rural Home Business is a "D" use however the property is located within "RR2" under Schedule 11 (Rural Residential Zones) which states:

1. *Notwithstanding the provisions of the Zoning Table, the only permitted and discretionary uses are:*
 - *Single House (P)*
 - *Home Occupation (D)*
 - *Horse Stable (D)*
 - *Public Recreation (P)*
 - *Rural Pursuit (D)*

In the Local Planning Scheme 6, a Rural Home Business is defined as: -

“means a business, service or profession carried out in a dwelling or on land around a dwelling by the occupier of the dwelling which -

- (a) Does not employ more than 2 people not members of the occupier's household;*
- (b) Will not cause injury or adversely affect the amenity of the neighbourhood;*
- (c) Does not occupy an area greater than 200 square metres;*
- (d) Does not involve the retail sale, display or hire of goods of any nature;*
- (e) In relation to vehicles and parking, does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood, and does not involve the presence, use or calling of more than 3 vehicles, with vehicles not being more than 25 tonnes gross weight; and*
- (f) Does not involve the use of an essential service of greater capacity than normally required in the zone”.*

Clause 5.20 of LPS 6 governs the parking of commercial vehicles and states as follows:

“5.20 Parking of Commercial Vehicles in Residential and Rural Residential Zones

- 5.20.1 The parking of a commercial vehicle in excess of 4.5 tonne tare weight shall not be permitted on any Residential or Rural Residential zoned lot of 1 hectare or less without the planning approval of the local government except for the purpose of delivering or loading normally associated with residential uses.
- 5.20.3 Under this clause the local government shall only approve the parking of a maximum of one commercial vehicle per lot.
- 5.20.4 The parking and repair of commercial vehicles on any Residential or Rural Residential zoned lot of 1 hectare or less shall be in accordance with the following requirements:
 - (a) the lot on which the vehicle is parked contains only a single house (including any associated outbuilding) provided that the local government may permit the parking of such vehicle on a lot which contains grouped dwellings if it is of the opinion that this will not adversely affect the amenity of the grouped dwelling development or the surrounding area;

- (b) the vehicle is used by an occupant that is lawfully occupying the dwelling on the lot;
- (c) the vehicle is parked entirely on the subject lot within a garage or is located on a hard stand area, sited and partially screened so as to reasonably minimise the visual effect as viewed from the road reserve or from a neighbouring property to the satisfaction of the local government;
- (d) the vehicle does not exceed 3.6 metres in height (including any load), 2.5 metres in width and 8 metres in length;
- (e) the vehicle is not started or manoeuvred on-site between the hours of 10.00pm and 6.00am the following day without the prior approval of the local government;
- (f) whilst on the lot, the vehicle's motor is not left running when the vehicle is unattended or in any event for any period in excess of five (5) minutes;
- (g) the vehicle, whilst on the lot, is not loaded with goods or materials that may cause nuisance, risk or pollution to the detriment of the amenity of the area or nearby residents;
- (h) the vehicle is not carrying a refrigeration unit which is operating on a continuous or intermittent basis;
- (i) whilst on the lot, there is no transfer of goods or passengers from one vehicle to another vehicle, loading and unloading of the vehicle, or storage of goods associated with the use of the vehicle;
- (j) the vehicle is not used or operated as a tow truck or other emergency vehicle between the hours of 10.00pm to 6.00am in a manner that adversely affects the residential amenity of the area; and
- (k) only minor servicing, including minor mechanical repairs and adjustments, and/or cleaning that generates easily contained liquid waste is carried out on the lot. All cleaning and servicing shall be screened from any nearby road reserve/s and the disposal of waste products shall be to the satisfaction of the local government.

5.20.5 The local government may, upon receipt of an application for planning approval, approve a variation to any of the requirements of clause 5.20.4 provided that it is satisfied that the variation will not adversely affect the amenity of the area or nearby residents."

Local Planning Policy 1.2 Outbuildings defines Outbuilding as:

"Outbuilding" means a structure used for the housing / storage of machinery or household items which may be provided with power and water and incorporates such structures as sheds and barns. An outbuilding also means a Class 10A building as defined by the Building Code of Australia, which class 10 refers to a "nonhabitable" building.

Table 2 of the policy control the maximum floor area in each zone.

Table 2 - Maximum Floor Areas

Zone	Maximum Floor Area (combined)
Rural Smallholdings (1.5ha and under)	150m ²

Lot 176 (258) Carlin Road, Bakers Hill was zoned “Rural Smallholding” under Town Planning Scheme No.3 and with no policies yet adopted by Council relating to LPS No.6 this policy is still considered applicable by the officer.

In relation to Sea containers and similar structures, it is regulated by policy 1.11 Sea Containers. The location of Sea Containers within the Shire of Northam is regarded as development and will require Planning Approval.

One smaller Sea Container (6m or less) may be located on a property in the Rural Smallholdings Zones subject to the following conditions:

- (a) That the containers shall be fitted with a minimum 12 degree pitched roof;
- (b) That the containers shall be located to the rear of the dwelling and shall not be visible from the street;
- (c) That the containers shall be located within normal building setbacks;
- (d) That the containers shall be fitted with windows and doors that can be opened from inside to ensure safety of users;
- (e) That the containers shall be painted to match the colour of the house;
- (f) That the containers may be used as outbuildings but not for ancillary accommodation;
- (g) That the containers shall not to be located over septic tanks, leach drains or utilities;
- (h) That applicants shall obtain the written consent of surrounding neighbours;
- (i) That the containers shall be landscaped to screen them from neighbours; and
- (j) That if the containers fall into disrepair or become unsightly the Shire shall require their removal.

Public consultation has taken place in accordance with Clause 9.4 of LPS 6 with five (5) submissions (one objection) being received from adjoining landowners. A summary of submissions is attached to the agenda item.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: Support business and investment opportunities

Granting retrospective planning approval will enable the applicants to carry on their business and provide a valuable service to the community in general.

BUDGET IMPLICATIONS

The applicant has paid \$791.00 in planning application, retrospective penalty and advertising fees.

OFFICER'S COMMENT

Although the activity at Lot 176 (258) Carlin Road, Bakers Hill, can be classified as Rural Home Business and generally permitted in the Rural Residential Zone, unfortunately in this location this use cannot be permitted as it contravenes provisions of the Local Planning Scheme No. 6.

However since the applicant parks his truck most of the time in the Perth Depot and he conducts book keeping activity from his home, the business component carried out from home can be considered as a home office for which he does not need planning approval.

In this sense the applicant may continue doing the book keeping from home providing the truck does not come to the property frequently, once a week is considered acceptable. More than that the activity can be classified as Rural Home Business which is not permitted in the scheme.

The following should be taken into consideration by Council:

1. Submissions Received by Adjoining Landowners

During the consultation period, five (5) submissions were received. Of those five submissions, one was an objection and the other four were letters of support. The summary of submissions demonstrates the contents of those submissions.

The letters of support are noted. However, the objection is addressed below.

Main Issues Raised by Submitter

(a) Operating Times

The submitter has stated that they object the proposal due to the continued activity of trucks coming and going during the night and day, which creates disturbance especially during weekends.

Sometimes the applicant lets his truck run idle more than 20 minutes at times as early as three o'clock in the morning, in preparation of carrying out his business.

The applicant sometimes needs to take the truck home as the job he has to do is closer to his house than the Perth Depot and he has to leave early to carry out his job.

The submitter wants to be given a chance to rest during Sundays as they are working during the week and the only time they can relax is on the weekends, so they would appreciate if the proposed activity could cease working on the weekends especially on Sundays.

The applicant could reasonably be expected to carry out his business during the week and maintain and clean up his truck on the weekends.

Under the provisions of LPS 6, the hours of operations for commercial vehicles are between 6.00am and 10.00pm without the prior approval of the Shire.

Considering the close proximity and contours of the natural ground of the adjoining landowner's dwelling, it is reasonable to impose the time restrictions as outlined in Local Planning Scheme No. 6.

Apart from the times of operation during the week days it would be fair if the applicant was restricted to bringing his truck to the property every second week end to allow him to carry out maintenance on the truck. Apart from the weekend he also may bring the truck home once every fortnight during weekdays on those weeks that the truck will not be home on the weekends.

This arrangement is in line with the applicant's statement that he only brings the truck home once or twice a week.

(b) Noise

The submitter states that they are adversely affected by the noise from the applicant's property which mainly relates to the truck maintenance, but also in the preparations associated with coming and going from the property.

Vehicle beeper noise sounds have been described as loud when the truck is manoeuvring within the applicant's property, especially on a quiet night.

The noise from the applicant's grader has also been described as an issue associated with grading the driveway.

It is suggested that the vehicle be parked near the eastern boundary away from the neighbour's house so that the house will then act as a buffer between the truck and the adjoining landowner to reduce the noise caused by truck maintenance. The applicant has no objection to this suggestion.

(c) Smoke and Fumes

The submitter alleges that apart from the noise, the exhaust smoke and fumes from the applicant's machinery and truck affects the amenity of the neighbourhood by affecting neighbours' private residential amenity including drying clothes.

To overcome this issue it is suggested the usage of the crane and backhoe be limited to personal use only and no work shall be permitted by the heavy machinery on Sundays.

(d) Visual appearance

The submitter alleges that the applicants have an unsightly sea container, donga and two unsightly railway carriages, on the property which are clearly visible.

A site inspection revealed that these outbuildings on Lot 258 are not in a very tidy condition however it is possible to improve their presentation.

The appearance of the donga and the sea container could be conditioned to meet the requirements stated in the policy. The railway carriages also require attention, for example by painting and screening.

If the containers and the railway carriages fall into disrepair or become unsightly again the Shire would require their removal.

Submissions in Support

It should be noted that during the consultation period, four submissions of support were received from adjoining landowners.

These submissions have stated that the applicant is very helpful and friendly to adjoining landowners. The applicant has been living in the area for more than six years during which time he never had any problem with the neighbours.

However it should also be noted that the commercial vehicles entering and exiting Lot 258 travel within approximately 53m of the neighbours' dwelling which would create a greater disturbance to that property than the others.

2. Provisions of LPS 6

The provisions of LPS 6 allow for the parking of one commercial vehicle on land zoned "Rural Residential" subject to various conditions as outlined in the statutory section of this report.

It is considered that the commercial vehicle parking activities being undertaken on Lot 238 and applied for within the retrospective approval are consistent with the requirements of LPS 6.

The following comments below are in summary and are general comments in relation to the application.

- Advice received from the applicant suggests that he is willing to cooperate to resolve the impact on neighbours.
- The applicant has advised his intention, in the future, to build a large shed on the eastern side boundary to protect his machinery and vehicles to improve the presentation of his property.
- The applicant has advised that he is willing to park the vehicle between the eastern side boundary and the dwelling.

It appears, in staff's opinion that the applicant is prepared to cooperate to lessen any impact of his activities that may cause disturbance to the neighbourhood.

It is, therefore, recommended that:

- Retrospective approval for a Rural Home Business be refused as it contravenes the relevant provisions of the Local Planning Scheme No. 6.
- Retrospective approval be granted to the applicants for the parking of a commercial vehicle with appropriate conditions.
- Retrospective approval be granted to the applicants for the placement of a donga, a sea container and two railway carriages subject to conditions.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2142

Moved: Cr U Rumjantsev

Seconded: Cr A Llewellyn

That Council:

- 1. Advise the applicant that retrospective approval is refused for the Rural Home Business on Lot 258 Carlin Road, Bakers Hill.**

- 2. Issue a retrospective approval for the parking of a commercial vehicle to the applicant subject to the following conditions:**
- (a) Only one commercial vehicle (greater than 4.5 tonne) may be parked on Lot 258 Carlin Road, Bakers Hill every second weekend and one weekday every alternate week, in accordance with the hereby approved location plan.**
 - (b) Only one semi-trailer tanker, one small mobile crane, one backhoe, two flat top trailers and one storage trailer may be permanently parked on Lot 258 Carlin Road, Bakers Hill at any given time.**
 - (c) The commercial vehicle shall be parked entirely on Lot 258 and be located between the eastern boundary and the dwelling, partially screened so as to reasonably minimise the visual impact from the road reserve or from neighbouring properties to the satisfaction of the local government.**
 - (d) The commercial vehicle and machinery are only to be used by an occupant that is lawfully occupying the dwelling on Lot 258.**
 - (e) The commercial vehicle does not exceed 3.6 metres in height (including any load), 2.5 metres in width and 8 metres in length.**
 - (f) The commercial vehicle is not permitted to be started or manoeuvred on-site between the hours of 10.00pm and 6.00am the following day.**
 - (g) Whilst on the lot, the vehicle's motor is not to be left running when the vehicle is unattended or in any event for any period in excess of ten (10) minutes.**
 - (h) The commercial vehicle, whilst on Lot 258, is not loaded with goods or materials that may cause nuisance, risk or pollution to the detriment of the amenity of the area or nearby residents.**
 - (i) The vehicle is not permitted to carry a refrigeration unit which is operating on a continuous or intermittent basis.**
 - (j) Whilst on Lot 258, there shall be no transfer of goods or passengers from one vehicle to another vehicle, loading and unloading of the vehicle, or storage of goods associated with the use of the vehicle.**
 - (l) Only minor servicing, including minor mechanical repairs and adjustments, and/or cleaning that generates easily contained liquid waste is permitted to be carried out on the lot. All cleaning and servicing shall be screened from any nearby road reserve/s and the disposal of waste products shall be to the satisfaction of the local government.**
- 3. Issue retrospective approval for one Sea Container and one Donga to be located on the property subject to the following conditions being completed within six (6) months:**
- (a) That the container shall be located to the rear of the dwelling and shall not be visible from the street;**
 - (b) That the container shall be located within normal building setbacks;**
 - (c) That the container shall be fitted with windows and doors that can be opened from inside to ensure safety of users;**
 - (d) That the container shall be painted to match the colour of the house;**

- (e) That the container may be used as an outbuilding but not for ancillary accommodation;**
 - (f) That the container shall not to be located over septic tanks, leach drains or utilities;**
 - (g) That the container shall be landscaped to screen it from neighbours; and**
 - (h) That if the container falls into disrepair or become unsightly the Shire shall require their removal.**
- 4. Issue retrospective approval for two railway carriages to be located on the property subject to the following conditions being completed within six (6) months:**
- (a) That the railway carriages shall be located to the rear of the dwelling and shall not be visible from the street;**
 - (b) That the railway carriages shall be located within normal building setbacks;**
 - (c) That the railway carriages shall be fitted with windows and doors that can be opened from inside to ensure safety of users;**
 - (d) That the railway carriages shall be painted to match the colour of the house;**
 - (e) That the railway carriages may be used as outbuildings but not for ancillary accommodation;**
 - (f) That the area surrounding the railway carriages being landscaped to screen them from neighbours;**
 - (g) That if the railway carriages fall into disrepair or become unsightly the Shire shall require their removal;**
 - (h) The underside of the railway carriages being screened from view to the satisfaction of the Local Government; and**
 - (i) Steps being provided to all doors or access points that are not at ground level.**

Note: The applicant is to comply with the Environmental Protection (Noise) Regulation 1997 which will limit the use of specified equipment, such as earthmoving equipment to mon-sat 7am-7pm, to be used in a reasonable manner and not unreasonably interfere with receivers health, amenity, comfort and welfare.

CARRIED 7/0

13.2.6 ROAD DEDICATION- SPENCERS BROOK

Name of Applicant:	Department of Lands
Name of Owner:	Shire of Northam
File Ref:	6.1.2.2
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	N/A
Voting:	Simple
Date:	06 September 2013

PURPOSE

For Council to consider dedicating as road reserve certain land in Spencers Brook currently classified as vacant crown land.

BACKGROUND

Council has been approached by the Department of Lands regarding a road issue in Spencers Brook.

It is apparent that a section of Spencers Brook Road has not been dedicated as a public road (refer to attached plans). The Department has requested that Council resolve to dedicate the land as a public road under section 56 of the *Land Administration Act 1997*.

Should Council agree to this request then the legal responsibility for maintenance will be the responsibility of the Shire of Northam.

The following table lists the key dates in regards to this application.

Date	Item / Outcome
30 December 2010	Letter received from Department of Regional Development and Lands regarding dedication of roads in Spencers Brook
7 February 2011	Shire Officers respond to RDL
16 August 2013	Department of Lands requests Shire to dedicate road
3 September 2013	Report prepared for Council

STATUTORY REQUIREMENTS

Should Council agree to this request a resolution is required in accordance with Section 56 of the Land Administration Act 1997 which states:

“(1) If in the district of a local government —

- (a) land is reserved or acquired for use by the public, or is used by the public, as a road under the care, control and management of the local government;
 - (b) in the case of land comprising a private road constructed and maintained to the satisfaction of the local government —
 - (i) the holder of the freehold in that land applies to the local government, requesting it to do so; or
 - (ii) those holders of the freehold in rateable land abutting the private road, the aggregate of the rateable value of whose land is greater than one half of the rateable value of all the rateable land abutting the private road, apply to the local government, requesting it to do so;
 - or
 - (c) land comprises a private road of which the public has had uninterrupted use for a period of not less than 10 years, and that land is described in a plan of survey, sketch plan or document; the local government may request the Minister to dedicate that land as a road.
- (2) If a local government resolves to make a request under subsection (1), it must —
- (a) in accordance with the regulations prepare and deliver the request to the Minister; and
 - (b) provide the Minister with sufficient information in a plan of survey, sketch plan or document to describe the dimensions of the proposed road.
- (3) On receiving a request delivered to him or her under subsection (2), the Minister must consider the request and may then —
- (a) subject to subsection (5), by order grant the request;
 - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
 - (c) refuse the request."

The land proposed to be dedicated as a road reserve is technically crown land under the care and control of the State Government. The land proposed to be dedicated is currently being utilised as Thomas Street which is constructed to a bitumen standard and is maintained by the Shire.

Historically it had been assumed that the section of the road was dedicated and accordingly it is recommended that Council agree to the request.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To anticipate the land use needs within the Shire and implement planning decisions that ensures availability of appropriately zoned land that compliments orderly and environmentally sustainable growth and development

The proposal fits with the Shire's role to provide residents with well-maintained public roads.

BUDGET IMPLICATIONS

As stated previously it appears that historically Council maintained the area as a road and subsequently minimal additional maintenance costs are anticipated.

OFFICER'S COMMENT

Given the fact that the request will resolve an anomaly that has existed for a significant period of time staff support the request as submitted.

RECOMMENDATION/COUNCIL DECISION**Minute No C.2143**

Moved: Cr A Llewellyn
Seconded: Cr T Little

That Council requests under Section 56 of the Land Administration Act the Minister to dedicate as public road the area lot 100 on D3062, Lots 103,104,105,106 and 107 on P2501 and Lot 300 on P3160 known as Thomas Street, Spencers Brook.

CARRIED 7/0

13.2.7 PROPOSED RECREATION PRIVATE EVENT (TOUGH MUDDER)- 724 LEAVER ROAD, BAKERS HILL

Name of Applicant:	Tough Mudder Pty Ltd
Name of Owner:	Sam X Holdings Pty Ltd
File Ref:	A597
Officer:	Phil Steven / Austin Donaghey
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	06 September 2013

PURPOSE

For Council to consider an application for planning approval to hold a recreation private event (Tough Mudder) at the above address.

