



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

19 June 2019



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Contents

1.	DECLARATION OF OPENING	5
2.	ATTENDANCE.....	5
2.1	APOLOGIES.....	5
2.2	APPROVED LEAVE OF ABSENCE	6
3.	DISCLOSURE OF INTERESTS.....	6
4.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)	7
5.	PUBLIC QUESTION TIME	9
5.1	PUBLIC QUESTIONS.....	9
6.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	11
7.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	11
7.1	PETITIONS.....	11
7.2	PRESENTATIONS	11
7.3	DEPUTATIONS.....	11
8.	APPLICATION FOR LEAVE OF ABSENCE.....	13
9.	CONFIRMATION OF MINUTES	14
9.1	ORDINARY COUNCIL MEETING HELD 15 MAY 2019	14
9.2	NOTES FROM THE COUNCIL FORUM MEETING HELD 12 JUNE 2019 .	14
10.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY	32
12.3.1	Proposed Renewal of Extractive Industry Licence – BGC Voyager II	32
11.	REPORTS OF COMMITTEE MEETINGS	101
11.1	LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 16 MAY 2019	101
12.	OFFICER REPORTS	111
12.1	CEO'S Office	111
12.1.1	Delegated Authority Register Review	111
12.2	ENGINEERING SERVICES.....	194
12.2.1	Proposed 2019/20 Plant & Vehicle Replacement Program	194
12.2.2	Property Asset Management Plan	199
12.3	DEVELOPMENT SERVICES	274

12.3.2	Proposed Local Planning Policy No. 25 – Spencers Brook Special Control Area	274
12.4	CORPORATE SERVICES	304
12.4.1	Accounts & Statements of Accounts – May 2019	304
12.4.2	Financial Statement for the period ending 31 May 2019	393
12.4.3	Reassignment of Lease Fluffy Ducklings Day Care to Regional Early Education and Development Inc.	412
12.4.4	Health Amendment Local Law 2018 Undertaking.....	413
12.4.5	Telecommunications Lease of 15 Wood Drive, Northam ..	416
12.4.6	Fees and Charges 2019/20 Adoption	419
12.5	COMMUNITY SERVICES	444
12.5.1	Application for Fee Waiver - Avon Community Services..	444
13.	MATTERS BEHIND CLOSED DOORS	447
13.1	COMMUNITY ASSISTANCE GRANT APPLICATION - WUNDOWIE VOLUNTEER FIRE & RESCUE SERVICE	447
13.2	GRANT FUNDING AND DEVELOPMENT OF A TRANSFER STATION AND REUSE SHOP AT OLD QUARRY ROAD WASTE MANAGEMENT FACILITY	448
14.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	449
15.	URGENT BUSINESS APPROVED BY DECISION	450
16.	DECLARATION OF CLOSURE	450



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

2. ATTENDANCE

Council:

Shire President	C R Antonio
Deputy Shire President	M P Ryan
Councillors	J E G Williams
	C L Davidson
	R W Tinetti
	S B Pollard
	T M Little
	J Proud
	C P Della

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	C D Kleynhans
A/Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C McCall
Coordinator Governance / Administration	C F Greenough
Technical Officer	P Kher
Manager Health & Environment	C E Sadleir
Killara Manager	N Hampton

Gallery:

Avon Valley Advocate	Eliza Wynn
Public	Ulo Rumjantsev
	Jack Potter left at 5:41pm
	Sally Hart
	Michael Reeves
	Stuart Guy
	Sue Pederick
	Heather Meiklem
	Eamon Grogan arrived at 5:41pm, left at 6:15pm
	Peter Yates left at 6:50pm

BGC Quarries

2.1 APOLOGIES

Nil.

2.2 APPROVED LEAVE OF ABSENCE

Cr A J Mencshelyi has been granted leave of absence from 1 May 2019 to 30 June 2019 (inclusive).

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Telecommunications Lease of 15 Wood Street Northam	12.4.5	Cr C L Davidson	Indirect Financial	His wife currently works in the telecommunications industry. This item may or may not have an impact.
Community Assistance Grant Application – Wundowie Volunteer Fire & Rescue Services	13.1	Cr T M Little	Impartiality	Past member of Wundowie Volunteer Fire & Rescue.

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

<u>Visitations and Consultations</u>	
16/05/19	Radio interview with MMM regarding Council Meeting last night
16/05/19	Radio interview with ABC Midwest re: Last night Council meeting
16/05/19	Local Emergency Management Committee Meeting - Northam
17/05/19	ABC Midwest Radio interview regarding Corellas
20/05/19	Radio Interview with ABC Midwest Re Corella Culling Motion
20/05/19	Shire of Northam Local Recovery Coordinating Group Meeting
20/05/19	York Community Radio Interview
22/05/19	Shire of Northam Strategic Council Meeting
23/05/19	Purslowe Tinetti Biggest Morning Tea fundraiser
23/05/19	DOMÉ Café walkthrough
23/05/19	Purslowe Tinetti After Hours Fundraiser
24/05/19	Avon Valley Arts Society Art Exhibition Opening
26/05/19	Northam Districts Motorcycle Club Gomoto event
27/05/19	MMM Fortnightly Radio Interview
27/05/19	Reconciliation Walk and Morning Tea
30/05/19	Duncan Ord, Director General DLGSC Morning Tea
30/05/19	Duncan Ord, Director General lunch with local councils
30/05/19	Northam JSC Official opening by Minister for Education
31/05/19	Indonesia Diaspora WA Inauguration Dinner - Perth
01/06/19	Lions Community Markets
02/06/19	Perth Trail Series race Start - Northam
03/06/19	Western Australia Day Public Holiday
05/06/19	Minister for Transport and Planning Meeting
06/06/19	Northam Chamber of Commerce Business After Hours
10/06/19	MMM Fortnightly radio interview
10/06/19	AROC Meeting - Toodyay
<u>Upcoming Events</u>	
21/06/19	Avon-Midland Country Zone Meeting – Shire of Gingin
24/06/19	MMM Radio Fortnightly Interview
06/07/19	Lions Community Markets
08/07/19	MMM Fortnightly Radio Interview
10/07/19	Regional Capitals Alliance WA Meeting Teleconference

Operational Matters:

Ready – Set – Go Branding

Over the past few weeks, you may have noticed our new branding, signage and banners become more noticeable around the Shire. You will continue to see development around this, which will also assist with promotion of all our regular and major events.

Developments

There are a number of private developments occurring around the Shire. Thank you to all the private developers who see our potential. Not only do developments increase the number of amenities and services across the Shire, but they also provide employment opportunities.

Shire of Northam Events

It was an honour to be part of the inaugural Reconciliation Week Walk, which was held on the Monday of May's Reconciliation Week. The walk finished at the significant Bilya Koort Boodja Centre.

The Shire of Northam webpage lists a number of community-led events, of which there are many, over the next few weeks. If you ever want to see what events are coming up, the Shire's website is a handy place to refer to.

Strategic Matters:

Major Projects

After the Jubilee Youth Precinct's official opening in late April, the facility has proved to be very popular with a wide range of different aged people. Every time I drive past, outside of school hours, there are many youth and families enjoying the great addition to the Shire.

The Aquatic centre continues along with its construction process. The progress is quite visible to any visitor or interest parties. The facility remains on track to open in early 2020.

5. PUBLIC QUESTION TIME

5.1 PUBLIC QUESTIONS

Name: Jack Potter.

Summary of Question: Where is the Occupational Health and Safety document which denies him access to the library on his gopher?

Response: The Chief Executive Officer advised that he attended the Administration Centre requesting this documentation which included a copy of the Council minutes and the report from Local Government Insurance Services which assisted Council to make a determination on this matter.

Mr Potter rejected the response and made inappropriate personal attacks towards the Chief Executive Officer and staff. The Shire President advised that these attacks are unacceptable asked Mr Potter to leave the meeting.

The meeting was adjourned at 5:33pm until Mr Potter left the meeting. The Chief Executive Officer left the meeting at 5:34pm to contact the Police to remove Mr Potter from the meeting. The Chief Executive Officer returned to the meeting at 5:35pm. Mr Potter left the meeting at 5:36pm. The meeting was re-adjourned at 5:36pm. The Shire President apologised to members of the Gallery who had to witness the outburst which is related to a matter which Council has been trying to resolve for some time.

Name: Stuart Guy.

Question 1: Can the Shire provide me with quantities of water usage at the site for summer and winter months?

Response 1: The Applicant has advised that water for dust suppression is sourced from surface water collected on site and the old quarry. Where there is insufficient water on site, additional water is sourced from local water carters to ensure that there is an adequate supply on site at all times.

Data on water usage provided by the Applicant is as follows:

Winter 2016	-	131,342kL
Summer 2016	-	239,330kL

Winter 2017	-	150,767kL
Summer 2017	-	233,173kL
Winter 2018	-	131,306kL
Summer 2018	-	402,572kL

Dust management measures must be conducted by the Applicant in accordance with the Ministerial Statement, DWER Licence and approved management plan. Annual compliance reporting to DWER is also a requirement.

Question 2: Does the Shire have any information that would indicate the proponent is planning to extend or shift this operation when the quarry is no longer viable? If so where to? (lot number amalgamation from old site to current site).

Response 2: BGC have advised that no future plans for the quarry have been made beyond the approved Rehabilitation Plan. As outlined in the Officer's Report, this application relates only to the renewal of the Extractive Industry Licence for the current quarry located on former Lot 14 Great Southern Highway.

In the near future, it is proposed to amend the planning approval and extractive industry licence to incorporate the old quarry site (formerly known as Lot 7) to reflect the amalgamation of the sites and the new land description details (i.e. Lot 100 on Plan 414129). It is the Shire's understanding that this amendment relates only to the land description and existing conditions, and does not propose to expand the quarry operations.

Question 3: What environmental offsets promised have been completed and what remains outstanding?

Response 3: Environment offset requirements are outlined in Ministerial Statement No. 934 and the approved management plans. BGC are required to submit an annual compliance report to the Department of Water and Environmental Regulation. The proposed renewal of the Extractive Industry Licence does not affect the requirements of DWER. Copies of the approved Management Plans are publicly available both on

DWER's and Applicant's website, which were reviewed and updated in 2018 in accordance with the requirements of the Ministerial Statement.

One (1) member of the Gallery entered the meeting at 5:41pm.

- Name:** Eamon Grogan, Northam & Districts Motor Cycle Club.
- Summary of Question:** When will Council make a determination in relation to the leasing of Lot 470 and 471?
- Response:** The Chief Executive Officer advised that Officers are proposing to present this to the July Council meeting. Officers are in the process of organising a presentation to Council in relation to the matter.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

- Name:** Jack Potter.
- Question taken on notice:** Has my book been withdrawn from library stock?
- Response:** The book has not been withdrawn from Library Stock

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

- Name:** Stuart Guy.
- Item:** 12.3.1 - Proposed Renewal of Extractive Industry Licence – BGC Voyager II.
- Summary of Deputation:**
- Outlined his experience and qualifications in the mining and gas industry.

- Discussed the exposure/ambient air quality standards for airborne contaminants and provided an example of the amount of dust that can be present in a square metre of air. Background was provided with respect to how the standards have been changed over the years as a result of the increase in lung cancer.
- Raised that the air quality monitor has reported a decrease in levels when there is a blast, which in his view raises serious questions about its efficacy. Images and videos were shown to the Council demonstrating the amount of dust which is present. It was also raised that the BGC consultant advised that the dust disperses in 3 minutes however videos were shown over a longer period demonstrating that the dust had not dispersed.
- Made reference to an image where a car had not been used for a number of days and there was a significant amount of dust which accumulated on the windscreen. This was sampled with results indicating that it was crushed quartz.
- Outlined that several complaints have been made over the years to a number of authorities. Everyone claims it is not their responsibility to manage.
- It was raised that no authority has undertaken independent dust monitoring and are only relying on the data provided by BGC.
- Referenced brochures from the Cancer Council which outlines the risk associated with silica dust.
- Outlined that he wants Council to take responsibility for what it licences knowing that the regulator is inactive and outlined that relying solely on BGC data is negligent. If Council determines to grant a licence, it was requested that this be reduced to two years to allow independent data collection to occur.

The Executive Manager Corporate Services left the meeting at 6:02pm and returned at 6:03pm.

Name: Michael Reeves.

Item: 12.3.1 - Proposed Renewal of Extractive Industry Licence – BGC Voyager II.

Summary of Deputation:

- Referenced Pioneer Redhill quarry which had to move further away from residents as they couldn't manage the dust.
- Showed a number of images from January 2019 to current demonstrating the dust emissions from the extractive industry quarry and how this impact on their lifestyle.
- Raised that DWER planned to undertake their own monitoring in January this year however this did not occur, it has been postponed to next summer.
- Raised concerns that if they are allowed to expand the dust will get even worse. Asked Council to make the proponent accountable and not allow any expansion until this one can be controlled.

8. APPLICATION FOR LEAVE OF ABSENCE

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3682

Moved: Cr Proud

Seconded: Cr Williams

That Council grant Cr C R Antonio leave of absence from 25 June 2019 to 8 July 2019 (inclusive).

CARRIED 9/0

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 15 MAY 2019

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3683

Moved: Cr Little

Seconded: Cr Williams

That the minutes of the Ordinary Council meeting held on Wednesday, 15 May 2019 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 12 JUNE 2019

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3684

Moved: Cr Della

Seconded: Cr Williams

That Council receive the notes from the Council Forum meeting held Wednesday, 12 June 2019.

CARRIED 9/0

Attachment 1



Shire of Northam

Notes

Council Forum Meeting

12 June 2019



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Council Forum Meeting Notes
12 June 2019



Preface

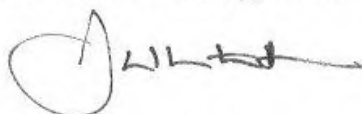
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes


These notes were approved for distribution on 14 June 2019.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 19 June 2019.

Signed: 

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

Contents

1.	DECLARATION OF OPENING.....	6
2.	ATTENDANCE.....	6
	2.1 APOLOGIES.....	6
	2.2 APPROVED LEAVE OF ABSENCE	6
3.	DISCLOSURE OF INTERESTS.....	6
4.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)....	7
5.	PUBLIC QUESTION TIME	7
	5.1 PUBLIC QUESTIONS.....	7
6.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	9
7.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	9
	7.1 PETITIONS.....	9
	7.2 PRESENTATIONS	9
	7.3 DEPUTATIONS.....	9
8.	APPLICATION FOR LEAVE OF ABSENCE.....	10
9.	CONFIRMATION OF MINUTES	10
	9.1 ORDINARY COUNCIL MEETING HELD 15 MAY 2019	10
	9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 12 JUNE 2019 ..	10
10.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY	10
	12.3.1 Proposed Renewal of Extractive Industry Licence – BGC Voyager II	10
11.	REPORTS OF COMMITTEE MEETINGS	12
	11.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 16 MAY 2019	12
12.	OFFICER REPORTS	12
	12.1 CEO'S Office	12
	12.1.1 Delegated Authority Register Review	12
	12.2 ENGINEERING SERVICES.....	12
	12.2.1 Proposed 2019/20 Plant & Vehicle Replacement Program	12
	12.2.2 Property Asset Management Plan	12
	12.3 DEVELOPMENT SERVICES	13
	12.3.2 Proposed Local Planning Policy No. 25 – Spencers Brook Special Control Area	13

Council Forum Meeting Notes
12 June 2019

12.4 CORPORATE SERVICES	13
12.4.1 Accounts & Statements of Accounts – May 2019	14
12.4.2 Financial Statement for the period ending 31 May 2019 ...	15
12.4.3 Reassignment of Lease Fluffy Ducklings Day Care to Regional Early Education and Development Inc.	15
12.4.4 Health Amendment Local Law 2018 Undertaking.....	16
12.4.5 Telecommunications Lease of 15 Wood Street Northam ...	16
12.5 COMMUNITY SERVICES	16
12.5.1 Application for Fee Waiver - Avon Community Services....	16
13. MATTERS BEHIND CLOSED DOORS	16
13.1 COMMUNITY ASSISTANCE GRANT APPLICATION - WUNDOWIE VOLUNTEER FIRE & RESCUE SERVICE	16
12.4.6 Fees and Charges 2019/20 Adoption	16
14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	17
15. URGENT BUSINESS APPROVED BY DECISION	17
16. DECLARATION OF CLOSURE	17

Council Forum Meeting Notes
12 June 2019



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

2. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan
J E G Williams
S B Pollard
J Proud
C P Della

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	C D Kleynhans
A/Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C McCall
Coordinator Governance / Administration	C F Greenough
Accountant	Z Macdonald
Manager Planning Services	J Jurmann
Killara Manager	N Hampton

Gallery:

Avon Valley Advocate
Public

Eliza Wynn
Jack Potter
Heather Meiklem
Stuart Guy
Michael Reeves
Paul Berkhout
Peter Yates

BGC Quarries

2.1 APOLOGIES

Councillors

C L Davidson
R W Tinetti
T M Little

2.2 APPROVED LEAVE OF ABSENCE

Cr A J Mencshelyi has been granted leave of absence from 1 May 2019 to 30 June 2019 (inclusive).

3. DISCLOSURE OF INTERESTS

Nil.

Council Forum Meeting Notes
12 June 2019



4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

There were no questions or clarifications raised in relation to this item.

5. PUBLIC QUESTION TIME

5.1 PUBLIC QUESTIONS

Mr Potter indicated he would like to ask a question of Council;

The Shire President advised Mr Potter that;

- The question will not be heard if it is offensive or defamatory;
- If the question is in relation to gopher access to the library this has been asked and answered previously and as such will not be accepted. Staff will direct Potter to the minutes where these questions have been answered previously;

The Shire President further requested Mr Potter to cease the current inappropriate and unacceptable personal attacks on the Chief Executive Officer and staff, including the use of fliers and signs which are both offensive and defamatory, including the distribution of fliers purporting to be written by the Chief Executive Officer - this is not acceptable and will no longer be tolerated by this Council.

The Shire President further advised that if the current behaviour continues Council will have little choice but to take legal action to force the actions to be stopped.

Name:	Jack Potter.
Summary of Question 1:	How can I ask a question when the only matter that relates to me is in relation to the library and gopher access?
Summary of Response to Question 1:	The Shire President advised that these questions have been asked and answered at past meetings and are documented in the meeting notes/minutes. Should you require assistance accessing these documents, please seek assistance from Officers.
Summary of Question 2:	How is the Shire's Disability Access and Inclusion Plan not observed by the Librarian?

Council Forum Meeting Notes
12 June 2019



Summary of Response to Question 2: The Shire President advised that questions in relation to this document have been answered at past meetings.

Summary of Question 3: How can I direct a question to a Councillor if he is not at the meeting?

Summary of Response to Question 3: The Shire President advised that he can direct the question to the Council providing it is not in relation to the matters mentioned.

One (1) member of the Gallery left the meeting at 5:45pm.

The Shire President read the questions received via correspondence and provided a response:

Name: Brian Daniels on behalf of Northam and Districts Community Voice.

Question 1: We have raised the issue of installing an Audio system in the Northam Chambers many times and you did respond some time ago saying that it would cost around \$ 35,000 to purchase and install such a system.

Since then it is our understanding that the Shire of Mundaring has kindly donated their system to the Shire of Northam.

Our question is has the Shire of Northam accepted the kind offer from the Shire of Mundaring, if so then when will the system be installed and what will be the cost of installation?

Response to Question 1: Yes, the Shire of Northam has accepted the offer from the Shire of Mundaring and have received the system. Council's Officers are currently sourcing an amp and speaker to complete the system and this will then be installed.

Question 2: The Shire of Northam has according to Shire missives gone out to tender to upgrade the verges and the storm drains in various subdivisions in the Shire.

Our question is has any contract been awarded and if the answer is yes then what is the status of the contract? We notice that as far as we can determine any reference to this contract has been deleted from the Shires website.

Council Forum Meeting Notes
12 June 2019



Response to Question 2: Council has endorsed the award of these reinstatement works to the preferred contractor. Contracts are currently being drafted and final approval is being sought from MRWA now that the value of the tendered works is known. Once approval is granted, contracts can be signed and works will commence.

It should be noted these works are for reinstatement like-for-like (no improvements or upgrades) in accordance with WANDRRA funding guidelines. Improvement works are being performed in the area by the Shire's internal crews part of a long term plan, however these are separate to the funded reinstatement works.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The Executive Manager Community Services provided a response to the question taken on notice at the Ordinary Council Meeting held on 15 May 2019:

Name: Jack Potter.

Question taken on notice: Has my book been withdrawn from library?

Response: The book has not been withdrawn from Library Stock.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Nil.

7.3 DEPUTATIONS

Name: Stuart Guy.

Agenda Item: 12.3.1 - Proposed Renewal of Extractive Industry Licence – BGC Voyager II.

Summary of Deputation

- Outlined concerns with respect to dust, health and amenity. It was advised that a number of complaints have been made with no action being taken or responses being provided to the complainants.
- Referenced the Department of Environment Regulation Guidance Statement with respect to separation distances being 2000m, outlining there are

Council Forum Meeting Notes
12 June 2019



- a number of houses within this distance. Also outlined that the guidelines do not require Council to rely on the applicant data with respect to dust monitoring.
- Showed a short video and images to Council.

Note: The documents, images and videos referenced from the deputation have been provided to Council separate to the agenda/minutes.
The Coordinator Governance / Administration departed the Council Chambers at 5:55pm and returned at 5:56pm.

The Shire President paid his respects to community member Allen Brockman who was involved in the local bush fire brigade for over 60 years and previous Councillor and historian Jan James who both sadly passed away recently.

8. APPLICATION FOR LEAVE OF ABSENCE

There were no questions or clarifications raised in relation to this item.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD 15 MAY 2019

Clarification was sought in relation to the matter that was laid on the table relating to the lease for the Reserve, Lot 470 and 471. The Chief Executive Officer advised that staff have not had any success scheduling a meeting to date. The Chief Executive Officer advised that he will the proponent to try and arrange this over the next week and/or a presentation to Council.

9.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 12 JUNE 2019

There were no questions or clarifications raised in relation to this item.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President advised that agenda item 12.3.1 - Proposed Renewal of Extractive Industry Licence – BGC Voyager II would be brought forward.

12.3.1 Proposed Renewal of Extractive Industry Licence – BGC Voyager II

Clarification was sought in relation to the following:

- The ownership of the property. The applicant advised that the correct ownership name is BGC (Australia) Pty Ltd. This has been updated within the agenda accordingly.
- Complaints in relation to the dust elements. The Executive Manager Development Services advised that there are dust monitoring stations on the site. Council were copied into the most recent complaint which was sent to Department of Water and Environmental Regulation (DWER). It was advised that as it is a licensed facility, DWER are the responsible

Council Forum Meeting Notes
12 June 2019



was advised that as it is a licensed facility, DWER are the responsible body for responding to complaints. Although Council issued a development approval with a number of conditions, DWER are the regulatory/enforcement authority. It was advised that Officers will follow up with DWER in relation to responses being provided to the complaints made.

Additional Comment

A copy of the complaints and a table listing the complaints received and responded to has been provided to Council as a separate attachment to the agenda/minutes.

Officers have contacted DWER in relation to the matter who have advised that they received 5 complaints in the last 12 months from 2 persons regarding dust. DWER have investigated these complaints and found that the license holder was compliant with the license conditions. DWER have advised Officers that a response has been provided to the complainants.

- How will Officers address the matter in relation to the requirement for advertising, as a result of the clause being deleted from the local law which requires this? The Executive Manager Development Services advised that Officers are proposing to develop a planning policy to outline the advertising requirements for extractive industries. It is proposed that this will be submitted to Council for consideration in the coming months.
- Whether \$10 million is sufficient for public liability insurance. The Executive Manager Development Services advised that this will be checked against Council's local law.

Additional Comment

Since the Council Forum, it has been confirmed that \$10,000,000 is the amount specified in the Local Laws. A copy has been provided to Council as a separate attachment to the agenda/minutes.

- Whether the Community Liaison Group still operates. The Executive Manager Development Services advised that this was established and did operate however has not operated for a number of years.
- Whether this is separate to the Grass Valley quarry. The Executive Manager Development Services advised that this is separate.
- Whether Council has undertaken any independent modelling and not relying solely on the applicant's data. The Executive Manager Development Services advised that Council has not as DWER managed these type of issues.
- Clarification was sought from the applicant in relation to the current practices to manage dust. The applicant advised that this is provided

Council Forum Meeting Notes
12 June 2019



Additional Comment

The Dust Mitigation Plan has been provided to Council as a separate attachment to the agenda and minutes.

Two (2) members of the Gallery left the meeting at 6:10pm.

11. REPORTS OF COMMITTEE MEETINGS

11.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 16 MAY 2019

There were no questions or clarifications raised in relation to this item.

12. OFFICER REPORTS

12.1 CEO'S Office

12.1.1 Delegated Authority Register Review

Clarification was sought in relation to B11 being a new delegation. The Chief Executive Officer confirmed that this was a new delegation.

12.2 ENGINEERING SERVICES

12.2.1 Proposed 2019/20 Plant & Vehicle Replacement Program

Clarification was sought in relation to the following:

- The table under Financial / Resource Implications, whether the columns for 2017/18 and 2018/19 can be the actuals instead of 'Budget'. The Executive Manager Engineering Services advised that he believes that these are the actual figures and the heading is incorrect, this will be corrected.
- What the Honda motorcycle is used for. The Executive Manager Engineering Services advised that this is used for rural verge spraying. The intent is to change this over to a gator, similar to what is used in Northam.

12.2.2 Property Asset Management Plan

Clarification was sought in relation to the following:

- Building renewal activities being recorded as maintenance. The Executive Manager Corporate Services advised that generally anything over \$5,000 would be capitalised. It was advised that the matter will need to be discussed with the Auditor General as anything under \$5,000 shouldn't be capitalised which may have impact Council's financial ratios.
- The Asset Sustainability Ratio. The Executive Manager Corporate Services advised that Council it indicates and annual spend of \$691,000

Council Forum Meeting Notes
12 June 2019



- is estimated to be required to maintain the current asset condition. In the past year, Council has spent approximately \$580,000 on maintenance.
- Whether the projected expenditure requirements match with Council's Long Term Financial Plan. The Executive Manager Corporate Services advised that these align.
 - Building depreciation at 1%. The Executive Manager Corporate Services advised that buildings will not depreciate below a certain amount (residual value).
 - Whether the replacement affects the ratios. The Executive Manager Corporate Services advised that this affects the Asset Consumption Ratio.
 - The Jubilee Pavilion being included however this has been demolished. The Chief Executive Officer advised that this was demolished after the plan was developed.
 - The Grass Valley Fire Shed works not being included. The Chief Executive Officer advised that this was completed after the plan was developed.
 - How can Council improve its ratios? The Executive Manager Corporate Services advised that staff address all structural repairs and also funding additional identified works.
 - Discussion was held around getting too bogged down in the minor details for the buildings e.g. square metres of carpet, taps to replace etc. as opposed to focussing on the critical/higher level issues. The Chief Executive Officer advised that it is not legislative to go to this level of detail and if Council gave direction with respect to the plan focus being higher level, Officers would be comfortable with this. It was advised that there are IPWEA guidelines, however Council are not adhere to these. The meeting was advised the staff would be comfortable with a lower level of detail, providing it gave sufficient information to allow for annual programs to be developed.
 - The established service levels. The Chief Executive Officer advised that there are targets on page 11 of the plan.
 - Discussion was held around software applications used to manage. The Chief Executive Officer advised that it would not be difficult to identify the current service levels within our current software and he is not aware of any specific software to manage this. Discussion was held around this data being used to inform Council decisions, e.g. allocating funds if a building is underutilised.

12.3 DEVELOPMENT SERVICES

12.3.2 Proposed Local Planning Policy No. 25 – Spencers Brook Special Control Area

There were no questions or clarifications raised in relation to this item.

12.4 CORPORATE SERVICES

Council Forum Meeting Notes
12 June 2019

12.4.1 Accounts & Statements of Accounts – May 2019

There were no questions or clarifications raised in relation to this item.

The following queries and responses were provided by correspondence:

Reference	\$	Details Reference	Question	Query By	Answer
32965	\$51,452.00	Youth precinct multiple variations	lights again? Wasn't there some previously eg 32579 for \$18k?	Cr Pollard	The 2 additional light poles (BBQ & B'Ball) previous electrical variations was for the re-design and upgrade of the electrical wiring as the existing system servicing SES, Pavilion, Pool could not cope.
			Timber \$15512 - why?	Cr Pollard	The additional 15k for timber was to upgrade the timber fencing from pine/ bollard style to solid jarrah. The pine material is prone to warpage and sagging of the rails and would look unsightly in a few years. It is also higher maintenance. The Jarrah ties into the themes and with the rest of the jarrah structures used in the park.
33021	\$4,078.25	IW Projects Wet Plan (or Plant?) Hire	What is this please?	Cr Pollard	This is for the environmental engineering design for the drainage channels which will remove most of the storm water from entering the landfill cell area at Old Quarry Tip.
33074	\$169.00	Print Shop Bunbury	Why Bunbury?	Cr Pollard	This is the head office that invoices, but the shop is Toodyay
33076	\$39,101.70	Tiger Turf - Visit and Confirm hockey base	Expensive for just this element?	Cr Pollard	10% Deposit
33206	\$5,047.90	Kids entertainment Motor Sport Festival	plus go carts. Justified?	Cr Pollard	This was to provide the following: Remote Action Cars 2 supervisors, Marquee. Imagination Playground, 1 supervisor. Both sides hired for 2 days; Saturday 5pm-9pm, Sunday 10am-4pm. Includes travel time
33232	\$7,884.25	Anna Dixon Consulting	This makes about \$31,554 over 3 months. What is final total please?	Cr Pollard	This is the final invoice for the Wundowie Community Hub Feasibility Study. Total study cost was \$28,670 excl GST
33249	\$7,775.35	Blackwell - Airport water feed cost again	Still under \$50k total?	Cr Pollard	Total Budget \$56,291 This is for the leach drain, yes, total is under budget.
32967	\$221,325.38	Prompt Settlements	Lot 1 Gt Eastern Hwy Butlong	Cr Williams	Purchase of Education Department Land next to Motorcross site
32982	\$500.00	AVAS quick response grant	??	Cr Williams	AVAS Quick Response grant to assist with expenses towards the running of the Killick Art Award due to a shortfall in expected sponsorship.
32995	\$2,517.00	Comfortstyle Dining chairs & Table	Where for	Cr Williams	Part of the fit out of Create 298 co-working space

Council Forum Meeting Notes
12 June 2019



Reference	\$	Details Reference	Question	Query By	Answer
32996	\$412.50	Countrywide Group 26486 Chlorine Bakers Hill waste water		Cr Williams	liquid treatment for the WW plant at Wundowie which feeds Bakers Hill
33032	\$704.00	Mayberry Hammond Riding for the Disabled Lease	What is this for	Cr Williams	To be on charged, relate to lease documents.
33121	\$1,143.45	Cleanflow Environmental Solutions CCTV inspection Mitchell Avenue	??	Cr Williams	This was for CCTV pipe / culvert inspections
33158	\$1,000.00	LGIS WA Patabendige Claim	??	Cr Williams	insurance excess on Professional Indemnity Claim following signing a deed of easement and release of compensation payment
33182	\$23.74	Northam Senior Citizens Social Club Fuel claim for bus not filled by previous Hirer	Will we be compensated	Cr Williams	Yes. The procedure is that the previous hire group is invoiced .
33187	\$484.00	Perth Safety Products Eco Village sign	Will they reimburse	Cr Williams	Yes invoiced
33254	\$1,100.00	Central Regional TAFE Sponsorship Major Award	Does the Shire sponsor this annually, is it budgeted	Cr Williams	As part of the Education Prizes and donations, Central Regional TAFE were allocated 2 prizes of \$600 each. TAFE requested one prize of \$1000 (ex GST) this year.
Coard	\$399.00	Replacement phone for Local Manager SES	Will this be reimbursed	Cr Williams	Paid for under the ESL
Coard	\$233.67	STG Northam Hockey	What is this for	Cr Williams	Being reimbursed by CEO, used Shire card in error. Invoice raised - Shire President and Exec Manager Corporate Services were advised immediately

12.4.2 Financial Statement for the period ending 31 May 2019

The following queries and responses were provided by correspondence:

Reference	Amount	Details Reference	Question	Query By	Answer
Note 9	\$56,507.00	Standpipe expenditure over budget	Seems excessive?	Cr Pollard	Standpipe charges are on charged, includes water used on Shire jobs. Residents used more water with such a dry season than budgeted

12.4.3 Reassignment of Lease Fluffy Ducklings Day Care to Regional Early Education and Development Inc.

Clarification was sought in relation to the following:

- The amount funded by the government as there are 2 different percentages in the report. The Chief Executive Officer advised that this will be clarified for the Ordinary Council Meeting.

Council Forum Meeting Notes
12 June 2019



Additional Comment

Officers have confirmed that they are not federally funded.

- The consultation which was undertaken. The Coordinator Governance / Administration advised that Fluffy Ducks approached Officers to initiate the changeover to REED. This will be expanded on in the report.
- Whether Fluffy Ducks will still operate. The Coordinator Governance / Administration advised that the understanding was that they will still be operating and staff will retain their positions. REED are only taking over the management aspect of the centre which is occurring in many regional areas. This is due to them having greater capacity to meet the community needs (i.e. providing services, access funding etc.).

12.4.4 Health Amendment Local Law 2018 Undertaking

There were no questions or clarifications raised in relation to this item.

12.4.5 Telecommunications Lease of 15 Wood Street Northam

There were no questions or clarifications raised in relation to this item.

12.5 COMMUNITY SERVICES

12.5.1 Application for Fee Waiver - Avon Community Services

The Gallery left the meeting at 6:55pm.

13. MATTERS BEHIND CLOSED DOORS

13.1 COMMUNITY ASSISTANCE GRANT APPLICATION - WUNDOWIE VOLUNTEER FIRE & RESCUE SERVICE

There were no questions or clarifications raised in relation to this item.

The Staff left the meeting at 6:56pm.

The Gallery and staff returned to the meeting at 7:07pm.

12.4.6 Fees and Charges 2019/20 Adoption

Clarification was sought in relation to whether Councillors were required to disclose interests 12.4.6 - Fees and Charges 2019/20 Adoption. The Chief Executive Officer advised that Councillors are not required to disclose of interest as the Local Government Act 1995 provides a specific exemption for the setting of rates, charges and fees.

Council Forum Meeting Notes
12 June 2019



Clarification was sought in relation to the following:

- The variance in standpipe charges. The Executive Manager Development Services advised that this varies according to the Water Corporation charges. An amount in addition is added to the charges to factor in the administration element for the standpipes.
- The additional amount for the bins and whether this is for the recycling or general waste bins. The Executive Manager Development Services advised that this is for the general waste bins as Council already own the recycling bins.
- It was requested whether reasons can be provided where fees have increased more than the 1.1%. The Chief Executive Officer advised that this can be provided.
- Clarification was sought in relation to whether the alfresco dining fee is an annual fee. This was confirmed as an annual fee and the Chief Executive Officer advised that there will be an item to Council in relation to writing off this fee.
- Whether the developer of a subdivision can be charged the rural road number fee when going through this process. The Executive Manager Development Services advised that this would be difficult to manager in terms of holding the funds etc.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY DECISION

Nil.

16. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio declared the meeting closed at 7:11pm.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

One (1) member of the Gallery left the meeting at 6:15pm.

The Shire President advised that agenda item 12.3.1 would be brought forward.

12.3.1 Proposed Renewal of Extractive Industry Licence – BGC Voyager II

Address:	Lot 100 (387) Great Southern Highway, Woottating
Owner:	BGC (Australia) Pty Ltd
Applicant:	BGC Quarries
File Reference:	A1349
Reporting Officer:	Jacky Jurmann Manager Planning Services
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

An application to renew the Extractive Industry Licence has been received from BGC Quarries for their site known as Voyager II located at 387 Great Southern Highway, Woottating (The Lakes).

The Applicant has requested a number of amendments to the existing licence conditions, some of which are also common to the planning approval, and accordingly, will be considered in a staged process as follows:

1. Renewal of the Extractive Industry Licence;
2. Amendment of the Planning Approval; and
3. Amendment of the Extractive Industry Licence.

Consultation with adjoining landowners and Main Roads has been carried out as part of the process, and five (5) objections were received. In accordance with Council's Delegated Authority No. P.09, applications where objections have been received must be determined by Council.

ATTACHMENTS

- Attachment 1: Extractive Industries Licence Renewal Application.
Attachment 2: Landgate aerial.

- Attachment 3: Planning Approval – SAT Determination.
Attachment 4: Current Extractive Industries Licence.
Attachment 5: Map of Consultation Area & Submitters.
Attachment 6: Schedule of Submissions.
Attachment 7: Copies of Submissions (provided as separate attachment to this agenda/minutes).
-

BACKGROUND / DETAILS

BGC Quarries have made application to renew the Extractive Industry Licence for their Voyager II site located at 387 Great Southern Highway, Woottating, which is due to expire on 30 June 2019.

The submitted documentation is appended to this Report at **Attachment 1**.

The site has been operational since 2010 and provides crushed granite for the manufacture of concrete, road base and other building products. The Applicant states in their application that the site has a “nominal rated throughput of approximately 3,130,000 tonnes per annum which provides 35-40% of the crushed rock required by building and construction industries in the Perth metropolitan region and surrounding areas”.

The site comprises an open pit, a crushing plant, noise attenuation bunds, product stockpiles, a workshop and office facilities with access to the site via a sealed road from the Great Southern Highway.

In December 2018, BGC acquired the old Voyager I site (part of former Lot 7), which was subsequently amalgamated into the current site (formerly Lot 14), and is now known as Lot 100.

An aerial photograph obtained from Landgate provides Council a current aerial view of the site with the new lot boundaries is appended to this Report at **Attachment 2**.

BGC have requested a number of changes to their licence as part of the renewal process, which the Applicant describes as “changes/amendments to the licence conditions on the basis they have either already been met, duplicate other licence conditions or are technically unable to be complied with given the current wording”. Conditions affected are 5, 8, 10, 13, 14, 15, 16, 19, 20 and 21.

The Applicant has also requested that the description of the land be updated following the amalgamation of the two (2) sites.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 1: Economic Growth

Outcome 1.1: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

Objective: Pursue a range of developments in sectors including retirement living, renewable energy, agribusiness, innovation, logistics and aviation.

Theme Area 6: Governance & Leadership

Outcome 6.2: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

Objectives: Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders;
Complaints are heard and resolved transparently;
Effective and efficient two-way communication between the Shire of Northam and stakeholders.

Financial / Resource Implications

- The Applicant has paid the applicable application fee.
- As indicated in the Risk Implications, there may be financial implications if the Applicant appeals Council's determination.
- There may also be resourcing implications, if additional compliance of the activity is required.
- The Rehabilitation Bond currently held by bank guarantee should be reviewed to ensure that it is sufficient to rehabilitate the site should the Applicant fail to do so.

Legislative Compliance

Shire of Northam Local Planning Scheme No. 6

The planning (development) approval was granted on appeal by the State Administrative Tribunal on 9 June 2006 for a quarry on Lot 14 Great Southern Highway, Woottating, subject to seven (7) conditions. A copy of the SAT determination is attached (**Attachment 3**).

The Applicant has requested to amend the description of the land and to delete a number of conditions from the Licence. However, two (2) of these conditions are also imposed on the planning approval and therefore, would require amendment to ensure consistency in both documents.

Accordingly, in agreement with the Applicant, it is proposed to amend the planning approval and extractive industries licence as a separate process following consideration of the application for renewal in regards to the land description and conditions 5 and 8.

Shire of Northam Extractive Industries Amendment Local Law 2018

Clause 4.3 sets out the requirements for the renewal of a licence, which has been satisfied by the Applicant, including writing to the Shire 45 days before the date of expiry; payment of the fee; and relevant documentation.

As part of the renewal process the Applicant has requested a number of changes / amendments to the current Extractive Industries Licence (refer to **Attachment 4**) as follows:

1. Amendment to the land description to reflect the new lot details;
2. Deletion of conditions 5, 8, 10, 13, 14, 15, 16, 19, 20 and 21.

As indicated above, the amendment of the land description and deletion of conditions 5 and 8 will be considered at a later date through a separate application process to amend the planning (development) approval and the licence concurrently to ensure consistency.

Accordingly, this application considers the proposed changes / amendment / deletion of the remaining conditions:

- Condition 10:

Current: The Applicant is to comply with Ministerial Statement and the Environmental Plans prepared under that Statement and approved by the Department of Environmental Regulation including the following plans:

- (a) Fauna Relocation and Habitat Plan;
- (b) Interim Trapdoor Spider Management Plan (partial clearance);
- (c) Surface Water Monitoring and Remedial Program;
- (d) Ground Water Monitoring and Remedial Program;
- (e) Dust Monitoring and Remedial Program;
- (f) Area Specific Noise Management Plan;
- (g) Area Specific Noise Management Plan: Overburden Removal Areas 1 and 2 (partial clearance);
- (h) Closure and Rehabilitation Strategy; and
- (i) Blast and Vibration Management Plan.

Proposed: Applicant proposes amendment by rewording the condition to: "The applicant is to comply with the environmental plans which are prepared and approved by the Department of Water and Environmental Regulation under the imposed Ministerial Statement for the Quarry".

Recommendation: Agree with the applicant to amend the wording to ensure that the condition relates to the relevant conditions of the Ministerial Statement and approvals by DWER.

- Condition 13:

Current: The extractive industry licence will be valid for a period of ten (10) years, expired in 30 June 2019.

Proposed: Applicant requests that condition 13 be deleted and that no time period be imposed on the licence to be consistent with the planning approval and to reflect the DWER licence, which expires on 22 March 2036.

Recommendation: Disagree and that the licence be issued for 10 years in accordance with the provisions of the local laws.

- Condition 14:

Current: The applicant shall prepare and implement a drainage management plan to the satisfaction of the Shire of Northam.

Proposed: Applicant requests condition 14 be deleted due to the plan forming part of the surface water management plan approved under the Ministerial Statement.

Recommendation: Agree. Drainage is satisfactorily managed under condition 10.

- Condition 15:

Current: Remnant vegetation outside of the excavation area is to be protected from the quarry operations and transport movements at all times.

Proposed: Applicant requests condition 15 be deleted as it is regulated under the Ministerial Statement.

Recommendation: Agree. Vegetation is satisfactorily managed under condition 10.

- Condition 16:

Current: All trafficable areas shall be treated and maintained in a manner which prevents or minimises the generation of airborne dust to the satisfaction of the Shire of Northam and in accordance with the Dust Monitoring and Remedial Action Plan.

Proposed: Applicant requests deletion of condition 16 as it is regulated under the Ministerial Statement.

Recommendation: Disagree with deletion of the condition due to the submissions and complaints received regarding the quarry primarily relate to noise and dust emissions. Recommend that condition 16 be amended to delete the words "Dust Monitoring and Remedial Action Plan" and replace with "the Ministerial Statement and the environmental plans approved by the Department of Water and Environmental Regulation".

- Conditions 19 and 20:

Current: 19. The intersection/entry point into the extraction area is to be maintained to Council's specification during extractive operations. 20. Any damage caused to the Great Southern Highway by the extractive industry is to be repaired at the request and satisfaction of Main Roads WA.

Proposed: Applicant request deletion of condition 20 due to being ambiguous and that condition 19 covers any issues relating to damage of the highway.

Recommendation: Agree to deletion of condition 20. Main Roads WA were consulted regarding this condition and have agreed that condition 20 could be deleted as it would be difficult to attribute damage to the highway to BGC.

- Condition 21:

Current: Approval being obtained from Main Roads WA for use of truck routes utilised by transportation vehicles.

Proposed: Applicant requests deletion of condition 21 due to truck routes being approved by Main Roads WA through the RAV network.

Recommendation: Agree to deletion of condition 21. Main Roads WA were consulted regarding this condition and have agreed to deletion due to the condition being irrelevant as suggested by the Applicant.

Policy Implications

The Applicant has requested that the Licence period be for the life of the quarry, which is expected to be for at least 50 years; aligned to the Department of Water and Environmental Regulation's Licence, which expires on 22 March 2036; and the planning approval that is not time limited (determined by the State Administrative Tribunal).

Clause 3.1(3) of the Extractive Industries Amendment Local Laws 2018 applies to this request and states:

- (3) *Where the local government approves an application for a licence, it shall –*
 - (a) *determine the licence period, not exceeding 10 years from the date of issue; and*
 - (b) *approve the issue of a licence in the form determined by the local government from time to time.*

If Council were to approve the licence in excess of 10 years, the decision would be inconsistent with the provisions of the local laws; could set a precedent; and would likely have adverse policy implications.

Accordingly, it is recommended that the renewal be issued for a period of 10 years, which is consistent with the provisions of the local laws.

Stakeholder Engagement / Consultation

As indicated in the introduction to this Report, the proposed changes / amendments / deletions to the Extractive Industry Licence will be considered in three (3) stages (as outlined in the Brief Section of this Report), and accordingly, the level of consultation will vary to cater for each stage.

In this first stage, the application for renewal of the licence was notified to adjoining landowners for comment for a minimum period of 14 days together with a notice on the Shire's website. In response, five (5) objections have been received from nearby landowners. (Refer to **Attachment 5** for a map of the consultation area and submitters.)

Main Roads WA were also consulted during the assessment process, particularly in regards to the conditions relating to road use and access.

A Schedule of Submissions is attached to this Report (**Attachment 6**) (public and Council versions), and the full submissions (public and Council versions) are also attached (**Attachment 7**).

The issues raised in the submissions have been considered in the assessment of this application and recommendation.

It is envisaged that the second and third stages of the process will be considered concurrently and therefore the consultation will be conducted more extensively in accordance with the provisions of the Shire's Local Planning Policy No. 20 – Advertising of Planning Proposals.

Notes regarding consultation:

1. A recent amendment to the Shire of Northam's Extractive Industries Local Law deleted clause 2.2 that required the Applicant to advertise the application due to most applications being advertised concurrently with an application for development approval.
2. However, during this process it has been realised that the deletion of this clause has inadvertently resulted in the deletion of all advertising requirements in the local laws, including renewals that do not require an application for development approval.
3. Officers are currently researching the most appropriate method to address the anomaly with options including amending the Local Law or adopting a consultation policy, similar to LPP20, to outline the advertising requirements for renewal applications that are not submitted in conjunction with an application for development approval.
4. If the application was advertised in accordance with LPP 20, a Level 4 consultation would have occurred and landowners within a 3km radius would have been notified of the application. (Although it is worth noting that the submissions that have been received are detailed; thorough; and provide comments on all of the proposed amendments.)

Risk Implications

- Reputational – Moderate

- Submitters have raised concerns that the operation is not being appropriately regulated.
- Financial – Moderate
 - The Applicant could appeal the determination of their application to the State Administrative Tribunal resulting in legal costs for the community.
 - The Rehabilitation Bond currently held by bank guarantee has been reviewed in an effort to ensure that it is sufficient for Council to carry out works to rehabilitate the site should the Applicant fail to do so.
- Compliance - Moderate
 - This operation requires a moderate level of compliance to ensure conditions are met in response to community concerns and complaints.
- Legal – Low
 - As indicated in the Financial Implications, the Applicant has a right of appeal to the State Administrative Tribunal.

OFFICER'S COMMENT

Summary of assessment

The application for renewal of the Extractive Industry Licence has been assessed taking into consideration the Applicant's submission, including requested changes; the information provided by the submitters, particularly in regards to impacts on their health and properties; and comments from Main Roads WA regarding access and road use.

As indicated in the Legislative Compliance section of this Report, it is recommended that some of the Applicant's requested changes can be supported for the reasons outlined. However, there are a number of conditions that relate to the planning approval that need to be considered in conjunction with an amendment to that approval to ensure consistency. And there are some conditions that should not be deleted to ensure that appropriate regulatory mechanisms remain in place.

This Report relates to Stage 1 of the process to renew the Extractive Industries Licence together with a number of minor amendments as described under Legislative Compliance above.

Land description

In regards to the land description, it is recommended that the Extractive Industry Licence refer to the property as part Lot 100 (portion formerly known as Lot 14) until such time the planning approval is amended to incorporate the whole of Lot 100 and any implications of such an amendment has been assessed and the community consulted.

Rehabilitation bond

A Rehabilitation Bond of \$240,000 in the form of a bank guarantee was established in conjunction with the issue of the original licence in 2009 in accordance with the provisions of clauses 5.1 and 5.2 of the Local Laws for the purposes of covering costs that would be borne by Council should the Applicant fail to complete the required restoration and reinstatement works at the cessation of extraction activities.

As part of the assessment of the renewal application for a further 10 years, it was deemed appropriate to review the bond amount to ensure that it is still sufficient should Council have to carry out the restoration and reinstatement works.

Council resolved on 19 August 2009, as part of the mediation process in the State Administrative Tribunal (DR 268 of 2009), to impose the bond, which was based on \$2,790 per hectare over the entire 'footprint' of the extractive industry area and was based on Council's advice of \$2,010 per hectare for vegetation, \$342 per hectare for labour costs plus contingency of approximately \$438 per hectare for issues such as supervision, cost escalations (including CPI increases) over the 10 year period of the licence.

As part of the assessment of the renewal application for a further 10 years, it was considered appropriate to review the bond amount to ensure that it is still sufficient should Council have to carry out the restoration and reinstatement works.

The Applicant was advised of the intention to review the bond amount and has provided the following comments:

"The proposed option for the quarry void at the completion of the extractive industry activities (life of mine approximately 50/60 years) is as a water body for recreational use; or human or animal consumption. Due to the geology of the soils, the quarry should be left to fill naturally during winter rain periods. The site is fenced and signposted. The closure and Rehabilitation Strategy, Environmental Management Plan details the closure options to be considered for the quarry void at completion of extractive industries activities.

BGC's proposal is to then rehabilitate the remaining 25 hectares once the relevant infrastructure is removed. The Closure and Rehabilitation Strategy, Environmental management plan details the plant species which may be suitable for rehabilitation activities.

With this in mind BGC feel that the bond is still adequate to cover the costs for the rehabilitation works at the end of life of mine."

With a view of determining if the amount is sufficient, a comparison of other local government bonds indicates that bond amounts vary greatly from \$1,916

(Gingin) to \$27,179 (Capel) per hectare, with the neighbouring Shire of Toodyay's bond amount being \$16,000 per hectare. Using the Toodyay bond, the total would be \$1,376,000.

These examples indicate that the bond is less than the amount being imposed by other local governments.

However, taking into consideration that the original amount was agreed to by Council as part of the State Administrative Tribunal proceedings, it is recommended that the bond amount is updated by adding the annual CPI increases over the past 10 years, which results in the new bond amount being \$286,209 (or \$3,328 per hectare).

Conclusion

It is recommended that the Extractive Industries Licence be reviewed for a period of 10 years, subject to the existing conditions with the following modifications:

- Deletion of conditions 14, 15, 20 and 21;
- Amendment of conditions 20 and 16; and
- Updating of the bond amount specified in condition 22.

RECOMMENDATION

That Council APPROVE the application to renew the Extractive Industries Licence for the operation of a hard rock quarry by BGC Quarries at Lot 100 (portion formerly known as Lot 14), No. 387 Great Southern Highway, Woottating, subject to the following conditions:

- 1. The development shall be carried out and fully implemented in accordance with the details indicated in the original documentation for the application of an extractive industry licence which was received by the Shire on 31 July 2008, unless amended by this approval.**
- 2. The excavation area is limited to the area shown on the approved plans without prior written approval being issued from Council.**
- 3. The applicant shall comply with the requirements of the Extractive Industry Licence and the Shire's Extractive Industry Local Laws at all times.**
- 4. The applicant shall ensure, as much as reasonably practicable, that all lighting and fixed sirens on the site are to be orientated away from residences on land adjoining the site as at the date of this consent.**
- 5. Access to the site is to be located within 300 metres of the southern end of the eastern or western boundary of Lot 14, provided that in the event that the applicant acquires title to the existing Voyager Quarry Site and access road on Lot 7, access to Lot 14 must utilise the existing access road. Any new access road and intersection shall be designed and constructed to the satisfaction of Main Roads WA.**

6. The applicant shall consult with the Shire to identify an approved location for placement of overburden removed off site by the applicant, and the applicant shall not place overburden in any location which has been rejected or refused by the Shire of Northam.
7. The applicant shall ensure that blasting procedures and methodology are designed so as to ensure that no fly rock leaves the site boundary.
8. The applicant shall ensure that buildings the subject of the recording of baseline data in the original McDowall Affleck Pty Ltd survey 2008 shall be inspected and assessed against that baseline data by an independent consultant every two years to identify whether any structural damage to the buildings has been caused by blasting at the site.
9. A sign is to be located at the entrance of the property to identify the quarry operator and a contact name and number of a responsible contact person for enquiries relating to the quarry operations.
10. The applicant is to comply with the environmental plans which are prepared and approved by the Department of Water and Environmental Regulation under the imposed Ministerial Statement for the Quarry. *(Amended 19 June 2019)*
11. The operation of the extractive industry is to comply with the conditions of any licence to operate issued by the Department of Water and Environmental Regulation specifically related to the screening and crushing of materials.
12. The applicant is required to comply with any works licence issued by the Department of Water and Environmental Regulation for the construction of any new buildings on the subject site.
13. The extractive industry licence will be valid for a period of ten (10) years, expiring on 30 June 2029.
14. *Deleted 19 June 2019.*
15. *Deleted 19 June 2019.*
16. All trafficable areas shall be treated and maintained in a manner which prevents or minimises the generation of airborne dust to the satisfaction of the Shire of Northam and in accordance with the Ministerial Statement and the environmental plans approved by the Department of Water and Environmental Regulation. *(Amended 19 June 2019)*
17. Reversing alarms on vehicles and equipment must be managed on site to ensure that they do not interfere with the amenity of nearby residential properties while complying with the *Occupational Safety & Health Regulations 1996* and the *Environmental Protection (Noise) Regulations 1997* and in accordance with the endorsed Operational Noise Measurement Program.
18. Survey pegs are to be placed on site prior to commencement of operations in order to clearly delineate the boundaries of the excavation areas in accordance with the approved plans and the terms and conditions of this licence.
19. The intersection/entry point into the excavation area is to be maintained to Council's specification during extractive operations.

20. **Deleted 19 June 2019.**
21. **Deleted 19 June 2019.**
22. **A reinstatement and restoration bond secured by way of a bank guarantee or insurance guarantee in the sum of \$286,209.00 for the extractive industry area (approximately 86 hectares) is to be received prior to the issue of the Extractive Industry Licence, and retained for the lifespan of the mine to ensure rehabilitation and reinstatement of the extractive industry area.**
23. **A licensee shall have at all times a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.**
24. **The licensee shall provide to the local government a copy of the policy taken out under condition 23 within 14 days of issue of that policy and shall provide to the local government evidence of renewal within 14 days of each renewal date.**
25. **On or before 30 June in each year, the licensee shall pay to the local government the annual licence fee determined by the local government from time to time.**
26. **A licensee who wishes to renew a licence must apply in writing to the local government at least 45 days before the date of expiry of the licence and shall submit with the application for renewal:**
 - (a) the fee determined by the local government from time to time;**
 - (b) a copy of the current licence;**
 - (c) a plan showing the contours of the excavation carried out to the date of that application;**
 - (d) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes with respect to any of the things referred to in subclauses 2.3(1)(b) and (c); and**
 - (e) any other things referred to clauses 2.3 and 3.1 of the Shire of Northam Extractive Industry Amendment Local Laws 2018.**

Clarification was sought in relation to:

- The monitoring data and application of this. The Executive Manager Development Services advised that there is no independent data. If a complaint is made to DWER the data used would be that provided by BGC.
- What can Council do if it is not satisfied with the action by DWER. The Chief Executive Officer advised that this could be escalated to the Director General or, through the Shire President, to the Minister for Environment, perhaps via the Local Member.
- Can they only blast when the wind is blowing to the south where there are less residence? The Executive Manager of Development Services advised that blasting parameters were covered in their DEWR approval.

- What process could be followed to re-establish the BGC action group? The Executive Manager of Development Services advised that this was previously covered by a Ministerial Statement. Council could resolve this as part of a separate motion to the licence if it believes that establishing this is appropriate.
- Responsibility of managing dust, reference was made to condition no. 16 and it was queried whether Council manages/monitors trafficable areas and DWER manage blasting. The Executive Manager Development Services advised that this is a standard condition. The Chief Executive Officer advised that the intent is not to actively monitor as such, this condition gives Council the ability to take action if it becomes a concern. It was also advised that the crushing forms part of the works licence/DWER approvals which DWER manage.
- The accuracy of the dust monitoring. The Chief Executive Officer advised that Council has not received any advice from DWER in relation any exceedances of the standards/being.
- The picture shown during the deputation which demonstrated the tested subsidence is consistent with mining and crushing. The Chief Executive Officer advised that staff are not qualified to assess this and it should therefore be referred to the agency with this expertise.
- The Chief Executive Officer advised that if BGC don't comply with the licence requirements, DWER have their own process to take action.

MOTION

Moved: Cr Della

Seconded: Cr Ryan

That Council APPROVE the application to renew the Extractive Industries Licence for the operation of a hard rock quarry by BGC Quarries at Lot 100 (portion formerly known as Lot 14), No. 387 Great Southern Highway, Woottating, subject to the following conditions:

- 1. The development shall be carried out and fully implemented in accordance with the details indicated in the original documentation for the application of an extractive industry licence which was received by the Shire on 31 July 2008, unless amended by this approval.**
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- 4. The applicant shall ensure, as much as reasonably practicable, that all lighting and fixed sirens on the site are to be orientated away from residences on land adjoining the site as at the date of this consent.**
- 5. Access to the site is to be located within 300 metres of the southern end of the eastern or western boundary of Lot 14, provided that in the event**

- that the applicant acquires title to the existing Voyager Quarry Site and access road on Lot 7, access to Lot 14 must utilise the existing access road. Any new access road and intersection shall be designed and constructed to the satisfaction of Main Roads WA.
6. The applicant shall consult with the Shire to identify an approved location for placement of overburden removed off site by the applicant, and the applicant shall not place overburden in any location which has been rejected or refused by the Shire of Northam.
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 12. The applicant is required to comply with any works licence issued by the Department of Water and Environmental Regulation for the construction of any new buildings on the subject site.
 13. The extractive industry licence will be valid for a period of two (2) years, expiring on 30 June 2021.
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23. A licensee shall have at all times a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.
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 - (d) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes with respect to any of the things referred to in subclauses 2.3(1)(b) and (c); and
 - (e) any other things referred to clauses 2.3 and 3.1 of the Shire of Northam Extractive Industry Amendment Local Laws 2018.

CARRIED 6/3

Clarification was sought in relation to whether the deleted conditions should be included. The Chief Executive Officer advised that these area are covered by Ministerial Statements so have been deleted to avoid double up. Cr Ryan withdrew from seconding the motion due to the deleted conditions not being included.

MOTION / COUNCIL DECISION

Minute No: C.3685

Moved: Cr Della

Seconded: Cr Little

That Council APPROVE the application to renew the Extractive Industries Licence for the operation of a hard rock quarry by BGC Quarries at Lot 100 (portion formerly known as Lot 14), No. 387 Great Southern Highway, Woottating, subject to the following conditions:

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4. The applicant shall ensure, as much as reasonably practicable, that all lighting and fixed sirens on the site are to be orientated away from residences on land adjoining the site as at the date of this consent.
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 - (c) a plan showing the contours of the excavation carried out to the date of that application;**
 - (d) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes with respect to any of the things referred to in subclauses 2.3(1)(b) and (c); and**
 - (e) any other things referred to clauses 2.3 and 3.1 of the Shire of Northam Extractive Industry Amendment Local Laws 2018.**

CARRIED 6/3

Debate was held around the motion.

One (1) member of the Gallery left the meeting at 6:49pm and returned at 6:52pm.

One (1) member of the Gallery left the meeting at 6:50pm and returned at 6:50pm.

One (1) member of the Gallery left the meeting at 6:50pm.




Reason for Change to Officer Recommendation

Council formed a view that in light of the concerns raised by members of the community a shorter license approval timeframe to allow an opportunity to review the approval in a shorter timeframe.

Attachment 1



**APPLICATION
 FOR AN EXTRACTIVE INDUSTRY LICENSE**

Name:	BGC Quarries			
Address:	PO Box 1257, Midland WA 6936			
Tel:9572 6088	Fax: 9572 6015			
Address of Proposed Excavation:	1881 Great Southern Highway, The Lakes WA 6556			
Lot No:	Loc No:	Plan No:	CT: Volume	Folio
100		DP414129		
Owner:	BGC (Australia) Pty Ltd Trading as BGC Quarries			
Address of Owner:	Level 6, 18 Mount Street Perth WA 6000			
Occupier of the Land:	BGC (Australia) Pty Ltd Trading as BGC Quarries			
Material to be Extracted:	Granite			
Previous Extractive Industry License Issued on:	14th July 2016			
Previous Extractive Industry License Expired on:	30 June 2019			
Conditions of Previous Extractive Industry License:				
See attached				
Duration of License Sought:	Life of Quarry (approximately 50-80 years)			
Date of Application:	12 APRIL 2019			
Signature of Applicant:				
Signature of Owner/Occupier:-				
Signature of Existing Licensee (If Applicable):				



BGC Voyager Quarry II Project

Extractive Industries Licence
Renewal Application

EILVQII_Mar2019_v2
April 2019

BGC Quarries
BGC (Australia) Pty Ltd ABN 62 005 736 005/005
Lot 4 Stirling Crescent, Hazelmere WA 6055, Australia
T (+61) (8) 9572 6088 F (+61) (8) 9572 6015

Project Manager:	Peter Yates
Author:	Amber Woodmansey
File Name:	EILVQII_Mar2019_v2
Version:	V2_April 2019
Distribution:	



Contents

1. Introduction	1
1.1 Proponent	1
1.2 Background	1
1.3 Environmental Licencing	1
1.3.1 Changes requested to current Extractive Industries Licence	2
2. Site Plans and Location	4
2.1 Regional Description	4
2.2 Site Description	4
2.3 Current Facility	4
3. Mine Management Plan	6
3.1 Pit Design	6
3.2 Process Description	6
3.2.1 Drilling and Blasting	6
3.2.2 Loading and Hauling	6
3.3.3 Crushing and Screening	9
4. Environment	10
4.1 Environmental Reporting	10
4.2 Incidents and Complaints	10

Figures

- Figure 2.1 Regional Location Map
- Figure 3.1 Voyager II Development Plan
- Figure 3.2 Process Flow Chart

Appendices

- Appendix A - Ministerial Statement 706
- Appendix B - Ministerial Statement 934

Attachments

- Attachment 1 – Current Extractive Industries Licence
- Attachment 2 – DP414129
- Attachment 3 – L8415 Voyager II
- Attachment 4 – Complaint of Damage from Blasting Activities at the Quarry
- Attachment 5 – MS706 Voyager Quarry S45
- Attachment 6 – Site Plan
- Attachment 7 – Processing Plant Layout
- Attachment 8 – Quarry Layout, Overall Site Plan
- Attachment 9 - Quarry layout, Current Aerial View
- Attachment 10 -Voyager Surface Water Monitoring & Remedial Programme
- Attachment 11 - Voyager Closure & Rehabilitation Strategy
- Attachment 12 - Voyager Dust Monitoring & Remedial Action Plan
- Attachment 13 - Operational Noise Below 5m



1. Introduction

1.1 Proponent

BGC (Australia) Pty Ltd (the Proponent) trading as BGC Quarries is applying to renew its current Extractive Industries Licence which is due to lapse on 30th June 2019 (see attachment 1).

1.2 Background

BGC (Australia) Pty Ltd (referred to hereafter as BGC) is one of Australia's largest privately owned group of companies. It is a major supplier of granite rock in Western Australia. BGC's other interests include:

- Design and construction of residential and commercial buildings;
- Construction, manufacturer and supplier of a range of building products;
- Contract Mining;
- Civil engineering construction and maintenance;
- Cement products;
- A national road transport/haulage service;
- Property ownership and management; and
- Insurance.

BGC has been operating the Voyager II quarry on Lot 100 (formally Lot 14), Horton Road, since 2010 providing crushed granite for the manufacture of concrete, road base and other building products. The Voyager II Quarry plant has a nominal rated throughput of approximately 3,130,000 tonnes per annum (tpa) which provides 35-40% of the crushed rock required by building and construction industries in the Perth Metropolitan Region and surrounding areas.

The Voyager II Quarry comprises an open pit, a crushing plant, noise attenuation bunds, product stockpiles, a workshop and office facilities. Access to the site is via an asphalted road from Great Southern Highway.

In December 2018 the old Voyager I Quarry was purchased by BGC and Lot 14 and part of Lot 7 have been amalgamated into the new Lot 100 (see attachment 2).

1.3 Environmental Licensing

The Voyager II Quarry currently holds a Department of Water and Environmental Regulation (DWER) Licence Number 8415/2010/2 which was issued under Part V of the Environmental Protection Act 1986 (as amended) on 17 March 2016 (see attachment 3). This licence expires on 22nd March 2036.

The Voyager II Quarry went through a rigorous Public Environmental Review (PER), EPA Assessment Number 1413, for the Environmental Protection Agency (EPA) which led to the Minister for the Environment issuing Statement 706 that sets out environmental conditions BGC must comply with (see appendix A). In August 2011 the Minister for the Environment issued Ministerial Statement 872 changing the operating hours, then in April 2013 issued Ministerial Statement 934 removing condition 6, 11 and 17 and replacing condition 12 (see appendix B) of statements 706. Ministerial Statement 934 supersedes Ministerial Statement 872.

In May 2015 the Minister for the Environment removed condition 7.1 of Ministerial Statement 706. The Chairman of the EPA replaced schedule 1 of Ministerial Statement 706 with attachment 2 to Ministerial Statement 706 (see attachment 5).



BGC Quarries

1.3.1 Changes requested to current Extractive Industries Licence

As part of the renewal of BGC Quarries Extractive Industries Licence, BGC is requesting some changes/amendments to the licence conditions on the basis they have either already been met, duplicate other licence conditions or are technically unable to be complied with given the current wording. The requested changes are rationalised below:

Condition 5:

This condition was set as there was no formal access to the quarry site other than the previous access to the old Voyager I quarry. BGC have since built a new entrance to the Voyager II Quarry which meets the requirements of this condition, therefore condition 6 is obsolete.

Request that condition 6 be deleted.

Condition 8:

The number of residents wanting the survey conducted has dropped from 15 properties in 2003 to 6 at the last survey. This drop is due to the residents expressly stating they do not want the survey done or they have not responded back to requests by BGC to undertake the survey's.

Recently the DWER received a complaint from one of the neighbours, who had expressly stated to BGC that they did not want BGC to conduct the survey, claiming BGC Quarries blasting was causing structural damages to their property (Lot 4, Horton Road). It was concluded by the DWER investigation that the blasting which BGC undertakes has not caused any damage to the property (see attachment 4). This particular property is the second closest to the quarry and is an old house on stumps which has been relocated to its current location.

This condition relies heavily on third party cooperation for technical compliance.

Request that condition 8 be deleted.

Condition 10:

Currently, condition 10 lists management plans that have been closed off under compliance with Ministerial Statement 706/934. Rather than listing the documents that are no longer relevant, or using titles that may change via a review process, BGC would like to broaden the scope but still capture the same intent.

Request that condition 10 be reworded to "The applicant is to comply with the environmental plans which are prepared and approved by the Department of Water and Environmental Regulation under the imposed Ministerial Statement for the Quarry."

The current environmental management plans are available online at <http://www.bgc.com.au/construction-materials/bgc-quarries>

Condition 13:

The planning approval for the quarry is encompassed within the Extractive Industries Licence. Planning approval should be for the life of the quarry and not be constrained by the Extractive Industries Licence, BGC therefore requests that the licence be for the life of the quarry (50+ years) or to be in line with the DWER licence which expires on 22nd March 2036.

Request that condition 13 be deleted and the expiry date of licence be extended beyond the 10-year period as stated in local law.

Condition 14:

The drainage management plan forms part of the surface water management plan which is approved under the Ministerial Statements 706 and 934. A separate one should not be created solely for the Extractive Industries licence

Request that condition 14 be deleted.

BGC Quarries

Condition 15:

This is regulated via condition 7 of Ministerial Statement 706/934 and Attachment 2 of Ministerial Statement 706 (see attachment 5).

Request that condition 15 be deleted.

Condition 16:

Airborne dust is managed under a dust management plan which complies with condition 12 of Ministerial Statement 706 and 934. This management plan is available online (<http://www.bgc.com.au/construction-materials/bgc-quarries>).

Request that condition 16 be deleted.

Condition 19 and 20:

Condition 20 is ambiguous. It should not be for the whole of the Great Southern Highway. Condition 19 adequately addresses any issues relating to damage of the Great Southern Highway caused by the extractive industry.

Request that condition 20 be deleted.

Condition 21:

There are approximately 150 truck movements to and from the quarry each day through the new entrance to Voyager II. The transport routes used to Midland are Great Southern Highway and Great Eastern Highway. Then the northern suburbs are accessed using Reid Highway and the Mitchell Freeway. The distribution centres in the southern suburbs are serviced via Roe Highway, Tonkin Highway and Leach Highway. These are all Main Roads WA approved RAV network routes. All Heavy vehicles operating within WA must comply with Main Roads RAV network, condition 21 just repeats the current these regulations.

Request that condition 21 be deleted.



2. Site Plans and Locations

2.1 Regional Description

The Voyager II Quarry area is located on Lot 100 (formally Lot 14) Horton Road, The Lakes (Avon Location 1881), which is owned by BGC. Lot 100 extends across both the Shire of Northam and the Shire of Mundaring local government areas (figure 2.1).

2.2 Site Description

Since the construction of the Voyager II Quarry on lot 100 Horton Road, BGC has excavated approximately 1-2 million tonnes (approximately 1m thick) of gravel and approximately 12 million tonnes of clay (approximately 12m thick). Voyager II covers approximately 61 hectares of land and is used to produce granite for the manufacturing of asphalt, blocks and bricks, or stockpiles for the purpose of backfilling.

Quarrying of the granite commenced in 2010, and is expected to continue for up to 50-80 years. The pit is currently 7 benches deep (approx. 15m per bench). The conventional drill, blast, load, haul, crushing and screening methods are used in the Voyager II Quarry.

2.3 Current Facility

The Voyager Quarry II site comprises of the following components:

- Two open-pits – Voyager II, currently being mined for granite and Voyager I pit which is used for water storage;
- A crushing and screening plant with a nominal rated throughput of up to 3,130,000 tonnes per annum (tpa) of crushed rock;
- Internal access and haul roads;
- Product stockpile areas;
- 2 water supply dams one of which will become part of the pit as it develops;
- Workshop and fuel storage areas; and
- Offices, amenities, crib room and weigh-bridge.

Current site layout and plans are shown in attachments 6, 7, 8 and 9.

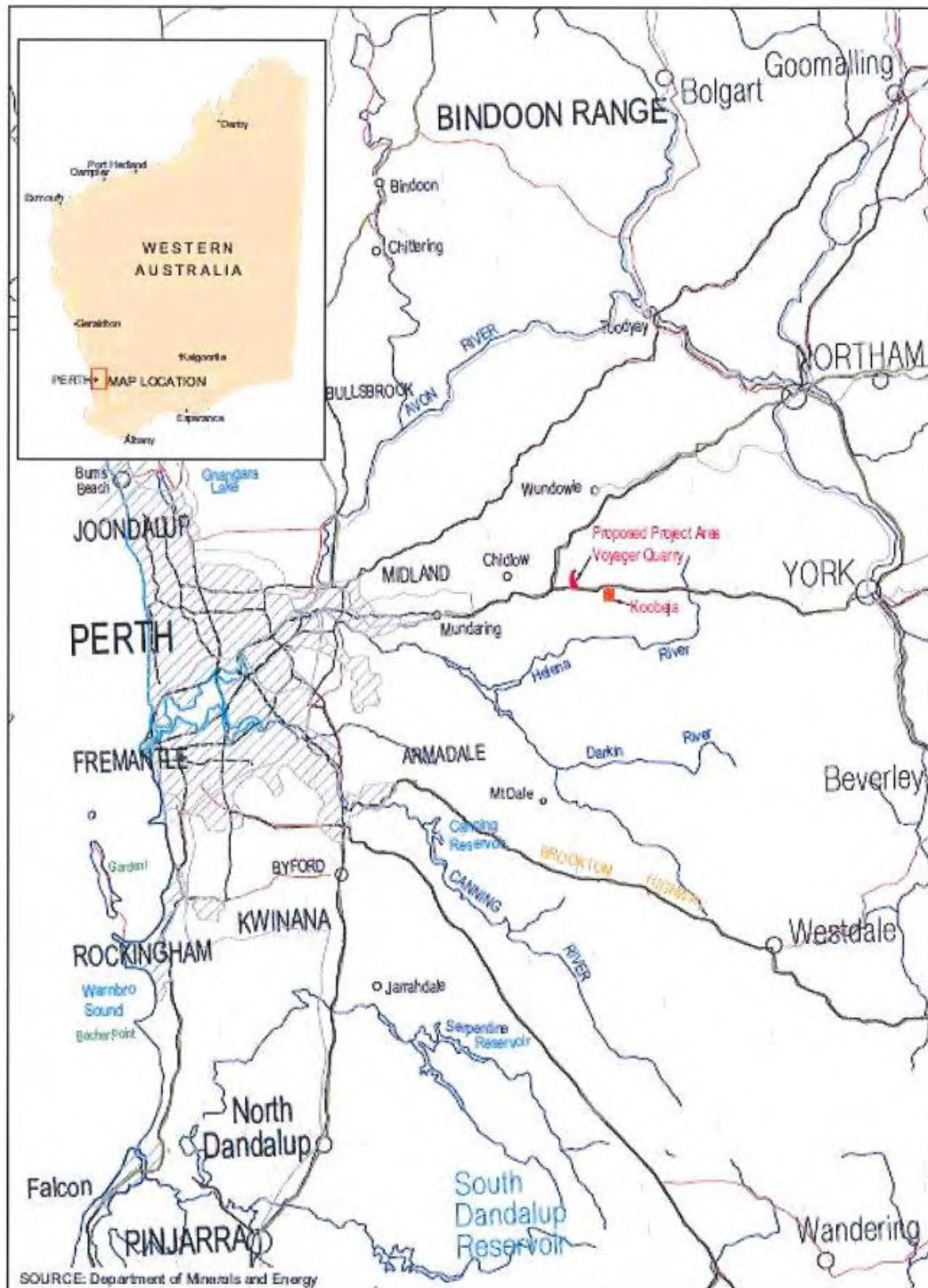


Figure 2.1: Regional Location Map



3. Mine Management Plan

3.1 Pit Design

The Voyager II quarry pit was designed according to results of site-specific geotechnical and hydrogeological investigations. The design took into consideration the slope, stability and the operation of surface machinery. The pit is being developed in stages (figure 3.1) to access the fresh granite and to ensure the pit is mined in a safe, effective and efficient manner. Currently only stage 6 has not been developed.

3.2 Process Description

The Voyager II Quarry uses a conventional three-phase process to produce crushed rock aggregate, as follows:

- Drill and blast;
- Load and haul; and
- Crush and screen.

A process flow chart is provided as Figure 3.2.

3.2.1 Drilling and Blasting

The drill and blast phase commences with the marking out of a predetermined drill pattern on a selected area within the quarry. An average-sized blast consists of approximately 80 to 100 holes. The holes are 102 mm in diameter and are generally 15 m deep (to allow for a 14 m bench height and 1 m for sub-drilling into the floor to provide an even finish on the quarry floor).

A hydraulic drill rig is used to drill the blast holes, which are drilled at a rate of approximately 20 holes per ten-hour shift. On completion of drilling, the depth of the holes is checked and the holes are loaded with explosives. After the safety checks have been completed, the blast is initiated by a shot-firer. The explosives are purchased in bulk from a supplier and delivered to the site on a designated day.

Blasting is conducted approximately once a week. Blasting generally occurs in the middle of the day (1300 hours) and is preceded by a ten minute long siren blast.

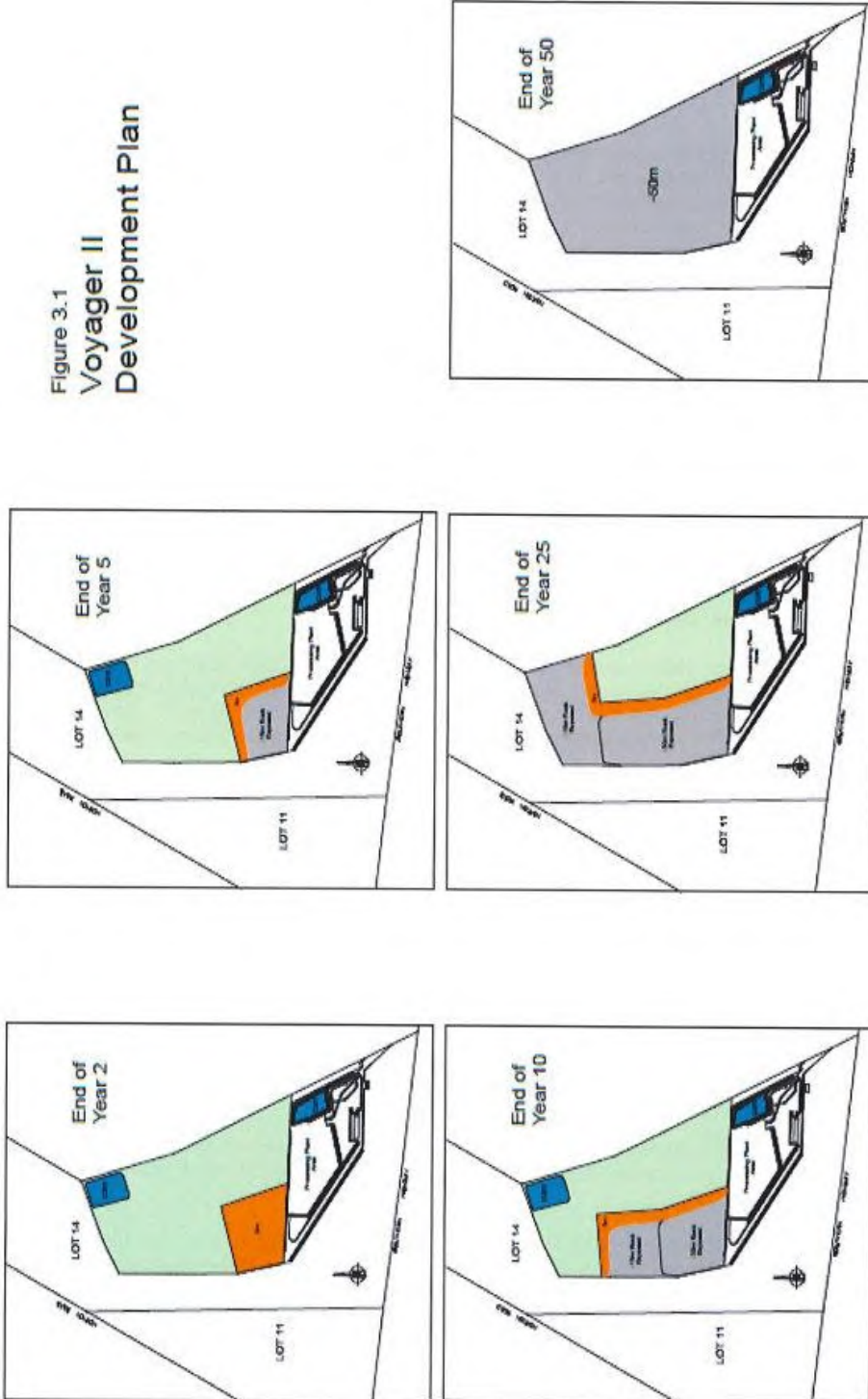
BGC operates a Blast Notification Service for residents within a 3 km radius of the Voyager Quarry. Landowners registered for the services are notified by BGC in advance of upcoming blasting activities.

3.2.2 Loading and Hauling

Following blasting, the blast area is inspected to ensure that all explosives have been fired. The blasted material is then loaded onto 85 tonne dump trucks by an excavator and hauled from the quarry pit to the primary jaw crusher. Three dump trucks are used to cart 30 loads each during a ten-hour shift.

The optimum size of rock to be fed into the primary jaw crusher is <1 m. Any blasted material that is too large for the primary jaw crusher is carted to a separate designated area within the pit to be further broken down by a hydraulic rock breaker. When the oversized rock has been broken down, it is reloaded and carted back to the primary jaw crusher for crushing.

Figure 3.1
Voyager II
Development Plan



BGC Quarries

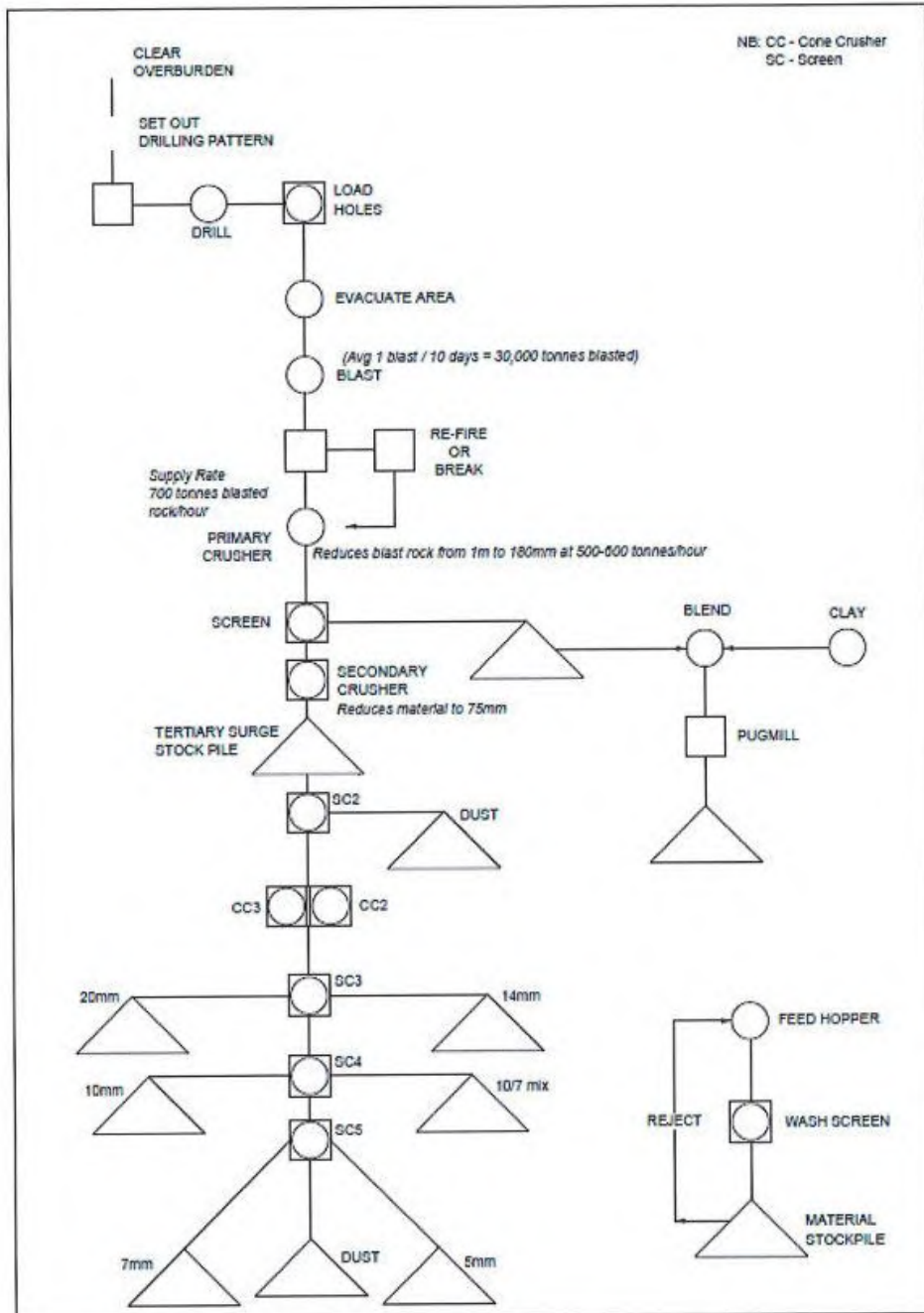


Figure 3.2: Process flow chart

BGC Quarries

3.2.3 Crushing and Screening

The crushing operation commences at the primary jaw crusher, where the blasted rock is broken down from <1 m to <200 mm at a rate of approximately 1800-2000 tonnes per hour. The crushed rock is then screened to separate out any <20 mm material. This material is stacked for use in making road base product.

Material larger than 20 mm in diameter is passed through a gyratory cone crusher and stacked on a tertiary crushing plant stockpile. This stockpile of material is then fed into a tertiary circuit comprising four gyratory crushers and four sets of vibrating screens. After passing through the four crushers, the material is screened into eight products, as listed below:

- 40 mm ballast – railways foundations;
- 20 mm – concrete and blocks;
- 14 mm – concrete, blocks, asphalt and road sealing;
- 10 mm - concrete, blocks, asphalt and road sealing;
- 7 mm - concrete, blocks, asphalt and road sealing;
- 5 mm - concrete, blocks, asphalt and road sealing;
- Dust - concrete, blocks, asphalt and road sealing; and
- Roadbase – road construction and other foundations.

The rate of end-product production is between 1200 tonnes and 1500 tonnes per hour. When the stockpile areas under the product stackers are full, it is carted to the product stockpile areas using a front-end loader and dump trucks. The products are then transported from site using various road truck configurations.



4. Environment

- All details of drainage conditions applicable to the land are shown in the Voyager II Surface Water Management Plan (see attachment 10).
- Rehabilitation and decommissioning of the void and surrounding area is discussed in the Voyager Closure Management Plan (see attachment 11).
- Measures to be taken to prevent dust lift off and erosion is shown in the Operational Dust Management Plan (see attachment 12).
- A description of measures taken to comply with the *Environmental Protection (Noise) Regulations 1997* is shown in the Noise Management Plan (see attached 13).
- A description of measures to be taken in screening the excavation site and minimising adverse environmental impacts is discussed in the relevant management plans listed above.
- All existing flora and fauna have been cleared from the operational area. Flora and fauna outside the operational area is protected under condition 7 of Ministerial Statement 706.

The rehabilitation and decommissioning of the void and surrounding area is discussed in the attached Voyager Closure and Rehabilitation Strategy Management Plan. Due to the length of the life of the quarry, a final Voyager Closure and Rehabilitation Strategy Management Plan will be submitted 5 years before the closure of the quarry which will finalise the plans for the decommissioning, rehabilitation and potential use of the void.

4.1 Environmental Reporting

Environmental, occupational health and safety reporting occur to meet all EPA, DWER, DMIRS (Department of Mines, Industry Regulations and Safety) and legislative requirements.

4.2 Incidents and Complaints

All incidents are recorded and investigated where appropriate. Corrective and preventative actions are implemented and depending on the severity of the incident, external regulatory authorities will be notified.

During operation of the Voyager II Quarry, BGC has received complaints directly from the local community and indirectly through the Shire of Northam and the DWER. All external complaints are recorded and actioned in an appropriate manner.



Appendix A - Ministerial Statement 706



MINISTER FOR THE ENVIRONMENT; SCIENCE

Statement No.

000706

STATEMENT THAT A PROPOSAL MAY BE IMPLEMENTED
(PURSUANT TO THE PROVISIONS OF THE
ENVIRONMENTAL PROTECTION ACT 1986)

VOYAGER QUARRY
LOTS 11 & 14, HORTON ROAD, THE LAKES
AVON LOCATION 1881
SHIRE OF NORTHAM

Proposal: The development and operation of a quarry incorporating excavation of approximately 60 million tonnes of hard rock, approximately 2 million tonnes of gravel and approximately 12 million tonnes of clay from the quarry footprint. The total area of disturbance will be up to 85 hectares, as documented in schedule 1 of this statement.

Proponent: BGC (Australia) Pty Ltd

Proponent Addresses:
BGC (Australia) Pty Ltd
ABN 62065736005
Lot 4 Stirling Crescent
HAZELMERE WA 6055

Assessment Number: 1413

Report of the Environmental Protection Authority: Bulletin 1169

The proposal referred to above may be implemented by the proponent subject to the following conditions and procedures:

1 Implementation

1-1 The proponent shall implement the proposal as documented in schedule 1 of this statement subject to the conditions and procedures of this statement.

Published on

16 DEC 2005

29th FLOOR, ALLENDALE SQUARE, 77 ST. GEORGE'S TERRACE, PERTH 6000
TELEPHONE: (08) 9220 5050 FACSIMILE: (08) 9221 4665
E-MAIL: judy-edwards@epc.wa.gov.au

2 Proponent Commitments

- 2-1 The proponent shall implement the environmental management commitments documented in schedule 2 of this statement.

3 Proponent Nomination and Contact Details

- 3-1 The proponent for the time being nominated by the Minister for the Environment under section 38(6) or (7) of the *Environmental Protection Act 1986* is responsible for the implementation of the proposal until such time as the Minister for the Environment has exercised the Minister's power under section 38(7) of the Act to revoke the nomination of that proponent and nominate another person as the proponent for the proposal.
- 3-2 If the proponent wishes to relinquish the nomination, the proponent shall apply for the transfer of proponent and provide a letter with a copy of this statement endorsed by the proposed replacement proponent that the proposal will be carried out in accordance with this statement. Contact details and appropriate documentation on the capability of the proposed replacement proponent to carry out the proposal shall also be provided.
- 3-3 The nominated proponent shall notify the Department of Environment of any change of contact name and address within 60 days of such change.

4 Commencement and Time Limit of Approval

- 4-1 The proponent shall substantially commence the proposal within five years of the date of this statement or the approval granted in this statement shall lapse and be void.

Note: The Minister for the Environment will determine any dispute as to whether the proposal has been substantially commenced.

- 4-2 The proponent shall make application for any extension of approval for the substantial commencement of the proposal beyond five years from the date of this statement to the Minister for the Environment, prior to the expiration of the five-year period referred to in condition 4-1.

The application shall demonstrate that:

1. the environmental factors of the proposal have not changed significantly;
2. new, significant, environmental issues have not arisen; and
3. all relevant government authorities have been consulted.

Note: The Minister for the Environment may consider the grant of an extension of the time limit of approval not exceeding five years for the substantial commencement of the proposal.

5 Compliance Audit and Performance Review

5-1 The proponent shall prepare an audit program and submit compliance reports to the Department of Environment which address:

1. the status of implementation of the proposal as defined in schedule 1 of this statement;
2. evidence of compliance with the conditions and commitments; and
3. the performance of the environmental management plans and programmes.

5-2 The proponent shall prepare a performance review program and submit annual performance review reports to the Department of Environment which address:

1. the major environmental issues associated with the project; the environmental objectives for those issues; the methodologies used to achieve these; and the key indicators of environmental performance measured against those objectives;
2. the level of progress in the achievement of sound environmental performance, including industry benchmarking, and the use of best available technology;
3. significant improvements gained in environmental management, including the use of external peer reviews; and
4. the proposed environmental objectives for the operations, including improvements in technology and management processes.

Note: Under sections 48(1) and 47(2) of the *Environmental Protection Act 1986*, the Chief Executive Officer of the Department of Environment is empowered to monitor the compliance of the proponent with the statement and should directly receive the compliance and performance review documentation, including environmental management plans, related to the conditions, procedures and commitments contained in this statement.

6 Operating Hours

6-1 Activities relating to quarrying, crushing and screening shall only be undertaken between the hours of 0700 and 1900 on weekdays which are not public holidays and between the hours of 0700 and 1330 on Saturdays. Activities relating to quarrying, crushing and screening must not be carried out on Sundays, public holidays or outside the permitted hours of operation required by this condition.

7 Protection of Bushland

- 7-1 The proponent shall not clear or otherwise disturb native bushland on Lot 11 Horton Road, nor clear or otherwise disturb native bushland on Lot 14 Horton Road outside the 85 hectare operational boundary marked on Figure 2.
- 7-2 The proponent shall fence the perimeter of Lot 11 and Lot 14 Horton Road, and the perimeter of the operational boundary shown on Figure 3, to the requirements of the Minister for the Environment on advice of the Department of Conservation and Land Management.
- 7-3 Throughout the entire life of the quarry, the proponent shall maintain the fencing referred to in condition 7-2 in good condition, to the requirements of the Minister for the Environment on advice of the Department of Conservation and Land Management.

8 Fauna Relocation and Habitat

- 8-1 Prior to clearing of vegetation or excavation of soil or rock in any area, whichever is the sooner, the proponent shall prepare a Fauna Relocation and Habitat Plan in consultation with the Department of Conservation and Land Management, to the requirements of the Minister for the Environment.

This Plan shall detail actions to relocate fauna to a place which reasonably approximates their existing habitat, and shall address relocation of the following fauna species:

- Brush-tailed Phascogale (*Phascogale tapoatafa*);
- Western Brush Wallaby (*Macropus irma*);
- Carpet Python (*Morelia spilota imbricata*);
- Dell's Skink (*Ctenotus delli*);
- Echidna (*Tachyglossus aculeatus*);
- Chuditch (*Dasyurus geoffroi*);
- Possums of any species; and
- Western Grey Kangaroo (*Macropus fuliginosus*).

This plan shall also address the salvage and relocation of tree hollows and habitat logs to provide habitats for fauna species.

- 8-2 The proponent shall implement the Fauna Relocation and Habitat Plan, required by condition 8-1, to the requirements of the Minister for the Environment on advice of the Department of Conservation and Land Management.
- 8-3 The proponent shall make the Fauna Relocation and Habitat Plan, required by condition 8-1, publicly available.

9 Restricted Area and Management of Trapdoor Spiders

- 9-1 Subject to condition 9-2, no ground-disturbing activity shall occur in the area designated A on Figure 2.
- 9-2 Where the proponent demonstrates to the satisfaction of the Minister for the Environment on advice of the Environmental Protection Authority that:
- a) a similar sized population of the trapdoor spider present on Lots 11 and 14 Horton Road is present on other land; or
 - b) the remaining population of trapdoor spiders located on Lot 11 Horton Road and the portions of Lot 14 Horton Road to remain undisturbed will remain viable if the individuals located within Area A are removed; or
 - c) the population can be successfully translocated to the wild,
- then ground-disturbing activity may occur in Area A.
- 9-3 Prior to clearing of vegetation or excavation of soil or rock, the proponent shall prepare an Interim Trapdoor Spider Management Plan to ensure the protection of trapdoor spiders located within Area A from indirect impacts from quarrying activities.

10 Closure and Rehabilitation

- 10-1 Prior to clearing of vegetation or excavation of soil or rock, whichever is the sooner, the proponent shall prepare a Closure and Rehabilitation Strategy, to the requirements of the Minister for the Environment.

The objective of this Strategy is to ensure that closure planning and rehabilitation are carried out as an integral part of quarry planning, development and operation.

The Strategy shall be consistent with the "Strategic Framework for Mine Closure (2000)" produced by the Minerals Council of Australia and the Australian and New Zealand Minerals and Energy Council, and shall:

1. detail the rehabilitation practices and timing of rehabilitation of all disturbed areas including stockpiles, overburden disposal areas, access roads, quarry pits and sumps;
2. detail the rehabilitation work to be undertaken in conjunction with site operations;
3. address rehabilitation of areas already cleared which do not form part of the operational footprint; and
4. incorporate a Visual Impact Strategy formulated to manage, ameliorate and screen visual impacts of the operations, including impacts from artificial lighting.

