



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Agenda

Ordinary Council Meeting

19 January 2022



NOTICE PAPER
Ordinary Council Meeting
19 January 2022

President and Councillors

I inform you that an Ordinary Council meeting will be held in the Council Chambers, located at 395 Fitzgerald Street, Northam on 19 January 2022 at 5:30pm.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

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1. DECLARATION OF OPENING

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President

Deputy Shire President

Councillors

C R Antonio

M P Ryan

D Galloway

R W Tinetti

A J Mencshelyi

M I Girak

D A Hughes

H Appleton

P Curtis

Staff:

A/Chief Executive Officer / Executive

Manager Corporate Services

Executive Manager Engineering Services

Executive Manager Development Services

Executive Manager Community Services

Executive Assistant – CEO

C Young

S Patterson

C B Hunt

J Metcalf

A C McCall

3.1 APOLOGIES

Chief Executive Officer

J B Whiteaker

3.2 APPROVED LEAVE OF ABSENCE

Cr J E G Williams has been granted leave of absence from 19 January 2022 to 7 March 2022 (inclusive).

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Visitations and Consultations	
16/12/2021	Avonvale Education Support Centre Graduation Ceremony
17/12/2021	Triple M Radio Interview
17/12/2021	Southern Brook Community Association Christmas Tree Event
18/12/2021	Irishtown Hall Christmas Tree Party
18/12/2021	Northam SES Christmas Function
18/12/2021	Northam Country Club end of year Christmas Function
19/12/2021	Quellington Community Christmas Tree
25/12/2021	Christmas Day
26/12/2021	Boxing Day
31/12/2021	New Year's Eve
31/12/2021	ABC Radio Interview on Activities in Shire of Northam
01/01/2022	New Year's Day
10/01/2022	Triple M Fortnightly Radio Interview
17/01/2022	District Emergency Management Committee COVID-19 debrief - Northam
19/01/2022	OASG COVID-19 Video Conference
Upcoming Events	
21/01/2022	Northam Chamber of Commerce Quarterly Catch Up
22/01/2022	Springfield Soccer Club Demonstration Soccer Event - Northam
24/01/2022	Triple M Fortnightly Radio Interview
25/01/2022	Australia Day Event - Wundowie
26/01/2022	Australia Day Breakfast – Southern Brook
26/01/2022	Australia Day Citizen of the year awards and Citizenship Ceremony - Northam
26/01/2022	Australia Day Stargazing Picnic - Northam
28/01/2022	Back to School Activity - Northam
02/02/2022	Northam Aero Club Sundowner
05/02/2022	Lions Community Markets - Northam
06/02/2022	70 th Anniversary of the Accession of Queen Elizabeth - York
07/02/2022	Triple M Fortnightly Radio Interview
16/02/2022	OASG COVID-19 Video Conference

Operational Matters:

Meeting Dates and locations for the Shire of Northam Forum and Ordinary Council Meetings have been set for the 2022 Calendar Year. These are planned to be held across various Shire locations.

A Prohibited Burning Period remains in place. As a reminder, we need all ratepayers and residents to be aware, and adhere to, any rules and instructions that apply during emergencies. Preparedness includes inspecting of and clearing of excess weeds around properties, and cleaning of gutters in both houses and sheds. It's also good to know who to contact in the case of an emergency. Anyone can help by becoming a volunteer for any of our emergency responder outfits.

Upcoming events in the Shire of Northam

Welcome to 2022, and Happy New Year. As we move into the New Year, there are many events and activities to look forward to. When searching the Visit Northam Social Media sites, there are many events already scheduled for the year ahead. These start with the Australia Day activities rights across the Shire, then head into many other exciting events planned for the year, including the Elevate Balloon Festival in April and the National Ballooning Championships in May.

Strategic Matters:

The Shire of Northam continues to work with developers and businesses. A recent example of this is the potential expansion of the free-range broiler poultry farm near Northam, which is open for public comment until the 28th January.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Local Government Act 1995 s6.10

Shire of Northam Standing Orders Amendment Local Law 2018

(1) A petition is to –

(a) be addressed to the President;

(b) be made by electors of the district;

(c) state the request on each page of the petition;

(d) contain the name, address and signature of each elector making the request, and the date each elector signed;

(e) contain a summary of the reasons for the request; and Page 13

(f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.

(2) Upon receiving a petition, the Local Government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause(3).

(3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless:

(a) the matter is the subject of a report included in the agenda; and

(b) the Council has considered the issues raised in the petition.

8.2 PRESENTATIONS

Local Government Act 1995 s6.11

Shire of Northam Standing Orders Amendment Local Law 2018

(1) In this clause, a “presentation” means the acceptance of a gift or an award by the Council on behalf of the Local Government or the community.

(2) A presentation may be made to the Council at a meeting only with the prior approval of the CEO.

8.3 DEPUTATIONS

Local Government Act 1995 s6.9

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) Any person or group wishing to be received as a deputation by the Council is to either-
- (a) apply, before the meeting, to the CEO for approval; or
 - (b) with the approval of the Presiding Member, at the meeting, address the Council.
- (2) The CEO may either-
- (a) approve the request and invite the deputation to attend a meeting of the Council; or
 - (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation.
- (3) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

9. APPLICATION FOR LEAVE OF ABSENCE

RECOMMENDATION

That Council grant Cr R W Tinetti leave of absence from 6 February 2022 to 28 February 2022 (inclusive).

10. CONFIRMATION OF MINUTES

10.1 SPECIAL COUNCIL MEETING HELD 2 DECEMBER 2021

RECOMMENDATION

That the minutes of the Special Council meeting held on Thursday, 2 December 2021 be confirmed as a true and correct record of that meeting, subject to the following amendment:

- **The year being modified in decision C.4358 from '2020/21' to '2021/22'.**

10.2 ORDINARY COUNCIL MEETING HELD 15 DECEMBER 2021

RECOMMENDATION

That the minutes of the Ordinary Council meeting held on Wednesday, 15 December 2021 be confirmed as a true and correct record of that meeting, subject to the following amendment:

- The wording 'The Deputy Shire President, Cr M P Ryan took the chair at 5:41pm' prior to the heading for agenda item 13.3.1 - South West Native Title Settlement – Land Base Consultation.
- The wording 'The Shire President, Cr C R Antonio resumed the chair at 5:42pm' at the end of agenda item 13.3.1 - South West Native Title Settlement – Land Base Consultation.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

12. REPORTS OF COMMITTEE MEETINGS

12.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 14 DECEMBER 2021

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes from the Bush Fire Advisory Committee meeting held on 14 December 2021.

Adoption of Recommendations:

RECOMMENDATION

That Council:

1. Amend the Harvest, Vehicle Movement and Hot Works Ban to:
2. Commence at 12:00am on Saturday, 1 January 2022 and cease at 11:59pm, Saturday, 1 January 2022.
3. Commence at 12:00am on Saturday, 25 December 2021 and cease at 11:59pm, Sunday, 26 December 2021.
Subject to review depending on weather conditions.
4. Note the Development Services Report as provided.
5. Note the outcomes and proposed actions associated with the OHS workshop in particular reference to PPE/PPC and Training requirements.

6. Appoint Kristofer Brown to the position of Senior BFCO for the remaining 2021/22 fire season.
7. Note the Chief Bush Fire Control Officer Report as provided.
8. Formally develop a process for the Recognition of Current Competencies (RCC) for the Shire of Northam Bushfire Brigades for a number of the DFES approved training modules.
9. Formalise the RCC process for the DFES modules Bushfire Safety Awareness and Firefighting Skills those experienced members of the Shire of Northam Bushfire Brigades as currently being trialled.
10. Continue to deliver flexible training options for the DFES modules utilising a combination of Volunteer Trainer Assessors and midweek training.
11. Request the Chief Executive Officer to call for quotes, with a preference to award to a local provider for the servicing of bush fire brigade appliances in their entirety.
12. In the absence of the CESM, recognise the hard work done by Justin Fox, Chris Marris and Chadd Hunt in getting FCO training completed before this fire season. In addition, they have helped us all by developing processes for better training and recognition of member's valuable existing skills.
13. Request the Fire Control Officer's to review the process for issuing permits and implement the changes prior to the next restricted burning period.

Attachment 1 – Bush Fire Advisory Committee Minutes



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Bush Fire Advisory Committee

14 December 2021

Bush Fire Advisory Committee Meeting Minutes
14 December 2021



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14 December 2021



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1. DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 5:32pm.

ELECTION OF PRESIDING MEMBER

In accordance with section 5.12 of the Local Government Act 1995. The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1.

The members of a committee may elect a deputy presiding member from amongst themselves but any such election is to be in accordance with Schedule 2.3, Division 2.

Should the presiding member not be available or is unable or unwilling to perform the functions of presiding member, then the deputy presiding member, if any, may perform the functions of presiding member.

Election Process

The Chief Executive Officer called for nominations for the role of Presiding Member. Mr Blair Wilding nominated Mr Chris Marris who accepted the nomination. The Chief Executive Officer then called for any further nominations for the position of Presiding Member. No further nominations were forthcoming and as such the Chief Executive Officer announced that the nomination period is closed. The Chief Executive Officer declared Mr Chris Marris as the Presiding Member and Mr Chris Marris took the Chair at 5:33pm.

The Chief Executive Officer left the meeting at 5:33pm.

2. ACKNOWLEDGEMENT TO COUNTRY

Mr Chris Marris acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past, present and emerging.

3. ATTENDANCE

Voting Committee:

Councillor – Shire of Northam	Paul Curtis
Chief Bush Fire Control Officer	Chris Marris
Inkpen Bush Fire Brigade	Nic Dewar
Clackline Muresk Bush Fire Brigade	Blair Wilding
Bakers Hill Bush Fire Brigade	Kris Brown

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Grass Valley Bush Fire Brigade	Mark Littlefair
Irishtown Bush Fire Brigade	Terry Hasson
Wundowie Bush Fire Brigade	Jason Cacic
Northam Central Bush Fire Brigade	Luke Hagan left at 6:58pm
Wundowie Volunteer Fire and Rescue Service	Andrew Wilson

Non Voting

District Officer Northam	Darrel Krammer
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Staff:

Chief Executive Officer	Jason Whiteaker
Executive Manager Development Services	Chadd Hunt
Executive Assistant - CEO	Alysha McCall

Gallery:

Volunteer Bush Fire Association	Alex Espey
Clackline Muresk Bushfire Brigade	Joe Marasco
	Bob Stockman

3.1 APOLOGIES

Voting Members:

Councillor – Shire of Northam	Maria Girak
Deputy Bush Fire Control Officer	Simon Peters
Jennapullin Bush Fire Brigade	Aaron Smith
Southern Brook Bush Fire Brigade	Paul Antonio
Northam Volunteer Fire and Rescue Service	Greg Montgomery

Non-Voting Members:

Community Emergency Service Manager	Brendon Rutter
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3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Department of Parks and Wildlife (Wheatbelt)	Graeme Keals
Department of Parks and Wildlife (Perth Hills)	Michael Pasotti

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4. DISCLOSURE OF INTERESTS

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As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Development Services Report	6.1	Mr K Brown	Impartiality	Mr Brown is nominated for Senior Bush Fire Control Officer.
		Cr P Curtis	Impartiality	Cr Curtis is an active member of the Wundowie Volunteer Fire and Rescue Service and member of the Wundowie Bush Fire Brigade.

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5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 5 OCTOBER 2021

RECOMMENDATION / COUNCIL DECISION

Minute No: BFAC.260

Moved: Mr Nic Dewar

Seconded: Mr Luke Hagan

That the minutes of the Bush Fire Advisory meeting held on 5 October 2021 be confirmed as a true and correct record of that meeting.

CARRIED 10/0

The Chief Executive Officer returned to the meeting at 5:38pm.

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6. COMMITTEE REPORTS

Mr Brown declared an "Impartiality" interest in item 6.1 – Development Services Report as Mr Brown is nominated for Senior Bush Fire Control Officer.

Cr Curtis declared an "Impartiality" interest in item 6.1 – Development Services Report as Cr Curtis is an active member of the Wundowie Volunteer Fire and Rescue Service and member of the Wundowie Bush Fire Brigade.

6.1 DEVELOPMENT SERVICES REPORT

File Reference:	5.1.3.1
Reporting Officer:	Chadd Hunt, Executive Manager Development Services
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the Community Emergency Services Manager.

ATTACHMENTS

- Attachment 1: Open BFAC Decisions.
- Attachment 2: OHS Workshop-Summary of Outcomes
- Attachment 3: OHS Workshop - PPE/PPC Outcomes.
- Attachment 4: OHS Workshop-Training Outcomes.
- Attachment 5: Fire and Emergency Services Worker (Restrictions on Access) Directions (2).
- Attachment 6: DFES Frequently Asked Questions – Volunteers (updated 3 December 2021).

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

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Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Additional safety measures will have some impact on Council resources	High Risk Medium(3) x Likely (4)	Ensure necessary financial capacity in the LGGS and/or Council Budget
Health & Safety	Significant risk to volunteers regarding ongoing health and safety issues	High Risk High (4)x Possible (3)	Ensure a documented and clear process is undertaken for mitigating most of the major health and safety risk
Reputation	Significant risk to reputation if serious incident was to occur	Moderate Risk Medium (3)xPossible(3)	Ensure processes are clear and are documented
Service Interruption	Limited potential for service interruption	Moderate Risk Medium (3) x Unlikely (2)	Undertake necessary training and development as required
Compliance	Risk of not complying with current and proposed legislation	Moderate Risk Medium (3)x Possible (3)	Ensure risks are documented and processes put in place to address
Property	Significant risk to property if required training and	Moderate Risk Medium (3) x Possible (3)	Undertake necessary training and development

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	experience is not developed		
Environment	Moderate risk to environment if training and experience is not developed	High Risk High (4)x Possible (3)	Undertake training and development as required

C. OFFICER'S COMMENT

As per the previous BFAC report the following is an update of the matters raised:

1. OHS Issues

Following the last BFAC meeting, an OHS Workshop was held on 9th November 2021 where a number of issues identified at the previous BFAC were discussed. The workshop was facilitated by the CBFCCO and was attended by representatives from Brigades, Council staff, and the Bushfire Volunteers Association.

The main topics workshopped are as follows –

- Injury on Fireground
- Training
- PPE/PPC
- Vehicles on Fireground
- Farmer Response
- Station, Appliances and Equipment
- Communication
- UXO and HAZMAT

Attached to the agenda is a summary of the issues raised and proposed actions for the above topics. These were compiled by from the notes taken at the meeting.

Given the number of topics covered at the workshop it is recommended that the 2 most significant matters be addressed in more detail, with other recommendations and findings being presented at future BFAC meetings or workshops as deemed appropriate.

The 2 most pressing matters relate to the PPE/PPC issue and Training Requirements. Attached to the Agenda is a summary of the issues raised and suggested implementation of the actions proposed to address those issues.

2. General Updates – Operational

2.1 Appliance Audio/Visual recording (Dash Cams)

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All appliances should have had the dash cameras installed. A note will be sent to all Brigades in the coming weeks regarding the correct operation and use of the cameras.

2.2 Comprehensive Crew Protection Training

As indicated in the last agenda it is requested that the annual CCP training drills are delivered by the brigade training coordinator, supported by a qualified volunteer trainer assessor to sign off on each members assessment (currently being clarified). If a volunteer trainer assessor is unable to sign off then further information on what process to follow will be forwarded to all brigades.

2.2 COVID-19

Refer to additional information within the agenda.

2.3 Training Calendar 2022/23

Further to the last BFAC meeting a draft calendar is in the process of being prepared in conjunction with the DFES Regional Office. This is including the provision of the Volunteer Training Assessors as highlighted below. In the meantime, it is requested that Brigades provide identified personnel and courses required, and suggestions on timing of the training over the coming weeks.

Once a formal draft has been received the calendar will be forwarded to training officers for feedback/comment.

2.4 Volunteer Trainer Assessors

As indicated at the last BFAC two Shire of Northam Volunteer Trainer Assessors have completed DFES Workplace Trainer Assessor course in October 2021.

Currently both volunteers have assisted in the delivery of the foundation courses with one being accredited and one in the process of being signed off so that they can deliver the foundation/introductory courses.

2.5 Flexible Training Delivery Options

The trial run at Northam Central whilst initially successful, requires an assessor to attend and complete the formal theory and practical assessments and to sign off the volunteer if they have the required level of competency. Due to various circumstances this has proved problematic and as such the development and formalisation of the volunteer trainer assessors is seen as critical component of the process.

2.6 Pre Season Training

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Thermal Imaging Camera's

The FLIR K2 Thermal Imaging Camera's (TIC) and charging stations have been supplied and installed to the units

Vehicle Tablets

The tablets and cradles have now been installed in the majority of the units. Staff are currently working with the ICT provider to ensure the relevant applications and instructions on how to use them appropriately is rolled out over the coming weeks.

2.7 Emergency Water Tanks

Staff are still working with the supplier to remedy a few identified issues with these tanks, and some of the hardware such as the cage design, however the tanks are currently commissioned and available for emergency use only as required.

2.9 DCBFCO/Senior FCO position

As members would be aware the DCBFCO Neil Diamond has resigned from his position, whilst still remaining as an active FCO.

At the time of appointing the leadership positions there were three nominations for the DCBFCO position. Similarly, there were two nominations for the Senior FCO role.

In discussion at the recent Captains meeting it was suggested that rather than appoint a second DCBFCO that another Senior FCO be appointed, enabling that position to undertake professional development and mentoring to assist with a potential more senior role in the future.

2.10 COVID19 Direction

As all members would be aware the State Government has released the Fire and Emergency Services Worker (Restrictions on Access) Directions (2). This has significant implications for the operations of the Shire of Northam Bushfire Service. A full copy of the Direction is attached to this agenda and can be accessed on-line via - [Directions](#).

In addition, DFES has released a number of FAQ's which is also attached to this Agenda.

In essence the requirements are for all members of our Bush Fire Brigades to have a first dose vaccination by 31 December 2021 and the second dose by 31 January 2022. This requirement is for all members attending

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incidents and applies to both brigade premises and local government premises.

It is recognised that the Directions are mandating vaccinations for all bush fire volunteers however this is a state government Directive and as such we have no option other than to comply with the requirement.

A number of questions have been made to both DFES and WALGA regarding various aspects of the Directions, however the information provided by DFES, as attached, is the most recent advice.

A specific question was asked with respect to the implications for farmer response units and the advice provided by DFES is that they would be considered as ad-hoc volunteers for the purposes of the Directions, and therefore not covered by the Directions. It is unclear still if that applies to a member of a bush Fire Brigade attending within their own private unit or not. It is assumed that if they are a registered brigade member they are subject to the provisions of the Direction.

2.11 Harvest, Vehicle Movement and Hot Works Ban – Christmas/New Year Period

The current Standard Operating Procedure for the implementation of the a Harvest, Vehicle Movement and Hot Works Ban stipulates the following –

Procedure

The Shire of Northam Chief Bushfire Control Officer or his/her Deputy (or the CESM in both their absence) may choose at any time to implement a Harvest Vehicle Movement and Hot Works Ban (HVMB) under section 27 of the Bush Fires Act 1954 subject the following conditions.

- *The following Public Holidays including any Saturday and Sunday of a long weekend will have a HVMB issued (irrespective of the forecast weather)*

*Christmas Day
Boxing Day
New Years Day
Australia Day*

With the current holiday periods it is interpreted that the following periods would be subject to a HVMB –

- 6pm Friday 24th December 2021 to midnight Tuesday 28th December 2021 (4.25 days)
- 6pm Friday 31st December 2021 to midnight Monday 3rd January 2022 (3.25 days)

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Given the situation with respect to the current season and the potential for harvesting during this period it is suggested that the Committee may wish to review the above procedure.

Options may include the removal of certain days from the current proposed HVMB or potentially only including a Hot Works ban for a number of the days.

RECOMMENDATION

That Council:

- 1. Note the Development Services Report as provided.**
- 2. Note the outcomes and proposed actions associated with the OHS workshop in particular reference to PPE/PPC and Training requirements.**
- 3. Appoint Kristofer Brown to the position of Senior BFCO for the remaining 2021/22 fire season.**

The Executive Manager Development Services provided an overview of the report. Clarification was sought in relation to:

- When the tablets were installed. The Executive Manager Development Services advised that the tablets are still being configured and are not yet installed. To date only the cradles have been installed.
- Whether all vehicles are getting dash cameras. The Executive Manager Development Services advised that he believes there is one FLIR camera per brigade however will clarify this. Each appliance will have a dash camera installed.

There was discussion held around the State Governments directions notice relating to COVID-19 vaccinations. The Chief Executive Officer sought feedback from the committee in relation to how many members may be lost as a result of the directions, as this is a concern for the Shire of Northam. It was raised that a lot of the requirements are still unclear. Mr Hagan indicated that a small number of members from his brigade may be lost. The Chief Executive Officer requested that any questions be forwarded to staff to respond. Clarification was sought in relation to:

- When the first vaccination is required. The Chief Executive Officer confirmed that this is due by 1 January 2022 with full vaccination being required by 31 January 2022.
- Who is responsible for gathering vaccination information, tracking this and also managing this in the event of an incident. The Chief Executive Officer advised that Department of Fire and Emergency Services is currently collecting this information however it is unclear as to whether this will be shared with local governments. Mr Krammar advised that

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the issues around privacy are currently being reviewed by their legal team however he believes information will be provided to local governments with respect to who has provided their vaccination status. The Chief Executive Officer advised that he believes this information will have to be shared however according to the recent release it outlines local governments are responsible for collecting this information. Mr Marris raised concerns around entering into the bush fire season with no information on the vaccination status of our volunteers and this being required by 31 December. The Chief Executive Officer advised once this information is available staff will sit with the captains to get a clear understanding of who is and isn't vaccinated. The Chief Executive Officer advised that the frequently asked questions provided by the Department of Fire and Emergency Services will be provided to the committee.

- How volunteers can have their vaccination status verified. Mr Kramer advised that there are a number of ways this can be completed, including uploading the certificate in the volunteer hub, attending the Department of Fire and Emergency Services Regional Office or having this sighted and verified by an authorised person.
- Whether farmers units are required to be vaccinated. The Chief Executive Officer advised that this would depend on the capacity in which they are turning up to an incident. If they are attending as being members of a brigade, then they are required to be vaccinated. If they are attending in their own right, then they are not required to be vaccinated.
- What will happen with volunteers who are not vaccinated? The Chief Executive Officer advised that the Shire would correspond with these members and stand them down. If there was a disaster, these members may be contacted and asked to assist with the incident.
- How the vaccination status and verification of this will be managed at an incident. The Chief Executive Officer advised that this is yet to be determined however this could include showing your vaccination certificate upon arrival at an incident or the incident controller having information with respect to who is and isn't vaccinated. It was noted that the intent was for this to be managed pre-incident.
- Whether the cadets are required to be vaccinated. The Executive Manager Development Services advised that they are required to be vaccinated even though they do not turn out to incidents.

Discussion was held around the Harvest, Vehicle Movement and Hot Works over the Christmas and New Year period. Mr Marris advised that this currently starts at 6:00pm, Friday and runs until midnight Tuesday over the Christmas and New Year weekend due to these days being public holidays. Discussion was held around this starting at midnight as opposed to 6:00pm and only running over the Saturday and Sunday. Mr Marris advised that he believes the rationale

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for this starting at 6:00pm is to reduce the risk of an incident leading up to these holidays.

MOTION / COMMITTEE DECISION

Minute No: BFAC.261

Moved: Mr Terry Hasson

Seconded: Mr Kris Brown

That Council amend the Harvest, Vehicle Movement and Hot Works Ban to:

- **Commence at 12:00am on Saturday, 1 January 2022 and cease at 11:59pm, Saturday, 1 January 2022.**
- **Commence at 12:00am on Saturday, 25 December 2021 and cease at 11:59pm, Sunday, 26 December 2021.**

Subject to review depending on weather conditions.

CARRIES 10/0

The Executive Manager Development Services provided an overview of the OSH outcomes. Clarification was sought in relation to:

- The PPE requirements for farmer response units. The Executive Manager Development Services advised that this will be presented to a future committee meeting. The Chief Executive Officer advised that staff would undertake some marketing to the farmers initially to encourage them to wear appropriate PPE, e.g. long pants. Discussion was also held around having spare PPE in appliances.
- The vehicle requirements. The Executive Manager Development Services advised that this will be looked at for next fire season. It was raised that prior to the season, an inspection can be offered to farmers to certify whether their vehicle/appliance is suitable.
- How much Council should be investing into members of the public assisting at an incident which are not affiliated with a brigade. The Chief Executive Officer advised that staff are trying to put some strategies in place to ensure the volunteers are in a safe environment as he is ultimately responsible. There is a level of exposure to Council if they are called upon to assist in an official capacity however there is minimal exposure if they haven't. If they are attending as employees of a farmer, then the farmer is responsible and if it was a homeowner defending their home the homeowner would be responsible. These strategies are also trying to get farmers on board with OSH and working with the brigades.
- Whether the training for farmers would be well received. The Chief Executive Officer advised that staff are seeking this feedback from the committee. Mr Marris advised that this training has been well received

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in other regions as it also helps farmers meet their own OSH obligations. Mr Hasson raised that this would have some value for the smaller, hobby farm landowners.

- The priority of actions. Mr Marris advised that he expects this (OH&S issues) to be a standing agenda item for the actions to be refined. Mr Marris raised that there are some items included which were not discussed at the workshop (e.g. timeframes and actions included as Attachment 2) which have been developed by the Shire. It was requested if this can be defined. The Chief Executive Officer advised that the notes from the workshop will be included.

Clarification was sought in relation to the Firebreak and Fuel Notice which is referred as an attachment. The Executive Manager Development Services advised that the reference is from a previous Council decision and the referred attachment is to report on the progress of that decision.

Mr Stockman left the meeting at 6:37pm and returned to the meeting at 6:38pm.

RECOMMENDATION / COUNCIL DECISION

Minute No: BFAC.262

**Moved: Mr Kris Brown
Seconded: Mr Nic Dewar**

That Council:

- 1. Note the Development Services Report as provided.**
- 2. Note the outcomes and proposed actions associated with the OHS workshop in particular reference to PPE/PPC and Training requirements.**
- 3. Appoint Kristofer Brown to the position of Senior BFCO for the remaining 2021/22 fire season.**

CARRIED 9/1

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Attachment 1

Decision Date	Motion No.	Item No	Subject	Motion	Comments
16/12/20	C.4100	11.3	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 8 DECEMBER 2020	That Council: 1. Notes the Community Emergency Services Manager Report as provided. 2. Notes the Chief Bush Fire Control Officer Report as provided. 3. Approve the matter of extending the leadership positions of Bush Fire Control Officers, Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer to a two year term is included as part of the discussions at the next Bush Fires Manual workshop, is brought to the brigades for comment, and is then presented to the next Bush Fire Advisory Committee meeting.	Update 15/09/2021 1. No Action Required. 2.No Action Required 3. no action to date, meeting being held in July with Operational Command team to discuss, further discussions with LGIS representative Update 15/09/2021 3. No outcome from Operational Command Meeting in July or no feedback received from the brigades as requested. 12/10/2021 3. No update, no further discussions have come from brigades, does not appear to have support from brigades due to lack of communications. 09-11-2021 3. To be included in next Operational Command Meeting agenda 3-12-2021 To be included in next BFAC agenda (2022)

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Decision Date	Motion No.	Item No	Subject	Motion	Comments
21/07/21	C.4267	12.2	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 15 JUNE 2021	<p>That Council:</p> <p>1. Note the Community Emergency Services Manager Report as provided and notes the revised process for the selection of the CBFCO, DCBFCO and Senior BFCO positions as outlined in this report.</p> <p>2. Note the Chief Bush Fire Control Officer Report as provided.</p> <p>3. Appoints the following Fire Control Officers for the 2021/22 Season in accordance with the criteria set in section 5 of the Shire of Northam Bush Fire Manual:</p> <p>Wundowie BFB Mathew Macqueen Jason Cacic (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Wundowie VFRS Jeffrey Roberts (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Inkpen BFB Neil Diamond Nic Dewar</p> <p>Bakers Hill Kris Brown Simon Peters (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season) Tristan Davey</p> <p>Clackline BFB</p>	<p>1. No action required.</p> <p>2. No action required.</p> <p>3. No action required.</p> <p>4. No action required. To be included with Rates notice.</p> <p>5. To be provided at the next BFAC meeting in September.</p> <p>12/10/2021 5. collating information and will discuss at Ops Command workshop prior to Nov/Dec BFAC. 09-11-2021 No update at this stage - awaiting next Ops Command meeting 3-12-2021 Issues being discussed as part of OHS workshops</p>

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Decision Date	Motion No.	Item No	Subject	Motion	Comments
				<p>Blair Wilding (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Matthew Letch (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Richard Welch (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Northam Central BFB</p> <p>Luke Hagan (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Northam VFRS</p> <p>Greg Montgomery</p> <p>Irishtown BFB</p> <p>Murray McGregor (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Rob Herzer</p> <p>Southern Brook BFB</p> <p>Paul Antonio (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Grass Valley BFB</p> <p>Chris Marris</p> <p>Phil Lloyd</p> <p>Mark Littlefair (approved for appointment subject to meeting minimum training requirements prior to the</p>	

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Decision Date	Motion No.	Item No	Subject	Motion	Comments
				<p>start of the 2021/22 season) Paul Reynolds (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>4. Endorse the Shire of Northam Fire Break and Fuel load notice as provided in Attachment 1. 5. Review the training requirements for the BFB leadership group, as determined by the Bush Fire Service Training Program, and provide feedback to the brigades in relation to the following:</p> <ul style="list-style-type: none"> • What is Council's view and action if a member does not attain the recommended Training Qualifications? • If Lieutenants/Captains do not attain the qualifications for the courses AIMS 2017 and Incident Controller Level 1 – what is Council's position and direction to the related Brigade? • How does the Council view Captains who prefer to provide good management and leadership roles in preference to being an Incident Controller and are more likely to attend fires in the capacity of a Fire Fighter only? • Whether the Council will consider prior experience as acceptable qualification to holding a Captain / Lieutenant role. 	

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Attachment 2

HEALTH & SAFETY RISK

Identified Risk	Current mitigation acceptable	Farmer Response		Timeframe
		Future Actions Required		
Incorrect Uniform/PPE	Nil	Marketing to encourage farmers to have long pants and shirts in their vehicles in case of Fire emergency		December 2021
		Each appliance to be provided with 1 spare sets of PPE.	Refer to Attachment 3 for more detailed information	August 2022
Lack of Organisation / Education	Nil	Provide Rural Fire Safety course	Refer to Attachment 4 for further detailed information	October 2022
		Promote use of CB/UHF 5		December 2021
No effective coordination on the fireground		SC or IC actively record Private Units		
		Sectorise Fires Early		
Poor quality of farmer units		Provide a pre-season one-off event for free farmer unit checks	Look at potential to offer a prize as incentive to have units checked	October 2022
Lack of young farmer members of brigades		Marketing campaign to promote young farmers/people join volunteer brigades		February 2022 - October 2022
		Investigate potential incentives for volunteers	Work with Volunteering WA to identify opportunities	June 2022

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Fire Stations, Appliances and Equipment				
Mitigation Action	Current Status	Future Actions Required		Timeframe
Undertake monthly workplace inspection	Nothing in Place	Brigades to undertake monthly workplace inspection during Fire Season.		January 2021
		Pre-season Safety inspection undertaken by Shire of Northam Safety Officer		October 2022
Improved manual handling	Nil	Provide manual handling training to volunteers	Run training at each fire station	July – September 2022
Vehicle Maintenance		Brigades to undertake weekly inspections of vehicles	Shire to provide check sheet	
		Preseason check of all vehicles to be coordinated by CESM.		July/August
		Provide vehicle report forms to ensure any damage or maintenance requirements are identified and rectified		January 2022
Driver experience / competence		Provide annual on road/off road vehicle training		July – November 2022
		Require all drivers to observe the road rules and speed limits	Provide/update SOP and distribute	January 2022
Provide adequate Personal Protective Equipment		Ensure equipment is fit for purpose and volunteers are aware of the respective manuals of each original equipment manufacturer	Refer to Attachment 3 for more detailed information	January 2022
		Provide washing machines at all Fire Stations and encourage, recommending all PPE be washed on site	Refer to Attachment 3 for more detailed information	As soon as practicable
		Investigate costs and guidelines around providing volunteers with two sets of PPE	Refer to Attachment 3 for more detailed information	August 2022

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		Training		
Mitigation Action	Current Status	Future Actions Required		Timeframe
Member training not as up to date as it could be	Minimum training requirements in place	Review minimum training requirements with Captains to present to BFAC	Refer to Attachment 4 for further detailed information	October 2022
		Training registers up to date/maintained		October 2022
	SOP's in place			Immediate
		Advocate for additional training assessors to be approved through DFES	Refer to Attachment 4 for further detailed information	Ongoing
		Promote flexible training arrangements, with a particular focus on weeknight training to suit volunteers	Refer to Attachment 4 for further detailed information	Ongoing
Minimum Training Requirements (Fireground and Positions)	Minimum training requirements in place	Settle on Minimum Training – minimum expectations for leadership team. Look at DFES requirements to ensure we align	Refer to Attachment 4 for further detailed information	October 2022
		Require Minimum Training before a volunteer can be active on the Fireground – Utilise DFES Guidelines	Refer to Attachment 4 for further detailed information	January 2022
Maintain Skills		Require pre-season competency-based training / annual induction prior to fire season commencement		December 2021?

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Shire of Northam unaware of incidents / accidents				
Mitigation Action	Current Status	Future Actions Required	Current mitigation acceptable	Timeframe
Require incidents/accidents & near misses to be reported to Shire of Northam		Reinforce requirements for incident / accident / near miss reporting		Ongoing
		Investigate online system of reporting and investigating incident / accident / near misses		March 2022

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Attachment 3

PPE / PPC – Fire Fighters

Personal protective clothing (PPC) and personal protective equipment (PPE) are a key line of defense in protecting fire fighters when undertaking a range of tasks including fire fighting, maintenance and other duties. PPC also is a key identifier of a trained fire fighter to the community.

Current situation:

All current active fire fighters can order a set of PPC/PPE including tunic, pants, boots, turn-out shirt, gloves, helmet, half/full face mask, goggles, face shield, hat, and torch. Their operational PPE/PPC is generally stored within a provided 'kit' bag. They can also receive a polo shirt and formal shirt (if in an elected position) for non-operational duties.

At any stage the volunteer can request a replacement of an item with fair wear and tear, although this is driven by the volunteer (i.e. there is no current tracking of the life of an item and the volunteer been prompted to replace).

The vast bulk of volunteer fire fighters wear their PPC/PPE during incidents. Those not wearing are asked to put their gear on – this may or may not be a documented request. At times, fire fighters have been asked to leave the fire ground due to non-compliance of PPE/PPC. Alternatively they are tasked to more appropriate tasks for their current PPE/PPC level (i.e. non-frontline duties).

PPE/PPC in the bulk of cases is kept by volunteers within their provided kit bag, which is taken home with them or stored in vehicles. Newer stations, such as Bakers Hill, has racking which allows for some volunteers to store their gear on station should they wish. The nature of rural fire fighting means that it is not always ideal from a speed of response perspective to have PPC/PPE centrally stored.

Historically, fire fighters left their PPC unwashed. This is largely no longer the case, with most uniforms being semi-regularly cleaned. Most washing is currently occurring at home. Washing machines are currently being installed in stations across the Shire, noting that Jennapullin does not have a station.

Possible issues/risks in current situation:

- Are provided PPE/PPC fit for purpose and are they being used in line with OEM instructions (i.e. washing, storage, lifespan), noting that the Shire does not currently have strong historic records of when a volunteer was supplied with a particular item
- Is PPE/PPC being used correctly
- Are volunteers bringing contaminants into their home when washing their uniform, or into their vehicles when storing their kit bags
- When washing their uniform, volunteers are left without PPC due to having only one set of uniform. This may reduce the likelihood of uniforms being washed frequently, and/or make washing on station/dry cleaning less practical because it is likely to add to the 'offline' duration
- Is washing/cleaning occurring in-line with OEM instructions
- Volunteers not wearing the required PPE/PPC during an incident
- Volunteers wearing operational clothing for non-operational activities (i.e. meetings as they have no alternative pants)
- Many stations do not have provisions (i.e. racking) for the storage of uniforms on station should a volunteer need/wish to

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Initial steps

1. Wearing of PPC/PPE

Re-establish the expectation that full PPE/PPC is worn by fire fighters during incidents without exception when turning out in an official capacity. It should be known by all that this is a non-negotiable.

Those who are not wearing the correct PPE/PPC, will be asked to put on before continuing with their tasks. All brigades will be encouraged (and supported via the provision of) having spare PPE/PPC in each appliance, along with the CESM and Fire Support Vehicles. It should be noted, however, this can not be relied upon as not all sizes can be carried.

Those who do not put on their PPE/PPC (refuse/don't have) will be documented by their OIC. They should be asked to leave the incident (again if they refuse this should be documented) and/or be re-tasked to a low risk (in terms of PPE/PPC) activity such as ground controller, a member of the IMT, etc.

Key steps:

- Communication to all brigades outlining expectations (December 21, and on-going)
- Documentation of non-compliance by OIC (from January 22)
- Provision of spare PPE/PPC in all vehicles – Shire to engage with each Brigade, and order accordingly (December 21)
- Ongoing campaign encouraging the benefits of wearing (December 21 – April 22)
- Review of compliance at BFCO meeting post season (March 22)
- Provision of on-station signage around the correct wearing of PPE/PPC (February 22)
- Video's/documentation/training to be provided to Brigade Training Officers around the correct wearing of PPE/PPC, to allow Brigade training to incorporate (March 22)

2. Provision of PPE/PPC

Key steps:

- An audit be undertaken by the Shire of all currently issued PPE/PPC to determine if it is fit for purpose, OEM instructions, life-span (December 21 – January 22)
- Once known, an audit be undertaken of currently issued PPE/PPC to ensure it is within the recommended life-span (January 22 – March 22). Non-compliant/not fit for purpose gear replaced as a matter of priority
- A system put in place by the Shire to keep a register of PPE/PPC issued to each volunteer, along with a process to move to a pro-active approach where a volunteer can be contacted prior to the end of life of an issued item, for a replacement to be ordered (system implemented March 22, with any new gear issued prior being captured)
- Brigade Captain's/Equipment Officers be engaged to ensure that there are currently no gaps in the provision of PPE/PPC for any active fire fighter (December 21). Any gaps to be ordered as a priority
- A process developed with Equipment Officers to ensure that the provision of perishables PPE are replaced each season, with the Equipment Officers knowing which members require the items (i.e. batteries for torches, filters for face masks) (July 22)
- Provision of a second set of PPC to the most active fire fighters, given the increased need for washing of their uniform. Suitable candidates to be identified via a review of turnout data in IRS, combined with those in elected position of Captain's and BFCO's, in consultation with Captain's and Equipment Officers (order by March 22).

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- Provision of non-operational uniforms to remove the need of volunteers wearing PPC during non-operational events (i.e. unnecessarily wearing potentially contaminated uniforms into clean settings – i.e. meetings, community engagement). This may include the provision of uniform pants to elected officials and non-operational jackets to all volunteers (July 22)

3. Washing / Storage of PPC

Key steps:

- A review of the kit bag be undertaken to ensure that it is the most suitable for purpose. Key considerations are around the practicality of its use and its performance to contain contaminants from the PPE/PPC stored within (March 22). This should also consider possible cleaning of the bag (i.e. is it appropriate to itself be washed or dry-cleaned).
- All stations be fitted with operational washing machines, including the ongoing provision of fit for purpose washing soap (January 22). Signage should accompany the machines detailing the correct washing procedures.
- All stations be fitted with the provision of being able to dry PPC on station, and/or it be confirmed that it is appropriate for washed PPC to be dried at home (February 22)
- A review be conducted to explore the practicality and suitability of PPC being dry cleaned either on an annual basis, and or at regular intervals. Consideration of compliance (i.e. you know they have been washed versus self washing machine), effectiveness, and duration of uniforms being offline to be considered (April 22)
- Shire of Northam to engage with Captains around the provision of PPC racking on station to allow the storage on station of PPC if desired by the volunteer, and subsequently make the necessary funding applications. This to be an ongoing endeavor, with initial plan to be developed by April 22
- An education campaign be undertaken among all fire fighters around the risks of contaminants and effective steps that can be taken to minimize these risks. (March 22 – ongoing)

Note: Many have noted that the storage of PPC/PPE on station is problematic for a rural based fire service. While it may reduce the risk of contaminants leaving the station, it also may result in delayed response times due to the decentralized nature of where volunteers are located. It is also felt that it may lead to volunteers less likely to be able to wear their PPC/PPE when responding to incidents in a private appliance. As such, steps must be taken to balance these risks, such as ensuring gear is regularly cleaned, appropriately stored (within kit bags, appropriate locations etc), combined with strong education.