BACKGROUND

The Shire has received an application for planning approval to hold a recreation private event (Tough Mudder) event on the 26th & 27th October 2013 at 724 Leaver Road, Bakers Hill. The physical endurance event is classed as a “recreation – private” event under the provisions of Local Planning Scheme No.6 which states;

“means premises used for indoor or outdoor leisure, recreation or sport which are not usually open to the public without charge”.

The event consists of a 20km assault course with participants navigating 20 obstacles of varying difficulty throughout the course layout. The applicants have indicated that approximately 14,500 participants will take part in the event with 11,500 participants on Saturday and 3,000 participants on Sunday. The applicants have also indicated 3,900 spectators will also visit the property over the two day period.

The event will be accessed via Decastilla Road from Great Eastern Highway with approximately 6,600 vehicles expected over the two day event.

The following table lists the key dates in regards to this application.

Date	Item / Outcome
15 May 2013	Meeting held with applicant & Shire Officers
15 May 2013	Letter sent to applicant advising planning approval is required
20 August 2013	Application received by the Shire
21 August 2013	Application is advertised to adjoining landowners
4 September 2013	Report prepared for Council

STATUTORY REQUIREMENTS

724 Leaver Road is currently zoned “Rural” under the provisions of Local Town Planning Scheme No.6 and is approximately 408 hectares.

The use for which the applicant is seeking approval is best described as “recreation - private” under the provisions of the Shire of Northam Local Planning Scheme No.6 and is classified an “A” use under the zoning table.

An “A” use means that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4.

Public consultation has taken place in accordance with Clause 9.4 of LPS No.6 with four submissions received from adjoining landowners which have been included in a schedule of submissions attached.

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

Encourage a collaborative approach with residents and special interest groups to identify projects, challenges and solutions.

BUDGET IMPLICATIONS

The applicant has paid \$420 in application fees being \$295 for application fee & \$125 in neighbour consultation fees.

OFFICER’S COMMENT

The application proposes a private recreation event to be held on the 26th & 27th October 2013 involving a physical endurance event over a 20km course. The following issues need to be considered in assessing this application.

Traffic Management

A number of neighbouring properties have raised concerns regarding the amount of traffic generated by the proposal and the capacity and standard of Decastilla Road to cope with the proposed event. The application has been assessed by the Main Roads Western Australia and the Shire’s Engineering Department who have raised no objections to the proposal subject to conditions.

The applicant has submitted a traffic management plan that is agreeable to both Main Roads Western Australia and the Shire, with the Shire recommending additional traffic safety measures to ensure the event can be accommodated without adversely affecting

access to neighbouring properties. This is considered acceptable and will be appropriately conditioned.

Parking will be contained on site with traffic controllers on site to help direct traffic to ensure a smooth transition of parking at the event. This is considered acceptable to the Shire and has raised no objections from Main Roads.

Hours of Operation

The applicant has stated that participants will begin arriving on site at 6:00am for the first participants with the first start on the course at 8:00am with the final participants on the course starting at 2pm.

The event may also feature a 'post event party' in the base area with food, beverage and live music that runs until 6:00 pm. Participants and spectators will be off site by 7pm. It is envisaged Sunday will begin an hour later and ends earlier than Saturday as there are fewer attendees.

The officer considers that the proposed operating hours of the event are acceptable and will not adversely impact upon the private residential amenity of adjoining landholdings nor will it cause any adverse impact upon the surrounding road network. The proposal has not drawn any objections from Main Roads or the WA Police who have been consulted on the proposal. The event proponent is required to obtain event approval from the Shire's Environmental Health Department prior to the event which will ensure the proposal is fully assessed relating to health and safety issues.

Protection of Shire Assets

The proposal seeks to utilise the Great Eastern Highway and Decastilla Road to enable participants to travel to the proposed site. Decastilla Road is currently maintained and managed by the Shire with recent engineering works carried out along the proposed vehicle route. The Shire's Engineering Department has assessed the proposal as well as the current condition of Decastilla Road and has raised no objection to the proposal subject to conditions.

It is recommended that a bond/bank guarantee as well as additional safety measures are introduced along Decastilla Road which will help protect the Shire's infrastructure along the route and also allow for works to be carried out along the road if damage occurs during the event. These measures are considered acceptable to both the applicant and the Shire and will be appropriately conditioned.

Conclusion

In conclusion it is the officers opinion that the proposed "recreation – private" event complies with the provisions of Local Planning Scheme No.6 and is granted temporary approval subject to conditions.

RECOMMENDATION/COUNCIL DECISION**Minute No C.2144****Moved: Cr U Rumjantsev****Seconded: Cr T Little**

That Council issue landuse approval for a recreation-private event (Tough Mudder) on 26th & 27th October 2013 on 724 Leaver Road, Bakers Hill subject to the following conditions:

- (a) Development shall only be in accordance with the terms of the application as approved herein including any approved plans and notations made in red on those approved plans.**
- (b) The applicant is required to submit and have approved an application for public event approval prior to the event.**
- (c) The applicant is required to obtain necessary approval under the Health Act 1911 prior to holding to the event.**
- (d) The Event Management Plan approved by the local government must be adhered to and followed at all times. Any amendments to this plan must be submitted to and approved by the Shire and Main Roads prior to the event.**
- (e) The Traffic Management Plan approved by the local government must be adhered to and followed at all times. Any amendments to this plan must be submitted to and approved by the Shire and Main Roads prior to the event.**
- (f) A legal agreement being entered into at the cost of the applicant within two weeks of the date of this approval. The legal agreement is to ensure that there is a cash bond, or an irrevocable and unconditional bank guarantee from an institution acceptable to the local government, in the amount of \$40,000.00 (being the estimated cost of reconstructing a proportionate amount of Decastilla Road), is to be provided by the applicant to the local government. The bond/bank guarantee may be drawn on by the local government without notice to the applicant for the purposes of paying for road repairs to Decastilla Road which are deemed necessary by the Shire. After the conclusion of the event, the local government will review the condition of Decastilla Road and, if necessary, draw on the bond/bank guarantee to pay for any work required to return the road to a satisfactory standard. Any balance of the bond/bank guarantee which thereafter remains is to be refunded to the applicant.**
- (g) Plastic bollards are to be erected around culverts which are located along Decastilla Road for the duration of the event in order to protect public**

safety. This work is to be approved and inspected by the local government prior to the event.

CARRIED 7/0

UNCONFIRMED

13.3. CORPORATE SERVICES

13.3.1 ACCOUNTS AND STATEMENTS OF ACCOUNTS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart / Leasa Osborne
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	02 September 2013

PURPOSE

The Accounts due and submitted to the Ordinary Council Meeting on Wednesday, 18 September 2013 are attached.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2145

Moved: Cr T Little
Seconded: Cr R Tinetti

That Council endorse the payments for the period 1 August 2013 to 31 August 2013, as listed, which have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 32598 to 32681	\$ 143,439.15
Trust Bank Vouchers 1761 to 1768	\$ 27,016.08
EFT Trust Bank Vouchers EFT14697 to EFT14698	\$ 2,500.00
Municipal Fund Bank Electronic Fund Transfer EFT14684 to EFT14696 and EFT14699 to EFT14906	\$1,235,142.79
Direct Debit Fund Transfer 6048.1 and 6076.1	\$ 3,363.98
Municipal Fund Bank Electronic Fund Transfer Payroll 13/08/2013	\$ 164,750.42
Municipal Fund Bank Electronic Fund Transfer Payroll 27/08/2013	\$ 159,758.51
TOTAL	\$1,735,970.93
	CARRIED 7/0

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
1761	14/08/2013	SHIRE OF NORTHAM	DEPOSIT IN ANZ ACCOUNT 9975 - 02546 PUBLIC OPEN SPACE FOR WELLINGTON STREET SUB DIVISION (LOT 21) 201.	- 18,000.00
1762	15/08/2013	ARASI CONSTRUCTIONS PTY LTD	KERB BOND REFUND FOR 3 LOT 19 OTTAWAY DRIVE NORTHAM - 12106 A15433.	- 1,000.00
1763	15/08/2013	BRENDON ROSS CURTIS	BOND REFUND FOR THE RETURN OF STANDPIPE CARD.	- 50.00
1764	15/08/2013	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES FOR JULY 2013.	- 2,576.06
1765	15/08/2013	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES FOR JULY 2013.	- 4,791.09
1766	15/08/2013	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION (BSL) FOR JULY 2013.	- 248.93
1767	27/08/2013	JOHN ROSS MCROBERT	SMALL ANIMAL TRAP RETURN TO SHIRE ADMIN BUILDING 21/8/2013.	- 50.00
1768	27/08/2013	KEN BLACKHURST	REFUND OF BOND FOR MEMORIAL HALL.	- 300.00
		TOTAL CHEQUE TRUST		- 27,016.08
EFT14684	02/08/2013	DENIS GRAHAM BERESFORD	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 834.89
EFT14685	02/08/2013	DEPARTMENT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT	REFUND OF OVERPAID INVOICE (11018 & PO# 208489) INVOICE PAID TWICE, ONCE WITH GST & ONCE WITHOUT GST (CAT ACT).	- 2,535.00
EFT14686	02/08/2013	DESMOND ARNOLD HUGHES	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 834.89
EFT14687	02/08/2013	JULIE ELLEN WILLIAMS	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 834.89
EFT14688	02/08/2013	KATHLEEN DAWN SAUNDERS	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 834.89
EFT14689	02/08/2013	LLEWELLYN A W	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 866.66
EFT14690	02/08/2013	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 172.26
EFT14691	02/08/2013	RAYMOND MILNE HEAD	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 834.89
EFT14692	02/08/2013	ROBERT WAYNE TINETTI	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 834.89
EFT14693	02/08/2013	STEVEN BRUCE POLLARD	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 4,749.97
EFT14694	02/08/2013	TELSTRA DAMAGE COST RECOVERY & MANAGEMENT	REPAIR OF TELSTRA SERVICE AS A RESULT OF FLOODWAY MAINTENANCE AT LOT 16 QUAMKADINE RD MEENAR.	- 1,181.74
EFT14695	02/08/2013	TERRY MATTHEW LITTLE	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 2,094.50
EFT14696	02/08/2013	ULO RUMJANTSEV	COUNCILLOR MONTHLY PAYMENTS FOR JULY 2013.	- 1,230.05
		SUB TOTAL EFT MUNICIPAL		- 17,839.52
EFT14697	15/08/2013	APEX NORTHAM	BOND REFUND FOR HIRE OF TOWN HALL ON 20/07/2013.	- 500.00
EFT14698	15/08/2013	WA COUNTRY BUILDERS AVON	KERB BOND REFUND FOR LOT 421, 57 WOOD DRIVE (11011) & LOT 106, 196 WELLINGTON ST (11057).	- 2,000.00
		TOTAL EFT TRUST		- 2,500.00
EFT14699	15/08/2013	AVON VALLEY CONTRACTORS	SUPPLY GRAVEL TO FOOTPATH CONSTRUCTION (AGETT WAY AND CODY ST) ON 10TH JUNE 2013.	- 1,355.20
EFT14700	15/08/2013	ENVIRONMENTAL HEALTH AUSTRALIA	MEMBER SUBSCRIPTION FOR 2013/2014.	- 320.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14701	15/08/2013	A TEAM PRINTING PTY LTD	PURCHASE OF X500 BUMPER STICKERS FOR THE AVON DESCENT.	- 613.80
EFT14702	15/08/2013	A-DEC AVON DISTRICTS ELECTRICAL CONTRACTING	REPAIR X2 VANDALISED FLOODLIGHTS ON PORTABLE LIGHTING TOWER, MITCHELL AVE.	- 301.95
EFT14703	15/08/2013	ANTHONY ROSKELL	CLEANING OF THE WUNDOWIE LIBRARY & HALL FROM 17/07/2013 TO 30/07/2013.	- 250.00
EFT14704	15/08/2013	AUSQ TRAINING	CHARGES FOR X1 BWTM & TC GROUP COURSE.	- 4,480.00
EFT14705	15/08/2013	AUSTRALIA POST	AUSTRALIA POST ACCOUNT FOR ADMIN, LIBRARY & KILLARA FOR THE MONTH OF JULY 2013.	- 1,931.81
EFT14706	15/08/2013	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE FACILITY FROM 23/07/2013 TO 04/08/2013.	- 1,568.00
EFT14707	15/08/2013	AVON SERVICE SPECIALISTS	SERVICE ON MITSUBISHI FUSO TRUCK, N10759.	- 543.15
EFT14708	15/08/2013	AVON TELECOMS PTY LTD	INSTALL ALARM SYSTEM AT THE NORTHAM MEMORIAL CENTRE.	- 3,520.00
EFT14709	15/08/2013	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR WUNDOWIE LIBRARY & TELECENTRE FOR THE MONTH OF AUGUST 2013.	- 141.57
			MONITORING FOR BURT HAWKE OVAL & AVON VALLEY ARTS SOCIETY FOR JULY 2013.	
EFT14710	15/08/2013	BBC ENTERTAINMENT	ENTERTAINMENT BY PIRATE POPPERTRY FOR THE 2013 AVON RIVER FESTIVAL.	- 1,562.00
EFT14711	15/08/2013	BLACKWELL PLUMBING PTY LTD	UNBLOCK LADIES TOILET OF ROOTS FROM EARTHEN WARE PAN LINE ROOTS RIGHT UNDER PAN AT THE JUBILEE OVAL/SHOWGROUNDS, UNBLOCK TOILET BLACKED BY TOILET PAPER AT KILLARA & REPAIR BROKEN PUSH BUTTON FOR URINAL AT THE VISITORS CENTRE.	- 286.00
EFT14712	15/08/2013	BOC LIMITED	BALLOON GAS E SIZE FOR THE AVON RIVER FESTIVAL FLOAT PARADE.	- 117.35
EFT14713	15/08/2013	BOUNCY FUN CASTLES	HIRE OF PIRATE SHIP & OPERATOR, BALANCE LADDER GAME & X2 OPERATORS, SUMO SUITS, MAT & OPERATOR, X1 GENERATOR & HELIUM BALLOONS FOR THE AVON RIVER FESTIVAL.	- 1,900.00
EFT14714	15/08/2013	BUSH CONTRACTING	SUPPLY LOADER FOR ROCK LEVELLING FOR THE AVON HEALTH PRECINCT DEVELOPMENT.	- 6,600.00
EFT14715	15/08/2013	C & D PLANKE & SONS PTY LTD	HIRE OF TRUCK, TRAILER, BOBCAT & EXCAVATOR FOR X150 HOURS FROM 22/07/2013 TO 09/08/2013 FOR DRAINAGE WORKS ON ALMOND AVE & BODEGUERO WAY.	- 22,275.00
EFT14716	15/08/2013	CLACKLINE FENCING CONTRACTORS	REPAIRS TO THE NORTHAM SWIMMING POOL FENCES.	- 220.00
EFT14717	15/08/2013	CONCRETE BY ROSSI	INSTALL FOOTPATH ON HUTT ST & NEWCASTLE RD.	- 82,500.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14718	15/08/2013	CANCELLED PAYMENT		
EFT14719	15/08/2013	COURIER AUSTRALIA	COURIER AUSTRALIA CHARGES FOR CORPORATE SERVICES, - JULY 2013.	247.39
EFT14720	15/08/2013	COVS PARTS PTY LTD	PURCHASE OF X1 BAG OF RAG 15KG, X1 CHAMOIS, X1 REEL - COMPRESSED AIR/WATER, X1 MAGIC TREE CARD & X1 EPOXYCLEAR DEVTUBE FOR ENGINEERING SERVICES.	475.19
EFT14721	15/08/2013	CROSSLAND & HARDY PTY LTD	CONSTRUCTED SURVEY OF CLEARED AREA ON 06/02/2013 & - ANNUAL VOLUME SURVEY & CALCULATIONS OF VOLUMES FOR OLD QUARRY ROAD LANDFILL SITE.	3,371.50
EFT14722	15/08/2013	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	BUBBLEOLOGY ENTERTAINMENT AT THE 2013 AVON RIVER - FESTIVAL.	220.00
EFT14723	15/08/2013	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	LANDFILL LEVY RETURN, SHIRE OF NORTHAM LANDFILL - FACILITIES.	644.00
EFT14724	15/08/2013	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	ANNUAL MONITORING FEE FOR 2013/2014 FOR NORTHAM - TOWN HALL WELLINGTON STREET NORTHAM.	1,645.40
EFT14725	15/08/2013	DOUG MACAULAY	REIMBURSEMENT FOR PRE-EMPLOYMENT POLICE - CLEARANCE.	63.50
EFT14726	15/08/2013	DOWNER EDI WORKS	PURCHASE OF X10 TONNE OF 7MM GRANITE COLD MIX FOR - ROAD MAINTENANCE.	1,589.50
EFT14727	15/08/2013	DUN & BRADSTREET AUSTRALIA	CHARGES FOR EXTERNAL SOLICITORS FOR A174, A183, - A15262, A1307, A10094, A10483, A1446 & A15310. DEFERRED SERVICE FEE CHARGED TO A15705 & A15706, SERVICE FEE FOR A12879 & TRACE FEE TO CLIENT A13200.	1,939.64
EFT14728	15/08/2013	DUNNING INVESTMENTS PTY LTD	DUNNING ACCOUNT FOR JULY 2013. -	26,399.73
EFT14729	15/08/2013	E. & M.J. ROSHER PTY LTD	PURCHASE OF X1 KARCHER FOR THE DEPOT. -	7,694.50
EFT14730	15/08/2013	EXTREME MAKEOVER CLEANING SERVICES	SUPPLY OF UPHOLSTERY CLEANING (X40 CHAIRS), CARPET - SHAMPOO (COURT CARPET), GRANDSTAND & MEETING ROOM 1 AT THE REC CENTRE.	1,102.20
EFT14731	15/08/2013	FLAT OUT FREIGHT	DELIVERY FROM CJD, GUILFORD (X1 CARTON) & FROM AD - ENGINEERING (X1 CARTON) TO THE DEPOT.	36.00
EFT14732	15/08/2013	FREINDS GARAGE	SERVICE & REPAIRS TO FUSO TWO WAY, VOLVO GRADER - N.002, HINO N4013 & VOLVO GRADER N.001.	3,539.00
EFT14733	15/08/2013	GARY BATT & ASSOCIATES	ARCHITECTURAL SERVICES REGARDING THE KILLARA - RESPIRE CENTRE.	9,350.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14734	15/08/2013	GLENN STUART BEVERIDGE	SUPPLY & INSTALL X3 DOORS (X2 SOLID & X1 HOLLOW), PAINT EXTERIOR WITH UNDER COAT AT THE WUNDOWIE FOOTBALL PAVILLION. SUPPLY & INSTALL DEAD LOCKS TO ALL WINDOWS & FRONT SCREEN DOOR AT THE POOL HOUSE. REMOVE DAMAGED FLAG POLES & PLACE NEW ONES, REMOVE GRAFFITI & REPAINT X2 WALLS AT THE REC CENTRE. REMOVE GRAFFITI AT THE SOUND SHELL. RECTIFY WIRE & FIT GATE LATCH AT BERNARD PARK. SUPPLY & INSTALL X2 DOOR SEALS TO FRONT DOOR AT THE CLACKLINE HALL. REMOVE SHELVES, REPLACE, PROP & CLIP POWER CORD AT THE LIBRARY. BOBCAT WORK TO REMOVE BRICKS & RUBBLE AFTER BRICK PAVING COMPLETED AT THE QUELLINGTON HALL & X2 LOADS BACK TO THE DEPOT. FIX SKYLIGHT OVER BAKERS HILL REC CENTRE & HOOPER PARK.	- 3,283.00
EFT14735	15/08/2013	HISLOP AUTO ELECTRICS	REPAIRS TO VOLVO BACKHOE, N.3555.	- 427.50
EFT14736	15/08/2013	IMMACU SWEEP	FOOTPATHS SWEEPING IN THE TOWN CBD & SWEEPING SERVICES IN THE SHIRE OF NORTHAM. FOR THE PERIODS 02/09/2012 TO 08/09/2012, 09/09/2012 TO 15/09/2013, 21/07/2013 TO 27/07/2013, 14/07/2013 TO 20/07/2013, 30/06/2013 TO 06/07/2013, 23/06/2013 TO 29/06/2013 & 07/07/2013 TO 13/07/2013.	- 24,948.00
EFT14737	15/08/2013	INVISION SIGNS AND DESIGNS	PURCHASE OF X250 BUSINESS CARDS FOR GEORGE PAUL.	- 64.90
EFT14738	15/08/2013	JASON SIGNMAKERS	PURCHASE OF X2 STREET NAME SIGNS, X5 CREST, X2 NEXT 8KM, X2 40 AREA, X4 60 AREA, X2 T JUNCTION SIGNS & X4 NO THROUGH ROAD SIGNS.	- 1,002.10
EFT14739	15/08/2013	JAYNE MCINNES	CLEANING & MAINTAINING THE MEMORIAL RSL HALL FROM 30/06/2013 TO 28/07/2013.	- 700.00
EFT14740	15/08/2013	CANCELLED PAYMENT		
EFT14741	15/08/2013	LANDGATE	SUPPLY OF X2 RURAL UV INTERIM VALUATION SHARED, X1 GRV INT VALS CTRY SHD AND FESA 0-12000 & X4 GRV INT CTRY SHD AND FESA 12001-1000000 & X1 MINIMUM CHARGE. ALSO REGISTRATION FEE REQUIRED FOR THE APPLICATION FOR NEW TITLES TO ISSUE.	- 443.74
EFT14742	15/08/2013	LANDMARK	SUPPLY OF X1 KLEE PROPANE CYLINDER 45KG FOR KILLARA.	- 106.00
EFT14743	15/08/2013	CANCELLED PAYMENT		
EFT14744	15/08/2013	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE SERVICES FOR NORTHAM POPULATION 11137 PERSONS.	- 2,804.77