- 10-2 The proponent shall implement the Closure and Rehabilitation Strategy required by condition 10-1 and any subsequent updates as required by condition 10-3, to the requirements of the Minister for the Environment.
- 10-3 The proponent shall review and update the Closure and Rehabilitation Strategy required by condition 10-1 every five years, and shall include the outcomes of consultation with the owners and residents of land surrounding the project area to the requirements of the Minister for the Environment.
- 10-4 The proponent shall make the Closure and Rehabilitation Strategy required by condition 10-1 publicly available.

11 Ambient Dust Standard

- 11-1 The proponent shall ensure that dust emissions from Lot 14 do not exceed an ambient PM₁₀ level of 50 micrograms per cubic metre averaged over a 24 hour period when measured at the property boundary.

12 Dust Monitoring and Remedial Action

- 12-1 Prior to clearing of vegetation or excavation of soil or rock, whichever is the sooner, the proponent shall prepare a Dust Monitoring and Remedial Action Programme, to the requirements of the Minister for the Environment.

The objective of this Programme is, by monitoring dust concentrations, to ensure that dust associated with all operations (including land clearing, excavation, blasting, dust lift-off from stockpiles and general operational activities such as screening, crushing and transport) which emanates from and leaves the site complies with the standard prescribed in condition 11-1.

This Programme shall include but not be limited to:

1. continuous dust and meteorological monitoring;
 2. ambient dust monitoring at two or more Sensitive Sites in the vicinity of the quarry (See note 1, condition 17.);
 3. a reporting schedule for monitoring data and results;
 4. improvements to monitoring and reporting; and
 5. remedial action to be undertaken to prevent exceedances if the dust source is within the proposal area, or the dust arises from operational activities (including vehicular movements).
- 12-2 The proponent shall implement the Dust Monitoring and Remedial Action Programme required by condition 12-1 and any subsequent updates as required by condition 12-3.

- 12-3 The proponent shall review and update the Dust Monitoring and Remedial Action Programme required by condition 12-1 annually.
- 12-4 The proponent shall report to the Department of Environment any exceedances of the standard prescribed in condition 11-1.
- 12-5 The proponent shall provide a report to the Department of Environment relating to the exceedances referred to in condition 11-1 within seven days of being recorded, identifying the sources of the dust, and, if the source is within the proposal area, or from operational activities (including vehicular movements) and indicating remedial action undertaken to prevent further such exceedances.
- 12-6 The proponent shall make the Dust Monitoring and Remedial Action Programme required by condition 12-1 publicly available.

13 Ground and Surface Water

- 13-1 Prior to clearing of vegetation or excavation of soil or rock, whichever is the sooner, the proponent shall prepare a Ground and Surface Water Monitoring and Remedial Programme, to the requirements of the Minister for the Environment.

The objective of this Programme is to monitor groundwater levels adjacent to the quarry, and the quantity and quality of surface water leaving the site to ensure that the operations are not resulting in a reduction of water levels of existing bores of neighbours or any significant decline in the quality of waters downstream of the quarry, and to define management actions and contingency measures to be implemented in the event of adverse impacts on the water levels of bores or salinity in downstream waters caused by quarry and associated operations.

This Programme shall:

- 1. be designed and implemented in a manner which is capable of identifying any adverse impacts from quarrying and associated activities on surface and groundwater in the vicinity of the proposal;
- 2. incorporate separate monitoring for surface water and groundwater;
- 3. identify key monitoring locations;
- 4. identify water quality criteria and limits to be met;
- 5. identify baseline levels for groundwater supplies on adjacent properties;
- 6. include a monitoring schedule;
- 7. include a reporting schedule; and

8. define management actions and contingency measures to be implemented in the event of adverse impacts on the water levels of bores or water quality in downstream waters caused by quarry and associated operations.
- 13-2 The proponent shall implement the Ground and Surface Water Monitoring and Remedial Programme required by condition 13-1 and any subsequent updates as required by condition 13-6.
- 13-3 The proponent shall ensure that water quality criteria and limits identified within the Ground and Surface Water Monitoring and Remedial Programme are not exceeded.
- 13-4 The proponent shall report any exceedance of the limits identified within the Ground and Surface Water Monitoring and Remedial Programme to the Department of Environment within 24 hours of being observed.
- 13-5 The proponent shall provide a report to the Department of Environment relating to the exceedances referred to in condition 13-4 within seven days of being recorded, identifying the sources of the exceedance within the proposal area and indicating remedial action undertaken to prevent further such exceedances.
- 13-6 The proponent shall review and update the Ground and Surface Water Monitoring and Remedial Programme required by condition 13-1 annually.
- 13-7 The proponent shall make the Ground and Surface Water Monitoring and Remedial Programme required by condition 13-1 publicly available.

14 Management of Topsoil

- 14-1 The proponent shall not stockpile overburden and topsoil onsite except in exceptional circumstances.

Note: "Stockpiling" means placement and storage of materials for periods of two weeks or more. Exceptional circumstances may include instances where vehicles and plant are not available to relocate stored material, or instances when inclement weather prevents the handling and/or transport of stored material.

15 Noise from Vegetation Clearing and Site Preparation

- 15-1 Prior to clearing of vegetation or excavation of soil or rock from any area (to a maximum depth of five metres), whichever is the sooner, the proponent shall prepare an Area-Specific Noise Management Plan to the requirements of the Minister for the Environment.
- 15-2 The proponent shall implement Area-Specific Noise Management Plans required by condition 15-1 and any subsequent updates as required by condition 15-3.

- 15-3 The proponent shall review and update the Area-Specific Noise Management Plans required by condition 15-1 annually, until completion of the particular area referred to in condition 15-1.
- 15-4 The proponent shall only carry out clearing of vegetation and excavation activities between 0700 hours and 1900 hours on any day which is not a Saturday, Sunday or a public holiday. The proponent may not carry out clearing of vegetation or excavation on Saturdays, Sundays, or public holidays or between the hours of 19:00 hours and 07:00 hours.
- 15-5 The proponent shall undertake a programme of noise quantification (incorporating modelling of predicted noise levels prior to commencement of clearing of vegetation and excavation of soil) and verification through noise monitoring for each stage of vegetation clearing and excavation activities, to the requirements of the Minister for the Environment.
- 15-6 The proponent shall ensure that the level of noise emissions associated with clearing of vegetation or excavation of soil or rock from any area to a maximum depth of five metres, when determined at any point that is within 15 metres of a residence on a noise-sensitive premises in accordance with regulation 7(3) of the *Environmental Protection (Noise) Regulations 1997*, does not exceed the following noise limits:
- 55dB(A) for more than 10 per cent of any one-hour period; and
 - 70dB(A) at any time,
- when measured as $L_{A\text{ slow}}$ values in accordance with Part 3 of the *Environmental Protection (Noise) Regulations 1997*.
- 15-7 During clearing of vegetation or excavation of soil or rock from any area to a maximum depth of five metres, whichever is the sooner, the proponent shall report to the Department of Environment within 24 hours of the recording of any exceedances of the noise limits specified in condition 15-6.
- 15-8 During clearing of vegetation or excavation of soil or rock from any area to a maximum depth of five metres, whichever is the sooner, upon identifying any exceedances of the noise limits specified in condition 15-6, the proponent shall provide a report within seven days of exceedances being recorded to the Department of Environment on the source/reason for the exceedance, remedial actions undertaken or intended to prevent further such exceedances.
- 15-9 The proponent shall make the Area-Specific Noise Management Plans required by condition 15-1 publicly available.
- 16 Operational Noise**
- 16-1 Prior to any excavation works below five metres depth from the surface, the proponent shall prepare an Operational Noise Measurement Programme to ensure that all noise

from the quarry is measured in accordance with Part 3 of the *Environmental Protection (Noise) Regulations 1997*.

- 16-2 The proponent shall implement the Operational Noise Measurement Programme required by condition 16-1 and any subsequent updates as required by condition 16-3.
- 16-3 The proponent shall review and update the Operational Noise Measurement Programme required by condition 16-1 annually.
- 16-4 The proponent shall utilise that form of safety alarm on items of equipment which produces the least noise whilst complying with all statutory requirements, particularly safety requirements.
- 16-5 The proponent shall report any exceedances of the *Environmental Protection (Noise) Regulations 1997*, aside from those which meet the requirements of condition 15-6, to the Department of Environment within 24 hours of exceedances being recorded.
- 16-6 Upon identifying any exceedances of the *Environmental Protection (Noise) Regulations 1997*, aside from those which meet the requirements of condition 15-6, the proponent shall provide a report, within seven days of exceedances being recorded, to the Department of Environment on the source/reason for the exceedance, remedial actions undertaken or intended to prevent further such exceedances.
- 16-7 The proponent shall make the Noise Measurement Programme required by condition 16-1 publicly available.

17 Ground Vibration Levels

- 17-1 The proponent shall measure for each blast, the peak particle velocity (in millimetres per second) in the ground at a measurement point on two or more "Sensitive Sites", to the requirements of the Minister for the Environment (See Note 1 below).

Measurements of ground vibration levels shall be undertaken at points which are at a distance of at least the longest dimension of the foundations of a building or structure away from the building or structure, and between that building or structure and the blasting site.

- 17-2 The proponent shall ensure that the ground vibration generated by any blast does not exceed 10 millimetres per second peak particle velocity at any sensitive premises.
- 17-3 The proponent shall ensure that not more than one blast in any ten consecutive blasts (regardless of the interval between each blast) generates ground vibration which exceeds 5 millimetres per second peak particle velocity at any sensitive premises.
- 17-4 In the event that ground vibration levels in excess of the levels referred to in conditions 17-2 or 17-3 are recorded, the proponent shall notify the Department of Environment within six hours of the exceedance being recorded.

- 17-5 Within seven days following the levels referred to in conditions 17-2 or 17-3 being recorded, the proponent shall submit a report to the Department of Environment outlining the reasons for the levels being exceeded, and what steps are proposed to prevent recurrence.

Notes:

1. A "Sensitive Site" is defined as including any land within 10 metres of a residence, hospital, school or other premises in which people could reasonably be expected to be free from undue annoyance and nuisance caused by blasting.
2. The transducer is to be attached to the surface in accordance with AS2187.2.
3. "Peak Particle Velocity" is the instantaneous sum of the velocity vectors (measured in millimetres per second) of the ground movement caused by the passage of vibration from blasting.

18 Blast and Vibration Management Plan

- 18-1 Prior to clearing of vegetation or excavation of soil or rock, whichever is the sooner, the proponent shall prepare a Blast and Vibration Management Plan to the requirements of the Minister for the Environment.

The objective of this Plan is to manage blasting activities to prevent unacceptable impacts on the amenity of nearby residents.

The Plan shall:

1. detail blast management and monitoring procedures at the quarry; and
 2. identify communication procedures with local residents with respect to blasting.
- 18-2 The proponent shall implement the Blast and Vibration Management Plan required by condition 18-1 and any subsequent updates as required by condition 18-3.
- 18-3 The proponent shall review and update the Blast and Vibration Management Plan required by condition 18-1 annually and include the outcomes of consultation with the owners and residents of land surrounding the project area.
- 18-4 The proponent shall make the Blast and Vibration Management Plan required by condition 18-1 publicly available.

19 Community Liaison Group

- 19-1 Prior to the finalisation of plans, strategies and programmes required by conditions 8-1, 9-3, 10-1, 12-1, 13-1, 15-1, 16-1 and 18-1, the proponent shall make reasonable endeavours to establish a Community Liaison Group to the requirements of the Minister for the Environment.

- 19-2 The objective of the Community Liaison Group is to provide a forum for consultation on matters relating to the planning, construction and operation of the proposal.
- 19-3 The Community Liaison Group shall be chaired by an independent person approved by the Minister for the Environment.
- 19-4 The proponent shall provide funding to cover the cost of work carried out by the approved chairperson as part of his/her role as chair of the Community Liaison Group.
- 19-5 Membership of the Community Liaison Group shall include representatives of:
- Local residents and landowners;
 - Local government authorities; and
 - Government agencies, including the Department of Environment.

Procedures

- 1 The Environmental Protection Authority may seek advice from other agencies or organisations, as required, in order to provide its advice to the Department of Environment.
- 2 Where a condition lists advisory bodies, it is expected that the proponent will request the advice of those listed as part of its compliance reporting to the Department of Environment.
- 3 During the course of the operation of the project, in conjunction with the preparation of any plans, programmes, strategies or reports required under this statement, the proponent shall enquire of the local authority as to any matters raised by third parties with the local authority to the effect that the operation of the project has caused harm to the environment which exceeds any of the levels or standards required to be met under the conditions of this statement, and shall demonstrate in the relevant plan, program strategy or report that the proponent has responded reasonably to such matters.

Notes

1. The Minister for the Environment will determine any dispute between the proponent and the Environmental Protection Authority or the Department of Environment over the fulfilment of the requirements of the conditions.
2. The proponent is required to apply for a Works Approval and Licence for this project under the provisions of Part V of the *Environmental Protection Act 1986*.

Dr Judy Edwards MLA
MINISTER FOR THE ENVIRONMENT; SCIENCE

16 DEC 2005

Schedule 1

The Proposal (Assessment No. 1413)

The proposal is to undertake the development and operation of the Voyager Quarry in The Lakes, covering an area of approximately 85 hectares in the Shire of Northam. This proposal is also essentially a relocation to the west of the proponent's existing quarry at The Lakes, located on Great Southern Highway, to Lot 14 Horton Road (Avon Location 1881).

The development and operation of a quarry incorporating excavation of approximately 16 million tonnes of hard rock, approximately 2 million tonnes of gravel and approximately 12 million tonnes of clay from the quarry footprint. This will allow for approximately 50 million tonnes of granite to be excavated from the site over a 50-year period. The quarry footprint itself covers an area of approximately 59 hectares. Conventional drilling and blasting, loading and hauling, crushing and screening methods will be employed.

It is expected that the project's development will occur in six stages over the life of mine, with Stage 1 and Stage 2 being initially developed to provide room for the new below-ground facilities and infrastructure. Subsequent stages will then be developed as the need to access granite resources arises. The staged approach will ensure that excavation of the topsoil and subsoil (gravel and clay) will only occur on six occasions during the life of the mine, thereby enabling progressive rehabilitation. All infrastructure, crushing and screening plants and product stockpiles will be housed below ground level, and the site will be surrounded by a buffer of trees and vegetation.

A package of environmental offsets has been developed which seeks to permit revegetation and protection of approximately 170 hectares of land, as well as provide protection for further remnant vegetation managed by the Department of Justice.

The offsets package includes:

- The covenanting of approximately 120 hectares of native vegetation in good condition, held as freehold by the proponent. This should include the rehabilitation of the areas of native vegetation on the freehold land outside the proposed operational footprint, previously cleared by the proponent;
- The provision of up to 15 kilometres of fencing materials to the Department of Justice, to protect remnant vegetation and the Woolooloo Brook on land managed as prison farms; and
- The rehabilitation of approximately 60 hectares of gravel pits and other degraded lands within the region, managed by Local and State Government agencies to a standard agreed with the Department of Conservation and Land Management and the Department of Environment.

The key characteristics of the proposal are listed in Table 1 below.

Table 1 - Key Proposal Characteristics (Assessment No. 1413)

Element	Description
Type of Project	Hard rock quarry
Project Life	Approximately 50 years
Rate of Extraction	6,000 to 10,000 tonnes per day
Extraction Method	Conventional drilling, blasting, loading and hauling techniques
Location of Crushing and Screening Operations	Within the quarry pit, approximately 30 metres below the ground surface
Crushing and Screening Equipment	New equipment to be utilised onsite, incorporating improved pollution controls. Primary crusher will be housed within a noise reduction structure.
Final Quarry Dimensions	Length approximately 900 metres Width approximately 450 metres Depth approximately 50 metres
Footprint of Quarry pit	Approximately 59 hectares
Footprint of all Disturbances	Approximately 85 hectares
Quarry Operating Hours	0700 hours to 1900 hours during land clearing and excavation activities on any day which is not a Saturday, Sunday or Public Holiday <u>Normal Operating Times</u> 0700 hours to 1900 hours Monday to Friday 0700 hours to 1330 hours Saturday Note: No quarrying activities will be carried out on Sundays, public holidays or outside the permitted hours of operation as outlined above.
Major Components	Quarry Product Stockpiles Water Storage Dam Infrastructure (including processing plant, administration buildings, workshop and roads)
Water Storage Dam Capacity	150,000 kilolitres (kL)
Water Supply Source	Surface runoff and groundwater seepage
Average Daily Water Requirements	Summer - Approximately 380 kilolitres Winter - Approximately 780 kilolitres
Maximum Annual Water Requirements	Approximately 95,000 kL
Anticipated Quarry Yield	Gravel 1 to 2 million tonnes Clay 12 million tonnes approximately Hard rock 60 million tonnes approximately
Offsets Package	<ul style="list-style-type: none"> The covenanting of approximately 120 hectares of native vegetation in good condition, held as freehold by the proponent, including the rehabilitation of the areas of native vegetation on the freehold land outside the proposed operational footprint, previously cleared by the proponent. Provision of not less than 15 kilometres of fencing to protect remnant vegetation on land managed by the Department of Justice. Rehabilitation of approximately 60 hectares of gravel pits and other degraded lands.

Figures (attached)

Figure 1 – Regional setting

Figure 2 – Proposed Relocation of the Voyager Quarry.

Figure 3 – Areas of Lot 11 and Lot 14 Horton Road to be fenced.

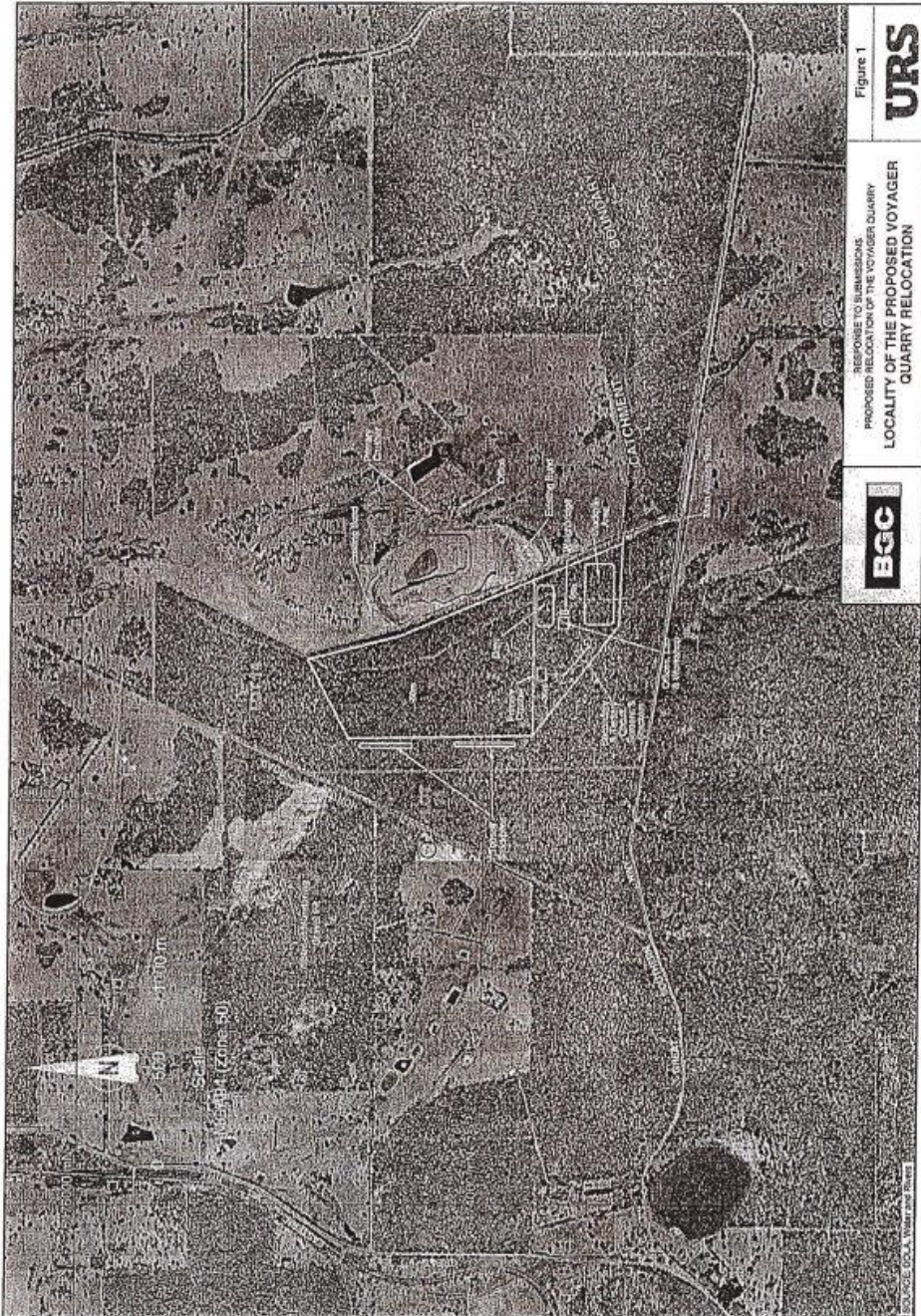
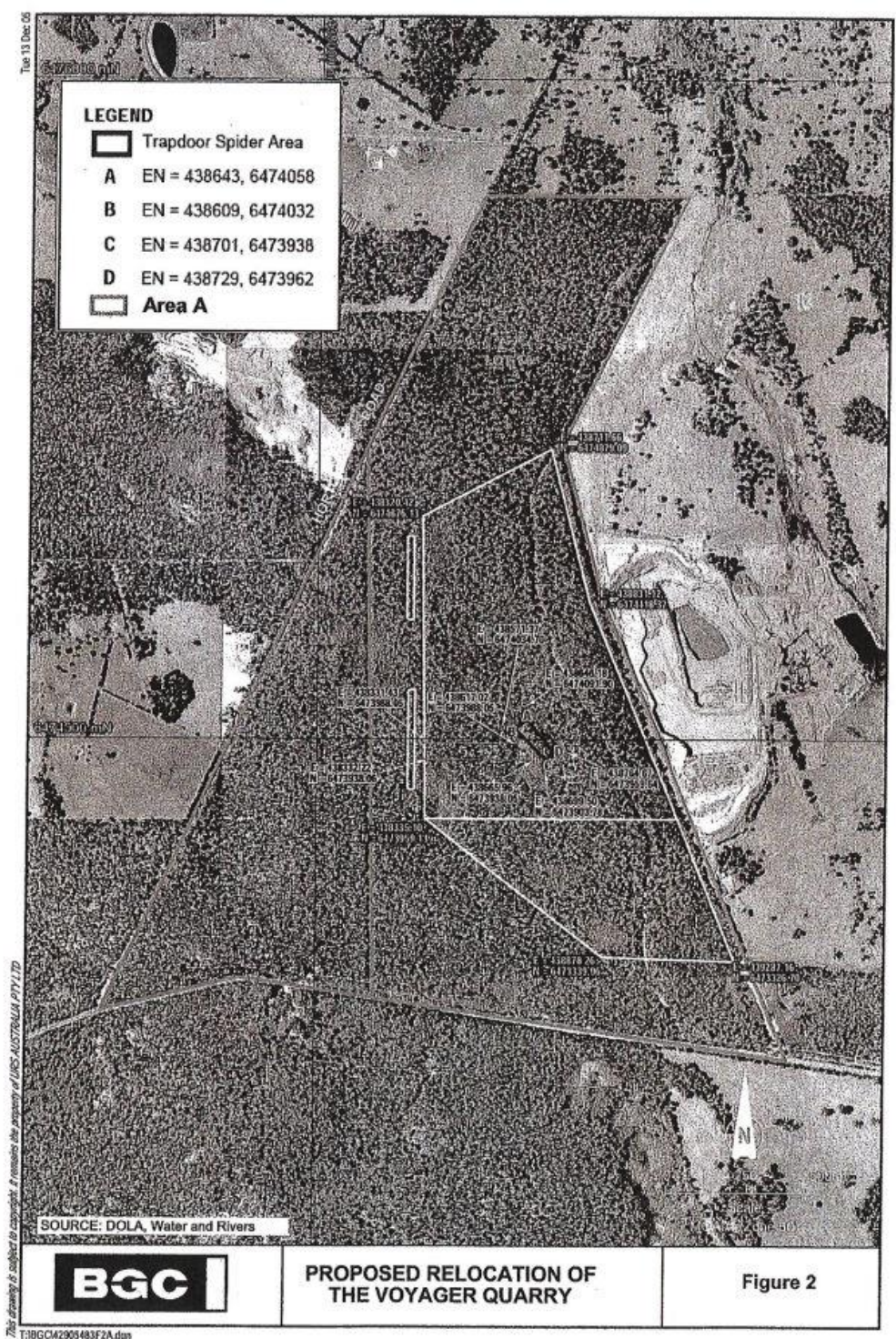


Figure 1 Regional setting



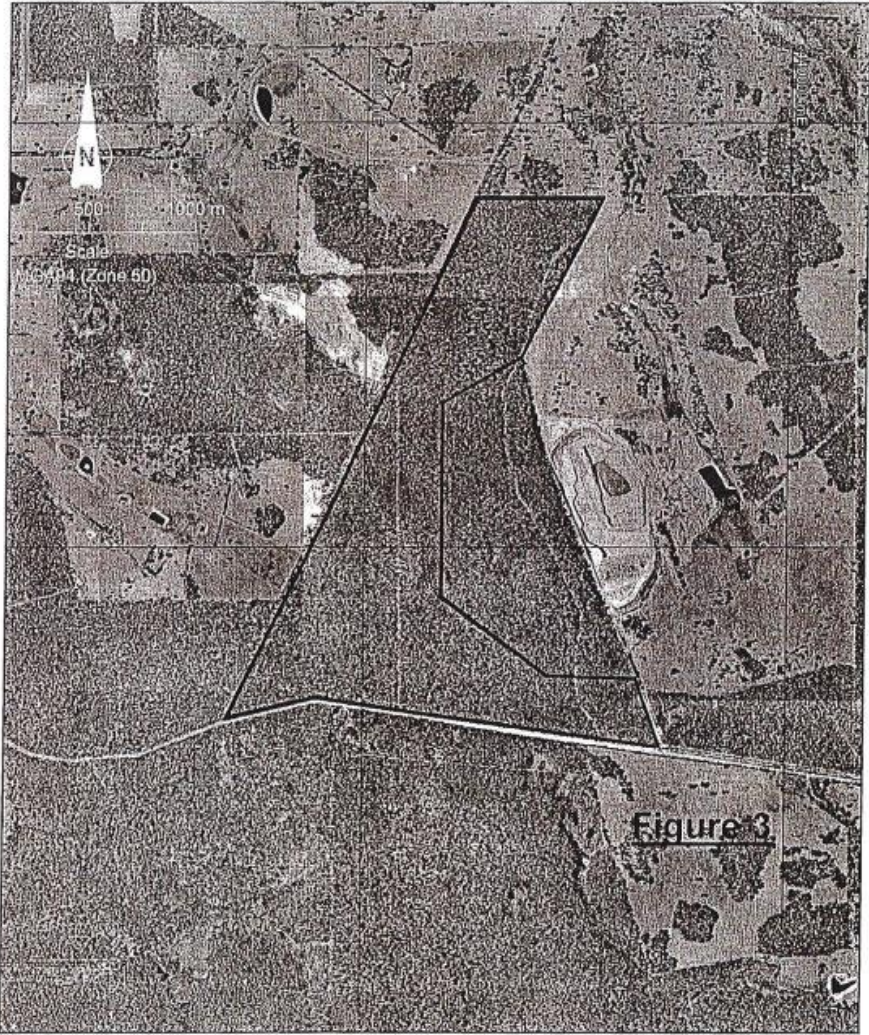


Figure 3: Areas of Lot 11 and Lot 14 Horton Road to be fenced

Schedule 2

Proponent's Environmental Management Commitments

May 2005

VOYAGER QUARRY
LOTS 11 & 14, HORTON ROAD, THE LAKES
AVON LOCATION 1881
SHIRE OF NORTHAM

(Assessment No. 1413)

BGC (Australia) Pty Ltd

Proponent's Environmental Management Commitments – May 2005

Voyager Quarry, Lots 11 & 14 Horton Road, The Lakes, Avon Location 1881, Shire of Northam (Assessment No. 1413)

Note: The term "commitment" as used in this schedule includes the entire row of the table and its separate parts as follows:

- a commitment number
- a commitment topic;
- the objective of the commitment;
- the 'action' to be undertaken by the proponent;
- the timing requirements of the commitment; and
- the body/agency to provide technical advice to the Department of Environment.

No.	Topic	Objective	Action	Timing	Advice
1.	Protection and revegetation of areas of remnant vegetation	To increase the area of remnant vegetation within conservation reserves, and to provide suitable rehabilitation for areas of land already subject to disturbance	1. The covenanting of approximately 120 hectares of native vegetation in "good" condition, held as freehold by the proponent, including the rehabilitation of the areas of native vegetation on the freehold land outside the proposed operational footprint, previously cleared by the proponent	Prior to clearing vegetation or excavating soil or rock from any area, whichever is sooner.	CALM
			2. The provision of not less than 15 kilometres of fencing to the Department of Justice (DOJ), to protect 100 to 150 hectares of remnant vegetation and the Wooroloo Brook on land managed by DOJ as prison farms.	Programmes of work to address the revegetation of the remaining areas of land should commence within 12 months after approval for the Voyager Quarry is given.	CALM DOJ
			3. The rehabilitation of approximately 60 hectares of gravel pits and other degraded lands managed by Local and State Government agencies.	Programmes of work to address the revegetation of the remaining areas of land should commence within 12 months after approval for the Voyager Quarry is given.	CALM

Abbreviations:

CALM = Department of Conservation & Land Management
DOJ = Department of Justice
DRF = Declared Rare Flora
PER = Public Environmental Review



Proposed Voyager Quarry II

Appendix B – Ministerial Statement 934

THIS DOCUMENT

This document has been produced by the Office of the Appeals Convenor as an electronic version of the original Statement for the proposal listed below as signed by the Minister and held by this Office. Whilst every effort is made to ensure its accuracy, no warranty is given as to the accuracy or completeness of this document.

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Published on: 29 April 2013

Statement No: 934

**STATEMENT TO AMEND CONDITIONS APPLYING TO A PROPOSAL
(PURSUANT TO THE PROVISIONS OF SECTION 46 OF THE
ENVIRONMENTAL PROTECTION ACT 1986)**

**VOYAGER QUARRY, LOTS 11 AND 14 HORTON ROAD, THE LAKES,
AVON LOCATION 1881, SHIRE OF NORTHAM**

Proposal: The development and operation of a quarry incorporating excavation of approximately 60 million tonnes of hard rock, approximately 2 million tonnes of gravel and approximately 12 million tonnes of clay from the quarry footprint. The total area of disturbance will be up to 85 hectares, documented in Schedule 1 of Statement 706.

Proponent: BGC (Australia) Pty Ltd

Proponent Address: BGC Corporate, PO Box 7223, Cloisters Square WA 6850

Assessment Number: 1931

Previous Assessment Numbers: 1413, 1863

Report of the Environmental Protection Authority: 1466

Previous Reports of the Environmental Protection Authority: 1169, 1406

Previous Statement Number: 706, 872

The implementation of the proposal to which the above report of the Environmental Protection Authority relates is subject to the conditions and procedures contained in Ministerial Statement No. 706, as amended by the following:

1. Condition 6 of Statement 706 is deleted.
2. Condition 11 of Statement 706 is deleted.

3. Condition 12 of Statement 706 is deleted, and replaced with:

12-1 Within six months of the date of this statement, the proponent shall prepare a Dust Monitoring and Remedial Action Programme, to the requirements of the CEO*.

The objective of this Programme is to minimise and manage dust emissions emanating from and leaving the proposal site associated with all operations including land clearing, excavation, blasting, stockpiles and general operational activities such as screening, crushing and transport.

12-2 The proponent shall implement the Dust Monitoring and Remedial Action Programme required by Condition 12-1, and any subsequent updates as required by Condition 12-3.

12-3 The proponent shall review and revise the Dust Monitoring and Remedial Action Programme required by Condition 12-1 as required by, or with the approval of, the CEO*.

12-4 The proponent shall make the Dust Monitoring and Remedial Action Programme required by Condition 12-1 publicly available in a manner approved by the CEO*.

4. Condition 17 of Statement 706 is deleted.

5. General Amendments

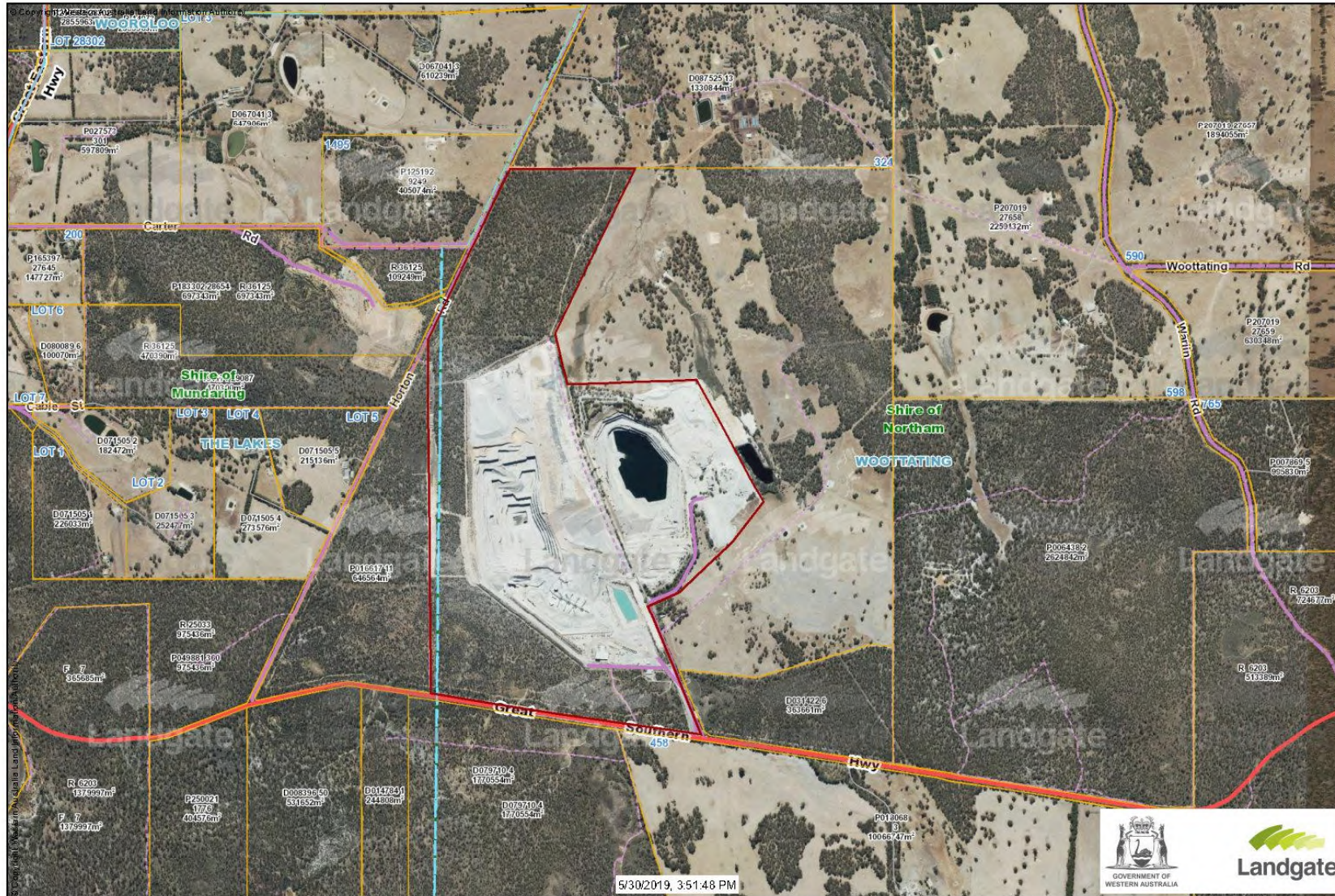
This Statement supersedes Statement 872.

* The Chief Executive Officer of the Department of the Public Service of the State responsible for the administration of section 48 of the *Environmental Protection Act 1986*, or his delegate.

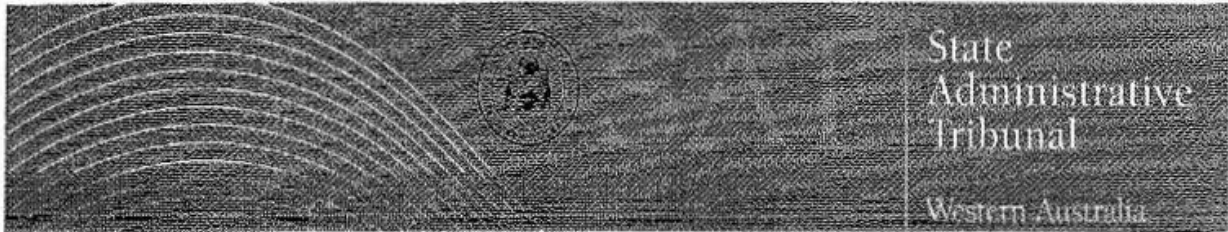
[Signed 29 April 2013]

Albert Jacob MLA
MINISTER FOR ENVIRONMENT; HERITAGE

Attachment 2
-- Map Viewer Plus --



Attachment 3



FACSIMILE

RECEIVED
14 JUN 2019
3.3.2.2
OUT
I 3931

To:	Ms Leonie Wheeler	From:	Gail Snook
Company:	Shire of Northam	Telephone:	9219 3111
Fax:	9622 3952	Pages:	3 (including cover sheet)
Date:	14 June 2006		
Re:	BGC v Shire of Northam		

URGENT FOR REVIEW PLEASE COMMENT PLEASE REPLY FOR YOUR INFORMATION

Good afternoon Ms Wheeler

As requested the Orders for the above matter follow.

Regards
Gail

Level 4, 12 St Georges Terrace
PERTH Western Australia 6000

GPO Box U1991
PERTH Western Australia 6845

Telephone 08 9219 3111
Facsimile 08 9325 5099

Email info@sst.wa.gov.au
Website www.sst.justice.wa.gov.au

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NO. 238 P. 1

STATE ADMIN TRIBUNAL

14 JUN 2006 12:09



Planning and Development Act 2005 (WA)

IN THE MATTER OF:

BGC (Australia) Pty Ltd
-and-

Applicant

Shire of Northam and Brian Dibble and Simon Sorokine

Respondent

Matter Number: DR 32 2002
Application Lodged: 22 March 2002

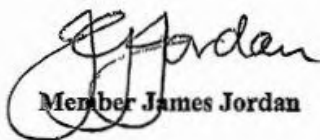
ORDER

On the application determined on the papers by Member James Jordan on 9 June 2006, it is ordered that:

1. The application for review is allowed.
2. Planning approval is granted for the proposed quarry on Lot 14, subject to compliance with the following conditions:
 - (i) The applicant shall, as soon as reasonably practicable, upon completion of each management plan prepared for the purposes of the proposed use provide a copy thereof to the Shire of Northam.
 - (ii) The applicant shall not load quarried material into trucks or permit the movement of trucks in or out of the site between the hours of 11 pm and 6 am with the exception that it may permit trucks loaded with quarried material and weighed prior to 11 pm to leave the site after loading and weighing, provided those trucks leave immediately after loading and weighing has been completed.
 - (iii) The applicant shall ensure, as much as reasonably practicable, that all lighting and fixed sirens on the site are to be orientated away from residences on land adjoining the site as at the date of this consent.
 - (iv) Access to the site is to be located within 300 metres of the southern end of the eastern or western boundary of Lot 14, provided that in the event that the applicant acquires title to

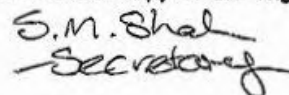
the existing Voyager Quarry site and access road on Lot 7, access to Lot 14 must utilise the existing access road.

- (v) The applicant shall consult with the Shire of Northam to identify an approved location for placement for overburden removed off site by the applicant, and the applicant shall not place overburden in any location which has been rejected or refused by the Shire of Northam.
- (vi) The applicant shall ensure that blasting procedures and methodology are designed so as to ensure that no flyrock leaves the site boundary.
- (vii) The applicant shall ensure that buildings the subject of the recording of baseline data in the original McDowall Affleck Pty Ltd Survey in 2003 shall be inspected and assessed against that baseline data by an independent consultant every two years, to identify whether any structural damage to the buildings has been caused by blasting at the site.


Member James Jordan



I certify the foregoing to be a true
and correct copy of the original


Secretary

State Administrative Tribunal
Date: 9 JUNE 06

Attachment 4



BGC (Australia) Pty Ltd T/A BGC Quarries
Att: Peter Yates
PO Box 1257
Midland WA 6936

Our ref: A1349 / O40290
Enquiries: Courtney Wynn

Dear Mr Yates,

**RE: 2016/17 EXTRACTIVE INDUSTRY LICENCE
LOT 14 GREAT SOUTHERN HIGHWAY, WOOTTATING**

Please find enclosed a copy of your 2016/17 Extractive Industry Licence for the extractive industry at Lot 14 Great Southern Highway, Woottating.

Should you have any queries in relation to this matter, please contact Courtney Wynn from the Shire's Planning Department on 9622 6143 or via email planning1@northam.wa.gov.au.

Yours sincerely



**KOBUS NIEUWOUDT
MANAGER PLANNING SERVICES**

KN:CW

14th July 2016



Form 4

EXTRACTIVE INDUSTRY LICENCE

Licensee:	BGC (Australia) Pty Ltd
Address:	PO Box 1257 MIDLAND WA 6936
Land Description:	Lot 14 (L14) Chidlow-York Road (Great Southern Highway), Woottating
Materials to be Excavated:	Granite Rock/Hard Rock
Term of Licence:	10 years
Date of Expiry:	30 th June 2019

This licence is issued in accordance with the *Shire of Northam Extractive Industries Local Law 2008* subject to the following conditions:

1. The development shall be carried out and fully implemented in accordance with the details indicated in the original documentation for the application of an extractive industry licence which was received by the Shire on 31 July 2008.
2. The excavation area is limited to the area shown on the approved plans without prior written approval being issued from Council.
3. The applicant shall comply with the requirements of the Extractive Industry Licence and the Shire's Extractive Industry Local Laws at all times.
4. The applicant shall ensure, as much as reasonably practicable, that all lighting and fixed sirens on the site are to be orientated away from residences on land adjoining the site as at the date of this consent.
5. Access to the site is to be located within 300 metres of the southern end of the eastern or western boundary of Lot 14, provided that in the event that the applicant acquires title to the existing Voyager Quarry Site and access road on Lot 7, access to Lot 14 must utilise the existing access road. Any new access road and intersection shall be designed and constructed to the satisfaction of Main Roads WA.
6. The applicant shall consult with the Shire to identify an approved location for placement of overburden removed off site by the applicant, and the applicant shall



not place overburden in any location which has been rejected or refused by the Shire of Northam.

7. The applicant shall ensure that blasting procedures and methodology are designed so as to ensure that no fly rock leaves the site boundary.
8. The applicant shall ensure that buildings the subject of the recording of baseline data in the original McDowall Affleck Pty Ltd survey in 2003 shall be inspected and assessed against that baseline data by an independent consultant every two years, to identify whether any structural damage to the buildings has been caused by blasting at the site.
9. A sign is to be located at the entrance to the property to identify the quarry operator and a contact name and number of a responsible contact person for enquiries relating to the quarry operations.
10. The applicant is to comply with the Ministerial Statement and the Environmental Plans prepared under that statement and approved by the Department of Environment Regulation including the following plans:
 - (a) Fauna Relocation and Habitat Plan;
 - (b) Interim Trapdoor Spider Management Plan (partial clearance);
 - (c) Surface Water Monitoring and Remedial Programme;
 - (d) Ground Water Monitoring and Remedial Programme;
 - (e) Dust Monitoring and Remedial Action Plan;
 - (f) Area Specific Noise Management Plan;
 - (g) Area Specific Noise Management Plan: Overburden Removal Areas 1 and 2 (partial clearance);
 - (h) Closure and Rehabilitation Strategy; and
 - (i) Blast and Vibration Management Plan.
11. The operation of the extractive industry is to comply with the conditions of any licence to operate issued by the Department of Environment Regulation specifically related to the screening and crushing of materials.
12. The applicant is required to comply with any works licence issued by the Department of Environment Regulation for the construction of any new buildings on the subject site.
13. The extractive industry licence will be valid for a period of ten (10) years, expired in 30th June 2019.



14. The applicant shall prepare and implement a drainage management plan to the satisfaction of the Shire of Northam.
15. Remnant vegetation outside of the excavation area is to be protected from the quarry operations and transport movements at all times.
16. All trafficable areas shall be treated and maintained in a manner which prevents or minimises the generation of airborne dust to the satisfaction of the Shire of Northam and in accordance with the Dust Monitoring and Remedial Action Plan.
17. Reversing alarms on vehicles and equipment must be managed on site to ensure they do not interfere with the amenity of nearby residential properties while complying with the Occupational Safety & Health Regulations 1996 and the Environmental Protection (Noise) Regulations 1997 and in accordance with the endorsed Operational Noise Measurement Programme.
18. Survey pegs are to be placed on site prior to commencement of operations in order to clearly delineate the boundaries of the excavation areas in accordance with the approved plans and the terms and conditions of this licence.
19. The intersection/entry point into the extraction area is to be maintained to Council's specification during extractive operations.
20. Any damage caused to the Great Southern Highway by the extractive industry is to be repaired at the request and to the satisfaction of Main Roads WA.
21. Approval being obtained by Main Roads WA for use of truck routes utilised by transportation vehicles.
22. A reinstatement and restoration bond secured by way of a bank guarantee or insurance guarantee in the sum of \$240,000.00 for the extractive industry area (approximately 86 hectares) is to be received prior to the issue of the Extractive Industry Licence, and retained for the lifespan of the mine to ensure rehabilitation and reinstatement of the extractive industry area.
23. A licensee shall have at all times a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.
24. The licensee shall provide to the local government a copy of the policy taken out under subclause (1), within 14 days after the issue of that policy and shall provide to the local government evidence of renewal within 14 days of each renewal date.



25. On or before 30 June in each year, a licensee shall pay to the local government the annual licence fee determined by the local government from time to time.
26. A licensee who wishes to renew a licence must apply in writing to the local government at least 45 days before the date of expiry of the licence and shall submit with the application for renewal:
 - (a) the fee determined by the local government from time to time;
 - (b) a copy of the current licence;
 - (c) a plan showing the contours of the excavation carried out to the date of that application;
 - (d) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes with respect to any of the things referred to in subclauses 2.3(1) (b) and (c); and
 - (e) any other things referred to in clauses 2.3 and 3.1 of the Shire of Northam Extractive Industry Local Laws.

Should you have any queries in relation to this matter, please contact Courtney Wynn from the Shire's Planning Department on 9622 6143 or via email planning1@northam.wa.gov.au.

Yours sincerely

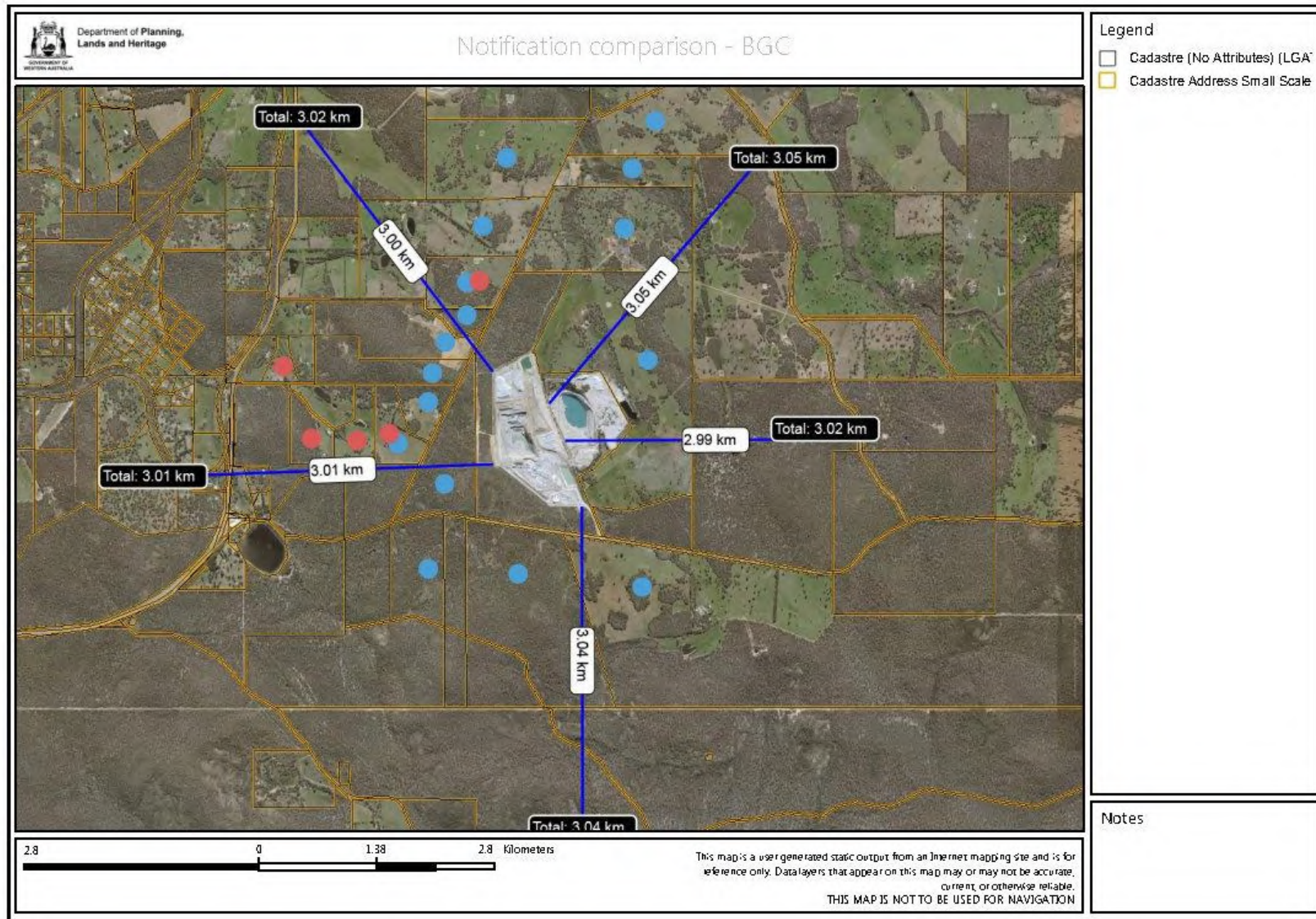


KOBUS NIEUWOUT
MANAGER PLANNING SERVICES

KN:CW

14th July 2016

Attachment 5



Attachment 6

SCHEDULE OF SUBMISSIONS

BGC EXTRACTIVE INDUSTRY LICENCE RENEWAL

No.	Name/Address	Interest	Summary of Submission	Officer's Comment
1.	RM & EP Hoyle PO Box 31, Mundaring 6073	Owner of 1495 Carter Rd, The Lakes	<ul style="list-style-type: none"> Accept renewal of EL but do not accept dilution of any conditions. 10 year term sufficient to keep some checks and balances. 	<p>Note comments.</p> <p>Refer to assessment of conditions affected.</p> <p>Agree with 10 year limit.</p>
2.	J Dandie Lot 4 Horton Rd, The Lakes	Owner of Lot 4 Horton Rd, The Lakes	<ul style="list-style-type: none"> Dust is a major issue to health and lifestyle. Have major cracks through house. 	<p>Note concerns.</p> <p>Conditions to remain in place regarding these issues.</p>
3.	Main Roads Northam Office	Referral agency	<p>No objections to renewal. Specific comments provided on requested amendments to conditions:</p> <ul style="list-style-type: none"> Condition 5 – agree to deletion. Access will be reconsidered if operations intensify. Condition 19 – do not agree to deletion. Road maintenance on Shire roads still applicable. Condition 20 – agree to deletion. Condition 21 – agree to deletion. 	<p>Concur with recommendations regarding conditions.</p> <p>Note: Condition 5 to be considered in conjunction with an amendment to the planning approval.</p>
4.	R & S Pederick	Owner of Lot 3 Cable St, The Lakes	Object to renewal of licence:	Note objection.

No.	Name/Address	Interest	Summary of Submission	Officer's Comment
	Lot 3 Cable St, The Lakes		<ul style="list-style-type: none"> • Dust impacts – no monitoring or action by DWER or Shire; photos provided; independent testing required; increase in truck movements worsening dust and impacts; • Blasting – causing dust emissions; structural damage; lack of action from BGC to fix damage; • Noise – not only experiencing operational noise but vibration; request condition 6 of Ministerial Statement to be reinstated regarding hours of operation; object to Saturday afternoon, Sunday and public holiday; • Condition 13 – should not be deleted. Result in no regard for the neighbouring residents. • Condition 21 – should not be deleted. Proponent should be accountable for trucks using highway. • Lack of regulations being adhered to – complaints not being actioned or responded to by DWER, Shire and BGC; photos provided of dust; no response to structural damage complaints by BGC; objected to original proposal in 2000; no advertising of this renewal and 	<p>Comments and concerns raised considered in the assessment of the application.</p> <p>Environmental management and controls to remain in place.</p> <p>Structural survey requirement to remain in place at this stage. However may be reconsidered during next stage to amend planning approval in conjunction with additional consultation.</p> <p>Main Roads have agreed to deletion of some conditions regarding road use.</p> <p>Note concerns regarding regulation of activity. Shire's Compliance Officer will be monitoring the activity and responding to complaints.</p>

No.	Name/Address	Interest	Summary of Submission	Officer's Comment
			limited time to respond once aware; too big a project for Shire of Northam to oversee.	
5.	S Guy Lot 7 Cable St, The Lakes	Landowner of Lot 7 Cable St, The Lakes	<p>Objects to renewal of licence:</p> <ul style="list-style-type: none"> • Shire of Northam and DWER are not regulating the operation of the quarry; • Proponent is failing to adhere to license conditions; • Impacts of respirable dust; noise; and blasting; • CLG ineffective and non-functional; • 10 year renewal period should be maintained; • Concern regarding lack of advertising of proposal. 	<p>Note objection.</p> <p>Note concerns regarding regulation of activity. Shire's Compliance Officer will be monitoring the activity and responding to complaints.</p> <p>Environmental management and controls to remain in place.</p> <p>Requirement for CLG (Community Liaison Group) is part of the Ministerial Statement and Minister for Environment.</p> <p>Concur with 10 year time limit for licence.</p> <p>Refer to comments in Consultation section of this Report. Additional consultation will take place as part of next stage of process to amend planning approval.</p>
6.	M Reeves Valley View Wines, Lot 1 Cable St, The Lakes	Landowner / Business Operator	<ul style="list-style-type: none"> • Concerns regarding renewal process and advertising, and that he wasn't directly advised. • Objects to removing still active conditions and whether the Shire 	<p>Refer to comments in Consultation section of this Report. Additional consultation will take place as part of next stage of process to amend planning approval.</p>

No.	Name/Address	Interest	Summary of Submission	Officer's Comment
			<p>has legal ability to amend SAT decision.</p> <ul style="list-style-type: none"> • Licence period should not be extended and effects on regulation. Shire has duty of care. • Shire of Northam has to maintain full control on licence and conditions. • Residents have a right to amenity and health. • Forced to co-exist with a proponent operating outside of its licencing parameters. • Noise and dust emissions are directly proportional to output extending noise and dust issues. • Anomalies in Applicant's submission regarding conditions – objects to deletion of all requested. • Advises 6 residents wish to continue structural testing as per condition 8. 	<p>No conditions that are also imposed on the planning approval are proposed to be amended or deleted as part of this stage of the process.</p> <p>Environmental management and controls to remain in place.</p> <p>Structural survey requirement to remain in place at this stage. However may be reconsidered during next stage to amend planning approval in conjunction with additional consultation.</p>

11. REPORTS OF COMMITTEE MEETINGS

11.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 16 MAY 2019

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3686

Moved: Cr Antonio

That Council receive the minutes from the Local Emergency Management Committee meeting held on 16 May 2019.

CARRIED 9/0

Attachment 1



Shire of Northam

Minutes

**Local Emergency Management
Committee**

Recovery Meeting

16 May 2019

DISCLAIMER

These minutes are yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.



Contents

- 1. DECLARATION OF OPENING 4
- 2. ATTENDANCE..... 4
 - 2.1 APOLOGIES 4
- 3. DISCLOSURE OF INTERESTS 5
- 4. CONFIRMATION OF MINUTES 5
 - 4.1 COMMITTEE MEETING HELD 21 MARCH 2019 5
- 5. COMMITTEE REPORTS 5
 - 5.1 AGENCY REPORTS AND ISG ACTIVATIONS 5
 - 5.2 UPDATES / ITEMS FOR DISCUSSION FROM MEMBERS 8
 - 5.3 CORRESPONDENCE 8
- 6. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 8
- 7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION ... 9
- 8. SCHEDULED MEETINGS 9
- 9. DECLARATION OF CLOSURE 9

Local Emergency Management Committee Meeting Minutes
16 May 2019



1. DECLARATION OF OPENING

The meeting was declared open at 3:02pm. It was clarified that although a LEMC meeting has been scheduled, the intent was to hold a recovery meeting as a result of the bush fire in the Lakes, Copley, Woottating and Woolloo in the Shires of Northam and Mundaring.

2. ATTENDANCE

Voting Members:

Shire of Northam President	Chris Antonio
Shire of Northam Local Recovery Coordinator	Chadd Hunt
Executive Manager Development Services	Brendon Rutter
Community Emergency Services Manager (Executive Officer)	Jamie Cresswell
WA Police, Wundowie (Local Emergency Coordinator)	Jennifer Lee
Northam Regional Hospital	Ken Parker
Department of Communities - Housing	

Non-voting Members:

Councillor (Proxy Delegate)	Steven Pollard
SEMC Secretariat	Yvette Grigg
Department of Education	Shannon Wasmann
Australian Border Force	John Murphy
St John Ambulance	Andy Wright
	Matthew Guile
	Simon Burke
Department Primary Industries & Regional Development	Josh Smith
Northam Bushfire Brigades (CBFCO)	Mathew Macqueen
Aged Care (Juniper)	Tony Carter
Australian Defence Force	Damian Powell

Guest:

DWER - Senior Manager Pollution Response	Ken Raine
DWER – Environmental Officer Pollution Response	Marko Pasalich

Shire of Northam Staff:

Manager Health & Environment	Carmen Sadleir
Executive Assistant – CEO	Alysha McCall

2.1 APOLOGIES

Northam State Emergency Service	Sarge Bottacin
Public Health Nurse	Anne Foyer

Local Emergency Management Committee Meeting Minutes
16 May 2019



3. DISCLOSURE OF INTERESTS

Nil.

4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 21 MARCH 2019

Nil.

5. COMMITTEE REPORTS

5.1 AGENCY REPORTS AND ISG ACTIVATIONS

The Executive Manager Development Services gave an overview of the current Horton Road bushfire that still an active fire scene. The incident was originally managed by the Shire of Mundaring however was escalated to a level 2 incident and responsibility transferred to the Department of Fire and Emergency Services. Responsibility for the fire was then transferred to the Shire of Northam at 6.00am on Thursday 16th May 2019. Given that the fire has involved large burning stockpiles of both green waste and compost which has resulted in large amounts of smoke in the local vicinity this is effectively an initial recovery meeting.

The Chief Bush Fire Control Officer (CBFCO) provided a situation report:

- Outlined that the main fire was extinguished and there is smouldering present.
- Approximately 280 hectares has been burnt.
- Was a reasonable sized fire and is not the usual size experienced within the Shire.
- The weather was unpredictable which resulted in back burning taking place to assist managing the fire. Fortunately there was pasture land which assisted to break up the fire and aid in controlling this.
- There was approximately 120 plus personnel on the ground made up of volunteer fire fighters, DFES and other state and local government personnel.
- The recent rain has dampened the area and this is now being monitored.
- Currently minimum resources are present which will continue overnight.
- Approximately 170 plus properties were without power and water. 99% of these properties have now had their electricity restored however are still without water and electricity.
- No houses were lost, a house on the property has been subject to minor damage and some sheds and machinery were destroyed.

Local Emergency Management Committee Meeting Minutes
16 May 2019



- The properties involved were an extractive industry and a compost facility.
- The starting point is undetermined. Stockpiles were on fire at the facilities mentioned. The Shire of Mundaring were first on scene. This was then handed over to DFES and finally the Shire of Northam at approximately 6:00am this morning.
- There were some chemical drums found on site. Ten were empty and two contained engine oil.

The Senior Manager Pollution Response, Mr Ken Raine and Environmental Officer Pollution Response, Mr Marko Pasalich from Department of Water & Environmental Regulation dialled into the meeting at 3:06pm and provided information with respect to the properties involved.

- The Extractive Industry/Gravel Pit was licensed as a category 12 to screen material, it was not licensed to bring in waste or other material. The licence lapsed due to non-payment and was eventually revoked on 22 January. The Shire raised concerns last month in relation to the material on site. An inspection was undertaken on 7 May 2019 where Officers observed stockpiles of green waste and timber. An investigation is taking place for non-compliance and records have been requested for the soil testing.
- The compost facility has a current licence and is licenced to accept waste. It was noted that animal bones were found on the property.

The Community Emergency Services Manager raised that it has been requested that the fire be investigated as it is believed to be suspicious. The Manager Health and Environment advised it is undetermined how the fire transferred from one pile to another.

The CBFCO provided an update on the current situation explaining that the landowner/contractors are not on site at the compost facility. The landowner of the extractive industry is currently on site assisting to extinguish. Discussion was held around the power to do this (relating legislation). The Executive Manager Development Services explained that there is voluntary compliance currently however this would be under the Bush Fires Act.

The Senior Manager Pollution Response, Mr Ken Raine and Environmental Officer Pollution Response, Mr Marko Pasalich from Department of Water & Environmental Regulation briefed the meeting on the situation with respect to air quality and monitoring. It was explained that air monitoring had taken place which determined a level 3 which means that people in the area may experience some discomfort and people are recommended to stay away from the smoke, close window and doors, turn off air conditioners etc.

Local Emergency Management Committee Meeting Minutes
16 May 2019



Further discussion was held in relation to the monitoring the air quality over the coming weeks i.e. when separating the piles. It was advised that the monitoring equipment can be provided to the Shire of Northam to undertake monitoring activities whilst this is occurring. It was noted that the prison is approximately 2km from the site and communication should be made with them if there is concerns regarding air quality. It was advised that the prison has been notified that they may be impacted. Mr Ken Raine and Mr Marko Pasalich from DWER suggested smothering the piles may be considered as an option to smother/reduce smoke should the machinery be available.

Discussion was held around the management plan for the landowners. Mr Ken Raine and Mr Marko Pasalich from DWER suggested that the responsibility to manage be put back to the landowner with some guidelines and parameters being provided in relation to how they are to manage and limitations with respect to what they can/cannot do. It was also suggested that this include some communication strategies which are to be undertaken to notify and keep the community updated.

The meeting was opened for questions or feedback from members:

- Mr Jaime Cresswell from WA Police clarified whether this was deemed to be suspicious as he was advised otherwise. The CESM confirmed that this is believed to be suspicious. It was recommended that contact be made with Sharron Dunkin who recorded what the owner said when attending the property.

Mr Jaimie Cresswell left the meeting at 3:53pm.

- Mr Andy Wright from St John Ambulance advised that they has a first aid post and acknowledged that there was a breakdown of communication.
- Josh Smith from DPIRD queried whether any livestock were lost. The Community Emergency Services Manager advised no livestock have been lost. Some livestock were moved and a landowner fortunately did not lose all of his grazing land. There were claims from Pure Earth that they had lost some livestock however there has been nothing substantiated.
- Ms Jenny Lee from Northam Hospital advised that she is disappointed with the lack of communication as they were not aware of the incident. It was noted that this was ran from metro and not the regional centre. The communication breakdown will be raised when a debrief is held with the superintendent.
- The Community Emergency Services Manager (CESM) advised that there was a lack of collaboration between state government

Local Emergency Management Committee Meeting Minutes
16 May 2019



departments with respect to the warnings to notify the community. The Manager Health and Environment concurred with the CESM and outlined that there is an opportunity for improvement with respect to this. It was advised that the Shire of Northam and Mundaring collaborated to provide a notification to the community with respect to the DWER level 3 warning in regards to the smoke/air quality. This notice was released at 2:00pm.

Mr Jaimie Cresswell returned to the meeting at 3:58pm.

Actions / Outcomes:

- A plan is to be prepared and provided to the landowner with respect to managing the situation.
- The Manager Health and Environment, Shire of Northam is to collect air monitoring equipment from DWER to monitor air quality. The community is to be notified accordingly once the data from this monitoring is available. Other actions to be undertaken as required dependent on the outcomes of the air monitoring.
- The Community Emergency Services Manager is to raise communication issues and concerns with DFES head office (Metro).
- Fire Investigation Team (FIT) to attend the site to identify the start/ignition point. Mr Jamie Cresswell from WA Police confirmed they will be attending the site on 17 May 2019.
- A further meeting is to be held on 20 May 2019 at 10:00am. Representatives from the Shire of Mundaring are to be invited to this meeting. It was noted that all LEMC members will be invited to enable them to experience/participate in the recovery process for an incident.

5.2 UPDATES / ITEMS FOR DISCUSSION FROM MEMBERS

Nil.

5.3 CORRESPONDENCE

Nil.

6. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

Local Emergency Management Committee Meeting Minutes
16 May 2019



7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

8. SCHEDULED MEETINGS

Meeting schedule 2019:

15th August 2019 – Northam Hospital

14th November 2018 – LEMC Exercise, Northam Recreational Centre

9. DECLARATION OF CLOSURE

There being no further business the Presiding Member, Cr C R Antonio declared the meeting closed at 4:03pm.

"I certify that the Minutes of the Local Emergency Management Committee (Recovery) Meeting held on 21 March 2019 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date

12. OFFICER REPORTS

12.1 CEO'S Office

12.1.1 Delegated Authority Register Review

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.3.1.6
Reporting Officer:	Jason Whiteaker Chief Executive Officer
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority
Press release to be issued:	No

BRIEF

In accordance with Section 5.46 of the *Local Government Act 1995 (the Act)*, Council is required to keep and review its Delegated Authority Register at least once every financial year.

Officers have undertaken a review of the Delegated Authority Register and the Chief Executive Officer is presenting this report to Council for its consideration in accordance with Section 5.46 of the Act.

ATTACHMENTS

Attachment 1: Reviewed Delegated Authority Register (with mark-up)

BACKGROUND / DETAILS

The Act requires a local government to keep a register of its delegations and review this register once every financial year. The previous review undertaken was presented to the Ordinary Council meeting held on 20 June 2018 and therefore a review is now due.

Under the Act, a local government may delegate to the CEO any of its powers or the discharge of any of its duties under the Act, other than those prescribed under section 5.43. All delegations made by the Council must be by an absolute majority as prescribed by sections 5.42 and 5.44 of the Act which

legislates Council's ability to delegate functions to the CEO. Section 5.44 also allows the CEO to delegate to any employee the exercise of any of the CEO's powers or discharge of duties.

A review has been undertaken in consultation with relevant staff. There have been a number of amendments throughout the Register which can be viewed in Attachment 1. The table below provides an explanation with respect to the major amendments:

Delegation	Details
A07 – Shire of Northam Local Laws Administration	ADDED – A number of powers within the Extractive Industries Local Law which are not to be delegated to the CEO.
B11 - Authorised and Approved Officers - Building Act Infringement Notices	NEW DELEGATION - Recent amendments to the Building Regulations 2012 (Gazetted 26 April 2019) created new offences for which Local Government Permit Authorities may issue infringement notices. Building Regulation 70 was also amended, correcting its reference to and alignment with sections 9.19 and 9.20 of the Local Government Act 1995 (which were amended in 2016 and created the misalignment with the previous Building Regulation 70). This delegation has been added to appoint Authorised and Approved Officers to allow for infringement notices to be issued (by Authorised Officers) and determining an extension of time or withdrawal (Approved Officer). A person appointed as an Authorised Officer cannot be also be delegated authority to withdraw or extend time to pay for an infringement.
P02 – Development Applications – Advertising	AMENDED – Deleted delegation for authority to advertise, LPP 20 provides guidance with respect to advertising and delegation is not required. Added delegation for waiving requirements to advertise when an application does not

	comply with the requirements of Local Planning Scheme No.6 and is of a minor nature/there is no likely impact.
P08 – Amended Plans	DELETED – Incorporated into Delegation P03.
P09 - Conditions Related to Consultation	DELETED – Incorporated into Delegation P03.
P15 – Road Names	DELETED - The Geographical Names Committee no longer hold a 'Reserved List of Road Names'. The list of names endorsed by Council requires review which planning staff are currently undertaking along with the process for naming roads, it is considered that the delegation is currently not required.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

- Implement systems and processes which deliver quality outcomes for our community;
- Undertake our regulatory roles in a safe, open, accountable and respectful manner.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

- Open, accountable and effective decision making.

Financial / Resource Implications

Nil.

Legislative Compliance

Local Government Act 1995:

5.46. Register of, and records relevant to, delegations to CEO and employees

- (1) The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.
- (2) At least once every financial year, delegations made under this Division are to be reviewed by the delegator.
- (3) A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

5.16. Delegation of some powers and duties to certain committees

- (1) Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation.

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984* —
 - (a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.
- (4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
 - (a) this Act other than those referred to in section 5.43; or
 - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;

- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

5.44. CEO may delegate powers and duties to other employees

- (1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under this Act other than this power of delegation.
- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.
- (3) This section extends to a power or duty the exercise or discharge of which has been delegated by a local government to the CEO under section 5.42, but in the case of such a power or duty —
 - (a) the CEO's power under this section to delegate the exercise of that power or the discharge of that duty; and
 - (b) the exercise of that power or the discharge of that duty by the CEO's delegate, are subject to any conditions imposed by the local government on its delegation to the CEO.
- (4) Subsection (3)(b) does not limit the CEO's power to impose conditions or further conditions on a delegation under this section.
- (5) In subsections (3) and (4) — *conditions* includes qualifications, limitations or exceptions.

Local Government (Administration) Regulations 1996 – Regulation 18G and 19:

18G. Delegations to CEOs, limits on (Act s. 5.43)

Powers and duties of a local government exercised under the following provisions are prescribed under section 5.43(i) as powers and duties that a local government cannot delegate to a CEO —

- (a) section 7.12A(2), (3)(a) or (4); and
- (b) regulations 18C and 18D.

19. Delegates to keep certain records (Act s. 5.46(3))

Where a power or duty has been delegated under the Act to the CEO or to any other local government employee, the person to whom the power or duty has been delegated is to keep a written record of —

- (a) how the person exercised the power or discharged the duty; and
- (b) when the person exercised the power or discharged the duty; and
- (c) the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Relevant staff reviewed their respective delegations and each was checked for accuracy.

Risk Implications

- Reputational – Low
 - Nil reputational risk identified.
- Financial – Low
 - Nil financial risk identified.
- Compliance – Medium
 - Should Council not undertake an annual review of its Delegated Authority Register, the Council will not comply with the requirements of the *Local Government Act 1996* and the *Local Government (Administration) Regulations 1996*. In addition, there is a risk that Council's delegations will not be accurate, outdated and/or reflective of the requirements of current legislation or the Council's position on matters delegated.
- Legal – Low
 - Nil legal risk identified.

OFFICER'S COMMENT

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by relevant legislation. Without delegated authority, most decisions of the Shire would need to be made by Council at its ordinary meetings. Having appropriate delegations in place allow day to day decisions to be made by the Chief Executive Officer, who in turn can sub-delegate these to other staff if appropriate.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3687

Moved: Cr Ryan

Seconded: Cr Williams

That Council;

- 1. Endorse the revised Delegated Authority Register for the 2019/20 period with the proposed amendments as detailed in Attachment 1 of this report; and**
- 2. Note the decisions made under delegated authority for the 2018/19 period, as presented through the Monthly Reporting process to Elected Members.**

**CARRIED 9/0
BY ABSOLUTE MAJORITY**

Attachment 1



Shire of Northam
2019/20

**Delegated Authority
Register**

2019/20 Delegated Authority Register

Version Control

Amendments File Reference 2.3.1.6			
Meeting/Review Date	Resolution No	Delegation No	Revision No
20/10/2010	C.1313	Complete	4.0
20/07/2011	C.1543	Complete/Minor	4.1
21/12/2011	C.1665	Complete	4.2
19/04/2012	CEO	Minor	4.3
25/07/2012	CEO	Minor	4.4
08/08/2012	C.1754	Minor	4.5
18/01/2013	CEO	Minor	4.6
19/06/2013	C.2069	Complete	4.7
16/07/2014	C.2242	Complete	4.8
17/06/2015	C.2458	Minor	4.9
15/06/2016	C.2724	Complete	5.0
21/06/2017	C.3059	Complete	5.1
20/06/2018	C.3383	Complete	5.2
19/06/2019	C.3687	Complete	5.3



2019/20 Delegated Authority Register

Contents

EXPLANATION NOTES	5
DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER (OTHER OFFICERS, WHERE APPROPRIATE)	6
Administration	7
Affixing of Common Seal	7
Power to Remove & Impound Goods	8
Disposing of Confiscated or Uncollected Goods	9
Approval of Camping Other than at a Caravan Park or Camping Ground	10
Authorised, Designated & Approved Officers – Appointment.....	11
Authority to undertake work on land not controlled by Council	14
Shire of Northam Local Laws Administration	15
Perform the functions of the "local government" pursuant to the Caravan Parks and Camping Grounds Act 1995	16
Building	17
Buildings – Grant or Refusal of Building Permits	17
Buildings – Grant or Refusal of Demolition Permits.....	18
Buildings – Further Grounds for Not Granting an Application	19
Buildings – Grant of Occupancy Permit, Building Approval Certificate	20
Buildings – Building Orders	21
Buildings – Prosecutions.....	22
Recover the Charge Imposed for Private Swimming Pool Inspections.....	23
Issue Permit to Deposit Material on or Excavate on or Adjacent Street	24
Buildings - Extending the period of duration an Occupancy permit or a Building Approval Certificate.....	25
Buildings – Revoke Building Orders	26
Authorised and Approved Officers - Building Act Infringement Notices	27
Engineering	29
Temporary Closure of Thoroughfares to Vehicles.....	29
Events on Roads.....	31
Gates across Public Thoroughfare	32
Crossovers	33
Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land.....	34
Public Thoroughfares – Public Access & Plans – s3.52 (within designated Town sites)	35
Finance	36
Creditors, Payment of	36
Disposal of Council Property (Public Auction, Public Tender or Private Treaty)	37
Recovery of Unpaid Debtors.....	38
Inviting Tenders.....	39
Write Off / Waive Small Fees or Debts	41

2019/20 Delegated Authority Register



Disposing of Property by Lease or Licence	42
Health	45
Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts	45
Food Act 2008 – Functions of enforcement agency	46
Planning.....	47
Instruct Legal Action.....	47
Development Applications – Waiver of Requirement for Advertising.....	48
Planning Determinations.....	49
Strata Titles – Certificate of Local Government	52
Consent to the Lease of Common Property	53
Advertising Signs.....	54
Illegal Development, Giving Written Direction.....	55
Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title	56
Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval	57
Advice to the Department for Lands Regarding Matters Associated with the <i>Land Administration Act 1997</i>	58
Advising other Regulatory Authorities.....	59
Appeals, Requests for Reconsideration	60
Authorised Officers – Planning Infringements	61
Properties	62
Notice Requiring Certain Things to be done by the Owner or Occupier of Land	62
Authority to Issue s39 & s40 Certificates Liquor Licensing Act 1988.....	63
Ranger.....	64
Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws.....	64
Disposal of Sick or Injured Impounded Animals	65
Other	66
Firebreak Order - Variation	66
Burning, Prohibited (Variations)	67
Offences - Bush Fires Act	68
Issuing of Licences, Approvals & Permits – Local Laws	69
Authority to Approve Requests for Short Term Parking	70
DELEGATIONS FROM COUNCIL TO COMMITTEES.....	71
DELEGATIONS FROM CHIEF EXECUTIVE OFFICER TO OTHER EMPLOYEES	72

2019/20 Delegated Authority Register



EXPLANATION NOTES

General

Section 5.42 of the Local Government Act 1995 allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act.

Section 5.44 of the Act provides for the Chief Executive Officer to delegate any of their powers to another employee, this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if desired. The powers cannot, however, be further sub delegated.

The purpose of this document is to detail which authorities have been delegated by Council to the Chief Executive Officer. The document also indicates delegations which the Chief Executive Officer intends to delegate to other staff, however this is for information/indication purposes only and may change from time to time at the discretion of the Chief Executive Officer. The register details the related document(s) where the power to delegate is derived from, which includes legislation and policies of the Council.

Transfer of Authority Due to Absence

Where an Officer not named has been appointed by Council or by an Officer authorised to make the appointment to act in a position to which the named Officer is appointed, the authority shall transfer to the Officer acting as appointed, for the duration of Council authorisation.

Where a named Officer holding a delegation, is temporarily absent and no Officer has been appointed to act in the position, the authority will transfer to the relevant Executive Manager for the period of absence.

Register of, and Records Relevant to, Delegations - Section 5.46

A register of delegations, being this manual, relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records to the exercise of the power or discharge of the duty. The written record is to contain:

- How the person exercised the power or discharged the duty;
- When the person exercised the power or discharged the duty; and

The persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

SECTION A

DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER (OTHER OFFICERS, WHERE APPROPRIATE)

2019/20 Delegated Authority Register



Administration

DELEGATION NUMBER	- A01
LEGISLATIVE POWER	- Local Government Act 1995, s9.49A (2) & (3), s9.49A (4)
DELEGATION SUBJECT	- Affixing of Common Seal
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to;

- Affix the common seal of the Shire of Northam to any document which has been authorised by Council either specifically or generally.
- Sign documents on behalf of the local government.

REFER TO SEPARATE USAGE REGISTER KEPT BY CEO EA.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- A02
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.39, s3.40A, s3.42, s3.44, s3.46, 3.48</i>
DELEGATION SUBJECT	- Power to Remove & Impound Goods
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to:

1. Authorise an employee in accordance with s3.39 and 3.40A to remove and impound any goods that are involved in a contravention that can lead to impounding.
2. Take appropriate action in respect to impounded non-perishable goods in accordance with s3.42.
3. Give notice in accordance with s3.44 to collect goods.
4. Refuse to allow goods to be collected until all costs have been paid in accordance with s3.46.
5. Take action to recover expenses in accordance with s3.48.

A02 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- A03
LEGISLATIVE POWER	- Local Government Act 1995, s3.43 & s3.47.
DELEGATION SUBJECT	- Disposing of Confiscated or Uncollected Goods
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to dispose of, in accordance with s3.47, any vehicles or goods that have been impounded/seized/confiscated under the provisions of s3.39 and 3.40A (Delegation A02) or any goods that have been ordered to be confiscated under section 3.43 of the Act.

In disposing of said goods by way of auction or after calling public tenders in accordance with Part 4 of the Local Government (Functions and General) Regulations, the Chief Executive Officer is authorised pursuant to s5.43(b) to accept any auction outcomes or tender up to the value of \$20,000. Auction outcomes and tenders for amounts considered to exceed \$20,000 shall be referred to the Council for consideration prior to sale.

A03 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- A04
LEGISLATIVE POWER	- Caravan Parks And Camping Grounds Regulations 1997, (Reg. 11)
DELEGATION SUBJECT	- Approval of Camping Other than at a Caravan Park or Camping Ground
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Health and Environment

The Chief Executive Officer is delegated authority to:

1. Provide a written approval for a person to camp on land in accordance with regulation 11 (2) (a) for longer than 3 nights up to 3 months in any period 12 months.
2. Provide a written approval for a person to camp on land in accordance with regulation 11 (2)(c)(i) & (ii) providing the approval will not result in the land being camped on for longer than 12 consecutive months.

Conditions

1. The approval is to be in accordance with Council Policy H6.4 Temporary Accommodation during Construction of a Dwelling.

A04 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.

2019/20 Delegated Authority Register



DELEGATION NUMBER	- A05
LEGISLATIVE POWER	- Local Government Act 1995 Local Government (Miscellaneous Provisions) Act 1960 Dog Act 1976 Cat Act 2011 Control of Vehicles (Off Road Areas) Act 1978 Caravan Parks & Camping Grounds Act 1995 Litter Act 1979 Planning & Development Act 2005 Building Act 2011 Food Act 2008 Public Health Act 2016 & Health (Miscellaneous Provisions) Act 1911
DELEGATION SUBJECT	- Authorised, Designated & Approved Officers – Appointment
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to appoint "authorised Officers" and "Designated Officers" to perform functions under the Local Government Act and Regulations, Local Laws and other regulations and acts including but not limited to the following:

- Local Government Act 1995;
- Local Government (Miscellaneous Provisions) Act 1960;
- Dog Act 1976 and Regulations there under;
- Cat Act 2011 and Regulations there under;
- Control of Vehicles (Off Road Areas) Act 1978 and Regulations there under;
- Caravan Parks & Camping Grounds Act 1995
- Litter Act 1979 and Regulations there under;
- Planning & Development Act 2005.
- Building Act 2011
- Food Act 2008
- Public Health Act 2016 & Health (Miscellaneous Provisions) Act 1911
- Health (Asbestos) Regulations 1992

The following is a list of Authorised Officers:

2019/20 Delegated Authority Register



Planning & Development Act 2005:

Chief Executive Officer, Executive Manager Development Services; Manager Planning Services; Planning Officer/s, Compliance Officer.

Litter Officers:

Chief Executive Officer; Executive Manager Corporate Services; Executive Manager Community Services; Executive Manager Development Services; Executive Manager Engineering Services; Manager Health and Environment Environmental Health Officer/s; Ranger/s.

Dog Act Officers:

Chief Executive Officer; Executive Manager Corporate Services; Executive Manager Engineering Services; Executive Manager Development Services; Executive Manager Community Services; Environmental Health Officer/s, Ranger/s, Senior Building Surveyor.

Cat Act Officers:

Chief Executive Officer; Executive Manager Development Services; Ranger/s.

Swimming Pool Inspections:

Chief Executive Officer, Executive Manager Development Services; Senior Building Surveyor, Technical Officer; Ranger/s, Compliance Officer.

Building Act 2011

Chief Executive Officer, Executive Manager Development Services, Senior Building Surveyor, Compliance Officer.

Food Act 2008

Chief Executive Officer, Executive Manager Development Services, Manager Health and Environment, Environmental Health Officer/s.

Public Health Act 2016

Chief Executive Officer, Executive Manager Development Services, Manager Health and Environment, Environmental Health Officer/s.

Health (Miscellaneous Provisions) Act 1911

Chief Executive Officer, Executive Manager Development Services, Manager Health and Environment, Environmental Health Officer/s.

Caravan Parks and Camping Ground Act 1995

Chief Executive Officer, Executive Manager Development Services, Manager Health and Environment, Environmental Health Officer/s and Compliance Officer.

2019/20 Delegated Authority Register



Health (Asbestos) Regulations 1992

Chief Executive Officer, Executive Manager Development Services, Manager Health and Environment, Environmental Health Officer/s, Compliance Officer.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- A06
LEGISLATIVE POWER	- Local Government Act 1995, s3.27, Schedule 3.1
DELEGATION SUBJECT	- Authority to undertake work on land not controlled by Council
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

In accordance with Section 3.27 of the Local Government Act 1995, the Chief Executive Officer is delegated authority to perform the general function of the local government and do any of the things prescribed in Schedule 3.2 of the Local Government Act 1995 even though the land on which it is done is not local government property and the local government does not have consent to do it.

A06 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register



DELEGATION NUMBER	- A07
LEGISLATIVE POWER	- Shire of Northam Local Laws
DELEGATION SUBJECT	- Shire of Northam Local Laws Administration
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services Manager Planning Services Environmental Health Officer/s Planning Officer/s Senior Building Surveyor Compliance Officer Ranger/s

The Chief Executive Officer is delegated authority to administer the Shire's local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the local government under the Shire's Local Laws.

Conditions:

- Determinations and decisions under the Shire of Northam's Local Laws having regard to the relevant Council policies in force at the time.
- The administration of the Extractive Industries Local Law 2016, including any enforcement action and collection of the annual licence fee be delegated to the CEO, but that the exercise of the following powers be reserved to the Council:
 - Issue or refusal of a licence under clause 3.1(2)
 - Determination of a licence period under clause 3.1(3)(a)
 - Transfer, cancel or refusal to renew a licence under clauses 4.1(2), 4.2 and 4.3(4) determination of any security under clause 5.1(1).

Exclusions – Renewal of a licence where it is proposed to vary the conditions of the licence ; or where the licensee has not complied with the conditions of the licence.

2019/20 Delegated Authority Register



DELEGATION NUMBER	- A08
LEGISLATIVE POWER	- Caravan Parks and Camping Grounds Act 1995
DELEGATION SUBJECT	- Perform the functions of the "local government" pursuant to the Caravan Parks and Camping Grounds Act 1995
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Environmental Health Environmental Health Officer Compliance Officer

The Chief Executive Officer is delegated authority to perform the functions of the "local government" pursuant to the *Caravan Parks and Camping Grounds Act 1995* to exercise and discharge the following powers and functions, including:

1. Determine applications for licences, undertake inspections and carry out the provisions of under *Caravan Parks and Camping Grounds Act 1995* in accordance with the relevant provisions.

Condition

1. A license may only be issued for a renewal, or Council approved, caravan park or camping ground.

2019/20 Delegated Authority Register



Building

DELEGATION NUMBER	- B01
LEGISLATIVE POWER	- Building Act 2011, s20, s127
DELEGATION SUBJECT	- Buildings – Grant or Refusal of Building Permits
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Senior Building Surveyor

The Chief Executive Officers of the Shire of Northam is delegated authority to grant or refuse building permits, subject to the provisions of s20 Building Act 2011.

Special Conditions or Guidelines

An officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

REFER TO SEPARATE USAGE REGISTER KEPT BY SENIOR BUILDING SURVEYOR.



2019/20 Delegated Authority Register

DELEGATION NUMBER	-	B02
LEGISLATIVE POWER	-	<i>Building Act 2011, s21, s127</i>
DELEGATION SUBJECT	-	Buildings – Grant or Refusal of Demolition Permits
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Senior Building Surveyor

The Chief Executive Officer of the Shire of Northam is delegated authority to grant or refuse demolition permits, subject to the provisions of s21 *Building Act 2011*.

Special Conditions or Guidelines

An officer to whom this authority is delegated cannot, in accordance with the provisions of the *Building Act 2011*, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

Any buildings or structure on the Shire of Northam Municipal Inventory being referred to Council for decision.

B02 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- B03
LEGISLATIVE POWER	- <i>Building Act 2011, s22, s127</i>
DELEGATION SUBJECT	- Buildings – Further Grounds for Not Granting an Application
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Senior Building Surveyor

The Chief Executive Officer of the Shire of Northam is delegated authority to refuse building or demolition permits due to errors in information or documentation submitted, subject to the provisions of s22 *Building Act 2011*.

Special Conditions or Guidelines

An officer to whom this authority is delegated cannot, in accordance with the provisions of the *Building Act 2011*, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B03 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- B04
LEGISLATIVE POWER	- <i>Building Act 2011, s58, s127</i>
DELEGATION SUBJECT	- Buildings – Grant of Occupancy Permit, Building Approval Certificate
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Senior Building Surveyor

The Chief Executive Officer of the Shire of Northam is delegated authority to grant, modify or refuse Occupancy Permits or Building Approval Certificates, subject to the provisions of s58 *Building Act 2011*.

Special Conditions or Guidelines

An officer to whom this authority is delegated cannot, in accordance with the provisions of the *Building Act 2011*, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B04 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO



2019/20 Delegated Authority Register

DELEGATION NUMBER	- B05
LEGISLATIVE POWER	- <i>Building Act 2011, s110, s127</i>
DELEGATION SUBJECT	- Buildings – Building Orders
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority to issue Building Orders in relation to:

- Stop work, demolish/remove a building, alter a building or evacuate a building, where there is a contravention of a provision of the Building Act;
- Take specific action to prevent contravention of the Act;
- Finish an outward facing side of a wall;
- Buildings which are considered as being unsafe or not fit for human habitation.

Subject to the provisions of *Building Act 2011*.

Special Conditions or Guidelines

An Officer to whom this authority is delegated cannot, in accordance with the provisions of the Building Act 2011, approve plans in which he/she has an interest.

An Officer must have the prescribed qualifications to be delegated authority to approve or refuse plans of buildings or unauthorised building works.

B05 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

- DELEGATION NUMBER** - **B06**
- LEGISLATIVE POWER** - Building Act 2011, s133, s127
- DELEGATION SUBJECT** - **Buildings – Prosecutions**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Nil.

The Chief Executive Officer is delegated authority to commence prosecution for an offence against this Act, subject to the provisions of *Building Act 2011*.

B06 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
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2019/20 Delegated Authority Register



DELEGATION NUMBER	- B07
LEGISLATIVE POWER	- <i>Building Act 2011, s127</i> <i>Building Regulations 2012, r53</i> <i>Local Government Act 1995, s5.42 & s9.10</i>
DELEGATION SUBJECT	- Recover the Charge Imposed for Private Swimming Pool Inspections
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services

The Chief Executive Officer is delegated authority to recover the amount of a charge imposed for the inspection of a private swimming pool in a court of competent jurisdiction, subject to Reg 53 of the Building Regulations 2012.

REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER CORPORATE SERVICES.

2019/20 Delegated Authority Register



DELEGATION NUMBER	- B08
LEGISLATIVE POWER	- <i>Local Government (Uniform Local Provisions) Regulations 1996 r. 5, 6</i>
DELEGATION SUBJECT	- Issue Permit to Deposit Material on or Excavate on or Adjacent Street
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Executive Manager Engineering Services Senior Building Surveyor

The Chief Executive Officer is delegated authority to:

1. Serve written notice on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, require the person to cover the footpath during the period specified in the notice so as to:
 - (a) Prevent damage to the footpath; or
 - (b) Prevent inconvenience to the public or danger from falling materials.
2. Grant permission for a person to place on a specified part of public thoroughfare one or more specified things that may obstruct the public thoroughfare and impose such conditions as the CEO thinks fit on granting permission.

REFER TO SEPARATE USAGE REGISTER KEPT BY SENIOR BUILDING SURVEYOR.



2019/20 Delegated Authority Register

- DELEGATION NUMBER** - **B09**
- LEGISLATIVE POWER** - *Building Act 2011, s65*
- DELEGATION SUBJECT** - **Buildings - Extending the period of duration an Occupancy permit or a Building Approval Certificate**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services
 Senior Building Surveyor

The Chief Executive Officer is Delegated Authority to extend the period of duration of an Occupancy permit or a Building Approval Certificate, subject to the provisions of s65 *Building Act 2011*.

B09 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

- DELEGATION NUMBER** - **B10**
- LEGISLATIVE POWER** - *Building Act 2011, s117*
- DELEGATION SUBJECT** - **Buildings – Revoke Building Orders**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services
 Senior Building Surveyor

The Chief Executive Officer is Delegated Authority to Revoke Building Orders, subject to the provisions of s117 Building Act 2011.

B10 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO



2019/20 Delegated Authority Register

DELEGATION NUMBER	- B11
LEGISLATIVE POWER	- <i>Building Regulations 2012 Reg 70(1A)(1)& 70(2)</i> <i>Local Government Act 1995 Sections 5.44, 9.10(1), 9.16, 9.19 & 9.20</i> <i>Criminal Procedure Act 2004 section 6(a), 6(b) & 7(1)</i>
DELEGATION SUBJECT	- Authorised and Approved Officers - Building Act Infringement Notices
DELEGATE	- Chief Executive Officer (Approved Officer)
SUB DELEGATE	- Executive Manager Development Services (Authorised Officer) Senior Building Surveyor (Authorised Officer) Compliance Officer (Authorised Officer)

The Chief Executive Officer is delegated authority to appoint Authorised Officers under s.9.10(1) of the Local Government Act 1995 for the purposes of issuing Building Act Infringement notices, in accordance with the Criminal Procedure Act 2004 s.6(b) and Building Regulations 2012, section 70(2).

Special Conditions or Guidelines

A person who is appointed as an approved officer is not eligible to be appointed as an authorised officer. A delegate who participated in a decision to issue an infringement notice, must NOT determine any matter related to that infringement notice under this Delegation.

Delegation as an "Approved Officer" in accordance with *Building Regulation 70(1)* for the purposes of *Building Act 2011* Infringement Notices is limited to the Chief Executive Officer ONLY who is delegated authority to:

- Grant extension of time to pay a Building Act Infringement Notice in accordance section 9.19 of the local Government act 1995 providing authority to determine to extension of time to pay Building act Infringement notice, in accordance with Building Regulation 70(1), and
- Section 9.20 of the Local Government Act providing authority to determine withdrawal of a Building Act Infringement Notice in accordance with Building Regulation 70(1).

2019/20 Delegated Authority Register



Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register



Engineering

DELEGATION NUMBER	- E01
LEGISLATIVE POWER	- Local Government Act 1995, s3.50 & s3.50A Local Government (Functions and General) Regulations – Part 2 – Thoroughfares Road Traffic Act 1974, s92 & s81D
DELEGATION SUBJECT	- Temporary Closure of Thoroughfares to Vehicles
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services Executive Manager Development Services

The Chief Executive Officer is delegated authority:

- In accordance with Section 3.50(1) of the Local Government Act 1995, close any thoroughfare, wholly or partially, for a period of up to 4 weeks after giving local public notice of the intention to do so;
- In accordance with Section 3.50(1)(a) and 3.50(4) of the Local Government Act 1995, close a thoroughfare managed by the Shire (wholly or partially) to vehicles for a period of more than 4 weeks, but not exceeding 3 months, after giving local public notice of the intention to do so and allowing submissions to be made and considered; and
- In accordance with Section 3.50A of the Local Government Act 1995, partially and temporarily close a thoroughfare, without giving local public notice, if the closure is for the purpose of carrying out repairs or maintenance and is unlikely to have a significant adverse effect on users of the thoroughfare.

(Note: Not for the permanent closure of a road/road reserve: refer Land Administration Act).

2019/20 Delegated Authority Register



E01 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- E02
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.50 & s3.50A</i> <i>Road Traffic (Events on Roads) Regulations 1991</i> <i>Local Law – Activities on Thoroughfares and Trading in Thoroughfares and Public Places</i>
DELEGATION SUBJECT	- Events on Roads
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services Executive Manager Development Services

The Chief Executive Officer is delegated authority to determine applications for the temporary closure of thoroughfares under its management for the purpose of conducting events in accordance with the Road Traffic (Events on Roads) Regulations 1991.

E02 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- E03
LEGISLATIVE POWER	- <i>Local Government Act 1995, Sch 9.1, cl 5(1)</i> <i>Local Government (Uniform Local Provisions) Regulations 1996 Reg 9</i>
DELEGATION SUBJECT	- Gates across Public Thoroughfare
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for permission to erect gates or other devices across public thoroughfares under Council control or management to enable traffic to pass across the public thoroughfare and prevent livestock from straying. This authority relates to all of the provisions of Regulation 9, Local Government (Uniform Local Provisions) Regulations 1996.