These steps should be reviewed for effectiveness, changes and further opportunities at a workshop mid 2022.

Still needs consideration – farmer response, member response in private appliance, non-fire fighter uniforms (i.e. loader operators that may also be exposed to contaminants).

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Attachment 4 Training

Current situation:

There has been a wide range of training undertaken by our volunteer firefighters across the Shire, with some members highly trained, others with basic training, while others have no formal training but extensive firefighting experience.

Over time, training courses provided by DFES have changed. In most instances, volunteers previous training is 'mapped' across to the new training, but at other times there may be small gaps that result, making a volunteer who is trained and experienced, no longer meeting the minimum training requirement of DFES. There have also been instances where a volunteers past training records have been lost. Through these issues, there is a degree of frustration, particularly among our longer-term members (who have seen more changes and more losses of previous training).

New members have an expectation that they will complete the Bush Firefighting training as outlined by DFES at the earliest opportunity, although at times, there are delays in these training occurrences taking place.

Some 62 members across the Shire require completion of AllIMS Awareness to meet the Bush Firefighter training as outlined by DFES's Bush Fire Service Training Program. A further approximately 96 members across the Shire currently are not recognized as having both Bushfire Safety Awareness and Bush Firefighting Skills Courses (they may have one, components of, none, or other more advanced training). Of these 96 members, 22 to have been active in the past two seasons according to IRS data.

As members become more senior and are appointed to positions such as Captains, BFCO's and leadership positions, so to does the expectation and requirement for them to do more extensive training. The Shire of Northam has strictly enforced compliance to its BFCO minimum training requirements as specified in the Bush Fire Manual. Where practicable, it also has enforced higher training standards for leadership positions of Chief and Deputy.

Outside of formal training, many stations run regular and seasonal training on Station, covering drills, driver training, appliance familiarization, burn-overs, radios, etc.

More broadly, training is provided to leaders via leadership forums, scenario days, and periodic practical exercises.

Possible issues/risks in current situation:

- Do all volunteers have adequate training?
- Are the current training requirements for members, Captains, BFCO's and others appropriate for their positions?
- Is the provided training fit for purpose and cover the correct areas?
- Formal DFES training tends to be available in person, during the day and often on weekends, which does not suit all volunteers including those who work weekends or are FIFO
- Some DFES courses are not provided with enough frequency or at suitable times of the year to meet the needs of volunteers
- Variations between Brigades on internal training may be significant, meaning some volunteers may not be afforded the same opportunity as others
- Current training has no exposure to actual fire, meaning newly trained recruits may experience fire for the first time at an incident

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Initial steps

1. Basic DFES training

The ideal fire fighter will have a combination of experience and training.

Key steps:

- Contact all members requiring AAIMS Awareness, encouraging them to undertake this short (less than 30 minute) online course (Jan 22). In combination, engage with Brigade Training Officers and Captains, to target and assist these members (i.e. if they have difficulty getting onto eAcademy).
- Support the online AAIMS Awareness Course by conducting at least two face to face AAIMS Awareness courses (approx. 2 hours) by March 22, to capture those more willing to do in person. Endorsement of our volunteer Trainer Assessor in the delivery of this course to be sought (December 21)
- Introduce a program targeted at experienced fire fighters without currently recognized competency in Bushfire Safety Awareness and Bush Firefighting Skills, to have them recognized for current competency in these skills along with any required gap training (December 21) to be delivered by our volunteer Trainer Assessors. It is expected that most experienced volunteer firefighter will receive recognition of their current competency in these two courses across two evenings.
- Target current experienced fire fighters with the above program, with near monthly courses to be run until all willing participants have undertaken (Jan 22 onwards). Priority to be to those members who are active. New members not to be eligible to this program.
- From October 1, 2022 require all active fire fighters to have Bushfire Safety Awareness, Bush Firefighting Skills and AAIMS Awareness training and/or recognition of current competency to maintain active status. See point below.
- Introduce a policy that all new active fire fighters need to complete the Bushfire Safety Awareness, Bush Firefighting Skills and AAIMS Awareness Courses (or receive recognition of current competency) within 6 months of joining as volunteer, or be moved to be Aux status. Prior to/during achieving this training, new volunteers should not attend any incident of a major nature. If deemed appropriate by the Captain and IC, they may participate under direct supervision of a fully trained and experienced firefighter with mop-up, community burns, and incidents of a minor nature as part of their hands-on training
- Shire of Northam to develop a calendar of training for the Bushfire Safety Awareness and Bush Firefighting Skills courses, so that a new member should not need to wait more than eight (and ideally less) weeks before being afforded the opportunity to start their training no matter when in the year they join. This calendar may be run in collaboration with neighboring local governments and is likely to be supported heavily by volunteer trainer assessors (Feb 22 commencement)
- Active steps to be taken to increase the number of volunteer trainer assessors within the Shire of Northam to approximately four, to support the provision of training requirements locally without burning out our volunteer trainer assessors (2022)

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2. Advanced training

Key steps:

- A review be undertaken by Captains and BFCO's around the current training requirements for these leadership positions (including Chief and Deputy) to ensure that they are suitable for the demands of these positions (March 22 – suggest as part of BFCO meeting). Current enforced training requirements (i.e. BFCO) to stand until such time (if) an alternative training requirement is developed and endorsed. Any suggested changes to be put to BFAC.
- A workshop be conducted between Shire of Northam senior volunteers, the Volunteer Bush Fire Association and DFES to discuss fit for purpose training with the view of identifying any gaps in current training offered by DFES and/or opportunities for improvements. Such training gaps may include Hazmat identification for bush fire fighters, UXO, an intro to Incident Controller Level 1 (i.e. a one day version), among others – April 22
- Identification of all appliance drivers without on-road and off-road training, so that a plan can be developed to reduce the size of this cohort (list by Mar 22)
- Request that some advanced training (and intro) be provided at alternative times and by alternative methods to allow volunteers greater access to this training (i.e. weeknights rather than just weekends). Request to be included to DFES each year as part of training calendar feedback (Nov 22 and ongoing) and to be considered in consultation with volunteer trainer assessors

3. Brigade Training

Key steps:

- Re introduce the convening of Brigade Training Officers no-less than twice per year to discuss Brigade based training initiatives. Volunteer trainer assessors should be included in these catch-ups. Opportunities for cross brigade participation, shared training packages, etc to be explored and encouraged (Mar 22 and ongoing)
- The Shire of Northam develop a program that allows for hot-training activities open to all Brigade members prior to the start of each fire season (i.e. community burn or coordinated hot-training exercise). It is intended that this be used as a refresher for current members (should they wish) and exposure to actual fire for new recruits (October 22, and on-going)

4. Farmer Response Training

Key steps:

- DFES to develop a training package specifically targeted at farmer response (Oct 21)
- Get our volunteer trainer assessors endorsed to delivery the farmer response training to be able to work alongside DFES (Dec 21 target)
- Provide courses to the community from Feb 22 and periodically ongoing. Aim for 100 participants ahead of the 2022 season

These steps should be reviewed for effectiveness, changes and further opportunities at a workshop mid 2022.

Still needs consideration – training crosses almost all aspects of WHS. As further policies are developed, additional training matters will need consideration.

Attachment 5

PUBLIC HEALTH ACT 2016 (WA)

Sections 157(1)(e), 157(1)(k), 180 and 190(1)(p)

FIRE AND EMERGENCY SERVICES WORKER (RESTRICTIONS ON ACCESS) DIRECTIONS (No 2)

The World Health Organization declared COVID-19 a pandemic on 11 March 2020.

On 23 March 2020, the Minister for Health declared a public health state of emergency with effect from 1.30 pm on 23 March 2020 in respect of COVID-19 pursuant to section 167 of the *Public Health Act 2016* (WA) (Act). On 22 September 2021, the Minister for Health declared a further public health state of emergency with effect from 4.25 pm on 22 September 2021 in respect of COVID-19 pursuant to section 167 of the Act. The public health state of emergency applies to the State of Western Australia.

I, Dr Andrew Robertson, the Chief Health Officer, authorised as an emergency officer under section 4 of the Act to exercise any of the emergency powers while the public health state of emergency declaration in respect of COVID-19 is in force, consider it reasonably necessary to give the following directions to all persons in Western Australia to prevent, control or abate the serious public health risk presented by COVID-19 pursuant to sections 157(1)(e), 157(1)(k), 180 and 190(1)(p) of the Act.

PREAMBLE

1. The purpose of these directions is to put in place some measures to address the unique risks posed by COVID-19 in the context of fire and emergency services workers given their close interactions with vulnerable groups and the broader community for the purposes of limiting the spread of COVID-19 and to ensure that these workers can continue to provide critical services to the community.

CITATION

2. These directions may be referred to as the **Fire and Emergency Services Worker (Restrictions on Access) Directions (No 2)**.

COMMENCEMENT

3. These directions come into effect upon signing.

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REVOCAATION

4. The Fire and Emergency Services Worker (Restrictions on Access) Directions are revoked.

DIRECTIONS

Access Restrictions Applying to Department of Fire and Emergency Services and Department of Biodiversity Conservation and Attractions employees

5. Subject to paragraphs 7 and 8:
 - (a) on and from 12:01am on 1 December 2021, a person who is a **DFES employee** or **DBCA employee** must not enter, or remain at, a **fire and emergency services site** if the DFES employee or DBCA employee has not been **partially vaccinated** against COVID-19; and
 - (b) on and from 12:01am on 1 January 2022, a person who is a DFES employee or DBCA employee must not enter, or remain at, a fire and emergency services site if the DFES employee or DBCA employee has not been **fully vaccinated** against COVID-19.

Access Restrictions Applying to fire and emergency services workers

6. Subject to paragraphs 7 and 8:
 - (a) on and from 12:01am on 1 January 2022, a person who is a **fire and emergency services worker** must not enter, or remain at, a fire and emergency services site if the fire and emergency services worker has not been partially vaccinated against COVID-19; and
 - (b) on and from 12:01am on 1 February 2022, a person who is a fire and emergency services worker must not enter, or remain at, a fire and emergency services site if the fire and emergency services worker has not been fully vaccinated against COVID-19.

General Vaccination Requirements

7. Where only part of **premises** are being used as a fire and emergency services site, nothing in these directions prevents a DFES employee, DBCA employee or a fire and emergency services worker who does not meet the requirements of paragraphs 5 and 6 from entering that part of the premises which is not being used as a fire and emergency services site.

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8. Nothing in these directions prevents a person who is not vaccinated against COVID-19 from entering any part of a fire and emergency services site for the purposes of:
- (a) performing a statutory duty arising under a law of the Commonwealth that cannot reasonably be performed other than by entering the fire and emergency services site; or
 - (b) performing any function or duty or exercising any right or power under a Fair Work entry permit issued by the Fair Work Commission under the *Fair Work Act 2009* (Cth) or a Work Health and Safety entry permit issued by the Fair Work Commission under the *Work Health and Safety Act 2011* (Cth) or a right of entry permit issued by the Registrar of the Department of the Registrar Western Australian Industrial Relations Commission under the *Industrial Relations Act 1979* (WA);
 - (c) responding to an emergency where the emergency response is required to be provided immediately and a fully vaccinated or partially vaccinated person is not available to provide the response; and
- to the extent that a DFES employee, DBCA employee or fire and emergency services worker enters a fire and emergency services site for any of the purposes in paragraph (a) to (c) then the DFES employee, DBCA employee or a fire and emergency services worker is an exempt person at any time and for so long as they enter or remain at a fire and emergency services site for that purpose.
9. A DFES employee, DBCA employee or a fire and emergency services worker must provide evidence in the form approved by the **Chief Health Officer** of their **vaccination status** for inspection, recording and retention of a copy, if:
- (a) **directed** to do so by an **emergency officer** or a **nominated officer**;
 - (b) required to do so by their employer or the person in charge of the DBCA employee or fire and emergency services worker or the Department of Fire and Emergency Services.
10. The Department of Fire and Emergency Services or Department of Biodiversity, Conservation and Attractions must:
- (a) take all reasonable and lawful steps to:
 - i. collect and maintain a record of the vaccination status of each DFES employee or DBCA employee;

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- ii. if it is the Department of Fire and Emergency Services, collect and maintain a record of each fire and emergency services worker who has entered a fire and emergency services site under the control of the Department of Fire and Emergency Services; and
 - iii. only roster on, or otherwise permit to work at a fire and emergency services site a DFES employee, DBCA employee or fire and emergency services worker who is vaccinated or is an exempt person in accordance with these directions;
- (b) on request, provide any record of the kind referred to in paragraph 10(a)(i) that it has collected and maintained to an emergency officer or nominated officer as soon as practicable after the request is made; and
- (c) not use or disclose any record of the kind referred to in paragraph 10(a)(i) except:
- i. as provided for in this paragraph 10; or
 - ii. as permitted or required by law, including any law of the Commonwealth; or
 - iii. for the purpose of ascertaining compliance with any employer, Department of Biodiversity, Conservation and Attractions or Department of Fire and Emergency Services' direction restricting entry to a fire and emergency services site; or
 - iv. to the extent that the person expressly provided the person's vaccination status for a purpose other these directions,
- and
- (d) take reasonable steps to protect any record it holds of the kind referred to in paragraph 10(a)(i) from:
- i. misuse and loss; and
 - ii. unauthorised access, modification or disclosure.
11. The employer or person in charge of a fire and emergency services worker must:
- (a) take all reasonable and lawful steps to:
- i. collect and maintain a record of the vaccination status of each fire and emergency services worker; and

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- ii. only roster on, or otherwise permit to work at a fire and emergency services site a fire and emergency services worker who is vaccinated or is an exempt person in accordance with these directions;
 - (b) on request, provide any record of the kind referred to in paragraph 11(a)i. that it has collected and maintained to an emergency officer or nominated officer as soon as practicable after the request is made; and
 - (c) not use or disclose any record of the kind referred to in paragraph 11(a)i. except:
 - i. as provided for in this paragraph 11; or
 - ii. as permitted or required by law, including any law of the Commonwealth; or
 - iii. for the purpose of ascertaining compliance with any employer direction restricting entry to a fire and emergency services site; or
 - iv. to the extent that the person expressly provided the person's vaccination status for a purpose other these directions,

and

- (d) take reasonable steps to protect any record it holds of the kind referred to in paragraph 11(a)i. from:
 - i. misuse and loss; and
 - ii. unauthorised access, modification or disclosure.
- 12. A person who is required to provide evidence of their vaccination status under paragraph 9 or a record of the kind referred to in paragraphs 10(a)i or 11(a)i. under paragraphs 10(b) or 11(b) respectively must only provide a record that is true and accurate.

DEFINITIONS

For the purposes of these directions:

- 13. **Ad hoc basis** means no more than once per week.
- 14. **Ad hoc volunteer** means a person who provides welfare services in a volunteer or unpaid capacity and does so on an **ad hoc basis** only.
- 15. **Assistance operation** has the same meaning that it has in the *Fire and Emergency Services Act 1998 (WA)*.

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16. **Bush fire brigade** has the same meaning that it has in the *Bush Fires Act 1954 (WA)*.
17. **Chief Health Officer** has the same meaning that it has in the Act.
18. **DBCA employee** means a person employed in the Department of Biodiversity, Conservation and Attractions:
 - (a) to perform fire prevention, control and extinguishment activities; or
 - (b) in the Regional and Fire Management Services Division,other than an exempt person as set out in paragraphs 24(a), (b) and (d).
19. **DBCA Premise** means any premise owned, leased or operated by the Department of Biodiversity, Conservation and Attractions and used for the purposes of fire prevention, control and extinguishment, including an incident control centre, a vehicle, a vessel or an aircraft.
20. **DFES Premise** means any premise owned, leased or operated by the Department of Fire and Emergency Services including an incident control centre, a vehicles, a vessel or an aircraft.
21. **DFES employee** means a:
 - (a) a person employed in the Department of Fire and Emergency Services; or
 - (b) a person who is a student or on work experience or an internship and is on a placement at a DFES premise as a formal part of their education,other than an exempt person as set out in paragraphs 24(a), (b) and (d).
22. **Direction** includes any direction under the Act, whether the direction is given orally or in writing, and **directed** includes directed by way of a direction under the Act, whether the direction is given orally or in writing.
23. **Emergency officer** has the same meaning that it has in the Act.
24. **Exempt person** means, to the extent that any such person is a DFES employee or fire and emergency services worker:
 - (a) a person who has:
 - i. a **medical exemption** of which the person provides proof on request by a person referred to in paragraph 9; or
 - ii. a **temporary exemption** of which the person provides proof on request by a person referred to in paragraph 9; or
 - (b) a person who is by operation of paragraph 8 of these directions an exempt person; or

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- (c) a person of the kind set out in Column 2 of the table in Schedule 1;
- (d) any other person or class of persons who the Chief Health Officer, or a person authorised by the Chief Health Officer for the purposes of this paragraph, declares in writing to be an exempt person upon receipt of a request for exemption in the form specified by the Chief Health Officer and subject to any terms and conditions specified.
25. **FES activity** means any FES activities as defined in the *Fire and Emergency Services Act 1998* (WA).
26. **Fire or emergency services incident area** means any premise where a **FES activity** or an **assistance operation** is being performed.
27. **Fire and emergency services site** means a:
- (a) **Fire or emergency services incident area;**
 - (b) **DFES Premise;**
 - (c) **Volunteer Brigade, Group or Unit premise;**
 - (d) **Local government premise;**
 - (e) **DBCA premise.**
28. **Fire and emergency services worker** means a person of the kind set out in Column 1 of the table in Schedule 1 other than an exempt person (even if the exempt person falls within Column 1 of the table in Schedule 1) or a person who is a DFES employee or a DBCA employee.
29. **Fully vaccinated** means that the person has been administered with two doses of a COVID-19 vaccine registered by the Therapeutic Goods Administration.
30. **Local government premise** means any premise owned, leased or operated by a local government and used for the purposes of fire prevention, control and extinguishment, including a vehicle or a vessel.
31. **Medical exemption** means a medical exemption recorded on the Australian Immunisation Register and displayed on the individual's Immunisation History Statement.
32. **Nominated officer** means an employee of the Department of Fire and Emergency Services authorised by the Chief Health Officer orally or in writing to perform a function for the purposes of these directions.
33. **Partially vaccinated** means that the person has been administered with one dose of a COVID-19 vaccine registered by the Therapeutic Goods Administration.
34. **Premises** has the same meaning it has in the Act.

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35. **SES Unit** has the same meaning that it has in the *Fire and Emergency Services Act 1998* (WA).
36. **Temporary exemption** means an exemption approved by the Chief Health Officer or a person authorised by the Chief Health Officer for that purpose whether in relation to an individual or a class of persons and subject to any terms and conditions specified in that approval.
37. **Vaccination status** means whether a DFES employee or fire and emergency services worker has been vaccinated or whether they are an exempt person.
38. **VMRS Group** has the same meaning that it has in the *Fire and Emergency Services Act 1998* (WA).
39. **Volunteer Brigade, Group or Unit premise** means any premise operated or used by a Department of Fire and Emergency Services Volunteer Fire and Emergency Service, Volunteer Fire and Rescue Service, State Emergency Service, Marine Rescue Service or a bush fire brigade, including a vehicle or a vessel.

PENALTIES

It is an offence for a person to fail, without reasonable excuse, to comply with any of these directions, punishable by a fine of up to \$20,000 for individuals and \$100,000 for bodies corporate.



Dr Andrew Robertson

Emergency Officer

16 November 2021 19:20 hours

SCHEDULE 1

Row	Column 1	Column 2
	Fire and emergency services worker	Exempt persons
1	<p>A person who is a member of or a cadet in a Bush Fire Brigade.</p> <p>A person who is a member of or a cadet in an SES Unit</p> <p>A person who is a member of or a cadet in a VMRS Group.</p> <p>A person who is a Department of Fire and Emergency Services volunteer or cadet, including a person who is a volunteer or cadet in the:</p> <ul style="list-style-type: none"> (a) State Emergency Services; (b) Volunteer Marine Rescue; (c) Volunteer Fire and Rescue; or (d) Volunteer Fire and Emergency Services. 	
2	A person who is employed or otherwise engaged, including in a voluntary or unpaid capacity, by a local government to perform fire prevention, control and extinguishment activities.	
3	A person who is employed or engaged by the Australian Defence Force	
4	A person who provides an assistance operation.	

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	<p>A person who provides goods or services at a fire and emergency services site and is employed or otherwise engaged, including in a voluntary or unpaid capacity, to work at a fire and emergency services site by the Department of Fire and Emergency Services or a third party on behalf of the Department of Fire and Emergency Services, other than a person covered by Column 2 of Schedule 1 including, for the avoidance of doubt:</p> <ul style="list-style-type: none"> (e) a person engaged by a labour hire firm that provides staff to supplement the permanent workforce and contractors (f) an administrative staff member including a person working in administration, policy, management or reception services; (g) a person on placement from another government agency including a Commonwealth agency; (h) an ancillary staff member including a cleaner, a person performing food preparation services and a person providing maintenance services. 	
5	<p>A person who is a volunteer, other than an ad hoc volunteer, who provides welfare services at a fire or emergency services incident site, such as meals and refreshments, care packs, bedding, counselling and financial assistance.</p>	<p>A person who is an ad hoc volunteer who provides welfare services at a fire or emergency services incident site, such as meals and refreshments, care packs, bedding, counselling and financial assistance.</p>

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Note: This includes volunteers from organisations such as Salvation Army, Country Women's Association and any other not for profit organisations or community groups that provide welfare services in response to a fire or emergency incident.

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Attachment 6



FREQUENTLY ASKED QUESTIONS – VOLUNTEERS

COVID-19 Information updated: 3 December 2021 11.00am

On 17 November 2021, the Chief Health Officer issued the [Fire and Emergency Services Worker \(Restrictions on Access\) Directions \(No 2\)](#) under the *Public Health Act 2016*.

The [directions](#) specify COVID-19 vaccination requirements on fire and emergency services (FES) workers – the definition of which includes volunteers – before they can access fire and emergency services sites. Please see [Schedule 1](#) of the directions for a full list of people who are defined as fire and emergency services workers.

These measures have been put in place to address the risks posed by COVID-19 and the close interactions that FES workers have with vulnerable groups and the general community to limit the spread of COVID-19 and ensure that we can continue to provide critical services to the community.

The directions mean that all volunteers need to have received their first vaccination by 31 December 2021 and be fully vaccinated by 31 January 2022, if they wish to enter a fire and emergency services site.

To provide further assistance DFES has developed a series of Frequently Asked Questions. These will be updated regularly as required.

Am I required to be vaccinated?

Yes. The [directions](#) from the Chief Health Officer restrict access to fire and emergency services sites by all people who are not vaccinated against COVID-19.

What is a fire and emergency services site?

The directions define a fire and emergency services site as:

- A fire or emergency service incident area
- DFES premises
- Volunteer brigade, group or unit premises (including a vehicle, vessel or aircraft)
- Local government premises
- DBCA premises.

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Why am I required to be vaccinated to enter a fire and emergency services site?

FES workers are at high risk of exposure to COVID-19 and represent an essential workforce for which the Chief Health Officer considers vaccination is justified on public health grounds.

Transmission of COVID-19 in fire and emergency sites, due to the role we play in responding to critical and life-threatening situations, our exposure to the broader community and our interactions with vulnerable communities, has the potential to cause serious illness in volunteers, your families, and members of the community.

Vaccination significantly reduces the risk of serious illness and death from COVID-19 and helps reduce the rate of transmission.

When do I have to be vaccinated by?

You must have received your first vaccination dose by 31 December 2021 and your second dose by 31 January 2022.

How can I get a vaccination?

You can get vaccinated at State-run COVID-19 clinics, at participating GP respiratory clinics, pharmacies, or Aboriginal Medical Services. For more information please visit [Roll up for WA](#).

Why do I need to provide evidence that I am vaccinated?

Under the [directions](#), FES workers, which includes volunteers are required to provide evidence of vaccination in the form approved by the Chief Health Officer.

DFES is required to collect and maintain a record of the vaccination status of FES workers and volunteers. Unvaccinated personnel are restricted from entering fire and emergency services sites.

How can I provide evidence that I am vaccinated?

The Chief Health Officer has approved an Australian Government COVID-19 vaccination digital certificate, or your Immunisation History Statement, as [evidence of your vaccination status](#).

Once you have obtained your certificate or statement, you can provide to DFES using these options:

1. **Upload** your certificate on the [Volunteer Hub](#). The Hub is a secure site and once complete, your vaccination status will be visible in your personal profile.

2

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If you are a first-time user please contact your nearest regional office for assistance with access or registration.

If selecting the upload option, please use these compatible web browsers: Google Chrome, Microsoft Edge and Apple Safari.

2. Email a PDF copy of your certificate to covidcert@dfes.wa.gov.au. To ensure your certificate is processed you must include:
 - Your full name
 - Volunteer ID number
 - Name of your Brigade, Group or Unit.
3. Once processed your vaccination status will be visible on your personal profile in the Volunteer Hub.
4. **In person.** Take a copy of your certificate to your nearest regional office; or provide a copy to your DFES Supervisor.

Your Brigade, Group or Unit may coordinate a collection on behalf of your team. See your BGU leader(s) to see if this option is available to you.

***Important:** When obtaining your certificate from the MyGov / Medicare site, please save the PDF and store in a location easily accessible to you.

What if I have received a vaccination but don't have a MyGov account?

You can still obtain evidence of your COVID-19 vaccination:

1. Call 1800 653 809 (National COVID Hotline) to request a copy of your certificate. Please note: This can take up to 10 working days to complete.

How do I get access to the Volunteer Hub?

If you do not currently have access to the [Volunteer Hub](#), or you have forgotten your password, contact your Volunteer Management Support Officer in your regional office.

How will my vaccination information be used?

DFES will only use this information to maintain a record of your vaccination status. There is an obligation for DFES to collect this information and maintain its security.

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What happens if I do not provide vaccination evidence?

If you do not provide your vaccination evidence by the due date, it will be presumed that you are unvaccinated therefore you will be subject to the same restrictions as an unvaccinated person.

What if I choose not to be vaccinated?

Unfortunately, you will not be able to undertake any part of your volunteering role that requires you to enter a fire and emergency services site after 31 December 2021.

Failure to comply with the [directions](#), without reasonable excuse, is an offence and may result in fines to the individual.

I am a Bush Fire Brigade (BFB) volunteer. Do I have to provide my vaccination status to my local government?

Under the *Bush Fires Act 1954*, local governments are responsible for establishing and maintaining Bush Fire Brigades, therefore local governments are required to collect and maintain a record of the vaccination status of BFB volunteers.

All submission options offered by DFES are also available to BFB volunteers.

Can I be exempted from getting the vaccine?

Permanent and temporary exemptions are available on medical grounds from the Australian Immunisation Register or on a limited and temporary basis from the Chief Health Officer.

Further information on the exemption process can be found in the [Department of Health's Mandatory Vaccination FAQs](#).

FES workers who have been granted a permanent or temporary exemption will need to notify DFES at covid19@dfes.wa.gov.au.

Please note: The exemption process can take up to 7 working days to complete. To avoid needing an additional temporary exemption, please submit your application at the earliest opportunity.

Can I wait until Novavax is available to me?

Yes, however after 31 December 2021, unvaccinated fire and emergency services workers without an exemption, will not be able enter or remain at fire and emergency sites.

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Failure to comply with the [directions](#), without reasonable excuse, is an offence may result in fines to the individual.

DFES career staff are to be vaccinated by 1 December 2021. Can I attend an incident alongside DFES career staff during December?

Yes. Volunteers are required to receive their first vaccination by 31 December 2021.

Will the directions apply to contractors?

Yes, the [directions](#) will apply to contractors working at fire and emergency services sites. DFES is developing a process to assist Brigades, Groups and Units in monitoring contractor's vaccination status. Further information will be provided shortly.

I am a Brigade, Group or Unit leader, how will I know if my team members have been vaccinated?

DFES will be developing a process prior to 31 December 2021 to support Brigades, Groups and Units leaders to understand their members vaccination status.

Where can I get more information?

You can access the [Volunteer Hub](#) for all the latest information. This includes information regarding the directions and how to provide proof of your vaccination status. Further information can be found below:

- For a full breakdown of each industry Group as listed in the Directions, see [Mandatory COVID-19 vaccination information](#).
- To download a one page summary, see the [Mandatory COVID-19 vaccinations summary](#).
- [Mandatory vaccination frequently asked questions](#) (Department of Health).
- [Getting proof of vaccination](#).

What if I have more questions?

These frequently asked questions will be regularly updated as the situation develops, however further questions can be emailed to covid19@dfes.wa.gov.au.

Does Section 8c of the Fire and Emergency Services Worker (Restrictions on Access) Direction (No 2) mean an unvaccinated volunteer can respond to emergencies where vaccinated persons are not available?

Section 8c is a standard clause that exists in all directions to allow for the provision of immediate assistance in an emergency ONLY when there is no fully, or partially vaccinated person able to render the assistance.

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Section 8c of the Directions provides for absolute worst-case scenario situations where there is no other option than to have unvaccinated individuals respond.

What is the lifespan of the Directions?

The Directions were issued under the Public Health Act by the Chief Health Officer and are not aligned to the current State of Emergency declaration. The Directions will remain in place until the Chief Health Officer indicates otherwise.

I have received an exemption. What additional infection prevention measures or controls do I need when entering or remaining at a Fire and Emergency Services site?

The medical advice provided to DFES indicates unvaccinated persons may have an increased risk of contracting and transmitting COVID-19.

To ensure the health and safety of you and others operating close to you, additional protection measures may be put in place to reduce the risk of acquiring COVID-19.

Please see your medical practitioner for advice on the best protection measures for you.

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6.2 CHIEF BUSH FIRE CONTROL OFFICER (CBFCO) REPORT

File Reference:	5.1.3.1
Reporting Officer:	Chris Marris, Chief Bush Fire Control Officer
Responsible Officer:	Chris Marris, Chief Bush Fire Control Officer
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the CBFCO.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

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Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

It was pleasing to again see seasonal conditions allow for the restricted burning period going unchanged this year, and again to the credit of the community, it appeared to be well respected. The weather has also seen minimal HVMBs needing to be declared thus far, allowing the largest harvest to progress. Let's hope it continues, unlike last season.

We go into this season with an enlarged list of active and trained FCO's, having five members complete their training, and another getting very close, just before the start of the season. I thank all involved and those FCO's who have taken the time to undertake the training. As noted elsewhere in the report, flexibility in training delivery is essential to recognise the other commitments our volunteers have across the week, and I hope to see this flexibility continue. Getting WAERN radios for our new BFCO's is our next challenge and priority.

Our BFCO's met in November for our annual 'pre-season' catch up. During the meeting, we discussed a range of topics including the desire and need to sectorise more often at fires within our district. Little did I know shortly afterwards we would have the opportunity to do just that with the incident at Mokine which had an emergency warning in place for a period and saw the GE highway closed for some 5-6 hours. Thank you to all involved.

November also saw a Work Health Safety forum held, which enabled attendees the opportunity to themselves identify some of the risks we face, as well as opportunities and solutions to address these. As you can see from the above report/attachments 3/4, some of these discussions have now been put into action items, with further and ongoing work to be done in this area. There is an opportunity here to improve the safety and wellbeing of our members, but it must be done in a way that also does not increase the risk to these same volunteers and community through the consequences of these decisions. To that end, we must constantly review to ensure the effectiveness of any

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changes, and allow those with experience in fire fighting to be central to these discussions.

The vaccine mandate is going to add a difficult challenge to our service given its timing (mid-season) and lack of clarity in some regards over its implementation. I am a big supporter of vaccines and encourage members to get vaccinated, but I appreciate that some volunteers have their own reasons not to be vaccinated. We must work to minimise the impact on our ability to respond to incidents and work to ensure that these unvaccinated volunteers are not lost from our service permanently. We all know how important all our volunteers are to our brigades and how difficult they are to obtain. The administration of this mandate is also certainly going to present some potential challenges during incidents.

As many would be aware, the Northam Advertiser recommenced a local paper in Northam earlier this month and I was pleased to be able to engage with the organisers to have fire-related content included in the paper. Several articles were included in the first edition, and I hope to see this continue.

On November 23, I participated in a consultation session on the standardisation of Fire Danger Ratings across Australia, which is set to see the number of fire danger ratings reduce from six to four. This consultation session was held on short notice and showed that while there had been much work done on a national level, there seemed to be a lot of work still needed around the impact and implications for those at the ground level. Think impact on when people can burn with permits, HVMB, how ratings are calculated (they were thinking forecast rather than actual for determining things like HVMB). I am still awaiting the slides and details from this session, which I will share with Brigades once received. I believe the intention is to see this implemented before the 22/23 season, so fair to say we will hear more about this over the coming months.

Finally, on behalf of the leadership team, I would like to take this opportunity to thank all members and staff for their service and dedication in 2021. We wish you all a calm (in terms of incidents) and a safe Christmas and look forward to working with you in 2022. Merry Christmas.

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RECOMMENDATION / COUNCIL DECISION

Minute No: BFAC.263

Moved: Mr Mark

Seconded: Mr Nic Dewar

That Council note the Chief Bush Fire Control Officer Report as provided.

CARRIED 9/1

Mr Chris Marris provided an overview of the report.

Clarification was sought in relation to the newspaper and whether brigades can put content in this. The Chief Executive Officer advised that this has been flagged with them and staff will provide the contact information to brigades.

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7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

7.1 TRAINING

BACKGROUND

It has been identified recently that there are a number of members across the BFBs in the Northam Shire who do not hold the current Foundations courses being Bushfire safety awareness and Fire fighting skills. The members specifically being referred to are long serving members who have conducted similar but superseded training in the past. As part of the OHS improvements currently being investigated and actioned, it has been identified that these two courses need to be used as the most basic requirement for firefighters on the fireground.

It has also been raised that the requirement to go through the entire two day, usually weekend, training is unnecessary for these members and fears are held that it may drive valuable members away from the brigades.

Recently, under the drive by Chris Marris, Chadd Hunt and Justin Fox, there has been the idea raised that a Recognition of Current Competency be conducted to demonstrate the members' level of competency against these foundation courses. This strategy would comprise of experienced and previously qualified members to be given the course reading for approximately a month during which they can contact the trainer assessor for any clarifications. Then on an evening which suits, there would be an opportunity for all candidates to come together and have a short session to firm their understanding specifically regarding concepts that were not a part of the previous training packages. Once candidates are ready, they would sit the course assessment (be it theory based or practical) in full as their demonstration of competency. This would be marked, and contact will be made with candidates who are required to provide further information.

Once this process is developed, it should be possible to apply it to all updated training packages if confirming competency is required for the specific course. For example, if Advanced Bushfire Fighter was to be given an update.

Recently, there were three courses run over two evenings each, a total of six evenings, as a trial to work out if evening training was appropriate and accepted through the membership. From the feedback our members have received this was a preferred option compared to the usual two full day course. Many people who find it difficult to attend the usual two-day DFES trainings, believed this allowed them to balance their time more effectively.

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MOTION

Moved: Clackline / Muresk Bushfire Brigade

We the Clackline Muresk VBFB would like more opportunities in the future for experienced members to utilise the Recognition of Current Competency (RCC) process when confirming competency and upgrading of as many qualifications as possible. This RCC process should be in a similar structure as being developed to address the current Northam Shire BFB members not yet in possession of a current version of Bushfire Safety Awareness and Fire Fighting Skills. Further to this motion, Clackline Muresk VBFB would like to see more opportunities for evening training sessions opposed to full weekend sessions when conducting DFES training packages face to face.

Note: This motion was passed unanimously by the Clackline / Muresk VBFB at our General Meeting on Friday November 26, 2021.

Mr Blair Wilding provided an overview of the motion.

The Executive Manager Development Services advised that staff having been working with DFES to modify the training and will be looking to trial this in the near future.

MOTION / COUNCIL DECISION

Minute No: BFAC.264

Moved: Mr Blair Wilding

Seconded: Mr Luke Hagan

That Council:

1. Formally develop a process for the Recognition of Current Competencies (RCC) for the Shire of Northam Bushfire Brigades for a number of the DFES approved training modules.
2. Formalise the RCC process for the DFES modules Bushfire Safety Awareness and Firefighting Skills those experienced members of the Shire of Northam Bushfire Brigades as currently being trialled.
3. Continue to deliver flexible training options for the DFES modules utilising a combination of Volunteer Trainer Assessors and midweek training.

CARRIED 9/1

The Chief Executive Officer left the meeting at 6:54pm.

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OFFICERS COMMENT

The development of the RCC process is seen as a positive and proactive measure to ensure that current members can demonstrate the possession of appropriate skills and experience to continue to perform their current role. In addition, the development of a number of Volunteer Trainer assessors will assist in the delivery and roll out of the RCC process, in addition to the introductory/foundation courses for new members. This will then enable DFES staff and/or Local Government CESM's to deliver more advanced courses.

As indicated in the comments above the delivery of appropriate courses midweek has proven to be successful and there will be further opportunities for additional courses in the future.

It is suggested that the motion could read as follows (without changing the intent of the original motion)

That Council:

4. Formally develop a process for the Recognition of Current Competencies (RCC) for the Shire of Northam Bushfire Brigades for a number of the DFES approved training modules.
5. Formalise the RCC process for the DFES modules Bushfire Safety Awareness and Firefighting Skills those experienced members of the Shire of Northam Bushfire Brigades as currently being trialled.
6. Continue to deliver flexible training options for the DFES modules utilising a combination of Volunteer Trainer Assessors and midweek training.

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7.2 SERVICE CONCERNS

BACKGROUND

Over the last few years it's been increasing obvious the quality standard of fire unit preseason/during season servicing has been in steady decline. All units must be maintained to the highest safety and service standards, be operational ready, including trusted local mechanics who can be relied on 24/7 in case of urgent repair works.

Traditionally in years gone by, a Northam approved automotive shop has provided an excellent one stop shop concept for all unit servicing/repair requirements. Over the last few years this type of critical work has now been outsourced to a variety of different automotive repairers, locally and from Perth.

For example:

- Truck and LT general service
- Electrics
- Fire deck
- Pumps
- Hoses and lay flat.
- Tyres
- Radios

Clackline brigade has not been satisfied with the quality and standard of work conducted with mechanically trained members inspecting works completed are not to servicing standards with many critical standard items not serviced. Simple examples, leaf shackles, drive train universal joints on LT and the heavy not or partially greased causing possible premature failure and replacement of air cleaners. As noted above there are at least seven functions being individually outsourced to either local or Perth metro repairers. This outsourcing must come at a considerable cost to the Shire and DFES as multiple service call outs from Perth including travel time must be paid by someone.

The Clackline brigade would like to know the associated service costs of the previous one stop shop concept vs outsourcing concept over the last 3-4 years of each for example. We believe based on our estimates outsourcing has greatly increased costs, with a steep decline in safety, quality and standards. Show all the brigades the real data cost. Have the units maintained by competent local people seems more beneficial as service history on individual units can be logged and the local business benefit.

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MOTION

Moved: Mr Blair Wilding

The Council acknowledges Clackline brigade proposal, all service and repairs conducted by a local authorised automotive repairer (one stop shop concept) utilising local services implemented after the 2021/22 fire season, there on and no longer outsourced.

Note: This motion was passed unanimously by the Clackline / Muresk VFBF at our General Meeting on Friday November 26, 2021

Mr Blair Wilding provided an overview of the motion.

The Chief Executive Officer returned to the meeting at 6:57pm.

Clarification was sought in relation to:

- Why this was outsourced. The Executive Manager Development Services advised that the vehicle servicing has been undertaken locally however the items on the back of the vehicle have been outsourced. The Chief Executive Officer advised from his recollection, the reason it was changed was due to the quantum being spent which required Council to go out to market. A local supplier who previously completed the work did not quote despite considerable efforts by staff requesting the contractor to make a submission. It was requested that brigades communicate the current contractor issues to staff so these can be addressed with the contractor.
- The assessment of tenders. The Chief Executive Officer advised that there is a criteria which is weighted and price is not usually more than 50% of this weighting. Council also has a Local Price Preference Policy which provides a benefit to local businesses. Staff believe the primary issue was around receiving very few submissions. The Executive Manager Development Services advised that there is no contract in place and staff request quotes each year to service the vehicles and appliances.

Mr Luke Hagan left the meeting at 6:58pm.

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MOTION / COUNCIL DECISION

Minute No: BFAC.265

**Moved: Mr Blair Wilding
Seconded: Mr Terry Hasson**

That Council request the Chief Executive Officer to call for quotes, with a preference to award to a local provider for the servicing of bush fire brigade appliances in their entirety.

