



Shire of Northam

Minutes

Ordinary Council Meeting

18 September 2019



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1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

2. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan
J E G Williams
R W Tinetti
A J Mencshelyi
J Proud
T M Little
C P Della

Staff:

Chief Executive Officer
Executive Manager Development Services
Executive Manager Community Services
Executive Manager Corporate Services
Executive Assistant – CEO
Coordinator Governance / Administration

J B Whiteaker
C B Hunt
R Rayson
C Young
A C McCall
C F Greenough

Gallery:

Public

Sally Hart
Ulo Rumjantsev
Patricia Rumjantsev

2.1 APOLOGIES

Councillors
Executive Manager Engineering Services

C L Davidson
C D Kleynhans

2.2 APPROVED LEAVE OF ABSENCE

Cr S B Pollard has been granted leave of absence from 26 August 2019 to 1 November 2019 (inclusive).

3. DISCLOSURE OF INTERESTS

Nil.

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

<u>Visitations and Consultations</u>	
23/08/19	Avon-Midland Zone Meeting - Northam
24/08/19	Beverley show – Beverley Showgrounds
26/08/19	Commissioner for Children and Young People meeting - Northam
28/08/19	Dowerin Field Days
29/08/19	Community Consultation – Road Safety Commission - Northam
29/08/19	New Councillor's candidate information session - Northam
30/08/19	Cultural Awareness Training - Northam
30/08/19	Northam Art Prize Launch
01/09/19	Father's Day
02/09/19	MMM Fortnightly Radio Interview
02/09/19	AROC Meeting - Toodyay
02/09/19	ABC Midwest Radio Interview
05/09/19	Northam Chamber of Commerce Business After Hours
07/09/19	Lions Community Markets - Northam
11/09/19	Career Directions Career Expo - Northam
11/09/19	West Australian Planning Commission to the Wheatbelt Visit
11/09/19	WALGA Executive Visit - Northam
12/09/19	Northam Local Health Advisory Group Meeting - Northam
13/09/19	Black Dog Blue Dog Walking Event – Grass Valley to Northam
13/09/19	Australia's Consul-General Hi Chi Minh City - Visit to Northam
13/09/19	Northam Agricultural Show Official Opening
14/09/19	Northam Agricultural Show
16/09/19	MMM Fortnightly Radio Interview
17/09/19	Forget me Not Café Inaugural Event - Northam
<u>Upcoming Events</u>	
22/09/19	Southern Brook Annual Spring Picnic
27/09/19	Police Remembrance Day Ceremony – Wheatbelt in Northam
30/09/19	MMM Fortnightly Radio Interview
03/10/19	Northam Chamber of Commerce Business After Hours
05/10/19	Lions Northam Community Markets
06/10/19	Northam Race Club Ladies Day
12/10/19	Toodyay Show
12/10/19	Wundowie Iron Festival
14/10/19	MMM Fortnightly Radio Interview
19/10/19	Local Government Election – Northam Shire

Operational Matters:

Local Government Elections

Every two years, Local Government Elections are held. If you have thought about becoming a Local Government Councillor, and would like to investigate how to do so, you can either contact the Northam Shire Office or the WALGA website for information. You can also contact me or other Councillors for information on what is involved. Nominations Open on the 5th September and close on the 12th September.

Seasons within the Shire

This time of the year is traditionally known as “Djilba” – The Transitional Season. What we can expect is warmer days, cool nights and a lot of wildflowers.

During Spring, I am observing an increased number of seasonal tourists throughout the Shire. Locals and Visitors alike are able to see many of the attractiveness we have to offer, including the bright yellow of Canola.

Reporting Incidents

I've been asked a few times recently about how to report anything that you might see out of order. This might be a damaged footpath, a blocked drain, or even a damaged road sign. The Shire of Northam has an “app”, Snap Send Solve – which looks like this -



This allows you to take a photo of what you see, and then report it directly to the Shire of Northam. You will then be issued with a tracking number and what will happen going forward in order to repair or fix what you have seen. If you want to check on the progress, you can use your tracking number as a reference. Any photo you take will have a GPS reference, so the location point is clearly identified.

Strategic Matters:

The Shire Councillors will be receiving the report on the recent Community Survey. This will assist Council with some of future strategic directions.

5. PUBLIC QUESTION TIME

5.1 PUBLIC QUESTIONS

Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question raised at the Ordinary Council Meeting held on 21 August 2019:

Name: Maren Lavery.

Question: There are 3 types of cats being feral, stray or domestic. Does the Cat Local Law for all types or just domestic? According to the Cat Act 2011 (the Act), all feral and stray cats on Crown property must be dealt with accordingly. What is in place for the Shire to deal with these cats?

Response: The purpose of the Cat Local Law is to provide for the maintenance and control of domestic and stray cats within the Shire of Northam. The Cat Act 2011 provides the overarching control, management and ownership of cats and includes the management and destruction of feral cats in a humane manner.

The Shire will provide traps mid-week for Crown land based on complaints received. The trapped cats will be taken to a registered cattery where the animal is assessed. If the animal can be identified as having an owner, the owner is notified and an impoundment fee must be paid. If the animal is identified as 'feral' it will be disposed of in accordance with the Act otherwise if it is identified as a 'stray' that can be rehomed, then it is sent to Cat Rescue.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 21 AUGUST 2019

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3755

Moved: Cr Mencshelyi

Seconded: Cr Tinetti

That the minutes of the Ordinary Council meeting held on Wednesday, 21 August 2019 be confirmed as a true and correct record of that meeting.

CARRIED 8/0

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 11 SEPTEMBER 2019

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3756

Moved: Cr Ryan

Seconded: Cr Little

That Council receive the notes from the Council Forum meeting held Wednesday, 11 September 2019.

CARRIED 8/0

9.3 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD 28 AUGUST 2019

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3757

Moved: Cr Della

Seconded: Cr Proud

That Council receive the notes from the Strategic Council meeting held Wednesday, 28 August 2019.

CARRIED 8/0



Shire of Northam

Notes

Council Forum Meeting

11 September 2019

Council Forum Meeting Notes
18 September 2019



DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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Council Forum Meeting Notes
18 September 2019



Preface

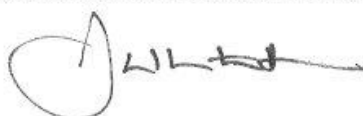
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 13 September 2019.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 18 September 2019.

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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18 September 2019



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

2. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan
J E G Williams
R W Tinetti
A J Mencshelyi
T M Little
J Proud

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	C D Kleynhans
Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C McCall
Coordinator Governance / Administration	C F Greenough

Gallery:

Avon Valley Advocate	Eliza Wynn
Public	Ulo Rumjantsev
	Maren Lavery
	Heather Meiklem
	Emily Comber
	Maria Girak (entered at 5:44pm)

2.1 APOLOGIES

Councillor

C P Della
C L Davidson

2.2 APPROVED LEAVE OF ABSENCE

Cr S B Pollard has been granted leave of absence from 26 August 2019 to 1 November 2019 (inclusive).

3. DISCLOSURE OF INTERESTS

Nil.

Council Forum Meeting Notes
18 September 2019



4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

No questions were raised in relation to this item.

5. PUBLIC QUESTION TIME

5.1 PUBLIC QUESTIONS

Nil.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

Nil.

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 21 AUGUST 2019

No questions were raised in relation to this item.

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 11 SEPTEMBER 2019

No questions were raised in relation to this item.

9.3 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD 28 AUGUST 2019

Cr Mencshelyi raised that he was an apology at this meeting. Since the Council Forum, the notes have been updated accordingly.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

Council Forum Meeting Notes
18 September 2019



11. REPORTS OF COMMITTEE MEETINGS

Nil.

12. OFFICER REPORTS

12.1 CEO'S Office

12.1.1 G1.11 Risk Management Policy

No questions were raised in relation to this item.

12.2 ENGINEERING SERVICES

Nil.

12.3 DEVELOPMENT SERVICES

Nil.

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – August 2019

Two typographical errors were raised on page 70, Attachment 2. The payment dates in the heading were listed as July and the direct debit total did not match the table. This has been amended in the Ordinary Council Meeting agenda accordingly.

12.4.2 Financial Statement for the period ending 31 July & 31 August 2019

Clarification was sought in relation to the following:

- Page 79, whether the headings should be 19/20 and 18/19. The Executive Manager Corporate Services confirmed the headings should be listed as this. This has been updated in the Ordinary Council Meeting agenda accordingly.
- Page 88, the rates current listed at \$14.4 million, is this the current asset collect in short term? The Executive Manager Corporate Services confirmed this was correct.
- Page 89, the big difference in rates outstanding, the Executive Manager Corporate Services advised this is the net and also includes other costs such as legal and waste.
- Accrued income, The Executive Manager Corporate Services advised that \$2.5 million relates to grant funding for the swimming pool project which Council has not yet received the grant income. In addition, \$235,000 relates to the Grass Valley Bush Fire building and WANNDRA.

Council Forum Meeting Notes
18 September 2019



12.4.3 Sale of A15399, A15662 and A313

Clarification was sought in relation to whether there was an urgency to sell the properties given the current market? The Chief Executive Officer advised that the recommendation has been framed in a way where this is not the case. Council just putting the lots to the market.

12.5 COMMUNITY SERVICES

12.5.1 Wundowie Community Bus Trial

Clarification was sought in relation to the following:

- Whether there is no longer a doctor service and if this is due to the bus or they decided not to service the area. The Chief Executive Officer advised it is the latter.
- Whether there is something in the pipeline for a doctor? The Chief Executive Officer advised that staff are currently working on a strategy to address the lack of a doctor and are hopeful for a positive outcome.
- Whether there were any additional public comments received that weren't electronic. The Executive Manager Community Services advised that some additional comments have been received over the past week with most of these being in support. These will be provided to Council accordingly.
- Whether a day or a certain number of appointments can be held by practices in Northam for Wundowie residents given there is no doctor in Wundowie. The Chief Executive Officer advised that as previously mentioned, staff are working on a strategy and should know the outcome in the next 4 weeks.
- Whether there is potentially funding available from the Department of Communities to run the bus. The Executive Manager Community Services advised this is unknown at this time.
- Whether charging a fee of \$5 is reasonable. The Executive Manager Community Services advised that the trial was previously a gold coin contribution to the service. It was believed that in order to make the running of the bus more viable a contribution was required. It was noted that Council was not basing this off full cost recovery and is more a contribution towards a community service as opposed to a fee for service. It was also advised that Council could determine otherwise in relation to the fee and decide not to charge this. The Chief Executive Officer advised that staff will provide some information in relation to what this may look like if based on full cost recovery.
- The Chief Executive Officer advised that the Officers recommendation will be adjusted to incorporate the recommended fee, this will also require absolute majority as it is an unbudgeted expense.

Council Forum Meeting Notes
18 September 2019



- The amount TransWA charge for bus trips from Wundowie to Mundaring. The Executive Manager Community Services advised that staff have not looked at this however will make further enquiries.

Additional Comment

The proposed fee was based upon responses to the survey. A comparison table has been included in the report.

- Whether the bus driver will have the appropriate drivers licence. The Executive Manager Community Services confirmed that they will.

Ms Maria Girak entered the meeting at 5:44pm.

12.5.2 Terms of Reference - Aboriginal Cultural Advisory Group

Clarification was sought in relation to the following:

- Whether the next meeting will be after the elections. The Chief Executive Officer advised that this is correct however the current RAP Working Group can meet in the interim. It was however noted that the RAP Plan is currently with Reconciliation Australia for comments.
- Whether this is a group or Committee of Council. The Chief Executive Officer advised that it is a Committee of Council. It was further queried whether any other committee members receive sitting fees. The Chief Executive Officer confirmed this is the only one.
- Whether the family names under membership has been exhausted. The Executive Manager Community Services advised that these were the families used to assist with the BKB project. The Chief Executive Officer advised that the Terms of Reference also have the provision for an additional 2 members that are not associated with the families listed.
- Whether 'noongar' is preferred over 'aboriginal' as this was raised at the Cultural Awareness Training held at the BKB. The Executive Manager Community Services advised that this has not been a conversation that has been held however will be clarified with the group. A response will be provided to Councillors by the Ordinary Council Meeting.

The Coordinator Governance / Administration left the meeting at 5:48pm and returned at 5:48pm.

12.5.3 Fee Waiver – Avon Valley Arts Society

A typographical error was raised under background/details with the organiser being listed incorrectly. This has been amended in the Ordinary Council Meeting Agenda accordingly.

Council Forum Meeting Notes
18 September 2019



13. MATTERS BEHIND CLOSED DOORS

The gallery and staff, excluding the CEO and EA - CEO left the Council Chambers at 5:51pm.

Refer to confidential addendum.

The CEO left the meeting at 6:10pm.

**13.1 MINUTES FROM THE CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING
HELD ON 26 AUGUST 2019**

No questions were raised in relation to this item.

The Gallery and staff returned to the meeting at 6:11pm.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY DECISION

Nil.

16. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio declared the meeting closed at 6:12pm.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

11. REPORTS OF COMMITTEE MEETINGS

11.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 10 SEPTEMBER 2019

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3758

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council receive the minutes from the Bush Fire Advisory Committee meeting held on 10 September 2019.

CARRIED 8/0

Adoption of Recommendations:

Clarification was sought in relation to:

- Whether the proposed structure will come back to Council to endorse. The Executive Manager Development Services confirmed that Council will be required to endorse after it has been referred back to the Bush Fire Brigades.
- Whether there has been any progress or an update for the advertising for a CBFCO. The Executive Manager Development Services advised that there has been no progress as it will depend on Council's decision at this meeting. If endorsed, Officers will commence the advertising process.
- Whether the amount of the Honorarium for the CBFCO and DCBFCO varies depending on experience. The Executive Manager Development Services advised that the previous resolution doesn't stipulate experience and will therefore be paid in accordance with the previous resolution of Council. The honorarium payable will be included as part of the advertising for a CBFCO, on an 'up to basis'.
- Whether Council endorsed an honorarium for two deputies. The Executive Manager Development Services advised that Council has only endorsed an honorarium based on one CBFCO and one DCBFCO.
- Whether the advertising will be opened up to any member public? Could a Shire employee apply for this? The Executive Manager Development Services advised that the CBFCO has to be an existing FCO. The position is being advertised as a volunteer with an honorarium

as opposed to paid position. The reason for the proposed structure to have two DCBFCO's and one Senior FCO was to take some of pressure off of the CBFCO.

- Whether the process regarding the structure is going around circles given Council has already endorsed the structure and honorarium. The Chief Executive Officer advised that this is the case however if the recommendation is endorsed Council will be appointing two DCBFCO's and a Senior FCO. The Executive Manager Development Services advised that the reason for appointing a Senior FCO was for them to be a Deputy in training i.e. they will step up into a Deputy role.

Cr Little wished to move a motion to rescind the previous Council decision endorsing the honorarium for the CBFCO being \$10,000 (C.3713 on 17 July 2019). The Chief Executive Officer advised that this would require the support of three other Elected Members. No support was indicated from other Elected Members.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3759

Moved: Cr Mencshelyi

Seconded: Cr Williams

That Council:

- 1. Note the Community Emergency Services Manager Report as provided.**
- 2. Note the Chief Bushfire Control Officer Report as provided.**
- 3. Appoints Kristafer Brown as a Fire Control Officer for the 2019/20 Season in accordance with the criteria set in section 5 of the Shire of Northam Bush Fire Manual.**
- 4. Contact the Rural Fire Division (RFD) to request:**
 - a. An update on progress of the RFD implementation;**
 - b. Advice on how the RFD will be structured and where the Bush Fire Brigades will sit in that structure;**
 - c. A timeframe of when this is likely to occur;**
 - d. A response by 31st October 2019 to enable the response to be tabled at the November pre-season BFAC.**
- 5. Present the SOP to the Fire Control Officer meeting on 13 September 2019 and subsequent brigade meeting prior to being reconsidered by BFAC.**
- 6. Refer the matter relating to the restricted burning date / creation of two zones to Fire Control Officer meeting on 13 September 2019 for further discussion.**
- 7. Refer the following structure to the Bush Fire Brigades to endorse:**

- a. Chief Bush Fire Control Officer position is to become a paid role under the Shire of Northam;
 - b. Appointment of 2 Deputy Chief Bush Fire Officers; and
 - c. 1 Senior FCO (deputy in training); and
 - d. Honorarium stays in place for the x2 deputies
- 8. Include an agenda item for 'General Business' to future BFAC meetings for discussion/general business.
 - 9. Develop a detailed and fully supported succession plan/s for the Chief and Deputy/s positions.
 - 10. Develop a plan on how Council will manage fires in the 2019/2020 season.
 - 11. Advertise for a Chief Bush Fire Control Officer for the 2019/20 bush fire season;
 - 12. Appoint Mathew Macqueen and Simon Peters as Deputy Chief Bush Fire Control Officers for the 2019/20 bush fire season; and
 - 13. Appoint Chris Marris as Senior Fire Control Officer for the 2019/20 bush fire season.

CARRIED 7/1

Debate was held around the motion. Cr Mencshelyi spoke for the motion, Cr Little spoke against the motion. Cr Mencshelyi used his right of reply to close the debate.



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Bush Fire Advisory Committee

10 September 2019

Bush Fire Advisory Committee Meeting Minutes
10 September 2019



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1. DECLARATION OF OPENING

The Executive Manager Development Services, Mr Chadd Hunt declared the meeting open at 5:34pm.

The Executive Manager Development Services advised that the Committee is required choose one of themselves to preside at the meeting, in accordance with Section 5.14 of the Local Government Act 1995 due to the presiding member not being in attendance.

Mr Mathew Macqueen nominated himself to be the presiding member at the meeting. No other nominations were received.

MOTION / COMMITTEE DECISION

Minute No: BFAC.221

Moved: Mr Mat Macqueen

Seconded: Mr Aaron Smith

That Mr Mathew Macqueen be appointed as the presiding member for the Bush Fire Advisory Committee meeting held on 10 September 2019.

CARRIED 10/0

Mr Mathew Letch entered the meeting at 5:36pm.

2. ATTENDANCE

Voting Committee:

Chief Bush Fire Control Officer	Mathew Macqueen
Deputy Bush Fire Control Officer	Simon Peters
Inkpen Bush Fire Brigade	Nic Dewar
Clackline Muresk Bush Fire Brigade	Joe Marasco
Bakers Hill Bush Fire Brigade	Steve Gray
Grass Valley Bush Fire Brigade	Sam Moss
Irishtown Bush Fire Brigade	Murray McGregor
Jennapullin Bush Fire Brigade	Aaron Smith
Wundowie Volunteer Fire and Rescue Service	Jeffrey Roberts
Northam Volunteer Fire and Rescue Service	Greg Montgomery
Councillor – Shire of Northam	Carl Della (entered at 5:53pm)

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Non Voting

Community Emergency Service Manager
District Officer Northam

Brendon Rutter
Darrel Krammer

Staff:

Executive Manager Development Services
Executive Assistant - CEO

Chadd Hunt
Alysha McCall

Gallery:

Bakers Hill Bush Fire Brigade

Kris Brown
Andrew Burrows

Grass Valley Bush Fire Brigade

Chris Marris
Paul Reynolds
(entered at 5:44pm)
Bob Stockman

Clackline Bush Fire Brigade

Mathew Letch
(entered at 5:36pm)
Blair Wilding (entered
at 6:06pm)

2.1 APOLOGIES

Irishtown Bush Fire Brigade
Southern Brook Bush Fire Brigade
Councillor – Shire of Northam

Robert Herzer
Paul Antonio
Terry Little

3. DISCLOSURE OF INTERESTS

Nil.

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4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 9 JULY 2019

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.222

Moved: Mr Sam Moss

Seconded: Mr Greg Montgomery

That the minutes of the Bush Fire Advisory meeting held 9 July 2019 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

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5. COMMITTEE REPORTS

5.1 COMMUNITY EMERGENCY SERVICES MANAGER REPORT

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	5.1.3.1
Reporting Officer:	Brendon Rutter Community Emergency Services Manager
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the Community Emergency Services Manager.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

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B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

The 2019/2020 season is fast on its way, with the season starting to show signs of turning early it is an opportune time to look at what pre-season training brigades require. Please ensure that Training Officers and/or Captains advise of any requests or requirements from your brigades as soon as convenient.

Pre-season servicing of the appliances is under way with the operational certification process and annual hose testing commencing and will continue until the fleet has been completed and certified as ready for the current season.

Appliance reallocation – The outcome from the R2R process that initiated the reallocation of appliances in an effort to improve efficiency and provide capability to any identified gaps in coverage is nearing completion.

The appliances have all be renamed in the DFES RMS and P1 CAD system including the AVL, and the signwriting will be completed by the end of August 2019.

Any appliance that was reallocated has been cleaned and detailed as best as possible with all lockers cleaned & stocked as per the original stowage lists.

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If a brigade is a recipient of an appliance that is of a different type, it is strongly recommended that a familiarisation session be held with your members to ensure that everyone knows where all the stowage items are, and how to operate the appliance systems including pumping, draughting etc.

Staff are happy to assist all brigades with any training needs prior to the season.

Bushfire Forum – On 29th November 2019 Council will be holding the inaugural Shire of Northam Bushfire forum. This is a pre-season briefing that is open to all members about the expected outlook for the coming fire season as well as just brushing up on some basics for the season ahead. The Forum will have guest speakers from LGIS and the DFES wellness branch. An invite will be going out in the near future.

Emergency Services Family Fun Day – 20th October 2019 is the day to be in Northam, the family fun day replaces the firefighters dinner due to feedback received from the brigades and is open to all volunteer emergency service personnel and their families. We will have a range of activities on the day including an animal farm etc. as well as some 'competitions' between our services that are all designed to capture the competitive spirit of all of our volunteers in a relaxed atmosphere.

Captains meetings – Due to a suggestion of one of our Captains it has been highlighted that the Captains, CESM, Chief & the Deputy should get together more regularly both prior to, during and after the season to ensure that things are tracking along, and provide a platform for any issues that need addressing.

The proposed schedule for the Captains meetings are as follows;

- 1 - Dec 3rd 2019 @ Spencers Brook Tavern from 1800;
- 2 - Feb 7th 2020 @ Grass Valley Tavern from 1800;
- 3 - Apr 3rd @ Loose foot Saloon (El Caballo) from 1800; and
- 4 - May 29 @ Northam Tavern from 1800.

Annual Calendar – in August an annual calendar was prepared that was emailed to brigades to keep all members informed of important dates such as BFAC's etc. It is hoped that this is a useful tool for the brigades and if there is anything that is suggested to be added please contact staff to arrange.

It is also proposed to publish it online to ensure that all members are able to access the information readily. Brigades are welcome to add information to it for important dates within their brigades.

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2019/2020 Bushfire Season – Regional Deployments - Last season was particularly busy in the Goldfields, which meant that there was an increase in request for assistance coming from the region.

It is important to mention that there is never any expectations that volunteers make themselves available for deployment. When a request comes through it is offered to any volunteers who would like to go for a 5 day deployment only if they are willing and able to be deployed.

Staff want to ensure that all volunteers are aware that they are not under any obligation to go on deployments, any assistance from volunteer firefighters is gratefully received, and very much appreciated by our regional partners.

Appliances on deployment – as with previous years it is highly likely that the Shire of Northam will receive requests for assistance in providing appliances for fire suppression activities. As is always the case, once a request comes through, staff contact the CBFCO & DCBFCO to make a decision on how much assistance we can offer, and if an appliance is identified as being able to be released, staff contact the Captain out of courtesy to brief them on the request and the decision of the Chief.

Unfortunately due to the often difficult terrain in the Goldfields some damage may occur, which will be rectified upon return prior to the appliance being returned to the Brigade in a clean and tidy manner. To prevent any issues arising, all cleaning and repair work must be completed prior to the appliance being sent back to the Brigade. This ensures that all remediation works are completed in a timely manner.

Agenda Items from Brigades - Officers have received several agenda items that due to either not requiring a decision from council or having already been addressed have not been placed into the agenda. I'll provide a brief description of the agenda item and the reason for not being included below.

Wundowie VFRS – Council to purchase electronic weather stations.

"The purchase of these weather stations will eliminate the liability issues currently had by supplying live and accurate weather data 24/7 that will be recorded and used to implement harvest movement bans.

Also, unlike the current process of volunteer members giving up their time by making them-selves available to obtain weather data manually to calculate if a HMV should be activated.

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Having these stations active and placed strategically located around the shire the CBFCO can remotely obtain all information on demand and place bans if required.

The Shire purchases electronic weather stations and fit them to fire stations or weather officer's property to gather the correct information to implement harvest bans for the 2019/20 fire season"

Officer Comment

In the 2019-2020 Annual Budget Council have made provisions to co fund the rollout of 7 x Davis Instruments Weather link IP systems. This co funding is reliant on a successful application through the National Disaster Resilience Programme (NDRP) funding that will be released later in the year.

Should the funding not be successful, staff will utilise the current budgeted amount to rollout 50% of the project with further funding sources to be investigated in an effort to fund the remaining 50% project the following year.

Northam VFRS – Electronic Fire Danger Rating Signs

"The Northam VFRS feel these should be placed at the main entrances to the town of Northam (East and West).

The exact locations can be debated during the meeting by delegates in order to get the best coverage.

The Northam VFRS feel this can go a long way to keeping the public better informed on fire danger ratings.

Some electronic signage models even have the ability to advise the public of other important fire/weather information etc. depending on model purchased."

Officer Comment

In the 2019-2020 Annual Budget Council have made provisions to co fund the rollout of electronic LED FDR signage. This co funding is reliant on a successful application through the National Disaster Resilience Programme (NDRP) funding that will be released later in the year.

Should the funding not be successful, staff will utilise the current budgeted amount to rollout 50% of the proposed project with further funding sources to be investigated to fund the remaining 50% of the rollout of 6 signs in strategically placed locations through the Shire of Northam.

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Irishtown BFB – Constitution & Charitable Entity Registration

"The need to be incorporated to be an Australian Charities & Not-For-Profit Commission charitable entity. This need to be brought up at BFAC to understand how brigades stand.

We have been registered under Australian Charities & Not-For-Profit Commission charitable entity but we need to be incorporated to comply. This registration allow any donors to the brigade to claim a tax deduction.

How do the brigades allow any donors to claim the tax deduction given we are governed by the Bushfire Manual and not a constitution?"

Officer Comment

Officers are of the understanding that to be registered as a charitable organisation, there is no longer a requirement to be incorporated, Brigades would need to demonstrate the existence of brigade rules in place of a constitution which exists in the form of the Shire of Northam Bush Fires Manual.

Officers have provided a handout "Charity Information Pack" in an electronic copy attached the agenda email for brigade perusal. Although the package was distributed on 2013, Officers confirmed the information is valid.

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.223

Moved: Mr Nic Dewar

Seconded: Mr Jo Marasco

That Council note the Community Emergency Services Manager Report as provided.

CARRIED 10/0

DISCUSSION

In relation to appliances for deployment, Captains should be consulted on deployment, not briefed on the decision. Discussion was held around an audit before it goes out, e.g. photos being taken. It was also raised that it should be recorded who is using the appliances so there is a level of accountability, the CESM advised that this has been raised with DFES. In addition, DFES are trying to minimise use of local government appliances.

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5.2 CHIEF BUSHFIRE CONTROL OFFICER (CBFCO) REPORT

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	5.1.3.1
Reporting Officer:	Matt Macqueen Chief Bush Fire Control Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the report provided by the Chief Bushfire Control Officer.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

The CBFCO report for the 2018/19 bushfire season is provided below.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

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B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

OFFICER'S COMMENT

Chief's Report BFAC 10 September 2019

R2R. After nearly 3 years it's great to see units re-named and moved around the Shire to their new home for the 2019/20 fire season. I do hope the brigades will take good care of their appliance that they might have gained. Please take the time before the season kicks off to have a good look over the unit and how it works. If your brigade has any questions about the appliance, please let myself or the CESM know and we're more than happy to come out to your brigade.

2019/20 Fire Season. As you can see it looks like the fire season will start earlier than usual. With the low rain fall and warmer temperature we might be attending incidents sooner than expected. I do ask brigades to update their SMS list and if you could let us know if your brigade will be running a roster.

Permits/ FCO's. An FCO meeting has been called for the 13th September to discuss dates, times and brigade burns for the restricted period. Also we'll be running through rolls and responsibilities of an FCO and also incident management.

FCO's will be expected to fulfil their roles and responsibilities under the act, and will be required to operate as incident controllers. For this coming season all FCO's are encouraged to attend fires within their district, but may be called upon to assist at other incidents within the Shire.

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FCO's are expected to operate in accordance all relevant DFES SOP's and in line with standard incident management procedures to alleviate the CBFCO, DCBFCO or CESM from having to attend an incident, such as:

- 1- FCO must chose a control point and remain in place for entire incident, location of control point must be advised to all personnel and to Comcen.
- 2- FCO must not be on the fire ground under any circumstances, you are there to run the incident, not squirt water that is not your role, direct your crews, that's your job.
- 3- Incident notes have to be kept in your incident diary, there is no exceptions it is a requirement of running an incident
- 4- White copies of notes are to be provided to Shire for filing after each incident, you are accountable for your decisions, so make sure you take good notes.
- 5- Comcen must be kept informed of what is happening, they need a sitrep every 30 minutes otherwise you will have the CBFCO/DCBFCO/CESM attend.
- 6- All fire must be extinguished to DFES standards, nothing can be left burning or smouldering to prevent re-ignition, otherwise it is your responsibility to attend and extinguish again.
- 7- You are in control of the incident until it is closed, it is the responsibility of the FCO to arrange for relief crews, patrols at defined intervals, request welfare/logistics support through the CESM etc.
- 8- As FCO in charge you will not leave the fire ground until all other members have left, you must be prepared to stay overnight if required.
- 9- You must be aware of weather conditions and be able to justify your decisions to the CBFCO/DCBFCO/CESM if requested.
- 10-If you need help, ask for it, the CBFCO/DCBFCO/CESM are happy to assist, however will not necessarily step in, you will still be in charge unless you are out of your depth.
- 11-All back burning must be approved by you **BEFORE** ignition, if it goes bad, you are responsible, so make sure you are happy to accept responsibility for the back burn, otherwise do not approve it.
- 12-The CBFCO/DCBFCO/CESM will step in and take control if the incident is being run poorly, or if it is escalating beyond your capacity, they are ultimately responsible so if you're not doing the job correctly, don't be surprised if they stand you down.

There is defined triggers that if met you may get the CBFCO/DCBFCO/CESM/DFES or a combination of all based on the incident at hand, any incident can trigger attendance at the discretion of the officer but some of the major ones are:

- All Structure Fires
- All vehicle fires involving road closures

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- Anything involving zone 3 response trigger
- Any incident occurring on day of "SEVERE" and above
- Any incident impacting state/federal infrastructure or facilities
- Any incident that has life involvement
- Any incident where media is present
- Any incident that is of a political nature
- Any incident where would be in the best interest of Council
- Any incident 3rd alarm and above
- Any incident involving a multi-agency response

The end of the day, you have put your hand up to become an FCO, everything here is your responsibility if you disagree with anything in this list perhaps re think your decision. An FCO is an important job and one that has been taken lightly for years, there has been little interest in fulfilling the role correctly or managing an incident to any sort of standard.

FCO's who fail in their duties will be held accountable by the CEO of the Shire, multiple failures will result in your appointment being revoked, it's time to step up and do the job properly otherwise you'll only burn out the next person who takes on the Chief role.

Minutes from Captains Meeting – 19th August 2019 – Inkpen Shed

Chief's comments and recommendation's

Electronic Fire Danger Rating Signs (see photo on page 5).

It is something I have brought up at BFAC and the shire doesn't want to know anything about it as it costs money.

The Electronic Fire Danger Rating Signs can be installed anywhere as long as there is mobile signal. The LED board can be automatic linked to the BOM web site so as the FDR changes for the shire the board is updated. Also messages can be posted on the board if a harvest ban goes on or other messages like TFD's and restricted & prohibited times.

Locations should be at main entrances to the shire and also into the town side of Northam.

- GEH east and west of the shire
- Yilgarn Ave, Mitchell Ave
- York, Goomalling roads after other install have been done.

Recommendations

- The Shire purchase 2 Electronic Fire Danger Rating Signs for the 2019/20 season.
- The Shire approach WALGA to fund 2 other Electronic Fire Danger Rating Signs for the 2020/21 season.

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Fire Weather Officers & Weather Stations

We are heavily reliant on volunteer fire weather officers, who are not officially recognised under the act due to not undertaking the official training that runs for several weeks and being officially gazetted under the Act (there is officially 2 in WA), this places a lot of responsibility on the volunteers to remain available during the high threat period.

The Shire should install professional weather stations at each brigade shed or where necessary, this would give a better understanding of the accurate weather conditions, as all stations are linked to a central website and would provide up to 10 locations to ensure bans are implemented based on professionally calibrated instruments, everyone has access to the website to see for themselves what the readings are at each location. The calculation can also be done automatically so weather officers don't have to enter any information.

Recommendations

- The Shire purchases electronic weather station and fit them to the fire stations or weather officer's property to gather the correct information to implement harvest bans for the 2019/20 fire season.

2010 Toodyay fire

- Murray McBride was on holidays at the time of the fire. He was instructed to pack up and to come back to Toodyay, that phone call was at 5pm Murray was back in Toodyay at 10 that night.
- Murray stayed on that fire ground for 10 weeks assisting in recovery even though back then there wasn't a recovery plan, so it all had to be made up as they went along.
- Murray was self-employed at the time.

The Chief has a great role to fill, these days there are plans in place to assist with a major incident, but this means more meetings and training for the Chief. LMAC meeting are held every couple of months to go through the procurers if and when a major incident happens. Storm, flood, fire, earthquake, outbreak of diseases and whatever else might happen.

Horton Road the Lakes is an example. I was there for 5 full days and over the weekend I had Simon cover for me as I had family commitments. This job had myself and the CESM dealing with the property owner, the very disgruntled property owner where the fire started, EPA, DWER, Main Roads, LG Mundaring and Northam, DFES, local VBFB and the list goes on. 5 days of repeatedly going over and over the same phone call and emails as well as monitoring the incident. This incident went for just over 2 weeks.

Turnout & Communication

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A lot don't know what happens before and after an incident and why communication has to always be flowing.

- 1) 000 caller ends up being put through to Comm's (61P) in Cockburn.
- 2) The job gets allocated to the closest or suitable Shire / brigade / station.
- 3) Selected people (Chief, DCBFCO & CESM) get a group call on the phone.
- 4) Whoever takes that call will decide within seconds (e.g. Chief),
 - What brigades to turn out, Shire officers/equipment, DFES officers, Air Support, police, DFES emergency warnings, road closures?
 - What's the weather for the day, what was the weather the day before and what's coming up, does a harvest ban need to go on?
 - What else is going on within the shire, other Shire's or other major incidents within the state?
 - Have our crews been out the past 24 hours and need a rest so look at other appliances from other brigades or Shire's?
 - Zone 3 response.
- 5) Call goes out. If the brigade calls haven't been answered within 3 minutes or less the messages will keep being sent out. The Chief will be contacted by Comm's with "what's going on, why we haven't had a response yet. Do you want us to send other brigades"?
- 6) Once the brigade have turned out they must contact Comm's to let them know,
 - What units are turning out with how many crews from that brigade?
 - What incident they are attending.
 - If late turnout, is it still emergency road conditions.
 - Notify the Chief.
- 7) On arrival the first arriving appliances must,
 - Contact Comm's to notify they have arrived.
 - Give a brief PAFTAC of the incident and classification.
 - Contact Chief to notify them that you have arrived, what's going on, is there any property under threat, what resourcing is needed. All other units attending that incident must do the same apart from the PAFTAC.
- 8) In the initial part of the incident Comm's must be updated every 5 to 10 minutes. Now if none of that gets done from the start this is where the Chief will either turnout, turnout another officer or be on the phone or radio to the brigade on scene with what's going on.
- 9) Throughout the incident the Chief (on scene or not) will be dealing with.

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- DFES commutations, air op's, emergency warnings (public notification), spot weather forecasts and managers.
- Shire, Shire depo, equipment, Rangers and managers.
- Local brigades, crew changeover.
- Other agents that might be involved in e.g. police, ambulance, main roads, environmental groups, red cross (catering), evacuation centres and many others.
- Upcoming days- weeks.

10) When things start to become under control everything that has happened has to be undone, it's a matter of going back over everything that has happened and start to undo it.

- Contacting DFES to start downgrading the incident.
- Shire resources.
- Local and brigades that have come in to assist.

11) If something major has happened a LEMC meeting may be called with all the departments that have been involved to start recovery.

12) The Chief will be involved right to the point of the incident being closed and any matters that arise after the incident has been closed.

- Damage to equipment, private, Shires.
- Damage to private property and infrastructure.
- Meetings, debriefs.

This only briefly explains some of what goes on with one job. Think of all of that if there was 5 jobs across the Shire in one week.

Whoever takes the Chief position needs to understand the limitations of the Fire Brigades Act 1942 as this will determine what is possible within the Bushfires Act 1954 - again the VFRS are unable to legally operate outside their gazettes townsites, they must be under control of an IC/BFCO to ensure they are protected under the Bush fires act. There may be times the chief needs to have an understanding of the emergency management act 2005 as well.

Recommendations for the 2019/20 Fire Season

1. Rural Fire Service. Brigades put forward to BFAC that Council approach DFES to take over the VBFB.
From what I've heard through the grape vine it's only going to be 2 years until the RFS will come in to play. As the Shire has very little understanding and intrust of bushfire why not hand the VBFB to the RFS and be under one hat instead of being split between two.
Brigades would have to put up a motion at BFAC to go to Council to look at that option. If that was the case, I would stay on for another 12 months to assist with the transition.
2. 2019/20 Fire season

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- i) CESM becomes acting Chief for 2019/20 until training requirements are met for other countenance. Day to day management of the service, and brigades falls to the CESM/Chief. Operation is on an on-call system, predominantly left to Deputy Chief and FCO's until any of the standard triggers are met that require attendance of CESM/Chief who has overall responsibility and accountability of all incidents under the Bush Fires Act 1954.
Harvest bans, burning times and other major decisions are made in line with existing processes in consultation Deputy Chiefs and FCO's as per current SOP's and the Bush Fires Manual.
 - ii) I stay in place for the 2019/20 fire season until other countenance have the chance to get their training up to date to meet the training requirements.
 - iii) Simon Peters is unavailable to steps up and take the Chief position for 2019/20. Simon still needs to catch up on training to meet the requirements and he will concentrate on getting that done for fire seasons to come.
3. CEO, In the absent of a Chief the CEO is in charge until another Chief is appointed (as to the Bush Fires Act 1954). You could say no to all the above and let it fall onto the CEO and see how he handles it.
This is what I mean about lack of understanding and intrust, BFAC puts up a motion for Chief with or without the training requirements it gets accepted. It goes through council and gets accepted. The CEO had just dodged a bullet, He can wipe his hands from the matter. BFAC has just given him an escape route out. Nothing has been resolved regarding the workload on the Chief.



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RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.224

Moved: Mr Nic Dewar

Seconded: Mr Murray McGregor

That Council note the Chief Bushfire Control Officer Report as provided.

