



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

19 October 2022



DISCLAIMER

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING.....	5
2.	ACKNOWLEDGEMENT TO COUNTRY.....	5
3.	ATTENDANCE.....	5
3.1	APOLOGIES.....	5
3.2	APPROVED LEAVE OF ABSENCE.....	5
3.3	ABSENT.....	6
4.	DISCLOSURE OF INTERESTS.....	6
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	8
6.	PUBLIC QUESTION TIME.....	10
6.1	PUBLIC QUESTIONS.....	10
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	13
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS.....	13
8.1	PETITIONS.....	13
8.2	PRESENTATIONS.....	13
8.3	DEPUTATIONS.....	13
9.	APPLICATION FOR LEAVE OF ABSENCE.....	13
10.	CONFIRMATION OF MINUTES.....	13
10.1	ORDINARY COUNCIL MEETING HELD 21 SEPTEMBER 2022.....	13
10.2	NOTES FROM THE COUNCIL FORUM MEETING HELD 12 OCTOBER 2022	14
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY.....	55
12.	REPORTS OF COMMITTEE MEETINGS.....	55
12.1	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 13 SEPTEMBER 2022.....	55
13.	OFFICER REPORTS.....	83
13.1	CEO'S OFFICE.....	83
13.1.1	Review of Shire of Northam Wards and Representation....	83
13.2	ENGINEERING SERVICES.....	109
13.3	DEVELOPMENT SERVICES.....	109
13.3.1	Proposed Home Business – 34 Broome Terrace, Northam	109
13.3.2	South West Native Title Settlement – Land Base Consultation	121

13.4 CORPORATE SERVICES.....	138
13.4.1 Accounts & Statements of Accounts – 1 st September - 30 th September 2022	138
13.4.2 Financial Statement for the period ending 30 th September 2022.....	211
13.5 COMMUNITY SERVICES	229
14. MATTERS BEHIND CLOSED DOORS	229
14.1 CEO REVIEW COMMITTEE MEETING HELD ON 06 OCTOBER 2022 .	229
15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	230
16. URGENT BUSINESS APPROVED BY DECISION	231
17. DECLARATION OF CLOSURE	231



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio, declared the meeting open at 5:30pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President	C R Antonio
Deputy Shire President	M P Ryan
Councillors	D Galloway
	R W Tinetti
	A J Mencshelyi
	M I Girak
	D A Hughes
	H Appleton

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	S Patterson
Executive Manager Community Services	J Metcalf
Acting Governance Officer	T Van Beek
Acting Governance Coordinator	A C McCall

Gallery:

Ulo Rumjantsen
Sally Hart
Martin Glynn

3.1 APOLOGIES

Councillor	J E G Williams
Executive Manager Corporate Services	C Young
Acting Executive Manager Development Services	J Jurmann

3.2 APPROVED LEAVE OF ABSENCE

Cr P T Curtis has been granted leave of absence from 19 September 2022 to 1 January 2023 (inclusive).

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Review of Shire of Northam Wards and Representation	13.1.1	Cr C R Antonio	Impartiality	Cr Antonio is one of the elected members of council mentioned in this item for review of shire wards.
		Cr D J Galloway	Impartiality	Cr Galloway is one of the elected members in this item for review of shire wards.
		Cr D A Hughes	Impartiality	Cr Hughes is an elected member of

				council, and this agenda item discusses conditions effecting elected members position on council.
		Cr A J Mencshelyi	Impartiality	This item impacts Cr Mencshelyi's status as an elected member of the Shire of Northam.
		Cr M P Ryan	Impartiality	Cr Ryan is an elected member of the Shire of Northam.
		Cr J E G Williams	Impartiality	Cr Williams has always been a vocal advocate for the retention of shire wards. Cr Williams current position of elected member for Central ward may cease to exist at the next election.
		Cr H J Appleton	Impartiality	Cr Appleton is an elected member of the Shire of Northam.
Proposed Home Business – 34 Broome Terrace, Northam	13.3.1	Cr C R Antonio	Impartiality	Proponent is known to Cr Antonio.



5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Visitations and Consultations	
21/09/2022	West Northam Primary School Public Speaking Competition
22/09/2022	National Day of Mourning for Queen Elizabeth the 2nd
24/09/2022	Royal Agricultural Society Official Opening - Perth
27/09/2022	Triple M Fortnightly Radio Interview
27/09/2022	CBH Avon Grower Meeting - Northam
28/09/2022	Community Drop-in Session with Elected Members – Wundowie
28/09/2022	Royal Agricultural Society of WA President's Education Dinner - Perth
01/10/2022	Seed Library Launch - Northam
01/10/2022	Lions Community Markets - Northam
02/10/2022	Avro Anson Northam RSL Memorial
02/10/2022	Mayor's and Presidents Forum - Perth
03/10/2022	WALGA AGM - Perth
04/10/2022	WALGA Annual Conference - Perth
04/10/2022	Mayor's and President's of the wheatbelt meeting with MLC Steve Martin
05/10/2022	Visit from Broome Shire Council - Northam
09/10/2022	Hockey WA Indoor Classic - Northam
10/10/2022	Triple M Fortnightly Radio Interview
13/10/2022	Turn Up in Blue Day event - Northam
17/10/2022	Northam Senior High School Year 12 Presentation Evening
Upcoming Events	
20/10/2022	Wheatbelt District Emergency Management Committee Meeting - Northam
24/10/2022	Triple M Fortnightly Radio Interview
29/10/2022	Northam Multicultural Music Festival
30/10/2022	Northam Multicultural Festival Official Opening
03/11/2022	Avon Industrial Park Advisory Committee Meeting
05/11/2022	Lions Community Markets - Northam
11/11/2022	Northam Photography Group Sundowner
12/11/2022	Northam Chamber of Commerce Avon Valley Awards Ball
15/11/2022	Northam Chamber of Commerce and Shire of Northam Catch Up
16/11/2022	OASG Microsoft Teams Meeting

Operational Matters:

Every year, the Shire of Northam celebrates community heroes.

The Community Citizen of the Year Awards gives everyone the opportunity to reflect on what positive impact individuals or groups have made to our Shire, or your local area. We all want to be able to celebrate outstanding contributions, and to be able to participate in that positive story.

Nominations for the 2023 Community Citizen of the Year Awards are currently open until October 31, 2022. Submissions can be made via www.citizenshipawards.com.au/nominate

A reminder that the Restricted Burning Period for the Shire of Northam begins on October 14th, 2022

Events Calendar

Attracting major events continues within the Shire of Northam. Over the 8th and 9th October, Northam is hosting the Hockey WA Indoor Classic. This event features some of the best Indoor Hockey Players from right across the state.

The Northam Aquatic Facility has opened for the 2022 / 2023 Season. Dates will be provided to the public as soon as the Wundowie Pool is opening.

Strategic Matters:

Thank you to those of you who attended our community sundowner launch recently.

The Shire of Northam Plan for the Future 2022-2032 is now available in full for public viewing on the below link:

[Council Plan 2022 - 2032](#)

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Name: Christopher Poulton.

Background

The Eastlink proposal originated from a strategy to solve a problem faced by the Mundaring Shire over 30 years ago (Trucks). The section added to the Northam Shire in the 90's was poorly planned and influenced by the Northam Shire council members at the time, as the 2 preferred routes proposed by Main Roads, were rejected by the Shire and coincidentally ran through property owned by members on the Council.

The original bypass for Mundaring finished at El Caballo, before entering our Shire.

There is going to be a significant impact on 3 towns in our Shire as well as the loss of significant assets to our region (which could be avoided).

Summary of Question:

Question 1:

What has the Northam shire done to assess the impact on the local community of Wundowie, Bakers Hill and Clackline in regards to the proposed Eastlink project?

Question 2:

Has the Northam shire conducted an assessment, identifying damage, loss of assets, and long term impacts to the region caused by land use taken up by Eastlink proposal?

Question 3:

What is the Northam shires stance on main roads forcibly taking land and homes from people along the proposed route?

Question 4:

What is the Northam shires stance on Main Roads trying to forcibly take state heritage listed land for the purposes of the Eastlink project?

Question 5:

What is the Northam shires stance on the conservation of the Kep Track?

Question 6:

What steps has the shire taken to measure that local communities are adequately informed of the impacts the proposed Eastlink project will have on their lifestyle?

Question 7:

Has the shire carried out an assessment of alternatives to the Eastlink project, such as existing road upgrades that are less detrimental to the community?

Question 8:

Has the Northam shire done anything to promote Main Roads to change its current proposal to reduce the impact on the communities impacted?
(Please show references if any)

Question 9:

What has the shire done over the past 20 years to encourage Main Roads to improve the safety along the Great Eastern Highway between El Caballo to Clackline? (Please show references if any)

Question 10:

The town planning scheme for Bakers Hill mentions that the Northam shire has committed to preserving heritage and historical places. What action has the Northam shire implemented towards this? (Please provide a summary for each year with references)

Question 11:

What has the Northam shire done to make sure that the Eastlink project improves the local communities that it is proposed to go through?

Question 12:

Has the Northam shire voiced any concerns to Main Roads about the Eastlink project?
If so, what? (Please provide documented evidence of these discussions)

Question 13:

Has the Northam shire fought for the interest of the community in regard to the Eastlink project, to make

sure that the people they represent do not get pushed aside by Perth city government and Main Roads.
(Please provide evidence of discussion with Main Roads)

Question 14:

Has the Northam shire carried out any statistical assessment to validate what they have been told by Main Roads?

Question 15:

Has the Northam Shire discussed alternatives to the Eastlink proposal with Main Roads? for example, have they discussed the option to revert to the original proposal, re-joining Great Eastern Highway before El Caballo?

Question 16:

Has the Northam shire requested Main Roads validate their claims regarding time savings and other perceived benefits claimed by the construction of the Eastlink project?

Question 17:

Has the Northam shire requested that all information be in writing and from Main Roads themselves and not the subcontracted company?

Question 18:

What has the Northam shire done to ensure that the safety of the community is not compromised with the introduction of the Eastlink proposal?

Question 19:

Has the Northam shire carried out an assessment on the impact and change in the lifestyle of the local residents that will be impacted by the implementation of the Eastlink project?

Question 20:

Has the Northam shire conducted an impact assessment of how this road land allocation will impact future growth on the town sites impacted by the Eastlink proposal?

Question 21:

Has the Northam shire conducted an impact assessment of how this road land allocation will impact future opportunities for infrastructure development? For example, re-establishing a rail line between Northam to Mundaring and Midland?

Summary of Response:

As noted during the Forum meeting, due to the quantity of questions asked it will take time to correlate answers. The council will endeavour to provide a response at the November council meeting.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

Nil.

9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD 21 SEPTEMBER 2022

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4576

Moved: Cr Mencshelyi

Seconded: Cr Galloway

That the minutes of the Ordinary Council meeting held on Wednesday, 21 September 2022 be confirmed as a true and correct record of that meeting.

CARRIED 8/0

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 12 OCTOBER 2022

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4577

Moved: Cr Ryan

Seconded: Cr Hughes

That Council receive the notes from the Council Forum meeting held Wednesday, 12 October 2022.

CARRIED 8/0



Shire of Northam

Notes

Council Forum Meeting

12 October 2022

DISCLAIMER

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Council Forum Meeting Notes
12 October 2022



Preface

When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 14 October 2022.

JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 19 October 2022.

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

Contents

1.	DECLARATION OF OPENING	6
2.	ACKNOWLEDGEMENT TO COUNTRY	6
3.	ATTENDANCE.....	6
3.1	APOLOGIES.....	7
3.2	APPROVED LEAVE OF ABSENCE.....	7
3.3	ABSENT.....	7
4.	DISCLOSURE OF INTERESTS.....	7
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	9
6.	PUBLIC QUESTION TIME.....	9
6.1	PUBLIC QUESTIONS	9
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	13
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	13
8.1	PETITIONS.....	13
8.2	PRESENTATIONS.....	13
8.3	DEPUTATIONS	13
9.	APPLICATION FOR LEAVE OF ABSENCE	36
10.	CONFIRMATION OF MINUTES	36
10.1	ORDINARY COUNCIL MEETING HELD 21 SEPTEMBER 2022	36
10.2	NOTES FROM THE COUNCIL FORUM MEETING HELD 12 OCTOBER 2022	36
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY	36
12.	REPORTS OF COMMITTEE MEETINGS.....	36
12.1	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 13 SEPTEMBER 2022.....	36
13.	OFFICER REPORTS	37
13.1	CEO'S OFFICE.....	37
13.1.1	Review of Shire of Northam Wards and Representation....	37
13.2	ENGINEERING SERVICES.....	38
13.3	DEVELOPMENT SERVICES	39
13.3.1	Proposed Home Business – 34 Broome Terrace, Northam..	39
13.3.2	South West Native Title Settlement – Land Base Consultation	39

Council Forum Meeting Notes
12 October 2022

13.4 CORPORATE SERVICES	40
13.4.1 Accounts & Statements of Accounts – 1 st September - 30 th September 2022	40
13.4.2 Financial Statement for the period ending 30 th September 2022.....	40
13.5 COMMUNITY SERVICES	40
14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	40
15. MATTERS BEHIND CLOSED DOORS	40
14.1 CEO REVIEW COMMITTEE MEETING HELD ON 06 OCTOBER 2022 ...	40
16. URGENT BUSINESS APPROVED BY DECISION	40
17. DECLARATION OF CLOSURE	40

Council Forum Meeting Notes
12 October 2022



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio, declared the meeting open at 5:30pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
M P Ryan
D Galloway
A J Mencshelyi
J E G Williams
D A Hughes
H Appleton

Staff:

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Community Services
Acting Executive Manager Development Services
Acting Governance Coordinator
Acting Governance Officer

J B Whiteaker
S Patterson
J Metcalf

J Jurmann
A C McCall
T Van Beek

Gallery:

Public

Gary Williams
Doug Crake
Graeme Godfrey
Laurie Felstead
Kevin Jones
Alan Ings
Brendan Worth
Christopher Poulton
Jeff Roberts
Rebecca Jackson
Sue Webb
Ken Pearce
Gabi Oricas
Lidia Oricas
Phil Freeman
S.Broad

Council Forum Meeting Notes
12 October 2022



3.1 APOLOGIES

Council:

Councillors

M I Girak

R W Tinetti

Staff:

Executive Manager Corporate Services

C Young

3.2 APPROVED LEAVE OF ABSENCE

Cr P T Curtis has been granted leave of absence from 19 September 2022 to 1 January 2023 (inclusive).

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

*As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.*

*As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.*

*As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.*

Council Forum Meeting Notes
12 October 2022

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Review of Shire of Northam Wards and Representation	13.1.1	Cr C R Antonio	Impartiality	Cr Antonio is one of the elected members of council mentioned in this item for review of shire wards.
		Cr D J Galloway	Impartiality	Cr Galloway is one of the elected members in this item for review of shire wards.
		Cr D A Hughes	Impartiality	Cr Hughes is an elected member of council, and this agenda item discusses conditions effecting elected members position on council.
		Cr A J Mentshelyi	Impartiality	This item impacts Cr Mentshelyi's status as an elected member of the Shire of Northam.
		Cr M P Ryan	Impartiality	Cr Ryan is an elected member of the Shire of Northam.
		Cr J E G Williams	Impartiality	Cr Williams has always been a vocal advocate for the retention of shire wards. Cr Williams current position of elected member for Central ward may cease to exist at the next election.
		Cr H J Appleton	Impartiality	Cr Appleton is an elected member of the Shire of Northam.
Proposed Home Business – 34 Broome Terrace, Northam	13.3.1	Cr C R Antonio	Impartiality	Proponent is known to Cr Antonio.

Council Forum Meeting Notes
12 October 2022



5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

No queries were raised in relation to this item.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Name: Christopher Poulton.

Background

The Eastlink proposal originated from a strategy to solve a problem faced by the Mundaring Shire over 30 years ago (Trucks). The section added to the Northam Shire in the 90's was poorly planned and influenced by the Northam Shire council members at the time, as the 2 preferred routes proposed by Main Roads, were rejected by the Shire and coincidentally ran through property owned by members on the Council.

The original bypass for Mundaring finished at El Caballo, before entering our Shire.

There is going to be a significant impact on 3 towns in our Shire as well as the loss of significant assets to our region (which could be avoided).

Summary of Question:

Question 1:

What has the Northam shire done to assess the impact on the local community of Wundowie, Bakers Hill and Clackline in regard to the proposed Eastlink project?

Question 2:

Has the Northam shire conducted an assessment, identifying damage, loss of assets, and long term impacts to the region caused by land use taken up by Eastlink proposal?

Question 3:

What is the Northam shires stance on main roads forcibly taking land and homes from people along the proposed route?

Question 4:

What is the Northam shires stance on Main Roads trying to forcibly take state heritage listed land for the purposes of the Eastlink project?

Question 5:

What is the Northam shires stance on the conservation of the Kep Track?

Question 6:

What steps has the shire taken to measure that local communities are adequately informed of the impacts the proposed Eastlink project will have on their lifestyle?

Question 7:

Has the shire carried out an assessment of alternatives to the Eastlink project, such as existing road upgrades that are less detrimental to the community?

Question 8:

Has the Northam shire done anything to promote Main Roads to change its current proposal to reduce the impact on the communities impacted?
(Please show references if any)

Question 9:

What has the shire done over the past 20 years to encourage Main Roads to improve the safety along the Great Eastern Highway between El Caballo to Clackline? (Please show references if any)

Question 10:

The town planning scheme for Bakers Hill mentions that the Northam shire has committed to preserving heritage and historical places. What action has the Northam shire implemented towards this? (Please provide a summary for each year with references)

Question 11:

What has the Northam shire done to make sure that the Eastlink project improves the local communities that it is proposed to go through?

Question 12:

Has the Northam shire voiced any concerns to Main Roads about the Eastlink project?
If so, what? (Please provide documented evidence of these discussions)

Question 13:

Has the Northam shire fought for the interest of the community in regard to the Eastlink project, to make sure that the people they represent do not get pushed aside by Perth city government and Main Roads.
(Please provide evidence of discussion with Main Roads)

Question 14:

Has the Northam shire carried out any statistical assessment to validate what they have been told by Main Roads?

Question 15:

Has the Northam Shire discussed alternatives to the Eastlink proposal with Main Roads? for example, have they discussed the option to revert to the original proposal, re-joining Great Eastern Highway before El Caballo?

Question 16:

Has the Northam shire requested Main Roads validate their claims regarding time savings and other perceived benefits claimed by the construction of the Eastlink project?

Question 17:

Has the Northam shire requested that all information be in writing and from Main Roads themselves and not the subcontracted company?

Question 18:

What has the Northam shire done to ensure that the safety of the community is not compromised with the introduction of the Eastlink proposal?

Question 19:

Has the Northam shire carried out an assessment on the impact and change in the lifestyle of the local residents that will be impacted by the implementation of the Eastlink project?

Question 20:

Has the Northam shire conducted an impact assessment of how this road land allocation will impact

future growth on the town sites impacted by the Eastlink proposal?

Question 21:

Has the Northam shire conducted an impact assessment of how this road land allocation will impact future opportunities for infrastructure development? For example, re-establishing a rail line between Northam to Mundaring and Midland?

Summary of Response:

Due to the quantity of questions asked it will take some time to correlate answers. The council will endeavour to provide a response at next meeting.

Name:

Doug Crare and Graeme Godfrey – Lifestyle Village

Summary of Question:

In regard to El Caballo currently being for sale, if the owner or person who purchases it applies to turn it in to something else, what would be the Council's position, and would Council be able to stop it?

Summary of Response:

The Shire have not received any applications to do anything with the property as yet and has limited contact with the current owner. The only information that we have received regarding the property was through the media. Any proposed changes to land use will be required to go through an application process, including community consultation and need subsequent assessment by council. The property is currently listed as a Special Use Zone and no other use of the property is permitted outside of that without approval from council to change the zone.

Name:

Kevin Jones

Summary of Question:

Sims road in Bakers Hill is a single lane bitumen road that has never been upgraded and has been a cause for numerous close calls. The road side verges are also in need of maintenance. Does the council have any future plans to have Sims Rd sealed?

Summary of Response:

The Shire is currently in the process of redeveloping its 5 year road plan and will be finalised for presentation to Council at the end of the 2022. Once this plan has

Council Forum Meeting Notes
12 October 2022



been endorsed by Council (early 2023), we will be positioned to advise where Sims road sits, if it is included, in the proposed program. The Executive Manager Engineering Services will reach out to Mr Jones to further discuss the safety issues that have been mentioned.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

2 members of the Gallery entered the meeting at 5:46pm.

1 member of the Gallery entered the meeting at 5:47pm.

1 member of the Gallery left the meeting at 5:48pm.

2 members of the Gallery entered the meeting at 5:52pm.

2 members of the Gallery left the meeting at 5:54pm.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

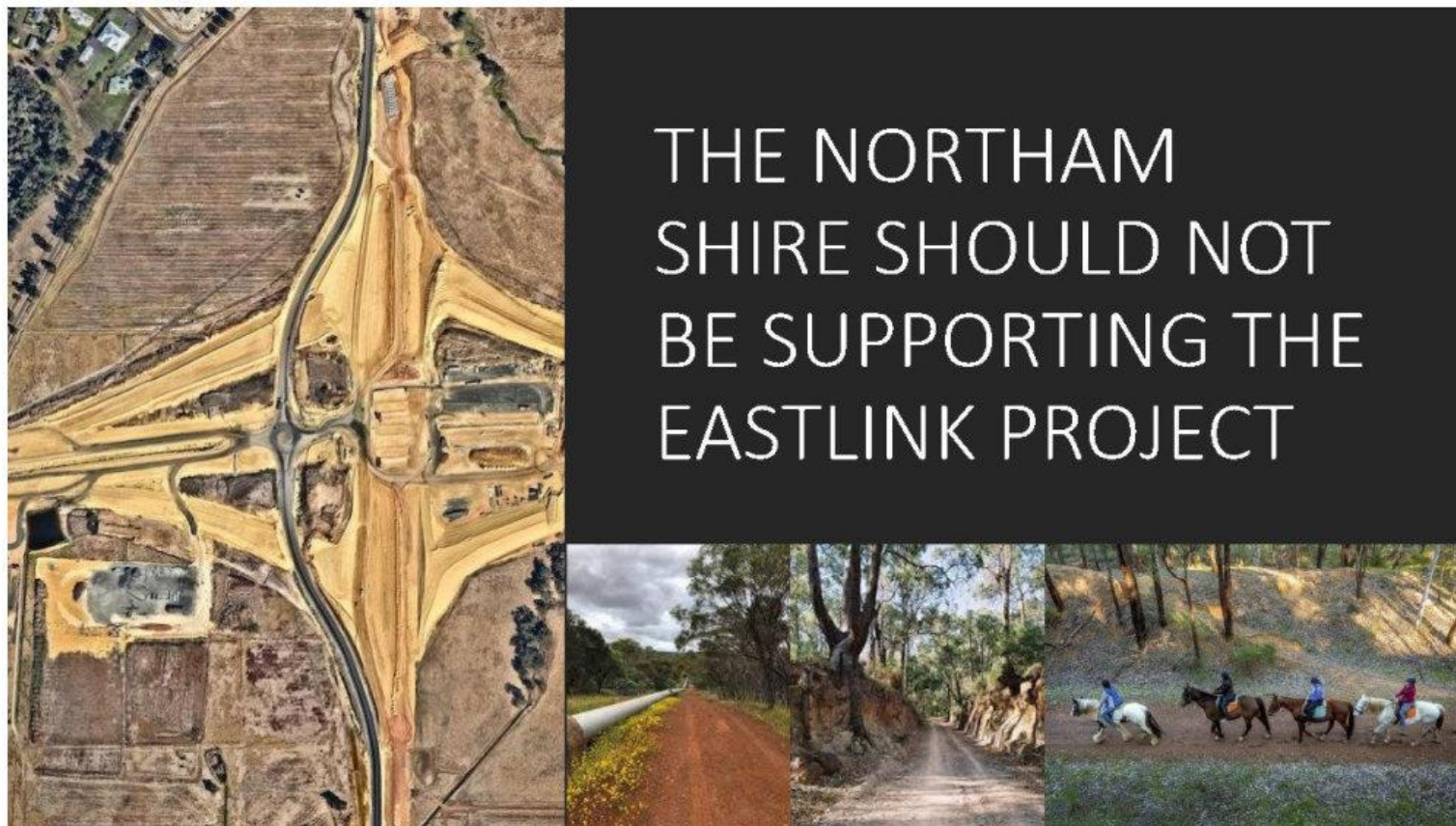
8.2 PRESENTATIONS

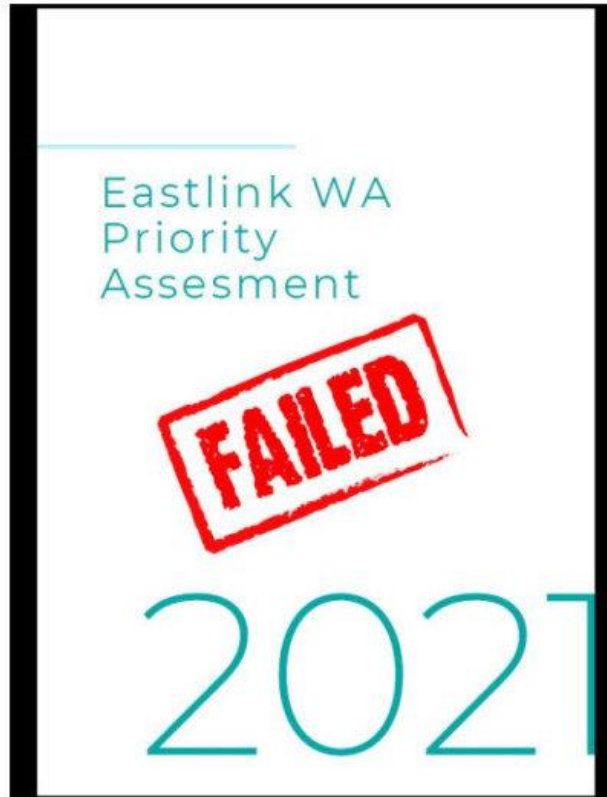
Nil.

8.3 DEPUTATIONS

Name:	Christopher Poulton
Summary of Deputation:	Mr Poulton presented a power point deputation, see Attachment 1.
Name:	Unknown Wundowie Resident
Summary of Deputation:	A Wundowie Community Hub has been spoken about for years but the Shire has not gone ahead with it.
Name:	Unknown Wundowie Resident
Summary of Deputation:	The Shire does nothing for the communities outside of Northam. Wundowie if ignored with nothing happening.

Attachment 1 – Eastlink Deputation Power Point





Information is available in the Eastlink Priority Assessment and Main roads database.

Brief History

- 40-year-old proposal. That has recently been revived within the last 2 years. (It has not been actively worked on over the past 40 years).
- Originated from Maundering shire to address shire concerns about trucks driving through town.
- Finished at El Caballo / Wooraloo
- Trucks are no longer the Problem.
- A new Road won't address the current problems of Great Eastern Highway.
- Is no longer a logical project moving into the future.
- Freight planning is moving towards rail and ocean, making this redundant by the time it is completed.



North-link project construction

- They didn't consider investigating hydrology till 2021.
- Have no idea how important the golden heritage trial is!!!



Current works along Great Eastern Highway that could be done to achieve the same result as the eastlink project



Our Mission

In order to achieve our Vision the Shire of Northam has established an organisational Mission commitment, which is:

"To deliver responsive, sustainable services in a manner that preserves and enhances our environment and lifestyle whilst respecting our heritage and facilitating economic growth."

In order to achieve this Mission, the organisation will commit to being:

SAFE - Focus on Importance of safety in the organisation.

OPEN - Engage in two-way communication, with transparency and trust.

ACCOUNTABLE - Know what you are responsible for, take ownership and deliver accordingly.

RESPECTFUL - Demonstrate respect for other's skills, knowledge and differing value systems.

First Do NO Harm!!!

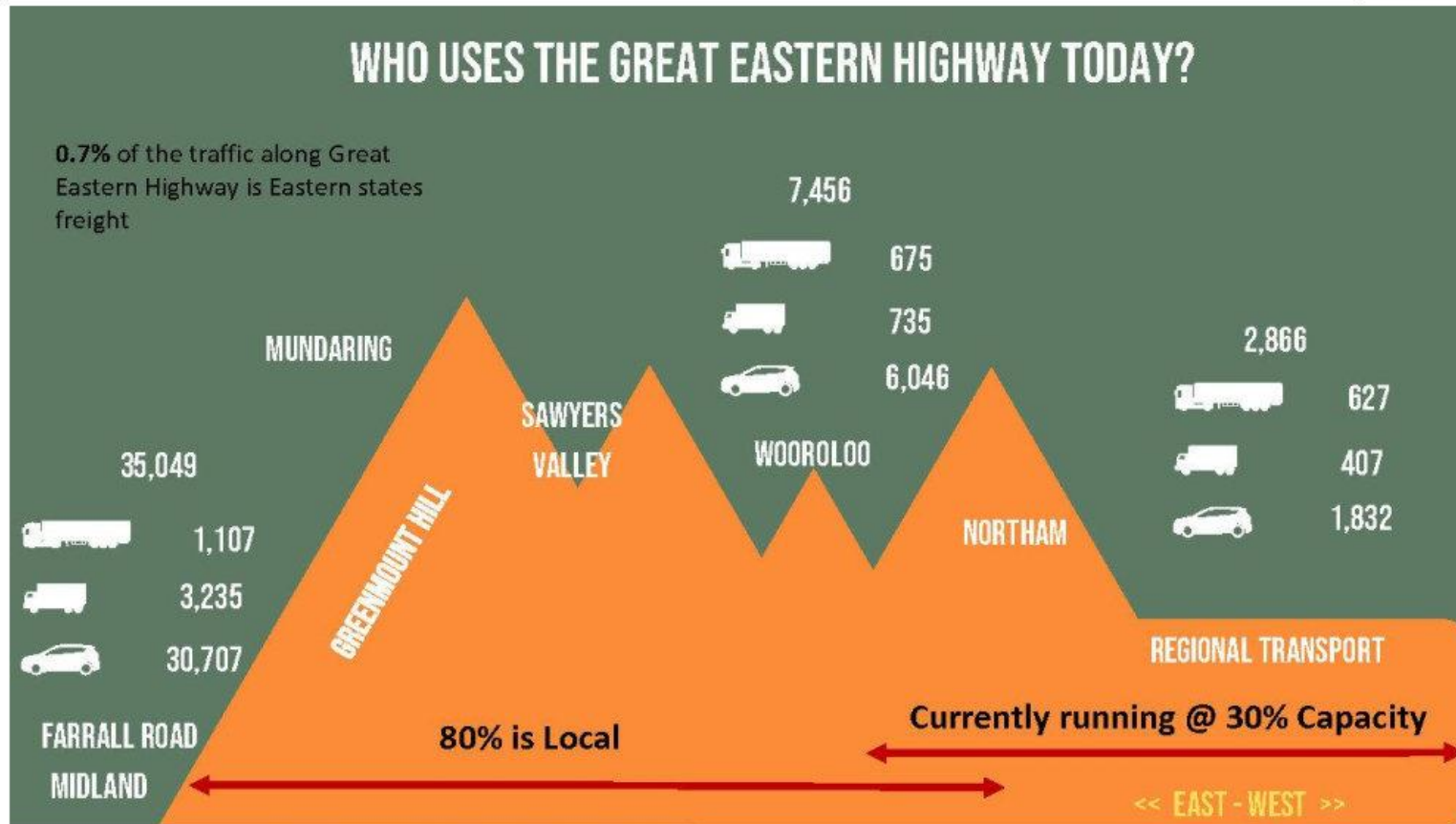
Northam Shires Mandate:

- Sustainable
- Preserves and enhances our:
 - environment,
 - lifestyle.
- Respecting our Heritage.

To Represent the community!!!!!!

- Safe Roads
- Efficiency
- Effective / productive
- Resilient/ Innovative
- Socially Responsible
- Environmentally Responsible

According to the East metropolitan regional councils' guidelines, the East Link project does not meet these requirements!!!!!!





Northam Shire have stated that their support for main roads has been due to:

- Perceived community support
- Perceived benefits in in making the metropolitan area more accessible (potentially saving 10 minutes)
- Perceived improvement to road safety (More appropriate road alignment).
- Perceived economic benefits



Perceived community
support

What do WE want?

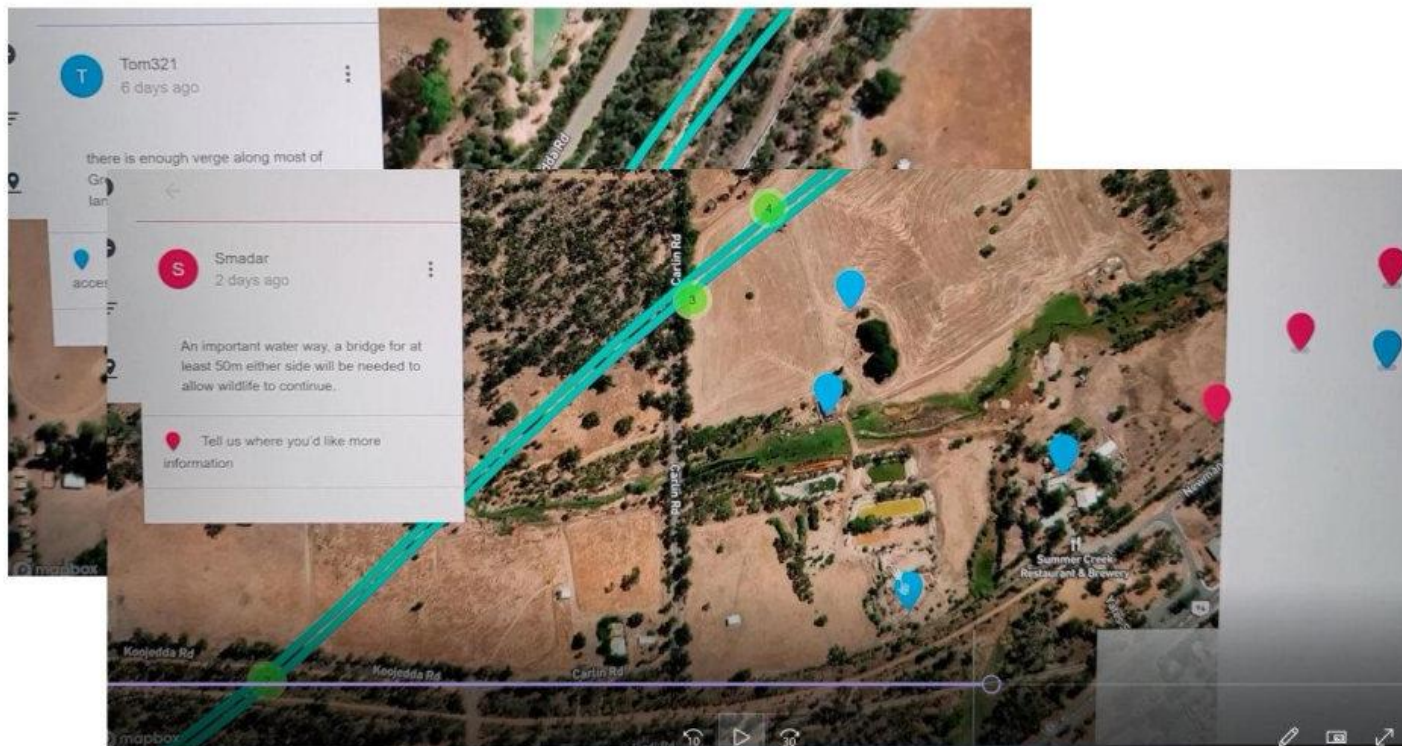
- Safe roads?
- Efficient travel?
- Preservation of community / lifestyle
For the future
- Innovative use of technology
- Great Eastern Highway is the
problem!!
- Let's fix the problem!
- Without sacrificing our assets!!!!

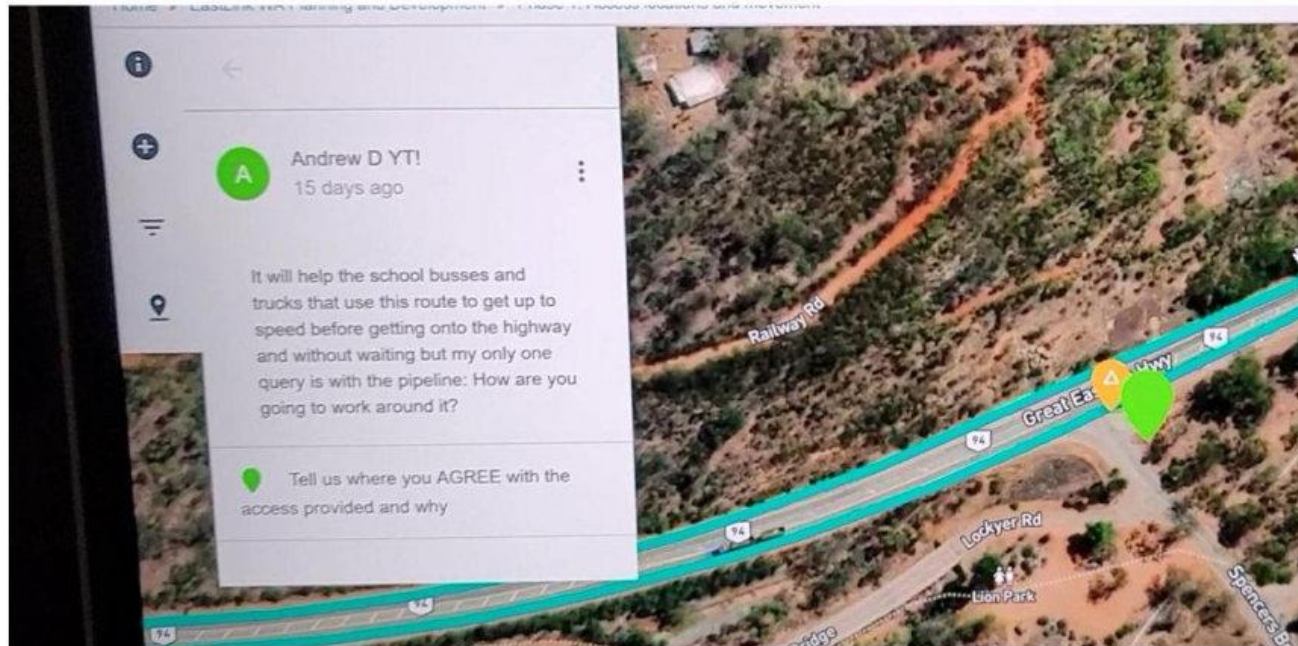


VS



Council Forum Meeting Notes
12 October 2022









Council Forum Meeting Notes
12 October 2022



Perceived benefits in in making the metropolitan area more accessible (potentially saving 10 minutes)

- How can the Northam shire say that the POSSIBLE time saving of 10 minutes is worth the actual impact that this project will have on our community?

The benefits of this road according to Main Roads:

Safety **NOT TRUE**

By ~~removing a significant number of trucks~~ from Perth Hills residential areas along Great Eastern Highway.
By providing verge and median barriers to reduce the incidence of head on crashes.
Through bridged intersections.



Rita Skita.

Congestion and travel reliability **NOT TRUE**

By ~~separating freight, local and tourist traffic.~~
Through bridged intersections and a dual carriageway. **NOT TRUE**
Provide travel time savings from Perth to Northam of approximately 13 minutes.

Freight efficiency

Allowing access for ~~RAV 7 heavy vehicles (36.5m combinations).~~ **Already allowed**
By reducing steep hills.

Access and connectivity

To the Swan ~~Valley and destinations in and around Gidgegannup, Mundaring and Northam.~~ **NOT TRUE**
For Mundaring and surrounds through ~~reduced traffic along Great Eastern Highway.~~

Service life of roads

Improve the service life of existing arterial roads by ~~reducing the number of trucks~~ having to use these routes and reducing maintenance costs. **NOT TRUE**

The Eastlink Project will:

Keep the roads dangerous

Damage our environment, culture and historical sites

Damage the quality of life of the communities

Destroy a significant portion of the Golden Heritage Trail / Kep track

Forcibly Take private property

Destroy State Heritage places

Increase our reliance on road vehicles

It goes against climate change targets and Road Safety targets

Goes against the governments policy "Build UP not OUT"



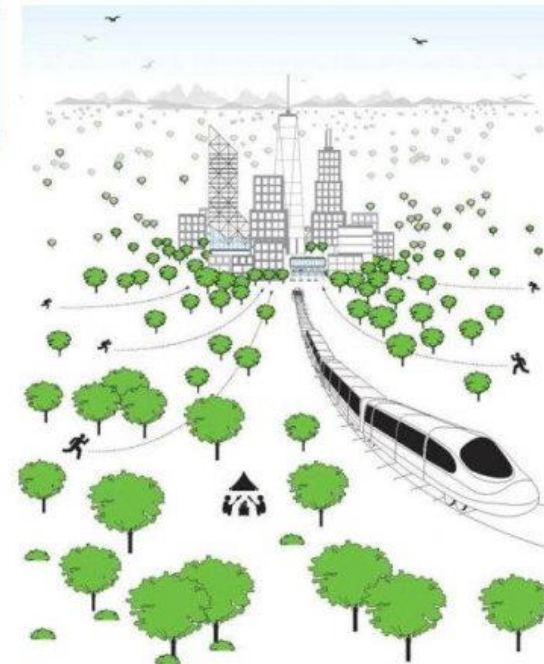


Perceived economic benefits

- Does the shire have any evidence to substantiate this?
- This is a BYPASS road.
- This project is not targeted towards the economic improvement of the region

1 alternative) A Fast and efficient rail network

- Fast efficient Rail System, would put Northam on the map.
- Make it a center for freight transport management from the eastern states, not a bypass
- Bullet trains could make the trip from Perth cbd, to Northam in 20 minutes.
- Would alleviate the traffic load on commuters (80%) using Great Eastern Highway to Perth.
- Reduce Car emissions, road maintenance costs
- Quieter
- Tracks are less intrusive on landscapes compared to a freeway (especially comparing transport volume capacity)





Perceived improvement to road safety (More appropriate road alignment).

Efficient East West Truck Rout

- **Norseman to Hyden to Perth**
- Cuts over 100km of the trip
- Trucks are currently using it over Great Eastern Highway, because main roads have failed to maintain the roads they currently have.
- Can improve current roads with reduced community impact

Great Eastern Highway, Toodyay Rd

A road built for interstate trucks is not the only option!!

These trucks are less than 1% of traffic along Great Eastern Highway. We need an approach that focuses on improving all roads for local users.

The Eastlink is not the only option!!there are better ones available to us!

- By addressing the problems faced by local commuters, we fix the problem (apparently faced by trucks).

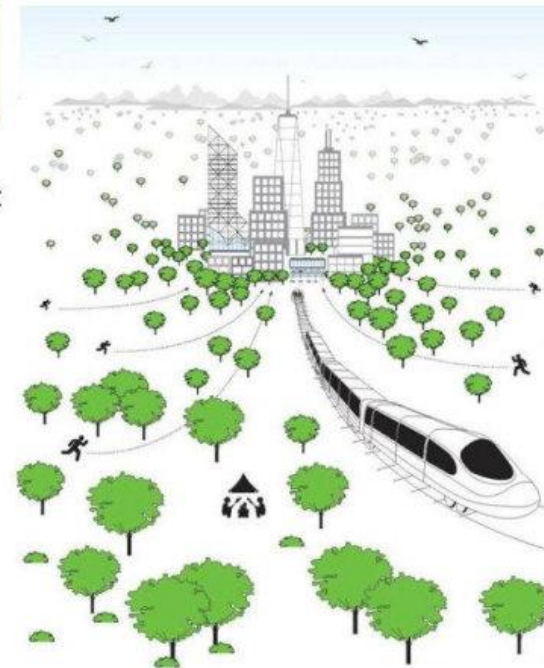
**Let's push for:
a community focused solution
to clearly identified problem
with valid support from data.**



Solution to Orrong Rd

Northam Shire has a responsibility

- To Alert the community to the details and significant impact that this project will have on the community.
- To Fight to protect our assets, such as the Keep Track and State Heritage listed sites, such as Summer Creek Farm.
- Drive effective projects that add to the community not destroy it.
- The Northam Shire should remove any current support for the Eastlink Project.



Council Forum Meeting Notes
12 October 2022



Northam Shire Needs to:

- Withdraw its support for the Eastlink Project
- Inform the community in a non bias approach
- Assess community support for the project in a non bias approach
- Less invasive alternatives that are better for the community, such as the original proposal, that connected to Great Eastern Highway before entering the Northam shire.

Thank You



Visit: <https://rethinkeastlink.org/>

Council Forum Meeting Notes
12 October 2022



9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD 21 SEPTEMBER 2022

Nil.

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 12 OCTOBER 2022

Nil.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12. REPORTS OF COMMITTEE MEETINGS

12.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 13 SEPTEMBER 2022.

Clarification was sought in relation to:

- Point 4a in the recommendation, that the FCO authorise permits only in their own area and that if they are unavailable at that time, they must be contacted first before approaching another FCO. What if the FCO is on leave and unable to be contacted, how would you proceed?
The Chief Executive Officer advised that the background and rationale for this point can be found on page 23 of the agenda.
- Can we ascertain the amount of damage caused to the equipment mentioned under the heading Pre Season Servicing and the magnitude of the cost to repair/replace?
The Chief Executive Officer advised that it will be looked in to and further information will be provided at the next meeting.
- What is the status of the Inkpen shed and the payment in relation to off the grid power, has this been rectified?
Acting Executive Manager Development Services advised that they have not been provided with advice yet.
- Would it be possible to keep the paper based permit system?
Chief Executive Officer advised that there is no reason a dual paper based and electronic system cannot be utilised. The concern that was raised is that on some occasions the information was not fed through to staff, which caused some issues, this would

Council Forum Meeting Notes
12 October 2022



be monitored as staff need to be able to track what is being issued.

13. OFFICER REPORTS

2 members of the Gallery left the meeting at 6:13pm.
1 member of the Gallery left the meeting at 6:18pm.

13.1 CEO'S OFFICE

Cr C R Antonio declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Antonio is one of the elected members of council mentioned in this item for review of shire wards.

Cr D J Galloway declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Galloway is one of the elected members in this item for review of shire wards

Cr D A Hughes declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Hughes is an elected members of council and this agenda item discusses conditions effecting elected members positions on council.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as this item impacts on Cr Mencshelyi as an elected member of the Shire of Northam.

Cr M P Ryan declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Ryan is an elected member of the Shire of Northam.

Cr J E G Williams declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Williams has always been a vocal advocate for the retention of the shire wards. Cr Williams currently held position of elected member for Central ward may cease to exist at the next election.

Cr H J Appleton declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Appleton is an elected member of the Shire of Northam.

13.1.1 Review of Shire of Northam Wards and Representation

Clarification was sought in relation to:

Council Forum Meeting Notes
12 October 2022



- Is there a definite need to make the changes suggested in this report?
Chief Executive Officer confirmed this.
- Is there any chance to get an exemption from the 'decree' from the minister as the Council in Narrogin are inquiring and is it likely to succeed.
Shire President advised that he has spoken to councillors from Narrogin regarding the headline this question is referring to and they have advised that the headline was misleading and that they are only inquiring about internally voting for a mayor.
The Chief Executive Officer confirmed 'opting out' was not an option.
- Would the number of councillors per ward need to be included in the initial decision or will this come in a later report.
Acting Governance Officer advised that the current report will be updated to include the recommended councillors per ward in the decision.
- Would the public elected Mayor/President be included in the recommended 9 councillors?
Chief Executive Officer confirmed that the total number of councillors including the mayor/president would be 9.
- Will every local government have a public elected mayor/president?
Chief Executive Officer advised that this is only relevant to band 1 or 2 local governments.
- If the Shire agrees to go to 2 wards, will that still be subject to further pressure from government to abolish wards?
Chief Executive Officer advised that the government recommend that Band 3 have no wards, but there is no further directive otherwise.
- The feedback from forums held indicates the desire to leave the wards as is, if left as is what could the state enforce of the council?
Chief Executive Officer advised that the risk is that there will be an imbalance in the representation, as is the current situation.
However, it is good to keep in mind that in the last ward and representation the council elected to retain the current system, which had the same imbalance in representation, which was approved by the Minister for Local Government at the time.

13.2 ENGINEERING SERVICES

Nil.

1 member of the Gallery returned to the meeting at 6:19pm.

13.3 DEVELOPMENT SERVICES

Cr C R Antonio declared an "Impartiality" interest in Item 13.3.1 – Proposed Home Business – 34 Broome Terrace, Northam as the proponent is known the Cr Antonio.

13.3.1 Proposed Home Business – 34 Broome Terrace, Northam

Clarification was sought in relation to:

- Why does the report specify that the business is not opened on public holidays?
Acting Executive Manager Development Services advised that this is a standard amenity related condition on most home based businesses.

13.3.2 South West Native Title Settlement – Land Base Consultation

Clarification was sought in relation to:

- The shire is getting a few of these come through intermittently, would it be possible to get them all in one block from the Department or can they be placed on hold until all are received and then look at approving them all at once?
Acting Executive Manager Development Services advised that the Department are issuing deadlines with each request to review, and the shire has already requested an extension. We have tried to ask the Department for a projection of areas that will be included but have not received any response, however it seems that the few that come through at a time are grouped to an area. It is a recommendation within this report for this matter to be raised with WALGA through our zone.
- Has the shire received any feedback regarding responses to previous requests?
Acting Executive Manager Development Services advised that no feedback has been provided.
- In regard to the issue of access and infrastructure on mentioned properties, have the Department responded to the concerns raised?
Acting Executive Manager Development Services advised that they have not.

1 member of the Gallery left the meeting at 6:42pm.

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts – 1st September - 30th September 2022

Clarification was sought in relation to:

- Are the cattle yards something that the council have approved funding for previously?

Chief Executive Officer advised that the cattle yards were included in the budget.

13.4.2 Financial Statement for the period ending 30th September 2022

Clarification was sought in relation to:

- Regarding the investment register that the audit committee requested to be included in the agenda, is 2 financial institutions compliant or are 3 needed?

Chief Executive Officer advised that while 2 is compliant the committee decided 3 would be needed to ensure that there is not over 50% in any 1 institute.