CARRIED 8/1

OFFICERS COMMENT

The concept of a "one stop shop" for all servicing and repair works would require some additional investigations into the logistical and legal requirements of the various services being undertaken. From staff's perspective, provided those issues can be addresses there is certainly merit in investigating this option further.

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7.3 APPRECIATION

MOTION / COUNCIL DECISION

Minute No: BFAC.266

Moved: Mr Blair Wilding

Seconded: Mr Nic Dewar

That Council, in the absence of the CESM, recognise the hard work done by Justin Fox, Chris Marris and Chadd Hunt in getting FCO training completed before this fire season. In addition, they have helped us all by developing processes for better training and recognition of member's valuable existing skills.

CARRIED 9/0

Note: This motion was passed unanimously by the Clackline / Muresk VFB at our General Meeting on Friday November 26, 2021.

Mr Wilding provided an overview of the motion.

Clarification was sought in relation to whether a letter of appreciation can be sent to Tex McPherson. The Executive Manager Development Services advised that this will be arranged.

OFFICERS COMMENT

In addition to the above comments, staff would also like to recognise the assistance provided by Sharon Cocking, Training Support Officer, Northam who assisted with the logistics of the courses and in particular Tex McPherson, Volunteer Training Assessor who volunteered his time and expertise for the training.

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7.4 PERMIT BOOKS

MOTION

Moved: Clackline / Muresk Bushfire Brigade

We move that the Shire of Northam issue permit books to FCOs to be used in conjunction with the online system for permit burning.

Note: This motion was passed unanimously by the Clackline / Muresk VFBF at our General Meeting on Friday November 26, 2021.

Mr Blair Wilding provided an overview of the motion.

Discussion was held around this being reviewed by the Fire Control Officer's and implemented prior to the next restricted burning period.

MOTION / COUNCIL DECISION

Minute No: BFAC.267

Moved: Mr Blair Wilding

Seconded: Mr Kris Brown

That Council request the Fire Control Officer's to review the process for issuing permits and implement the changes prior to the next restricted burning period.

CARRIED 9/0

OFFICERS COMMENT

It is apparent that the current permit system (refer to the next notice of motion) requires review in order to function more effectively for all parties.

The current online process has been developed to ensure that the records are kept centrally and can be updated on the Shire of Northam website.

The online system could be reviewed so that a combination of hard copy permits/online permits could be issued, provided that the hard copy permits are uploaded onto the system.

Again, it is suggested that the permit system be discussed at the next FCO meeting to gain a better understanding of any improvements that can be made.

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7.5 BURNING PERMITS

At a recent Captains meeting, the process for obtaining a Burning Permit was raised. It was felt by the Captains that:

1. The process relied too much on one central person and that if that person was occupied by their usual duties that the process could stall and be prolonged.
2. The process was locked into "business hours" being 8am to 5pm Monday to Friday. If Public Holidays were incorporated that this could add up to four days to the process of the permit application.
3. The present process did not allow the direct use of the FCO's local knowledge on a first contact basis to allow completion of the application. Rather it had the applicant submit the application to the central contact point who would then contact the relevant FCO for the local knowledge to complete the application to be processed.
4. There is a need to find a way to simplify the extension process of a permit past seven days. Perhaps to incorporate in the application a check box to allow the permit to automatically renew up to two extra blocks of seven days but no longer than twenty-one days in total.
5. It was agreed by the meeting that a central list or database was necessary to track permits but rather than have it maintained by a central person that it could be incorporated into the application process. It could be accessed at the initial point of the application process and generate a permit number if all the criteria of the application were met via check boxes.

MOTION

The Grass Valley Bush Fire Brigade would like to propose a motion that the Burning permit process be reviewed.

- That rather than have the process start with a central person that the process starts at a local FCO who is accessible 7 days a week to complete the application.
- That the FCO has the authority to process and approve low risk permit applications.
- That the FCO has access to a database to record any permits and that could utilise the present online system but incorporated into the application process.
- That the online application system could approve and generate a permit number by checks and measures.
- That the system of the extension process of a Permit past 7 days validity be simplified. Incorporate into the application the ability to have a permit automatically renew for up to two more blocks of 7 days or 3 blocks of 7 days in total.

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OFFICERS COMMENT

As per the previous motion staff are aware of concerns expressed with the current system. In addition, staff are also cognisant of any additional impact that changes the process may have on the volunteer FCO's.

As an interim solution it is suggested that the permit system be further discussed at the next FCO meeting so that an agreed solution can be reached.

OUTCOME

This above motion was not considered as it relates to the outcome from agenda item 7.4 - Permit Books.

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8. URGENT BUSINESS APPROVED BY DECISION

Nil.

9. GENERAL BUSINESS

9.1 CESM POSITION

Clarification was sought in relation to when this position will be active. The Executive Manager Development Services advised that it is unknown at this stage. The Chief Executive Officer advised that it is believed that this role will be performed by the Executive Manager Development Services and Compliance Officer in the upcoming fire season.

9.2 WUNDOWIE FIRE LEGAL ACTION UPDATE

An update was requested in relation to the legal action for the Wundowie fire incident. The Executive Manager Development Services advised that he would obtain an update and provide this to the committee.

9.3 WUNDOWIE BUSH FIRE BRIGADE STATION

Clarification was sought in relation to:

- Whether there was any progress on this matter. The Executive Manager Development Services advised that the brigade has temporary accommodation at the Wundowie Shire Depot. In relation to a new facility, Council will be required to re-apply for funding in the 2022/23 grant scheme.
- Whether co-location is still being considered. The Executive Manager Development Services advised that this is not part of the discussion. A more permanent location is being considered at the football pavilion.

10. DATE OF NEXT MEETING

The 2022 meeting schedule is as follows:

- 8 March 2022
- 14 June 2022
- 13 September 2022
- 8 November 2022

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11. DECLARATION OF CLOSURE

There being no further business, the Presiding Member, Mr Chris Marris declared the meeting closed at 7:30pm.

"I certify that the Minutes of the Bush Fire Advisory Committee, held on Tuesday 14 December 2021 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date

12.2 COMMUNITY SAFETY COMMITTEE MEETING HELD ON 7 DECEMBER 2021

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes from the Community Safety Committee meeting held on 7 December 2021.

Adoption of Recommendations:

RECOMMENDATION

That Council:

1. Request the loan of the Courtesy Speed Display Signs from WALGA, for use at the earliest opportunity or at least February when schools return. The signs to be used to gather evidence of travel speeds in Fitzgerald Street and outside various school zones.
2. Allocates \$30,510 for the needs assessment to be carried out on the Northam CCTV System, to funded at the 2021/22 midyear budget review.
3. Accepts the update of the Community Safety and Crime Prevention Plan provided.
4. Accepts the Draft Community Safety & Crime Prevention Plan 2022 – 2026 as amended.
5. Accepts that Community Safety Meetings will be scheduled for:
 - 15 February 2022
 - 17 May 2022
 - 16 August 2022
 - 15 November 2022

Meetings to commence at 11am, at a venue to be advised with a light lunch to be provided.

Attachment 1 – Community Safety Committee Minutes



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Community Safety Committee

7 December 2021

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DISCLAIMER

The minutes of the Council meeting held to discuss these minutes should be read to ascertain the decision of the Council.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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1. DECLARATION OF OPENING

Executive Manager of Community Services declared the meeting open at 11.03am

2. ELECTION OF PRESIDING MEMBER

Ms Jo Metcalf called for nominations for the role of Presiding Member. A nomination for Presiding Member was received by Cr Julie Williams and a nomination for Deputy Presiding Member was received by SSGT David Hornsby. There being no further nominations forthcoming, Ms Metcalf declared the nomination period closed and Cr. Julie Williams was elected as Presiding Member and SSGT David Hornsby as Deputy Presiding Member.

3. ATTENDANCE

Committee Members:

Councillor	Cr Julie Williams
Councillor	Cr Attila Mencshelyi
Northam Police	SSGT David Hornsby
Northam Roadwise Committee	Mr Cliff Simpson
DLGSC	Ms Emma Draper
Department of Education	Mrs Sharon Bray
Northam PCYC	Ms Jane Atterby
LDAG	Mrs Rose Power
Northam Youth Wellbeing Plan	Ms Jo-Anne Woodruff
Community Representative	Mr Ulo Rumjantsev
Community Representative	Mrs Elizabeth Hoek

Committee Ex-Officio Members:

Chief Executive Officer	Mr Jason Whiteaker
Executive Manager Community Services	Ms Jo Metcalf
Senior Ranger (entered 11:06am)	Ms Kellee Walters

Guests

Bridgeley Church of Christ	Pastor Kym Edwards
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3.1 APOLOGIES

WA Country Health	Ms Shani Toki
Northam Chamber of Commerce	Ms Melanie Jones
Wundowie Police	SGT Sarah Clarke

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3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Nyoongar Cultural Advisory Committee
Avon Community Services

Ms Kristie-Ann Andela

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Amendment to the Terms of Reference	8.3	Jaime Hawkins	Impartiality	Involvement with Bridgeley Church of Christ.

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				<p>Kym Edwards is known to Jaime Hawkins. Jaime Hawkins children have attended Bridgeley Youth Group and son has been coached by Kym Edwards at football.</p>
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5. PRESENTATIONS

Cliff Simpson – WALGA Road Safety Advisor

For the Committee to be provided with information and data relating to school zones and to gauge community interest in a trial to further reduce speed limits in school zones.

DISCUSSION

Mr Cliff Simpson provided hand outs and presented the committee relating to school zones and the reducing of the speed limits in the zones.

Mr Simpson recommended a trial to reduce speed limit from 40km to 30km. If council is interested, they can request a trial, crashes out the front of schools are parking crashes.

SSGT David Hornsby there are portable trailers with speed cameras that can be used. Suggest the Roadwise Committee to investigate and come back.

Ms Kellee Walters questioned if the portable speed camera trailers record how many drivers are speeding, as it could be used as evidence.

Cr Williams stated that the times of the school zones are 7.30am to 9am, and 2.30pm to 4pm. School starts at 9 and there are always students getting dropped off after 9am. Suggested to try and move the time back by 30 minutes.

Cr Attila MENCHSELYI mentioned that at the previous strategic council meeting reducing the speed limit down Fitzgerald Street was discussed. Cr MENCHSELYI suggested reducing school zones and Fitzgerald Street at the same time.

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RECOMMENDATION

Minute No: CSC.077

**Moved: Mr Ulo Rumjantsev
Seconded: Cr Attila Mencshelyi**

That the Shire of Northam request the loan of the Courtesy Speed Display Signs from WALGA, for use at the earliest opportunity or at least February when schools return. The signs to be used to gather evidence of travel speeds in Fitzgerald Street and outside various school zones.

CARRIED 11/0

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6. CONFIRMATION OF MINUTES

7.1 COMMITTEE MEETING HELD 24 SEPTEMBER 2021

RECOMMENDATION

Minute No: CSC.078

Moved: Mrs Sharon Bray
Seconded: Mrs Jane Atterby

That the minutes of the Shire of Northam Community Safety Committee meeting held Friday, 24 September 2021 be confirmed as a true and correct record of that meeting.

CARRIED 11/0

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7. COMMITTEE REPORTS

8.1 COMMUNITY SAFETY & CRIME PREVENTION UPDATE

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	No

BRIEF

To update the committee on the Community Safety and Crime Prevention Plan actions.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

Although the review of the Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2017-2021 has been completed, as we are still in the 2021 calendar year the following update is provided against this plan.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam:

- o increase community participation in identifying and reporting of crime
- o increase community awareness and understanding of how to prevent crime and improve community safety
- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

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B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

There has been ongoing engagement and consultation with stakeholders of the Community Safety and Crime Prevention Plan.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3)= Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

The Shire of Northam's Community Development Officer to provide an update on recent activities.

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Focus Area 1: Criminal or Offending Behaviour

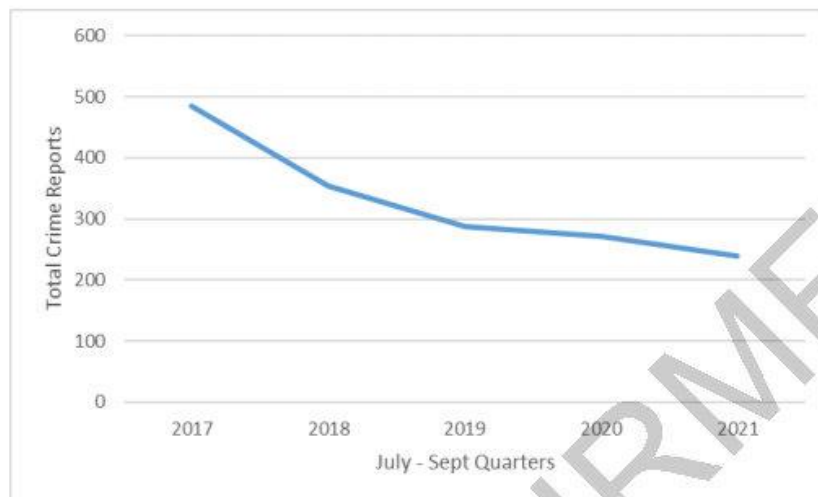
- Monthly Shire of Northam Crime Statistics presented for the financial year to date. This data is compiled and provided to the Shire of Northam by WALGA, showing all offences reported to Police within our local government area. Note, November data is yet to be released.
- Family related violence is excluded from this report.

Crime Category	Crime Type	Jul-21	Aug-21	Sep-21	Oct-21
Arson	Cause damage by fire	0	0	0	0
Arson	Other fire related offences	0	0	0	0
Assault	Non-family	12	9	10	8
Burglary	Dwelling	7	1	1	7
Burglary	Non-Dwelling	1	1	1	1
Deprivation of Liberty	Deprivation of Liberty	0	0	0	0
Deprivation of Liberty	Kidnapping / Child Stealing	0	1	1	0
Disorderly Conduct	Disorderly behaviour	2	3	3	3
Drug Offences	Cultivate or manufacture drugs	1	1	0	0
Drug Offences	Drug dealing	1	1	1	0
Drug Offences	Drug possession	4	8	8	7
Drug Offences	Possession of drug paraphernalia	3	2	2	4
Drug Offences	Other drug offences	0	1	1	0
Graffiti	Graffiti	0	2	2	0
Liquor Offences	Liquor Offences (Licensee)	0	0	0	0
Liquor Offences	Liquor Offences (other)	0	0	0	1
Property Damage	Criminal Damage	8	9	9	5
Property Damage	Damage	10	6	6	5
Robbery	Non-business	0	0	0	0
Sexual Offences	Historical sexual offences	1	0	0	0
Sexual Offences	Recent sexual offences	2	0	0	2
Stealing	From dwelling	7	5	5	1
Stealing	From motor vehicle (contents or parts)	3	5	5	3
Stealing	From retail premises or place (shoplift)	10	9	0	13
Stealing	From other premises or place	3	5	14	4
Stealing of Motor Vehicle	Stealing of Motor Vehicle	0	3	3	3
Transport Offences	Driving Causing Bodily Harm	0	1	1	0
Transport Offences	Drunk/Drug Driving	1	2	2	0
Transport Offences	Driver's Licence Offences	3	1	1	0
Transport Offences	Fail to stop or give way	1	0	0	0
Transport Offences	Unsafe Driving	1	2	2	2
Transport Offences	Vehicle licence offences	2	0	0	0
TOTAL (No. of counts)		83	78	78	69

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Quarterly Crime Comparison July - September Crime Figures 2017 – 2021



- An update to be provided by representatives from Northam and Wundowie Police.

Focus Area 2: Community Awareness

- Christmas/Summer Community safety messages to be launched.
- WA Police Cam Map WA.

Focus Area 3: Building Partnerships

- Wheatbelt Domestic Violence Offenders Project held a forum and there are potential strategic alignments.

Focus Area 4: Community Design

- Wundowie CCTV project completed and operational and is being linked to the Northam Police Station via cloud technology. Northam is a 24/7 station, and this improves the situational awareness in Wundowie when Wundowie Police Station is closed and incoming calls are being managed from Northam.
- Quote has been received from CCD Alliance Security Consultants to conduct a 'Needs Analysis' to strategically plan Northam CCTV future modification and expansion.

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DISCUSSION

SSGT David Hornsby stated the last 5 years gives a better indication on how Northam is going. Northam again is in green with crime rates going down – 4th year in a row going down. With borders closed drugs supply has slowed.

Family violence has risen, which has been blamed on COVID. Victims want it dealt with, some feel they cannot leave the relationship or don't want to. However, the victims are becoming more confident in reporting, offenders will reoffend.

Ms Jo-Anne Woodruff questioned if the family domestic reports are alcohol/drug related. SSGT David Hornsby advised the Police won't test people, unless it has been mentioned that's the only time that it will be written. Ms Woodruff mentioned that Holyoake will provide counselling to those.

Ms Hawkins stated that reports of family and domestic violence are not included in the WALGA statistics. SSGT David Hornsby advised he can bring along the police stats to the meetings. Family domestic violence only refers to immediate family members.

David Hornsby spoke of the new WA Cam Map Initiative where businesses and individuals can register their private CCTV to provide the Police with access, with footage stored in Perth. Gives the police the opportunity to have a look before getting there to know what has happened.

Cr Attila Mencshelyi advised the committee of a forum that was held at Bridgeley facilitated by UWA with Communicare, who are keen to get a family and domestic violence offenders program set up. Every region other than the wheatbelt has a program. There is an assumption that Northam is close enough to Perth to travel, but few have the means to travel and very few chose too.

Mrs Michelle Blackhurst informed the Committee on the background behind the quote from CCD Alliance Security Consultants. Prior to the Shire of Northam investing in additional CCTV infrastructure, there is a requirement for strategic planning to identify the capacity of the existing system and scope of works for future expansion.

The needs analysis will analyse crime hotspots, latest technologies, additional uses for infrastructure (such as emergency response) and gaps in the current infrastructure so that future investment is strategic and evidence based. The consultants will produce all documentation that is currently non-existent, such as MOU's and policies and procedures.

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RECOMMENDATION

Minute No: CSC.079

Moved: Mrs Rose Power

Seconded: Mr Ulo Rumjantsev

That Council allocates \$30,510 for the needs assessment to be carried out on the Northam CCTV System, to funded at the 2021/22 midyear budget review.

CARRIED 11/0

RECOMMENDATION

Minute No: CSC.080

Moved: Mrs Sharon Bray

Seconded: Mrs Jane Atterby

That Council accepts the update of the Community Safety and Crime Prevention Plan provided.

CARRIED 11/0

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8.2 DRAFT COMMUNITY SAFETY & CRIME PREVENTION PLAN 2022 - 2026

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	Nil

BRIEF

For the Committee to review and discuss the first draft of the Community Safety & Crime Prevention Plan 2022 – 2026.

ATTACHMENTS

Attachment 1: Draft Community Safety & Crime Prevention Plan 2022 -2026 (provided as a separate attachment)

A. BACKGROUND / DETAILS

The Committee has now reviewed the outgoing Community Safety Plan 2017 – 2021, consulted with the community via survey, and have reviewed the crime statistical data to gain understanding of the community safety and crime prevention issues and perceptions in the Shire of Northam.

Officers have taken the committee and community feedback and developed the first draft of the Community Safety & Crime Prevention Plan 2022 – 2026.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

- Theme Area 2: Safety and Security.
Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.
Objective: Plan and implement strategies to address crime and safety within the Shire of Northam
- o increase community participation in identifying and reporting of crime
 - o increase community awareness and understanding of how to prevent crime and improve community safety

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- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

External groups and agencies represented on the committee have provided input into the review of the plan. The community has been consulted via the 2021 Community Safety & Crime Prevention Survey.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Implementing actions will require financial contributions	Almost certain (5) x Insignificant (1) = Moderate (5)	Provision is made in the Annual Council budget for initiatives of the Community Safety Plan. Additional funding will be sourced through grant funding when necessary.
Health & Safety	The plan does not adequately address health & safety issues within the Shire of Northam	Unlikely (2) x Insignificant (1) = Low (2)	The plan provides a framework for addressing the safety of the community.
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3)= Moderate (9)	Cross agency Community Safety and Crime committee work

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			together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

The Draft Community Safety & Crime Prevention Plan has been informed by Shire of Northam crime statistics, community feedback on the perception of crime in the community and Community Safety Committee workshops.

The aim is to create an outcome based plan that includes realistic and achievable objectives addressing the actual and perceived crime within the Shire. The Plan includes 4 main focus areas:

1. Building partnerships & internal capacity
2. Safer places & spaces
3. Community education & awareness
4. Anti-social behaviour

Presented is the first draft of the plan. In this draft Officers have attempted to include actions to address ALL of the relevant feedback and concerns raised by the community and the committee. This has resulted in quite a lengthy plan that the committee may wish to have input into refining.

DISCUSSION

Discussions was raised when running through the actions of the plan, some actions from previous plan have been carried over.

The committee to be provide feedback by the end of the year.

Sharon Bray Left at 1:08pm

RECOMMENDATION

Minute No: CSC.081

Moved: Cr Attila Mencshelyi

Seconded: Mrs Rose Power

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That the Committee accepts the Draft Community Safety & Crime Prevention Plan 2022 – 2026 as amended.

CARRIED 10/0

8.3 AMENDMENT TO THE TERMS OF REFERENCE SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Jaime Hawkins, Impartiality
Voting Requirement:	Absolute majority
Press release to be issued:	Nil

BRIEF

To update the Terms of Reference of the Community Safety Committee to allow Bridgeley Church of Christ to become a voting member organisation.

ATTACHMENTS

Attachment 2: Terms of Reference Community Safety Committee with proposed amendment

A. BACKGROUND / DETAILS

An expression of interest has been received from Bridgeley Church of Christ to join the Shire of Northam Community Safety Committee. In order to become a voting member on the committee the Terms of Reference will need to be amended. The primary representative for Bridgeley on the committee would be Pastor Kym Edwards.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.
Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.
Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

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- o increase community participation in identifying and reporting of crime
- o increase community awareness and understanding of how to prevent crime and improve community safety
- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Legislative compliance:
Local Government Act 1995, section 5.10 Committee Members, appointment of

Absolute Majority voting requirement.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	There is a legislative compliance to follow under the Local Government Act 1995 when	Unlikely (2) x Minor (2) = Low (4)	Committee Chair to ensure an absolute majority vote is achieved.

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	appointing members to the committee.		
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Bridgeley Church of Christ have a large reach within the Shire of Northam community and are actively involved in many aspects of community life that are not directly affiliated with them being a religious organisation. The Bridgeley team provide support to the underprivileged, run a highly successful youth group attended by teenagers from all backgrounds, and also offer services to young families and the elderly.

It is the Officers view that Kym Edwards and the Bridgeley team would be able to offer valuable knowledge and insight to the Committee and would also assist the Committee to reach sections of the community that are not currently being engaged.

Community centre and church – to connect/build bridges with community across demographically.

RECOMMENDATION

Moved: Mrs Jane Atterby
Seconded: Mrs Rose Power

That the Committee accepts the Terms of Reference for the Shire of Northam Community Safety Committee as presented with an amendment to include Bridgeley Church of Christ as a voting member of the Committee.

LOST 5/5

Pastor Kym Edwards introduced and informed the committee on what the Community centre and church do – to connect/build bridges with community across demographically.

Reasoning for change of recommendation:

Against Mrs Elizabeth Hoek – looking at the previous minutes the number of committee members was reduced, doesn't seem essential for the committee to be expanding it again.

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For Mrs Rose Power – getting a quorum has been hard as don't always get people at the table, another voting member would be good.

Against Cr Julie Williams – The process been done, reducing number of voting members, and trimmed a council member from the committee. Adding a voting member is going against previous discussion, would approve having Bridgeley as an Ex-Officio member.

UNCONFIRMED

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Attachment 2

Community Safety Committee Terms of Reference 2021 to 2023

TERMS OF REFERENCE
SHIRE OF NORTHAM COMMUNITY SAFETY COMMITTEE

1. **Objectives of the Shire of Northam Community Safety Committee**
The objective of the Shire of Northam Community Safety Committee (hereto referred to as the Committee) is to enhance community safety and reduce criminal and anti-social behaviour through a collaboration of key interests and agencies.
2. **Powers of the Shire of Northam Community Safety Committee**
The Committee is a formally appointed committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and cannot involve itself in management processes or procedures.
The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its terms of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the Chief Executive Officer.
3. **Membership**
The Committee shall consist of representatives from government, non-government, police and community agencies at the local level who share a collective commitment and expertise in relation to community safety and perceptions of safety. The Committee membership may include the following:
 - Two (2) Elected Members;
 - Officer In Charge of the Northam Police Station or nominated representative;
 - Officer In Charge of the Wundowie Police Station or nominated representative;
 - One (1) representative of the Northam Roadwise Committee;
 - One (1) representative of the Local Drug Action Group;
 - One (1) representative of the Northam Chamber of Commerce;
 - One (1) representative of the Department of Education;
 - One (1) representative of the Department Local Government, Sport and Cultural Industries;
 - One (1) representative of the Youth Wellbeing Plan;
 - One (1) representative of the local youth services
 - One (1) representative of the Nyoongar Cultural Advisory Committee
 - One (1) representative of Bridgeley Church of Christ
 - Up to two (2) community representatives.All members have full voting rights.

*Revised COMMS-TR-01 Community Safety Committee Terms of Reference 2021 -
2023 V2*
COMMS-TR-01 Community Safety Committee Terms of Reference 2021 - 2023_V2

1

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Community Safety Committee Terms of Reference 2021 to 2023

4. Standing Ex-Officio Members

- Chief Executive Officer or nominated representative, i.e. Executive Manager Community Services;
- Community Development Officer
- One (1) representative of Holyoake
- One (1) representative of the Department of Health (Health Promotion);
- One (1) representative of the Department of Communities - Housing;
- One (1) representative of the Department of Communities - Child Protection and Family Support
- One (1) representative of the Department of Justice;
- Ranger Services
- Department of Main Roads (by invitation)
- Department Fire and Emergency Services (by invitation)

5. Meetings

The committee shall meet at least quarterly, with additional meetings convened at the discretion of the presiding member.

6. Reporting

Minutes and recommendations of each committee meeting shall be presented to the next ordinary meeting of the Council.

7. Duties and Responsibilities

The Committee will:

- Develop, review and oversee the implementation of the Shire of Northam Community Safety and Crime Prevention Plan;
- Integrate and align with the Northam Youth Wellbeing Plan;
- Develop effective partnerships with local State Government agencies through local service agreements to support the coordination and integration of community safety and crime prevention activities within the Shire of Northam;
- Identify and coordinate funding opportunities to address priority issues that have been identified in the Community Safety and Crime Prevention Plan and the Northam Youth Wellbeing Plan;

8. Working Parties

Working parties may be established at the edict of this Committee to address specific issues in relation to community safety and appoint people with the necessary knowledge and skills to contribute to those working parties.

All auxiliary working parties shall report back to the Community Safety Committee on progress and outcomes with any recommendations.

9. Tenure of Membership

~~Revised COMMS-TR-01 Community Safety Committee Terms of Reference 2021 - 2023 V2~~
~~COMMS-TR-01 Community Safety Committee Terms of Reference 2021 - 2023_V2~~

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Community Safety Committee Terms of Reference 2021 to 2023

Shall be in accordance with the Local Government Act, section 5.11, ie, until the next scheduled local government ordinary elections.

10. Committee

10.1 Chairperson

The members shall appoint the Chairperson.

10.2 Secretary

A Shire of Northam employee will fulfil the role of non-voting minute taker.

10.3 Quorum

The quorum at any meeting shall be at least 50% of the number of offices of the committee.

10.4 Voting

Shall be in accordance with the Local Government Act, Section 5.21.

10.5 Minutes

Shall be in accordance with the Local Government Act, Section 5.22.

10.6 Who Acts If No Presiding Member

Shall be in accordance with the Local Government Act, Section 5.14.

10.7 Meetings

Meetings shall be generally open to the public pursuant to Section 5.23 of the Local Government Act and include question time for members of the Committee pursuant to Section 5.24 of the Local Government Act.

10.8 Members Interests to be Disclosed

Members of the Committee are bound by the provisions of the Local Government Act Section 5.65 with respect to disclosure of financial, impartiality or proximity interests.

10.9 Code of Conduct

Members of the committee are bound by Council's Code of Conduct.

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8.4 MEETING SCHEDULE

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	Nil

BRIEF

To determine the schedule of meetings of the Community Safety Committee for 2022.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

In recent years there has been no set schedule for Community Safety Committee meeting resulting in confusion and difficulties reaching a quorum.

Meeting times that have been previously trialled are bi-monthly Friday mornings and quarterly meetings held on the third Tuesday of the relevant month, immediately following the Roadwise Committee meetings. This was introduced as many of the committee members sit on both the Roadwise and Community Safety Committee.

The draft Community Safety & Crime Prevention Plan proposes that meetings are held at least quarterly and on an as needs basis.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

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- o increase community participation in identifying and reporting of crime
- o increase community awareness and understanding of how to prevent crime and improve community safety
- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Nil

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	There is a small cost associated with catering for committee meetings	Likely (4) x Insignificant (1) = Low (4)	There is budget provision for the community safety committee.
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

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It is recommended that a quarterly meeting schedule be determined for 2022, with additional meetings to be held on an as needs basis.

It is proposed that these meetings are scheduled to follow the Roadwise Committee meetings, which are held on the third Tuesday of each month. Meetings would commence at 11am, with a light lunch to be provided.

The proposed meeting schedule is as follows:

- 15 February 2022
- 17 May 2022
- 16 August 2022
- 15 November 2022

RECOMMENDATION

Minute No: CSC.083

**Moved: Cr Attila Mencshelyi
Seconded: Ms Emma Draper**

That the Committee accepts that Community Safety Meetings will be scheduled for:

- 15 February 2022
- 17 May 2022
- 16 August 2022
- 15 November 2022

Meetings to commence at 11am, at a venue to be advised with a light lunch to be provided.

CARRIED 10/0

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8.5 AGENCY UPDATES

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	-
Press release to be issued:	Nil

BRIEF

To provide an opportunity for staff, and external groups/agencies to discuss pertinent matters relating to the safety of the local community.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

A benefit of committees such as the Community Safety Committee is the ability for external groups to provide an update on initiatives, challenges and opportunities that the local community is facing, relaxing the burden of reporting such updates during Council meetings.

Relevant external groups and agencies may present pertinent matters of discussion related to the area of community safety & crime prevention, as well as any other programs or activities relating to external groups/agencies.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

- Theme Area 2: Safety and Security.
- Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.
- Objective: Plan and implement strategies to address crime and safety within the Shire of Northam
- o increase community participation in identifying and reporting of crime

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- o increase community awareness and understanding of how to prevent crime and improve community safety
- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

External groups and agencies represented on the committee are encouraged to provide an update during the committee meetings.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

It is recommended that standing orders be suspended to allow for discussion of pertinent matters by staff and external groups/agencies.

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SSGT David Hornsby updated the committee on the Covid vaccines rates. The Police are helping the health with increasing vaccine rate. Northam sitting at 70%, but the big push is at the Aboriginal and Torres Strait Islanders getting vaccinated. Now available for 12 & up.

Mrs Jane Atterby stated PCYC are holding a back-to-school event in January.

Ms Jo-Anne Woodruff mentioned that the turn up in blue event, went well and had a great turn out.

Mrs Elizabeth Hoek advised that AVAS are running youth programs during the school holidays.

8. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

9. DATE OF NEXT MEETING

15 February 2022

10. DECLARATION OF CLOSURE

There being no further business, Chairperson Cr Williams declared the meeting closed at 1.34pm.

"I certify that the Minutes of the Community Safety Committee Meeting held on 7 December 2021 have been confirmed as a true and correct record."

_____ Chairperson

_____ Date

13. OFFICER REPORTS

13.1 CEO'S Office

Nil.

13.2 ENGINEERING SERVICES

13.2.1 RFQ 21 of 2021 Road Sealing Program 2022

File Reference:	8.2.9.1
Reporting Officer:	Scott Patterson, Executive Manager Engineering Services
Responsible Officer:	Scott Patterson, Executive Manager Engineering Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider submissions received in response to the Request for Quotation 21 of 2021 – Road Sealing 2021/22. This report provides details of the submissions received and identifies a recommended contractor to complete the works.

ATTACHMENTS

Attachment 1: Evaluation report and matrix (Provided as a separate confidential attachment).

A. BACKGROUND / DETAILS

Road Sealing works according to the annual works program as endorsed by Council for the 2021/2022 financial year.

In compliance with legislative requirements, a request for these works was prepared and advertised 26 November 2021 to 17 December 2021 in order to seek suitably qualified contractors to complete the works on the Shire's behalf.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure and service delivery.

Outcome 5.3: To have safe, well-maintained community infrastructure and services to a standard expected of a Regional Centre.

Objective: Deliver infrastructure projects effectively, on budget and schedule, aligned with local community plans and infrastructure projects.

Build on community service delivery models to ensure services are continuously improved and modernised to meet community needs.

maintain an efficient and safe regional road network.

B.2 Financial / Resource Implications

The 2020/21 adopted budget made the following budget provisions for these projects:

Job #3908	Parker Street	\$ 44,493 ex GST
Job #3909	Cox Street	\$ 130,691 ex GST
Job #3911	Clarke Street	\$ 135,075 ex GST
Job #3127	Croke Avenue	\$ 54,231 ex GST
Job #3128	Leader Road	\$ 60,300 ex GST
Job #3129	Mokine Road	\$ 92,882 ex GST
Job #3130	Linley Valley Road	\$ 142,642 ex GST
Job #3125	Grass Valley Sth Road	\$ 34,290 ex GST
Job #3910	Forward Street	\$ 132,364 ex GST
		\$826,968 ex GST

B.3 Legislative Compliance

Section 3.57 of the Local Government Act 1995 requires a local government to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods and services.

The Local Government (Functions & General) Regulations 1996 prescribe the manner in which Tenders are to be called and assessed.

The Local Government (Functions & General) Regulations 1996 additionally prescribes that tenders do not have to be publicly invited according to the requirements if the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program.

B.4 Policy Implications

Policy F 4.2 – Purchasing and Tendering Policy.

Policy F 4.11 Budget Variation Reporting.

Any budget variations will be approved and reported as per policy F4.11.

B.5 Stakeholder Engagement / Consultation

These are planned capital works projects. The stakeholders will be notified of the proposed work under contract via works notification.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Cost of works exceed budget allowance.	allowance	Contract will be monitored closely. Cost variation to be rejected or adjusted as necessary.
Health & Safety	Medical type injury	Unlikely (2) x Medium (3) = Moderate (6)	Compliance to OHS & E policy and standard procedures as part of contract.
Reputation	Customer complaints	Unlikely (2) x Medium (3) = Moderate (6)	Complaints management protocol for swift resolution under contract, and ongoing works supervision.
Service Interruption	Delay in project delivery	Unlikely (2) x Medium (3) = Moderate (6)	Works programme will be monitored, and followed. As a part of contract
Compliance	Substandard work	Unlikely (2) x Minor (2)= Low (4)	Quality assurance standards to be complied as part of contract
Property	Nil	-	-
Environment	Nil	-	-

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

In response to the advertised request, 2 submissions were received, of which all were compliant:

1. Fulton Hogan Industries Pty Ltd
2. WCP Civil Pty Ltd

A full report on the procurement process and outcomes have been provided as a separate confidential attachment.

The overall prices received were well in excess of the budget allowance, however, this was predominantly due to the individual pricing of four (4) of the nine (9) projects. As such, the officer recommendation is to award five (5) of the nine (9) projects under this contract with the other four (4) to go back to market in due course for rescopeing and repricing.

RECOMMENDATION

That Council:

- 1. Award RFQ 21 of 2021, Road Sealing 2021/22, to the preferred supplier, being WCP Civil Pty Ltd, for the contract amount of \$504,544 (ex GST), to complete reseal works on the following roads:**
 - Parker St;
 - Cox St;
 - Clarke St;
 - Croke Ave; and
 - Forward St;
- 2. Authorise the CEO to execute the contract with WCP Civil Pty Ltd for the agreed amount.**

13.3 DEVELOPMENT SERVICES

13.3.1 Proposed Minor Amendment to Local Planning Policy No. 2 – General Development Guidelines

Address:	Shire-wide
Owner:	N/a
Applicant:	Shire of Northam
File Reference:	2.3.1.2
Reporting Officer:	Jacky Jurmann, Manager Planning & Environment
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

It is proposed to introduce provisions into Local Planning Policy No. 2 – General Development Guidelines (LPP2) to exempt water tanks from development approval to streamline their approval process and to encourage residents to install water tanks for stormwater management and as alternative water supplies for purposes such as gardening.

LPP2 is considered the most appropriate document to include general exemption provisions for water tanks, and is the only amendment to the provisions proposed to the policy.

The purpose of this Report is for Council to consider the proposed amendment and to adopt it for advertising purposes only. A further report will be presented to Council to consider any submissions, any modifications as a result of the submissions, and to then adopt the final version of the amended policy.

ATTACHMENTS

- Attachment 1: Draft LPP2
- Attachment 2: Marked up LPP2

A. BACKGROUND / DETAILS

A review Local Planning Policy No. 2 was carried out in 2020 as part of the general review of the local planning policies.

On 18 December 2020, the *Planning Regulations Amendment Regulations 2020* was gazetted introducing a range of exempt development, works and use, as part of the WA Government's 'Cut the Red Tape' initiatives.

Clause 61 of Part 7 of the Deemed Provisions (Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*) applies to development for which development approval is not required, and specifically No. 12 relates to the installation of water tanks.

The clause permits the installation of a water tank to be installed without development approval, subject to the following conditions:

- (a) *The water tank is not installed in the street setback area of a building.*
- (b) *The volume of the water tank is no more than 5,000 litres.*
- (c) *The height of the water tank is no more than –*
 - i. *for a tank fixed to a building – the height of the eaves of the building; or*
 - ii. *for a tank that is not fixed to a building and is more than 1 metre from each boundary of the lot – 2.4 metres; or*
 - iii. *for a tank that is not fixed to a building and is 1 metre or less from a boundary of the lot – 1.8 metres.*
- (d) *The works are not located in a heritage-protected place.*

Prior to the introduction of these Regulations, a practical approach to the requirement for development approval for water tanks has been utilised by Shire Officers as follows:

- Residential zoned properties – If the location of the water tank was located behind the street setback, complied with boundary setbacks and did not reduce the amount of open space, then it was considered exempt.
- Rural Residential or Rural Smallholding zoned properties – if the location complied with the setbacks or was within the building envelope, whichever was applicable, then it was considered exempt.
- Rural properties – if the location complied with the setbacks, then it was considered exempt.

These exemptions were not applied to heritage properties, or properties in other zones as there were other considerations. Noting that a building permit was still required for all water tanks with a capacity greater than 5,000 litres.

It is proposed to introduce amendments to LPP2 to formalise the previous approach to the approval of water tanks as outlined in section 3 of the draft policy. The draft document has been reviewed using track changes (Attachment 2).

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Environment & Heritage

Outcome: Residents and organisations within the Shire of Northam are supported to reduce their environmental impact.

Objective: Promote water re-use and water efficiency.

Theme Area: Governance & Leadership

Outcome: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

Objective: Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders;

B.2 Financial / Resource Implications

Costs associated with the policy review are budgeted.

B.3 Legislative Compliance

Division 2, Part 2 – Local planning framework of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed provisions) sets out the requirements for adopting, amending and revoking local planning policies.

B.4 Policy Implications

Ensuring that LPPs are up to date and reflect current legislative and community requirements will have positive policy implications.

B.5 Stakeholder Engagement / Consultation

Stakeholder and community consultation will be carried out in accordance with the provisions of the Regulations.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Procedure for amending/ revoking LPPs not followed correctly.	Unlikely (2) x Minor (2) = Low (4)	Ensure process is followed correctly.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

B.7 Natural Environment Considerations

Better management of stormwater from the built form and hardstand areas through the increased use of water tanks improves natural environment outcomes, such as water reuse and saving and impacts such as erosion.

C. OFFICER'S COMMENT

The introduction of provisions to exempt water tanks within LPP2 will provide landowners and developers clear guidance on the Shire's position on the approval of water tanks. They also align with the Shire's strategic directions towards a more sustainable region.

RECOMMENDATION

That Council:

- 1. Adopts the draft amended Local Planning Policy No. 2 – General Development Guidelines (Attachment 1) for the purposes of advertising.**
- 2. Advertise the draft Local Planning Policy in accordance with the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a minimum period of 21 days.**
- 3. Receive a further Report to consider any submissions and modifications prior to adopting for final approval, the amended Local Planning Policy.**

Attachment 1 – Draft LPP 2



Shire of Northam Planning Policy Manual (Section II)
Local Planning Policy
LPP2: GENERAL DEVELOPMENT GUIDELINES

LOCAL PLANNING POLICY

LPP2: GENERAL DEVELOPMENT GUIDELINES

<i>Responsible Department</i>	Development Services
<i>Resolution Number</i>	C.4136
<i>Resolution Date</i>	27/01/2021
<i>Next Scheduled Review</i>	2023
<i>Related Shire Documents</i>	Local Planning Scheme No. 6
<i>Related Legislation</i>	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015

OBJECTIVES

- (a) Ensure that no development adversely impacts upon the amenity of the area or upon vistas from public roads;
- (b) Provide certainty for landowners of the requirements within the Shire and guidance to the Shire's officers by ensuring that all development issues are considered when applying for planning approval and that the rural nature of the Shire is maintained; and
- (c) Limit the impact of development by specifying general guidelines for development and site works.