E03 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- E04
LEGISLATIVE POWER	- <i>Local Government Act 1995, Schedule 9.1, Clause 7</i> <i>Local Government (Uniform Local Provisions) Regulations 1996 Regs 12 to 16 (Inclusive)</i>
DELEGATION SUBJECT	- Crossovers
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for the construction of a crossing giving access from a public thoroughfare to private land or a private thoroughfare serving the land and may agree to construct the crossing for the applicant subject to Council policy.

The Chief Executive Officer is delegated authority to give notice to an owner or occupier of private land requiring the person to construct or repair a crossing from a public thoroughfare to the land or a private thoroughfare serving the land in accordance with the provisions of Schedule 9.1 Clause 7 of the Act.

This delegated authority relates to all of the provisions of Local Government (Uniform Local Provisions) Regulations 1996; Regulation numbers 12 to 16 inclusive.

E04 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- E05
LEGISLATIVE POWER	- Local Government Act 1995, s3.51
DELEGATION SUBJECT	- Public Thoroughfares – Fixing or Altering Levels or Alignments or Drainage onto Adjoining Land
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to give the required notices as specified in s3.51(3) and (4) before fixing or altering the level of, or the alignment of a public thoroughfare and before draining water from a public thoroughfare or other public place onto adjoining land.

Further, the Chief Executive Officer is delegated authority to consider submissions received and proceed with the proposal if no objection is received.

E05 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- E06
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.52</i>
DELEGATION SUBJECT	- Public Thoroughfares – Public Access & Plans – s3.52 (within designated Town sites)
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to ensure that public thoroughfares are kept open for public use except if they are closed or have restricted use subject to:

1. In fixing or altering the level of, or the alignment of a public thoroughfare, ensure that access by vehicle to land adjoining the thoroughfare can be reasonably provided. (Reference s3.52 (3)).
2. Keeping plans of the levels and alignments of public thoroughfares that are under Council's control or management and make those plans available for public inspection. (Reference s3.52 (4)).

E06 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register



Finance

DELEGATION NUMBER	- F01
LEGISLATIVE POWER	- Local Government Act 1995, s6.10 Local Government (Financial Management) Regulations 1996, Reg 12
DELEGATION SUBJECT	- Creditors, Payment of
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services Executive Manager Development Services Executive Manager Community Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to make payments from the Municipal fund or the Trust fund in accordance with the provisions of Local Government (Financial Management) Reg 12

REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER CORPORATE SERVICES.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- F02
LEGISLATIVE POWER	- <i>Local Government Act 1995, s3.58</i> <i>Local Government (Functions General) Regulations, Reg. 30</i>
DELEGATION SUBJECT	- Disposal of Council Property (Public Auction, Public Tender or Private Treaty)
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to dispose of property to the highest bidder, at public auction, public tender or by private treaty subject to the following limits:

- Up to \$10,000
- Between \$10,000 and \$100,000 for the purpose of disposal (including trading plant and equipment) specified to be disposed of in the Annual Budget.

Subject to the disposal complying with the following requirements:

- If the disposal is for land with a budget value of great than \$10,000 the disposal must be within 10% of a written valuation.

F02 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register



DELEGATION NUMBER	- F03
LEGISLATIVE POWER	- Local Government Act 1995 Recovery of Rates and Charges, s6.55 & s6.56
DELEGATION SUBJECT	- Recovery of Unpaid Debtors
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services

The Chief Executive Officer is delegated authority to recover outstanding rates and service charges and take the legal action necessary for recovery in accordance with the provisions of Part 6, Division 6, subdivisions 5 and 6 of the Local Government Act 1995.

REFER TO SEPARATE USAGE REGISTER KEPT BY EXECUTIVE MANAGER OF CORPORATE SERVICES.

2019/20 Delegated Authority Register



DELEGATION NUMBER	- F04
LEGISLATIVE POWER	- <i>Local Government Act 1995</i> <i>Inviting of Tenders s3.57</i> <i>Local Government (functions and general) Regulations cl. 14, 18, 20</i>
DELEGATION SUBJECT	- Inviting Tenders
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to;

1. Invite tenders before for the local government to enter into a contract of a prescribed kind under which another person is to supply goods or services.
2. Determine an appropriate selection criteria based on one or more of the following criteria;
 - a. Price
 - b. Ongoing Operational costs
 - c. Quality
 - d. Timeliness of deliver
 - e. Fit purpose
 - f. Community benefit
 - g. Application of regional price preference in accordance with Council policy
 - h. Relevant experience
 - i. Reliability
3. Make minor variations to awarded tenders within the following parameters;
 - a. Cost to Council not to exceed available budget allocations.
4. Make a determination to accept or reject tenders up to \$150,000.
5. Make determinations on purchases under \$250,000 for the supply of the goods or services obtained through the Council Purchasing Service of WALGA.

2019/20 Delegated Authority Register



F04 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO



2019/20 Delegated Authority Register

DELEGATION NUMBER	- F05
LEGISLATIVE POWER	- <i>Local Government Act 1995</i> <i>Local Government (functions and general) Regulations cl. 14, 18, 20</i>
DELEGATION SUBJECT	- Write Off / Waive Small Fees or Debts
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority to make a determination to waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government [subject to section 6.12(2) and in accordance with policy C 3.4 Write Off / Waive Small Fees or Debts]– up to a maximum of \$500.

F05 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO

2019/20 Delegated Authority Register



DELEGATION NUMBER	- F06
LEGISLATIVE POWER	- Section 3.58 Local Government Act 1995
DELEGATION SUBJECT	- Disposing of Property by Lease or Licence
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer is delegated authority for the disposal of property by lease or licence in accordance with section 3.58 of the Local Government Act 1995 and policy A8.4 Management of Council Property Leases.

NOTE: Section 3.58(1) defines:

'dispose' as includes to sell, lease, or otherwise dispose of, whether absolutely or not; and

'property' as includes the whole or any part of the interest of a local government in property, but does not include money.

The Chief Executive Officer and Shire President are authorised to execute leases and licences on behalf of the Shire of Northam subject to:

Subject to the disposal;

1. complying with the requirements of:
 - i. Section 3.58 of the Local Government Act 1995;
 - ii. The exclusions set out in Regulation 30 of the Local Government (Functions and General) Regulations 1996;
 - iii. Council Policies or Management Procedures;

The grant of a lease or licence in relation to:

1. freehold land owned by the Shire; or
2. crown land managed/leased by the Shire.

is further subject to:

1. Disposal by Lease
 - a) The disposal of property by lease being subject to:
 - i. The lease being in accordance with the Shire's Leasing Policy (as then applicable);
 - ii. The term of the lease being no greater than twelve (12) years for Northam Airport Hangar Sites and five (5) years for all other property;
 - iii. The rental fee payable being no greater than \$20,000 (plus GST) per annum during the initial year of the lease term; and
 - iv. The area leased being no greater than 1000m².

2019/20 Delegated Authority Register

- b) The agreement for the varying the terms of a lease including but not limited to terminations, renewal options, assignments, subletting, special conditions or payment schedules of a lease subject to:
 - i. The variation being minor in nature in accordance with the Shire's Leasing Policy (as then applicable);
 - ii. The lease providing for an option for extension and specifying the applicable terms of that option term;
 - iii. The exercise of the lease being in accordance with the terms of the option provisions of the original lease, and in particular that the lessee is not in a material and un-remedied breach of that lease; and
 - iv. The extension being in accordance with the option provisions of the original lease.
- 2. Disposal by Licence
 - a) The disposal of property by licence being subject to:
 - i. The licence being in accordance with the Shire's Leasing Policy (as then applicable);
 - ii. The granting of a licence being permitted under the Shire's management order or lease;
 - iii. The term of the licence being no greater than five (5) years;
 - iv. The fee payable being no greater than \$20,000 (plus GST) per annum during the initial year of the licence term; and
 - v. The area licenced being no greater than 1000m².
 - b) The agreement for the varying the terms of a licence including but not limited to terminations, renewal options, assignments, sublicensing, special conditions or payment schedules of a licence subject to:
 - i. The variation being minor in nature in accordance with the Shire's Leasing Policy (as then applicable);
 - ii. The licence providing for an option for extension and specifying the applicable terms of that option term;
 - iii. The exercise of the licence being in accordance with the terms of the option provisions of the original licence, and in particular that the licensee is not in a material and un-remedied breach of that licence; and
 - iv. The extension being in accordance with the option provisions of the original licence.

2019/20 Delegated Authority Register



F06 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Jason Whiteaker - CEO

2019/20 Delegated Authority Register



Health

DELEGATION NUMBER	- H01
LEGISLATIVE POWER OR DUTY DELEGATED	- All powers exercisable by the Local Government under the Public Health Act 2016, the Health (Miscellaneous Provisions) Act 1911 and Regulations made there under; and the Shire's Health Local Laws.
LEGISLATIVE POWER TO DELEGATE	Public Health Act 2016 s21(1)(b) Enforcement agency may delegate Health (Miscellaneous Provisions) Act 1911 s26 Powers of Local Government
DELEGATION SUBJECT	- Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manger Health and Environment Environmental Health Officer

The Chief Executive Officer is delegated authority to exercise and discharge all or any of the powers and functions of the local government (enforcement agency) as prescribed in the Public Health Act 2016 and associated Regulation.

REFER TO SEPARATE USAGE REGISTER KEPT BY ENVIRONMENTAL HEALTH OFFICER/S.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- H02
LEGISLATIVE POWER OR DUTY DELEGATED	- Food Act 2008: s65(1) Prohibition orders s66 Certificate of clearance to be given in certain circumstances s67(4) Request for re-inspection s110 Registration of food businesses s112 Variation of conditions or cancellation of registration of food businesses s125 Institution of proceedings
LEGISLATIVE POWER TO DELEGATE	Food Act 2008 s118(2)(b) Local Government (Enforcement Agency)
DELEGATION SUBJECT	- Food Act 2008 – Functions of enforcement agency
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manger Health and Environment Environmental Health Officer

The Chief Executive Officer is delegated authority to perform the functions of an enforcement agency :

1. Serve a Prohibition Order on the proprietor of a food business in accordance with s65 of the Food Act 2008.
2. Give a Certificate of Clearance, where inspection demonstrates compliance with a Prohibition Order and any Improvement Notices in accordance with s66 of the Food Act 2008.
3. Give written notice to the proprietor of a food business on whom a Prohibition Order has been served of the decision not to give a certificate of clearance after an inspection in accordance with s67 of the Food Act 2008.
4. Grant, apply conditions, refuse, vary or cancel registration of a food business in accordance with s110 and s112 of the Food Act 2008.

REFER TO SEPARATE USAGE REGISTER KEPT BY ENVIRONMENTAL HEALTH OFFICER/S.



2019/20 Delegated Authority Register

Planning

DELEGATION NUMBER	-	P01
LEGISLATIVE POWER	-	Local Government Act 1995 Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960
DELEGATION SUBJECT	-	Instruct Legal Action
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services

The Chief Executive Officer is delegated authority to instruct Council's Solicitors to take legal action in respect of any breach, contravention or offence under the Planning and Development Act 2005, gazetted Local Planning Schemes, the Local Government (Miscellaneous Provisions) Act 1960 and all subsidiary legislation made under those acts including signing and executing documents on behalf of the Shire.

P01 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- P02
LEGISLATIVE POWER	- <i>Planning and Development (Local Planning Schemes) Regulations 2015, section 64(1)(c) & (2)</i> Local Planning Scheme No. 6
DELEGATION SUBJECT	- Development Applications – Waiver of Requirement for Advertising
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning Services

The Chief Executive Officer is delegated authority to waive a requirement for an application to be advertised if it does not comply with the requirements of Local Planning Scheme No. 6 if satisfied that the departure from the Scheme is of a minor nature and there is no likely impact.

P02 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register



DELEGATION NUMBER	- P03
LEGISLATIVE POWER	- Local Planning Scheme No 6
DELEGATION SUBJECT	- Planning Determinations
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning Services

General Delegation

The Chief Executive Officer, Pursuant to Clause 82, Part 10 of Schedule 2 of the Deemed Provisions for Local Planning Schemes, is delegated authority to approve or refuse applications for development approval, including amendments, made under Shire of Northam Local Planning Scheme No. 6 (the Scheme), with or without conditions subject to consistency with the Scheme, including giving due regard to relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Where applications for development approval have been advertised for consultation purposes, in accordance with the provisions of Clause 64 of the Deemed Provisions for Local Planning Schemes and/or Part 4 of the R-Codes, if:

Conditions

- a. No submissions were received, or only supportive submissions that do not request any change to the development were received; or
- b. Submissions that raise concerns with the proposed development were received and those concerns are, in the opinion of the delegated officer, clearly not material planning considerations;
- c. Submissions that raise concerns with the proposed development were received, and those concerns are material planning considerations, but;
 - i. Through liaison with the party or parties that lodged the submissions and/or amendments to the application and/or the application of conditions, the matters raised in the submissions can be resolved to the satisfaction of the delegated officer, the applicant, and the party or parties that lodged the submissions (the delegated officer must also ensure that the interests of fourth parties are protected and undertake further consultation if considered necessary), and
 - ii. Prior to approval of the application, the applicant and/or party or parties who lodged the submissions have provided written (including via fax or email) confirmation of their acceptance of the terms of the proposed delegated decision.

2019/20 Delegated Authority Register



(Note: Should (a), (b) or (c) above not apply, or the delegated officer feel that the application should be refused, the application shall be reported to Council for consideration).

Exclusions

General Exclusions

1. Applications for development approval for development exceeding \$3M in value and/or a net increase of in excess of 10 dwellings and/or uses listed as 'P', 'D' or 'A' within the Scheme at variance with Scheme requirements and standards.

Specific Exclusions and Exceptions for Minor Works etc.

2. Subject to 7 below, with respect to applications for development approval for development other than advertising signage, domestic outbuildings, fencing and residential additions/alterations, any delegated decision must be consistent with, rather than giving due regard to, relevant Local Planning Policies.
3. Subject to 7 below, applications for development approval for development of land within a Local Reserve may only be approved under delegated authority where it is consistent with the purpose of the Reserve.
4. Subject to 7 below, applications for development approval for the types of land-use or development listed below may only be refused under delegated authority:
 - i) Animal Establishment in other than the 'Rural' Zone;
 - ii) Equestrian Activity in other than the Rural Zone;
 - iii) Hotel;
 - iv) Industry - Extractive;
 - v) Industry - Mining in other than the 'Rural' Zone;
 - vi) Liquor Store (small and large);
 - vii) Motel in other than the 'Commercial' Zone;
 - viii) Night Club;
 - ix) Restricted Premises;
 - x) Tavern;
 - xi) Telecommunications Infrastructure; and/or
 - xii) Any other development associated with racing, gaming or the sale of liquor, other than where development is of a temporary nature (no more than 48 hours duration).
5. Subject to 7 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clauses 3.4.2 or 3.4.3 of the Scheme (uses not listed in the Zoning Table) may only be refused under delegated authority. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for

2019/20 Delegated Authority Register



- consideration prior to the undertaking of consultation, if consultation is considered necessary).
6. Subject to 7 below, applications for development approval that must be assessed under the provisions of Part 3, Clauses 3.8 up to and including 3.12 of the Scheme (the 'non-conforming uses' provisions) may only be refused under delegated authority. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
 7. Subject to 7 below, unless specifically provided for in a Local Planning Policy or Policies, applications for development approval that must be assessed under the provisions of Clause 4.13.7 of the Scheme (the 'Cash Payment in Lieu of the Provision of Car Parking' provisions) may only be refused under delegated authority. (Note: Should the delegated officer feel that the application may warrant approval, the application shall be reported to Council for consideration).
 8. Subject to 9 below, the provisions of 1 - 6 above do not apply to applications for an extension of time to commence a development approval, alterations and/or expansions affecting a maximum area of 10% of the existing development, or 200m² (in terms of floorspace or land area in use, as appropriate), whichever is the lesser, and which are associated with existing, lawful land-uses, wherein the application may be refused or approved, with or without conditions, under delegated authority.
 9. Where an extension of time to commence a development approval is granted pursuant to 8 above, the term of any renewal shall not exceed 12 months, however, an unlimited number of renewals may be granted under delegated authority.
 10. The amended plans do not differ from the determined plans in any respect which generates a need to undertake consultation pursuant to Clause 64 of the Deemed Provisions for Local Planning Schemes and/or Part 4 (Neighbour Consultation) of the R-Codes; and/or
 11. The amended plans do not differ from the determined plans in respect of the number of residential units or an increase in floor space of more than 10% or 200m² (in terms of floor space or land area in use, as appropriate) whichever is the lesser.

An officer to who this authority is delegated cannot approve plans in which he/she may have a conflict of interest.

REFER TO SEPARATE USAGE REGISTER KEPT BY MANAGER PLANNING SERVICES



2019/20 Delegated Authority Register

DELEGATION NUMBER	-	P04
LEGISLATIVE POWER	-	Strata Titles Act 1985, s23
DELEGATION SUBJECT	-	Strata Titles – Certificate of Local Government
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Manager Planning Services

Under s23(4) of the Strata Titles Act 1985 the Chief Executive Officer is delegated to issue certificates relating to Strata Title developments confirming various obligations have been met under s23 of the Strata Titles Act 1985, excluding modifications to existing buildings (s23(3) and s24).

P04 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- P05
LEGISLATIVE POWER	- Strata Titles Act 1985, s19(10)
DELEGATION SUBJECT	- Consent to the Lease of Common Property
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning Services

The Chief Executive Officer is delegated to give consent to the mortgage and/or lease of common property on Strata Plans where the provisions of the Act are met and in accordance with Council Policy.

P05 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

- DELEGATION NUMBER** - **P06**
- LEGISLATIVE POWER** - Local Planning Schemes No 6
- DELEGATION SUBJECT** - **Advertising Signs**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services
 Manager Planning Services

The Chief Executive Officer is delegated authority to approve signs that require such approval and where appropriate the licensing of signs that comply with the Local Planning Schemes, any Council Policy which may exist from time to time and Local Laws of the Council.

P06 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	-	P07
LEGISLATIVE POWER	-	Local Government Act 1995, s5.42 Local Planning Scheme No 6 Local Planning Policy
DELEGATION SUBJECT	-	Illegal Development, Giving Written Direction
DELEGATE	-	Chief Executive Officer
SUB DELEGATE	-	Executive Manager Development Services Manager Planning Services

The Chief Executive Officer is delegated authority to exercise the power under s5.42(1) of the Local Government Act 1995, to give an owner or developer a direction requiring them to comply under Section 214 of the Planning & Development Act, with the Local Planning Scheme, Policy or Planning requirement. The Chief Executive Officer should inform the owner if the developer is not the owner.

P07 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- P08
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning Services

The Chief Executive Officer is delegated authority to make recommendations to the WAPC with regards to applications referred to Council pursuant to Part 10 (Subdivision and development control) of the Planning and Development Act 2005, subject to consistency with the Scheme, relevant Local Planning Policies, and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions

Applications that, were they approved by the WAPC, might result in a net increase of more than 10 lots, a recommendation to the WAPC may only be made under delegated authority if-

- a) The application is consistent with a strategy, local structure plan, local development plan or other plan endorsed by Council, or which forms part of the Scheme and/or a Local Planning Policy; and/or
- b) The application is for amended plans for an application that has been considered by Council within the last two years and the amendments are, in the opinion of the delegated officer, of a minor nature.

P10 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- P09
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i> <i>Deemed Provisions for Local Planning Schemes (Cl. 82)</i>
DELEGATION SUBJECT	- Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning Services

The Chief Executive Officer is delegated authority to advise the Western Australian Planning Commission with regards to clearance of conditions of development approval, clearance of conditions set pursuant to Part 10 (Subdivision and development control) of the Planning and Development Act 2005 and for which Council is nominated as a clearance agency, subject to consistency with the Scheme, Local Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions

Nil.

P11 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- P10
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning Services

The Chief Executive Officer is delegated authority to advise the Department of Lands with respect to proposed changes of tenure, changed/new management orders, and/or granting or renewing of leases and/or licences relating to Crown Land.

Exclusions/Conditions
Nil.

P12 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

- DELEGATION NUMBER** - **P11**
- LEGISLATIVE POWER** - *Local Government Act 1995, s5.42*
- DELEGATION SUBJECT** - **Advising other Regulatory Authorities**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services
 Manager Planning Services

The Chief Executive Officer is delegated authority to advise other regulatory authorities (other than the Western Australian Planning Commission with respect to applications for subdivision) with respect to matters where planning-related advice is required subject to consistency with existing planning or other local government approvals, as appropriate, and the Scheme, relevant Local Planning Policies and/or WAPC/State Planning Policies, and the exclusions/conditions set out below.

Exclusions/Conditions
 Nil.

P13 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- P12
LEGISLATIVE POWER	- <i>Local Government Act 1995, s5.42</i>
DELEGATION SUBJECT	- Appeals, Requests for Reconsideration
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning Services

The Chief Executive Officer is delegated authority to respond to appeals made to the State Administrative Tribunal (including appointment of Counsel), or requests for reconsideration lodged with the WAPC, subject to consistency with any resolution of Council relating to the matter subject of an appeal or request for reconsideration, the Scheme, Local Planning Policies (in the event of any inconsistency between the Scheme, Local Planning Policies and any resolution of Council relating to the matter subject of an appeal or request for reconsideration, then the resolution of Council shall prevail), and the exclusions/conditions set out below.

Exclusions/Conditions
Nil.

P14 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- P13
LEGISLATIVE POWER	- <i>Planning and Development Act 2005</i> <i>Gazetted Local Planning Schemes</i> <i>Local Government (Miscellaneous Provisions) Act 1960</i>
DELEGATION SUBJECT	- Authorised Officers – Planning Infringements
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority under Section 234 of the Planning and Development Act 2015 to appoint authorised persons under Sections 228-231 of the Act to issue Planning Infringement Notices.

P16 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register



Properties

- DELEGATION NUMBER** - **PR01**
- LEGISLATIVE POWER** - *Local Government Act 1995, s3.24*
- DELEGATION SUBJECT** - **Notice Requiring Certain Things to be done by the Owner or Occupier of Land**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services
Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to exercise the power under s3.25 (1) of the Local Government Act 1995, to give an owner or occupier a notice requiring them to do something to the land if it is specified in Schedule 3.1 of the Act. The Chief Executive Officer must inform the owner if the occupier is not the owner.

PR01 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

DELEGATION NUMBER	- PR02
LEGISLATIVE POWER	- <i>Liquor Licensing Act 1988</i>
DELEGATION SUBJECT	- Authority to Issue s39 & s40 Certificates Liquor Licensing Act 1988
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Manager Planning Services

The Chief Executive Officer is delegated authority to issue s39 and s40 Certificates under the Liquor Licensing Act 1988.

PR02 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

Ranger

DELEGATION NUMBER	- R01
LEGISLATIVE POWER	- <i>Shire of Northam Keeping and Control of Cats Local Law 2008, Shire of Northam Dogs Local Law 2008</i>
DELEGATION SUBJECT	- Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services

The Chief Executive Officer is delegated authority under the provisions of the relevant local law to approve more than the prescribed number of dogs or cats provided the application has been advertised in accordance with Council Policy and that no adverse comments have been received.

R01 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

- DELEGATION NUMBER** - **R02**
- LEGISLATIVE POWER** - Section 3.47A(1) Local Government Act 1995
- DELEGATION SUBJECT** - **Disposal of Sick or Injured Impounded Animals**
- DELEGATE** - Chief Executive Officer
- SUB DELEGATE** - Executive Manager Development Services

The Chief Executive Officer is delegated authority to destroy an animal and dispose of the carcass if an impounded animal is ill or injured to such an extent that treating it is not practicable, in accordance with section 3.47A of the Local Government Act 1995.

No. - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
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2019/20 Delegated Authority Register

Other

DELEGATION NUMBER	- O01
LEGISLATIVE POWER	- <i>Bush Fires Act 1954, s33 & s48</i>
DELEGATION SUBJECT	- Firebreak Order - Variation
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Nil.

The Chief Executive Officer, in accordance with s48(1) of the *Bush Fires Act 1954*, is delegated authority to approve or refuse applications to provide firebreaks in alternative positions and to approve or refuse applications to provide alternative fire protection measures on land in consultation with the Chief Bush Fire Control Officer.

s48(3) of the Bush Fires Act 1954 precludes sub delegation from the CEO to others.

O01 - Delegation Use

Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.



2019/20 Delegated Authority Register

DELEGATION NUMBER	-	O02	
LEGISLATIVE POWER	-	Bush Fires Act 1954, s17(10) & s18	
DELEGATION SUBJECT	-	Burning, Prohibited (Variations)	
DELEGATE	-	Shire President Chief Bush Fire Control Officer	} Jointly
SUB DELEGATE	-	Nil.	

That pursuant to s17(10), the Shire President and the Chief Bush Fire Control Officer be delegated **jointly** the Council's powers and duties under the Bush Fires Act 1954, to vary the prohibited burning times and restricted burning times s17(7), and give notice of such s17.8, provided that the Officer in Charge of the Department of Environment and Conservation (DEC) is consulted with before the authority under this delegation is exercised in accordance with the provisions of s18 of the Bush Fires Act 1954.

O02 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- O03
LEGISLATIVE POWER	- <i>Bush Fires Act 1954, s59(3)</i>
DELEGATION SUBJECT	- Offences - Bush Fires Act
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Development Services Community Emergency Services Manager Ranger/s

In accordance with s59(3) of the *Bush Fires Act 1954*, the Chief Executive Officer is delegated authority generally to consider allegations of offences alleged to have been committed against the *Bush Fires Act* within the district and to institute and carry out proceedings in the name of the Shire against any person alleged to have committed any of those offences. This delegation extends to the issue of infringement notices by authorised Fire Control Officers in accordance with the provisions of s59A of the Act.

O03 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- O04
LEGISLATIVE POWER	- <i>Local Government Act 1995, s9.10</i>
DELEGATION SUBJECT	- Issuing of Licences, Approvals & Permits – Local Laws
DELEGATE	- Chief Executive Officer
SUB DELEGATE	- Executive Manager Corporate Services Executive Manager Development Services Executive Manager Community Services Executive Manager Engineering Services

The Chief Executive Officer is delegated authority to determine applications for the issue and or renewal of licenses and permits that are provided for in Council local laws.

O04 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.



2019/20 Delegated Authority Register

DELEGATION NUMBER	- O05
LEGISLATIVE POWER	- <i>Local Government Act 1995, Schedule 9.1</i>
DELEGATION SUBJECT	- Authority to Approve Requests for Short Term Parking
DELEGATE	- Chief Executive Officer

The Chief Executive Officer is delegated authority to approve requests for short term parking bays on town Streets within the Shire.

O01 - Delegation Use			
Date of Decision	Person/party impacted by decision	How power / discharge of duty was exercised	Name of Officer Exercising Delegation
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.
Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.

SECTION B

DELEGATIONS FROM COUNCIL TO COMMITTEES

There are NO delegated responsibilities from
Council to any of its Committees.

SECTION C

DELEGATIONS FROM CHIEF EXECUTIVE OFFICER TO OTHER EMPLOYEES

2019/20 Delegated Authority Register



The following Delegations have been made by the Chief Executive Officer to:

EXECUTIVE MANAGER CORPORATE SERVICES:

- B07** Recover charges imposed for Private Swimming Pool inspections
- F01** Creditors, Payment of
- F03** Recovery of unpaid Debtors
- O04** Issuing of Licences, Approvals & Permits – Local Laws

EXECUTIVE MANAGER DEVELOPMENT SERVICES

- A02** Power to Remove and Impound Goods
- A04** Approval of Camping Other than at a Caravan Park or Camping Ground
- A07** Shire of Northam Local Laws Administration
- A08** Perform the functions of the "local government" pursuant to the Caravan Parks and Camping Grounds Act 1995
- B01** Buildings – Grant or Refusal of Building Permits
- B02** Buildings – Grant or Refusal of Demolition Permits
- B03** Buildings – Further Grounds for Not Granting an Application
- B04** Buildings – Grant of Occupancy Permit, Building Approval Certificate
- B05** Buildings – Building Orders
- B08** Issue Permit to Deposit Material on or Excavate on or Adjacent Street
- B09** Buildings – Extending the period of duration of an Occupancy permit or a Building Approval Certificate
- B10** Buildings – Revoke Building Orders
- B11** Authorised and Approved Officers - Building Act Infringement Notices
- E01** Temporary Closure of Thoroughfares to Vehicles
- E02** Events on Roads
- F01** Creditors, Payment of
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

2019/20 Delegated Authority Register



P01	Instruct Legal Action
P02	Development Applications - Waiver of Requirement for Advertising
P03	Planning Determinations
P04	Strata Titles – Certificates of Local Government
P05	Consent to the lease of Common Property
P06	Advertising Signs
P07	Illegal Development, Giving Written Direction
P08	Amended Plans
P09	Conditions Related to Consultation
P10	Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
P11	Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
P12	Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
P13	Advising other Regulatory Authorities
P14	Appeals, Requests for Reconsideration
P15	Road Names
P16	Authorised Officers – Planning Infringements
PR01	Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
PR02	Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988
R01	Approval to keep more than the prescribed number of cats and dogs permitted by relevant local laws
R02	Disposal of Sick or Injured Impounded Animals
O03	Offences – Bush Fires Act
O04	Issuing of Licences, Approvals & Permits – Local Laws

EXECUTIVE MANAGER ENGINEERING SERVICES

A02	Power to Remove and Impound Goods
A07	Shire of Northam Local Laws Administration
B08	Issue Permit to Deposit Material on or Excavate on or
E01	Temporary Closure of Thoroughfares to Vehicles
E02	Events on Roads

2019/20 Delegated Authority Register



- E03** Gates Across Public Thoroughfare
- E04** Crossovers
- E05** Public Thoroughfares – Fixing or Altering Levels, or Alignments, or Drainage onto Adjoining Land
- E06** Public Thoroughfares – Public Access & Plans s3.52 (within designated Townsites)
- F01** Creditors, Payment of
- PR01** Notice Requiring Certain Things to be Done by the Owner or Occupier of Land
- O04** Issuing of Licences, Approvals & Permits – Local Laws

EXECUTIVE MANAGER COMMUNITY SERVICES

- F01** Creditors, Payment of
- O04** Issuing of Licences, Approvals & Permits – Local Laws

MANAGER PLANNING SERVICES

- A07** Shire of Northam Local Laws Administration
- P02** Development Applications - Waiver of Requirement for Advertising
- P03** Planning Determinations
- P04** Strata Titles – Certificates of Local Government
- P05** Consent to the lease of Common Property
- P06** Advertising Signs
- P07** Illegal Development, Giving Written Direction
- P08** Amended Plans
- P09** Conditions Related to Consultation
- P10** Recommendations to the WAPC Regarding Applications for Subdivision/Amalgamation or Strata Title
- P11** Clearance of Conditions of Development Approval, or Conditions of Subdivision/Amalgamation or Strata Title Approval
- P12** Advice to the Department for Lands Regarding Matters Associated with the Land Administration Act 1997
- P13** Advising other Regulatory Authorities
- P14** Appeals, Requests for Reconsideration
- P15** Road Names

2019/20 Delegated Authority Register



- PR02** Authority to Issue Section 39 & 40 Certificates Liquor Licensing Act 1988

MANAGER HEALTH AND ENVIRONMENT

- A04** Approval of Camping Other than at a Caravan Park or Camping Ground
- A07** Shire of Northam Local Laws Administration
- A08** Perform the functions of the "local government" pursuant to the Caravan Parks and Camping Grounds Act 1995
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

ENVIRONMENTAL HEALTH OFFICER/S

- A07** Shire of Northam Local Laws Administration
- A08** Perform the functions of the "local government" pursuant to the Caravan Parks and Camping Grounds Act 1995
- H01** Public Health Act 2016 and the Health (Miscellaneous Provisions) Act 1911 – Power or duty of the local government (enforcement agency) under any provision of these Acts
- H02** Food Act 2008 – Functions of enforcement agency

SENIOR BUILDING SURVEYOR

- A07** Shire of Northam Local Laws Administration
- B01** Buildings – Grant or Refusal of Building Permits
- B02** Buildings – Grant or Refusal of Demolition Permits
- B03** Buildings – Further Grounds for Not Granting an Application
- B04** Buildings - Grant of Occupancy Permit, Building Approval Certificate
- B08** Issue Permit to Deposit Material on or Excavate on or Adjacent Street
- B09** Buildings – Extending the period of duration of an Occupancy permit or a Building Approval Certificate
- B10** Buildings – Revoke Building Orders
- B11** Authorised and Approved Officers - Building Act Infringement Notices

2019/20 Delegated Authority Register



COMPLIANCE OFFICER

- A07** Shire of Northam Local Laws Administration
- A08** Perform the functions of the "local government" pursuant to the Caravan Parks and Camping Grounds Act 1995
- B11** Authorised and Approved Officers - Building Act Infringement Notices

RANGER/S

- A07** Shire of Northam Local Laws Administration
- O03** Offences - Bush Fires Act

COMMUNITY EMERGENCY SERVICES MANAGER

- O03** Offences - Bush Fires Act

SHIRE PRESIDENT

CHIEF BUSH FIRE CONTROL OFFICER

} Jointly

- O02** Burning, Prohibited (Variations)

12.2 ENGINEERING SERVICES

12.2.1 Proposed 2019/20 Plant & Vehicle Replacement Program

Address:	N/A
Owner:	Shire of Northam
Applicant:	Nil.
File Reference:	6.4.3.1
Reporting Officer:	Paul Kher Engineering Technical Officer
Responsible Officer:	Clinton Kleynhans Executive Manager Engineering Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to review and endorse the proposed Plant & Vehicle Replacement Program for inclusion in the Draft 2019/20 Annual Budget.

ATTACHMENTS

Attachment 1: 2019/20 Plant & Vehicle Replacement Program.

BACKGROUND / DETAILS

The proposed draft 2019/20 plant & vehicles replacement program incorporates plant and vehicles which have, or are close to reaching their optimum time for replacement. This is determined by a range of factors including trade values and likely future maintenance costs, based on industry standards, IPWEA Plant and Vehicle Management Manual Guidelines, and firsthand experience and knowledge of the asset by our operators.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 5: Infrastructure & Service Delivery

Outcome 5.3: To have safe, well-maintained community infrastructure and services to a standard expected of a Regional centre.

Financial / Resource Implications

The following table outlines how the proposed 2018/ 19 program compares to that of recent years.

	Actuals 2010/11	Actuals 2011/12	Actuals 2012/13	Actuals 2013/14	Actuals 2014/15	Actuals 2015/16	Actuals 2016/17	Actuals 2017/18	Actuals 2018/19	Proposed 2019/20	LTFP 2019/20
Plant Replacement	1,504,795	982,580	1,444,445	1,102,102	783,309	\$ 865,322	\$ 878,756	\$ 954,896	\$ 1,200,992	\$ 696,947	\$ 800,000
Proceeds	- 426,631	- 299,000	- 539,550	- 411,920	- 168,402	-\$ 313,597	-\$ 186,756	-\$ 382,363	-\$ 288,649	-\$ 186,200	-\$ 300,000
Net Cost to Council	1,078,164	683,580	904,895	690,182	614,907	\$ 551,725	\$ 692,000	\$ 572,533	\$ 912,343	\$ 554,967	\$ 500,000
Less contributions								-\$ 83,857		\$ -	\$ -
To reserve	235,000	230,000	230,000	202,480	360,000	\$ 588,965	\$ 230,000	\$ 227,871	\$ 330,000	\$ 227,871	\$ 227,871
From reserve	- 740,887	- 42,545	- 415,750	- 320,436	- 520,474	-\$ 350,000	-\$ 480,252	-\$ 362,000	-\$ 315,585	-\$ 227,871	-\$ 227,871
Net Cost to Council	572,277	871,035	719,145	572,226	454,433	\$ 790,690	\$ 441,748	\$ 354,547	\$ 926,758	\$ 554,967	\$ 500,000

Legislative Compliance

Local Government Act 1995 Part 6 – Financial Management, Clause 6.1 Annual Budget

Policy Implications

Nil.

Stakeholder Engagement / Consultation

During the development of the proposed program, potential plant operators of the vehicles and / or equipment have been consulted during the process of determining the most appropriate and practice equipment.

Risk Implications

- Reputational – Low
 - Nil reputational risk identified.
- Financial – Medium
 - There is some risk involved in terms of valuations provided by dealerships for the vehicles to be replaced. Although the valuation figure given is the most accurate at the time of the budget development, the deterioration of the vehicle between this time and the time when the vehicle actually gets traded, or auctioned could result in a further decreases in value thus increasing the net cost to Council. These reasons could be anything from the delay in budget adoption/ public advertising period, build times for new plant or unforeseen major repairs of plant to be replaced, which would not be cost effective to have repaired prior to disposal.
- Compliance – Medium
 - Nil compliance risk identified.
- Legal – Low
 - Nil legal risk identified.

OFFICER'S COMMENT

In March of 2019 staff had an independent review conducted on the management practices of the fleet for the purpose of providing recommendations for cost effective fleet management which would meet the service levels requirements of the Shire of Northam.

The majority of the recommendations of this review have been built into the replacement program with the most notable changes being:

1. Administration Vehicles: Move from the 3 year replacement frequency to every 4 years, with an assumed 80,000k target:
2. Operational Vehicles: Replacement to be considered at the end of warranty periods which typically is at 5 years. This is subject to regular condition assessments at the budget development stage.

The above recommendations and initiatives will provide Council with significant cost savings into the future.

In addition to the 2019/20 replacement program, a carry forward vehicle PN1514, being a Rangers vehicle, has also been incorporated. A budget increase for this vehicle of \$11,600 has been allowed for (Net cost to Council) to address a combination of the increase in cost for the pod compliance, and an initial over estimation of the trade value for the vehicle in 2018/19.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3688

Moved: Cr Della

Seconded: Cr Williams

That Council endorse the following listed plant and equipment program for inclusion in the 2019/20 Draft Annual Budget:

Plant Number	Description	Purchase	Proceeds	Changeover
PN1005	KUBOTA F3680 NS OUT FRONT MOWER WITH CANOPY & CATCHER	\$ 47,100	\$ 7,000	\$ 40,100
	BOBCAT ATTACHMENT	\$ 15,000	\$ 3,000	\$ 12,000
PN3555	VOLVO BL71 BACKHOE	\$ 87,141	\$ 17,000	\$ 70,141
PN0913	FUSO CANTER 4TONNE TIPPER TRUCK WITH HIAB CRANE	\$ 82,701	\$ 22,000	\$ 60,701
PN1305	ISUZU MLR 200 TIPPER MANUAL 2014	\$ 82,701	\$ 20,000	\$ 62,701
PN5017	DYNAPAC VIBRO RIDE ON ROLLER	\$ 51,372	\$ 2,000	\$ 49,372
PN1214	BOBCAT TRAILER 4500KG	\$ 25,000	\$ 1,000	\$ 24,000
PN020	HONDA FOUR WHEEL MOTOR CYCLE	\$ 23,090	\$ 200	\$ 22,890
PN0002	TRAILER TANDEM-POLMAC BOXTOP-YELLOW	\$ 15,250	\$ -	\$ 15,250
PN1415	PEGASUS 200 VERGE MOWER - FLAT MOWER 2015	\$ 15,510	\$ -	\$ 15,510
PN1309	TOYOTA HILUX WORKMATE MAN 2.7L PETROL WHITE 2014	\$ 26,041	\$ 11,000	\$ 15,041
PN1401	MAZDA -BT50 TTOP 2014 WHITE	\$ 26,041	\$ 9,000	\$ 17,041
PN1613	MITSUBISHI OUTLAND AWD LS DIESEL 7 SEAT WAGON	\$ 35,000	\$ 18,000	\$ 17,000
PN1618	HOLDEN TRAIL BLAZER 7 SEAT DIESEL SILVER	\$ 45,000	\$ 24,000	\$ 21,000
PN1520	MAZDA CX5FWD AUTO	\$ 35,000	\$ 15,000	\$ 20,000
PN1601	MV1601 MAZDA CX-9 AZAMI AWD V6 PETROL AUTO WAGON	\$ 58,000	\$ 20,000	\$ 38,000
PN1614	FORD ESCAPE WHITE 2016	\$ 35,000	\$ 17,000	\$ 18,000
PN1514	(C/F) MITSU TRITON	\$ 56,220	\$ 12,000	\$ 44,220
		\$ 761,167	\$ 198,200	\$ 562,967

CARRIED 9/0

Attachment 1

plant number	Description	Total Replacement inc radios	Trade	Changeover	Comments
PN1005	KUBOTA F3680 NS OUT FRONT MOWER WITH CANOPY & CATCHER	\$ 47,100	\$ 7,000	\$ 40,100	Replace / upgrade to improve mowing methodology
	BOBCAT ATTACHMENT	\$ 15,000	\$ 3,000	\$ 12,000	Replace / upgrade with attachment better suited to size of Bobcat
PN3555	VOLVO BL71 BACKHOE	\$ 87,141	\$ 17,000	\$ 70,141	Replace with Bobcat
PN0913	FUSO CANTER 4TONNE TIPPER TRUCK WITH HIAB CRANE	\$ 82,701	\$ 22,000	\$ 60,701	Replace with similar
PN1305	ISUZU MLR 200 TIPPER MANUAL 2014	\$ 82,701	\$ 20,000	\$ 62,701	Replace with similar
PN5017	DYNAPAC VIBRO RIDE ON ROLLER	\$ 51,372	\$ 2,000	\$ 49,372	Replace with similar
PN1214	BOBCAT TRAILER 4500KG	\$ 25,000	\$ 1,000	\$ 24,000	Replace / upgrade to carry bobcat with attachment
PN020	HONDA FOUR WHEEL MOTOR CYCLE	\$ 23,090	\$ 200	\$ 22,890	Replace with Gator SUV
PN0002	TRAILER TANDEM-POLMAC BOXTOP-YELLOW	\$ 15,250	\$ -	\$ 15,250	Replace with similar
PN1415	PEGASUS 200 VERGE MOWER - FLAT MOWER 2015	\$ 15,510	\$ -	\$ 15,510	Replace with similar
PN1309	TOYOTA HILUX WORKMATE MAN 2.7L PETROL WHITE 2014	\$ 26,041	\$ 11,000	\$ 15,041	Replace with similar
PN1401	MAZDA -BT50 TTOP 2014 WHITE	\$ 26,041	\$ 9,000	\$ 17,041	Replace with similar
PN1613	MITSUBISHI OUTLAND AWD LS DIESEL 7 SEAT WAGON	\$ 35,000	\$ 18,000	\$ 17,000	Replace with similar
PN1618	HOLDEN TRAIL BLAZER 7 SEAT DIESEL SILVER	\$ 45,000	\$ 24,000	\$ 21,000	Replace with similar
PN1520	MAZDA CX5FWD AUTO	\$ 35,000	\$ 15,000	\$ 20,000	Replace with similar
PN1601	MV1601 MAZDA CX-9 AZAMI AWD V6 PETROL AUTO WAGON	\$ 58,000	\$ 20,000	\$ 38,000	Replace with similar
PN1614	FORD ESCAPE WHITE 2016	\$ 35,000	\$ 17,000	\$ 18,000	Replace with similar
PN1514	MITSI TRITON (C/F)	\$ 56,220	\$ 12,000	\$ 44,220	Replace with similar
		\$ 761,167	\$ 198,200	\$ 562,967	

The Coordinator Governance / Administration left the meeting at 6:53pm and returned at 6:55pm.

12.2.2 Property Asset Management Plan

Address:	Various
Owner:	Shire of Northam
Applicant:	Nil
File Reference:	2.4.2.3
Reporting Officer:	Paul Kher Engineering Technical Officer
Responsible Officer:	Clinton Kleynhans Executive Manager Engineering Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

The proposed Property Asset Management Plan (PAMP) provides the various building asset management practices, processes and strategies that the Shire will apply, ensuring all Shire owned properties are fit for purpose and well maintained.

This PAMP covers all 117 properties owned by the Shire and 127 free hold land parcels such as administration facilities, libraries, community centres, visitors centres, halls, sports, health care, age care and education.

ATTACHMENTS

Attachment 1: Property Asset Management Plan (Part -1 & Part 2).

BACKGROUND / DETAILS

Building and property assets typically represent the second largest asset portfolio (after roads) for most of local governments and also present a significant risk if not managed effectively. This is the first detailed Property Asset Management Plan developed for the Shire's property portfolio and seeks to provide a more formal approach to building asset management through the best practices, asset management principals and methodology.

The PAMP demonstrates the activities and programmes that will be carried out over the life of the asset. In addition, this PAMP details the service levels the

Shire will provide to the community and resources required to deliver them. In doing so, the Shire aims to optimise performance for these buildings at the lowest possible operation and maintenance cost.

While the document is comprehensive, it is also evolving with the Shire's practice maturity.

The key elements of property asset management are:

- Taking a life cycle management approach;
- Developing cost-effective management strategies for the long term;
- Providing a defined level of service and monitoring performance;
- Continuous improvement in asset management practices;
- Understanding and meeting the demands of growth through demand management;
- Managing risks associated with asset management deficiencies;

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 2: Community Wellbeing

Outcome 2.1: People in the Shire of Northam feel that their community is caring and inclusive

Theme Area 5: Infrastructure & Service Delivery

Outcome 5.3: To have safe, well-maintained community infrastructure and services to a standard expected of a Regional centre.

Financial / Resource Implications

This plan will provide guidance on financial requirements for the next 15 years of project expenditure needs for the Shire.

Legislative Compliance

All local governments are currently required to produce a plan for the future under S5.56 (1) of the Local Government Act 1995. Regulations have been made under S5.56 (2) of the Act to briefly outline the minimum requirements to achieve this. Asset management is critical to meeting local government strategic goals and forms part of the Integrated Planning and Reporting process.

Policy Implications

W5.7 Asset Management Policy

Stakeholder Engagement / Consultation

When developing this PAMP, staff have given consideration to council endorsed community plans, Long Term Financial Plan and other informing plans.

Risk Implications

1. Reputational – Moderate
There is risk involved if the Shire does not implement and follow this property asset management plan. It could impact on community dissatisfaction regarding the service levels the Shire providing for its buildings assets.
2. Financial – High
Should the Shire not follow the guidelines of this AMP performing strategic planning it is likely to result in increased operational and maintenance costs due to poor management and programming of works and projects
3. Compliance – Medium
Continuing non-strategic approach to Shire's property portfolio may result in non-conformance with statutory or other legal requirements as listed in this Property Asset Management Plan
4. Legal - Low
There is low risk involved for legal matters, as this plan does not involve any legal formalities.

OFFICER'S COMMENT

Currently condition assessments of assets are performed by staff on an annual basis primarily for the purpose of developing forthcoming annual budgets for building maintenance and upgrade requirements. The level of detail picked up via this process is limited as it only identify needs for the next financial year.

To better manage assets long term, staff have initiated detailed inspections to be completed which will identify total number/ quantity of assets and their respective condition rating. Prior to the inspections commencing, staff will determine the level of detail to be collected is appropriate for the purpose of the AMP and not to the extent where the data is unmanageable.

Once received, this condition survey data will be used to populate the Property Asset Management Plan which will subsequently develop long term capital works programs and forecasted expenditure requirements.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3689

Moved: Cr Ryan
Seconded: Cr Proud

That Council adopt the Property Asset Management Plan as presented.

CARRIED 7/2

Debate was held around the motion.

The Chief Executive Officer clarified a point made in the debate in relation to the plans not being integrated. It was advised that this is not the case, although there is no system/platform to manage all of the various Council plans this does not mean they are not integrated, Council uses a number of systems to look after the different elements of its plans and organisation.

The Technical Officer left the meeting at 7:02pm.

Attachment 1

Shire of Northam

Property Asset
Management Plan

Part 1 - Summary



Contents

Executive Summary 3
Background and Objectives 4
Purpose of this Asset Management Plan 4
Focus of this Asset Management Plan 4
Corporate Document Relationships 4
Time Period of the AMP and Next Review Date 5
Demand 6
Historic Demand 6
Future Demand 6
Demand Management 8
Risk Management 8
Lifecycle Management Plan 10
Property Portfolio Physical Parameters 10
Property Portfolio Condition 10
Property Portfolio Data Confidence and Reliability 10
Lifecycle Management Strategies 12
Financial 13
Projected Expenditure Requirements 13
Plan Improvement and Monitoring 15
Performance Measures 15
Improvement Plan 15
Monitoring and Review Procedures 16
Glossary 17

Executive Summary

The Shire of Northam owns and maintains 116 buildings and 127 freehold land parcels, making up its property portfolio. This portfolio then enables a range of diverse services to be provided, such as municipal administration, sports, community activities, health and education.

This document is the Shire's Asset Management Plan (AMP) for the property portfolio. It outlines the activities that will be carried out over the next 15 years to provide and maintain the portfolio. It also details the service levels (standard) the Shire will provide and the resources required to deliver them.

While the document is comprehensive, it is also evolving with the Shire's practice maturity. As such there are a number of actions that have been identified that will improve the AMP's accuracy over time. All readers of this AMP must understand its limitations and applied assumptions before acting on any information contained within it. All information within this AMP is fully detailed within a separate Part 2 document.

Overall, the Shire's property portfolio is worth approximately \$83.5m. Despite this, the formal condition of buildings is not known. Furthermore, the building asset consumption ratio is currently 57% (target band is 50-75%). This ratio suggests that on average, buildings have lost 43% of their economic value. This, combined with a lack of other performance metrics (e.g. service levels), suggests that there may be some long term sustainability and performance issues.

Looking forward, there are a number of key improvement actions that would enable the Shire to better manage its property portfolio. Those actions of highest importance are to:

- = Ensure that no building renewal activities are recorded as maintenance
- = Monitor the performance of the AMP's service levels.
- = Implement a cyclical building asset condition inspection programme.
- = Develop a long term renewal works programme with associated budgets.
- = Develop an operation and maintenance schedule with associated budgets.

Background and Objectives

Purpose of this Asset Management Plan

This document is an Asset Management Plan (AMP) for the Shire's property assets. These are typically defined as either buildings or freehold owned land parcels. The AMP documents how the Shire plans to manage these assets, to deliver services of a specified quality (service levels) and what the associated long term costs are.

Focus of this Asset Management Plan

The AMP focuses on property assets. The number of properties that make up the portfolio, and their values, are detailed in Table 1

Table 1: Assets covered by the Property AMP

Corporate Document Relationships

This AMP integrates with the other following Shire documents:

- = Strategic Community Plan
- = Corporate Business Plan
- = Long Term Financial Plan
- = Annual Budget

Time Period of the AMP and Next Review Date

The AMP covers a 15 year period and will be next reviewed by 1 July 2023.

Demand

This section summarises likely factors that may affect the demand for property based services over the life of the AMP. Full details of past and future demand factors are recorded in Appendix C.

Historic Demand

A range of historical sources of service demand change have been considered. Their overall effect has been summarised as follows.

Driver Type	Effect	Demand Change
Population	Shire population up by 1410 people (+14.53%) from 9702 (2001) to 11,112 (2016)	Increase
Demographic	From 2001-2016, population up in all age bands. Median age has increased from 35 to 42 years (2001 – 2016).	Increase (changing service need)
Recreation Participation	Participation rates continue to fall slightly year on year across the general population. Walking remains the most popular activity for recreation, followed by fitness/gym, jogging & running, swimming/diving and cycling/bmxing.	Decrease
Tourism	Tourist numbers in the 'golden outback' region grew from 1.5m (2012/13) to 2.1m (2016/17). This growth may have increased demand on tourism focussed properties such as public toilets.	Increase
Climate	Annual rainfall has fallen from 440mm to 420mm per annum (1877 to 2017). Annual monthly mean maximum temperatures up from 34.5°C to 35.0°C (1902 to 2017). As a result, asset lives may be shorter due to heat exposure.	Increase

Table 2: Historic Demand Drivers

Future Demand

Consideration was given to six possible future demand drivers (political, economic, social, technological, legal and environmental) that may influence demand on the provision of property based services.

Driver Type	Effect	Demand Change
Political	IPRF legislation and future structural reform may mean that the Shire needs to increase the resources it allocates to its corporate asset management activities. Council will also require timely advice to ensure the sustainability of the property portfolio.	Increase
Economic	Demand pressure to reduce the use of non-renewable energy resources and to increasingly reuse water and/or reduce water usage. Further internal asset management practice improvements would increase financial efficiency and long term sustainability. Further work is required to refine the accuracy of asset ratios.	Increase
Social	Likely service demand growth due to a forecasted rise in population numbers. This is partially reduced by falling participation rates. Demographic change is likely to result in ongoing changes for required services, as the population gets older. Social disadvantage may be a barrier to service access.	Increase
Technological	Opportunity exists to manage and maintain the property portfolio more efficiently and sustainably. Demand and cost for some consumables can be lowered with new technologies	Increase
Legal	Increase in demand for improved inspection and preventative maintenance practices.	Increase
Environmental	Increased demand for clearer decision making around asset need. Increased demand for more environmentally sustainable assets and maintenance techniques. Increased application of energy and water saving tactics. Strong planning is required to ensure that asset lives are not shortened by climate change.	Increase

Table 3: Future Demand Drivers

Demand Management

A review of past and future demand factors shows that property service demand change has occurred, and will also likely occur into the future. Looking forward, the following initiatives/improvements are proposed to meet demand changes.

- = Review the Shire's asset management resources (e.g. staff) to ensure that it can continue to deliver currently required tasks, as well as to develop and implement future practice improvements.
- = Identify energy and water consumption targets for each building. Implement appropriate tactics in order to reach these targets.
- = Identify (where appropriate) the capacity of each building in terms of usage.
- = Monitor (where appropriate) building's capacity and usage levels.
- = Develop operation and maintenance service levels.
- = Identify future technologies that can facilitate more effective and cost efficient building management practices.
- = Develop a community facilities services plan.

Risk Management

A risk analysis of the current property asset management deficiencies identified by the AMP has been undertaken. The results are detailed in Appendix D, Table 4

Ref.	Risk	Level of Risk	Further Action
1	AMP service levels are not monitored.	High	Begin to monitor performance.
8	Condition of buildings is not clearly known.	High	Develop and implement a cyclical inspection programme.
9	Insufficient building inventory information is recorded.	High	
11	Future financial projections may not be robust.	High	Develop a medium term capital works programme
12	Capital projects cannot be prioritised against the SCP.	High	Consider the development of a capital works evaluation procedure.
13	Planned maintenance and operation schedules, with budgets, do not exist.	High	Develop an operation and planned maintenance schedule.
14	Performance of the portfolio is not clearly known.	High	Review the asset management sustainability ratios.

Table 4 outlines the top identified risks.

Ref.	Risk	Level of Risk	Further Action
1	AMP service levels are not monitored.	High	Begin to monitor performance.
8	Condition of buildings is not clearly known.	High	Develop and implement a cyclical inspection programme.
9	Insufficient building inventory information is recorded.	High	
11	Future financial projections may not be robust.	High	Develop a medium term capital works programme
12	Capital projects cannot be prioritised against the SCP.	High	Consider the development of a capital works evaluation procedure.
13	Planned maintenance and operation schedules, with budgets, do not exist.	High	Develop an operation and planned maintenance schedule.
14	Performance of the portfolio is not clearly known.	High	Review the asset management sustainability ratios.

Table 4: Major Property Asset Management Risks



Lifecycle Management Plan

The lifecycle management plan details how the Shire intends to manage and operate its property portfolio at the agreed service levels. Full details of the portfolio can be found in Appendix E.

Property Portfolio Physical Parameters

Property Type	Quantity	Current Replacement Cost	Fair Value	Annual Depreciation
Freehold Land Parcels	127 (3,667,117m ²)	\$14,259,574	\$14,259,574	Nil
Buildings	117	\$69,090,832	\$39,539,188	\$696,615
Governance	3	\$2,115,950	\$447,475	\$2,822
Law Order & Public Safety	12	\$2,532,738	\$1,744,963	\$36,798
Welfare Services	6	\$5,562,183	\$4,229,075	\$86,448
Housing	4	\$1,530,817	\$861,915	\$18,829
Community Amenities	15	\$1,348,998	\$938,596	\$20,969
Recreation & Culture	55	\$45,263,380	\$23,629,464	\$471,890
Transport	12	\$1,550,500	\$560,012	\$14,957
Economic Services	9	\$9,186,266	\$7,127,688	\$43,902
Total	243	\$83,350,406	\$53,798,762	\$696,615

Table 5: Property Portfolio Physical Parameters

Property Portfolio Condition

Currently condition assessments of assets are performed by internal staff on an annual basis primarily for the purpose of developing the forthcoming annual budgets for building maintenance and upgrade requirements.

A more formal inspection process needs to be implemented to capture detail condition data. This has been captured as an action item.

Property Portfolio Data Confidence and Reliability

Table 6 details the reliability and confidence levels of the current asset data the Shire holds. It is the Shire's intention to progress towards a position whereby data confidence levels for all areas are classified as either a 1 or 2. Where 1 is 100% confidence and 2 identifies gaps may be present.

Condition is rated 1 to 5 where 1 is excellent and 5 is very poor, as the current condition of assets is relatively unknown and average of 3 has been assigned.

Property Type	Inventory	Condition	Valuation
Buildings	2	3	2
Freehold Land Parcels	1	N/A	1

Table 6: Property Portfolio Data Confidence Levels



Lifecycle Management Strategies

Operation & Maintenance Strategy

The Shire seeks to progress to a point whereby it employs preventative maintenance strategies wherever possible, in order to maximise asset performance and minimise long term costs. Each building's strategy will be specifically designed for its own requirements. Technical maintenance service levels will be listed in a standalone manual and the asset inspection frequencies in Appendix F. All planned maintenance activities will also be individually costed, and these then used to inform the long term budget requirements.

Renewal Strategy

Building assets are periodically inspected to determine their condition, on a 1 (new/excellent) to 5 (very poor/failed) scale. However, past inspections have not necessarily formally recorded ratings for all components. An improvement action to address this has been listed. Condition results will be used to predict assets' potential year of renewal. Staff then reinspect these assets to determine the timing, scope and budget of any future renewal project. Projects are then listed on a long term works programme and reported within this AMP.

Upgrade/New Strategy

The need for new and/or upgraded assets (e.g. to meet a service deficiency) are identified from several potential sources. Each potential asset is investigated by staff and where valid, often prioritised against similar projects. Approved projects are then listed onto the works programme. At present, the Shire does not have a formal prioritisation framework for upgrade/new assets, where their 'strategic fit' against the Strategic Community Plan can be determined. An improvement action to consider this has been listed.

Disposal Strategy

The Shire does not frequently dispose of property assets (this is where the asset is not replaced/renewed). Where a potential need is identified, then this is considered by staff, and in some cases, Council.

Financial

This section contains the financial requirements resulting from all the information presented in this AMP. A detailed financial model is recorded in Appendix G.

Projected Expenditure Requirements

Expense Type	Year 1 2018/19 Budget	Year 2 2019/20	Year 3 2020/21	Year 4 2021/22	Year 5 2022/23
Operations	\$366,630	\$381,295	\$396,547	\$412,409	\$428,905
Maintenance	\$682,309	\$672,575	\$691,047	\$709,988	\$729,408
Building Manager	\$101,219	\$104,256	\$107,383	\$110,605	\$113,923
Renewal	\$711,441	\$731,441	\$764,441	\$824,441	\$824,441
Upgrade	\$243,188	\$1,025,000	\$1,651,681	\$0	\$0
New	\$0	\$0	\$0	\$3,033,000	\$0
Disposal	\$0	\$1,774,000	\$0	\$1,000,000	\$0
Required Funds	\$2,104,787	\$1,140,567	\$3,611,099	\$4,090,443	\$2,096,678

Expense Type	Year 6 2023/24	Year 7 2024/25	Year 8 2025/26	Year 9 2026/27	Year 10 2027/28
Operations	\$446,061	\$463,904	\$482,460	\$501,758	\$521,829
Maintenance	\$749,318	\$769,728	\$790,648	\$812,089	\$834,062
Building Manager	\$117,341	\$120,861	\$124,487	\$128,221	\$132,068
Renewal	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441
Upgrade	\$0	\$0	\$0	\$0	\$0
New	\$0	\$0	\$0	\$0	\$0
Disposal	\$0	\$0	\$0	\$0	\$0
Required Funds	\$2,137,161	\$2,178,934	\$2,222,036	\$2,266,510	\$2,312,400

Expense Type	Year 11 2028/29	Year 12 2029/30	Year 13 2030/31	Year 14 2031/32	Year 15 2032/33
Operations	\$542,702	\$564,410	\$586,986	\$610,466	\$634,885
Maintenance	\$856,577	\$879,646	\$903,279	\$927,489	\$952,284
Building Manager	\$136,030	\$140,111	\$144,314	\$148,644	\$153,103
Renewal	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441
Upgrade	\$0	\$0	\$0	\$0	\$0
New	\$0	\$0	\$0	\$0	\$0
Disposal	\$0	\$0	\$0	\$0	\$0
Required Funds	\$2,359,750	\$2,408,608	\$2,459,021	\$2,511,039	\$2,564,713

Table 7: Property Asset Projected Expenditure Requirements

Plan Improvement and Monitoring

This Section of the AMP outlines the degree to which it is an effective and integrated tool within the Shire. It also details the future tasks required to improve its accuracy and robustness.

Performance Measures

The effectiveness of the AMP will be monitored by the performance of the three statutory ratios that the Shire reports on. Each ratio is described in Appendix H. The Shire's current performance is recorded in Table 9.

Year	Asset Consumption Ratio	Asset Sustainability Ratio	Asset Renewal Funding Ratio
2018	57%	21% (Below)	84.0% (Below)

Table 8: AMP Performance Measures

Improvement Plan

The asset management improvement plan generated from this AMP is shown in Table 9.

Task No	Task	Responsibility	Timeline
1	Refine the reporting of works expenditure to ensure that no building renewal activities are recorded as maintenance, and that operation and maintenance are split.	Building Supervisor	Ongoing
2	Monitor the performance of the AMP's service levels (see Appendix B – P.11).	Engineering Technical Officer	Ongoing
3	Implement a cyclical building asset condition inspection programme (see Appendix E – P.49).	Building Supervisor	Ongoing
4	Develop a long term capital works programme with associated budgets (see Appendix E – P.49).	Engineering Technical Officer	Every 5 years
5	Develop an operation and maintenance schedule with associated budgets (see Appendix C – P.22 & Appendix F – P.47).	Building Supervisor	Annually
6	Review the Shire's asset management resource levels (see Appendix C – P.17).	Engineering Technical Officer	Ongoing

Task No	Task	Responsibility	Timeline
7	Identify energy and water consumption targets for each building. Implement appropriate tactics in order to reach these targets (see Appendix C – P.22).	Building Supervisor	Ongoing
8	Identify (where appropriate) the capacity of each building in terms of usage (see Appendix C – P.13 & 19).	Site Manager	Ongoing
9	Monitor (where appropriate) building's usage levels (see Appendix C – P.13 & 19).	Site Manager	Ongoing
10	Identify future technologies that can facilitate more effective and cost efficient building management practices (see Appendix C – P.21).	Executive Manager Engineering Services & Building Supervisor	Ongoing
11	Develop a community facilities service plan for at least the next fifteen years (see Appendix C – P.19).	Executive Manager Community Services	Ongoing
12	Review the Shire's IT strategy towards managing the portfolio (see Appendix C – P.21).	Executive Manager Corporate services	Ongoing
13	Develop a capital project evaluation and prioritisation framework (see Appendix E – P.51).	Executive Management Team	Ongoing
14	Investigate and refine the Shire's asset performance ratios (see Appendix H – P.18).	EM Corporate services	Ongoing

Table 9: Property AMP Improvement Plan

Monitoring and Review Procedures

This AMP will be reviewed during annual budget preparation and amended to recognise any changes in service level and/or resources available to provide those services as a result of the budget decision process.



Glossary

Term	Explanation
ABS	Australian Bureau of Statistics – Producer of data (e.g. census)
ACR	Asset Consumption Ratio – A measure of how much economic value remains within assets.
ADE	Annual Depreciation Expense – A measure of how much economic value is lost on an annual basis due to assets ageing/deteriorating.
AMP	Asset Management Plan – A long term plan that indicates how assets will be managed to achieve desired outcomes.
ARFR	Asset Renewal Funding Ratio – A measure as to whether money is available to renew (replaced) assets in the future as and when they require so.
ASR	Asset Sustainability Ratio – A measure as to whether assets have historically been renewed (replaced) as and when they were required so.
BCA	Building Code of Australia – A national construction code.
CRC	Current Replacement Cost – The cost of replacing an asset with an as new equivalent, at a given point in time.
DRC	Depreciated Replacement Cost (see FV) – The cost/value of an asset, considering its age and/or condition at a given point in time.
FV	Fair Value (see DRC) – The cost/value of an asset, considering its age and/or condition at a given point in time.
IPRF	Integrated Planning & Reporting Framework – Legislated operational framework under which local governments plan for, and resource, the long term delivery of objectives and services to its community.
ISO	The International Organisation for Standardisation – Custodian for International Standards.
KPI	Key Performance Indicator(s) – A value that enables performance to be measured.
LTFP	Long Term Financial Plan – Long term plan (e.g. 10 years) of an organisation's income and expenditure projections.
NPV	Net Present Value - the value in the present of a sum of money, in contrast to some future value it will have when it has been invested at compound interest.
SCP	Strategic Community Plan – A long term plan (e.g. 10 years+) that sets out an organisation's vision, aspirations and objectives.

Shire of Northam

Property Asset Management Plan

Part 2 - Detailed





Appendices

Appendix A – Legislation, Acts, Regulations & Standards 3

Appendix B – AMP Stakeholders and Service Levels 6

Appendix C – Property Demand 12

Appendix D – Risk Management Analysis 24

Appendix E – Portfolio Physical Parameters 28

Appendix F – Lifecycle Management Strategies 43

Appendix G – Financial Model 50

Appendix H – Asset Ratios..... 54

Appendix A – Legislation, Acts, Regulations & Standards

This section provides details on all legislation, standards, policies and guidelines that should be considered as part of the management practices of the Shire's property assets.

Legislation / Standard / Organisation	Requirement / Document
Local Government Act 1995	Sets out role, purpose, responsibilities and powers of local governments including the preparation of a long term financial plan supported by AMPs for sustainable service delivery. The Act also provides guidance on the rules around local governments who derive revenue from operations such as non-core business.
Building Code of Australia	The Building Code of Australia (BCA) is Volumes One and Two of the National Construction Code (NCC). The BCA is produced and maintained by the Australian Building Codes Board (ABCB) on behalf of the Australian Government and State and Territory Governments. The BCA has been given the status of building regulations by all States and Territories.
Aboriginal Heritage Act 1972	Regulations and requirements that the Shire must comply with relating to aboriginal heritage.
Aboriginal Heritage Regulations 1974	Preservation of the community places and objects used by traditional owners.
Native Title Act 1999	Regulations and requirements that the Shire must comply with in relation to the use of land.
Dangerous Goods Safety Act 2004	Relates to the safe storage, handling and transport of dangerous goods.
Health Act 1911	Relates to the handling and disposal of hazardous materials including asbestos.
Dividing Fences Act (1961)	Local government exemption from 50/50 contribution for dividing fences abutting public open space.
Occupational Health and Safety Act 1984	The Occupational Health and Safety Act is concerned with protecting the safety, health and welfare of people engaged in work or employment. Full consideration and application of the Act should be given in order to identify,

Legislation / Standard / Organisation	Requirement / Document
	manage and reduce or mitigate the risk of harm to the Shire's employees.
OSH Regulations 1996	The guidelines for employees and employers to undertake within the work environment
Disability Discrimination Act 1992	<p>The Federal Disability Discrimination Act 1992 (D.D.A.) provides protection for everyone in Australia against discrimination based on disability. It encourages everyone to be involved in implementing the Act and to share in the overall benefits to the community and the economy that flow from participation by the widest range of people.</p> <p>Disability discrimination happens when people with a disability are treated less fairly than people without a disability. Disability discrimination also occurs when people are treated less fairly because they are relatives, friends, carers, co-workers or associates of a person with a disability.</p>
Disability Services Act 1993	An Act for the establishment of the Disability Services Commission and the Ministerial Advisory Council on Disability, for the furtherance of principles applicable to people with disabilities, for the funding and provision of services to such people that meet certain objectives, for the resolution of complaints by such people, and for related purposes.
Disability Services Regulations 2004	Current amendments to Disability Services Act (1993)
Accounting Standards	<ul style="list-style-type: none"> = AASB 5 Non-Current Assets Held for Sale and Discontinued Operations = AASB 13 Fair Value Measurement = AASB 116 Property, Plant and Equipment = AASB 118 Revenue = AASB 119 Employee Benefits = AASB 136 Impairment of Assets = AASB 138 Intangible Assets = AASB 140 Investment Property = AASB 1051 Land Under Roads
Other Standards and Regulations	Other relevant documents include, but are not limited to:

Legislation / Standard / Organisation	Requirement / Document
	<ul style="list-style-type: none"> = AS/NZS 4360: 1995 Risk Management = All other relevant State and Federal Acts & Regulations = All Local Laws and relevant policies of the organisation.
Shire of Northam Policies	<ul style="list-style-type: none"> = G1.7 – Risk Management = F4.2 – Purchasing & Tendering = F4.4 – Local Price Preference = W5.7 – Asset Management = A8.5 – Management of Council Property Leases

Table 1: Legislative Requirements, Standards, Policies and Guidelines



Appendix B – AMP Stakeholders and Service Levels

AMP Stakeholders

Analysis of the Shire's property portfolio revealed that there are five key stakeholder groups. These stakeholders are identified below and while there may be other minor stakeholders, they have not been specifically considered by this AMP.



Figure 1: Property Stakeholders

Process for Developing Potential Service Levels

In developing the service levels for the property portfolio, the Shire has generally applied the framework as set out in the IIMM. The process broadly applies five steps, being:

- = Identify service attributes important to customers
- = Define the delivered customer service levels
- = Develop performance measures
- = Consult with customers
- = Make service level based decisions

Strategic Community Plan (SCP) Drivers

In addition to considering the needs and wants of different stakeholder groups, the SCP was also reviewed to identify Themes of relevance. The following table outlines those Actions that may influence this AMP's service levels.

Theme	Outcome	Action
Economic Growth	1.4 – A robust tourism industry which contributes to the economic development of the Shire and optimises Northam's role as a hub for tourists to the region.	Develop tourism opportunities based around the Shire's unique cultural, heritage and environmental assets.
Community Wellbeing	2.1 – People in the Shire of Northam feel that the community is caring and inclusive.	Improved facilities and activities for youth are available within the Shire.
	2.2 - There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.	Maintain a range of sporting facilities in Northam townsite, as expected of a Regional Centre. Maintain local facilities in other local communities in the Shire of Northam
Environment & Heritage	4.2 - The Shire of Northam honours, and is recognised for, its unique heritage and cultural identity.	The Shire of Northam's heritage buildings and locations are well maintained.
	4.3 - Residents and organisations within the Shire of Northam are supported to reduce their environmental impact.	Increase energy efficiency in Shire-controlled buildings and increased procurement of renewable energy.
Infrastructure & Service Delivery	5.1 - The Shire of Northam sensitively facilitates urban renewal and improved urban realm.	Pursue a Land Rationalisation Strategy.
	5.3 - To have safe, well-maintained community infrastructure and services to a standard expected of a Regional Centre.	Implement robust asset management plans which promote efficient, safe and quality infrastructure. Deliver infrastructure projects effectively, on budget and schedule, aligned with local

		community plans and infrastructure projects
		Improve and encourage utilisation of existing airport facilities and associated air services.

Table 2: Strategic Community Plan Objectives Aligned to the Property Portfolio

Consideration of the objectives listed above shows that the following property service areas are of high importance to the SCP. These may then be considered by the final service levels within this AMP:

- = Condition (quality)
- = Energy Efficiency
- = Environmental sustainability
- = Fit for Purpose
- = Safety
- = Utilisation



Stakeholder Key Service Attributes

Each of the key stakeholders were considered as to what they value and expect from property assets. These needs and wants were captured and have been presented in the table below. Those considered of high importance (frequently occurring) and those which are needed, were then considered to form the basis of the AMP's Service Levels.

Stakeholder	Specific Needs/Wants	Need or Want?	Service Attribute
Shire (Council & Staff)	Properties are managed to meet all applicable regulations	Need	Compliance
	Properties are managed in a financially sustainable manner	Want	Financial Sustainability
	Properties are maintained in a safe condition so as to minimise the Shire's and users' risk exposure	Need	Safety
	Properties are accessible to all legal users	Want	Accessibility
	Properties are available for use when users want them.	Want	Availability
	Properties are managed to reduce, and where possible avoid, negative environmental outcomes	Want	Environmental Sustainability
	Users are satisfied with properties	Want	Customer Satisfaction
	Properties are of a suitable quality to attract and retain staff	Want	Quality
	Properties have functional flexibility to be able to provide multiple services	Want	Flexibility
Residents & Landowners	Property portfolio adds to local aesthetics	Want	Aesthetics
	Property portfolio enhances local property values	Want	Quality
	Properties are designed and maintained in order to discourage anti-social behaviour	Want	Safety
Tourists & Visitors	Properties are accessible	Want	Accessibility
	Properties are available	Want	Availability
	Properties are well maintained and to a high standard	Want	Quality
	Properties are safe	Want	Safety
	Properties are well signed	Want	Signage
	Properties add to the Shire's aesthetic appeal	Want	Aesthetics
	Properties are accessible	Want	Accessibility

Stakeholder	Specific Needs/Wants	Need or Want?	Service Attribute
Community & Sporting Groups	Properties are available	Want	Availability
	Properties are well maintained and to a high standard	Want	Quality
	Properties are safe	Want	Safety
	Properties can be adapted to suit different services	Want	Flexibility
	Properties add to the Shire's aesthetic appeal	Want	Aesthetics
Local Business	Properties are accessible	Want	Accessibility
	Properties are available	Want	Availability
	Properties are well maintained and to a high standard	Want	Quality
	Properties adds to the aesthetic appeal of the Shire	Want	Aesthetics
	Properties represent value for money	Want	Financial Sustainability
	Properties enhance trade	Want	Economic Development
	That consultation occurs on major property projects	Want	Consultation

Table 3: Stakeholder Service Levels

The following service attributes are either frequently occurring and/or needed. As such, they are considered for potential Service Levels.

- = Compliance – Frequency: 1 and Needed
- = Quality – Frequency: 5
- = Safety – Frequency: 4 and Needed

Service Level Targets and Performance

By considering the potential service attributes from the SCP and stakeholder key service attributes, KPIs have been selected to monitor performance delivery. The following table outlines the KPIs.

KPI	Driver	Level of Service	Performance Measure	Target	Current	Data Confidence
Compliance & Safety	Stakeholder attributes & SCP	Ensure effective management of risks to health in accordance with relevant legislation and community needs.	No. of reported incidents of non-compliance, safety and maintenance defects corrected within intervention targets.	0 incident / annum	Unknown	2
Environmental Sustainability	SCP	Buildings are managed as to minimise their use of non-renewable resources.	Percentage of buildings' electricity usage that is from renewable sources.	20%	Unknown	2
			Percentage of building waste water that is reused.	10%	Unknown	2
Quality	Stakeholder attributes & SCP.	Ensure that buildings are clean, inviting, damage and graffiti free and reflect heritage values where appropriate.	Number of complaints per annum regarding the quality of buildings.	No more than 10 separate issues	Unknown	2
		Buildings are maintained in a good condition / are physically sustainable.	Percentage of building components, by replacement cost, rated as between a condition of 1 and 3.	80%	Unknown	2
Utilisation	SCP	Buildings are fit for purpose and well utilised.	Percentage of buildings that meet or exceed their utilisation targets.	60%	Unknown	2

Table 4: Service Level Targets and Performance

Appendix C – Property Demand

Background

Council's fundamental role is to provide services to its community and stakeholders. These services are often underpinned by assets. Predicting future demand for services (e.g. recreation facilities) is important to ensure that the appropriate assets are provided and maintained.

This section of the AMP looks broadly at both historical and future levels of property demand. Readers should be aware though that as with any demand forecasting, prediction is rarely ever 100% correct.

Historic Property Demand

Demand for services is generally measured by how many customers use the asset(s). However, the Shire generally does not monitor individual building usage levels. To ascertain historical influences on demand, a range of different demand sources have been considered. Each is discussed as follows.

Population & Demographic Change

When the overall population of the Shire (Figure 2) between 2001 and 2016 is considered, the number at census night has risen from 9,702 to 11,112. This increase of 1,410 people (+14.53 %) means that undoubtedly, demand from property based services has increased.

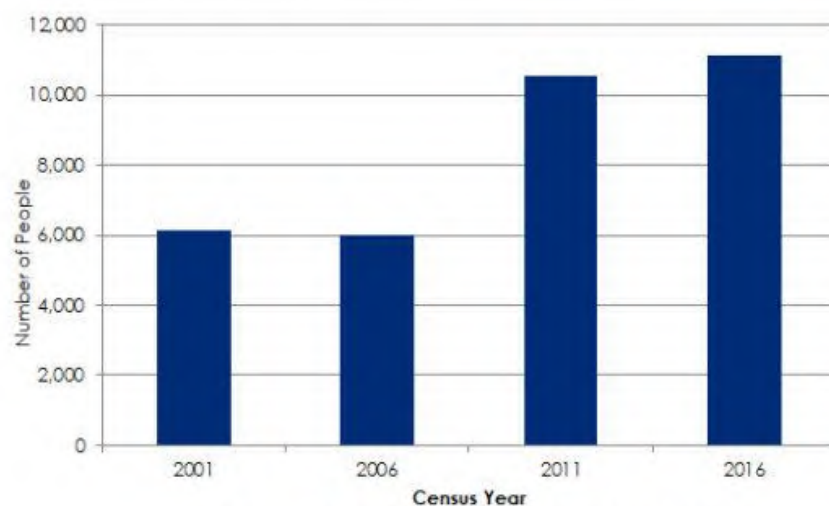


Figure 2: ABS Census Population – Shire of Northam 2001 - 2016

Over the same timeframe, the median age has increased from 35 to 42. This significant change would undoubtedly have also changed the demand for

specific building based services. For example, there may be proportionally more demand for passive recreation services which would be required by older people.

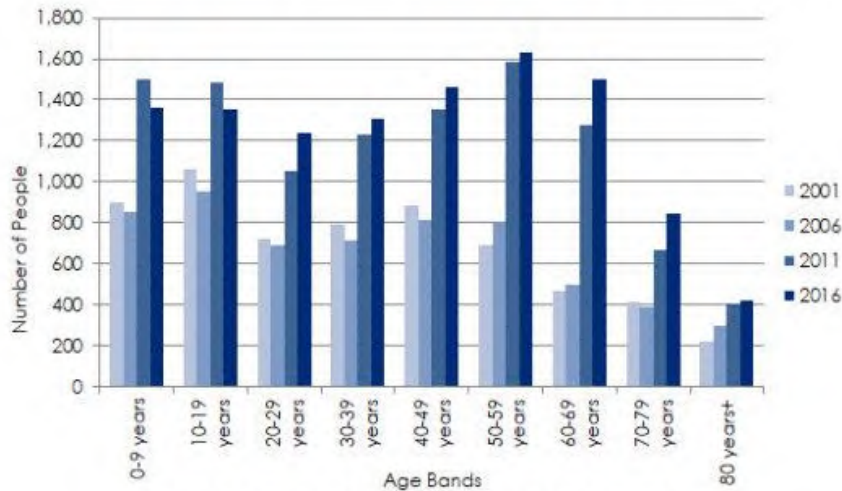


Figure 3: ABS Census Demographics – Shire of Northam 2001-2016

Recreation Participation Change

The ABS Participation in Sport and Physical Recreation Survey was last conducted in 2013-14. Within Australia, walking for exercise remained the most popular activity over time with a participation rate of 19.2%. The second and third most popular activities were fitness/gym (17.4%) and jogging/running (7.4%) respectively.

Within WA (Figure 4), participation rates peaked at around 75% in 2002 and have since steadily fallen to 63% in 2013. If this trend is also representative of the Shire's population, then it is important, as this could offset any service demand variation from a changing population size. However, this position cannot be categorically determined without the assistance of property usage statistics. The collation of this information has been listed as an improvement action.

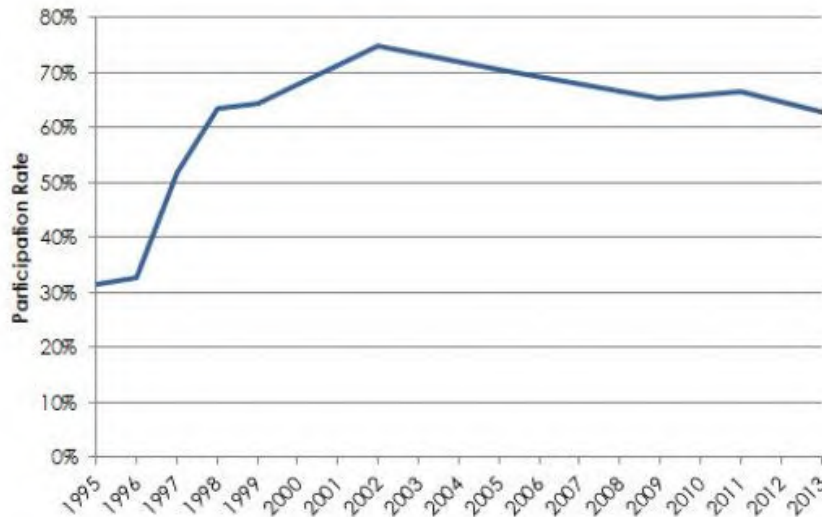


Figure 4: ABS Sport and Recreation Participation Rates

Tourist & Visitor Numbers Change

Outside of immediate local demand, there may be potential demand from visitors to the Shire, whether day trippers or tourists. Figures from Tourism WA show that over the past five years, the estimated number of visitors to/within WA have risen from 22.0million in 2013 to 30.5million in 2017. Figures show that 7% of visitors go to the 'golden outback' region, within which the Shire sits. Assuming that a portion of these visitors may visit the Shire, increases in WA tourist numbers may have resulted in increasing demand of property based services. However, the overall demand change effect is considered to be negligible.

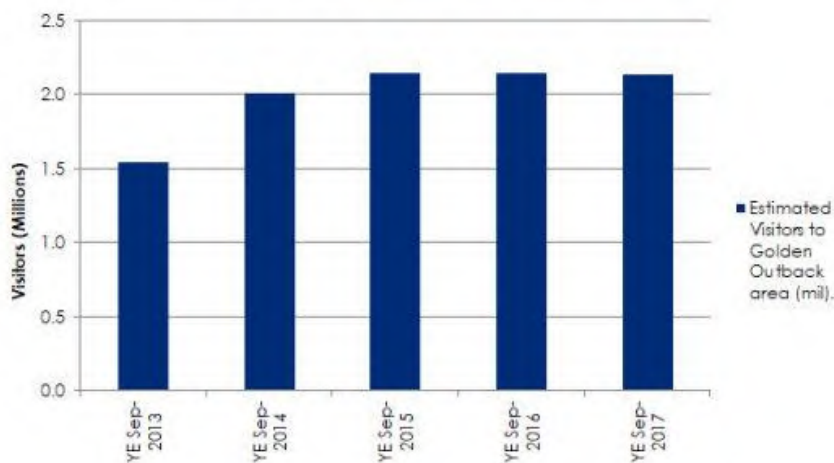


Figure 5: Estimated Golden Outback Visitors (Source: Tourism WA February 2018)

Rainfall Change

Consideration of historical annual rainfall may provide an indication of climate change and whether buildings will need to adapt to meet water supply challenges. Figure 6 shows the annual total rainfall at Northam from 1877 to 2017. Considering the linear trend line, it can be seen that average annual rainfall levels have slowly fallen from approximately 440mm to 420mm per annum. While it is difficult to determine whether this trend has directly affected the Shire's buildings in any way, it does reinforce the importance of minimising water usage.

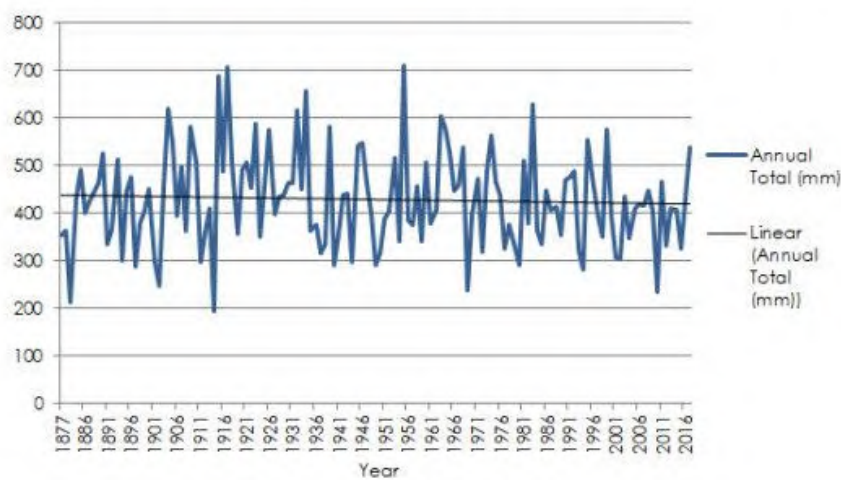


Figure 6: Northam Weather Station Historical Annual Rainfall

Temperature Change

A review of the annual mean maximum temperatures shows that between 1902 and 2017, there has been an increase from about 34.5 degrees to 35.0 degrees (Figure 7). This change demonstrates that the local environment is indeed experiencing hotter temperatures. Over time, this climatic temperature change is likely to affect a number of building assets, their component's lives and even operational costs. If this occurs, then the whole of life costs will increase, resulting in additional budgetary demands.

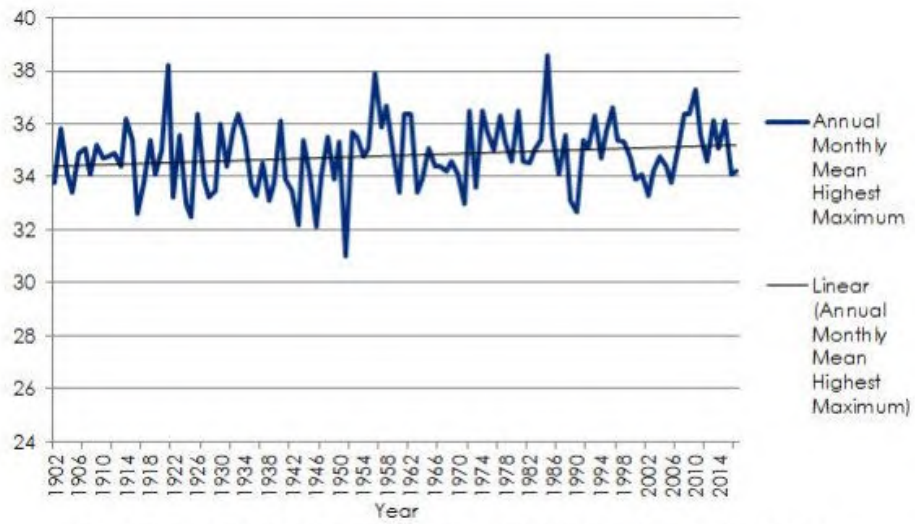


Figure 7: Northam Weather Station Historical Annual Monthly Mean Maximum Temperature

Future Demand Drivers

In order to identify future demand pressures on the Property Portfolio (both positive and negative), six driver categories have been considered. These drivers may influence actual usage levels, as well as possibly requiring future resources to meet specific service needs or goals. Each of these demand drivers are discussed below and their effect summarised. The exact effects of many of these drivers are difficult to quantify and may also require further study and research.

Political Demand

Council

The largest area of demand that the Shire's Council can influence is that around changes to service levels. For example, by enforcing changes to current maintenance practices (e.g. increasing cleaning frequency) or by providing enhanced services (e.g. building additional infrastructure), Council can then also increase or decrease the associated whole of life costs. To ensure that this demand is managed, Council need to be informed on both service demand from other areas, as well as the financial sustainability of the service levels that they may wish to provide. This AMP will help to ensure demand changes imposed by Council are manageable

Integrated Planning & Reporting and Fair Value

The introduction of the IPRF to WA local governments, as well as the requirement of fair value accounting standards, has meant that there is demand for stronger asset and financial management practices. These requirements are most likely to remain in place over the life of this AMP. As such, the Shire will need to continue to sufficiently resource associated activities, such as asset management planning.

Structural Reform

In recent years, the WA local government sector has been engaged in a number of state government driven reform initiatives. This included the now ceased amalgamation programme and the introduction of the IPRF. At present, the state government is continuing with this reform, with the next major initiatives scheduled being the Auditor General taking over responsibility for local government audits from 1 July 2018, as well as the review of the Local Government Act. At present, the exact effects of these changes upon the property service is unclear.

Change Effect: IPRF legislation and future structural reform may mean that the Shire needs to increase the resources it allocates to its corporate asset management activities. Council will also require timely advice to ensure the sustainability of the property portfolio.

Economic Demand

Energy and Water Costs and Availability

The operation and maintenance of the Shire's property assets uses basic commodities such as energy (e.g. electricity & gas) and water. Some energy costs, typically in the form of electricity, have increased sharply over the last 15-20 years due to the higher costs of supply and transmission/transportation. Equally, with falling rainfalls across the state and higher median maximum temperatures, water security and cost have also become increasingly important.

It is possible that prices for basic commodities will continue to rise above normal inflation levels over the life of this AMP. To help protect itself against future price increases, there is value in the Shire investigating and implementing resource reduction tactics (e.g. water saving devices). Furthermore, the addition of energy generating and storage technologies may also help to assist with the reduction of energy costs.

Council Financial Sustainability

In recent years there has been a moderate level of publicity and investigation into the long term sustainability of WA local governments. A key introduced initiative has been the publication of a number of asset sustainability ratios. These are published in the Shire's Annual Report and also through the mycouncil.wa.gov.au website. A review of the MyCouncil ratios shows that all three asset focussed ones have consistently been at or above target bands.

Change Effect: Demand pressure to reduce the use of non-renewable energy resources and to increasingly reuse water and/or reduce water usage. Further internal asset management practice improvements would increase financial efficiency and long term sustainability.

Social Demand

Population

Western Australia Tomorrow is a set of forecasts representing the best estimate of Western Australia's future population size based on current fertility, mortality and migration trends. These trend forecasts are used to identify potential preferred future scenarios that can be built upon; as well as less favourable possibilities for which mitigating action can be taken. The forecast contains a Shire population forecast spanning from 2011 until 2026. The forecast contains 5 bands of population, with A being the most pessimistic and E the most optimistic. The results are shown in Table 5.

Year	Band A	Band B	Band C	Band D	Band E
2011	10,830	10,830	10,830	10,830	10,830
2016	11,870	12,070	12,250	12,390	12,650
2021	12,970	13,290	13,550	13,770	14,140
2026	14,020	14,440	14,760	15,050	15,530
Change	+3,190 (29%)	+3,610 (33%)	+3,930 (36%)	+4,220 (39%)	+4,700 (43%)

Table 5: Population Forecasts by Bands

When the census results are considered, it shows that the Shire's population is rising at approximately 1.1% per annum (2011-2016). Longer term, growth was around 5.4% per annum (2001-2016), driven strongly by economic investment. The differences in growth rates makes it difficult to determine a future one. However, assuming that the lower rate of 1.1% is likely, then growth broadly falls in line with Band A. This suggests that by 2026, the Shire's population would have grown by a further 2,150 people. As such, property based service demand is also likely to grow. Ensuring that demand can be met, it is of high importance to understand where capacity and usage lies. An improvement action to ascertain this information has been listed.

Demographics

Historical census data showed that the Shire's median age rose from 35 in 2001 to 42 in 2016. With it likely that this trend will continue into the future, there will naturally be some change in service demand. For example, buildings that support services such as active recreation, day care and so on, may become less utilised. Conversely, buildings that support activities preferred by older generations may have increasing service demand. Looking forward, it will be important for the Shire to identify the correct services required by its community, so that buildings can be configured to meet service need. An improvement action to develop a community facilities services plan has been listed.

Social Disadvantage

A review of the ABS 2011 SEIFA index of advantage and disadvantage showed that the Shire has an index number of 942. This places the Shire at the 28 percentile within Australia and 19 percentile within WA. This means that the Shire's population are generally below average in the state index, suggesting that as a community, there is likely to be access barriers to property based services (e.g. cost). Ensuring that barriers are removed wherever possible, will be of high importance.

Participation Rates

Figures from the ABS' Sport and Recreation Participation surveys show that since 2002, participation has fallen by around 11.9% by 2013. If this decline of around 1.08% per annum were to continue, then participation rates may fall to around 49% by 2036, as shown in Figure 8. The ABS figures also suggest that demand for different activities has changed. Therefore there is a need to regularly review the activities which are the most popular within the Shire and align services to demand.

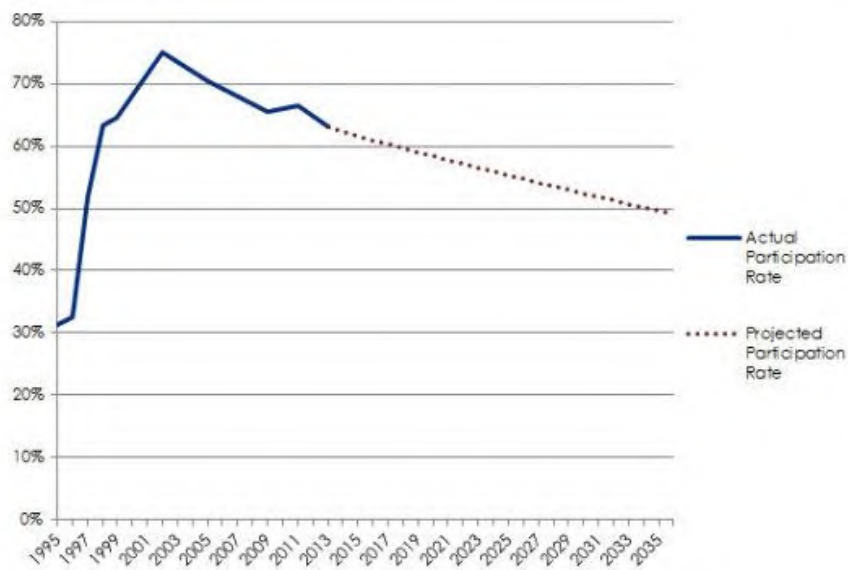


Figure 8: WA Actual (ABS) and Projected Recreation Participation Rates

When the potential rate of decline is considered against the Shire's projected future population (Figure 9), it shows that the actual numbers of sport and recreation participants will also grow, but at a lesser rate, at approximately +1.1% per annum, to 8,000 people.