13.5 COMMUNITY SERVICES

Nil.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

15. MATTERS BEHIND CLOSED DOORS

14.1 CEO REVIEW COMMITTEE MEETING HELD ON 06 OCTOBER 2022

Nil.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio, declared the meeting closed at 6:27pm.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12. REPORTS OF COMMITTEE MEETINGS

12.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 13 SEPTEMBER 2022

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION
<p>Minute No: C.4578</p> <p>Moved: Cr Ryan Seconded: Cr Mencshelyi</p> <p>That Council receive the minutes from the Bush Fire Advisory Committee meeting held on 13 September 2022.</p> <p style="text-align: right;">CARRIED 8/0</p>

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION
<p>Minute No: C.4579</p> <p>Moved: Cr Ryan Seconded: Cr Appleton</p> <p>That Council:</p> <ol style="list-style-type: none">1. Note the Community Emergency Services Manager Report as provided.2. Endorse the 2022-23 Firebreak and Fuel Load Notice as provided in Attachment 1, subject to the following amendments:<ol style="list-style-type: none">a. Online registration being added under 6.93. Note the Chief Bush Fire Control Officer Report as provided.4. Review the burning permit process and include;<ol style="list-style-type: none">a. That the FCO authorise permits only in their own geographic area, the permit in their name and signed by them. If the FCO is unable to carry this out, the FCO must be contacted first before approaching another FCO.b. As part of the review consideration be given to a paper based permit system run in parallel with the web based system used by the Shire. The local FCO could write out and

issue the permit, take a photo of it on their phone and send this to the Shire thus allowing for an instant update of the Shires list of permits issued.

- c. That a database be developed by the Shire to record both paper based permits and online permits.**
- d. Allow FCOs access to the database of all permits issued, run at the Shire by either records or the CESM to record any permits that are issued.**
- e. Permits could have the facility to be revalidated by signature endorsement of the issuing FCO should prevailing conditions be acceptable for an extension.**
- f. Facility on the permit for the permit holder to sign to acknowledge that they have read the conditions of the permit.**

CARRIED 8/0



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Bush Fire Advisory Committee

13 September 2022

Bush Fire Advisory Committee Meeting Minutes
13 September 2022

DISCLAIMER

The minutes of the Council meeting held to discuss these minutes should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING	4
2.	ACKNOWLEDGEMENT TO COUNTRY	4
3.	ATTENDANCE.....	4
	3.1 APOLOGIES	5
	3.2 APPROVED LEAVE OF ABSENCE.....	5
	3.3 ABSENT.....	5
4.	DISCLOSURE OF INTERESTS.....	5
5.	CONFIRMATION OF MINUTES	6
	5.1 COMMITTEE MEETING HELD ON 11 JULY 2022.....	6
6.	COMMITTEE REPORTS.....	7
	6.1 COMMUNITY EMERGENCY SERVICES MANAGER REPORT	7
	6.2 CHIEF BUSH FIRE CONTROL OFFICER (CBFCO) REPORT	18
7.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	23
	7.1 BURNING PERMITS ISSUED BY FCO'S.....	23
8.	URGENT BUSINESS APPROVED BY DECISION	24
9.	GENERAL BUSINESS	25
	9.1 STATUS OF INKPEN SHED.....	25
	9.2 BRIGADE REPORT AT BFAC	25
	9.3 FIREBREAKS.....	25
	9.4 FIRE BANS.....	26
10.	DATE OF NEXT MEETING.....	26
11.	DECLARATION OF CLOSURE	26

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



1. DECLARATION OF OPENING

The Presiding Member, Mr Chris Marris declared the meeting open at 5:30pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Presiding Member, Mr Chris Marris acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past, present and emerging.

3. ATTENDANCE

Voting Committee:

Chief Bush Fire Control Officer	Chris Marris
Inkpen Bush Fire Brigade	Nic Dewar
Clackline Muresk Bush Fire Brigade	Joe Marasco (proxy) until 5:50pm Blair Wilding arrived at 5:50pm and commenced as voting delegate
Bakers Hill Bush Fire Brigade	Kris Brown
Grass Valley Bush Fire Brigade	Mark Littlefair
Irishtown Bush Fire Brigade	Rob Herzer
Southern Brook Bush Fire Brigade	Paul Antonio
Northam Central Bush Fire Brigade	Kim Hampton
Jennapullin Bush Fire Brigade	Aaron Smith

Non Voting:

Community Emergency Service Manager	Brendon Rutter
-------------------------------------	----------------

Staff:

Acting Executive Manager Development Services	Jacky Jurmann
Chief Executive Officer	Jason Whiteaker
Acting Governance Coordinator	Alysha McCall

Gallery:

Clackline Muresk Bush Fire Brigade	Carla Miller Joe Marasco from 5:50pm
Irishtown Bush Fire Brigade	Murray McGregor

Bush Fire Advisory Committee Meeting Minutes
13 September 2022

Glenn Steer
Terrence Hasson
Digby Hasson

3.1 APOLOGIES

Voting Committee:

Councillor – Shire of Northam
Deputy Bush Fire Control Officer

Maria Girak
Simon Peters

Non-Voting Committee:

District Officer Northam
Department of Parks and Wildlife (Wheatbelt)
Department of Parks and Wildlife (Perth Hills)

Drew Graham
Graeme Keals
Michael Pasotti

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Voting Committee:

Councillor – Shire of Northam
Wundowie Bush Fire Brigade
Wundowie Volunteer Fire and Rescue Service
Northam Volunteer Fire and Rescue Service

Paul Curtis
Mathew Macqueen
Tristan Davey
Greg Montgomery

4. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 11 JULY 2022

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.285

Moved: Mr Kim Hampton

Seconded: Mr Jo Marasco

That the minutes of the Bush Fire Advisory meeting held on 11 July 2022 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



6. COMMITTEE REPORTS

One (1) member of the Gallery left the meeting at 5:37pm and returned at 5:37pm.

Mr Blair Wilding entered the meeting at 5:50pm.

6.1 COMMUNITY EMERGENCY SERVICES MANAGER REPORT

File Reference:	5.1.3.1
Reporting Officer:	Brendon Rutter, Community Emergency Services Manager
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the Community Emergency Services Manager.

ATTACHMENTS

Attachment 1: Firebreak and Fuel Load Notice.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Pre season preparations are underway for what is looking to be a busy 2022/23 fire season.

Pre Season Servicing

The appliance servicing is underway with completion expected before end of September.

Through the operational servicing it has been identified again this year about damage caused to equipment via improper use, all personnel are encouraged to ensure familiarity with all equipment via pre-season refresher training to ensure safe and proper use of all equipment on the appliance.

New Fire Danger Rating System

The harmonisation of the Australian Fire Danger Rating System (AFDRS) begins on Sept 1st 2022. This new system is designed to deliver an easier to follow and understand system that aligns with each state and territory in Australia.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



All personnel are encouraged to undertake the training module via the volunteer hub to ensure you have an understanding of the new system and the way in which changes will impact how we conduct business in the area, eg how Harvest, Vehicle Movement & Hot Works Bans (HVMB's) will be calculated and implemented.

The AFDRS will go live across Australia on Thursday 1 September 2022.

There are four levels of fire danger in the new system:

1. Moderate: Plan and prepare
2. High: Be ready to act
3. Extreme: Take action now to protect your life and property
4. Catastrophic: For your survival, leave bushfire risk areas

Fire Danger Ratings will be issued on days when there is a fire risk. Each rating will have a clear set of messages, including the actions the community can take to reduce their risk.

Improving the science means we can also issue 'no rating' for days where bushfires are unlikely to spread in a dangerous or life-threatening way. You'll be able to check the daily fire danger for your area at Emergency WA or by visiting the BoM website.

Fire Break & Fuel Load Notice

Due to the changes and amendments to terminology in the Bushfires Act 1954 & Bush Fires Regulations 1954 as a result of the national roll-out of AFDRS, the Shire of Northam Fire Break & Fuel Load notice (s33 notice) required terminology updated to reflect the changes in legislation where it references Fire Danger Ratings only. Changes have been made to ensure the notice can be enforced, these changes just need Council endorsement prior to gazettal to enable enforcement of this notice.

A copy of the document has been provided as part of this report.

Pre Season Training

As part of our pre season training please find the below dates that are open to all members from all brigades.

Should your brigade have training requirements not currently being serviced, please contact myself as a priority to enable some additional training to be scheduled.

Please be advised in some of these cases I will invite our new DO Northam along for a meet & greet.

All training, including brigade training will end with a BBQ provided for attendees.

Full courses will be catered as per normal practice.

Pump Operations

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



Sep 24-25 – Northam Co-Location Centre
0800-1600

Recognition of Current Competencies (RCC) – approved members only

Bakers Hill Fire Station – Wed, Sep 14th - 1800-2200
Clackline Fire Station – Sat, Sep 17th 0800-1300
Southern Brook Fire Station – Wed, Sep 28th – 1800-2200
Grass Valley Fire Station, Sat Oct 1st, 0800-1300

Comprehensive Crew Protection (CCP)

October 19th 2022
1730-2130 – Northam Co-location Centre
October 22nd 2022
0800-1300 @ Bakers Hill Fire Station
November 3rd 2022
1800-2200 @ Grass Valley Station

Rural Fire Awareness (RFS)

Friday 23rd Sep 1800-2200 – Northam Rec Centre
Wednesday Nov 9th 1800-2200 – Northam Rec Centre

Bushfire Safety Awareness (BSA)

Saturday October 1st 0800-1600 – Northam Co-Location (TBC)

Firefighting Skills (FFS)

Sat/Sun October 8-9, 0800-1600, Northam Co-Location Centre (TBC)

Ground Controller (GC) - Volunteers attending this course will be invited to attend a preseason training drill in early Nov.

Wed October 26th 2022 – Northam Co-Location Centre (TBC)

Basic WAERN (4-5 hours)– no dates as yet, will be interest driven

Recognition of Current Competency (RCC)

Captains have been provided information pertaining to how the RCC process will be implemented this season, with multiple opportunities over several dates/times for eligible members to undertake the assessment to be signed off for this coming season.

Members are encouraged to contact their Captain and/or brigade Training Officer to discuss their training records and identify any discrepancies that are identified as a priority to enable attendance at the pre season training opportunities as listed above.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



Volunteers that wish to query their training records, are encouraged to contact the CESM to allow further investigations and remediation if a record is proven to be inaccurate.

Pre season skills based refreshers.

Captains have been provided with copies of a pre season skills competency assessment, at this stage this assessment is voluntary but highly recommended, this may become an annual pre season requirement in the future to ensure Council is only permitting members able to demonstrate skills currency onto the fire ground into the future.

The assessment is a simple tick and flick, signed off by Captains or brigade Training Officers and is designed to assist volunteers with a refresher on the safe, efficient and effective use of all brigade equipment.

RECOMMENDATION

That Council:

- 1. Note the Community Emergency Services Manager Report as provided.**
- 2. Endorse the 2022-23 Firebreak and Fuel Load Notice as provided in Attachment 1.**

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.286

Moved: Mr Kris Brown

Seconded: Mr Mark Littlefair

That Council:

- 1. Note the Community Emergency Services Manager Report as provided.**
- 2. Endorse the 2022-23 Firebreak and Fuel Load Notice as provided in Attachment 1, subject to the following amendments:**
 - a. Online registration being added under 6.9**

CARRIED 9/0

Reason for change to Officer recommendation

Online registration is available for the Harvest, Movement of Vehicles and Hot Works Ban.

The CESM advised:

- The Pump Operations course has been cancelled.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



- The RCC training in Bakers Hill and Clackline has been cancelled as there were no registrations. The training in Southern Brook and Grass Valley is still going ahead. It is likely that additional training will be held in Northam as we approach the season (approx. November).
- The only change made to the Fire Break and Fuel Load Notice was in relation to the new rating system.

Clarification was sought in relation to:

- Whether the Comprehensive Crew Protection training is compulsory. The Community Emergency Services Manager advised that there is no requirement to attend however this is strongly encouraged.
- Whether an update can be provided on the Mitigation Activity Funding. The Community Emergency Services Manager advised that the tender is finalised and is being presented to the September Council meeting to be awarded. Internal meetings have also been held to review the existing freehold reserves to ensure these are on the maintenance list and on track.
- Whether the recruitment has been finalised for the Community Emergency Services Manager and Bush Fire Risk Management Coordinator positions. The Chief Executive Officer advised that a formal announcement will be made next week.
- Whether funding was secured for the Wundowie Bush Fire Brigade shed and what is the process if funding is not secured. The Chief Executive Officer advised that if funding is not secured an item will be presented to Council to determine how they wish to proceed. The Chief Executive Officer advised that Officers are of the view that it is a matter for the state to fund. The Community Emergency Services Manager advised that we are waiting for a formal response from the LGS committee at which point discussions will be had at regional level.
- Whether there is an update on the appliances. The Community Emergency Services Manager advised that there is no update/indication of when these will be available.
- Whether the Work Health and Safety (WHS) / maintenance issues can be addressed at the Irishtown Bush Fire Brigade building. It was raised that the toilet doors cannot lock as they have lost the key, the flood light doesn't work, there is a dust issue in summer, electronics overheat and there is no storage. The Community Emergency Services Manager advised that he attended a tour with the District Officer and specifically attended this station so he could raise what is required to bring the building up to standard, it was agreed that this station was a priority. It was advised that the toilet door lock and flood light are easy fixes and he will provide an update next week on the progress of these items. The dust matter is part of a larger issue and can be looked at with any upgrades. Unfortunately funding is unable to be sought out of session and an application for funding will be submitted as part of the March

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



2023 LGGS application. In relation to storage a temporary solution can be identified and this will be discussed with the brigade.

Discussion was held around the strategies put in place by the Shire of Northam to address WHS issues. This includes undertaking annual WHS inspections. Officers are trying to address at a regional level the potential for funding to address these WHS issues.

The online reporting system was raised as a mechanism to report matters which members were encouraged to use so that items don't get missed. Discussion has been held around reporting the matters raised/addressed to the Committee. It was advised that there was a desire to have a way to check the status of their requests through a portal or dashboard and also select the PPE from a listing. The Chief Executive Officer advised that this would be investigated.

- Whether registrations for the SMS service can be completed online and if so whether this should be included in the Fire Break and Fuel Load Notice. The Community Emergency Services Manager advised that this is available online and can be included.
- Whether the 3m firebreak requirement is standard or modified. The Chief Bush Fire Control Officer referred to section 4.1 which details the requirements for properties over 10 hectares.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022

Attachment 1 – Firebreak and Fuel Load Notice

BUSH FIRES ACT 1954

Firebreak and Fuel Load Notice

Shire of Northam

Pursuant to the powers contained in Section 33 of the *Bush Fires Act 1954* (as amended), notice is hereby given to all owners and occupiers of land within the Shire of Northam adopted the following requirements as a measure to assist in the control of bush fires, or preventing the spread or extension of a bush fire which may occur within the Shire.

All owners and/or occupiers of land within the Shire of Northam are required to carry out fire prevention work in accordance with this notice by 1 November each calendar year and maintained until 30 April the following calendar year, or within 14 days of becoming an owner or occupier of land if after that date, to comply with the requirements set out in this notice.

FAILURE TO COMPLY WITH THE REQUIREMENTS OF THIS ORDER MAY RESULT WITH THE ISSUE OF AN INFRINGEMENT NOTICE PENALTY \$250.00 OR PROSECUTION IN A COURT OF LAW WITH A MAXIMUM PENALTY OF \$5,000 AND BE LIABLE WHETHER PROSECUTED OR NOT TO PAY THE COSTS OF PERFORMING THE WORK DIRECTED BY THE NOTICE.

1. Building Protection Zone

The Building Protection Zone is an area of very low fuel levels and managed vegetation 20 metres out from habitable buildings (As defined in the Residential Design Codes of WA and in AS 3959) and must meet the following requirements.

Habitable building means a dwelling, workplace, place of gathering or assembly, a building used for the storage or display of goods or produce for sale by wholesale in accordance with classes 1-9 of the Building Code of Australia. The term habitable building includes attached and adjacent structures like garages, carports, verandas or similar roofed structures that are attached to, or within 6 metres of, the dwelling or primary building.

- Building Protection Zones for habitable buildings must extend a minimum of 20 metres out from any external walls of the building, attached structures, or adjacent structures within 6 metres of the habitable building.
- On sloping ground the Building Protection Zone distance shall increase at least 1 metre for every degree in slope on the sides of the habitable building that are exposed to down slope natural vegetation.
- Building Protection Zones must consist of non-flammable managed vegetation, reticulated lawns and gardens and other non-flammable features.
- All grass in Building Protection Zones must be maintained to or under 5cm in height.
- Fuel loads within Building Protection Zones must be maintained at 2 tonnes per hectare or lower.
- The crowns of trees must be separated to create a clear separation distance between adjoining or nearby tree crowns. The separation distance between tree crowns is not required to exceed 10 metres.
- A small group of trees within close proximity to one another may be treated as one crown provided the combined crowns do not exceed the area of a large or mature crown size for that species.
- Trees are to be low pruned (or under pruned) to at least a height of 2 metres from ground.
- No tree, or shrub over 2 metres high are to be within 2 metres of a habitable building.
- Trees and shrubs over 2 metres high must not be planted in groups close to the habitable building and there must be a gap of at least 3 times the height (at maturity) of the shrub away from the habitable building.
- There must be no tree crowns or branches hanging over habitable buildings.
- Firewood and flammable materials must be stored 20m from habitable buildings
- Driveways and access ways are to be a minimum of (3) metres wide with a vertical clearance of (4)metres to allow for the safe passage of a fire appliance to all buildings and assets on the land
- Roof gutters should be free of leaves and other combustible material.

YOUR PROPERTY

2. Land with area less than 10,000m²(1 hectare)

- Maintain all grass on the land to a height no greater than 10cm all windrows or dead flammable material must be removed.
- Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land
- Land with a habitable building on it must maintain a Building Protection Zone in line with the requirements of Section 1 of this notice.

3. Land with an area g 10,000m² (1 hectare) to 100,000m² (10 hectares)

Options (selected one out of the three options)

1. Install bare earth firebreaks three (3) metres wide immediately inside within (10) metres of all boundaries in a continuous form. All overhanging branches, trees, limbs etc. to be trimmed back from over the firebreak area to a minimum height of four (4) metres to allow for the safe passage of a fire appliance or;
2. Maintain all grass on the land to a height no greater than 10cm all windrows and or dead flammable material must be removed. An access area within (10) metres of the boundary with a minimum width of (3) metres with a vertical clearance of (4) metres where all overhanging branches are trimmed back to allow for the safe passage of a fire appliance or;

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



3. A combination of the above two options for properties with natural bush sections and pastured land sections
- Land with a building on it must maintain a Building Protection Zone in line with the requirements of Section 1 of this notice.
 - On land for the use of tendering livestock a level of feed can be maintained to last the season. All grass a distance of 5m from any firebreak must be maintained to a height no greater than 10cm.
 - Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land.

Firebreak

Means a strip or area of trafficable ground, which is at least three (3) metres wide for cropped/stubble areas, or Three (3) metres wide for bushland/remnant vegetation areas with a minimum height of four (4) metres, which is kept and maintained totally clear of all inflammable matter. Such firebreaks may be constructed by one or more of the following methods: PLOUGHING, CULTIVATING, SCARIFYING, RAKING, BURNING, CHEMICAL SPRAYING OR OTHER METHOD as approved by an Authorised Officer.
In agricultural areas it is considered acceptable if a vehicle can travel through crop area within 10m of the property boundary to traverse around low branches or limbs.

4. Land with an area greater than 100,000m² (10 hectares)

Options (selected one out of the three options)

1. Install bare earth firebreaks two (2) metres wide immediately inside within (10) metres of all boundaries in a continuous form, for all cropped/stubble areas, or three (3) metres wide for all natural bush/remnant vegetation areas on the property within ten (10) metres of the property boundary. All overhanging branches, trees, limbs etc. to be trimmed back from over the firebreak area to a minimum height of four (4) metres to allow for the safe passage of a fire appliance or;
 2. Maintain all grass on the land to a height no greater than 10cm all windrows and or dead flammable material must be removed. An access area within (10) metres of the boundary with a minimum width of (3) metres with a vertical clearance of (4) metres where all overhanging branches are trimmed back to allow for the safe passage of a fire appliance or;
 3. A combination of the above two options for properties with natural bush sections and pastured land sections
- On land for the use of tendering livestock a level of feed can be maintained to last the season. All grass a distance of 5m from any firebreak must be maintained to a height no greater than 10cm.
 - Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land.

Firebreak

Means a strip or area of trafficable ground, which is at least two (2) metres wide for cropped/stubble areas, or Three (3) metres wide for bushland/remnant vegetation areas with a minimum height of four (4) metres, which is kept and maintained totally clear of all inflammable matter. Such firebreaks may be constructed by one or more of the following methods: PLOUGHING, CULTIVATING, SCARIFYING, RAKING, BURNING, CHEMICAL SPRAYING OR OTHER METHOD as approved by an Authorised Officer.
In agricultural areas it is considered acceptable if a vehicle can travel through crop area within 10m of the property boundary to traverse around low branches or limbs.

5. Fuel Depot and Storage Areas, Haysheds, Stockpiled Flammable Materials and Stationary Machinery.

- Remove all flammable matter within (10) metres of Fuel Depot and Storage Areas of where fuel drums whether containing fuel or not, fuel ramps or fuel dumps are located. Hay Shed, Stockpiled Flammable Materials, Stationary Machinery are stored.
- Install bare earth firebreaks three (3) metres wide immediately inside and along all boundaries of land in a continuous form with a vertical clearance of (4) metres where overhanging branches are trimmed back immediately adjacent to Stationary Motors, Haystacks, Stockpiled Flammable Materials and Stationary Machinery.

**6. Bushfire or Emergency Management Plans
(Compliance is required throughout the year, every year)**

Means a bushfire management plan, emergency management plan or an approved Bushfire attack level (BAL) assessment that has been developed and approved to reduce and mitigate fire hazards as part of a Town Planning Scheme, subdivision approval, development approval or a building permit

- All properties with a Bush Fire, Fire or Emergency Management Plan shall comply with the plan in its entirety.
- Any requirements identified in a Bush Fire, Fire or Emergency Management Plan are in addition to the requirements of this notice.

7. Application to vary the Firebreak Requirements with Alternative Arrangements

If it is considered impracticable for any reason whatsoever to implement any of the requirements of this Notice, you may apply in writing to the Shire of Northam by no later than the 1st October each year for permission to implement alternative measures under the following options,

- a) A temporary variation for extenuating circumstances only

Bush Fire Advisory Committee Meeting Minutes 13 September 2022



- b) A permanent feature of the property requires a variation to his order, if approved the variation will apply until specifically rescinded or replaced with a new individual notice by the shire.

Take notice if permission is not granted in writing you must comply with the requirements of this notice.

8. The Burning of Garden Refuse

Pursuant to the powers contained in section 24G (2) of the *Bush Fires Act 1954*, the Shire of Northam prohibits the burning of all garden refuse within its district during the Prohibited Burning Times. This prohibition applies to all persons within the Shire's district.

- The burning of garden refuse or rubbish on the ground or in an incinerator that would otherwise be permitted under Section 24F is prohibited absolutely on all land within the district during the Prohibited Burning Period.
- The burning of garden refuse or rubbish on the ground or in an incinerator that would otherwise be permitted under Section 24F is prohibited on all land under 2000m² (square metres) in size during the Restricted Burning Time, without a Fire Permit issued under Regulation 15 of the *Bush Fires Act 1954*.
- The burning of garden refuse or rubbish on the ground or in an incinerator that would otherwise be permitted under Section 24F is prohibited absolutely on all land within the district during the Restricted Burning period between 1st Mar – 30 Apr each year.
- During the Restricted Burning period October 1st & Nov 30th each year, residents on land that is greater than 2,000m² in area it is permissible to undertake the burning of garden refuse (dry leaves, small branches, off cuts, etc.) in a single pile on the ground no larger than 1.0 m² between the hours of 18:00 (6pm) and 23:00 (11pm) and by complying with all the conditions of section 24F (3) in the *Bush Fires Act 1954* & Regulation 15B Bush Fires Regulations 1954.
- Reticulated water supply or min 600lts of water must be available for immediate use at all times, the fire is to be completely extinguished with water prior to leaving area unattended.

9. Restricted and Prohibited Burning times

- The "Prohibited Burning Time" means the 1 December each calendar year through until 28th February the following calendar year (inclusive, and as varied pursuant to Sections 17 and 18 of the *Bush Fires Act 1954*).
- The "Restricted Burning Time" means the 1 October through until 30 November and the 1 March through until 30 April each calendar year (inclusive, and as varied pursuant to Sections 17 and 18 of the *Bush Fires Act 1954*).

10. Cooking & Camping

Pursuant to the powers contained in section 25H (1) of the *Bush Fires Act 1954*, the Shire of Northam prohibits the lighting of a fire in the open air for the purpose of camping or cooking during the prohibited period. This prohibition applies to all persons within the Shire's district.

For the purposes of this section (1aa) a gas appliance, comprising a fire the flame of which is encapsulated by the appliance and which does not consume solid fuel, shall not be taken to be a fire in the open air.

An appliance that burns a solid fuel, (BBQ, Pizza Oven, Meat Smoker etc.) cannot be operated on days of "HIGH", "EXTREME" or "CATASTROPHIC" fire danger rating.

- Any chimney on the appliance must be fitted with a suitable spark arrestor that is maintained in a clean, sound and efficient condition.
- If solid fuel is being consumed, then the burning fuel must be sealed from the open air by a secure, sealable door.
- Appliance must not be left unattended and a reticulated water supply must be available for immediate use.

Take notice a person/s who contravenes a of this section is guilty of an offence that carries a penalty of \$3,000.

11. Permits to burn

Means a "Permit to Burn the Bush" as issued by an Authorised Officer under section 18 of the *Bush Fires Act 1954*.

- Applications for Permits are available from the Shire of Northam at no cost.
- You must comply with all conditions imposed by the Shire or an Authorised Officer in respect of any Permit issued by the Shire.
- Permits will not be valid on days of "HIGH", "EXTREME" or "CATASTROPHIC" fire danger.
- Permits may also be revoked if in the opinion of an authorised officer the conditions are not deemed suitable for prescribed burns.
Take notice that the Shire of Northam prohibits the burning of any road verge within the entire district.

Take Notice that pursuant to Section 18 (11) of the *Bush Fires Act 1954* - Where a person starts a fire on land, if the fire escapes from the land or if the fire is in the opinion of a Bush Fire Control Officer or an officer of a Bush Fire Brigade out of control on the land, the person shall be liable

Bush Fire Advisory Committee Meeting Minutes 13 September 2022



to pay to the local government on the request of and for recoup to its bush fire brigade, any expenses up to a maximum amount of \$10 000 incurred by it in preventing the extension of or extinguishing the fire, and such expenses may be recovered in any court of competent jurisdiction.

A person who commits a breach of this section other than subsection (11) is guilty of an offence.

Penalty: For a first offence \$4 500.

For a second or subsequent offence \$10 000.

12. Harvest, Movement of Vehicles and Hot Works Bans

All persons within the Shire of Northam are required to comply with a direction declared under Reg 38A, 38B, 38C & 38D, Bush Fires Regulations 1954.

- A Harvest, Vehicle Movement & Hot Works Ban (HVMB) requires the cessation of all harvesting, vehicle movements and hot work operations within the Shire of Northam.
- A Harvest, Vehicle Movement & Hot Works Ban (HVMB) prohibits the movement of vehicles on properties within the Shire of Northam except for the essential watering of stock in a diesel powered vehicle.
- A Harvest, Vehicle Movement & Hot Works Ban (HVMB) prohibits the use of all welding, grinding and abrasive tools on properties within the Shire of Northam in the open air. Exemptions in accordance with Council Policy may be available. Further information is available by contacting Shire of Northam (08) 9622 6100.

Take notice a person/s who contravenes a declaration made under regulation 38A, 38B, 38C or 38D or who fails to carry out any direction given to him is guilty of an offence that carries a penalty of \$5,000.

A Harvest Vehicle Movement and Hot works Ban will be advertised on the Shire of Northam Website, social media and where possible on ABC Radio 531AM, MMM 864 AM and.

Notification can be obtained via a free SMS service which is available upon request from the Shire of Northam (08) 9622 6100

Register for our free SMS notification service for Harvest Ban and other important information, directly to your phone. <https://www.northam.wa.gov.au/community/online-services/online-services.aspx>

13. Additional Works

In addition to the requirements noted above, regardless of land size and location, the Shire of Northam or its duly authorised officer may require you to undertake additional works on your property to improve access and/or undertake further hazard removal and/or reduction works, where in the opinion of that authorised officer, it is to be necessary to prevent the outbreak and/or the spread of a bush fire.

Take notice that pursuant to Section 33(4) of the *Bush Fires Act 1954*, where the owner and/or occupier of land fails or neglects to comply with the requisitions of this Notice within the times specified, the Shire of Northam may by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of this Notice which have not been complied with and pursuant to Section 33(5) of the *Bush Fires Act 1954*, the amount of any costs and expenses incurred may be recovered from you as the owner and/or occupier of the land.

If the requirements of this Notice are carried out by burning, such burning must be in accordance with the relevant provisions of the *Bush Fires Regulations 1954*.

The owner or occupier of land to whom a notice has been given under subsection (1) and who fails or neglects in any respect duly to comply with the requisitions of the notice is guilty of an offence, that offence carries a penalty of \$5,000, additionally a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this notice if it is not carried out by the owner and/or occupier by the date required by this Notice.

14. Reserves vested with the Shire of Northam

The Shire of Northam reserves the right to conduct any mitigation works deemed necessary on any reserves vested with Shire of Northam for the purpose of reducing the risk of fire to the community. Each reserve will be assessed in accordance with ISO 31000:2018 and identified in the Bushfire Risk Management Plan.

Treatments implemented may include but are not limited to prescribed burns, slashing, mulching or any other means necessary as determined by the Shire of Northam to ensure the risk is reduced to a satisfactory level.

GENERAL ADVICE

This notice gives the minimum requirements for fire control within the Shire of Northam and all residents and ratepayers are encouraged to be prepared by undertaking additional fire protection measures. Creating a household "Bushfire Plan" to ensure the safety of property and life. Further additional information to that contained in this notice can be obtained from the 5min Fire Chat website www.dfes.wa.gov.au/bushfire/prepare or from the Shire of Northam website www.northam.wa.gov.au

All previous versions of this notice are hereby cancelled.

By order of the Council,

JASON WHITEAKER, Chief Executive Officer

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



6.2 CHIEF BUSH FIRE CONTROL OFFICER (CBFCO) REPORT

File Reference:	5.1.3.1
Reporting Officer:	Chris Marris, Chief Bush Fire Control Officer
Responsible Officer:	Chris Marris, Chief Bush Fire Control Officer
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the CBFCO.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Bush Fire Advisory Committee Meeting Minutes
13 September 2022

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Leadership team

Following the confirmation of the leadership team by the Council in late July, the team has met on a number of occasions to discuss issues at hand and the forthcoming season. I thank Simon, Kris and Blair for their engagement to date.

Shire of Northam Position on WALGA Position

Following item 6.2 from the July BFAC on the brigade's input in the advocacy position for the management of bush fire brigades, I attended the July Council Forum and subsequent Council Meeting, to ensure the Shire of Northam Council was aware of a) the limited opportunity in this instance of discussion and debate on brigades positions on the proposed position, and b) based on that limited opportunity, that the majority of brigades had indicated their support of the Volunteer Bush Fire Brigades Association's position which was basically in support of the current Local Government Structure, with improvements.

The Council ultimately adopted the following position:

That Council makes a submission to the WA Local Government Association (WALGA) in relation to the future management of volunteer Bush Fire Brigades as follows

- That a Working Group comprising representatives of WALGA, DFES and the Volunteer Bush Fire Association be established to develop a preferred model for the future management of Bush Fire Brigades.

Bush Fire Manual

Work and discussions continue to take place concerning the updating of sections four and five of the bush fire manual. These two sections relate to the management of brigades (including meeting and voting rights) and BFCOs (including CBFCA and DCBFCA).

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



While it was desired to have this document ready for presentation to this BFAC, the leadership team in consultation with the Shire, decided that the document was not ready to be presented. The leadership team most recently met last Sunday to consolidate feedback on these sections and is again meeting with the Shire tomorrow for further discussions.

I would expect it will take several further iterations and discussions to get the document to a point where it can then be presented to Brigades/BFAC for broader feedback and adoption. In the interim, I encourage brigades to continue to provide feedback to the leadership team on areas that require attention.

WHS

Consultation with the leadership team on WHS outstanding action items has currently stalled while I believe additional advice is received from insurers. This is not to say action is not being taken in the interim. The leadership team remains committed to continuing consultation and engagement on the topic as we quickly approach the coming fire season. Ensuring consideration of the impacts of any changes and finding appropriate solutions which both protect our volunteers while not putting an undue burden on them is essential.

One key action item out of the work in the space is ensuring that our active firefighters are recognised as trained and competent to perform their duties. A cohort of experienced members remain that, for various reasons, show on DFES system as not being trained in the basic fire fighting courses.

A meeting with Captains and Training Officers was conducted in mid-August to identify these members and discuss a path forward via recognition of current competency (RCC). I strongly encourage Captains, Training Officers and your brigade leadership teams to assist in pushing the upcoming RCC sessions, and please reach out to me or the leadership team if you are having any difficulties or need support to bring about the desired outcome.

Australian Fire Danger Rating System

As per the CESM's update, the new Fire Danger Rating System has now come into effect. This will require some training of BFCO's and harvest ban officers ahead of the season to ensure it is correctly applied from a perspective of harvest vehicles and hot works bans along with permits. While there are some improved data inputs built into the system which should provide for more robust outputs, there will likely be difficulties and/or anomalies experienced particularly in this first season. So as these are felt, I encourage you to seek feedback from members/community and provide feedback to the leadership team so that refinements can be made.

LEMC

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



Kris Brown attended the Local Emergency Management Committee meeting on my behalf on September 1 where there was an emergency management workshop and exercise to test the preparedness of the region for a significant incident. Kris has some interesting mapping out of this exercise which will be incorporated into our pre-season scenario evening.

DOAC

This morning I attended the Northam District Operations Advisory Committee meeting here in Northam. Key topics of discussion were the implementation of the Australian Fire Danger Rating System, the Consolidated Emergency Services Act, along with ongoing discussion on WHS. The Consolidated Emergency Services Act is expected to reach public consultation in the first half of 2023. It is not expected that the legislation will be ready until at least 2025.

A discussion was also had on aerial support within the region and current plans for the forthcoming season.

Pre-Season

There are several activities planned for pre-season, with the scenario evening being one of them. This is due to be held on Wednesday, October 12 at the Northam Recreation Centre. Invites have/will be going to all Brigades and BFCO's and I encourage as many members to attend as possible, particularly senior members. This will also be a chance for members to meet with the new DFES District Officer and Superintendent who both plan to attend the evening. I have also asked that the Shire extend an invite to the incoming CESM once appointed.

There will also be a pre-season BFCO forum (date TBC) along with the scheduled Ground Controller course slated for October 26 which I encourage you to register for.

Christmas Leave

While the leadership team and the Shire have been aware for some time, I wanted to provide advanced notice to the broader brigade network that I will be taking six weeks' leave from mid-December. During this time, Northam Deputy 1 (Simon) will be acting Chief and Northam Deputy 2 (Kris) will be acting Deputy 1. The BFCO team will be briefed on arrangements closer to the time, along with the DFES Office and neighbouring Shires.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.287

Moved: Mr Aaron Smith

Seconded: Mr Rob Herzer

That Council note the Chief Bush Fire Control Officer Report as provided.

CARRIED 9/0

The Chief Bush Fire Control Officer provided an overview of the report.

Discussion was held around farmer training and obligations as a result of the changes to legislation. The Chief Executive Officer advised that the Shire of Northam are currently seeking clarification from our insurer in relation to whether they fall under the Bush Fire Act or the Emergency Management Act as spontaneous volunteers. Once clarity is provided, information will be provided to the brigades and the community as we want to ensure there is coverage on both sides and that the farmers are clear where they stand. It was noted that this is the most pressing issue from the Shire's perspective prior to the bushfire season.

7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

7.1 BURNING PERMITS ISSUED BY FCO'S

BACKGROUND

During the recent restricted burning period, the Grass Valley BFB received negative feedback from several people regarding issuing of Permits to Burn. This was despite a motion being discussed at the BFAC meeting of December 2021 and two subsequent BFCO meetings discussing this topic.

This negative feedback was from permit applicants and FCO's.

- When informing the local FCO that burning was about to start, one applicant said he had applied for a permit from the Shire and this was not issued in a timely manner despite twice phoning the Shire and being assured it would be issued that day and this did not happen.
- An FCO was rung by an officer of the Shire at 4 pm on a Friday afternoon asking him to authorise a permit before the close of business that day. This would have required the FCO leaving what he was doing on his farm, driving to his house, print, sign and scan the form before forwarding it to the Shire. This short notice and last-minute scramble on a Friday afternoon is not acceptable. FCO's are volunteers and fit in bushfire obligations around their everyday business.
- In several cases the local FCO's were not issuing permits to people in their own geographic area. The first the local FCO knew that burning off was being carried out was smoke being seen. FCO's have been asked to issue permits outside their own areas by an officer of the Shire. Local knowledge is important to ensure the relevant conditions are applied to a permit. This local knowledge also allows the FCO to implement special restrictions against the applicant if required, from past experience.
- Permits had been issued with a local FCO being named on the permit but signed by somebody else with no knowledge of the FCO.
- Permits were being extended without first contacting the issuing FCO to see if the conditions on the permit were pertinent for another seven days.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022

MOTION / COMMITTEE DECISION

Minute No: BFAC.288

Moved: Mr Mark Littlefair

Seconded: Mr Aaron Smith

That Council review the burning permit process and include;

- **That the FCO authorise permits only in their own geographic area, the permit in their name and signed by them. If the FCO is unable to carry this out, the FCO must be contacted first before approaching another FCO.**
- **As part of the review consideration be given to a paper based permit system run in parallel with the web based system used by the Shire. The local FCO could write out and issue the permit, take a photo of it on their phone and send this to the Shire thus allowing for an instant update of the Shires list of permits issued.**
- **That a database be developed by the Shire to record both paper based permits and online permits.**
- **Allow FCOs access to the database of all permits issued, run at the Shire by either records or the CESM to record any permits that are issued.**
- **Permits could have the facility to be revalidated by signature endorsement of the issuing FCO should prevailing conditions be acceptable for an extension.**
- **Facility on the permit for the permit holder to sign to acknowledge that they have read the conditions of the permit.**

CARRIED 9/0

OFFICERS COMMENT

The process for permits is currently under review as part of Section 5 of the Shire of Northam Bushfires Manual.

The staff are working with the leadership team to develop a robust process that meets the legislated obligations of the organisation and balance this with the needs of the community.

The process once formalised will be communicated to all members once this has been endorsed.

8. URGENT BUSINESS APPROVED BY DECISION

Nil.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



9. GENERAL BUSINESS

9.1 STATUS OF INKPEN SHED

Clarification was sought in relation to whether the additional funds were approved. The Community Emergency Services Manager advised that this was approved however they identified that there was a generator on site which they wouldn't fund. This has triggered a discussion in relation to off grid power with back up storage. Officers are waiting for advice on whether the funding will cover this.

9.2 BRIGADE REPORT AT BFAC

It was raised whether the committee would be interested in a brigade update at the meetings which could be on a rolling schedule. The Chief Executive Officer advised that the committee would need to determine whether this provided any value.

Discussion was held around the general business agenda item. The Chief Executive Officer advised that Council establishes committees where it wants advice from a group which has experience / expertise in the subject matter. It was advised that general business is generally not supported as it does not give other committee members an opportunity to make an informed decision to Council when items are raised from the floor. It was raised that this type of "general discussion" might be better suited to being held after the meeting has concluded. The Senior Fire Control Officer advised that the value in general business is that it allows an item to be discussed and if further information or brigade engagement is required, the BFAC representative can take it back to brigade to expediate the process.

It was raised that there is an overlap between leadership group meetings and this committee. The Chief Executive Officer advised that the Committee's Terms of Reference can be provided however in summary the purpose of BFAC is to provide recommendations to Council on matters relating to bush fire. The BFAC is more strategic, and the leadership group is more operational. There could be operational matters which require a strategic decision which would then come to the BFAC.

9.3 FIREBREAKS

Whether the Shire will be lenient on firebreaks where an effort has been made. The Chief Executive Officer advised that the Shire would take a pragmatic approach. This is generally split into two categories, ones that we have issues with every year or someone we have never had an issue with. Where there has been no issues in the past, we will try to work with them to get it done as the outcome is what is important.

Bush Fire Advisory Committee Meeting Minutes
13 September 2022



9.4 FIRE BANS

Clarification was sought in relation to what days over Christmas / New Year will have fire bans. The Chief Bush Fire Control Officer advised that the Leadership Group has had a discussion in relation to this and Australia Day. The group is currently exploring options and a motion will be presented to the November BFAC meeting.

10. DATE OF NEXT MEETING

8th November 2022.

11. DECLARATION OF CLOSURE

There being no further business, the Presiding Member, Mr Chris Marris declared the meeting closed at 6:27pm.

"I certify that the Minutes of the Bush Fire Advisory Committee, held on Monday 13 September 2022 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date

13. OFFICER REPORTS

13.1 CEO'S OFFICE

Cr C R Antonio declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Antonio is one of the elected members of council mentioned in this item for review of shire wards.

Cr D J Galloway declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Galloway is one of the elected members in this item for review of shire wards

Cr D A Hughes declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Hughes is an elected members of council and this agenda item discusses conditions effecting elected members positions on council.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as this item impacts on Cr Mencshelyi as an elected member of the Shire of Northam.

Cr M P Ryan declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Ryan is an elected member of the Shire of Northam.

Cr J E G Williams declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Williams has always been a vocal advocate for the retention of the shire wards. Cr Williams currently held position of elected member for Central ward may cease to exist at the next election.

Cr H J Appleton declared an "Impartiality" interest in item 13.1.1 – Review of Shire of Northam Wards and Representation as Cr Appleton is an elected member of the Shire of Northam.

13.1.1 Review of Shire of Northam Wards and Representation

File Reference:	1.2.1.2
Reporting Officer:	Alysha McCall, Acting Governance Coordinator
Responsible Officer:	Jason Whiteaker, Chief Executive Officer
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple and Absolute Majority
Press release to be issued:	Yes

BRIEF

For the Council to assess the public submissions received in relation to the Wards and Representation Review and develop a position to recommend to the WA Local Government Advisory Board.

ATTACHMENTS

- Attachment 1: Memorandum to Chief Executive Officers on Local Government Reforms: Election Transition Arrangements (Election of the Mayor or President, and changes to Council size.
- Attachment 2: Discussion Paper.
- Attachment 3: Public Submissions.

A. BACKGROUND / DETAILS

It is a requirement of the Act to review the Shire of Northam ward and representation at least every eight (8) years. The last review undertaken by the Shire was in 2015 where the Shire decided to keep the status quo of four (4) wards and ten (10) Councillors.

At the Ordinary Council Meeting held on 15 June 2022 Council resolved to undertake a review of its current wards and representation and endorsed the Discussion Paper (attached).

On 3 July 2022, the Minister for Housing; Lands; Homelessness; Local Government announced the final package of proposed local government reforms with new requirements to be introduced (attached). The Department of Local Government, Sport and Cultural Industries (DLGSC) has completed an initial review, and identified that the Shire of Northam may need to change to the direct election of the Mayor or President, and reduce the number of council members under the proposed reforms.

Council must consider whether it wishes to take the voluntary pathway and incorporate changes as part of the current review of its wards and representation or take the reform election pathway with changes being implemented through reform elections in 2023. Council is required to confirm its preferred pathway to the DLGSC by 28 October 2022.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Performance Area: Performance.

Outcome 13: A well informed and engaged community.

- Objective 13.1: Provide strong, open and accountable leadership and be more visible and relevant for community members.
- Objective 13.2: Engage the community about Shire projects, activities and decisions in a timely, open and effective manner.

B.2 Financial / Resource Implications

There are no significant financial implications associated with the officer's recommendation. If Council endorses the recommendation there will be a small saving in Elected Member expenses.

B.3 Legislative Compliance

Local Government Act 1995 Schedule 2.2(6)

6. Local government with wards to review periodically

(1) A local government the district of which is divided into wards is to carry out reviews of —

(a) its ward boundaries; and

(b) the number of offices of councillor for each ward, from time to time so that not more than 8 years elapse between successive reviews.

(2) A local government the district of which is not divided into wards may carry out reviews as to —

(a) whether or not the district should be divided into wards; and

(b) if so —

(i) what the ward boundaries should be; and

(ii) the number of offices of councillor there should be for each ward, from time to time so that not more than 8 years elapse between successive reviews.

Section 2.11. Alternative methods of filling office of mayor or president

(2) A local government may change the method of filling the office of mayor or president used by the local government from the election by the council method to the election by the electors method.*

* Absolute majority required.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

The consultation undertaken as part of this process was in accordance with the Communication Strategy Action Plan endorsed by Council at its meeting held on 15 June 2022. There was a mixed response from the community in relation to the preferred system with 14 of 19 responses preferring to maintain the current situation, four submissions preferred to dispense with wards and 1 submission preferred to create three wards.

The submissions from this consultation have been provided to Councillors as Attachment 3.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil.		
Health & Safety	Nil.		
Reputation	Negative media as a result of review outcome to wards and representation	Possible (3) x Minor (2) = Moderate (6)	Communicate the reasons for Council decision.
Service Interruption	Nil.		
Compliance	Compliance with legislation.		Undertake process in accordance with the requirements of the Local Government Act 1995.
Property	Potential to have a minor impact on property location	Possible (3) x Insignificant (1) = Low (3)	Make decision in accordance with the needs of the community.
Environment	Nil.		

B.7 Natural Environment Considerations

Nil.

C. OFFICER'S COMMENT

It is important to note that the sample sizes reflective of the community workshops and submissions are far smaller than what would be required to ensure that Council was absolutely confident that the responses were in fact representative of the broader community views. In saying this, it is the only empirical information available to Council and consequently must be given due consideration.

Obviously Council has a number of options available to it when it comes to the ward system. In the view of staff there were no submissions which were provided to Council that seemed to represent viable alternatives. Based on the discussion paper and submissions it is considered that Council has the following options to seriously consider;

- **Option 1 – Maintain current ward boundaries**

The current situation is as follows:

Ward	Number of Electors	Number of Councillors	Councillor to Elector Ratio	% Ratio Deviation
West	1176	2	1:588	22.70%
Central	1163	2	1:582	23.56%
East	552	1	1:552	27.44%
Town	4716	5	1:943	-23.99%
TOTAL	7607	10	1:761	Not applicable

The % ratio deviation gives a clear indication of the % difference between the average councillor/elector ratio for the whole local government and the councillor/elector ratio for each ward.

It can be seen that there is a significant imbalance in representation across the Shire with the west, central and east Wards being over represented and the town ward being under represented. A balanced representation would be reflected in the % ratio deviation being within plus or minus 10%.

If maintaining the current ward system is the desired outcome the issue of how to meet the plus or minus 10% tolerance to ensure balanced representation becomes problematic.

A range of scenarios to meet this objective have been assessed, however the only one which was close to meeting the representation objective was to increase the number of elected members;

Ward	Number of Electors	Number of Councillors	Councillor to Elector Ratio	% Ratio Deviation
West	1176	2	1:588	-7.25%
Central	1163	2	1:582	-8.20%
East	552	1	1:552	-12.93%
Town	4716	7	1:674	5.93%
TOTAL	7607	12	1:634	Not applicable

An increase in elected member numbers is however not recommended for a number of reasons:

- It would not meet the required changes of the local government reform proposal which requires the Shire of Northam to reduce the number of council members.
- It would increase the representation within the town ward to seven (7), or one for every elected member for every 674 electors, which does appear to be high.
- There appears to be no other reason to increase numbers, other than to meet the objective.
- It would, perhaps unnecessarily, increase costs for the Shire of Northam, estimated to be around \$50,000 p.a.

- **Option 2 – Create three wards**

There is a significant imbalance in representation across the Shire with the West, Central and East wards being over-represented and the Town ward being under-represented.

Ward	Electors	9 Member Council			10 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
West	1726	2	1:863	-2.10%	2	1:863	-13.45%
Central	4716	5	1:943	-11.59%	6	1:786	-3.33%
East	1165	2	1:583	31.08%	2	1:583	23.43%
TOTAL	7607	9	1:634		10	1:761	

The deviation ratio with nine Councillors in three wards is still too great while the deviation for 10 Councillors doesn't provide the correct percentages.

Ward	Electors	11 Member Council			12 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
West	1726	3	1:575	16.80%	3	1:575	9.24%
Central	4716	6	1:786	-13.66%	7	1:674	-6.28%
East	1165	2	1:583	15.77%	2	1:583	8.11%
TOTAL	7607	11	1:692		12	1:634	

With eleven Councillors the deviation ratio is still too great and would not provide the equal distribution required. Whilst the deviation ratio with twelve Councillors is certainly closer, however this option is not recommended as per the reasons highlighted above for option 1.

- **Option 3 – Dispense with wards**

Removing all wards was suggested in both the submissions and through the consultation. As a concept though it did not receive widespread support through the consultation process.

The concerns raised with removing all wards centred on the lack of representation in the rural areas and the potential for the Shire of Northam to become overly Northam town site centric. Whether or not this concern would be realised is obviously an unknown, at least until the no ward system was tried. The thoughts of staff at this point are that given the way the organisation is moving this may not in fact be an issue in reality. In the past few years Council has certainly acknowledged a need to provide a greater focus on particular areas, which would be supportive of the rural community (such as gravel roads), the Council has also developed community plans for each of the smaller town sites

in the Shire of Northam, to ensure they are developed in line with community expectation.

In contrast the Council received a number of submissions/comments in relation to the positives which would come out of removing all wards. The main benefit cited appeared to be on the understanding that it would actually assist in breaking down the barriers between the rural and town site communities and the suggestion that the current system was not overly effective in any case.

- **Option 4 – Create two wards (rural and town)**

Council could consider an alternative option which was not incorporated within the discussion paper to create two wards, being town ward and rural ward. This could use the current Town Ward boundary with a rural ward being made up of the current East, Central and West Ward. This boundary would represent a difference in community of interest and need. The following is an assessment of the proposal against the factors.

Community of interest

Creating two wards (town and rural) would definitely reflect various community of interest elements. It was apparent through the consultation period that the general needs and expectations coming from the rural wards differ from those in the town site.

Physical and topographic features

The town site boundary would be utilised as the ward boundary, hence it is a clear and distinguishable feature.

Demographic trends

Not applicable

Economic factors

Not applicable

Ratio of councillors to electors

In order to achieve the ratio requirements of elected members to electors. Council would be required to reduce it elected members to 8 with 5 in the town ward and 3 in the rural ward. Alternative scenarios have been considered however this has resulted in a slight in balance with the ration deviation.

Ward	Electors	9 Member Council			9 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
Town	4716	5	1:943	11.59%	6	1:786	-6.98%

Rural	2891	4	1:723	-14.43%	3	1:963	13.96%
TOTAL	7607	9	1:845	N/A	9	1:845	

Ward	Electors	8 Member Council			7 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
Town	4716	5	1:943	-0.74%	4	1:1179	8.56%
Rural	2891	3	1:963	1.36%	3	1:963	-11.33%
TOTAL	7607	8	1:950	N/A	7	1:1086	N/A

The concern with regards to a two ward system are more around whether it would further promote or encourage a divide in some segments of the community around the town vs rural issue.