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14745	15/08/2013	MCINTOSH & SONS	PURCHASE OF X1 2013 YANMAR MOWER (MODEL# IS2500 24/61), TRADE IN X1 JOHN DEERE 757.	- 18,480.00
EFT14746	15/08/2013	MCLEODS BARRISTERS & SOLICITORS	MATTER# 33676. CAPITAL RECYCLING 336 HORTON RD WOOTTATING-UNLAWFUL DEVELOPMENT.	- 5,348.25
EFT14747	15/08/2013	METRO BEVERAGE CO PTY LTD	PURCHASE OF ASSORTED DRINKS FOR THE REC CENTRE.	- 243.15
EFT14748	15/08/2013	MULTICON COMMERCIAL CONSTRUCTIONS	DESIGN PRELIMINARIES OF THE NORTHAM RIVERFRONT INTERPRATIVE CENTRE, MINSON AVENUE NORTHAM.	- 10,670.00
EFT14749	15/08/2013	NEAT N' TRIM UNIFORMS PTY LTD	PURCHASE OF UNIFORM FOR NATHAN GOUGH.	- 213.40
EFT14750	15/08/2013	NORTHAM CENTRAL NEWSAGENCY	DELIVERY OF X2 KOORI MAIL, X23 WEST AUSTRALIAN (MON-FRI) & X4 WEST AUSTRALIAN (SAT) TO THE ADMIN BUILDING. X5 AVON ADVOCATE, X1 GRASS ROOTS, X23 WEST AUSTRALIAN (MON-FRI), X4 AUSTRALIAN (SAT) & X4 WEST AUSTRALIAN (SAT) TO THE LIBRARY FOR THE JULY 2013.	- 117.20
EFT14751	15/08/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X1 HOSE SET FOR THE POUND, X6 GLOBE TUBE FOR THE GRASS VALLEY HALL & X4 LOCKS FOR THE TENDER BOX & KEY CABINETS.	- 122.83
EFT14752	15/08/2013	OXTER SERVICES	KATRINE MAINTENANCE INVOICING FROM 01/07/2013 TO 02/08/2013. TOWNSITE MAINTENANCE INVOICING FROM 01/07/2013 TO 02/08/2013 FOR GRASS VALLEY & BAKERS HILL. PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR ADMIN, KATRINE TOILETS, CLACKLINE TOILETS, BAKERS HILL HOOPER PARK TOILETS & THE LIBRARY. ABLUTIONS INVOICING FROM 01/07/2013 TO 02/08/2013 FOR CLACKLINE & BAKERS HILL.	- 3,912.80
EFT14753	15/08/2013	PERTH HILLS AND WHEATBELT BAND	PERFORMANCE AT THE AVON DESCENT STREET PARADE 2013.	- 800.00
EFT14754	15/08/2013	PETER JOHN HODGSON	REPAIRS TO SES TRAILER LOCKS & DRAWBAR. SUPPLY & FIT ROLL HOLDING BRACKETS TO X2 SES TRAILERS.	- 858.00
EFT14755	15/08/2013	PLANNING INSTITUTE AUSTRALIA	FULL MEMBERSHIP (WA) FEE FOR ROY DJANEGARA.	- 590.00
EFT14756	15/08/2013	PORTER CONSULTING ENGINEERS	CLAIM FOR WORK COMPLETED REGARDING THROSSELL ST (KING CREEK) DRAINAGE WORKS, THROSSELL ST AREA DRAINAGE & DESIGN & LOTS 32-36 CHIDLOW ST NORTHAM CHURCH CARPARK.	- 15,661.25
EFT14757	15/08/2013	PROFESSIONAL LOCKSERVICE	PURCHASE OF X2 SHACKLES & POSTAGE & HANDLING FOR THE GRASS VALLEY HALL & SOUTHERN BROOK HALL.	- 210.10
EFT14758	15/08/2013	PROJEX MANAGEMENT & CONSTRUCTION PTY LTD	CHARGES FOR THE CONSTRUCTION OF KILLARA RESPITE CENTRE.	- 180,557.91
EFT14759	15/08/2013	RC SODABLAST	HIGH PRESSURE WATER CLEAN SOUND SHELL BERNARD PARK FOR AVON DESCENT & CLACKLINE TOILETS	- 660.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
EFT14760	15/08/2013	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR THE MONTH OF JULY 2013.	- 4,511.37
EFT14761	15/08/2013	RICHARD DOUGLAS MARRIS	SUPPLY OF GRAVEL FOR CULVERT REPLACEMENT, CARTER RD GRASS VALLEY.	- 2,046.00
EFT14762	15/08/2013	RIVERSEDGE CAFE - SAFFRON(WA) PTY LTD	CATERING FOR THE RRG MEETING 22/07/2013 & RACE START BREAKFAST 2013 AVON DESCENT.	- 1,620.00
EFT14763	15/08/2013	ROAD SIGNS AUSTRALIA	PURCHASE OF X1 STREET NAME 'CLARK ST' & X1 'WAR MEMORIAL' SIGN.	- 32.67
EFT14764	15/08/2013	ROAD SPECIALIST AUSTRALIA PTY LTD	SERVICE & REPAIRS ON HINO FLOCON, N.008.	- 5,511.79
EFT14765	15/08/2013	RODRIQUEZ PTY LTD	PURCHASE OF ASSORTED TEA TOWELS FOR THE NORTHAM VISITORS CENTRE STOCK.	- 209.55
EFT14766	15/08/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SUPPLY OF THE AVON ADVOCATE FROM JUNE TO AUGUST 2013 FOR THE VISITORS CENTRE.	- 15.75
EFT14767	15/08/2013	SIMPSON FIONA LESLEY	CLEANING OF THE WUNDOWIE PUBLIC TOILETS FROM 11/07/2013 TO 31/07/2013.	- 525.00
EFT14768	15/08/2013	SPECIALE SMASH REPAIRS	REPAIRS TO FORD RANGER, N.3886.	- 1,688.09
EFT14769	15/08/2013	SPECIALISED TREE SERVICE	TREE PRUNING AT VARIOUS LOCATIONS AS PER WESTERN POWER REQUIREMENTS. TO CUT DOWN X1 STORM DAMAGED TREE ON TAME RD BAKERS HILL.	- 6,010.00
EFT14770	15/08/2013	STATE LIBRARY OF WESTERN AUSTRALIA	RECOUP OF FREIGHT COSTS FOR INTER LIBRARY LOANS (NORTHAM & WUNDOWIE PUBLIC LIBRARY).	- 1,468.53
EFT14771	15/08/2013	THEA COMMINS	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	- 492.14
EFT14772	15/08/2013	WAY OUT WEST CINEMA	MOVIE NIGHT SHOWING AVON DESCENT FRIDAY 02/08/2013.	- 1,430.00
EFT14773	15/08/2013	WEST END CONVENIENCE STORE	CATERING FOR THE SPECIAL MEETING ON 05/08/2013.	- 160.00
EFT14774	15/08/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	LOCAL LAWS, EMPLOYEE RELATIONS, TAX SERVICE, ROMAN II, PROCUREMENT CONSULTANCY SERVICE, LG ACT, COUNCILS CONNECT & ANNUAL SUBSCRIPTION 01/07/2013 TO 30/06/2014.	- 33,087.24
EFT14775	15/08/2013	WHEATBELT GP NETWORK	PRE EMPLOYMENT MEDICAL & SPIROMETRY FOR TATIANA BEIDAR, ROBERT WARREN DAWE & TROY NEIL TURNER.	- 376.25
EFT14776	15/08/2013	WORKWISE ADVISORY SERVICES	WORKWISE ADVISORY MEMBERSHIP FOR KILLARA RESPITE CENTRE VALID UNTIL 30/06/2014.	- 385.00
EFT14777	15/08/2013	WORMALD FIRE (WA)	ROUTINE CONTRACT MAINTENANCE FROM 01/07/2013 TO 31/12/2013. CONTRACT #160863-01.	- 300.70
EFT14778	15/08/2013	WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	GULL CHARGES FOR INKPEN BFB & BAKERS HILL BFB FOR THE MONTH OF JULY 2013.	- 285.78
EFT14779	19/08/2013	PARAGON SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS.	- 172.26

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14780	26/08/2013	PRESTIGE ALARMS	24 HOUR MONITORING OF SECURITY ALARM SYSTEM FROM 1/9/2013 TO 30/11/2013	- 115.00
EFT14781	26/08/2013	SLAV'S CLEANING SERVICE	CLEANING OF ADMINISTRATION CENTRE & ADDITIONAL NEW OFFICES, APEX PARK TOILETS, BERNARD PARK TOILETS, VISITORS CENTRE, TOURIST BUREAU & MEETING ROOM, LIBRARY, VISITORS CENTRE TOILETS & COMMON AREAS, DEPOT AMENITIES ROOM, ABLUTIONS & OFFICES. MARGARET REQUESTED CLEANING OF VISITORS CENTRE WINDOWS, DUST WALLS, TRACKS & FLOORS (JUNE 14).	- 8,818.01
EFT14782	26/08/2013	ABACUS INDUSTRIES	SUPPLY OF X4 BANNERS, DESIGN & CREATE X3 AD'S FOR RECYCLING.	- 3,669.60
EFT14783	26/08/2013	ACES ANIMAL CARE EQUIPMENT SERVICES PTY LTD	PURCHASE OF X2 SUPER TALON ANIMAL CATCHER FOR RANGER SERVICES.	- 4,360.00
EFT14784	26/08/2013	ADASOUND	SUPPLY SOUND EQUIPMENT & STAFF FOR THE 2013 AVON RIVER FESTIVAL STREET PARADE.	- 1,357.50
EFT14785	26/08/2013	ALAN PATRICK TOOVEY	RATES REFUND FOR 120 WOODLEY FARM DRIVE NORTHAM (A13953).	- 1,100.00
EFT14786	26/08/2013	ALAN'S AUTO ELECTRICS	FIT & WIRE HANDSFREE KIT TO X2 SES VEHICLES (1CIZ913 & 1DID141).	- 384.00
EFT14787	26/08/2013	ALCHEMY TECHNOLOGY COMPUTER	SMS SOFTWARE MAINTENANCE UPGRADES FOR CURRENT CONFIGURATION INCLUDING HACCP REPORTING MODULES, TELEPHONE, EMAIL & REMOTE SUPPORT, TECHNICAL SUPPORT, DEVELOPMENT & UNLIMITED UPGRADES & ANNUAL REMOTE DIAL IN SUPPORT FACILITY TO 30TH JUNE 2014.	- 1,786.40
EFT14788	26/08/2013	ALERT VISUAL CONCEPTS	ANNUAL SUBSCRIPTION TO I'M ALERT RESPONSIBLE DOG OWNERSHIP FROM JULY 2013 TO JUNE 2014.	- 500.00
EFT14789	26/08/2013	ANDY'S PLUMBING SERVICE	REPAIRS TO BOX GUTTER, WATER PROOF COATING & EXTRA - OUTLETS, SUPPLY & INSTALL SUBSOIL DRAIN AT THE TOWN HALL. REPAIR BURST WATER MAIN & REPLACE BROKEN BUBBLE TAP AT BERT HAWKE. CARRY OUT REPAIRS TO DAMAGED RETIC LINES UNDER PAVING AREA, REINSTATE BRICK PAVING AT MORBY COTTAGE. CARRY OUT REPAIRS TO LEAKING TOILET CISTERN & REPAIR BROKEN PUSH BUTTON TO DUCT CISTERN AT BERNARD PARK PLAY GROUP TOILET. REPAIR WASTE PIPE LEAKING IN CAFE AREA AT THE VISITORS CENTRE. CLEAN OUT LINES & SEWERAGE FROM THE KATRINE PUBLIC TOILETS.	- 31,226.80

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14790	26/08/2013	ANTHONY ROSKELL	CLEANING OF THE WUNDOWIE HALL ON 01, 06, 08 & 12/08/2013 & CLEANING OF WUNDOWIE LIBRARY ON 31/07/2013 & 02, 05, 07, 09 & 13/08/2013.	- 250.00
EFT14791	26/08/2013	AUSTRAL MERCANTILE COLLECTIONS PTY LTD	SOLICITORS PROFESSIONAL FEES FOR A10509, A13169 & A13191.	- 82.50
EFT14792	26/08/2013	AUTOPRO NORTHAM	PURCHASE OF X2 AMP JUMP STARTER FOR THE RANGER VEHICLES.	- 238.00
EFT14793	26/08/2013	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE AT BERT HAWKE ON 20/07/2013 & 28/07/2013, OLD RAILWAYS MUSEUM ON 13/07/2013 & 27/07/2013, ADMIN ON 07/07/2013 & 22/07/2013 AND THE REC CENTRE ON 06/07/2013.	- 385.00
EFT14794	26/08/2013	AVON A PARTY	HIRE OF CUB KARTS & TODDLER ARENA FOR X6 HOURS & STAFF FOR THE AVON RIVER FESTIVAL 02/08/2013 FROM 3PM TO 9PM & GENERATOR HIRE FOR X6 HOURS.	- 1,640.00
EFT14795	26/08/2013	AVON DEMOLITION & EARTHMOVING	INKPEN RD WASTE SITE MANAGEMENT & LOADER FUEL CARTAGE FROM 09/07/2013 TO 21/07/2013 & 09/07/2013 TO 21/07/2013.	- 3,136.00
EFT14796	26/08/2013	AVON SHEARING SUPPLIES & COUNTRY CLOTHING	PURCHASE OF X1 KING SINGLE SWAG FOR THE WINNER OF THE ROADWISE COMPETITION.	- 319.00
EFT14797	26/08/2013	AVON TELECOMS PTY LTD	SECURITY MONITORING FOR NORTHAM VISITOR CENTRE FOR JUNE, JULY, AUGUST & SEPTEMBER 2013, NORTHAM SES TO 12/09/2013, REC CENTRE FROM 28/09/2013 TO 27/10/2013, AVON VALLEY ARTS SOCIETY FOR AUGUST 2013, WUNDOWIE LIBRARY FOR SEPTEMBER 2013 & BURT HAWKE OVAL FOR SEPTEMBER.	- 401.11
EFT14798	26/08/2013	AVON VALLEY STOCK FEED & GARDEN SUPPLIES	PURCHASE OF X5 LAYINGMASH 25KG, X4 AVIARY MIX 20KG & X2 SECONDS WHEAT 40KG FOR THE UPKEEP OF THE WHITE SWAN COLONY.	- 337.05
EFT14799	26/08/2013	AVON WASTE	SUPPLY OF ASSORTED BIN PICK UPS FOR JULY 2013 & PURCHASE OF X7000 RECYCLING EDUCATION INFORMATION WITH CALENDARS, X7000 KERBSIDE RECYCLING MBG'S, X28 EXTRA BIN LIDS & X7000 BAG LEVY.	- 161,461.01
EFT14800	26/08/2013	AVW ELECTRICAL	SUPPLY OF MATERIALS FOR NEW POWER TO SES BUILDING. INSTALL ADDITIONAL FLOODLIGHTING TO SOUTHERN BROOK FIRE SHED.	- 17,818.60
EFT14801	26/08/2013	BEAUREPAIRES	SUPPLY OF X4 TYRES FOR FUSO, N3885.	- 2,339.04
EFT14802	26/08/2013	BLACKWELL PLUMBING PTY LTD	REPAIR CISTERNS AT THE NORTHAM REC CENTRE.	- 544.50
EFT14803	26/08/2013	BOC LIMITED	SUPPLY OF X2 HOSE TWIN ASSEMBLY FOR ENGINEERING SERVICES.	- 147.40