CARRIED 10/0

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5.3 BAKERS HILL BFB FCO NOMINATIONS

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	5.1.3.1
Reporting Officer:	Brendon Rutter Community Emergency Services Manager
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and endorse the nominations for BFCO from the Bakers Hill BFB.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Bush Fires Act 1954

B.4 Policy Implications

Nil.

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B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Advertising Costs	low	Advertise with other BFCO's in 1 advert
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Bush Fires Act 1954	HIGH	Ensure that BFCO's are adequately trained in accordance with the Bush Fires Act 1954 & Shire of Northam Bush Fires Manual
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

At the Ordinary Council Meeting held Wednesday 17th July 2019, Council received late advice from the Bakers Hill BFB Captain on behalf of the membership raising some concerns.

As a result of the late information Council resolved to refer all BFCO nominations back to the brigade for further discussion with the exception of Simon Peters who is our current deputy.

At the time of completing this report no formal feedback had been received from the Bakers Hill BFB.

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RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.225

Moved: Mr Steve Gray
Seconded: Mr Simon Peters

That Council appoints Kristafer Brown as a Fire Control Officers for the 2019/20 Season in accordance with the criteria set in section 5 of the Shire of Northam Bush Fire Manual.

CARRIED 10/0

Paul Reynolds entered the meeting at 5:44pm.

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5.4 RURAL FIRE DIVISION

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	5.1.3.1
Reporting Officer:	Mathew Macqueen Chief Bush Fire Control Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to contact the Rural Fire Division for an update on the development of the division.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

For many years it has become evident of the multiple issues surrounding the management of the Bush Fire Service by local government across the state. A large portion of the issues surround the lack of consistency within each local government in relation to minimum training requirements, policies and procedures etc.

I have suggested for a number of years that the bushfire service should be all run under the one umbrella by DFES as the HMA for all fire incidents within WA.

Having DFES manage the bush fire service will ensure that there is consistency amongst all brigades, and will finally ensure that all bush fire volunteers have access to the same level of training and resourcing as their DFES managed counterparts.

This will assist with reducing the often toxic us & them mentality that currently exists and will ensure that the volunteers from all disciplines can get on with the job of serving their communities.

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B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Bush Fires Act 1954

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	No cost to the local government	Low	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Staff support clarification being received regarding the functioning and resourcing of the Rural Fire Division.

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RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.226

Moved: Mr Sam Moss

Seconded: Mr Steve Gray

That Council contact the Rural Fire Division (RFD) to request:

- 1. An update on progress of the RFD implementation;**
- 2. Advice on how the RFD will be structured and where the Bush Fire Brigades will sit in that structure;**
- 3. A timeframe of when this is likely to occur;**
- 4. A response by 31st October 2019 to enable the response to be tabled at the November pre-season BFAC.**

CARRIED 10/0

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5.5 STANDARD OPERATING PROCEDURES

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	5.1.3.1
Reporting Officer:	Brendon Rutter Community Emergency Services Manager
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

Standard Operating procedures for the Shire of Northam Volunteer Bush Fire Brigades

ATTACHMENTS

Attachment 1: SOP 19 – Brigade

A. BACKGROUND / DETAILS

The proposed SOP was raised in the CESM report at the last BFAC meeting where it was proposed that it be circulated to Brigades for comment prior to being presented to this meeting. Brigade representatives were asked to seek comment from their brigades and provide to officers to be tabled at the next BFAC meeting.

In the absence of any feedback from brigades and in the interest of further development of the Shire of Northam Bush Fire Manual.

SOP 19 – Brigade Burns has been developed to ensure that a consistent approach is applied in relation to Brigade Burns on private property as a fund raising activity. The process has been developed to ensure compliance with the Bush Fires Act 1954 to ensure that any brigade activity is appropriately recorded for insurance purposes.

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B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Bush Fires Act 1954

Bush Fires Regulations 1954

B.4 Policy Implications

Shire of Northam Bush Fire Manual.

B.5 Stakeholder Engagement / Consultation

Chief & Deputy Bush fire Control Officers.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	All costs associated with the works will be as agreed by private landowner and brigade, council will invoice for works out of private works GL and paid to brigades upon receipt of invoice.	low	Ensure costs are agreed upon between all parties prior to works commencing.
Health & Safety	Volunteer personnel are exposed to hazardous environment whilst conducting hazard reduction burns	High	Ensure that all SOP's are followed, brigade members are wearing correct PPC, and are following LACES whilst engaged in hazard reduction burning.

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Reputation	Council has a duty of care to its volunteers to ensure that they are adequately covered by council insurance whilst conducting brigade activities, including but not limited to conducting hazard reduction burns for private residents within the Shire of Northam.	High	Ensure correct procedures are followed to ensure adequate protections are in place for brigade members as provided for under the Bush Fires Act 1954.
Service Interruption	N/A	N/A	N/A
Compliance	<p>Burning off private land is not a power of a Bush Fire Brigade or a Bush Fire Control Officer unless directed by Local Government in the circumstances described in Section 33 (4) and (6) of the <i>Bush Fires Act</i>.</p> <p>Brigades operating in accordance with the powers and duties described in the <i>Bush Fires Act</i>, enjoys immunity from liability. If a brigade operates outside these parameters, members may well have personal liability for any damage caused as a result.</p>	High	Ensure brigades are aware of the requirements of the SOP. Monitor to ensure activities are carried out in accordance with the procedure.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

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C. OFFICER'S COMMENT

Burning off private land is not a power of a Bush Fire Brigade or a Bush Fire Control Officer unless directed by Local Government in the circumstances described in Section 33 (4) and (6) of the *Bush Fires Act*.

In other words, a property owner who is subject to a Local Government notice to remove hazards and does not want to do the work personally may request the Local Government to do the work. The Local Government can also act in default of the owner or occupier. In both circumstance the brigade/contractor can be directed by the Local Government to carry out the work as specified in the notice.

There is no other way in which brigades can carry out burning of private land and still enjoy the immunity conferred by the *Bush Fires Act*.

Local Governments have a crucial role in ensuring that proper direction is given to brigades and that appropriate notices have been issued to landholders as required by Section 33.

In summary, a brigade operating in accordance with the powers and duties described in the *Bush Fires Act*, enjoys immunity from liability. If a brigade operates outside these parameters, members may well have liability for damage caused as a result. Accordingly, all requests direct from landholders to brigades must be referred to the Local Government so that Local Government may lawfully direct the brigade to act.

RECOMMENDATION

That Council:

1. **Endorse Standard Operating Procedure 19, and acknowledge that this Standard Operating Procedure will be included in the future Section 8 of the Bush Fire Manual.**
2. **Ensure that brigades are adequately informed and trained on the new process to ensure compliance with obligations under the Bush Fires Act 1954**

DISCUSSION

The CESM provided an overview of the document and outlined its purpose. It was advised that if the Bush Fire Brigades are not performing the burns under direction of the local government there is no immunity as the *Bush Fire Act* does not cover nor provide this. There were concerns raised in relation to mitigation works being completed as landowners will not apply for permits. It was discussed that potentially the permit could be applied for by the brigade on

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the landowner's behalf. As there were concerns in relation to the process, the committee discussed further consultation being undertaken with FCO's and brigades.

Cr Carl Della entered the meeting at 5:53pm.

MOTION / COMMITTEE DECISION

Minute No: BFAC.227

Moved: Mr Sam Moss
Seconded: Mr Nic Dewar

That Council present the SOP to the Fire Control Officer meeting on 13 September 2019 and subsequent brigade meeting prior to being reconsidered by BFAC.

CARRIED 11/0

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Attachment 1

SOP.19 BRIGADE BURNS ON PRIVATE PROPERTY

Procedure No.	SOP.19
Procedure Subject:	Brigade Burns on Private Property

Introduction

Burning off private land is not a power of a Bush Fire Brigade or a Bush Fire Control Officer unless directed by Local Government in the circumstances described in Section 33 (4) and (6) of the Bush Fires Act.

In other words, a property owner who is subject to a Local Government notice to remove hazards and does not want to do the work personally may request the Local Government to do the work. The Local Government can also act in default of the owner or occupier. In both circumstances the brigade/contractor can be directed by the Local Government to carry out the work as specified in the notice.

There is no other way in which brigades can carry out burning of private land and still enjoy the immunity conferred by the Bush Fires Act.

Local Governments have a crucial role in ensuring that proper direction is given to brigades and that appropriate notices have been issued to landholders as required by Section 33.

In summary, a brigade operating in accordance with the powers and duties described in the Bush Fires Act, enjoys immunity from liability. If a brigade operates outside these parameters, members may well have liability for damage caused as a result. Accordingly, all requests direct from landholders to brigades must be referred to the Local Government so that Local Government may lawfully direct the brigade to act.

Procedure

1. The land owner / occupier (applicant) makes contact with the Brigade.
2. The FCO (or their delegate) must visit the proposed burn site with the applicant and establish the aims and objectives of the burn and identify any risks.
3. Alternatives to burning should be identified and considered if practical.
4. The Brigade is to cost the burn and provide a quote to the applicant on behalf of the local government for the work to be carried out by the Brigade.
5. If the scope and cost of the burn is agreed to by the applicant, the applicant is required to send a written request through to the CESM.
6. The FCO is to prepare a burn plan in consultation with the brigade members and the property owner/occupier and submit the plan with a private works request form to the CESM for approval.
7. The CESM in consultation with the CBFCO is to assess the burn plan with any proposed variations to the conditions to be discussed with the FCO prior to being recorded on the burning plan. Any alterations are to be dated and initialled by the CESM and/or CBFCO.
8. Once the plan is approved, the CESM and/or CBFCO is to approve the plan in writing, which will authorise the brigade to carry out the works.
9. A 'permit to burn' must be issued to the applicant (Not the Brigade) before any burning is carried out during the Restricted Burning period.
10. The Shire of Northam will invoice the applicant and receive the outstanding monies.
11. On receipt of payment, the local government will forward the monies to the Brigade upon receipt of a brigade invoice

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6. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

6.1 SECTION 4.2G AND 4.4G OF THE BUSH FIRE MANUAL – VOTING RIGHTS

MOTION

Submitted by:

That Council amend section 4.4G of the Shire of Northam Bushfire Manual, to remove any requirement for brigade members to be 'active' in order to have voting rights.

DISCUSSION

The CESM advised that an annual review of the Bush Fire Manual is undertaken each year and this potentially can be included in this process to obtain feedback from brigades.

Discussion was also held around who determines if a brigade member is inactive. The CESM advised that this is determined by the Brigade Captain.

MOTION / COMMITTEE DECISION

Minute No: BFAC.228

Moved: Mr Murray McGregor

Seconded: Mr Sam Moss

That Council hold a workshop with brigade representatives to review section 4.2G and 4.4G in relation to active and voting members as part of the annual review process.

CARRIED 11/0

BACKGROUND

Issue of Brigade members not having attended 4 activities (relevant to being a firefighter) to be reclassified as Auxiliary Member under 4.2G of Bush Fire Brigades (Shire of Northam Bushfire Manual) & denied voting rights under 4.4G to be removed.

Given the stats in the risk to resource most members would not be eligible to vote. We find this unworkable as only a very limited number of people were able to vote. The intent is to stop not active members stacking meeting but we need to have this clause removed if not then re defined to have more participation.

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OFFICERS COMMENT

This matter has also been raised by a member of the Clackline / Muresk Bush Fire Brigade and has been included as Attachment 1.

At the BFAC meeting held on 20th August 2018 Section 4 of the Brigade manual was endorsed by the committee and referred to Council for endorsement.

The relevant section of Clause 4.2G is as follows –

Membership of the Bush Fire Brigade can be terminated at the discretion of the brigade executive group if the member –

- Gives written notice of resignation to the Brigade Secretary;
- Is, in the opinion of the Brigade, permanently incapacitated by mental or physical ill-health;
- Is dismissed by the Brigade; or
- Ceases to be a member or is taken to have resigned;
- Has not been active with the Brigade for a period of twelve (12) months that a member will be taken to have resigned from the Bush Fire Brigade. A member may be considered inactive if they fail to attend a minimum of one (1) Brigade activity relevant to the member's role within a twelve (12) month period;
- A firefighter, who in a twelve (12) month period, does not attend at least four (4) Brigade activities relevant to their role as a firefighter, can be reclassified as an Auxiliary Member in the Brigade;
- Brigade activities that relate to the fire-fighting role include but are not limited to; Brigade training, turning out to an incident and hazard reduction burns;

Similarly the relevant section of Clause 4.4G is as follows –

4.4G Voting

To be eligible to one vote a Brigade Member must have attended a minimum of 4 Brigade activities such as hazard reduction burns, incidents, brigade training or DFES training within that year.

If issues arise due to a clause in the manual that brigades believe need to be addressed, brigade reps are encouraged to put a motion forward with a recommended change to be tabled at BFAC for discussion.

Discussion

Intent for brigades to manage in house.

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Attachment 1

BACKGROUND DETAILS ——— CLACKLINE MURESK BFB



Blair Wilding is regarded by the Shire of Northam as a "NON ACTIVE " Brigade member. —

That is — he has not attended [according to the Shire] Brigade events or fires.

This is completely wrong. He was a frontline fire fighter at two fires at least as well as attending Brigade events—but was out of the district for the O'Brien fire.

It seems that attendance at these fires, with one or both of his units was not recorded. Why this was so is a matter for future investigation.

Blair Wilding is one of the best and most experienced fire fighters in the Shire of Northam.

This assertion that he is "Not Active" is an insult to him and the Brigade.

The Clackline Muresk Bush Fire Brigade requires his immediate reinstatement.

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Mr Blair Wilding entered the meeting at 6:06pm.

6.2 RESTRICTED BURNING DATES / CREATION OF TWO ZONES

MOTION

Submitted by: **Irishtown Bush Fire Brigade**

That Council investigate what is required to reinstate a 2 zone system to allow better management of bushfire risk at the turn of the seasons.

DISCUSSION

The CESM advised that the Bush Fires Act does not provide provisions for the district to be split. It is believed that this could be managed through permits.

MOTION / COMMITTEE DECISION

Minute No: **BFAC.229**

Moved: **Mr Murray McGregor**

Seconded: **Mr Nic Dewar**

That Council refer the matter relating to the restricted burning date / creation of two zones to Fire Control Officer meeting on 13 September 2019 for further discussion.

CARRIED 11/0

BACKGROUND

Discussion to bring restricted burning dates forward, or create 2 zones within the Shire such as East and West. Fire risk is different to each of those areas. Matter for BFAC.

I have been asked to raise this again by our brigade. The nature of our Shire means that the risks and needs to burn are different during the restricted burning period. As identified in the Risk to Resource report 2019, members feel the creation of a two fire zones will allow more appropriate fire risk controls to be implemented across the shire. This allow the lower risk are to undertake activities which would be considered too risky in the other district.

OFFICERS COMMENT

There are provisions under the Bush Fires Act 1954 where due to seasonal conditions the Prohibited & Restricted period's commencement dates can be

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varied for a specific period by agreement of the CBFCO & Shire of Northam President with the support of a gazetted CALM Officer.

Officers are aware that historically the Shire was split into an east & west zone, and the inherent complexities that come with splitting a district. While the Bush Fires Act 1954 allows provisions for the local government to vary dates based on seasonal conditions, the act specifies that a local government may alter the dates for "its District" the Act does not provide provisions for the district to be split.

This can be addressed through management of the permit issuing process, a workshop has been tabled for 13th September 2019 for the BFAC's to discuss the coming permit season and will identify strategies that could address a lot of these concerns, further advice can be tabled at the Nov BFAC.

Discussion

Act cannot split, manage through permit system for agricultural sector.

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6.3 STRUCTURE

MOTION

Submitted by: Wundowie Volunteer Fire and Rescue Service

That Council endorse Chief position to become a paid role under the Shire of Northam CESM and x2 deputies and x1 snr FCO (deputy in training)
Honorarium stays in place for the x2 deputies

DISCUSSION

Clarification was sought in relation to the intent of the motion. It was clarified that the CBFCO would be a paid role under the Shire of Northam and the appointment of 2 deputies and a senior FCO.

MOTION / COMMITTEE DECISION

Minute No: BFAC.230

Moved: Mr Nic Dewar

Seconded: Mr Sam Moss

The Council refer the following structure to the Bush Fire Brigades to endorse:

- Chief Bush Fire Control Officer position is to become a paid role under the Shire of Northam;
- Appointment of 2 Deputy Chief Bush Fire Officers; and
- 1 Senior FCO (deputy in training); and
- Honorarium stays in place for the x2 deputies

CARRIED 11/0

BACKGROUND

The recommended structure has been included as Attachment 1.

OFFICERS COMMENT

The position of Chief Bush Fire Control Officer is an integral part of the management of fire incidents within the Shire of Northam.

Officers appreciate the role has evolved in recent years due to the current climate and focus on emergency services both locally and interstate.

Officers believe the position of Chief Bush Fire Control Officer should remain a position held from within the volunteer Bushfire Brigade, albeit with some major changes to reduce the impact the position can take on the volunteer in the

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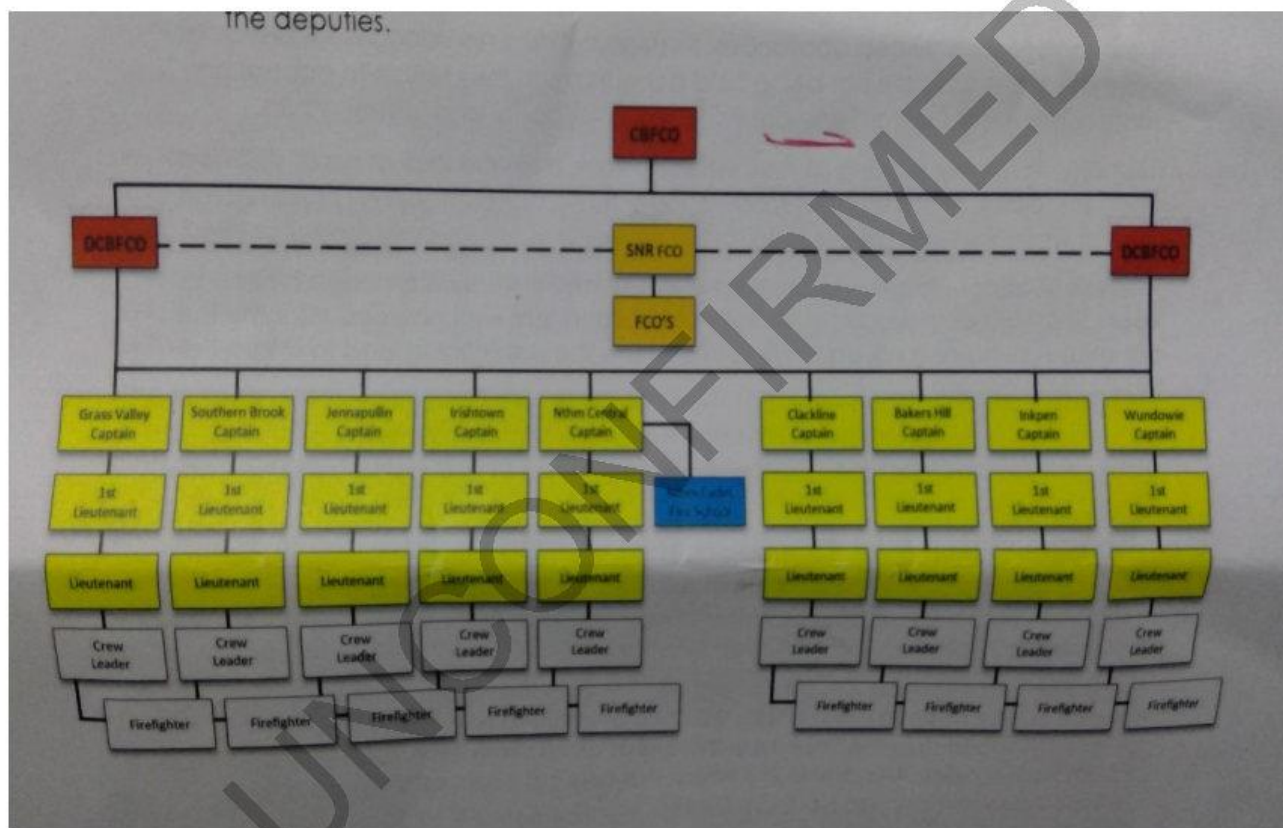
role. This includes the reduction of administrative duties currently being undertaken by the CBFCO position.

Discussion with the current CBFCO have also indicated that a strategy needs to be developed to assist the incoming CBFCO to reduce the load, by sharing responsibility with the DCBFCO (s), BFCO's and Captains of each brigade.

At this current point in time Officers are not recommending the position of Chief Bush Fire Control Officer should be filled by a paid employee of council.

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Attachment 1



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Mr Simon Peters and Jeffrey Roberts departed the meeting at 6:20pm and returned at 6:20pm.

6.4 GENERAL BUSINESS AT BFAC MEETINGS

MOTION / COMMITTEE DECISION

Minute No: BFAC.231

Moved: Mr Sam Moss

Seconded: Mr Steve Gray

That Council include an agenda item for 'General Business' to future BFAC meetings for discussion/general business.

CARRIED 10/1

DISCUSSION

Discussion was held around the value of holding a session to discuss ideas and general matters outside the formal meeting processes. The Executive Manager Development Services advised that general business can be included at the end of the meeting however this would not be a decision making forum.

BACKGROUND

Grass Valley BFB believes the inclusion of a general business session would be invaluable for discussion between brigades where we can look at motions for future BFAC meetings, discuss ideas/issues that individual brigades have had and want to send back to other brigades for feedback prior to a motion being submitted.

OFFICERS COMMENT

The Bush Fire Advisory Committee has been formed by Council in accordance with s67 Bush Fires Act 1954. The Committee is an official advisory committee of Council and is therefore bound by Council's Standing Orders and as such there is currently no "general business" section on any committee of council agenda.

Agenda items of an urgent nature can be discussed by decision of the chairperson, a decision will be made on a case by case basis.

Discussion was held around the functioning and effectiveness of the current BFAC processes. A number of Brigades believe that having an opportunity to discuss current issues at BFAC might negate the need for matters being referred back from BFAC to brigades or to a further meeting.

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The current process regarding notices of motion from Brigades was explained and that in general business no decisions could be made by the meeting.

It was agreed that the general business could include items of a more strategic nature and issues that would be subject to future reports of the committee.

UNCONFIRMED

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6.5 SUCCESSION PLANS FOR CBFCO AND DCBFCO POSITIONS

MOTION / COMMITTEE DECISION

Minute No: BFAC.232

Moved: Mr Sam Moss

Seconded: Mr Murray McGregor

That Council develop a detailed and fully supported succession plan/s for the Chief and Deputy/s positions.

CARRIED 11/0

DISCUSSION

Discussion was held around the value of having a succession plan in order to avoid the situation that the Shire is currently in and also provide opportunities for brigade members. Discussion was also held around FCO's fulfilling their role and responsibilities to support the CBFCO and DCBFCO. It was also raised that there is a lack of training held at suitable times, there is insufficient notice of this training and a lack of training quality (i.e. is repetitive).

BACKGROUND

Grass Valley BFB believe the Shire of Northam need to draw up succession plans with the various brigades and FCO's for filling FCO positions and the Chief and Deputy/s positions, discussing opportunities for advancement and training, and taking advantage of any volunteer who wishes to advance their capabilities and the depth of their involvement in the BFB system. This plan should also outline how these positions will be supported to minimise the burden of these roles on volunteers.

OFFICERS COMMENT

Whilst staff agree succession planning is important, what is unclear is what additional 'planning' is required. The system / structure as it currently exists is in place, from a theoretical perspective, whereby the Chief Bushfire Control Officer would be chosen from amongst existing brigade Fire Control Officers.

So the succession plan should be that the Fire Control Officers within each brigade are qualified, and using their current positions to gain experience with the view of potentially taking on the Chief position in a future year. While this is the current theoretical structure it is also the most logical succession planning structure moving forward. Issues may arise from time to time whereby you have Fire Control Officers who are unwilling, or unable, to take on the Chief position, leaving a void. Staff would recommend that brigades be mindful of this when electing their Fire Control Officers.

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6.6 NOMINATIONS FOR CHIEF BUSH FIRE CONTROL OFFICER

MOTION

Moved: Mr Sam Moss

That Council endorse the Grass Valley BFB nominations for the 2019/2020 season.

- **Chief Bush Fire Control Officer - Matt Macqueen**
- **Deputy Chief Bush Fire Control Officer - West - Simon Peters**
- **Deputy Chief Bush Fire Control Officer - East - Chris Marris**

LAPSED FOR WANT OF A SECONDER

BACKGROUND

The Grass Valley BFB believes that it is in the best short and long term interest of the community and the local bush fire service to see the Chief Bush Fire Control Officer remain in volunteer hands. In saying that, we believe the chief role is one which must be supported strongly by both the Brigades and in particular the Shire.

On the basis that this support is more forthcoming, we understand that the current Chief, Matt Macqueen, is prepared to consider continuing as Chief for a further 12 months, while other members of the fire service are supported and encouraged to build up their training and experience.

As such, the Grass Valley BFB wish to make the following nominations for the 2019/2020 season.

Chief Bush Fire Control Officer - Matt Macqueen
Deputy Chief Bush Fire Control Officer - West - Simon Peters
Deputy Chief Bush Fire Control Officer - East - Chris Marris

The Grass Valley BFB believe the inclusion of a second deputy will aid in sharing the workload of the Chief, as well as provide for a greater pool of potential candidates for future succession to the chief as was the case in the past. In saying this, the Brigade believes that members outside of the chief/deputy chief roles should be supported and encouraged to build their skillset/experience for consideration of the senior roles into the future. Competition for these roles would be a great outcome.

In regards to Chris Marris's nomination, this is on the basis as presented above, with the chief role remaining as a volunteer. Since the below email, Chris has completed both his Ground Controller and AIMS 2017 Gap (already had AIMS 4) training, along with his On-road driving course. He is committed to completing the remaining two courses required at the earliest

Bush Fire Advisory Committee Meeting Minutes
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suitable opportunity. Chris will have lots to learn but looks forward to doing so alongside two experienced chief and deputy chiefs should his nomination be supported.

OFFICERS COMMENT

The current Chief Bush Fire Control Officer Mat Macqueen has tendered his resignation from the position as of October 31st 2019 as a consequence the above resolution will be unable to be implemented if it were passed by the Committee.

UNCONFIRMED

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6.7 MANAGEMENT OF THE 2019/2020 BUSH FIRE SEASON

MOTION / COMMITTEE DECISION

Minute No: BFAC.233

Moved: Mr Sam Moss

Seconded: Mr Nic Dewar

That Council develop a plan on how they will manage fires in the 2019/2020 season.

CARRIED 11/0

BACKGROUND

At a meeting of Bush Fire Brigade Captains and representatives it is noted that there are no volunteers with suitable qualifications to be the Chief Bushfire Control Officer.

OFFICER COMMENT

Officers are working in accordance with the process as outlined in the email sent to all brigades 20 August 2019. Should a resolution not be made tonight officers will prepare a report for Council on the options available to meet Councils obligations under the Bush Fires Act 1954.

At this point in time if a resolution is not reached and no one is to be appointed to the position of CBFCO within one month after the resignation of the current CBFCO (1st November 2019) the provisions section 382(C) and (D) of the Bush Fires Act 1954 may apply. The section of the act states as follows –

(2C) *The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the FES Commissioner may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.*

(2D) *Where a local government that has been served with a notice pursuant to subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.*

Any outcome from Council decisions will be advertised to brigades accordingly.

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7. URGENT BUSINESS APPROVED BY DECISION

MOTION / COMMITTEE DECISION

Minute No: BFAC.234

Moved: Mr Mathew Macqueen

Seconded: Mr Sam Moss

That the committee consider urgent business in relation to the CBFCO and DCBFCO for the 2019/20 season.

CARRIED 11/0

DISCUSSION

Discussion was held around who should be CBFCO. It was advised that as of 1 October there is no CBFCO and the CEO is required to appoint someone.

Discussion was held around the current CBFCO and DCBFCO not wanting/being unable to fulfil the role.

Issues were raised that brigade members don't take instruction from FCO's, only senior officers (i.e. the CBFCO).

Issues were also raised from members in the gallery in relation to the system and processes impacting the number of volunteer within brigades. In addition, some brigades feel they are being railroaded, losing autonomy (e.g. sending their vehicles to trusted repairers, losing hose testing). It was raised that they are no longer able to do what was done for 20 years. Shire and system is developing a Shire entity which is dictating.

Discussion was held around the process of how to identify a suitable CBFCO. A number of suggestions were made including approaching surrounding district CBFCO's and also advertising.

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MOTION / COMMITTEE DECISION

Minute No: BFAC.235

Moved: Mr Mathew Macqueen

Seconded: Mr Murray McGregor

That Council:

1. Advertise for a Chief Bush Fire Control Officer for the 2019/20 bush fire season;
2. Appoint Mathew Macqueen and Simon Peters as Deputy Chief Bush Fire Control Officers for the 2019/20 bush fire season; and
3. Appoint Chris Marris as Senior Fire Control Officer for the 2019/20 bush fire season.

CARRIED 11/0

8. DATE OF NEXT MEETING

12th November 2019 at 5:30pm.

9. DECLARATION OF CLOSURE

There being no further business the Presiding Member, Mr Mathew Macqueen declared the meeting closed at 7:26pm.

"I certify that the Minutes of the Bush Fire Advisory Committee meeting held on Tuesday, 10 September 2019 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date

12. OFFICER REPORTS

12.1 CEO'S Office

12.1.1 G1.11 Risk Management Policy

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.3.1.2
Reporting Officer:	Jason Whiteaker, Chief Executive Officer
Responsible Officer:	Jason Whiteaker, Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider adopting draft policy G1.11 Risk Management.

ATTACHMENTS

Attachment 1: G1.11 Risk Management Policy (Draft).

A. BACKGROUND / DETAILS

As a local government, the Shire of Northam has exposure to a range of risks that if unmanaged, may have an adverse impact on the achievement of organisational objectives.

The Shire will implement an enterprise-wide risk management framework and systems to identify and manage potential risk to minimise adverse outcomes. The policy intent is to build a risk mature environment where Council, management and employees take responsibility for risk management through systemic practices to:

- Safeguard the Shire people, assets, property, environment, reputation, finances and information;
- Promote an environment where risk management principles and practices are the tools to the achievement of organisational goals; and
- Provide the resources required to minimise adverse reaction to risks.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area6: Governance & Leadership.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

Objective: Develop clear policy settings to guide our organisation and community.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

AS/NZS ISO 31000:2009.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

A workshop was held on Friday, 23 August 2019 with Elected Members. There were no changes required to the draft policy as a result of this workshop.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Nil.	N/A	N/A
Health & Safety	Nil.	N/A	N/A
Reputation	Negative community perception due to lack of adequate risk management practices within the Shire of Northam	Moderate Minor/Possible 6	Adoption of draft policy.
Service Interruption	Nil.	N/A	N/A
Compliance	Non-compliance of Australian Standards and legislation due to lack of risk management practices.	Moderate Minor/Possible 6	Adoption of draft policy.
Property	Nil.	N/A	N/A
Environment	Nil.	N/A	N/A

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3760

Moved: Cr Williams

Seconded: Cr Ryan

That Council adopt G1.11 Risk Management Policy as provided in Attachment 1.

CARRIED 8/0

Attachment 1



Shire of Northam Planning Policy Manual (Section 1)
Policy
G 1.11 Risk Management

GOVERNANCE

G 1.11 Risk Management

Responsible Department

Chief Executive Officer

Resolution Number

TBC

Resolution Date

Next Scheduled Review

2021

Related Shire Documents

Related Legislation

AS/NZS ISO 31000:2009

OBJECTIVE

As a local government, the Shire of Northam has exposure to a range of risks that if unmanaged, may have an adverse impact on the achievement of organisational objectives.

The Shire will implement an enterprise-wide risk management framework and systems to identify and manage potential risk to minimise adverse outcomes. The policy intent is to build a risk mature environment where Council, management and employees take responsibility for risk management through systemic practices to:

- Safeguard the Shire people, assets, property, environment, reputation, finances and information;
- Promote an environment where risk management principles and practices are the tools to the achievement of organisational goals; and
- Provide the resources required to minimise adverse reaction to risks.

SCOPE

Organisational wide.

POLICY

The Shire of Northam is committed to managing risk in accordance with the principles, framework and guidelines detailed in AS/NZS ISO 31000:2009 and will:

- Implement an Enterprise Risk Management Framework and Plan;
- Identify strategic, operational and project risks using systematic tools and based on the level of risk ensure effective Risk Treatment Plans, to minimise such risks, are in place;

CEO-POLICY-11 G 1.11 Risk Management_DRAFT



Shire of Northam Planning Policy Manual (Section 1)
Policy
G 1.11 Risk Management

- Ensure any item with a risk ranking of greater than 10, categorised as either High or Extreme risk and is apparent to be ongoing, be listed on the Shire's Risk Register;
- Align risk management systems and processes with current strategic and operational planning processes;
- Implement a range of risk management key performance indicators to monitor responsibility and accountability.

Report, Monitor and Review

In accordance with Local Government (Audit) Regulations 1996, regular reporting of systems and procedures in relation to risk management will be submitted to the Shire's Audit and Risk Committee and that Committee has the Shire's Risk Register as a standing agenda item.

Performance of Shire of Northam risk management will be measured against;

- % of High or Extreme Risks without mitigation strategies in place
 - Reported quarterly to Audit & Risk Committee
- % of risk mitigation strategies overdue
 - Reported quarterly to Audit & Risk Committee

Risk Criteria and Evaluation

Risk criteria also needs to be defined to evaluate the significance of risk. Factors to be considered include the following:

- The nature and types of causes and consequences that can occur and how they will be measured;
- How likelihood will be defined;
- The timeframe (s) of the likelihood and/or consequence (s);
- How the level of risk is to be determined;
- The views of stakeholders;
- The level at which risk becomes acceptable or tolerable.

Risk evaluation always involves the assessment of the likelihood (chance of something happening) and consequence (outcome of an event affecting objectives) of an event.



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Risk Assessment Tool

Measures of Consequence

Level Description	Financial Impacts	Health & Safety	Reputation	Service Interruption	Compliance	Property	Environment
Insignificant (1)	<\$10,000	Medical type injuries	Unsubstantiated, low impact, low profile, or no news item	No material service interruption	No noticeable regulatory or statutory impact	Inconsequential damage.	Contained, reversible impact managed by on site response
Minor (2)	\$10,001 - \$25,000	Lost Time Injury <30 days	Low impact, low news item	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response
Medium (3)	\$25,001 - \$250,000	Lost time Injury >30 Days	Substantiated, public embarrassment, moderate impact, moderate news profile	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
High (4)	\$250,001 - \$650,000	Long term disability / multiple injuries	Substantiated, public embarrassment, high impact news profile, third party actions	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies
Extreme (5)	> \$650,000	Death or permanent disablement	Substantiated, public embarrassment, very high multiple impacts, high, widespread multiple news profile, third party actions	Indeterminate prolonged interruption of services – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Extensive damage requiring prolonged period of restitution. Complete loss of plant, equipment & building	Uncontained, irreversible impact

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As defined by the Australian Standard consequence is the outcome of an event affecting corporate objectives. The above identifies outcomes in seven main categories being health & safety, financial impact, service interruption, compliance, reputation, property and environment. A level of 1 - 5 is applied based on the severity of the outcome, ranging from insignificant to catastrophic. Combined with measures of likelihood, measures of consequence form the evaluation of risks in the Risk Matrix (see below).

Measures of Likelihood

Description	Examples	Frequency
Almost Certain (5)	The event is expected to occur	More than once per year
Likely (4)	The event will probably occur	At least once per year
Possible (3)	The event could occur	At least once in five years
Unlikely (2)	The event could occur but probably won't	At least once in ten years
Rare (1)	The event is not expected to occur	Less than once in 20 years

Measures of likelihood form part of the risk matrix to determine the 'risk rank' and the 'level of risk'.

A level of 1 – 5 is applied based on the likelihood of an event occurring, ranging from rare to almost certain. The likelihood can be determined objectively or subjectively, qualitatively or quantitatively, and described using general terms or mathematically such as probability or a frequency over a given time period.

Risk Appetite

E EXTREME RISK: Immediate action required by CEO and/or Council

H HIGH RISK: Executive Management attention required, CEO & Council notified

M MODERATE RISK: Management by specific monitoring or response procedures

L LOW RISK: Manage by routine procedures, unlikely to need specific application of resources



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Risk Matrix

Consequence / Likelihood	Insignificant (1)	Minor (2)	Medium (3)	Major (4)	Extreme (5)
Almost Certain (5)	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely (4)	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible (3)	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely (2)	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

The risk matrix will determine a risk ranking and level of risk based on the measurement of the likelihood and consequence of a particular event. It is recommended that any event with a risk ranking of 'high' or 'extreme' be recorded in the Shire's Risk Register and reported to the Audit Committee on a periodic basis. These events require regular monitoring and risk treatment actions which may involve the following:

- Avoiding the risk by deciding not to start or continue with the activity that gives rise to the risk;
- Accepting risk in order to pursue an opportunity;
- Removing the risk source;
- Changing the likelihood;
- Changing the consequences;
- Sharing the risk with another party or parties (including contracts and risk financing); and
- Retaining the risk by informed decision.

Risk treatments that deal with negative consequences are sometimes referred to as risk mitigation, risk elimination, risk prevention and risk reduction. Risk treatments will be particularly important where existing controls are deemed to be inadequate.

Sources of Risk Identification

- Identified Organisational Risks;
- Various plans and strategies (refer Corporate Business Plan for list of Council endorsed plans)
- Major Projects
- Council Agenda Items

CEO-POLICY-11 G 1.11 Risk Management_DRAFT

12.2 ENGINEERING SERVICES

Nil.

12.3 DEVELOPMENT SERVICES

Nil.

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – August 2019

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Kathy Scholz Creditors Officer
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 August 2019 to 31 August 2019.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – August 2019.
Attachment 2: Declaration.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance

with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2019/20 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.

Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Not applicable.

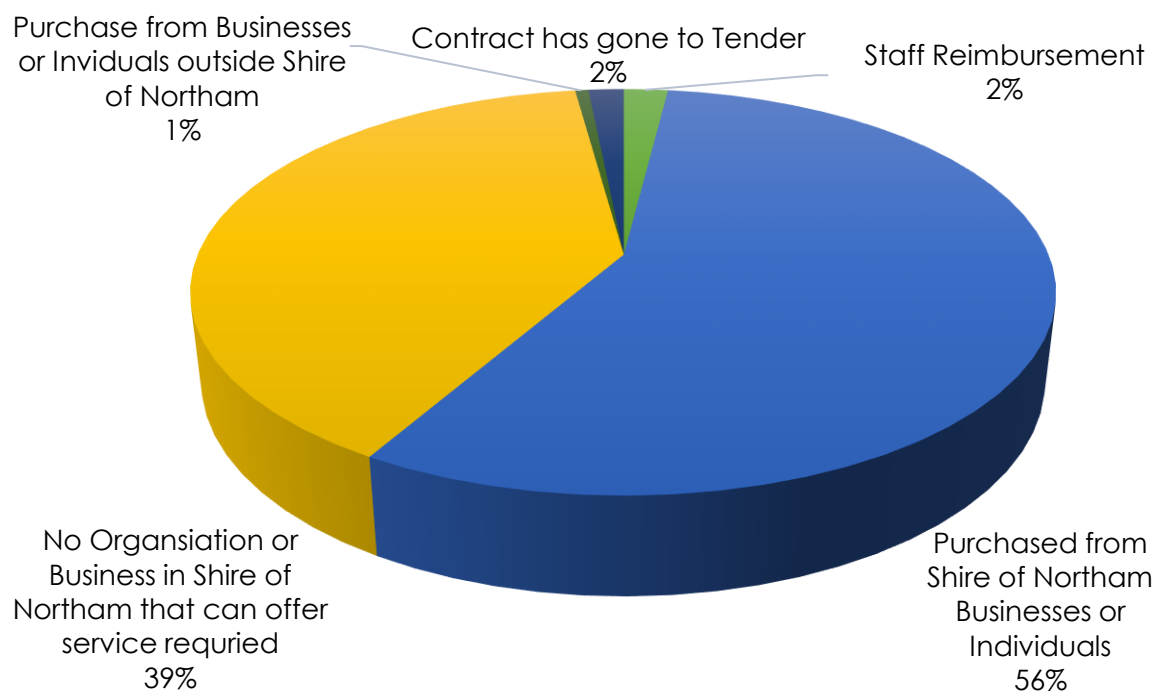
B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Low	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Low	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing

patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of August 2019:



RECOMMENDATION / COUNCIL DECISION

Minute No: C.3761

Moved: Cr Tinetti

Seconded: Cr Della

That Council endorse the payments for the period 1 August 2019 to 31 August 2019, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 8/0

Attachment 1

Date: 02/09/2019
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
2059	30/08/2019	SHIRE OF NORTHAM	AROC GST TO 30/06/2019 TRANSACTED THROUGH SON.	2		382.75
INV T1080	30/08/2019	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BSL FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH MONTH OF JULY 2019.	2	75.00	
INV T1079	30/08/2019	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF JANUARY 2019.	2	57.75	
INV T957	30/08/2019	SHIRE OF NORTHAM	AROC GST TO 30/06/2019 TRANSACTED THROUGH SON.	2	250.00	
EFT33886	02/08/2019	RENDEZVOUS HOTEL PERTH CENTRAL	ACCOMMODATION FOR COUNCILORS AND CEO FOR LOCAL GOVERNMENT WEEK.	1		2,633.40
INV 2688487810/07/2019		RENDEZVOUS HOTEL PERTH CENTRAL	ACCOMMODATION FOR COUNCILORS AND CEO FOR LOCAL GOVERNMENT WEEK.	1	2,633.40	
EFT33887	07/08/2019	SPECIALISED TREE SERVICE	TREE PRUNING OF IRISHTOWN ROAD FROM 1SLK TO THE BOUNDARY IS 31.2 LINEAR KM'S. ALL PRUNING TO A S4373, FULL LANE CLOSURE USING TC LIGHTS, FULL TMP WITH TCD'S SUPPLIED PRIOR TO COMMENCEMENT(ENCLUDED IN THIS PRICE).	1		52,937.50
INV 3120	29/07/2019	SPECIALISED TREE SERVICE	TREE PRUNING OF IRISHTOWN ROAD WORKS CARRIED OUT FOR WEEK ENDING 26/7/19.	1	24,062.50	
INV 3121	05/08/2019	SPECIALISED TREE SERVICE	TREE PRUNING OF IRISHTOWN ROAD FROM 1SLK TO THE BOUNDARY IS 31.2 LINEAR KM'S. ALL PRUNING TO A S4373, FULL LANE CLOSURE USING TC LIGHTS, FULL TMP WITH TCD'S SUPPLIED PRIOR TO COMMENCEMENT(ENCLUDED IN THIS PRICE).	1	28,875.00	
EFT33888	15/08/2019	ALISON DOWELL	REIMBURSEMENT FOR POLICE CLEARANCE.	1		54.30
INV 1160584	02/05/2019	ALISON DOWELL	REIMBURSEMENT FOR POLICE CLEARANCE.	1	54.30	
EFT33889	15/08/2019	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS JULY 2019	1		1,905.73
INV JULY 2019/07/2019		ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS JULY 2019	1	1,905.73	
EFT33890	15/08/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT06/08/2019		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33891	15/08/2019	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 06/08/2019.	1		61,628.00
INV PAYG 0606/08/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 06/08/2019.	1	61,628.00	
EFT33892	15/08/2019	BAUXITE ALUMINA JOINT VENTURES PTY LTD	RATES CREDIT REFUND FOR ASSESSMENT A16119	1		175.13
INV A16119	09/08/2019	BAUXITE ALUMINA JOINT VENTURES PTY LTD	RATES CREDIT REFUND FOR ASSESSMENT A16119		175.13	
EFT33893	15/08/2019	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR JULY 2019	1		1,500.00
INV JULY 20131/07/2019		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR JULY 2019	1	1,500.00	
EFT33894	15/08/2019	CARL PHILLIP DELLA	COUNCILLOR PAYMENTS JULY 2019	1		1,905.73
INV JULY 20131/07/2019		CARL PHILLIP DELLA	COUNCILLOR PAYMENTS JULY 2019	1	1,905.73	
EFT33895	15/08/2019	CHRIS DAVIDSON	COUNCILLOR PAYMENTS JULY 2019	1		1,905.73
INV JULY 20131/07/2019		CHRIS DAVIDSON	COUNCILLOR PAYMENTS JULY 2019	1	1,905.73	
EFT33896	15/08/2019	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS JULY 2019	1		4,861.36
INV JULY 20131/07/2019		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS JULY 2019	1	4,861.36	
EFT33897	15/08/2019	CORE BUSINESS AUSTRALIA	CONSULTANCY SERVICES AS PER CONTRACT C.201819-06 FOR THE COMPLETE PROJECT MANAGEMENT FOR THE REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE WITHIN THE SHIRE OF NORTHAM BEING CONDUCTED BY PALMER CIVIL CONSTRUCTION - SCOPED UNDER WANDRRA AGRN 743.	1		7,717.85
INV INV-093001/07/2019		CORE BUSINESS AUSTRALIA	CONSULTANCY SERVICES AS PER CONTRACT C.201819-06 FOR THE COMPLETE PROJECT MANAGEMENT FOR THE REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE WITHIN THE SHIRE OF NORTHAM BEING CONDUCTED BY PALMER CIVIL CONSTRUCTION - SCOPED UNDER WANDRRA AGRN 743.	1	3,259.63	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-092901/07/2019		CORE BUSINESS AUSTRALIA	CONSULTANCY SERVICES AS PER CONTRACT C.201819-06 FOR THE COMPLETE PROJECT MANAGEMENT FOR THE REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE WITHIN THE SHIRE OF NORTHAM BEING CONDUCTED BY PALMER CIVIL CONSTRUCTION - SCOPED UNDER WANDERRA AGRN 743.	1	4,458.22	
EFT33898	15/08/2019	DEBORAH MOODY	2019 AVON RIVER FESTIVAL - WELCOME TO COUNTRY	1		300.00
INV 33	26/06/2019	DEBORAH MOODY	2019 AVON RIVER FESTIVAL - WELCOME TO COUNTRY	1	300.00	
EFT33899	15/08/2019	EASIFLEET	Payroll deductions	1		3,036.10
INV DEDUCT06/08/2019		EASIFLEET	Payroll deductions		1,421.55	
INV DEDUCT06/08/2019		EASIFLEET	Payroll deductions		1,614.55	
EFT33900	15/08/2019	ESTELLE VUCEMILLO	REFUND OF BOND PAYMENT FOR BOOKING #4002	1		100.00
INV 4002	26/07/2019	ESTELLE VUCEMILLO	REFUND OF BOND PAYMENT FOR BOOKING #4002	1	100.00	
EFT33901	15/08/2019	JOHN KELLY	CULTURAL DANCE (WYALLKATCHEM SCHOOL VISIT) 13/08/2019	1		300.00
INV 55277	13/08/2019	JOHN KELLY	CULTURAL DANCE (WYALLKATCHEM SCHOOL VISIT) 13/08/2019	1	300.00	
EFT33902	15/08/2019	JOHN PROUD	COUNCILLOR PAYMENTS JULY 2019	1		1,905.73
INV JULY 2019/07/2019		JOHN PROUD	COUNCILLOR PAYMENTS JULY 2019	1	1,905.73	
EFT33903	15/08/2019	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS JULY 2019	1		1,905.73
INV JULY 2019/07/2019		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS JULY 2019	1	1,905.73	
EFT33904	15/08/2019	JUNE NANCY SHEILA GARLETT	RATES CREDIT REFUND FOR ASSESSMENT A11891	1		2,400.00
INV A11891	13/08/2019	JUNE NANCY SHEILA GARLETT	RATES CREDIT REFUND FOR ASSESSMENT A11891		2,400.00	
EFT33905	15/08/2019	KATHLEEN KICKETT	SALE OF PAINTING (NADIOC WEEK)	1		160.00
INV 2407201924/07/2019		KATHLEEN KICKETT	SALE OF PAINTING (NADIOC WEEK)	1	160.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33906	15/08/2019	KAYLA JAMES	REIMBURSEMENT FOR PRE- EMPLOYMENT MEDICAL	1		214.90
INV 1907172017/07/2019		KAYLA JAMES	REIMBURSEMENT FOR POLICE CLEARANCE	1	49.90	
INV 108221	24/07/2019	KAYLA JAMES	REIMBURSEMENT FOR PRE- EMPLOYMENT MEDICAL	1	165.00	
EFT33907	15/08/2019	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS JULY 2019	1		2,843.23
INV JULY 20131/07/2019		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS JULY 2019	1	2,843.23	
EFT33908	15/08/2019	NORTHAM AERO CLUB	FOR MANAGEMENT OF THE NORTHAM AERODROME 01/07/2019 - 31/12/2019.	1		5,000.00
INV 095	04/07/2019	NORTHAM AERO CLUB	FOR MANAGEMENT OF THE NORTHAM AERODROME 01/07/2019 - 31/12/2019.	1	5,000.00	
EFT33909	15/08/2019	PATRICK GEORGE BEKKERS	CREDIT FOR GST INCORRECTLY CHARGED 6 YRS, PLUS INCREASE IN LEASE FEES PER ANNUM AS PER LEASE AGREEMENT (5 YEARS). ACCORDING TO RATES INCREASE.	1		657.18
INV CY08/07/08/07/2019		PATRICK GEORGE BEKKERS	CREDIT FOR GST INCORRECTLY CHARGED 6 YRS, PLUS INCREASE IN LEASE FEES PER ANNUM AS PER LEASE AGREEMENT (5 YEARS). ACCORDING TO RATES INCREASE.	1	657.18	
EFT33910	15/08/2019	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS JULY 2019	1		1,905.73
INV JULY 20131/07/2019		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS JULY 2019	1	1,905.73	
EFT33911	15/08/2019	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS JULY 2019	1		1,905.73
INV JULY 20131/07/2019		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS JULY 2019	1	1,905.73	
EFT33912	15/08/2019	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS JULY 2019	1		2,118.85
INV JULY 20131/07/2019		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS JULY 2019	1	2,118.85	
EFT33913	15/08/2019	TREVOR EASTWELL	DRIVING FROM WUNDOWIE TO NORTHAM COMMUNITY BUS	1		100.00
INV 51	01/08/2019	TREVOR EASTWELL	DRIVING FROM WUNDOWIE TO NORTHAM COMMUNITY BUS	1	50.00	

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INV 52	08/08/2019	TREVOR EASTWELL	DRIVING FROM WUNDOWIE TO NORTHAM COMMUNITY BUS	1	50.00	
EFT33914	15/08/2019	WA CONTRACT RANGER SERVICES	RELIEF RANGER DUE TO WORKERS COMPENSATION - 17 JULY (SENIOR RANGER WC DAY), 22 JULY (RANGER RDO) AND 26TH JULY 2019 (SENIOR RANGER RDO).	1		3,833.50
INV 02112	15/05/2019	WA CONTRACT RANGER SERVICES	MANAGEMENT OF DOG POUND FACILITY AS PER RFQ 7 OF 2018 (\$165/WEEK)	1	1,100.00	
INV 02235	27/07/2019	WA CONTRACT RANGER SERVICES	RELIEF RANGER DUE TO WORKERS COMPENSATION - 17 JULY (SENIOR RANGER WC DAY), 22 JULY (RANGER RDO) AND 26TH JULY 2019 (SENIOR RANGER RDO).	1	1,633.50	
INV 02234	29/07/2019	WA CONTRACT RANGER SERVICES	CONTRACT MANAGEMENT OF NORTHAM DOG POUND FOR MONTH OF JULY 2019	1	1,100.00	
EFT33915	15/08/2019	ZENIEN	REC CENTRE. SUPPLY AND INSTALL NEW CCTV SYSTEM AS PER QUOTE Q3050/1.	1		27,441.89
INV I6493	17/06/2019	ZENIEN	REC CENTRE. SUPPLY AND INSTALL NEW CCTV SYSTEM AS PER QUOTE Q3050/1.	1	27,441.89	
EFT33916	22/08/2019	AUSTRALIAN TAXATION OFFICE	JULY 2019 BAS REF428266173809160	1		18,373.00
INV JULY 20122/08/2019		AUSTRALIAN TAXATION OFFICE	JULY 2019 BAS REF428266173809160	1	18,373.00	
EFT33917	23/08/2019	COOPER & OXLEY CONSTRUCTION CO PTY LTD	CONSTRUCTION OF NEW NORTHAM AQUATIC FACILITY AS PER CONTRACT 2018-2	1		1,281,692.48
INV 3471	15/08/2019	COOPER & OXLEY CONSTRUCTION CO PTY LTD	ESSENTIAL ELEMENTS - PROGRESS CLAIM NO 7 CONSTRUCTION OF NEW NORTHAM AQUATIC FACILITY AS PER CONTRACT 2018-2 ESSENTIAL ELEMENTS - PROGRESS CLAIM NO 7	1	1,281,692.48	
EFT33918	26/08/2019	DEREK CRAIG HOST	INFRASTRUCTURE BOND REFUND FOR BLDG APP 17068	2		1,022.69
INV T970	26/08/2019	DEREK CRAIG HOST	INFRASTRUCTURE BOND REFUND FOR BLDG APP 17068	2	1,022.69	
EFT33919	27/08/2019	ACCESS PROTOCOL	2x PREMIUM NON-SLIP FLOOR MATS - BLACK	1		792.00
INV 27487	24/07/2019	ACCESS PROTOCOL	2x PREMIUM NON-SLIP FLOOR MATS - BLACK	1	792.00	
EFT33920	27/08/2019	ADT SECURITY	STANDARD MONITORING & SCHEDULED MAINTENANCE SERVICE FOR KILLARA	1		143.42

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INV 2249439501/06/2019		ADT SECURITY	STANDARD MONITORING & SCHEDULED MAINTENANCE SERVICE FOR KILLARA	1	143.42	
EFT33921	27/08/2019	AG IMPLEMENTS NORTHAM PTY LTD	REPLACE BLADE DRIVE BELT ON JOHN DEERE MOWER FN1705.	1		233.98
INV 21642	16/07/2019	AG IMPLEMENTS NORTHAM PTY LTD	REPLACE BLADE DRIVE BELT ON JOHN DEERE MOWER FN1705.	1	233.98	
EFT33922	27/08/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COST FOR JULY 2019	1		13,176.95
INV 57324	31/07/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COST FOR JULY 2019	1	13,176.95	
EFT33923	27/08/2019	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. REPLACE WASTE TRAP TO FAMILY TOILET BASIN.	1		503.80
INV A18438	01/07/2019	ANDY'S PLUMBING SERVICE	CARAVAN DUMP POINT. UNBLOCK DUMP POINT.	1	198.00	
INV A18443	09/07/2019	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. REPLACE WASTE TRAP TO FAMILY TOILET BASIN.	1	305.80	
EFT33924	27/08/2019	ANGIE ROE PHOTOGRAPHY	PHOTOGRAPHY- AVON RIVER FESTIVAL 2019	1		1,495.00
INV 54169	04/08/2019	ANGIE ROE PHOTOGRAPHY	PHOTOGRAPHY- AVON RIVER FESTIVAL 2019	1	1,495.00	
EFT33925	27/08/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	SWIVEL LIFTING HOOK FOR EXCAVATOR.	1		155.90
INV 6338290	05/07/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	242319 - BOW SHACKLE 9MM 4.7T	1	65.62	
INV 6338043	05/07/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	SWIVEL LIFTING HOOK FOR EXCAVATOR.	1	90.28	
EFT33926	27/08/2019	ASLAB PTY LTD	COMPACTION TESTING TO CHARLES STREET, NORTHAM FOR RECONSTRUCITON WORKS.	1		613.46
INV 0002232015/05/2019		ASLAB PTY LTD	COMPACTION TESTING TO CHARLES STREET, NORTHAM FOR RECONSTRUCITON WORKS.	1	613.46	
EFT33927	27/08/2019	AUSTRALIA POST	POSTAGE FOR VISITORS CENTRE, LIBRARY AND ADMIN JULY 2019	1		741.27
INV 1008789903/08/2019		AUSTRALIA POST	POSTAGE FOR VISITORS CENTRE, LIBRARY AND ADMIN JULY 2019	1	741.27	
EFT33928	27/08/2019	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	MEMBERSHIP RENEWAL FOR GORDIN TESTER	1		560.00

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INV 18158	01/07/2019	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	MEMBERSHIP RENEWAL FOR GORDIN TESTER	1	560.00	
EFT33929	27/08/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT20/08/2019		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT33930	27/08/2019	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	PN1514 REGO N11184 RANGER VEHICLE 150,000KM SERVICE	1		610.73
INV 334776	17/07/2019	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	PN1514 REGO N11184 RANGER VEHICLE 150,000KM SERVICE	1	610.73	
EFT33931	27/08/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - 16/07/2019 - 28/07/2019.	1		3,136.00
INV 0012	28/07/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - 16/07/2019 - 28/07/2019.	1	1,568.00	
INV 0013	30/07/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 30/07/2019-11/08/2019	1	1,568.00	
EFT33932	27/08/2019	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN	1		65.00
INV 1386	04/07/2019	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN	1	65.00	
EFT33933	27/08/2019	AVON WASTE	MANAGEMENT OF THE OLD QUARRY ROAD WASTE MANAGEMENT FACILITY JULY 2019.	1		46,734.38
INV 0003481219/07/2019		AVON WASTE	MANAGEMENT OF THE OLD QUARRY ROAD WASTE MANAGEMENT FACILITY JULY 2019.	1	46,734.38	
EFT33934	27/08/2019	AVW ELECTRICAL	NORTHAM LIBRARY. SUPPLY USE OF SCISSOR LIFT FRO STRUCTURAL REPAIRS CHECK.	1		220.00
INV A2452	24/07/2019	AVW ELECTRICAL	NORTHAM LIBRARY. SUPPLY USE OF SCISSOR LIFT FRO STRUCTURAL REPAIRS CHECK.	1	220.00	
EFT33935	27/08/2019	BEAUREPAIRES	REPLACE REAR INSIDE TYRE OF GARDENING CREW TRUCK PN1312.	1		357.73
INV U52435622/07/2019		BEAUREPAIRES	REPLACE REAR INSIDE TYRE OF GARDENING CREW TRUCK PN1312.	1	357.73	
EFT33936	27/08/2019	BEST WEST SETTLEMENTS	RATES CREDIT REFUND FOR ASSESSMENT A15116	1		1,039.00
INV A15116	19/08/2019	BEST WEST SETTLEMENTS	RATES CREDIT REFUND FOR ASSESSMENT A15116		1,039.00	

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EFT33937	27/08/2019	BLACKWELL PLUMBING PTY LTD	INSTALL TWO DRINK FOUNTAINS - BERNARD PARK	1		765.00
INV INV-19803007/2019	03/07/2019	BLACKWELL PLUMBING PTY LTD	HOT WATER SYSTEM IN HOSPITALITY ROOM (RAILWAYS SIDE) TOMSON PTR VALVE	1	149.00	
INV INV-198812/08/2019	12/08/2019	BLACKWELL PLUMBING PTY LTD	REPAIR BROKEN TAP IN CHANGE ROOM (FEDERALS) AND REPLACE WITH VANDLE PROOF TAP	1	68.00	
INV 19879	12/08/2019	BLACKWELL PLUMBING PTY LTD	INSTALL TWO DRINK FOUNTAINS - BERNARD PARK	1	339.00	
INV INV-199014/08/2019	14/08/2019	BLACKWELL PLUMBING PTY LTD	REPLACE LEAKING WATER FOUNTAIN TAP - OUTSIDE NEAR PLAYGROUND	1	209.00	
EFT33938	27/08/2019	BOEKEMAN MACHINERY	20LT DRUM O.A.T. COOLANT - GREEN	1		138.01
INV 269264	22/07/2019	BOEKEMAN MACHINERY	20LT DRUM O.A.T. COOLANT - GREEN	1	138.01	
EFT33939	27/08/2019	BPP GROUP PTY LTD T/A BUSHEFIRE PRONE PLANNING	FINALISATION OF SHIRE OF NORTHAM RISK TO RESOURCE DOCUMENT	1		2,846.25
INV BPP-189015/05/2019	15/05/2019	BPP GROUP PTY LTD T/A BUSHEFIRE PRONE PLANNING	FINALISATION OF SHIRE OF NORTHAM RISK TO RESOURCE DOCUMENT	1	2,846.25	
EFT33940	27/08/2019	BRICK MART	UNFORE SEEN WORKS TO COMPLETE GORDON PLACE, EXTRA INTERPAVE PAVERS, REMOVEAL & INSTALL BOLLARDS, DIGGING OUT OF DRAIN AND REPAIRS ETC	1		4,444.31
INV 2403	31/07/2019	BRICK MART	UNFORE SEEN WORKS TO COMPLETE GORDON PLACE, EXTRA INTERPAVE PAVERS, REMOVEAL & INSTALL BOLLARDS, DIGGING OUT OF DRAIN AND REPAIRS ETC	1	4,444.31	
EFT33941	27/08/2019	CADD'S FASHIONS	SAFETY EQUIPMENT FOR SAFETY OFFICER.	1		439.33
INV 19-00005/04/07/2019	04/07/2019	CADD'S FASHIONS	CHARLES CARR - HI VI CLOSED BUTTON	1	113.16	
INV 19-00005/04/07/2019	04/07/2019	CADD'S FASHIONS	ORANGE/NAVY BFC6895 XL NO LOGO PLEASE	1	137.88	
INV 19-00005/04/07/2019	04/07/2019	CADD'S FASHIONS	BIZLEY CARGO PANT NAVY FOR ASHLEY BARNES SIZE 92R	1	188.29	
EFT33942	27/08/2019	CDA AIR & SOLAR	SAFETY EQUIPMENT FOR SAFETY OFFICER.	1		110.00
			MEMORIAL HALL. PLEASE REPAIR A/C IN RSL ROOM AS NOT HEATING. ANOTHER TECHNICIAN HAS ATTENDED BUT COULDN'T ACCESS INFO FROM THE MANUFACTURER.			

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INV 0000741507/08/2019		CDA AIR & SOLAR	MEMORIAL HALL. PLEASE REPAIR A/C IN RSL ROOM AS NOT HEATING. ANOTHER TECHNICIAN HAS ATTENDED BUT COULDN'T ACCESS INFO FROM THE MANUFACTURER.	1	110.00	
EFT33943	27/08/2019	CIRCUS CHALLENGE ATFT WOODVINE TRUST	AVON RIVER FESTIVAL - CIRCUS CHALLENGE ENTERTAINMENT	1		2,640.00
INV 1995	08/08/2019	CIRCUS CHALLENGE ATFT WOODVINE TRUST	AVON RIVER FESTIVAL - CIRCUS CHALLENGE ENTERTAINMENT	1	2,640.00	
EFT33944	27/08/2019	CIVIC LEGAL	LEGAL ADVICE - JACK POTTER MATTER	1		5,639.70
INV 505426	31/07/2019	CIVIC LEGAL	PREPARATION OF CONTRACT FOR SALE OF LAND	1	1,650.00	
INV 505420	31/07/2019	CIVIC LEGAL	LEGAL ADVICE - JACK POTTER MATTER	1	3,423.75	
INV 505383	31/07/2019	CIVIC LEGAL	FEES FOR SALE OF LAND - LOT 881 YILGARN AVE, NORTHAM	1	565.95	
EFT33945	27/08/2019	COMBINED TYRES	WHEEL ALIGNMENT ON DRAINAGE CREW MITSUBISHI TIPPER TRUCK PN1807.	1		726.00
INV INV-248429/07/2019		COMBINED TYRES	WHEEL ALIGNMENT ON DRAINAGE CREW MITSUBISHI TIPPER TRUCK PN1807.	1	363.00	
INV INV-248731/07/2019		COMBINED TYRES	WHEEL ALIGNMENT TO WUNDOWIE CREW TIPPER TRUCK PN1509 - N11142.	1	363.00	
EFT33946	27/08/2019	COMMERCIAL SYSTEMS AUSTRALIA PTY LTD	240L BIN ENCLOSEURE AS PER QUOTE CSA24805#01 WITH POWDERCOAT TO BE FRAME BLACK AND DOOR/BACK TO BE POWDER COATED LEMON YELLOW	1		10,414.80
INV S302729023/07/2019		COMMERCIAL SYSTEMS AUSTRALIA PTY LTD	240L BIN ENCLOSEURE AS PER QUOTE CSA24805#01 WITH POWDERCOAT TO BE FRAME BLACK AND DOOR/BACK TO BE POWDER COATED LEMON YELLOW	1	10,414.80	
EFT33947	27/08/2019	CORPORATE SECURITY AUSTRALIA PTY LTD	AVON RIVER FESTIVAL 2019 - SECURITY	1		2,581.98
INV 0000391704/08/2019		CORPORATE SECURITY AUSTRALIA PTY LTD	AVON RIVER FESTIVAL 2019 - SECURITY	1	2,581.98	
EFT33948	27/08/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING FOR KILLARA.	1		1,432.01
INV S7708	14/06/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING FOR KILLARA.	1	1,432.01	

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EFT33949	27/08/2019	COUNTRYWIDE GROUP	KUBOTA 24 1/2" BLADE SET OF 3 "72" PRO DECKS ON ZD28 ZD326 REPLACES OEM	1		549.57
INV 27743	25/07/2019	COUNTRYWIDE GROUP	20L DRUM CHLORINE FOR BAKERS HILL OVAL	1	38.17	
INV 27771	30/07/2019	COUNTRYWIDE GROUP	CHAINSAW - CHAINS	1	170.90	
INV 27822	08/08/2019	COUNTRYWIDE GROUP	REPAIR POLE SAW.	1	60.00	
INV 27814	08/08/2019	COUNTRYWIDE GROUP	KUBOTA 24 1/2" BLADE SET OF 3 "72" PRO DECKS ON ZD28 ZD326 REPLACES OEM	1	280.50	
EFT33950	27/08/2019	CRYSTAL PRINTING SOLUTIONS PTY LTD T/A WORLDWIDE EAST PERTH	CAUTION NOTICE RECEIPT BOOKS	1		429.00
INV 1,049,65631	07/2019	CRYSTAL PRINTING SOLUTIONS PTY LTD T/A WORLDWIDE EAST PERTH	CAUTION NOTICE RECEIPT BOOKS	1	429.00	
EFT33951	27/08/2019	CTI SECURITY SERVICES PTY LTD	MEMORIAL HALL RSL - SECURITY MONITORING FOR AUGUST 2019.	1		858.35
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	OLD GIRLS SCHOOL - SECURITY MONITORING FOR JULY 2019.	1	8.10	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	NORTHAM RECREATION CENTRE - SECURITY MONITORING FOR AUGUST 2019.	1	61.97	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	BERT HAWK SPORTS OVAL - SECURITY MONITORING FOR AUGUST 2019.	1	53.00	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	OLD GIRLS SCHOOL - SECURITY MONITORING FOR AUGUST 2019.	1	61.96	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	SES ADMIN - SECURITY MONITORING FOR AUGUST 2019.	1	87.96	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	SES BUILDING - SECURITY MONITORING FOR AUGUST 2019.	1	87.96	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	NORTHAM SWIMMING POOL - SECURITY MONITORING FOR AUGUST 2019.	1	53.00	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	MORBY COTTAGE - SECURITY MONITORING FOR AUGUST 2019.	1	53.00	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	OLD RAILWAY STATION - SECURITY MONITORING FOR AUGUST 2019.	1	61.96	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	NORTHAM LIBRARY - SECURITY MONITORING FOR AUGUST 2019.	1	61.96	
INV CINS30698	07/2019	CTI SECURITY SERVICES PTY LTD	VISITOR CENTRE - SECURITY MONITORING FOR AUGUST 2019.	1	61.96	

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INV CINS306918/07/2019		CTI SECURITY SERVICES PTY LTD	WUNDOWIE LIBRARY & AREA 1 - SECURITY MONITORING FOR AUGUST 2019.	1	53.00	
INV CINS306918/07/2019		CTI SECURITY SERVICES PTY LTD	MEMORIAL HALL RSL - SECURITY MONITORING FOR AUGUST 2019.	1	90.56	
INV CINS306918/07/2019		CTI SECURITY SERVICES PTY LTD	BKB CENTRE - SECURITY MONITORING FOR AUGUST 2019.	1	61.96	
EFT33952	27/08/2019	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	50% ELECTRICITY CHARGES-298 FITZGERALD ST FOR JULY	1		448.60
INV RI02390829/07/2019		DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	50% ELECTRICITY CHARGES-298 FITZGERALD ST FOR JULY	1	448.60	
EFT33953	27/08/2019	EFIRE & SAFETY	KILLARA DAY RESPITE FIRE SERVICES PANEL INSPECTIONS FOR MAY.	1		422.40
INV 504464	03/07/2019	EFIRE & SAFETY	KILLARA DAY RESPITE FIRE SERVICES PANEL INSPECTIONS FOR MAY.	1	422.40	
EFT33954	27/08/2019	EASIFLEET	Payroll deductions	1		3,036.10
INV DEDUCT20/08/2019		EASIFLEET	Payroll deductions		1,421.55	
INV DEDUCT20/08/2019		EASIFLEET	Payroll deductions		1,614.55	
EFT33955	27/08/2019	ECOMIST SWAN	SANITARY BIN 12 MONTHLY SERVICE SERVICE FRAGRANCE - YEARLY	1		1,504.80
INV 0005088501/07/2019		ECOMIST SWAN	SANITARY BIN 12 MONTHLY SERVICE SERVICE FRAGRANCE - YEARLY	1	1,504.80	
EFT33956	27/08/2019	ELDERS LIMITED	CHEMICALS FOR NOXIOUS WEEDS.	1		541.20
INV AX5056112/08/2019		ELDERS LIMITED	CHEMICALS FOR NOXIOUS WEEDS.	1	541.20	
EFT33957	27/08/2019	ENVIRONMENTAL HEALTH AUSTRALIA	CARMEN SADLEIR NATIONAL CONFERENCE 13/09/2019	1		900.00
INV 4734	02/08/2019	ENVIRONMENTAL HEALTH AUSTRALIA	CARMEN SADLEIR NATIONAL CONFERENCE 13/09/2019	1	505.00	
INV 4733	02/08/2019	ENVIRONMENTAL HEALTH AUSTRALIA	SHANE MCREDMOND - NATIONAL CONFERENCE 12/09/2019	1	395.00	
EFT33958	27/08/2019	FRESH START RECOVERY PROGRAMME	CATERING - COUNCIL FORUM 14/08/2019	1		290.40
INV 0029163514/08/2019		FRESH START RECOVERY PROGRAMME	CATERING - COUNCIL FORUM 14/08/2019	1	290.40	

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EFT33959	27/08/2019	FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG COLD MIX - BLACK	1		4,928.00
INV 1300684511	07/2019	FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG COLD MIX - BLACK	1	2,816.00	
INV 1303113019	07/2019	FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAGS OF COLD MIX - BLACK	1	2,112.00	
EFT33960	27/08/2019	GARPEN PTY LTD	GP-F FITTING FOR PRESSURE WASHER	1		25.00
INV SI-000424	07/2019	GARPEN PTY LTD	GP-F FITTING FOR PRESSURE WASHER	1	25.00	
EFT33961	27/08/2019	GLENN STUART BEVERIDGE	OLD GIRLS SCHOOL RESECURE VERANDAH BOARDS, FIX PANEL TO DOOR, REPLACE HASP	1		1,452.00
INV 71	24/07/2019	GLENN STUART BEVERIDGE	BKB BUILDING - MAKE GOOD ELECTRICAL CUPBOARD DOORS AND REPAIR TOILET ROLL HOLDER	1	110.00	
INV 77	05/08/2019	GLENN STUART BEVERIDGE	APEX PARK TOILETS - REPLACE TOILET SEATS AND CLEAN UP DEBRIS AND SLEEPING BAG	1	143.00	
INV 75	05/08/2019	GLENN STUART BEVERIDGE	SUSPENSION BRIDGE - TAP BACK BOTTOM RAIL AND INSTALL SCREW	1	110.00	
INV 80	05/08/2019	GLENN STUART BEVERIDGE	AVON DESCENT START TOWER - INSTALL SLIP TREAD TO STAIRS	1	187.00	
INV 81	05/08/2019	GLENN STUART BEVERIDGE	VISITORS CENTRE - INSTALL NEW AVON DESCENT SIGN TO START TOWER	1	143.00	
INV 82	05/08/2019	GLENN STUART BEVERIDGE	ADMIN BUILDING - REPAIR DOOR TO PRINTER ROOM AND HANG PICTURE FRAME	1	143.00	
INV 76	05/08/2019	GLENN STUART BEVERIDGE	OLD GIRLS SCHOOL RESECURE VERANDAH BOARDS, FIX PANEL TO DOOR, REPLACE HASP	1	374.00	
INV 78	05/08/2019	GLENN STUART BEVERIDGE	VISITOR CENTRE - REPLACE RUSTED STORM WATER PIPE AND PAINT TO MATCH	1	242.00	
EFT33962	27/08/2019	GRAFTON ELECTRICS	PUMP NOT RUNNING (LAST TIME WATER GOT IN CABLE AND CABLE HAD TO BE REPLACED) PLEASE INVESTIGATE AND REPAIR BERNARD PARK SEE JOHN RUTHERFORD DEPO	1		1,856.97
INV 6061	25/06/2019	GRAFTON ELECTRICS	SES BUILDING - SUPPLY & INSTALL LED FLOOD LIGHTS FOR FRONT DOOR AREA AND AREA BETWEEN OFFICE AND STORAGE SHED	1	715.00	

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INV 6077	28/06/2019	GRAFTON ELECTRICS	PUMP NOT RUNNING (LAST TIME WATER GOT IN CABLE AND CAPLE HAD TO BE REPLACED) PLEASE INVESTIGATE AND REPAIR BERNARD PARK SEE JOHN RUTHERFORD DEPO	1	1,141.97	
EFT33963	27/08/2019	GREENACRES TURF GROUP	WASHED WINTERGREEN TURF.	1		990.00
INV 0005620116/07/2019		GREENACRES TURF GROUP	WASHED WINTERGREEN TURF.	1	990.00	
EFT33964	27/08/2019	IT. VISION USER GROUP (INC)	IT VISION USER GROUP INC MEMBERSHIP SUBSCRIPTION 2019/2020	1		748.00
INV 0000045107/07/2019		IT. VISION USER GROUP (INC)	IT VISION USER GROUP INC MEMBERSHIP SUBSCRIPTION 2019/2020	1	748.00	
EFT33965	27/08/2019	IN PHASE TEST & TAG	VARIOUS SITES. TEST & TAG ALL ELECTRICAL APPLIANCES AND PROVIDE REPORT.	1		8,722.00
INV 0000417725/07/2019		IN PHASE TEST & TAG	VARIOUS SITES. TEST & TAG ALL ELECTRICAL APPLIANCES AND PROVIDE REPORT.	1	4,024.00	
INV 0000417625/07/2019		IN PHASE TEST & TAG	ADMIN BUILDING. TEST & TAG ALL ELECTRICAL APPLIANCES AND PROVIDE REPORT.	1	2,742.00	
INV 0000417425/07/2019		IN PHASE TEST & TAG	KILLARA TEST & TAG ALL ELECTRICAL APPLIANCES AND PROVIDE REPORT.	1	1,116.00	
INV 0000417525/07/2019		IN PHASE TEST & TAG	SES BUILDING TEST & TAG ALL ELECTRICAL APPLIANCES AND PROVIDE REPORT.	1	840.00	
EFT33966	27/08/2019	IREDALE PEDERSEN HOOK ARCHITECTS	BKB SIGNAGE DESIGN & DEVELOPMENT	1		1,188.00
INV INV-003909/07/2019		IREDALE PEDERSEN HOOK ARCHITECTS	BKB SIGNAGE DESIGN & DEVELOPMENT	1	1,188.00	
EFT33968	27/08/2019	JAMES TINIRAU WEST	MASTER OF CEREMONY DUTIES FOR NORTHAM SHIRE AVON RIVER FESTIVAL 2019	1		100.00
INV W1010	02/08/2019	JAMES TINIRAU WEST	MASTER OF CEREMONY DUTIES FOR NORTHAM SHIRE AVON RIVER FESTIVAL 2019	1	100.00	
EFT33969	27/08/2019	JOHN KELLY	ARTEFACT MAKING AT BKB	1		500.00
INV 55271	13/08/2019	JOHN KELLY	ARTEFACT MAKING AT BKB	1	500.00	
EFT33970	27/08/2019	KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS & ITEMS FOR KILLARA	1		570.90
INV 0003922103/07/2019		KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS & ITEMS FOR KILLARA	1	570.90	

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EFT33971	27/08/2019	LANDGATE	LAND ENQUIRES & OTHER DLI INVOICES.	1		102.80
INV 939175	02/07/2019	LANDGATE	LAND ENQUIRES & OTHER DLI INVOICES.	1	102.80	
EFT33972	27/08/2019	LANDMARK	20LT GLADIATOR HERBICIDE FOR NOXIOUS WEEDS.	1		1,074.21
INV 9019518908/07/2019		LANDMARK	20LT DUO WEEDMASTER.	1	220.00	
INV 9019570209/07/2019		LANDMARK	REPLACEMENT FLEXI HOSE FOR WATER PUMP.	1	26.22	
INV 9019570209/07/2019		LANDMARK	REPLACEMENT FLEXI HOSE FOR WATER PUMP.	1	26.62	
INV 9019577209/07/2019		LANDMARK	REPLACEMENT FLEXI HOSE FOR WATER PUMP.	1	15.29	
INV 9019615510/07/2019		LANDMARK	20LT SEASOL.	1	184.80	
INV 9019645811/07/2019		LANDMARK	FORKLIFT GAS BOTTLE EXCHANGE	1	60.08	
INV 9019748215/07/2019		LANDMARK	20LT GLADIATOR HERBICIDE FOR NOXIOUS WEEDS.	1	440.00	
INV 9019779416/07/2019		LANDMARK	18KG BAG AMMONIA SULPHATE.	1	101.20	
EFT33973	27/08/2019	LIFTING HORIZONS LIMITED	NIGHT HOOPS TERM 3 2019 PROGRAM LICENSING, RESOURCE PROVISION AND SUPPORT	1		2,500.00
INV LH0003109/08/2019		LIFTING HORIZONS LIMITED	NIGHT HOOPS TERM 3 2019 PROGRAM LICENSING, RESOURCE PROVISION AND SUPPORT	1	2,500.00	
EFT33974	27/08/2019	LUCY'S TEAROOMS	CATERING - SPECIAL COUNCIL MEETING 24 JULY 2019	1		310.00
INV 1959	24/07/2019	LUCY'S TEAROOMS	CATERING - SPECIAL COUNCIL MEETING 24 JULY 2019	1	310.00	
EFT33975	27/08/2019	MALINOWSKI HOLDINGS PTY LTD	RENT 174 FITZGERALD STREET, NORTHAM - AUGUST 2019.	1		916.66
INV 0000024329/07/2019		MALINOWSKI HOLDINGS PTY LTD	RENT 174 FITZGERALD STREET, NORTHAM - AUGUST 2019.	1	916.66	
EFT33976	27/08/2019	MCLEODS BARRISTERS & SOLICITORS	PHONE CALLS & EMAILS REGARDING UNAUTHORISED DEVELOPMENT AT 29 MCMULLEN ROAD	1		803.95
INV 109411	31/07/2019	MCLEODS BARRISTERS & SOLICITORS	PHONE CALLS & EMAILS REGARDING UNAUTHORISED DEVELOPMENT AT 29 MCMULLEN ROAD	1	803.95	
EFT33977	27/08/2019	MEGA-FIX	BOLTS, WASHERS AND SPACERS FOR VERGE MOWER. PN1415.	1		15.68