It has been confirmed by DLGSC that the Board will be reluctant to recommend (to the Minister) changes to ward boundaries and representation that result in ward councillor/elector ratios that are greater than plus or minus 10% unless exceptional circumstances apply.

Based on all of the information which has been provided and assessed, staff are recommending that the Council create a rural and town ward and reduce elected member numbers from 10 to 9 in the 2023 elections (5 town, 4 rural) and 8 in the 2025 elections (5 town, 3 rural). Establishing these boundaries with the intent to reduce numbers to 8 ensures compliance with the councillor/elector ratio and provides balanced representation which is unable to be achieved with the alternative options.

If the Council were to consider removing all wards the matter of how to implement this would need to be given consideration. This is in the context of how to fill the vacancies of elected members. There are two options available to Council, being a complete spill of all positions or simply following the current election cycle for positions. Should Council support the removal of wards it would be logical to simply continue with the existing election cycles, and rather than have five vacancies in 2022, there would simply be four as Council is required to reduce its numbers by at least 1. This would also ensure that strong rural representation is present for at least the next election cycle, with two rural councillors not due for re-election until 2025.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4580

**Moved: Cr Ryan
Seconded: Cr Tinetti**

That Council suspend the following standing orders:

- 8.5 – Members to indicate their intention to speak (requirement to stand); and
- 8.9 – Speaking twice.

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4581

**Moved: Cr Ryan
Seconded: Cr Girak**

That Council resume the following standing orders:

- 8.5 – Members to indicate their intention to speak (requirement to stand); and
- 8.9 – Speaking twice.

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4582

**Moved: Cr Ryan
Seconded: Cr Mencshelyi**

That Council agree to change the method of filling the office of President from the election by council method to the election by the electors method.

**CARRIED 8/0
BY ABSOLUTE MAJORITY**

RECOMMENDATION

That Council recommends to the Local Government Advisory Board that:

1. An order be made under s 2.18 (3) of the Local Government Act 1995 to reduce the number of offices of councillor on the Council from ten (10) to nine (9) being five (5) town and four (4) rural councillors, effective from the October 2023 elections.

2. An order be made under s 2.18 (3) of the Local Government Act 1995 to reduce the number of offices of councillor on the Council from nine (9) to eight (8) being five (5) town and three (3) rural councillors, effective from the October 2025 elections.
3. An order be made under s 2.2 (1) to change the boundaries of the wards to create two wards comprising of the existing town ward and creating a rural ward comprising of the existing east, central and west wards.
4. The current election cycle be maintained with four (4) vacancies in 2023 and four (4) in 2025 etc.

MOTION / COUNCIL DECISION

Minute No: C.4583

Moved: Cr Ryan
Seconded: Cr Hughes

That Council advise Department of Local Government, Sports and Cultural Industries that Council intends to undertake the voluntary process to:

1. Reduce the number of offices of councillor on the Council from ten (10) to nine (9), effective from the October 2023 elections.
2. Reduce the number of offices of councillor on the Council from nine (9) to eight (8), effective from the October 2025 elections.
3. Finalise the review currently being undertaken of the Shire of Northam ward and representation in 2022, in the context of the above 2 points.

CARRIED 8/0

Reason to change:

Council felt it required additional time to consider the structure of the ward system prior to finalising the 2022 ward and representation review which commenced mid year..

Attachment 1 - Memorandum to Chief Executive Officers on Local Government Reforms: Election Transition Arrangements.



Hon John Carey MLA
Minister for Housing; Lands; Homelessness; Local Government

Our Ref: 78-08502 (Category 4)

20 September 2022

Dear Local Government Chief Executive Officers

MEMORANDUM TO CHIEF EXECUTIVE OFFICERS LOCAL GOVERNMENT REFORMS: ELECTION TRANSITION ARRANGEMENTS (ELECTION OF THE MAYOR OR PRESIDENT, AND CHANGES TO COUNCIL SIZE)

On 3 July 2022, I announced the final package of proposed local government reforms, following a review of public submissions. As part of the reforms to strengthen local democracy and increase community engagement, new requirements will be introduced to provide for:

- The introduction of optional preferential voting;
- Directly elected Mayors and Presidents for band 1 and 2 local governments;
- Councillor numbers based on population; and
- The removal of wards for band 3 and 4 local governments.

Work on a Bill to amend the *Local Government Act 1995* (the Act) is ongoing, and a Bill is expected to be introduced into Parliament in early 2023.

Many of the reform proposals related to council representation are based on recent trends, and are intended to provide greater consistency between districts. Accordingly, for more than half of all local governments across Western Australia, the reforms will not require any specific change to the size or structure of the council.

However, the reform proposals do require some local governments to:

- Reduce the number of elected members on council in accordance with population thresholds; or
- Change from a council elected mayor or president to a directly elected Mayor or President (this reform affects only band 1 and 2 local governments); or
- Abolish wards (for band 3 and 4 local governments with wards); or
- Implement more than one of the above.

The Amendment Act will also provide that optional preferential voting will apply for all local government elections. As you may know, optional preferential voting means that all electors have the choice to number preferences for as many or as few candidates as they wish to.

I appreciate the significant interest in the reform proposals, and transitional arrangements for the upcoming 2023 ordinary elections. Many councils have expressed a proactive intent to implement reforms as early as possible.

Level 7, Dumas House, 2 Havelock Street, West Perth, WA, 6005
Telephone: +61 8 6552 5300 Facsimile: +61 8 6552 5301 Email: minister.carey@dpc.wa.gov.au

I also acknowledge that, for some local governments, it may be desirable to implement changes to the size of the elected council over two ordinary election cycles.

The Department of Local Government, Sport and Cultural Industries (DLGSC) has completed an initial review, and identified that your local government may need to change to the direct election of the Mayor or President, and reduce the number of council members under the proposed reforms.

The Act already provides that local governments may:

- Resolve, by absolute majority of the council, to change the method of filling the office of the Mayor or President to a direct vote by the electors of the district, and
- Initiate proposals to change arrangements related to the size or structure of the council through a Ward and Representation Review.

Accordingly, I write to advise of two pathways your local government may consider for making these election transition arrangements.

Voluntary Pathway

Your local government may formulate a plan to implement these changes on a voluntary basis. This pathway will require your local government to make the steps outlined below, and could involve staging any larger changes in the number of councillors over two ordinary elections. This pathway provides the greatest possible lead time to plan for next year's ordinary elections.

If your council wishes to undertake this process, it should, by 28 October 2022:

- Advise the DLGSC of its intention to undertake a voluntary process. This advice should include a high-level plan outlining the potential changes to be implemented for the ordinary elections to be held in 2023 (and in 2025, if applicable);
- Pass a resolution to change the method of electing the Mayor or President to a direct vote by the electors of the district under section 2.11(2) of the Act; and
- Initiate a Ward and Representation Review to determine the specific changes to the structure of the council for the 2023 and 2025 ordinary elections, to be completed by 14 February 2023.

I appreciate that significant effort is required to complete a Ward and Representation Review. The Ward and Representation Review would need to be initiated ahead of the 28 October 2022 date, and finalised by 14 February 2023, to ensure that the timeframes set out in the Act can be practically met. While the Ward and Representation Review can consider the size of the council, and any wards, any changes should not diverge from the proposed reforms.

Further information is attached to this letter to assist with this process.

Reform Election Pathway

Alternatively, it is intended that the Amendment Act will provide for all changes to be implemented through reform elections in 2023. This pathway would provide that all of the council offices can be declared vacant, all wards (if applicable) can be abolished, and the number of council offices would be set based on the reform proposals.

Elections would then be held to fill all council offices, with a split between two and four year terms as might be necessary to re-establish an ordinary election cycle. The newly-elected council would then be able to consider whether to establish new wards, through a future Ward and Representation Review.

Your council may specifically decide to follow the Reform Election Pathway. If this is the council's intention, I request that you advise the DLGSC by 28 October 2022.

It is also intended that the Amendment Act will contain provisions for the Reform Election Pathway to apply if a local government:

- Does not advise of an intention to follow the Voluntary Pathway, or
- Decides to follow the Voluntary Pathway, but does not suitably complete a Ward and Representation Review by the dates outlined in this letter.

Next Steps

In line with the above, I request that the council considers these matters, and provides formal written advice on the preferred pathway to the DLGSC by 28 October 2022. Given the timeframes already established in the Act, no extension to the dates specified in this letter will be possible.

The DLGSC is available to assist with these election transition arrangements. If you require any assistance, please contact Ms Julie Craig, Strategy and Research Officer, on 6552 7300 or at advisoryboard@dlgsc.wa.gov.au.

I have also written a formal letter to the Mayor or President of your local government, which contains the same information as this memorandum. That letter should be received shortly.

Yours sincerely



HON JOHN CAREY MLA
MINISTER FOR LOCAL GOVERNMENT

Att: Timeline and steps – local government ward and representation reviews

Timeline and steps – local government ward and representation reviews

The following steps will need to occur to allow all required local governments to meet the **30 June 2023** timeframe of publication in the Government Gazette of any proposed ward and representation review changes, ahead of the October 2023 local government elections. Please note that all stages that are currently followed for 'regular' reviews are included below.

Table 1 includes suggested timeframes which will need to be considered by all local governments that will be required to undertake a review ahead of the October 2023 elections.

All local governments should aim to have their completed reviews submitted to the Local Government Advisory Board (the Advisory Board) by no later than **14 February 2023**.

Table 1 – proposed timeframes for local government actions

Due date (latest possible)	Requirements/actions
28 October 2022	Council resolves to undertake a ward and representation review A comprehensive discussion paper is developed
December 2022	Completion of six week consultation period
December 2022 - January 2023	Draft review report is prepared, considered and adopted by council
14 February 2023	Formal review report is submitted to the Advisory Board

Please note that the above dates are suggestions only, as each council will have to consider their own calendars for their monthly meetings.

Table 2 - Ward and representation review process – for local governments

	Existing requirements/actions	Timeframe
1	The council resolves to undertake a ward and representation review	Variable
2	A comprehensive discussion paper is developed	Variable
3	Council advertises that it is conducting a review and the associated public submission period opens (minimum 6 weeks)	6 weeks
4	The discussion paper is made available to the community for consideration, and public submissions are invited on the matter	
5	Public submission period closes	
6	The Council assesses all submissions, considers options for change against the relevant factors to be considered, and drafts a report, which includes their decision, for the Local Government Advisory Board (the Advisory Board)	Variable
7	The formal report is presented to Council on the outcome of the public submissions and the proposed ward and/or boundary changes	Variable
8	Council resolves to adopt the report to the Advisory Board	Variable
9	The preferred option is submitted to the Advisory Board via the formal report, for the Board's consideration and recommendation	Variable
10	The Advisory Board considers the council's review report, and a recommendation is submitted to the Minister, which can either be accepted or rejected	Variable

Attachment 2 – Discussion Paper.

Review of Wards and Representation Discussion Paper 2022

The Shire of Northam has resolved to undertake a review of its ward system to comply with the requirements of the *Local Government Act 1995* (the Act).

Schedule 2.2 of the Act requires local governments with wards to carry out reviews of the ward boundaries and the number of Councillors for each ward from time to time so that no more than eight years elapse between successive reviews.

The last review of wards in the Shire of Northam was undertaken in 2014/15 and it is now appropriate to carry out another review.

Current Situation

Currently the Shire of Northam has ten (10) Councillors elected from four (4) wards as follows:

Shire of Northam Elector to Councillor ratios - current

Ward	Number of Electors	Number of Councillors	Councillor to Elector Ratio	% Ratio Deviation
West	1176	2	1:588	22.70%
Central	1163	2	1:582	23.56%
East	552	1	1:552	27.44%
Town	4716	5	1:943	-23.99%
TOTAL	7607	10	1:761	Not applicable

The % ratio deviation gives a clear indication of the % difference between the average Councillor to Elector ratio for the whole local government and the Councillor/Elector ratio for each ward.

It can be seen that there is a significant imbalance in representation across the Shire with the West, Central and East Wards being over-represented and the Town Ward is under-represented. A balanced representation would reflect only a plus or minus deviation of 10%.

A map showing the ward boundaries is attached.

Review Process

The review process involves a number of steps:

1. The Council resolves to undertake the review
2. Public submission period opens
3. Information provided to the community for discussion
4. Public submission period closes
5. The Council considers all submissions and relevant factors and makes a decision
6. The Council submits a report to the Local Government Advisory Board (the Board) for its consideration
7. If a change is proposed, the Board submits a recommendation to the Minister for Local Government (the Minister).

Any changes approved by the Minister will be in place for the next ordinary election in 2023 where possible.

Factors to be considered

When considering changes to wards and representation, Schedule 2.2 of the Act specifies five factors that must be taken into consideration by the local government as part of the review process:

1. Community Interest
2. Physical and topographic features
3. Demographic trends
4. Economic factors
5. Ratio of Councillors to Electors in the wards

The Board offers the following interpretation of these factors.

1. Community Interest

The term community interest has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in a district as reflected in the catchment areas of local schools, volunteer groups and sporting teams, or the circulation areas of local newspapers. Neighbourhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

2. Physical and topographic features

These may be natural or man-made features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations. Foothills regions, parks and reserves may also be relevant as may other man-made features such as railway lines and highways.

3. Demographic trends

Several measurements of the characteristics of human populations, such as population size, and its distribution by age, gender, occupation and location provide important demographic information. Current and projected population characteristics will be relevant as well as similarities and differences between areas within the local government.

4. Economic factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area (or the release of land for these) and the distribution of community assets and infrastructure such as road networks.

5. Ratio of Councillors to Electors in the wards

It is expected that each local government will have similar ratios of Electors to Councillors across the wards of its district. A balanced representation would be reflected in the ratio deviation being plus or minus 10% for all wards.

Options to consider

The Council will consider the following options and members of the community may suggest others:

- Option 1:** Maintain the current ward system
- Option 2:** Create three wards (East, West and Central) using the areas of economic activity boundaries with Central Ward being the Town Ward.
- Option 3:** Dispense with wards

The attached map indicates the options as noted above.

Also under consideration will be the number of Councillors for each ward and the district.

As an example, you may consider that fewer Councillors will provide a good representation and may result in financial savings and more effective and efficient decision making.

The names of the wards will also be considered, rather than using West, East, Town and Central you may wish to use the traditional Aboriginal names for localities, or the names of the pioneering families in the district.

Public submissions

Members of the community are invited to make a written submission about any aspect of ward boundaries and representation and lodge it at:

Shire of Northam
395 Fitzgerald St, OR
PO BOX 613
NORTHAM WA 6401
Email: records@northam.wa.gov.au

All submissions must be received by 5pm on

Thank you for your interest and involvement in this review. Council welcomes your comments on any matters that may assist it to make informed and responsible decisions for the benefit of the people of the Shire of Northam.

SHIRE PRESIDENT
CHRISTOPHER ANTONIO

CHIEF EXECUTIVE OFFICER
JASON WHITEAKER

ASSESSMENT OF OPTIONS

FEATURES OF THE DISTRICT

Community of Interest

Northam townsite is the commercial and service centre of the district and is used by residents from not only the Shire of Northam but surrounding districts.

Northam Education Centres:

- two high schools (year 7 to year 12)
- four primary schools (kindergarten to year 6)
- two pre-kindergarten
- one early learning centre
- one education support centre
- Central Regional TAFE
- Muresk Institute (WA Government, Department of Training and Workforce Development).

Northam also supports an aquatic centre, recreation centre, library, town hall, sporting groups, emergency services and other volunteer groups.

Northam offers a wide variety of services including a caravan park, shopping, dining, hotels, plumbing, electrical, building, maintenance, vehicle purchase and maintenance, hospital, medical and dental, optometry, podiatry, hearing, veterinary, Bilya Koort Boodja, service stations and funeral services.

Bakers Hill town site offers shops, dining, veterinary, one primary school (kindergarten to year 6), out of school hours care, recreation centre, sporting groups, volunteer groups, volunteer bush fire brigade, hotel and a brewery. An RV overnight stay is also proposed to be developed.

Wundowie town site provides RV overnight stay, library, shopping, emergency services (Volunteer Fire and Rescue and Volunteer Bush Fire Brigade), volunteer groups, primary school (kindergarten to year 6), early learning, medical centre and a town hall.

Outside the main town sites there are communities of interest which include local halls, broad acre farming and pastoralists, community groups and Volunteer Bush Fire Brigades.

Physical and topographic features

The Shire of Northam has four main arterial roads:

- Great Eastern Highway which bisects the district
- Northam-Toodyay Road running north from the Highway
- Northam-York Road running south east from the Highway
- Northam-Pithara Rd running north east from the highway

The river bisects the district from west to east.

Demographic trends

In 2016 the population of the Shire of Northam was 11,112. Despite new infrastructure and the rise in profile of the Shire over the last five years, the population has increased

slightly in 2021 with the resident population numbered at 11,358 and a population density of 7.51 persons per square kilometre over an area of 1,432 square kilometres.

From June 2020 to June 2021, population growth has occurred as follows:

- Bakers Hill 0.36%
- Wundowie 0.08%
- Northam 0.51%
- Rural Districts 0.28%

Economic factors

The Shire of Northam has provided economic growth with a new location for Coles, new businesses such as Aldi, Spud Shed, Dome, Lume and KFC as well as new shops in the Boulevard and the Coles complex. Farming and agriculture also play a high part in the economic structure of Northam as does the light industrial areas.

Ratio of Councillors to Electors

This is the current situation:

Ward	Number of Electors	Number of Councillors	Councillor to Elector Ratio	% Ratio Deviation
West	1176	2	1:588	22.70%
Central	1163	2	1:582	23.56%
East	552	1	1:552	27.44%
Town	4716	5	1:943	-23.99%
TOTAL	7607	10	1:761	Not applicable

The % ratio deviation gives a clear indication of the % difference between the average Councillor to Elector ratio for the whole local government and the Councillor/Elector ratio for each ward.

It can be seen there is a significant imbalance in representation across the Shire with the West, Central and East Wards being over-represented and the Town Ward, under-represented. A balanced representation would reflect only a plus or minus deviation of 10%.

A comparison with surrounding and similar local government areas is provided below:

LGA	Number of Electors	Number of Councillors	Councillor to Elector Ratio
York	2823	7	1:403
Toodyay	3453	8	1:432
Collie	6443	11	1:586
Mundaring	7231	12	1:603
Narrogin	3243	9	1:360
Northam	7607	10	1:761

Ward	Electors	8 Member Council			9 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
TOTAL	7607	8	1:951	0.00%	9	1:845	0.00%

Ward	Electors	10 Member Council			11 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
TOTAL	7607	10	1:761	0.00%	11	1:692	0.00%

Option 1 – Maintain current ward boundaries

The following is an assessment of the current situation against the factors.

Community Interest

Ward boundaries do not reflect town or rural interests or current economic activities.

Physical and topographic features

Ward boundaries do not reflect physical or topographic features. Refer to Attachment 3.

Demographic trends

Ward boundaries do not reflect demographic trends and are not determined by population characteristics

Economic factors

Ward boundaries do not reflect economic activities. The wards are economically diverse with light industrial and commercial areas.

Ratio of Councillors to Electors

There is a significant imbalance in representation across the Shire with the West, Central and East wards being over-represented and the Town ward being under-represented.

For comparison below is 10 Councillors for the four wards, and nine Councillors for four wards

Ward	Number of Electors	10 Member Council			9 Member Council		
		Number of Councillors	Councillor or to Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
West	1176	2	1:588	22.70%	2	1:588	30.43%
Central	1163	2	1:582	23.56%	2	1:582	31.20%
East	552	1	1:552	27.44%	1	1:552	34.69%
Town	4716	5	1:943	-23.99%	4	1:1179	-39.49%
TOTAL	7607	10	1:761		9	1:845	

The following comparison is with 11 and 12 Councillors for the four wards

Ward	Electors	12 Member Council			11 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
West	1176	2	1:588	7.24%	2	1:588	14.97%
Central	1163	2	1:582	8.27%	2	1:582	15.91%
East	552	2	1:276	56.46%	1	1:552	20.18%
Town	4716	6	1:786	-23.99%	6	1:786	-13.66%
TOTAL	7607	12	1:634		11	1:692	

In the 12 Member Council comparison an extra Councillor was added to East ward and to Town ward which created an even greater ratio deviation. It is noted in the 11 Member Council comparison that whilst increasing the number of Councillors in the Town ward to six and leaving East ward at one improves the ratio deviation closer it is still not within recommended levels.

Option 2: Create three wards

To assess the situation if the Shire created three wards (East, West and Central) using the areas of economic activity boundaries with Central Ward being the former Town Ward. The following is an assessment against the factors.

Community Interest

All wards share a common community of interest overall as containing residential townsites and services including schools and recreational facilities. The Central ward is predominately residential and is made up of the regional service centre of the Avon Valley and Central Wheatbelt. The East and West Wards contain smaller residential areas. All wards are economically diverse with agriculture, industrial and commercial activities.

Physical and topographic features

Wards would be more distinguishable with the West ward bounded by its usual western end with the new part of the boundary being near Chitty Road, Toodyay-Northam Road, the west side of Spencers Brook Road, and Spencers Brook -York Road to Leaver Road. East ward would be bounded by new location of east of Spencers Brook-York Road, Spencers Brook Road. Central (formerly Town) would remain the same taking the greater number of Electors. Refer to Attachment 3.

Demographic trends

Ward boundaries do not reflect demographic trends.

Economic factors

Ward boundaries do not reflect economic activities. The wards are economically diverse with light industrial and commercial areas.

Ratio of Councillors to Electors

There is a significant imbalance in representation across the Shire with the West, Central and East wards being over-represented and the Town ward being under-represented.

Ward	Electors	9 Member Council			10 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
West	1726	2	1:863	-2.10%	2	1:863	-13.45%
Central	4716	5	1:943	-11.59%	6	1:786	-3.33%
East	1165	2	1:583	31.08%	2	1:583	23.43%
TOTAL	7607	9	1:634		10	1:761	

The deviation ratio with nine Councillor in three wards is still too great while the deviation for 10 Councillors doesn't provide the correct percentages.

Ward	Electors	11 Member Council	12 Member Council
------	----------	-------------------	-------------------

		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
West	1726	3	1:575	16.80%	3	1:575	9.24%
Central	4716	6	1:786	-13.66%	7	1:674	-6.28%
East	1165	2	1:583	15.77%	2	1:583	8.11%
TOTAL	7607	11	1:692		12	1:634	

With eleven Councillors the deviation ratio is still too great and would not provide the equal distribution required. Whilst the deviation ratio with twelve Councillors is certainly closer, however the cost of having two extra Councillors would have to be considered.

Option 3: Dispense with wards

The following is to explore an assessment of dispensing with wards and the effect that may have on the service provided to Electors.

Community Interest

Community interests are not reflected by the local government boundaries. There are commonalities in the communities of interest across the Shire. This includes the dependence of shared facilities including schools, recreational facilities, and sporting teams.

Physical and topographic features

The district boundaries do not follow topographical or physical features.

Demographic trends

The major growth is within the town areas with some growth in smaller hobby farms in the regional areas.

Economic factors

District boundaries do not reflect areas of economic activities as the Shire is economically diverse geographically with light industrial/commercial areas and education facilities.

Ratio of Councillors to Electors

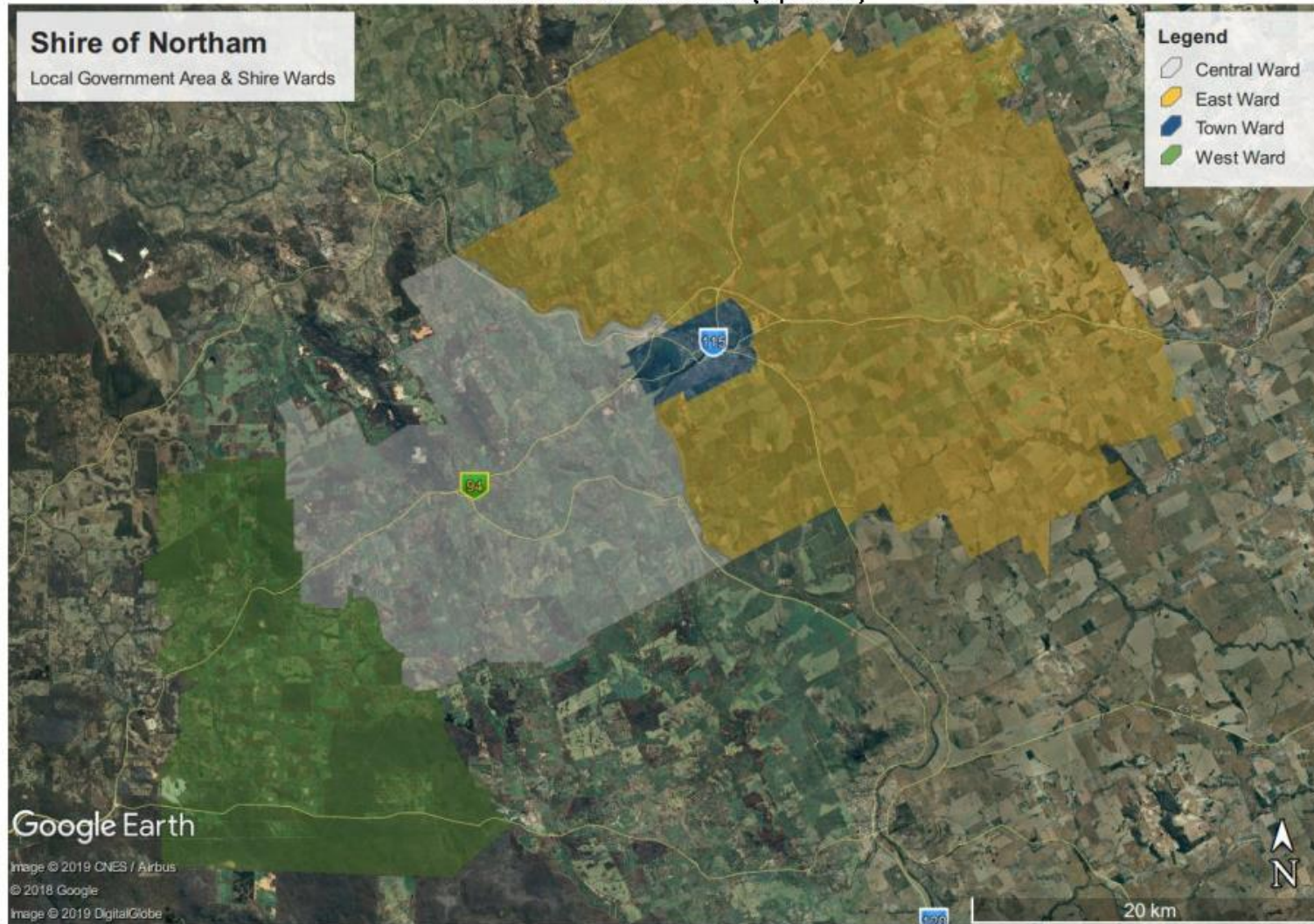
This option results in the following:

Ward	Electors	8 Member Council			9 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
TOTAL	7607	8	1:951	0.00%	9	1:845	0.00%

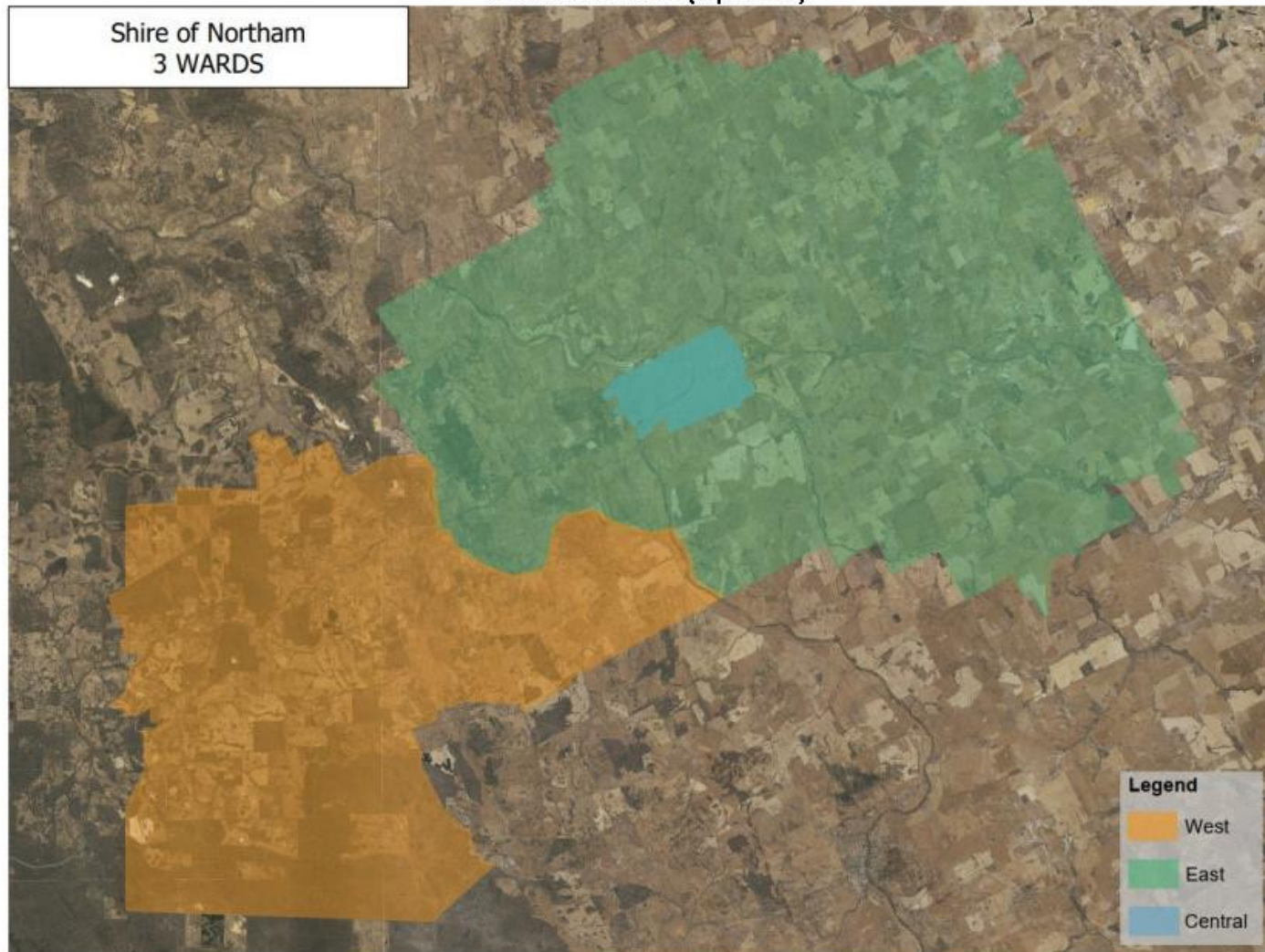
Ward	Electors	10 Member Council			11 Member Council		
		Number of Councillors	Elector Ratio	% Ratio Deviation	Number of Councillors	Elector Ratio	% Ratio Deviation
TOTAL	7607	10	1:761	0.00%	11	1:692	0.00%

This option results in a balanced representation across the Shire. The eight Councillor option would provide the most financial savings and could lead to more efficient and effective savings.

Current 4 Ward Structure (Option 1)



3 Ward Structure (Option 2)



Attachment 3 – Public Submissions

Preference	Comments
Maintain the current situation (10 Councillors from 4 wards)	Residents out of the Northam town sites really need representation. Without the wards residents outside of Northam Townsite are/will be dismissed will not be acknowledge
Maintain the current situation (10 Councillors from 4 wards)	
Maintain the current situation (10 Councillors from 4 wards)	
Maintain the current situation (10 Councillors from 4 wards)	
Maintain the current situation (10 Councillors from 4 wards)	
Maintain the current situation (10 Councillors from 4 wards)	
Maintain the current situation (10 Councillors from 4 wards)	
Create three wards (East, West and Central) using the areas of economic activity boundaries with Central Ward being the Town Ward	
Maintain the current situation (10 Councillors from 4 wards)	The current wards have different needs and need to continue to have equal representation.
Dispense with wards	<p>In my opinion, the ward system should be abolished.</p> <p>Under the Local Government Act, once Councillors are elected to Council, they are required to represent "the people of the district" i.e. the entire Shire and not the electors from their particular electoral ward. The Shire of Northam is relatively small by area and population in the overall scheme of things and I believe Councillors should be acting in the interests of all of the Shire, not just their particular electoral ward. Being elected from the entire Shire should give the required authority to represent the district.</p> <p>It might be different if an elected member was "entitled" to represent just their ward but that is not the case.</p> <p>Regarding the number of elected members, I believe the number should be an odd number and I believe that number should be 7. An even number of Councillors means that a tied vote at meetings is more likely, needing the casting vote of the President to resolve contentious issues. The occasional absence of elected members on leave of absence etc. will mean that an even number at a Council meeting will occasionally occur but that cannot be helped. 7 elected members should also be sufficient to attend to all district matters including committees etc.</p> <p>Elected members are paid a reasonable remuneration so should expect their time to devote to Council matters to be comparatively significant.</p>
Dispense with wards	
Dispense with wards	
Maintain the current situation (10 Councillors from 4 wards)	We need representation from all
Maintain the current situation (10 Councillors from 4 wards)	
Maintain the current situation (10 Councillors from 4 wards)	
Dispense with wards	<p>The current ward system fails to meet a basic principle of Australian politics, proportional representation. Five Counsellors in the Town ward represent sixty per cent of the electors, where as five counsellors in the remaining wards represent only forty percent of the electors. Taken individually the current three country wards are even further out of balance and do not meet the plus or minus ten percent guideline.</p> <p>There are two ways this can be addressed;</p> <p>1/ No wards. This is the best choice for several reasons. Counsellors are supposed to represent all rate payers, regardless of wards. In practice this seldom happens with Counsellors concentrating on the people who vote for them. No wards would oblige all counsellors to pay more attention to their whole of Shire responsibilities as they would rely on votes from the whole Shire to be elected.</p> <p>2/ One country ward and one town ward.</p> <p>This would allow a proportional representation with four country counsellors and six town. It would also allow country and town electors to select their own representatives.</p> <p>Changing future demographics could unbalance option two, however option one, no wards, will always give proportional representation into the future and be the final step in a complete amalgamation.</p> <p>Election of a President</p> <p>Currently electors have no say in the election of a President. I submit that this needs to be changed to the option where the president is directly elected by the electors. The president represents everyone in the community and should have their endorsement.</p> <p>The current system of Council electing the President is weak. No councillor runs for the office of president but one must take the position. Such a small pool of candidates may not contain a person with the ability or desire to successfully carry out the role.</p> <p>Candidates for a Presidential election can also nominate for the position of Councillor so there is no danger of unsuccessful Presidential candidates missing out on a position on Council.</p>
Maintain the current situation (10 Councillors from 4 wards)	<p>Firstly, having spoken to quite a few members of our community they expressed their disappointment at not having received any information from the Shire with regard to this. I know it was on your website but unfortunately many people do not access this media. With such an important subject perhaps this information could have been put out to ratepayers in hard copy.</p> <p>On behalf of the Clackline Progress Association, who discussed the matter recently, we wish to submit the following -</p> <p>Our choice would be Option 1 for the following reasons:</p> <p>Our opinion is "If it is working and not broken - why change it".</p> <p>The general feeling of the members of the Association is that everything appears to be working even though there is sometimes disagreement with choices. We do feel that with the present set up both the town people and the rural people get to put their points forward for discussion.</p> <p>There is no reason to change the names of the wards either.</p> <p>Another point would be to ensure the councillors elected to each ward are actually involved in that area.</p>
Maintain the current situation (10 Councillors from 4 wards)	The Clackline Progress Association is writing to you as well as emailing to make sure our voice is heard. We write to you on behalf of electors in our locality to advise that Option 1 to maintain current ward system is essential for the area. Regrettable many electors in the ward have not had access to information to make a submission as internet access is not available to all electors.
Maintain the current situation (10 Councillors from 4 wards)	I need a map with street/roads marked and boundaries so I can consider option 2. When it comes to ratepayers voting, there are 1,825 more voters in the town than in the rural area. Therefore what the town wants it will get.
Other (detailed below)	Increase ward representation from non-Northam town regions.
Maintain the current situation (10 Councillors from 4 wards)	As I remember at amalgamation the wards would stay as they were. As it is the East, West and Central Ward are still under represented.
Maintain the current situation (10 Councillors from 4 wards)	Current situation works well and ensures that all ratepayers receive fair representation.

13.2 ENGINEERING SERVICES

Nil.

13.3 DEVELOPMENT SERVICES

Cr C R Antonio declared an “Impartiality” interest in item 13.3.1 – Proposed Home Business – 34 Broome Terrace, Northam as the proponent is known the Cr Antonio.

13.3.1 Proposed Home Business – 34 Broome Terrace, Northam

Address:	Lot 200 (No. 34) Broome Terrace, Northam
Owner:	Jane Leeming
Applicant:	Jane Leeming
File Reference:	A10064 / P22059
Reporting Officer:	Francesca Lefante Relief Planner
Responsible Officer:	Jacky Jurmann, Acting Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple
Press release to be issued:	No

BRIEF

Council is asked to consider an application for development application for the home business – Reiki Massage at No. 34 Broome Terrace, Northam from one room of the existing single dwelling.

Advertising to the surrounding neighbours has attracted 1 submission objecting to the proposal. The matters raised could not be resolved to the satisfaction of the delegated officer and is therefore presented to Council for determination.

Council at its meeting on 20 July 2022 granted a time limited approval for use of the site for a Holiday Home with the approval expiring in July 2023. Subsequently to the approval being granted, the Applicant cancelled her application.

ATTACHMENTS

- Attachment 1: Application documents
- Attachment 2: Statutory Assessment
- Attachment 3: Schedule of Submissions

A. BACKGROUND / DETAILS

The Shire has received an application (ref: P22089) to obtain development approval to the home business – Reiki Massage in one room of the existing dwelling at No. 34 Broome Terrace, Northam.

The property has an area of 616m² and contains a 3-bedroom dwelling and garage. It is located on the corner of Broome Terrace and Hampton Street, with the dwelling fronting Broome Terrace and the Avon River. Vehicular access and car parking is available from Hampton Street.

A Home Business is a 'P' use in the Zoning Table, which is use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme.

The proposal was advertised to the immediate adjoining neighbours (5 properties in total), and 1 submission was received in response objecting to the proposal.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership

Outcome: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

Objective: Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders;
Effective and efficient two-way communication between the Shire of Northam and stakeholders;

B.2 Financial / Resource Implications

The relevant application has been paid by the Applicant.

B.3 Legislative Compliance

The application has been assessed and advertised in accordance with the provisions of the *Planning & Development (Local Planning Schemes) Regulations 2015* as shown in the Statutory Assessment (Attachment 2).

B.4 Policy Implications

There are no policy implications associated with this proposal. The application was advertised in accordance with the provisions of LPP20.

B.5 Stakeholder Engagement / Consultation

Notification letters were sent to all adjoining landowners providing 14 days to comment on the proposal and in response, 1 submission were received raising concerns / objections.

The issues raised in the submissions have been considered in the assessment of this application. Refer to the Schedule of Submissions (Attachment 3) for further details.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Non-compliance with any conditions of approval.	Medium (3) x Possible (3) = Moderate (9)	Continuous monitoring of conditions to ensure compliance.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

Not applicable.

C. OFFICER'S COMMENT

The main issues identified in the assessment of this application are as follows:

- Compatibility with the residential zone and character;
- Amenity impacts;
- Vehicle access and car parking;
- Flooding; and
- Precedent and impacts of an approval.

Compatibility and Amenity Impacts

The assessment of this application indicates that the development proposal is compatible with the objectives of the Residential zone, the existing and future character of the neighbourhood. The proposed type and scale of the Home Business is not considered to result in adverse impacts on the amenity of the locality.

The applicant has advised the following additional information in response to the concerns raised as follows:

- *Only one client will be there at a time and stay for around 2 hours*
- *She resides at the house, as her primary residence*
- *No more than 2-3 clients per day. Clients will not overlap, there is a 15-minute gap between clients*
- *One client at a time can park in the driveway*

- *No noise, daytime appointments only*
- *If the business expanded, I would seek another venue*
- *Promotion is via a website. No signs on the verge*

Under Clause 4.35 of LPS 6, there are specific provisions relating to Home Business and include the following: -

- A Home business shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it is granted (clause 4.35.2)
- Can be rescinded if it causes a nuisance or annoyance to owners or occupiers of land in the locality (clause 4.35.3).
- May be subject to an annual permit (clause 4.35.4)

Access and Parking

In relation to car parking, the assessment indicates that the existing vehicular access and driveway are adequate for the proposed use. The existing driveway located on the corner of Broome Terrace and Hampton Street and is suitable for the low scale use proposed.

Flooding

The property is flood prone and is located in Special Control Area No. 1 (Avon & Morlock Rivers). Under the Scheme provisions the resident is the home business operator and will be on-site whilst clients are at the premises and will be responsible for client safety and evacuation.

Conclusion

In the Officer's opinion the proposal is consistent with the Scheme provisions. The Home Business comprises use of one room within the existing dwelling with limited clients per day.

The Officer is recommending that the application be conditionally approved for a period of 12 months to enable the Applicant to demonstrate the Home Business can operate within the size limitation and without detrimental impacts.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4584

Moved: Cr Mencshelyi

Seconded: Cr Appleton

That Council grant a time limited development approval for the Home Business – Reiki Massage at Lot 200 (No. 34) Broome Terrace, Northam, subject to the following conditions:

1. The development hereby permitted shall be carried out in accordance with the stamped approved plans being restricted to the use of one (1) room in the dwelling.
2. The approval period for the Home Business will expire 12 months from the date of determination.
3. This approval allows the Home Business hereby permitted to be conducted by Jane Leeming. If Jane Leeming ceases to operate the Home Business hereby permitted, this approval will expire.
4. The Home Business hereby permitted is restricted in its hours of operation to the following:
 - a. Monday – Friday: Between 8:00 am and 6:00 pm;
 - b. Saturday and Sundays: Between 9:00 am and 4:00 pm; and
 - c. Public Holidays: no trading permitted at all.
5. The Home Business must not employ any person that is not a member of the occupier's household.
6. The Home Business hereby permitted shall not have more than two (2) clients/ customers on the premises at any one time, and shall not have more than one (1) client/ customer per hour. All visits by clients/ customers shall be by appointment only. The applicant must keep a record of clientele in the form of a diary available for viewing by the local government.
7. All vehicles and parking associated with the Home Business must be confined to the Home Business premises.
8. The applicant must not erect or otherwise display on the Home Business premises any sign with an area exceeding 0.2m²
9. The Home Business activity must not cause nuisance or degrade the amenity of the neighbourhood in any way.

CARRIED 8/0

Attachment 1 - Application Documents

34 Broome Tce





Red area indicates the room to be used for business.

Attachment 2 – Statutory Assessment

Clause	Provision	Proposal	Assessment
Deemed Provisions – Clause 67(2) of Regulations			
A	Aims and provisions of LPS6		
	<p>3.2 – Objectives of the Zone: Residential –</p> <ul style="list-style-type: none"> • Provide for residential development at a range of densities with a variety of housing types to meet the needs of all sectors of the community through application of the Residential Design Codes. • Maintain and enhance the residential character and amenity of the zone. 	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	<p>Concerns have been raised in the submissions regarding the impacts of the proposal on the amenity of the residential area.</p> <p>The proposed use & scale is consistent with the zone objectives. Amenity impacts have been considered in the assessment as detailed in this Report.</p>
	<p>3.3 – Zoning Table Home Business – P (which is use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme)</p>	Development application submitted for a Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling	The proposed use & scale is consistent with the zone objectives and Scheme provisions.
	<p>4.13 – Car Parking</p> <ul style="list-style-type: none"> • To be provided on site as per Table 3: <ul style="list-style-type: none"> ○ Not specified, 	Customer car parking provided on the existing driveway.	The existing driveway located on the corner of Broome Terrace and Hampton Street and is suitable for the low client number and small scale of the Home Business.
	<p>4.14 – Traffic Entrances</p> <ul style="list-style-type: none"> • LG may require entrances and exits be placed in positions nominated by it, if it 	Vehicular access is from an existing crossover on Hampton St.	The proposal uses the existing vehicular crossover which is gravel.

Clause	Provision	Proposal	Assessment
	considers such provision necessary to avoid or to reduce traffic hazards.		
	5.2 – SCA1 Avon & Mortlock Rivers <ul style="list-style-type: none"> Development applications for land within the area should not be approved where the development may result in an obstruction to major river flows. 	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	The Home Business use does not directly result in any effects on major river flows, client safety and evacuation will be the responsibility of the applicant/ resident during business hours and whilst clients are on-sites.
B	Requirements of orderly and proper planning, including any proposed scheme amendment or LPP seriously being entertained.	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	Development application submitted as per provisions of LPS6. No amendments or draft LPPs are applicable to the proposal.
FA	Any local planning strategy – Northam Local Planning Strategy	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	The Northam Local Planning Strategy identifies the area as continuing to be used for residential. The intent of the residential areas is to be provide a variety of housing options for residents to cater for current and projected populations. The proposed development is consistent with the aims of the LPS.
G	Any local planning policies		
	LPP20 – Advertising of Planning Proposals <ul style="list-style-type: none"> Level 2 advertising – letters to neighbouring landowners; 14 days to comment. 	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	All potentially affected adjoining landowners were notified of the proposal and invited to comment. 1 submission was received in response to the notification letters. Refer to the

Clause	Provision	Proposal	Assessment
			Schedule of Submissions for further discussion.
I	Any report of review – LPS6 Report of Review	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	Report does not affect assessment or determination of this proposal.
M	Compatibility of the development, including future character and relationship with adjoining land.	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	This Home Business use and scale are compatible with the residential zoning of the site.
N	Amenity of the locality, including environmental impacts, character and social impacts.	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	The home business type, scale and limited client numbers are consistent and compatible with the residential character
Q	Suitability of the land taking into account of possible risks, such as bushfire, flooding, erosion.	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	Property is flood prone. Refer to comments earlier in this assessment.
R	Suitability of the land taking into account risks to human health or safety	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	Property is flood prone. Refer to comments earlier in this assessment.
S	Adequacy of proposed means of access and egress; arrangements for loading, unloading, manoeuvring and parking	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	The use of the driveway and car parking is acceptable given the low client numbers and frequency.
T	Amount of traffic likely to be generated in relation to capacity of road system and probable effect on traffic flow and safety	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	The traffic generation is similar to a residential dwelling and is not expected to impact the road system. The use of the driveway and car parking is acceptable given the low client numbers and frequency.

Clause	Provision	Proposal	Assessment
U	Availability and adequacy of – public transport; public utilities; waste management; access for pedestrians and cyclists (end of trip storage and facilities); access by older people and disabled people	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	Existing waste collection service to dwelling. There are no accessibility requirements associated with the proposal.
V	Potential loss of any community service or benefit other than loss from economic competition	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	The provision of Home business provides services that benefit the general community.
W	History of the site where development is located	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	The property currently contains an older weatherboard dwelling and outbuilding, which has been used for residential purposes.
X	Impact on the community as a whole notwithstanding impacts on particular individuals	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	1 submission have been received from neighbouring landowners raising concerns amenity impacts, business intensity, parking, expansion of use.
Y	Any submissions received	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	1 submission have been received raising concerns / objecting to the proposal. Refer to the Schedule of Submissions for assessment of the issues raised.
ZB	Any other planning consideration LG considers appropriate	Proposed Home Business – Reiki Massage from 1 bedroom of the existing residential dwelling.	Nil

Attachment 3 – Schedule of Submissions

No.	Summary of Submission	Officers Comment
1	<p>Objection</p> <ul style="list-style-type: none"> • The proposal will negatively impact on the quiet amenity of the quiet street. • Proposal does not comply with Scheme provisions as the owner does not reside at the house • Potential client over-lap will exceed the limitations of one client at any time • Business clients will use the community public parking area • Business hours of operation & impact on residents. No details on how many days per week • Potential increase in the scale and number of rooms used for the business • Potential precedent • Impact on privacy from the existing window and use of other areas in the dwelling • Potential use of reserve for business signage • Business registration & insurances • Council rating • Ability to transfer the business to another person • Devalue property 	<ul style="list-style-type: none"> • Proposal under consideration is for use of one bedroom in the dwelling • Applicant has provided additional information in response to the concerns raised: <ul style="list-style-type: none"> ○ Only one client will be there at a time and stay for around 2 hours ○ She resides at the house, as her prime residence ○ No more than 2-3 clients per day. Clients will not overlap, there is a 15-minute gap between clients ○ One client at a time can park in the driveway ○ No noise, daytime appointments only ○ If the business expanded, I would seek another venue ○ Promotion is via a website. No signs on the verge • Use of the existing driveway for client parking is suitable given the low scale and intensity of the home business. • Business registration and insurances are matters for the applicant and managed by separate processes. • Council rating is not a planning matter • The home business use definition is restricted to the occupier of the dwelling on the site. • Property values are not a planning issue.

13.3.2 South West Native Title Settlement – Land Base Consultation

Address:	Various sites adjoining Avon River – Northam Townsite
Owner:	State of Western Australia
Applicant:	Department of Planning, Lands & Heritage
File Reference:	7.1.3.3
Reporting Officer:	Francesca Lefante Relief Planner
Responsible Officer:	Jacky Jurmann, Acting Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

A request for comments has been received from the Department of Planning, Lands and Heritage (DPLH) regarding the proposed transfer of land under the South West Native Title Settlement.

This request relates to various sites adjoining the Avon River within the Northam Townsite.

Council has considered other similar requests at its meetings October 2021 Ordinary Meeting (4325) where it resolved, *in regard to the transfer of land under the South West Native Title Land Settlement:*

- 1. Advises the Department of Planning, Lands and Heritage that the Shire of Northam is NOT supportive of the transfer of 914 20190312_SWALSC_Whadjuk_Northam_OT_Freehold 11607571 Crown Land 501 DP52914 SHINGLE HILL RD, BAKERS HILL, to the Noongar people.*
- 2. Advises the Department of Planning, Lands and Heritage that the Shire of Northam is generally supportive of the transfer of all other identified land to the Noongar people if the land is unallocated Crown Land, unmanaged reserves, land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority or the State government, and the proposed use is consistent with the Shire of Northam Local Planning Strategy and Scheme No. 6.*
- 3. Receives further reports for consideration for proposals affecting land owned or held by the Shire of Northam, including managed reserves.*
- 4. Requests the Department of Lands, Planning & Heritage to build in further general public consultation prior to making final determinations on transfers."*

This Item is presented for consideration in accordance with Council's resolution.

ATTACHMENTS

- Attachment 1: DPLH Request
Attachment 2: Locality Plans
Attachment 3: Response Spreadsheet

A. BACKGROUND / DETAILS

DPLH have provided the following information:

"The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.

A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy ([Annexure J to the ILUAs](#)). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

Over the next five years, DPLH will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- unallocated Crown land;
- unmanaged reserves;
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and
- land owner or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.

A key part of the process being followed by the DPLH involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities."

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership

Outcome: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

Objective: Effective and efficient two-way communication between the Shire of Northam and stakeholders.

B.2 Financial / Resource Implications

There does not appear to be any financial implications associated with this stage of the proposal.

B.3 Legislative Compliance

The provisions of the Shire of Northam Local Planning Scheme No. 6 have been considered in the recommended responses.

B.4 Policy Implications

There are no policy implications associated with this proposal.

B.5 Stakeholder Engagement / Consultation

DPLH have consulting stakeholders. No Shire requirements.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/a	N/a	N/a
Health & Safety	N/a	N/a	N/a
Reputation	N/a	N/a	N/a
Service Interruption	N/a	N/a	N/a
Compliance	Response not provided as required.	Minor (2) x Low (4) = Unlikely (2)	Ensure response is provided by due date.
Property	N/a	N/a	N/a
Environment	Ensure native vegetation is protected.	Minor (2) x Low (4) = Unlikely (2)	Ensure zoning or reservation is appropriate to protect vegetation.

C. OFFICER'S COMMENT

DPLH have requested the Shire to consider the following points when providing comments on the proposed land transfer:

1. Is the Town supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the Town have any interest in the land?
3. Does the Town have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to a mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

The majority of the subject sites adjoin the Avon River within Northam Townsite. Whilst the land is unallocated crown land (UCL), at present unrestricted public access is available to the river foreshore land, including along existing public trails. The sites identified include the main reclaimed water supply line and a portion of the old landfill site which requires rehabilitation.

This request is seeking significant foreshore sites (**Refer Attachment 1**) to be transferred as a Reserve with power to lease. The key concerns identified are the potential impacts or restrictions to public access to the foreshore or river edge, maintenance of the existing assets, and requirement for land rehabilitation of the old landfill site. Initial discussions have been undertaken with officers at DPLH, however no further information is available on the above matters raised.

The spreadsheet attached to this Report details the proposed land to be transferred and the Shire's responses to the above questions.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4585

Moved: Cr Mencshelyi

Seconded: Cr Ryan

That Council, in regard to the transfer of land under the South West Native Title Land Settlement:

1. Advises the Department of Planning, Lands and Heritage that the Shire of Northam DOES NOT support the transfer of Land as listed below, pending further information on: -
 - a. Crown Land PIN 11804068 *_SWALSC-Ballardong-Northam to the Noongar people, – NOT supportive of the transfer and seeks further information on (1) future public access, (2) maintenance of main reclaimed water supply line, (3) Stabilisation of the western side bank area (western) (4) rehabilitation of old landfill*
 - b. Crown Land PIN 11804070 *_SWALSC-Ballardong-Northam to the Noongar people – NOT supportive of the transfer and seeks further information on (1) public access including river bank (2) fire mitigation action*
 - c. Crown Land PIN 11804063 *_SWALSC-Ballardong-Northam to the Noongar people – NOT supportive of the transfer and seeks further information on (1) public access including river bank (2) fire mitigation action*
 - d. Crown Land PIN 457231 *_SWALSC-Balladong-Northam to the Noongar people NOT supportive of the transfer and seeks further information – (1) to retain public access to the area. Site forms part of the Avon decent event. (2) fire mitigation action*
 - e. Crown Land PIN 11804067 *_SWALSC-Ballardong-Northam to the Noongar people NOT supportive of the transfer and seeks further information on (1) public access, (2) maintenance of main reclaimed water supply line (3) Stabilisation of the main bank area (western boundary line),*
 - f. Crown Land PIN 11363687 *_SWALSC-Balladong-Northam to the Noongar people – Not supportive of the transfer as the site is strategically located adjoining industrial and railway uses. The site is considered significant to facilitate future industrial expansion.*
2. Advises the Department of Planning, Lands and Heritage that the Shire of Northam is supportive of the transfer of identified land to the Ballardong Noongar people of the land listed below where the

proposed use is consistent with the Shire of Northam Local Planning Scheme No. 6, and provides the following additional site comments:-

- a. *Crown Land PIN 11803799 _SWALSC-Balladong-Northam to the Noongar people – No Objection – Access may be as the site is flood prone. Unaware of fire mitigation measures for this location.*
 - b. *Crown Land PIN 11804065 _SWALSC-Balladong-Northam to the Noongar people – No Objection – Access may be as site is flood prone. Unaware of fire mitigation measures for this location*
 - c. *Crown Land PIN 457252 _SWALSC-Balladong-Northam to the Noongar people – No Objection – Access may be limited as site is flood prone. Unaware of fire mitigation measures for this location*
3. Raise with WALGA via the Avon-Midland Country Zone (AMCZ) meeting their concerns regarding the staged release process of the proposals; and inclusion of the local community in any public consultation associated with the transfer of land under the South West Native Title Land Settlement where proposals have the potential to impact public access and use of the subject sites.

CARRIED 8/0

Attachment 1 – DPLH Request

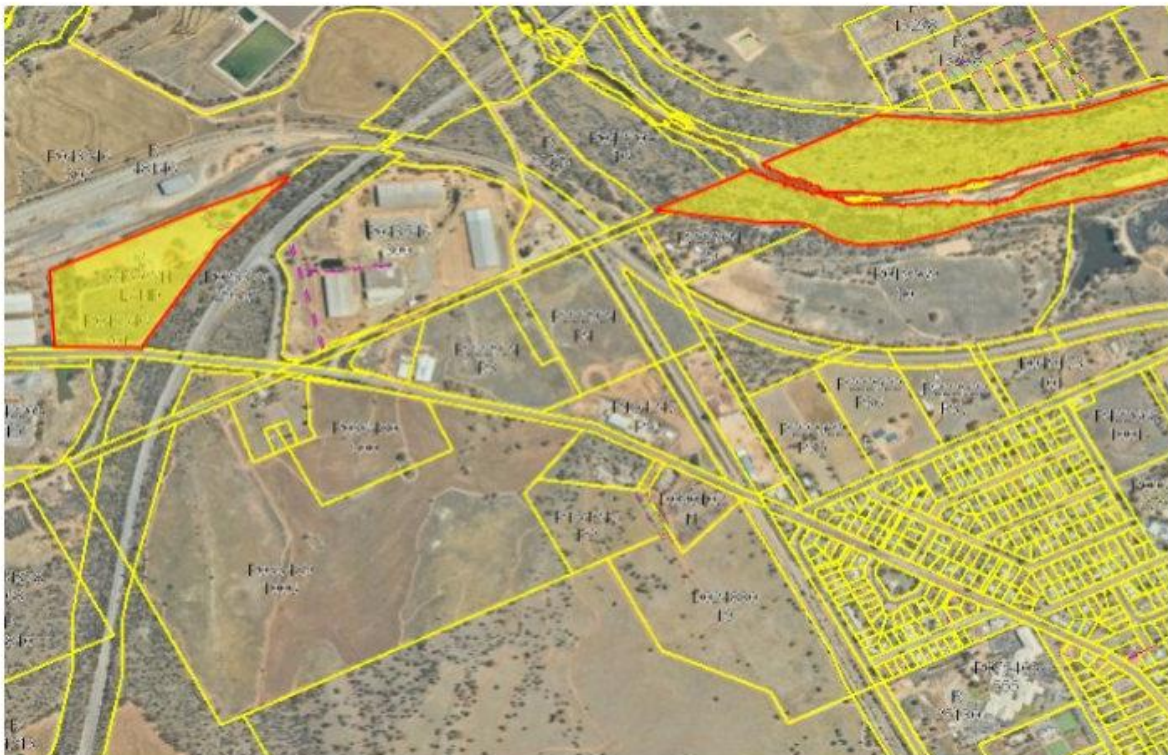
Tamika Van Beek

From: Southwest Settlement
Sent: Monday, 5 September 2022 1:24 PM
To: Francesca Lefante
Subject: RE: O77384 - FW: I115488 - South West Native Title Settlement - Land Base Consultation - Land List 44

OFFICIAL

Hi Francesca,

Please see below the map of the land parcels for Land List 44, land parcels outlined in red.



With regards to an extension of time to provide comments, if the comments could be received by our Department by Friday 21 October 2022, that would be appreciated.

Thank you.

Kind regards

Leanne North | Senior State Land Officer | Native Title Agreements and Partnerships
140 William Street, Perth WA 6000



The Department is responsible for planning and managing land and heritage for all Western Australians – now and into the future.

We're on a Roll, WA

Keep doing 3 simple things

Wear a mask when necessary | Update your vaccinations | Wash hands regularly.

The Department acknowledges the Aboriginal people of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.

Disclaimer: this email and any attachments are confidential, and may be legally privileged. If you are not the intended recipient, any use, disclosure, distribution or copying of this material is strictly prohibited. If you have received this email in error please notify the sender immediately by replying to this email, then delete both emails from your system.

From: Francesca Lefante

Sent: Monday, 5 September 2022 11:43 AM

To: Southwest Settlement

Subject: FW: O77384 - FW: I115488 - South West Native Title Settlement - Land Base Consultation - Land List 44

Hi Leanne,

Further to our discussion today.

I am following up on the Shires email from 31 August 2022 seeking:-

- an extension of time to respond to enable the proposal to be considered by Officers and presented to Council at the October OCM to be held on 19 October 2022.
- information on any community consultation conducted by DPLH as part of this consideration of this proposal.

In addition, can you send me copies of the site details & maps.

Kind regards,

Francesca Lefante

Planning Consultant, Shire of Northam

w: www.northam.wa.gov.au | www.visitnortham.com.au

395 Fitzgerald Street, PO Box 613 Northam WA, 6401



From: Jacky Jurmann

Sent: Monday, 5 September 2022 11:06 AM

To: Francesca Lefante

Subject: FW: O77384 - FW: I115488 - South West Native Title Settlement - Land Base Consultation - Land List 44

FYI

Regards,

Jacky Jurmann

Acting Executive Manager Development Services, Shire of Northam

w: www.northam.wa.gov.au | www.bilyakoortboodja.com
395 Fitzgerald Street, PO Box 613 Northam WA, 6401



Disclaimer by the Shire of Northam "If you are not the intended recipient, please advise by return e-mail immediately, and delete the e-mail and any attachments without using or disclosing the contents in any way. The views expressed in this e-mail are those of the author, and do not represent those of the Shire of Northam unless this is clearly indicated. You should scan this e-mail and any attachments for viruses. The Shire of Northam accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this e-mail." Consider the environment before printing this email

Click to subscribe to: [Shire Newsletter](#) | [Visit Northam eNews](#)

From: Jacky Jurmann
Sent: Wednesday, 31 August 2022 11:19 AM
To: [Southwest Settlement](#)
Subject: O77384 - FW: I115488 - South West Native Title Settlement - Land Base Consultation - Land List 44

Hi Leanne,

Could the Shire please request an extension of time to respond to enable the proposal to be considered by Officers and presented to Council at the October OCM to be held on 19 October 2022.

Can you also please advise if there has been any community consultation conducted by DPLH as part of this consideration of this proposal?

Thank you.

Regards,

Jacky Jurmann
Manager Planning & Environment, Shire of Northam
w: www.northam.wa.gov.au | www.bilyakoortboodja.com
395 Fitzgerald Street, PO Box 613 Northam WA, 6401





Disclaimer by the Shire of Northam "If you are not the intended recipient, please advise by return e-mail immediately, and delete the e-mail and any attachments without using or disclosing the contents in any way. The views expressed in this e-mail are those of the author, and do not represent those of the Shire of Northam unless this is clearly indicated. You should scan this e-mail and any attachments for viruses. The Shire of Northam accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this e-mail." Consider the environment before printing this email

From: Southwest Settlement _____
Sent: Tuesday, 30 August 2022 3:06 PM
To: Marlene Plews _____
Subject: 1115488 - South West Native Title Settlement - Land Base Consultation - Land List 44

Dear Sir/Madam,

Request for Comment – Proposed Transfer of Land under the South West Native Title Settlement

The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.

A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy ([Annexure J to the ILUAs](#)). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

For more information on the Settlement, please refer to the Department of the Premier and Cabinet website: <https://www.wa.gov.au/organisation/departments/departments-of-the-premier-and-cabinet/south-west-native-title-settlement>

Over the next five years, the Department of Planning, Lands and Heritage (Department) will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- unallocated Crown land;
- unmanaged reserves;
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and
- land owned or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.

A key part of the process being followed by the Department involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities. To that end, please find attached a spreadsheet comprising of land parcels identified for possible transfer. It would be appreciated if you could provide comments on each of the land parcels directly into the column labelled 'Referee Comments' in relation to the following:

- 1.I s the Shire supportive of the transfer of this land to the Noongar People under the Settlement?
- 2.D oes the Shire have any interest in the land?
- 3.D oes the Shire have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
- 4.I s the land parcel subject to any mandatory connection to services?
- 5.A re any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
- 6.A re there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
- 7.P lease advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
- 8.P lease advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
- 9.P lease provide any additional comments on the proposed transfer of this land as part of the Settlement.

Once you have considered the land identified, the South West Settlement Project team would be pleased to receive your comments by email to leanne.north@northam.wa.gov.au. In accordance with the abovementioned Annexure J of the ILUAs, your advice is required to be returned within 40 days of receiving this email. As a result, please provide your comments by **9 October 2022**. Should this timeframe not be achievable, please let me know as a matter of priority. Where no response is received from the Shire within the 40 day timeframe, this will be taken as having no comment on the land parcels referred.

If you have any queries, please do not hesitate to contact me on the details below.

Kind regards,

Leanne North | Senior State Land Officer | Native Title Agreements and Partnerships
140 William Street, Perth WA 6000

We're on a Roll, WA

Keep doing 3 simple things

Wear a mask when necessary | Update your vaccinations | Wash hands regularly.

The Department acknowledges the Aboriginal people of Western Australia as the traditional custodians of this land and we pay our respects to their Elders, past and present.

Disclaimer: this email and any attachments are confidential, and may be legally privileged. If you are not the intended recipient, any use, disclosure, distribution or copying of this material is strictly prohibited. If you have received this email in error please notify the sender immediately by replying to this email, then delete both emails from your system.

This email and any attachments to it are also subject to copyright and any unauthorised reproduction, adoption or transmission is prohibited.

There is no warranty that this email is error or virus free.

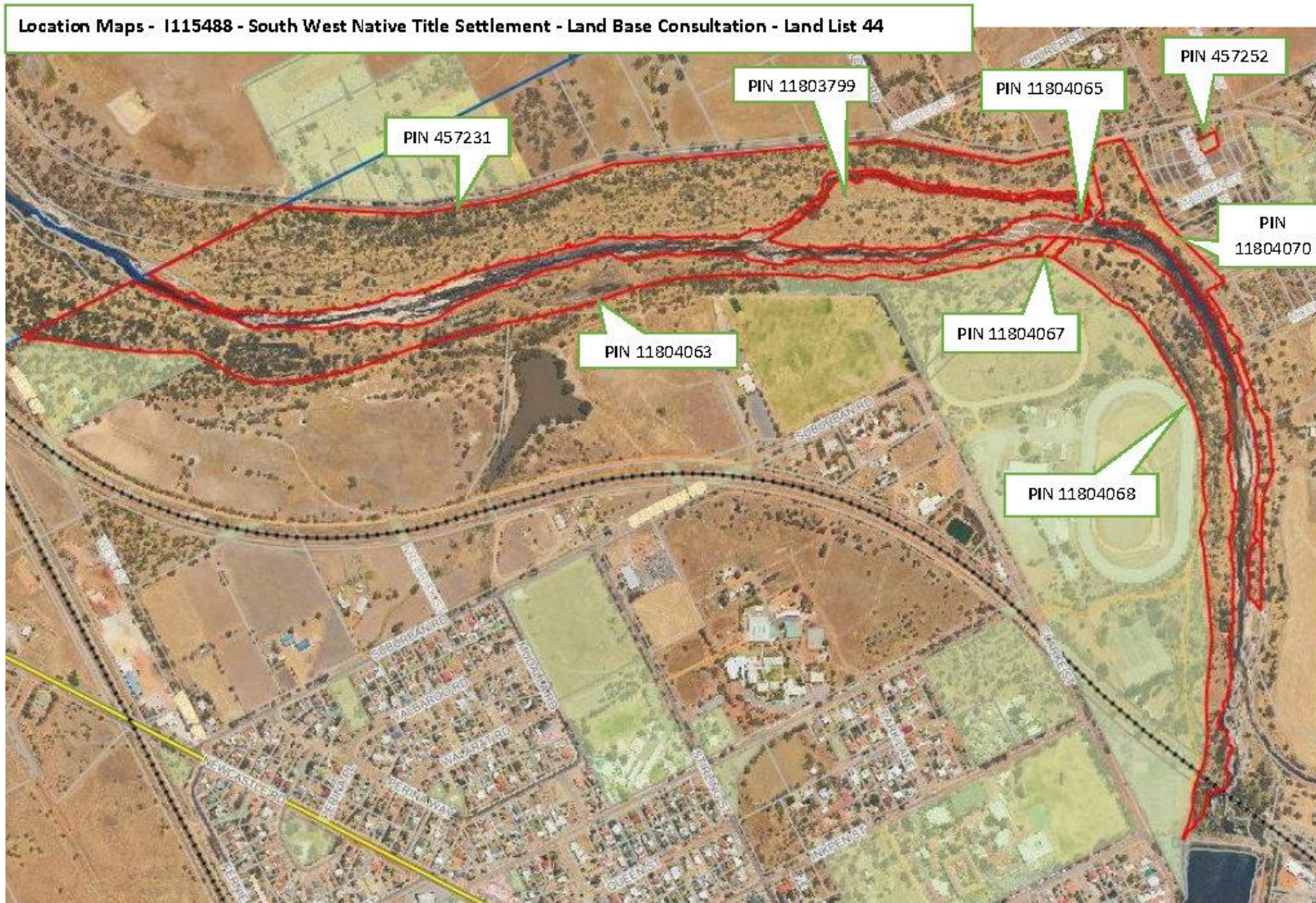
This notice should not be removed.

This email and any attachments to it are also subject to copyright and any unauthorised reproduction, adoption or transmission is prohibited.

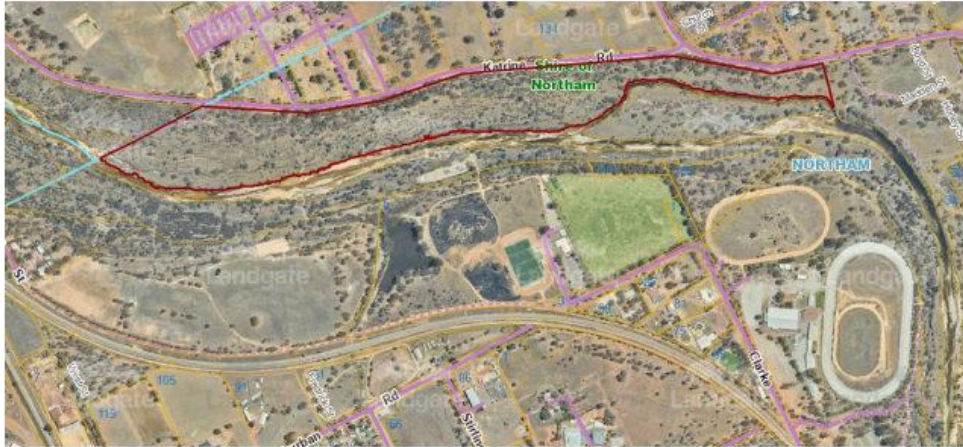
There is no warranty that this email is error or virus free.

This notice should not be removed.

Attachment 2 – Locality Plans



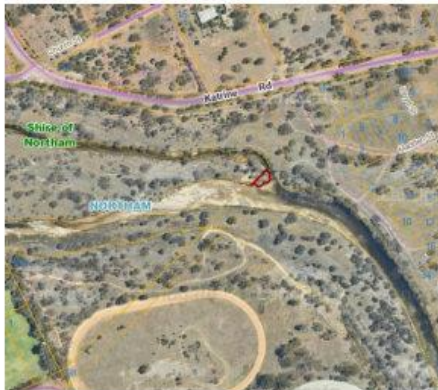
PIN 457231



PIN 11804068



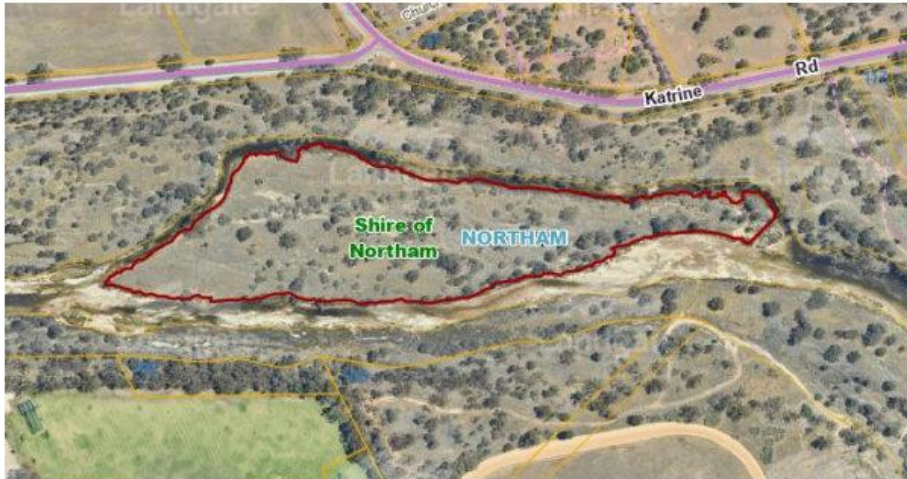
PIN 11804065



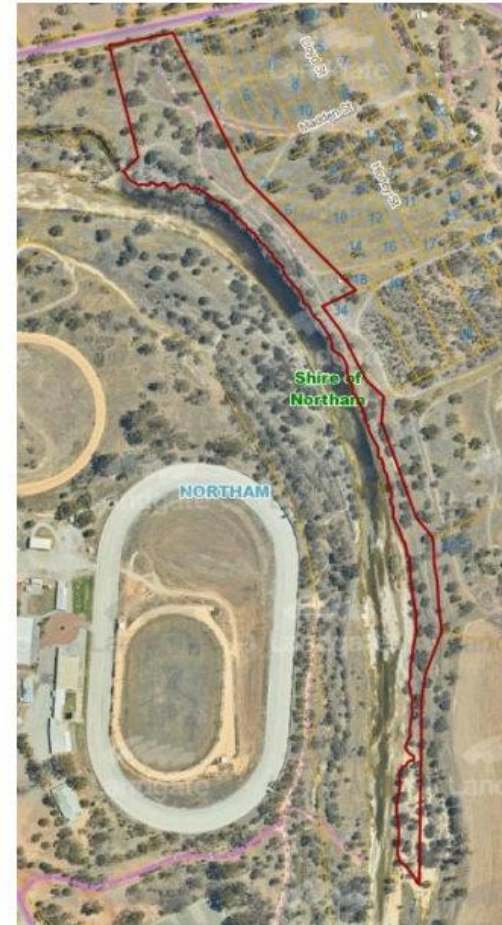
PIN 11804067



PIN 11803799



PIN 11804070



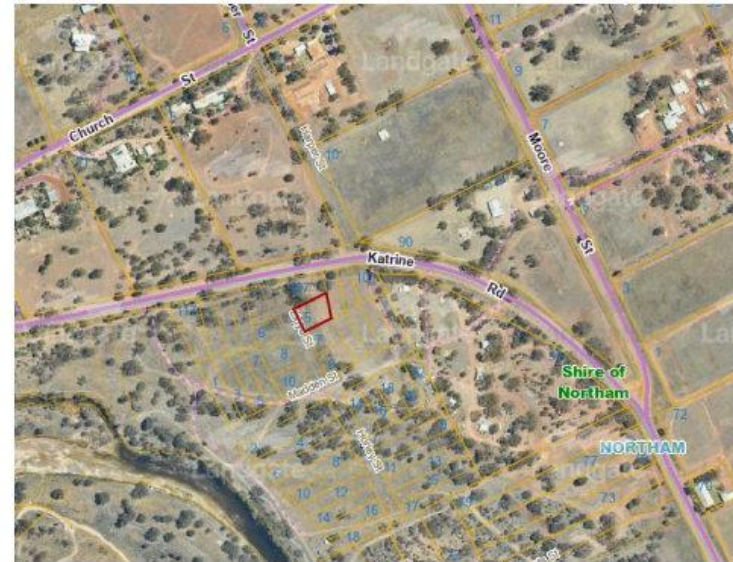
PN 11804063



PIN 11363687



PIN 457252



Referral ID Referee Request Date Land List
9353 Local Govern 2022-08-30T(20150108_SWALSC_Ballardong_Northam

Attachment 3 -Response Spreadsheet

No.	PIN	Lot Number	Survey Number	Street Address	Locality Suburb	Townsite	LGA	Region	CLT	Reserve Number	Area (Ha)	Zoning / Reserve Purpose	Selected Tenure	Shire Comment	Shire Summary Response
1	11804068			Clarke St (foreshore adjacent trotting track)	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt		YES	5.92	Parks & Recreation	Reserve With Power To Lease	1. No 2. Yes - Public Public Access trails and events - Avon River Decent 3. Yes - Main reclaimed water supply line and pipe. 4. No 5. No 6. Yes. Public Trails 7. No. 8. Northern part of site old landfill and pockets are unstable and require rehabilitation. 9. Flood prone. Located in SCA1 - Avon & Mortlock Rivers.	Objection - pending further information on (1) public access (2) Protection, access and maintenance to water supply line and pipe (3) Future stabilisation of the main bank area on western boundary line, (4) rehabilitation fo old landfill site.
2	11804070			Katrine Rd (foreshore opposite trotting track)	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt		NO	2.63	Parks & Recreation	Reserve With Power To Lease	1. No 2. Yes - Public Access Trails & used for the Avon Decent 3. No 4. No 5. No 6. No 7. No 8. Flood Prone, Fire mitigation required 9. Flood prone. Located in SCA1 - Avon & Mortlock Rivers.	Objection - pending further information on - (1) Future public access to existing tracks and river (2) Future fire mitigation and management obligations
3	11804063			Clarke St (foreshore adjacent hockey field/pony club)	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt		NO	9.92	Parks & Recreation	Reserve With Power To Lease	1. No 2. Yes - Public Access Trails & used for the Avon Decent 3. No 4. Yes - Public Trails 5. No 6. No 7. No. 8. Flood Prone, Fire mitigation required 9. Flood prone. Located in SCA1 - Avon & Mortlock Rivers.	Objection pending further information on - (1) Future public access to existing tracks and river (2) Future fire mitigation and management obligations
4	457231			Katrine Rd (foreshore from Irishtown Rd to cemetery)	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt		NO	16.9	Parks & Recreation	Reserve With Power To Lease	1. No 2. Yes - Public Access Trails & used for the Avon Decent, Fire mitigation 3. No 4. Yes - Public Trails 5. No 6. No 7. No. 8. Flood prone. Fire mitigation required 9. Flood prone. Located in SCA1 - Avon & Mortlock Rivers.	Objection - Pending further information on - (1) to retain public access to the area. (2) fire mitigation action
5	11804067			Suburban Rd/Clarke St	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt	LR3135 /267	NO	0.09	Parks & Recreation	Reserve With	1. No 2. Yes - Public Trails	Objection Seeking further information on (1) Future

				(foreshore near old tip)								Power To Lease	3. No 4. Yes - Main reclaimed water supply line and pipe. 5. No 6. No 7. No. 8. Flood Prone, Fire mitigation required 9. Flood prone. Located in SCA1 - Avon & Mortlock Rivers.	public access (2) Future stabilisation of the main bank area on western boundary line & site rehabilitation, (3) Protection, access and maintenance of water supply line and pipe.	
6	11803799			Katrine/Irishtown Rd (river island)	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt	NO	3.79	Parks & Recreation	Reserve With Power To Lease	1. Yes 2. No 3. No 4. No 5. No 6. No 7. No. 8. Flood prone. Fire mitigation required 9. Flood prone. Located in SCA1 - Avon & Mortlock Rivers.	No Objection	
7	11804065			Katrine Rd (river island)	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt	NO	0.02	Parks & Recreation	Reserve With Power To Lease	1. Yes 2. No 3. No 4. Yes - Main reclaimed water supply line and pipe. 5. No 6. No 7. No. 8. Flood prone. Fire mitigation required 9. Flood prone. Located in SCA1 - Avon & Mortlock Rivers.	No Objection	
8	11363687	301	DP 43546	Northam-Toodyay Rd (adjacent CBH/Aurizon - railway reserve)	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt	YES	7.3	Railway	Reserve With Power To Lease	1. No 2. No 3. No 4. No 5. No 6. Yes - Future Industrial redevelopment 7. No. 8. Site adjoins railway infrastructure and is partially cleared. 9. Site adjacent to Great Eastern Highway. Declared rare flora and fauna on the western side which could inhibit development.	Objection. The site is strategically located adjoining industrial and railway uses. The site is considered significant to facilitate future industrial expansion.	
9	457252	377	P 237	5 LLOYD ST, NORTHAM (vacant land - Parks & Recreation reserve)	NORTHAM	NORTHAM	NORTHAM(S)	Wheatbelt	LR3020 /495	NO	0.08	Parks & Recreation	Freehold	1. Yes 2. No 3. No 4. No 5. No 6. No 7. No. 8. Flood Prone, Fire mitigation required 9. Flood prone. Located in SCA1 - Avon & Mortlock Rivers.	No Objection

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts – 1st September - 30th September 2022

File Reference:	2.1.3.4
Reporting Officer:	Louise Harris, Creditors Officer
Responsible Officer:	Colin Young, Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1st September to 30th September 2022.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – September 2022.
Attachment 2: Declaration.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2022/2023 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

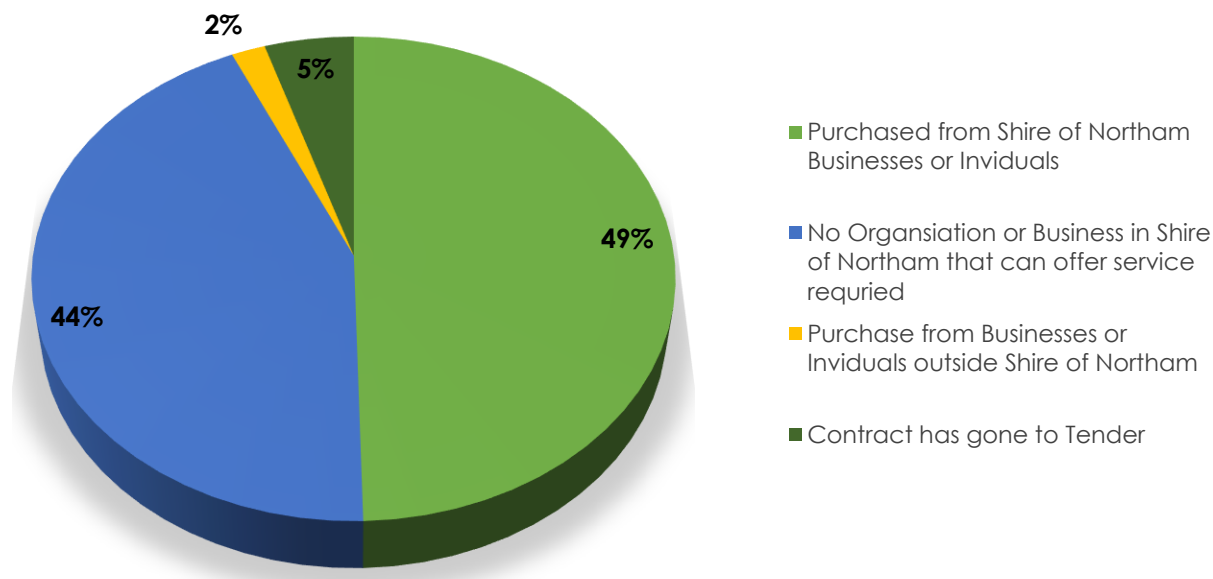
Not applicable.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of September 2022;



RECOMMENDATION / COUNCIL DECISION

Minute No: C.4586

Moved: Cr Ryan
Seconded: Cr Girak

That Council receive the payments for the period 1st September 2022 to 30th September 2022, as listed:

- Municipal Fund payment cheque numbers 35524 to 35529 Total \$20,008.62.
- Municipal Fund EFT44781 to EFT45082 Total \$1,849,919.23.
- Direct Debits Total \$100,596.70.
- Payroll Total \$719,541.42.

TOTAL: \$2,690,065.97.

Which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 8/0

The following queries were raised by council prior to meeting:

Reference	Page #	Date	Details Reference	Amount	Question	Query By	Answer	Answered By
EFT44081	134	20/09/2022	VO 3 - Additional works for new Shire Depot	8996.43	Is this work accounted for in the 2022-23 budget or it is an additional cost?	CR GIRAK	cost falls within the allowed budget for the total project.	Shane Moorhead
EFT45021	141	30/09/2022	Fleet transition project	5482.4	What is this project encompasses please?	CR GIRAK	Reporting on the benefits and what is involved with transitioning over to an energy efficient vehicle fleet by utilising Electric, Hydrogen etc vehicles.	Kristy Hopkins
EFT45033	144	30/09/2022	Rates credit refund A15153	800	What is the reason for the rate refunds, are these refunds for the 22/23 year rates, and will these rate reductions be applicable to the rate payers in future years please?	CR GIRAK	Rate refunds are due to the rate payer being in credit for the 22/23 financial year.	Codey Redmond
EFT45037	145	30/09/2022	Rates credit refund A11801	2262.7		CR GIRAK		
EFT45041	145	30/09/2022	Rates credit refund A10871	247.75		CR GIRAK		
EFT45063	149	30/09/2022	Rates credit refund A13332	900		CR GIRAK		
EFT45067	149	30/09/2022	Rates credit refund A13333 & A13376	7115.12		CR GIRAK		

EFT44832	150	7/09/2022	MONITORING OF BIRTH SITE MAINTENANCE UNDERTAKEN BY PARKS AND GARDENS CREW	\$ 300.00	IS THIS AN ONGOING REQUIREMENT? HOW OFTEN IF SO?	Cr Willams	Yes, this is an aboriginal site, we need an elder to accompany us on site.	Keith Boase
EFT44875	157	14/09/2022	CATERING FOR INC561530	\$ 800.00	WHAT IS THIS PLEASE?	Cr Willams	This is welfare lunch for volunteers at the Mitchell Ave fire. All costs associated with brigades are funded via grant funding through DFES and are of no financial impact to Council	Brendon Rutter
EFT44903	162	14/09/2022	WA SCOTTISH HIGHLAND DANCE ACADEMY	\$ 550.00	IS THIS A COMMUNITY GRANT?	Cr Willams	Quick response grant	Kristy Hopkins
EFT44981	175	20/09/2022	MAINTENANCE TURF CLEAN HOCKEY	\$ 990.00	ONGOING COST? HOW OFTEN IF SO?	Cr Willams	Yes, 2 twice a year, once before the start of the season and once at the end of the season. A 3rd claen may be needed before the grand final.	Keith Boase

EFT44984	176	20/09/2022	FUTYR COUNCIL PLAN, BOOKLETS X150	\$2,857.80	IS THIS REALLY ONLY FOR 150?	Cr Willams	Yes. This was due to the paper type, the gloss finish and the saddle stitch. Quotes were obtained from 3 companies for the same number of booklets and this one was one of the cheapest and was local	Tamika Van Beek
EFT45026	184	30/09/2022	23 CARLIN RD BAKERS HILL	\$2,970.00	WHAT IS THIS PLEASE?	Cr Willams	This is a valuation for 23 Carlin Road. This property has outstanding rates and was undertaken at the request of Council's solicitors to assist in determining the process moving forward for the rate recovery.	Alysha McCall

EFT45048	188	30/09/2022	WELCOME GIFT BASKET	\$ 80.00	IS THIS USUAL?	Cr Willams	We have not had anyone move in to Kuringal since 2017 and due to some contractor issues there where some complications at the time she was moving in. She was also homeless prior to securing the unit and it was decided to send the flowers as a nice welcome to her. Ranger Brad delivered the flowers and advised that the tenant was so moved she cried, she also phoned to thank the Shire.	Tamika Van Beek
CREDITCARD		12/09/2022	MICHELLE BLACKHURST FAREWELL LUNCH	\$ 196.50	IS THIS PART OF HER PRESENT? OR INSTEAD OF A USUAL FAREWELL? ALL STAFF INVITED?	Cr Willams	Yes part of what she requested she wanted and instead of a bigger farewell (just lunch with her core team)and also the goodbye for the Events Officer. This was approved by the CEO.	Jo Metcalf

Attachment 1 - Accounts & Statements of Accounts – September 2022

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35524	01/09/2022	WATER CORPORATION	9007868583 WUNDOWIE SWIMMING POOL - 14/06/2022 to 14/08/2022	1		3,234.66
INV 9007925927/07/2022		WATER CORPORATION	9007925971 RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 31/05/2022 to 25/07/2022		207.40	
INV 9024688010/08/2022		WATER CORPORATION	9024688023 NORTHAM RV - TRADE WASTE PERMIT - 18/07/2022 to 30/06/2023		371.21	
INV 9007868516/08/2022		WATER CORPORATION	9007868583 WUNDOWIE SWIMMING POOL - 14/06/2022 to 14/08/2022		1,675.98	
INV 9007871916/08/2022		WATER CORPORATION	9007871918 WUNDOWIE OVAL - 14/06/2022 to 14/08/2022		333.26	
INV 9007868917/08/2022		WATER CORPORATION	9007868997 WUNDOWIE PUBLIC TOILETS - 14/06/2022 to 14/08/2022		113.95	
INV 9007871817/08/2022		WATER CORPORATION	9007871897 WUNDOWIE SKATE PARK - 14/06/2022 to 14/08/2022		226.83	
INV 9007872217/08/2022		WATER CORPORATION	9007872232 KURINGAL VILLAGE - SERVICE - 14/06/2022 to 14/08/2022		46.83	
INV 9007872218/08/2022		WATER CORPORATION	9007872259 KURINGAL VILLAGE - UNIT 2 - 14/06/2022 to 14/08/2022		259.20	
35525	20/09/2022	PETTY CASH	NORTHAM POOL KIOSK FLOAT - SEASON 2022-2023	1		500.00
INV MW 150915/09/2022		PETTY CASH	WUNDOWIE POOL FLOAT - SEASON 2022-2023	1	200.00	
INV MW 150915/09/2022		PETTY CASH	NORTHAM POOL KIOSK FLOAT - SEASON 2022-2023	1	300.00	
35526	20/09/2022	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2022	1		166.25
INV T1080	20/09/2022	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2022	1	125.00	
INV T1079	20/09/2022	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2022	1	41.25	
35527	20/09/2022	WATER CORPORATION	WATER CHARGES - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - BILL ID 0219	1		993.49
INV 9007945102/09/2022		WATER CORPORATION	9007945104 KATRINE TOILETS - 04/07/2022 to 31/08/2022		16.78	
INV 9007901606/09/2022		WATER CORPORATION	9007901603 RAILWAY MUSEUM - 06/07/2022 to 04/09/2022		183.17	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 2 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9008729706/09/2022		WATER CORPORATION	9008729788 SHIRE ADMINISTRATION BUILDING - 06/07/2022 to 04/09/2022		241.83	
INV 9007899907/09/2022		WATER CORPORATION	9007899961 GIRL GUIDES HALL - 07/07/2022 to 05/09/2022		73.91	
INV 9007901707/09/2022		WATER CORPORATION	9007901750 PURSLOWE PARK - 07/07/2022 to 05/09/2022		30.77	
INV 9007907216/09/2022		WATER CORPORATION	WATER CHARGES - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - BILL ID 0219	1	447.03	
35528	20/09/2022	SHIRE OF NORTHAM	RATES NOTICE 2022-2023 182 FITZGERALD STREET, NORTHAM (A.11080)	1		4,249.02
INV A.11080	02/09/2022	SHIRE OF NORTHAM	RATES NOTICE 2022-2023 182 FITZGERALD STREET, NORTHAM (A.11080)	1	4,249.02	
35529	30/09/2022	WATER CORPORATION	9007909760 RECREATION PRECINCT - 12/07/2022 to 14/09/2022	1		10,865.20
INV 9020383822/07/2022		WATER CORPORATION	KILLARA TRADE WASTE CHARGES - 1/7/22 - 30/6/23	1	336.11	
INV 9007903713/09/2022		WATER CORPORATION	9007903799 TOWN & LESSER HALL - 07/07/2022 to 11/09/2022		257.77	
INV 9023586913/09/2022		WATER CORPORATION	9023586906 NORTHAM AQUATIC FACILITY - 01/07/2022 to 30/06/2023		883.15	
INV 9007916615/09/2022		WATER CORPORATION	9007916629 MORBY COTTAGE - 15/07/2022 to 13/09/2022		46.08	
INV 9007917015/09/2022		WATER CORPORATION	9007917058 CEMETERY - 15/07/2022 to 13/09/2022		372.00	
INV 9012475715/09/2022		WATER CORPORATION	9012475784 GARDEN TAYLOR ST - 01/09/2022 to 30/10/2022		48.96	
INV 9007904016/09/2022		WATER CORPORATION	9007904089 NORTHAM LIBRARY - 13/07/2022 to 14/09/2022		96.28	
INV 9007906716/09/2022		WATER CORPORATION	9007906746 MEN'S SHED / OLD FIRE STATION - 12/07/2022 to 14/09/2022		93.49	
INV 9007906916/09/2022		WATER CORPORATION	9007906922 OLD INFANT HEALTH CLINIC - 12/07/2022 to 14/09/2022		155.67	
INV 9007907416/09/2022		WATER CORPORATION	9007907431 BERNARD PARK - 13/07/2022 to 14/09/2022		669.58	
INV 9007907416/09/2022		WATER CORPORATION	9007907458 BERNARD PARK - 13/07/2022 to 14/09/2022		92.83	
INV 9008729816/09/2022		WATER CORPORATION	9008729809 NORTHAM VISITORS CENTRE - 13/07/2022 to 14/09/2022		865.75	
INV 9007908016/09/2022		WATER CORPORATION	9007908063 OLD POST OFFICE BUILDING - 12/07/2022 to 14/09/2022		99.08	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 3 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007908016/09/2022		WATER CORPORATION	9007908071 OLD GIRLS SCHOOL - 12/07/2022 to 14/09/2022		73.91	
INV 9007908616/09/2022		WATER CORPORATION	9007908696 KILLARA DAYCARE CENTRE - COTTAGE - 12/07/2022 to 14/09/2022		852.53	
INV 9007909716/09/2022		WATER CORPORATION	9007909752 YOUTH PRECINCT / SES BUILDING - 12/07/2022 to 14/09/2022		111.88	
INV 9007909716/09/2022		WATER CORPORATION	9007909760 RECREATION PRECINCT - 12/07/2022 to 14/09/2022		2,264.41	
INV 9007909716/09/2022		WATER CORPORATION	9007909787 JUBILEE OVAL - 12/07/2022 to 14/09/2022		690.58	
INV 9007929416/09/2022		WATER CORPORATION	9007929497 AVON MALL - 13/07/2022 to 14/09/2022		206.98	
INV 9007903816/09/2022		WATER CORPORATION	9007903879 108 WELLINGTON ST - ST JOHN PUBLIC OPEN SPACE - 12/07/2022 to 14/09/2022		9.53	
INV 9011070416/09/2022		WATER CORPORATION	9011070427 RIVERSEDGE CAFE (SNACKBAR) - WASTE - 01/09/2022 to 31/10/2022		232.75	
INV 9007903916/09/2022		WATER CORPORATION	9007903908 BILYA KOORT BOODJA - 13/07/2022 to 14/09/2022		248.92	
INV 9007903916/09/2022		WATER CORPORATION	9007903991 ST JOHNS HALL - 12/07/2022 to 14/09/2022		150.91	
INV 9007904016/09/2022		WATER CORPORATION	9007904003 MEMORIAL HALL - 12/07/2022 to 14/09/2022		317.62	
INV 9007904016/09/2022		WATER CORPORATION	9007904062 OLD TOWN BUILDING - 13/07/2022 to 14/09/2022		99.73	
INV 9007913119/09/2022		WATER CORPORATION	9007913102 NORTHAM DEPOT - BYFIELD ST - 14/07/2022 to 15/09/2022		206.98	
INV 9007913519/09/2022		WATER CORPORATION	9007913567 NORTHAM DEPOT - PEEL ST - 14/07/2022 to 15/09/2022		358.02	
INV 9007913519/09/2022		WATER CORPORATION	9007913575 STANDPIPE - PEEL TCE - 14/07/2022 to 15/09/2022		836.30	
INV 9007917220/09/2022		WATER CORPORATION	9007917293 BERT HAWKE OVAL - 19/07/2022 to 18/09/2022		187.40	
EFT44781	02/09/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	1X SHIR FLO 12V PUMP 20LP/M	1		462.00
INV 329155	28/06/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	1X SHIR FLO 12V PUMP 20LP/M	1	462.00	
EFT44782	02/09/2022	AUSTRALIAN SERVICES UNION	EAYROLL DEDUCTIONS	1		129.50
INV DEDUCT30/08/2022		AUSTRALIAN SERVICES UNION	EAYROLL DEDUCTIONS		129.50	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 4 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44783	02/09/2022	AVON VALLEY TOYOTA	PN1806 - NORTHAM COMMUNITY BUS	1		154.94
INV PI13004122	07/2022	AVON VALLEY TOYOTA	8790736030 MIRROR SUB-ASSY	1	14.44	
INV PI13004127	07/2022	AVON VALLEY TOYOTA	BATTERY REPLACEMENT FOR KILLARA MANAGER CAR KEY	1	140.50	
EFT44784	02/09/2022	CHILD SUPPORT AGENCY	PN1806 - NORTHAM COMMUNITY BUS	1		
INV DEDUCT30	08/2022	CHILD SUPPORT AGENCY	8790736030 MIRROR SUB-ASSY			491.64
EFT44784	02/09/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		491.64
INV DEDUCT30	08/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS			491.64
EFT44785	02/09/2022	EASIFLEET	PAYROLL DEDUCTIONS	1		1,853.35
INV DEDUCT30	08/2022	EASIFLEET	PAYROLL DEDUCTIONS			1,054.26
INV DEDUCT30	08/2022	EASIFLEET	PAYROLL DEDUCTIONS			799.09
EFT44786	02/09/2022	EYES ON YOU SECURITY PTY LTD	INSTALLATION OF WIFI BOOSTER AT OLD QUARRY LANDFILL SITE	1		1,942.60
INV INV-005715	08/2022	EYES ON YOU SECURITY PTY LTD	INSTALLATION OF WIFI BOOSTER AT OLD QUARRY LANDFILL SITE	1	1,942.60	
EFT44787	02/09/2022	LGIS WA	PROPERTY 1ST INSTALLMENT ANNUAL INSURANCE PREMIUMS 2022/2023 - ADMINISTRATION BUILDING	1		452,876.22
INV 100-1480	08/07/2022	LGIS WA	RATES LGIS WORKCARE - 1ST INSTALLMENT ANNUAL INSURANCE PREMIUMS 2022/2023	1	157,697.58	
INV 100-1480	08/07/2022	LGIS WA	BUSEFIRES ANNUAL INSURANCE PREMIUMS 1ST INSTALLMENT 2022/2023	1	131,580.84	
INV 100-1480	08/07/2022	LGIS WA	PROPERTY 1ST INSTALLMENT ANNUAL INSURANCE PREMIUMS 2022/2023 - ADMINISTRATION BUILDING	1	175,508.66	
INV 100-1504	24/08/2022	LGIS WA	CREDIT NOTE FOR ACTUAL WAGES ADJUSTMENT FOR THE PERIOD 30/06/2021-30/06/2022	1	-11,910.86	
EFT44788	02/09/2022	NORTHAM DISTRICTS GLASS PTY LTD	PN1907 - N11196 - REPLACE AND CALIBRATE CRACKED WINDSCREEN	1		1,140.00
INV INV-290309	08/2022	NORTHAM DISTRICTS GLASS PTY LTD	PN1907 - N11196 - REPLACE AND CALIBRATE CRACKED WINDSCREEN	1	1,140.00	
EFT44789	02/09/2022	OXTER SERVICES	BURIAL DATE 14/7/2022 NEW GRAVE FOR THE BURIAL OF MARJORIE JEAN LEESON	1		1,067.00

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 5 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 26034	15/07/2022	OXTER SERVICES	BURIAL DATE 14/7/2022 NEW GRAVE FOR THE BURIAL OF MARJORIE JEAN LEESON	1	1,067.00	
EFT44790	02/09/2022	SOAK & SOOTHE	PERFUME POTS / HEMP SEED OIL MAGNESIUM HAND AND BODY CREAM	1		205.00
INV 1008202210/08/2022		SOAK & SOOTHE	PERFUME POTS / HEMP SEED OIL MAGNESIUM HAND AND BODY CREAM	1	205.00	
EFT44791	02/09/2022	SPECIALISED TREE SERVICE	69 NEWCASTLE RD NORTHAM - REMOVAL OF LOWER LIMB FROM VERGE TREE THAT GROWS OUT OVER PRIVATE PROPERTY. PRUNING OF BRANCHES BACK TO PROPERTY LINE. ALL MATERIAL REMOVED FROM SITE. AS PER ESTIAMTE #1053	1		1,300.00
INV 3930	31/08/2022	SPECIALISED TREE SERVICE	69 NEWCASTLE RD NORTHAM - REMOVAL OF LOWER LIMB FROM VERGE TREE THAT GROWS OUT OVER PRIVATE PROPERTY. PRUNING OF BRANCHES BACK TO PROPERTY LINE. ALL MATERIAL REMOVED FROM SITE. AS PER ESTIAMTE #1053	1	900.00	
INV 3930	31/08/2022	SPECIALISED TREE SERVICE	7 KATRINE ROAD NORTHAM - TREE PRUNING AS PER WESTERN POWER REQUIREMENTS. ALL MATERIAL REMOVED FROM SITE. AS PER ESTIMATE #1054	1	400.00	
EFT44792	02/09/2022	SYNERGY	SYNERGY - OLD NORTHAM POOL - 19/05/2022 - 16/06/2022	1		197.64
INV 3614739616/06/2022		SYNERGY	SYNERGY - OLD NORTHAM POOL - 19/05/2022 - 16/06/2022	1	197.64	
EFT44793	02/09/2022	TOLL - IPEC PTY LTD T/AS	TOLL FREIGHT CHARGES - APRIL 2019 - HEALTH	1		21.56
INV 0401	26/04/2019	TOLL - IPEC PTY LTD T/AS	TOLL FREIGHT CHARGES - APRIL 2019 - HEALTH	1	21.56	
EFT44794	07/09/2022	ANDY'S PLUMBINGSERVICE	TOWN HALL. REPLACE 2 X GAS WALL HEATERS THAT ARE UNREPAIRABLE DUE TO AGE AND NO PARTS AVAILABLE AS PER QUOTE	1		3,498.00
INV A.19365	30/08/2022	ANDY'S PLUMBINGSERVICE	TOWN HALL. REPLACE 2 X GAS WALL HEATERS THAT ARE UNREPAIRABLE DUE TO AGE AND NO PARTS AVAILABLE AS PER QUOTE	1	3,498.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 6 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44795	07/09/2022	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	LAND MOBILE SYSTEM - 30MHz WAWA SITE, BOBAKINE HILLS OFF TOODYAY ROAD, CLACKLINE, CALL SIGN VL6LX / LAND MOBILE/AMPUTATORY SYSTEM - LOW AND REMOTE DENSITY AREAS, CALL SIGN VL6LX / LAND MOBILE/LAND MOBILE - LOT 41 YIGARN AVE NORTHAM, CALL SIGN VL6NR	1		562.00
INV 5030466115/08/2022		AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	LAND MOBILE SYSTEM - 30MHz WAWA SITE, BOBAKINE HILLS OFF TOODYAY ROAD, CLACKLINE, CALL SIGN VL6LX / LAND MOBILE/AMPUTATORY SYSTEM - LOW AND REMOTE DENSITY AREAS, CALL SIGN VL6LX / LAND MOBILE/LAND MOBILE - LOT 41 YIGARN AVE NORTHAM, CALL SIGN VL6NR	1	562.00	
EFT44796	07/09/2022	AUSTRALIAN COMMUNITY MEDIA	WA SENIOR- AUGUST 2022- WA TRAVEL GUIDE EDITION T41 AD (18.6 X 6.3)	1		346.00
INV 0809407731/08/2022		AUSTRALIAN COMMUNITY MEDIA	WA SENIOR- AUGUST 2022- WA TRAVEL GUIDE EDITION T41 AD (18.6 X 6.3)	1	346.00	
EFT44797	07/09/2022	AVON VALLEY ENVIRONMENTAL SOCIETY	QUICK RESPONSE GRANT 2022 - 2023 - REHABILITATION CF THE AVON RIVER RIPARIAN ZONE	1		660.00
INV 26	30/08/2022	AVON VALLEY ENVIRONMENTAL SOCIETY	QUICK RESPONSE GRANT 2022 - 2023 - REHABILITATION CF THE AVON RIVER RIPARIAN ZONE	1	660.00	
EFT44798	07/09/2022	AVON VALLEY TOYOTA	PN1911 - TAILGATE HINGES	1		173.00
INVJC14007308/08/2022		AVON VALLEY TOYOTA	PN1806 - NORTHAM COMMUNITY BUS 8790736030 MIRROR SUB-ASSY	1	77.00	
INVJC14005930/08/2022		AVON VALLEY TOYOTA	PN1911 - TAILGATE HINGES	1	96.00	
EFT44799	07/09/2022	AVON WASTE	SHIRE OF NORTHAM - DOMESTIC RUBBISH / COMMERCIAL RUBBISH COLLECTION PERIOD ENDING 12/08/2022	1		39,037.63
INV 51669	12/08/2022	AVON WASTE	SHIRE OF NORTHAM - DOMESTIC RUBBISH / COMMERCIAL RUBBISH COLLECTION PERIOD ENDING 12/08/2022	1	38,652.63	
INV 0005167323/08/2022		AVON WASTE	MOVEMENT OF OIL AND EWASTE CONTAINERS	1	385.00	
EFT44800	07/09/2022	BAILEYS FERTILISERS	GYPSUM IN BULKA BAGS AS QUOTED 16/08/2022	1		6,613.20

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 7 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 31848	26/08/2022	BAILEY'S FERTILISERS	GYP SUM IN BULKA BAGS AS QUOTED 16/08/2022	1	6,613.20	
EFT44801	07/09/2022	BGC (AUSTRALIA) PTY LTD T/A. BGC QUARRIES	DELIVER LOAD (27TONNE) TO SHIRE OF NORTHAM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY.	1		1,672.05
INV IQ34718	21/08/2022	BGC (AUSTRALIA) PTY LTD T/A. BGC QUARRIES	DELIVER LOAD (27TONNE) TO SHIRE OF NORTHAM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY.	1	843.07	
INV IQ34852	28/08/2022	BGC (AUSTRALIA) PTY LTD T/A. BGC QUARRIES	DELIVER LOAD (27TONNE) TO SHIRE OF NORTHAM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY. (EQUIVALENT OF 2 LOADS PER WEEK FOR 3 WEEKS)	1	828.98	
EFT44802	07/09/2022	BLACKWELL PLUMBING & GAS PTY LTD	NORTHAM DEPOT. INSTANT WOT WATER SYSTEM NOT WORKING.	1		274.80
INV INV-268101/09/2022		BLACKWELL PLUMBING & GAS PTY LTD	NORTHAM DEPOT. INSTANT WOT WATER SYSTEM NOT WORKING.	1	274.80	
EFT44803	07/09/2022	BOOTH PRINT	DOG REGISTRATION FORMS- A4, DOUBLE SIDED, 100GSM, COLOUR, PERFORATED X 1000 COPIES	1		704.00
INV 9431	29/08/2022	BOOTH PRINT	DOG REGISTRATION FORMS- A4, DOUBLE SIDED, 100GSM, COLOUR, PERFORATED X 1000 COPIES	1	704.00	
EFT44804	07/09/2022	BUNNINGS BUILDING SUPPLIES P/L	FIRST ALERT 36.8L DIGITAL WATERPROOF FIRE RESISTANT SAFE	1		576.51
INV 2182/998	23/08/2022	BUNNINGS BUILDING SUPPLIES P/L	FIRST ALERT 36.8L DIGITAL WATERPROOF FIRE RESISTANT SAFE	1	399.00	
INV 2182/003	29/08/2022	BUNNINGS BUILDING SUPPLIES P/L	10KG ROSE FERTILISER	1	49.60	
INV 2182/003	30/08/2022	BUNNINGS BUILDING SUPPLIES P/L	WEEDING WANDS x 2	1	70.42	
INV 2182/003	30/08/2022	BUNNINGS BUILDING SUPPLIES P/L	REPLACE GAS BOTTLE FOR HEATERS	1	26.75	
INV 2182/003	30/08/2022	BUNNINGS BUILDING SUPPLIES P/L	EYE BOLTS AND ACCESSORIES FOR VILLAGE GREEN WIRING	1	25.26	
INV 2182/003	31/08/2022	BUNNINGS BUILDING SUPPLIES P/L	TURNBUCKLES X 2	1	5.48	
EFT44805	07/09/2022	CENTRAL MOBILE MECHANICAL REPAIRS	PN1502 - ROLLER SERVICE ON SITE 7500HR 15/08/2022	1		6,140.48
INV 0000411830/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	FLOAT ROLLER FROM SHOWGROUNDS TO GRATTE STREET NORTHAM	1	1,419.00	
INV 0000411930/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	FLOAT ROLLER PN1502 FROM SNOOK ROAD TO MEENAAR SOUTH ROAD	1	709.50	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 8 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000412230/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1502 - ROLLER SERVICE ON SITE 7500HR 15/08/2022	1	1,455.63	
INV 0000412731/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1502 - REPAIR BRACKETS AND GAS STRUTS TO BOMAG ROLLER	1	524.70	
INV 0000413231/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1804 - SERVICE 75000K AND REPAIRS TO MUDGUARD BRACKET	1	1,116.12	
INV 0000412531/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN0916 - REFIT NEW RAM TO CLARK BOBCAT	1	651.53	
INV 0000413031/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1513 - REPAIR ROOF MOUNT TO JD MOWER	1	264.00	
EFT44806	07/09/2022	CHARLES SERVICE COMPANY	C.2021-04 CLEANING OF SHIRE OF NORTHAM FACILITES 18/07/2022 - 21/08/2022	1		12,698.24
INV 0003522221/08/2022		CHARLES SERVICE COMPANY	C.2021-04 CLEANING OF SHIRE OF NORTHAM FACILITES 18/07/2022 - 21/08/2022	1	10,781.49	
INV 0003522321/08/2022		CHARLES SERVICE COMPANY	C.2021-04- VO1 - WEEKLY CLEANING FOR WUNDOWIE OVAL TOILETS 7X A WEEK AS PER QUOTE	1	1,916.75	
EFT44807	07/09/2022	CIVIC LEGAL PTY LTD	SOLICITOR REPRESENTATION LETTER	1		275.00
INV 510198	30/08/2022	CIVIC LEGAL PTY LTD	SOLICITOR REPRESENTATION LETTER	1	275.00	
EFT44808	07/09/2022	COMBINED TYRES PTY LTD	PN1913 - REPLACE TWO TYRES YOKOHAMA 185/85R16 INCLUDING DISPOSAL	1		831.60
INV INV-258705/09/2022		COMBINED TYRES PTY LTD	PN1913 - REPLACE TWO TYRES YOKOHAMA 185/85R16 INCLUDING DISPOSAL	1	831.60	
EFT44809	07/09/2022	COUNTRY COPIERS NORTHAM	TONER CARTRIDGE TN - 2350 FOR WUNDOWIE DEPOT	1		177.85
INV 45220	16/08/2022	COUNTRY COPIERS NORTHAM	TONER CARTRIDGE TN - 2350 FOR WUNDOWIE DEPOT	1	177.85	
EFT44810	07/09/2022	COUNTRYWIDE GROUP	T525 TOP HANDLE SAW 12"	1		3,085.79
INV ACC001623/08/2022		COUNTRYWIDE GROUP	T525 TOP HANDLE SAW 12"	1	2,028.00	
INV ACC001626/08/2022		COUNTRYWIDE GROUP	REPAIRS TO 3X BRUSHCUTTERS AND TWO TRIMMER HEADS	1	225.49	
INV ACC001626/08/2022		COUNTRYWIDE GROUP	REPAIRS TO 3X BRUSHCUTTERS AND TWO TRIMMER HEADS	1	269.99	
INV ACC001626/08/2022		COUNTRYWIDE GROUP	REPAIRS TO 3X BRUSHCUTTERS AND TWO TRIMMER HEADS	1	210.00	
INV ACC001629/08/2022		COUNTRYWIDE GROUP	10 FILES	1	62.00	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 9 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV ACC001631/08/2022		COUNTRYWIDE GROUP	WHIPPER SNIFFER CORD 2.7MM	1	189.11	
INV ACC001601/09/2022		COUNTRYWIDE GROUP	4 SETS BLADES FOR EDGER.	1	101.20	
EFT44811	07/09/2022	DAMIAN'S PLUMBING	REPLACE TAP ON STANDPIPE AT NORTHAM DEPOT	1		825.00
INV 8095	31/08/2022	DAMIAN'S PLUMBING	REPLACE TAP ON STANDPIPE AT NORTHAM DEPOT	1	825.00	
EFT44812	07/09/2022	DCM CARPENTRY & MAINTENANCE	KURINGAL VILLAGE UNIT 2. PATCH PAINT ALL INTERNAL WALLS / KURINGAL VILLAGE UNIT 2. REPLACE CARPETS THROUGHOUT.	1		13,439.90
INV 1443	24/08/2022	DCM CARPENTRY & MAINTENANCE	VISITORS CENTRE. INSTALL NEW SAFE SUPPLIED BY SON.	1	132.00	
INV 1444	24/08/2022	DCM CARPENTRY & MAINTENANCE	WUNDOWIE HALL. REPAIR ROOF LEAK AROUND KITCHEN RANGE HOOD.	1	328.90	
INV 1440	24/08/2022	DCM CARPENTRY & MAINTENANCE	KURINGAL VILLAGE UNIT 7. PLEASE SERVICE ALL EXTERNAL DOORS AND LOCKS AS TENANT IS HAVING TROUBLE LOCKING UP.	1	212.30	
INV 1439	24/08/2022	DCM CARPENTRY & MAINTENANCE	WUNDOWIE LIBRARY. REPAIR DOWN PIPE AND CHECK/REATTACHE GUTTER AS PER PHOTOS.	1	231.00	
INV 1445	28/08/2022	DCM CARPENTRY & MAINTENANCE	VISITORS CENTRE. REPAIR LEAK TO BOX GUTTER IN BREEZEWAY.	1	2,715.90	
INV 1451	03/09/2022	DCM CARPENTRY & MAINTENANCE	TRANSFER STATION (NEW TIP SHOP) INSTALL THRESHOLD RAMP TO TOILET.	1	748.00	
INV 1454	03/09/2022	DCM CARPENTRY & MAINTENANCE	CLACKLINE FIRE SHED. REPAIR/REPLACE CRACKED POLYCARB ROOF SHEETING.	1	537.90	
INV 1449	03/09/2022	DCM CARPENTRY & MAINTENANCE	KURINGAL VILLAGE UNIT 2. PATCH PAINT ALL INTERNAL WALLS / KURINGAL VILLAGE UNIT 2. REPLACE CARPETS THROUGHOUT.	1	6,653.90	
INV 1450	03/09/2022	DCM CARPENTRY & MAINTENANCE	KURINGAL VILLAGE UNIT 2. MAINTENANCE WORKS TO GET READY FOR NEW TENANT AS PER EMAIL AND SITE VISIT.	1	1,880.00	
EFT44813	07/09/2022	DEPARTMENT OF THE PREMIER AND CABINET	ADVERTISMENT NOTICES FOR GOVERNMENT GAZETTE - X8	1		1,377.60
INV 1002317	30/08/2022	DEPARTMENT OF THE PREMIER AND CABINET	ADVERTISMENT NOTICES FOR GOVERNMENT GAZETTE - X8	1	889.20	
INV 1002344	02/09/2022	DEPARTMENT OF THE PREMIER AND CABINET	ADVERT IN GOVERNMENT GAZETTE OF LOCAL PLANNING SCHEMEN NO.6 - AMENDMENT NO.16	1	488.40	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 10 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44814	07/09/2022	E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP FROM BAILEYS FERTILISERS, 9T GYPSUM IN BULKA BAGS AND DELIVER TO NORTHAM DEPOT 116 PEEL TCE	1		1,450.00
INV 0000467431/08/2022		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	HCK UP 1 x 1000LTR IBC AND 48 X 20KG BAGS COLDMIX FROM FULTON HOGAN & DELIVER TO SHIRE OF NORTHAM DEPOT, 116 PEEL TCE	1	300.00	
INV 0000467431/08/2022		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	HCK UP FROM BAILEYS FERTILISERS, 9T GYPSUM IN BULKA BAGS AND DELIVER TO NORTHAM DEPOT 116 PEEL TCE	1	1,150.00	
EFT44815	07/09/2022	EFIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM REC CENTRE FOR AUGUST 2022	1		472.45
INV 569733	01/08/2022	EFIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM TOWNHALL FOR AUGUST 2022	1	162.80	
INV 568852	10/08/2022	EFIRE & SAFETY	WUNDOWIE FOOTY PAVILION. REPLACE EXIT LIGHTS AS PER QUOTE 110198.	1	55.00	
INV 569730	25/08/2022	EFIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM REC CENTRE FOR AUGUST 2022	1	254.65	
EFT44816	07/09/2022	FRESH START RECOVERY PROGRAMME	LABOUR FOR CLEAN UP VENUE @ BILYA FESTIVAL 2022 X6 MEN X 2.5HRS RUBBISH REMOVAL FURNITURE PACK AWAY	1		1,000.00
INV 0029218918/08/2022		FRESH START RECOVERY PROGRAMME	LABOUR FOR CLEAN UP VENUE @ BILYA FESTIVAL 2022 X6 MEN X 2.5HRS RUBBISH REMOVAL FURNITURE PACK AWAY	1	1,000.00	
EFT44817	07/09/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1515 - PUNCTURE REPAIR INCLUDING BALANCE AND ROTATION	1		408.44
INV 6412730730/08/2022		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1608 - REPLACE SPARE TYRE ON SITE	1	146.71	
INV 6412733731/08/2022		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1515 - PUNCTURE REPAIR INCLUDING BALANCE AND ROTATION	1	261.73	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 11 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44818	07/09/2022	HARVEY NORMAN MIDLAND - RD SUPA. PL T/AS	1 X APPLE IPAD 10.2 INCH 256GB WIFI + CELLULAR. 9TH GENERATION SPACE GREY OR SILVER	1		1,007.65
INV 1839612	19/08/2022	HARVEY NORMAN MIDLAND - RD SUPA. PL T/AS	1 X APPLE IPAD 10.2 INCH 256GB WIFI + CELLULAR. 9TH GENERATION SPACE GREY OR SILVER	1	1,007.65	
EFT44819	07/09/2022	HIGH PERFORMANCE PRINTER REPAIRS PTY LTD	SERVICE OF HP PLOTTER PRINTER - REPLACED BLACK PRINTHEAD	1		550.00
INV 550	18/08/2022	HIGH PERFORMANCE PRINTER REPAIRS PTY LTD	SERVICE OF HP PLOTTER PRINTER - REPLACED BLACK PRINTHEAD	1	550.00	
EFT44820	07/09/2022	HOUSPECT WA - THE CATERINA CLARK FAMILY TRUST T/AS	VISITORS CENTRE. CONDUCT BUILDING INSPECTION AND PROVIDE REPORT AS PER QUOTE.	1		3,960.00
INV 78 290	30/08/2022	HOUSPECT WA - THE CATERINA CLARK FAMILY TRUST T/AS	VISITORS CENTRE. CONDUCT BUILDING INSPECTION AND PROVIDE REPORT AS PER QUOTE.	1	3,960.00	
EFT44821	07/09/2022	IH COMPUTER SERVICES PTY LTD	30 X SUPPORT PACK LABOUR HOURS	1		5,280.00
INV 0000205323/08/2022		IH COMPUTER SERVICES PTY LTD	30 X SUPPORT PACK LABOUR HOURS	1	5,280.00	
EFT44822	07/09/2022	KENNETH JOHN MULLINS	REIMBURSEMENT OF POLICE CLEARANCE KEN MULLINS (BUSINESS SYSTEMS COORDINATOR)	1		58.70
INV 176724	27/07/2022	KENNETH JOHN MULLINS	REIMBURSEMENT OF POLICE CLEARANCE KEN MULLINS (BUSINESS SYSTEMS COORDINATOR)	1	58.70	
EFT44823	07/09/2022	IFA FIRST RESPONSE	PPE & MEDICAL SUPPLIES FOR KILLARA	1		188.94
INV IN26122	31/08/2022	IFA FIRST RESPONSE	PPE & MEDICAL SUPPLIES FOR KILLARA	1	188.94	
EFT44824	07/09/2022	IUME BRASSERIE - MADEELA PL T/AS	CATERING - ORDINARY COUNCIL MEETING 17 AUGUST 2022	1		350.00
INV SHIRE 1717/08/2022		IUME BRASSERIE - MADEELA PL T/AS	CATERING - ORDINARY COUNCIL MEETING 17 AUGUST 2022	1	350.00	
EFT44825	07/09/2022	MAXWELL GEORGE WILLIAMS	MEALS PURCHASED DURING IRRIGATION TRAINING IN PERTH 16/8/2022 - 19/8/2022	1		43.90
INV SP01092001/09/2022		MAXWELL GEORGE WILLIAMS	MEALS PURCHASED DURING IRRIGATION TRAINING IN PERTH 16/8/2022 - 19/8/2022	1	43.90	
EFT44826	07/09/2022	MORRIS PEST AND WEED CONTROL	NORTHAM LIBRARY REMOVE EXTERMINATE BEES IN WALL CAVITY NEAR MAIN ENTRANCE.	1		335.50

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 12 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-226701/09/2022		MORRIS PEST AND WEED CONTROL	NORTHAM LIBRARY REMOVE EXTERMINATE BEES IN WALL CAVITY NEAR MAIN ENTRANCE.	1	335.50	
EFT44827	07/09/2022	NORTHAM AVONDESCENT ASSOCIATION	SHIRE OF NORTHAM SPONSORSHIP OF THE AVON DESCENT 2022 (NADA)	1		22,000.00
INV 2022-01826/08/2022		NORTHAM AVONDESCENT ASSOCIATION	SHIRE OF NORTHAM SPONSORSHIP OF THE AVON DESCENT 2022 (NADA)	1	22,000.00	
EFT44828	07/09/2022	NORTHAM CHAMBER OF COMMERCE	SHIRE INCLUSION IN NORTHAM ADVERTISER- FULL PAGE- SEPTEMBER 2022	1		440.00
INV 611	31/08/2022	NORTHAM CHAMBER OF COMMERCE	SHIRE INCLUSION IN NORTHAM ADVERTISER- FULL PAGE- SEPTEMBER 2022	1	440.00	
EFT44829	07/09/2022	NUTRIEN A.G SOLUTIONS LIMITED	NFBG NPK GARDEN 25KG	1		8,229.10
INV 9074524616/08/2022		NUTRIEN A.G SOLUTIONS LIMITED	PN1405 - REPLACEMENT GAS BOTTLE	1	71.50	
INV 9074867522/08/2022		NUTRIEN A.G SOLUTIONS LIMITED	20L DRUMS OF PANZER 450 GYLPHOSATE	1	726.00	
INV 9075140626/08/2022		NUTRIEN A.G SOLUTIONS LIMITED	20L DRUMS OF PANZER 450 GLYPHOSATE	1	726.00	
INV 9075140626/08/2022		NUTRIEN A.G SOLUTIONS LIMITED	20L DRUMS OF PANZER 450 GLYPHOSATE	1	1,452.00	
INV 9075302930/08/2022		NUTRIEN A.G SOLUTIONS LIMITED	NFBG NPK GARDEN 25KG	1	5,253.60	
EFT44830	07/09/2022	OPAL AUSTRALIANPAPER	140034 - DL 110X220 WF1 WHITE PSEAL SEC WLT BX500 (X2500)	1		179.20
INV 9652718320/07/2022		OPAL AUSTRALIANPAPER	140034 - DL 110X220 WF1 WHITE PSEAL SEC WLT BX500 (X2500)	1	128.01	
INV 9652718320/07/2022		OPAL AUSTRALIANPAPER	140034 - DL 110X220 WF1 WHITE PSEAL SEC WLT BX500 (X1000)	1	51.19	
EFT44831	07/09/2022	OXTER SERVICES	CARTON OF 16 COMMERCIAL PAPER ROLLS	1		75.86
INV 26259	30/08/2022	OXTER SERVICES	CARTON OF 16 COMMERCIAL PAPER ROLLS	1	75.86	
EFT44832	07/09/2022	PAT DAVIS	MONITORING OF THE BIRTH SITE MAINTENANCE UNDERTAKEN BY PARKS AND GARDENS CREW 25/08/2022	1		300.00
INV 45	01/09/2022	PAT DAVIS	MONITORING OF THE BIRTH SITE MAINTENANCE UNDERTAKEN BY PARKS AND GARDENS CREW 25/08/2022	1	300.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 13 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44833	07/09/2022	SHRED-XPTY LTD	HCK UP AND REPLACE SHREDDER BIN AT DEPOT, 116 PEEL TCE - SX194640	1		73.58
INV 0187122831/08/2022		SHRED-XPTY LTD	HCK UP AND REPLACE SHREDDER BIN AT DEPOT, 116 PEEL TCE - SX194640	1	73.58	
EFT44834	07/09/2022	SOUTHERN CROSS AUSTEREO PTY LTD	522 X.30 2 PER DAY SECOND RADIO COMMERCIALS ON TRIPLE M, NORTHAM 522 X.30 2 PER DAY SECOND RADIO COMMERCIALS ON HIT FM NORTHAM AND MERREDIN PLUS MAXIMUM BONUS FILL ON BOTH STATIONS - AUGUST 2022	1		1,480.60
INV 7136818731/08/2022		SOUTHERN CROSS AUSTEREO PTY LTD	522 X.30 2 PER DAY SECOND RADIO COMMERCIALS ON TRIPLE M, NORTHAM 522 X.30 2 PER DAY SECOND RADIO COMMERCIALS ON HIT FM NORTHAM AND MERREDIN PLUS MAXIMUM BONUS FILL ON BOTH STATIONS - AUGUST 2022	1	1,480.60	
EFT44835	07/09/2022	SPECIALISED TREE SERVICE	263 DUKE ST NORTHAM - DISMANTLE VERY LARGE PINE TREE ON 45DEG ANGLE LEANING OVER PRIVATE PROPERTY. ALL MATERIAL UP TO 300MM DIAM REMOVED FROM SITE. TRUNK LOGS LEFT IN SITU ON SITE. AS PER ESTIMATE #1051	1		8,265.00
INV 3934	01/09/2022	SPECIALISED TREE SERVICE	NORTHAM LIBRARY CARPARK - DISMANTLE DEAD TREE. ALL MATERIAL REMOVED FROM SITE. AS PER ESTIMATE #1052	1	3,420.00	
INV 3938	05/09/2022	SPECIALISED TREE SERVICE	263 DUKE ST NORTHAM - DISMANTLE VERY LARGE PINE TREE ON 45DEG ANGLE LEANING OVER PRIVATE PROPERTY. ALL MATERIAL UP TO 300MM DIAM REMOVED FROM SITE. TRUNK LOGS LEFT IN SITU ON SITE. AS PER ESTIMATE #1051	1	4,845.00	
EFT44836	07/09/2022	ST JOHN AMBULANCE AUSTRALIA (FIRST AID COURSE)	11 X KILLARA STAFF - HLT AID 010 PROVIDE BASIC EMERGENCY LIFE SUPPORT COURSE	1		1,704.00
INV FAINV0116/08/2022		ST JOHN AMBULANCE AUSTRALIA (FIRST AID COURSE)	11 X KILLARA STAFF - HLT AID 010 PROVIDE BASIC EMERGENCY LIFE SUPPORT COURSE	1	1,562.00	
INV FAINV0116/08/2022		ST JOHN AMBULANCE AUSTRALIA (FIRST AID COURSE)	1 X KILLARA STAFF - HLT AID 010 PROVIDE BASIC EMERGENCY LIFE SUPPORT COURSE	1	142.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 14 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44837	07/09/2022	THE PRINT SHOPBUNBURY	NA07MISC STUBBY HOLDERS TRADITIONAL STYLE WITH BASE FULL COLOUR PRINT	1		627.00
INV 1523849	26/08/2022	THE PRINT SHOPBUNBURY	NA07MISC STUBBY HOLDERS TRADITIONAL STYLE WITH BASE FULL COLOUR PRINT	1	627.00	
EFT44838	07/09/2022	THE WATERSHED	NIPPLE / VALVE / COUPLING / SCRUBBER VALVE	1		3,945.27
INV 1022270402/09/2022		THE WATERSHED	NIPPLE / VALVE / COUPLING / SCRUBBER VALVE	1	3,945.27	
EFT44839	07/09/2022	TOLL - IPEC PTY LTD T/AS	TOLL CHARGES - AUGUST 2022 - ADMIN	1		155.61
INV 0558-S30	21/08/2022	TOLL - IPEC PTY LTD T/AS	TOLL CHARGES - AUGUST 2022 - ADMIN	1	155.61	
EFT44840	07/09/2022	TYRECYCLE PTY LTD	COLLECT TYRES FROM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY	1		9,825.68
INV 1022345	31/08/2022	TYRECYCLE PTY LTD	COLLECT TYRES FROM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY	1	4,385.85	
INV 1022324	31/08/2022	TYRECYCLE PTY LTD	COLLECT TYRES FROM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY	1	5,439.83	
EFT44841	07/09/2022	VINCELEC	KILLARA - REPLACE LIGHTS IN ROOM 8	1		176.70
INV IV1398	23/08/2022	VINCELEC	KILLARA - REPLACE LIGHTS IN ROOM 8	1	176.70	
EFT44842	07/09/2022	WA CONTRACT RANGER SERVICES	RELIEF RANGER - FRIDAY 5TH AUGUST - 19TH AUGUST 2022	1		7,078.50
INV 0000415619/08/2022		WA CONTRACT RANGER SERVICES	RELIEF RANGER - FRIDAY 5TH AUGUST - 19TH AUGUST 2022	1	7,078.50	
EFT44843	07/09/2022	WARRICKS NEWSAGENCY	NEWS PAPERS FOR KILLARA - AUGUST 2022	1		46.00
INV SN00 01731/08/2022		WARRICKS NEWSAGENCY	NEWS PAPERS FOR KILLARA - AUGUST 2022	1	46.00	
EFT44844	07/09/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	DEALING WITH DIFFICULT CUSTOMERS - WALGA TRAINER TRAVEL & MEAL EXPENSES 25 & 26 MAY 2022	1		361.35
INV B093559/07/06/2022		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	DEALING WITH DIFFICULT CUSTOMERS - WALGA TRAINER TRAVEL & MEAL EXPENSES 25 & 26 MAY 2022	1	361.35	
EFT44845	07/09/2022	WHEATBELT NATURAL RESOURCE MANAGEMENT	TEAM OF FIVE FOR SIX HOURS WHIPPER SNIP AND CLEAN UP AT TRANSFER STATION/TIP SHOP	1		968.00

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 15 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0030138127/07/2022		WHEATBELT NATURAL RESOURCE MANAGEMENT	TEAM OF FIVE FOR SIX HOURS WHIPPER SNIP AND CLEAN UP AT TRANSFER STATION/TIP SHOP	1	968.00	
EFT44846	07/09/2022	WOODSLANE PTY LTD	GUIDE TO WILDFLOWERS OF WA	1		115.91
INV 0376015215/08/2022		WOODSLANE PTY LTD	GUIDE TO WILDFLOWERS OF WA	1	31.93	
INV 0377040022/08/2022		WOODSLANE PTY LTD	GUIDE TO WILDFLOWERS OF WA	1	83.98	
EFT44847	07/09/2022	WUNDOWIE PROGRESS ASSOCIATION	2022/2023 ANNUAL SPONSORSHIP ALLOCATION WUNDOWIE IRON FESTIVAL	1		18,000.00
INV 0000002720/06/2022		WUNDOWIE PROGRESS ASSOCIATION	2022/2023 ANNUAL SPONSORSHIP ALLOCATION WUNDOWIE IRON FESTIVAL	1	18,000.00	
EFT44848	14/09/2022	AUSTRALIA POST	AUST POST CHARGES - AUGUST 2022 - ADMIN / KILLARA / LIBRARY / VISITORS CENTRE	1		650.06
INV 1011807503/09/2022		AUSTRALIA POST	AUST POST CHARGES - AUGUST 2022 - ADMIN / KILLARA / LIBRARY / VISITORS CENTRE	1	650.06	
EFT44849	14/09/2022	AUSTRALIAN SAFETY ENGINEERS	2 X SERVICE BA UNITS	1		201.92
INV 0155642A29/08/2022		AUSTRALIAN SAFETY ENGINEERS	2 X SERVICE BA UNITS	1	201.92	
EFT44850	14/09/2022	AUTOPRO NORTHAM	PN1405 - BATTERY MF 43	1		195.56
INV 101565106/09/2022		AUTOPRO NORTHAM	PN1405 - BATTERY MF 43	1	149.00	
INV 101604907/09/2022		AUTOPRO NORTHAM	12V BATTERY AND CONNECTORS FOR SPRAY UNIT	1	42.43	
INV 101608207/09/2022		AUTOPRO NORTHAM	TOGGLE SWITCH	1	4.13	
EFT44851	14/09/2022	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	DELIVER LOAD (27TONNE) TO SHIRE OF NORTHAM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY. (EQUIVALENT OF 2 LOADS PER WEEK FOR 3 WEEKS)	1		420.75
INV IQ34940	31/08/2022	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	DELIVER LOAD (27TONNE) TO SHIRE OF NORTHAM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY. (EQUIVALENT OF 2 LOADS PER WEEK FOR 3 WEEKS)	1	420.75	
EFT44852	14/09/2022	BUNNINGS BUILDING SUPPLIES P/L	15 LITRE PAINT	1		325.71
INV 2182/004	18/08/2022	BUNNINGS BUILDING SUPPLIES P/L	15 LITRE PAINT	1	180.41	
INV 2182/998	26/08/2022	BUNNINGS BUILDING SUPPLIES P/L	CRESCENT 300 X 4.8MM BLACK CABLE TIES - 100 PACK	1	111.80	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 16 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2182/003	26/08/2022	BUNNINGS BUILDING SUPPLIES P/L	STATION SUPPLIES	1	33.50	
EFT44853	14/09/2022	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR AUGUST 2022	1		690.37
INV AUGUST31/08/2022		BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR AUGUST 2022	1	690.37	
EFT44854	14/09/2022	CADDS FASHIONS	WORKBOOT ALLOWANCE - MICK AHEARN	1		371.90
INV 22-00009	26/08/2022	CADDS FASHIONS	BISLEY TAPED HI VIS DRILL JACKET BJ6917T ORANGE AND NAVY SIZE S	1	101.90	
INV 22-00010	09/09/2022	CADDS FASHIONS	2MRP NAVY/WHITE POLO - 3XL	1	100.00	
INV 22-00010	09/09/2022	CADDS FASHIONS	WORKBOOT ALLOWANCE - MICK AHEARN	1	170.00	
EFT44855	14/09/2022	CENTRAL MOBILE MECHANICAL REPAIRS	INKPEN TIP KOMATSU LOADER AIR CONDITIONER REPAIR	1		5,472.83
INV 0000412430/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	INKPEN TIP KOMATSU LOADER AIR CONDITIONER REPAIR	1	1,658.25	
INV 0000412931/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1518 - MINOR SERVICE AND REPAIRS REQUIRED TO WARLORD FLAIL MOWER	1	330.00	
INV 0000413131/08/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1622 - REPLACE GEARBOX TO MAJOR MOWER	1	764.50	
INV 0000413506/09/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1003 - KOMATSU LOADER SERVICE AND GREASE POT MAINTENANCE	1	1,292.72	
INV 0000412806/09/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1305 - DIAGNOSE OIL LEAK AND REPLACE OIL FILTER	1	439.56	
INV 0000412606/09/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1706 - JD GRADER, REMOVE AND REPLACE IDLER PULLEY AND REPLACE FAN BELT	1	987.80	
EFT44856	14/09/2022	CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR AUGUST 2022	1		833.33
INV BR 1409214/09/2022		CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR AUGUST 2022	1	833.33	
EFT44857	14/09/2022	COMMANDER.AG-QUIP	30 HEAD MOBILE CATTLE YARDS -15 X 2.1M PANELS -3 X 2.1M GATES -2 X SLIDING GATES -1 X BULL LOCK HEAD BAIL -1 X 3.5M LOADING RAMP MOBILE -PINS AS PER QUOTE 6760	1		20,607.07
INV 44131	08/08/2022	COMMANDER.AG-QUIP	30 HEAD MOBILE CATTLE YARDS -15 X 2.1M PANELS -3 X 2.1M GATES -2 X SLIDING GATES -1 X BULL LOCK HEAD BAIL -1 X 3.5M LOADING RAMP MOBILE -PINS AS PER QUOTE 6760	1	20,607.07	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 17 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44858	14/09/2022	COUNTRYWIDE GROUP	CHAIN SAW PULL START ASSEMBLY AND MINOR SERVICE	1		200.99
INV ACC001607/09/2022		COUNTRYWIDE GROUP	CHAIN SAW PULL START ASSEMBLY AND MINOR SERVICE	1	200.99	
EFT44859	14/09/2022	DAMIAN'S PLUMBING	REPAIR WATER LEAK AT WATER PLAYGROUND BERNARD PARK, INCLUDING WATER PUMPED FROM TANK TO OBTAIN ACCESS. AS PER QUOTE NO 8004	1		2035.00
INV 8004	19/07/2022	DAMIAN'S PLUMBING	REPAIR WATER LEAK AT WATER PLAYGROUND BERNARD PARK, INCLUDING WATER PUMPED FROM TANK TO OBTAIN ACCESS. AS PER QUOTE NO 8004	1	2035.00	
EFT44860	14/09/2022	DCM CARPENTRY & MAINTENANCE	REPAIRS CEILING LEAK IN RAILWAYS CHANGE ROOMS	1		3,877.50
INV 1452	10/08/2022	DCM CARPENTRY & MAINTENANCE	REPAIRS CEILING LEAK IN RAILWAYS CHANGE ROOMS	1	2035.00	
INV 1453	03/09/2022	DCM CARPENTRY & MAINTENANCE	REPAIRS TO LEAKS IN FEDERALS CHANGE ROOMS	1	1,842.50	
EFT44861	14/09/2022	DEBBIE BEAUMONT	REIMBURSEMENT OF MEDICAL	1		154.00
INV 189432	05/09/2022	DEBBIE BEAUMONT	REIMBURSEMENT OF MEDICAL	1	154.00	
EFT44862	14/09/2022	DUKES INN NORTHAM - DUCHESS OUT PTY LTD T/A S	COMMUNITY PAELLA-MEAT-SUPPLY INGREDIENTS	1		529.25
INV INV-002216/08/2022		DUKES INN NORTHAM - DUCHESS OUT PTY LTD T/A S	COMMUNITY PAELLA-MEAT-SUPPLY INGREDIENTS	1	529.25	
EFT44863	14/09/2022	ELLENBROOK SHEDS PTY LTD T/A S SHED RITE	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,020.00
INV T1652	13/09/2022	ELLENBROOK SHEDS PTY LTD T/A S SHED RITE	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,020.00	
EFT44864	14/09/2022	EQUIFAX AUSTRALASIA WORKFORCE SOLUTIONS PTY LTD	INDIVIDUAL REPORTS FOR NEW VOLUNTEER FIREFIGHTING MEMBERS 01/07/2022-30/06/2023 FOR BRENDAN RUTTER	1		41.69
INV 1519465931/08/2022		EQUIFAX AUSTRALASIA WORKFORCE SOLUTIONS PTY LTD	INDIVIDUAL REPORTS FOR NEW VOLUNTEER FIREFIGHTING MEMBERS 01/07/2022-30/06/2023 FOR BRENDAN RUTTER	1	41.69	
EFT44865	14/09/2022	GHD PTY LTD	C.202122-10 SHIRE OF NORTHAM REUSE WATER SCHEME UPGRADE - PROGRESS CLAIM TWO	1		15,319.70

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 18 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 112-0135	05/09/2022	GHD PTY LTD	C.202122-10 SHIRE OF NORTHAM REUSE WATER SCHEME UPGRADE - PROGRESS CLAIM TWO	1	15,319.70	
EFT44866	14/09/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1515 - FUSO TIPPER, SUPPLY AND REPLACE STEERER TYRE AS QUOTED	1		701.26
INV 6412741106	09/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1515 - FUSO TIPPER, SUPPLY AND REPLACE STEERER TYRE AS QUOTED	1	701.26	
EFT44867	14/09/2022	GRAFTON ELECTRICS	REPLACE CABLE TO FLOOD LIGHT AT POOL - FRONT PATH. INSPECT AND REPAIR HAND DRYER IN DISABLED TOILETS NEAR HOSPITALITY ROOM	1		3,340.54
INV 8864	03/08/2022	GRAFTON ELECTRICS	REPLACE CABLE TO FLOOD LIGHT AT POOL - FRONT PATH. INSPECT AND REPAIR HAND DRYER IN DISABLED TOILETS NEAR HOSPITALITY ROOM	1	1,155.00	
INV 8877	16/08/2022	GRAFTON ELECTRICS	ADDITIONAL LINE PUT IN FOR POWER IN RAILWAYS BAR/STORAGE AREA.	1	726.00	
INV 8905	17/08/2022	GRAFTON ELECTRICS	AVON MALL. REPLACE PLUG TO 32 AMP LEAD AND SUPPLY POWER BOARD.	1	301.02	
INV 8922	24/08/2022	GRAFTON ELECTRICS	REPLACE HAND DRYER IN DIABLED TOILETS (NEAR HR)	1	902.00	
INV 8939	01/09/2022	GRAFTON ELECTRICS	INVESTIGATE HENRY ST POWER BOARD. PLEASE LIASE WITH KEITH BOASE TO MEET ON SITE	1	110.00	
INV 8940	06/09/2022	GRAFTON ELECTRICS	INVESTIGATE HENRY ST POWER BOARD. PLEASE LIASE WITH KEITH BOASE TO MEET ON SITE 0417 635 026	1	146.52	
EFT44868	14/09/2022	GRANNY FLATS WA. - DAVLEY BUILDING PTY LTD T/S	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,020.00
INV T1654	13/09/2022	GRANNY FLATS WA. - DAVLEY BUILDING PTY LTD T/S	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,020.00	
EFT44869	14/09/2022	IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP / NORTHAM AQUATIC FACILITY - 01/08/2022 - 31/08/2022	1		522.75
INV 6566586	31/08/2022	IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP / NORTHAM AQUATIC FACILITY - 01/08/2022 - 31/08/2022	1	522.75	
EFT44870	14/09/2022	JASON SIGNSMAKERS	TRANSFER STATION SIGNS	1		593.30

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 19 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 231235	29/08/2022	JASON SIGNMAKERS	TRANSFER STATION SIGNS	1	593.30	
EFT44871	14/09/2022	JULIE FERNANDO	REIMBURSEMENT OF POLICE CLEARANCE & FLU IMMUNISATION (KILLARA SUPPORT WORKER)JULIE FERNANDO	1		74.90
INV AR 1209212/09/2022		JULIE FERNANDO	REIMBURSEMENT OF POLICE CLEARANCE & FLU IMMUNISATION (KILLARA SUPPORT WORKER)JULIE FERNANDO	1	74.90	
EFT44872	14/09/2022	KAREN ANN BLURTON	ROO STEW AND DAMPER FOR DPIRD	1		300.00
INV 48	09/09/2022	KAREN ANN BLURTON	ROO STEW AND DAMPER FOR DPIRD	1	300.00	
EFT44873	14/09/2022	KATHY DAVIS	YARNING ABOUT SHIRE OF NORTHAM AND BKB	1		500.00
INV 46	09/09/2022	KATHY DAVIS	YARNING ABOUT SHIRE OF NORTHAM AND BKB	1	500.00	
EFT44874	14/09/2022	KWOBIDAK CREATIONS	KWOBIDAK CREATIONS BY ROBYN DAVIS	1		456.00
INV 29	31/08/2022	KWOBIDAK CREATIONS	KWOBIDAK CREATIONS BY ROBYN DAVIS	1	456.00	
EFT44875	14/09/2022	LUCY'S TEAROOMS	CATERING FOR INC561530	1		800.00
INV 2680	02/03/2022	LUCY'S TEAROOMS	CATERING FOR INC561530	1	800.00	
EFT44876	14/09/2022	MAINROADS WESTERNAUSTRALIA	CENTRE LINE SPOTTING CARRIED OUT BY ZONE 50 ON WERRIBEE ROAD SLK 0-1.41	1		1,716.00
INV 8021139	29/08/2022	MAINROADS WESTERNAUSTRALIA	CENTRE LINE SPOTTING CARRIED OUT BY ZONE 50 ON WERRIBEE ROAD SLK 0-1.41	1	1,716.00	
EFT44877	14/09/2022	MARKETFORCE	FORM 5 NOTICE IN THE WEST AUSTRALIAN ON 8 JULY 2022 - 90 THOMAS STREET & 19 TURNER STREET	1		8,149.80
INV 39773	01/07/2022	MARKETFORCE	CREDIT ISSUED FOR EARLY PAYMENT - INVOICE 43838	1	-17.56	
INV 39773	01/07/2022	MARKETFORCE	CREDIT ISSUED EARLY PAYMENT FOR INVOICE 43839	1	-34.99	
INV 44583	26/07/2022	MARKETFORCE	FORM 5 NOTICE IN THE WEST AUSTRALIAN ON 8 JULY 2022 - 90 THOMAS STREET & 19 TURNER STREET	1	2,558.12	
INV 44584	26/07/2022	MARKETFORCE	ADVERTISING OF SPECIAL COUNCIL MEETING - 27 JULY 2022	1	335.42	
INV 44585	26/07/2022	MARKETFORCE	PUBLIC NOTICE ADVERTISEMENT - CRECHE LEASE	1	568.11	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 20 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 44949	25/08/2022	MARKETFORCE	ADVERTISEMENT OF PUBLIC NOTICE REGARDING SPECIAL COUNCIL MEETING ON 24/08/2022	1	513.39	
INV 44943	25/08/2022	MARKETFORCE	ADVERT - NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES 2022/23	1	902.59	
INV 44944	25/08/2022	MARKETFORCE	ADVERTISEMENT FOR 02/08/2022 - REQUEST FOR TENDER SPENCERS BROOK ROAD - AUDIBLE EDGE LINE MARKINGS	1	539.02	
INV 44945	25/08/2022	MARKETFORCE	ADVERTISEMENT FOR REVIEW OF SYSTEM REPRESENTATION (WARD REVIEW)	1	748.76	
INV 44946	25/08/2022	MARKETFORCE	ADVERTISEMENT - FIRE MITIGATION SERVICE - MAF 2021-22 TENDER	1	727.34	
INV 44948	25/08/2022	MARKETFORCE	ADVERTISEMENT FOR PUBLIC NOTICE FOR PROPOSED DISPOSAL OF LAND (PAINTER LEASE)	1	560.84	
INV 44947	25/08/2022	MARKETFORCE	ADVERTISEMENT FOR TENDER OF NORTHAM BIKE HUB UPGRADE	1	748.76	
EFT44878	14/09/2022	MEGAN BAZLEY	FACE PAINTING FOR BILYA FESTIVAL 12TH AUGUST 2022 - 2X FACE PAINTERS FROM 5PM TO 8PM	1		300.00
INV 1208202212/08/2022		MEGAN BAZLEY	FACE PAINTING FOR BILYA FESTIVAL 12TH AUGUST 2022 - 2X FACE PAINTERS FROM 5PM TO 8PM	1	300.00	
EFT44879	14/09/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWNROADS) / FOOTPATH & VERGE SWEEPING OF CBD FROM 29/8/2022 - 4/9/2022	1		7,801.20
INV N3040	05/09/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWNROADS) / FOOTPATH & VERGE SWEEPING OF CBD FROM 29/8/2022 - 4/9/2022	1	3,900.60	
INV N3039	05/09/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	C.201819-12 STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWNROADS) / FOOTPATH & VERGE SWEEPING OF CBD FROM 22/8/2022 - 28/8/2022	1	3,900.60	
EFT44880	14/09/2022	MODERN TEACHING AIDS PTY LTD	GAMES FOR SCHOOL HOLIDAY PROGRAMMES	1		107.96
INV 4476755928/03/2022		MODERN TEACHING AIDS PTY LTD	GAMES FOR SCHOOL HOLIDAY PROGRAMMES	1	125.29	
INV 5013270306/06/2022		MODERN TEACHING AIDS PTY LTD	CREDIT ISSUED FOR NON SUPPLY OF GOODS	1	-17.33	
EFT44881	14/09/2022	MORRIS PEST AND WEED CONTROL	VISUAL TERMITE INSPECTION AND REPORT, TREES AND PLAYGROUND	1		198.00

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 21/10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-229405/09/2022		MORRIS PEST AND WEED CONTROL	VISUAL TERMITE INSPECTION AND REPORT, TREES AND PLAYGROUND	1	198.00	
EFT44882	14/09/2022	NORTHAM BETTA HOME LIVING	1 SWITCH CONSOLE (COMES WITH 2 JOYCON CONTROLLERS)	1		1,577.00
INV 2001004631/08/2022		NORTHAM BETTA HOME LIVING	1 SWITCH CONSOLE (COMES WITH 2 JOYCON CONTROLLERS)	1	1,577.00	
EFT44883	14/09/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL 30/06/2023	1		208.00
INV 0000439016/08/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL 30/06/2023	1	44.00	
INV 0000439124/08/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL 30/06/2023	1	92.00	
INV 0000440029/08/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL 30/06/2023	1	72.00	
EFT44884	14/09/2022	NORTHAM VETERINARY CENTRE	EXAMINATION OF DOG	1		84.95
INV 95721	13/07/2022	NORTHAM VETERINARY CENTRE	EXAMINATION OF DOG	1	84.95	
EFT44885	14/09/2022	OFFICEWORKS SUPERSTORES PTY LTD	OFFICE SUPPLIES FOR KILLARA	1		383.50
INV 6027566806/09/2022		OFFICEWORKS SUPERSTORES PTY LTD	OFFICE SUPPLIES FOR KILLARA	1	144.55	
INV 6027584208/09/2022		OFFICEWORKS SUPERSTORES PTY LTD		1	238.95	
EFT44886	14/09/2022	OXTER SERVICES	BURIAL DATE 22/08/2022 REOPENING FOR BURIAL OF DOROTHY MAE PAGE	1		3,058.00
INV 26237	25/08/2022	OXTER SERVICES	BURIAL DATE 22/08/2022 REOPENING FOR BURIAL OF DOROTHY MAE PAGE	1	3,058.00	
EFT44887	14/09/2022	EAT DAVIS	WELCOME TO COUNTRY FOR DPIRD	1		300.00
INV 47	09/09/2022	EAT DAVIS	WELCOME TO COUNTRY FOR DPIRD	1	300.00	
EFT44888	14/09/2022	QUALITY PRESS	PRINTED STATIONARY FOR IMT	1		520.63
INV INV0605 31/08/2022		QUALITY PRESS	PRINTED STATIONARY FOR IMT	1	520.63	
EFT44889	14/09/2022	RIVERGUM VALLEY LAVENDER	INSECT REPELLANT & ANTI INTCH CREAM	1		162.00

Date: 03/10/2022		Shire of Northam		USER: Louise Harris		
Time: 9:41:20AM				PAGE: 22 10		
Cheque /EFT No	Date	Name	Invoice Description	Bank Code	Amount	Amount
INV 0000034403/08/2022		RIVERGUM VALLEY LAVENDER	INSECT REPELLANT & ANTIINTCH CREAM	1	162.00	
EFT44890	14/09/2022	RONLIEEH PTY LTD T/A/S ALL PARTS WA	PN1610 - FUEL CAP	1		10.68
INV SI-00003606/09/2022		RONLIEEH PTY LTD T/A/S ALL PARTS WA	PN1610 - FUEL CAP	1	10.68	
EFT44891	14/09/2022	ROOGENIC PTY LTD	1X CARTON - NATIVE DETOX TEA/ TEABAG @ \$64 1X CARTON - SLEEP TEA/ TEABAG @ \$64 1X CARTON - SLEEP TEA/ LOOSE TEA @ \$92.25 1X CARTON - AWAKEN TEA/ TEABAG @ \$68	1		363.25
INV WS-000017/08/2022		ROOGENIC PTY LTD	1X CARTON - MENOPAUSE NIGHT/ TEA BAG @ \$68 (TOTAL PRICE = \$363.25) 1X CARTON - NATIVE DETOX TEA/ TEABAG @ \$64 1X CARTON - SLEEP TEA/ TEABAG @ \$64 1X CARTON - SLEEP TEA/ LOOSE TEA @ \$92.25 1X CARTON - AWAKEN TEA/ TEABAG @ \$68	1	295.25	
INV WS-000018/08/2022		ROOGENIC PTY LTD	1X CARTON - MENOPAUSE NIGHT/ TEA BAG @ \$68 (TOTAL PRICE = \$363.25) 1X CARTON - MENOPAUSE NIGHT/ TEA BAG @ \$68	1	68.00	
EFT44892	14/09/2022	ROTHWELL PUBLISHING	WHOLESALE - AUSTRALIAN ADVENTURE PASSPORT X 25 (\$118.18) POSTAGE & HANDLING (\$15.45)	1		147.00
INV 2731	08/08/2022	ROTHWELL PUBLISHING		1	147.00	
EFT44893	14/09/2022	SOUTHERN CROSS AUSTEREO PTY LTD	24 X AROUND THE TOWNS INTERVIEWS	1		198.00
INV 7136818631/08/2022		SOUTHERN CROSS AUSTEREO PTY LTD	24 X AROUND THE TOWNS INTERVIEWS	1	198.00	
EFT44894	14/09/2022	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1		5485.30
INV 3939	12/09/2022	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1	5485.30	
EFT44895	14/09/2022	SPORTSPOWER NORTHAM H & H JOUBERT	AQUA DUMBELLS (8 SETS)	1		626.51
INV 22-0001125/08/2022		SPORTSPOWER NORTHAM H & H JOUBERT	AQUA DUMBELLS (8 SETS)	1	626.51	
EFT44896	14/09/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	2X MEDICAL ASSISTANTS/TECHNICIANS, 1 MOBILE CREW 4.30PM-10PM	1		381.15

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 23 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV FAINV0117/08/2022		ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	2X MEDICAL ASSISTANTS/TECHNICIANS, 1 MOBILE CREW 4.30PM-10PM	1	381.15	
EFT44897	14/09/2022	STUDIO ORANGE PTY LTD	ANIMATION VIDEOS TO OUTLINE VISION AND KEY ASPIRATIONS (\$4290 PER MINUTE + GST)	1		7,078.50
INV INV-140729/08/2022		STUDIO ORANGE PTY LTD	ANIMATION VIDEOS TO OUTLINE VISION AND KEY ASPIRATIONS (\$4290 PER MINUTE + GST)	1	7,078.50	
EFT44898	14/09/2022	TELSTRA CORPORATION	TELSTRA CHARGES - JULY 2022 - ADMIN / FINANCE / ADMIN INTERNET / HARVEST BAN / LANDFILL / WUNDOWIE POOL / WUNDOWIE LIBRARY / CREATE 298 / ENGINEERING / LANDFILL INTERNET / REC CENTRE / CISM / BUSHFIRES	1		1,247.98
INV 9026075017/08/2022		TELSTRA CORPORATION	TELSTRA CHARGES - JULY 2022 - ADMIN / FINANCE / ADMIN INTERNET / HARVEST BAN / LANDFILL / WUNDOWIE POOL / WUNDOWIE LIBRARY / CREATE 298 / ENGINEERING / LANDFILL INTERNET / REC CENTRE / CISM / BUSHFIRES	1	1,247.98	
EFT44899	14/09/2022	THE TOODYAY HERALD INC	LULLABIES CONCERT HALF PAGE INCLUDING 15% SHIRE DISCOUNT	1		339.58
INV 0002641608/09/2022		THE TOODYAY HERALD INC	LULLABIES CONCERT HALF PAGE INCLUDING 15% SHIRE DISCOUNT	1	339.58	
EFT44900	14/09/2022	THE WATERSHED	10067601 - BENT PITOT TUBE AND PRESSURE GAUGE KIT AS PER QUOTE 10034666	1		1,919.04
INV 1022277806/09/2022		THE WATERSHED	10067601 - BENT PITOT TUBE AND PRESSURE GAUGE KIT AS PER QUOTE 10034666	1	1,919.04	
EFT44901	14/09/2022	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS 8 SEPTEMBER 2022	1		50.00
INV 99	08/09/2022	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS 8 SEPTEMBER 2022	1	50.00	
EFT44902	14/09/2022	WA CONTRACT RANGER SERVICES	C.201920-09 - MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY 8/8/2022 - 21/8/2022	1		2,901.25
INV 000041572408/2022		WA CONTRACT RANGER SERVICES	C.201920-09 - MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY 8/8/2022 - 21/8/2022	1	1,581.25	
INV 0000419205/09/2022		WA CONTRACT RANGER SERVICES	C.201920-09 - MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY 22/8/2022 - 4/9/2022	1	1,320.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 24/10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44903	14/09/2022	WA SCOTTISH HIGHLAND DANCE ACADEMY - NORTHAM SCOTTISH HIGHLAND DANCING	WA SCOTTISH HIGHLAND DANCE ACADEMY - NORTHAM SCOTTISH HIGHLAND DANCING	1		550.00
INV 98	18/08/2022	WA SCOTTISH HIGHLAND DANCE ACADEMY - NORTHAM SCOTTISH HIGHLAND DANCING	WA SCOTTISH HIGHLAND DANCE ACADEMY - NORTHAM SCOTTISH HIGHLAND DANCING	1	550.00	
EFT44904	14/09/2022	WAY SIGNS	SIGNAGE FOR DOG IMPOUND	1		454.00
INV INV-295804/08/2022		WAY SIGNS	SIGNAGE FOR DOG IMPOUND	1	344.00	
INV INV-298103/09/2022		WAY SIGNS	STICKER ON METAL DESIGN, A3 SIZE, AS PER ATTACHED PICTURE, MARGINS (WHITE AREA) SHOULD BE MINIMALISED.	1	110.00	
EFT44905	14/09/2022	WESTERN AUSTRALIAN INDIGENOUS TOURISM OPERATORS COUNCIL (WAITOC)	SUBSCRIPTION OF WAITOC @599	1		99.00
INV INV-310324/08/2022		WESTERN AUSTRALIAN INDIGENOUS TOURISM OPERATORS COUNCIL (WAITOC)	SUBSCRIPTION OF WAITOC @599	1	99.00	
EFT44906	14/09/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INKPEN 3.4 - CLEAN AIRCON FILTER AND REPLACE BATTERIES	1		7,569.25
INV INV-131418/03/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INKPEN 3.4 - CLEAN AIRCON FILTER AND REPLACE BATTERIES	1	1,685.00	
INV INV-132101/06/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REMEDIAL WORKS - PO 64516	1	885.50	
INV INV-139426/08/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	SOUTHERN BROOK 1.4R - ATTEND STATION, DIAGNOSE NO STARTING ISSUE, REPLACE BATTERIES WITH HI TEMP AGM TYPE, DIAGNOSE CHARGING SYSTEM AND RECTIFY AS REQUIRED	1	1,511.50	
INV INV-139307/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1603 - REPAIR STARTER MOTOR AND OIL LEAK TO ROAD BROOM	1	942.50	
INV INV-140107/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1810 - REPLACE ANTENNA TO WATER TRUCK	1	307.50	
INV INV-1400 07/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1006 - ROLLER AIR CON REPAIRS INCLUDING DIAGNOSIS, PARTS, GAS AND LABOUR AS QUOTED	1	244.75	
INV INV-139108/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1407 - SCAN AND REPORT ON ENGINE LIGHT	1	125.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 25 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-140208/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1314 - ATTEND SITE, TEST AND REPAIR LIGHTS AS REQUIRED. CHANGE X1 MOULD BOARD WORKLIGHT GLOBE	1	102.50	
INV INV-140008/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1608 - ATTEND ROLLER AT INFO BAY, SUPPLY AND REPLACE BLOWN GLOBES, TEST ALL LIGHTS ON VEHICLE	1	203.25	
INV INV-139708/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1612 - ATTEND SITE, TEST AND REPORT ON HINO LIMP HOME MODE, PERFORM REPAIRS/REPLACEMENT TO MAF SENSOR	1	912.00	
INV INV-139108/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1502 - ATTEND SITE IN MEENAAR RD TO REPAIR MULTIPLE LIGHTS	1	414.75	
INV INV-140309/09/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1603 - ROAD BROOM KEY START SWITCH REPAIR	1	235.00	
EFT44907	14/09/2022	WHEATBELT PRECISION SERVICES - JEFFREY ROBERTS T/AS	INKPEN 3.4U (B SERVICE) - N.3113	1		4,159.12
INV INV-001716/08/2022		WHEATBELT PRECISION SERVICES - JEFFREY ROBERTS T/AS	INKPEN LT (B SERVICE) - 1GBO-744	1	1,391.43	
INV INV-002624/08/2022		WHEATBELT PRECISION SERVICES - JEFFREY ROBERTS T/AS	INKPEN 3.4U (B SERVICE) - N.3113	1	2,767.69	
EFT44908	14/09/2022	WHEATBELT SERVICES PTY LTD	00TRC-700 ORBLBWS - TRAFFIC CONES, ORANGE WITH SLEEVE, BLACK BASE, SON LOGO, 700 HIGH	1		1,760.00
INV 0000038431/08/2022		WHEATBELT SERVICES PTY LTD	00TRC-700 ORBLBWS - TRAFFIC CONES, ORANGE WITH SLEEVE, BLACK BASE, SON LOGO, 700 HIGH	1	1,760.00	
EFT44909	15/09/2022	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		1,988.61
INV AUGUST31/08/2022		ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	1,988.61	
EFT44910	15/09/2022	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		500.00
INV AUGUST31/08/2022		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	500.00	
EFT44911	15/09/2022	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		6,334.96
INV AUGUST31/08/2022		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	6,334.96	
EFT44912	15/09/2022	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		2,009.33

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 26 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV AUGUST31/08/2022		DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	2,009.33	
EFT44913	15/09/2022	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		1,905.73
INV AUGUST31/08/2022		DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	1,905.73	
EFT44914	15/09/2022	HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		1,905.73
INV AUGUST31/08/2022		HAYDEN JOHN APPLETON	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	1,905.73	
EFT44915	15/09/2022	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		2,185.45
INV AUGUST31/08/2022		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	2,185.45	
EFT44916	15/09/2022	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		1,905.73
INV AUGUST31/08/2022		MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	1,905.73	
EFT44917	15/09/2022	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		2,843.23
INV AUGUST31/08/2022		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	2,843.23	
EFT44918	15/09/2022	PAUL THOMAS CURTIS	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		1,905.73
INV AUGUST31/08/2022		PAUL THOMAS CURTIS	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	1,905.73	
EFT44919	15/09/2022	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR AUGUST 2022	1		1,905.73
INV AUGUST31/08/2022		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR AUGUST 2022	1	1,905.73	
EFT44920	20/09/2022	ADT SECURITY - TYCO AUSTRALIA GROUP T/AS	KILLARA RESPITE CENTRE QUARTLY MONITORING FEE 01/09/22 - 30/11/22	1		170.41
INV 2517536201/09/2022		ADT SECURITY - TYCO AUSTRALIA GROUP T/AS	KILLARA RESPITE CENTRE QUARTLY MONITORING FEE 01/09/22 - 30/11/22	1	170.41	
EFT44921	20/09/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	4180-200-0702 KM 131RZ COMBIENGINE	1		2,505.60
INV 333423	08/09/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	4180-200-0702 KM 131RZ COMBIENGINE	1	2,505.60	
EFT44922	20/09/2022	ALLPUMPS & WATERBORING	TOWN POOL AERATORS. REMOVE PUMPS AND TAKE BACK TO WORKSHOP TO SERVICE.	1		7,343.69

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 27 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2802	31/08/2022	ALLPUMPS & WATERBORING	TOWN POOL AERATORS. REMOVE PUMPS AND TAKE BACK TO WORKSHOP TO SERVICE.	1	7,343.69	
EFT44923	20/09/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR AUGUST 2022	1		365.75
INV 88436	31/08/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR AUGUST 2022	1	365.75	
EFT44924	20/09/2022	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	WEBINAR TRAINING - DTS COMPLYING EXPOSED TIMBER FIRE DESIGN & IDENTIFYING DTS COMPLYING ENGINEERED WOOD PRODUCTS 10/08/22	1		100.00
INV 38931	21/07/2022	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	WEBINAR TRAINING - DTS COMPLYING EXPOSED TIMBER FIRE DESIGN & IDENTIFYING DTS COMPLYING ENGINEERED WOOD PRODUCTS 10/08/22	1	50.00	
INV 38932	21/07/2022	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	WEBINAR TRAINING - DTS COMPLYING EXPOSED TIMBER FIRE DESIGN & IDENTIFYING DTS COMPLYING ENGINEERED WOOD PRODUCTS 10/08/22	1	50.00	
EFT44925	20/09/2022	AUSTRALIAN SERVICES UNION	EAYROLL DEDUCTIONS	1		129.50
INV DEDUCT13	09/2022	AUSTRALIAN SERVICES UNION	EAYROLL DEDUCTIONS		129.50	
EFT44926	20/09/2022	AUSTRALIAN TAXATION OFFICE - PAYG	EAYG FOR PAY WEEK ENDING 30/08/2022	1		67,013.93
INV PAYG3001	09/2022	AUSTRALIAN TAXATION OFFICE - PAYG	EAYG FOR PAY WEEK ENDING 30/08/2022	1	67,013.93	
EFT44927	20/09/2022	AV-SEC ATF LOMMERS FAMILYTRUST	CREATE 298. AFTER HOURS CALL OUTS DUE TO SHIRE LEVEL NOT ARMED PROPERLY OR ALARM ACTIVATED BY SHIRE STAFF.	1		195.00
INV 466	13/07/2022	AV-SEC ATF LOMMERS FAMILYTRUST	CREATE 298. AFTER HOURS CALL OUTS DUE TO SHIRE LEVEL NOT ARMED PROPERLY OR ALARM ACTIVATED BY SHIRE STAFF.	1	195.00	
EFT44928	20/09/2022	AVON SERVICE SPECIALISTS	NORTHAM CENTRAL 3.4U - 1HJC-320	1		1,347.75
INV 23968	06/09/2022	AVON SERVICE SPECIALISTS	NORTHAM CENTRAL 3.4U - 1HJC-320	1	1,347.75	
EFT44929	20/09/2022	AVON VALLEY NISSAN & MITSUBISHI - AVM NORTHAM PTY LTD T/AS	PN1902 - N11184 - 70,000KM SERVICE REQUIRED	1		461.26
INV 350417	08/09/2022	AVON VALLEY NISSAN & MITSUBISHI - AVM NORTHAM PTY LTD T/AS	PN1902 - N11184 - 70,000KM SERVICE REQUIRED	1	461.26	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 28 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44930	20/09/2022	BOC LIMITED	3 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 01/07/2022 - 30/06/2023	1		71.20
INV 4032025428/08/2022		BOC LIMITED	3 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 01/07/2022 - 30/06/2023	1	71.20	
EFT44931	20/09/2022	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2022	1		3,968.17
INV T1080	20/09/2022	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2022	1	3,968.17	
EFT44932	20/09/2022	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2022	1		2,649.42
INV T1079	20/09/2022	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2022	1	2,649.42	
EFT44933	20/09/2022	BUNNINGS BUILDING SUPPLIES P/L	DRY CHLORINE	1		629.92
INV 2182/003 05/09/2022		BUNNINGS BUILDING SUPPLIES P/L	KURINGAL VILLAGE UNIT 2. SUPPLY LOCK BOX.	1	33.21	
INV 2182/003 06/09/2022		BUNNINGS BUILDING SUPPLIES P/L	DRY CHLORINE	1	231.14	
INV 2182/004 06/09/2022		BUNNINGS BUILDING SUPPLIES P/L	FOP UP SHOP. CUT 2 X KEYS OF EACH.	1	5.84	
INV 2182/003 06/09/2022		BUNNINGS BUILDING SUPPLIES P/L	RAKES	1	39.12	
INV 2182/003 07/09/2022		BUNNINGS BUILDING SUPPLIES P/L	STATION CLEANING SUPPLIES, 2 X APPLIANCE LED SPOTLIGHTS (ENERGISER), CHARGER FOR DCBF02	1	146.93	
INV 2182/003 07/09/2022		BUNNINGS BUILDING SUPPLIES P/L	HAND WEED PULLER	1	173.68	
EFT44934	20/09/2022	CADDS FASHIONS	WORKBOOT ALLOWANCE - COLIN MCPHERSON	1		169.99
INV 22-00010 12/09/2022		CADDS FASHIONS	WORKBOOT ALLOWANCE - COLIN MCPHERSON	1	169.99	
EFT44935	20/09/2022	CENTRAL MOBILE MECHANICAL REPAIRS	HCK UP STEEL DRUM ROLLER FROM DEPOT AND DROP CFF AT TAMMA RD RONDABOUT	1		1,419.00
INV 0000413612/09/2022		CENTRAL MOBILE MECHANICAL REPAIRS	HCK UP STEEL DRUM ROLLER FROM DEPOT AND DROP CFF AT TAMMA RD RONDABOUT	1	1,419.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 29 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44936	20/09/2022	CHARLES SERVICE COMPANY	SHIRE OF NORTHAM - MONTHLY TOILET PAPER PRODUCTS FOR CLEANING CONTRACT C.202021-04 - JULY 202	1		839.87
INV 0003522421/08/2022		CHARLES SERVICE COMPANY	SHIRE OF NORTHAM - MONTHLY TOILET PAPER PRODUCTS FOR CLEANING CONTRACT C.202021-04 - JULY 202	1	839.87	
EFT44937	20/09/2022	CHILD SUPPORT AGENCY	EAYROLL DEDUCTIONS	1		485.44
INV DEDUCT13/09/2022		CHILD SUPPORT AGENCY	EAYROLL DEDUCTIONS		485.44	
EFT44938	20/09/2022	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE - AUGUST 2022	1		647.34
INV 2109624	31/08/2022	CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE - AUGUST 2022	1	107.89	
INV 2109623	31/08/2022	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE - AUGUST 2022	1	215.78	
INV 2109622	31/08/2022	CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE - AUGUST 2022	1	215.78	
INV 2109621	31/08/2022	CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS X 4 SHARPS DISPOSAL SERVICE - AUGUST 2022	1	107.89	
EFT44939	20/09/2022	CMT EQUIPMENT	S0435 3/8TH THREAD DCP ROD 1MTR WITH 100MM MARKINGS & SPANNER FLATS	1		256.63
INV 0003032308/09/2022		CMT EQUIPMENT	S0435 3/8TH THREAD DCP ROD 1MTR WITH 100MM MARKINGS & SPANNER FLATS	1	256.63	
EFT44940	20/09/2022	COLES - WEX AUSTRALIA PTY LTD	COLES PURCHASES - AUGUST 2022 - KILLARA / REC CENTRE / DEPOT / COMMUNITY SERVICES / TOURISM / LIBRARY / ADMIN / DEVELOPMENT SERVICES	1		2,459.72
INV 182	31/08/2022	COLES - WEX AUSTRALIA PTY LTD	COLES PURCHASES - AUGUST 2022 - KILLARA / REC CENTRE / DEPOT / COMMUNITY SERVICES / TOURISM / LIBRARY / ADMIN / DEVELOPMENT SERVICES	1	2,459.72	
EFT44941	20/09/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2022/2023 ESL QUARTER 1 - EMERGENCY SERVICES LEVY	1		203,157.00
INV 154331	19/08/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2022/2023 ESL QUARTER 1 - EMERGENCY SERVICES LEVY	1	203,157.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 30 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44942	20/09/2022	DIANNE MARGARET JUPP	REIMBURSEMENT OF MEDICAL	1		220.00
INV 663729M	13/09/2022	DIANNE MARGARET JUPP	DIANNE JUPP (NORTHAM POOL DUTY MANAGER) REIMBURSEMENT OF MEDICAL	1	220.00	
EFT44943	20/09/2022	DMC CLEANING	CONTRACT C.202021-05 ADMIN BUILDING WEEKLY	1		8,694.41
INV SON209531	08/2022	DMC CLEANING	CLEAN 5 TIMES PER WEEK 2022-2023	1	8,694.41	
EFT44944	20/09/2022	DRACO AIR PTY LTD	NORTHAM POUND. SUPPLY AND INSTALL EVAP SYSTEM	1		5,027.00
INV 14863	12/09/2022	DRACO AIR PTY LTD	TO ROOF AS PER QUOTE 17282. NORTHAM POUND. SUPPLY AND INSTALL EVAP SYSTEM	1	5,027.00	
EFT44945	20/09/2022	DUN DIRECT PTY LTD	FUEL CHARGES FOR AUGUST 2022	1		30,560.15
INV AUGUST31	08/2022	DUN DIRECT PTY LTD	FUEL CHARGES FOR AUGUST 2022	1	30,560.15	
EFT44946	20/09/2022	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR	1		1,154.45
INV 568753	04/08/2022	E FIRE & SAFETY	THE TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA - AUGUST 2022	1	55.00	
INV 569374	18/08/2022	E FIRE & SAFETY	AG SHOW. YEARLY FIRE EXTINGUISHER TEST AND TAG.	1	422.40	
INV 571060	14/09/2022	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR	1	422.40	
INV 571201	16/09/2022	E FIRE & SAFETY	THE TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA - SEPTEMBER 2022	1	254.65	
EFT44947	20/09/2022	EASIFLEET	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR	1		1,853.35
INV DEDUCT13	09/2022	EASIFLEET	THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM RECREATION CENTER - SEPTEMBER 2022		1,054.26	
INV DEDUCT13	09/2022	EASIFLEET	PAYROLL DEDUCTIONS		799.09	
EFT44948	20/09/2022	EYES ON YOU SECURITY PTY LTD	INSTALL 3 * ADDITINAL DATA POINTS @ REC CENTRE	1		2,145.00

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 31 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-006125/08/2022		EYES ON YOU SECURITY PTY LTD	INSTALL 3 * ADDITINAL DATA POINTS @ REC CENTRE	1	2,145.00	
EFT44949	20/09/2022	FIRE AND SAFETY WA	FPC/E FOR VOLUNTEER BFS MEMBERS	1		2,460.36
INV 39761	27/07/2022	FIRE AND SAFETY WA	FPC/E FOR VOLUNTEER BFS MEMBERS	1	2,460.36	
EFT44950	20/09/2022	GRAFTON ELECTRICS	ELECTRICAL REPAIRS TO OUTSIDE KILLARA COTTAGES	1		2,245.76
INV 8872	30/08/2022	GRAFTON ELECTRICS	NORTHAM LIBRARY. REPLACE GLOBES IN ALL NOT WORKING LIGHTS, APPROX 6-8.	1	682.44	
INV 8950	09/09/2022	GRAFTON ELECTRICS	ELECTRICAL REPAIRS TO OUTSIDE KILLARA COTTAGES	1	1,453.32	
INV 8958	12/09/2022	GRAFTON ELECTRICS	YOUTH PARK PARKING. CHECK ALL POWER BOXES FOR AG SHOW AND REPORT.	1	110.00	
EFT44951	20/09/2022	IN PHASE TEST & TAG	ADMIN BUILDING. YEARLY TEST AND TAG OF OFFICE ELECTRICAL ITEMS.	1		11,284.00
INV 0000599104/08/2022		IN PHASE TEST & TAG	ADMIN BUILDING. YEARLY TEST AND TAG OF OFFICE ELECTRICAL ITEMS.	1	10,822.00	
INV 0000601509/09/2022		IN PHASE TEST & TAG	NORTHAM DEPOT. QUARTERLY TEST AND TAG OF PORTABLE ELECTRICAL EQUIPMENT.	1	462.00	
EFT44952	20/09/2022	IRISHTOWN HALL COMMITTEE	IRISHTOWN HALL INSURANCE 30/11/2021 TO 30/11/2022	1		4,164.33
INV 550289	28/10/2020	IRISHTOWN HALL COMMITTEE	IRISHTOWN HALL INSURANCE 30/11/2020 TO 30/11/2021	1	2,003.43	
INV 605321	16/11/2021	IRISHTOWN HALL COMMITTEE	IRISHTOWN HALL INSURANCE 30/11/2021 TO 30/11/2022	1	2,160.90	
EFT44953	20/09/2022	KENNARDS HIRE PTY LTD	HIRE OF 2X 45KVA GENERATORS, 4X 32AMP DISTRIBUTION BOARD AND 2X 32AMP 415V 25M LEAD	1		2,003.00
INV 2416853312/09/2022		KENNARDS HIRE PTY LTD	HIRE OF 2X 45KVA GENERATORS, 4X 32AMP DISTRIBUTION BOARD AND 2X 32AMP 415V 25M LEAD	1	2,003.00	
EFT44954	20/09/2022	KLEENWEST DISTRIBUTORS	ASSORTED ITEMS FOR KILLARA - CHEMICALS, GLOVES, BIN LINERS, NAPKINS, TOILET PAPER, FACIAL TISSUES, HAND TOWELS & ROLL OF TOWEL	1		598.73
INV 0007251814/09/2022		KLEENWEST DISTRIBUTORS	ASSORTED ITEMS FOR KILLARA - CHEMICALS, GLOVES, BIN LINERS, NAPKINS, TOILET PAPER, FACIAL TISSUES, HAND TOWELS & ROLL OF TOWEL	1	598.73	
EFT44955	20/09/2022	LEAH PRICE	REIMBURSEMENT OF POLICE CLEARANCE & MEDICAL (SAFETY OFFICER) LEAH PRICE	1		214.90

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 32 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV AR 1509215/09/2022		LEAH PRICE	REIMBURSEMENT OF POLICE CLEARANCE & MEDICAL (SAFETY OFFICER) LEAH PRICE	1	214.90	
EFT44956	20/09/2022	LEISURE INSTITUTE OF W AAQUATICS	LEISURE INSTITUTE OF WAAQUATIC ANNUAL MEMBERSHIP - DAVID EMERY 22/23	1		132.00
INV 4000	17/08/2022	LEISURE INSTITUTE OF W AAQUATICS	LEISURE INSTITUTE OF WAAQUATIC ANNUAL MEMBERSHIP - DAVID EMERY 22/23	1	132.00	
EFT44957	20/09/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	SMART CITIES FOR COMMUNITY DEVELOPMENT MASTERCLASS	1		170.00
INV 34306	23/08/2022	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	SMART CITIES FOR COMMUNITY DEVELOPMENT MASTERCLASS	1	170.00	
EFT44958	20/09/2022	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERAL ST (AVON MALL) 01/09/2022 - 30/09/2022	1		1,145.84
INV 0000059125/08/2022		MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERAL ST (AVON MALL) 01/09/2022 - 30/09/2022	1	1,145.84	
EFT44959	20/09/2022	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - 39 INKPEN STREET, NORTHAM	1		479.60
INV 125966	31/08/2022	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - 39 INKPEN STREET, NORTHAM	1	479.60	
EFT44960	20/09/2022	MORRIS PEST AND WEED CONTROL	WEED MAINTENANCE/SERVICE AS PER QUOTE QU-0687 VERLINDEN ROAD TO FERNIE STREET ROUNDABOUT	1		2,806.30
INV INV-230313/09/2022		MORRIS PEST AND WEED CONTROL	WEED MAINTENANCE/SERVICE AS PER QUOTE QU-0687 VERLINDEN ROAD TO FERNIE STREET ROUNDABOUT	1	2,126.30	
INV INV-230413/09/2022		MORRIS PEST AND WEED CONTROL	WEED MAINTENANCE/SERVICE HENRY STREET OVAL SPRAYING 40L/HA OF THE VITAPLANT/POWERFEED AT AN APPLICATION RATE OF 400LT/HA	1	680.00	
EFT44961	20/09/2022	NAVMAN WIRELESS PTY LTD	MONTHLY SATELITE SERVICE FOR NAVTRAC SYSTEM FOR DEPOT 13 UNITS @ \$32.95 INC GST A UNIT - 05/09/2022 - 04/10/2022	1		417.67
INV 9262633605/09/2022		NAVMAN WIRELESS PTY LTD	MONTHLY SATELITE SERVICE FOR NAVTRAC SYSTEM FOR DEPOT 13 UNITS @ \$32.95 INC GST A UNIT - 05/09/2022 - 04/10/2022	1	417.67	
EFT44962	20/09/2022	NORTHAM AERO CLUB	MANAGEMENT OF AIRPORT 1ST JULY 2022 - 31ST DECEMBER 2022	1		5,599.00

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 33 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0000000511	08/2022	NORTHAM AERO CLUB	MANAGEMENT OF AIRPORT 1ST JULY 2022 - 31ST DECEMBER 2022	1	5,599.00	
EFT44963	20/09/2022	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN2006 - N.3433 - REQUIRING 45,000KM SERVICE	1		444.00
INV 138747	08/09/2022	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	PN2006 - N.3433 - REQUIRING 45,000KM SERVICE	1	444.00	
EFT44964	20/09/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - 8/9/22	1		91.00
INV 0000441805	09/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - 5/9/22	1	44.00	
INV 0000441908	09/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS - 8/9/22	1	47.00	
EFT44965	20/09/2022	NORTHAM VETERINARY CENTRE	CONSULTATION & CARE OF INJURED DOG	1		1,337.80
INV 94841	01/06/2022	NORTHAM VETERINARY CENTRE	MEDICAL CARE FOR DOG "BUDDY"	1	100.00	
INV 94812	01/06/2022	NORTHAM VETERINARY CENTRE	MEDICAL CARE FOR DOG "BUDDY"	1	300.91	
INV 94927	08/06/2022	NORTHAM VETERINARY CENTRE	CONSULTATION & CARE OF INJURED DOG	1	842.29	
INV 96596	22/08/2022	NORTHAM VETERINARY CENTRE	EUTHANISATION OF DOG	1	94.60	
EFT44966	20/09/2022	OCTAGON LIFTS PTY LTD	NORTHAM LIBRARY. UPGRADED GSM UNITS AFTER NORMAL SERVICE, EXTRA WORKS.	1		286.55
INV 57185	29/08/2022	OCTAGON LIFTS PTY LTD	NORTHAM LIBRARY. UPGRADED GSM UNITS AFTER NORMAL SERVICE, EXTRA WORKS.	1	286.55	
EFT44967	20/09/2022	OXTER SERVICES	BURIAL DATE 10.08.2022 NEW GRAVE FOR EILEEN JOYCE LAWRENCE & GRAVE CERTIFICATION	1		2,068.00
INV 26182	11/08/2022	OXTER SERVICES	BURIAL DATE 10.08.2022 NEW GRAVE FOR EILEEN JOYCE LAWRENCE & GRAVE CERTIFICATION	1	2,068.00	
EFT44968	20/09/2022	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2296202	1		161.31
INV 2296202	15/09/2022	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2296202	1	161.31	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 34 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44969	20/09/2022	POOL AND PUMP SERVICE AND REPAIRS	ANNUAL GAS CHLORINE SERVICE & CONTROLLER MAINTENANCE REFERENCE - VP 315756 STRIP/CLEAN/INSPECT - RATEMETER X 2 - EJECTOR X 2 SUPPLY & INSTALL - NON RETURN VALVE REPLACE ALL GAS FIXTURES, FITTINGS AND TUBING TEST AND CALIBRATE ESD SYSTEM PROMINENT CONTROLLER MAINTENANCE	1		10,647.44
INV PPS0068104/09/2022	20/09/2022	POOL AND PUMP SERVICE AND REPAIRS	STRIP CLEAN AND INSPECT REGULATOR SUPPLY AND INSTALL REG SERVICE KIT (INCLUDING SUPPLY OF VR3000DOUBLE INLET SERVICE KIT) STRIP CLEAN AND INSPECT FLOWMETER SUPPLY AND INSTALL SERVICE KIT TO FLOW METER STRIP CLEAN AND INSPECT EJECTOR SUPPLY AND INSTALL EJECTOR SERVICE KIT REMOVE CARBON TRAP CARBON AND REPLACE WITH NEW CLEAN ACTIVE CARBON QUOTE #00681	1	1,962.96	
INV PPS0068615/09/2022	20/09/2022	POOL AND PUMP SERVICE AND REPAIRS	REMOVE OLD CL2 DOSING PUMP SUPPLY NEW CL2 DOSING PUMP TEST & COMMISSION	1	2,182.29	
INV PPS0069215/09/2022	20/09/2022	POOL AND PUMP SERVICE AND REPAIRS	REMOVE EXISTING HARD PVC CL2 LINE AND REPLACE WITH NEW REMOVE 1 NON RETURN BALL VALVE, SUPPLY AND INSTALL Y TYPE CHECK VALVE REPLACE ALL GAS FITTINGS AND TUBE COMMISSION AND TEST CL2 SHUTDOWN SYSTEM QUOTE - #00692	1	1,615.04	
INV PPS0074015/09/2022	20/09/2022	POOL AND PUMP SERVICE AND REPAIRS	SUPPLY AND INSTALL 1 NEW EJ100 EJECTOR	1	2,154.24	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 35 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV PPS0069015/09/2022		FOOL AND PUMP SERVICE AND REPAIRS	ANNUAL GAS CHLORINE SERVICE & CONTROLLER MAINTENANCE REFERENCE - VP 315756 STRIP/CLEAN/INSPECT - RATEMETER X 2 - EJECTOR X 2 SUPPLY & INSTALL - NON RETURN VALVE REPLACE ALL GAS FIXTURES, FITTINGS AND TUBING TEST AND CALIBRATE ESD SYSTEM PROMINENT CONTROLLER MAINTENANCE	1	2,732.91	
EFT44970	20/09/2022	PROFESSIONAL LOCKSERVICE	KEY SUPPLY. SUPPLY AND DELIVER TO SITE 3 X GGMK TO REPLACE BROKEN KEYS AND EXTRA FOR SPARE.	1		108.90
INV 0010794207/09/2022		PROFESSIONAL LOCKSERVICE	KEY SUPPLY. SUPPLY AND DELIVER TO SITE 3 X GGMK TO REPLACE BROKEN KEYS AND EXTRA FOR SPARE.	1	108.90	
EFT44971	20/09/2022	FUMA - WEX AUSTRALIA PTY LTD	FUEL CHARGES FOR AUGUST 2022	1		833.49
INV AUGUST31/08/2022		FUMA - WEX AUSTRALIA PTY LTD	FUEL CHARGES FOR AUGUST 2022	1	833.49	
EFT44972	20/09/2022	QUALITY PUBLISHING AUSTRALIA	WESTERN AUSTRALIAN GUIDEBOOK / MAPS / BOOKS	1		252.14
INV 0004741901/10/2020		QUALITY PUBLISHING AUSTRALIA	WESTERN AUSTRALIAN GUIDEBOOK / MAPS / BOOKS	1	252.14	
EFT44973	20/09/2022	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING FOR SUZETTE SIMCOCK.	1		198.00
INV 0076280	15/09/2022	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING FOR SUZETTE SIMCOCK.	1	99.00	
INV 0076279	15/09/2022	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING FOR MAUREEN MALLOCH	1	99.00	
EFT44974	20/09/2022	ROYAL LIFE SAVING SOCIETY WA	REGISTRATION FEES FOR WATCH AROUND WATER - NORTHAM POOL - AUGUST 2022-2023	1		891.00
INV 179473	09/09/2022	ROYAL LIFE SAVING SOCIETY WA	REGISTRATION FEES FOR WATCH AROUND WATER - NORTHAM POOL - AUGUST 2022-2023	1	330.00	
INV 179473	09/09/2022	ROYAL LIFE SAVING SOCIETY WA	2 X BACK STROKE FLAGS - WHITE, WATCH AROUND WATER	1	253.00	
INV 179473	09/09/2022	ROYAL LIFE SAVING SOCIETY WA	SMALL / STANDARD WRIST BANDS - YELLOW UNDER 5'S	1	308.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 36 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44975	20/09/2022	SHARE & CARE COMMUNITY SERVICES GROUP INC	OVERPAYMENT OF INVOICE 26935 - *NOTE PAID \$756.28 LESS \$248.76 FOR INVOICE 27319 TOTAL REFUND OF \$507.52	1		507.52
INV CY 0909209/09/2022		SHARE & CARE COMMUNITY SERVICES GROUP INC	OVERPAYMENT OF INVOICE 26935 - *NOTE PAID \$756.28 LESS \$248.76 FOR INVOICE 27319 TOTAL REFUND OF \$507.52	1	507.52	
EFT44976	20/09/2022	SHIRE OF TOODYAY	AVON REGIONAL ORGANISATION OF COUNCILS REIMBURSEMENT TO SHIRE OF TOODYAY FOR EXECUTIVE OFFICER EMPLOYEE EXPENSES 29 APRIL - 30 JUNE 2022 - WAGES & TRAVEL CLAIM AS PER INV 702	1		3,550.00
INV T957	20/09/2022	SHIRE OF TOODYAY	AVON REGIONAL ORGANISATION OF COUNCILS REIMBURSEMENT TO SHIRE OF TOODYAY FOR EXECUTIVE OFFICER EMPLOYEE EXPENSES 29 APRIL - 30 JUNE 2022 - WAGES & TRAVEL CLAIM AS PER INV 702	1	3,550.00	
EFT44977	20/09/2022	SIMONE SLATER	BOND REFUND TO SIMONE SLATER - IESSER HALL BOOKING FRIDAY 9/9/2022 - HALL WAS LEFT CLEAN AND DAMAGE FREE	1		100.00
INV MW150915/09/2022		SIMONE SLATER	BOND REFUND TO SIMONE SLATER - IESSER HALL BOOKING FRIDAY 9/9/2022 - HALL WAS LEFT CLEAN AND DAMAGE FREE	1	100.00	
EFT44978	20/09/2022	SLATER-GARTRELL SPORTS	6 X 10LTR ULTRA WHITE LINE MARKING PAINT	1		792.00
INV SG52178/27/04/2022		SLATER-GARTRELL SPORTS	6 X 10LTR ULTRA WHITE LINE MARKING PAINT	1	792.00	
EFT44979	20/09/2022	SPECIALISED TREE SERVICE	67 ACACIA RETREAT WUNDOWIE AS PER ESTIMATE # 1058 CUT UP VERY LARGE TERMITE INFESTED FALLEN MARRI TREE. TRUNK LOGS CUT TO SUIT MECHANICAL REMOVAL. 1 PIECE LEFT FOR THE RATEPAYER FOR SLABBING AS REQUESTED. WOODCHIP TO BE TAKEN TO THE WUNDOWIE DEPOT	1		3,800.00

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 37 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 3942	14/09/2022	SPECIALISED TREE SERVICE	67 ACACIA RETREAT WUNDOWIE AS PER ESTIMATE # 1058 CUT UP VERY LARGE TERMITE INFESTED FALLEN MARRI TREE. TRUNK LOGS CUT TO SUIT MECHANICAL REMOVAL. 1 PIECE LEFT FOR THE RATEPAYER FOR SLABBING AS REQUESTED. WOODCHIP TO BE TAKEN TO THE WUNDOWIE DEPOT	1	3,800.00	
EFT44980	20/09/2022	SPORT AND RECREATION SURFACES	MAINTENANCE TURF CLEAN TO BURT HAWKE HOCKEY TURF NORTHAM - SEPTEMBER 2022	1		990.00
INV INV-012808/09/2022		SPORT AND RECREATION SURFACES	MAINTENANCE TURF CLEAN TO BURT HAWKE HOCKEY TURF NORTHAM - SEPTEMBER 2022	1	990.00	
EFT44981	20/09/2022	SPORTS TURF ASSOCIATION WA INCORPORATED	CRICKET PITCH WORKSHOP REGISTRATION FOR JOSHUA BARKER AND TIM EDMONDSON, WEDNESDAY 14/09/2022	1		300.00
INV 2554	05/09/2022	SPORTS TURF ASSOCIATION WA INCORPORATED	CRICKET PITCH WORKSHOP REGISTRATION FOR JOSHUA BARKER AND TIM EDMONDSON, WEDNESDAY 14/09/2022	1	300.00	
EFT44982	20/09/2022	STALLION BUILDING CO PTY LTD T/A STALLION HOMES / MULTICON COMMERCIAL CONSTRUCTIONS	VO 3 - C. 202021-19 ADDITIONAL WORKS FOR NEW SHIRE DEPOT OFFICE AS PER QUOTE	1		8,996.43
INV 2106	15/09/2022	STALLION BUILDING CO PTY LTD T/A STALLION HOMES / MULTICON COMMERCIAL CONSTRUCTIONS	VO 3 - C. 202021-19 ADDITIONAL WORKS FOR NEW SHIRE DEPOT OFFICE AS PER QUOTE	1	8,996.43	
EFT44983	20/09/2022	SYNERGY	293110730 BILYA KOORT BOODJA - 13/07/2022 to 09/08/2022	1		10,152.76
INV 2931107310/08/2022		SYNERGY	293110730 BILYA KOORT BOODJA - 13/07/2022 to 09/08/2022		1,354.24	
INV 3358209417/08/2022		SYNERGY	335820940 CREATE 298 - 20/07/2022 to 16/08/2022		804.07	
INV 3616702518/08/2022		SYNERGY	361670250 NORTHAM LIBRARY - 21/07/2022 to 17/08/2022		418.48	
INV 1365377418/08/2022		SYNERGY	136537740 AIRPORT - 21/07/2022 to 17/08/2022		1,264.85	
INV 1422759526/08/2022		SYNERGY	142275950 WUNDOWIE OVAL - 29/06/2022 to 25/08/2022		1,025.52	
INV 4449973026/08/2022		SYNERGY	444997300 WUNDOWIE LIBRARY & GARDENS - 29/06/2022 to 25/08/2022		484.55	
INV 1603961226/08/2022		SYNERGY	160396120 CLACKLINE FIRE SHED - 25/06/2022 to 25/08/2022		174.61	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 38 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1640077126/08/2022		SYNERGY	164007710 WUNDOWIE DEPOT - 29/06/2022 to 25/08/2022		570.67	
INV 2886267426/08/2022		SYNERGY	288626740 CLACKLINE HALL - 28/06/2022 to 23/08/2022		134.92	
INV 9168227526/08/2022		SYNERGY	916822750 WUNDOWIE TENNIS CLUB - 29/06/2022 to 25/08/2022		111.49	
INV 3619900326/08/2022		SYNERGY	361990030 WUNDOWIE OVAL - 29/06/2022 to 25/08/2022		199.13	
INV 1585097626/08/2022		SYNERGY	158509760 BAKERS HILL OLD BFB FIRE SHED - 28/06/2022 to 23/08/2022		109.82	
INV 3322736326/08/2022		SYNERGY	332273630 CLACKLINE POST OFFICE - 25/06/2022 to 25/08/2022		355.86	
INV 9812925729/08/2022		SYNERGY	981292570 BAKERS HILL REC CENTRE - 28/06/2022 to 26/08/2022		968.44	
INV 4879640430/08/2022		SYNERGY	487964040 WUNDOWIE YAK SHACK - 01/07/2022 to 29/08/2022		116.93	
INV 9626429930/08/2022		SYNERGY	962642990 WUNDOWIE MEDICAL CENTRE - 01/07/2022 to 29/08/2022		115.43	
INV 3053076130/08/2022		SYNERGY	305307610 AGED ACCOMMODATION WUNDOWIE - 01/07/2022 to 29/08/2022		64.66	
INV 3006770730/08/2022		SYNERGY	300677070 WUNDOWIE FOOTBALL PAVILLION - 01/07/2022 to 29/08/2022		242.08	
INV 3534641031/08/2022		SYNERGY	035346410 HOOPEER PARK - 01/07/2022 to 30/08/2022		182.33	
INV 3706392306/09/2022		SYNERGY	370639230 WUNDOWIE TOWN HALL - 01/07/2022 to 29/08/2022		923.79	
INV 3613334209/09/2022		SYNERGY	361333420 AVON MALL - 12/07/2022 to 07/09/2022		530.89	
EFT44984	20/09/2022	THE PRINT SHOP BUNBURY	FUTYR COUNCIL PLAN - BOOKLETS X150	1		2,857.80
INV 1523834	26/08/2022	THE PRINT SHOP BUNBURY	FUTYR COUNCIL PLAN - BOOKLETS X150	1	2,857.80	
EFT44985	20/09/2022	THE WATERSHED	HUNTER I25 PLUS P/UP ADJ/360' S/S RISER - 4 INCH	1		2,779.68
INV 1022296713/09/2022		THE WATERSHED	HUNTER I25 PLUS P/UP ADJ/360' S/S RISER - 4 INCH	1	2,142.48	
INV 1022298814/09/2022		THE WATERSHED	BERMAD 1" DIAPHRAGM	1	637.20	
EFT44986	20/09/2022	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TONNE X 19MM GRAVEL MRD SPEC - DELIVERED TO NORTHAM DEPOT	1		1,527.89

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 39 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-305331/08/2022		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TONNE X 19MM GRAVEL MRD SPEC - DELIVERED TO NORTHAM DEPOT	1	1,527.89	
EFT44987	20/09/2022	VINCELEC	IRISHTOWN FIRE SHED. REPLACE FRONT FLOOD LIGHT OVER APRON TO LED.	1		988.20
INV IV1416	01/09/2022	VINCELEC	RIVERS EDGE CAFE. REPAIR EXHAUST CANOPY SWITCH.	1	379.42	
INV IV1432	15/09/2022	VINCELEC	IRISHTOWN FIRE SHED. REPLACE FRONT FLOOD LIGHT OVER APRON TO LED.	1	608.78	
EFT44988	20/09/2022	WARRICKSNEWSAGENCY	LIBRARY - MAGIZINE & NEWSPAPER SUBSCRIPTIONS - AUGUST 2022	1		264.85
INV SN00-01731/08/2022		WARRICKSNEWSAGENCY	LIBRARY - MAGIZINE & NEWSPAPER SUBSCRIPTIONS - AUGUST 2022	1	264.85	
EFT44989	20/09/2022	WHE&TBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17 - 4 HRS A DAY / 3 DAYS A WEEK WITH 3 CREW MEMBERS - FORTNIGHT ENDING 12/08/2022	1		6,214.67
INV 0030138217/08/2022		WHE&TBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17 - 4 HRS A DAY / 3 DAYS A WEEK WITH 3 CREW MEMBERS - FORTNIGHT ENDING 12/08/2022	1	3,416.60	
INV 0030138430/08/2022		WHE&TBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17 - 4 HRS A DAY / 3 DAYS A WEEK WITH 3 CREW MEMBERS - FORTNIGHT ENDING 26/08/2022	1	2,798.07	
EFT44990	20/09/2022	WHE&TBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTO COPIER READINGS - 02/08/2022 - 05/09/2022	1		31.68
INV 214538	05/09/2022	WHE&TBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTO COPIER READINGS - 02/08/2022 - 05/09/2022	1	31.68	
EFT44991	20/09/2022	WHE&TBELT SERVICES PTY LTD	DELIVERY TO FREIGHT PROVIDER	1		60.50
INV 0000039410/09/2022		WHE&TBELT SERVICES PTY LTD	DELIVERY TO FREIGHT PROVIDER	1	60.50	
EFT44992	30/09/2022	ABBOTTS FORGE	DISMANTLE AND MOVE BUSINESS PARK SIGN	1		3,255.00
INV 0000516915/09/2022		ABBOTTS FORGE	DISMANTLE AND MOVE BUSINESS PARK SIGN	1	3,255.00	
EFT44993	30/09/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1512 - GATOR PUMP 12V 60PSI-15. 1L SANTO-VITON AS PER QUOTE 602347	1		385.00

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 40 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2598130	19/06/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1512 - GATOR PUMP 12V 60PSI-15. 1L SANTO-VITON AS PER QUOTE 602347	1	385.00	
EFT44994	30/09/2022	AGENCY HOLDINGS PTY LTD T/AS COOPER ENGRAVING	ADMIN BUILDING. SUPPLY AND ENGRAVE 3 X NEW NAME PLATES AND ENGRAVE 3 X EXISTING PLATES AND SEND TO SITE.	1		290.60
INV 103547	12/07/2022	AGENCY HOLDINGS PTY LTD T/AS COOPER ENGRAVING	ADMIN BUILDING. SUPPLY AND ENGRAVE 3 X NEW NAME PLATES AND ENGRAVE 3 X EXISTING PLATES AND SEND TO SITE.	1	290.60	
EFT44995	30/09/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	4180-200-0702 KM 131RZ COMBIENGINE	1		4,587.26
INV 333811	15/09/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	4180-200-0702 KM 131RZ COMBIENGINE	1	4,587.26	
EFT44996	30/09/2022	AIRPORT ALLIANCE CONTRACTING	C.202021-25 NORTHAM AIRPORT RUNWAY LIGHTING PROJECT FINAL RELEASE OF DEFECT LIABILITY RETENTION	1		6,869.22
INVT 1575	30/09/2022	AIRPORT ALLIANCE CONTRACTING	C.202021-25 NORTHAM AIRPORT RUNWAY LIGHTING PROJECT FINAL RELEASE OF DEFECT LIABILITY RETENTION	1	6,869.22	
EFT44997	30/09/2022	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUCT 27/09/2022		AUSTRALIAN SERVICES UNION	EAYROLL DEDUCTIONS		129.50	
EFT44998	30/09/2022	AVON SERVICE SPECIALISTS	NORTHAM CENTRAL 3.4U - 1HJC-320	1		11,219.90
INV 23972	06/09/2022	AVON SERVICE SPECIALISTS	NORTHAM PC 1 (C SERVICE)	1	1,935.85	
INV 24011	13/09/2022	AVON SERVICE SPECIALISTS	IRISHTOWN 1.4R - N.2501	1	1,857.15	
INV 24014	13/09/2022	AVON SERVICE SPECIALISTS	NORTHAM CENTRAL 3.4U - 1HJC-320	1	2,095.05	
INV 24022	14/09/2022	AVON SERVICE SPECIALISTS	GRASS VALLEY 4.4 (B SERVICE) - 1GAZ 650	1	2,095.05	
INV 24030	15/09/2022	AVON SERVICE SPECIALISTS	PN1607 - N.577 - 115,000KM SERVICE REQUIRED	1	463.55	
INV 24042	16/09/2022	AVON SERVICE SPECIALISTS	GRASS VALLEY 1.4R (C SERVICE) - 1DWZ-147	1	1,138.30	
INV 24052	19/09/2022	AVON SERVICE SPECIALISTS	SOUTHERN BROOK 1.4 - N.2014	1	1,634.95	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 41/10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT44999	30/09/2022	AVON VALLEY NISSAN & MITSUBISHI - AVM NORTHAM PTY LTD T/A S	PN1905 - N11069 - REPAIRS REQUIRED TO L/H/R GUARD INNER DAMAGE	1		71.93
INV 350234	19/08/2022	AVON VALLEY NISSAN & MITSUBISHI - AVM NORTHAM PTY LTD T/A S	PN1905 - N11069 - REPAIRS REQUIRED TO L/H/R GUARD INNER DAMAGE	1	71.93	
EFT45000	30/09/2022	AVON VALLEY TOYOTA	PN1806 - N.009 - TOYOTA COASTER BUS - SWITCHING TO LIMP MODE WHILST IN USE	1		651.31
INV JC14006608/07/2022		AVON VALLEY TOYOTA	PN1806 - N.009 - TOYOTA COASTER BUS - SWITCHING TO LIMP MODE WHILST IN USE	1	651.31	
EFT45001	30/09/2022	AVON WASTE	C.202122-04 MANAGEMENT OF OLD QUARRY ROAD LANDFILL FACILITY / MANAGEMENT OF WASTETRANSFER STATION & TIP SHOP / MANAGEMENT OF INKPEN LANDFILL FACILITY - AUGUST 2022	1		96,959.07
INV 0005216231/08/2022		AVON WASTE	C.202122-04 MANAGEMENT OF OLD QUARRY ROAD LANDFILL FACILITY / MANAGEMENT OF WASTETRANSFER STATION & TIP SHOP / MANAGEMENT OF INKPEN LANDFILL FACILITY - AUGUST 2022	1	96,959.07	
EFT45002	30/09/2022	BAKERS HILL RURAL SUPPLIES & HARDWARE	9KG GAS REFILL	1		33.00
INV 174715	16/09/2022	BAKERS HILL RURAL SUPPLIES & HARDWARE	9KG GAS REFILL	1	33.00	
EFT45003	30/09/2022	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	DELIVER LOAD (27TONNE) TO SHIRE OF NORTHAM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY. (EQUIVALENT OF 2 LOADS PER WEEK FOR 3 WEEKS)	1		414.49
INV IQ35118	11/09/2022	BGC (AUSTRALIA) PTY LTD T/A BGC QUARRIES	DELIVER LOAD (27TONNE) TO SHIRE OF NORTHAM OLD QUARRY ROAD WASTE MANAGEMENT FACILITY. (EQUIVALENT OF 2 LOADS PER WEEK FOR 3 WEEKS)	1	414.49	
EFT45004	30/09/2022	BLACKWELL PLUMBING & GAS PTY LTD	NORTHAM DEPOT. SERVICE TAPS IN REAR TOILETS ONE IS CONSTANTLY DRIPPING.	1		270.60
INV INV-269119/09/2022		BLACKWELL PLUMBING & GAS PTY LTD		1	270.60	
EFT45005	30/09/2022	BUNNINGS BUILDING SUPPLIES P/L	STATION CLEANING SUPPLIES, 2 X APPLIANCE LED SPOTLIGHTS (ENERGISER), CHARGER FOR DCBF02	1		498.86
INV 2182/005	06/09/2022	BUNNINGS BUILDING SUPPLIES P/L	STATION CLEANING SUPPLIES, 2 X APPLIANCE LED SPOTLIGHTS (ENERGISER), CHARGER FOR DCBF02	1	140.76	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 42 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2182/003	12/09/2022	BUNNINGS BUILDING SUPPLIES P/L	EADLOCKS	1	75.46	
INV 2182/003	15/09/2022	BUNNINGS BUILDING SUPPLIES P/L	CITRUS & FRUIT CONTROLLED RELEASE FERTILISER	1	39.94	
INV 2182/003	16/09/2022	BUNNINGS BUILDING SUPPLIES P/L	GIFTS FOR CITIZENSHIP CEREMONY 16/09/2022	1	35.55	
INV 2182/004	20/09/2022	BUNNINGS BUILDING SUPPLIES P/L	2 X SPRAY PAINT - PURPLE	1	17.30	
INV 2182/003	20/09/2022	BUNNINGS BUILDING SUPPLIES P/L	1LTR CLR	1	14.95	
INV 2182/003	21/09/2022	BUNNINGS BUILDING SUPPLIES P/L	BLIND FOR KILLARA OFFICE	1	15.00	
INV 2182/003	23/09/2022	BUNNINGS BUILDING SUPPLIES P/L	DIGGERS RUST AND STAIN CLEANER	1	81.28	
INV 2182/003	23/09/2022	BUNNINGS BUILDING SUPPLIES P/L	BRUSH WIRE JOSCO	1	23.34	
INV 2182/003	23/09/2022	BUNNINGS BUILDING SUPPLIES P/L	PIPE FITTINGS and SQUEEGEE MOP	1	55.28	
EFT45006	30/09/2022	CADDS FASHIONS	12 x SLOUCH HATS	1		163.20
INV 22-00010	09/09/2022	CADDS FASHIONS	12 x SLOUCH HATS	1	163.20	
EFT45007	30/09/2022	CADSULT IDS - FISCUS CONTRACTING T/AS	RETICULATION CONCEPT DESIGN BROOME TERRACE AS PER QUOTE	1		1,727.00
INV INV-186231	08/2022	CADSULT IDS - FISCUS CONTRACTING T/AS	RETICULATION CONCEPT DESIGN BROOME TERRACE AS PER QUOTE	1	1,727.00	
EFT45008	30/09/2022	CANNON HYGIENE AUSTRALIA PTY LTD	WUNDOWIE POOL 1 X SANITARY UNIT SERVICE / NORTHAM AQUATIC FACILITY 9 X SANITARY UNIT SERVICE, 4 WHITE NAPPY BIN SERVICE - 1/10/22 - 31/12/22	1		2,061.81
INV 9747327	14/09/2022	CANNON HYGIENE AUSTRALIA PTY LTD	WUNDOWIE POOL 1 X SANITARY UNIT SERVICE / NORTHAM AQUATIC FACILITY 9 X SANITARY UNIT SERVICE, 4 WHITE NAPPY BIN SERVICE - 1/10/22 - 31/12/22	1	1,316.30	
INV 97480426	14/09/2022	CANNON HYGIENE AUSTRALIA PTY LTD	SHIRE OF NORTHAM - SANITARY UNIT SERVICE - 01/10/2022 - 31/12/2022	1	745.51	
EFT45009	30/09/2022	CHARLES SERVICE COMPANY	C.202021-04- VO1 - WEEKLY CLEANING FOR WUNDOWIE OVAL TOILETS 7X A WEEK AS PER QUOTE - 20/6/2022 - 17/7/2022	1		1,533.40
INV 00035149	20/07/2022	CHARLES SERVICE COMPANY	C.202021-04- VO1 - WEEKLY CLEANING FOR WUNDOWIE OVAL TOILETS 7X A WEEK AS PER QUOTE - 20/6/2022 - 17/7/2022	1	1,533.40	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 43 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT45010	30/09/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		485.44
INV DEDUCT2	7/09/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		485.44	
EFT45011	30/09/2022	CIVIC LEGAL PTY LTD	ADVICE ON ADVERTISING THE POSITION OF CEO	1		1,849.65
INV 510306	31/08/2022	CIVIC LEGAL PTY LTD	ADVICE ON ADVERTISING THE POSITION OF CEO	1	1,849.65	
EFT45012	30/09/2022	CLACKLINE FENCING CONTRACTORS	REPAIR FENCE AT 114 BODEGUERO WAY WUNDOWIE AS PER QUOTE	1		460.00
INV 1506	17/09/2022	CLACKLINE FENCING CONTRACTORS	REPAIR FENCE AT 114 BODEGUERO WAY WUNDOWIE AS PER QUOTE	1	460.00	
EFT45013	30/09/2022	COUNTRY COPIERS NORTHAM	ADMIN IRA-C7565 COLOUR COPIER SERVICE METER READING	1		5,275.37
INV S10065	12/09/2022	COUNTRY COPIERS NORTHAM	ADMIN IRA-C7565 COLOUR COPIER SERVICE METER READING	1	982.26	
INV S10066	12/09/2022	COUNTRY COPIERS NORTHAM	ENGINEERING IRA-DX C3730 COLOUR COPIER SERVICE METER READING	1	609.84	
INV S10067	12/09/2022	COUNTRY COPIERS NORTHAM	VISITORS CENTRE IRA-DX C3830 COLOUR COPIER SERVICE METER READING	1	276.45	
INV S10068	12/09/2022	COUNTRY COPIERS NORTHAM	ENGINEERING DONGA IRA-EX C3730 COLOUR COPIER SERVICE METER READING	1	963.55	
INV S10069	12/09/2022	COUNTRY COPIERS NORTHAM	ADMIN IRA-C7565 COLOUR COPIER SERVICE METER READING	1	2,443.27	
EFT45014	30/09/2022	COUNTRYWIDE GROUP	T525 TOP HANDLE SAW 12"	1		915.00
INV ACC001613	09/2022	COUNTRYWIDE GROUP		1	915.00	
EFT45015	30/09/2022	CTI LOGISTICS REGIONAL FREIGHT - CTI FREIGHT MANAGEMENT PL T/AS	CTI FREIGHT CHARGES - AUGUST 2022 - CESM / DEPOT / ADMIN / WASTE	1		667.44
INV CTSF511131	08/2022	CTI LOGISTICS REGIONAL FREIGHT - CTI FREIGHT MANAGEMENT PL T/AS	CTI FREIGHT CHARGES - AUGUST 2022 - CESM / DEPOT / ADMIN / WASTE	1	667.44	
EFT45016	30/09/2022	CTI SECURITY SERVICES PTY LTD	ALARM MONITERING VARIOUS BUILDINGS 01/10/2022-30/10/2022	1		637.87
INV CIN3313	19/09/2022	CTI SECURITY SERVICES PTY LTD	ALARM MONITERING VARIOUS BUILDINGS 01/10/2022-30/10/2022	1	637.87	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 44 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT45017	30/09/2022	DAIMLER TRUCKSPERTH	EN1805 FUSO - 980U/Q147400E24H MIRROR, INCLUDING DELIVERY	1		431.74
INV XA9800130/08/2022		DAIMLER TRUCKSPERTH	EN1805 FUSO - 980U/Q147400E24H MIRROR, INCLUDING DELIVERY	1	431.74	
EFT45018	30/09/2022	DCM CARPENTRY & MAINTENANCE	SUPPLY AND INSTALL CROMELINS FLEXI DRIVE (6MT DRIVE CABLE) PUMP AND PETROL DRIVE UNIT AS REQUESTED AND CONNECT TO SPRINKLER SYSTEM. CROMELINS FLEXI PUMP - \$1581.00+ GST PETROL DRIVE UNIT TO SUIT - \$3205.00+ GST LABOUR TO SUPPLY AND CONNECT TO SEPTAGE SPRINKLER - \$1035.00 + GST	1		12,579.60
INV 1457	09/09/2022	DCM CARPENTRY & MAINTENANCE	REPAIR TO LEAK IN CEILING IN HR AND REPAIR DAMAGE HOLES AROUND ON WALLS - NORTHAM REC CENTRE	1	321.20	
INV 1459	18/09/2022	DCM CARPENTRY & MAINTENANCE	VISITORS CENTRE. REPAIR VARIOUS ROOF LEAKS.	1	558.80	
INV 1458	18/09/2022	DCM CARPENTRY & MAINTENANCE	BILYA KOORT BOODJA. REPAIR LEAK ABOVE EMERSIVE SPACE	1	697.40	
INV 1461	19/09/2022	DCM CARPENTRY & MAINTENANCE	SUPPLY AND INSTALL CROMELINS FLEXI DRIVE (6MT DRIVE CABLE) PUMP AND PETROL DRIVE UNIT AS REQUESTED AND CONNECT TO SPRINKLER SYSTEM. CROMELINS FLEXI PUMP - \$1581.00+ GST PETROL DRIVE UNIT TO SUIT - \$3205.00+ GST LABOUR TO SUPPLY AND CONNECT TO SEPTAGE SPRINKLER - \$1035.00 + GST	1	6,403.10	
INV 1469	24/09/2022	DCM CARPENTRY & MAINTENANCE	GROUT POOL TILES - NORTHAM POOL	1	258.50	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 45 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1463	24/09/2022	DCM CARPENTRY & MAINTENANCE	REPAIRS IN CRECHE AREA; REPAIR TO CLEAR PERSPEX (BROKEN AND SHARP EDGES) REPAIR TO FALLEN SHADE SAIL REPAIR TO BROKEN DOWN PIPE (AT THE BOTTOM) REPLACE DAMAGED AND STAINED CEILING PANELS	1	2,114.20	
INV 1464	24/09/2022	DCM CARPENTRY & MAINTENANCE	REPAIR TO PANEL AT TOP OF SLIDES REPLACE BROKEN PANEL ABOVE ROLLER DOOR.	1	712.80	
INV 1466	24/09/2022	DCM CARPENTRY & MAINTENANCE	REPAIR TO DOOR LOCK, CLEAN UP BROKEN GLASS AND BOARD UP BROKEN WINDOW - TOWN HALL	1	330.00	
INV 1467	24/09/2022	DCM CARPENTRY & MAINTENANCE	REPAIR LEAK JUST OUTSIDE CLEANING CUPBOARD, PICK UP TV FROM NORTHAM LIBRARY AND PUT LEGS ON IT, PUT TOILET SIGN BACK UP.	1	694.10	
INV 1468	24/09/2022	DCM CARPENTRY & MAINTENANCE	REMOVAL OF SOCCER NETS AND GOALS FOR THE END OF THE SEASON X 2 ON BERT HAWKE OVAL	1	489.50	
EFT45019	30/09/2022	E FIRE & SAFETY	BAKERS HILL PAVILION. REPLACE EMERGENCY LIGHTS AS PER QUOTE 112180.	1		2,725.80
INV 568268	02/08/2022	E FIRE & SAFETY	BAKERS HILL PAVILION. REPLACE EMERGENCY LIGHTS AS PER QUOTE 112180.	1	1,446.50	
INV 568268	02/08/2022	E FIRE & SAFETY	VISITORS CENTRE. REPLACE EMERGENCY LIGHTS AS PER QUOTE.	1	1,116.50	
INV 571010	13/09/2022	E FIRE & SAFETY	MONTHLY ROUNTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT TOWN HALL - SEPTEMBER 2022	1	162.80	
EFT45020	30/09/2022	EASIFLEET	PAYROLL DEDUCTIONS	1		1,853.35
INV DEDUCT27/09/2022		EASIFLEET	PAYROLL DEDUCTIONS		1,054.26	
INV DEDUCT27/09/2022		EASIFLEET	PAYROLL DEDUCTIONS		799.09	
EFT45021	30/09/2022	EVENERGIPTY LTD	FLEET TRANSITION PROJECT	1		5,482.40
INV INV-046016/08/2022		EVENERGIPTY LTD	FLEET TRANSITION PROJECT	1	5,482.40	
EFT45022	30/09/2022	FIRE AND SAFETY WA	PPC/E FOR VOLUNTEER BFS MEMBERS	1		2,488.32

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 46 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 40009	13/09/2022	FIRE AND SAFETY WA	MAGNUM STRIKE FORCE 8.0 CT SZ BOOT COMPOSITE TOE - 4/ OLIVER 66495 STRUCTURAL FIRE BOOT 10/ STANDPIPE WASHER NEOPRENE	1	673.00	
INV 40031	16/09/2022	FIRE AND SAFETY WA	PPC/E FOR VOLUNTEER BFS MEMBERS	1	1,815.32	
EFT45023	30/09/2022	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	PPC/E FOR VOLUNTEER BFS MEMBERS	1		340.12
INV 214526A	08/08/2022	FIRE RESCUE SAFETY AUSTRALIA PTY LTD	PPC/E FOR VOLUNTEER BFS MEMBERS	1	340.12	
EFT45024	30/09/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	ANNUAL OPERATIONS EQUIPMENT TESTING & CERTIFICATION OF NORTHAM BFB FLEET ANNUAL HOSE TESTING & CERTIFICATION.	1		17,886.92
INV 75730	08/09/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	REPAIRS TO GRASS VALLEY 1.4R & 4.4B AS IDENTIFIED AT ANNUAL SERVICE	1	4,062.48	
INV 75729	08/09/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	ANNUAL OPERATIONS EQUIPMENT TESTING & CERTIFICATION OF NORTHAM BFB FLEET ANNUAL HOSE TESTING & CERTIFICATION.	1	13,824.44	
EFT45025	30/09/2022	GRAFTON ELECTRICS	SUPPLY & INSTALL TWO 1.5KW SINGLE PHASE MOTORS TO REPLACE AERATOR MOTORS AT BERNARD PARK SWAN ENCLOSURE AS PER QUOTE 170	1		2,860.00
INV 8815	15/09/2022	GRAFTON ELECTRICS	SUPPLY & INSTALL TWO 1.5KW SINGLE PHASE MOTORS TO REPLACE AERATOR MOTORS AT BERNARD PARK SWAN ENCLOSURE AS PER QUOTE 170	1	2,860.00	
EFT45026	30/09/2022	HERRON TODD WHITE (WESTERN AUSTRALIA) PTY LTD	A2582 LOT 7674, 23 CARLIN ROAD BAKERS HILL	1		2,970.00
INV JB30772029/08/2022		HERRON TODD WHITE (WESTERN AUSTRALIA) PTY LTD	A2582 LOT 7674, 23 CARLIN ROAD BAKERS HILL	1	2,970.00	
EFT45027	30/09/2022	HOUSE OF SHARDAY	LEMON MYRTLE HAND SANITISER 250ML	1		205.65
INV 0000120711/09/2022		HOUSE OF SHARDAY	LEMON MYRTLE HAND SANITISER 250ML	1	205.65	
EFT45028	30/09/2022	HUMES WEMBLEY CEMENT	PIPE 450 X 2.44 RJ CLASS 2 C/W RUBBER RING	1		4,019.93
INV 9408303221/09/2022		HUMES WEMBLEY CEMENT	HPE 450 X 2.44 RJ CLASS 2 C/W RUBBER RING	1	4,019.93	
EFT45029	30/09/2022	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLUNTEER PPE/PPC	1		5,520.79

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 47 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-112315/08/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLUNTEER PPE/PPC	1	652.06	
INV INV-112618/08/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLUNTEER PPE/PPC	1	266.64	
INV INV-114029/08/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLUNTEER PPE/PPC	1	261.05	
INV INV-114330/08/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLUNTEER PPE/PPC	1	168.30	
INV INV-115207/09/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLUNTEER PPE/PPC	1	912.45	
INV INV-116516/09/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	VOLUNTEER PPE/PPC	1	3,260.29	
EFT45030	30/09/2022	IW PROJECTS ATF THE CARMELTRUST	PROVISION OF PROJECT MANAGEMENT SERVICES FOR WASTE TRANSFER STAION/TIP SHOP PROJECT AS PER QUOTE PROVIDED (I107407 REFERS) - CLAIM TEN	1		5,618.25
INV 1477	31/08/2022	IW PROJECTS ATF THE CARMELTRUST	PROVISION OF PROJECT MANAGEMENT SERVICES FOR WASTE TRANSFER STAION/TIP SHOP PROJECT AS PER QUOTE PROVIDED (I107407 REFERS) - CLAIM TEN	1	5,618.25	
EFT45031	30/09/2022	J & A BUILDING PTY LTD	SUPPLY AND CONSTRUCT NORTHAM SES SHED EXTENSION AS PER CONTRACT C.202021-30 SHED WITH 2 DOORS & CONCRETE DRIVEWAY ACCESS (NORTH SIDE) - FINAL CLAIM	1		32,076.50
INV 0000335505/09/2022		J & A BUILDING PTY LTD	SUPPLY AND CONSTRUCT NORTHAM SES SHED EXTENSION AS PER CONTRACT C.202021-30 SHED WITH 2 DOORS & CONCRETE DRIVEWAY ACCESS (NORTH SIDE) - FINAL CLAIM	1	32,076.50	
EFT45032	30/09/2022	JS TECHNOLOGY & DIGITAL PTY LTD	SCREEN PROTECTOR & RUGGED CASE	1		88.00
INV INV0509	05/09/2022	JS TECHNOLOGY & DIGITAL PTY LTD	SCREEN PROTECTOR & RUGGED CASE	1	88.00	
EFT45033	30/09/2022	KELLY MAREE BROWN	RATES CREDIT REFUND FOR ASSESSMENT A15153	1		800.00
INV A15153	21/09/2022	KELLY MAREE BROWN	RATES CREDIT REFUND FOR ASSESSMENT A15153		800.00	
EFT45034	30/09/2022	KERRY ELLEN FOMIATTI	PARTIAL REFUND OF DOG REGISTRATION FEES	1		75.00
INV KW 1409	14/09/2022	KERRY ELLEN FOMIATTI	PARTIAL REFUND OF DOG REGISTRATION FEES	1	75.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 48 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT45035	30/09/2022	KLEENWEST DISTRIBUTORS	20 LITRE CARPET CLEANER	1		540.27
INV 0007253814/09/2022		KLEENWEST DISTRIBUTORS	20 LITRE CARPET CLEANER	1	540.27	
EFT45036	30/09/2022	KOMATSU AUSTRALIA PTY LTD	PN1703 KOMATSU EXCAVATOR - CUTTING EDGES, BOLTS AND NUTS AS PER QUOTATION Q002541335	1		325.34
INV 0029247620/09/2022		KOMATSU AUSTRALIA PTY LTD	PN1703 KOMATSU EXCAVATOR - CUTTING EDGES, BOLTS AND NUTS AS PER QUOTATION Q002541335	1	325.34	
EFT45037	30/09/2022	LAURA WEST	RATES CREDIT REFUND FOR ASSESSMENT A11801	1		2,262.70
INV A11801 21/09/2022		LAURA WEST	RATES CREDIT REFUND FOR ASSESSMENT A11801		2,262.70	
EFT45038	30/09/2022	LEA FIRST RESPONSE	200 PKS V-WIPES ANITBACTERIAL WIPES PKT 80	1		2,244.00
INV IN26383 13/09/2022		LEA FIRST RESPONSE	200 PKS V-WIPES ANITBACTERIAL WIPES PKT 80	1	2,244.00	
EFT45039	30/09/2022	MAYBERRY HAMMOND & CO	NEW LEASE FOR WIGGLY WAGTAILS	1		2,057.85
INV 44578	14/09/2022	MAYBERRY HAMMOND & CO	LEASE FOR PART OF RESERVE NO. 44700, PART OF LOT 29081 (PAINTER)	1	666.20	
INV 44584	19/09/2022	MAYBERRY HAMMOND & CO	NEW LEASE FOR WIGGLY WAGTAILS	1	769.70	
INV 44590	19/09/2022	MAYBERRY HAMMOND & CO	LEASE AGREEMENT FOR HANGER SITE 31 AT NORTHAM AIRPORT (LEONARD DAVID BEECH TO LIBERTY BALLOON FLIGHTS)	1	621.95	
EFT45040	30/09/2022	MCDOWALL AFFLECK PTY LTD	C.202223-01 DRAINAGE MANAGEMENT PLAN - ENGINEERING CONSULTANCY	1		11,748.00
INV 17004	31/08/2022	MCDOWALL AFFLECK PTY LTD	C.202223-01 DRAINAGE MANAGEMENT PLAN - ENGINEERING CONSULTANCY	1	11,748.00	
EFT45041	30/09/2022	MEGAN LOUISE MUNDAY	RATES CREDIT REFUND FOR ASSESSMENT A10871	1		247.75
INV A10871 21/09/2022		MEGAN LOUISE MUNDAY	RATES CREDIT REFUND FOR ASSESSMENT A10871		247.75	
EFT45042	30/09/2022	MORRIS PEST AND WEED CONTROL	OLD TOWN ADMIN. REMOVE BEES ENTERING CRACK IN THE WALL AND SEAL.	1		1,217.50
INV INV-232721/09/2022		MORRIS PEST AND WEED CONTROL	OLD TOWN ADMIN. REMOVE BEES ENTERING CRACK IN THE WALL AND SEAL.	1	677.50	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 49 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-234521/09/2022		MORRIS PEST AND WEED CONTROL	SPOT TREATMENT OF ACTIVE TERMITES FOUND ON INSPECTION AT YOUTH PARK	1	220.00	
INV INV-234421/09/2022		MORRIS PEST AND WEED CONTROL	TREAT 2 X LARGE GUM TREES AND WOODEN EQUIPMENT POSTS SPOT TREATMENT OF ACTIVE TERMITES FOUND ON INSPECTION AT BMX TRACK	1	320.00	
EFT45043	30/09/2022	NAVIGATOR PHOTOGRAFIX	BILYA FESTIVAL 2022 VIDEO	1		700.00
INV 1061	14/08/2022	NAVIGATOR PHOTOGRAFIX	BILYA FESTIVAL 2022 VIDEO	1	700.00	
EFT45044	30/09/2022	NORTHAM BETTA HOME LIVING	TV - 40 INCH	1		503.95
INV 2001004607/09/2022		NORTHAM BETTA HOME LIVING	USB Laser Pointer Clicker	1	59.95	
INV 2001004615/09/2022		NORTHAM BETTA HOME LIVING	TV - 40 INCH	1	444.00	
EFT45045	30/09/2022	NORTHAM CHAMBER OF COMMERCE	BILYA STREET PARADE 1ST PRIZE	1		1,105.00
INV 649	31/08/2022	NORTHAM CHAMBER OF COMMERCE	BILYA STREET PARADE 1ST PRIZE	1	500.00	
INV 695	22/09/2022	NORTHAM CHAMBER OF COMMERCE	SHIRE INCLUSION IN NORTHAM ADVERTISER- FULL PAGE- FINANCIAL YEAR 2022-23	1	440.00	
INV 731	22/09/2022	NORTHAM CHAMBER OF COMMERCE	95mm x 165mm AD IN OCTOBER ADVERTISER- BECO APPOINTMENTS	1	165.00	
EFT45046	30/09/2022	NORTHAM DISTRICTS GLASS PTY LTD	AVON MALL REPLACE GLASS TO PLAQUE OF HUGO THROSSEL MEMORIAL	1		430.00
INV INV-322121/09/2022		NORTHAM DISTRICTS GLASS PTY LTD	AVON MALL REPLACE GLASS TO PLAQUE OF HUGO THROSSEL MEMORIAL	1	430.00	
EFT45047	30/09/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL 30/06/2023	1		234.00
INV 0000443612/09/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL 30/06/2023	1	22.00	
INV 0000443715/09/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL 30/06/2023	1	196.00	
INV 0000443816/09/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS TILL 30/06/2023	1	16.00	
EFT45048	30/09/2022	NORTHAM FLORIST	WELCOME GIFT BASKET - MARIA GULLOTTI - UNIT 2 KURINGAL	1		150.00

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 50 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 26271	31/08/2022	NORTHAM FLORIST	WELCOME GIFT BASKET - MARIA GULLOTTI - UNIT 2 KURINGAL	1	80.00	
INV 26360	19/09/2022	NORTHAM FLORIST	WREATH FOR MOKINE MEMORIAL - 02/10/2022	1	70.00	
EFT45049	30/09/2022	NORTHAM MOTORS PTY LTD	PN2012 - N11254 - 70,000KM SERVICE REQUIRED	1		405.00
INV 1424770	15/09/2022	NORTHAM MOTORS PTY LTD	PN2012 - N11254 - 70,000KM SERVICE REQUIRED	1	405.00	
EFT45050	30/09/2022	CASIS OUTDOORSTRUCTURES	C.202021.14 - WELLINGTON ST POS (ST JOHNS) - FINAL RELEASE OF 12 MONTH DEFECT LIABILITY RETENTION - \$6,859.82 INC GST	1		18,334.94
INVT1565	30/09/2022	CASIS OUTDOORSTRUCTURES	C.202021.12 - WUNDOWIE OVERNIGHT RV - FINAL RELEASE OF 12 MONTH DEFECT LIABILITY RETENTION - \$6,677.79 INC GST	1	6,677.79	
INV T1564	30/09/2022	CASIS OUTDOOR STRUCTURES	C.202021.17 - FOOTPATH PROGRAM 2020-21 - FINAL RELEASE OF 12 MONTH DEFECT LIABILITY RETENTION - \$4,797.33 INC GST	1	4,797.33	
INV T1563	30/09/2022	CASIS OUTDOOR STRUCTURES	C.202021.14 - WELLINGTON ST POS (ST JOHNS) - FINAL RELEASE OF 12 MONTH DEFECT LIABILITY RETENTION - \$6,859.82 INC GST	1	6,859.82	
EFT45051	30/09/2022	CFFFICE OF REGIONAL ARCHITECTURE PTY LTD	CONCEPTS - CONVERSION OF LESSER HALL TO COUNCIL CHAMBERS	1		5,394.40
INV 0000026625/08/2022		CFFFICE OF REGIONAL ARCHITECTURE PTY LTD	CONCEPTS - CONVERSION OF LESSER HALL TO COUNCIL CHAMBERS	1	5,394.40	
EFT45052	30/09/2022	CFFFICEWORKS SUPERSTORES PTY LTD	IPHONE 11 65GB BLACK	1		1,299.95
INV 6026045529/08/2022		CFFFICEWORKS SUPERSTORES PTY LTD	IPHONE 11 65GB BLACK	1	1,299.95	
EFT45053	30/09/2022	OXTER SERVICES	RUBBISH BAGS	1		129.84
INV 26361	20/09/2022	OXTER SERVICES	RUBBISH BAGS	1	129.84	
EFT45054	30/09/2022	PAT DAVIS	WELCOME TO COUNTRY - CITIZENSHIP CEREMONY 16/09/2022	1		300.00
INV 1	16/09/2022	PAT DAVIS	WELCOME TO COUNTRY - CITIZENSHIP CEREMONY 16/09/2022	1	300.00	
EFT45055	30/09/2022	FFD FOOD SERVICES PTY LTD	PIES / SAUSAGE ROLLER / HIPS / ICE CREAMS	1		1,691.70

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 51 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV LE25290216/09/2022		FED FOOD SERVICES PTY LTD	PIES / SAUSAGE ROLLER / HIPS /ICE CREAMS	1	1,691.70	
EFT45056	30/09/2022	POOLSHOP ONLINE PTY LTD	POOL CHEMICALS	1		3,205.51
INV INV-110323/09/2022		POOLSHOP ONLINE PTY LTD	POOL CHEMICALS	1	1,742.51	
INV INV-110523/09/2022		POOLSHOP ONLINE PTY LTD	POOL CHEMICALS	1	1,463.00	
EFT45057	30/09/2022	PROMPT SETTLEMENTS	SETTLEMENT CHARGES FOR SALE OF 181 WELLINGTON STREET, NORTHAM	1		985.82
INV 2592N	02/09/2022	PROMPT SETTLEMENTS	SETTLEMENT CHARGES FOR SALE OF 181 WELLINGTON STREET, NORTHAM	1	985.82	
EFT45058	30/09/2022	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES - AUGUST 2022	1		141.13
INV 399930	31/08/2022	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES - AUGUST 2022	1	141.13	
EFT45059	30/09/2022	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING - SHEILA ROBERTS	1		396.00
INV 0076371	19/09/2022	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING - SHEILA ROBERTS	1	99.00	
INV 0076372	19/09/2022	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING - WILLIAM NICHOLLS	1	99.00	
INV 0076374	19/09/2022	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING - ADELLE DONOVAN	1	99.00	
INV 0076373	19/09/2022	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING ANNE WLAZLOWSKI	1	99.00	
EFT45060	30/09/2022	RUSDYN PTY LTD T/A S HUGGABLE TOYS	TOYS - BOBTAIL / WREN / KOOKABURRA / GALAH / SNAKE / MAGPIE	1		292.60
INV 0004919712/09/2022		RUSDYN PTY LTD T/A S HUGGABLE TOYS	TOYS - BOBTAIL / WREN / KOOKABURRA / GALAH / SNAKE / MAGPIE	1	292.60	
EFT45061	30/09/2022	SKYWORKS WA PTY LTD	UPDATE OF DETAILS ON BALLOONING BID VIDEO	1		412.50
INV 00263	09/09/2022	SKYWORKS WA PTY LTD	UPDATE OF DETAILS ON BALLOONING BID VIDEO	1	412.50	
EFT45062	30/09/2022	SMARTSHEET INC	SMARTSHEET SUBSCRIPTION (BUY 1 GET 1 FREE)	1		613.48
INV INV9702	20/09/2022	SMARTSHEET INC	SMARTSHEET SUBSCRIPTION (BUY 1 GET 1 FREE)	1	613.48	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 52 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT45063	30/09/2022	SOGNA RILEY	RATES CREDIT REFUND FOR ASSESSMENT A.1333 2	1		900.00
INV A.13332	21/09/2022	SOGNA RILEY	RATES CREDIT REFUND FOR ASSESSMENT A.1333 2		900.00	
EFT45064	30/09/2022	SPECIALISED TREE SERVICE	SPENCERS BROOK RD WORKS AS QUOTED DAY RATE TO SUPPLY 4X OPERATORS, TRUCK WOODCHIPPER,	1		20,000.00
INV 3941	13/09/2022	SPECIALISED TREE SERVICE	SPENCERS BROOK RD WORKS AS QUOTED DAY RATE TO SUPPLY 4 X OPERATORS, TRUCK WOODCHIPPER,	1	20,000.00	
EFT45065	30/09/2022	SUBSURFACE MAPPING PTY LTD	ELECTRONIC SERVICE INVESTIGATION AND REPORTS, HENRY STREET	1		2,178.00
INV INV0004	18/09/2022	SUBSURFACE MAPPING PTY LTD	ADDITIONAL SUBSURFACE MAPPING TO HENRY ST	1	748.00	
INV INV0004	18/09/2022	SUBSURFACE MAPPING PTY LTD	ELECTRONIC SERVICE INVESTIGATION AND REPORTS, HENRY STREET	1	1,430.00	
EFT45066	30/09/2022	SUMMER CREEK RESTAURANT & BREWERY	500GM JAR HONEY	1		80.00
INV SNVC02	15/08/2022	SUMMER CREEK RESTAURANT & BREWERY	500GM JAR HONEY	1	80.00	
EFT45067	30/09/2022	SUNNINGHILL INVESTMENTS PTY LTD	RATES CREDIT REFUND FOR ASSESSMENT A.10999	1		7,115.12
INV A.13376	21/09/2022	SUNNINGHILL INVESTMENTS PTY LTD	RATES CREDIT REFUND FOR ASSESSMENT A.1337 6		893.00	
INV A.10999	21/09/2022	SUNNINGHILL INVESTMENTS PTY LTD	RATES CREDIT REFUND FOR ASSESSMENT A.10999		6,222.12	
EFT45068	30/09/2022	SUSAN BURLEY	REIMBURSEMENT OF TUITION FEES SSAF/OSHC SUSAN BURLEY	1		949.05
INV 4245514807/06/2022		SUSAN BURLEY	REIMBURSEMENT OF TUITION FEES SSAF/OSHC SUSAN BURLEY	1	949.05	
EFT45069	30/09/2022	SWAN TOWING SERVICE PTY LTD	FLATBED TRANSPORT OF BAKERS HILL 3.4U FROM BAKERS HILL FIRE STATION TO MAJOR MOTORS, MALAGA. COLLECTION MONDAY 29TH.	1		1,716.00
INV 0028245729/08/2022		SWAN TOWING SERVICE PTY LTD	FLATBED TRANSPORT OF BAKERS HILL 3.4U FROM BAKERS HILL FIRE STATION TO MAJOR MOTORS, MALAGA. COLLECTION MONDAY 29TH.	1	858.00	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 53 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0028252706/09/2022		SWAN TOWING SERVICE PTY LTD	FLATBED TRANSPORT OF BAKERS HILL 3.4U FROM MAJOR MOTORS, MALAGA. TO BAKERS HILL FIRE STATION COLLECTION 6TH SEPTEMBER.	1	858.00	
EFT45070	30/09/2022	SYNERGY	168614990 STREETLIGHTING - 25/07/2022 to 23/08/2022	1		47,337.30
INV 9152416401/09/2022		SYNERGY	915241640 AUXILIARY LIGHTING - 28/07/2022 to 26/08/2022		148.13	
INV 1686149901/09/2022		SYNERGY	168614990 STREETLIGHTING - 25/07/2022 to 23/08/2022		26,081.54	
INV 3616693114/09/2022		SYNERGY	361669310 RECREATION PRECINCT - 10/08/2022 to 13/09/2022		8,590.95	
INV 3575477114/09/2022		SYNERGY	357547710 MOUNT OMMANNEY - CCTV - 14/07/2022 to 13/09/2022		143.23	
INV 3577039914/09/2022		SYNERGY	357703990 BERT HAWKE PAVILION & LIGHTS - 10/08/2022 to 13/09/2022		796.71	
INV 2931107314/09/2022		SYNERGY	293110730 BILYA KOORT BOODJA - 10/08/2022 to 13/09/2022		2,265.41	
INV 3575496915/09/2022		SYNERGY	357549690 KILLARA DAYCARE CENTRE - COTTAGE - 18/08/2022 to 14/09/2022		1,090.20	
INV 8110294715/09/2022		SYNERGY	811029470 WUNDOWIE SWIMMING POOL - 18/08/2022 to 14/09/2022		879.08	
INV 3614739615/09/2022		SYNERGY	361473960 OLD NORTHAM POOL - GREAT EASTERN HIGHWAY - 18/08/2022 to 14/09/2022		198.81	
INV 3616702515/09/2022		SYNERGY	361670250 NORTHAM LIBRARY - 18/08/2022 to 14/09/2022		379.72	
INV 3577046015/09/2022		SYNERGY	357704600 PERINA PARK - 16/07/2022 to 14/09/2022		117.36	
INV 7968413415/09/2022		SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 18/08/2022 to 14/09/2022		792.89	
INV 3577048416/09/2022		SYNERGY	357704840 ROTARY WHEEL - 19/07/2022 to 14/09/2022		111.58	
INV 3577049816/09/2022		SYNERGY	357704980 CLARKE ST PUMP - 19/07/2022 to 14/09/2022		409.73	
INV 3575474716/09/2022		SYNERGY	357547470 MORBY COTTAGE - 19/07/2022 to 15/09/2022		127.79	
INV 3577018216/09/2022		SYNERGY	357701820 BROOME TCE PUMP - 19/07/2022 to 14/09/2022		112.62	
INV 3577020016/09/2022		SYNERGY	357702000 BROOME TCE BBQ LIGHTS - 19/07/2022 to 14/09/2022		2,723.12	
INV 3577043616/09/2022		SYNERGY	357704360 BROOME TCE PUMP - 19/07/2022 to 14/09/2022		111.58	
INV 9291252016/09/2022		SYNERGY	092912520 GRASS VALLEY OVAL - 19/07/2022 to 15/09/2022		112.20	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 54/10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 3613331819/09/2022		SYNERGY	361333180 SUSPENSION BRIDGE LIGHTING - 20/07/2022 to 16/09/2022		366.80	
INV 3575473319/09/2022		SYNERGY	357547330 APEX PARK TOILETS - 20/07/2022 to 16/09/2022		196.74	
INV 3577031819/09/2022		SYNERGY	357703180 STORMWATER DAM PUMP - 20/07/2022 to 16/09/2022		113.51	
INV 3616695020/09/2022		SYNERGY	361669500 OXIDATION PONDS - 16/08/2022 to 19/09/2022		1,180.58	
INV 3805238623/09/2022		SYNERGY	380523860 OLD QUARRY RD REFUSE SITE - RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 26/07/2022 to 21/09/2022		287.02	
EFT45071	30/09/2022	TELSTRA CORPORATION	TELSTRA CHARGES - AUGUST 2022 - ADMIN INTERNET	1		7,859.72
INV 0860533329/08/2022		TELSTRA CORPORATION	TELSTRA CHARGES - APRIL - JUNE 2022 - RANGER SERVICES	1	61.41	
INV 2726009010/09/2022		TELSTRA CORPORATION	TELSTRA CHARGES - AUGUST 2022 - ADMIN / FINANCE / BKB / ENGINEERING / REC CENTRE	1	142.60	
INV 2726008910/09/2022		TELSTRA CORPORATION	TELSTRA CHARGES - AUGUST 2022 - COUNCILLOR IPADS / ADMIN / FINANCE / CISM / BUSHFIRES / RANGER SERVICES / CCTV / HEALTH / KILLARA / LANDFILL / PLANNING / WUNDOWIE POOL / NORTHAM LIBRARY / BKB / ENGINEERING / BUILDING / VS / REC CENTRE / SES	1	2,645.17	
INV 2258398814/09/2022		TELSTRA CORPORATION	TELSTRA CHARGES - AUGUST 2022 - ADMIN INTERNET	1	4,071.10	
INV 9026075017/09/2022		TELSTRA CORPORATION	TELSTRA CHARGES - AUGUST 2022 - ADMIN / FINANCE / ADMIN INTERNET / HARVEST BAN / LANDFILL / WUNDOWIE POOL / NORTHAM LIBRARY / WUNDOWIE LIBRARY / CREATE 298 / ENGINEERING / LANDFILL INTERNET / REC CENTRE / CISM	1	939.44	
EFT45072	30/09/2022	THE PRINT SHOP BUNBURY	UPDATED VC SIGNAGE AS PER ATTACHED QUOTE-WAYFINDING 2021/22	1		3,547.50
INV 1521961	19/08/2022	THE PRINT SHOP BUNBURY	UPDATED VC SIGNAGE AS PER ATTACHED QUOTE-WAYFINDING 2021/22	1	3,547.50	
EFT45073	30/09/2022	THE WORKWEAR GROUP	UNIFORM - LOUISE HARRIS	1		59.95
INV 1429579701/09/2022		THE WORKWEAR GROUP	UNIFORM - LOUISE HARRIS	1	59.95	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 55 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT45074	30/09/2022	THYLACINE DESIGN & PROJECT MANAGEMENT	COLLECTION OF STORIES- ADDITIONAL COSTS AS AGREED	1		440.00
INV INV-201014/09/2022		THYLACINE DESIGN & PROJECT MANAGEMENT	COLLECTION OF STORIES- ADDITIONAL COSTS AS AGREED	1	440.00	
EFT45075	30/09/2022	TOLL - IPEC PTY LTD T/AS	TOLL CHARGES - W/E 04-09-2022 - REC CENTRE / DEPOT / WASTE	1		113.38
INV 0559-S3004/09/2022		TOLL - IPEC PTY LTD T/AS	TOLL CHARGES - W/E 04-09-2022 - REC CENTRE / DEPOT / WASTE	1	61.57	
INV 0560-S3018/09/2022		TOLL - IPEC PTY LTD T/AS	TOLL CHARGES - W/E 18/09/2022 - CESM	1	51.81	
EFT45076	30/09/2022	TPG TELECOM	TPG CHARGES - AUGUST 2022 - ADMIN / FINANCE / BKB / CESM / CREATE / ENGINEERING / HEALTH / BUILDING / KILLARA / NORTHAM & WUNDOW LIBRARY / PLANNING / RANGER SERVICES / REC CENTRE / VC / IT	1		8,544.41
INV 1816053501/09/2022		TPG TELECOM	TPG CHARGES - AUGUST 2022 - ADMIN / FINANCE / BKB / CESM / CREATE / ENGINEERING / HEALTH / BUILDING / KILLARA / NORTHAM & WUNDOW LIBRARY / PLANNING / RANGER SERVICES / REC CENTRE / VC / IT	1	7,838.89	
INV 1815406001/09/2022		TPG TELECOM	TPG CHARGES - AUGUST 2022 - CREATE 298 / SES / BFB	1	705.52	
EFT45077	30/09/2022	WA BOILER SPARES & SERVICE	2 X SERVICING GAS POOL HEATERS	1		1,188.00
INV 19107	08/09/2022	WA BOILER SPARES & SERVICE	2 X SERVICING GAS POOL HEATERS	1	1,188.00	
EFT45078	30/09/2022	WA CONTRACT RANGER SERVICES	NORTHAM RELIEF RANGER 22/8/22 - 26/8/22 & 29/8/22 - 3/9/22	1		8,415.00
INV 0000418603/09/2022		WA CONTRACT RANGER SERVICES	NORTHAM RELIEF RANGER 22/8/22 - 26/8/22 & 29/8/22 - 3/9/22	1	6,435.00	
INV 0000422125/09/2022		WA CONTRACT RANGER SERVICES	C.201920-09 -MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY / AFTER HOURS CALL MONITERING SERVICE 5/9/22 - 25/9/22	1	1,980.00	
EFT45079	30/09/2022	WA RANGERS ASSOCIATION INC	3 YEAR MEMBERSHIP RENEWAL FOR SHAYNE WILLCOCKS MEMBER NUMBER 632	1		120.00
INV 71	30/08/2022	WA RANGERS ASSOCIATION INC	3 YEAR MEMBERSHIP RENEWAL FOR SHAYNE WILLCOCKS MEMBER NUMBER 632	1	120.00	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 56 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT45080	30/09/2022	WCP CIVIL PTY LTD	FORREST STREET NORTHAM SAFETY IMPROVEMENTS AS PER CONTRACT C.202122-07	1		194,456.35
INV 27298	21/07/2022	WCP CIVIL PTY LTD	FORREST STREET NORTHAM SAFETY IMPROVEMENTS AS PER CONTRACT C.202122-07	1	171,323.47	
INV 27298	21/07/2022	WCP CIVIL PTY LTD	VO 2 - C.202122-07 SAW CUT AND REMOVE ISLAND AND PREP FOR RED ASPHALT - VISIT 1 (TUESDAY 21 JUNE 2022)	1	17,197.40	
INV 27298	21/07/2022	WCP CIVIL PTY LTD	VO 3 - C.202122-07 SUPPLY AND INSTALL KEEP LEFT SIGNS, MRWA SPEC - INC INGROUND SOCKETS AND SHORT POSTS TO SUIT INGROUND GALV TUBE WITH CAPS	1	14,138.92	
INV 27298	21/07/2022	WCP CIVIL PTY LTD	VO 4 - C.20212207 REFUND DUE TO REDUCED QUANTITIES CF M2 AS PER VARIATION 4	1	-8,203.44	
EFT45081	30/09/2022	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. - FORTNIGHT ENDING 29/07/2022	1		6,467.67
INV 0030137604/08/2022		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. - FORTNIGHT ENDING 29/07/2022	1	3,302.64	
INV 0030138613/09/2022		WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY AS PER C.201920-17. - FORTNIGHT ENDING 9/9/2022	1	3,165.03	
EFT45082	30/09/2022	WOODSLANE PTY LTD	GUIDE TO WILDFLOWERS OF WA / COMMON WILDFLOWERS	1		115.91
INV 0379947314/09/2022		WOODSLANE PTY LTD	GUIDE TO WILDFLOWERS OF WA / COMMON WILDFLOWERS	1	115.91	
DD18305.1	02/09/2022	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT AUGUST 2022 FINANCE & LEASE IW8119996100	1		573.75
INV AUGUST02/09/2022		TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT AUGUST 2022 FINANCE & LEASE IW8119996100	1	573.75	
DD18321.1	13/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		29,637.49
INV SUPER 13/09/2022		AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	24,853.50	
INV DEDUCT13/09/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	2,932.49	
INV DEDUCT13/09/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	29.93	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 57/10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT13/09/2022		AWARE SUPER	EAYROLL DEDUCTIONS	1	29.93	
INV DEDUCT13/09/2022		AWARE SUPER	EAYROLL DEDUCTIONS	1	25.00	
INV DEDUCT13/09/2022		AWARE SUPER	EAYROLL DEDUCTIONS	1	1,400.00	
INV DEDUCT13/09/2022		AWARE SUPER	EAYROLL DEDUCTIONS	1	105.79	
INV DEDUCT13/09/2022		AWARE SUPER	EAYROLL DEDUCTIONS	1	80.66	
INV DEDUCT13/09/2022		AWARE SUPER	EAYROLL DEDUCTIONS	1	69.48	
INV DEDUCT13/09/2022		AWARE SUPER	EAYROLL DEDUCTIONS	1	110.71	
DD18321.2	13/09/2022	UNISUPER	EAYROLL DEDUCTIONS	1		1,113.03
INV SUPER	13/09/2022	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	478.89	
INV DEDUCT13/09/2022		UNISUPER	EAYROLL DEDUCTIONS	1	174.14	
INV DEDUCT13/09/2022		UNISUPER	EAYROLL DEDUCTIONS	1	460.00	
DD18321.3	13/09/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		206.13
INV SUPER	13/09/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	206.13	
DD18321.4	13/09/2022	PLUM SUPERANNUATION FUND	EAYROLL DEDUCTIONS	1		553.38
INV SUPER	13/09/2022	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	419.92	
INV DEDUCT13/09/2022		PLUM SUPERANNUATION FUND	EAYROLL DEDUCTIONS	1	135.46	
DD18321.5	13/09/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		429.55
INV SUPER	13/09/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	429.55	
DD18321.6	13/09/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		395.32
INV SUPER	13/09/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	395.32	
DD18321.7	13/09/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		147.06
INV SUPER	13/09/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	147.06	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 58 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD18321.8	13/09/2022	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		157.09
INV SUPER	13/09/2022	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	157.09	
DD18321.9	13/09/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1		279.62
INV SUPER	13/09/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	279.62	
DD18323.1	12/09/2022	BANKWEST	JASON WHITEAKER MASTERCARD 22/07/2022 TO 23/08/2022	1		12,121.51
INV BRUTTE12/09/2022	12/09/2022	BANKWEST	BRENDAN RUTTER MASTERCARD 22/07/2022 TO 23/08/2022	1	2,527.30	
INV S PATTE12/09/2022	12/09/2022	BANKWEST	SCOTT PATTERSON MASTERCARD 22/07/2022 TO 23/08/2022	1	2,341.00	
INV J METCA12/09/2022	12/09/2022	BANKWEST	JOANNE METCALF MASTERCARD 22/07/2022 TO 23/08/2022	1	2,026.62	
INV C YOUN12/09/2022	12/09/2022	BANKWEST	COLIN YOUNG MASTERCARD 22/07/2022 TO 23/08/2022	1	2,075.75	
INV C HUNT 12/09/2022	12/09/2022	BANKWEST	CHADD HUNT MASTERCARD 22/07/2022 TO 23/08/2022	1	60.20	
INV J WHITE 12/09/2022	12/09/2022	BANKWEST	JASON WHITEAKER MASTERCARD 22/07/2022 TO 23/08/2022	1	3,090.64	
DD18362.1	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		30,752.56
INV SUPER 27/09/2022	27/09/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	25,666.62	
INV DEDUCT27/09/2022	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	3,093.27	
INV DEDUCT27/09/2022	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	39.36	
INV DEDUCT27/09/2022	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	39.36	
INV DEDUCT27/09/2022	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUCT27/09/2022	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	1,400.00	
INV DEDUCT27/09/2022	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	105.79	
INV DEDUCT27/09/2022	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	196.37	
INV DEDUCT27/09/2022	27/09/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	68.91	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 59 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT27/09/2022		AWARE SUPER	EAYROLL DEDUCTIONS	1	117.88	
DD18362.2	27/09/2022	UNISUPER	EAYROLL DEDUCTIONS	1		1,097.04
INV SUPER 27/09/2022		UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	467.16	
INV DEDUCT27/09/2022		UNISUPER	EAYROLL DEDUCTIONS	1	169.88	
INV DEDUCT27/09/2022		UNISUPER	EAYROLL DEDUCTIONS	1	460.00	
DD18362.3	27/09/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		231.90
INV SUPER 27/09/2022		THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	231.90	
DD18362.4	27/09/2022	PLUM SUPERANNUATION FUND	EAYROLL DEDUCTIONS	1		550.83
INV SUPER 27/09/2022		PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	416.48	
INV DEDUCT27/09/2022		PLUM SUPERANNUATION FUND	EAYROLL DEDUCTIONS	1	134.35	
DD18362.5	27/09/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		426.92
INV SUPER 27/09/2022		COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	426.92	
DD18362.6	27/09/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		497.41
INV SUPER 27/09/2022		HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	497.41	
DD18362.7	27/09/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		147.72
INV SUPER 27/09/2022		CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	147.72	
DD18362.8	27/09/2022	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		198.62
INV SUPER 27/09/2022		AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	198.62	
DD18362.9	27/09/2022	QSUPER	EAYROLL DEDUCTIONS	1		591.71
INV SUPER 27/09/2022		QSUPER	SUPERANNUATION CONTRIBUTIONS	1	433.92	
INV DEDUCT27/09/2022		QSUPER	EAYROLL DEDUCTIONS	1	157.79	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 60 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD18321.10	13/09/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1		876.26
INV SUPER	13/09/2022	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	557.62	
INV DEDUCT	13/09/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD18321.11	13/09/2022	YKC SUPERFUND	PAYROLL DEDUCTIONS	1		891.34
INV SUPER	13/09/2022	YKC SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	653.65	
INV DEDUCT	13/09/2022	YKC SUPERFUND	PAYROLL DEDUCTIONS	1	237.69	
DD18321.12	13/09/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		3,911.41
INV SUPER	13/09/2022	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	3,537.23	
INV DEDUCT	13/09/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	374.18	
DD18321.13	13/09/2022	MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1		261.10
INV SUPER	13/09/2022	MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1	261.10	
DD18321.14	13/09/2022	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1		656.70
INV DEDUCT	13/09/2022	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	175.12	
INV SUPER	13/09/2022	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	481.58	
DD18321.15	13/09/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,334.05
INV DEDUCT	13/09/2022	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	289.32	
INV SUPER	13/09/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,044.73	
DD18321.16	13/09/2022	FRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		532.42
INV DEDUCT	13/09/2022	FRIME SUPER	PAYROLL DEDUCTIONS	1	141.98	
INV SUPER	13/09/2022	FRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	390.44	
DD18321.17	13/09/2022	HOSTPLUS SUPER	PAYROLL DEDUCTIONS	1		573.11
INV SUPER	13/09/2022	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	523.11	

Ordinary Council Meeting Minutes
19 October 2022



Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 61 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT13/09/2022		HOSTPLUS SUPER	EAYROLL DEDUCTIONS	1	50.00	
DD18321.18 13/09/2022		AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		383.49
INV SUPER 13/09/2022		AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	383.49	
DD18321.19 13/09/2022		AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		227.51
INV SUPER 13/09/2022		AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	227.51	
DD18321.20 13/09/2022		ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		525.29
INV SUPER 13/09/2022		ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	525.29	
DD18362.10 27/09/2022		MEDIA SUPER	EAYROLL DEDUCTIONS	1		876.26
INV SUPER 27/09/2022		MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	557.62	
INV DEDUCT27/09/2022		MEDIA SUPER	EAYROLL DEDUCTIONS	1	318.64	
DD18362.11 27/09/2022		YKC SUPERFUND	EAYROLL DEDUCTIONS	1		891.34
INV SUPER 27/09/2022		YKC SUPERFUND	SUPERANNUATION CONTRIBUTIONS	1	633.65	
INV DEDUCT27/09/2022		YKC SUPERFUND	EAYROLL DEDUCTIONS	1	257.69	
DD18362.12 27/09/2022		AUSTRALIAN SUPER PTY LTD	EAYROLL DEDUCTIONS	1		3,791.22
INV SUPER 27/09/2022		AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	3,415.43	
INV DEDUCT27/09/2022		AUSTRALIAN SUPER PTY LTD	EAYROLL DEDUCTIONS	1	375.79	
DD18362.13 27/09/2022		MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1		261.10
INV SUPER 27/09/2022		MACQUARIE SUPER CONSOLIDATOR	SUPERANNUATION CONTRIBUTIONS	1	261.10	
DD18362.14 27/09/2022		ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1		656.70
INV DEDUCT27/09/2022		ZURICH AUSTRALIA LIMITED	EAYROLL DEDUCTIONS	1	175.12	
INV SUPER 27/09/2022		ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	481.58	

Date: 03/10/2022
Time: 9:41:20AM

Shire of Northam

USER: Louise Harris
PAGE: 62/10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD18362.15	27/09/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,558.82
INV DEDUCT2	7/09/2022	REST INDUSTRY SUPER	EAYROLL DEDUCTIONS	1	287.57	
INV SUPER	27/09/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,271.25	
DD18362.16	27/09/2022	ERIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		538.43
INV DEDUCT2	7/09/2022	ERIME SUPER	EAYROLL DEDUCTIONS	1	143.58	
INV SUPER	27/09/2022	ERIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	394.85	
DD18362.17	27/09/2022	HSTPLUS SUPER	EAYROLL DEDUCTIONS	1		573.11
INV SUPER	27/09/2022	HSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	523.11	
INV DEDUCT2	7/09/2022	HSTPLUS SUPER	EAYROLL DEDUCTIONS	1	50.00	
DD18362.18	27/09/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1		406.21
INV SUPER	27/09/2022	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	1	406.21	
DD18362.19	27/09/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		227.51
INV SUPER	27/09/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	227.51	
DD18362.20	27/09/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		532.68
INV SUPER	27/09/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	532.68	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	1,970,524.55
TOTAL		1,970,524.55

Attachment 2 – Payment dates 1st September 2022 – 30th September 2022

- Municipal Fund payment cheque numbers 35524 to 35529 Total \$20,008.62.

Electronic Funds Transfer

- Municipal Fund EFT44781 to EFT45082 Total \$1,849,919.23.
- Direct Debits Total \$100,596.70.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2022/2023	EFT Payments 2022/2023	Direct Debits 2022/2023	Payroll 2022/2023	Total Payments 2022/2023
July	\$ 35,158.28	\$ 1,922,165.42	\$ 92,241.22	\$ 450,983.16	\$ 2,500,548.08
August	\$ 49,755.57	\$ 1,862,348.43	\$ 96,210.39	\$ 456,701.51	\$ 2,465,015.90
September	\$ 20,008.62	\$ 1,849,919.23	\$ 100,596.70	\$ 719,541.42	\$ 2,690,065.97
October					\$ -
November					\$ -
December					\$ -
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
Total	\$ 104,922.47	\$ 5,634,433.08	\$ 289,048.31	\$ 1,627,226.09	\$ 7,655,629.95

The following table presents all payments made for the month from Council credit cards paid by direct debit DD18323.1 - \$12,121.51

Summary Credit Card Payments	\$	Total
CEO		
WA NEWS DTI - WA NEWS ONLINE SUBSCRIPTION	84.00	
COMPANY DIRECTOR - MEMBERSHIP FOR JASON WHITEAKER	705.00	
LUME - MEETING WITH COMMONWEALTH AND STATE TREASURY DELEGATION	208.50	

ALL BIDS - PERSONAL PAYMENT REFUND	-500.00	
DOWERIN EVENTS MANAGEMENT -	1950.00	
CADDS FASHIONS SPORTFIRST - STEEL CAP BOOTS FOR MEETING AT AURIZON RAIL	89.99	
RADICAL NOMINEES PTY LTD - RCAWA - DRINK WITH MEAL X2	22.22	
8 YOLKS BELMONT - RCAWA - LUNCH X2	63.00	
RADICAL NOMINEES PTY LTD - RCAWA - DRINK WITH MEAL X1	11.11	
DUXTON HOTEL - RCAWA - BAR	18.00	
DUXTON HOTEL - RCAWA - BUFFET	42.00	
DUXTON HOTEL - OVERNIGHT STAY FOR RCAWA MEETING 18-19 AUGUST	237.51	
KFC MUNDARING - RCAWA	21.85	
RADICAL NOMINEES PTY LTD - RCAWA - Meal x2	131.30	
CITY OF PERTH PARKING - RACWA	6.16	
		\$ 3,090.64
Executive Manager of Community Services		
DOME NORTHAM - COMMUNITY SAFETY MEETING	15.20	
SPOTLIGHT CANNINGTON - FABRIC FOR WAGAL	290.40	
FACEBOOK - FACEBOOK MONTHLY CHARGES JULY	884.91	
CAMERA HOUSE - DEPARTING GIFT FOR MICHELLE BLACKHURST	350.00	
RED DOT STORE - RUBBISH GRABBERS & STIRERS	43.00	
KMART NORTHAM - VIP EVENT DECOR	98.00	
BUNNINGS NORTHAM - BILYA LANTERN TWINE	25.96	
KMART MULGRAVE - VIP BOWLS	30.00	
COLES - COMMUNITY SAFETY MEETING CATERING	70.00	
SUBWAY NORTHAM - COMMUNITY SAFETY MEETING CATERING	8.75	
EVERLASTINGS ON FITZGERALD - MICHELLE & LEE LEAVING CARDS	13.90	
DUCHESS OUT PTY LTD (DUKES) - MICHELLE BLACHURST FAREWELL LUNCH	196.50	
		\$ 2,026.62
Executive Manager of Corporate Services		
NOIP.COM - DOMAIN NAME REGISTRATION LIBRARY	36.09	
AMAYSIM - LIBRARY LIFT PHONE DATA	10.00	

PREZI INC - SUBSCRIPTION TO PREZI PREMIUM (FOR ONLINE INDUCTION CREATION, ETC.)	362.92	
LITTLE GREEN BUTTON - GREEN ALARM BUTTON (ENGLAND)	350.00	
DEEFPREEZE.COM - DEEFPREEZE LICENCE 12 * 1 YEAR SUBSCRIPTION	540.00	
ADOBE CREATIVE CLOUD - MONTHLY FEES	213.99	
HOTELS.COM - ACCOMODATION FOR TRAINING KRISTY HOPKINS	340.00	
HOTELS.COM - ACCOMODATION FOR TRAINING KRISTY HOPKINS	86.46	
HUNGRY JACKS - APPOINTMENT PERTH, LUNCH	10.95	
WILSON CARPARK - APPOINTMENT PERTH, PARKING	30.38	
WILSON CARPARK - APPOINTMENT PERTH, PARKING	94.96	
		\$ 2,075.75
Executive Manager of Development Services		
DEPARTMENT OF TRANSPORT - N.15221 NEW REGISTRATION	40.80	
DEPARTMENT OF TRANSPORT - N.15221 NEW REGISTRATION	19.40	
		\$ 60.20
Executive Manager of Engineering Services		
BRICSCAD - BRICS CAD V22 PRO SOFTWARE	1585.00	
GALLERY HOTEL BIBRA LAKE - ACCOMMODATION FOR TRAINING - MAX WILLIAMS	378.00	
GALLERY HOTEL BIBRA LAKE - ACCOMMODATION FOR TRAINING - RILEY BLANKENDAAL	378.00	
		\$ 2,341.00
Community Emergency Services Manager		
BATTERY WORLD MIDLAND - TORCH BATTERIES FOR ALL STATIONS	1578.00	
DOMINOS ESTORE NORTHAM - TRAINING REFRESHMENTS	208.90	
COLES - CLEANING/SANITATION - STATIONS	115.20	
COLES REFRESHMENTS FOR TRAININ - AFA	45.10	
SUBWAY NORTHAM - CATERING FOR TRAINING COURSE	59.00	
COLES - CATERING FOR TRAINING COURSE	14.25	
KMART - KITCHEN SUPPLIES - CLACKLINE	497.25	
COLES REFRESHMENTS FOR TRAININ - AFA	9.60	

	\$ 2,527.30
Total Credit Card Expenditure	\$ 12,121.51

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,690,065.97 was submitted to the Ordinary Meeting of Council on Wednesday, 19 October 2022.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$2,690,065.97 was submitted to each member of the Council on Wednesday, 19 October 2022, has been checked and is fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.4.2 Financial Statement for the period ending 30th September 2022

File Reference:	2.1.3.4
Reporting Officer:	Colin Young, Executive Manager Corporate Services
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 30 September 2022.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 30 September 2022.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 30 September 2022 is included as Attachment 1 to this agenda and includes the following reports:

- Statement of Financial Activity
- Operating Statement by Program
- Balance Sheet
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Rating Information
- Cash Flow Information
- Investment Schedule

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council finance staff prior to the meeting.

Operating Revenue

1. Interest earnings are under budget \$50,557 due to the timing of interest being brought to account on Shire investments.
2. Other Revenue is under budget by 38% mainly due to timing of receipt for Fire Mitigation grants i.e \$43,034 has been received to date against a budget of \$158,895.

Operating Expenditure

3. Materials and Contracts are under budget 19% predominantly due to the timing of the items disclosed below;
 - Organisation software \$54,521
 - IT expense (ERP) \$181,179
 - Engineering Consultancy \$42,598
 - Fire Mitigation Expenditure \$147,630
4. Interest expenses are under budget 26% due to timing of interest payment on the Treasury swimming pool loan.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Outcome 12: Excellence in organisational performance and customer service.

Objective 12.1: Maintain a high standard of corporate governance and financial management.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2021/22 Budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.
Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

N/A.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action

Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to ensure compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4587

Moved: Cr Girak

Seconded: Cr Hughes

That Council receives the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 30 September 2022.

CARRIED 8/0

Attachment 1



Shire of Northam

SHIRE OF NORTHAM

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2022

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2 to 4
Notes to and forming part of the statement	
Acquisition of Assets	5 to 8
Disposal of Assets	9
Information on Borrowings	10
Reserves	11
Net Current Assets	12
Rating Information	13
Cash Flow Information	14
Investment Schedule	15

**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2022**



	NOTE	2022/23 Budget	Ytd Budget	2022/23 Ytd Actual	Variances Actuals to Budget	Variances Actuals to Budget
OPERATING REVENUE						
Rates		11,360,033	11,287,710	11,281,606	(6,104)	0%
Operating Grants Subsidies and Contributions	1	6,172,224	970,460	986,147	15,687	2%
Fees and Charges		4,416,789	2,150,704	2,273,475	122,771	6%
Interest Earnings	2	325,000	79,580	29,023	(50,557)	-64%
Other Revenue		1,079,015	316,806	195,144	(121,662)	-38%
TOTAL OPERATING REVENUE		23,353,061	14,805,260	14,765,395	(39,865)	0%
OPERATING EXPENSES						
Employee Costs		(9,681,211)	(2,513,036)	(2,445,714)	67,322	-3%
Materials and Contracts	3	(8,702,468)	(1,901,980)	(1,549,952)	352,028	-19%
Utility Charges		(1,167,337)	(244,452)	(217,143)	27,309	-11%
Depreciation of Non Current Assets		(5,080,238)	(1,270,017)	(1,289,649)	(19,632)	2%
Interest Expenses		(253,065)	(69,677)	(51,506)	18,171	-26%
Insurance Expenses		(556,858)	(319,974)	(281,548)	38,426	-12%
Other Expenditure	4	(225,549)	(131,290)	(139,239)	(7,949)	6%
TOTAL OPERATING EXPENSE		(25,666,726)	(6,450,426)	(5,974,751)	475,675	-7%
Non Operating Grants Subsidies and Contributions		5,246,091	579,112	721,134	142,022	25%
Profit on Asset Disposals		54,645	1,998	0	(1,998)	-100%
Loss on Asset Disposals		(124,463)	0	0	0	#DIV/0!
RESULTING FROM OPERATIONS		2,862,608	8,935,944	9,511,778	575,834	6%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		69,818	0	0	0	
Depreciation on Assets		5,080,238	1,270,017	1,289,649	19,632	
Non Operating Items						
Purchase Land and Buildings		(3,185,983)	(62,668)	(96,785)	(34,117)	
Purchase Plant and Equipment		(1,314,956)	(67,000)	0	67,000	
Purchase Furniture and Equipment		0	0	0	0	
Purchase Bush Fire Equipment		0	0	0	0	
Purchase Infrastructure Assets - Roads		(7,886,066)	(577,784)	(350,900)	226,884	
Purchase Infrastructure Assets - Bridges		0	0	0	0	
Purchase Infrastructure Assets - Footpaths		(259,628)	0	0	0	
Purchase Infrastructure Assets - Drainage		(2,032,117)	(140,583)	(134)	140,449	
Purchase Infrastructure Assets - Parks & Ovals		(2,218,734)	(12,498)	(50,629)	(38,131)	
Purchase Infrastructure Assets - Airfields		(164,500)	(41,124)	0	41,124	
Purchase Infrastructure Assets - Streetscape		(21,000)	(5,250)	(7,677)	(2,427)	
Purchase Infrastructure Assets - Other		(238,150)	0	(125,020)	(125,020)	
Proceeds from Disposal of Assets		379,000	0	0	0	
Repayment of Debentures		(407,957)	0	(97,657)	(97,657)	
Proceeds from New Debentures		2,700,000	0	0	0	
Self-Supporting Loan Principal Income		27,518	0	0	0	
Transfers to Restricted Assets (Reserves)		(340,054)	0	0	0	
Transfers from Restricted Asset (Reserves)		2,859,420	2,849,512	2,859,420	9,908	
ADD Net Current Assets July 1 B/Fwd		4,090,543	4,090,543	4,090,543	0	
LESS Net Current Assets Year to Date			16,239,109	16,062,989	(176,120)	
Surplus/Deficit		0	0	959,599	959,599	

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF NORTHAM
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDING 30 SEPTEMBER 2022**

	NOTE					
Operating		22/23 Budget \$	Ytd Budget \$	22/23 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actuals to Budget %
Revenues						
Governance		30,070	21,548	18,479	(3,069)	(14.24%)
General Purpose Funding Other		12,712,487	11,652,084	11,579,678	(72,406)	(0.62%)
Law, Order, Public Safety		2,132,072	423,196	373,000	(50,196)	(11.86%)
Health		61,000	9,189	27,795	18,606	202.48%
Education and Welfare		1,200,818	295,202	237,461	(57,741)	(19.56%)
Housing		62,277	15,567	11,092	(4,475)	(28.74%)
Community Amenities		3,034,721	1,896,293	1,932,467	36,174	1.91%
Recreation and Culture		1,773,633	81,583	56,983	(24,600)	(30.15%)
Transport		6,722,283	683,867	911,456	227,589	33.28%
Economic Services		740,236	261,797	286,047	24,250	9.26%
Other Property and Services		184,200	46,044	52,070	6,026	13.09%
Total Operating Revenue		28,653,797	15,386,370	15,486,529	100,159	0.65%
Expenses						
Governance		(2,409,672)	(638,909)	(364,943)	273,966	42.88%
General Purpose Funding		(321,096)	(75,980)	(56,655)	19,325	25.43%
Law, Order, Public Safety		(2,481,548)	(621,508)	(446,122)	175,386	28.22%
Health		(390,849)	(102,598)	(117,572)	(14,974)	(14.60%)
Education and Welfare		(1,371,049)	(362,043)	(323,878)	38,165	10.54%
Housing		(72,696)	(17,827)	(17,115)	712	3.99%
Community Amenities		(4,049,132)	(815,034)	(841,691)	(26,657)	(3.27%)
Recreation & Culture		(5,337,630)	(1,272,285)	(1,162,614)	109,671	8.62%
Transport		(6,587,228)	(1,623,172)	(1,628,623)	(5,451)	(0.34%)
Economic Services		(2,719,820)	(771,466)	(680,362)	91,104	11.81%
Other Property and Services		(50,469)	(149,604)	(335,176)	(185,572)	(124.04%)
Total Operating Expenses		(25,791,189)	(6,450,426)	(5,974,751)	475,675	7.37%
NET RESULT		2,862,608	8,935,944	9,511,777	575,833	8%

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2022

2. BALANCE SHEET

	22/23 YTD Actual \$	Estimated 21/22 Actual \$
CURRENT ASSETS		
Cash Assets	10,328,534	9,938,795
Receivables	11,056,017	3,120,591
Inventories & Other Assets	0	27,519
TOTAL CURRENT ASSETS	21,384,551	13,086,905
NON-CURRENT ASSETS		
Receivables	608,173	608,173
Inventories	0	0
Land and Buildings	58,423,530	57,470,183
Property, Plant and Equipment	6,433,200	7,447,579
Infrastructure	170,440,491	170,883,012
Financial & Other Assets	282,557	233,411
TOTAL NON-CURRENT ASSETS	236,187,951	236,642,358
TOTAL ASSETS	257,572,502	249,729,263
CURRENT LIABILITIES		
Payables	2,127,475	3,709,448
Interest-bearing Liabilities	282,383	368,947
Provisions	1,312,900	1,312,900
TOTAL CURRENT LIABILITIES	3,722,758	5,391,295
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	5,370,931	5,370,931
Provisions	151,151	151,151
Payables	159,546	159,546
TOTAL NON-CURRENT LIABILITIES	5,681,628	5,681,628
TOTAL LIABILITIES	9,404,386	11,072,923
NET ASSETS	248,168,116	238,656,340
EQUITY		
Retained Surplus	122,068,274	112,254,836
Reserves - Cash Backed	5,567,109	5,868,771
Reserves - Asset Revaluation	120,532,733	120,532,733
TOTAL EQUITY	248,168,116	238,656,340



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2022

3. ACQUISITION OF ASSETS	22/23 Revised Budget \$	22/23 Ytd Actual \$
The following assets have been acquired during the period under review:		
By Program		
Governance	Note	
Admin Building Minor Works	6,500	0
Law, Order & Public Safety		
CESM Vehicle PN1711 C/fwd	75,000	0
CBFO Vehicle	40,000	0
Inkpen Extension C/fwd	140,000	0
New Single Fireshed Wundowie C/fwd	53,510	0
Wundowie Fireshed	443,000	0
Fire Other Infrastructure	54,655	0
Building Animal Control Stock Yards C/fwd	18,000	23,304
Upgrade Stock Pound	38,500	0
Driveway and air conditioner Pound	8,700	0
SES Shed Extension - Bays & Garrison Fencing C/fwd	119,597	60,267
Education & Welfare		
Replacement Vehicles (2 Hyundai's)	67,000	0
Killara Solar Lights	3,800	0
Daycare Building Upgrade	12,500	0
Upgrade Kitchen Memorial Hall cfwd	61,800	0
Structural Repairs Memorial Hall cfwd	20,000	0
CCTV upgrade Memorial Hall	15,000	0
Memorial Hall Gutters	1,500	0
Housing		
Restoration Pool House	110,000	0
Community Amenities		
Old Quarry Drainage cfwd	28,400	5,821
Transfer Station Tip Shop cfwd	151,050	119,199
Area Drainage Upgrade/ Renewal	128,669	0
CBD Improvements	14,000	7,677
Community Group RAC Discovering Rail Line	7,000	0
Leach Drain Hoopers Park Toilets	6,500	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2022

3. ACQUISITION OF ASSETS (Continued)	Note	22/23 Revised Budget \$	22/23 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Update LED Lights Clackline Hall		4,500	0
Sand and Seal floor Wundowie Hall		13,500	0
Upgrade Grass Valley Hall Kitchen		14,000	3,135
Fence Ceiling repairs Northam Hall		10,800	0
Change Unisex Toilet Locks and Door Vents NAF		4,500	0
Wundowie Pool Bowl Repainting cfwd		10,000	0
Repaint and Remove Rust of Fence NAF		1,500	0
Install Garrison Fencing Northam Rec Centre		18,000	0
Install Handrail Entrance Northam Rec Centre		5,000	0
Convert Existing Fire Doors Rec Centre		5,000	0
Bert Hawke Pavillion including kitchen cfwd		1,500	1,500
Lighting to Ramp Northam rec Centre		1,800	0
External Lights Northam Rec Centre		1,800	0
Repaint Benches Entry Posts Northam Rec Centre		3,500	0
Replace Court Lights LED, Northam Rec Centre		25,000	0
Upgrade CCTV Northam Rec Centre		19,000	0
POS Playground Improvements		0	89
Landscaping/demolition Old Pool site cfwd		459,800	0
Improvements Dr Dunlop Park cfwd		27,000	0
Council Plan Action 3.2.7 Infrastructure B/Hill Precinct		30,000	0
Recreation Precinct Upgrades		50,000	0
Council Plan Action 3.2.8 Bert Hawke Oval/ Hockey			
Ground Improvements		50,000	0
RV Friendly Bakers Hill cfwd		95,000	0
Overnight Caravan Stay Dump point cfwd		13,500	0
Council Plan Action 3.2.11 Henry Street Oval			
Improvements		75,000	0
Council Plan Action 3.2.12 Portable Grandstands		80,000	0
Shade Structures Bakers Hill cfwd		50,000	50,540
Council Plan Action 8.3.4 Clackline Playground		40,000	0
Track Enhancements Northam Motor Festival		475,000	0
Northam BMX Redevelopment		223,734	0
Council Plan Action 9.1.8 Electric Charging Stations			
(Carpark)		220,000	0
Council Plan Action 9.2.8 Improved Tracks & Trails		50,000	0
Council Plan Action 10.4.3 Overnight RV, Northam			
& B/Hill		245,000	0
Wundowie Oval Scheme Water Conversion		34,700	0
Upgrade CCTV Library		13,500	0
Old Girls School, Install Bird Mesh to Eaves		5,100	0
AVVVA - Roof Repairs		14,000	0
Old Railway Station platform C/fwd		120,000	0
Old Railway Station extra platform lights C/fwd		2,500	0

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2022

3 ACQUISITION OF ASSETS (Continued)	Note	22/23 Revised Budget	22/23 Ytd Actual
Transport			
Northam Depot Redesign cfwd		1,608,521	8,179
Mudalla Way 0- 100		29,150	0
Chidlow Street West SLK 2390-2690		77,110	0
East Street SLK 410-510		27,159	0
Peel Terrace SLK 150-210		26,658	0
Beavis Place SLK 0-90		11,946	0
Forrest Street SLK 730-980		62,167	0
Wellington Street SLK 190-270		25,438	0
Drainage - Rural Upgrade		234,448	134
Drainage - Rural Renewal		234,000	0
Drainage AGRN 962		1,300,000	0
Jennapullin Road 1.3-2.05		94,000	0
Jennapullin Road 2.58-3.19		222,220	0
Southern Brook Road Slk 19.33-20.36		201,800	0
Jennapullin Road 5.05-6.19		378,276	0
Grass Valley South Road Slk 0-1.1		280,000	0
Dring Street Slk 0.16-0.18		1,400	0
Croke Avenue 0-0.66		67,767	0
Leeder Road Slk 0-1.92		140,800	0
Linley Valley Road Slk 0-0.81		335,500	0
Robinson Road SLK 0.02-0.75		282,000	0
Wellington Street Slk 2.46-2.72		220,000	0
Capitalised Maintenance		37,700	0
Leschenaultia Road 0-350		32,008	30,517
Harvey Road 0-470		62,200	58,249
Beavis Place 0.0-1.03		90,000	0
Forrest Street 0.0-1.03		390,000	0
Centrelink Bay		22,250	0
Charles Street 510-1070		3,450	0
Kurringal Road Slk 0-550 cfwd		93,100	85,056
Springfield Road Slk 0-120 cfwd		7,950	0
Henry Street Slk 0 - 190		143,686	1,980
Parker Street Slk 0-0.65		46,000	0
Cox Street Slk 0-0.23		5,524	-10,571
Forward Street Slk 0-0.22		10,600	0
Clarke Street 0-1		132,480	0
Mokine Road 0.0-1.92		209,000	0
Fitzgerald Street 2-2.74		307,400	0
BS Spencers Brook Road SLK 0-23.63		1,413,692	551
BS Forrest Street Slk 0.21-1.03		203,640	179,465
BS Mitchell Avenue Slk 0.21-3.4		38,000	250
Grass Valley North Road 9.80-10.52		322,510	0
DFRRA AGRN 962		1,381,637	0
Tamma Road		150,000	0
Kerb Renewal		109,238	0
Culvert Renewal		450,238	5,404
N.002 volvo G930 2014 Grader		382,000	0
John Deere Tractor 2015 (N11063)		77,818	0
Traffic Light Bartco 2 OF 2 1TRA501		14,750	0
Traffic Light Bartco 2 OF 2 1TRA502		14,750	0
John Deere Z-track Ride on Mower-Z997		42,264	0
Hino Dual Cab Truck 300 Series 921 Crew Diesel (N.003)		60,000	0
Mitsubishi Triton Single Cab Ute N11469 Manual		34,000	0
Nissan Navara Ute N11164 T/TOP 2015		34,000	0
Holden Colorado Crew Cab 4X4 LT2 Auto 2.8L		45,000	0
PN0001 Tandem Trailer for Dynapac Roller		6,000	0
Tandem Trailer cfwd		15,250	0
PN1009A 2 Way Pig Trailer		82,690	0
PN1515 Mitsubishi 2 Way Tipper Truck		241,435	0
Variable Message Board - Insurance Claim		24,499	0
Float Trailer		58,500	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2022

3. ACQUISITION OF ASSETS (Continued)	Note	22/23 Revised Budget \$	22/23 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Lot Development		14,500	0
New toilet block		150,000	0
Economic Services			
Replace Gutters Old Post Office		16,800	0
Replace External Lights, LED		5,500	0
Old Northam Fire Station, Wall Panelling		3,400	0
Old Northam Fire Station Kitchen		5,000	0
Old Northam Fire Station, Drainage and Motar Repairs		30,000	0
Rivers Edge Café, New Canvas and Painting		11,400	0
Water Use Study		93,000	0
Water Study Wundowie		17,000	0
Bakers Hill Water Project easement cfwd		25,000	0
BKB Building Phase 2 Interpretive incl fire pit		156,000	400
		17,321,134	631,146

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2022

3. ACQUISITION OF ASSETS (Continued)	Note	22/23 Revised Budget \$	22/23 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		3,185,983	96,785
Plant and Equipment		1,314,956	0
Furniture and Equipment		0	0
Bush Fire Equipment		0	0
Playground Equipment		0	0
Infrastructure Assets - Roads		7,886,066	350,900
Infrastructure Assets - Footpaths		259,628	0
Infrastructure Assets - Bridges & Culverts		0	0
Infrastructure Assets - Drainage		2,032,117	134
Infrastructure Assets - Parks & Ovals		2,218,734	50,629
Infrastructure Assets - Airfields		164,500	0
Infrastructure Assets - Streetscape		21,000	7,677
Infrastructure Assets - Other		238,150	125,020
		17,321,134	631,146



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2022

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

<u>By Program</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	22/23 Budget \$	Ytd Actual \$	22/23 Budget \$	Ytd Actual \$	22/23 Budget \$	Ytd Actual \$
Law Order & Public Safety						0
CESM Vehicle PN1711	18,500	0	24,500	0	6,000	0
Toyota Hilux Duel Cab Ute CBF80	10,000	0	12,000	0	2,000	0
Welfare						
Hyundai VF2 I40 2.0 Auto Wagon	15,000	0	12,000	0	(3,000)	0
Transport						
N.002 volvo G930 2014 Grader	139,845	0	80,000	0	(59,845)	0
John Deere Tractor 2015 (N11063)	27,342	0	40,000	0	12,658	0
Traffic Light Bartco 2 OF 2 1TRA501	6,771	0	1,000	0	(5,771)	0
Traffic Light Bartco 2 OF 2 1TRA502	6,771	0	1,000	0	(5,771)	0
John Deere Z-track Ride on Mower-Z997	10,960	0	1,500	0	(9,460)	0
EWP -Haulotte HTA 13P BILJAX Trailer Mount 2016	20,210	0	10,000	0	(10,210)	0
Hino Dual Cab Truck 300 Series 921 Crew Diesel (N.003)	39,617	0	50,000	0	10,383	0
Instant Weighing Compuload 4000 Digital Scales	3,000	0	3,000	0	0	0
Mitsubishi Triton Single Cab Ute N11469 Manual	10,000	0	15,000	0	5,000	0
Nissan Navara Ute N11164 T/TOP 2015	10,000	0	12,000	0	2,000	0
Holden Colorado Crew Cab 4X4 LT2 Auto 2.8L	28,233	0	23,000	0	(5,233)	0
PN590 Trailer - TM C/fwd	5,500	0	1,000	0	(4,500)	0
PN1009A N5477 two way pig trailer C/fwd	28,673	0	8,000	0	(20,673)	0
PN1515 Mitsl 2way Tip Truck C/fwd	68,396	0	85,000	0	16,604	0
	448,818	0	379,000	0	(69,818)	0

<u>By Class</u>	Written Down Value		Sale Proceeds		Profit(Loss)	
	22/23 Budget \$	Ytd Actual \$	22/23 Budget \$	Ytd Actual \$	22/23 Budget \$	Ytd Actual \$
Plant & Equipment						
CESM Vehicle PN1711	18,500	0	24,500	0	6,000	0
Toyota Hilux Duel Cab Ute CBF80	10,000	0	12,000	0	2,000	0
Hyundai VF2 I40 2.0 Auto Wagon	15,000	0	12,000	0	(3,000)	0
N.002 volvo G930 2014 Grader	139,845	0	80,000	0	(59,845)	0
John Deere Tractor 2015 (N11063)	27,342	0	40,000	0	12,658	0
Traffic Light Bartco 2 OF 2 1TRA501	6,771	0	1,000	0	(5,771)	0
Traffic Light Bartco 2 OF 2 1TRA502	6,771	0	1,000	0	(5,771)	0
John Deere Z-track Ride on Mower-Z997	10,960	0	1,500	0	(9,460)	0
EWP -Haulotte HTA 13P BILJAX Trailer Mount 2016	20,210	0	10,000	0	(10,210)	0
Hino Dual Cab Truck 300 Series 921 Crew Diesel (N.003)	39,617	0	50,000	0	10,383	0
Instant Weighing Compuload 4000 Digital Scales	3,000	0	3,000	0	0	0
Mitsubishi Triton Single Cab Ute N11469	10,000	0	15,000	0	5,000	0
Nissan Navara Ute N11164 T/TOP 2015	10,000	0	12,000	0	2,000	0
Holden Colorado Crew Cab 4X4 LT2 Auto 2.8L	28,233	0	23,000	0	(5,233)	0
PN590 Trailer - TM C/fwd	5,500	0	1,000	0	(4,500)	0
PN1009A N5477 two way pig trailer C/fwd	28,673	0	8,000	0	(20,673)	0
PN1515 Mitsl 2way Tip Truck C/fwd	68,396	0	85,000	0	16,604	0
	448,818	0	379,000	0	(69,818)	0

Summary

Profit on Asset Disposals
Loss on Asset Disposals

22/23 Budget \$	Ytd Actual \$
54,645	0
(124,463)	0
(69,818)	0



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2022

	22/23 Budget				Total	22/23 Ytd Actual				Total
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve		Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	
6. RESERVES - CASH BACKED										
Employee Liability Reserve	825,439	18,714	-	(47,278)	796,875	825,439		(47,278)	778,161	
Office Equipment Reserve	100,000	2,268	-	-	102,268	100,000			100,000	
Plant & Equipment Reserve	119,215	2,702	-	-	121,917	119,215			119,215	
Road & Bridgeworks Reserve	200,000	4,534	-	-	204,534	200,000			200,000	
Refuse Site Reserve	327,443	7,360	161,000	-	495,803	327,443			327,443	
Speedway Reserve	150,579	3,414	-	-	153,993	150,579			150,579	
Community Bus Replacement Reserve	100,100	2,269	-	-	102,369	100,100			100,100	
Septage Pond Reserve	282,908	6,414	21,794	-	311,116	282,908			282,908	
Killara Reserve	444,889	10,086	-	(54,384)	400,591	444,889		(54,384)	390,505	
Recreation and Community Facilities Reserve	143,009	3,242	82,260	(200,000)	28,511	143,009			143,009	
Council Buildings & Amenities Reserve	278,478	6,313	-	-	284,791	278,478		(200,000)	78,478	
Parking Facilities Construction Reserve	100,000	2,267	-	-	102,267	100,000			100,000	
Reticulation Scheme Reserve	236,299	5,357	-	-	241,656	236,299			236,299	
Revaluation Reserve	2,654	60	-	-	2,714	2,654			2,654	
Unspent Grants Reserve	2,557,758	-	-	(2,557,758)	-	2,557,758		(2,557,758)	-	
Total Cash Backed Reserves	5,868,771	75,000	265,054	(2,859,420)	3,349,405	5,868,771	-	(2,859,420)	3,009,351	
Total Interest & Transfers				340,054						

All of the above reserve accounts are to be supported by money held in financial institutions.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2022

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-22	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		22/23 Budget \$	22/23 Ytd Actual \$	22/23 Budget \$	22/23 Ytd Actual \$	22/23 Budget \$	22/23 Ytd Actual \$	22/23 Budget \$	22/23 Ytd Actual \$
Recreation & Culture									
Loan 219A - Northam Bowling Club **	3.18%	102,413	0	21,518	0	80,895	102,413	3,877	999
Loan 224 - Recreation Facilities	6.48%	666,660	0	56,625	0	610,035	666,660	46,964	12,038
Loan 227 - Youth Space	2.26%	361,611	0	48,242	0	313,369	361,611	10,432	2,681
Loan 228 - Swimming Pool	1.88%	4,025,187	0	196,233	97,657	3,828,954	3,927,530	102,932	25,939
COVID-19 Response Depot	4.90%	0	1,700,000	39,010	0	1,660,990	0	50,436	0
COVID-19 Response Initiative	4.70%	0	1,000,000	0	0	1,000,000	0	0	0
Economic Services									
Loan 225 - Victoria Oval Purchase	6.48%	545,449	0	46,329	0	499,120	545,449	38,424	9,849
		5,701,320	2,700,000	407,957	97,657	7,993,363	5,603,663	253,065	51,506

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

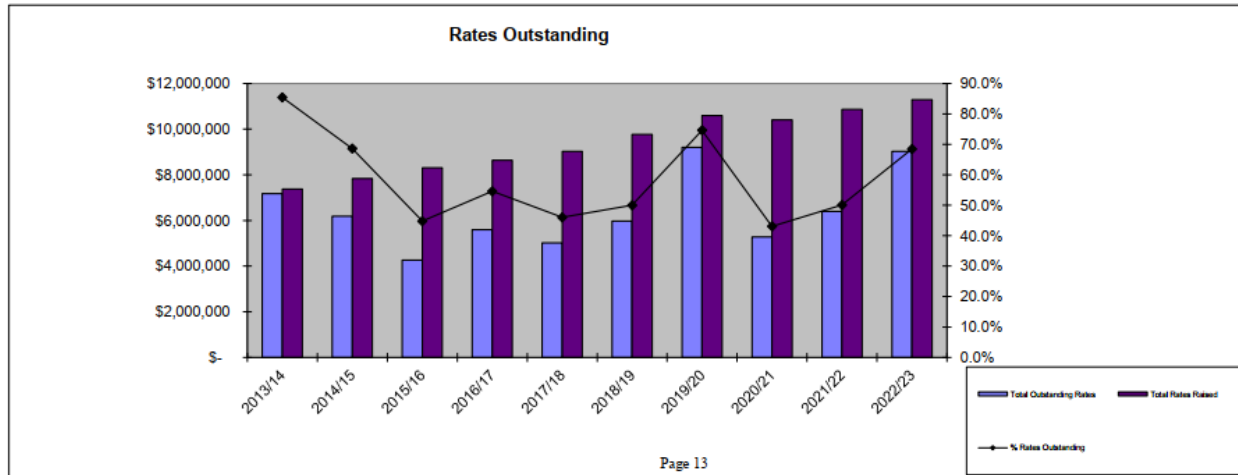
FOR THE PERIOD ENDING 30 SEPTEMBER 2022

	22/23 Budget	22/23 Ytd Actual	Estimated 21/22 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	7,319,183	4,070,024
Cash - Restricted Reserves	3,349,405	3,009,351	5,868,771
Self Supporting Loan	21,518	27,519	27,519
Receivables	2,778,816	159,101	536,337
Rates - Current	0	10,737,772	2,433,612
Pensioners Rates Rebate	0	113,820	0
Provision for Doubtful Debts	0	(111,092)	(111,092)
GST Receivables	0	128,899	261,735
Inventories	1,000	0	0
	<u>6,350,739</u>	<u>21,384,553</u>	<u>13,086,905</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(4,148,209)	(1,104,272)	(1,457,792)
Rates Income in Advance	0	(85,774)	(390,171)
GST Payable	0	(23,431)	(81,725)
Accrued Salaries & Wages	0	0	(143,994)
Accrued Interest on Debentures	0	(53,992)	(60,415)
Accrued Expenditure	0	(40,831)	(40,831)
Bond Liability	0	(678,984)	(722,287)
Payg Payable	0	(140,190)	0
Loan Liability	(464,582)	(282,383)	(368,947)
Provision for Annual Leave	0	(605,301)	(605,301)
Provision for Long Service Leave	0	(707,599)	(707,599)
Other Payables	0	0	(812,233)
	<u>(4,612,791)</u>	<u>(3,722,757)</u>	<u>(5,391,295)</u>
NET CURRENT ASSET POSITION	1,737,948	17,661,796	7,695,610
Less: Cash - Reserves - Restricted	(3,349,405)	(3,009,351)	(5,868,771)
Current Portion of Lease Liabilities	0	0	11,093
Less: Loans receivable - clubs/institutions	0	0	(27,519)
Add: Current Loan Liability	464,582	282,383	368,947
Add: Leave Liability Reserve	796,875	778,161	826,135
Add: Budgeted Leave	350,000	350,000	350,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>0</u>	<u>16,062,989</u>	<u>3,355,495</u>

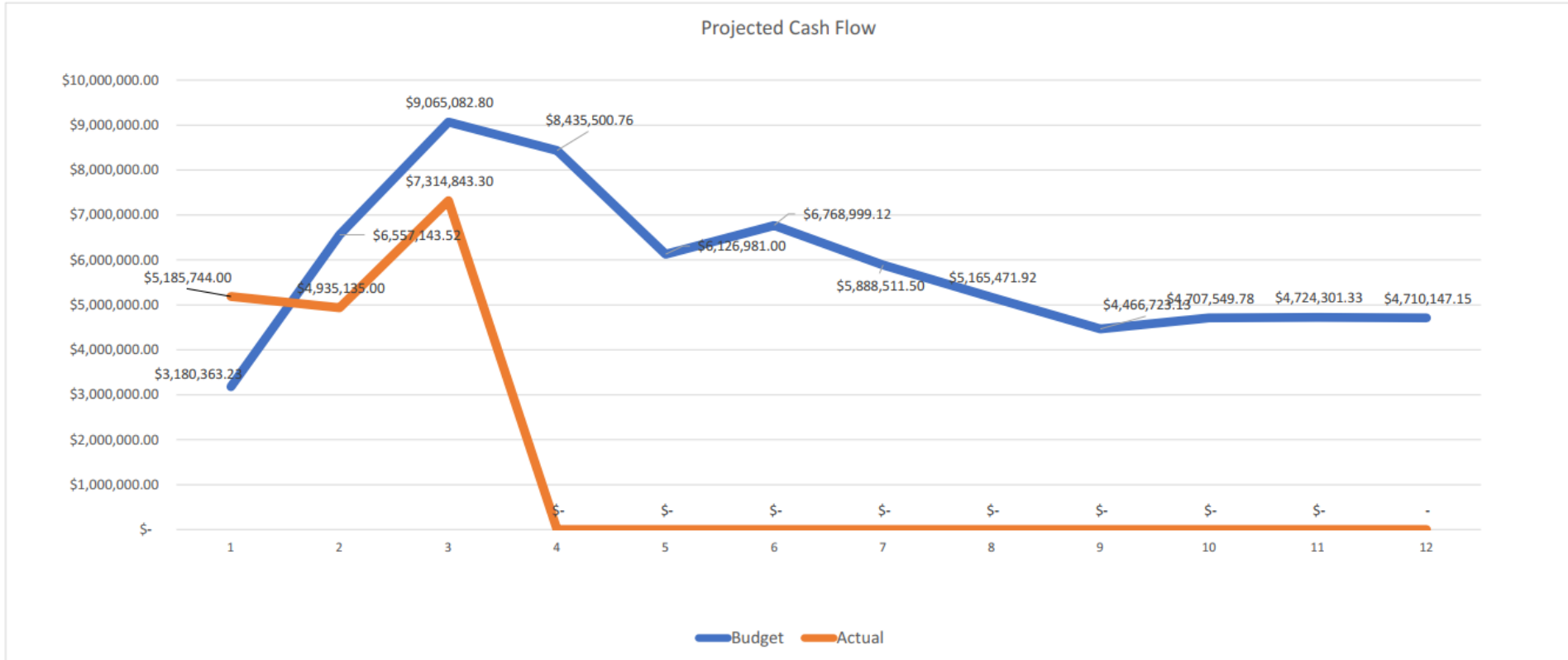
SHIRE OF NORTHAM
 RATING REPORT
 FOR THE PERIOD ENDED 30 SEPTEMBER 2022

	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>
Key Rating Dates										
RATES ISSUED	4/09/2013	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018	4/09/2019	7/08/2020	23/08/2021	2/09/2022
RATES DUE	23/10/2013	8/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018	9/10/2019	11/09/2020	29/09/2021	7/10/2022
2nd INSTALMENT DUE	23/12/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018	9/12/2019	11/11/2020	29/11/2021	7/12/2022
3rd INSTALMENT DUE	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2018	10/02/2020	11/01/2021	31/01/2022	7/02/2023
4th INSTALMENT DUE	24/04/2014	9/04/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2018	14/04/2020	11/03/2021	31/03/2022	12/04/2023
Outstanding 1st July	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793	\$1,737,187	\$1,842,862	\$1,911,223	\$1,882,648
Rates Levied	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046	\$10,342,585	\$10,381,252	\$10,676,737	\$11,272,726
Interest, Ex gratia, interim and back rates less writeoffs	\$73,630	\$80,154	\$83,173	\$208,077	-\$155,280	\$474,784	\$251,025	\$29,990	\$190,654	\$20,883
Rates paid by month										
1 July	47,443	62,554	29,105	43,333	60,002	94,638	87,543	307,979	94,808	90,363
2 August	23,961	119,840	700,198	367,776	2,054,983	1,856,869	213,195	2,343,849	462,892	397,332
3 September	1,152,416	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835	2,829,221	4,326,537	5,819,112	3,666,388
4 October										
5 November										
6 December										
7 January										
8 February										
9 March										
10 April										
11 May										
12 June										
Total YTD	1,223,819	2,832,814	5,249,146	4,654,396	5,879,716	5,966,342	3,129,960	6,978,366	6,376,812	4,154,083
% Ytd Rates Outstanding	85.4%	68.6%	44.8%	54.6%	46.0%	50.0%	74.6%	43.1%	50.1%	68.5%

Ytd Outstanding 7,176,604 6,186,075 4,259,901 5,601,159 5,013,243 5,969,282 9,200,837 5,275,737 6,401,803 9,022,174



**SHIRE OF NORTHAM
 CASH FLOW REPORT
 FOR THE PERIOD ENDED 30 SEPTEMBER 2022**



INVESTMENT REGISTER

Investor: **SHIRE OF NORTHAM** nning Balance:

Starting Log Date: **01/07/22** rrent Balance:

Current Date: **30/09/22**

Bank	INVESTING TERM		AMOUNT INVESTED	INTEREST RATE P.A	TERM TO MATURITY
	Start	End			
Bendigo					
Ref #: 3834910	30/06/22	30/11/22	\$250,810.84	3.00%	2MONTHS
Bendigo					
Ref #: 3834916	30/06/22	31/12/22	\$1,000,920.80	3.10%	6 MONTHS
Bendigo					
Ref #: 3834911	30/06/22	30/04/23	\$2,658,688.46	3.45%	9 MONTHS
Bankwest					
Ref #: 412001820-2	17/08/22	19/06/23	\$1,500,000.00	2.50%	10 MONTHS
Bankwest					
Ref #: 4120000269	16/08/22	17/10/22	\$1,002,822.80	0.10%	2 MONTHS
Bankwest TRUST ARO					
Ref# 412000497	30/07/22	01/10/22	\$178,330.17	0.90%	1 MONTH
Total			\$6,591,573.07		

DISTRIBUTION OF INVESTMENTS 30/09/2022



13.5 COMMUNITY SERVICES

Nil.

14. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4588

Moved: Cr Girak

Seconded: Cr Ryan

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (a) of the Local Government Act 1995, meet behind closed doors to consider agenda item 14.1 Chief Executive Officer Review Committee Meeting held on 06 October 2022.

CARRIED 8/0

Members of the Gallery and Staff left the meeting at 6:14pm.

14.1 CEO REVIEW COMMITTEE MEETING HELD ON 06 OCTOBER 2022

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4589

Moved: Cr Antonio

That Council receive the minutes from the CEO Review Committee meeting held on 06 October 2022.

CARRIED 8/0

Adoption of Recommendations:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4590

Moved: Cr Antonio

That Council:

1. Accept that the 2021/22 CEO Review resulted in a satisfactory rating for the CEO.
2. Authorise the President to advise the CEO of the outcome of his 2021/22 Review in writing.
3. Approve the CEO's 2022/23 KPIs, subject to minor variations if required by agreement of the CEO and Shire President.

CARRIED 8/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4591

Moved: Cr Ryan
Seconded: Cr Mencshelyi

That Council move out from behind closed doors.

CARRIED 8/0

Members of the Gallery and Staff returned to the meeting at 6.16pm.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

MOTION / COUNCIL DECISION

Minute No: C.4592

Moved: Cr Antonio
Seconded: Cr Girak

That the Shire President request the Western Australia Local Government Association to;

1. Investigate and identify perceived barriers against members of the public nominating for Council.
2. Identify potential opportunities and incentives to encourage more members of the public to nominate as elected members, both financial and non-financial and including the option of tax not being paid on elected member allowances.

CARRIED 8/0

Reason

At WALGA's Annual General Meeting a motion was passed requesting WALGA to advocate for compulsory superannuation for Elected Members in Band 1 and Band 2 Local Governments. Part of the debate on this motion was the

notion that not paying superannuation was a barrier for members of the community to nominate for Council.

This notice of motion is being put up to encourage a wider review of the reasons more people do not nominate for Council. I would think there are a range of reasons and further believe that if the barrier as financial, a more appropriate mechanism or incentive would be to remove the requirement to pay tax on elected members fees. While I realise removal of tax liability on fees is a federal government decision, it is nonetheless worth exploring, as is casting our views wider to understand why people are not nominating for Council.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 6:17pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 19 October 2022 have been confirmed as a true and correct record."

_____ President

_____ Date

