



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

19 April 2023



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The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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1 DECLARATION OF OPENING

The Shire President, Cr C R Antonio, declared the meeting open at 5:30 pm.

2 ACKNOWLEDGEMENT OF COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3 ATTENDANCE

3.1 ATTENDEES

Council:

Shire President

C R Antonio

Deputy Shire President

M P Ryan

Councillors

D J Galloway

R W Tinetti

M I Girak

J E G Williams

H J Appleton

L C Biglin

Staff:

Acting Executive Manager Engineering Services

C B Hunt

Acting Executive Manager Development Services

J Jurmann

Executive Manager Corporate Services

C J Young

Executive Manager Community Services

J Metcalf

Governance Coordinator

A C McCall

Governance Officer

T P Van Beek

Gallery:

Sally Hart

3.2 APOLOGIES

Council:

Councillors

D A Hughes

Staff:

Chief Executive Officer

J B Whiteaker

3.3 APPROVED LEAVE OF ABSENCE

Cr A J Mencshelyi has been granted leave of absence from 03 April 2023 to 28 April 2023 (inclusive).

3.4 ABSENT

Nil.

4 DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

*As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.*

Item Name	Item No.	Name	Type of Interest	Nature of Interest
2023-24 Footpath Program	13.2.2	Cr R W Tinetti	Impartiality	Cr Tinetti owns a business located on Fitzgerald St and this Fitzgerald/CBD footpath upgrade could have implications.
Shire of Northam Local Planning Strategy Review	13.3.1	Cr L C Biglin	Impartiality	50 Boronia Avenue Wundowie is owned by Cr Biglin's Self-Managed Super.
		Cr J E G Williams	Impartiality	Cr Williams co-owns a property on the corner of Burma & Leschenaultia Rd in Wundowie, an area mentioned for potential land zoning use changes.
Chief Executive Officer Review Committee Meeting held 17 April 2023	16.2	Cr R W Tinetti	Impartiality	A potential independent panel member is known to Cr Tinetti.

The Governance Coordinator left the meeting at 5:32pm.

The Governance Coordinator returned to the meeting at 5:32pm.

5 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Visitations and Consultations	
16/03/2023	Shire of Northam Extraordinary Election
17/03/2023	Northam Country Club Business Lunch
17/03/2023	Freshstart Northam Invitation – Farewell and Meeting staff
21/03/2023	Triple M Weekly Radio Interview
22/03/2023	Shire of Northam Newly Elected Council Member Induction
23/03/2023	Avon Industrial Park Advisory Board Meeting
23/03/2023	Aussie Gold Hunters Presentation - Northam
25/03/2023	Northam Districts Little Athletics Club 50 th Anniversary and Awards Ceremony
28/03/2023	Triple M Weekly Radio Interview
29/03/2023	Local Voices / Chalice Mining Meeting - Northam
02/04/2023	Northam Motorsport Festival Official Morning Tea
02/04/2023	Long Table Lunch – Spencers Brook
04/04/2023	Triple M Weekly Radio Interview
05/04/2023	Regional Business Engagement Forum - Northam
06/04/2023	Avonvale Primary School Anzac Day Service
06/04/2023	Northam Liquor Accord Meeting
09/04/2023	Easter Sunday
11/04/2023	Triple M Weekly Radio Interview
11/04/2023	Stargazing at Bakers Hill event
14/04/2023	Avon-Midland Zone Meeting - Shire of Chittering
14/04/2023	Citizenship Ceremony - Northam
18/04/2023	Triple M Weekly Radio Interview
Upcoming Events	
20/04/2023	Regional Capitals Alliance Meeting
25/04/2023	ANZAC Day Dawn Service - Northam
25/04/2023	ANZAC Day Service – Grass Valley
25/04/2023	ANZAC Day March and Ceremony - Northam
26/04/2023	Northam Senior High School ANZAC Day Ceremony
02/05/2023	Triple M Weekly Radio Interview
03/05/2023	Wheatbelt Futures Forum - Muresk
04/05/2023	Water Wise Awards - Perth
06/05/2023	Lions Community Markets - Northam
06/05/2023	Elevate Festival – National Hot Air Ballooning Championships
08/05/2023	National Hot Air Ballooning Championships Day 1
09/05/2023	Triple M Weekly Radio Interview
13/05/2023	National Hot Air Ballooning Championships Final Day

13/05/2023	International Firefighters Day Memorial Service
13/05/2023	23 rd Australian National Ballooning Championships – Awards Banquet
16/05/2023	Triple M Weekly Radio Interview
16/05/2023	Northam Chamber of Commerce and Shire of Northam Catch Up
17/05/2023	Wheatbelt District Emergency Management Meeting - Northam

Operational Matters:

A Local Government extraordinary election was held on Thursday, the 16th of March 2023 which filled a vacancy in the West Ward for 1 Councillor. Thank you to the nominees for the position. Congratulations to Cr Lisa Biglin, who was the successful candidate. Cr Biglin's term runs until Ordinary Councils elections to be held in October 2025.

Whilst currently in a restricted burning period, I urge all residents and ratepayers to remain informed of current conditions and aware of any emergency warnings that may arise.

Thank you to all our volunteers, who consistently answer the call to assist and protect members of the community.

Events Calendar:

Following the successful staging of the 2023 Northam Motorsport Festival, I would like to congratulate the organising committee and band of volunteers helped make the event a success.

We now turn our attention to upcoming events, which include Northam's 5th time of hosting the National Hot Air Ballooning Championships. With many exciting events, including the Elevate Festival, I know that all these events will be successful.

Strategic Matters:

The Shire of Northam makes available to the public a number of metrics. This includes the Capital Works Program Tracker. The publicly available map includes the planned road improvement and rehabilitation works across the Shire of Northam's Road Network.

6 PUBLIC QUESTIONS

Name: Sally Hart

Summary of Question 1:

What happened to the inflatable Earth art that was planned to be displayed on the river? Why did this not go ahead?

Summary of Response 1:

The Executive Manager Community Services advised that we were unable to find a suitable location on the river to display the art. Once engineers became involved in the planning it was identified that there was no safe place to tether the art where it would still be suitable for public viewing, there were quite specific specifications relating to this.

Summary of Question 2:

Has the inflatable Earth been used elsewhere in Australia since then?

Summary of Response 2:

To our knowledge the Inflatable art has come to Australia and been displayed in Queensland during the Commonwealth Games and had been displayed in Joondalup.

7 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

The Acting Executive Manager Engineering Services, Chadd Hunt, on behalf of the Chief Executive Officer, presented to Council the Shire's declaration of climate change as resolved by Council to adopt on 15 February 2023.

8.3 DEPUTATIONS

Nil.

9 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

10 CONFIRMATION OF MINUTES

**10.1 CONFIRMATION OF MINUTES FROM THE ORDINARY COUNCIL MEETING
HELD ON 15 MARCH 2023**

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4708

Moved: Cr M P Ryan

Seconded: Cr M I Girak

That the minutes of the Ordinary Council meeting held on Wednesday, 15 March 2023 be confirmed as a true and correct record of that meeting.

CARRIED 8/0

**10.2 CONFIRMATION OF MINUTES FROM THE SPECIAL COUNCIL MEETING HELD
ON 22 MARCH 2023**

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4709

Moved: Cr M I Girak

Seconded: Cr M P Ryan

That the minutes of the Special Council meeting held on Wednesday, 22 March 2023 be confirmed as a true and correct record of that meeting.

CARRIED 8/0

10.3 NOTES FROM THE COUNCIL FORUM MEETING HELD ON 12 APRIL 2023

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4710

Moved: Cr M I Girak

Seconded: Cr R W Tinetti

**That Council receive the notes from the Council Forum meeting held on
Wednesday, 12 April 2023.**

CARRIED 8/0



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

NOTES

Council Forum Meeting

12 April 2023

Council Forum Meeting Notes
12 April 2023



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**Council Forum Meeting Notes
12 April 2023**

Preface


When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 14 April 2023.



**JASON WHITEAKER
CHIEF EXECUTIVE OFFICER**

Received Notes

These notes were received at an Ordinary Meeting of Council held on 19 April 2023.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.



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1 DECLARATION OF OPENING

The Shire President, Cr C R Antonio, declared the meeting open at 5:30pm.

The Executive Manager Community Services entered the meeting at 5:30pm.

2 ACKNOWLEDGEMENT OF COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3 ATTENDANCE

3.1 ATTENDEES

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan
D J Galloway
R W Tinetti
M I Girak
J E G Williams
L C Biglin

Staff:

Chief Executive Officer
Acting Executive Manager Engineering Services
Acting Executive Manager Development Services
Executive Manager Corporate Services
Executive Manager Community Services

J B Whiteaker
C B Hunt
J Jurmann
C J Young
J Metcalf (arrived at
5:30pm)
A C McCall
T P Van Beek

Governance Coordinator
Governance Officer

Gallery:

Public

P Harmer (left the
meeting at 5:55pm)

3.2 APOLOGIES

Nil.

3.3 APPROVED LEAVE OF ABSENCE

Cr A J Mencshelyi has been granted leave of absence from 03 April 2023 to 28 April 2023 (inclusive).

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12 April 2023



Cr H J Appleton has been granted leave of absence from 04 April 2023 to 18 April 2023 (inclusive).

Cr D A Hughes has been granted leave of absence from 08 April 2023 to 17 April 2023 (inclusive).

3.4 ABSENT

Nil.

4 DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
2023-24 Footpath Program	13.2.2	Cr R W Tinetti	Impartiality	Cr Tinetti owns a business located on Fitzgerald St and this



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12 April 2023

				Fitzgerald/CBD footpath upgrade could have implications.
Shire of Northam Local Planning Strategy Review	13.3.1	Cr L C Biglin	Impartiality	50 Boronia Avenue Wundowie is owned by Cr Biglin's Self-Managed Super.
		Cr J E G Williams	Impartiality	Cr Williams co-owns a property on the corner of Burma & Leschenaultia Rd in Wundowie, an area mentioned for potential land zoning use changes.

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12 April 2023



5 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

6 PUBLIC QUESTIONS

Name: Peter Harmer
Summary of Question 1: What communication did the Shire provide about the cancelled hill climb event during the Northam Motor Sport Festival?

Summary of Answer 1: *The Chief Executive Officer advised that the Flying 50's is not a Shire run event and we do not make any of the decisions in relation to the running/cancellation of the event, this is done by an independent body (Vintage Sports Car Club). The Shire of Northam advertised the cancellation over our social media and the radio, and we feel that we responded as best we could in the timeframe given after the cancellation. We are happy to pass the feedback provided on to the Vintage Sports Car Club.*

Summary of Question 2: Who does the community contact for rangers on weekends? Does the Shire have staff who monitor the Northam Community page on Facebook?

Summary of Answer 2: *The Chief Executive Officer advised that while we do have staff that monitor social media we do not often respond on that site, and we encourage the community to report any issues directly to the Shire.*

The Acting Executive Manager Development Services advised that there is an after-hours number on the Shire website which will divert to an on-call ranger who will determine whether the issue is an emergency or can be handled during normal operational hours. We did have someone on-call over the Easter weekend. The Chief Executive Officer advised that we do not have capacity to deal with all issues outside of normal operation hours.

Summary of Question 3: What is the Shire doing about the abandoned shopping trollies?

Summary of Answer 3: *The Chief Executive Officer clarified that the shopping trollies are not the Shires responsibility. Shopping centres in town have mechanisms in*

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place for the community to report the location of the trollies to the company and they will make arrangements to collect them. The Shire encourages the community to call the relevant companies directly and will promote doing so on our social media.

- Summary of Question 4:** What is being done about the intersection next to Riverside Hotel? It was suggested that traffic lights be installed.
- Summary of Answer 4:** *The Chief Executive Officer noted that Main Roads have advised that the intersection does not meet the needed criteria to have traffic lights. The Shire have had discussions with Main Roads about other options such as roundabouts but have determined that that is not feasible either.*
- Summary of Question 5:** Who is responsible for the placement of speed limit signs?
- Summary of Answer 5:** *The Chief Executive Officer advised that Main Roads are responsible. The Shire can provide suggestions to Main Roads, who will determine the speed limit and placement of signage.*
- Summary of Question 6:** Is the Bernard car park entry too tight?
- Summary of Answer 6:** *The Chief Executive Officer advised that this complies with the guidelines/Australian Standard. To our knowledge we have not received any complaints from users.*
- Summary of Question 7:** Do we have CCTV in Northam?
- Summary of Answer 7:** *The Chief Executive Officer advised that we do have an extensive network of cameras in the CBD which the Police have live access to. We have been working with the Police and are in the process of finalising a review of our current system. We are constantly improving our CCTV coverage in terms of both the number of cameras we have and how it is utilised.*
- Summary of Question 8:** What kind of road closures are planned for the RSL Remembrance Day event?

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Summary of Answer 8: *The Chief Executive Officer advised that the event organisers will be arranging the closures for the event.*

7 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8 RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

The Chief Executive Officer will present to Council the Shire's declaration of climate change as resolved by Council to adopt on 15 February 2023.

Member of the Public Gallery, Mr Peter Harmer, left the meeting at 5:55pm.

8.3 DEPUTATIONS

Nil.

9 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

10 CONFIRMATION OF MINUTES

10.1 CONFIRMATION OF MINUTES FROM THE ORDINARY COUNCIL MEETING HELD ON 15 MARCH 2023

Nil.

10.2 CONFIRMATION OF MINUTES FROM THE SPECIAL COUNCIL MEETING HELD ON 22 MARCH 2023

Nil.

10.3 NOTES FROM THE COUNCIL FORUM MEETING HELD ON 12 APRIL 2023

Nil.

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11 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12 REPORTS OF COMMITTEE MEETINGS

12.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 07 MARCH 2023

Acting Executive Manager Engineering Services left the meeting at 5:57pm.
Acting Executive Manager Engineering Services returned to the meeting at 5:58pm.

Clarification was sought in relation to:

- In the recommendation (1. a), does page 28 refer to 28 in the ordinary agenda or page 28 of the Bush Fire Advisory Committee minutes?

The Chief Executive Officer advised that it refers to Page 28 in the Bush Fire Advisory Committee minutes document.

- Are Council at any risk for having endorsed the minutes for the previous meeting that are being changed now?

The Chief Executive Officer advised that the changes do not change the intent or anything else significantly so there is no risk. Officer have raised the timeframe requirements for committee members to request adjustments to the minutes.

13 OFFICER REPORTS

13.1 CEO'S OFFICE

Nil.

13.2 ENGINEERING SERVICES

13.2.1 RFT 03 of 2023 Northam Cemetery Maintenance

Clarification was sought in relation to:

- Was the previous contract with the same company?

The Chief Executive Officer confirmed this as correct.

- Is the estimate in the budget passed on a previous fee?

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The Acting Executive Manager Engineering Services advised that this is correct, however the increase shown in the figure now is to provide additional service.

- What has changed since the previous contract?

The Acting Executive Manager Engineering Services advised that some of the changes include increasing/reducing the maintenance requirements at different seasons.

- Was there a rate increase?

The Acting Executive Manager Engineering Services advised that there was a slight increase in the rate.

- Is this for next financial year's budget?

The Acting Executive Manager Engineering Services confirmed this is for next financial year's budget.

- Does the Shire receive a lot of ICS's about the cemetery?

The Acting Executive Manager Engineering Services that we have not received many to our knowledge, but that the Manager Parks & Gardens has gone through and added KPI's to the report to get the presentation up to standard.

- As we only received 2 submissions and only 1 was compliant, does this meet policy requirements?

The Acting Executive Manager Engineering Services confirmed that this is compliant.

Cr R W Tinetti declared an "Impartiality" interest in item 13.2.2 – 2023-24 Footpath Program, as Cr Tinetti owns a business located on Fitzgerald St and this Fitzgerald/CBD footpath upgrade could have implications.

13.2.2 2023-24 Footpath Program

Clarification was sought in relation to:

- Approved funding for Mitchel Avenue noted in a social media post.

The Acting Executive Manager Engineering Services advised that while we understand that we have been approved for funding

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we have not received any formal notification other than the social media post.

- Are Council able to make changes to the 5-year program?

The Acting Executive Manager Engineering Services advised that each year the Council will be presented with the next years program and can make changes.

- As we have received external funding for the Fitzgerald St footpath program and we do not have to contribute to that, does this mean we have extra fees that we can use elsewhere?

The Executive Manager Corporate Services advised that this is incorrect and that it has been netted out with extensive in house modelling to make sure that we could afford the projects, this is where we identified the funding for Fitzgerald St.

- Is Fitzgerald St still being considered for underground power?

The Chief Executive Officer advised that this is contemplated in the CBD connectivity strategy and could be funded if council make that decision. It was noted that consideration will need to be given to putting in a new footpath that may need to be damaged for underground power.

13.3 DEVELOPMENT SERVICES

Cr L C Biglin declared an "Impartiality" interest in item 13.3.1 – Shire of Northam Local Planning Strategy Review, as 50 Boronia Ave Wundowie is owned by Cr Biglin's self-managed super.

Cr J E G Williams declared an "Impartiality" interest in item 13.3.1 – Shire of Northam Local Planning Strategy Review, as Cr Williams co-owns a property on the corner of Burma & Leschenaultia Rd in Wundowie, an area mentioned for potential land zoning use changes.

13.3.1 Shire of Northam Local Planning Strategy Review

Clarification was sought in relation to:

- Is this item what Council have previously had a workshop on?

The Acting Executive Manager Development Services advised that this is correct. Not much has changed as this is the draft revision on the local planning strategy. However, no track

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change versions of the document are available as the whole document has been re-formatted.

- What is the aim of the new Regional Centre zone that will be applied to the existing Commercial and Mixed Use zones and what uses would be permitted.

The Acting Executive Manager Development Services advised that the new zone would provide more flexibility in permitted uses, such as a microbrewery, and that the actual uses permitted will be determined during the review of the local planning scheme. That the Strategy will establish the framework for the review of the scheme.

- How can Council identify what changes have been made from the original draft?

The Acting Executive Manager Development Services advised that the report includes a summary of the main changes to the plan. The maps may be the easiest place to go to view the changes. There have not been massive changes, mainly updates to statistics. This is just the first stage in terms of advertising and after the report goes out to the community there may be further adjustments needed due to submissions.

13.3.2 Public Health and Wellbeing Plan

Nil.

13.3.3 Northam Off-Leash Park

Clarification was sought in relation to:

- If this was accepted by Council, can it be completed in stages?

The Chief Executive Officer advised that it is definitely something that can be completed in stages.

- It was noted that this recommendation is just to add the park to the list for consideration for the next budget.

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13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts - 01 March 2023 to 31 March 2023

Queries in relation to the accounts are yet to be provided.

13.4.2 Financial Statements for the period ending 31 March 2023

Queries in relation to the statement of accounts are yet to be provided.

13.4.3 Finance Policies

Nil.

13.5 COMMUNITY SERVICES

13.5.1 Nyoongar Cultural Advisory Group Meeting 16 February 2023

Clarification was sought in relation to:

- How do the Elders pronounce the name of the river?

The Executive Manager Community Services provided clarification that the pronunciation of Gulgulga is Gol-gil-la.

- What needs to be discussed with the Central Regional TAFE?

The Chief Executive Officer advised that the Elders noted at the meeting that the Northam TAFE was thought to have originally established in connection to the Elders and as such the elders have requested some form of recognition of that.

- In regards to the people performing the Welcome to Country needing an ABN, is this a requirement?

The Executive Manager Corporate Services advised that it is a requirement, but if they do not have one we can complete a Statutory Declaration.

- In regards to recommendation 2a, have we advised the elders of the result of the recruitment yet?

The Chief Executive Officer advised that we have not as the recruitment has not yet been completed. The 2nd round

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interviews have been completed today with a representative from the Elders on the panel.

14 MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / MOTION

Minute No: C.4706

Moved: Cr Ryan

Seconded: Cr Galloway

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (c) of the Local Government Act 1995, meet behind closed doors to consider agenda items:

- 14.1 - Northam Depot Redevelopment – Proposed Variation to Contract - as it relates to a contract entered into, or which may be entered into.
- 14.2 - Lease of Killara Cottage - Portion of 2 Burgoyne Street, Northam - as it relates to a contract entered into, or which may be entered into.

CARRIED 7/0

14.1 Northam Depot Redevelopment – Proposed Variation to Contract

Refer to Confidential Addendum.

14.2 Lease of Killara Cottage – Portion of 2 Burgoyne Street, Northam

Refer to Confidential Addendum.

RECOMMENDATION / MOTION

Minute No: C.4707

Moved: Cr Ryan

Seconded: Cr Girak

That Council move out from behind closed doors.

CARRIED 7/0

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

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16 URGENT BUSINESS APPROVED BY DECISION

Nil.

17 DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 6:35pm.

11 ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12 REPORTS OF COMMITTEE MEETINGS

12.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 07 MARCH 2023
Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4711

Moved: Cr M P Ryan
Seconded: Cr H J Appleton

That Council receive the minutes from the Bush Fire Advisory Committee meeting held on 07 March 2023.

CARRIED 8/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4712

Moved: Cr M P Ryan
Seconded: Cr J E G Williams

That Council:

1. Accepts the minutes of the Bush Fire Advisory Committee meeting held on 06 December 2022 be confirmed as a true and correct record of that meeting, subject to the following amendments:
 - a) Page 28, item 7.3 – Discussion – The word ‘approved’ being changed to ‘recommended’;
 - b) Page 31, item 7.4 – Discussion item 7 – The words ‘The committee acknowledged that additional work is required on this matter to capture the nuances and practicality of the issues’ being added;
 - c) Page 33, item 7.5 – Discussion – ‘Chief Bush Fire Control Officer’ being changed to ‘Nic Dewar’.
 - d) Page 36, item 9.9 – the words ‘It was raised that the Clackline brigade have run out of physical permit books’ be replaced with ‘It was raised that the Clackline brigade’s permit books have been made invalid’.

2. Note the Community Emergency Services Manager Report as provided.
3. Note the Bushfire Risk Mitigation Coordinator Report as provided.
4. Request the Chief Executive Officer to review the policy/procedure for burning on verges and present the findings to the June 2023 Bush Fire Advisory Committee Meeting.
5. Request the Chief Executive Officer to investigate having the hydrant located within the Clackline-Muresk BFB Station vicinity or an alternative reliable water supply.
6. Request the Chief Executive Officer to liaise with the Shire of York in relation to co-funding and installing suitable capacity concrete water storage tanks near Leaver Rd and Wambyn Rd with the necessary outlets for water replenishment of appliances for firefighting duties in the area.

CARRIED 8/0



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

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DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

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The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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1. DECLARATION OF OPENING

The Presiding Member, Mr Chris Marris declared the meeting open at 5:31pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Presiding Member, Mr Chris Marris acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past, present and emerging.

3. ATTENDANCE

Voting Committee:

Councillor – Shire of Northam	Maria Girak
Chief Bush Fire Control Officer	Chris Marris
Inkpen Bush Fire Brigade	Nic Dewar arrived at 5:45pm
Clackline Muresk Bush Fire Brigade	Blair Wilding
Bakers Hill Bush Fire Brigade	Kris Brown
Grass Valley Bush Fire Brigade	Mark Littlefair
Irishtown Bush Fire Brigade	Rob Herzer
Southern Brook Bush Fire Brigade	Paul Antonio
Wundowie Bush Fire Brigade	Mathew Macqueen
Wundowie Volunteer Fire and Rescue Service	Tim Dean

Non-Voting:

Community Emergency Services Manager	Alex Espey
District Officer Northam	Drew Graham

Staff:

Acting Executive Manager Development Services	Jacky Jurmann
Governance Coordinator	Alysha McCall

3.1 APOLOGIES

Voting Members:

Northam Central Bush Fire Brigade	Kim Hampton
Deputy Bush Fire Control Officer	Simon Peters

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3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Voting Committee:

Jennapullin Bush Fire Brigade	Aaron Smith
Northam Volunteer Fire and Rescue Service	Greg Montgomery

Non-Voting:

Department of Parks and Wildlife (Wheatbelt)	Graeme Keals
Department of Parks and Wildlife (Perth Hills)	Michael Pasotti

Staff:

Chief Executive Officer	Jason Whiteaker
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4. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

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As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 06 DECEMBER 2022

Mr Nic Dewar entered the meeting at 5:45pm.

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.297

Moved: Mr Blair Wilding

Seconded: Mr Kris Brown

That the minutes of the Bush Fire Advisory meeting held on 06 December 2022 be confirmed as a true and correct record of that meeting, subject to the following amendments:

- **Page 28, item 7.3 - Discussion – The word ‘approved’ being changed to ‘recommended’;**
- **Page 31, item 7.4 – Discussion item 7 – The words ‘The committee acknowledged that additional work is required on this matter to capture the nuances and practicality of the issues’ being added;**
- **Page 33, item 7.5 - Discussion – ‘Chief Bush Fire Control Officer’ being changed to ‘Nic Dewar’.**
- **Page 36, item 9.9 – the words ‘It was raised that the Clackline brigade have run out of physical permit books’ be replaced with ‘It was raised that the Clackline brigade’s permit books have been made invalid’.**

CARRIED 10/0

Clarification was sought in relation to:

1. With respect to clarification item 1 under agenda item 6.1, an update was sought on when the Standard Operating Procedure (SOP) will be distributed to the committee as detailed in the minutes for the burning process?

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Action:

- a) This query was taken on notice. The Community Emergency Services Manager will review this and include this item on the June 2023 agenda.

2. With respect to clarification item 2 under agenda item 6.1, an update was sought on when the action items listed in Attachment 3 will be raised at a meeting.

Action:

- a) This query was taken on notice. The Community Emergency Services Manager will review these and provide an update at the June 2023 meeting.

UNCONFIRMED

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6. OFFICER REPORTS

6.1 COMMUNITY EMERGENCY SERVICES MANAGER REPORT

File Reference:	5.1.3.1
Reporting Officer:	Alex Espey, Community Emergency Services Manager
Responsible Officer:	Jacky Jurmann, Acting Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the Community Emergency Services Manager.

ATTACHMENTS

- Attachment 1: Open BFAC Decisions
- Attachment 2: WHS / PPE Table
- Attachment 3: DFES General Circulars & Local Laws Information
- Attachment 4: DFES PAFTAC

A. BACKGROUND / DETAILS

This report is to provide the Committee an update on the current issues and actions of the Officer.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

- Performance Area: Planet
- Outcome: A resilient community
- Objective: Build community resilience to cope with natural disasters and emergencies, including pandemics, storms, flooding and fire.
- Priority Action: Provide up to date Local Emergency Management Arrangements, including directory of emergency services.

B.2 Financial / Resource Implications

Nil.

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B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

N/A

C. OFFICER'S COMMENT

Appreciation is expressed to the brigades, specifically the senior personnel for the support he has received since coming into the role in late November.

While it has been a mild season thus far, BFAC are reminded that we are only speculatively halfway through the high threat period with current indications showing an extended hot and dry period to the region requiring ongoing vigilance.

The following is a summary of the main issues that are currently being addressing:

BART

Brigade Captains and Secretaries will have a greater level of control over their individual systems, giving them the ability to on and off board personnel as their discretion. This approach is consistent with most other BGU's in the state however is not mandatory. If a brigade would prefer that the CESM position

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continue to maintain their BART lists, then this also available to them as is tuition and development. Action required: No action required.

CBFCO/DCBFCO visibility of BART

If desired visibility of all BART communications is available to the Chief and two deputies. This access should only be removed at their request or council. Action required: No action required.

Online PPE/PPC Ordering

A review was undertaken of the existing ordering systems in which bottlenecks and delays in service were apparent. To eliminate this and to provide a more streamlined and robust system, two online ordering systems have been developed exclusively to PPE and PPC. Action required: No action required.

Terms of Reference

Previous BFAC meetings have advised that the Terms of Reference would be provided to provide clarity. It is also worth noting that these are currently being reviewed to potentially include the calling of agenda items, and the distribution of the agenda prior to the meeting being held. Action required: No action required.

Fire Danger Rating Signs

After an extensive search the FDR signs have been located. The Shire received 6 analogue signs to replace the pre-existing signs that were in place. On discovery the Shire undertook investigations into

1. The most ideal location for installation of the existing signs.
2. The cost of replacing the signs with digital versions.
3. The process upgrading to digital signs.
4. Who will update the signs "consistently".
5. There has been a budget allocation of <20k for 1 x digital sign. Advice from manufacturers indicate a lead time of up 2 years for manufacture and delivery.

Action required: Decision made on:

1. Analogue Sign Locations.
2. Process for updating signs.

Community Messaging

Review has been undertaken to eliminate the single point of failure that exists in the broadcasting of messaging through the TIMS system. Two additional shire staff have been trained in the use of TIMS and a roster system developed for after hours and weekends to be executed for the next HTP. Action required: No action required.

Inkpen Shed Extensions

Significant delays in correspondence in relation to the Inkpen shed extensions due to a variety of issues surrounding the application, and a differential in

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approved funding to required funding. Tentative approval has now been received and works ready to be undertaken. Action required: No action required.

Irishtown Shed Extensions

Meeting had with the Captain and the Shire in relation to needs/wants in relation to an extension.

A request for quote has now been sent out in preparation for this year's LGGS submission. Action required: No action required.

Turnout Messaging

It is critically important to the situational awareness of responding crews that brigades/FCO's notify COMCEN via Radio at the earliest opportunity. This is an important safety function to both arriving crews, but also turning out crews. Where possible refrain from communicating fireground information via mobile phone. At the earliest opportunity we can then transfer all responding personnel to the Northam COMMS Plan. Action required: No action required.

PAFTAC

The DFES regional office would like to remind and encourage all personnel of the importance of a timely PAFTAC ideally provided within 15 minutes of arrival. See attached AIDE MEMOIRE for guidance. Action required: No action required.

CESM/BRMC

To provide greater availability to both volunteers and community members and superior interpersonal service delivery the CESM and BRMC have relocated to the Northam Emergency Service Complex from the Shire Office. NB: The CESM operates out of the DFES Regional Office on Thursdays and the BRMC is shared among the Shires of Northam, Quairading and Kellerberrin. Action required: No action required.

Standpipes and Tanks

- a) Grass Valley: Grass Valley is currently still out of action. It was scheduled for concluded repair by 17 February.
- b) Chitty Road: Work order has been put in for repair since being damaged on the 18 February.
- c) Inkpen Station Tank: Work order put through to maintenance to carry out a review of the intertank plumbing. Work order put in with works to fill the tank. *Complete*
- d) Habgood Road Tank: Requires filling. - *Complete*

Action required: No action required.

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FCO Pax Folders

The CESM has provided them to the meeting. If you take one, please tick off your name. Action required: No action required.

Online Dashboard

An online operations system has been developed for appliances with tablets which are an expansion on the PAX folders idea. This system has varying degrees of accessibility dependent on rank etc, however many systems are open to all members. This is a tablet specific system and while it does work on a phone it is not designed for phones. Action required: No action required.

Rural Fire Awareness

This course is now available online through the volunteer hub. See attached circular. Action required: No action required.

LGGS

Requests for minor and major capital requests were made of all brigades on the 10th of February. At the time of writing **NO** submissions have been made from any brigade. The application process has commenced with submission expected to be made mid-March so any requests should be made before this time. Action required: Captains to provide requirements to CESM by 28 February.

Streamlining of Systems

Work has commenced at providing a more streamlined approach to brigade support systems, specifically in relation to equipment and resupply, giving captains and FCO's greater levels of autonomy and internal control. Action required: No action required.

Bushfire Brigade Local Laws

Refer to attached correspondence from DFES in relation to the local governments requirement for established local laws. Early investigations appear that this does not relate to the Shire of Northam however this is subject to change. Action required: No action required.

Agenda Items

BFAC Members are reminded that all agenda items for this Committee are required to be submitted at least 2 weeks prior to the date of the upcoming meeting to ensure they are included in the agenda.

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RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.298

Moved: Mat Macqueen

Seconded: Rob Herzer

That Council note the Community Emergency Services Manager Report as provided.

CARRIED 10/0

The Community Emergency Services Manager provided an overview of the report.

DISCUSSION

1. Analogue sign locations and the preferred sign in each district.

Action:

The Community Emergency Services Manager is to:

- a) Seek advice from brigades in relation to suitable locations in their district (if any) and their preferred design. The Shire currently has 6 static and 1 digital. Digital signs can be updated remotely.
 - b) Identify other suppliers for digital signs which do not have a lead time of 2.5 years.
2. An update was sought on the Irishtown Fire Shed works. The Community Emergency Services Manager advised that the submission will be put in for the upcoming round.
 3. An update was sought on fleet. No update was available at this time.
 4. An update was sought on the repairs for the Grass Valley standpipe. The Community Emergency Services Manager believes this has been repaired.

Action:

- a) Community Emergency Services Manager is to confirm this has been repaired.
5. Inkpen emergency tank was raised as being filled.

Action:

- a) Community Emergency Services Manager is to review the plumbing issues.

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6. Chitty Road tank

Action:

- a) Community Emergency Services Manager is to check whether the inside of the tank is damaged.

7. Grass Valley tank sagging pipe.

Action:

- a) Community Emergency Services Manager is to review.

8. Southern Brook tank raised as not operational.

Action:

- a) Community Emergency Services Manager is to review.

9. An update was requested on Attachment 3 and Attachment 4 from the 14 December 2021 Bush Fire Advisory Meeting as a number of actions are not within Attachment 2 of this agenda.

Action:

- a) Community Emergency Services Manager will review the actions as the document was prepared prior to him commencing in the role.

10. An update was sought on the RCC for Sim Kuiper.

Action:

- a) Community Emergency Services Manager will review what is required and how this can be actioned.

11. An update was sought in relation to the standing down letter referenced in item 27 of Attachment 2.

Action:

- a) The Community Emergency Services Manager will review this action once access is provided to the training records and the minimum training standards have been reviewed as part of the Bush Fire Manual.

12. An update was sought in relation to the review of the Bush Fire Manual. It was outlined that it is proposed that this will be finalised before the next season.

Action:

- a) The Community Emergency Services Manager will review the comments provided on the Bush Fire Manual by the leadership team.

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13. An update was sought in relation to the Rural Fire Safety Course being available to non-members (e.g. seasonal workers) as per action item 3 of Attachment 2. This details that it is currently available for members. It was outlined that the understanding is that it will be available online for non-members.

Action:

- a) The Community Emergency Services Manager is to follow up with DFES in relation to:
 - i. When this will be available online for non-members.
 - ii. Whether records will be provided for who has completed the course.
- b) Publicise the course to the broader community once available.

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Attachment 1 – Open BFAC Decisions

Decision Date	Motion No.	Item No	Subject	Motion	Action By	Comments
21/12/22	C.4624	12.3	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 06 DECEMBER 2022	<p>That Council:</p> <ol style="list-style-type: none"> 1. Accepts the minutes of the Bush Fire Advisory Committee meeting held on 13 September 2022 be confirmed as a true and correct record of that meeting. 2. Note the Community Emergency Services Manager Report as provided. 3. Appoint Greg Montgomery as a Fire Control Officer for the 2022/2023 season in accordance with the criteria in section 5 of the Shire of Northam Bush Fire Manual. 4. Note the Chief Bush Fire Control Officer Report as provided. 5. impose a Harvest, Vehicle Movement and Hot Works Ban for the following Public Holidays: <p>Saturday 24 December 2022 (Christmas Eve) From 12 noon to midnight. Sunday 25 December 2022 (Christmas) Full day Monday 26 December 2022 (Boxing Day) Full day Sunday 01 January 2023 (New Year's Day) Full day Thursday 26 January 2023 (Australia Day)</p>	Alex Espey	<p>13/02/2023</p> <p>3. OUTSTANDING</p> <p>6 & 7. ROLLOVER TO NEXT BFAC</p> <p>10. HAS NOT MET MINIMUM TRAINING REQUIREMENTS TO DATE.</p> <p>All other items complete.</p>

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			<p>Full day</p> <p>6. Request the Chief Executive Officer to provide a fire mitigation update through a standing agenda item to each Bush Fire Advisory Committee Meeting, and that brigades are consulted and engaged with on fire mitigation within their districts.</p> <p>7. Request the Chief Executive Officer to provide the Bush Fire Advisory Committee with a detailed update on the specific WHS action items identified in attachment 3 (PPE / PPC – Fire Fighters) and attachment 4 (training) as approved at the December 2021 BFAC.</p> <p>8. Reconfirms the pivotal importance of private firefighting response to the Shire's ability to respond to bush fire incidents within the Shire of Northam and take steps to continue to support this firefighting resource.</p> <p>9. Acknowledge the impact of decisions made around policies, training etc, in regard to these private response, particularly when made with limited lead time and during the fire season.</p> <p>10. Appoint Sim Kuiper as a Harvest Ban Weather Officer for the 2022/2023 bush fire season, subject to training or RCC being undertaken.</p>	
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Attachment 2 – WHS Actions

				Farmer Response		Comment	STATUS
	Identified Risk	Current mitigation acceptable	Future Actions Required	Timeframe			
1	Incorrect Uniform/PPE	Nil	Marketing to encourage farmers to have PPE in their vehicles in case of Fire emergency	Dec-21	Information provided when response stickers are provided to farm response	Published on social media 24/10/2022 & republished 26/10/2022	
					2- Educate via social media – apply for sticker, with information provided – August, weekly campaign	Published on social media 24/10/2022 & republished 26/10/2022	
2			Each Fire appliance to be provided with 1 spare sets of PPE.	Aug-22	(CESM) to request by Aug 1 st , Captains to inspect and report by end of August.	Completed	
3	Lack of Organisation / Education	Nil	Provide Rural Fire Safety course	Oct-22	2 courses for September – awaiting confirmation	1. no longer able to deliver to external recipients (DFES Advice), only registered volunteers, this course is obsolete for registered volunteers as BSA & FFS is minimum training required to attend fire ground. Potential for RFA for Jennapullin as farm response however not required at this stage due to high compliance level.	This is now available online to "registered" members.
4			Promote use of CB/UHF 5	Dec-21	Refer point 1 ,	Published on social media 24/10/2022 & republished 26/10/2022	
5	No effective coordination on the fireground		SC or IC actively record Private Units		Leadership team – refresher for SOP s part of pre season meeting prior Oct 31 st	Letter to FCO's sent 17/10, reinforced FCO meeting 20/10	This was reiterated at FCO Meeting held 21 February.
					Post reminder on intranet July-Oct	Not actioned as intranet not widely used	
6			Sectorise Fires Early		Post reminder on intranet Jul-Oct	Was discussed at FCO meeting 20/10/2022	
7	Poor quality of farmer units		Provide a preseason one-off event for free farmer unit checks	Oct-22	1. hold event Sep/Oct to provide operating private vehicles on fireground document with rural fire awareness course	NOT progressed - members to self certify against standards in "Operate Private Vehicles on Fire Ground" publication, as part of response sticker application. Social media published week fo 24/10/2022	Process to be reviewed pre 23HTP

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8	Lack of young farmer members of brigades		Marketing campaign to promote young farmers/people join volunteer brigades	February 2022 – October 2022	<ol style="list-style-type: none"> Commenced April 22, Specific social media campaign, paid adverts Sep—Dec Tap into DFES regional campaign with local focus 	<p>Social media promotion of current members commenced second 1/4 2022</p> <p>Social media promotion of current members commenced second 1/4 2023</p>		
9			Investigate potential incentives for volunteers	Jun-22	Staff investigating viable opportunities, report Oct	No action to date		
Fire Stations, Appliances and Equipment								
	Mitigation Action	Current Status	Future Actions Required	Timeframe				
10	Undertake monthly workplace inspection	Nothing in Place	Brigades to undertake monthly workplace inspection during Fire Season.	Jan-22	<ol style="list-style-type: none"> All brigades provided with facility inspection form via intranet - Feb 22 - send again July 2022 Post message on intranet reminding to submit to records email for recording. Provide brigade reports to SON OSH committee and BFAC 	<ol style="list-style-type: none"> Complete, hard copies delivered to stations Not actioned as intranet not widely used Commencing November meeting 	Developing a smart phone version via	
11			Pre-season Safety inspection undertaken by Shire of Northam Safety Officer	Oct-22	<ol style="list-style-type: none"> Inspection undertake on all facilities in June by CESM OPS command meeting to discuss outcomes of inspection with remedial works 	Completed		
12	Improved manual handling	Nil	Provide manual handling training to volunteers	July – September 2022	<ol style="list-style-type: none"> Speak to LGGs team re funding Manual handling for firefighters – refresher on core skills, and safe handling – informal training package to training officers Requirement for attendance records to be provided by training officers 	Confirmed not eligible for LGGs funding		
13	Vehicle Maintenance		Brigades to undertake weekly inspections of vehicles		<ol style="list-style-type: none"> VPOWER form on intranet, DFES vol hub, and hard copies on station Post on intranet reminding of requirements - August 2022 Reiterate requirement for vpower to be sent to records email - August 2022 	<p>Completed</p> <p>Not actioned as intranet not widely used</p>	Developing a smart phone version via	
14			Preseason check of all vehicles to be coordinated by CESM	July/August	<ol style="list-style-type: none"> PO request raised for contractor, tentatively booked end of August Appliance operational systems certification – annually - 3rd party contractor Vehicle service – annual – local provider, complete by end of Aug 22 	<p>Complete, all remediation works completed</p> <p>Completed</p> <p>Completed</p>		

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15			Provide vehicle report forms to ensure any damage or maintenance requirements are identified and rectified	Jan-22	1. VFR books in appliances 2. Staff to investigate making intranet public – access by exception - volunteers. End of Aug	Completed Intranet available on station PC's & vehicle tablets only, seeking alternative options.		
16	Driver experience / competence		Provide annual on road/off road vehicle training	July – November 2022	1. Offered in May, Wundowie & Bakers Hill looking at dates for volunteers. 2. Resend info in July for EOI 3. Promote to all members requirements for formal training to allow emergency driving, covered by exemption (Reg 280 & 281)	Bakers Hill & Wundowie only brigade to opt for course, Oct 29th Course booked for 29th Oct Pre season training at Brigade level, also discussion point at BFCO meeting		
17			Require all drivers to observe the road rules and speed limits	Jan-22	1. intranet message 2. CEO position – road rules apply in all circumstances, unless exemption applies due to formal training.			
18	Provide adequate Personal Protective Equipment		Ensure equipment is fit for purpose and volunteers are aware of the respective manuals of each original equipment manufacturer	Jan-22	1. PPC/E must be purchased from DFES approved suppliers, and only for DFES approved PPC/E that have gone through R&D phase via DFES PAT team for operational endorsement - this is a requirement of funding body.	No action required	Ongoing	
19			Provide washing machines at all Fire Stations and encourage, recommending all PPE be washed on site	As soon as practicable	1. Complete for all stations, Wundowie & Inkpen outstanding due to facility issues	Completed	Query their use.	
20			Investigate costs and guidelines around providing volunteers with two sets of PPE	Aug-22	1. Active members offered additional sets of PPC with DFES approval since 2021, organic roll-out has occurred with requests approved based on incident attendance . 2. Invite active members to request additional ppc , speak to Captains/equipment officer, End August			
Training								
	Mitigation Action	Current Status	Future Actions Required	Timeframe				
21	Member training not as up to date as it could be	Minimum training requirements in place	Review minimum training requirements with Captains to present to BFAC	October 2022	1. Ops command meeting prior to end of August – agenda item	Completed, with Captains provided opportunity to query training records with feedback provided to Captains for dissemination.		

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22			Training registers up to date/maintained	Oct-22	1. Provide training register to all brigade training officers, all records updated live and held by DFES.	Completed		
					2. Members to inform training officer, to liaise with CEM for clarification of discrepancies	Completed		
					3. Members have until Dec 31 22, to identify and rectify training records	In process		
23		SOP's in place		Immediate	1. all available via vol hub, via intranet	No action required		
					2. Critical SOP's on appliances in Red PAX Folder	Completed		
24			Advocate for additional training assessors to be approved through DFES	Ongoing	1. Completed June 22, 4 vol T/A's	Completed		
					2. Bryan Petersen	Completed		
					3. Kris Brown	Completed		
					4. Mal Carter	Completed		
					5. Justin Fox	Completed		
					6. Caitlin Gray (development)	Completed		
25			Promote flexible training arrangements, with a particular focus on weeknight training to suit volunteers	Ongoing	1. Training Officer meeting – August to determine training needs unmet	Completed (please specify outcomes)		
					2. Based on brigade feedback, timing of training guided to meet volunteer requirements	Completed (please specify outcomes)		
26	Minimum Training Requirements (Fireground and Positions)	Minimum training requirements in place	Settle on Minimum Training – minimum expectations for leadership team. Look at DFES requirements to ensure we align	Oct-22	Refer point 21	Currently under review via BFM review process		

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27			Require Minimum Training before a volunteer can be active on the Fireground – Utilise DFES Guidelines	Jan-22	1. September date TBC for AllIMS awareness online, regional laptops	Opportunity provided, no take up from volunteers		
					2. RCC process for basic courses by Oct 31 st	Completed		
					3. Already a pre requisite for new members.			
					4. RCC process approved by DFES in June, approved for brigade roll-out ASAP.	Complete, potential for additional course		
					5. Mons 22 nd August @ Bakers Hill	Cancelled - no interest		
					6. Thurs 1 st Sep @ Northam Co-location	Completed		
					7. Sat 10 th Sep @ Grass Valley	Completed		
					8. Identify volunteers (active) for RCC process	Completed		
					Min 14 days, prior learners manual provided to volunteer	**Recommend that CEO draft letter standing down members who do not meet minimum training standards, this aligns with several neighbouring local government processes.		
					Assessment – open book, assessment conditions			
					Practical assessments to follow written			
28	Maintain Skills		Require pre-season competency-based training / annual induction prior to fire season commencement	December 2021?	1. Framework developed,	1 Framework developed, not implemented without approval of CEO, LGIS is supportive	Competency document has been reviewed by CESM	
					2. Process developed, sent to EMDS			
					3. Captains/brigade leadership team to deliver			
					4. Requirement for active members prior to Oct 31 st , to be provided to shire.	This was delayed due to the commencement of the HTP, but has since been reviewed.		
					5. New members prior to active duty			



Attachment 3 - DFES General Circulars & Local Laws Information



Government of Western Australia
Department of Fire & Emergency Services



DFES General Circular No: 11/2023

File: D25922

31 January 2023

BUSH FIRE BRIGADES – LOCAL LAWS NOT ESTABLISHED

The following local governments (**LG**) currently have no local laws for the establishment of their bush fire brigades (**BFB**) as required by section 41 of the *Bush Fires Act 1954 (WA)* (**BF Act**).

1. Shire of Shark Bay
2. Shire of Upper Gascoyne
3. Shire of Ngaanyatjaraku
4. Shire of Wyalkatchem (the Shire will soon publish its local law)
5. Shire of Waroona
6. Shire of Chapman Valley
7. Shire of Corrigin
8. Shire of Kojonup
9. Shire of Quairading
10. Shire of Murray

The Department of Fire and Emergency Services (**DFES**) and the Western Australia Local Government Association (**WALGA**) are working with the affected LGs to implement BFB local laws as a high priority. This is to ensure that these brigades are properly constituted so that the volunteers have direct authority and powers under the BF Act to undertake normal brigade activities and respond to bush fires, with liability and compensation protections under the *Fire and Emergency Services Act 1998 (WA)* (**FES Act**). The process to implement local laws will take approximately two to three months.

Until BFB local laws are implemented, please be assured that the affected volunteers may act under the direction of a LG or DFES appointed Bush Fire Control Officer (**BFCO**) to undertake brigade duties and respond to fires under the BF Act.

In circumstances where the nature of the incident requires DFES to take control, operational staff members of DFES may direct the affected volunteers (e.g., a Bush Fire Liaison Officer (**BFLO**), or DFES personnel authorised as an authorised person under section 13 of the BF Act (**authorised person**)).

Affected volunteers may continue to be deployed to incidents, whether within or outside their LG area, so long as they are acting under the direction of a BFCO, BFLO or authorised person.

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Government of Western Australia
Department of Fire & Emergency Services



The affected volunteers can be further reassured that the liability and compensation protections under the FES Act will apply to actions taken in accordance with a direction of a BFCO, BFLO or authorised person.

All directions to affected volunteers must be clearly communicated and effectively captured in records:

- A direction to the affected volunteers should preferably be given directly to the volunteers.
- If a BFCO, BFLO or authorised person is not in the same location as the affected volunteers, the direction can be given via the chain of command from the BFCO, BFLO or authorised person to one or more of the volunteers, who then communicates the direction to the other volunteers.
- Any directions given by the BFCO, BFLO or authorised person should be documented for future reference after they have been given.
- Please note that a BFCO, BFLO or authorised person cannot draft a standing written direction to affected volunteers to undertake brigade activities for a particular period.

The FES Commissioner has written to all LGs in the State regarding this matter. The DFES Legal and Legislation Team is monitoring the situation to identify whether other brigades may be affected.

WALGA is available to provide advice and assist LGs to manage the above risks and update BFB local laws. James McGovern, Manager, Governance and Procurement can be contacted on 9213 2093 or JMCGovern@walga.asn.au.

Affected volunteers should raise any concerns via their command or contact their LG in the first instance.

For more information, please contact Leah Brown, Principal Legislation Officer, by phone: 0423 250 204, or email to legal.legislation@dfes.wa.gov.au.

**CRAIG WATERS AFSM
DEPUTY COMMISSIONER OPERATIONS**

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Government of **Western Australia**
Department of Fire & Emergency Services



DFES General Circular No: 12/2023

File: D10631

25 January 2023

Release of online learning – Bushfire Fundamentals and Rural Fire Awareness

Following on from General Circular 177/2021, the Bushfire Centre of Excellence has developed online, self-paced versions of Bushfire Fundamentals and Rural Fire Awareness. DFES staff and volunteers can now apply for and access the training via eAcademy.

Rural Fire Awareness is targeted at farmer response brigades and seasonal workers and provides students with a basic awareness of fireground safety, suppression strategies and maintaining their safety when operating on a fireground.

Bushfire Fundamentals has been developed to support those who undertake duties in supporting Incident Management Teams. This course can be offered to external agencies who undertake a role within the Incident Support Group. This product covers basics in AILMS, IMT functions, basic fireground safety but excludes suppression techniques.

Each of these courses can be completed online in approximately 2-3 hours. Short assessments are conducted after each module throughout the course. Please note that these courses are not intended to replace the existing Bushfire Safety Awareness and Firefighting Skills training products, which will continue to be the recommended minimum standard for Bush Fire Brigades with an LGGS-funded appliance.

Bushfire Centre of Excellence staff are working on the ability for external stakeholders to access this training. A further circular will be released with the process to access these training products for external stakeholders once more detail is available.

For more information, please contact the Bushfire Centre of Excellence Training Delivery team on BCoETraining@dfes.wa.gov.au

CRAIG GARRETT
A/CHIEF SUPERINTENDENT BUSHFIRE CENTRE OF EXCELLENCE

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INFOPAGE

BUSH FIRE BRIGADE LOCAL LAWS, January 2023

WALGA was recently contacted by the Department of Fire and Emergency Services (DFES), who informed of State Solicitor's Office advice questioning the legality of Bush Fire Brigades established by Local Governments in the absence of an associated Bush Fire Brigades Local Law.

WALGA obtained its own separate, independent legal advice that confirmed the same; having established a Bush Fire Brigade, it is a requirement that the Local Government also adopt an associated Bush Fire Brigades Local Law.

The Issues

1. DFES and WALGA have received separate, independent legal advice on the establishment of Bush Fire Brigades (BFB) by Local Governments under s.41 of the Bush Fires Act 1954 (BF Act);
2. The consistent legal position is that a Local Government, having exercised discretion to establish a BFB, **must do so by making a Local Law** – ref s.41(1) of the BF Act;
3. The head of power to make a BFB Local Law is under s.62 of the BF Act.
4. The Parliamentary Joint Standing Committee on Delegated Legislation has reported a similar requirement: 'Where a local government elects to establish a bush fire brigade it must do so in accordance with local laws it has made for that purpose' (Ref: Report 16, June 2019 at 2.2)

Relevant Consequences

5. Where a BFBs has been established in the absence of a Local Law, WALGA's legal advice indicates that the registration of the Brigade and Brigade membership under s.41(2) is likely to be invalid;
6. In the absence of a Local Law, the election and duties of BFB officers under s.43 is likely to be invalid.
7. In the absence of a Local Law, the powers of BFB officers relevant to preventing, controlling and extinguishing a bush fire under s.44 is likely to be invalid.

WALGA's requested legal advice on other matters that we believe will provide some reassurances in the short term.

Although not having adopted a BFB Local Law will mean that Brigades are not properly constituted, we have been advised that the appointment of Bush Fire Control Officers will mean that Local Governments can effectively ensure the conduct of normal brigade activities, including responding to bush fires and directing firefighting assets and volunteers.

Our legal advice provides further reassurances that volunteers will be covered for compensation and protected from liability if conducting normal brigade activities under the direction of a BFCO.

Arrangements – Short Term

info@walga.asn.au | www.walga.asn.au

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1. In the short term, Local Governments should ensure that a sufficient number of bush fire control officers (BFCO) are appointed under s.38(1) of the BF Act:
'A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it';
2. BFCO's special powers are set out in s.39 of the BF Act and this appointment will also ensure the proper direction of Brigades in responding to a bush fire, as set out in s.44(4) of the BF Act:
'(4) Subject to the provisions of sections 13(6) and 45, where a bush fire control officer of a local government is present at a fire which is burning in the district of the local government, he has supreme control and charge of all operations, and the officers and members of all bush fire brigades present at the fire are subject to and shall act under his orders and directions.'
3. WALGA's legal advice notes that a BFCO could manage a BFB established without a Local Law however this is not recommended as a permanent solution as BFBs will not have direct authority and powers otherwise provided under the BF Act.

Protections

4. WALGA sought legal advice on the application of Part 6B And Part 7 of the Fire and Emergency Services Act 1998 (FES Act);
5. Part 6B applies to compensation entitlements for volunteers engaged in emergency response activities including firefighting;
6. Legal advice is that the compensation provisions will cover a person who engages in volunteer activities by participating in 'normal brigade activities' under the direction of a BFCO;
7. Part 7 applies to protection of persons acting in good faith when performing functions under emergency services Acts, including volunteer firefighters;
8. Similarly, legal advice confirms that a volunteer acting under the direction of a BFCO when carrying out 'normal brigade activities' will be able to rely upon the statutory protection under s.37 of the FES Act.

Arrangements – Intermediate Term

1. The Local Government is required to adopt a BFB Local Law to ensure its Bush Fire Brigades are properly established and Brigade officers are properly registered and empowered.
2. WALGA has developed a template BFB Local Law addressing the BF Act local law-making requirements. This can be made freely available upon request.
3. WALGA can also provide general advice on the local law-making process and the development of a Council agenda item for this purpose;
4. Alternatively, the Local Government can obtain its own legal advice for the purpose of drafting a BFB Local Law.

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Validity of Bush Fire Brigades Local Laws (Bylaws)

Introduction

WALGA is assisting the Department of Fire and Emergency Services with communications to Local Governments regarding Bush Fire Brigade Local Laws (BFB LL). WALGA has previously sought and distributed independent legal advice on the contemporary operation of Bush Fire Brigades and the role of appointed Bush Fire Control Officers, in the absence of a Bush Fire Brigades Local Law.

Questions have since been raised by Local Government that adopted, and have not repealed, a BFB LL prior to the commencement of the current Bush Fires Act 1954.

WALGA sought specific legal advice on the following question: "...whether local laws (bylaws) which validly established Bush Fire Brigades under Bush Fires Act 1937 (WA) validly survive the repeal of that Act and the commencement of the Bush Fires Act 1954 (WA) specifically via the operation of section 36 of the Interpretation Act 1984.

Summary of Legal Advice

- Section 6 of the *Bush Fires Act 1954* 'as passed' expressly declared that the "repealing and re-enacting of a provision" section of the *Interpretation Act* (s.15 of the *Interpretation Act 1918* (reprinted in 1953) and s.36 of the *Interpretation Act 1984* (WA)) applies to the *Bush Fires Act 1954*.
- Legal advice is that it is apparent at the time of passing the *Bush Fires Act 1954*, Parliament intended for local laws (formerly 'bylaws') establishing Bushfire Brigades under the *Bush Fires Act 1937*, to continue to have effect and therefore for those Brigades to continue. However, it is extremely unlikely that the Parliament would have intended those local laws to have continued in place for an extended period.
- Attention then turns to whether the other requirements of the *Bush Fires Act 1954* have been complied with, namely have there been any substantive changes to s.36(d) following the 'as passed' Act.
- Legal advice confirms that the clear and ordinary meaning of s.36(d) of the *Bush Fires Act 1954* has not changed in a manner relevant to the issue of establishment of Bush Fire Brigades between 1954 and 2023. Therefore, a local law made under the *Bush Fires Act 1937* which has not been repealed and where a Local Government does not have a local law to a similar effect made under the Bush Fires Act 1954, **is likely to still be in force**.
- Legal advice notes that a local law made under the *Bush Fires Act 1937*, whilst valid, may well not be fit for purpose now.

Note: For the purposes of the legal advice obtained, it was assumed that the local laws which established the Bush Fire Brigade under the *Bush Fires Act 1937*, did so validly at the time they came into effect.

Good Governance Considerations

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From the perspective of the legal advice received, it might be said that a BFB LL made under the Bush Fires Act 1937 is technically valid but likely to be practically obsolete. In accordance with our previous legal advice, it is therefore recommended that Local Governments with a local law established under the Bush Fires Act 1937:

- a. ensure there are an adequate number of appointed Bush Fire Control Officer to conduct 'normal brigade activities' and manage fires in its district in the short term; and
- b. consider making a local law to establish the Bush Fire Brigade under the Bush Fires Act 1954 and to repeal the local law made under the Bush Fires Act 1937.

Bush Fire Brigade Local Laws – 1954 to 1996

Further investigation of the Government Gazette has identified that many Local Governments have adopted a BFB LL since the commencement of the *Bush Fires Act 1954* and there is no doubt as to the validity of these local laws.

However it is clear that many Local Governments were until recently, unaware of the existence of a BFB LL (for example, the local law is not published on the Local Government's website) and the *Local Government Act 1995* requirement to conduct an 8 year review of local laws has not been applied to BFB LLs. (Please note that the lack of an 8 year review does not invalidate any local law).

WALGA therefore suggests that Local Governments with BFB LLs adopted as bylaws prior to the commencement of the *Local Government Act* in 1996 give similar consideration as to whether this local law remains fit for purpose to the contemporary operation of Bush Fire Brigades within the district.

WALGA Local Laws Service

If you require assistance with any aspect of the local law-making process relating to Bush Fire Brigades, please contact WALGA's Governance & Procurement team at governance@walga.asn.au or call 9213 2514.



Attachment 4 – PAFTACS

OPERATIONAL CONSIDERATIONS (Checklist for first arriving Firefighters)

The checklist below is a list of operational **considerations** for the first arriving fire crew when giving the first SITREP to COMCEN or your normal reporting lines.

P	POSITION AND PROPERTY THREATENED <ul style="list-style-type: none">• Assess the situation• Exposures/assets at risk/critical infrastructure
A	AREA <ul style="list-style-type: none">• Size of fire
F	FUEL DENSITY AND TYPE <ul style="list-style-type: none">• Estimate rate of spread (ROS)
T	TIME TO CONTROL <ul style="list-style-type: none">• Establish IMT• Decide on objectives, strategies and tactics• Consider delegating key functions
A	ASSISTANCE REQUIRED <ul style="list-style-type: none">• Traffic Management• Road closures• Additional resources
C	COMMUNICATIONS AND CONTROL POINT <ul style="list-style-type: none">• Radio frequencies/Communications plan• Location of control point• Consider media and public advice/warnings
S	SURFACE WIND STRENGTH AND DIRECTION <ul style="list-style-type: none">• Send SITREP• Safety is first priority

NOTE: The above checklist should only be utilized for the first arriving Incident Controller. For additional and more detailed checklists, refer to the “DFES Operational Checklists” booklet.

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6.2 BUSHFIRE RISK MITIGATION COORDINATOR REPORT

File Reference:	5.1.3.1
Reporting Officer:	Brian Humfrey, Bushfire Risk Mitigation Coordinator
Responsible Officer:	Jacky Jurmann, Acting Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the BRMC.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

The BRMC role is to coordinate bushfire mitigation works on Shire land and reserves funded through the DFES's Mitigation Activity Fund.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Planet
Outcome: A resilient community
Objective: Build community resilience to cope with natural disasters and emergencies, including pandemics, storms, flooding and fire.
Priority Action: Provide up to date Local Emergency Management Arrangements, including directory of emergency services.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

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B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

N/A

C. OFFICER'S COMMENT

The following is an update on the works being carried out under the current MAF round:

1. Completed & Invoiced

- 2989 Bakers Hill Townsite (Mulching completed on the 30/01/2023)
- 4904 Doys Road Wundowie (Mulched firebreak completed on the 20/01/2023)
- 5040 Northam Toodyay Rd X Katrine Rd Concrete Bridge (Mulched area completed on the 23/01/2023)

2. Underway

- 2990 Great Eastern Highway X Chitty Rd Bakers Hill (Mulching along firebreaks to wide)
- 2991 Great Eastern Highway X Chitty Rd Bakers Hill (Mulching along firebreaks to wide)

3. Future planned works & start date

- 5013 Gooch Road (Mulching both side of the firebreak track) – 23/02 to 24/02/23
- 5980 Trimmer Road including Extension (Mulching both sides of the road reserve) – 27/02 to 10/03/23
- 5983,5977 Spencers Brook (Mulching both sides of the road reserve) – 13/03 to 17/03/23

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- 5962 Wariin Road (Mulching both sides of the road reserve from Great Eastern Hwy to Great Southern Hwy) – 20/03 to 31/03/23
 - 5956 Inkpen Rd (Mulching both sides of the road reserve from Great Eastern Hwy to Oyston Rd – 03/04 to 14/04/23
 - 5998 Clydesdale Rd (Mulching both sides of the road reserve from Great Eastern Hwy) – 17/04 to 28/04/23
 - 6000 Muluckine Rd (Mulching both sides of the road reserve from Northam–York Rd to Carter St) – 01/05 to 10/05/23
 - 5048,5049 Jennapullin Rd (Nature reserve fire break maintenance including mulching a 3m buffer both sides of tracks) - 11/05 to 26/05/23
4. Chemical treatments (to be done at the optimum time before the completion of funding in June) are:
- 5761 Waterfall Ave (Spray the area of unplanned event in January 2022)
 - 5799 Muluckine Rd (Spray the area Cnr Hunter Rd and Muluckine Rd approx. 9.5HA)
 - 25062 Clackline Town Hall (Spray the area from Dyer St to Kimberley Rd)

Officers are currently identifying projects for the next round of MAF and will be consulting with the brigades, where relevant.

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.299

Moved: Mr Mat Macqueen

Seconded: Mr Kris Brown

That Council note the Bushfire Risk Mitigation Coordinator Report as provided.

CARRIED 10/0

DISCUSSION

1. The timing of chemical treatments and whether this is appropriate as the weeds will come back in July.

Action:

- a) The Community Emergency Services Manager took the question on notice and will provide further details in relation to the timing. It was advised that this may be a residual chemical. Information was provided in relation to the funding arrangements and how this can impact works, i.e. further funds cannot be sought until grants are acquitted.

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2. Whether brigades can be included in the process for identifying MAF projects and not only consulted on ones that Officers believe are relevant. It was advised that brigades should communicate through the Community Emergency Services Manager if they have concerns or wish to have input.

UNCONFIRMED

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7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

8. URGENT BUSINESS APPROVED BY DECISION

Nil.

9. GENERAL BUSINESS

9.1 POLICY FOR VERGE TREATMENTS

<p>MOTION / COMMITTEE DECISION</p> <p>Minute No: BFAC.300</p> <p>Moved: Mr Tim Dean Seconded: Mr Mat Macqueen</p> <p>That Council request the Chief Executive Officer to review the policy / procedure for burning on verges and present the findings to the June 2023 Bush Fire Advisory Committee Meeting.</p> <p style="text-align: right;">CARRIED 10/0</p>

9.2 FIRE DANGER RATINGS

DISCUSSION

Discussion was held in relation to the process around changing the fire fuel load. It was outlined that this is currently 4,500 tonnes. If the Shire wanted to reduce this to 3,500 tonnes there would need to be agreement from other local governments in the fire weather district.

It was discussed that this impacts the fire danger index which will result in a higher rating that can limit the number of days the community can burn. This may result in there being a high number of incidents if everyone is burning on the limited days permitted.

This reduction request can be submitted to AFDRS@dfes.wa.gov.au.

It was raised that this would be discussed at a future DOAC meeting.

Bush Fire Advisory Committee Meeting Minutes
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9.3 RELOCATION OF TIGHE RD HYDRANT TO THE FIRE STATION GROUNDS

BACKGROUND

The current hydrant located opposite the Clackline Muresk Bush Fire Brigade station on Tighe Road has been in this location since the station was constructed or earlier.

As noted in the supporting pictures:

- There is little room for traffic to pass safely posing a serious safety hazard.
- It's the major entry and exit road for the majority of Mokine estate residence. (One of two entries in the area)
- Places volunteers at considerable safety risk with passing traffic whilst performing filling appliances with water.
- Appliances have to reverse back down Tighe Road to turn into the fire station grounds to exit back to Spencers Brook Road.
- Alternatively appliances have to turn around at the intersection of Tighe and Leader Roads and transit past the hydrant or exit at Spencers Brook/Leader Road 2.60km away.
- If an appliance is filling up with water another appliance cannot exit the fire station onto Tighe Road as its narrow with culverts to navigate.
- Cannot perform brigade hydrant training due to moving traffic.

MOTION / COMMITTEE DECISION

Minute No: BFAC.301

Moved: Mr Blair Wilding

Seconded: Mr Mat Macqueen

That Council request the Chief Executive Officer to investigate having the hydrant located within the Clackline-Muresk BFB Station vicinity or an alternative reliable water supply.

CARRIED 10/0

Bush Fire Advisory Committee Meeting Minutes
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7 March 2023



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9.4 PROPOSED INSTALLATION OF TWO CONCRETE WATER TANKS

The Leaver Rd / Wambyn Rd fire incident number 599444 dated 22/11/2022 highlighted a serious deficiency in water resources in this location.

On this particular day there was another fire in the Goomalling Shire that tasked the Shire water tankers of Northam and Toodyay to this fire. Weather conditions were hot, local storms including lightning with a gusty SE wind when the call out was sent. The fire was started by a lightning strike to a power pole on the property.

The area along Lever Rd is one of the most remote locations for the shire including brigades from Clackline Muresk, Bakers Hill and Inkpen. As highlighted in the attached supporting pictures the closest water points were a considerable distance from the fire ground meaning early responder appliances had to leave the fire ground for water until a water tanker arrived on scene, in this case the West Gidgegannup 12.2.

If there was a suitable concrete water storage tanks for example at the intersection of Lever and Wambyn Rds attending appliances would have had access to water, knocking the fire out faster without having to drive a considerable distance for water.

MOTION / COMMITTEE DECISION

Minute No: BFAC.302

Moved: Mr Blair Wilding

Seconded: Mr Kris Brown

That Council request the Chief Executive Officer to liaise with the Shire of York in relation to co-funding and installing suitable capacity concrete water storage tanks near Leaver Rd and Wambyn Rd with the necessary outlets for water replenishment of appliances for firefighting duties in the area.

CARRIED 10/0

Mr Paul Antonio left the meeting at 7:10pm and returned the meeting at 7:10pm.

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9.5 BART AND SMS TEXTS

BACKGROUND

There seems to be many brigade members and appliances whose BART subscription has expired and SMS Texts have not been reinstated in a timely manner.

We as a brigade and assuming other brigades are experiencing the same have requested a few times for brigade members subscriptions and SMS texts to be updated for callouts and messages as they are not receiving them.

Action:

- a) The Community Emergency Services Manager is to resolve outstanding BART and SMS issues with Department of Fire and Emergency Services.

10. DATE OF NEXT MEETING

13 June 2023
12 September 2023
31 October 2023

11. DECLARATION OF CLOSURE

There being no further business, the Presiding Member, Mr Chris Marris declared the meeting closed at 7:14pm.

"I certify that the Minutes of the Bush Fire Advisory Committee, held on Tuesday 7 March 2023 have been confirmed as a true and correct record."

Presiding Member

Date

13 OFFICER REPORTS

13.1 CEO'S OFFICE

Nil.

13.2 ENGINEERING SERVICES

13.2.1 RFT 03 of 2023 Northam Cemetery Maintenance

File Reference:	8.2.9.1
Reporting Officer:	Kristy Hopkins (Procurement Coordinator), Keith Boase (Manager Parks & Streetscape Operations)
Responsible Officer:	Chadd Hunt (Acting Executive Manager Engineering Services)
Officer Declaration of Interest:	Chadd Hunt personally knows the owner of DCM and several staff that work for Wheatbelt NRM.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider submissions received in response to the Request for Tender 02 of 2023 – Northam Cemetery Maintenance. This report provides details of the submissions received and identifies a recommended Contractor to complete the works/services.

ATTACHMENTS

1. CONFIDENTIAL REDACTED - RFT 02 of 2023 - Evaluation Matrix avg [13.2.1.1 - 1 page]
2. CONFIDENTIAL REDACTED - RFT 03 of 2023 - Evaluation Report [13.2.1.2 - 5 pages]

A. BACKGROUND / DETAILS

In compliance with legislative requirements, a request for these works was prepared and advertised on Saturday 31 January 2023 with tenders closing on Tuesday 21 February 2023 in order to seek suitably qualified Contractors to complete the works/services on the Shire's behalf.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Place.

Outcome 8: Attractive and welcoming places.

Objective 8.3: Enhance public open space, parks and playgrounds.

Priority Action: Nil.

B.2 Financial / Resource Implications

The 2022/23 adopted budget made the budget provisions for these projects:

Job 1400 Northam Cemetery Maintenance \$68,000.00 p.a. ex GST.

This report recommends the award of maintenance priced at \$103,616.40 p.a. ex GST.

It is proposed that the additional costs will be offset somewhat by the reduction in staff costs associated with works at the cemetery.

B.3 Legislative Compliance

Section 3.57 of the Local Government Act 1995 requires a local government to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and services.

The Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be called and assessed.

B.4 Policy Implications

Policy F 4.2 – Procurement Policy.

B.5 Stakeholder Engagement / Consultation

Nil

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil		
Health & Safety	Nil		
Reputation	Cemetery Presentation	Likely (5) X Moderate (3) = High (12)	Contract in place to manage site
Service Interruption	Nil		
Compliance	Nil		
Property	Nil		

Environment	Increased weed growth	Likely (5) X Moderate (3) = High (12)	Contract in place to manage site
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B.7 Natural Environment Considerations

Nil

C. OFFICER'S COMMENT

In response to the advertised request, two (2) submissions were received, of which only one (1) was compliant:

1. Wheatbelt Natural Resource Management

A full report on the procurement process and outcomes have been provided as a separate confidential attachment.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4713

Moved: Cr M P Ryan

Seconded: Cr J E G Williams

That Council:

1. **Accept the response to the Request for Tender 02 of 2023 – Northam Cemetery Maintenance from Wheatbelt Natural Resource Management for \$103,616.40 (ex GST) per annum with an annual Perth CPI increase.**
2. **Authorise the Chief Executive Officer to make variations (maximum increase of 10%) to the awarded price prior to entering a contract for Northam Cemetery Maintenance, Request for Tender 02 of 2023 with Wheatbelt Natural Resource Management.**
3. **Authorise the Chief Executive Officer to enter into a contract for the Northam Cemetery Maintenance, Request for Tender 02 of 2023 with Wheatbelt Natural Resource Management for a period of one (1) year with one (1) two (2) years extension option at the discretion of the Chief Executive Officer in accordance with the specifications contained within the request for quote documents.**

CARRIED 8/0

Cr R W Tinetti declared an “impartiality” interest in item 13.2.2 – 2023-24 Footpath Program, as Cr Tinetti owns a business located on Fitzgerald St and this Fitzgerald/CBD footpath upgrade could have implications.

13.2.2 2023-24 Footpath Program

File Reference:	6.1.2.210
Reporting Officer:	Chadd Hunt (Acting Executive Manager Engineering Services), Michael Newton (Engineering Technical Officer)
Responsible Officer:	Chadd Hunt (Acting Executive Manager Engineering Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to endorse the proposed footpath program for 2023-24 for inclusion in the 2023-24 Draft Budget.

ATTACHMENTS

1. Draft 2023-2024 Footpath Program [**13.2.2.1** - 1 page]
2. 5 Year Footpath Program [**13.2.2.2** - 1 page]
3. 5 Year Plan Northam [**13.2.2.3** - 1 page]
4. 5 Year Plan Townsites [**13.2.2.4** - 1 page]
5. Last 5 years Footpath Program [**13.2.2.5** - 1 page]

A. BACKGROUND / DETAILS

In September 2022 Council endorsed both a Draft 5-year Path Program and a Reserve Paths Projects list. At the same meeting Council also received the Northam Bilke Plan 2020 Progress review which was a main contributor to developing the 5-year path program.

As some further context to the program a copy of the previous 5 year footpath program has been included in the attachments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan
Performance Area: Place.

Outcome 9: Safe roads and greater use of sustainable transport options.
Objective 9.2: Encourage more people to use active and shared transport.

Priority Action 9.2.2: Provide a dual use path to Mount Ommanney Road.

Priority Action 9.2.3: Provide a dual use path on Clarke Street: Suburban Rd to Inkpen St.

Priority Action 9.2.4: Provide a dual use path Katrine Rd from Taylor Street to Great Eastern Highway.

Priority Action 9.2.5: Provide investment in our footpath assets.

B.2 Financial / Resource Implications

The value of the proposed works align with Council's adopted Long Term Financial Plan (LTFP) which includes an allocation in 2023-24 of \$250,000, noting Fitzgerald Street was not included in the adopted LTFP.

Council was successful in obtaining a WA Bike Network Grant of \$115,855 for the construction of the Mitchell Avenue shared path, in addition as per the Council Plan Adopted July 2022 the Fitzgerald Street footpath will be 100% funded from the Local Roads & Community Infrastructure Fund. The proposed footpath program as presented has a total cost of \$668,091, with associated confirmed grant funding of \$465,855, giving a net cost to Council of \$202,236 which is in line with financial projections carried out during the development of the Council Plan.

B.3 Legislative Compliance

N/A

B.4 Policy Implications

W5.6 Verges Policy

Transport Asset Management Plan

B.5 Stakeholder Engagement / Consultation

As mentioned above the 5-year footpath program was presented to Council previously.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Cost of projects exceed cost estimates allowed for in Long Term Financial Plan	Unlikely (2) x Medium (3) = Moderate (6)	Conservative unit rates based on previously completed projects have been adopted to

			estimate path project costs
	Anticipated WA Bike Network funding is not received.	Possible (3) x Major (4) = High (12)	Should anticipated funding not be received, this will be known in advance to annual budget adoption. Council will be able to decide if/how any shortfall in funding is covered or whether the project is deferred until funding is available. An endorsed 5-year works program underpinning the Shire's Bike Plan will strongly support any applications for external funding.
Health & Safety	Nil.		
Reputation	By not endorsing a 5-year Path Program, and an annual footpath budget the Shire of Northam may be perceived as not appropriately planning to provide adequate investment in our footpath assets.	Likely (4) x Medium (3) = High (12)	Adopt 5-year and annual path program.
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

B.7 Natural Environment Considerations

N/A

C. OFFICER'S COMMENT

The proposed 2023-24 Path Program has been based on the recently adopted 5-year path program taking into consideration the funding received from external bodies and the budget proposed within the Strategic Community Plan.

The funding for Kennedy Street that was proposed in the 5 year program has not been received and hence has not been included in the coming years proposed works. The below is the proposed program;

Road Name	Start	End	Length	From	To	(\$ Cost
MITCHELL AVENUE (New)	1040	1750	710	Roundabout	Mt Ommaney	\$231,709
EAST STREET (Replacement)	810	910	100	Frankish Rd	Throssell St	\$16,000
ELIZABETH PLACE (Replacement/Upgrading)	300	340	40	Grey St	Carpark	\$30,000
WILSON STREET (Replacement)	150	350	200	George St	Carroll St	\$40,382
FITZGERALD STREET or CBD (Replacement/Upgrading)	TBC	TBC	TBC	TBC	TBC	\$350,000

Within the Strategic Community Plan there is a specific reference to providing footpath renewals along Fitzgerald Street. Given the fact that a Townsite Streetscape plan is being developed this may influence the specific footpaths within the CBD area that require upgrading/renewal it is proposed to reference that in the approved program.

In addition, the adopted 5-year footpath program (2025/26) indicates that a path to be constructed along Katrine Road linking back to the Great Eastern Highway. This was included within the adopted Bike Plan. Given the scope of the project and the amount of planning required staff are recommending that the detailed feasibility and consultation phase of the project commence next financial year. Funding for this initial work is proposed to be included in the draft 2023-24 Budget.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4714

Moved: Cr M P Ryan

Seconded: Cr M I Girak

That Council:

1. Allocate \$350,000 from the Local Roads and Community Infrastructure Fund towards the Fitzgerald Street/CBD Footpath, and
2. Endorse the draft footpath program for 2023/24 for inclusion in the draft Shire of Northam 2023/24 Budget as detailed below;

Road Name	Start	End	Length	From	To	(\$) Total Cost
MITCHELL AVENUE (New)	1040	1750	710	Roundabout	Mt Ommaney	231,709
EAST STREET (Replacement)	810	910	100	Frankish Rd	Throssell St	16,000
ELIZABETH PLACE (Replacement/Upgrading)	300	340	40	Grey St	Carpark	30,000
WILSON STREET (Replacement)	150	350	200	George St	Carroll St	40,382
FITZGERALD STREET or CBD (Replacement/Upgrading)	TBC	TBC	TBC	TBC	TBC	350,000
TOTAL						668,091

3. Authorise the Chief Executive Officer to undertake a feasibility study, including public consultation relating to the proposed 2024/25 Katrine Road Footpath link.

CARRIED 8/0

2023-24 Draft Footpath Program

Road Name	Start	End	Length	From	To	(\$) Total Cost	(\$) Funding	(\$) Total Cost to Council
MITCHELL AVENUE (New)	1040	1750	710	Roundabout	Mt Ommaney	231,709	115,855	115,855
EAST STREET (Replacement)	810	910	100	Frankish Rd	Throssell St	16,000		16,000
ELIZABETH PLACE (Replacement/Upgrading)	300	340	40	Grey St	Carpark	30,000		30,000
WILSON STREET (Replacement)	150	350	200	George St	Carroll St	40,382		40,382
FITZGERALD STREET or CBD (Replacement/Upgrading)	TBC	TBC	TBC	TBC	TBC	350,000	350,000	0
TOTAL						668,091	465,855	202,237

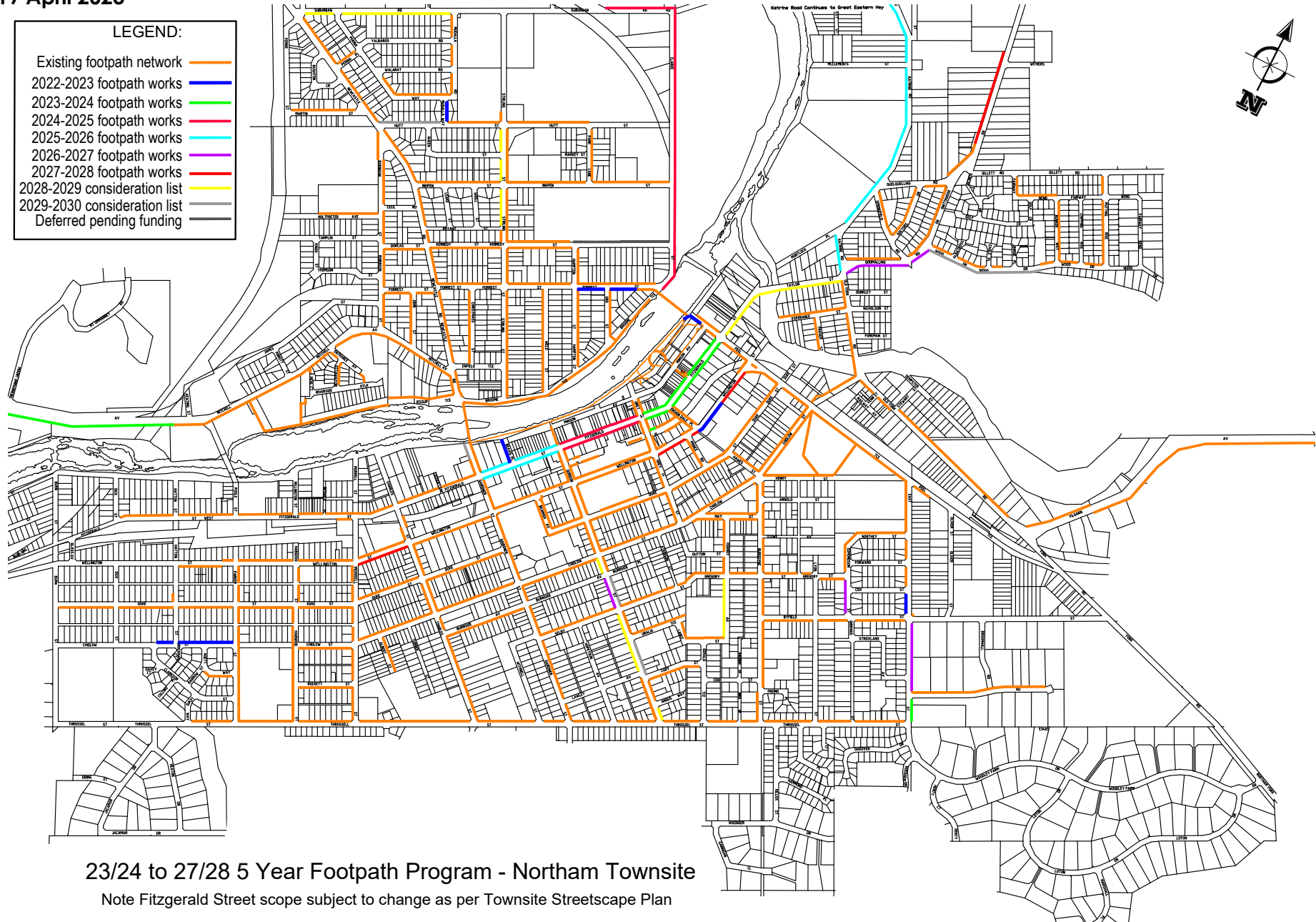
5 Year footpath program

YEAR	ROAD	SLK START	SLK END	LENGTH	TOTAL COST	EXTERNAL FUNDING	COST TO SHIRE	SELECTION SOURCE
2023/24	FITZGERALD STREET				\$350,000	\$175,000	\$175,000	Strategic Community Plan
	MITCHELL AVENUE	1040	1750	710	\$110,000	\$55,000	\$55,000	Strategic Community Plan
	KENNEDY STREET	530	920	390	\$125,500	\$62,750	\$62,750	Bike Plan Priority Deferred due to funding
	EAST STREET	810	910	100	\$16,000		\$16,000	
	ELIZABETH PLACE	300	340	40	\$30,000		\$30,000	
	WILSON STREET	150	350	200	\$40,832		\$40,832	
					\$672,332	\$292,750	\$379,582	
24/25	CLARKE STREET	0	1460	1460	\$250,000	\$125,000	\$125,000	Strategic Community Plan & Bike Plan Priority
	FITZGERALD STREET				\$350,000	\$175,000	\$175,000	
					\$600,000	\$300,000	\$300,000	
25/26	FITZGERALD STREET				\$350,000	\$175,000	\$175,000	
	KATRINE ROAD	0	3580	3580	\$1,200,000	\$1,000,000	\$200,000	
					\$1,550,000	\$1,175,000	\$375,000	
26/27	FERMOY AVENUE	40	240	200	\$36,000	\$18,000	\$18,000	Bike Plan Priority
	GOOMALLING ROAD	540	880	340	\$76,500	\$38,250	\$38,250	Bike Plan Priority
	EAST STREET	510	810	300	\$54,000		\$54,000	
	BORONIA AVENUE	420	500	80	\$19,043		\$19,043	
	EDMONDSON STREET	0	150	150	\$22,950		\$22,950	
	KEANE STREET (1080)	100	240	140	\$22,680		\$22,680	
	GORDON STREET	500	640	140	\$25,200		\$25,200	
	ST GEORGE STREET	0	340	340	\$61,200		\$61,200	
					\$317,573	\$56,250	\$261,323	
27/28	WELLINGTON STREET	0	520	440	\$87,750	\$43,875	\$43,875	Bike Plan Priority
	WELLINGTON STREET	1480	1700	220	\$52,000		\$52,000	Bike Plan Priority
	ST GEORGE STREET	340	600	260	\$55,000		\$55,000	
	GOOMALLING ROAD	1310	1640	330	\$118,800		\$118,800	
					\$313,550	\$43,875	\$269,675	



LEGEND:

Existing footpath network	Orange line
2022-2023 footpath works	Blue line
2023-2024 footpath works	Green line
2024-2025 footpath works	Red line
2025-2026 footpath works	Cyan line
2026-2027 footpath works	Purple line
2027-2028 footpath works	Yellow line
2028-2029 consideration list	Light blue line
2029-2030 consideration list	Light green line
Deferred pending funding	Grey line



23/24 to 27/28 5 Year Footpath Program - Northam Townsite

Note Fitzgerald Street scope subject to change as per Townsite Streetscape Plan

23/24 to 27/28 5 Year Footpath Program - Townsites



LEGEND:

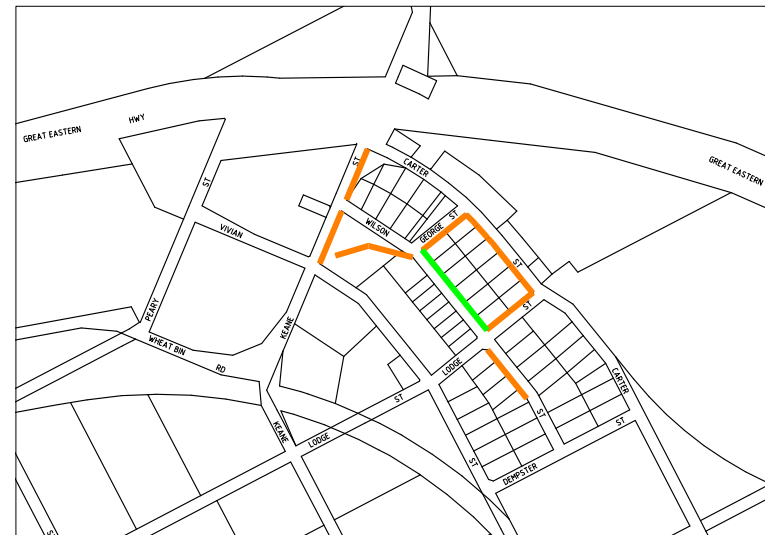
Existing footpath network	Orange line
2022-2023 footpath works	Blue line
2023-2024 footpath works	Green line
2024-2025 footpath works	Red line
2025-2026 footpath works	Cyan line
2026-2027 footpath works	Purple line
2027-2028 footpath works	Red line
2028-2029 consideration list	Yellow line
2029-2030 consideration list	Grey line
Deferred pending funding	Dark grey line



Wundowie



Bakers Hill



Grass Valley

Year	Location	Locality	Start SLK	End SLK	Length	Start location	End location
22/23	MUDALLA WAY	Northam	0	100	100	Hutt St	Perina Way
22/23	BERNARD PARK	Northam	0	20	20	Bernard Park	Peel Terrace
22/23	CHIDLOW STREET WEST	Northam	2390	2690	300	Parker St	Clarkson St
22/23	EAST STREET	Northam	410	510	100	Cox St	Byfield St
22/23	PEEL TERRACE	Northam	150	210	60	Fitzgerald St	Bridge Create 298
22/23	BEAVIS PLACE	Northam	0	90	90	Fitzgerald St	Crossover
22/23	FORREST STREET	Northam	730	980	250	Clarke St	Hampton St
22/23	WELLINGTON STREET	Northam	190	270	80	School frontage	School frontage
21/22	Gordon Street	Northam	920	1020	100	Cody Street	Angus Way Carpark/ Existing paths
21/22	Bernard Park	Northam	NA	NA	175	Soundshell	
21/22	East Street	Northam	0	410	410	Peel Terrace	Cox Street
21/22	Mudalla Road	Northam	220	320	100	Perina Way	Walarat Road
21/22	Perina Way	Northam	240	570	330	Walarat Road	Mudalla Road
20/21	BORONIA AVENUE	Wundowie	0	90	90	Wandoo Parade	Hawke Avenue
20/21	ESPERANCE STREET	Northam	0	220	220	Old York Road	End
20/21	FITZGERALD STREET	Northam	1850	2020	170	Millington Street	Poole Street
20/21	FRASER STREET	Northam	0	100	100	Fraser Street	End
20/21	HENRY STREET	Northam	0	190	190	Roundabout	Aquatic Center
20/21	HOVEA CRESCENT	Wundowie	0	60	60	Wandoo Parade	
20/21	KURINGAL ROAD	Wundowie	180	240	60	Grevillia Street	Orchid Terrace
20/21	KURINGAL ROAD	Wundowie	480	550	70	Wattle Street	Banksia Avenue
20/21	ORD STREET	Northam	0	180	180	Forrest Street	Broom Terrace
20/21	WELLINGTON STREET	Northam	560	800	240	Grey Street	Gordon Street
19/20	FITZGERALD STREET	Northam	2230	2450	220	Hatton Street	Dick Street
19/20	HOVEA CRESCENT	Wundowie	630	970	340	Zamia Terrace	Banksia Avenue
19/20	ORCHID TERRACE	Wundowie	0	260	260	Kuringal Road	Zamia Terrace
19/20	WATTLE CRESCENT	Wundowie	380	500	120	Orchid Terrace	Balga Terrace
18/19	St George Street	Bakers Hill	560	600	40	Tames Road	School frontage
18/19	Tames Road	Bakers Hill	140	260	120	St George Street	School frontage
18/19	BEAVIS PLACE	Northam	0	80	80	Fitzgerald Street	Minson Ave
18/19	Great Eastern Highway	Bakers Hill	69630	70240	610	Berry Brow Road	Tames Road
17/18	Fitzgerald Street	Northam	2010	2230	220	Poole Street	Hatton Street
17/18	Lance Street	Northam	150	230	80	Gerald Terrace	Fermoy Avenue
17/18	Lobelia Avenue	Wundowie	0	360	360	Kuringal Road	Zamia Terrace

13.3 DEVELOPMENT SERVICES

Cr L C Biglin declared an "impartiality" interest in item 13.3.1 – Shire of Northam Local Planning Strategy Review, as 50 Boronia Ave, Wundowie is owned by Cr Biglin's self-managed super.