SCOPE

Definitions

The definitions that are used in this policy are the same as in the Shire of Northam Local Planning Scheme No. 6 and the Residential Design Codes.

POLICY

1. General Development Guidelines
 - 1.1 No building shall be so constructed, finished or left unfinished so that its external appearance would, in the opinion of the Shire, create glare or in

Attach 1 LPP2 General Development_DRAFT



Shire of Northam Planning Policy Manual (Section II)
Local Planning Policy
LPP2: GENERAL DEVELOPMENT GUIDELINES

any other way whatsoever significantly detract from the amenity of the locality. All premises shall be so used and maintained so as to preserve the local amenity to the satisfaction of the Shire.

- 1.2 Dwellings are encouraged to be designed to be environmentally sustainable using passive solar design and energy efficiency principles.

2. Earthworks and Retaining Walls

- 2.1 If earthworks are not being undertaken as a component of the building permit then separate development approval for earthworks are to be obtained. Earthworks should be contained within the setbacks applicable to each lot or within the designated building envelope (if applicable).
- 2.2 Any earthworks or retaining walls, whether proposed separately or under a building permit, in the Rural Residential, Rural Smallholdings or Rural zones that exceed 1000mm in height require development approval.
- 2.3 A retaining wall or other type of soil retaining method must be installed where the proposed finished level is more than 1.5m greater than the existing ground level, unless the land is battered at a grade of at least 1:2 (height : length) for sand and clay and at least 1:4 for silt.
- 2.4 Where the proposed top of the retaining wall is greater than 1.5m from natural ground level, terraced retaining walls spaced a minimum of 1m apart and landscaping will be required to reduce the visual impact.
- 2.5 Details of the management of stormwater as a result of earthworks and/or retaining walls shall be included in the application for development approval.

3. Water Tanks

- 3.1 Rainwater tanks are the preferred method of stormwater management. Any overflow from a rainwater tank must be managed on-site so that there is no discharge onto the adjoining properties. The use of soak wells for the management of stormwater is not permitted except to manage overflow from a suitably sized rainwater tank.
- 3.2 All dwellings and outbuildings must be connected to a rainwater tank(s) with a minimum capacity of 5,000 litres to satisfactorily manage stormwater. Additional capacity may be required, if considered necessary.
- 3.3 The minimum capacity of a rainwater tank(s) for stormwater management on all other properties must be based on 8 litres/1 m² of roof area or 10 litres/1 m² of roof area for plumbed in tanks.

Attach 1 LPP2 General Development_DRAFT



Shire of Northam Planning Policy Manual (Section II)
Local Planning Policy
LPP2: GENERAL DEVELOPMENT GUIDELINES

- 3.4 In areas without an approved reticulated water supply, dwellings shall be connected to a rainwater tank with a minimum capacity of 120,000 litres, including 10,000 litres for firefighting purposes. The tank shall be fitted with a 55mm cam-lock fitting with a full flow valve to enable connection to firefighting appliances.
- 3.5 In bushfire prone areas, a water tank with a minimum capacity of 10,000 litres fitted with a 55mm cam-lock fitting with a full flow valve to enable connection to firefighting appliances may be required.
- 3.6 Development approval is not required for the installation of a water tank on Residential zoned land if:
- (a) The water tank is not installed in the street setback area of a building.
 - (b) The volume of the water tank is no more than 25,000 litres.
 - (c) The height of the water tank is no more than –
 - i. for a tank fixed to a building – the height of the eaves of the building; or
 - ii. for a tank that is not fixed to a building and is more than 1 metre from each boundary of the lot – 2.4 metres; or
 - iii. for a tank that is not fixed to a building and is 1 metre or less from a boundary of the lot – 1.8 metres.
 - (d) The works are not located in a heritage-protected place.
- 3.7 Development approval is not required for the installation of a water tank on Rural Residential or Rural Smallholding zoned land if:
- (a) The water tank is not installed in the boundary setback areas or outside a building envelope, whichever is applicable.
 - (b) The volume of the water tank is no more than 110,000 litres.
 - (c) The height of the water tank is no more than 2.4 metres.
 - (d) The works are not located in a heritage-protected place.
- 3.8 Development approval is not required for the installation of a water tank on Rural zoned land if the water tank is not installed in the boundary setback areas.
4. Dams
- 4.1 The construction of dams will generally only be supported where there is a demonstrated need for water storage associated with an agricultural use or for domestic purposes.
- 4.2 Dams should be setback an appropriate distance to ensure that neighbouring landowners are not detrimentally affected taking into consideration the standard setback requirements for the respective zone.
- 4.3 The construction of dams in Rural and Rural Smallholding Zones are exempt from development approval where the dam:

Attach 1 LPP2 General Development_DRAFT



Shire of Northam Planning Policy Manual (Section II)
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- (a) has been approved or does not require approval from any State Government agency or authority; and
 - (b) the lower edge of the dam wall, and any other part of the dam including the stored water is further than 20 metres from all boundaries of the subject lot.
- 4.4 Dams in the Rural Residential and Rural Smallholdings zones will only be supported where the following criteria can be met:
- (a) the dam is setback a minimum of 20 metres from the boundaries of the subject lot;
 - (b) the construction does not require the clearing of any riparian vegetation;
 - (c) the construction is setback a minimum of 30m from any on-site effluent disposal system and/or any watercourse;
 - (d) the wall height does not exceed 1 metre and the surface area does not exceed 25m² ;
 - (e) the construction is off-stream and ensures that natural flows are maintained within the watercourse at all times including during construction;
 - (f) there is a demonstrated need for water storage associated with an agricultural use or for domestic purposes and will generally not be supported where they are solely for aesthetic purposes or on lots with an area of less than 2 hectares, where the scale of rural activities does not normally warrant the provision of a dam.
5. Grouped Dwellings
- 5.1 The Shire has powers under the provisions of Clause 4.3 of the Scheme to permit development at the higher density for those lots designated as dual coded. Density bonuses will be considered in dual coded areas where the proposed developments:
- (a) are designed for aged persons' accommodation, or provide a variety of housing types for an identified market;
 - (b) are connected to the Water Corporation's sewerage system;
 - (c) justify the density bonus through good quality and innovative design; and
 - (d) are located outside of SCA1 Avon and Mortlock River Special Control Area.
- 5.2 A density bonus may be allowed subject to compliance with provisions of the R-Codes.
6. Use of Second Hand Materials

Attach 1 LPP2 General Development_DRAFT



Shire of Northam Planning Policy Manual (Section II)
Local Planning Policy
LPP2: GENERAL DEVELOPMENT GUIDELINES

- 6.1 The use of second hand building materials are generally not supported within the "Residential", "Rural Residential", "Rural Smallholdings", "Tourist", "Mixed Use" and "Commercial" zones and require the specific approval of the Shire of Northam.
7. Development on Land Identified as Possibly Having Unexploded Ordnance
- 7.1 Any application for development proposal or subdivision in an area which may be considered a high danger area for unexploded ordnance, the following conditions over and above determined conditions will apply:
- (a) The area to be searched by the Western Australian Police Force (UXO) Branch and clearance given;
 - (b) The purchasers of blocks within a proposed subdivision are to be made aware of the history of the land and the likelihood of unexploded ordnance;
 - (c) A restricted covenant being placed on the title explaining the area may be subject to unexploded ordnance; and
 - (d) Statutory Declaration from the land owner, both current and future, that a restricted covenant placed on the land recognises the implications of the restricted covenant and that it is understood.
8. Battleaxe Subdivision – Rural, Rural Residential and Rural Smallholding Zones
- 8.1 Extensive use of the battleaxe configuration in the subdivision of new or broad acre areas is not favoured. Proposed battleaxe subdivision of lots shall be recommended for refusal on the following grounds:
- (a) creation of this type of subdivision results in not being able to provide for two-way access and egress to residents and emergency services;
 - (b) creation of long battle-axe legs in areas with particular physical or topographical constraints is inappropriate; and / or
 - (c) not be used within areas that are bush fire prone areas.



Attachment 2 – Marked up LPP 2

Shire of Northam Planning Policy Manual (Section II)
Local Planning Policy
LPP2: GENERAL DEVELOPMENT GUIDELINES

LOCAL PLANNING POLICY

LPP2: GENERAL DEVELOPMENT GUIDELINES

<i>Responsible Department</i>	Development Services
<i>Resolution Number</i>	C.4136
<i>Resolution Date</i>	27/01/2021
<i>Next Scheduled Review</i>	2023
<i>Related Shire Documents</i>	Local Planning Scheme No. 6
<i>Related Legislation</i>	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015

OBJECTIVES

- (a) Ensure that no development adversely impacts upon the amenity of the area or upon vistas from public roads;
- (b) Provide certainty for landowners of the requirements within the Shire and guidance to the Shire's officers by ensuring that all development issues are considered when applying for planning approval and that the rural nature of the Shire is maintained; and
- (c) Limit the impact of development by specifying general guidelines for development and site works.

SCOPE

Definitions

The definitions that are used in this policy are the same as in the Shire of Northam Local Planning Scheme No. 6 and the Residential Design Codes.

POLICY

1. General Development Guidelines
 - 1.1 No building shall be so constructed, finished or left unfinished so that its external appearance would, in the opinion of the Shire, create glare or in

~~Attach 2 LPP2 General Development track changes DS POLICY 21 LPP2 Construction & Development_V1~~



Shire of Northam Planning Policy Manual (Section II)
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any other way whatsoever significantly detract from the amenity of the locality. All premises shall be so used and maintained so as to preserve the local amenity to the satisfaction of the Shire.

- 1.2 Dwellings are encouraged to be designed to be environmentally sustainable using passive solar design and energy efficiency principles.

2. Earthworks and Retaining Walls

- 2.1 If earthworks are not being undertaken as a component of the building permit then separate development approval for earthworks are to be obtained. Earthworks should be contained within the setbacks applicable to each lot or within the designated building envelope (if applicable).
- 2.2 Any earthworks or retaining walls, whether proposed separately or under a building permit, in the Rural Residential, Rural Smallholdings or Rural zones that exceed 1000mm in height require development approval.
- 2.3 A retaining wall or other type of soil retaining method must be installed where the proposed finished level is more than 1.5m greater than the existing ground level, unless the land is battered at a grade of at least 1:2 (height : length) for sand and clay and at least 1:4 for silt.
- 2.4 Where the proposed top of the retaining wall is greater than 1.5m from natural ground level, terraced retaining walls spaced a minimum of 1m apart and landscaping will be required to reduce the visual impact.
- 2.5 Details of the management of stormwater as a result of earthworks and/or retaining walls shall be included in the application for development approval.

3. Water Tanks

- 3.1 Rainwater tanks are the preferred method of stormwater management. Any overflow from a rainwater tank must be managed on-site so that there is no discharge onto the adjoining properties. The use of soakwells for the management of stormwater is not permitted except to manage overflow from a suitably sized rainwater tank.
- 3.2 All dwellings and outbuildings must be connected to a rainwater tank(s) with a minimum capacity of 5,000 litres to satisfactorily manage stormwater. Additional capacity may be required, if considered necessary.
- 3.3 The minimum capacity of a rainwater tank(s) for stormwater management on all other properties must be based on 8 litres/1m² of roof area or 10 litres/1m² of roof area for plumbed in tanks.

Attach 2 LPP2 General Development track changesDS-POLICY 21-LPP2 Construction & Development_V1



Shire of Northam Planning Policy Manual (Section II)
Local Planning Policy
LPP2: GENERAL DEVELOPMENT GUIDELINES

- 3.4 In areas without an approved reticulated water supply, dwellings shall be connected to a rainwater tank with a minimum capacity of 120,000 litres, including 10,000 litres for firefighting purposes. The tank shall be fitted with a 55mm cam-lock fitting with a full flow valve to enable connection to firefighting appliances.
- 3.5 In bushfire prone areas, a water tank with a minimum capacity of 10,000 litres fitted with a 55mm cam-lock fitting with a full flow valve to enable connection to firefighting appliances may be required.
- 3.6 Development approval is not required for the installation of a water tank on Residential zoned land if:
- (a) The water tank is not installed in the street setback area of a building.
 - (b) The volume of the water tank is no more than 25,000 litres.
 - (c) The height of the water tank is no more than –
 - i. for a tank fixed to a building – the height of the eaves of the building; or
 - ii. for a tank that is not fixed to a building and is more than 1 metre from each boundary of the lot – 2.4 metres; or
 - iii. for a tank that is not fixed to a building and is 1 metre or less from a boundary of the lot – 1.8 metres.
 - (d) The works are not located in a heritage-protected place.
- 3.7 Development approval is not required for the installation of a water tank on Rural Residential or Rural Smallholding zoned land if:
- (a) The water tank is not installed in the boundary setback areas or outside a building envelope, whichever is applicable.
 - (b) The volume of the water tank is no more than 110,000 litres.
 - (c) The height of the water tank is no more than 2.4 metres.
 - (d) The works are not located in a heritage-protected place.
- 3.8 Development approval is not required for the installation of a water tank on Rural zoned land if the water tank is not installed in the boundary setback areas.

3.4. Dams

3.4.1 The construction of dams will generally only be supported where there is a demonstrated need for water storage associated with an agricultural use or for domestic purposes.

3.4.2 Dams should be setback an appropriate distance to ensure that neighbouring landowners are not detrimentally affected taking into consideration the standard setback requirements for the respective zone.

3.4.3 The construction of dams in Rural and Rural Smallholding Zones are exempt from development approval where the dam:

Attach 2 LPP2 General Development track changes DS POLICY 21 LPP2 Construction & Development_V1



Shire of Northam Planning Policy Manual (Section II)
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LPP2: GENERAL DEVELOPMENT GUIDELINES

- (a) has been approved or does not require approval from any State Government agency or authority; and
- (b) the lower edge of the dam wall, and any other part of the dam including the stored water is further than 20 metres from all boundaries of the subject lot.

3.44.4 Dams in the Rural Residential and Rural Smallholdings zones will only be supported where the following criteria can be met:

- (a) the dam is setback a minimum of 20 metres from the boundaries of the subject lot;
- (b) the construction does not require the clearing of any riparian vegetation;
- (c) the construction is setback a minimum of 30m from any on-site effluent disposal system and/or any watercourse;
- (d) the wall height does not exceed 1 metre and the surface area does not exceed 25m² ;
- (e) the construction is off-stream and ensures that natural flows are maintained within the watercourse at all times including during construction;
- (f) there is a demonstrated need for water storage associated with an agricultural use or for domestic purposes and will generally not be supported where they are solely for aesthetic purposes or on lots with an area of less than 2 hectares, where the scale of rural activities does not normally warrant the provision of a dam.

4.5. Grouped Dwellings

4.15.1 The Shire has powers under the provisions of Clause 4.3 of the Scheme to permit development at the higher density for those lots designated as dual coded. Density bonuses will be considered in dual coded areas where the proposed developments:

- (a) are designed for aged persons' accommodation, or provide a variety of housing types for an identified market;
- (b) are connected to the Water Corporation's sewerage system;
- (c) justify the density bonus through good quality and innovative design; and
- (d) are located outside of SCA1 Avon and Mortlock River Special Control Area.

4.25.2 A density bonus may be allowed subject to compliance with provisions of the R-Codes.

5.6. Use of Second Hand Materials

Attach 2 LPP2 General Development track changes DS POLICY 21 LPP2 Construction & Development_V1



Shire of Northam Planning Policy Manual (Section II)
Local Planning Policy
LPP2: GENERAL DEVELOPMENT GUIDELINES

6.16.1 The use of second hand building materials are generally not supported within the "Residential", "Rural Residential", "Rural Smallholdings", "Tourist", "Mixed Use" and "Commercial" zones and require the specific approval of the Shire of Northam.

6.7. Development on Land Identified as Possibly Having Unexploded Ordnance

6.17.1 Any application for development proposal or subdivision in an area which may be considered a high danger area for unexploded ordnance, the following conditions over and above determined conditions will apply:

- (a) The area to be searched by the Western Australian Police Force (UXO) Branch and clearance given;
- (b) The purchasers of blocks within a proposed subdivision are to be made aware of the history of the land and the likelihood of unexploded ordnance;
- (c) A restricted covenant being placed on the title explaining the area may be subject to unexploded ordnance; and
- (d) Statutory Declaration from the land owner, both current and future, that a restricted covenant placed on the land recognises the implications of the restricted covenant and that it is understood.

7.8. Battleaxe Subdivision – Rural, Rural Residential and Rural Smallholding Zones

7.18.1 Extensive use of the battleaxe configuration in the subdivision of new or broad acre areas is not favoured. Proposed battleaxe subdivision of lots shall be recommended for refusal on the following grounds:

- (a) creation of this type of subdivision results in not being able to provide for two-way access and egress to residents and emergency services;
- (b) creation of long battle-axe legs in areas with particular physical or topographical constraints is inappropriate; and / or
- (c) not be used within areas that are bush fire prone areas.

(c)

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts from 1 December 2022 to 31 December 2022

File Reference:	2.1.3.4
Reporting Officer:	Louise Harris, Creditors Officer
Responsible Officer:	Colin Young, Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 December 2022 to 31 December 2022.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – December 2022.
Attachment 2: Declaration.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2021/22 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Not applicable.

B.6 Risk Implications

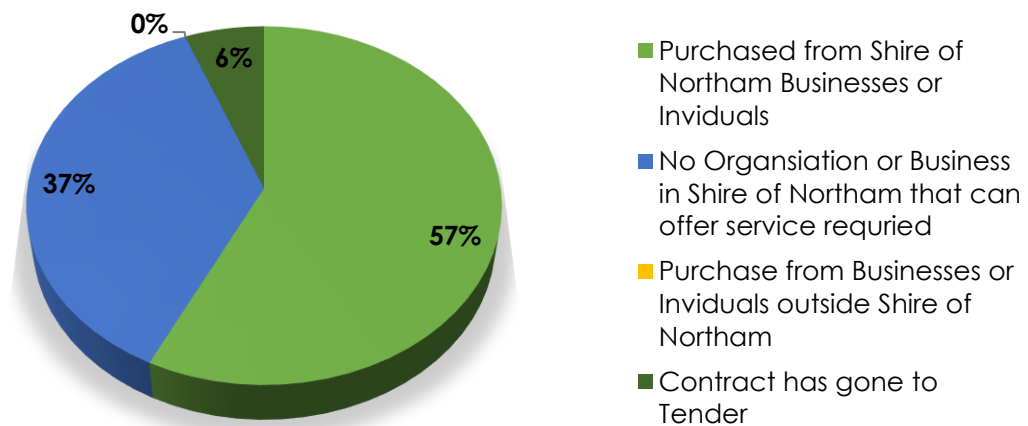
Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of December 2022:



RECOMMENDATION

That Council receive the payments for the period 1 December 2021 to 31 December 2021, as listed:

- Municipal Fund payment cheque numbers 35463 to 35471 Total \$23,832.76.
- Municipal Fund EFT42163 to EFT42448 Total \$1,801,627.97.
- Direct Debits Total \$92,423.06.
- Payroll Total \$512,077.48.

TOTAL: \$2,429,961.27

Which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Attachment 1 - Accounts & Statements of Accounts – December 2022

Date: 04/01/2022
Time: 10:25:14AM

Shire of Northam

USER: Louise Harris
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35463	09/12/2021	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF NOVEMBER 2021	1		141.50
INV T1080	02/12/2021	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF NOVEMBER 2021	1	125.00	
INV T1079	02/12/2021	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF NOVEMBER 2021	1	16.50	
35464	09/12/2021	WATER CORPORATION	9007938967 STANDPIPE - BODEGUERO WAY - 30/09/2021 TO 29/11/2021	1		298.56
INV 900793801/12/2021	11/12/2021	WATER CORPORATION	9007938967 STANDPIPE - BODEGUERO WAY - 30/09/2021 TO 29/11/2021		298.56	
35465	14/12/2021	EDWARD CHRISTISON COOPER	EARLY RATES PAYMENT INCENTIVE PRIZE - DONATED BY BANKWEST NORTHAM A12470 - 22 PERINA WAY, NORTHAM WA 6401	1		500.00
INV CY 101210/12/2021	10/12/2021	EDWARD CHRISTISON COOPER	EARLY RATES PAYMENT INCENTIVE PRIZE - DONATED BY BANKWEST NORTHAM A12470 - 22 PERINA WAY, NORTHAM WA 6401	1	500.00	
35466	14/12/2021	PETTY CASH	LIBRARY PETTY CASH SEPT 21 - NOV 21: COLES / THE SHOE REPAIR MAN / WOOWORTHS / BUNNINGS / RED DOT / NORTHAM CARWASH	1		280.35
INV P/C LIBB0/11/2021	11/12/2021	PETTY CASH	LIBRARY PETTY CASH SEPT 21 - NOV 21: COLES / THE SHOE REPAIR MAN / WOOWORTHS / BUNNINGS / RED DOT / NORTHAM CARWASH	1	280.35	
35467	14/12/2021	WATER CORPORATION	9007891839 STANDPIPE - KEANE ST BAKERS HILL - 04/10/2021 to 05/12/2021	1		2,571.50
INV 900789107/12/2021	10/12/2021	WATER CORPORATION	9007891775 HOOPER PARK - 04/10/2021 to 05/12/2021		207.40	
INV 900789107/12/2021	10/12/2021	WATER CORPORATION	9007891839 STANDPIPE - KEANE ST BAKERS HILL - 04/10/2021 to 05/12/2021		1,494.90	
INV 900789207/12/2021	10/12/2021	WATER CORPORATION	9007892057 BAKERS HILL BFB FIRE SHED - 04/10/2021 to 05/12/2021		8.19	
INV 900789207/12/2021	10/12/2021	WATER CORPORATION	9007892559 BAKERS HILL REC CENTRE - 04/10/2021 to 05/12/2021		861.01	

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35468	16/12/2021	WATER CORPORATION	9007938748 STANDPIPE - LOCKYER RD CLACKLINE - 01/10/2021 to 01/12/2021	1		13,186.15
INV 900793803/12/2021		WATER CORPORATION	9007938748 STANDPIPE - LOCKYER RD CLACKLINE - 01/10/2021 to 01/12/2021		7,685.68	
INV 900784013/12/2021		WATER CORPORATION	9007840214 STANDPIPE - KEANE ST GRASS VALLEY - 06/10/2021 to 09/12/2021		4,292.34	
INV 900784013/12/2021		WATER CORPORATION	9007840281 GRASS VALLEY HALL - 06/10/2021 to 09/12/2021		1,208.13	
35469	23/12/2021	PETTY CASH	WUNDOW LIBRARY PETTY CASH - WUNDOWIE JGA EXPRESS	1		34.70
INV WL PET22/12/2021		PETTY CASH	WUNDOW LIBRARY PETTY CASH - WUNDOWIE JGA EXPRESS	1	34.70	
35470	23/12/2021	SHIRE OF NORTHAM	AROC MEMBERSHIP FINANCIAL YEAR 2021/2022	1		5,500.00
INV 039	08/11/2021	SHIRE OF NORTHAM	AROC MEMBERSHIP FINANCIAL YEAR 2021/2022	1	5,500.00	
35471	23/12/2021	WESTERN POWER	NORTHAM DEPOT REDEVELOPMENT. DESIGN FEE FOR ELECTRICAL UPGRADE BY WESTERN POWER.	1		1,320.00
INV CORPB06/12/2021		WESTERN POWER	NORTHAM DEPOT REDEVELOPMENT. DESIGN FEE FOR ELECTRICAL UPGRADE BY WESTERN POWER.	1	1,320.00	
EFT42163	03/12/2021	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCTION OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26.	1		93,942.87
INV 211004	31/10/2021	COMISKEY'S CONTRACTING PTY LTD	VARIATION VO-02 AS PER CONTRACT C.202021-26	1	4,350.31	
INV 211004	31/10/2021	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCTION OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26.	1	89,592.56	
EFT42164	03/12/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 219A Interest payment - BOWLING CLUB DEVELOPMENT 2016	1		12,302.77
INV 219A	03/12/2021	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 219A Interest payment - BOWLING CLUB DEVELOPMENT 2016		12,302.77	
EFT42165	08/12/2021	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		1,905.73
INV NOVEMB0/11/2021		ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	1,905.73	
EFT42166	08/12/2021	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		1,100.00
INV NOVEMB0/11/2021		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	1,100.00	

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EFT42167	08/12/2021	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		6,082.76
INV NOVEMB011/2021		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	6,082.76	
EFT42168	08/12/2021	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		1,905.73
INV NOVEMB011/2021		DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	1,905.73	
EFT42169	08/12/2021	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		2,033.01
INV NOVEMB011/2021		DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	2,033.01	
EFT42170	08/12/2021	HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		1,905.73
INV NOVEMB011/2021		HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	1,905.73	
EFT42171	08/12/2021	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		1,905.73
INV NOVEMB011/2021		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	1,905.73	
EFT42172	08/12/2021	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		1,905.73
INV NOVEMB011/2021		MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	1,905.73	
EFT42173	08/12/2021	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		2,843.23
INV NOVEMB011/2021		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	2,843.23	
EFT42174	08/12/2021	FAUL THOMAS CURTIS	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		1,905.73
INV NOVEMB011/2021		FAUL THOMAS CURTIS	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	1,905.73	
EFT42175	08/12/2021	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1		1,905.73
INV NOVEMB011/2021		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR NOVEMBER 2021	1	1,905.73	
EFT42176	08/12/2021	AFGR1 EQUIPMENT AUSTRALIA PTY LTD T/ASAFGR1	PN0916 - HYDRAULIC HOSE FOR BOBCAT	1		116.20
INV 25170580211/2021		AFGR1 EQUIPMENT AUSTRALIA PTY LTD T/ASAFGR1	PN0916 - HYDRAULIC HOSE FOR BOBCAT	1	116.20	

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EFT42177	08/12/2021	ALL GOOD GRUB - STACEY GOODALL T/AS	WARRIGAL AND RICOTTA CHEESE ROLLS/ SAUSAGE ROLLS/ QUICHES/DRUMSTICKS	1		580.00
INV INV-00130	11/2021	ALL GOOD GRUB - STACEY GOODALL T/AS	WARRIGAL AND RICOTTA CHEESE ROLLS/ SAUSAGE ROLLS/ QUICHES/DRUMSTICKS	1	580.00	
EFT42178	08/12/2021	ALLAN JONES	PASSPORT SIZE PHOTOS REQUIRED FOR FORKLIFT TRAINING	1		19.95
INV 0452690	11/11/2021	ALLAN JONES	PASSPORT SIZE PHOTOS REQUIRED FOR FORKLIFT TRAINING	1	19.95	
EFT42179	08/12/2021	ALLMAKES AG	WHIPPER SNIPPER BASE	1		386.41
INV 28631	26/11/2021	ALLMAKES AG	WHIPPER SNIPPER BASE	1	386.41	
EFT42180	08/12/2021	ANDY'S PLUMBING SERVICE	BAKERS HILL HOOPER PARK TOILETS. PUMP OUT AND CLEAR 2 X SEPTIC TANKS.	1		3,542.00
INV A19150	04/11/2021	ANDY'S PLUMBING SERVICE	BAKERS HILL HOOPER PARK TOILETS. PUMP OUT AND CLEAR 2 X SEPTIC TANKS.	1	2,145.00	
INV A19157	08/11/2021	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING	1	209.00	
INV A19178	30/11/2021	ANDY'S PLUMBING SERVICE	KILLARA. 6 MONTHLY GREASE TRAP EMPTY AND SEND DOCUMENTATION TO WATER CORP.	1	539.00	
INV A19177	30/11/2021	ANDY'S PLUMBING SERVICE	REC CENTRE. 6 MONTHLY GREASE TRAP EMPTY AND SEND DOCUMENTATION TO WATER CORP.	1	649.00	
EFT42181	08/12/2021	ANNEMAREE PATRICIA JENSEN	REIMBURSEMENT OF POLICE CLEARANCE	1		55.80
INV 416636	08/11/2020	ANNEMAREE PATRICIA JENSEN	REIMBURSEMENT OF POLICE CLEARANCE	1	55.80	
EFT42182	08/12/2021	BELJNGARNI FABRICATION HOME AND PROPERTY SERVICES	VERGE MOWING ON KATRINE ROAD AS QUOTED	1		1,355.20
INV 859	30/11/2021	BELJNGARNI FABRICATION HOME AND PROPERTY SERVICES	VERGE MOWING ON KATRINE ROAD AS QUOTED	1	1,355.20	
EFT42183	08/12/2021	BELL ART AUSTRALJA	VARIOUS AROMA BLOQ	1		144.03
INV 000073426	11/2021	BELL ART AUSTRALJA	VARIOUS AROMA BLOQ	1	144.03	
EFT42184	08/12/2021	BLACKWELL PLUMBING & GAS PTY LTD	BAKERS HILL FIRE STATION, RE ROUTE EXTERNAL TAP FOR ENGINE BAY, COMMISSION GAS HEATER AND STOVE TOP	1		1,393.70

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INV INV-24513/09/2021		BLACKWELL PLUMBING & GAS PTY LTD	BAKERS HILL FIRE STATION, RE ROUTE EXTERNAL TAP FOR ENGINE BAY, COMMISSION GAS HEATER AND STOVE TOP	1	1,393.70	
EFT42185	08/12/2021	BUNNINGS BUILDING SUPPLIES P/L	TEAK ROUND PANEL 600x18MM X 8	1		360.43
INV 2182/9923/11/2021		BUNNINGS BUILDING SUPPLIES P/L	SIGNAGE FOR 1ST AID ROOM.	1	19.00	
INV 2182/0026/11/2021		BUNNINGS BUILDING SUPPLIES P/L	TEAK ROUND PANEL 600x18MM X 8	1	240.00	
INV 2182/0032/12/2021		BUNNINGS BUILDING SUPPLIES P/L	PVC FITTINGS	1	101.43	
EFT42186	08/12/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1305 - ISUZU MLR 200 TRUCK SERVICE 75000KM. MONDAY 29/11/2021	1		1,327.26
INV 000037930/11/2021		CENTRAL MOBILE MECHANICAL REPAIRS	JCK UP ROLLER FROM FRENCHES RD (GOOMALLING END) AND DROP OFF AT BEERING RD (GOOMALLING END) 26/11/2021	1	385.00	
INV 000038080/11/2021		CENTRAL MOBILE MECHANICAL REPAIRS	PN1305 - ISUZU MLR 200 TRUCK SERVICE 75000KM. MONDAY 29/11/2021	1	942.26	
EFT42187	08/12/2021	CHADD HUNT	REIMBURSEMENT OF FUEL COSTS FOR N4030 - NO PROVIDER FOR FUEL CARD WITHIN TOWN AND DID NOT HAVE CORPORATE CREDIT CARD	1		72.40
INV 404562	28/11/2021	CHADD HUNT	REIMBURSEMENT OF FUEL COSTS FOR N4030 - NO PROVIDER FOR FUEL CARD WITHIN TOWN AND DID NOT HAVE CORPORATE CREDIT CARD	1	72.40	
EFT42188	08/12/2021	COMMERCIAL LAW SOLUTIONS PTY LTD	PREPARATION OF PUBLIC OPEN SPACE LEASE - 174 FITZGERALD STREET	1		1,320.00
INV 4053	29/10/2021	COMMERCIAL LAW SOLUTIONS PTY LTD	PREPARATION OF PUBLIC OPEN SPACE LEASE - 174 FITZGERALD STREET	1	1,320.00	
EFT42189	08/12/2021	COUNTRY COMFORTSTYLE NORTHAM	1 X BLACK VOYAGER WITH ARMS	1		609.00
INV 14801	04/08/2021	COUNTRY COMFORTSTYLE NORTHAM	1 X BLACK VOYAGER WITH ARMS	1	359.00	
INV 14919	18/08/2021	COUNTRY COMFORTSTYLE NORTHAM	1500 WHITE ECLISPE DESK	1	250.00	
EFT42190	08/12/2021	COUNTRYWIDE GROUP	REPAIR CHAINSAW	1		300.67
INV ACC00117/11/2021		COUNTRYWIDE GROUP	REPAIR CHAINSAW	1	215.77	

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INV ACC00101/12/2021		COUNTRYWIDE GROUP	ATOM EDGER REPAIRS	1	84.90	
EFT42191	08/12/2021	DEBORAH MOODY	WELCOME TO COUNTRY PERFORMED BY NYOONGAR ELDER DEBORAH MOODY	1		1,100.00
INV 2	28/10/2021	DEBORAH MOODY	WELCOME TO COUNTRY @ \$300	1	300.00	
INV 4	13/11/2021	DEBORAH MOODY	WELCOME TO COUNTRY PERFORMED BY NYOONGAR ELDER DEBORAH MOODY	1	500.00	
INV 8	25/11/2021	DEBORAH MOODY	WELCOME TO COUNTRY PERFORMED BY ELDER DEBORAH MOODY	1	100.00	
INV 9	25/11/2021	DEBORAH MOODY	SITTING FEE WITH CURTIN UNI X 4 FAMILY MEMBERS @ \$50 EACH	1	200.00	
EFT42192	08/12/2021	FIRE MITIGATION SERVICES	FIRE MITIGATION SERVICES MAF PACKAGE 2020/21 AS PER CONTRACT C.202021-23	1		16,676.58
INV 000005903/11/2021		FIRE MITIGATION SERVICES	FIRE MITIGATION SERVICES MAF PACKAGE 2020/21 AS PER CONTRACT C.202021-23	1	16,676.58	
EFT42193	08/12/2021	GDR CIVIL CONTRACTING PTY LTD	C.201920-22 - SOUTHER BROOK RD SHOULDER WIDENING. RELEASE OF DEFECT LIABILITY RETENTION	1		23,056.86
INV 1980	12/06/2021	GDR CIVIL CONTRACTING PTY LTD	C.201920-22 - SOUTHER BROOK RD SHOULDER WIDENING. RELEASE OF DEFECT LIABILITY RETENTION	1	23,056.86	
EFT42194	08/12/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1307 - SUPPLY AND FIT 4 X TYRES AS QUOTED	1		926.32
INV U52436 09/11/2021		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1307 - SUPPLY AND FIT 4 X TYRES AS QUOTED	1	926.32	
EFT42195	08/12/2021	GRAFTON ELECTRICS	BERT HAWKE HOCKEY PITCH. INSTALL AND HOOK UP SCORE BOARD SUPPLIED BY THE HOCKEY CLUB.	1		4,214.93
INV 8215	22/11/2021	GRAFTON ELECTRICS	BERT HAWKE HOCKEY PITCH. INSTALL AND HOOK UP SCORE BOARD SUPPLIED BY THE HOCKEY CLUB.	1	3,086.77	
INV 8227	23/11/2021	GRAFTON ELECTRICS	CHRISTMAS DECORATIONS. TEST AND TAG PRIOR DECORATIONS PRIOR TO INSTALLATION.	1	259.60	
INV 8241	01/12/2021	GRAFTON ELECTRICS	AVON MALL. CHECK ALL POWER POINTS AND PROVIDE REPORT AND QUOTE TO MAKE SURE MAIN BOARD IS COMPLIANT AND POWER SUPPLY IS SUITABLE.	1	278.96	
INV 8249	02/12/2021	GRAFTON ELECTRICS	MINSON STREET LIGHTS. AUDIT LIGHTS ON MINSON AVE, HOW MANY WORKING? REPORT AND QUOTE ON WHAT IS REQUIRED TO GET THE REST WORKING.	1	220.00	

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INV 8250	02/12/2021	GRAFTON ELECTRICS	REPAIR TO BROKEN TOILET LIGHT IN MALES CHANGE ROOMS (STADIUM TOILETS)	1	369.60	
EFT42196	08/12/2021	HERSEY'S SAFETY PTY LTD	PRO RIGGER GLOVE SML & WHITE SPRAY AND MARK	1		299.09
INV 48975	18/11/2021	HERSEY'S SAFETY PTY LTD	PRO RIGGER GLOVE SML & WHITE SPRAY AND MARK	1	299.09	
EFT42197	08/12/2021	IAN KIELY	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL	1		187.00
INV 120610	29/11/2021	IAN KIELY	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL	1	187.00	
EFT42198	08/12/2021	LINDSAY NEWLAND	BOND FOR TOWN HALL EVENT	1		100.00
INV 11811	18/10/2021	LINDSAY NEWLAND	BOND FOR TOWN HALL EVENT	1	100.00	
EFT42199	08/12/2021	LUCY'S TEAROOMS	CATERING FOR 13 PEOPLE JET RODDER TRAINING AT REC CENTRE DEPOT STAFF.	1		338.00
INV 2556	03/11/2021	LUCY'S TEAROOMS	CATERING FOR 13 PEOPLE JET RODDER TRAINING AT REC CENTRE DEPOT STAFF.	1	338.00	
EFT42200	08/12/2021	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN2019 - N9467 10,000KM SERVICE	1		415.43
INV 135005	26/10/2021	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN2019 - N9467 10,000KM SERVICE	1	415.43	
EFT42201	08/12/2021	NORTHAM BETTA HOME LIVING	TCL SMART TV 55P725	1		918.00
INV 200100310	11/2021	NORTHAM BETTA HOME LIVING	TCL SMART TV 55P725	1	918.00	
EFT42202	08/12/2021	NORTHAM CHAMBER OF COMMERCE	FULL PAGE ADVERT IN NORTHAM ADVERTISER- DECEMBER 2021	1		440.00
INV 000000224	11/2021	NORTHAM CHAMBER OF COMMERCE	FULL PAGE ADVERT IN NORTHAM ADVERTISER- DECEMBER 2021	1	440.00	
EFT42203	08/12/2021	NORTHAM FAMILY PRACTICE	DANICA BRADFORD HEP A&B VACCINATIONS	1		275.00
INV 162450	10/11/2021	NORTHAM FAMILY PRACTICE	DANICA BRADFORD HEP A&B VACCINATIONS	1	275.00	
EFT42204	08/12/2021	NORTHAM FEED & HIRE	3 X RADAR SNAKE REPELLANT FOR COTTAGE GARDENS	1		243.00
INV 000038725	11/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR 01/07/2021-30/06/2022	1	18.00	

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INV 000038730/11/2021		NORTHAM FEED & HIRE	3 X RADAR SNAKE REPELLANT FOR COTTAGE GARDENS	1	225.00	
EFT42205	08/12/2021	NUTRIEN AG SOLUTIONS LIMITED	CYCLONE GATE N SURE GLAVANISED BROOKER 4.2M	1		391.05
INV 905661107/10/2021		NUTRIEN AG SOLUTIONS LIMITED	CYCLONE GATE N SURE GLAVANISED BROOKER 4.2M	1	391.05	
EFT42206	08/12/2021	OASIS OUTDOOR STRUCTURES	VO -05 - C202021-29 SUPPLY AND INSTALL RETICULATION TO THE GARDEN BED	1		13,513.50
INV INV-06311/11/2021		OASIS OUTDOOR STRUCTURES	SUPPLY AND INSTALL CRUSHED GRAVEL PATH AS PER QUOTE QU-0743	1	891.00	
INV INV-06411/11/2021		OASIS OUTDOOR STRUCTURES	SUPPLY AND INSTALL NEW DRAINAGE PIT IN ACCORDANCE WITH QU-0740	1	3,905.00	
INV INV-06411/11/2021		OASIS OUTDOOR STRUCTURES	VO -05 - C202021-29 SUPPLY AND INSTALL RETICULATION TO THE GARDEN BED	1	6,600.00	
INV INV-06311/11/2021		OASIS OUTDOOR STRUCTURES	VO -04 - C.202021-29 SUPPLY AND INSTALL GARDEN EDGE KERBING AS PER QUOTE QU-0742	1	2,117.50	
EFT42207	08/12/2021	OXTER SERVICES	RUBBISH BAGS / CUPS / LIDS	1		206.85
INV 25186	02/12/2021	OXTER SERVICES	RUBBISH BAGS / CUPS / LIDS	1	206.85	
EFT42208	08/12/2021	PAT DAVIS	SITTING FEE WITH CURTIN UNI 25-11-2021	1		100.00
INV 10	29/11/2021	PAT DAVIS	SITTING FEE WITH CURTIN UNI 25-11-2021	1	100.00	
EFT42209	08/12/2021	PROFESSIONAL LOCKSERVICE	VINTAGE CAR CLUB.SUPPLY AND DELIVER 3 X P08 KEYS	1		61.05
INV 001068830/11/2021		PROFESSIONAL LOCKSERVICE	VINTAGE CAR CLUB.SUPPLY AND DELIVER 3 X P08 KEYS	1	61.05	
EFT42210	08/12/2021	QUIN'S GOURMET BUTCHERS	APPROXIMATELY 250 SAUSAGES AT \$13.99 PER KG BEAVIS PLACE PARK OPENING - PUBLIC SAUSAGE SIZZLE	1		283.16
INV IV0000019/11/2021		QUIN'S GOURMET BUTCHERS	APPROXIMATELY 250 SAUSAGES AT \$13.99 PER KG BEAVIS PLACE PARK OPENING - PUBLIC SAUSAGE SIZZLE	1	283.16	