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INV 76896	18/07/2019	MEGA-FIX	BOLTS, WASHERS AND SPACERS FOR VERGE MOWER PN1415.	1	15.68	
EFT33978	27/08/2019	MILMAR DISTRIBUTORS	EFTPOS ROLLS (40 ROLLS) & FREIGHT	1		73.00
INV 0002314809/08/2019		MILMAR DISTRIBUTORS	EFTPOS ROLLS (40 ROLLS) & FREIGHT	1	73.00	
EFT33979	27/08/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES 22/07/2019 TO 28/07/2019.	1		3,762.00
INV N2281	29/07/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING/GULLY EDUCATION SERVICES 22/07/2019 TO 28/07/2019.	1	3,762.00	
EFT33980	27/08/2019	MONSTERBALL AMUSEMENTS AND HIRE	2019 AVON RIVER FESTIVAL: SPIDER MOUNTAIN, PIRATE SHIP SLIDE & GIANT DART.	1		4,960.00
INV INV-200227/05/2019		MONSTERBALL AMUSEMENTS AND HIRE	2019 AVON RIVER FESTIVAL: SPIDER MOUNTAIN, PIRATE SHIP SLIDE & GIANT DART.	1	4,960.00	
EFT33981	27/08/2019	MORRIS PEST AND WEED CONTROL	BRIDGES TERMITE INSPECTION AS FOUND ON BRIDGE INSPECTIONS.	1		1,550.00
INV INV-003527/07/2019		MORRIS PEST AND WEED CONTROL	BRIDGES TERMITE INSPECTION AS FOUND ON BRIDGE INSPECTIONS.	1	1,550.00	
EFT33982	27/08/2019	MR NATURALLY CLEAN	AFTER HOURS SECURITY CALL OUTS FOR JULY 2019.	1		1,485.00
INV INV-156719/07/2019		MR NATURALLY CLEAN	AFTER HOURS SECURITY CALL OUTS FOR JULY 2019.	1	1,485.00	
EFT33983	27/08/2019	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM FOR TWO MONTHS 15/07/2019 - 14/08/2019	1		1,264.26
INV 9169214805/07/2019		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM FOR TWO MONTHS 15/07/2019 - 14/09/2019	1	417.64	
INV 9170801415/07/2019		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM FOR TWO MONTHS 15/07/2019 - 14/08/2019	1	846.62	
EFT33984	27/08/2019	NOKTURNL EVENTS PTY LTD	2019 AVON RIVER FESTIVAL - 15X PICNIC TABLE SETS	1		1,329.00
INV INV-074705/06/2019		NOKTURNL EVENTS PTY LTD	2019 AVON RIVER FESTIVAL - 15X PICNIC TABLE SETS	1	1,329.00	
EFT33985	27/08/2019	NORTHAM & DISTRICTS GLASS SERVICE	REPLACE GLASS IN SIDE MIRROR TO BOMAG ROLLER PN1608 - N642	1		30.00
INV 0000998023/07/2019		NORTHAM & DISTRICTS GLASS SERVICE	REPLACE GLASS IN SIDE MIRROR TO BOMAG ROLLER PN1608 - N642	1	30.00	

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EFT33986	27/08/2019	NORTHAM BETTA ELECTRICAL	20 LITRE BIRKO URN	1		1,158.00
INV 2001000323/07/2019		NORTHAM BETTA ELECTRICAL	CAMERA - RANGERS	1	340.00	
INV 2001000326/07/2019		NORTHAM BETTA ELECTRICAL	HDMI CORD & URN FOR CREATE 298.	1	138.00	
INV 2001000406/08/2019		NORTHAM BETTA ELECTRICAL	20 LITRE BIRKO URN	1	680.00	
EFT33987	27/08/2019	NORTHAM CHAMBER OF COMMERCE	NORTHAM DOLLARS - DEPOT STAFF INCENTIVE MONTHLY PRIZES FOR REPORTING ICS.	1		750.00
INV IV00000009/07/2019		NORTHAM CHAMBER OF COMMERCE	NORTHAM DOLLARS - DEPOT STAFF INCENTIVE MONTHLY PRIZES FOR REPORTING ICS.	1	500.00	
INV IV00000005/08/2019		NORTHAM CHAMBER OF COMMERCE	NORTHAM DOLLARS - EMPLOYEE OF THE QUARTER SUE CONNELL	1	250.00	
EFT33988	27/08/2019	NORTHAM CLEANING SERVICE	FUEL LOAD REDUCTION JUNE 2019	1		2,400.00
INV INV-007424/06/2019		NORTHAM CLEANING SERVICE	FUEL LOAD REDUCTION JUNE 2019	1	2,400.00	
EFT33989	27/08/2019	NORTHAM DISCOUNT DRUG STORE	DRESSINGS & BETADINE FOR KILLARA	1		55.15
INV 1122412	07/08/2019	NORTHAM DISCOUNT DRUG STORE	DRESSINGS & BETADINE FOR KILLARA	1	55.15	
EFT33990	27/08/2019	NORTHAM FEED & HIRE	3 P/MIX	1		346.00
INV 0000221302/07/2019		NORTHAM FEED & HIRE	2 P/MIX AND 1 DOG LEAD	1	49.00	
INV 0000221404/07/2019		NORTHAM FEED & HIRE	3 P/MIX	1	51.00	
INV 0000223315/07/2019		NORTHAM FEED & HIRE	2 P/MIX	1	33.00	
INV 0000223919/07/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS FOR JULY	1	49.50	
INV 0000224022/07/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS FOR JULY	1	16.50	
INV 0000225523/07/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS FOR JULY	1	16.50	
INV 0000225624/07/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS FOR JULY	1	31.50	
INV 0000225725/07/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS FOR JULY	1	49.50	

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INV 0000226229/07/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD AND OTHER MISCELLANEOUS ITEMS FOR JULY	1	33.00	
INV 0000226331/07/2019		NORTHAM FEED & HIRE	1 P/MIX	1	16.50	
EFT33991	27/08/2019	NORTHAM FLORIST	FLOWERS FOR MAX WILLIAMS, DELIVERED	1		100.00
INV 21527	29/07/2019	NORTHAM FLORIST	FLOWERS FOR MAX WILLIAMS, DELIVERED	1	100.00	
EFT33992	27/08/2019	NORTHAM LIQUOR BARONS	2019 AVON RIVER FESTIVAL - REFRESHMENTS FOR VIP FUNCTION	1		864.22
INV 1210-13407/08/2019		NORTHAM LIQUOR BARONS	2019 AVON RIVER FESTIVAL - REFRESHMENTS FOR VIP FUNCTION	1	864.22	
EFT33993	27/08/2019	NORTHAM MAZDA	REPLACE BACK BRAKES ON REGO N11206 PLUS TWO RE-CALLS	1		728.46
INV 125051	01/08/2019	NORTHAM MAZDA	60,000 SERVICE (68,000) ON PN1601 REGO N11206 WITH REPORT	1	304.01	
INV 125224	13/08/2019	NORTHAM MAZDA	REPLACE BACK BRAKES ON REGO N11206 PLUS TWO RE-CALLS	1	424.45	
EFT33994	27/08/2019	OLD MACDONALD'S TRAVELLING FARMS	2019 AVON RIVER FESTIVAL - AMUSEMENTS	1		770.00
INV 40023	19/07/2019	OLD MACDONALD'S TRAVELLING FARMS	2019 AVON RIVER FESTIVAL - AMUSEMENTS	1	770.00	
EFT33995	27/08/2019	OXTER SERVICES	PUBLIC TOILET CLEANING FROM 01/07/2019 - 19/07/2019.	1		6,374.81
INV 21459	19/07/2019	OXTER SERVICES	BAKERS HILL PAVILION TOILETS. SUPPLY 1 X TOILET SEAT, 20L PIEAWAY 4 X CARTONS TOILET PAPER AND 1 X GLOVES.	1	228.03	
INV 21457	19/07/2019	OXTER SERVICES	BURIAL DATE 17/07/2019 NEW GRAVE FOR THE BURIAL OF BARBARA MARY VIVEASH AT KATRINE CEMETERY.	1	1,070.00	
INV 21423	19/07/2019	OXTER SERVICES	GRAVE DIGGING TENDER	1	3,503.50	
INV 21533	29/07/2019	OXTER SERVICES	PUBLIC TOILET CLEANING FROM 01/07/2019 - 19/07/2019.	1	35.44	
INV 21552	29/07/2019	OXTER SERVICES	SLT CONTAINER OF HAND SOAP FOR DISPENSORS IN ADMIN BUILDING.	1	1,420.00	
INV 21534	30/07/2019	OXTER SERVICES	BURIAL DATE 26/07/2019 NEW GRAVE FOR THE BURIAL OF COLIN SMITH	1	117.84	
			NORTHAM LIBRARY. SUPPLY 1 X CARTON TOILET ROLLS.	1		

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EFT33996	27/08/2019	POWER MUSIC PTY LTD	02/08/2019 - AUDIO AND LIGHTING	1		2,860.00
INV 0001268106/08/2019		POWER MUSIC PTY LTD	02/08/2019 - AUDIO AND LIGHTING	1	2,860.00	
EFT33997	27/08/2019	RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPPORT AND MAINTENANCE FEE FOR PERIOD 1 JULY 2019 TO 30 JUNE 2020	1		9,102.50
INV CN-0251 01/07/2019		RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPPORT AND MAINTENANCE FEE FOR PERIOD 1 JULY 2019 TO 30 JUNE 2020	1	-1,050.60	
INV RSL-159001/07/2019		RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPPORT AND MAINTENANCE FEE FOR PERIOD 1 JULY 2019 TO 30 JUNE 2020	1	9,102.50	
INV RSL-163125/07/2019		RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPPORT AND MAINTENANCE FEE FOR PERIOD 1 JULY 2019 TO 30 JUNE 2020	1	1,050.60	
EFT33998	27/08/2019	SLAV'S CLEANING SERVICE	BERNARD PARK TOILETS. CLEANING FOR JULY.	1		10,361.62
INV 6	30/06/2019	SLAV'S CLEANING SERVICE	BERNARD PARK TOILETS. CLEANING FOR REST OF JUNE.	1	2,771.81	
INV 3	30/06/2019	SLAV'S CLEANING SERVICE	COMMUNITY SERVICES SPACE, CLEANING FOR MONTH OF JUNE 2019.	1	528.00	
INV 5	22/07/2019	SLAV'S CLEANING SERVICE	CLEANING OF THE BKB CENTRE AS PER CONTRACT C.201819-05 JUNE 2019.	1	1,853.50	
INV 14	25/07/2019	SLAV'S CLEANING SERVICE	CREATE 298 TOP STORY. MONTHLY CLEANING CONTRACT FOR JULY 2019.	1	528.00	
INV 11	25/07/2019	SLAV'S CLEANING SERVICE	BILYA KOORT BOODJA CENTRE. WEEKLY CONTRACT CLEANING FOR JULY 2019.	1	1,853.50	
INV 15	25/07/2019	SLAV'S CLEANING SERVICE	BERNARD PARK TOILETS. CLEANING FOR JULY.	1	2,826.81	
EFT33999	27/08/2019	SMOKE & MIRRORS AUDIO VISUAL	SUPPLY SOUND EQUIPMENT AND STAFF FOR STREET PARADE	1		2,207.50
INV INV-300205/08/2019		SMOKE & MIRRORS AUDIO VISUAL	SUPPLY SOUND EQUIPMENT AND STAFF FOR STREET PARADE	1	1,487.50	
INV INV-300205/08/2019		SMOKE & MIRRORS AUDIO VISUAL	SUPPLY SOUND EQUIPMENT AND STAFF FOR REPLAY OF FIREWORKS SOUNDTRACK	1	720.00	

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EFT34000	27/08/2019	SOLAR LIGHTING DESIGNS	4 ATLAS 4MTR STREETLIGHTS SOLAR WITH POLE CEMENTED IN - GROUND 700MM CONCRETE FOOTING INTO SAND WITH POLES BEING POWDER COATED IN DULUX REGALIA INCLUDING SAFETY CAGE ON EACH UNIT PROGRAMME 0 PER CENT TO 100 CENT ON ACTIVATION AND RETURNING TO 0 PER CENT PLUS MOBILE PLANT LABOUR	1		10,124.40
INV 167099	31/07/2019	SOLAR LIGHTING DESIGNS	4 ATLAS 4MTR STREETLIGHTS SOLAR WITH POLE CEMENTED IN - GROUND 700MM CONCRETE FOOTING INTO SAND WITH POLES BEING POWDER COATED IN DULUX REGALIA INCLUDING SAFETY CAGE ON EACH UNIT PROGRAMME 0 PER CENT TO 100 CENT ON ACTIVATION AND RETURNING TO 0 PER CENT PLUS MOBILE PLANT LABOUR	1	10,124.40	
EFT34001	27/08/2019	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADS-JUNE & JULY AVON RIVER FESTIVAL 2019	1		1,086.80
INV 7089099731/07/2019		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS 2019/20 - SHIRE PRESIDENT INTERVIEWS	1	88.00	
INV 7089099631/07/2019		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADS-JUNE & JULY AVON RIVER FESTIVAL 2019	1	998.80	
EFT34002	27/08/2019	SPECIALE SMASH REPAIRS	REPAIRS TO PN1519 REMOVE AND REPLACE ITEMS AS PER QUOTE 16249	1		1,128.49
INV 18384/1	22/07/2019	SPECIALE SMASH REPAIRS	REPAIRS TO REAR BUMPER ON MITSUBISHI ASX N9467 AS PER ESTIMATE# 16152.	1	532.40	
INV 18385/1	22/07/2019	SPECIALE SMASH REPAIRS	REPAIRS TO PN1519 REMOVE AND REPLACE ITEMS AS PER QUOTE 16249	1	596.09	
EFT34003	27/08/2019	SPECIALISED TREE SERVICE	TREE PRUNING OF IRISHTOWN ROAD FROM 1SLK TO THE BOUNDARY IS 31.2 LINEAR KM'S. ALL PRUNING TO A S4373, FULL LANE CLOSURE USING TC LIGHTS, FULL TMP WITH TCD'S SUPPLIED PRIOR TO COMMENCEMENT(ENCLUDED IN THIS PRICE).	1		46,194.30
INV 3123	14/08/2019	SPECIALISED TREE SERVICE	PRUNE ROOTS, SUPPLY AND INSTALL ROOT BARRIER TO STREET TREES, CHIDLOW STREET REFER TO ICS77069.	1	2,131.80	

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INV 3124	15/08/2019	SPECIALISED TREE SERVICE	TREE PRUNING OF IRISHTOWN ROAD FROM 1SLK TO THE BOUNDARY IS 31.2 LINEAR KM'S. ALL PRUNING TO A \$4373, FULL LANE CLOSURE USING TC LIGHTS, FULL TMP WITH TCD'S SUPPLIED PRIOR TO COMMENCEMENT (ENCLUDED IN THIS PRICE).	1	24,062.50	
INV 3125	26/08/2019	SPECIALISED TREE SERVICE	KATRINE ROAD VEGETATION MANAGEMENT AS PER QUOTE 810	1	20,000.00	
EFT34004	27/08/2019	TENCO ENGINEERS PTY LTD	BERT HAWKE OVAL. ENGINEERS REPORT ON LIGHTING POLES AS PER FEE PROPOSAL.	1		4,506.70
INV T20008	25/07/2019	TENCO ENGINEERS PTY LTD	BERT HAWKE OVAL. ENGINEERS REPORT ON LIGHTING POLES AS PER FEE PROPOSAL.	1	4,506.70	
EFT34005	27/08/2019	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES JULY 2019	1		152.12
INV 0410-S3007/07/2019		TOLL TRANSPORT PTY LTD	FREIGHT CHARGES JULY 2019	1	152.12	
EFT34006	27/08/2019	TOTAL GREEN RECYCLING PTY LTD	TRANSPORT FOR COMPUTER PERIPHERALS, COMPUTERS, TV'S ETC.	1		2,389.86
INV INV6275	31/07/2019	TOTAL GREEN RECYCLING PTY LTD	TRANSPORT FOR COMPUTER PERIPHERALS, COMPUTERS, TV'S ETC.	1	2,389.86	
EFT34007	27/08/2019	TOURISM COUNCIL	2019 GWN? TOP TOURISM TOWN AWARDS NOMINATION FEE	1		150.00
INV 0001066329/05/2019		TOURISM COUNCIL	2019 GWN? TOP TOURISM TOWN AWARDS NOMINATION FEE	1	150.00	
EFT34008	27/08/2019	TREVOR EASTWELL	DRIVING FROM WUNDOWIE TO NORTHAM COMMUNITY BUS	1		50.00
INV 53	15/08/2019	TREVOR EASTWELL	DRIVING FROM WUNDOWIE TO NORTHAM COMMUNITY BUS	1	50.00	
EFT34009	27/08/2019	TUTT BRYANT EQUIPMENT PTY LTD	PARTS FOR THE BOMAG RUBBER TYRE ROLLER PN1502.	1		958.76
INV 0084564805/07/2019		TUTT BRYANT EQUIPMENT PTY LTD	PARTS FOR THE BOMAG RUBBER TYRE ROLLER PN1502.	1	571.09	
INV 0084564805/07/2019		TUTT BRYANT EQUIPMENT PTY LTD	PARTS FOR THE BOMAG RUBBER TYRE ROLLER PN1502.	1	387.67	
EFT34010	27/08/2019	TYRECYCLE PTY LTD	COLLECTION AND RECYCLING OF WASTE TYRES FROM THE OLD QUARRY LANDFILL SITE	1		2,644.83

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INV 789098	11/07/2019	TYRECYCLE PTY LTD	COLLECTION AND RECYCLING OF WASTE TYRES FROM THE OLD QUARRY LANDFILL SITE	1	2,644.83	
EFT34011	27/08/2019	WA FARM TREES	KANGAROO PAWS FOR REC CENTRE GARDENS	1		480.00
INV 2199	26/07/2019	WA FARM TREES	KANGAROO PAWS FOR REC CENTRE GARDENS	1	480.00	
EFT34012	27/08/2019	WARRICKS NEWSAGENCY	STATIONERY ORDER FOR ADMIN	1		915.34
INV 54857	18/07/2019	WARRICKS NEWSAGENCY	STATIONERY ORDER FOR ADMIN	1	546.97	
INV 54981	18/07/2019	WARRICKS NEWSAGENCY	ASSORTED STATIONERY ITEMS FOR KILLARA	1	310.94	
INV 54774	18/07/2019	WARRICKS NEWSAGENCY	STATIONERY FOR SES.	1	57.43	
EFT34013	27/08/2019	WEST COAST FIREWORKS PTY LTD	FIREWORKS - AVON DESCENT	1		9,980.00
INV 224	12/08/2019	WEST COAST FIREWORKS PTY LTD	FIREWORKS - AVON DESCENT	1	9,980.00	
EFT34014	27/08/2019	WESTERN AUSTRALIAN INDIGENOUS TOURISM OPERATORS COUNCIL (WAITOC)	ASSOCIATION MEMBERSHIP 2019/2020.	1		165.00
INV INV-222315/05/2019		WESTERN AUSTRALIAN INDIGENOUS TOURISM OPERATORS COUNCIL (WAITOC)	ASSOCIATION MEMBERSHIP 2019/2020.	1	165.00	
EFT34015	27/08/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	MEGAN WORTHINGTON - DEALING WITH DIFFICULT CUSTOMERS TRAINING 13TH AUGUST 2019	1		1,103.00
INV B077066	11/07/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SHORT COURSE FOR ANTHONY SVANBERG PLANNING PRACTICES- ADVANCED 19/06/2019	1	525.00	
INV B077071	11/07/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	MEGAN WORTHINGTON - DEALING WITH DIFFICULT CUSTOMERS TRAINING 13TH AUGUST 2019	1	578.00	
EFT34016	27/08/2019	WHEATBELT OFFICE & BUSINESS MACHINES	SLIMLINE TOWER PC CORE I3 / 8GB RAM / SAMSUNG 24" MONITOR // MICROSOFT WIRELESS KEYBOARD + MOUSE	1		1,509.72
INV 25097	23/07/2019	WHEATBELT OFFICE & BUSINESS MACHINES	TONER FOR ROSS PRINTER KYOCERA FS-1120D	1	118.40	
INV 25143	01/08/2019	WHEATBELT OFFICE & BUSINESS MACHINES	SLIMLINE TOWER PC CORE I3 / 8GB RAM / SAMSUNG 24" MONITOR // MICROSOFT WIRELESS KEYBOARD + MOUSE	1	1,240.40	
INV 208011	02/08/2019	WHEATBELT OFFICE & BUSINESS MACHINES	MONTHLY METER READING FOR CREATE 298 PHOTOCOPIER - 17/06/2019 - 02/08/2019	1	150.92	

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EFT34017	27/08/2019	WHEATBELT SAFETYWEAR	STEEL CAPPED SAFETY BOOTS FOR IAN DHU.	1		225.00
INV 8923	09/07/2019	WHEATBELT SAFETYWEAR	HARD HATS	1	60.00	
INV 8925	10/07/2019	WHEATBELT SAFETYWEAR	EAR MUFFS FOR PATSY.	1	15.00	
INV 8929	15/07/2019	WHEATBELT SAFETYWEAR	STEEL CAPPED SAFETY BOOTS FOR IAN DHU.	1	150.00	
EFT34018	27/08/2019	WREN OIL	ANNUAL OIL WASTE ADMIN & COMPLIANCE FEES	1		16.50
INV 71653	16/07/2019	WREN OIL	ANNUAL OIL WASTE ADMIN & COMPLIANCE FEES	1	16.50	
EFT34019	30/08/2019	BRAD CONSTRUCTIONS WA PTY LTD	REFUN FOR BUILDING APPLICATION #19028 FOR INFRASTRUCTURE BOND.	2		1,006.65
INV T1159	30/08/2019	BRAD CONSTRUCTIONS WA PTY LTD	REFUN FOR BUILDING APPLICATION #19028 FOR INFRASTRUCTURE BOND.	2	1,006.65	
EFT34020	30/08/2019	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF JULY 2019.	2		2,499.74
INV T1080	30/08/2019	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF JULY 2019.	2	2,499.74	
EFT34021	30/08/2019	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF JULY 2019.	2		2,931.90
INV T1079	30/08/2019	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF JULY 2019.	2	2,931.90	
EFT34022	30/08/2019	LLOYDS EARTHMOVING	REFUND OF DEPOSIT PAID FOR STANDPIPE KEY AS KEY 110 RETURNED.	2		50.00
INV T3165	30/08/2019	LLOYDS EARTHMOVING	REFUND OF DEPOSIT PAID FOR STANDPIPE KEY AS KEY 110 RETURNED.	2	50.00	
EFT34023	30/08/2019	MALINOWSKI HOLDINGS PTY LTD	REFUND BSL FEE CHARGED WHEN NOT APPLICABLE TO AN OP (19112) APPLICATION UNDER S48 R#124889.	2		61.65
INV T1080	30/08/2019	MALINOWSKI HOLDINGS PTY LTD	REFUND BSL FEE CHARGED WHEN NOT APPLICABLE TO AN OP (19112) APPLICATION UNDER S48 R#124889.	2	61.65	
EFT34024	30/08/2019	META MAYA GROUP PTY LTD	FINAL RETNMENTION (50%) INCLUDING INTEREST.	2		18,844.06
INV T1051	30/08/2019	META MAYA GROUP PTY LTD	FINAL RETNMENTION (50%) INCLUDING INTEREST.	2	18,844.06	

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EFT34025	30/08/2019	WCP CIVIL PTY LTD	RELEASE OF 12 MONTHS DEFECTS LIABILITY RETENSIONS FOR CARLIN VALLEY DRAINAGE REINSTATEMENT REPAIRS/IMPROVEMENTS (INCLUDING INTEREST).	2		10,004.30
INV T1020	30/08/2019	WCP CIVIL PTY LTD	RELEASE OF 12 MONTHS DEFECTS LIABILITY RETENSIONS FOR KOOTEDDA HEIGHTS DRAINAGE REINSTATEMENT REPAIRS/IMPROVEMENTS (INCLUDING INTEREST)	2	3,596.22	
INV T1021	30/08/2019	WCP CIVIL PTY LTD	RELEASE OF 12 MONTHS DEFECTS LIABILITY RETENSIONS FOR CARLIN VALLEY DRAINAGE REINSTATEMENT REPAIRS/IMPROVEMENTS (INCLUDING INTEREST).	2	6,408.08	
EFT34026	30/08/2019	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT - NEIL STREET NORTHAM	1		1,464.38
INV 0012855926/07/2019		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT - NEIL STREET NORTHAM	1	1,464.38	
EFT34027	30/08/2019	AG IMPLEMENTS NORTHAM PTY LTD	Z TRACK MOWER BLADES	1		207.60
INV 372287	30/07/2019	AG IMPLEMENTS NORTHAM PTY LTD	Z TRACK MOWER BLADES	1	207.60	
EFT34028	30/08/2019	ALLSTRONG OUTDOOR GARAGE DOORS	GRASS VALLEY FIRE SHED & SOUTHERN BROOK FIRE SHED - REPAIR ROLLER DOORS	1		880.00
INV 0000098709/08/2019		ALLSTRONG OUTDOOR GARAGE DOORS	GRASS VALLEY FIRE SHED & SOUTHERN BROOK FIRE SHED - REPAIR ROLLER DOORS	1	880.00	
EFT34029	30/08/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR AUGUST 2019	1		1,649.76
INV 57877	15/08/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR AUGUST 2019	1	1,649.76	
EFT34030	30/08/2019	ANDY'S PLUMBING SERVICE	ADMIN BUILDING - REPAIR OF MEN'S URINAL AND BASIN	1		1,771.00
INV A18444	09/08/2019	ANDY'S PLUMBING SERVICE	REC CENTRE - REPAIR CISTERN IN FEDERAL'S CHANGE ROOM	1	288.20	
INV A18469	12/08/2019	ANDY'S PLUMBING SERVICE	TOWN HALL, UNBLOCK FRONT MALE URINAL, REPAIR SINK	1	368.50	
INV A18471	12/08/2019	ANDY'S PLUMBING SERVICE	ADMIN BUILDING - REPAIR OF MEN'S URINAL AND BASIN	1	877.80	

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INV A18470	12/08/2019	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS - SERVICE WATERLESS URINALS AND CHECK ALL PLUMBING- AUGUST 19	1	236.50	
EFT34031	30/08/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	PACKETS OF CABLE TIES TO INSTALL STRINGS OF LIGHTS AT OLD RAILWAY MUSEUM.	1		152.04
INV 6345314	19/07/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	PACKETS OF CABLE TIES TO INSTALL STRINGS OF LIGHTS AT OLD RAILWAY MUSEUM.	1	152.04	
EFT34032	30/08/2019	AURENDA	5DAY INTRODUCTORY COURSE FOR OSH REPS (3 DAYS COMPLETED) -TRAINING FOR JUDITH HAY, PATSY REPEC AND SUZANNE SAMS (SHIRE OF NORTHAM) DOT BOURKE & SHARLA SIMUNOV (SHIRE OF YORK)	1		2,600.00
INV INV-001014/08/2019		AURENDA	5DAY INTRODUCTORY COURSE FOR OSH REPS (3 DAYS COMPLETED) -TRAINING FOR JUDITH HAY, PATSY REPEC AND SUZANNE SAMS (SHIRE OF NORTHAM) DOT BOURKE & SHARLA SIMUNOV (SHIRE OF YORK)	1	2,600.00	
EFT34033	30/08/2019	AUSTRALIAN COMMUNITY MEDIA	MONTHLY COMMUNITY NEWSLETTER - AVON VALLEY ADVOCATE -JUNE 2019	1		1,665.77
INV 0806540905/06/2019		AUSTRALIAN COMMUNITY MEDIA	MONTHLY COMMUNITY NEWSLETTER - AVON VALLEY ADVOCATE -JUNE 2019	1	997.57	
INV 0806540905/06/2019		AUSTRALIAN COMMUNITY MEDIA	BKB AD IN JUNE ADVOCATE 1/4 PAGE	1	249.39	
INV 0806564012/06/2019		AUSTRALIAN COMMUNITY MEDIA	BEREAVEMENT NOTICE - AVON VALLEY ADVOCATE 12/06/2019 - ALLEN BROCKMAN	1	84.71	
INV 0806564012/06/2019		AUSTRALIAN COMMUNITY MEDIA	BEREAVEMENT NOTICE - AVON VALLEY ADVOCATE 12/06/2019 - JAN JAMES	1	84.71	
INV 0806620226/06/2019		AUSTRALIAN COMMUNITY MEDIA	AVON RIVER FESTIVAL ADVERTISING	1	249.39	
EFT34034	30/08/2019	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 20/08/2019	1		62,261.59
INV PAYG 2026/08/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 20/08/2019	1	62,261.59	
EFT34035	30/08/2019	AUTOPRO NORTHAM	STRAP, BAG, TYRE DEFLATORS, GUAGE & CLEANING SUPPLIES FOR INKPEN BFB	1		845.84
INV 794058	23/07/2019	AUTOPRO NORTHAM	VEHICLE BATTERY JUMP STARTER	1	338.00	
INV 795351	30/07/2019	AUTOPRO NORTHAM	PLACEMENT GLOBES HALOGEN H1 12VOLT FOR TRAFFIC LIGHTS	1	150.83	

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INV 797005	09/08/2019	AUTOPRO NORTHAM	STRAP, BAG, TYRE DEFLATORS, GUAGE & CLEANING SUPPLIES FOR INKPEN BFB	1	357.01	
EFT34036	30/08/2019	AVON SERVICE SPECIALISTS	SERVICE 40,000 KM OF PN 1710 - REGO N 79 FORD RANGER - CESM	1		630.75
INV 17128	01/08/2019	AVON SERVICE SPECIALISTS	FIT INSPECTION OF PN1710 REGO N79	1	130.90	
INV 17163	06/08/2019	AVON SERVICE SPECIALISTS	FIT INSPECTION OF PN1710 REGO N79	1	130.90	
INV 17214	15/08/2019	AVON SERVICE SPECIALISTS	SERVICE 40,000 KM OF PN 1710 - REGO N 79 FORD RANGER - CESM	1	368.95	
EFT34037	30/08/2019	AVON VALLEY CONTRACTORS	25 TONNE CRACKER DUST	1		330.00
INV 2939	23/08/2019	AVON VALLEY CONTRACTORS	25 TONNE CRACKER DUST	1	330.00	
EFT34038	30/08/2019	AVON VALLEY PLANT & EQUIPMENT PTY LTD	YELLOW SAND AND CRACKER DUST	1		2,656.04
INV IV10403	24/05/2019	AVON VALLEY PLANT & EQUIPMENT PTY LTD	YELLOW SAND AND CRACKER DUST	1	1,707.78	
INV IV10429	23/08/2019	AVON VALLEY PLANT & EQUIPMENT PTY LTD	YELLOW SAND AND CRACKER DUST	1	948.26	
EFT34039	30/08/2019	BANDIT TREE EQUIPMENT	GASKETS AND LABOUR TO INSTALL PUMP FOR REGO 1TTO441	1		3,255.91
INV 0009934316/08/2019		BANDIT TREE EQUIPMENT	ALARM SYSTEM FOR WATER CONTAMINATON TO WOODCHIPPER	1	600.00	
INV 0009934216/08/2019		BANDIT TREE EQUIPMENT	GASKETS AND LABOUR TO INSTALL PUMP FOR REGO 1TTO441	1	2,655.91	
EFT34040	30/08/2019	BEAUREPAIRES	ROTATE TYRES, SUPPLY AND FIT 3 NEW TYRES AND WHEEL ALIGNMENT ON HOLDEN COMMODORE PN1507 - N11114.	1		2,597.07
INV U52435623/07/2019		BEAUREPAIRES	KILLARA MANAGER VEHICLE. ROTATE TYRES, SUPPLY AND FIT 3 NEW TYRES AND WHEEL ALIGNMENT ON HOLDEN COMMODORE PN1507 - N11114.	1	951.15	
INV U52435629/07/2019		BEAUREPAIRES	KILLARA MANAGER VEHICLE. REPLACE 4 TYRES & WHEEL ALIGNMENTS ON MAZDA BT-50 UTE PN1401 - N10938.	1	677.20	

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INV U524901	29/07/2019	BEAUREPAIRES	REPLACE 4 TYRES & WHEEL ALIGNMENTS ON MAZDA BT-50 UTE PN1401 - N10938.	1	-565.46	
INV U524356	29/07/2019	BEAUREPAIRES	REPLACE 4 TYRES & WHEEL ALIGNMENTS ON MAZDA BT-50 UTE PN1401 - N10938.	1	565.46	
INV 64108236	29/07/2019	BEAUREPAIRES	REPLACE FRONT STEER TIRES ON GARDENING CREW TRUCK PN1314.	1	752.70	
INV 64108290	30/07/2019	BEAUREPAIRES	PUNCTURE MOWER TROLLEY W/BARROW.	1	26.60	
INV U524356	02/08/2019	BEAUREPAIRES	REPLACEMENT TYRE - PN 1305	1	189.42	
EFT34041	30/08/2019	BLACKWELL PLUMBING PTY LTD	ANNUAL BACKFLOW TESTING OF X 19 STANDPIPES	1		3,983.14
INV INV-198612	08/2019	BLACKWELL PLUMBING PTY LTD	INSPECTION ON SITE TO PRIOR TO REPAIR TO HARD SUCTION COUPLING - MOKINE FIRE SHED TRUCK	1	310.64	
INV 19880	12/08/2019	BLACKWELL PLUMBING PTY LTD	ANNUAL BACKFLOW TESTING OF X 19 STANDPIPES	1	3,481.50	
INV INV-199014	08/2019	BLACKWELL PLUMBING PTY LTD	REPLACE LEAKING WATER METER AT HANGAR 12 AT AIRPORT	1	191.00	
EFT34042	30/08/2019	BOOKTOPIA PTY LTD	X 12 BOOKS PATRONS REQUESTS	1		237.40
INV 9574366	16/08/2019	BOOKTOPIA PTY LTD	X 12 BOOKS PATRONS REQUESTS	1	237.40	
EFT34043	30/08/2019	BOQ ASSET FINANCE & LEASING PTY LTD	JULY LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE / COMMUNITY DEVELOPMENT TEAM	1		145.56
INV 851561	14/10/2019	BOQ ASSET FINANCE & LEASING PTY LTD	JULY LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE / COMMUNITY DEVELOPMENT TEAM	1	145.56	
EFT34044	30/08/2019	CENTRAL MOBILE MECHANICAL REPAIRS	GREASE PUMP TO GO ON PN1610	1		5,442.83
INV 00002852	23/08/2019	CENTRAL MOBILE MECHANICAL REPAIRS	REMOVE AND REPLACE HYDRAULIC HOSE - VOLVO BACKHOE/LOADER N.4177	1	559.02	
INV 00002846	23/08/2019	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIRS TO GAUGE IN PN1806	1	132.00	
INV 00002848	23/08/2019	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIR GREASE LINE ON KAMATSU LOADER PN1003	1	299.20	
INV 00002842	23/08/2019	CENTRAL MOBILE MECHANICAL REPAIRS	TANDEM TRAILER REPAIRS	1	132.00	
INV 00002847	23/08/2019	CENTRAL MOBILE MECHANICAL REPAIRS	REPAIRS TO GREASE LINE ON WATER TRUCK PN1810	1	158.95	
INV 00002843	23/08/2019	CENTRAL MOBILE MECHANICAL REPAIRS	30,000KM SERVICE TO MITSUBISHI TRITON UTE PN 1602	1	477.21	
INV 00002849	23/08/2019	CENTRAL MOBILE MECHANICAL REPAIRS	GREASE PUMP TO GO ON PN1610	1	1,611.50	

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INV 0000285023/08/2019		CENTRAL MOBILE MECHANICAL REPAIRS	REMOVE AND REPLACE ROLLER PIN PN1213	1	132.00	
INV 0000284423/08/2019		CENTRAL MOBILE MECHANICAL REPAIRS	2750 HOUR SERVICE TO CLARKE BOBCAT PN 0916	1	769.67	
INV 0000284523/08/2019		CENTRAL MOBILE MECHANICAL REPAIRS	4000 HOUR SERVICE TO BOMAG MULTI TYRE ROLLER PN 1502	1	1,171.28	
EFT34045	30/08/2019	CLACKLINE FENCING CONTRACTORS	NEW FENCING FOR INPOUND YARD	1		6,048.00
INV 1234	20/06/2019	CLACKLINE FENCING CONTRACTORS	NEW FENCING FOR INPOUND YARD	1	6,048.00	
EFT34046	30/08/2019	CMM TECHNOLOGY	RECALIBRATION OF BREATHALYSER AND MOUTHPIECES	1		129.80
INV 0003631001/08/2019		CMM TECHNOLOGY	RECALIBRATION OF BREATHALYSER AND MOUTHPIECES	1	129.80	
EFT34047	30/08/2019	COMBINED TYRES	WHEEL ALIGNMENT TO TRUCK PN1312 - N10922.	1		363.00
INV INV-248529/07/2019		COMBINED TYRES	WHEEL ALIGNMENT TO TRUCK PN1312 - N10922.	1	363.00	
EFT34048	30/08/2019	COUNTRYWIDE GROUP	SERVICE AND REPAIRS TO 4 X WIPPER SNIPPERS. BOLTS FOR BACKPACK BLOWER.	1		305.50
INV 27706	18/07/2019	COUNTRYWIDE GROUP	REPLACE PULL CORD SPRING ON POLE SAW FOR RURAL VERGE CREW.	1	134.10	
INV 27721	22/07/2019	COUNTRYWIDE GROUP	SERVICE AND REPAIRS TO 4 X WIPPER SNIPPERS. BOLTS FOR BACKPACK BLOWER.	1	171.40	
EFT34049	30/08/2019	COVS PARTS PTY LTD	CHUCK AIRLINE WAND FOR COMPRESSOR.	1		57.52
INV 1690059131/07/2019		COVS PARTS PTY LTD	CHUCK AIRLINE WAND FOR COMPRESSOR.	1	57.52	
EFT34050	30/08/2019	CROSSLAND & HARDY PTY LTD	SURVEYING OF THE OLD QUARRY ROAD DRAINAGE CHANNELS ON THE 22 JULY 2019 AT 8.00AM. SURVEYING AS PER PLAN (CONTROL LINE DRAINS 08-07-19. dwg) EMAILED ON 8 JULY 2019 AND DIRECTION FROM CONSULTANT IAN WATKINS.	1		1,683.00
INV 0001422606/08/2019		CROSSLAND & HARDY PTY LTD	SURVEYING OF THE OLD QUARRY ROAD DRAINAGE CHANNELS ON THE 22 JULY 2019 AT 8.00AM. SURVEYING AS PER PLAN (CONTROL LINE DRAINS 08-07-19. dwg) EMAILED ON 8 JULY 2019 AND DIRECTION FROM CONSULTANT IAN WATKINS.	1	1,683.00	

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EFT34051	30/08/2019	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	VISITORS CENTRE. REPAIR ALARM THAT CONTINUALLY GOES OFF.	1		1,106.75
INV 115604	25/07/2019	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	VISITORS CENTRE. REPAIR ALARM THAT CONTINUALLY GOES OFF.	1	493.00	
INV 115602	25/07/2019	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	NORTHAM REC CENTRE. INSTALL NEW ALARM SIREN.	1	428.75	
INV 115605	25/07/2019	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	MEMORIAL HALL. CHANGE USER ACCESS TO LIMIT ACCESS FOR THE RSL ROOM.	1	185.00	
EFT34052	30/08/2019	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK - FORTNIGHTLY SHARP DISPOSAL SERVICE JULY 2019.	1		1,352.73
INV 1776590	31/07/2019	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL TOILETS - FORTNIGHTLY SHARP DISPOSAL SERVICE JULY 2019.	1	188.50	
INV 1776591	31/07/2019	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK - FORTNIGHTLY SHARP DISPOSAL SERVICE JULY 2019.	1	535.66	
INV 1776593	31/07/2019	DANIELS HEALTH SERVICES PTY LTD	WUNDOWIE PUBLIC TOILET - FORTNIGHTLY SHARP DISPOSAL SERVICE JULY 2019.	1	94.25	
INV 1776594	31/07/2019	DANIELS HEALTH SERVICES PTY LTD	CLACKLINE TOILETS - FORTNIGHTLY SHARP DISPOSAL SERVICE JULY 2019.	1	94.25	
INV 1776592	31/07/2019	DANIELS HEALTH SERVICES PTY LTD	APEX PARK TOILETS - FORTNIGHTLY SHARP DISPOSAL SERVICE JULY 2019.	1	440.07	
EFT34053	30/08/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICE - DIRECT BRIGADE ALARMS	NORTHAM TOWN HALL. YEARLY DFES FIRE PANEL MONITORING FROM 01 JULY 2019 TILL 30 JUNE 2020.	1		1,840.93
INV 50529	22/07/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICE - DIRECT BRIGADE ALARMS	NORTHAM TOWN HALL. YEARLY DFES FIRE PANEL MONITORING FROM 01 JULY 2019 TILL 30 JUNE 2020.	1	1,840.93	
EFT34054	30/08/2019	DEPARTMENT OF WATER AND ENVIRONMENT REGULATION	OLD QUARRY ROAD WASTE MANAGEMENT FACILITY ANNUAL LICENCE FEES	1		7,476.11
INV W-L911426/08/2019		DEPARTMENT OF WATER AND ENVIRONMENT REGULATION	ANNUAL LICENCE FEES FOR INKPEN ROAD WASTE MANAGEMENT FACILITY 2019/2020	1	975.25	
INV W-L697726/08/2019		DEPARTMENT OF WATER AND ENVIRONMENT REGULATION	OLD QUARRY ROAD WASTE MANAGEMENT FACILITY ANNUAL LICENCE FEES	1	6,500.86	
EFT34055	30/08/2019	DRACO AIR PTY LTD	REPAIR OF ICE MACHINE AT DEPOT	1		474.38
INV DA8232	15/08/2019	DRACO AIR PTY LTD	REPAIR OF ICE MACHINE AT DEPOT	1	474.38	
EFT34056	30/08/2019	EASTERN METROPOLITAN REGIONAL COUNCIL	SUPPORT FOR AVON RIVER FESTIVAL 2019	1		5,500.00

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INV EMRC3002/08/2019		EASTERN METROPOLITAN REGIONAL COUNCIL	SUPPORT FOR AVON RIVER FESTIVAL 2019	1	5,500.00	
EFT34057	30/08/2019	ELDERS LIMITED	AMMONIUM SULPHATE AND GLYPHOSATE 45	1		541.20
INV AX5059121/08/2019		ELDERS LIMITED	AMMONIUM SULPHATE AND GLYPHOSATE 45	1	541.20	
EFT34058	30/08/2019	EQUIFAX AUSTRALASIA HR SOLUTIONS PTY LTD	ANNUAL LICENCE FEE 01/06/2019 - 31/05/2020	1		335.50
INV 1438874731/07/2019		EQUIFAX AUSTRALASIA HR SOLUTIONS PTY LTD	ANNUAL LICENCE FEE 01/06/2019 - 31/05/2020	1	335.50	
EFT34059	30/08/2019	FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG COLD MIX - BLACK	1		7,040.00
INV 1305713029/07/2019		FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG COLD MIX - BLACK	1	2,112.00	
INV 1305713629/07/2019		FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG COLD MIX - BLACK	1	4,928.00	
EFT34060	30/08/2019	GAME VAULT	AMUSEMENTS - AVON RIVER FESTIVAL 2019	1		2,400.00
INV GV1066	03/08/2019	GAME VAULT	AMUSEMENTS - AVON RIVER FESTIVAL 2019	1	2,400.00	
EFT34061	30/08/2019	GDR CIVIL CONTRACTING PTY LTD	DRY HIRE EXCAVATOR	1		8,843.98
INV 001522	30/06/2019	GDR CIVIL CONTRACTING PTY LTD	DRY HIRE OF EXCAVATOR	1	2,640.00	
INV 001522	30/06/2019	GDR CIVIL CONTRACTING PTY LTD	DRY HIRE EXCAVATOR	1	3,300.00	
INV 001529	24/07/2019	GDR CIVIL CONTRACTING PTY LTD	COLLECT MULTI TYRE ROLLER FORM MEENAR SOUTH ROAD AND DELIVER TO BERT HAWKE RESERVE.	1	660.00	
INV 001532	30/07/2019	GDR CIVIL CONTRACTING PTY LTD	DRY HIRE OF FRONT END LOADER	1	1,583.98	
INV 001536	31/07/2019	GDR CIVIL CONTRACTING PTY LTD	SHIFT ROLLER FROM BERT HAWKE PARK TO PARKER ROAD	1	660.00	
EFT34062	30/08/2019	GEOFABRICS AUSTRALASIA PTY LTD	RENO MATT GALMAC PVC 6 X 2 X 0.17	1		13,942.00
INV CD2020001/07/2019		GEOFABRICS AUSTRALASIA PTY LTD	RENO MATT GALMAC PVC 6 X 2 X 0.17	1	13,942.00	
EFT34063	30/08/2019	GLENN STUART BEVERIDGE	REPLACE BOARD AND REPLACE OTHER MISSING BOLTS - MORRELL PARK FOOTBRIDGE	1		1,149.50
INV 85	20/08/2019	GLENN STUART BEVERIDGE	REGLUE LOOSE TACTILE PAVERS AND REPLACE MISSING ONE - FLUFFING DUCKLINGS	1	209.00	

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INV 92	21/08/2019	GLENN STUART BEVERIDGE	REPAIR GATE AT DR DUNLOP PARK	1	77.00	
INV 87	21/08/2019	GLENN STUART BEVERIDGE	REPLACE TOILET SEAT - BERNARD PARK TOILETS	1	88.00	
INV 93	21/08/2019	GLENN STUART BEVERIDGE	REPLACE BOARD AND REPLACE OTHER MISSING BOLTS - MORRELL PARK FOOTBRIDGE	1	220.00	
INV 89	21/08/2019	GLENN STUART BEVERIDGE	REPLACE DOOR LOCK AT NORTHAM LIBRARY	1	137.50	
INV 91	21/08/2019	GLENN STUART BEVERIDGE	ADMIN BUILDING - INSTALL PAMPHLET HOLDERS	1	209.00	
INV 88	21/08/2019	GLENN STUART BEVERIDGE	EASE GATE, REMOVE PADLOCK AND REMOVE BRACKETS FROM GROUND LAB 2	1	143.00	
INV 74	21/08/2019	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS - SCRUB OFF GRAFFITI AND TRY TO CLEAN SKIRTING TILES	1	66.00	
EFT34064	30/08/2019	GO GO ON HOLD PTY LTD	ON HOLD MESSAGES SERVICE 6 MONTHS (AUGUST - JANUARY)	1		414.00
INV 0003542531/07/2019		GO GO ON HOLD PTY LTD	ON HOLD MESSAGES SERVICE 6 MONTHS (AUGUST - JANUARY)	1	414.00	
EFT34065	30/08/2019	GRAFTON ELECTRICS	SUPPLY AND INSTALL 50 MTR LENGTH OF LED LIGHTS AT LAURA'S BAR	1		3,251.38
INV 6170	26/07/2019	GRAFTON ELECTRICS	SUPPLY AND INSTALL 50 MTR LENGTH OF LED LIGHTS AT LAURA'S BAR	1	3,135.00	
INV 6177	30/07/2019	GRAFTON ELECTRICS	REPAIR TO FIRE EMERGENCY LIGHT IN STADIUM (BACK DOOR ON RIGHT HAND SIDE TO OUTSIDE COURTS)	1	116.38	
EFT34066	30/08/2019	HILLS CONCRETE PRODUCTS	375 DIAM SINGLE HEADWALL.	1		880.00
INV 9444	26/07/2019	HILLS CONCRETE PRODUCTS	375 DIAM SINGLE HEADWALL.	1	880.00	
EFT34067	30/08/2019	INTERACTIVE MINING SERVICES	BRIDGE INSPECTIONS	1		5,219.28
INV 348B	16/08/2019	INTERACTIVE MINING SERVICES	BRIDGE INSPECTIONS	1	2,609.64	
INV 349B	26/08/2019	INTERACTIVE MINING SERVICES	BRIDGE INSPECTIONS	1	2,609.64	
EFT34068	30/08/2019	IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL SERVICES 01/07/19 - 31/07/19	1		1,364.00
INV INV-008612/08/2019		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL SERVICES 01/07/19 - 31/07/19	1	1,364.00	
EFT34069	30/08/2019	IT VISION	ANNUAL SOFTWARE LICENCE FOR SYNERGY 2019/2020	1		77,915.15

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INV 31649	01/07/2019	IT VISION	ANNUAL SOFTWARE LICENCE FOR SYNERGY 2019/2020	1	77,915.15	
EFT34070	30/08/2019	JOHN KELLY	CULTURAL DANCE (GOOMALLING SCHOOL VISIT)	1		300.00
INV 1	14/08/2019	JOHN KELLY	CULTURAL DANCE (GOOMALLING SCHOOL VISIT)	1	300.00	
EFT34071	30/08/2019	KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS, PPE, CONTAINERS, TOILET ROLLS, HANDTOWELS & MOP HEADS FOR KILLARA	1		648.18
INV 0003979831/07/2019		KLEENWEST DISTRIBUTORS	ASSORTED CHEMICALS, PPE, CONTAINERS, TOILET ROLLS, HANDTOWELS & MOP HEADS FOR KILLARA	1	648.18	
EFT34072	30/08/2019	LANDMARK	20L DRUMS GLADIATOR HERBICIDE	1		1,594.07
INV 9020058824/07/2019		LANDMARK	20L DRUMS GLADIATOR HERBICIDE	1	618.20	
INV 9020339501/08/2019		LANDMARK	20L DRUMS GLADIATOR HERBICIDE	1	475.85	
INV 9020351501/08/2019		LANDMARK	RSL MEMORIAL HALL REPLACEX 4 GAS BOTTLES	1	500.02	
EFT34073	30/08/2019	LEMON MYRTLE FRAGRANCES	STOCK PURCHASES FOR BKB,	1		462.22
INV INV-049013/08/2019		LEMON MYRTLE FRAGRANCES	STOCK PURCHASES FOR BKB,	1	462.22	
EFT34074	30/08/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	EXECUTIVE LEADERSHIP PROGRAM 2019 - REGISTRATION CARMEN SADLER	1		2,640.00
INV 12114	22/07/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	EXECUTIVE LEADERSHIP PROGRAM 2019 - REGISTRATION CARMEN SADLER	1	2,640.00	
EFT34075	30/08/2019	MARKETFORCE	PUBLIC NOTICE FOR LOCAL LAWS - WEST AUSTRALIAN 24/07/2019	1		4,413.51
INV 28837	29/07/2019	MARKETFORCE	PUBLIC NOTICE FOR HERITAGE LIST - AVON VALLEY ADVOCATE 31/07/2019	1	335.81	
INV 28834	29/07/2019	MARKETFORCE	PUBLIC NOTICE - ROAD CLOSURE AVON DESCENT - 24 AND 31 JULY 2019 - AVON VALLEY ADVOCATE	1	621.94	
INV 28829	29/07/2019	MARKETFORCE	PUBLIC NOTICE MINISTERIAL APPROVAL - AMENDMENT NO. 13 - ADVOCATE 03/07/2019	1	288.38	
INV 28830	29/07/2019	MARKETFORCE	PUBLIC NOTICE LPP NO. 25 - ADVOCATE 03/07/2019	1	335.81	
INV 28831	29/07/2019	MARKETFORCE	MINISTERIAL APPROVAL - AMENDMENT NO. 8 - AVON VALLEY ADVOCATE 10/07/2019	1	632.26	

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INV 28836	29/07/2019	MARKETFORCE	PUBLIC NOTICE FOR SPECIAL COUNCIL MEETING ON 24/07/2019 - AVON VALLEY ADVOCATE 24/07/2019	1	596.68	
INV 28838	29/07/2019	MARKETFORCE	PUBLIC NOTICE FOR LOCAL LAWS - WEST AUSTRALIAN 24/07/2019	1	1,106.19	
INV 28835	29/07/2019	MARKETFORCE	PUBLIC NOTICE FOR SPECIAL COUNCIL MEETING ON 24/07/2019 - AVON VALLEY ADVOCATE 24/07/2019	1	240.94	
INV 28832	29/07/2019	MARKETFORCE	DISPOSAL OF HANGAR 14 - ADVOCATE 17/07/2019	1	264.66	
INV 32055	01/08/2019	MARKETFORCE	JUNE 2019 - EARLY SETTLEMENT DISCOUNT FOR INVOICE 28352	1	-9.16	
EFT34076	30/08/2019	MARQUEE MAGIC	AVON RIVER FESTIVAL STALLHOLDER MARQUEES WITH LIGHTS AND FOOD MARQUEE	1		6,868.00
INV 0208	12/08/2019	MARQUEE MAGIC	AVON RIVER FESTIVAL STALLHOLDER MARQUEES WITH LIGHTS AND FOOD MARQUEE	1	6,868.00	
EFT34077	30/08/2019	MEGAN CHRISTINE WORTHINGTON	PARKING FOR TRAINING COURSE ON 13/08/2019	1		11.28
INV 16CN37713	08/2019	MEGAN CHRISTINE WORTHINGTON	PARKING FOR TRAINING COURSE ON 13/08/2019	1	11.28	
EFT34078	30/08/2019	MIDALLA STEEL	SUPPLY ALL ITEMS PLUS DELIVERY ON QUOTE AS ATTACHED	1		15,863.00
INV 6243976216	07/2019	MIDALLA STEEL	SUPPLY ALL ITEMS PLUS DELIVERY ON QUOTE AS ATTACHED	1	15,863.00	
EFT34079	30/08/2019	MILMAR DISTRIBUTORS	X 40 EFT ROLLS	1		73.00
INV 0002313908	08/2019	MILMAR DISTRIBUTORS	X 40 EFT ROLLS	1	73.00	
EFT34080	30/08/2019	MORRIS PEST AND WEED CONTROL	REMOVE BEE HIVE AT NORTHAM YOUTH PRECINCT	1		180.00
INV INV-006409	08/2019	MORRIS PEST AND WEED CONTROL	REMOVE BEE HIVE AT NORTHAM YOUTH PRECINCT	1	180.00	
EFT34082	30/08/2019	NORTHAM BETTA ELECTRICAL	PORTABLE HARD DRIVE FOR RAW FOOTAGE	1		168.00
INV 2957249106	09/2018	NORTHAM BETTA ELECTRICAL	UNIDEN TWIN CORDLESS PHONE / ANSWERING HANDSETS FOR THE BKB	1	69.00	
INV 2001000407	08/2019	NORTHAM BETTA ELECTRICAL	PORTABLE HARD DRIVE FOR RAW FOOTAGE	1	99.00	
EFT34083	30/08/2019	NORTHAM CHAMBER OF COMMERCE	NORTHAM DOLLARS - PARTING GIFT PEIRE SMIT	1		500.00

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INV IV0000002	02/08/2019	NORTHAM CHAMBER OF COMMERCE	NORTHAM DOLLARS - PARTING GIFT PEIRE SMIT	1	500.00	
EFT34084	30/08/2019	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL KELLIE SLATER	1		236.50
INV 111177	29/07/2019	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL KELLIE SLATER	1	236.50	
EFT34085	30/08/2019	NORTHAM FEED & HIRE	1 P/MIX, X 3 TREATS	1		253.50
INV 0000226701	08/2019	NORTHAM FEED & HIRE	2 P/MIX	1	33.00	
INV 0000226802	08/2019	NORTHAM FEED & HIRE	2 P/MIX	1	33.00	
INV 0000226903	08/2019	NORTHAM FEED & HIRE	2 X P/MIX	1	33.00	
INV 0000228308	08/2019	NORTHAM FEED & HIRE	1 P/MIX	1	16.50	
INV 0000228409	08/2019	NORTHAM FEED & HIRE	2 P/MIX	1	33.00	
INV 0000228509	08/2019	NORTHAM FEED & HIRE	UNDER CHARGED. CHARGED FOR P/MIX INSTEAD OF DOG TREATS	1	7.50	
INV 0000228913	08/2019	NORTHAM FEED & HIRE	X 2 P MIX	1	33.00	
INV 0000229015	08/2019	NORTHAM FEED & HIRE	1 P/MIX, X 3 TREATS	1	64.50	
EFT34086	30/08/2019	NORTHAM HOLDEN	90,000KM SERVICE ON HOLDEN TRAILBLAZER PN1618 REGO N10721 WITH REPORT	1		687.45
INV 125133	06/08/2019	NORTHAM HOLDEN	90,000KM SERVICE ON HOLDEN TRAILBLAZER PN1618 REGO N10721 WITH REPORT	1	599.45	
INV 125230	14/08/2019	NORTHAM HOLDEN	INVESTIGATE ENGINE LIGHT ON DASH OF REGO N10721	1	88.00	
EFT34087	30/08/2019	NORTHAM MITRE 10 SOLUTIONS	RAPID SET	1		3,198.06
INV 1043341001	07/2019	NORTHAM MITRE 10 SOLUTIONS	1 PKT SCREWS	1	4.28	
INV 1043420703	07/2019	NORTHAM MITRE 10 SOLUTIONS	1L TIN EXTERIOR PAINT	1	192.28	
INV 1043487605	07/2019	NORTHAM MITRE 10 SOLUTIONS	ADMIN BUILDING. SUPPLY ENTRANCE SET AND EXTRA HINGES.	1	43.23	
INV 1043598909	07/2019	NORTHAM MITRE 10 SOLUTIONS	ASSORTED PLANTS FOR KILLARA	1	43.50	
INV 1043587409	07/2019	NORTHAM MITRE 10 SOLUTIONS	STANLEY KNIFE	1	13.25	
INV 1043643210	07/2019	NORTHAM MITRE 10 SOLUTIONS	DRINKING TAP FITTINGS FOR DRINK FOUNTAIN AT PURSLOWE PARK.	1	14.42	

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INV 1043645710/07/2019		NORTHAM MITRE 10 SOLUTIONS	DRINKING TAP FITTINGS FOR DRINK FOUNTAIN AT PURSLOWE PARK.	1	16.50	
INV 1043642610/07/2019		NORTHAM MITRE 10 SOLUTIONS	DRINKING TAP FITTINGS FOR DRINK FOUNTAIN AT PURSLOWE PARK.	1	90.66	
INV 1043665311/07/2019		NORTHAM MITRE 10 SOLUTIONS	SNAIL PELLETT'S & POTTING MIX FOR KILLARA.	1	46.75	
INV 1043845916/07/2019		NORTHAM MITRE 10 SOLUTIONS	2 X LONG HANDLED SHOVELS 1X STEEL RAKE	1	118.43	
INV 1043836916/07/2019		NORTHAM MITRE 10 SOLUTIONS	PACKET OF CABLE TIES & PAINT BRUSH.	1	12.39	
INV 1043884518/07/2019		NORTHAM MITRE 10 SOLUTIONS	LONG CABLE TIES FOR INSTALLING DOG BAGS AT PARKS & RESERVES.	1	37.95	
INV 1043918518/07/2019		NORTHAM MITRE 10 SOLUTIONS	PALLET OF GREY CEMENT (56 BAGS)	1	546.00	
INV 1043943219/07/2019		NORTHAM MITRE 10 SOLUTIONS	ADMIN BUILDING. SUPPLY DOOR MAT AND TOILET TET ROLL HOLDER.	1	31.36	
INV 1043923119/07/2019		NORTHAM MITRE 10 SOLUTIONS	PAIR OF ANTI VIBRATION GLOVES FOR RURAL VERGE CREW.	1	80.00	
INV 1044132625/07/2019		NORTHAM MITRE 10 SOLUTIONS	LIQUID LIME SULPHUR FOR ROSES AT OLD TOWN BUILDING GARDENS.	1	13.63	
INV 1044122225/07/2019		NORTHAM MITRE 10 SOLUTIONS	20LT TIN WATER BASED ENAMEL - WHITE.	1	325.85	
INV 1044160226/07/2019		NORTHAM MITRE 10 SOLUTIONS	PLANTS / GIFTS FOR CITIZENSHIP CEREMONY - 26/07/2019	1	87.40	
INV 1044248229/07/2019		NORTHAM MITRE 10 SOLUTIONS	T5 FLURO LIGHTS	1	26.60	
INV 1044297931/07/2019		NORTHAM MITRE 10 SOLUTIONS	RAPID SET	1	1,020.00	
INV 1044298831/07/2019		NORTHAM MITRE 10 SOLUTIONS	GENERAL PURPOSE CEMENT.	1	546.00	
INV 1044298731/07/2019		NORTHAM MITRE 10 SOLUTIONS	RAPID SET	1	-510.00	
INV 1044300031/07/2019		NORTHAM MITRE 10 SOLUTIONS	SHADE CLOTH FOR CRICKET WICKET COVER AT BERT HAWKE OVAL.	1	397.58	
EFT34088	30/08/2019	NORTHAM PISTOL CLUB INC	2018/19 COMMUNITY GRANT - CLUB TROPHIES	1		500.00
INV 101	28/06/2019	NORTHAM PISTOL CLUB INC	2018/19 COMMUNITY GRANT - CLUB TROPHIES	1	500.00	
EFT34089	30/08/2019	NORTHAM SENIOR HIGH SCHOOL	SPONSORSHIP OF AWARD FOR YEAR 12	1		550.00
INV 6682	30/06/2019	NORTHAM SENIOR HIGH SCHOOL	SPONSORSHIP OF AWARD FOR YEAR 12	1	550.00	

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EFT34090	30/08/2019	NORTHAM TYREPOWER	4NEW TYRES 235/50 R 18V ON PN1614 REGO N3333	1		1,085.43
INV 8265.129	30/07/2019	NORTHAM TYREPOWER	4NEW TYRES 235/50 R 18V ON PN1614 REGO N3333	1	1,085.43	
EFT34091	30/08/2019	OFFICEWORKS SUPERSTORES PTY LTD	BRATECK DUAL LCD MONITOR TABLE STAND WITH ARM AND DESK CLAMP	1		313.63
INV 4411320231	07/2019	OFFICEWORKS SUPERSTORES PTY LTD	BRATECK DUAL LCD MONITOR TABLE STAND WITH ARM AND DESK CLAMP	1	313.63	
EFT34092	30/08/2019	OXTER SERVICES	PUBLIC TOILET CLEANING FROM 27/5/2019 TO 07/06/2019	1		8,729.50
INV 21286	07/06/2019	OXTER SERVICES	PUBLIC TOILET CLEANING FROM 27/5/2019 TO 07/06/2019	1	2,296.80	
INV 21549	31/07/2019	OXTER SERVICES	CLEANER, DISHWASHING LIQUID, TOILET ROLLS, HAND TOWELS FOR BKB	1	250.42	
INV 21562	02/08/2019	OXTER SERVICES	TOILET CLEANING FOR 22/07/2019 - 02/08/2019.	1	2,121.90	
INV 21570	02/08/2019	OXTER SERVICES	CLEANING PRODUCTS	1	74.83	
INV 21563	02/08/2019	OXTER SERVICES	QUELLINGTON HALL - TOILET PAPER AND GLOVES	1	109.89	
INV 21595	07/08/2019	OXTER SERVICES	ADMINISTRATION OFFICE - X 2 CARTONS HAND TOWELS, DEPOT - X 1 BOX GARBAGE BAGS	1	158.86	
INV 21634	16/08/2019	OXTER SERVICES	PUBLIC TOILET CLEANING FROM 04.08.19 TO 16.08.2019	1	2,296.80	
INV 21633	16/08/2019	OXTER SERVICES	BURIALS AND GRAVE CERTIFICATION OF PARR & HAMMOND	1	1,420.00	
EFT34093	30/08/2019	PALMER CIVIL CONSTRUCTION	ROAD AND SHOULDER RECON FOR O'NEIL SLK 0.00-2.00 C.201819-17	1		152,490.21
INV 0000247626	07/2019	PALMER CIVIL CONSTRUCTION	ROAD AND SHOULDER RECON FOR O'NEIL SLK 0.00-2.00 C.201819-17	1	152,490.21	
EFT34094	30/08/2019	PAUL ROBINSON	ENTERTAINMENT FOR KILLARA CLIENTS	1		100.00
INV 39	15/08/2019	PAUL ROBINSON	ENTERTAINMENT FOR KILLARA CLIENTS	1	100.00	
EFT34095	30/08/2019	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR 185 FITZGERLD ST NORTHAM (POP UP SHOP)	1		134.97
INV 2171871	15/08/2019	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR 185 FITZGERLD ST NORTHAM (POP UP SHOP)	1	134.97	

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EFT34096	30/08/2019	PERTH SAFETY PRODUCTS PTY LTD	GREEN, DOULBLE-SIDED, BLANK, RURAL NUMBER PLATES	1		662.00
INV 0000920422/07/2019		PERTH SAFETY PRODUCTS PTY LTD	GREEN, DOULBLE-SIDED, BLANK, RURAL NUMBER PLATES	1	330.00	
INV 0000919923/07/2019		PERTH SAFETY PRODUCTS PTY LTD	ROAD SIGNS VARIOUS STREETS	1	132.00	
INV 0000921826/07/2019		PERTH SAFETY PRODUCTS PTY LTD	SIGNS FOR BRIDGES	1	200.00	
EFT34097	30/08/2019	PLAYMASTER PTY LTD T/A BEEFMASTER STEEL FABRICATIONS	REPLACEMENT CHILDS SWING SEAT FOR DOCTOR DUNLOP PARK.	1		82.50
INV INV-057223/07/2019		PLAYMASTER PTY LTD T/A BEEFMASTER STEEL FABRICATIONS	REPLACEMENT CHILDS SWING SEAT FOR DOCTOR DUNLOP PARK.	1	82.50	
EFT34098	30/08/2019	PREMIER WORKPLACE SOLUTIONS	TC750R TRAFFIC CONE 750MM REFLECTIVE SLEEVE	1		2,486.00
INV I67208	14/08/2019	PREMIER WORKPLACE SOLUTIONS	TC450R TRAFFIC CONE 450MM REFLECTIVE SLEEVE	1	858.00	
INV I67336	26/08/2019	PREMIER WORKPLACE SOLUTIONS	TC750R TRAFFIC CONE 750MM REFLECTIVE SLEEVE	1	1,628.00	
EFT34099	30/08/2019	PRESTIGE ALARMS	MONITORING OF SECURITY ALARM SYSTEMS FOR PERIOD 01/09/19 - 30/11/2019	1		172.00
INV 0001106608/08/2019		PRESTIGE ALARMS	MONITORING OF SECURITY ALARM SYSTEMS FOR PERIOD 01/09/19 - 30/11/2019	1	172.00	
EFT34100	30/08/2019	FRITCHARD BOOKBINDERS	BINDING OF COUNCIL MINUTES	1		653.40
INV INV-587412/08/2019		FRITCHARD BOOKBINDERS	BINDING OF COUNCIL MINUTES	1	653.40	
EFT34101	30/08/2019	PROFESSIONAL LOCKSERVICE	KEYS FOR AERODROME, MEMORIAL HALL AND REC CENTRE	1		863.50
INV 0010402112/08/2019		PROFESSIONAL LOCKSERVICE	KEYS FOR REC CENTRE	1	109.45	
INV 0010404016/08/2019		PROFESSIONAL LOCKSERVICE	KEYS FOR AERODROME, MEMORIAL HALL AND REC CENTRE	1	754.05	
EFT34102	30/08/2019	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES JULY 2019	1		219.63
INV JULY 20131/07/2019		PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES JULY 2019	1	219.63	
EFT34103	30/08/2019	QUIN'S GOURMET BUTCHERS	BURGERS AND SAUSAGES FOR DEPOT BBQ	1		68.57
INV 57	21/08/2019	QUIN'S GOURMET BUTCHERS	BURGERS AND SAUSAGES FOR DEPOT BBQ	1	68.57	

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EFT34104	30/08/2019	REFRACTORY ROAD	AVON RIVER FESTIVAL 2019 - SOUND SHELL BAND	1		1,400.00
INV 16	05/08/2019	REFRACTORY ROAD	AVON RIVER FESTIVAL 2019 - SOUND SHELL BAND	1	1,400.00	
EFT34105	30/08/2019	ROYAL LIFE SAVING SOCIETY WA	POOL OPERATIONS COURSE - JACK LITTLE - REC CENTRE MANAGER	1		1,045.00
INV 103595	01/07/2019	ROYAL LIFE SAVING SOCIETY WA	POOL OPERATIONS COURSE - JACK LITTLE - REC CENTRE MANAGER	1	1,045.00	
EFT34106	30/08/2019	SAMPSON ELECTRICAL CONTRACTORS PTY LTD	BKB CENTRE - ELECTRICAL WORKS	1		577.50
INV 0000214531/08/2019		SAMPSON ELECTRICAL CONTRACTORS PTY LTD	BKB CENTRE - ELECTRICAL WORKS	1	577.50	
EFT34107	30/08/2019	STATE LAW PUBLISHER	GOVERNMENT GAZETTE FOR SCHEME AMENDMENT NO. 8	1		217.44
INV 162532	11/07/2019	STATE LAW PUBLISHER	GOVERNMENT GAZETTE FOR SCHEME AMENDMENT NO. 8	1	217.44	
EFT34108	30/08/2019	SUPERCIVIL	CONSTRUCTION OF PLAYING FIELD - BASECOURSE, KERBING, SURFACING AND LAYING OF ASPHALT	1		38,512.08
INV 0000789502/08/2019		SUPERCIVIL	CONSTRUCTION OF PLAYING FIELD - BASECOURSE, KERBING, SURFACING AND LAYING OF ASPHALT	1	38,512.08	
EFT34109	30/08/2019	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	65,000 KM'S SERVICE ON PN1517 REGO N11254 MITSUBISHI TRITON UTE	1		764.45
INV 335378	26/07/2019	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	65,000 KM'S SERVICE ON PN1517 REGO N11254 MITSUBISHI TRITON UTE	1	486.44	
INV 335439	29/07/2019	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	45,000 KM'S SERVICE MITSUBISHI ASX 2WD AUTO PETROL BOOKED MONDAY 29/07/2019 AM	1	278.01	
EFT34110	30/08/2019	TENNANT AUSTRALIA	PARTS FOR TENNANT CARPET CLEANER AS ADVISED BY SIMON SMALLEY FROM TENNANT	1		59.94
INV 9164471025/07/2019		TENNANT AUSTRALIA	PARTS FOR TENNANT CARPET CLEANER AS ADVISED BY SIMON SMALLEY FROM TENNANT	1	59.94	
EFT34111	30/08/2019	THE BRITEX GROUP	COMPACT WALL MOUNTED DRINK FOUNTAIN DWHC-BF INCLUDING FREIGHT	1		1,452.00
INV 54073	10/07/2019	THE BRITEX GROUP	COMPACT WALL MOUNTED DRINK FOUNTAIN DWHC-BF INCLUDING FREIGHT	1	1,452.00	

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EFT34112	30/08/2019	THE WORKWEAR GROUP	CAT3M4 - SLIMLINE DETAIL PANT - CBL CHARCOAL BLACK - SIZE 12	1		301.45
INV 1154951812	07/2019	THE WORKWEAR GROUP	CAT3M4 - SLIMLINE DETAIL PANT - CBL CHARCOAL BLACK - SIZE 12	1	301.45	
EFT34113	30/08/2019	THRIVE PLUS	LEAN THINKING AND FROMAPP WORKSHOP - AMCCALL, K.HOPKINS & S.CONNELL 12/13 AUG 2019	1		2,128.50
INV INV-030706	08/2019	THRIVE PLUS	LEAN THINKING AND FROMAPP WORKSHOP - AMCCALL, K.HOPKINS & S.CONNELL 12/13 AUG 2019	1	2,128.50	
EFT34114	30/08/2019	TOLL TRANSPORT PTY LTD	TOLL FREIGHT CHARGES FOR JULY 2019	1		21.45
INV 0411-S3014	07/2019	TOLL TRANSPORT PTY LTD	TOLL FREIGHT CHARGES FOR JULY 2019	1	21.45	
EFT34115	30/08/2019	TOTAL EDEN	HUNTER I20 SPRINKLERS FOR BERNARD PARK RETIC.	1		432.96
INV 4087187517	07/2019	TOTAL EDEN	HUNTER I20 SPRINKLERS FOR BERNARD PARK RETIC.	1	432.96	
EFT34116	30/08/2019	TOTAL PROJECT CONSULTANTS	COMPLETE ENGINEERING SURVEYING REQUIRE TO FACILITATE NORTHAM HOCKEY FIELD JULY 2019	1		14,990.25
INV INV1724	09/08/2019	TOTAL PROJECT CONSULTANTS	COMPLETE ENGINEERING SURVEYING REQUIRE TO FACILITATE NORTHAM HOCKEY FIELD JULY 2019	1	10,161.25	
INV INV1725	12/08/2019	TOTAL PROJECT CONSULTANTS	COMPLETE ALL ENGINEERING SURVEYING REQUIRED TO FACILITATE HOCKEY FIELD - AUG 19	1	4,829.00	
EFT34117	30/08/2019	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	MRWA SPEC GRAVEL DELIVERED TO SPENCERS BROOK ROAD MURESK	1		19,221.46
INV INV-026231	07/2019	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	SUPPLY AND DELIVER MRWA SPEC GRAVEL TO SPENCERS BROOK ROAD MURESK	1	9,443.03	
INV INV-023531	07/2019	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	MRWA SPEC GRAVEL DELIVERED TO SPENCERS BROOK ROAD MURESK	1	9,778.43	
EFT34118	30/08/2019	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM (COMMUNITY BUS)	1		50.00
INV 55	22/08/2019	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM (COMMUNITY BUS)	1	50.00	
EFT34119	30/08/2019	VICTORIA WILLIAMS	PARKING FEES FOR DESTINATION PERTH PHOTO AND MEETING 20/08/2019	1		22.31
INV 0100450820	08/2019	VICTORIA WILLIAMS	PARKING FEES FOR DESTINATION PERTH PHOTO AND MEETING 20/08/2019	1	22.31	

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EFT34120	30/08/2019	VODAFONE	HARVEST BAN LINE 01/08/2019-31/08/2019	1		440.00
INV 19111D6V06/08/2019		VODAFONE	HARVEST BAN LINE 01/08/2019-31/08/2019	1	440.00	
EFT34121	30/08/2019	WA CONTRACT RANGER SERVICES	CAT IMPOUND AND TEMP CARE FOR MONTH OF JULY	1		275.00
INV 02236	06/08/2019	WA CONTRACT RANGER SERVICES	CAT IMPOUND AND TEMP CARE FOR MONTH OF JULY	1	275.00	
EFT34122	30/08/2019	WARCA INC	WARCA MEMBERSHIP FEE 2019/20	1		16,500.00
INV 38	31/07/2019	WARCA INC	WARCA MEMBERSHIP FEE 2019/20	1	16,500.00	
EFT34123	30/08/2019	WARRICKS NEWSAGENCY	STATIONARY FOR ADMIN OFFICE.	1		814.50
INV SN00006B1/07/2019		WARRICKS NEWSAGENCY	ADMIN - THE WEST AUSTRALIAN JULY 2019.	1	90.70	
INV SN00017B1/07/2019		WARRICKS NEWSAGENCY	NEWSPAPERS FOR JULY 2019 - KILLARA	1	47.10	
INV 55089	05/08/2019	WARRICKS NEWSAGENCY	STATIONARY FOR ADMIN OFFICE.	1	676.70	
EFT34124	30/08/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA MEMBERSHIP AND SERVICES 2019/20	1		43,050.28
INV B077285 17/07/2019		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA MEMBERSHIP AND SERVICES 2019/20	1	43,050.28	
EFT34125	30/08/2019	WHEATBELT NATURAL RESOURCE MANAGEMENT	SALES OF BOOKS AT BKB	1		403.19
INV 0030102715/08/2019		WHEATBELT NATURAL RESOURCE MANAGEMENT	SALES OF BOOKS AT BKB	1	403.19	
EFT34126	30/08/2019	WHEATBELT SAFETYWEAR	PAIR MONGREL STEEL CAP SAFETY BOOTS - PATSY	1		215.50
INV 8943	25/07/2019	WHEATBELT SAFETYWEAR	X 1 BOX NITRILE HEAVY DUTY GLOVES BLACK	1	23.00	
INV 8945	25/07/2019	WHEATBELT SAFETYWEAR	PAIR MONGREL STEEL CAP SAFETY BOOTS - PATSY	1	150.00	
INV 8954	31/07/2019	WHEATBELT SAFETYWEAR	XL CHEMICAL OVERALLS	1	42.50	
EFT34127	30/08/2019	IGIS - LOCAL GOVERNMENT INSURANCE SERVICES	MOTOR VEHICLE INSURANCE PREMIUM	1		96,051.37
INV 062-204801/07/2019		IGIS - LOCAL GOVERNMENT INSURANCE SERVICES	CYBER INSURANCE PREMIUM	1	3,300.00	

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INV 062-204801/07/2019		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	MANAGEMENT LIABILITY INSURANCE PREMIUM	1	12,390.28	
INV 062-204801/07/2019		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	MARINE CARGO INSURANCE PREMIUM	1	990.00	
INV 062-204801/07/2019		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	MOTOR VEHICLE INSURANCE PREMIUM	1	70,528.43	
INV 062-204801/07/2019		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	PERSONAL ACCIDENT INSURANCE PREMIUM	1	467.50	
INV 062-204801/07/2019		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	TRAVEL INSURANCE PREMIUM	1	825.00	
INV 062-204801/07/2019		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES	SALARY CONTINUANCE INSURANCE PREMIUM	1	7,550.16	
EFT34128	30/08/2019	LGIS WA	PROPERTY INSURANCE PREMIUM	1		335,145.08
INV 100-134103/07/2019		LGIS WA	CONTRIBUTIONS CREDITS INSURANCE PREMIUM	1	-21,459.08	
INV 100-134605/07/2019		LGIS WA	BUSHFIRE INSURANCE PREMIUM	1	36,982.00	
INV 100-134605/07/2019		LGIS WA	CRIME INSURANCE PREMIUM	1	2,118.70	
INV 100-134605/07/2019		LGIS WA	PROPERTY INSURANCE PREMIUM	1	144,630.99	
INV 100-134705/07/2019		LGIS WA	LIABILITY INSURANCE PREMIUM	1	46,807.65	
INV 100-134705/07/2019		LGIS WA	WORKERS COMP INSURANCE PREMIUM	1	126,064.82	
35195	28/08/2019	GREY STREET SURGERY	PRE-EMPLOYMENT MEDICAL - ALISON DOWELL, KILLARA	1		165.00
INV 252394	01/07/2019	GREY STREET SURGERY	PRE-EMPLOYMENT MEDICAL - ALISON DOWELL, KILLARA	1	165.00	
35196	28/08/2019	PETTY CASH	PETTY CASH FOR BKB 29/01/2019-12/08/2019	1		193.40
INVP/C DEP30/07/2019		PETTY CASH	REIMBURSEMENT OF PETTY CASH FOR DEPOT 25/06/2019 TO 30/07/2019.	1	71.40	
INVP/CASH H4/08/2019		PETTY CASH	PETTY CASH FOR BKB 29/01/2019-12/08/2019	1	122.00	
35197	28/08/2019	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		130.00
INV DEDUCT06/08/2019		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		65.00	

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INV DEDUCT20/08/2019		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		65.00	
35198	28/08/2019	SYNERGY	STREET LIGHTS 02/07/2019-05/08/2019	1		45,756.24
INV 7968413418/07/2019		SYNERGY	SHIRE ADMIN BUILDING - 20/06/19 - 18/07/19.	1	1,443.35	
INV 1819945018/07/2019		SYNERGY	KILLARA NEW BUILDING 20/06/2019 - 18/07/2019	1	1,213.55	
INV 1365377422/07/2019		SYNERGY	AIRPORT 22/05/2019-22/07/2019	1	2,312.00	
INV 1578225626/07/2019		SYNERGY	IRISH TOWN BEB 27/05/2019-26/07/2019	1	163.35	
INV 1539025130/07/2019		SYNERGY	OLD SHIRE DEPOT BUILDING 30/05/2019-30/07/2019	1	128.65	
INV 1648520331/07/2019		SYNERGY	OLD GIRLS SCHOOL 31/05/2019-31/07/2019	1	167.20	
INV 9356001431/07/2019		SYNERGY	VISITORS CENTRE CONF ROOM 31/05/2019-31/07/2019	1	603.20	
INV 3355969231/07/2019		SYNERGY	VISITORS CENTRE 31/05/2019-31/07/2019	1	1,949.20	
INV 9152416401/08/2019		SYNERGY	AUXILIARY LIGHTING CHARGES 02/07/2019-01/08/2019	1	135.15	
INV 1127695001/08/2019		SYNERGY	OLD NORTHAM FIRE STATION 31/05/2019-31/07/2019	1	370.90	
INV 2361098002/08/2019		SYNERGY	RAP PARK - AVON YOUTH 05/06/2019-02/08/2019	1	104.85	
INV 7921766205/08/2019		SYNERGY	GROUPED ELECTRICITY 05/07/2019-05/08/2019	1	14,001.19	
INV 1686149905/08/2019		SYNERGY	STREET LIGHTS 02/07/2019-05/08/2019	1	23,163.65	
35199	28/08/2019	TARGET AUSTRALIA PTY LTD	STICK MIXER AND MUGS - KILLARA	1		98.00
INV 9626	16/05/2019	TARGET AUSTRALIA PTY LTD	STICK MIXER AND MUGS - KILLARA	1	98.00	
35200	28/08/2019	TELSTRA CORPORATION	KILLARA, WUNDOWIE DEPOT & ELEVATOR 28/07/2019-27/08/2019	1		229.94
INV 6305302927/07/2019		TELSTRA CORPORATION	BAKERS HILL BEB 22/07/2019-27/07/2019	1	30.00	
INV 2726009028/07/2019		TELSTRA CORPORATION	VES TRAILER & SPRINKLER SYSTEM 28/07/2019-27/08/2019	1	50.00	
INV 2726009028/07/2019		TELSTRA CORPORATION	KILLARA, WUNDOWIE DEPOT & ELEVATOR 28/07/2019-27/08/2019	1	75.00	
INV 3864754812/08/2019		TELSTRA CORPORATION	HENRY ST OVAL 05/08/2019-04/09/2019	1	74.94	

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35202	29/08/2019	WATER CORPORATION	PLAYGROUND AT PERINA WAY PARK, NORTHAM LOT 28265, 28266 R 27706 - 1/07/19 - 31/08/19.	1		2,960.11
INV 9007907209/07/2019		WATER CORPORATION	WATER CHARGES FOR ACCOUNT 90 07907 29 8 - 185 FITZGERALD ST, NORTHAM BILL ID 0200 (POP UP SHOP).	1	411.46	
INV 9020383816/07/2019		WATER CORPORATION	KILLARA 01/07/2019-30/06/2020	1	341.26	
INV 9007918418/07/2019		WATER CORPORATION	PLAYGROUND AT PERINA WAY PARK, NORTHAM LOT 28265, 28266 R 27706 - 1/07/19 - 31/08/19.	1	681.65	
INV 9007925918/07/2019		WATER CORPORATION	RESERVE AT NEWCASTLE RD, NORTHAM LOT 28472 RES 32386 1/07/19 - 31/08/19.	1	367.43	
INV 9007923522/07/2019		WATER CORPORATION	TRAFFIC ISLAND MEDIAN STRIP AT NEWCASTLE RD NORTHAM, LOT OPP LOT 1 01/07/19 - 31/08/19.	1	60.82	
INV 9012562922/07/2019		WATER CORPORATION	ROAD VERGE AT MITCHELL AV NORTHAM LOT OPP LOT 527 - 01/07/19 - 31/08/19.	1	134.30	
INV 9007923622/07/2019		WATER CORPORATION	SWIMMING POOL HOUSE AT 55 MITCHELL AV NORTHAM LOT 17. 1 JULY TO 31 AUGUST 2019.	1	274.58	
INV 9007926023/07/2019		WATER CORPORATION	SPORTS GROUND AT COLEBATCH ST NORTHAM LOT 29 RES 5503 - 01/07/2019 - 31/08/2019.	1	164.71	
INV 9021499423/07/2019		WATER CORPORATION	NORTHAM SWIMMING POOL AT 55 MITCHELL AV NORTHAM LOT 17. 01/07/2019 - 31/07/2019.	1	189.61	
INV 9010596324/07/2019		WATER CORPORATION	RESERVE AT 34 WOOD DR NORTHAM LOT 29515 RES 46350 -01/07/19 - 31/08/19.	1	321.62	
INV 9007938507/08/2019		WATER CORPORATION	CLACKLINE HALL 04/06/2019-06/08/2019	1	2.53	
INV 9007840915/08/2019		WATER CORPORATION	GRASS VALLEY MUSEUM 10/06/2019-14/08/2019	1	10.14	
DD14083.1	01/08/2019	BANKWEST	MASTERCARD BRENDON RUTTER 21/6/19 TO 23/7/19	1		5,667.08
INV R RAYSON01/08/2019		BANKWEST	MASTERCARD ROSS RAYSON 21/6/19 TO 23/7/19	1	291.93	
INV C YOUNG01/08/2019		BANKWEST	MASTERCARD COLIN YOUNG 21/6/19 TO 23/7/19	1	1,150.24	
INV C KLYNE01/08/2019		BANKWEST	MASTERCARD CLINTON KLEYNHAN'S 21/6/19 TO 23/7/19	1	2,825.10	
INV C HUNT 01/08/2019		BANKWEST	MASTERCARD CHADD HUNT 21/6/19 TO 23/7/19	1	567.45	
INV J WHITE01/08/2019		BANKWEST	MASTERCARD JASON WHITEAKER 21/6/19 TO 23/7/19	1	303.53	
INV B RUTTER01/08/2019		BANKWEST	MASTERCARD BRENDON RUTTER 21/6/19 TO 23/7/19	1	528.83	
DD14093.1	06/08/2019	WA SUPER	Payroll deductions	1		26,261.39

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INV SUPER	06/08/2019	WA SUPER	Superannuation contributions	1	22,276.66	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	2,161.00	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	94.10	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	41.42	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	348.00	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	834.00	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	294.62	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	43.15	
INV DEDUCT06/08/2019	06/08/2019	WA SUPER	Payroll deductions	1	143.44	
DD14093.2	06/08/2019	SUNSUPER	Superannuation contributions	1		687.23
INV SUPER	06/08/2019	SUNSUPER	Superannuation contributions	1	687.23	
DD14093.3	06/08/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1		133.66
INV SUPER	06/08/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1	133.66	
DD14093.4	06/08/2019	ESSENTIAL SUPER	Superannuation contributions	1		130.36
INV SUPER	06/08/2019	ESSENTIAL SUPER	Superannuation contributions	1	130.36	
DD14093.5	06/08/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		186.69
INV SUPER	06/08/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	186.69	
DD14093.6	06/08/2019	PRIME SUPER	Payroll deductions	1		434.92
INV SUPER	06/08/2019	PRIME SUPER	Superannuation contributions	1	313.55	
INV DEDUCT06/08/2019	06/08/2019	PRIME SUPER	Payroll deductions	1	121.37	
DD14093.7	06/08/2019	ONEPATH	Superannuation contributions	1		191.99

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INV SUPER	06/08/2019	ONEPATH	Superannuation contributions	1	191.99	
DD14093.8	06/08/2019	ASGARD EMPLOYEE SUPERANNUATION	Superannuation contributions	1		50.00
INV SUPER	06/08/2019	ASGARD EMPLOYEE SUPERANNUATION	Superannuation contributions	1	50.00	
DD14093.9	06/08/2019	MEDIA SUPER	Superannuation contributions	1		225.31
INV SUPER	06/08/2019	MEDIA SUPER	Superannuation contributions	1	225.31	
DD14097.1	08/08/2019	WA SUPER	Superannuation contributions	1		46.22
INV SUPER	08/08/2019	WA SUPER	Superannuation contributions	1	46.22	
DD14132.1	20/08/2019	WA SUPER	Payroll deductions	1		27,546.44
INV SUPER	20/08/2019	WA SUPER	Superannuation contributions	1	23,593.42	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	2,216.76	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	86.98	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	43.24	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	265.83	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	834.00	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	294.62	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	43.15	
INV DEDUCT	20/08/2019	WA SUPER	Payroll deductions	1	143.44	
DD14132.2	20/08/2019	SUNSUPER	Superannuation contributions	1		687.41
INV SUPER	20/08/2019	SUNSUPER	Superannuation contributions	1	687.41	
DD14132.3	20/08/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1		133.66
INV SUPER	20/08/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1	133.66	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD14132.4	20/08/2019	ESSENTIAL SUPER	Superannuation contributions	1		138.57
INV SUPER	20/08/2019	ESSENTIAL SUPER	Superannuation contributions	1	138.57	
DD14132.5	20/08/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		208.64
INV SUPER	20/08/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	208.64	
DD14132.6	20/08/2019	PRIME SUPER	Payroll deductions	1		435.99
INV SUPER	20/08/2019	PRIME SUPER	Superannuation contributions	1	314.32	
INV DEDUCT	20/08/2019	PRIME SUPER	Payroll deductions	1	121.67	
DD14132.7	20/08/2019	ONEPATH	Superannuation contributions	1		191.99
INV SUPER	20/08/2019	ONEPATH	Superannuation contributions	1	191.99	
DD14132.8	20/08/2019	ASGARD EMPLOYEE SUPERANNUATION	Superannuation contributions	1		50.00
INV SUPER	20/08/2019	ASGARD EMPLOYEE SUPERANNUATION	Superannuation contributions	1	50.00	
DD14132.9	20/08/2019	MEDIA SUPER	Superannuation contributions	1		228.00
INV SUPER	20/08/2019	MEDIA SUPER	Superannuation contributions	1	228.00	
DD14146.1	22/08/2019	FINES ENFORCEMENT REGISTRY	LODGEMENT FEE FOR REGISTERING 3 UNPAID INFRINGEMENTS	1		210.00
INV 2457146522	20/08/2019	FINES ENFORCEMENT REGISTRY	LODGEMENT FEE FOR REGISTERING 3 UNPAID INFRINGEMENTS	1	210.00	
DD14180.1	29/08/2019	TENNANT AUSTRALIA	LEASE FEE CLEANING EQUIPMENT NORTHAM RECREATION CENTRE AUGUST 2019	1		1,046.85
INV AUGUST	29/08/2019	TENNANT AUSTRALIA	LEASE FEE CLEANING EQUIPMENT NORTHAM RECREATION CENTRE AUGUST 2019	1	1,046.85	
DD14093.10	06/08/2019	UNISUPER	Payroll deductions	1		580.49
INV SUPER	06/08/2019	UNISUPER	Superannuation contributions	1	418.49	
INV DEDUCT	06/08/2019	UNISUPER	Payroll deductions	1	162.00	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD14093.11	06/08/2019	MLC NOMINEES PTY LTD	Superannuation contributions	1		224.39
INV SUPER.	06/08/2019	MLC NOMINEES PTY LTD	Superannuation contributions	1	224.39	
DD14093.12	06/08/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		2,996.15
INV SUPER.	06/08/2019	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	2,724.78	
INV DEDUCT	06/08/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	271.37	
DD14093.13	06/08/2019	HESTA SUPER FUND	Superannuation contributions	1		117.65
INV SUPER.	06/08/2019	HESTA SUPER FUND	Superannuation contributions	1	117.65	
DD14093.14	06/08/2019	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1		81.57
INV SUPER.	06/08/2019	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1	81.57	
DD14093.15	06/08/2019	REST INDUSTRY SUPER	Superannuation contributions	1		527.06
INV SUPER.	06/08/2019	REST INDUSTRY SUPER	Superannuation contributions	1	527.06	
DD14093.16	06/08/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		521.37
INV DEDUCT	06/08/2019	ZURICH AUSTRALIA LIMITED	Payroll deductions	1	145.50	
INV SUPER.	06/08/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	375.87	
DD14093.17	06/08/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		231.14
INV SUPER.	06/08/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	231.14	
DD14093.18	06/08/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		549.40
INV SUPER.	06/08/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	549.40	
DD14093.19	06/08/2019	AMP LIFE LIMITED	Superannuation contributions	1		738.27
INV SUPER.	06/08/2019	AMP LIFE LIMITED	Superannuation contributions	1	738.27	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD14093.20	06/08/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1		263.76
INV SUPER	06/08/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1	263.76	
DD14093.21	06/08/2019	HSTPLUS SUPER	Superannuation contributions	1		446.67
INV SUPER	06/08/2019	HSTPLUS SUPER	Superannuation contributions	1	446.67	
DD14132.10	20/08/2019	UNISUPER	Payroll deductions	1		633.60
INV SUPER	20/08/2019	UNISUPER	Superannuation contributions	1	456.78	
INV DEDUCT	20/08/2019	UNISUPER	Payroll deductions	1	176.82	
DD14132.11	20/08/2019	CATHOLIC SUPER	Superannuation contributions	1		50.12
INV SUPER	20/08/2019	CATHOLIC SUPER	Superannuation contributions	1	50.12	
DD14132.12	20/08/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		2,992.43
INV SUPER	20/08/2019	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	2,723.36	
INV DEDUCT	20/08/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	269.07	
DD14132.13	20/08/2019	MLC NOMINEES PTY LTD	Superannuation contributions	1		224.39
INV SUPER	20/08/2019	MLC NOMINEES PTY LTD	Superannuation contributions	1	224.39	
DD14132.14	20/08/2019	HESTA SUPER FUND	Superannuation contributions	1		57.78
INV SUPER	20/08/2019	HESTA SUPER FUND	Superannuation contributions	1	57.78	
DD14132.15	20/08/2019	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1		74.82
INV SUPER	20/08/2019	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1	74.82	
DD14132.16	20/08/2019	REST INDUSTRY SUPER	Superannuation contributions	1		568.31
INV SUPER	20/08/2019	REST INDUSTRY SUPER	Superannuation contributions	1	568.31	
DD14132.17	20/08/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		587.02

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT	20/08/2019	ZURICH AUSTRALIA LIMITED	Payroll deductions	1	163.82	
INV SUPER	20/08/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	423.20	
DD14132.18	20/08/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		205.74
INV SUPER	20/08/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	205.74	
DD14132.19	20/08/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		531.17
INV SUPER	20/08/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	531.17	
DD14132.20	20/08/2019	AMP LIFE LIMITED	Superannuation contributions	1		737.54
INV SUPER	20/08/2019	AMP LIFE LIMITED	Superannuation contributions	1	737.54	
DD14132.21	20/08/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1		263.76
INV SUPER	20/08/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1	263.76	
DD14132.22	20/08/2019	HOSTPLUS SUPER	Superannuation contributions	1		390.55
INV SUPER	20/08/2019	HOSTPLUS SUPER	Superannuation contributions	1	390.55	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	2,921,209.37
2	TRUST FUND	36,803.74
TOTAL		2,958,013.11

Attachment 2

Payment dates 1st of August 2019 to 31st August 2019

- Municipal Fund payment cheque numbers 35195 to 35202 Total \$49,532.69.
- Trust Fund payment cheque numbers 2059 total \$382.75

Electronic Funds Transfer

- Municipal Fund EFT33886 to EFT34128 Total \$2,792,189.13.
- Trust Fund EFT33918 to EFT34025 Total \$36,420.99.

Direct Debits Total \$79,487.55.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2019/2020	EFT Payments 2019/2020	Direct Debits 2019/2020	Payroll 2019/2020	Total Payments 2019/2020
July	\$ 206,266.12	\$ 3,308,502.03	\$ 76,110.78	\$ 432,960.90	\$ 4,023,839.83
August	\$ 49,915.44	\$ 2,828,610.12	\$ 79,487.55	\$ 455,717.69	\$ 3,413,730.80
September					\$ -
October					\$ -
November					\$ -
December					\$ -
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
Total	\$ 256,181.56	\$ 6,137,112.15	\$ 155,598.33	\$ 888,678.59	\$ 7,437,570.63

The Following table presents all payments made for the month from Council credit cards paid by direct debit DD14083.1

Summary Credit Card Payments	\$	Total
Executive Manager Engineering Services		
M.A.L. AUTOMOTIVE -VEHICLE INSPECTION	136.20	
DEPT OF WATER AND ENVIRONMENT - CLEARING PERMIT APPLICATION	2600.00	
CV CHECK - DEB WRIGHT POLICE CLEARANCE	49.90	
ANNUAL CARD FEE	39.00	2,825.10
CESM		
PUMA ENERGY EL CABAL - VOLUNTEER REFRESHMENTS DFES IN 441725	33.33	
PUMA ENERGY EL CABAL - VOLUNTEER REFRESHMENTS DFES IN 441725	91.10	
PUMA ENERGY EL CABAL - VOLUNTEER REFRESHMENTS DFES IN 441725	57.45	
PUMA ENERGY EL CABAL - VOLUNTEER REFRESHMENTS DFES IN 441725	36.96	
PUMA ENERGY EL CABAL - VOLUNTEER REFRESHMENTS DFES IN 441725	3.22	
PUMA ENERGY EL CABAL - VOLUNTEER REFRESHMENTS DFES IN 441725	13.25	
PUMA ENERGY EL CABAL - VOLUNTEER REFRESHMENTS DFES IN 441725	7.64	
NORTHAM TAVERN - AVON VALLEY RESPONSE PLAN WORKSHOP	148.50	
SHIRE OF NORTHAM - TRANSFER & PLATE FOR INPEN 3.4	21.40	
SHIRE OF NORTHAM - TRANSFER & PLATE FOR INPEN 3.4	27.70	
COLES -TRAINING REFRESHMENTS INKPEN APPLIANCE HANDOVER	17.16	
COLES -TRAINING REFRESHMENTS INKPEN APPLIANCE HANDOVER	15.99	
WUNDOWIE IGA EXPRESS	48.43	
WUNDOWIE IGA EXPRESS	6.70	528.83
Executive Manager Corporate Services		
QUEST INNALOO ACCOMMODATION LICENCING TRAINING-CODIE FITZGERALD	825.00	
AMAYSIM - LIBRARY LIFT SIM MONTHLY FEE	10.00	
MICROSOFT MONTHLY FEE FOR OFFICE 365	24.88	
ADOBE CREATIVE CLOUD MONTHLY FEES	290.36	1,150.24
Executive Manager Development Services		
M.A.L. AUTOMOTIVE - VEHICLE INSPECTIONS	189.15	
M.A.L. AUTOMOTIVE - VEHICLE INSPECTIONS	189.15	

Summary Credit Card Payments		\$	Total
M.A.L. AUTOMOTIVE - VEHICLE INSPECTIONS		189.15	
			567.45
Executive Manager Community Services			
CITY OF PERTH PARKING PSC INTEGRITY FORUM		14.13	
DOMES BASSENDEN-PSC INTEGRITY FORUM - LUNCH		44.80	
RED DOT STORES - TABLE CLOTHS		36.00	
COLES EXPRESS - GAS BOTTLE BKB		29.00	
HUNGRY BIRDS TAKEAWAY - LUNCH FOR BKB		168.00	
			291.93
Chief Executive Officer			
APRIL 27 CAFE PTY LTD LEEDERVILLE JUICEBOX MEETING REFRESHMENTS		11.40	
WILSON PARKING - JUICEBOX MEETING-VIC WILLIAMS		6.08	
WILSON PARKING - JUICEBOX MEETING -JASON WHITEAKER		6.08	
CAFE YASOU - STAN MALINOWSKI MEETING		12.60	
CAFE YASOU - MEETING NORTHAM RESIDENTIAL COLLEGE		8.80	
AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - STATION OF THE REGIONS REPORT		250.00	
FOREIGN TRANSACTION FEE		8.57	
			303.53
Total Credit Card Expenditure			\$5,667.08

CERTIFICATION OF THE PRESIDENT

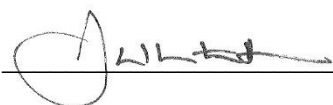
I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$3,413,730.80 was submitted to the Ordinary Meeting of Council on Wednesday, 18 September 2019.



CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$3,413,730.80 was submitted to each member of the Council on Wednesday, 18 September 2019, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.



CHIEF EXECUTIVE OFFICER

12.4.2 Financial Statement for the period ending 31 July & 31 August 2019

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald, Accountant
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 31 July & 31 August 2019.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 31 July & 31 August 2019.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 31 July & 31 August 2019 is included as Attachment 1 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements

Operating Income

1. Law and Order is over budget, due predominantly to timing of CCTV grant income \$64,291.
2. Recreation and culture is over budget 44.03% due to the timing of the Northam Hockey Clubs contribution to the new hockey turf, \$55,000.

Operating Expenditure

3. General Purpose Funding is over budget by 55.69%, due to the items presented below;
 - Rates legal charges \$13,666
 - Administration allocations \$15,964 (internal non-cash)
4. Law & Order is under budget \$44,798 due to the timing of BFB expenditure.
5. Health is over budget by \$31,285, due to administration allocations (internal non-cash)
6. Recreation and culture is under budget \$92,179 due predominantly to timing of the items presented below;
 - Recreation centre maintenance \$21,000
 - Community sponsorship \$9,864
 - Northam Town hall \$21,300
 - Railway Museum building \$6,615
 - Library Building maintenance \$9,071
 - Parks Gardens and Reserves maintenance \$20,938

Operating Income by Nature and Type

7. Other revenue is over budget by 74% predominantly relating to a transfer from trust of 56K for public open space, (timing).
8. Non-operating grants are under budget due to the timing of the FAG grants and items 1 & 2 as disclosed above.

Operating Expenditure by Nature and Type

9. Materials & Contracts is under budget 23%, related to items 4 & 6 above and the timing of refuse collection being accounted for \$94,000
10. Depreciation expense has not been applied due to EOFY 2018/19 procedures being carried out.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2019/20 Budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.
Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

N/A.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	The Report is to be presented to Council each month in order to comply with relevant legislation	Low	There are processes in place to ensure compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3762

Moved: Cr Williams

Seconded: Cr Della

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 31 July and 31 August 2019.

CARRIED 8/0

Attachment 1



SHIRE OF NORTHAM **MONTHLY STATEMENT OF FINANCIAL ACTIVITY** **FOR THE PERIOD ENDING 31 AUGUST 2019**

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2 to 4
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	5 to 8
2 Disposal of Assets	9 to 10
3 Information on Borrowings	11
4 Reserves	12
5 Net Current Assets	13
6 Rating Information	14



**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2019**

	NOTE	19/20 Budget \$	Ytd Budget \$	19/20 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actuals to Budget %
Operating						
Revenues						
Governance		48,600	1,594	3,593	1,999	125.40%
General Purpose Funding Other		2,265,384	498,163	496,063	(2,100)	(0.42%)
General Purpose Funding Rates		10,417,484	10,352,895	10,357,430	4,535	0.04%
Law, Order, Public Safety	1	1,939,333	37,016	109,805	72,789	196.64%
Health		61,000	30,356	27,558	(2,798)	(9.22%)
Education and Welfare		1,176,072	284,054	285,824	1,770	0.62%
Housing		62,277	10,378	9,187	(1,191)	(11.48%)
Community Amenities		2,704,576	1,687,608	1,639,341	(48,267)	(2.86%)
Recreation and Culture	2	2,694,010	92,871	133,793	40,922	44.06%
Transport		3,496,860	539,464	538,458	(1,006)	(0.19%)
Economic Services		598,150	54,429	58,879	4,450	8.18%
Other Property and Services		160,200	26,696	8,791	(17,905)	(67.07%)
Total Operating Revenue		25,623,946	13,615,524	13,668,722	53,198	0.39%
Expenses						
Governance		(1,369,648)	(273,948)	(219,904)	54,044	19.73%
General Purpose Funding	3	(289,104)	(46,502)	(72,401)	(25,899)	(55.69%)
Law, Order, Public Safety	4	(1,503,081)	(221,374)	(176,576)	44,798	20.24%
Health	5	(322,270)	(48,866)	(80,151)	(31,285)	(64.02%)
Education and Welfare		(1,419,060)	(196,703)	(190,572)	6,131	3.12%
Housing		(75,223)	(9,624)	(3,827)	5,797	60.24%
Community Amenities		(3,683,616)	(409,829)	(377,992)	31,837	7.77%
Recreation & Culture	6	(5,689,382)	(470,416)	(378,237)	92,179	19.60%
Transport		(5,600,097)	(558,462)	(518,023)	40,439	7.24%
Economic Services		(2,570,843)	(336,320)	(350,932)	(14,612)	(4.34%)
Other Property and Services		(47,607)	(50,770)	(43,505)	7,265	14.31%
Total Operating Expenses		(22,569,931)	(2,622,814)	(2,412,119)	210,695	8.03%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		881,489	2,948	0	(2,948)	
Movement in Employee Benefit Provisions		(22,339)	0	136,250	136,250	
Depreciation on Assets		4,156,954	0	0	0	
Non Operating Items						
Purchase Land and Buildings		(2,507,264)	(123,904)	(28,796)	95,108	
Purchase Plant and Equipment		(1,546,138)	(35,602)	(1,048)	34,554	
Purchase Furniture and Equipment		(61,286)	0	(405)	(405)	
Purchase Infrastructure Assets - Roads		(3,660,201)	(399,340)	(397,236)	2,104	
Purchase Infrastructure Assets - Footpaths		(259,140)	0	0	0	
Purchase Infrastructure Assets - Drainage		(2,022,397)	(82,498)	(25,853)	56,645	
Purchase Infrastructure Assets - Parks & Ovals		(7,978,674)	(2,260,044)	(1,289,977)	970,067	
Purchase Infrastructure Assets - Airfields		(193,600)	(32,266)	0	32,266	
Purchase Infrastructure Assets - Streetscape		(175,000)	(27,500)	0	27,500	
Purchase Infrastructure Assets - Other		(689,265)	(37,064)	(8,348)	28,717	
Proceeds from Disposal of Assets		1,901,700	0	0	0	
Repayment of Debentures		(345,853)	(64,053)	(64,053)	0	
Proceeds from New Debentures		4,500,000	4,500,000	4,500,000	0	
Self-Supporting Loan Principal Income		22,812	0	0	0	
Transfers to Restricted Assets (Reserves)		(2,497,936)	(570)	(570)	0	
Transfers from Restricted Asset (Reserves)		2,978,239	0	0	0	
ADD Net Current Assets July 1 B/Fwd		4,463,884	4,463,884	4,463,884	0	
LESS Net Current Assets Year to Date		0	16,896,701	20,287,138	3,390,437	
Surplus/Deficit		0	0	(1,818,778)	(1,818,778)	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

1. OPERATING STATEMENT

	Note	19/20 Budget \$	Ytd Budget	19/20 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES						
Rates		10,417,484	10,352,895	10,357,430	4,535	0%
Operating Grants Subsidies and Contributions		4,592,711	875,260	1,006,014	130,754	15%
Fees and Charges		3,848,003	1,862,961	1,801,714	(61,247)	-3%
Interest Earnings		372,500	43,706	26,554	(17,152)	-39%
Other Revenue	7	863,177	105,850	184,488	78,638	74%
TOTAL OPERATING REVENUE		20,093,875	13,240,672	13,376,200	135,528	1%
OPERATING EXPENSES						
Employee Costs		(8,363,699)	(1,298,083)	(1,331,635)	(33,552)	-3%
Materials and Contracts	9	(7,014,040)	(913,450)	(700,219)	213,231	23%
Utility Charges		(1,000,558)	(89,726)	(79,981)	9,745	11%
Depreciation of Non Current Assets	10	(4,156,954)	0	0	0	#DIV/0!
Interest Expenses		(199,187)	(20,949)	(3,888)	17,061	81%
Insurance Expenses		(516,245)	(308,075)	(297,945)	10,130	3%
Other Expenditure		(121,759)	10,417	1,645	(8,772)	84%
TOTAL OPERATING EXPENSE		(21,372,442)	(2,619,866)	(2,412,023)	207,843	-8%
Non Operating Grants Subsidies and Contributions	8	5,214,069	374,852	283,327	(91,525)	24%
Profit on Asset Disposals		318,000	0	0	0	0%
Loss on Asset Disposals		(1,199,489)	(2,948)	0	2,948	100%
RESULTING FROM OPERATIONS		3,054,013	10,992,710	11,247,504	254,794	2%

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

2. BALANCE SHEET

	19/20	18/19
	YTD Actual	Actual
	\$	Estimated
	\$	\$
CURRENT ASSETS		
Cash Assets	8,265,814	7,177,762
Receivables	18,017,276	6,036,934
Inventories	0	0
TOTAL CURRENT ASSETS	26,283,090	13,214,696
NON-CURRENT ASSETS		
Receivables	554,831	564,092
Land and Buildings	53,144,329	53,117,800
Property, Plant and Equipment	7,360,151	6,970,777
Infrastructure	159,918,075	158,573,097
TOTAL NON-CURRENT ASSETS	220,977,386	219,225,766
TOTAL ASSETS	247,260,476	232,440,462
CURRENT LIABILITIES		
Payables	1,045,813	3,384,493
Interest-bearing Liabilities	215,930	279,984
Provisions	1,200,546	1,207,424
TOTAL CURRENT LIABILITIES	2,462,289	4,871,901
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	6,500,696	2,000,696
Provisions	222,810	222,809
TOTAL NON-CURRENT LIABILITIES	6,723,506	2,223,505
TOTAL LIABILITIES	9,185,795	7,095,406
NET ASSETS	238,074,681	225,345,056
EQUITY		
Retained Surplus	119,868,572	106,350,156
Reserves - Cash Backed	4,227,096	5,015,888
Reserves - Asset Revaluation	113,979,012	113,979,012
TOTAL EQUITY	238,074,680	225,345,056



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

3. ACQUISITION OF ASSETS	19/20 Budget \$	19/20 Ytd Actual \$
The following assets have been acquired during the period under review:		
By Program		
Governance	Note	
Admin Building	697,500	1,056
Admin Building Solar	19,010	0
CEO Vehicle	58,000	0
New Telephone System	42,276	405
Law, Order & Public Safety		
Rangers Ute	56,220	0
3.4 Urban Fire Appliance	470,491	0
Irish Town Light Tanker	169,800	0
Clackline Kitchen, Unisex Toilet & Meeting Room	82,055	0
Bakers Hill Fire Shed	413,350	0
LED Fire Danger Rating Signs	39,450	0
Automated Weather Station	8,149	0
Water Tank Smith Road	9,800	0
CCTV Wundowie	257,166	0
SES Building Replace Sliding Door	30,320	0
Health		
Manager Health Vehicle	35,000	0
Education & Welfare		
Solar, Killara	11,300	0
Structural Repairs Memorial Hall	20,000	0
Community Amenities		
Design of Recycling Station Inkpen	40,000	0
Old Quarry Drainage	100,000	8,348
Rehab Investigation Old Tip Site	35,000	0
Wind Blown Waste Fence Old Quarry	25,000	0
Transfer Station Tip Shop	576,850	0
King Creek Drainage	7,150	0
Area Drainage	128,669	0
Planners Vehicle	35,000	0
Minson Avenue Streetscape	165,000	0
CBD Streetscape	0	6,890
Duracote Doors Bernard Park	5,100	0
Recoat Floor Bernard Park	16,385	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Budget \$	19/20 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Wundowie Hall, Solar, Replace Ceiling, Toilet		19,950	0
Southern Brook Hall, New Ceiling, A/C to Kitchen		6,700	0
Northam Hall, New Curtain & Track		10,000	0
Wundowie Pool Solar		30,360	0
Wundowie Pool Bowl Repainting		10,000	0
Northam Aquatic Facility		6,961,942	1,174,085
Bert Hawke Pavilion - Upgrade, Including Kitchen C/fwd		40,000	0
Rec Centre, Roller Shutters & Remark Floor		80,760	24,947
Solar Recreation Centre		38,130	0
Jubilee Oval Upgrade Electric Boards		40,750	0
Community Plan Implementation		90,000	0
Bert Hawke - Drainage C/fwd		40,000	0
Bert Hawke - Lighting C/fwd		20,000	4,097
POS Playground Improvements		122,920	0
Northam Youth Space		210,859	28,449
Northam Youth Space Programed Maintenance		26,500	0
Artificial Hockey Turf		414,453	83,346
Bridge Crossing Fixings C/fwd		10,000	0
St Johns Ambulance Site Improvements		80,000	0
Wundowie Family Space		50,000	0
Southern Brook Hall Nature Playground		42,000	0
General Library Upgrades, DAP, Paint interior, Solar, CCTV		121,054	2,268
AVVVA - Drainage Works		22,850	0
AVVVA - Roof Replacement C/fwd		145,000	0
Old Railway Station, Exit Gates & Ceiling Fans		18,500	0
Transport			
Northam Depot Redesign		10,000	0
Install Light and Pole Rear Shed Wundowie		3,500	0
Solar Northam Depot		11,300	0
Fitzgerald Footpath		60,280	0
Hovea Footpath		91,960	0
Balga Footpath		74,950	0
Wattle Crescent		31,950	0
Drainage - Rural Including WANDRRA		1,665,338	22,716
Spencers Brook Road SLK 5400 - 7360		142,000	191,089
Spencers Brook Road SLK 8650 - 10250		555,892	0
Spencers Brook Road 12000 - 12800		334,623	422
Zamia Terrance (0 - 480)		61,835	0
Chidlow Street West (360 - 670)		27,000	0
Coates Road (0 - 1700)		71,400	0
Vivan Street (0-200)		21,939	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Budget	19/20 Ytd Actual
Transport		\$	\$
Qualup Place (0 - 140)		15,102	0
Boondine Road (0-640)		70,345	0
Katrine Road		66,000	59,946
Tamma (1100 - 2400)		58,506	0
Chidlow Street West (20 - 300)		51,915	0
Chidlow Street West (1480 - 1950)		33,675	0
Park Lane (0 - 230)		31,548	0
Carlin Road (2740 - 3550)		50,537	82
Carter Street (200 - 410)		67,980	0
Ord Street (0 - 190)		15,310	0
Irishtown Road (0 - 10000)		159,078	1,212
Maintenance Capitalised		100,000	0
Coates Road		135,706	0
O'Neill Road		175,092	139,959
Charles Street (510 - 1070)		83,054	1,926
Kennedy Street (320 - 920)		54,563	0
Henty Place (0 - 270)		58,408	0
Martin Street (0 - 300)		70,909	0
Southern Brook Road (0 - 3070)		536,382	2,600
Laneway Land Acquisition		32,000	0
Keane Street		22,000	0
Spencers Brook Road (16430 - 19340)		473,164	0
Gravel Resheeting		87,000	0
Kerb Renewal		109,238	3,136
Culvert Renewal		84,238	0
Kubota F3680 NS Front Mower, Canopy & Catcher		47,100	0
Bobcat Attachment		15,000	0
Volvo BL71 Backhoe		87,141	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Crane		82,701	0
Isuzu MLR 200 Tipper Manual		82,701	0
Dynapac Vibro Ride on Roller		51,372	0
Bobcat Trailer 4500kg		25,000	0
Honda Four Wheel Motor Cycle		23,090	0
Tandem Trailer		15,250	0
Pegasus 200 Verge Mower		15,510	0
Toyota Hilux workmate 2.7i		26,040	0
Mazda BT50T-top		26,041	0
Mitsubishi Outland Diesel 7 Seat		35,000	0
Holden Trail Blazer 7 Seat Diesel		45,000	0
Rock Bucket		10,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Budget \$	19/20 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Upgrade Runway		193,600	0
Economic Services			
Solar Visitor Centre		11,300	0
Signage Tower GEH Mitchell Avenue		10,000	0
Clark Street Water Metre		8,950	0
Water Pump Station Upgrade		169,681	1,048
Bakers Drainage		25,000	0
BKB Building		75,000	525
		<u>19,092,963</u>	<u>1,758,553</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Budget \$	19/20 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		2,507,264	28,796
Plant and Equipment		1,546,138	1,048
Furniture and Equipment		61,286	405
Bush Fire Equipment		0	0
Playground Equipment		0	0
Infrastructure Assets - Roads		3,660,201	397,236
Infrastructure Assets - Footpaths		259,140	0
Infrastructure Assets - Bridges & Culverts		0	0
Infrastructure Assets - Drainage		2,022,395	25,853
Infrastructure Assets - Parks & Ovals		7,978,674	1,289,977
Infrastructure Assets - Airfields		193,600	0
Infrastructure Assets - Streetscape		175,000	0
Infrastructure Assets - Other		689,265	8,348
		<u>19,092,963</u>	<u>1,758,553</u>



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$
Governance						
CEO Vehicle	37,360	0	30,000	0	(7,360)	0
Law Order & Public Safety						
PN 1514 Rangers Triton Ute	15,162	0	12,000	0	(3,162)	0
Health						
Manager Health Vehicle	19,015	0	15,000	0	(4,015)	0
Killarra Commuter Bus C/fwd					0	0
Community Amenities						
Manager Planning	20,176	0	17,000	0	(3,176)	0
Recreation & Culture						
Victoria Street Oval	2,046,800	0	969,000	0	(1,077,800)	0
Sale of Land, Yilgarn Ave	406,500	0	724,500	0	318,000	0
Transport						
Kubota F3680 NS Front Mower, Canopy & Catcher	12,823	0	7,000	0	(5,823)	0
Bobcat Attachment	3,000	0	3,000	0	0	0
Volvo BL71 Backhoe	75,068	0	17,000	0	(58,068)	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Crane	30,342	0	22,000	0	(8,342)	0
Isuzu MLR 200 Tipper Manual	33,333	0	20,000	0	(13,333)	0
Dynapac Vibro Ride on Roller	3,402	0	2,000	0	(1,402)	0
Bobcat Trailer 4500kg	6,157	0	1,000	0	(5,157)	0
Honda Four Wheel Motor Cycle	1,790	0	200	0	(1,590)	0
Toyota Hilux workmate 2.7i	11,219	0	11,000	0	(219)	0
Mazda BT50T-top	14,230	0	9,000	0	(5,230)	0
Mitsubishi Outland Diesel 7 Seat	21,221	0	19,000	0	(2,221)	0
Rock Bucket	25,591	0	24,000	0	(1,591)	0
	2,783,189	0	1,901,700	0	(881,489)	0



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 AUGUST 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$
Plant & Equipment						
CEO Vehicle	37,360	0	30,000	0	(7,360)	0
PN1514 Rangers Triton Ute 4*4	15,162	0	12,000	0	(3,162)	0
Manager Health Vehicle	19,015	0	15,000	0	(4,015)	0
Manager Planning	20,176	0	17,000	0	(3,176)	0
Kubota F3680 NS Front Mower, Canopy & Catcher	12,823	0	7,000	0	(5,823)	0
Bobcat Attachment	3,000	0	3,000	0	0	0
Volvo BL71 Backhoe	75,068	0	17,000	0	(58,068)	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Crane	30,342	0	22,000	0	(8,342)	0
Isuzu MLR 200 Tipper Manual	33,333	0	20,000	0	(13,333)	0
Dynapac Vibro Ride on Roller	3,402	0	2,000	0	(1,402)	0
Bobcat Trailer 4500kg	6,157	0	1,000	0	(5,157)	0
Honda Four Wheel Motor Cycle	1,790	0	200	0	(1,590)	0
Toyota Hilux workmate 2.7i	11,219	0	11,000	0	(219)	0
Mazda BT50T-top	14,230	0	9,000	0	(5,230)	0
Mitsubishi Outland Diesel 7 Seat	21,221	0	18,000	0	(3,221)	0
Rock Bucket	25,591	0	24,000	0	(1,591)	0
Land						
Sale of Land, Yilgarn Ave	406,500	0	724,500	0	318,000	0
Victoria Street Oval	2,046,800	0	969,000	0	(1,077,800)	0
	2,783,189	0	1,901,700	0	(881,489)	0
Summary					19/20 Budget \$	Ytd Actual \$
Profit on Asset Disposals					318,000	0
Loss on Asset Disposals					(1,199,489)	0
					(881,489)	0



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		19/20 Budget \$	19/20 Ytd Actual \$	19/20 Budget \$	19/20 Ytd Actual \$	19/20 Budget \$	19/20 Ytd Actual \$	19/20 Budget \$	19/20 Ytd Actual \$
Recreation & Culture									
Loan 208 - Northam Country Club **	7.36%	3,238	0	0	3,238	0	3,238	153	(53)
Loan 219A - Northam Bowling Club **	3.18%	163,040	0	0	19,575	0	143,465	8,854	0
Loan 223 - Recreation Facilities	6.06%	130,049	0	0	130,049	64,053	0	65,996	10,136
Loan 224 - Recreation Facilities	6.48%	816,395	0	0	46,765	0	769,630	816,395	57,285
Loan 227 - Youth Space		500,000	0	0	45,097	0	454,903	500,000	12,110
New - Swimming Pool		0	4,500,000	4,500,000	62,868	0	4,437,132	4,500,000	58,868
Economic Services									
Loan 225 - Victoria Oval Purchase	6.48%	667,960	0	0	38,262	0	629,698	667,960	51,781
		2,280,682	4,500,000	4,500,000	345,854	64,053	6,434,828	6,716,629	199,187
									3,888

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

	19/20 Budget					19/20 Ytd Actual				
	Opening Bal	Interest	Tlr To Reserve	Tlr From Reserve	Total	Opening Bal	Interest	Tlr To Reserve	Tlr From Reserve	Total
6. RESERVES - CASH BACKED										
Employee Liability Reserve	427,796	10,234		(32,574)	405,456	427,796	49			427,845
Aged Accommodation Reserve	227,403	5,440	5,000		237,843	227,403	25			227,428
Housing Reserve	265,507	6,352			271,859	265,507	31			265,538
Office Equipment Reserve	74,735	1788		(42,276)	34,247	74,735	15			74,750
Plant & Equipment Reserve	126,838	3,034	230,000	(240,000)	119,872	126,838	14			126,852
Road & Bridgeworks Reserve	89,498	2,141	200,000		291,639	89,498	10			89,508
Refuse Site Reserve	627,552	15,014	120,000	(266,850)	495,716	627,552	71			627,623
Regional Development Reserve	73,599	1,761		(50,000)	25,360	73,599	8			73,607
Speedway Reserve	147,600	3,531			151,131	147,600	17			147,617
Community Bus Replacement Reserve	2,414	58	15,000		17,472	2,414	1			2,415
Septage Pond Reserve	267,085	6,390		(58,643)	214,832	267,085	30			267,115
Killara Reserve	276,579	6,617	4,000	(59,643)	227,553	276,579	31			276,610
Stormwater Drainage Projects Reserve	33,593	804			34,397	33,593	4			33,597
Recreation and Community Facilities Reserve	584,376	13,981	1,193,500	(1,209,953)	581,904	584,376	66			584,442
Administration Office Reserve	685,801	16,407	300,000	(697,500)	304,708	685,801	71			685,872
Council Buildings & Amenities Reserve	348,744	8,343	290,436	(211,850)	435,673	348,744	40			348,784
River Management Reserve	360,240	8,618		(20,000)	348,858	360,240	41			360,281
Parking Facilities Construction Reserve	216,138	5,171		(65,000)	156,309	216,138	25			216,163
Art Collection Reserve	23,205	555			23,760	23,205	3			23,208
Reticulation Scheme Reserve	80,662	1,930	10,000	(8,950)	83,642	80,662	9			80,671
Election Reserve	15,165	363		(15,000)	528	15,165	2			15,167
Revaluation Reserve	61,351	1,468	10,000		72,819	61,351	7			61,358
Total Cash Backed Reserves	5,015,881	120,000	2,377,936	(2,978,239)	4,535,578	5,015,881	570			5,016,451

Total Interest 2,497,936

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

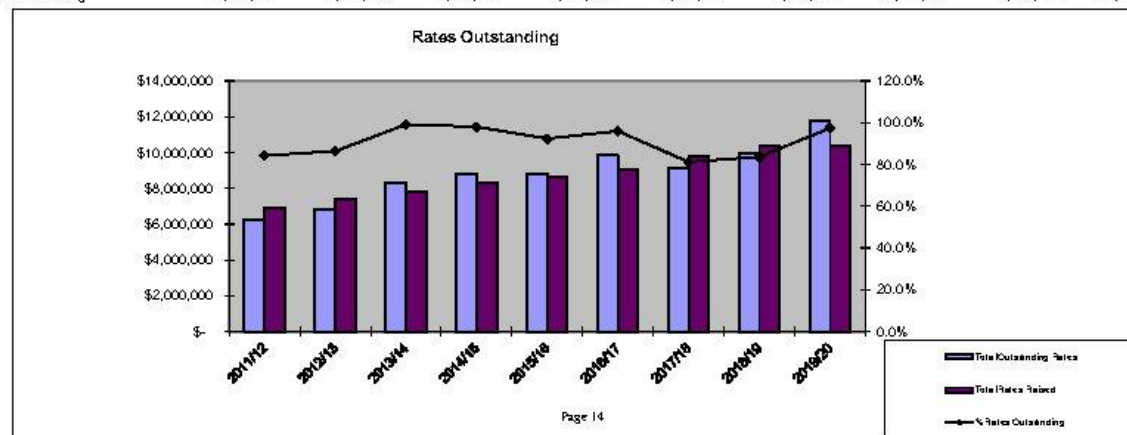
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 AUGUST 2019

	19/20 Budget	19/20 Ytd Actual	Estimated 18/19 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	842,676	4,038,718	3,025,328
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Reserves	4,535,578	4,227,096	5,015,881
Self Supporting Loan	25,095	15,147	7,516
Receivables	2,915,065	813,826	6,041,034
Rates - Current		14,476,586	0
Pensioners Rates Rebate	0	15,410	0
Provision for Doubtful Debts		(131,842)	0
GST Receivable	0	281,189	0
Accrued Income/Prepayments	0	2,546,959	0
Inventories	1,000	0	1,224
	<u>8,319,414</u>	<u>26,283,089</u>	<u>14,090,982</u>
LESS: CURRENT LIABILITIES			
	<u>(4,825,204)</u>	<u>(2,462,213)</u>	<u>(5,491,301)</u>
NET CURRENT ASSET POSITION	<u>3,494,210</u>	<u>23,820,875</u>	<u>8,599,681</u>
Less: Cash - Reserves - Restricted	(4,535,578)	(4,227,096)	(5,015,881)
Add: Current Loan Liability	385,911	215,930	202,288
Add: Leave Liability Reserve	405,457	227,428	427,796
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>0</u>	<u>20,287,138</u>	<u>4,463,884</u>

SHIRE OF NORTHAM
RATING REPORT
FOR THE PERIOD ENDED 31 August 2019

	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Key Rating Dates									
RATES ISSUED	08/08/2011	5/08/2012	4/08/2013	14/08/14	14/08/15	10/08/2016	1/08/2017	15/08/2018	4/08/2019
RATES DUE	12/09/2011	24/09/2012	23/10/2013	8/10/2014	25/09/2015	30/09/2016	14/09/2017	10/09/2018	9/10/2019
1st INSTALMENT DUE	12/11/2011	10/11/2012	23/11/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017	10/11/2018	9/12/2019
2nd INSTALMENT DUE	13/01/2012	20/01/2013	24/02/2014	06/2/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2019	10/02/2020
3rd INSTALMENT DUE	12/03/2012	20/03/2013	24/04/2014	06/4/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2019	14/04/2020
Outstanding 1st July	\$521,194	\$562,531	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793	\$1,737,187
Rates Levied	\$6,851,706	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046	\$10,342,585
Interest, Ex gratia, interim and back rates less writeoffs	\$63,079	\$68,857	\$73,630	\$80,154	\$83,173	\$208,077	\$205,216	\$474,784	\$24,870
Rates Paid by month									
1 July	51,948	38,805	47,443	62,554	29,105	43,333	60,002	94,638	87,543
2 August	1,120,912	1,043,163	23,961	119,840	700,198	367,776	2,054,983	1,856,869	213,195
3 September									
4 October									
5 November									
6 December									
7 January									
8 February									
9 March									
10 April									
11 May									
12 June									
Total YTD	1,172,860	1,081,968	71,404	182,394	729,304	411,109	2,114,985	1,951,507	300,738
%Ytd Rates Outstanding	84.2%	86.4%	99.2%	98.0%	92.3%	95.0%	81.2%	83.6%	97.5%
Ytd Outstanding	6,263,120	6,861,450	8,329,020	8,836,495	8,779,743	9,844,446	9,138,469	9,984,117	11,803,904





SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 July 2019

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**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 July 2019**

	NOTE			Variations	Variations
	19/20	Ytd	19/20	Actuals to	Actuals to
	Budget	Budget	Ytd Actual	Budget	Budget
	\$	\$	\$	\$	%
Operating					
Revenues					
Governance	48,600	797	1,950	1,153	144.65%
General Purpose Funding Other	2,265,384	21,749	49,648	27,899	128.28%
General Purpose Funding Rates	10,417,484	5,083	0	(5,083)	(100.00%)
Law, Order, Public Safety	1,939,333	18,508	68,486	49,978	270.03%
Health	61,000	3,073	27,024	23,951	779.40%
Education and Welfare	1,176,072	274,428	285,316	10,888	3.97%
Housing	62,277	5,189	9,090	3,901	75.18%
Community Amenities	2,704,576	14,670	29,188	14,518	98.96%
Recreation and Culture	2,694,010	12,088	61,806	49,718	411.30%
Transport	3,496,860	28,730	248,234	219,504	764.02%
Economic Services	598,150	19,788	31,555	11,767	59.47%
Other Property and Services	160,200	13,348	6,788	(6,560)	(49.14%)
Total Operating Revenue	25,623,946	417,451	819,085	401,634	96.21%
Expenses					
Governance	(1,369,648)	(40,028)	(96,311)	(56,283)	(140.61%)
General Purpose Funding	(289,104)	(23,168)	(19,674)	3,454	15.08%
Law, Order, Public Safety	(1,503,081)	(88,288)	(44,130)	44,158	50.02%
Health	(322,270)	(23,691)	(23,988)	(297)	(1.26%)
Education and Welfare	(1,419,060)	(98,680)	(61,983)	36,697	37.19%
Housing	(75,223)	(2,944)	(67)	2,877	97.72%
Community Amenities	(3,683,616)	(118,538)	(76,083)	42,455	35.82%
Recreation & Culture	(5,689,382)	(310,344)	(313,510)	(3,166)	(1.02%)
Transport	(5,600,097)	(161,919)	(190,658)	(28,739)	(17.75%)
Economic Services	(2,570,843)	(170,442)	(114,671)	55,771	32.72%
Other Property and Services	(47,607)	25,386	8,240	(17,146)	67.54%
Total Operating Expenses	(22,569,931)	(1,012,656)	(932,835)	79,821	7.88%
Removal of Non-Cash Items					
(Profit)/Loss on Asset Disposals	881,489	91,290	0	(91,290)	
Movement in Employee Benefit Provisions	(22,339)	0	136,250	136,250	
Depreciation on Assets	4,156,954	0	0	0	
Non Operating Items					
Purchase Land and Buildings	(2,507,264)	(24,452)	(3,324)	21,128	
Purchase Plant and Equipment	(1,546,138)	(17,801)	0	17,801	
Purchase Furniture and Equipment	(61,286)	0	(405)	(405)	
Purchase Infrastructure Assets - Roads	(3,660,201)	(122,057)	(171,940)	(49,883)	
Purchase Infrastructure Assets - Footpaths	(259,140)	0	0	0	
Purchase Infrastructure Assets - Drainage	(2,022,397)	(41,249)	(12,801)	28,448	
Purchase Infrastructure Assets - Parks & Ovals	(7,978,674)	(1,130,022)	(16,128)	1,113,895	
Purchase Infrastructure Assets - Airfields	(193,600)	(16,133)	0	16,133	
Purchase Infrastructure Assets - Streetscape	(175,000)	(13,750)	0	13,750	
Purchase Infrastructure Assets - Other	(689,265)	(18,532)	0	18,532	
Proceeds from Disposal of Assets	1,901,700	0	0	0	
Repayment of Debentures	(345,853)	(64,053)	(64,053)	0	
Proceeds from New Debentures	4,500,000	0	0	0	
Self-Supporting Loan Principal Income	22,812	0	0	0	
Transfers to Restricted Assets (Reserves)	(2,497,936)	(570)	(570)	0	
Transfers from Restricted Asset (Reserves)	2,978,239	0	0	0	
ADD Net Current Assets July 1 B/Fwd	4,463,884	4,463,884	4,463,884	0	
LESS Net Current Assets Year to Date	0	2,511,350	5,182,629	2,671,279	
Surplus/Deficit	0	0	(1,037,557)	(1,037,557)	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

1. OPERATING STATEMENT

	Note	19/20 Budget \$	Ytd Budget	19/20 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES						
Rates		10,417,484	5,083	0	(5,083)	-100%
Operating Grants Subsidies and Contributions		4,592,711	269,657	506,296	236,639	88%
Fees and Charges		3,848,003	68,838	116,489	47,651	69%
Interest Earnings		372,500	12,666	3,842	(8,824)	-70%
Other Revenue		863,177	52,725	128,167	75,442	143%
TOTAL OPERATING REVENUE		20,093,875	408,969	754,794	345,825	85%
OPERATING EXPENSES						
Employee Costs		(8,363,699)	(627,018)	(572,517)	54,501	9%
Materials and Contracts		(7,014,040)	(296,193)	(298,286)	(2,093)	-1%
Utility Charges		(1,000,558)	(536)	(35,332)	(34,796)	-6492%
Depreciation of Non Current Assets		(4,156,954)	0	0	0	#DIV/0!
Interest Expenses		(199,187)	(16,036)	(3,888)	12,148	76%
Insurance Expenses		(516,245)	(812)	(20,313)	(19,501)	-2402%
Other Expenditure		(121,759)	19,229	(2,422)	(21,651)	113%
TOTAL OPERATING EXPENSE		(21,372,442)	(921,366)	(932,756)	(11,392)	1%
Non Operating Grants Subsidies and Contributions		5,214,069	8,482	64,291	55,809	-658%
Profit on Asset Disposals		318,000	0	0	0	0%
Loss on Asset Disposals		(1,199,489)	(91,290)	0	91,290	100%
RESULTING FROM OPERATIONS		3,054,013	(595,205)	(113,673)	481,532	-81%

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

2. BALANCE SHEET

	19/20	18/19
	YTD Actual	Actual
	\$	Estimated
	\$	\$
CURRENT ASSETS		
Cash Assets	5,818,086	7,177,762
Receivables	5,813,875	6,036,934
Inventories	0	0
TOTAL CURRENT ASSETS	11,631,961	13,214,696
NON-CURRENT ASSETS		
Receivables	554,831	564,092
Land and Buildings	53,118,857	53,117,800
Property, Plant and Equipment	7,357,863	6,970,777
Infrastructure	158,390,631	158,573,097
TOTAL NON-CURRENT ASSETS	219,422,182	219,225,766
TOTAL ASSETS	231,054,143	232,440,462
CURRENT LIABILITIES		
Payables	709,834	3,384,493
Interest-bearing Liabilities	215,930	279,984
Provisions	1,200,546	1,207,424
TOTAL CURRENT LIABILITIES	2,126,310	4,871,901
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	2,000,696	2,000,696
Provisions	222,810	222,809
TOTAL NON-CURRENT LIABILITIES	2,223,506	2,223,505
TOTAL LIABILITIES	4,349,816	7,095,406
NET ASSETS	226,704,327	225,345,056
EQUITY		
Retained Surplus	107,708,857	106,350,156
Reserves - Cash Backed	5,016,458	5,015,888
Reserves - Asset Revaluation	113,979,012	113,979,012
TOTAL EQUITY	226,704,327	225,345,056



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

3. ACQUISITION OF ASSETS		19/20 Budget \$	19/20 Ytd Actual \$
The following assets have been acquired during the period under review:			
By Program			
Governance	Note		
Admin Building		697,500	1,056
Admin Building Solar		19,010	0
CEO Vehicle		58,000	0
New Telephone System		42,276	405
Law, Order & Public Safety			
Rangers Ute		56,220	0
3.4 Urban Fire Appliance		470,491	0
Irish Town Light Tanker		169,800	0
Clackline Kitchen, Unisex Toilet & Meeting Room		82,055	0
Bakers Hill Fire Shed		413,350	0
LED Fire Danger Rating Signs		39,450	0
Automated Weather Station		8,149	0
Water Tank Smith Road		9,800	0
CCTV Wundowie		257,166	0
SES Building Replace Sliding Door		30,320	0
Health			
Manager Health Vehicle		35,000	0
Education & Welfare			
Solar, Killara		11,300	0
Structural Repairs Memorial Hall		20,000	0
Community Amenities			
Design of Recycling Station Inkpen		40,000	0
Old Quarry Drainage		100,000	0
Rehab Investigation Old Tip Site		35,000	0
Wind Blown Waste Fence Old Quarry		25,000	0
Transfer Station Tip Shop		576,850	0
King Creek Drainage		7,150	0
Area Drainage		128,669	0
Planners Vehicle		35,000	0
Minson Avenue Streetscape		165,000	0
Duracote Doors Bernard Park		5,100	0
Recoat Floor Bernard Park		16,385	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Budget \$	19/20 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Wundowie Hall, Solar, Replace Ceiling, Toilet		19,950	0
Southern Brook Hall, New Ceiling, A/C to Kitchen		6,700	0
Northam Hall, New Curtain & Track		10,000	0
Wundowie Pool Solar		30,360	0
Wundowie Pool Bowl Repainting		10,000	0
Northam Aquatic Facility		6,961,942	8,910
Bert Hawke Pavilion - Upgrade, Including Kitchen C/fwd		40,000	0
Rec Centre, Roller Shutters & Remark Floor		80,760	0
Solar Recreation Centre		38,130	0
Jubilee Oval Upgrade Electric Boards		40,750	0
Community Plan Implementation		90,000	0
Bert Hawke - Drainage C/fwd		40,000	0
Bert Hawke - Lighting C/fwd		20,000	0
POS Playground Improvements		122,920	0
Northam Youth Space		210,859	7,218
Northam Youth Space Programed Maintenance		26,500	0
Artificial Hockey Turf		414,453	0
Bridge Crossing Fixings C/fwd		10,000	0
St Johns Ambulance Site Improvements		80,000	0
Wundowie Family Space		50,000	0
Southern Brook Hall Nature Playground		42,000	0
General Library Upgrades, DAP, Paint interior, Solar, CCTV		121,054	2,268
AVVVA - Drainage Works		22,850	0
AVVVA - Roof Replacement C/fwd		145,000	0
Old Railway Station, Exit Gates & Ceiling Fans		18,500	0
Transport			
Northam Depot Redesign		10,000	0
Install Light and Pole Rear Shed Wundowie		3,500	0
Solar Northam Depot		11,300	0
Fitzgerald Footpath		60,280	0
Hovea Footpath		91,960	0
Balga Footpath		74,950	0
Wattle Crescent		31,950	0
Drainage - Rural Including WANDRRA		1,665,338	12,801
Spencers Brook Road SLK 5400 - 7360		142,000	108,992
Spencers Brook Road SLK 8650 - 10250		555,892	0
Spencers Brook Road 12000 - 12800		334,623	422
Zamia Terrace (0 - 480)		61,835	0
Chidlow Street West (360 - 670)		27,000	0
Coates Road (0 - 1700)		71,400	0
Vivan Street (0-200)		21,939	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Budget	19/20 Ytd Actual
Transport		\$	\$
Qualup Place (0 - 140)		15,102	0
Boondine Road (0-640)		70,345	0
Katrine Road		66,000	59,946
Tamma (1100 - 2400)		58,506	0
Chidlow Street West (20 - 300)		51,915	0
Chidlow Street West (1480 - 1950)		33,675	0
Park Lane (0 - 230)		31,548	0
Carlin Road (2740 - 3550)		50,537	0
Carter Street (200 - 410)		67,980	0
Ord Street (0 - 190)		15,310	0
Irishtown Road (0 - 10000)		159,078	1,212
Maintenance Capitalised		100,000	0
Coates Road		135,706	0
O'Neill Road		175,092	0
Charles Street (510 - 1070)		83,054	1,369
Kennedy Street (320 - 920)		54,563	0
Henty Place (0 - 270)		58,408	0
Martin Street (0 - 300)		70,909	0
Southern Brook Road (0 - 3070)		536,382	0
Laneway Land Acquisition		32,000	0
Keane Street		22,000	0
Spencers Brook Road (16430 - 19340)		473,164	0
Gravel Resheeting		87,000	0
Kerb Renewal		109,238	0
Culvert Renewal		84,238	0
Kubota F3680 NS Front Mower, Canopy & Catcher		47,100	0
Bobcat Attachment		15,000	0
Volvo BL71 Backhoe		87,141	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Crane		82,701	0
Isuzu MLR 200 Tipper Manual		82,701	0
Dynapac Vibro Ride on Roller		51,372	0
Bobcat Trailer 4500kg		25,000	0
Honda Four Wheel Motor Cycle		23,090	0
Tandem Trailer		15,250	0
Pegasus 200 Verge Mower		15,510	0
Toyota Hilux workmate 2.7l		26,040	0
Mazda BT50T-top		26,041	0
Mitsubishi Outland Diesel 7 Seat		35,000	0
Holden Trail Blazer 7 Seat Diesel		45,000	0
Rock Bucket		10,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Budget \$	19/20 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Upgrade Runway		193,600	0
Economic Services			
Solar Visitor Centre		11,300	0
Signage Tower GEH Mitchell Avenue		10,000	0
Clark Street Water Metre		8,950	0
Water Pump Station Upgrade		169,681	0
Bakers Drainage		25,000	0
BKB Building		75,000	0
		19,092,963	204,598

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

3. ACQUISITION OF ASSETS (Continued)	Note	19/20 Budget \$	19/20 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		2,507,264	3,324
Plant and Equipment		1,546,138	0
Furniture and Equipment		61,286	405
Bush Fire Equipment		0	0
Playground Equipment		0	0
Infrastructure Assets - Roads		3,660,201	171,940
Infrastructure Assets - Footpaths		259,140	0
Infrastructure Assets - Bridges & Culverts		0	0
Infrastructure Assets - Drainage		2,022,395	12,801
Infrastructure Assets - Parks & Ovals		7,978,674	16,128
Infrastructure Assets - Airfields		193,600	0
Infrastructure Assets - Streetscape		175,000	0
Infrastructure Assets - Other		689,265	0
		19,092,963	204,598



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 July 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$
Governance						
CEO Vehicle	37,360	0	30,000	0	(7,360)	0
Law Order & Public Safety						
PN 1514 Rangers Triton Ute	15,162	0	12,000	0	(3,162)	0
Health						
Manager Health Vehicle	19,015	0	15,000	0	(4,015)	0
Killarra Commuter Bus C/fwd					0	0
Community Amenities						
Manager Planning	20,176	0	17,000	0	(3,176)	0
Recreation & Culture						
Victoria Street Oval	2,046,800	0	969,000	0	(1,077,800)	0
Sale of Land, Yilgarn Ave	406,500	0	724,500	0	318,000	0
Transport						
Kubota F3680 NS Front Mower, Canopy & Catcher	12,823	0	7,000	0	(5,823)	0
Bobcat Attachment	3,000	0	3,000	0	0	0
Volvo BL71 Backhoe	75,068	0	17,000	0	(58,068)	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Crane	30,342	0	22,000	0	(8,342)	0
Isuzu MLR 200 Tipper Manual	33,333	0	20,000	0	(13,333)	0
Dynapac Vibro Ride on Roller	3,402	0	2,000	0	(1,402)	0
Bobcat Trailer 4500kg	6,157	0	1,000	0	(5,157)	0
Honda Four Wheel Motor Cycle	1,790	0	200	0	(1,590)	0
Toyota Hilux workmate 2.7i	11,219	0	11,000	0	(219)	0
Mazda BT50T-top	14,230	0	9,000	0	(5,230)	0
Mitsubishi Outland Diesel 7 Seat	21,221	0	19,000	0	(2,221)	0
Rock Bucket	25,591	0	24,000	0	(1,591)	0
	2,783,189	0	1,901,700	0	(881,489)	0



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 July 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$	19/20 Budget \$	Ytd Actual \$
Plant & Equipment						
CEO Vehicle	37,360	0	30,000	0	(7,360)	0
PN1514 Rangers Triton Ute 4*4	15,162	0	12,000	0	(3,162)	0
Manager Health Vehicle	19,015	0	15,000	0	(4,015)	0
Manager Planning	20,176	0	17,000	0	(3,176)	0
Kubota F3680 NS Front Mower, Canopy & Catcher	12,823	0	7,000	0	(5,823)	0
Bobcat Attachment	3,000	0	3,000	0	0	0
Volvo BL71 Backhoe	75,068	0	17,000	0	(58,068)	0
Fuso Canter 4 Tonne Tipper Truck with Hiab Crane	30,342	0	22,000	0	(8,342)	0
Isuzu MLR 200 Tipper Manual	33,333	0	20,000	0	(13,333)	0
Dynapac Vibro Ride on Roller	3,402	0	2,000	0	(1,402)	0
Bobcat Trailer 4500kg	6,157	0	1,000	0	(5,157)	0
Honda Four Wheel Motor Cycle	1,790	0	200	0	(1,590)	0
Toyota Hilux workmate 2.7i	11,219	0	11,000	0	(219)	0
Mazda BT50T-top	14,230	0	9,000	0	(5,230)	0
Mitsubishi Outland Diesel 7 Seat	21,221	0	18,000	0	(3,221)	0
Rock Bucket	25,591	0	24,000	0	(1,591)	0
Land						
Sale of Land, Yilgarn Ave	406,500	0	724,500	0	318,000	0
Victoria Street Oval	2,046,800	0	969,000	0	(1,077,800)	0
	2,783,189	0	1,901,700	0	(881,489)	0
Summary						
Profit on Asset Disposals					318,000	0
Loss on Asset Disposals					(1,199,489)	0
					(881,489)	0



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars		Principal 1-Jul-19	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			19/20 Budget	19/20 Ytd Actual	19/20 Budget	19/20 Ytd Actual	19/20 Budget	19/20 Ytd Actual	19/20 Budget	19/20 Ytd Actual
			\$	\$	\$	\$	\$	\$	\$	\$
Recreation & Culture										
Loan 208 - Northam Country Club **	7.36%	3,238	0	0	3,238	0	0	3,238	153	(53)
Loan 219A - Northam Bowling Club **	3.18%	163,040	0	0	19,575	0	143,465	163,040	8,854	0
Loan 223 - Recreation Facilities	6.06%	130,049	0	0	130,049	64,053	0	65,996	10,136	3,941
Loan 224 - Recreation Facilities	6.48%	816,395	0	0	46,765	0	769,630	816,395	57,285	0
Loan 227 - Youth Space	2.26%	500,000	0	0	45,097	0	454,903	500,000	12,110	0
New - Swimming Pool		0	4,500,000	0	62,868	0	4,437,132	0	58,868	0
Economic Services										
Loan 225 - Victoria Oval Purchase	6.48%	667,960	0	0	38,262	0	629,698	667,960	51,781	0
		2,280,682	4,500,000	0	345,854	64,053	6,434,828	2,216,629	199,187	3,888

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

	19/20 Budget					19/20 Ytd Actual				
	Opening Bal	Interest	Tlr To Reserve	Tlr From Reserve	Total	Opening Bal	Interest	Tlr To Reserve	Tlr From Reserve	Total
6. RESERVES - CASH BACKED										
Employee Liability Reserve	427,796	10,234		(32,574)	405,456	427,796	49			427,845
Aged Accommodation Reserve	227,403	5,440	5,000		237,843	227,403	25			227,428
Housing Reserve	265,507	6,352			271,859	265,507	31			265,538
Office Equipment Reserve	74,735	1788		(42,276)	34,247	74,735	15			74,750
Plant & Equipment Reserve	126,838	3,034	230,000	(240,000)	119,872	126,838	14			126,852
Road & Bridgeworks Reserve	89,498	2,141	200,000		291,639	89,498	10			89,508
Refuse Site Reserve	627,552	15,014	120,000	(266,850)	495,716	627,552	71			627,623
Regional Development Reserve	73,599	1,761		(50,000)	25,360	73,599	8			73,607
Speedway Reserve	147,600	3,531			151,131	147,600	17			147,617
Community Bus Replacement Reserve	2,414	58	15,000		17,472	2,414	1			2,415
Septage Pond Reserve	267,085	6,390		(58,643)	214,832	267,085	30			267,115
Killara Reserve	276,579	6,617	4,000	(59,643)	227,553	276,579	31			276,610
Stormwater Drainage Projects Reserve	33,593	804			34,397	33,593	4			33,597
Recreation and Community Facilities Reserve	584,376	13,981	1,193,500	(1,209,953)	581,904	584,376	66			584,442
Administration Office Reserve	685,801	16,407	300,000	(697,500)	304,708	685,801	71			685,872
Council Buildings & Amenities Reserve	348,744	8,343	290,436	(211,850)	435,673	348,744	40			348,784
River Management Reserve	360,240	8,618		(20,000)	348,858	360,240	41			360,281
Parking Facilities Construction Reserve	216,138	5,171		(65,000)	156,309	216,138	25			216,163
Art Collection Reserve	23,205	555			23,760	23,205	3			23,208
Reticulation Scheme Reserve	80,662	1,930	10,000	(8,950)	83,642	80,662	9			80,671
Election Reserve	15,165	363		(15,000)	528	15,165	2			15,167
Revaluation Reserve	61,351	1,468	10,000		72,819	61,351	7			61,358
Total Cash Backed Reserves	5,015,881	120,000	2,377,936	(2,978,239)	4,535,578	5,015,881	570			5,016,451

Total Interest 2,497,936

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

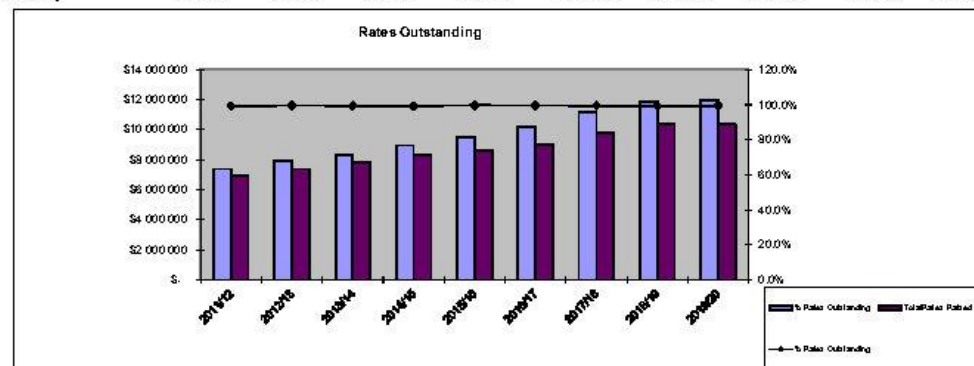
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 July 2019

	19/20 Budget	19/20 Ytd Actual	Estimated 18/19 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	842,676	801,628	3,025,328
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Reserves	4,535,578	5,016,458	5,015,881
Self Supporting Loan	25,095	15,147	7,516
Receivables	2,915,065	1,133,506	6,041,034
Rates - Current		2,194,061	0
Pensioners Rates Rebate	0	13,664	0
Provision for Doubtful Debts		(131,842)	0
GST Receivable	0	42,381	0
Accrued Income/Prepayments	0	2,546,959	0
Inventories	1,000	0	1,224
	8,319,414	11,631,962	14,090,982
LESS: CURRENT LIABILITIES			
	(4,825,204)	(2,126,233)	(5,491,301)
NET CURRENT ASSET POSITION	3,494,210	9,505,728	8,599,681
Less: Cash - Reserves - Restricted	(4,535,578)	(5,016,458)	(5,015,881)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition			
Less: Loans receivable - clubs/institutions	0	0	
Add: Current Loan Liability	385,911	215,930	202,288
Add: Leave Liability Reserve	405,457	227,428	427,796
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	5,182,629	4,463,884

SHIRE OF NORTHAM
RATING REPORT
FOR THE PERIOD ENDED 31 July 2019

	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Key Rating Dates									
RATES ISSUED	05/05/2011	5/05/2012	4/05/2013	14/05/14	14/05/15	19/05/2016	1/05/2017	15/05/2018	4/05/2019
RATES DUE	12/05/2011	14/05/2012	13/05/2013	01/06/2014	15/05/2015	20/05/2016	14/05/2017	10/05/2018	03/06/2019
1st INSTALLMENT DUE	12/11/2011	10/11/2012	13/11/2013	01/12/2014	15/11/2015	20/11/2016	14/11/2017	10/11/2018	03/12/2019
2nd INSTALLMENT DUE	13/01/2012	10/01/2013	14/01/2014	04/02/2015	15/01/2016	20/01/2017	15/01/2018	21/01/2019	10/02/2020
3rd INSTALLMENT DUE	12/03/2012	10/03/2013	14/03/2014	04/04/2015	15/03/2016	20/03/2017	15/03/2018	21/03/2019	10/04/2020
Outstanding 1st July	\$521 194	\$562 531	\$568 647	\$716 120	\$873 696	\$1 116 220	\$1 493 698	\$1 535 793	\$1 737 187
Rates Levied	\$6 951 706	\$7 312 029	\$7 758 147	\$8 222 616	\$8 552 199	\$8 931 257	\$9 964 951	\$9 925 046	\$10 342 595
Interest, Expenses, Admin and other rates less ratepayers Rates Paid by month	\$63 079	\$68 957	\$73 630	\$80 154	\$83 173	\$208 077	\$205 216	\$474 794	\$2 362
1 July	51 948	38 905	47 443	62 554	29 105	43 333	60 002	94 638	87 543
2 August									
3 September									
4 October									
5 November									
6 December									
7 January									
8 February									
9 March									
10 April									
11 May									
12 June									
Total YTD	51 948	38 905	47 443	62 554	29 105	43 333	60 002	94 638	87 543
% Ytd Rates Outstanding	99.3%	99.5%	99.4%	99.3%	99.7%	99.6%	99.5%	99.2%	99.3%
Ytd Outstanding	7 394 032	7 904 613	8 352 981	8 996 335	9 479 942	10 212 222	11 193 452	11 840 996	11 994 590



12.4.3 Sale of A15399, A15662 and A313

Address:	Several
Owner:	Shire of Northam
Applicant:	Internal
File Reference:	A15399, A15662, A313
Reporting Officer:	Cheryl Greenough, Coordinator Governance / Administration
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

Report to allow a further decision to be made on the disposal of:

- Lots 17-18 (No144-146) Chidlow Street, Northam
- Lots 233 & 234 – 2 Kingia Road & 45 Balga Terrace

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

On 20 March 2013 the Land Rationalisation Strategy was adopted and the above four properties were identified to be disposed of by way of Public Tender.

On 16 April 2014 Council resolved to commence the tender process for disposing of the properties.

One and two submissions were received on each parcel. All submissions offered were considerably lower than the asking price of \$125,000 per parcel in Wundowie, with only one offer being made for \$24,000 per parcel. For the two Northam properties \$113,000 per parcel was being asked however only one offer was received for \$50,000 per parcel.

A recommendation was presented to Council to auction the properties at 75% of their value to expedite sale and if unsuccessful Council authorised the CEO to enter into private treaties at or above 90% of valuations. There were no submissions received.

At the Ordinary Meeting on 16 March 2016 Council decided to have valuations conducted on the properties and dispose of them via tender and a report was requested to go back to Council at the end of the tender process.

A request for Tender was placed in the West Australian on 21 January 2017 with no tenders received. A further advertisement was placed in the local paper on 4 May 2017 for private sale, with no tenders received.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance and Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objectives:

- Provide outstanding customer service
- Ensure robust financial management
- Implement systems and processes which deliver outcomes for our community
- Maintain a high standard of corporate governance
- Improve community access to information to ensure they are able to be informed of our activities

B.2 Financial / Resource Implications

There are no negative financial implications for the Council to hold these properties, except forgone rates.

B.3 Legislative Compliance

The Act specifies the following procedure for the disposal of local government property:

"3.58. Disposing of property

- (2) *Except as stated in this section, a local government can only dispose of property to—*
 - (a) *the highest bidder at public auction; or*
 - (b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
 - (a) *it gives local public notice of the proposed disposition*
 - (i) *describing the property concerned; and*

- (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition."

B.4 Policy Implications

N/A.

B.5 Stakeholder Engagement / Consultation

N/A.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Property is not causing the Shire any financial burden	Low Insignificant/ Rare 1	Sell the property.
Health & Safety	Nil	N/A	N/A
Reputation	Nil	N/A	N/A
Service Interruption	Nil	N/A	N/A
Compliance	Non-compliance with the Local Government Act	Moderate Medium/Rare 3	Awareness of Act & Regulations requirements and internal review of

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
	requirements around disposal of property		process by Exec Manager.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

To facilitate the sale of the aforementioned properties, it is suggested that Council authorise the Chief Executive Officer to call for expressions of interest from local real estate agents to provide costings of their agent's fees and the potential value of the properties. The real estate agent providing the cheapest fees and the closest valuation should be chosen to manage the sale of the properties for a period of six (6) months.

There is concern that the properties at lot 237 Balga Terrace and lot 233 Kinga Road may be contaminated by asbestos, this will be investigated before these properties are listed for sale.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3763

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council authorise the Chief Executive Officer to:

- 1. Call for expressions of interest from local real estate agents to manage the sale of the properties listed below stating their agent's fees and valuation of the properties.**
- 2. Appoint, in accordance with Council Policy, a local real estate agent or agents to manage the sales on behalf of Council**
- 3. Dispose of the following lots, in accordance with the Local Government Act 1995, by private treaty at a minimum of 90% of the most recent valuations.**
 - Lot 234 Balga Terrace Wundowie**
 - Lot 233 Kingia Road Wundowie**
 - Lot 17 Chidlow Street Northam**
 - Lot 18 Chidlow Street Northam**

CARRIED 8/0

12.5 COMMUNITY SERVICES

12.5.1 Wundowie Community Bus Trial

Address:	N/A
Owner:	N/A
Applicant:	Shire of Northam
File Reference:	1.2.3.1
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Ross Rayson, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority
Press release to be issued:	yes

BRIEF

To provide Council with a report on the Wundowie Community bust trial, which concluded in August 2019.

ATTACHMENTS

Attachment 1: Bus Trial Survey Report.

A. BACKGROUND / DETAILS

Council received grant funding of \$4000 from Department of Communities to conduct a trial of community transport from Wundowie to Northam, with the option of collecting passengers from stops in Bakers Hill and Clackline if the need was there. During the trial, approximately 200 passengers utilized the service. This equated to approximately 50 individuals who used the service. The main reasons for visiting Northam included medical appointments, Shire and other government business, and social outings. The majority of the users were from Wundowie, with a small number of passengers from Bakers Hill, Clackline and Mokine.

The trial was conducted between November 2018 and August 2019. Initially twice per week, but altered to once per week approximately half way through the trial.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Community Wellbeing.

Outcome 2.3: A needs-driven public transport system is available for residents of the Shire of Northam.

Objective: Review the trial community bus from Wundowie to Northam, via Bakers Hill and Clackline.

B.2 Financial / Resource Implications

To operate the service for the remainder of the financial year will cost approximately \$5,000. As this is unbudgeted expenditure, Council needs to approve a budget variation to accommodate this project.

B.3 Legislative Compliance

Section 6.8 of the Local Government Act 1995 provides for circumstances where expenditure can be incurred that is not included in the annual budget:

“6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.”

** Absolute majority required.*

Section 6.16 of the Local Government Act 1995 provides for the imposition of fees and charges:

“6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;

- (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

* Absolute majority required.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

A community survey was conducted at the conclusion of the trial, both electronically and in hard copy form. Approximately 35 responses to the survey were received.

The survey report is attached.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	There is a small risk that costs of the service exceed the anticipated budget	Low (1)	Ensure bus service is conducted within established parameters
Health & Safety	Nil		
Reputation	Continuation of the bus service could attract negative feedback from some members of the community in relation to the service having adverse effect on local business	Low(1)	Ensure bus service is conducted within established parameters.
Service Interruption	Nil		
Compliance	Nil		
Property	Nil		
Environment	Nil		

C. OFFICER'S COMMENT

The bus trial was well received by those participating, although there was some community concern expressed about the possibility of the bus being used as a shopper bus, therefore affecting local business in Wundowie and Bakers Hill.

Respondents to the survey have expressed an interest in keeping their bus going, with concerns about access to medical and government services being the main issues addressed. The service has increased in value given that the regular doctor service to Wundowie has now ceased, and residents need to access services in Northam.

Officers believe that evidence shows that there is a demonstrated need for the service, and are recommending that the service continue to operate one day per week.

Officers believe that the service will cost approximately \$5,000 to operate for the balance of the 2019/20 financial year. Officers are also proposing to charge \$5.00 for the bus, to assist in offsetting the costs.

In setting the proposed fee, officers noted the survey response which showed 48% of respondents were prepared to pay \$5, whilst 31% suggested \$3 was the appropriate fee.

As a comparison, the fees for the Transperth bus service to Midland and Mundaring from Wundowie are as follows:

	Standard fare	Concession fare
Midland to Wundowie (5 Zones)	\$8.50	\$3.70
Mundaring to Wundowie (3 Zones)	\$5.80	\$2.50
Wundowie to Northam (Proposed)	\$5.00	\$2.50

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3764

Moved: Cr Little

Seconded: Cr Ryan


That Council endorse:

- 1. A budget amendment of \$5,000 for the conduct of the Community bus service from Wundowie to Northam one day per week.**
- 2. An amendment to the fees and charges schedule to include bus fare from Wundowie to Northam as follows:**
 - Standard fare \$5.00**
 - Concession fare \$2.50**

**CARRIED 8/0
BY ABSOLUTE MAJORITY**

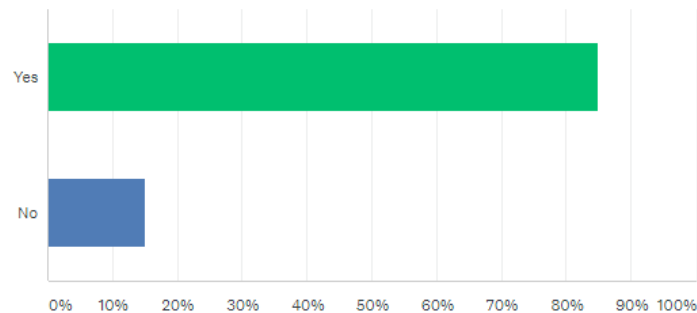
Attachment 1

Q1

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Did you ever use the Wundowie to Northam Community Transport Trial?

Answered: 33 Skipped: 3



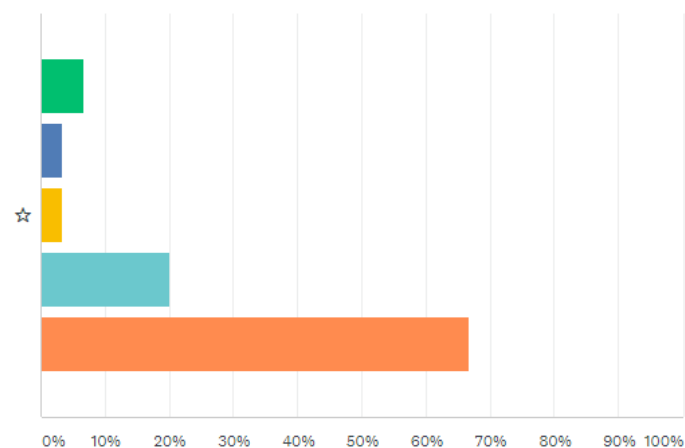
ANSWER CHOICES	RESPONSES	
▼ Yes	84.85%	28
▼ No	15.15%	5
TOTAL		33

Q2

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As a passenger how would you rate your experience of the Community Transport Trial?

Answered: 30 Skipped: 6



Very Poor Poor Average Good Excellent

	VERY POOR	POOR	AVERAGE	GOOD	EXCELLENT	TOTAL	WEIGHTED AVERAGE
▼ ☆	6.67% 2	3.33% 1	3.33% 1	20.00% 6	66.67% 20	30	4.37

Q3

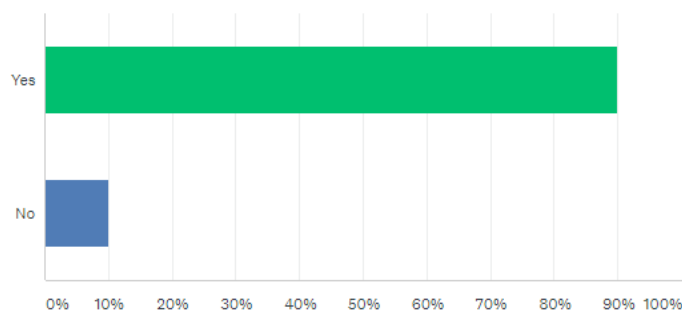


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Did the transport trial assist you to access services not available in your town?

Answered: 30 Skipped: 6



ANSWER CHOICES	RESPONSES	
▼ Yes	90.00%	27
▼ No	10.00%	3
TOTAL		30

Q4

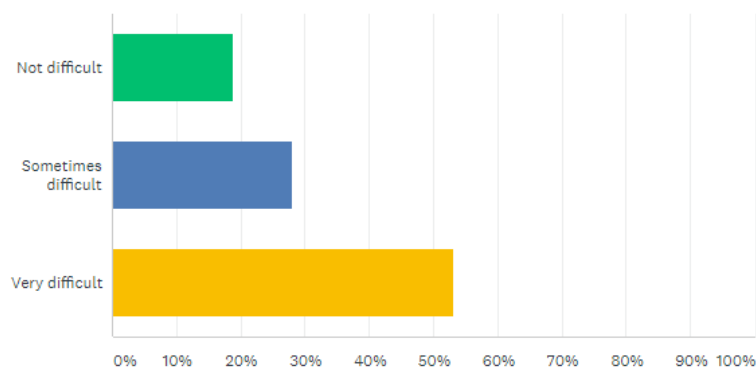


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
Without the Community Bus Service how difficult is it for you to access services not available in your town?

Answered: 32 Skipped: 4



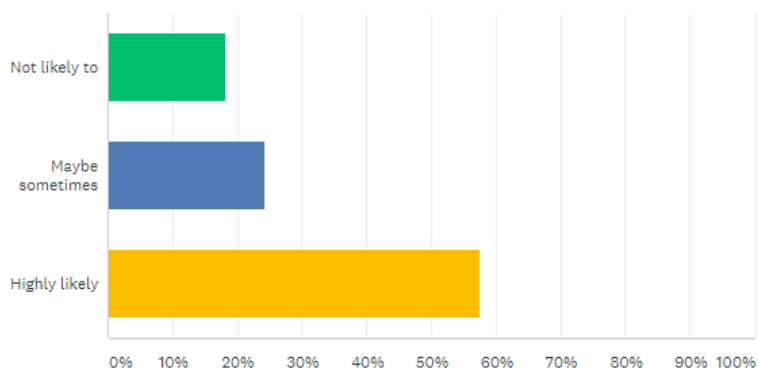
ANSWER CHOICES	RESPONSES	
▼ Not difficult	18.75%	6
▼ Sometimes difficult	28.13%	9
▼ Very difficult	53.13%	17
TOTAL		32

Q5

 Customize  Save as ▼



If the Community Transport Service to Northam is to continue beyond the trial period how likely are you to continue to use the service?

Answered: 33 Skipped: 3



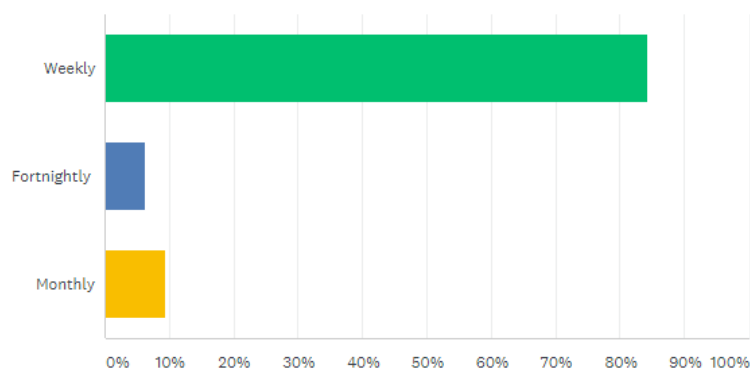
ANSWER CHOICES ▼	RESPONSES ▼	
▼ Not likely to	18.18%	6
▼ Maybe sometimes	24.24%	8
▼ Highly likely	57.58%	19
TOTAL		33

Q6

 Customize  Save as ▼



How frequently do you think the service should operate?

Answered: 32 Skipped: 4



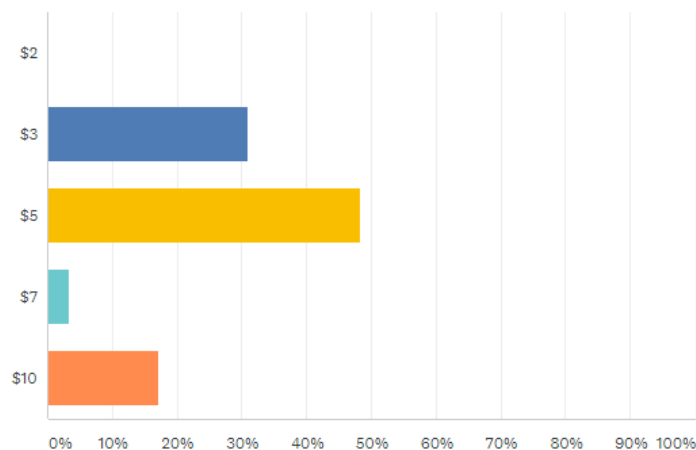
ANSWER CHOICES ▼	RESPONSES ▼	
▼ Weekly	84.38%	27
▼ Fortnightly	6.25%	2
▼ Monthly	9.38%	3
TOTAL		32

Q7

 Customize  Save as ▼

If the Wundowie to Northam Community Transport Service Continues how much would you be prepared to pay for a return journey to Northam?

Answered: 29 Skipped: 7



ANSWER CHOICES ▼	RESPONSES ▼	
▼ \$2	0.00%	0
▼ \$3	31.03%	9
▼ \$5	48.28%	14
▼ \$7	3.45%	1
▼ \$10	17.24%	5
TOTAL		29

Please share any other comments you have on the Community Transport Trial below:

Answered: 24 Skipped: 12

RESPONSES (24) **WORD CLOUD** **TAGS (0)**

Sentiments: OFF

☐ Apply to selected ▼ Filter by tag ▼

Showing 24 responses

☐

I am currently requiring intensive medical treatment with physio, dietitian etc in Northam and am unable to drive to for these appointments. Please advise me if the service continues.

9/9/2019 9:46 AM

[View respondent's answers](#)

[Add tags ▼](#)

☐

Very convenient service to the heart of the Shire. If the service was advertised and run 2 days a week, adverse by comment anonymous people trying to run a monopoly should be ignored. If they want to keep customers service, service, service and a smile.

9/9/2019 9:42 AM

[View respondent's answers](#)

[Add tags ▼](#)

☐

We need the bus transport because lay-by at difference shops, Centrelink, Chinese take-away, op-shops, hospital appointments.

9/9/2019 9:39 AM

[View respondent's answers](#)

[Add tags ▼](#)

☐

Getting to banks, Centrelink, different shops

9/9/2019 9:34 AM

[View respondent's answers](#)

[Add tags ▼](#)

☐

For people stuck in this town it means access to shops & services we don't have chemist, dentist, doctors, physio. Pensioner need access to clothing stores, general goods not available in this town.

9/9/2019 9:29 AM

[View respondent's answers](#)

[Add tags ▼](#)

☐

For people stuck in this town town without chemist & shopping & doctors.

9/9/2019 9:14 AM

[View respondent's answers](#)

[Add tags ▼](#)

☐

Needs better contact with general public as it seems to be considered to be senior citizens only. No passenger restrictions.

9/2/2019 2:53 PM

[View respondent's answers](#)

[Add tags ▼](#)

☐

Still has users would/could need more.

8/27/2019 1:56 PM

[View respondent's answers](#)

[Add tags ▼](#)

<input type="checkbox"/> I feel it needs to continue	8/27/2019 1:50 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> Needs to continue	8/27/2019 1:49 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> This service is awesome!	8/27/2019 1:48 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> Community need transport to Northam regularly.	8/27/2019 1:47 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> Excellent	8/27/2019 1:53 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> Excellent service	8/27/2019 1:52 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> Should continue	8/27/2019 1:51 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> Such a great idea for transport, as many people like to shop in Northam but no transport to and from Northam.	8/27/2019 1:46 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> It has been very helpful	8/27/2019 1:43 PM	View respondent's answers	Add tags ▼
<input type="checkbox"/> a community service does not need to run on a profit.I have noticed when I'm on the bus how many people who live on out lying areas with limited mobility have been able to access the bus that brings me to a major problem with the service lack of information. I live in Wundowie and I am a senior and there seems to be a consensus with some people that I've spoke to that they couldn't use it as this is a seniors only service if you continue with the service I would suggest a letter box drop to clarify that the service is for all and there should not be a priority for us seniors not being able to access services has nothing to do with age	8/23/2019 11:19 AM	View respondent's answers	Add tags ▼

- ☐ I have seen the impact that the "Community Bus Service" has had on the towns (Bakers Hill & Wundowie) shops and services already - for the sake of providing services for the businesses of NORTHAM - But without these "Local Shops and Services" the Towns would be non-existent and the "Business Owners and Rate Payers" would move to city suburbs or other communities as the "Community Bus Service" would not be a viable prospect to support the towns people if the "Local Shops and Services" closed their doors.

8/22/2019 12:56 PM

[View respondent's answers](#) [Add tags](#) ▼

- ☐ I havent personally used the transport to northam from wundowie. I think it's a fantastic idea that will or can potentially accommodate those who dont have the access to a vehical to attend appointments, shopping or anything else that isnt available within our township. Please keep it up, I think it's an amazing opportunity to those who would use it :)

8/13/2019 7:25 PM

[View respondent's answers](#) [Add tags](#) ▼

- ☐ Since this trial began we have lost services in this town. (DR now gone) Our local store has been quieter and lifts on the bus have been offered willy nilly without following the booking process.

8/13/2019 11:51 AM

[View respondent's answers](#) [Add tags](#) ▼

- ☐ I dont use the service and most likely never will but as there are seniors along that line to Wundowie then access to Northam would certainly be necessary. Not only does a service such as this enables a degree of independency for seniors but the service would also open up Wundowie, Bakers Hill and Clackline for them as residential options if a reliable and affordable transport connection to a centre like Northam continues to exist.

8/13/2019 11:08 AM

[View respondent's answers](#) [Add tags](#) ▼

- ☐ I don't use the service myself but it think its very important for older people needing to access services.

8/13/2019 11:02 AM

[View respondent's answers](#) [Add tags](#) ▼

- ☐ It is an excellent service Personally I would prefer a Monday but Thursday does work sometimes

8/8/2019 4:12 PM

[View respondent's answers](#) [Add tags](#) ▼

12.5.2 Terms of Reference - Nyoongar Cultural Advisory Group

Address:	N/A
Owner:	Shire of Northam
Applicant:	N/A
File Reference:	2.1.3.7
Reporting Officer:	Ross Rayson, Executive Manager Community Services
Responsible Officer:	Ross Rayson, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority
Press release to be issued:	Yes

BRIEF

For Council to consider the terms of Reference for the proposed Nyoongar Cultural Advisory Group (NCAG), which on formation will replace the Bilya Koort Boodja Advisory Group (formerly Aboriginal Advisory Group) and Reconciliation Working Group.

ATTACHMENTS

- Attachment 1: Draft Terms of Reference - NCAG
- Attachment 2: Terms of Reference – Reconciliation Action Plan (RAP) Working Group
- Attachment 3: Terms of Reference- Draft Bilya Koort Boodja Advisory Group.

A. BACKGROUND / DETAILS

Council currently has two committees/Working groups that deal specifically with providing advice and input on decision making relating to matters relating to aboriginal culture within the Shire of Northam.

Specifically Council has an operational RAP Working Group, whose main focus is to advise and assist the Shire of Northam in developing a RAP in consultation with Reconciliation Australia.

The Bilya Koort Boodja Advisory group's primary objective is to provide guidance and recommendations to the Shire of Northam on all Nyoongar related focussing on the BKB Centre for Nyoongar Culture and Environmental knowledge.

As many of the members of both groups cross over, officers have considered the most efficient and effective manner to operate these committees/working groups to ensure they are each meeting their objectives.

Officers believe that there is capacity to amalgamate the two groups, and form a group with the overarching responsibility of providing guidance and recommendations to the Shire of Northam on all Nyoongar related matters including:

- Focussing on the BKB Centre for Nyoongar Culture and environmental knowledge,
- Development of the Reconciliation Plan,
- Discussion on any other related local Aboriginal issues.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 4: Environment & Heritage

Outcome 4.2: Northam honours, and is recognised for, its unique heritage and cultural identity

Objective/s: Manage Bilya Koort Boodja
Develop Reconciliation Action Plan

B.2 Financial / Resource Implications

There is a sitting fee to attend the meetings.

B.3 Legislative Compliance

Local Government Act 1995

5.8. Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

**Absolute majority required*

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Members of both committees will be consulted on the proposed changes.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Nil		

Health & Safety	Nil		
Reputation	Council perceived as not being serious about establishment of a RAP or community input into matters relating to Aboriginal cultural issues	Low (4)	Council establishes formal committee and Terms of Reference to and ensures committee is operated within established frameworks
Service Interruption	Nil		
Compliance	Committee does not operate within established Committee frameworks	Low (2)	ensures committee is operated within established frameworks
Property	Nil		
Environment	Nil		

C. OFFICER'S COMMENT

Currently there are 2 groups operating, and members of each group overlap. Officers see this as an opportunity to formulate one committee that provides input and advice to Council across a broad section of issues. Officers are recommending that Council endorse the formation of the Nyoongar Cultural Advisory Group to achieve these aims.

It is also recommended that Council advertise for members of this committee, with recommended committee members being presented for endorsement by Council in November 2019.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3765

Moved: Cr Ryan
Seconded: Cr Williams

That Council:

- 1. Endorse the Terms of Reference for the Nyoongar Cultural Advisory Group**
- 2. Authorise Officers to advertise for Members to sit as part of this committee,**
- 3. Appoints the members as part of the Appointment of Committees in November 2019.**

CARRIED 8/0
BY ABSOLUTE MAJORITY

Cr Proud requested that it be noted in the minutes that this is the only Committee of Council where committee members receive sitting fees. Clarification was sought in relation to whether other committees have the ability for their members to receive sitting fees if Council determined this. The Chief Executive Officer confirmed that it is possible however this is the only committee currently.

Attachment 1

**TERMS OF REFERENCE
SHIRE OF NORTHAM NYOONGAR CULTURAL ADVISORY GROUP**

**TERMS OF REFERENCE
SHIRE OF NORTHAM NYOONGAR CULTURAL ADVISORY GROUP**

1. Objectives of the Shire of Northam NYOONGAR CULTURAL ADVISORY Group (NCAG)

The primary objective of NCAG is to provide guidance and recommendations to the Shire of Northam on all Nyoongar related matters focusing on the BKB Centre for Nyoongar Culture & Environmental Knowledge and the development of a community wide Reconciliation Action Plan.

2. Powers of the Northam NCAG

NCAG is a formally appointed committee of Council and is responsible to that body. NCAG does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. NCAG does not have any management functions and cannot involve itself in management processes or procedures.

NCAG is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

3. Membership

The Advisory Group shall consist of elected members, designated Shire of Northam employees and Aboriginal and Torres Strait Islander community members as follows:

- Two(2) Elected Members;
- One representative from each of the following families
 - Ryder
 - Garlett
 - Stack
 - Slater
 - McGuire
 - Kickett
 - Moody
 - Davis
- Two other Aboriginal and/or Torres Strait Islander Community Representatives
- Shire of Northam CEO or nominated Executive Manager.
- Member for Central Wheatbelt, State Legislative Assembly
- The CEO and or their nominee is to attend all meetings to provide advice and guidance to the committee. They do not have voting rights on the committee
- The local government shall provide secretarial and administrative support to the committee.

**TERMS OF REFERENCE
SHIRE OF NORTHAM NYOONGAR CULTURAL ADVISORY GROUP**

4. Meetings

The NCAG shall meet at least four times annually.

Additional meetings shall be convened at the discretion of the presiding member.

5. Reporting

Minutes and recommendations of each NCAG meeting shall be presented to the next Ordinary Meeting of the Council.

The NCAG is responsible for liaising with all relevant business units to complete and submit the RAP Impact Measurement Questionnaire to Reconciliation Australia annually.

6. Duties and Responsibilities

The following activities will be carried out by the NCAG:

- Provide guidance and assistance to Council on the future development of the BKB.
- Provide input and advice in relation to the development of a Shire of Northam Reconciliation Action Plan.
- Meet with the Full Shire of Northam Council, not less than once each year to discuss progress of the Reconciliation Action Plan and BKB.
- Develop a RAP within the context of the Shire of Northam's core business and in-line with:
 - Over-arching community strategic plan and corporate business plan.
 - Any existing Aboriginal and Torres Strait Islander employment strategy
 - Any existing supplier diversity strategy
 - Any existing equity and diversity policies.
- Establish a collaborative/consultative process for engaging staff across the organisation so that they can provide ideas for the RAP and comment on drafts.
- Develop a project plan and timeline to development, launch and begin implementing the RAP, including consultation with Reconciliation Australia at regular intervals.
- Regularly liaise with relevant business units and key stakeholders to review progress of RAP actions and:
 - Report RAP progress to internal and external stakeholders, including Reconciliation Australia, Shire of Northam elected members and staff, and Aboriginal and Torres Strait Islander stakeholders
 - Reflect on key learnings in the development of new RAPs.
 - Consider RAP implementation issues and consult with relevant business units to find solutions.
- Develop a new RAP when the current plan expires.

Attachment 2

TERMS OF REFERENCE SHIRE OF NORTHAM RECONCILIATION ACTION PLAN (RAP) WORKING GROUP

1. Objectives of the Shire of Northam RAP Working Group

The primary objective of the RAP Working Group is to advise and assist the Shire of Northam in developing a Reconciliation Action Plan (RAP) in consultation with Reconciliation Australia, using their toolkit, templates and resources.

The first essential 'minimum element' for developing a RAP is to establish a working group made up of Aboriginal and Torres Strait Islander staff and/or stakeholders and non-Aboriginal and Torres Strait Islander staff and/or stakeholders.

2. Powers of the Shire of Northam RAP Working Group

The Working Group is a formally appointed committee of Council and is responsible to that body. The Working Group does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The Working Group does not have any management functions and cannot involve itself in management processes or procedures.

The Working Group is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

3. Membership

The Working Group shall consist of elected members, designated Shire of Northam employees and Aboriginal and Torres Strait Islander community members as follows:

- Three (3) Elected Members;
 - Cr Michael Ryan;
 - Cr Attila Mencshelyi; and
 - Cr Chris Antonio.
- Shire of Northam CEO or nominated Executive Manager.
- Minimum of Four Aboriginal and Torres Strait Community members (to be invited by way of public advertisement).

4. Structure

The RAP working group will comprise of 2 staff members who have nominated for the group. It will also include a RAP Champion from the Executive level of the Shire of Northam.

The roles to be divided among the RAP working group include:

- Taking and disseminating minutes to the RAP working group.
- Planning up-coming meetings.

- Locating and sharing research or other documents as determined by the working group members.
- Facilitating consultation with interested staff, external stakeholders (as decided by the RAP working group), and Reconciliation Australia.

5. Agenda

Members of the RAP working group can ask for any item relating to the core business of the group to be placed on any agenda.

6. Meetings

The Working Group shall meet as and when required.

Additional meetings shall be convened at the discretion of the presiding member.

Decisions made at the meetings will only be valid if there is Aboriginal and Torres Strait Islander representation at the meeting.

7. Reporting

Minutes and recommendations of each Working Group meeting shall be presented to the next Ordinary Meeting of the Council.

The RAP working group is responsible for liaising with all relevant business units to complete and submit the RAP Impact Measurement Questionnaire to Reconciliation Australia annually.

8. Duties and Responsibilities

The following activities will be carried out by the RAP working group:

- Develop a RAP within the context of the Shire of Northam's core business and in-line with:
 - Over-arching community strategic plan and corporate business plan.
 - Any existing Aboriginal and Torres Strait Islander employment strategy
 - Any existing supplier diversity strategy
 - Any existing equity and diversity policies.
- Establish a collaborative/consultative process for engaging staff across the organisation so that they can provide ideas for the RAP and comment on drafts.
- Develop a project plan and timeline to development, launch and begin implementing the RAP, including consultation with Reconciliation Australia at regular intervals.
- Regularly liaise with relevant business units and key stakeholders to review progress of RAP actions and:
 - Report RAP progress to Reconciliation Australia annually
 - Report RAP progress internally to Council and staff as per Shire of Northam requirements
 - Report RAP progress to relevant Aboriginal and Torres Strait Islander stakeholders
 - Reflect on key learnings in the development of new RAPs.

- o Consider RAP implementation issues and consult with relevant business units to find solutions.
- o Liaise with internal or external designers to finalise the RAP document, and register it on Reconciliation Australia's website.
- o Develop a new RAP when the current plan expires.

9. Tenure of Membership

Shall be in accordance with the Local Government Act, section 5.11, i.e. until the next scheduled local government Ordinary Elections in October 2019.

10. Working Group

10.1. Chairperson

The members shall appoint the Chairperson.

10.2. Secretary

As appointed by the Executive Manager Community Services.

10.3. Quorum

The quorum at any meeting shall be half plus one of the number of offices. Therefore the number for a Quorum shall be four (4) voting members.

10.4. Voting

Shall be in accordance with the Local Government Act, Section 5.21

10.5. Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

10.6. Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

10.7. Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the pursuant to Section 5.24 of the Local Government Act.

10.8. Members Interests to be Disclosed

Members of the Working Group are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

10.9. Code of Conduct

Members of the Working Group are bound by Council's Code of Conduct.

Attachment 3

Bilya Koort Boodja Advisory Committee Terms of Reference 2019

TERMS OF REFERENCE SHIRE OF NORTHAM BILYA KOORT BOODJA ADVISORY COMMITTEE
--

1. Objectives of BKB Committee

The primary objective of the BKB Committee is to provide guidance and recommendations to the Shire of Northam on all Noongar related matters focusing on the BKB Centre for Noongar Culture & Environmental Knowledge and the development of a community wide reconciliation plan.

Reports from the committee will assist Council in developing the BKB Centre into the future and recognising the Noongar culture within the Shire of Northam Community.

The committee is to facilitate:

- The future development of the BKB;
- The development of a Community Reconciliation Plan

2. Powers of the BKB Committee

The committee is a formally appointed committee of Council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The committee does not have any management functions and cannot involve itself in management processes or procedures.

The committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

3. Membership

The committee shall consist of up to;

- Two elected members;
- One representative from each of the following families
 - Ryder
 - Garlett
 - Stack
 - Slater
 - McGuire
 - Kickett
 - Moody
 - Davis
- Two other Noongar representatives
- Member for Central Wheatbelt, State Legislative Assembly

All members shall have full voting rights.

The CEO and employees are not members of the committee.

The CEO and or their nominee is to attend all meetings to provide advice and guidance to the committee.

The local government shall provide secretarial and administrative support to the committee.

4. Meetings

The committee shall meet at least four times annually.

Additional meetings shall be convened at the discretion of the presiding person.

5. Reporting

Reports and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

6. Duties and Responsibilities

The duties and responsibilities of the committee will be -

- a) Provide guidance and assistance to Council on the future development of the BKB.
- b) Provide input and advice in relation to the development of a Shire of Northam Reconciliation Plan.
- c) Meet with the Full Shire of Northam Council, not less than once each year to discuss progress of the Reconciliation plan and BKB

Bilya Koort Boodja Advisory Committee Terms of Reference 2019

7. Payment of Committee Members

All Committee Members, who are not a member of Council, shall be reimbursed reasonable expenses for attending Committee Meetings in accordance with section 5.100 (2) (a) of the Local Government Act 1995.

The amount of the expense to be reimbursed shall not exceed \$100 per meeting.

12.5.3 Fee Waiver – Avon Valley Arts Society

Address:	Northam Lesser Hall
Owner:	N/A
Applicant:	Avon Valley Art Society
File Reference:	N/A
Reporting Officer:	Ross Rayson, Executive Manager Community Services
Responsible Officer:	Ross Rayson, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider a waiver of fees for the use of Northam Lesser Hall for Avon Valley Art Society to conduct the 2019 Northam Art Prize and Exhibition.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

The Avon Valley Art Society (AVAS) annual art prize was held between 31 August 2019 and 8 September 2019.

The organisers, Avon Valley Art Society (AVAS), are requesting Council waive fees as below:

Description	Start Time	End Time	Comments	Start Date	Finish Date	Fee Charged
Hire-Lesser Hall	8.00am	6.00 pm	Avon Valley Arts Society	26/08/2019	09/09/2019	\$ 1050 (inc. GST)
					Total	\$1050 (Inc. GST)

AVAS corresponded with Council prior to the exhibition requesting a fee waiver unfortunately the request was not actioned prior to the event, and officers are now submitting the request for Council consideration at this time.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Community Wellbeing

Outcome 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities.

B.2 Financial / Resource Implications

The fees that Council resolve to waive will represent foregone income. This will be to a maximum of \$1050 (inc GST).

B.3 Legislative Compliance

Local Government Act 1995, Section 6.12 - Power to defer, grant discounts, waive or write off debts.

B.4 Policy Implications

The Chief Executive Officer is delegated authority to make a determination to waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government up to a maximum of \$500. Any other requests for fee waiver above this amount are submitted for the consideration of Council.

Council Policy-C3.4-Write Off/Waive Small Fees and Debts provides clear guidelines for the equitable assessment of requests to write off or waive small fees or debts within the parameters set by Council under delegated authority.

The policy also outlines when waivers or debt write offs will not be granted:

Exclusions

The Chief Executive Officer will not consider a write off or waiver for small fees or debts for:

- 3.1 Any activity, event or program that contravenes Council's existing policies;
- 3.2 The bond associated with the use of Council Facilities (only the waiver of fees for an activity, event or function will be considered);
- 3.3 Retrospective applications;

In this circumstance Officers believe that Council should consider the application as it was received well in advance of the event, but was not actioned. Therefore the retrospectivity clause does not apply.

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Not providing a fee waiver limits the ability of AVAS to conduct the annual Art Prize under present parameters	Low (1)	Council provides fee waiver
Health & Safety	Nil		
Reputation	Council suffers loss of reputation by not supporting local groups	Low (1)	Council continues to support this event.
Service Interruption	Nil		
Compliance	Free hire given without approval	Low (3)	Fee waiver policy followed.
Property	Nil		
Environment	Nil		

C. OFFICER'S COMMENT

Avon Valley Art Society conduct this event annually. Additionally Council budgets an annual amount to support AVAS as well as sponsoring the open prize at the awards. Officers believe that the waiving of the fees for this event assists AVAS in continuing to stage this event, and provide the opportunities for artists to exhibit to the public.

It should be noted that the Lesser Hall currently has no regular bookings in place, so there has been no disruption to other groups with this booking.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3766

Moved: Cr Ryan
Seconded: Cr Tinetti

That Council waive the \$1,050 hire fees for Northam Lesser Hall to assist Avon Valley Arts Society with the conduct of the 2019 Northam Art Prize and Exhibition.

CARRIED 8/0

13. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3767

Moved: Cr Ryan
Seconded: Cr Tinetti

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (c) and (e) of the *Local Government Act 1995*, meet behind closed doors to consider agenda item:

- 13.1 – Minutes from the Chief Executive Officer Review Committee Meeting held on 26 August 2019 as the item relates to a matter affecting an employee; and
- 13.2 Sale of 239 Yilgarn Avenue to Procon Developments as the item relates to a contract which may be entered into by the local government.

CARRIED 8/0

The Gallery and staff excluding the Chief Executive Officer and Executive Assistant – CEO left the meeting at 5:58pm.

13.2 SALE OF 239 YILGARN AVENUE TO PROCON DEVELOPMENTS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3768

Moved: Cr Della
Seconded: Cr Tinetti

That Council accepts Procon Developments request to extend the date of settlement for 239 Yilgarn Avenue, subject to:

(a) A Deed of Variation being executed by the parties before 30 September 2019 and including the following variations:

1. Amending definition of 'Latest Date' in clause 1.1 of Annexure A to reflect the following intention:

(a) Latest Date to mean the latest date for obtaining a Subdivision Approval (from the WA Planning Commission) on terms that are satisfactory to the Buyer: and

(b) Settlement occurring on subdivision approval and no later than 30 days thereafter; or such later date agreed by the parties under special condition 3.4."

2. The following definition be inserted in clause 1.1 of Annexure A (after the definition of 'Repurchase Price' and before the definition of "Written Law")

"Subdivision Approval Date means the date the Western Australian Planning Commission grants approval for the subdivision of the Property irrespective of whether or not that approval is subject to a condition."

(b) The further deposit of \$40,250 being paid to the Shire on the date of execution of the deed.

CARRIED 8/0

Reason for Change to Officer Recommendation

To ensure the resolution clearly reflected the Council's intent of having settlement occur 30 days after subdivision approval is granted.

The Chief Executive Officer left the meeting at 6:15pm.

**13.1 MINUTES FROM THE CHIEF EXECUTIVE OFFICER REVIEW COMMITTEE MEETING
HELD ON 26 AUGUST 2019**

Minutes are provided as a separate confidential attachment to this agenda and minutes.

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3769

Moved: Cr Antonio

That Council receive the minutes from the Chief Executive Officer Review Committee meeting held on 26 August 2019.

CARRIED 8/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3770

Moved: Cr Antonio

That Council:

- 1. Accept the 2018/19 Key Performance Indicator (KPI) Progress Report included as Attachment 1 and the Council Ratings determined by the Committee.**
- 2. Request the Chief Executive Officer to provide written advice/feedback in relation to his remuneration expectations for 2019/20.**
- 3. Endorse that the Chief Executive Officer's review period be set as 1 July to 30 June.**

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3771

Moved: Cr Williams

Seconded: Cr Ryan

That Council move out from behind closed doors.

CARRIED 8/0

The Gallery and staff returned to the meeting at 6:16pm

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY DECISION

Nil.

16. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 6:17pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 18 September 2019 have been confirmed as a true and correct record."

 President

16/10/2019 Date