Cr J E G Williams declared an "impartiality" interest in item 13.3.1 – Shire of Northam Local Planning Strategy Review, as Cr Williams co-owns a property on the corner of Burma & Ieschenaultia Rd in Wundowie, an area mentioned for potential land zoning use changes.

13.3.1 Shire of Northam Local Planning Strategy Review

File Reference:	3.1.3.14
Reporting Officer:	Jacky Jurmann (Acting Executive Manager Development Services)
Responsible Officer:	Jacky Jurmann (Acting Executive Manager Development Services)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	Yes

BRIEF

The draft revised Shire of Northam Local Planning Strategy is presented to Council for adoption for advertising purposes.

ATTACHMENTS

1. Northam LPS draft April 23 [**13.3.1.1** - 121 pages]

A. BACKGROUND / DETAILS

Council at its Ordinary Meeting held on 19 February 2020 adopted the Shire of Northam Local Planning Scheme No. 6 – Scheme Review Report pursuant to Regulation 66(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The recommendations of the Report were adopted and approved by the Western Australian Planning Commission (WAPC) as follows:

1. The Shire of Northam Local Planning Strategy should be updated via an amendment to ensure it reflects the Shire's Strategy Community Plan,

- government policy, population change and a general update of statistics, including a comprehensive consultation process; and
2. Following an amendment of the Strategy, Local Planning Scheme No. 6 (LPS6) may be amendment by way of an omnibus amendment.

Shire Officers have been working with Officers from the Department of Planning, Lands and Heritage (DPLH) to update the Local Planning Strategy so that it reflects the Council Plan (2022-2023); includes the latest Census data; provides economic development opportunities; and directions for amending LPS6.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Planet.

Outcome 4: Healthy and attractive natural habitats, rivers and waterways.

Objective 4.2: Gain shared commitment in the community to managing Northam's biodiversity hotspot; conserving native wildlife, birds and plant life found nowhere else on the planet.

Priority Action 4.2.2: Regulate for the major themes from the Northam Biodiversity Strategy to be incorporated into the Local Planning Framework.

Performance Area: Place.

Outcome 7: Urban and rural communities are sensibly planned and developed.

Objective 7.1: Provide sufficient land and development opportunities to enable local communities to grow.

Priority Action 7.1.1: Provide a review of the Local Planning Scheme 6, including a comprehensive evaluation of the success of the current Local Planning Strategy.

B.2 Financial / Resource Implications

The costs associated with the review of the Strategy and LPS6 have been provided for in the current budget.

B.3 Legislative Compliance

The Planning and Development (Local Planning Schemes) Regulations 2015 and the WAPC's Local Planning Strategy Guidelines (2021) set out the requirements for amending a local planning strategy, including the advertising requirements.

Once the draft document is adopted for advertising, it must then be submitted to the WAPC for certification in accordance with regulation 12.

If the WAPC determines that the revised Strategy complies with regulation 11(2), then it must be advertised for a minimum period of 21 days. If the local government wishes to extend the advertising period, it must advise the WAPC their intentions for the advertising, e.g. consultation or engagement events, or processes proposed that may require a longer advertising period.

Noting that the WAPC may require changes to the document prior to providing its consent, and that staff will make Council aware of any major changes prior to advertising.

B.4 Policy Implications

There are no policy implications associated with this proposing. Noting that following any amendments to LPS6, a revision of the Local Planning Policies may be required.

B.5 Stakeholder Engagement / Consultation

The draft document has been prepared in consultation with Shire Officers, DPLH Officers and Council.

As recommended in the Report of Review comprehensive consultation will be conducted with relevant stakeholders, including landowners, businesses and associations, and government agencies.

An advertising period of longer than 21 days (minimum period specified in Regulations) is recommended to conduct a comprehensive consultation process.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/a	N/a	N/a
Health & Safety	N/a	N/a	N/a
Reputation	Providing insufficient time for consultation. Not consulting with all relevant stakeholders.	Medium (3) x Unlikely (2) = Moderate (6)	Ensure that the minimum advertising period is met. Ensure that all relevant stakeholders are consulted.
Service Interruption	N/a	N/a	N/a
Compliance	Not complying with the provisions of the regulations.	Minor (2) x Unlikely (2) = Low (4)	Ensure that all provisions are met.

Property	N/a	N/a	N/a
Environment	N/a	N/a	N/a

B.7 Natural Environment Considerations

The revised document considers and includes the natural environment, including incorporating major themes from the Northam Biodiversity Strategy as identified in the Council Plan.

C. OFFICER'S COMMENT

The structure of the Local Planning Strategy has been updated as recommended in the Local Planning Strategy Guidelines and is now in 2 parts:







1. Part 1 – Structure Plan: contains the introduction, vision, objectives, directions and actions, and strategy maps.
2. Part 2 – Explanatory Report: contains the planning framework, policies, statistics, profiles by themes, and an analysis.

The timing of the review has enabled alignment with the Shire's Council Plan with the Vision and Objectives being incorporated into the revised Strategy. In line with the Council Plan, the revised Local Planning Strategy will:

- Promote economic diversification and investment.
- Revitalise and grow settlements, including consolidating services and commercial land in centres and settlements.
- Provide for a wide range of community needs and infrastructure to support development.
- Preserve natural, landscape and heritage values.
- Be guided by a high level of community input.

A number of other strategic documents have also been incorporated into the Strategy, including the Laneway and Lane Rationalisation Strategies.

The main planning issues identified in the review have been summarised in the following chart:

<p>Population </p> <ul style="list-style-type: none"> • 11060 population (2021) up from 10230 in 2010) • WA Tomorrow – stable population • Aspirational growth – 20,000 by 2031 • Attracting and retaining residents and workers • Demographic change 	<p>Housing </p> <ul style="list-style-type: none"> • Serviced and zoned residential land • Expansion vs infill • Housing choice • More housing to address affordability and rentals • Sustainability • Rural living (demand, servicing, locations) 	<p>Settlements </p> <ul style="list-style-type: none"> • Supporting development of Northam • Roles of smaller settlements • Revitalisation • Character and heritage
<p>Economy </p> <ul style="list-style-type: none"> • Agricultural protection • Value adding and diversification • Commercial centres • Industrial land • Tourism opportunities • Mining and BRM • SW Native Title Settlement 	<p>Environment </p> <ul style="list-style-type: none"> • Biodiversity and vegetation • Rivers and waterways • Visual landscape • UXO • Bushfire risk management (servicing, planning) 	<p>Infrastructure </p> <ul style="list-style-type: none"> • Infrastructure upgrades • Drainage and flood risk • Community facilities • EastLink • Road safety and freight • Rail freight • Local impacts of road and rail • Airport • Public transport

These issues have guided the development of the framework in the Directions and Actions section of Part 1 of the Strategy.

Part 2 of the Strategy contains the background information and has been informed by the 2021 Census, the draft DPLH Regional Land Supply Assessment for the Shire of Northam, and other Shire and stakeholder documents.

The revised Strategy will provide the framework to update and amend the local planning scheme as recommended in the Scheme Review Report. The majority of scheme amendments will then be able to be processed as a basic amendment not requiring further advertising due to the comprehensive consultation proposed as part of the Strategy advertising.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4715

Moved: Cr M P Ryan
Seconded: Cr J E G Williams

That Council:

- 1. Endorse the amended Local Planning Strategy for submission to the Western Australian Planning Commission for certification in accordance with Regulation 12(1) of *Planning and Development Regulations 2015*.**

2. Following certification by the Western Australian Planning Commission, advertise the amended Local Planning Strategy in accordance with Regulation 13 of the *Planning and Development Regulations 2015*.
3. In accordance with Regulation 13(2), request the Western Australian Planning Commission approve a longer advertising period than the standard 21 days for additional consultation.
4. Following completion of the advertising period, consider the issues raised in the submissions, any proposed modifications, and adopting the amended LPS for final endorsement.

CARRIED 8/0



2023

DRAFT AMENDED LOCAL PLANNING STRATEGY



SHIRE OF NORTHAM

LOCAL PLANNING STRATEGY AMENDMENTS		
AMD NO.	ENDORSEMENT DATE BY WAPC	DETAILS
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EXECUTIVE SUMMARY

The Local Planning Strategy (LPS) sets the strategic planning framework to guide planning decision making across the Shire of Northam and contains a series of actions to implement via an updated local planning scheme.

Originally endorsed in 2013, the LPS has been reviewed to align with the Shire's Strategic Community Plan and has been updated to reflect current legislation, state policy, demographics and development trends and review and update actions following introduction of Local Planning Scheme No. 6.

The LPS reflects the Strategic Community Plan key objectives to promote economic diversification and investment, revitalisation and growth of settlements and provide for a wide range of community needs and infrastructure to support development, while preserving natural, landscape and heritage values. The review of the LPS will continue to be guided by a high level of community input.

The LPS contains Part 1 (the strategy) and Part 2 (background explanatory). Part 1 contains broad directions and specific actions under various themes and others relating specifically to settlements which are reflected on the set of LPS maps (Maps 1 – 4).

Population and Housing

- The LPS sets out areas to accommodate the Shire's vision of a population of 20,000 by 2031. It sets out proposals to support Northam's role as the major service and commercial centre in the Avon sub-region, further employment opportunities, economic diversification, and value-adding industries as well as community services, education, housing options and high amenity areas to attract and retain residents and workers.
- The LPS seeks to provide housing choice to meet community needs including a growing aged population and to provide more affordable housing by facilitating land release and redevelopment opportunities which support a mix of housing. This includes identification of residential expansion areas, infill areas and key redevelopment sites in and around the Northam townsite and the Shire's settlements.
- Demand for rural living (rural residential or rural smallholding) will be met through land identified around Wundowie, Bakers Hill and adjoining the Northam townsite. It will be important to focus rural living in designated areas which are contingent with existing rural living areas so that they can be serviced efficiently and protect rural land and conservation areas. The LPS sets out key criteria for planning decision making for future rural living areas.

Economy

- Agriculture remains one of the region's key economic drivers with construction, manufacturing and public administration becoming major contributors. The majority of existing rural land is to be retained for primary production by preventing further subdivision of rural land, especially in the eastern portions of the Shire. Retention of rural land for primary production will be supported by focusing additional development in and adjacent to established settlements and rural living areas. The LPS provides for diversified agricultural operations, value-adding industries, and tourism on rural land in appropriate areas.
- To support more diverse economic development, it is proposed to make the scheme more flexible to accommodate opportunities as they arise by introducing new zones, including regional centre zone, rural townsite zone and rural enterprise zone, to provide for a mix of activities, subject to controls over impacts on adjoining land uses and the environment.
- The LPS will seek to consolidate commercial land uses in the Northam town centre and townsites and identifies local commercial centres in the Northam townsite to provide for local and regional needs.
- Industry will continue to be focused on existing industrial areas including Avon Industrial Park, and those around the Northam town centre, including the Avon Logistics Hub. The LPS looks to support further opportunities for industrial land along Yilgarn Avenue, light industry around the Wundowie Foundry and for rural enterprise in other settlements to provide opportunities for light and service industry where the operator also lives on site, as well as better use of existing industrial land around Northam.
- Tourism is a growing economic sector for the Shire, and it provides opportunities in several areas including adventure, heritage and eco-tourism. The LPS seeks to support future growth in tourism by providing options for it on suitable rural land including opportunities for nature-based tourism and making it easier to establish tourist accommodation through flexibility in zoning.
- Mining and extractive industries are important local industries and the LPS supports sequential development so that resources are protected. However, this needs to be balanced with protecting environmental assets and limiting impacts on surrounding land uses and infrastructure.

Infrastructure

- The LPS seeks to ensure new development has suitable access to services and infrastructure and efficient and sustainable use of existing supplies including alternative energy and water sources.
- Flood risk is a key issue along the Shire's river systems and development is controlled in the scheme in these areas, however mapping of flood risk areas will guide further review and updates.
- The demands on the road network have grown in terms of freight volumes as well as local and commuter traffic. Key considerations in the LPS are improvements to road safety, supporting more rail-based freight, improving public transport, planning for and addressing impacts from EastLink and further utilising Northam airport.

Environmental Conservation & Heritage

- The LPS seeks to protect significant vegetation as identified in the Shire's Local Biodiversity Strategy and prevent further land and waterway degradation.
- The LPS review will also aim for a more targeted approach to protect the Shire's valued landscape while balancing this with opportunities for new development and land uses. This includes identification of key locations where landscape protection is of value such as scenic routes and significant vistas and having measures in place for control over development in specific locations.
- Northam contains the second highest number of heritage buildings in the State. The LPS sets a direction for updates to the heritage framework to align with the current heritage legislative framework. This includes review of the local heritage survey and local planning policy for heritage areas.
- With much of the Shire designated as bushfire prone, the LPS reflects the need for Shire wide strategic planning and ongoing improvements to infrastructure to address fire risk and ensuring availability of water while future development is to be located and designed to address fire risk and maintain access in emergencies.

Settlement Planning

- The LPS seeks to focus development on the Shire's existing settlements, support their growth and encourage their revitalisation while maintaining their current rural character.
- The LPS builds on Northam town centre's role as the key commercial and service centre for the Shire and Avon sub-region. It identifies key actions which will continue to revitalise the town centre and provide new economic opportunities, which includes a proposal to rezone the town centre to the Regional Centre zone to ensure that there is flexibility for a variety of land uses in the zone.
- The LPS focuses on consolidating activity in existing settlements and support their revitalisation and local economic development including establishment of the rural townsite and rural enterprise zones.
- Wundowie is positioned to be the largest centre in the Shire's west whilst preserving its bushland setting and unique layout. Bakers Hill will continue to provide opportunities for rural living in a rural setting and Clackline will retain its natural setting. Grass Valley will continue to be the Shire's only settlement east of Northam, while the existing functions of other smaller settlements are expected to continue.

PART 1 – THE STRATEGY

1.1 INTRODUCTION

The Shire of Northam Local Planning Strategy (LPS) comprises *Part 1 – The Strategy* (including maps) and *Part 2 – Background Information and Analysis*.

The LPS applies to the whole Shire as shown in **Map 1 – Location Map**. The Shire is located in the Avon Region of the Western Australian Wheatbelt approximately 60km east of the Perth metropolitan area and covers an area of approximately 1,443km². The Shire contains seven main established settlements being Wundowie, Bakers Hill, Clackline, Northam, Grass Valley, Spencers Brook and Seabrook.

As per the Planning and Development (Local Planning Schemes) Regulations 2015 (Regulations), the purpose of the LPS is to:

- set out the long-term planning directions for the local government;
- apply any State or regional planning policy that is relevant to the LPS; and
- provide the rationale for any zoning or classification of land under the local planning scheme.

A LPS forms the strategic basis for the preparation, implementation and review of the Local Planning Scheme. It also outlines the local government's broad strategy for the area in a way which is understandable to the public; provides a basis for coordinating public and private development; and promotes the Shire's identity within the Wheatbelt Region.

Future decision-making by the Shire in respect of any proposal for land use and/or development should be consistent with the LPS. Where there is any inconsistency between the Scheme and LPS, the provisions of the Scheme prevail.

This LPS was originally prepared by the local government and endorsed in 2013 to inform development of the Scheme and control future development and land use for the benefit of current and future generations. It is being updated to align with the Regulations, changes to State policy over the past decade, incorporate the Shire's future vision from the Strategic Community Plan and update demographic data, statistics and actions.

The successful implementation of the LPS lies in its acceptance by the local community and commitment from the local government to implement. As such, preparation of the LPS and amendments have been guided by the outcomes of community consultation over an extended period.

1.2 VISION

The LPS reflects the vision for the future in the Shire's Council Plan 2022 – 2032: -

The Shire of Northam is a vibrant growing community that is safe, caring and inclusive. We are recognised as a community that values our heritage, preserves our environment and promotes our commerce.

Objectives from the Council Plan relevant to land use planning are: -

PEOPLE – A healthy, connected and safe community with access to quality services

- Play our role in promoting a safe and crime free community.
- Provide accessible and safe public places.
- Remain a regional health centre and grow to safeguard access to quality health and community services.
- Grow participation in sport, recreation and leisure activities with quality regional facilities.
- Grow participation in arts, culture and community activities.
- Grow community capacity by supporting community groups and volunteers.

PLANET – Leading in sustainability

- Create a healthy and attractive river system to enhance sustainability, recreation and tourism.
- Gain shared commitment in the community to manage Northam's biodiversity hotspot; conserving native wildlife, birds and plant life found nowhere else on the planet.
- Build community resilience to cope with natural disasters and emergencies, including pandemics, flooding and fire.
- Lead by example through the use and promotion of sustainable practices.
- Provide sustainable waste management.

PLACE – Responsibly planned towns and rural communities

- Provide sufficient land and development opportunities to enable local communities to grow.
- Ensure community access to safe and diverse housing options.
- Showcase Northam's unique history and heritage.
- Have neat and attractive business precincts.
- Have attractive streetscapes and urban environments.
- Enhance public open space, parks and playgrounds.
- Maintain a safe, efficient road network and supporting infrastructure.
- Encourage more people to use active and shared transport.

PROSPERITY – A diverse and growing economy

- Pursue economic growth, innovation and diversification.
- Promote industrial development with a focus on the Avon Industrial Park and Avon Logistics Hub.
- Revitalise and activate town centres.
- Identify, develop and promote tourism experiences and supporting services.

1.3 IMPLEMENTATION

The Shire will guide the implementation of the LPS including setting of priorities, generating, and allocating resources and ongoing monitoring and review. It is intended the amended LPS will primarily be implemented via amendments to the existing Local Planning Scheme, which is generally up to date and functioning well.

The Shire will regularly monitor its performance and prepare another Report of Review in five years' time to determine if it should be amended or if a new LPS is required. This will audit its effectiveness in achieving the vision and planning directions and will seek to reflect changed circumstances and/or changed community aspirations and needs. Regular review will ensure the LPS remains relevant and continues to effectively shape development. The LPS may also be reviewed within the 5-year period if the Shire considers it is required to respond to any major changes or other unforeseen circumstances or needs.

1.4 STRATEGY ACTIONS

1.4.1 Population and Housing

1.4.1.1 Population	
Vision/Objectives	
Promote and accommodate population growth with a target of 5% population growth annually or 20,000 by 2031 by having regard to the principles of ecologically sustainable development and provide for the needs of all sectors of the community including the elderly and indigenous.	
Directions	Actions
Drive population growth by investing in a wide range of services, facilities, town upgrades and infrastructure which are easily accessible and reflect community needs and aspirations	<ul style="list-style-type: none"> • Monitor social trends to ensure that the range and type of services and facilities satisfies the whole community's needs including the elderly and indigenous communities (ONGOING) • Create opportunities for investment in community and educational infrastructure, economic activity and diverse industry and provision of suitable residential land to encourage young people to stay or return to the Shire (ONGOING) • Support redevelopment of the Northam town centre to attract business and development (ONGOING)
Support downstream processing of primary produce, diversified industries and tourism opportunities including farm stays and ecotourism	<ul style="list-style-type: none"> • Apply the Scheme flexibly (where discretion applies) to support diversification of the local economy by accommodating development of downstream processing of primary produce, diversified industries and further tourism opportunities (ONGOING)
Ensure that future population growth is environmentally, socially and economically sustainable	<ul style="list-style-type: none"> • Apply the Scheme flexibly (where discretion applies) to enable multi-use of buildings and places for local services and facilities (ONGOING) • Apply the Scheme flexibly (where discretion applies) to provide a range of housing types and aged housing in suitable locations (ONGOING)

1.4.1.2 Residential Development	
<p>Vision/Objectives</p> <p>To ensure a sufficient supply of zoned and serviced residential land in settlements to accommodate future housing demand</p> <p>To provide housing choice and variety in neighbourhoods with a community identity and high levels of affordability, accessibility, safety, sustainability and visual amenity.</p> <p>Encourage both infill and expansion of residential areas around the Northam townsite to provide increase supply of housing opportunities.</p>	
Directions	Actions
Focus new housing in the Northam townsite and settlements through infill and identified expansion areas	<ul style="list-style-type: none"> • Rezoning and subdivision of residential land to be in locations identified on LPS maps, subject to land capability and servicing requirements (ONGOING) • Implement the recommendations of the Northam Regional Centre Growth Plan, Northam Town Centre Development and Connectivity Strategy, Land Rationalisation Strategy (Map 13) and Laneway Strategy (Map 14) (ONGOING) • Rezone land in the Northam town centre to Regional Centre with R80 coding (IMMEDIATELY) • Support development of key development sites, mixed use development and lot amalgamation to support redevelopment (ONGOING)
Ensure sufficient zoned, well-planned and serviced residential land in central and convenient locations and wide choice of lot sizes and housing types	<ul style="list-style-type: none"> • Rezoning and subdivision of residential land to be focused on locations identified on the LPS maps and outlined in Part 7 of the LPS subject to land capability and servicing requirements (ONGOING) • Review scheme provisions so that future planning for significant residential areas addresses servicing, land capability, water management, conservation, lot layout, road access and visual amenity (SHORT TERM & ONGOING)
Neighbourhoods with community identity, high levels of affordability, accessibility, safety, sustainability, visual amenity and housing choice	<ul style="list-style-type: none"> • Apply the Scheme and R-Codes in a flexible manner where discretion applies to encourage innovative, affordable and sustainable housing options including development of new housing types (including one and two-bedroom housing units), mixed use developments in appropriate locations and ensure the accessibility, safety, sustainability and visual amenity of new housing development (SHORT TERM & ONGOING)

Support further housing opportunities for the aging community	<ul style="list-style-type: none"> • Apply the Scheme and R-Codes in a flexible manner (where discretion applies) to encourage aged care facilities and retirement living in the townsite in appropriate locations with good access to services (ONGOING) • Develop aged care facilities on the former Victoria Oval site (SHORT TERM) • Identify additional opportunities for aged care in high amenity locations and engage in discussions with government, business and community stakeholders for a coordinated approach (ONGOING)
Support further opportunities for affordable housing	<ul style="list-style-type: none"> • Identify additional opportunities for affordable housing in high amenity locations and engage with government, business and community stakeholders for a coordinated approach to the delivery of housing so that future demands for housing can be met in an efficient and timely manner (ONGOING) • Support opportunities to release affordable residential land in locations around the Northam townsite (ONGOING) • Work with the Housing Authority to plan for new public housing and the refurbishment/ redevelopment of existing public housing in settlements (SHORT TERM & ONGOING)
Promote energy efficiency and water conservation in new urban areas and housing	<ul style="list-style-type: none"> • Partner with stakeholders and developers to demonstrate new innovative, affordable and sustainable housing to encourage similar development (SHORT TERM & ONGOING) • Incorporate relevant provisions in LPPs to encourage energy efficient and water conservation measures in new developments (SHORT TERM)
1.4.1.3 Rural Living	
<p>Vision/Objectives</p> <p>To provide a variety and choice of high-quality rural living opportunities where it is economically, socially and environmentally sustainable, adequately serviced and compatible with surrounding land uses</p>	
Directions	Actions
Locate future rural living development in areas which are adequately serviced and where it will not adversely impact	<ul style="list-style-type: none"> • Only support further rural living residential and rural smallholding subdivision or development where land is designated on the LPS maps for rural living and has been zoned in accordance with the following criteria:

<p>environmental values or result in loss of high value agricultural land</p>	<ul style="list-style-type: none"> ○ an approved Structure Plan, Bushfire Management Plan, Local Water Management Strategy and Environmental Management Plan is in place (as necessary) ○ the site is within proximity or contingent with an existing settlement or rural living area ○ a reticulated potable water supply to an appropriate standard can be supplied and other essential services are capable of being provided and maintained efficiently and at reasonable cost ○ safe and efficient road access can be provided, and bush fire risk can be suitably managed ○ natural primary resources including prospective areas for mineralisation and BRM, water catchments and areas of environmental significance are not impacted ○ it is compatible with surrounding land uses and will not impact land with significant agricultural potential ○ it is not going to create conflict with or be adversely impacted by the proposed EastLink ○ the scenic landscape, conservation and heritage attributes of an area will not be compromised including scenic vistas along major roads ○ it is not located within any defined floodplain and risk of land and water degradation are minimal, ○ development will not lead to any adverse impacts in terms of flooding, soil erosion, salinity, landslip or any other form of environmental impact and environmental protection and repair are promoted, ○ detailed site analysis and assessment has been undertaken which clearly demonstrates that the land is of fair to very high capability of sustaining the proposed development and use (ONGOING) <ul style="list-style-type: none"> ● Further subdivision of land in West Wundowie and the Benruea area will not be supported due to lack of services and the area's diverse rural activities and character (ONGOING) ● Request DPIRD to identify and map land considered to have significant agricultural potential within and use this information when assessing the suitability of proposals for future rural living rezoning and subdivision development in these areas (SHORT TERM & ONGOING)
<p>Limit further residential development on productive agricultural land</p>	<ul style="list-style-type: none"> ● Except in the case of ancillary dwellings, only support development of more than a single dwelling on rural land where it is clearly demonstrated it: - <ul style="list-style-type: none"> ○ is required for farm management, rural industry or tourist development purposes and will only accommodate a family member, workers employed on the land or tourists

	<ul style="list-style-type: none"> ○ the dwellings are clustered to avoid future subdivision pressure and minimise constraints on adjoining uses; and ○ all essential services to the additional dwelling(s) from the lot boundary including access roads are to be shared with any existing dwelling(s) where practicable (ONGOING)
Ensure a high standard of development and servicing in all existing and proposed rural living areas	<ul style="list-style-type: none"> ● Review and consolidate scheme provisions relating to rural residential and rural smallholdings to ensure they are fit-for-purpose (ONGOING) ● Landowners and proponents wishing to develop and subdivide new rural living areas are to ensure that servicing, amenity, access, and design are addressed (ONGOING)

1.4.2 Economy

1.4.2.1 Agriculture and Rural Land	
Vision/Objectives	
To protect and achieve ecologically sustainable use of all productive agricultural land whilst providing diverse and compatible development opportunities in agricultural areas which promote the local economy.	
Directions	Actions
Encourage continued use of rural land for grazing and cropping and protect productive agricultural land from ad hoc subdivision, incompatible development and further land degradation	<ul style="list-style-type: none"> ● Only support rural subdivision in limited circumstances as per relevant SPPs and maintain the general presumption that it will only be supported for conservation or farm rationalisation, especially in the Avon East, Avon West, and Darling Range South Precincts (ONGOING) ● Only support rezoning and subdivision of rural land for rural living or residential purposes in areas shown on the LPS maps subject to demonstrating it will not compromise agricultural productive capacity or result in the loss of productive agricultural land (ONGOING) ● Ensure appropriate buffers are maintained between rural areas and residential/rural living areas so as not to limit use of rural land for primary production (ONGOING) ● Only support tourist activities in the rural zone where they complement agricultural land use and impacts from activities are contained on-site and will not compromise agricultural

	productive capacity, whilst maintaining that rezoning for tourist use is not supported in the Avon East Precinct. (ONGOING)
Maintain the distinction between the agricultural land east and west of the Avon River to control development and limit conflicting land uses	<ul style="list-style-type: none"> • Maintain the general presumption that subdivision of rural land, especially within the Avon East, Avon West and Darling Range South will not be supported unless for farm rationalisation or conservation purposes. In particular, subdivision of the Avon East Precinct (mostly comprising land east of Northam) will be avoided, and land is to be retained for primary production (ONGOING) • Support continued sustainable agricultural production on private rural land including subdivision for farm rationalisation in the Darling Range North and Central precincts (ONGOING)
Encourage intensive agriculture, downstream processing of primary produce, diversified industries and tourism including farm stays and ecotourism subject to protecting agricultural land.	<ul style="list-style-type: none"> • Ensure that land use permissibility in the rural zone is applied flexibly (where discretion applies) to establish new commerce, industry and agricultural uses whilst discouraging land uses, other than agricultural in nature, within the Avon East Precinct (ONGOING) • Support value-adding industries in the rural zone if they comply with all relevant legislation, policies, guidelines and codes of practice and impacts of such usage are, in-so-far as possible, contained on-site (ONGOING) • Maintain adequate buffers between value-adding industries and broad hectare agricultural activities to minimise potential land use conflicts (ONGOING) • Ensure that land use definitions are fit for purpose to allow for establishment of rural industry on rural land (IMMEDIATELY)
1.4.2.2 Commerce and Industry	
Vision/Objectives	
Development of a diversified range of commercial and industry uses in appropriate locations which provides significant employment opportunities and reduces the local economy's dependency upon the agricultural sector.	
Directions	Actions
Promote diversification of the local economy and creation of new employment opportunities by encouraging development	<ul style="list-style-type: none"> • Introduce the Regional Centre zone in the Scheme and apply it within the Northam town centre and review land use permissibility to support a mix of land uses and flexibility for different activities (IMMEDIATELY)

<p>of a wide range of new commercial and industrial uses in settlements</p>	<ul style="list-style-type: none"> • Introduce the Rural Townsite zone in Scheme to apply to settlements to provide flexibility for a range of commercial and light industry land uses compatible with settlements (IMMEDIATELY) • Investigate options for Rural Enterprise zoning around Wundowie and Bakers Hill while ensuring development is compatible with rural and residential amenity (SHORT TERM & ONGOING) • Apply the scheme in a flexible manner (where discretion exists) to support diversification of the local economy by providing opportunities for establishment of new commerce and industry in suitable locations (ONGOING)
<p>Promote Northam townsite as the Avon Valley's administrative and commercial hub and encourage new commercial and light industrial development to utilise existing infrastructure</p>	<ul style="list-style-type: none"> • Rezone existing land zoned commercial and mixed-use zone in the Northam Town Centre to Regional Centre and review scheme to provide for economic development opportunities (IMMEDIATELY) • Implement the Northam Town Centre Development and Connectivity Strategy, Land Rationalisation Strategy (Map 13) and Laneway Strategy (Map 14) to facilitate revitalisation (ONGOING) • Support further land assembly via subdivision to support a wide range of light and service industry uses in the industrial area east of the townsite (ONGOING)
<p>Ensure sufficient suitably zoned and serviced commercial and industrial land is provided in appropriate locations within existing established areas to accommodate new commercial and industrial activities</p>	<ul style="list-style-type: none"> • Rezoning and subdivision of commercial and industrial land to be in locations identified on the LPS maps, including expansion of industrial land along Yilgarn Ave and having regard for land capability, servicing requirements and proposals outlined under Part 7 of this LPS (ONGOING) • Consolidate commercial development in the town centre and designated local centres on the LPS map and limit its establishment in other locations and review zoning of land in and near these locations (IMMEDIATELY & ONGOING) • Prepare a LPP to guide commercial development and land use to ensure these contribute positively to the locality (SHORT TERM) • Facilitate and support additional commercial and industrial uses in appropriate locations securing infrastructure grants offered by State and Federal government (ONGOING)

<p>Encourage and support a wide range of general industrial uses including manufacturing, processing and distribution in the AIP and existing industrial areas while ensuring industry considers visual and amenity impacts</p>	<ul style="list-style-type: none"> • Continue to work with Development WA to develop AIP and review land use to maximise industrial use, review permitted uses (particularly warehouse/ storage) and rezone for general industry to accommodate a rail spur (SHORT TERM & ONGOING) • Support and encourage proposals to rationalise industrial landholdings (ONGOING) • Minimise the impact of industry on landscape values through quality design and landscaping. (ONGOING) • Implement LPP17 to deliver high quality industrial development, including the AIP and Logistics Hub (ONGOING) • Facilitate redevelopment of the former Wundowie Foundry site for light industry including preparation of a local development plan (MEDIUM TERM)
<p>1.4.2.3 Tourism</p>	
<p>Vision/Objectives Develop the Shire's tourism potential so that it becomes an increasingly popular tourism destination, provides opportunity for local employment, complements established land uses and protects and enhances the natural environment and local heritage values through activity and marketing efforts</p>	
<p>Directions</p>	<p>Actions</p>
<p>Promote further tourism investment and diversification through infrastructure support</p>	<ul style="list-style-type: none"> • Support further development of the local tourism industry by helping to secure grant funding (ONGOING) • Work with local tourism businesses to actively promote the development and marketing of tourism opportunities (ONGOING)
<p>Make investment in tourism an attractive and simple proposition by increasing opportunities for it in the planning framework and ability to apply for tourist uses</p>	<ul style="list-style-type: none"> • Rezone the town centre as Regional Centre to provide flexibility in permissible land uses (IMMEDIATELY) • Review the scheme zoning table so permissibility of tourism land uses is sufficiently flexible and apply accordingly to promote tourism development and diversification in appropriate locations including introduction of nature-based tourism where bushfire risk, servicing and environmental matters can be addressed (IMMEDIATELY)

	<ul style="list-style-type: none"> Review and implement LPP14 to provide guidance for the establishment of tourist accommodation facilities, including addressing emerging industries, such as Air BnB (SHORT TERM & ONGOING) Zone caravan park sites to protect affordable tourist accommodation (IMMEDIATELY)
Tourist uses to be located and planned to limit conflict with residential and rural land uses, the environment and heritage places.	<ul style="list-style-type: none"> Review and implement LPP14 to ensure that all future tourist development proceeds in a proper and orderly manner and does not give rise to any land use conflicts or have any detrimental impacts upon the natural environment or buildings and places of heritage significance (SHORT TERM & ONGOING)
1.4.2.4 Mining and Extractive Industry	
Vision / Objectives	
Ensure significant mineral deposits and BRM are identified, protected and managed compatibly with environmental and community objectives.	
Directions	Actions
Protect important mineral and BRM resources for future exploration and extraction in accordance with acceptable environmental standards	<ul style="list-style-type: none"> Protect opportunities for significant geological supplies and mineral resource extraction as shown on LPS maps with regard to separation distances to sensitive land uses unless technical information can demonstrate the resource is of insufficient quality or environmental values prevent mining or extraction (ONGOING) Identify opportunities for sequential use whereby extraction and rehabilitation take place on a programmed basis prior to long term development as early as possible in the planning process (ONGOING)
Ensure minerals or BRM extraction does not adversely affect the environment or amenity in the locality during or after excavation and that due consideration is given to rehabilitation	<ul style="list-style-type: none"> Review scheme requirements for mining operations including inserting a requirement in Part 4 to exercise discretion to inform the Minister for Planning and the Minister for Mines that proposed mining operations may conflict with the Scheme and LPS (where covered via Mining Act) and to ensure adequate level of control mining on land which may not be covered in the Mining Act and further liaise with DPLH and DMIRS on clarifying the framework for mining on such land (IMMEDIATELY) Regularly review scheme provisions for extractive industries, as well as LPP 21 and local laws, to ensure that application requirements, possible conditions and bonds are sufficient to

	<p>appropriately consider and regulate extractive industries through the development approval process (ONGOING)</p> <ul style="list-style-type: none"> • Ensure staged rehabilitation of extraction sites occurs, so that they are visually acceptable and able to be utilised for future rural purposes (ONGOING)
Ensure extractive industries comply with all relevant approvals and controls	<ul style="list-style-type: none"> • Monitor the activities of all existing extractive industries operating and check for compliance with all relevant legislation, policies, guidelines, codes of practice and local laws (ONGOING)

1.4.3 Infrastructure and Community Facilities

1.4.3.1 Water Supply	
Vision/Objectives	
To ensure the provision of an adequate, high quality and reliable water supply to all areas of the Shire and encourage its efficient use and protection.	
Directions	Actions
Ensure long-term protection of existing public drinking water source areas and water supply infrastructure, by controlling land uses and development within these areas	<ul style="list-style-type: none"> • Have due regard for potential impacts of land uses when considering scheme amendment proposals or development applications within these areas. (IMMEDIATELY & ONGOING) • Further subdivision in the Public Drinking Water source area in the Darling Scarp Southern Precinct is not supported except for conservation or farm rationalisation purposes. (ONGOING) • Classify strategic public drinking water source areas, public water supply dams, catchments and tanks sites in Crown ownership in the Shire as 'Public Purpose' reserve (Water Supply or Water Supply Catchment) in the Scheme and apply Scheme provisions accordingly (IMMEDIATELY)
Facilitate water supply upgrades and new infrastructure and additions to support	<ul style="list-style-type: none"> • Liaise with the Water Corporation to facilitate additions and upgrades to existing water supply infrastructure as required including expansion of current wastewater re-use schemes (ONGOING)

future development and protect against drought	
Ensure that a sustainable potable water supply is provided, where scheme water is not available	<ul style="list-style-type: none"> Rural residential zoning, subdivision and development proposals will require reticulated water connection and rural smallholdings proposals will require a sustainable water supply (ONGOING) Add a scheme requirement for a minimum 120,000L rainwater tank for residential requirements on rural properties where reticulated water supply is not available (IMMEDIATELY)
Support efficient use of water and reuse of treated wastewater	<ul style="list-style-type: none"> Promote community involvement in the identification, augmentation, upgrade, conservation and protection of water supply (ONGOING) Continue to support use of treated wastewater on public spaces to reduce reliance upon water supplied from GAWSS and to reduce need for future upgrades to wastewater infrastructure (ONGOING) Continue to work with Water Corporation and DWER for advice on efficient water use (ONGOING)
Promote supplementary water supply for dwellings to reticulated water	<ul style="list-style-type: none"> Incorporate provisions into LPPs for alternative water supplies to supplement reticulated water supplies such as requirements for new dwellings to have a rainwater tank subject to the size of dwellings (SHORT TERM)
1.4.3.2 Wastewater disposal	
Vision/Objectives	
To ensure that all development that generates sewage is served by adequate, high quality and reliable sewage disposal facilities and that disposal of all sewage is effectively managed to not adversely affect community health, the amenity of adjoining land uses or natural resources.	
Directions	Actions
Wastewater disposal in future development should not have adverse impacts on public health and the natural environment	<ul style="list-style-type: none"> Focus new development and growth in locations with access to reticulated sewerage in the Northam Townsite and Wundowie (ONGOING)

	<ul style="list-style-type: none"> • Where reticulated development is unavailable to single lots, apply principles for safe onsite wastewater disposal including use of secondary treatment in sensitive locations, suitable placement of onsite treatment systems and adequate onsite retention and treatment (ONGOING) • Apply State Policy when considering applications for the subdivision of land and make appropriate recommendations to the WAPC for wastewater disposal (ONGOING) • Ensure development and land use along waterways and rivers which are not yet identified in the State's mapped sewerage sensitive areas has due regard to the objectives of the state sewerage policy (ONGOING)
<p>Ensure that future development and land use within odour buffer areas of existing or proposed WWTPs and other treatment facilities are compatible with the long-term operation of these facilities</p>	<ul style="list-style-type: none"> • Apply Scheme SCA provisions to ensure that any future development and use of land within the odour buffers is compatible with any existing or future proposed development and use of these wastewater treatment plants (ONGOING) • Work with the Water Corporation to ensure that all existing and future landowners whose properties are located within the defined odour buffers for wastewater treatment plants are aware of the potential for nuisance and likely limitations and restrictions on future land use and development (ONGOING) • Consider applying conditions for on any future planning or subdivision approvals requiring the preparation and registration of a Section 70A notification on the Certificate of Title of all affected properties as opportunities arise (SHORT TERM & ONGOING)
<p>Support expansion of existing reticulated sewerage headworks infrastructure in the Northam and Wundowie townsites and installation of infill sewerage in Bakers Hill</p>	<ul style="list-style-type: none"> • Work with the Water Corporation to provide for the expansion of the existing reticulated sewerage headworks infrastructure in the Northam townsite (SHORT TERM & ONGOING) • Work with the Water Corporation to provide infill sewerage in Bakers Hill, parts of Northam and Wundowie including appropriately located wastewater treatment plants (MEDIUM - LONG TERM)

1.4.3.3 Drainage, Waterways and Flooding	
<p>Vision/Objectives</p> <p>To ensure that all development is served by adequate, high quality and reliable stormwater drainage infrastructure that improves the quality of stormwater runoff and avoids salinity encroachment, flood risk and negative impacts on local drainage conditions and natural resources and promote a coordinated approach to agricultural drainage.</p> <p>Rivers and waterways are greatly valued and to be maintained to a high natural standard. The Avon River and its tributaries are to be healthy, appreciated and used by the community and visitors for both passive and active recreation.</p>	
Directions	Actions
<p>Avoid development in areas identified as liable to flooding and inundation</p>	<ul style="list-style-type: none"> • Review the extent of SCAs and development controls based on updated flood plain mapping endorsed by the Shire and DWER to show the location and extent of all land identified as being liable to flooding or inundation (SHORT TERM) • Apply the provisions of the Avon and Mortlock River SCA and Spencer Brook SCA and ensure future development and land use adjacent to these systems is appropriately located, preserves ecological values, landscape qualities and associated riparian zones and does not adversely affect their capacity to convey floodwaters or result in further land degradation (ONGOING) • Seek to secure drainage lines and river foreshore areas in reserves where surrounding land is developed or subdivided and where there is no current information available for a particular site liaise with DWER on floodplain management (ONGOING)
<p>Provide for effective and efficient stormwater drainage throughout the Shire incorporating best water sensitive urban design and management practices</p>	<ul style="list-style-type: none"> • Development and subdivision to address stormwater retention/management and address drainage, vegetation and site works, including preparation of water management strategies/plans, to ensure effective and efficient stormwater drainage (ONGOING) • Planning for new development areas and rural residential land is to demonstrate an integrated drainage network (ONGOING) • Development and subdivision in and adjacent to townships to address water sensitive urban design principles in accordance with BUWM to improve the quality of stormwater runoff to and from urban areas (ONGOING)

Protect against rising groundwater and salinity, particularly in settlements	<ul style="list-style-type: none"> Development and subdivision proposals to address local drainage conditions and demonstrate that drainage will not be impaired or contribute to rising groundwater or increased salinity (ONGOING)
Protect vegetation corridors along waterways and encourage revegetation of cleared areas	<ul style="list-style-type: none"> Work with Wheatbelt Natural Resource Management and community groups to improve waterways and encourage revegetation (ONGOING)
1.4.3.4 Power and Communications	
Vision/Objectives	
To ensure that all future development is energy efficient and served by a reliable, affordable and sustainable power supply.	
To provide affordable, modern and equitable telecommunication services in a timely manner that are sensitive to economic, social, environmental and technical conditions and maximise opportunities for economic growth and development.	
Directions	Actions
Facilitate and support necessary upgrades to power infrastructure to ensure sufficient supply to satisfy current and anticipated demand and ensure integrity of the system, given the bush fire risks	<ul style="list-style-type: none"> Progress discussions with Western Power for upgrades to existing supplies and new sustainable power supply schemes (SHORT TERM) Work with the relevant authorities to replace old power poles, particularly in high bushfire risk areas (SHORT TERM & ONGOING) Monitor all external sources of infrastructure funding assistance and prepare funding applications for infrastructure subsidies as and when required (ONGOING) Support Shire initiatives in LPPs to ensure that all future development is energy efficient and served by a reliable, affordable and sustainable power supply (SHORT TERM & ONGOING)
Encourage and support conversion to underground distribution lines	<ul style="list-style-type: none"> Work with Energy Policy WA and Western Power to secure funding assistance under SUPP to convert existing overhead power to underground distribution lines in established settlements, scenic routes and tourism/heritage precincts (SHORT TERM & ONGOING)
Encourage and support the development and use of alternative power supply options, including reticulated gas	<ul style="list-style-type: none"> Liaise with relevant State Government authorities to aim to achieve the provision of reticulated gas supply to the townsites and industrial areas (SHORT TERM & ONGOING)

	<ul style="list-style-type: none"> • Include 'Renewable Energy Facility' as a new land use in the scheme and ensure permissibility facilitates the establishment of renewable energy facilities where appropriate (SHORT TERM & ONGOING)
Promote energy conservation in the design and development of new urban areas and housing	<ul style="list-style-type: none"> • Apply R-Codes to encourage and promote energy conservation in the design and development of new urban areas and housing (ONGOING) • Incorporate relevant provisions in LPPs to encourage inclusion of energy efficient measures into new developments (SHORT TERM) • Ensure that structure plans and LDP's for future development in settlements incorporate the principles of energy efficient design (ONGOING)
Encourage and facilitate timely, effective and cost competitive telecommunication infrastructure	<ul style="list-style-type: none"> • Continue to work with service providers to facilitate timely and effective provision of affordable, modern telecommunications technology (ONGOING)
1.4.3.5 Waste Management	
Vision/Objectives	
To minimise the amount of solid and putrescible waste produced and provide for safe and effective management of all waste generated so as to not adversely affect community health, amenity of adjoining land uses or natural resources.	
Directions	Actions
Minimise waste produced and need for new or expanded waste disposal sites	<ul style="list-style-type: none"> • Implement the Regional Waste Management Strategy to achieve waste targets and continue investment in campaigns to encourage recycling and waste minimisation (ONGOING)
Provide for safe, effective and environmentally sensitive management of all solid and liquid wastes produced	<ul style="list-style-type: none"> • Implement the Regional Waste Management Strategy to improve regional waste management activities and options. (SHORT TERM) • Improve local waste management options, including waste avoidance and recycling options (ONGOING) • Ensure that the existing closed waste disposal sites in Bakers Hill, Grass Valley and Wundowie are managed in accordance with requirements of DWER and all relevant legislation (ONGOING)

	<ul style="list-style-type: none"> Prepare and implement suitable post-closure management plans for all closed solid waste disposal sites. (SHORT TERM)
Ensure that future development and land use within buffer areas of existing or proposed waste disposal sites is compatible with their long-term operation of these facilities	<ul style="list-style-type: none"> Apply EPA Environmental Protection Guidance Statement – Separation Distances between Industrial and Sensitive Land Uses when considering planning proposals and development applications around waste disposal facilities (ONGOING) Prohibit further development on the closed waste disposal sites in Bakers Hill, Grass Valley and Wundowie pending detailed structural and environmental health assessments and site remediation to acceptable standards (ONGOING) Review buffer area around the Old Quarry Site to accommodate its expansion (SHORT TERM)
1.4.3.6 Community Services and Facilities	
Vision/Objectives	
To facilitate the development of a vibrant community that has access to a wide range of services and facilities for all age groups, which help to foster a strong sense of community and attract people to the Shire.	
Directions	Actions
Facilitate a wide range of well-planned and located community services and facilities	<ul style="list-style-type: none"> Introduce the Rural Townsite zone into the Scheme and zone settlements to provide for flexibility to support a range of community-based land uses while ensuring that uses are appropriate for townsites (IMMEDIATELY) Provide opportunities for community participation in the planning, delivery and management of community services and facilities (ONGOING)
Promote coordination between different service providers and encourage joint use and co-location of services and facilities	<ul style="list-style-type: none"> Ensure the Scheme is sufficiently flexible and applied accordingly to enable joint use, co-location and redevelopment of community facilities to meet needs over time (ONGOING) Facilitate joint development of services and facilities by both the public and private sectors and coordinate their planning and timely provision by ensuring a sufficient supply of suitably zoned and serviced land in main settlements (ONGOING)
Provide and maintain access to a wide range of education and training services	<ul style="list-style-type: none"> Ensure that the Scheme is flexibly applied to support development of education and training facilities (ONGOING)

and facilities that benefit the whole community	<ul style="list-style-type: none"> Continue to work with relevant authorities to encourage the use and retention of the Muresk Facility for rural and regional education purposes. (ONGOING)
Facilitate provision of a wide range of suitably located accommodation, health and care services and facilities to cater for needs of elderly and indigenous populations	<ul style="list-style-type: none"> Promote coordinated development of aged accommodation, health and care facilities in central locations in the Northam townsite and main settlements including the Northam health precinct adjoining the Northam Regional Hospital (ONGOING) Work with the local indigenous population to plan for the provision of a range of services and facilities which serve their specific needs and requirements (ONGOING)
Ensure public open space is used effectively to meet a range of active and passive recreation needs	<ul style="list-style-type: none"> Finalise and implement recommendations of the Shire's Public Open Space Strategy which will include an audit to identify gaps and opportunities for connection (SHORT TERM)
1.4.3.7 Transport	
Vision/Objectives	
To provide a comprehensive, well planned and integrated transport network that is safe, efficient, environmentally sensitive and meets the needs of all users.	
Directions	Actions
Identify and provide for long-term protection of significant transport infrastructure	<ul style="list-style-type: none"> Introduce Scheme requirements for development along major roads to protect the efficiency of infrastructure (SHORT TERM) Work with MRWA to input into EastLink project which seeks to finalise the alignment to improve freight connections whilst addressing potential impact on properties and the Kep track (SHORT TERM) Work with MRWA to identify development opportunities on regional roads where possible (ONGOING)
Improve the efficiency, safety and quality of the transport network for the benefit of all users having regard for economic, environmental, social values and transportation needs	<ul style="list-style-type: none"> Prepare, adopt and review LPPs to establish a local road hierarchy to accommodate special transport needs such as RAV requirements for wide loads and farm vehicles and ensure all future development is compatible with the network's efficiency, safety and quality for all users (SHORT TERM & ONGOING)

	<ul style="list-style-type: none"> • Work with Federal government, MRWA and community to develop and implement strategies to reduce conflicts between heavy haulage vehicles and local and tourist traffic (SHORT TERM & ONGOING) • Apply SPP 5.4 to consider noise impacts on sensitive land uses along major roads and rail and investigate opportunity to establish a scheme special control area while acknowledging that such land uses will be in proximity to road and rail given the historic pattern of development (MEDIUM & ONGOING) • Continue to pursue the local government's road infrastructure management program as provided for in its Traffic Asset Management Plan and to work with RoadWise Committee Advisory Group to address road safety issues and black spots (ONGOING)
<p>Plan for transport services and infrastructure in close consultation with State and Federal government and the local community</p>	<ul style="list-style-type: none"> • Work with State and Federal governments and community to implement the Roads 2030 Regional Strategies for Significant Local Government Roads – Wheatbelt North 2015 (ONGOING) • Work with PTA to increase the efficiency and the effectiveness of Avon Link and Transperth services to Wundowie townsite and investigate options to provide an efficient, affordable and sustainable local public transport service (SHORT TERM TO MEDIUM TERM)
<p>Support and encourage upgrading and increased use of rail infrastructure to improve the efficiency of the State's grain freight network for bulk haulage</p>	<ul style="list-style-type: none"> • Work with Department of Transport to implement strategies under the Regional Freight Plan and the Revitalising Regional Agricultural Freight Strategy (ONGOING) • Support establishment of rail spur at Avon Industrial Park (IMMEDIATE) • Assist CBH to facilitate expansion of its Avon grain handling facilities consistent with its Network Plan and work with CBH to support safe road conditions particularly during harvest (SHORT TERM)
<p>Increase use of the airport by increasing services, facility use and land uses that are complementary</p>	<ul style="list-style-type: none"> • Review the Northam Airport Master Plan 2015 to support increased and efficient usage of the aerodrome and create opportunities for compatible and complementary land uses within and adjacent to it such as an international pilot flying school for international pilots having regard to suitable buffers (SHORT TERM)

1.4.4 Environment and Conservation

1.4.4.1 Natural Resources and Biodiversity	
Vision/Objectives	
Protect, conserve and enhance the environmental values and natural resources of the Shire for the benefit of current and future generations while providing appropriate development opportunities to promote the local economy.	
Directions	Actions
Implement recommendations from the LBS and protect and secure high conservation areas, threatened ecological communities, areas with native vegetation and ecological assets including waterways	<ul style="list-style-type: none"> • Ensure that all land use planning decisions consider the LBS vegetation targets (ONGOING) • Confirm the conservation values of the selected reserves and amend reserve classification in the Scheme to protect Crown land with conservation value and consider inclusion into State Nature Reserves, noting that some of the reserves have ongoing recreational uses which may limit some opportunities for this until these uses cease to operate (SHORT TERM & ONGOING) • Seek to protect vegetation on private land in locations identified as Conservation areas on the LPS map, for possible rezoning to Environmental Conservation zone or inclusion into reservations (ONGOING) • Review scheme provisions for retention and protection of existing vegetation and/or planting of additional vegetation including provisions for Rural, Rural Residential and Rural Smallholding zone provisions to protect environmental assets (IMMEDIATELY) • Protect roadside vegetation while maintaining and improving road safety (ONGOING) • Mature trees, which are those with potential nesting hollows, should be mapped and retained where possible and identify and register significant trees for protection and introduce scheme provisions to protect significant trees (SHORT TERM)
Promote planning, protection, management and sustainable use of natural resources and support community organisations involved in natural resource management	<ul style="list-style-type: none"> • Promote and support integrated catchment management being undertaken by Wheatbelt Natural Resource Management Incorporated and local catchment groups, and undertake consultation with these organisations on relevant planning decisions (ONGOING)

	<ul style="list-style-type: none"> Identify opportunities to support and fund for natural resource management activities from State and Federal government sources where these complement the provision of services by the Shire (ONGOING) Support preparation and implementation of management plans for public and privately-owned land identified as being of high conservation value (ONGOING)
Ensure land and soil is protected, and prevent land degradation and provide for the rehabilitation and revegetation of degraded land	<ul style="list-style-type: none"> Identify all areas affected by or at risk of land degradation including salinity, waterlogging, water erosion, wind erosion and soil acidification (MEDIUM TERM) Request DPIRD provide information and mapping to identify areas affected by or at risk of land degradation; and guidance on best practice remedial options for addressing land degradation, with information and mapping provided to Wheatbelt Natural Resource Management Incorporated and local catchment groups to facilitate use by farmers in farm management planning activities (MEDIUM TERM)
Support development of a climate change adaptation strategy/action plan	<ul style="list-style-type: none"> Investigate options for the development and implementation of a climate change adaptation strategy and action plan (SHORT TERM & ONGOING)
1.4.4.2 Visual Landscape Protection	
Vision/Objectives	
Protect and enhance valued natural, rural and built landscapes as tourism assets and encourage development which is sensitive to the characteristics that give these areas their value.	
Directions	Actions
Protect and enhance valued landscapes, features and views, particularly on travel routes and main roads, scenic routes, tourist drives, and recreational routes and encourage restoration of degraded landscapes.	<ul style="list-style-type: none"> Avoid new development on prominent skylines, focal points and ridgelines (see Map 10) or development to be sited or use of vegetation screening to prevent it from being seen at these locations on scenic routes. (ONGOING) New development proposed on steep slopes identified or within 500m either side of scenic routes as shown on Map 10 and Great Eastern Highway should not be prominent or dominate the views from the roads through siting and screen planting. (ONGOING) Elsewhere on scenic and main travel routes, the appearance of development should seek to blend with the natural, rural or built character of the surrounding landscape and not become a dominant or prominent feature. (ONGOING)

	<ul style="list-style-type: none"> • Review the local planning scheme provisions, which may include developing a LPP to ensure development is not dominant in the landscape in specified locations (see Map 10) and ensure that new land uses which do not display a rural character such as industry, quarries or waste sites are not visible in these locations. (ONGOING) • Revegetate / retain vegetation on the skyline as viewed from scenic routes and on water courses and apply vegetation screening along scenic routes where new development is located within 500m of each side of these roads (see Map 10). (ONGOING) • Work with MRWA to retain the landscape, amenity and recreational values of the Kep Track. (ONGOING)
<p>Ensure that future development maintains landscape value through appropriate general location, siting and design</p>	<ul style="list-style-type: none"> • Review scheme controls and the local planning framework so that development which has potential to negatively impact visual landscape character in sensitive locations will be avoided and/or impacts minimised while not unreasonably preventing development. This includes replacing the Landscape Protection SCA with scheme provisions requiring development approval for specified types of development in sensitive locations and preparing a LPP to guide development and design. (SHORT TERM) • Valued landscape characteristics and views should be protected by measures such as suitable building envelopes, determining appropriate setbacks from scenic routes, screen planting or siting development behind existing vegetation, and providing guidance on building specifications including height, bulk and reflectivity, to be detailed in the LPP. (SHORT TERM) • Where new development is likely to adversely impact on valued or sensitive visual landscape character, proposals need to identify and address potential visual impacts in accordance with the WAPC's Visual Landscape Planning Manual. (ONGOING) • Rural living estates should not appear as a continuous, urban corridor, but as distinct areas, separated by bushland or agricultural landscapes. (ONGOING)
<p>Preserve and enhance Northam Townsite's character and sense of place</p>	<ul style="list-style-type: none"> • Implement measures to improve entry points to Northam from Great Eastern Highway and tourist routes and maintain views of the town in its valley setting (see Map 10) without allowing views to be blocked by new buildings or roadside tree planting while providing minimal visibility of industry or utilities. (ONGOING)

	<ul style="list-style-type: none"> Minimise impact of development on sensitive steeper slopes when new residential areas are developed. (ONGOING) Protect the town's valued streetscapes, which include buildings of heritage significance and/or appearance, together with improvements to buildings that will improve their appearance and contribute to the streetscape. (ONGOING) Enhance the natural character of the Avon and Mortlock Rivers by restoring riverine vegetation. (ONGOING)
1.4.4.3 Contaminated Sites, Buffers and Impact Areas	
Vision/Objectives	
To prevent any further land contamination and identify, manage and remediate contaminated sites to avoid any negative health and environmental impacts and clearly define, secure and manage buffer areas to protect industry, infrastructure and special uses from incompatible land uses and provide for the safety and amenity of surrounding land uses.	
Directions	Actions
Restrict land uses that have potential to cause land contamination	<ul style="list-style-type: none"> Ensure that land uses that may result in soil contamination such as chemical, waste or liquid fuel storage are not permitted unless it is demonstrated they will not result in any contamination or adverse effects on future land use (ONGOING)
Improve processes and information regarding UXO to ensure future fire incidents can be managed appropriately	<ul style="list-style-type: none"> Clarify status of "UXO Significant" properties with DFES and the Department of Defence (IMMEDIATELY) Add scheme provisions for development and land use potentially affected by UXO to be referred to the UXO Services Branch of DFES prior to granting development approval and to ensure that sites are adequately remediated prior to development (IMMEDIATELY & ONGOING)
Protect sensitive land uses from industrial emissions and other land uses and protect opportunities for industry with potential to generate offsite impacts by identifying and securing suitable buffer areas at an early stage in the planning process	<ul style="list-style-type: none"> Identify, review and secure suitable buffer areas around operations where impacts cannot be managed on site such as significant industry, infrastructure and special uses, early in the planning process (ONGOING) Have regard for the EPA's Guidance Statement No. 3 (Separation Distances between Industrial and Sensitive Land Uses), scientifically based site-specific studies and outcomes

	<p>from consultation with affected landowners and the relevant authorities in establishing buffers (ONGOING)</p> <ul style="list-style-type: none"> • Only support variations to existing defined or recommended buffer area boundaries where it is justified in a scientifically based site-specific study and associated report (ONGOING) • Review the planning approach for abattoir facilities in the Scheme for consistency in how they are dealt with which may include introduction of scheme requirements which set out requirements and activities based on level of impact on surrounding areas or establishment of a SCA (SHORT TERM)
<p>Ensure that only compatible land uses are permitted to be developed within defined buffer areas or around infrastructure which generates off-site impacts</p>	<ul style="list-style-type: none"> • Within identified buffer areas, limit and manage proposals for introduce sensitive land uses (ONGOING) • Apply the WWTP Buffer SCA provisions in the Scheme to ensure that the development and use of any land located within each plant's defined buffer area is compatible with any existing or proposed future development and use of that plant (IMMEDIATELY & ONGOING) • Proposals for rural residential purposes surrounding the Northam Aerodrome should be carefully considered through the rezoning process in terms of constraining the development of existing land uses and limiting the development of other new land uses in the long term (ONGOING).
<p>Manage and monitor industrial emissions so that they are at acceptable levels at the outer edge of defined buffer areas</p>	<ul style="list-style-type: none"> • Where emissions within defined buffer areas for any industry, infrastructure or special use are deemed to exceed acceptable levels, work with the operator, EPA, DWER and community to help establish monitoring regimes and best practice approaches to emissions management (ONGOING)
<p>1.4.4.4 Bushfire Risk</p>	
<p>Vision/Objectives</p> <p>To implement risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure and undertake continued bushfire management planning and mitigation work and avoid development in areas with extreme fire risk</p>	

Directions	Actions
<p>Avoid development in extreme bushfire risk area and manage risk with conservation values</p>	<ul style="list-style-type: none"> • Focus development on existing cleared land and consolidation in and around existing settlements and develop a strategic plan for developing in areas where there may be bushfire risk (ONGOING) • Ensure that clearing required to manage bushfire risk is consistent with conservation values (ONGOING)
<p>Ensure that new development adequately addresses bushfire risk</p>	<ul style="list-style-type: none"> • Planning proposals are to be accompanied by appropriate information addressing bushfire hazard and mitigation measures in accordance with SPP 3.7 and Guidelines (ONGOING). • Further bushfire risk management planning is required to reduce the hazard level before development, intensification or rezoning may be considered (ONGOING) • Ensure subdivision, development and the location of vulnerable land uses responds to site and landform conditions including access and egress and services to improve bushfire response, adequate separation from vegetation and focus development in areas with mains water and power supply (ONGOING)
<p>Ensure ongoing bushfire management including availability of infrastructure to support firefighting</p>	<ul style="list-style-type: none"> • Undertake continued bushfire management planning and mitigation work Shire wide including preparation of a strategic plan and review the allocation and condition of key infrastructure required in bushfire emergency (ONGOING) • Undertake a strategic review of bushfire access connections and establish a coordinated emergency access network (SHORT TERM) • Continuously monitor compliance of approved Bushfire Management Plans (ONGOING) • Implement and review the Reserve Management Plan (2020) to manage bushfire risk (ONGOING)

1.4.5 Cultural Heritage

1.4.5.1 Aboriginal Heritage and Native Title	
Vision/Objectives	
To understand, appreciate and protect all areas of Aboriginal heritage significance and ensure the timely resolution of native title issues to maximize opportunities for future development and growth.	
Directions	Actions
Identify and protect aboriginal heritage sites in considering planning proposals	<ul style="list-style-type: none"> Recognise and consider sites of aboriginal heritage significance in rezoning, subdivision and development proposals (ONGOING)
Work with Noongar Regional Corporations to support future development under the SWNTS	<ul style="list-style-type: none"> Work with Noongar Regional Corporations to realise opportunities under the SWNTS for economic or cultural use of land (ONGOING)
1.4.5.2 Historic Heritage and Character Areas	
Vision/Objectives	
To ensure the long-term protection and preservation of all buildings and places identified by the local community as being of cultural heritage significance.	
Directions	Actions
To ensure that all areas of historic heritage significance are identified and insofar as reasonably possible, protected when considering proposals for land use change and development	<ul style="list-style-type: none"> Continuously review the Local Heritage Survey in accordance with requirements of the Heritage Act 2018 and update the Heritage List accordingly (SHORT TERM) Apply scheme provisions, LPPs and design guidelines to protect and preserve heritage and culturally significant buildings and places (SHORT TERM & ONGOING) Review LPP18 to incorporate general heritage provisions and the existing heritage precincts as heritage areas as well as the Mitchell on Avon SCA and delete the SCA from the Scheme (SHORT TERM)

	<ul style="list-style-type: none"> Encourage the sustainable development and use of heritage places through the establishment of development incentives and grant funding opportunities (SHORT TERM & ONGOING)
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1.4.6 Settlements

1.4.6.1 General	
Vision/Objectives	
The Shire's settlements will be well planned, comprehensively serviced and provide significant opportunities for a wide variety of suitable land uses in an efficient, cost effective and timely manner which reflects community aspirations.	
Directions	Actions
Ensure that the local planning framework is sufficiently flexible and can accommodate a wide range of urban land uses in settlements subject to the preservation of local amenity, character, safety and heritage values	<ul style="list-style-type: none"> Rezone land for mixed use and commercial use in settlements to Rural Townsite to provide flexibility to support range of residential, local commercial and community uses and medium density development and introduce scheme provisions for development to ensure development is suitable for the location and adequately serviced and apply residential density codes based on sewer availability (IMMEDIATELY) Development to have due regard for the protection of existing townscape character, visual amenity and buildings and places of cultural heritage significance and the efficiency and safety of vehicle and pedestrian movement systems, and car parking requirements. (ONGOING)
Ensure adequate supplies of suitably zoned, serviced and affordable urban land in appropriate locations in settlements and provide for coordinated development and release of urban land	<ul style="list-style-type: none"> Facilitate and support development and release of suitably zoned, serviced and affordable urban land in locations shown on the LPS maps while retaining other land for broad hectare agricultural uses and vegetation protection (ONGOING) Undertake detailed planning as required, such as LDPs to coordinate the planning, development and release of land in main settlements and include scheme requirement to provide for plans where desirable (IMMEDIATELY)

<p>Support growth of settlements by creating opportunities to consolidate development and support infrastructure provision</p>	<ul style="list-style-type: none"> • Support infill development opportunities in suitable locations in the settlements (SHORT TO MEDIUM TERM) • Investigate methods to reduce and/or subsidise essential service infrastructure costs for future development including negotiation with developers and service providers and applications for grant funding from external funding sources such as State and Federal Government agencies (ONGOING) • Work with the PTA to identify portions of railway reserves in main settlements considered surplus to operational needs and rezone for development to benefit the community and travellers (SHORT TERM)
<p>1.4.6.2 Northam Townsite</p>	
<p>Vision/Objectives</p> <p>Maintain and reinforce the Northam townsite's function and role as a regional centre which is the commercial and service hub of the Avon subregion with a distinct and recognisable town centre.</p> <p>Facilitate regeneration and revitalisation of the town centre precinct as the primary focus of retail and commercial activity in the town and region and a variety of cultural/art, retail, tourism and hospitality choices.</p> <p>Consolidate residential land uses while protecting and enhancing the unique Northam town setting in the surrounding rural landscape.</p>	
<p>Directions</p>	<p>Actions</p>
<p>Direct urban growth to existing residential zoned land in the Northam townsite to consolidate future growth.</p>	<ul style="list-style-type: none"> • Support and encourage infill subdivision and development of existing residential zoned land in inner residential areas and new residential development in the residential expansion areas as shown on Map 2 subject to confirmation of development potential. No additional areas should be rezoned for residential around the townsite (SHORT TERM & ONGOING) • Include scheme provisions to ensure future planning for significant residential development proposals prior to subdivision to address servicing, land capability, water management and drainage, conservation, lot layout, road access and visual amenity (SHORT TERM & ONGOING) • Consider potential to rezone and develop rural land east of the Northam racecourse for an equestrian-themed residential estate comprising residential dwellings and associated

	<p>equestrian facilities for training and stabling of horses subject to preserving local amenity, character and safety (MEDIUM TERM)</p> <ul style="list-style-type: none"> • Ensure that all future development in the Northam townsite has due regard for the constraints imposed by Great Eastern Highway Bypass, railways, CBH facility, WWTP, aerodrome and cemetery (ONGOING)
<p>Facilitate redevelopment and revitalisation in the town centre, and infill and mixed-use development</p>	<ul style="list-style-type: none"> • Rezone the commercial and the mixed-use area in the town centre to the Regional Centre zone as shown on Map 3 with coding of R80 to support a mix of land uses and reflect the regional function of the town centre while leaving some areas as residential use where commercial activity is not expected (IMMEDIATELY) • Develop LPPs to establish a consistent set of development standards that can be applied to all future commercial development, mixed use development and corner lot developments (SHORT TERM) • Encourage lot amalgamation and explore development incentives to promote this (IMMEDIATELY) • Partner with key stakeholders to help prepare and implement plans and proposals for the following areas and sites in the Northam townsite: <ul style="list-style-type: none"> ○ Minson Avenue, Fitzgerald Street, Wellington Street East and the West End in the town centre area. ○ Old St Christopher’s Hostel site on Inkpen Street. ○ Former Victoria Oval bounded by Charles, Duke, Gairdner and Wellington Streets. ○ Numerous serviced residential lots with dual road frontage in West Northam. ○ Several underutilised/vacant sites and old public housing areas throughout the townsite. ○ Several laneways within the townsite which provide the opportunity for infill redevelopment. ○ Numerous rural lots located near the racecourse ○ Heritage areas and heritage building reuse (SHORT TERM) • Implement the Land Rationalisation Strategy (Map 13) and the Laneway Strategy (Map 14) to facilitate infill subdivision opportunities (ONGOING) • Review and implement recommendations of the Northam Town Centre Development and Connectivity Strategy including as outlined in Appendix 3:

	<ul style="list-style-type: none"> • Prioritising pedestrian and cyclist movement by creating interesting, safe and comfortable routes throughout the centre, particularly improving connections between the river, Minson Avenue, Fitzgerald Street and Wellington Street and between key destinations including retail centres, open spaces and new connection linking to the West End of the CBD to the northern side of the Avon River. • Build on the town's heritage character as a backdrop to delivery of new and contemporary attractions and amenities that reflect the local lifestyle. • Increase amenity, introduce new local attractions and support place activation and place marketing to attract new and repeat visitors, extending spend and dwell time. • Improve public realm through beautification initiatives that support and stimulate local business, investment and employment with a focus on improving linkages, way-finding elements, shade and tree canopy, seating, landscaping, public art/murals and footpath upgrades • Create a series of Avon River destination nodes • Development of a mix of uses, connected street grid and open spaces in the West End. • Support entertainment uses, alfresco dining and development of short stay accommodation in the town centre to increase night-time activity (SHORT TERM & ONGOING)
<p>Consolidate commercial and retail land uses in the Northam Town Centre.</p>	<ul style="list-style-type: none"> • Support Fitzgerald Street as the retail hub and main street (ONGOING) • Restrict future zoning for commercial and retail to the Northam town centre and designated local centres as shown on the LPS to consolidate commercial land uses (ONGOING) • Review the Northam Town Centre Parking Strategy and scheme parking requirements to ensure that there is a convenient car parking supply to support businesses and that parking areas are used efficiently and do not detract from appearance of the centre (SHORT TERM) • Support the development of commercial and tourism land uses which support the Northam Town Centre's regional role in the Shire and Avon Valley (ONGOING)
<p>Encourage further industrial use of designated industrial areas and provide opportunities for industrial expansion</p>	<ul style="list-style-type: none"> • Encourage and support further development in designated industrial areas to accommodate a wide range of industrial uses, including consolidation of land parcels and making land development ready for industry around Northam Townsite (ONGOING)

	<ul style="list-style-type: none"> Rezone land along Yilgarn Ave for industry, subject to servicing and land capability assessment (SHORT TERM)
Ensure land use and development addresses flood risk and stormwater management	<ul style="list-style-type: none"> Apply the Avon and Mortlock River SCA provisions so that future development and land use adjacent to river systems is appropriately located, preserves ecological values and landscape qualities and does not adversely affect capacity to convey floodwaters or result in further land degradation (ONGOING) Investigate the feasibility and cost of preparing a stormwater drainage management strategy for the Northam townsite to help guide future development and growth in accordance with the best management practices of water sensitive urban design (MEDIUM TERM)
Support the retention of native vegetation and habitat trees within the Northam townsite.	<ul style="list-style-type: none"> On land identified for potential future residential use subject to environmental consideration and further planning (Lot 120 Mitchell Ave and 9000 and 50 Mt Ommanney Rd), retain native vegetation and habitat trees in public open space to maintain ecological linkages with adjacent reserves (ONGOING) Support retention of native vegetation in providing advice on subdivision proposals and when granting development approval (ONGOING)
1.4.6.3 Wundowie	
Vision/Objectives	
Wundowie will be a vibrant local centre in a bushland setting offering quality rural lifestyle whilst meeting needs of a diverse and growing community. It will be a main local service centre with a distinct centre and major provider of services for the west of the Shire.	
Directions	Actions
Encourage and support consolidation of development in the townsite while retaining its character and subdivision design	<ul style="list-style-type: none"> Rezone lots in the town centre to Rural Townsite to support redevelopment of the centre and flexibility to allow range of uses suitable for a town centre location and apply R-code of R30 based on existing R-coding for commercial zone (IMMEDIATELY) Work with Development WA and DPLH to investigate the development potential for vacant Crown land in the Wundowie townsite with potential for residential development (R20) while ensuring that environmental values and bushfire risk are addressed (SHORT TERM)

	<ul style="list-style-type: none"> • Maintain the current 'Garden City' subdivision design when planning for development (SHORT TERM)
Encourage and provide opportunities for economic development and the revitalisation of the town centre area including a wide range of compatible land uses	<ul style="list-style-type: none"> • Support development of the existing zoned land east of the town for light industry subject to compatibility with long-term operation of the WWTP, surrounding land uses and adequate servicing (SHORT TERM) • Support redevelopment of existing industrial land within and around the former Wundowie Foundry site for additional light industrial use through subdivision and/or preparation of a LDP (SHORT TERM) • Investigate potential and support for land on Kingia Road and near Burma and Leschenaultia Roads for rural enterprise (composite lots with residential and rural businesses), subject to preserving local amenity, character and safety and detailed site planning (SHORT TERM)
Ensure development considers constraints including bush fire risk and drainage management issues	<ul style="list-style-type: none"> • Investigate the feasibility and cost of preparing a stormwater drainage management strategy for the Wundowie townsite to help guide future development and growth in accordance with the best management practices of water sensitive urban design (MEDIUM TERM) • Apply SPP 3.7 to ensure that all future development has due regard for the bush fire risk (ONGOING)
Promote protection of environmental values and natural vegetation around the townsite	<ul style="list-style-type: none"> • Work with DPIRD, DBCA and the community to identify stands of native vegetation on vacant Crown land immediately adjacent to the townsite which are of conservation significance and worthy of incorporation into the Woondowing Nature Reserve (SHORT TERM) • On land for future light industry and potential rural enterprise, identify vegetation to be protected based on flora and fauna surveys (MEDIUM TERM) • Seek to increase formal protection of native vegetation on UCL by applying Environmental Conservation zoning or conservation reserves (SHORT TERM & ONGOING) • Ensure that structure plan provisions for habitat trees, environmental management plan and stock management plan are implemented in rural residential estates (ONGOING)

1.4.6.4 Bakers Hill	
Vision/Objectives	
Bakers Hill will be a vibrant local centre offering a quality rural lifestyle whilst meeting the needs of a diverse and growing community. It will have a distinct town centre with opportunities for increased economic and residential land uses, particularly rural enterprises.	
Directions	Actions
Encourage and support consolidation of residential development in the townsite while maintaining the townsite's character	<ul style="list-style-type: none"> • Focus new residential development on existing underdeveloped privately-owned land in the west of the townsite, south of Great Eastern Highway (ONGOING) • Work with MRWA and the local community to plan for likely impacts from future changes to the Great Eastern Highway alignment including defined, safe and easily accessible entry points into the town (MEDIUM TERM)
Encourage and provide opportunities for economic development and revitalisation of the townsite including a wide range of compatible land uses	<ul style="list-style-type: none"> • Rezone the area along Great Eastern Highway, as shown on Map 5 to Rural Townsite to support a range of economic activities and introduce scheme provisions for development and land use in the zone to ensure development is suitable with surrounding land uses and adequately serviced and apply R10 density coding (R30 for existing Commercial zone) (IMMEDIATELY) • Investigate potential and support for development of land on Tames Road and at corner of Jordi and Martin Road for rural enterprise (composite lots with residential and rural businesses), subject to preserving local amenity, character and safety (SHORT – MEDIUM TERM)
Ensure development considers constraints including bush fire risk, unavailability of reticulated sewerage, land degradation issues and drainage management issues	<ul style="list-style-type: none"> • Ensure that future development is undertaken in accordance with the requirements of Government sewerage policy (ONGOING) • Apply SPP 3.7 to ensure that all future development has due regard for the bush fire risk (ONGOING) • Ensure future development and growth in the townsite has due regard for DPIRD's Bakers Hill Groundwater Study 2001 to address land degradation issues and is in accordance with best management water sensitive urban design practices (ONGOING)

1.4.6.5 Clackline	
Vision/Objectives	
Maintain and reinforce the Clackline townsite as a village centre with a distinct townsite while protecting native vegetation and its rural setting	
Directions	Actions
Encourage and support the revitalisation of the townsite, consolidation of residential development and new economic opportunities while maintaining the townsite's character	<ul style="list-style-type: none"> • Rezone land along Lockyer Road to Rural Townsite to support range of economic activities and introduce scheme provisions for development and land use in the zone to ensure development is suitable with surrounding land uses and adequately serviced and apply R10 density coding (R30 for existing Commercial zone) (IMMEDIATELY) • Investigate demand and the local community's support for rural enterprise in the townsite for small business operators to live and work on the same property subject to the preservation of local amenity, character and safety (MEDIUM TERM)
Ensure development considers constraints including bushfire risk, unavailability of reticulated sewerage, land degradation, stormwater drainage issues	<ul style="list-style-type: none"> • Ensure that future development is undertaken in accordance with the requirements of Government sewerage policy (ONGOING) • Apply SPP 3.7 to ensure that all future development has due regard for the bush fire risk (ONGOING)
1.4.6.6 Grass Valley	
Vision/Objectives	
Maintain and reinforce the Grass Valley townsite as a village centre with a distinct town centre and as the main location for rural living and activity in the Avon East precinct area, while protecting ecological values of the Grass Valley Brook	
Directions	Actions
Encourage and support the revitalisation of the townsite, consolidation of residential development and new economic opportunities while maintaining the townsite's character	<ul style="list-style-type: none"> • Rezone land as shown on LPS Map 5 to UCL on Keane Street to Rural Townsite to provide flexibility for a range of economic activities (IMMEDIATELY) • Investigate demand and the local community's support for rural enterprise in the townsite for small business operators to live and work on the same property subject to the preservation of local amenity, character and safety (MEDIUM TERM)

	<ul style="list-style-type: none"> • Ensure that all future development has due regard for the constraints imposed by the current alignment and use of the railway line (ONGOING)
Ensure development considers constraints including bushfire risk, unavailability of reticulated sewerage, land degradation, stormwater drainage issues and flood risk and water management issues	<ul style="list-style-type: none"> • Ensure that all future development has due regard for the constraints from the absence of reticulated sewerage disposal and is undertaken in accordance with government policy (ONGOING) • Ensure that any future development in the northern part of the Grass Valley townsite has due regard for and does not compromise the ecological values of the nearby Grass Valley Brook and associated riparian zone or adversely alter the capacity of the local floodway to convey floodwaters (ONGOING) • Apply SPP 3.7 to ensure that all future development has due regard for the bush fire risk (ONGOING)
1.4.6.7 Spencers Brook	
Vision/Objectives Maintain and reinforce the Spencers Brook townsite while retaining landscape values and character reflecting its location on a scenic tourist route and ensure any new development is compatible with the ecological value of Spencers Brook.	
Directions	Actions
Provide some additional economic opportunities while ensuring development considers constraints including bushfire risk, unavailability of reticulated sewerage, land degradation, stormwater drainage issues and flood risk and water management issues	<ul style="list-style-type: none"> • Support amalgamation of rural lots east of the townsite as guided by LPP25 (ONGOING) • Ensure that future development has due regard for the constraints from the absence of reticulated sewerage and is undertaken in accordance with specific requirements of Government policy (ONGOING) • Apply the Spencers Brook SCA & LPP25 provisions to ensure that any future development and use of land within the settlement is appropriately located, preserves the ecological values of Spencers Brook and the nearby Avon River and associated riparian zones and does not adversely alter their capacity to convey floodwaters or give rise to any further land degradation (ONGOING) • Apply SPP 3.7 to ensure that all future development has due regard for the bush fire risk (ONGOING)

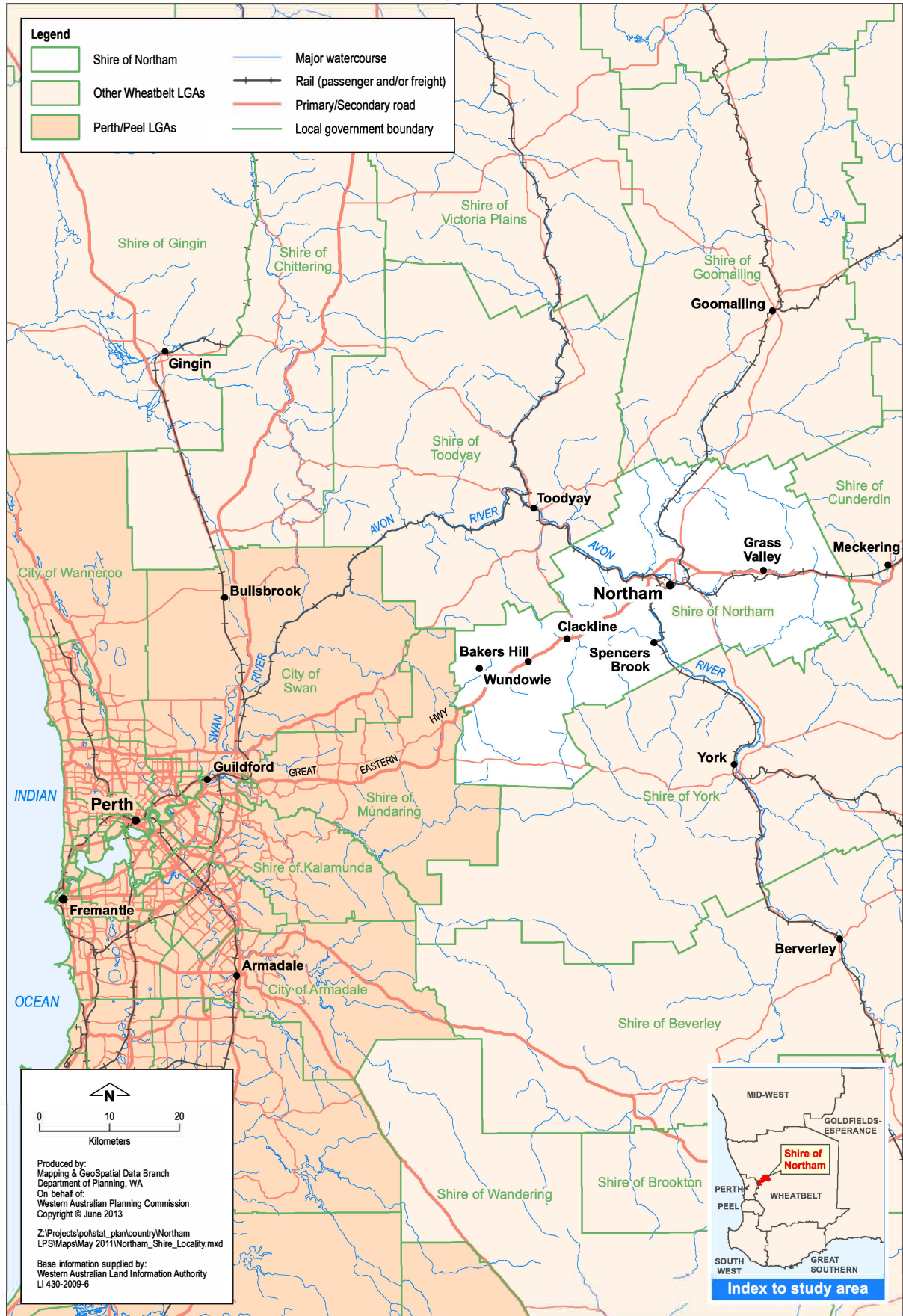
1.4.6.8 Seabrook (Muluckine)	
Vision/Objectives Maintain Seabrook as a residential settlement and support new development which is compatible with the ecological value of the Mortlock River.	
Directions	Actions
Ensure development considers constraints including bushfire risk, unavailability of reticulated sewerage, land degradation, stormwater drainage issues and flood risk and water management issues	<ul style="list-style-type: none"> • Ensure that all future development has due regard for the constraints imposed by the current lack of reticulated sewerage disposal infrastructure and is undertaken in accordance with the specific requirements of Government policy (ONGOING) • Apply SPP 3.7 to ensure that all future development has due regard for the bush fire risk (ONGOING) • Apply SPP2.9 to ensure that development has due regard for the function and environmental value of the Mortlock River (ONGOING)

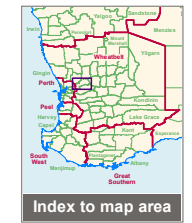
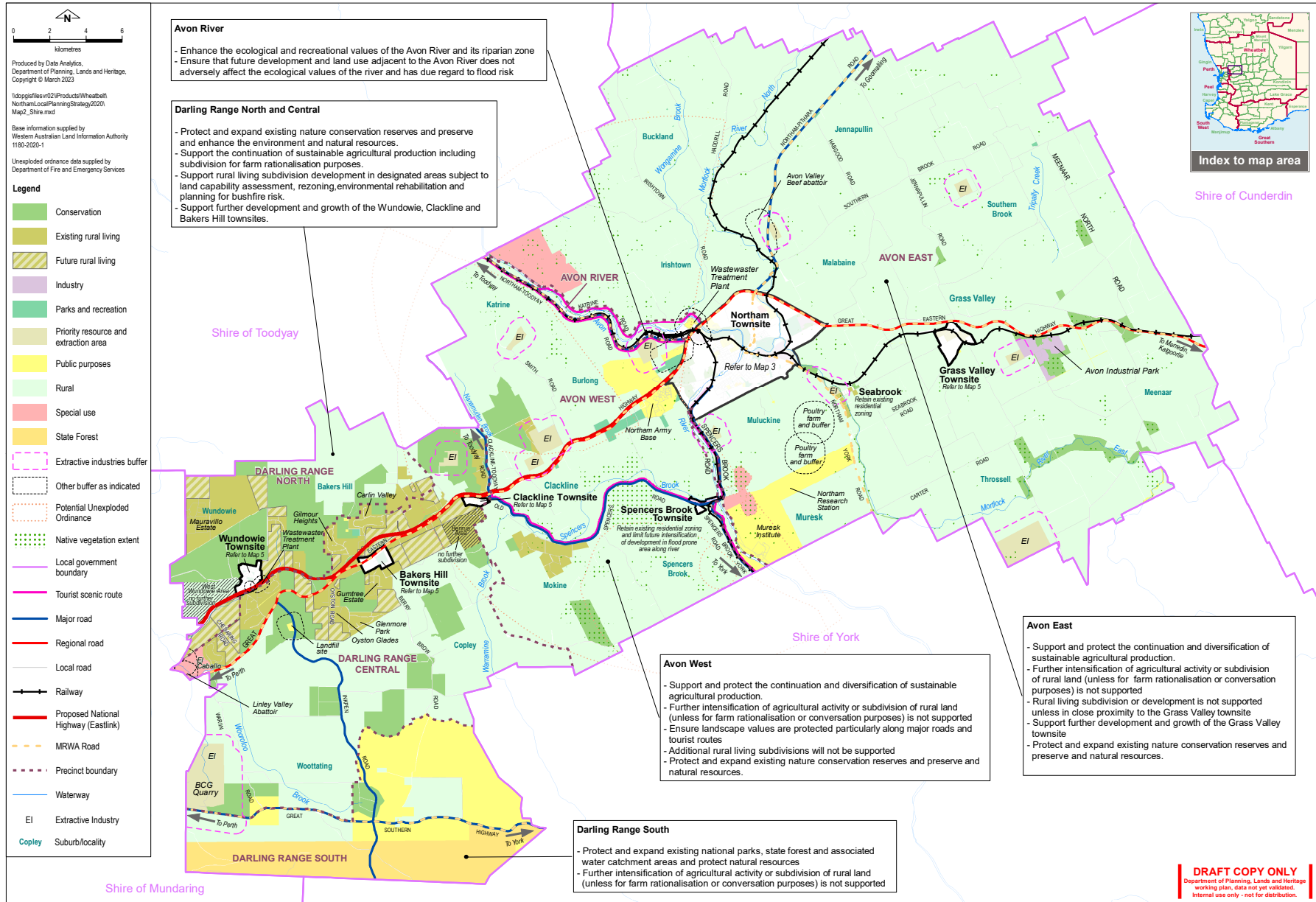


STRATEGY MAPS

The LPS maps have been prepared to guide future use, development and management of all the Shire's land and reflect the objectives and strategies outlined in Sections 2 to 7 of the LPS. The implementation of proposals will require further detailed planning and studies and necessary approvals.

Shire of Northam Local Planning Strategy





Shire of Cunderdin

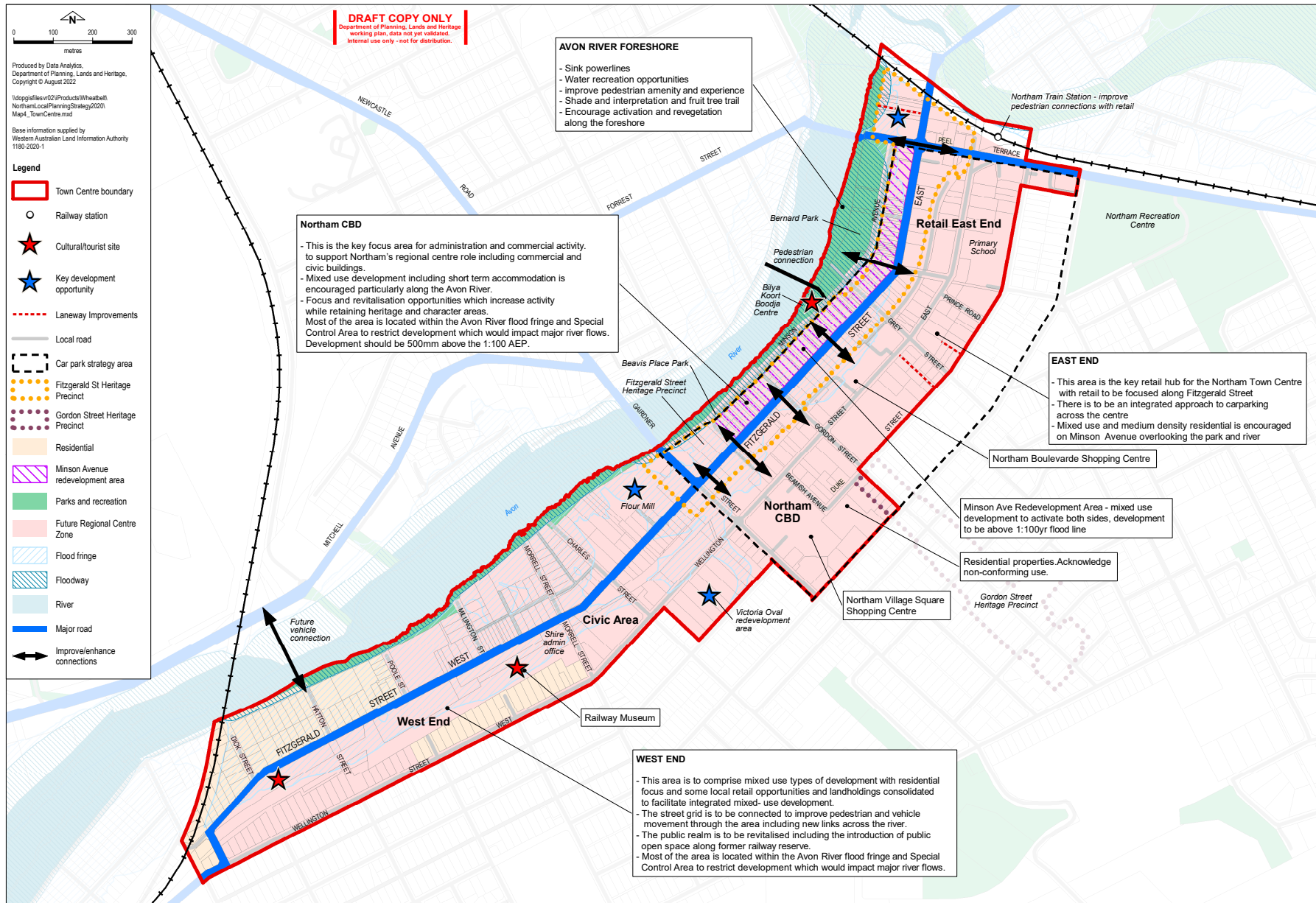
Shire of York

Shire of Mundaring

Shire of Toodyay

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Shire of Northam Local Planning strategy
























Map 4 - Northam Town Centre

Shire of Northam Local Planning strategy

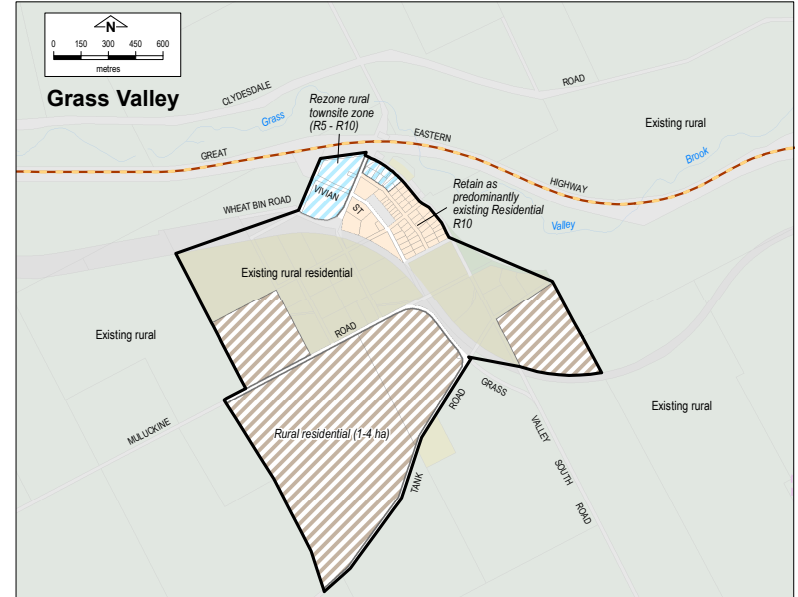
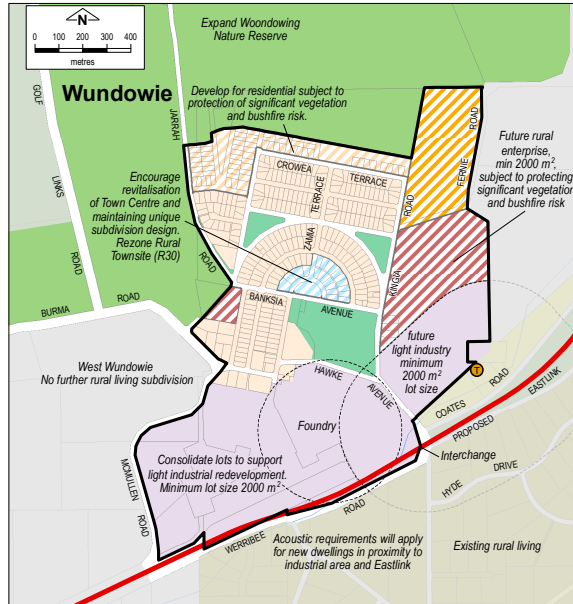
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Base information supplied by
Western Australian Land Information Authority
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Legend

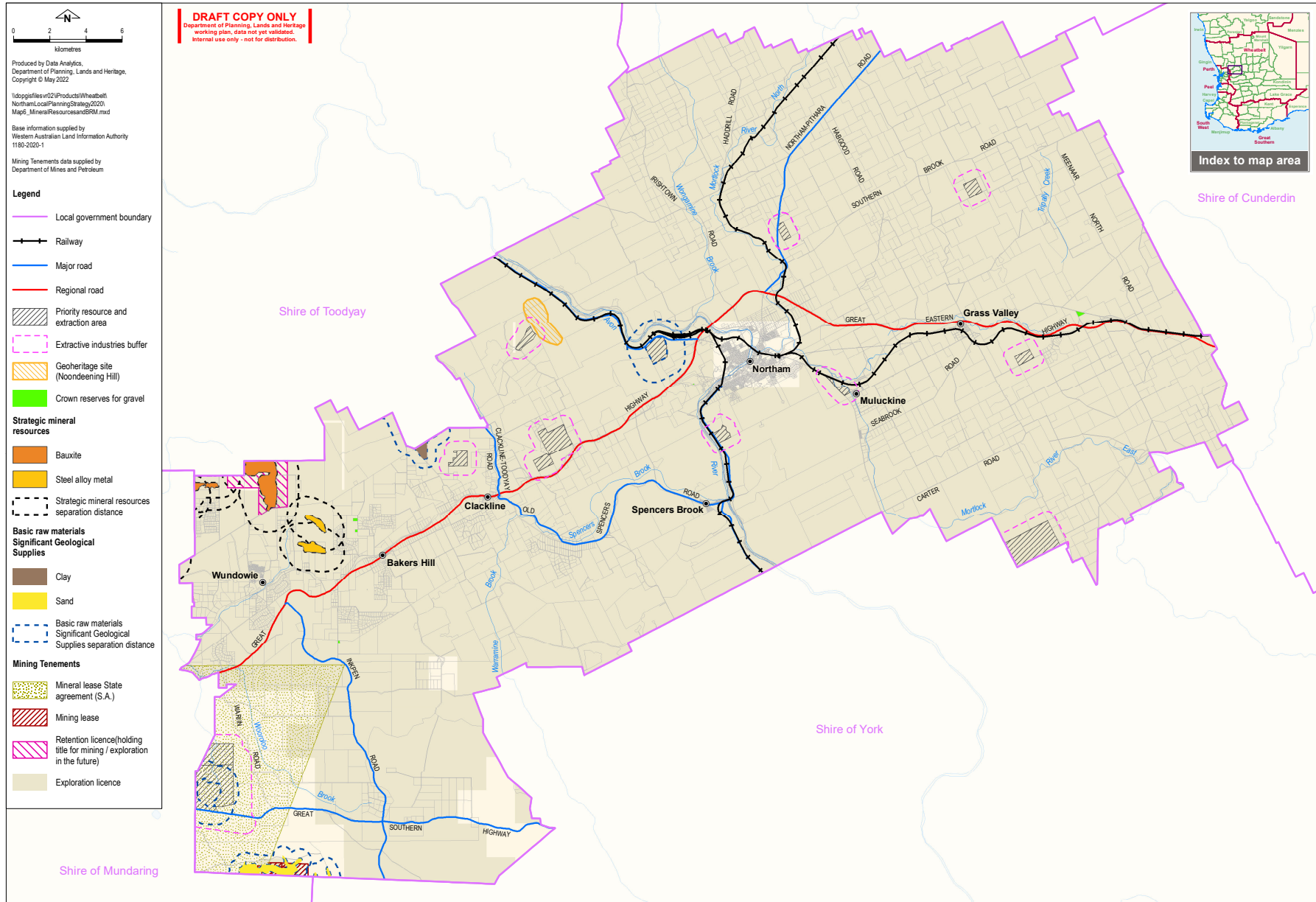
-  Primary road
-  Secondary road
-  Other road
-  Proposed National Highway (Eastlink)
-  MRWA Road
-  Railway
-  Extractive industries buffer
-  Other buffer as indicated
-  Future residential
-  Future/developing rural residential
-  Future rural residential/residential
-  Future rural townsite
-  Future development area/rural enterprise
-  Conservation
-  Existing rural living
-  Rural residential
-  Light and service industry
-  Parks and recreation
-  Public purposes
-  Existing residential
-  Waste water treatment plant

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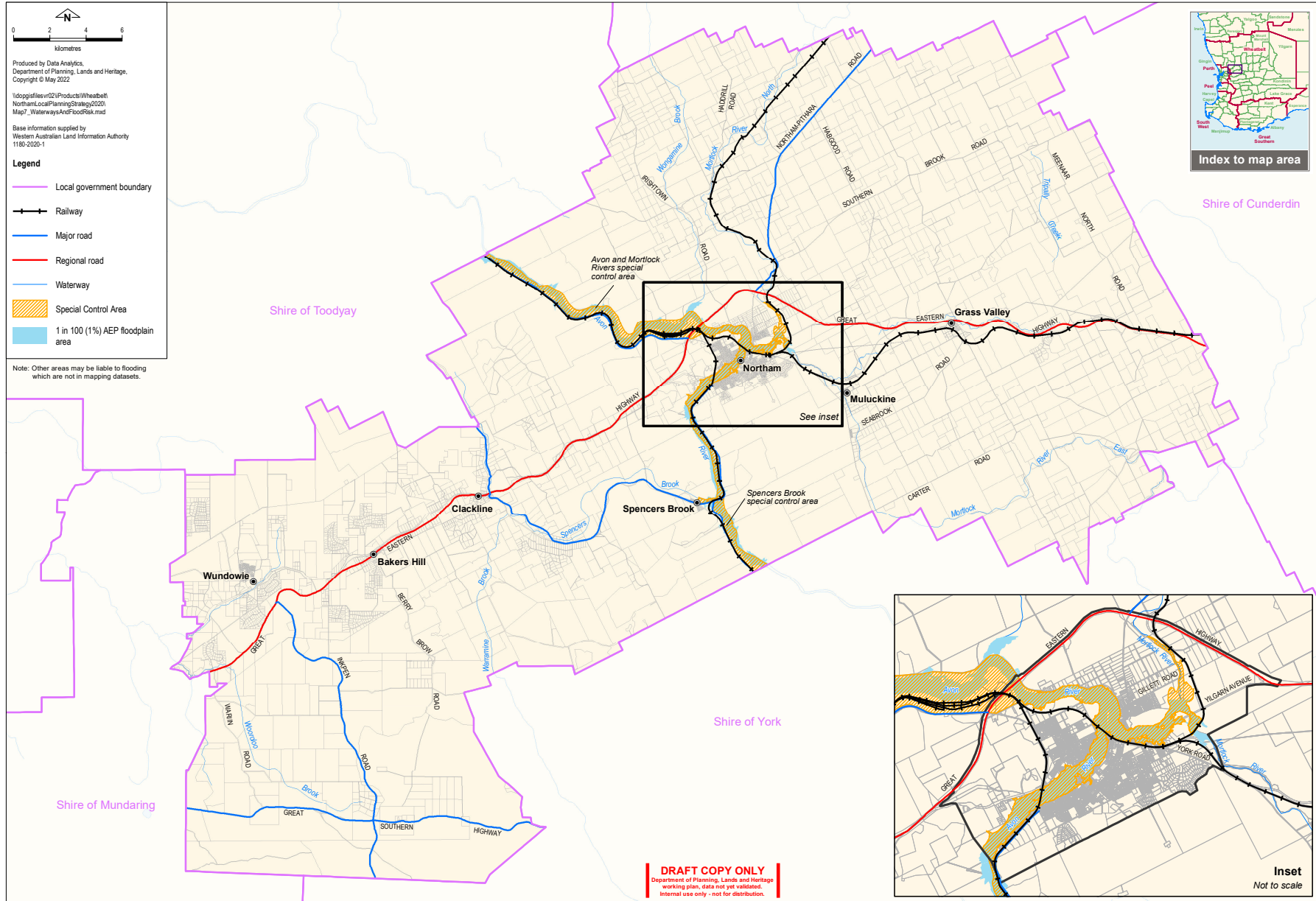
Map 5 - Townsites (insets)

Shire of Northam Local Planning strategy



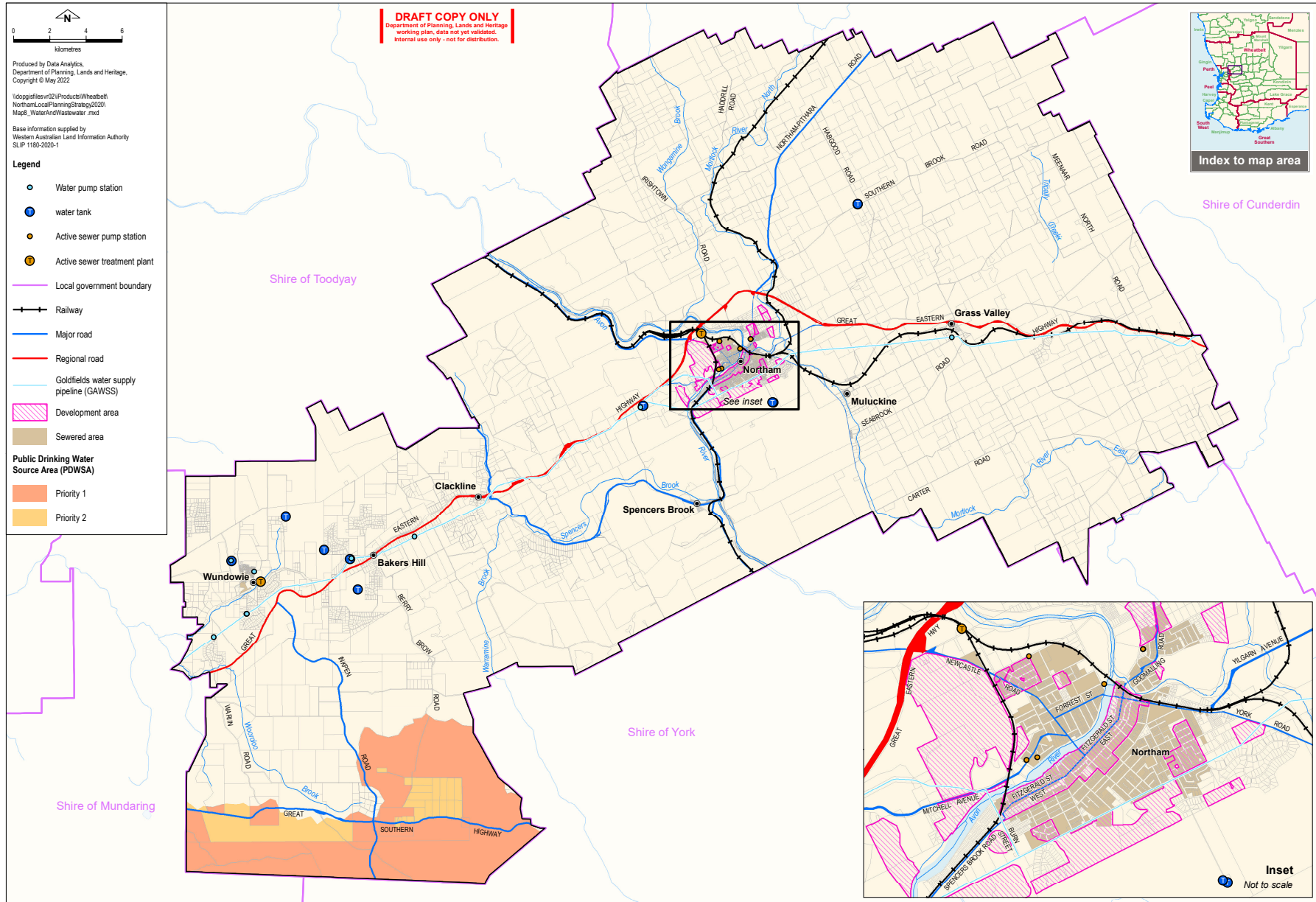
Map 6 - Mineral Resources and Basic Raw Materials

Shire of Northam Local Planning strategy

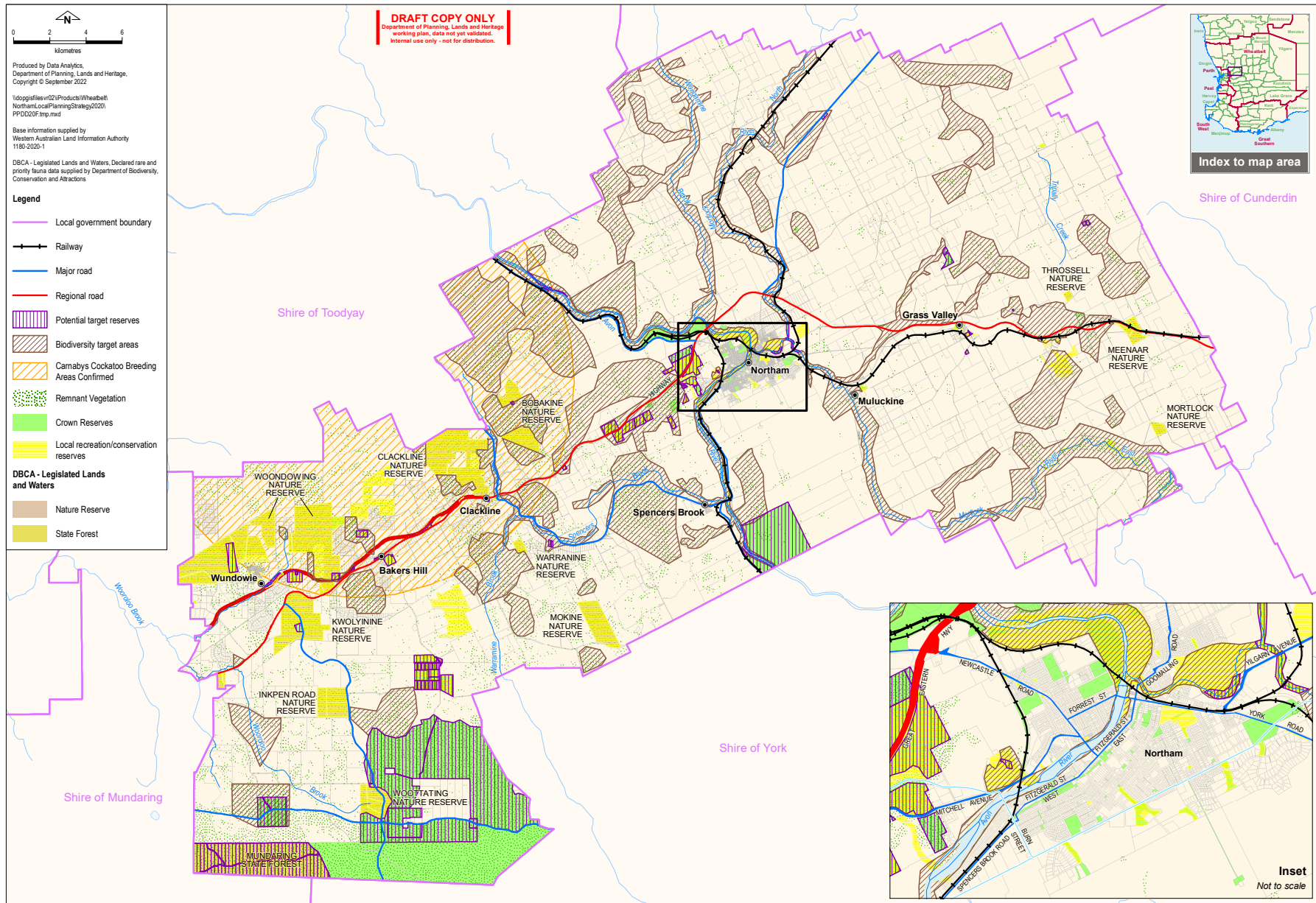


Map 7 - Waterways and flood risk

Shire of Northam Local Planning strategy

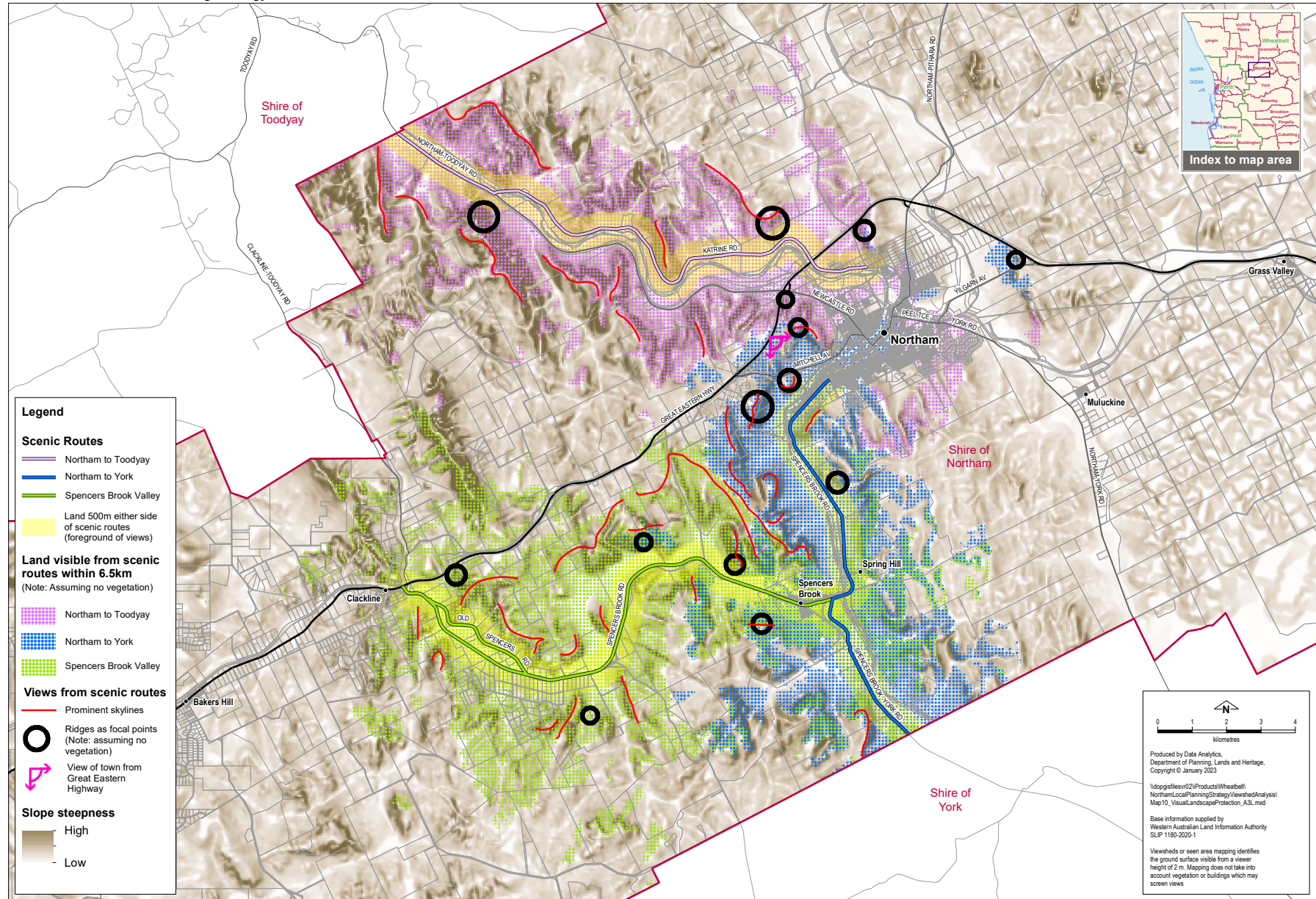


Map 8 - Water and wastewater



Map 9 - Vegetation and Biodiversity

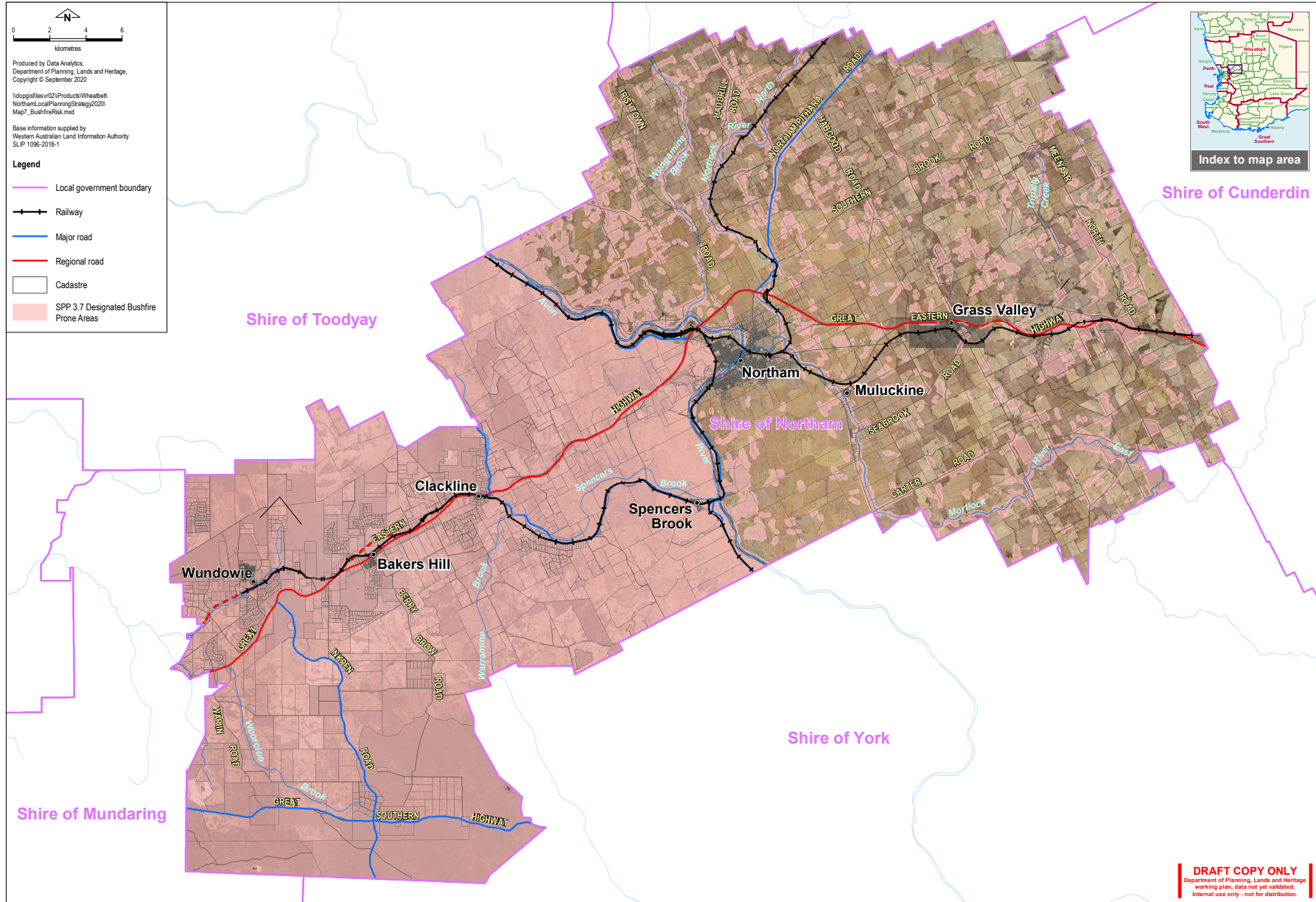
Shire of Northam Local Planning Strategy



Visual landscape protection

Map

Shire of Northam Local Planning strategy

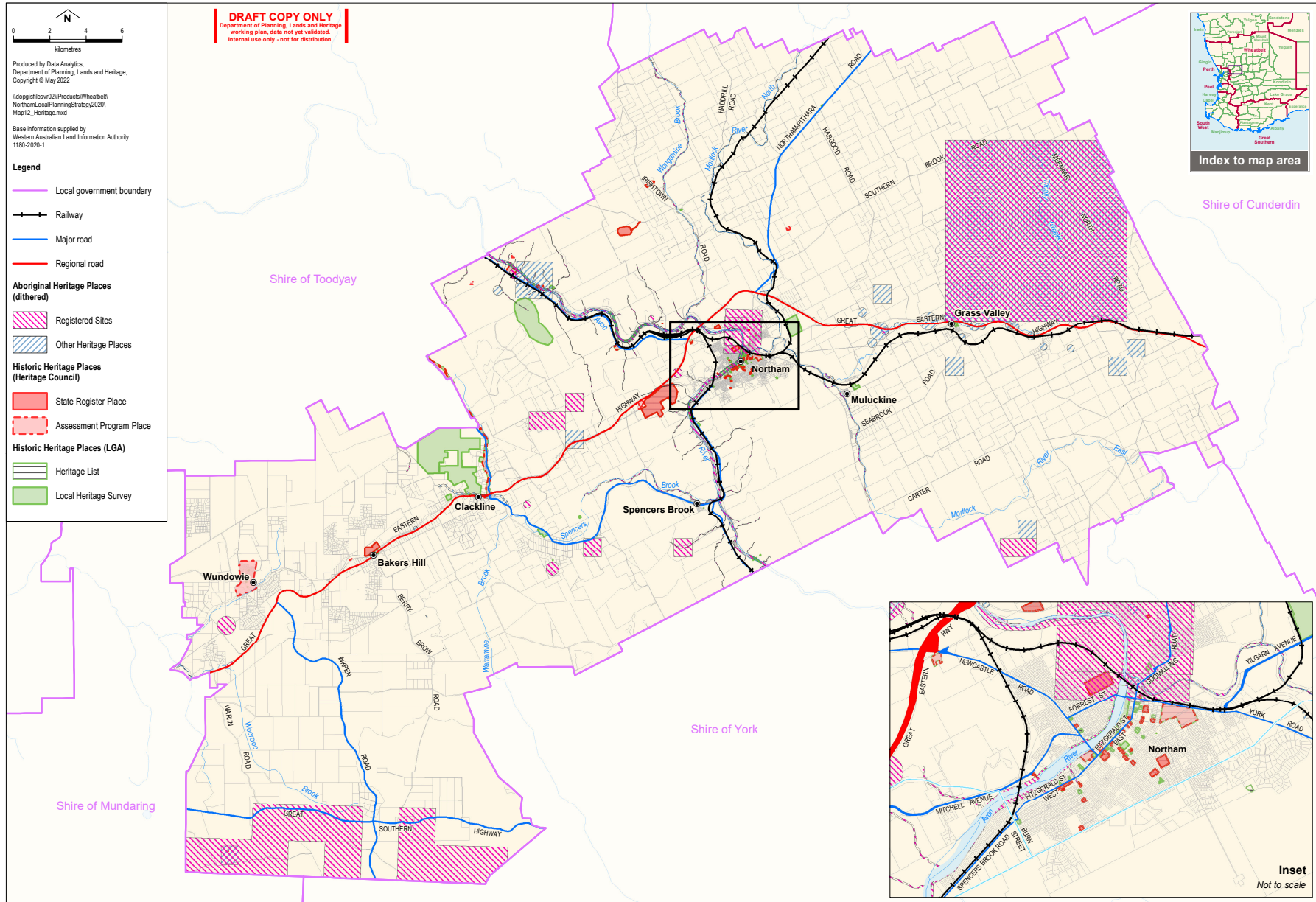


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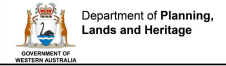
Map

Bushfire risk

Shire of Northam Local Planning strategy



Map 12 - Heritage



- Legend**
- Cadastre (View 1)
 - Amalgamate
 - Review
 - Dispose
 - Retain
 - Rezone

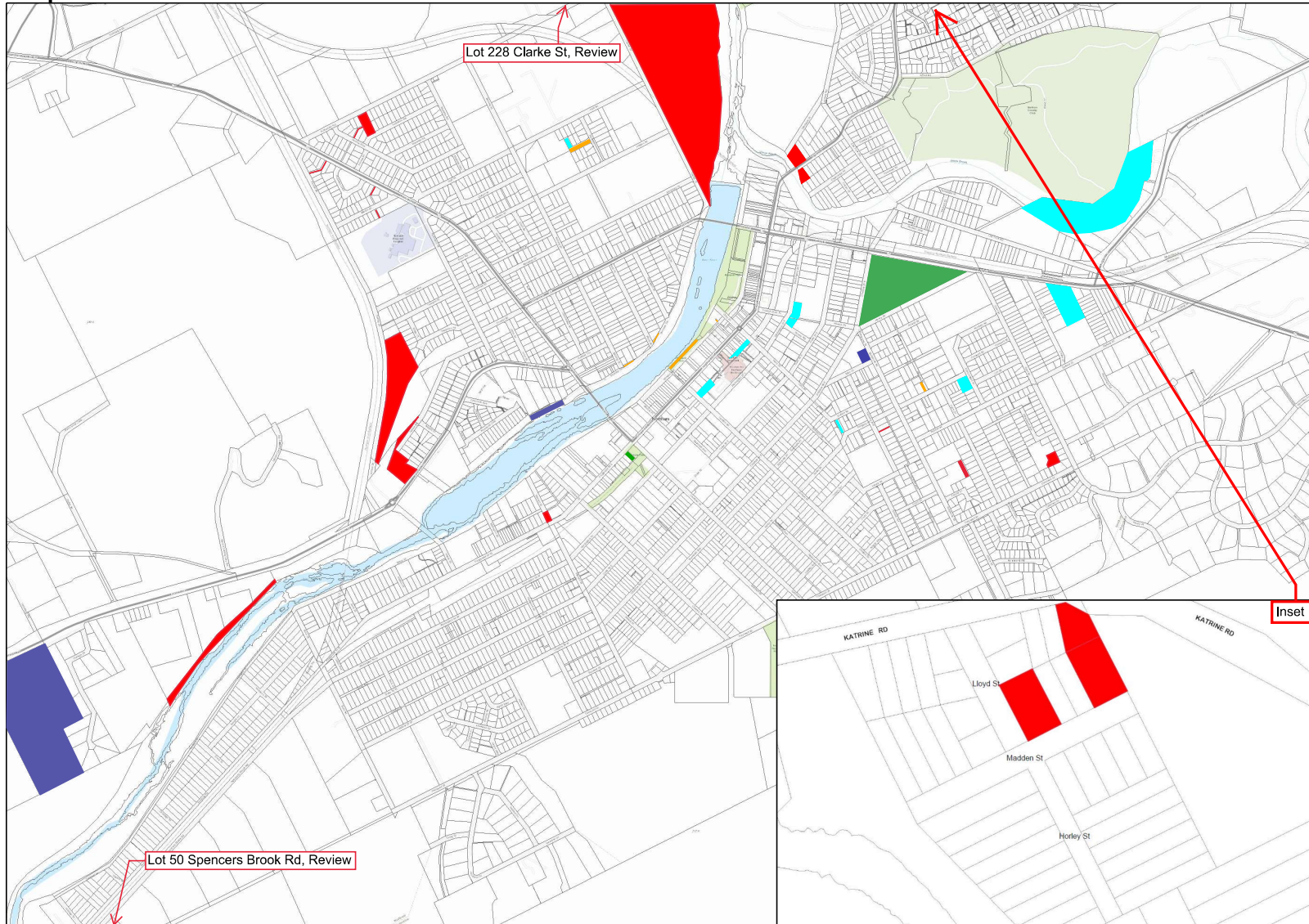
Notes:

* The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

* This map is not intended to be used for measurement purposes.

Map was produced using DPLH's InQuery.

Date produced: 26-May-2022

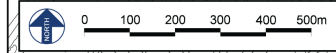


Northam Land Rationalisation Strategy

Map



1: 18,056
at A3
Projection: WGS 1984 Web Mercator Auxiliary Sphere



SHIRE OF NORTHAM LANEWAY REVIEW AREA
Northam

Map

Base data supplied by Landgate.
Aerial Photography dated 2010.
Accuracy +/- 4m. Projection MGA Zone 50.

Areas and dimensions shown are subject to final survey calculations.
All carriageways are shown for illustrative purposes
only and are subject to detailed engineering design.

LEGEND

-  Laneway Reference Number
(Refer Laneway Review Report)
-  Extent of Laneway

Shire of Northam : CLIENT
1:10,000@A3 : SCALE
6th May 2013 : DATE
3795-S-004.dgn : PLAN No
0 : REVISION
L.R. : PLANNER
R.F. : DRAWN
R.S. : CHECKED



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FIGURE 5

PART 2 – BACKGROUND INFORMATION AND ANALYSIS

The purpose of Part 2 is to provide the rationale and evidence base for Part 1 including relevant background information and analysis to support the planning directions and actions in Part 1.

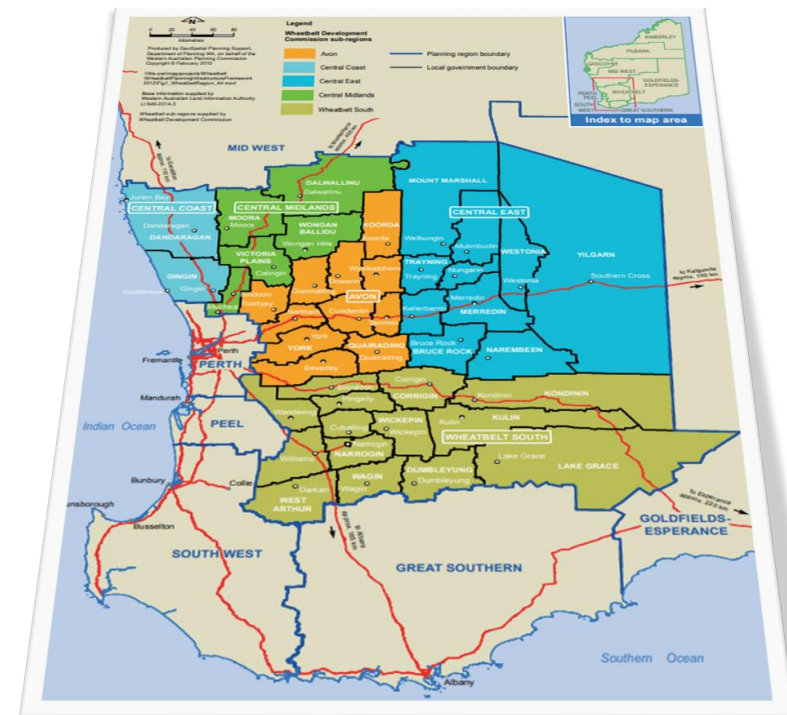
2.1 State and Regional Planning Context

Local Planning Strategies are required to be prepared within the framework set by the State Planning Framework. The framework, contained in *State Planning Policy 1 – Planning Framework (SPP1)*, comprises the *State Planning Strategy*, regional and sub-regional strategies, State Planning Policies (SPP's), Operational Planning Policies (OPP's), Position Statements and Guidelines. Local Planning Strategies interpret these as relevant to the local government area and explain how decision making at the local level will interact with established planning frameworks and objectives. Local governments are required to consider these in making decisions on planning matters to ensure consistency with State and regional planning policies and objectives. SPPs and OPPs relevant to the Shire and implications are outlined in **Appendix 1**.

2.1.1 State Planning Strategy

The *State Planning Strategy 2050* is the principal strategy guiding land use and development in the State and plans for doubling of the State's population by 2056. It provides a State strategic context and basis for the integration and coordination of land-use planning and development across state, regional and local jurisdictions.

The five key principles of the Strategy are global competitiveness, strong and resilient regions, sustainable communities and infrastructure planning and coordination and conservation.



2.1.2 Wheatbelt Planning and Infrastructure Framework, 2015 (WPIF)

The WPIF is a regional strategic planning document that provides an overview of regional planning issues and a basis for ongoing planning and development.

The vision for the region in the WPIF is “The Wheatbelt will have a diverse social and economic base, be a leader in innovation and create new opportunities that confirm it as a key contributor to the State’s prosperity”. The key objectives are effective infrastructure and service delivery; a diversified and adaptive economy; and management of natural amenity and landscape values to support social, cultural and economic development. Northam is designated as a sub-regional centre, which is the highest order settlement type in the Wheatbelt, acknowledging its role in providing services and facilities to a wider catchment than the Shire’s boundaries. Northam provides a focus for higher order education, health, Government, retail and cultural services. The WPIF aims to focus growth in around established subregional centres.

2.2 Local Planning Context

2.2.1 Local Planning Scheme No. 6 (LPS6)

LPS6 was gazetted on 21 August 2013 following the amalgamation of the Town and Shire of Northam. LPS6 combined the Town of Northam Planning Scheme No. 5 and the Shire’s Planning Scheme No. 3. LPS6 has been amended 15 times since gazettal. The most significant amendments have been for a lifestyle village at Wundowie, industrial land on Great Eastern Highway in Northam, an airpark and for rural residential land at Grass Valley.

There are also a number of local planning policies, design guidelines, which are applicable to the Shire to guide future planning decision making which are outlined in **Appendix 1** and incorporated into the LPS where applicable.

2.2.2 Local Planning Policies

As of December 2022, the Shire has 23 local planning policies which guide decision making relating to a range of development matters. These are available on the Shire’s website and listed in **Appendix 1**.

2.3 Population and Demographic Profile

2.3.1 Total Population

The Shire's Estimated Residential Population (ERP), the official measure of population, was 11,810 as of 30 June 2021 making it the Wheatbelt region's most populous local government. As shown in **Figure 1** below, population growth has been relatively stable over the past 20 years but has begun to rise in the past few years, with 189 additional people between 30 June 2020 and 2021.

As at the 2021 census, the Northam townsite's population was 6,679, having increased from 6,548 in 2016. This was the highest growth in over a decade.

In 2016, 41% of the population lived outside of the Northam townsite and by 2021 this had increased another 2%. Much of the Shire's recent population growth has been in rural residential estates around Bakers Hill.

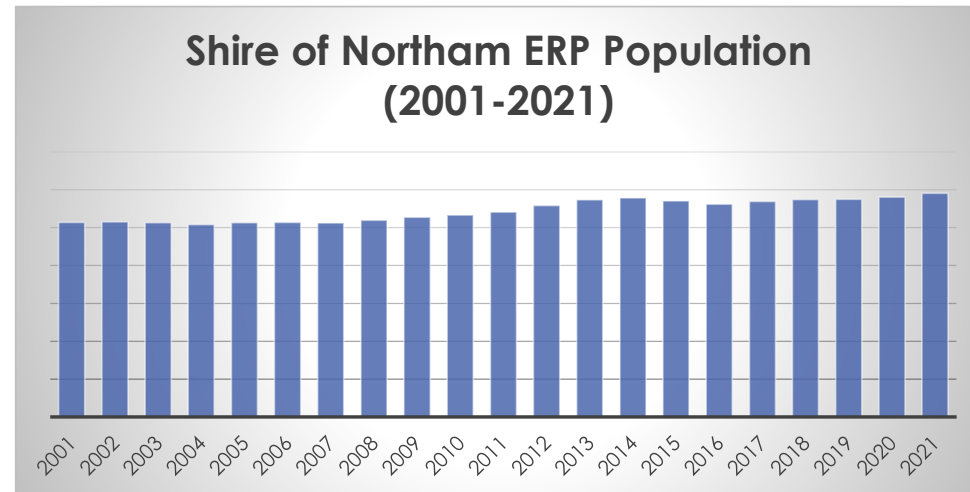


FIGURE 1 – ESTIMATED RESIDENT POPULATION (ERP) (2001-2021)

The ERP of centres and settlements are outlined in Table 1 below.

	2016	2021
Northam Townsite	6,548	6,679
Wundowie	1,352	1,372
Baker's Hill	1,118	1,276
Clackline	310	330
Grass Valley	174	158
Spencers Brook	87	84
Muluckine	218	220

2.3.2 Demographic trends

Age profile

The median age has been increasing over the past decades from 33 years in 1991 to 42 years in 2016 and 43 years in 2021, compared to the State median age of 38 years.

There has been a large increase in the population aged over 55. In 2021, 36% of the population was over 55 compared to 28% state-wide and the percentage increased a further 3% since 2016.

Figure 2 shows the Shire's age-sex profile. The Shire has similar proportions of those aged 19 or less as the State, however, there is a greater representation of those aged over 50 but lower representation of those aged 20-49 years.

Household composition

The proportion of lone person households at the 2021 census was 29%, an increase of about 3% compared to 2016 and 5% compared to 2011. This was 4% greater than the State average.

Of all family households, 45% are couples without children, 35% are couples with children and 18% are single parent families, which is broadly in line with the rest of the State and has remained generally constant in recent years.

In 2021, the average household size in the Shire was 2.4, and in the Northam townsite was 2.3 people, which is slightly lower than the State average of 2.6 people. It has been relatively the same since 2011 but has fallen longer term from 2.6 in 2006.

Indigenous population

The proportion of the population of indigenous background in 2021 was 6.3% (715 people) compared to 3.3% state-wide. This proportion has increased since 2011 from 5.6%. Approximately half of the Shire's indigenous population is aged under 25.

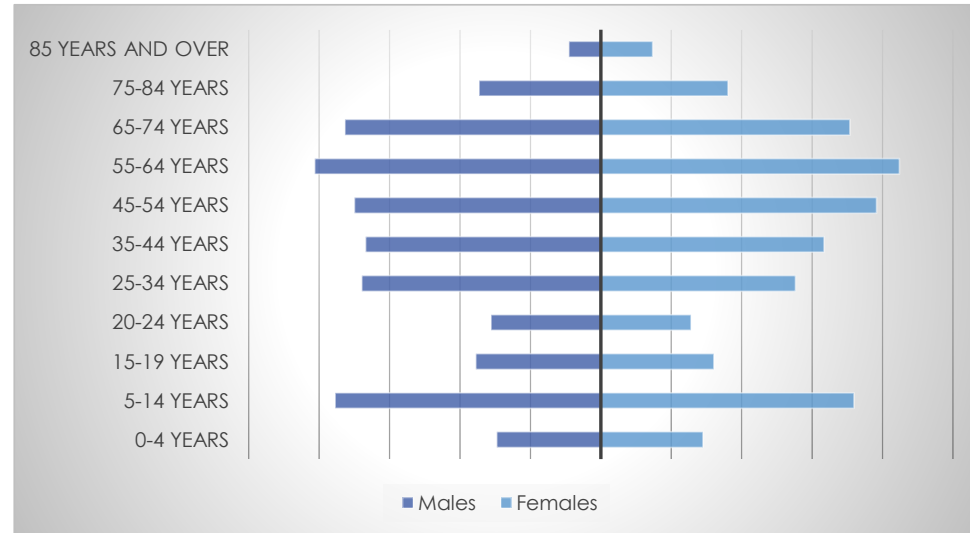


FIGURE 2 – AGE – SEX PROFILE OF SHIRE'S POPULATION 2021

Overseas born population

In 2021, 25% of the Shire's population were born overseas compared to 40% across the State. The percentage decreased from approximately 30% in 2011. The top 3 countries of origin of those born overseas include the United Kingdom, New Zealand and the Philippines.

2.3.3 Population Forecasts

The WAPC WA Tomorrow Series 2016-2031 forecasts the population to remain stable, which is shown in **Figure 3**. The projections are lower than previous projections as State population growth has slowed overall and show population being stable around 11,500 or at most around 12,000. However, actual 2021 ERP population was 11,810 which is the upper end of the forecast ranges (closest to the highest band E) and it could be expected to continue to grow in coming years. The higher growth can be partly attributed to increased attractiveness of rural living opportunities.

WAPC population projections forecast that between 2016 and 2031 there will be a continued decline in the proportion of the population aged less than 15 years and those aged 25-34, and large increases in the population aged over 70 years.

While the population is expected to remain stable based on current information, growth is occurring faster than had been anticipated and the Shire and the community are actively working to improve and promote Northam, and to highlight the lifestyle opportunities that are on offer. Strategies, such as the Northam Growth Plan, developed as part of the Super Towns initiative continue to guide the development of area providing a strategic basis for the review of the LPS, and the Scheme. The intention is to consolidate Northam's role as a service hub for the Avon sub-region.

As such, aspirational targets for population growth have been set to work toward a population of 20,000 people by 2031, in line with a 5% annual growth rate. Confidence in the growth of Northam is also shown by the significant development activity in the Shire which has occurred over recent years.

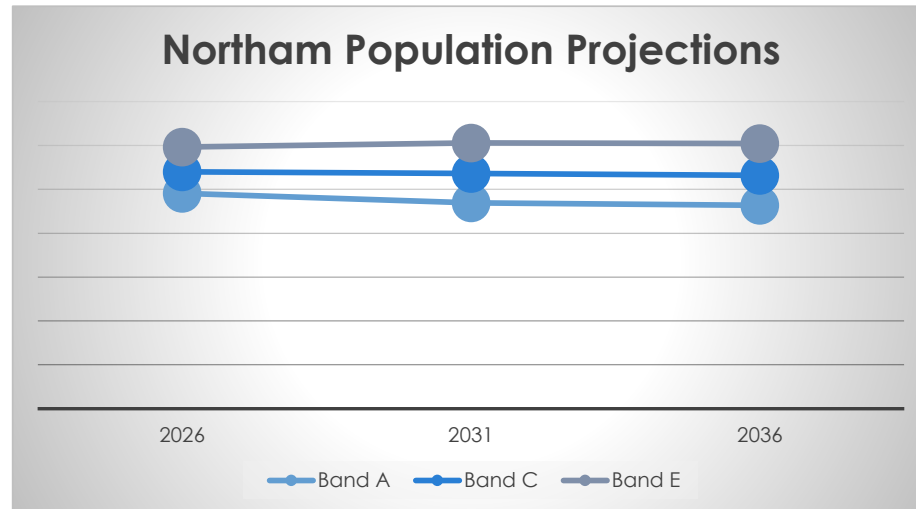


FIGURE 3 – POPULATION FORECASTS (ADAPTED FROM WA TOMORROW)

Key issues and opportunities

- Need to encourage, plan for and accommodate continued sustainable population growth in the Northam townsite and the Shire.
- Need to plan for and meet the needs of a growing aged population including anticipated increased demand for community, health services and housing options.
- Need to plan for growth in the number of smaller and lone person households.
- Need to recognise and plan for the needs of a growing indigenous population and cultural and societal diversity.
- Need to provide more opportunities for affordable and worker's housing which is a growing issue with reduced supply of rental properties.
- The development of new industries, facilities and further growth of Northam as a regional centre provides opportunities to attract future population growth.

2.4 Residential Development

2.4.1 Subdivision Activity

Over the decade 2012 to 2021, an estimated 565 proposed residential lots were granted conditional approval across the Shire inclusive of former lots being subdivided. Over this period, an estimated 76 lots were granted final approval, that is where landowners or developers went on to create the lots. **Figure 4** shows the number of proposed residential lots granted conditional approval for subdivision, and the number of residential lots created over the decade to the end of 2021.

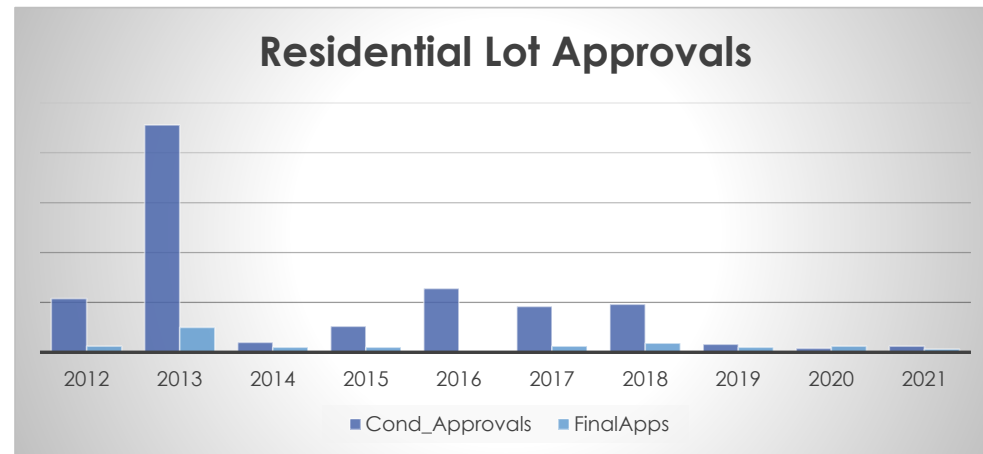


FIGURE 3 – RESIDENTIAL LOT APPROVALS (2012/13-2021/22)

2.4.2 Residential land supply

As at March 2022, there was approximately 1064ha of urban residential zoned land in the Shire comprising of 4,050 lots. About 630ha (60%) of zoned land was developed.

The number of vacant lots on residential zoned land across the Shire's settlements is shown in **Table 2 – Vacant Residential Lot Supply**. This includes approximately 506 vacant lots over approximately 370 ha of land.

In the Northam townsite, approximately 358 ha or about one-third of urban residential zoned land remains undeveloped including large areas to the west and south of the townsite which remain to be subdivided. There are approximately 439 existing undeveloped residential zoned lots in the townsite although take-up of residential lots has increased in recent years with the supply of vacant residential lots falling about 25% since 2010.

Settlement	Northam	Wundowie	Bakers Hill	Grass Valley	Muluckine	Spencers Brook	Total
Lots less than 2,000 sqm	334	20	2	6	21	10	393
Lots greater than 2,000 sqm	105	n/a	5	n/a	n/a	3	113
TOTALS	439	20	7	6	21	13	506
<i>Note – Unrated lots which generally include government owned lots and other premises exempt from rates have not been included above</i>							
TABLE 2 – VACANT RESIDENTIAL LOT SUPPLY (EXCLUDING RURAL LIVING)							

Under the existing planning framework, including existing zoned land and other areas which have been identified for residential development such as in the existing LPS, it is estimated there are opportunities for approximately an additional 3,450 dwellings. Most of this potential is in proposed residential expansion areas around Northam townsite which has an estimated yield of approximately 2,576 dwellings.

This existing and planned supply could accommodate approximately 12,000 additional people, which would meet the Shire's population target of 8,000. But not all this land will be or can be developed and it will depend on servicing and the market.

Added to this is an opportunity for approximately 900 dwellings on existing rural living land, providing for approximately an additional 2,180 people (as discussed under the following Rural Living section).

2.4.3 Housing Stock

The number of dwellings (residential and rural living) increased from 4,596 in 2016 to 4,827 in 2021, an increase of about 46 dwellings per year. 60% (2,928) of dwellings are in the Northam townsite. Between 2016 and 2021, there were 126 new dwellings or about 25 each year in the townsite.

The number of residential building approvals (including all new dwellings and replacements) is shown in **Figure 5** and increased significantly in recent years.

As of the 2021 census, the Shire's housing stock comprised 94.8% separate houses, 3.8% semi-detached/town/row housing and 0.4% flats/apartments.

The existing housing stock varies considerably in terms of its age, style, construction materials and quality. Traditionally, housing in the townsite comprises single storey detached dwellings on lots ranging in size from 700m² to 2,000m². Over recent years there has been a notable increase in grouped dwellings on larger lots in established residential areas.

Housing outside the townsite has typically been single storey detached dwellings on large agricultural landholdings and some smaller rural living-type lots ranging from 2 to 10ha. There has been an increase in ancillary dwellings (granny flats) in both areas.

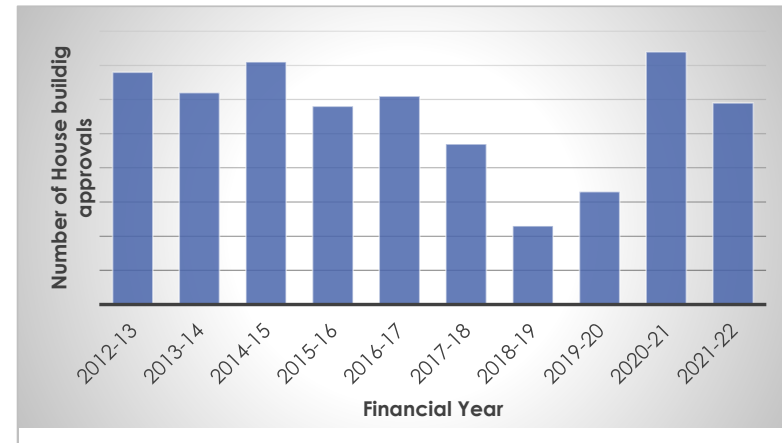


FIGURE 5 – RESIDENTIAL BUILDING APPROVALS

2.4.4 Housing tenure and affordability

Long term increases in house price growth have been driven by the affordability of land, proximity to Perth and the continuing 'tree change' phenomenon (i.e., lifestyle choice).

As of 2021, there were 212 Housing Authority properties in the Shire making up 5.2% of the total housing stock that is used to cater for government employees and low-income earners (social housing). This fell from 263 properties in 2016.

As of 2021, 944 properties (23.2%) in the Shire were rental properties, comprising 745 properties in the townsite (30%). These rates are similar to levels elsewhere in the State, but the number of rentals has reduced between 2016-2021 and there is a significant shortage of rental properties in the Shire. According to REIWA only two properties available for rent in Northam as of August 2022, reflecting broader market trends

Key Issues/Opportunities

- There are many vacant residential lots and a large amount of vacant residential zoned land in and around the Northam townsite.
- There is potential for sprawling development and inefficient use of land if existing development is not consolidated in the existing urban settlements. The take up of existing residential lots in the townsite should be encouraged prior to releasing new land to avoid sprawl, fragmentation and inefficient use of land.
- The existing supply of zoned residential land is likely to meet future demands, however, there is a need for land to be further planned, subdivided and serviced to bring it to market and may be opportunities for other residential zoned land and further on-site investigations to determine the suitability of certain land for development.

- There is a need to consider future housing needs having regard for anticipated population growth, declining household sizes and an ageing population.
- Need to encourage and provide incentives for the development of affordable, high quality and sustainable housing.
- There is a need to plan for and accommodate the anticipated increase in demand for higher density housing in the Northam townsite including opportunities for housing in mixed use developments in appropriate locations.
- There is strong demand for but limited supply of high quality, low maintenance rental accommodation in the townsites.
- There is a need to consider innovative solutions and incentives for the more rapid development of affordable, high quality and sustainable housing to provide a greater supply of housing for the local community.
- There is a need for significant improvements to the standard and quality of existing public housing stock.
- Development potential is dominated by underdeveloped lots within the town, particularly along the river, and affected by current servicing potential for water and sewer and flood risk. These servicing restrictions, constraints and the cost of reticulating service extension remain the greatest barriers for new residential subdivision. They need to be considered in comparison to the relatively low cost of infill development on vacant residential lots (or demolishing low quality housing). The greatest infill opportunities come from large vacant sites, unbuilt lots, rear lot subdivision and mixed-use development.
- There is need for more coordinated action involving a range of government, business and community stakeholders to ensure that future demands for housing can be met in an efficient and timely manner.

2.5 Rural Living

A number of rural living opportunities are currently provided in established rural residential estates in Wundowie, Bakers Hill, Clackline and Grass Valley and the outer fringes of the Northam townsite.

2.5.1 Subdivision Activity

Over the decade 2012-2021, an estimated 792 proposed rural living lots (which includes rural residential and smallholding zones and lots between 1 – 40ha) were granted conditional approval across the Shire inclusive of existing lots which have been subdivided. Over this period, an estimated 201 lots were granted final approval, that is where landowners or developers went on to create the lots. This low figure is mainly attributed to high development costs and limited commercial viability although as discussed in following sections, demand has been increasing.

Figure 6 shows the number of proposed rural living lots granted conditional approval for subdivision, and the number of rural living lots created over the decade to the end of 2021.

2.5.2 Rural living land supply

As at March 2022, there was approximately 5,000ha of rural living zoned land in the Shire comprising of 1,297 lots. Of this, only 42% of the area is developed.

There remains a significant number of vacant rural residential lots outside the Shire's settlements. This includes 207 vacant rural living lots (195 of which are zoned rural residential) mostly in Wundowie and Bakers Hill. There are 24 vacant rural living lots around Northam townsite.

There is a projected yield of 909 dwellings under existing rural living zoned land including 754 dwellings under existing rural living structure plans and potential for a further 2,300 dwellings which has already been identified for rural living throughout the Shire which is mostly in Wundowie and Bakers Hill.

Demand for rural living lots has increased in recent years, particularly surrounding Wundowie and Bakers Hill townsites, with more rural residential lots being brought to market than residential lots over the past decade. This is largely due to the value of and demand for rural living increased substantially with more people seeking a rural lifestyle making rural living subdivision development more commercially viable and contributing to growth in the west of the Shire

In particular, since January 2021, there been a significant uptake in sites following recent government development stimulus packages including 20 new dwellings approvals in Wundowie and 24 in Bakers Hill.

Key Issues/Opportunities

- There is a need to recognise that development of more than one house on a rural lot (except for ancillary dwellings) can conflict with existing or potential agricultural use of land and adjoining properties and undermine productive capacity.
- The demand for rural living is expected to continue in the foreseeable future but its development needs to have due regard for potential impact on agricultural production, natural assets, bushfire risk and additional demand on services and infrastructure. As such, future rural living development should avoid areas that contain significant flora and fauna, environmentally sensitive and/or bush fire prone.
- Given the Shire's size and difficulties it faces in providing services and facilities outside main settlements, there is also a need to ensure future rural living development is located near established settlements and it should occur in accordance with approved structure plans where necessary.

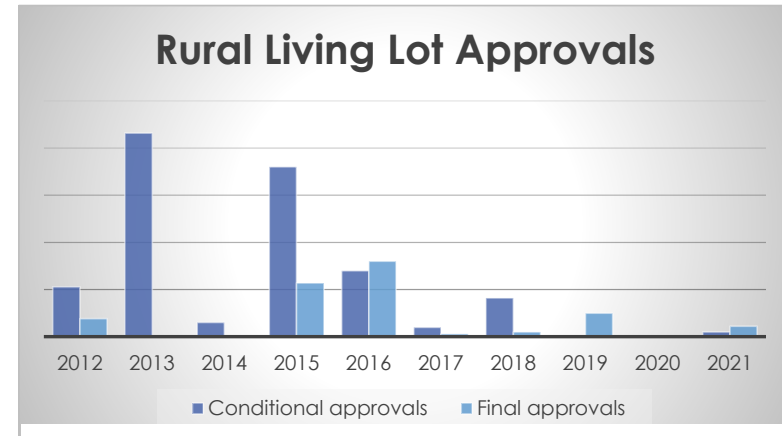


FIGURE 6 – RURAL LIVING LOT APPROVALS (2011-2021)

Note: Statistics may contain residential lots

- There is a need to address the efficient and effective provision of public infrastructure, community services and facilities to meet the demands arising from new rural living developments and develop a consistent and transparent framework to funding these to service the needs of residents in new and established rural living areas.
- The existing supply of rural living land is likely to meet future demand, however, there is a need for land to be further planned, subdivided and serviced to bring land to market, especially in Bakers Hill and Wundowie where there is strong demand.
- Notwithstanding that it is not required under SPP No. 2.5, for 'Rural Smallholding' type lots (i.e., lots ranging in size from 4 to 40 ha), the Shire considers the provision of scheme water to rural living development to be of significant benefit and importance given its availability and that it will help guard against fire and impacts of drought.

There are lacking services available to support further infill subdivision of the rural smallholding areas in the West Wundowie and Benruea area without significant infrastructure costs. These areas were previously subdivided to an average size of 10 ha with a legacy of limited reticulated water services if any.

2.6 Economic Development and Industry

The Shire's economy has historically been driven by agriculture, with almost a quarter of businesses in this sector. Northam is and will continue to function as a key administration, business, industry, and service centre of the broader Avon region and therefore represents a significant concentration of employment. It is also strategically located close to Perth and along major freight routes with strong connections to the State's mining sector.

As of 2021, there were 767 businesses in the Shire. Northam Town Centre has a trade area of approximately 20,000-25,000 persons who would use the centre on a regular basis. The local economy, while still focussed on agriculture, is diversifying. Due to its location and existing transport infrastructure its attractiveness is becoming apparent for more diverse industries. Encouraging further development of Avon Industrial Park (AIP) and serviced light industry land parcels throughout the subregion is a key economic growth strategy. As a regional centre, Northam maintains a relatively broad economic base with the representation of many industries.

2.6.1 Employment

In 2021 there were 5,431 local jobs, a marked increase since 2016 (4,854 jobs). In 2021, health care and social assistance was the biggest employer (20.4%) followed by public administration and safety (15.2%), which have had the biggest increase in jobs between 2016-2021 and represent far greater proportions of the workforce than the State average. There was also growth in jobs in agriculture between 2016-21.

2.6.2 Economic growth and development

In recent years many new developments have driven economic activity including:

- Bilya Koort Boodja Centre for Noongar Culture and Environmental Knowledge.
- Northam Aquatic Centre and Youth Precinct Redevelopment of the Northam Boulevard – including solar energy project.
- Major retailers, including Coles, Aldi, Kmart, KFC, Bunnings, Spudshed, DOME Café and Farmer's Home Hotel (redevelopment of State heritage listed (former) Shamrock Hotel).
- Northam Regional Hospital upgrade and Wheatbelt GP Network Super Clinic
- St John Ambulance sub centre and regional office First Aid Training Centre.
- Ingham's chicken broiler farm.
- Stages 1 and 2 Mauravillo Rural Residential Estate - Wundowie.
- Stages 1 and 2 Oyston Road Rural Residential Estate – Bakers Hill.
- Old York Road Light Industrial Complex.
- Avon Industrial Park, Meenar.
- Roadhouse and Logistics Hub on Yilgarn Ave.
- A 665kw solar micro grid farm.
- ARC Infrastructure Regional Office.

2.6.3 Agriculture and Rural Land

Agriculture is an important land use and industry in the Shire and is expected to remain a major contributor to local economic activity.

Broad hectare wheat and sheep farming has been the major agricultural activity for many years; however, agricultural production has broadened to include more intensive uses such as horticulture and tree plantations.

2021 Statistics

There were 181 farming operations, an increase from 170 in 2017 and making up 23.6% of all businesses.

The gross value of agricultural production was approximately \$58 million up from \$53.4 million in 2016. Approximately \$42 million was from crops, an increase of \$3 million from 2016 and most of this is cereal crops. Livestock and livestock products made up most of the remaining value.

376 local jobs were in agriculture (8.6% of total jobs). This proportion has remained relatively steady over the past decade.

Approximately 80% of the Shire's total land is used for agricultural enterprises. Land to the west of the Avon River is generally more suited to extensive grazing and pastures whilst soils to the east have a moderate to moderately high potential for pasture and cropping.

The number of rural zoned lots decreased 13% between 2009 and 2020 from 2,450 to 2,122 lots. 1,848 lots (87%) on rural zoned land are less than 100ha. Most smaller lots are located to the west of Northam townsite.

The number of larger rural zoned lots (i.e. over 100ha) has remained relatively steady over the past decade, but over the longer term there has been a strong trend towards subdivision of rural land, particularly in the west of the Shire.

Key Issues/Opportunities

- The impacts of climate change, the global conversion of food crops to fuel crops and increased rural living demand is likely to make productive agricultural land an increasingly scarce resource. Other major threats facing the agricultural industry are increasing soil salinity, surface and sub-surface soil acidification, erosion, water logging and soil compaction.
- There is a need to identify and protect productive agricultural land from ad-hoc subdivision, incompatible development and land degradation due to its significance to the local, regional and State economies.
- There is a need to avoid and minimise land use conflicts arising from the development and use of agricultural land, particularly near settlements and existing and proposed rural living areas.
- There is a need to minimise the potential impacts from the large amount and increasing number of small rural landholdings which raise issues in terms of biosecurity, absentee landowners, resource management, fire control and the potential impact upon the continued farming practices on larger rural lots.
- There is a need to diversify employment in the agricultural industry by supporting development of value-adding industries that process agricultural produce.

2.6.4 Commerce and Industry

Commerce and industry play an important role in the local economy and are expected to make a significant contribution to the future economic development and growth of the Central Wheatbelt Region and Avon Valley.

There are a wide variety of commercial enterprises and industrial activities, the majority of which service the agricultural sector.

Commercial land

The Northam townsite is the Avon Valley's administrative and commercial hub and serves the region as an important manufacturing and service centre.

Commercial activities in Northam townsite include a variety of retail outlets, financial, administrative and health services, agricultural, building and home maintenance supplies, vehicle and machinery sales and repairs, fuel sales and distribution, agricultural service industries and hospitality and accommodation services and facilities. Wundowie, Bakers Hill and Clackline also have a small number of retail outlets.

As of March 2022, there were 465 lots on land zoned for Commercial development which includes Commercial and Mixed Use zoned land and covers 75ha, of which 428 lots are in the Northam townsite. Of this, only 46 lots are vacant covering an area of 7ha, most of which is in the Mixed-Use Zone in the western portion of the Northam Town Centre. About 50% of all land zoned for commercial land uses is utilised for residential purposes. This can largely be attributed to historic land use.

Over the decade to December 2021, 13 commercial lots were granted conditional approval of which 4 were created.

Industrial land

The main industries have traditionally been established to service the needs of the agricultural sector and have included some downstream processing of local products (e.g., the Wundowie foundry and local abattoirs).

Most industrial development is in the Northam townsite, including recently zoned land at the logistics hub, and the Wundowie townsite.

The AIP, which is located 18km east of the Northam townsite, is a 473ha strategic regional industrial estate comprising 203ha of dedicated industrial land comprising lots ranging from 2-12ha. The AIP was developed to attract and accommodate a wide range of manufacturing, processing and distribution industries to enhance the economic sustainability of the region and complement existing industrial activities. A scheme amendment is being progressed to rezone land in the northwest portion of the AIP from reserve to industry to facilitate industry and additional rail facilities, support establishment of renewable energy facilities and general industry uses.

There is 549ha of industrial zoned land comprising 222 lots as of March 2022 which mainly comprises of the industrial land around the Northam Townsite as well as AIP. Of this, 80ha is vacant comprising 38 lots (21 lots in Northam, 13 lots in Grass Valley (AIP), 4 lots in Wundowie).

Between 2011 and 2021, there were 86 lots industrial lots granted conditional approval, but only 8 lots created. While there is some vacant industrial land, there is a lack of development ready light and service industrial land in Northam and other townsites.

Key Issues/Opportunities

- There is a need to encourage and support economic diversification through the development of diversified commerce and industry and flexibility to attract and accommodate new commercial and industrial activities.
- There is a need for infrastructure, servicing and planning including rezoning to provide adequate commercial and industrial land in appropriate locations.
- There is a need to consolidate and encourage development of the Northam town centre and prevent risk of fragmentation of commercial land uses including a discount department store/bulky goods out of the centre.

- There is a need to facilitate additional industrial lots for light and service industry in Northam and townsites to address shortage of suitable lots.

2.6.5 Tourism

Tourism is a growing contributor to the local economy due to the Shire's proximity to Perth and has significant potential to play an important role in the future economic development and growth of the Shire.

Northam is currently being promoted as a 'Heritage, Commerce and Lifestyle' centre under the Visit Northam brand with tourism focused on Adventure tourism, Nature tourism, Events tourism; and Cultural, Arts & Heritage tourism.

The Shire has a wide variety of tourist attractions including:

- Bilya Koort Boodja
- The Northam Visitor Centre.
- The Avon River.
- Numerous nature reserves with an abundance of flora and fauna including a large variety of bird life.
- Heritage walks and self-drive trails (e.g., the Kep Track).
- Hot Air Ballooning and aviation activities.



Events such as Avon Descent, Northam Bilya Festival, Northam Motor Sport Festival and Ballooning Events.

- The second highest number of heritage buildings in Western Australia.
- Mt Ommanney lookout.
- Wineries, Pubs & Eateries & Cottage Industries.
- Paintballing, Rally Driving, Helicopter Flights.
- Public Art trails.

A range of accommodation facilities are currently available including hotels, motels, bed and breakfasts, a caravan park and self-contained cottages, as well as free RV rest stops in Wundowie and Northam.

Key Issues/Opportunities

- Need to continue to develop and actively promote sustainable development of all aspects of tourism.
- Need to provide more land use flexibility to reinvigorate the town centre to encourage tourism.
- Need to plan tourist land use and activity so that they are located appropriately in or near settlements and infrastructure, prevent land use conflict and to minimise impact on heritage places.
- Need to control the level of tourist development on rural land to protect the predominant rural or agricultural use of the land.

- Need to overcome limitations to investment in tourism development such as ecotourism, farm stays, chalets and bed and breakfast accommodation by providing infrastructure support and making investment in tourism simple and financially attractive.
- Need to ensure careful planning of tourism development including the provision of suitably located infrastructure and protection of the natural environment and cultural heritage places and values.
- Need to encourage local tourism operators to be proactive in promoting Northam more widely and celebrating the essence of what Northam is.

2.6.6 Mineral Resources and Basic Raw Materials (BRM)

Minerals and BRM extraction are an important local industry with significant development and growth potential. **Map 6 – Mineral Resources and Basic Raw Materials** shows locations of strategic mineral resources, mining tenements, SGS and relevant separation distances

Mineral Resources

The Shire has a broad range of recorded mineral deposits that are of strategic importance to future economic development and growth. These are dispersed throughout the Shire and include bauxite, copper, lead, zinc, gold, magnesite, tungsten, molybdenum, vanadium, nickel, iron, gravel, aggregate, sand, clay, kaolin, silica, mica and sillimanite.

Mineral extraction is mostly controlled by the *Mining Act 1978*. Most mining tenements issued by DMIRS are for bauxite in the Darling Range, however, mining exploration is also targeting platinum, gold, iron ore and base metal mineralisation in the Shire's east. There are 18 existing mining tenements including one State Agreement (*Wundowie Charcoal Iron Industry Sale Agreement Act 1974*) and 20 mining tenement applications wholly or partly within the Shire including 17 exploration licences and three mining leases.

Mining on some lots in the Shire are governed under the *Planning and Development Act* on what are commonly referred to as 'mineral to owner lots' which are those generally denoted by an 'M' in front of the lot number and where landowners still have the right to mine and sell these products subject to planning requirements and laws (excluding royal metals). That is, they are not covered via the *Mining Act 1978* so the local government can control via planning scheme.

There are 74 mines and mineral deposits of which 13 are operational (mostly these are quarries and pits for BRM), 19 are closed and 42 are undeveloped prospects, occurrences or deposits.

Northam Iron magnetite mining exploration (Ragged Rock Iron Ore Project) proposes to explore iron deposits in the Quellington and Grass Valley areas.

Noondeening Hill in Katrine is a declared Geoheritage Site as identified by DMIRS (Site No. 99) which is a significant geological feature that is protected from all mining activity.

BRM and Extractive Industries

Extractive industry means an industry which involves the extraction, quarrying or removal of sand, gravel, limestone, clay, hard rock, stone or similar material from the land and includes the treatment, processing and storage of those materials.

The Shire has various SGS's of BRM which are those identified by DMIRS as having State significance due to the size of the resource, relative scarcity, demand and/or location near growth areas and transport routes. These include sand and hard rock aggregate in the vicinity of Great Southern Highway and hard rock aggregate in Burlong, Spencers Brook and Grass Valley. The major operating mines mainly produce constructive materials including granitic rock, gravel, clay and sands including silica sands.

On private land, BRM extraction is subject to the *Planning and Development Act 2005* and is typically controlled by the development approval process. BRM extraction is possible in the rural, rural smallholding and general industry zones, subject to advertising. BRM extraction is also subject to obtaining an extractive industry licence from the Shire. There are 13 existing local government approved extractive industry licences for BRM extraction on private land.

There are also seven crown reserves for gravel extraction in the Shire.

Key Issues/Opportunities

- Need to confirm the location and extent of mineral resources and BRM and secure their long-term protection.
- Need to provide for the proper and orderly planning and sequential development of extractive industries to maximise economic benefits and minimise environmental and social impacts including protection from development which could sterilise extraction and site rehabilitation.
- Need to provide local input into mining proposals where possible to address potential impacts on surrounding land uses and ensure sufficient control over land which is not covered in the Mining Act.

2.7 Infrastructure and Servicing

2.7.1 Water Supply

Map 7 – Water Supply and Wastewater shows the Shire's major water supply infrastructure. Potable water is provided under licence by the Water Corporation via the GAWSS. Treated water is sourced from Mundaring Weir and delivered via the Mundaring-Kalgoorlie pipeline.

The Shire is the largest GAWSS water consumer in the Avon River Basin, averaging 1,000 ML /annum for the period 2010 to 2020, a slight increase on the average of 967 ML / annum between 1995 and 2007.

The number of residential water services in the main settlements has increased slowly but steadily over the past decade. In 2020, 70% of all water supplied from the GAWSS was to settlements, increasing from 61% in 2013.

Most remaining water is used for agriculture and approximately 1% is consumed from standpipes and community water supplies, transport infrastructure and the mining industry. The number of water services for commercial, farmland and other services has remained relatively the same over the past decade.

Overall trends indicate that there will be no change to water demand in the short to medium term with potential for a moderate increase in demand for reticulated water supplies due to population growth and economic and climatic influences.

Potable water from the GAWSS in Northam, Bakers Hill and Wundowie townsites is supplemented by treated wastewater to irrigate gardens and playing fields.

The Water Corporation has advised that any significant increase in demand for potable water will require a system investigation, possible upgrades to the existing water supply infrastructure and special pricing agreements.

There is one public drinking water source area proclaimed under the *Country Areas Water Supply Act 1947* located in the Shire being the 'Mundaring Weir Catchment Area' in State Forest No. 13.

Water supplies in areas not served by scheme water are generally provided by on-site storage tanks as well as farm dams and associated catchments. Water for rural properties is also carted from numerous scheme water standpipes and Agriculture Area (AA) dams currently vested with the Water Corporation. A capacity around 120,000L per residence is typically required in the Wheatbelt.

There is a need to encourage the conservation and efficient use of water resources, identify future potential water resources and provide for their long-term protection and ensure a sustainable potable water supply for future development where scheme water is not available as per State policy.



2.7.2 Sewage and Wastewater

Map 8 – Water Supply and Wastewater shows the location of key wastewater infrastructure. Sewage disposal in the Northam townsite is mostly via a reticulated sewerage disposal scheme owned and operated under licence by the Water Corporation and served by a system of sewer mains gravitating to three separate pump stations. These stations pump sewerage to a WWTP approximately 2.5km north-west of the town centre. Sewage disposal in the Wundowie townsite is also via a reticulated scheme owned and operated by the Water Corporation.

The Water Corporation undertakes ongoing monitoring of the flow and performance of WWTP facilities and undertakes ongoing planning for upgrades to its infrastructure based on need and demand. Critical to the ongoing functionality of the plants is reuse of treated water and the Shire uses most of it on ovals. Minor upgrades to the treated wastewater infrastructure may be required.

The Scheme contains a WWTP SCA to ensure land uses near plants are compatible and mitigate land use conflict.

There is no reticulated sewerage disposal scheme in the Bakers Hill, Clackline, Spencers Brook, Seabrook or Grass Valley townships, parts of the Northam township or wider areas of the Shire. Sewage disposal in these areas is via conventional septic tanks and leach drains or other on-site disposal systems.

Most of the Shire is not identified as sewerage sensitive in the Government Sewerage Policy, although areas along rivers and creeks would be expected to be sewerage sensitive. Two sites near the Avon River in Katrine are identified as sewerage sensitive as habitats of threatened and priority ecological communities and special protected water – dependent fauna.

Key Issues/Opportunities

- Need to ensure that all future subdivision and development complies with requirements of State Government policy for sewage disposal.
- All future land use within the Northam and Wundowie WWTP buffer areas must be compatible with the plants to minimise potential land use conflicts.
- Need to ensure that all existing and future landowners whose properties are located within the defined odour buffers for the Northam and Wundowie wastewater treatment plants are aware of the potential for nuisance and likely limitations and restrictions on future land use and development.

2.7.3 Drainage, Waterways and Flood risk

Surface water features

Most of the Shire falls within the Avon River catchment with a small section in the south-west falling within the Swan River catchment.

Annual rainfall in the eastern extremities of the Avon River catchment is approximately 300mm rising to 1,000mm in the western extremities on the Darling Scarp. The Shire has an average rainfall of 427mm per annum.

The major surface water features are the Avon River, which runs from north to south with an easterly meander, and the Mortlock River East and Mortlock River North which enter the Shire from the east and north and meander west to join with the Avon River. Refer to **Map 8 Waterways and Flood Risk**

Due to the landforms and soils, there are numerous seasonally flowing small drainage lines and creeks which flow into either the Avon or Mortlock River systems. Many of the natural drainage lines and the major river systems are significantly altered and degraded and liable to inundation and flooding, particularly during extreme storm events.

Flood study research indicates a 9 to 11-year frequency of flooding in the Avon and Mortlock River systems, with the most recent major flooding event affecting the townsite in March 2021. DWER is expected to release updated floodplain mapping for Northam in 2022.

The Scheme includes the Avon and Mortlock Rivers SCA and Spencers Brook SCA which seek to ensure that future infrastructure or development does not adversely alter the capacity of the areas to convey floodwaters.

Stormwater and drainage

Stormwater drainage is currently managed by a combination of pipes, culverts and open drains. Most streets in established settlements are kerbed and drained with inlet pits and piped drainage systems. Rural areas are served predominantly by open drains, culverts and dams.