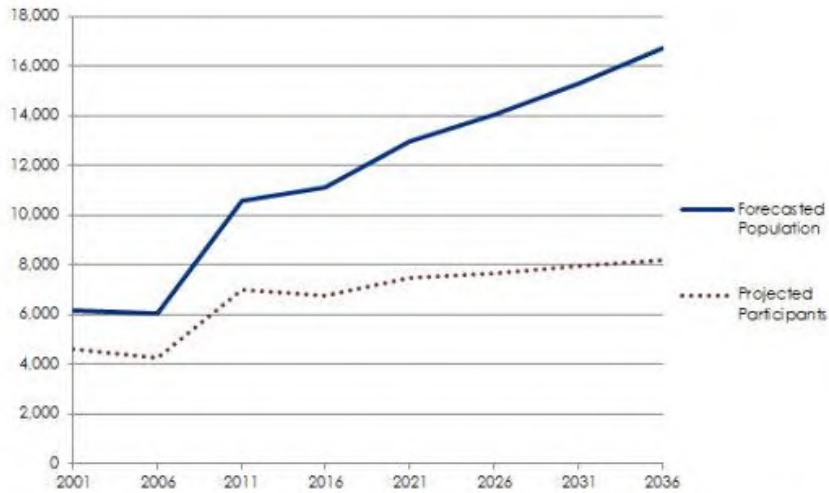


Figure 9: Projected Shire Population (Source: WA Tomorrow) and Actual Recreation Participation

Change Effect: Likely service demand growth due to a forecasted rise in population numbers. This is partially reduced by falling participation rates. Demographic change is likely to result in ongoing changes for required services, as the population gets older. Social disadvantage may be a barrier to service access.

Technological Demand

Condition Monitoring and Asset Management Systems

Changes and improvements to the way WA local governments are managing their infrastructure means that there is a growing need to develop and manage data in the form of inventories, condition ratings, financial performance etc. To meet these needs many WA local governments operate management software for their building portfolios. For example, software systems are able to help manage cyclical maintenance activities. Aside from its financial software, the Shire does not operate any building management software at this point in time. Looking forward, as software sophistication improves, there may be benefits that can be derived from such as system. An improvement action has been listed to consider the need for a system.

Remote Technologies

In recent years, there has been a steady growth in the availability of remote sensing and operations technologies. While its appropriateness to the Shire's property portfolio is not entirely clear, it is likely that over the life of this AMP, that there will be an increasing opportunity for its implementation. For example, technologies may be able to be introduced that will enhance and/or enable

remote sensing and monitoring, energy generation and recovery, mechanical efficiencies and so on. A key aspect of this change is ensuring that the Shire identifies, evaluates, and where appropriate, applies these technologies

Change Effect: Opportunity exists to manage and maintain the property portfolio more efficiently and sustainably through specific software tools. Demand and cost for some consumables can be lowered with new technologies.

Legal Demand

Litigation

In providing and maintaining property assets that are fit for purpose and safe, the Shire undertakes a range of different maintenance activities. However, there is currently scope to improve a number of these activities, which may in turn not only improve the financial efficiency of individual properties, but also lower stakeholders' risk exposure. An improvement action to complete the establishment of broad maintenance service levels has been listed.

Change Effect: Increase demand for improved inspection and preventative maintenance practices.

Environmental Demand

Environmental Sustainability

In recent years, the community's awareness of environmental issues, including climate change, has resulted in some change to habits and broader government legislation. It is likely that over the term of this AMP that infrastructure managers will have to ensure that assets are maintained at increasingly environmentally sustainable levels. This will include:

- = Questioning whether assets are required
- = Ensuring that maximum life is obtained from assets
- = That construction and maintenance techniques reduce and avoid the use of virgin materials wherever possible

While opportunities to reduce the Shire's energy and material consumption have already been discussed, and remain valid, there is also a driver to identify and consider other activities that can increase properties' environmental sustainability. Establishing a process to identify and consider possible initiatives has been listed as an improvement action.

Climate Change

Historical data shows that regardless of cause, Northam is becoming increasingly hotter and dryer. Looking forward, properties are likely to increasingly meet the challenges such as:

- = maintaining climatically controlled environments, during hotter weather and with higher energy costs
- = reducing water consumption
- = resisting shorter asset lives due to climate change
- = handling storm type rainfall events

In order to deliver the required service levels into the future, specific strategies and technologies will have to be applied to buildings in order to meet climate change effects.

Change Effect: Increased demand for clearer decision making around asset need. Increased demand for more environmentally sustainable assets and maintenance techniques. Increased application of energy and water saving tactics. Strong planning is required to ensure that asset lives are not shortened by climate change.

Appendix D – Risk Management Analysis

This appendix details the desktop risk analysis undertaken on the management of the property portfolio. The risk analysis has considered ISO 31000 (Risk Management).

Risk Context

The risk analysis applies only to the management activities undertaken on the property portfolio. It does not seek to identify physical risks. The following statement defines what an 'acceptable' level of risk is with regards to property infrastructure.

Through risk management, the Shire of Northam aims to:

- = Protect the quality of the property portfolio
- = Protect users of property assets
- = Protect the Shire's assets and public image
- = Reduce the Shire's exposure to risk
- = Promote effective financial and asset management practices

This will be achieved through:

- = Identifying, decreasing the likelihood, and mitigating the consequences of, risk within the constraints of sensible commercial objectives and practices
- = Applying risk based practices to the management of property assets and associated decision making
- = Maintaining safe and reliable plant, equipment and infrastructure
- = Preparing appropriate contingencies
- = Reviewing the risk profile of the property portfolio at appropriate intervals and when circumstances dictate
- = Maintaining an up to date Property AMP

Risk Criteria

The following criteria have been applied as part of the risk analysis.

Risk Matrix

Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

Likelihood Scale

Description	Examples	Frequency	Probability
Almost Certain (5)	The event is expected to occur	More than once per year	>90 % Chance of Occurring
Likely (4)	The event will probably occur	At least once per year	60% - 90% chance of occurring
Possible (3)	The event could occur	At least once in five years	40% - 60% chance of Occurring
Unlikely (2)	The event could occur but probably won't	At least once in ten years	10% - 40% chance of Occurring
Rare (1)	The event is not expected to occur	Less than once in 20 years	<10 % Chance of Occurring

Consequence Scale

Level Description	Financial Impacts	Health & Safety	Reputation	Service Interruption	Compliance	Property	Environment
Insignificant (1)	<\$10,000	Medical type injuries	Unsubstantiated, low impact, low profile, or no news item	No material service interruption	No noticeable regulatory or statutory impact	Inconsequential damage.	Contained, reversible impact managed by on site response
Minor (2)	\$10,001 - \$25,000	Lost Time Injury <30 days	Low impact, low news item	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response
Medium (3)	\$25,001 - \$250,000	Lost time Injury >30 Days	Substantiated, public embarrassment, moderate impact, moderate news profile	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
High (4)	\$250,001 - \$650,000	Long term disability / multiple injuries	Substantiated, public embarrassment, high impact news profile, third party actions	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies
Extreme (5)	> \$650,000	Death or permanent disablement	Substantiated, public embarrassment, very high multiple impacts, high, widespread multiple news profile, third party actions	Indeterminate prolonged interruption of services – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Extensive damage requiring prolonged period of restitution. Complete loss of plant, equipment & building	Uncontained, irreversible impact

Risk Analysis

Asset: Property Portfolio				Compiled by:			Date:			Date:		
Date of risk review:				Reviewed by:			Date:			Date:		
Reference	The Risk	Event (what can happen)	Cause (how this can happen)	Consequence (What can happen)	Existing controls	Effectiveness of existing controls	Analysis (1 (Low) - 5 (High))			Risk priority	Treat Risk (Y/N)	Further Action
							Likelihood	Consequence	Level of risk			
1	AMP has incomplete monitored service	AMP outputs do not align to formal performance targets	Lack to leadership and/or resource(s)	Shire lacks control over the management of service outputs	None	Nil	4	4 (F)	High	= 1	Y	Begin to monitor service levels
2	Community satisfaction	Satisfaction levels with buildings falls	Poor asset management practices. Poor service planning.	Community satisfaction falls, usage falls, discord rises	AMP	Low	3	3 (R)	Moderate	= 8		
3	Service demand increases	Demand can not be serviced	Demand increases due to a range of drivers (see AMP)	Demand can not be serviced, user discord	AMP	Moderate	3	3 (R)	Moderate	= 8		
4	AM practices	AM practices are insufficient	Lack of high level management and internal resources.	Service delivery costly, potential legislation breaches	AMP, AM Policy	Low	2	3 (FI)	Moderate	= 12		
5	Resource consumption	Consumption of resources becoming increasingly expensive	Significant prices increases for electricity, water etc.	Service delivery costly	AMP	Moderate	2	4 (FI)	Moderate	= 10		
6	Usage	Usage and capacity levels of buildings is not clearly known	Lack of data collection process	Asset under or over utilised, service delivery disjointed	AMP	Low	3	2 (R)	Moderate	= 12		
7	Technology changes	Technology changes not identified and/or slowly integrated into buildings	Lack of internal expertise, lack of driver, narrow management focus.	Opportunities to improve building efficiencies slow to be realised and/or services improved.	AMP	Low	2	3 (FI)	Moderate	= 12		
8	Asset condition	Condition of buildings not known	Lack of formal cyclical inspection program	Assets fail, increased safety risk, non-optimised management etc.	Adhoc inspection program	Low	3	4 (FI)	High	= 3	Y	Develop and implement a cyclical condition inspection programme
9	Asset inventory	All building attributes not known	Lack of formal cyclical inspection program	Assets fail, increased safety risk, non-optimised management etc.	Adhoc inspection program	Low	3	4 (FI)	High	= 3	Y	See risk 8
10	Lifecycle management strategies	Not implemented and/or adhered to	Lack of high level focus on asset management	Inefficient practices, potential legislation breaches	AMP	Moderate	4	2 (C)	Moderate	= 10		
11	Financial projections	Financial projections of low confidence	Lack of high level focus on asset management, poor practices, poor condition data etc.	Projections misaligned with actual requirements	AMP	Moderate	3	4 (FI)	High	= 3	Y	Develop a medium term capital works programme.
12	Project prioritisation	Capital projects not prioritised against strategic community plan objectives	Lack of a process	Projects do not effectively move the Shire towards its strategic objectives in an efficient way	Works programme	Low	4	4 (FI)	High	= 1	Y	Develop a capital project evaluation procedure and test.
13	Planned maintenance	Planned maintenance programmes not formally implemented	Lack of software assistance and base programme	Maintenance more reactive focussed than planned, resulting higher costs	AMP	Low	3	4 (FI)	High	= 3	Y	Develop an operation and planned maintenance schedule with budgets.
14	Performance measures	Ratios outside of target bands	Low confidence input data, poor AM practices etc.	Poor service delivery for cost, possible bad publicity	AMP	Moderate	4	3 (R)	High	= 3	Y	Review ratios and identify causes of poor performance

Table 6: Asset Management Plan Risk Analysis

Appendix E – Portfolio Physical Parameters

Data Confidence

To be able to effectively manage its assets, the Shire collects and maintains a range of data on its property portfolio. Understanding where gaps in this data exist is important to determine the confidence that we can put in the outcomes (e.g. valuations) that result. Table 8 details the reliability and confidence levels of the current asset data the Shire holds. In assessing the data, the Shire has applied the IIMM confidence framework as detailed in Table 7.

Confidence Grade	Description	Accuracy
1 - Excellent	Accurate	100%
2 - Good	Minor inaccuracies	± 5%
3 - Average	50% estimated	± 20%
4 - Poor	Significant data estimated	± 30%
5 – Very Poor	All data estimated	± 40%

Table 7: Data Confidence Measures

Asset Class	Inventory	Condition	Valuation
Buildings	2	3	2
Freehold Land Parcels	1	N/A	1

Table 8: Property Portfolio Data Confidence Levels

Inventory & Valuation

The following section outlines the Shire's property assets as of 27 May 2019. The depreciation expense has been calculated by the Shire post valuation.

Buildings

Asset No.	Name		Street Name	Current Replacement Cost	Fair Value	Annual Depreciation Expense
226	Swimming Pool House	Housing	Mitchell Avenue	\$322,000	\$59,673	\$2,771
227	Swimming Club Pavilion	Recreation & Culture	Mitchell Avenue	\$267,050	\$141,316	\$2,884
228	Plant Room Building	Recreation & Culture	Mitchell Avenue	\$83,650	\$28,692	\$585
230	El Caballo House	Economic Services	Great Eastern HWY	\$85,700	\$24,921	\$509
233	Depot Signage Shed	Transport	Peel Terrace	\$113,750	\$33,272	\$853
234	Shire Admin Office	Recreation & Culture	Fitzgerald Street	\$2,382,100	\$1,167,229	\$23,821
236	Northam Regional Library	Recreation & Culture	Fitzgerald Street	\$1,849,800	\$1,033,993	\$21,102
238	Town Hall & Lesser Hall	Recreation & Culture	Wellington Street & Gordon St.	\$6,058,500	\$3,011,040	\$59,615
247	Bernard Park Playgroup	Welfare Services	Minson Avenue	\$287,000	\$112,881	\$2,539
250	Northam Jubilee Pavilion	Recreation & Culture	Peel Terrace	\$1,537,450	\$99,126	\$2,542
251	Agricultural Hall	Recreation & Culture	Irishtown Road	\$755,000	\$79,564	\$1,806
252	Agricultural Pavilion	Recreation & Culture	Peel Terrace	\$741,450	\$81,443	\$1,849
255	SES Headquarters	Law Order & Public Safety	Peel Terrace	\$539,950	\$279,195	\$5,175

Asset No.	Name		Street Name	Current Replacement Cost	Fair Value	Annual Depreciation Expense
256	Doug Christmas C/rooms	Law Order & Public Safety	East St & Northey St	\$251,000	\$73,930	\$1,370
259	Depot Toilet Block	Transport	Peel Terrace	\$38,200	\$18,870	\$650
262	Depot Store Building	Transport	Peel Terrace	\$408,100	\$39,487	\$1,012
263	Northam Memorial Hall	Recreation & Culture	Fitzgerald Street	\$1,983,450	\$824,489	\$16,826
265	Goods Shed Grass Valley	Recreation & Culture	Carter St	\$167,650	\$16,346	\$419
268	Girl Guides Hall	Recreation & Culture	Chidlow Street	\$260,100	\$63,852	\$1,443
272	Marby Cottage	Recreation & Culture	Katrine Road	\$734,350	\$151,962	\$3,101
273	AVAS	Recreation & Culture	Wellington Street	\$1,352,900	\$354,466	\$7,234
277	Bus Shed and Workshop	Recreation & Culture	Boronia Ave	\$260,200	\$152,654	\$3,466
287	Bert Hawke Pavilion	Recreation & Culture	Suburban Rd	\$1,416,150	\$832,696	\$16,994
289	Apex Park Toilet Block	Community Amenities	Newcastle Rd & Broome Terrace	\$143,700	\$71,442	\$1,458
291	Men's Shed	Economic Services	Duke Street	\$138,650	\$122,077	\$2,708
294	SES Vehicle Shed	Law Order & Public Safety	Peel Terrace	\$195,800	\$153,163	\$3,477
296	General Storage Shed	Community Amenities	Old Quarry Rd	\$60,600	\$44,441	\$1,009
297	Old Dog Pound	Law Order & Public Safety	Old Quarry Rd	\$102,900	\$20,123	\$457
460	Equestrian Park Ablution Block	Recreation & Culture	Suburban Rd	\$146,800	\$28,773	\$587
461	Equestrian Park Clubrooms	Recreation & Culture	Suburban Rd	\$302,500	\$59,157	\$1,343

Asset No.	Name		Street Name	Current Replacement Cost	Fair Value	Annual Depreciation Expense
465	Shade house	Transport	Peel Terrace	\$12,500	\$1,781	\$94
466	Horse Stalls	Recreation & Culture	Peel Terrace	\$55,450	\$2,711	\$61
469	Old Fire Station	Economic Services	Duke Street	\$1,094,500	\$493,817	\$10,078
472	Pistol Clubrooms	Recreation & Culture	Clarke Street	\$155,850	\$15,239	\$346
485	Old Girls School - Arts Centre	Recreation & Culture	Wellington Street	\$788,650	\$257,074	\$5,246
487	Old Railway Building	Recreation & Culture	Fitzgerald Street	\$2,246,900	\$1,011,884	\$20,651
488	Depot Garage & Store Shed	Transport	Peel Terrace	\$101,650	\$34,688	\$889
489	Storage Shed	Economic Services	Duke Street	\$24,600	\$9,622	\$218
490	Commentators Box	Recreation & Culture	Peel Terrace	\$18,000	\$1,651	\$87
491	Airport Toilet Block	Recreation & Culture	Withers Street	\$69,050	\$6,560	\$245
528	Killara Day Care Centre	Welfare Services	Burgoyne Street	\$1,112,000	\$817,320	\$16,680
539	Depot Change Rooms	Recreation & Culture	Peel Terrace	\$189,850	\$11,215	\$800
716	Avon Visitor Centre & Cafe	Economic Services	Grey Street	\$1,647,250	\$1,130,014	\$23,061
743	Electrical Compound	Recreation & Culture	Mitchell Avenue	\$12,400	\$3,534	\$186
3002	Old Admin Offices & Chambers	Governance	Fitzgerald Street	\$1,822,250	\$342,900	R/V
4004	BMX Shelter	Recreation & Culture	Peel Terrace	\$85,650	\$29,312	\$665
4008	Gate House	Community Amenities	Old Quarry Rd	\$69,500	\$64,374	\$1,651
9045	Uniting Community Care	Welfare Services	Wellington Street	\$561,000	\$77,714	\$1,586
9153	Community Bus Shed	Economic Services	Peel Terrace	\$30,650	\$22,477	\$510
9154	Chemical Shed	Transport	Peel Terrace	\$26,000	\$13,585	\$715

Asset No.	Name		Street Name	Current Replacement Cost	Fair Value	Annual Depreciation Expense
9155	Units 1 & 2	Housing	Kuringal Rd	\$404,483	\$258,968	\$5,190
9156	Units 3 & 4	Housing	Kuringal Rd	\$404,484	\$282,562	\$5,672
9164	Pump Room	Recreation & Culture	Wandoo Parade	\$46,200	\$10,973	\$577
9173	Storage Sheds	Recreation & Culture	Wandoo Parade	\$3,300	\$1,097	\$58
9192	Rear Transportable	Transport	Fitzgerald Street	\$149,900	\$116,399	\$2,921
B1301	Killara Garage & Workshop	Welfare Services	Chidlow Street	\$151,700	\$126,366	\$2,579
B1302	Clubrooms	Recreation & Culture	Golf Links Rd	\$430,900	\$84,267	\$1,913
B1303	Green Keepers Shed	Recreation & Culture	Golf Links Rd	\$66,850	\$25,403	\$1,337
B1502	Inkpen Fire Service Shed	Law Order & Public Safety	Inkpen Road	\$282,850	\$269,445	\$6,067
B1601	New Oil/Battery/Recycling Storage	Community Amenities	Inkpen Rd	\$50,300	\$49,294	\$1,006
B1602	Pistol Club Shooting Pavilion	Recreation & Culture	Off Clarke Street	\$127,250	\$12,471	\$254
B1701	Northam Cemetery Toilets	Community Amenities	Katrine Road	\$42,436	\$42,436	WIP
B1702	Aboriginal & Environmental Interpretative Centre	Economic Services	Minson Avenue	\$5,001,916	\$5,001,916	WIP
HNK 1005	Killara Cottages	Welfare Services	Burgoyne Street	\$3,046,000	\$2,835,826	\$57,874
LB 1209 & S209	Niche Wall #1 & 2	Community Amenities	Katrine Road	\$175,512	\$157,217	\$3,255
LB-0905	Units 5 & 6	Welfare Services	Kuringal Rd	\$404,483	\$258,968	\$5,190
LB-0906	Chemical Shed	Transport	Leschenaultia Rd	\$17,350	\$14,834	\$781

Asset No.	Name		Street Name	Current Replacement Cost	Fair Value	Annual Depreciation Expense
LB-0907	Minson Ave Toilet Block	Community Amenities	Minson Avenue	\$282,050	\$221,127	\$4,513
LB-0909	Southern Brook Toilets	Recreation & Culture	Southern Brook Road	\$109,550	\$96,623	\$1,972
LB-0910	Change Rooms & Kiosk	Recreation & Culture	Mitchell Avenue	\$692,500	\$50,049	\$1,021
LB-0911	Admin & Kiosk	Recreation & Culture	Wandoo Parade	\$87,800	\$25,813	\$527
LB-0919	Dog & Vehicle Pound	Law Order & Public Safety	Old Quarry Rd	\$235,750	\$196,380	\$4,008
LB-0922	Quellington Hall	Recreation & Culture	Grass Valley South Road	\$428,150	\$235,656	\$4,809
LB-0927	Sound Shell	Recreation & Culture	Minson Avenue	\$424,950	\$373,965	\$8,490
LB-0928	Recreation Centre	Recreation & Culture	Peel Terrace	\$8,947,884	\$7,909,356	\$146,276
LB-1004	Southern Brook Hall	Recreation & Culture	Southern Brook Road	\$527,100	\$310,922	\$6,345
LB-1005	Community Hall	Recreation & Culture	Banksia Avenue	\$1,358,350	\$898,469	\$18,201
LB-1104	Southern Brook Fire Shed	Law Order & Public Safety	Southern Brook Road	\$150,400	\$139,708	\$3,172
LB1206	Men's Shed	Economic Services	Boronia Ave	\$169,450	\$100,090	\$2,272
LB1208	Transportable	Community Amenities	Inkpen Rd	\$35,150	\$30,369	\$1,265
LB121	Old St Johns Building	Economic Services	Lot 269 Fitzgerald Street	\$993,550	\$222,754	\$4,546
LB1211	Clackline Community Hall	Recreation & Culture	Kimberley Street	\$522,650	\$249,622	\$6,400
LB130	Wundowie Depot Office/lunchroom	Transport	Leschenaultia Rd	\$32,500	\$12,350	\$650

Asset No.	Name		Street Name	Current Replacement Cost	Fair Value	Annual Depreciation Expense
S206	Depot Workshop & Store	Transport	Peel Terrace	\$234,400	\$94,848	\$2,432
S207	Vintage Vehicle Association	Recreation & Culture	Fitzgerald Street	\$873,850	\$200,336	\$5,137
S210	Toilet Block	Community Amenities	Banksia Avenue	\$129,600	\$107,957	\$2,203
S212	Toilet Block	Community Amenities	Katrine Road	\$46,750	\$33,309	\$1,753
S214	Oval Toilets	Community Amenities	Banksia Avenue	\$67,050	NIL	\$0
S216	Pre-Primary (Fluffy Ducks)	Recreation & Culture	Banksia Street & Boronia Avenue	\$507,146	\$249,304	\$1,769
S217	Horse & Pony Club Shed	Recreation & Culture	Shingle Hill Rd	\$19,350	\$4,596	\$242
S218	Clubroom & Pavilion	Recreation & Culture	Banksia Avenue	\$459,000	\$142,595	\$3,237
S219	Oval Kiosk	Recreation & Culture	Banksia Avenue	\$20,150	\$4,786	\$252
S222	Youth Centre	Governance	Boronia Street & Hawke Avenue	\$180,200	\$10,680	\$242
S223	Wundowie Depot	Transport	Leschenaultia Rd	\$161,450	\$55,095	\$1,413
S225	Grassvalley Community Hall	Recreation & Culture	Wilson St	\$1,057,950	\$518,396	\$10,579
S228	Bakers hill Golf & Tennis Clubrooms	Recreation & Culture	George St	\$432,250	\$211,327	\$4,798
S230	Change rooms	Recreation & Culture	Banksia Avenue	\$552,550	\$37,149	\$758
S231	Tennis Pavilion	Recreation & Culture	Banksia Avenue	\$49,300	\$16,910	\$345
S233	Viveash Reserve Toilet Block	Recreation & Culture	Northam-Toodyay Road	\$118,500	\$73,042	\$1,491
S234	Stock Yard	Law Order & Public Safety	Fox Rd	\$18,550	\$907	\$21

Asset No.	Name		Street Name	Current Replacement Cost	Fair Value	Annual Depreciation Expense
S399	VFBF Shed	Law Order & Public Safety	Tames Rd	\$91,800	\$56,827	\$1,290
S400	Grassvalley BFB Shed	Law Order & Public Safety	Wilson Street & Keane St	\$401,138	\$367,244	\$7,492
S401	Irishtown BFB Shed	Law Order & Public Safety	Southern Brook Road	\$77,550	\$64,413	\$1,462
S406	Units 7 & 8	Housing	Kuringal Rd	\$399,850	\$260,712	\$5,196
S452	Clackline/Muresk BFB Shed	Law Order & Public Safety	Tighe Rd	\$185,050	\$123,628	\$2,807
S454	Cricket Club Change Rooms	Recreation & Culture	George St	\$33,850	\$13,240	\$300
S456	Records Office	Governance	Fitzgerald Street	\$113,500	\$93,895	\$2,580
S468	Storage Shed	Community Amenities	Katrine Road	\$15,050	\$7,864	\$414
S514	Depot Administration	Transport	Peel Terrace	\$254,700	\$124,803	\$2,547
S548	Bakers hill Unisex Toilets	Community Amenities	Great Eastern HWY	\$60,250	\$37,099	\$951
S555	Horse & Pony Clubrooms	Recreation & Culture	Shingle Hill Rd	\$124,500	\$35,770	\$1,490
S573	Bakers Hill Recreation Centre	Recreation & Culture	George St	\$2,216,050	\$1,638,242	\$32,413
S576	Change rooms	Recreation & Culture	Wandoo Parade	\$247,150	\$144,896	\$4,991
S597	Storage Shed	Community Amenities	Inkpen Rd	\$49,300	\$12,051	\$274
S599	Lion Park Toilets	Community Amenities	Spencers Brook Rd	\$121,750	\$59,616	\$1,217
S615	Library/ Resource Centre	Recreation & Culture	Banksia Avenue	\$857,450	\$588,211	\$12,004
				\$69,090,832	\$39,539,188	\$696,615

Table 9: Building Inventory and Values

Land

Land ID	Zoning/Use	Address	Suburb	Land Area sq.m.	Fair Value
LB1218	Recreational	St George Street	Bakers Hill	275,370	\$401,973
S601	Rural	239 Yilgarn Avenue	Muluckine	595,575	\$446,700
S203	Rural	Southern Brook Road	Muluckine	1,973	\$6,700
352	Public Purpose	105 Withers Street	Northam	302,397	\$907,200
LAND1345	Parks & Recreation	200 Broome Terrace	Northam	2,979	\$67,000
LAND1318	Public Purpose	33 Wellington Street	Northam	9,722	\$182,300
LAND1366	Parks & Recreation	400 Minson Avenue	Northam	9,064	\$136,000
LAND1368	Parks & Recreation	400 Minson Avenue	Northam	7,302	\$109,500
LAND1352	Parks & Recreation	67 Minson Street	Northam	267	\$10,000
LAND1324	Parks & Recreation	1 Suburban Road	Northam	4,123	\$36,100
LAND1323	Parks & Recreation	39 Suburban Road	Northam	4,140	\$3,100
LAND1336	Parks & Recreation	5 Suburban Road	Northam	17,841	\$89,200
LAND1335	Parks & Recreation	50 Fredrick Street	Northam	16,806	\$84,000
LAND1332	Commercial	200 Minson Avenue	Northam	321	\$43,300
LAND1340	Rural	50 Burlong Road	Northam	8,747	\$43,700
LB1216	Recreational	Clarke Street	Northam	272,400	\$815,401
298	Public Purpose	65 Clarke Street	Northam	6,842	\$41,100
LAND1320	R15	448 Fitzgerald Street	Northam	1,103	\$27,600
267	Parks & Recreation	2 Fitzgerald Street	Northam	3,946	\$39,500
LAND1362	Parks & Recreation	2 Fitzgerald Street	Northam	1,974	\$49,400

Land ID	Zoning/Use	Address	Suburb	Land Area sq.m.	Fair Value
LAND1363	Parks & Recreation	6 Fitzgerald Street	Northam	1,407	\$35,200
LAND1364	Parks & Recreation	8 Fitzgerald Street	Northam	961	\$24,000
LAND1373	R30	144 Chidlow Street	Northam	918	\$87,200
LAND1360	R30	146 Chidlow Street	Northam	916	\$87,000
235	Commercial	298 Fitzgerald Street	Northam	2,544	\$305,300
LB-1003	Mixed Use	135 Wellington Street	Northam	3,655	\$292,400
292	Mixed Use	137 Wellington Street	Northam	3,655	\$292,400
S475	Mixed Use	139 Wellington Street	Northam	3,655	\$292,400
278	Mixed Use	141 Wellington Street	Northam	3,655	\$292,400
276	Mixed Use	147 Wellington Street	Northam	3,655	\$292,400
354	Mixed Use	151 Wellington Street	Northam	3,655	\$292,400
LB-1001	Mixed Use	155 Wellington Street	Northam	3,655	\$292,400
LAND1310	R30	46 Burnside Avenue	Northam	1,002	\$95,200
LAND1347	R15	70 Katrine Road	Northam	1,400	\$73,500
257	Parks & Recreation	44 Peel Terrace	Northam	59,486	\$356,900
LAND1307	Mixed Use	63 Wellington Street	Northam	1,821	\$145,700
237	Commercial	298 Fitzgerald Street	Northam	2,992	\$359,000
LAND1309	Parks & Recreation	301 Chidlow Street	Northam	2,327	\$58,200
280	Parks & Recreation	170 Mitchell Avenue	Northam	183,967	\$230,000
LAND1337	Mixed Use	64 Duke Street	Northam	606	\$9,100
LAND1372	Mixed Use	325 Fitzgerald Street	Northam	690	\$138,000

Land ID	Zoning/Use	Address	Suburb	Land Area sq.m.	Fair Value
229	Mixed Use	325 Fitzgerald Street	Northam	67	\$9,000
LAND1371	Parks & Recreation	51 Minson Avenue	Northam	1,681	\$63,000
LAND1306	Commercial	265 Fitzgerald Street	Northam	1,366	\$170,800
3061	Rural Residential	42 Suburban Road	Northam	79	\$700
S1	Rural	Lot 291 Blackberry Close	Northam	587,225	\$352,300
260	Light Industrial	116 Peel Terrace	Northam	13,434	\$295,500
261	Light Industrial	67 Byfield Street	Northam	20,061	\$381,200
225	R15	55 Mitchell Street	Northam	22,564	\$338,500
LAND1308	Commercial	85 Wellington Street	Northam	3,642	\$273,200
LAND1305	Public Purpose	00 Minson Avenue	Northam	4,201	\$50,400
LAND1359	Public Purpose	00 Minson Avenue	Northam	790	\$9,500
269	R15	1 Broome Terrace	Northam	125	\$2,300
LAND1329	Parks & Recreation	101 Katrine Road	Northam	837	\$5,000
LAND1328	Parks & Recreation	105 Katrine Road	Northam	662	\$5,000
LAND1325	Parks & Recreation	107 Katrine Road	Northam	1,027	\$30,800
LAND1312	Parks & Recreation	16 East Street	Northam	13,378	\$80,300
LAND1313	Parks & Recreation	17 Arnold Street	Northam	1,571	\$39,300
LAND1314	Parks & Recreation	19 Arnold Street	Northam	1,571	\$39,300
LAND1322	R15	2 Broome Terrace	Northam	794	\$59,600
LAND1311	Parks & Recreation	2 East Street	Northam	37,871	\$227,200
LAND1317	Parks & Recreation	20 Esperance Street	Northam	1,012	\$20,200

Land ID	Zoning/Use	Address	Suburb	Land Area sq.m.	Fair Value
572	Parks & Recreation	20 Taylor Street	Northam	1,688	\$33,800
299	Commercial	202 Fitzgerald Street	Northam	298	\$40,200
274	Parks & Recreation	202 Mitchell Avenue	Northam	5,533	\$41,500
LAND1353	Commercial	203 Beavis Place	Northam	327	\$44,100
LAND1357	Commercial	204 Fitzgerald Street	Northam	392	\$52,900
LAND1355	Commercial	205 Beavis Place	Northam	333	\$45,000
LAND1356	Commercial	206 Fitzgerald Street	Northam	392	\$52,900
LAND1354	Commercial	207 Beavis Place	Northam	347	\$46,800
295	Commercial	208 Beavis Place	Northam	392	\$52,900
LAND1315	Parks & Recreation	21 Arnold Street	Northam	1,571	\$39,300
275	Parks & Recreation	21 Madden Street	Northam	758	\$5,000
571	Parks & Recreation	21 Mortlock Place	Northam	1,749	\$35,000
LAND1316	Parks & Recreation	22 Esperance Street	Northam	1,112	\$22,200
LAND1358	Parks & Recreation	23 Madden Street	Northam	757	\$5,000
LAND1330	Parks & Recreation	25 Taylor Street	Northam	1,588	\$31,800
LB-1002	R30	265 Duke Street	Northam	1,592	\$41,800
LAND1321	R15	28 Broome Terrace	Northam	197	\$5,200
LAND1351	Public Purpose	33 Chidlow Street	Northam	215	\$2,200
LAND1319	Public Purpose	33 Wellington Street	Northam	1,886	\$70,700
LB1213	Commercial	367 Fitzgerald Street	Northam	879	\$105,500
S205	Commercial	367 Fitzgerald Street	Northam	61	\$1,600

Land ID	Zoning/Use	Address	Suburb	Land Area sq.m.	Fair Value
LAND1331	R30	42 Fermoy Avenue	Northam	121	\$1,200
LAND1348	Public Purpose	43 Broome Terrace	Northam	2,412	\$20,400
LAND1334	R30 + Parks & Recreation	431 Burgoyne Street	Northam	1,422	\$0
241	Commercial	5 Grey Street	Northam	885	\$132,800
LAND1350	R30	50 Duke Street	Northam	215	\$2,200
LAND1349	R30	50A Duke Street	Northam	342	\$3,400
LAND1370	Commercial	51 Minson Avenue	Northam	158	\$23,700
246	Commercial	53 Fitzgerald Street	Northam	179	\$1,600
LAND1365	Parks & Recreation	59 Mitchell Avenue	Northam	4,070	\$30,500
LAND1361	R15	66 Broome Terrace	Northam	323	\$6,100
271	R30	67 Lockyer Avenue	Northam	1,221	\$30,500
3039	R30	68 Mitchell Avenue	Northam	9,966	\$149,500
LAND1326	Parks & Recreation	7 Lloyd Street	Northam	758	\$5,000
LAND1341	Parks & Recreation	800 Mitchell Avenue	Northam	21,554	\$107,800
S208	R15	87 Broome Terrace	Northam	12	\$500
LAND1333	R15	88 Broome Terrace	Northam	148	\$2,800
LAND1327	Parks & Recreation	9 Lloyd Street	Northam	759	\$5,000
LAND1369	Parks & Recreation	9000 Peel Terrace	Northam	3,463	\$51,900
3134	R30	9000 Tamplin Street	Northam	34,704	\$416,400
242	Commercial	9001 Minson Avenue	Northam	85	\$12,800
281	Parks & Recreation	91 Mitchell Avenue	Northam	2,940	\$58,800

Land ID	Zoning/Use	Address	Suburb	Land Area sq.m.	Fair Value
LAND1343	R15	Broome Terrace	Northam	236	\$4,400
LAND1344	R15	Broome Terrace	Northam	227	\$4,300
LAND1339	R15	Dr Dunlop Drive	Northam	119	\$5,400
S226	Public Purpose	Grey Street	Northam	50	\$1,500
LAND1342	Road Reserve	Lot 66 Park Lane	Northam	978	\$6,800
239	Public Purpose	Minson Ave	Northam	227	\$6,800
243	Commercial	Minson Avenue	Northam	495	\$71,800
244	Commercial	Minson Avenue	Northam	261	\$7,600
245	Commercial	Minson Avenue	Northam	128	\$18,600
240	Parks & Recreation	2 Grey Street	Northam	3,851	\$115,500
S202	Rural	57 Grass Valley North Road	Southern Brook	9,786	\$97,900
S201	Rural	Grass Valley South Road	Southern Brook	13,258	\$132,600
S204	Rural	344 Spencers Brook Road	Spencers Brook	3,557	\$14,200
LAND1304	Commercial	3 Boronia Avenue	Wundowie	2,926	\$146,300
S474	Rural Residential	GEH/Bodegeoro Road	Wundowie	255,080	\$350,700
LAND1301	Light Industrial	6 Leschenaultia Road	Wundowie	3,500	\$105,000
S235	R20	2 Kingia Road	Wundowie	936	\$60,800
S236	R20	65 Kingia Road	Wundowie	1,327	\$92,900
LB1217	Recreational	Golf Links Road	Wundowie	687,940	\$720,000
S581	Commercial	58 Boronia Avenue	Wundowie	1,022	\$81,800
LAND1367	Parks & Recreation	400 Minson Avenue	Northam	3,060	\$45,900

Land ID	Zoning/Use	Address	Suburb	Land Area sq.m.	Fair Value
LAND1338	Mixed Use	395 Fitzgerald Street	Northam	3,577	\$286,200
	Parks & Recreation	100 Clarke Street	Northam	23,300	\$300

Table 10: Land Inventory and Values

Condition

As at 20 June 2019, the Shire holds no condition data. Knowing land parcels' condition is not required.

Appendix F – Lifecycle Management Strategies

Background

Lifecycle management encompasses all strategies and practices that the Shire employs to manage property assets at the lowest lifecycle cost. This section details all the strategies and practices that are currently employed.

Principles & Definitions

In considering the Shire's asset lifecycle management, the following key principles and definitions must be considered.

Work Category Definitions

The Shire considers the activities it undertakes across six categories as follows.

Activity	Definition
Operation	Continuously required expenditure which enables assets to provide benefits to the community such as utility charges, inspections, cleaning etc.
Maintenance	Regular works to maintain the assets' capability, such as minor repairs, servicing, mowing, painting, crack sealing etc.
Renewal	Works to replace existing assets which are worn, poorly functioning or dated with assets of equivalent capacity or performance. For example, the renewal of an internal wall in a building, renewal of an engine in a grader, resurfacing a road (re-sheeting or resealing) or replacing girders on a bridge.
Upgrade	The significant upgrade of an asset to produce a higher service level, such as the widening of a road, extension of a building, installation of reticulation to a dry park etc.
New Work	The creation of a new asset, in a location where that asset type has not existed before.
Disposal	The process of removing and disposing of an asset upon the end of its useful life. For the purpose of this AMP this is only when an asset is not replaced.

Table 11: Activity Categories

Lifecycle Cost Basis

All assets have a lifecycle. This is defined as the time interval that commences with the identification of the need for an asset and ends with the decommissioning of

the asset (i.e. disposal but with no replacement). It covers five stages, being conception & design, acquisition/construction, operation & maintenance, renewal and disposal.

Operation & Maintenance Strategy

Background

Often referred to as 'OPEX', operational and maintenance expenditure and works is required to ensure the longevity of assets' lives and the reliability of their services. The Shire's approach to meeting OPEX needs is a combination of reactive and short term planned strategies. As described in the figure below, the Shire's strategy to OPEX is:

- = Operational costs typically vary with usage. The Shire broadly works on an annual budget planning cycle (12 months), and seeks funding in-line with previous years' budgets, with an allowance for at least CPI.
- = Reactive maintenance typically arises from either community requests and/or internal works orders. Works are then scheduled, actioned and completed. Budgeting is based on previous years' allocations, with an increase of at least CPI.
- = Planned maintenance programmes exist, on an annual budget planning cycle (for the future twelve-month period). Maintenance works are typically identified from either internal staff inspection or by legislative requirements. Budgets are developed based on the programmes and previous years' expenditure, with an increase of at least CPI. However, the planned maintenance programmes are generally not documented. An improvement action has been listed, to document planned maintenance schedules, with associated budgets, for property assets.



Figure 10: Property Asset Maintenance Framework

Inspection Manuals

A key aspect of the Shire's asset operation and maintenance strategy is the proactive identification of asset defects and recording of physical condition, through periodic inspections. These inspections are seen as crucial to help reduce the levels of reactive maintenance and stakeholders' exposure to risk. At present, the following manuals are employed by the Shire.

Asset	Manual
Buildings	No manual is currently used by the Shire.

Table 12: Asset Inspection Manuals

Staff Resources

The overall management of the Shire's property portfolio falls within the responsibility of the Chief Executive Officer. The Executive Manager Corporate Services is responsible for overall accounting control of property assets, and the Executive Manager Engineering Services for engineering based works. The Shire is also assisted from time to time by external contractors.

Software Systems

The Shire currently employs the use of the following software system(s) to manage property asset data.

Software	Uses
SynergySoft	SynergySoft is used to record all property asset revenue and expenditure, as well as relevant records.

Table 13: Asset Management Software Systems

Renewal Strategy

Background

The Shire periodically inspects buildings on an ad-hoc basis to collect inventory and condition information. This information can then inform several key outputs (e.g. long-term renewal works programmes). There would be benefit in improving and formalising the Shire's renewal strategy to the following example model. This has been listed as an improvement action.

Example Future Renewal Management Model

Condition information can be used to develop models that predict assets' approximate year of renewal. The Shire can then scope and prioritise these renewal projects over the forthcoming period (e.g. 5 years). Further out (e.g. from years 6 onwards), results can help staff to understand the likely amount of renewal expenditure that will be required, even if the exact project details are not yet known. Ultimately, a robust long term (e.g. 15 years) renewal works programme can then be developed, that informs this AMP, and other documents such as the Long Term Financial Plan and Corporate Business Plan.

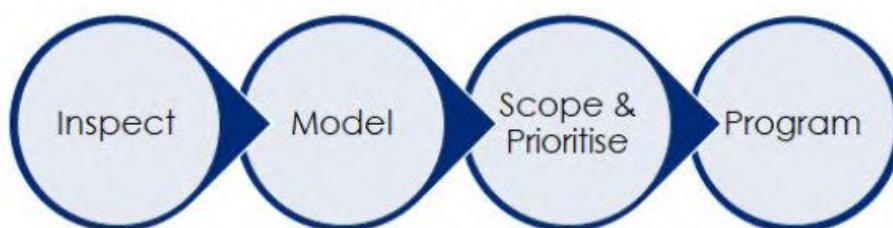


Figure 11: Example Building Asset Renewal Planning Process

Inspections

Asset Condition Rating Scale

The Shire condition rates its infrastructure assets to determine their remaining useful life and to prioritise future capital works. By undertaking regular inspections, the Shire can understand at what rate assets are deteriorating and then monitor the effectiveness of maintenance and renewal activities in extending the life of assets. In assessing assets' condition, the Shire applies a 1 to 5 scale, as shown in Table 14.

Grade	Condition	Description
1	Excellent	A new or near new asset, or an asset recently rehabilitated back to new condition, with no visible signs of deterioration. The asset or component will have no drop in level of service.

2	Good	An asset in excellent overall condition. There would be only very slight condition decline but it would be obvious that the asset was no longer in new condition.
3	Average	An asset in fair overall condition deterioration in condition would be obvious and there would be some serviceability loss.
4	Poor	An asset in fair to poor overall condition. The condition deterioration would be quite obvious. Asset serviceability would now be affected and maintenance costs would be rising.
5	Very Poor	An asset in poor to unserviceable overall condition deterioration would be quite severe and would be starting to limit the serviceability of the asset. Maintenance cost would be high.

Table 14: Condition Rating Measures

Condition Inspection Frequencies

Properties assets are inspected to the following frequencies.

Asset	Inspection Frequency
Buildings	No formal program – currently ad hoc.
Land	Not required

Table 15: Condition Inspection Frequencies

Modelling

By understanding assets' physical condition (or any other performance feature), the Shire can then predict when assets, or their components, may require renewal. Typically, this is achieved by applying total useful lives to different assets or components, and then calculating how long it will take for them to reach a specific trigger. The currently applied renewal triggers are detailed below.

Asset	Action	Triggers
All Buildings & components	Renewal	Asset Condition Rating greater or equal to 4

Table 16: Asset Renewal Condition Triggers

Renewal Works Programme

The Shire generally only maintains a renewal programme of works for the current annual budget period. An improvement action to develop a broader five year works programme for buildings has been listed.

Upgrade/New Strategy

Background

The Shire occasionally constructs or acquires upgraded and/or new assets. Expenditure on these assets is often considered as discretionary, and ultimately results in either a new or improved service (e.g. a building extension). The following section outlines the Shire's general approach to upgrade and new projects.

Project Prioritisation/Selection Criteria

The need for either upgraded or new assets is typically identified by staff from many potential sources including customer and Council request, strategic plans, poor asset performance and so on. Assets' needs are then investigated by staff to determine their potential scope, benefit and costs. Where determined as being required, a formal report may be given to Council for their consideration and approval.

Approved projects are considered for future funding, however at present are not prioritised collectively, to assess features such as their alignment to the Strategic Community Plan. An improvement task to consider a single common prioritisation framework has been listed.

Upgrade/New Works Programme

The Shire generally does not maintain a long term upgrade/new works programme. Some major projects are recorded within the Long Term Financial Plan.

Disposal Strategy

Background

At the present time the Shire generally does not frequently dispose of property assets. Where such a project is identified, then the need and scope is considered by Executive Manager Engineering Services and (in some instances) Council.

Disposal Programme

The Shire generally does not maintain a long term disposal works programme.

Appendix G – Financial Model

Projected Expenditure Requirements

Property Works Programme Summary				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Asset Sub Type	Activity Type	Activity Description	Program	2018/19 Budget	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Buildings																		
All Components	Maintenance	Shire Administration Building-395 Fitzgerald Street (A14194) - Op & Maint	Governance Law Order & Public Safety	\$76,315	\$78,757	\$81,277	\$83,878	\$86,562	\$89,332	\$92,191	\$95,141	\$98,186	\$101,327	\$104,570	\$107,916	\$111,370	\$114,933	\$118,611
All Components	Maintenance	BFB Buildings Maintenance, Op & Maint	Governance Law Order & Public Safety	\$20,128	\$20,772	\$21,487	\$22,129	\$22,831	\$23,561	\$24,315	\$25,093	\$25,896	\$26,725	\$27,580	\$28,469	\$29,374	\$30,314	\$31,284
All Components	Maintenance	Dog Pound - Old Quarry Road - Op & Maint	Governance Law Order & Public Safety	\$11,515	\$11,883	\$12,264	\$12,656	\$13,061	\$13,479	\$13,910	\$14,356	\$14,815	\$15,289	\$15,778	\$16,283	\$16,804	\$17,342	\$17,897
All Components	Maintenance	Dog Pound - Colebatch Road - Op & Maint	Governance Law Order & Public Safety	\$2,184	\$2,254	\$2,326	\$2,400	\$2,477	\$2,557	\$2,638	\$2,723	\$2,810	\$2,900	\$2,993	\$3,088	\$3,187	\$3,289	\$3,394
All Components	Maintenance	SES Building - Op & Maint	Governance Law Order & Public Safety	\$4,698	\$4,848	\$5,008	\$5,164	\$5,329	\$5,499	\$5,675	\$5,857	\$6,044	\$6,238	\$6,437	\$6,643	\$6,856	\$7,075	\$7,302
All Components	Maintenance	Killara Adult Day Respite Centre - Op & Maint	Welfare	\$81,787	\$84,404	\$87,105	\$89,892	\$92,769	\$95,738	\$98,801	\$101,963	\$105,226	\$108,593	\$112,068	\$115,654	\$119,355	\$123,174	\$127,116
All Components	Maintenance	Bernard Park Playgroup - Minson Ave - Op & Maint	Welfare	\$6,794	\$7,011	\$7,236	\$7,467	\$7,706	\$7,953	\$8,207	\$8,470	\$8,741	\$9,021	\$9,309	\$9,607	\$9,915	\$10,232	\$10,559
All Components	Maintenance	Wundowie Daycare Centre Fluffy Ducks Cnr Banksia & Boronia Ave - Op & Maint	Welfare	\$4,608	\$4,755	\$4,908	\$5,065	\$5,227	\$5,394	\$5,567	\$5,745	\$5,929	\$6,118	\$6,314	\$6,516	\$6,725	\$6,940	\$7,162
All Components	Maintenance	Memorial Hall - Op & Maint	Welfare	\$91,116	\$92,112	\$93,139	\$94,200	\$95,294	\$96,424	\$97,589	\$98,792	\$40,033	\$41,314	\$42,636	\$44,001	\$45,409	\$46,862	\$48,361
All Components	Maintenance	Residence - Swimming Pool Mitchell Ave - Op & Maint	Housing	\$6,229	\$6,428	\$6,634	\$6,846	\$7,065	\$7,291	\$7,525	\$7,766	\$8,014	\$8,271	\$8,535	\$8,808	\$9,090	\$9,381	\$9,681
All Components	Maintenance	Aged Accom, Lot 410 Kuringal Rd, Wundowie-Unit 1 & 2 - Op & Maint	Housing	\$94,954	\$96,073	\$97,227	\$98,418	\$99,647	\$40,916	\$42,226	\$43,577	\$44,971	\$46,410	\$47,895	\$49,428	\$51,010	\$52,642	\$54,327
All Components	Maintenance	Uni-Sex Toilet Hooper Park Bakers Hill - Op & Maint	Community	\$11,399	\$11,702	\$12,076	\$12,468	\$12,862	\$13,273	\$13,698	\$14,136	\$14,589	\$15,055	\$15,537	\$16,034	\$16,547	\$17,077	\$17,623
All Components	Maintenance	Public Conveniences Clackline Lion Park - Op & Maint	Community	\$7,470	\$7,709	\$7,956	\$8,210	\$8,473	\$8,744	\$9,024	\$9,313	\$9,611	\$9,918	\$10,236	\$10,563	\$10,901	\$11,250	\$11,610
All Components	Maintenance	Viveash Reserve Toilet Block (Katrine Pool) - Op & Maint	Community	\$7,298	\$7,470	\$7,709	\$7,955	\$8,210	\$8,473	\$8,744	\$9,024	\$9,312	\$9,610	\$9,918	\$10,235	\$10,563	\$10,901	\$11,250
All Components	Maintenance	Wundowie Hall Toilet Block - Op & Maint	Community	\$7,365	\$7,601	\$7,844	\$8,095	\$8,354	\$8,621	\$8,897	\$9,182	\$9,476	\$9,779	\$10,092	\$10,415	\$10,748	\$11,092	\$11,447
All Components	Maintenance	Toilet Block-Minson Avenue Toilets Bernard Park - Op & Maint	Community	\$14,367	\$14,827	\$15,301	\$15,791	\$16,296	\$16,818	\$17,356	\$17,911	\$18,484	\$19,076	\$19,686	\$20,316	\$20,966	\$21,637	\$22,330
All Components	Maintenance	Apex Park Toilets - Op & Maint	Community	\$11,684	\$12,058	\$12,444	\$12,842	\$13,253	\$13,677	\$14,115	\$14,566	\$15,032	\$15,513	\$16,010	\$16,522	\$17,051	\$17,597	\$18,160
All Components	Maintenance	Northam Cemetery/Bldgs/Toilets - Op & Maint	Community	\$2,143	\$2,212	\$2,282	\$2,355	\$2,431	\$2,509	\$2,589	\$2,672	\$2,757	\$2,845	\$2,936	\$3,030	\$3,127	\$3,227	\$3,331
All Components	Maintenance	Town/Lesser Halls - Op & Maint	Recreation & Culture	\$60,824	\$62,770	\$64,779	\$66,852	\$68,991	\$71,199	\$73,477	\$75,829	\$78,255	\$80,759	\$83,344	\$86,011	\$88,763	\$91,603	\$94,535

Property Works Programme Summary				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Asset Sub Type	Activity Type	Activity Description	Program	2018/19 Budget	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Buildings																		
All Components	Maintenance	Girl Guides Hall - Lot 29 Chidlow Street - Op & Maint	Recreation & Culture	\$2,895	\$2,988	\$3,083	\$3,182	\$3,284	\$3,389	\$3,497	\$3,609	\$3,725	\$3,844	\$3,967	\$4,094	\$4,225	\$4,360	\$4,500
All Components	Maintenance	Wundowie Hall - Op & Maint	Recreation & Culture	\$28,914	\$24,679	\$25,468	\$26,284	\$27,125	\$27,998	\$28,888	\$29,818	\$30,767	\$31,752	\$32,768	\$33,817	\$34,899	\$36,015	\$37,168
All Components	Maintenance	Clackline Hall - Clackline - Op & Maint	Recreation & Culture	\$9,488	\$9,792	\$10,105	\$10,428	\$10,762	\$11,106	\$11,462	\$11,829	\$12,207	\$12,598	\$13,001	\$13,417	\$13,846	\$14,289	\$14,747
All Components	Maintenance	Irish Town Hall	Recreation & Culture	\$2,421	\$2,498	\$2,578	\$2,661	\$2,746	\$2,834	\$2,925	\$3,018	\$3,115	\$3,214	\$3,317	\$3,424	\$3,533	\$3,646	\$3,763
All Components	Maintenance	Bakers Hill Multi Purpose Pavilion - Op & Maint	Recreation & Culture	\$17,858	\$18,429	\$19,019	\$19,628	\$20,256	\$20,904	\$21,573	\$22,269	\$22,976	\$23,711	\$24,470	\$25,259	\$26,061	\$26,895	\$27,755
All Components	Maintenance	Quellington Hall - Op & Maint	Recreation & Culture	\$5,787	\$5,972	\$6,168	\$6,361	\$6,564	\$6,774	\$6,991	\$7,215	\$7,445	\$7,684	\$7,930	\$8,183	\$8,445	\$8,715	\$8,994
All Components	Maintenance	Southern Brook Hall - Op & Maint	Recreation & Culture	\$6,402	\$6,607	\$6,818	\$7,036	\$7,262	\$7,494	\$7,734	\$7,981	\$8,237	\$8,500	\$8,772	\$9,053	\$9,343	\$9,642	\$9,950
All Components	Maintenance	G/Valley Community Hall - Op & Maint	Recreation & Culture	\$18,093	\$18,512	\$18,944	\$19,391	\$19,851	\$20,326	\$20,817	\$21,323	\$21,845	\$22,384	\$22,941	\$23,515	\$24,107	\$24,719	\$25,350
All Components	Maintenance	Northam Swimming - Change Rooms & Kiosk - Op & Maint	Recreation & Culture	\$7,730	\$7,977	\$8,233	\$8,496	\$8,768	\$9,049	\$9,338	\$9,637	\$9,945	\$10,264	\$10,592	\$10,931	\$11,281	\$11,642	\$12,014
All Components	Maintenance	Wundowie Swimming Pool & Associated Infrastructure - Change Rooms - Op & Maint	Recreation & Culture	\$3,400	\$3,509	\$3,621	\$3,737	\$3,857	\$3,980	\$4,107	\$4,239	\$4,374	\$4,514	\$4,659	\$4,808	\$4,962	\$5,121	\$5,284
All Components	Maintenance	Wundowie Tennis Club Pavilion - Op & Maint	Recreation & Culture	\$1,442	\$1,488	\$1,536	\$1,585	\$1,636	\$1,688	\$1,742	\$1,798	\$1,855	\$1,915	\$1,976	\$2,039	\$2,104	\$2,172	\$2,241
All Components	Maintenance	Wundowie Sports Pavilion - Wundowie Oval - Op & Maint	Recreation & Culture	\$36,640	\$37,812	\$39,022	\$40,271	\$41,560	\$42,890	\$44,262	\$45,679	\$47,140	\$48,649	\$50,206	\$51,812	\$53,470	\$55,181	\$56,947
All Components	Maintenance	Northam Recreation Centre - Op & Maint	Recreation & Culture	\$146,308	\$150,990	\$155,822	\$160,808	\$165,954	\$171,264	\$176,745	\$182,400	\$188,237	\$194,261	\$200,477	\$206,892	\$213,513	\$220,345	\$227,397
All Components	Maintenance	Bert Hawke Building & Parking Area - Op & Maint	Recreation & Culture	\$19,907	\$20,544	\$21,201	\$21,880	\$22,580	\$23,303	\$24,048	\$24,818	\$25,612	\$26,432	\$27,277	\$28,150	\$29,051	\$29,981	\$30,940
All Components	Maintenance	Pistol Club - Clubrooms - Op & Maint	Recreation & Culture	\$508	\$524	\$541	\$558	\$576	\$595	\$614	\$633	\$654	\$674	\$696	\$718	\$741	\$765	\$790
All Components	Maintenance	Wundowie Library - Op & Maint	Recreation & Culture	\$28,853	\$24,616	\$25,404	\$26,217	\$27,056	\$27,922	\$28,815	\$29,737	\$30,689	\$31,671	\$32,684	\$33,730	\$34,810	\$35,924	\$37,073
All Components	Maintenance	Northam Library-Fitzgerald Street - Op & Maint	Recreation & Culture	\$50,894	\$52,523	\$54,203	\$55,938	\$57,728	\$59,575	\$61,482	\$63,449	\$65,479	\$67,575	\$69,737	\$71,969	\$74,272	\$76,648	\$79,101
All Components	Maintenance	Great Eastern Hwy Wundowie - El Caballo House - Op & Maint	Recreation & Culture	\$1,707	\$1,762	\$1,818	\$1,876	\$1,936	\$1,998	\$2,062	\$2,128	\$2,196	\$2,266	\$2,339	\$2,414	\$2,491	\$2,571	\$2,653
All Components	Maintenance	Old Railway Museum - Op & Maint	Recreation & Culture	\$14,145	\$14,598	\$15,065	\$15,547	\$16,044	\$16,558	\$17,088	\$17,634	\$18,199	\$18,781	\$19,382	\$20,002	\$20,642	\$21,303	\$21,985
All Components	Maintenance	Fitzgerald Street - Vintage Vehicle Association - Op & Maint	Municipal Funds	\$1,999	\$2,063	\$2,129	\$2,197	\$2,267	\$2,340	\$2,415	\$2,492	\$2,572	\$2,654	\$2,739	\$2,827	\$2,917	\$3,011	\$3,107
All Components	Maintenance	Morby Cottage - Op & Maint	Recreation & Culture	\$12,427	\$12,825	\$13,285	\$13,659	\$14,096	\$14,547	\$15,012	\$15,493	\$15,988	\$16,500	\$17,028	\$17,573	\$18,135	\$18,716	\$19,314
All Components	Maintenance	Old Girls School - Part 2 Lot 380 Wellington St - Op & Maint	Recreation & Culture	\$9,429	\$9,791	\$10,042	\$10,368	\$10,695	\$11,037	\$11,391	\$11,755	\$12,131	\$12,519	\$12,920	\$13,333	\$13,760	\$14,200	\$14,655
All Components	Maintenance	Sound Shell - Bernard Park - Op & Maint	Recreation & Culture	\$7,850	\$8,101	\$8,360	\$8,628	\$8,904	\$9,189	\$9,483	\$9,787	\$10,100	\$10,423	\$10,756	\$11,101	\$11,456	\$11,822	\$12,201

Property Works Programme Summary				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Asset Sub Type	Activity Type	Activity Description	Program	2018/19 Budget	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
Buildings																		
All Components	Maintenance	Admin Office - Northam Depot Peel Terrace - Op & Maint	Transport	\$15,512	\$16,008	\$16,521	\$17,049	\$17,595	\$18,158	\$18,739	\$19,339	\$19,957	\$20,596	\$21,255	\$21,935	\$22,637	\$23,362	\$24,109
All Components	Maintenance	Wundowie Depot Lunchroom Demountable Job 1960 (2013/2014) - Op & Maint	Transport	\$4,968	\$5,122	\$5,286	\$5,455	\$5,629	\$5,810	\$5,995	\$6,187	\$6,385	\$6,590	\$6,801	\$7,018	\$7,243	\$7,474	\$7,714
All Components	Maintenance	Aero Club Building Maintenance	Transport	\$4,500	\$4,644	\$4,793	\$4,946	\$5,104	\$5,268	\$5,436	\$5,610	\$5,790	\$5,975	\$6,166	\$6,363	\$6,567	\$6,777	\$6,994
All Components	Maintenance	Visitors Centre/Riverside Cafe - Grey Street - Op & Maint	Economic Services	\$97,828	\$100,958	\$104,189	\$107,523	\$110,964	\$114,515	\$118,179	\$121,961	\$125,864	\$129,891	\$134,048	\$138,337	\$142,764	\$147,333	\$152,047
All Components	Maintenance	Old Northam Fire Station - Op & Maint	Economic Services	\$7,867	\$8,119	\$8,379	\$8,647	\$8,923	\$9,209	\$9,504	\$9,808	\$10,122	\$10,445	\$10,780	\$11,125	\$11,481	\$11,848	\$12,227
All Components	Maintenance	Old Town Building - 298 Fitzgerald Street (A11140) - Op & Maint	Economic Services	\$14,102	\$17,649	\$18,214	\$18,797	\$19,398	\$20,019	\$20,660	\$21,321	\$22,003	\$22,707	\$23,434	\$24,184	\$24,958	\$25,756	\$26,580
All Components	Maintenance	Old Fire Station-Wundowie - Op & Maint	Economic Services	\$3,666	\$3,783	\$3,904	\$4,029	\$4,158	\$4,291	\$4,429	\$4,570	\$4,717	\$4,868	\$5,023	\$5,184	\$5,350	\$5,521	\$5,698
All Components	Maintenance	Old Infant Health building	Economic Services	\$2,496	\$2,576	\$2,658	\$2,743	\$2,831	\$2,922	\$3,015	\$3,112	\$3,211	\$3,314	\$3,420	\$3,530	\$3,643	\$3,759	\$3,879
All Components	Maintenance	May Street Primary	Economic Services	\$30,747														
All Components	Maintenance	269 Fitzgerald Street - Old St Johns Building - Op & Maint	Economic Services	\$5,679	\$5,861	\$6,048	\$6,242	\$6,442	\$6,648	\$6,860	\$7,080	\$7,307	\$7,540	\$7,782	\$8,031	\$8,288	\$8,553	\$8,826
All Components	Maintenance	Avon Valley Arts Society (Old Post Office) - Op & Maint	Economic Services	\$9,259	\$9,555	\$9,861	\$10,177	\$10,502	\$10,838	\$11,185	\$11,543	\$11,912	\$12,294	\$12,687	\$13,093	\$13,512	\$13,944	\$14,391
All Components	Maintenance	BKB Op & Maintenance	Economic Services	\$29,465	\$30,408	\$31,381	\$32,385	\$33,421	\$34,491	\$35,595	\$36,734	\$37,909	\$39,122	\$40,374	\$41,666	\$42,999	\$44,375	\$45,795
TOTAL				\$1,048,939	\$1,053,870	\$1,087,594	\$1,122,397	\$1,158,314	\$1,195,380	\$1,233,632	\$1,273,108	\$1,313,848	\$1,355,891	\$1,399,279	\$1,444,056	\$1,490,266	\$1,537,954	\$1,587,169
All Components	Renewal	All Buildings - General Allocation to meet ADE	All	\$711,441	\$731,441	\$764,441	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441	\$824,441
All Components	Maintenance	Manager Building All Buildings - General Allocation for Programmed Maintenance	All	\$101,219	\$104,256	\$107,383	\$110,605	\$113,923	\$117,341	\$120,861	\$124,487	\$128,221	\$132,068	\$136,030	\$140,111	\$144,314	\$148,644	\$153,108
TOTAL MAINTENANCE /RENEWAL				\$1,861,599	\$1,889,567	\$1,959,418	\$2,057,443	\$2,096,678	\$2,137,161	\$2,178,934	\$2,222,036	\$2,266,510	\$2,312,400	\$2,359,750	\$2,408,608	\$2,459,021	\$2,511,039	\$2,564,713

Key Assumptions

A number of key assumptions are made in preparing forecasts of required portfolio expenditure. They are that:

- = Property assets will remain in Council ownership throughout the period covered by this AMP, unless specifically detailed otherwise.
- = Standards, Acts and Regulations associated with property assets will remain essentially the same over the AMP life.
- = Operation and maintenance costs are based primarily on planned programmes where available. Where not available, cost projections are based on historical expenditure trends which are not necessarily a sound indicator of future need, nor are tied to actual activities.
- = Renewal programmes have been based primarily on defined works programmes where available. Where not available, programmes are based on either modelling projections, historical cost and/or annual depreciation rates.
- = Upgrade, acquisition/construction and disposal programmes are based on defined works programmes. Where not available, programmes are based on either modelling projections and/or historical cost.
- = Inventory information used in calculations is the latest available at hand, but consideration of overall data confidence levels is critical when using this AMP.
- = Unit costs and assumed asset lives are the Shire's but do not necessarily represent actual asset performance.
- = Historical expenditure reports split by activity may contain expenditure that was actually expended on different activities.

Accuracy of future financial forecasts may be improved in future revisions of this AMP by the following actions.

- = Developing Property Operation and Maintenance Service Levels.
- = Developing and implementing an ongoing building inspection programme.
- = Developing a long term capital works programme.

Appendix H – Asset Ratios

Background

On an annual basis each WA local government reports seven key performance indicators (KPIs) (available within the Annual Report). Of these, three KPIs reflect the performance of the Shire's assets. These KPIs are useful in determining:

- = the current physical state of the asset portfolio
- = how sufficient past renewal expenditure was
- = whether sufficient future renewal expenditure is being allowed for

Asset Consumption Ratio

The ratio is a measure of the condition of the Shire's physical assets, by comparing their condition based fair value (what they're currently worth) against their current replacement cost (what their replacement asset is currently worth as new). The ratio highlights the aged condition of the portfolio and has a target band of between 50%-75%. Non-depreciating assets (e.g. land etc.) should be excluded from the calculation.

Depreciated Replacement Cost (Fair Value) of Depreciable Property Assets
Current Replacement Cost of Depreciable Property Assets

Asset	DRC (FV)	CRC	ACR
Governance	\$447,475	\$2,115,950	21%
Law Order & Public Safety	\$1,744,963	\$2,532,738	69%
Welfare Services	\$4,229,075	\$5,562,183	76%
Housing	\$861,915	\$1,530,817	56%
Community Amenities	\$938,596	\$1,348,998	70%
Recreation & Culture	\$23,629,464	\$45,263,380	52%
Transport	\$560,012	\$1,550,500	36%
Economic Services	\$7,127,688	\$9,186,266	78%
Total	\$39,539,188	\$69,090,832	57%

Table 17: Property Assets Consumption Ratios

Asset Sustainability Ratio

The ratio is a measure of the extent to which assets managed by the Shire are being replaced as they reach the end of their useful lives. The ratio is essentially past looking, and is based upon dividing the average annual depreciation expense of the property asset portfolio by the average annual renewal expenditure, for a number of past years (e.g. 3). The ratio has a target band of between 90%-110%.

$$\frac{\text{Property Asset Renewal Expenditure}}{\text{Property Asset Depreciation}}$$

Asset	2015/16-2017/18 Average	ADE	ASR
All building assets	\$146,425	\$696,615	21%
Total	\$146,425	\$696,615	21%

Table 18: Property Assets Sustainability Ratios

Asset Renewal Funding Ratio

The ratio is a measure as to whether the Shire has the financial capacity to fund asset renewal as and when it is required over the future 10 year period. The ratio is calculated by dividing the net present value of planned renewal expenditure over the next 10 years in the LTFP, by the net present value of planned renewal expenditure over the next 10 years in the AMP. The same net present value discount must be applied in both calculations. The ratio has a target band of between 95%-105%.

$$\frac{\text{NPV of LTFP Planned Renewal Expenditure over the next 10 years}}{\text{NPV of AMP Required Renewal Expenditure over the next 10 years}}$$

Asset	LTFP	AMP	ARFR
All building assets	\$6,720,000	\$7,999,021	84.01%
Total	\$6,720,000	\$7,999,021	84.01%

12.3 DEVELOPMENT SERVICES

12.3.2 Proposed Local Planning Policy No. 25 – Spencers Brook Special Control Area

Address:	SCA3 – Spencers Brook Special Control Area
Owner:	Various
Applicant:	Shire of Northam
File Reference:	2.3.1.2
Reporting Officer:	Jacky Jurmann Manager Planning Services
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

A local planning policy has been prepared to provide guidance to landowners and developers of lots located in the Spencers Brook Special Control Area (SCA3) taking into consideration the significant site constraints of the area.

The draft policy is presented to Council for adoption for advertising purposes in accordance with the process outlined in the *Planning and Development (Local Planning Schemes) Regulations 2015 (Deemed Provisions)*.

ATTACHMENTS

- Attachment 1: Draft Local Planning Policy No. 25.
- Attachment 2: Detailed Site Investigation.
- Attachment 3: Assessment of Lots with Development Potential.

BACKGROUND / DETAILS

The prospective purchasers of Lot 21 Spencers Brook Road, Spencers Brook submitted an application for development approval to construct a dwelling. Due to the site constraints the application was refused.

The Applicant appealed the determination to the State Administrative Tribunal and during mediation it was agreed to withdraw the appeal following agreement that Council would prepare and adopt a Local Planning Policy to guide development in the Special Control Area.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

Objective: Develop clear policy settings to guide our organisation and Community.

Financial / Resource Implications

The proposed LPP will provide guidance for the sustainable development of the area for Council and Applicants, thereby reducing financial risks and resources relating to the application process and future appeals.

Legislative Compliance

The proposed LPP has been drafted, and will be advertised and adopted, in accordance with the requirements of the Planning and Development (Local Planning Schemes) Regulations 2015.

Policy Implications

The proposed LPP will provide an improved regulatory framework for development in the Spencers Brook SCA.

Local Planning Strategy

Key Actions in the LPS in regards to the locality and issue are to:

- Incorporate 'Special Control Area' provisions in Local Planning Scheme No.6 specific to the Spencers Brook locality and apply the provisions accordingly to ensure that any future development and use of land within the locality is appropriately located, preserves the ecological values of Spencers Brook and the nearby Avon River and associated riparian zones and does not adversely alter the capacity of these local floodways to convey floodwaters or give rise to any further land degradation.
- Ensure that any future development in the Spencers Brook locality has due regard for the potential flood risk and does not compromise the ecological values of the Avon River and associated riparian zone or adversely alter the capacity of the local floodway to convey floodwaters.
- Preservation of vistas on Roads and Highways including Great Eastern Highway along its full length, Great Southern Highway along its full length, Northam-Pithara Road, Northam-Toodyay Road, Northam-Cranbrook Road, Eadine Road (Kep Track), Clackline-Toodyay Road, Spencers Brook-York Road, Inkpen Road and Irishtown Road. Tourist routes including Katrine Road and Spencers Brook Road.

Stakeholder Engagement / Consultation

Consultation has occurred with a representative of a major landowner in the area following the Mediation sessions held as part of the appeal process.

Consultation will occur with all landowners, the community and agency stakeholders during the advertising stage of the LPP process.

Risk Implications

- Reputational – Low
 - The LPP will be adopted in accordance with legislative requirements.
- Financial – Low
 - Advertising costs associated with development of LPPs is within the existing budget.
- Compliance – Low
 - The LPP will be adopted in accordance with legislative requirements.
- Legal – Moderate
 - All planning determinations can be appealed to the State Administrative Tribunal. The LPP will improve the decision-making framework in the Special Control Area.

OFFICER'S COMMENT

The Local Planning Policy will apply to the whole of the Spencers Brook Special Control Area.

A Detailed Site Investigation Report has been prepared by Altus Planning on behalf of the major landowner in the area (refer **Attachment 2**). The Report outlines the major constraints in the area; their impacts on future development; and recommendations for future development in the area.

There are a number of lots in the area that are not suitable for development due to the impacts of flooding. There are also a number of lots that due to their size will require amalgamation with an adjoining lot to provide sufficient area outside the flood area to construct a dwelling, associated facilities and ancillary structures.

Further investigation may also be required on those lots that are not included in the Department of Water and Environmental Regulation's Avon River Flood Study.

This area is the subject of high land ownership changes due to the constraints and difficulties in developing the lots, particularly single lots, and therefore, it is important that the Shire adopts a local planning policy.

Local Planning Policies are intended to be a policy document that guides the decision-making process and outlines to landowner and developers, the Shire's expectations for development in the area.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3690

Moved: Cr Pollard

Seconded: Cr Della

That Council:

- 1. Adopts the draft Local Planning Policy No. 25 – Spencers Brook Special Control Area (Attachment 1) for the purposes of advertising;**
- 2. Advertise the draft Local Planning Policy No. 25 – Spencers brook Special Control Area in accordance with the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for a minimum period of 21 days.**
- 3. Receive a further Report to consider any submissions and modifications prior to adopting for final approval, the Local Planning Policy No. 25 – Spencers Brook Special Control Area.**

CARRIED 9/0

Attachment 1

Local Planning Policy No. 25 – Spencers Brook Special Control Area (SCA3)

1. Preliminary

This local planning policy has been prepared to provide guidance to landowners and developers of lots located in the Spencers Brook Special Control Area (SCA3) taking into consideration the significant site constraints of the area.

1.1 Authority to prepare and adopt a Local Planning Policy

Schedule 2, Part 2, clause 3(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) allows Council to prepare a Local Planning Policy in respect of any matter related to the planning and development of the Shire's Local Planning Scheme No.6 (the Scheme) area.

This policy will be made effective once Council has completed the process stipulated in clause 4(1) up to and including clause 4(4) of the Regulations.

1.2 Relationship of this Policy to the Scheme

If a provision of this Policy is inconsistent with the Scheme, the Scheme prevails.

This Local Planning Policy is not part of the Scheme and does not bind Council in respect of any application for development approval. However, Council shall have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

2. Application of the Policy

2.1 Definitions

“**R-Codes**” means State Planning Policy 7.3 – Residential Design Codes.

2.2 Application

This Policy applies to the Spencers Brook Special Control Area as identified in the Shire of Northam's Local Planning Scheme No. 6, known as SCA.

3. Policy Objectives

The purpose of this Policy is to guide assessment and decision-making for development in the policy area to achieve the purpose of the special control area, which is:

- (a) To preserve the ecological values of the river and riparian zone;
- (b) To avoid development which would negatively impact upon the qualities of the area;
- (c) To ensure that land use in the area does not degrade the area;
- (d) To ensure that any development takes place in such a manner so as to safeguard the lives and property of people in the area; and
- (e) To ensure that any development does not adversely alter the capacity of the floodway to convey floodwaters.

4. Approval requirements

Development approval is required to construct or extend a single house and ancillary outbuilding or the demolition of any building or structure.

In considering an application for development approval, the local government will have regard to the following –

- There is a presumption against development of land within the Spencers Brook Control Area for more intensive land uses, such as residential, commercial or rural uses.
- Applications where the development may result in an obstruction to major river flows and increase flood levels upstream will not be approved.
- Applications within the floodplain will be subject to a minimum habitable floor level of 0.5 metres above the predicted 1 in 100 year flood level, as determined by the Department of Water and Environmental Regulation, to provide adequate protection from major floods.
- Applications for development where the lot is abutting an undedicated road and/or unconstructed road or a lot that does not have direct frontage to a dedicated and/or unconstructed road may be refused until the road has been dedicated and/or constructed or access by means of a dedicated and constructed road is provided.
- Comments and advice provided from any relevant authority sought during the assessment of the application.

Amalgamation of lots prior to approval of a development application may be required to achieve the purpose and objectives of the special control area and this policy, particularly if significant variations are proposed.

The Development Plan in Appendix A of this policy identifies lots that are considered suitable for development and those lots where it may be necessary to amalgamate prior to any further development. Development will only be supported on the lots that comply with this policy and are identified as suitable for development as discussed in the Detailed Site Investigation Report prepared by Altus Planning dated January 2019.

5. Development Guidelines

General Provisions

The following provisions apply generally to development proposals in the Spencers Brook Special Control Area.

Location of Development

- All development to comply with the provisions of the R2.5 density code of the State Planning Policy 7.3 – Residential Design Codes.
- Notwithstanding the provisions contained elsewhere in the Scheme and this Policy, any variations to the setback and siting requirements will be considered on the basis of existing structures, vegetation, visual amenity and/or fire safety, provided such variation is consistent with the objectives of the zone.
- No ancillary infrastructure shall be constructed in front of the dwelling, including but not limited to carports, sheds, water tanks and telecommunications infrastructure.
- Amalgamation of lots may be necessary to facilitate suitable development as identified on the Development Plan (Appendix 1), particularly where building setback requirements cannot be satisfied.

Building Design & Materials

- Dwellings and outbuildings shall be designed and constructed of materials in keeping with the amenity of the site. The Council will be supportive of traditional Australian rural style dwellings with wide verandahs, simple forms and passive solar orientation. Walls and roofs with natural, muted toning will be supported.
- Proposals for second-hand or re-purposed dwellings, such as 'dongas' will not be supported.
- Sheds are to be designed and constructed of materials and colour schemes which are complementary to the main dwelling on the site. Where shed walls

are constructed of concrete, it shall be coloured or bagged in appropriate earthy tones.

- Tree Planting/Landscape screening may be required as condition of development approval.

Excavation & Fill

- Excavation and fill is limited to a maximum of 500mm above or below existing ground level over the whole site unless otherwise required by comply with flooding provisions.
- Retaining walls should be a maximum height of 750mm.
- If a building is on stumps, the underfloor perimeter of the building must be enclosed.
- The maximum height of floor level above adjacent natural ground level for any stumped structure is 1m unless otherwise required to comply with flooding provisions.

Flooding

- The development of any lots within the SCA (whether they are contained within the floodplain or not) need to be accompanied by evidence that the development will not obstruct major river flows and increase flood levels upstream.
- Development of any lots within the SCA that are not within the Department of Water and Environmental Regulation's Flood Study will not be supported unless accompanied by a Flood Risk Assessment prepared by a suitably qualified person.
- Development wholly located within a defined 1 in 100 AEP floodplain area will generally not be supported.
- A minimum habitable floor level of 0.5m above the 1 in 100 flood level shall be provided. (Note: the maximum building height of 9m set by clause 4.10.1 of LPS6 should be considered in the design of the dwelling.)
- The Department of Water and Environmental Regulation will be consulted during the application process.

Access

- Lots 16-43, 142-145, 150-152 and 28780 abut Thomas Street, which is a dedicated but unconstructed road. The Shire may require that some or all of the road be upgraded, or a contribution made to upgrade the road, as part of a development application.
- Lots 1-15 either abut vacant Crown land or the railway reserve, or therefore do not abut a dedicated and/or constructed road. Accordingly, development of these lots would not be permitted unless other permanent access arrangements

could be made, such as some form of easement or right-of-carrageway through another lot/s to a dedicated and/or constructed road.

Service & Drainage Requirements

- No dwelling shall be constructed or approved for construction unless connected to an approved reticulated water service (i.e. scheme water).
- If no reticulated power supply is available, the landowner must demonstrate sufficient power is available to supply the dwelling and ancillary infrastructure. If a wind turbine or other structures are proposed, they must be incorporated into the approved plans.
- On-site effluent disposal shall be the responsibility of the individual landowner. The disposal of effluent shall be by way of an approved wastewater system in accordance with the *Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Regulations 1974*.

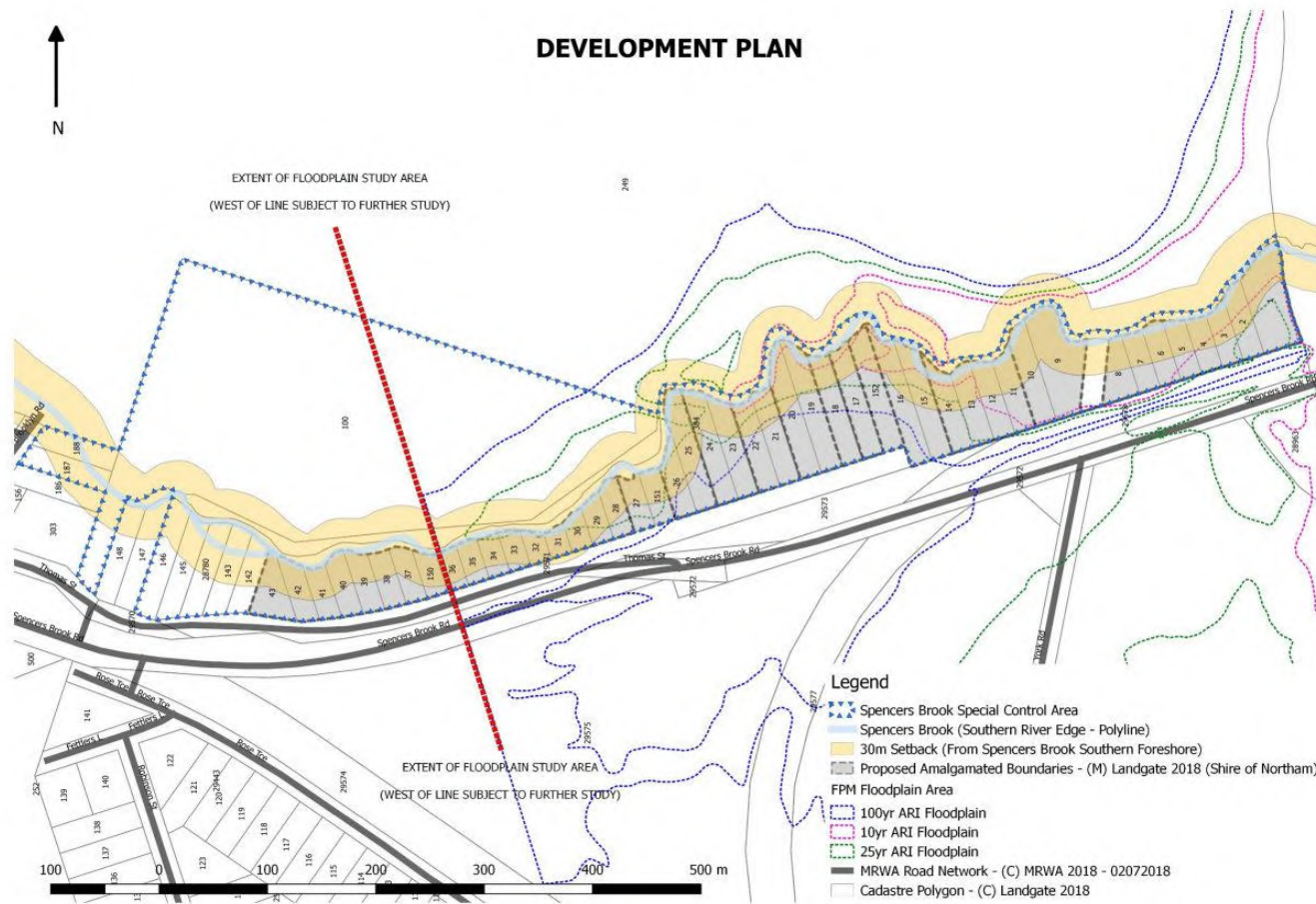
Bushfire Management Control

- All applications for development approval shall be accompanied by a Bushfire Attack Level Assessment (BAL) Report prepared by a suitably qualified person.
- Landowners are responsible for the implementation, and any ongoing requirements, outlined in the BAL Report.

Land Uses

- In determining applications for discretionary uses listed in the zoning Table, the Council shall have regard to the general objectives of the zone, the key objectives and provisions of this policy.
- In order to ensure non-residential uses provide for the protection of the rural townsite amenity, the Council will not grant development approval unless it is satisfied that the proposed use would not have an adverse impact on the amenity of the locality;
- In addition to the general development provisions, in granting development approval, the Council may assess and where appropriate apply conditions in relation to any of the following matters:
 - advertising signage,
 - vehicle access and parking,
 - Building location and setbacks,
 - External appearance, colours and finishes,
 - Size and scale of non-residential buildings and land-uses,
 - Storage and disposal of wastes,
 - Emission of noise, dust and odour,
 - Extent and standard of landscape screening,
 - Hours of operation.

Appendix A – Development Plan



Attachment 2

**DETAILED SITE INVESTIGATION – FUTURE
DEVELOPMENT POTENTIAL**

Spencers Brook Road, Spencers Brook

Prepared by



January 2019

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Contents

1.0	Background	1
1.1	Brief.....	1
1.2	Land Description	1
2.0	Zoning and Land Use Considerations	1
2.1	Shire of Northam Local Planning Scheme No. 6	1
3.0	Development Considerations	5
3.1	Road Frontage & Access	5
3.2	Floodplain.....	6
3.3	Protection of the Brook	7
3.4	Boundary Setbacks	8
3.5	Bushfire Management	8
3.6	Servicing	10
4.0	Potential Development Opportunities.....	11
5.0	Conclusion.....	13

1.0 Background

1.1 Brief

This submission has been prepared by Altus Planning on behalf of Walthamstow Pty Ltd to provide a detailed site investigation for all the developable lots within the Shire of Northam ('the Shire') 'Special Control Area 3 – Spencers Brook' ('SCA') and specifically those along Spencers Brook Road, Spencers Brook ('the subject area' or 'lots').

The information contained within this report may also assist with the current application for review (appeal) at the State Administrative Tribunal ('SAT' or 'Tribunal') relating to Lot 21 Spencers Brook Road, Spencers Brook.

1.2 Land Description

The subject area comprises of 54 individual allotments being Lots 1-43, 100, 142-146 and 150-152 Thomas Street/Spencers Brook Road and Lots 187-188 Brooklyn Road. These lots are generally bound by Brooklyn Road to the west, Spencers Brook to the north (except Lot 100 which is to the north of the brook), the Avon River to the east and Thomas Street/Spencers Brook Road to the south. Lots 1-12 also have direct frontage to the rail line.

The lots vary in size from approximately 3,521m² and 530m² and are devoid of any built form development. In fact, the only built form development to the north of Spencers Brook Road between Brooklyn Road and the Avon River is the two (2) residential properties on the corner of Brooklyn Road and Thomas Road, and the tavern at Lot 147 (No. 48) Thomas Road.

In terms of access, Lots 187-188 have frontage to the unsealed Brooklyn Road; Lots 31-43, 100, 142-146 and 150 have frontage to the constructed and sealed portion of Thomas Road; Lots 17-30 and 151-152 have frontage to the unconstructed portion of Thomas Road; and Lots 1-16 have no road frontage due to the imposition of the rail line.

2.0 Zoning and Land Use Considerations

2.1 Shire of Northam Local Planning Scheme No. 6

Pursuant to the Shire's Local Planning Scheme No. 6 ('LP56' or 'the Scheme'), the lots are currently zoned 'Rural' and are also contained within SCA 3 – Spencers Brook, as previously mentioned (refer to Figure 1).

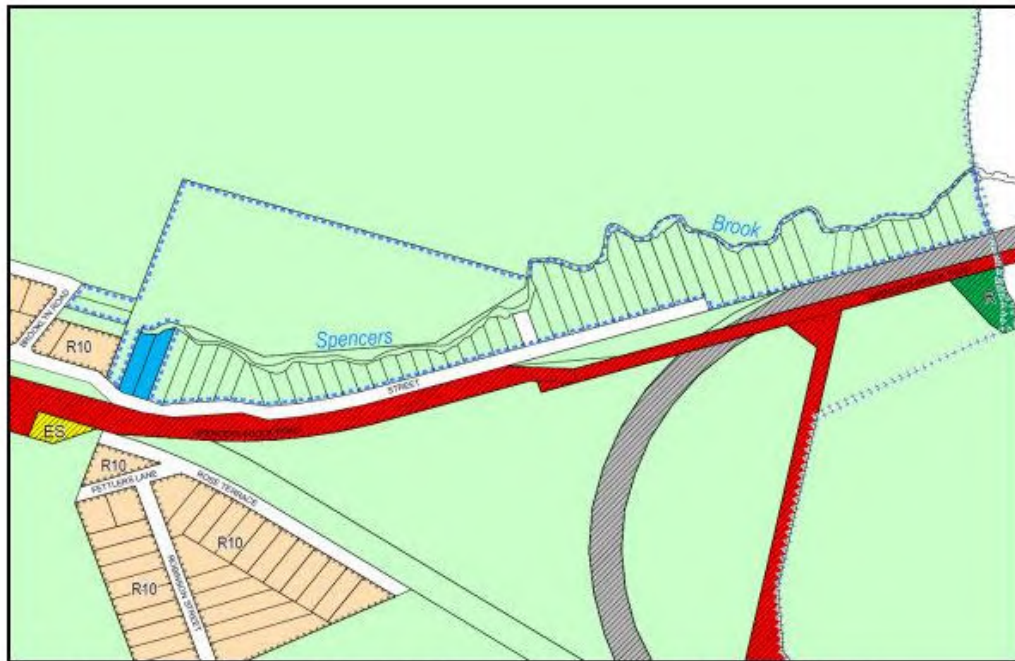


Figure 1: Extract of the Scheme Map with the Spencers Brook SCA outlined by blue dotted line

The objectives for the 'Rural' zone are set out at clause 3.2.8 of the Scheme and state as follows:

- *To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land.*
- *To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area.*
- *To control the fragmentation of broad-acre farming properties through the process of subdivision.*
- *To protect land from land degradation and further loss of biodiversity by:*
 - (i) Minimising the clearing of remnant vegetation and encouraging the protection of existing remnant vegetation;*
 - (ii) Encouraging the development of and the protection of corridors of native vegetation;*
 - (iii) Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and*

(iv) Encouraging rehabilitation of salt affected land.

The zoning table at Table 1 of LPS6 outlines the permissibility of various uses within the 'Rural' zone with the following uses listed as permitted or discretionary:

- Abattoir
- Agriculture – Extensive
- Agriculture – Intensive
- Agroforestry
- Animal Establishment
- Animal Husbandry – Intensive
- Art Gallery
- Bed & Breakfast
- Brewery
- Caretaker's Dwelling
- Club Premises
- Commercial Vehicle Parking
- Community Purpose
- Corrective Institution
- Educational Establishment
- Equestrian Activity
- Family Day Care
- Garden Centre
- Holiday Accommodation
- Home Business
- Home Occupation
- Home Office
- Industry – Cottage
- Industry – Extractive
- Industry – Mining
- Industry – Primary Production
- Industry – Rural
- Landscape Supplies
- Museum
- Power Generation
- Produce Stall
- Public Utility
- Reception Centre
- Recreation – Private
- Residential – Ancillary Dwelling, Holiday Home, Single House
- Restaurant
- Rural Home Business
- Rural Pursuit
- Stockyards
- Storage
- Telecommunications Infrastructure
- Tourist Accommodation
- Tourist Development
- Transport Depot
- Tree Farm
- Vehicle Recovery & Towing
- Veterinary Centre
- Winery
- Workers Accommodation

Notwithstanding the above, the subject lots are also contained within the SCA and therefore the provisions at clause 5.4 of LPS6 apply in addition to the general provisions of the Scheme.

Pursuant to clause 5.4.1, the purpose of this SCA is stated as follows:

- a) *To preserve the ecological values of the river and riparian zone;*
- b) *To avoid development which would negatively impact upon the qualities of the area;*

- c) *To ensure that land use in the area does not degrade the area;*
- d) *To ensure that any development takes place in such a manner so as to safeguard the lives and property of people in the area; and*
- e) *To ensure that any development does not adversely alter the capacity of the floodway to convey floodwaters.*

In terms of application requirements, clause 5.4.2 outlines that development approval is required to construct or extend a single house and/or an ancillary outbuilding, as well as for the demolition of any building or structure. This is ordinarily not the case by virtue of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Clause 5.4.3 provides a series of relevant considerations for the SCA, specifically:

5.4.3.1 *In considering any rezoning request, subdivision or development application the local government will have regard to the following –*

- (a) *There is a presumption against development of land within the Spencers Brook management area for more intensive land uses, such as residential, commercial or rural uses.*
- (b) *Subdivision applications for land entirely within the Spencers Brook management area will generally not be supported by the local government to avoid creating the potential for additional development.*
- (c) *The local government may consider supporting subdivision applications where –*
 - (i) *the subdivision is for the use of land which will not create the potential for additional development;*
 - (ii) *the subdivision is for a boundary realignment, rationalization of landholdings or lots created for management purposes, which will not create the potential for additional development; and*
 - (iii) *the subdivision is consistent with the policies of the Western Australian Planning Commission.*

5.4.3.2 *Development applications for land within the area will not be approved where the development may result in an obstruction to major river flows and increase flood levels upstream. The impacts of proposals for aquaculture, commercial tree plantations or*

significant revegetation, earthworks (such as filling and excavation) and intensive agriculture will be carefully assessed.

5.4.3.3 Public works (for example, road or bridge construction) or community facilities may be permitted within the area, subject to advice from any relevant authority that such public works or development can be designed and located in a manner so as to minimise flood risks, property damage and obstruction to the river flow.

5.4.3.4 Development applications within the floodplain will be subject to a minimum habitable floor level of 0.50 metres above the predicted 1 in 100 year flood level, as determined by the Department of Water, to provide adequate protection from major floods.

Notwithstanding that clause 5.4.3.1(a) provides a general presumption against the development of land within the Spencers Brook SCA, we are of the view that this should not completely quarantine the land from any form of development but allow for developments which are consistent with the purpose of the SCA (i.e. a development that preserves and does not negatively impact or degrade the ecological and environmental values and qualities of the area, and does not disrupt the flow of floodwaters). This is evidenced by clauses 5.4.3.2 – 5.4.3.4 which provide further considerations for development applications such as the requirement for developments to be 0.5m above the predicted 1 in 100-year flood level (this will be discussed in greater detail later in this report).

However, as for clauses 5.4.3.1(b) and (c), further subdivision of the subject lots is unlikely to be supported by the Shire and ultimately approved by the Western Australian Planning Commission ('WAPC') unless it is to amalgamate some or all of the lots.

3.0 Development Considerations

3.1 Road Frontage & Access

In terms of road frontage and access to the lots, clause 4.17 of LPS6 provides the following:

"Notwithstanding anything else appearing in the Scheme, development approval is required for development of land abutting an undedicated and/or unconstructed road or a lot which does not have direct frontage to a dedicated and/or constructed road. In considering an application for development approval in these circumstances, the local government shall –

- (a) refuse the application until the road has been dedicated and/or constructed or access by means of a dedicated and constructed road is provided as the case may be;*
- (b) grant the application subject to a condition requiring the applicant to pay a sum of money in or towards payment of the cost or estimated cost of dedicating and/or constructing the road or part thereof and any other conditions it thinks fit to impose; or*

(c) require such other arrangements are made for permanent access as shall be to the satisfaction of the local government."

The Scheme does not define the terms 'dedicated' or 'constructed' road, however the Landgate website provides the following definition for 'dedicated road':

"A road set aside for use by the public, the absolute property of which is vested in the name of the Crown. The Main Roads Department or local government authorities are responsible for managing such roads."

In this regard, we have obtained a copy of Deposited Plan 26860 which shows that Lot 29571, otherwise shown as Thomas Street on the Scheme Map and cadastral mapping and which abuts Lots 16-43, 142-145, 150-152 and 28780, has been a dedicated road since at least 2015 (refer to **Attachment 1**). Accordingly, the question then becomes whether or not the road abutting these lots is 'constructed' and the Shire may require that some or all of the road be upgraded, or a contribution made to upgrading the road, as part of a development application. This would need to fairly and reasonably relate to the proposed development and we also note that some of the roads within the Spencers Brook townsite to the west are not sealed, such as Brooklyn Road and Clive Street, meaning that it should not need to be bituminised in order to be considered a 'constructed road'.

As for Lots 1-15, they either abut vacant crown land or the railway reserve and therefore do not abut a dedicated and/or constructed road. Development of these lots would be unlikely unless other permanent access arrangements could be made such as some form of easement or right-of-carriageway through another lot/s to a dedicated and/or constructed road.

3.2 Floodplain

In accordance with the Department of Water and Environmental Regulation ('DWER') mapping datasets, Lots 1-15, 27-35 and 151 are wholly contained within the 1 in 100 (1%) Annual Exceedance Probability ('AEP') floodplain, whilst Lots 17-26, 36 and 152 are partly contained within the 1 in 100 (1%) AEP floodplain.

Lots 37-43, 100, 142-146, 150, 187-188 and 28780 are not contained within the 1 in 100 (1%) AEP floodplain / are outside the extent of the Avon River Flood Study area (refer to **Attachment 2**).