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14804	26/08/2013	BRAKE AND CLUTCH SERVICES NORTHAM	REPAIRS TO POSIFLEX TRAILER 7WE655 & WELDING OF A-FRAME LEG ON THE AROC REGIONAL HIRE EQUIPMENT.	- 924.24
EFT14805	26/08/2013	BRONWYN DUNN	PURCHASE OF X3 HAND TOWELS ON CONSIGNMENT FOR THE VISITORS CENTRE STOCK.	- 30.00
EFT14806	26/08/2013	BUNNINGS BUILDING SUPPLIES P/L	PURCHASE OF X3 PACKS OF 9V BATTERIES FOR THE INSTALLATION OF RETICULATION SYSTEM AT KILLARA.	- 32.88
EFT14807	26/08/2013	C & D PLANKE & SONS PTY LTD	HIRE OF LOADER, BOBCAT & EXCAVATOR FOR X40 HOURS FROM 12/8/2013 TO 15/8/2013 FOR BODEGUERO WAY ELCABALLO DRAINAGE WORKS & FOR X40 HOURS FROM 19/08/2013 TO 22/08/2013 FOR ALMOND AVE DRAINAGE.	- 11,880.00
EFT14808	26/08/2013	C.Y.O'CONNOR INSTITUTE	COURSE FEES FOR LEONIE RACHEL DOGGETT, SUSAN VERONICA DAWSON, JULIE DIANNE ORTMANN IN COURSE CERT III AGED CARE & DIPLOMA FEES FOR VICTORIA JONES IN LOCAL GOVERNMENT ADMINISTRATION.	- 246.30
EFT14809	26/08/2013	CARLVILLE	HIRE OF LOADER & BOBCAT FOR X20 HOURS FROM 16/08/2013 TO 17/08/2013 FOR THE BODEGUERO WAY ELCABALLO DRAINAGE WORKS.	- 2,970.00
EFT14810	26/08/2013	CEMETERIES & CREMATORIA ASSOCIATION OF WA	ORDINARY MEMBERSHIP RENEWAL 2013/2014.	- 100.00
EFT14811	26/08/2013	CENTRAL DISTRICTS AIRCONDITIONING	REPAIR AIRCONDITIONING UNIT AT THE OLD TOWN BUILDING.	- 1,875.00
EFT14812	26/08/2013	CHARLIE'S PIZZA	SUPPLY OF X22 PIZZAS FOR PERFORMERS & STAFF FOR THE AVON DESCENT.	- 330.00
EFT14813	26/08/2013	CJD EQUIPMENT PTY LTD	REPAIRS TO VOLVO BACKHOE, N.3555.	- 397.65
EFT14814	26/08/2013	COATES HIRE OPERATIONS PTY LTD	HIRE OF X3 LIGHTING TOWERS FOR THE 2013 AVON RIVER FESTIVAL.	- 1,006.74
EFT14815	26/08/2013	COLIN DUNCAN GRANT	CLEANING OF THE FRONT MEETING ROOM AT BAKERS HILL HALL AFTER INSTALLATION OF CEILING.	- 160.00
EFT14816	26/08/2013	CONPLANT AUSTRALIA	SUPPLY OF X1 GLASS WINDOW FOR MULTIPAC MULTI TYRE ROLL.	- 338.05
EFT14817	26/08/2013	CONTRAFLOW PTY LTD	PROVIDE A TRAFFIC MANAGEMENT PLAN UPDATE.	- 165.00
EFT14818	26/08/2013	COUNTRY COPIERS NORTHAM	PURCHASE OF ASSORTED STATIONARY ITEMS FOR THE REC CENTRE & COMMUNITY SERVICES. PURCHASE OF X1 COLOUR COPIER FOR THE ADMIN BUILDING & X1 MULTI FUNCTION DEVICE FOR THE OLD QUARRY RD LANDFILL SITE.	- 4,090.42
EFT14819	26/08/2013	COURIER AUSTRALIA	DELIVERY CHARGES FOR ADMIN, COMMUNITY SERVICES & THE LIBRARY FROM JULY TO AUGUST 2013.	- 180.57
EFT14820	26/08/2013	COVS PARTS PTY LTD	PURCHASE OF X2 15KG BAGS OF LIGHT RAGS FOR THE DEPOT.	- 53.90

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14821	26/08/2013	CUTLINE ENGRAVING	PURCHASE OF X1 NAME BADGE FOR BARBARA (CUSTOMER SERVICE OFFICER) & X1 FOR JEN RUSSELL (COMMUNITY DEVELOPMENT/EVENTS OFFICER).	- 49.50
EFT14822	26/08/2013	DAIMLER TRUCKS PERTH	PURCHASE OF ASSORTED LENS'S FOR MITSUBISHI FUSO TRUCK, N10759.	- 46.73
EFT14823	26/08/2013	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	ROAD LICENCE RENEWAL 2013/2014 FOR THE OLD QUARRY RD LANDFILL SITE.	- 4,916.62
EFT14824	26/08/2013	DESIGNER PINBOARDS AUSTRALIA	PURCHASE OF X1 SET OF DOTS DESIGNER PINBOARDS FOR NORTHAM LIBRARY & DELIVERY CHARGES	- 304.00
EFT14825	26/08/2013	DOROTHY LAURAL WILSON	DOG REGISTRATION REFUND DUE TO DOG BEING DECEASED.	- 25.00
EFT14826	26/08/2013	DOWNER EDI WORKS	PURCHASE OF X20 TONNE OF 7MM GRANITE COLD MIX FOR ROAD MAINTENANCE.	- 3,179.00
EFT14827	26/08/2013	DUN & BRADSTREET AUSTRALIA	DEFERRED SERVICE FEE CHARGES FOR A15675 & ADVERTISING FEE FOR WRIT A10799.	- 227.70
EFT14828	26/08/2013	EQUAL ENTERPRISES	SUPPLY GARDEN TEAM & UTE FOR TRANSPORT TO VARIOUS JOBS ON 13/05/2013 & 14/05/2013. PLANTS PLANTED ON 22/07/2013 FOR SUPERTOWN IRRIGATION PROJECT. GARDEN MAINTENANCE AT THE VISITORS CENTRE 31/07/2013. BBQ CLEANING FROM 05/07/2013 TO 26/07/2013 AT APEX PARK, BROOM TCE & BERNARD PARK. FITZGERALD ST CLEANING ON 21/07/2013 & 26/07/2013. CLEANING OF BENCH SEATS IN BROOME TCE PARK & OUTSIDE NORTHAM LIBRARY ON 5/07/2013 & 19/07/2013.	- 3,335.20
EFT14829	26/08/2013	ESPLANADE HOTEL FREMANTLE	CHARGES FOR VALET PARKING, ACCOMMODATION PACKAGE & BREAKFAST FOR COLIN HASSELL 11/08/2013 TO 14/08/2013.	- 553.00
EFT14830	26/08/2013	CANCELLED PAYMENT		
EFT14831	26/08/2013	GARY BATT & ASSOCIATES	ARCHITECTURAL SERVICES FOR KILLARA ADULT DAY CARE CENTRE - CONTRACT ADMIN JUNE 2013 & 4 VISITS.	- 6,600.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14832	26/08/2013	GLENN STUART BEVERIDGE	RECTIFY HOLE IN FENCE, BOBCAT WORK TO PUSH CAR JAMED IN FENCE & TIP X5 CARS BACK ON WHEELS AT THE CAR COMPOUND. FILL & SAND CHIPS ON SLIDE, REPLACE X2 SWING SEATS, REPLACE & PAINT X24 CAPS AT GRASS VALLEY, BAKERS HILL & WUNDOWIE PLAY GROUND. DISMANTLE GATES, ADJUST BRACKETS & FIT TIE DOWN PLATES AT THE INK PEN REFUSE SITE. PAINT FLOOR, REPAIR BENT STORAGE BOXES & RECTIFY DAMAGED DOOR AT THE SOUND SHELL. REPAIR DOOR TO MAKE SECURE, GRIND STEEL RAMP & PAINT TABLE, CLEAN OUT BUILDING OF ALL RUBBISH & TRUCK TO TIP FROM THE SKATEPARK BUILDING. RECTIFY LADIES TOILET DOOR AT THE MEMORIAL HALL. PICK UP FENCE PANNELS FROM DEPOT & PLACE ON FENCE AT CORNER OF HENRY & EAST ST, RECTIFY FENCE NEAR THE BASKETBALL COURTS, PICK UP HOCKEY BOARDS FROM DEPOT WITH TRUCK & DELIVER TO THE REC CENTRE. EMERGENCY REPAIRS TO SECURE POOL BUILDING AFTER BREAK IN AT THE WUNDOWIE POOL. SUPPLY & INSTALL X2 TOILET SEATS AT APEX PARK. CONCRETE IN X3 POSTS & PLACE REFLECTORS ON POSTS, PLACE CHAIN FROM POST TO POST & PAINT AT THE AIR PORT. REPAIR STEEL INSIDE GATE TO MALE TOILETS & REPLACE LOCKS, RECTIFY X5 DAMAGED PANNELS TO FENCE AT BERNARD PARK. MONDAY INSPECTIONS AT SHIRE PARKS & ASSORTED BUILDING ON 29/07/2013, 05/08/2013, 12/08/2013 & 19/08/2013. INSTALL FIRE EXTINGUISHER AT THE ADMIN BUILDING. RECTIFY ROOF LEAK AT THE BAKERS HILL PAVILLION. INSTALL SIGN TO FRONT BUILDING AT THE TOWN HALL. THE SETTING UP OF THE VISITORS CENTRE AFTER RENOVATIONS.	- 15,995.00
EFT14833	26/08/2013	GO GO ON HOLD PTY LTD	ON HOLD MESSAGES SERVICE FOR X6 MONTHS FOR THE REC CENTRE.	- 414.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14834	26/08/2013	GRAFTON ELECTRICS	REPAIR TOWN CLOCK & THERMOMETER. REPAIR EXTERIOR UP LIGHTS & CHECK AIR CONDITIONER AT THE REC CENTRE. REPAIR DUCT AT BERNARD TOILETS & REMOVE POWER POINT AT RAP PARK. CHECK FAULT WITH BROOME TCE PUMP CONTACTOR. REPAIR FAULT TO POWER & SUPPLY LAMPS FOR EXIT SIGNS AT THE ADMIN BUILDING. DISCONNECT & REWIRE LIGHTS AT BAKERS HILL PAVILLION ON 4, 8, 10, 11, 12, 17, 24 & 29/07/2013. CHECK POWER FAULT & REPAIR LIGHTS AT THE VISITORS CENTRE. REPLACE SMOKE ALARM AT UNIT 1 KUTINGAL VILLAGE WUNDOWIE. CHECK POWER AT JUBILEE PAVILLION.	- 16,507.32
EFT14835	26/08/2013	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	CHARGES FOR THE RECRUITMENT OF EXECUTIVE MANAGER - ENGINEERING SERVICES (STAGE ONE)	- 5,406.23
EFT14836	26/08/2013	HISLOP AUTO ELECTRICS	REPAIRS ON FORD RANGER SPACE CAB & VOLVO BACKHOE, N.3555.	- 1,027.50
EFT14837	26/08/2013	HOST AUTO REPAIRS	SERVICE & REPAIRS TO MULTIPAC ROLLER, N1709.	- 2,405.50
EFT14838	26/08/2013	INLAND PLUMBING & TOTAL RETICULATION	FIT EXTERNAL SHUT OFF VALVE TO AROC TOILETS.	- 398.75
EFT14839	26/08/2013	INLAND WASHER SERVICES	REPAIRS TO THE DISHWASHER, WASHING MACHINE & DRYER - AT KILLARA.	- 603.54
EFT14840	26/08/2013	INVISION SIGNS AND DESIGNS	PURCHASE OF X500 BUSINESS CARDS FOR THE DEPOT & X250 BUSINESS CARDS FOR KEVIN KANE (ENGINEER).	- 151.80
EFT14841	26/08/2013	IT VISION	CENTRAL RECORDS WORKSHOP FOR ALISON ROWLAND & ALYSHA MAXWELL ON 16/07/2013 & 17/07/2013.	- 1,760.00
EFT14842	26/08/2013	JOHN HANSEN	REIMBURSEMENT OF RANGER UNIFORM BOOTS & X1 TORCH.	- 184.95
EFT14843	26/08/2013	JTAGZ PTY LTD	PURCHASE OF X500 CAT & X500 DOG TAGS.	- 517.00
EFT14844	26/08/2013	KIM READ MOTORCYCLES & REPAIRS	5,000KM SERVICE TO ENGINEERING SERVICES HONDA FOUR WHEEL MOTOR CYCLE.	- 355.00
EFT14845	26/08/2013	KLEENHEAT GAS	CHARGES FOR THE FILLING OF THE GAS BOTTLES AT THE KILLARA COTTAGES. GAS BOTTLE HIRE FOR THE NORTHAM POOL, KURINGAL VILLAGE, RSL MEMORIAL HALL & THE REC CENTRE.	- 3,444.21
EFT14846	26/08/2013	LANDGATE	RE-ISSUE OF GRV ROLL AS DATA REQUIRED FOR UPDATE OF SYNERGY MAPPING.	- 142.00
EFT14847	26/08/2013	LANDMARK	SUPPLY OF X3 KLEE PROPANE CYLINDER FOR THE MEMORIAL HALL & X 1 FOR KILLARA. PURCHASE OF ASSORTED PUMP FITTINGS & PARTS FOR SPRAY UNIT ON THE DEPOTS WATER TRUCK.	- 525.97

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14848	26/08/2013	LEISURE INSTITUTE OF WESTERN AUSTRALIA (INC)	LIWA ANNUAL STATE MEMBER CONFERENCE ON 12TH & 13TH - AUGUST 2013 (COLIN HASSELL).	480.00
EFT14849	26/08/2013	LO-GO APPOINTMENTS	WAGES FOR M KEEBLE (ACCOUNTANT) FOR X104 HOURS.	- 8,305.44
EFT14850	26/08/2013	CANCELLED PAYMENT		
EFT14851	26/08/2013	MACLEAN AND LAWRENCE PTY LTD	CONSULTING ENGINEERING SERVICES FOR HYDRAULIC SERVICES FOR KILLARA RESPITE COTTAGES	- 495.00
EFT14852	26/08/2013	MARGARET ROSE ARCHER	SUPPLY OF GARDENING FROM 01/07/2013 TO 19/08/2013.	- 960.00
EFT14853	26/08/2013	MARTINS TRAILER PARTS PTY LTD	PURCHASE OF X1 JOCKEY STAND & SWIVEL FOR AROC TOILETS.	- 310.30
EFT14854	26/08/2013	MCDOWALL AFFLECK PTY LTD	SITE INSPECTION & REPORT FOR 39 BURNSIDE AVE FOR THE KING CREEK PROJECT. FEE FOR TENDER DOCUMENTATION & TENDER ANALYSIS FOR THE PIPELINE WUNDOWIE & BAKERS HILL PROJECT. DESIGN FEES TO RELOCATE BEAVIS PLACE FOR SUPERTOWNS.	- 5,692.50
EFT14855	26/08/2013	MCINTOSH & SONS	PURCHASE OF X5 BLADE SET FOR FERRIS MOWER, N.4019.	- 488.95
EFT14856	26/08/2013	MIRACLE RECREATION EQUIPMENT	PURCHASE OF X10 POST DAPC, X34 HOOKS, X1 SWING CHAIN & X1 TRACKRIDE CARRIAGE FOR THE WUNDOWIE PLAYGROUND. X24 POST CAPS, X2 SWING SEAT, X1 SWING CHAIN & X30 SPLIT LINKS FOR THE GRASS VALLEY PLAYGROUND.	- 2,086.70
EFT14857	26/08/2013	NEAT N' TRIM UNIFORMS PTY LTD	PURCHASE OF UNIFORM FOR JENNIFER RUSSELL.	- 257.62
EFT14858	26/08/2013	NORTHAM & DISTRICTS GLASS SERVICE	MEASURE & REGLAZE ALUMINIUM WINDOW AT THE WUNDOWIE OVAL & DOOR AT THE BERT HAWKE PAVILLION.	- 628.10
EFT14859	26/08/2013	NORTHAM AUTO ELECTRICS	PURCHASE OF X4 TYRES FOR FUSO FIGHTER, N.007 & X1 BATTERY FOR MULTIPAC ROLLER, N150.	- 2,131.20
EFT14860	26/08/2013	NORTHAM BEARING SALES	PURCHASE OF X1 AIR HOSE, CLAMPS & ASSORTED ITEMS FOR TWO WAY PIG TRAILER & TO FIX THE AIR HOSE ON SHED AT THE DEPOT.	- 90.79
EFT14861	26/08/2013	NORTHAM COURIER SERVICE	DELIVERY SERVICES FOR THE NORTHAM DEPOT & ADMIN FOR JULY 2013.	- 110.00
EFT14862	26/08/2013	NORTHAM EMBROID-IT	EMBROIDED SHIRE OF NORTHAM LOGO ONTO X5 POLO SHIRTS FOR THE NORTHAM REC CENTRE.	- 38.50
EFT14863	26/08/2013	NORTHAM GARDEN CENTRE	PURCHASE OF ASSORTED PLANTS FOR CITIZENSHIP CERMONY 26/07/2013, FOR THE WUNDOWIE TOWNSITE & FOR THE DEPOT.	- 290.95
EFT14864	26/08/2013	NORTHAM HYUNDAI	30,000KM SERVICE ON HYUNDAI SANTA FE, N10729.	- 402.95

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14865	26/08/2013	NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ASSORTED PAINT & EQUIPMENT FOR THE SOUND SHELL. PURCHASE OF ASSORTED ITEMS FOR THE RANGER VEHICLES, WUNDOWIE TOWNSITE, NORTHAM POOL, AVON DESCENT, AVON RIVER FESTIVAL, WUNDOWIE POOL & FOR THE REC CENTRE.	- 5,270.36
EFT14866	26/08/2013	NORTHAM VETERINARY CENTRE	PURCHASE OF ASSORTED VET TREATMENT FOR X1 MANGIE DOG & X1 EXAMINATION.	- 520.28
EFT14867	26/08/2013	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SUPPLY TRUCK TARP FOR NEW HINO TRUCK.	- 385.00
EFT14868	26/08/2013	ORICA AUSTRALIA PTY LTD	SERVICE FEE-CHLORINE BUSINESS 2030, X3 PACKAGING 920KG CYLINDER-CHLORINE FROM 1/7/2013 TO 31/07/2013.	- 522.75
EFT14869	26/08/2013	OXTER SERVICES	DELIVERY OF X4 WHEELIE BINS TO THE REC CENTRE. PURCHASE OF ASSORTED TOILETRIES & CLEANING PRODUCTS FOR THE WUNDOWIE PUBLIC TOILETS, LIBRARY, VISITORS CENTRE, KILLARA & THE DEPOT. CEMETERY INVOICING FOR THE 3 WEEKS ENDING 02/08/2013 & THE FORTNIGHT ENDING 06/08/2013. X1 REOPENING FOR THORLEY, X1 NEW GRAVE FOR PERCY & X2 GRAVE CERTIFICATION FOR THORLEY & PERCY.	- 5,548.66
EFT14870	26/08/2013	P.W. JOHNSTON & ASSOC.	VALUATION OF SHIRES EQUIPMENT AS PER INSTRUCTIONS.	- 2,035.00
EFT14871	26/08/2013	PERTH NOVELTY COMPANY	PURCHASE OF X7 BROWN & YELLOW MASK, X7 BLACK, X7 DRESS UP KIT & DELIVERY FEE FOR THE AVON DESCENT	- 234.30
EFT14872	26/08/2013	PERTH SAFETY PRODUCTS PTY LTD	PURCHASE OF X1 WHITE ON BLUE SOUTHERN BROOK HALL 150 HIGH STREET BLADE, X1 BLADE LINK THEATRE WHITE ON BLUE, X1 BLADE TAMES ROAD WITH SHIRE OF NORTHAM LOGO, X74 3.2 METER GALVANISED POSTS, X3 CARVAN SYMBOLIC BLUE SERVICE STICKER CLASS 1, X200 GUIDE POST & X2 R7-1-4 B CYCLE FOR TRAFFIC MANAGEMENT.	- 2,944.70
EFT14873	26/08/2013	PERTH SECURITY SERVICES	SUPPLY OF SECURITY FOR THE 2013 SHIRE OF NORTHAM AVON RIVER FESTIVAL.	- 2,055.22
EFT14874	26/08/2013	PETER JOHN HODGSON	WELDING REPAIRS TO SUSPENSION BRIDGE HANDRAILS.	- 550.00
EFT14875	26/08/2013	PHILLIP BRUCE STEVEN	TELECOMMUNICATIONS EXPENSES EMDS.	- 99.90
EFT14876	26/08/2013	PROJEX MANAGEMENT & CONSTRUCTION PTY LTD	CLAIM #C013 REGARDING THE CONSTRUCTION OF KILLARA RESPITE FACILITY.	- 120,263.63
EFT14877	26/08/2013	PROTECTOR ALSAFE	PURCHASE OF ASSORTED PROTECTIVE CLOTHING FOR THE DEPOT & BRIGADES ESL.	- 964.76
EFT14878	26/08/2013	QUALITY SOFT FURNISHINGS	SUPPLY & INSTALL WINDOW TREATMENTS AT KILLARA RESPITE CENTRE.	- 30,362.75