In most cases, stormwater collected in this infrastructure is discharged directly into natural drainage systems with little regard for potential off-site and environmental impacts which may include:

- land degradation in the form of erosion from poorly constructed drains, increased risk of salinity and waterlogging downstream, sedimentation of natural watercourses.
- increased water discharges and reduced water quality leading to the loss of native plants and animals; and
- erosion, flooding and damage to roads and other infrastructure through inadequate culverts.

Groundwater

Significant, low salinity groundwater resources within the Shire are rare. Groundwater quantity and quality decreases from west to east across in accordance with annual rainfall.

On the Darling Scarp in the west, potable groundwater in small quantities can reliably be found in shallow bores and wells sunk through laterite into granite.



Elsewhere in the Shire, groundwater quality is mainly suitable only for stock watering although in smaller catchments, where geological conditions are suitable, small quantities of potable groundwater can be found, but are of limited significance.

Information on the location of suitable groundwater sources is currently limited and requires further investigation in consultation with DWER and the community.

Key Issues and Opportunities

- Increased salinity, nutrient input and sedimentation are the primary water quality issues for major surface water features that require management.
- Stormwater drainage issues include movement of sediment into and along watercourses, scouring and erosion of watercourse bed and banks at the disposal point; and export of pollutants, nutrients and turbid stormwater into watercourses.
- Current drainage infrastructure and management practices in many areas are below the standards required to ensure adequate protection of the built environment and natural resources.
- There is a need to consider impacts of new developments on local drainage conditions and avoid off-site environmental impacts, particularly in the Northam townsite where pressure for new development is likely to be greatest.
- There is need to account for current planning guidelines for the 1 in 100 AEP floodway along that portion of the Avon River that dissects the Northam townsite when planning for future land use and development in this area.
- There is need to ensure that any future development in the Spencers Brook locality has due regard for the potential flood risk and does not compromise the ecological values of the Avon River and associated riparian zone or adversely alter the capacity of the local floodway to convey floodwaters.
- There is need to ensure a coordinated approach to drainage and pumping schemes which are recognised as one option for controlling salinity and water logging in agricultural areas.
- Given the current limited information regarding the location and extent of areas liable to inundation and flooding, consultation with DWER is required to ensure appropriate management of these areas in the future.

2.7.4 Energy and Telecommunications

Electricity and Gas

Electricity is provided by Western Power from the south-west interconnected grid via substations at Wundowie and on the edge of the Northam townsite which receive 66kV and/or 132kV power transmission lines. Power is distributed by a network of 22kV overhead and underground lines. Network maintenance is crucial to bush fire management.

Equipment at the Wundowie substation nearing the end of its design life. Western Power is investigating options for its future including the de-energisation of the substation and transfer of load to the Sawyers Valley substation.

Electricity supply to individual developments is subject to agreements between developers and Western Power concerning location, extent and scheduling. The cost of providing electricity services to new developments is a significant proportion of development costs and is expected to remain so in the future.

The 10MW Northam Solar operation by Bookitja Pty Ltd and Carnegie Clean Energy commenced in 2018 on a 25ha site to the east of the townsite to deliver approximately 24,000MWh of electricity per annum for at least the next 25 years.

Australia's first large scale hydrogen plan is planned at the site, adding a 10MW hydrogen electrolyser and battery storage to produce zero-emissions green. The facility at Northam is already connected to the SWIS with additional land secured for potential expansion.

There is currently no reticulated gas service, so gas is supplied in cylinders. There are no plans to introduce reticulated natural gas in the short-term which is needed to facilitate larger industrial developments.

Telecommunications

The Shire is served by a wide range of telecommunication services including fixed line phones, internet access, television and radio. The Northam townsite and most settlements and surrounds have access to the national NBN network.

Services are concentrated in the main settlements where demand is greatest.

It has access to the national phone network via a system of optical fibre cables and digital exchanges and digital mobile and satellite phone services.

Two-way radio is another form of communication used in remote areas. The Shire has a directory of two-way radio users and emergency channel with a repeater station to provide emergency coverage.

Key Issues and Opportunities

- The current power supply network is expected to have sufficient capacity to accommodate future development and growth in the medium to long term (<5MVA), however, the high cost of providing electricity is proving to be a constraint to new development. Large commercial and industrial 'block' type loads may require specific network reinforcements above those required to accommodate 'general' load growth.
- There is a need to encourage and continue to support the development of alternative energy production such as solar, wind and integrated wood processing and battery storage facilities which have significant potential and environmental benefits. Such proposals will need to be assessed by Western Power to determine network connection arrangements and to ensure that technical requirements are met.

- The absence of reticulated gas supply has limited development of larger industry. There is a need to consider energy conservation in the design of urban areas and housing. The concepts of environmental design, solar orientation and energy efficient housing have significant benefits for consumers in the face of continued increases in the price of grid power and should be promoted by the local government when administering the Scheme.
- Need to recognise that new communications technology is changing the way communities do business and increasing demand for home-based businesses.
- Need to ensure that telecommunications infrastructure is designed and installed in a way that protects the environment, local character and amenity.
- Need to ensure that the local government planning framework facilitates the effective and efficient development of new telecommunications infrastructure, avoids lengthy and litigious approval processes and is sufficiently flexible to accommodate the development of new home-based business activities.
- Need to ensure that the Black Spots of the digital mobile coverage are filled.

2.7.5 Waste Management

The Shire operates an approved and licensed 'Class 2' putrescible landfill site developed on Crown land (Reserve 26840) immediately to the north of the Northam townsite with direct frontage and access to Old Quarry Road. This facility receives solid and putrescible waste generated in the Shires of Northam, York, Toodyay, Cunderdin and Kellerberrin and provides for the collection and processing of some recyclable materials. It is also licensed as a liquid waste facility and receives septage wastes from leach drains and grease traps. The facility is licensed to receive up to 50,000 tonnes of putrescible waste and up to 7,000 tonnes of liquid waste annually and is estimated to have a lifespan of at least 11 years.



A transfer station and reuse shop has recently been constructed and opened at the Old Quarry Road facility following receipt of a grant from the State Government to increase recycling and reuse of materials.

The Shire also operates the Inkpen Road Landfill, which is a 'Class 2' site on Crown Land Reserve 25796 approximately 3km south of the Wundowie townsite. This facility receives solid and putrescible waste and is estimated to have a lifespan of at least 46 years.

There are several former landfill sites in Bakers Hill, Grass Valley and Wundowie, which have been decommissioned and rehabilitated.

In 2020/21, 11,760 tonnes of aluminium cans, steel cans, glass and plastic containers, cardboard and paper were collected at various recycling drop-off points.

A regional Containers for Change facility has been established in the Northam townsite to provide a drop-off and sorting facility for the region, which will increase the percentage of recycling.

Key Issues/Opportunities

- Need to encourage the local community to reduce waste and recycle to help decrease demand for further waste disposal sites.
- Need to recognise that landfill sites have potential to discharge nutrients and other pollutants to the environment directly by surface water flow or through leaching to groundwater and that contamination of groundwater by leachate from landfill sites is very difficult to remediate.
- Need to consider the potential impact of waste disposal sites on land use and development on adjoining landholdings including the need to provide suitable buffer areas and establish suitable land use controls within these buffer areas.
- Need to take account of land capability, natural resources and existing or proposed adjoining land uses when planning for the expansion of existing waste disposal sites or the development of any new sites, in order to minimise negative environmental impacts and avoid land use conflicts.

2.7.6 Community Services, Recreation and Public Open Space

The public sector and non-government organisations provide a wide range of community services and facilities, mostly in Northam townsite and include education, health, emergency, cultural and recreation services and facilities.

Community uses in the Northam townsite include a regional hospital, doctor surgeries, aged care services and accommodation, Wheatbelt Aboriginal Health Clinic, O'Connor Institute, two high schools (including a District high school), four primary schools, kindergarten, caravan park, Shire administration centre and works depot, several State government district offices and depots, post office, fire station, St Johns Ambulance depot, Police station, courthouse, community halls, churches, museum, railway station, regional library, playgrounds, showgrounds, playing fields, outdoor courts, equestrian facilities, recreation complex, outdoor swimming pool, gun club, bowling club, aerodrome and cemetery.

Northam Recreation Centre and Aquatic Centre is a key local destination and focal point, providing a diverse range of sporting, recreational and community facilities. Recreational facilities also include Northam Youth Precinct, Bakers Hill Recreation Centre, Wundowie Skate Park and Wundowie Swimming Pool.

Due to small resident populations, community uses in other settlements are fewer and include postal agencies, halls, primary schools (Wundowie and Bakers Hill), recreation facilities, tourist information, parking areas and overnight RV areas.

There are also a significant number of community uses outside main settlements including the Muresk Facility, various active and passive recreation facilities and tourist information and parking areas. There are 119 parks across the Shire covering a total of 144ha, and 75ha of regional open space as identified in the Shire's draft Public Open Space Strategy.

Bernard Park, between the river and retail precinct, is the most recognisable developed open space due to the riverside and central location. The northern riverbank has a linear green space bound by Broome Terrace to Apex Park adjacent to Avon Bridge.

Non-commercial community uses are generally classified as 'Public Purpose' reserves and active and passive recreation areas are classified as 'Parks and Recreation' reserves in the Scheme.

Key Issues/Opportunities

- Changes in demand for community services and infrastructure need to be monitored to facilitate efficient provision and maintenance of an appropriate range of services and facilities and provide improved coordination between public and private sector service providers.
- Community involvement needs to be promoted in the planning and delivery of community services to secure the continuation of those services that may be at risk due from rationalisation to reduced funding or falling demand. There is a need to acknowledge and foster autonomy of responsible local organisations prepared to raise funds and manage local halls, parks, etc.
- There is need to provide and maintain access to a range of education and training services and facilities to minimise the potential for population decline, particularly in younger age groups.
- The increase in the percentage of people in the older age groups and a growing indigenous population has implications for the supply of various services and facilities, especially those related to housing and health. As such, there is a need to ensure that the provision of affordable accommodation, health and care services and facilities is given a high priority to help prevent population decline.
- The dispersed nature of settlement creates problems for servicing the community. Significant investment is required to provide and maintain an equitable range and level of services and facilities for the local community.
- There is need for a clear framework for efficient and effective provision of community services and facilities to meet demand from new development,
- There is a need to work with relevant authorities to establish an agribusiness innovation hub at Muresk for rural and regional education and training.

2.8 Transport

2.8.1 Road network

The Shire's road network comprises 639km of roads of varying standards of which about half comprises sealed roads (347km). Most roads are controlled by the Shire except for the Great Eastern Highway, Northam – Toodyay Road, Northam – Pithara Road/ Goomalling Road/ Taylor Road, Peel Terrace / Northam – York Road/ York Road and Great Southern Highway which are controlled and managed by MRWA.

Great Eastern Highway, which runs east-west across the Shire, is the principal road link, providing connection to Perth, the eastern Wheatbelt and Goldfields. It is classified as a National Highway and forms part of the major intrastate link between Perth and the eastern states. It is a strategic freight, tourist, inter-town and commuter route and is used for the transportation of dangerous goods from Perth to Kalgoorlie. Traffic volumes along the highway east of the Northam townsite (near Yilgarn Ave) average 2,553 vehicles per day, while west of the town on the eastern approach to Mitchell Ave they average 5,353 vehicles per day, with trucks making up approximately one-quarter of the traffic volume.

To reduce vehicle traffic along Great Eastern Highway and provide a safer and more efficient route for the movement of vehicles, the Perth-Adelaide National Highway (PANH) is planned through the Shire. The final alignment is being planned at present as part of the EastLink project. It is proposed to connect Northam and Midland via Gidgegannup involving realignment of Great Eastern Highway west of Clackline to connect with Toodyay Road. MRWA is planning for the alignment however funding to build the road is yet to be secured.

The Clackline bypass has been constructed separately and in advance of the EastLink with the possibility that the same will happen at Bakers Hill.

2.8.2 Freight and Logistics

Roads carry significant volumes of heavy vehicles which haul a variety of products including grain and livestock, fuel, fertiliser, general freight, hazardous goods, farm and mining machinery, BRM and minerals. They also cater for a substantial amount of light through traffic that has neither its origins nor destinations within the Shire.

One of the largest road freight tasks is its annual grain harvest which according to CBH averages around 372,000 tonnes per year and is the region's largest facility. Most grain is moved from farms to the local receival point located in Northam, but a small proportion of the harvest is hauled direct from farms to port by road.

A separate system, the freight rail network across the State's south, is publicly owned, though under the long-term control of private leaseholder Arc Infrastructure, until 2049. This rail system complements road freight operations, connecting the Wheatbelt and agricultural producing areas of the South to ports, and plays an important role in facilitating competitive exports of agricultural produce. WA grain exporters currently

compete year-round with emerging lower cost northern hemisphere producers. Improved supply chain efficiency helps ensure that local grain harvests can ship to international customers quickly, at peak periods of demand, to secure higher prices and export earnings. Rail has a strong capacity to efficiently move large volumes during peak demand periods, while also removing trucks from roads, which benefits local communities and reduces road maintenance.

The 60ha Avon Logistics Hub located on the eastern edge of the Northam on Great Eastern Highway is under development. Currently the area comprises a road train assembly area and a new roadhouse/truck stop.

A series of infrastructure project packages have been prioritised in DOTs *Revitalising Agricultural Regional Freight Strategy* including rail improvements, establishment of intermodal terminal containers at Avon Rail and targeted road network investment in the Wheatbelt region.

2.8.3 Public transport

Transwa provide five return Avon Link rail services between Midland and Northam. The Merredin Link and Prospector also travel through Northam.

Transwa bus services connect Wundowie, Bakers Hill, Clackline and Northam. Wundowie is also connected to Midland with a Transperth bus service.

Although, there is no local public transport service in the Northam townsite, there are a number of private taxi and rideshare services operating.

2.8.4 Aviation

The Northam Airport is owned by the Shire and is operated and maintained by the Northam Aero Club. Several industries and infrastructure have been established at the site including aircraft maintenance and refuelling facilities. Due to the strategic location of the airport close to Perth, it offers great potential as an alternative airport base for metropolitan residents who require hangar sites for aircraft storage and runway access.

The airport is a potential major contributor to attract residents, visitors and tourists and several both aviation and non-aviation related residential, commercial and recreational opportunities lie in the land surrounding the aerodrome.

The *Northam Airport Masterplan 2015* has been prepared to guide future planning for the site including a land use plan, facilities development plan (including movement area planning and aviation support facilities) and an airport safeguarding plan which highlights elements such as the airspace protection areas and aircraft noise. *LPP 9 – Northam Airport Development* seeks to control the construction of hangars to provide certainty for leaseholders.

Key issues and opportunities

- There is a need to recognise transport's vital role in the future of the local economy and protect existing and future proposed transport infrastructure.
- Anticipated increases in road transport from expansion of the State's resource sector, continuing growth in interstate freight, rising agricultural production levels and other initiatives are expected to add pressure on the local roads and result in the need to upgrade infrastructure and increased maintenance costs.
- There is continued producer and freight industry pressure for larger capacity trucks for grain and other commodity haulage and increasing community concern about the number and size of heavy haulage vehicles on local roads.
- There is a general desire to better utilise rail as an alternative freight carrier.
- There are residential areas within trigger distances in *SPP5.4 Road and Rail Noise*, which requires further consideration of noise limits, and the introduction of noise-sensitive land uses within these areas.
- There is need to quantify likely increases in future traffic on the local road network to inform future road needs and funding requirements.
- There is need for the Shire to be involved in planning of the PANH/Eastlink final alignment to help reduce vehicle traffic along Great Eastern Highway and provide a safer and more efficient route while seeking to preserve the Kep track.
- There is a need to plan for improvements and upgrades to the existing road and rail network to improve the efficiency of the State's grain freight network.
- There is need to address the lack of local public transport in to help improve the community's mobility, particularly low-income earners and the elderly.
- There is need to consider options for capitalising on the investment made in the Northam aerodrome by increasing the services offered and air traffic volumes. Any future expansion plans will, however, need to account for existing and proposed surrounding land uses to avoid any potential land use conflict associated with potential aircraft noise. The Shire will need to collaborate with Shire of Cunderdin regarding its future airport services.



2.9 Environment, Natural Resources and Biodiversity

2.9.1 Climate

The Shire is characterised by cool, wet winters and warm to hot, dry summers. Average maximum temperatures range from 34.2°C in January to 16.9°C in July. Average minimum temperatures range from 17.2°C in February to 5.4°C in July.

The Shire receives an average of 427mm of rainfall each year, of which, 349mm falls between May and November. Records indicate falling average rainfall over the last 30 years compared to the previous 30 years by about 5 mm per annum. Since the early 1990's, rainfall in autumn and winter months has fallen significantly.

There is a need to consider and guard against impacts of climate change and variability.

2.9.2 Geology and Soils

The Shire is situated on the Yilgarn Block which is over 2,500 million years old. As such, much of the Shire is underlain by ancient granite rock covered by lateritic soils usually no more than a few metres thick comprising sand, loam and clay with areas of lateritic gravel and occasional granite outcrops at the surface.

The Shire contains two broad physiographic (landform) zones, the Darling Range Zone and Zone of Rejuvenated Drainage, each containing characteristic landforms, soil landscapes and vegetation.

The Darling Range Zone covers approximately 43,000ha of the Shire and encompasses all land west of Warranine Brook near Clackline. It comprises an undulating dissected plateau with an average height of 340 metres Australian Height Datum (AHD). More elevated hills are located around Wundowie (445 metres AHD) and Bakers Hill (408 metres AHD). Valley floors are usually broad and swampy with an average elevation of around 275 metres AHD. Most land in this zone belongs to either the Yalanbee or Leaver soil landscape units.

The primary soil types in both units are buckshot gravels and yellow gravelly loamy sands with a moderate or moderately high potential for crop and pasture production. Potential drawbacks of these soils are compaction, non-wettability, wind and water erosion and soil acidification.

The Zone of Rejuvenated Drainage covers approximately 98,000ha and encompasses all land east of Warranine Brook Valley and the Nanamullen Brook near Clackline through to the Shire's eastern, northern and southern boundaries. It has the most significant potential for broadacre agricultural production.

The Zone of Rejuvenated Drainage can be divided into two distinct units.

The area between Warranine Brook and the Avon River has steeper slopes (mostly greater than 5% with large areas in excess of 10%) and a higher proportion of rock outcrops and boulders than the eastern side.

The area east of the Avon River has more gentle slopes (generally less than 5%) and its rocks have been more deeply weathered. The York soil landscape unit is the most important in this zone, covering 65,000ha on mid and lower slope positions. Its characteristic soil types are rocky red brown loamy sand, brownish grey granitic loamy sand and red brown doleritic clay loam.

These soils have a moderate to moderately high potential for pasture and crop production and form the most important agricultural production area. Potential drawbacks include wind and water erosion and soil acidification from the sustained use of nitrogenous fertilisers.

The Qualing and Ewerts Soil Landscape Unit occupies 9,400ha on hill slopes between 2-10%. It is characterised by sand/loamy sand over yellowish clay with some gravel with moderate/moderately high cropping and pasture potential. Possible limitations include water logging, salinity, compaction and erosion.

Northam is located in the Southwest Seismic Zone and therefore there is a need to consider potential for risk from seismic activity.

2.9.3 Vegetation and Biodiversity

Map 9 – Vegetation and Biodiversity shows the location of indicative threatened ecological communities (TEC), remnant vegetation and features of the Shire's Local Biodiversity Strategy (LBS).

The Shire lies in the Southwestern Botanical Province within two botanical districts - The Darling Botanical District containing a portion of the Bannister and Darling (east) Vegetation Systems; and the Avon Botanical District containing portions of the York and Goomalling Vegetation Systems. Each vegetation system consists of a series of plant communities closely linked with topographic and soil features.

According to the LBS, 23.7% of the pre-European extent of native vegetation remains in the Shire. Of this, 76% is designated as 'local natural area', as it occurs outside of Commonwealth and State government land and is therefore under the influence of local government decision making.

Native vegetation is unevenly distributed, with 42% of the pre-European extent remaining in the west of the Shire (Jarrah Forest bioregion) and 10% remaining in the east of the Shire (Avon-Wheatbelt bioregion). Only approximately 5% of the pre-European native vegetation extent occurs in protected areas.

99.5% of remaining vegetation is of regional conservation significance, due to historic over-clearing, under-representation in conservation reserves, and the presence of waterways, wetlands, threatened species and TEC.



The LBS aims to retain native vegetation at above 30% of the pre-European extent wherever possible, and to increase formal protection to 17% of the pre-European extent for each of the vegetation types occurring. The highest priorities for conservation are Bindoon, Coolakin, Michibin, Murray 2, Williams, Yallanbee 5 and Yallanbee 6 vegetation complexes (Jarrah Forest bioregion) and all Beard vegetation associations (Avon-Wheatbelt bioregion).

Much of the remnant vegetation in the eastern portion of the Shire has been mapped as Eucalypt Woodlands of the Western Australian Wheatbelt, a critically endangered ecological community listed under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

The LBS has prioritised local natural areas using conservation significance criteria relating to the representation of vegetation types, rarity of species and communities, maintenance of ecological functions (including landscape connectivity), and protection of wetlands and riparian ecosystems (adapted from *Local Government Biodiversity Planning Guidelines, 2004*). It identifies opportunities for conservation based on land tenure and zoning, culminating in a map of Biodiversity Target Areas for the Shire. Target areas present good opportunities to improve protection of under-represented vegetation complexes and their retention and protection should be prioritised in land use planning.

Key Issues/Opportunities

- There is a need to prevent further large-scale clearing of native vegetation and protect threatened ecological communities.
- There is a need to provide for the remediation of degraded areas and avoid any further land degradation problems including rising groundwater, increased soil salinity and acidity, loss of biodiversity, wind and water erosion, soil compaction, sedimentation and waterlogging by implementing land management measures aimed at protecting and rehabilitating natural environment.
- Need to control land use and development within the catchments of all waterways and wetlands, to ensure the protection and rehabilitation of these areas in the longer term.
- Need to incorporate suitable provisions in the local planning framework that require proponents of development to demonstrate the environmental suitability of their proposals based on land capability and suitability.
- Need to encourage and support the community's initiatives with respect to land management to help ameliorate the impacts of land degradation.
- Need to discourage land use development and/or subdivision on privately owned land designated for conservation on LPS maps except subdivision for land rationalisation and conservation purposes.
- Significant trees need to be identified and a register to encourage their protection and incorporate tree protection / preservation provisions into the Scheme is required.
- Recommendations of the Council-adopted LBS need to be implemented, including increasing protection of vegetation in local conservation reserves and ensuring that native vegetation is considered in all land use planning decisions.

2.9.4 Fauna

Vegetation clearing, land degradation, introduction of domestic and feral animals and changes to fire regimes have had a direct impact on native animals and of the 43 mammal species originally recorded, 17 are now extinct.

Common fauna species found include the Western Grey Kangaroos, Red Heel Kangaroos, Possums, Bandicoots, Bobtail Lizards and Echidnas. The Shire also contains populations of endangered fauna species such as the Red-tailed Phascogale, Numbat, Quenda, Western Brush Wallaby and Carpet Python. Ninety species of birds have also been identified and although no extinctions are recorded, some of those dependent on native vegetation have declined whilst others have adapted to the agricultural landscape and increased in numbers. Few species of fish have been recorded with Cobbler being the only large fish, and mullet and mosquito fish reported.

The Shire contains extensive habitat for Carnaby's, Baudin's and Forest red-tailed black cockatoos, also listed under the EPBC Act (refer to EPBC Act Referral Guidelines for Three Threatened Black Cockatoo Species, 2012).

Numerous occurrences of rare and priority species have been recorded across the Shire, and due to the extent of historical clearing it is likely that many others are yet to be identified.

2.9.5 Nature Reserves and Conservation

There are 14 nature reserves vested in DBCA for the purpose of conservation of flora and fauna, comprising a total area of 4,057.8ha and shown on **Map 9 – Vegetation and Biodiversity**. The DBCA's management strategies are aimed at protecting conservation values of these reserves and promoting biodiversity. Activities likely to have a detrimental impact on these values are not permitted.

A 3,831ha portion (approximately 5%) of State Forest No. 13 is also located within the Shire and vested in the Conservation and Parks Commission. Commonly known as Mundaring State Forest, it traverses the Shires of Northam, Mundaring and Toodyay. The land is managed by DBCA and the Water Corporation for both conservation and water supply purposes.

Land currently comprising all or nearly all privately-owned remnant vegetation is depicted as Conservation on the LPS maps and some sites have been zoned "Environmental Conservation". Land reserved for Conservation of Flora and Fauna is also shown as Conservation.

Areas of Environmental Significance include SCA 1 – Avon and Mortlock SCA and SCA 2 – Landscape Protection SCA as defined in the Scheme.

The Shire is located within the Avon Natural Resource Management Region. The Wheatbelt Natural Resource Management Incorporated, formerly known as the Avon Catchment Council Incorporated, is an independent community-based group providing community leadership for natural resource management. It works in partnership with all tiers of government, regional organisations, industry, landowners, researchers, environmental and community groups to implement key projects and other initiatives that bring benefit and improvement to natural resources

within the Avon River Basin (including the Shire). It has developed a regional strategy and investment plan that address significant environmental issues within the Avon River Basin and incorporates the environmental, social, and economic aspects of natural resource management.

There is a need to encourage and support the effective management of natural resources on Crown land, in consultation with the managing bodies, to facilitate their sustainable use and protection in the long term.

2.9.6 Visual Landscape Protection

There is a marked contrast between the landscape of the Shire's western third, in the Darling Range, and its eastern two thirds, within the Wheatbelt plateau.

The hilly landscape of the Darling Range has a mix of cleared agricultural areas and remnant bushland comprising forests and wandoo and jarrah woodland with large individual trees remaining along roadsides and scattered in pasture or cropped fields. Extensive rural living estates set amongst large, vegetated areas occupy a wide band along Great Eastern Highway. These estates have introduced dwellings and non-local trees, resulting in a diverse, rural landscape with both urban and rural elements.

Most people view the Darling Range landscape from Great Eastern Highway. However, due to the road's high traffic volume and that it is flat, cutting through hilly terrain, detract from motorists' ability to appreciate the landscape. Tourist and local roads allow closer views of roadside bushland, and individual trees such as wandoo and powderbark wandoo, with their striking white or orange trunks. In spring, roadsides display a profusion of roadside wildflowers, such as blue leschenaultia and yellow hibbertia. Remnant bushland screens views of the occasional hard rock quarries and land fill sites.

In contrast, Wheatbelt portion, in the east of the Shire, occupies a gently undulating plateau with isolated ridges, ranges and areas of granite outcrops, which are made more prominent by the general lack of vegetation from agricultural clearing. Remaining vegetation comprises York gum, sheoaks and the 'jam' wattle species, located mainly in narrow strips along roadsides.

The Avon River, which cuts through the Wheatbelt portion is located within a wide, gentle valley, with the river's position indicated by a corridor of flooded gums, river sheoaks and paperbark thickets. The waterway itself comprises a series of long pools which join each other when the river is flowing, interspersed with areas of outcropping granitic rock, which add to its visual interest.

The open wheatbelt landscape, with its gentle terrain and lack of trees, provides extensive views from Great Eastern Highway and other roads. The designated scenic routes are more enclosed, located within the relatively narrow valley formations along Spencer's Brook and the Avon River.



The townsite sits within the open, Wheatbelt landscape, enclosed by the undulating terrain of gentle to moderately sloping hills and valleys at the junction of the Avon and Mortlock Rivers. Together with three railway lines, the valleys create distinct residential areas within the town's suburban landscape.

The town is nestled between two hill systems on a bend in the Avon River where it joins the Mortlock River. This provides a very attractive setting, particularly when viewed approaching the town from northern entry roads. Most areas within the town have views to rural or natural hill sides and or river reserve areas.

The town centre's most prominent individual natural landscape features are the long, permanent pool created by the weir on the Avon River at the town's eastern end, and Mount Ommaney, which forms a backdrop to views from the town centre across the river.

Individual prominent built features include five bridges over the Avon River, the iconic, historic riverside flour mill, and the State heritage listed, brutalist style library. The town's main street contains a significant number of historic buildings from various eras, which together create a unified built streetscape.

Key Issues/Opportunities

- Historically, rural landscape character has been undervalued, and overlooked in the local planning framework. In more recent times, the community places more value on rural landscape character and on avoiding negative changes to it.
- The Shire's landscape qualities contribute greatly to its sense of place and distinct local identity. There is a need to identify and protect high landscape values and scenic qualities, recognising their potential to attract residents and visitors.
- There is a need to ensure that valued landscape character is maintained along highways, major roads, and scenic and historic tourist routes, and the surrounds of townsites and other sensitive areas. Roadside trees and wildflowers are integral to peoples' experience of the landscape.
- Landscape character and views have been impacted by many factors including roadside vegetation clearance; dead vegetation and weeds; cut and fill for road upgrades; roadside planting in locations that block important vistas and quarry operations visible from major roads. It is also impacted by development that is intrusive due to its design and/or prominent siting such as on ridges or the skyline.
- Increased pressure for land use change and development from a variety of operations including intensive agriculture, tree farms, mining, commercial, industrial, solar and wind farms, telecommunications, road upgrades, industry, landfill, tourism and rural living has significant potential to negatively impact valued local landscape character, particularly along tourist routes.
- The open nature of the local landscape means new activities and land uses may stand out and be inconsistent with the valued visual character. Due to this sensitivity, there is a need to control siting and design of development to ensure that areas and views that are valued by the local community are protected.

- Areas of landscape value or sensitivity requiring protection include the Avon and Mortlock River systems, ridges and individual hills, major rock outcrops, land visible from major roads and tourist routes including scenic and heritage routes, and Northam town's streetscape especially its heritage buildings.
- In the town centre, visual amenity could be improved by planting more trees on roadsides, parking areas and along the river foreshore, as well as activating and renovating underused or unused heritage buildings on the main street and improving the major entrances into the town. Additional planting of the town's river foreshore with local species of trees and understorey vegetation will assist in reducing algal blooms, which impact on landscape quality.
- The Scheme includes a Landscape Protection SCA which covers a broad area and the Scheme controls do not provide sufficient guidance. The Scheme controls for landscape protection need to be reviewed to provide more clarity and more targeted and focused implementation.

2.9.7 Contaminated Sites, Buffers and Impact Areas

Contaminated sites

Land contamination is a serious environmental problem that has gained increased recognition in recent times. Contaminated land is broadly defined as land where hazardous materials or substances occur at concentrations that pose an immediate or long-term hazard to human health or the environment.

DWER's Contaminated Sites database confirms that there are three known or reported contaminated sites in the Shire as of May 2021 including one in Wundowie (near the foundry) and two in Northam (petrol station on Mitchell Ave and former landfill on Suburban Road). There are seven previously contaminated sites remediated for restricted use.

DFES has confirmed that the area surrounding the Northam Army Camp has been used for military training purposes for several decades. In addition to the main army camp, an area near Spencers Brook was previously used for RAAF ammunition storage while an area near the Shire's boundary with the Shire of York formed an artillery range. Unexploded ordnance (UXO) is an issue in these areas that requires consideration in future land use planning and emergency management. Detailed information on the location, extent and severity of all contaminated land is not fully known, however, it is possible that several other sites may exist requiring future remediation.

Buffer and Impact Areas

Industry, infrastructure and special uses often generate emissions of pollutants and can cause adverse environmental impacts and land use conflict at or beyond site boundaries on sensitive land uses i.e. residential, medical and tourism.

Determination and establishment of suitable buffer or impact areas to separate industrial and sensitive land uses is, therefore, required at an early stage in the planning process to ensure that amenity such as environmental quality, health and safety standards is maintained at acceptable levels and to protect industry from introduction of sensitive land use.

Existing industry, infrastructure and special uses which have potential to cause adverse environmental impacts and/or land use conflict. These include abattoirs, aerodrome, concrete batching plants, extractive, general industry, foundries, grain receipt / storage, mining operations, power supply, railways, landfill, rural industry, speedway, telecommunications, WWTPs and water supply.

Some buffer areas are set under environmental legislation and specific regulations covering certain operations whereas consideration for some uses relies on buffers in the planning framework (i.e. where uses are not prescribed premises under EPA Regulations). Significant buffer areas are indicated on the LPS map however they are only of statutory effect where controlled in the scheme.

The WWTP Buffer SCA in the Scheme identifies areas likely to be the subject to off-site impacts from WTPPs and seeks to ensure development and land use in the buffer is compatible with existing or proposed development and use of the plant.

Key Issues and Opportunities

- Given the potential impacts associated with the use of contaminated land, there is a need to ensure that all contaminated or potentially contaminated land is identified to minimise the risks to human health and the environment, and to provide opportunity for its remediation. There are opportunities to provide incentives to encourage remediation to enable future development and use.
- The planning framework has not always provided adequate separation of industrial and sensitive land uses or a consistent approach to buffers and could be improved to avoid adverse environmental impacts and land use conflicts.
- There is a demonstrated need for more appropriate management and monitoring of local industries to ensure that emissions do not exceed acceptable levels at the outer boundary of their defined buffer areas.
- Identification of the location and extent of recommended buffer areas and improved land use, management and monitoring controls are required to ensure the compatibility of future land usage in these areas and to minimise potential adverse environmental impacts and land use conflicts.
- The need for additional land for rural residential purposes surrounding the Northam Aerodrome should be carefully considered through the rezoning process in terms of constraining the development of existing land uses and limiting the development of other new land uses in the long term and further expansion of the aerodrome may require a buffer.

2.9.8 Bushfire Risk

Mapping of bushfire prone areas from 2020 (**Map 11 – Bushfire Prone Areas**) shows that approximately half the Shire has been declared bushfire prone by the Fire and Emergency Services Commissioner. This mostly includes the Shire's western half and scattered remnant vegetation and buffers in the east of the Shire.

There are large, vegetated areas surrounding settlements, particularly Wundowie and Clackline, and rural residential and smallholding areas which present bushfire risk which need to be considered in building and planning. In Northam, bushfire prone areas are along the Avon and Mortlock rivers and west of the townsite.

Future planning in bushfire prone areas including preparation of structure plans and subdivision will be required to be in line with *SPP 3.7 – Bushfire Planning and the Guidelines for Planning in Bushfire Prone Areas*. This will comprise detailed consideration of bushfire hazard through preparation of a bushfire attack level (BAL) contour map, and preparation of development layouts that demonstrate compliance with bushfire protection criteria set out in policy and guidelines

There is a need to strategically coordinate bushfire emergency access including staging to always maintain access and ensure infrastructure is maintained in the event of a bushfire emergency.

2.10 Cultural Heritage

2.10.1 Aboriginal Heritage and Native Title

The recognised traditional owners for land in the Shire are the Ballardong and Whadjuk people, one of the six groups collectively recognised as the Noongar traditional owners of the Southwest Native Title Settlement (SWNTS).

All Aboriginal sites are protected by the *Aboriginal Heritage Act 1972*. As such, consideration of Aboriginal heritage sites is required in all proposals affecting these sites to ensure legal protection from damage, destruction or alteration.

There are 26 registered sites and 29 lodged Aboriginal sites registered in the Shire that are broadly categorised as either ethnographic or archaeological sites and shown on **Map 12 – Heritage**. The Shire has not been subject to a full Aboriginal heritage study and many more sites may exist that have not been documented.

Aboriginal heritage, culture and rights to land are also recognised and protected by the *Native Title Act 1993*. This legislation allows Aboriginals and Torres Strait Islanders to make native title claims on vacant Crown land, State Forests, National Parks and water systems that are not privately owned and public reserves. Previous or current freehold ownership of land extinguishes all native title rights.

The SWNTS was brought into effect on 25 February 2021 and resolves native title in the south-west of WA including the Shire in exchange for a negotiated package of benefits. A major component of the settlement is the transfer of crown land for cultural and economic development resulting in the Noongar Boodja trust being a major landholder in the Wheatbelt.

Located on the Avon River foreshore in Northam, the Bilya Koort Boodja Centre for Noongar Culture and Environmental knowledge opened in 2018. It is a regional tourist attraction and offers interactive educational experiences recognising the rich Aboriginal and environmental presence in the Noongar Ballardong region.



Key Issues/Opportunities

- The location of all Aboriginal sites is not completely known. As such there is potential for these sites to be damaged, destroyed or altered from further development and land use change. To ensure compliance with the requirements of the *Aboriginal Heritage Act 1972* there is a need to identify these sites to ensure their consideration and protection in the planning process.
- Native title has proven to be a significant constraint to future development on vacant Crown land in the Wheatbelt Region generally. Several development opportunities have been identified by local governments, however, there has been a great deal of uncertainty regarding the timing of resolution of native title claims and the ultimate land release. This uncertainty and delays experienced in attempting to address and resolve native title issues has limited opportunities for development and growth on vacant Crown land in the Wheatbelt.
- The registration of SWNTS removed this uncertainty while creating opportunities for economic and cultural development for the traditional owners. The Shire comprises land under two settlements including the Whadjuk agreement in the western portion of the shire and Ballardong agreement in the eastern portion.

2.10.2 Historic Heritage and Character

There are numerous buildings and places of heritage value identified as significant to the local community. The Shire has a Municipal Heritage Inventory (MHI) which was adopted in September 2012 comprising 129 places, mostly in the Northam townsite which has the second highest number of heritage buildings in the State. Historic heritage places are shown on **Map 12 – Heritage**.

In February 2020, Council adopted the Shire's Heritage List comprising 65 places that have statutory protection under the Scheme. Development approval will generally be required for any works or change of use of properties on the list.

The Heritage Council database identifies 32 places in the Shire in the State Register of Heritage Places. Entry in the Register is reserved for places of State cultural heritage significance and is the highest recognition at State level. Under the terms of the *Heritage Act 2018*, any development proposal affecting a place listed in the State Register must be referred to the Heritage Council for advice.

There are two SCAs dealing with heritage and character including the Mitchell on Avon SCA which seeks to maintain the integrity of the area as an example of post-World War II housing for railway employees and the Minson Avenue Design Guidelines Special Control Area. These can be included in LPP18.

There are also individual heritage precincts in the Town Centre which have development guidelines that have been adopted as LPPs. These ensure future development is in keeping with the heritage values and traditional streetscape character and include Fitzgerald Street Commercial and Civic Centre Heritage Precinct and Gordon Street Residential Heritage Precinct Policy Area.

The Shire offers a range of range of incentives and assistance measures for owners of heritage listed properties. This includes the CBD and Heritage Assistance Fund which recognises the need to encourage and assist the maintenance and enhancement of commercial properties within the Northam CBD and heritage properties as well as variations to planning requirements.

Key Issues/Opportunities

- Need to ensure heritage buildings, places and precincts continue to be protected, maintained and preserved and review use of heritage and planning mechanisms to achieve these outcomes.
- Several vacant buildings in the town centre are not being maintained and there are opportunities to provide incentives for building maintenance and renovation to encourage occupation. There is an opportunity to support upgrades and maintenance of heritage buildings through tourism-based development and encouraging use of buildings for events and functions.



2.11 Towns and Settlements

There is a need to ensure an adequate supply of suitably zoned, serviced and affordable land in established urban settlements to attract new investment and maximise opportunities for economic development and growth in the future. This requires coordinated planning, development and land release to support their growth and consolidate development. Land around settlements should be protected from development which could undermine its urban potential.

The local planning framework must be sufficiently flexible and capable of accommodating a wide variety of land uses in urban areas subject to the preservation of local amenity, environmental character, safety and heritage values and addressing townscape and visual amenity issues. Future subdivision or zoning must also ensure the long-term conservation and protection of significant stands of native vegetation on all land within and immediately adjacent to settlements not required for future development.

To support growth, there needs to be efficient and effective provision of public infrastructure and community services and facilities to meet the demands arising from changes in population in established settlements which will require a consistent and transparent framework for funding for public infrastructure and facilities in main settlements. It will also require ways of either reducing or subsidising costs of providing essential service infrastructure in main settlements in the future to encourage investment and help maintain the affordability of vacant urban land. In particular, there is a need to address current stormwater drainage management issues by applying best management practices of water sensitive urban design.

Northam Town Centre is the major administrative and service centre for the Shire and the Avon Valley. There are several other settlements the largest being Wundowie and Bakers Hill located in the west of the Shire adjacent to Great Eastern Highway. Other settlements include Clackline, Grass Valley, Spencers Brooks and Seabrook in Muluckine. These settlements are detailed further in the following sections.

2.11.1 Northam Townsite

The Northam townsite is located in the central part of the Shire approximately 97km north-east of Perth at the junction of the Avon and Mortlock Rivers. It is designated Northam as a sub-regional centre which is the highest order settlement type in the Wheatbelt acknowledging its role in providing services and facilities to a wider catchment than the Shire's boundaries. Northam provides a focus for higher order education, health, government, retail and cultural services.

Notable features and characteristics

The townsite covers approximately 24 km² and features a predominantly grid layout. The Avon and Mortlock rivers divide it into three distinct segments. It is bound by Great Eastern Highway Bypass to the north, Yonga Hill detention centre to the west, airport to the east and uprising topography around the town.

It is located at the junction of a number of standard, narrow and dual-gauge railway lines and major distributor roads which radiate outward from the town in a north-south and east-west direction.

The town centre comprises ribbon-type commercial development along Fitzgerald Street, the main street, with a relatively distinct and recognisable town centre and large variety of retail and commercial uses. It has a wide variety of buildings and styles reflecting distinct development periods over the past 150 years including the second highest number of heritage buildings in the State.

It has significant regional infrastructure, community services and facilities and a wide range of well-developed recreation and community facilities and public open spaces.

The central part of the town comprises a substantial amount of low-density residential development on lots generally ranging in size from 750 to 1,250m² with a prevailing density code of R30 however there is disparity between coding and actual density of development in the townsite and there are approximately 460 vacant residential zoned lots. There are large tracts of undeveloped residential zoned land (coded R2.5, R5 and R15) in the southern and western portions of the townsite with significant potential for further subdivision development.

The eastern part comprises variety of light and service industry in a designated light industrial area with significant potential for further subdivision development.

CBH's Northam grain handling and storage facility, the Water Corporation's Northam WWTP, Holcim's hard rock quarry and the local government's regional landfill site, are located immediately north-west of the town.

There are a significant number of small rural landholdings in the north-eastern segment of the townsite on previously cleared lots ranging in size from 2 to 6ha. Broadacre agricultural land of varying productive capacity immediately adjacent to the town's boundaries.

The Northam aerodrome is in the north-eastern part of the townsite caters for irregular light aircraft movements.

Key Issues/Opportunities

- There is a need to maintain and reinforce the Northam townsite's function and role as a regional centre with a distinct and recognisable town centre area.
- The Northam townsite's urban form and landownership is fragmented, spread out and in need of greater focus and retail and commercial land uses should be consolidated in the Northam townsite and small local shopping precincts.
- Revitalisation of parts of the Northam townsite should be encouraged. Areas within the townsite identified as having significant potential for revitalisation and redevelopment include:
 - Minson Avenue, Fitzgerald Street and Wellington Street East in the town centre.
 - The area surrounding the Northam Railway Station along Peel Terrace.
 - Improvements to heritage precincts and reuse of heritage buildings.

- The former 'Victoria Oval' being redeveloped for aged care.
- Serviced residential lots with dual road frontage in West Northam (Hutt, Inkpen and Stirling Streets).
- Several old public housing areas throughout the townsite.
- Several laneways within the townsite provide opportunity for infill.
- Numerous rural smallholdings located adjacent to the Northam aerodrome and Northam racecourse.

Commerce and Retail – There is a need to encourage and provide opportunity for a wide range of commercial uses in the town, in appropriate locations, having regard for the efficiency and safety of vehicle and pedestrian movement systems, car parking requirements and protection of existing townscape character, visual amenity and buildings and places of cultural heritage significance. There needs to be consistent development provisions and standards that can be applied to all future commercial development in the town.

The *Northam Town Centre Parking Strategy* has been prepared to maintain a suitable supply of shared parking available to the community. It sets out recommendations to maximise the efficiency of parking infrastructure including timed parking in busy locations, improved wayfinding and parking management. There is need to ensure that parking is convenient and readily available in key locations and that existing parking areas are utilised efficiently, and that parking is designed to be compatible with the visual amenity of the town centre.

Industrial land – The designated light industrial area east of the townsite contains large areas of zoned land for the establishment of a wide range of light and service industry type uses. However, current supplies of vacant, suitably serviced industrial lots in this area are limited which is a significant constraint to the establishment of new businesses and creation of employment opportunities and therefore further industrial land is to be identified.

Residential developments – Redevelopment / subdivision of underdeveloped land is constrained by servicing restrictions (water and sewer), and the cost of reticulating service extension and need to be considered in comparison to the relatively low cost of building on vacant residential lots or demolishing low quality housing. Given the high costs associated with developing residential land, there is a need to encourage consolidated residential development in near the town centre area, including some mixed-use development, where significant opportunities for higher density residential development exist, particularly to accommodate the housing requirements of a growing aged population.

Land to the east of the Northam racecourse has been identified as having significant potential to be developed as a possible equestrian theme residential estate comprising residential dwellings and associated equestrian facilities to accommodate the training and stabling of horses. There is, however, a need to carefully plan for the development of this area for such purposes to ensure reasonable standards of amenity, character and safety.

Development constraints – There is need to account for planning guidelines for the floodway along portions of the Avon and Mortlock Rivers and ensure that any future land use and development has due regard for and does not compromise the ecological values of these rivers and their associated riparian zones or adversely alter their capacity to convey floodwaters. Need to address stormwater drainage and flood management standards for mixed use development in appropriate locations; and standards for residential development on corner lots through policy and scheme requirements.

There is a need to ensure that all future development has due regard for the constraints imposed by Great Eastern Highway Bypass and railway lines, the Northam grain handling and storage facility, WWTP, landfill site, aerodrome and cemetery.

2.11.2 Wundowie

Wundowie is in the western part of the Shire approximately 70km north-east of Perth and 2km north of Great Eastern Highway. It is the Shire's second largest settlement with 598 dwellings (ABS, 2021). The town was founded as a State iron foundry settlement and is National Trust listed.

The townsite's subdivision design unique in Australia based on English 'Garden City' design principles, which is under consideration for State heritage listing. It comprises a variety of buildings and styles reflecting distinct development phases over the last 60 years including a small number of heritage buildings.

It is surrounded by an extensive green belt comprising significant stands of native vegetation on reserved and UCL which, combined with the varying natural topography, create a visually attractive natural setting.

The town centre comprises a small, under-developed and poorly defined commercial and civic centre. There is, however, an expansive, well developed recreation precinct in the south-east of the town and a small light and service industrial area in the south-west of the townsite near a recently established emergency service precinct. As the Shire's closest townsite in the to the Perth Metropolitan Region there is potential for growth to occur.

The town comprises low density residential development on lots with an average area of approximately 1,100m² and a density coding of R20 (R20/30 near the town centre).

There are approximately 50 vacant residential zoned lots, most of which is UCL located to the north of the townsite on densely vegetated land with no road access. There are approximately 15 vacant lots with road access over the townsite. There is potential for approximately a further 20 additional lots under the existing R20 on UCL to the north of the townsite but the land is affected by high bushfire risk. There is potential for additional development and lots under the current R20/30 zoning and development zones surrounding the town, but the major driver for growth is rural living including Mauravillo Estate.

The town has reticulated sewerage and the Wundowie WWTP is located to the south-east of the town including its buffer area which traverses a small portion of the townsite.

Key Issues/Opportunities

- There is a need to maintain and reinforce the townsite's function and role as a local service centre, provide for revitalisation of the town centre to include a range of commercial and civic uses to cater for local needs while respecting and maintain the current 'Garden City' subdivision design theme when planning for any future subdivision development. It is the only settlement outside Northam with reticulated sewer, so it is a key opportunity for existing residential land to be developed for housing including for a growing aged population.

- Bush fire risk and hazard management in and around Wundowie townsite is a key consideration when planning for future development and growth given the significant stands of native vegetation.
- Current supplies of vacant, suitably zoned and serviced residential land in Wundowie are sufficient to meet short term demand, however, there is a need to ensure an adequate supply of vacant residential land in the medium to long term to provide for the development of a variety of lot sizes and housing types. Portions of existing UCL in the northern part of the townsite have been identified as the preferred location for future residential development. The land is zoned but further consideration needs to be given to servicing and bushfire risk.
- Current supplies of vacant, suitably serviced light industrial land in Wundowie are limited and posing a constraint to establishing new businesses and creating employment. Industrial zoned land within and around the Wundowie Foundry site is underutilised and could be consolidated to create opportunity for additional light industrial lots to satisfy future anticipated demand. A large tract of industrial zoned land located immediately east of the townsite within the designated buffer for the Wundowie WWTP has been identified as having significant potential to be developed for light industrial purposes but there is a need to ensure this is compatible with the long-term operation of the WWTP.
- Land east of the townsite has potential to be developed as a rural enterprise-based precinct enabling small business operators to live and work on the same property. There is a need to carefully plan for the development of these areas to ensure reasonable standards of amenity, character and safety including addressing bushfire risk.
- Future development should have regard for the efficiency and safety of vehicle and pedestrian movement systems, car parking requirements and protection of existing townscape character, visual amenity and buildings and places of cultural heritage significance and community uses. There is also a need to consider impacts and opportunities resulting from the increasing number of residents living in rural residential subdivisions near the townsite.
- The likely impacts associated with the proposed PANH/Eastlink to the south of the townsite will need to be considered including clearly defined, safe and easily accessible entry points into the town, limiting noise impacts and impacts on connectivity between the townsite and surrounding areas.

2.11.3 Bakers Hill

Bakers Hill is located on Great Eastern Highway in the Shire's west approximately 73km north-east of Perth and 20km west of Northam. It is primarily a rural lifestyle settlement and has 489 dwellings and is well positioned to continue strong growth

It is set among broad hectare agricultural land of varying productive capacity and is adjoined by a large hill comprising significant stands of native vegetation on private land which, combined with the varying natural topography within the town, creates a visually attractive natural setting.

The area is currently showing a shift in industry into road freight transport, connected to the town's position as a transport link. Farming and mining have become significant employers.

The town centre comprises a small, under-developed and poorly defined commercial precinct and is dissected by Great Eastern Highway, creating a physical barrier although it is planned to realign the highway to bypass the town. A disused railway reserve runs immediately north of the town. The area comprises a variety of buildings and styles reflecting distinct phases of development over the past 100 years including a small number of heritage buildings.

There is an expansive, well developed recreation precinct in the south-eastern part of the townsite comprising a pavilion, sports oval, tennis courts and 9-hole golf course set amongst significant stands of native remnant vegetation.

There is a small amount of light industrial development in the south-eastern part of the townsite and south of the recreation precinct.

There is low density residential development in the north-eastern and central parts of the townsite south of Great Eastern Highway on lots ranging from 1,100 to 2,000m² with a density coding of R10; and approximately 5 vacant residential zoned lots.

There are many small rural landholdings in the western half of the townsite on extensively cleared lots ranging in size from 2-4ha and numerous rural living lots of varying size within established estates both north and south of the townsite. There is potential for approximately 76 lots via townsite infill development, 70-800 via rural residential development and 30 lots in the development zone.

Key Issues/Opportunities

- There is a need to maintain and reinforce the townsite's function and role as a local centre with a distinct and recognisable town centre. Existing commercial land is confined to a small number of lots on the north side of Great Eastern Highway within the designated town centre, much of which is vacant or under-developed and there is a need to encourage and provide opportunity for the revitalisation and a wide range of compatible land uses. In addition, there is a need to consider future Eastlink alignment and that access arrangements from Great Eastern Highway may change into the future.
- Current supplies of vacant, suitably zoned and serviced residential land are sufficient to meet demand.
- The development of a possible composite or rural enterprise zone close to the town centre area east of the townsite is a possible option to help revitalise the town centre and create opportunity to establish of new commercial businesses. There is, however, a need to carefully plan the development of these areas for such purposes to ensure reasonable standards of amenity, character and safety.
- There is also a need to consider impacts and opportunities from the increasing number of residents living in rural residential subdivisions near the townsite.
- Bushfire risk and hazard management must be considered within and adjacent to the townsite when planning for future development and growth, as well as absence of reticulated sewerage and potential for land degradation from increased salinity in Clackline Creek, rising water tables, water logging along drainage lines, hillside seeps, pavement failures on Great Eastern Highway, occasional localised flooding and the emergence of salt tolerant vegetation.

2.11.4 Clackline

Clackline is in the western part of the Shire approximately 80km north-east of Perth and 17km south-west of Northam along Great Eastern Highway. It is mostly residential in nature with 156 dwellings and rural living opportunities.

The townsite adjoins Clackline Nature Reserve and is otherwise surrounded by broad hectare agricultural land of varying productive capacity. The town has variable topography and large stands of native remnant vegetation.

It features a small, under-developed and poorly defined commercial area in the central part of the townsite on the south side of Great Eastern Highway. There are large areas of undeveloped Crown land in the central and eastern parts of the town originally set aside for community and recreational purposes.

There are a significant number of small rural landholdings around the townsite on extensively vegetated lots ranging from 1-2 ha and numerous rural living lots of varying size within established estates both north and south of the townsite.

There is a limited amount of low-density residential development in the central part of the townsite on the south side of Great Eastern Highway on lots comprising an area of 1,100m² with a density coding of R10. Future growth will potentially be limited due the constraints posed by the physical landscape and no reticulated sewerage.

Key Issues/Opportunities

- Consideration should be given to how the town's physical appearance can be enhanced in a manner that can be maintained over time and to maintaining and reinforcing the townsite's function and role as a village centre with a distinct and recognisable town centre area with a wide range of compatible land uses.
- There is a need to consider future demand for commercial land given that supply is currently limited to one privately owned and developed lot. Given the townsite's proximity to the Bakers Hill and Northam, the need for a designated light industrial area is considered unnecessary.
- There is a need to ensure that all future development in Clackline has regard for the constraints imposed by the current lack of reticulated sewerage disposal infrastructure and is undertaken in accordance with the specific requirements of Government sewerage policy. There is also a need to consider impact of future Eastlink alignment on future development and growth.
- There is a need to give due consideration to bush fire risk and hazard management within and adjacent to the Clackline townsite and rural living areas when considering future development and growth given the significant stands of native vegetation and topography.

2.11.5 Grass Valley

Grass Valley is a small settlement located 13km east of Northam comprising 75 dwellings on the Great Eastern Highway and the Eastern Goldfields railway line. Growth is likely to be driven by the proximity of the townsite to the AIP.

It is located near the Grass Valley Brook floodplain, a small tributary of the Mortlock River and has gentle topography providing expansive views north and east across the valley with large stands remnant vegetation stands. It is surrounded by broadacre agricultural land of varying productive capacity. CBH's grain handling and storage facility is located about 1km west.

Grass Valley has a small, under-developed and poorly defined commercial and tourism precinct in the northern part of the townsite and features a variety of buildings and styles reflecting distinct phases of development over the past 100 years including a small number of heritage buildings.

There is a small recreation oval in the southern part of the townsite and large areas of undeveloped Crown land in the central and western parts of the townsite originally set aside for community and recreational purposes.

Residential development is low density on lots with an average area of approximately 1,500m² with a density coding of R10. There remain approximately 5 vacant residential zoned lots. There are a limited number of small rural landholdings in the western parts of the townsite on cleared lots comprising 1ha and a small number of rural living lots comprising an average area of approximately 2ha on the south side of the railway line. One potential growth limiting factor to future growth is the absence of reticulated sewerage.

Key Issues/Opportunities

- The townsite's function as a village centre needs to be maintained and reinforced, with a distinct and recognisable centre and there is a need to encourage and provide opportunity for the revitalisation of the townsite to include a wide range of compatible land uses. There is a need to identify additional land for commercial use and designate a clearly defined town centre given that supply is currently limited to two lots.
- Future development needs to have regard to constraints including lack of reticulated sewerage and so that it does not compromise the ecological values of Grass Valley Brook and associated riparian zone or adversely alter the local floodway's ability to convey floodwaters. It also needs to give due consideration to bush fire risk and hazard management within and adjacent to the townsite given the significant stands of native vegetation.
- Current supplies of vacant, suitably zoned and serviced residential land are sufficient to meet demand.

2.11.6 Spencers Brook

Spencers Brook is a small settlement in the central-south part of the Shire on Spencers Brook Road, approximately 95km east of Perth and 9km south-west of Northam. It comprises 57 dwellings and is likely to retain its residential function, relying on Northam and to some extent, York, for commercial and employment needs. There is no commercial development apart from Spencers Brook tavern and is surrounded by broad

hectare agricultural land. It is also adjacent to the Great Southern Railway and a disused railway reserve transverse the settlement forming part of the alignment of the Spencers Brook Road reserve area.

It is located within the floodplain area of Spencers Brook which includes many undeveloped lots ranging in size from 500 to 3,500m². There is a small amount of low density residential development on the northern and southern sides of Spencers Brook Road on lots ranging in size from 700 to 2,000m² with a density coding of R10 and 10 vacant residential zoned lots.

Key Issues/Opportunities

- Need to ensure all future development considers constraints from absence of reticulated sewerage and potential flood risk (especially in the northern part of the settlement). Development must not compromise the ecological values of the nearby Avon River and associated riparian zone or adversely alter the capacity of the local floodway to convey floodwaters. There is limited potential for intensification on existing un-serviced small rural lots to the east of the townsite and located in the floodplain.
- Current supplies of vacant, suitably zoned and serviced residential land in the settlement are sufficient to meet medium to long term demand. As such the provision of additional residential zoned land is considered unnecessary.

2.11.7 Seabrook (Muluckine)

Seabrook is a settlement in the locality of Muluckine in the central part of the Shire approximately 100km east of Perth and 7km south-east of Northam and adjacent to Northam-York Road and the Mortlock River. It is a former rail siding settlement along the Eastern Goldfields Railway which is surrounded by broad hectare agricultural land of varying productive capacity.

It comprises of approximately 40 dwellings on lots ranging from 1,000 to 1,400m² which is zoned Residential R10 in the Scheme but there is no commercial area.

There is a large vacant tract of land in the centre of the settlement with potential for further subdivision development and a large, undeveloped recreation reserve adjacent to the east of the settlement containing significant stands of native remnant vegetation.

Key Issues/Opportunities

- There is a need to ensure that any future development has due regard for and does not compromise the ecological values of the nearby Mortlock River East and associated riparian zone or adversely alter the capacity of the local floodway to convey floodwaters and has regard for the constraints imposed by the current lack of reticulated sewerage.
- Given the settlement's proximity to Northam, the need to identify and provide land for the development of a designated light industrial or commercial area is considered unnecessary.

ABBREVIATIONS


AA – Agriculture Area
AEP – Annual Exceedance Probability
AIP – Avon Industrial Park
AHD - Australian Height Datum
BRM – Basic Raw Materials
BUWM – Better Urban Water Management
CBH – Cooperative Bulk Handling
DBCA – Department of Biodiversity, Conservation and Attractions
DFES – Department of Fire and Emergency Services
DMIRS – Department of Mines, Industry Regulation and Safety
DPLH – Department of Planning, Lands and Heritage
DPIRD – Department of Primary Industries and Regional Development
DOT – Department of Transport
DWER - Department of Water and Environmental Regulation
EPA – Environmental Protection Authority
EPBC – Environmental Protection and Biodiversity Conservation Act 1999
ERP – Estimated Residential Population
GAWSS – Goldfields and Agricultural Water Supply Scheme
Ha – Hectare
km - Kilometre
LBS – Local Biodiversity Strategy
LDP – Local Development Plan
LPP – Local Planning Policy
LPS – Local Planning Strategy
MRWA – Main Roads Western Australia
PANH – Perth-Adelaide National Highway
OPP – Operational Planning Policy
PTA – Public Transport Authority
RAAF – Royal Australian Air Force
RAV – Restricted Access Vehicle
RV – Restricted Vehicle
REIWA – Real Estate Institute of Western Australia
SCA – Special Control Area
SGS – Significant Geological Supplies
SPP – State Planning Policy
SUPP – State Underground Power Program
TEC – Threatened Ecological Communities
UCL – Unallocated Crown Land
UXO – Unexploded Ordinance
WA – Western Australia
WAPC – Western Australian Planning Commission
WPIF – Wheatbelt Planning and Infrastructure Framework
WWTP – Wastewater Treatment Plant


ENDORSEMENT

ADVERTISING

The Shire of Northam Local Planning Strategy was certified for public advertising on the 26 day of JULY 2011.

Signed for and on behalf of the Western Australian Planning Commission:


SIGNATURE


WITNESS

26 AUG 2013
DATE

SHIRE OF NORTHAM ENDORSEMENT

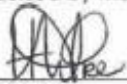
The Shire of Northam endorsed the Local Planning Strategy at the Ordinary Meeting of the Council held on the 21st day of March 2012.


SHIRE PRESIDENT


CHIEF EXECUTIVE OFFICER

WESTERN AUSTRALIAN PLANNING COMMISSION ENDORSEMENT

Endorsed by the Western Australian Planning Commission the 9 day of JULY 2013.


SIGNATURE


WITNESS

26 AUG 2013
DATE

E

APPENDIX 1 – Local Planning Policies, Strategies and Design Guidelines

Local Planning Policy	
LPP2	General Development Guidelines
LPP3	Transportable, Repurposed & Second-hand Dwellings
LPP5	Use of Sea Containers & Other Similar Storage Structures
LPP7	Development and Subdivision Contribution
LPP8	Retrospective Planning Applications and Fees
LPP9	Northam Airport Development
LPP10	Developments Abutting Rights of Way
LPP11	Tree Preservation Grevillea St
LPP12	Animal Establishments
LPP13	Ancillary Dwellings & Workers Accommodation
LPP14	Farm Stay Accommodation and Bed and Breakfast Establishments
LPP15	Rural Residential Subdivision Requirements
LPP16	Advertising Signage
LPP17	Industrial Development
LPP18	Heritage Precincts & Design Guidelines
LPP19	Rural Residential Design Guidelines
LPP20	Advertising of Planning Proposals
LPP21	Extractive Industries
LPP23	Outbuildings Residential & Mixed Use Zones
LPP24	Outbuildings in the Rural Residential - Rural Small Holding & Rural Zones
LPP25	Spencers Brook Special Control Area (SCA)
LPP26	Container Deposit Infrastructure

Plan	Source
Baker's Hill Community Plan (2017)	https://www.northam.wa.gov.au/documents/1226/bakers-hill-community-plan-2017
Council Plan 2022-2032	https://www.northam.wa.gov.au/documents/1223/council-plan-2022-2032
Grass Valley Community Plan	https://www.northam.wa.gov.au/documents/1228/grass-valley-community-plan-2019-2029
Land Rationalisation Strategy	https://www.northam.wa.gov.au/documents/1233/land-rationalisation-strategy
Laneway Strategy	https://www.northam.wa.gov.au/documents/1235/laneway-strategy
Local Biodiversity Strategy	https://www.northam.wa.gov.au/documents/779/20150819-appendix-6-1321-final-northam-local-biodiversity-strategy
Minson Avenue Design Guidelines	https://www.northam.wa.gov.au/our-council/minson-avenue-design-guidelines.aspx
Northam Town Centre Development & Connectivity Strategy	https://www.northam.wa.gov.au/documents/1232/northam-town-centre-development-and-connectivity-strategy
Northam Regional Centre Growth Plan	https://www.northam.wa.gov.au/documents/1236/northam-regional-centre-growth-plan
Wundowie Community Plan (2016)	https://www.northam.wa.gov.au/documents/1225/wundowie-community-plan-2016

APPENDIX 2 – State Planning Policies

Policy	Policy Overview	Local Planning Strategy Implications
<p>SPP2 – Environment and Natural Resources Policy</p>	<p>SPP2 sets out the principles and considerations to integrate environment and natural resource management with broader land use planning and decision making.</p> <p>SPP2 seeks to protect, conserve and enhance the natural environment and promote and assist in the sustainable use and management of natural resources.</p>	<p>The LPS will identify conservation assets and establish a framework to for protection and conservation of key environmental assets including:</p> <ul style="list-style-type: none"> • Avoiding development which results in unacceptable environmental damage. • Consider mechanisms to protect areas of high biodiversity and/or conservation value. • Identify and safeguard landscapes with high geological, geomorphological and ecological values. • Identify areas affected by salinity or severe land degradation problems and facilitate measures to reduce impacts. • Consider any relevant accredited Natural Resource Management Regional Strategy or endorsed catchment management strategies. • Promote energy efficient development and urban design including energy efficient building design, walkable neighbourhoods, higher density residential development, and orientation of building lots for solar efficiency. • High quality productive agricultural land to be managed sustainably for the long term.
<p>Draft SPP 2.4 – Basic Raw Materials</p>	<p>sets out principles and considerations to when considering planning proposals for BRM extraction (extractive industries) and planning applications near identified BRM resource areas. Its primary purpose is to facilitate responsible extraction of materials while ensuring detrimental impacts are avoided, minimised and mitigated.</p>	<p>The LPS will identify significant geological supplies (SGS), extraction sites (ES) and their buffers and suitable separation distances. These are not to be developed for other purposes until the resource is extracted, or unless the proposal is compatible with the extraction of the resource. Sequential land use planning is strongly encouraged whereby extraction and appropriate rehabilitation occurs on a programmed basis in advance of long term use and development and subject to environmental analysis. Development of sensitive land uses in the vicinity of these sites is to be avoided.</p>

Policy	Policy Overview	Local Planning Strategy Implications
<p>SPP 2.5 – Rural Planning</p>	<p>SPP2.5 is the primary SPP in guiding rural development and the development of rural living land across the State. It seeks to protect and preserve WA's rural land assets due to their economic, natural resource, food production, environmental and landscape values while encouraging a diversity of compatible rural land uses.</p>	<p>The LPS will seek to:</p> <ul style="list-style-type: none"> • Support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food. • Provide investment security for primary production and to promote economic growth and regional development. • Avoid and minimise land use conflicts (including separation distances where necessary in local planning strategies). • Promote sustainable settlement in, and adjacent to, existing urban areas. • Protect and sustainably manage environmental, landscape and water resource assets. • Promote rural zones as flexible zones that cater for wide range of land uses that support primary production, regional facilities, environmental protection and cultural pursuits. • Prevention of the creation of new or smaller rural lots on an unplanned or ad-hoc basis. • Ensure that rural living is appropriately sited and serviced and is compatible with the use of surrounding rural land
<p>Draft SPP 2.9 – Water Resources</p>	<p>Draft SPP 2.9 seeks to ensure that planning and development considers water resource management and includes appropriate water management measures to achieve optimal development and water resource outcomes. The draft policy specifies outcomes for environmental, social and cultural values, flooding, water use and infrastructure and public drinking and water source protection. The new SPP 2.9 will replace a suite of existing water related policies into one comprehensive and integrated policy.</p>	<p>The LPS will identify key water assets and water resource risk and issues (for example contaminated sites, risk of water balance changes, risk of flooding, water, waste water and drainage system availability and capacity and sensitive water resource areas)</p> <p>The LPS will seek to:</p> <ul style="list-style-type: none"> • Protect significant environmental, recreational and cultural values of water resources and promote improved outcomes for water resources and quality. • Encourage urban water management through water sensitive design that control or remove pollutants and nutrients to improve water quality • Ensure adequate setbacks between development and waterway/wetlands foreshores. • Prevent or ameliorate potential impacts on water quality and quantity; increasing increased nutrient loads into receiving waters; acidity and leaching of acid sulphate soils; native vegetation loss; erosion, sedimentation, turbidity and salinity. • Consider potential impacts of water resources when determining land use • Recognise and account for water resource management plans and relevant natural resource management strategies. • Promote total water cycle management in accordance with BUWM

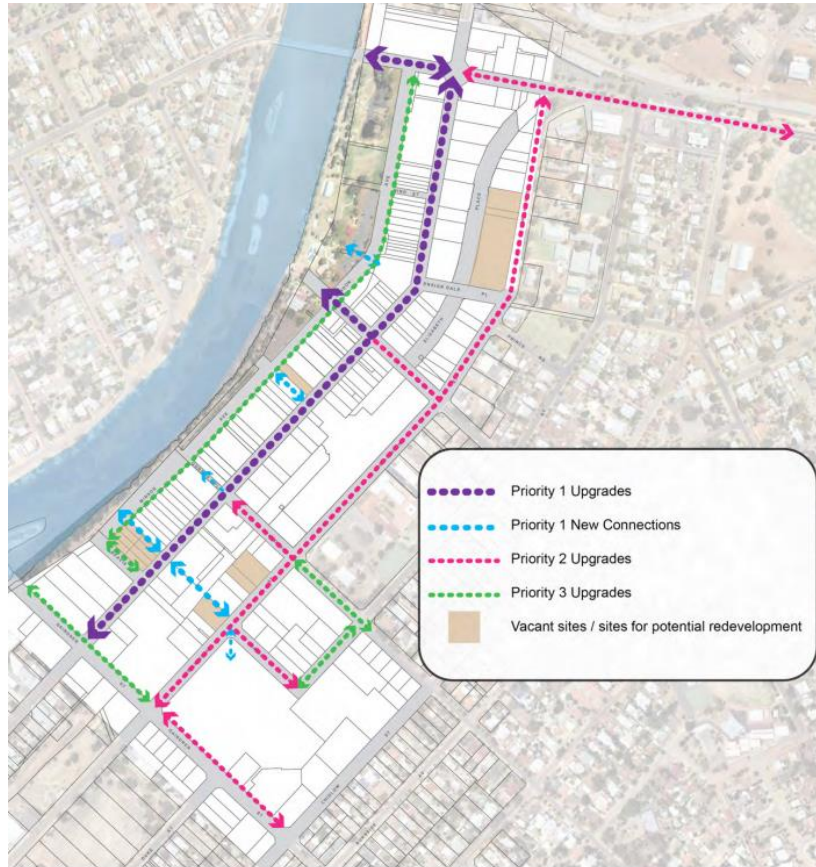
Policy	Policy Overview	Local Planning Strategy Implications
SPP 3 – Urban Growth and Settlement	SPP 3.0 sets out the principles and considerations that will be applied to planning for urban growth and settlements to ensure that it is sustainable, well planned and reflects community's aspirations, needs and values. It outlines general measures to create sustainable communities; plan liveable neighbourhoods; coordinate services and infrastructure and manage rural-residential growth	The LPS will seek to: <ul style="list-style-type: none"> • Promote a sustainable, efficient and well-planned settlement and urban growth pattern across suitable land to provide for a wide variety of housing, employment, recreation facilities and open space to meet social and economic needs of the community. • Identify sufficient land to be zoned for residential and rural living to meet expected population needs and based on assessment of existing lot take up. • Promote a sustainable and liveable neighbourhood form which reduces energy, water and travel demand while ensuring safe and convenient access to employment and services by transport modes, provides choice and affordability of housing and creates an identifiable sense of place for each community.
SPP 3.4 – Natural Hazards and Disasters	Encourages local governments to adopt a systematic approach to considering natural hazards and disasters to minimise adverse impacts on communities, the economy and environment.	Risk from natural hazards including earthquake, bushfire and flood risk is to be addressed in the LPS.
SPP 3.5 – Historic Heritage Conservation	Sets out principles for conservation and protection of historic heritage places and provide more certainty to landowners and the community regarding heritage identification, conservation and protection	The LPS identifies areas of historic cultural heritage and will give direction regarding any need to review the Shire's heritage protection framework.
Draft SPP 3.6 – Development Contributions for Infrastructure	Sets out principles and considerations for development contributions to provide infrastructure in new and established urban areas, and the form, content and process to be followed. It ensures this occurs in an accountable, transparent and consistent manner.	The Shire does not comprise any infrastructure contribution areas and will need to explore alternative funding strategies.

Policy	Policy Overview	Local Planning Strategy Implications
SPP 3.7 – Planning in Bushfire Prone Areas	SPP 3.7 provides a framework to implement effective, risk-based land use planning and development outcomes to preserve life and reduce the impact of bushfire on property and infrastructure. The policy emphasises the need to identify and consider bushfire risks in decision-making at all stages of the planning and development process whilst achieving an appropriate balance between bushfire risk management measures, biodiversity conservation and environmental protection. SPP 3.7 should be read in conjunction with the deemed provisions, <i>Guidelines for Planning in Bushfire in Prone Areas</i> and <i>Australian Standard 3959: Construction of buildings in Bushfire Prone Areas</i> .	SPP3.7 applies to all land designated as bushfire prone by the Fire and Emergency Services Commissioner. This covers more than half of the Shire. It also applies to areas that may have not yet been designated bushfire prone but proposed to be developed in a way that introduces a bushfire hazard. Subdivision and development in Bushfire Prone areas requires a Bushfire Attack Level (BAL) assessment. Where a vulnerable or high-risk land use is proposed in an area with a high risk of bushfire (high BAL), a Bushfire Management Plan (BMP) may be required prior to development approval. The LPS is to address the location of bushfire prone areas and need for further hazard assessment; avoid land use and development intensification in areas likely to maintain or generate an extreme hazard level; road access; biodiversity values and the location of any vulnerable or high-risk land uses within identified bushfire prone areas and whether such uses may require management strategies. The Guidelines for Planning in Bushfire Prone Areas identifies that a bushfire hazard level assessment be undertaken for areas identified in a planning strategy for land use intensification.
Draft SPP 4.1 – Industrial Interface (Draft)	Draft SPP 4.1 guides planning decisions with the aim of protecting industrial land and infrastructure facilities, from sensitive land uses and potential land use conflicts. It encourages the use of statutory buffers; industrial land uses with offsite impacts within specific zones; and compatible interface between strategic/general industry zones and sensitive zones. Land use conflict is to be addressed as early as possible in the planning process.	The LPS shall: <ul style="list-style-type: none"> • Identify existing industrial areas and discuss any off-site impacts that may be associated with the land uses operation and provide justification for any future industrial expansion • Outline interface arrangements between industrial zones and land uses and sensitive zones and land uses, identifying the need for and location of relevant buffers and compatible land uses, zones and reserves. The establishment of impact areas should take into account existing and future offsite impacts, separation distances, prescribed industry and environmental standards and potential cumulative impacts. • Where it is considered appropriate to have rural land transition to industrial land, it must be managed to enable existing rural operations to function and to manage impacts on amenity and health of residents
SPP 5.2 – Telecommunications Infrastructure	SPP5.2 aims to balance the need for effective telecommunications services and roll-out of networks, with the visual character of local areas and provides	SPP 5.2 requires all local governments within WA to make provision for telecommunications infrastructure through the zoning table of the Scheme. Accordingly, the LPS should not create an expectation that telecommunications infrastructure will be prohibited in any zone. The Shire’s planning framework already adequately addressed telecommunications infrastructure.

Policy	Policy Overview	Local Planning Strategy Implications
	clear guidance on the siting, location and design of this infrastructure.	
SPP 5.4 – Road and Rail Noise	Provides guidance for managing and mitigating transport noise from road and rail operations. It applies where noise sensitive land uses are located within proximity to a transport corridor; new or major road or rail upgrades are proposed or where works will increase rail capacity. The policy supports noise impacts being addressed as early as possible in the planning process whilst ensuring the future operation of transport corridors.	SPP 5.4 applies to proposals to increase the number of sensitive land uses (such as homes and schools) up to 200m from the edge of significant freight/traffic routes and 200 m from freight railways and sets noise targets to be met. The LPS should spatially identify the extent and function of relevant transport corridors, provide the rationale for appropriate compatible zones, reserves and land uses within areas subject of road and rail noise and demonstrate that any noise impacts on noise-sensitive land uses can be achieved in subsequent planning stages.
SPP 7.0 – Design of the Built Environment	Sets out objectives, measures, principles and processes which apply to the design and assessment of buildings. It applies to structure plans, LDPs, subdivision, development and public works and contains design principles for decision-makers. These include, context and character; landscape quality; built form and scale; functionality and build quality; sustainability; amenity; legibility; safety; community; and aesthetics. The policy encourages early and on-going discussion of design quality matters.	The LPS shall seek to identify opportunities to facilitate good design of the built environment, including the public realm; and demonstrate an understanding of local context to provide the rationale for appropriate densities, dwelling mix and housing choice.
SPP 7.3 – Residential Design Codes and Apartment Design	Provides the basis for development control of single houses, grouped dwellings and multiple dwellings and residential subdivision assessment. It	The LPS may seek to designate 'planning areas' or areas for future residential intensification to allow further planning to specify appropriate residential densities

Policy	Policy Overview	Local Planning Strategy Implications
	<p>outlines assessment pathways to facilitate better outcomes and consultation processes and. makes provision for specific design matters to be varied locally.</p>	<p>Action(s) may seek to specify where, why and how Volume 1 and or 2 of the R-Codes needs to be supplemented by a local planning policy or further planning</p> <p>Under the housing issue/opportunity the LPS should provide the context for future planning to consider the appropriateness of existing or proposed residential densities to respond to the housing needs of the local government area.</p>
<p>Government Sewerage Policy (GSP)</p>	<p>This is the principle policy dealing with wastewater disposal in the State. While its core objective is for reticulated sewerage for all new development, it establishes discretionary provisions for on-site wastewater disposal where reticulated sewerage cannot be provided and sets out circumstances under which this may be considered. This includes lots being able to accommodate on-site sewerage disposal without endangering public health or the environment and meeting minimum site requirements, separation from water resources and groundwater and land application areas. Secondary treatment systems with nutrient removal will generally be required in public drinking water source and sewerage sensitive areas</p>	<p>Local planning strategies should broadly describe the options for sewage management for proposed growth areas, highlighting opportunities and constraints of the environment and existing infrastructure.</p> <p>These should include, but are not limited to, identification of:</p> <ul style="list-style-type: none"> • public drinking water source areas; • sensitive receiving environments including sewage sensitive areas; • waterways, resource enhancement wetlands; • seasonal and long-term variations in groundwater levels; • infrastructure limitations/requirements; and • opportunities for recycled and alternative water supplies and fit-for-purpose use and management, particularly in areas where supply for public open space irrigation is limited.

APPENDIX 3 – Town Centre Development and Connectivity Strategy – Street and Public Space Upgrade Plans



- 1.2.1 Priority 1 Upgrades (Purple)
 - Footpaths – ensure consistent paving treatment and materials;
 - Introducing public art / activation on blank facades;
 - Increase tree canopy and landscaping (breaking up hard surfaces, introducing softer finishes); and
 - Improve street lighting (including feature lighting).
- 1.2.2 Priority 1 New Connections (Blue)
 - Create new pedestrian links (through easements or land tenure);
 - Incorporate shade structures / trees to provide a comfortable pedestrian environment;
 - Include way-finding, interpretation, murals and public art;
 - Introduce lighting; and
 - Include audible pavement to slow traffic at crossing points.
- 1.2.3 Priority 2 Upgrades (Pink)
 - Footpaths – ensure consistent paving treatment and materials;
 - Introducing public art / activation on blank facades;
 - Increase tree canopy and landscaping; and
 - Improve street lighting (including feature lighting).
- 1.2.4 Priority 3 Upgrades (Green)
 - Create a pedestrian path along Minson Avenue (property side – east) only when properties redevelop to front the foreshore;
 - Improve street lighting;
 - Increase tree canopy and landscaping; and
 - Upgrade footpaths.

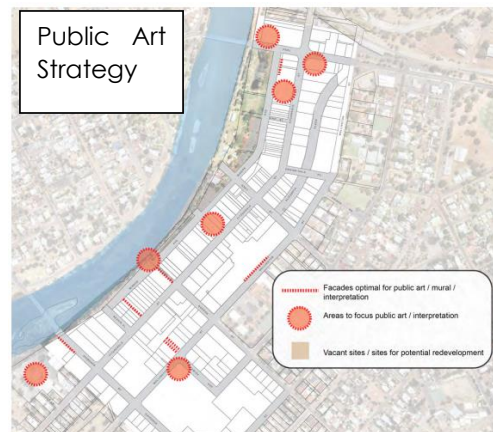
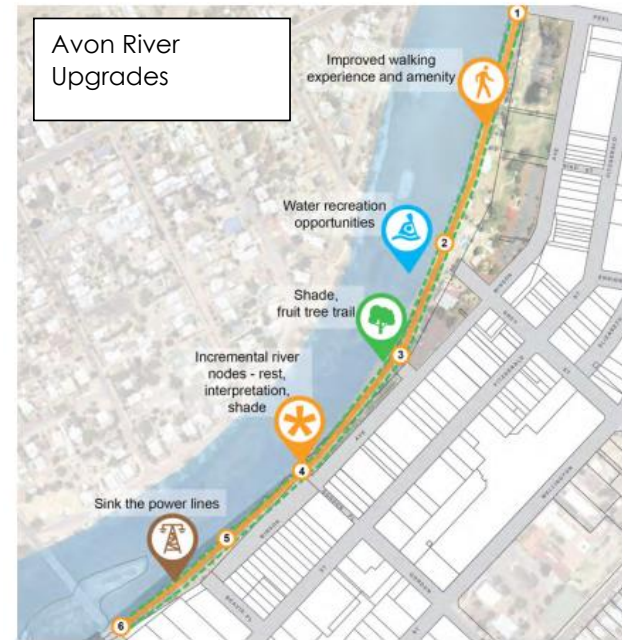
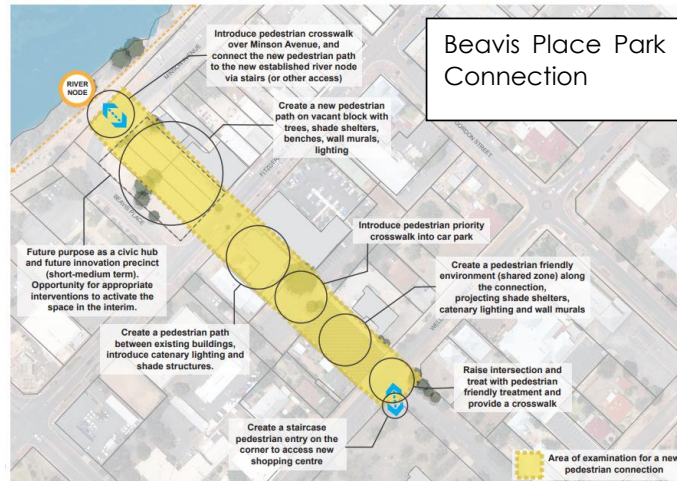


Figure 11. Key locations in the Town Centre for focusing public art and mural projects. Blank facades, or facades with a key visual aspect around town have been targeted, as have areas aligned with either entry statements or primary/secondary destinations.

13.3.2 Public Health and Wellbeing Plan

File Reference:	4.1.3.19
Reporting Officer:	Pierce Lloyd (Environmental Health Officer), Gordon Tester (Manager Health & Building)
Responsible Officer:	Jacky Jurmann (Acting Executive Manager Development Services)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	Public Notice

BRIEF

For Council to consider the adoption of the Public Health and Wellbeing Plan 2023 - 2028 which is designed to outline the Shire's commitment to addressing public health and wellbeing.

The Public Health and Wellbeing Plan 2023 – 2028 is a document that summarises the actions, priority outcomes and service areas the Shire has identified as priority areas for improvement. The Plan will assist the Shire in meeting the requirements of the new State and National public health priorities. This plan will replace the Council's initial Public Health Plan that expired in 2019.

ATTACHMENTS

1. SoN Public Health Plan FINAL 2023-03-29 [**13.3.2.1** - 27 pages]

A. BACKGROUND / DETAILS

The WA State Government introduced the Public Health Act 2016 for Western Australia which requires Local Governments to develop local public health plans. The *Public Health Act 2016* is being delivered in stages, with progress through Stage 5 currently taking place. All regulations from the previous Act are currently under review and will be repealed and replaced.

The 2023 – 2028 Public Health and Wellbeing Plan has been developed to replace Council's initial Public Health Plan that expired in 2019.

Community and Stakeholder engagement was conducted using a variety of methods from 20 March 2022 until 10 June 2022.

The results of the consultations were then analysed by Mark Chadwick who then drafted the Plan with ongoing consultation with the Shire of Northam, Department of Health, Holyoake, Aboriginal Health Network, Injury Matters, Senses, Relationships Australia, Women in Business and relevant legislation.

A draft version of the Public Health and Wellbeing Plan 2023 – 2028 was then presented at the Strategic Council Meeting on 22 February 2023, with highlighted issues and concerns now being corrected and implemented accordingly.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 1: A safe community.

Objective 1.1: Play our role in promoting a safe and crime free community.

Priority Action 1.1.3: Develop a program to facilitate and support targeted place activations and projects across the Shire on an annual basis, based on intelligence from the Community Safety and Crime Prevention Committee.

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.2: Grow participation in sport, recreation and leisure activities with quality regional facilities.

Priority Action 3.2.15: Provide marketing and promotion to raise awareness and participation in local sport, recreation and leisure activities.

Performance Area: People.

Outcome 3: A happy, healthy, and connected community.

Objective 3.4: Grow community capacity by supporting community groups and volunteers.

Priority Action 3.4.1: Partner with local sporting clubs to improve volunteering and capacity.

Performance Area: Place.

Outcome 8: Attractive and welcoming places.

Objective 8.2: Have attractive streetscapes and urban environments.

Priority Action 8.2.2: Provide improved Townsite Streetscapes.

Performance Area: Place.

Outcome 8: Attractive and welcoming places.

Objective 8.3: Enhance public open space, parks and playgrounds.

Priority Action 8.3.1: Provide a Public Open Space Strategy with consideration for new, and rationalisation of current, parks, playgrounds and dog exercise areas.

Priority Action 8.3.2: Provide improved Public Open Spaces.

Performance Area: Prosperity.

Outcome 10: An attractive destination for investors, business and visitors; helping to grow the economy and local jobs.

Objective 10.3: Revitalise and activate town centres.

Priority Action 10.3.2: Bring Northam to life in the evenings through the use of light and activities.

Performance Area: Performance.

Outcome 13: A well informed and engaged community.

Objective 13.1: Provide strong, open and accountable leadership and be more visible and relevant for community members.

Priority Action 13.1.1: Provide a clear and well communicated vision, focusing on visual delivery and explanation of key projects in towns and rural areas to help investors and community members visualise future plans for the region.

B.2 Financial / Resource Implications

The Shire needs to implement the Shire of Northam Public Health and Wellbeing Plan to enhance livability in the Shire of Northam. The strategies and actions identified in this plan will lead to a healthier community, now, and for future generations to come.

Budget allocations will need to be considered for the service areas associated with the implementation of some of the actions and measures identified in the Plan, with many of the actions already being covered by existing budgets.

B.3 Legislative Compliance

Implementation of the Shire of Northam Public Health and Wellbeing Plan allows the Shire to meet the requirements of the Public Health Act 2016.

B.4 Policy Implications

Future policies should incorporate public health and wellbeing considerations as identified in the Plan.

B.5 Stakeholder Engagement / Consultation

Community and stakeholder engagement was conducted as part of the development of the Plan using a variety of methods from 20 March 2022 until 10 June 2022.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Costs involved in the implementation of the Plan	Possible (3) x Medium (3) = Moderate (9)	Implement best practise where possible and Health and Wellbeing into design and new projects.
Health & Safety	Nil		
Reputation	To keep up with legislative standards and community expectations	Possible (3) x Medium (3) = Moderate (9)	Implement initiatives and provide transparency to the Public on initiatives taken.
Service Interruption	Nil		
Compliance	Implementation of the Shire of Northam Public Health and Wellbeing Plan allows the Shire to meet the requirements of the Public Health Act 2016.	Possible (4) x Medium (3) = Moderate (12)	Develop strategies and policy to implement the Public Health and Wellbeing Plan.
Property	Nil		
Environment	Need to embed and encourage public health and wellbeing initiatives to increase sustainability and ensure responsibly planned towns and rural communities.	Possible (3) x Medium (3) = Moderate (9)	Implement strategies and policy to planning objectives to embed public health and wellbeing.

B.7 Natural Environment Considerations

Nil

C. OFFICER'S COMMENT

This is an opportunity to demonstrate the Shires' commitment and vision to public health and wellbeing initiatives.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4716

Moved: Cr M I Girak

Seconded: Cr J E G Williams

That Council:

- 1. Adopt the Shire of Northam Public Health and Wellbeing Plan 2023 – 2028.**
- 2. Forward the Public Health and Wellbeing Plan 2023 - 2028 to the Department of Health, in accordance with the Public Health Act 2016.**

CARRIED 8/0



Shire of Northam
Heritage, Commerce and Lifestyle

Public Health and Wellbeing Plan 2023 - 2028

Together towards an even healthier community



ACKNOWLEDGEMENT OF COUNTRY

2

The Shire of Northam acknowledges the traditional custodians of the land and their continuing connection to land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures and to Elders both past, present, and emerging.



GRASS VALLEY



SPENCERS BROOK



BAKERS HILL



CLACKLINE



WUNBOWIE

Special thanks

We would like to thank the many organisations and community members involved in the consultation process of this plan, with special thanks to: Injury Matters; Holyoake; Senses; Relationships Australia; Aboriginal Health Network; and Women in Business.

Photo Credits

Michelle Blackhurst, Neil Macpherson, Amanda Abbott, and Barbara de la Hunty

Production Credits

This document was produced by the Shire of Northam with assistance from Mark Chadwick and Barbara de la Hunty

Shire of Northam

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Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

President's Foreword

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Welcome to the Shire of Northam Public Health and Wellbeing Plan 2023-2028. This plan demonstrates the Shire's commitment and vision to public health and wellbeing initiatives.

A healthier community remains a key objective for our community. It requires effective planning, research, consultation, and coordination across all the Shire's functions, and together with involvement of relevant stakeholders and community members we are confident we will achieve this vision.

The Shire reviewed the actions within the previous Plan and re-engaged with our community using an evidence risk-based approach, to ensure this new plan meets with the contemporary local health profile needs and aligns closely with new State and National public health priorities.



Our Commitment & Vision

The Shire of Northam is a vibrant, growing community which is safe, caring, and inclusive.

We are recognised as a community which values our Heritage, preserves our Environment, and promotes our Commerce.

Council is committed towards leading with accountability, connection and openness, a cohesive community with access to quality services. It involves protecting and nurturing our natural and historic beauty, maintaining our assets, ensuring diverse and growing prosperity, and enhancing liveability.³

Through this vision and commitment, we believe that the strategies and actions within this plan will lead to healthier Shire of Northam residents, now and for the future generations to come.

Cr Chris Antonio, Shire President.



Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

Introduction

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Examining our community's health status and associated risk factors contributing to poorer health outcomes, and taking notice of the feedback received from the community has shaped the Actions within this Plan.

The Plan recognises the relationships with key partners, includes a framework for identifying, evaluating, and managing associated risks, and ensures appropriate measures are incorporated to be able to properly report on our performance and implementation of the Plan.

Three (3) Public Health Themes reflect the main priorities of this Plan, and also align with the five (5) Shire of Northam Council Plan priorities i.e. - People, Planet, Place, Prosperity and Performance:

» LIVEABLE ENVIRONMENTS - Planet & Place

» CONNECTED COMMUNITY - People & Place

» ACCESSIBLE SERVICES - People, Prosperity, & Performance

Within these 3 areas, **Priority Objectives** are provided in more detail later in this Plan.



Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

Methodology

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The Shire has prepared this Plan using a methodology that aligns with the WA Health Department Public Health Planning Guide for Local Governments, published in 2018.

The breadth of inputs from a range of statistical data and other relevant information sources, including from the local community through surveys and workshops and reviewing existing corporate plans and strategies, illustrated below.



Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

State Priority Areas

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Working collaboratively with State Government Departments such as Health, Education, Disabilities, Communities, and the Mental Health Commission ensures the Shire's efforts and resources are enhanced and more likely to be effective in meeting the needs of everyone. Importantly, it also means attention is focussed on those areas which have been identified as being of greatest need. The plan references the State Public Health Priority Objectives represented below.²

Empowering & enabling people to live healthy lives	Providing health protection for the community	Improving Aboriginal health & wellbeing
<ol style="list-style-type: none"> 1. Healthy eating 2. A more active WA 3. Curbing the rise in overweight & obesity 4. Making Smoking History 5. Reducing harmful alcohol use 6. Reduce harmful drugs use 7. Optimise mental health 8. Prevent injuries 	<ol style="list-style-type: none"> 1. Reduce exposure to environmental health risks 2. Administer public health legislation 3. Mitigate the impacts of public health emergencies 4. Support immunisation 5. Prevention and control of communicable diseases 6. Promote oral health improvement 	<ol style="list-style-type: none"> 1. Promote culturally-secure initiatives & services 2. Enhance partnerships with the Aboriginal community 3. Continue to promote Aboriginal-controlled services 4. Ensure programs & services are accessible & equitable 5. Promote Aboriginal health & wellbeing



Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

Shire Priority Themes

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Three adapted strategic priority themes emerged from the State Public Health Plan that align with the existing themes in the Shire of Northam Council Plan 2022 to 2032.³ They are illustrated in the table, below.

These priorities were supported by feedback from the community engagement. More detail on this is provided in the Community Engagement section of this Plan. It is important to recognise that the Shire already has many actions in its existing strategic plans which compliment public health outcomes. By strengthening these existing actions as well as identifying any gaps, the Shire is able to deliver its services more effectively. The Shire is committed to ongoing attention towards future activities which are likely to have a public health benefit to our community and meet the Shire of Northam Council Plan aspirations.

Public Health Plan Priority Themes	Shire of Northam Council Plan 2022 to 2032 - Aspirations
» LIVEABLE ENVIRONMENTS	<ul style="list-style-type: none"> » Leading in sustainability » Responsibly planned towns and rural communities
» CONNECTED COMMUNITY	<ul style="list-style-type: none"> » A healthy, connected and safe community with access to quality services
» ACCESSIBLE SERVICES	<ul style="list-style-type: none"> » A diverse and growing economy. » Open and accountable leadership with effective governance.



Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

Priority Health Objectives

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The Shire has identified the following eight (8) Priority Public Health Objectives required to promote a healthier, safer, and more supported community. These are also presented later in the Actions section of this Plan.

These Objectives have been identified by analysing the most recently available health profile data, considering the State Public Health Plan 2019 - 2024 Priority Objectives, and confirming with the community and stakeholders during the Consultation and Feedback phase in March to June 2022.

1. Physical Activity *(Healthier Lifestyles)*

Sufficient (i.e., 150 minutes per week) physical activity has significant health benefits. It contributes to prevention and management of illness such as cardiovascular disease, cancer, and diabetes. It reduces symptoms of depression anxiety, enhances thinking and learning, healthy growth and development for young people and improves overall wellbeing.

2. Healthy Eating *(Healthier Lifestyles)*

Eating healthy reduces the likelihood of being overweight or obese. Reduces the risk of high blood pressure, cholesterol and likelihood of diseases such as type 2 diabetes, cardiovascular disease, and some cancers.

3. Mental Health and Wellbeing *(Supported Vulnerable People)*

Good mental health is a sense of wellbeing, confidence and self-esteem. It enables us to fully enjoy and appreciate other people, day-to-day life and our environment.

4. Health Protection, Emergency Management *(Better Health Protection)*

Minimising the damaging impacts of, and recovery from public health emergencies caused by bush fires, floods, earthquakes, and storm events as well as protecting the community from food poisoning, chemical, radiological, and environmental hazards are some important roles local governments play to ensure community safety and protection from non-communicable diseases.

5. Preventing injuries, Promoting Safer Communities *(Better Health Protection)*

Injuries account for 1,400 deaths and 50,000 hospitalisations and more than 175,000 emergency department presentations in WA, each year. By maintaining safe roads, footpaths, buildings, checking water bodies and ensuring playgrounds are safe, are some of the areas local government can prevent injuries and avoidable death.

6. Aboriginal Health and Wellbeing *(Supported Vulnerable People, Healthier Lifestyles)*

The WA Aboriginal Health and Wellbeing Framework 2015-2030 provides the strategic directions and priority areas to improve health and wellbeing of Aboriginal people in WA. A coordinated effort by local government to address reconciliation and the broader determinants of health to reduce the gaps in life expectancy and enabling healthier lives is a high priority for the Shire.

7. Accessible Health Services *(Supported Vulnerable People)*

Local government provides local planning for the community's services as well as building infrastructure that facilitates access to health, education, housing, and recreation. Equitable access to services is essential for good public health outcomes.

8. Reducing Smoking, Alcohol, and Drug Use *(Supported Vulnerable People, Better Health Protection, Healthier Lifestyles)*

Smoking and harmful alcohol and/or drug use leads to many deaths and avoidable diseases. Local governments can create safer environments and restrict access to alcohol, exposure to second hand tobacco smoke and drug use in public areas and events.

The Shire of Northam

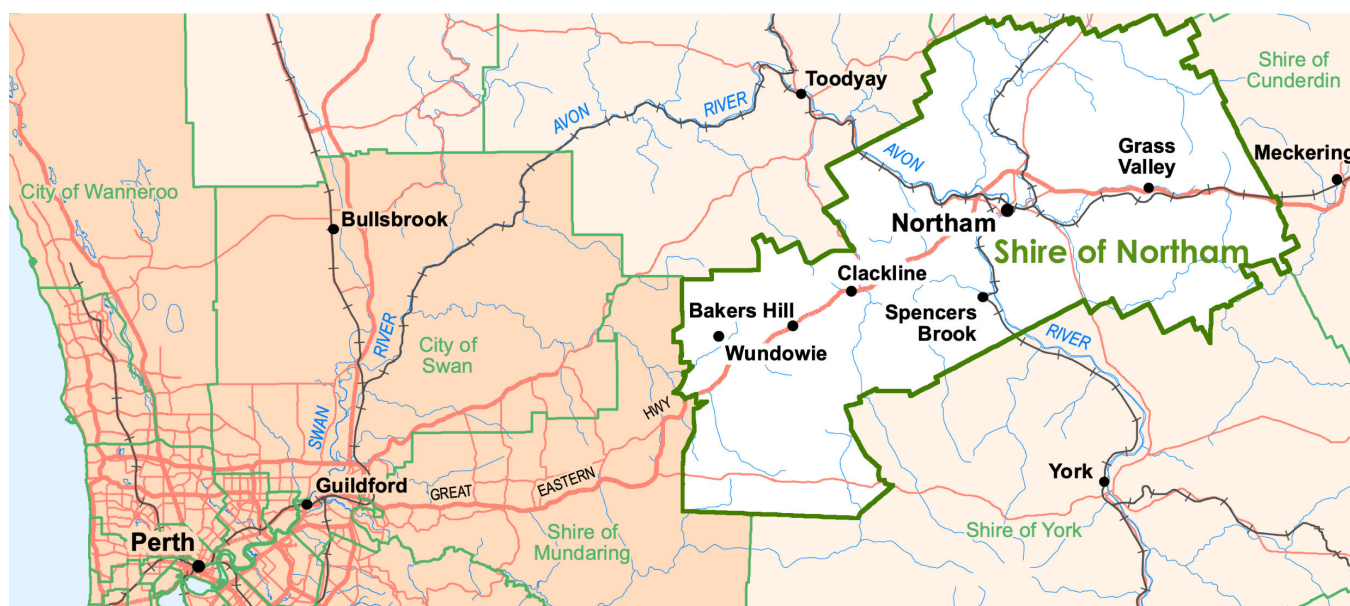
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The Shire of Northam is in the Wheatbelt Region of Western Australia and is within an hour's drive north-east of Perth. Primarily an agricultural district, with significantly higher public administration, health care and social assistance workforce. Our population was estimated to be 11,358 residents in 2021.⁴

With a slightly higher male than female population, our younger workforce 25-34 age group has been increasing, as has the empty nesters retirees, seniors, and elderly, which are significantly higher compared with the state percentage. We also have 6.3% Aboriginal residents, almost twice compared with the State 3.3%, of which around half are aged under 20 years.

The Shire of Northam's social-economic disadvantage is significantly greater than most local governments in the State, and the level of disadvantage also varies significantly within districts of the Shire.

Notwithstanding, the Shire produces around \$1billion in exports. The Shire's projected population is expected to reach 20,000 by 2031 and is the main service hub to the Avon region for 50,000 people.



Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

The Role of the Shire

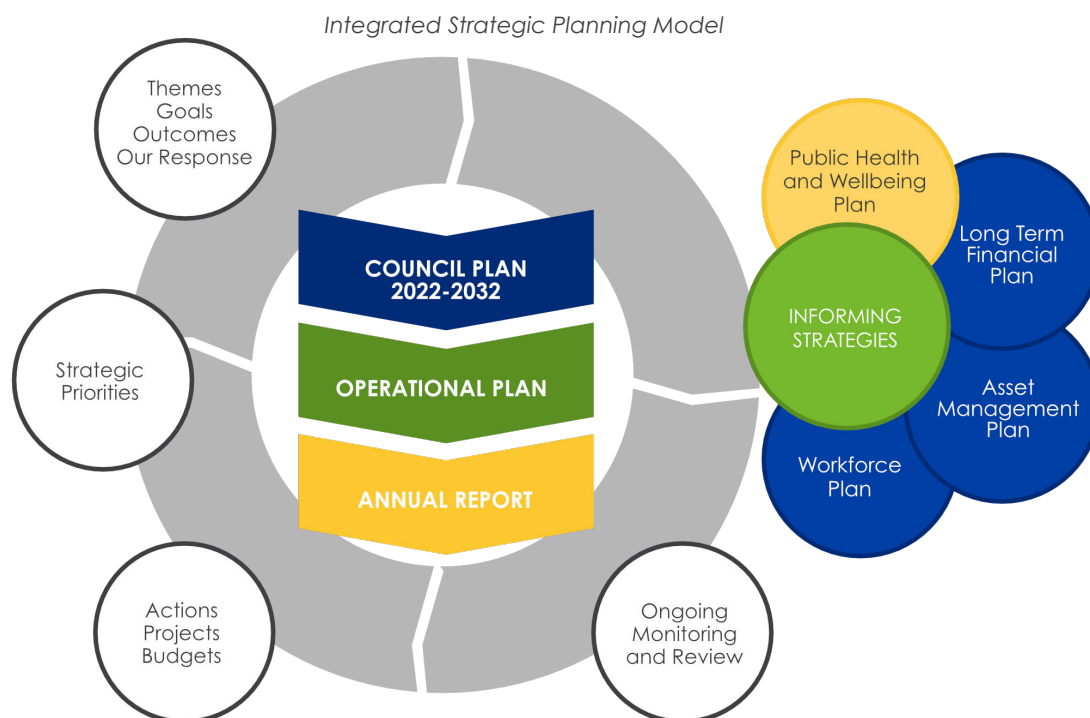
11

Local Governments of today offer much broader benefits to their community than is perhaps generally known.

Services include town planning, building civil infrastructure and facilities, libraries and halls, environmental health surveillance, building approvals, animal management, early learning, youth, senior and family programs. These assist the community to live in a safe and well-maintained physical environment, which includes having good access to sport and recreation, and a protected and ecologically sustainable environment.

These services are delivered in an integrated way through the Integrated Planning Framework adopted by all Local Governments across WA.

At the highest level our Council Plan 2022-2032 - as informed by the community - directs the way in which we plan for the future. Among other informing strategies and plans, this Public Health and Wellbeing Plan informs our business monitoring and reporting every year.



Source: adapted from DLGSC



Health Determinants

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Every individual can make choices to a degree about what we eat, how physically active we are, how we nurture our mind and bodies to be strong and resilient. As individuals and family members or friends, we also can influence positive behaviours, protect one another, and avoid exposures to potential harm.

Participating in sports, recreational activities, joining a local club, volunteering, or just being a support person can all have benefits to the health and wellbeing of an individual and others in the community.

There is a wide range of factors which additionally help or hinder a person's health and wellbeing. We have greater or lesser control over some of these factors than others. Collectively these factors are known as Health Determinants, and are illustrated below.

Health Determinants



Source: adapted from Healthy People 2030¹

Our Community Health Behaviours & Risk Factors 13

By understanding the factors which are determinants of health or cause ill health, and by examining the data which comprises the Shire of Northam health profile, we can focus our attention on those specific health behaviours and risk factors which were significant when compared with the State data, and develop plans for how these can best be addressed.

Developing ways to reduce or mitigate ill health which result from these behaviours and risk factors is the key to planning for better health of the community. Many of these health behaviours and risk factors have been described in the health priorities section.

Shire of Northam Health Behaviours & Risk Factors ⁵



Community Engagement

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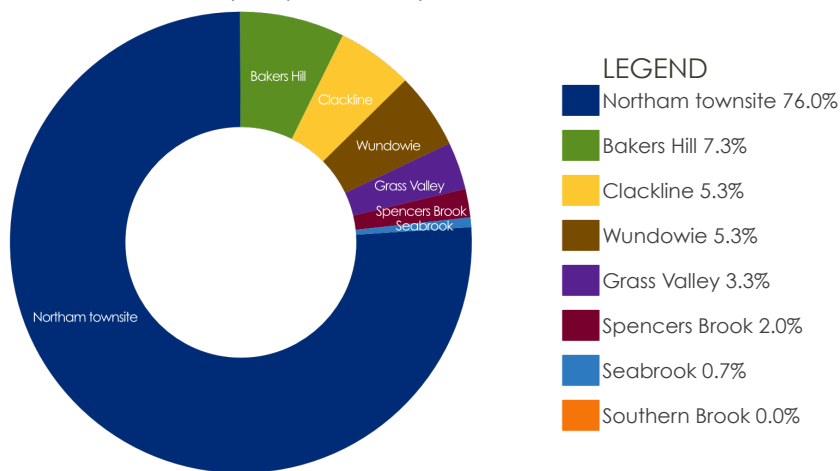
Community and Stakeholder engagement is critical to having meaningful, achievable actions and was conducted using a variety of methods from 30 March until 10 June 2022. An online survey, written submissions, and workshops were undertaken and the results compiled and analysed.

Online Community Survey Results

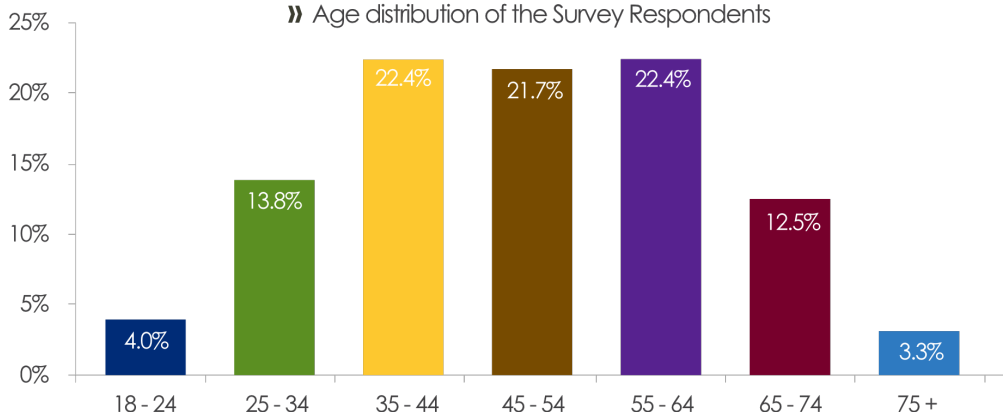
An online community survey receiving 155 responses (15 May 2022) was used to confirm the level of importance for each priority objective, as well as to identify specific actions respondents believed the Shire may wish to consider when implementing its plan. The results are presented in the following graphs.

» Key demographics of the Survey Respondents:

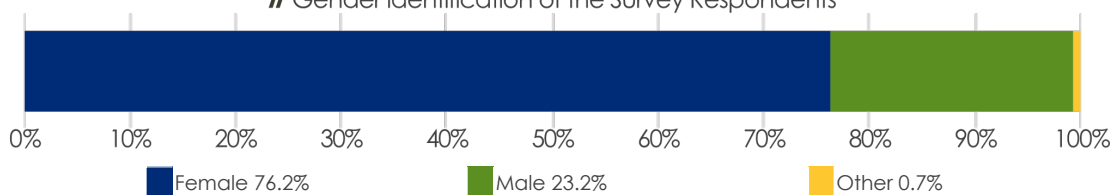
» Shire of Northam Survey Respondents by location



» Age distribution of the Survey Respondents



» Gender identification of the Survey Respondents



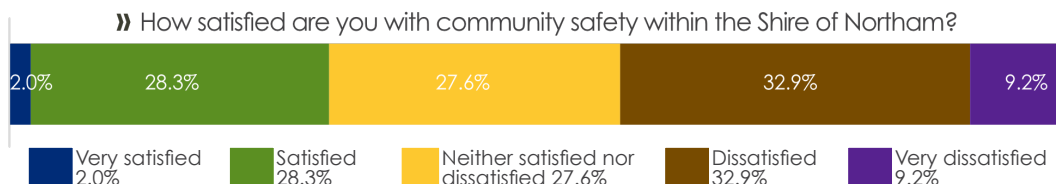


Community Survey Responses

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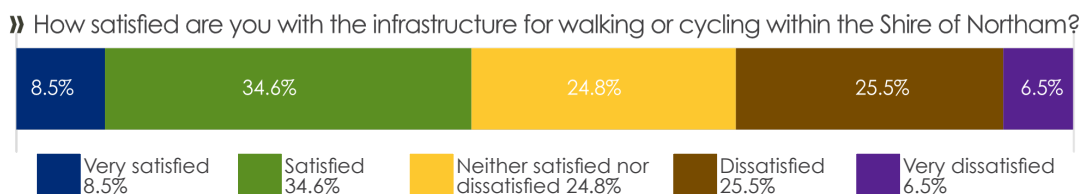
» **Community Safety:** The largest group of Survey Respondents (**32.9%**) said they were **Dissatisfied** with community safety. However similar-sized groups said they were **Satisfied**, or **Neither**, expressing a broad range of views. The most noteworthy score was 9.2% who said they were **Very Dissatisfied**, which was the strongest **Dissatisfaction** rating of the four questions asked.

» **Community Safety plays a significant role in achieving Better Health Protection, and is covered in Priority Objectives 4 and 5 in the development of this Plan.**

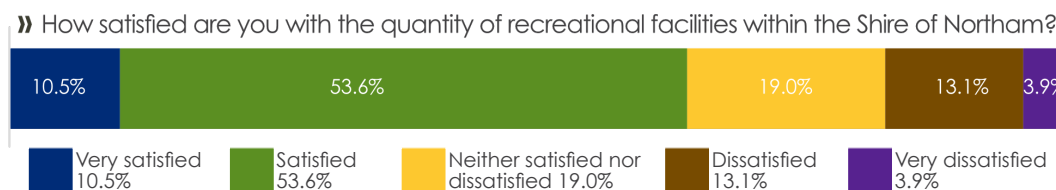


The following five (5) issues address Healthier Lifestyles, and are addressed in Priority Objectives 1, 2, 6, and 8 in the development of this Plan.

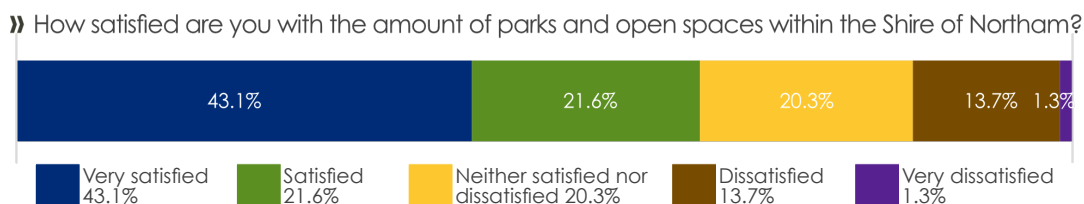
» **Infrastructure to support walking or cycling:** The largest group of Survey Respondents (**34.6%**) said they were **Satisfied** with walking and cycling infrastructure in the Shire.



» **Quantity of recreational facilities:** The largest group of Survey Respondents (**53.6%**) said they were **Satisfied** with the quantity of recreational facilities within the Shire.



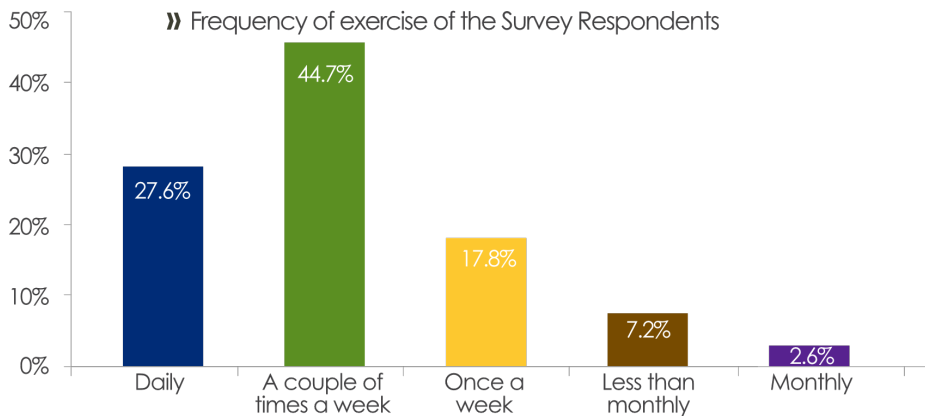
» **Parks and open spaces:** The largest group of Survey Respondents (**43.1%**) said they were **Very satisfied** with the quantity of recreational facilities within the Shire. This was the highest Very satisfied value of all four questions.



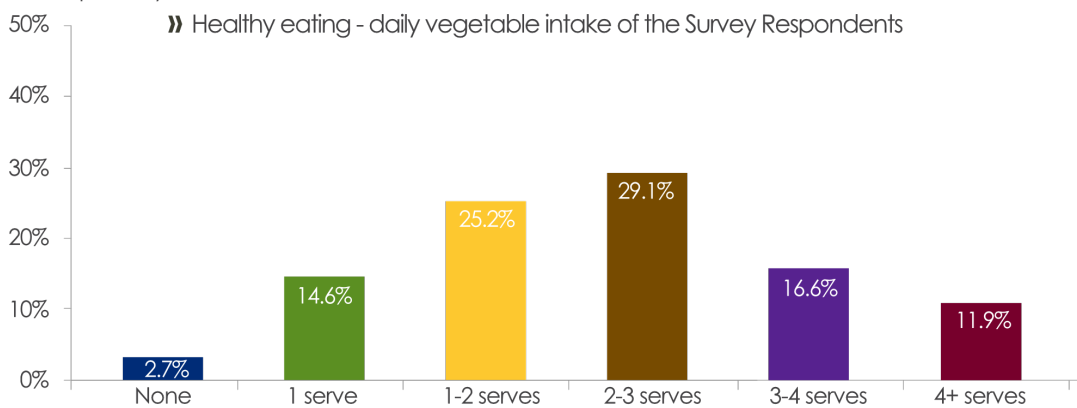
Community Survey Responses

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» **Exercise frequency:** It is recommended that adults exercise at least 150 minutes or 2.5 hours per week



» **Healthy eating - vegetable intake:** It is recommended that people eat five serves or cups of vegetables per day



Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

Community Survey Responses

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RATING OUR PUBLIC HEALTH ISSUES

Findings from the Staff, Community, and Stakeholder Workshops were compiled to identify which issues affecting Public Health were of greatest concern to the Respondents.

» **Q:** In your opinion, which of the following public health issues are the most important to address for the people living in the Shire of Northam? Please rank them in importance with 1 being most important and 8 being least important.

The table below highlights by percentages, the overall ratings for Levels of Importance from **High (1)** to **Low (8)** for the Respondents on each of the issues surveyed.

RATING Highest to Lowest	ISSUE
1	» Mental Health
2	» Illicit Drug Use
3	» Alcohol Harm to Self and Community
4	» Not Being Active Enough
5	» Not Being Able to Access Healthy and Fresh Food
6	» Tobacco and Smoking
7	» Ageing Population
8	» Young Children and Teenagers Not Having Enough to Do

From the data above, the results for the top three issues which can be classified under Supporting Vulnerable People are listed below, and are incorporated in Priority Objectives 3, 6, 7 and 8 in developing this Plan.

1 = MOST IMPORTANT

LEGEND

8 = LEAST IMPORTANT



» **1. Mental Health:** 33% of Survey Respondents gave Mental Health their #1 rating, while a further 22% gave it a rating of 2. This means that 55% of the Respondents rated Mental Health as being the highest issue of importance to address within the Shire of Northam community.

» MENTAL HEALTH



» **2. Illicit Drug Use:** 28% of Survey Respondents gave Illicit Drug Use their #1 rating, while a further 26% rated this issue at #2 rating. This means that 54% of the Respondents rated Illicit Drug Use as also being the highest issue of importance to address.

» ILLICIT DRUG USE



» **3. Alcohol Harm to Self and Community:** 26% and 24% of Survey Respondents gave this issue a rating of #3 and #4 importance respectively. This indicates that the majority of Respondents think this is an important health issue in the community, but not quite as important as the two issues listed above.

» ALCOHOL HARM TO SELF AND COMMUNITY





Stakeholder Submissions and Workshops

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Stakeholder Submissions

In addition to the online survey, 15 external stakeholders provided written submissions identifying actions the Shire could lead, partner or advocate in relation to addressing the priority objectives, which have been used to inform the plan. All service provider stakeholders suggested the Shire should promote their services.

Staff, Community and Stakeholder Workshops

A total of five (5) Workshops were held online on 11 April and in person on 23 May 2022:

- » Staff and Elected Member Online Workshops x 4 (21 participants)
- » Staff, Community and Stakeholder Workshop (13 participants)

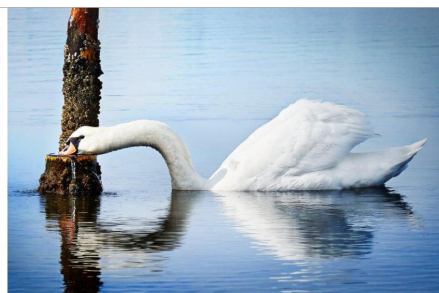
The workshops were facilitated using power point presentations and interactive questions and polls. The key findings were distilled into three themes, as represented in Table 2 below:

THEMES	KEY FINDINGS
» LIVEABLE ENVIRONMENTS	Provide physical activity and healthy eating programs; community gardens; improve road and pedestrian safety, infrastructure design and master plan review; safe and secure housing; safer community environments; provide a town circuit bus.
» CONNECTED COMMUNITY	Increase community knowledge and literacy about health risk factors and emergencies; promote aboriginal consultation; community design; reduce isolation and disconnection; promote inclusion and diversity; community health education; reduce stigma; support craft groups and volunteers.
» ACCESSIBLE SERVICES	Place-based services; preventative health services; community policing; youth and seniors' programs and events; Employment pathways; healthy ageing, immunisation clinics; University; Aboriginal health resources and local agencies collaborating.



The Shire has various existing strategies and plans which have been considered when developing the actions in this plan. These plans include the following:

- » *Shire of Northam Council Plan 2022 to 2032;*
- » *Disability Access, and Inclusion Plan (DAIP);*
- » *Local Planning Strategy;*
- » *Northam Recreation Facilities Development Plan;*
- » *Youth Wellbeing Plan, Bakers Hill;*
- » *Wundowie and Grass Valley Community plans;*
- » *Shire of Northam Community Safety & Crime Prevention Plan 2022 to 2026.*



Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

Public Health Action Plan

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» LIVEABLE ENVIRONMENTS

PRIORITY 1 - Well-maintained assets and liveable environment

Strategy: Develop and maintain liveable environments through local planning, asset management, & implementing programs which encourage healthier lifestyles.

Natural and built environments are one of the key determinants of health. The location, climate and geology of the Northam Shire provides for a prosperous economy from primary production and natural resources, leading to business opportunities and thriving communities. The development of urban, commercial, and rural areas guided by local social planning, and the provision of well-maintained public art, and related infrastructure encourages healthier living. Inclusive design that celebrates Aboriginal and Culturally and Linguistically Diverse communities should be supported.

	Action Measure	Priority Outcomes	Service Area
1	Provide better quality footpaths and well-maintained walking trails and cycle paths. <i>Measure: Increase average path widths and maintain condition.</i>	Healthier Lifestyles	Engineering Services
2	Develop and implement facility and usage policies for the new Recreation Centre, and assist local sporting clubs to develop their governance and expand their participation levels, with a focus improved affordability for all. <i>Measure: Increased annual sports participation levels.</i>		Recreation
3	Locate outdoor exercise equipment in appropriate areas, and promote regular physical activity programs and events targeted for different ages and health levels. E.g., silver sports program and annual program of recreation events in partnership with Inclusion WA and senior sport. <i>Measure: Increased annual participation in physical activity programs and events.</i>		
4	Improve playground facilities. <i>Measure: Improved annual satisfaction levels of community playground facilities.</i>	Healthier Lifestyles	Recreation Engineering Services
5	Investigate story walks and physical activity sessions in the library and other non-sporting venues. <i>Measure: Increased annual satisfaction of available library activities.</i>		Library Services
6	Support campaigns promoting health objectives in the workplace and in the community as indicated on the Wheatbelt Public Health Unit's health calendar. <i>Measure: Liaise with and assist Wheatbelt Public Health Unit.</i>		Environmental Health





Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

Public Health Action Plan

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» CONNECTED COMMUNITY

PRIORITY 2 - Support connection, openness, and a cohesive, safe community

Strategy: Support the community with initiatives that brings people together & protects them from public health risks.

Everyone experiences life in their own way and some people have more disadvantage and challenges than others. Those more vulnerable can be supported by being included in programs and events that bring a sense of hope and belonging to them through their participation. Initiatives that provide better awareness and the tools to manage health risks, are more likely to prepare individuals to act and become more resilient, facing life's challenges and adversity.

	Actions & Measures	Priority Outcomes	Service Area
7	Promote greater awareness and understanding in the community of the Local Emergency Management Plan (LEMP) and of the impacts of emergencies. Support community resilience during and post emergencies. <i>Measure: Increased community awareness levels of LEMP by posting information in rates, on website, and social media.</i>	Better Health Protection	Emergency Services
8	Advocate to maintain adequate police services in the Shire. <i>Measure: Number of representations to politicians and relevant senior officials.</i>	Better Health Protection	Community
9	Continue to manage Bilya Koort Boodja and the Aboriginal & Environmental Interpretive Centre and deliver cultural awareness training and cultural programs. <i>Measure: Number of BKB users and annual visitors to the Aboriginal Interpretive Centre.</i>	Supported Vulnerable People	Community
10	Support Community groups to assist them raise their profiles and obtain grant funding. <i>Measure: Number of groups accessing grant funds and \$ amount funded annually.</i>	Healthier Lifestyles	Community
11	Continue to support community environmental projects. <i>Measure: number of plants in the ground and area of land rehabilitated</i>	Healthier Lifestyles	Environment
12	Continue to implement environmental health programs including food safety, and mosquito control surveillance activities. <i>Measure: Increased community awareness levels of environmental health issues by posting program information in rates, on website, and social media.</i>	Better Health Protection	Environmental Health
13	Continue to implement statutory environmental health requirements including food sampling, river testing, and LHAAC (Local Health Authorities Analytical Committee) sampling. <i>Measure: Ensure health promotion in regards to these matters. Number of annual surveillance inspections and sampling activities.</i>		
14	Continue to maintain public facilities including public toilets in a clean and useable condition. <i>Measure: Number of complaints received annually about cleanliness and maintenance</i>		Engineering Services
15	Provide no smoking signage on shire buildings and public spaces. <i>Measure: Number of buildings and public places with signage installed.</i>		
16	Provide adequate shade over park furniture and play spaces. <i>Measure: Number of shaded facilities maintained.</i>		
17	Promote smoke and alcohol-free environments and events. (i.e., playgrounds and public spaces). <i>Measure: Number of smoke free events and public areas promoted annually.</i>		Environmental Health
18	Support Northam Liquor Accord and Alcohol and Other Drugs services in the Shire, including liaising with youth services overseeing the AOD Management Plan. <i>Measure: Number of AOD meetings and related actions implemented annually.</i>		Community

Public Health Action Plan

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» ACCESSIBLE SERVICES

PRIORITY 3 - Support connection, openness, and a cohesive, safe community

Strategy: *Ensure intergenerational, and equitable access to services for health, education, employment, and housing.*

Some of the services critical for good public health outcomes include housing, education, employment, law enforcement, transport, communications and more. Access to health services such as hospital, aged care, dental, medical imaging, and palliative care are also important in providing a continuum of care, from birth to end of life.

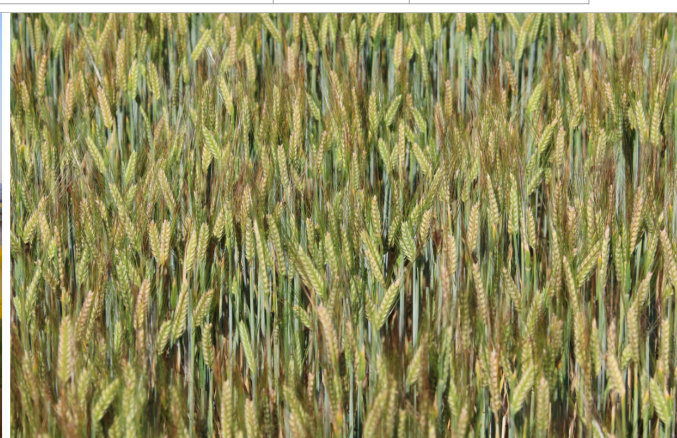
Actions & Measures		Priority Outcomes	Service Area
19	Promote local service agencies and hospital to collaborate and promote health and wellbeing to all community members. <i>Measure: Number of collaboration meetings held annually.</i>	Supported Vulnerable People	Place Activation
20	Liaise with existing transport services for the aged and infirm to improve transport within community and home services. <i>Measure: Number of transport options and services available in the Shire.</i>		Community
21	Support Department of Health initiatives to ensure monthly local affordable markets selling fresh fruit and vegetable produce. <i>Measure: Number of market days available per month.</i>	Healthier Lifestyles	Community Events
22	Investigate establishing a Senior Citizens Centre, and partner with community groups providing services to aged and with disabilities such as St John of God, Rotary, Lions, and Health Agencies. <i>Measure: Number of partnerships established.</i>	Supported Vulnerable People	Place Activation
23	Identify and support local service providers to deliver youth programs. <i>Measure: Number of youth programs delivered annually.</i>		
24	Deliver a supportive library service. <i>Measure: Number of library members and annual visitors.</i>		
25	Continue to advocate and deliver aged care and respite services and maintain these facilities. <i>Measure: Number of patients at Killara and utilisation of the entire premises.</i>		Community
26	Complete development of Avon Health & Emergency Services Precinct. <i>Measure: Number of additional services identified as being required and planned to be implemented.</i>		Strategic Planning
27	Collaborate with agencies e.g., Holyoake to promote, facilitate and support dissemination of state and national prevention campaigns, including Making Smoking History, Alcohol. Think Again, Think Mental Health, RUOK? and Drug Aware. <i>Measure: Number of agency meetings attended, and campaigns promoted annually.</i>		Community
28	Promote services, utilise resources and guides such as those provided by WA Country Health Service, Aboriginal Health Network, Avon Community Services, Fresh Start, Progress Associations, Headspace, Injury Matters, Cancer Council, Men's Sheds, Relationships Australia, Sensory, Share and Care, and Towns Teams. <i>Measure: Number of agency service resources distributed or promoted annually.</i>		
29	Support Department of Health initiatives that increase affordability of healthy food. <i>Measure: Number of health promotion activities contributed to by the Shire of Northam annually.</i>		
30	Continue to build relationships with Aboriginal Health Workers and agencies working with Aboriginal people in the region. <i>Measure: Number of Aboriginal agencies with established relationship agreements.</i>		
CONTINUED NEXT PAGE...			

...CONT... » ACCESSIBLE SERVICES

PRIORITY 3 - Support connection, openness, and a cohesive, safe community

Strategy: Ensure intergenerational, and equitable access to services for health, education, employment, and housing.

	Actions & Measures	Priority Outcomes	Service Area
31	Engage with Volunteering WA to promote, support, increase, and celebrate volunteerism in Northam. <i>Measure: Number of meetings with Volunteering WA and volunteers registered.</i>	Supported Vulnerable People	Community
32	Promote and support multicultural and intergenerational programs and activities/events. <i>Measure: Number of programs and activities supported and promoted annually.</i>		

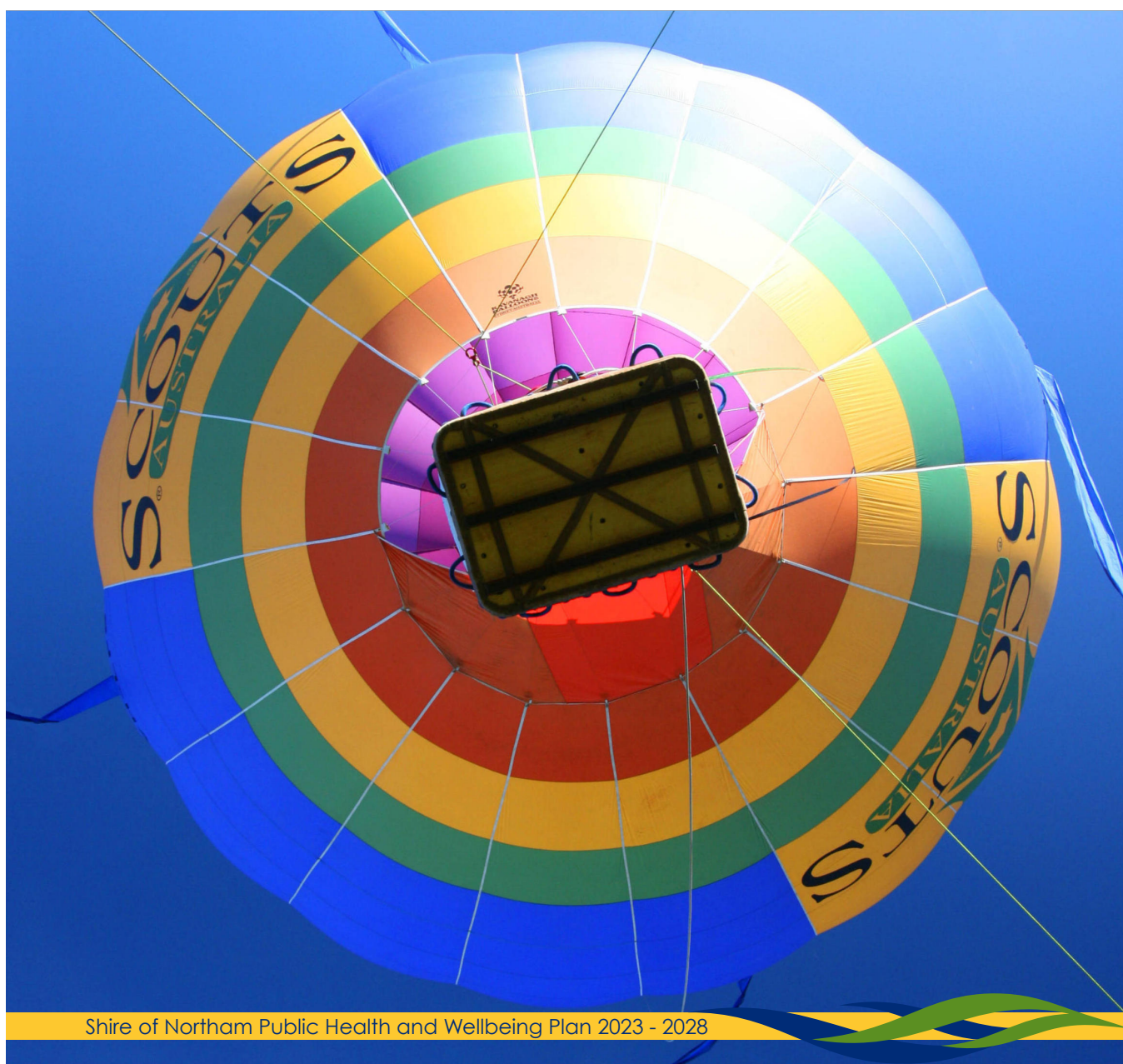


Shire of Northam Public Health and Wellbeing Plan 2023 - 2028

References

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1. **Healthy People 2030, Social Determinants of Health**, available from: <https://health.gov/healthypeople>
2. **Public Health Objectives and Policy Priorities Summary**, available from the Government of Western Australia Department of Health at: https://ww2.health.wa.gov.au/~/_media/Files/Corporate/general-documents/Public-Health-Act/State-public-health-plan/State-PH-Plan-2019-2024/Public-health-objectives-and-policy-priorities-summary.pdf
3. **Shire of Northam Council Plan 2022 to 2032**, available from: <https://www.northam.wa.gov.au/documents/1223/council-plan-2022-2032>
4. **Shire of Northam Local Health Profile Report 2022**, Mark Chadwick, available from the Shire of Northam.
5. **State Public Health Plan Strategic Framework Summary**, available from the Government of Western Australia Department of Health at: https://ww2.health.wa.gov.au/~/_media/Files/Corporate/general-documents/Public-Health-Act/State-public-health-plan/State-PH-Plan-2019-2024/State-Public-Health-Plan-Strategic-Framework-Summary.pdf



13.3.3 Northam Off-Leash Park

File Reference:	13.3.3
Reporting Officer:	Kellee Walters (Senior Ranger)
Responsible Officer:	Jacky Jurmann (Acting Executive Manager Development Services)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

A petition was received by Council on 10 July 2022 and a motion (C.4545) was put forward and carried at the Ordinary Council Meeting held on 17 August 2022 to request the Chief Executive Officer to investigate the various options and associated costs of establishing a fenced area for a dog park.

This Report provides details of the ensuing investigation and options for establishing a fenced dog park in Northam.

ATTACHMENTS

1. Concept Design - Dog Park [13.3.3.1 - 1 page]
2. Dog Park Quotes [13.3.3.2 - 1 page]

A. BACKGROUND / DETAILS

Project Understanding

The community and Shire's request to investigate the options for an off-leash dog park, and from research officers are clear on expectations for a park with respect to requirements, services, amenity, and maintainability.

Potential Locations

The following locations have been identified as suitable for a dog park:

- (A10334) Previously Northam preprimary school –19 May Street, Northam. *Assessment:* Location is considered too heavily populated with residential properties.
- (A15653) Old skate park area – 90 Clarke Street, Northam. *Assessment:* Rear portion of the site has already been fenced by the Public Transport Authority in associated with the adjacent railway, which will reduce fencing costs; power and scheme water are also connected to the site; location is not heavily populated with residential properties; nearby to Northam Senior High School; parking available.

- (A15653) Old netball courts – 98 Clarke Street, Northam. *Assessment:* Adjacent to Northam Pistol Club (gunshots could spook dogs); Club also use the fenced area to access club house and range, which will conflict with park users and affect the security for dogs.

Selecting the most appropriate site and considering the most beneficial costings to Shire (A15653) 90 Clarke Street, Northam is the Officer's recommended site.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Planet.

Outcome 4: Healthy and attractive natural habitats, rivers and waterways.

Objective 4.3: Encourage responsible animal management.

Priority Action 4.3.1: Provide a community education program to encourage responsible dog and cat ownership, with a focus on registrations, de-sexing and containment to reduce the number of stray dogs and cats.

B.2 Financial / Resource Implications

There is no current budget allocation for this project. If supported, a budget allocation will need to be included in next year's budget. It may be possible to seek grant funding and/or stage the project.

It is likely that small grants may assist with equipping the park with agility equipment, such as obstacles suitable for small and large dogs.

Additionally, local community organisations, such as the Men's Shed, may also be able to assist with the construction of equipment, such as seating and shade shelters.

Quotes based on a conceptual design indicate that a fully construction dog park, including fencing, facilities and equipment will cost in the order of \$98,917.01 (all equipment and fencing requirements).

Ongoing maintenance implications also need to be considered / budgeted.

B.3 Legislative Compliance

The dog park will be required to be designated and signposted as a dog off-leash area as required by the *Dog Act 1976*.

B.4 Policy Implications

There are no policy implications.

B.5 Stakeholder Engagement / Consultation

The petition received indicates that there is a significant community interest in the establishment of a designated off-leash dog park.

Further stakeholder and community consultation should be conducted in finalising the design and facilities.

There may also be an opportunity to gauge the interest of community members to establish a “management committee” to take ownership of the day-to-day activities within the park.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Quotes for the construction of dog park estimates a cost of \$108,900.00, which may increase depending on timing of its construction.	Insignificant (1) x possible (3) = (Low 3)	Budget allocation should include a contingency. The quotes should be based on a final design with specified requirements.
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

There are no requirements to remove any trees from the area with it likely that more trees will be planted to provide shade for users. All dog excrement will be collected by park users in bin bags provided and placed into specific bins.

C. OFFICER'S COMMENT

A concept design (Attachment 1) was drafted by Officers based on research from current dog parks across Australia to facilitate project costing.

Quotations have been obtained based on the concept plan, which indicate that the cost of a fully developed dog park would be approximately \$98,917.00. Refer to Attachment 2 for details of the quotations obtained.

The design provides separate areas for small and large dogs and identifies requirements such as access, shade, water, seating, and parking.

The minimum requirements to establish the dog park include a 1200mm high chain link fence with two designated areas and separate entrances into each area through a small holding area. Water and dog feces bins are also required.

Ideally turf, reticulation, shade and seating should also be provided in the first stage.

Future facilities should include agility training equipment, picnic tables, water fountains (people and dogs) and lighting as identified on the concept plan.

There are several options to progress the development of a dog park in the Northam townsite, including:

1. Conduct broader community consultation regarding the need, location and costs of developing a dog park.
2. Obtain a detailed design from a suitably experienced person to further develop the concept plan to better inform the budget.
3. Construct the dog park based on the concept plan drafted by Officers in consultation with the community and include an allocation in the 2023/24 budget, which should include any projected grant funding.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4717

Moved: Cr M I Girak

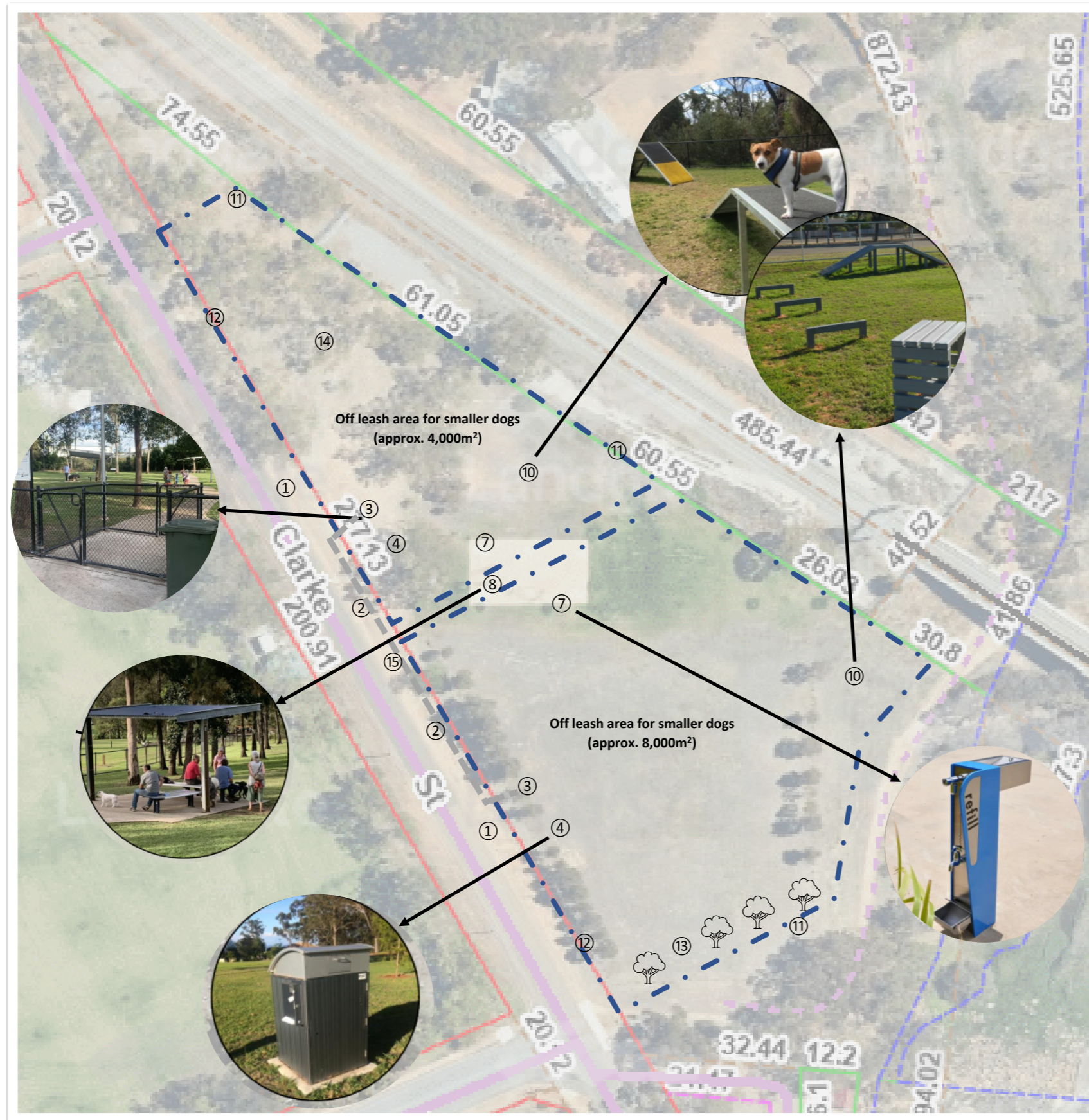
Seconded: Cr M P Ryan

That Council:

- 1. Receive the report on the development of an off-leash dog park**
- 2. Identify 90 Clarke Street Northam as the preferred location for any future off-leash dog park.**
- 3. Include the off-leash project in the 2023/2024 budget considerations list.**

CARRIED 8/0

Northam Regional Off-Leash Dog Park, Clarke Street, Northam – Concept Plan



Legend

- ① Informal off street car parking
- ② Accessible path, 1.5m wide, to AS1428.1 connecting off leash areas and informal car parking
- ③ Double gated entrances and holding areas between gates (2.5x2.5m) with concrete surfacing
- ④ Bins and dog waste dispensers
- ⑤ Service maintenance gates
- ⑥ Bench seats with back and arm rests
- ⑦ Accessible drinking fountain with dog bowl
- ⑧ Bench seating and shelter
- ⑨ Garden beds
- ⑩ Dog agility equipment e.g. tunnels, beams logs
- ⑪ 1500mm high black chainlink fence
- ⑫ 1200mm high black chainlink fence
- ⑬ Tree planting for natural shade
- ⑭ Existing trees to remain
- ⑮ Signage at entrance defining fenced off leash area rules

Northam Off-Leash Dog Park, Clark Street Northam,			
Description	Price	Supplier	
Black - Chain Mesh Fencing 1200mm high, 40mm pipe top & bottom rail, divided by 2.5mtr wide lane dividing large dog (approx 8,000sq mtrs) and small dog area (4,000sq mtrs), double gated entrance/holding area included 3 x1mr personel gates. Included are 2 maintenance plant entry gates 2.5mtrs wide	\$ 35,408.42		Direct Trade Supplies Pty Ltd
Galvanised - As above		\$ 22,440.09	Direct Trade Supplies Pty Ltd
Installation of 600mtrs fencing @ \$30.00 L/Mtr - top & bottom railing only strainer sections only, top & bottom rail on entire boundry not quoted	\$ 18,000.00		Fencewright
Picnic Shelter - 1 per area - average price each - \$7643.75	\$ 15,287.50		Exteria
Table Settings - 1 per area - average price each - \$4104.00	\$ 8,208.00		Exteria
Bench Seat with arms - 1 per area - average price each - \$2637.50	\$ 5,275.00		Exteria
Drinking Fountain with bubbler and dog bowl - 2 per area - average price - \$3888.75	\$ 7,777.50		Exteria & Woodlands
Bin Surround - 1 per area - price \$2518.00	\$ 2,518.00		Exteria
Concrete Pipes for Activities - 2 x 450mm per area - price each - \$418.18	\$ 1,672.72		Hills Concrete Products
Concrete Pipes for Activities - 2 x 600mm per area - price each - \$545.45	\$ 2,181.81		Hills Concrete Products
Activity - 3 mtr long x 770mm wide x 520mm high concrete feed bunk 1 per area - \$490.90 ea	\$ 981.80		Hills Concrete Products
Envirogreen Animal Waste bag dispenser - 1 each area \$159.50	\$ 319.00		Envirogreen
Varying sized limestone blocks to the value of \$500.00 per area for stepping stones to be layed virtically and horizontal	\$ 1,000.00		Limestone Building Blocks Company P/L
Dog Agility Equipment to be quoted by local manufacturers (Mens Shed) as per brochure			
Wheelie Bins - 1 Red \$ 80.90 & 1 Green \$ 62.72 1 off each per area	\$ 287.26		Bunnings
Sub Total	\$ 98,917.01		
EOI - Concept Plan	\$ 9,050.00		
Total	\$ 107,967.01		

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts - 01 March 2023 to 31 March 2023

File Reference:	2.1.3.4
Reporting Officer:	Louise Harris (Creditors Officer)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 01 March 2023 – 31 March 2023.

ATTACHMENTS

1. Accounts & Statement of Accounts - March 2023 [**13.4.1.1** - 69 pages]
2. Declaration March 2023 [**13.4.1.2** - 3 pages]

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action: Nil.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2022/2023 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Not applicable.

B.6 Risk Implications

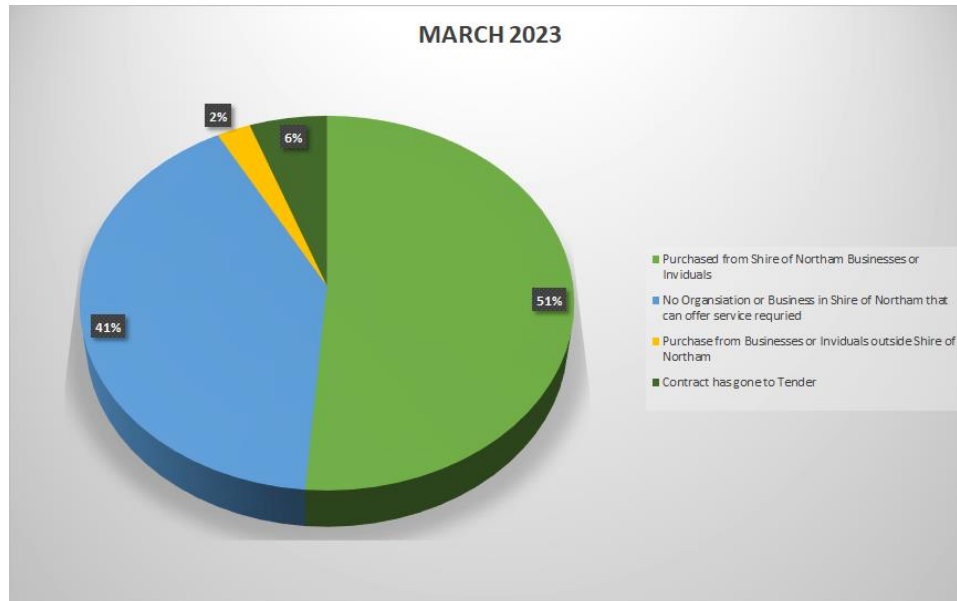
Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The matter of Council 'supporting local businesses' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of March 2023:



RECOMMENDATION / COUNCIL DECISION

Minute No: C.4718

Moved: Cr H J Appleton

Seconded: Cr M I Girak

That Council receive the payments for the period 01 March 2023 to 31 March 2023, as listed:

- Municipal Fund payment cheque numbers 35561 to 35567 Total \$99,140.70.
- Municipal Fund EFT46590 to EFT46947 Total \$1,607,455.61.
- Direct Debits Total \$93,601.35.
- Payroll Total \$762,132.18.

TOTAL: \$2,562,329.84

Which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 8/0

Ordinary Council Meeting Minutes
19 April 2023

Attachment 13.4.1.1

Date: 03/04/2023
Time: 8:33:10AM

Shire of Northam

USER: Louise Harris
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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35561	02/03/2023	SHIRE OF NORTHAM	C.202223-03 - SPENCERS BROOK ROAD SPAY SEAL & ASPHALT 50% 12 MONTH DEFECT LIABILITY RETENTION EXP 04/10/2023	1		20,798.57
INV RET108630/12/2022		SHIRE OF NORTHAM	50% RETENTION FOR C.202223-04 SPENCERS BROOK AUDIBLE EDGE LINE MARKING	1	6,803.08	
INV RET342125/01/2023		SHIRE OF NORTHAM	50% RETENTION FOR C.202021-30 - SES EXTENSION	1	5,225.00	
INV RET 173621/02/2023		SHIRE OF NORTHAM	C.202223-03 - SPENCERS BROOK ROAD SPAY SEAL & ASPHALT 50% 12 MONTH DEFECT LIABILITY RETENTION EXP 04/10/2023	1	8,770.49	
35562	20/03/2023	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEB 2023	1		89.75
INV T1080	17/03/2023	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEB 2023	1	65.00	
INV T1079	17/03/2023	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEB 2023	1	24.75	
35563	20/03/2023	WATER CORPORATION	9007907431 BERNARD PARK PLAYGROUND - 14/01/2023 to 08/03/2023	1		21,396.32
INV 9007945102/03/2023		WATER CORPORATION	9007945104 KATRINE TOILETS - 03/01/2023 to 28/02/2023		184.60	
INV 9011154702/03/2023		WATER CORPORATION	9011154743 COMMONAGE - 04/01/2023 to 28/02/2023		883.85	
INV 9007901103/03/2023		WATER CORPORATION	9007901179 MORRELL PARK - 06/01/2023 to 01/03/2023		1,398.50	
INV 9007901608/03/2023		WATER CORPORATION	9007901603 RAILWAY MUSEUM - 12/01/2023 to 06/03/2023		169.19	
INV 9008729708/03/2023		WATER CORPORATION	9008729788 SHIRE ADMINISTRATION BUILDING - 12/01/2023 to 06/03/2023		1,254.34	
INV 9007899909/03/2023		WATER CORPORATION	9007899961 GIRL GUIDES HALL - 06/01/2023 to 07/03/2023		73.91	
INV 9007901709/03/2023		WATER CORPORATION	9007901750 PURSLOWE PARK - 06/01/2023 to 07/03/2023		1,345.36	
INV 9007903709/03/2023		WATER CORPORATION	9007903799 TOWN & LESSER HALL - 13/01/2023 to 07/03/2023		274.55	
INV 9007904010/03/2023		WATER CORPORATION	9007904089 NORTHAM LIBRARY - 14/01/2023 to 08/03/2023		694.84	

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Attachment 13.4.1.1

Date: 03/04/2023
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No	Date	Name	Invoice Description	Code	Amount	Amount
INV 9007906710/03/2023		WATER CORPORATION	9007906746 MEN'S SHED / OLD FIRE STATION - 13/01/2023 to 08/03/2023		266.90	
INV 9007906910/03/2023		WATER CORPORATION	9007906922 OLD INFANT HEALTH CLINIC - 13/01/2023 to 08/03/2023		85.74	
INV 9007907410/03/2023		WATER CORPORATION	9007907431 BERNARD PARK PLAYGROUND - 14/01/2023 to 08/03/2023		4,865.08	
INV 9007907410/03/2023		WATER CORPORATION	9007907458 BERNARD PARK - 14/01/2023 to 08/03/2023		92.83	
INV 9007908010/03/2023		WATER CORPORATION	9007908063 OLD POST OFFICE BUILDING - 14/01/2023 to 08/03/2023		384.37	
INV 9007908010/03/2023		WATER CORPORATION	9007908071 OLD GIRLS SCHOOL - 14/01/2023 to 08/03/2023		73.91	
INV 9007908110/03/2023		WATER CORPORATION	9007908143 MEDIAN STRIP NEWCASTLE RD - 14/01/2023 to 08/03/2023		72.72	
INV 9007909710/03/2023		WATER CORPORATION	9007909752 YOUTH PRECINCT / SES BUILDING - 14/01/2023 to 08/03/2023		1,650.23	
INV 9007909710/03/2023		WATER CORPORATION	9007909787 JUBILEE OVAL - 14/01/2023 to 08/03/2023		679.39	
INV 9012642713/03/2023		WATER CORPORATION	9012642722 STREET TREES FITZGERALD ST FROM PEEL TCE TO NIND ST - 14/01/2023 to 09/03/2023		385.99	
INV 9007903913/03/2023		WATER CORPORATION	9007903908 BILYA KOORT BOODJA - 14/01/2023 to 09/03/2023		914.60	
INV 9007903913/03/2023		WATER CORPORATION	9007903991 ST JOHNS HALL - 14/01/2023 to 09/03/2023		167.69	
INV 9007904013/03/2023		WATER CORPORATION	9007904003 MEMORIAL HALL - 14/01/2023 to 09/03/2023		300.84	
INV 9007904013/03/2023		WATER CORPORATION	9007904062 OLD TOWN BUILDING - 14/01/2023 to 09/03/2023		983.58	
INV 9007929413/03/2023		WATER CORPORATION	9007929497 AVON MALL - 14/01/2023 to 09/03/2023		1,127.19	
INV 9011070413/03/2023		WATER CORPORATION	9011070427 RIVERSEDGE CAFE (SNACKBAR) - WASTE - 01/03/2023 to 30/04/2023		232.75	
INV 9007913114/03/2023		WATER CORPORATION	9007913102 NORTHAM DEPOT - BYFIELD ST - 16/01/2023 to 12/03/2023		58.74	
INV 9007913514/03/2023		WATER CORPORATION	9007913567 NORTHAM DEPOT - PEEL ST - 16/01/2023 to 12/03/2023		394.38	
INV 9007913514/03/2023		WATER CORPORATION	9007913575 STANDPIPE - PEEL TCE - 16/01/2023 to 12/03/2023		2,380.25	
35564	27/03/2023	WATER CORPORATION	9007908696 KILLARA DAYCARE CENTRE - 13/01/2023 to 08/03/2023	1		12,183.36

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Attachment 13.4.1.1

Date: 03/04/2023
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No	Date	Name	Invoice Description	Code	Amount	Amount
INV 9007908610/03/2023		WATER CORPORATION	9007908696 KILLARA DAYCARE CENTRE - 13/01/2023 to 08/03/2023		2,319.14	
INV 9007907213/03/2023		WATER CORPORATION	WATER CHARGES FOR 182 FITZGERALD STREET (POP UP SHOP) 14/01/2023- /10/03/2023	1	444.03	
INV 9008729813/03/2023		WATER CORPORATION	9008729809 NORTHAM VISITORS CENTRE - 14/01/2023 to 09/03/2023		1,592.67	
INV 9007915515/03/2023		WATER CORPORATION	9007915503 AIRPORT - 18/01/2023 to 13/03/2023		1,669.70	
INV 9007923415/03/2023		WATER CORPORATION	9007923407 APEX PARK TOILETS - 19/01/2023 to 13/03/2023		1,155.69	
INV 9007916616/03/2023		WATER CORPORATION	9007916629 MORBY COTTAGE - 18/01/2023 to 14/03/2023		46.08	
INV 9007917016/03/2023		WATER CORPORATION	9007917058 CEMETERY - 18/01/2023 to 14/03/2023		1,513.18	
INV 9012475716/03/2023		WATER CORPORATION	9012475784 GARDEN TAYLOR ST - 18/01/2023 to 14/03/2023		48.96	
INV 9007917217/03/2023		WATER CORPORATION	9007917293 BERT HAWKE OVAL - 20/01/2023 to 15/03/2023		1,404.09	
INV 9022053217/03/2023		WATER CORPORATION	9022053227 STANDPIPE - OPP 53 CLARKE ST NORTHAM - 20/01/2023 to 15/03/2023		306.03	
INV 9007918420/03/2023		WATER CORPORATION	9007918464 PERINA PARK - 25/01/2023 to 16/03/2023		855.88	
INV 9007925920/03/2023		WATER CORPORATION	9007925904 RESERVE - NEWCASTLE RD NORTHAM LOT 28472 RES 32386 - 25/01/2023 to 16/03/2023		827.91	
35565	31/03/2023	DAVID GEORGE GRAY	RATES CREDIT REFUND FOR ASSESSMENT A10908	1		123.25
INV A10908	30/03/2023	DAVID GEORGE GRAY	RATES CREDIT REFUND FOR ASSESSMENT A10908		123.25	
35566	31/03/2023	SHIRE OF NORTHAM	C.202122-06 CONSTRUCTION PACKAGE - 50% 12MTH DEFECT LIABILITY RETENTION EXP 07/02/2024	1		42,831.59
INV RET285528	02/2023	SHIRE OF NORTHAM	C.202122-06 CONSTRUCTION PACKAGE - 50% 12MTH DEFECT LIABILITY RETENTION EXP 07/02/2024	1	42,831.59	
35567	31/03/2023	WATER CORPORATION	9010596320 GEORGE NUICH PARK - 28/01/2023 to 21/03/2023	1		1,717.86
INV 9007923522/03/2023		WATER CORPORATION	9007923503 MEDIAN STRIP NEWCASTLE RD - 25/01/2023 to 19/03/2023		39.16	
INV 9007923622/03/2023		WATER CORPORATION	9007923634 SWIMMING POOL HOUSE - 55 MITCHELL AV NORTHAM LOT 17 - 25/01/2023 to 19/03/2023		255.03	
INV 9010596323/03/2023		WATER CORPORATION	9010596320 GEORGE NUICH PARK - 28/01/2023 to 21/03/2023		844.69	

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INV 9007926024/03/2023		WATER CORPORATION	9007926034 SPORTS GROUND AT COLEBATCH ST NORTHAM LOT 29 RES 5503 - 31/01/2023 to 23/03/2023		64.33	
INV 9007925927/03/2023		WATER CORPORATION	9007925971 RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 31/01/2023 to 23/03/2023		439.13	
INV 9007927527/03/2023		WATER CORPORATION	9007927571 OLD QUARRY RD REFUSE SITE - RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 31/01/2023 to 23/03/2023		75.52	
EFT46590	02/03/2023	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT - BURGOYNE RD MONDAY 20/02/23	1		462.00
INV 0016386022/02/2023		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT - BURGOYNE RD MONDAY 20/02/23	1	462.00	
EFT46591	02/03/2023	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	PROTECTIVE FACEVISORS	1		74.01
INV 343846	21/02/2023	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	PROTECTIVE FACEVISORS	1	74.01	
EFT46592	02/03/2023	ANDY'S PLUMBINGSERVICE	WUNDOWIE PUBLIC TOILETS. CHECK FOR WATER LEAK AS WATER BILL IS REALLY HIGH.	1		790.90
INV A19500	23/02/2023	ANDY'S PLUMBINGSERVICE	SWIMMING POOL. CHECK WATER METER AND REPORT TO WATERCORP IF NECASSARY,	1	110.00	
INV A19499	23/02/2023	ANDY'S PLUMBING SERVICE	WUNDOWIE PUBLIC TOILETS. CHECK FOR WATER LEAK AS WATER BILL IS REALLY HIGH.	1	532.40	
INV A19498	23/02/2023	ANDY'S PLUMBING SERVICE	NORTHAM TIP BUILDING. REPLACE WASHER TO EXTERNAL TAP.	1	148.50	
EFT46593	02/03/2023	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	CF-020 20LTR CITRA-FORCE DEGREASER/CLEANER & A14512 QUICK RELEASE GREASE COUPLER	1		547.77
INV 7100472	23/02/2023	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	CF-020 20LTR CITRA-FORCE DEGREASER/CLEANER & A14512 QUICK RELEASE GREASE COUPLER	1	547.77	
EFT46594	02/03/2023	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUCT28/02/2023		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT46595	02/03/2023	AV-SEC ATF LOMMERS FAMILYTRUST	OLD TOWN ADMIN. AFTERS HOURS SECURITY CALL OUTS FOR CREATE 298.	1		195.00
INV 670	09/02/2023	AV-SEC ATF LOMMERS FAMILYTRUST	OLD TOWN ADMIN. AFTERS HOURS SECURITY CALL OUTS FOR CREATE 298.	1	195.00	

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EFT46596	02/03/2023	AVON VALLEY BAKERY	SANDWICHES FOR NIAA MEETING 28/2/23	1		150.00
INV INV-122028/02/2023		AVON VALLEY BAKERY	SANDWICHES FOR NIAA MEETING 28/2/23	1	150.00	
EFT46597	02/03/2023	AVON VALLEY TOYOTA	PN1220 - N460 - SERVICE BUS	1		2,322.66
INVJC14006705/12/2022		AVON VALLEY TOYOTA	PN1806 - N.009 - REMOVE REPAIR AND REPLACE GEAR BOX	1	638.90	
INVJC14009508/02/2023		AVON VALLEY TOYOTA	PN1220 - N460 - SERVICE BUS	1	1,683.76	
EFT46598	02/03/2023	AVON WASTE	SHIRE OF NORTHAM - DOMESTIC RUBBISH / COMMERCIAL RUBBISH COLLECTION FORTNIGHT ENDING 10/02/2023	1		79,599.77
INV 53959	13/01/2023	AVON WASTE	SHIRE OF NORTHAM - DOMESTIC / COMMERCIAL RUBBISH COLLECTION - FORTNIGHT ENDING 13/01/2023	1	35,974.65	
INV 54745	10/02/2023	AVON WASTE	SHIRE OF NORTHAM - DOMESTIC RUBBISH / COMMERCIAL RUBBISH COLLECTION FORTNIGHT ENDING 10/02/2023	1	43,625.12	
EFT46599	02/03/2023	BELINGARNI FABRICATION HOME AND PROPERTY SERVICES	VERGE MAINTENANCE 31 OYSTEN RD WUNDOWIE	1		220.00
INV 989	26/02/2023	BELINGARNI FABRICATION HOME AND PROPERTY SERVICES	VERGE MAINTENANCE 31 OYSTEN RD WUNDOWIE	1	220.00	
EFT46600	02/03/2023	BLACKWELL PLUMBING AND GAS PTY LTD	NORTHAM DEPOT. REPAIR WATER LEAKING FROM FEMALE TOILET BASIN AND SERVICE TAPS AS HARD TO OPERATE.	1		619.30
INV INV-278121/02/2023		BLACKWELL PLUMBING AND GAS PTY LTD	SUPPLY AND FIT TAP TO RECREATION DRINK FOUNTAIN PIPE	1	151.80	
INV INV-278424/02/2023		BLACKWELL PLUMBING AND GAS PTY LTD	NORTHAM DEPOT. REPAIR WATER LEAKING FROM FEMALE TOILET BASIN AND SERVICE TAPS AS HARD TO OPERATE.	1	467.50	
EFT46601	02/03/2023	BLADON WA PTY LTD	50 X ACTIVE COOLING SCARF - WITH FULL COLOUR LOGO - 113177_TRDZ	1		616.00
INV BWA154231/01/2023		BLADON WA PTY LTD	50 X ACTIVE COOLING SCARF - WITH FULL COLOUR LOGO - 113177_TRDZ	1	616.00	
EFT46602	02/03/2023	BOC LIMITED	11 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 29/01/2023 - 25/02/2023	1		64.31

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INV 4033392526	02/2023	BOC LIMITED	11 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 29/01/2023 - 25/02/2023	1	64.31	
EFT46603	02/03/2023	BUNNINGS BUILDING SUPPLIES P/L	0207101 PAINT EXTERIOR BP 4 SEASONS	1		455.16
INV 2182/003	15/02/2023	BUNNINGS BUILDING SUPPLIES P/L	ASSORTED RETIC FITTINGS FOR KILLARA	1	41.44	
INV 2182/002	16/02/2023	BUNNINGS BUILDING SUPPLIES P/L	0207101 PAINT EXTERIOR BP 4 SEASONS	1	316.36	
INV 2182/002	16/02/2023	BUNNINGS BUILDING SUPPLIES P/L	PAINT PANTHER 230MM ROLLER FRAME	1	22.80	
INV 2182/003	22/02/2023	BUNNINGS BUILDING SUPPLIES P/L	BLACKBERRY HERBICIDE, KEROSENE, R CLIPS	1	50.83	
INV 2182/003	23/02/2023	BUNNINGS BUILDING SUPPLIES P/L	PAINT BRUSHES AND ROLLERS	1	23.73	
EFT46604	02/03/2023	CADD'S FASHIONS	DEPOT - SHIRTS / PANTS / JACKETS	1		1,301.35
INV 23-00001	20/02/2023	CADD'S FASHIONS	DEPOT - SHIRTS / PANTS / JACKETS	1	1,301.35	
EFT46605	02/03/2023	ZZ CBH GROUP	REFUND OF OVERPAYMENT OF INVOICE 26032 (ORIGINAL INVOICE 25826 + CREDIT NOTE#1528)	1		14,022.17
INV CY2202222	02/2023	ZZ CBH GROUP	REFUND OF OVERPAYMENT OF INVOICE 26032 (ORIGINAL INVOICE 25826 + CREDIT NOTE#1528)	1	14,022.17	
EFT46606	02/03/2023	CHADD HUNT	REIMBURSEMENT OF FUEL COSTS WHILST ON ANNUAL / LONG SERVICE (FUEL CARD NOT AVAILABLE)	1		787.83
INV CY1601216	01/2023	CHADD HUNT	REIMBURSEMENT OF FUEL COSTS WHILST ON ANNUAL / LONG SERVICE (FUEL CARD NOT AVAILABLE)	1	787.83	
EFT46607	02/03/2023	CHARLES SERVICE COMPANY	C.202021-04. 4 X A WEEK - WEEKLY CLEAN - SHIRE OF NORTHAM FACILITIES - 23/01/2023 - 19/02/2023	1		13,110.45
INV 0003572020	02/2023	CHARLES SERVICE COMPANY	C 202021-04-VO1 - WEEKLY CLEANING FOR WUNDOWIE OVAL TOILETS 23/1/2023 - 19/02/2023	1	1,645.34	
INV 0003571920	02/2023	CHARLES SERVICE COMPANY	C.202021-04. 4 X A WEEK - WEEKLY CLEAN - SHIRE OF NORTHAM FACILITIES - 23/01/2023 - 19/02/2023	1	9,254.92	
INV 0003575520	02/2023	CHARLES SERVICE COMPANY	C.202021-04. CONSUMABLES - SHIRE OF NORTHAM FACILITIES - 30/01/2023 - 03/02/2023	1	2,210.19	
EFT46608	02/03/2023	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		485.44
INV DEDUCT28	02/2023	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		485.44	

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EFT46609	02/03/2023	CLARK EQUIPMENT	6680018 KIT COUPLER	1		177.90
INV 0824786101/09/2022		CLARK EQUIPMENT	CREDIT NOTE - PN1910 - REPLACEMENT SEAT FOR CLARK BOBCAT S590SJC INCLUDING FREIGHT. 1 x 6669135 SET.OPERATOR.VINYL	1	-646.91	
INV 0825520730/01/2023		CLARK EQUIPMENT	PN0916 REGO N.006 7109662 HANDLE LATCH DOOR 7109663 SPACER	1	252.13	
INV 0825520330/01/2023		CLARK EQUIPMENT	6680018 KIT COUPLER	1	572.68	
EFT46610	02/03/2023	COMMUNITY ARTS NETWORK WA LTD	DONATION FOR ASSISTANCE WITH LULLABIES PROJECT	1		1,100.00
INV 0000402608/09/2022		COMMUNITY ARTS NETWORK WA LTD	DONATION FOR ASSISTANCE WITH LULLABIES PROJECT	1	1,100.00	
EFT46611	02/03/2023	CORSIGN WA PTY LTD	W1-4B(R) - CURVE ROAD RIGHT 750X750 B/Y CL400 REFI ALUM / W8-2B - 80KM TAG 750X500 B/Y CL400 REFL ALUM / D4-6B - LATERAL SHIFT 750X900 B/Y CL400 REFL ALUM / CAPS & POSTS	1		3,366.00
INV 0007276315/02/2023		CORSIGN WA PTY LTD	W1-4B(R) - CURVE ROAD RIGHT 750X750 B/Y CL400 REFI ALUM / W8-2B - 80KM TAG 750X500 B/Y CL400 REFL ALUM / D4-6B - LATERAL SHIFT 750X900 B/Y CL400 REFL ALUM / CAPS & POSTS	1	3,366.00	
EFT46612	02/03/2023	COUNTRYWIDE GROUP	CHLORINE LIQUID 15LT	1		120.00
INV ACC002022/02/2023		COUNTRYWIDE GROUP	CHLORINE LIQUID 15LT	1	120.00	
EFT46613	02/03/2023	CTI SECURITY SERVICES PTY LTD	SHIRE OF NORTHAM - SECURITY ALARM MONITORING FROM 01/03/2023 UNTIL 31/03/2023	1		637.87
INV CINS314 20/02/2023		CTI SECURITY SERVICES PTY LTD	SHIRE OF NORTHAM - SECURITY ALARM MONITORING FROM 01/03/2023 UNTIL 31/03/2023	1	637.87	
EFT46614	02/03/2023	CUTTING EDGES EQUIPMENT PARTS	BOLT-ON EDGES / PLOWBOLTS / NUTS / WASHERS	1		688.77
INV 3341449 13/02/2023		CUTTING EDGES EQUIPMENT PARTS	BOLT-ON EDGES / PLOWBOLTS / NUTS / WASHERS	1	1,590.22	
INV 236829 27/02/2023		CUTTING EDGES EQUIPMENT PARTS	CREDIT ISSUED - BOLT ON EDGES	1	-901.45	
EFT46615	02/03/2023	DMC CLEANING	CONTRACT C.202021-05 CLEANING SHIRE OF NORTHAM FACILITIES - 01/02/2023 - 28/02/2023	1		9,370.15

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INV SON211225/02/2023		DMC CLEANING	CONTRACT C.202021-05 CLEANING SHIRE OF NORTHAM FACILITIES - 01/02/2023 - 28/02/2023	1	8,694.41	
INV SON211326/02/2023		DMC CLEANING	CONTRACT C.202021-05 SHIRE OF NORTHAM FACILITIES CLEANING - CONSUMABLES - 31/01/2023	1	247.54	
INV SON211426/02/2023		DMC CLEANING	CONTRACT C.202021-05 SHIRE OF NORTHAM FACILITIES CLEANING - CONSUMABLES - 14/02/2023	1	428.20	
EFT46616	02/03/2023	E FIRE & SAFETY	TOWN HALL. ISOLATE FIRE ALARM SENSORS AND REMOVE FROM KITCHEN AND THEN REPLACE AFTER NEW CEILING INSTALLED BY OTHERS.	1		1,444.85
INV 580504	15/02/2023	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA - 01/02/2023 - 28/02/2023	1	422.40	
INV 580545	16/02/2023	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM RECREATION CENTER 01/02/2023 - 28/02/2023	1	254.65	
INV 580544	16/02/2023	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT TOWN HALL - 01/02/2023 - 28/02/2023	1	162.80	
INV 580695	18/02/2023	E FIRE & SAFETY	TOWN HALL. ISOLATE FIRE ALARM SENSORS AND REMOVE FROM KITCHEN AND THEN REPLACE AFTER NEW CEILING INSTALLED BY OTHERS.	1	605.00	
EFT46617	02/03/2023	EASIFLEET	PAYROLL DEDUCTIONS	1		757.40
INV DEDUCT28/02/2023		EASIFLEET	PAYROLL DEDUCTIONS		405.35	
INV DEDUCT28/02/2023		EASIFLEET	PAYROLL DEDUCTIONS		352.05	
EFT46618	02/03/2023	FIRE MITIGATIONSERVICES	VO-01 - C.202223-05. NEW TREATMENT 5974 TRIMMER ROAD EXTENSION	1		33,025.30
INV 0000072228/02/2023		FIRE MITIGATIONSERVICES	C.202223-05 - FIRE MITIGATION SERVICES - MAF - SPENCERS BROOK HAILSTONE TIMBER BRIDGE. TRIMMER ROAD	1	12,425.60	
INV 0000072228/02/2023		FIRE MITIGATION SERVICES	VO-01 - C.202223-05. NEW TREATMENT 5974 TRIMMER ROAD EXTENSION	1	20,599.70	
EFT46619	02/03/2023	FULTON HOGAN INDUSTRIES PTY LTD	C.202223-03 - SPENCERS BROOK ROAD SPRAY SEAL AND ASPHALT OVERLAY - RETENTION RELEASE	1		9,655.99

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INV 1735877120/02/2023		FULTON HOGAN INDUSTRIES PTY LTD	EZ STREET COLDMIX/POTHOLE FILL BLACK 20KG BAGS	1	885.50	
INV 1736015521/02/2023		FULTON HOGAN INDUSTRIES PTY LTD	C.202223-03 - SPENCERS BROOK ROAD SPRAY SEAL AND ASPHALT OVERLAY - RETENTION RELEASE	1	8,770.49	
EFT46620	02/03/2023	GAIL ELIZABETH HOGAN	RATES CREDIT REFUND FOR ASSESSMENT A12424	1		569.29
INV A12424	24/02/2023	GAIL ELIZABETH HOGAN	RATES CREDIT REFUND FOR ASSESSMENT A12424		569.29	
EFT46621	02/03/2023	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1515 REGO N11187 - SWAP FLAT TYRE WITH SPARE	1		76.93
INV 6412959521/02/2023		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1408 - PUNCTURE REPAIR	1	37.00	
INV 6412966127/02/2023		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1515 REGO N11187 - SWAP FLAT TYRE WITH SPARE	1	39.93	
EFT46622	02/03/2023	GRAFTON ELECTRICS	VISITORS CENTRE. INSTALL 3 PHASE POWER POINT TO UNDERSIDE OF BUILDING UP HIGH FOR FUTURE EVENTS	1		8,137.64
INV 8753	16/06/2022	GRAFTON ELECTRICS	MORBY COTTAGE. REPAIR LIGHT SWITCH IN FIRST BEDROOM. (DRAWSTRING SWITCH)	1	151.69	
INV 8841	28/07/2022	GRAFTON ELECTRICS	REPLACE 2 SOLAR BOLLARD LIGHTS AT ST JOHNS PARK WELLINGTON ST, AS PER QUOTE 181	1	1,078.00	
INV 8852	01/08/2022	GRAFTON ELECTRICS	VISITORS CENTRE. INSTALL 3 PHASE POWER POINT TO UNDERSIDE OF BUILDING UP HIGH FOR FUTURE EVENTS	1	3,520.00	
INV 8861	02/08/2022	GRAFTON ELECTRICS	BERNARD PARK TOILETS. HAND DRYER IN DISABLE TOILET KEEPS GOING OFF.	1	77.00	
INV 8885	16/08/2022	GRAFTON ELECTRICS	NORTHAM LIBRARY. INSTALL NEW POWER POINTS	1	1,078.00	
INV 9135	24/11/2022	GRAFTON ELECTRICS	CHECK FLOW SWITCH AT TREATMENT PONDS	1	110.00	
INV 9160	02/12/2022	GRAFTON ELECTRICS	INVESTIGATE WHY HOT WATER SYSTEM AT NORTHAM COMMUNITY MENS SHED ISN'T WORKING	1	122.32	
INV 9172	20/12/2022	GRAFTON ELECTRICS	REPAIR WORK TO RETICULATION AUTOMATION AT HENRY ST	1	319.00	
INV 9283	09/02/2023	GRAFTON ELECTRICS	BILYA KOORT BOODJA. CHECK LIGHTS NOT WORKING AND REPORT ON IN LARGE OFFICE.	1	528.00	
INV 9280	11/02/2023	GRAFTON ELECTRICS	BAKERS HILL PUMP SERVICE AND AND PROBE	1	283.36	
INV 9302	15/02/2023	GRAFTON ELECTRICS	INSPECT RECREATION WATER FOUNTAIN DUE TO SHOCK	1	209.00	

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INV 9314	23/02/2023	GRAFTON ELECTRICS	INSPECTION AND REPAIRS AT WUNDOWIE OVAL PUMP	1	661.27	
EFT46623	02/03/2023	HARBOUR SOFTWARE PTYLTD	STAGE 1 - AGENDA & MINUTES MEETING MANAGEMENT SOLUTION	1		14,300.00
INV 2105	02/12/2022	HARBOUR SOFTWARE PTYLTD	STAGE 1 - AGENDA & MINUTES MEETING MANAGEMENT SOLUTION	1	14,300.00	
EFT46624	02/03/2023	HAYWYN - SHANE WYNNET-AS	COMMISSION PAID TO SUPPLIER FOR BUFFS, BOOMERANGS AND BULLROARERS	1		1,722.40
INV 001	28/02/2023	HAYWYN - SHANE WYNNET-AS	COMMISSION PAID TO SUPPLIER FOR BUFFS, BOOMERANGS AND BULLROARERS	1	1,722.40	
EFT46625	02/03/2023	HEATHER BROWN	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00
INV T1401	02/03/2023	HEATHER BROWN	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT46626	02/03/2023	IAN JAMES PATTERSON	RATES CREDIT REFUND FOR ASSESSMENT A14242	1		144.83
INV A14242	24/02/2023	IAN JAMES PATTERSON	RATES CREDIT REFUND FOR ASSESSMENT A14242		144.83	
EFT46627	02/03/2023	IXOM OPERATIONS PTY LTD	SUPPLY OF 1 X 920KG GAS CHLORINE DRUM	1		3,264.80
INV 6637958	23/02/2023	IXOM OPERATIONS PTY LTD	SUPPLY OF 1 X 920KG GAS CHLORINE DRUM	1	3,264.80	
EFT46628	02/03/2023	J & A BUILDING PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,020.00
INV T1691	02/03/2023	J & A BUILDING PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,020.00	
EFT46629	02/03/2023	JOHN WARD	RATES CREDIT REFUND FOR ASSESSMENT A10605	1		743.69
INV A10605	24/02/2023	JOHN WARD	RATES CREDIT REFUND FOR ASSESSMENT A10605		743.69	
EFT46630	02/03/2023	KAREN ALICE QUARTERMAINE	RATES CREDIT REFUND FOR ASSESSMENT A14242	1		144.84
INV A14242	24/02/2023	KAREN ALICE QUARTERMAINE	RATES CREDIT REFUND FOR ASSESSMENT A14242		144.84	
EFT46631	02/03/2023	KLEENWEST	TOILET ROLLS / DISINFECTANT / WIPE ROLLS	1		708.51
INV 0007752015/02/2023		KLEENWEST	TOILET ROLLS / DISINFECTANT / WIPE ROLLS	1	708.51	
EFT46632	02/03/2023	KOOJEDDA COUNTRY	JAMS / SAUCES	1		109.00

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INV 17	23/02/2023	KOOJEDDA COUNTRY	JAMS / SAUCES	1	109.00	
EFT46633	02/03/2023	LFA FIRST RESPONSE	JUNIOR / ADULT EPIPEN & INHALERS	1		450.00
INV IN28658	30/01/2023	LFA FIRST RESPONSE	JUNIOR / ADULT EPIPEN & INHALERS	1	450.00	
EFT46634	02/03/2023	LUCY'S TEAROOMS	CATERING FOR THURSDAYS DAY CENTRE	1		450.00
INV 2905	17/02/2023	LUCY'S TEAROOMS	CATERING FOR THURSDAYS DAY CENTRE	1	450.00	
EFT46635	02/03/2023	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERAL ST (AVON MALL) 01/02/2023 - 28/02/2023	1		1,191.67
INV 0000064630/01/2023		MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERAL ST (AVON MALL) 01/02/2023 - 28/02/2023	1	1,191.67	
EFT46636	02/03/2023	MARIE LOUSIE BROSNAN	RATES CREDIT REFUND FOR ASSESSMENT A2432	1		277.25
INV A2432	24/02/2023	MARIE LOUSIE BROSNAN	RATES CREDIT REFUND FOR ASSESSMENT A2432		277.25	
EFT46637	02/03/2023	MARK GERARD TURNOCK	RATES CREDIT REFUND FOR ASSESSMENT A11532	1		163.00
INV A11532	24/02/2023	MARK GERARD TURNOCK	RATES CREDIT REFUND FOR ASSESSMENT A11532		163.00	
EFT46638	02/03/2023	MAYBERRY HAMMOND & CO	LEASE FOR BAKERS HILL OUT OF SCHOOL HOURS CARE.	1		1,518.00
INV 44923	22/02/2023	MAYBERRY HAMMOND & CO	LEASE FOR BAKERS HILL OUT OF SCHOOL HOURS CARE.	1	759.00	
INV 44924	22/02/2023	MAYBERRY HAMMOND & CO	LEASE FOR WUNDOWIE HALL (WUNDOWIE PROGRESS ASSOCIATION)	1	759.00	
EFT46639	02/03/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCATION SERVICES / FOOTPATH & VERGE SWEEPING OF CBD - 13/02/2023 - 19/02/2023	1		7,801.20
INV N3102	20/02/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCATION SERVICES / FOOTPATH & VERGE SWEEPING OF CBD - 13/02/2023 - 19/02/2023	1	3,900.60	
INV N3101	20/02/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCATION SERVICES / FOOTPATH & VERGE SWEEPING OF CBD - 6/2/2023 TO 12/02/2023	1	3,900.60	

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EFT46640	02/03/2023	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR NAVTRAC SYSTEM FOR DEPOT 19 UNITS @ \$44 INC GST A UNIT - 15/02/2023 - 14/03/2023	1		1,311.59
INV 9273858605/02/2023		NAVMAN WIRELESS PTY LTD	MONTHLY SATELITE SERVICE FOR NAVTRAC SYSTEM FOR DEPOT 13 UNITS @ \$32.95 INC GST A UNIT - 5/2/2023 - 4/3/2023	1	417.67	
INV 9274452315/02/2023		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR NAVTRAC SYSTEM FOR DEPOT 19 UNITS @ \$44 INC GST A UNIT - 15/02/2023 - 14/03/2023	1	893.92	
EFT46641	02/03/2023	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN2007 - N11084 - PLEASE CONDUCT 77,000KM SERVICE, RHS REAR TAIL LIGHT NOT WORKING,BUMPER KEEPS POPPING OUT & BROKEN MUDFLAP.	1		515.16
INV 140305	06/02/2023	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN2007 - N11084 - PLEASE CONDUCT 77,000KM SERVICE, RHS REAR TAIL LIGHT NOT WORKING,BUMPER KEEPS POPPING OUT & BROKEN MUDFLAP.	1	515.16	
EFT46642	02/03/2023	NORTHAM BETTA HOMELIVING	2 x PHILIPS STEAM IRONS & KAMBROOK 1.7 LITRE KETTLE FOR KILLARA	1		222.95
INV 2001005115/02/2023		NORTHAM BETTA HOMELIVING		1	60.00	
INV 2001005121/02/2023		NORTHAM BETTA HOME LIVING	2 x PHILIPS STEAM IRONS & KAMBROOK 1.7 LITRE KETTLE FOR KILLARA	1	162.95	
EFT46643	02/03/2023	NORTHAM FAMILY PRACTICE	OVERDUE ACCOUNT - NORTHAM FAMILY PRACTICE MEDICAL - ROBYN DAVIS	1		250.00
INV 145424	10/03/2021	NORTHAM FAMILY PRACTICE	OVERDUE ACCOUNT - NORTHAM FAMILY PRACTICE MEDICAL - ROBYN DAVIS	1	250.00	
EFT46644	02/03/2023	NORTHAMFLORIST	SYMPATHY FLOWER DELIVERY FOR LIBRARY OFFICER CLARE MURRAY AND FAMILY	1		150.00
INV 26979	28/02/2023	NORTHAMFLORIST	SYMPATHY FLOWER DELIVERY FOR LIBRARY OFFICER CLARE MURRAY AND FAMILY	1	150.00	
EFT46645	02/03/2023	NORTHAM TYREPOWER	PN1511 REGO N11164 - ROTATE & BALANCE TYRES	1		40.00
INV 147443	22/02/2023	NORTHAM TYREPOWER	PN1511 REGO N11164 - ROTATE & BALANCE TYRES	1	40.00	
EFT46646	02/03/2023	OFFICEWORKS SUPERSTORES PTY LTD	2 X BRIGHTON SIT STAND ERGONOMIC DESK 800MM BLACK FOR COMMUNITY SERVICES	1		1,022.90

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INV 6049515106/01/2023		OFFICEWORKS SUPERSTORES PTY LTD	2 X BRIGHTON SIT STAND ERGONOMIC DESK 800MM BLACK FOR COMMUNITY SERVICES	1	704.95	
INV 6051496613/01/2023		OFFICEWORKS SUPERSTORES PTY LTD	2 X BRIGHTON SIT STAND ERGONOMIC DESK 800MM BLACK	1	317.95	
EFT46647	02/03/2023	OXTER SERVICES	NEW GRAVE FOR THE BURIAL OF MARK RYDER ON 13.01.2023	1		2,183.57
INV 26869	02/02/2023	OXTER SERVICES	NEW GRAVE FOR THE BURIAL OF MARK RYDER ON 13.01.2023	1	1,067.00	
INV 26903	13/02/2023	OXTER SERVICES	NEW GRAVE FOR THE BURIAL OF MICHAEL TERENCE O'SHEA ON 10.02.2023	1	1,067.00	
INV 26926	16/02/2023	OXTER SERVICES	NO 2 CONFECTIONARY BAGS 1000 / 12OZ CONFECTIONARY BAGS 1000	1	49.57	
EFT46648	02/03/2023	PATTONS PANEL & PAINT	INSURANCE EXCESS FOR KANGAROO DAMAGE TO N4487	1		1,000.00
INV 3669	20/02/2023	PATTONS PANEL & PAINT	INSURANCE EXCESS FOR KANGAROO DAMAGE TO N4487	1	1,000.00	
EFT46649	02/03/2023	PFD FOOD SERVICES PTY LTD	NORTHAM AQUATIC FACILITY - KIOSK SUPPLIES	1		878.65
INV LF94295515/02/2023		PFD FOOD SERVICES PTY LTD	NORTHAM AQUATIC FACILITY - KIOSK SUPPLIES	1	878.65	
EFT46650	02/03/2023	PIERCE LLOYD	GRADUATE DIPLOMA IN ENVIRONMENTAL HEALTH - SEMESTER 1 2023 TUITION FEES (\$5003). STUDENT SERVICES AMENITIES - SEMESTER 1 2023 FEES (\$81).	1		5,084.00
INV 1294090720/02/2023		PIERCE LLOYD	GRADUATE DIPLOMA IN ENVIRONMENTAL HEALTH - SEMESTER 1 2023 TUITION FEES (\$5003). STUDENT SERVICES AMENITIES - SEMESTER 1 2023 FEES (\$81).	1	5,084.00	
EFT46651	02/03/2023	POOL AND PUMP SERVICE AND REPAIRS	INSPECT AND SERVICE WATER PARK. CHECK DOSING PUMP. RECALIBRATE	1		1,050.28
INV PPS0091021/02/2023		POOL AND PUMP SERVICE AND REPAIRS	INSPECT AND SERVICE WATER PARK. CHECK DOSING PUMP. RECALIBRATE	1	1,050.28	
EFT46652	02/03/2023	PRECISION LASERSYSTEMS	LMR360R MAG KIT RECEIVER LMR360 MAGNETIC INCAB DISPLAY KIT	1		3,188.90
INV 0004569314/02/2023		PRECISION LASERSYSTEMS	LMR360R MAG KIT RECEIVER LMR360 MAGNETIC INCAB DISPLAY KIT	1	3,188.90	
EFT46653	02/03/2023	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES - JANUARY 2023	1		213.94

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INV 399930	31/01/2023	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES - JANUARY 2023	1	213.94	
EFT46654	02/03/2023	R&L HIAB TRANSPORT PL T/AS R&L HIAB SERVICES	DELIVERY CHLORINE GAS	1		1,754.50
INV 0003182423	02/2023	R&L HIAB TRANSPORT PL T/AS R&L HIAB SERVICES	DELIVERY CHLORINE GAS	1	1,754.50	
EFT46655	02/03/2023	RICHARD CHARLES FOSTER	RATES CREDIT REFUND FOR ASSESSMENT A11071	1		6,098.44
INV A11071	24/02/2023	RICHARD CHARLES FOSTER	RATES CREDIT REFUND FOR ASSESSMENT A11071		6,098.44	
EFT46656	02/03/2023	ROBERT VICTOR GADEN	RATES CREDIT REFUND FOR ASSESSMENT A15509	1		798.69
INV A15509	24/02/2023	ROBERT VICTOR GADEN	RATES CREDIT REFUND FOR ASSESSMENT A15509		798.69	
EFT46657	02/03/2023	RONLIEEH PTY LTD T/AS ALL PARTS WA	BATTERY HOLDER FOR PN1807	1		31.63
INV SI-00007116	01/2023	RONLIEEH PTY LTD T/AS ALL PARTS WA	BATTERY HOLDER FOR PN1807	1	31.63	
EFT46658	02/03/2023	RURAL BUILDING COMPANY PTYLTD	REFUND OF INFRASTRUCTURE BOND - CANCELLED PERMIT, NO WORKS CONDUCTED	1		1,020.00
INV T1660	02/03/2023	RURAL BUILDING COMPANY PTYLTD	REFUND OF INFRASTRUCTURE BOND - CANCELLED PERMIT, NO WORKS CONDUCTED	1	1,020.00	
EFT46659	02/03/2023	RUSSELL JOHNFITZGERALD	TRAVEL TO MEDICAL APPOINTMENT RUSSELL FITZGERALD (TRAVEL CLAIM ATTACHED) - WORKERS COMPENSATION	1		95.55
INV AR2202222	02/2023	RUSSELL JOHNFITZGERALD	TRAVEL TO MEDICAL APPOINTMENT RUSSELL FITZGERALD (TRAVEL CLAIM ATTACHED) - WORKERS COMPENSATION	1	95.55	
EFT46660	02/03/2023	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1		13,854.40
INV 4035	24/02/2023	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1	13,064.40	
INV 4037	28/02/2023	SPECIALISED TREE SERVICE	CHANGE OVER 17 EVENT BANNERS	1	790.00	
EFT46661	02/03/2023	SUN ROAD FOOD & BEVERAGE	NORTHAM AQUATIC CENTRE - KIOSK SUPPLIES	1		562.33

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INV 1179898	23/01/2023	SUN ROAD FOOD & BEVERAGE	NORTHAM AQUATIC CENTRE - KIOSK SUPPLIES	1	562.33	
EFT46662	02/03/2023	SUSAN GILLIAN KINCH	RATES CREDIT REFUND FOR ASSESSMENT A1327	1		554.50
INV A1327	24/02/2023	SUSAN GILLIAN KINCH	RATES CREDIT REFUND FOR ASSESSMENT A1327		554.50	
EFT46663	02/03/2023	SUSAN MAUREEN TURNOCK	RATES CREDIT REFUND FOR ASSESSMENT A11532	1		163.00
INV A11532	24/02/2023	SUSAN MAUREEN TURNOCK	RATES CREDIT REFUND FOR ASSESSMENT A11532		163.00	
EFT46664	02/03/2023	TERRANCE ALBERT ASHWORTH	RATES CREDIT REFUND FOR ASSESSMENT A12082	1		796.50
INV A12082	24/02/2023	TERRANCE ALBERT ASHWORTH	RATES CREDIT REFUND FOR ASSESSMENT A12082		796.50	
EFT46665	02/03/2023	TERRY MARGARET JOHNSON	RATES CREDIT REFUND FOR ASSESSMENT A12964	1		802.50
INV A12964	24/02/2023	TERRY MARGARET JOHNSON	RATES CREDIT REFUND FOR ASSESSMENT A12964		802.50	
EFT46666	02/03/2023	THE WORKWEAR GROUP	UNIFORMS - JACKY JURMANN	1		471.01
INV 1417302822/07/2022		THE WORKWEAR GROUP	1 X JACKET CATBDA BLACK SMALL	1	63.97	
INV 1421028029/07/2022		THE WORKWEAR GROUP	UNIFORMS - IONA SHEEHAN-LEE	1	139.92	
INV 1424199511/08/2022		THE WORKWEAR GROUP	UNIFORMS - JACKY JURMANN	1	267.12	
EFT46667	02/03/2023	TRACEY DRAFFIN	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00
INV T1439	02/03/2023	TRACEY DRAFFIN	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT46668	02/03/2023	TUTT BRYANT EQUIPMENT PTY LTD	PN1608 - HOOD HANDLE FOR BOMAG MULTI ROLLER BW25RH	1		180.32
INV 0084774913/02/2023		TUTT BRYANT EQUIPMENT PTY LTD	PN1608 - HOOD HANDLE FOR BOMAG MULTI ROLLER BW25RH	1	180.32	
EFT46669	02/03/2023	WARNER MARSHALL BROSNAN	RATES CREDIT REFUND FOR ASSESSMENT A2432	1		277.25
INV A2432	24/02/2023	WARNER MARSHALL BROSNAN	RATES CREDIT REFUND FOR ASSESSMENT A2432		277.25	
EFT46670	02/03/2023	WARRICKS NEWSAGENCY	LABELWRITER DYMO 550 LABEL PRINTER BLACK/GREY / LABEL DYMO LABELWRITER STANDARD ADDRESS LABELS 28X89MM WHITE	1		130.90

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INV 69904	06/02/2023	WARRICKS NEWSAGENCY	LABELWRITER DYMO 550 LABEL PRINTER BLACK/GREY / LABEL DYMO LABELWRITER STANDARD ADDRESS LABELS 28X89MM WHITE	1	130.90	
EFT46671	02/03/2023	WAY SIGNS	240MM X 150MM X 2MM GREEN RURAL NUMBERING SIGNS	1		990.00
INV INV-307920/02/2023	02/02/2023	WAY SIGNS	240MM X 150MM X 2MM GREEN RURAL NUMBERING SIGNS	1	990.00	
EFT46672	02/03/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1806 REGO N009 - COMMUNITY BUS, DIAGNOSE AND REPLACE BOTH HEAVY DUTY BATTERIES	1		3,460.00
INV INV-148116/02/2023	02/02/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN 1706 - REPLACE EXISTING REVERSE ALARM (BEEPER) WITH BROAD-BAND (SQUAWKER)	1	601.25	
INV INV-147417/02/2023	02/02/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CALL OUT TO KILLARA TO REPLACE FAULTY BATTERY	1	325.00	
INV INV-148117/02/2023	02/02/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1006 - REPLACE EXISTING REVERSE ALARM (BEEPER) WITH BROAD-BAND (SQUAWKER)	1	407.50	
INV INV-146024/02/2023	02/02/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1620 - REPAIR DAMAGED WIRING ON TRAILER, REPLACE BLOWN FUSES ON TRUCK CAUSED BY CRUSHED WIRING ON TRAILER	1	287.50	
INV INV-144824/02/2023	02/02/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ATTEND DEPOT TO WIRE EMULSION PUMP AS REQUIRED	1	148.00	
INV INV-148725/02/2023	02/02/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1806 REGO N009 - COMMUNITY BUS, DIAGNOSE AND REPLACE BOTH HEAVY DUTY BATTERIES	1	792.50	
INV INV-145725/02/2023	02/02/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN0916 REGO N.006 - CLARK BOBCAT DIAGNOSE AND REPLACE SNAPPED HYDRAULIC PUMP BELT	1	639.50	
INV INV-147225/02/2023	02/02/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1408 - JD TRACTOR REPAIR UHF ANTENNA	1	258.75	
EFT46673	02/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	REPAIRS TO WAPOL CCTV VIEWINGPC	1		300.80
INV 29914	13/02/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	REPAIRS TO WAPOL CCTV VIEWINGPC	1	225.00	
INV 1917	23/02/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	3 X A3 REFLEX PAPER	1	75.00	

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INV 1935	24/02/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	BINDING COMBS 21 LOOP BLACK	1	0.80	
EFT46674	02/03/2023	ZENIEN	DATA / SECURITY INSTALLATION - INCLUDES TRAVEL AND LABOUR	1		2,948.00
INV I10616	02/02/2023	ZENIEN	DATA / SECURITY INSTALLATION - INCLUDES TRAVEL AND LABOUR	1	2,948.00	
EFT46675	03/03/2023	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		2,112.93
INV FEBRUA28/02/2023		ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	2,112.93	
EFT46676	03/03/2023	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		500.00
INV FEBRUA28/02/2023		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	500.00	
EFT46677	03/03/2023	CHRISTOPHER ANTONIO	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		5,861.36
INV FEBRUA28/02/2023		CHRISTOPHER ANTONIO	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	5,861.36	
EFT46678	03/03/2023	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		2,009.33
INV FEBRUA28/02/2023		DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	2,009.33	
EFT46679	03/03/2023	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		1,905.73
INV FEBRUA28/02/2023		DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	1,905.73	
EFT46680	03/03/2023	HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		1,905.73
INV FEBRUA28/02/2023		HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	1,905.73	
EFT46681	03/03/2023	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		1,905.73
INV FEBRUA28/02/2023		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	1,905.73	
EFT46682	03/03/2023	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		1,905.73
INV FEBRUA28/02/2023		MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	1,905.73	
EFT46683	03/03/2023	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		2,843.23

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INV FEBRUA28/02/2023		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	2,843.23	
EFT46684	03/03/2023	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1		1,905.73
INV FEBRUA28/02/2023		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR FEBRUARY 2023	1	1,905.73	
EFT46685	14/03/2023	A COUNTRY PRACTICE	BISCUT DOG CONSULTATION AND MEDICATION	1		160.90
INV ACP167616/02/2023		A COUNTRY PRACTICE	BISCUT DOG CONSULTATION AND MEDICATION	1	160.90	
EFT46686	14/03/2023	ACCESS UNLIMITED INTERNATIONAL PTY LTD	BREATHING APPARATUS TRAINING ON SITE AT RECREATION CENTRE 22/02/2023. 3 X DEPOT STAFF	1		1,900.00
INV I40605	22/02/2023	ACCESS UNLIMITED INTERNATIONAL PTY LTD	BREATHING APPARATUS TRAINING ON SITE AT RECREATION CENTRE 22/02/2023. 3 X DEPOT STAFF	1	1,900.00	
EFT46687	14/03/2023	ANDY'S PLUMBINGSERVICE	KILLARA RESPITE CENTRE. SUPPLY, DELIVER AND HOOK UP 45KG GAS BOTTLE DUE TO MAIN TANK RUNNING OUT/ KILLARA RESPITE CENTRE. CALLOUT TO SEWER RUNNING OUT ON WATER CORP SIDE.	1		1,106.05
INV A19504	01/03/2023	ANDY'S PLUMBINGSERVICE	KILLARA RESPITE CENTRE. SUPPLY, DELIVER AND HOOK UP 45KG GAS BOTTLE DUE TO MAIN TANK RUNNING OUT/ KILLARA RESPITE CENTRE. CALLOUT TO SEWER RUNNING OUT ON WATER CORP SIDE.	1	643.50	
INV A19503	01/03/2023	ANDY'S PLUMBING SERVICE	MAINTANENCE TO APEX PARK TOILETS. TOILETS AS THEY HAD SAND IN THE BOWLS AND MALE TOILET RUBBER SEAL LEAKING.	1	462.55	
EFT46688	14/03/2023	ATOMIC DG	DANGEROUS GOODS LICENCE - NORTHAM BALLOONING EVENTS INC. LPG TANK	1		5,016.00
INV 0466	28/02/2023	ATOMIC DG	DANGEROUS GOODS LICENCE - NORTHAM BALLOONING EVENTS INC. LPG TANK	1	5,016.00	
EFT46689	14/03/2023	AUSTRALIA POST	AUSTRALIA POSTAGE - FEBRUARY 2023 / POST OFFICE BOXES SHIRE ADMIN / SES	1		936.31
INV 1012246203/03/2023		AUSTRALIA POST	AUSTRALIA POSTAGE - FEBRUARY 2023 / POST OFFICE BOXES SHIRE ADMIN / SES	1	936.31	
EFT46690	14/03/2023	AVON VALLEY ARTS SOCIETY (INC)	AVON VALLEY PROMOTIONS MAGNET	1		251.10
INV 1051	27/02/2023	AVON VALLEY ARTS SOCIETY (INC)	AVON VALLEY PROMOTIONS MAGNET	1	251.10	

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EFT46691	14/03/2023	AVON VALLEY TOYOTA	PN1911 - N4490 - PLEASE CONDUCT 50,000KM SERVICE	1		595.38
INV JC14008813/12/2022		AVON VALLEY TOYOTA	PN1911 - N4490 - PLEASE CONDUCT 50,000KM SERVICE	1	595.38	
EFT46692	14/03/2023	BAKERS HILL RURAL SUPPLIES & HARDWARE	150MM BOLLARDS	1		1,500.00
INV 182010	03/03/2023	BAKERS HILL RURAL SUPPLIES & HARDWARE	150MM BOLLARDS	1	1,500.00	
EFT46693	14/03/2023	BOLINDA PUBLISHING PTY LTD	LARGE PRINT BOOKS FOR LOCAL STOCK REQUESTS	1		29.70
INV 285657	17/02/2023	BOLINDA PUBLISHING PTY LTD	LARGE PRINT BOOKS FOR LOCAL STOCK REQUESTS	1	29.70	
EFT46694	14/03/2023	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR FEBRUARY2023	1		1,421.04
INV FEBRUA28/02/2023		BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR FEBRUARY2023	1	1,421.04	
EFT46695	14/03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM GRASS VALLEY NORTH RD AND DROP OFF AT BEERING RD/ PICK UP STEEL DRUM ROLLER ROLLER FROM GRASS VALLEY NORTH RD AND DROP OFF AT NORTHAM DEPOT	1		3,419.90
INV 0000431302/03/2023		CENTRAL MOBILE MECHANICAL REPAIRS	PN1913 - FUSO LITTER TRUCK REPAIRS, OIL LEAK AND ELECTRICAL FAULT	1	429.00	
INV 0000431002/03/2023		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM GRASS VALLEY NORTH RD AND DROP OFF AT BEERING RD/ PICK UP STEEL DRUM ROLLER ROLLER FROM GRASS VALLEY NORTH RD AND DROP OFF AT NORTHAM DEPOT	1	1,419.00	
INV 0000431202/03/2023		CENTRAL MOBILE MECHANICAL REPAIRS	KOMATSU EXCAVATOR (N.4346) SERVICE	1	972.40	
INV 0000431102/03/2023		CENTRAL MOBILE MECHANICAL REPAIRS	FIELDQUIP MAJOR MOWER, REPLACE GEARBOX	1	599.50	
EFT46696	14/03/2023	CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR FEB 2023	1		833.33
INV AE 0803208/03/2023		CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR FEB 2023	1	833.33	
EFT46697	14/03/2023	CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE 01/07/2022 & 30/06/2023	1		917.05

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INV 2150296	31/01/2023	CLEANAWAY DANIELS SERVICES PTY LTD	BAKERS HILL HOOPER PARK PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE 09/01/2023 & 16/01/2023	1	107.89	
INV 2160188	28/02/2023	CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE	1	107.89	
INV 2160187	28/02/2023	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE 01/07/2022 & 30/06/2023	1	269.72	
INV 2160186	28/02/2023	CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE 01/07/2022 & 30/06/2023	1	323.66	
INV 2160185	28/02/2023	CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE 01/07/2022 & 30/06/2023	1	107.89	
EFT46698	14/03/2023	COUNTRYWIDE GROUP	WHIPPER SNIPPER CORD	1		448.61
INV ACC002023/02/2023		COUNTRYWIDE GROUP	CHLORINE LIQUID 15LT	1	90.80	
INV CN-0001528/02/2023		COUNTRYWIDE GROUP	CREDIT NOTE FOR CONTAINER SURCHARGE	1	-30.80	
INV ACC002028/02/2023		COUNTRYWIDE GROUP	CHLORINE 20LT DRUMS	1	120.00	
INV ACC002001/03/2023		COUNTRYWIDE GROUP	WHIPPER SNIPPER CORD	1	148.61	
INV ACC002002/03/2023		COUNTRYWIDE GROUP	CHLORINE 15LT DRUMS	1	120.00	
EFT46699	14/03/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	REPAINT POLES AT THE FRONT OF THE REC CENTRE	1		3,371.50
INV 1006	27/02/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	REPAIR BASKETBALL HOOP PIN	1	528.00	
INV 1007	27/02/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	FIX BIRD NETTING ON ROOF OF RECREATION CENTRE	1	280.50	
INV 1008	27/02/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	BASKETBALL COURT SYSTEM SERVICE/ GENERAL MAINTENANCE REPAIR ON TOILET DISPENSERS/ BIRD NETTING MAINTENCE REPAIR	1	572.00	
INV 1010	27/02/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	REPAINT POLES AT THE FRONT OF THE REC CENTRE	1	1,991.00	
EFT46700	14/03/2023	DRACO AIR PTY LTD	REC CENTRE - REPLACEMENT OF WATER COOLER	1		4,910.40
INV 15361	01/03/2023	DRACO AIR PTY LTD	REC CENTRE - REPLACEMENT OF WATER COOLER	1	4,695.90	
INV 15362	01/03/2023	DRACO AIR PTY LTD	INSPECT REC DRINK FOUNTAIN COMPRESSOR	1	214.50	

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EFT46701	14/03/2023	EUROFINS PROMICRO PTY LTD	RIVER SAMPLING EQUIPMENT	1		426.80
INV CAU013-28/11/2022		EUROFINS PROMICRO PTY LTD	RIVER SAMPLING EQUIPMENT	1	360.80	
INV CAU013-13/12/2022		EUROFINS PROMICRO PTY LTD	RIVER SAMPLING EQUIPMENT	1	66.00	
EFT46702	14/03/2023	GRAFTONELECTRICS	BERT HAWKE OVAL. CHECK ON SHORTING OVAL LIGHTS AND REPAIR	1		1,035.98
INV 9325	27/02/2023	GRAFTONELECTRICS	BERT HAWKE OVAL. CHECK ON SHORTING OVAL LIGHTS AND REPAIR	1	826.98	
INV 9330	01/03/2023	GRAFTON ELECTRICS	FIX FRONT AUTOMATIC DOORS AT REC CENTRE	1	209.00	
EFT46703	14/03/2023	INSTITUTE OF BUILDING TECHNOLOGY WA PTY LTD	CPCBS60121 - ADVANCED DIPLOMA OF BUILDING SURVEYANCE - RESEARCH AND EVALUTATE CONSTRUCTION METHODS / MATERIALS	1		324.80
INV 0000834309/02/2023		INSTITUTE OF BUILDING TECHNOLOGY WA PTY LTD	CPCBS60121 - ADVANCED DIPLOMA OF BUILDING SURVEYANCE - RESEARCH AND EVALUTATE CONSTRUCTION METHODS / MATERIALS	1	401.50	
INV 0000835621/02/2023		INSTITUTE OF BUILDING TECHNOLOGY WA PTY LTD	CPCBS60121 - ADVANCED DIPLOMA OF BUILDING SURVEYANCE - ASSESS AND ADVISE ON COMPLIANCE OF DESIGN DOCUMENTATION	1	215.20	
INV CREDIT 21/02/2023		INSTITUTE OF BUILDING TECHNOLOGY WA PTY LTD	CPCBS60121 - ADVANCED DIPLOMA OF BUILDING SURVEYANCE - INCORRECT CHARGE	1	-291.90	
EFT46704	14/03/2023	LFA FIRST RESPONSE	FIRST AID SUPPLIES FOR KILLARA FIRST AID KITS	1		679.89
INV IN27946 07/12/2022		LFA FIRST RESPONSE	FIRST AID SUPPLIES FOR KILLARA FIRST AID KITS	1	679.89	
EFT46705	14/03/2023	MORRIS PEST & WEEDCONTROL	BILYA KOORT BOODJA. SPRAY ENTIRE BUILDING FOR SPIDERS ALSO ANTS GETTING INTO BUILDING.	1		1,833.52
INV INV-274101/03/2023		MORRIS PEST & WEEDCONTROL	REMOVE BEEHIVE WITHIN LOG LOCATED AT JUBILEE OVAL	1	250.00	
INV INV-273701/03/2023		MORRIS PEST & WEED CONTROL	ADMIN BUILDING. INSPECT AND TREAT CARPET AT FRONT ADMIN AREA FOR FLEAS OR MOZZIES.	1	233.20	
INV INV-273801/03/2023		MORRIS PEST & WEED CONTROL	BILYA KOORT BOODJA. SPRAY ENTIRE BUILDING FOR SPIDERS ALSO ANTS GETTING INTO BUILDING.	1	522.50	
INV INV-273901/03/2023		MORRIS PEST & WEED CONTROL	OLD FIRE STATION. SPRAY FOR SPIDER IN BUILDING AND ALL SHEDS.	1	402.88	

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INV INV-274001/03/2023		MORRIS PEST & WEEDCONTROL	ADMIN BUILDING. REMOVE WASP NEST ON FRONT ENTRANCE, TOP OF APEX NEAR RIDGE.	1	104.50	
INV INV-274201/03/2023		MORRIS PEST & WEEDCONTROL	SOUTHERN BROOK HALL TOILETS. REMOVE WASPS NESTS AND SPRAY BUILDING FOR SPIDERS/PESTS	1	320.44	
EFT46706	14/03/2023	NORTHAM FEED & HIRE	1X BAG OF PELLETT MIX & 2X JERKY	1		138.00
INV 0000471320/02/2023		NORTHAM FEED & HIRE	1X BAG OF SWAN FOOD	1	22.00	
INV 0000471422/02/2023		NORTHAM FEED & HIRE	1X BAGS SWAN FOOD	1	44.00	
INV 0000471724/02/2023		NORTHAM FEED & HIRE	1X BAG OF PELLETT MIX & 2X JERKY	1	72.00	
EFT46707	14/03/2023	NORTHAMFLORIST	FLOWERS FOR JUDITH HAY - JASON WHITEAKERS REQUEST	1		80.00
INV 26977	27/02/2023	NORTHAMFLORIST	FLOWERS FOR JUDITH HAY - JASON WHITEAKERS REQUEST	1	80.00	
EFT46708	14/03/2023	NUTRIEN AG SOULTIONS LIMITED	20L DRUMS OF PANZER 450 GLYPHOSATE	1		2,181.61
INV 9083948210/02/2023		NUTRIEN AG SOULTIONS LIMITED	SPRAY NOZZLE FOR HYPRO BOOMLESS	1	107.00	
INV 9084156415/02/2023		NUTRIEN AG SOULTIONS LIMITED	20L DRUMS OF PANZER 450 GLYPHOSATE	1	693.00	
INV 9084381720/02/2023		NUTRIEN AG SOULTIONS LIMITED	20L DRUMS OF PANZER 450 GLYPHOSATE	1	924.00	
INV 9084458421/02/2023		NUTRIEN AG SOULTIONS LIMITED	CAMLOCK COUPLER AND ADAPTOR	1	50.67	
INV 9084552323/02/2023		NUTRIEN AG SOULTIONS LIMITED	REPLACEMENT GAS BOTTLE FOR FORKLIFT	1	75.24	
INV 9084590023/02/2023		NUTRIEN AG SOULTIONS LIMITED	GENF METSULFURON 600WG IKG/ LFX AMMONIUM SULPHATE SPRAY GRADE 25KG	1	228.58	
INV 9084752827/02/2023		NUTRIEN AG SOULTIONS LIMITED	PN1914 - PARTS AS PER QUOTE 20151193	1	103.12	
EFT46709	14/03/2023	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING	1		8,036.99
INV 4040	03/03/2023	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING	1	8,036.99	
EFT46710	14/03/2023	SYNERGY	361669500 OXIDATION PONDS - 17/01/2023 to 20/02/2023	1		8,444.99
INV 3358209415/02/2023		SYNERGY	335820940 CREATE 298 - 18/01/2023 to 14/02/2023		720.67	
INV 3616695021/02/2023		SYNERGY	361669500 OXIDATION PONDS - 17/01/2023 to 20/02/2023		1,892.88	

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INV 1640077128/02/2023		SYNERGY	164007710 WUNDOWIE DEPOT - 23/12/2022 to 27/02/2023		481.55	
INV 1578225628/02/2023		SYNERGY	157822560 IRISHTOWN BFB - 18/11/2022 to 19/01/2023		17.22	
INV 1422759528/02/2023		SYNERGY	142275950 WUNDOWIE OVAL - 23/12/2022 to 27/02/2023		1,067.29	
INV 2886267428/02/2023		SYNERGY	288626740 CLACKLINE HALL - 24/12/2022 to 27/02/2023		129.91	
INV 1603961228/02/2023		SYNERGY	160396120 CLACKLINE FIRE SHED - 24/12/2022 to 27/02/2023		208.80	
INV 9168227528/02/2023		SYNERGY	916822750 WUNDOWIE TENNIS CLUB - 23/12/2022 to 27/02/2023		128.90	
INV 1585097628/02/2023		SYNERGY	158509760 BAKERS HILL OLD BFB FIRE SHED - 24/12/2022 to 27/02/2023		126.97	
INV 3322736328/02/2023		SYNERGY	332273630 CLACKLINE POST OFFICE - 24/12/2022 to 27/02/2023		158.41	
INV 3619900301/03/2023		SYNERGY	361990030 WUNDOWIE OVAL - 23/12/2022 to 27/02/2023		816.26	
INV 4449973001/03/2023		SYNERGY	444997300 WUNDOWIE LIBRARY & GARDENS - 23/12/2022 to 27/02/2023		333.58	
INV 3534641002/03/2023		SYNERGY	035346410 HOOPER PARK - 30/12/2022 to 01/03/2023		177.66	
INV 9812925702/03/2023		SYNERGY	981292570 BAKERS HILL REC CENTRE - 29/12/2022 to 28/02/2023		1,241.41	
INV 4879640402/03/2023		SYNERGY	487964040 WUNDOWIE YAK SHACK - 30/12/2022 to 01/03/2023		120.78	
INV 3706392302/03/2023		SYNERGY	370639230 WUNDOWIE TOWN HALL - 30/12/2022 to 01/03/2023		295.92	
INV 3006770702/03/2023		SYNERGY	300677070 WUNDOWIE FOOTBALL PAVILLION - 30/12/2022 to 01/03/2023		302.21	
INV 3053076102/03/2023		SYNERGY	305307610 AGED ACCOMMODATION WUNDOWIE - 30/12/2022 to 01/03/2023		105.29	
INV 9626429902/03/2023		SYNERGY	962642990 WUNDOWIE MEDICAL CENTRE - 30/12/2022 to 01/03/2023		119.28	
EFT46711	14/03/2023	WDNWPT ABORIGINAL CORPORATION	6 HEMPSEED OIL 6 LEMON GRASS LIP BALM 4 SKU IRMANGKA BUSH BALM 3 ARRETHER BUSH BALM	1		434.70

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INV 0000504710/02/2023		WDNWPT ABORIGINAL CORPORATION	6 HEMPSEED OIL 6 LEMON GRASS LIP BALM 4 SKU IRMANGKA BUSH BALM 3 ARRETHER BUSH BALM	1	434.70	
EFT46712	14/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	RULER / MANILA FOLDERS / PAPER CLIPS / STAPLER / LEVER ARCH FOLDERS.	1		62.95
INV 115	04/01/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	RULER / MANILA FOLDERS / PAPER CLIPS / STAPLER / LEVER ARCH FOLDERS.	1	62.95	
EFT46713	14/03/2023	WOOLWORTHS GROUP LIMITED (WOOLWORTHS GROUP)	WOOLWORTHS PURCHASES 21ST FEBRUARY 2023 - KILLARA	1		218.96
INV TI-01A2122/02/2023		WOOLWORTHS GROUP LIMITED (WOOLWORTHS GROUP)	WOOLWORTHS PURCHASES 21ST FEBRUARY 2023 - KILLARA	1	218.96	
EFT46714	14/03/2023	YORK FIREBREAKS	FUEL REDUCTION A11897 91 LOCKYER AVE NORTHAM / A12746 50 ROBINSON STREET (REAR) NORTHAM / A13433 75 LOCKYER AVENUE NORTHAM	1		1,045.00
INV 129	31/01/2023	YORK FIREBREAKS	FUEL REDUCTION A11897 91 LOCKYER AVE NORTHAM / A12746 50 ROBINSON STREET (REAR) NORTHAM / A13433 75 LOCKYER AVENUE NORTHAM	1	1,045.00	
EFT46715	17/03/2023	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	X T/C'S & 1 UTE FOR ATTENDANCE BURGOYNE RD MONDAY 20/02/23 & TUESDAY 21/02/23	1		1,321.38
INV 0016398128/02/2023		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	X T/C'S & 1 UTE FOR ATTENDANCE BURGOYNE RD MONDAY 20/02/23 & TUESDAY 21/02/23	1	1,321.38	
EFT46716	17/03/2023	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUCT14/03/2023		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT46717	17/03/2023	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 28/02/2023	1		73,015.64
INV PAYG 2802/03/2023		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 28/02/2023	1	73,015.64	
EFT46718	17/03/2023	BOOKTOPIA PTY LTD	KIT FOR DUNGEONS AND DRAGONS ESSENTIALS KIT & ACCESSORIES	1		342.24

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INV 1991103602/03/2023		BOOKTOPIA PTY LTD	KIT FOR DUNGEONS AND DRAGONS ESSENTIALS KIT & ACCESSORIES	1	342.24	
EFT46719	17/03/2023	BUCCI HOLDINGS PTY LTD T-AS VISIMAX	MICROCHIP READER	1		736.15
INV INV-066630/01/2023		BUCCI HOLDINGS PTY LTD T-AS VISIMAX	MICROCHIP READER	1	736.15	
EFT46720	17/03/2023	BUILDING & ENERGY	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEB 2023	1		17,527.16
INV T1080	17/03/2023	BUILDING & ENERGY	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEB 2023	1	17,527.16	
EFT46721	17/03/2023	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEB 2023	1		14,614.47
INV T1079	17/03/2023	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEB 2023	1	14,614.47	
EFT46722	17/03/2023	BUNNINGS BUILDING SUPPLIES P/L	MISC. MAINTENANCE REPAIR SUPPLIES	1		314.04
INV 2182/003 01/03/2023		BUNNINGS BUILDING SUPPLIES P/L	MISTING SYSTEM	1	54.84	
INV 2182/003 01/03/2023		BUNNINGS BUILDING SUPPLIES P/L	WATERING CAN METAL 9 LITRE	1	71.85	
INV 2182/003 03/03/2023		BUNNINGS BUILDING SUPPLIES P/L	MISC. MAINTENANCE REPAIR SUPPLIES	1	187.35	
EFT46723	17/03/2023	CHERYL FAY GREENOUGH	REIMBURSE CHERYL - MACRAME SUPPLIES OF BKB	1		185.00
INV JM 1403214/03/2023		CHERYL FAY GREENOUGH	REIMBURSE CHERYL - MACRAME SUPPLIES OF BKB	1	185.00	
EFT46724	17/03/2023	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		485.44
INV DEDUCT14/03/2023		CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		485.44	
EFT46725	17/03/2023	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2022/2023 ESL QUARTER 3 - EMERGENCY SERVICES LEVY	1		198,675.73
INV 155233 21/02/2023		DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2022/2023 ESL QUARTER 3 - EMERGENCY SERVICES LEVY	1	198,675.73	
EFT46726	17/03/2023	DUN DIRECT PTY LTD	FUEL CHARGES FOR FEBRUARY 2023	1		34,198.14

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INV FEBRUA28/02/2023		DUN DIRECT PTY LTD	FUEL CHARGES FOR FEBRUARY 2023	1	34,198.14	
EFT46727	17/03/2023	E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP 2 X IBC'S FROM FULTON HOGAN AND DELIVER TO NORTHAM SHIRE DEPOT	1		535.89
INV 0000531828/02/2023		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP 2 X IBC'S FROM FULTON HOGAN AND DELIVER TO NORTHAM SHIRE DEPOT	1	286.00	
INV 0000531828/02/2023		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP 20 X 20KG BAGS EZI STREET FROM FULTON HOGAN AND DELIVER TO NORTHAM SHIRE DEPOT	1	104.35	
INV 0000531828/02/2023		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP 1X PALLET FROM NORTHAM SHIRE DEPOT AND DELIVER TO CUTTING EDGES EQUIPMENT	1	145.54	
EFT46728	17/03/2023	EASIFLEET	PAYROLL DEDUCTIONS	1		757.40
INV DEDUCT14/03/2023		EASIFLEET	PAYROLL DEDUCTIONS		405.35	
INV DEDUCT14/03/2023		EASIFLEET	PAYROLL DEDUCTIONS		352.05	
EFT46729	17/03/2023	GROVE WESLEY DESIGNART	NAME BADGE - KUNAL SARMA - BUSINESS SOLUTIONS COORDINATOR & FREIGHT	1		26.30
INV 7367	28/02/2023	GROVE WESLEY DESIGNART	NAME BADGE - KUNAL SARMA - BUSINESS SOLUTIONS COORDINATOR & FREIGHT	1	26.30	
EFT46730	17/03/2023	HUGGABLE TOYS	STUFFED TOYS	1		274.01
INV 0005011924/02/2023		HUGGABLE TOYS	STUFFED TOYS	1	274.01	
EFT46731	17/03/2023	IN PHASE TEST & TAG	NORTHAM DEPOT/WUNDOWIE DEPOT QUARTERLY TEST AND TAG FOR LEECTRICAL ITEMS.	1		455.00
INV 0000626803/03/2023		IN PHASE TEST & TAG	NORTHAM DEPOT/WUNDOWIE DEPOT QUARTERLY TEST AND TAG FOR LEECTRICAL ITEMS.	1	455.00	
EFT46732	17/03/2023	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	SEAGUARD CLASS A FOAM CONCENTRATE BFFF 0.1% TO 1.0% USDA APPROVED 20LT	1		2,070.88
INV INV-131324/01/2023		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	SEAGUARD CLASS A FOAM CONCENTRATE BFFF 0.1% TO 1.0% USDA APPROVED 20LT	1	2,070.88	

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EFT46733	17/03/2023	JASONSIGNMAKERS	4 X G5-4 STREET NAME 200MM HIGH ALI EXTRUSION- CLASS 400 (CL1) VINYL- PRINT WHITE ON BROWN SINGLE SIDED 1500 x 200 - BALLOONING (arrow left) - BILYA KOORT BOODJA (arrow right) - NORTHAM RACE CLUB (arrow left) - NORTHAM HERITAGE CENTRE (arrow right)	1		1,527.90
INV 27710	28/02/2023	JASONSIGNMAKERS	4 X G5-4 STREET NAME 200MM HIGH ALI EXTRUSION- CLASS 400 (CL1) VINYL- PRINT WHITE ON BROWN SINGLE SIDED 1500 x 200 - BALLOONING (arrow left) - BILYA KOORT BOODJA (arrow right) - NORTHAM RACE CLUB (arrow left) - NORTHAM HERITAGE CENTRE (arrowright)	1	1,433.50	
INV 27808	03/03/2023	JASON SIGNMAKERS	2 x R2-8 NO EXIT 450mm x 600mm	1	94.40	
EFT46734	17/03/2023	JIM MCKENZIE PTY LTD	920KG DRUM GAS CHLORINE	1		616.00
INV M181	17/12/2021	JIM MCKENZIE PTY LTD	920KG DRUM GAS CHLORINE	1	616.00	
EFT46735	17/03/2023	JTAGZ PTY LTD	200X 95MM 2023 RED DOG TAGS	1		144.65
INV 9968	21/02/2023	JTAGZ PTY LTD	200X 95MM 2023 RED DOG TAGS	1	144.65	
EFT46736	17/03/2023	KLEENHEAT GAS	GAS FOR NORTHAM SWIMMING POOL HEATERS FOR 2022-2023 SEASON	1		1,138.98
INV 2207414627/02/2023		KLEENHEAT GAS	GAS FOR NORTHAM SWIMMING POOL HEATERS FOR 2022-2023 SEASON	1	1,138.98	
EFT46737	17/03/2023	KLEENWEST	NITRILE BLUE GLOVES - MEDIUM & LARGE PLASTIC CONTAINERS & LIDS TO SUIT NAPKINS TOILET ROLLS FACIAL TISSUES HAND TOWELS PAPER TOWELS ON A ROLL FOR KILLARA STOCK	1		1,873.36
INV 0007705301/02/2023		KLEENWEST	TOILET PAPER 2PLY	1	700.37	

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INV 0007797701/03/2023		KLEENWEST	NITRILE BLUE GLOVES - MEDIUM & LARGE PLASTIC CONTAINERS & LIDS TO SUIT NAPKINS TOILET ROLLS FACIAL TISSUES HAND TOWELS PAPER TOWELS ON A ROLL FOR KILLARA STOCK	1	1,172.99	
EFT46738	17/03/2023	LAKELANDS TRANSPORT SOLUTIONS PTY LTD	PICK UP MULTI ROLLER FROM CNR WUNDABINIRING RD AND GREAT SOUTHERN HWAY AND DROP OFF AT CNR YARRA RD AND TALBOT WEST RD	1		350.00
INV INV-005501/03/2023		LAKELANDS TRANSPORT SOLUTIONS PTY LTD	PICK UP MULTI ROLLER FROM CNR WUNDABINIRING RD AND GREAT SOUTHERN HWAY AND DROP OFF AT CNR YARRA RD AND TALBOT WEST RD	1	350.00	
EFT46739	17/03/2023	MAYDAY EARTHMOVING / RENTAL - CHIVAS ENTERPRISES T-AS	HIRE OF A 12-14T EXCAVATOR WITH GENERAL PURPOSE BUCKET AND A BATTER BUCKET TO BE DELIVERED TO NORTHAM DEPOT.	1		4,141.50
INV 83558	28/02/2023	MAYDAY EARTHMOVING / RENTAL - CHIVAS ENTERPRISES T-AS	HIRE OF A 12-14T EXCAVATOR WITH GENERAL PURPOSE BUCKET AND A BATTER BUCKET TO BE DELIVERED TO NORTHAM DEPOT.	1	4,141.50	
EFT46740	17/03/2023	MCDOWALL AFFLECK PTYLTD	C.202223-01 DRAINAGE MANAGEMENT PLAN - ENGINEERING CONSULTANCY TO FEBRUARY 2023	1		2,860.00
INV 613110	24/02/2023	MCDOWALL AFFLECK PTYLTD	YILGARN AVE CULVERT - BILL OF QUANTITIES	1	1,375.00	
INV 613123	27/02/2023	MCDOWALL AFFLECK PTY LTD	C.202223-01 DRAINAGE MANAGEMENT PLAN - ENGINEERING CONSULTANCY TO FEBRUARY 2023	1	1,485.00	
EFT46741	17/03/2023	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - PRIVACY ISSUES	1		3,084.68
INV 128398	24/02/2023	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - FINANCIERS SIDE DEED NORTHAM COUNTRY CLUB	1	900.00	
INV 128656	28/02/2023	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - PRIVACY ISSUES	1	2,184.68	
EFT46742	17/03/2023	MILLS RECRUITMENT	RECRUITMENT OF EXECUTIVE MANAGER ENGINEERING SERVICES - PAYMENT 1	1		4,950.00
INV 0001959528/02/2023		MILLS RECRUITMENT	RECRUITMENT OF EXECUTIVE MANAGER ENGINEERING SERVICES - PAYMENT 1	1	4,950.00	

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EFT46743	17/03/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCTION SERVICES (CLEANING TOWN ROADS) FROM 27/02/2023-05/03/2023	1		7,801.20
INV N3117	06/03/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCTION SERVICES (CLEANING TOWN ROADS) FROM 27/02/2023-05/03/2023	1	3,900.60	
INV N3116	06/03/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCTION SERVICES (CLEANING TOWN ROADS) FROM 20/02/2023-26/02/2023	1	3,900.60	
EFT46744	17/03/2023	MIRACLE RECREATION EQUIPMENT - SUPERIOR NOMINEES PTY LTD T/AS	POLY STEERING WHEEL	1		143.00
INV 52033	28/02/2023	MIRACLE RECREATION EQUIPMENT - SUPERIOR NOMINEES PTY LTD T/AS	POLY STEERING WHEEL	1	143.00	
EFT46745	17/03/2023	MODERN TEACHING AIDS PTY LTD	ACTIVITY TIME EQUIPMENT PLUS JIGSAW FOR COMMUNITY TABLE	1		54.95
INV 4529790913/02/2023	02/2023	MODERN TEACHING AIDS PTY LTD	ACTIVITY TIME EQUIPMENT PLUS JIGSAW FOR COMMUNITY TABLE	1	54.95	
EFT46746	17/03/2023	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR NAVTRAC SYSTEM 05/03/2023-04/04/2023	1		417.67
INV 9275908905/03/2023	03/2023	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR NAVTRAC SYSTEM 05/03/2023-04/04/2023	1	417.67	
EFT46747	17/03/2023	NUTRIEN AG SOULTIONS LIMITED	20L DRUMS OF PANZER 450 GLYPHOSATE	1		924.00
INV 9084660124/02/2023	02/2023	NUTRIEN AG SOULTIONS LIMITED	20L DRUMS OF PANZER 450 GLYPHOSATE	1	924.00	
EFT46748	17/03/2023	PLANNING INSTITUTE AUSTRALIA	RURAL, REGIONAL & REMOTE CONFERENCE - 2 DAYS ON-LINE	1		235.00
INV 149843	28/02/2023	PLANNING INSTITUTE AUSTRALIA	RURAL, REGIONAL & REMOTE CONFERENCE - 2 DAYS ON-LINE	1	235.00	
EFT46749	17/03/2023	PUMA - WEX AUSTRALIA PTY LTD	FUEL CHARGES FOR FEBRUARY 2023	1		1,003.55
INV FEBRUA28/02/2023	02/2023	PUMA - WEX AUSTRALIA PTY LTD	FUEL CHARGES FOR FEBRUARY 2023	1	1,003.55	
EFT46750	17/03/2023	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORTS - VICKI MACKENZIE	1		99.00

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INV 0082114	03/03/2023	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORTS - VICKI MACKENZIE	1	99.00	
EFT46751	17/03/2023	REPCO NORTHAM	WIPER BLADE REFILLS	1		66.00
INV 4980072703	03/2023	REPCO NORTHAM	WIPER BLADE REFILLS	1	66.00	
EFT46752	17/03/2023	ROAMING TECHNOLOGIES	APPLE IPAD PRO 11 WITH 5G/WIFI/128GBSPACE GREY (4TH GEN)	1		2,266.00
INV 0001352929	11/2022	ROAMING TECHNOLOGIES	APPLE IPAD PRO 11 WITH 5G/WIFI/128GB SPACE GREY (4TH GEN)	1	2,266.00	
EFT46753	17/03/2023	RONLIEEH PTY LTD T/AS ALL PARTS WA	850H SERIES ITEM TBPO280 HALF LID TOOLBOX 1280MM	1		1,036.57
INV SI-00008128	02/2023	RONLIEEH PTY LTD T/AS ALL PARTS WA	850H SERIES ITEM TBPO280 HALF LID TOOLBOX 1280MM	1	1,036.57	
EFT46754	17/03/2023	SONTEC INTERGRATEDSYSTEMS	OLD ADMIN. REPLACE BATTERY BACK UPS AND SERVICE SYSTEM AS PER QUOTE 8058.	1		2,359.61
INV 19400	27/01/2023	SONTEC INTERGRATEDSYSTEMS	OLD ADMIN. REPLACE BATTERY BACK UPS AND SERVICE SYSTEM AS PER QUOTE 8058.	1	2,359.61	
EFT46755	17/03/2023	SPECIALISED TREESERVICE	SAFELY DISMANTLE VERY LARGE RED RIVER GUM TREE AT THE SHIRE DEPOT. ALL MATERIAL UP TO 300MM DIAMETER CHIPPED AND REMOVED FROM SITE AS PER QUOTE #1074	1		2,306.60
INV 4047	10/03/2023	SPECIALISED TREESERVICE	SAFELY DISMANTLE VERY LARGE RED RIVER GUM TREE AT THE SHIRE DEPOT. ALL MATERIAL UP TO 300MM DIAMETER CHIPPED AND REMOVED FROM SITE AS PER QUOTE #1074	1	2,306.60	
EFT46756	17/03/2023	SPORTSPOWER NORTHAM H & H JOUBERT	25 X SWIMMING GOGGLES	1		530.40
INV 23-00002	27/02/2023	SPORTSPOWER NORTHAM H & H JOUBERT	25 X SWIMMING GOGGLES	1	530.40	
EFT46757	17/03/2023	SYNERGY	168614990 STREETLIGHTING - 25/12/2022 to 24/02/2023	1		27,408.46
INV 1686149907	03/2023	SYNERGY	168614990 STREETLIGHTING - 25/12/2022 to 24/02/2023		26,049.53	
INV 2931107309	03/2023	SYNERGY	293110730 BILYA KOORT BOODJA - 08/02/2023 to 07/03/2023		982.63	
INV 3577039909	03/2023	SYNERGY	357703990 BERT HAWKE PAVILION & LIGHTS - 08/02/2023 to 07/03/2023		376.30	

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EFT46758	17/03/2023	TECHNOLOGY ONE LIMITED	TECHNOLOGYONE SUBSCRIPTION FEE FOR THE PERIOD: 30/01/2023 - 29/01/2024	1		14,314.30
INV 217614	01/02/2023	TECHNOLOGY ONE LIMITED	TECHNOLOGYONE SUBSCRIPTION FEE FOR THE PERIOD: 30/01/2023 - 29/01/2024	1	14,314.30	
EFT46759	17/03/2023	THE FACTORY	DAMAGES TO THE REINDEER AS PER QUOTE: Q15378	1		1,073.60
INV 23/16044	23/02/2023	THE FACTORY	DAMAGES TO THE REINDEER AS PER QUOTE: Q15378	1	1,073.60	
EFT46760	17/03/2023	THE SHOE REPAIR MAN (RICKIE LOVE T/AS)	WINDOW KEY DUPLICATES FOR ADMIN BUILDING	1		18.00
INV 7	09/12/2022	THE SHOE REPAIR MAN (RICKIE LOVE T/AS)	WINDOW KEY DUPLICATES FOR ADMIN BUILDING	1	18.00	
EFT46761	17/03/2023	TOLL - IPEC PTY LTD T/AS	TOLL FREIGHT CHARGES FEB 2023	1		610.59
INV 0577-S30	12/02/2023	TOLL - IPEC PTY LTD T/AS	TOLL FREIGHT CHARGES FEB 2023	1	450.01	
INV 0578-S30	19/02/2023	TOLL - IPEC PTY LTD T/AS	TOLL FREIGHT CHARGES FOR FEB 2023	1	160.58	
EFT46762	17/03/2023	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	19MM MRD SPECS GRAVEL	1		29,300.95
INV INV-352528	02/2023	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	19MM MRD SPECS GRAVEL, 470 TONNE	1	5,598.56	
INV INV-356028	02/2023	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	CRACKER DUST 100 TONNE TO BE DELIVERED TO NORTHAM SHIRE DEPOT	1	1,971.14	
INV INV-357028	02/2023	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	19MM MRD SPECS GRAVEL, 400 TONNE	1	3,334.49	
INV INV-353928	02/2023	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	10 TONNE COLD MIX SUMMER GRADE TO BE DELIVERED TO NORTHAM SHIRE DEPOT	1	2,709.55	
INV INV-354028	02/2023	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	19MM MRD SPECS GRAVEL	1	11,105.16	
INV INV-354628	02/2023	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	DRAINAGE STONE/GABION TO BE PICKED UP	1	4,582.05	
EFT46763	17/03/2023	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY TRANSPORT MARCH 2023	1		50.00
INV 10	09/03/2023	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY TRANSPORT MARCH 2023	1	50.00	

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EFT46764	17/03/2023	VINCELEC	KILLARA COTTAGE. REPLACE BOOARD PATH LIGHT AS PER QUOTE, AS NO REPLACEMENTS AVAILIBLE FOR EXISTING.	1		903.00
INV IV1592	23/02/2023	VINCELEC	KILLARA COTTAGE. REPLACE BOOARD PATH LIGHT AS PER QUOTE, AS NO REPLACEMENTS AVAILIBLE FOR EXISTING.	1	903.00	
EFT46765	17/03/2023	WAY SIGNS	20 X LOGO STICKERS 264 X 500 - SHIRE OF NORTHAM	1		1,299.00
INV INV-309302/03/2023		WAY SIGNS	20 X LOGO STICKERS 264 X 500 - SHIRE OF NORTHAM	1	1,299.00	
EFT46766	17/03/2023	WESTWATER ENTERPRISES PTY LTD	PMK70-17/1800 (1") EJECTOR AS PER QUOTE #SWA0731	1		1,390.40
INV WS0883	27/02/2023	WESTWATER ENTERPRISES PTY LTD	PMK70-17/1800 (1") EJECTOR AS PER QUOTE #SWA0731	1	1,390.40	
EFT46767	23/03/2023	360 MEDICO LEGAL PTY LTD	STANDARD IME CONSULTATION AND REPORT - RUSSELL FITZGERALD - 22/03/2023	1		5,896.00
INV INV4350	08/03/2023	360 MEDICO LEGAL PTY LTD	STANDARD IME CONSULTATION AND REPORT - RUSSELL FITZGERALD - 22/03/2023	1	2,948.00	
INV INV4355	13/03/2023	360 MEDICO LEGAL PTY LTD	STANDARD IME CONSULTATION AND REPORT - RUSSELL FITZGERALD - 8/2/2023	1	2,948.00	
EFT46768	23/03/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	BSP CAP SWIVEL 3/4"	1		16.65
INV 2691076	28/02/2023	AFGRI EQUIPMENT AUSTRALIA PTY LTD	BSP CAP SWIVEL 3/4"	1	16.65	
EFT46769	23/03/2023	ALLISON CONTRACTING AND BOILER MAKING - JACOB ALLISON T/AS	SLIDE OUT LADDER AS PER QUOTE QU-0011	1		2,191.00
INV INV-004521/02/2023		ALLISON CONTRACTING AND BOILER MAKING - JACOB ALLISON T/AS	PN2107 REGO N.4651- SUPPLY AND FIT TOOL RACK AS PER QUOTE QU-0010	1	106.00	
INV INV-004421/02/2023		ALLISON CONTRACTING AND BOILER MAKING - JACOB ALLISON T/AS	PM2104 REGO N.008 - FLOCON PUMP REPAIRS	1	75.00	
INV INV-004621/02/2023		ALLISON CONTRACTING AND BOILER MAKING - JACOB ALLISON T/AS	RAMP TRAILER REPAIRS, REPLACE HINGE & STRENGTHEN JOINTS	1	680.00	
INV INV-004807/03/2023		ALLISON CONTRACTING AND BOILER MAKING - JACOB ALLISON T/AS	SLIDE OUT LADDER AS PER QUOTE QU-0011	1	1,330.00	
EFT46770	23/03/2023	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR PERIOD ENDING 28 FEBRUARY 2023	1		682.00

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INV 93550	28/02/2023	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR PERIOD ENDING 28 FEBRUARY 2023	1	682.00	
EFT46771	23/03/2023	AUSTRALIAN SAFETY ENGINEERS (WA)	ANNUAL SERVICE SCBA SET INCLUDING BA CYLINDER AIR FILL	1		201.92
INV 0157953	20/03/2023	AUSTRALIAN SAFETY ENGINEERS (WA)	ANNUAL SERVICE SCBA SET INCLUDING BA CYLINDER AIR FILL	1	201.92	
EFT46772	23/03/2023	AUTOPRO NORTHAM	PN1810 - MICRO FUSES	1		135.44
INV 1052979	14/03/2023	AUTOPRO NORTHAM	PN1602 - WIPER BLADES	1	54.30	
INV 1053064	14/03/2023	AUTOPRO NORTHAM	PN1810 - MICRO FUSES	1	6.15	
INV 1053313	15/03/2023	AUTOPRO NORTHAM	PN1810 - MICRO FUSES	1	74.99	
EFT46773	23/03/2023	AVON VALLEY ENVIRONMENTAL SOCIETY	RIVER WALK TOUR X 2 ROTATIONS	1		330.00
INV 29	07/11/2022	AVON VALLEY ENVIRONMENTAL SOCIETY	RIVER WALK TOUR X 2 ROTATIONS	1	330.00	
EFT46774	23/03/2023	AVON WASTE	MANAGEMENT OF OLD QUARRY ROAD LANFILL FACILITY FOR FEB 2023	1		140,255.06
INV 0005475121	02/02/2023	AVON WASTE	SUPPLY AND INSTALL WEIGHTED BASE BINS	1	660.00	
INV 54976	24/02/2023	AVON WASTE	DOMESTIC / COMMERCIAL RUBBISH COLLECTION - FORTNIGHT COMMENCING 13TH FEB 2023	1	40,969.49	
INV 0005517628	02/02/2023	AVON WASTE	MANAGEMENT OF OLD QUARRY ROAD LANFILL FACILITY FOR FEB 2023	1	98,625.57	
EFT46775	23/03/2023	BACKYARDS TO BARNYARDS	5KG KIKUYU SEED	1		514.95
INV 0018639902	03/03/2023	BACKYARDS TO BARNYARDS	5KG KIKUYU SEED	1	514.95	
EFT46776	23/03/2023	BLACKWELL PLUMBING AND GAS PTY LTD	WATER SERVICE EXTENSION FROM BERT HAWKE OVAL TO HOCKEY PITCH	1		14,025.00
INV INV-279213	03/03/2023	BLACKWELL PLUMBING AND GAS PTY LTD	WATER SERVICE EXTENSION FROM BERT HAWKE OVAL TO HOCKEY PITCH	1	14,025.00	
EFT46777	23/03/2023	BLACKWOODS	RESPIRATOR HALF MASK 3M 6502QL MED	1		98.34
INV SI040656	08/03/2023	BLACKWOODS	RESPIRATOR HALF MASK 3M 6502QL MED	1	98.34	

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EFT46778	23/03/2023	BOEKEMAN MACHINERY (WA) PTYLTD	FARMALL 95C 500HR SERVICE, INCLUDING PARTS AND LABOUR	1		949.48
INV 361373	16/03/2023	BOEKEMAN MACHINERY (WA) PTYLTD	FARMALL 95C 500HR SERVICE, INCLUDING PARTS AND LABOUR	1	949.48	
EFT46779	23/03/2023	BOYA EQUIPMENT PTY LTD	PURCHASE OF NEW MG100GX KUBOTA 100HP POWERSHIFT TRACTOR, INCLUDING DELIVERY TO SHIRE OF NORTHAM DEPOT AS PER QUOTE 11887	1		85,706.47
INV 18097	09/03/2023	BOYA EQUIPMENT PTY LTD	PURCHASE OF NEW MG100GX KUBOTA 100HP POWERSHIFT TRACTOR, INCLUDING DELIVERY TO SHIRE OF NORTHAM DEPOT AS PER QUOTE 11887	1	85,706.47	
EFT46780	23/03/2023	BUNNINGS BUILDING SUPPLIES P/L	PAINT PARTNER 230MM PAINT ROLLER COVER 8PACK AND EXTERIOR PAINT 10L	1		209.30
INV 2182/003	28/02/2023	BUNNINGS BUILDING SUPPLIES P/L	PAINT PARTNER 230MM PAINT ROLLER COVER 8PACK AND EXTERIOR PAINT 10L	1	166.73	
INV 2182/003	28/02/2023	BUNNINGS BUILDING SUPPLIES P/L	MICS. OFFICE REPAIRS AND PARTS	1	42.57	
EFT46781	23/03/2023	CADD'S FASHIONS	UNIFORM ALLOWANCE SHANE MOORHEAD. SUPPLY 2 X KING GEE PANT K13026 38/97R	1		913.64
INV 22-00012	22/11/2022	CADD'S FASHIONS	HI VIS POLAR FLEEVE, BISLEY JACKET, FLY NETS & EMBROIDERY	1	267.85	
INV 23-00001	20/02/2023	CADD'S FASHIONS	UNIFORM ALLOWANCE SHANE MOORHEAD. SUPPLY 2 X KING GEE PANT K13026 38/97R	1	285.80	
INV 23-00002	08/03/2023	CADD'S FASHIONS	WORKBOOT ALLOWANCE - RODNEY HAYES	1	200.00	
INV 23-00002	14/03/2023	CADD'S FASHIONS	WORKBOOT ALLOWANCE - ASHLEY BARNES	1	159.99	
EFT46782	23/03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	PN1810 REGO N254 - WATER TRUCK SERVICE 6000HR 27/02/2023	1		7,557.76
INV 0000432414	03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	PN1405 - FORKLIFT SERVICE 5150HRS	1	562.27	
INV 0000432314	03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	PN1810 REGO N254 - WATER TRUCK SERVICE 6000HR 27/02/2023	1	1,384.24	
INV 0000432214	03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	PN1804 REGO N10759 - SERVICE 90,000K MONDAY 06/03/2023	1	1,036.37	
INV 0000431614	03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	PN1515 REGO N11187 - REMOVED SEAT AND REPLACED HEIGHT CONTROL VALVE	1	795.30	
INV 0000431514	03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	PN2003 REGO N.4531- FOOTPATH SWEEPER SERVICE	1	941.58	

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INV 0000431714/03/2023		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM TALBOT RD WEST AND DROP OFF AT MITCHELL RD INFORMATION BAY	1	709.50	
INV 0000431814/03/2023		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM BEERING RD AND DROP OFF AT MITCHELL AVE INFORMATION BAY	1	709.50	
INV 0000431914/03/2023		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM MITCHELL AVE AND DELIVER TO EADINE ROAD	1	709.50	
INV 0004320 14/03/2023		CENTRAL MOBILE MECHANICAL REPAIRS	FLOAT THE ROLLER FROM EADINE ROAD TO SMITH ROAD	1	709.50	
EFT46783	23/03/2023	COMMON GROUND TRAILS PTY LTD	C.202122-01 - TRAILS MASTER PLAN	1		2,750.00
INV INV-189323/02/2023		COMMON GROUND TRAILS PTY LTD	C.202122-01 - TRAILS MASTER PLAN	1	2,750.00	
EFT46784	23/03/2023	CONSTRUCTION INFORMATION SYSTEMS LIMITED	AUS-SPEC SUBSCRIPTION FOR RURAL ROADS	1		1,055.09
INV 0006913309/11/2022		CONSTRUCTION INFORMATION SYSTEMS LIMITED	AUS-SPEC SUBSCRIPTION FOR RURAL ROADS	1	1,055.09	
EFT46785	23/03/2023	CORSIGN WA PTY LTD	D4-6B - LATERAL SHIFT 750X900 B/Y CL400 REFL ALUM	1		1,034.00
INV 72764A 10/03/2023		CORSIGN WA PTY LTD	D4-6B - LATERAL SHIFT 750X900 B/Y CL400 REFL ALUM	1	1,034.00	
EFT46786	23/03/2023	DAMIAN'S PLUMBING	ANNUAL BACKFLOW DEVICE TESTING AT THE PROPERTY BOUNDARY LOT 3, 6 BROOME TCE	1		330.00
INV 8732	09/03/2023	DAMIAN'S PLUMBING	ANNUAL BACKFLOW DEVICE TESTING AT THE PROPERTY BOUNDARY LOT 3, 6 BROOME TCE	1	330.00	
EFT46788	23/03/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	REMOVE RUST FROM EXISTING POOL FENCING AS PER QUOTE.	1		2,582.80
INV 1009	27/02/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	REMOVE RUST FROM EXISTING POOL FENCING AS PER QUOTE.	1	1,265.00	
INV 1014	15/03/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	REPAIR HOT WATER SOLAR HEATER (WATER LEAK)	1	437.80	
INV 1013	15/03/2023	DCM CARPENTRY AND MAINTENANCE PTY LTD	PRESSURE CLEAN/DE-COB EXTERIOR ENTRANCE AND FACADE	1	880.00	
EFT46789	23/03/2023	DEBORAH L MOODY	WELCOME TO COUNTRY AND YARNING X 3 FOR RURAL HEALTH WEST	1		900.00
INV 11	14/03/2023	DEBORAH L MOODY	WELCOME TO COUNTRY AND YARNING X 3 FOR RURAL HEALTH WEST	1	900.00	

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EFT46790	23/03/2023	DOWNER EDI WORKS PTY LTD	PN2104 - MT50 - 3KW 4P ASM PUMP FOR FLOCON AS PER QUOTE MT50	1		3,311.00
INV 725913	10/03/2023	DOWNER EDI WORKS PTY LTD	PN2104 - MT50 - 3KW 4P ASM PUMP FOR FLOCON AS PER QUOTE MT50	1	3,311.00	
EFT46791	23/03/2023	ELDERS RURAL SERVICES AUSTRALIA LIMITED	20L BASTA	1		462.00
INV 55967	10/03/2023	ELDERS RURAL SERVICES AUSTRALIA LIMITED	20L BASTA	1	462.00	
EFT46792	23/03/2023	ELIZABETH BENNING	SALE OF 2 DIDGERIDOOS & 1 MINI PURSE	1		397.90
INV 004	14/01/2023	ELIZABETH BENNING	1 X BAG & 1 X WALLET	1	50.00	
INV 005	01/03/2023	ELIZABETH BENNING	SALE OF 2 DIDGERIDOOS & 1 MINI PURSE	1	307.90	
INV 006	02/03/2023	ELIZABETH BENNING	DIARY'S	1	40.00	
EFT46793	23/03/2023	GDR CIVIL CONTRACTING PTY LTD	OVERPAYMENT OF INVOICE	1		153.35
INV INV#258	10/03/2023	GDR CIVIL CONTRACTING PTY LTD	OVERPAYMENT OF INVOICE	1	153.35	
EFT46794	23/03/2023	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN2007 REGO N11084 - REPLACE TWO TYRES INCLUDING ROTATION AND DISPOSAL AS PER QUOTE U524107649	1		566.40
INV 6412979208/03/2023		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN2007 REGO N11084 - REPLACE TWO TYRES INCLUDING ROTATION AND DISPOSAL AS PER QUOTE U524107649	1	566.40	
EFT46795	23/03/2023	IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP 2022/2023	1		528.37
INV 6640390	28/02/2023	IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP 2022/2023	1	528.37	
EFT46796	23/03/2023	JOAN PARFITT	YARNING CIRCLE FOR SENATOR SUE LINES	1		300.00
INV 001	02/03/2023	JOAN PARFITT	YARNING CIRCLE FOR SENATOR SUE LINES	1	300.00	
EFT46797	23/03/2023	JOHN FRANCIS COTTER	RATES CREDIT REFUND FOR ASSESSMENT A14501	1		797.21
INV A14501	20/03/2023	JOHN FRANCIS COTTER	RATES CREDIT REFUND FOR ASSESSMENT A14501		797.21	
EFT46798	23/03/2023	KATHERINE STEWART	KATHERINE STEWART MAGIC OWL ROBIN CARD	1		160.00
INV 032301	07/03/2023	KATHERINE STEWART	KATHERINE STEWART MAGIC OWL ROBIN CARD	1	160.00	

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EFT46799	23/03/2023	KIM TAN	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00
INV T1371	22/03/2023	KIM TAN	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT46800	23/03/2023	KUNAL SARMA	REIMBURSEMENT FOR TELSTRA PREPAID 4GX WIFI HOTSPOT NEEDED FOR WASTE STATION	1		149.00
INV 2001005213/03/2023	23/03/2023	KUNAL SARMA	REIMBURSEMENT FOR TELSTRA PREPAID 4GX WIFI HOTSPOT NEEDED FOR WASTE STATION	1	149.00	
EFT46801	23/03/2023	LANDGATE	TOWNSITE EXTRACT - 1ST EXTRACT - NORTHAM	1		216.15
INV 1258414 01/03/2023	01/03/2023	LANDGATE	TOWNSITE EXTRACT - 1ST EXTRACT - NORTHAM	1	216.15	
EFT46802	23/03/2023	LEMON MYRTLE FRAGRANCES	STOCK FOR BKB SHOP	1		283.00
INV INV-194709/02/2023	02/02/2023	LEMON MYRTLE FRAGRANCES	STOCK FOR BKB SHOP	1	283.00	
EFT46803	23/03/2023	LUCY'S TEAROOMS	BACON & EGG ROLLS DELIVERED TO NORTHAM REC CENTRE 20/12/2022	1		320.00
INV 2893	12/01/2023	LUCY'S TEAROOMS	BACON & EGG ROLLS DELIVERED TO NORTHAM REC CENTRE 20/12/2022	1	320.00	
EFT46804	23/03/2023	LYNDA LEWESE MORGAN	RATES CREDIT REFUND FOR ASSESSMENT A15550	1		759.65
INV A15550 20/03/2023	20/03/2023	LYNDA LEWESE MORGAN	RATES CREDIT REFUND FOR ASSESSMENT A15550		759.65	
EFT46805	23/03/2023	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERAL ST (AVON MALL) 01/03/2023-31/03/2023	1		1,191.67
INV 0000066627/02/2023	02/02/2023	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERAL ST (AVON MALL) 01/03/2023-31/03/2023	1	1,191.67	
EFT46806	23/03/2023	MARK ROBERTS	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,020.00
INV T1687	22/03/2023	MARK ROBERTS	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,020.00	
EFT46807	23/03/2023	MARKETFORCE	ADVERTISEMENT FOR NORTHAM CEMETERY MAINTENANCE - WEST AUSTRALIAN 28/01/2023	1		1,757.78
INV 46948	23/02/2023	MARKETFORCE	ADVERTISEMENT FOR NORTHAM CEMETERY MAINTENANCE - WEST AUSTRALIAN 28/01/2023	1	802.23	
INV 46949	23/02/2023	MARKETFORCE	ADVERTISEMENT FOR PUBLIC NOTICE - OLD QUARRY WASTE	1	431.39	

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INV 46950	23/02/2023	MARKETFORCE	ADVERTISEMENT OF DISPOSAL OF HANGAR 17 - WEST 18 FEBRUARY 2023	1	579.85	
INV 41090	01/03/2023	MARKETFORCE	AD IN WEST AUSTRALIAN 07/01/2023 - RFT 01 OF 2023 - CEMETERY GRAVE DIGGING	1	-32.78	
INV 41090	01/03/2023	MARKETFORCE	D FOR DISPOSAL HANGAR 34 - WEST 12th 2023	1	-22.91	
EFT46808	23/03/2023	MENTAL MEDIA	GUIDE ID (PODCATCHER) SUBSCRIPTION SERVICE APRIL TO JUNE 2023	1		1,938.42
INV 1350	16/03/2023	MENTAL MEDIA	GUIDE ID (PODCATCHER) SUBSCRIPTION SERVICE APRIL TO JUNE 2023	1	1,938.42	
EFT46809	23/03/2023	MICHELLE MARGARET GAASDALEN	AUSTRALIA: NATIONAL POLICE CHECK	1		54.90
INV 1302214121/02/2023		MICHELLE MARGARET GAASDALEN	AUSTRALIA: NATIONAL POLICE CHECK	1	54.90	
EFT46810	23/03/2023	MILBRIDGE PTY LTD AS TRUSTEE FOR MX MAV TRUST	RELIEF TOWN PLANNER	1		4,770.15
INV INV-006211/03/2023		MILBRIDGE PTY LTD AS TRUSTEE FOR MX MAV TRUST	RELIEF TOWN PLANNER	1	4,770.15	
EFT46811	23/03/2023	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR NAVTRAC SYSTEM FOR DEPOT 19 UNITS @ \$44 INC GST A UNIT - 15/03/2023-14/04/2023	1		893.92
INV 9276341315/03/2023		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES FOR NAVTRAC SYSTEM FOR DEPOT 19 UNITS @ \$44 INC GST A UNIT - 15/03/2023-14/04/2023	1	893.92	
EFT46812	23/03/2023	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN1909 - N.4487 - VIN:MM0UR0YG100034148 95,000KM SERVICE	1		809.81
INV 140770	16/03/2023	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN1909 - N.4487 - VIN:MM0UR0YG100034148 95,000KM SERVICE	1	809.81	
EFT46813	23/03/2023	NORTHAM BETTA HOME LIVING	TCL 198 LITRE TOP MOUNT REFRIGERATOR - WHITE	1		495.00
INV 2001005208/03/2023		NORTHAM BETTA HOME LIVING	TCL 198 LITRE TOP MOUNT REFRIGERATOR - WHITE	1	495.00	
EFT46814	23/03/2023	NORTHAM COUNTRY CLUB INC	SENIOR SPORTS MEMBERSHIP FOR JEANETTE MASTERS	1		100.00
INV 4614	08/03/2023	NORTHAM COUNTRY CLUB INC	SENIOR SPORTS MEMBERSHIP FOR JEANETTE MASTERS	1	100.00	

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EFT46815	23/03/2023	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS MARCH 2023	1		332.00
INV 0000473301/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR MARCH 2023	1	22.00	
INV 0000473403/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR MARCH 2023	1	22.00	
INV 0000473507/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS MARCH 2023	1	22.00	
INV 0000473608/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS MARCH 2023	1	44.00	
INV 0000473710/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	22.00	
INV 0000473811/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS MARCH 2023	1	131.00	
INV 0000473914/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	69.00	
EFT46816	23/03/2023	NORTHAMFLORIST	CONSCRIPTEE MEMORIAL SERVICE WREATH (NORTHAM RSL) - 14 FEBRUARY 2023	1		167.00
INV 26982	28/02/2023	NORTHAMFLORIST	CONSCRIPTEE MEMORIAL SERVICE WREATH (NORTHAM RSL) - 14 FEBRUARY 2023	1	87.00	
INV 27040	13/03/2023	NORTHAM FLORIST	GET WELL FLOWERS - PETA COOMBS	1	80.00	
EFT46817	23/03/2023	NORTHAM TOWING SERVICE	PICK UP PN1213 TRACTOR FROM WUNDOWIE SHIRE DEPOT AND DELIVER TO BOEKEMAN MACHINERY NORTHAM	1		770.00
INV 212251	07/03/2023	NORTHAM TOWING SERVICE	PICK UP PN1213 TRACTOR FROM WUNDOWIE SHIRE DEPOT AND DELIVER TO BOEKEMAN MACHINERY NORTHAM	1	385.00	
INV 212252	07/03/2023	NORTHAM TOWING SERVICE	PICK UP PN1213 TRACTOR FROM BOEKEMAN MACHINERY NORTHAM AND RETURN TO WUNDOWIE SHIRE DEPOT	1	385.00	
EFT46818	23/03/2023	NORTHAM TYREPOWER	PN1706 REGO N.001 - TYRE REPAIR	1		115.00
INV 147756	16/03/2023	NORTHAM TYREPOWER	PN1706 REGO N.001 - TYRE REPAIR	1	115.00	
EFT46819	23/03/2023	OPAL AUSTRALIAN PAPER	405x305 GOLD ENVELOPE	1		311.66
INV 9658946102/03/2023		OPAL AUSTRALIAN PAPER	405x305 GOLD ENVELOPE	1	176.79	

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INV 9658946202/03/2023		OPAL AUSTRALIAN PAPER	DL110 X 220 WHITE WINDOWED ENVELOPE	1	134.87	
EFT46820	23/03/2023	OXTER SERVICES	CARTON OF 16 COMMERCIAL PAPER ROLLS	1		83.95
INV 27015	08/03/2023	OXTER SERVICES	CARTON OF 16 COMMERCIAL PAPER ROLLS	1	83.95	
EFT46821	23/03/2023	PAMELA SUE RICHES	SWAN MAGNETS AND SWAN PAINTING	1		105.00
INV 3	06/03/2023	PAMELA SUE RICHES	SWAN MAGNETS AND SWAN PAINTING	1	105.00	
EFT46822	23/03/2023	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP)	1		353.05
INV 2324260	31/03/2023	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP)	1	353.05	
EFT46823	23/03/2023	PFD FOOD SERVICES PTY LTD	NORTHAM REC CENTRE KIOSK SUPPLIES	1		1,132.60
INV LG28168	01/03/2023	PFD FOOD SERVICES PTY LTD	NORTHAM REC CENTRE KIOSK SUPPLIES	1	1,132.60	
EFT46824	23/03/2023	POOL AND PUMP SERVICE AND REPAIRS	SUPPLY AND INSTALL NEW NOZZLE TO INJECTOR AS PER QUOTE Q00945	1		2,060.47
INV PPS0094508/03/2023		POOL AND PUMP SERVICE AND REPAIRS	SUPPLY AND INSTALL NEW NOZZLE TO INJECTOR AS PER QUOTE Q00945	1	1,065.90	
INV PPS0090408/03/2023		POOL AND PUMP SERVICE AND REPAIRS	WUNDOWIE POOL SERVICE	1	994.57	
EFT46825	23/03/2023	POOLSHOP ONLINE PTY LTD	25KG SODA ASH AND PH BUFFER 25KG	1		908.50
INV INV-136627/02/2023		POOLSHOP ONLINE PTY LTD	25KG SODA ASH AND PH BUFFER 25KG	1	908.50	
EFT46826	23/03/2023	PRECISION LASER SYSTEMS	LEICA RECEIVER ROD EYE 160 (MM)	1		475.00
INV 0004591713/03/2023		PRECISION LASER SYSTEMS	LEICA RECEIVER ROD EYE 160 (MM)	1	475.00	
EFT46827	23/03/2023	PROFESSIONALLOCKSERVICE	REC CENTRE. REPLACE LOCKS TO LIGHTING TOWERS ON HENRY STREET OVAL X 8.	1		1,899.15
INV 0010824316/11/2022		PROFESSIONALLOCKSERVICE	REC CENTRE. REPLACE LOCKS TO LIGHTING TOWERS ON HENRY STREET OVAL X 8.	1	1,899.15	

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EFT46828	23/03/2023	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES 2022-2023	1		40.30
INV 399930	28/02/2023	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES 2022-2023	1	40.30	
EFT46829	23/03/2023	RED DOT STORE	LARGE CLEAR CONTAINERS X3	1		172.93
INV 7937703	27/02/2023	RED DOT STORE	LARGE CLEAR CONTAINERS X3	1	89.97	
INV 7947764	28/02/2023	RED DOT STORE	GLASSWEAR AND TABLE COVER	1	82.96	
EFT46830	23/03/2023	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORTS - ILSEHASSON	1		99.00
INV 0082223	08/03/2023	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORTS - ILSEHASSON	1	99.00	
EFT46831	23/03/2023	RIVERGUM VALLEY LAVENDER	NORTHAM VISITOR CENTRE MERCHANDISE SOAP	1		425.50
INV 0000034928	02/2023	RIVERGUM VALLEY LAVENDER	NORTHAM VISITOR CENTRE MERCHANDISE SOAP	1	425.50	
EFT46832	23/03/2023	SAM FATHOLLAHI	FEE FOR STALLHOULDER WAS CHARGED TWICE	1		65.00
INV 162989	15/03/2023	SAM FATHOLLAHI	FEE FOR STALLHOULDER WAS CHARGED TWICE	1	65.00	
EFT46833	23/03/2023	SOUTHERN CROSS AUSTEREO PTY LTD	ONGOING RADIO ADS FEB 2023	1		1,537.80
INV 7144577528	02/2023	SOUTHERN CROSS AUSTEREO PTY LTD	NORTHAM TRIPLE M 24 X AROUND THE TOWNS INTERVIEWS	1	198.00	
INV 7144577628	02/2023	SOUTHERN CROSS AUSTEREO PTY LTD	ONGOING RADIO ADS FEB 2023	1	1,339.80	
EFT46834	23/03/2023	SPECIALISED TREE SERVICE	PRUNING TWO PEPERCORNS, MORBY COTTAGE	1		15,938.54
INV 4049	16/03/2023	SPECIALISED TREE SERVICE	BERNARD PARK ALEPPO PINE DISMANTLE 24MTR DEAD PINE IN PARK. ALL MATERIAL REMOVED FROM SITE AS PER QUOTE #1086	1	5,675.25	
INV 4049	16/03/2023	SPECIALISED TREE SERVICE	BERNARD PARK DEAD PINE STUMP GRINDING	1	495.00	
INV 4051	16/03/2023	SPECIALISED TREE SERVICE	SAFELY CARRY OUT POWER LINE PRUNING AT 4 SITES, ALL MATERIAL TO BE REMOVED FROM SITES, AS PER IRISHTOWN WESTERN POWER LIST	1	1,425.00	
INV 4050	16/03/2023	SPECIALISED TREE SERVICE	PRUNING TWO PEPERCORNS, MORBY COTTAGE	1	6,093.29	

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INV 4053	20/03/2023	SPECIALISED TREESERVICE	30 GIBBINGS ST NORTHAM. SAFELY REMOVE BROKEN LIMB FROM VERGE TREE. ALL MATERIAL REMOVED FROM SITE. ESTIMATE #1101	1	450.00	
INV 4054	20/03/2023	SPECIALISED TREESERVICE	4 BROOME TCE ICS109873 - REDUCE THE AMOUNT OF LIMB AND BRANCHES OVERHANGING INTO PROPERTY FROM LARGE RED RIVER GUM ON CUL DE SAC. ALL MATERIAL REMOVED FROM SITE. SAFELY PRUNE BACK 2 X RED RIVER GUM BRANCHES FROM THE ABC POWERLINE, ALL MATERIAL REMOVED FROM SITE. AS PER QUOTE #1098	1	1,200.00	
INV 4055	20/03/2023	SPECIALISED TREE SERVICE	37 GAIRDNER ST NORTHAM - SAFELY REMOVE DEAD/DYING FRONDS AND SEED PODS FROM 2 COCAS PALMS, ALL MATERIAL REMOVED FROM SITE	1	600.00	
EFT46835	23/03/2023	SUN ROAD FOOD & BEVERAGE	BEVERAGES NORTHAM POOL KIOSK	1		1,673.58
INV 1185280	06/02/2023	SUN ROAD FOOD & BEVERAGE	BEVERAGES NORTHAM POOL KIOSK	1	836.79	
INV 1194233	28/02/2023	SUN ROAD FOOD & BEVERAGE	BEVERAGES FOR NORTHAM POOL KIOSK	1	836.79	
EFT46836	23/03/2023	SUPERCIVIL	CORNER OF GREGORY ST AND BURGOYNE ST REMOVE EXISTING KERB , FOOT PATH AND SLABS, BOX DOWN TO A DEPTH OF 100MM, LEVEL AND COMPACT GROUND READY FOR NEW KERB AND CONCRETE.	1		9,905.16
INV INV-119913/02/2023		SUPERCIVIL	CORNER OF GREGORY ST AND BURGOYNE ST REMOVE EXISTING KERB , FOOT PATH AND SLABS, BOX DOWN TO A DEPTH OF 100MM, LEVEL AND COMPACT GROUND READY FOR NEW KERB AND CONCRETE.	1	9,905.16	
EFT46837	23/03/2023	SUSAN BURLEY	REIMBURSEMENT OF STUDY FEES PAID BY SUSAN BURLEY - EDITH COWAN UNIVERSITY	1		1,085.90
INV 4251164410/03/2023		SUSAN BURLEY	REIMBURSEMENT OF STUDY FEES PAID BY SUSAN BURLEY - EDITH COWAN UNIVERSITY	1	1,085.90	
EFT46838	23/03/2023	SYNERGY	136537740 AIRPORT - 16/02/2023 to 15/03/2023	1		5,048.73
INV 3613334211/01/2023		SYNERGY	361333420 AVON MALL - 08/11/2022 to 10/01/2023		643.63	

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INV 3613334214/03/2023		SYNERGY	361333420 AVON MALL - 11/01/2023 to 13/03/2023	1	674.18	
INV 3616702516/03/2023		SYNERGY	361670250 NORTHAM LIBRARY - 16/02/2023 to 15/03/2023		330.21	
INV 7968413416/03/2023		SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 16/02/2023 to 15/03/2023		943.73	
INV 3575496916/03/2023		SYNERGY	357549690 KILLARA DAYCARE CENTRE - 16/02/2023 to 15/03/2023		980.93	
INV 1365377416/03/2023		SYNERGY	136537740 AIRPORT - 16/02/2023 to 15/03/2023		1,151.90	
INV 3575476620/03/2023		SYNERGY	357547660 RUSHTON PARK - 18/01/2023 to 17/03/2023		181.47	
INV 3575477120/03/2023		SYNERGY	357547710 MOUNT OMMANNEY - CCTV - 17/01/2023 to 17/03/2023		142.68	
EFT46839	23/03/2023	TANYA TURNER	RANGER TRAINING COURSE FOOD	1		58.90
INV 897453	14/03/2023	TANYA TURNER	RANGER TRAINING COURSE FOOD	1	58.90	
EFT46840	23/03/2023	THE WATERSHED	SOLENOID VALVE - BERMAD - 50MM GLOBE (D200-2HS)	1		805.00
INV 1023324508/03/2023		THE WATERSHED	SOLENOID VALVE - BERMAD - 50MM GLOBE (D200-2HS)	1	805.00	
EFT46841	23/03/2023	TOLL - IPEC PTY LTD T/AS	TOLL FREIGHT CHRGES FOR MARCH 2023	1		47.26
INV 0580-S30	05/03/2023	TOLL - IPEC PTY LTD T/AS	TOLL FREIGHT CHRGES FOR MARCH 2023	1	47.26	
EFT46842	23/03/2023	TRAFFIC SYSTEMS WEST - ENNIS TRAFFIC SAFETY SOLUTIONS PL T/AS	JACKHAMMER DRIVER TOOL FOR INSTALLING OMNI-FLEX STAR DRIVE GUIDE POSTS	1		359.70
INV 0000341010/03/2023		TRAFFIC SYSTEMS WEST - ENNIS TRAFFIC SAFETY SOLUTIONS PL T/AS	JACKHAMMER DRIVER TOOL FOR INSTALLING OMNI-FLEX STAR DRIVE GUIDE POSTS	1	359.70	
EFT46843	23/03/2023	VINIDEX PTY LTD	150 SN8 SC DWV PVC SCJ GY 6M PIPE	1		3,546.27
INV 9505765	17/03/2023	VINIDEX PTY LTD	150 SN8 SC DWV PVC SCJ GY 6M PIPE	1	3,546.27	
EFT46844	23/03/2023	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY 19/02/2023-25/06/2023	1		660.00
INV 0000457206/03/2023		WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY 19/02/2023-25/06/2023	1	440.00	
INV 0000457106/03/2023		WA CONTRACT RANGER SERVICES	CAT MANAGEMENT 01/07/2022-30/06/2023	1	220.00	

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EFT46845	23/03/2023	WA DISTRIBUTORS PTY LTD	NORTHAM POOL KIOSK STOCK	1		1,350.46
INV 813566	16/02/2023	WA DISTRIBUTORS PTY LTD	NORTHAM POOL KIOSK STOCK	1	780.66	
INV 817823	02/03/2023	WA DISTRIBUTORS PTY LTD	CONFECTIONARY FOR NORTHAM REC CENTRE KIOSK	1	569.80	
EFT46846	23/03/2023	WARRICKS NEWSAGENCY	STATIONARY	1		262.42
INV 70153	14/03/2023	WARRICKS NEWSAGENCY	STATIONARY	1	262.42	
EFT46847	23/03/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PLANNING PRACTICES - ADVANCED - KIM HAMPTON	1		638.00
INV 24447	16/02/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PLANNING PRACTICES - ADVANCED - KIM HAMPTON	1	638.00	
EFT46848	23/03/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	DIAGNOSE TRAILER INDICATOR FAULT, REPLACE TRAILER LIGHTS WITH MULTI VOLT LIGHTS	1		962.50
INV INV-148011/03/2023		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	DIAGNOSE TRAILER INDICATOR FAULT, REPLACE TRAILER LIGHTS WITH MULTI VOLT LIGHTS	1	687.50	
INV INV-149320/03/2023		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1509 REGO N11142 - SUPPLY & FIT NEW VHF ANTENNA	1	275.00	
EFT46849	23/03/2023	WHEATBELT COVERTEK	SUPPLY AND INSTALL SHADE SAIL OVER BERNARD PARK PLAYGROUND	1		2,981.00
INV IV00000009/03/2023		WHEATBELT COVERTEK	SUPPLY AND INSTALL SHADE SAILOVER BERNARD PARK PLAYGROUND	1	2,981.00	
EFT46850	23/03/2023	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. - FORTNIGHT ENDING 24TH FEBRUARY 2023	1		5,387.44
INV 0030144513/02/2023		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY FORTNIGHT ENDING 27/01/2023	1	2,271.94	
INV 0030144727/02/2023		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. - FORTNIGHT ENDING 24TH FEBRUARY 2023	1	3,115.50	
EFT46851	23/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	MONTHLY PHOTO COPIER READINGS 01/12/2022 - 02/02/2023	1		161.04
INV 215183	02/02/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	MONTHLY PHOTO COPIER READINGS 01/12/2022 - 02/02/2023	1	125.14	

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INV 215340	08/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	MONTHLY PHOTO COPIER READINGS 02/02/2023 -08/03/2023	1	35.90	
EFT46852	23/03/2023	WILLIAM & HUGHES PTY LTD LAW PRACTICE	RATES CREDIT REFUND FOR ASSESSMENT A14318	1		5,297.61
INV A14318	20/03/2023	WILLIAM & HUGHES PTY LTD LAW PRACTICE	RATES CREDIT REFUND FOR ASSESSMENT A14318		5,297.61	
EFT46853	31/03/2023	ABBOTTS FORGE	REMOVE EXISTING SIGN FRAMES, FABRICATE NEW, FIT NEW SIGNS X 6 AND REINSTALL	1		4,950.00
INV 0000534821	03/2023	ABBOTTS FORGE	REMOVE EXISTING SIGN FRAMES, FABRICATE NEW, FIT NEW SIGNS X 6 AND REINSTALL	1	4,950.00	
EFT46854	31/03/2023	ANDY'S PLUMBINGSERVICE	AERODROME TOILETS. HOOK UP AND SERVICE AROC TOILETS. REPLACE FAULTY CISTERN.	1		3,556.85
INV A19514	13/03/2023	ANDY'S PLUMBINGSERVICE	VISITORS CENTRE. INVESTIGATE SHOWER IS HARD TO CONTROL TEMPERATURE, ALSO SHOWER WASTE IS LEAKING UNDER BUILDING.	1	378.95	
INV A19512	13/03/2023	ANDY'S PLUMBING SERVICE	KATRINE TOILETS. REPAIR/REPLACE TAP TO BASIN AND CHECK PLUMBING.	1	627.00	
INV A19515	13/03/2023	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. REPAIR LEAK TO FEMALE TOILET AT GROUND LEVEL.	1	361.35	
INV A19513	13/03/2023	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. FIX TAP NOT TURNING OFF.	1	387.20	
INV A19518	21/03/2023	ANDY'S PLUMBING SERVICE	FLUFFY DUCKS. UNBLOCK TOILET INCLUDING TRAVEL	1	625.35	
INV A19519	21/03/2023	ANDY'S PLUMBINGSERVICE	AERODROME TOILETS. HOOK UP AND SERVICE AROC TOILETS. REPLACE FAULTY CISTERN.	1	946.00	
INV A19520	21/03/2023	ANDY'S PLUMBINGSERVICE	RAILWAY MUSEUM. REMOVE ALL GAS LINES AND GAS BOTTLE AND MAKE GOOD.	1	231.00	
EFT46855	31/03/2023	AUSTRALIAN SAFETY ENGINEERS (WA)	BA CYLINDER - 6.8L 300BAR BA CYLINDER, CARBON FIBRE, GREEN, UNLIMITED LIFE, RIGHT ANGLEVALVE	1		1,494.42
INV 0158220	21/03/2023	AUSTRALIAN SAFETY ENGINEERS (WA)	MSA AIRGO FIX SCBA SET SERVICE AND REPAIRS INCLUDING CYLINDER AIR FILL	1	399.92	
INV 0158113	21/03/2023	AUSTRALIAN SAFETY ENGINEERS (WA)	BA CYLINDER - 6.8L 300BAR BA CYLINDER, CARBON FIBRE, GREEN, UNLIMITED LIFE, RIGHT ANGLEVALVE	1	1,094.50	
EFT46856	31/03/2023	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 14/03/2023	1		69,696.99

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INV PAYG 1429/03/2023		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 14/03/2023	1	69,696.99	
EFT46857	31/03/2023	AVON WASTE	RUBBISH COLLECTION, COMESTIC, COMMERCIAL, STREET AND RECYCLING, & BULK BINS	1		39,980.77
INV 55262	10/03/2023	AVON WASTE	RUBBISH COLLECTION, COMESTIC, COMMERCIAL, STREET AND RECYCLING, & BULK BINS	1	39,980.77	
EFT46858	31/03/2023	BOEKEMAN MACHINERY (WA) PTYLTD	DIAGNOSE AND REPAIRS TO WUNDOWIE TRACTOR AIR CON, INCLUDING TRAVEL TO SITE	1		2,896.81
INV 361855	23/03/2023	BOEKEMAN MACHINERY (WA) PTYLTD	DIAGNOSE AND REPAIRS TO WUNDOWIE TRACTOR AIR CON, INCLUDING TRAVEL TO SITE	1	1,597.00	
INV 361855	23/03/2023	BOEKEMAN MACHINERY (WA) PTY LTD	N.017 - WUNDOWIE TRACTOR SERVICE INCLUDING PARTS AND LABOUR	1	1,299.81	
EFT46859	31/03/2023	BUDGET CASH REGISTER CO	THERMAL 57/57 TILL ROLLS	1		175.51
INV 21332	21/02/2023	BUDGET CASH REGISTER CO	THERMAL 57/57 TILL ROLLS	1	175.51	
EFT46860	31/03/2023	BUNNINGS BUILDING SUPPLIES P/L	PALLET OF GREY CEMENT	1		1,110.93
INV 2182/003	07/03/2023	BUNNINGS BUILDING SUPPLIES P/L	KEYS CUT	1	9.69	
INV 2182-002	08/03/2023	BUNNINGS BUILDING SUPPLIES P/L	TOILET SEAT EZIFIX WHITE	1	53.34	
INV 2182/003	10/03/2023	BUNNINGS BUILDING SUPPLIES P/L	ZIP TIES & BOLT AND NUTS	1	12.82	
INV 2182/003	10/03/2023	BUNNINGS BUILDING SUPPLIES P/L	DANGER TAPE BRUTUS 75MM X 100M RED/WHT	1	16.94	
INV 2182/003	10/03/2023	BUNNINGS BUILDING SUPPLIES P/L	PALLET OF GREY CEMENT	1	609.84	
INV 2182/003	13/03/2023	BUNNINGS BUILDING SUPPLIES P/L	HEAVY DUTY HOSE HANGER FOR KILLARA	1	16.68	
INV 2182/003	15/03/2023	BUNNINGS BUILDING SUPPLIES P/L	SUBMERSIBLE PUMP	1	103.55	
INV 2182/990	15/03/2023	BUNNINGS BUILDING SUPPLIES P/L	SUBMERSIBLE PUMP	1	-103.55	
INV 2182/003	17/03/2023	BUNNINGS BUILDING SUPPLIES P/L	SOIL PH TEST FOR REC CENTRE GARDENS	1	19.27	
INV 2182/004	20/03/2023	BUNNINGS BUILDING SUPPLIES P/L	STANLEY TAPE MEASURE 8M & DISPOSABLE GLOVES	1	68.13	
INV 2182/003	20/03/2023	BUNNINGS BUILDING SUPPLIES P/L	4MM FLEXI TUBE PIPING	1	24.11	
INV 2182/005	20/03/2023	BUNNINGS BUILDING SUPPLIES P/L	HIRE CARPET CLEANER	1	37.43	

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INV 2182/004	21/03/2023	BUNNINGS BUILDING SUPPLIES P/L	STANLEY TAPE MEASURE 8M & STANLEY TAPE MEASUE 60M	1	95.00	
INV 2182/004	21/03/2023	BUNNINGS BUILDING SUPPLIES P/L	PALLET WRAP	1	17.24	
INV 2182/003	21/03/2023	BUNNINGS BUILDING SUPPLIES P/L	EASI CLIPS	1	17.96	
INV 2182/002	21/03/2023	BUNNINGS BUILDING SUPPLIES P/L	YATES 500ML ROSE SHIELD BLACK SPOT AND INSECT PEST KILLER CONCENTRATE	1	18.43	
INV 2182/998	24/03/2023	BUNNINGS BUILDING SUPPLIES P/L	HIRE CARPET CLEANER & UPHOLSTERY WAND	1	94.05	
EFT46861	31/03/2023	BURGESS RAWSON (WA) PTY LTD	VALUATION OF A PORTION OF 2 BURGOYNE STREET	1		1,982.40
INV 18305	16/03/2023	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 01/03/2023 TO 30/04/2023.	1	57.40	
INV 56935-60	23/03/2023	BURGESS RAWSON (WA) PTY LTD	VALUATION OF A PORTION OF 2 BURGOYNE STREET	1	1,925.00	
EFT46862	31/03/2023	CADD'S FASHIONS	WORK BOOTS - SAFETY OFFICER - JOANNE GRIFFITHS	1		739.98
INV 23-00000	10/01/2023	CADD'S FASHIONS	WORKBOOTS - PIERCE LLOYD	1	200.00	
INV 23-00000	19/01/2023	CADD'S FASHIONS	WORKBOOT ALLOWANCE - JASON LINDNER	1	170.00	
INV 23-00001	14/02/2023	CADD'S FASHIONS	WORKBOOT ALLOWANCE - CHADD HUNT	1	159.99	
INV 23-00002	16/03/2023	CADD'S FASHIONS	WORK BOOTS - SAFETY OFFICER - JOANNE GRIFFITHS	1	209.99	
EFT46863	31/03/2023	CANNON HYGIENE AUSTRALIA PTY LTD	MMONTHLY HYGIENE / SANITY SERVICING FOR VARIOUS SHIRE LOCATIONS 1/4/2023 - 30/6/2023	1		2,091.13
INV 9763023414	03/2023	CANNON HYGIENE AUSTRALIA PTY LTD	SERVICING OF SANITRY STATIONS AT VARIUOS LOCATIONS WITH THE SHIRE OF NORTHAM 01/04/2023 TO 30/06/2023	1	774.83	
INV 9762275914	03/2023	CANNON HYGIENE AUSTRALIA PTY LTD	MMONTHLY HYGIENE / SANITY SERVICING FOR VARIOUS SHIRE LOCATIONS 1/4/2023 - 30/6/2023	1	1,316.30	
EFT46864	31/03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	FLOAT PN1502 FROM NORTHAM DEPOT TO CHEDARING ROAD	1		2,433.86
INV 0000433421	03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	PN1509 REGO N11142 - WUNDOWIE ISUZU TIPPER SERVICE 100,000K MONDAY 13/03/2023.	1	1,014.86	
INV 0000433523	03/2023	CENTRAL MOBILE MECHANICAL REPAIRS	FLOAT PN1502 FROM NORTHAM DEPOT TO CHEDARING ROAD	1	1,419.00	

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EFT46865	31/03/2023	CHARLES SERVICE COMPANY	WEEKLY CLEAN - WUNDOWIE LIBRARY FEB 2023	1		11,607.80
INV 0003579220/03/2023		CHARLES SERVICE COMPANY	WEEKLY CLEANING FOR WUNDOWIE OVAL TOILETS FEB 2023	1	1,645.34	
INV 0003584020/03/2023		CHARLES SERVICE COMPANY	C.202021-04 PAPER PRODUCTS	1	707.54	
INV 0003579120/03/2023		CHARLES SERVICE COMPANY	WEEKLY CLEAN - WUNDOWIE LIBRARY FEB 2023	1	9,254.92	
EFT46866	31/03/2023	CLARE SUSAN MURRAY	OVERCHARGE FOR INTERNMENT	1		452.00
INV 163421	15/03/2023	CLARE SUSAN MURRAY	OVERCHARGE FOR INTERNMENT	1	452.00	
EFT46867	31/03/2023	CLIVE RYDER	PAINTING SOLD	1		1,300.00
INV 1	23/03/2023	CLIVE RYDER	PAINTING SOLD	1	1,300.00	
EFT46868	31/03/2023	COLES - WEX AUSTRALIA PTY/LTD	COLES PURCHASES - FEBRUARY 2023 - KILLARA / HR / DEPOT / REC CENTRE / COMMUNITY SERVICES / ADMIN / DEVELOPMENT SERVICES / BKB	1		1,991.63
INV 188	28/02/2023	COLES - WEX AUSTRALIA PTY/LTD	COLES PURCHASES - FEBRUARY 2023 - KILLARA / HR / DEPOT / REC CENTRE / COMMUNITY SERVICES / ADMIN / DEVELOPMENT SERVICES / BKB	1	1,991.63	
EFT46869	31/03/2023	COMMUNITY RESOURCE LIMITED T/AS SOFT LANDING	28.02.23 MATTRESS DELIVERY - REF INV 741118	1		2,319.90
INV INV7411	28/02/2023	COMMUNITY RESOURCE LIMITED T/AS SOFT LANDING	28.02.23 MATTRESS DELIVERY - REF INV 741118	1	2,319.90	
EFT46870	31/03/2023	COUNTRY COMFORTSTYLE NORTHAM	DR MOBILE PEDESTAL	1		349.00
INV 19222	23/02/2023	COUNTRY COMFORTSTYLE NORTHAM	DR MOBILE PEDESTAL	1	349.00	
EFT46871	31/03/2023	COUNTRYWIDE GROUP	4L BAR OIL	1		49.99
INV ACC002024/03/2023		COUNTRYWIDE GROUP	4L BAR OIL	1	49.99	
EFT46872	31/03/2023	CTI LOGISTICS REGIONAL FREIGHT - CTI FREIGHT MANAGEMENT PL T/AS	FREIGHT CHARGES	1		401.52
INV CISF543628/02/2023		CTI LOGISTICS REGIONAL FREIGHT - CTI FREIGHT MANAGEMENT PL T/AS	FREIGHT CHARGES	1	401.52	

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EFT46873	31/03/2023	CTI SECURITY SERVICES PTY LTD	SHIRE OF NORTHAM - SECURITY ALARM MONITORING FROM 01/04/2023 - 30/04/2023	1		637.87
INV CINS314	16/03/2023	CTI SECURITY SERVICES PTY LTD	SHIRE OF NORTHAM - SECURITY ALARM MONITORING FROM 01/04/2023 - 30/04/2023	1	637.87	
EFT46874	31/03/2023	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	CO-LOCATION CENTRE. EXTEND ALARM SYSTEM TO COVER NEW SHED EXTENSION, INCLUDING SENSORS AND NEW PIN PAD AS PER QUOTE 26495.	1		3,987.58
INV 130202	08/03/2023	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	CO-LOCATION CENTRE. EXTEND ALARM SYSTEM TO COVER NEW SHED EXTENSION, INCLUDING SENSORS AND NEW PIN PAD AS PER QUOTE 26495.	1	3,987.58	
EFT46875	31/03/2023	DAMIAN ANDREW POTOCZNYJ T/A DAMIANS PLUMBING	REFUND OF COURT HIRE FOR: 20/03/2023 4PM - 5PM & 5PM - 6PM 27/03/2023 4PM - 5PM & 5PM - 6PM BOOKING #5365 TEAM DID NOT MAKE FINALS, WILL NOT BE REQUIRING COURTS ON THESE DATES ANYMORE	1		146.00
INV CY 2903229	03/2023	DAMIAN ANDREW POTOCZNYJ T/A DAMIANS PLUMBING	REFUND OF COURT HIRE FOR: 20/03/2023 4PM - 5PM & 5PM - 6PM 27/03/2023 4PM - 5PM & 5PM - 6PM BOOKING #5365 TEAM DID NOT MAKE FINALS, WILL NOT BE REQUIRING COURTS ON THESE DATES ANYMORE	1	146.00	
EFT46876	31/03/2023	DAMIAN'S PLUMBING	REPAIR BURST MAINS AT BERT HAWKE	1		1,837.00
INV 8447	09/12/2022	DAMIAN'S PLUMBING	REPAIR BURST MAINS AT BERT HAWKE	1	1,584.00	
INV 8796	27/03/2023	DAMIAN'S PLUMBING	BROOME TERRACE RETICULATION REPAIRS	1	253.00	
EFT46877	31/03/2023	DATA SIGNS PTY LTD	PTL BLUETOOTH REMOTE SHORT RANGE 30 TO 50M INCLUDING BLUE TOOTH RECEIVER AND USB CHARGER	1		2,224.20
INV 0000564723	03/2023	DATA SIGNS PTY LTD	PTL BLUETOOTH REMOTE SHORT RANGE 30 TO 50M INCLUDING BLUE TOOTH RECEIVER AND USB CHARGER	1	2,224.20	
EFT46878	31/03/2023	DAVID AARON EMERY	REIMBURSEMENT FOR RELOCATION FOR DAVID EMERY	1		4,000.00
INV 1702202220	03/2023	DAVID AARON EMERY	REIMBURSEMENT FOR RELOCATION FOR DAVID EMERY	1	4,000.00	

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EFT46879	31/03/2023	DRACO AIR PTY LTD	WUNDOWIE DEPOT. SERVICE AND REPAIR ICE MAKER, REPORT/QUOTE IF NEEDS PARTS.	1		1,558.83
INV 15428	10/03/2023	DRACO AIR PTY LTD	RIVERS EDGE CAFE. REPAIR 1 X AIRCON LEAKING AND INVESTIGATE NOISY CAKE FRIDGE.	1	598.22	
INV 15464	20/03/2023	DRACO AIR PTY LTD	WUNDOWIE DEPOT. SERVICE AND REPAIR ICE MAKER, REPORT/QUOTE IF NEEDS PARTS.	1	960.61	
EFT46880	31/03/2023	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM SPORT & RECREATION 01/03/2023 - 31/03/2023	1		840.95
INV 578181	11/01/2023	E FIRE & SAFETY	ATTEND BKB AND REPLACE OUT OF DATE 4.5KG FIRE EXTINGUISHER	1	165.00	
INV 578182	11/01/2023	E FIRE & SAFETY	ATTEND SITE AND REPLACE 1 X 4.5KG OUT OF DATE FIRE EXTINGUISHER	1	165.00	
INV 578179	11/01/2023	E FIRE & SAFETY	SES CO-LOCATION CENTRE. REPLACE 9 LITRE AFFF EXTINGUISHER REFILLED	1	93.50	
INV 583012	27/03/2023	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA 01/03/2023 - 31/03/2023	1	162.80	
INV 583013	27/03/2023	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM SPORT & RECREATION 01/03/2023 - 31/03/2023	1	254.65	
EFT46881	31/03/2023	ECOMIST SWAN	NATURAL INSECT CONTROL- YEARLY SERVICE FEE	1		195.25
INV 0006379114/03/2023		ECOMIST SWAN	NATURAL INSECT CONTROL- YEARLY SERVICE FEE	1	195.25	
EFT46882	31/03/2023	ELLET CONSTRUCTION SERVICES PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,530.00
INV T1589	30/03/2023	ELLET CONSTRUCTION SERVICES PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,530.00	
EFT46883	31/03/2023	EYES ON YOU SECURITY PTY LTD	CCTV CAMERAS DOWN AT THE NORTHAM VISITORS CENTRE - REQUIRE REPAIR - COST IS ESTIMATED	1		1,199.00
INV INV-012209/03/2023		EYES ON YOU SECURITY PTY LTD	CCTV CAMERAS DOWN AT THE NORTHAM VISITORS CENTRE - REQUIRE REPAIR	1	363.00	
INV INV-012109/03/2023		EYES ON YOU SECURITY PTY LTD	CCTV CAMERAS DOWN AT THE NORTHAM VISITORS CENTRE - REQUIRE REPAIR - COST IS ESTIMATED	1	836.00	
EFT46884	31/03/2023	FIRE MITIGATION SERVICES	FIRE MITIGATION SERVICES - MAF 2022/23 AS PER CONTRACT	1		41,131.20

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INV 0000072516/03/2023		FIRE MITIGATION SERVICES	FIRE MITIGATION SERVICES - MAF 2022/23 AS PER CONTRACT	1	41,131.20	
EFT46885	31/03/2023	FORMBYS LAWYERS	RENEWAL OF LEASE - RESERVE 51213 LOTS 470 & 471 - NORTHAM & DISTRICTS MOTORCYCLE CLUB	1		1,199.00
INV 002374	02/03/2023	FORMBYS LAWYERS	RENEWAL OF LEASE - RESERVE 51213 LOTS 470 & 471 - NORTHAM & DISTRICTS MOTORCYCLE CLUB	1	599.50	
INV 002425	16/03/2023	FORMBYS LAWYERS	DEED OF RENEWAL - CLACKLINE PROGRESS ASSOCIATION, CLACKLINE HALL	1	599.50	
EFT46886	31/03/2023	G.S. BEVERIDGE & L.P. NOTTLE	PERINA PARK - ASBESTOS REMOVAL AND INSPECTION DUE TO SAFETY AND HEALTH RISK	1		4,354.00
INV 398	28/02/2023	G.S. BEVERIDGE & L.P. NOTTLE	ADMIN BUILDING. PAINT FRONT HAND RAIL FROM CARPARK TO ENTRY WITH HEAT REFLECTIVE PAINT.	1	198.00	
INV 396	28/02/2023	G.S. BEVERIDGE & L.P. NOTTLE	BILYA KOORT BOODJA. REPLACE CUT ROPE ON FLAG POLE.	1	132.00	
INV 394	28/02/2023	G.S. BEVERIDGE & L.P. NOTTLE	PERINA PARK - ASBESTOS REMOVAL AND INSPECTION DUE TO SAFETY AND HEALTH RISK	1	1,650.00	
INV 395	28/02/2023	G.S. BEVERIDGE & L.P. NOTTLE	KURINGAL UNIT 5. REPLACE SHOWER HEAD BRACKET AND FIX EXHAUST FAN.	1	308.00	
INV 403	20/03/2023	G.S. BEVERIDGE & L.P. NOTTLE	BILYA KOORT BOODJA. REPAIR FRONT DOOR GETTING STUCK AND REPAIR/REPLACE CORD TO FLAG POLE.	1	330.00	
INV 401	20/03/2023	G.S. BEVERIDGE & L.P. NOTTLE	INKPEN TIP .REPAIRS TO PERIMETER FENCING AS PER QUOTE.	1	1,320.00	
INV 402	20/03/2023	G.S. BEVERIDGE & L.P. NOTTLE	RAILWAY MUSEUM. REPIR LOCK ON KITCHEN DOOR.	1	66.00	
INV 393	28/03/2023	G.S. BEVERIDGE & L.P. NOTTLE	1X REMOVAL OF SHADE SAIL	1	350.00	
EFT46887	31/03/2023	GEORGE WILLIAM MARK CHADWICK	STAGE 1 - PROPOSED PUBLIC CONSULTATION METHODS	1		1,500.00
INV 4 - 65541	14/11/2022	GEORGE WILLIAM MARK CHADWICK	STAGE 1 - PROPOSED PUBLIC CONSULTATION METHODS	1	1,500.00	
EFT46888	31/03/2023	GRAFTON ELECTRICS	BAKERS HILL REPAIRS AND PARTS	1		2,215.57
INV 9349	14/03/2023	GRAFTON ELECTRICS	BAKERS HILL REPAIRS AND PARTS	1	1,625.42	
INV 9376	24/03/2023	GRAFTON ELECTRICS	BILYA KOORT BOODJA. INSTALL EXTRA POWER POINT TO MANAGERS OFFICE.	1	590.15	
EFT46889	31/03/2023	HOLCIM (AUSTRALIA) PTY LTD	DRAINAGE MATERIALS FOR THE NORTHAM DEPOT REDEVELOPMENT AS PER QUOTE #21487970	1		17,486.13

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INV 9408573621/03/2023		HOLCIM (AUSTRALIA) PTY LTD	RUBBER RING	1	5,534.89	
INV 9408573621/03/2023		HOLCIM (AUSTRALIA) PTY LTD	DRAINAGE MATERIALS FOR THE NORTHAM DEPOT REDEVELOPMENT AS PER QUOTE #21487970	1	11,951.24	
EFT46890	31/03/2023	JH COMPUTER SERVICES PTY LTD	DRAYTEK VIGOR 2765 VDSL2 35B & ADSL2/2+ ROUTER	1		275.00
INV 2390	29/01/2023	JH COMPUTER SERVICES PTY LTD	DRAYTEK VIGOR 2765 VDSL2 35B & ADSL2/2+ ROUTER	1	275.00	
EFT46891	31/03/2023	JSM GROUP WA PTY LTD T/AS NORTHAM AUTO ELECTRICS & TYRE SERVICE	SUPPLY AND FIT TYRES 24X12-12 6 TL MAXXIS PROTECH M9227, INCLUDING DISPOSAL	1		540.60
INV INV-104320/03/2023		JSM GROUP WA PTY LTD T/AS NORTHAM AUTO ELECTRICS & TYRE SERVICE	SUPPLY AND FIT TYRES 24X12-12 6 TL MAXXIS PROTECH M9227, INCLUDING DISPOSAL	1	540.60	
EFT46892	31/03/2023	KLEENHEAT GAS	GAS FOR NORTHAM SWIMMING POOL HEATERS MARCH 2023	1		1,188.25
INV 2208186120/03/2023		KLEENHEAT GAS	GAS FOR NORTHAM SWIMMING POOL HEATERS MARCH 2023	1	1,188.25	
EFT46893	31/03/2023	LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE R2023/3 FROM 04/02/2023 TO 17/02/2023	1		175.20
INV 382242	23/02/2023	LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE R2023/3 FROM 04/02/2023 TO 17/02/2023	1	133.05	
INV 382312	24/02/2023	LANDGATE	MINING TENEMENT CHARGEABLE SCHEDULE M2023/2 FROM 12/01/2023 TO 07/02/2023	1	42.15	
EFT46894	31/03/2023	LFA FIRST RESPONSE	10 x BOXES OF DISPOSABLE MASKS FOR KILLARA AND POSTAGE	1		187.00
INV IN29903	23/03/2023	LFA FIRST RESPONSE	10 x BOXES OF DISPOSABLE MASKS FOR KILLARA AND POSTAGE	1	187.00	
EFT46895	31/03/2023	LUCY'S TEAROOMS	EIGHT WEEKS CATERING FOR THURSDAYS DAY CENTRE	1		900.00
INV 2921	17/03/2023	LUCY'S TEAROOMS	EIGHT WEEKS CATERING FOR THURSDAYS DAY CENTRE	1	900.00	
EFT46896	31/03/2023	MANDALAY TECHNOLOGIES PTY LTD	ONSITE MANDALAY TRAINING	1		1,190.77
INV INV-696817/03/2023		MANDALAY TECHNOLOGIES PTY LTD	ONSITE MANDALAY TRAINING	1	1,190.77	
EFT46897	31/03/2023	MAYDAY EARTHMOVING / RENTAL - CHIVAS ENTERPRISES T-AS	DRY HIRE KOMATSU EXCAVATOR FROM MARCH 2023	1		4,481.40

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INV 83607	09/03/2023	MAYDAY EARTHMOVING / RENTAL - CHIVAS ENTERPRISES T-AS	DRY HIRE KOMATSU EXCAVATOR FROM MARCH 2023	1	4,481.40	
EFT46898	31/03/2023	MCLEODS BARRISTERS & SOLICITORS	ADVICE ON COVID-19 DIRECTIONS - STAFF MATTER	1		7,315.41
INV 128637	28/02/2023	MCLEODS BARRISTERS & SOLICITORS	ONGOING LEGAL CONSULTATION COSTS - 4 HOVEA CRESCENT	1	1,086.25	
INV 128639	28/02/2023	MCLEODS BARRISTERS & SOLICITORS	ONGOING LEGAL COSTS - 3 JESSUP TERRACE	1	661.65	
INV 128638	28/02/2023	MCLEODS BARRISTERS & SOLICITORS	REVIEW OF BUILDING ORDERS FOR 39 INKPEN STREET, NORTHAM – HOEK, E	1	2,637.80	
INV 128712	28/02/2023	MCLEODS BARRISTERS & SOLICITORS	ADVICE ON COVID-19 DIRECTIONS - STAFF MATTER	1	2,929.71	
EFT46899	31/03/2023	MILLS RECRUITMENT	CEO RECRUITMENT	1		6,380.00
INV 0001980120/03/2023		MILLS RECRUITMENT	CEO RECRUITMENT	1	6,380.00	
EFT46900	31/03/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCTION SERVICES FROM 13/03/2023-20/03/2023	1		7,801.20
INV N3119	20/03/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCTION SERVICES FROM 13/03/2023-20/03/2023	1	3,900.60	
INV N3118	20/03/2023	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCTION SERVICES 06/03/2023-12/03/2023	1	3,900.60	
EFT46901	31/03/2023	MOORE AUSTRALIA (WA) PTY LTD	22/23 BUDGET WORKSHOP	1		2,585.00
INV 2930	15/06/2022	MOORE AUSTRALIA (WA) PTYLTD	TAMARA BROUGH - EMPLOYEE OBLIGATIONS AND FUEL TAX CREDIT WORKSHOP 15/07/2022	1	880.00	
INV 3174	20/01/2023	MOORE AUSTRALIA (WA) PTYLTD	22/23 BUDGET WORKSHOP	1	1,155.00	
INV 3277	15/02/2023	MOORE AUSTRALIA (WA) PTY LTD	2022/23 WEST AUSTRALIAN LOCAL GOVENMENT COMPARISON REPORT	1	550.00	
EFT46902	31/03/2023	NORTH METROPOLITAN TAFE	BSBWHS311, BSBINS301, BSBINS305 ANIKA FERGUSSON #20089395	1		143.80
INV A000771515/08/2022		NORTH METROPOLITAN TAFE	CREDIT ISSUED - CHAINSAW TRAINING - DANICA BRDFORD / RILEY BLANKENDAAL	1	-153.40	
INV I0037712 08/12/2022		NORTH METROPOLITAN TAFE	AHCMOM213 - OPERATE AND MAINTAIN CHAINSAWS. NORTH METRO TAFE MIDLAND - DANICA BRADFORD ID 20085671	1	76.70	

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INV I0040395	21/03/2023	NORTH METROPOLITAN TAFE	BSBWHS311, BSBINS301, BSBINS305 ANIKA FERGUSSON #20089395	1	220.50	
EFT46903	31/03/2023	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	SUPPLY AND INSTALL MISSING CLIPS FROM FRONT BUMPER 7 REFASTENED BUMPER	1		160.60
INV 140600	02/03/2023	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	SUPPLY AND INSTALL MISSING CLIPS FROM FRONT BUMPER 7 REFASTENED BUMPER	1	160.60	
EFT46904	31/03/2023	NORTHAM BETTA HOME LIVING	SAMSUNG PHONE COVER - MANAGER HEALTH & BUILDING	1		29.00
INV 25566	28/02/2023	NORTHAM BETTA HOME LIVING	SAMSUNG PHONE COVER - MANAGER HEALTH & BUILDING	1	29.00	
EFT46905	31/03/2023	NORTHAM CHAMBER OF COMMERCE	SHIRE INCLUSION IN NORTHAM ADVERTISER- FULL PAGE- FINANCIAL YEAR 2022-23	1		440.00
INV 1179	21/02/2023	NORTHAM CHAMBER OF COMMERCE	SHIRE INCLUSION IN NORTHAM ADVERTISER- FULL PAGE- FINANCIAL YEAR 2022-23	1	440.00	
EFT46906	31/03/2023	NORTHAM COUNTRY CLUB INC	QUICK RESPONSE GRANT 2022/2023 SPONSORSHIP FOR MEN'S DOUBLES OPEN 18TH FEBRUARY 2023 SPONSORSHIP FOR MIXED DOUBLES OPEN 26TH MARCH 2023	1		1,200.00
INV 4537	09/02/2023	NORTHAM COUNTRY CLUB INC	QUICK RESPONSE GRANT 2022/2023 SPONSORSHIP FOR MEN'S DOUBLES OPEN 18TH FEBRUARY 2023 SPONSORSHIP FOR MIXED DOUBLES OPEN 26TH MARCH 2023	1	1,100.00	
INV 4635	23/03/2023	NORTHAM COUNTRY CLUB INC	SENIOR SPORT - ROBERT ALLERT	1	100.00	
EFT46907	31/03/2023	NORTHAM DISTRICTS GLASS PTY LTD	N11142 - REPLACEMENT WINDSCREEN	1		510.00
INV INV-467221	03/2023	NORTHAM DISTRICTS GLASS PTY LTD	N11142 - REPLACEMENT WINDSCREEN	1	510.00	
EFT46908	31/03/2023	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL MARCH 2023	1		358.00
INV 0000475415	03/2023	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL MARCH 2023	1	182.00	
INV 0000475517	03/2023	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS MARCH 2023	1	44.00	
INV 0000475620	03/2023	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS MARCH 2023	1	44.00	

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INV 0000476021/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS MARCH 2023	1	44.00	
INV 0000476424/03/2023		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS MARCH 2023	1	44.00	
EFT46909	31/03/2023	NORTHAM FLORIST	BEVERLEY BULL RETIREMENT	1		55.00
INV 70494	23/03/2023	NORTHAM FLORIST	BEVERLEY BULL RETIREMENT	1	55.00	
EFT46910	31/03/2023	NORTHAM LIQUOR BARONS	DRINKS FOR THE COUNCIL CHAMBERS	1		98.99
INV 1201-424	22/02/2023	NORTHAM LIQUOR BARONS	DRINKS FOR THE COUNCIL CHAMBERS	1	98.99	
EFT46911	31/03/2023	NORTHAM SECONDHAND	DESIGNING POSTERS FOR ELEVATE FESTIVAL 2023	1		330.00
INV INV-230823/03/2023		NORTHAM SECONDHAND	DESIGNING POSTERS FOR ELEVATE FESTIVAL 2023	1	330.00	
EFT46912	31/03/2023	NORTHAM TYREPOWER	PN2206 REGO 1TYI946 - TRAILER PUNCTURE REPAIR	1		55.00
INV 147933	27/03/2023	NORTHAM TYREPOWER	PN2206 REGO 1TYI946 - TRAILER PUNCTURE REPAIR	1	55.00	
EFT46913	31/03/2023	OFFICEWORKS SUPERSTORES PTY LTD	LENOVO MONITOR, SURFACE DOCK, 4 X HEAD SETS, IPAD FOLIO	1		2,281.96
INV 6059402008/02/2023		OFFICEWORKS SUPERSTORES PTY LTD	COMSOL USB-C TO DISPLAYPORT 8K ADAPTER, HDMI DOCK INC DELIVERY	1	374.91	
INV 6062884501/03/2023		OFFICEWORKS SUPERSTORES PTY LTD	COMSOL UNIVERSAL TRIPLE HDMI DOCKING STATION - COCMDL32D	1	404.95	
INV 6064497509/03/2023		OFFICEWORKS SUPERSTORES PTY LTD	STATIONARR FOR LIBRARY	1	252.05	
INV 6066652621/03/2023		OFFICEWORKS SUPERSTORES PTY LTD	10 X AVERY PRINTABLE TABBIES WHITE 48 PACK	1	120.95	
INV 6066948622/03/2023		OFFICEWORKS SUPERSTORES PTY LTD	LENOVO MONITOR, SURFACE DOCK, 4 X HEAD SETS, IPAD FOLIO	1	998.95	
INV 6067185824/03/2023		OFFICEWORKS SUPERSTORES PTY LTD	10 X AVERY PRINTABLE TABBIES WHITE 48 PACK	1	130.15	
EFT46914	31/03/2023	OPAL AUSTRALIAN PAPER	GOLD ENVELOPES	1		141.44
INV 9659061108/03/2023		OPAL AUSTRALIAN PAPER	GOLD ENVELOPES	1	141.44	
EFT46915	31/03/2023	PHILIP JOHN ROBINSON ROBINSON	NORTHAM TOY LIBRARY. REPLACE KITCHEN CABINETS AS PER QUOTE.	1		6,050.00

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INV 0000016.205/03/2023		PHILIP JOHN ROBINSON ROBINSON	NORTHAM TOY LIBRARY. REPLACE KITCHEN CABINETS AS PER QUOTE.	1	6,050.00	
EFT46916	31/03/2023	POOL AND PUMP SERVICE AND REPAIRS	SUPPLY AND INSTALL SERVICE KIT & MISSING VENT SPRING, TEST & COMMISSION, INCLUDING TRAVEL AS PER QUOTE Q00952	1		1,354.29
INV PPS0089324/01/2023		POOL AND PUMP SERVICE AND REPAIRS	FIX AIR LOCK PROCAL	1	297.00	
INV PPS0095225/03/2023		POOL AND PUMP SERVICE AND REPAIRS	SUPPLY AND INSTALL SERVICE KIT & MISSING VENT SPRING, TEST & COMMISSION, INCLUDING TRAVEL AS PER QUOTE Q00952	1	1,057.29	
EFT46917	31/03/2023	POOLSHOP ONLINE PTY LTD	WUNDOWIE POOL CHEMICALS	1		2,939.20
INV INV-137327/02/2023		POOLSHOP ONLINE PTY LTD	WUNDOWIE POOL CHEMICALS	1	836.00	
INV INV-140621/03/2023		POOLSHOP ONLINE PTY LTD	WUNDOWIE POOL CHEMICALS	1	651.20	
INV INV-140223/03/2023		POOLSHOP ONLINE PTY LTD	25KG SODA ASH, PHOTO METER & TEST STRIPS	1	800.25	
INV INV-141624/03/2023		POOLSHOP ONLINE PTY LTD	15 X 25KG SODA ASH	1	651.75	
EFT46918	31/03/2023	PROFESSIONALLOCKSERVICE	VISITORS CENTRE. REPAIR/REPLACE FRONT DOOR CLOSER AND EASE LOCK.	1		1,585.21
INV 0010866524/03/2023		PROFESSIONALLOCKSERVICE	VISITORS CENTRE. REPAIR/REPLACE FRONT DOOR CLOSER AND EASE LOCK.	1	1,253.89	
INV 0010866424/03/2023		PROFESSIONAL LOCKSERVICE	BERNARD PARK TOILETS. REPAIR LOCK TO FEMALE TOILET GATE.	1	331.32	
EFT46919	31/03/2023	PROMPTSETTLEMENTS	LANDGATE FEES FOR SALE OF 181 WELLINGTON STREET, NORTHAM	1		391.84
INV 2592 N	24/03/2023	PROMPTSETTLEMENTS	LANDGATE FEES FOR SALE OF 181 WELLINGTON STREET, NORTHAM	1	391.84	
EFT46920	31/03/2023	RONLIEEH PTY LTD T/AS ALL PARTSWA	WPC-40708-SM SMOKE - WARRIER PREMIUM SAFETY GLASSES	1		106.92
INV SI-00009028/03/2023		RONLIEEH PTY LTD T/AS ALL PARTSWA	WPC-40708-SM SMOKE - WARRIER PREMIUM SAFETY GLASSES	1	106.92	
EFT46921	31/03/2023	RURAL BUILDING COMPANY PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		3,000.00
INV T1387	30/03/2023	RURAL BUILDING COMPANY PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	

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INV T1417	30/03/2023	RURAL BUILDING COMPANY PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
INV T1441	30/03/2023	RURAL BUILDING COMPANY PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT46922	31/03/2023	SHIRE OF TOODYAY	AROC - EXECUTIVE WAGES FOR FEBRUARY 2023	1		1,691.90
INV 2000831711/03/2023	31/03/2023	SHIRE OF TOODYAY	AROC - EXECUTIVE WAGES FOR DECEMBER 2022 - JANUARY 2023 - \$500.00: MOBILE PHONE NOVEMBER 2022 TO JANUARY 2023 - \$174.00 (INC GST) = \$674.00 INVOICE - 992	1	674.00	
INV 993	11/03/2023	SHIRE OF TOODYAY	AROC - EXECUTIVE WAGES FOR FEBRUARY 2023	1	1,017.90	
EFT46923	31/03/2023	SOURCE SEPARATION SYSTEMS PTY LTD	MULTISORT 60L GREY RECYCLE BASE WITH RED, YELLOW AND WHITE LIDS	1		645.39
INV INV 23-008/03/2023	31/03/2023	SOURCE SEPARATION SYSTEMS PTY LTD	MULTISORT 60L GREY RECYCLE BASE WITH RED, YELLOW AND WHITE LIDS	1	645.39	
EFT46924	31/03/2023	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1		19,372.40
INV 4057	22/03/2023	SPECIALISED TREE SERVICE	SOUTHERN BROOK RD - VERGE PRUNING FROM THE 12SLK TO THE 13SLK BOTH SIDES OF ROAD. SAFELY PRUNE BACK ALL VEGETATION 2MTRS FROM THE EDGE OF THE SEAL BOTH SIDES OF ROAD. ALL MATERIAL REMOVED FROM SITE	1	5,700.00	
INV 4061	27/03/2023	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1	13,672.40	
EFT46925	31/03/2023	SPORTSPOWER NORTHAM H & H JOUBERT	XS COMMUNITY SERVICE OFFICER EMBRIODED BLACK & BLUE POLO'S & HOODIES FOR COMMUNITY SERVICE OFFICERS	1		395.30
INV 23-00003 13/03/2023	13/03/2023	SPORTSPOWER NORTHAM H & H JOUBERT	XS COMMUNITY SERVICE OFFICER EMBRIODED BLACK & BLUE POLO'S & HOODIES FOR COMMUNITY SERVICE OFFICERS	1	395.30	
EFT46926	31/03/2023	STATE LIBRARY OF WESTERN AUSTRALIA	INTERLIBRARY LOAN FREIGHT RECOUP JANUARY - JUNE 2023	1		1,033.49
INV RI03478216/03/2023	31/03/2023	STATE LIBRARY OF WESTERN AUSTRALIA	INTERLIBRARY LOAN FREIGHT RECOUP JANUARY - JUNE 2023	1	1,033.49	

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EFT46927	31/03/2023	SUSAN GILLIANKINCH	OVERPAYMENT OF INV#27101 - FOOD BUSINESS REGISTRATION	1		30.00
INV 27101	10/03/2023	SUSAN GILLIANKINCH	OVERPAYMENT OF INV#27101 - FOOD BUSINESS REGISTRATION	1	30.00	
EFT46928	31/03/2023	SYNERGY	357704980 CLARKE ST PUMP - 18/01/2023 to 20/03/2023	1		6,377.89
INV 3577046021/03/2023		SYNERGY	357704600 PERINA PARK - 06/01/2023 to 17/03/2023		136.60	
INV 3577049821/03/2023		SYNERGY	357704980 CLARKE ST PUMP - 18/01/2023 to 20/03/2023		2,024.52	
INV 3577043621/03/2023		SYNERGY	357704360 BROOME TCE PUMP - 18/01/2023 to 20/03/2023		181.75	
INV 3577018221/03/2023		SYNERGY	357701820 BROOME TCE PUMP - 18/01/2023 to 20/03/2023		197.86	
INV 3577020021/03/2023		SYNERGY	357702000 BROOME TCE BBQ LIGHTS - 18/01/2023 to 20/03/2023		120.60	
INV 3577048421/03/2023		SYNERGY	357704840 ROTARY WHEEL - 18/01/2023 to 20/03/2023		119.28	
INV 3616695021/03/2023		SYNERGY	361669500 OXIDATION PONDS - 21/02/2023 to 20/03/2023		1,629.47	
INV 3575474722/03/2023		SYNERGY	357547470 MORBY COTTAGE - 19/01/2023 to 21/03/2023		125.51	
INV 9414532322/03/2023		SYNERGY	941453230 GRASS VALLEY BFB FIRE SHED - 18/01/2023 to 21/03/2023		357.13	
INV 9291252022/03/2023		SYNERGY	092912520 GRASS VALLEY OVAL - 18/01/2023 to 21/03/2023		119.81	
INV 3980651122/03/2023		SYNERGY	398065110 GRASS VALLEY HALL - 18/01/2023 to 21/03/2023		497.84	
INV 3577031823/03/2023		SYNERGY	357703180 STORMWATER DAM PUMP - 19/01/2023 to 22/03/2023		160.13	
INV 3575473323/03/2023		SYNERGY	357547330 APEX PARK TOILETS - 19/01/2023 to 21/03/2023		157.61	
INV 3613331823/03/2023		SYNERGY	361333180 SUSPENSION BRIDGE LIGHTING - 18/01/2023 to 21/03/2023		320.61	
INV 1578225624/03/2023		SYNERGY	157822560 IRISHTOWN BFB - 20/01/2023 to 23/03/2023		229.17	
EFT46929	31/03/2023	T-QUIP	PN2003 - HAP99113202 BRUSH POLY-WIRE CM600 (1770) FOR HAKO FOOTPATH SWEEPER	1		844.80
INV 118151 #222/03/2023		T-QUIP	PN2003 - HAP99113202 BRUSH POLY-WIRE CM600 (1770) FOR HAKO FOOTPATH SWEEPER	1	844.80	
EFT46930	31/03/2023	TELSTRA LIMITED	TELSTRA CHARGES - FEBRUARY 2023 - ADMIN INTERNET	1		10,498.06

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INV 2726009204/03/2023		TELSTRA LIMITED	TELSTRA CHARGES - FEBRUARY 2023 - HARVEST BAN	1	1,177.17	
INV 2726008910/03/2023		TELSTRA LIMITED	TELSTRA CHARGES - FEBRUARY 2023 - COUNCILLORS / ADMIN / CESM / RANGERS / HEALTH / KILLARA / LANDFILL / PLANNING / WUNDOWIE POOL / NORTHAM LIBRARY / CREATE 298 / BKB / ENGINEERING / BUILDING / VC / REC CENTRE / SES	1	2,909.95	
INV 2726009010/03/2023		TELSTRA LIMITED	TELSTRA CHARGES - FEBRUARY 2023 - ADMIN / FINANCE / BKB / ENGINEERING / REC CENTRE	1	141.82	
INV 2258398814/03/2023		TELSTRA LIMITED	TELSTRA CHARGES - FEBRUARY 2023 - ADMIN INTERNET	1	5,248.89	
INV 9026075017/03/2023		TELSTRA LIMITED	TELSTRA CHARGES - FEBRUARY 2023 - ADMIN / FINANCE / ADMIN INTERNET / HAVEST BAN / LANDFILL / WUNDOWIE POOL & LIBRARY / CREAT 298 / ENGINEERING / LANDFILL INTERNET / CESM / BUSHFIRES	1	1,020.23	
EFT46931	31/03/2023	THE GELO COMPANY PTY LTD	ELEVATE FESTIVAL 2023- FAMOUS SHARRON BOOKING MC & ROVING SAT MAY 6TH, 2023 4HRS TOTAL	1		3,025.00
INV INV-770217/03/2023		THE GELO COMPANY PTY LTD	ELEVATE FESTIVAL 2023- FAMOUS SHARRON BOOKING MC & ROVING SAT MAY 6TH, 2023 4HRS TOTAL	1	3,025.00	
EFT46932	31/03/2023	THE VINTAGE SPORTS CAR CLUB OF WA (INC)	COMMUNITY GRANT FOR THE NORTHAM MOTORSPORT FESTIVAL 2023 (FLYING 50'S) 2022/2023 SPONSORSHIP	1		27,500.00
INV N238	14/02/2023	THE VINTAGE SPORTS CAR CLUB OF WA (INC)	COMMUNITY GRANT FOR THE NORTHAM MOTORSPORT FESTIVAL 2023 (FLYING 50'S) 2022/2023 SPONSORSHIP	1	27,500.00	
EFT46933	31/03/2023	TOLL - IPEC PTY LTD T/AS	FREIGHT CHARGES	1		310.37
INV 0579-S30	26/02/2023	TOLL - IPEC PTY LTD T/AS	FREIGHT CHARGES	1	93.15	
INV 0581-S30	12/03/2023	TOLL - IPEC PTY LTD T/AS	FREIGHT CHARGES	1	217.22	
EFT46934	31/03/2023	TPG TELECOM - ACCOUNT 2000050690	TPG CHARGES - FEBRUARY 2023 - ADMIN / FINANCE / BKB / CESM / CREATE 298 / ENGINEERING / HEALTH / BUILDING / KILLARA / NORTHAM & WUNDOWIE LIBRARY / PLANNING / RANGERS / REC CENTRE / VC / IT	1		7,028.88

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INV 1883850501/03/2023		TPG TELECOM - ACCOUNT 2000050690	TPG CHARGES - FEBRUARY 2023 - ADMIN / FINANCE / BKB / CISM / CREATE 298 / ENGINEERING / HEALTH / BUILDING / KILLARA / NORTHAM & WUNDOWIE LIBRARY / PLANNING / RANGERS / REC CENTRE / VC / IT	1	7,028.88	
EFT46935	31/03/2023	TPG TELECOM - ACCOUNT 2000054211	TPG CHARGES - FEBRUARY 2023 - CREATE 298 / SES / BFB	1		705.52
INV 1882770501/03/2023		TPG TELECOM - ACCOUNT 2000054211	TPG CHARGES - FEBRUARY 2023 - CREATE 298 / SES / BFB	1	705.52	
EFT46936	31/03/2023	TREVOR EASTWELL	DRIVE WUNDOWIE BUS SATURDAY AND SUNDAY (4/03 & 5/03) TO AND FROM WUNDOWIE POOL DELIVERING PASSENGERS	1		190.00
INV 9	23/02/2023	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY TRANSPORT FEBRUARY 2023	1	50.00	
INV 11	10/03/2023	TREVOR EASTWELL	DRIVE WUNDOWIE BUS SATURDAY AND SUNDAY (4/03 & 5/03) TO AND FROM WUNDOWIE POOL DELIVERING PASSENGERS	1	140.00	
EFT46937	31/03/2023	UTF AUSTRALIA PTY LTD	REPAIRS TO DAMAGED BOBCAT TRAILER AT UNIVERSAL TRAILERS, RESULTING FROM ACCIDENT IN WUNDOWIE 06/10/2022	1		3,381.73
INV INV-114201/02/2023		UTF AUSTRALIA PTY LTD	REPAIRS TO DAMAGED BOBCAT TRAILER AT UNIVERSAL TRAILERS, RESULTING FROM ACCIDENT IN WUNDOWIE 06/10/2022	1	3,381.73	
EFT46938	31/03/2023	VALLEY HEIGHTS MUSIC - JEFFREY ALLEN T-AS	SINGING LESSONS AT BKB FOR 11/3/23 AND 18/3/23	1		500.00
INV INV0515 22/03/2023		VALLEY HEIGHTS MUSIC - JEFFREY ALLEN T-AS	SINGING LESSONS AT BKB FOR 11/3/23 AND 18/3/23	1	500.00	
EFT46939	31/03/2023	VINCELEC	REPAIR LIGHT IN COUNCIL CHAMBERS	1		209.56
INV IV1636 16/03/2023		VINCELEC	REPAIR LIGHT IN COUNCIL CHAMBERS	1	209.56	
EFT46940	31/03/2023	WA DISTRIBUTORS PTY LTD	NORTHAM AQUATIC CENTRE - KIOSK SUPPLIES	1		951.45
INV 797656 21/12/2022		WA DISTRIBUTORS PTY LTD	NORTHAM AQUATIC CENTRE - KIOSK SUPPLIES	1	429.15	
INV 797771 22/12/2022		WA DISTRIBUTORS PTY LTD	NORTHAM AQUATIC CENTRE - KIOSK SUPPLIES	1	55.00	
INV 806438 25/01/2023		WA DISTRIBUTORS PTY LTD	NORTHAM AQUATIC CENTRE - KIOSK SUPPLIES	1	467.30	

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EFT46941	31/03/2023	WARRICKS NEWSAGENCY	KILLARA STATIONARY SUPPLIES	1		155.47
INV 10.03.20210/03/2023		WARRICKS NEWSAGENCY	KILLARA STATIONARY SUPPLIES	1	155.47	
EFT46942	31/03/2023	WCP CIVIL PTY LTD	PAVEMENT RECONSTRUCTION, PRIMER SEAL, AND ASPHALT OF DRING STREET NORTHAM AS PER CONTRACT C.202122-06 - RETENTION RELEASE.	1		42,831.59
INV 28554	28/02/2023	WCP CIVIL PTY LTD	PAVEMENT RECONSTRUCTION, PRIMER SEAL, AND ASPHALT OF DRING STREET NORTHAM AS PER CONTRACT C.202122-06 - RETENTION RELEASE.	1	42,831.59	
EFT46943	31/03/2023	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1405 - SUPPLY AND FIT ALTERNATOR AND BATTERY TO FORKLIFT	1		1,659.00
INV INV-149720/03/2023		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE EXISTING REVERSE ALARM (BEEPER) WITH BROAD-BAND (SQUAWKER)	1	407.50	
INV INV-149720/03/2023		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE EXISTING REVERSE ALARM (BEEPER) WITH BROAD-BAND (SQUAWKER)	1	407.50	
INV INV-149420/03/2023		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1405 - SUPPLY AND FIT ALTERNATOR AND BATTERY TO FORKLIFT	1	844.00	
EFT46944	31/03/2023	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. JULY, AUGUST, SEPTEMBER, OCTOBER 2022 & APRIL, MAY & JUNE 2023. 4 HRS A DAY / 3 DAYS A WEEK WITH 3 CREW MEMBERS.	1		7,674.10
INV 0030144613/02/2023		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. JULY, AUGUST, SEPTEMBER, OCTOBER 2022 & APRIL, MAY & JUNE 2023. 4 HRS A DAY / 3 DAYS A WEEK WITH 3 CREW MEMBERS.	1	2,752.20	
INV 0030145316/03/2023		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. JULY, AUGUST, SEPTEMBER, OCTOBER 2022 & APRIL, MAY & JUNE 2023. 4 HRS A DAY / 3 DAYS A WEEK WITH 3 CREW MEMBERS.	1	2,935.68	
INV 0030145521/03/2023		WHEATBELT NATURAL RESOURCE MANAGEMENT	NOONGAR LANGUAGE BOOKS X 50	1	685.19	
INV 0030145621/03/2023		WHEATBELT NATURAL RESOURCE MANAGEMENT	50 NOONGAR DICTIONARIES	1	684.75	
INV 0030145521/03/2023		WHEATBELT NATURAL RESOURCE MANAGEMENT	FOR BOOKS NOT PREVIOUSLY INVOICED OR PO WRITTEN FROM 9/8/22 AND 28/8/22 15 BOOKS AND 30 BOOKS NOW ON INVOICE 00301455	1	616.28	

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EFT46945	31/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	ADMIN C7565 PRINTER METER/SERVICE READING	1		8,184.66
INV 215442	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	NORTHAM LIBRARY IRA-DX C3830 COLOUR COPIER SERVICE METER READING	1	782.04	
INV 215445	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	ADMIN C7565 PRINTER METER/SERVICE READING	1	2,664.18	
INV 21547	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	ENGINEERING DONGA IRA-DX C3730 COLOUR COPIER SERVICE METER READING	1	577.23	
INV 215444	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	KILLARA IRA-DX C3830 COLOUR COPIER SERVICE METER READING	1	247.56	
INV 215441	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	VISITORS CENTRE IRA-DX C3830 COLOUR COPIER SERVICE METER READING	1	378.82	
INV 215443	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	REC CENTRE IRA-DX C3830 COLOUR COPIER SERVICE METER READING	1	908.51	
INV 215438	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	DEPOT C3530 PRINTER METER/SERVICE READING	1	1,312.18	
INV 215439	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	SES C3530 PRINTER METER/SERVICE READING	1	343.30	
INV 215440	16/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	BKB C3830 PRINTER METER/SERVICE READING	1	360.09	
INV 215493	19/03/2023	WHEATBELT OFFICE & BUSINESS MACHINES / COUNTRY COPIERS - GARDNER T/AS	WUNDOWIE LIBRARY IRA-DX C3730 COLOUR COPIER SERVICE METER READING	1	610.75	
EFT46946	31/03/2023	WHEATBELT PRECISION SERVICES - JEFFREY ROBERTS T/AS	BAKERS HILL 3.4U – REPAIR OF DAMAGE SUSTAINED AT SHINGLE HILL RD	1		3,876.49

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INV INV-024314/03/2023		WHEATBELT PRECISION SERVICES - JEFFREY ROBERTS T/AS	BAKERS HILL 3.4U – REPAIR OF DAMAGE SUSTAINED AT SHINGLE HILL RD	1	3,151.72	
INV INV-024516/03/2023		WHEATBELT PRECISION SERVICES - JEFFREY ROBERTS T/AS	DBA PREMIUM DISC BRAKE ROTOR + BENDIX 4WD DISC PAD SET	1	724.77	
EFT46947	31/03/2023	ZABRINA CANTATORE	PAYMENT TO ARTIST FOR ARTWORK SOLD ON THEIR BEHALF	1		440.00
INV 13	15/03/2023	ZABRINA CANTATORE	PAYMENT TO ARTIST FOR ARTWORK SOLD ON THEIR BEHALF	1	440.00	
DD18977.1	03/03/2023	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT MARCH 2023	1		573.75
INV MARCH	03/03/2023	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT MARCH 2023	1	573.75	
DD18994.1	13/03/2023	BANKWEST	JASON WHITEAKER MASTERCARD 21/01/2023 TO 20/02/2023	1		2,872.27
INV JMETCA	13/03/2023	BANKWEST	JOANNE METCALF MASTERCARD 21/01/2023 TO 20/02/2023	1	380.47	
INV C YOUN	13/03/2023	BANKWEST	COLIN YOUNG MASTERCARD 21/01/2023 TO 20/02/2023	1	1,771.28	
INV C HUNT	13/03/2023	BANKWEST	CHADD HUNT MASTERCARD 21/01/2023 TO 20/02/2023	1	61.00	
INV J WHITE	13/03/2023	BANKWEST	JASON WHITEAKER MASTERCARD 21/01/2023 TO 20/02/2023	1	659.52	
DD19004.1	14/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		30,564.50
INV SUPER	14/03/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	26,035.80	
INV DEDUCT	14/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,435.68	
INV DEDUCT	14/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	36.70	
INV DEDUCT	14/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	36.70	
INV DEDUCT	14/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	1,600.00	
INV DEDUCT	14/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	105.79	
INV DEDUCT	14/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	129.26	
INV DEDUCT	14/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	68.17	

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INV DEDUCT14/03/2023		AWARE SUPER	PAYROLL DEDUCTIONS	1	116.40	
DD19004.2	14/03/2023	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		554.40
INV SUPER 14/03/2023		PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	419.18	
INV DEDUCT14/03/2023		PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	135.22	
DD19004.3	14/03/2023	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		503.25
INV SUPER 14/03/2023		COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	503.25	
DD19004.4	14/03/2023	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		474.65
INV SUPER 14/03/2023		HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	474.65	
DD19004.5	14/03/2023	QSUPER	PAYROLL DEDUCTIONS	1		619.08
INV SUPER 14/03/2023		QSUPER	SUPERANNUATION CONTRIBUTIONS	1	453.99	
INV DEDUCT14/03/2023		QSUPER	PAYROLL DEDUCTIONS	1	165.09	
DD19004.6	14/03/2023	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,272.12
INV SUPER 14/03/2023		MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	932.89	
INV DEDUCT14/03/2023		MEDIA SUPER	PAYROLL DEDUCTIONS	1	339.23	
DD19004.7	14/03/2023	YKC SUPERFUND	PAYROLL DEDUCTIONS	1		891.34
INV SUPER 14/03/2023		YKC SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	653.65	
INV DEDUCT14/03/2023		YKC SUPERFUND	PAYROLL DEDUCTIONS	1	237.69	
DD19004.8	14/03/2023	MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1		261.10
INV SUPER 14/03/2023		MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1	261.10	
DD19004.9	14/03/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	1		367.50
INV SUPER 14/03/2023		CBUS	SUPERANNUATION CONTRIBUTIONS	1	367.50	
DD19063.1	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1		30,660.68

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INV SUPER	28/03/2023	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	26,028.00	
INV DEDUCT	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,486.29	
INV DEDUCT	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	37.11	
INV DEDUCT	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	37.11	
INV DEDUCT	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	1,600.00	
INV DEDUCT	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	102.27	
INV DEDUCT	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	182.49	
INV DEDUCT	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	69.16	
INV DEDUCT	28/03/2023	AWARE SUPER	PAYROLL DEDUCTIONS	1	118.25	
DD19063.2	28/03/2023	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		503.25
INV SUPER	28/03/2023	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	503.25	
DD19063.3	28/03/2023	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		459.63
INV SUPER	28/03/2023	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	459.63	
DD19063.4	28/03/2023	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1		944.68
INV SUPER	28/03/2023	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	657.11	
INV DEDUCT	28/03/2023	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	287.57	
DD19063.5	28/03/2023	QSUPER	PAYROLL DEDUCTIONS	1		619.08
INV SUPER	28/03/2023	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	453.99	
INV DEDUCT	28/03/2023	QSUPER	PAYROLL DEDUCTIONS	1	165.09	
DD19063.6	28/03/2023	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,272.12
INV SUPER	28/03/2023	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	932.89	
INV DEDUCT	28/03/2023	MEDIA SUPER	PAYROLL DEDUCTIONS	1	339.23	
DD19063.7	28/03/2023	YKC SUPERFUND	PAYROLL DEDUCTIONS	1		891.34

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	28/03/2023	YKC SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	653.65	
INV DEDUCT	28/03/2023	YKC SUPERFUND	PAYROLL DEDUCTIONS	1	237.69	
DD19063.8	28/03/2023	MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1		261.10
INV SUPER	28/03/2023	MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1	261.10	
DD19063.9	28/03/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	1		367.50
INV SUPER	28/03/2023	CBUS	SUPERANNUATION CONTRIBUTIONS	1	367.50	
DD19004.10	14/03/2023	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1		162.85
INV SUPER	14/03/2023	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	162.85	
DD19004.11	14/03/2023	VANGUARD SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1		181.77
INV SUPER	14/03/2023	VANGUARD SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	181.77	
DD19004.12	14/03/2023	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		3,877.37
INV SUPER	14/03/2023	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	3,404.97	
INV DEDUCT	14/03/2023	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	372.40	
INV DEDUCT	14/03/2023	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	100.00	
DD19004.13	14/03/2023	BT SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		67.79
INV SUPER	14/03/2023	BT SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	67.79	
DD19004.14	14/03/2023	RETIREMENT PORTFOLIO SERVICE	SUPERANNUATION CONTRIBUTIONS	1		89.65
INV SUPER	14/03/2023	RETIREMENT PORTFOLIO SERVICE	SUPERANNUATION CONTRIBUTIONS	1	89.65	
DD19004.15	14/03/2023	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1		656.70
INV DEDUCT	14/03/2023	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	175.12	
INV SUPER	14/03/2023	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	481.58	
DD19004.16	14/03/2023	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,401.74

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT14/03/2023	14/03/2023	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	308.60	
INV SUPER 14/03/2023	14/03/2023	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,093.14	
DD19004.17	14/03/2023	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1		1,315.20
INV DEDUCT14/03/2023	14/03/2023	UNISUPER	PAYROLL DEDUCTIONS	1	168.33	
INV DEDUCT14/03/2023	14/03/2023	UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
INV SUPER 14/03/2023	14/03/2023	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	686.87	
DD19004.18	14/03/2023	HOSTPLUS SUPER	PAYROLL DEDUCTIONS	1		573.11
INV SUPER 14/03/2023	14/03/2023	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	523.11	
INV DEDUCT14/03/2023	14/03/2023	HOSTPLUS SUPER	PAYROLL DEDUCTIONS	1	50.00	
DD19004.19	14/03/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		648.27
INV SUPER 14/03/2023	14/03/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	648.27	
DD19004.20	14/03/2023	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		227.51
INV SUPER 14/03/2023	14/03/2023	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	227.51	
DD19004.21	14/03/2023	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		441.87
INV SUPER 14/03/2023	14/03/2023	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	441.87	
DD19063.10	28/03/2023	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1		165.16
INV SUPER 28/03/2023	28/03/2023	MTAA SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	165.16	
DD19063.11	28/03/2023	VANGUARD SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1		34.55
INV SUPER 28/03/2023	28/03/2023	VANGUARD SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	34.55	
DD19063.12	28/03/2023	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		3,960.93
INV SUPER 28/03/2023	28/03/2023	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	3,487.20	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT28/03/2023		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	373.73	
INV DEDUCT28/03/2023		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	100.00	
DD19063.13	28/03/2023	BT SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		321.99
INV SUPER	28/03/2023	BT SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	321.99	
DD19063.14	28/03/2023	RETIREMENT PORTFOLIO SERVICE	SUPERANNUATION CONTRIBUTIONS	1		64.98
INV SUPER	28/03/2023	RETIREMENT PORTFOLIO SERVICE	SUPERANNUATION CONTRIBUTIONS	1	64.98	
DD19063.15	28/03/2023	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1		656.70
INV DEDUCT28/03/2023		ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	175.12	
INV SUPER	28/03/2023	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	481.58	
DD19063.16	28/03/2023	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1		1,390.40
INV DEDUCT28/03/2023		UNISUPER	PAYROLL DEDUCTIONS	1	174.72	
INV DEDUCT28/03/2023		UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
INV SUPER	28/03/2023	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	755.68	
DD19063.17	28/03/2023	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		555.38
INV DEDUCT28/03/2023		PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	135.46	
INV SUPER	28/03/2023	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	419.92	
DD19063.18	28/03/2023	HOSTPLUS SUPER	PAYROLL DEDUCTIONS	1		573.11
INV SUPER	28/03/2023	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	523.11	
INV DEDUCT28/03/2023		HOSTPLUS SUPER	PAYROLL DEDUCTIONS	1	50.00	
DD19063.19	28/03/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		614.24
INV SUPER	28/03/2023	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	614.24	
DD19063.20	28/03/2023	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		199.07

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	28/03/2023	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	199.07	
DD19063.21	28/03/2023	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		487.67
INV SUPER	28/03/2023	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	487.67	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	1,800,197.66
TOTAL		1,800,197.66

Payment dates 1ST March 2023 – 31ST March 2023

- Municipal Fund payment cheque numbers 35561 to 35567 Total \$99,140.70.

Electronic Funds Transfer

- Municipal Fund EFT46590 to EFT46947 Total \$1,607,455.61.
- Direct Debits Total \$93,601.35.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2022/2023	EFT Payments 2022/2023	Direct Debits 2022/2023	Payroll 2022/2023	Total Payments 2022/2023
July	\$ 35,158.28	\$ 1,922,165.42	\$ 92,241.22	\$ 450,983.16	\$ 2,500,548.08
August	\$ 49,755.57	\$ 1,862,348.43	\$ 96,210.39	\$ 456,701.51	\$ 2,465,015.90
September	\$ 20,008.62	\$ 1,849,919.23	\$ 100,596.70	\$ 719,541.42	\$ 2,690,065.97
October	\$ 27,379.34	\$ 1,879,280.09	\$ 99,709.19	\$ 493,924.90	\$ 2,500,293.52
November	\$ 28,185.68	\$ 2,153,587.29	\$ 97,145.92	\$ 526,791.12	\$ 2,805,710.01
December	\$ 59,627.70	\$ 2,127,298.89	\$ 105,047.33	\$ 519,667.53	\$ 2,811,641.45
January	\$ 72,199.65	\$ 1,402,773.56	\$ 99,993.29	\$ 517,940.53	\$ 2,092,907.03
February	\$ 44,706.25	\$ 1,775,425.15	\$ 47,888.67	\$ 532,957.08	\$ 2,400,977.15
March	\$ 99,140.70	\$ 1,607,455.61	\$ 93,601.35	\$ 762,132.18	\$ 2,562,329.84
April					\$ -
May					\$ -
June					\$ -
Total	\$ 436,161.79	\$ 16,580,253.67	\$ 832,434.06	\$ 4,980,639.43	\$ 22,829,488.95

The following table presents all payments made for the month from Council credit cards paid by direct debit DD18994.1 - \$2,872.27

Summary Credit Card Payments	\$	Total
CEO		
FARMERS HOME HOTEL - ACCOMODATION FOR AUSTRALIA DAY AMBASSADOR	590.00	
CPP CONVENTION CENTRE - E.V. PROVIDER MEETING	13.12	
DOMINOS PIZZA MUNDARING - LUNCH AFTER PERTH MEETING	8.99	

WILSON PARKING PER086 - PARKING FOR INVESTOR MEETING	9.11	
DOME NORTHAM - CEO/PRESIDENT MEETING	16.90	
DOME NORTHAM - MEETING WDC A/CEO	9.40	
COLES EXPRESS - PROVIDED WATER TO WUNDOWIE CREW AS PART OF SITE VISIT	12.00	
		\$ 659.52
Executive Manager of Community Services		
FACEBOOK - BOOSTED POSTS	165.00	
FACEBOOK - BOOSTED POSTS	151.22	
SUBWAY NORTHAM - COMMUNITY SAFETY COMMITTEE CATERING	64.25	
		\$ 380.47
Executive Manager of Corporate Services		
AUSTRALIAN COMPUTER TRADERS - MINI PC A/C CEO	195.00	
FOXIT SOFTWARE - PDF EDITOR LICENCE * 2	504.61	
COPERNIC SOFTWARE - ANNUAL SOFTWARE LICENCE * 15	444.04	
DOME NORTHAM - EXE MANAGERS LUNCH	166.35	
POPO CHINESE - APPOINTMENT PERTH	14.00	
WILSON CARPARK - APPOINTMENT PERTH	27.00	
AMAYSIM MOBILE PTY LTD - LIBRARY LIFT PHONE DATA	10.00	
AUSTRALIA POST - GUN LICENCE RENEWAL RANGERS	147.00	
ADOBE ID CREATIVE CLOUD - MONTHLY FEES	225.96	
FOREIGN TRANSACTION FEE	37.32	
		\$ 1,771.28
Executive Manager of Development Services		
		\$ -
Executive Manager of Engineering Services		
NEW TRAILER PLATE SWAP - PN1009A	61.00	
		\$ 61.00
Total Credit Card Expenditure		\$ 2,872.27

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,562,329.84 was submitted to the Ordinary Meeting of Council on Wednesday, 19 April 2023.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$2,562,329.84 was submitted to each member of the Council on Wednesday, 19 April 2023, has been checked and is fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.4.2 Financial Statements for the period ending 31 March 2023

File Reference:	2.1.3.4
Reporting Officer:	Codey Redmond (Senior Finance Officer)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 31 March 2023.

ATTACHMENTS

1. Statement of Financial Activity - March 2023 [**13.4.2.1** - 15 pages]

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending Insert Date 31 March 2023 is included as Attachment 1 to this agenda and includes the following reports:

- Statement of Financial Activity
- Operating Statements
- Balance Sheet
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Cash Position
- Rating Information
- Cash Flow Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or

any other matters relating to this matter, please contact Council finance staff prior to the meeting.

Notes to the Financial Statements (Items in bold represent new notes)

Operating Revenue

1. Operating grants down by 36% due timing. Of the 1,4million
2. WANDRRA funding only \$ 72,724 has been received to date. All
3. requested submissions have been made and we await feedback.

Operating Expenditure

4. Other expenditure is over budget by \$205,581 mainly due to public
5. works overheads allocations that are under budget due to timing.
6. Non-Operating grants are over budget by 73% mainly due to timing.
7. Received \$ 447,000 above yield to date budget for blackspot funding
8. and \$676,255 above yield to date budget from Main Roads
9. commodity route funding. We also received \$ 385,500 to date for
10. bridges from FAGS. Of the \$ 385,500 \$ 114,00 will be channelled
11. towards Eadine bridge and the rest will pay main roads for the
12. replacement of the old York Road bridge.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action: Nil.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 22/23 Budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.

Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) =Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) xMedium (3) =Low (3)	There are processes in place to ensure compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4719

Moved: Cr J E G Williams

Seconded: Cr D J Galloway

That Council receives the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 31 March 2023.

CARRIED 8/0



Shire of Northam

SHIRE OF NORTHAM

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2023

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Rating Information	13
Cash Flow Information	14
Investment Schedule	15



SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MARCH 2023

	NOTE	2022/23 Budget	Ytd Budget	2022/23 Ytd Actual	Variations Actuals to Budget	Variations Actuals to Budget
OPERATING REVENUE						
Rates		11,375,033	11,345,033	11,341,561	(3,472)	0%
Operating Grants Subsidies and Contributions	1	6,410,737	3,763,677	2,410,211	(1,353,466)	-36%
Fees and Charges		4,587,658	3,568,662	3,731,993	163,331	5%
Interest Earnings		325,000	242,072	235,766	(6,306)	-3%
Other Revenue		1,079,015	692,845	692,845	(1)	0%
TOTAL OPERATING REVENUE		23,777,443	19,612,289	18,412,376	(1,199,914)	-6%
OPERATING EXPENSES						
Employee Costs		(9,705,211)	(7,465,217)	(7,460,708)	4,509	0%
Materials and Contracts		(8,910,984)	(5,666,907)	(5,310,839)	356,068	-6%
Utility Charges		(1,167,337)	(827,748)	(835,762)	(8,014)	1%
Depreciation of Non Current Assets		(5,080,238)	(3,810,051)	(3,860,577)	(50,526)	1%
Interest Expenses		(253,065)	(144,739)	(150,762)	(6,023)	4%
Insurance Expenses		(556,858)	(554,336)	(556,220)	(1,884)	0%
Other Expenditure	2	(225,549)	(163,680)	(369,261)	(205,581)	126%
TOTAL OPERATING EXPENSE		(25,899,242)	(18,632,678)	(18,544,129)	88,549	0%
Non Operating Grants Subsidies and Contributions	3	5,963,144	2,043,096	3,538,292	1,495,196	73%
Profit on Asset Disposals		57,262	52,639	0	(52,639)	-100%
Loss on Asset Disposals		(154,080)	(124,463)	(2,091)	122,372	-98%
RESULTING FROM OPERATIONS		3,744,527	2,950,883	3,404,448	453,565	15%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		96,818	2,091	2,091	(0)	
Depreciation on Assets		5,080,238	3,810,051	3,860,577	50,526	
Non Operating Items						
Purchase Land and Buildings		(3,194,983)	(634,214)	(760,128)	(125,914)	
Purchase Plant and Equipment		(1,435,206)	(1,199,956)	0	1,199,956	
Purchase Furniture and Equipment		0	0	0	0	
Purchase Bush Fire Equipment		0	0	0	0	
Purchase Infrastructure Assets - Roads		(7,788,638)	(5,269,284)	(3,192,223)	2,077,061	
Purchase Infrastructure Assets - Bridges		(400,000)	0	0	0	
Purchase Infrastructure Assets - Footpaths		(259,628)	(259,628)	(1,684)	257,944	
Purchase Infrastructure Assets - Drainage		(2,032,117)	(1,764,103)	(83,489)	1,680,614	
Purchase Infrastructure Assets - Parks & Ovals		(2,331,234)	(1,154,728)	(91,212)	1,063,516	
Purchase Infrastructure Assets - Airfields		(182,748)	(123,372)	0	123,372	
Purchase Infrastructure Assets - Streetscape		(21,000)	(15,750)	(7,838)	7,912	
Purchase Infrastructure Assets - Other		(251,350)	(190,950)	(137,481)	53,469	
Proceeds from Disposal of Assets		392,000	13,000	10,909	(2,091)	
Repayment of Debentures		(407,957)	(281,549)	(281,549)	0	
Proceeds from New Debentures		2,700,000	0	0	0	
Self-Supporting Loan Principal Income		27,518	10,674	10,674	0	
Transfers to Restricted Assets (Reserves)		(340,054)	(68,605)	(68,605)	0	
Transfers from Restricted Asset (Reserves)		2,969,420	2,849,512	2,859,420	9,908	
ADD Net Current Assets July 1 B/Fwd		3,634,394	3,634,394	3,634,394	0	
LESS Net Current Assets Year to Date			2,308,466	8,896,780	6,588,314	
Surplus/Deficit		0	0	261,523	261,523	

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF NORTHAM
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDING 31 MARCH 2023

	NOTE				
	22/23 Budget \$	Ytd Budget \$	22/23 Ytd Actual \$	Variations Actuals to Budget \$	Variations Actuals to Budget %
Operating					
Revenues					
Governance	64,273	23,828	73,830	50,002	209.84%
General Purpose Funding Other	12,853,333	12,368,757	12,397,959	29,202	0.24%
Law, Order, Public Safety	2,145,072	863,268	739,044	(124,224)	(14.39%)
Health	61,000	51,807	31,033	(20,774)	(40.10%)
Education and Welfare	1,310,818	905,606	1,023,297	117,691	13.00%
Housing	51,877	46,701	36,682	(10,019)	(21.45%)
Community Amenities	3,056,990	2,593,451	2,533,026	(60,425)	(2.33%)
Recreation and Culture	1,881,933	527,911	542,698	14,787	2.80%
Transport	7,331,867	3,616,601	3,831,335	214,734	5.94%
Economic Services	827,236	571,962	572,169	207	0.04%
Other Property and Services	213,450	138,132	169,596	31,464	22.78%
Total Operating Revenue	29,797,849	21,708,024	21,950,668	242,644	1.12%
Expenses					
Governance	(2,286,188)	(1,181,871)	(989,459)	192,412	16.28%
General Purpose Funding	(351,096)	(224,028)	(168,905)	55,123	24.61%
Law, Order, Public Safety	(2,473,548)	(1,871,860)	(1,601,442)	270,418	14.45%
Health	(385,849)	(297,979)	(338,700)	(40,721)	(13.67%)
Education and Welfare	(1,371,049)	(1,048,956)	(941,971)	106,985	10.20%
Housing	(72,696)	(54,161)	(47,501)	6,660	12.30%
Community Amenities	(4,199,132)	(2,818,035)	(2,989,970)	(171,935)	(6.10%)
Recreation & Culture	(5,362,630)	(4,094,947)	(3,979,127)	115,820	2.83%
Transport	(6,616,845)	(5,012,418)	(4,797,780)	214,638	4.28%
Economic Services	(2,813,820)	(2,083,851)	(2,046,882)	36,969	1.77%
Other Property and Services	(120,469)	(69,035)	(644,483)	(575,448)	(833.56%)
Total Operating Expenses	(26,053,322)	(18,757,141)	(18,546,221)	210,920	1.12%
NET RESULT	3,744,527	2,950,883	3,404,447	453,564	2%

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2023

2. BALANCE SHEET

	22/23 YTD Actual \$	21/22 Actual \$
CURRENT ASSETS		
Cash Assets	10,031,135	6,279,186
Receivables	3,584,982	3,120,591
Inventories & Other Assets	0	<u>3,966,026</u>
TOTAL CURRENT ASSETS	<u>13,616,117</u>	<u>13,365,803</u>
NON-CURRENT ASSETS		
Receivables	608,173	479,280
Inventories	0	0
Land and Buildings	58,615,667	64,917,760
Property, Plant and Equipment	6,208,332	49,146
Infrastructure	171,576,402	170,833,866
Financial & Other Assets	282,557	<u>362,304</u>
TOTAL NON-CURRENT ASSETS	<u>237,291,131</u>	<u>236,642,356</u>
TOTAL ASSETS	<u>250,907,248</u>	<u>250,008,159</u>
CURRENT LIABILITIES		
Payables	1,474,393	3,709,447
Interest-bearing Liabilities	98,491	368,947
Provisions	<u>1,312,900</u>	<u>1,312,900</u>
TOTAL CURRENT LIABILITIES	<u>2,885,784</u>	<u>5,391,294</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	5,370,931	5,370,931
Provisions	151,151	151,151
Payables	159,546	<u>159,546</u>
TOTAL NON-CURRENT LIABILITIES	<u>5,681,628</u>	<u>5,681,628</u>
TOTAL LIABILITIES	<u>8,567,412</u>	<u>11,072,922</u>
NET ASSETS	<u>242,339,687</u>	<u>238,935,237</u>
EQUITY		
Retained Surplus	116,080,156	112,442,650
Reserves - Cash Backed	5,635,714	5,868,771
Reserves - Asset Revaluation	<u>120,623,817</u>	<u>120,623,816</u>
TOTAL EQUITY	<u>242,339,687</u>	<u>238,935,237</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2023

3. ACQUISITION OF ASSETS	22/23 Revised Budget \$	22/23 Ytd Actual \$
The following assets have been acquired during the period under review:		
By Program		
Governance		
Admin Building Minor Works	6,500	0
	Note	
Law, Order & Public Safety		
CESM Vehicle PN1711 C/fwd	75,000	0
CBFO Vehicle	40,000	0
BFRO Vehicle	51,000	0
Inkpen Extension C/fwd	140,000	0
New Single Fireshed Wundowie C/fwd	53,510	0
Wundowie Fireshed	443,000	0
Fire Other Infrastructure	54,655	0
Building Animal Control Stock Yards C/fwd	18,000	18,734
Upgrade Stock Pound	38,500	2,890
Driveway and air conditioner Pound	8,700	4,570
SES Shed Extension - Bays & Garrison Fencing C/fwd	119,597	73,392
Education & Welfare		
Replacement Vehicles (2 Hyundai's)	67,000	0
Killara Solar Lights	3,800	956
Daycare Building Upgrade	12,500	1,340
Upgrade Kitchen Memorial Hall cfwd	61,800	61,699
Structural Repairs Memorial Hall cfwd	20,000	3,000
CCTV upgrade Memorial Hall	15,000	0
Memorial Hall Gutters	1,500	0
Housing		
Restoration Pool House	110,000	0
Community Amenities		
Old Quarry Drainage cfwd	28,400	7,655
Transfer Station Tip Shop cfwd	151,050	121,216
Area Drainage Upgrade/ Renewal	128,669	0
CBD Improvements	14,000	7,838
Community Group RAC Discovering Rail Line	7,000	0
Leach Drain Hoopers Park Toilets	6,500	6,145

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2023

3. ACQUISITION OF ASSETS (Continued)	Note	22/23	22/23
		Revised Budget \$	Ytd Actual \$
By Program (Continued)			
Recreation & Culture			
Update LED Lights Clackline Hall		4,500	4,250
Sand and Seal floor Wundowie Hall		16,500	0
Upgrade Grass Valley Hall Kitchen		14,000	3,135
Fence Ceiling repairs Northam Hall		10,800	6,390
Change Unisex Toilet Locks and Door Vents NAF		4,500	0
Wundowie Pool Bowl Repainting cfwd		10,000	0
Repaint and Remove Rust of Fence NAF		1,500	1,150
Install Garrison Fencing Northam Rec Centre		18,000	20,100
Install Handrail Entrance Northam Rec Centre		5,000	0
Convert Existing Fire Doors Rec Centre		5,000	4,364
Bert Hawke Pavillion Including kitchen cfwd		1,500	1,500
Lighting to Ramp Northam rec Centre		1,800	1,500
External Lights Northam Rec Centre		1,800	1,600
Repaint Benches Entry Posts Northam Rec Centre		3,500	1,525
Replace Court Lights LED, Northam Rec Centre		25,000	0
Upgrade CCTV Northam Rec Centre		19,000	0
POS Playground Improvements		0	89
Landscaping/demolition Old Pool site cfwd		459,800	2,240
Improvements Dr Dunlop Park cfwd		27,000	740
Council Plan Action 3.2.7 Infrastructure B/Hill Precinct		30,000	0
Recreation Precinct Upgrades		52,600	32,113
Council Plan Action 3.2.8 Bert Hawke Oval/ Hockey			
Ground Improvements		50,000	0
RV Friendly Bakers Hill cfwd		95,000	0
Overnight Caravan Stay Dump point cfwd		13,500	0
Council Plan Action 3.2.11 Henry Street Oval			
Improvements		75,000	0
Council Plan Action 3.2.12 Portable Grandstands		80,000	0
Shade Structures Bakers Hill cfwd		50,000	50,540
Council Plan Action 8.3.4 Clackline Playground		40,000	0
Track Enhancements Northam Motor Festival		475,000	0
Northam BMX Redevelopment		223,734	0
Council Plan Action 9.1.8 Electric Charging Stations (Carpark)		220,000	5,490
Council Plan Action 9.2.8 Improved Tracks & Trails		50,000	0
Council Plan Action 10.4.3 Overnight RV, Northam & B/Hill		245,000	0
Wundowie Oval Scheme Water Conversion		127,600	0
Upgrade CCTV Library		13,500	0
Old Girls School, Install Bird Mesh to Eaves		5,100	4,500
AVVVA - Roof Repairs		14,000	10,872
Old Railway Station platform C/fwd		120,000	1,984
Old Railway Station extra platform lights C/fwd		2,500	0
Street Bin Replacement		13,200	0

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MARCH 2023

3 ACQUISITION OF ASSETS (Continued)	Note	22/23	22/23
		Revised Budget	Ytd Actual
Transport			
Northam Depot Redesign cfwd		1,608,521	496,436
Wundowie Depot Safety Handrails		6,000	0
Mudalla Way 0- 100		29,150	0
Chidlow Street West SLK 2390-2690		77,110	0
East Street SLK 410-510		27,159	0
Peel Terrace SLK 150-210		26,658	0
Beavis Place SLK 0-90		11,946	1,684
Forrest Street SLK 730-980		62,167	0
Wellington Street SLK 190-270		25,438	0
Drainage - Rural Upgrade		234,448	30,173
Drainage - Rural Renewal		234,000	45,320
Drainage AGRN 962		1,300,000	7,996
Jennapullin Road 1.3-2.05		94,000	80,192
Jennapullin Road 2.58-3.19		222,220	300
Southern Brook Road Slk 19.33-20.36		201,800	104,263
Jennapullin Road 5.05-6.19		378,276	364
Grass Valley South Road Slk 0-1.1		0	0
Dring Street Slk 0.16-0.18		1,400	2,086
Croke Avenue 0-0.66		67,767	67,040
Leeder Road Slk 0-1.92		140,800	0
Linley Valley Road Slk 0-0.81		335,500	0
Robinson Road SLK 0.02-0.75		282,000	293,896
Wellington Street Slk 2.46-2.72		220,000	232,006
Capitalised Maintenance		37,700	0
Leschenaultia Road 0-350		32,008	33,051
Harvey Road 0-470		62,200	62,201
Beavis Place 0.0-1.03		90,000	0
Forrest Street 0.0-1.03		390,000	0
Southern Brook Road 16330-17300		197,000	196,877
Centrelink Bay		22,250	0
Charles Street 510-1070		3,450	5,308
Kurringal Road Slk 0-550 cfwd		93,100	95,890
Springfield Road Slk 0-120 cfwd		7,950	3,933
Henry Street Slk 0 - 190		143,686	1,980
Henry Street Oval Wall		17,000	0
Parker Street Slk 0-0.65		46,000	0
Cox Street Slk 0-0.23		5,524	-10,571
Forward Street Slk 0-0.22		10,600	0
Clarke Street 0-1		132,480	122,987
Mokine Road 0.0-1.92		209,000	0
Fitzgerald Street 2-2.74		307,400	0
BS Spencers Brook Road SLK 0-23.63		1,447,589	1,408,787
BS Forrest Street Slk 0.21-1.03		203,640	187,662
BS Mitchell Avenue Slk 0.21-3.4		250	5,257
Grass Valley North Road 9.80-10.52		322,510	157,240
DFRRA AGRN 962		1,381,637	0
Tamma Road		122,100	106,535
Kerb Renewal		109,238	9,005
Culvert Renewal		450,238	25,936
Lyon Street St 0-600 (3677)		8,383	0
Markey St 0-110 (3900)		8,942	0
N.002 volvo G930 2014 Grader		382,000	0
PN 1407 MiT Ute		29,250	0
John Deere Tractor 2015 (N11063)		77,818	0
Traffic Light Bartco 2 OF 2 1TRA501		14,750	0
Traffic Light Bartco 2 OF 2 1TRA502		14,750	0
John Deere Z-track Ride on Mower-Z997		42,264	0
Hino Dual Cab Truck 300 Series 921 Crew Diesel (N.003)		100,000	0
Mitsubishi Triton Single Cab Ute N11469 Manual		34,000	0
Nissan Navara Ute N11164 T/TOP 2015		34,000	0
Holden Colorado Crew Cab 4X4 LT2 Auto 2.8L		45,000	0
PN0001 Tandem Trailer for Dynapac Roller		6,000	0
Tandem Trailer cfwd		15,250	0
PN1009A 2 Way Pig Trailer		82,690	0
PN1515 Mitsubishi 2 Way Tipper Truck		241,435	0
Variable Message Board - Insurance Claim		24,499	0
Float Trailer		58,500	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2023

3. ACQUISITION OF ASSETS (Continued)	Note	22/23 Revised Budget \$	22/23 Ytd Actual \$
By Program (Continued)			
Transport			
Lot Development		32,748	0
New toilet block		150,000	0
Economic Services			
Replace Gutters Old Post Office		16,800	16,800
Replace External Lights, LED		5,500	3,454
Old Northam Fire Station, Wall Panelling		3,400	5,500
Old Northam Fire Station Kitchen		5,000	0
Old Northam Fire Station, Drainage and Motar Repairs		30,000	0
Rivers Edge Café, New Canvas and Painting		11,400	10,552
Water Use Study		93,000	0
Water Study Wundowie		17,000	0
Bakers Hill Water Project easement cfwd		25,000	0
BKB Building Phase 2 Interpretive incl fire pit		156,000	400
Bridge Expenditure (Old York Road)		400,000	0
		17,896,904	4,274,056

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2023

3. ACQUISITION OF ASSETS (Continued)	Note	22/23 Revised Budget \$	22/23 Ytd Actual \$
By Class			
Land Held for Resale		0	0
Land and Buildings		3,194,983	760,128
Plant and Equipment		1,435,206	0
Furniture and Equipment		0	0
Bush Fire Equipment		0	0
Playground Equipment		0	0
Infrastructure Assets - Roads		7,788,638	3,192,223
Infrastructure Assets - Footpaths		259,628	1,684
Infrastructure Assets - Bridges & Culverts		400,000	0
Infrastructure Assets - Drainage		2,032,117	83,489
Infrastructure Assets - Parks & Ovals		2,331,234	91,212
Infrastructure Assets - Airfields		182,748	0
Infrastructure Assets - Streetscape		21,000	7,838
Infrastructure Assets - Other		251,350	137,481
		17,896,904	4,274,056



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MARCH 2023

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	22/23 Budget \$	692845 Actual \$	22/23 Budget \$	Ytd Actual \$	22/23 Budget \$	Ytd Actual \$
Law Order & Public Safety						0
CESM Vehicle PN1711	18,500	0	24,500	0	6,000	0
Toyota Hilux Duel Cab Ute CBFBO	10,000	0	25,000	0	15,000	0
Welfare						0
Hyundai VF2 I40 2.0 Auto Wagon	15,000	0	12,000	0	(3,000)	0
Transport						0
N.002 volvo G930 2014 Grader	139,845	0	80,000	0	(59,845)	0
John Deere Tractor 2015 (N11063)	27,342	0	40,000	0	12,658	0
Traffic Light Bartco 2 OF 2 1TRA501	6,771	0	1,000	0	(5,771)	0
Traffic Light Bartco 2 OF 2 1TRA502	6,771	0	1,000	0	(5,771)	0
John Deere Z-track Ride on Mower-Z997	10,960	0	1,500	0	(9,460)	0
EWP -Haulotte HTA 13P BILJAX Trailer Mount 2016	20,210	0	10,000	0	(10,210)	0
Hino Dual Cab Truck 300 Series 921 Crew Diesel (N.003)	39,617	0	50,000	0	(29,617)	0
Instant Weighing Compuload 4000 Digital Scales	3,000	0	3,000	0	0	0
Mitsubishi Triton Single Cab Ute N11469 Manual	10,000	0	15,000	0	5,000	0
Nissan Navara Ute N11164 T/TOP 2015	10,000	0	12,000	0	2,000	0
Holden Colorado Crew Cab 4X4 LT2 Auto 2.8L	28,233	0	23,000	0	(5,233)	0
PN590 Trailer - TM C/fwd	5,500	0	1,000	0	(4,500)	0
PN1009A N5477 two way pig trailer C/fwd	28,673	0	8,000	0	(20,673)	0
PN1515 Mitsi 2way Tip Truck C/fwd	68,396	0	85,000	0	16,604	0
PN14007 - Mazda bt50	13,000	13000	10,909	10,909.09	2,091	(2,090.91)
Graffiti Sprayer						
	461,818	13,000	402,909	10,909	(94,727)	(2,091)

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	22/23 Budget \$	Ytd Actual \$	22/23 Budget \$	Ytd Actual \$	22/23 Budget \$	Ytd Actual \$
Plant & Equipment						
CESM Vehicle PN1711	18,500	0	24,500	0	6,000	0
Toyota Hilux Duel Cab Ute CBFBO	10,000	0	25,000	0	15,000	0
Hyundai VF2 I40 2.0 Auto Wagon	15,000	0	12,000	0	(3,000)	0
N.002 volvo G930 2014 Grader	139,845	0	80,000	0	(59,845)	0
John Deere Tractor 2015 (N11063)	27,342	0	40,000	0	12,658	0
Traffic Light Bartco 2 OF 2 1TRA501	6,771	0	1,000	0	(5,771)	0
Traffic Light Bartco 2 OF 2 1TRA502	6,771	0	1,000	0	(5,771)	0
John Deere Z-track Ride on Mower-Z997	10,960	0	1,500	0	(9,460)	0
EWP -Haulotte HTA 13P BILJAX Trailer Mount 2016	20,210	0	10,000	0	(10,210)	0
Hino Dual Cab Truck 300 Series 921 Crew Diesel (N.003)	39,617	0	50,000	0	(29,617)	0
Instant Weighing Compuload 4000 Digital Scales	3,000	0	3,000	0	0	0
Manual	10,000	0	15,000	0	5,000	0
Nissan Navara Ute N11164 T/TOP 2015	10,000	0	12,000	0	2,000	0
Holden Colorado Crew Cab 4X4 LT2 Auto 2.8L	28,233	0	23,000	0	(5,233)	0
PN590 Trailer - TM C/fwd	5,500	0	1,000	0	(4,500)	0
PN1009A N5477 two way pig trailer C/fwd	28,673	0	8,000	0	(20,673)	0
PN1515 Mitsi 2way Tip Truck C/fwd	68,396	0	85,000	0	16,604	0
PN14007 - Mazda bt50		13000		10,909		(2,090.91)
	448,818	13,000	392,000	10,909	(96,818)	(2,091)

Summary

Profit on Asset Disposals
Loss on Asset Disposals

22/23 Budget \$	Ytd Actual \$
57,262	0
(154,080)	(2,091)
(96,818)	(2,091)



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2023

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		22/23 Budget \$	22/23 Ytd Actual \$	22/23 Budget \$	22/23 Ytd Actual \$	22/23 Budget \$	22/23 Ytd Actual \$	22/23 Budget \$	22/23 Ytd Actual \$
Recreation & Culture									
Loan 219A - Northam Bowling Club ** 3.18%	102,413	0	0	21,518	10,674	80,895	91,739	3,877	2,849
Loan 224 - Recreation Facilities 6.48%	666,660	0	0	56,625	27,861	610,035	638,799	46,964	35,123
Loan 227 - Youth Space 2.26%	361,611	0	0	48,242	23,986	313,369	337,625	10,432	7,746
Loan 228 - Swimming Pool 1.88%	4,025,187	0	0	196,233	196,233	3,828,954	3,828,954	102,932	76,308
COVID-19 Response Depot 4.90%	0	1,700,000	0	39,010	0	1,660,990	0	50,436	0
COVID-19 Response Initiative 4.70%	0	1,000,000	0	0	0	1,000,000	0	0	0
Economic Services									
Loan 225 - Victoria Oval Purchase 6.48%	545,449	0	0	46,329	22,795	499,120	522,654	38,424	28,737
	5,701,320	2,700,000	0	407,957	281,549	7,993,363	5,419,771	253,065	150,763

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MARCH 2023

	22/23 Budget				Total	22/23 Ytd Actual				
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve		Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	
6. RESERVES - CASH BACKED										
Employee Liability Reserve	825,439	18,714	-	(47,278)	796,875	825,439	17,752		(47,278)	795,913
Office Equipment Reserve	100,000	2,268	-		102,268	100,000	2,281			102,281
Plant & Equipment Reserve	119,215	2,702	-	-	121,917	119,215	2,719			121,934
Road & Bridgeworks Reserve	200,000	4,534	-		204,534	200,000	4,562			204,562
Refuse Site Reserve	327,443	7,360	161,000	-	495,803	327,443	7,406			334,849
Speedway Reserve	150,579	3,414	-		153,993	150,579	3,434			154,013
Community Bus Replacement Reserve	100,100	2,269	-		102,369	100,100	2,281			102,381
Septage Pond Reserve	282,908	6,414	21,794	(110,000)	201,116	282,908	6,454			289,362
Killara Reserve	444,889	10,086	-	(54,384)	400,591	444,889	8,908		(54,384)	399,413
Recreation and Community Facilities Reserve	143,009	3,242	82,260	(200,000)	28,511	143,009	3,189			146,198
Council Buildings & Amenities Reserve	278,478	6,313	-		284,791	278,478	1,792		(200,000)	80,270
Parking Facilities Construction Reserve	100,000	2,267	-		102,267	100,000	2,281			102,281
Reticulation Scheme Reserve	236,299	5,357	-		241,656	236,299	5,390			241,689
Revaluation Reserve	2,654	60	-		2,714	2,654	60			2,714
Unspent Grants Reserve	2,557,758	-	-	(2,557,758)	-	2,557,758	98		(2,557,758)	98
Total Cash Backed Reserves	5,868,771	75,000	265,054	(2,969,420)	3,239,405	5,868,771	68,605	-	(2,859,420)	3,077,956
Total Interest & Transfers				340,054						

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

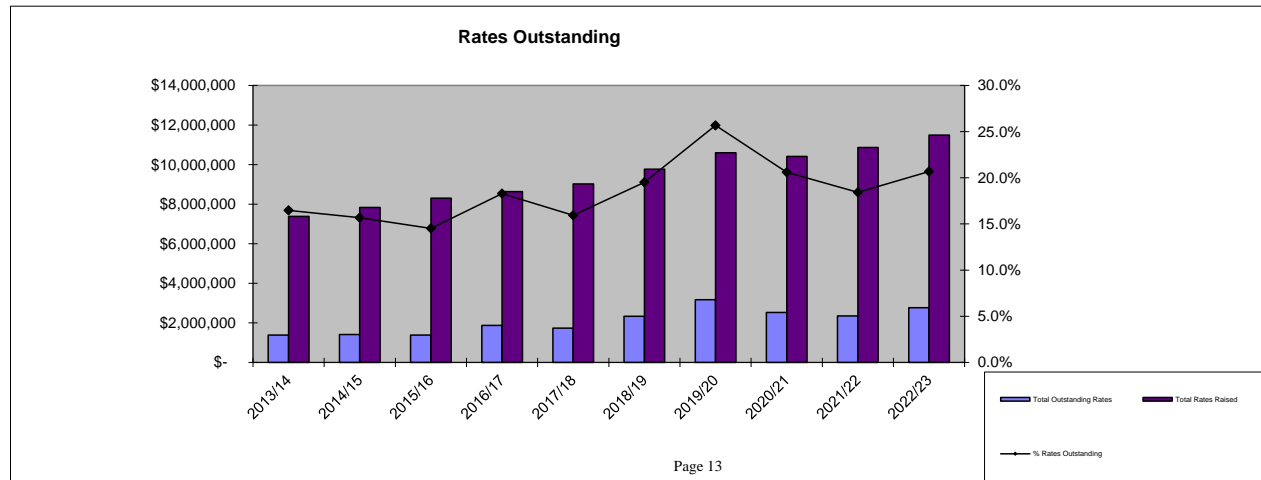
FOR THE PERIOD ENDING 31 MARCH 2023

	22/23 Budget	22/23 Ytd Actual	21/22 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	6,953,179	4,070,024
Cash - Restricted Reserves	3,239,405	3,077,956	5,868,771
Self Supporting Loan	21,518	13,844	27,519
Receivables	2,778,816	232,206	536,337
Rates - Current	0	3,290,846	2,433,612
Pensioners Rates Rebate	0	49,454	0
Provision for Doubtful Debts	0	(111,092)	(111,092)
GST Receivables	0	109,723	261,735
Inventories	1,000	0	0
	<u>6,240,739</u>	<u>13,616,116</u>	<u>13,086,905</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(4,148,209)	(268,341)	(1,457,792)
Rates Income in Advance	0	(259,919)	(390,171)
GST Payable	0	(19,343)	(81,725)
Accrued Salaries & Wages	0	0	(143,994)
Accrued Interest on Debentures	0	(51,531)	(60,415)
Accrued Expenditure	0	(40,831)	(40,831)
Bond Liability	0	(765,309)	(722,287)
Payg Payable	0	(69,068)	0
Loan Liability	(464,582)	(98,491)	(368,947)
Provision for Annual Leave	0	(605,301)	(605,301)
Provision for Long Service Leave	0	(707,599)	(707,599)
Other Payables	0	0	(812,233)
	<u>(4,612,791)</u>	<u>(2,885,784)</u>	<u>(5,391,295)</u>
NET CURRENT ASSET POSITION	1,627,948	10,730,332	7,695,610
Less: Cash - Reserves - Restricted	(3,239,405)	(3,077,956)	(5,868,771)
Current Portion of Lease Liabilities	0	0	11,093
Less: Loans receivable - clubs/institutions	0	0	(27,519)
Add: Current Loan Liability	464,582	98,491	368,947
Add: Leave Liability Reserve	796,875	795,913	826,135
Add: Budgeted Leave	350,000	350,000	350,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>0</u>	<u>8,896,780</u>	<u>3,355,495</u>

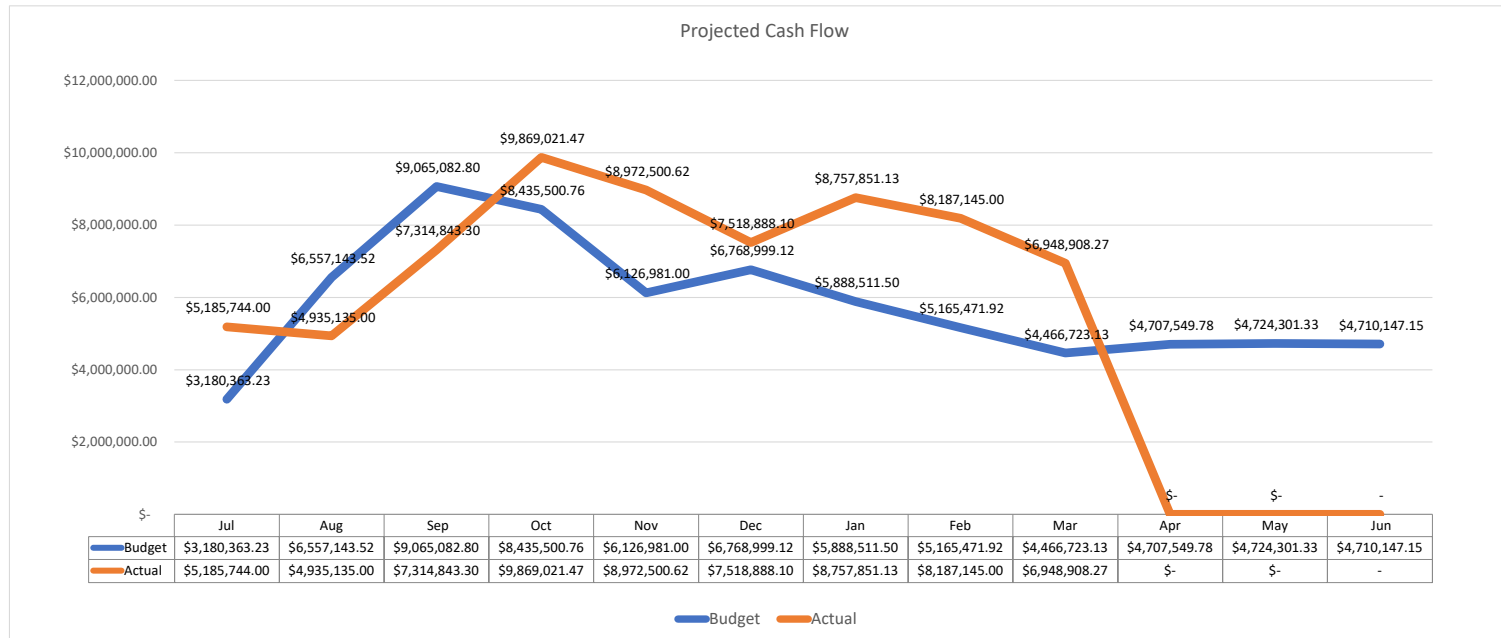
SHIRE OF NORTHAM
RATING REPORT
FOR THE PERIOD ENDED 31 MARCH 2023

	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Key Rating Dates										
RATES ISSUED	4/09/2013	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018	4/09/2019	7/08/2020	23/08/2021	2/09/2022
RATES DUE	23/10/2013	8/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018	9/10/2019	11/09/2020	29/09/2021	7/10/2022
2nd INSTALMENT DUE	23/12/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018	9/12/2019	11/11/2020	29/11/2021	7/12/2022
3rd INSTALMENT DUE	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2018	10/02/2020	11/01/2021	31/01/2022	7/02/2023
4th INSTALMENT DUE	24/04/2014	9/04/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2018	14/04/2020	11/03/2021	31/03/2022	12/04/2023
Outstanding 1st July	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793	\$1,737,187	\$1,842,862	\$1,911,223	\$1,882,648
Rates Levied	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046	\$10,342,585	\$10,381,252	\$10,676,737	\$11,272,726
Interest, Ex gratia, interim and back rates less writeoff's	\$73,630	\$80,154	\$83,173	\$208,077	-\$155,280	\$474,784	\$251,025	\$29,990	\$190,654	\$212,494
Rates paid by month										
1 July	47,443	62,554	29,105	43,333	60,002	94,638	87,543	307,979	94,808	90,363
2 August	23,961	119,840	700,198	367,776	2,054,983	1,856,869	213,195	2,343,849	462,892	397,332
3 September	1,152,416	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835	2,829,221	4,326,537	5,819,112	3,666,388
4 October	3,790,646	2,550,091	630,886	1,166,136	484,607	590,724	3,255,037	208,486	756,888	3,478,258
5 November	444,497	506,022	842,856	908,844	1,036,340	952,902	574,138	580,253	1,041,532	720,389
6 December	685,338	654,900	214,507	336,154	189,794	239,893	724,440	437,028	465,088	655,106
7 January	194,157	295,629	441,681	464,526	637,664	861,146	427,789	643,946	794,760	570,266
8 February	502,176	508,828	148,327	260,963	258,355	174,143	576,493	323,242	316,347	713,091
9 March	176,270	256,379	601,416	589,684	670,462	821,970	476,994	558,147	674,247	314,494
10 April										
11 May										
12 June										
Total YTD	7,016,904	7,604,663	8,128,819	8,380,703	9,156,938	9,607,120	9,164,851	9,729,468	10,425,674	10,605,687
% Ytd Rates Outstanding	16.5%	15.7%	14.5%	18.3%	15.9%	19.5%	25.7%	20.6%	18.4%	20.7%

Ytd Outstanding 1,383,520 1,414,226 1,380,228 1,874,852 1,736,022 2,328,503 3,165,946 2,524,635 2,352,941 2,762,181



**SHIRE OF NORTHAM
CASH FLOW REPORT
FOR THE PERIOD ENDED 31 MARCH 2023**



INVESTMENT REGISTER

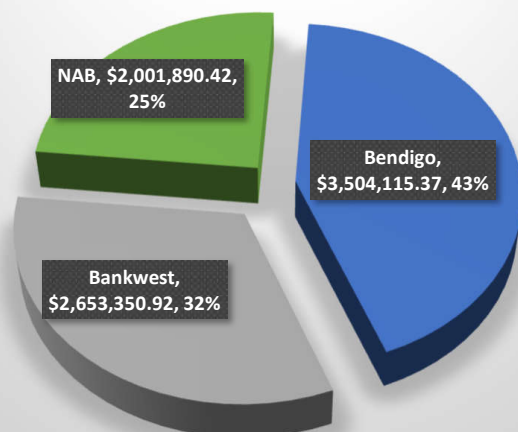
Investor: **SHIRE OF NORTHAM** Ending Balance:

Starting Log Date: **01/07/22** Current Balance:

Current Date: **31/03/23**

Bank	INVESTING TERM		AMOUNT INVESTED	INTEREST RATE P.A	TERM TO MATURITY
	Start	End			MONTHS
Bendigo- Ref 3834910	29/03/23	29/04/23	\$253,903.03	3.75%	1
Bendigo Ref# 3834916	09/03/23	30/06/23	\$1,022,918.79	4.20%	4
Bendigo- Ref 3834911	30/03/23	30/08/23	\$2,227,293.55	4.35%	5
Bankwest- Ref 412001820-2	17/08/22	17/06/23	\$1,500,000.00	2.50%	10
Bankwest- Ref - 4120000269	17/02/23	17/04/23	\$1,011,288.79	2.40%	2
Bankwest TRUST AROC	16/02/23	16/03/23	\$142,062.13	2.20%	1
NAB	14/12/22	14/03/23	\$1,001,890.42	3.06%	3
NAB	10/10/22	10/05/23	\$1,000,000.00	3.20%	7
Total			\$8,159,356.71		

DISTRIBUTION OF INVESTMENTS 31/03/2023



13.4.3 Finance Policies

File Reference:	2.3.1.2
Reporting Officer:	Colin Young (Executive Manager Corporate Services)
Responsible Officer:	Colin Young (Executive Manager Corporate Services)
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

To Review Council's Finance Policies.

ATTACHMENTS

1. Financial Policies [13.4.3.1 - 31 pages]

A. BACKGROUND / DETAILS

An elected member workshop was held on 15 March 2023 to allow detailed discussions and input into Council's existing finance policies with staff suggested changes.

The following changes resulted from the workshops and have been incorporated in policy F 4.8 Rates Hardship Policy.

Removed the wording 'as 1 July 2021' replaced with 'after the third due payment' and 'the end of the 2021/2022 financial year' replaced with 'as per the agreed payment arrangement'.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

Priority Action: Nil.

Performance Area: Performance.

Outcome 12: Excellence in organisational performance and customer service.

Objective 12.2: Be an innovative and efficient organisation that provides outstanding customer services.

Priority Action: Nil.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Local Government Act 1995 section 2.7. Role of council

(1) The council —

(a)governs the local government's affairs; and

(b)is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a)oversee the allocation of the local government's finances and resources; and

(b)determine the local government's policies.

B.4 Policy Implications

Various as presented.

B.5 Stakeholder Engagement / Consultation

A Workshop was held with Elected Members on the 15 March 2023.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Lack of control over financial management	Possible (3) x Minor (2) = Moderate (6)	Adopt finance policies as recommended
Health & Safety	N/A		
Reputation	Lack of financial control resulting in damage to Councils reputation	Possible (3) x Minor (2) = Moderate (6)	Adopt finance policies as recommended
Service Interruption	N/A		
Compliance	Non-compliance with LG Act requirements	Possible (3) x Minor (2) = Moderate (6)	Adopt finance policies as recommended
Property	N/A		

Environment	N/A		
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B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The 7 policies have been reviewed with a range of adjustments and alterations being recommended. The following table details the proposed major changes being presented to Council for consideration.

Policy No.	Policy Title	Comment / Changes
F 4.2	Procurement Policy	Section 3, removed details contained within the ACT, replaced with referral to the ACT. Added a new section 3.6 to give guidance on minor variations plus a new section 3.11 clarifying what needs to be presented to Council.
F 4.3	Investment Policy	A Change to make it clear that operating bank accounts are excluded from the policy, increased Bendigo Bank from a maximum investment of 25% to 50%.
F 4.5	End of Year Surplus	No change.
F 4.6	Asset Disposal	Changed From EMES to EMCS responsibility for light vehicle disposals.
F 4.7	Annual and Long Service Leave Liability Policy	Only minor grammar change.
F 4.8	Rates Hardship Policy	Removed All comments relating to COVID-19, Added section 7 giving guidance for the assessments, removed section 8 review
F 4.11	Budget Variation Reporting	No change.

A separate attachment will be supplied to Councillors of the marked-up Policies for review.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4720

Moved: Cr M P Ryan

Seconded: Cr D J Galloway

That Council adopt the finance policies as presented;

- a) F 4.2 Procurement Policy**
- b) F 4.3 Investment Policy**
- c) F 4.5 End of Year surplus**
- d) F 4.6 Asset disposal**
- e) F 4.7 Annual and Long Service Leave Liability Policy**
- f) F 4.8 Rates Hardship Policy**
- g) F 4.11 Budget Variation Reporting**

CARRIED 8/0



F 4.2 Procurement Policy

<i>Responsible Department</i>	Corporate Services
<i>Resolution Number</i>	TBA
<i>Resolution Date</i>	TBA
<i>Next Scheduled Review</i>	2025
<i>Related Shire Documents</i>	Delegated Authority Register Shire of Northam Code of Conduct Strategic Community Plan <i>Local Government Act 1995</i> <i>Part 4 of Local Government (Functions and General) Regulations 1996</i> <i>Freedom of Information Act 1992</i> <i>Occupational Safety and Health Act 1984</i> <i>Construction Contracts Act 1984</i> <i>State Records Act 2000</i>
<i>Related Legislation</i>	

OBJECTIVE

The objectives of this policy are to:

- ensure best practice policies and procedures are followed in relation to procurement for the Shire of Northam (the Shire);
- undertake procurement processes that ensure value for money for the Shire by delivering the most advantageous outcome possible;
- ensure openness, transparency, fairness and equity through the procurement process to all potential suppliers; and
- ensure efficient and consistent procurement processes are implemented and maintained across the Shire.

SCOPE

This policy applies to all procurement activities undertaken by the Shire's officers, appointed representatives and, where applicable, contractors procuring on behalf of the Shire.

POLICY

1 Ethics & Integrity

1.1 Code of Conduct



All officers of the Shire undertaking procurement activities are expected to have regard for the Code of Conduct requirements and observe the highest standards of ethics and integrity. All officers of the Shire are expected to act in an honest and professional manner consistent with the Shire's values.

1.2 Procurement Principles

The following principles, standards and behaviours must be observed and enforced through all stages of the procurement process to ensure the fair and equitable treatment of all parties:

- full accountability shall be taken for all procurement decisions and the efficient, effective and proper expenditure of public monies to achieve value for money;
- all procurement practices shall comply with relevant legislation, regulations, and requirements consistent with the Shire's applicable policies and Code of Conduct;
- procurement is to be undertaken on a competitive, in the context of this policy framework, basis where all potential suppliers are treated impartially, honestly and in a similar manner;
- all processes, evaluations and decisions shall be transparent, free from bias and fully documented in accordance with applicable policies, audit requirements and relevant legislation;
- any actual or perceived conflicts of interest are to be identified, disclosed and appropriately managed;
- any information provided to the Shire by a supplier shall be treated as commercial-in confidence and should not be released unless authorised by the supplier or relevant legislation; and
- any canvassing of the Shire's Councillors or staff shall disqualify Suppliers / contractors seeking to do business with the Shire in relation to the applicable procurement.

2 Value for Money

Value for money is an overarching principle governing procurement that seeks the best possible outcome for the Shire. Compliance with the specification is more important than obtaining the lowest price, particularly taking into account user requirements, safety and quality standards, sustainable procurement objectives, timeliness of supply, whole of life cycle costing and other relevant service benchmarks.

However, when a higher priced offer(s) is recommended, there should be clear and demonstrable benefits over and above the lowest total priced offer(s).

3 Purchasing Requirements

3.1 Legislative / Regulatory Requirements



The requirements that must be complied with by the Shire are prescribed within the Regulations as noted in the Legislation/Local Law Requirements section of this Policy.

3.2 Tendering Exemptions

Refer to regulation 11 (2) of the Local Government Act (Functions & General) Regulations 1996,

3.3 Purchasing Thresholds

The Purchasing Threshold relate to the actual or expected value of a contract over the full contract period or the extent to which the Shire will continue to purchase a particular category of goods, services or work and the total value of that purchase.

The following thresholds apply where the total value (excluding GST) of the full contract period for the purchasing of goods and/or services is, or is expected to be:

Purchase Value Threshold (exclusive of GST)	Procurement Requirement where no existing agreement/contract exists with the Shire	Evaluators
Up to \$2,000	All market approach will comply with the table below, including Open Public Tenders and Tendering Exemptions (refer 3.2) Direct Procurement from suppliers requiring one verbal or written quotation . The preference is to procure from a Shire based Business if a suitable supplier can be sourced. The supplier must provide quality and value for money.	Sole internal evaluator
Over \$2,000 and up to \$10,000	A minimum of one written quotation from suppliers containing price, and details of the supply including basic specifications and warranty offerings. The preference is to procure from a Shire based Business if a suitable supplier can be sourced. The supplier must provide quality and value for money.	Sole internal evaluator
Over \$10,000 and up to \$50,000	A minimum of two written quotations from different suppliers containing price, and details of supply including basic specifications and warranty offerings.	Minimum of one internal evaluator



Purchase Value Threshold (exclusive of GST)	Procurement Requirement where no existing agreement/contract exists with the Shire	Evaluators
	<p>All market approach will comply with the table below, including Open Public Tenders and Tendering Exemptions (refer 3.2)</p> <p>At least one written quote should be attained from a Local Business if a suitable supplier can be sourced.</p> <p>When assessing quotes the Local Business would be preferred if it is providing comparable quality and quantity to other quoters, and the price is no more than 10% higher than the other preferred quotes, and in the case of construction (building) contracts up to 5%, in accordance section 24D of the Local Government (Functions and General) Regulations 1996.</p>	
Over \$50,000 and up to \$250,000	<p>Seek a minimum of three written quotations from different suppliers containing price, detailed specifications, timing, capacity and warranty offerings. At least one written quote should be attained from a Local Business if a suitable supplier can be sourced.</p> <p>When assessing the quotes the Local Business would be preferred if it is providing comparable quality and quantity to other quoters, and the price is no more than 10% higher than the other preferred quotes and in the case of construction (building) contracts up to 5%, in accordance section 24D of the Local Government (Functions and General) Regulations 1996.</p>	Minimum of two internal evaluators
Over \$250,000	<p>Tenders must be called Conduct a public Request for Tender process in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996, this policy and the Shire's tender processes.</p> <p>Local Content Weighting will be included, where appropriate, in accordance section 24D of the Local Government (Functions and General) Regulations 1996, in the tender assessment process. Local Businesses will receive preference when evaluating this criteria.</p>	<p>Minimum of three internal evaluators</p> <p>Over \$250,000 purchase value the Chief Executive Officer or Executive Manager must Chair the Evaluation Panel.</p>



Whenever it is not possible to meet the procurement requirements of the Shire, appropriate justification must be documented through records in accordance with the Shire's Recordkeeping Management Practice.

3.4 Waiver of Quotation

Where quotes are not practical, e.g. due to limited suppliers, the Chief Executive Officer or Executive Manager/Director may, at their discretion, waive the requirements to obtain quotes providing that written, justifiable reasons for such waiver are provided by the responsible Officer and documented through records.

3.5 Inviting Tenders under the Tender Threshold

Where considered appropriate and beneficial, or to manage procurement risk, the Shire may consider publicly advertising Tenders in lieu of undertaking a Request for Quotation for purchases under the tender threshold (\$250,000). This decision should be made after considering the benefits of this approach in comparison with the costs, timeliness and compliance requirements.

If a decision is made to undertake a public Tender for contracts expected to be \$250,000 or less in value, the Shire's tendering procedures must be followed in full.

3.6 Minor Variations to Tenders

- I. In accordance with regulation 20, *Local Government (Functions and General) Regulations 1996*, a minor variation may be made to a contract following a tender process, by the Shire, prior to the Shire and the preferred tenderer formalising the contract.
- II. A minor variation has been determined by the Shire to mean a variation which does not materially alter the specification or structure provided for by the initial tender.
- III. Where the initial procurement required Council approval, and the variation does not meet condition 2 above, then the variation must be presented to Council for consideration.
- IV. All decisions regarding minor variations must be documented and recorded.



3.7 Standing Offer Agreement

This is an Agreement where a supplier(s) agrees to provide specified goods (which are considered commodities/services off the shelf (COTS) which are readily available from multiple suppliers and frequently purchased), at an agreed price fixed for a set period of time (usually for one year). Standing Offers are a commitment by suppliers to provide agreed products at the fixed price on receipt of a Shire Purchase Order. Standing offers do not commit the Shire to any minimum volume. A standing offer once accepted by the Shire is deemed to have met the quotation process.

Standing Offer is established by seeking quotations as per the Procurement Requirements tabled in section 3.3 "Purchasing Thresholds" of this policy, within the range of \$10,000 to \$250,000 (Exclusive of GST).

3.8 Sole Source of Supply

Where the procurement requirement is of a unique nature that can only be supplied from one supplier, the purchase is permitted without undertaking a tender or quotation process. This is only permitted in circumstances where the Shire is satisfied and can demonstrate that there is only one source of supply for those goods, services or works. The Shire must use its best endeavours to determine if the sole source of supply is genuine by exploring any alternative sources of supply.

From time to time, the Shire may publicly invite an expression of interest to effectively determine that one sole source of supply prevails in this situation.

3.9 Anti-Avoidance

The Shire shall not enter into two or more contracts or create multiple purchase order transactions of a similar nature for the purpose of "splitting" the value of the purchase or contract to take the value of the purchase in consideration below a particular purchasing threshold. Refer to Regulations 12(1) and 12(2).

3.10 Emergency Purchases

An emergency purchase is defined as an unanticipated and unbudgeted purchase, which is required in response to an emergency situation as provided for in the *Local Government Act 1995*. In such instances, quotes and tenders are not required to be obtained prior to the purchase being undertaken.



An emergency purchase does not relate to purchases not planned for due to time constraints. Every effort must be made to anticipate the Shire's procurement requirement in advance and to allow sufficient time to obtain quotes and tenders, whichever may apply.

3.11 Council Approvals

The Local Government (Functions and General) Regulations 1996 provide that Council is required to Accept tenders (subject to approved Delegations of Authority). For the avoidance of doubt, Council approval is not required for the provision of goods or services when public tenders are not required to be invited (and are not invited), providing the expenditure is authorised through the annual budget or approved in accordance with section 6.8(1) of the Local Government Act 1995.

Regulation 13 of the Local Government (Functions and General) Regulations 1996 specify that if:

“a local government, although not required by this Division to invite tenders before entering into a contract for another person to supply goods or services, decides to invite tenders, the tenders are to be publicly invited to the requirements of this Division.”

4 State of Emergency Declaration

4.1 Sourcing

A formal tender process does not need to be undertaken when sourcing and securing essential goods and services when a state of emergency declaration is in force for local government and the goods or services must be required to address needs arising from, or impacts or consequences of, the hazard to which the emergency relates. Refer regulation 11(2) (aa) of the Local Government (Functions and General) 1996.

4.2 Contract Extension

When a state of emergency declaration is in force a contract that is due to expire within the next three months can be renewed or extended at the discretion of the Shire, even though this option is not included in the original contract.

Limits on this apply: the original contract must have less than three months to expiry. The renewal or extension cannot be for more than twelve months. Refer regulation 11(2) (ja) of the Local Government (Functions and General) 1996.



5. Records Management

Records relating to all procurement activities must be retained in compliance with the *State Records Act 2000 (WA)*, the Shire's Recordkeeping Management Practice and associated procurement procedures.

As a minimum a comprehensive register of all contracts is to be maintained, with all contract information, where the value required an Open Tender to be conducted in line with the Local Government Regulations threshold.

6. Sustainable Procurement and Corporate Social Responsibility

Sustainable Procurement and Corporate Social Responsibility (CSR) is defined as the procurement of goods and services that have less environmental and social impacts than competing goods and services.

The Shire is committed to sustainable procurement, and will ensure that sustainable and CSR considerations are balanced against value for money outcomes, in accordance with the Shire's sustainability objectives.

7. Buy Local Policy

7.1 Local Price Preference

A price preference will apply to suppliers who are based in, operate from or source goods or services from within the Shire in relation to all quotations/tenders invited by the Shire for the supply of goods, services and construction (building) services.

The Local price preference enables suppliers to be evaluated as if the proposed tender/quotation bid price were reduced in accordance with permitted price preferences as specified below in this policy.

This policy will operate in conjunction with the purchasing considerations and procedures as outlined within this Policy when evaluating and awarding tender contracts.

7.2 Qualifying Criteria

7.2.1 Local Supplier:

A supplier of goods or services who submits a tender/quotation is regarded as being a local tenderer if:

- i. the supplier has a physical business premises (in the form of an office, depot, shop, outlet, headquarters or other premises where goods or services are being



supplied from), located within the Shire. This does not exclude suppliers whose registered business is located outside the Shire but undertake the business from premises located in the Shire;

- ii. a business having permanent staff that are based at the business premises located within the Shire;
- iii. management or delivery of the majority of the outcomes will be carried out from the business premises located in the shire; and

In order for the policy to apply, the supplier is required to provide to the Shire sufficient evidence which demonstrates compliance with the above criteria.

7.3 Local Price Preference Value

7.3.1 Goods and Services:

The Shire of Northam will provide a local price preference to the maximum allowable amount specified in section 24D of the Local Government (Functions and General) Regulations 1996.

8. Contract Management

Refer to regulation 20 of the Local Government (Functions and General) Regulations 1996. The Shire may make minor variations, in accordance with regulation 20 of the Local Government (Functions and General) Regulations 1996 and Delegated Authority F04, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirement subject to such variations in the tender as may be agreed with the tenderer.

Contracts are to be proactively managed during their lifecycle by the Shire Officer responsible for the delivery of the contracted goods, services or works, to ensure the Shire receives value for money and to enforce performance against the contract. Requirements are outlined in the Shire's Contract Management Practice.

Where a contract extension or variation is required the details must be updated in the Shires Contract Management system or database. The agreement must be signed by a person with appropriate delegation and authorisation.

9. Panels of Pre-Qualified Suppliers

9.1 Establishing a Panel

- Panels may be established for one type of supply requirement, or a number of similar types of supply requirements under defined categories within the Panel.



- Panels may be established for a minimum of one (1) year and for a maximum of three (3) years as deemed appropriate by the Shire.
- Evaluation criteria must be determined and communicated in the invitation process by which applications will be assessed and accepted.
- Where a Panel is to be established, the Shire will appoint at least three (3) suppliers to the Panel (or each category under the Panel), on the basis of best value for money. Where less than three (3) suppliers are determined as offering value for money, either per category or the Panel, the Panel or category of the Panel is not to be established.
- In each invitation to apply to become a pre-qualified supplier (through a state-wide notice and Shire official website), the Shire must state the number of suppliers it intends to pre-qualify onto the Panel, or to each category under the Panel.
- Should a Panel member leave the Panel during its operation, they may be replaced by the next ranked supplier as determined in the original value for money assessment to join the Panel of pre-qualified suppliers (should the supplier agree to do so), with this intention to be disclosed in the detailed information set out under Regulation 24AD(5)(d) and (e) when establishing the Panel.

9.2 Distributing Work Amongst Panel Members

To satisfy Regulation 24AD(5) of the Local Government (Functions and General) Regulations 1996, when establishing a Panel of pre-qualified suppliers, the detailed information associated with each invitation to apply to join the Panel must either prescribe whether the Shire intends to:

- i. Obtain quotations from each pre-qualified supplier on the Panel with respect to all purchases; or
- ii. Purchase goods and services exclusively from any pre-qualified supplier appointed to that Panel, and under what circumstances (e.g. emergency purchases, etc).

Contracts under the Panel must not be formed with a pre-qualified supplier for an item of work beyond 12 months, which includes any options to extend the contract.

9.3 Purchasing from the Panel



All purchases made under the Panel must be made in accordance with the method prescribed in the Invitation to Join a Panel of pre-qualified suppliers, and applied in a consistent fashion.

9.4 Recordkeeping

Each quotation process, including the invitation to quote, communications with panel members, quotations received, evaluation of quotes and notification of award communications must all be captured on the Shire electronic records system. A separate file is to be maintained for each quotation process made under each Panel that captures all communications between the Shire and Panel members.

For the creation of a Panel, this includes:

- The procurement initiation document such as a procurement business case which justifies the need for a Panel to be created;
- Procurement planning and approval documentation which describes how the procurement is to be undertaken to create and manage the Panel;
- A copy of the invitation to apply to become a pre-qualified supplier documentation;
- Copy of public advertisement inviting applications;
- Copies of all applications received;
- Evaluation documentation, including clarifications sought;
- Negotiation documents such as negotiation plans and negotiation logs;
- Approval of award documentation;
- All correspondence to applicants notifying of the establishment and composition of the Panel such as award letters;
- Copies of framework agreements entered into with pre-qualified suppliers; and
- Records of orders issued under the Panel and any subsequent performance details of works undertaken.

The Shire is also to retain itemised records of each invitation to quote process, including quotations received from pre-qualified suppliers and contracts awarded to Panel members. A unique reference number shall be applied to all records relating to each quotation process, which is to also be quoted on each purchase order issued under the Panel contract.

Information on each Panel of pre-qualified suppliers, including scope of the Panel, details of pre-qualified suppliers under each Panel and term of the Panel must be maintained and made available for access by all officers across the Shire.

Definitions



*Shire of Northam Policy Manual (Section I)
Policy
F4.2 Procurement Policy*

1.1 Shire Business

- Businesses registered in the Shire of Northam.
- Businesses that have premises in any of the Shire of Northam's localities.

1.2 Local Business

- Businesses registered in the Shire of Northam.
 - Businesses that have premises in any of the Shire of Northam's localities.
 - Businesses not registered in the Shire, but that have an economic impact on the Shire from using local sub-contractors, employing Shire residents or making significant material purchases from suppliers operating within the Shire of Northam.
-



F 4.3 Investment Policy

<i>Responsible Department</i>	Corporate Services
<i>Resolution Number</i>	TBA
<i>Resolution Date</i>	TBA
<i>Next Scheduled Review</i>	2025
<i>Related Shire Documents</i>	
<i>Related Legislation</i>	<i>Local Government Act 1995, s6.14; The Trustees Act 1995, Pt III Investments; as amended Local Government (Financial Management) Regulations 1996, Regs 19, 19C, 28 & 49, Australian Accounting standards</i>

OBJECTIVE

The purpose of this policy is to invest the local government's surplus funds, with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, while ensuring that its liquidity requirements are being met, whilst minimizing the possibility of incurring capital loss.

While exercising the power to invest, consideration is to be given in preservation of capital, liquidity, and the return of investment.

SCOPE

The policy applies to any investment of surplus funds other than bank deposits for operational purposes.

POLICY

1. Policy Objectives

To invest the local government's surplus funds, with consideration of risk and at the most favourable rate of interest available to it at the time, for that investment type, while ensuring that its liquidity requirement are being met, whilst minimizing the possibility of incurring capital loss.

While exercising the power to invest, consideration is to be given in preservation of capital, liquidity, and the return of investment.

- Preservation of capital is the principal objective of the investment portfolio.



Investments are to be performed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

- The investment portfolio will ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring significant costs due to the unanticipated sale of an investment.
- The investment is expected to achieve a predetermined market average rate of return that takes into account the Council's risk tolerance. Any additional return target set by Council will also consider the risk limitation and prudent investment principles.

The objectives of the Policy on Investment of Surplus Funds are:

- To provide maximum capital security of funds;
- To provide the best available rate of interest from an approved source; and,
- To ensure sufficient liquidity to meet Council's cash flow requirements.

2. Legislative Requirements

All investments are to comply with the following:

- Local Government Act 1995 – Section 6.14;
- The Trustees Act 1962 – Part III Investments;
- Local Government (Financial Management) Regulations 1996 Regulation 19, Regulation 19C, Regulation 28 and Regulation 49

3. Policy Statement

Investments shall be restricted to term deposits or commercial bills offered by the following banks or government institutions:

- Commonwealth Bank of Australia
- BankWest
- Australia and New Zealand Bank
- National Australia Bank
- Westpac Banking Corporation
- WA Treasury Corporation.
- Bendigo Bank

Investments shall be spread to ensure that no single institution holds more than 50% of the Shire's invested funds.

4. Prohibited Investments

The investment policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments;



- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Standalone securities issued that have underlying futures, options, forwards contracts and swaps of any kind.

Speculative financial instruments are specifically prohibited, together with the use of the portfolio for speculation. Leveraging of the portfolio (borrowing to invest) is prohibited.

Local Government (Financial Management) Regulations 1996 – Reg 19c (2) does not allow the following;

- Deposit with an institution except an authorised institution;
- Deposit for a fixed term of more than 12 months;
- Invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
- Invest in bonds with a term to maturity of more than 3 years;
- Invest in a foreign currency.

5. Term and Status Reports

The term of individual investments shall be consistent with the Shire's cash flow requirements and shall not exceed 12 months.

The status and performance of the investment portfolio is to be reported monthly to Council within the monthly financial report to Council.

6. Prudent Person Standard

The investment will be managed with the care, diligence and skill that a prudent person would exercise. Officers are to manage the investment portfolios to safeguard the portfolios in accordance with the spirit of this Investment Policy, and not for speculative purposes.

7. Ethics and Conflicts of Interest

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires officer's to disclose any conflict of interest to the CEO.

8. Approved Investments

Without approvals from Council, investments are limited to:

- State/Commonwealth Government Bonds;
- Interest bearing deposits;
- Bank accepted/endorsed bank bills;



9. Investment Guidelines

(a) Quotations on Investments

Not less than three (3) quotations shall be obtained from authorised institutions when an investment is proposed.

(ii) Credit/Diversification Risk

The short term (0-365 days) credit guidelines will be based on Standard and Poors' Short Term Issue Credit Ratings which are:

- A1+ The obligor's capacity to meet its financial commitment on the obligation is extremely strong.
- A1 The obligor's capacity to meet its financial commitment on the obligation is strong.
- A2 The obligor is susceptible to adverse economic conditions however the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

The amount invested with any one financial institution or product should not exceed the following percentages of average annual funds invested within each risk rating. To Exclude operating accounts and is at the time of initial investment of funds.

Credit Rating	Maximum % in credit rating category	Maximum % in one authorised institution
Short term A1+	100	50
Short term A1	50	50
Bendigo Bank Short Term A2	50	50
Short term A2	25	50

(i) Preference to community support

Where two or more quotes are equal in terms of risk and return then the institution that can demonstrate a greater community support will be preferred over the other.

(ii) Change in Credit Ratings

If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable.



Shire of Northam Policy Manual (Section I)
Policy
F4.5 End of Year Surplus

F 4.5 End of Year Surplus

<i>Responsible Department</i>	Corporate Services
<i>Resolution Number</i>	TBA
<i>Resolution Date</i>	TBA
<i>Next Scheduled Review</i>	2025
<i>Related Shire Documents</i>	Annual Budget & Annual Report
<i>Related Legislation</i>	

OBJECTIVE

This policy aims to establish parameters for the use of untied surplus funds at the end of each financial year as identified through the Annual Budget adoption process.

SCOPE

As part of the Annual Budget process the Shire of Northam must calculate its end of year financial position, or surplus/ deficit as a starting point for the following year's budget.

Included in this calculation are projects which have not been completed in the previous financial year and in most cases, these items are carried forward for expenditure in the following financial year. However, budget savings which have been achieved which cannot be readily identified at the end of the financial year are known as an "untied surplus".

POLICY

The Council recognises that the allocation of untied surpluses is an important aspect in discharging its financial management responsibilities. The Council recognises that untied surpluses will not be used to offset the future annual operating costs of the Council, except where Council, by an absolute majority vote, have declared that the community is in a state of emergency. In this instance this policy SHALL NOT APPLY.

The use of any identified untied surplus at the end of a financial year will be limited to one (or more) of the following transactions, at the discretion of Council:

1. Transferred to a Reserve Account to be nominated by the Council;
2. Allocated to a "one-off" capital project nominated by the Council;
3. Retirement of debt (where possible).



F 4.6 Asset Disposal

<i>Responsible Department</i>	Corporate Services
<i>Resolution Number</i>	TBA
<i>Resolution Date</i>	TBA
<i>Next Scheduled Review</i>	2025
<i>Related Shire Documents</i>	Annual Budget & Annual Report W5.7 Asset Management Policy
<i>Related Legislation</i>	Local government Act 1995, S3.58 Local Government (Functions and General) Regulations 1996 Environmental Protection Act 1986

OBJECTIVE

To establish protocols for the disposal of assets owned by the Shire of Northam in accordance with the requirements of section 3.58 of the *Local Government Act 1995* ensuring the best possible financial, environmental and community outcome is obtained in a process that has accountability and transparency.

SCOPE

The Shire of Northam is responsible for a vast number of public assets which includes infrastructure and non-infrastructure assets to a significant value. The whole life-cycle management of all assets includes exercising due diligence in the disposal of assets owned by the Shire. The policy provides staff, in particular Executive Officers and Asset Custodians, with the protocols for correct disposal of assets which no longer belong to, or are required by the Shire.

POLICY

Policy Statement

The following principles apply to the disposal of property (assets) activity.

- (a) Asset disposal decisions, including reasons for such action are to be recorded in the Shire's asset registers and associated accounting records.
- (b) The financial treatment of the disposal of fixed assets such as land, property, plant, equipment, furniture and fittings is to be determined by market demand.
- (c) Disposal of assets by private treaty must demonstrate that the most



advantageous price was achieved.

- (d) Assets that are approved to be written off will be disposed of from the asset register at their written down value as of the date of write off.
- (e) Environmental considerations are paramount when considering disposal of assets to landfill sites, therefore the *Environmental Protection Act 1986* and the Department of Environment Guidelines for "*Landfill Waste Classification and Waste Definitions 1996 (as amended 2018)*" are to be complied with.

Content

Section 3.58 of the *Local Government (Functions and General) Regulations 1996* establish the methodologies by which local governments may dispose of property (assets) and are applicable to any asset disposal contemplated by the Shire. The following disposal approaches are to be followed by Executive Managers in accordance this policy.

- (a) Vehicles shall be either traded in against the replacement vehicle as part of a public tender/quote process or disposed of by public auction. Executive Manager Corporate Services is responsible for vehicle disposals in accordance with this policy.
- (b) Heavy Plant shall be either traded in against the replacement piece of plant through a public tender process or sold by public auction. The Executive Manager Engineering Services is responsible for heavy plant disposals in accordance with this policy.
- (c) Minor Plant items are the responsibility of the Executive Manager Engineering Services for disposal in accordance with this policy.
- (d) Land is the responsibility of the Chief Executive Officer.
- (e) Buildings are to be disposed of in accordance with this policy and are the responsibility of the Executive Manager Engineering Services.
- (f) Furniture and Equipment located in buildings are to be disposed of in accordance with this policy and are the responsibility of the departments Executive Manager.
- (g) Infrastructure assets are to be disposed of in accordance with this policy and are the responsibility of the Executive Manager Engineering Services
- (h) Information technology assets are to be disposed of in accordance with this policy and are the responsibility of the Executive Manager Corporate Services.
- (i) Artwork assets within the Shire of Northam are the responsibility of Council.

Authority to Dispose of Property

Assets to be disposed of shall be included in the annual budget, adopted by Council or be a value of less than \$5,000 and recorded in the delegated authority register.

Reasons for disposal



- (a) Has reached its pre-determined economic life in order to maximise the realisable market value;
- (b) Is no longer required due to a change in functionality or usage patterns;
- (c) Has reached the end of its expected useful life and has been confirmed by an appropriate condition assessment as to be disposed and/or replaced;
- (d) No longer complies with workplace health and safety standards or is determined as environmentally unviable, subject to risk assessment;
- (e) Is beyond repair and no longer in operable condition;
- (f) Is no longer able to provide an acceptable level of service to the community;
- (g) Is stolen, lost or damaged (to be written off, asset register).

Methods of Disposal

The disposal method chosen must comply with the requirements of section 3.58 of the *Local Government Act 1995* and be appropriate to the value, nature, quantity and location of the goods, and where applicable promote fair and effective competition to the greatest extent possible. The disposal methods available are:

- (a) Trade-in – as part of a public tender process and only where it is part of the asset replacement program.
- (b) Public Tender – advertising in the local newspapers circulated in Western Australia
- (c) Auction – advertisement in the local newspapers circulated in Western Australia and be a licenced auctioneer.
- (d) Destruction or landfill – this applies where items are of no commercial value and no longer required by Shire.
- (e) Contribution or donation as approved by Council
- (f) Other means as resolved by Council.

Roles and Responsibilities

Chief Executive Officer

- (a) The CEO is the chief custodian of assets and has limited delegated authority to authorise dispose of property as detailed in the Shire's Delegated Authority Register
- (b) The CEO is responsible for ensuring that Executive Managers comply with legislation and implement this policy when undertaking the disposal of assets.



*Shire of Northam Policy Manual (Section I)
Policy
F4.6 Asset Disposal*

Executive Managers

- (c) Executive Managers have limited delegated authority from the CEO to authorise the disposal of property as detailed in the Shire's Delegated Authority Register.
- (d) Executive Managers are responsible for ensuring that Managers and Officers of the Shire comply with the legislation and this policy when undertaking the disposal of assets.



Shire of Northam Policy Manual (Section I)
Policy
F 4.7 Annual and Long Service Liability Policy

F 4.7 Annual and Long Service Liability Policy

<i>Responsible Department</i>	Corporate Services
<i>Resolution Number</i>	TBA
<i>Resolution Date</i>	TBA
<i>Next Scheduled Review</i>	2025
<i>Related Shire Documents</i>	N/A
<i>Related Legislation</i>	Local Government (Long Service Leave) Regulations 8 (2)

OBJECTIVE

The purpose of this policy is to establish employee maximum annual and long service leave liabilities for the Shire of Northam.

SCOPE

Applies to all employees.

POLICY

Each year the accrued liability for annual and long service leave for that year is calculated on the presumption that all employees remain in service.

1. Annual Leave

Employees are to accrue no more than 40 days annual leave.

Effective as of the date this policy is adopted by Council.

Employees affected with a balance over 40 days will be given a twelve month period to effect an arrangement to reduce their annual leave to below the 40 days.

2. Long Service Leave

Employees are to take long service leave capped at 11 years, any future increases in pay beyond that date will not apply to the rate of pay when long service is taken.

Effective as of the date this policy is adopted by Council.

Current employees affected with a balance over the 11 years cap will be given a twelve month period to effect an arrangement to take their long service leave.



*Shire of Northam Policy Manual (Section I)
Policy
F 4.7 Annual and Long Service Liability Policy*

3. The CEO has the discretion to vary the conditions at clauses 1 and 2 if one of the following conditions are met;
 - a. A suitable leave plan is presented to the CEO
 - b. Due to the orderly carrying out of Shire business leave cannot be taken in accordance to clauses 1 & 2 and agreed by the CEO
 - c. Extenuating circumstances (e.g. pending retirement, major operation expected to be carried out, date pending).



F 4.8 Rates Hardship Policy

<i>Responsible Department</i>	Corporate Services
<i>Resolution Number</i>	TBA
<i>Resolution Date</i>	TBA
<i>Next Scheduled Review</i>	2025
<i>Related Shire Documents</i>	Shire of Northam Policies
<i>Related Legislation</i>	Local Government Act 1995 section 2.7

OBJECTIVE

To give effect to our commitment to support rates debtors experiencing financial hardship.

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding.

SCOPE

This policy applies to:

1. Outstanding rates debtors who are unable to pay outstanding rates and service charges due to financial hardship.

POLICY

1. Payment difficulties, hardship and vulnerability¹

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

2. Financial Hardship Criteria

¹ Adapted from the Ombudsman Western Australia publication, **Local government collection of overdue rates for people in situations of vulnerability: Good Practice Guidance:**
<http://www.ombudsman.wa.gov.au/>



While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Low income or loss of income
- Unanticipated circumstances such as caring for and supporting extended family
- Emergency event from natural disasters
- Domestic or family violence
- A serious accident

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying our statutory responsibilities.

3. Payment Arrangements

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing the Shire of Northam of any change in circumstance that jeopardises the agreed payment schedule.

In the case of severe financial hardship, we reserve the right to consider waiving additional charges or interest (excluding the late payment interest applicable to the Emergency Services Levy).

5. Interest Charges

A ratepayer that meets the Financial Hardship Criteria and enters into a payment arrangement may request a suspension or waiver of interest charges. Applications will be assessed on a case by case basis.

6. Deferment of Rates

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the death of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;



- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

7. Assessment

The Shire will carefully consider all relevant information and supporting documentation provided and will exercise due care in assessing financial hardship taking into account the rates debtor's individual circumstances.

Factors the Shire may consider in assessing an application for financial hardship support include:

- The size of debt.
- The length of time the debt has remained outstanding.
- Whether the debt has accumulated over time.
- Any prior payment arrangements entered into with the Shire.
- Any prior applications for financial hardship support or payment agreements.
- The nature of the property, including whether it is leased to a third party.
- Any mortgage or other debt secured by the property; or
- The personal and financial circumstances of the applicant.

The Chief Executive Officer may enter into payment agreements with rates debtors for the Shire where the payment agreement will result in payment of the outstanding debt within three (3) years. Payment agreements outside of these terms will be presented to Council.

7. Debt recovery

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor. Where a debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises us and makes an alternative plan before defaulting on the 3rd due payment, then we will continue to suspend debt recovery processes.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any Rates and Service Charge debts that remain outstanding after the third due payment, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by as per the agreed payment arrangement.



*Shire of Northam Policy Manual (Section I)
Policy
F 4.11 Budget Variation Reporting*

Rates and service charge debts that remain outstanding at the end of the agreed payment arrangement /, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

9. Communication and Confidentiality

We will maintain confidential communications at all times and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (i.e. verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.



F 4.11 Budget Variation Reporting

<i>Responsible Department</i>	CEO Office
<i>Resolution Number</i>	TBA
<i>Resolution Date</i>	TBA
<i>Next Scheduled Review</i>	2025
<i>Related Shire Documents</i>	
<i>Related Legislation</i>	Local Government Act 1995, section 5.2

OBJECTIVE

To provide guidance to the Council and the Chief Executive Officer (CEO) concerning the treatment of budget variations.

SCOPE

The Policy applies across the organisation.

POLICY

1. Definitions

Annual Budget - Adopted each year in the form and manner prescribed, a budget for all revenue, expenditure, capital works and other income for the municipal fund, for the financial year ending on the 30 June. (section 6.2 Local Government Act 1995)

Budget Review - A review of the Annual Financial Year Budget, endorsed by Council and incorporating all known adjustments since adoption or prior budget reviews. For the purposes of reporting 'variations' in accordance with this policy a budget review will occur once in each financial year quarter.

Emergency Expenditure - Expenditure required to mitigate any risk related to:

- 1.1. Injury to a person
- 1.2. A natural disaster
- 1.3. Restoring or maintaining normal services to the Community

LGA s6.8 (1)(c) is authorised in advance by the mayor in an emergency.
LGA s6.8(2)(b) is to be reported to the next ordinary meeting of council.

COA – Chart of Account number, for example.

- 12382102 Streets, Carparks & Paths

Management Budget - The schedules that support the adopted annual budget forecasts.



Material Variance – for the purposes of Local Government (Financial Management) Regulations 1996 Section 34 (1) (d), are defined as being 10% or \$20,000 whichever is greater

Responsible Officer - Staff members responsible for budgetary control of any specific line item in the budget.

Service Area - A defined service delivery area in the Shire's organisational structure, for example.

1.4. Engineering Services Directorate

Statement of Financial Activity – as defined by Local Government (Financial Management) Regulations 1996 Section 34 (1).

Sub Program - A group of service areas within Shire's organisational structure, for example.

1.5. Construction of Streets, Roads, Bridges, Depots

1.6. Maintenance of Road, Bridges, Depots

1.7. Road Plant Purchases

Variation – any expenditure change of greater than \$10,000 per chart of account item, excluding internal allocation accounts (such as administration allocation, depreciation, public works overheads and plant operating costs)

2. Budget Variations

It is recognised the Annual Budget is an informed financial forecast and variations are to be expected as actual circumstances experienced may differ to initial estimates provided.

The intent of this Policy is to provide guidance towards amending the Shire's Annual Budget to accommodate variations which may arise in meeting administrative operations and the delivery of annual objectives. This includes the requirements for reporting budget amendments to Council.

Council recognises that the contents of this policy provides no limitation with reference to Section 6.8 of the Local Government Act 1995 – Expenditure from municipal fund not included in annual budget.

2.1. Variations in Expenditure (Operational) – Existing Line Item:

2.1.1. Accommodated within Sub Program

Where variations in expenditure may be accommodated within the overall budget for a sub program area, the responsible Executive Manager may authorise the re-direction of budget funds within that sub program area.



For example: The total operating expenditure budget for Maintenance of Roads, Bridges, Depots is \$4.3 million for a given financial year and there are multiple management budget line items (COA) to deliver the service. If maintaining gravel roads, in line with service standards, exceeds initial forecasts and operational savings exist or are identified within the overall road maintenance area, provided that the overall budget for the Maintenance of Roads, Bridges, Depots remains consistent with the adopted annual budget, the Executive Manager may approve a management budget amendment.

It is the relevant Executive Managers responsibility to ensure that the change in expenditure has a nil effect on the budget operating position and the administrative amendment is reflected in the next Budget Review for Council.

2.1.2. Not accommodated within a Sub Program Area

Where increases in expenditure are not accommodated within the sub-program area or the overall budget for a sub-program, and funds are required for that expenditure, those funds must be identified from other budget line either within the service area or from another service area. Any such re-direction of funds must maintain the budgeted operating position and requires the formal written approval of the Chief Executive Officer. It is the requesting Executive Managers responsibility to ensure that the change in expenditure is detailed within the next Budget Review for Council approval.

2.2. Variations in Expenditure (Capital) – Existing Line Item:

2.2.1. Accommodated within Program Area

Where variations in expenditure may be accommodated within the overall budget for a sub-program area, the responsible Executive Manager may authorise the re-direction of budget funds within the program area.

For example: The total capital expenditure budget for construction of Streets, Roads, Bridges, Depots (sub program) is \$7.7 million for a given financial year and there are multiple management budget line items (COA) to deliver the service. If construction of an individual road, in line with budget parameters of length, width and treatment type, exceeds initial forecasts and savings exist or are identified within the overall program area, provided that the overall budget for the construction of Streets, Roads, Bridges, Depots (sub program) remains consistent with the adopted annual budget, the Executive Manager may approve a management budget amendment.

It is the relevant Executive Managers responsibility to ensure that the change in expenditure has a nil effect on the budget financial position and the management amendment is reflected in the next Budget Review for Council.

2.2.2. Not Accommodated within Program Area

No capital variations can be approved if they are not able to be accommodated within the program area. Any such proposed variations must gain the prior approval of the Council, by formal resolution.



*Shire of Northam Policy Manual (Section I)
Policy
F 4.11 Budget Variation Reporting*

2.3. Variations in Revenue Budget Lines

Variations in budget line items resulting from increases or decreases in budgeted revenue should be included in the following Budget Review for formal amendment as well as being reported in the monthly financial report presented to Full Council. The materiality of the amount is to be considered. Shortfalls in actual revenue amounts against budget forecasts are to be met by reductions in operating expenditure. Additional revenues are to offset unexpected expenses defined in this Policy, to be addressed as part of a Budget Review or treated as surplus at year end.

2.4. Material variances

In accordance with section 34 (1) of the Local Government (Financial Management) Regulations 1996. Material variances will be reported monthly against the statement of financial activity.

13.5 COMMUNITY SERVICES

13.5.1 Nyoongar Cultural Advisory Group Meeting 16 February 2023

File Reference:	2.1.3.8
Reporting Officer:	Cheryl Greenough (Manager Bilya Koort Boodja)
Responsible Officer:	Jo Metcalf (Executive Manager Community Services)
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This report is for council members to receive the notes from the Nyoongar Cultural Advisory Group Meeting.

ATTACHMENTS

1. Nyoongar Cultural Advisory Group Notes - 16 February 2023 [**13.5.1.1** - 4 pages]

A. BACKGROUND / DETAILS

The Nyoongar Cultural Advisory Group generally meet once every three months to discuss matters concerning the Ballardong people and Ballardong Country. Matters discussed include the future of Bilya Koort Boodja (BKB) and the direction the community would like the BKB to take.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: People.

Outcome 2: A caring and inclusive community.

Objective 2.2: Improve support for vulnerable groups, including people who are at risk, seniors, and those with disability.

Priority Action: Nil.

B.2 Financial / Resource Implications

Nil

B.3 Legislative Compliance

Nil

B.4 Policy Implications

G1.15 Code of Conduct

B.5 Stakeholder Engagement / Consultation

Group members are advised of meetings and outcomes.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	Nil.		
Reputation	Nil.		
Service Interruption	Nil.		
Compliance	Possible events being missed	Low (1) + Low 2= Low 3	Ensure document has been read
Property	Nil.		
Environment	Nil.		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

This report updates Council on the progress of the BKB 2nd stage of development and anticipates changes to the BKB to occur prior to 25 June 2023. There are only minor actions to be completed.

It is recommended that Council accept the notes from the Aboriginal Advisory Group meeting from 16 February 2023.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4721

Moved: Cr M P Ryan

Seconded: Cr H J Appleton

That Council:

1. Accepts the notes from the Nyoongar Cultural Advisory Group (NCAG) meeting held on 16 February 2023 as provided in Attachment 13.5.1.1.
2. Endorse the following outcomes:

- a. Chief Executive Officer to advise the NCAG of the preferred candidate for the Aboriginal Cultural Advisor role.
- b. Staff to work collaboratively with other agencies on the delivery of NAIDOC Week activities.
- c. Chief Executive Officer to investigate ways the Shire of Northam can facilitate payment to Elders for Welcome to Country when individuals do not have an ABN.
- d. Staff in Development Services to investigate permissions given regarding fence across Mortlock River.
- e. Chief Executive Officer to investigate Elder's request for toilets at Burlong Pool.
- f. Council acknowledges that the Ballardong name for Avon River is: GULGULGA and will incorporate dual-naming in relevant signage and publications.
- g. Staff to coordinate and trial a multi-agency Nyoongar Advisory meeting.
- h. Chief Executive Officer to write to Central Regional TAFE – Northam seeking dual-naming or alternative Aboriginal recognition for the Northam TAFE.
- i. Staff to investigate lighting in the BBQ area at Bernard Park.

CARRIED 8/0



BILYA KOORT BOODJA
CENTRE FOR NYOONGAR CULTURE
& ENVIRONMENTAL KNOWLEDGE



Nyoongar Cultural Advisory Group Meeting 16 February 2023

MEETING NOTES

Meeting Opened at: 1510hrs (3.10pm)

1. ATTENDANCE:

Cr Mencshelyi, Jason Whiteaker, Jo Metcalf,

Brenda DeAtta, Joan Parfitt, Paul Parfitt, Kathy Davis, Kate Stack, Kathy Farmer (proxy for Kirk Garlett) Lizzie Stack, Shirley Slater, Cheryl Greenough

2. APOLOGIES:

Vivienne Ryder, Deborah Moody, Kirk Garlett

3. Acknowledgement to Country

4. Presentation from DCP:

DCP did not attend however Cheryl gave a brief rundown of the request from DCP. In relation to NAIDOC week it would be wonderful if the Elders and the children could get together and the children serve the Elders a meal and the Elders tell stories to the children. The BKB would like the Elders to yarn with the children as the children make the six seasons garden and then serve the Elders their lunch.

5. Committee update from CEO Jason Whiteaker:

Cheryl is retiring in ten weeks and returning to NSW for a while. We would like to focus more on the cultural aspect. Someone from the Shire will do the Admin and facility management of the building the proposal is to advertise for a Cultural expert - someone who is very knowledgeable to provide the cultural content and programs for the Centre.

The following steps will be taken:

1. Advertise
2. First round interviews
3. Narrow down to preferred applicants
4. Second round interviews with Advisory Group representatives
5. Appoint the person if group are happy.



6. Update on BKB

Exec Manager Community Services advised that the school has kids about 8 kids from years 11 & 12 who will be working with Shire starting at BKB and doing Cert 2 in Aboriginal Tourism. The school advises they have a few who are ready to start soon.

Cheryl advised that we would like to do language classes and the group suggested these be done on Saturdays perhaps in the morning.

Cheryl also advised that we would like to do day tours on country and need to ensure that Burlong Pool and the birthing site are well maintained. Cheryl also advised the staff have now been trained to do the river tours and include is some bush tucker.

NAIDOC week

Jo Drayton from Holyoak would like to have a collaborative NAIDOC day and have all services such as Police, Health and the Shire etc apply collectively for a grant to do NAIDOC event instead of everybody trying to do many different things on the same day or hosting events that clash. Group approved.

Payment for services

It was raised that Aboriginal Elders should be paid for their stories and their time, even for this meeting. Answer by CEO – Elders should be paid for their stories but we have had discussions about payment for these meetings and these meetings are just a discussion and guidance about the future and what you want for the future direction.

The schools, like Northam Primary School would like to use Elders for Welcome to country etc but will only pay you if you have an ABN many of us don't have an ABN. Can we use the Shire's ABN?

(ACTION – CEO to look at ways this could happen)

Also why is there a fence across the Mortlock just near Burlong Pool, it has cut off our swimming hole and this should be part of the river tour.

(ACTION – Planning to be asked to find out if permission was given for the fence across the river)

There was a request for toilets at Burlong Pool to enable school groups to visit.

(Action – CEO to look at)

7. Changes to the exhibition:

- The battens have been installed and the painting should be done soon.
- photos and videos to be collected in March/April.
- The Wagyl trail on the map table to be depicted as a serpent with bright colours. Discussion ensued about the spelling of Wagyl it was decided to go with the Elders spelling rather than the young ones.



- More stories are to be collected from Ballardong people outside of Northam.
- Sleep setting is causing one of the monitors to not work. We are having difficulty keeping the monitor on.
- Map size in process of being enlarged.
- QR Codes are being incorporated onto the wall as you depart and a new screen 75" will be incorporate, Shire to provide the style of the QR codes.
- Landscape map has been provided as a guide and will be presented to Shire for alterations and changes. Thylacine need a better quality map after we have chosen exact locations.
- Ballardong spelling for Boonaroo and Mookaroo has been provided but it may not be possible to change because it is outside the costs paid for as there could be many changes need throughout the whole exhibition.
- The filming of the burning Balga will need to be done at same time as filming of the stories from around the Ballardong area in March. An Elder will be required to set the Balga alight. Will need to get permission from DFES to burn and ask a bush fire brigade to be in attendance.
- Need more photos for the exit wall.

8. New members to be represented on committee

New members were provided with Agenda where address or number was provided.

9. Maintenance of sacred sites

Should this be done by the Ballardong people or by the Shire? No real answer provided.

10. Tours

- River tours are progressing with BKB staff learning as previously mentioned
- Day tours to be conducted
- Need local Bush Tucker catering – no-one running this type of business locally.

11. Youth at Risk Working Group

This group is now called 'Youth Engagement' – working group of the Community Safety Committee.

The working group held an on country Youth Camp at Boshack targeted at young people at risk which was very successful – Kathy Davis asked everyone in Northam to see the film. Perhaps we could have a big screen in Bernard Park for NAIDOC week.

12. Dual naming of the Mortlock/Avon Rivers:

The Ballardong name for the river is Gulgulga.



13. Cultural Awareness

A draft has been prepared for cultural awareness.

Joint Advisory Committee

Should there be a joint advisory committee with WAHS, WACHS, Mental Health, Police and Communities, other state agencies etc so Elders do not have to go to so many meetings?

Discussion ensued and a decision made to give it a try.

14. General Discussion

It was raised that no men seem to attend the meeting. Also why isn't there an Aboriginal Led Association? It would get people back to being more interested rather than political. It was also mentioned that Kevin or Basil in Goomalling know the name of the Mortlock river.

A matter regarding the TAFE was raised; why is it called CY O'Connor TAFE, he had nothing to do with the TAFE. Joan Parfitt was the one who started the TAFE all those years ago yet there is no plaque or anything acknowledging that Aboriginal people started that TAFE. No recognition at all. (ACTION – CEO to send letter seeking dual naming or some sort of recognition).

Questions asked regarding alcohol licences and Rec Centre booking.

(CEO resolved to investigate why security would be required).

BBQ's at the park are in the dark, people have to use phones to light the area so we can see. CEO said the park is lit but not the BBQ's themselves. (ACTION – Staff to look into)

Meeting Closed 1639hrs (4:39pm)

14 MATTERS BEHIND CLOSED DOORS

MOTION / COUNCIL DECISION

Minute No: C.4722

Moved: Cr C R Antonio

Seconded: Cr M I Girak

That Council approve the following new business of an urgent nature, in accordance with clause 5.4 (1) of the Standing Orders Amendment Local Laws 2018 and authorise this to be considered under item 14 – Matters Behind Closed Doors:

- 16.1 – Chief Executive Officer Review Committee Meeting held 12 April 2023.
- 16.2 - Chief Executive Officer Review Committee Meeting held 17 April 2023.

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4723

Moved: Cr H J Appleton

Seconded: Cr D J Galloway

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (c) of the Local Government Act 1995, meet behind closed doors to consider agenda items:

- 14.1 - Northam Depot Redevelopment – Proposed Variation to Contract – as it relates to a contract entered into, or which may be entered into.
- 14.2 - Lease of Killara Cottage - Portion of 2 Burgoyne Street, Northam - as it relates to a contract entered into, or which may be entered into.

Urgent Business:

- 16.1 - Chief Executive Officer Review Committee Meeting held 12 April 2023 – as it is a matter affecting an employee or employees.
- 16.2 - Chief Executive Officer Review Committee Meeting held 17 April 2023 – as it is a matter affecting an employee or employees.

CARRIED 8/0

Member of the public gallery left the meeting at 5:48 pm

14.1 Northam Depot Redevelopment - Proposed Variation to Contract

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4724

Moved: Cr M P Ryan

Seconded: Cr M I Girak

That Council endorse the variation to Contract C.202021-08 Supply and Construct Machinery and Storage sheds for \$49,078 bringing the total contract value to \$432,803.

CARRIED 8/0

14.2 Lease of Killara Cottage - Portion of 2 Burgoyne Street, Northam

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4725

Moved: Cr M P Ryan

Seconded: Cr R W Tinetti

That Council:

1. Approves the disposal of the Killara Respite Centre Cottage 2 (as marked in blue on Attachment 14.2.1) located at 2 Burgoyne Street, Northam, by way of public tender.
2. Sets the lease terms to include;
 - a. A lease term of 3 years with a 2 year renewal option.
 - b. Rent: As negotiated;
 - c. The lessee is to reimburse the Shire of Northam for 50% of the expenses relating to fire equipment/smoke alarm monitoring and pest control;
 - d. The lessee is responsible for cleaning and minor maintenance of the Premises.
 - e. The Lessor being responsible for the external garden maintenance and the lessee being responsible for garden maintenance within the Premises;
 - f. The lessee is responsible for 50% of the building insurance premium. The Lessee will reimburse the Shire for any excess in respect of any claim.
 - g. The lessee is responsible for building works within the Cottage and installation of fencing between cottage 1 and cottage 2.

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4727

Moved: Cr C R Antonio

That Council receive the minutes from the Chief Executive Officer Review Committee meeting held on 12 April 2023.

CARRIED 8/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4728

Moved: Cr C R Antonio

That Council accepts the minutes of the Chief Executive Officer Review Committee meeting held 08 March 2023 to be confirmed as a true and correct record of that meeting.

CARRIED 8/0

Cr R W Tinetti declared an "Impartiality" interest in item 16.2 - Chief Executive Officer Review Committee Meeting held on 17 April 2023, as a potential independent panel member is known to Cr Tinetti.

16.2 Chief Executive Officer Review Committee Meeting held 17 April 2023

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4729

Moved: Cr C R Antonio

That Council receive the minutes from the Chief Executive Officer Review Committee meeting held on 17 April 2023.

CARRIED 8/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4730

Moved: Cr C R Antonio
Seconded: Cr J E G Williams

That Council:

1. Accepts the minutes of the Chief Executive Officer Review Committee meeting held 12 April 2023 to be confirmed as a true and correct record of that meeting.
2. Approve the Chief Executive Officer position description subject
3. to the following minor adjustments.
 - a) In 'The Position' under 'Position Supervised'
 - Change HR to People and Culture Coordinator
 - Change Executive Assistant to Governance Coordinator
 - b) In 'Selected Criteria'
 - Criteria 1 – remove 'unrestricted'
 - Criteria 12 – remove 'middle to'
3. Approves the selection of Mia Davies as the independent panel member for the Chief Executive Officer selection process if she is in agreement when approached formally by the Shire President.

CARRIED 8/0

MOTION / COUNCIL DECISION

Minute No: C.4731

Moved: Cr J E G Williams
Seconded: Cr M P Ryan

That Council resume the following Standing Orders:

- 8.5 - members to indicate their intention to speak (requirement to stand); and
- 8.9 - speaking twice.

CARRIED 8/0

MOTION / COUNCIL DECISION

Minute No: C.4732

Moved: Cr M P Ryan

Seconded: Cr D J Galloway

That Council withhold decision C.4730 until contract negotiations are finalised.

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4733

Moved: Cr M P Ryan

Seconded: Cr J E G Williams

That Council move out from behind closed doors.

CARRIED 8/0

Members of the Staff and Public Gallery returned to the meeting at 6.29pm.

15 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16 URGENT BUSINESS APPROVED BY DECISION

16.1 Chief Executive Officer Review Committee Meeting held on 12 April 2023

This agenda item has been brought forward to be dealt with behind closed doors.

16.2 Chief Executive Officer Review Committee Meeting held on 17 April 2023

This agenda item has been brought forward to be dealt with behind closed doors.

17 DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio, declared the meeting closed at 6:30 pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on 19 April 2023 have been confirmed as a true and correct record."

_____ President

_____ Date