As mentioned earlier, clauses 5.4.3.2 and 5.4.3.4 of the Shire's LPS6 state that:

5.4.3.2 Development applications for land within the area will not be approved where the development may result in an obstruction to major river flows and increase flood levels upstream. The impacts of proposals for aquaculture, commercial tree plantations or

significant revegetation, earthworks (such as filling and excavation) and intensive agriculture will be carefully assessed.

- 5.4.3.4 *Development applications within the floodplain will be subject to a minimum habitable floor level of 0.50 metres above the predicted 1 in 100 year flood level, as determined by the Department of Water, to provide adequate protection from major floods.*

Furthermore, DWER have advised that the Avon River Flood Study shows the general area is affected during major river flows with the 100 year ARI flood level expected to be ~156.0m AHD and that their floodplain development strategy for the area states that:

- *Proposed development (ie, filling, building, etc) that is located outside of the 100 year ARI floodplain (ie, above 156.0 m AHD) is considered acceptable with respect to major flooding. However, a minimum habitable floor level of 156.5m AHD is recommended to ensure adequate flood protection.*
- *Proposed development (ie, filling, building, etc) that is located within the 100 year ARI floodplain (ie, below 156.0 m AHD) and that is considered obstructive to major flows is not acceptable as it would increase flood levels upstream. No new buildings are acceptable in the floodplain.*

Accordingly, the development of any lots within the SCA (whether they are contained within the floodplain or not) will need to be accompanied by evidence that the development will not obstruct major river flows and increase flood levels upstream. Furthermore, whilst DWER are only a referral agency and not a decision-maker in their own right, it is our experience in dealing with other applications throughout the State that further development wholly located within a defined 1 in 100 AEP floodplain area is generally not supported.

With this in mind, it is our view that the only lots that are likely to be developable from a flooding perspective, provided they can adhere to the habitable floor level being 0.5m above the 1 in 100 flood level whilst not exceeding the maximum building height of 9m set by clause 4.10.1 of LPS6, would be Lots 16-26, 37-43, 100, 142-146, 150, 152, 187-188 and 28780 (i.e. those lots outside the 1 in 100 AEP floodplain).

3.3 Protection of the Brook

Schedule 2 of State Planning Policy 2.9 – Water Resources ('SPP2.9') refers to a former WAPC Development Control Policy 2.3 which identifies that a 30m setback/buffer area should apply to waterways.

The 30m setback from Spencers Brook has been shown on the composite site plan at **Attachment 3**. This automatically rules out any future development on Lots 31, 32, and to a lesser extent 30 and 34, as the 30m setback extends beyond the lot boundaries and into the Thomas Street road reserve.

3.4 Boundary Setbacks

Pursuant to clause 4.5.1 of LPS6, Table 2 sets out the boundary setbacks for each zone which may be varied and/or supplemented by the local government at its discretion. The setbacks for the 'Rural' zone are as follows:

- Front: 25m
- Rear: 20m
- Side: 20m

In reviewing cadastral mapping available through Landgate's Map Viewer Plus, the majority of the subject lots are approximately 20m wide and therefore any development on these lots would be unable to achieve a minimum 20m side setback.

Similarly, in applying a minimum setback of 30m from the brook, a number of the lots have insufficient depth to also be able to provide a 25m front (street) setback to any future development. Specifically, Lots 3-4, 26-42 and 150-151 all have a minimum lot depth less than 55m.

In our view, there should be some flexibility with the setbacks within SCA and we submit that it would be more appropriate to apply a minimum front setback requirement of 7.5m which is what Table 1 of the Residential Design Codes sets as a deemed-to-comply requirement for properties that have a density code of R10. The R10 coding has been selected as a reference point as this density coding requires a minimum lot size of 875m² and an average of 1,000m², which more closely reflects the lot sizes within the SCA.

3.5 Bushfire Management

The whole of the SCA, and in fact the majority (if not all) of the Spencers Brook locality, is located within a bushfire prone area as designated by the Fire and Emergency Services ('FES') Commissioner (refer to Figure 2) and therefore is subject to the requirements of State Planning Policy 3.7 – Planning in Bushfire Prone Areas ('SPP3.7').



Figure 2: Extract of Map of Bushfire Prone Areas shown with pink overlay (Source: DFES 2018)

Pursuant to clause 6.2 of SPP3.7, any strategic planning proposal, subdivision or development application within a bushfire prone area and which has a Bushfire Hazard Level ('BHL') above 'low' and/or where a Bushfire Attack Level ('BAL') rating above 'BAL-LOW' applies (which needs to be determined by a qualified bushfire practitioner) is to comply with the measures contained in SPP3.7.

Assuming that the lots do have a BHL above 'low' and/or a BAL rating above 'BAL-LOW', clause 6.5 of SPP3.7 outlines that a development application is to be accompanied by the following:

"Any development application to which policy measure 6.2 applies is to be accompanied by the following information in accordance with the Guidelines:

- a) (i) a BAL assessment. BAL assessments should be prepared by an accredited Level 1 BAL Assessor or a Bushfire Planning Practitioner unless otherwise exempted in the Guidelines; or

(ii) a BAL Contour Map that has been prepared for an approved subdivision clearly showing the indicative acceptable BAL rating across the subject site, in accordance with the Guidelines. BAL Contour Maps should be prepared by an accredited Bushfire Planning Practitioner
- b) the identification of any bushfire hazard issues arising from the BAL Contour Map or the BAL assessment; and

- c) *an assessment against the bushfire protection criteria requirements contained within the Guidelines demonstrating compliance within the boundary of the development site.*"

Importantly, clause 6.7 of SPP3.7 states that applications which result in the intensification of development or land use in an area that has, or will have on completion, an 'extreme' BHL and/or a BAL rating of 'BAL-40' or 'BAL-FZ' will not be supported. The only exceptions are if the proposal is considered to be 'minor development' or 'unavoidable development'.

Section 7 of SPP3.7 defines these terms as follows:

Minor development: *Refers to applications in residential built-out areas at a scale which may not require full compliance with the relevant policy measures. Classes of development considered under this definition, with the exclusion of applications for unavoidable development, are:*

- *a single house on an existing lot 1,100m² or greater;*
- *an ancillary dwelling on a lot of 1,100m² or greater; and*
- *change to a vulnerable land use in an existing residential development.*

Unavoidable development: *Development that, in the opinion of the decision-maker, represents exceptional circumstances where full compliance with this policy would be unreasonable; no alternative location exists; it is not minor development; and is not contrary to the public interest. Examples of what constitutes unavoidable development are provided in the Guidelines.*

The examples of 'unavoidable development' are provided in section 5.7 of the accompanying Guidelines for Planning in Bushfire Prone Areas (Version 1.3) ('the Guidelines') and include:

"critical State infrastructure such as railway lines, telecommunication facilities, electricity infrastructure and associated development, development associated with the preservation of historical or cultural sites, or emergency services such as evacuation centres, fire stations/brigades, police or ambulance facilities"

3.6 Servicing

In accordance with the Water Corporation's online mapping (Esinet), the subject area is serviced by reticulated water (refer to blue line on Attachment 4). However, the subject area does not have a reticulated sewerage service and neither does the Spencers Brook townsite. Any potential development would therefore need to demonstrate that the site is capable of accommodating an on-site effluent disposal system.

Online mapping is not available for electricity however it is our understanding that the subject area is not currently serviced by underground or overhead electricity. Connection to an electricity

network is ordinarily a requirement of subdivision and not of development in any event and it may be possible for future developments to be “off the grid” if that is ultimately the developer’s choice. We would recommend that this be further discussed with the Shire at the time of development.

4.0 Potential Development Opportunities

In applying the considerations outlined above, any lots which do not have frontage to a dedicated/constructed road; are wholly contained within the 1 in 100 AEP floodplain; and/or are wholly contained within the 30m setback to the brook, do not have development potential in our view.

Consideration then ought to be given to those lots which, in our professional opinion, can feasibly accommodate development. In our view, any developable lots within the subject area should have a minimum depth of 37.5m before the 30m setback line to the brook. We have arrived at this based on the following:

- A minimum front (street) setback of 7.5m;
- A minimum depth of 10m for a building envelope;
- A minimum of 5m separation between the building envelope and on-site effluent disposal;
- A minimum depth of 15m for an on-site effluent disposal envelope; and
- No development being constructed within the 30m setback to the brook itself.

The lots that satisfy the above criteria and therefore, in our view, have development potential are Lots 16-24, 100, 143, 145-146, 187, 188 and 28780.

Lots 25 and 26 do not satisfy the minimum depth of 37.5m but may have development potential in a scenario whereby the lots are amalgamated. If they can be amalgamated, and there is no guarantee this would be supported by the Shire or ultimately the WAPC, the width of the new lot could allow for the on-site effluent disposal and building envelopes to be provided side-by-side, as opposed to front-to-back.

Even though Lots 37-43, 142-143 and 150 similarly do not satisfy this minimum depth of 37.5m, the floodplain mapping available at the time of writing does not extend over these lots and we would anticipate that some, if not all, of these lots would be affected by the 1 in 100 AEP floodplain.

All of the aforementioned findings have been illustrated in Table 1 overleaf and the composite site plan at Attachment 3.

TABLE 1 – ASSESSMENT OF LOTS WITH DEVELOPMENT POTENTIAL

Lot Number	Road Frontage	Outside 1 in 100 AEP Floodplain	Lot Depth of >37.5m After 30m Setback	Overall Development Potential
1	N			
2	N			
3	N			
4	N			
5	N			
6	N			
7	N			
8	N			
9	N			
10	N			
11	N			
12	N			
13	N			
14	N			
15	N			
16	Y	Y	Y	Y
17	Y	Y	Y	Y
18	Y	Y	Y	Y
19	Y	Y	Y	Y
20	Y	Y	Y	Y
21	Y	Y	Y	Y
22	Y	Y	Y	Y
23	Y	Y	Y	Y
24	Y	Y	Y	Y
25	Y	Y	N*	N*
26	Y	Y	N*	N*
27	Y	N		
28	Y	N		
29	Y	N		
30	Y	N		
31	Y	N		
32	Y	N		
33	Y	N		
34	Y	N		
35	Y	N		
36	Y	N		
37	Y	Y	N	
38	Y	Y	N	
39	Y	Y	N	
40	Y	Y	N	
41	Y	Y	N	
42	Y	Y	N	

Spencers Brook Road, Spencers Brook

12

43	Y	Y	N	
100	Y	Y	Y	Y
142	Y	Y	N	
143	Y	Y	Y	Y
145	Y	Y	Y	Y
146	Y	Y	Y	Y
150	Y	Y	N	
151	Y	N		
152	Y	Y	N	
187	Y	Y	Y	Y
188	Y	Y	Y	Y
28780	Y	Y	Y	Y

Note:

* Lots 25 & 26 may be developable if amalgamated (subject to approval by the WAPC)

5.0 Conclusion

This report assesses the development potential of the lots contained within the Shire's Special Control Area 3 – Spencers Brook, which is currently undeveloped. In looking at a range of factors such as whether the lots have road frontage, are outside the 1 in 100 AEP floodplain of the Avon River and have a lot depth sufficient, in our professional opinion, to provide a minimum 30m setback (buffer) area to Spencers Brook and reasonably accommodate residential development with on-site effluent disposal, we have identified that 17 (possibly 18, subject to amalgamation) out of 55 which have development potential in our view. These lots have been listed in Table 1 and outlined in red on the composite site plan.

Accordingly, the Shire ought not to be concerned that the whole SCA is capable of development and we would recommend that a local planning policy be prepared to provide further guidance as to which properties may be considered suitable for further development and under what circumstances. In our view, a simplistic view that all of these lots are unsuitable for further development is not the correct approach to be taken.

Altus Planning

Attachment 3

ASSESSMENT OF LOTS WITH DEVELOPMENT POTENTIAL							
Lot Number	Road Frontage	Road is sealed & formed	Area outside 1 in 25 year AEP DWER Floodplain	Filling required above 1 in 100 year AEP DWER Floodplain	Lot Depth Sufficient after 30m Setback from waterway	Requires Amalgamation	Overall Development Potential
1	N	Y	Y	Y	N	Y	Lots may have development potential following amalgamation.
2	N	Y	Y	Y	N	Y	
3	N	Y	N	N/A	N/A	Y	
4	N	Y	N	N/A	N/A	Y	
5	N	Y	N	N/A	N/A	Y	
6	N	Y	N	N/A	N/A	Y	
7	N	Y	N	N/A	N/A	Y	
8	N	Y	N	N/A	N/A	Y	
9	N	Y	N	N/A	N/A	N/A	N
10	N	Y	N	N/A	N/A	N/A	N
11	N	Y	N	N/A	N/A	N/A	N
12	N	Y	N	N/A	N/A	N/A	N
13	N	Y	N	N/A	N/A	N/A	N

ASSESSMENT OF LOTS WITH DEVELOPMENT POTENTIAL							
Lot Number	Road Frontage	Road is sealed & formed	Area outside 1 in 25 year AEP DWER Floodplain	Filling required above 1 in 100 year AEP DWER Floodplain	Lot Depth Sufficient after 30m Setback from waterway	Requires Amalgamation	Overall Development Potential
14	N	Y	Y	Y	N	Y#	Y#
15	N	N	Y	Y	N	Y#	Y
16	Y	N	Y	Y	N	Y#	Y
152	Y	N	Y	N	Y	Y#	Y#
17	Y	N	Y	N	Y	Y#	Y#
18	Y	N	Y	N	Y	Y#	Y#
19	Y	N	Y	N	Y	Y#	Y#
20	Y	N	Y	N	Y	Y#	Y#
21	Y	N	Y	N	N	Y#	Y#
22	Y	N	Y	N	N	Y#	Y#
23	Y	N	Y	Y	N	Y#	Y#
24	Y	N	Y	Y	N	Y#	Y#
25	Y	N	Y	Y	N	Y#	Y#
26	Y	N	Y	Y	N	Y#	Y#
151	Y	N	N	N/A	N/A	N/A	N

ASSESSMENT OF LOTS WITH DEVELOPMENT POTENTIAL							
Lot Number	Road Frontage	Road is sealed & formed	Area outside 1 in 25 year AEP DWER Floodplain	Filling required above 1 in 100 year AEP DWER Floodplain	Lot Depth Sufficient after 30m Setback from waterway	Requires Amalgamation	Overall Development Potential
27	Y	N	N	N/A	N/A	N/A	N
28	Y	N	N	N/A	N/A	N/A	N
29	Y	Y	N	N/A	N/A	N/A	N
30	Y	Y	N	N/A	N/A	N/A	N
31	Y	Y	N	N/A	N/A	N/A	N
32	Y	Y	N	N/A	N/A	N/A	N
33	Y	Y	N	N/A	N/A	N/A	N
34	Y	Y	N	N/A	N/A	N/A	N
35	Y	Y	N	N/A	N/A	N/A	N
36	Y	Y	N	N/A	N/A	N/A	N
150	Y	Y	N	N/A	N/A	N/A	N
37	Y	Y	*	*	N	N/A	N
38	Y	Y	*	*	N	N/A	N
39	Y	Y	*	*	N	N/A	N
40	Y	Y	*	*	N	N/A	N

ASSESSMENT OF LOTS WITH DEVELOPMENT POTENTIAL							
Lot Number	Road Frontage	Road is sealed & formed	Area outside 1 in 25 year AEP DWER Floodplain	Filling required above 1 in 100 year AEP DWER Floodplain	Lot Depth Sufficient after 30m Setback from waterway	Requires Amalgamation	Overall Development Potential
41	Y	Y	*	*	N	N/A	N
42	Y	Y	*	*	N	N/A	N
43	Y	Y	*	*	N	N/A	N
142	Y	Y	*	*	N	N/A	N
143	Y	Y	*	*	N	N/A	N
28780	Y	Y	*	*	*	*	Further investigation required prior to determining if lots have any development potential.
145	Y	Y	*	*	*	*	
146	Y	Y	*	*	*	*	
100	Y	Y	*	*	*	*	
187	Y	Y	*	*	*	*	
188	Y	Y	*	*	*	*	

* Outside extent of Department of Water and Environmental Regulation's Flood Study. No data available. Further investigation required.

Denotes amalgamation may be required if development requirements, such as setbacks cannot be satisfied.

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – May 2019

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Kathy Scholz Creditors Officer
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 May 2019 to 31 May 2019.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – May 2019.
Attachment 2: Declaration.

BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Financial / Resource Implications

Payments of accounts are in accordance with Council's 2018/19 Budget.

Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

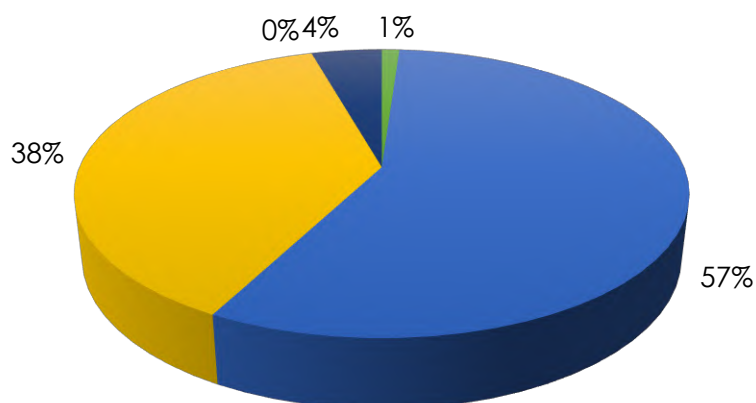
Not applicable.

Risk Implications

Nil.

OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of May 2019;



- Staff Reimbursement
- Purchased from Shire of Northam Businesses or Individuals
- No Organisation or Business in Shire of Northam that can offer service required
- Purchase from Businesses or Individuals outside Shire of Northam
- Contract has gone to Tender

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3691

Moved: Cr Della

Seconded: Cr Williams

That Council endorse the payments for the period 1 May 2019 to 31 May 2019, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 9/0

Attachment 1

Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
2090	16/05/2019	SHIRE OF NORTHAM	TRANSFER OF LENDORS POS MONEY FOR SUBDIVISION OF WUNDOWIE TOWNSITE TO REDEVELOPMENT OF EXISTING HARDCOURTS	2		40,113.00
INV T607	16/05/2019	SHIRE OF NORTHAM	TRANSFER OF LENDORS POS MONEY FOR SUBDIVISION OF WUNDOWIE TOWNSITE TO REDEVELOPMENT OF EXISTING HARDCOURTS	2	40,000.00	
INV T1080	16/05/2019	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BSL FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF APRIL 2019.	2	80.00	
INV T1079	16/05/2019	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF APRIL 2019.	2	33.00	
EFT32963	02/05/2019	OZ KIDZ KARTZ	ELECTRIC KARTS NORTHAM MOTOR SPORT FESTIVAL 2019	1		1,980.00
INV 134	05/04/2019	OZ KIDZ KARTZ	ELECTRIC KARTS NORTHAM MOTOR SPORT FESTIVAL 2019	1	1,980.00	
EFT32964	02/05/2019	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR MARCH 2019	1		2,889.43
INV MARCH 21/03/2019	21/03/2019	RETAIL DECISIONS (COLES)	COLES ACCOUNT FOR MARCH 2019	1	2,889.43	
EFT32965	06/05/2019	ADVANTEERING - CIVIL ENGINEERS	CONSTRUCTION OF NORTHAM YOUTH PRECINCT AS PER CONTRACT 9013.95	1		418,587.41
INV 1058	16/04/2019	ADVANTEERING - CIVIL ENGINEERS	CONSTRUCTION OF NORTHAM YOUTH PRECINCT AS PER CONTRACT 9013.95	1	367,135.50	
INV 1058	16/04/2019	ADVANTEERING - CIVIL ENGINEERS	VARIATION V-01 AS PER CONTRACT 9013.95 FOR THE SUPPLY	1	3,311.01	
INV 1058	16/04/2019	ADVANTEERING - CIVIL ENGINEERS	VARIATION V-04 AS PER CONTRACT 9013.05 FOR 2 ADDITIONAL LIGHT POLES.	1	10,175.00	
INV 1058	16/04/2019	ADVANTEERING - CIVIL ENGINEERS	VARIATION VO-06 AS PER CONTRACT 9013.05 FOR ROCK EXCAVATION.	1	1,003.20	
INV 1058	16/04/2019	ADVANTEERING - CIVIL ENGINEERS	VARIATION VO-08 AS PER CONTRACT 9013.05 FOR ADDITIONAL GARDEN BEDS.	1	5,773.90	
INV 1058	16/04/2019	ADVANTEERING - CIVIL ENGINEERS	VARIATION VO-09 AS PER CONTRACT 9013.05 FOR UPGRADE TO JARRAH FENCE.	1	15,512.20	

Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1058	16/04/2019	ADVANTEERING - CIVIL ENGINEERS	VARIATION VO-05 AS PER CONTRACT 9013.05 FOR REVISED ELECTRICAL PLAN INCLUDING EOT AND ADDITIONAL SUPERVISION COSTS.	1	15,676.60	
EFT32966	06/05/2019	JUICEBOX	BRAND SIGNAGE- FINAL 50% PAYMENT AS PER INVOICE	1		11,000.00
INV JBC-123028/02/2019		JUICEBOX	BRAND SIGNAGE- FINAL 50% PAYMENT AS PER INVOICE	1	11,000.00	
EFT32967	06/05/2019	PROMPT SETTLEMENTS	PAYMENT FOR SETTLEMENT OF LOT 1 GREAT EASTERN HIGHWAY, BURLONG	1		221,325.38
INV JC1069N 18/04/2019		PROMPT SETTLEMENTS	PAYMENT FOR SETTLEMENT OF LOT 1 GREAT EASTERN HIGHWAY, BURLONG	1	221,325.38	
EFT32968	06/05/2019	TRADEFAIRE INTERNATIONAL PTY LTD	PN1619 - \$1000 EXCESS FOR INSURANCE CLAIM	1		1,000.00
INV INAA90026/04/2019		TRADEFAIRE INTERNATIONAL PTY LTD	PN1619 - \$1000 EXCESS FOR INSURANCE CLAIM	1	1,000.00	
EFT32969	07/05/2019	PRIMARIES OF WA PTY LTD	RETIC FITTINGS FOR VARIOUS SITES	1		6,949.79
INV 4067581719/06/2018		PRIMARIES OF WA PTY LTD	SUPPLY ONE HUNTER CONTROLLER 9 STATION FOR NORTHAM LIBRARY RETICULATION.	1	536.15	
INV 4079770415/02/2019		PRIMARIES OF WA PTY LTD	RETICULATION PARTS FOR VARIOUS PARKS.	1	724.44	
INV 4074329031/10/2018		PRIMARIES OF WA PTY LTD	RETIC FITTINGS FOR VARIOUS SITES	1	2,951.67	
INV 4072872904/10/2018		PRIMARIES OF WA PTY LTD	25L RECHARGEABLE REDLINE TROLLEY SPRAYER	1	444.94	
INV 4072404226/09/2018		PRIMARIES OF WA PTY LTD	100420585 SPR GEARDRIVE I40 ULTRA OPOSING NOZZLE 150MM	1	2,292.59	
EFT32971	07/05/2019	ACCENT RUBBER STAMPS AND TROPHIES	PRE-INKED STAMP "INVOICE AUTHORISED"	1		97.75
INV 0006175612/04/2019		ACCENT RUBBER STAMPS AND TROPHIES	PRE-INKED STAMP "INVOICE AUTHORISED"	1	97.75	
EFT32972	07/05/2019	AG IMPLEMENTS NORTHAM PTY LTD	CHAINSAW FILES	1		123.32
INV 358937	26/02/2019	AG IMPLEMENTS NORTHAM PTY LTD	SPRAY TANK FITTINGS (P12)	1	2.94	
INV 358935	26/02/2019	AG IMPLEMENTS NORTHAM PTY LTD	CHAINSAW FILES	1	120.38	
EFT32973	07/05/2019	AGENCY HOLDINGS T/AS BILBY BADGES	X 2 BADGES FOR TONI WALLER	1		39.64
INV 2224	09/03/2019	AGENCY HOLDINGS T/AS BILBY BADGES	X 2 BADGES FOR TONI WALLER	1	39.64	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT32974	07/05/2019	ALL FLAGS SIGNS AND BANNERS	SHIRE OF NORTHAM FLAGS	1		429.00
INV 0005549427/02/2019		ALL FLAGS SIGNS AND BANNERS	SHIRE OF NORTHAM FLAGS	1	429.00	
EFT32975	07/05/2019	ANDY'S PLUMBING SERVICE	CALL OUT TO UNBLOCK DISABLED TOILETS BASIN AT BERNARD PARK TOILETS.	1		636.90
INV A.18357	10/04/2019	ANDY'S PLUMBING SERVICE	CALL OUT TO REPAIR CISTERN IN FEMALE TOILETS AT KATRINE RESERVE.	1	202.40	
INV A.18356	10/04/2019	ANDY'S PLUMBING SERVICE	CALL OUT TO UNBLOCK DISABLED TOILETS BASIN AT BERNARD PARK TOILETS.	1	247.50	
INV A.18359	11/04/2019	ANDY'S PLUMBING SERVICE	APEX PARK TOILETS REPAIR LEAKING PIPEWORK AND INSTALL TOILET ROLL HOLDER.	1	187.00	
EFT32976	07/05/2019	ATTILA JOHN MENC SHELYI	COUNCILLOR PAYMENTS FOR APRIL 2019	1		2,071.49
INV APRIL 2030/04/2019		ATTILA JOHN MENC SHELYI	COUNCILLOR PAYMENTS FOR APRIL 2019	1	2,071.49	
EFT32977	07/05/2019	AUSTRALIAN PAPER	x 750 GOLD C4 ENVELOPES - 140247	1		256.03
INV 9613502518/03/2019		AUSTRALIAN PAPER	x 750 GOLD C4 ENVELOPES - 140247	1	111.65	
INV 9613502618/03/2019		AUSTRALIAN PAPER	x 750 GOLD C4 ENVELOPES - 140247	1	144.38	
EFT32978	07/05/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	1		207.20
INV DEDUCT16/04/2019		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
INV DEDUCT30/04/2019		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT32979	07/05/2019	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 30/04/2019	1		76,056.00
INV PAYG 3030/04/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 30/04/2019	1	76,056.00	
EFT32980	07/05/2019	AUTOPRO NORTHAM	HANDHELD UHF RADIOS 5V WITH CAR CHARGES	1		638.20
INV 775140	29/03/2019	AUTOPRO NORTHAM	HANDHELD UHF RADIOS 5V WITH CAR CHARGES	1	638.20	
EFT32981	07/05/2019	AVON SERVICE SPECIALISTS	96717KM SERVICE TOTOYOTA HILUX 4X4 PN1607 - N577. FIRE CHIEF VEHICLE.	1		672.95
INV 16397	25/03/2019	AVON SERVICE SPECIALISTS	96717KM SERVICE TOTOYOTA HILUX 4X4 PN1607 - N577. FIRE CHIEF VEHICLE.	1	354.55	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 4

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 16426	28/03/2019	AVON SERVICE SPECIALISTS	25000KM SERVICE TO FORD RANGER PN1710 - N79 CESM VEHICLE.	1	318.40	
EFT32982	07/05/2019	AVON VALLEY ARTS SOCIETY (INC)	QUICK RESPONSE GRANT	1		500.00
INV 0004878011/04/2019		AVON VALLEY ARTS SOCIETY (INC)	QUICK RESPONSE GRANT	1	500.00	
EFT32983	07/05/2019	BESPOKE TECHNICAL SOLUTIONS PTY LTD	NORTHAM MOTOR SPORT FESTIVAL 2019: MOBILE LED SCREEN	1		3,850.00
INV INV-030123/04/2019		BESPOKE TECHNICAL SOLUTIONS PTY LTD	NORTHAM MOTOR SPORT FESTIVAL 2019: MOBILE LED SCREEN	1	2,200.00	
INV INV-030223/04/2019		BESPOKE TECHNICAL SOLUTIONS PTY LTD	NORTHAM MOTOR SPORT FESTIVAL 2019: FILMING OF FLYING FIFTY	1	1,650.00	
EFT32984	07/05/2019	BLACKWELL PLUMBING PTY LTD	VISITORS CENTRE/BKB. YEARLY BACKFLOW PREVENTION TESTING.	1		730.00
INV INV-191811/04/2019		BLACKWELL PLUMBING PTY LTD	VISITORS CENTRE/BKB. YEARLY BACKFLOW PREVENTION TESTING.	1	730.00	
EFT32985	07/05/2019	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR APRIL 2019	1		1,500.00
INV APRIL 2030/04/2019		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR APRIL 2019	1	1,500.00	
EFT32986	07/05/2019	CADD'S FASHIONS	STARTING PISTOL CAPS	1		57.00
INV 19-0000208/04/2019		CADD'S FASHIONS	STARTING PISTOL CAPS	1	57.00	
EFT32987	07/05/2019	CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR APRIL 2019	1		1,905.73
INV APRIL 2030/04/2019		CARL PHILLIP DELLA	COUNCILLOR PAYMENTS FOR APRIL 2019	1	1,905.73	
EFT32988	07/05/2019	CENTACON SIGNS AND GRAPHICS	DOOR STICKERS	1		1,438.80
INV 174	02/04/2019	CENTACON SIGNS AND GRAPHICS	DOOR STICKERS	1	1,438.80	
EFT32989	07/05/2019	CENTRAL MOBILE MECHANICAL REPAIRS	PN1312 - SERVICE 40,000KMS	1		2,771.07
INV 0002669	31/03/2019	CENTRAL MOBILE MECHANICAL REPAIRS	PN1312 - SERVICE 40,000KMS	1	782.32	
INV 0000266731/03/2019		CENTRAL MOBILE MECHANICAL REPAIRS	PN1511 - 30,000KM SERVICE FOR UTE	1	343.48	
INV 0000268631/03/2019		CENTRAL MOBILE MECHANICAL REPAIRS	PN1305 - 55,000 SERVICE	1	700.70	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000266831/03/2019		CENTRAL MOBILE MECHANICAL REPAIRS	PN1307 - 40,000KM SERVICE	1	428.67	
INV 0000268531/03/2019		CENTRAL MOBILE MECHANICAL REPAIRS	TRAVEL TO WUNDOWIE POOL AND ASSESS MOWER NOT STARTING	1	217.80	
INV 0000266131/03/2019		CENTRAL MOBILE MECHANICAL REPAIRS	PN1207 - ATTEND SITE (HENRY STREET OVAL) AND REPAIR FUEL FAULT TO TRACTOR	1	298.10	
EFT32990	07/05/2019	CHOICE EQUIPMENT RENTALS	X 2 LIGHTING TOWERS AUSTRALIA DAY 2019	1		1,083.50
INV 6670	27/01/2019	CHOICE EQUIPMENT RENTALS	X 2 LIGHTING TOWERS AUSTRALIA DAY 2019	1	1,083.50	
EFT32991	07/05/2019	CHRIS DAVIDSON	COUNCILLOR PAYMENT APRIL 2019	1		1,905.73
INV APRIL 2030/04/2019		CHRIS DAVIDSON	COUNCILLOR PAYMENT APRIL 2019	1	1,905.73	
EFT32992	07/05/2019	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS APRIL 2019	1		4,957.56
INV APRIL 2030/04/2019		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS APRIL 2019	1	4,957.56	
EFT32993	07/05/2019	CLEANFLOW ENVIRONMENTAL SOLUTIONS	PIPE JETTING / EDUCTION OF DRAIN PIPES AT NORTHAM POOL REDEVELOPMENT SITE.	1		2,904.00
INV 0003553402/04/2019		CLEANFLOW ENVIRONMENTAL SOLUTIONS	PIPE JETTING / EDUCTION OF DRAIN PIPES AT NORTHAM POOL REDEVELOPMENT SITE.	1	2,904.00	
EFT32994	07/05/2019	CORPORATE SECURITY AUSTRALIA PTY LTD	SECURITY FOR NORTHAM MOTOR SPORT FESTIVAL 2019	1		1,269.40
INV 0000369808/04/2019		CORPORATE SECURITY AUSTRALIA PTY LTD	SECURITY FOR NORTHAM MOTOR SPORT FESTIVAL 2019	1	1,269.40	
EFT32995	07/05/2019	COUNTRY COMFORTSTYLE NORTHAM	DINING CHAIRS AND COFFEE TABLES	1		4,905.00
INV 6895	06/03/2019	COUNTRY COMFORTSTYLE NORTHAM	ECLIPSE BANKSIA WORKSTATION	1	311.00	
INV 6849	22/02/2019	COUNTRY COMFORTSTYLE NORTHAM	DINING CHAIRS AND COFFEE TABLES	1	2,517.00	
INV 6842	22/02/2019	COUNTRY COMFORTSTYLE NORTHAM	ENTERPRISE OFFICE CHAIR - BLACK - REC SERVICES MANAGER	1	400.00	
INV 6992	15/03/2019	COUNTRY COMFORTSTYLE NORTHAM	ECLIPSE ELEGANCE TABLE - COMMUNITY SERVICES	1	1,677.00	
EFT32996	07/05/2019	COUNTRYWIDE GROUP	15L CHLORINE FOR BAKERS HILL WASTE WATER TREATMENT PLANT	1		933.44
INV 27147	25/03/2019	COUNTRYWIDE GROUP		1	68.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 27190	03/04/2019	COUNTRYWIDE GROUP	PARTS AND OIL FOR CHAINSAW	1	110.60	
INV 27189	03/04/2019	COUNTRYWIDE GROUP	HUSQVARNA 38" BLADE	1	146.00	
INV 27277	17/04/2019	COUNTRYWIDE GROUP	4X 20LITRE LIQUID CHLORINE	1	76.34	
INV 26486	22/11/2018	COUNTRYWIDE GROUP	15L CHLORINE FOR BAKERS HILL WASTE WATER TREATMENT PLANT	1	412.50	
INV 27245	12/04/2019	COUNTRYWIDE GROUP	ASSESS AND REPAIR BLOWER	1	120.00	
EFT32997	07/05/2019	COURIER AUSTRALIA	COURIER AUSTRALIA FREIGHT CHARGES FEB 2019	1		116.40
INV 0391	15/02/2019	COURIER AUSTRALIA	COURIER AUSTRALIA FREIGHT CHARGES FEB 2019	1	59.35	
INV 0393	01/03/2019	COURIER AUSTRALIA	COURIER AUSTRALIA FREIGHT CHARGES MARCH 2019	1	57.05	
EFT32998	07/05/2019	CTI SECURITY SERVICES PTY LTD	ALARM MONITERING FOR MEMORIAL RSL HALL 01/04/2019-30/04/2019	1		885.32
INV CINS304019/07/2019		CTI SECURITY SERVICES PTY LTD	OLD GIRLS SCHOOL ALARM MONITORING FOR AUGUST 2018.	1	53.00	
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING-NORTHAM REC CENTRE 01/04/2019-30/04/2019	1	53.00	
INV CINS305018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING FOR SES ADMIN 01/04/2019-30/04/2019	1	87.96	
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING FOR WUNDOWIE LIBRARY 01/04/2019-30/04/2019	1	53.00	
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING FOR OLD GIRLS SCHOOL 01/04/2019-30/04/2019	1	53.00	
INV CINS306218/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING FOR BKB 01/04/2019-30/04/2019	1	61.96	
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING-NORTHAM LIBRARY 01/04/2019-30/04/2019	1	61.96	
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING-NORTHAM VISITORS CENTRE 01/04/2019-30/04/2019	1	61.96	
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING- BERT HAWK OVAL 01/04/2019-30/04/2019	1	53.00	
INV CINS3018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING-OLD RAILWAY STATION 01/04/2019-30/04/2019	1	61.96	
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING-NORTHAM SWIMMING POOL 01/04/2019-30/04/2019	1	53.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING FOR MORBY COTTAGE 01/04/2019-30/04/2019	1	53.00	
INV CINS306018/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING FOR MEMORIAL RSL HALL 01/04/2019-30/04/2019	1	90.56	
INV CINS305918/03/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITERING FOR SES BUILDING 01/04/2019-30/04/2019	1	87.96	
EFT32999	07/05/2019	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	CALL OUT - SES BUILDING	1		532.00
INV 113973	19/03/2019	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	CALL OUT - SES BUILDING	1	312.00	
INV 114000	22/03/2019	CTI SECURITY SYSTEMS PTY LTD T/AS SECURUS	CALL OUT - NORTHAM LIBRARY	1	220.00	
EFT33000	07/05/2019	DAIMLER TRUCKS PERTH	PART NUMBER MX915519 - INDICATOR LAMP FRONT L/H	1		54.32
INV 6158882D19/03/2019		DAIMLER TRUCKS PERTH	PART NUMBER MX915519 - INDICATOR LAMP FRONT L/H	1	54.32	
EFT33001	07/05/2019	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES MARCH 2019.	1		540.54
INV 1740965	31/03/2019	DANIELS HEALTH SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS - SERVICING OF SHARPS SAFES MARCH 2019.	1	90.09	
INV 1740963	31/03/2019	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES MARCH 2019.	1	180.18	
INV 1740964	31/03/2019	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES MARCH 2019.	1	180.18	
INV 1740962	31/03/2019	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL PUBLIC TOILETS - SERVICING OF SHARPS SAFES MARCH 2019.	1	90.09	
EFT33002	07/05/2019	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	ELECTRICITY 50% 20 FEB TO 19 MAR - 298 FITZGERALD STREET NORTHAM	1		396.60
INV RI02269508/04/2019		DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	ELECTRICITY 50% 20 FEB TO 19 MAR - 298 FITZGERALD STREET NORTHAM	1	396.60	
EFT33003	07/05/2019	DMC CLEANING	CLEANING OF SHIRE OF NORTHAM FACILITIES- MARCH 2019	1		4,944.73
INV SON019	25/03/2019	DMC CLEANING	CLEANING OF SHIRE OF NORTHAM FACILITIES- MARCH 2019	1	4,944.73	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33004	07/05/2019	EFIRE & SAFETY	KILLARA DAY RESPITE. MONTHLY FIRE PANEL TESTING FOR MAR.	1		931.70
INV 0030093531/03/2019		EFIRE & SAFETY	KILLARA DAY RESPITE. MONTHLY FIRE PANEL TESTING FOR MAR.	1	532.40	
INV 0030093731/03/2019		EFIRE & SAFETY		1	236.50	
INV 0030101431/03/2019		EFIRE & SAFETY	TOWN HALL. MONTHLY FIRE PANEL TESTING FOR MAR.	1	162.80	
EFT33005	07/05/2019	EASIFLEET	Payroll deductions	1		4,554.22
INV DEDUCT16/04/2019		EASIFLEET	Payroll deductions		1,168.98	
INV DEDUCT16/04/2019		EASIFLEET	Payroll deductions		1,108.13	
INV DEDUCT30/04/2019		EASIFLEET	Payroll deductions		1,168.98	
INV DEDUCT30/04/2019		EASIFLEET	Payroll deductions		1,108.13	
EFT33006	07/05/2019	ENVIRONMENTAL HEALTH AUSTRALIA	ODOUR ASSESSMENT, MANAGMENT AND INVESTIGATION SEMINAR	1		50.00
INV 3709	02/05/2019	ENVIRONMENTAL HEALTH AUSTRALIA	ODOUR ASSESSMENT, MANAGMENT AND INVESTIGATION SEMINAR	1	50.00	
EFT33007	07/05/2019	FIRE AND SAFETY WA.	PPC - HELMETS,BOOTS, KIT BAGS FOR BFB VOLUNTEERS	1		3,752.38
INV 33147	27/03/2019	FIRE AND SAFETY WA.	PPC - HELMETS,BOOTS, KIT BAGS FOR BFB VOLUNTEERS	1	2,739.60	
INV 33276	18/04/2019	FIRE AND SAFETY WA.	REPLACEMENT EQUIPMENT FOR LOST/DAMAGED ITESM ROM DEPLOYMENT	1	1,012.78	
EFT33008	07/05/2019	FRANK DAVIS	NORTHAM MOTOR SPORT FESTIVAL 2019: WELCOME TO COUNTRY	1		300.00
INV 53879	08/04/2019	FRANK DAVIS	NORTHAM MOTOR SPORT FESTIVAL 2019: WELCOME TO COUNTRY	1	300.00	
EFT33009	07/05/2019	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE EQUIPMENT FOR FIRE BRIGADES.	1		2,142.53
INV 62716	21/12/2018	FRONTLINE FIRE & RESCUE EQUIPMENT	PPE EQUIPMENT FOR FIRE BRIGADES.	1	2,142.53	
EFT33010	07/05/2019	FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG OF COLDMIX TO BE PICKED UP BY FLAT OUT FREIGHT	1		704.00
INV 1191711425/07/2018		FULTON HOGAN INDUSTRIES PTY LTD	1T BULKA BAG OF COLDMIX TO BE PICKED UP BY FLAT OUT FREIGHT	1	704.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33011	07/05/2019	GARPEN PTY LTD	SUPPLY ONE 10HP ELECTRIC START 3600PSI DIESEL PRESSURE WASHER MODEL: GPW10DEFRAME. HIGH PERFORMANCE FUEL EFFICIENT 10HP 4 STROKE DIESEL ENGINE. HUGE 13 LITRE FUEL TANK.	1		2,267.00
INV SI-00040415/03/2019		GARPEN PTY LTD	SUPPLY ONE 10HP ELECTRIC START 3600PSI DIESEL PRESSURE WASHER MODEL: GPW10DEFRAME. HIGH PERFORMANCE FUEL EFFICIENT 10HP 4 STROKE DIESEL ENGINE. HUGE 13 LITRE FUEL TANK.	1	2,185.00	
INV SI-00040601/04/2019		GARPEN PTY LTD	GPWIETTBO1 - SEWER JETTING NOZZLE TURBO ADDED	1	82.00	
EFT33012	07/05/2019	GDR CIVIL CONTRACTING PTY LTD	SHOULDER WIDENING COATES ROAD WUNDOWIE AS PER TENDER T2017090	1		5,720.00
INV 001489	29/03/2019	GDR CIVIL CONTRACTING PTY LTD	FLOAT HIRE - FLOAT ROLLER FROM CHARLES STREET TO BALGA TCE WUNDOWIE	1	660.00	
INV 001498	16/04/2019	GDR CIVIL CONTRACTING PTY LTD	SHOULDER WIDENING COATES ROAD WUNDOWIE AS PER TENDER T2017090	1	5,060.00	
EFT33013	07/05/2019	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS. RINSTALL NEW LOCKING MECHANISM TO TOILET ROLL HOLDERS TO STOP WASTE OF PAPER.	1		1,276.00
INV 70	12/04/2019	GLENN STUART BEVERIDGE	ADMIN BUILDING - RECTIFY ENDS TO CHAMBERS ROOM TABLE	1	231.00	
INV 67	12/04/2019	GLENN STUART BEVERIDGE	REC CENTRE - SUPPLY & INSTALL WIRE TO HANG HESSIAN	1	297.00	
INV 68	12/04/2019	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS. REPAIR TOILET LOCKS AFTER VANDALISM.	1	132.00	
INV 69	12/04/2019	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS. RINSTALL NEW LOCKING MECHANISM TO TOILET ROLL HOLDERS TO STOP WASTE OF PAPER.	1	616.00	
EFT33014	07/05/2019	GRAFTON ELECTRICS	SECURITY LIGHT CHECKS AT KILLARA	1		99.00
INV 5777	08/03/2019	GRAFTON ELECTRICS	SECURITY LIGHT CHECKS AT KILLARA	1	99.00	
EFT33015	07/05/2019	GROVE WESLEY DESIGN ART	NEW SIGNS TO DFES SPECS AS PER QUOTE NO V2408	1		2,195.38

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 5487	17/04/2019	GROVE WESLEY DESIGN ART	SUBLAMINATED MUGS AS PREVIOUSLY MANUFACTURED (BKB)	1	346.50	
INV 5475	17/04/2019	GROVE WESLEY DESIGN ART	NEW SIGNS TO DFE5 SPECS AS PER QUOTE NO V2408	1	1,584.00	
INV 5504	26/04/2019	GROVE WESLEY DESIGN ART	NAME BADGE FOR GORDON TESTER.	1	160.38	
INV 5478	17/04/2019	GROVE WESLEY DESIGN ART	NAME BADGE AND BUSINESS CARDS FOR BEV JONES	1	104.50	
EFT33016	07/05/2019	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL. GRANITE REPAIRS AS PER SHIRE OF NORTHAM SCOPE AND HI CONSTRUCTION QUOTE.	1		11,365.79
INV AVVC-1	17/04/2019	HI CONSTRUCTIONS AUST PTY LTD	AVVA. RENDER REPAIRS AND DAMPCOARSE INJECTION AS PER SON SCOPE AND HI CONSTRUCTION QUOTE.	1	4,851.44	
INV THGRS-117	04/2019	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL. GRANITE REPAIRS AS PER SHIRE OF NORTHAM SCOPE AND HI CONSTRUCTION QUOTE.	1	6,514.35	
EFT33017	07/05/2019	HIGH PERFORMANCE PRINTER REPAIRS PTY LTD	C4846A. CYAN REPLACEMENT PRINTER CARTRIDGE FOR LARGE FORMAT PLOTTER	1		275.00
INV 3902987502	04/2019	HIGH PERFORMANCE PRINTER REPAIRS PTY LTD	C4846A. CYAN REPLACEMENT PRINTER CARTRIDGE FOR LARGE FORMAT PLOTTER	1	275.00	
EFT33018	07/05/2019	HOWLETTS CELLARBRATIONS	X 2 NEVERFAIL SPRINGWATER 15L	1		60.00
INV 586237	18/03/2019	HOWLETTS CELLARBRATIONS	X 1 NEVERFAIL SPRINGWATER 15L	1	15.00	
INV 578689	19/02/2019	HOWLETTS CELLARBRATIONS	X 2 NEVERFAIL SPRINGWATER 15L	1	30.00	
INV 590785	02/04/2019	HOWLETTS CELLARBRATIONS	X 1 NEVERFAIL SPRINGWATER 15L	1	15.00	
EFT33019	07/05/2019	IN PHASE TEST & TAG	REC CENTRE. TEST AND TAG ALL ELECTRICAL APPLIANCES AND UPDATE REGISTER.	1		987.00
INV 0000397814	03/2019	IN PHASE TEST & TAG	REC CENTRE. TEST AND TAG ALL ELECTRICAL APPLIANCES AND UPDATE REGISTER.	1	987.00	
EFT33020	07/05/2019	INDEPENDENT VALUERS OF WESTERN AUSTRALIA	VALUATION - 135-155 WELLINGTON STREET, NORTHAM	1		1,650.00
INV 0000294510	04/2019	INDEPENDENT VALUERS OF WESTERN AUSTRALIA	VALUATION - 135-155 WELLINGTON STREET, NORTHAM	1	1,650.00	
EFT33021	07/05/2019	IW PROJECTS	PROCUREMENT OF WET PLAN HIRE.	1		4,078.25

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 11

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1059	31/03/2019	IW PROJECTS	PROCUREMENT OF WET PLAN HIRE.	1	4,078.25	
EFT33022	07/05/2019	JOHN PROUD	COUNCILLOR PAYMENTS APRIL 2019	1		1,905.73
INV APRIL 2030/04/2019		JOHN PROUD	COUNCILLOR PAYMENTS APRIL 2019	1	1,905.73	
EFT33023	07/05/2019	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS APRIL 2019	1		2,105.53
INV APRIL 2030/04/2019		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS APRIL 2019	1	2,105.53	
EFT33024	07/05/2019	KLEENHEAT GAS	YEARLY FACILITY FEES FOR 4.30KL BULK TANK - KILLARA	1		1,025.52
INV 5902508831/03/2019		KLEENHEAT GAS	YEARLY FACILITY FEES FOR 4.30KL BULK TANK - KILLARA	1	1,025.52	
EFT33025	07/05/2019	KLEENWEST DISTRIBUTORS	VARIOUS ITEMS FOR DAY CENTRE, COTTAGE & KITCHEN	1		427.63
INV 0003726527/03/2019		KLEENWEST DISTRIBUTORS	VARIOUS ITEMS FOR DAY CENTRE, COTTAGE & KITCHEN	1	427.63	
EFT33026	07/05/2019	LANDMARK	VINI PIPE AQUAPOL AND JOINER	1		452.91
INV 9015562913/03/2019		LANDMARK	KLEE PROPANE CYLINDER 15 KG - FORKLIFT	1	60.08	
INV 9015338105/03/2016		LANDMARK	SILV OIL VIEWER	1	39.60	
INV 9015353306/03/2019		LANDMARK	FREIGHT FOR INVOICE 901533816	1	15.40	
INV 9016000627/03/2019		LANDMARK	VINI PIPE AQUAPOL AND JOINER	1	200.71	
INV 9015791621/03/2019		LANDMARK	FITTINGS FOR HONDA SPRAY PUMP	1	137.12	
EFT33028	07/05/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	EXECUTIVE LEADERSHIP PROGRAM 2019 - PROGRAM REGISTRATION JACK LITTLE	1		2,640.00
INV 10960	15/04/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	EXECUTIVE LEADERSHIP PROGRAM 2019 - PROGRAM REGISTRATION JACK LITTLE	1	2,640.00	
EFT33029	07/05/2019	LUCY'S TEAROOMS	NEW STARTERS BUS TOUR LUNCH	1		121.00
INV 1842	28/03/2019	LUCY'S TEAROOMS	NEW STARTERS BUS TOUR LUNCH	1	121.00	
EFT33030	07/05/2019	MAJOR SECURITY SERVICES	2019 NORTHAM MOTOR SPORT FESTIVAL - ADDITIONAL BOULEVARD SECURITY (SUNDAY 7 APRIL, 10AM-4PM)	1		528.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 12

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000749017	04/2019	MAJOR SECURITY SERVICES	2019 NORTHAM MOTOR SPORT FESTIVAL - ADDITIONAL BOULEVARD SECURITY (SUNDAY 7 APRIL, 10AM-4PM)	1	528.00	
EFT33032	07/05/2019	MAYBERRY HAMMOND & CO	LEASE AGREEMENT - RIDING FOR THE DISABLED BAKERS HILL	1		704.00
INV 42037	11/04/2019	MAYBERRY HAMMOND & CO	LEASE AGREEMENT - RIDING FOR THE DISABLED BAKERS HILL	1	704.00	
EFT33033	07/05/2019	MCDOWALL AFFLECK PTY LTD	SUSPENSION BRIDGE. ATTEND SITE AND CHECK REPAIRS DONE ON CONCRETE ABUTMENT AND GIVE REPORT ON CRACKING TO STEEL WORK ON BRIDGE AND SUGGEST REPAIR METHOD AS PER QUOTE 16978.	1		1,870.00
INV 609698	09/04/2019	MCDOWALL AFFLECK PTY LTD	SUSPENSION BRIDGE. ATTEND SITE AND CHECK REPAIRS DONE ON CONCRETE ABUTMENT AND GIVE REPORT ON CRACKING TO STEEL WORK ON BRIDGE AND SUGGEST REPAIR METHOD AS PER QUOTE 16978.	1	1,870.00	
EFT33034	07/05/2019	MACLEODS BARRISTERS & SOLICITORS	UNLAWFUL DEVELOPMENT 29 MCMULLEN RD WUNDOWIE	1		1,547.70
INV 106370	21/12/2019	MACLEODS BARRISTERS & SOLICITORS	UNLAWFUL DEVELOPMENT 29 MCMULLEN RD WUNDOWIE	1	1,547.70	
EFT33035	07/05/2019	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR APRIL 2019	1		2,843.23
INV APRIL 2030	04/2019	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR APRIL 2019	1	2,843.23	
EFT33036	07/05/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING AND GULLY EDUCION	1		16,117.20
INV N2190	31/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS	1	1,336.50	
INV N2190	31/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING AND GULLY EDUCION	1	2,692.80	
INV N2191	31/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS	1	1,336.50	
INV N2191	31/03/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCION	1	2,692.80	
INV N2209	15/04/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED 01/04/2019 TO 07/04/2019	1	1,336.50	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 13

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV N2209	15/04/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCTION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 01/04/2019 TO 07/04/2019.	1	2,692.80	
INV N2210	15/04/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 08/04/2019 TO 14/04/2019.	1	1,336.50	
INV N2210	15/04/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCTION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 08/04/2019 TO 14/04/2019.	1	2,692.80	
EFT33037	07/05/2019	MJW AIRCONDITIONING AND REFRIGERATION	VISITORS CENTRE. CHECK A/C NOT WORKING.	1		93.50
INV 1337	09/04/2019	MJW AIRCONDITIONING AND REFRIGERATION	VISITORS CENTRE. CHECK A/C NOT WORKING.	1	93.50	
EFT33038	07/05/2019	MORRIS PEST AND WEED CONTROL	ALL BRIDGES. CONDUCT ANNUAL TERMITE INSPECTIONS, PROVIDE REPORTS AND NOMINATE ANY TREATMENTS REQUIRED.	1		9,366.50
INV 182170	19/04/2019	MORRIS PEST AND WEED CONTROL	ALL BRIDGES. CONDUCT ANNUAL TERMITE INSPECTIONS, PROVIDE REPORTS AND NOMINATE ANY TREATMENTS REQUIRED.	1	7,535.00	
INV 182155	03/04/2019	MORRIS PEST AND WEED CONTROL	ANNUAL SPIDER SPRAY.	1	1,463.00	
INV 182154	03/04/2019	MORRIS PEST AND WEED CONTROL	APEX PARK TOILETS. SPRAY FOR SPIDERS, INCLUDING PLUMBERS DUCT. ALSO SPRAY FOR ANTS ON PAVING.	1	368.50	
EFT33039	07/05/2019	MR NATURALLY CLEAN	EMERGENCY CLEAN OF APEX PARK TOILETS THURSDAY 21/3/2019.	1		605.00
INV INV-138804/04/2019		MR NATURALLY CLEAN	EMERGENCY CLEAN OF APEX PARK TOILETS THURSDAY 21/3/2019.	1	302.50	
INV INV-138704/04/2019		MR NATURALLY CLEAN	EMERGENCY CLEAN OF BERNARD PARK TOILETS THURSDAY 21/3/2019.	1	302.50	
EFT33040	07/05/2019	MUNVOST PTY LTD T/AS TRAINWEST	PERSONAL COACHING - TAE	1		150.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 14

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 19022	29/04/2019	MUNVOST PTY LTD T/AS TRAINWEST	PERSONAL COACHING - TAE	1	150.00	
EFT33041	07/05/2019	NATIONAL TRUST OF AUSTRALIA (WA)	STOCK PURCHASES FOR VISITORS CENTRE.	1		79.30
INV INV0044119/03/2019		NATIONAL TRUST OF AUSTRALIA (WA)	STOCK PURCHASES FOR VISITORS CENTRE.	1	79.30	
EFT33042	07/05/2019	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM 15/03/2019 to 14/04/2019	1		846.62
INV 9158088215/03/2019		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM 15/03/2019 to 14/04/2019	1	846.62	
EFT33043	07/05/2019	NIKITA KERRY UGLE	REIMBURSTMENT FOR POLICE CLEARANCE APPLICATION	1		54.30
INV 2468355	08/04/2019	NIKITA KERRY UGLE	REIMBURSTMENT FOR POLICE CLEARANCE APPLICATION	1	54.30	
EFT33044	07/05/2019	NINTEX PTY LTD	RISK AND COMPLIANCE ADD ON FOR PROMAPP - ADDITIONAL	1		741.47
INV INV8759	21/03/2019	NINTEX PTY LTD	RISK AND COMPLIANCE ADD ON FOR PROMAPP - ADDITIONAL	1	741.47	
EFT33045	07/05/2019	NORTHAM & DISTRICTS GLASS SERVICE	NORTHAM LIBRARY. INSTALL SOLID, NON - TRANSPARENT STRIP TO FRONT WINDOWS.	1		319.00
INV 3232	12/04/2019	NORTHAM & DISTRICTS GLASS SERVICE	NORTHAM LIBRARY. INSTALL SOLID, NON - TRANSPARENT STRIP TO FRONT WINDOWS.	1	319.00	
EFT33046	07/05/2019	NORTHAM BETTA ELECTRICAL	TECH BRANDS CAT5E PATCH 30M BLU	1		39.00
INV 2001000011/04/2019		NORTHAM BETTA ELECTRICAL	TECH BRANDS CAT5E PATCH 30M BLU	1	39.00	
EFT33047	07/05/2019	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING - ROBERT ALLERT	1		300.00
INV 2589	12/04/2019	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING - ROBERT ALLERT	1	100.00	
INV 2591	12/04/2019	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING - JAN RAK	1	100.00	
INV 2590	12/04/2019	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING - FRAN RAK	1	100.00	
EFT33048	07/05/2019	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICATL EXAMINATION - GORDON TESTER	1		473.00
INV 101749	25/02/2019	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICATL EXAMINATION - GORDON TESTER	1	236.50	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 15

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 104589	12/04/2019	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL FOR JACKY JURMANN	1	236.50	
EFT33049	07/05/2019	NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - APRIL 2019.	1		154.00
INV 0000199525/03/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - APRIL	1	33.00	
INV 0000199627/03/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - APRIL	1	33.00	
INV 0000202403/04/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - APRIL	1	33.00	
INV 0000203210/04/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - APRIL 2019.	1	55.00	
EFT33050	07/05/2019	NORTHAM HOLDEN	83000KM SERVICE HOLDEN TRAILBLAZER PN1618 - N10721.	1		429.00
INV 123732	05/04/2019	NORTHAM HOLDEN	EXEC MANAGER ENGINEERING SERVICES VEHICLE. 83000KM SERVICE HOLDEN TRAILBLAZER PN1618 - N10721.	1	429.00	
EFT33051	07/05/2019	NORTHAM MITRE 10 SOLUTIONS	EXEC MANAGER ENGINEERING SERVICES VEHICLE.			
			PALLET OF CEMENT	1		2,736.95
INV 1039642306/03/2019		NORTHAM MITRE 10 SOLUTIONS	KEYS CUT X 3	1	21.38	
INV 1039612505/03/2019		NORTHAM MITRE 10 SOLUTIONS	WATER PARK. SUPPLY ELECTRONIC TIMER.	1	22.33	
INV 1039503001/03/2019		NORTHAM MITRE 10 SOLUTIONS	VARIOUS SIZES OF ZIP TIES	1	28.12	
INV 1039794911/03/2019		NORTHAM MITRE 10 SOLUTIONS	STOCK PURCHASES FOR LIBRARIES.	1	358.81	
INV 1040079520/03/2019		NORTHAM MITRE 10 SOLUTIONS	P2 Dusk Mask with Valve Box 10	1	147.68	
INV 1039888014/03/2019		NORTHAM MITRE 10 SOLUTIONS	RETIC PARTS FOR VISITOR CENTRE	1	40.02	
INV 1039662707/03/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION NOZZLES	1	53.66	
INV 1040244425/03/2019		NORTHAM MITRE 10 SOLUTIONS	MAKITA CORDLESS DRILL 3.0A 18V (DRILL DRIVER HAMMER)	1	269.00	
INV 1040287726/03/2019		NORTHAM MITRE 10 SOLUTIONS	ADMIN BUILDING. SUPPLY ASSORTED GLOBES AS SPARES.	1	37.06	
INV 1040305027/03/2019		NORTHAM MITRE 10 SOLUTIONS	GEEELONG 3 TIER SHELVING FOR STORE ROOM	1	517.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 16

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1039519701/03/2019		NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT	1	518.00	
INV 1040048219/03/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS	1	164.76	
INV 1039697908/03/2019		NORTHAM MITRE 10 SOLUTIONS	SANKE HOSE RETIC PARTS FOR RIVERBANK GARDENS.	1	47.52	
INV 1040097620/03/2019		NORTHAM MITRE 10 SOLUTIONS	FITTINGS FOR PRESSURE CLEANER MOUNTING	1	87.98	
INV 1040010118/03/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION LINE	1	47.52	
INV 1039276022/02/2019		NORTHAM MITRE 10 SOLUTIONS	PAINT BRUSHES	1	4.75	
INV 1038698704/02/2019		NORTHAM MITRE 10 SOLUTIONS	SPRING FOR SPRAY NOZZLE ON CRACK SEALING MACHINE	1	5.31	
INV 1040615505/04/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR GRASS VALLEY FIRE SHED	1	110.29	
INV 1039665007/03/2019		NORTHAM MITRE 10 SOLUTIONS	CHAINSAW GLOVES	1	64.62	
INV 1040076620/03/2019		NORTHAM MITRE 10 SOLUTIONS	SHOVELS, ROLLER FOR LINEMARKING PAINT	1	70.75	
INV 1040238225/03/2019		NORTHAM MITRE 10 SOLUTIONS	DRILL BITS	1	24.23	
INV 1040340628/03/2019		NORTHAM MITRE 10 SOLUTIONS	PLANTS FOR WUNDOWIE GARDEN HALL	1	43.20	
INV 1040246325/03/2019		NORTHAM MITRE 10 SOLUTIONS	POP UP SHOP. SUPPLY 3 X KEYS CUT.	1	21.38	
INV 1040244225/03/2019		NORTHAM MITRE 10 SOLUTIONS	CONCRETE BOLTS	1	12.83	
INV 1040341328/03/2019		NORTHAM MITRE 10 SOLUTIONS	PKTS - THREADED BARBS (RETIC FITTINGS)	1	18.75	
EFT33052	07/05/2019	NORTHAM TOWING SERVICE	REMOVAL OF ABANDONDED BLACK HOLDEN COMMODORE FROM OFF SPENCERS BROOK ROAD APPROX. 500M BEFORE MOKINE ROAD	1		248.60
INV 208035	18/03/2019	NORTHAM TOWING SERVICE	TOW WHITE MITSUBISHI MAGNA FROM QUEEN STREET	1	88.00	
INV 208051	23/03/2019	NORTHAM TOWING SERVICE	REMOVAL OF ABANDONDED BLACK HOLDEN COMMODORE FROM OFF SPENCERS BROOK ROAD APPROX. 500M BEFORE MOKINE ROAD	1	160.60	
EFT33053	07/05/2019	NORTHAM TYREPOWER	SUPPLY & FIT 4 NEW KUMHO KH 225/55R18 TYRES TO MITSUBISHI OUTLANDER N11069 (TECHNICAL OFFICER'S VEHICLE). BOOKED IN FOR TUESDAY 5TH FEBRUARY 2019.	1		1,239.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 128175	05/02/2019	NORTHAM TYREPOWER	SUPPLY & FIT 4 NEW KUMHO KH 225/55R18 TYRES TO MITSUBISHI OUTLANDER N11069 (TECHNICAL OFFICER'S VEHICLE). BOOKED IN FOR TUESDAY 5TH FEBRUARY 2019.	1	1,204.00	
INV 128635	29/03/2019	NORTHAM TYREPOWER	PN1613 - REPAIR PUNCTURE ON TYRE	1	35.00	
EFT33054	07/05/2019	PARKS AND LEISURE AUSTRALIA	EVENTS RISK MANAGEMENT WORKSHOP FOR LAURA TAYLOR 23/05/2019	1		242.00
INV 12943	15/04/2019	PARKS AND LEISURE AUSTRALIA	EVENTS RISK MANAGEMENT WORKSHOP FOR LAURA TAYLOR 23/05/2019	1	242.00	
EFT33055	07/05/2019	PERTH AMUSEMENT & EVENT HIRE	BOUNCY CASTLE FOR NORTHAM MOTOR SPORT FESTIVAL 6 & 7 APRIL 2019	1		1,260.00
INV C0290	10/04/2019	PERTH AMUSEMENT & EVENT HIRE	BOUNCY CASTLE FOR NORTHAM MOTOR SPORT FESTIVAL 6 & 7 APRIL 2019	1	1,260.00	
EFT33056	07/05/2019	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES 182 FITZGERALD ST NORTHAM	1		167.90
INV 2164949	15/04/2019	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES 182 FITZGERALD ST NORTHAM	1	167.90	
EFT33057	07/05/2019	PERTH SAFETY PRODUCTS PTY LTD	GALVANISED POST AND BRACKETS	1		1,972.30
INV 0000887612/03/2019		PERTH SAFETY PRODUCTS PTY LTD	GALVANISED POST AND BRACKETS	1	1,127.50	
INV 0000893105/04/2019		PERTH SAFETY PRODUCTS PTY LTD	750 X 750 SCHOOL BUS SIGN BLACK ON ORANGE	1	844.80	
EFT33058	07/05/2019	PEF FOOD SERVICES PTY LTD	021219 - TOILET ROLLS	1		346.00
INV K05848100/03/2019		PEF FOOD SERVICES PTY LTD	021219 - TOILET ROLLS	1	346.00	
EFT33059	07/05/2019	PRESTIGE ALARMS	ADMIN BUILDING. CALL OUT TO CHECK REAR CATE SENSOR, UNLOCKING INTERMITTANTLY WITH NO FOB.	1		1,683.44
INV 0010391605/04/2019		PRESTIGE ALARMS	ADMIN BUILDING. CALL OUT TO CHECK REAR CATE SENSOR, UNLOCKING INTERMITTANTLY WITH NO FOB.	1	1,683.44	
EFT33060	07/05/2019	RIVERGUM VALLEY LAVENDER	HAND CREAM, TALCUM POWDER, HEAT PACK, PULSE OIL	1		277.50
INV 0000030903/04/2019		RIVERGUM VALLEY LAVENDER	HAND CREAM, TALCUM POWDER, HEAT PACK, PULSE OIL	1	277.50	
EFT33061	07/05/2019	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS APRIL 2019	1		1,905.73

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 18

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV APRIL 2030/04/2019		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS APRIL 2019	1	1,905.73	
EFT33063	07/05/2019	SHARLENE MOORE	REIMBURSTMENT FOR POLICE CLEARANCE APPLICATION	1		54.30
INV 2468364	11/04/2019	SHARLENE MOORE	REIMBURSTMENT FOR POLICE CLEARANCE APPLICATION	1	54.30	
EFT33064	07/05/2019	SLATER-GARTRELL SPORTS	BLACK LINE MARKING PAINT FOR OVALS	1		739.20
INV SG30844/24/10/2018		SLATER-GARTRELL SPORTS	BLACK LINE MARKING PAINT FOR OVALS	1	739.20	
EFT33065	07/05/2019	SLAVS CLEANING SERVICE	CONTRACT CLEANING OF BKB FOR MARCH	1		2,381.50
INV 1327	31/03/2019	SLAVS CLEANING SERVICE	CONTRACT CLEANING OF BKB FOR MARCH	1	1,853.50	
INV 1328	31/03/2019	SLAVS CLEANING SERVICE	COMMUNITY SERVICES SPACE CLEANING FOR MARCH	1	528.00	
EFT33066	07/05/2019	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING ON TRIPLE M & HITFM FROM 11/02/19 TO 09/03/2019 FOR ROADWORKS ON FITZGERALD STREET NORTHAM COMMENCING 18TH FEBRUARY 2019.	1		742.50
INV 7830569	31/03/2019	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING ON TRIPLE M & HITFM FROM 11/02/19 TO 09/03/2019 FOR ROADWORKS ON FITZGERALD STREET NORTHAM COMMENCING 18TH FEBRUARY 2019.	1	742.50	
EFT33067	07/05/2019	SOUVENIRS AUSTRALIA PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1		213.79
INV 0001915403/04/2019		SOUVENIRS AUSTRALIA PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1	213.79	
EFT33068	07/05/2019	SPECIALISED TREE SERVICE	REMOVE BANNERS AND INSTALL FLYING 50 BANNERS, REMOVE AND INSTALL ANZAC DAY BANNERS	1		1,363.55
INV 3046	12/04/2019	SPECIALISED TREE SERVICE	REMOVE BANNERS AND INSTALL FLYING 50 BANNERS, REMOVE AND INSTALL ANZAC DAY BANNERS	1	1,363.55	
EFT33069	07/05/2019	SPORTSPOWER NORTHAM	GIFT CARD - "BLOW ZERO" EASTER CAMPAIGN - ROADWISE	1		50.00
INV 19-0000304/04/2019		SPORTSPOWER NORTHAM	GIFT CARD - "BLOW ZERO" EASTER CAMPAIGN - ROADWISE	1	50.00	
EFT33070	07/05/2019	ST JOHN AMBULANCE AUSTRALIA	FIRST AID KIT SERVICING FOR THE RECREATION CENTRE NOVEMBER 2018	1		85.90

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 19

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV CYINV0021/11/2018		ST JOHN AMBULANCE AUSTRALIA	FIRST AID KIT SERVICING FOR THE RECREATION CENTRE NOVEMBER 2018	1	85.90	
EFT33071	07/05/2019	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS APRIL 2019.	1		1,905.73
INV APRIL 2030/04/2019		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS APRIL 2019.	1	1,905.73	
EFT33072	07/05/2019	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS APRIL 2019	1		2,172.13
INV APRIL 2030/04/2019		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS APRIL 2019	1	2,172.13	
EFT33073	07/05/2019	THE PAPER COMPANY OF AUSTRALIA	X 100 REAMS PAPERLINE PREMIUM A4 PHOTOCOPY PAPER	1		500.50
INV 0004373527/03/2019		THE PAPER COMPANY OF AUSTRALIA	X 100 REAMS PAPERLINE PREMIUM A4 PHOTOCOPY PAPER	1	500.50	
EFT33074	07/05/2019	THE PRINT SHOP BUNBURY	200 @ PRINT & DELIVER 170 GSM GLOSS FULL COLOUR POSTERS, SINGLE SIDED, A3. FOR CHANGEMAKER GRANT.	1		169.00
INV 23322	17/04/2019	THE PRINT SHOP BUNBURY	200 @ PRINT & DELIVER 170 GSM GLOSS FULL COLOUR POSTERS, SINGLE SIDED, A3. FOR CHANGEMAKER GRANT.	1	169.00	
EFT33075	07/05/2019	THE WORKWEAR GROUP	UNIFORM FOR KRISTY ROBINSON	1		2,127.70
INV 1126398828/03/2019		THE WORKWEAR GROUP	UNIFORM ORDER FOR ALISON ROWLAND	1	274.55	
INV 1128173303/04/2019		THE WORKWEAR GROUP	UNIFORM ORDER FOR VICKI SCHWIDDEN	1	161.50	
INV 1126698128/03/2019		THE WORKWEAR GROUP	UNIFORM ORDER FOR MARLENE PLEWS	1	218.45	
INV 1127954702/04/2019		THE WORKWEAR GROUP	UNIFORM ORDER FOR CHERI JOY	1	149.50	
INV 1128351403/04/2019		THE WORKWEAR GROUP	UNIFORM FOR BEV JONES	1	337.75	
INV 1127016329/03/2019		THE WORKWEAR GROUP	UNIFORM FOR KRISTY ROBINSON	1	353.55	
INV 1128989505/04/2019		THE WORKWEAR GROUP	UNIFORM FOR CARMEN SADLEIR.	1	295.80	
INV 1126696428/03/2019		THE WORKWEAR GROUP	UNIFORM FOR KRISTY HOPKINS.	1	336.60	
EFT33076	07/05/2019	TIGERTURE AUSTRALIA PTY LTD	SITE VISIT TO ADVISE AND CONFIRM BASE FOR AVON HOCKEY FIELD.	1		39,101.70

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 20

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 111515	11/04/2019	TIGERTURF AUSTRALIA PTY LTD	SITE VISIT TO ADVISE AND CONFIRM BASE FOR AVON HOCKEY FIELD.	1	39,101.70	
EFT33077	07/05/2019	TRANSWEST ASSET PTY LTD	250T OF GRAVEL TO BE DELIVERED TO NORTHAM SHIRE DEPOT	1		12,919.94
INV 11421	31/03/2019	TRANSWEST ASSET PTY LTD	SUPPLY & DELIVER 100 TONNE OF PITCHING ROCK 150MM TO 300MM FOR JOSE ROAD BAKERS @ \$34.00 PER TONNE PLUS GST. ****PLEASE DELIVER TO SHINGLE HILL TIP.	1	2,268.42	
INV 11417	31/03/2019	TRANSWEST ASSET PTY LTD	250T OF GRAVEL TO BE DELIVERED TO NORTHAM SHIRE DEPOT	1	10,651.52	
EFT33078	07/05/2019	TREVOR EASTWELL	DRIVING TO WUNDOWIE TO NORTHAM COMMUNITY TRANSPORT BUS TRIAL	1		150.00
INV 36	23/04/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY TRANSPORT BUS TRIAL	1	50.00	
INV 35	18/04/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY TRANSPORT BUS TRIAL	1	50.00	
INV 34	16/04/2019	TREVOR EASTWELL	DRIVING TO WUNDOWIE TO NORTHAM COMMUNITY TRANSPORT BUS TRIAL	1	50.00	
EFT33079	07/05/2019	TYRECYCLE PTY LTD	TYRE RECYCLING - DIFFERENT SIZES	1		3,092.69
INV 764066	21/03/2019	TYRECYCLE PTY LTD	TYRE RECYCLING - DIFFERENT SIZES	1	3,092.69	
EFT33080	07/05/2019	VALLEY FORD	15000KM SERVICE TO FORD EVEREST EXECUTIVE MANAGER DEVELOPMENT SERVICES VEHICLE.	1		462.65
INVFOCS68406/11/2018		VALLEY FORD	15000KM SERVICE TO FORD EVEREST EXECUTIVE MANAGER DEVELOPMENT SERVICES VEHICLE.	1	462.65	
EFT33081	07/05/2019	VINCELEC	CALL OUT SUNDAY 21/04/19 - RCD TRIPPAGE KILLARA.	1		240.00
INV 1016	23/04/2019	VINCELEC	CALL OUT SUNDAY 21/04/19 - RCD TRIPPAGE KILLARA.	1	240.00	
EFT33082	07/05/2019	VODAFONE	HARVEST/HOTWORKS/FIRE BAN LINE APRIL 2019	1		653.73
INV 19111D606/04/2019		VODAFONE	HARVEST/HOTWORKS/FIRE BAN LINE APRIL 2019	1	653.73	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 21

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33083	07/05/2019	WA CONTRACT RANGER SERVICES	MANAGEMNET OF DOG POUND FACILITY AS PER RFQ 7 OF 2018 18/03/2019 TO 31/03/2019.	1		1,100.00
INV 02039	01/04/2019	WA CONTRACT RANGER SERVICES	MANAGEMNET OF DOG POUND FACILITY AS PER RFQ 7 OF 2018 18/03/2019 TO 31/03/2019.	1	1,100.00	
EFT33085	07/05/2019	WATER2WATER	SUPPLY WATERWORKS D5C COOLER, FILTER AND FITTINGS	1		1,266.20
INV INV185031	01/04/2019	WATER2WATER	SUPPLY WATERWORKS D5C COOLER, FILTER AND FITTINGS	1	1,266.20	
EFT33086	07/05/2019	WHEATBELT OFFICE & BUSINESS MACHINES	METER READING FOR FUJI XEROX DOCUCENTRE VI C3370 - INITIAL READING	1		502.81
INV 24625	26/03/2019	WHEATBELT OFFICE & BUSINESS MACHINES	TP - LINK TL - SG1005D 5 PORT GIGABIT SWITCH	1	48.00	
INV 207486	16/04/2019	WHEATBELT OFFICE & BUSINESS MACHINES	METER READING FOR FUJI XEROX DOCUCENTRE VI C3370 - 12/03/2019-16/04/2019	1	200.62	
INV 207258	12/03/2019	WHEATBELT OFFICE & BUSINESS MACHINES	METER READING FOR FUJI XEROX DOCUCENTRE VI C3370 - INITIAL READING	1	254.19	
EFT33087	07/05/2019	WUNDOWIE SPRINGS PTY LTD WUNDOWIE ONE STOP	X 4 ADVOCATE JANUARY 2019 X 4 ADVOCATE FEBRUARY 2019	1		12.80
INV 35	13/03/2019	WUNDOWIE SPRINGS PTY LTD WUNDOWIE ONE STOP	X 4 ADVOCATE JANUARY 2019 X 4 ADVOCATE FEBRUARY 2019	1	12.80	
EFT33088	16/05/2019	AMB CONSOLIDATED PTY LTD	INFRASTRUCTURE BOND REFUND FOR BUILDING APPLICATION 18141.	2		2,011.04
INV T1088	16/05/2019	AMB CONSOLIDATED PTY LTD	INFRASTRUCTURE BOND REFUND FOR BUILDING APPLICATION 18141.	2	1,005.52	
INV T1087	16/05/2019	AMB CONSOLIDATED PTY LTD	INFRASTRUCTURE BOND REFUND FOR BUILDING APPLICATION 18140.- A2527.	2	1,005.52	
EFT33089	16/05/2019	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF APRIL 2019.	2		1,653.98
INV T1080	16/05/2019	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF APRIL 2019.	2	1,653.98	
EFT33090	16/05/2019	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF APRIL 2019.	2		890.95

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 22

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV T1079	16/05/2019	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF APRIL 2019.	2	890.95	
EFT33091	16/05/2019	GKR KARATE AUSTRALIA PTY LTD	BOND HELD FROM 21/09/2007 FOR HIRE OF MEMORIAL HALL - NO LONGER USING FACILITY.	2		200.00
INV T64	16/05/2019	GKR KARATE AUSTRALIA PTY LTD	BOND HELD FROM 21/09/2007 FOR HIRE OF MEMORIAL HALL - NO LONGER USING FACILITY.	2	200.00	
EFT33092	16/05/2019	KYM JUAN LOWEN	REFUND OF BOND PAYMENT FOR BOOKING #3871	2		500.00
INV T1173	16/05/2019	KYM JUAN LOWEN	REFUND OF BOND PAYMENT FOR BOOKING #3871	2	500.00	
EFT33093	16/05/2019	LOIS GLENDA HEWETT	REFUND OF BOND PAYMENT FOR BOOKING #3792.	2		500.00
INV T1167	16/05/2019	LOIS GLENDA HEWETT	REFUND OF BOND PAYMENT FOR BOOKING #3792.	2	500.00	
EFT33094	16/05/2019	RURAL BUILDING COMPANY PTY LTD	INFRASTRUCTURE BOND REFUND FOR BUILDING APPLICATION 18093 R/N 113230.	2		1,013.73
INV T1067	16/05/2019	RURAL BUILDING COMPANY PTY LTD	INFRASTRUCTURE BOND REFUND FOR BUILDING APPLICATION 18093 R/N 113230.	2	1,013.73	
EFT33095	16/05/2019	STALLION BUILDING CO PTY LTD	INFRASTRUCTURE BOND REFUND FOR BLDG PERMIT 15094 R#81433.	2		5,091.76
INV T820	16/05/2019	STALLION BUILDING CO PTY LTD	INFRASTRUCTURE BOND REFUND FOR BLDG PERMIT 15094 R#81433.	2	1,021.56	
INV T680	16/05/2019	STALLION BUILDING CO PTY LTD	INFRASTRUCTURE BOND REFUND FOR BLDG PERMIT NO 13168 R62873.	2	1,021.56	
INV T512	16/05/2019	STALLION BUILDING CO PTY LTD	INFRASTRUCTURE BOND REFUND FOR BLDG PERMIT NO 11351.	2	1,021.56	
INV T507	16/05/2019	STALLION BUILDING CO PTY LTD	INFRASTRUCTURE BOND REFUND FOR BLDG APP NO 11302	2	1,021.56	
INV T1108	16/05/2019	STALLION BUILDING CO PTY LTD	INFRASTRUCTURE BOND REFUND FOR BLDG PERMIT NO 18193 R#117753.	2	1,005.52	
EFT33096	16/05/2019	W GIBBS & SON	INFRASTRUCTURE BOND REFUND FOR BLD PERMIT 12091.	2		1,021.56
INV T542	16/05/2019	W GIBBS & SON	INFRASTRUCTURE BOND REFUND FOR BLD PERMIT 12091.	2	1,021.56	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 23

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33097	16/05/2019	WBS MODULAR PTY LTD T/AS WBS HOMES	INFRASTRUCTURE BOND REFUND BLD PERMIT NO 18143 R#114861.	2		1,005.52
INV T1089	16/05/2019	WBS MODULAR PTY LTD T/AS WBS HOMES	INFRASTRUCTURE BOND REFUND BLD PERMIT NO 18143 R#114861.	2	1,005.52	
EFT33098	16/05/2019	YOUNG CONSTRUCTIONS PTY LTD	INFRASTRUCTURE BOND REFUND FOR BUILDING APPLICATION 17064 - A15272.	2		1,021.56
INV T969	16/05/2019	YOUNG CONSTRUCTIONS PTY LTD	INFRASTRUCTURE BOND REFUND FOR BUILDING APPLICATION 17064 - A15272.	2	1,021.56	
EFT33099	20/05/2019	ABBOTTS FORGE	SUSPENSION BRIDGE. INSTALL COMPENSATION PLATES AS PER ENGINEERS REPORT.	1		3,040.00
INV 0000350626/02/2019		ABBOTTS FORGE	RE FIT GOAL POSTS 7.00 TO 10.30 (INCLUDING TELEHANDLER AND DOGMAN)	1	600.00	
INV 0000348514/02/2019		ABBOTTS FORGE	REFIT TOWN ROUNDABOUT AND UNLOAD AND POSITION PLANTS ON GORDON STREET (TELEHANDLER)	1	840.00	
INV 0000357501/05/2019		ABBOTTS FORGE	SUSPENSION BRIDGE. INSTALL COMPENSATION PLATES AS PER ENGINEERS REPORT.	1	1,600.00	
EFT33100	20/05/2019	AG IMPLEMENTS NORTHAM PTY LTD	REPAIR CLUTCH ON JOHN DEERE 5083E TRACTOR N11063 REPAIRS INCLUDE: DE-GAS AIR-CON SYSTEM, DRAIN HYDRAULIC OIL, REMOVE CAB & ASSOCIATED COMPONENTS, SPLIT TRACTOR BEHIND ENGINE, REMOVE TRANSMISSION, REPLACE CLUTCH PACKS, REASSEMBLE, RE-GAS AIR-CON & CALIBRATE TRANSMISSION - LABOUR @ \$140/HR + GST FOR 35 HOURS.	1		8,358.32
INV 361511	29/03/2019	AG IMPLEMENTS NORTHAM PTY LTD	TEST AND REPORT ON CLUTCH ISSUES AND REPAIR BASED ON DIAGNOSIS	1	1,700.00	
INV 361511	29/03/2019	AG IMPLEMENTS NORTHAM PTY LTD	REPAIR CLUTCH ON JOHN DEERE 5083E TRACTOR N11063 REPAIRS INCLUDE: DE-GAS AIR-CON SYSTEM, DRAIN HYDRAULIC OIL, REMOVE CAB & ASSOCIATED COMPONENTS, SPLIT TRACTOR BEHIND ENGINE, REMOVE TRANSMISSION, REPLACE CLUTCH PACKS, REASSEMBLE, RE-GAS AIR-CON & CALIBRATE TRANSMISSION - LABOUR @ \$140/HR + GST FOR 35 HOURS.	1	6,658.32	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 24

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33101	20/05/2019	ALIA LTD	REGISTRATION FEE FOR KIM COLBOURNE (PRIVACY MATTERS).	1		336.00
INV 29241	26/04/2019	ALIA LTD	REGISTRATION FEE FOR KIM COLBOURNE (PRIVACY MATTERS).	1	336.00	
EFT33102	20/05/2019	ALTHEA DECOR	BALANCE OF INSTALL OF GRASS VALLEY HALL GRASS VALLEY HALL. SUPPLY AND FIT 4 X NEW CURTAINS AS PER QUOTE.	1		956.00
INV 53148	14/04/2019	ALTHEA DECOR	BALANCE OF INSTALL OF GRASS VALLEY HALL GRASS VALLEY HALL. SUPPLY AND FIT 4 X NEW CURTAINS AS PER QUOTE.	1	956.00	
EFT33103	20/05/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT COLLECTION FOR APRIL 2019	1		7,211.84
INV 55475	08/05/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY COSTS FOR APRIL 2019.	1	27.50	
INV 55474	08/05/2019	AMPAC DEBT RECOVERY (WA) P/L	DEBT COLLECTION FOR APRIL 2019	1	7,184.34	
EFT33104	20/05/2019	ANITA FRANKLIN	RATES CREDIT REFUND FOR ASSESSMENT A11643	1		831.10
INV A.11643	16/05/2019	ANITA FRANKLIN	RATES CREDIT REFUND FOR ASSESSMENT A11643		831.10	
EFT33105	20/05/2019	ANTHONY SVANBERG	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL.	1		225.50
INV 1179182	11/04/2019	ANTHONY SVANBERG	REIMBURSEMENT OF PRE-EMPLOYMENT MEDICAL.	1	225.50	
EFT33106	20/05/2019	AUSTRALIA POST	POSTAGE FOR THE VISITOR CENTRE, LIBRARY, KILLARA AND ADMIN FOR APRIL 2019.	1		1,152.14
INV 1008514603/05/2019		AUSTRALIA POST	POSTAGE FOR THE VISITOR CENTRE, LIBRARY, KILLARA AND ADMIN FOR APRIL 2019.	1	1,152.14	
EFT33107	20/05/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT14/05/2019		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT33108	20/05/2019	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 14/05/2019.	1		62,190.00
INV PAYG14/14/05/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 14/05/2019.	1	62,190.00	
EFT33109	20/05/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - 09/04/2019 TO 22/04/2019.	1		1,764.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 25

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0005	22/03/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - 09/04/2019 TO 22/04/2019.	1	1,764.00	
EFT33110	20/05/2019	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN	1		65.00
INV 1289	27/03/2019	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN	1	65.00	
EFT33111	20/05/2019	AVON VALLEY CONTRACTORS	PURCHASE OF PAVING SAND.	1		417.00
INV 2970	24/04/2019	AVON VALLEY CONTRACTORS	PURCHASE OF PAVING SAND.	1	225.00	
INV 2972	01/05/2019	AVON VALLEY CONTRACTORS	PURCHASE OF VEGGIE AND FLOWER FIX.	1	192.00	
EFT33112	20/05/2019	AVON WASTE	OLD QUARRY ROAD LANDFILL SITE MONTHLY MANAGEMENT APRIL 2019.	1		47,281.88
INV 0003356315/04/2019		AVON WASTE	40X BINS + 1X SKIP BIN - NORTHAM MOTOR SPORT FESTIVAL 2019 Prices include delivery, empty and removal.	1	547.50	
INV 0003365626/04/2019		AVON WASTE	OLD QUARRY ROAD LANDFILL SITE MONTHLY MANAGEMENT APRIL 2019.	1	46,734.38	
EFT33113	20/05/2019	BALLANTYNES JEWELLERS	WATCH AS PARTING GIFT FOR LEASA EDWARDS.	1		499.00
INV CK12/03/12/03/2019		BALLANTYNES JEWELLERS	WATCH AS PARTING GIFT FOR LEASA EDWARDS.	1	499.00	
EFT33114	20/05/2019	BEAUREPAIRES	TRAVEL TO SOUTHERN BROOK AND REPLACE OUTSIDE DUEL ON PASS SIDE TYRE FROM DAMAGE AT INCIDENT NO 428507	1		2,310.47
INV 6410611217/04/2019		BEAUREPAIRES	PN1705 - PUNCTURE REPAIR FOR JOHN DEERE RIDE ON MOWER	1	26.60	
INV 6410611117/04/2019		BEAUREPAIRES	TRAVEL TO SOUTHERN BROOK AND REPLACE OUTSIDE DUEL ON PASS SIDE TYRE FROM DAMAGE AT INCIDENT NO 428507	1	1,100.65	
INV 6410611117/04/2019		BEAUREPAIRES	PN0908 - ATTEND SHIRE DEPOT AND REPAIR TYRE ON BACKHOE	1	353.96	
INV 6410611217/04/2019		BEAUREPAIRES	PN1708 - PUNCTURE REPAIR	1	29.26	
INV 6410611117/04/2019		BEAUREPAIRES	TO SUPPLY AND FIT 2 X NEW DRIVE TYRES	1	800.00	
EFT33115	20/05/2019	BLACKWELL PLUMBING PTY LTD	INSTALLATION OF 9M LEACH DRAINS AT NORTHAM AIRPORT.	1		5,517.57

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 26

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 19249	15/04/2019	BLACKWELL PLUMBING PTY LTD	ANNUAL RPZ TESTING, KEANE ST - GRASS VALLEY & CHITIBIN RD - JENNAPULLIN	1	341.22	
INV INV-192718/04/2019		BLACKWELL PLUMBING PTY LTD	INSTALLATION OF 9M LEACH DRAINS AT NORTHAM AIRPORT.	1	4,505.60	
INV INV-193508/05/2019		BLACKWELL PLUMBING PTY LTD	REPLACE WASHING MACHINE TAP AT REC CENTRE.	1	80.75	
INV INV-193029/04/2019		BLACKWELL PLUMBING PTY LTD	SUPPLY AND INSTALL SOLENOID VALVE FOR URINAL AND REPLACE PUSH BUTTON TAP ON TOILET AT REC CENTRE.	1	590.00	
EFT33116	20/05/2019	BOEKEMAN MACHINERY	PN1619 - SKID STEER TR270 N.3505 - REMOVE ENGINE	1		1,000.00
INV 259691	27/03/2019	BOEKEMAN MACHINERY	PN1619 - SKID STEER TR270 N.3505 - REMOVE ENGINE	1	1,000.00	
EFT33117	20/05/2019	BOOKTOPIA PTY LTD	34 books - patron book requests	1		776.41
INV 8907248-113/05/2019		BOOKTOPIA PTY LTD	34 books - patron book requests	1	776.41	
EFT33118	20/05/2019	CANNON HYGIENE AUSTRALIA PTY LTD	VISITORS CENTRE. SANITARY BIN SERVICE UNTIL 13/05/2019.	1		274.12
INV 9635475815/04/2019		CANNON HYGIENE AUSTRALIA PTY LTD	VISITORS CENTRE. SANITARY BIN SERVICE UNTIL 13/05/2019.	1	274.12	
EFT33119	20/05/2019	CIVIC LEGAL	ADVICE IN RELATION TO TERMINATION OF CONTRACT TC2017090.	1		2,850.00
INV 504982	30/04/2019	CIVIC LEGAL	ADVICE IN RELATION TO TERMINATION OF CONTRACT TC2017090.	1	2,850.00	
EFT33120	20/05/2019	CLACKLINE FENCING CONTRACTORS	EMERGENCY FENCING REPAIRS TO INKPEN REFUSE SITE.	1		115.00
INV 1222	08/05/2019	CLACKLINE FENCING CONTRACTORS	EMERGENCY FENCING REPAIRS TO INKPEN REFUSE SITE.	1	115.00	
EFT33121	20/05/2019	CLEANFLOW ENVIRONMENTAL SOLUTIONS	CCTV INSPECTION AT WOOLWORTH PAVILLION 08/04/2019	1		1,143.45
INV 0003555409/04/2019		CLEANFLOW ENVIRONMENTAL SOLUTIONS	CCTV INSPECTION AT WOOLWORTH PAVILLION 08/04/2019	1	1,143.45	
EFT33122	20/05/2019	COUNTRY COMFORTSTYLE NORTHAM	PURCHASE OF OFFICE DESK, OFFICE CHAIRS X AND SIT/STAND DESK FOR THE LIBRARY.	1		1,499.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 27

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 7055	27/03/2019	COUNTRY COMFORTSTYLE NORTHAM	PURCHASE OF OFFICE DESK, OFFICE CHAIRS X AND SIT/STAND DESK FOR THE LIBRARY.	1	1,499.00	
EFT33123	20/05/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN	1		4,439.53
INV S7582	11/04/2019	COUNTRY COPIERS NORTHAM	SERVICE RECORDS COPIER	1	326.20	
INV S7607	29/04/2019	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN	1	2,856.88	
INV 42588	01/04/2019	COUNTRY COPIERS NORTHAM	PURCHASE OF INK CARTRIDGE, SHREDDER AND MAGAZINE HOLDERS FOR THE LIBRARY.	1	218.50	
INV 42559	30/04/2019	COUNTRY COPIERS NORTHAM	Canon Office Maxify MB2760	1	353.05	
INV 42559	30/04/2019	COUNTRY COPIERS NORTHAM	PRINTING OF 5000 "BLOW ZERO" VOUCHERS FOR EASTER CAMPAIGN FOR ROADWISE.	1	85.00	
INV S7635	07/05/2019	COUNTRY COPIERS NORTHAM	SERVICE OF PHOTOCOPIER IRA-C 2230 AT DEPO NORTHAM	1	599.90	
EFT33125	20/05/2019	COURIER AUSTRALIA	COURIER CHARGES FOR JANUARY 2019.	1		212.44
INV 0388	25/01/2019	COURIER AUSTRALIA	COURIER CHARGES FOR JANUARY 2019.	1	201.71	
INV 0398	05/04/2019	COURIER AUSTRALIA	COURIER CHARGES FOR APRIL 2019.	1	10.73	
EFT33126	20/05/2019	CREATIVE TUCKPOINTING	OLD POST OFFICE. BRICK REPLACEMENT AND BRICK POINTING AS PER QUOTE 0308.	1		8,100.00
INV 0351	01/05/2019	CREATIVE TUCKPOINTING	OLD POST OFFICE. BRICK REPLACEMENT AND BRICK POINTING AS PER QUOTE 0308.	1	6,200.00	
INV 0351	01/05/2019	CREATIVE TUCKPOINTING	OLD POST OFFICE. VARIATION FOR EXTRA BRICKS PURCHASED AND EXTRA WORK DUE TO UNSEEN DETERIORATION BEHIND BRICKWORK.	1	1,900.00	
EFT33127	20/05/2019	CRYSTAL PRINTING SOLUTIONS PTY LTD T/A WORLDWIDE EAST PERTH	TAX INVOICE/RECEIPT BOOKS	1		634.00
INV 1044216	15/04/2019	CRYSTAL PRINTING SOLUTIONS PTY LTD T/A WORLDWIDE EAST PERTH	TAX INVOICE/RECEIPT BOOKS	1	634.00	
EFT33128	20/05/2019	CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 RSL Memorial Hall	1		832.32
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019	1	53.00	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 SES Admin	1	87.96	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 28

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 Wundowie Library & Area 1	1	53.00	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 31 Wellington Street Northam	1	53.00	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 Northam Library	1	61.96	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 Visitor Centre	1	61.96	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 - Bert Hawk Oval	1	53.00	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 Old Railway Station	1	61.96	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 Northam Swimming Pool	1	53.00	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 Morby Cottage	1	53.00	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 RSL Memorial Hall	1	90.56	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	Alarm monitoring Charges from 01 -31 May 2019 SES Building	1	87.96	
INV CINS306217/04/2019		CTI SECURITY SERVICES PTY LTD	ALARM MONITORING BKB CENTRE 01/05/2019 TO 31/05/2019.	1	61.96	
EFT33129	20/05/2019	DEBORAH MOODY	WELCOME TO COUNTRY	1		300.00
INV 23	03/05/2019	DEBORAH MOODY	WELCOME TO COUNTRY	1	300.00	
EFT33130	20/05/2019	DORMAKABA AUSTRALIA PTY LTD	NORTHAM LIBRARY. ATTEND SITE AND REPAIR/SERVICE SLIDING FRONT DOOR.	1		286.00
INV 35WA-6218/04/2019		DORMAKABA AUSTRALIA PTY LTD	NORTHAM LIBRARY. ATTEND SITE AND REPAIR/SERVICE SLIDING FRONT DOOR.	1	286.00	
EFT33131	20/05/2019	DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR APRIL 2019.	1		23,210.52
INV APRIL 2019/04/2019		DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR APRIL 2019.	1	23,210.52	
EFT33132	20/05/2019	EASIFLEET	Payroll deductions	1		2,857.51
INV DEDUCT14/05/2019		EASIFLEET	Payroll deductions		1,411.14	
INV DEDUCT14/05/2019		EASIFLEET	Payroll deductions		1,446.37	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 29

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33133	20/05/2019	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	PAX MULTI-ORGANISER - PAX PLAN - YELLOW	1		658.54
INV 33162/02	06/03/2019	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	PAX MULTI-ORGANISER - PAX PLAN - YELLOW	1	658.54	
EFT33134	20/05/2019	FRANK DAVIS	DIDERIDOO PLAYING	1		200.00
INV 54174	09/05/2019	FRANK DAVIS	DIDERIDOO PLAYING	1	200.00	
EFT33135	20/05/2019	FRESH START RECOVERY PROGRAMME	CATERING FOR ROADWISE COMMITTEE MEETING 29/04/2019	1		77.00
INV 0029152523/04/2019		FRESH START RECOVERY PROGRAMME	CATERING FOR ROADWISE COMMITTEE MEETING 29/04/2019	1	77.00	
EFT33136	20/05/2019	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 4 X 1 TONNE BULKA BAGS OF COLDMIX.	1		2,574.00
INV 1268178029/03/2019		FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 4 X 1 TONNE BULKA BAGS OF COLDMIX.	1	2,574.00	
EFT33137	20/05/2019	GDR CIVIL CONTRACTING PTY LTD	RELOCATE MULTITYRE ROLLER FORM CHARLES STREET TO BALGA TCE 4/5/2019.	1		1,155.00
INV 001501	04/05/2019	GDR CIVIL CONTRACTING PTY LTD	RELOCATE MULTITYRE ROLLER FORM CHARLES STREET TO BALGA TCE 4/5/2019.	1	660.00	
INV 001479	23/03/2019	GDR CIVIL CONTRACTING PTY LTD	MOVE ROLLER FROM CLACKLINE TO SPENCERS BROOK	1	495.00	
EFT33139	20/05/2019	GRAFTON ELECTRICS	TWO EMERGENCY LIGHTS TO BE INSTALLED ON THE EXTERNAL WALL - NORTHAM RECREATION CENTRE BUILDING	1		2,540.23
INV 5817	22/03/2019	GRAFTON ELECTRICS	TWO EMERGENCY LIGHTS TO BE INSTALLED ON THE EXTERNAL WALL - NORTHAM RECREATION CENTRE BUILDING	1	1,650.00	
INV 5802	15/03/2019	GRAFTON ELECTRICS	SOUND SHELL. CHECK AUDIO CONNECTIONS FOR SOUND SHELL FOR UPCOMING FLYING 50.	1	165.00	
INV 5647	16/01/2019	GRAFTON ELECTRICS	CHECK POWER AT BERNARD PARK SOUND SHELL FOR AUSTRALIA DAY	1	279.40	
INV 5704	06/02/2019	GRAFTON ELECTRICS	SOUTHERN BROOK HALL. REPAIR ELECTRICAL BBQ.	1	99.00	
INV 5871	12/04/2019	GRAFTON ELECTRICS	SUPPLY AND INSTALL POWER POINT AT REC CENTRE.	1	163.35	
INV 5792	13/03/2019	GRAFTON ELECTRICS	REPAIR FAULT TO PUMP AT WUNDOWIE.	1	183.48	
EFT33140	20/05/2019	GROVE WESLEY DESIGN ART	Manufacture ACM sign with wooden frame	1		1,240.91

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 30

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 5483	17/04/2019	GROVE WESLEY DESIGN ART	5000 x Bilya Koort Boodja Brochures	1	374.00	
INV 5476	17/04/2019	GROVE WESLEY DESIGN ART	NAME BADGE AND BUSINESS CARDS FOR ROBERT	1	118.47	
INV 5488	17/04/2019	GROVE WESLEY DESIGN ART	Manufacture ACM sign with wooden frame	1	616.00	
INV 5508	26/04/2019	GROVE WESLEY DESIGN ART	BUSINESS CARDS FOR CLINTON KLEYNHANS	1	104.50	
INV 5506	26/04/2019	GROVE WESLEY DESIGN ART	Name badge for Cr. Carl Della	1	13.97	
INV 5505	26/04/2019	GROVE WESLEY DESIGN ART	NAME BADGE FOR STAFF	1	13.97	
EFT33141	20/05/2019	HAVE A GO -CONCEPT MEDIA	HAVE A GO NEWS 08/04/2019 10CMX3COL AVON VALLEY PAGE 39.	1		480.15
INV 51910	08/04/2019	HAVE A GO -CONCEPT MEDIA	HAVE A GO NEWS 08/04/2019 10CMX3COL AVON VALLEY PAGE 39.	1	480.15	
EFT33142	20/05/2019	HESPERIAN PRESS	PURCHASE OF 4 EXPEDITION EASTWARDS BOOK.	1		119.55
INV 23816	05/02/2019	HESPERIAN PRESS	PURCHASE OF 4 EXPEDITION EASTWARDS BOOK.	1	119.55	
EFT33143	20/05/2019	HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL. GRANITE REPAIRS AS PER SHIRE OF NORTHAM SCOPE AND HI CONSTRUCTION QUOTE.	1		4,000.00
INV THGRS-230/04/2019		HI CONSTRUCTIONS AUST PTY LTD	TOWN HALL. GRANITE REPAIRS AS PER SHIRE OF NORTHAM SCOPE AND HI CONSTRUCTION QUOTE.	1	4,000.00	
EFT33144	20/05/2019	HITSERT CONTRACTING	Removal, dumping and reinstatement of concrete footpath sections at various locations Northam	1		14,657.50
INV 289	25/04/2019	HITSERT CONTRACTING	DIGGING OUT AND REMOVING TURF (HENRY STREET OVAL)	1	770.00	
INV 288	18/04/2019	HITSERT CONTRACTING	Removal, dumping and reinstatement of concrete footpath sections at various locations Northam	1	13,887.50	
EFT33145	20/05/2019	HOST AUTO REPAIRS	REPAIRS TO FOAM SYSTEM ON BAKERS HIL 2.4L	1		718.25
INV 63369	30/04/2019	HOST AUTO REPAIRS	REPAIRS TO FOAM SYSTEM ON BAKERS HIL 2.4L	1	718.25	
EFT33146	20/05/2019	IXOM OPERATIONS PTY LTD	920KG DRUM OF CHLORINE TO BE DELIVERED TO THE WASTE WATER TREATMENT PLANT (CLARK STREET DAM) MUST BE WITH FRONT HIAB ONLY	1		3,391.96

Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 31

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 6104822	30/04/2019	IXOM OPERATIONS PTY LTD	CHLORINE MONTHLY SERVICE FEE FOR TREATED WASTE WATER RETICULATION FOR THE PERIOD 01/04/2019 TO 30/04/2019.	1	337.26	
INV 6105405	01/05/2019	IXOM OPERATIONS PTY LTD	920KG DRUM OF CHLORINE TO BE DELIVERED TO THE WASTE WATER TREATMENT PLANT (CLARK STREET DAM) MUST BE WITH FRONT HIAB ONLY	1	3,054.70	
EFT33147	20/05/2019	J CARBINES	COMFY COTTON HEADWRAP, WOOLEN SCARF, WOOLEN BABY HAT	1		366.00
INV 03775	15/04/2019	J CARBINES	COMFY COTTON HEADWRAP, WOOLEN SCARF, WOOLEN BABY HAT	1	366.00	
EFT33148	20/05/2019	JEFFREY JOHN MASTERS	RATES CREDIT REFUND FOR ASSESSMENT A16113	1		5,001.65
INV A.16113	16/05/2019	JEFFREY JOHN MASTERS	RATES CREDIT REFUND FOR ASSESSMENT A16113		5,001.65	
EFT33149	20/05/2019	JERMAINE DAVIS-HARVEY	CULTURAL DANCE FOR TRAYINING PRIMARY SCHOOL VISIT.	1		150.00
INV RR15052015/05/2019		JERMAINE DAVIS-HARVEY	CULTURAL DANCE FOR TRAYINING PRIMARY SCHOOL VISIT.	1	150.00	
EFT33150	20/05/2019	JH COMPUTER SERVICES PTY LTD	PROVISION OF NEW SERVER AND STORAGE AT NORTHAM POLICE STATION.	1		21,777.75
INV 0000189901/05/2019		JH COMPUTER SERVICES PTY LTD	PROVISION OF NEW SERVER AND STORAGE AT NORTHAM POLICE STATION.	1	20,017.80	
INV 0000189824/04/2019		JH COMPUTER SERVICES PTY LTD	BLOCK HOUR PURCHASE AS PER SERVICE AGREEMENT FOR 11 HOURS	1	1,759.95	
EFT33151	20/05/2019	JR & A.HERSEY PTY LTD	PURCHASE OF X100 JARRAH SURVEY PEGS, X12 LINE MARKING WHITE, X12 WHITE SPRAY AND MARK, X24 GREY ECONOMY RIGGERS SMALL, X36 GREY MEDIUM GLOVES RIGGER, X48 GREY ECONOMY RIGGERS LARGE, X12 GREY XL GLOVES RIGGER, EASYCLEAN LENS WIPES, EARPLUGS PRO.	1		1,168.53
INV 0004495501/05/2019		JR & A.HERSEY PTY LTD	PURCHASE OF X100 JARRAH SURVEY PEGS, X12 LINE MARKING WHITE, X12 WHITE SPRAY AND MARK, X24 GREY ECONOMY RIGGERS SMALL, X36 GREY MEDIUM GLOVES RIGGER, X48 GREY ECONOMY RIGGERS LARGE, X12 GREY XL GLOVES RIGGER, EASYCLEAN LENS WIPES, EARPLUGS PRO.	1	1,168.53	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 32

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33152	20/05/2019	KLEENHEAT GAS	BULK STORAGE FOR KILLARA & ADMIN BUILDING	1		1,037.63
INV 5913559530/04/2019		KLEENHEAT GAS	BULK STORAGE FOR KILLARA & ADMIN BUILDING	1	1,037.63	
EFT33153	20/05/2019	KYLIE DONOVAN	REFUND OF BOND PAYMENT FOR BOOKING #3893.	1		100.00
INV 9810	08/05/2019	KYLIE DONOVAN	REFUND OF BOND PAYMENT FOR BOOKING #3893.	1	100.00	
EFT33154	20/05/2019	LANDMARK	PURCHASE OF 15KG KLEE PROPANE CYLINDER	1		66.39
INV 9016292604/04/2019		LANDMARK	PURCHASE OF 15KG KLEE PROPANE CYLINDER	1	66.39	
EFT33155	20/05/2019	LEMON MYRTLE FRAGRANCES	STOCK PURCHASES FOR BKB	1		320.49
INV INV-031410/04/2019		LEMON MYRTLE FRAGRANCES	STOCK PURCHASES FOR BKB	1	320.49	
EFT33156	20/05/2019	IFA FIRST RESPONSE	REFPLENISHMENT SUPPLIES FOR BFB FIRST AID KITS, VEHICLES AND STATIONS	1		720.13
INV INV5613	17/04/2019	IFA FIRST RESPONSE	REFPLENISHMENT SUPPLIES FOR BFB FIRST AID KITS, VEHICLES AND STATIONS	1	720.13	
EFT33157	20/05/2019	LGIS - RISK MANAGEMENT	HACC TRAINING 05/02/2019	1		2,640.00
INV 156-018727/03/2019		LGIS - RISK MANAGEMENT	CHSP TRAINING 05/03/2018.	1	1,320.00	
INV 156-018601/03/2019		LGIS - RISK MANAGEMENT	HACC TRAINING 05/02/2019	1	1,320.00	
EFT33158	20/05/2019	LGIS WA	EXCESS OF \$1000 PAYABLE FOR PATABENDIGE CLAIM AFTER SIGNING DEED OF RELEASE AND RECEIVING A FURTHER \$12000.	1		1,000.00
INV CH13/05/13/05/2019		LGIS WA	EXCESS OF \$1000 PAYABLE FOR PATABENDIGE CLAIM AFTER SIGNING DEED OF RELEASE AND RECEIVING A FURTHER \$12000.	1	1,000.00	
EFT33159	20/05/2019	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST 01/05/2019 TO 31/05/2019.	1		916.66
INV 0000020926/04/2019		MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST 01/05/2019 TO 31/05/2019.	1	916.66	
EFT33160	20/05/2019	MARKET CREATIONS PTY LTD	WALGA COUNCILCONNECT WEBSITE DEVELOPMENT.	1		1,144.00
INV BJ83-2	30/04/2019	MARKET CREATIONS PTY LTD	WALGA COUNCILCONNECT WEBSITE DEVELOPMENT.	1	1,144.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 33

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33161	20/05/2019	MARKETFORCE	PUBLIC NOTICE - WEST 09/02/2019 - RFT 1 OF 2019 REINSTATEMENT REPAIRS FOR FLOOD DAMAGED INFRASTRUCTURE ON VARIOUS ROADS AGRN 822	1		5,444.13
INV 26930	26/03/2019	MARKETFORCE	PUBLIC NOTICE FOR EXPRESSION OF INTEREST LOT 470 & 471, RESERVE 51213 (COMMONAGE) - ADVOCATE 13/03/2019	1	181.13	
INV 26928	26/03/2019	MARKETFORCE	EMPLOYMENT ADVERT FOR PROCUREMENT OFFICER - ADVOCATE 13/03/2019 AND SEEK	1	508.65	
INV 26933	26/03/2019	MARKETFORCE	PUBLIC NOTICE FOR THE PROPOSED DISPOSAL OF VICTORIA STREET OVAL - WEST 08/03/2019	1	633.30	
INV 26929	26/03/2019	MARKETFORCE	PUBLIC NOTICE FOR THE PROPOSED DISPOSAL OF VICTORIA STREET OVAL - ADVOCATE 13/03/2019	1	402.27	
INV 26926	26/03/2019	MARKETFORCE	PUBLIC NOTICE FOR ROAD CLOSURE NORTHAM MOTOR SPORT FESTIVAL - ADVOATE 20/03/2019, 27/03/2019, 03/04/2019	1	107.49	
INV 26927	26/03/2019	MARKETFORCE	PUBLIC NOTICE FOR ROAD CLOSURE NORTHAM MOTOR SPORT FESTIVAL - ADVOATE 20/03/2019, 27/03/2019, 03/04/2019	1	368.02	
INV 26934	26/03/2019	MARKETFORCE	PUBLIC NOTICE FOR EXPRESSION OF INTEREST LOT 470 & 471, RESERVE 51213 (COMMONAGE) - WEST 13/03/2019	1	465.29	
INV 26932	26/03/2019	MARKETFORCE	EMPLOYMENT ADVERT SENIORS & DISABILITY SERVICES OFFICER - ADVOCATE 27/03/2019 & SEEK	1	562.51	
INV 26931	26/03/2019	MARKETFORCE	EMPLOYMENT ADVERT - SMALL PLANT OPERATOR / GENERAL LABOURER / VERGE MAINTENANCE - ADVOCATE 27/03/2019 & SEEK	1	526.60	
INV 26430	25/02/2019	MARKETFORCE	PUBLIC NOTICE - WEST 09/02/2019 - RFT 1 OF 2019 REINSTATEMENT REPAIRS FOR FLOOD DAMAGED INFRASTRUCTURE ON VARIOUS ROADS AGRN 822	1	886.90	
INV 26431	25/02/2019	MARKETFORCE	PUBLIC NOTICE - WEST 09/02/2019 - RFT 8 OF 2018 - ROAD AND FOOTPATH SWEEPING	1	801.97	
EFT33162	20/05/2019	MAYBERRY HAMMOND & CO	LICENCE AGREEMENT WITH SHIRE OF TOODYAY FOR SEPTAGE DISPOSAL DIVIDEND	1		1,453.10
INV 41839	18/12/2018	MAYBERRY HAMMOND & CO	LICENCE AGREEMENT WITH SHIRE OF TOODYAY FOR SEPTAGE DISPOSAL DIVIDEND	1	1,453.10	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 34

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33163	20/05/2019	MCLEODS BARRISTERS & SOLICITORS	Legal fees for prosecution of 29 McMullen Road, Wundowie. Includes preparation and attendance at court hearing 12 March 2019	1		6,143.50
INV 107674	29/03/2019	MCLEODS BARRISTERS & SOLICITORS	Legal fees for prosecution of 29 McMullen Road, Wundowie. Includes preparation and attendance at court hearing 12 March 2019	1	6,143.50	
EFT33164	20/05/2019	MIW AIRCONDITIONING AND REFRIGERATION	Admin Building. Balance Air In Central Creditors Room.	1		565.95
INV 1336	09/04/2019	MIW AIRCONDITIONING AND REFRIGERATION	Admin Building. Balance Air In Central Creditors Room.	1	565.95	
EFT33165	20/05/2019	MORRIS PEST AND WEED CONTROL	SPRAY TO ERADICATE SPIDER INFESTATION.	1		2,879.00
INV 182191	13/05/2019	MORRIS PEST AND WEED CONTROL	ADMIN BUILDING. SPRAY FOR ANTS IN CEO'S OFFICE AND AROUND BUILDING PERIMETER.	1	220.00	
INV 182189	13/05/2019	MORRIS PEST AND WEED CONTROL	SPRAY TO ERADICATE SPIDER INFESTATION.	1	1,749.00	
INV 182190	13/05/2019	MORRIS PEST AND WEED CONTROL	BAIT FOR RODENTS & SPRAY FOR SPIDER INFESTATION.	1	910.00	
EFT33166	20/05/2019	MR NATURALLY CLEAN	SECURITY CALLOUTS TO VARIOUS PROPERTYS. AFTER HOURS SECURITY CALL OUTS 01/04 AND 30/04.	1		1,540.00
INV INV-138201/04/2019		MR NATURALLY CLEAN	SECURITY CALLOUTS TO VARIOUS PROPERTYS. AFTER HOURS SECURITY CALL OUTS 01/04 AND 30/04.	1	1,540.00	
EFT33167	20/05/2019	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM - 15/04/2018 to 14/05/2019.	1		1,264.29
INV 9161841415/04/2019		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEE FLEET TRACKING SYSTEM - 15/04/2018 to 14/05/2019.	1	846.62	
INV 9160760005/04/2019		NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE 5/4/19-4/5/19 X3 AND SUBSCRIPTION SERVICE FEE 5/4/19-4/5/19 X2.	1	417.67	
EFT33168	20/05/2019	NETSIGHT	MONTHLY MYOSH SUBSCRIPTION FROM 01/05/2019 AND ONLINE LEARNING MODULE.	1		671.00
INV INV-303301/05/2019		NETSIGHT	MONTHLY MYOSH SUBSCRIPTION FROM 01/05/2019 AND ONLINE LEARNING MODULE.	1	671.00	
EFT33169	20/05/2019	NEWGROUND WATER SERVICES PTY LTD	PUMP REPAIR - SOUTHERN CROSS 125X100-250 ISO STARLINE INCLUDES: VOLUTE 125X100-250 CI AS PER QUOTE	1		3,478.29

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 35

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000018230/04/2019		NEWGROUND WATER SERVICES PTY LTD	PUMP REPAIR - SOUTHERN CROSS 125X100-250 ISO STARLINE INCLUDES: VOLUTE 125X100-250 CI AS PER QUOTE	1	3,478.29	
EFT33170	20/05/2019	NINGA NUNTHALEE	STOCK PURCHASES FOR THE BKB.	1		457.55
INV 016	07/05/2019	NINGA NUNTHALEE	STOCK PURCHASES FOR THE BKB.	1	457.55	
EFT33172	20/05/2019	NORTH METROPOLITAN TAFE	MICHAEL NEWTON 2019 - 52725WA - DIPLOMA OF CIVIL AND STRUCTURAL ENGINEERING 35917 - USE BASIC SOILS & 35918 USE OF BASIC FLUIDS	1		513.20
INV I0009660	11/02/2019	NORTH METROPOLITAN TAFE	MICHAEL NEWTON 2019 - 52725WA - DIPLOMA OF CIVIL AND STRUCTURAL ENGINEERING 35917 - USE BASIC SOILS & 35918 USE OF BASIC FLUIDS	1	513.20	
EFT33173	20/05/2019	NORTHAM & DISTRICTS GLASS SERVICE	OLD GIRLS SCHOOL. REPLACE 3 X FRONT WINDOW PANES AFTER VANDALISM.	1		1,108.80
INV 3275	23/04/2019	NORTHAM & DISTRICTS GLASS SERVICE	OLD GIRLS SCHOOL. REPLACE 3 X FRONT WINDOW PANES AFTER VANDALISM.	1	1,108.80	
EFT33174	20/05/2019	NORTHAM AND DISTRICTS GUN CLUB	SENIOR MEMBERSHIP BARRY BRISTOW-STAGG	1		100.00
INV 0037	02/05/2019	NORTHAM AND DISTRICTS GUN CLUB	SENIOR MEMBERSHIP BARRY BRISTOW-STAGG	1	100.00	
EFT33175	20/05/2019	NORTHAM BETTA ELECTRICAL	PURCHASE OF 17" NOTEBOOK FOR NORTHAM LIBRARY.	1		1,818.00
INV 2001000103/05/2019		NORTHAM BETTA ELECTRICAL	PURCHASE OF WASHING MACHINE FOR REC CENTRE.	1	599.00	
INV 2001000026/04/2019		NORTHAM BETTA ELECTRICAL	PURCHASE OF 17" NOTEBOOK FOR NORTHAM LIBRARY.	1	999.00	
INV 2001000113/05/2019		NORTHAM BETTA ELECTRICAL	LOGITECH IPADPRO COVER+KEYBOARD	1	220.00	
EFT33176	20/05/2019	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING	1		200.00
INV 2666	14/05/2019	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING	1	100.00	
INV 2667	14/05/2019	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING	1	100.00	
EFT33177	20/05/2019	NORTHAM FAMILY PRACTICE	PRE EMPLOYMENT MEDICAL	1		236.50
INV 104735	15/04/2019	NORTHAM FAMILY PRACTICE	PRE EMPLOYMENT MEDICAL	1	236.50	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 36

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33178	20/05/2019	NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1		209.00
INV 0000204716/04/2019		NORTHAM FEED & HIRE	SUPPLY OF 2P/MIX FOR RANGER SERVICES.	1	33.00	
INV 0000206829/04/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - APRIL 2019.	1	33.00	
INV 0000208203/05/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MAY 2019.	1	33.00	
INV 0000209908/05/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MAY	1	77.00	
INV 0000209806/05/2019		NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS - MAY 2019.	1	33.00	
EFT33179	20/05/2019	NORTHAM FLORIST	FLOWERS FOR STAFF MEMBER.	1		165.00
INV 20491	08/11/2018	NORTHAM FLORIST	FLOWERS FOR STAFF MEMBER.	1	100.00	
INV 20493	08/11/2018	NORTHAM FLORIST	WREATH - REMEMBRANCE DAY	1	65.00	
EFT33180	20/05/2019	NORTHAM LIQUOR BARONS	WINE FOR DESTINATION PERTH BOARD MEETING/ SUNDOWNER	1		59.97
INV 187893	15/04/2019	NORTHAM LIQUOR BARONS	WINE FOR DESTINATION PERTH BOARD MEETING/ SUNDOWNER	1	59.97	
EFT33181	20/05/2019	NORTHAM MAZDA	60,000KM SERVCE ON MAZDA CX5 2017 PETROL - PN1702.	1		407.02
INV 124059	10/05/2019	NORTHAM MAZDA	60,000KM SERVCE ON MAZDA CX5 2017 PETROL - PN1702.	1	407.02	
EFT33182	20/05/2019	NORTHAM SENIOR CITIZEN'S SOCIAL CLUB INC	REIMBURSEMENT FOR FUEL AFTER COLLECTING THE COMMUNITY BUS TO FIND IT WAS NOT FILLED BY PREVIOUS USER.	1		23.74
INV JG18/04/218/04/2019		NORTHAM SENIOR CITIZEN'S SOCIAL CLUB INC	REIMBURSEMENT FOR FUEL AFTER COLLECTING THE COMMUNITY BUS TO FIND IT WAS NOT FILLED BY PREVIOUS USER.	1	23.74	
EFT33183	20/05/2019	OFFICEWORKS SUPERSTORES PTY LTD	3 SWANN WIFI RECHARGEABLE CAMERAS FOR WUNDOWIE AND NORTHAM LIBRARIES	1		875.36
INV 4293888224/04/2019		OFFICEWORKS SUPERSTORES PTY LTD	KEJI 25CM WALL CLOCK	1	43.41	
INV 4256467720/03/2019		OFFICEWORKS SUPERSTORES PTY LTD	SWANN WIFI TILT AND PAN CAMERA	1	183.95	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 37

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 4260219723/03/2019		OFFICEWORKS SUPERSTORES PTY LTD	3 SWANN WIFI RECHARGEABLE CAMERAS FOR WUNDOWIE AND NORTHAM LIBRARIES	1	648.00	
EFT33184	20/05/2019	OXTER SERVICES	CLEANING TO VARIOUS PARKING TOILETS 18/03/2019 TO 29/03/2019.	1		14,557.81
INV 20615	04/12/2018	OXTER SERVICES	PURCHASE OF X20 80L AND X2 240L GARBAGE BAGS.	1	360.49	
INV 20516	13/11/2018	OXTER SERVICES	PURCHASE OF X20 BAGS OF MARBLE CHIPS.	1	132.00	
INV 21076	09/04/2019	OXTER SERVICES	BERNARD PARK. SUPPLY 4 X BOXES OF TOILET PAPER.	1	166.98	
INV 21145	01/05/2019	OXTER SERVICES	VISITORS CENTRE. SUPPLY 4 X BOXES OF HANDTOWELS.	1	216.85	
INV 21099	15/04/2019	OXTER SERVICES	QUELLINGTON HALL. SUPPLY OF TOILET PAPER, VINYL GLOVES AND WIPES ON ROLL.	1	75.54	
INV 21156	02/05/2019	OXTER SERVICES	VARIOUS DELIVERIES - VISITORS CENTRE, NORTHAM LIBRARY, BERNARD PARK.	1	258.75	
INV 21021	29/03/2019	OXTER SERVICES	CLEANING TO VARIOUS PARKING TOILETS 18/03/2019 TO 29/03/2019.	1	2,296.80	
INV 21095	09/04/2019	OXTER SERVICES	CLEANING OF TOILETS FOR P/E 01/04/2019 TO 12/04/2019.	1	2,296.80	
INV 21140	30/04/2019	OXTER SERVICES	CLEANING OF VARIOUS TOILETS 15/04/2019 TO 26/04/2019.	1	2,296.80	
INV 21177	10/05/2019	OXTER SERVICES	CLEANING OF VARIOUS TOILETS 29/04/2019 TO 10/05/019	1	2,296.80	
INV 21011	27/03/2019	OXTER SERVICES	BURIAL DATE 21/3/19 & 22/03/2019	1	2,080.00	
INV 21178	10/05/2019	OXTER SERVICES	BURIAL DATE 10.5.19 NEW GRAVE FOR THE BURIAL OF ROBERT MARTIN	1	710.00	
INV 21061	05/04/2019	OXTER SERVICES	BURIAL 1.4.19 REOPENING FOR THE BURIAL OF CORAL LORRAINE CHRISTMASS	1	1,370.00	
EFT33186	20/05/2019	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES - 182 FITZGERALD STREET NORTHAM, STATEMENT NO:2166306 & ACCOUNT NO:601148.	1		172.67
INV 2166306	15/05/2019	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES - 182 FITZGERALD STREET NORTHAM, STATEMENT NO:2166306 & ACCOUNT NO:601148.	1	172.67	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 38

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33187	20/05/2019	PERTH SAFETY PRODUCTS PTY LTD	600 X 900 BLACK ON YELLOW REFLECTIVE TO SAY ADVANCED NOTICE ROADWORKS COMMENCING FROM MAY TO JUNE	1		1,513.60
INV 0000893916/04/2019		PERTH SAFETY PRODUCTS PTY LTD	DIRECTIONAL SIGN "ECO LIFESTYLE VILLAGE" WHITE ON BLUE.	1	484.00	
INV 0000898223/04/2019		PERTH SAFETY PRODUCTS PTY LTD	600 X 900 BLACK ON YELLOW REFLECTIVE TO SAY ADVANCED NOTICE ROADWORKS COMMENCING FROM MAY TO JUNE	1	1,029.60	
EFT33188	20/05/2019	POWER MUSIC PTY LTD	AUDIO AND LIGHTING FOR NORTHAM MOTOR SPORT FESTIVAL 6/4/19.	1		2,500.00
INV 0001224909/04/2019		POWER MUSIC PTY LTD	AUDIO AND LIGHTING FOR NORTHAM MOTOR SPORT FESTIVAL 6/4/19.	1	2,500.00	
EFT33189	20/05/2019	PUBLIC TRANSPORT AUTHORITY	TICKET SALES FEBRUARY 2019.	1		970.72
INV APRIL 2001/05/2019		PUBLIC TRANSPORT AUTHORITY	TICKET SALES APRIL 2019.	1	115.90	
INV MARCH 31/03/2019		PUBLIC TRANSPORT AUTHORITY	TICKET SALES MARCH 2019.	1	375.81	
INV FEBRUARY 28/02/2019		PUBLIC TRANSPORT AUTHORITY	TICKET SALES FEBRUARY 2019.	1	479.01	
EFT33190	20/05/2019	QUBE LOGISTICS	DELIVERY OF 920KG DRUM OF CHLORINE TO THE WASTE WATER TREATMENT PLANT (CLARK STREET DAM)	1		830.80
INV TS16913203/05/2019		QUBE LOGISTICS	DELIVERY OF 920KG DRUM OF CHLORINE TO THE WASTE WATER TREATMENT PLANT (CLARK STREET DAM)	1	830.80	
EFT33192	20/05/2019	RIVERGUM VALLEY LAVENDER	STOCK PURCHASES FOR BKB.	1		52.65
INV SI00000818/04/2019		RIVERGUM VALLEY LAVENDER	STOCK PURCHASES FOR BKB.	1	52.65	
EFT33193	20/05/2019	ROBERT JASON WILSON	REIMBURSEMENT FOR PPE PURCHASED "WORK PANTS"	1		40.00
INV CK07/05/07/05/2019		ROBERT JASON WILSON	REIMBURSEMENT FOR PPE PURCHASED "WORK PANTS"	1	40.00	
EFT33194	20/05/2019	ROBYN DAVIS	REIMBURSEMENT OF POLICE CLEARANCE APPLICATION	1		54.30

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 39

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 6965	12/04/2019	ROBYN DAVIS	REIMBURSEMENT OF POLICE CLEARANCE APPLICATION	1	54.30	
EFT33195	20/05/2019	ROOGENIC - ROO TEA PTY LTD	OVERDUE PAYMENT STOCK PURCHASES	1		553.75
INV INV-210709/04/2019		ROOGENIC - ROO TEA PTY LTD	OVERDUE PAYMENT STOCK PURCHASES	1	553.75	
EFT33197	20/05/2019	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER AVON VALLEY ADVOCATE MARCH 2019.	1		2,992.71
INV 5434312	03/04/2019	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER IN THE AVON VALLEY ADVOCATE 03/04/2019.	1	997.57	
INV 5475492	03/04/2019	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	QUARTERLY REPORT IN THE AVON VALLEY ADVOCATE 03/04/2019	1	997.57	
INV 5434310	06/03/2019	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER AVON VALLEY ADVOCATE MARCH 2019.	1	997.57	
EFT33198	20/05/2019	SCOTT SLATER	CULTURAL DANCE	1		150.00
INV 54172	09/05/2019	SCOTT SLATER	CULTURAL DANCE	1	150.00	
EFT33199	20/05/2019	SOUTHERN CROSS AUSTEREO PTY LTD	&x LIVE READS FOR AQUATIC CENTRE PARKING 181 30S SPOTS	1		1,883.20
INV 7083057031/03/2019		SOUTHERN CROSS AUSTEREO PTY LTD	&x LIVE READS FOR AQUATIC CENTRE PARKING 181 30S SPOTS	1	1,350.80	
INV 7083056831/03/2019		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS ADS AUGUST 2018-JUNE 2019	1	88.00	
INV 7084370530/04/2019		SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS ADS APRIL 2019.	1	88.00	
INV 7084370630/04/2019		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING- TWILIGHT CONCERT AND MOTORKHANA	1	356.40	
EFT33200	20/05/2019	SPECIALISED TREE SERVICE	TREE PRUNING	1		3,355.00
INV 3014	12/02/2019	SPECIALISED TREE SERVICE	REMOVAL OF CHRISTMAS BANNERS & RE-FIT WITH NORMAL BANNERS WITHIN THE SHIRE OF NORTHAM.	1	500.00	
INV 3045	10/04/2019	SPECIALISED TREE SERVICE	PRUNE TREES AS PER CUSTOMER SERVICE REQUESTS FROM PARKS & GARDENS MANAGER	1	880.00	
INV 3015	12/02/2019	SPECIALISED TREE SERVICE	TREE PRUNING	1	1,975.00	
EFT33201	20/05/2019	SPORTSPOWER NORTHAM	SPORTING EQUIPMENT FOR REC CENTRE.	1		730.00
INV 19-0000513/05/2019		SPORTSPOWER NORTHAM	SPORTING EQUIPMENT FOR REC CENTRE.	1	730.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 40

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33202	20/05/2019	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ENCLOSED DEFIBRILLATOR CASE FOR NORTHAM DEPOT	1		2,224.00
INV CYINV005/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	ENCLOSED DEFIBRILLATOR CASE FOR NORTHAM DEPOT	1	495.00	
INVF AINV0021/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Suzanne Sams	1	133.00	
INVF AINV0011/03/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Patsy Repec	1	133.00	
INVF AINV0011/03/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Peter Brough	1	133.00	
INVF AINV0011/03/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Jared Wynne	1	133.00	
INVF AINV0021/03/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Harry Goddard	1	133.00	
INVF AINV0021/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Ashly Barnes	1	133.00	
INVF AINV0021/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - David Goldsmith	1	133.00	
INVF AINV0021/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Mark Fernihough	1	133.00	
INVF AINV0021/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Judith Hay	1	133.00	
INVF AINV0021/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Maxwell Williams	1	133.00	
INVF AINV0021/02/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - John Blundy	1	133.00	
INVF AINV0021/03/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Russell Putino	1	133.00	
INVF AINV0011/03/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR X36 DEPOT STAFF - Colin McPherson	1	133.00	
EFT33203	20/05/2019	STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISEMENT FOR SHIRE OF NORTHAM CHANGING LAND USE AS APPROVED BY THE MINISTER FOR LOCAL GOVERNMENT - DP 407452	1		103.95
INV 162285	01/05/2019	STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISEMENT FOR SHIRE OF NORTHAM CHANGING LAND USE AS APPROVED BY THE MINISTER FOR LOCAL GOVERNMENT - DP 407452	1	103.95	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 41

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33204	20/05/2019	STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT RECOUP FOR 2018-2019 FINANCIAL YEAR FOR THE NORTHAM AND WUNDOWIE LIBRARY.	1		1,811.21
INV RI02255925/03/2019		STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT RECOUP FOR 2018-2019 FINANCIAL YEAR FOR THE NORTHAM AND WUNDOWIE LIBRARY.	1	1,811.21	
EFT33205	20/05/2019	SUSAN BURLEY	INSPECTION OF DRUMS FOR DRUM MUSTER ON 10/5/19.	1		54.57
INV CS13/05/213/05/2019		SUSAN BURLEY	INSPECTION OF DRUMS FOR DRUM MUSTER ON 10/5/19.	1	54.57	
EFT33206	20/05/2019	THE ENTERTAINMENT BANK PTY LTD ATF THE ENTERTAINMENT BANK TRUST	NORTHAM MOTOR SPORT FESTIVAL 2019 (CHILDREN'S ENTERTAINMENT SAT 6 & SUN 7 APRIL)	1		5,047.90
INV 0000691220/03/2019		THE ENTERTAINMENT BANK PTY LTD ATF THE ENTERTAINMENT BANK TRUST	NORTHAM MOTOR SPORT FESTIVAL 2019 (CHILDREN'S ENTERTAINMENT SAT 6 & SUN 7 APRIL)	1	5,047.90	
EFT33207	20/05/2019	THE WORKWEAR GROUP	UNIFORM FOR SUZANNA DOUGLAS	1		1,421.73
INV 1128148202/04/2019		THE WORKWEAR GROUP	UNIFORM FOR SUZANNA DOUGLAS	1	368.05	
INV 1127875802/04/2019		THE WORKWEAR GROUP	UNIFORM - KATHY SCHOLTZ	1	354.45	
INV 1129562309/04/2019		THE WORKWEAR GROUP	UNIFORM FOR LEE-ELLEN FORMATTI	1	350.27	
INV 1129358209/04/2019		THE WORKWEAR GROUP	UNIFORMS - VICTORIA WILLIAMS	1	348.96	
EFT33208	20/05/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM BUS	1		100.00
INV 37	02/05/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM BUS	1	50.00	
INV 38	09/05/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM BUS	1	50.00	
EFT33209	20/05/2019	TRINITY	3 NIGHTS ACCOMMODATION JACK LITTLE TRINITY ON HAMPDEN (EXECUTIVE LEADERSHIP TRAINING PROGRAM)	1		330.00
INV 106318	05/05/2019	TRINITY	3 NIGHTS ACCOMMODATION JACK LITTLE TRINITY ON HAMPDEN (EXECUTIVE LEADERSHIP TRAINING PROGRAM)	1	330.00	
EFT33210	20/05/2019	TYRECYCLE PTY LTD	DISPOSAL OF OLD TYRES FOR RECYCLING FROM THE OLD QUARRY LANDFILL WASTE MANAGEMENT FACILITY	1		997.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 42

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 769970	16/04/2019	TYRECYCLE PTY LTD	DISPOSAL OF OLD TYRES FOR RECYCLING FROM THE OLD QUARRY LANDFILL WASTE MANAGEMENT FACILITY	1	997.00	
EFT33211	20/05/2019	VANESSA AUSTRALIA PTY LTD	SALE OF CONSIGNMENT STOCK TO APRIL 2019	1		834.27
INV SINV426011/10/2018		VANESSA AUSTRALIA PTY LTD	SALE OF CONSIGNMENT STOCK TO APRIL 2019	1	834.27	
EFT33212	20/05/2019	VODAFONE	HARVEST VAN SMS - 01/05/2019 TO 31/05/2019.	1		1,506.30
INV 1123154306/05/2019		VODAFONE	HARVEST VAN SMS - 01/05/2019 TO 31/05/2019.	1	1,506.30	
EFT33213	20/05/2019	WA FARM TREES	50% REBATE FOR TRAYS OF TREES.	1		110.00
INV 2173	10/04/2019	WA FARM TREES	50% REBATE FOR TRAYS OF TREES.	1	110.00	
EFT33214	20/05/2019	WA RANGERS ASSOCIATION INC	SB2 - RANGER BADGES	1		95.00
INV 58	09/05/2019	WA RANGERS ASSOCIATION INC	SB2 - RANGER BADGES	1	95.00	
EFT33215	20/05/2019	WARRICKS NEWSAGENCY	MAGAZINES AND NEWSPAPERS	1		347.26
INV SN00017301/04/2019		WARRICKS NEWSAGENCY	KILLARA - NEWSPAPERS	1	40.40	
INV SN00072001/04/2019		WARRICKS NEWSAGENCY	MAGAZINES AND NEWSPAPERS	1	148.76	
INV SN0000630/04/2019		WARRICKS NEWSAGENCY	COPIES OF NEWSPAPERS FOR ADMIN FOR APRIL 2019.	1	77.60	
INV SN0006101/04/2019		WARRICKS NEWSAGENCY	NEWSPAPER DELIVERED TO ADMIN FOR MARCH 2019	1	80.50	
EFT33216	20/05/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1604 - SUPPLY FOUR MAINTENANCE FREE BATTERIES FOR HOWLETT EWP TO REPLACE CURRENT BATTERIES.	1		6,408.35
INV 8787	28/02/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SUPPLY & INSTALLATION OF TWO WAY RADIO IN NEW RURAL DRAINAGE CREW 3.5 TONNE TIPPER TRUCK.	1	1,300.00	
INV 8599	31/12/2018	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SUPPLY & INSTALLATION OF TWO WAY RADIO IN NEW RURAL DRAINAGE CREW 3.5 TONNE TIPPER TRUCK.	1	505.00	
INV 8786	28/02/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SUPPLY & INSTALLATION OF TWO WAY RADIO & UHF - PN1804	1	1,300.00	
INV 8886	31/03/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1604 - SUPPLY FOUR MAINTENANCE FREE BATTERIES FOR HOWLETT EWP TO REPLACE CURRENT BATTERIES.	1	1,516.50	
INV 8700	31/01/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1214 - WHITE PLANT TRAILER CHANGE TRAILER PLUG AND REPLACE R/H CLEARANCE LIGHTS	1	283.85	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 43

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 8913	30/04/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE BATTERIES IN BOMAG RUBBER TYRE ROLLER PN1608 - N642	1	336.00	
INV 8754	28/02/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1608 - REPLACE UHF RADIO & TRAVEL TO SITE & DIAGNOSE NOT STARTING ISSUE AFTER BREAK IN (2 SITE VISITS)	1	1,167.00	
EFT33217	20/05/2019	WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY 07/03/2019 TO 14/03/2019.	1		19,212.35
INV 0030099813/05/2019		WHEATBELT NATURAL RESOURCE MANAGEMENT	SALE OF BOOKS AT BKB CENTRE.	1	370.01	
INV 0030099506/05/2019		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY 02/04/2019 TO 12/04/2019.	1	2,853.40	
INV 0030098421/03/2019		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY 07/03/2019 TO 14/03/2019.	1	2,894.10	
INV 0030099606/05/2019		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY 17/04/2019 TO 24/04/2019.	1	2,853.40	
INV 0030099208/04/2019		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY 19/03/2019 TO 28/03/2019.	1	2,855.60	
INV 0030097021/12/2018		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY 10/12/2018 TO 18/12/2018.	1	2,266.11	
INV 0030097225/01/2019		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY	1	2,350.04	
INV 0030097505/02/2019		WHEATBELT NATURAL RESOURCE MANAGEMENT	WEEKLY MAINTENANCE OF NORTHAM CEMETERY 24/01/2019 TO 01/02/2019.	1	2,769.69	
EFT33218	20/05/2019	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTER TONES	1		1,113.00
INV 24860	09/05/2019	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTER TONES	1	1,113.00	
EFT33219	20/05/2019	WHEATBELT SAFETYWEAR	PPE EQUIPMENT FOR RANGERS.	1		390.00
INV 8800	01/05/2019	WHEATBELT SAFETYWEAR	PPE EQUIPMENT FOR RANGERS.	1	390.00	
EFT33220	20/05/2019	WOOLFITT HOME IMPROVEMENTS & MAINTENANCE	INKPEN FIRE SHED. REMOVE EXISTING AND INSTALL NEW KITCHEN BENCHES AS PER QUOTE 06/03/2019.	1		3,500.00
INV 2019104	22/04/2019	WOOLFITT HOME IMPROVEMENTS & MAINTENANCE	INKPEN FIRE SHED. REMOVE EXISTING AND INSTALL NEW KITCHEN BENCHES AS PER QUOTE 06/03/2019.	1	3,500.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 44

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33221	20/05/2019	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASED AT PUMA - APRIL 2019.	1		1,933.69
INV 53	30/04/2019	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL PURCHASED AT PUMA - APRIL 2019.	1	1,933.69	
EFT33222	22/05/2019	BEAUREPAINES	PN1201 - TYRES 295/80R22.5 SIZE TO BE SUPPLIED AND FITTED	1		980.60
INV U524354708/03/2019		BEAUREPAINES	PN1201 - TYRES 295/80R22.5 SIZE TO BE SUPPLIED AND FITTED	1	980.60	
EFT33223	22/05/2019	COOPER & OXLEY CONSTRUCTION CO PTY LTD	CONSTRUCTION OF NEW NORTHAM AQUATIC FACILITY AS PER CONTRACT 2018-2 ESSENTIAL ELEMENTS.	1		487,615.62
INV 3452	09/05/2019	COOPER & OXLEY CONSTRUCTION CO PTY LTD	CONSTRUCTION OF NEW NORTHAM AQUATIC FACILITY AS PER CONTRACT 2018-2 ESSENTIAL ELEMENTS.	1	487,615.62	
EFT33224	24/05/2019	BOOKTOPIA PTY LTD	42 BOOKS PATRON REQUESTS	1		738.15
INV 9133727-H16/05/2019		BOOKTOPIA PTY LTD	42 BOOKS PATRON REQUESTS	1	738.15	
EFT33225	24/05/2019	WA CONTRACT RANGER SERVICES	MANAGEMENT OF DOG POUND FACILITY AS PER RFQ 7 OF 2018 15/04/2019 TO 28/04/2019	1		1,485.00
INV 02091	03/05/2019	WA CONTRACT RANGER SERVICES	CAT MANGEMENT EXPENSE APRIL 2019.	1	385.00	
INV 02090	03/05/2019	WA CONTRACT RANGER SERVICES	MANAGEMENT OF DOG POUND FACILITY AS PER RFQ 7 OF 2018 15/04/2019 TO 28/04/2019	1	1,100.00	
EFT33226	24/05/2019	WEAPONS OF MASS SATISFACTION	NORTHAM MOTOR SPORT FESTIVAL 2019 (SAT 6 APRIL, 2X 40 MINUTE SETS)	1		1,250.00
INV WOMS4	28/04/2019	WEAPONS OF MASS SATISFACTION	NORTHAM MOTOR SPORT FESTIVAL 2019 (SAT 6 APRIL, 2X 40 MINUTE SETS)	1	1,250.00	
EFT33227	30/05/2019	ABBOTTS FORGE	DELIVER PROTECTIVE MATTS FOR CRICKET WICKET ON JUBILEE OVAL.	1		560.00
INV 0000357317/04/2019		ABBOTTS FORGE	DELIVER PROTECTIVE MATTS FOR CRICKET WICKET ON JUBILEE OVAL.	1	560.00	
EFT33228	30/05/2019	ACCESS PROTOCOL	4x SPOK 7950 UHF PAGER FOR KILLARA COTTAGE & FREIGHT COSTS	1		1,036.20

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 45

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 27114	17/05/2019	ACCESS PROTOCOL	4x SPOK 7950 UHF PAGER FOR KILLARA COTTAGE & FREIGHT COSTS	1	1,036.20	
EFT33229	30/05/2019	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	EAST STREET - TRAFFIC CONTROL FOR EAST STREET & PEEL TERRACE INTERSECTION ASPHALT - TRAFFIC MANAGEMENT BY 3 X TC'S CREW STARTING AT 10AM UNTIL 5PM 18 APRIL 2019	1		970.20
INV 0012632223/04/2019		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	EAST STREET - TRAFFIC CONTROL FOR EAST STREET & PEEL TERRACE INTERSECTION ASPHALT - TRAFFIC MANAGEMENT BY 3 X TC'S CREW STARTING AT 10AM UNTIL 5PM 18 APRIL 2019	1	970.20	
EFT33230	30/05/2019	ALLPUMPS & WATERBORING	TOWN POOL AERATORS. SUPPLY OF 2 X UPGRADED FILTER SCREENS.	1		324.50
INV Y008	08/05/2019	ALLPUMPS & WATERBORING	TOWN POOL AERATORS. SUPPLY OF 2 X UPGRADED FILTER SCREENS.	1	324.50	
EFT33231	30/05/2019	ANDY'S PLUMBING SERVICE	OLD QUARRY ROAD TIP. RECTIFY SEWER HIT AND LEACH DRIAN AFTER TRUCK DROVE OVER.	1		10,906.50
INV A.18393	10/05/2019	ANDY'S PLUMBING SERVICE	KURINGAL VILLAGE UNIT 8. REPLACE FAULTY GAS REGULATOR.	1	572.00	
INV A.18361	11/04/2019	ANDY'S PLUMBING SERVICE	KILLARA COTTAGE. INSTALL PLUGS TO BACKFLOW DEVICE TO STOP VANDALISM.	1	156.20	
INV A.18381	06/05/2019	ANDY'S PLUMBING SERVICE	MEMORIAL HALL. REPLACE CISTERN AND CHECK ALL PLUMBING.	1	407.00	
INV A.18370	23/04/2019	ANDY'S PLUMBING SERVICE	NORTHAM DEPOT. SERVICE ALL PLUMBING FIXTURES AND CHANGE OUT ICE MACHINE FILTERS.	1	583.00	
INV A.18360	11/04/2019	ANDY'S PLUMBING SERVICE	BAKERS HILL HOOPER PARK. INVESTIGATE LOW WATER PRESSURE TO HOOPER PARK.	1	286.00	
INV A.18399	14/05/2019	ANDY'S PLUMBING SERVICE	KATRINE TOILETS AFTER HOURS CALL OUT FOR VANDALISM.	1	638.00	
INV A.18400	14/05/2019	ANDY'S PLUMBING SERVICE	NORTHAM POUND. UNBLOCK DRAINS IN DOG POUND AREA.	1	220.00	
INV A.18396	13/05/2019	ANDY'S PLUMBING SERVICE	OLD QUARRY ROAD TIP. RECTIFY SEWER HIT AND LEACH DRIAN AFTER TRUCK DROVE OVER.	1	1,848.00	
INV A.18398	14/05/2019	ANDY'S PLUMBING SERVICE	MEMORIAL HALL. REPLACE GAS BOTTLE CONNECTER (PIGTAIL).	1	239.80	
INV A.18390	10/05/2019	ANDY'S PLUMBING SERVICE	MONTHLY CHARGES TO SERVICE WATER LESS URINALS AT BERNARD PARK PUBLIC TOILETS MAY 2019.	1	247.50	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 46

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV A.18358	10/04/2019	ANDY'S PLUMBING SERVICE	MONTHLY CHARGES TO SERVICE WATER LESS URINALS AT BERNARD PARK PUBLIC TOILETS FOR THE APRIL 2019.	1	247.50	
INV A.18403	21/05/2019	ANDY'S PLUMBING SERVICE	OLD POST OFFICE. INSTALL COVER TO FLOOR WASTE AND SEWER POINT.	1	187.00	
INV A.18404	21/05/2019	ANDY'S PLUMBING SERVICE	KURINGAL VILLAGE. UNIT 1 UNBLOCK TOILET.	1	528.00	
INV A.18392	10/05/2019	ANDY'S PLUMBING SERVICE	OLD INFANT HEALTH CLINIC. SUPPLY AND INSTALL NEW 80L HOT WATER SYSTEM.	1	1,705.00	
INV A.18371	23/04/2019	ANDY'S PLUMBING SERVICE	ADMIN BUILDING. INSTALL NEW COLD WATER DISPENSER AS DISCUSSED ON SITE.	1	847.00	
INV A.18391	10/05/2019	ANDY'S PLUMBING SERVICE	SWIMMING POOL. INVESTIGATE LEAK AT REAR OF VOLLEYBALL COURT.	1	984.50	
INV A.18395	13/05/2019	ANDY'S PLUMBING SERVICE	MEMORIAL HALL. STOVE IS NOT LIGHTING, PLEASE SERVICE.	1	220.00	
INV A.18394	13/05/2019	ANDY'S PLUMBING SERVICE	AERO CLUB TOILETS. PUMP OUT BOTH SEPTIC TANKS.	1	990.00	
EFT33232	30/05/2019	ANNA DIXON CONSULTING	COMMUNITY CONSULTATION (INCLUDING BACKGROUND RESEARCH)	1		7,884.25
INV INV-017722/05/2019		ANNA DIXON CONSULTING	COMMUNITY CONSULTATION (INCLUDING BACKGROUND RESEARCH)	1	7,884.25	
EFT33233	30/05/2019	APOD PTY LTS T/A DONOVAN PAYNE ARCHITECTS	PROVIDE PROJECT SUPERINTENDENT SERVICES FOR THE CONSTRUCTION OF THE NORTHAM AQUATIC CENTRE WHICH IS BEING CONSTRUCTED BY COOPER & OXLEY CONSTRUCTION CO PTY LTD.	1		21,780.00
INV 0904	01/05/2019	APOD PTY LTS T/A DONOVAN PAYNE ARCHITECTS	PROVIDE PROJECT SUPERINTENDENT SERVICES FOR THE CONSTRUCTION OF THE NORTHAM AQUATIC CENTRE WHICH IS BEING CONSTRUCTED BY COOPER & OXLEY CONSTRUCTION CO PTY LTD.	1	21,780.00	
EFT33234	30/05/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	LIFTING STRAPS 2T X 3M	1		138.16
INV 6295284	12/04/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	LIFTING STRAPS 2T X 3M	1	76.80	
INV 6297888	17/04/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	LIFTING STRAPS 2T X 3M	1	25.60	
INV 6314527	22/05/2019	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	P100 PARTS FOR CRACK SEALER	1	35.76	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 47

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33235	30/05/2019	AQUATIC SERVICES WA PTY LTD	REPAIR PROCAL DOSING SYSTEM	1		440.00
INV A.S#2017011/03/2019		AQUATIC SERVICES WA PTY LTD	REPAIR PROCAL DOSING SYSTEM	1	440.00	
EFT33236	30/05/2019	ASLAB PTY LTD	COMPACTION TESTING TO SPENCERSBROOK ROAD SLK 12.8 - 14.6.	1		4,989.18
INV 0002215319/02/2019		ASLAB PTY LTD	COMPACTION TESTING TO SPENCERSBROOK ROAD SLK 12.8 - 14.6.	1	2,482.72	
INV 0002230008/05/2019		ASLAB PTY LTD	COMPACTION TESTING TO CHARLES STREET, NORTHAM FOR RECONSTRUCITON WORKS.	1	988.60	
INV 0002232115/05/2019		ASLAB PTY LTD	COMPACTION TESTING OF BALGA TERRACE RECONSTRUCITON WORKS.	1	613.46	
INV 0002222025/03/2019		ASLAB PTY LTD	COMPACTION TESTING ON EAST STREET 0 - 750SLK (ESTIMATED COST)	1	904.40	
EFT33237	30/05/2019	AUSTRALIAN PAPER	PURCHASE OF X1000 WHITE ENVELOPES.	1		90.51
INV 9613502418/03/2019		AUSTRALIAN PAPER	PURCHASE OF X1000 WHITE ENVELOPES.	1	90.51	
EFT33238	30/05/2019	AUSTRALIAN SERVICES UNION	Payroll deductions	1		103.60
INV DEDUCT28/05/2019		AUSTRALIAN SERVICES UNION	Payroll deductions		103.60	
EFT33239	30/05/2019	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 28/05/2019.	1		65,537.00
INV PAYG23/23/05/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 23/05/2019 - INTRIM PAY	1	470.00	
INV PAYG 2828/05/2019		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 28/05/2019.	1	65,067.00	
EFT33240	30/05/2019	AUTOPRO NORTHAM	PURCHASE OF MESH CARGO TARP.	1		109.72
INV 780116	30/04/2019	AUTOPRO NORTHAM	PURCHASE OF MESH CARGO TARP.	1	73.49	
INV 781708	09/05/2019	AUTOPRO NORTHAM	BUILDING MAINTENANCE SUPERVISORS CAR. SUPPLY SET OF WINDOW WIPER BLADES.	1	36.23	
EFT33241	30/05/2019	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	90,000KM SERVICE TO BE CONDUCTED ON 9/5/19 (MAJOR SERVICE)	1		995.29
INV 331152	15/05/2019	AVN NORTHAM PTY LTD T/AS AVON VALLEY NISSAN & MITSUBISHI	90,000KM SERVICE TO BE CONDUCTED ON 9/5/19 (MAJOR SERVICE)	1	995.29	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 48

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33242	30/05/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - 23/04/2019 TO 05/05/2019	1		3,136.00
INV 0007	19/05/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 07/05/2019 TO 19/05/2019.	1	1,568.00	
INV 0006	05/05/2019	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY - 23/04/2019 TO 05/05/2019	1	1,568.00	
EFT33243	30/05/2019	AVON PAPER SHRED	DESTRUCTION OF 40 BOXES AT DEPOT	1		583.00
INV 1349	22/05/2019	AVON PAPER SHRED	DESTRUCTION OF 40 BOXES AT DEPOT	1	518.00	
INV 1345	16/05/2019	AVON PAPER SHRED	PAPER SHREDDING (240LT).	1	65.00	
EFT33244	30/05/2019	AVON VALLEY PLANT & EQUIPMENT PTY LTD	TOP DRESSING OF BERNARD PARK TURF. SPREAD AND TOPDRESS LAWN USING 30T OF HIGH GRADE TOP SOIL.	1		4,125.00
INV IV10401	22/05/2019	AVON VALLEY PLANT & EQUIPMENT PTY LTD	TOP DRESSING OF BERNARD PARK TURF. SPREAD AND TOPDRESS LAWN USING 30T OF HIGH GRADE TOPSOIL.	1	4,125.00	
EFT33245	30/05/2019	AVON WASTE	RUBBISH COLLECTION FOR FORTNIGHT ENDING 26/04/2019.	1		110,888.25
INV 33562	12/04/2019	AVON WASTE	AVON WASTE SERVICES	1	36,266.04	
INV 33562	12/04/2019	AVON WASTE	GENERAL WASTE BIN PURCHASES AND PARTS FOR APRIL, MAY & JUNE 2019	1	1,165.00	
INV 33655	26/04/2019	AVON WASTE	RUBBISH COLLECTION FOR FORTNIGHT ENDING 26/04/2019.	1	36,600.53	
INV 33967	10/05/2019	AVON WASTE	RUBBISH COLLECTION FOR FORTNIGHT ENDING 10/05/2019	1	36,262.68	
INV 33967	10/05/2019	AVON WASTE	GENERAL WASTE BIN PURCHASES.	1	594.00	
EFT33246	30/05/2019	BANDIT TREE EQUIPMENT	300HR SERVICE TO BE CONDUCTED AT THE NORTHAM SHIRE DEPOT 116 PEEL TERRACE, NORTHAM ON 14 MAY 2019	1		1,509.17
INV 0009737421/05/2019		BANDIT TREE EQUIPMENT	300HR SERVICE TO BE CONDUCTED AT THE NORTHAM SHIRE DEPOT 116 PEEL TERRACE, NORTHAM ON 14 MAY 2019	1	1,509.17	
EFT33247	30/05/2019	BARBARA ANN SAGE	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1		52.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 49

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV D57E1B412/04/2019		BARBARA ANN SAGE	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION	1	52.00	
EFT33248	30/05/2019	BEAUREPAIRES	PN1611 - SUPPLY AND FIT TYRES	1		2,912.38
INV U52435523/05/2019		BEAUREPAIRES	PN1611 - SUPPLY AND FIT TYRES	1	2,166.92	
INV U524355217/04/2019		BEAUREPAIRES	PN1501 - SUPPLY AND FIT REMINGTON 11R 22.5 (R499) TYRES	1	745.46	
EFT33249	30/05/2019	BLACKWELL PLUMBING PTY LTD	NORTHAM AERODROME. SUPPLY AND INSTALL NEW WATER FEED AS PER SCOPE OF WORKS AND QUOTE #2272.	1		8,055.20
INV INV-194420/05/2019		BLACKWELL PLUMBING PTY LTD	CALL OUT FEE TO BERT HAWKE PAVILION FOR SUSPECTED BLOCK TOILET	1	57.75	
INV INV-194320/05/2019		BLACKWELL PLUMBING PTY LTD	KILLARA COTTAGE. REPAIR LEAKING INSTANTANEOUS HOT WATER SERVICE.	1	106.60	
INV 19412	14/05/2019	BLACKWELL PLUMBING PTY LTD	CARAVAN DUMP POINT. UNBLOCK DUMP POINT X 2.	1	115.50	
INV CC19425	15/05/2019	BLACKWELL PLUMBING PTY LTD	NORTHAM AERODROME. SUPPLY AND INSTALL NEW WATER FEED AS PER SCOPE OF WORKS AND QUOTE #2272.	1	7,775.35	
EFT33250	30/05/2019	BOBBIJO WISE	REIMBURSTMENT FOR POLICE CLEARANCE	1		52.00
INV BA39AF303/05/2019		BOBBIJO WISE	REIMBURSTMENT FOR POLICE CLEARANCE	1	52.00	
EFT33251	30/05/2019	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE MONTHLY RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 14/03/2019 TO 30/06/2019.	1		54.78
INV 4453	15/05/2019	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE MONTHLY RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 14/03/2019 TO 30/06/2019.	1	54.78	
EFT33252	30/05/2019	BUZZ ENTERPRISES PTY LTD T/A SIFTING SANDS	SIFT PLAYGROUND SAND AT WUNDOWIE	1		996.55
INV INV-082820/05/2019		BUZZ ENTERPRISES PTY LTD T/A SIFTING SANDS	SIFT PLAYGROUND SAND AT WUNDOWIE	1	996.55	
EFT33253	30/05/2019	CANNON HYGIENE AUSTRALIA PTY LTD	QUARTERLY SERVICING OF SANITARY BINS, APR, MAY JUN.	1		424.64
INV 9633400014/03/2019		CANNON HYGIENE AUSTRALIA PTY LTD	OLD ADMIN BUILDING SERVICE OF 1 X SANITARY BIN.	1	26.65	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 50

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9633400014/03/2019		CANNON HYGIENE AUSTRALIA PTY LTD	QUARTERLY SERVICING OF SANITARY BINS, APR, MAY JUN.	1	344.68	
INV 9633400014/03/2019		CANNON HYGIENE AUSTRALIA PTY LTD	MONTHLY SERVICING OF SANITARY BINS - NORTHAM SWIMMING POOL	1	53.31	
EFT33254	30/05/2019	CENTRAL REGIONAL TAFE	SPONSORSHIP OF MAJOR AWARD 2018 - TRAINEE OF THE YEAR.	1		1,314.53
INV I0007257	15/05/2019	CENTRAL REGIONAL TAFE	CERTIFICATE IV IN MANAGEMENT & LEADERSHIP - ALYSHA MAXWELL BSBWHS401 - IMPLEMENT AND MONITOR WHS POLICIES, PROCEDURES AND PROGRAMS TO MEET LEGISLATIVE REQUIREMENTS	1	214.53	
INV I0006796	27/03/2019	CENTRAL REGIONAL TAFE	SPONSORSHIP OF MAJOR AWARD 2018 - TRAINEE OF THE YEAR.	1	1,100.00	
EFT33255	30/05/2019	CHADSON ENGINEERING	CALIBRATION - PALINTEST KIT - POOTEST 9 PREMIER	1		652.30
INV A.008251408/05/2019		CHADSON ENGINEERING	CALIBRATION - PALINTEST KIT - POOLTEST 9	1	323.40	
INV A.008251608/05/2019		CHADSON ENGINEERING	CALIBRATION - PALINTEST KIT - POOTEST 9 PREMIER	1	328.90	
EFT33256	30/05/2019	CHARLES CARR	REIMBURSEMENT FOR MEDICAL & POLICE CLEARANCE.	1		241.30
INV 2488764	20/05/2019	CHARLES CARR	REIMBURSEMENT FOR MEDICAL & POLICE CLEARANCE.	1	241.30	
EFT33257	30/05/2019	CLARK EQUIPMENT	PARTS & FREIGHT FOR PN0916.	1		769.89
INV 0819127709/05/2019		CLARK EQUIPMENT	PARTS & FREIGHT FOR PN0916.	1	476.89	
INV 0819140610/05/2019		CLARK EQUIPMENT	PURCHASE OF SEAL KIT AND TANK.	1	293.00	
EFT33258	30/05/2019	CLEANFLOW ENVIRONMENTAL SOLUTIONS	PIPE JETTING / EDUCTION OF DRAIN PIPES AT NORTHAM POOL REDEVELOPMENT SITE.	1		2,420.00
INV 0003554909/04/2019		CLEANFLOW ENVIRONMENTAL SOLUTIONS	PIPE JETTING / EDUCTION OF DRAIN PIPES AT NORTHAM POOL REDEVELOPMENT SITE.	1	2,420.00	
EFT33259	30/05/2019	COUNTRY COMFORTSTYLE NORTHAM	PURCHASE OF CHELSEA LARGE BOOKCASE.	1		179.00
INV 7244	27/04/2019	COUNTRY COMFORTSTYLE NORTHAM	PURCHASE OF CHELSEA LARGE BOOKCASE.	1	179.00	
EFT33260	30/05/2019	COUNTRY COPIERS NORTHAM	SERVICE OF IR-2525 PHOTOCOPIER IN ENGINEERING DEPARTMENT PLUS COPIES CHARGE	1		554.02

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 51

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 7654	21/05/2019	COUNTRY COPIERS NORTHAM	SERVICE OF IR-2525 PHOTOCOPIER IN ENGINEERING DEPARTMENT PLUS COPIES CHARGE	1	554.02	
EFT33261	30/05/2019	COUNTRYWIDE GROUP	19INCH SELF PROPELLED HAND MOWER	1		1,805.31
INV 27272	17/04/2019	COUNTRYWIDE GROUP	EDGER BLADES	1	200.00	
INV 27273	17/04/2019	COUNTRYWIDE GROUP	19INCH SELF PROPELLED HAND MOWER	1	828.99	
INV 27398	10/05/2019	COUNTRYWIDE GROUP	ROLL OF WHIPPER SNIPPER CORD SET OF EDGER BLADES "16 INCH"	1	245.20	
INV 27426	16/05/2019	COUNTRYWIDE GROUP	SUPA. SWIFT BLUE BLADES FOR PUSH MOWER (SET OF 4)	1	531.12	
EFT33263	30/05/2019	DAMIAN'S PLUMBING	TO RUN NEW WATER LINE FOR RETIC TO POTS NEAR LAURA'S WINE BAR AS DISCUSSED ONSITE. ALL EXCAVATION TO BE DONE BY SHIRE. AS QUOTE 4162 PLUS \$500 & GST TO UPGRADE TO COPPER	1		1,567.50
INV 4162	17/05/2019	DAMIAN'S PLUMBING	TO RUN NEW WATER LINE FOR RETIC TO POTS NEAR LAURA'S WINE BAR AS DISCUSSED ONSITE. ALL EXCAVATION TO BE DONE BY SHIRE. AS QUOTE 4162 PLUS \$500 & GST TO UPGRADE TO COPPER	1	1,567.50	
EFT33264	30/05/2019	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL PUBLIC TOILETS - SERVICING OF SHARPS SAFES APRIL 2019.	1		720.72
INV 1749906	30/04/2019	DANIELS HEALTH SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS - SERVICING OF SHARPS SAFES APRIL 2019.	1	90.09	
INV 1749903	30/04/2019	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL PUBLIC TOILETS - SERVICING OF SHARPS SAFES APRIL 2019.	1	180.18	
INV 1749905	30/04/2019	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES APRIL 2019	1	180.18	
INV 1749907	30/04/2019	DANIELS HEALTH SERVICES PTY LTD	CLACKLINE TOILETS. SERVICING OF SHARPS CONTAINERS FOR APRIL 2019.	1	90.09	
INV 1749904	30/04/2019	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS - SERVICING OF SHARPS SAFES APRIL 2019.	1	180.18	
EFT33265	30/05/2019	DANNIELLE COX	REFUND OF BOND PAYMENT FOR BOOKING #3937	1		100.00
INV 3937	17/05/2019	DANNIELLE COX	REFUND OF BOND PAYMENT FOR BOOKING #3937	1	100.00	
EFT33266	30/05/2019	DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	50% ELECTRICITY FOR 298 FITZGERLAD ST FROM 20/03/2019 TO 16/04/2019.	1		323.63

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 52

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV RI02298602/05/2019		DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIES	50% ELECTRICITY FOR 298 FITZGERLAD ST FROM 20/03/2019 TO 16/04/2019.	1	323.63	
EFT33267	30/05/2019	DEPENDABLE LAUNDRY SOLUTIONS	REPAIRS TO MAYTAG WASHING MACHINE INCLUDING SITE VISIT AND LABOUR	1		550.00
INV 2019147411/03/2019		DEPENDABLE LAUNDRY SOLUTIONS	REPAIRS TO MAYTAG WASHING MACHINE INCLUDING SITE VISIT AND LABOUR	1	550.00	
EFT33268	30/05/2019	DMC CLEANING	CLEANING THE SHIRE OF NORTHAM ADMINISTRATION BUILDING FOR THE PERIOD APRIL 2019.	1		5,096.12
INV SON020	28/04/2019	DMC CLEANING	CLEANING THE SHIRE OF NORTHAM ADMINISTRATION BUILDING FOR THE PERIOD APRIL 2019.	1	5,096.12	
EFT33269	30/05/2019	EFIRE & SAFETY	KILLARA AGED CARE - ROUTINE MAINTENANCE FOR KILLARA APRIL 2019.	1		887.70
INV 501052	01/05/2019	EFIRE & SAFETY	KILLARA AGED CARE - ROUTINE MAINTENANCE FOR KILLARA APRIL 2019.	1	422.40	
INV 501051	01/05/2019	EFIRE & SAFETY	TOWN HALL FIRE SERVICES PANEL INSPECTIONS FOR APRIL.	1	162.80	
INV 501313	30/04/2019	EFIRE & SAFETY	REC CENTRE FIRE SERVICES PANEL INSPECTIONS FOR APRIL.	1	236.50	
INV 501314	30/04/2019	EFIRE & SAFETY	REC CENTRE SUPPLY LOG BOOK FOR FIRE SERVICES PANEL.	1	66.00	
EFT33270	30/05/2019	EASIFLEET	Payroll deductions	1		3,025.69
INV DEDUCT28/05/2019		EASIFLEET	Payroll deductions		1,411.14	
INV DEDUCT28/05/2019		EASIFLEET	Payroll deductions		1,614.55	
EFT33271	30/05/2019	FORPARK AUSTRALIA.	SUPPLY ONE SWING 3M DOUBLE (POWDER COATED) ITEM# SW98 AS QUOTED FOR WUNDOWIE.	1		4,716.80
INV 43396	15/04/2019	FORPARK AUSTRALIA.	SUPPLY ONE SWING 3M DOUBLE (POWDER COATED) ITEM# SW98 AS QUOTED FOR WUNDOWIE.	1	4,716.80	
EFT33272	30/05/2019	FRAMESWEST	8 BOLTS FOR NETBALL POLES	1		8.00
INV 0000174415/05/2019		FRAMESWEST	8 BOLTS FOR NETBALL POLES	1	8.00	
EFT33273	30/05/2019	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 4 X 1TONNE BULKA BAGS OF COLDMIX.	1		2,816.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 53

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1266981127/03/2019		FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY 4 X 1TONNE BULKA BAGS OF COLDMIX.	1	2,816.00	
EFT33274	30/05/2019	GLENN STUART BEVERIDGE	KILLARA RESPITE CARE. SUPPLY AND INSTALL SHADE SAIL.	1		9,962.50
INV 63	02/04/2019	GLENN STUART BEVERIDGE	LANDING OVER RIVER - REPAIR HANDRAIL & TIGHTEN BOLTS TO MAKE GOOD	1	198.00	
INV 71	01/05/2019	GLENN STUART BEVERIDGE	FIX DAMAGE DONE TO BERNARD PARK TOILETS.	1	143.00	
INV 74	01/05/2019	GLENN STUART BEVERIDGE	REPAIR DOOR LOCK AT LESSER HALL FOYER.	1	66.00	
INV 75	13/05/2019	GLENN STUART BEVERIDGE	AERODROME TOILETS. STRENGTHEN WALLS, INSTALL PVC MOULDING AROUND WALLS.	1	495.00	
INV 86	22/05/2019	GLENN STUART BEVERIDGE	REMOVAL OF SHADE SAILS AT SWIMMING POOLS	1	1,512.50	
INV 78	24/05/2019	GLENN STUART BEVERIDGE	MORBY COTTAGE. INSTALL SIGNS.	1	143.00	
INV 89	21/05/2019	GLENN STUART BEVERIDGE	198 TOWN HALL. REPAIR ROOF LEAK TO MAIN HALL.	1	275.00	
INV 85	21/05/2019	GLENN STUART BEVERIDGE	MEMORIAL HALL. CLEAN OUT GUTTER BEFORE POSSIBLE STORM.	1	132.00	
INV 83	21/05/2019	GLENN STUART BEVERIDGE	VISITOR CENTRE. DISABLE TOILET, INSTALL NEW FLOOR WASTES AS DISCUSSED ON SITE AND RE-SILICONE AND REGROUT BATHROOM.	1	1,001.00	
INV 82	21/05/2019	GLENN STUART BEVERIDGE	VISITORS CENTRE. SHOWER ROOM. RE-SILICONE SEAL ENTIRE ROOM AND PATCH PAINT WALLS.	1	979.00	
INV 84	21/05/2019	GLENN STUART BEVERIDGE	VISITORS CENTRE. DISABLE TOILETS, REMOVE EXISTING SHOWER RAIL AND CURTAIN AND PATCH PAINT WALLS.	1	748.00	
INV 88	24/05/2019	GLENN STUART BEVERIDGE	BKB INSTALL SIGNS.	1	110.00	
INV 92	22/05/2019	GLENN STUART BEVERIDGE	INKPEN TIP. INSTALL LOCKABLE STEEL CAGE TO PUMP RECESS.	1	495.00	
INV 90	22/05/2019	GLENN STUART BEVERIDGE	KILLARA RESPITE CARE. SUPPLY AND INSTALL SHADE SAIL.	1	1,914.00	
INV 80	21/05/2019	GLENN STUART BEVERIDGE	BERNARD PARK TOILET & RAILWAY MUSEUM. REPAIR BROKEN DOOR LOCK IN LADIES TOILET.	1	220.00	
INV 81	21/05/2019	GLENN STUART BEVERIDGE	KURINGAL VILLAGE. & WUNDOWIE HALL UNIT 5, REPAIR SCREEN DOOR LOCK & FIX TAP	1	231.00	
INV 93	22/05/2019	GLENN STUART BEVERIDGE	PAINT INTERIOR AND EXTERNAL WALLS.	1	1,300.00	
EFT33275	30/05/2019	GRAFTON ELECTRICS	REPAIR COOL ROOM LIGHT AT REC CENTRE	1		148.12

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 54

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 5904	30/04/2019	GRAFTON ELECTRICS	REPAIR COOL ROOM LIGHT AT REC CENTRE	1	148.12	
EFT33276	30/05/2019	GREENACRES TURF GROUP	SUPPLY AND INSTALLATION OF APPROXIMATELY 600M2 STING NEMATODE FREE JUMBO KIKUYU ROLLS @ \$16.25 PER SQUARE METRE	1		10,725.00
INV 0005578529/04/2019		GREENACRES TURF GROUP	SUPPLY AND INSTALLATION OF APPROXIMATELY 600M2 STING NEMATODE FREE JUMBO KIKUYU ROLLS @ \$16.25 PER SQUARE METRE	1	10,725.00	
EFT33277	30/05/2019	GWY PAINTING SERVICE	REPAINT DAMAGED WALL AT VISITOR CENTRE.	1		2,508.00
INV 1677	15/05/2019	GWY PAINTING SERVICE	REPAINT DAMAGED WALL AT VISITOR CENTRE.	1	2,508.00	
EFT33278	30/05/2019	INSTANT SCAFFOLDS	VISITORS CENTRE. INSTALL SCAFFOLD TO ALLOW SAFE ACCESS TO THE PAINTING OF THE GRAFFITI WALL.	1		2,948.00
INV 51170	17/05/2019	INSTANT SCAFFOLDS	VISITORS CENTRE. INSTALL SCAFFOLD TO ALLOW SAFE ACCESS TO THE PAINTING OF THE GRAFFITI WALL.	1	2,948.00	
EFT33279	30/05/2019	IRISHTOWN HALL COMMITTEE	ANNUAL CONTRIBUTION FOR IRISHTOWN AGRICULTURAL HALL INSURANCE	1		1,940.00
INV 0105196	19/11/2018	IRISHTOWN HALL COMMITTEE	ANNUAL CONTRIBUTION FOR IRISHTOWN AGRICULTURAL HALL INSURANCE	1	1,940.00	
EFT33280	30/05/2019	IW PROJECTS	OLD QUARRY ROAD LANDFILL TRANSFER STATION AND TIP SHOP SCOPE AND ASSOICATED COST FOR THE DEVELOPMENT OF THE CONCEPT DRAWINGS FOR THE WASTE TRANSFER STATIONAND TIP SHOP.	1		7,546.00
INV 1063	30/04/2019	IW PROJECTS	OLD QUARRY ROAD LANDFILL TRANSFER STATION AND TIP SHOP SCOPE AND ASSOICATED COST FOR THE DEVELOPMENT OF THE CONCEPT DRAWINGS FOR THE WASTE TRANSFER STATIONAND TIP SHOP.	1	7,546.00	
EFT33281	30/05/2019	JH COMPUTER SERVICES PTY LTD	TONER CARTRIDGE FOR ES74070/7480 BLACK 15000 PAGES 5% COVERAGE	1		198.00
INV 0000190009/05/2019		JH COMPUTER SERVICES PTY LTD	TONER CARTRIDGE FOR ES74070/7480 BLACK 15000 PAGES 5% COVERAGE	1	198.00	
EFT33282	30/05/2019	JS TECHNOLOGY & DIGITAL PTY LTD	PHONE SCREEN REPAIR FOR SANTO LEOTTA.	1		253.00
INV 5219	14/05/2019	JS TECHNOLOGY & DIGITAL PTY LTD	IPAD PROTECTIVE COVER.	1	95.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 55

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 5254	20/05/2019	JS TECHNOLOGY & DIGITAL PTY LTD	PHONE SCREEN REPAIR FOR SANTO LEOTTA.	1	158.00	
EFT33283	30/05/2019	KLEENWEST DISTRIBUTORS	PURCHASE OF 2X MOP AND LAUNDRY POWDER FOR REC CENTRE.	1		925.09
INV 0003813108/05/2019		KLEENWEST DISTRIBUTORS	PURCHASE OF 2X MOP AND LAUNDRY POWDER FOR REC CENTRE.	1	486.08	
INV 0003811308/05/2019		KLEENWEST DISTRIBUTORS	ASSORTED PPE & CHEMICAL ITEMS FOR KILLARA.	1	439.01	
EFT33284	30/05/2019	LANDGATE	RURAL UV GENERAL REVALUATION	1		15,049.73
INV CH10/05/10/05/2019		LANDGATE	LAND ENQUIRY X 46.	1	102.80	
INV JJ15/05/2015/05/2019		LANDGATE	LAND ENQUIRY AND OTHER DLI INVOICES.	1	265.00	
INV CY11/05/11/05/2019		LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE R2019/3 DATE 16/2/19 TO 1/3/19.	1	123.15	
INV CY11/05/11/05/2019		LANDGATE	MINING TENEMENTS CHARGEABLE SCHEDULE NO M2019/1 DATED 14/2/19 TO 15/3/19.	1	39.00	
INV CY11/05/11/05/2019		LANDGATE	GROSS RENTAL VALUATION'S CHARGEABLE SCHEDULE NO G/2019/3 DATED 9/2/19 TO 8/3/19.	1	445.13	
INV CY11/05/11/05/2019		LANDGATE	GROSS RENTAL VALUATION'S CHARGEABLE SCHEDULE NO G2019/4 DATED 9/3/19 TO 5/4/19.	1	442.65	
INV CY11/05/11/05/2019		LANDGATE	MINING TENEMENTS CHARGEABLE SCHEDULE NO M2019/2 DATED 16/3/19 TO 9/4/19.	1	39.00	
INV 6510515912/04/2019		LANDGATE	IDENTIFICATION OF LAND PARCELS BY TECHNICAL DESCRIPTION.	1	33.60	
INV 347032-10/09/04/2019		LANDGATE	RURAL UV GENERAL REVALUATION	1	13,559.40	
EFT33285	30/05/2019	LANDMARK	PURCHASE OF 20L SEAS SEASOL	1		244.88
INV 901715020105/2019		LANDMARK	PURCHASE OF 15KG KLEE PROPANE CYLINDER	1	60.08	
INV 9017030529/04/2019		LANDMARK	PURCHASE OF 20L SEAS SEASOL	1	184.80	
EFT33286	30/05/2019	LANDMARK ENGINEERING & DESIGN T/A EXTERIA	REPLACEMENT BUBBLER TO SUIT TORRENT DRINK FOUNTAIN	1		363.00
INV 0000808113/03/2019		LANDMARK ENGINEERING & DESIGN T/A EXTERIA	REPLACEMENT BUBBLER TO SUIT TORRENT DRINK FOUNTAIN	1	363.00	
EFT33287	30/05/2019	LLOYDS EARTHMOVING	PLANTS FOR KING CREEK	1		2,843.50

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 56

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-116910/05/2019		LLOYDS EARTHMOVING	10M3 OF TOP DRESSING MIX	1	920.00	
INV INV-119424/05/2019		LLOYDS EARTHMOVING	PLANTS FOR KING CREEK	1	1,171.00	
INV INV-119324/05/2019		LLOYDS EARTHMOVING	PLANTS FOR BERNARD PARK & GEORGE NUTCH PARK,	1	752.50	
EFT33288	30/05/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	REPORT WRITING FOR LOCAL GOVERNMENT WORKSHOP - CODEY REDMOND	1		820.00
INV 11020	06/05/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	REPORT WRITING FOR LOCAL GOVERNMENT WORKSHOP - CODEY REDMOND	1	410.00	
INV 11021	06/05/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	REPORT WRITING FOR LOCAL GOVERNMENT WORKSHOP - JENNIFER GRANT	1	410.00	
EFT33289	30/05/2019	LUCY'S TEAROOMS	CATERING COUNCIL FORUM MEETING - 10/04/2019	1		360.00
INV 1879	15/05/2019	LUCY'S TEAROOMS	CATERING COUNCIL FORUM MEETING - 10/04/2019	1	360.00	
EFT33290	30/05/2019	MARKETFORCE	PUBLIC NOTICE - RFT 2 OF 2019 - SUPPLY AND CONSTRUCTION OF BAKERS HILL FIRE SHED - WEST AUSTRALIAN 6/04/2019	1		3,641.28
INV 27428	26/04/2019	MARKETFORCE	PROPOSED DISPOSAL OF VICTORIA OVAL - WEST AUSTRALIAN 6/04/2019	1	773.44	
INV 27426	26/04/2019	MARKETFORCE	PROPOSED DISPOSAL OF VICTORIA OVAL - ADVOCATE 10/04/2019	1	456.13	
INV 27424	26/04/2019	MARKETFORCE	PUBLIC NOTICE - PROPOSED DISPOSAL OF ARTWORK - AVON VALLEY ADVOCATE 10 APRIL 2019	1	235.16	
INV 27429	26/04/2019	MARKETFORCE	PUBLIC NOTICE - RFT 2 OF 2019 - SUPPLY AND CONSTRUCTION OF BAKERS HILL FIRE SHED - WEST AUSTRALIAN 6/04/2019	1	823.21	
INV 27425	26/04/2019	MARKETFORCE	PUBLIC NOTICE - RFT 2 OF 2019 - SUPPLY AND CONSTRUCTION OF BAKERS HILL FIRE SHED - ADVOCATE 10/04/2019	1	234.98	
INV 27423	26/04/2019	MARKETFORCE	EMPLOYMENT ADVERTISEMENT - EHO - SEEK AND LG ASSIST	1	499.20	
INV 27422	26/04/2019	MARKETFORCE	EMPLOYMENT ADVERTISEMENT - CSO LICENSING OFFICER - SEEK	1	185.36	
INV 27427	26/04/2019	MARKETFORCE	PUBLIC NOTICE FOR ROAD CLOSURE ANZAC DAY - ADVOCATE 17/04/2019	1	199.08	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 57

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 27421	26/04/2019	MARKETFORCE	PUBLIC NOTICE FOR ROAD CLOSURE NORTHAM MOTOR SPORT FESTIVAL 2019 - AVON VALLEY ADVOCATE 20 & 27 MARCH, 3 APRIL 2019	1	234.72	
EFT33291	30/05/2019	MAYBERRY HAMMOND & CO	LICENCE AGREEMENT WITH SHIRE OF TOODYAY FOR SEPTAGE DISPOSAL DIVIDEND	1		16.72
INV 42079	30/04/2019	MAYBERRY HAMMOND & CO	LICENCE AGREEMENT WITH SHIRE OF TOODYAY FOR SEPTAGE DISPOSAL DIVIDEND	1	16.72	
EFT33292	30/05/2019	METTLER-TOLEDO LIMITED	ANNUAL CALABRATION OF SHIRE OF NORTHAM OLD QUARRY ROAD LANDFILL WEIGHBRIDGE AS PER QUOTE 3654. SHIRE WILL SUSPLY ADDITIONAL WEIGHT TO METTLERS 20T. JOB TO BE UNDERTAKEN ON THE 21 MAY 2019.	1		2,640.00
INV 0000300122/05/2019		METTLER-TOLEDO LIMITED	ANNUAL CALABRATION OF SHIRE OF NORTHAM OLD QUARRY ROAD LANDFILL WEIGHBRIDGE AS PER QUOTE 3654. SHIRE WILL SUSPLY ADDITIONAL WEIGHT TO METTLERS 20T. JOB TO BE UNDERTAKEN ON THE 21 MAY 2019.	1	2,640.00	
EFT33293	30/05/2019	MIDALLIA STEEL	RIO BAR 13MM	1		10.52
INV 6232647709/05/2019		MIDALLIA STEEL	RIO BAR 13MM	1	10.52	
EFT33294	30/05/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING AND GULLY EDUCTION SERVICES FROM 22/04/2019 TO 28/04/2019.	1		16,117.20
INV N2233	13/05/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 06/05/2019 TO 12/05/2019.	1	1,336.50	
INV N2233	13/05/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCTION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 06/05/2019 TO 12/05/2019.	1	2,692.80	
INV N2232	13/05/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS 5 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 29/04/2019 TO 05/05/2019.	1	1,336.50	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 58

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV N2232	13/05/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING & GULLY EDUCTION SERVICES 8.5 HOURS 3 DAYS PER WEEK FROM 6TH JANUARY 2019 AS PER CONTRACT 5 OF 2014 WHICH HAS BEEN EXTENDED UNTIL NEW TENDER HAS BEEN AWARDED. 29/04/2019 TO 05/05/2019.	1	2,692.80	
INV N2219	29/04/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	FOOTPATH SWEEPING FROM 22/04/2019 TO 28/04/2019.	1	1,336.50	
INV N2219	29/04/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING AND GULLY EDUCTION SERVICES FROM 22/04/2019 TO 28/04/2019.	1	2,692.80	
INV N2218	29/04/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	FOOTPATH SWEEPING FROM 15/04/2019 TO 21/04/2019.	1	1,336.50	
INV N2218	29/04/2019	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPINGAND GULLY EDUCTION FROM 15/04/2019 TO 21/04/2019.	1	2,692.80	
EFT33295	30/05/2019	MIXED MEDIA CORPORATION PTY LTD	CONTRACT 8 OF NAEIC - MEDIA SOFTWARE B PROGRAMMING (ONLY) FOR THE BILYA KOORT BOODJA CENTRE	1		6,380.00
INV INV-307218/03/2019		MIXED MEDIA CORPORATION PTY LTD	CONTRACT 8 OF NAEIC - MEDIA SOFTWARE B PROGRAMMING (ONLY) FOR THE BILYA KOORT BOODJA CENTRE	1	6,380.00	
EFT33296	30/05/2019	MJW AIRCONDITIONING AND REFRIGERATION	KILLARA. REPAIR EXTRA PART TO A/C IN STAFFROOM.	1		511.50
INV 1344	30/04/2019	MJW AIRCONDITIONING AND REFRIGERATION	KILLARA. REPAIR EXTRA PART TO A/C IN STAFFROOM.	1	511.50	
EFT33297	30/05/2019	MOORE STEPHENS (WA) PTY LTD	FINANCIAL REPORTING WORKSHOPS C YOUNG AND Z NACDONALD 17.05.2019	1		2,816.00
INV 330	08/03/2019	MOORE STEPHENS (WA) PTY LTD	FINANCIAL REPORTING WORKSHOPS C YOUNG AND Z NACDONALD 17.05.2019	1	2,816.00	
EFT33298	30/05/2019	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE 5/5/2019 TO 04/06/2019.	1		417.67
INV 9163333505/05/2019		NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE 5/5/2019 TO 04/06/2019.	1	417.67	
EFT33299	30/05/2019	NEWGROUND WATER SERVICES PTY LTD	CHECK AND REPORT ON CHLORINATION SYSTEM AT BAKERS HILL OVAL	1		836.00
INV 0000020717/05/2019		NEWGROUND WATER SERVICES PTY LTD	CHECK AND REPORT ON CHLORINATION SYSTEM AT BAKERS HILL OVAL	1	836.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 59

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33300	30/05/2019	NINTEX PTY LTD	NINTEX.PROMAPP SOFTWARE SUBSCRIPTION (PROCESS MAPPING)	1		2,224.41
INV INV8759	21/03/2019	NINTEX PTY LTD	NINTEX.PROMAPP SOFTWARE SUBSCRIPTION (PROCESS MAPPING)	1	741.47	
INV INV9799	21/04/2019	NINTEX PTY LTD	NINTEX.PROMAPP SOFTWARE SUBSCRIPTION (PROCESS MAPPING)	1	741.47	
INV INV1110921	05/2019	NINTEX PTY LTD	NINTEX.PROMAPP SOFTWARE SUBSCRIPTION (PROCESS MAPPING) MAY 2019.	1	741.47	
EFT33301	30/05/2019	NORTHAM BETTA ELECTRICAL	SMALL TV/DVD FOR COTTAGE ROOM	1		453.00
INV 2957270014	11/2018	NORTHAM BETTA ELECTRICAL	ADMIN BUILDING. SUPPLY TV WALL MOUNTING BRACKET.	1	75.00	
INV 19835	20/11/2018	NORTHAM BETTA ELECTRICAL	ADMIN BUILDING. SUPPLY TEAC UNIVERSAL TV REMOTE.	1	29.00	
INV 2001000123	05/2019	NORTHAM BETTA ELECTRICAL	SMALL TV/DVD FOR COTTAGE ROOM	1	260.00	
INV 2001000030	04/2019	NORTHAM BETTA ELECTRICAL	MICROSOFT 3050 WIRELESS KEYBOARD MOUSE COMBO	1	89.00	
EFT33302	30/05/2019	NORTHAM CLEANING SERVICE	WUNDOWIE HALL. CLEANING FOR AUGUST 2019.	1		1,838.25
INV INV-006001	08/2018	NORTHAM CLEANING SERVICE	WUNDOWIE HALL. CLEANING JULY 2019.	1	817.00	
INV INV-006001	09/2018	NORTHAM CLEANING SERVICE	WUNDOWIE HALL. CLEANING FOR AUGUST 2019.	1	1,021.25	
EFT33303	30/05/2019	NORTHAM FAMILY PRACTICE	PRE EMPLOYMENT MEDICAL, BOBBI-JO WISE	1		236.50
INV 106682	23/05/2019	NORTHAM FAMILY PRACTICE	PRE EMPLOYMENT MEDICAL, BOBBI-JO WISE	1	236.50	
EFT33304	30/05/2019	NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS -	1		33.00
INV 0000199421	03/2019	NORTHAM FEED & HIRE	DOG & CAT FOOD & OTHER MISCELLANEOUS ITEMS -	1	33.00	
EFT33305	30/05/2019	NORTHAM FLORIST	FLOWERS FOR STAFF MEMBER - DELIVERED	1		80.00
INV 21232	23/05/2019	NORTHAM FLORIST	FLOWERS FOR STAFF MEMBER - DELIVERED	1	80.00	
EFT33306	30/05/2019	NORTHAM MAZDA	REPLACE THE VENT COVERS ON THE FRONT BUMPER OF MAZDA CX5 N10734.	1		97.26
INV 123535	18/03/2019	NORTHAM MAZDA	REPLACE THE VENT COVERS ON THE FRONT BUMPER OF MAZDA CX5 N10734.	1	97.26	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 60

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33307	30/05/2019	NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT	1		4,176.40
INV 1041270126/04/2019		NORTHAM MITRE 10 SOLUTIONS	PLANTS - SHIRE OF NORTHAM CITIZENSHIP CEREMONY 26/04/2019	1	53.35	
INV 1040988316/04/2019		NORTHAM MITRE 10 SOLUTIONS	BLINDS FOR DAY CENTRE - IVORY VENETICAN	1	68.00	
INV 1040812111/04/2019		NORTHAM MITRE 10 SOLUTIONS	PLANTS FOR WUNDOWIE HALL	1	61.56	
INV 1040814711/04/2019		NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT LIME (48 BAGS)	1	504.00	
INV 1041017317/04/2019		NORTHAM MITRE 10 SOLUTIONS	50M MEASURING TAPE & SHOVEL	1	31.96	
INV 1041391630/04/2019		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF HEX PLUG X10, SHOVEL X2 AND BROOM X1.	1	129.27	
INV 1040572004/04/2019		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF SPRAY GUN, ADAPTOR VALVE X2, ADHESIVE FIXALL AND VALVE BOX.	1	64.33	
INV 1040814911/04/2019		NORTHAM MITRE 10 SOLUTIONS	BOX OF DUST MASKS	1	167.80	
INV 1040779510/04/2019		NORTHAM MITRE 10 SOLUTIONS	50MM FITTING	1	22.77	
INV 1040944115/04/2019		NORTHAM MITRE 10 SOLUTIONS	PETROL BLOWER AS ADVERTISED PRICE	1	264.95	
INV 1041350129/04/2019		NORTHAM MITRE 10 SOLUTIONS	RETIC HOSE - POLYTUBE 13mm x 50m	1	20.90	
INV 1041197024/04/2019		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X5 BASKET WALL LATTICE AND X5 GERANIUM CALIOPE BIG RED.	1	144.64	
INV 1040780310/04/2019		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X2 TECH SCREWS.	1	28.23	
INV 1039854313/03/2019		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X2 VALVE BOX ROUND AND MULTIGRIP PLIER.	1	94.06	
INV 1039710508/03/2019		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF X6 NOZZLE AND ADAPTOR AND X8 SCOTCH LOCK CABLE JOINER.	1	61.75	
INV 1039219720/02/2019		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF DRILL BIT AND HAMMER.	1	65.96	
INV 1040246425/03/2019		NORTHAM MITRE 10 SOLUTIONS	POP UP SHOP. SUPPLY 3 X KEYS CUT.	1	0.70	
INV 1041187623/04/2019		NORTHAM MITRE 10 SOLUTIONS	PVC GLUE AND RETICULATION FITTINGS	1	22.31	
INV 1041384630/04/2019		NORTHAM MITRE 10 SOLUTIONS	TAPE MEASURE FOR WUNDOWIE TRUCK	1	28.45	
INV 1040949515/04/2019		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR REPAIRS	1	55.01	
INV 1041511403/05/2019		NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT	1	1,093.00	
INV 1037282921/12/2018		NORTHAM MITRE 10 SOLUTIONS	PURCHASE OF ROCKWELL BLOWER AND 18V BATTERY	1	79.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 61

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1041413301/05/2019		NORTHAM MITRE 10 SOLUTIONS	RETURN OF EZYSTREET BIOBLEND	1	-59.00	
INV 1041413001/05/2019		NORTHAM MITRE 10 SOLUTIONS	PALLET OF CEMENT	1	577.00	
INV 1042105422/05/2019		NORTHAM MITRE 10 SOLUTIONS	PLANTS	1	84.46	
INV 1041460002/05/2019		NORTHAM MITRE 10 SOLUTIONS	SPOUT ENDS FOR WATERING CANS.	1	6.63	
INV 1042041120/05/2019		NORTHAM MITRE 10 SOLUTIONS	GULL WING BOX 1600MM FOR SHANE MOORHEAD UTE PN1516 REGO N11196	1	379.05	
INV 1041485003/05/2019		NORTHAM MITRE 10 SOLUTIONS	REPLACEMENT BOLT CUTTERS FOR IRISHTOWN 2.4	1	126.26	
EFT33308	30/05/2019	NORTHAM SUB BRANCH RETURNED & SERVICES LEAGUE	COMMUNITY GRANT FOR THE NORTHAM RSL FROM 2018/19.	1		234.98
INV 006	18/04/2019	NORTHAM SUB BRANCH RETURNED & SERVICES LEAGUE	COMMUNITY GRANT FOR THE NORTHAM RSL FROM 2018/19.	1	234.98	
EFT33309	30/05/2019	NORTHERN AGRICULTURAL CATCHMENTS COUNCIL	PROVISION OF TWO YEAR SUBSCRIPTION FOR MAF APPLICATION	1		300.00
INV 0000145205/03/2019		NORTHERN AGRICULTURAL CATCHMENTS COUNCIL	PROVISION OF TWO YEAR SUBSCRIPTION FOR MAF APPLICATION	1	300.00	
EFT33310	30/05/2019	OMEGA PEST CONTROL PTY LTD T/A STEWARTS PEST CONTROL	PURCHASE OF X6 PLASTIC LOCKABLE STATION AND RODENT BAITING FOR BERT HAWKE PAVILION, NORTHAM POUND, NORTHAM TIP, TOWN AND LESSER HALLS, NORTHAM LIBRARY, MORBY COTTAGE AND FLUFFY DUCKS DAY CARE.	1		690.25
INV 49076	24/01/2019	OMEGA PEST CONTROL PTY LTD T/A STEWARTS PEST CONTROL	RODENT BAITING FOR BERT HAWKE PAVILION, OLD QUARRY TIP, NORTHAM POUND, TOWN AND LESSER HALL, NORTHAM LIBRARY, MORBY COTTAGE, VISITOR CENTRE/CAFE, WUNDOWIE FLUFFY DUCKLINGS DAYCARE.	1	193.05	
INV 45940	27/08/2018	OMEGA PEST CONTROL PTY LTD T/A STEWARTS PEST CONTROL	PURCHASE OF X6 PLASTIC LOCKABLE STATION AND RODENT BAITING FOR BERT HAWKE PAVILION, NORTHAM POUND, NORTHAM TIP, TOWN AND LESSER HALLS, NORTHAM LIBRARY, MORBY COTTAGE AND FLUFFY DUCKS DAY CARE.	1	497.20	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 62

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33311	30/05/2019	OXTER SERVICES	BURIAL DATE 17/5/2019 REOPENING FOR THE BURIAL OF QUENTIN ANTHONERONALD RYDER NO CHARGE BURIAL DATE 22/5/19 REOPENING FOR THE BURIAL OF BESSIE HAINES	1		1,280.91
INV 21224	22/05/2019	OXTER SERVICES	CLEANING PRODUCTS FOR THE DEPOT.	1	460.40	
INV 21212	17/05/2019	OXTER SERVICES	WUNDOWIE DEPOT. CLEANING SUPPLIES, 1 X CARTON TOILET ROLL, 1 X CARTON HAND TOWEL AND 5L HANDWASH.	1	120.51	
INV 21228	22/05/2019	OXTER SERVICES	BURIAL DATE 17/5/2019 REOPENING FOR THE BURIAL OF QUENTIN ANTHONERONALD RYDER NO CHARGE BURIAL DATE 22/5/19 REOPENING FOR THE BURIAL OF BESSIE HAINES	1	700.00	
EFT33312	30/05/2019	PATRICK GEORGE BEKKERS	CONDUCT MITIGATION WORK TO SHIRE RESERVES AS PER SITE VISIT WITH MAT MACQUEEN, A502, A1546, A504	1		1,170.00
INV 95	28/04/2019	PATRICK GEORGE BEKKERS	CONDUCT MITIGATION WORK TO SHIRE RESERVES AS PER SITE VISIT WITH MAT MACQUEEN, A502, A1546, A504	1	1,170.00	
EFT33313	30/05/2019	PAUL ROBINSON	ENTERTAINMENT FOR KILLARA BIGGEST MORNING TEA	1		100.00
INV 23	23/05/2019	PAUL ROBINSON	ENTERTAINMENT FOR KILLARA BIGGEST MORNING TEA	1	100.00	
EFT33314	30/05/2019	PERTH TACTILES PTY LTD	LIBRARY ACCESSIBILITY. SUPPLY AND INSTALL TACTILES TO TOP AND BOTTOM OF STAIRS, NEW NOSINGS TO THE STAIRS AND BRAILLE EXIT SIGNS	1		2,102.76
INV 1201	11/04/2019	PERTH TACTILES PTY LTD	LIBRARY ACCESSIBILITY. SUPPLY AND INSTALL TACTILES TO TOP AND BOTTOM OF STAIRS, NEW NOSINGS TO THE STAIRS AND BRAILLE EXIT SIGNS	1	2,102.76	
EFT33315	30/05/2019	PEF FOOD SERVICES PTY LTD	STOCK SUPPLIES FOR NORTHAM POOL.	1		794.45
INV KN7129716/01/2019		PEF FOOD SERVICES PTY LTD	STOCK SUPPLIES FOR NORTHAM POOL.	1	794.45	
EFT33316	30/05/2019	PIPE ORGANS WA	SIR JAMES MITCHELL BOOKS	1		195.00
INV 0000248117/05/2019		PIPE ORGANS WA	SIR JAMES MITCHELL BOOKS	1	195.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 63

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33317	30/05/2019	PRESTIGE ALARMS	ADMIN BUILDING 4 X QUARTERLY MONITORING CHARGES FOR 2019/20.	1		342.50
INV 0010425613/05/2019		PRESTIGE ALARMS	ADMIN BUILDING. SUPPLY AND POST TO SITE 10 X FOBS TO SUIT OUR TITAN SYSTEM.	1	170.50	
INV 0010499510/05/2019		PRESTIGE ALARMS	ADMIN BUILDING 4 X QUARTERLY MONITORING CHARGES FOR 2019/20.	1	172.00	
EFT33318	30/05/2019	PRIMARIES OF WA PTY LTD	20L OF VITA PLANT	1		467.28
INV 4082515011/04/2019		PRIMARIES OF WA PTY LTD	20L OF VITA PLANT	1	467.28	
EFT33319	30/05/2019	PROFESSIONAL LOCKSERVICE	BUSH FIRE STANDPIPES. SUPPLY 4 X FIRE3 PADLOCKS WITH 30MM SHANKS AND 2 X KEYS TO SUIT.	1		1,013.21
INV 0010372708/05/2019		PROFESSIONAL LOCKSERVICE	SUPPLY X4 KEYS FOR CLACKLINE HALL.	1	91.30	
INV 0010355407/03/2019		PROFESSIONAL LOCKSERVICE	PURCHASE OF X2 B13 KEY CUT, X9 B34 CUT KEY, X2 GEN6 PADLOCK, STEEL SHACKLE, WEATHER COVER AND WEAR COVER.	1	455.73	
INV 0010374213/05/2019		PROFESSIONAL LOCKSERVICE	BUSH FIRE STANDPIPES. SUPPLY 4 X FIRE3 PADLOCKS WITH 30MM SHANKS AND 2 X KEYS TO SUIT.	1	466.18	
EFT33320	30/05/2019	PROGRAMME ELECTRICAL MAINTENANCE	BAKERS HILL HOOPER PARK TOILETS. CHECK/REPLACE PE CELL AS NOT COMING ON AT NIGHT.	1		363.55
INV 0000554310/04/2019		PROGRAMME ELECTRICAL MAINTENANCE	BAKERS HILL HOOPER PARK TOILETS. CHECK/REPLACE PE CELL AS NOT COMING ON AT NIGHT.	1	187.55	
INV 0000553721/03/2019		PROGRAMME ELECTRICAL MAINTENANCE	KURINGAL VILLAGE UNIT 5. REPAIR/REPLACE EXHAUST FAN OVER STOVE.	1	93.50	
INV 0000553821/03/2019		PROGRAMME ELECTRICAL MAINTENANCE	WUNDOWIE LIBRARY. REPAIR 2 X LOOSE POWER POINTS.	1	82.50	
EFT33321	30/05/2019	QUIN'S GOURMET BUTCHERS	GIFT VOUCHER AS PRIZE IN "BLOW ZERO" EASTER CAMPAIGN FOR ROADWISE.	1		50.00
INV 25	03/04/2019	QUIN'S GOURMET BUTCHERS	GIFT VOUCHER AS PRIZE IN "BLOW ZERO" EASTER CAMPAIGN FOR ROADWISE.	1	50.00	
EFT33322	30/05/2019	RED DOT STORES	PRIZES FOR SCHOOL HOLIDAY READING PROGRAM	1		414.76
INV 4044335628/03/2019		RED DOT STORES	CHILDREN'S PLAY STATION ITEMS FOR WUNDOWIE	1	103.97	
INV 4080247324/04/2019		RED DOT STORES	PRIZES FOR SCHOOL HOLIDAY READING PROGRAM	1	148.79	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 64

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 4087586701/05/2019		RED DOT STORES	ASSORTED ITEMS FOR BIGGEST MORNING TEA CLIENT RAFFLE	1	90.00	
INV 4086335330/04/2019		RED DOT STORES	TABLE CLOTHS FOR REC CENTRE.	1	72.00	
EFT33323	30/05/2019	ROADS2000	SUPPLY & LAY ASPHALT 30MM THICK BLACK SMA (M2 RATE) FOR 640M2 AT MUDALLA WAY @ \$26.50 + GST PER M2 AS PER QUOTE# 6038 REV2	1		19,860.50
INV 33065	30/04/2019	ROADS2000	SUPPLY & LAY ASPHALT 30MM THICK BLACK SMA (M2 RATE) FOR 640M2 AT MUDALLA WAY @ \$26.50 + GST PER M2 AS PER QUOTE# 6038 REV2	1	19,860.50	
EFT33324	30/05/2019	SHANE MCREDMOND	REIMBURSEMENT FOR PRE-EMPLOYMENTY MEDICAL	1		148.50
INV 307778	10/05/2019	SHANE MCREDMOND	REIMBURSEMENT FOR PRE-EMPLOYMENTY MEDICAL	1	148.50	
EFT33325	30/05/2019	SIMON PAYNE T/A ROOF ACCESS WA	VARIOUS BUILDING. YEARLY CERTIFICATION OF ROOF ACCESS EQUIPMENT.	1		3,135.00
INV 0019054521/05/2019		SIMON PAYNE T/A ROOF ACCESS WA	VARIOUS BUILDING. YEARLY CERTIFICATION OF ROOF ACCESS EQUIPMENT.	1	3,135.00	
EFT33326	30/05/2019	SKATEBOARDING WA	PROGRAM FOR YOUTH WEEK	1		1,650.00
INV INV-058210/05/2019		SKATEBOARDING WA	PROGRAM FOR YOUTH WEEK	1	1,650.00	
EFT33327	30/05/2019	SLATER-GARTRELL SPORTS	15L BLACK LINEMARKING PAINT	1		739.20
INV SG34455/23/05/2019		SLATER-GARTRELL SPORTS	15L BLACK LINEMARKING PAINT	1	739.20	
EFT33328	30/05/2019	SLAV'S CLEANING SERVICE	BERNARD PARK TOILETS. CLEANING APRIL 2019.	1		3,646.31
INV 1338	29/04/2019	SLAV'S CLEANING SERVICE	BERNARD PARK TOILETS. CLEANING APRIL 2019.	1	3,118.31	
INV 1337	29/04/2019	SLAV'S CLEANING SERVICE	COMMUNITY SERVICES SPACE, CLEANING FOR MONTH OF JANUARY.	1	528.00	
EFT33329	30/05/2019	SPORTSPOWER NORTHAM	CHRISTMAS GIFT VOUCHERS	1		2,000.00
INV 2498	18/04/2019	SPORTSPOWER NORTHAM	VOUCHERS FOR AUSTRALIA DAY	1	150.00	
INV 2499	18/04/2019	SPORTSPOWER NORTHAM	VOUCHERS FOR AUSTRALIA DAY	1	150.00	
INV 2497	28/12/2018	SPORTSPOWER NORTHAM	CHRISTMAS GIFT VOUCHERS	1	1,700.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 65

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33330	30/05/2019	ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR RICHARD CAMPBELL	1		665.00
INVF AINV0003/04/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR RICHARD CAMPBELL	1	133.00	
INVF AINV0003/04/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR MARK ROBINSON	1	133.00	
INVF AINV0009/04/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR IAN DHU	1	133.00	
INVF AINV0003/04/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR ERROL GARLETT	1	133.00	
INVF AINV0009/04/2019		ST JOHN AMBULANCE AUSTRALIA (WA) INC.	FIRST AID TRAINING FOR GLEN MCPHERSON	1	133.00	
EFT33331	30/05/2019	STEWARTS GOOD PRICE PHARMACY WAREHOUSE	PURCHASE OF X5 SHARPS CONTAINERS.	1		69.95
INV 1264467	01/04/2019	STEWARTS GOOD PRICE PHARMACY WAREHOUSE	PURCHASE OF X5 SHARPS CONTAINERS.	1	69.95	
EFT33332	30/05/2019	THE PAPER COMPANY OF AUSTRALIA	X 100 REAMS A4 PHOTOCOPY PAPER	1		538.45
INV 0004406115/05/2019		THE PAPER COMPANY OF AUSTRALIA	X 100 REAMS A4 PHOTOCOPY PAPER	1	538.45	
EFT33333	30/05/2019	THE WORKWEAR GROUP	Angled Zip Cardigan 3XL (CAT5BF) - Michelle Winmar	1		1,923.70
INV 1129970611/04/2019		THE WORKWEAR GROUP	Uniforms - Anne Quinn	1	342.70	
INV 1132332218/04/2019		THE WORKWEAR GROUP	UNIFORM FOR JACK LITTLE	1	357.00	
INV 1136333309/05/2019		THE WORKWEAR GROUP	UNIFORM FOR ANNE QUINN	1	126.65	
INV 1135219803/05/2019		THE WORKWEAR GROUP	UNIFORMS FOR GORDON TESTER	1	201.47	
INV 1132696322/04/2019		THE WORKWEAR GROUP	UNIFORM FOR WENDY SOFOULIS	1	84.15	
INV 1133237024/04/2019		THE WORKWEAR GROUP	UNIFORM FOR CHERI JOY	1	76.50	
INV 1130443713/04/2019		THE WORKWEAR GROUP	UNIFORM FOR CHERI JOY	1	66.28	
INV 1137147014/05/2019		THE WORKWEAR GROUP	UNIFORM FOR BARBARA JAKUBOW	1	168.30	
INV 1129768409/04/2019		THE WORKWEAR GROUP	Angled Zip Cardigan 3XL (CAT5BF) - Michelle Winmar	1	500.65	
EFT33334	30/05/2019	TOTAL EDEN	VARIOUS SPRINKLERS FOR HENRY STREET OVAL.	1		4,617.41

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 66

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 4084360221/05/2019		TOTAL EDEN	VARIOUS SPRINKLERS FOR HENRY STREET OVAL.	1	3,774.42	
INV 4084254320/05/2019		TOTAL EDEN	SPRINKLERS FOR OVALS	1	-1,674.02	
INV 4084254520/05/2019		TOTAL EDEN	SPRINKLERS FOR OVALS	1	672.67	
INV 4081989201/04/2019		TOTAL EDEN	SPRINKLERS FOR OVALS	1	1,844.34	
EFT33335	30/05/2019	TOTAL GREEN RECYCLING PTY LTD	E-WASTE RECYCLING - BATCH B9139	1		4,155.52
INV INV5834	17/04/2019	TOTAL GREEN RECYCLING PTY LTD	E-WASTE RECYCLING - BATCH B9139	1	4,155.52	
EFT33336	30/05/2019	TRANSWEST ASSET PTY LTD	450T OF GRAVEL DELIVERED TO WUNDOWIE DEPOT	1		16,417.95
INV INV-004930/04/2019		TRANSWEST ASSET PTY LTD	450T OF GRAVEL DELIVERED TO WUNDOWIE DEPOT	1	8,798.34	
INV INV-006930/04/2019		TRANSWEST ASSET PTY LTD	SUPPLY & DELIVER 100 TONNE OF PITCHING ROCK 150MM TO 300MM FOR JOSE ROAD BAKERS @ \$34.00 PER TONNE PLUS GST.	1	770.00	
INV INV-006230/04/2019		TRANSWEST ASSET PTY LTD	****PLEASE DELIVER TO SHINGLE HILL TIP. GRAVEL TO BE DELIVERED TO NORTHAM SHIRE DEPOT 116 PEEL TERRACE, NORTHAM	1	6,849.61	
EFT33337	30/05/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM BUS	1		100.00
INV 39	16/05/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM BUS	1	50.00	
INV 40	23/05/2019	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM BUS	1	50.00	
EFT33338	30/05/2019	TYREPOWER	PN1602 - MAXXIS TYRE 205 R16C TO BE FITTED	1		1,451.28
INV 8265.12824/04/2019		TYREPOWER	PN1602 - MAXXIS TYRE 205 R16C TO BE FITTED	1	761.01	
INV 8265.12824/04/2019		TYREPOWER	PN1605 - 4 X MAXXIS TYRES TO BE FITTED SIZE 215/70R15	1	690.27	
EFT33339	30/05/2019	URBANISE WA PTY LTD	SPENCERS BROOK ROAD SLK 5.8 - 7.36 DESIGN FOR RELOCATION OF WATER MAIN INCLUDING OBTAINING APPROVAL FROM WATER CORPORATION AND PROVIDING SUPERINTENDENCE & ADMINISTRATION DURING EXECUTION.	1		4,125.00

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 67

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000170602/05/2019		URBANISE WA PTY LTD	SPENCERS BROOK ROAD SLK 5.8 - 7.36 DESIGN FOR RELOCATION OF WATER MAIN INCLUDING OBTAINING APPROVAL FROM WATER CORPORATION AND PROVIDING SUPERINTENDENCE & ADMINISTRATION DURING EXECUTION.	1	4,125.00	
EFT33340	30/05/2019	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER DUTIES 6TH MAY TO 17TH MAY 2019 - DUE TO WORKERS COMPENSATION CLAIM	1		9,872.50
INV 02113	21/05/2019	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER DUTIES 6TH MAY TO 17TH MAY 2019 - DUE TO WORKERS COMPENSATION CLAIM	1	5,505.50	
INV 02089	03/05/2019	WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER DUTIES - 23RD APRIL TO 3RD MAY 2019 (8 DAYS TOTAL)	1	3,267.00	
INV 02124	27/05/2019	WA CONTRACT RANGER SERVICES	WA CONTRACT RANGER SERVICES 13/5/19 - 26/5/19	1	1,100.00	
EFT33341	30/05/2019	WARRICKS NEWSAGENCY	PURCHASE OF STATIONERY.	1		572.56
INV 54015	30/04/2019	WARRICKS NEWSAGENCY	PURCHASE OF STATIONERY.	1	117.53	
INV 53711	30/04/2019	WARRICKS NEWSAGENCY	PURCHASE OF STATIONERY.	1	390.83	
INV SN0001730/04/2019		WARRICKS NEWSAGENCY	COPIES OF NEWSPAPERS FOR KILLARA FOR APRIL 2019.	1	64.20	
EFT33342	30/05/2019	WAY SIGNS	MORBY COTTAGE REPLACE 3 X SIGNS AS PER REQUEST FROM ANNE CHRISTMASS.	1		2,233.00
INV 2337	25/04/2019	WAY SIGNS	MORBY COTTAGE REPLACE 3 X SIGNS AS PER REQUEST FROM ANNE CHRISTMASS.	1	1,331.00	
INV 2352	27/05/2019	WAY SIGNS	4 EXIT SIGNS - 500MM X 300MM - NORTHAM RECREATION CENTRE BUILDING	1	396.00	
INV 2351	27/05/2019	WAY SIGNS	SUPPLY SIGNS AS PER PROOF - WORDING - LIGHTS AUTOMATICALLY TURN OFF AT 10PM WITH REFLECTIVE TAP TOP AND BOTTOM	1	414.00	
INV 2351	27/05/2019	WAY SIGNS	REQUIRE TOILET SIGNS FOR THE TOILETS BEHIND HALL IN GRASS VALLEY	1	92.00	
EFT33343	30/05/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SAFE VEHICLE SUN SHADES.	1		550.00
INV IB075719 03/04/2019		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SAFE VEHICLE SUN SHADES.	1	550.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 68

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33344	30/05/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1809 - FIT BOTH VHF & UHF RADIOS TO NEW BACKHOE	1		4,341.85
INV 8818	31/03/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1809 - FIT BOTH VHF & UHF RADIOS TO NEW BACKHOE	1	2,075.00	
INV 8819	31/03/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN3555 - ASSESS BACKHOE ISSUES SEAT ISOLATION SWITCH NOT WORKING AND BUCKET WHEN CLOSED SLOWLY OPENS	1	762.35	
INV 8699	31/01/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1221 - REMOVE BOTH UHF AND VHF RADIOS	1	166.50	
INV 8912	30/04/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1305 - ATTEND SHIRE DEPOT AND JUMP START TRUCK	1	450.00	
INV 8925	02/05/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REMOVE COMMUNICATION RADIOS AND NAVTRACK HINO 500 SERICE - RESPONCE CREW REGO 1GNZ527	1	566.50	
INV 8938	31/03/2019	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE TAIL LIGHT ASSEMBLY PLUS BLOWN GLOBES IN OTHER SIDE ATTENT SITE TWICE FOR REPAIRS AND RE-FIT	1	321.50	
EFT33345	30/05/2019	WHE&TBELT OFFICE & BUSINESS MACHINES	MONTHLY USE OF PRINTER -READINGS.	1		58.83
INV 207552	01/05/2019	WHE&TBELT OFFICE & BUSINESS MACHINES	MONTHLY USE OF PRINTER -READINGS.	1	58.83	
EFT33346	30/05/2019	WHE&TBELT SAFETYWEAR	SAFETY BOOTS X 2 - JACKY JURMAN & ANTHONY SVANBERG	1		1,025.00
INV 8782	17/04/2019	WHE&TBELT SAFETYWEAR	BOOTS ALLOWANCE FOR MARK ROBINSON	1	150.00	
INV 8810	07/05/2019	WHE&TBELT SAFETYWEAR	BOOTS ALLOWANCE FOR MARK FERNIHOUGH	1	125.00	
INV 8789	23/04/2019	WHE&TBELT SAFETYWEAR	SAFETY BOOTS X 2 - JACKY JURMAN & ANTHONY SVANBERG	1	436.00	
INV 8817	10/05/2019	WHE&TBELT SAFETYWEAR	BOOTS ALLOWANCE FOR ASHLEY BARNES	1	150.00	
INV 8847	24/05/2019	WHE&TBELT SAFETYWEAR	PACK 100 OF SAFETY TAGS	1	44.00	
INV 8818	13/05/2019	WHE&TBELT SAFETYWEAR	5L WATER BOTTLES	1	120.00	
EFT33347	30/05/2019	WUNDOWIE PROGRESS ASSOCIATION	AMUSEMENTS - WUNDOWIE IRON FESTIVAL (12 OCTOBER 2019)	1		5,000.00
INV IV00000016/05/2019		WUNDOWIE PROGRESS ASSOCIATION	AMUSEMENTS - WUNDOWIE IRON FESTIVAL (12 OCTOBER 2019)	1	5,000.00	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 69

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT33348	30/05/2019	YORK COMMUNITY RESOURCE CENTRE	TIME MANAGEMENT TRAINING FOR ANASTASIA WILLIAMS.	1		166.00
INV 0000488013/05/2019		YORK COMMUNITY RESOURCE CENTRE	TIME MANAGEMENT TRAINING FOR ANASTASIA WILLIAMS.	1	166.00	
EFT33349	30/05/2019	ZENIEN	FITZGERALD STREET. DISCONNECT CCTV CAMERA AND REMOVE FROM POLE. ONCE POLE HAS BEEN MOVED BY OTHERS, RE-ATTEND SITE AND REINSTALL AND RECOMMISSION CAMERA.	1		1,856.25
INV I6110	20/02/2019	ZENIEN	FITZGERALD STREET. DISCONNECT CCTV CAMERA AND REMOVE FROM POLE. ONCE POLE HAS BEEN MOVED BY OTHERS, RE-ATTEND SITE AND REINSTALL AND RECOMMISSION CAMERA.	1	1,856.25	
EFT33350	31/05/2019	PALMER CIVIL CONSTRUCTION	REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE AS PER CONTRACT C.201819-02. WANDRRA AGRN 743	1		22,665.03
INV 0000238918/04/2019		PALMER CIVIL CONSTRUCTION	REINSTATEMENT REPAIRS TO FLOOD DAMAGED INFRASTRUCTURE AS PER CONTRACT C.201819-02. WANDRRA AGRN 743	1	22,665.03	
35142	07/05/2019	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		155.00
INV DEDUCT16/04/2019		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		80.00	
INV DEDUCT30/04/2019		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		75.00	
35143	07/05/2019	SYNERGY	GROUPED ELECTRICTY 05/03/2019-05/04/2019	1		54,323.95
INV 3355969201/04/2019		SYNERGY	VISITORS CENTRE 29/01/2019-01/04/2019	1	1,540.00	
INV 2361098002/04/2019		SYNERGY	RAP PARK AVON YOUTH 31/01/2019-02/01/2019	1	113.25	
INV 1819945018/04/2019		SYNERGY	KILLARA NEW BUILDING 21/03/2019 TO 18/04/2019.	1	701.40	
INV 4879640422/02/2019		SYNERGY	YOUTH ADVISORY 20/12/2019-22/02/2019	1	326.55	
INV 1578225608/04/2019		SYNERGY	IRISHTOWN HALL 06/02/2019-08/04/2019	1	143.15	
INV 2931107310/04/2019		SYNERGY	BKB - 13/03/2019-10/04/2019	1	907.75	
INV 1686149901/04/2019		SYNERGY	STREET LIGHTS 05/03/2019-01/04/2019	1	21,303.10	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 70

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1648520301/04/2019		SYNERGY	OLD GIRLS SCHOOL 29/01/2019-01/04/2019	1	147.75	
INV 9152416401/04/2019		SYNERGY	AUXILLARY LIGHTING CHARGES 05/03/2019-01/04/2019	1	119.45	
INV 7921766205/04/2019		SYNERGY	GROUPED ELECTRICTY 05/03/2019-05/04/2019	1	29,021.55	
35144	07/05/2019	TELSTRA CORPORATION	BUSHFIRE BRIGADES 10/04/2019-09/05/2019	1		476.90
INV 2726008910/04/2019		TELSTRA CORPORATION	BUSHFIRE BRIGADES 10/04/2019-09/05/2019	1	436.95	
INV 2000049019/04/2019		TELSTRA CORPORATION	NORTHAM DISTRICT SES 15/03/2019-14/04/2019	1	39.95	
35145	07/05/2019	WATER CORPORATION	STANDPIPE 11/02/2019-08/04/2019	1		11,492.52
INV 9007950011/04/2019		WATER CORPORATION	STANDPIPE GRASS VALLEY - 13/02/2019-10/04/2019	1	44.36	
INV 9007949712/04/2019		WATER CORPORATION	STANDPIPE AVON HILLS 14/02/2019-11/04/2019	1	57.03	
INV 9007840210/04/2019		WATER CORPORATION	GRASS VALLEY HALL 11/02/2019-08/04/2019	1	278.74	
INV 9007892504/04/2019		WATER CORPORATION	BAKERS HILL REC CENTRE 05/02/2019-03/04/2019	1	518.22	
INV 9007891704/04/2019		WATER CORPORATION	HOOPER PARK 05/02/2019-03/04/2019	1	258.47	
INV 9007840209/04/2019		WATER CORPORATION	STANDPIPE 11/02/2019-08/04/2019	1	8,784.60	
INV 9007892004/04/2019		WATER CORPORATION	BRIGADES SHED BFB 05/02/2019-03/04/2019	1	22.81	
INV 9007868518/04/2019		WATER CORPORATION	WUNDOWIE POOL 21/02/2019-17/04/2019	1	1,528.29	
35146	09/05/2019	WATER CORPORATION	PAYMENT SCHEDULE 2 -ISOLATIONS TO BE CARRIED OUT BY THE WATER CORP, CONNECTION BY CONTRACTOR.	1		1,434.40
INV 6266634829/03/2019		WATER CORPORATION	PAYMENT SCHEDULE 2 -ISOLATIONS TO BE CARRIED OUT BY THE WATER CORP, CONNECTION BY CONTRACTOR.	1	1,434.40	
35147	20/05/2019	MATTHEW DEAN WIKTORSEKI	CROSSOVER REBATE PAYMENT FOR 27 GOLF CRESCENT NORTHAM.	1		800.00
INV CK0205202/05/2019		MATTHEW DEAN WIKTORSEKI	CROSSOVER REBATE PAYMENT FOR 27 GOLF CRESCENT NORTHAM.	1	800.00	
35148	20/05/2019	PETTY CASH	PC ADMIN FROM 07/01/2019 TO 14/05/2019.	1		1,138.45

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 71

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV P/CASH H0/04/2019		PETTY CASH	PETTY CASH REIMBURSEMENT FOR REC CENTRE - 17/12/2019 - 10/04/2019.	1	163.95	
INV P/CASH H5/04/2019		PETTY CASH	PETTY CASH REIMBURSEMENT FOR 27/11/2018 TO 15/04/2019.	1	481.90	
INV P/CASH A14/05/2019		PETTY CASH	P/C ADMIN FROM 07/01/2019 TO 14/05/2019.	1	492.60	
35150	20/05/2019	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		75.00
INV DEDUCT I14/05/2019		SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		75.00	
35151	20/05/2019	SYNERGY	ELECTRICITY CHARGES FOR STREET LIGHTS FROM 25/11/18 TO 24/4/19.	1		30,368.15
INV 1603961224/04/2019		SYNERGY	ELECTRICITY CHARGES FOR CLACKLINE FIRE SHED FROM 19/2/19 TO 17/4/19.	1	145.15	
INV 1585097624/04/2019		SYNERGY	ELECTRICITY CHARGES FOR BAKERS HILL FIRE STATION FROM 19/2/19 TO 18/4/19.	1	225.95	
INV 7968413418/04/2019		SYNERGY	ELECTRICITY ACCOUNT FOR SHIRE ADMING BUILDING FROM 21/3/19 TO 17/4/19.	1	1,362.60	
INV 1640077129/04/2019		SYNERGY	ELECTRICITY CHARGES FOR WUNDOWIE DEPOT FROM 21/02/19 TO 24/4/19.	1	255.40	
INV 2886267424/04/2019		SYNERGY	ELECTRICITY CHARGES FOR CLACKLINE HALL FROM 19/02/19 TO 18/4/19.	1	118.60	
INV 9812925726/04/2019		SYNERGY	ELECTRICITY CHARGES FOR BAKERS HILL REC CENTRE FROM 20/02/19 TO 23/4/19.	1	1,104.80	
INV 4879640429/04/2019		SYNERGY	ELECTRICITY CHARGES FOR YOUTH ADVISORY COUNCIL FROM 21/02/19 TO 24/4/19.	1	319.60	
INV 9626429929/04/2019		SYNERGY	ELECTRICITY CHARGES FOR MEDICAL CENTRE FROM 21/02/19 TO 24/4/19.	1	116.70	
INV 3706392329/04/2019		SYNERGY	ELECTRICITY CHARGES FOR WUNDOWIE TOWN HALL FROM 21/02/19 TO 24/4/19.	1	457.05	
INV 9168227529/04/2019		SYNERGY	ELECTRICITY CHARGES FOR WUNDOWIE TENNIS CLUB FROM 21/02/19 TO 24/4/19.	1	146.05	
INV 3006770729/04/2019		SYNERGY	ELECTRICITY CHARGES FOR WUNDOWIE FOOTBALL PAVILLION FROM 21/02/19 TO 24/4/19.	1	206.95	
INV 4449973029/04/2019		SYNERGY	ELECTRICITY CHARGES FOR WUNDOWIE LIBRARY FROM 21/02/19 TO 24/4/19.	1	501.35	
INV 3053076130/04/2019		SYNERGY	ELECTRICITY CHARGES FOR WUNDOWIE AGED ACCOMMODATION FROM 21/02/19 TO 24/4/19.	1	67.35	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 72

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1686149902/05/2019		SYNERGY	ELECTRICITY CHARGES FOR STREET LIGHTS FROM 25/11/18 TO 24/4/19.	1	23,554.40	
INV 3619900329/04/2019		SYNERGY	WUNDOWIE OVAL PUMP - 22/02/2019 TO 29/04/2019.	1	738.15	
INV 9152416402/05/2019		SYNERGY	AUXILLARY LIGHTING CHARGES - 01/04/2019 TO 02/05/2019.	1	135.05	
INV 2931107308/05/2019		SYNERGY	BKB 10/04/2019 TO 08/05/2019.	1	744.90	
INV 0353464130/04/2019		SYNERGY	HOOPER PARK GEH/BEHILL 25/02/2019 TPO 30/04/2019.	1	168.10	
35152	20/05/2019	TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT APRIL - MAY 2019.	1		12,021.61
INV 3864754812/04/2019		TELSTRA CORPORATION	TELSTRA ACCOUNT FOR HENRY ST OVAL FROM 04/04/2019 TO 04/05/2019	1	89.94	
INV 2726009028/04/2019		TELSTRA CORPORATION	TELSTRA CHARGES FOR KILLARA, WUNDOWIE DEPOT AND AFTER HOURS FROM 28/4/19 TO 27/5/19.	1	90.00	
INV 2726009028/04/2019		TELSTRA CORPORATION	TELSTRA CHARGES FOR VFMS TRAILER AND SPRINKLER SYSTEM.	1	50.00	
INV 6305302927/04/2019		TELSTRA CORPORATION	TELSTRA CHARGES FOR BAKERS HILL BFB TO 22/4/19.	1	30.09	
INV 9026075012/04/2019		TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT APRIL - MAY 2019.	1	8,297.19	
INV 2726008928/04/2019		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS (MAIN) APRIL - MAY 2019.	1	3,464.39	
35153	20/05/2019	WATER CORPORATION	WATER USE CHARGES FOR CLACKLINE STANDPIPE FROM 1/2/19 TO 1/4/19.	1		22,918.35
INV 9007869118/04/2019		WATER CORPORATION	WATER CHARGES FOR WUNDOWIE LIBRARY FROM 12/2/19 TO 17/4/19.	1	1,191.85	
INV 9007871918/04/2019		WATER CORPORATION	WATER CHARGES FOR DEPOT FROM 21/2/19 TO 17/4/19.	1	45.61	
INV 9007871918/04/2019		WATER CORPORATION	WATER CHARGES FOR WUNDOWIE OVAL FROM 21/2/19 TO 17/4/19.	1	1,138.33	
INV 9007872218/04/2019		WATER CORPORATION	WATER CHARGES FOR KURINGAL VILLAGE FROM 22/2/19 TO 17/4/19.	1	43.10	
INV 9007869118/04/2019		WATER CORPORATION	WATER CHARGES FOR WUNDOWIE HALL FROM 21/2/19 TO 17/4/19.	1	583.63	
INV 9007872218/04/2019		WATER CORPORATION	WATER CHARGES FOR UNIT 1/410 KURINGAL FROM 22/2/19 TO 17/4/19.	1	226.76	
INV 9007872218/04/2019		WATER CORPORATION	WATER CHARGES FOR UNIT 3/410 KURINGAL FROM 22/2/19 TO 17/4/19.	1	242.76	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 73

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007872218/04/2019		WATER CORPORATION	WATER CHARGES FOR UNIT 2/410 KURINGAL FROM 22/2/19 TO 17/4/19.	1	232.10	
INV 9007872218/04/2019		WATER CORPORATION	WATER CHARGES FOR UNIT 4/410 KURINGAL FROM 22/2/19 TO 17/4/19.	1	248.09	
INV 9007872218/04/2019		WATER CORPORATION	WATER CHARGES FOR UNIT 5/410 KURINGAL FROM 22/2/19 TO 17/4/19.	1	251.68	
INV 9007872218/04/2019		WATER CORPORATION	WATER CHARGES FOR UNIT 6/410 KURINGAL FROM 22/2/19 TO 17/4/19.	1	261.57	
INV 9007872318/04/2019		WATER CORPORATION	WATER CHARGES FOR UNIT 8/410 KURINGAL FROM 22/2/19 TO 17/4/19.	1	257.94	
INV 9007947903/04/2019		WATER CORPORATION	WATER USE CHARGES FOR ANIMAL POUND FROM 4/2/19 TO 2/4/19.	1	202.72	
INV 9007938502/04/2019		WATER CORPORATION	WATER CHARGES FOR CLACKLINE HALL FROM 1/2/19 TO 1/4/19.	1	5.07	
INV 9007891804/04/2019		WATER CORPORATION	WATER CHARGES FOR STANDPIPE AT BAKERS HILL FROM 5/2/19 TO 3/4/19.	1	3,036.78	
INV 9007872318/04/2019		WATER CORPORATION	WATER CHARGES FOR UNIT 7/410 KURINGAL FROM 22/2/19 TO 17/4/19.	1	251.74	
INV 9007868918/04/2019		WATER CORPORATION	WATER CHARGES FOR WUNDOWIE TOILETS FROM 21/2/19 TO 17/4/19.	1	215.37	
INV 9007869118/04/2019		WATER CORPORATION	WATER CHARGES FOR WUNDOWIE KINDERGARDEN FROM 21/2/19 TO 17/4/19.	1	993.61	
INV 9007871818/04/2019		WATER CORPORATION	WATER CHARGES FOR RESERVE AT BANKSIA AVE FROM 21/2/19 TO 17/4/19.	1	202.19	
INV 9007938702/04/2019		WATER CORPORATION	WATER USE CHARGES FOR CLACKLINE STANDPIPE FROM 1/2/19 TO 1/4/19.	1	4,280.16	
INV 9007950315/04/2019		WATER CORPORATION	WATER CHARGES FOR STANDPIPE AT GRASS VALLEY FROM 15/02/2019 TO 12/04/2019.	1	44.36	
INV 9007950315/04/2019		WATER CORPORATION	WATER CHARGES FOR STANDPIPE AT SOUTHERN BROOK FROM 15/02/2019 TO 12/04/2019.	1	44.36	
INV 9007951115/04/2019		WATER CORPORATION	WATER CHARGES FOR STANDPIPE AT CHITIBIN RD FROM 15/02/2019 TO 12/04/2019.	1	44.36	
INV 9007943517/04/2019		WATER CORPORATION	WATER CHARGES FOR STANDPIPE AT MOKINE FROM 20/02/2019 TO 16/04/2019.	1	10.14	
INV 9007949916/04/2019		WATER CORPORATION	WATER CHARGES FOR STANDPIPE AT GRASS VALLEY RD FROM 18/02/2019 TO 15/04/2019.	1	44.36	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 74

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV AM10/05/10/05/2019		WATER CORPORATION	WATER CHARGES - 182 FITZGERALD ST NORTHAM. ACCOUNT NO. 9007907298. BILL ID - 0198 - MARCH TO MAY 2019.	1	408.73	
INV 9007901102/05/2019		WATER CORPORATION	WATER CHARGES FOR MORRELL STREET PARK FROM 1/3/19 TO 1/5/19.	1	1,160.41	
INV 9007901706/05/2019		WATER CORPORATION	WATER CHARGES FOR PURSLOWE PARK FROM 6/3/19 TO 3/5/19.	1	2,184.73	
INV 9007908108/05/2019		WATER CORPORATION	TRAFFIC ISLANDS FOR 22 PEEL TCE NORTHAM	1	101.36	
INV 9007909708/05/2019		WATER CORPORATION	JUBILEE OVAL RESERVE AT HENRY STREET NORTHAM	1	564.89	
INV 9012642708/05/2019		WATER CORPORATION	GARDEN AT NIND STREET NORTHAM	1	17.74	
INV 9007899906/05/2019		WATER CORPORATION	GIRL GUIDES HALL - 07/03/2019 TO 03/05/2019.	1	267.13	
INV 9007906708/05/2019		WATER CORPORATION	OLD FIRE STATION 08/03/2019 TO 07/05/2019	1	165.77	
INV 9007906908/05/2019		WATER CORPORATION	OLD INFANT HEALTH CLINIC - 08/03/2019 TO 07/05/2019.	1	92.88	
INV 9007908008/05/2019		WATER CORPORATION	OLD POST OFFICE BUILDING 08/03/2019 TO 07/05/2019	1	246.86	
INV 9007908008/05/2019		WATER CORPORATION	OLD GIRLS SCHOOL - 08/03/2019 TO 07/05/2019.	1	69.48	
INV 9007903707/05/2019		WATER CORPORATION	TOWN & LESSER HALL - 07/03/2019 TO 06/05/2019.	1	1,027.78	
INV 9007945107/05/2019		WATER CORPORATION	KATRINE TOILETS 02/03/2019 TO 06/05/2019.	1	139.37	
INV 9007908608/05/2019		WATER CORPORATION	KILLARA - 08/03/2019 TO 07/05/2019	1	2,219.29	
INV 9007901603/05/2019		WATER CORPORATION	RAILWAY MUSEUM 06/03/2019 TO 02/05/2019.	1	153.29	
35154	21/05/2019	AUSTRALIAN TAXATION OFFICE	FBT BALANCE 31/03/2019 LESS INSTALLMENTS	1		4,888.74
INV FBT31/0331/03/2019		AUSTRALIAN TAXATION OFFICE	FBT BALANCE 31/03/2019 LESS INSTALLMENTS	1	4,888.74	
35155	30/05/2019	PETTY CASH	COLES - SUNSCREEN & CLEANING PRODUCTS	1		200.65
INV P/C WUN29/03/2019		PETTY CASH		1	111.95	
INV P/C DEPC28/05/2019		PETTY CASH	PETTY CASH REIMBURSEMENT FOR DEPOT	1	88.70	
35156	30/05/2019	SHIRE OF NORTHAM	PAYMENT OF RATES 444 IRISHTOWN ROAD, IRISHTOWN HALL COMMITTEE	1		1,051.35

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 75

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV A385	08/05/2019	SHIRE OF NORTHAM	PAYMENT OF RATES 444 IRISHTOWN ROAD, IRISHTOWN HALL COMMITTEE	1	1,051.35	
35157	30/05/2019	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions	1		75.00
INV DEDUCT28	05/2019	SHIRE OF NORTHAM SOCIAL CLUB	Payroll deductions		75.00	
35158	30/05/2019	SYNERGY	GROUPED ELECTRIC BILL 05/04/2019-03/05/2019	1		14,236.65
INV 94145323	16/05/2019	SYNERGY	GRASS VALLEY FIRE SHED 14/03/2019-16/05/2019	1	289.25	
INV 79217662	03/05/2019	SYNERGY	GROUPED ELECTRIC BILL 05/04/2019-03/05/2019	1	11,545.80	
INV 09291252	09/05/2019	SYNERGY	GRASS VALLEY OVAL 14/03/2019-16/05/2019	1	111.45	
INV 74717053	17/05/2019	SYNERGY	SKATEPARK 12/03/2019-13/05/2019	1	231.45	
INV 18199450	16/05/2019	SYNERGY	KILLARA NEW BUILDING 18/04/2019-15/05/2019	1	925.15	
INV 79684134	16/05/2019	SYNERGY	ELECTRICITY CHARGES FOR SHIRE ADMIN BUILDING FROM 18/04/2019 TO 15/05/2019.	1	1,133.55	
35159	30/05/2019	TELSTRA CORPORATION	MAIN LINES 05/04/2019-04/05/2019	1		8,344.28
INV 38647548	12/05/2019	TELSTRA CORPORATION	TELSTRA CHARGES FOR HENRY ST OVAL.	1	89.94	
INV 27260089	10/05/2019	TELSTRA CORPORATION	BUSHFIRE BRIGADES 10/05/2019-09/06/2019	1	216.95	
INV 90260750	12/05/2019	TELSTRA CORPORATION	MAIN LINES 05/04/2019-04/05/2019	1	8,037.39	
35160	30/05/2019	WATER CORPORATION	WATER CHARGES FOR BERNARD PARK FROM 11/03/2019 TO 08/05/2019.	1		25,368.75
INV 90124757	15/05/2019	WATER CORPORATION	WATER CHARGES FOR VACANT LAND AT TAYLOR ST FROM 15/03/2019 TO 13/05/2019.	1	220.46	
INV 90079073	09/05/2019	WATER CORPORATION	WATER CHARGES FOR RIVERBANK TO BROOME TCE FROM 11/03/2019 TO 08/05/2019.	1	1,087.09	
INV 90079074	09/05/2019	WATER CORPORATION	WATER CHARGES FOR BERNARD PARK FROM 11/03/2019 TO 08/05/2019.	1	3,776.67	
INV 90079170	14/05/2019	WATER CORPORATION	WATER CHARGES FOR THE NORTHAM CEMETERY FROM 15/03/2019 TO 13/05/2019.	1	714.59	
INV 90079097	10/05/2019	WATER CORPORATION	WATER CHARGES FOR THE RECREATION CENTRE FROM 14/03/2019 TO 09/05/2019.	1	2,023.34	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 76

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007903909/05/2019		WATER CORPORATION	WATER CHARGES FOR THE BKB CENTRE FROM 11/03/2019 TO 08/05/2019.	1	1,218.37	
INV 9007904013/05/2019		WATER CORPORATION	WATER CHARGES FOR THE NORTHAM LIBRARY FROM 11/03/2019 TO 08/05/2019.	1	781.53	
INV 9007909708/05/2019		WATER CORPORATION	SES BUILDING 07/03/2019-07/05/2019	1	1,046.54	
INV 9011070414/05/2019		WATER CORPORATION	SNACKBAR 01/05/2019-30/06/2019	1	210.86	
INV 9007916614/05/2019		WATER CORPORATION	MORBY COTTAGE WATER CHARGES 15/03/2019-13/05/2019	1	43.10	
INV 9007903909/05/2019		WATER CORPORATION	ST JOHNS HALL 11/03/2019-08/05/2019	1	149.39	
INV 9007904009/05/2019		WATER CORPORATION	MEMORIAL HALL 11/03/2019-08/05/2019	1	358.71	
INV 9007904009/05/2019		WATER CORPORATION	OLD TOWN BUILDING 11/03/2019-08/05/2019	1	1,605.67	
INV 9007908709/05/2019		WATER CORPORATION	MAY ST PRE-PRIMARY 14/03/2019-08/05/2019	1	106.31	
INV 9007913510/05/2019		WATER CORPORATION	DEPOT BUILDING 14/3/19 TO 9/5/19	1	458.65	
INV 9007948207/05/2019		WATER CORPORATION	STANDPIPE KATRINE RD - 05/03/2019-06/05/2019	1	46.89	
INV 9007948307/05/2019		WATER CORPORATION	STANDPIPE IRISHTOWN RD - 05/03/2019-06/05/2019	1	44.36	
INV 9007945607/05/2019		WATER CORPORATION	STANDPIPE NORTHAM-TOODYAY RD - 01/03/2019-06/05/2019	1	46.89	
INV 9008729814/05/2019		WATER CORPORATION	VISITORS CENTRE 11/03/2019-08/05/2019	1	1,344.36	
INV 9007907409/05/2019		WATER CORPORATION	BERNARD PARK PLAY CENTRE 11/03/2019-08/05/2019	1	276.68	
INV 9007913110/05/2019		WATER CORPORATION	DEPOT BUILDING 14/03/2019-09/05/2019	1	207.79	
INV 9007923415/05/2019		WATER CORPORATION	APEX PARK TOILETS 18/03/2019-14/05/2019	1	208.27	
INV 9007915515/05/2019		WATER CORPORATION	AIRPORT 16/03/2019-14/05/2019	1	1,176.44	
INV 9008729703/05/2019		WATER CORPORATION	SHIRE ADMIN BUILDING 05/03/2019-02/05/2019	1	191.22	
INV 9007917216/05/2019		WATER CORPORATION	BERT HAWKE OVAL 19/03/2019-15/05/2019	1	549.88	
INV 9007929409/05/2019		WATER CORPORATION	AVON MALL 11/03/2019-08/05/2019	1	988.26	
INV 9007923617/05/2019		WATER CORPORATION	SWIMMING POOL HOUSE 21/03/2019-16/05/2019	1	256.38	
INV 9012562920/05/2019		WATER CORPORATION	ROAD VERGE 21/03/2019-17/05/2019	1	230.59	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 77

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9021499417/05/2019		WATER CORPORATION	NORTHAM POOL 21/03/2019-16/05/2019	1	182.51	
INV 9022053216/05/2019		WATER CORPORATION	STANDPIPE CLARKE ST 19/03/2019-15/05/2019	1	3,465.52	
INV 9007925917/05/2019		WATER CORPORATION	RESERVE AT NEWCASTLE RD 20/03/2019-16/05/2019	1	948.86	
INV 9007923517/05/2019		WATER CORPORATION	TRAFFICE ISLAND NEWCASTLE ST 21/03/2019-16/05/2019	1	111.50	
INV 9007918417/05/2019		WATER CORPORATION	PERINA WAY PARK 20/03/2019-16/05/2019	1	1,065.54	
INV 9007927521/05/2019		WATER CORPORATION	WATER CHARGES FOR OLD QUARRY RD LANDFILL SITE FROM 21/03/2019 TO 20/05/2019.	1	55.75	
INV 9007925921/05/2019		WATER CORPORATION	WATER CHARGES FOR OLD QUARRY RD POUND FROM 21/03/2019 TO 20/05/2019.	1	169.78	
DD13732.1	08/05/2019	BANKWEST	ROSS RAYSON MASTERCARD 22/3 TO 18/4/19	1		8,370.77
INV C KLEYN08/05/2019		BANKWEST	CLINTON KLEYNHAN'S MASTERCARD 22/3/19 TO 18/4/19	1	290.00	
INV C HUNT 08/05/2019		BANKWEST	CHADD HUNT MASTERCARD 22/3/19 TO 18/4/19	1	344.45	
INV B RUTTE08/05/2019		BANKWEST	BRENDON RUTTER MASTERCARD 22/3/19 TO 18/4/19	1	1,418.88	
INV C YOUNG08/05/2019		BANKWEST	COLIN YOUNG MASTERCARD 22/3/19 TO 18/4/19	1	3,163.81	
INV J WHITE08/05/2019		BANKWEST	JASON WHITEAKER MASTERCARD 22/3/19 TO 18/4/19	1	493.66	
INVR RAYSC08/05/2019		BANKWEST	ROSS RAYSON MASTERCARD 22/3 TO 18/4/19	1	2,659.97	
DD13739.1	14/05/2019	WA SUPER	Payroll deductions	1		24,084.75
INV SUPER	14/05/2019	WA SUPER	Superannuation contributions	1	21,082.29	
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	1,821.65	
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	83.28	
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	40.08	
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	226.24	
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	325.00	
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	294.62	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 78

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	43.15	
INV DEDUCT14/05/2019		WA SUPER	Payroll deductions	1	143.44	
DD13739.2	14/05/2019	SUN SUPER	Superannuation contributions	1		681.53
INV SUPER	14/05/2019	SUN SUPER	Superannuation contributions	1	681.53	
DD13739.3	14/05/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1		133.66
INV SUPER	14/05/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1	133.66	
DD13739.4	14/05/2019	ESSENTIAL SUPER	Superannuation contributions	1		156.02
INV SUPER	14/05/2019	ESSENTIAL SUPER	Superannuation contributions	1	156.02	
DD13739.5	14/05/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		224.21
INV SUPER	14/05/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	224.21	
DD13739.6	14/05/2019	CBUS	Superannuation contributions	1		191.37
INV SUPER	14/05/2019	CBUS	Superannuation contributions	1	191.37	
DD13739.7	14/05/2019	PRIME SUPER	Payroll deductions	1		434.51
INV SUPER	14/05/2019	PRIME SUPER	Superannuation contributions	1	313.25	
INV DEDUCT14/05/2019		PRIME SUPER	Payroll deductions	1	121.26	
DD13739.8	14/05/2019	ONEPATH	Superannuation contributions	1		192.21
INV SUPER	14/05/2019	ONEPATH	Superannuation contributions	1	192.21	
DD13739.9	14/05/2019	MEDIA SUPER	Superannuation contributions	1		197.73
INV SUPER	14/05/2019	MEDIA SUPER	Superannuation contributions	1	197.73	
DD13770.1	14/05/2019	WA SUPER	Superannuation contributions	1		186.43
INV SUPER	23/05/2019	WA SUPER	Superannuation contributions	1	186.43	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 79

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD13801.1	29/05/2019	TENNANT AUSTRALIA	RECREATION CLEANING EQUIPMENT LEASE FEE MAY 2019	1		1,046.85
INV MAY 2019	29/05/2019	TENNANT AUSTRALIA	RECREATION CLEANING EQUIPMENT LEASE FEE MAY 2019	1	1,046.85	
DD13804.1	28/05/2019	WA SUPER	Payroll deductions	1		24,382.73
INV SUPER	28/05/2019	WA SUPER	Superannuation contributions	1	21,300.00	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	1,850.21	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	94.30	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	40.85	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	266.16	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	325.00	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	294.62	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	43.15	
INV DEDUCT	28/05/2019	WA SUPER	Payroll deductions	1	143.44	
DD13804.2	28/05/2019	HOSTPLUS SUPER	Superannuation contributions	1		414.50
INV SUPER	28/05/2019	HOSTPLUS SUPER	Superannuation contributions	1	414.50	
DD13804.3	28/05/2019	SUNSUPER	Superannuation contributions	1		680.29
INV SUPER	28/05/2019	SUNSUPER	Superannuation contributions	1	680.29	
DD13804.4	28/05/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1		133.66
INV SUPER	28/05/2019	MACQUARIE SUPER MANAGER	Superannuation contributions	1	133.66	
DD13804.5	28/05/2019	ESSENTIAL SUPER	Superannuation contributions	1		131.18
INV SUPER	28/05/2019	ESSENTIAL SUPER	Superannuation contributions	1	131.18	
DD13804.6	28/05/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1		205.96

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 80

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	28/05/2019	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	Superannuation contributions	1	205.96	
DD13804.7	28/05/2019	CBUS	Superannuation contributions	1		139.72
INV SUPER	28/05/2019	CBUS	Superannuation contributions	1	139.72	
DD13804.8	28/05/2019	PRIME SUPER	Payroll deductions	1		434.51
INV SUPER	28/05/2019	PRIME SUPER	Superannuation contributions	1	313.25	
INV DEDUCT	28/05/2019	PRIME SUPER	Payroll deductions	1	121.26	
DD13804.9	28/05/2019	ONEPATH	Superannuation contributions	1		191.37
INV SUPER	28/05/2019	ONEPATH	Superannuation contributions	1	191.37	
DD13739.10	14/05/2019	UNISUPER	Payroll deductions	1		613.29
INV SUPER	14/05/2019	UNISUPER	Superannuation contributions	1	442.14	
INV DEDUCT	14/05/2019	UNISUPER	Payroll deductions	1	171.15	
DD13739.11	14/05/2019	MLC NOMINEES PTY LTD	Payroll deductions	1		197.53
INV SUPER	14/05/2019	MLC NOMINEES PTY LTD	Superannuation contributions	1	167.53	
INV DEDUCT	14/05/2019	MLC NOMINEES PTY LTD	Payroll deductions	1	30.00	
DD13739.12	14/05/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		2,372.62
INV SUPER	14/05/2019	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	2,255.26	
INV DEDUCT	14/05/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	117.36	
DD13739.13	14/05/2019	HESTA SUPER FUND	Superannuation contributions	1		58.48
INV SUPER	14/05/2019	HESTA SUPER FUND	Superannuation contributions	1	58.48	
DD13739.14	14/05/2019	GESB	Superannuation contributions	1		137.53
INV SUPER	14/05/2019	GESB	Superannuation contributions	1	137.53	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 81

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD13739.15	14/05/2019	THE TRUSTEE FOR A. E & DL WILLIAMS SUPER FUND	Superannuation contributions	1		104.26
INV SUPER	14/05/2019	THE TRUSTEE FOR A. E & DL WILLIAMS SUPER FUND	Superannuation contributions	1	104.26	
DD13739.16	14/05/2019	REST INDUSTRY SUPER	Superannuation contributions	1		526.26
INV SUPER	14/05/2019	REST INDUSTRY SUPER	Superannuation contributions	1	526.26	
DD13739.17	14/05/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		189.33
INV SUPER	14/05/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	189.33	
DD13739.18	14/05/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		264.80
INV SUPER	14/05/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	264.80	
DD13739.19	14/05/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		522.64
INV SUPER	14/05/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	522.64	
DD13739.20	14/05/2019	AMP LIFE LIMITED	Superannuation contributions	1		755.50
INV SUPER	14/05/2019	AMP LIFE LIMITED	Superannuation contributions	1	755.50	
DD13739.21	14/05/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1		263.76
INV SUPER	14/05/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1	263.76	
DD13739.22	14/05/2019	HOSTPLUS SUPER	Superannuation contributions	1		454.63
INV SUPER	14/05/2019	HOSTPLUS SUPER	Superannuation contributions	1	454.63	
DD13804.10	28/05/2019	MEDIA SUPER	Superannuation contributions	1		197.73
INV SUPER	28/05/2019	MEDIA SUPER	Superannuation contributions	1	197.73	
DD13804.11	28/05/2019	UNISUPER	Payroll deductions	1		564.24
INV SUPER	28/05/2019	UNISUPER	Superannuation contributions	1	406.78	

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
PAGE: 82

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT28/05/2019		UNISUPER	Payroll deductions	1	157.46	
DD13804.12	28/05/2019	HESTA SUPER FUND	Superannuation contributions	1		139.23
INV SUPER	28/05/2019	HESTA SUPER FUND	Superannuation contributions	1	139.23	
DD13804.13	28/05/2019	MLC NOMINEES PTY LTD	Payroll deductions	1		197.53
INV SUPER	28/05/2019	MLC NOMINEES PTY LTD	Superannuation contributions	1	167.53	
INV DEDUCT28/05/2019		MLC NOMINEES PTY LTD	Payroll deductions	1	30.00	
DD13804.14	28/05/2019	THE TRUSTEE FOR A. E & DL WILLIAMS SUPER FUND	Superannuation contributions	1		95.67
INV SUPER	28/05/2019	THE TRUSTEE FOR A. E & DL WILLIAMS SUPER FUND	Superannuation contributions	1	95.67	
DD13804.15	28/05/2019	AUSTRALIAN SUPER PTY LTD	Payroll deductions	1		2,619.32
INV SUPER	28/05/2019	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	2,501.96	
INV DEDUCT28/05/2019		AUSTRALIAN SUPER PTY LTD	Payroll deductions	1	117.36	
DD13804.16	28/05/2019	REST INDUSTRY SUPER	Superannuation contributions	1		527.28
INV SUPER	28/05/2019	REST INDUSTRY SUPER	Superannuation contributions	1	527.28	
DD13804.17	28/05/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		283.99
INV SUPER	28/05/2019	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	283.99	
DD13804.18	28/05/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1		231.14
INV SUPER	28/05/2019	IOOF PORTFOLIO SERVICE SUPERANNUATION FUND	Superannuation contributions	1	231.14	
DD13804.19	28/05/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		522.64
INV SUPER	28/05/2019	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	522.64	
DD13804.20	28/05/2019	AMP LIFE LIMITED	Superannuation contributions	1		729.73

Ordinary Council Meeting Minutes
19 June 2019



Date: 31/05/2019
 Time: 2:49:47PM

Shire of Northam

USER: Kathy Scholz
 PAGE: 83

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	28/05/2019	AMP LIFE LIMITED	Superannuation contributions	1	729.73	
DD13804.21	28/05/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1		263.76
INV SUPER	28/05/2019	NETWEALTH SUPERANNUATION	Superannuation contributions	1	263.76	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNIFUND	2,577,853.52
2	TRUST FUND	55,023.10
TOTAL		2,632,876.62

Attachment 2

Payment dates 1st of May 2019 to 31st May 2019

- Municipal Fund payment cheque numbers 35142 to 35160 Total \$189,369.75.
- Trust Fund payment cheque number 2090 total \$40,113.00.

Electronic Funds Transfer

- Municipal Fund EFT32963 to EFT33350 Total \$2,313,036.92
- Trust Fund \$14,910.10.

Direct Debits Total \$75,446.85.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques	EFT Payments	Direct Debits	Payroll	Total Payments
	2018/2019	2018/2019	2018/2019	2018/2019	2018/2019
July	\$ 72,564.23	\$1,848,659.36	\$ 68,661.59	\$ 521,361.23	\$ 2,511,246.41
August	\$ 73,252.00	\$1,707,947.87	\$ 66,864.84	\$ 416,983.90	\$ 2,265,048.61
September	\$ 69,253.43	\$1,217,332.66	\$ 72,026.84	\$ 431,114.04	\$ 1,789,726.97
October	\$ 81,575.31	\$1,929,162.93	\$ 106,587.03	\$ 628,872.64	\$ 2,746,197.91
November	\$ 117,243.45	\$1,482,342.30	\$ 71,164.39	\$ 445,810.16	\$ 2,116,560.30
December	\$ 39,439.79	\$1,046,201.17	\$ 75,011.58	\$ 461,516.89	\$ 1,622,169.43
January	\$ 128,297.30	\$2,544,662.26	\$ 73,290.54	\$ 468,244.45	\$ 3,214,494.55
February	\$ 101,906.37	\$1,766,048.57	\$ 70,852.69	\$ 467,327.85	\$ 2,406,135.48
March	\$ 152,087.56	\$1,981,890.93	\$ 73,575.77	\$ 457,076.93	\$ 2,664,631.19
April	\$ 28,558.57	\$1,963,156.55	\$ 102,487.63	\$ 456,328.36	\$ 2,550,531.11
May	\$ 229,482.75	\$2,327,947.02	\$ 75,446.85	\$ 683,283.60	\$ 3,316,160.22
June					\$ -
Total	\$1,093,660.76	\$19,815,351.62	\$855,969.75	\$5,437,920.05	\$27,202,902.18

The Following table presents all payments made for the month from Council credit cards paid by direct debit DD13732.1

Summary Credit Card Payments	\$	Total
Executive Manager Engineering Services		
SUBWAY - DEPOT TRAINING REFRESHMENTS 9/4/19	290.00	290.00
CESM		
PAYPAL RUGGEDPHONE - REPLACEMENT PHONE FOR LM	399.00	
COAST 2 COAST MOUNTS - MOUNT FOR IPAD CESM VEHICLE	213.38	
AUSSIE NG CLACKLINE INCIDENT	282.65	
WOOLWORTHS REFRESHMENT & SUPPLIES FOR BRIGADE TRAINING	20.80	
COLES REFRESHMENT & SUPPLIES FOR BRIGADE TRAINING	61.15	
PUMA ENERGY EL - REFRESHMENT SUPPLIED FOR WUNDOWIE FIRE	183.40	
PUMA ENERGY EL - REFRESHMENT SUPPLIED FOR WUNDOWIE FIRE	258.50	1,418.88
Executive Manager Corporate Services		
LOCAL GOVERNMENT PROFESSIONALS-CCTV DAVID SPARROW - CRITICAL INFRASTRUCTURE & LG	765.00	
LOCAL GOVERNMENT PROFESSIONALS-CCTV COLIN YOUNG - CRITICAL INFRASTRUCTURE & LG	675.00	
COUNTRY COMFORT INTER CITY -CCTV COLIN YOUNG -CRITICAL INFRASTRUCTURE & LG ACCOMMODATION	180.79	
COUNTRY COMFORT INTER CITY -CCTV COLIN YOUNG -CRITICAL INFRASTRUCTURE & LG PARKING	61.61	
EVER BRITE - PERTH CENTRALISED PROMAPPS TRAINING - K HOPKINS	658.90	
INFORMATION ENTERPRISES - MARLENE PLEWS DISASTER	440.00	
PREPAREDNESS FOR RECORDS MANAGERS		
MICROSOFT MONTHLY FEES 5 LICENSES - APRIL 2019	78.65	
SAFFRON NORTHAM - REFRESHMENTS 9/4/19	13.50	
ADOBE CREATIVE CLOUD MONTHLY FEE 13/4/19 TO 12/5/19	290.36	3,163.81
Executive Manager Development Services		
GLO-CASH -LASER FOR CONTOUR HEIGHTS	35.40	
SAI GLOBAL LIMITED - AUSTRALIAN STANDARDS AS1428.4.1 2009 & AS1428.4 1992	309.05	344.45
Executive Manager Community Services		
SURVEY MONKEY - MONTHLY SUBSCRIPION RENEWAL	37.00	
DROPBOX RENEWAL OF SUBSCRIPTION 26/3/19 TO 26/3/20	152.90	
FACEBOOK - BOOSTING OF FACEBOOK POST-MOTORSPORTS FESTIVAL, TWILIGHT CONCERT, MOTORKHANA	866.07	
AUSTRALIAN INSTITUTE OF MANAGEMENT -EFFECTIVE MANAGEMENT& TIME MANAGEMENT	1604.00	2,659.97
CEO		
JS TECHNOLOGY & DIGITAL -IPHONE SCREEN REPAIR & COVER	160.00	
NORTHAM MITRE 10 - REIMBURSED BY JASON	44.05	
Q NGUYEN & T NGUYEN - REIMBURSED BY JASON	15.40	
STG NORTHAM HOCKEY - REIMBURSED BY JASON	233.67	
CPP CONVENTION CENTRE PARKING RCA WA & TOURISM MEETING	23.22	
FOREIGN TRANSACTION FEES	17.32	493.66
Total Credit Card Expenditure		\$8,370.77

CERTIFICATION OF THE PRESIDENT

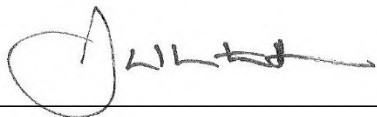
I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$3,316,160.22 was submitted to the Ordinary Meeting of Council on Wednesday, 19 June 2019.



_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$3,316,160.22 was submitted to each member of the Council on Wednesday, 19 June 2019, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.



_____ CHIEF EXECUTIVE OFFICER



12.4.2 Financial Statement for the period ending 31 May 2019

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald Accountant
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 31 May 2019.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 31 May 2019.

BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 31 May 2019 is included as Attachment 1 & 2 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves;
- Net Current Assets;
- Rating Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements

Operating Income

1. **Law and Order is under budget by \$80,700 due to timing of CCTV grant income.**
2. Education and Welfare is under by \$48,570 due predominantly to Killara CHSP grant and client fees of \$51,160.
3. Community Amenities is under budget by \$32,227, septage disposal fees are \$39,974 under budget due to the partial year closure.
4. Recreation and culture is under budget by \$33,164, pool revenue is down by \$6,088, stock sales by \$7,608, recreation programs by \$8,548 and Jubilee Oval under by \$7,611.
5. Transport is over budget by \$9,910,970. This was due to Mainroads handover of Newcastle Street Bridge with a fair value of \$10,743,000 less the timing of the WANDRRA anticipated budget funding of \$314,832.
6. Economic Services is under budget \$164,896 predominantly due to the items presented below;
 - Timing of the festivals and events grant funding of \$36,000.
 - BKB revenue is under budget by \$75,531
 - Building Permits are under budget by \$29,596
 - Tourism reimbursements for branding is under by \$43,342
7. Other Property and Services is over by 16.99% due to fuel rebate of \$52,338, less charges for Insurance claims of \$8,420 and workers comp of \$10,663 being timing issues and private works of \$7,885 being under budget.

Operating Expenditure

8. Governance is under budget by \$126,793 predominantly due to the items disclosed below;
 - Consultants of \$94,772
 - Salaries and wages \$18,086
 - Postage and freight \$9,312
 - Community newsletter \$7,993
9. **Law, Order and Public Safety is over budget by \$30,442 predominantly due to additional standpipe expenditure of \$56,507.**
10. Health is under by \$38,058 predominantly due to
 - Salaries and wages are \$2,026
 - **Vehicle Expenses \$3,414 (timing)**
 - **Conferences & Training \$3,033**
11. Community Amenities is under budget \$306,777, due to the items presented below;
 - Rubbish site maintenance \$331,422 (timing)
 - Regional verge bins \$34,855
 - Septage Pond Maintenance \$19,428

- Flood mitigation is under \$11,883 due predominantly to refunds from synergy resulting from being overcharged for estimated power usage readings
 - **Aerators of \$10,141**
 - **Tree subsidy of \$8,761**
 - **Avon River Dredging of \$9,163**
 - Consultants of \$37,841
 - Town Planning salaries & wages \$17,807
 - Municipal Heritage inventory \$13,750
 - Cemeteries expenditure \$5,924
 - Drainage Management is over budget by \$202,194, being the dedicated crew at the Bakers Hill sub divisions.
12. Recreation and Culture is under budget by \$372,672. This includes the following items;
- Public Halls \$35,070
 - Timing of swimming pool expenditure
Electricity \$9,134
Water \$23,726
Water park \$10,684
 - Rec Centre salaries \$25,056
 - Recreation control \$24,355
 - Parks and gardens \$82,530(timing)
 - Depreciation of \$113,254 due to adjustments to the fair value of assets.
 - Library salaries and staff costs \$13,499
 - Library building maintenance \$4,350
13. Transport is under budget \$321,210 relating to the timing of the works program.
14. Other Economic Services are under by \$78,518 due to
- **Salaries & wages \$41,590 (timing)**
 - Marketing & promotion \$14,863
 - Consultants \$31,978
 - Noxious weeds program \$27,843
 - Visitors Centre building maintenance \$41,648
 - Festivals & events \$29,184
 - **Maintenance Council property \$24,569**
 - **BKB depreciation is over budget \$125,238, (non-cash)**
15. Other Property and services are under by \$46,620 due to internal public works overhead allocations

Operating Income by Nature and Type

16. **Operating Grants are under budget \$314,832, predominantly due to the timing of the WANDRRA funding, claims currently with Mainroads pending sign off.**
17. Fees and charges are under budget by \$152,345 due to points 2,3 and 6 detailed above

Operating Expenditure by Nature and Type

18. Materials and contracts is under budget 25% due to the timing of items presented below;
- Valuations and searches \$6,624
 - Audit Fees \$26,330

- Health Legal Fees \$22,440
 - Rubbish site maintenance \$386,938(timing)
 - Regional verge bins \$34,855
 - Septage pond maintenance \$19,427
 - Municipal Heritage inventory \$13,750
 - Cemeteries expenditure \$2,532
 - Northam Pool operating expenses \$20,797
 - Recreation Control \$26,696
 - Maintenance Council property \$29,047
 - Marketing and promotion \$41,198
 - Visitor Centre building maintenance \$46,453
 - Festival and events \$29,707
 - Consultants as disclosed at points 8,11 & 14 above
 - Bridge maintenance \$81,520
 - Verge maintenance \$102,259
 - Footpath maintenance \$13,657
 - Parks, ovals and gardens and reserves \$80,181
19. Utility charges are over budget by \$67,572 as disclosed in point 9.
20. Depreciation is under budget 4% due to changes to the fair value of Council's infrastructure assets.
21. Interest expense is under budget \$29,851 (timing)
22. Insurance expense is over budget \$27,645
23. Other expenditure is over budget by \$183,124, predominantly due to the timing of internal allocations relating to POC (non-cash).
24. Non-operating grants are as disclosed in item 5
25. Profit and loss variations are due to the timing of the plant replacement program.

Capital expenditure

26. Server upgrade is over budget by \$6,300 due to additional unforeseen hardware requirements during the upgrade.
27. Wundowie Basketball Courts resurfacing was over budget by \$4,854 on award of the contract
28. The Flocon unit required maintenance of \$19,260, due to the significant expenditure this item has been capitalized.
29. Spencers Brook Road is over budget \$103,465 due to additional plant and labour costs.
30. Katrine Road \$72,563 over budget, due to additional plant and labour costs
31. Charles Street \$10,555 over budget due to additional plant and labour costs
32. East Street is \$33,253 over budget due to additional labour and plant costs
33. New hangar water feeds were \$6,292 over budget due to 9m leach drain
34. Newcastle Road Bridge was handed over to the Shire from Mainroads and has been added to the asset register \$10,943,000

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2018/19 Budget.

Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.
Local Government (Financial Management) Regulations 1996.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

N/A.

Risk Implications

- Reputational – Nil.
- Financial – Nil.
- Compliance - Low
 - Risk assessed as low as there are processes in place to ensure that this report is presented to Council each month in order to comply with relevant legislation.
- Legal – Nil.

OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3692


Moved: Cr Williams

Seconded: Cr Della

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 31 May 2019.

CARRIED 9/0

Attachment 1



Shire of Northam

SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MAY 2019

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2 to 4
Notes to and Forming Part of the Statement	
1 Acquisition of Assets	5 to 8
2 Disposal of Assets	9 to 10
3 Information on Borrowings	11
4 Reserves	12
5 Net Current Assets	13
6 Rating Information	14



SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MAY 2019

NOTE		18/19	Ytd	18/19	Variations	Variations
		Budget	Budget	Ytd Actual	Actuals to	Actuals to
		\$	\$	\$	Budget	Budget
					\$	%
Operating						
Revenues						
		61,400	57,493	71,715	14,222	24.74%
		2,172,748	2,112,094	2,128,543	14,449	0.68%
		10,247,814	10,248,072	10,254,203	8,131	0.08%
	1	1,493,449	803,890	523,190	(80,700)	(13.38%)
		81,000	76,290	82,232	(14,058)	(18.43%)
	2	1,335,198	1,319,334	1,270,764	(48,570)	(3.68%)
		44,568	40,843	44,928	4,085	10.00%
	3	2,648,293	2,478,942	2,444,715	(32,227)	(1.30%)
	4	8,582,200	1,802,457	1,769,293	(33,164)	(1.84%)
	5	2,566,554	2,332,327	12,243,297	9,910,970	424.94%
	6	696,402	613,059	448,163	(164,896)	(26.90%)
	7	148,110	149,501	174,900	25,399	16.99%
		28,087,536	21,830,302	31,433,942	9,603,641	43.99%
Expenses						
	8	(1,298,184)	(1,196,183)	(1,068,390)	126,793	10.60%
		(283,705)	(260,994)	(278,795)	(17,801)	(6.82%)
	9	(1,289,643)	(1,183,211)	(1,213,653)	(30,442)	(2.57%)
	10	(299,775)	(274,891)	(238,833)	38,058	13.84%
		(1,372,112)	(1,261,467)	(1,241,229)	20,237	1.60%
		(74,259)	(67,267)	(55,383)	11,884	17.67%
	11	(3,530,527)	(3,078,329)	(2,789,553)	308,777	9.97%
	12	(4,606,921)	(4,265,689)	(3,893,018)	372,672	8.74%
	13	(5,661,202)	(5,067,977)	(4,746,767)	321,210	6.34%
	14	(2,669,610)	(2,435,823)	(2,357,305)	78,518	3.22%
	15	(97,351)	(83,377)	(36,757)	46,620	55.91%
		(21,181,289)	(19,173,208)	(17,898,682)	1,274,526	6.65%
Removal of Non-Cash Items						
		(138,539)	75,848	13,224	(62,624)	
		0	0	(1,740)	(1,740)	
		4,363,387	3,999,589	3,944,828	(154,761)	
Non Operating Items						
		0	0	0	0	
		(2,002,930)	(1,378,655)	(651,588)	725,067	52.67%
		(1,565,116)	(1,381,176)	(823,983)	457,193	33.10%
		(122,106)	(122,106)	(86,130)	35,976	29.46%
		0	0	0	0	
		0	0	0	0	
		(3,942,002)	(3,909,039)	(2,230,030)	1,679,009	42.95%
		(337,861)	0	(10,943,000)	(10,943,000)	
		0	(337,861)	(258,239)	79,622	23.57%
		(1,904,123)	(1,840,155)	(1,192,610)	647,545	35.19%
		(2,717,581)	(1,804,430)	(1,581,790)	222,640	12.34%
		(59,200)	(54,263)	(56,292)	(2,029)	(3.74%)
		(191,000)	(165,913)	(136,002)	29,911	18.03%
		(11,471,019)	(3,468,542)	(2,157,910)	1,311,632	37.80%
		1,111,000	173,833	173,833	0	(0.00%)
		(227,381)	(227,381)	282,177	509,558	224.10%
		5,000,000	0	0	0	
		25,095	3,063	15,537	12,474	(407.25%)
		(1,044,301)	(109,426)	(109,426)	0	
		3,327,798	1,301,228	1,301,228	0	
ADD	Net Current Assets July 1 B/Fwd	4,962,863	4,962,863	4,962,863	0	
LESS	Net Current Assets Year to Date	0	(1,624,431)	3,583,472	5,207,903	
	Surplus/Deficit	(26,812)	0	127,762	127,761	
	Budget deficit due to changes made to roads program Council motion C.3608					

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MAY 2019

1. OPERATING STATEMENT

	Note	18/19 Budget \$	Ytd Budget	18/19 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES						
Rates		10,247,614	10,248,404	10,254,203	5,799	0%
Operating Grants Subsidies and Contributions	16	5,015,589	4,568,258	4,253,426	(314,832)	-7%
Fees and Charges	17	3,964,894	3,627,176	3,474,831	(152,345)	-4%
Proceeds from Sale of Assets				0	0	
Service Charges		0	0	0	0	
Interest Earnings		391,500	337,896	342,409	4,513	1%
Other Revenue		757,675	807,773	814,758	6,985	1%
TOTAL OPERATING REVENUE		20,377,272	19,589,507	19,139,627	(449,880)	-2%
OPERATING EXPENSES						
Employee Costs		(8,107,728)	(7,700,329)	(7,911,582)	(211,253)	-3%
Materials and Contracts	18	(6,695,359)	(5,761,698)	(4,294,988)	1,466,710	25%
Utility Charges	19	(952,576)	(801,465)	(869,036)	(67,572)	-8%
Depreciation of Non Current Assets	20	(4,363,387)	(3,999,589)	(3,844,828)	154,761	4%
Interest Expenses	21	(133,094)	(129,654)	(99,803)	29,851	23%
Insurance Expenses	22	(475,846)	(475,002)	(502,647)	(27,645)	-6%
Other Expenditure	23	(184,609)	(146,303)	(329,427)	(183,124)	-125%
TOTAL OPERATING EXPENSE		(20,912,599)	(19,014,039)	(17,852,312)	1,161,728	-6%
Non Operating Grants Subsidies and Contributions	24	7,303,035	2,157,473	12,261,170	10,103,697	-468%
Profit on Asset Disposals	25	407,229	84,234	33,146	(51,088)	61%
Loss on Asset Disposals	25	(268,690)	(160,082)	(46,370)	113,712	71%
RESULTING FROM OPERATIONS		6,906,247	2,657,093	13,535,260	10,878,168	409%

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MAY 2019

2. BALANCE SHEET

	18/19	17/18
	YTD Actual	Actual
	\$	Estimated
	\$	\$
CURRENT ASSETS		
Cash Assets	6,521,977	9,699,754
Receivables	2,996,761	3,496,735
Inventories	1,224	1,224
TOTAL CURRENT ASSETS	<u>9,519,962</u>	<u>13,197,713</u>
NON-CURRENT ASSETS		
Receivables	583,191	583,191
Land and Buildings	53,262,120	53,557,271
Property, Plant and Equipment	7,384,897	6,600,355
Infrastructure	155,183,942	139,487,644
TOTAL NON-CURRENT ASSETS	<u>216,414,150</u>	<u>200,228,461</u>
TOTAL ASSETS	<u>225,934,112</u>	<u>213,426,174</u>
CURRENT LIABILITIES		
Payables	616,671	1,936,615
Interest-bearing Liabilities	6,558	224,381
Provisions	1,062,556	1,064,296
TOTAL CURRENT LIABILITIES	<u>1,685,785</u>	<u>3,225,292</u>
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	2,283,681	1,783,681
Provisions	271,813	271,813
TOTAL NON-CURRENT LIABILITIES	<u>2,555,494</u>	<u>2,055,494</u>
TOTAL LIABILITIES	<u>4,241,279</u>	<u>5,280,786</u>
NET ASSETS	<u>221,692,833</u>	<u>208,145,388</u>
EQUITY		
Retained Surplus	102,780,909	88,041,666
Reserves - Cash Backed	4,932,912	6,124,711
Reserves - Asset Revaluation	113,979,012	113,979,011
TOTAL EQUITY	<u>221,692,833</u>	<u>208,145,388</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MAY 2019

3. ACQUISITION OF ASSETS		18/19 Budget \$	18/19 Ytd Actual \$
The following assets have been acquired during the period under review:			
By Program			
Governance	Note		
Admin Building		317,500	0
Community Services Hub Building		20,000	24,177
New Telephone System		42,276	0
Server Upgrade	26	79,830	86,130
Law, Order & Public Safety			
Rangers Ute		47,000	0
Irish Town Light Tanker		169,800	0
Grass Valley Fire Shed		288,919	243,188
Northam SES Building		14,900	0
Bakers Hill Fire Shed		403,290	4,650
Electronic Conversion of Standpipe		14,500	14,502
CCTV - Stage 1 & 2		235,814	35,882
Education & Welfare			
Playgroup		13,850	5,077
Upgrade Memorial Hall		10,000	10,348
Killara Commuter Bus		51,020	51,020
Killara Bus		143,627	143,627
Community Amenities			
Cemetery Toilet		1,536	0
King Creek Drainage		80,395	74,143
Area Drainage		186,669	13,855
Design of Recycling Station Inkpen		50,000	16,260
Cld Quamy Drainage		100,000	3,708
Rehab Investagation Old Tip Site		35,000	0
NRM Grant Capital Expenditure		40,100	4,418
Cemetery Lot development		18,121	19,119
CBD Works - Street Scaping		181,000	136,002

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MAY 2019

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Town Hall Upgrades		20,250	18,538
Upgrade Rec Centre CCTV		24,500	4,885
Upgrade Emergency Exit door		6,035	1,500
Paint Non-slip Floor		4,500	3,860
Purchase Lot 1 GEH		220,000	221,225
Bert Hawke Pavilion - Upgrade, Including Kitchen C/fwd		40,000	0
Solar Initiative		30,000	0
General Library Upgrades		84,300	2,268
Cld Railway Station Precinct Upgrade C/fwd		50,000	0
Cld Railway Station Precinct Exit Gates		13,000	0
AVVVA - Drainage Works		22,850	0
AVVVA - Roof Replacement C/fwd		145,000	0
AVVVA - Brick Pointing		8,850	4,410
Community Coaster Bus		103,637	103,627
Wundowie Family Space		50,000	0
Wundowie Basketball Courts Upgrade	27	80,000	84,855
St Johns Ambulance Site Improvements		80,000	0
Artificial Hockey Turf		400,000	35,547
Bridge Crossing Fixings C/fwd		10,000	0
POS Playground Improvements		141,895	94,076
BMX Lighting		90,000	2,500
Bert Hawke - Drainage C/fwd		40,000	0
Bert Hawke - Lighting C/fwd		20,000	0
Northam Youth Space C/fwd		1,575,586	1,143,587
Wundowie Pool Bowl Repainting		10,000	0
Swimming Pool Redevelopment		10,977,484	2,064,021
Transport			
Northam Depot Redesign		10,000	0
PN1804 Mitsubishi Fuso C/fwd		133,966	135,148
PN0908 Volvo Back Hoe Loader BL71		153,614	153,124
PN1805 4T Truck C/fwd		89,408	89,407
PN2240 Wood Chipper		92,300	92,300
PN1807 3.5T Truck C/fwd		79,971	81,612
P100 Cricket Wicket Roller		29,909	29,909
PN1501 Hino Water Truck FM500		276,234	0
PN1202 Floor unit	28	0	19,260
Traffic Counter		15,585	15,585
MV1808 Kerb Edging Machine		9,364	9,364

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MAY 2019

3. ACQUISITION OF ASSETS (Continued)	Note	18/19 Budget \$	18/19 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Spencers Brook Road SLK 5400 - 7360		283,773	59,643
Spencers Brook Road SLK 12800 - 14600	29	353,521	456,986
Spencers Brook Road		31,246	33,140
Jennapulin Road c/fwd		68,352	22,740
Fermoy Road		2,300	2,298
Katrine Road C/Fwd	30	62,500	135,063
Mudalla Way		23,030	20,421
Glass Avenue		129,169	1,300
Mervyn Street		23,319	20,252
Cody Street		35,914	34,542
Foreman Street		36,317	33,772
Cook Street		9,214	9,769
Balga Toe		84,514	57,365
Gregory Street		52,042	27,959
Wellington Street		93,465	579
Wellington Street West		73,668	579
Selby Street		51,232	732
Gordon Street		21,532	949
Byfield Street		183,791	490
Irishtown Road		195,615	40,258
Maintenance Capitalised		100,000	7,784
Coates Road		149,846	60,237
Fitzgerald Street SLK		57,757	56,482
Newman Road		17,150	5,098
O'Neill Road		284,028	11,451
Charles Street	31	86,572	97,127
East Street	32	109,068	142,321
Coates Road		155,317	79,077
Mitchell Avenue		101,338	62,427
Laneway Land Acquisition		57,000	0
GEH Upgrade		419,936	421,236
Keane Street		140,221	118,000
Kerb Renewal		78,565	20,726
Chinganning Road C/fwd		80,087	80,807
Gravel Resheeting		223,365	73,568
Elizabeth Place Carpark Resurfacing		65,000	0
Beavis Place		45,024	0
St George Street		21,543	5,203
Lobellia Avenue		49,967	49,967
GEH Bakers Hill		118,431	118,000
Tames Road		57,375	42,737
BKB Footpath		45,521	42,332

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MAY 2019

3. ACQUISITION OF ASSETS (Continued)	Note	18/19	18/19
		Budget	Ytd Actual
		\$	\$
Drainage - Rural		1,612,057	1,104,612
Culvert Renewal		59,238	4,853
Repair Leach Drains Airport		9,200	0
New Hanger Water Feeds Airport	33	50,000	56,292
Newcastle Road Bridge	34	0	10,943,000
Economic Services			
BKB Building & Furniture		403,000	320,587
Old Fire Station, Repairs Windows		5,800	8,100
Cld fire Station, Brick Pointing		7,850	0
Bakers Drainage		25,000	0
Water Pump Station Upgrade		169,681	0
Signage Tower GEH Mitchell Avenue		10,000	0
		<u>24,312,936</u>	<u>20,217,573</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MAY 2019

3. ACQUISITION OF ASSETS (Continued)	Note	18/19	18/19
		Budget	Ytd Actual
		\$	\$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		2,002,930	651,588
Plant and Equipment		1,565,116	923,983
Furniture and Equipment		122,106	86,130
Bush Fire Equipment		0	0
Playground Equipment		0	0
Infrastructure Assets - Roads		3,942,002	2,230,030
Infrastructure Assets - Footpaths		337,861	258,239
Infrastructure Assets - Bridges & Culverts		0	10,943,000
Infrastructure Assets - Drainage		1,904,121	1,192,610
Infrastructure Assets - Parks & Ovals		2,717,581	1,581,790
Infrastructure Assets - Airfields		59,200	56,292
Infrastructure Assets - Streetscape		191,000	136,002
Infrastructure Assets - Other		11,471,019	2,157,910
		<u>24,312,936</u>	<u>20,217,573</u>



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MAY 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$
Law Order & Public Safety						
PN1514 Rangers Triton Ute 4*4	20,347	0	19,000	0	(1,347)	0
Education & Welfare						
Community Coaster Bus C/fwd	26,222	26,508	13,500	13,636	(12,722)	(12,872)
Killarra Commuter Bus C/fwd	24,370	27,400	70,000	60,546	45,630	33,146
Community Amenities						
Toyota Coaster Bus (Community)	22,901	50,997	24,000	18,848	1,099	(32,149)
Recreation						
Sale of Land, Yilgarn Ave	448,500		805,000	80,500	358,500	0
Recreation & Culture						
Transport						
PN1218 Mitsubishi Fuso C/fwd	43,000	0	19,000	0	(24,000)	0
PN0908 Volvo Back Hoe Loader BL71	97,225	0	27,500	0	(69,725)	0
PN1218 Mitsubishi Fuso C/fwd	80,912	0	28,000	0	(34,912)	0
PN2240 Wood Chipper	30,320	0	10,000	0	(20,320)	0
PN1221 4T Truck C/fwd	42,329	0	22,000	0	(20,329)	0
P100 Cricket Wicket Roller	3,400	0	1,000	0	(2,400)	0
Speed Alert Trailer	0	0	2,000	0	2,000	0
PN1501 Hino Water Truck, FM500	138,098	0	72,000	0	(66,098)	0
Ride on Mower	0	1,652	0	303	0	(1,349)
PN1401 Mazda BT50 Tray Top	16,837	0	0	0	(16,837)	0
	972,461	106,557	1,111,000	173,833	138,539	(13,224)



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MAY 2019

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$	18/19 Budget \$	Ytd Actual \$
Plant & Equipment						
PN1514 Rangers Triton Ute 4*4	20,347	0	19,000	0	(1,347)	0
Killarra Commuter Bus C/fwd	26,222	26,508	13,500	13,636	(12,722)	(12,872)
Killarra Community Care Bus C/fwd	24,370	27,400	70,000	60,546	45,630	33,146
Toyota Coaster Bus (Community)	22,901	50,997	24,000	18,848	1,099	(32,149)
PN1218 Mitsubishi Fuso C/fwd	43,000	0	19,000	0	(24,000)	0
PN0908 Volvo Back Hoe Loader BL71	97,225	0	27,500	0	(69,725)	0
PN1221 4T Truck C/fwd	60,912	0	26,000	0	(34,912)	0
PN2240 Wood Chipper	30,320	0	10,000	0	(20,320)	0
PN1222 3.5T Truck C/fwd	42,329	0	22,000	0	(20,329)	0
P100 Cricket Wicket Roller	3,400	0	1,000	0	(2,400)	0
Speed Alert Trailer	0	0	2,000	0	2,000	0
PN1501 Hino Water Truck, FM500	138,098	0	72,000	0	(66,098)	0
Ride on Mower	0	1,652	0	303	0	(1,349)
PN1401 Mazda BT50 Tray Top	16,837	0	0	0	(16,837)	0
Land						
Sale of Land, Yilgarn Ave	446,500	0	805,000	80,500	358,500	0
	972,461	106,557	1,111,000	173,833	138,539	(13,224)
					18/19 Budget \$	Ytd Actual \$
Summary						
Profit on Asset Disposals					407,229	33,146
Loss on Asset Disposals					(268,690)	(46,370)
					138,539	(13,224)



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 MAY 2019

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
		18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$	18/19 Budget \$	18/19 Ytd Actual \$	
Recreation & Culture										
Loan 208 - Northam Country Club **	7.36%	9,365	0	3,008	6,128	6,128	3,237	6,245	624	454
Loan 219A - Northam Bowling Club **	3.18%	182,007	0	0	18,967	9,409	163,040	172,598	6,870	3,120
Loan 223 - Recreation Facilities	6.06%	252,562	0	60,342	122,513	122,512	130,049	190,392	15,099	8,003
Loan 224 - Recreation Facilities	6.48%	860,271	0	21,588	43,876	43,876	816,395	837,983	60,776	48,524
Loan New - Swimming Pool		0	4,500,000	0	0	0	4,500,000	0	0	0
Loan 225 - Youth Space		0	500,000	500,000	0	(500,000)	500,000	1,000,000	0	0
Economic Services										
Loan 225 - Victoria Oval Purchase	6.48%	703,858	0	17,663	35,898	35,898	667,960	685,623	49,726	39,701
		2,008,063	5,000,000	602,601	227,381	(282,177)	6,780,682	2,892,841	133,094	99,802

Note: ** indicates self-supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 MAY 2019

	18/19 Budget				18/19 Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
6. RESERVES - CASH BACKED										
Aged Accommodation Reserve	217,338	4,280	5,000		226,597	217,338	3,903			221,241
Employee Liability Reserve	418,145	8,198			426,340	418,145	7,508			425,652
Housing Reserve	259,499	5,088			264,586	259,499	4,860			264,359
Retiulation Scheme Reserve	89,088	1,354	10,000		89,442	89,088	1,240			70,328
Office Equipment Reserve	101,088	1,981		(72,278)	30,771	101,088	2,908		(30,000)	73,971
Plant & Equipment Reserve	109,879	2,184	230,000	(315,585)	126,448	109,879	1,973			111,852
Road & Bridgeworks Reserve	77,723	1,523	10,000		89,246	77,723	1,395			79,118
Refuse Site Reserve	478,794	9,345	180,000	(110,000)	556,139	478,794	8,568			485,350
Regional Development Reserve	91,481	1,793		(80,000)	13,274	91,481	1,843			93,324
Speedway Reserve	144,281	2,828			147,088	144,281	2,590			146,851
Community Bus Replacement Reserve	83,105	1,433		(82,000)	2,538	83,105	1,130			64,235
Septage Pond Reserve	191,430	3,752	71,223		266,405	191,430	3,437			194,867
Killara Reserve	375,484	7,380	17,020	(124,187)	275,697	375,484	8,734			382,219
Stormwater Drainage Projects Reserve	129,330	2,535	1,514	(100,000)	33,379	129,330	2,318			131,648
Recreation and Community Facilities Reserve	1,809,999	35,478	158,965	(1,888,228)	116,212	1,809,999	22,214		(1,271,228)	570,985
Administration Office Reserve	891,211	13,548		(337,500)	567,259	891,211	11,315			702,526
Council Buildings & Amenities Reserve	308,750	6,052	55,579	(175,000)	195,381	308,750	5,531			314,281
River Town Pool Dredging Reserve	303,220	5,943	50,000		359,163	303,220	5,445			308,664
Parking Facilities Construction Reserve	211,280	4,141		(85,000)	150,421	211,280	3,793			215,073
Art Collection Reserve	22,880	445			23,325	22,880	407			23,087
Election Reserve	183	3	15,000		15,166	183	3			166
Revaluation Reserve	40,483	793	20,000		61,256	40,483	728			41,189
Total Cash Backed Reserves	8,112,388	120,000	924,301	(3,327,798)	5,828,933	6,112,388	109,428		(1,301,228)	4,920,586

Total Interest 1,044,301

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

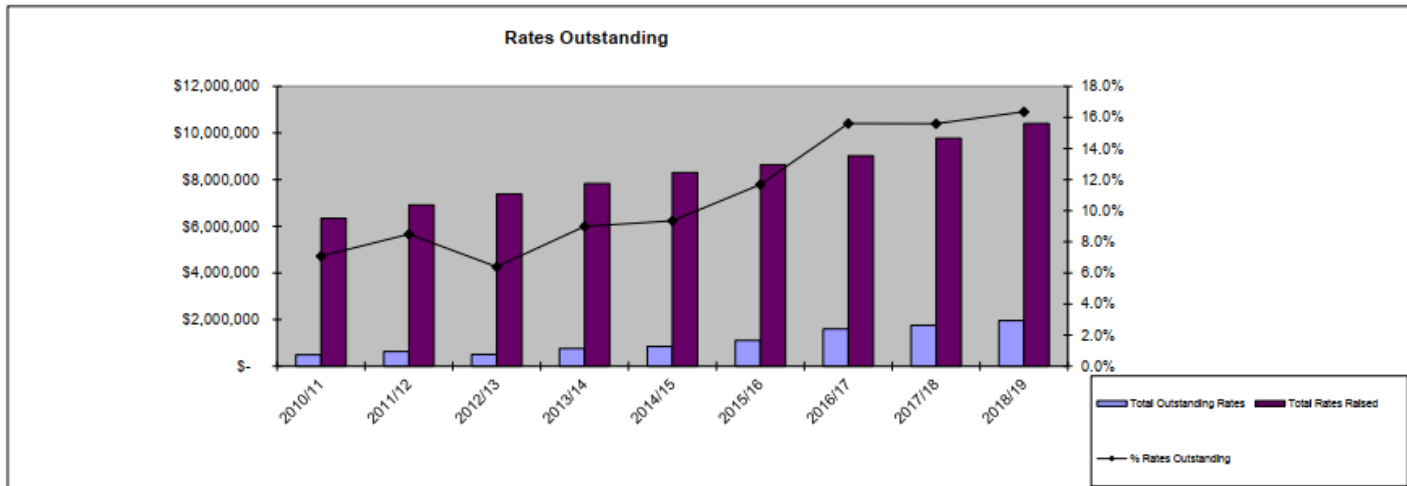
FOR THE PERIOD ENDING 31 MAY 2019

	18/19 Budget	18/19 Ytd Actual	17/18 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	1,589,065	2,388,415
Cash - Restricted Unspent Grants	0	0	0
Cash - Restricted Reserves	3,828,933	4,932,912	7,311,337
Self Supporting Loan	26,500	1,282	16,818
Sundry Debtors	143,816	245,582	1,458,765
Rates - Current	1,900,000	2,514,881	1,996,581
Pensioners Rates Rebate	0	122,126	0
Provision for Doubtful Debts	100,000	(142,499)	(142,499)
GST Receivable	0	183,914	95,597
Accrued Income/Prepayments	0	71,474	71,474
Inventories	1,000	1,224	1,224
	<u>6,200,249</u>	<u>9,519,961</u>	<u>13,197,711</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(1,703,361)	(288,136)	(1,450,292)
Rates Income in Advance	(280,000)	(223,678)	0
GST Payable	0	(104,306)	0
Accrued Salaries & Wages	0	0	(57,702)
Accrued Interest on Debentures	0	0	(31,275)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	(166,462)
Withholding Tax Payable	0	(74)	0
Payg Payable	0	(479)	7,542
Loan Liability	(227,381)	(6,558)	(224,381)
Provision for Annual Leave	(605,891)	(605,891)	(605,891)
Provision for Long Service Leave	(458,405)	(456,665)	(458,405)
Other Payables	0	0	0
	<u>(3,275,038)</u>	<u>(1,685,787)</u>	<u>(2,986,866)</u>
NET CURRENT ASSET POSITION	2,925,211	7,834,174	10,210,845
Less: Cash - Reserves - Restricted	(3,828,933)	(4,932,912)	(6,124,711)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition	0	0	0
Less: Loans receivable - clubs/institutions	0	0	(16,818)
Add: Current Loan Liability	227,381	6,558	224,381
Add: Leave Liability Reserve	426,341	425,652	419,166
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	3,583,472	4,962,863

SHIRE OF NORTHAM
RATING REPORT
FOR THE PERIOD ENDED 31 May 2019

	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Key Rating Dates									
RATES ISSUED	04/08/10	08/09/2011	5/08/2012	4/09/2013	14/08/14	14/09/15	19/08/2016	1/09/2017	15/09/2018
RATES DUE	13/09/2010	22/09/2011	24/09/2012	23/10/2013	9/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018
2nd INSTALMENT DUE	12/11/2010	22/11/2011	16/11/2012	23/12/2013	9/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018
3rd INSTALMENT DUE	11/01/2011	23/01/2012	29/01/2013	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2019
4th INSTALMENT DUE	14/03/2011	22/03/2012	29/03/2013	24/04/2014	9/04/2015	29/03/2016	30/03/2017	15/03/2018	21/03/2018
Outstanding 1st July	\$540,290	\$521,194	\$562,531	\$568,847	\$716,120	\$873,888	\$1,116,220	\$1,483,888	\$1,535,793
Rates Levied	\$6,268,889	\$6,851,706	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046
Interest, Ex gratia, interim and back rates	\$75,632	\$63,079	\$68,857	\$73,830	\$80,154	\$83,173	\$208,077	\$205,216	\$485,208
Rates Paid by month									
1 July	24,588	51,948	38,805	47,443	62,554	29,105	43,333	60,002	94,838
2 August	1,272,790	1,120,912	1,043,163	23,961	119,840	700,198	367,776	2,054,983	1,856,869
3 September	2,736,315	3,251,815	3,804,324	1,152,416	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835
4 October	374,463	318,701	443,703	3,790,846	2,550,091	630,886	1,166,136	484,607	590,724
5 November	800,065	689,461	680,522	444,497	506,022	842,856	908,844	1,036,340	952,902
6 December	158,023	172,178	160,665	685,338	654,900	214,507	336,154	189,794	239,893
7 January	362,368	441,740	469,219	194,157	295,629	441,681	464,526	637,664	861,146
8 February	99,165	112,296	166,351	502,176	508,828	148,327	260,963	258,355	174,143
9 March	404,575	438,277	448,126	176,270	256,379	601,416	589,684	670,462	821,970
10 April	202,155	105,463	261,010	517,451	484,165	166,567	182,282	164,940	230,157
11 May	162,815	101,999	119,726	110,851	87,473	102,660	91,433	176,543	154,025
12 June									
Total YTD	6,397,318	6,804,790	7,435,615	7,645,208	8,176,302	8,398,046	8,654,418	9,498,421	9,991,301
% Ytd Rates Outstanding	7.1%	8.5%	6.4%	9.0%	9.3%	11.7%	15.6%	15.6%	16.4%

Ytd Outstanding	487,493	631,190	507,803	755,218	842,588	1,111,001	1,601,137	1,755,034	1,954,746
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12.4.3 Reassignment of Lease Fluffy Ducklings Day Care to Regional Early Education and Development Inc.

Agenda item withdrawn upon further discussion with Fluffy Ducks Day Care Inc.

12.4.4 Health Amendment Local Law 2018 Undertaking

Address:	N/A
Owner:	Shire of Northam
Applicant:	N/A
File Reference:	2.3.2.15
Reporting Officer:	Cheryl Greenough Coordinator Governance/Administration
Responsible Officer:	Colin Young Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This report is for Council to provide a second Undertaking to the Joint Standing Committee on Delegated Legislation (JSC) for the Shire of Northam *Health Amendment Local Law 2018* which was Gazetted on 22 January 2019.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

At the Ordinary Council Meeting held on 17 April 2019 Council undertook to the Joint Standing Committee to make changes to the Health Amendment Local Law the next time it was reviewed. The JSC have since found other changes previously missed by both the Shire and the JSC.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

- Implement systems and processes which deliver quality outcomes for our community;
- Maintain a high standard of corporate governance;
- Encourage active community participation in our local government; and

- Undertake our regulatory roles in a safe, open, accountable and respectful manner.

Financial / Resource Implications

Nil.

Legislative Compliance

Section 3.12 of the Local Government Act 1995 which outline the procedures for making local laws.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Nil

Risk Implications

Failure to comply with the JSC would cause a potential breach of legislation.

OFFICER'S COMMENT

On 8 May 2019 the Shire of Northam received a letter from the JSC for the Shire to do a further Undertaking on the Health Amendment Local Law 2018 as both the Shire and the Joint Standing Committee missed some changes that were required to be made.

The Undertaking is minor in nature and the JSC are not disallowing the local law, which means that the 2018 Amendment Local Law is still valid and usable except for the specific clauses which require change. However the next time we amend the 2008 local law, the Shire will need to make the minor alterations as indicated by the JSC.

When the new Health legislation is completed, the Shire may need to consider repealing the current local law depending on the amount of changes to the legislation. This may not be implemented for a couple of years yet.

The JSC would like a letter of Undertaking from the Shire President to state that:

1. When the *Shire of Northam Health Local Law 2008* is next amended it will:
 - (a) delete the words 'Public Health' after 'Chief Health Officer' throughout the local law.
2. Until the *Shire of Northam Health Local Law 2008* is amended in accordance with Undertaking 1.
 - (a) The Shire will not enforce the above sections of the Amendment Local Law as stipulated in undertaking 1.

- (b) Where the local law is made publicly available, whether in hard copy or electronic form ensure that it is accompanied by a copy of these undertakings.

However the Shire noted that clause 3.3.3 still referred to the 'Executive Director Public Health' and have decided to include this in the Undertaking to the JSC.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3693

Moved: Cr Ryan
Seconded: Cr Proud

That Council:

- 1. Provide an Undertaking to the Joint Standing Committee on Delegated Legislation that it will include the following amendments next time the local law is amended:**
 - (a) delete the words 'Public Health' after 'Chief Health Officer throughout the local law.**
 - (b) Amend clause 3.3.3 by deleting 'Executive Director Public Health' and replace with 'Chief Health Officer'**
- 2. Until the *Shire of Northam Health Local Law 2008* is amended in accordance with Undertaking 1.**
 - (a) The Shire will not enforce the above sections of the Amendment Local Law as stipulated in undertaking 1.**
 - (b) Where the local law is made publicly available, whether in hard copy or electronic form ensure that it is accompanied by a copy of these undertakings.**

CARRIED 9/0

Cr C L Davidson declared an "Indirect Financial" interest in item 12.4.5 - Telecommunications Lease of 15 Wood Drive, Northam as his wife currently works in the telecommunications industry. This item may or may not have an impact.

Cr C L Davidson left the meeting at 7:06pm.

12.4.5 Telecommunications Lease of 15 Wood Drive, Northam

Address:	15 Wood Drive, Northam
Owner:	Northam Country Club Inc
Applicant:	Australian Government Solicitors
File Reference:	A11234
Reporting Officer:	Cheryl Greenough Coordinator Governance/Administration
Responsible Officer:	Colin Young Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to approve the placing of the common seal onto the Mortgagee's Consent to Lease.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

On 18 March 2015 Council made the decision to approve an application for a telecommunications tower to be installed at 15 Wood Drive Northam. As the Northam Country Club Inc had obtained a loan from the Shire, it was necessary for the Shire to sign a Letter of Consent to lease.

Cornwall Stodart Lawyers from Melbourne, commenced a lease agreement and asked the Shire to sign the Letter of Consent to a lease agreement. As Cornwall Stodart did not require the Common Seal to be applied, the CEO was able to sign the document in accordance with his delegated authority A01.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance and Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objectives: Provide outstanding customer service;
Ensure robust financial management;
Implement systems and processes which deliver outcomes for our community; and
Improve community access to information to ensure they are able to be informed of our activities.

Financial / Resource Implications

Nil.

Legislative Compliance

S9.49A(2)(3)&(4) *Local Government Act 1995*.

Delegated Authority A01

The Chief Executive Officer is delegated authority to;

- Affix the common seal of the Shire of Northam to any document which has been authorised by Council either specifically or generally.
- Sign documents on behalf of the local government.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Nil.

Risk Implications

- Reputational – Low
 - No risk associated.
- Financial - Low
 - There is no cost to the Shire
- Compliance - Moderate
 - The Shire would need to comply with the Act and the Delegated Authority Register.
- Legal – Moderate
 - The Shire would need to comply with the Act and the Delegated Authority Register.

OFFICER'S COMMENT

The lease agreement has expired, the Australian Government Solicitors who are now handling the matter are wishing to renew the lease, they are requesting that the Shire place the Common Seal on the Letter of Consent.

Delegation F06 provides the CEO the ability to place the seal on leases of no greater than five (5) years, as the lease is for a period over ten (10) years with a ten (10) year extension the matter must be brought to Council for authorisation.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3694

Moved: Cr Pollard

Seconded: Cr Proud

That Council authorise the Chief Executive Officer and the Shire President to apply the Common Seal to the Mortgagee Consent to Lease for a portion of 15 Wood Drive Northam.

CARRIED 9/0

Cr Davidson returned to the meeting at 7:07pm.

12.4.6 Fees and Charges 2019/20 Adoption

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	8.2.8.1
Reporting Officer:	Zoe Macdonald Accountant
Responsible Officer:	Colin Young Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Absolute Majority
Press release to be issued:	No

BRIEF

For the Council to consider the schedule of fees and charges for the 2019/20 financial year.

ATTACHMENTS

Attachment 1: Schedule of Fees and Charges 2019/20.

BACKGROUND / DETAILS

Council has adopted the annual schedule of fees and charges separately from the budget document in the past to enable more time to consider each proposed charge for the forthcoming year.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Financial / Resource Implications

Changes to proposed fees and charges will have an impact on the revenue collected for 2019/20. Anticipated revenue for each individual account will be fully disclosed upon budget adoption.

As required by section 6.17 of the act, the following was taken into account in determining the amount of a fee or charge for a service;

- (a) the cost to the local government of providing the service or goods;
- (b) the importance of the service or goods to the community; and
- (c) the price at which the service or goods could be provided by an alternative provider.

Legislative Compliance

Section 6.16 to 6.19 of the WA Local Government Act (1995) governs the imposition of fees and charges.

Many of the fees and charges listed on the attachment are statutory charges and cannot be modified by the Council. They are included on the list to provide readers of the final budget document with a complete list of charges which the Council may levy, and may be subject to change.

Policy Implications

Nil.

Stakeholder Engagement / Consultation

Council staff.

Risk Implications

- Reputational – Low
 - If fees are not considered fair and equitable members of the community may develop a poor opinion of Council
- Financial - Nil
- Compliance - Low
 - The *Local Government Act 1995* has been adhered to during the setting of fees and charges.
- Legal – Nil

OFFICER'S COMMENT

It is recommended that fees are increased on average by the previous 12 months Perth CPI figure which is 1.1% where applicable. Fees were also assessed to attain whether or not they reflected the true Council expenditure associated with the revenue, as such some remained unchanged and some increased beyond the CPI increase to reflect the current cost to Council.

Standpipe water charges have significantly increased in line with the proposed charges from the Water Corporation for all standpipes in the Shire, with the rates now varying between standpipes. The increase in service charges and the cost of water usage is reflected in the new charge per kilolitre for commercial standpipes available to the general public. The fee also incorporates maintenance expenditure for the annual plumbing inspection, swipe card annual licence fees and general maintenance. The new fees per location are as follows;

Wundowie Standpipe	\$3.35 per kilolitre
Bakers Hill Standpipe	\$9.16 per kilolitre
Clackline Standpipe	\$7.27 per kilolitre
Northam Standpipe	\$9.16 per kilolitre

The availability of water through the card system is currently charged as a bond amount of \$50 per card. It is proposed that this amount will become a fee for service, which on return of the card will be refunded to the card holder. The refund applies to existing cardholders on return of the card to the Shire Administration Office.

The additional \$5 charge for the 240l bin charge will be applied to both the commercial and residential rubbish removal service charge on budget adoption, this was endorsed by Council at the 17 April 2019 Council Meeting C.3630.

In relation to the swimming pool fees and charges, staff are recommending that these remain consistent with the 2018/19 fees and charges. A specific, more detailed report will be presented to Council in the coming months taking into account the opening of the new Northam Aquatic Facility.

In relation to Outdoor Eating Facilities/Alfresco Dining on Public Places Licence, staff have recommended that these be reduced to \$1. An integral part of the Councils CBD Connectivity strategy is encouraging outdoor dining/eating. Council staff were preparing an item to Council to waive the fees for this year in any case. The reason for leaving them at \$1, is to flag that businesses still need to apply and receive approval, it also provides Council with the opportunity to review them at any time as a current charge.

As part of the fee setting process further analysis was carried out on Kuringal Village during the setting of fees for 2019/20, Kuringal Village rental payments were increased. Single aged care units increased from, \$194 to \$202 and Double from \$249 to \$258. This was based on the recommendations from the Department of Housing during a contract review with staff in 2017 as per the extract presented below;

Fixed rate, in line with the Section 5(a) of the Joint Venture Agreement which indicates that the rent should "...not exceed 110%, nor be less than 90% of the rent for the time being charged on a rent to income level by Homeswest...." as outlined in the table below:

Aged Pensioner Unit	<i>Public Housing 2018/19</i>
2-bedroomed	\$258.00 p/f*
1 bedroomed	\$202.00 p/f*

*fortnightly rent amount

Initially during 2017/18 it was recommended to increase the rental charge to the minimum of the range (90%), then increasing over the next 3 years at approximately 3.5% per year with the aim of by the 3rd year being equal to the rates charged by the Department of Housing (100%). As such single units have increased to \$202 and double units to \$258, The Department of Housing charge structure has changed to being based on 25% of gross assessable income. The following table represents Council's budgeted subsidy for the 2019/20 financial year;

Kuringal village 2018/19	
Budgeted Profit & Loss	
	Total
Revenue	\$44,000
Operating Expenditure	-\$65,372
Capital Expenditure	NIL
Less Non-Cash Items	\$30,419
Transfer to Reserve	-5,000
Total Profit Excluding non – cash expenditure	\$4,047

The charge for rural Numbering has been removed, staff have reassessed this charge and believe that having the numbering in place is a community benefit not an individual benefit.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3695

Moved: Cr Pollard

Seconded: Cr Williams

That Council adopts the attached schedule of fees and charges 2019/20 as presented in Attachment 1.

**CARRIED 9/0
 BY ABSOLUTE MAJORITY**

Attachment 1
SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
GENERAL PURPOSE FUNDING						
Rates						
Calculated Rate-in-Dollar (¢) Charge						
GRV - Townsites and Other Areas within Old Shire Boundaries	Council	OOS	Adopted Budget	9.7975 cents in the \$		03013003
GRV - Townsites Commercial, Industrial, Community	Council	OOS	Adopted Budget	10.7376 cents in the \$		03013003
Unimproved Value Area:						
Agricultural Local	Council	OOS	Adopted Budget	0.6072 cents in the \$		03013003
Agricultural Regional	Council	OOS	Adopted Budget	0.5099 cents in the \$		03013003
Small Rural Landholdings	Council	OOS	Adopted Budget	0.7558 cents in the \$		03013003
Minimum Rate:						
A minimum rate of per assessment is applied to areas throughout the Shire of Northam.	Council	OOS	Adopted Budget	\$923.00		03013003
Penalty:						
A penalty of 11% is applied where the instalment option has not been selected by the ratepayer and payment has not been received within 35 days of the date of the rate notice being issued or where an instalment remains unpaid. (FM Reg 19A)	Council	Input Taxed	11%	11%		03013033
Rates by Instalment:						
Administration Fee - per instalment (FM Reg 67)	Statutory	OOS	\$10.00	\$10.00		03013053
Interest Charge (FM Reg 68)	Statutory	Input Taxed	5.50%	5.50%		03013043
ADMINISTRATION						
(i) Copies of Agendas / Minutes - Annually	Council	OOS	\$148 + \$11.00 postage	\$147 + \$11.00 postage		04053033
(ii) Copies of Agendas / Minutes - Monthly (per set)	Council	OOS	\$20.00 + \$11.00 postage	\$19.00 + \$11.00 postage		04053033
(iii) Rates Enquiry Fees Combined Rates Enquiry/Zoning/Orders	Council	OOS	\$97.00	\$97.00		03013063
	Council	OOS	\$152.00	\$152.00		03013063
(iv) Dishonoured Cheque Fee	Council	Yes	\$15.00	\$15.00		04053033
(v) Photocopying - Black & White	Council	Yes	25c per A4 page *	25c per A4 page *		04053033
	Council	Yes	\$1.10 per A3 page *	\$1.10 per A3 page *		04053033
(v) Photocopying - Colour	Council	Yes	\$1.10 per A4 page *	\$1.10 per A4 page *		04053033
	Council	Yes	\$3.30 per A3 page *	\$3.30 per A3 page *		04053033
(v) Photocopying - Use of own paper	Council	Yes	\$0.20 cents per page *	\$0.20 cents per page *		04053033
(vi) Electoral Rolls	Council	OOS	\$34.00	\$33.00		04053033
(vii) GIS Maps	Council	Yes	\$1.40 per A4 page *	\$1.40 per A4 page *		04053033
(viii) Property Listing - Hard Copy	Council	OOS	\$107.00	\$106.00		04053033
(ix) Property Listing - USB	Council	OOS	\$113.00	\$112.00		04053033
Access to Council Documents						
The following documents are available for public inspection at the Council Office, free of charge. Members of the public may purchase copies of these documents and the charges are shown.						
- Council Agenda	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Council Minutes	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Policy Manual	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Annual Financial Statements	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Annual Report	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Council Local Laws	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Planning Applications (By Consent)	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Planning Application Register	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Building Application Register	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Register of Elected Members Allow & Benefits	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
- Register of Employees Sal/Wages & Benefits	Council	OOS	\$0.25 cents each page	\$0.25 cents each page		04053033
Elections						
(i) Local Government Elections - Nomination Fee (Elections Reg 26)	Statutory	OOS	As per regulations	As per regulations		TRUST - TYPE 4

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
ADMINISTRATION continued						
Freedom of Information Charges (set by Schedule 1 of the FOI Regulations 1993)						
(i)	Application fee	Statutory	OOS	\$30.00	\$30.00	04053023
(ii)	Hourly charge to deal with application	Statutory	OOS	\$30.00	\$30.00	04053023
(iii)	Photocopying	Statutory	OOS	20c copy	20c copy	04053023
(iv)	Advance deposits	Statutory	OOS	25%	25%	04053023
(v)	A further advance deposit which may be required by an agency under Section 18 (4) of the Act, expressed as a percentage of estimated charges, will be payable in excess of the application fee	- - - Statutory	- - - OOS	- - - 75%	- - - 75%	- - - 04053023
LAW, ORDER AND PUBLIC SAFETY						
Fire Control						
(i)	Fire Prevention - Fines & Penalties	Statutory	OOS	Set by Regulation	Set by Regulation	05063003
(ii)	Recovery/Admin fee	Statutory	OOS	\$15.00 per infringement	\$15.00 per infringement	05063003
(iii)	Fines Enforcement Register					
	- Final Demand	Statutory	OOS	\$19.90 (Set by Regulation)	\$19.90 (Set by Regulation)	05063003
	- Enforcement Certificate	Statutory	OOS	\$16.95 (Set by Regulation)	\$16.95 (Set by Regulation)	05063003
	- Registration of Infringement Notice	Statutory	OOS	\$63.50 (Set by Regulation)	\$63.50 (Set by Regulation)	05063003
	- Notice of Intention to enforce Licence Suspension Order	Statutory	OOS	\$39.10 (Set by Regulation)	\$39.10 (Set by Regulation)	05063003
(iv)	Fire Breaks Installation	Council	Yes	Cost recovery *	Cost recovery *	05063053
Water Charges						
(i)	Wundowie Standpipe	Council	GST Free	\$3.35 Per Kilolitre		05063043
(ii)	Bakers Hill Standpipe	Council	GST Free	\$9.16 Per Kilolitre		05063043
(iii)	Clackline Standpipe	Council	GST Free	\$7.27 Per Kilolitre		05063043
(iv)	Northam Standpipe	Council	GST Free	\$7.27 Per Kilolitre		05063043
(v)	Grass Valley Standpipe	Council	GST Free	\$9.16 Per Kilolitre		05063043
(vi)	Minimum charge for water taken from standpipes	Council	GST Free	\$20.50	\$12.00	05063043
Gate Permit						
		Council	-	\$32.00 pa	\$29.00 pa	05073063
Rural Road Numbering						
		Council	Yes	No charge	\$98.00 *	05083063
Animal Control						
(i)	Replacement Dog Tags	Council	Yes	\$3.00 each	\$3.00 each	05073003
(ii)	Registration Fees - Dogs					
	- Sterilised Dog	Statutory	OOS	\$20.00 for 1 year	\$20.00 for 1 year	05073003
		Statutory	OOS	\$42.50 for 3 years	\$42.50 for 3 years	05073003
		Statutory	OOS	\$100 for lifetime	\$100 for lifetime	05073003
	- Unsterilised Dog/ Dangerous Dog	Statutory	OOS	\$50.00 for 1 year	\$50.00 for 1 year	05073003
		Statutory	OOS	\$120.00 for 3 years	\$120.00 for 3 years	05073003
		Statutory	OOS	\$250 for lifetime	\$250 for lifetime	05073003
		Statutory	OOS	25% of registration fee	25% of registration fee	05073003
	- Working Dog (Definition of WORKING DOG is dog used for droving or tending of stock)					
	Dogs kept in an approved kennel establishment	Statutory	OOS	\$200 per establishment annually	\$200 per establishment	05073033
(iii)	Dangerous dog declaration administration fee	Council	OOS	\$110	\$110	05073033
	FAILURE TO REGISTER A DOG MAY RESULT IN A \$200.00 PENALTY UNDER THE DOG ACT 1976 NB: New legislation for Seniors does not apply to dog registration fees.					
	Pension Card Holders (Regulation 4(2))	Council	OOS	50% of fee	50% of fee	05073003
	- Definition of PENSIONER for concessional purposes is a person issued with a Pensioner Health Benefit Card as follows:					
	- Aged Pension					
	- Invalid Pension					
	- Widowed Pension					
	- Supporting Parents Pension					
	- Carer's Pension					
LAW, ORDER AND PUBLIC SAFETY Continued						

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
Animal Control Continued						
(i)	Replacement Cat Tags	Council	Yes	\$3.00 each	\$3.00 each	05073103
	Registration Fees - Cats	Statutory	OOS	\$20.00 for 1 year	\$20.00 for 1 year	05073103
	- Pensioners	Statutory	OOS	\$42.50 for 3 years	\$42.50 for 3 years	05073103
	- Pensioners	Statutory	OOS	\$21.25 for 3 years	\$21.25 for 3 years	05073103
	- Pensioners	Statutory	OOS	\$100.00 for lifetime	\$100.00 for lifetime	05073103
	Registration after 31 May in any year, for that registration year	Statutory	OOS	\$50.00 for lifetime	\$50.00 for lifetime	05073103
	Annual Application for approval or renewal of approval to breed cats	Statutory	OOS	50% of fee otherwise payable	50% of fee otherwise payable	05073103
		Statutory	OOS	\$100.00 per cat	\$105.00 per cat	05073103
(ii)	Licence Fees - Cats	Council	Yes	\$70.00*	\$70.00*	05073053
	- Permit to keep 3 to 4 cats (Note: Council Approval Required)	Council	OOS	\$64.00	\$64.00	05073053
	- Cattery Permit Licence to keep 5 or more cats p.a.	Statutory	OOS	\$200 per establishment	\$200 per establishment	05073053
	- Cats kept in an approved kennel establishment	Council	Yes	\$25.00*	\$25.00*	05073053
	- Voluntary surrender of Cat fee	Statutory	OOS	Set by Regulation	Set by Regulation	05073013
(iii)	Fines & Penalties - Dogs & Cats	Council	OOS	\$22.00 per infringement	\$22.00 per infringement	05073013
(iv)	Recovery/Admin fee - Dogs & Cats	Statutory	OOS	\$18.50 (Set by Regulation)	\$18.50 (Set by Regulation)	05073013
(v)	Fines Enforcement	Statutory	OOS	\$15.75 (Set by Regulation)	\$15.75 (Set by Regulation)	05073013
	Issuing Final Demand	Statutory	OOS	\$59.00 (Set by Regulation)	\$59.00 (Set by Regulation)	05073013
	Preparing Enforcement Certificate	Statutory	OOS	\$18.50 (Set by Regulation)	\$18.50 (Set by Regulation)	05073013
	Registration of Infringement Notice	Statutory	OOS	\$15.75 (Set by Regulation)	\$15.75 (Set by Regulation)	05073013
(vi)	Annual Kennel Licence - Bulk Kennel Licence (>6 dogs or >6 cats or >6 cats/dogs) per establishment	Statutory	OOS	\$200.00	\$200.00	05073033
(vii)	Call Out Fee - Pound Release etc	Council	Yes	\$208.00 * (3hrs or part thereof)	\$207.00 * (3hrs or part thereof)	05073023
		Council	Yes	\$84.00* (thereafter)	\$83.00* (thereafter)	05073023
(viii)	Processing of 3-6 Dog Application Fee	Council	Yes	\$72.00*	\$71.00*	05073013
(ix)	Transfer Kennel Licence - Bulk Kennel Licence (>6 dogs or >6 cats or >6 cats/dogscats)	Council	Yes	\$72.00*	\$71.00*	05073033
Impounding - Ranger Fees						
(i)	Impounding of rams, wethers, ewes, lambs, goats (After 6.00 am but before 6.00 pm)	Council	OOS	\$130.00	\$130.00	05073023
	- 1 - 5 animals	Council	OOS	\$165.00	\$165.00	05073023
	- 6 - 10 animals	Council	OOS	\$210.00	\$210.00	05073023
	- over 10 animals	Council	OOS	\$210.00	\$210.00	05073023
(ii)	Impounding of rams, wethers, ewes, lambs, goats (After 6.00 pm but before 6.00 am)	Council	OOS	\$220.00	\$220.00	05073023
	- 1 - 5 animals	Council	OOS	\$280.00	\$280.00	05073023
	- 6 - 10 animals	Council	OOS	\$360.00	\$360.00	05073023
	- over 10 animals	Council	OOS	\$360.00	\$360.00	05073023
(iii)	Impounding of horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (After 6.00 am but before 6.00 pm)	Council	OOS	\$140.00	\$140.00	05073023
	- First Animal	Council	OOS	\$85.00	\$84.00	05073023
	Initial charge same irrespective of impounding's	Council	OOS	\$63.00	\$62.00	05073023
	- next 2 to 5 animals	Council	OOS	\$44.00	\$43.00	05073023
	- next 6 to 10 animals	Council	OOS	\$44.00	\$43.00	05073023
	- over 10 animals	Council	OOS	\$44.00	\$43.00	05073023
(iv)	Impounding of horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (After 6.00 pm but before 6.00 am)	Council	OOS	\$210.00	\$210.00	05073023
	- First Animal	Council	OOS	\$133.00	\$132.00	05073023
	Initial charge same irrespective of impounding's	Council	OOS	\$75.00	\$75.00	05073023
	- next 2 to 5 animals	Council	OOS	\$75.00	\$75.00	05073023
	- next 6 to 10 animals	Council	OOS	\$75.00	\$75.00	05073023
	- over 10 animals	Council	OOS	\$75.00	\$75.00	05073023
				\$61.00	\$60.00	05073023

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
		OOS =			
		Yes =			
LAW, ORDER AND PUBLIC SAFETY Continued					
Animal Control Continued					
TABLE OF POUNDAGE FEES FOR ANIMALS					
(v)	IMPOUNDED				
	- Rams, wethers, ewes, lambs, goats (First 24 hours or part)	Council	OOS \$7.00	\$7.00	05073023
	- Rams, wethers, ewes, lambs, goats (Subsequent each 24 hours or part)	Council	OOS \$6.00	\$6.00	05073023
	- Horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (First 24 hours or part)	Council	OOS \$16.50	\$16.00	05073023
	- Horses, mules, asses, camels, bulls, boars, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves or pigs (Subsequent each 24 hours or part)	Council	OOS \$16.50	\$16.00	05073023
(vi)	Cat Impound Fees				
	- Impounding/Release fees	Council	OOS \$116.00	\$116.00	05073023
	- Sustainance Fee per day - per cat	Council	OOS \$10.00	\$10.00	05073023
(vii)	Cat/Possum Trap Hire deposit bond	Council	OOS \$100.00	\$100.00	TRUST
(viii)	Cat/Possum Trap Hire Fee	Council	Yes \$6.00* per week	\$6.00* per week	05073043
(ix)	Cat sterilisation voucher (depending on availability)	Council	Yes \$50.00	\$50.00	05073043
(x)	Dog Impound Fees				
	- Impounding/Release fees	Council	Yes \$116.00	\$116.00	05073023
(xi)	- Sustainance Fee per day - per dog	Council	OOS \$10.00	\$10.00	05073023
(xii)	Voluntary surrender and or destruction/disposal of dog	Council	Yes \$26.00*	\$26.00*	05073023
(xiii)	Table of Sustainance Charges of Animals Impounded				
	- Rams, wethers, ewes, lambs, goats and pigs horses, camels, oxen, bulls, cows, steers, and heifers per day, per animal.	Council	OOS \$35.00 daily/per animal	\$35.00 daily/per animal	05073023
Vehicle Impound Fees					
(i)	Ranger Fee	Council	OOS \$143.00	\$142.00	05083083
(ii)	Towing expenses as per service	Council	OOS Cost Recovery	Cost Recovery	05083083
(iii)	Per day impound fee	Council	OOS \$16.50	\$16.00	05083083
Shopping Trolleys					
(i)	Trolley to Release	Council	Yes \$25.00*	\$25.00*	05083083
(ii)	Day in Pound	Council	Yes \$10.00*	\$10.00*	05083083
(iii)	Admin Fee	Council	Yes \$25.00*	\$25.00*	05083083
HEALTH					

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
		OOS = Yes =			
Health Inspection & Licence Fees					
i)	Food Business				
	Notification (fees set by Food Act 2008)				
	- Exempt* (i) - Charitable	Council	OOS	No Fee	
	- Exempt* (ii) - Pre-packaged	Council	OOS	No Fee	07143003
	- All Others (except Food Stalls at events and markets are exempt from fees - notification form and registration still required)	Council	OOS	\$60.00 per application	07143003
	Registration				
	- Low Risk ***	Council	OOS	\$117.00 pa	07143003
	- Medium Risk***	Council	OOS	\$208.00 pa	07143003
	- High Risk***	Council	OOS	\$290.00 pa	07143003
	Application				
	- Establish New Food Business Premises (other than supermarket)	Council	OOS	\$233.00 per application	07143003
	- Establish New Supermarket Premises	Council	OOS	\$1,161.00 per application	07143003
	- Mobile Food Vendor	Council	OOS	\$180.00 per application	07143003
	- Alter Existing Food Business Premises (other than supermarket)	Council	OOS	\$180.00 per application	07143003
	- Alter Existing Supermarket Premises	Council	OOS	\$940.00 per application	07143003
	*Exempt Food Business is a Food Business:-				
	i) in which 100% of profits go for community or charitable causes, staff or contractors are not paid and the food is cooked and presented for immediate consumption or is not potentially hazardous food.				
	ii) that sell only pre-packaged non-potentially hazardous food (eg:newsagents selling pre-packaged confectionary or hairdressers serving tea/coffee in connection with another service).				
	*** Risk rating as per Classification for Temporary or Mobile Food Businesses assessed by Shire's Health Services.				
	Food Business Accreditation and Auditing				
	- Application for Food Safety Program Accreditation (Shire Northam Health Department Auditor)	Council	OOS	\$345.00 per application	07143003
	- Application for Food Safety Program Accreditation (applicants provides written advice from an approved third party auditor)	Council	OOS	\$118.00 per application	07143003
	- Application for Amendment to an Accredited Food Safety Program	Council	OOS	\$118.00 per application	07143003
	- Consideration of Subsequent Additional Written Advice	Council	OOS	\$56.00 per application	07143003
	Animal Food Processing Premises/ Retail Pet Meat Shops				
	- Notification Fee (fees set by Food Act 2008)	Council	OOS	\$65.00 per application	07143003
iii)	Outdoor Eating Facilities/Alfresco Dining on Public Places Licence	Council	OOS	\$1.00 per application	07143003
iv)	Stables				
	- Stable Licence	Council	OOS	\$56.00 pa	07143003
v)	Morgue / Mortuary				
	- Morgue Licence	Council	OOS	\$56.00 pa	07143003
vi)	Lodging House				
	- Lodging House Licence	Council	OOS	\$117.00 pa	07143003
vii)	Caravan Parks and Camping Grounds				
	Application				
	- Application Fee	Statutory	OOS	\$200.00 per application #	07143003
	Licence				
	- Annual fee or multiplication of site prices below (which ever is greater)	Statutory	OOS	\$200.00 per annum #	07143003
	- Long Stay Sites	Statutory	OOS	\$6.00 per site #	07143003
	- Short Stay Sites and Sites in Transit	Statutory	OOS	\$6.00 per site #	07143003
	- Camp Sites	Statutory	OOS	\$3.00 per site #	07143003
	- Overflow	Statutory	OOS	\$1.50 per site #	07143003
	- Licence Renewal After Expiry	Statutory	OOS	20 per application #	07143003
	- Temporary Licence - Pro-rata of application fee with minimum	Statutory	OOS	\$100.00 per application #	07143003
	- Transfer of Licence	Statutory	OOS	\$100.00 per application #	07143003
	#Fees are set by the Caravan Parks and Camping Grounds Regulations 1997.				
HEALTH (continued)					

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
(viii)	Temporary Accommodation - Application Temporary Accommodation (up to 12 Consecutive Months)	Statutory	Yes	\$182.00 per application	\$182.00 per application	
(ix)	Offensive Trades - Tannery Licence - Piggery Licence - Slaughterhouse Licence - Knackery Licence - Laundry/ Drycleaning Establishment Licence - Bone Mill Licence - Blood Drying - Any other Offensive Trade Licence not specified in regulations #Fees are set under the Health (Offensive Trades Fees) Regulations 1997	Statutory Statutory Statutory Statutory Statutory Statutory Statutory Statutory	OOS OOS OOS OOS OOS OOS OOS OOS	\$298.00 pa # \$298.00 pa # \$298.00 pa # \$298.00 pa # \$147.00 pa # \$171.00 pa # \$171.00 pa # \$298.00 pa #	\$298.00 pa # \$298.00 pa # \$298.00 pa # \$298.00 pa # \$147.00 pa # \$171.00 pa # \$171.00 pa # \$298.00 pa #	07143003 07143003 07143003 07143003 07143003 07143003 07143003 07143003
(x)	Stallholders Application - Application Not- for-Profit / Charitable Organisations* - Application for Stallholders (other than above) - Public Liability Cover Permit- (includes Food Stallholders) - Daily (1 day-includes Food Stallholders) - Weekly (7 consecutive days-includes Food Stallholders) - Monthly (30 consecutive days-includes Food Stallholders) - Annual (365 consecutive days-includes Food Stallholders) - Charitable & Not-for-Profit Organisations (includes Food Stalls) Blanket Stallholders for Single Event (group permit application with one single fee for multiple stalls at a single event) Blanket Stallholders for Recurring Approved Markets*** (group permit application with one single fee for multiple nominated market days) * not-for-profit organisations are those in which 100% of profits are for community or charitable causes and staff or contractors are not paid. ** food stallholders other than 'Exempted Food Businesses' are required to have a current "Food Business Registration Certificate". *** Northam Lions Club Inc, Northam Farmers Market	Council Council Council Council Council Council Council Council Council Council	OOS OOS OOS OOS OOS OOS OOS OOS OOS OOS	No Fee \$36.00 per application \$12.00 per stall/per day \$26.00 per stall per day \$144.00 per stall per week \$257.00 per stall per month \$1,225.00 per stall per pa No Fee (Permit still required) \$162.00 per application per event \$162.00 per application per annum	No Fee \$36.00 per application \$12.00 per stall/per day \$26.00 per stall per day \$143.00 per stall per week \$255.00 per stall per month \$1,220.00 per stall per pa No Fee (Permit still required) \$160.00 per application per event \$160.00 per application per annum	7143003 07143003 07143003 07143003 07143003 07143003 07143003 07143003

HEALTH continued

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
xi)	Street Trader (Trader) Application - Application Not- for-Profit / Charitable Organisations* - Application <u>Food</u> Traders ** - Application all other than the above Traders Permit (includes Food Stallholders) - Daily (1 day) - Weekly (7 consecutive days) - Monthly (30 consecutive days) - Annual (365 consecutive days) *not-for-profit organisations are those in which 100% of profits are for community or charitable causes and staff or contractors are not paid. ** food street traders other than 'Exempted Food Businesses' are required to have a current "Food Business Registration Certificate".	Council Council Council Council Council Council Council	OOS OOS OOS OOS OOS OOS OOS	No Fee \$37.00 per application \$37.00 per application \$26.00 per day \$144.00 per week \$257.00 per month \$1,225.00 per pa	No Fee \$36.00 per application \$36.00 per application \$26.00 per day \$143.00 per week \$255.00 per month \$1,220.00 per pa	07143003 07143003 07143003 07143003 07143003 07143003 07143003
(xii)	Street Entertainers (Busker) Application - Application Fee (applies to all Street Entertainers applications) Permit - Daily (1 day) - Weekly (7 consecutive days) - Monthly (30 consecutive days) - Annual (365 consecutive days)	Council Council Council Council Council	OOS OOS OOS OOS OOS	No Charge \$26.00 per day \$144.00 per week \$257.00 per month \$1,225.00 per pa	No Charge \$26.00 per day \$143.00 per week \$255.00 per month \$1,220.00 per pa	07143003 07143003 07143003 07143003 07143003
(xiii)	Sign Licence Permit - Portable Signs on Thoroughfares	Council	OOS	\$36.00 per annum	\$36.00 per annum	07143003
(xiv)	Effluent Disposal - Application and Permit to Use	Statutory	OOS	\$236.00 per application #	\$236.00 per application #	10273013
(xv)	#Fees are set under the Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974. Public Building/Events - Assessment - Public Building/ Event - Low/Medium Risk - Assessment - Public Building/ Event - High Risk - Assessment - Alteration to Existing Public Building #Fees are based on the Health (Public Building) Regulations 1993.	Statutory Statutory Statutory	OOS OOS OOS	\$154.00 per application # \$871.00 (Max) per application # \$102.00 per application #	\$154.00 per application # \$871.00 (Max) per application # \$102.00 per application #	07143003 07143003 07143003
(xvi)	Environmental Health Service Provision - Compliance / Administration - Other Local Governments	Statutory Statutory	Yes Yes	\$125.00* per hour # \$125.00* per hour #	\$125.00* per hour # \$125.00* per hour #	07143013 07143013
(xvii)	Liquor Licencing / Gaming & Wagering - Section 39 Request - Section 55 Request	Council Council	OOS OOS	\$57.00 per application \$57.00 per application	\$56.00 per application \$56.00 per application	07143003 07143003

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
		OOS = Yes =			
WELFARE					
Killara					
(a) Fees set in accordance with HACC guidelines					
Client attendance fees					
Level one: a pension income only or an annual income of up to \$50,000 (single) or up to \$80,000 (couple)	Council	OOS	Day Care \$8.00 per service day centre Respite \$8.00 per service Social Support \$8.00 per service	Day Care \$8.00 per service day centre Respite \$8.00 per service Social Support \$8.00 per service	08171033 - HACC 08173033 - CHSP
Level two: Non pensioner - an annual income more than \$50,001 (single) or more than \$80,001 (couple)	Council	OOS	Fee cap \$64.00 pw Day Care \$15.00 per service Day Day centre Respite \$15.00 per service Social Support \$15.00 per service	Fee cap \$64.00 pw Day Care \$15.00 per service Day Day centre Respite \$15.00 per service Social Support \$15.00 per service	08171033 - HACC 08173033 - CHSP
Client referred from workers compensation, insurance claims, Agency brokerage etc.	Council	Yes	# Fee cap \$154.00 pw Fee is full cost recovery*	# Fee cap \$154.00 pw Fee is full cost recovery*	08171033 - HACC 08173033 - CHSP
(b) Fees & Charges for Killara Centre Services					
(i) Meal costs					
Full day (Morning Tea & Lunch)	Council	OOS	\$10.00	\$10.00	08171043 - HACC 08173043 - CHSP
Morning Tea only with half day attendance	Council	OOS	\$6.00	\$6.00	08171043 - HACC 08173043 - CHSP
Afternoon Tea & Dinner	Council	OOS	\$11.00	\$11.00	08171043 - HACC 08173043 - CHSP
Breakfast	Council	OOS	\$7.00	\$7.00	08171043 - HACC 08173043 - CHSP
(ii) Transportation Fee					
HACC - Centre based day care or group bus/vehicle transport	Council	OOS	\$3.00 per one way trip	\$3.00 per one way trip	08171073 - HACC 08173053 - CHSP
Up to 10 kms	Council	OOS	\$5.00 per one way trip	\$5.00 per one way trip	08171073 - HACC 08173053 - CHSP
WELFARE continued					

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
		OOS = Yes =			
11 kms to 30 kms	Council	OOS	\$8.00 per one way trip	\$8.00 per one way trip	08171073 - HACC 08173053 - HSCP
31 kms to 60 kms	Council	OOS	\$10.00 per one way trip	\$10.00 per one way trip	08171073 - HACC 08173053 - HSCP
61 kms to 99 kms	Council	OOS	\$15.00 per one way trip	\$15.00 per one way trip	08171073 - HACC 08173053 - HSCP
Overnight respite or other non HaCC service - full cost recovery	Council	OOS	Full cost Recovery	Full cost Recovery	
(c) Fees for Clients from other Brokers					
(iii) Personal Care and Respite					
Day: 6am - 6pm	Council		\$47.50 per hour	\$47.00 per hour	08173093
Evening: 6pm - 6am	Council		\$48.00 per hour	\$47.00 per hour	08173093
Weekend:	Council		\$52.50 per hour	\$52.00 per hour	08173093
Public Holidays: (Min. 4 hours)	Council		\$53.00 per hour	\$52.00 per hour	08173093
* A minimum of time of 2 hours is provided, however shorter periods can be negotiated under special circumstances					
* A minimum time of 4 hours is required for public holidays					
* 24-hours notice is required in regard to the cancellation of services and a fee may apply if the required notice is not given.					
(iv) Social Support					
Day: 6am - 6pm	Council		\$47.50 per hour	\$47.00 per hour	08173093
Evening: 6pm - 6am	Council		\$48.00 per hour	\$47.00 per hour	08173093
Weekend:	Council		\$52.50 per hour	\$52.00 per hour	08173093
Public Holidays: (Min. 4 hours)	Council		\$53.00 per hour	\$52.00 per hour	08173093
HOUSING					
Kuringal Village Aged Accommodation Units- Wundowie:					
- Single (per fortnight) - Single bedroom Unit	Council	Input Taxed	\$202.00	\$194.00	09243003
- Couple (per fortnight) -Double bedroom Unit	Council	Input Taxed	\$258.00	\$249.00	09243003
Electricity (paid direct to Western Power).					
Water (Shire of Northam invoiced and costs billed to occupants)					09243033

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
COMMUNITY AMENITIES						
Refuse Removal (Sanitation Collection Charges)						
a)	Residential Refuse Removal					
(i)	240L Residential Mobile Garbage Bin - Per Service (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$163.00 per annum (weekly)	10253003
(ii)	240L Residential Mobile Recycling Bin - Per Service (Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$87.00 per annum (fortnightly)	10253113
(iii)	240L Residential Mobile Recycling Bin - Pensioners (Recycling Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$66.00 per annum (fortnightly)	10253113
b)	Commercial Refuse Removal					
(i)	240L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$163.00 per annum (weekly)	10253043
(ii)	240L Commercial Mobile Recycling Bin (Recycling Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$87.00 per annum (fortnightly)	10253113
(iii)	1500L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$1,000.00* per annum (weekly)	10253113
(iv)	1500L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$500.00* per annum (fortnightly)	10253113
(vi)	1500L Commercial Mobile Recycling Bin	Council	OOS	Update on Budget Adoption	\$1100.00* per annum (fortnightly)	10253043
(vii)	3000L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$2000.00* per annum (weekly)	10253043
(viii)	3000L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$1,000.00* per annum (fortnightly)	10253043
(ix)	3000L Commercial Mobile Recycling Bin	Council	OOS	Update on Budget Adoption	\$2200.00* per annum (fortnightly)	10253043
(x)	4500L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$3000.00* per annum (weekly)	10253043
(xi)	4500L Commercial Mobile Garbage Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$1500.00* per annum (fortnightly)	10253043
(xii)	4500L Commercial Mobile Recycling Bin (Compulsory Rubbish Removal Service Charge)	Council	OOS	Update on Budget Adoption	\$3300.00* per annum (fortnightly)	10253043
(xiii)	Additional Once-off Rubbish Collection Services (services on-charged to resident/business)	Council	Yes	At cost	At Cost	10253043
Landfill Site Waste Disposal Charges						
a)	Inkpen Road Landfill Site - Waste Disposal Charges					
(i)	Domestic Waste from the Shire of Northam Residents Cars, Utilities, Vans and Trailers (not exceeding 2.4m x 1.2m x 1.0 m) Tip pass must be produced by any person entitled to the pass	Council	Yes	No Charge (Maximum 10 disposals per year plus unlimited clean green waste disposals) No Pass-Pay As Indicated Below	No Charge (Maximum 10 disposals per year plus unlimited clean green waste disposals) No Pass-Pay As Indicated Below	10253023
(ii)	Domestic Waste from Outside of the Shire of Northam or Volumes of Domestic Waste Exceeding 2.4m x 1.2m 1.0m	Council	Yes	\$63.00 per m ³ \$33.00 Min Charge	\$62.00 per m ³ \$31.00 Min Charge	10253023
(iii)	Commercial/Industrial Waste	Council	Yes	\$63.00 per m ³ \$33.00 Min Charge	\$62.00 per m ³ \$31.00 Min Charge	10253023
(iv)	Environmental Protection Landfill Levy (Mandatory fee applies to all waste received from the metropolitan areas unless exempted under the Environmental Protection Amendment Regulations 2006) #Fees are set under the Environmental Protection Regulations 1987.	Council	Yes	Levy = (Weight X 92%) X \$70 per tonne (\$77.00 inc GST) #	Levy = (Weight X 92%) X \$70 per tonne (\$77.00 inc GST) #	10253103
(v)	Unadulterated Building Rubble (includes brick, concrete, rock, soil, greenwaste) (At the discretion of the gate house attendant)	Council	Yes	\$30.00 per m ³ \$20.00 Min Charge	\$25.00 per m ³ \$20.00 Min Charge	10253023
(vi)	Unadulterated Building Rubble (includes brick, concrete, rock, soil, greenwaste) (Subject to weighbridge certificate being provided)	Council	Yes	\$38.00 per m ³	\$35.00 per tonne	10253023
(vii)	Asbestos (includes digging hole and burial, rounded up to full m ³)	Council	Yes	\$65.00 per m ³	\$62.00 per m ³	10253023
(viii)	Disposal of Animals					
	- Small (cat or dog)	Council	Yes	\$10.00 each	\$10.00 each	10253023
	- Medium (pig, sheep, alpaca, calf, foal, ostrich, emu)	Council	Yes	\$15.00 each	\$15.00 each	10253023
	- Large (cow or horse)	Council	Yes	\$25.00 each	\$25.00 each	10253023
COMMUNITY AMENITIES continued						

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
(ix)	Disposal of Car Bodies	Council	Yes	No Charge	No Charge	10253023
(x)	Tyres					
	- Passenger Tyres	Council	Yes	\$5.00 Per Tyre	\$5.00 Per Tyre	10253023
	- Passenger Tyres with rim	Council	Yes	\$10.00 Per Tyre	\$10.00 Per Tyre	10253023
	- Light truck Tyres	Council	Yes	\$7.00 Per Tyre	\$7.00 Per Tyre	10253023
	- Light truck Tyres with rim	Council	Yes	\$14.00 Per Tyre	\$14.00 Per Tyre	10253023
	- Truck/ Bobcat Tyres	Council	Yes	\$17.00 Per Tyre	\$17.00 Per Tyre	10253023
	- Truck/ Bobcat Tyres with rim	Council	Yes	\$34.00 Per Tyre	\$34.00 Per Tyre	10253023
	- Super Single Tyres	Council	Yes	\$20.00 Per Tyre	\$20.00 Per Tyre	10253023
	- Super Single Tyres with rim	Council	Yes	\$40.00 Per Tyre	\$40.00 Per Tyre	10253023
	- Tractor/ Loader Tyre < 1 metre no rim	Council	Yes	\$150.00 per Tyre	\$150.00 per Tyre	10253023
	- Tractor/ Loader Tyre > 1 metre no rim	Council	Yes	\$200.00 per Tyre	\$200.00 per Tyre	10253023
	- Earthmoving/Other Large Tyres no rims	Council	Yes	Cost of Recycling plus 10% handling & administration fee	Cost of Recycling plus 10% handling & administration fee	10253023
(xi)	Waste Oil					
	- Motor Oil >30 Litres	Council	Yes	\$0.27 Per Litre	\$0.25 Per Litre	10253023
(xii)	Special Burials (including fiber glass insulation, abattoir, clinical and any other waste)	Council	Yes	\$65.00 per m3	\$62.00 per m3	10253023
(xiii)	Commercial/Industrial Waste (Subject to weighbridge certificate being provided)	Council	Yes	\$33.00 Min Charge	\$31.00 Min Charge	10253023
(xiv)	Commercial Recycling Drop-Off	Council	Yes	\$65.00 per m3	\$62.00 per m3	10253023
				\$33.00 Min Charge	\$16.00 Min Charge	
b)	Old Quarry Road Landfill Site - Waste Disposal Charges					
(i)	Domestic Waste from the Shire of Northam Residents Cars, Utilities, Vans and Trailers (not exceeding 2.4m x 1.2m x 1.0 m) Tip pass must be produced by any person entitled to the pass	Council	Yes	No Charge (Maximum 10 disposals per year plus unlimited clean green waste disposals) No Pass-Pay As Indicated Below	No Charge (Maximum 10 disposals per year plus unlimited clean green waste disposals) No Pass-Pay As Indicated Below	10253033
(ii)	Domestic Waste from Outside of the Shire of Northam or Volumes of Domestic Waste Exceeding 2.4m x 1.2m 1.0m	Council	Yes	\$65.00 per m3	\$62.00 per m3	10253013
(iii)	Commercial/Industrial Waste	Council	Yes	\$33.00 Min Charge	\$31.00 Min Charge	10253033
(iv)	Environmental Protection Landfill Levy (Mandatory fee applies to all waste received from the metropolitan areas unless exempted under the Environmental Protection Amendment Regulations 2006)	Council	Yes	\$65.00 per m3	\$62.00 per m3	10253103
(v)	Unadulterated Building Rubble (brick, concrete, rock, soil, greenwaste) (At the discretion of the gate house attendant)	Council	Yes	\$33.00 Min Charge Levy = (Weight X 92%) X \$70.00 per tonne (\$77.00 inc GST)# *	\$31.00 Min Charge Levy = (Weight X 92%) X \$70.00 per tonne (\$77.00 inc GST)# *	10253103
(vi)	Asbestos (includes digging hole and burial, rounded up to full m ³)	Council	Yes	\$38.00 per tonne \$25.00 Min Charge	\$35.00 Per Tonne \$20.00 Min Charge	10253033
(vi)	Asbestos (includes digging hole and burial, rounded up to full m ³)	Council	Yes	\$95.00 Per tonne	\$90.00 Per Tonne	10253033

COMMUNITY AMENITIES continued

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
Landfill Site Waste Disposal Charges continued						
(vii)	Disposal of Animals					
	- Small (cat or dog)	Council	Yes	\$10.00 each	\$10.00 each	10253033
	- Medium (pig, sheep, alpaca, calf, foal, ostrich, emu)	Council	Yes	\$15.00 each	\$15.00 each	10253033
	- Large (cow or horse)	Council	Yes	\$25.00 each	\$25.00 each	10253033
(viii)	Disposal of Car Bodies	Council	Yes	No Charge	No Charge	10253033
(ix)	Tyres					
	- Passenger Tyres	Council	Yes	\$5.00 Per Tyre	\$5.00 Per Tyre	10253033
	- Passenger Tyres with rim			\$10.00 Per Tyre	\$10.00 Per Tyre	
	- Light truck Tyres	Council	Yes	\$7.00 Per Tyre	\$7.00 Per Tyre	10253033
	- Light truck Tyres with rim			\$14.00 Per Tyre	\$14.00 Per Tyre	
	- Truck/ Bobcat Tyres	Council	Yes	\$17.00 Per Tyre	\$17.00 Per Tyre	10253033
	- Truck/ Bobcat Tyres with rim			\$34.00 Per Tyre	\$34.00 Per Tyre	
	- Super Single Tyres	Council	Yes	\$20.00 Per Tyre	\$20.00 Per Tyre	10253033
	- Super Single Tyres with rim			\$40.00 Per Tyre	\$40.00 Per Tyre	
	- Tractor/ Loader Tyre < 1 metre no rim	Council	Yes	\$150.00 per Tyre	\$150.00 per Tyre	10253033
	- Tractor/ Loader Tyre > 1 metre no rim	Council	Yes	\$200.00 per Tyre	\$200.00 per Tyre	10253033
	- Earthmoving/Other Large Tyres no rims	Council	Yes	Cost of Recycling plus 10% handling & administration fee	Cost of Recycling plus 10% handling & administration fee	10253033
(x)	Waste Oil					
	- Motor Oil >30 Litres	Council	Yes	\$0.27 Per Litre	\$0.25 Per Litre	10253033
(xi)	Special Burials (including fiber glass insulation, clinical and any other waste)	Council	Yes	\$95.00 Per Tonne	\$90.00 Per Tonne	10253033
(xii)	Septage Pond Liquid Waste Disposal	Council	Yes	\$50.00 Min Charge	\$50.00 Min Charge	10263013
(xiii)	Commercial Recycling Drop-Off	Council	Yes	\$0.075 Per Litre	\$0.07 Per Litre	10263013
				\$160.00 per tonne \$16 min charge	\$160.00 per tonne \$16 min charge	10263013
Town Planning						
(i)	Development/Subdivision Contributions					
	Residential Zoned Lot (applicable to Residential Design Codes) 1-5 lots	Council	OOS			10303003
	More than 5 lots	Council	OOS	\$1,515.00 per lot As per endorsed Development Contribution Plan	\$1,500.00 per lot As per endorsed Development Contribution Plan	10303003
	All Other Zone Property	Council				
	1-5 lots	Council	OOS	\$1,010.00 per lot	\$1,000.00 per lot	10303003
	More than 5 lots	Council	OOS	As per endorsed Development Contribution Plan	As per endorsed Development Contribution Plan	10303003
(ii)	Development Applications					
	Determination of development application (other than for an extractive industry) where the estimated cost of development is -					
	- Not more than \$50,000	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009 and if development commenced or carried out twice the amount of the fee payable	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009 and if development commenced or carried out twice the amount of the fee payable	10303003
	- more than \$50,000 but not more than \$500,000	Statutory	OOS	" "	" "	10303003
	- more than \$500,000 but not more than \$2.5 million	Statutory	OOS	" "	" "	10303003
	- more than \$2.5 million but not more than \$5 million	Statutory	OOS	" "	" "	10303003
	- more than \$5 million but not more than \$21.5 million	Statutory	OOS	" "	" "	10303003
	- more than \$21.5 million	Statutory	OOS	" "	" "	10303003
	Determination of development application for an extractive industry	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
	Determining a development application for an extractive industry where the development has commenced or been carried out.	Statutory	OOS	The fee in item 3 plus, by way of penalty, twice that fee.	The fee in item 3 plus, by way of penalty, twice that fee.	10303003
	Request for minor amendment of an approved development under \$500,000 value	Statutory	OOS	\$50.00	\$50.00	10303003
	Request for major amendment to an approved development over \$500,000	Statutory	OOS	50% of regular fee with a minimum of \$103.00	50% of regular fee with a minimum of \$103.00	10303003
	Preliminary comments on proposals prior to formal lodgement.	Council	OOS	\$51.00	\$50.00	10303003
COMMUNITY AMENITIES Continued						

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
(iii)	Variation of Residential Design codes and Shire Local Planning Policy Where the estimated cost of the development is - Not more than \$50,000 - More than \$50,000	Council Council	OOS OOS	\$150.00 \$300.00	\$148.50 \$300.00	10303003 10303003
(iv)	Provision of Subdivision clearance - Up to 5 lots	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
	- 6 to 195 lots	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
	- More than 195 lots	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
(v)	Application for approval of Home occupation / business / cottage industry - Initial Fee	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
	- Renewal Fee	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
(vi)	Application for change of use of for alteration or extension or change of a non-conforming use to which item 1 does not apply	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
(vii)	Issue of Zoning Certificate (Orders/Zone Enquiry)	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
(viii)	Reply to a property settlement questionnaire	Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
(ix)	- (Combined Orders/Zoning/Rates Enquiry) Issue of written planning advice	Statutory Statutory	OOS	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	\$ As per the maximum fee prescribed under the Planning and Development Regulation 2009.	10303003
(x)	Section 40 (Liquor Licensing) request	Council	OOS	\$53.00	\$52.00	10303033
(xi)	Advertising Costs (All applications) - Letters of Consultation - Onsite Sign - Newspaper Advertisement	Council Council Council	Yes Yes Yes	\$137.00 * \$137.00 * Advertising Cost *	\$136.00 * \$136.00 * Advertising Cost *	10303013 10303013 10303013
	Sign Application Signage less than or equal 4m ² Signage greater than 4m ²	Council Council	OOS OOS	\$57.00 \$108.00*	\$56.00 \$106.00*	10303033 10303033

Note: All Town Planning Fees are exclusive of GST unless otherwise indicated

COMMUNITY AMENITIES Continued

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
Town Planning Continued						
(xii)	Relocated House - Bank Bond or Guarantee	Council	OOS	\$31,000.00	\$31,000.00	TRUST TYPE 32
	Publications					
	Scheme Text	Council	OOS	\$52.00	\$52.00	10303033
	Local Planning Strategy	Council	OOS	\$52.00	\$52.00	10303033
	Scheme maps A3	Council	OOS	\$52.00	\$52.00	10303033
	Northam Development Plan	Council	OOS	\$52.00	\$52.00	10303033
	Northam Regional Centre Growth Plan	Council	OOS	\$101.00	\$101.00	10303033
	Town Planning Scheme Amendments					
	Executive Manager, Senior Planning Officer, Planning Officer, Environmental Officer, Administration Officer	Statutory	OOS	\$As per the maximum fee prescribed under the Planning and Development Regulations 2009	\$As per the maximum fee prescribed under the Planning and Development Regulations 2009	10303003
(xiii)	Professional Advice					
	Executive Manager	Council	Yes	\$212.00 per hour *	\$210.00 per hour *	10303003
	Senior Planning Officer	Council	Yes	\$162.00 per hour *	\$160.00 per hour *	10303003
	Planning Officer	Council	Yes	\$116.00 per hour *	\$115.00 per hour *	10303003
	Administration Officer	Council	Yes	\$81.00 per hour *	\$80.00 per hour *	10303003
(xiv)	Extractive Industry Licences					
	Extractive Industry Annual Licence Fee	Council	OOS	\$350.00	\$348.00	13493063
	Application for New/renewal of Extractive Industry Licence Fee	Council	OOS	\$350.00	N/A	13493063
	Extractive Industry Licence BGC Quarry	Council	OOS	\$1,770.00	\$1,755.00	13493063
	Refer to Shire of Northam Extractive Industries Local Law for further details					
Cemetery						
(i)	Fees & Charges - Northam Public Cemetery					
	Grant of Right of Burial					
	- Grant of Right of Burial	Council	Yes	\$138.00*	\$137.00*	10313033
	- Grant of Right of Burial (Reservation/Reissue)	Council	Yes	\$138.00*	\$137.00*	10313033
	- Transfer Grant of Right of Burial	Council	Yes	\$94.00*	\$93.00*	10313033
	- Grant of Right of Placement	Council	Yes	\$94.00*	\$93.00*	10313033
	- Transfer Grant of Right of Placement	Council	Yes	\$65.00*	\$64.00*	10313033
	- Copy of Grant of Right of Burial / Placement	Council	Yes	\$19.00*	\$19.00*	10313033
	Burial Fees: (includes land & diggings)					
	- New Grave Adult Burial	Council	Yes	\$1,045.00*	\$1,035.00*	10313033
	- New Grave Child Burial (under 13 years of age)	Council	Yes	\$826.00*	\$818.00*	10313033
	- New Grave Stillborn	Council	Yes	\$570.00*	\$565.00*	10313033
	- Exhumation Fee	Council	Yes	\$1,450.00*	\$1,439.00*	10313033
	- Reinternment after exhumation Fee	Council	Yes	\$1,045.00*	\$1,035.00*	10313033
	- Reopening of Grave	Council	Yes	\$1,121.00*	\$1,110.00*	10313033
	- Digging Deeper Graves	Council	Yes	\$117.00*	\$116.00*	10313033
	- Oversize Casket	Council	Yes	\$117.00*	\$116.00*	10313033
	Placement of Ashes in Niche Wall:					
	- Single	Council	Yes	\$188.00*	\$187.00*	10313033
	- Double	Council	Yes	\$306.00*	\$303.00*	10313033
	- Plaques	Council	Yes	At Cost & Freight *	At Cost & Freight *	10313033
	Plate Fee per plot	Council	Yes	\$43.00*	\$42.00*	10313063
	Monumental Work Licence	Council	OOS	\$188.00	\$187.00	10313013
	Funeral Directors Licence					
	- Annual Licence	Council	OOS	\$134.00	\$133.00	10313023
	- Single Burial Permit	Council	OOS	\$62.00	\$61.00	10313023
	Lawn Cemetery:					
	- Digging of new Grave	Council	Yes	\$1,480.00*	\$1,465.00*	10313033
	- Reopening of Grave	Council	Yes	\$1,480.00*	\$1,465.00*	10313033
	- Plaques	Council	Yes	At Cost & Freight*	At Cost & Freight*	10313033
	Placement of Ashes in Garden:					
	- Single	Council	Yes	\$186.00*	\$184.00*	10313033
	- Double	Council	Yes	\$306.00*	\$303.00*	10313033
	- Plaques	Council	Yes	At Cost & Freight*	At Cost & Freight*	10313033
	Placement of Ashes in Grave					
	- Per Internment	Council	Yes	\$300.00*	\$298.00*	10313033
	- Plaques	Council	Yes	At Cost & Freight*	At Cost & Freight*	10313033
	Exhumation of Ashes	Council	Yes	\$230.00* for first two hours \$59.00* per hour thereafter	\$228.00* for first two hours \$58.00* per hour thereafter	10313033
	Refer Council's Local Laws Relating to Northam Cemeteries for definition of Grant of Right of Burial					
RECREATION AND CULTURE						

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
		OOS = Yes =			
Ovals and Outdoor Playing Areas					
Playing Fields - Bert Hawke, Jubilee Oval, Henry St, Wundowie & Bakers Hill			As per hire policy	As per hire policy	
Annual Club Fees					
Cricket	Council	Yes	\$3,400.00	\$3,400.00	11343083
Junior Cricket	Council	Yes	\$2,100.00	\$2,100.00	11343083
Hockey	Council	Yes	\$5,500.00	\$5,500.00	11343083
Football junior	Council	Yes	\$2,500.00	\$2,500.00	11343083
Football senior (per team)	Council	Yes	\$7,700.00	\$7,700.00	11343083
Athletics	Council	Yes	\$2,000.00	\$2,000.00	11343083
Casual Hourly Hire	Council	Yes	\$25.00	\$25.00	11343083
- Lights at Additional Cost per hour	Council	Yes	\$16.00 per hour *	\$15.00 per hour *	11343083
- Casual Full Day Hire (over 4 hours includes public toilets & changerooms)	Council	Yes	\$350.00 *	\$350.00 *	11343083
- Casual Half Day Hire (up to 4 hours includes public toilets & changerooms)	Council	Yes	\$200.00 *	\$200.00 *	11343083
Outdoor courts					
- Senior Game (no lights)	Council	Yes	\$13.00 per hour *	\$13.00 per hour *	11343083
- Lights at Additional Cost per hour	Council	Yes	\$4.20 per hour per court *	\$4.00 per hour per court *	11343083
Reserve Camping Fee (overflow facility)	Council	Yes	\$15.00 per night *	\$15.00 per night *	11343083
Showers (SideShow Alley Staff for Ag Show)	Council	Yes	\$4.00 *	\$3.00 *	11343083
Special Events (Circus etc)	Council	Yes	\$768.00 *	\$760.00 *	11343063
Wundowie Oval lighting paid direct by clubs.					
Wundowie Oval annual usage fee Education Department	Council	Yes	\$8,800* plus CPI	\$8,800* plus CPI	11343173
Bonds - Regular Hirings	Council	OOS	Up to \$2,000.00	Up to \$2,000.00	TRUST TYPE 11
Bonds - Special Hirings/Events eg Circus, AVVVA, Pony Club, etc	Council	OOS	Up to \$2,000.00	Up to \$2,000.00	TRUST TYPE 11
Recreation Centre					
Programs					
- Senior Program	Council	Yes	\$7.50	\$7.50	11343143
- Senior Program per player 10 Game Discount	Council	Yes	\$67.50	\$67.50	11343143
- Junior Program	Council	Yes	\$6.50	\$6.50	11343143
- Social Sports Team	Council	Yes	\$45.00	\$45.00	11343143
Team Forfeit Fee	Council	Yes	\$45.00	\$45.00	11343143
Birthdays Parties					
- Basic Party	Council	Yes	\$100.00 for up to 10 children plus \$10.00 per child thereafter*	\$100.00 for up to 10 children plus \$10.00 per child thereafter*	11343143
- Deluxe Party	Council	Yes	\$160.00 for up to 10 children plus \$16.00 per child thereafter*	\$160.00 for up to 10 children plus \$16.00 per child thereafter*	11343143
- Premium Party	Council	Yes	\$220.00 for up to 10 children plus \$22.00 per child thereafter*	\$220.00 for up to 10 children plus \$22.00 per child thereafter*	11343143
Facilities					
- Activity Rooms 1,2 and 3 - for Community Organisations (individually)	Council	Yes	\$30.00 per hour* \$210.00 per day*	\$30.00 per hour* \$210.00 per day*	11343083
- Activity Rooms 1,2 and 3 - for Commercial Organisations (individually)	Council	Yes	\$45.00 per hour* \$315.00 per day*	\$45.00 per hour* \$315.00 per day*	11343083
- Activity Rooms 1 and 2 - hired concurrently - for Community Organisations	Council	Yes	\$45.00 per hour* \$315.00 per day *	\$45.00 per hour* \$315.00 per day *	11343083
- Activity Rooms 1 and 2 - hired concurrently - for Commercial Organisations	Council	Yes	\$94.00 per hour* \$494.00 per day *	\$94.00 per hour* \$494.00 per day *	11343083
- Hospitality Area for Community Organisations	Council	Yes	\$60.00 per hour* \$420.00 per day *	\$60.00 per hour* \$420.00 per day *	11343083
- Hospitality Area for Commercial Organisations	Council	Yes	\$90.00 per hour* \$630.00 per day *	\$90.00 per hour* \$630.00 per day *	11343083
- Kitchen Area for Community Organisations	Council	Yes	\$20.00 per hour* \$30.00 per hour *	\$20.00 per hour* \$30.00 per hour *	11343083
- Kitchen Area for Commercial Organisations	Council	Yes	\$30.00 per hour* \$1,400.00	\$30.00 per hour* \$1,400.00	11343083
Full Centre Hire - for Community Organisations / 8 Hour day ##	Council	Yes	\$200.00	\$200.00	11343083
Full Centre Hire - for Commercial Organisations / 8 Hour day ##	Council	Yes	\$2,100.00	\$2,100.00	11343083
Full Centre Hire - for Community Organisations / Hour ##					
Full Centre Hire - for Commercial Organisations / Hour ##	Council	Yes	\$300.00	\$300.00	11343083
Sports Hall					
- Court Hire per court	Council	Yes	\$35.00 \$245.00 per day	\$35.00 \$245.00 per day	11343083
- Sporting Club Office	Council	Yes	\$155.00 per annum *	\$155.00 per annum *	11343083
- Storage Cage	Council	Yes	\$112.00 per annum *	\$112.00 per annum *	11343083
- Creche (exclusive hire includes staff member)	Council	Yes	N/A	N/A	11343083
50% discount applies on all Ovals and Recreation Centre hires for Junior and Senior group bookings until 4pm Mon-Fri					

RECREATION AND CULTURE Continued

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account	
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive		
		OOS = Yes =				
Equipment Hire						
Public Address System	Council	Yes	\$20.00 *	\$20.00 *	11343073	
Projector & Screen	Council	Yes	\$20.00*	\$20.00*	11343073	
Tea & coffee provision	Council	Yes	\$2.50 per person	\$2.50 per person		
Public Hall Hire - Northam & Wundowie					-	
Meetings, Training and Conventions Please note meetings are charged for time used (including any set up and cleaning time) Includes kitchen, chairs and tables Half Day 4 Hours, Full Day 8 Hours						
Commercial Use						
Lesser Hall - for Commercial Use	Council	Yes	\$25.00* per hour \$175.00* per day	\$20.00* per hour \$140.00* per day	11323013	
Town Hall - for Commercial Use	Council	Yes	\$25.00* per hour \$175.00* per day	\$24.00* per hour \$168.00* per day	11323013	
Memorial Hall - for Commercial Use	Council	Yes	\$55.00* per hour \$385.00* per day	\$52.00* per hour \$364.00* per day	11323013	
Wundowie Hall - Entire Facility - for Commercial Use	Council	Yes	\$85.00* per hour \$595.00* per day	\$82.00* per hour \$564.00* per day	11323013	
Wundowie Hall - Main Hall - for Commercial Use	Council	Yes	\$70.00* per hour \$490.00* per day	\$65.00* per hour \$455.00* per day	11323013	
Wundowie Hall - Meeting Room - for Commercial Use	Council	Yes	\$55.00* per hour \$385.00* per day	\$52.00* per hour \$364.00* per day	11323013	
Community Use						
Lesser Hall - for Community Use	Council	Yes	\$10.00 per hour \$70.00* per use full day	\$10.00 per hour \$70.00* per use full day	11323013	
Town Hall - for Community Use	Council	Yes	\$12.00* per hour \$84.00* per use full day	\$12.00* per hour \$84.00* per use full day	11323013	
Memorial Hall - for Community Use	Council	Yes	\$10.00 per hour \$70.00* per use full day	\$10.00 per hour \$70.00* per use full day	11323013	
Wundowie Hall - Entire Facility - for Community Use	Council	Yes	\$19.50* per hour \$137.00* per use full day	\$19.50* per hour \$137.00* per use full day	11323013	
Wundowie Hall - Main Hall - for Community Use	Council	Yes	\$12.00* per hour \$84.00* per use full day	\$12.00* per hour \$84.00* per use full day	11323013	
Wundowie Hall - Meeting Room - for Community Use	Council	Yes	\$10.00 per hour \$70.00* per use full day	\$10.00 per hour \$70.00* per use full day	11323013	
SPORTING ACTIVITIES Northam Facilities do not permit hire for sporting activities. REHEARSALS The charge for rehearsals applies for each occasion the building is used. Booking of the hall for rehearsals is subject to the building not being required for a full booking at the time. FACILITY HIRE BOND - EVENTS INVOLVING ALCOHOL * Rate will depend on venue and functions		Council	OOS	\$100.00-\$2,000.00	\$100.00-\$2,000.00	TRUST TYPE 1 or 11
CONDITIONS AND FEES FOR HIRE - Any damage to furniture to be paid by the hirer - Any request for furniture to be on the shire's "application to hire" form and hiring fees to be paid in advance						
RECREATION AND CULTURE Continued						

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
		OOS = Yes =			
Northam and Wundowie Swimming Pool Fees & Charges					
For every adult over the age of 18 years	Council	Yes	\$4.50	\$4.50	11333103
For every adult over the age of 18 years (10 Passes)	Council	Yes	\$41.00	\$41.00	11333103
Child 5 years - 17 years	Council	Yes	\$3.50	\$3.50	11333103
Child 5 years - 17 years (10 Passes)	Council	Yes	\$32.00	\$32.00	11333103
Free entrance is provided to children up to 5 years of age	Council	Yes	No Charge	No Charge	11333103
Spectator / Pensioner entrance	Council	Yes	\$2.00	\$2.00	11333103
Spectator - Swimming Lessons & Swimming Club	Council	Yes	No Charge	No Charge	11333103
Full Season Pass - Family: 2 adults and 2 children under 17 yrs old	Council	Yes	\$260.00	\$260.00	11333113
Half Season Pass - Family: 2 adults and 2 children under 17 yrs old #	Council	Yes	\$145.00	\$145.00	
Full Season Pass - Additional Family Member	Council	Yes	\$62.00	\$62.00	11333113
Half Season Pass - Additional Family Member #	Council	Yes	\$35.00	\$35.00	
Single Full Season Pass - Adult	Council	Yes	\$90.00	\$90.00	11333113
Single Half Season Pass - Adult #	Council	Yes	\$54.00	\$54.00	
Single Full Season Pass - Child	Council	Yes	\$70.00	\$70.00	11333113
Single Half Season Pass - Child #	Council	Yes	\$42.00	\$42.00	
Single Full Season Pass - Pensioner	Council	Yes	\$40.00	\$40.00	11333113
Single Half Season Pass - Pensioner	Council	Yes	\$24.00	\$24.00	
Scholars of State and other registered Primary and Secondary schools (other than holders of season tickets) accompanied by Teacher during normal school hours (per person - group discount)	Council	Yes	\$3.00	\$3.00	11333123
Lane Hire Community	Council	Yes	\$10.00 per lane per hour	\$10.00 per lane per hour	11333103
Lane Hire Commercial	Council	Yes	\$21 per lane per hour	\$20.00 per lane per hour	11333103
Private lessons/Classes	Council	Yes	\$9.00* per lesson	\$9.00* per lesson	11333103
Pool Hire (including operator)	Council	Yes	\$131.00 per hour	\$130.00* per hour	11333103
# Half Season Pass is only from opening of the season to 31 Dec or 1 Jan to closing of the season					
Staff Discount					
A 50% discount for staff on entry to the Shire's swimming pools, including season passes.					
Pool Season opening day and Australia Day					Free Entry
Note: Fees and charges for the Northam Pool are subject to change with the opening of the new facility					
Sound Shell - Bernard Park, Northam (if using lights etc)					
Hire by Community Organisations	Council	Yes	\$14.00* per hour	\$14.00* per hour	11343023
Hire by Commercial Organisations	Council	Yes	\$30.00* per hour	\$28.00* per hour	11343023
Northam Region Library					
Replacement Borrower's Card	Council	Yes	\$1.00*	\$1.00*	11353023
Photocopying/Printing	Council	Yes	\$0.20* per page	\$0.20* per page (coin operated)	11353033
Photocopying/Printing Colour	Council	Yes	\$0.50* per page	\$0.50* per page (coin operated)	11353033
Workshops & Professional Development					
Craft Workshop					
Child - Under the age of 18	Council	Yes	\$10.00*	\$10.00*	11353043
Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all children	Council	Yes	\$15.00*	\$15.00*	11353043
Adult - Person over the age of 18	Council	Yes	\$25.00*	\$25.00*	11353043
Fine Arts					
Child - Under the age of 18	Council	Yes	\$10.00*	\$10.00*	11353043
Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all children	Council	Yes	\$15.00*	\$15.00*	11353043
Adult - Person over the age of 18	Council	Yes	\$25.00*	\$25.00*	11353043
Special Interests					
Child - Under the age of 18	Council	Yes	\$10.00	\$10.00	11353043
Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all children	Council	Yes	\$15.00*	\$15.00*	11353043
Adult - Person over the age of 18	Council	Yes	\$25.00*	\$25.00*	11353043
RECREATION AND CULTURE (Continued)					

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account	
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive		
		OOS =				
		Yes =				
IT, Cyber Safety, Social Media Child - Under the age of 18 Family - Where more than 1 Child from a family is booked into the same workshop and a medicare card has been sighted listing all children Adult - Person over the age of 18 Professional Development Corporate - Full Day (9.30am to 12 noon recommence 1pm to 4pm) Corporate - Half Day (9.30am to 12 noon) Staff - Full Day (9.30am to 12 noon recommence 1pm to 4pm) Staff - Full Day All of the above fees include the cost of presenter fees and where applicable morning & afternoon tea, and materials where possible. Participants are advised if extra costs for materials are required. In addition a 10% surcharge will apply to non-library members The workshops are to be delivered in the library. Where numbers require the use of another facility, costs of hire will be an additional cost to the course charges	Council	Yes	\$10.00	\$10.00	11353043	
	Council	Yes	\$15.00	\$15.00	11353043	
	Council	Yes	\$25.00*	\$25.00*	11353043	
	Council	Yes	\$102.00*	\$101.00*	11353043	
	Council	Yes	\$56.00*	\$56.00*	11353043	
	Council	Yes	\$82.00*	\$81.00*	11353043	
	Council	Yes	\$46.00*	\$46.00*	11353043	
Create 298 Half Day Pass (Shared desk for half day) Day Pass (shared desk for one day) Occasional (shared desk for one day per week) per month Regular (shared desk three days per week) per month Meeting room hire (half day) Meeting room hire (full day)	Council	Yes	\$15.00*	N/A	TBA	
	Council	Yes	\$30.00*	N/A	TBA	
	Council	Yes	\$80.00*	N/A	TBA	
	Council	Yes	\$240.00*	N/A	TBA	
	Council	Yes	\$125.00*	N/A	TBA	
	Council	Yes	\$200.00*	N/A	TBA	
Bilya Koort Boodja Centre Cultural awareness training Entry Fee Adult Entry Fee Child (5-15yrs) Concession Family (2 adults & 2 children) Additional Child Bus Tours (25+ passengers)	Council	Yes	\$275-550*	N/A	13783003	
	Council	Yes	\$10.00*	N/A	13783003	
	Council	Yes	\$5.00*	N/A	13783003	
	Council	Yes	\$5.00*	N/A	13783003	
	Council	Yes	\$25.00*	N/A	13783003	
	Council	Yes	\$5.00*	N/A	13783003	
	Council	Yes	80% of the full rate	N/A	13783003	
TRANSPORT Special Series Shire Number Plates Special Series Plate Fee Note: DoT Charge \$200.00 for supply - Total Fee \$313 Airport Lease establishment fee Lease transfer fee Lease rental fees Aircraft parking per plane per week Commercial flight training contribution to runway lights	Council	Yes	\$114.00	\$113.00	12413043	
	Council	Yes	\$3,366.00*	\$3,333.00*	1243013	
	Council	Yes	\$1,683.00*	\$1,667.00*	1243013	
	Council	Yes	as per lease*	as per lease*	1243013	
	Council	Yes	\$11.00* per week	\$11.00* per week		
	Council	Yes	\$556.00 per annum	\$556.00 per annum		
ECONOMIC SERVICES						

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
Visitor Servicing						
(i)	Bus tours	Council	Yes	\$15.00* per head	\$15.00* per head	13773073
(ii)	Bus tours - group of 15 or more	Council	Yes	\$12.00* per head	\$12.00* per head	13773073
(iii)	Walking tours	Council	Yes	\$12.00* per head	\$12.00* per head	13773073
(iv)	Walking tours - group of 10 or more	Council	Yes	\$102.00* per tour	\$101.00* per tour	13773073
(v)	Tour Guide for Bus Groups	Council	Yes	\$102.00* per tour	\$101.00* per tour	13773073
Building Control						
(i)	Relocated House - Inspection Fee - (Prior to Building Application Approval) - Distance up to 100km radius of Northam Shire * Distance over 100kms from Shire Offices shall incur additional charge of \$50 per hour to the officer's time and charge for additional mileage at Public Service Award Rates)	Council Council	Yes Yes	\$351.00 Actual cost	\$348.00 Actual cost	13463093 13463093
(ii)	Infrastructure Bond Residential	Council	OOS	\$1,000.00	\$1,000.00	TRUST TYPE 22
(iii)	Infrastructure Bond Commercial	Council	OOS	\$1,500.00	\$1,500.00	TRUST TYPE 22
(iv)	Infrastructure Bond Rural	Council	OOS	\$1,000.00	\$1,000.00	TRUST TYPE 9
(v)	Copies of Building Plans					
(a)	office copies		Yes	\$31.00*	\$31.00*	13463033
(b)	archive copies		Yes	\$73.00*	\$73.00*	13463033
(v)	Building Application Fee - Residential - Uncertified	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(vi)	Building Application Fee - Commercial or Residential - Certified	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
	Application for a Demolition Permit	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(vii)						
(viii)	Application to extend the time during which a building permit, demolition permit, occupancy permit or building approval certificate has effect	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(ix)	Application for an Occupancy Permit	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(x)	Application for a Building Approval Certificate, retrospective approval for unauthorised work for class 1 and 10 buildings (houses and non habitable buildings)	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(xi)	Application as defined in regulation 31	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(xii)	Building Application Fee - Minimum all classes	Statutory	OOS	\$ As per the fee prescribed in the Building Regulations	\$ As per the fee prescribed in the Building Regulations	13463003
(xiii)	Certificate of Design Compliance Class 2 -9 Buildings (Commercial)	Council	Yes	0.1%(min \$523*) of value of works	0.1%(min \$523*) of value of works	13463003
ECONOMIC SERVICES continued						

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES			GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>			Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
			OOS = Yes =			
(xiv)	Certificate of Building Compliance	Council	Yes	Class 10 \$411.00* Class 1a min. \$578.00* Class 2-9 \$633.00* Strata Units (per unit) \$468.00*	Class 10 \$411.00* Class 1a min. \$578.00* Class 2-9 \$633.00* Strata Units (per unit) \$468.00*	13463003
(xv)	Cert of Construction Compliance (Class 2-9 Buildings - where the Shire has issued the CDC and building is <500m ² and < 3 storeys)	Council	Yes	Buildings less than 2000m ² \$633.00*, Buildings over 2000m ² \$963.00*	Buildings less than 2000m ² \$633.00*, Buildings over 2000m ² \$963.00*	13463003
(xvi)	Fast Track Fee	Council	Yes	\$151.00*	\$150.00*	13463003
(xvii)	Pool Inspection or reinspection Fee non scheduled	Council	Yes	\$77.00*	\$76.00*	13463043
(xviii)	Building Surveyor Hourly Charge Rate	Council	Yes	\$112.00*	\$111.00*	13463003
(xiv)	Building Services Levy	Statutory	OOS	\$ As per the fee prescribed	\$ As per the fee prescribed	TRUST TYPE 30
(xv)	BCITF Levy	Statutory	OOS	\$ As per the fee prescribed by the BCITF	\$ As per the fee prescribed by the BCITF	TRUST TYPE 29
(xvi)	Swimming Pool Inspection fee per annum scheduled	Statutory	OOS	\$25.00	\$25.00	13463043
(xvii)	Verge / Road Permits	Council	Yes	\$183.00	\$183.00	13463013
(xviii)	Application for battery powered smoke alarm. Regulation 61 of the Building Regulations 2012 provides for exceptional circumstances where only battery powered smoke alarms can be used	Statutory	OOS	\$179.00	\$179.00	13463003
Community Bus						
	Deposit	Council	OOS	\$55.00	\$55.00	TRUST
	Hire Usage Rate per km	Council	Yes	\$1.00*	\$1.00*	13493103
	- Minimum charge of \$50.00 applies to external users					
	Cancellation Fee (otherwise 24hrs notice required)	Council	Yes	\$26.00*	\$26.00*	13493103
	Cleaning Surcharge Fee if Bus returned unclean	Council	Yes	\$60.00*	\$60.00*	13493103
	50% discount for eligible pensioners (such as Silver Wings, Northam over 60)					
	NB: Bus must be returned fully fuelled up after use or the hirer will be invoiced.	Council	Yes	Actual costs*	Actual costs*	13493103
	NB: No Smoking on Bus.					
	Bookings made with the Shire of Northam Administration Centre Telephone: (08) 9622 5153 Hours: 8.30 am to 4.30 pm					
OTHER PROPERTIES AND SERVICES						

**SCHEDULE OF FEES AND CHARGES
2019/20 PROPOSED CHARGES**

Note a minimum of 10c increases applied to small items

FEES AND CHARGES		GST	Proposed 2019/2020	2018/2019	Account
<i>Statutory fees and charges cannot be modified by Council but may be subject to change</i>		Treatment	* Indicates GST Inclusive	* Indicates GST Inclusive	
		OOS = Yes =			
Private Works		Yes	Cost Plus 40%	Cost Plus 40%	14503003
Tree Seedlings The Shire will provide 50% subsidy for the cost of a tree seedling tray provided by approved suppliers (maximum 2 trays per property per year) Note: Details can be provided by the Shire Administration Office.			50% of cost	50% of cost	New
Crossovers					
Bonds Vehicle Crossover - Townsite	Council	OOS	\$1,500.00	\$1,500.00	TRUST TYPE 9
Crossover Subsidy's Council will provide up to 50% of the total cost of construction of a Piped (Culvert) Crossover - (to maximum Value \$1,500) Non-piped Crossover - (to maximum value \$800)	Council Council	Yes Yes	\$1,500.00 \$800.00	\$1,500.00 \$800.00	14503003 14503003
Note: First crossing to property only Additional cost per m2 concrete 100mm thickness Four metre deep driveway	Council	Yes	\$145.00	\$145.00*	14503003 14503003

12.5 COMMUNITY SERVICES

12.5.1 Application for Fee Waiver - Avon Community Services

Address:	Northam Recreation Centre
Owner:	Shire of Northam
Applicant:	Avon Community Services
File Reference:	
Reporting Officer:	Jack Little Manager Recreation Services
Responsible Officer:	Ross Rayson Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to consider a waiver of fees for the use of Northam Recreation Centre and for Avon Community Services (ACS) to deliver their Disability Sport Inclusion program.

ATTACHMENTS

Attachment 1: ACS Letter of Court Hire Application - Disability Sport Inclusion.

BACKGROUND / DETAILS

The Disability Sports Inclusion Program is a program delivered by the at-risk youth who are being supported by Avon Community Services Accommodated Housing Program – Connecting the Dots. Each week numbers may vary depending on current client's in the program and community engagement. This is aimed at being a wheel chair friendly event.

Working in conjunction with WA Disabled Sports Association (WADSA –and their ILC Opening Mainstream Doors programs - ACS is introducing an inclusive sports program targeted at individuals living with a lived experience of disabilities.

This program aims to promote inclusion, equity and diversity amongst a community limited with opportunities for vulnerable population groups. Held

fortnightly on a Tuesday morning, Avon Community Services will host a fun and interactive sports program for those who cannot participate in mainstream activities.

The organisers, Avon Community Services, are requesting Council waive fees as below:

Description	Start Time	End Time	Comments	Start Date	Finish Date	Fee Charged
RECREATION CENTRE Hire	16:00	17.30	Avon Community Services	25/06/2019	2/12/2019	\$910 (incl. GST)
Total						\$910 (Inc. GST)

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Theme Area 2: Community Wellbeing

Outcome 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objectives: Facilitate the provision of varied cultural and artistic activities; and
Provide a range of quality activities for specific demographics, including seniors and youth.

Financial / Resource Implications

The fees that Council resolve to waive will represent foregone income. This will be to a maximum of \$910 (inc GST).

Legislative Compliance

Local Government Act 1995, Section 6.12 - Power to defer, grant discounts, waive or write off debts.

Policy Implications

This application for Fee Waiver has been assessed against Policy C3.4-Write Off/Waive Small Fees and Debts.

- Promote the Shire of Northam's mission and objectives;
- Provides a benefit to the Shire of Northam community;
- Are for an activity, event or program with a charitable or community service oriented purpose;
- Are for not-for-profit and non-government organisations; and
- Fall within the parameters set by Council under delegated authority, as detailed within the Delegated Authority Register.

As the total fees falls outside the parameters set by Council under delegated authority, Council is required to make a determination.

OFFICER'S COMMENT

Avon Community Services are a key industry partner in the Youth Development space and have identified a gap in service provision in the community. Officers believe that the programme will be well supported and the proposed fee waiver is a small contribution towards the overall cost of running the programme. This programme meets both strategic and corporate planning objectives.

The programme was assessed against the criteria as outlined within the Policy, as follows.

- Promote the Shire of Northam's mission and objectives;
- Provides a benefit to the Shire of Northam community;
- Are for an activity, event or program with a charitable or community service oriented purpose;
- Are for not-for-profit and non-government organisations; and
- Fall within the parameters set by Council under delegated authority, as detailed within the Delegated Authority Register.

Officers believe that the programme to be conducted meets the first four criteria for eligibility.

As the total fees to be waived falls outside the parameters set by Council under delegated authority, Council is required to make a determination.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3696

Moved: Cr Ryan

Seconded: Cr Little

That Council waive the \$910 (Incl. GST) hire fees for the hire of Northam Recreation Centre to assist Avon Community Services with the conduct of the Disability Sports Inclusion Program.

CARRIED 9/0

13. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3697

Moved: Cr Williams

Seconded: Cr Della

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (c) and (e) of the *Local Government Act 1995*, meet behind closed doors to consider agenda item:

- 13.1 – Community Assistance Grant Application – Wundowie Volunteer Fire & Rescue Services as the matter may reveal the financial affairs of a business, community group or person; and
- Urgent business in relation to Grant Funding and Development of a Transfer Station and Reuse Shop at Old Quarry Road Waste Management Facility as the matter relates to a contract which may be entered into, by the local government.

CARRIED 9/0

The Gallery left the meeting at 7:09pm.

Cr T M Little declared an "Impartiality" interest in item 13.1 - Community Assistance Grant Application – Wundowie Volunteer Fire & Rescue Services as he is a past member of Wundowie Volunteer Fire & Rescue.

13.1 COMMUNITY ASSISTANCE GRANT APPLICATION - WUNDOWIE VOLUNTEER FIRE & RESCUE SERVICE

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3698

Moved: Cr Della

Seconded: Cr Williams

That Council does not provide the funding to the Wundowie Volunteer Fire & Rescue Service towards the purchase of equipment to assist with training and Incident management.

CARRIED 9/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3699

Moved: Cr Antonio

That Council consider urgent business in relation to Grant Funding and Development of a Transfer Station and Reuse Shop at Old Quarry Road Waste Management Facility.

CARRIED 9/0

13.2 GRANT FUNDING AND DEVELOPMENT OF A TRANSFER STATION AND REUSE SHOP AT OLD QUARRY ROAD WASTE MANAGEMENT FACILITY

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3700

Moved: Cr Ryan

Seconded: Cr Proud

That Council:

- 1. Accept the \$310,000 Waste Authority grant funding for the construction of a waste transfer station and reuse shop at the Old Quarry Waste Disposal site.**
- 2. Approve the construction of a waste transfer station and reuse shop at the Old Quarry Waste Disposal site, making provision in the 2019/20 Annual Budget, with Councils net capital costs to be funded from the Shire of Northam waste management reserve .**
- 3. Requests the Chief Executive Officer to provide a detailed report for Council to considers the most appropriate option for funding the operational costs as part of the 2019/20 Budget Adoption.**
- 4. Withhold this decision from public record until formal grant announcement has occurred.**

CARRIED 8/1

The staff excluding the Chief Executive Officer left the meeting at 7:29pm.

The Council had discussion around their concerns over the behaviour of Mr J Potter, particularly as they are being direct toward the Chief Executive Officer in a very specific and malicious manner. The Council discussed its concerns it has in relation to the damage this is having to the organisation and the poor message it was sending to our Community that this type of behaviour may somehow be acceptable.

The Chief Executive officer advised the Council of its policy G1.4 – Legal Representation for Council Members and Employees. The Chief Executive Officer outlined in detail the contents of this policy.

The Council discussed its options in relation to this matter.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3701

Moved: Cr Williams

Seconded: Cr Ryan

That Council, in accordance with Policy G 1.4 - Legal Representation for Council Members and Employees, authorise the Chief Executive Officer to proceed towards obtaining a Misconduct Restraining Order, further authorising expenditure up to \$7,500.

CARRIED 9/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.3702

Moved: Cr Della

Seconded: Cr Williams

That Council move out from behind closed doors.

CARRIED 9/0

The staff and gallery returned to the meeting at 8:00pm.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. URGENT BUSINESS APPROVED BY DECISION

Refer to agenda item 13.2.

16. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 8:00pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 19 June 2019 have been confirmed as a true and correct record."



President

17/07/2019 Date