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14879	26/08/2013	R & JT CONTRACTORS PTY LTD	INSTALL X1 18M EXTENSION TO LEACH DRAIN AT THE CLACKLINE TOILETS, UNBLOCK DRAIN AT FLUFFY DUCKS & INVESTIGATE GAS LEAK AT THE MEMORIAL HALL (NO LEAK FOUND).	- 11,515.07
EFT14880	26/08/2013	RADIOWEST BROADCASTERS PTY LTD	RADIO ADVERTISING FOR KERBSIDE RECYCLING, AVON DESCENT FESTIVAL & PARADE FOR JULY 2013.	- 2,373.25
EFT14881	26/08/2013	RICOH AUSTRALIA	PURCHASE OF X5 PRINT CARTRIDGE FOR DEPARTMENT OF PLANNING & INFRASTRUCTURE.	- 1,056.00
EFT14882	26/08/2013	ROCLA PIPELINE PRODUCTS	PURCHASE OF X1 FGATE300 NON RETURN VALVE TO SUIT 300DIA PIPE & X1 FAGATE375 NON RETURN VALVE TO SUIT 375DIA PIPE (KING CREEK PROJECT).	- 1,232.00
EFT14883	26/08/2013	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISEMENT OF KERBSIDE RECYCLING, STREET PARADE, ROAD WISE COMMITTEE, AVON RIVER FESTIVAL, COMMUNITY STRATEGIC PLAN, ROAD CLOSURE PUBLIC NOTICE, NOTICE OF PUBLIC ADVERTISEMENT OF THE ADMININSTRATIVE REALIGNMENT OF PORTION OF HADDRILL RD IRISHTOWN, THE NORTHAM NEWSLETTER & SPECIAL MEETING OF COUNCIL. ALSO DELIVERY CHARGES TO THE VISITORS CENTRE OF THE ADVOCATE FOR JULY & AUGUST 2013.	- 3,591.22
EFT14884	26/08/2013	SHIRE OF QUAIRADING	KIDSPORT FUNDING.	- 1,100.00
EFT14885	26/08/2013	SPECIALISED TREE SERVICE	REMOVAL & GRINDING OF A VERY LARGE TREE ON HILL RD & FROM THE OVAL IN BAKERS HILL. ROAD SIDE VEGETATION MANAGEMENT ON HILL RD & BERRY BROW RD BAKERS HILL.	- 36,404.00
EFT14886	26/08/2013	STAPLES AUSTRALIA PTY LIMITED	PURCHASE OF ASSORTED STATIONARY FOR THE ADMIN BUILDING.	- 1,508.07
EFT14887	26/08/2013	STERIHEALTH SERVICES PTY LTD	SERVICE S2 SHARPS CONTAINER IN WALL SAFE AT BERNARD PARK & APEX PARK.	- 403.61
EFT14888	26/08/2013	SYSTEMLINK SECURITY SERVICES	SUPPLY SOUND REINFORCEMENT & LIGHTING FOR MURPHYS LORE AT THE AVON RIVER FESTIVAL 02/08/2013 & PERFORMANCE FEE.	- 6,600.00
EFT14889	26/08/2013	THE FARM SHOP	PURCHASE OF X2 SOLENOIDS FOR SPRAY UNIT.	- 86.24
EFT14890	26/08/2013	THE LIMES ORCHARD STAY - PT & JA PERKINS	PURCHASE OF ASSORTED DRINKS FOR THE VISITORS CENTRE STOCK.	- 126.00
EFT14891	26/08/2013	THE RIVERSIDE HOTEL	SUPPLY CATERING FOR THE ORDINARY COUNCIL MEETING ON 17/07/2013.	- 400.00
EFT14892	26/08/2013	THE WATERSHED	PURCHASE OF ASSORTED PARTS FOR THE INSTALLATION OF THE RETICULATION SYSTEM AT KILLARA & PARKS & GARDENS GENERAL MAINTENANCE.	- 2,126.99

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
EFT14893	26/08/2013	TOTAL PACKAGING	PURCHASE OF X4 CARTONS OF DOGGY DUMPAGE DISPOSAL BAGS.	85.80
EFT14894	26/08/2013	UHY HAINES NORTON CHARTERED ACCOUNTANTS	AUDIT CERTIFICATION IN RESPECT OF REGIONAL AIRPORTS DEVELOPMENT SCHEME (RADS) 2012/13 FUNDING ALLOCATION FOR NORTHAM AIRPORT FROM 29/08/12 TO 11/11/12.	550.00
EFT14895	26/08/2013	UNICARE HEALTH	PURCHASE OF X16 ALRICK HI-LO ELECTRIC BED (KING SINGLE), X16 ALRICK TIMBER C STYLE HEAD & FOOT BOARDS, X16 STANDARD PRESSURE CARE MATTRESS WITH POLYSOFT 2WAY STRETCH COVER, X2 OSKA AREA PRESSURE CARE MATTRESS (KING SINGLE) & FREIGHT TO KILLARA.	68,623.00
EFT14896	26/08/2013	VALLEY FORD	110,000KM SERVICE TO FORD RANGER, N.3887.	502.60
EFT14897	26/08/2013	VERLINDENS ELECTRICAL SERVICE (WA)	ATTEND TO FAULTY LIGHT & REPLACE IN ACTIVITY ROOM AT KILLARA.	149.49
EFT14898	26/08/2013	WA FARM TREES	PURCHASE OF X128 ASSORTED RUSHES & ASSORTED MELALEUCA FOR THE KING CREEK PROJECT.	15,417.60
EFT14899	26/08/2013	WAY SIGNS	TO SUPPLY BLACK BOARD PANELS FOR X3 COMMUNITY NOTICE BOARDS. SUPPLY TOWN HALL ROOF SIGN & X2 UNAUTHORISED ENTRY IN YELLOW.	935.00
EFT14900	26/08/2013	CANCELLED PAYMENT		
EFT14901	26/08/2013	WHEATBELT GP NETWORK	PRE EMPLOYMENT MEDICAL FOR WENDY MAY SOFOULIS 19/08/2013.	119.00
EFT14902	26/08/2013	WHEATBELT SAFETYWEAR	PURCHASE OF X1 WEATHER PROOF HAVIS JACKET FOR RANGER SERVICES & X1PAIR OF SAFETY BOOTS FOR RUSSELL FITZGERALD.	220.00
EFT14903	26/08/2013	WOODLANDS DISTRIBUTORS & AGENCIES	PURCHASE OF X20 2ND HAND TOT 730 RISER SPRINKLERS & X20 2ND HAND RAINBIRD 2" SOLENOIDS FOR TREATED WASTE WATER RETICULATION.	900.00
EFT14904	26/08/2013	WUNDLAND PTY LTD	PORTION OF UNDERGROUND POWER SUPPLY TO WANDOO PARADE WUNDOWIE.	8,264.02
EFT14905	26/08/2013	WUNDOWIE AND DISTRICTS MENS SHED INC	PURCHASE OF X2 BICYCLE RACKS FOR THE WUNDOWIE SWIMMING POOL.	400.00
EFT14906	26/08/2013	WW SOUVENIRS	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	458.81
TOTAL EFT MUNICIPAL				1,217,303.27
32598	02/08/2013	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS.	114.01
32599	02/08/2013	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	222.26

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
32600	02/08/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 48.88
32601	02/08/2013	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	- 175.17
32602	02/08/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 39.32
32603	02/08/2013	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	- 176.63
32604	02/08/2013	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 29.10
32605	02/08/2013	ONEPATH	SUPERANNUATION CONTRIBUTIONS.	- 146.86
32606	02/08/2013	PETTY CASH	TIP FLOAT STOLEN 25/7/2013 FROM THE OLD QUARRY RD LANDFILL SITE, NEEDED \$106.00 TO MAKE FLOAT UP TO \$150.00 & PETTY CASH FOR THE DEPOT.	- 205.50
32607	02/08/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 358.66
32608	02/08/2013	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 702.68
32609	02/08/2013	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS.	- 249.04
32610	02/08/2013	SYNERGY	ELECTRICITY ACCOUNT FOR ASSORTED SHIRE PROPERTIES FROM 16/05/2013 TO 18/7/2013.	- 4,005.55
32611	02/08/2013	TELSTRA CORPORATION	TELSTRA CHARGES FOR BAKERS HILL BFB TO 22/7/2013.	- 17.33
32612	02/08/2013	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	- 196.32
32613	02/08/2013	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 23,434.45
32614	02/08/2013	WATER CORPORATION	WATER USE & SERVICE CHARGE FOR ASSORTED SHIRE PROPERTIES.	- 1,597.18
32615	02/08/2013	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	- 685.74
32616	02/08/2013	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 169.99
32617	15/08/2013	WATER CORPORATION	WATER USE & SERVICE CHARGE FOR ASSORTED SHIRE PROPERTIES.	- 2,998.92
32618	15/08/2013	3 AUSTRALIA	THREE MOBILE CHARGES FOR THE BRIGADES & SES FROM 23/7/2013 TO 22/8/2013.	- 1,010.55
32619	15/08/2013	COMMISSIONER OF POLICE	REFUND - UNEXPENDED GRANT, RLGP141011 (YOUTH ARTS PROGRAM).	- 1,459.94
32620	15/08/2013	GREY STREET SURGERY	MEDICAL EXAMINATION FOR SUSAN WILKINS (ZIGGY) FOR PERMINATE/PART-TIME POSITION.	- 165.00
32621	15/08/2013	LANCE ROSS	PURCHASE OF ASSORTED ITEMS FOR THE VISITORS CENTRE STOCK.	- 140.10
32622	15/08/2013	LUDGATE R	SUPPLY WATER CART & OPERATOR FOR FERNIE ROAD 19/6/2013, 20/6/2013 & 21/6/2013.	- 1,706.37
32623	15/08/2013	NEWS LIFE MEDIA	RENEWAL OF 12 MONTH SUBSCRIPTION OF COUNTRY STYLE MAGAZINE FOR THE NORTHAM LIBRARY.	- 69.00

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
32624	15/08/2013	NORTHAM AND DISTRICTS HISTORICAL SOCIETY	ENTRY FEE TO MAYORAL CHAMBERS IN APRIL/MAY, NATIONAL TRUST MONTH TOUR.	- 12.00
32625	15/08/2013	PERFECT COMPUTER SOLUTIONS PTY LTD	TRAVEL & CONSULTANCY SERVICES FOR THE INSTALLATION OF 25 NEW COMPUTERS FOR DEVELOPMENT SERVICES, GOVERNANCE & COMMUNITY SERVICES.	- 1,116.00
32626	15/08/2013	PETTY CASH	PETTY CASH RECOUP FOR KILLARA & ADMIN FOR JULY/AUGUST 2013.	- 780.80
32627	15/08/2013	ROSEMARY POWER	REIMBURSEMENT FOR THE PURCHASE OF X7 HELMETS FOR PRIZES FOR ROADWISE.	- 129.00
32628	15/08/2013	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED SHIRE PROPERTIES FROM 3/5/2013 TO 24/7/2013.	- 39,014.50
32629	15/08/2013	TELSTRA CORPORATION	TELSTRA MOBILE ACCOUNT FOR RANGERS, CEO, CESC, TOWN PLANNING, ENGINEERING, BUILDING, KILLARA, CHILDCARE, REC CENTRE, JOHN (RETIC), EVENTS, HEALTH, PHIL, HENRY ST OVAL, SUPERTOWNS & IPADS DATA PLAN FOR AUGUST 2013.	- 3,239.65
32630	15/08/2013	TYRECYCLE PTY LTD	TYRE RECYCLING FROM INKPEN & OLD QUARRY LANFILL.	- 955.63
32631	19/08/2013	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 222.26
32632	19/08/2013	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS.	- 48.88
32633	19/08/2013	AUSTSAFE SUPER	SUPERANNUATION CONTRIBUTIONS.	- 174.65
32634	19/08/2013	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS.	- 39.32
32635	19/08/2013	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS.	- 135.07
32636	19/08/2013	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	PAYROLL DEDUCTIONS.	- 29.10
32637	19/08/2013	ONEPATH	SUPERANNUATION CONTRIBUTIONS.	- 145.84
32638	19/08/2013	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS.	- 393.86
32639	19/08/2013	SHIRE OF NORTHAM	PAYROLL DEDUCTIONS.	- 730.00
32640	19/08/2013	SUPERWRAP	SUPERANNUATION CONTRIBUTIONS.	- 249.04
32641	19/08/2013	THE INDUSTRY SUPERANNUATION FUND (TISF)	SUPERANNUATION CONTRIBUTIONS.	- 226.47
32642	19/08/2013	CANCELLED PAYMENT		
32643	19/08/2013	WESTSCHEME	SUPERANNUATION CONTRIBUTIONS.	- 675.91
32644	19/08/2013	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS.	- 135.99
32645	22/08/2013	WALGS PLAN PTY LTD	SUPERANNUATION CONTRIBUTIONS.	- 24,880.00
32646	27/08/2013	CANCELLED PAYMENT		
32647	27/08/2013	CANCELLED PAYMENT		
32648	27/08/2013	CANCELLED PAYMENT		

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
32649	27/08/2013	CANCELLED PAYMENT		
32650	27/08/2013	CANCELLED PAYMENT		
32651	27/08/2013	CANCELLED PAYMENT		
32652	27/08/2013	CANCELLED PAYMENT		
32653	27/08/2013	CANCELLED PAYMENT		
32654	27/08/2013	CANCELLED PAYMENT		
32655	27/08/2013	CANCELLED PAYMENT		
32656	27/08/2013	CANCELLED PAYMENT		
32657	27/08/2013	CANCELLED PAYMENT		
32658	27/08/2013	CANCELLED PAYMENT		
32659	27/08/2013	CANCELLED PAYMENT		
32660	27/08/2013	CANCELLED PAYMENT		
32661	27/08/2013	CANCELLED PAYMENT		
32662	27/08/2013	CANCELLED PAYMENT		
32663	27/08/2013	CANCELLED PAYMENT		
32664	27/08/2013	DEPARTMENT OF SUSTAINABILITY,ENVIRONMENT,WATER,POPULATION	REIMBURSEMENT FROM NORTHAM TOWN HALL ROOF RELICENCE PROJECT.	- 3,492.50
32665	27/08/2013	FINES ENFORCEMENT REGISTRY	FER FEE FOR REIMBURSEMENT OF COLLECTION INFRINGEMENT.	- 2,236.00
32666	27/08/2013	FRED BREMNER	SUPPLY OF X1 COPY OF THE BEVERLEY AND BEYOND BOOK & X1 COPY OF DONT WASTE THE WATER BOOK FOR THE NORTHAM LIBRARY.	- 27.50
32667	27/08/2013	CANCELLED PAYMENT		
32668	27/08/2013	NORTHAM BETTA ELECTRICAL	PURCHASE OF X3 EVERD PANAL HEATER FOR AVON RIVER FESTIVAL.	- 399.00
32669	27/08/2013	NORTHAM JUNIOR FOOTBALL ASSOCIATION	KIDSPORT FUNDING.	- 3,480.00
32670	27/08/2013	PANDA CHINESE RESTUARANT	SUPPLY OF CATERING FOR THE COUNCIL MEETING 21/8/2013.	- 196.00
32671	27/08/2013	PETTY CASH	PETTY CASH RECOUP FOR THE VISITORS CENTRE FROM 25/6/2013 TO 2/8/2013.	- 89.55
32672	27/08/2013	PIA WA DIVISION	REGISTRATION FEE FOR HERBERT SMITH FREEHILLS SERIES - (APPROVALS & MANAGEMENT ISSUES ARISING FROM CLEARING OF NATIVE VEGETATION & ABORIGINAL HERITAGE ISSUES IN WESTERN AUSTRALIA).	- 65.00
32673	27/08/2013	QUAIRADING JUNIOR NETBALL CLUB	KIDSPORT FUNDING.	- 984.00
32674	27/08/2013	SYNERGY	ELECTRICITY CHARGES FOR ASSORTED SHIRE PROPERTIES FROM 11/6/2013 TO 14/8/2013.	- 6,237.05

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT \$
32675	27/08/2013	TELSTRA CORPORATION	LANDLINE TELSTRA ACCOUNT FOR JULY/AUGUST 2013, FOR THE SES FROM 5/8/2013 TO 4/9/2013, HENRY ST OVAL FROM 5/7/2013 TO 4/8/2013 & FOR THE NORTHAM DISTRICT SES FROM 15/7/2013 TO 14/8/2013.	- 4,887.68
32676	27/08/2013	THE ROTARY CLUB OF NORTHAM	PROVIDE TRAFFIC MARSHALL DUTIES AT THE AVON DESCENT FESTIVAL & RACE START 2/8/2013 & 3/8/2013.	- 500.00
32677	27/08/2013	WATER CORPORATION	WATER USE & SERVICE CHARGE FOR ASSORTED SHIRE PROPERTIES. AND INDUSTRIAL WASTE ACCOUNT FOR 2 GREY ST NORTHAM LOT 58.	- 4,902.15
32678	27/08/2013	WESTNET PTY LTD	DNS MAIL RELAY RECURRING FROM 31/7/2013 TO 31/7/2014.	- 60.50
32679	27/08/2013	WUNDOWIE ONE STOP	SUPPLY OF X17 WEST AUSTRALIANS, X9 ADVOCATES FROM 8/6/2013 TO 30/7/2013 FOR THE WUNDOWIE LIBRARY.	- 47.70
32680	27/08/2013	YORK JUNIOR FOOTBALL CLUB INC	KIDSPORT FUNDING.	- 740.00
32681	27/08/2013	YORK JUNIOR NETBALL CLUB INC	KIDSPORT FUNDING.	- 1,636.00
TOTAL CHEQUE MUNICIPAL				- 143,439.15
DD6048.1	05/08/2013	TENNANT AUSTRALIA	LEASING CLEANING EQUIPMENT AUGUST 2013 NORTHAM RECREATION CENTRE	- 1,067.00
DD6067.1	08/08/2013	MESSAGES ON HOLD	PROVISION OF PROGRAMMING AND EQUIPMENT 8/8/13 TO 7/11/13	- 246.99
DD6076.1	12/08/2013	BANKWEST	J MCGREADY MASTERCARD 22/6/13 TO 23/7/13, CITY OF PERTH PARKING, RIVERSEDGE CAFE - SENIOR STAFF MEETING, RIVERSEDGE CAFE MEETING, SUBWAY - PLATTERS, SHIRE OF NORTHAM - N.4021 RANGERS UTE SNR, SHIRE OF NORTHAM - N.4021 RANGERS UTE SNR - RECORDING FEE & PLATE FEE, GST	- 386.25
DD6076.1			DENISE GOBBART MASTERCARD 22/6/13 TO 23/7/13, SUBWAY - BFAC 24/6/13, SHIRE OF NORTHAM - N.4019 FERRIS MOWER LICENCE, SHIRE OF NORTHAM - N.4019 FERRIS MOWER LICENCE - RECORDING FEE & PLATE FEE, GOODGUYS - MIDLAND - J REDMOND - 731.00, WOOLWORTHS - REFRESHMENT, WOOLWORTHS - REFRESHMENTS, CANNING BRIDGE AUTO LODGE, GST	- 1,315.14
DD6076.1			CHADD HUNT MASTERCARD 22/6/13 TO 23/7/13, LICENCE FOR COMMODORE N.4030 HOLDEN SEDAN - CHADD HUNT, LICENCE FOR COMMODORE N.4030 HOLDEN SEDAN - CHADD HUNT-RECORDING FEE & PLATE FEE, GST	- 348.60
TOTAL DIRECT DEBIT				- 3,363.98
PAYROLL	13/08/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 164,750.42