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EFT42211	08/12/2021	RUMBALARRA ESTATE WINERY - SUSAN KINCH T/AS	SANDWICHES AND HOT FINGER FOOD FOR MONDAY & TUESDAY 1ST & 2ND NOVEMBER 2021	1		1,144.20
INV 200	17/11/2021	RUMBALARRA ESTATE WINERY - SUSAN KINCH T/AS	SANDWICHES AND HOT FINGER FOOD FOR MONDAY & TUESDAY 1ST & 2ND NOVEMBER 2021	1	604.50	
INV 199	17/11/2021	RUMBALARRA ESTATE WINERY - SUSAN KINCH T/AS	SANDWICHES AND HOT FINGER FOOD FOR MONDAY & TUESDAY 1ST & 2ND NOVEMBER 2021	1	539.70	
EFT42212	08/12/2021	RED DOT STORES	CHRISTMAS DECORATIONS AND TREE	1		126.99
INV 100309401/12/2021		RED DOT STORES	CHRISTMAS DECORATIONS AND TREE	1	126.99	
EFT42213	08/12/2021	RIVERGUM VALLEY LAVENDER	VARIOUS PRODUCTS	1		212.20
INV 000003330/11/2021		RIVERGUM VALLEY LAVENDER	VARIOUS PRODUCTS	1	212.20	
EFT42214	08/12/2021	SEWERQUIP GROUP PTY LTD T/AS ENVIROLINE GROUP PTY LTD	NEW 2020 SEWERJETT RANGER R50D-124LPM 2350PSI KUBOTA POWERED TRAILER JETTER SYSTEM	1		105,203.89
INV INV24790/09/2021		SEWERQUIP GROUP PTY LTD T/AS ENVIROLINE GROUP PTY LTD	NEW 2020 SEWERJETT RANGER R50D-124LPM 2350PSI KUBOTA POWERED TRAILER JETTER SYSTEM	1	105,203.89	
EFT42215	08/12/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS - NOVEMBER 2021	1		50.00
INV 81	25/11/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS - NOVEMBER 2021	1	50.00	
EFT42216	08/12/2021	TYREPOWER	1x TYRE REPAIR FOR PN1905 N11069	1		25.41
INV 8265.14 01/11/2021		TYREPOWER	1x TYRE REPAIR FOR PN1905 N11069	1	25.41	
EFT42217	08/12/2021	VALLEY FORD	30,000KM SERVICE FOR PN1908 - N11657	1		530.00
INV 141936917/11/2021		VALLEY FORD	30,000KM SERVICE FOR PN1908 - N11657	1	530.00	
EFT42218	08/12/2021	VINCELEC	EMERGENCY ELECTRICAL REPAIRS TO ROOM 8 IN KILLARA COTTAGE	1		270.01
INV IV1115 30/11/2021		VINCELEC	EMERGENCY ELECTRICAL REPAIRS TO ROOM 8 IN KILLARA COTTAGE	1	270.01	
EFT42219	08/12/2021	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09	1		2,796.75

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INV 000036520/11/2021		WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09	1	1,476.75	
INV 000036601/12/2021		WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09	1	1,320.00	
EFT42220	08/12/2021	WAY SIGNS	SUPPLY & INSTALL SIGNAGE BAKERS HILL FIRE STATION / CLACKLINE / HENRY ST	1		5,390.00
INV INV-28228/11/2021		WAY SIGNS	SUPPLY & INSTALL SIGNAGE BAKERS HILL FIRE STATION / CLACKLINE / HENRY ST	1	5,390.00	
EFT42221	08/12/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	BAKERS HILL 4.4 BATTERY REPLACE	1		1,190.00
INV INV-12322/11/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CESM RANGER (N79) - REPAIRS TO FRIDGE	1	255.00	
INV INV-12222/11/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	BAKERS HILL 4.4 BATTERY REPLACE	1	767.50	
INV INV-12422/11/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REMOVE COMMS FROM PN1308 N 4099	1	167.50	
EFT42222	08/12/2021	ZENIEN	WUNDOWIE DEPOT. INSTALL CCTV SYSTEM AS PER QUOTE Q4676.	1		4,203.34
INV I8966	20/09/2021	ZENIEN	WUNDOWIE DEPOT. INSTALL CCTV SYSTEM AS PER QUOTE Q4676.	1	4,203.34	
EFT42223	09/12/2021	ADT SECURITY	KILLARA DAY CARE 01/06/2020 - 31/08/2020	1		324.58
INV 233240101/06/2020		ADT SECURITY	KILLARA DAY CARE 01/06/2020 - 31/08/2020	1	162.29	
INV 237560801/12/2020		ADT SECURITY	KILLARA RESPITE CARE. MONITORING SERVICES FROM 01/06/2020 - 31/08/2020.	1	162.29	
EFT42224	09/12/2021	AVON WASTE	C.202021-15 MANAGEMENT OF OLD QUARRY WASTE FACILITY - \$43,878 PER MONTH FROM JULY 2021-DECEMBER 2021.	1		87,098.90
INV 47171	19/11/2021	AVON WASTE	RUBBISH COLLECTION AS PER CONTRACT	1	38,833.10	
INV 000471719/11/2021		AVON WASTE	C.202021-15 MANAGEMENT OF OLD QUARRY WASTE FACILITY - \$43,878 PER MONTH FROM JULY 2021-DECEMBER 2021.	1	48,265.80	
EFT42225	09/12/2021	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF NOVEMBER 2021	1		4,071.88

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INV T1080	02/12/2021	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF NOVEMBER 2021	1	4,071.88	
EFT42226	09/12/2021	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF NOVEMBER 2021	1		173.30
INV T1079	02/12/2021	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF NOVEMBER 2021	1	173.30	
EFT42227	09/12/2021	CENTRAL REGIONAL TAFE	LGAGOVA404B - ESGTABLISH PURCHASING NETWORKS TO ENSURE COUNCIL IS RESOURCE EFFECTIVE - JACOB SMITH	1		97.50
INV J00165705/11/2021		CENTRAL REGIONAL TAFE	LGAGOVA404B - ESGTABLISH PURCHASING NETWORKS TO ENSURE COUNCIL IS RESOURCE EFFECTIVE - JACOB SMITH	1	97.50	
EFT42228	09/12/2021	DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS	VARIOUS BUSH BOOKS	1		121.32
INV P1-01-023/11/2021		DEPARTMENT OF BIODIVERSITY CONSERVATION AND ATTRACTIONS	VARIOUS BUSH BOOKS	1	121.32	
EFT42229	09/12/2021	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA 01/07/2021-06/30/2022	1		839.85
INV 554442	24/11/2021	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM TOWN HALL 01/09/2021-30/06/2021	1	162.80	
INV 554357	24/11/2021	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA 01/07/2021-06/30/2022	1	422.40	
INV 554616	26/11/2021	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM SPORT & REC 01/07/2021-06/30/2022	1	254.65	
EFT42230	09/12/2021	FULTON HOGAN INDUSTRIES PTY LTD	PRODUCT CODE 135306 - RED 20KG BAGS EZI STREET	1		1,083.50
INV 158439130/11/2021		FULTON HOGAN INDUSTRIES PTY LTD	PRODUCT CODE 135306 - RED 20KG BAGS EZI STREET	1	1,083.50	

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EFT42231	09/12/2021	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	PELICAN 2755 LED YELLOW HEADLAMP, 118 LUMENS , GEN2, 3XAAA	1		2,099.41
INV INV-08726	11/2021	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	109 FIRE GOGGLE, OVER SPECS, ANTI-FOG, FIRE / HEAT RESISTANT, HOT SOLIDS, SPLASH RESISTANT	1	926.15	
INV INV-08730	11/2021	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	PELICAN 2755 LED YELLOW HEADLAMP, 118 LUMENS , GEN2, 3XAAA	1	1,173.26	
EFT42232	09/12/2021	LFA FIRST RESPONSE	AED SIGN - DOUBLE SIDED / BRACKET	1		137.76
INV IN2060423	11/2021	LFA FIRST RESPONSE	AED SIGN - DOUBLE SIDED / BRACKET	1	137.76	
EFT42233	09/12/2021	PERTH FITOUTS PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00
INV T1391	02/12/2021	PERTH FITOUTS PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT42234	09/12/2021	PERTH SAFETY PRODUCTS PTY LTD	MR-WDO-21. 600 x 600 DUCKS CROSSING / WORKER SYMBOLIC SIGNAGE	1		490.60
INV 000110025	11/2021	PERTH SAFETY PRODUCTS PTY LTD	MR-WDO-21. 600 x 600 DUCKS CROSSING / WORKER SYMBOLIC SIGNAGE	1	490.60	
EFT42235	09/12/2021	PFD FOOD SERVICES PTY LTD	MILO CUP ICE CREAMS / PIES / SAUSAGE ROLLS / TOMATO SAUCE	1		483.20
INV LA542926	11/2021	PFD FOOD SERVICES PTY LTD	MILO CUP ICE CREAMS / PIES / SAUSAGE ROLLS / TOMATO SAUCE	1	317.65	
INV LA584101	11/2021	PFD FOOD SERVICES PTY LTD	WATER ICE ZOOPEER DOOPER	1	165.55	
EFT42236	09/12/2021	ST JOHN AMBULANCE AUSTRALIA (FIRST AID COURSE)	COURTNEY JUPP USI# 62XSYZCUHX FIRST AID REFRESHER 23/11/2020	1		160.00
INV FAINV023	11/2021	ST JOHN AMBULANCE AUSTRALIA (FIRST AID COURSE)	COURTNEY JUPP USI# 62XSYZCUHX FIRST AID REFRESHER 23/11/2020	1	160.00	
EFT42237	09/12/2021	SYNERGY	357705060 GREY ST AVON DESCENT - 02/10/2021 TO 29/11/2021	1		13,818.31
INV 357548025	11/2021	SYNERGY	357548080 DOG POUND COLEBATCH RD - 22/09/2021 to 17/11/2021		346.26	
INV 357549125	11/2021	SYNERGY	357549120 DEPOT - PEEL - 30/09/2021 to 23/11/2021		1,242.97	

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INV 153902525/11/2021		SYNERGY	153902510 OLD SHIRE DEPOT BUILDING - 11/10/2021 to 23/11/2021		27.87	
INV 357700026/11/2021		SYNERGY	357700020 KILLARA DAYCARE CENTRE - 29/09/2021 to 29/11/2021		730.43	
INV 335596926/11/2021		SYNERGY	335596920 VISITORS CENTRE - 26/10/2021 to 24/11/2021		492.46	
INV 935600130/11/2021		SYNERGY	935600140 VISITORS CENTRE - 02/10/2021 TO 29/11/2021		384.43	
INV 357705080/11/2021		SYNERGY	357705060 GREY ST AVON DESCENT - 02/10/2021 TO 29/11/2021		3,762.73	
INV 357548330/11/2021		SYNERGY	357548320 BERNARD PARK/PLAYGROUP - 02/10/2021 TO 29/11/2021		209.76	
INV 357547530/11/2021		SYNERGY	357547520 BERNARD PK BBQ PUMP LIGHTS - 02/10/2021 TO 29/11/2021		2,495.56	
INV 357703830/11/2021		SYNERGY	357703800 FLOOD PUMP - 02/10/2021 TO 29/11/2021		973.57	
INV 357704730/11/2021		SYNERGY	357704790 STAGE LIGHTS - SOUNDSHELL - MINSON AVE - 02/10/2021 TO 29/11/2021		973.57	
INV 361333401/12/2021		SYNERGY	361333420 AVON MALL - 02/10/2021 TO 30/11/2021		518.31	
INV 357548101/12/2021		SYNERGY	357548130 MEMORIAL HALL - 14/10/2021 TO 25/11/2021		651.99	
INV 112769501/12/2021		SYNERGY	112769500 OLD NORTHAM FIRE STATION - 29/09/2021 TO 26/11/2021		231.86	
INV 357705302/12/2021		SYNERGY	357705300 MORRELL PARK RETIC - 06/10/2021 TO 01/12/2021		136.49	
INV 236109802/12/2021		SYNERGY	236109800 RAP PARK - 06/10/2021 TO 01/12/2021		106.99	
INV 357703403/12/2021		SYNERGY	357703420 PURSLOWE PARK - 05/10/2021 TO 30/11/2021		102.68	
INV 357705103/12/2021		SYNERGY	357705110 RAILWAY MUSEUM - 13/10/2021 TO 01/12/2021		430.38	
EFT42238	10/12/2021	ABBOTTS FORGE	REPLACE DAMAGED BOTTOM RAIL OF BANNER POLE AT BAKERS HILL - FIT BOLTER ON RAIL	1		800.00
INV 000048003/12/2021		ABBOTTS FORGE	REPLACE DAMAGED BOTTOM RAIL OF BANNER POLE AT BAKERS HILL - FIT BOLTER ON RAIL	1	800.00	
EFT42239	10/12/2021	ADDED WEALTH PTY LTD	RATES CREDIT REFUND FOR ASSESSMENT A14463	1		155.30

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INV A14463	09/12/2021	ADDED WEALTH PTY LTD	RATES CREDIT REFUND FOR ASSESSMENT A14463		155.30	
EFT42240	10/12/2021	ALPHONSE FRANCE WILLY MONET	RATES CREDIT REFUND FOR ASSESSMENT A12090	1		800.86
INV A12090	09/12/2021	ALPHONSE FRANCE WILLY MONET	RATES CREDIT REFUND FOR ASSESSMENT A12090		800.86	
EFT42241	10/12/2021	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUC07	12/2021	AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT42242	10/12/2021	BLACKWELL PLUMBING & GAS PTY LTD	REPAIR TO LEAKING PIPE IN OUTSIDE CLEANING CUPBOARD AND REPLACE TAP.	1		122.00
INV INV-25102	12/2021	BLACKWELL PLUMBING & GAS PTY LTD	REPAIR TO LEAKING PIPE IN OUTSIDE CLEANING CUPBOARD AND REPLACE TAP.	1	122.00	
EFT42243	10/12/2021	BUNNINGS BUILDING SUPPLIES P/L	POOL INFLATABLES	1		467.13
INV 2182/0015	11/2021	BUNNINGS BUILDING SUPPLIES P/L	DOOR STOP AND HOOK	1	28.38	
INV 2182/0029	11/2021	BUNNINGS BUILDING SUPPLIES P/L	MOUSE BAIT SACHETS & BATTERY FOR KILLARA	1	11.37	
INV 2182/0029	11/2021	BUNNINGS BUILDING SUPPLIES P/L	VARIOUS PLANTS	1	125.18	
INV 2182/0029	11/2021	BUNNINGS BUILDING SUPPLIES P/L	POOL INFLATABLES	1	159.60	
INV 2182/0030	11/2021	BUNNINGS BUILDING SUPPLIES P/L	2X NEW GARAGE REMOTES FOR KILLARA	1	66.52	
INV 2182/0030	11/2021	BUNNINGS BUILDING SUPPLIES P/L	NEW REMOTE FOR KILLARA GARAGE DOOR	1	33.26	
INV 2182/0040	12/2021	BUNNINGS BUILDING SUPPLIES P/L	HOSE AND TAP CONNECTIONS	1	42.82	
EFT42244	10/12/2021	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR NOVEMBER 2021 IRISHTOWN / BAKERS HILL / GRASS VALLEY / NORTHAM / SOUTHERN BROOK / CLACKLINE / WUNDOWIE / INKPEN	1		1,738.31
INV NOVEMB0	11/2021	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR NOVEMBER 2021 IRISHTOWN / BAKERS HILL / GRASS VALLEY / NORTHAM / SOUTHERN BROOK / CLACKLINE / WUNDOWIE / INKPEN	1	1,738.31	
EFT42245	10/12/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1515 - MITSU TIPPER TRUCK SERVICE 120,000KLM	1		1,427.47
INV 000038030	11/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1515 - MITSU TIPPER TRUCK SERVICE 120,000KLM	1	1,427.47	
EFT42246	10/12/2021	CHILD SUPPORT AGENCY	Payroll deductions	1		103.14

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INV DEDUC07/12/2021		CHILD SUPPORT AGENCY	Payroll deductions		103.14	
EFT42247	10/12/2021	COMBINED TYRES PTY LTD	WHEEL ALIGNMENT FOR N.003 & N4013	1		1,072.50
INV INV-17830/11/2021		COMBINED TYRES PTY LTD	WHEEL ALIGNMENT FOR N.003 & N4013	1	1,072.50	
EFT42248	10/12/2021	COUNTRY COPIERS NORTHAM	ADMIN IRA-C7565 SERVICE OF COLOUR COPIER	1		1,979.62
INV S09566	06/12/2021	COUNTRY COPIERS NORTHAM	ADMIN IRA-C7565 SERVICE OF COLOUR COPIER	1	1,979.62	
EFT42249	10/12/2021	COUNTRYWIDE GROUP	25KG BI-CARB	1		1,523.50
INV ACC00102/12/2021		COUNTRYWIDE GROUP	25KG BI-CARB	1	1,373.50	
INV ACC00108/12/2021		COUNTRYWIDE GROUP	6 X 15LTR DRUMS CHLORINE	1	150.00	
EFT42250	10/12/2021	CRYSTAL PRINTING SOLUTIONS PTY LTD T/A WORLDWIDE EAST PERTH	20 X TAX INVOICE/ RECEIPT BOOKS	1		758.00
INV 1,089,8930/11/2021		CRYSTAL PRINTING SOLUTIONS PTY LTD T/A WORLDWIDE EAST PERTH	20 X TAX INVOICE/ RECEIPT BOOKS	1	758.00	
EFT42251	10/12/2021	DUN DIRECT PTY LTD	FUEL CHARGES FOR NOVEMBER 2021	1		31,243.01
INV NOVEMB0/11/2021		DUN DIRECT PTY LTD	FUEL CHARGES FOR NOVEMBER 2021	1	31,243.01	
EFT42252	10/12/2021	EASIFLEET	Payroll deductions	1		1,122.30
INV DEDUC07/12/2021		EASIFLEET	Payroll deductions		694.81	
INV DEDUC07/12/2021		EASIFLEET	Payroll deductions		427.49	
EFT42253	10/12/2021	GERARD MAURICE CYRIL JOSEPH CARVER	RATES CREDIT REFUND FOR ASSESSMENT A10279	1		359.50
INV A10279	09/12/2021	GERARD MAURICE CYRIL JOSEPH CARVER	RATES CREDIT REFUND FOR ASSESSMENT A10279		359.50	
EFT42254	10/12/2021	JTAGZ PTY LTD	DOG TAGS	1		142.05
INV 000211026/11/2021		JTAGZ PTY LTD	DOG TAGS	1	142.05	
EFT42255	10/12/2021	MARY CATHERINE OVERTON	RATES CREDIT REFUND FOR ASSESSMENT A15902	1		795.84
INV A15902	09/12/2021	MARY CATHERINE OVERTON	RATES CREDIT REFUND FOR ASSESSMENT A15902		795.84	

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EFT42256	10/12/2021	MCLEODS BARRISTERS & SOLICITORS	ANNUAL AUDIT FOR SHIRE OF NORTHAM - 2021	1		176.00
INV 121326	21/10/2021	MCLEODS BARRISTERS & SOLICITORS	ANNUAL AUDIT FOR SHIRE OF NORTHAM - 2021	1	176.00	
EFT42257	10/12/2021	MILMAR DISTRIBUTORS	EFTPOS THERMAL ROLLS	1		75.00
INV 000270601	12/2021	MILMAR DISTRIBUTORS	EFTPOS THERMAL ROLLS	1	75.00	
EFT42258	10/12/2021	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM 05.12.2021-04.01.2022	1		417.67
INV 924090005	12/2021	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM 05.12.2021-04.01.2022	1	417.67	
EFT42259	10/12/2021	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY AND FIT LAMINATED TINTED WINDOW TO N10734	1		884.00
INV INV-10425	11/2021	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY AND FIT LAMINATED TINTED WINDOW TO N10734	1	884.00	
EFT42260	10/12/2021	NORTHAM BETTA HOME LIVING	BISSELL PROHEAT 2X REVOLUTION PET CARPET CLEANER WASHER MODEL: 2066F	1		569.00
INV 200100302	12/2021	NORTHAM BETTA HOME LIVING	BISSELL PROHEAT 2X REVOLUTION PET CARPET CLEANER WASHER MODEL: 2066F	1	569.00	
EFT42261	10/12/2021	NUTRIEN AG SOLUTIONS LIMITED	50 MM POLY PIPE, 75 MM POLY PIPE, CAMLOCK FITTINGS, REDUCERS & OTHER ITEMS FOR SPRAY SYSTEM AT OLD QUARRY TIP AS PER QUOTE 0330010064729.	1		2,748.46
INV 905970124	11/2021	NUTRIEN AG SOLUTIONS LIMITED	50 MM POLY PIPE, 75 MM POLY PIPE, CAMLOCK FITTINGS, REDUCERS & OTHER ITEMS FOR SPRAY SYSTEM AT OLD QUARRY TIP AS PER QUOTE 0330010064729.	1	2,748.46	
EFT42262	10/12/2021	PFD FOOD SERVICES PTY LTD	ICE CREAMS	1		763.10
INV LA615203	12/2021	PFD FOOD SERVICES PTY LTD	ICE CREAMS	1	763.10	
EFT42263	10/12/2021	RAE ELIZABETH SCOTT	RATES CREDIT REFUND FOR ASSESSMENT A11931	1		794.00
INV A11931	09/12/2021	RAE ELIZABETH SCOTT	RATES CREDIT REFUND FOR ASSESSMENT A11931		794.00	

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EFT42264	10/12/2021	RED DOT STORES	TEXTAS 36 PACK, PLAYING CARDS AND BRUSH TIP MARKERS 12PK	1		317.00
INV 102793502	12/2021	RED DOT STORES	TEXTAS 36 PACK, PLAYING CARDS AND BRUSH TIP MARKERS 12PK	1	317.00	
EFT42265	10/12/2021	REPCO NORTHAM	SEALANT BLACK 310ML X 2	1		57.00
INV 498003926	11/2021	REPCO NORTHAM	SEALANT BLACK 310ML X 2	1	57.00	
EFT42266	10/12/2021	ROYAL LIFE SAVING SOCIETY WA	WRIST BANDS	1		496.60
INV 154972	01/12/2021	ROYAL LIFE SAVING SOCIETY WA	WRIST BANDS	1	496.60	
EFT42267	10/12/2021	SHIRALLEE ANN LOVE	RATES CREDIT REFUND FOR ASSESSMENT A1635	1		560.97
INV A1635	09/12/2021	SHIRALLEE ANN LOVE	RATES CREDIT REFUND FOR ASSESSMENT A1635		560.97	
EFT42268	10/12/2021	SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS INTERVIEWS	1		198.00
INV 712586230	11/2021	SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS INTERVIEWS	1	198.00	
EFT42269	10/12/2021	SPORTSPOWER NORTHAM H & H JOUBERT	SPORTSPOWER BAGS AND BOTTLES	1		1,669.93
INV 21-000129	11/2021	SPORTSPOWER NORTHAM H & H JOUBERT	POOL TOYS	1	169.93	
INV 21-000102	12/2021	SPORTSPOWER NORTHAM H & H JOUBERT	SPORTSPOWER BAGS AND BOTTLES	1	1,500.00	
EFT42270	10/12/2021	SYNERGY	168614990 STREETLIGHTING - 25/10/2021 to 24/11/2021	1		35,487.48
INV 361669310	11/2021	SYNERGY	361669310 RECREATION PRECINCT - 13/10/2021 to 09/11/2021		10,096.76	
INV 168614902	12/2021	SYNERGY	168614990 STREETLIGHTING - 25/10/2021 to 24/11/2021		25,390.72	
EFT42271	10/12/2021	THE SHOE REPAIR MAN (RICKIE LOVE T/AS)	ENGRAVING & TAGS	1		234.00
INV 50	19/11/2021	THE SHOE REPAIR MAN (RICKIE LOVE T/AS)	ENGRAVING & TAGS	1	234.00	
EFT42272	10/12/2021	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR NOVEMBER 2021 - WUNDOWIE DEPOT 2, WUNDOWIE DEPOT 1, CEO, EXEC MGR ENGINEERING SERVICES, FIRE CHIEF, CISM, EXEC MGR CORPORATE SERVICES	1		1,164.84

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INV NOVEMB01/11/2021		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR NOVEMBER 2021- WUNDOWIE DEPOT 2, WUNDOWIE DEPOT 1, CEO, EXEC MGR ENGINEERING SERVICES, FIRE CHIEF, CESM, EXEC MGR CORPORATE SERVICES	1	1,164.84	
EFT42273	13/12/2021	RETAIL DECISIONS (COLES)	COLES CARD FOR NOVEMBER 2021 - SUPPLIES FOR KILLARA / ADMIN OFFICE / REC CENTRE / POOL / KIOSK STOCK / NORTHAM DEPOT / VISITORS CENTRE / BKB / COMMUNITY SERVICES / COUNCIL MEETINGS,	1		4,721.12
INV 173	30/11/2021	RETAIL DECISIONS (COLES)	COLES CARD FOR NOVEMBER 2021 - SUPPLIES FOR KILLARA / ADMIN OFFICE / REC CENTRE / POOL / KIOSK STOCK / NORTHAM DEPOT / VISITORS CENTRE / BKB / COMMUNITY SERVICES / COUNCIL MEETINGS,	1	4,721.12	
EFT42274	14/12/2021	ALLMAKES AG	PN1005 - KUBOTA MOWER REPAIRS, REPLACE CONTROLLER UNIT	1		620.39
INV 28943	07/12/2021	ALLMAKES AG	PN1005 - KUBOTA MOWER REPAIRS, REPLACE CONTROLLER UNIT	1	620.39	
EFT42275	14/12/2021	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR NOVEMBER 2021	1		1,584.00
INV 50450	30/11/2021	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR NOVEMBER 2021	1	1,584.00	
EFT42276	14/12/2021	ANDY'S PLUMBING SERVICE	OLD TOWN BUILDING (DSR) UNBLOCK MALE TOILETS.	1		811.80
INV A19183	08/12/2021	ANDY'S PLUMBING SERVICE	VISITORS CENTRE. REPAIR LEAKING TOILET CISTERN IN FEMALE TOILETS	1	272.80	
INV A19184	08/12/2021	ANDY'S PLUMBING SERVICE	OLD TOWN BUILDING (DSR) UNBLOCK MALE TOILETS.	1	539.00	
EFT42277	14/12/2021	AUTOPRO NORTHAM	35 X SONIC ANIMAL REPELLER	1		120.00
INV 961809	08/12/2021	AUTOPRO NORTHAM	35 X SONIC ANIMAL REPELLER	1	120.00	
EFT42278	14/12/2021	AVON VALLEY ARTS SOCIETY (INC)	JEWELLERY	1		231.90
INV 1019	07/11/2021	AVON VALLEY ARTS SOCIETY (INC)	JEWELLERY	1	231.90	
EFT42279	14/12/2021	AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	ANNUAL ALLOCATION 2021/22 VINTAGE SWAP MEET	1		3,300.00
INV 000024526/11/2021		AVON VALLEY VINTAGE VEHICLE ASSOCIATION OF WA INC	ANNUAL ALLOCATION 2021/22 VINTAGE SWAP MEET	1	3,300.00	

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EFT42280	14/12/2021	BINDI BINDI DREAMING	BUSHFOODS LUNCH DEMO AND CATERING	1		550.00
INV INV-15708	12/2021	BINDI BINDI DREAMING	BUSHFOODS LUNCH DEMO AND CATERING	1	550.00	
EFT42281	14/12/2021	BOC LIMITED	11 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 01/07/2021 - 30/06/2022	1		66.76
INV 402999528	11/2021	BOC LIMITED	11 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 01/07/2021 - 30/06/2022	1	66.76	
EFT42282	14/12/2021	BUNNINGS BUILDING SUPPLIES P/L	54L HEAVY DUTY STORAGE CONTAINERS / EXT LEAD/ TIMER	1		331.54
INV 2182/0008	12/2021	BUNNINGS BUILDING SUPPLIES P/L	54L HEAVY DUTY STORAGE CONTAINERS / EXT LEAD/ TIMER	1	208.10	
INV 2182/0008	12/2021	BUNNINGS BUILDING SUPPLIES P/L	PN0005 - REFLECTORS FOR TRAILER	1	45.60	
INV 2182/0008	12/2021	BUNNINGS BUILDING SUPPLIES P/L	BUILDING SUPERVISOR. SUPPLY ELECTRICAL SPRAY X 2 AND SUPER GLUE X 2.	1	35.06	
INV 2182/0010	12/2021	BUNNINGS BUILDING SUPPLIES P/L	20LTR BUCKETS	1	42.78	
EFT42283	14/12/2021	CADDS FASHIONS	WORK BOOTS REPLACEMENT FOR SAFETY - SUE CLAYTON	1		310.00
INV 21-000103	12/2021	CADDS FASHIONS	SHIRTS FOR NICOLE HAMPTON	1	140.00	
INV 21-000107	12/2021	CADDS FASHIONS	WORK BOOTS REPLACEMENT FOR SAFETY - SUE CLAYTON	1	170.00	
EFT42284	14/12/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1706 - JOHN DEERE GRADER 5500HR SERVICE MONDAY 01/11/2021	1		6,702.85
INV 000038030	11/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1703 - KOMATSU EXCAVATOR 2250HR SERVICE MONDAY 15/11/2021	1	801.13	
INV 000037930	11/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1502 - ROLLER 6750HR SERVICE AND BONNET LEVER REPAIR MONDAY 01/11/2021.	1	1,360.48	
INV 000037930	11/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1706 - JOHN DEERE GRADER 5500HR SERVICE MONDAY 01/11/2021.	1	1,533.07	
INV 000037930	11/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1314 - VOLVO GRADER SERVICE. MONDAY 04/10/2021	1	1,375.55	
INV 000038030	11/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1805 - MITSUBISHI RESPONSE TRUCK 60000K SERVICE, MONDAY 15/11/2021	1	1,055.12	
INV 000038007	12/2021	CENTRAL MOBILE MECHANICAL REPAIRS	FLOAT ROLLER FROM BELMUGGIN RD TO ROCKVALE RD 02/11/2021	1	577.50	

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EFT42285	14/12/2021	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE 01/07/2021-30/06/2022	1		515.68
INV 202909430	11/2021	CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWJE PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE 01/07/2021-30/06/2022	1	103.14	
INV 202909330	11/2021	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE 01/07/2021-30/06/2022	1	206.27	
INV 202909230	11/2021	CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS X 3 SHARPS DISPOSAL SERVICE 01/07/2021-30/06/2022	1	206.27	
EFT42286	14/12/2021	CLONTARF FOUNDATION	END OF YEAR DONATION 2021 NORTHAM CLONTARF	1		200.00
INV 101007	19/11/2021	CLONTARF FOUNDATION	END OF YEAR DONATION 2021 NORTHAM CLONTARF	1	200.00	
EFT42287	14/12/2021	COMMON GROUND TRAILS PTY LTD	C.202122-01 - TRAILS MASTER PLAN - CLAIM 4	1		6,050.00
INV INV-18622	11/2021	COMMON GROUND TRAILS PTY LTD	C.202122-01 - TRAILS MASTER PLAN - CLAIM 4	1	6,050.00	
EFT42288	14/12/2021	COUNTRY COMFORTSTYLE NORTHAM	OFFICE CHAIR	1		430.00
INV 15817	25/11/2021	COUNTRY COMFORTSTYLE NORTHAM	OFFICE CHAIR	1	430.00	
EFT42289	14/12/2021	COUNTRY COPIERS NORTHAM	PHOTOCOPIER - SERVICE METER READING	1		1,510.55
INV S09531	25/11/2021	COUNTRY COPIERS NORTHAM	PHOTOCOPIER - SERVICE METER READING	1	1,510.55	
EFT42290	14/12/2021	COUNTRYWIDE GROUP	T435 CHAINSAW REPAIRS	1		289.49
INV ACC00107	12/2021	COUNTRYWIDE GROUP	T435 CHAINSAW REPAIRS	1	289.49	
EFT42291	14/12/2021	DAMIAN'S PLUMBING	CLEAR SUMP PIT ON WASH PAD AT NORTHAM DEPOT	1		891.00
INV 6084	03/12/2021	DAMIAN'S PLUMBING	CLEAR SUMP PIT ON WASH PAD AT NORTHAM DEPOT	1	891.00	
EFT42292	14/12/2021	DCM CARPENTRY & MAINTENANCE	REPAIR TO HOLES IN GYPROCK ABOVE GRAND STAND. PLACE PLYWOOD ALL OVER WALLS AS A PREVENTATIVE FOR FUTURE DAMAGE	1		2,186.80
INV 1321	01/12/2021	DCM CARPENTRY & MAINTENANCE	ADJUSTMENTS TO THE POOL UMBRELLAS SO SAFE IN THE WIND.	1	316.80	

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INV 1322	01/12/2021	DCM CARPENTRY & MAINTENANCE	REPAIR TO HOLES IN GYPROCK ABOVE GRAND STAND. PLACE PLYWOOD ALL OVER WALLS AS A PREVENTATIVE FOR FUTURE DAMAGE	1	1,738.00	
INV 1320	01/12/2021	DCM CARPENTRY & MAINTENANCE	REPAIR BROKEN ROLLER DOOR AT NORTHAM POOL (POOL STORE ROLLER DOOR)	1	132.00	
EFT42293	14/12/2021	DMC CLEANING	SHIRE CLEANING ADMIN / DEPOT / LIBRARY / MEMORIAL HALL / VISITOR CENTRE / CREATE 298/ BKB / NORTHAM AQUATIC / TOWN & LESSOR HALL / BERT HAWKE PAVILLION C.202021-05	1		8,694.41
INV SON20630	11/2021	DMC CLEANING	SHIRE CLEANING ADMIN / DEPOT / LIBRARY / MEMORIAL HALL / VISITOR CENTRE / CREATE 298/ BKB / NORTHAM AQUATIC / TOWN & LESSOR HALL / BERT HAWKE PAVILLION C.202021-05	1	8,694.41	
EFT42294	14/12/2021	DRACO AIR PTY LTD	ADMIN BUILDNG. REPLACE PARTS TO MAIN RECEPTION AIRCONDITIONER AS PER QUOT 10567 AFTER FAULT FOUND IN SERVICING.	1		4,845.77
INV 14201	30/11/2021	DRACO AIR PTY LTD	NORTHAM DEPOT. REPAIR AND SERVICE ICE MACHINE.	1	264.00	
INV 14202	06/12/2021	DRACO AIR PTY LTD	BILYA KOORT BOODJA. REPLACE PARTS TO AIRCONDITIONER TO FIX ISSUE IN MAIN MEETING OFFICE.	1	1,623.60	
INV 14238	10/12/2021	DRACO AIR PTY LTD	ADMIN BUILDNG. REPLACE PARTS TO MAIN RECEPTION AIRCONDITIONER AS PER QUOT 10567 AFTER FAULT FOUND IN SERVICING.	1	2,958.17	
EFT42295	14/12/2021	E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP THREE IBC OF EMULSION FROM FULTON HOGAN & DELIVER TO SHIRE OF NORTHAM DEPOT	1		500.00
INV 000036830	11/2021	E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP THREE IBC OF EMULSION FROM FULTON HOGAN & DELIVER TO SHIRE OF NORTHAM DEPOT	1	380.00	
INV 000036830	11/2021	E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP 20 x 20KG BAGS COLD MIX FROM FULTON HOGAN AND DELIVER TO SHIRE DEPOT, 116 PEEL TCE BEFORE 3:00PM	1	120.00	
EFT42296	14/12/2021	GREEN WORKZ PTY LTD	PRO Z ALPHA, POLYWET HOLD AND PGF SEAGREEN KELP AS PER NOVEMBER TURF MAINTENANCE SCHEDULE	1		6,897.00

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INV 4261	12/11/2021	GREEN WORKZ PTY LTD	PRO Z ALPHA, POLYWET HOLD AND PGF SEAGREEN KELP AS PER NOVEMBER TURF MAINTENANCE SCHEDULE	1	6,897.00	
EFT42297	14/12/2021	GROVE WESLEY DESIGN ART	NAME BADGE - NEVILLE BINNING - EXECUTIVE MANAGER ENGINEERING SERVICES	1		13.97
INV 6813	30/11/2021	GROVE WESLEY DESIGN ART	NAME BADGE - NEVILLE BINNING - EXECUTIVE MANAGER ENGINEERING SERVICES	1	13.97	
EFT42298	14/12/2021	IXOM OPERATIONS PTY LTD	SUPPLY 920KG CHLORINE GAS TO WASTE WATER TREATMENT PLANT	1		3,264.80
INV 645905630	11/2021	IXOM OPERATIONS PTY LTD	SUPPLY 920KG CHLORINE GAS TO WASTE WATER TREATMENT PLANT	1	3,264.80	
EFT42299	14/12/2021	KLEENHEAT GAS	LPG DELIVERY FOR NORTHAM POOL 2021/2022	1		3,709.42
INV 218660315	11/2021	KLEENHEAT GAS	LPG DELIVERY FOR NORTHAM POOL 2021/2022	1	1,712.04	
INV 218693722	11/2021	KLEENHEAT GAS	LPG DELIVERY FOR NORTHAM POOL 2021/2022	1	1,997.38	
EFT42300	14/12/2021	KLEENWEST DISTRIBUTORS	20 LITRE TOILET CLEANER / DISINFECTANTS / GLOVES / ROLLS	1		769.80
INV 000630908	12/2021	KLEENWEST DISTRIBUTORS	20 LITRE TOILET CLEANER / DISINFECTANTS / GLOVES / ROLLS	1	769.80	
EFT42301	14/12/2021	MALJNOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST NORTHAM (#VON MALL) 01/12/2021-31/12/2021	1		916.66
INV 000005130	11/2021	MALJNOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST NORTHAM (#VON MALL) 01/12/2021-31/12/2021	1	916.66	
EFT42302	14/12/2021	MARKETFORCE	EXPRESSIONS OF INTEREST FOR DISPOSAL OF PROPERTY BY LEASE - WEST AUSTRALIAN 13/11/2021	1		678.24
INV 41762	24/11/2021	MARKETFORCE	EXPRESSIONS OF INTEREST FOR DISPOSAL OF PROPERTY BY LEASE - WEST AUSTRALIAN 13/11/2021	1	812.94	
INV 38519	01/12/2021	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN ON 13/10/2021 - EARLY SETTLEMENT DISCOUNT	1	-18.66	

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INV 38519	01/12/2021	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN 9/10/2021 - NOTICE PURSUANT TO SCHEDULE 6.3 OF THE LOCAL GOVERNMENT ACT 1995 OF SALE OF LAND FOR NON PAYMENT OF OUTSTANDING RATES OR SERVICE CHARGES - 276 DUKE STREET NORTHAM - EARLY SETTLEMENT DISCOUNT	1	-86.94	
INV 38519	01/12/2021	MARKETFORCE	ADVERT IN THE WEST AUSTRALIAN ON 16/10/2021 FOR THE CHANGE OF TIME FOR THE SPECIAL COUNCIL MEETING ON 18/10/2021.- EARLY SETTLEMENT DISCOUNT	1	-29.10	
EFT42303	14/12/2021	MCDOWALL AFFLECK PTY LTD	NORTHAM SUSPENSION BRIDGE. PROVIDE ENGINEERING REPORT AND ADVICE FOR BRIDGE DECKING PROJECT, AS PER QUOTE 18247	1		1,980.00
INV 612094	24/11/2021	MCDOWALL AFFLECK PTY LTD	NORTHAM SUSPENSION BRIDGE. PROVIDE ENGINEERING REPORT AND ADVICE FOR BRIDGE DECKING PROJECT, AS PER QUOTE 18247	1	1,980.00	
EFT42304	14/12/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) & TOWN CENTRE FOOTPATHS FROM 01/07/2021-22/05/2022 ON CONTRACT C.201819-12 YEAR 3	1		7,801.20
INV N2888	29/11/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) & TOWN CENTRE FOOTPATHS FROM 01/07/2021-22/05/2022 ON CONTRACT C.201819-12 YEAR 3	1	3,900.60	
INV N2887	29/11/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) & TOWN CENTRE FOOTPATHS FROM 01/07/2021 -22/05/2022 ON CONTRACT C.201819-12 YEAR 3	1	3,900.60	
EFT42305	14/12/2021	NUTRIEN AG SOLUTIONS LIMITED	20LTR DRUMS GLYPHOSATE	1		823.90
INV 905892311/11/2021		NUTRIEN AG SOLUTIONS LIMITED	20LTR DRUMS GLYPHOSATE	1	742.50	
INV 905903612/11/2021		NUTRIEN AG SOLUTIONS LIMITED	REPLACE GAS FOR FORKLIFT	1	81.40	
EFT42306	14/12/2021	OLLY'S CAR & FURNITURE UPHOLSTERY'S	REPLACEMENT SHADE SAIL FOR BERT HAWKE OVAL	1		385.00
INV 3956	05/11/2021	OLLY'S CAR & FURNITURE UPHOLSTERY'S	REPLACEMENT SHADE SAIL FOR BERT HAWKE OVAL	1	385.00	

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EFT42307	14/12/2021	PATHWEST LABORATORY MEDICINE WA	DRUG TEST - DANNY CHISHOLM	1		135.50
INV SHN20201/12/2021	14/12/2021	PATHWEST LABORATORY MEDICINE WA	DRUG TEST - DANNY CHISHOLM	1	100.50	
INV SHN20201/12/2021	14/12/2021	PATHWEST LABORATORY MEDICINE WA	DRUG TEST - DANNY CHISHOLM	1	35.00	
EFT42308	14/12/2021	PROFESSIONAL LOCKSERVICE	VISITORS CENTRE. SUPPLY AND SEND TO SITE 2 X VC4 FADLOCKS AND 2 X KEYS.	1		260.95
INV 001068902/12/2021	14/12/2021	PROFESSIONAL LOCKSERVICE	VISITORS CENTRE. SUPPLY AND SEND TO SITE 2 X VC4 FADLOCKS AND 2 X KEYS.	1	260.95	
EFT42309	14/12/2021	RED DOT STORES	TINSEL FOR CAROLS NIGHT	1		26.00
INV 116118307/12/2021	14/12/2021	RED DOT STORES	TINSEL FOR CAROLS NIGHT	1	26.00	
EFT42310	14/12/2021	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR SYLVIA SHACKLES	1		99.00
INV 006748610/12/2021	14/12/2021	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR SYLVIA SHACKLES	1	99.00	
EFT42311	14/12/2021	ROYAL LIFE SAVING SOCIETY WA	RESCUE TUBE / STRAPS PLUS POSTAGE	1		190.50
INV 155612 09/12/2021	09/12/2021	ROYAL LIFE SAVING SOCIETY WA	RESCUE TUBE / STRAPS PLUS POSTAGE	1	190.50	
EFT42312	14/12/2021	RUSDYN PTY LTD T/AS HUGGABLE TOYS	KOOKABURRA HUGGABLES / LUNA BLUE WREN	1		128.70
INV 000468204/08/2021	08/2021	RUSDYN PTY LTD T/AS HUGGABLE TOYS	KOOKABURRA HUGGABLES / LUNA BLUE WREN	1	128.70	
EFT42313	14/12/2021	S & N CREATIONS	COASTERS, TRAVEL CASE, GLASS CASE	1		335.50
INV INV-13308/12/2021	12/2021	S & N CREATIONS	COASTERS, TRAVEL CASE, GLASS CASE	1	335.50	
EFT42314	14/12/2021	SOUTHERN CROSS AUSTereo PTY LTD	CO3 RADIO ADS INC LIVE READS AND INTERVIEW AS PER QUOTE	1		657.80
INV 712586230/11/2021	11/2021	SOUTHERN CROSS AUSTereo PTY LTD	CO3 RADIO ADS INC LIVE READS AND INTERVIEW AS PER QUOTE	1	657.80	
EFT42315	14/12/2021	THE PRINT SHOP BUNBURY	28X CORFLUTE PANELS FOR BINS 80MMX1120MM	1		2,605.90
INV 146032725/11/2021	11/2021	THE PRINT SHOP BUNBURY	200X CLEAR 100MM WINDOW CLINGS FOR SHOPFRONTS	1	324.50	
INV 146161230/11/2021	11/2021	THE PRINT SHOP BUNBURY	28X CORFLUTE PANELS FOR BINS 80MMX1120MM	1	844.80	

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INV 146161430/11/2021		THE PRINT SHOP BUNBURY	28X CORFLUTE PANELS FOR BINS 75MMX1120MM	1	811.80	
INV 146302503/12/2021		THE PRINT SHOP BUNBURY	100M SMALL FLAG BUNTING (150MMX200MM)	1	624.80	
EFT42316	14/12/2021	THE WORKWEAR GROUP	UNIFORMS - VICTORIA	1		528.04
INV 135139029/09/2021		THE WORKWEAR GROUP	UNIFORMS - VICTORIA	1	415.59	
INV 005434820/10/2021		THE WORKWEAR GROUP	CAT5BF- ANGLED ZIP CARDIGAN CHARCOAL	1	-97.35	
INV 135946609/11/2021		THE WORKWEAR GROUP	KRISTY HOPKINS - CAT9XG - BLACK - MATT JERSEY SHORT SLEEVE LAYERED TOP	1	209.80	
EFT42317	14/12/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES - NOVEMBER 2021	1		84.87
INV 0521-S301/11/2021		TOLL TRANSPORT PTY LTD	FREIGHT CHARGES - NOVEMBER 2021	1	84.87	
EFT42318	14/12/2021	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	150 TONNE 19 MM GRAVEL MRD SPEC DELIVERED TO NORTHAM DEPOT	1		2,934.36
INV INV-22330/11/2021		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	150 TONNE 19 MM GRAVEL MRD SPEC DELIVERED TO NORTHAM DEPOT	1	2,934.36	
EFT42319	14/12/2021	WARRICKS NEWSAGENCY	LIBRARY - MAGIZJNE SUBSCRIPTIONS 01/07/2021-30/06/2022	1		302.01
INV SN00 0130/11/2021		WARRICKS NEWSAGENCY	NEWSPAPERS FOR KILLARA FROM AUGUST 2021-JUNE 2022	1	37.40	
INV SN00 0030/11/2021		WARRICKS NEWSAGENCY	ADMIN - COPIES OF WEST AUSTRALIAN NEWSPAPER (MON-FRI) 01/07/2021 - 30/06/2022	1	34.20	
INV SN00 0130/11/2021		WARRICKS NEWSAGENCY	LIBRARY - MAGIZJNE SUBSCRIPTIONS 01/07/2021-30/06/2022	1	230.41	
EFT42320	14/12/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	BAKERS HILL 4.4 BATTERY REPLACE	1		767.50
INV INV-12522/11/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	BAKERS HILL 4.4 BATTERY REPLACE	1	767.50	
EFT42321	15/12/2021	ANDY'S PLUMBING SERVICE	WUNDOWIE POOL. SERVICE MALE AND FEMALE TOILETS, SOME CISTERNS LEAKING AND RUBBER SEALS NEED REPLACING.	1		907.50
INV A19182 08/12/2021		ANDY'S PLUMBING SERVICE	WUNDOWIE POOL. SERVICE MALE AND FEMALE TOILETS, SOME CISTERNS LEAKING AND RUBBER SEALS NEED REPLACING.	1	907.50	

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EFT42322	15/12/2021	AUSTRALIA POST	AUST POST CHARGES NOVEMBER 2021	1		1,257.98
INV 101110503/12/2021		AUSTRALIA POST	AUST POST CHARGES NOVEMBER 2021	1	1,257.98	
EFT42323	15/12/2021	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 07/12/21	1		67,763.46
INV PAYG 007/12/2021		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 07/12/21	1	67,763.46	
EFT42324	15/12/2021	AUTOPRO NORTHAM	MESH CARGO TARP 2.5M X 2M	1		134.98
INV 962803	14/12/2021	AUTOPRO NORTHAM	MESH CARGO TARP 2.5M X 2M	1	134.98	
EFT42325	15/12/2021	AVON VALLEY TOYOTA	10,000KM SERVICE OF N11114. VIN: JTMZ23FV50D059138	1		303.22
INV JC1400408/12/2021		AVON VALLEY TOYOTA	10,000KM SERVICE OF N11114. VIN: JTMZ23FV50D059138	1	303.22	
EFT42326	15/12/2021	BLACKWELL PLUMBING & GAS PTY LTD	REPAIRS TO CLACKLINE STANDPIPE	1		413.60
INV INV-25102/12/2021		BLACKWELL PLUMBING & GAS PTY LTD	REPAIRS TO CLACKLINE STANDPIPE	1	413.60	
EFT42327	15/12/2021	BUNTINGS BUILDING SUPPLIES P/L	SPRAY - MARK PAINT	1		148.29
INV 2182-0002/12/2021		BUNTINGS BUILDING SUPPLIES P/L	SPRAY - MARK PAINT	1	148.29	
EFT42328	15/12/2021	CADDS FASHIONS	HI VIS BISLEY SHIRTS LARGE YELLOW AND BLUE LIGHTWEIGHT- WITH SON LOGO ON FRONT AND 'SAFETY OFFICER' ON THE BACK	1		125.10
INV 21-0001.17/11/2021		CADDS FASHIONS	HI VIS BISLEY SHIRTS LARGE YELLOW AND BLUE LIGHTWEIGHT- WITH SON LOGO ON FRONT AND 'SAFETY OFFICER' ON THE BACK	1	125.10	
EFT42329	15/12/2021	CIVIC LEGAL	DEFENDING CLAIM AGAINST SHIRE OF NORTHAM - DONOVAN PAYNE	1		9,123.68
INV 509046	30/11/2021	CIVIC LEGAL	DEFENDING CLAIM AGAINST SHIRE OF NORTHAM - DONOVAN PAYNE	1	9,123.68	
EFT42330	15/12/2021	COMBINED TYRES PTY LTD	PN1502 - BOMAG ROLLER REPAIR TYRE INCLUDING TRAVEL TO SITE	1		495.00
INV INV-18006/12/2021		COMBINED TYRES PTY LTD	PN1502 - BOMAG ROLLER REPAIR TYRE INCLUDING TRAVEL TO SITE	1	495.00	

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EFT42331	15/12/2021	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCTION OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26.	1		130,689.63
INV 211101	30/11/2021	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCTION OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26.	1	130,689.63	
EFT42332	15/12/2021	COUNTRY COPIERS NORTHAM	STATIONERY SUPPLIES	1		681.10
INV 44648	30/11/2021	COUNTRY COPIERS NORTHAM	STATIONERY SUPPLIES	1	104.25	
INV 44648	30/11/2021	COUNTRY COPIERS NORTHAM	STATIONERY SUPPLIES	1	161.65	
INV 44648	30/11/2021	COUNTRY COPIERS NORTHAM	STATIONERY ITEMS FOR ADMIN	1	67.00	
INV 44648	30/11/2021	COUNTRY COPIERS NORTHAM	STATIONERY SUPPLIES	1	290.45	
INV 44648	30/11/2021	COUNTRY COPIERS NORTHAM	STATIONERY SUPPLIERS	1	57.75	
EFT42333	15/12/2021	COUNTRYWIDE GROUP	10KG GRANULAR CHLORINE CALCIUM HYPOCHLORITE (PICKUP FROM NORTHAM POOL SHOP)	1		630.64
INV ACC00102	12/2021	COUNTRYWIDE GROUP	10KG GRANULAR CHLORINE CALCIUM HYPOCHLORITE (PICKUP FROM NORTHAM POOL SHOP)	1	630.64	
EFT42334	15/12/2021	DEBORAH MOODY	WELCOME TO COUNTRY FOR CITIZENSHIP CEREMONY ON 29/11/2021	1		300.00
INV 11	29/11/2021	DEBORAH MOODY	WELCOME TO COUNTRY FOR CITIZENSHIP CEREMONY ON 29/11/2021	1	300.00	
EFT42335	15/12/2021	FIRE MITIGATION SERVICES	REESTABLISHMENT OF FIREBREAKS ON RESERVE 44700	1		11,348.15
INV 000005903	11/2021	FIRE MITIGATION SERVICES	REESTABLISHMENT OF FIREBREAKS ON RESERVE 44700	1	6,420.15	
INV 000005903	11/2021	FIRE MITIGATION SERVICES	SLASHING OF MOUNT OMMANEY	1	4,928.00	
EFT42336	15/12/2021	IXOM OPERATIONS PTY LTD	SUPPLY 920KG DRUM GAS CHLORINE - NORTHAM AQUATIC FACILITY	1		3,787.55
INV 646000401	12/2021	IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP 2021/2022	1	392.05	
INV 646000401	12/2021	IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR NORTHAM AQUATIC FACILITY 2021/2022	1	130.70	
INV 646197806	12/2021	IXOM OPERATIONS PTY LTD	SUPPLY 920KG DRUM GAS CHLORINE - NORTHAM AQUATIC FACILITY	1	3,264.80	

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EFT42337	15/12/2021	JH COMPUTER SERVICES PTY LTD	SETUP OF 365 TENANCY, INTUNE and JOINING MACHINES TO THE AZURE DOMAIN	1		1,430.00
INV 000020130/11/2021		JH COMPUTER SERVICES PTY LTD	SETUP OF 365 TENANCY, INTUNE and JOINING MACHINES TO THE AZURE DOMAIN	1	1,430.00	
EFT42338	15/12/2021	LO-GO APPOINTMENTS	TEMPORARY CONTRACT - EXECUTIVE MANAGER ENGINEERING SERVICES - NEVILLE BINNING - WEEK ENDING 27 NOVEMBER 2021 (40 HOURS X \$101.24 PER HOUR NOT INCLUDING GST)	1		8,463.66
INV 004249301/12/2021		LO-GO APPOINTMENTS	TEMPORARY CONTRACT - EXECUTIVE MANAGER ENGINEERING SERVICES - NEVILLE BINNING - WEEK ENDING 27 NOVEMBER 2021 (40 HOURS X \$101.24 PER HOUR NOT INCLUDING GST)	1	4,231.83	
INV 004249807/12/2021		LO-GO APPOINTMENTS	TEMPORARY CONTRACT - EXECUTIVE MANAGER ENGINEERING SERVICES - NEVILLE BINNING - WEEK ENDING 3 DECEMBER 2021 (40 HOURS X \$101.24 PER HOUR NOT INCLUDING GST)	1	4,231.83	
EFT42339	15/12/2021	LUCY'S TEAROOMS	CATERING FOR STRATEGIC COMMUNITY PLAN WORKSHOPS	1		1,649.50
INV 2571	03/11/2021	LUCY'S TEAROOMS	CATERING FOR LEADERSHIP AND MANAGEMENT TRAINING 21-23 SEPTEMBER 2021	1	384.00	
INV 2606	16/11/2021	LUCY'S TEAROOMS	CATERING FOR STRATEGIC COMMUNITY PLAN WORKSHOPS	1	159.50	
INV 2612	16/11/2021	LUCY'S TEAROOMS	CATERING FOR STRATEGIC COMMUNITY PLAN WORKSHOPS	1	720.00	
INV 2607	16/11/2021	LUCY'S TEAROOMS	CATERING FOR LEADERSHIP AND MANAGEMENT TRAINING 26-28 OCTOBER 2021	1	386.00	
EFT42340	15/12/2021	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN ON 23/11/2021 FOR 181 WELLINGTON STREET SALE OF LAND	1		1,195.48
INV 41763	24/11/2021	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN ON 23/11/2021 FOR 181 WELLINGTON STREET SALE OF LAND	1	1,195.48	
EFT42341	15/12/2021	NORTH REGIONAL TAFE	NADEGE VINICOME USJ# S8K4JQM9QL NY \$347.40 BSB50618 DIPLOMA OF HUMAN RESOURCES MANAGEMENT. UNIT - BSBHRM513 MANAGE WORKFORCE PLANNING	1		375.10

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INV J00167730/11/2021		NORTH REGIONAL TAPE	NADEGE VINICOME USJ# S8K4JQM9QL NV \$347.40 BSB50618 DIPLOMA OF HUMAN RESOURCES MANAGEMENT. UNIT - BSBHRM513 MANAGE WORKFORCE PLANNING	1	375.10	
EFT42342	15/12/2021	NORTHAM LIQUOR BARONS	STOCK FOR THE COUNCIL CHAMBERS	1		158.94
INV 350387	08/12/2021	NORTHAM LIQUOR BARONS	STOCK FOR THE COUNCIL CHAMBERS	1	158.94	
EFT42343	15/12/2021	OLLY'S CAR & FURNITURE UPHOLSTERY'S	PN1405 - REPAIR FORKLIFT SEAT	1		253.00
INV 3991	11/12/2021	OLLY'S CAR & FURNITURE UPHOLSTERY'S	PN1405 - REPAIR FORKLIFT SEAT	1	253.00	
EFT42344	15/12/2021	POLYLINK PIPING SYSTEMS PTY LTD	16 X 3 METRE LENGTHS OF 50 MM POLY PIPE WITH 600 MM RISERS AND FLOAT+ SPRINKLER ASSEMBLY ONE END. TO BE COLLECTED FROM POLYLINK IN BUNBURY BY JAN WATKINS.	1		6,195.20
INV 000113830/11/2021		POLYLINK PIPING SYSTEMS PTY LTD	16 X 3 METRE LENGTHS OF 50 MM POLY PIPE WITH 600 MM RISERS AND FLOAT+ SPRINKLER ASSEMBLY ONE END. TO BE COLLECTED FROM POLYLINK IN BUNBURY BY JAN WATKINS.	1	6,195.20	
EFT42345	15/12/2021	RED DOT STORES	GIFT BAGS FOR SHIRE OF NORTHAM CITIZENSHIP CEREMONY ON 29/11/2021	1		22.00
INV 958380	29/11/2021	RED DOT STORES	GIFT BAGS FOR SHIRE OF NORTHAM CITIZENSHIP CEREMONY ON 29/11/2021	1	22.00	
EFT42346	15/12/2021	SHRED-X PTY LTD	DESTRUCTION OF 18 ARCHIVE BOXES - RECORDS	1		380.75
INV 017232230/11/2021		SHRED-X PTY LTD	DESTRUCTION OF 18 ARCHIVE BOXES - RECORDS	1	309.10	
INV 017232230/11/2021		SHRED-X PTY LTD	EMPTYING OF ADMIN SHREDDER BIN	1	71.65	
EFT42347	15/12/2021	STALLION BUILDING CO PTY LTD	SUPPLY AND CONSTRUCT CLACKLINE FIRE SHED REFURBISHMENT AS PER CONTRACT C202021-31.	1		109,784.60
INV 1909	06/12/2021	STALLION BUILDING CO PTY LTD	SUPPLY AND CONSTRUCT CLACKLINE FIRE SHED REFURBISHMENT AS PER CONTRACT C202021-31.	1	89,598.87	
INV 1912	13/12/2021	STALLION BUILDING CO PTY LTD	SUPPLY AND CONSTRUCT OPERATIONS DEPOT ADMINISTRATION BUILDING AS PER CONTRACT C.202021-19.	1	20,185.73	

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EFT42348	15/12/2021	SYNERGY	361669310 RECREATION PRECINCT - 01/12/2021 to 07/12/2021	1		9,741.73
INV 357703908	12/2021	SYNERGY	357703990 BERT HAWKE PAVILION & LIGHTS - 10/11/2021 to 07/12/2021		266.73	
INV 293110709	12/2021	SYNERGY	293110730 BILYA KOORT BOODJA - 10/11/2021 to 30/11/2021		830.06	
INV 361669309	12/2021	SYNERGY	361669310 RECREATION PRECINCT - 01/12/2021 to 07/12/2021		8,644.94	
EFT42349	15/12/2021	TERESA ALISON CLIFTON	POLICE CLEARANCE REIMBURSEMENT	1		57.60
INV 784911	28/11/2021	TERESA ALISON CLIFTON	POLICE CLEARANCE REIMBURSEMENT	1	57.60	
EFT42350	15/12/2021	THE WORKWEAR GROUP	UNIFORM ITEMS FOR WASTE MANAGEMENT OFFICER ANNEMAREE JENSEN - 1 X SKU CAT3CA SIZE 14 AND IN BLACK.	1		84.15
INV 136312626	11/2021	THE WORKWEAR GROUP	UNIFORM ITEMS FOR WASTE MANAGEMENT OFFICER ANNEMAREE JENSEN - 1 X SKU CAT3CA SIZE 14 AND IN BLACK.	1	84.15	
EFT42351	15/12/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES - NOVEMBER 2021	1		41.54
INV 0522-S308	11/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES - NOVEMBER 2021	1	41.54	
EFT42352	15/12/2021	TYREPOWER	PN2016 - N.3333 VIN: MNAUMA E80LW121757 FORD RANGER - SUPPLY, FIT AND WHEEL ALIGNMENT FOR 2 X NEW MAXXIS 215/70R16C AS PER QUOTE Q101981	1		431.92
INV 8265.14	09/12/2021	TYREPOWER	PN2016 - N.3333 VIN: MNAUMA E80LW121757 FORD RANGER - SUPPLY, FIT AND WHEEL ALIGNMENT FOR 2 X NEW MAXXIS 215/70R16C AS PER QUOTE Q101981	1	431.92	
EFT42353	15/12/2021	WCP CIVIL PTY LTD	REFUND OF OVERPAYMENT OF WCP ACCOUNT W165	1		2,511.06
INV CY 08/008/09	2021	WCP CIVIL PTY LTD	REFUND OF OVERPAYMENT OF WCP ACCOUNT W165	1	2,511.06	
EFT42354	15/12/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	AC RE-PIPE AND GAS FOR CLACKLINE 2.4	1		6,881.98
INV INV-12213/08	2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ATTEND STATION, REMOVE AND RELOCATE APPLIANCE CHARGERS AS PER SITE VISIT BAKERS HILL BFB	1	1,207.50	

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INV INV-12217/09/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	AC RE-PIPE AND GAS FOR CLACKLINE 2.4	1	2,265.50	
INV INV-12419/10/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	LIGHT BAR WITH CORNERING LIGHTS	1	1,450.00	
INV INV-12520/10/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	LIGHT BAR WITH CORNERING LIGHTS	1	1,450.00	
INV INV-12524/11/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	BAKERS HILL 3.4U - ATTEND STATION, DIAGNOSE AND REPAIR PUMP SPEED CONTROLLER	1	508.98	
EFT42355	15/12/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	SALES OF AVON BIRD BOOKS AND NYOONGAR DICTONARY	1		483.67
INV 003012809/12/2021		WHEATBELT NATURAL RESOURCE MANAGEMENT	SALES OF AVON BIRD BOOKS AND NYOONGAR DICTONARY	1	483.67	
EFT42356	15/12/2021	ZABRINA CANTATORE	SALE OF MERCHANDISE HELD AT BKB ON CONSIGNMENT	1		288.00
INV 4	10/12/2021	ZABRINA CANTATORE	SALE OF MERCHANDISE HELD AT BKB ON CONSIGNMENT	1	288.00	
EFT42357	17/12/2021	AUTOPRO NORTHAM	PN1207 - GLOBES FOR CASE TRACTOR	1		15.08
INV 963280	16/12/2021	AUTOPRO NORTHAM	PN1207 - GLOBES FOR CASE TRACTOR	1	15.08	
EFT42358	17/12/2021	BUNNINGS BUILDING SUPPLIES P/L	BAGS	1		7.38
INV 2182/0001/12/2021		BUNNINGS BUILDING SUPPLIES P/L	BAGS	1	7.38	
EFT42359	17/12/2021	CENTRAL REGIONAL TAPE	2021 - LGA40204 - CIV LOCAL GOVERNMENT ADMINISTOR - JACOB SMITH	1		682.50
INV 100169103/12/2021		CENTRAL REGIONAL TAPE	2021 - LGA40204 - CIV LOCAL GOVERNMENT ADMINISTOR - JACOB SMITH	1	585.00	
INV 100169103/12/2021		CENTRAL REGIONAL TAPE	2021 - LGA40204 - CIV LOCAL GOVERNMENT ADMINISTOR - JACOB SMITH	1	97.50	
EFT42360	17/12/2021	DEBORAH MOODY	REFUND WITHHOLDING TAX DEDUCTED ON INVOICE 92	1		147.00
INV 92	16/12/2021	DEBORAH MOODY	REFUND WITHHOLDING TAX DEDUCTED ON INVOICE 92	1	147.00	
EFT42361	17/12/2021	DJELLIE	CHERRY CHOC JAM	1		80.00
INV NOR02 06/12/2021		DJELLIE	CHERRY CHOC JAM	1	80.00	

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EFT42362	17/12/2021	GLENN STUART BEVERIDGE	YOUTH PRECINCT TOILETS. PAINT WALLS AFTER GRAFFITI.	1		2,959.00
INV 225	21/11/2021	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS. REPLACE SOAP DISPENSER TO PARENTS ROOM.	1	550.00	
INV 233	02/12/2021	GLENN STUART BEVERIDGE	WUNDOWJE SWIMMING POOL. REPAIR PICNIC TABLE, REPLACE BROKEN TIMBER.	1	297.00	
INV 235	02/12/2021	GLENN STUART BEVERIDGE	WUNDOWJE FOOTY CHANGEROOM. INSTALL PLY COVERS TO BOTH MALE AND FEMALE CHANGE ROOM INTERNAL DOORS DUE TO DAMAGE.	1	517.00	
INV 234	02/12/2021	GLENN STUART BEVERIDGE	KURINGAL VILLAGE UNIT 2. REPAIR/REPLACE BEDROOM WINDOW LOCK.	1	99.00	
INV 237	13/12/2021	GLENN STUART BEVERIDGE	APEX PARK TOILETS. REPAIR DOOR LOCK AND REPLACE RUBBER SEAL TO TOILET.	1	231.00	
INV 238	13/12/2021	GLENN STUART BEVERIDGE	MEMORIAL HALL. REPLACE SOAP HOLDERS IN MALE AND FEMALE TOILETS.	1	572.00	
INV 246	14/12/2021	GLENN STUART BEVERIDGE	YOUTH PRECINCT TOILETS. PAINT WALLS AFTER GRAFFITI.	1	594.00	
INV 245	14/12/2021	GLENN STUART BEVERIDGE	KURINGAL UNIT #5. REPAIR LIGHT TO BEDROOM AND CLEAN OUT SKYLIGHT.	1	99.00	
EFT42363	17/12/2021	JH COMPUTER SERVICES PTY LTD	35 X SUPPORT PACK LABOUR HOURS FOR THE PRICE OF 30	1		7,947.10
INV 000020023/09/2021		JH COMPUTER SERVICES PTY LTD	35 X SUPPORT PACK LABOUR HOURS FOR THE PRICE OF 30	1	5,280.00	
INV 000020117/11/2021		JH COMPUTER SERVICES PTY LTD	SURFACE PRO X SQ2 16GB 256GB LTE BLACK AS PER QUOTE 000022945-D01	1	2,667.10	
EFT42364	17/12/2021	JS TECHNOLOGY & DIGITAL PTY LTD	iPad Air Screen Protectors * 5	1		150.00
INV 10033	11/11/2021	JS TECHNOLOGY & DIGITAL PTY LTD	iPad Air Screen Protectors * 5	1	150.00	
EFT42365	17/12/2021	KWOBIDAK CREATIONS	SALE OF MERCHANDISE HELD AT BKB ON CONSIGNMENT	1		347.20
INV 009	10/12/2021	KWOBIDAK CREATIONS	SALE OF MERCHANDISE HELD AT BKB ON CONSIGNMENT	1	347.20	
EFT42366	17/12/2021	MITCHELL THOMAS HATHERLY	POLICE CLEARANCE - WORKING WITH CHILDREN CARD	1		87.00
INV 024540726/11/2021		MITCHELL THOMAS HATHERLY	POLICE CLEARANCE - WORKING WITH CHILDREN CARD	1	87.00	

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EFT42367	17/12/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR 01/07/2021-30/06/2022	1		179.00
INV 000038801	12/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR 01/07/2021-30/06/2022	1	43.00	
INV 000038803	12/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR 01/07/2021-30/06/2022	1	18.00	
INV 000038803	12/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR 01/07/2021-30/06/2022	1	100.00	
INV 000038807	12/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR 01/07/2021-30/06/2022	1	18.00	
EFT42368	17/12/2021	FAUL DE BOULAY	CROSSOVER REBATE FOR 31 BURNSIDE AVENUE	1		1,000.00
INV NB 15/115	12/2021	FAUL DE BOULAY	CROSSOVER REBATE FOR 31 BURNSIDE AVENUE	1	1,000.00	
EFT42369	17/12/2021	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2256682	1		662.90
INV 225668215	12/2021	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2256682	1	662.90	
EFT42370	17/12/2021	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES 2021/2022	1		93.68
INV 399930	30/11/2021	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES 2021/2022	1	93.68	
EFT42371	17/12/2021	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO COMMERCIALS ON TRIPLE M, NORTHAM.	1		110.00
INV 712586230	11/2021	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO COMMERCIALS ON TRIPLE M, NORTHAM.	1	110.00	
EFT42373	17/12/2021	THE BOOK SHED	SHIRE LOGO DEVELOPMENT & EXPORTING / BUSINESS CARD ARTWORK / STRATEGY DOC	1		715.00
INV INV-21201	12/2021	THE BOOK SHED	SHIRE LOGO DEVELOPMENT & EXPORTING / BUSINESS CARD ARTWORK / STRATEGY DOC	1	715.00	
EFT42374	17/12/2021	TIMOTHY MICHAEL SHUKER	RATES CREDIT REFUND FOR ASSESSMENT A1306	1		1,059.28
INV A1306	17/12/2021	TIMOTHY MICHAEL SHUKER	RATES CREDIT REFUND FOR ASSESSMENT A1306		1,059.28	

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EFT42375	17/12/2021	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09	1		1,320.00
INV 000036914/12/2021	17/12/2021	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09	1	1,320.00	
EFT42376	17/12/2021	WALKABOUT FASHION ACCESSORIES	NECKLANES/ WRISTBANDS/ DREAMCATCHERS	1		359.85
INV 5268	23/11/2021	WALKABOUT FASHION ACCESSORIES	NECKLANES/ WRISTBANDS/ DREAMCATCHERS	1	359.85	
EFT42377	17/12/2021	WESTERN AUSTRALIAN ELECTORAL COMMISSION	AS PER COUNCIL RESOLUTION C4154 ON 17 FEBRUARY 2021	1		30,496.18
INV 3392	08/12/2021	WESTERN AUSTRALIAN ELECTORAL COMMISSION	AS PER COUNCIL RESOLUTION C4154 ON 17 FEBRUARY 2021	1	30,496.18	
EFT42378	17/12/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1510A - REPAIR TRAILER LIGHT PLUG	1		402.50
INV INV-12615/12/2021	17/12/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1510A - REPAIR TRAILER LIGHT PLUG	1	237.50	
INV INV-12615/12/2021	17/12/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	BOX OF H1 GLOBES 55W 12V	1	165.00	
EFT42379	17/12/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MICROSOFT WIRELESS MOBILE MOUSE / WIRED DESKTOP	1		285.05
INV 28337	07/12/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MICROSOFT WIRELESS MOBILE MOUSE / WIRED DESKTOP	1	204.80	
INV 213083	13/12/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	CREATE298 MONTHLY PHOTOCOPIER READING 8.11.2021-13.12.2021	1	80.25	
EFT42380	21/12/2021	OASIS OUTDOOR STRUCTURES	BEAVIS PLACE PUBLIC OPEN SPACE DEVELOPMENT AS PER CONTRACT C.202021-29.	1		520,295.35
INV INV-06408/12/2021	21/12/2021	OASIS OUTDOOR STRUCTURES	BEAVIS PLACE PUBLIC OPEN SPACE DEVELOPMENT AS PER CONTRACT C.202021-29.	1	520,295.35	
EFT42381	23/12/2021	ABBOTTS FORGE	PN1805 - REMOVE TOOL BOX ON RESPONSE TRUCK AND RETRO FIT SIGN RACK. CUT DOWN AND RE JIG EXISTING SIGN RACK AND FABRICATE RACK TO HOLD LEGS 12 SIGNS AND 24 LEGS	1		1,100.00

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INV 000049029/11/2021		ABBOTTS FORGE	PN1805 - REMOVE TOOL BOX ON RESPONSE TRUCK AND RETRO FIT SIGN RACK. CUT DOWN AND RE JIG EXISTING SIGN RACK AND FABRICATE RACK TO HOLD LEGS 12 SIGNS AND 24 LEGS	1	1,100.00	
EFT42382	23/12/2021	ACCESS UNLIMITED INTERNATIONAL PTY LTD	JASON LINDNER SUIT# 2MF55K2QCH BREATHING APPARATUS TRAINING COURSE 29TH NOVEMBER 2021	1		1,900.00
INV I36326	29/11/2021	ACCESS UNLIMITED INTERNATIONAL PTY LTD	JASON LINDNER SUIT# 2MF55K2QCH BREATHING APPARATUS TRAINING COURSE 29TH NOVEMBER 2021	1	1,900.00	
EFT42383	23/12/2021	ANIKA FERGUSON	REIMBURSE MEDICAL	1		187.00
INV 164443	13/12/2021	ANIKA FERGUSON	REIMBURSE MEDICAL	1	187.00	
EFT42384	23/12/2021	ANNE MARIA SCHELFHOUT	RATES INCENTIVE PRIZE - \$500.00 DONATED BY SPECIALISED TREE SERVICES.	1		500.00
INV CY16.1216/12/2021		ANNE MARIA SCHELFHOUT	RATES INCENTIVE PRIZE - \$500.00 DONATED BY SPECIALISED TREE SERVICES.	1	500.00	
EFT42385	23/12/2021	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	Supply of airconditioning belt for PN1502	1		8.88
INV 685118417/12/2021		APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	Supply of airconditioning belt for PN1502	1	8.88	
EFT42386	23/12/2021	ASTROTOURISM WA PTY LTD	2021/22 ASTROTOURISM TOWN MEMBERSHIP	1		3,300.00
INV 1109	04/11/2021	ASTROTOURISM WA PTY LTD	2021/22 ASTROTOURISM TOWN MEMBERSHIP	1	3,300.00	
EFT42387	23/12/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 30 HOURS PER WEEK AT \$30 PER HOUR 52 WEEKS PER YEAR, PLUS FOUR PUBLIC HOLIDAYS (32 HOURS AT \$30 PER HOUR) TOTAL 1592 HOURS PER YEAR.	1		4,704.00
INV 0022	14/11/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 30 HOURS PER WEEK AT \$30 PER HOUR 52 WEEKS PER YEAR, PLUS FOUR PUBLIC HOLIDAYS (32 HOURS AT \$30 PER HOUR) TOTAL 1592 HOURS PER YEAR.	1	1,568.00	
INV 0023	28/11/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 30 HOURS PER WEEK AT \$30 PER HOUR 52 WEEKS PER YEAR, PLUS FOUR PUBLIC HOLIDAYS (32 HOURS AT \$30 PER HOUR) TOTAL 1592 HOURS PER YEAR.	1	1,568.00	

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INV 0024	12/12/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 30 HOURS PER WEEK AT \$30 PER HOUR 52 WEEKS PER YEAR, PLUS FOUR PUBLIC HOLIDAYS (32 HOURS AT \$30 PER HOUR) TOTAL 1592 HOURS PER YEAR.	1	1,568.00	
EFT42388	23/12/2021	AVON VALLEY GLASS	REPAIR TO SMASHED GLASS DOOR IN FOYER AND PUT ON FROSTED STRIP	1		669.75
INV 000121724	11/12/2021	AVON VALLEY GLASS	REPAIR TO SMASHED GLASS DOOR IN FOYER AND PUT ON FROSTED STRIP	1	669.75	
EFT42389	23/12/2021	AVON WASTE	TOWN / COMMERCIAL RUBBISH COLLECTION	1		33,055.61
INV 47610	03/12/2021	AVON WASTE	TOWN / COMMERCIAL RUBBISH COLLECTION	1	33,055.61	
EFT42391	23/12/2021	BRYCE HUDSON	SHIRE OF NORTHAM CHRISTMAS FUNCTION - ENTERTAINMENT	1		400.00
INV 64858	19/12/2021	BRYCE HUDSON	SHIRE OF NORTHAM CHRISTMAS FUNCTION - ENTERTAINMENT	1	400.00	
EFT42392	23/12/2021	BUNNINGS BUILDING SUPPLIES P/L	RUBBISH BINS	1		389.50
INV 2182/0009	12/12/2021	BUNNINGS BUILDING SUPPLIES P/L	PPE EQUIPMENT - EAR MUFFS, GLOVES, SAFETY GLASSES	1	54.49	
INV 2182/9910	10/12/2021	BUNNINGS BUILDING SUPPLIES P/L	RUBBISH BINS	1	335.01	
EFT42393	23/12/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM BEERING RD AND DROP OFF AT BELMUGGIN RD 01/12/2021	1		385.00
INV 000038007	12/12/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM BEERING RD AND DROP OFF AT BELMUGGIN RD 01/12/2021	1	385.00	
EFT42394	23/12/2021	CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR OCTOBER, NOVEMBER & DECEMBER 2021	1		2,749.98
INV CH 161216	12/12/2021	CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR OCTOBER, NOVEMBER & DECEMBER 2021	1	2,749.98	
EFT42395	23/12/2021	CIVIC LEGAL	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE	1		4,125.00
INV 509152	10/12/2021	CIVIC LEGAL	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE	1	4,125.00	
EFT42396	23/12/2021	COUNTRY COPIERS NORTHAM	STATIONARY	1		289.80

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INV 44669	30/11/2021	COUNTRY COPIERS NORTHAM	STATIONARY	1	103.45	
INV 44669	30/11/2021	COUNTRY COPIERS NORTHAM	WHITEBOARDS	1	85.90	
INV 44669	30/11/2021	COUNTRY COPIERS NORTHAM	STATIONERY	1	100.45	
EFT42397	23/12/2021	COUNTRYWIDE GROUP	ATOM EDGER REPAIRS	1		230.57
INV ACC00117/12/2021		COUNTRYWIDE GROUP	ATOM EDGER REPAIRS	1	149.57	
INV ACC00120/12/2021		COUNTRYWIDE GROUP	TWO CHAINSAW CHAINS	1	81.00	
EFT42399	23/12/2021	DIRECTORIES OF AUSTRALIA PTY LTD	AGED CARE DIRECTORY OF AUSTRALIA	1		975.00
INV 715805R/7/11/2021		DIRECTORIES OF AUSTRALIA PTY LTD	AGED CARE DIRECTORY OF AUSTRALIA	1	975.00	
EFT42400	23/12/2021	DJELLIE	2X RASBERRY LEMON & THYME	1		64.00
INV 000101	16/11/2021	DJELLIE	2X RASBERRY LEMON & THYME	1	64.00	
EFT42401	23/12/2021	DUANA NICKELS - BRIDTJA YORGAS	2021 NORTHAM BILYA FESTIVAL: PERFORMANCE (DEADLY SISTA GIRLZ)	1		500.00
INV 63640	18/11/2021	DUANA NICKELS - BRIDTJA YORGAS	2021 NORTHAM BILYA FESTIVAL: PERFORMANCE (DEADLY SISTA GIRLZ)	1	500.00	
EFT42402	23/12/2021	EVELYN DUFF	ST JOHNS AMBULANCE FIRST AID RECEIPT POLICE CLEARANCE RECEIPT	1		274.60
INV 02/460908/12/2021		EVELYN DUFF	REIMBURSE WORKING WITH CHILDREN	1	87.00	
INV AC 201220/12/2021		EVELYN DUFF	ST JOHNS AMBULANCE FIRST AID RECEIPT POLICE CLEARANCE RECEIPT	1	187.60	
EFT42403	23/12/2021	FRESH TRADING CO ONO PTY LTD	CATERING - SHIRE OF NORTHAM CHRISTMAS FUNCTION	1		3,000.00
INV INV-00616/12/2021		FRESH TRADING CO ONO PTY LTD	CATERING - SHIRE OF NORTHAM CHRISTMAS FUNCTION	1	2,400.00	
INV INV-00716/12/2021		FRESH TRADING CO ONO PTY LTD	ADDITIONAL CATERING - SHIRE OF NORTHAM CHRISTMAS FUNCTION	1	600.00	
EFT42404	23/12/2021	FULTON HOGAN INDUSTRIES PTY LTD	5 TONNE COLD MIX	1		1,149.50
INV 159187917/12/2021		FULTON HOGAN INDUSTRIES PTY LTD	5 TONNE COLD MIX	1	1,149.50	