LIST OF ACCOUNTS DUE AND SUBMITTED TO COUNCIL SEPTEMBER 2013

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
				\$
PAYROLL	27/08/2013	SHIRE OF NORTHAM MAIN PAY RUN	SHIRE OF NORTHAM EMPLOYEES PAYROLL.	- 159,758.51
		TOTAL PAYROLL		-\$ 324,508.93
		TOTAL EFT MUNICIPAL		-\$ 1,235,142.79
		TOTAL EFT TRUST		-\$ 2,500.00
		TOTAL CHEQUE MUNICIPAL		-\$ 143,439.15
		TOTAL CHEQUE TRUST		-\$ 27,016.08
		TOTAL DIRECT DEBIT		-\$ 3,363.98
		TOTAL PAYROLL		-\$ 324,508.93
		TOTAL		-\$ 1,735,970.93

The payment of cheque numbers 32598 to 32681 from Municipal Fund (dated 1st August 2013 to 31st August 2013), the payment of trust cheque numbers 1761 to 1768 from the Trust Fund and the payment of Electronic Funds Transfer numbers EFT14684 to EFT14696 and EFT14699 to EFT14906 (dated 1st August 2013 to 31st August 2013). EFT Trust Fund EFT14697 to EFT14698. Direct Debits 6048.1 and 6076.1 have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Municipal Fund Bank Vouchers 32598 to 32681	\$ 143,439.15
Trust Bank Vouchers 1761 to 1768	\$ 27,016.08
EFT Trust Bank Vouchers	
EFT14697 to EFT14698	\$ 2,500.00
Municipal Fund Bank Electronic Fund Transfer	
EFT14684 to EFT14696 and EFT14699 to EFT14906	\$1,235,142.79
Direct Debit Fund Transfer 6048.1 and 6076.1	\$ 3,363.98
 Municipal Fund Bank Electronic Fund Transfer Payroll 13/08/2013	 \$ 164,750.42
Municipal Fund Bank Electronic Fund Transfer Payroll 27/08/2013	\$ 159,758.51
 TOTAL	 \$1,735,970.93

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering Vouchers and Electronic Funds Transfer payments as per above and totalling \$1,735,970.93 was submitted to the ordinary Meeting of Council on Wednesday 18th September 2013.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering Vouchers and Electronics Funds Transfer payments as per above and totalling \$1,735,970.93 was submitted to each member of the Council Wednesday 18th September 2013, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.3.2 FINANCIAL STATEMENTS TO 31 JULY 2013

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	2.1.3.4
Officer:	Denise Gobbart
Officer Interest:	Nil
Policy:	Nil
Voting:	Simple
Date:	01 September 2013

PURPOSE

The Statement of Financial Activity for the period ending 31 July 2013 is included as a separate attachment to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information;
- Trust Funds;
- Operating Statements;
- Balance Sheet;
- Financial Ratio;
- Budget to Actual Material Variance; and
- Bank Reconciliation

RECOMMENDATION/COUNCIL DECISION

Minute No C.2146

Moved: Cr K Saunders

Seconded: Cr A Llewellyn

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 July 2013.

CARRIED 7/0



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2013

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SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2013

	NOTE	July 2013 Actual \$	July 2013 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<u>Operating</u>						
Revenues/Sources	8					
Governance		149	1,206	14,526	(1,057)	(87.65%)
General Purpose Funding		(71,468)	36,233	2,412,550	(107,701)	(297.25%)
Law, Order, Public Safety		3,348	53,692	644,452	(50,344)	(93.76%)
Health		920	3,624	43,500	(2,704)	(74.61%)
Education and Welfare		905,039	190,781	2,289,527	714,258	374.39%
Housing		2,584	4,182	50,201	(1,598)	(38.21%)
Community Amenities		29,512	196,181	2,354,246	(166,669)	(84.96%)
Recreation and Culture		7,708	132,391	1,588,920	(124,683)	(94.18%)
Transport		60,261	236,171	3,588,330	(175,910)	(74.48%)
Economic Services		40,506	130,536	1,566,602	(90,030)	(68.97%)
Other Property and Services		1,553	6,039	72,500	(4,486)	(74.28%)
		980,112	991,036	14,625,354	(10,924)	(1.10%)
(Expenses)/(Applications)	8					
Governance		(130,177)	(75,460)	(967,085)	(54,717)	(72.51%)
General Purpose Funding		(17,910)	(24,899)	(298,824)	6,989	28.07%
Law, Order, Public Safety		(128,523)	(87,858)	(1,128,721)	(40,665)	(46.28%)
Health		(44,849)	(33,011)	(413,271)	(11,838)	(35.86%)
Education and Welfare		(103,925)	(120,349)	(1,454,401)	16,424	13.65%
Housing		(4,120)	(7,696)	(96,648)	3,576	46.47%
Community Amenities		(157,382)	(295,484)	(3,557,525)	138,102	46.74%
Recreation & Culture		(197,804)	(326,583)	(4,067,166)	128,779	39.43%
Transport		(285,327)	(406,461)	(4,597,146)	121,134	29.80%
Economic Services		(174,262)	(187,916)	(2,394,309)	13,654	7.27%
Other Property and Services		(241,999)	5,898	(80,491)	(247,897)	4203.07%
		(1,486,278)	(1,559,819)	(19,055,587)	73,541	(4.71%)
<u>Adjustments for Non-Cash (Revenue) and Expenditure</u>						
(Profit)/Loss on Asset Disposals	2	0	211,737	(2,432,424)	(211,737)	100.00%
Movement in Accrued Interest		0	0	0	0	0.00%
Movement in Accrued Salaries and Wages		0	0	0	0	0.00%
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%
Movement in Employee Benefit Provisions		(35,753)	0	0	(35,753)	0.00%
Depreciation on Assets		0	291,299	3,495,741	(291,299)	100.00%
<u>Capital Revenue and (Expenditure)</u>						
Purchase Land Held for Resale	1	0	0	0	0	0.00%
Purchase Land and Buildings	1	(200,316)	(375,984)	(4,657,069)	175,668	46.72%
Purchase Plant and Equipment	1	(58,190)	(94,339)	(982,102)	36,149	38.32%
Purchase Furniture and Equipment	1	0	(8,013)	(77,679)	8,013	100.00%
Purchase Bush Fire Equipment	1	0	(9,463)	(136,902)	9,463	100.00%
Purchase Playground Equipment	1	0	0	(70,000)	0	0.00%
Purchase Infrastructure Assets - Roads	1	(541,262)	(324,541)	(4,731,454)	(216,721)	(66.78%)
Purchase Infrastructure Assets - Bridges	1	0	0	(219,000)	0	0.00%
Purchase Infrastructure Assets - Footpaths	1	0	(22,166)	(266,000)	22,166	100.00%
Purchase Infrastructure Assets - Drainage	1	(60,355)	0	(2,720,058)	(60,355)	0.00%
Purchase Infrastructure Assets - Parks & Ovals	1	0	(90,786)	(1,019,491)	90,786	100.00%
Purchase Infrastructure Assets - Airfields	1	0	(11,895)	(142,750)	11,895	100.00%
Purchase Infrastructure Assets - Streetscape	1	0	(7,715)	(92,595)	7,715	100.00%
Proceeds from Disposal of Assets	2	47,669	234,259	2,811,103	(186,590)	79.65%
Repayment of Debentures	3	(57,319)	(35,674)	(428,143)	(21,645)	(60.67%)
Proceeds from New Debentures	3	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	3	0	0	71,896	0	0.00%
Transfers to Restricted Assets (Reserves)	4	(41,830)	(41,830)	(1,134,265)	0	0.00%
Transfers from Restricted Asset (Reserves)	4	0	0	714,209	0	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!
						#DIV/0!
ADD Net Current Assets July 1 B/Fwd	5	8,645,102	8,645,102	8,645,102	0	0.00%
LESS Net Current Assets Year to Date	5	6,266,123	15,601,886	8,564	(9,335,763)	(59.84%)
Amount Raised from Rates	6	0	(7,810,678)	(7,810,678)	7,810,678	(100.00%)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

	July 2013 Actual \$	2013/14 Budget \$
1. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
Furniture & Office Equipment - Administration	0.00	14,800
Plant & Equipment - Administration	0.00	84,842
Law, Order & Public Safety		
CESC Vehicle	0.00	40,858
Ranger Vehicle	0.00	27,015
Security Camera Bernard Park & Avon Mall	0.00	25,000
Graffiti Removal Cleaner	6,995.00	0
Brigade Appliance - Fire Prevention	0.00	113,560
Bush Fire Brigade Shed Construction	0.00	23,342
Education & Welfare		
Land & Buildings - Respite Centre Construction	200,246.05	858,818
Killara - Sedan Replacement	0.00	72,084
Killara- Furniture & Equipment	0.00	3,734
Memorial Hall Equipment & Curtains	0.00	18,500
Community Amenities		
Generator -Inkpen	0.00	5,000
Drainage - Yilgarn Avenue Supertowns	0.00	65,936
Drainage - King Creek Supertowns	59,255.29	167,618
Drainage - Town Centre Supertowns	0.00	131,116
Drainage - Bernard Park Supertowns	0.00	442,804
Cemetery Capital Works	0.00	85,700

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

	July 2013 Actual \$	2013/14 Budget \$
1. ACQUISITION OF ASSETS (Continued)		
<u>By Program (Continued)</u>		
Recreation and Culture		
Land & Buildings - Public Halls	34.92	97,055
Furniture & Equipment- Public Halls	0.00	4,800
Plant & Equipment - Pools	0.00	150,000
Furniture & Equipment- Pools	0.00	5,980
Recreation Centre - Energy Efficiency	0.00	396,086
Recreation Centre - Vents	0.00	25,000
Recreation Centre - Roller Shutters Main Doors	0.00	23,000
Recreation Centre - Roller Shutters Meeting Rooms	0.00	18,000
EMCommS Vehicle	0.00	40,130
Furniture & Equipment - Other Recreation	0.00	7,347
Stackable Seating	0.00	3,580
Henry Street Oval Fencing	0.00	50,000
Jubilee Oval - Install Cricket Pitch	0.00	15,000
Play Equipment - Wundowie	0.00	30,000
Bakers Hill Oval	0.00	453,750
BMX Lighting	0.00	25,000
Jubilee Oval Reticulation	0.00	15,000
Bernard Park-Water Playground- Supertowns	0.00	278,120
Bert Hawke - Drainage	0.00	60,000
Bert Hawke - Other	0.00	5,000
Bert Hawke - Lighting	0.00	20,000
Skate Park - Wundowie	0.00	40,000
Baker Hill - Hardcourts	0.00	94,041
Library Energy Efficiency	0.00	217,564
Copier - Library	0.00	3,734
RFID System Library	0.00	33,550
Railway Precinct Upgrade	0.00	150,000
Sound Shell - RDAF Project	0.00	58,500
Monument - RDAF Project	0.00	80,000
Recognition Throssell VC - RDAF Project	0.00	90,000

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

	July 2013 Actual \$	2013/14 Budget \$
1. ACQUISITION OF ASSETS (Continued)		
<u>By Program (Continued)</u>		
Transport		
Land & Building	0.00	2,214,183
Footpath Construction	0.00	266,000
Laneway Construction	0.00	80,000
- Roadworks - Project Grants	0.00	653,706
- Roadworks - General Construction	20,427.80	922,005
- Roadworks - Bridge Construction	0.00	219,000
- Roadworks - Blackspot Funding	0.00	183,014
Infra Development- Super Towns	520,834.17	2,892,729
Plant & Equipment - Road Plant Purchases	18,300.00	623,173
Airport Infrastructure	0.00	142,750
Economic Services		
Christmas Decorations	0.00	30,000
Information Bays	0.00	57,595
LED Signs	0.00	35,000
Old Fire Station Northam - Roof	0.00	35,000
Land & Fees - Supertowns	34.94	95,663
Old Town Building - Air Conditioning	0.00	44,000
Project Manager Community Infra Vehicle	32,894.55	34,000
Copier - Visitor Centre	0.00	3,734
Bakers Hill Water Project	1,100.00	854,870
Wundowie Storm Water Harvesting Project	0.00	1,057,714
	<u>860,122.72</u>	<u>15,115,100</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

1. ACQUISITION OF ASSETS (Continued)	July 2013 Actual \$	2013/14 Budget \$
<u>By Class</u>		
Land Held for Resale	0.00	0
Land and Buildings	200,315.91	4,657,069
Plant and Equipment	58,189.55	982,102
Furniture and Equipment	0.00	77,679
Bush Fire Equipment	0.00	136,902
Playground Equipment	0.00	70,000
Infrastructure Assets - Roads	541,261.97	4,731,454
Infrastructure Assets - Footpaths	0.00	266,000
Infrastructure Assets - Bridges & Culverts	0.00	219,000
Infrastructure Assets - Drainage	60,355.29	2,720,058
Infrastructure Assets - Parks & Ovals	0.00	1,019,491
Infrastructure Assets - Airfields	0.00	142,750
Infrastructure Assets - Streetscape	0.00	92,595
	<u>860,122.72</u>	<u>15,115,100</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

2. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	July 2013 Actual \$	2013/14 Budget \$	July 2013 Actual \$	2013/14 Budget \$	July 2013 Actual \$	2013/14 Budget \$
Governance						
CEO Vehicle - PN1212 - Asset MV1214		39,444		26,000	0.00	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102		23,674		24,000	0.00	326
Law, Order Public Safety						
CESC Vehicle - PN1002 - Asset 9255		11,562		10,000	0.00	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010		9,032		10,000	0.00	968
Education & Welfare						
Killara Omega Mgr - PN1020 - Asset HNK0001		29,062		15,000	0.00	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242		11,129		15,000	0.00	3,871
Recreation & Culture						
EMCommS Vehicle - PN1101 - Asset MV1101		17,894		20,000	0.00	2,106
Wundowie Yak Lot 311 - Asset S222		24,634		200,000	0.00	175,366
Transport						
PN002 - Volvo Grader 710B 2004 - Asset S655		32,532		150,049	0.00	117,517
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215		6,998		33,619	0.00	26,621
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989		0		40,317	0.00	40,317
P5043 - N8324 Toyota Hilux Mtc Ute - Asset 9063		0		12,145	0.00	12,145
P590 - Toyota Hilux Grader Ute - Asset 990		0		12,145	0.00	12,145
PN1104 - N10686 Nissan Navara Const Super - Asset MV1104		16,779		12,145	0.00	(4,634)
P450 JD Z Track Ride on Mower 2008 - Asset 9109		7,330		1,500	0.00	(5,830)
Shire Depot - Assets 259		40,801		2,136,079	0.00	2,095,278
Shire Depot - Assets 260		9,684		9,684	0.00	0
Shire Depot - Assets 261		2,417		2,417	0.00	0
Shire Depot - Assets 262		26,257		26,257	0.00	0
Shire Depot - Assets 266		11,125		11,125	0.00	0
Shire Depot - Assets 488		13,621		13,621	0.00	0
Economic Services						
PMComInf Vehicle - PN1015 - Asset MV1015		25,313		20,000	0.00	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset		19,391		10,000	0.00	(9,391)
	0.00	378,679	0.00	2,811,103	0.00	2,432,424

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

2. DISPOSALS OF ASSETS (Continued)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	July 2013 Actual \$	2013/14 Budget \$	July 2013 Actual \$	2013/14 Budget \$	July 2013 Actual \$	2013/14 Budget \$
Land & Buildings						
Wundowie Yak Lot 311 - Asset S222	0.00	24,634	0.00	200,000	0.00	175,366
Shire Depot - Assets 259	0.00	40,801	0.00	2,136,079	0.00	2,095,278
Shire Depot - Assets 260	0.00	9,684	0.00	9,684	0.00	0
Shire Depot - Assets 261	0.00	2,417	0.00	2,417	0.00	0
Shire Depot - Assets 262	0.00	26,257	0.00	26,257	0.00	0
Shire Depot - Assets 266	0.00	11,125	0.00	11,125	0.00	0
Shire Depot - Assets 488	0.00	13,621	0.00	13,621	0.00	0
Plant & Equipment						
CEO Vehicle - PN1212 - Asset MV1214	0.00	39,444	0.00	26,000	0.00	(13,444)
EMCorpS Vehicle - PN1102 - Asset MV1102	0.00	23,674	0.00	24,000	0.00	326
CESC Vehicle - PN1002 - Asset 9255	0.00	11,562	0.00	10,000	0.00	(1,562)
Ranger Vehicle - PN1010 - Asset MV1010	0.00	9,032	0.00	10,000	0.00	968
Killara Omega Mgr - PN1020 - Asset HNK0001	0.00	29,062	0.00	15,000	0.00	(14,062)
Killara3 Holden Omega - PN0907 - Asset 9242	0.00	11,129	0.00	15,000	0.00	3,871
EMCommS Vehicle - PN1101 - Asset MV1101	0.00	17,894	0.00	20,000	0.00	2,106
PN002 - Volvo Grader 710B 2004 - Asset S655	0.00	32,532	0.00	150,049	0.00	117,517
PN0813 - N3651 Mitsubishi Canter 4T - Asset 9215	0.00	6,998	0.00	33,619	0.00	26,621
P589 - Isuzu NKR 2T Truck N4963 2004 - Asset 989	0.00	0	0.00	40,317	0.00	40,317
P5043 - N9324 Toyota Hilux Mtc Ute - Asset 9063	0.00	0	0.00	12,145	0.00	12,145
P590 - Toyota Hilux Grader Ute - Asset 990	0.00	0	0.00	12,145	0.00	12,145
PN1104 - N10686 Nissan Navara Const Super - Asset MV1104	0.00	16,779	0.00	12,145	0.00	(4,634)
P450 JD Z Track Ride on Mower 2008 - Asset 9109	0.00	7,330	0.00	1,500	0.00	(5,830)
PMComInf Vehicle - PN1015 - Asset MV1015	0.00	25,313	0.00	20,000	0.00	(5,313)
Coordinator Supertowns Vehicle - PN1203 - Asset	0.00	19,391	0.00	10,000	0.00	(9,391)
	0.00	378,679	0.00	2,811,103	0.00	2,432,424

Summary

	July 2013 Actual \$	2013/14 Budget \$
Profit on Asset Disposals	0.00	0
Loss on Asset Disposals	0.00	0
	0.00	2,486,660
	0.00	(54,236)
	0.00	2,432,424

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2013

3. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$	2013/14 Budget \$	2013/14 Actual \$
Governance									
Loan 215 - Admin Office Renovations	115,183	0	0	25,987	0	89,196	115,183	7,365	0
Community Amenities									
Loan 210 - River Dredging	17,547	0	0	5,500	2,709	12,047	14,838	991	537
Recreation & Culture									
Loan 206 - Northam Country Club **	221,377	0	0	35,137	0	186,240	221,377	12,636	0
Loan 208 - Northam Country Club **	34,090	0	0	4,249	0	29,841	34,090	2,465	0
Loan 219 - Northam Bowling Club **	141,095	0	0	22,415	0	118,680	141,095	7,999	0
Loan 222 - Northam Trotting Club Building **	69,682	0	0	10,095	2,473	59,587	67,209	3,665	968
Loan 223 - Recreation Facilities	766,506	0	0	90,896	44,770	675,610	721,736	45,688	23,522
Loan 224 - Recreation Facilities	1,042,187	0	0	31,897	0	1,010,290	1,042,187	67,703	0
Loan 226 - Recreation Facilities	388,241	0	0	12,378	0	375,863	388,241	20,268	0
Transport									
Loan 221 - Airstrip Upgrade	58,964	0	0	10,394	0	48,570	58,964	3,581	0
Economic Services									
Loan 217 - CBD Streetscape	776,624	0	0	138,146	0	638,478	776,624	42,921	0
Loan 218 - CBD Streetscape	94,203	0	0	14,952	7,367	79,251	86,836	5,377	2,798
Loan 225 - Victoria Oval Purchase	852,698	0	0	26,097	0	826,601	852,698	55,393	
	4,578,397	0	0	428,143	57,319	4,150,254	4,521,078	276,052	27,825

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2013

3. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2013/14

The Shire of Northam does not propose to raise any new debenture in 2013/14.

(c) Unspent Debentures

Council had no unspent debenture funds as at 30th June 2013, it is not expected to have any unspent debenture funds as at 30th June 2014.

(d) Overdraft

Council has not utilised an overdraft facility during the financial year although an overdraft facility of \$100,000 with the Bank of Western Australia does exist. It is not anticipated that this facility will be required to be utilised during 2013/14.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

	July 2013 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED		
(a) Aged Accommodation Reserve		
Opening Balance	232,105	232,104
Interest	2,118	9,460
Amount Set Aside / Transfer to Reserve	0	15,900
Amount Used / Transfer from Reserve	0	(11,745)
	<u>234,223</u>	<u>245,719</u>
(b) Employee Liability Reserve		
Opening Balance	545,190	545,190
Interest	4,974	22,221
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	(101,960)
	<u>550,164</u>	<u>515,451</u>
(c) Housing Reserve		
Opening Balance	225,269	225,269
Interest	2,055	9,182
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>227,324</u>	<u>234,451</u>
(d) Office Equipment Reserve		
Opening Balance	123,050	123,050
Interest	1,123	5,015
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	(14,800)
	<u>124,173</u>	<u>118,265</u>
(e) Plant & Equipment Reserve		
Opening Balance	582,571	582,572
Interest	5,316	23,745
Amount Set Aside / Transfer to Reserve	0	250,000
Amount Used / Transfer from Reserve	0	(361,253)
	<u>587,887</u>	<u>495,064</u>
(f) Recreation Reserve		
Opening Balance	48,309	48,308
Interest	441	1,969
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(50,277)
	<u>48,750</u>	<u>0</u>
(g) Road & Bridgeworks Reserve		
Opening Balance	635,182	635,182
Interest	5,796	25,889
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>640,978</u>	<u>681,071</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

	July 2013 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(h) Refuse Site Reserve		
Opening Balance	155,898	155,898
Interest	1,422	6,354
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	(20,000)
	<u>157,320</u>	<u>182,252</u>
(i) Regional Development Reserve		
Opening Balance	129,289	129,290
Interest	1,180	5,270
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>130,469</u>	<u>139,560</u>
(j) Speedway Reserve		
Opening Balance	125,231	125,231
Interest	1,143	5,104
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>126,374</u>	<u>130,335</u>
(k) Community Bus Replacement Reserve		
Opening Balance	9,656	9,656
Interest	88	393
Amount Set Aside / Transfer to Reserve	0	20,000
Amount Used / Transfer from Reserve	0	0
	<u>9,744</u>	<u>30,049</u>
(l) Septage Pond Reserve		
Opening Balance	196,341	196,341
Interest	1,792	8,002
Amount Set Aside / Transfer to Reserve	0	1,000
Amount Used / Transfer from Reserve	0	0
	<u>198,133</u>	<u>205,343</u>
(m) Killara Reserve		
Opening Balance	233,775	233,775
Interest	2,133	9,528
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	(154,174)
	<u>235,908</u>	<u>89,129</u>
(n) Stormwater Drainage Projects Reserve		
Opening Balance	6,272	6,272
Interest	57	257
Amount Set Aside / Transfer to Reserve	0	40,000
Amount Used / Transfer from Reserve	0	0
	<u>6,329</u>	<u>46,529</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

	July 2013 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
(o) Recreation and Community Facilities Reserve		
Opening Balance	413,642	413,642
Interest	3,774	16,859
Amount Set Aside / Transfer to Reserve	0	195,515
Amount Used / Transfer from Reserve	0	0
	<u>417,416</u>	<u>626,016</u>
(p) Administration Office Reserve		
Opening Balance	452,276	452,276
Interest	4,127	18,434
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>456,403</u>	<u>470,710</u>
(q) Council Buildings & Amenities Reserve		
Opening Balance	93,594	93,594
Interest	854	3,815
Amount Set Aside / Transfer to Reserve	0	250,000
Amount Used / Transfer from Reserve	0	0
	<u>94,448</u>	<u>347,409</u>
(r) River Town Pool Dredging Reserve		
Opening Balance	215,130	215,130
Interest	1,963	8,768
Amount Set Aside / Transfer to Reserve	0	50,000
Amount Used / Transfer from Reserve	0	0
	<u>217,093</u>	<u>273,898</u>
(s) Parking Facilities Construction Reserve		
Opening Balance	151,324	151,323
Interest	1,381	6,168
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>152,705</u>	<u>157,491</u>
(t) Art Collection Reserve		
Opening Balance	10,239	10,239
Interest	93	417
Amount Set Aside / Transfer to Reserve	0	5,000
Amount Used / Transfer from Reserve	0	0
	<u>10,332</u>	<u>15,656</u>
Total Cash Backed Reserves	<u>4,626,173</u>	<u>5,004,398</u>
Total Interest	41,830	186,850

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

	July 2013 Actual \$	2013/14 Budget \$
4. RESERVES - CASH BACKED (Continued)		
Summary of Transfers to Cash Backed Reserves		
Transfers to Reserves		
Aged Accommodation Reserve	2,118	25,360
Employee Liability Reserve	4,974	72,221
Housing Reserve	2,055	9,182
Office Equipment Reserve	1,123	10,015
Plant & Equipment Reserve	5,316	273,745
Recreation Reserve	441	1,969
Road & Bridgeworks Reserve	5,796	45,889
Refuse Site Reserve	1,422	46,354
Regional Development Reserve	1,180	10,270
Speedway Reserve	1,143	5,104
Community Bus Replacement Reserve	88	20,393
Septage Pond Reserve	1,792	9,002
Killara Reserve	2,133	9,528
Stormwater Drainage Projects Reserve	57	40,257
Recreation and Community Facilities Reserve	3,774	212,374
Administration Office Reserve	4,127	18,434
Council Buildings & Amenities Reserve	854	253,815
River Town Pool Dredging Reserve	1,963	58,768
Parking Facilities Construction Reserve	1,381	6,168
Art Collection Reserve	93	5,417
	<u>41,830</u>	<u>1,134,265</u>
Transfers from Reserves		
Aged Accommodation Reserve	0	(11,745)
Employee Liability Reserve	0	(101,960)
Housing Reserve	0	0
Office Equipment Reserve	0	(14,800)
Plant & Equipment Reserve	0	(361,253)
Recreation Reserve	0	(50,277)
Road & Bridgeworks Reserve	0	0
Refuse Site Reserve	0	(20,000)
Regional Development Reserve	0	0
Speedway Reserve	0	0
Community Bus Replacement Reserve	0	0
Septage Pond Reserve	0	0
Killara Reserve	0	(154,174)
Stormwater Drainage Projects Reserve	0	0
Recreation and Community Facilities Reserve	0	0
Administration Office Reserve	0	0
Council Buildings & Amenities Reserve	0	0
River Town Pool Dredging Reserve	0	0
Parking Facilities Construction Reserve	0	0
Art Collection Reserve	0	0
	<u>0</u>	<u>(714,209)</u>
Total Transfer to/(from) Reserves	<u>41,830</u>	<u>420,056</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

4. RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Aged Accommodation Reserve

Provision of future capital works requirements for aged units at Kuringal Village, Wundowie, and other sites within the Shire of Northam.

Employee Liability Reserve

Provision for employees future liability commitments, ie annual leave, long service leave requirements and negotiated gratuities and sickness payouts.

Housing Reserve

Reserve established for future construction of Community Housing in Wundowie.

Office Equipment Reserve

Acquisition and upgrading of Council offices, furniture, computers and general equipment. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Plant & Equipment Reserve

Acquisition and upgrading of Council works plant and general equipment in accordance with plant replacement program. Funds not expected to be used in a set period as further transfer to the reserve account are expected as

Recreation Reserve

Purpose - Development and improvement of recreation and sporting facilities within the Shire of Northam. It is anticipated that this reserve will be fully utilised in 2013/14.

Road & Bridgeworks Reserve

Provision for upgrading of road and bridge infrastructure within the Shire of Northam. Funds not expected to be used in a set period as further transfer to the reserve account are expected as funds are utilised.

Refuse Site Reserve

Purpose - Development of Refuse Sites and related infrastructure and equipment, including provision for future replacement facility and/or site. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Regional Development Reserve

Purpose - To provide for future projects whereby a broader range of development ideas may be required to be encouraged on a regional basis, in consultation with other stakeholders and/or Local Governments. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Speedway Reserve

Purpose - To provide funds for possible future rehabilitation works required at the Northam Speedway site on Fox Road Northam. No date has been specified for the use of this Reserve.

Community Bus Replacement Reserve

Purpose - To provide funds for future replacement of the Shire of Northam Community Buses. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Septic Pond Reserve

Purpose - To provide for funds for future upgrades and maintenance to septic ponds and related infrastructure. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2013

4. RESERVES (Continued)

Killara Reserve

Purpose - To provide a fund for surplus funds from Killara Operations and a restricted cash for and unspent Killara Grants. No date has been specified for the use of this Reserve.

Stormwater Drainage Projects Reserve

Purpose - To provide funds for stormwater drainage projects. No date has been specified for the use of this Reserve.

Recreation and Community Facilities Reserve

Purpose - To provide fund for Recreation and Public Facilities within the Shire of Northam. No date has been specified for the use of this Reserve. 2% of net rates levied each year set aside for the provision of recreation and sport facilities.

Administration Office Reserve

Purpose - To provide a fund for the expansion or relocation of the Shire of Northam Administration Centre. No date has been specified for the use of this Reserve.

Council Buildings & Amenities Reserve

Purpose - Provision for maintenance and upgrading of Council buildings and amenities. Funds not expected to be used in a set period as further transfer to the reserve account are anticipated.

River Town Pool Dredging Reserve

Purpose - Provision for dredging and maintenance of the River Town Pool. Funds not expected to be used in a set period as further transfers to the reserve account are anticipated.

Parking Facilities Construction Reserve

Purpose - Provision for future car parking facilities. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

Art Collection Reserve

Purpose - Provision for the care and maintenance of the Shire of Northam's art collection, including acquisitions and disposal. Funds are not expected to be used in a set period as further transfers to the reserve account are anticipated.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

	July 2013 Actual \$	2012/13 Financial Report \$	2012/13 Budget \$
5. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	7,056,061	2,465,390	137,560
Cash - Restricted Unspent Grants	726,276	6,346,583	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	4,626,173	4,584,343	4,910,954
Sundry Debtors	289,754	663,870	1,097,312
Rates - Current	706,237	760,089	0
Pensioners Rates Rebate	14,746	21,233	0
Provision for Doubtful Debts	(175,686)	(175,686)	0
GST Receivable	123	0	0
Accrued Income/Prepayments	0	0	0
Self Supporting Loans	71,896	71,896	
Inventories	7,766	7,766	40,000
	<u>13,323,346</u>	<u>14,745,483</u>	<u>6,185,826</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(1,057,122)	(1,158,024)	(1,292,318)
Rates Income in Advance	(155,293)	0	0
GST Payable	(118)	0	0
Accrued Salaries & Wages	(161,869)	(161,869)	0
Accrued Interest on Debentures	(56,239)	(56,239)	0
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Withholding Tax Payable	0	0	0
Payg Payable	19,166	(593)	0
Loan Liability	(370,825)	(428,143)	
Provision for Annual Leave	(386,029)	(410,738)	
Provision for Long Service Leave	(262,721)	(273,765)	
Other Payables	0	0	0
	<u>(2,431,050)</u>	<u>(2,489,371)</u>	<u>(1,292,318)</u>
NET CURRENT ASSET POSITION	10,892,296	12,256,112	4,893,508
Less: Cash - Reserves - Restricted	(4,626,173)	(4,584,343)	(4,910,954)
Less: Cash - Unspent Grants - Restricted	0	0	0
Add: Current Loan Liability	370,825	428,143	
Add: Leave Liability Reserve	550,164	545,190	
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>6,266,123</u>	<u>8,645,102</u>	<u>(17,446)</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

6. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 Rate Revenue \$	2013/14 Interim Rates \$	2013/14 Back Rates \$	2013/14 Total Revenue \$	2013/14 Budget \$
General Rate								
00 Non-Rateable	0.0000	692	1,587,260	0	0	0	0	0
01 GRV-Townsites Residential	9.7018	2,928	36,365,266	0	0	0	0	3,551,687
02 GRV-Northam Commercial/Industrial	10.8064	249	11,298,400	0	0	0	0	1,222,050
05 Agricultural Local	0.5226	481	153,306,000	0	0	0	0	807,277
06 Agricultural Regional	0.4331	210	112,043,000	0	0	0	0	491,358
07 Rural Small Holdings	0.5958	549	96,238,000	0	0	0	0	577,486
Sub-Totals		5,109	410,837,926	0	0	0	0	6,649,858
Minimum Rates	Minimum \$							
01 GRV-Northam Town Gen	790	954	4,307,907	0	0	0	0	753,660
02 GRV-Northam Town Diff	790	43	177,888	0	0	0	0	33,970
05 Agricultural Local	790	155	12,738,910	0	0	0	0	122,450
06 Agricultural Regional	790	200	22,714,600	0	0	0	0	158,000
07 Rural Small Holdings	790	101	12,559,000	0	0	0	0	79,790
Sub-Totals		1,453	52,498,305	0	0	0	0	1,147,870
Less Rates Written Off							0	7,797,728
							0	0
Ex-Gratia Rates							0	7,797,728
Totals							0	12,950
							0	7,810,678

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2013

6. RATING INFORMATION (Continued)

All land except exempt land in the Shire of Northam is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

The differential rates differed from those advertised as due to delays in obtaining Ministerial approval, it has been decided not to spot rate Springhill, Princes Plant Nursery, Ausbao/Bakers Hill Engineering, Archer/Outback Mining and Holcim. The effect of this is a reduction in rate revenue of \$10,496. These properties are to be rated as per their zoning Agricultural Regional and Agricultural Local.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

7. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail		Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Town Hall Bond	1	0	500	0	500
Lesser Hall Bond	2	400	0	0	400
POS - Cash in Lieu	6	293,253	0	0	293,253
Bonds - Building	7	36,000	0	0	36,000
Crossovers - Bond	9	91,392	0	0	91,392
Recreation Centre Bond	11	400	0	0	400
Facilities - Bonds	18	500	0	0	500
Footpath/Kerbing Deposit	22	89,500	8,000	0	97,500
Retentions	26	37,977	24,159	0	62,136
Sundry Trust	27	8,310	0	0	8,310
Building & Construction (B	29	0	4,874	0	4,874
Builders Reg Board Levy	30	0	2,686	0	2,686
Standpipe Key	31	5,850	0	0	5,850
Resited Dwellings	32	7,200	0	0	7,200
Deposits-Extractive Indust	33	249,494	0	0	249,494
Other	34	14,873	0	0	14,873
Other - Rental Bond	35	400	0	0	400
Bonds - Animal Traps	36	55	110	0	165
Storm Damage Donations	38	175	0	0	175
		<u>835,779</u>	<u>40,329</u>	<u>0</u>	<u>876,108</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

8. OPERATING STATEMENT

	July 2013 Actual \$	2013/14 Budget \$	2012/13 Actual \$
OPERATING REVENUES			
Governance	149	14,526	97,024
General Purpose Funding	(71,468)	10,223,228	11,914,450
Law, Order, Public Safety	3,348	644,452	568,104
Health	920	43,500	184,211
Education and Welfare	905,039	2,289,527	1,859,021
Housing	2,584	50,201	38,489
Community Amenities	29,512	2,354,246	2,064,117
Recreation and Culture	7,708	1,588,920	474,703
Transport	60,261	3,588,330	1,645,688
Economic Services	40,506	1,566,602	944,536
Other Property and Services	1,553	72,500	104,461
TOTAL OPERATING REVENUE	980,112	22,436,032	19,894,804
OPERATING EXPENSES			
Governance	130,177	967,085	867,871
General Purpose Funding	17,910	298,824	426,757
Law, Order, Public Safety	128,523	1,128,721	1,039,698
Health	44,849	413,271	574,346
Education and Welfare	103,925	1,454,401	1,352,416
Housing	4,120	96,648	99,379
Community Amenities	157,382	3,557,525	2,869,184
Recreation & Culture	197,804	4,067,166	3,533,794
Transport	285,327	4,597,146	4,691,672
Economic Services	174,262	2,394,309	2,969,727
Other Property and Services	241,999	80,491	113,434
TOTAL OPERATING EXPENSE	1,486,278	19,055,587	18,538,279
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	(506,166)	3,380,445	1,356,524

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

9. BALANCE SHEET

	July 2013 Actual \$	2012/13 Actual \$
CURRENT ASSETS		
Cash Assets	12,408,510	13,396,316
Receivables	907,069	1,556,150
Inventories	7,766	7,765
TOTAL CURRENT ASSETS	13,323,345	14,960,231
NON-CURRENT ASSETS		
Receivables	686,843	621,517
Inventories	917,401	917,401
Property, Plant and Equipment	28,149,827	27,891,321
Infrastructure	42,203,994	41,599,422
TOTAL NON-CURRENT ASSETS	71,958,065	71,029,661
TOTAL ASSETS	85,281,410	85,989,892
CURRENT LIABILITIES		
Payables	1,411,474	1,523,674
Interest-bearing Liabilities	370,825	425,188
Provisions	648,750	684,502
TOTAL CURRENT LIABILITIES	2,431,049	2,633,364
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	4,150,256	4,150,256
Provisions	115,705	115,705
TOTAL NON-CURRENT LIABILITIES	4,265,961	4,265,961
TOTAL LIABILITIES	6,697,010	6,899,325
NET ASSETS	78,584,400	79,090,567
EQUITY		
Retained Surplus	73,958,227	74,506,224
Reserves - Cash Backed	4,626,173	4,584,343
Reserves - Asset Revaluation	0	0
TOTAL EQUITY	78,584,400	79,090,567

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY TO 31 JULY 2013

10. FINANCIAL RATIO

	2013 YTD	2012	2011	2010
Current Ratio	4.24	1.90	1.53	2.23

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2013

11. Material Variances Notes

	NOTE	July 2013 Actual \$	July 2013 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	(Variance of 10% or above \$10,000 considered Material)
<u>Operating</u>							
Revenues/Sources	8						
Governance		149	1,206	14,526	(1,057)	(87.65%)	Timing Differences
General Purpose Funding		(71,468)	36,233	2,412,550	(107,701)	(297.25%)	Excess Rates journalled back to balance sheet
Law, Order, Public Safety		3,348	53,692	644,452	(50,344)	(93.76%)	
Health		920	3,624	43,500	(2,704)	(74.61%)	
Education and Welfare		905,039	190,781	2,289,527	714,258	374.39%	Timing of funding \$700,000 action agenda funding received
Housing		2,584	4,182	50,201	(1,598)	(38.21%)	
Community Amenities		29,512	196,181	2,354,246	(166,669)	(84.96%)	Timing Differences
Recreation and Culture		7,708	132,391	1,588,920	(124,683)	(94.18%)	
Transport		60,261	236,171	3,588,330	(175,910)	(74.48%)	Recoups for first 40% Road funding not submitted
Economic Services		40,506	130,536	1,566,602	(90,030)	(68.97%)	Timing Differences
Other Property and Services		1,553	6,039	72,500	(4,486)	(74.28%)	
		980,112	991,036	14,625,354	(10,924)	(1.10%)	
(Expenses)/(Applications)	8						
Governance		(130,177)	(75,460)	(967,085)	(54,717)	(72.51%)	
General Purpose Funding		(17,910)	(24,899)	(298,824)	6,989	28.07%	
Law, Order, Public Safety		(128,523)	(87,858)	(1,128,721)	(40,665)	(46.28%)	
Health		(44,849)	(33,011)	(413,271)	(11,838)	(35.86%)	
Education and Welfare		(103,925)	(120,349)	(1,454,401)	16,424	13.65%	
Housing		(4,120)	(7,696)	(96,648)	3,576	46.47%	
Community Amenities		(157,382)	(295,484)	(3,557,525)	138,102	46.74%	
Recreation & Culture		(197,804)	(326,583)	(4,067,166)	128,779	39.43%	
Transport		(285,327)	(406,461)	(4,597,146)	121,134	29.80%	
Economic Services		(174,262)	(187,916)	(2,394,309)	13,654	7.27%	
Other Property and Services		(241,999)	5,898	(80,491)	(247,897)	4203.07%	
		(1,486,278)	(1,559,819)	(19,055,587)	73,541	(4.71%)	Depreciation not run, as asset register yet to be closed.

SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY TO 31 JULY 2013

11. Material Variances Notes

	NOTE	July 2013 Actual \$	July 2013 Y-T-D Budget \$	Projected 2013/14 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %	(Variance of 10% or above \$10,000 considered Material)
<u>Operating</u>							
<u>Adjustments for Non-Cash</u>							
<u>(Revenue) and Expenditure</u>							
(Profit)/Loss on Asset Disposals	2	0	0	(2,432,424)	0	#DIV/0!	
Movement in Accrued Interest		0	0	0	0	0.00%	
Movement in Accrued Salaries and Wages		0	0	0	0	0.00%	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0.00%	
Movement in Employee Benefit Provisions		(35,753)	0	0	0	0.00%	
Depreciation on Assets		0	0	0	0	#DIV/0!	
<u>Capital Revenue and (Expenditure)</u>							
Purchase Land Held for Resale	1	0	0	0	0	0.00%	
Purchase Land and Buildings	1	(200,316)	0	(4,657,069)	(200,316)	#DIV/0!	Timing Differences
Purchase Plant and Equipment	1	(58,190)	0	(982,102)	(58,190)	#DIV/0!	Timing Differences
Purchase Furniture and Equipment	1	0	0	(77,679)	0	#DIV/0!	Timing Differences
Purchase Bush Fire Equipment	1	0	0	(136,902)	0	#DIV/0!	Timing Differences
Purchase Playground Equipment	1	0	0	(70,000)	0	0.00%	
Purchase Infrastructure Assets - Roads	1	(541,262)	0	(4,731,454)	(541,262)	#DIV/0!	Timing Differences
Purchase Infrastructure Assets - Bridges	1	0	0	(219,000)	0		
Purchase Infrastructure Assets - Footpaths	1	0	0	(266,000)	0	#DIV/0!	Timing Differences
Purchase Infrastructure Assets - Drainage	1	(60,355)	0	(2,720,058)	(60,355)	0.00%	Timing Differences
Purchase Infrastructure Assets - Parks & Ovals	1	0	0	(1,019,491)	0	#DIV/0!	Timing Differences
Purchase Infrastructure Assets - Airfields	1	0	0	(142,750)	0	#DIV/0!	Timing Differences
Purchase Infrastructure Assets - Streetscape	1	0	0	(92,595)	0	#DIV/0!	Timing Differences
Proceeds from Disposal of Assets	2	47,669	234,259	2,811,103	(186,590)	79.65%	Timing Differences
Repayment of Debentures	3	(57,319)	0	(428,143)	(57,319)	#DIV/0!	
Proceeds from New Debentures	3	0	0	0	0	0.00%	
Advances to Community Groups		0	0	0	0	0.00%	
Self-Supporting Loan Principal Income	3	0	0	71,896	0	0.00%	
Transfers to Restricted Assets (Reserves)	4	(41,830)	(41,830)	(1,134,265)	0	0.00%	
Transfers from Restricted Asset (Reserves)	4	0	0	714,209	0	0.00%	
Transfers from Restricted Asset (Other)		0	0	0	0	#DIV/0!	
						#DIV/0!	
ADD Net Current Assets July 1 B/Fwd	5	8,645,102	8,645,102	8,645,102	0	0.00%	
LESS Net Current Assets Year to Date	5	6,266,123	7,810,678	8,564	(1,544,555)	(19.77%)	
Amount Raised from Rates	6	0	(7,810,678)	(11,306,419)	7,810,678	0.00%	

This statement is to be read in conjunction with the accompanying notes.

BANK RECONCILIATION STATEMENT
Period Ending 30th July 2013

	Muni Fund Shire	Trust Fund Shire	Reserve A/c Shire	Unspent DITRD & LG Grant Shire
Balance as per Bank Statements				
ANZ	2645-61899	\$	1,036,676.91	
Business Bonus	028-0331279		\$4,354,863.15	
Muni Operating A/C	028-5350119		\$98,167.11	
ANZ - WA TREASURY BANK			\$579,012.52	
Term Deposit (Muni)	028-0390116		\$1,556,865.28	
Term Deposit (Trust) T183	028-036059-9		\$24,877.01	
Term Deposit (Trust) T396	0387254		\$32,216.65	
Term Deposit (Trust) POS	9975-02546		\$275,253.09	
Term Deposit (Trust) Extractiv	028-695773-2		\$93,972.80	
Term Deposit (Trust) T376	028-0392516		\$76,079.22	
Term Deposit (Trust) T527	028-0386517		\$22,404.84	
Trust Operating A/C	028-5350143		\$329,062.81	
Term Deposit (Trust) T655	9714-47294		\$24,159.05	
Business Bonus (Reserve)	028-0364535		\$26,198.77	
Term Term Deposit	028-0390108		\$788,591.02	
ANZ Term Deposit	9974-65749		\$3,811,382.82	
ANZ Banl T/D (DITRD & LG)	9971-31749			\$147,263.00
Business Bonus Grant Fund	036594-7			
Total As Per Bank Statements	\$7,625,584.97	\$878,025.47	\$4,626,172.61	\$147,263.00
Plus				
Outstanding Deposits	8,766.57	155.55		
Outstanding Dep (Trust)				
Outstanding Dep (Muni)				
	\$8,766.57	\$155.55	\$0.00	\$0.00
Less				
Unpresented Cheques	(2,306.84)	(2,073.60)		
	(\$2,306.84)	(\$2,073.60)	\$0.00	\$0.00
Adjustments				
Killara Transfer from Muni to Reserve				
Meat Inspection Trans Muni to Reserve				
Killara Transfer from Reserve to Muni	0.00			
Transfer of bank fee charges Unspent Grants				
Bank Statement Balance after Adjustment	\$7,632,044.70	\$876,107.42	\$4,626,172.61	\$147,263.00
General Ledger Accounts				
1110000010 MUNI BANK	7,053,032.18			
1111800010 Trust Bank		876,107.42		
1111001010 Short Term Investment	579,012.52		0.00	
1111501010 Reserve Inv Bank			4,626,172.61	
1111002010 Unspent Grant				\$147,263.00
Balance Per General Ledger Accounts	\$7,632,044.70	\$876,107.42	\$4,626,172.61	\$147,263.00
IMBALANCE	\$0.00	\$0.00	\$0.00	\$0.00

Prepared by *J. A. Baker*
 POSITION : FINANCE OFFICER

Confirmed by *[Signature]*
 POSITION : EXECUTIVE MANAGER CORPORATE SERVICES

29/8/2013

13.4. COMMUNITY SERVICES

13.4.1 WESFARMERS COMMUNITY CONCERT

Name of Applicant:	Internal Report
Name of Owner:	Nil
File Ref:	8.2.8.2
Officer:	Jean McGready / Colin Hassell
Officer Interest:	Nil
Policy:	Fees & Charges 2013/2014
Voting:	Absolute Majority
Date:	04 September 2013

PURPOSE

This report is for Council to consider donating 50% of the fees associated with the hire and associated works required to accommodate the 100th Wesfarmers Community concert proposed to take place on Saturday 12 April 2014.

BACKGROUND

A generic email was sent state wide seeking a suitable venue to stage the Wesfarmers Centenary Community Concert in 2014. The Manager of Recreation Services responded outlining the many virtues and superb facilities the Shire of Northam has to offer. This is a unique opportunity for the Shire to be a part of a significant milestone in the life of an iconic Australian business and a number of meetings with SW Events (who are responsible for the organising and staging of this special event) have been held to discuss a sponsorship opportunity.

The Concert will include the West Australian Symphony Orchestra, the West Australian Opera Company and there will be a narrated 100 year history of Wesfarmers contribution to WA. There are a total of 6 events throughout Australia:

- Wesfarmers Centenary Book Launch, The People's Story – State Reception Centre, Fraser's, Kings Park, Perth (Tuesday 18th February 2014)
- Wesfarmers Centenary Board Dinner, Sydney (Wednesday 2 April 2014)
- Wesfarmers Community Concert – Northam Recreation Centre (Only Community Event – offered as a free event (Saturday 12 April 2014)
- Wesfarmers Centenary Sundowner (for Wesfarmers Corporate office) - The Trustee, Perth
- Wesfarmers Centenary Board Dinner, Melbourne (Friday 27 June 2014)
- Wesfarmers Centenary Gala Dinner – Government House Gardens, Perth (Thursday 20 November 2014)

STATUTORY REQUIREMENTS

Local Government Act 1995

Subdivision 2 – Fees and Charges

6.16. Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required*

(2) A fee charge may be imposed for the following –

- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- (b) Supplying a service or carrying out work at the request of a person;
- (c) Subject to section 5.94, providing information from local government records;
- (d) Receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) Supplying goods;
- (f) Such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be

- (a) imposed* during a financial year; and
- (b) Amended* from time to time during a financial year.

** Absolute majority required.*

CONFORMITY WITH THE PLAN FOR THE FUTURE

GOAL: To maintain a balance between maintenance of our lifestyle and a sense of community with population growth and accompanying development.

OUTCOME: Provide for active and passive recreation needs

BUDGET IMPLICATIONS

In order to stage a concert of this magnitude there will be a requirement for a number of planning and development meetings, facility and venue preparation, rehearsals and school/community workshops, erection of street banners, ground preparation works for the event itself, post event clean-up, dismantle of infrastructure and venue hire fees. The overall costs associated to cover the above will be approximately \$20,000.

It should be noted Wesfarmers have an expected cost to stage this event to be in the order of 1.2million. As the concert is a free community event there is no opportunity for Wesfarmers to recover any of their outgoings.

OFFICER'S COMMENT

This event is seen as an ideal way to showcase the excellent facilities the Shire has to offer the wider Community and Business sector and to partner this significant milestone that Wesfarmers have achieved primarily in rural Australia.

It is the desire of Wesfarmers to not only stage a community concert to remember but to also leave a lasting legacy. This will be achieved by organising School and community workshops throughout the weeks leading up to the concert, in so doing giving unique opportunities for aspiring young artists to rub shoulders with the very best in WA and for the community to gain an equally unique experience.

A breakdown of the costs associated with this event are attached.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2147

Moved: Cr K Saunders

Seconded: Cr T Little

That Council approve the donation of \$10,000 representing 50% of fees and charges attached to this event and as requested by SW Events.

CARRIED BY ABSOLUTE MAJORITY 7/0

13.4.2 TENDER 7 OF 2013- NORTHAM AND WUNDOWIE POOLS CAPITAL WORKS

Name of Applicant:	Internal Report
Name of Owner:	N/A
File Ref:	1.3.8.1 / 1.3.8.4
Officer:	Jean McGready / Colin Hassell / Denise Gobbart
Officer Interest:	Nil
Policy:	Purchasing & Procurement Policy F 3.2
Voting:	Simple
Date:	03 September 2013

PURPOSE

For Council to endorse the tender offer for the supply and installation of plant equipment at Northam and Wundowie Pools.

BACKGROUND

As Council is aware, both Northam & Wundowie pools are in excess of 50 years of age and due to the age of both swimming pools the Shire of Northam has decided to undertake necessary refurbishments and upgrades to meet the current (August 2013) WA Health Code of Practice for Swimming Pools.

An approval to tender for the refurbishments of both Pools was obtained from Council at its ordinary meeting on 21st August 2013 following which an invitation for tender was called on 24th August 2013 and closed on 9th September 2013.

STATUTORY REQUIREMENTS

Section 3.57 of the Local Government Act 1995;

Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be assessed.

"Reg. 18. Choice of tender"

- (1) A tender is required to be rejected unless it is submitted at a place, and within the time specified in the invitation for tenders;*
- (2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender;*
- (3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected;*
- (4) Tenderers that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which*

each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them it thinks would be most advantageous to the local government to accept.

(4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.

(5) The local government may decline to accept any tender.

(6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within six (6) months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

(7) If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

[Regulation 18 amended in Gazette 29 June 2011 p. 3131-2]"

and:

Reg. 20. Variation of requirements before entry into contract

(1) If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirements subject to such variations in the tender as may be agreed with the tenderer.

(2) If –

(a) the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or

(b) the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.

(3) In sub regulation (1) –

minor variation means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply”

In addition to the above statutory requirements, Council has an adopted Policy with respect to Regional Price Preference as set out below:

F 3.4 Regional Price Preference

Council's Regional Price Preference for locally produced goods and services will apply to all goods and services for which tenders are let, unless the Shire of Northam determines otherwise. This policy has not been applied within the tender assessment process as there have been no tenderers based in Shire of Northam.

CONFORMITY WITH THE PLAN FOR THE FUTURE

KEY RESULT AREA: BUILDING OUR COMMUNITY

GOAL: Create an environment that provides for a healthy and caring community; and

To maintain a balance between maintenance of our lifestyle and sense of community with population growth and accompanying development.

FINANCIAL IMPLICATIONS

There is an allocation Council of \$150,000 in the Shire's 2013/14 budget for the Capital Works projects associated with the two facilities. The estimated cost for the required capital works at the Northam Pool is \$115,000. For the Wundowie Pool the cost is \$35,000.

OFFICER'S COMMENT

Whilst it was not compulsory to attend a site meeting as part of the Tender process, several meetings were held at which six (6) independent businesses attended and following the closure of the tender period a total of four (4) tenders were received.

On inspection of the Northam Pool plant it was found that the configuration of the current system has allowed the design of the manifold system to operate with a single circulation pump as opposed to a twin pump system. This inspection, found that the existing filter shells are in such a condition, that they do not require replacement.

Taking this into account, *"Item 11 - Supply and install 2nd Circulation Pump, Strainer and associated pipe work to incorporate with existing system."* becomes surplus to our requirements. The tenderers were aware that this was only required if necessary after a site inspection of the equipment. This decision was ratified by the original filter construction company Chadson Engineering.

On inspection of the Wundowie Pool plant, Trisley's Hydraulic Services offered an additional option in the management of pH control to complement the dry chlorine erosion system with the supply and install of a Sodium Bisulphate Dosing System inclusive of dosing pump, mixer, bunded tank & accessories.

This option has been proposed to replace the existing hydrochloric acid dosing system. Hydrochloric acid is an extremely aggressive toxic chemical, which requires careful handling and many occupational safety and health issues. Sodium Bisulphate in contrast is far safer to handle delivering the same results. This option includes lower supply and freight costs and the solution will not cause corrosion to the building and infrastructure as is currently happening.

This option proposes to supply and install a Prominent D2C Water Chemistry Controller pH, free chlorine probes and proportional span control including all accessories, electrical works, commissioning and training. Allowing for the proportional span control as opposed to the existing time base controller which will reduce operator input during varying vapour

loads and weather conditions. The controller will interface with both systems that are being proposed.

The assessment of the tenders was undertaken by the Executive Manager Community Services, Executive Manager Corporate Services and Recreation Services Manager. Tender offers were assessed against the selection criteria which determined the following selection criteria scores:

Tenderer	General Notes	Lump sum price (Ex GST)	TOTAL weighted score	RANKING
LEICON PTY LTD		\$147,439	60.2	2
TRISLEY'S HYDRAULIC SERVICES PTY LTD		\$117,710	61.8	1
CDJ ENGINEERING & CONSULTANCY SERVICES LTD		\$107,006	55.1	3
TRISLEY'S HYDRAULIC SERVICES PTY LTD	Alternative Quote Wundowie Options Only	\$130,938	60.2	0
TRISLEY'S HYDRAULIC SERVICES PTY LTD	Alternative Quote	\$124,243	61	0
PUREWATER POOL SERVICES PTY LTD	Item 6 Remove & dispose filter media - Not Quoted	\$137,646	55.4	0

With the assessment of these tenders it is the officer's recommendation that Trisley's Hydraulic Services Pty Ltd be awarded the tender, with the inclusion of the additional dosing system and controller proposed for the Wundowie Pool. Ensuring better safety and handling is provided to the pool operators. The total costs of these works are \$130,938 exclusive of GST. This project is within the proposed budget of \$150,000 for the total works.

RECOMMENDATION/COUNCIL DECISION

Minute No C.2148

Moved: Cr A Llewellyn
Seconded: Cr R Tinetti

That Council award Tender 7 of 2013 to Trisley's Hydraulic Services Pty Ltd, for the sum of \$130,938 GST inclusive. The acceptance includes the Sodium Bisulphate Dosing System and the Prominent D2C Water Chemistry Controller at the Wundowie Pool and excludes the second circulation pump at the Northam Pool.

CARRIED 7/0

13.5. ENGINEERING SERVICES

Nil

UNCONFIRMED

14. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

MOTION/COUNCIL DECISION

Minute No C.2149

Moved: Cr D Beresford

Scoded: Cr R Tinetti

That the Shire of Northam resolve to oppose the closure of the Avon Link Train Service and mount a suitable campaign to reverse the State Governments decision including;

- 1. Corresponding with the Premier of WA, Minister for Transport and Minister for Regional Development to express the Community disappointment;**
- 2. Seeking the support of the Wheatbelt Development Commission and adjoining Local Governments in opposing the closure.**

CARRIED 7/0

15. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

15.1. Elected Members

Nil

15.2. Officers

Nil

16. CONFIDENTIAL ITEM/S

Nil

UNCONFIRMED

17. DECLARATION OF CLOSURE

There being no further business, the Shire President CR S B Pollard declared the meeting closed at 6.16pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 18 September 2013 have been confirmed as a true and correct record."

President

Date