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EFT42405	23/12/2021	GRAFTON ELECTRICS	REPAIRS AND POWER CONNECTION FOR CHRISTMAS LIGHTS	1		841.50
INV 8256	03/12/2021	GRAFTON ELECTRICS	TAG AND TEST CHRISTMAS LIGHTS	1	110.00	
INV 8266	09/12/2021	GRAFTON ELECTRICS	REPAIRS AND POWER CONNECTION FOR CHRISTMAS LIGHTS	1	330.00	
INV 8274	10/12/2021	GRAFTON ELECTRICS	TAGGING AND TESTING OF ELECTRICAL EQUIPMENT AT NORTHAM DEPOT	1	279.40	
INV 8292	15/12/2021	GRAFTON ELECTRICS	REPAIR TO TRIPPED POWERPOINT	1	122.10	
EFT42406	23/12/2021	HIQA WA SOUTH PTY LTD TAS HIQA KANGA & ASS	FAVEMENT TESTING FOR ROBINSON ROAD	1		9,694.30
INV 000002701	11/12/2021	HIQA WA SOUTH PTY LTD TAS HIQA KANGA & ASS	FAVEMENT TESTING FOR ROBINSON ROAD	1	9,694.30	
EFT42407	23/12/2021	HORSEPOWER RIDING FOR THE DISABLED ASSOC. OF WA BAKERS HILL CARRIAGE DRIVING CENTRE INC. T/A HORSEPOWER	QUICK RESPONSE GRANT ALLOCATION. APPLICATION Q7.	1		2,674.00
INV JH 131220	11/12/2021	HORSEPOWER RIDING FOR THE DISABLED ASSOC. OF WA BAKERS HILL CARRIAGE DRIVING CENTRE INC. T/A HORSEPOWER	QUICK RESPONSE GRANT ALLOCATION. APPLICATION Q7.	1	2,674.00	
EFT42408	23/12/2021	HOST AUTO REPAIRS	PIT INSPECTION FOR SEWERJETT RANGER R50D-120 124LPM 2350PSI KUBOTA POWERED TRAILER JETTER SYSTEM	1		162.30
INV 67571	06/12/2021	HOST AUTO REPAIRS	PIT INSPECTION FOR SEWERJETT RANGER R50D-120 124LPM 2350PSI KUBOTA POWERED TRAILER JETTER SYSTEM	1	162.30	
EFT42409	23/12/2021	JACKSON HARVEY	BEAVIS PLACE MURAL - 3 INTERCHANGEABLE ARTWORKS 1.5x2.15M DESIGN FEE	1		1,500.00
INV 64752	07/12/2021	JACKSON HARVEY	BEAVIS PLACE MURAL - 3 INTERCHANGEABLE ARTWORKS 1.5x2.15M DESIGN FEE	1	1,500.00	
EFT42410	23/12/2021	JASON SIGNMAKERS	LOCAL DIRECTION SIGN STACK (MR-SFB-3 / MR-VFB-3) AS PER QUOTE 21716	1		63.71
INV 225072	16/12/2021	JASON SIGNMAKERS	LOCAL DIRECTION SIGN STACK (MR-SFB-3 / MR-VFB-3) AS PER QUOTE 21716	1	63.71	

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EFT42411	23/12/2021	JH COMPUTER SERVICES PTY LTD	FORTIGATE-100E 3 YEAR UNIFIED THREAT PROTECTION INCLUDING MALWARE PROTECTION, ANTISPAM,24X7 FORTICARE	1		11,209.44
INV 000020014/10/2021	10/2021	JH COMPUTER SERVICES PTY LTD	FORTIGATE-100E 3 YEAR UNIFIED THREAT PROTECTION INCLUDING MALWARE PROTECTION, ANTISPAM,24X7 FORTICARE	1	5,450.50	
INV 000020014/10/2021	10/2021	JH COMPUTER SERVICES PTY LTD	FREIGHT	1	55.00	
INV 000020018/10/2021	10/2021	JH COMPUTER SERVICES PTY LTD	FOLIO TOUCH FOR IPAD AIR FOR PATSY	1	253.00	
INV 000020019/10/2021	10/2021	JH COMPUTER SERVICES PTY LTD	10.9 INCH IPAD AIR WIFI+ CELLULAR 256GB ROSE GOLD / APPLE PENCIL	1	1,655.94	
INV 000020104/11/2021	11/2021	JH COMPUTER SERVICES PTY LTD	YEALINK UH34 LTE MONO WIDEBAND NOISE CANCELLING MICROPHONE - USB CONNECTION, FOAM EAR CUSHIONS, DESIGNED FOR MICROSOFT TEAMS	1	99.00	
INV 000020115/12/2021	12/2021	JH COMPUTER SERVICES PTY LTD	YEALINK WH62 MONO UC DECT WIRELESS HEADSET	1	396.00	
INV 000020120/12/2021	12/2021	JH COMPUTER SERVICES PTY LTD	2 YEAR WARRANTY EXTENSION FOR SR650 AT ADMIN BUILDING	1	3,300.00	
EFT42412	23/12/2021	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO: G 2021/10 DATED 04/09/2021 TO 01/10/2021	1		1,374.24
INV 368412-17/09/2021	17/09/2021	LANDGATE	MINING TENEMENTS CHARGEABLE SCHEDULE NO: M 2021/8 DATED 07/08/2021 TO 02/09/2021	1	41.30	
INV 368869-28/09/2021	28/09/2021	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO: G 2021/9 DATED 07/08/2021 TO 03/09/2021	1	158.35	
INV 369366-26/10/2021	26/10/2021	LANDGATE	UNIMPROVED VALUATIONS CHARGEABLE SCHEDULE NO: R 2021/6 DATED 21/08/2021 TO 01/10/2021 SCHEDULE NO: R 2021/7 DATED 02/10/2021 TO 15/10/2021	1	173.88	
INV 369407-27/10/2021	27/10/2021	LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO: G 2021/10 DATED 04/09/2021 TO 01/10/2021	1	864.71	
INV 114541401/12/2021	12/2021	LANDGATE	PURCHASE OF MEMORIAL DOCUMENT ON CERTIFICATE OF TITLE 1362/95 (A 12640). N297357	1	27.20	

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INV 114541401/12/2021		LANDGATE	PURCHASE OF CERTIFICATE OF TITLES FOR A15309, A12354 & A15549 TO STRAT PROCESS OF SELLING LAND	1	81.60	
INV 114541401/12/2021		LANDGATE	PURCHASE OF CERTIFICATE OF TITLE FOR 2224/727 - 23 CARLIN RD, BAKERS HILL	1	27.20	
EFT42413	23/12/2021	IGIS - RISK MANAGEMENT	REGIONAL RISK COORDINATOR FEE 2021-2022 1ST INSTALLMENT	1		8,272.39
INV 156-022113/12/2021		IGIS - RISK MANAGEMENT	REGIONAL RISK COORDINATOR FEE 2021-2022 1ST INSTALLMENT	1	8,272.39	
EFT42414	23/12/2021	LO-GO APPOINTMENTS	TEMPORARY CONTRACT - EXECUTIVE MANAGER ENGINEERING SERVICES - NEVILLE BINNING - (40 HOURS X \$101.24 PER HOUR NOT INCLUDING GST)	1		4,231.83
INV 004250314/12/2021		LO-GO APPOINTMENTS	TEMPORARY CONTRACT - EXECUTIVE MANAGER ENGINEERING SERVICES - NEVILLE BINNING - (40 HOURS X \$101.24 PER HOUR NOT INCLUDING GST)	1	4,231.83	
EFT42415	23/12/2021	LUCY'S TEAROOMS	CATERING FOR 5 PEOPLE FOR THREE DAYS 28-30 SEPTEMBER 2021	1		180.00
INV 2578	03/11/2021	LUCY'S TEAROOMS	CATERING FOR 5 PEOPLE FOR THREE DAYS 28-30 SEPTEMBER 2021	1	180.00	
EFT42416	23/12/2021	LYNDA BURKE T/AS KISS CATERING	FINGER FOOD FOR THE NEW BAKERS HILL FIRE STATION	1		500.00
INV 000037	18/10/2021	LYNDA BURKE T/AS KISS CATERING	FINGER FOOD FOR THE NEW BAKERS HILL FIRE STATION	1	500.00	
EFT42417	23/12/2021	MEREDITH GOODMAN	REIMBURSE MEDICAL RECEIPT / POLICE CLEARANCE RECEIPT	1		227.60
INV AC 201220/12/2021		MEREDITH GOODMAN	REIMBURSE MEDICAL RECEIPT / POLICE CLEARANCE RECEIPT	1	227.60	
EFT42418	23/12/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCION SERVICES (CLEANING TOWN ROADS) FROM 01/07/2021 -22/09/2022 CN CONTRACT C.201819-12 YEAR 3	1		7,801.20
INV N2901	13/12/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCION SERVICES (CLEANING TOWN ROADS) FROM 01/07/2021 -22/09/2022 CN CONTRACT C.201819-12 YEAR 3	1	3,900.60	

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INV N2902	13/12/2021	MINT CIVIL PTY LTD T/A S IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FROM 01/07/2021 -22/05/2022 ON CONTRACT C.201819-12 YEAR 3	1	3,900.60	
EFT42419	23/12/2021	MM ELECTRICAL MERCHANDISING	5M CAT5 CABLES	1		58.78
INV 185879-07/12/2021	07/12/2021	MM ELECTRICAL MERCHANDISING	5M CAT5 CABLES	1	58.78	
EFT42420	23/12/2021	MORRIS PEST AND WEED CONTROL	SPRAY INKPEN WASTE MANAGEMENT SITE TO CONTROL NOXIOUS WEEDS COTTONBUSH, WATSONIA AND CASTOR OIL PLANT. SPRAY X 2 SIDES OF ROAD FROM GATE TO TIP FACE AS PER QUOTE.	1		2,360.88
INV INV-16016/12/2021	12/2021	MORRIS PEST AND WEED CONTROL	SPRAY INKPEN WASTE MANAGEMENT SITE TO CONTROL NOXIOUS WEEDS COTTONBUSH, WATSONIA AND CASTOR OIL PLANT. SPRAY X 2 SIDES OF ROAD FROM GATE TO TIP FACE AS PER QUOTE.	1	2,360.88	
EFT42421	23/12/2021	MR CD VYAS	FUEL CHARGE PAID WITH CASH FOR MITSUBISHI OUTLANDER N10734- AT 55928 - PAYMENT REQUEST FORM \$15.04	1		15.04
INV NB. 20.120/12/2021	20/12/2021	MR CD VYAS	FUEL CHARGE PAID WITH CASH FOR MITSUBISHI OUTLANDER N10734- AT 55928 - PAYMENT REQUEST FORM \$15.04	1	15.04	
EFT42422	23/12/2021	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 19 UNITS 01/07/2021-30/06/2022	1		893.92
INV 924164215/12/2021	12/2021	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 19 UNITS 01/07/2021-30/06/2022	1	893.92	
EFT42423	23/12/2021	NORTHAM & DISTRICTS LITTLE ATHLETICS CENTRE	QUICK RESPONSE GRANT Q6 NDLC 50TH ANNIVERSARY	1		4,000.00
INV 104	30/11/2021	NORTHAM & DISTRICTS LITTLE ATHLETICS CENTRE	QUICK RESPONSE GRANT Q6 NDLC 50TH ANNIVERSARY	1	4,000.00	
EFT42424	23/12/2021	NORTHAM BETTA HOME LIVING	BAR FRIDGE PLUS DELIVERY TO NORTHAM POOL	1		782.55
INV 23941	07/12/2021	NORTHAM BETTA HOME LIVING	USB-C to DVJ video adapters	1	49.90	
INV 200100309/12/2021	12/2021	NORTHAM BETTA HOME LIVING	Telstra Prepaid 4G 4GX USB + Wifi Modem	1	196.00	
INV 200100315/12/2021	12/2021	NORTHAM BETTA HOME LIVING	BAR FRIDGE PLUS DELIVERY TO NORTHAM POOL	1	329.00	

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INV 200100316	12/2021	NORTHAM BETTA HOME LIVING	USB-A TO USB-C ADAPATERS	1	29.90	
INV 200100320	12/2021	NORTHAM BETTA HOME LIVING	ADAPTOR / WALL CHARGER	1	75.95	
INV 200100320	12/2021	NORTHAM BETTA HOME LIVING	CHARGER / ADAPTOR	1	101.80	
EFT42425	23/12/2021	NORTHAM CHAMBER OF COMMERCE	FULL PAGE ADVERTISEMENT IN NORTHAM ADVERTISER JANUARY 2022	1		742.50
INV 000000820	12/2021	NORTHAM CHAMBER OF COMMERCE	AUSTRALJA DAY 2022- HALF PAGE AD IN NORTHAM ADVERTISER	1	302.50	
INV 000001020	12/2021	NORTHAM CHAMBER OF COMMERCE	FULL PAGE ADVERTISEMENT IN NORTHAM ADVERTISER JANUARY 2022	1	440.00	
EFT42426	23/12/2021	NORTHAM SPRINGFIELD FOOTBALL CLUB	QUICK RESPONSE GRANT Q11 SPRINGFIELD FOOTBALL CLUB - PERTH GLORY EXHIBITION MATCH	1		5,000.00
INV 001	09/12/2021	NORTHAM SPRINGFIELD FOOTBALL CLUB	QUICK RESPONSE GRANT Q11 SPRINGFIELD FOOTBALL CLUB - PERTH GLORY EXHIBITION MATCH	1	5,000.00	
EFT42427	23/12/2021	NORTHAM THEATRE GROUP INC	ANNUAL EVENT ALLOCATION 2021/22 NORTHAM THEATRE GROUP ANNUAL PRODUCTIONS - PAYMENT REQUEST FORM	1		3,000.00
INV 1004	10/11/2021	NORTHAM THEATRE GROUP INC	ANNUAL EVENT ALLOCATION 2021/22 NORTHAM THEATRE GROUP ANNUAL PRODUCTIONS - PAYMENT REQUEST FORM	1	3,000.00	
EFT42428	23/12/2021	OFFICE OF THE AUDITOR GENERAL	FEE FOR THE CERTIFICATION OF THE ROADS TO RECOVERY FUNDING UNDER THE NATIONAL LAND \$800.00 TRANSPORT ACT 2014 FOR THE SHIRE OF NORTHAM FOR THE YEAR ENDED 30 JUNE 2021 FEE FOR THE CERTIFICATION OF THE LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM \$1,000.00 FOR THE SHIRE OF NORTHAM FOR THE YEAR ENDED 30 JUNE 2021	1		1,980.00

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INV 143/2021	19/11/2021	OFFICE OF THE AUDITOR GENERAL	FEE FOR THE CERTIFICATION OF THE ROADS TO RECOVERY FUNDING UNDER THE NATIONAL LAND \$800.00 TRANSPORT ACT 2014 FOR THE SHIRE OF NORTHAM FOR THE YEAR ENDED 30 JUNE 2021 FEE FOR THE CERTIFICATION OF THE LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM \$1,000.00 FOR THE SHIRE OF NORTHAM FOR THE YEAR ENDED 30 JUNE 2021	1	1,980.00	
EFT42429	23/12/2021	OFFICEWORKS SUPERSTORES PTY LTD	IPHONE 12 64GB PHONE FOR EXECUTIVE MANAGER DEVELOPMENT SERVICES. INCL DELIVERY	1		1,322.90
INV 229188622	11/2021	OFFICEWORKS SUPERSTORES PTY LTD	IPHONE 12 64GB PHONE FOR EXECUTIVE MANAGER DEVELOPMENT SERVICES. INCL DELIVERY	1	1,202.95	
INV 230814928	11/2021	OFFICEWORKS SUPERSTORES PTY LTD	LOGITECH USB HEADSET BLACK H340. INCL DELIVERY	1	119.95	
EFT42430	23/12/2021	PROFESSIONAL LOCKSERVICE	WUNDOWIE FIRE APPLIANCE. SUPPLY AND SEND TO SHIRE 2 X COMBINATION LOCKS.	1		165.00
INV 001069515	12/2021	PROFESSIONAL LOCKSERVICE	WUNDOWIE FIRE APPLIANCE. SUPPLY AND SEND TO SHIRE 2 X COMBINATION LOCKS.	1	165.00	
EFT42431	23/12/2021	QUBE LOGISTICS (WA) PTY LTD	DELIVERY 1 X 920KG CHLORINE TO NORTHAM WASTE WATER TREATMENT PLANT	1		1,806.22
INV TS2034410	12/2021	QUBE LOGISTICS (WA) PTY LTD	DELIVERY 1 X 920KG CHLORINE TO NORTHAM WASTE WATER TREATMENT PLANT	1	903.11	
INV TS2034410	12/2021	QUBE LOGISTICS (WA) PTY LTD	1 X DELIVERY CHLORINE GAS 920KG	1	903.11	
EFT42432	23/12/2021	RED DOT STORES	CLIENT CHRISTMANS PARTY SUPPLES	1		237.98
INV 138927015	12/2021	RED DOT STORES	CLIENT CHRISTMANS PARTY SUPPLES	1	237.98	
EFT42433	23/12/2021	ST JOHN AMBULANCE AUSTRALIA (FIRST AID COURSE)	JAN KIELY USJ# RD7YLB24P5 FIRST AID COURSE 21/10/2021 EMAIL: ian_kiely@hotmail.com	1		111.00
INV FACRN20	10/2021	ST JOHN AMBULANCE AUSTRALIA (FIRST AID COURSE)	JAN KIELY USJ# RD7YLB24P5 FIRST AID COURSE 21/10/2021	1	-49.00	
INV FA INV021	10/2021	ST JOHN AMBULANCE AUSTRALIA (FIRST AID COURSE)	JAN KIELY USJ# RD7YLB24P5 FIRST AID COURSE 21/10/2021 EMAIL: ian_kiely@hotmail.com	1	160.00	

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EFT42434	23/12/2021	SYNERGY	357549690 KILLARA DAYCARE CENTRE - COTTAGE - 18/11/2021 to 15/12/2021	1		1,888.28
INV 293110710/11/2021		SYNERGY	293110730 BILYA KOORT BOODJA - 13/10/2021 to 09/11/2021		525.81	
INV 357703910/11/2021		SYNERGY	357703990 BERT HAWKE PAVILION & LIGHTS - 13/10/2021 to 09/11/2021		177.87	
INV 361670216/12/2021		SYNERGY	361670250 NORTHAM LIBRARY - 18/11/2021 to 15/12/2021		352.00	
INV 357549616/12/2021		SYNERGY	357549690 KILLARA DAYCARE CENTRE - COTTAGE - 18/11/2021 to 15/12/2021		832.60	
EFT42435	23/12/2021	SYSTEMIC PTY LTD T/A PROPERTY INSPECTION MANAGER	BUILDING MAINTNANCE. YEARLY SUBSCRIPTION FOR PJM.	1		549.00
INV 2021-0610/12/2021		SYSTEMIC PTY LTD T/A PROPERTY INSPECTION MANAGER	BUILDING MAINTNANCE. YEARLY SUBSCRIPTION FOR PJM.	1	549.00	
EFT42436	23/12/2021	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1		51,856.53
INV 23237	31/07/2021	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	31,545.01	
INV 23566	31/08/2021	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	4,376.63	
INV 23878	31/10/2021	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	8,757.38	

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INV 24118	30/11/2021	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	7,177.51	
EFT42437	23/12/2021	TELSTRA CORPORATION	TELSTRA CHARGES NOVEMBER 2021 - ADMIN / FINANCE	1		7,213.34
INV 630530227	11/2021	TELSTRA CORPORATION	TELSTRA BAKERS HILL BFB LANDLINE NOVEMBER 2021	1	30.00	
INV 272600910	12/2021	TELSTRA CORPORATION	TELSTRA CHARGES NOVEMBER 21 - ENGINEERING	1	50.00	
INV 272600910	12/2021	TELSTRA CORPORATION	TELSTRA CHARGES NOVEMBER 2021 ADMIN / FINANCE	1	40.04	
INV 272600810	12/2021	TELSTRA CORPORATION	TELSTRA CHARGES NOVEMBER 2021- COUNCILLOR IPADS / ADMIN & FINANCE / CISM / BUSHFIRES / RANGER SERVICES / CCTV / HEALTH / KILLARA / KILLARA INTERNET / PLANNING / WUNDOWIE POOL / NORTHAM LIBRARY / BKB / ENGINEERING / BUILDING / VISITORS CENTRE / REC CENTRE	1	2,320.13	
INV 225839814	12/2021	TELSTRA CORPORATION	TELSTRA CHARGES NOVEMBER 2021 - ADMIN / FINANCE	1	3,706.31	
INV 902607517	12/2021	TELSTRA CORPORATION	TELSTRA CHARGES NOVEMBER 2021 - ADMIN / FINANCE / ADMIN INTERNET / HAYEST BAN / LANDFILL / WUNDOWIE POOL / WUNDOWIE LIBRARY / CREATE 298 / ENGINEERING / LANDFILL INTERNET / REC CENTRE / CISM / BUSHFIRES	1	1,066.86	
EFT42438	23/12/2021	THE RIVERSIDE HOTEL	CATERING - ORDINARY COUNCIL MEETING 15 DECEMBER 2021	1		425.00
INV 3271	15/12/2021	THE RIVERSIDE HOTEL	CATERING - ORDINARY COUNCIL MEETING 15 DECEMBER 2021	1	425.00	
EFT42439	23/12/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES NOVEMBER 2021 - DEPOT / CISM	1		67.90
INV 0523-S305	12/2021	TOLL TRANSPORT PTY LTD	FREIGHT CHARGES NOVEMBER 2021 - DEPOT / CISM	1	67.90	
EFT42440	23/12/2021	TPG TELECOM	TPG CHARGES NOVEMBER 2021 - ADMIN & FINANCE / BKB / CISM / CREATE 298 / ENGINEERING / HEALTH / BUILDING / KILLARA / NORTHAM LIBRARY / WUNDOWIE LIBRARY / PLANNING / RANGER SERVICES / REC CENTRE / VISITORS CENTRE / IT	1		8,790.88

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INV 171373801/12/2021		TPG TELECOM	TPG BILL NOVEMBER 2021 - CREATE 298/ REC CENTRE / SES / BFB	1	591.80	
INV 171408401/12/2021		TPG TELECOM	TPG CHARGES NOVEMBER 2021 - ADMIN & FINANCE / BKB / CESH / CREATE 298 / ENGINEERING / HEALTH / BUILDING / KILLARA / NORTHAM LIBRARY / WUNDOWIE LIBRARY / PLANNING / RANGER SERVICES / REC CENTRE / VISITORS CENTRE / IT	1	8,199.08	
EFT42441	23/12/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS AUGUST 2021	1		50.00
INV 82	09/12/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS AUGUST 2021	1	50.00	
EFT42442	23/12/2021	TRUCK CENTRE WA PTY LTD	FIRST 4 WEEK SERVICE OF PN2104 - LUBRICANTA AND FILTERS	1		171.18
INV 222618116/12/2021		TRUCK CENTRE WA PTY LTD	FIRST 4 WEEK SERVICE OF PN2104 - LUBRICANTA AND FILTERS	1	171.18	
EFT42443	23/12/2021	TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - P# 92008125 WINDOW FOR BOMAG ROLLER	1		362.96
INV 008470313/12/2021		TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - P# 92008125 WINDOW FOR BOMAG ROLLER	1	362.96	
EFT42444	23/12/2021	WA DISTRIBUTORS PTY LTD T/AS ALWAYS FOODS	COLA - ZOMBIE CHEWS	1		318.45
INV 686177	26/11/2021	WA DISTRIBUTORS PTY LTD T/AS ALWAYS FOODS	COLA - ZOMBIE CHEWS	1	370.55	
INV 687730	02/12/2021	WA DISTRIBUTORS PTY LTD T/AS ALWAYS FOODS	COLA - ZOMBIE CHEWS	1	30.05	
INV 688758	07/12/2021	WA DISTRIBUTORS PTY LTD T/AS ALWAYS FOODS	RASPBERRY TWISTER CREDIT	1	-112.20	
INV 691695	16/12/2021	WA DISTRIBUTORS PTY LTD T/AS ALWAYS FOODS	WONKA FAB RASP TWISTER	1	30.05	
EFT42445	23/12/2021	WA RETICULATION SUPPLIES	SOL-HT-NODEVALV SINGLE STATION CONTROLLER & SOLENOID VALVE	1		5,522.77
INV L9418	08/12/2021	WA RETICULATION SUPPLIES	SOL-HT-NODEVALV SINGLE STATION CONTROLLER & SOLENOID VALVE	1	2,797.21	
INV L8373	13/12/2021	WA RETICULATION SUPPLIES	I40-06-SS-ON-R-B I40 6" SS RECLAIMED OPPOSING R.W	1	2,725.56	

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EFT42446	23/12/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1610 - SERVICE EXISTING DPF INCLUDING REMOVAL OF EXHAUST AND SENDING AWAY AND DIAGNOSIS. REPLACE DPF AND TEST INJECTORS	1		10,971.02
INV INV-12214/10/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1610 - DUAL CAB TRUCK. ATTEND SITE, TEST AND REPORT ON AUTO TRANS FAULT LIGHT. FOUND TO HAVE FAULTY BATTERIES. REPLACE AND TEST LIGHT BAR WITH CORNERING LIGHTS	1	702.50	
INV INV-12715/12/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REMOVE COMMS FROM PN1308 N.4099	1	1,450.00	
INV INV-12515/12/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REMOVE COMMS FROM PN1308 N.4099	1	1,847.50	
INV INV-12515/12/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1610 - SERVICE EXISTING DPF INCLUDING REMOVAL OF EXHAUST AND SENDING AWAY AND DIAGNOSIS. REPLACE DPF AND TEST INJECTORS	1	6,971.02	
EFT42447	23/12/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	LG Monitors 23.8" 24BK550Y	1		1,128.00
INV 28345	08/12/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	LG Monitors 23.8" 24BK550Y	1	1,128.00	
EFT42448	23/12/2021	WUNDOWIE PROGRESS ASSOCIATION	PROGRESS ASSOCIATION ALLOWANCE 2021/2022. ELECTRONIC FIRE HAZARD SIGN AS PER COUNCIL RESOLUTION 15/9/21.	1		20,000.00
INV 000000219/10/2021		WUNDOWIE PROGRESS ASSOCIATION	AUSTRALIA DAY EVENING 2022 - BUDGET ALLOCATION	1	5,000.00	
INV 000000219/10/2021		WUNDOWIE PROGRESS ASSOCIATION	PROGRESS ASSOCIATION ALLOWANCE 2021/2022. ELECTRONIC FIRE HAZARD SIGN AS PER COUNCIL RESOLUTION 15/9/21.	1	15,000.00	
DD17266.1	06/12/2021	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT NOVEMBER 2021 FINANCE & LEASE JW8119996100	1		573.75
INV NOVEM06/12/2021		TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT NOVEMBER 2021 FINANCE & LEASE JW8119996100	1	573.75	
DD17281.1	07/12/2021	AWARE SUPER	Payroll deductions	1		28,653.70
INV SUPER 07/12/2021		AWARE SUPER	Superannuation contributions	1	24,070.53	
INV DEDUC07/12/2021		AWARE SUPER	Payroll deductions	1	2,372.96	

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INV DEDUC07/12/2021	07/12/2021	AWARE SUPER	Payroll deductions	1	54.14	
INV DEDUC07/12/2021	07/12/2021	AWARE SUPER	Payroll deductions	1	54.14	
INV DEDUC07/12/2021	07/12/2021	AWARE SUPER	Payroll deductions	1	25.00	
INV DEDUC07/12/2021	07/12/2021	AWARE SUPER	Payroll deductions	1	1,550.00	
INV DEDUC07/12/2021	07/12/2021	AWARE SUPER	Payroll deductions	1	86.15	
INV DEDUC07/12/2021	07/12/2021	AWARE SUPER	Payroll deductions	1	216.66	
INV DEDUC07/12/2021	07/12/2021	AWARE SUPER	Payroll deductions	1	156.60	
INV DEDUC07/12/2021	07/12/2021	AWARE SUPER	Payroll deductions	1	67.52	
DD17281.2	07/12/2021	ONEPATH	Superannuation contributions	1		209.80
INV SUPER	07/12/2021	ONEPATH	Superannuation contributions	1	209.80	
DD17281.3	07/12/2021	MEDIA SUPER	Payroll deductions	1		1,384.36
INV SUPER	07/12/2021	MEDIA SUPER	Superannuation contributions	1	1,065.72	
INV DEDUC07/12/2021	07/12/2021	MEDIA SUPER	Payroll deductions	1	318.64	
DD17281.4	07/12/2021	UNISUPER	Payroll deductions	1		1,059.21
INV SUPER	07/12/2021	UNISUPER	Superannuation contributions	1	435.79	
INV DEDUC07/12/2021	07/12/2021	UNISUPER	Payroll deductions	1	163.42	
INV DEDUC07/12/2021	07/12/2021	UNISUPER	Payroll deductions	1	460.00	
DD17281.5	07/12/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1		176.77
INV SUPER	07/12/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1	176.77	
DD17281.6	07/12/2021	PLUM SUPERANNUATION FUND	Payroll deductions	1		498.52
INV SUPER	07/12/2021	PLUM SUPERANNUATION FUND	Superannuation contributions	1	373.89	
INV DEDUC07/12/2021	07/12/2021	PLUM SUPERANNUATION FUND	Payroll deductions	1	124.63	

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DD17281.7	07/12/2021	HESTA SUPER FUND	Superannuation contributions	1		492.85
INV SUPER	07/12/2021	HESTA SUPER FUND	Superannuation contributions	1	492.85	
DD17281.8	07/12/2021	COLONIAL FIRST STATE SUPERANNUATION	Superannuation contributions	1		241.42
INV SUPER	07/12/2021	COLONIAL FIRST STATE SUPERANNUATION	Superannuation contributions	1	241.42	
DD17281.9	07/12/2021	CATHOLIC SUPER	Superannuation contributions	1		141.76
INV SUPER	07/12/2021	CATHOLIC SUPER	Superannuation contributions	1	141.76	
DD17312.1	13/12/2021	BANKWEST	JASON WHITEAKER MASTERCARD 22/10/21 TO 22/11/21	1		5,264.53
INV J METC	13/12/2021	BANKWEST	JOANNE METCALF MASTERCARD 22/10/2021 TO 22/11/2021	1	46.00	
INV C YOUNG	13/12/2021	BANKWEST	COLIN YOUNG MASTERCARD 22/10/2021 TO 22/11/2021	1	3,103.94	
INV C HUNT	13/12/2021	BANKWEST	CHADD HUNT MASTERCARD 22/10/2021 TO 22/11/2021	1	1,145.36	
INV J WHITE	13/12/2021	BANKWEST	JASON WHITEAKER MASTERCARD 22/10/21 TO 22/11/21	1	969.23	
DD17357.1	21/12/2021	AWARE SUPER	Payroll deductions	1		31,291.35
INV SUPER	21/12/2021	AWARE SUPER	Superannuation contributions	1	26,806.26	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	2,192.71	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	43.89	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	43.89	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	25.00	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	1,550.00	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	86.15	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	366.76	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	109.24	
INV DEDUC	21/12/2021	AWARE SUPER	Payroll deductions	1	67.45	
DD17357.2	21/12/2021	PRIME SUPER	Payroll deductions	1		703.16

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INV SUPER	21/12/2021	PRIME SUPER	Superannuation contributions	1	511.39	
INV DEDUC	21/12/2021	PRIME SUPER	Payroll deductions	1	191.77	
DD17357.3	21/12/2021	ONEPATH	Superannuation contributions	1		337.72
INV SUPER	21/12/2021	ONEPATH	Superannuation contributions	1	337.72	
DD17357.4	21/12/2021	MEDIA SUPER	Payroll deductions	1		1,419.23
INV SUPER	21/12/2021	MEDIA SUPER	Superannuation contributions	1	1,100.59	
INV DEDUC	21/12/2021	MEDIA SUPER	Payroll deductions	1	318.64	
DD17357.5	21/12/2021	UNISUPER	Payroll deductions	1		1,059.21
INV SUPER	21/12/2021	UNISUPER	Superannuation contributions	1	435.79	
INV DEDUC	21/12/2021	UNISUPER	Payroll deductions	1	163.42	
INV DEDUC	21/12/2021	UNISUPER	Payroll deductions	1	460.00	
DD17357.6	21/12/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1		154.67
INV SUPER	21/12/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	Superannuation contributions	1	154.67	
DD17357.7	21/12/2021	PLUM SUPERANNUATION FUND	Payroll deductions	1		681.09
INV SUPER	21/12/2021	PLUM SUPERANNUATION FUND	Superannuation contributions	1	510.82	
INV DEDUC	21/12/2021	PLUM SUPERANNUATION FUND	Payroll deductions	1	170.27	
DD17357.8	21/12/2021	COLONIAL FIRST STATE SUPERANNUATION	Superannuation contributions	1		241.42
INV SUPER	21/12/2021	COLONIAL FIRST STATE SUPERANNUATION	Superannuation contributions	1	241.42	
DD17357.9	21/12/2021	CATHOLIC SUPER	Superannuation contributions	1		141.15
INV SUPER	21/12/2021	CATHOLIC SUPER	Superannuation contributions	1	141.15	
DD17281.10	07/12/2021	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	Superannuation contributions	1		134.61

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	07/12/2021	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	Superannuation contributions	1	134.61	
DD17281.11	07/12/2021	QSUPER	Superannuation contributions	1		214.52
INV SUPER	07/12/2021	QSUPER	Superannuation contributions	1	214.52	
DD17281.12	07/12/2021	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		3,743.16
INV SUPER	07/12/2021	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	3,110.73	
INV DEDUC	07/12/2021	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	400.00	
INV DEDUC	07/12/2021	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	127.25	
INV DEDUC	07/12/2021	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	105.18	
DD17281.13	07/12/2021	SUNCORP MASTER TRUST	Superannuation contributions	1		210.89
INV SUPER	07/12/2021	SUNCORP MASTER TRUST	Superannuation contributions	1	210.89	
DD17281.14	07/12/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		185.78
INV SUPER	07/12/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	185.78	
DD17281.15	07/12/2021	THE TRUSTEE FOR ANDALJ SUPERANNUATION FUND	Superannuation contributions	1		145.72
INV SUPER	07/12/2021	THE TRUSTEE FOR ANDALJ SUPERANNUATION FUND	Superannuation contributions	1	145.72	
DD17281.16	07/12/2021	ZURICH AUSTRALIA LIMITED	Payroll deductions	1		623.40
INV SUPER	07/12/2021	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	453.38	
INV DEDUC	07/12/2021	ZURICH AUSTRALIA LIMITED	Payroll deductions	1	170.02	
DD17281.17	07/12/2021	PRIME SUPER	Superannuation contributions	1		472.00
INV DEDUC	07/12/2021	PRIME SUPER	Payroll deductions	1	128.73	
INV SUPER	07/12/2021	PRIME SUPER	Superannuation contributions	1	343.27	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD17281.18	07/12/2021	NETWEALTH SUPERANNUATION	Superannuation contributions	1		297.73
INV SUPER	07/12/2021	NETWEALTH SUPERANNUATION	Superannuation contributions	1	297.73	
DD17281.19	07/12/2021	REST INDUSTRY SUPER	Superannuation contributions	1		1,532.26
INV DEDUC	07/12/2021	REST INDUSTRY SUPER	Payroll deductions	1	144.85	
INV SUPER	07/12/2021	REST INDUSTRY SUPER	Superannuation contributions	1	1,387.41	
DD17281.20	07/12/2021	HSTPLUS SUPER	Superannuation contributions	1		283.64
INV SUPER	07/12/2021	HSTPLUS SUPER	Superannuation contributions	1	283.64	
DD17281.21	07/12/2021	SUNSUPER	Superannuation contributions	1		213.31
INV SUPER	07/12/2021	SUNSUPER	Superannuation contributions	1	213.31	
DD17281.22	07/12/2021	AMP LIFE LIMITED	Superannuation contributions	1		210.37
INV SUPER	07/12/2021	AMP LIFE LIMITED	Superannuation contributions	1	210.37	
DD17357.10	21/12/2021	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	Superannuation contributions	1		159.33
INV SUPER	21/12/2021	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	Superannuation contributions	1	159.33	
DD17357.11	21/12/2021	QSUPER	Superannuation contributions	1		214.52
INV SUPER	21/12/2021	QSUPER	Superannuation contributions	1	214.52	
DD17357.12	21/12/2021	HESTA SUPER FUND	Superannuation contributions	1		613.25
INV SUPER	21/12/2021	HESTA SUPER FUND	Superannuation contributions	1	613.25	
DD17357.13	21/12/2021	SUNCORP MASTER TRUST	Superannuation contributions	1		210.89
INV SUPER	21/12/2021	SUNCORP MASTER TRUST	Superannuation contributions	1	210.89	
DD17357.14	21/12/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		366.66

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	21/12/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	366.66	
DD17357.15	21/12/2021	THE TRUSTEE FOR ANDALJ SUPERANNUATION FUND	Superannuation contributions	1		145.72
INV SUPER	21/12/2021	THE TRUSTEE FOR ANDALJ SUPERANNUATION FUND	Superannuation contributions	1	145.72	
DD17357.16	21/12/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	1		46.85
INV SUPER	21/12/2021	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	1	46.85	
DD17357.17	21/12/2021	THE TRUSTEE FOR FUTURE SUPER FUND	Superannuation contributions	1		67.00
INV SUPER	21/12/2021	THE TRUSTEE FOR FUTURE SUPER FUND	Superannuation contributions	1	67.00	
DD17357.18	21/12/2021	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		3,843.94
INV SUPER	21/12/2021	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	3,128.07	
INV DEDUC	21/12/2021	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	400.00	
INV DEDUC	21/12/2021	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	210.69	
INV DEDUC	21/12/2021	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	105.18	
DD17357.19	21/12/2021	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		623.40
INV DEDUC	21/12/2021	ZURICH AUSTRALIA LIMITED	Payroll deductions	1	170.02	
INV SUPER	21/12/2021	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	453.38	
DD17357.20	21/12/2021	REST INDUSTRY SUPER	Superannuation contributions	1		1,926.51
INV DEDUC	21/12/2021	REST INDUSTRY SUPER	Payroll deductions	1	345.01	
INV SUPER	21/12/2021	REST INDUSTRY SUPER	Superannuation contributions	1	1,581.50	
DD17357.21	21/12/2021	NETWEALTH SUPERANNUATION	Superannuation contributions	1		309.04
INV SUPER	21/12/2021	NETWEALTH SUPERANNUATION	Superannuation contributions	1	309.04	
DD17357.22	21/12/2021	HOSTPLUS SUPER	Superannuation contributions	1		344.13

Ordinary Council Meeting Agenda
19 January 2022



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	21/12/2021	HOSTPLUS SUPER	Superannuation contributions	1	344.13	
DD17357.23	21/12/2021	SUNSUPER	Superannuation contributions	1		338.80
INV SUPER	21/12/2021	SUNSUPER	Superannuation contributions	1	338.80	
DD17357.24	21/12/2021	AMP LIFE LIMITED	Superannuation contributions	1		219.96
INV SUPER	21/12/2021	AMP LIFE LIMITED	Superannuation contributions	1	219.96	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNT FUND	1,917,883.79
TOTAL		1,917,883.79

Attachment 2 – Declaration

Payment dates 1st December 2021 to 31st December 2021

- Municipal Fund payment cheque numbers 35463 to 35471 Total \$23,832.76.

Electronic Funds Transfer

- Municipal Fund EFT42163 to EFT42448 Total \$1,801,627.97.
- Direct Debits Total \$92,423.06.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2021/2022	EFT Payments 2021/2022	Direct Debits 2021/2022	Payroll 2021/2022	Total Payments 2021/2022
July	\$ 74,373.09	\$ 1,422,562.64	\$ 77,599.91	\$ 436,064.10	\$ 2,010,599.74
August	\$ 48,650.97	\$ 2,042,447.90	\$ 77,232.35	\$ 449,812.85	\$ 2,618,144.07
September	\$ 27,219.58	\$ 1,599,646.29	\$ 81,823.88	\$ 669,771.82	\$ 2,378,461.57
October	\$ 44,449.19	\$ 2,493,410.73	\$ 92,740.06	\$ 469,926.08	\$ 3,100,526.06
November	\$ 73,850.62	\$ 1,525,786.14	\$ 89,376.97	\$ 464,557.55	\$ 2,153,571.28
December	\$ 23,832.76	\$ 1,801,627.97	\$ 92,423.06	\$ 512,077.48	\$ 2,429,961.27
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
Total	\$292,376.21	\$10,885,481.67	\$511,196.23	\$3,002,209.88	\$14,691,263.99

The following table presents all payments made for the month from Council credit cards paid by direct debit DD17312.1

Summary Credit Card Payments	\$	Total
CEO		
CITY OF SWAN - PARKING FOR MEETING WITH MURRAY ARCHIBALD	1.70	
CITY OF PERTH PARKING - PARKING FOR MEETING WITH MURRAY ARCHIBALD	10.20	
NORTHAM POST - ID VERIFICATION FOR SALE OF LAND	98.00	
DOMINOS PIZZA - DINNER FOR STRATEGIC COMMUNITY PLAN WORKSHOP	123.20	

Summary Credit Card Payments	\$	Total
DOME NORTHAM - MEETING WITH EMCOMMS	8.60	
CITY OF SWAN - PARKING IDRIVE CONFERENCE	1.70	
GRILLD PTY LTD - MIDLA - LUNCH WHILE ATTENDING PARKING IDRIVE CONFERENCE	21.20	
DOME NORTHAM - MEETING WITH CR WILLIAMS	8.60	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	18.05	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	13.86	
WANEWSDTI - WA NEWS ONLINE SUBSCRIPTION	84.00	
CAFÉ 312 KALGOORLIE - DINNER WHILE ATTENDING RCAWA MEETING AND SEGRA CONFERENCE	45.00	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	12.91	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	10.25	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	13.64	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	14.28	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	18.37	
PALACE HOTEL - DINNER WHILE ATTENDING RCAWA MEETING AND SEGRA CONFERENCE	28.00	
PALACE HOTEL - DINNER WHILE ATTENDING RCAWA MEETING AND SEGRA CONFERENCE	156.00	
BUDGET RENT A CAR - TRAVEL - RCAWA MEETING	188.63	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	13.75	
LIVE TAXI AUSTRALIA - TRAVEL - RCAWA MEETING	12.07	
RYDGES KALGOORLIE - BREAKFAST WHILE ATTENDING RCAWA MEETING AND SEGRA CONFERENCE	33.86	
RYDGES KALGOORLIE - BREAKFAST WHILE ATTENDING RCAWA MEETING AND SEGRA CONFERENCE	33.36	
		\$969.23
Executive Manager of Community Services		
KMART - BEAVIS PLACE OPENING	28.00	
OFFICE WORKS - LAPTOP BAG FOR EXEC MANAGER	18.00	
		\$46.00
Executive Manager of Corporate Services		
AMAYSIM MOBILE PTY LTD - LIBRARY LIFT PHONE DATA	10.00	
DWER - ANNUAL LICENCE FEE 21/22 INKPEN RD WASTE FACILITY	974.40	
DEPARTMENT OF TRANSPORT - MOVEMENT PERMIT FOR JETT RODDER	23.80	
PHAPS PTY LTD - MEETING REFRESHMENTS	116.73	

Summary Credit Card Payments	\$	Total
FAIRWAY MANOR ACCOMODATION - NEVILLE BINNING ACTING EMES ACCOMODATION	345.00	
COPERNIC - 20X COPERNIC DESKTOP SEARCH- KNOWLEDGE WORKER EDITION (1 YEAR)	243.67	
ADOBE SYSTEMS PTY LTD - MONTHLY FEES	213.99	
NORTHAM CARWASH - WASH CAR FOR HANDOVER TO NEW REC CENTRE MANAGER	20.20	
FAIRWAY MANOR ACCOMODATION - NEVILLE BINNING ACTING EMES ACCOMODATION	460.00	
DMIRS EAST PERTH - ANNUAL LICENCE FEE	234.00	
LOOSEFOOT - COUNCIL MEETING REFRESHMENTS	417.00	
AMAYSIM MOBILE PTY LTD - LIBRARY LIFT PHONE DATA	10.00	
COLES - BEAVIS PLACE OPENING	14.00	
COLES - BEAVIS PLACE OPENING	13.30	
BANK CHARGES - FOREIGN TRANSACTION FEE	7.85	
		\$3,103.94
Executive Manager of Development Services		
DOME NORTHAM - BFB MEETING	5.30	
DOME NORTHAM - BFB MEETING	5.30	
DOME NORTHAM - BFB MEETING	4.30	
DOME NORTHAM - BFB MEETING	9.60	
FACEBOOK - ADVERTISING BOOST	22.21	
LUME - STAFF MEETING	99.00	
LOOSE FOOT SALOON - COUNCIL MEETING	425.50	
SUBWAY NORTHAM - FCO MEETING	165.00	
SHIRE OF NORTHAM/DOT - REGISTRATION NEW WUNDOWIE LT	49.40	
COLES - SUPPLIES - FSV/CESM VEHICLE	80.20	
SUBWAY NORTHAM - WELFARE FIRE INCIDENT 14-11-2021	220.00	
DOMINOES NORTHAM - COUNCIL MEETING	59.55	
		\$1,145.36
Total Credit Card Expenditure		\$5,264.53

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,429,961.27 was submitted to the Ordinary Meeting of Council on Wednesday, 19 January 2022.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$2,429,961.27 was submitted to each member of the Council on Wednesday, 19 January 2022, has been checked and is fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER



13.4.2 Financial Statement for the period ending 31 December 2021

File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald, Accountant
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 31 December 2021.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 31 December 2021.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 31 December 2021 is included as Attachment 1 to this agenda and includes the following reports:

- Statement of Financial Activity
- Operating Statements
- Balance Sheet
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Cash Position
- Rating Information
- Cash Flow Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council finance staff prior to the meeting.

Operating Revenue

1. Transport Revenue is under budget by \$383,578 due to Roads Grants of \$406,767 (timing) and street lights subsidy \$33,300 (timing), less over budget revenue for extractive industries contribution to road maintenance of \$10,997, which will be adjusted at budget review, the balance of the swing bridge lighting \$19,580 and Aerodromes contributions and reimbursements for hangar leases (timing) for \$28,182.
2. Other Property & Services revenue is over budget by \$104,747 due to Workers Compensation reimbursements of \$96,395 and insurance claims of \$4,217.

Operating Expenditure

3. Governance is under budget by \$209,317. This is primarily due to the following being under budget together with a higher administration recovery of \$17,332 (non- cash, budget timing).
 - Organisation software \$46,519
 - IT expense \$121,669
 - Consultancy \$30,009
 - Election Expenses \$10,476
 - Insurance \$26,507 (timing)
4. General Purpose Funding is under budget by \$42,821 due to valuations and title searches being under projected costs of \$3,244. Legal costs recoverable are \$28,538 under budget, and rates salaries of \$11,495 under budget (change in staff promotion).
5. Health is under budget by \$31,063 due to wages and salaries being under budget by \$35,665 and health legal expenses being over budget by \$6,202 (demolition expense that is being recovered through rates).
6. Community Amenities is under budget by \$226,601 due to
 - Refuse collection \$22,124(timing)
 - Rubbish site maintenance \$163,171(timing)
 - **Drum Muster \$6,347**
 - Consultants \$47,271
 - Tree subsidy \$7,112
 - Pest plant control \$9,996
 - Green waste management \$14,580
 - Office expenses \$9,417
 - Town planning salaries \$4,837. The position of planner has now been filled.
 - **Legal Costs \$6,246**
 - Drainage Management is over budget by \$55,069
 - Town Pool Aerators are over budget by \$11,043
7. Other property and services is over budget by \$352,888 due to

- The timing of internal allocations public works overheads allocations \$52,122 (non-cash) and salaries and wages supervision of \$6,251
- **Sundry consumables \$10,060**
- Plant allocation of \$72,963 (non-cash)
- Plant operation labour, parts and repairs \$41,819
- Staff Meetings \$15,163
- Workers compensation \$121,667(reimbursable)
- Conferences & training \$28,775

Operating Income by Nature and Type

8. Other Revenue is over budget by \$98,702 due to the demolition recovery unbudgeted of \$18,700, Workers Compensation and Insurance as disclosed in note 4.

Operating Expenditure by Nature and Type

9. Materials and contracts are under budget by 17% as disclosed in notes 4 to 8.
10. Other expenditure is over budget \$241,051, due to the under recovery of public works overheads (non-cash).

Non Operating Grants

11. Non operating grants are under budget by \$467,614 as disclosed in note 1.

Capital Expenditure

12. The SES Fire Shed Extension additional budget as endorsed by Council C.4328 will be included in the current year budget review.
13. Hockey Pitch Lighting additional expenditure was approved as a budget reviewed item for an additional \$27,000.
14. **Southern Brook Road defects liability of \$20,961 was unbudgeted and will be included in the current budget review.**
15. The purchase of the Flocon Truck at an additional \$21,245 over budget was both an increase in market price of the vehicle at the time of purchase and additional modifications to refurbish the original flocon body and relocate the emulsion tank for \$9,150.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2021/22 Budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.
Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

N/A.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to ensure compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION

That Council receives the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 31 December 2021.

Attachment 1



Shire of Northam

SHIRE OF NORTHAM

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

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Cash Flow Information	15



**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 DECEMBER 2021**

	NOTE	21/22 Original Budget \$	Ytd Budget \$	21/22 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actuals to Budget %
Operating						
Revenues						
Governance		35,070	25,190	23,038	(2,152)	(8.54%)
General Purpose Funding Other		1,910,139	973,930	967,806	(6,124)	(0.63%)
General Purpose Funding Rates		10,752,585	10,721,914	10,725,294	3,380	0.03%
Law, Order, Public Safety		1,532,340	154,590	138,603	(15,987)	(10.34%)
Health		61,000	42,618	46,414	3,796	8.91%
Education and Welfare		1,114,006	817,364	893,644	76,280	9.33%
Housing		62,277	31,134	22,029	(9,105)	(29.24%)
Community Amenities		3,285,488	2,225,933	2,247,516	21,583	0.97%
Recreation and Culture		2,773,593	590,554	572,009	(18,545)	(3.14%)
Transport	1	5,815,730	1,354,566	970,988	(383,578)	(28.32%)
Economic Services		813,857	204,387	205,322	935	0.46%
Other Property and Services	2	160,200	80,088	184,835	104,747	130.79%
Total Operating Revenue		28,316,285	17,222,268	16,997,499	(224,769)	(1.31%)
Expenses						
Governance	3	(2,391,572)	(889,267)	(679,950)	209,317	23.54%
General Purpose Funding	4	(390,724)	(146,236)	(103,415)	42,821	29.28%
Law, Order, Public Safety		(2,035,556)	(1,021,787)	(1,077,225)	(55,438)	(5.43%)
Health	5	(364,574)	(185,763)	(154,700)	31,063	16.72%
Education and Welfare		(1,421,029)	(726,138)	(687,577)	38,561	5.31%
Housing		(71,622)	(36,157)	(34,625)	1,532	4.24%
Community Amenities	6	(3,941,991)	(1,734,210)	(1,507,609)	226,601	13.07%
Recreation & Culture		(5,095,394)	(2,575,681)	(2,466,055)	109,626	4.26%
Transport		(6,311,069)	(3,328,798)	(3,335,222)	(6,424)	(0.19%)
Economic Services		(2,882,816)	(1,494,034)	(1,459,574)	34,460	2.31%
Other Property and Services	7	(49,676)	(110,407)	(463,295)	(352,888)	(319.62%)
Total Operating Expenses		(24,956,023)	(12,248,478)	(11,969,249)	279,229	2.28%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		(216,946)	(223,553)	(314,344)	(90,791)	
Movement in Employee Benefit Provisions		0	0	(3,239)	(3,239)	
Depreciation on Assets		4,927,719	2,463,774	2,529,478	65,704	
Non Operating Items						
Purchase Land and Buildings		(2,692,722)	(361,724)	(650,635)	(288,911)	
Purchase Plant and Equipment		(1,062,770)	(846,250)	(377,312)	468,938	
Purchase Furniture and Equipment		(32,000)	(32,000)	0	32,000	
Purchase Bush Fire Equipment		(490,000)	0	0	0	
Purchase Infrastructure Assets - Roads		(6,908,061)	(3,690,243)	(333,673)	3,356,570	
Purchase Infrastructure Assets - Bridges		(152,000)	0	0	0	
Purchase Infrastructure Assets - Footpaths		(307,320)	(31,070)	(950)	30,120	
Purchase Infrastructure Assets - Drainage		(1,209,902)	(298,520)	(71,305)	227,215	
Purchase Infrastructure Assets - Parks & Ovals		(2,538,598)	(462,320)	(950,569)	(488,249)	
Purchase Infrastructure Assets - Airfields		(185,431)	(92,712)	(12,490)	80,223	
Purchase Infrastructure Assets - Streetscape		(100,000)	(2,000)	(2,790)	(790)	
Purchase Infrastructure Assets - Other		(1,210,144)	(66,958)	(600,627)	(533,669)	
Proceeds from Disposal of Assets		984,500	839,119	839,119	0	
Repayment of Debentures		(357,209)	(177,169)	(177,169)	0	
Proceeds from New Debentures		1,500,000	0	0	0	
Self-Supporting Loan Principal Income		20,850	10,343	10,343	0	
Transfers to Restricted Assets (Reserves)		(2,491,317)	(966)	(966)	0	
Transfers from Restricted Asset (Reserves)		2,585,350	0	0	0	
ADD Net Current Assets July 1 B/Fwd		6,575,739	6,575,739	5,723,222	(852,517)	
LESS Net Current Assets Year to Date			8,577,280	10,872,618	2,295,338	
Surplus/Deficit		0	0	(225,732)	(225,732)	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

1. OPERATING STATEMENT

	Note	21/22 Budget \$	Ytd Budget	21/22 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES						
Rates		10,752,585	10,721,914	10,725,294	3,380	0%
Operating Grants Subsidies and Contributions		5,332,005	1,914,920	1,946,587	31,667	2%
Fees and Charges		4,317,737	2,819,276	2,889,219	69,943	2%
Interest Earnings		178,500	86,828	95,131	8,303	10%
Other Revenue	8	1,215,813	342,331	441,033	98,702	29%
TOTAL OPERATING REVENUE		21,796,640	15,885,269	16,097,264	211,995	1%
OPERATING EXPENSES						
Employee Costs		(8,933,567)	(4,552,416)	(4,674,653)	(122,237)	-3%
Materials and Contracts	9	(8,890,015)	(3,848,247)	(3,176,629)	671,618	17%
Utility Charges		(1,159,630)	(484,256)	(506,247)	(21,991)	-5%
Depreciation of Non Current Assets		(4,927,719)	(2,463,774)	(2,529,478)	(65,704)	-3%
Interest Expenses		(215,505)	(113,601)	(122,447)	(8,846)	-8%
Insurance Expenses		(551,889)	(546,924)	(539,424)	7,500	1%
Other Expenditure	10	(159,336)	(127,505)	(368,556)	(241,051)	-189%
TOTAL OPERATING EXPENSE		(24,837,661)	(12,136,723)	(11,917,434)	219,289	-2%
Non Operating Grants Subsidies and Contributions	11	6,184,337	1,001,691	534,077	(467,614)	47%
Profit on Asset Disposals		335,308	335,308	366,158	30,850	-9%
Loss on Asset Disposals		(118,362)	(111,755)	(51,814)	59,941	54%
RESULTING FROM OPERATIONS		3,360,262	4,973,790	5,028,251	54,461	1%

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

2. BALANCE SHEET

	21/22 YTD Actual \$	Audited 20/21 Actual \$
CURRENT ASSETS		
Cash Assets	11,597,484	8,872,241
Receivables	5,849,247	3,512,304
Inventories & Other Assets	0	418,850
TOTAL CURRENT ASSETS	17,446,731	12,803,395
NON-CURRENT ASSETS		
Receivables	591,380	428,969
Inventories	0	0
Land and Buildings	48,331,111	48,477,709
Property, Plant and Equipment	7,230,385	7,158,576
Infrastructure	170,847,116	170,708,690
Financial & Other Assets	222,408	324,820
TOTAL NON-CURRENT ASSETS	227,222,400	227,098,764
TOTAL ASSETS	244,669,131	239,902,159
CURRENT LIABILITIES		
Payables	2,871,570	3,283,104
Interest-bearing Liabilities	181,051	357,208
Provisions	1,153,135	1,226,374
TOTAL CURRENT LIABILITIES	4,205,756	4,866,686
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	5,701,320	5,701,320
Provisions	179,629	179,629
Payables	159,546	159,546
TOTAL NON-CURRENT LIABILITIES	6,040,495	6,040,495
TOTAL LIABILITIES	10,246,251	10,907,181
NET ASSETS	234,422,880	228,994,978
EQUITY		
Retained Surplus	118,704,206	113,277,270
Reserves - Cash Backed	3,677,336	3,676,371
Reserves - Asset Revaluation	112,041,338	112,041,337
TOTAL EQUITY	234,422,880	228,994,978



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

3. ACQUISITION OF ASSETS		21/22 Original Budget \$	21/22 Ytd Actual \$
The following assets have been acquired during the period under review:			
By Program			
Governance			
	Note		
Admin Building Solar retention		0	798
New Telephone System cfwd		32,000	0
Law, Order & Public Safety			
CESM Vehicle PN1711		71,000	0
Brigade Appliance Wundowie 3.4		490,000	0
Bakers Hill Fire shed		-	4,933
Clackline Kitchen unisex toilet & meeting room		112,055	116,727
Building Animal Control Stock Yards		18,000	0
LED Danger rating signs cfwd		19,725	0
SES Shed Extension - Grant Funded additional	12	0	12,273
CCTV grant stage 2(Wundowie)		27,508	9,633
Education & Welfare			
Killara Solar retention		0	555
Upgrade Kitchen Memorial Hall cfwd		30,000	0
Structural Repairs Memorial Hall cfwd		20,000	0
Housing			
Kurringal Units Upgrade		20,000	0
Community Amenities			
Old Quarry Drainage cfwd		35,000	0
Rehab Investagation Old Tip Site cfwd		35,000	0
Transfer Station Tip Shop cfwd		1,018,561	560,178
King Creek Drainage		19,990	0
Mobile Fire Fighting Unit		16,604	10,816
Area Drainage Upgrade/ Renewal		128,669	390
EMDS Vehicle PN1404		45,000	45,264
CBD Improvements		100,000	2,790
Apex Toilet floor covering upgrade		24,000	0
Bernard Park Floor covering upgrade		30,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget \$	21/22 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Halls Solar retention		0	312
Bakers Hill Pavillion, Structural Floor Cracking Repairs cfwd		20,000	0
Girl Guides Hall Upgrade Airconditioner		7,700	7,362
Grass Valley Hall Upgrade to Stainless Steel kitchen		20,000	0
Southern Brook Hall Flooring Repairs		7,500	0
Southern Brook Hall Brick Pointing and Mortar repairs		7,000	0
Northam Hall replace external door & paint 9 others		7,500	0
Northam Hall, Replace Gutters cfwd		12,885	0
Wundowie Pool Solar		0	1,550
Wundowie Pool Bowl Repainting cfwd		10,000	0
Turnstile Northam Pool		7,755	0
Northam Aquatic Facility, Power & Taps to Concourse cfwd		7,700	9,480
Northam Aquatic Facility cfwd		20,000	20,000
Upgrade switchboard Bert Hawke Pavillion		5,727	0
Repair missing mortar Bert Hawke Pavillion		2,500	0
Install CCTV Bert Hawke		13,000	11,053
Bert Hawke Pavillion Including kitchen cfwd		58,700	0
Bert Hawke Pavillion Ceiling cfwd		50,000	0
Rec Centre install timer taps		9,100	3,830
Rec Centre Solar retention		0	1,448
Hockey Pitch Lighting cfwd	13	68,000	82,415
Bert Hawke Development cfwd		58,000	25,663
POS Playground Improvements		120,000	27,877
Landscaping/demolition Old Pool site cfwd		510,000	2,630
Improvements Dr Dunlop Park cfwd		27,000	0
Northam Youth Space, Toilets & Parking cfwd		170,000	3,913
Beavis Place Realignment & Landscaping		567,120	571,512
Bridge Crossing Fixings Cfwd		10,000	0
RV Friendly Day Site Northam cfwd		224,918	209,999
RV Friendly Bakers Hill cfwd		95,000	0
RV Friendly Wundowie cfwd		19,240	2,560
Overnight Caravan Stay Dump point cfwd		20,000	0
Train Station (Peel/Minson/Duke) cfwd		80,000	0
Shade Structures Bernard Park cfwd		46,320	0
Shade Structures Bakers Hill cfwd		50,000	0
Upgrade Existing Playground Bakers Hill Recreation Centre		25,000	24,000
Track Enhancements Northam Motor Festival		250,000	0
Northam BMX Redevelopment		200,000	0
Library Upgrade replace Lift Door Closures		6,900	7,771
Old Girls School, drainage to rear		3,500	3,180
AVVVA - Roof Repairs		14,000	967
AVVVA - Repair and paint ceilings		4,800	0
AVVVA - External Painting		3,500	0
AVVVA - Canopy over side door		2,500	1,680
AVVVA - Vinyl to bathroom		1,070	0
Old Railway Station platform		120,000	0
Old Railway Station extra platform lights		2,500	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 DECEMBER 2021

3 ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget	21/22 Ytd Actual
Transport			
Northam Depot Redesign cfwd		1,849,285	466,036
Solar Northam Depot		11,300	0
Gordon Street Slk 80-140 (left)		31,070	0
Wellington Street Slk 560-800		57,100	0
Bernard Park		48,550	0
East Street		85,600	0
Mudalla Road		17,083	0
Perina Way		67,917	0
Drainage - Rural Upgrade		234,448	4,288
Drainage - Rural Renewal		234,000	0
Drainage AGRN 962		512,785	66,626
Jennapullin Road 1.3-2.05		221,635	0
Southern Brook Road Slk 19.33-20.36		382,800	0
Grass Valley South Road Slk 0-1.1		34,290	0
Dring Street Slk 0.16-0.18		45,120	0
Croke Avenue 0-0.66		54,231	0
Leeder Road Slk 0-1.92		60,300	0
Mokine Road Slk 0-1.92		92,882	0
Linley Valley Road Slk 0-0.81		142,642	0
Robinson Road SLK 0.02-0.75		220,327	3,051
Fitzgerald Street Slk 2-2.74		73,877	3,031
Wellington Street Slk 2.46-2.72		286,396	11,318
Capitalised Maintenance		97,700	0
Leschenaultia Road 0-350		25,314	0
Harvey Road 0-470		39,522	0
Oliver Street		22,000	25,301
Marky Street Slk 1-110 cfwd		53,360	44,417
Charles Street Slk 510-1070 cfwd		88,000	0
Kurringal Road Slk 0-550 cfwd		92,496	0
Springfield Road Slk 0-120 cfwd		42,841	31,562
Southern Brook Road Slk 16330-17300 cfwd		197,194	0
Henry Street Slk 0 - 190		143,686	0
Parker Street Slk 0-0.65		44,493	0
Cox Street Slk 0-0.23		130,691	0
Forward Street Slk 0-0.22		132,364	0
Clarke Street 0-1		135,075	0
Southern Brook Road 0-3070 defects liability	14	0	20,961
BS Coates Road SLK 0-4.35		245,071	0
BS Spencers Brook Road SLK 0-23.63		1,413,692	0
BS Forrest Street Slk 0.21-1.03		203,640	0
BS Mitchell Avenue Slk 0.21-3.4		118,800	0
LRCI Werribee Road		120,125	17,044
LRCI Lyon Street		185,100	162,231
LRCI Gairdner & Wellington		246,406	2,998
DFRRA AGRN 962		1,099,515	0
Kerb Renewal		182,238	2,695
Culvert Renewal		234,238	9,065
Bridge Construction Composite Decking & Lights		152,000	117,540
PN1201 N008 Isuzu Flocon cfwd	15	160,000	181,245
PN1308 Toyota Hilux Workmate cfwd		28,000	25,036
Tandem Trailer cfwd		15,250	0
PN1707 Holden Captiva LY7 seats		35,000	0
PN1407 Mazda BT50 4x2 single cab diesel ute		40,000	0
PN1312 Fuso Canter wide cab manual 4 ton		80,000	0
PN0001 Tandem Trailer for Dynapac Roller		6,000	0
PN1009A 2 Way Pig Trailer		76,000	0
PN1515 Mitsubishi 2 Way Tipper Truck		241,000	0
PN1406 Peruzzo Panther 1800 deep tyne aereator		26,000	25,280
Jet Rodding trailer new drainage		85,000	95,802
Skid Steer Broom		9,000	4,685

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget \$	21/22 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Upgrade Runway & Taxiway lighting cfwd		20,931	12,490
Lot Development		14,500	0
New toilet block		150,000	0
Economic Services			
Old Fire Station timber windows repair		10,500	0
Create 298 replace foyer lights		4,500	0
Visitors Centre Solar retention		0	680
Water Pump Station Upgrade		145,520	0
Bakers Hill Water harvesting cfwd		75,000	0
Bakers Hill Water Project easement cfwd		25,000	0
BKB Building Phase 2 Interpretive incl fire pit		175,000	0
		0	0
		16,888,947	3,117,891

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget \$	21/22 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		2,692,722	650,635
Plant and Equipment		1,062,770	377,312
Furniture and Equipment		32,000	0
Bush Fire Equipment		490,000	0
Playground Equipment		0	0
Infrastructure Assets - Roads		6,908,061	333,673
Infrastructure Assets - Footpaths		307,320	950
Infrastructure Assets - Bridges & Culverts		152,000	117,540
Infrastructure Assets - Drainage		1,209,902	71,305
Infrastructure Assets - Parks & Ovals		2,538,598	950,569
Infrastructure Assets - Airfields		185,431	12,490
Infrastructure Assets - Streetscape		100,000	2,790
Infrastructure Assets - Other		1,210,143	600,627
		16,888,947	3,117,891



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 DECEMBER 2021

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$
Law Order & Public Safety CESM Vehicle PN1711	38,713		25,500		(13,213)	0
Community Amenities EMDS Vehicle PN1404	33,298	33,065	35,000	34,818	1,704	1,753
Recreation & Culture Sale of Land, Yilgarn Ave	408,500	386,200	724,500	723,550	318,000	357,350
Transport						0
PN1201 N008 Isuzu Flocon cfwd	75,226	77,108	25,000	43,273	(50,226)	(33,835)
PN1308 Toyota Hilux Workmate cfwd	10,000	10,000	8,000	11,818	(2,000)	1,818
Bobcat Trailer	5,500		1,000		(4,500)	0
PN1707 Holden Captiva 7 Seats	16,705		12,000		(4,705)	0
PN1407 Mazda BT 50 4x2 Single Cab diesel	13,000		12,500		(500)	0
PN1312 Fuso Canter 4T wide cab	33,673		30,000		(3,673)	0
PN1009A 2 Way Pig Trailer	30,673		8,000		(22,673)	0
PN1515 Mitsubishi 2 Way Tip Truck	69,396		85,000		15,604	0
Toro Procore deep tyne arerator	24,872	25,259	8,000	7,280	(16,872)	(17,979)
Variable Message Board - Insurance Claim	0	13143	0	18,380	0	5,237
Economic Services					0	0
Minson Avenue	10,000		10,000		0	0
	787,554	524,775	984,500	839,119	218,946	314,344

<u>By Class</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$
Plant & Equipment						
CESM Vehicle PN1711	38713	0	25500	0	(13,213)	0
EMDS Vehicle PN1404	33298	33065	35000	34818	1,704	1753
PN1201 N008 Isuzu Flocon cfwd	75226	77108	25000	43273	(50,226)	-33835
PN1308 Toyota Hilux Workmate cfwd	10000	10000	8000	11818	(2,000)	1818
Bobcat Trailer	5500	0	1000	0	(4,500)	0
PN1707 Holden Captiva 7 Seats	16705	0	12000	0	(4,705)	0
PN1407 Mazda BT 50 4x2 Single Cab diesel	13000	0	12500	0	(500)	0
PN1312 Fuso Canter 4T wide cab	33673	0	30000	0	(3,673)	0
PN1009A 2 Way Pig Trailer	30673	0	8000	0	(22,673)	0
PN1515 Mitsubishi 2 Way Tip Truck	69396	0	85000	0	15,604	0
Toro Procore deep tyne arerator	24872	25259	8000	7280	(16,872)	-17979
Variable Message Board - Insurance Claim	0	13143	0	18,380	0	5237
Land						
Sale of Land, Yilgarn Ave	408,500	386,200	724,500	723,550	318,000	357,350
Minson Avenue	10000	0	10000	0	0	0
	787,554	524,775	984,500	839,119	218,946	314,344

Summary

Profit on Asset Disposals
Loss on Asset Disposals

21/22 Budget \$	Ytd Actual \$
335,308	366,158
(118,362)	(51,814)
216,946	314,344



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

	21/22 Budget				21/22 Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
6. RESERVES - CASH BACKED										
Employee Liability Reserve	875,513	3,877			879,390	875,513	251			875,764
Aged Accomodation Reserve					-	-				-
Housing Reserve					-	-				-
Office Equipment Reserve		1329	100,000		101,329	-				-
Plant & Equipment Reserve	118,948	526	230,000	(230,000)	119,474	118,948	31			118,979
Road & Bridgeworks Reserve		886	200,000		200,886	-				-
Refuse Site Reserve	350,438	2,320	200,000	(26,487)	526,271	350,438	90			350,528
Regional Development Reserve					-	-				-
Speedway Reserve	150,242	665			150,907	150,242	39			150,281
Community Bus Replacement Reserve			100,000		100,000	-				-
Septage Pond Reserve	268,140	1,251	14,228		283,619	268,140	69			268,209
Killara Reserve	438,800	2,021	150,000	(132,564)	458,257	438,800	112			438,912
Stormwater Drainage Projects Reserve					-	-				-
Recreation and Community Facilities Reserve		1,410	139,812		141,222	-				-
Administration Office Reserve					-	-				-
Council Buildings & Amenities Reserve		2,657	278,478		281,135	-				-
River Management Reserve					-	-				-
Parking Facilities Construction Reserve			100,000		100,000	-				-
Art Collection Reserve					-	-				-
Reticulation Scheme Reserve		1,047	236,299		237,346	-				-
Revaluation Reserve	72,491	11		(70,000)	2,502	72,491	19			72,510
COVID-19 Reserve	1,401,799		724,500	(2,126,299)	-	1,401,799	356			1,402,155
Total Cash Backed Reserves	3,676,371	18,000	2,473,317	(2,585,350)	3,582,338	3,676,371	966	-	-	3,677,337

Total Interest & Transfers

2,491,317

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$
Recreation & Culture									
Loan 219A - Northam Bowling Club ** 3.18%	123,263	0	0	20,850	10,343	102,413	112,920	4,570	3,568
Loan 224 - Recreation Facilities 6.48%	719,786	0	0	53,127	26,140	666,659	693,646	50,660	40,680
Loan 227 - Youth Space 2.26%	408,781	0	0	47,170	23,452	361,611	385,329	11,698	8,671
Loan 228 - Swimming Pool 1.88%	4,217,782	0	0	192,595	95,847	4,025,187	4,121,935	107,129	36,245
COVID-19 Response Depot 1.80%	0	500,000	0	0	0	500,000	0		0
COVID-19 Response Depot 1.80%	0	1,000,000		0		1,000,000			
Economic Services									
Loan 225 - Victoria Oval Purchase 6.48%	588,916	0	0	43,467	21,387	545,449	567,529	41,448	33,283
	6,058,528	1,500,000	0	357,209	177,169	7,201,319	5,881,359	215,505	122,447

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.



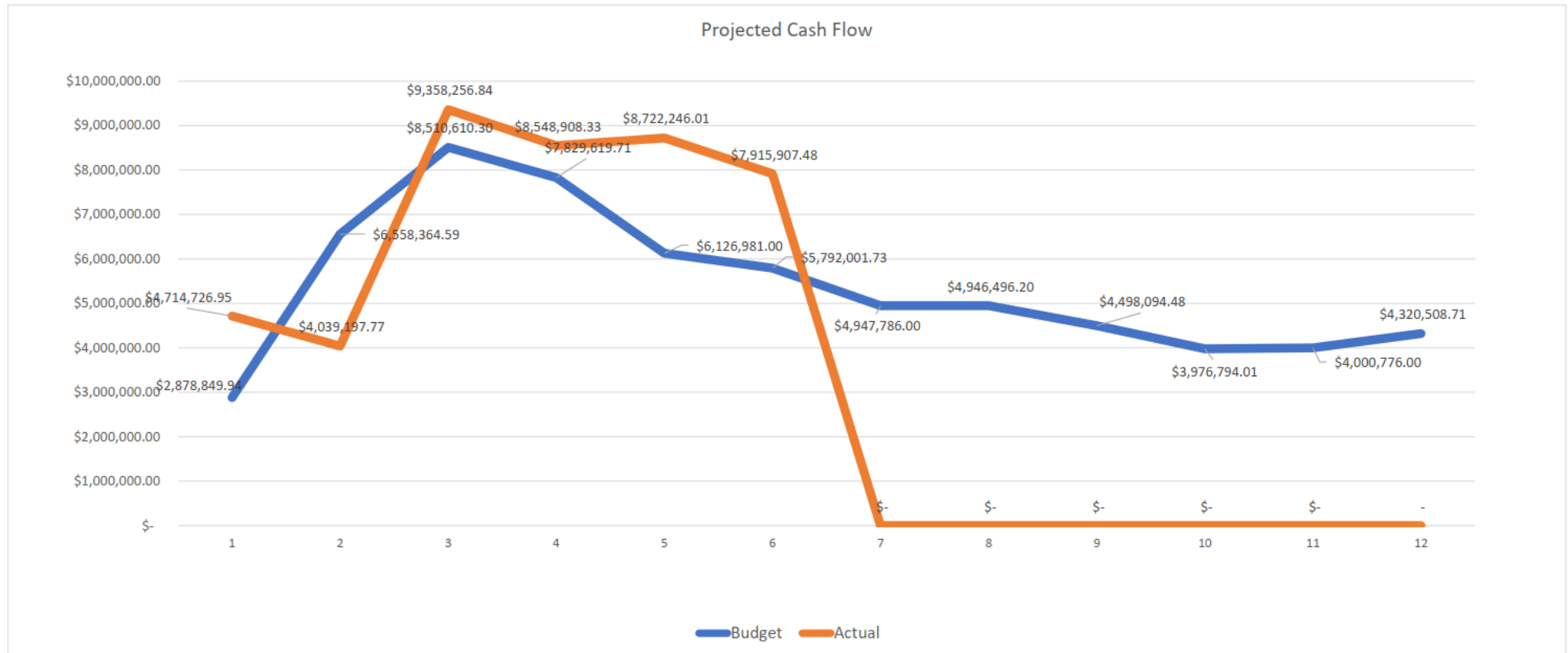
SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 DECEMBER 2021

	21/22 Budget	21/22 Ytd Actual	Audited 20/21 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	7,920,148	5,195,870
Cash - Restricted Reserves	3,582,338	3,677,336	3,676,371
Self Supporting Loan	20,850	7,507	20,850
Receivables	2,076,632	615,531	1,177,108
Rates - Current	0	4,806,914	2,493,261
Pensioners Rates Rebate	0	29,195	0
Provision for Doubtful Debts	0	(158,064)	(158,064)
Other financial Assets	0	152,329	
Accrued Income/Prepayments	0	398,000	398,000
Inventories	1,000	0	0
	<u>5,880,820</u>	<u>17,448,896</u>	<u>12,803,395</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(3,439,652)	(1,716,491)	(835,301)
Rates Income in Advance	0	(196,381)	(361,162)
GST Payable	0	(22,377)	(99,446)
Accrued Salaries & Wages	0	(119,824)	(119,824)
Accrued Interest on Debentures	0	(76,642)	(64,100)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	(102,170)
Bond Liability	0	(705,968)	(579,213)
Withholding Tax Payable	0	0	0
Payg Payable	0	(33,889)	0
Loan Liability	(358,220)	(181,051)	(357,208)
Provision for Annual Leave	0	(546,101)	(546,101)
Provision for Long Service Leave	0	(607,034)	(610,273)
Other Payables	0	0	(1,191,888)
	<u>(3,797,872)</u>	<u>(4,205,758)</u>	<u>(4,866,686)</u>
NET CURRENT ASSET POSITION	2,082,948	13,243,138	7,936,709
Less: Cash - Reserves - Restricted	(3,582,338)	(3,677,336)	(3,676,371)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition	0	0	0
Less: Loans receivable - clubs/institutions	0	0	(20,850)
Add: Current Loan Liability	370,000	181,051	358,220
Add: Leave Liability Reserve	879,390	875,764	875,514
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	10,872,618	5,723,222

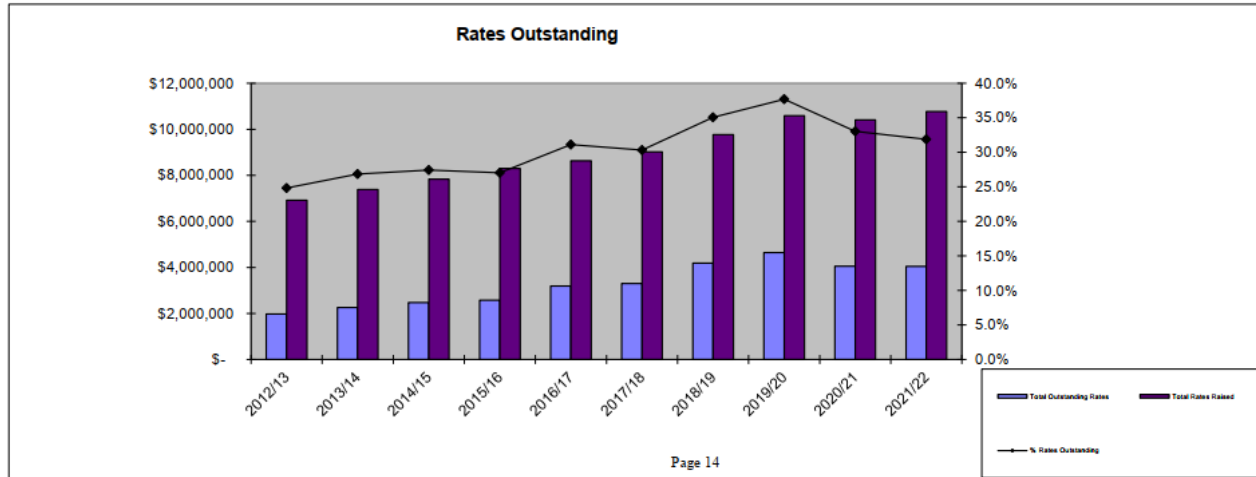
**SHIRE OF NORTHAM
 CASH FLOW REPORT
 FOR THE PERIOD ENDED 31 DECEMBER 2021**



SHIRE OF NORTHAM
 RATING REPORT
 FOR THE PERIOD ENDED 31 DECEMBER 2021

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Key Rating Dates										
RATES ISSUED	5/08/2012	4/09/2013	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018	4/09/2019	7/08/2020	25/08/2021
RATES DUE	24/09/2012	23/10/2013	8/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018	9/10/2019	11/09/2020	29/09/2021
2nd INSTALMENT DUE	16/11/2012	23/12/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018	9/12/2019	11/11/2020	29/11/2021
3rd INSTALMENT DUE	29/01/2013	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2018	10/02/2020	11/01/2021	31/01/2022
4th INSTALMENT DUE	29/03/2013	24/04/2014	9/04/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2018	14/04/2020	11/03/2021	31/03/2022
Outstanding 1st July	\$562,531	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793	\$1,737,187	\$1,842,862	\$1,911,223
Rates Levied	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046	\$10,342,585	\$10,381,252	\$10,676,737
Interest, Ex gratia, interim and back rates less writeoffs	\$68,857	\$73,630	\$80,154	\$83,173	\$208,077	-\$155,280	\$474,784	\$251,025	\$29,990	\$95,521
Rates paid by month										
1 July	38,805	47,443	62,554	29,105	43,333	60,002	94,638	87,543	307,979	94,808
2 August	1,043,163	23,961	119,840	700,198	367,776	2,054,983	1,856,869	213,195	2,343,849	462,892
3 September	3,604,324	1,152,416	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835	2,829,221	4,326,537	5,819,112
4 October	443,703	3,790,646	2,550,091	630,886	1,166,136	484,607	590,724	3,255,037	208,486	756,888
5 November	680,522	444,497	506,022	842,856	908,844	1,036,340	952,902	574,138	580,253	1,041,532
6 December	160,665	685,338	654,900	214,507	336,154	189,794	239,893	724,440	437,028	465,088
7 January										
8 February										
9 March										
10 April										
11 May										
12 June										
Total YTD	5,971,182	6,144,300	6,543,827	6,937,395	7,065,530	7,590,457	7,749,861	7,683,575	8,204,132	8,640,320
% Ytd Rates Outstanding	24.8%	26.9%	27.4%	27.0%	31.1%	30.3%	35.1%	37.7%	33.0%	31.9%

Ytd Outstanding 1,972,236 2,256,123 2,475,062 2,571,652 3,190,025 3,302,503 4,185,763 4,647,222 4,049,971 4,043,161



13.5 COMMUNITY SERVICES

Nil.

14. MATTERS BEHIND CLOSED DOORS

Nil.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE