



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Ordinary Council Meeting

20 April 2022



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In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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Contents

1.	DECLARATION OF OPENING.....	5
2.	ACKNOWLEDGEMENT TO COUNTRY.....	5
3.	ATTENDANCE.....	5
3.1	APOLOGIES.....	5
3.2	APPROVED LEAVE OF ABSENCE.....	5
3.3	ABSENT.....	6
4.	DISCLOSURE OF INTERESTS.....	6
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	8
6.	PUBLIC QUESTION TIME.....	10
6.1	PUBLIC QUESTIONS.....	10
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	11
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS.....	12
8.1	PETITIONS.....	12
8.2	PRESENTATIONS.....	12
8.3	DEPUTATIONS.....	12
8.3.1	Capital Perth Operations.....	12
8.3.2	Rethink Eastlink.....	12
9.	APPLICATION FOR LEAVE OF ABSENCE.....	24
10.	CONFIRMATION OF MINUTES.....	24
10.1	ORDINARY COUNCIL MEETING HELD 16 MARCH 2022.....	24
10.2	NOTES FROM THE COUNCIL FORUM MEETING HELD 13 APRIL 2022	24
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY.....	59
12.	REPORTS OF COMMITTEE MEETINGS.....	59
12.1	AUDIT & RISK MANAGEMENT COMMITTEE MEETING HELD ON 13 APRIL 2022.....	59
13.	OFFICER REPORTS.....	87
13.1	CEO'S Office.....	87
13.2	ENGINEERING SERVICES.....	87
13.3	DEVELOPMENT SERVICES.....	88
13.3.1	Proposed Additions – Avon Valley Beef Abattoir.....	88
13.3.2	Proposed Extractive Industry (Stage 2) – 366 Horton Road, Wootatting.....	110

13.4 CORPORATE SERVICES.....	239
13.4.1 Accounts & Statements of Accounts 1 March 2022 to 31 March 2022	239
13.4.2 Financial Statement for the period ending 31 March 2022	314
13.5 COMMUNITY SERVICES	332
13.5.1 Review of the Community Support Policy C 3.3 Art Policy	332
13.5.2 Review of the Community Support Policy C 3.1 Community Grants Program	339
13.5.3 Review of the Community Support Policy C 3.4 Write Off / Waive Fees or Debts	352
14. MATTERS BEHIND CLOSED DOORS	358
14.1 HOUSING CHALLENGES IN NORTHAM	358
15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	359
15.1 DISABLED PARKING BAY – FITZGERALD STREET, NORTHAM	359
16. URGENT BUSINESS APPROVED BY DECISION.....	359
17. DECLARATION OF CLOSURE	360

1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:30pm.

The meeting was held by electronic means in accordance with Regulation 14D of the Local Government (Administration) Regulations 1996.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President

Deputy Shire President

Councillors

C R Antonio

M P Ryan

D Galloway arrived at
5:32pm

R W Tinetti

M I Girak

A J Mencshelyi

J E G Williams

D A Hughes

H Appleton

Staff:

Chief Executive Officer

Executive Manager Engineering Services

Executive Manager Development Services

Executive Manager Community Services

Executive Manager Corporate Services

Executive Assistant – CEO

Manager Planning and Environment

J B Whiteaker

S Patterson

C B Hunt

J Metcalf

C Young

A C McCall

J Jurmann

Gallery

Public

Christopher Poulton

Cr Galloway entered the meeting at 5:32pm.

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT
Councillor

P Curtis

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.*

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Item Name	Item No.	Name	Type of Interest	Nature of Interest
Deputations Public Questions	8.3 (Forum) 6.1 (Ordinary)	Cr R W Tinetti	Impartiality	Cr Tinetti's grandson is casually employed at Dominos Pizza which is part of the discussion regarding structural engineering reports.
Proposed Additions – Avon Valley Beef Abattoir	13.3.1	Cr C R Antonio	Impartiality	The owner of the business is known to Cr Antonio.
Housing Challenges in Northam	14.1	Cr R W Tinetti	Impartiality	Cr Tinetti and his wife are building short term stay apartments in Northam to accommodate commuting workers.

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

Visitations and Consultations	
21/03/2022	Triple M Fortnightly Radio Interview
23/03/2022	District Emergency Management Committee Meeting - Northam
25/03/2022	Citizenship Ceremony – Online and in Northam
28/03/2022	Triple M Radio Interview on recent visit by Notre Dame Medical Students
30/03/2022	Triple M Radio Interview on Change to COVID-19 Restrictions
02/04/2022	Lions Community Markets - Northam
04/04/2022	Triple M Fortnightly Radio Interview
04/04/2022	Wheatbelt OASG debrief workshop on recent Shackleton Fire
05/04/2022	WALGA Webinar on Federal Budget
07/04/2022	Regional Capitals Alliance Meeting - Online
11/04/2022	Public Health Plan Workshop - Online
15/04/2022	Good Friday
17/04/2022	Easter Sunday
19/04/2022	Triple M Fortnightly Radio Interview
20/04/2022	OASG Meeting - Online
Upcoming Events	
21/04/2022	Wheatbelt LGA's COVID-19 & Public Health Online Workshop
22/04/2022	Book Launch – “Anzac Day with the Swans of Northam” - Northam
25/04/2022	ANZAC Day Dawn Service - Northam
25/04/2022	ANZAC Day Service – Grass Valley
25/04/2022	ANZAC Day Service - Northam
28/04/2022	Tourism Launch – Brand Avon Valley - Northam
02/05/2022	Triple M Fortnightly Radio Interview
16/05/2022	Triple M Fortnightly Radio Interview
16/05/2022	AROC Governance Group Meeting - Toodyay
18/05/2022	Northam Chamber of Commerce and Shire of Northam meeting
18/05/2022	Council Workshop on Strategic Community Plan - Northam

Operational Matters:

With the Easter weekend and ANZAC Day approaching, with people possibly taking the opportunity the travel for a holiday, I urge everyone to remain careful and vigilant on the roads.

Events Calendar

On ANZAC Day, we pay our respects to all military personnel who have died during war. Rest in Peace.

Strategic Matters:

In order to further grow and diversify industry in the area, the Shire of Northam proactively works with the State Government and industry to develop a robust, flexible and adaptable local economy.

As part of this proactive approach, the Shire of Northam has established the Industry Attraction Fund (IAF). The IAF has been established to incentivise business development and economic growth within the Shire of Northam. It is part of a suite of initiatives devised by the Shire of Northam to build on the area's existing competitive advantages, intended to strengthen and diversify the local economy and support long-term jobs growth.

In addition, expressions of interest are also being accepted for the WA Government Investment Attraction Fund from a range of industries that align with WA's priority sectors, details of which can be found on the Shire of Northam website.

With the recent announcement of the possibility of a renewable hydrogen plant being constructed in Northam, Council's sustainability focus continues. This follows installation of solar panels of Shire facilities, the planned building of EV charging stations, review of the light vehicle fleet plan, and purchase of renewable green energy.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Cr R W Tinetti declared an "Impartiality" interest in item 8.3 – Deputations at the Council Forum Meeting as Cr Tinetti's grandson is casually employed at Dominos Pizza which is part of the discussion regarding structural engineering reports.

Mr Eddy Saulys made a presentation to Council at its forum meeting. In the presentation (refer notes of the forum meeting) there were a range of questions, which have been outlined and responded to below.

1. Why were (sic) **68** the dominoes building **ignored and not cordoned off** from the **outset?**

Response:

The original recommendation from a structural engineer (not engaged by the Shire of Northam) was to close and barrier off numbers 70 & 72 Fitzgerald Street. This report was commissioned by the owners of 70 / 72 Fitzgerald Street. Officers at the Shire of Northam made the determination that other buildings were potentially under the same façade and / or issues and thereby directed the other buildings to be closed. Initially this included number 68, however given this was an operating small business and was not part of the original recommendation by the structural engineer, it was agreed they could continue trading and be provided with some time to undertake their own investigations or take some remedial action to allow them to continue to operate, if required.

2. Why have around twelve months now passed and the **dangers to the public remain ignored and unattended?**

Response:

The area has remained cordoned off. The buildings have subsequently been assessed by a Council appointed structural engineer who has supported the actions taken by the Shire of Northam.

3. Why Mr Jonathan Sanders (the Shire employed) **Structural Engineer** will **NOT** provide the Shire (in writing) the assurance and unconditional guarantee that will satisfy me that there is absolutely no possible threat to injury or loss of human life due to any unacceptable risk from the **"Red Cross"** building collapsing onto **68** the **adjoined Dominos building** possibly injuring or killing people?

Response:

The Council has been provided with two reports from the Councils appointed structural engineer (Structarre) who has advised that the actions taken by the Shire of Northam are appropriate.

“At the time of inspection, the shop front and footpath had been fenced off to prevent public access to these tenancies (excluding Domino’s shopfront). It is considered prudent to maintain the fencing and exclusion zone until such a time as the facades can be stabilised, or otherwise assessed as being safe and stable by an appropriately qualified professional”

The above, along with the information provided to Council, in the view of staff, highlights the Shire of Northam has taken adequate steps to address the safety issues raised by the structural engineer have been adequately addressed.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The following response has been provided in writing to Ms Sally Hart as a result of the questions taken on notice at the Ordinary Council Meeting held on 16 March 2022.

Question 1: How many pulse oximeters did the Shire get? When? How many left? Are they for all of the Shire? How advertised outside of Northam?

Response 1: The Shire received 130 in the delivery on 1 March 2022 and 150 in a subsequent delivery on 9 March 2022. The Shire currently has 81 pulse oximeters left.

They are specifically for the Shire of Northam’s residents that meet a certain criteria.

They have been advertised on the Shire’s Facebook / website and staff have promoted these to the Shire of Northam doctor surgeries. The Shire President is also proposing to promote this on the Triple M radio segment.

Question 2: How much has the Shire spent on the Donovan Payne case? Is it closer to being resolved?

Response 2: The Shire has spent \$106,418.46 in legal fees. The matter has now been resolved, subject to signing of final deed of agreement.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

8.3 DEPUTATIONS

8.3.1 Capital Perth Operations

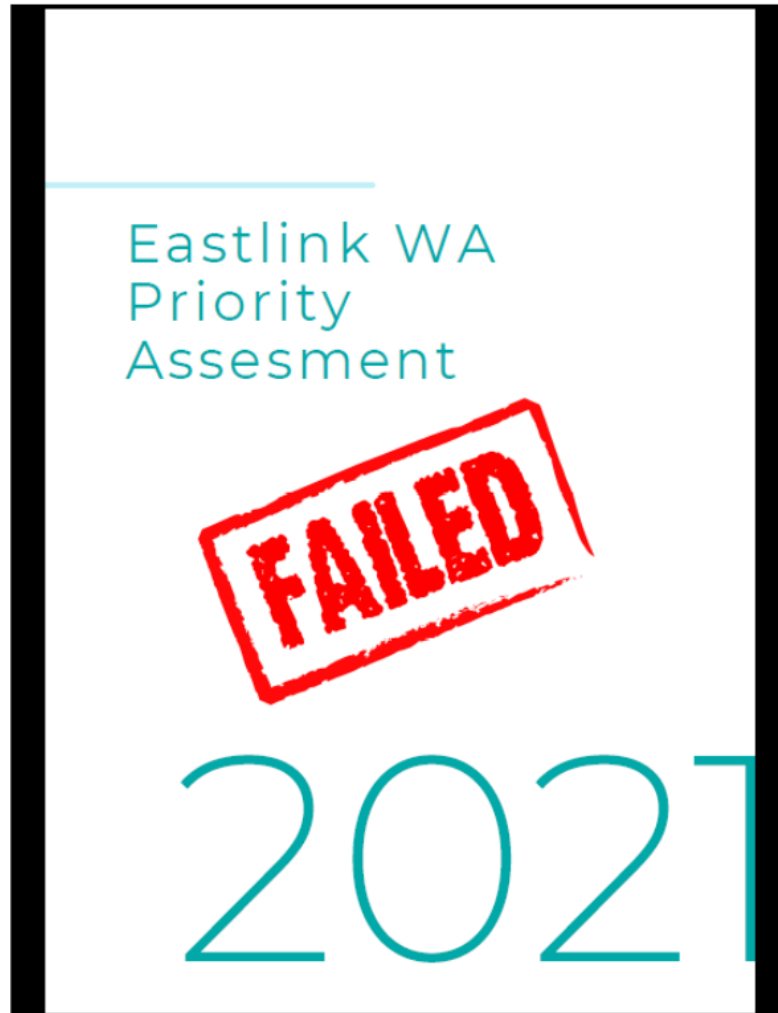
Provided at the Council Forum Meeting held on 13 April 2022.

8.3.2 Rethink Eastlink

Mr Christopher Poulton made a deputation on behalf of the Rethink Eastlink group which has been looking into the facts around what this major construction project is going to have on the community and would like to raise some concerns.

The Deputation has been provided as Attachment 1.

Attachment 1



Information is available in the Eastlink Priority Assessment and Mainroads database.



Our Mission

In order to achieve our Vision the Shire of Northam has established an organisational Mission commitment, which is:

"To deliver responsive, sustainable services in a manner that preserves and enhances our environment and lifestyle whilst respecting our heritage and facilitating economic growth."

In order to achieve this Mission, the organisation will commit to being:

SAFE - Focus on importance of safety in the organisation.

OPEN - Engage in two-way communication, with transparency and trust.

ACCOUNTABLE - Know what you are responsible for, take ownership and deliver accordingly.

RESPECTFUL - Demonstrate respect for other's skills, knowledge and differing value systems.

First Do NO Harm!!!

Northam Shires Mandate:

- Sustainable
- Preserves and enhances our:
 - environment,
 - lifestyle.
- Respecting our Heritage.

To Represent the community!!!!!!

- Safe Roads
- Efficiency
- Effective / productive
- Resilient/ Innovative
- Socially Responsible
- Environmentally Responsible

According to the East metropolitan regional councils' guidelines, the East Link project does not meet these requirements!!!!!!

So, What do we actually want??

- Safe roads?
- Efficient travel?
- Preservation of community / lifestyle
For the future
- Innovative use of technology
- Great Eastern Highway is the
problem!!
- Let's fix the problem!
- Without sacrificing our assets!!!!



VS



Brief History

- 40-year-old proposal. That has recently been revived within the last 2 years. (There was no talk about this project up until 2 years ago.)
- Originated from Maundering shire to address shire concerns about trucks driving through town.
- Finished at El Caballo / Wooraloo
- Trucks are no longer the Problem.
- A new Road won't address the current problems of Great Eastern Highway.
- Is no longer a logical project moving into the future.
- Freight planning is moving towards rail and ocean, making this redundant by the time it is completed.



North-link project construction

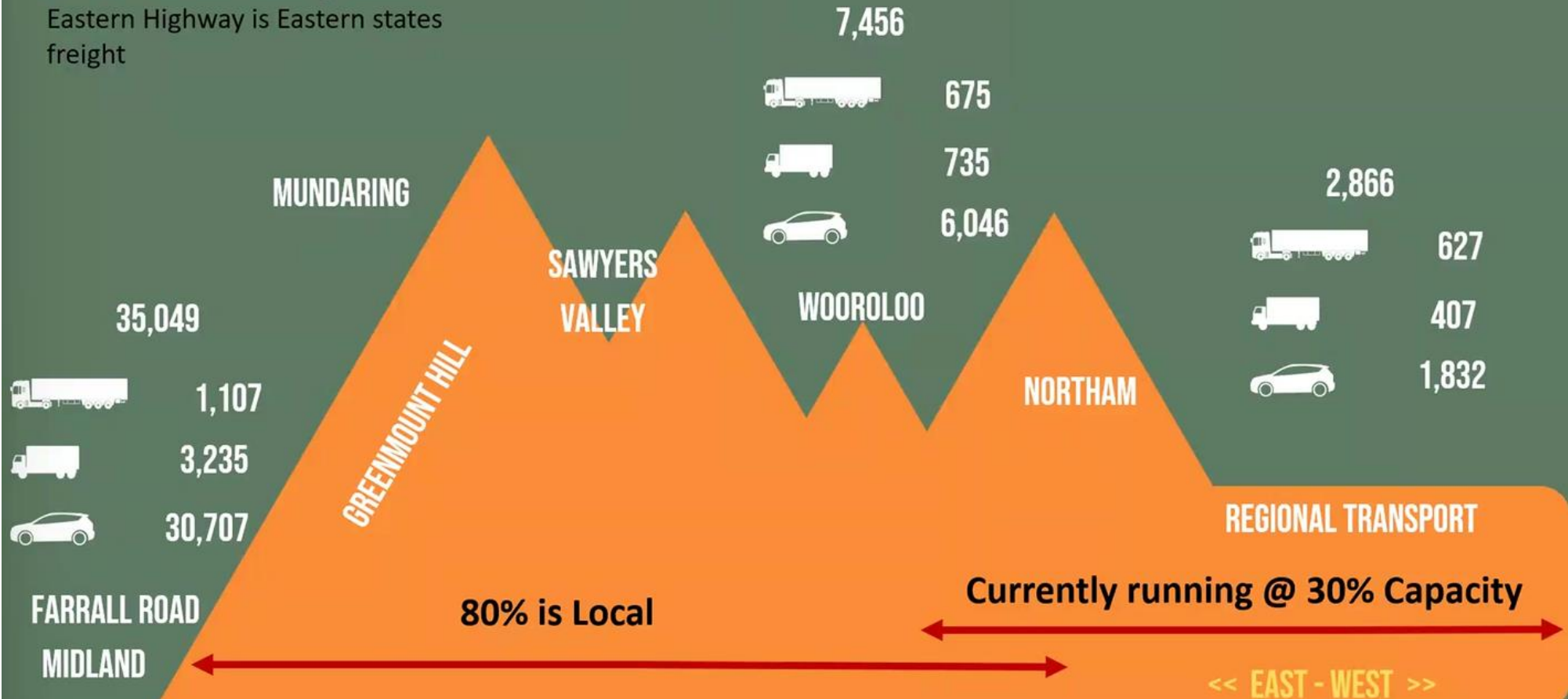
- They didn't consider investigating hydrology till 2021.
- Have no idea how important the golden heritage trial is!!!



Current works along Great Eastern Highway that could be done to achieve the same result as the eastlink project

WHO USES THE GREAT EASTERN HIGHWAY TODAY?

0.7% of the traffic along Great Eastern Highway is Eastern states freight



The benefits of this road according to Main Roads:

Safety **NOT TRUE**

By ~~removing a significant number of trucks~~ from Perth Hills residential areas along Great Eastern Highway.
By providing verge and median barriers to reduce the incidence of head on crashes.
Through bridged intersections.

Congestion and travel reliability **NOT TRUE**

By ~~separating freight, local and tourist traffic~~.
Through bridged intersections and a dual carriageway. **NOT TRUE**
Provide travel time savings from Perth to Northam of approximately **13 minutes**.

Freight efficiency **Already allowed**

Allowing access for **RAV 7 heavy vehicles (36.5m combinations)**.
By reducing steep hills.

Access and connectivity **NOT TRUE**

To the Swan ~~Valley and destinations~~ in and around Gidgegannup, Mundaring and Northam.
For Mundaring and surrounds through **reduced traffic along Great Eastern Highway**.

Service life of roads **NOT TRUE**

Improve the service life of existing arterial ~~roads by reducing the number of trucks~~ having to use these routes and reducing maintenance costs. **NOT TRUE**



Rita Skita,

The Eastlink Project will:

Keep the roads dangerous

Damage our environment, culture and historical sites

Damage the quality of life of the communities

Destory a significant portion of the Golden Herritage Trail

Forcibly Take private property

Destory Stat Herritage places

Increase our reliance on road veichles

It goes against climate change targets and Road Safety targets

Goes against the governments policy “Build UP not OUT”



A road built for interstate trucks is not the only option!!

Would you support a \$3 Billion project
for 0.7% of the traffic
damaging; environmental, historical and community lifestyles of 5 townships?

The Eastlink is not the only option!!there are better ones available to us!

- By addressing the problems faced by local commuters, we fix the problem (apparently faced by trucks).

**Let's push for:
a community focused solution
to clearly identified problem
with valid support from data.**



Solution to Orrong Rd

1 alternative) A Fast and efficient rail network

- Fast efficient Rail System, would put Northam on the map.
- Make it a center for freight transport management form the eastern states, not a bypass
- Bullet trains could make the trip from Perth cbd, to Northam in 20 minutes.
- Would alleviate the traffic load on commuters (80%) using Great Eastern Highway to Perth.
- Reduce Car emissions, road maintenance costs
- Quieter
- Tracks are less intrusive on landscapes compared to a freeway

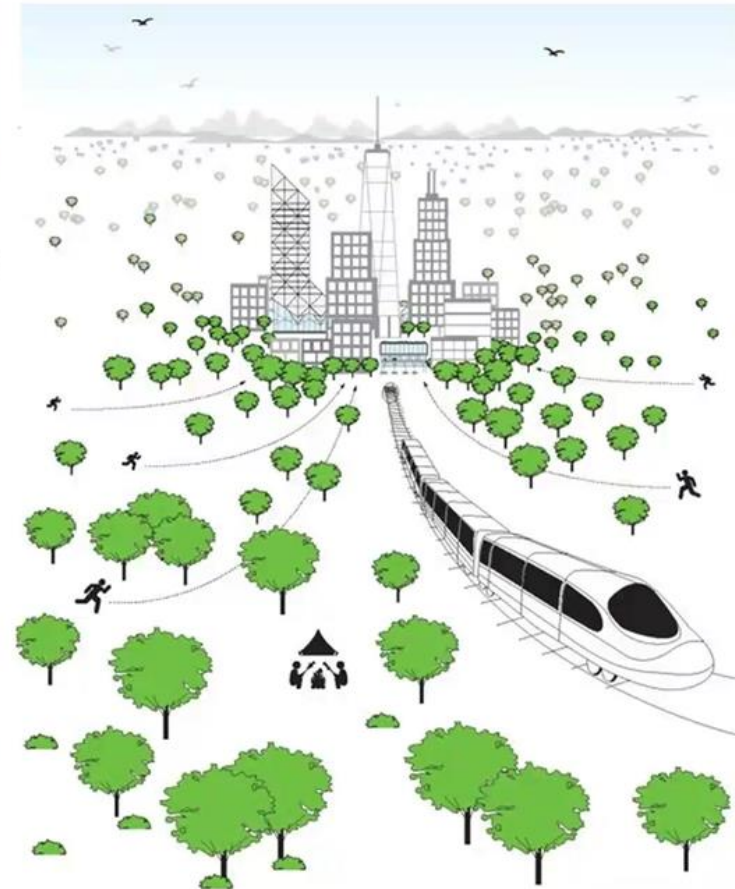
Efficient East West Truck Rout

- **Norsman to Hyden to Perth**
- SAVES OVER 1 Hour!!!!
- Can improve current roads with reduced community impact



Northam Shire has a responsibility

- To Alert the community to the details and significant impact that this project will have on the community.
- To Fight to protect our assets, such as the Keep Track and State Heritage listed sites, such as Summer Creek Farm.
- Drive effective projects that add to the community not destroy it.
- The Northam Shire should remove any current support for the Eastlink Project.



Thank You



Visit: <https://rethinkeastlink.org/>

9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD 16 MARCH 2022

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4436

Moved: Cr Galloway

Seconded: Cr Tinetti

That the minutes of the Ordinary Council meeting held on Wednesday, 16 March 2022 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 13 APRIL 2022

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4437

Moved: Cr Tinetti

Seconded: Cr Ryan

That Council receive the notes from the Council Forum meeting held Wednesday, 13 April 2022.

CARRIED 9/0

Attachment 1 – Forum Notes



Shire of Northam

Notes

Council Forum Meeting

13 April 2022

DISCLAIMER

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Preface

When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 14 April 2022.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 20 April 2022.

Signed:.....

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

Contents

1.	DECLARATION OF OPENING.....	6
2.	ACKNOWLEDGEMENT TO COUNTRY.....	6
3.	ATTENDANCE.....	6
3.1	APOLOGIES.....	6
3.2	APPROVED LEAVE OF ABSENCE.....	6
3.3	ABSENT.....	6
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Council Forum Meeting Notes
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13.3.1	Proposed Additions – Avon Valley Beef Abattoir.....	27
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Council Forum Meeting Notes
13 April 2022



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Deputy Shire President
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C R Antonio
M P Ryan
D Galloway
R W Tinetti
M I Girak
J E G Williams
D A Hughes
H Appleton

Staff:

Chief Executive Officer
Executive Manager Engineering Services
Executive Manager Development Services
Executive Manager Community Services
Executive Manager Corporate Services
Executive Assistant – CEO
Manager Planning & Health

J B Whiteaker
S Patterson
C B Hunt
J Metcalf
C Young
A C McCall
J Jurmann

Gallery:

Public
Encycle Consulting

Ed Saulys
Geraldine Busby

3.1 APOLOGIES

Councillor

A J Mencshelyi

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Councillor

P Curtis

4. DISCLOSURE OF INTERESTS

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Deputations	8.3	Cr R W Tinetti	Impartiality	Cr Tinetti's grandson is casually employed at Dominos Pizza which is part of the discussion regarding structural engineering reports.
Proposed Additions - Avon Valley Beef Abattoir	13.3.1	Cr C R Antonio	Impartiality	The owner of the business is known to Cr Antonio.
Housing Challenges in Northam	14.1	Cr R W Tinetti	Impartiality	Cr Tinetti and his wife are building short term stay apartments in Northam to accommodate commuting workers.

Council Forum Meeting Notes
13 April 2022



5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

No queries were raised in relation to this item.

6. PUBLIC QUESTION TIME

MOTION / COUNCIL DECISION

Minute No: C.4435

Moved: Cr Hughes

Seconded: Cr Appleton

That Council receive a deputation from Mr Ed Saulys in relation to the parapet wall, 70-72 Fitzgerald St, Northam and Shire of Northam's governance.

CARRIED 7/1

6.1 PUBLIC QUESTIONS

Nil.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

No queries were raised in relation to this item.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

Nil.

Cr R W Tinetti declared an "Impartiality" interest in item 8.3 – Deputations as Cr Tinetti's grandson is casually employed at Dominos Pizza which is part of the discussion regarding structural engineering reports.

8.3 DEPUTATIONS

Name: Ed Saulys.

Deputation: MY CONCERNS: The Shire of Northam appears to **NOT** be **conducting business and handling community related affairs in the ratepayers of our community, in my and the public's best interests** as bound by and required under Local Government Agency (LGA) law.

I take this opportunity to provide council and councillors the FACTS as documented!

The **terms of reference** in my original **complaint** to the Shire of Northam and Work Safe from day one were, are, always have been and remain the same to this day. I have never had a reason to concoct or manipulate completely unrelated issues and versions of events that are **NOT** truthful or relevant in any to my complaint to satisfy and fend off Government Agency engaged to investigate my complaint.

THE FACTS

Fact 1 my terms of reference **Clearly define** and relate to the structurally impaired **"Red Cross"** building and the risks it poses to the welfare and safety of every Australian visiting the premises adjoined to the **"Red Cross"** building which can be consider a **ticking time bomb**, a **potential death trap** to the unsuspecting public should it collapse

Fact 2 30 March 2021 **only ONE**, the **"Red Cross"** building 70/72 Fitzgerald street Northam was identified by Avon Civil Engineering a supposed (Practicing Structural Engineer)and a builder as structurally impaired and declared unfit for use, should be isolated with solid barriers to protect pedestrians should the parapet wall fall outwards!

Fact 3 **8 April 2021** a Shire notice forwarded to owner's outlined concerns with the **facade traversing the property boundaries of adjoined shops being 68 to 76** . The notice basically stated *"In the interest of public safety, the footpath will need to be cordoned off which will **prevent access to the several buildings that are connected across the boundaries by the brick facade**" (which all **FOUR** buildings were and clearly are)*

Fact 4 Yet of the **four (4) adjoined shops 68 to 76** Fitzgerald Street Northam **only three (3) are/ and were cordoned off** from day one. **68** the dominoes building was simply **ignored and not cordoned off. WHY?**

Fact 5 The **FACT** of the matter was, is and always has been **AND STILL REMAINS**. To this day!

All four buildings should have been treated fairly, equally and all cordoned off together from the outset on or about mid April 2021 following the 30 March 2021 report!
Clearly NO
if's, NO but's' NO maybes?

I now refer to my request to Alysha McCall to have the CEO provide all Councillors and myself documentation to support highlighted sections to all the CEO claims prior to council meeting 13/4/2022. **I now turn to the** Email from Northam Shire CEO to me dated 2/9/2021.

Points to note!

Point 1 30 March 2021 only ONE, the **“Red Cross”** building 70/72 Fitzgerald street Northam was identified by a supposed Practising Structural Engineer from Avon Civil Engineering (as per his report dated 30 March 2021)as structurally impaired and declared unfit for use, should be isolated with solid barriers to protect pedestrians should the parapet wall fall outwards!

- (a) Absolutely no mention of the **façade traversing the property boundaries of other three (3) adjoined shops** being **68/74 and 76**
- (b) Absolutely no mention and no evidence what so ever to support number **68** the Dominoes building to **NOT** be cordoned off!

Point 2 8 April 2021 a Shire notice forwarded to owner's outlined concerns with the **façade traversing the property boundaries of FOUR (4) adjoined shops** being **68 to 76** . This was *“In the interest of public safety, the footpath will need to be cordoned off which will **prevent access to the several buildings that are connected across the boundaries by the brick facade**”* This clearly appears **was** a **standalone Shire decision?**

Point 3 15 November 2021 A response to me from Shire employee Colin Young in these matters has him quoting *“Only three shops were cordoned off because the Structural Engineer advised that the*

façade of the **three listed shops was compromised and considered prudent to cordon those shops off for public safety**" is clearly **NOT accurate, NOT truthful**. The Structural Engineer referred to here was not engaged by the Shire at that time on or about mid April 2021

Point 4 30 March 2021 the **"Red Cross"** building 70/72 Fitzgerald Street Northam was identified by a supposed **Practising** Structural Engineer from Avon Civil Engineering

- (a) **8 April 2021** a Shire notice forwarded to owners had FOUR (4) buildings to be cordoned off for public safety on or about mid April 2021. **BUT ONLY THREE (3)** were, this begs the question **WHY?**
- (b) **16 June 2021** over two (2) months later a **Qualified** Structural Engineer was engaged by the Shire it was he who made these comments **considered prudent to maintain the fencing** (As listed in his report dated **16 June 2021**)

I find absolutely no reference or mention in his report of **three listed shops was compromised and considered prudent to cordon those shops off for public safety**

The **three listed shops** mentioned above had already been cordoned off **on or about mid April 2021** by the Shire?

Of extreme interest found on page two (2) of the **Qualified Structural Engineers** report is "**The buttress located over the inter-tenancy wall between Domino's and Red Cross Shop was observed to be cracked vertically at the base, with a diagonal crack through the top half of the buttress. This is potentially an indication of separation between the buttress and the front parapet**" Refer photo 10.

The questions answered by Colin Young clearly appear concocted and cunningly mixed and matched, manipulated between the two reports dated **30 March 2021** and **16 June 2021** over two (2) months later (it would appear to suit the writers agenda) appearing I believe intended to deceive

and fool me, investigators and/or any potential oncoming investigations.

- (c) **BOTH** the **30 March 2021** report by the **Practising** Structural Engineer and the report **dated 16 June 2021** over two (2) months later by the **Qualified** Structural Engineer have **NOT** to my knowledge given to the Shire of Northam (in writing) **any assurance to any facades being safe and adequate.**

Regardless the condition of any adjoined buildings and their facades is in absolutely **NO WAY** related or **relevant** the simple fact revolves and remains strictly with the **“Red Cross”** building collapsing onto the **adjoined buildings** possibly injuring or killing people?

The Shire I'm told is **clearly responsible for the safety of its community and the public it governs.**

I believe the Shire has from day one engaged in **Russian roulette** with the lives of the Australian public (of which I am one) holding us hostage subjected to **unacceptable risks** in what appears a Shire created **dangerous unsafe environment** the Shire continues to ignore and refuses to attend and eliminate the potential dangers to the public is simply deplorable, unconscionable and untenable.

I consider this action **NOT** in the community, the ratepayers, the public and my **best interests.**

Extremely serious questions now remain for investigators to determine in these matters.

Why? Were **68** the dominoes building **ignored and not cordoned off** from the **outset?**

Why? Have around twelve months now passed and the **dangers to the public remain ignored and unattended?**

WHY? Mr Jonathan Sanders (the Shire employed) **Structural Engineer** will **NOT** provide the Shire (in writing) the assurance and unconditional guarantee that will satisfy me that there is absolutely no possible threat to injury or loss of human life due to any unacceptable risk from the **“Red Cross”** building collapsing onto **68** the **adjoined Dominoes building** possibly injuring or killing people?

People should note!

(1) The truth is the truth (2) It is impossible to manipulate the truth (3) The truth always prevails.

NO Local Government Agency throughout Australia has a right to stitch up any member of the public making a complaint by what to me appear foul play, deception, fabrication, manipulation and abuse of power to achieve their goal at the expense of my, the community and the public's safety.

Thank you ladies and gentlemen for your time and attention to my concerns.

Mr Saulys left the meeting at 5:57pm.

Chief Executive Officer Comments

Firstly, I reject the notion that this matter has not been handled appropriately by Shire of Northam staff, as inferred by Mr Saulys.

To make it clear, for the public record, the following is chronological summary of what has transpired in relation to the closure of the referenced properties:

- 1st March 2021 – shire staff were advised of concerns about the structural integrity of building located at 70-72 Fitzgerald Street, Northam (Red Cross building) following routine maintenance being undertaken by the property owner's contractor and a civil engineer.
- March 2021- various discussions held with the building manger of 70-72 Fitzgerald Street and requested formal written correspondence from the civil engineer engaged by the building manager
- 30 March 2021 – written correspondence received from Avon Civil Engineering regarding the unstable parapet wall at 70-72 Fitzgerald Street, Northam. Art of that advice was "...and in addition the area under the parapet and the adjacent parking bays should be isolated with solid barriers to protect pedestrians should the parapet fall outward."
- 8th April 2021- letter sent to potentially impacted landowners providing a copy of the correspondence from Avon Civil Engineering. In essence the letter states that as the parapet wall was interconnected across property boundaries and the footpath and car parking bays would be cordoned off.
- 9th April 2021 – footpaths and carparking bays cordoned off due to forecast inclement weather. At the time No 68 (Dominoes) was

Council Forum Meeting Notes
13 April 2022



operating, 70-72 (Red Cross) was voluntarily vacated, 74 was vacant and 76 was apparently being used as an office. The entry to no 68 was not fenced off.

This decision was made as it was considered, based on the information available and in the context of the recent impact the pandemic has had on small business, unreasonable to shut this shop immediately. The shop owner (No 68) was advised of the concerns and potential issues.

- 12th April 2021- contact from landowner seeking 2nd opinion from structural engineer and builder.
- 14th April 2021 – confirmation received that Avon Civil Engineer correspondence was based on inspection and photos undertaken by a builder (i.e., they did not physically inspect themselves)
- 29th April 2021- Request for quotes for an independent structural engineer for the entire façade from 68-76 Fitzgerald Street)
- 10th May 2021- Structerre (Structural Engineer) consultant engaged
- 24th May 2021- Structerre consultant undertakes site inspection – with existing fencing in situ
- 16th June 2021- Structerre report received- in the summary section it states "At the time of the inspection, the shopfront and footpath had been fenced off to prevent public access. It is considered prudent to maintain the fencing and the exclusion zone until such times as the facades can be stabilised or otherwise assessed as safe and stable by an appropriately qualified professional"

This position of the structural engineer vindicated the previous decision of staff not to close number 68, the structural engineer did not deem it necessary to recommend the Shire of Northam fence any additional areas to those already fenced off.

- 1st September 2021- Further clarification received from Structerre on public safety concerns after issues being raised with respect to access into no 68 Fitzgerald Street. The advice received includes

"the masonry façade over the Domino's was considered to be in structurally adequate condition at the time of inspection." And "The façade over the adjacent tenancies (Red Cross, Lucky 7 and Wanslea) cannot be considered as safe when assessed in accordance with AS ISO13822-2005. While the existing facade appears to have performed satisfactorily to date, the condition of the facade and supporting buttresses was observed to be poor at the time of inspection, and rational load paths to resist imposed lateral forces could not be satisfactorily established." They also recommended that the existing fencing arrangements remain.

8.3.1 Capital Perth Operations

Ms Geraldine Busby from Encycle Consulting will be making a deputation relating to agenda item 13.3.2 - Proposed Extractive Industry (Stage 2) – 366 Horton Road, Wootatting. Ms Busby will provide an overview of Capital Perth's operations, recycling activities and management of environmental aspects relating to current and proposed activities at Capital's site in Wootatting.

A summary of the Deputation has been provided in Attachment 1.

8.3.2 Rethink Eastlink

To be provided at the Ordinary Council Meeting on 20 April 2022.

Council Forum Meeting Notes
13 April 2022



Attachment 1 - Deputation












Shire of Northam
Council Meeting 13 April 2022

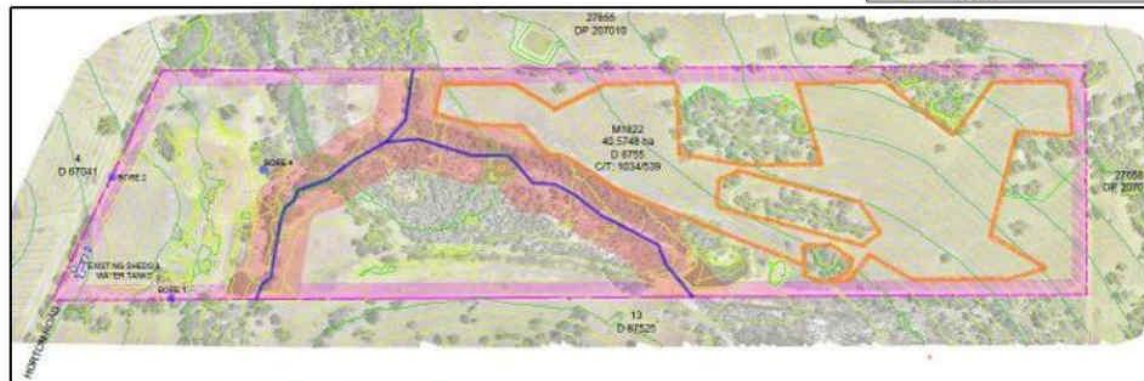
366 Horton Road, Woottating

Geraldine Busby
Encycle Consulting



Capital, 366 Horton Road, Woottating Extractive Industry Licence operations

Legend	
	DWER PREMISES BOUNDARY
	EXISTING STRUCTURE
	VEGETATION
	WATER COURSE
	STAGE 1 WORK ZONE
	STAGE 2 WORK ZONE
	BUSH FIRE / ACCESS TRACK
	50m EXCLUSION ZONE
	BORE



Site Management & Rehabilitation

- Stage 1 and proposed Stage 2:
 - activities are located at least 20 m from the Premises boundary
 - activities are located 50 m from the watercourse
 - do not involve any disturbance of the water course bed or bank
 - no remnant vegetation is to be cleared
- Residential receptors >830 m away from the Premises boundary and not in the prevailing wind direction
- Ironstone gravel to be progressively extracted & screened over 10 to 15 years
- Site to be progressively rehabilitated
 - in conjunction with surrounding, local farmers cropping regimes
 - using research into ironstone gravels supported by the Grains Research & Development Corporation (GDRC) and undertaken by University Western Australia (UWA)



Capital Organisational Profile

- Began operations in 1996
- Focus on recovery and recycling of construction and demolition materials from residential and commercial sectors
- Three sites licensed by the Department of Water and Environmental Regulation under Prescribed Premises under the Environmental Protection Act
- Recover and process up to 300,000 tonnes per annum (tpa) of inert materials
- Processed at Capital's metropolitan based recycling facilities diverting 300,000 tpa from landfill
- Produce products for the construction, infrastructure and civil markets including road base, sand, aggregate & drainage products, raw material input to recycled concrete products



Recycled Products



Woottating Ironstone Gravel

- Extracted material from Woottating operations to be used in civil works & as a raw material input to recycled products
- Screened fines from Woottating to be used as a feedstock to soil mix for rehabilitation at the site to facilitate phosphorous 'fixation' for improved productivity for cropping regimes
- UWA developing Rehabilitation Plan including review of GDRC results into mineralogy & physical characteristics of ironstone gravel soils for use as cropping soils
- Ironstone gravel has high soil moisture holding capacity & high rate of phosphorous 'fixation'
- Refer for more details from UWA at: <https://grdc.com.au/news-and-media/audio/podcast/ironstone-gravel-soils>



Encycle Consulting 366 Horton Road, Woottating

DWER file number:	DP4020100021
Duration:	18/08/2020 to 17/08/2021
Date of issue:	18/08/2020
Provision details:	Capital Recycling Lot 971422 on Diagram 8750 Certificate of Title Volume 1034 Page 033 366 Horton Road WOOTTATING WA 6502

DWER Licensing

- Category 12
- Environmental Impact Assessments
- Approvals
- Reporting

	
Name Encycle Consulting	
ABN	62101234567
Company	Capital Recycling
Address	366 Horton Road WOOTTATING WA 6502
Contact Description	Capital Recycling (see also) WOOTTATING WA 6502
Responsible for Environment	Capital
Form of Licence	CLASS
Date of Issue	17/08/2021

Shire of Northam EIL

- Stage 1 EIL
- Stage 2 proposed EIL
- Development Approval supporting docs
- Assessments
- Reporting
- Rehabilitation Plan



Managing Environmental Aspects:

- Assessments
- Site aspects
- Legislative requirements / Guidelines
- Monitoring review/s
- Survey / Mapping
- Reporting
- Environmental Aspects Management Plan (EAMP)



EAMP – selected mitigation measures

EMISSIONS	MANAGEMENT
Dust	<ul style="list-style-type: none"> • Monitoring of wind conditions • Dust generating activities limited to light wind conditions • Wetting down working areas and stockpiles • Speed limit of <15kms on internal roads • Monitoring of visible dust
Noise	<ul style="list-style-type: none"> • Operational activities restricted 7am – 7pm • Mobile plant are fitted with 'croakers' • Speed limit of <15kms on internal roads • Screening activities located 20m inside of site boundary • Routine maintenance of machinery
Water	<ul style="list-style-type: none"> • Groundwater monitoring on bi-annual basis of 3 onsite bores & reported to DWER • Installation of clay bund on side boundary of category 12 activities • Excavation, screening and blending activities limited in periods of high rainfall • Surveyed & mapped watercourse
Ecology	<ul style="list-style-type: none"> • No disturbance to water course bed • No vegetation clearing
Rehabilitation	<ul style="list-style-type: none"> • No remnant vegetation clearing • No disturbance beds/banks at watercourse • Clay bunds to mitigate surface run-off • Rehabilitation Plan in developed by UWA with research funded by GDRG on ironstone gravels for improved crop productivity
Traffic	<ul style="list-style-type: none"> • Induction to drivers on operational routes • Enter and exit Great Eastern Highway / Carter Rd to minimise impact to local roads
Fire	<ul style="list-style-type: none"> • Bushfire Management Plan is implemented



Council Forum Meeting Notes
13 April 2022



Contact

Geraldine Busby
Encycle Consulting
gbusby@Encycle.com.au



Ordinary Council Meeting Agenda
20 April 2022



9. APPLICATION FOR LEAVE OF ABSENCE

Nil.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD 16 MARCH 2022

No queries were raised in relation to this item.

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 13 APRIL 2022

No queries were raised in relation to this item.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President, Cr C R Antonio advised that agenda item 13.3.2 - Proposed Extractive Industry (Stage 2) – 366 Horton Road, Wootatting would be brought forward.

13.3.2 Proposed Extractive Industry (Stage 2) – 366 Horton Road, Wootatting

Clarification was sought in relation to:

- Whether the intention is to finish Stage 1 before moving to Stage 2? Ms Geraldine Busby advised that each stage has a dedicated work area. This is usually finished prior to next stage however there may be a slight overlap.
- Whether the 55 tonne limit relates to Stage 1 or is this based on the time period. Ms Geraldine Busby confirmed that the limit relates to the stage.
- Whether the work so close to the set barriers has any effect on the residential barrier. The Manager Planning and Environment advised that the boundary setback of 20 metres is considered sufficient, particularly considering the distance to residential properties.
- The reason for the operating hours in the Deputation and report being different to the recommendation. The Manager Planning and Environment advised that 7:00am to 6:00pm has been recommended as this will ensure consistency with other approvals granted. Officers do not believe this would be an issue if these were 7:00am to 7:00pm as detailed in the report/deputation.
- Whether there will be material brought in to blend on site? The Manager Planning and Environment advised that this reference is for the product before it goes out, there is no blending of material coming in for rehabilitation.
- Whether there is any crushing on site as this is referred to in the submissions? The Manager Planning and Environment advised that crushing refers to Stage 1 and there is no Department of Water and Environment Regulation (DWER) licence in place for Stage 2.

Ordinary Council Meeting Agenda
20 April 2022



- Who is paying for the Horton Rd upgrade? The Manager Planning and Environment advised that the upgrade refers to Carter Rd and then there is the ongoing maintenance. Carter Rd is a part of the Shire of Mundaring and this was their request. This would be for the applicant and the Shire of Mundaring to come to an agreement.
- Whether crushing is permitted for Stage 1 as the previous approval outlines that this was prohibited. The Manager Planning and Environment took the question on notice.

Additional Comment

Crushing is not permitted in Stage 1 or 2. It is believed that the confusion arose regarding the category of DWER licence, however upon checking their licence only screening is permitted, which is consistent with the current development approval and the proposed conditions.

- If approved, will this still be subject to a DWER approval? The Manager Planning and Environment advised that DWER will generally do not issue a licence prior to development approval being granted.
- What is the current condition of Horton Rd and what is the life expectancy before upgrade is required? The Executive Manager Engineering Services took the question on notice.

Additional Comment

The road is currently considered to be in reasonable condition. We are currently awaiting a detailed condition assessment of all Council roads, unfortunately this is not available currently.

- Whether historical funds collected have been applied to the road or does this go into a pool for all roads? The Executive Manager Engineering Services took the question on notice.

Additional Comment

The road maintenance contribution is adopted in the fees and charges of 50c per tonne, which we are applying to all new approvals. Historically this has been used for general road maintenance and capital works in the vicinity. The fee is set at such that they pay for a percentage of the Shire roads used in their normal cost of business. There is no binding requirement to spend it on particular assets.

- Whether the rehabilitation bond sufficient? The Manager Planning & Environment advised that the fee is based on Council's fees and charges as a rate per hectare. As this involves shallow excavation, Officers are confident this will be sufficient.
- Whether the photos of the vegetation are reflective of the current site. The Manager Planning and Environment advised that these are fairly accurate, these were reviewed at a recent site inspection.

Ordinary Council Meeting Agenda
20 April 2022



Ms Geraldine Busby left the meeting at 6:18pm.

12. REPORTS OF COMMITTEE MEETINGS

12.1 AUDIT & RISK MANAGEMENT COMMITTEE MEETING HELD ON 13 APRIL 2022

No queries were raised in relation to this item.

13. OFFICER REPORTS

13.1 CEO'S Office

Nil.

13.2 ENGINEERING SERVICES

Nil.

13.3 DEVELOPMENT SERVICES

Cr C R Antonio declared an "impartiality" interest in item 13.3.1 - Proposed Additions – Avon Valley Beef Abattoir as the owner of the business is known to Cr Antonio.

13.3.1 Proposed Additions – Avon Valley Beef Abattoir

Clarification was sought in relation to:

- Whether the number of kills per day will increase from two if this application is approved? The Manager Planning and Environment advised that this is not increasing at this stage and the proposal is more about efficiency and meeting the export market.
- Whether the Lamb Boning Room is only for lambs. The Manager Planning and Environment advised that the proposal is to separate the boning operations between lamb and beef, with lamb moving to the new area.
- Whether the lamb boning room will be used for mutton. The Manager Planning and Environment took the question on notice.

Additional Comment

The lamb boning room will be used for all sheep products and occasionally goats.

- How large the extension will be? The Manager Planning and Environment advised that the plans will be provided separately to allow Councillors to zoom in.

Ordinary Council Meeting Agenda
20 April 2022

Additional Comment

The plans have been provided as a separate attachment to the Ordinary Council Meeting agenda.

The floor areas have been provided below:

AREAS

ADDITIONS - BONING ROOM	1,045.88
ADDITIONS - SHED	248.65
Existing BLOOD ROOM	78.22
Existing CHILLERS / KNIFE / STORE	366.82
Existing DRY GOODS (REMOVED)	23.56
Existing EXTERNAL PLANT	151.97
Existing EXTERNAL PLANT & HOOK PASSAGE	77.98
Existing FREEZERS	84.88
Existing LEAN-TO (TO BECOME BLOOD / PACKING)	22.17
Existing OFFAL / APRON / BOOT / PLANT	61.28
Existing PIT	87.64
Existing SLAUGHTER FLOOR	187.40
	2,436.45 m²

- In the Local Planning Scheme, it says that an abattoir is not a permitted use in a rural zone, do they operate under a special licence? The Manager Planning and Environment advised that the current zoning table permits an abattoir as an advertised use and is a permitted use which can be considered.
- Whether there were any public comments as there were complaints submitted in previous years? The Manager Planning and Environment advised that there were no submissions. The historic complaints related to rendering activities which are no longer carried out.

The Manager Planning and Environment left the meeting at 6:26pm.

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts 1 March 2022 to 31 March 2022

No queries were raised in relation to this item.

The following queries were submitted prior to the Council Forum Meeting with the responses provided below:

Chq/EFT	Description	Question	Query By	Answer
9007904054	9007904054 BEAVIS PLACE OPEN SPACE - 10/01/2022 to 08/03/2022	Why is this bill so high for the same period compared to e.g. Bernard Park? Is this bill including the park between the RSL Hall and Wellington Street also?	CR GIRAK	This bill is for water supply to Beavis Place only. High cost due to additional watering required to establish and maintain new turf in summer months. Expected to reduce substantially moving forward.
27012022	ARCHITECTURAL AND ENGINEERING PLANS AND DETAILS FOR ALL STRUCTURES AND	Will the Shire be reimbursed for the plans by the owners of the building?	CR GIRAK	No - this part of the grant issued by Council for the 4 building owners as adopted motion C.4353.

Ordinary Council Meeting Agenda
20 April 2022



Chq/EFT	Description	Question	Query By	Answer
	BUILDER'S WORK - 68-76 FITZGERALD STREET			
00003220	SUPPLY AND CONSTRUCT MACHINERY & STORAGE SHED - PROGRESS CLAIM	Is this shed for the Northam Depot?	CR GIRAK	Yes
1057	PURCHASE OF 20 X DIGITAL IMAGES	What are these images for please?	CR GIRAK	The images are for general marketing and promotion (e.g. in the Strategic Plan, Annual Report etc). Many of the images have been taken using a drone.
23436	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1 VEHICLE, 2 PERSONS FOR UP TO 10 DAYS INCL MEALS AND ACCOMMODATION. STORM EVENT 2- 4 MARCH 2021 - AGRN962	Why is the long delay in paying this invoice please?	CR GIRAK	These invoices were withheld from payment until the claims associated with AGRN 962 were completed and submitted to DFES for approval
23238	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1 VEHICLE, 2 PERSONS FOR UP TO 10 DAYS INCL MEALS AND ACCOMMODATION. STORM EVENT 2- 4 MARCH 2021 - AGRN962			
23795	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1 VEHICLE, 2 PERSONS FOR UP TO 10 DAYS INCL MEALS AND ACCOMMODATION. STORM EVENT 2- 4 MARCH 2021 - AGRN962			
2182/99810336	CORNER CABINET / WALL CABINETS / PANTRY / SHELVING UNIT / TABLE	Which facility these items were purchased for please?	CR GIRAK	Clackline fire Station
INV-1358	S&N PRODUCTS	What are these products please?	CR GIRAK	Stock for the BKB, 30 water bottles, 22 Koala Magnets, 48 coasters, 10 Scarfs, 24 tealight holders 11cm and 30 tealight holders 5cm
112-0114218	NORTHAM DEPOT - DESIGN & DRAWINGS INCLUDING: CARPARK LAYOUT, FOOTPATHS, RETAINING, CROSSOVERS, ASPHALT TO ENTRANCE, STORMWATER DRAINAGE, SHORT TERM PARKING, LEVELS AND GRADING FOR ALL AREAS. AS PER FEE PROPOSAL 12565235.	Why was the variation needed please? Do we have a proposed completion date for the Northam Depot and is the project on Budget?	CR GIRAK	The completion date for the building itself is by June 2022, however, substantial work still needs to take place to enable to building to be occupied such as sewer connection, supporting earthworks, car park, lighting, shed constructions, etc. The budget is on track for the works planned, however, additional funds will be required next financial year to enable completion of earthworks.

Ordinary Council Meeting Agenda
20 April 2022



Chq/EFT	Description	Question	Query By	Answer
				car park and other supporting items.
112-0114218	NORTHAM DEPOT VARIATION 2 - DESIGN & DRAWINGS INCLUDING: CARPARK LAYOUT, FOOTPATHS, RETAINING, CROSSEOVERS, ASPHALT TO ENTRANCE, STORMWATER DRAINAGE, SHORT TERM PARKING, LEVELS AND GRADING FOR ALL AREAS. AS PER FEE PROPOSAL 12565235.			The variation was required to alter the retaining walls and paths. This would result in cost savings on the project.
10019514	AHC30716 - CIII HORTICULTURE FOR LACHLAN KICKETT	Why is the long delay in the payment and refund please?	CR GIRAK	Council was originally overcharged for the course and was issued with credit notes, these were held until other expenditure occurred and as such could offset against it, this was the additional Invoice for \$1,100 paid within the same transaction of EFT43318
A0003785	AHC30716 - CIII HORTICULTURE FOR LACHLAN KICKETT			
A0005052	CREDIT LACHLAN KICKETT CIII HORTICULTURE			
EFT43042	CLACKLINE FENCING CONTRACTORS \$1980.00 FOR FENCING REPAIRS TO L4 MCMULLEN RD WUNDOWIE	Is this a shire property	Cr Williams	No, the repairs were carried out due to a street tree falling and damaging the fence.
EFT43075	NORTHAM BETTA HOME LIVING \$1999.00 FOR A FRIDGE FOR COTTAGE	Is this for the aged care facility	Cr Williams	The purchase was a replacement fridge for the cottage, the old fridge compressor failed and it was quoted at \$1,800.00 to replace, as it was 8 years old it was decided to replace it with a new fridge rather than repair.
EFT43120	CASH CITY GUILDFORD \$10158.77 FOR CBD GRANT FUNDING	Are they owners of a property on Fitzgerald St?	Cr Williams	Yes that is correct.
EFT43134	\$125.00, P201 EFT43196 \$50.00, P202 EFT43197 \$50.00 AND EFT43200 \$25.00 FOR REFUNDS FOR OVERFLOW CAMPING FOR THE BALLOONING CHAMPIONSHIPS - THE OVERFLOW CAMPING RATE IS \$15.00 PER NIGHT WHICH NONE OF THESE FIGURES IS DIVISIBLE BY	Does the refund price include tickets to the event as well?	Cr Williams	Only includes the camping which the rate per night was \$25
EFT43144	NAVIGATOR PHOTOGRAPY \$1500.00 FOR PURCHASE OF 20 IMAGES	Still no local company that can supply?	Cr Williams	Correct, no locals can carry out the service

Ordinary Council Meeting Agenda
20 April 2022



Chq/EFT	Description	Question	Query By	Answer
EFT43155	ROYAL LIFE SAVING SOCIETY \$17248.00 WAGES FOR DUTY MANAGER WUNDOWIE POOL FOR FEBRUARY 2022	Is this in fact for more than the one month?	Cr Williams	No, it is for the month of February, Wundowie was open 7 days a week with the operator being on site 8 hrs per day, 28 days * 8hrs * 70hr = 15,680 plus GST
EFT43208	SEEK LTD \$11000.00 FOR SEEK BRANDED AD PACK CONTRACT ETC	What is this for please?	Cr Williams	This is a package for the placement of our employment ads on Seek. We purchase a package as opposed to paying for each ad individually as this works out to be more efficient. The branded ads also allow the ads to be more visual (i.e. logo and images can be included). Each ad costs approximately \$270.
EFT43210	SPORTSPower NORTHAM \$300.00 FOR A VOUCHER FOR MELISSA WESTERSIDE	What is this for please?	Cr Williams	It was a leaving gift, calculated as per policy G1.14 Gratuity, Gifts and Departing Employees, Melissa was with the Shire 6 Years.
EFT43286	THE BOOK SHED \$143.00 FOR BUSINESS CARD ARTWORK SET-UP	What is this for please?	Cr Williams	To design and set up Shire staff business Cards, (altered design for new cards).
EFT43308	EXPERIENCE PERTH \$5000.00 FOR NORTHAM PORTION OF AVON VALLEY CAMPAIGN AS AGREED BETWEEN TOWNS.	Was this an AROC collaboration/spend?	Cr Williams	No it was the Avon Valley to a Destination Perth led - Avon Valley specific tourism campaign. Beverley, Toodyay, York, Goomalling and Northam. Each Council contributed \$5,000 each

13.4.2 Financial Statement for the period ending 31 March 2022

The following queries were submitted prior to the Council Forum Meeting with the responses provided below:

Page #	Details Reference	Question	Query By	Answer
242 & 246	OTHER PROPERTY & SERVICES EXPENSE (& NOTE # 7 PAGE 242)	Will this balance out in the future?	Cr Antonio	Yes with the exception of plant fuel and repairs that look likely to end the year over budget; workers comp will net out against salaries and wages, staff meetings is internal works labour so will net out against other jobs and internal allocations have a net affect on the overall budget.
249	TRANSFER STATION TIP SHOP	Is the transfer station still on track for mid-year opening?	Cr Antonio	Yes

13.5 COMMUNITY SERVICES

13.5.1 Review of the Community Support Policy C 3.3 Art Policy

The Chief Executive Officer advised that he has had a discussion with Cr Williams in relation to alternative wording for the selection of art. This will be included in the Ordinary Council Meeting agenda accordingly.

Additional Comment

An alternative motion has been included in the Ordinary Council Meeting agenda.

13.5.2 Review of the Community Support Policy C 3.1 Community Grants Program

Clarification was sought in relation to:

- The indigenous education funding and the reason for the variance. The Executive Manager Community Services advised that this has been a historical funding arrangement and advised more research will be undertaken and provided.

Additional Comment

Officers confirmed that St Joseph's School continue to offer an Indigenous Scholarship. The allocation assists St Joseph's School in providing a full tuition scholarship to an Aboriginal or Torres Strait Islander student, whereas the other school donations are for end of year book prizes. As the tuition scholarship is of a higher value than the end of year book prize, the scholarship has historically received a higher allocation than the Clontarf Academy and the Wirrpanda Girls Academy.

- Whether a not-for-profit organisation that is running a charitable event can be considered for a donation. The Chief Executive Officer advised that Officers will review the wording.

Additional Comment

The policy has been updated in the Ordinary Council Meeting agenda accordingly.

13.5.3 Review of the Community Support Policy C 3.4 Write Off / Waive Small Fees or Debts

Clarification was sought in relation to:

- Whether this is something that can be monitored by the Audit Committee? The Chief Executive Officer advised that this can be presented however it is reported through Delegate Authority Register monthly to Councillors.

Ordinary Council Meeting Agenda
20 April 2022



- Whether the reference to small fee can be removed from the Policy document. The Chief Executive Officer advised that this will be reviewed.

Additional Comment

The policy has been updated in the Ordinary Council Meeting agenda accordingly.

14. MATTERS BEHIND CLOSED DOORS

Cr Tinetti declared an "impartiality" interest in item 14.1 – Housing Challenges in Northam as Cr Tinetti and his wife are building short term stay apartments in Northam to accommodate commuting workers.

14.1 HOUSING CHALLENGES IN NORTHAM

Refer to confidential addendum.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15.1 DISABLED PARKING BAY – FITZGERALD STREET, NORTHAM

Clarification was sought in relation to:

- What would be the approximate cost of a disabled bay? The Executive Manager Engineering Services advised that this is estimated at \$5,000 per bay however would depend on design.
- Whether the bays are required to be raised. The Executive Manager Engineering Services advised that these don't have to be raised however they need to comply with disability standards, i.e. have to be wider, have ramps etc. It is likely that these will need to be raised bays.
- Whether Centrelink have been approached about putting a disabled bay at the rear? The Executive Manager Engineering Services advised that he is not aware of any discussions however will take the question on notice.

Additional Comment

It appears Centrelink have not previously been contacted in relation to this. Staff will contact them to discuss any options they may have on their property.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio declared the meeting closed at 7:14pm.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

Nil.

12. REPORTS OF COMMITTEE MEETINGS

12.1 AUDIT & RISK MANAGEMENT COMMITTEE MEETING HELD ON 13 APRIL 2022

Receipt of Minutes:

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4438

Moved: Cr Antonio

That Council receive the minutes from the Audit & Risk Management Committee meeting held on 13 April 2022.

CARRIED 9/0

Attachment 1 – Audit & Risk Management Committee Minutes



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

**Audit & Risk Management
Committee Meeting**

13 April 2022

DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.



Contents

- 1. DECLARATION OF OPENING 4
- 2. ACKNOWLEDGEMENT TO COUNTRY 4
- 3. ATTENDANCE..... 4
 - 3.1 APOLOGIES..... 4
 - 3.2 APPROVED LEAVE OF ABSENCE..... 4
 - 3.3 ABSENT..... 4
- 4. DISCLOSURE OF INTERESTS 4
- 5. CONFIRMATION OF MINUTES 5
 - 5.1 COMMITTEE MEETING HELD ON 24 FEBRUARY 2022 5
- 6. COMMITTEE REPORTS..... 6
 - 6.1 AUDIT ENTRANCE MEETING..... 6
- 7. URGENT BUSINESS APPROVED BY DECISION 27
- 8. DATE OF NEXT MEETING 27
- 9. DECLARATION OF CLOSURE 27

Audit & Risk Management Committee Meeting Minutes
13 April 2022



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 4:52pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and paid our respects to Elders, past, present and emerging.

3. ATTENDANCE

Committee:

Shire President
Deputy Shire President
Councillors

Cr C R Antonio
Cr M P Ryan
Cr H Appleton

Staff:

Chief Executive Officer
Executive Manager Corporate Services
Executive Assistant – CEO

J B Whiteaker
C Young
A McCall

Auditors:

Director Butler Settineri

Marica Johnston

3.1 APOLOGIES

Councillor

Cr A J Mencshelyi

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Auditors:

Assistant Director OAG

Indika Dias

4. DISCLOSURE OF INTERESTS

Nil.

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

*As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with*

Audit & Risk Management Committee Meeting Minutes
13 April 2022



whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial** interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 24 FEBRUARY 2022

RECOMMENDATION / COMMITTEE DECISION

Minute No: AU.217

Moved: Cr Ryan

Seconded: Cr Appleton

That the minutes of the Audit & Risk Management Committee meeting held on 24 February 2022 be confirmed as a true and correct record of that meeting.

CARRIED 3/0

Audit & Risk Management Committee Meeting Minutes
13 April 2022



6. COMMITTEE REPORTS

6.1 AUDIT ENTRANCE MEETING

File Reference:	8.2.7.5
Reporting Officer:	Colin Young, Executive Manager Corporate Services
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	N/A
Press release to be issued:	No

BRIEF

For Council to meet with a representative from the Office of Auditor General to discuss the 2021/2022 Audit Scope and Procedures.

ATTACHMENTS

- Attachment 1: Entrance Meeting Agenda.
Attachment 2: Audit Planning Summary.
Attachment 3: Timetable.

A. BACKGROUND / DETAILS

As per changes to the Local Government Act 1995 and the Local Government (Audit) Regulations 1996, Council has been audited by the Office of Auditor General since 2018. Butler Settineri was appointed as the nominated auditors for the OAG for the Shire of Northam for a period of three years, this is the second year of that contract. As part of the audit procedures an audit entrance meeting is required.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme 6: Governance and Leadership

Outcome 6.3 The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objective: Ensure robust financial management.

B.2 Financial / Resource Implications

Staffing resources are required in order to action the recommendations detailed within the BPR Action Plan.

Audit & Risk Management Committee Meeting Minutes
13 April 2022

B.3 Legislative Compliance

Local Government Act 1995 and relevant subsidiary legislation.
Local Government (Audit) Regulations 1996

B.4 Policy Implications

N/A

B.5 Stakeholder Engagement / Consultation

N/A

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Nil		
Health & Safety	Nil		
Reputation	Nil		
Service Interruption	Nil		
Compliance	Nil		
Property	Nil		
Environment	Nil		

C. OFFICER'S COMMENT

Indika Dias from the Office of Auditor General will attend the Teams meeting link along with Marcia Johnson from Butler Settineri who will be carrying out the audit on behalf of the Office of Auditor General.

Anne/ Marcia will brief the Committee on

1. Audit approach
2. Business operations
3. Significant risk and audit focus areas identified
 - Audit findings reported in previous audit.
 - Potential changes to Local Government regulations
 - Related party transactions
 - Revenue recognition
 - Unauthorised expenditure
 - Unrecorded liabilities
 - Fictitious employees
 - Revaluation of land & buildings
4. Significant Assets acquired and disposed
5. Compliance with Laws and regulations
6. Changes in accounting policies
7. Related parties/ entities
8. Reporting protocols

Audit & Risk Management Committee Meeting Minutes
13 April 2022



- Significant issues identified during the audit
 - Interim management letter
 - Final management letter
9. Audit Team
10. Audit timetable

Committee members & staff will then be giving the opportunity to ask questions to Indika and Marcia about the upcoming audit procedures.

RECOMMENDATION

For information only.

DISCUSSION

- Ms Marcia Johnson discussed the Audit Planning Summary as provided in Attachment 2.

The Executive Assistant – CEO left the meeting at 5:01pm and returned at 5:02pm

- Ms Marcia Johnson sought clarification in relation to whether the revaluation of land and building would be occurring. The Executive Manager Corporate Services advised that this is scheduled to be completed on 5th May by AssetVal.
- Clarification was sought in relation to whether the timeframe is realistic. Ms Marcia Johnson advised that they do believe this is a realistic/achievable timeframe. It is quite detailed with milestone detailing who needs meet the various milestones.

Attachment 1 – Entrance Meeting Agenda



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CLIENT NAME: SHIRE OF NORTHAM

YEAR END: 30 JUNE 2022

FINANCIAL AUDIT ENTRANCE MEETING AGENDA

Date of Meeting: 13 April 2022

Time: 4:45pm – 5:30pm

Location: 395 Fitzgerald Street, Northam WA Australia, 6401
Auditor's attendance via Video Call

Attendees: Chris Antonio (Shire President) Audit Committee Chair
Audit Committee Members
Jason Whiteaker (CEO)
Colin Young (Executive Manager Corporate Services)
Indika Dias (Assistant Director, OAG)
Marcia Johnson (Butler Settineri Audit Director)

DISCUSSION POINTS

1. OUR AUDIT APPROACH
2. BUSINESS OPERATIONS
3. SIGNIFICANT RISKS AND AUDIT FOCUS AREAS IDENTIFIED <ul style="list-style-type: none">• AUDIT FINDINGS REPORTED IN PREVIOUS AUDIT• POTENTIAL CHANGES TO LOCAL GOVERNMENT REGULATIONS• RELATED PARTY TRANSACTIONS• REVENUE RECOGNITION• UNAUTHORISED EXPENDITURE• UNRECORDED LIABILITIES• FICTITIOUS EMPLOYEES• PROVISIONS• REVALUATION OF LAND AND BUILDINGS
4. SIGNIFICANT ASSETS ACQUIRED AND DISPOSED
5. COMPLIANCE WITH LAWS AND REGULATIONS
6. CHANGES IN ACCOUNTING POLICIES
7. RELATED PARTIES / ENTITIES
8. REPORTING PROTOCOLS <ul style="list-style-type: none">• SIGNIFICANT ISSUES IDENTIFIED DURING THE AUDIT• INTERIM MANAGEMENT LETTER• FINAL MANAGEMENT LETTER
9. AUDIT TEAM
10. AUDIT TIME TABLE

Attachment 2 – Audit Planning Summary

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OAG
Office of the Auditor General
Serving the Public Interest





Contents

The Planning Summary	3
Introduction	4
Our Audit Approach	7
Business Operations	9
Significant Risks And Audit Focus Areas	9
Audit Emphasis And Significant Account Balances	11
Compliance With Laws And Regulations	13
Going Concern And Adverse Financial Trends	13
Accounting Policies	13
Internal Audit	13
Management Representation Letter	13
Related Parties	14
Reporting Protocols	14
Specific Audit Requirements	14
Your Audit Team	15
Proposed Audit Schedule	15
Other Audit Activities	15

UNCONFIRMED

THE PLANNING SUMMARY

This Summary of our Audit Plan explains our approach to the audit of the annual financial report.

In particular, this Summary includes:

1. Introduction
2. Our Audit Approach
3. Business Operations
4. Significant Risks and Audit Focus Areas
5. Audit Emphasis and Significant Account Balances
6. Compliance with Laws and Regulations
7. Going Concern and Adverse Financial Trends
8. Accounting Policies
9. Internal Audit
10. Management Representation Letter
11. Related Parties
12. Reporting Protocols
13. Specific Audit Requirements
14. Your Audit Team
15. Proposed Audit Schedule
16. Other Audit Activities

If there are any matters in the Planning Summary that you would like clarified, please do not hesitate to contact us.

There may be areas where you would like us to increase the audit focus. We would be pleased to discuss these to determine the most efficient and effective approach to performing this work.

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INTRODUCTION

Auditor General

Following proclamation of the Local Government Amendment (Auditing) Act 2017, the Auditor General is responsible for the annual financial report audit of Western Australian Local Governments.

The Act allows the Auditor General to contract out financial audits.

Contractor Appointment – Butler Settineri Audit (“BSA”)

BSA has been contracted by the Auditor General to perform the Shire of Northam financial report audit on the Auditor General’s behalf for the year ending 30 June 2022.

Our audit procedures will be conducted under the direction of the Auditor General, who will retain responsibility for forming the audit opinion and issuing the audit report to the Shire of Northam.

BSA is required to report any matter to the Auditor General which may affect the Auditor General’s responsibilities under the Auditor General Act 2006.

Responsibility of the Council and the CEO

It is important to note that:

1. Under the *Local Government Act 1995* and associated regulations, the Council and the CEO are responsible for keeping proper accounts and records, maintaining effective internal controls, preparing the annual financial report, and complying with the Local Government Act and Regulations, and other legislative requirements.
2. Under the *Local Government Act 1995* and associated regulations, the Council and the CEO have responsibility for maintaining internal controls that prevent or detect fraud or error and to ensure regulatory compliance. The Audit and Risk Committee and the Auditor General should be informed by management of any fraud or material errors. During the audit we will make inquiries with management about their process for identifying and responding to the risks of fraud, including management override. It should be noted that our audit is not designed to detect fraud, however should instances of fraud come to our attention, we will report them to you.
3. The Council and CEO are responsible for ensuring the accuracy and fair presentation of all information in its annual report, and that it is consistent with the audited annual financial statements. We do not provide assurance over your annual report.
4. An audit does not guarantee that every amount and disclosure in the annual financial report is error free. Also, an audit does not examine all evidence and every transaction. However, our audit procedures should identify errors or omissions significant enough to adversely affect the decisions of users of the annual financial report.

Audit & Risk Management Committee Meeting Minutes
13 April 2022



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Our audit is conducted in accordance with Australian Auditing Standards. Our aim is to provide reasonable assurance whether the annual financial report is free of material misstatement, whether due to fraud or error. We perform audit procedures to assess whether, in all material respects, the annual financial report is presented fairly in accordance with the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.

The nature of the audit is influenced by factors such as:

- the use of professional judgement
- selective testing
- the inherent limitations of internal controls
- the availability of persuasive rather than conclusive evidence.

As a result, an audit cannot guarantee that all material misstatements will be detected. We examine, on a test basis, information to provide evidence supporting the amounts and disclosures in the annual financial report, and assess the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by management.

Conflicts of Interest

We confirm we have completed our independence evaluation and are satisfied we do not have any actual or perceived conflicts of interest in completing the annual audit of the Shire of Northam on behalf of the Auditor General.

BSA's approach is designed to:

- Focus on key risks and financial areas; and
- Add value to your business by providing constructive ideas for improving internal controls and on-going business systems

The partner-led assurance service team is committed to meeting specific business needs by:

- Working closely with you to get to know the business whilst maintaining independence;
- Using the latest computerised systems and audit techniques; and
- Conducting an in-depth review of financial records to enable identification of key areas where additional support and attention will improve the business.

The audit will meet the statutory requirements under the *Local Government Act 1995* and *Regulations* and will be carried out in accordance with the Australian Auditing Standards.

We will carry out such work as is necessary to form an opinion as to whether the annual financial report of the Shire:

- i) is based on proper accounts and records; and
- ii) fairly represents, in all material respects, the results of the operations of the Shire for the year ended 30 June 2022 and its financial position at the end of the period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.



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We will also include the following matters in the auditor's report:

- a) Any material matters that in the opinion of the auditor indicate significant adverse trends in the financial position or the financial management practices of the Shire;
- b) Any material non-compliance with Part 6 of the Act, the Local Government (Financial Management Regulations 1996 or applicable financial controls in any other written law;
- c) Details of whether information and explanations were obtained by the auditor;
- d) A report on the conduct of the audit; and
- e) The opinion of the auditor as to whether or not the asset consumption ratio and the asset renewal funding ratio included in the annual financial report are supported by verifiable information and reasonable assumptions.

In addition to the standard audit structure, additional audit matters may be performed upon direction from yourself.

The attendance of at least one meeting per year of the Shire's audit and risk committee by a member of our audit team may also be carried out if required. The audit team will visit the Shire's offices during each stage of the audit and the engagement partner will be available for subsequent meetings at the Shire's request. The visits to the Shire could be impacted by COVID-19 restrictions.

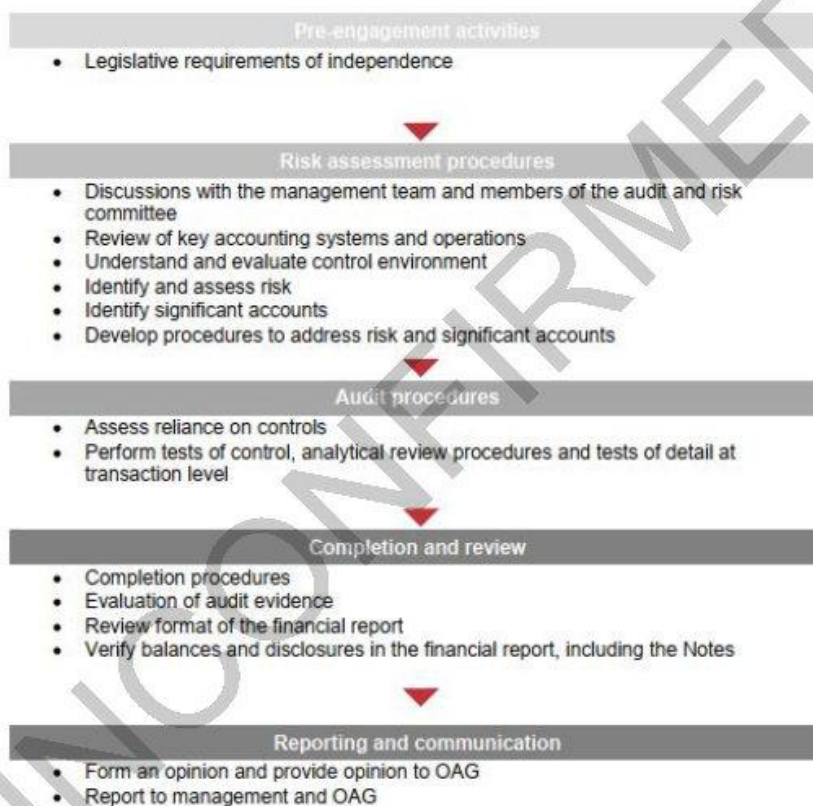


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OUR AUDIT APPROACH

Our audit approach comprises the following steps:



Audit & Risk Management Committee Meeting Minutes
13 April 2022



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Our audit approach involves assessing your overall control environment and understanding key business processes/cycles and internal controls relevant to the audit.

The level of testing will be dependent on our assessment of the risk in each business cycle. We plan to cover the following cycles:

- Revenue
- Expenditure
- Payroll
- Cash and Financing
- Property, Plant, Equipment and Infrastructure

The extent of our reliance on controls, together with the materiality level, determines the nature and extent of our audit procedures to verify individual account balances.

Our audit will be split into two components as follows:

Interim audit

This includes:

1. Understanding your current business practices
2. Understanding the control environment and evaluating the design and implementation of key controls and, where appropriate, whether they are operating effectively
3. Testing transactions to confirm the accuracy and completeness of processing accounting transactions, namely rates and grant revenue, expenditure and payroll
4. Clarifying significant accounting issues before the annual financial report is prepared for audit.

Final audit

This focuses on verifying the annual financial report and associated notes, and includes:

1. Verifying material account balances using a combination of substantive analytical procedures, tests of details, substantiation to subsidiary records and confirmation with external parties
2. Reviewing the annual financial report and notes for compliance with the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards.



BUSINESS OPERATIONS

The Shire provides a wide range of services to the community, including library, aquatics, youth park and maintaining roads to name a few. The Shire employs approximately 135 employees to perform these services.

The Shire is governed by ten elected Councillors. The Chief Executive Officer is Jason Whiteaker.

Based on the 2021/2022 budget:

- The Shire expects to spend \$12.3M on Infrastructure and \$4.2M on Property, Plant and Equipment which will be funded through non-operating grants \$6.8M, proceeds from sale of assets of \$985k and the balance through the Shire's existing cash reserves and operating activities for the year.

There were no significant changes in the budget from the prior year.

The Shire uses Synergy Soft accounting system. Our primary contacts at the Shire are Colin Young (Executive Manager Corporate Services) and Codey Redmond (Senior Finance Officer).

SIGNIFICANT RISKS AND AUDIT FOCUS AREAS

Through discussions with your staff, we have identified the following issues and key areas of risk affecting the audit:

Details of Risk / Issue	Audit Approach
<p>Audit findings reported in the previous audit.</p> <ul style="list-style-type: none"> No review of supplier batch payment by the executive manager 1 sample where a purchase order was not obtained 1 sample where an employee contract not signed 	<p>We will follow-up the issues reported during the current year audit.</p>
<p>Potential changes to <i>Local Government (Financial Management) Regulations</i> that have been signalled by the Department of Local Government, Sport and Cultural Industries (DLGSCI):</p> <ul style="list-style-type: none"> DLGSCI invited comments from local governments on proposed reforms which includes improved financial management and reporting. New standardised templates are proposed for larger and smaller local government entities. Smaller local governments will have a more streamlined standard financial statements, reflecting the generally less complex operations of smaller local governments. 	<p>Upon communication of changes <i>Local Government (Financial Management) Regulations</i> by the Department of Local Government, Sport and Cultural Industries (DLGSCI) for financial reporting 2022, we will review management's assessment of the impact of the new regulation, determine whether, to the extent necessary, your entity has applied the regulations correctly, and ensure the financial report comply with the revised requirements of each regulation.</p>



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Details of Risk / Issue	Audit Approach
<ul style="list-style-type: none"> At this stage we are not aware of the timing of the new standardised templates and proposed changes to your financial report for this year. 	
<p>We have identified the following areas that we consider require additional focus during our 2021-22 audit:</p> <ul style="list-style-type: none"> Related party disclosures Revenue recognition Unauthorised expenditure Unrecorded liabilities and expenses Fictitious employees 	<p>We will review the accounting treatment and disclosure processes during our interim and final audits.</p>
<p>The following annual financial report items are derived from accounting estimates and hence will receive specific audit attention:</p> <ul style="list-style-type: none"> Provision for annual and long service leave Impairment of assets Revaluation of land and buildings 	<p>We will review the method and underlying data that management and where applicable third parties use when determining critical accounting estimates. This will include considering the reasonableness of assumptions and corroborating representations in accordance with ASA 540.</p>
<p>Important changes in management or the control environment</p>	<p>We will review any relevant changes to management roles and related delegations, to confirm that no temporary or ongoing control gaps have occurred. We noted that the accountant had left the Shire in March 2022.</p>

AUDIT EMPHASIS AND SIGNIFICANT ACCOUNT BALANCES

The table below lists those items in the Statement of Financial Position and the Statement of Comprehensive Income that are significant account balances, and our planned audit approach for these balances. When selecting significant account balances, we consider materiality, the nature of the balance, inherent risk and the sensitivity of disclosures.

Significant Account	2021 Audited Balance \$'000	Audit Approach
Statement of Financial Position		
Cash and cash equivalents	\$8,872	<ul style="list-style-type: none"> Review internal controls and reconciliations Verify year-end balance through bank confirmations Analytical review
Receivables	\$3,941	<ul style="list-style-type: none"> Year-end cut-off testing Review subsequent receipts Review provision for doubtful debts Analytical review
Financial assets	\$345	<ul style="list-style-type: none"> Verify assets to third party documentation Assess accounting treatment in line with accounting policies Assess assets for impairment
Property, plant, equipment and infrastructure	\$226,345	<ul style="list-style-type: none"> Review key processes/controls Verify asset additions and disposals Assess assets for impairment Test items posted to construction in progress to assess appropriateness of expenses being capitalised Assess whether carrying amounts approximate fair value Where relevant, confirm balances to independent valuation reports
Payables	\$2,161	<ul style="list-style-type: none"> Review of key processes/controls Test for unrecorded liabilities Year end cut off testing
Contract Liabilities	\$1,121	<ul style="list-style-type: none"> Review of underlying performance obligations within contracts and the recognition of related revenue and liability amounts
Borrowings	\$6,059	<ul style="list-style-type: none"> Verify year end balances to third party statements at year end.
Provisions	\$1,566	<ul style="list-style-type: none"> Review the reasonableness of assumptions and calculations

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Significant Account	2021 Audited Balance \$'000	Audit Approach
		<ul style="list-style-type: none"> • Agree amounts to supporting documentation • Analytical review
Statement of Comprehensive Income		
Rates	\$10,107	<ul style="list-style-type: none"> • Review of key processes and controls • Analytical review • Sample testing of transactions
Operating grants, subsidies & contributions;	\$5,164	<ul style="list-style-type: none"> • Review of key processes and controls • Analytical review • Sample testing of transactions
Fees and charges	\$4,114	<ul style="list-style-type: none"> • Review of key processes and controls • Analytical review • Year end cut-off testing
Interest received	\$99	<ul style="list-style-type: none"> • Analytical review
Other revenue	\$1,084	<ul style="list-style-type: none"> • Analytical review • Sample testing of transactions
Employee related expenses	\$8,819	<ul style="list-style-type: none"> • Review of key processes and controls • Sample testing of transactions • Analytical review
Materials and contracts	\$5,895	<ul style="list-style-type: none"> • Review of key processes and controls • Sample testing of transactions • Analytical review
Utility Charges	\$1,230	<ul style="list-style-type: none"> • Review of key processes and controls • Sample testing of transactions • Analytical review
Depreciation and amortisation	\$4,976	<ul style="list-style-type: none"> • Review of management's assessment of the useful lives of assets and assess reasonableness. • Analytical review
Interest Expenses	\$227	<ul style="list-style-type: none"> • Review of management's assessment of the useful lives of assets and assess reasonableness. • Analytical review
Insurance Expenses	\$470	<ul style="list-style-type: none"> • Review of management's assessment of the useful lives of assets and assess reasonableness. • Analytical review
Other expenses	\$423	<ul style="list-style-type: none"> • Review of key processes/controls • Sample testing of transactions • Analytical review



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COMPLIANCE WITH LAWS AND REGULATIONS

Management is to ensure the entity complies with the Local Government Act 1995 (as amended), and the Local Government (Financial Management) Regulations 1996 (as amended).

We are required by the Local Government Act 1995 and Local Government (Audit) Regulations 1996 to test compliance with the Act and Regulation.

GOING CONCERN AND ADVERSE FINANCIAL TRENDS

Auditing Standard ASA 570 *Going Concern* requires that we consider the appropriateness of the going concern assumption at the planning stage.

The Shire, being a form of local government is backed by the State Government; hence going concern assumption is deemed reasonable.

However, the auditor's report, per the Local Government (Audit) Regulations 1996, is still required to disclose if there are any significant adverse trends in the financial position or financial practices.

Based on procedures performed the going concern basis of accounting is considered appropriate at planning stage.

ACCOUNTING POLICIES

The Shire appears to be adopting all the recognition and measurement requirements of the applicable Australian Accounting Standards.

There are no major changes to accounting policies noted during the year.

INTERNAL AUDIT

We seek to rely on internal audit work to reduce our own audit work wherever possible. This relates to internal audit completed by independent third parties. This avoids duplication of audit effort and the associated workload on your operational and administrative staff.

We are not aware of any independent internal audit's performed for this financial year.

We understand that the Shire staff perform internal audits on financial controls during the financial year which enforces the Shire's internal control environment.

MANAGEMENT REPRESENTATION LETTER

Our audit procedures assume that management expects to be in a position to sign a management representation letter.



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This letter should be reviewed and tailored to meet your Shire's particular circumstances, and be signed and dated by the CEO as close as practicable to the date of the proposed auditor's report. Ordinarily, this would be no longer than five working days prior to the issue of the auditor's report.

We will also be relying on the signed Statement by CEO in the annual financial report as evidence that they confirm that:

- they have fulfilled their responsibility for the preparation of the annual financial report in accordance with the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and Australian Accounting Standards
- they have provided us with all relevant information necessary or requested for the purpose of the audit
- all transactions have been recorded and are reflected in the annual financial report.

RELATED PARTIES

Section 7.12AL of the *Local Government Act 1995* applies section 17 of the *Auditor General Act 2006* to a local government. Section 17 requires a local government to advise the Auditor General in writing of details of all related parties and entities that are in existence.

REPORTING PROTOCOLS

Significant issues identified during the course of the audit will be discussed with relevant staff and management as soon as possible after being identified. Draft management letters will be provided to your CEO (or other nominated representative) for coordination of comments from appropriate members of your management. We request that these be returned quickly, preferably within 10 working days.

At the conclusion of the audit, the abovementioned management letter will accompany the auditor's report and the audited annual financial report forwarded to the President, the CEO and the Minister for Local Government. The management letter is intended to communicate issues arising from the audit that may impact on internal control, compliance, and financial reporting.

Where considered appropriate, and to ensure timely reporting of audit findings and action by management, interim management letters may be issued to the CEO. Interim management letters will be forwarded to the President and Minister with the auditor's report.

SPECIFIC AUDIT REQUIREMENTS

We will discuss our requirements with your staff to facilitate a timely, efficient and effective audit. We will formally agree our information requirements and timeframes for the audit with your CEO and by using your staff to have various documents readily available when we perform our audit.

Please note however that in several instances, particularly during our audit sampling at the interim visits, audit staff will need to retrieve some evidence themselves, rather than being given the evidence by your staff. This is essential for an independent audit.

YOUR AUDIT TEAM

	Name	Contact
OAG Representative	Indika Dias	(08) 6557 7543 Indika.dias@audit.wa.gov.au
Butler Settinieri Director	Marcia Johnson	(08) 6389 5222 mjohnson@butlersettineri.com.au
Butler Settinieri Auditor	Bernadine Vorster	(08) 6389 5222 bvorster@butlersettineri.com.au

Marcia Johnson will be your primary contact and will communicate progress and any emerging issues to you.

PROPOSED AUDIT SCHEDULE

See attached Audit Timetable.

OTHER AUDIT ACTIVITIES

The OAG has recently completed or is undertaking financial and performance audits relevant to local government. Through these audits, OAG aims to identify good practice and opportunities for improvement. You may therefore wish to review these reports as they may have relevance to your local government. They are available at www.audit.wa.gov.au.

A summary of reports issued from March 2020 are listed below:

- Purchasing cards (March 2020)
- Security considerations for remote working arrangements (April 2020)
- COVID-19 financial and governance matters (April 2020)
- Controls for the management of monies held for specific purposes (April 2020)
- Contract management – extensions and variations (May 2020)
- Managing technical vulnerabilities (June 2020)
- Western Australian Public Sector Audit Committees (June 2020)
- Grant administration (January 2021)
- Western Australian Public Sector Financial Statements Better Practice Guide (June 2021)
- Staff Exit Controls – (August 2021)
- Summary of Audit Committee Chair Forum (Oct 2021)
- Roll-Out of State COVID-19 Stimulus Initiatives (Oct 2021)
- Cyber Security in Local Government (Nov 2021)

Attachment 3 – Timetable

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AUDIT SON:	Shire of Northam		
AUDIT AREA:	Audit timetable		
PREPARED BY:	BSA	DATE:	01/03/2022

Our audit timetable for the financial year ended 30 June 2022 is as follows:

Key area	Target date	Person responsible
Audit Planning		
Send list of requirements for planning	4 March 2022	BSA
Planning information provided to audit	14 March 2022	SON
Audit Planning and Risk Assessment	23 March 2022	BSA
Planning document to OAG for review	28 March 2022	BSA
Entrance meeting document provide to SON for agenda	29 March 2022	BSA
Audit Entrance Meeting with Audit Committee Meeting	13 April 2022 4:45pm	SON, BSA, OAG
Interim Audit		
Send list of requirements for Interim	21 March 2022	BSA
Reconciled financial information ready for audit (up to 28 February 2022)	31 March 2022	SON
Interim Information provided		
Interim Audit selections to SON	4 April 2022	BSA
Information and sample ready for audit	18 April 2022	BSA
Interim Audit visit	25 – 29 April 2022	BSA & SON
BSA Review	6 May 2022	BSA
OAG Review	20 May 2022	OAG
Issue of Interim Management Letter (if applicable)	3 June 2022	OAG
Final Audit		
Bank confirmation letters	4 July 2022	BSA & SON
Final audit list of requirements to SON	4 July 2022	BSA
Reconciled financial information ready for audit	8 August 2022	SON
- Trial Balance		
- Balance Sheet Reconciliations		
Provide information requested by audit		
Draft Financial Report provided to audit	31 August 2022	SON
Audit selections to SON	15 August 2022	BSA
Information and sample ready for audit	29 August 2022	SON
Audit fieldwork visit	5 to 8 September 2022	BSA & SON
Fieldwork & Completion for review	23 September 2022	BSA & SON
BSA Fieldwork Review	10 October 2022	BSA
Meeting with Management	27 September 2022	SON, BSA
BSA Final Review	30 September 2022	BSA
File presented to OAG for review	3 October 2022	OAG
Financial Report		
Draft Audited Financial Report to	10 November 2022	BSA, SON

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AUDIT SON:	Shire of Northam		
AUDIT AREA:	Audit timetable		
PREPARED BY:	BSA	DATE:	01/03/2022

Key area	Target date	Person responsible
SONwith OAG comments		
Draft Audited Financial Report ready for Internal Agenda - Review	24 October 2022	BSA, SON
Approval by the CEO <ul style="list-style-type: none"> • Draft Annual Financial Report • Management Representation Letter 	24 October 2022	SON
Final package to OAG for signing	1 November 2022	BSA
Completion and Exit		
Meeting with Audit Committee or (Audit Exit Meeting)	31 October 2022	SON, BSA, OAG
Issue of Auditor's Report	7 November 2022	OAG
Council Meeting to adopt AFR	16 November 2022	SON

Key:

SON = Zoë Macdonald (Accountant) Colin Young (Executive Manager Corporate Services) Shire of Northam

BSA = Butler Settineri Audit Marcia Johnson (Director) and Team]

OAG = Indika Dias (Acting Assistant Director)

Audit & Risk Management Committee Meeting Minutes
13 April 2022



7. URGENT BUSINESS APPROVED BY DECISION

Nil.

8. DATE OF NEXT MEETING

The next Audit and Risk Management Committee meeting is proposed to be held on 26 May 2022 at 5:00pm.

9. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr C R Antonio declared the meeting closed at 5:10pm.

"I certify that the Minutes of the Audit and Risk Management Committee held on 13 April 2022 have been confirmed as a true and correct record."

_____ President

_____ Date

13. OFFICER REPORTS

13.1 CEO'S Office

Nil.

13.2 ENGINEERING SERVICES

Nil.

13.3 DEVELOPMENT SERVICES

Cr C R Antonio declared an "Impartiality" interest in item 13.3.1 - Proposed Additions – Avon Valley Beef Abattoir as the owner of the business is known to Cr Antonio.

13.3.1 Proposed Additions – Avon Valley Beef Abattoir

Address:	Lot 1343 (No. 503) Northam-Pithara Road, Irishtown
Owner:	Prime Meat Holdings Pty Ltd
Applicant:	Mark Grant, Avon Valley Beef (owner)
File Reference:	P22026 / A429
Reporting Officer:	Jacky Jurmann, Manager Planning & Environment
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple
Press release to be issued:	No

BRIEF

A development application has been received to obtain approval to carry out alterations and additions to the existing abattoir to expand the boning room.

The application has been advertised and no submissions were received, and is now presented to Council for determination.

The application is being recommended for conditional approval.

ATTACHMENTS

- Attachment 1: Plans.
- Attachment 2: Applicant's supporting information.
- Attachment 3: Statutory Assessment.

A. BACKGROUND / DETAILS

Background

In 2010, the previous owner applied to carry out extensions to the abattoir with the application being considered and approved as a non-conforming use reflecting the site's historical use as an abattoir.

The current owner purchased the abattoir as non-operational premises and recommissioned it in September 2017.

Scheme Amendment No. 15 was gazetted on 24/01/2020 and corrected a scheme anomaly, which resulted in the site being zoned Rural removing any special use provisions and relying on the general scheme permissibility and provisions.

In the Rural zone, an Abattoir is an 'A' land use, which means that means that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions.

In 2020, minor alterations to the premises were approved under delegation, which included the construction of a foetal bovine blood room (incidental use), conversion of an existing shed for fellmongering, expansion of the wastewater management system, including construction of an additional evaporation pond and increasing the irrigation area to 15 hectares sufficient to cater for future proposed development. (Noting that DWER approval will be required for the new activities.)

Currently the premises has DWER approval to process 16,500 tonnes (live weight) per year of cattle and sheep. There are two kill events per day, with cattle processed before sheep. Once killed, the whole carcasses are transported off site for further processing, the hides being salted in the fellmongering area to preserve before transportation off site for tanning, and other waste by-products including fat, offal, bone and blood being directed via chutes to tubs and tanks transportation off site for rendering. Liquid wastes, including wash down water are directed to the liquid waste system by on-site drainage.

Application details

The Applicant has advised that as a result of recent streamlining of operations, including closing its Malaga Boning Room, it is proposed to relocate this part of the business to Northam where the Abattoir is located, which will allow better management of the overall business at Northam instead of across multiple sites.

The centralisation of processing operations will improve Product Quality Assurance standards due to the product never leaving the facility until it is processed and packaged for final sale, which will be critical to pursue an export license.

The new onsite lamb boning room will adjoin the abattoir and has been designed in consultation with leading industry experts to enable increased production efficiency by using the latest technology available to industry.

Although production capacity will increase substantially, full time equivalent staffing levels will only increase by 15 due to the systems employed in the design of the new facility.

Similarly, truck movements will not increase as a result of the proposal due to the majority of product leaving the site boneless (i.e. in a carton), thus enabling the finished product to be packed more efficiently for transport offsite.

The proposed additions are proposed to be constructed adjacent to the existing abattoir at the front of the site and adjoining the existing staff amenities building, which will improve and modernise the front of the premises.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Economic Growth

Outcome: The Shire of Northam is an attractive investment destination for a variety of economic sectors.

Objective: Ensure the Shire of Northam is a welcoming and easy place for quality investment to occur.

B.2 Financial / Resource Implications

There are no financial or resource implications for the Shire associated with the proposal. The relevant development application fee has been paid.

B.3 Legislative Compliance

The application has been assessed have due regard for the matters listed in clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (also known as the Deemed Provisions). Refer to Attachment 3 for the Statutory Assessment.

B.4 Policy Implications

There are no policy implications associated with this proposal.

B.5 Stakeholder Engagement / Consultation

The application was advertised in accordance with the provisions of clause 64 of the Deemed Provisions with guidance from LPP20 – Advertising of Planning Proposals (Level 4) in the following ways:

- Direct notification to neighbouring landowners
- Website and Facebook Notices
- Notification to Councillors

No submissions were received in response to the consultation.

The Shire's Environmental Health, Building and Engineering Officers were also consulted during the assessment of this application and their input has been considered in the assessment of the application.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Non-compliance with the conditions of approval.	Minor (2) x Unlikely (2) = Low (4)	Monitor conditions of approval to ensure timely compliance.
Property	Nil	Nil	Nil
Environment	Non-compliance with the conditions of approval.	Minor (2) x Unlikely (2) = Low (4)	Monitor conditions of approval to ensure timely compliance.

B.7 Natural Environment Considerations

The natural environment considerations associated with this application have been assessed as outlined in the Statutory Assessment. The Department of Water and Environmental Regulation license the operation of the premises, including waste management and as part of their licensing process have approved a Waste Discharge Management Plan (2020) and a Nutrient Management Plan (2020). Both of these documents will require review and approval as part of amending the license to facilitate the expansion of the operations resulting from this development proposal.

C. OFFICER'S COMMENT

The proposed expansion of the abattoir to construct a lamb boning room, waste storage room and dry store has been assessed in accordance with the provisions of clause 67 of the Deemed Provisions, including advertising the proposal in accordance with the provisions of clause 64.

Following approval of the development application, the Applicant will also need to obtain approval to amend their DWER License (ref: L6010/1989/13) and meet the requirements of the Department of Health in relation to food premises construction standards. Further, if the proponent wishes to export products, further requirements will need to be met from the relevant authorities.

The assessment of this application has not identified any issues that cannot be addressed through conditions that would prevent the approval of the expansion to the abattoir.

The application is recommended for conditional approval as listed in the Recommendation. In addition, the following non-standard Advice Notes will be included on any approval granted:

1. The Applicant is required hold all relevant approvals and licences from the Department of Water and Environmental Regulation required under the Environmental Protection Act 1986 at all times.
2. The construction of the premises shall comply with the requirements of the Food Act 2008; Food Regulations 2009; Australia New Zealand Food Standards Code; and Australian Standard (AS4674 – 2004) Design, Construction and fit-out of food premises.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4439

Moved: Cr Mencshelyi

Seconded: Cr Hughes

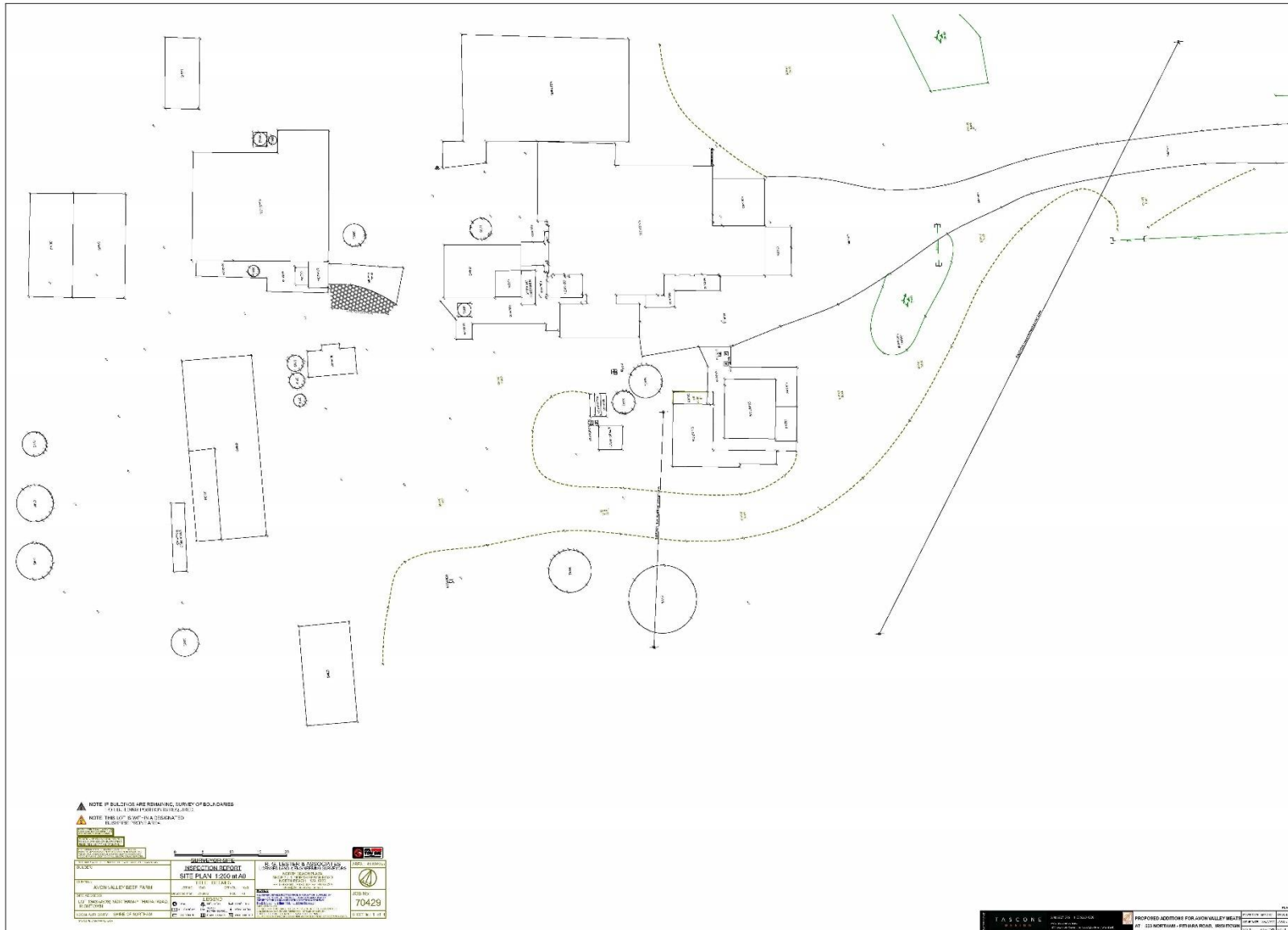
That Council APPROVE the application (ref: P22026) to obtain development approval to carry out alterations and additions to the existing abattoir at Lot 1343 (No. 503) Northam-Pithara Road, Irishtown subject to the following conditions:

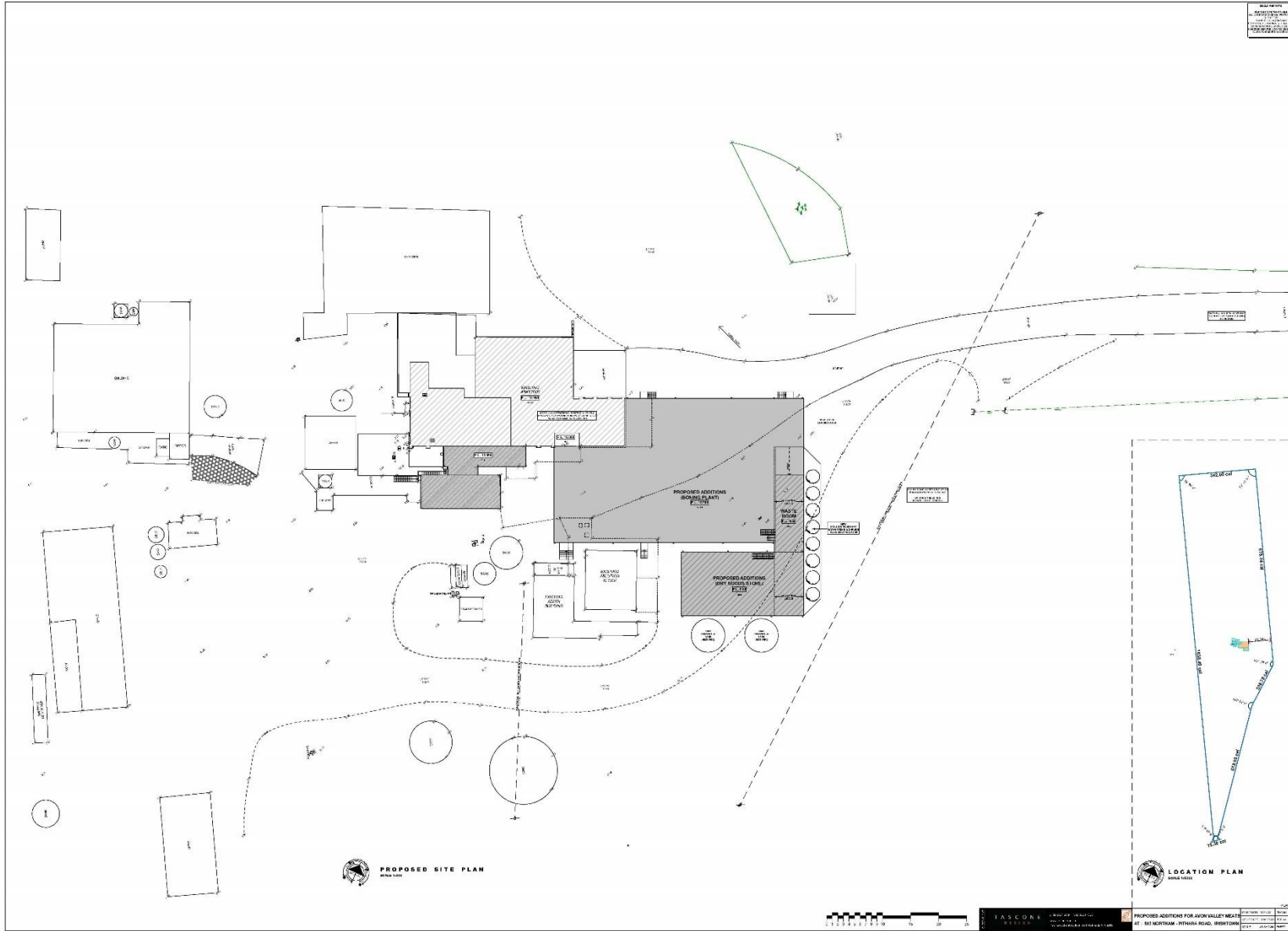
1. **The development hereby permitted shall substantially commence within two (2) years from the date of determination.**
2. **The development hereby permitted shall be carried out in accordance with the stamped approved plans.**
3. **At all times during construction of the development all works and construction activities must be undertaken so as to avoid noise, vibration and dust nuisance to occupiers of land in the vicinity to the satisfaction of the local government.**
4. **No advertising signage is approved in this development approval. Prior to the erection of any signage on the site, a separate development application shall be submitted to the local government for approval.**
5. **All piped, ducted and wired services, air conditioners, hot water systems, water storage tanks, service meters and bin storage areas shall be located to minimise any visual and noise impact on the occupants of nearby properties and screened from view from the street to the satisfaction of the local government.**
6. **Prior to the commencement of any works, detailed drainage plans, including calculations, shall be prepared by a suitably qualified person. Works may only commence following written approval of these plans from the local government.**

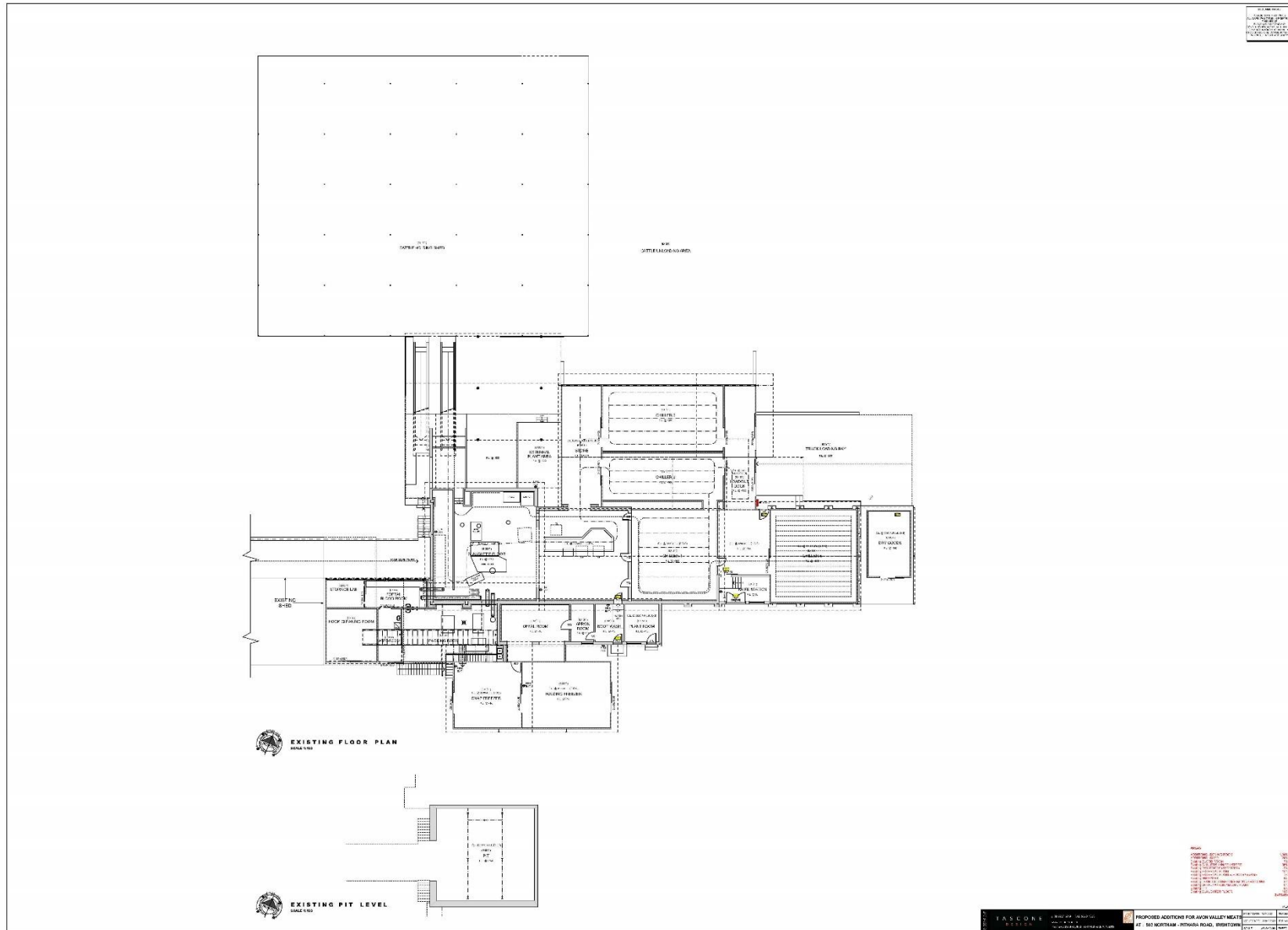
7. Prior to occupation or use of the development, an additional 7 on-site car parking bays, including a universally accessible disabled bay, and suitable vehicle access and circulation areas shall be provided in accordance with AS2890.1, AS2890.6 and AS1428 and thereafter maintained to the satisfaction of the local government.
8. Prior to occupation or use of the development, the approved stormwater management measures shall be implemented and thereafter maintained to the satisfaction of the local government.
9. Prior to occupation or use of the development, the landscaping and reticulation shall be completed in accordance with the approved plans and maintained thereafter to the satisfaction of the local government.
10. Prior to occupation of the development, any trees removed shall be replaced with advanced trees (minimum of two metres high at time of planting), of a species and in a location to the satisfaction of the local government.

CARRIED 9/0

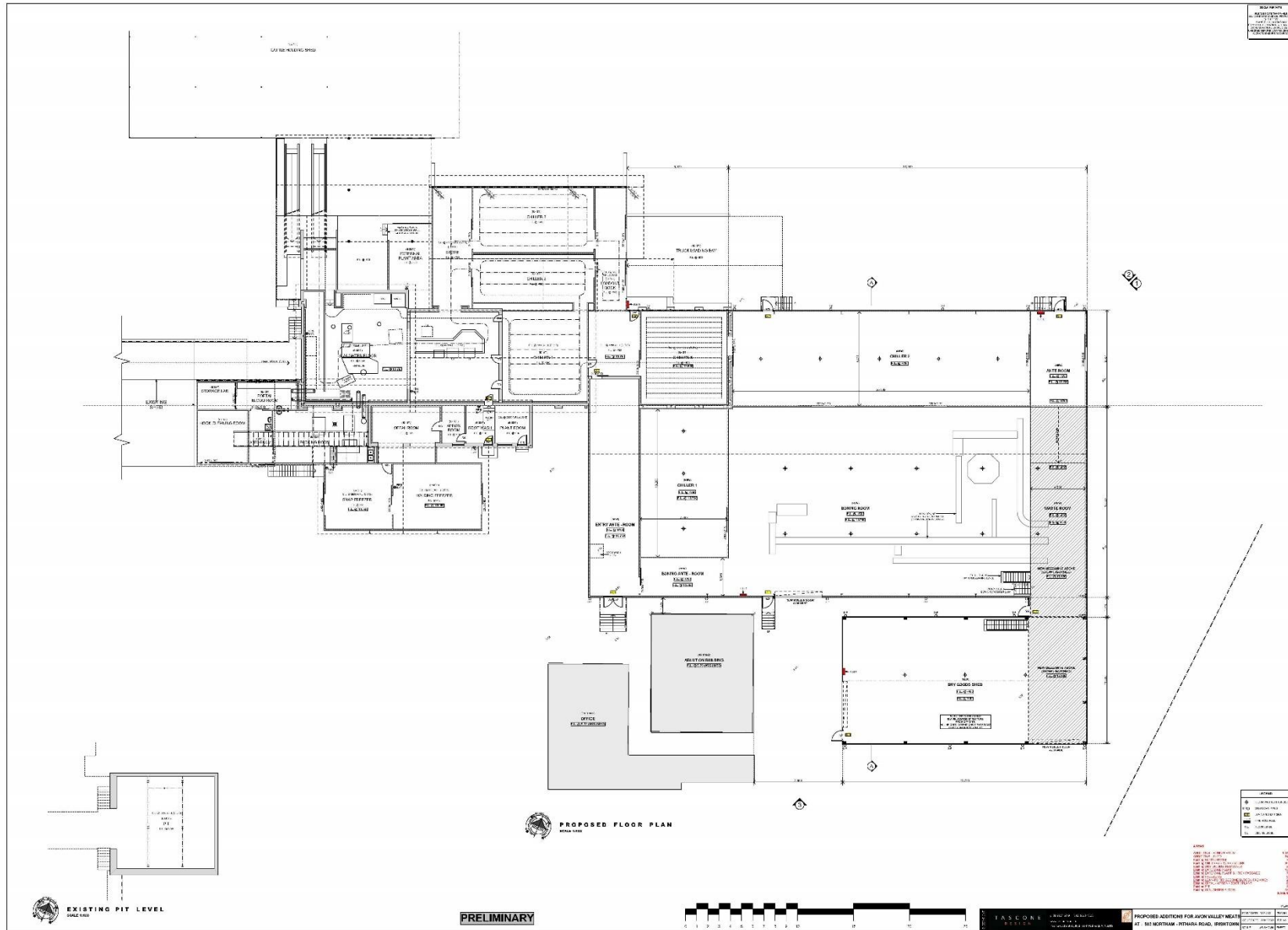
Attachment 1 – Plans













Attachment 2 – Applicants supporting information



AVON VALLEY BEEF
NOTES TO BONING ROOM DEVELOPMENT APPLICATION

PRESENTED BY:
MARK GRANT
AVON VALLEY BEEF – FEB 22

AVON VALLEY BEEF

SUMMARY

- AVON VALLEY BEEF has recently undertaken a streamlining of operations by shutting its Malaga Boning Room and relocating this part of the business to run co-jointly onsite at Northam where the Abattoir is located.
- This move has allowed us to better manage the overall business by pooling resources onsite at Northam which otherwise were spread across multiple sites.
- By centralizing processing operations all under one roof, Product Quality Assurance standards are immediately improved as the product never leaves the one facility until its processed and packaged for final sale – something that's looked upon favorably for export.
- In 2022, Avon Valley Beef proposes to construct a new lamb boning room onsite which is critical for the business as it continues to pursue export licensing approval.
- The new facility that will adjoin the current abattoir has been designed in consultation with leading industry experts and will allow for increased production efficiency by using the latest technology available to industry.
- Whilst production capacity will be increased substantially, Full Time Equivalent staffing levels will only raise by 15 units given the systems employed in the design of the new facility.
- Truck movements will not increase given the facility will now be sending the majority of product offsite boneless / in a carton thus allowing to send finished product more efficiently offsite.
- Trucking movements will also be largely transferred from nighttime as at present to early morning or daytime hours.
- There will be no increase in emissions from dust or noise.
- Avon Valley Beef has submitted its proposal to the Department of Water and Environmental Regulation, Department of Health and Shire of Northam for approval.
- Any questions regarding the above proposal can be emailed to: m.grant@avonvalleybeef.com.au

-

Avon valley beef

2

Attachment 3 - Statutory Assessment (P22026)

Clause	Provision	Proposal	Assessment
Deemed Provisions – Clause 67 of Regulations			
A	Aims and provisions of LPS6.		
	<p>Cl. 3.2.8: Rural zone objectives –</p> <ul style="list-style-type: none"> To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land. To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area. 	Expansion of the abattoir by constructing a lamb boning room, waste room and dry goods store adjacent to the existing abattoir building.	<p>Abattoirs are a permitted use in the zone and are an industry supporting local primary production.</p> <p>The proposed expansion is consistent with the zone objectives.</p> <p>There are no additional impacts on the landscape or character of the area, subject to the proposed landscaping being planted.</p>
	Cl. 3.3: Zoning table – Rural Zone – Abattoir ‘A’	Alterations and additions to the existing abattoir.	Development application submitted, which has been advertised in accordance with the provisions of clause 64 of the Deemed Provisions and with guidance from LPP20.
	Cl. 4.5: Setbacks – Rural – 25m front; 20m side and rear.	New portion of the building to be located adjacent to the existing structure with setbacks well in	Complies.

Clause	Provision	Proposal	Assessment
		exceedance of the required setbacks.	
	Cl. 4.10: Maximum building height – 2 storeys or 9 metres measured from natural ground level.	Maximum building height measured from natural ground level proposed at 8.226m.	Complies.
	Cl. 4.11 – Retaining walls – no retaining wall or filling to exceed 0.5m from natural ground without approval.	1.180m retaining wall proposed and to be constructed as part of the development.	Approval can be granted as part of the subject application.
	Cl. 4.12: Landscaping – application to be accompanied by landscaping plans; landscaping to be planted and maintained; may require landscaping on road verges.	Landscaping indicated on site plan along a portion of the front façade of the new building.	There are no specific landscaping requirements in the Rural zone specified in cl. 4.5. The extent of the landscaping proposed is satisfactory to enhance the development.
	Cl. 4.13: Car parking – to be provided on site as per Table 3; comply with Australian Standards.	Existing car parking provided on site in front of buildings. New GFA 640m ² and an estimated increase of 15 FTE staff.	The land use is not specifically listed in Table 3 and therefore the parking requirements are determined by the LG. Using the requirements for General Industry as a guide, an additional 7 car parking spaces should be provided on-site, including disabled spaces. Conditions recommended.
	Cl. 4.14 – Traffic entrances: access from a regional road requires parking, servicing, and circulation areas to	Existing access from Northam-Pithara Road to be maintained.	Traffic entrance satisfactory. The current car park is gravel and relatively informal. It is timely to

Clause	Provision	Proposal	Assessment
	allow vehicles to enter and leave in a forward direction.	Internal access roads to be improved around development.	formalise the car park to improve access to the premises, reduce potential dust impacts, and the streetscape from Northam-Pithara Rd. Condition recommended to ensure maintenance of internal parking, servicing and circulation areas, and to ensure all vehicles enter and leave in a forward direction.
	Cl. 4.16 – Access for loading and unloading vehicles: no land shall be used unless provision is made for loading and unloading goods or materials to the satisfaction of the LG.	Vehicles will be loaded at the front of the new boning room.	Arrangements are satisfactory. Comments above relate to access and egress.
	Cl. 4.31: Amenity of non-residential development: form and scale; complementary materials; visual impacts; effect on environment; any other matter.	Construction of a new boning room, waste room and dry goods store adjacent to the existing abattoir buildings.	The design and size of the addition are similar in size to the existing buildings. Stormwater and wastes will require management to ensure no impacts on the environment or amenity. Conditions recommended.
B	Requirements of proper and orderly planning, including any scheme amendments or LPPs the LG is seriously considering adopting.	Alterations and additions to the existing abattoir.	Development application submitted in accordance with the requirements of clause 3.3 of LPS6. There are no amendments applicable to the proposal.
C	Any approved SPP –		

Clause	Provision	Proposal	Assessment
	<p>SPP2.5: Rural Planning</p> <ul style="list-style-type: none"> Section 67 of the Deemed Provisions outlines the range of matters to be considered by LG in determining applications. 	Alterations and additions to the existing abattoir.	Matters considered as outlined in this assessment.
	SPP3.7: Planning in Bushfire prone areas	Alterations and additions to the existing abattoir.	The portions of the lot identified as bushfire prone are some distance from the location of the proposed development, and therefore will not increase the risk of bushfire in the locality.
D	Any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d) – Environmental Protection Guidance No. 3 – Separation Distances between Industrial and Sensitive Land Uses (2005): recommends a separation distance of between 500m and 1000m between abattoirs and sensitive land uses, depending on the size of the facility. The Draft 2015 Environmental Assessment Guidelines recommends 500m.	Expansion of the existing abattoir.	<p>There are no sensitive receptors within 500m of the site. The nearest residences are 520m and 920m from the extension. There are a number of others within 2km of the premises.</p> <p>The abattoir would not be considered large in the context of the Guidelines and it would therefore be appropriate to adopt 500m.</p> <p>Generally, a proposal that meets the separation distances is deemed acceptable in terms of the impact of any off-site emissions.</p>
FA	Any local planning strategy – Northam LPS	Expansion of the existing abattoir.	The locality is identified in the Strategy for continued rural land uses. The development proposal is consistent with the Strategy.

Clause	Provision	Proposal	Assessment
G	Any local planning policy – LPP2 & LPP20		
	<p>LPP2 – General Development Guidelines</p> <ul style="list-style-type: none"> • Any earthworks or retaining walls in the Rural zone exceeding 1m requires development approval. • Details of stormwater management required as part of the application for retaining walls. • Rainwater tanks are the preferred method of stormwater management. • Minimum capacity of a rainwater tank for stormwater management is based on 8L/1m² of roofed areas. 	1.180m retaining wall and rainwater tanks proposed for stormwater management.	<p>Retaining wall can be approved as part of this application.</p> <p>Due to the size of the development, drainage calc</p> <p>Conditions recommended regarding retaining and sizing of rainwater tanks.</p>
	<p>LPP20 – Advertising of Planning Proposals</p> <ul style="list-style-type: none"> • Level 4 advertising – 500m radius 	Expansion of existing abattoir.	<p>21 days provided to comment.</p> <p>Notification of proposal by post to landowners within a 1km radius (extended due to location); and notices were placed on the Shire's website and Facebook page.</p> <p>No submissions were received.</p>
I	Any report of review of LPS6	Alterations and additions to the existing abattoir.	The Report does not affect the proposal.

Clause	Provision	Proposal	Assessment
M	Compatibility of development with its setting, including desired future character and relationship with adjoining land.	Alterations and additions to the existing abattoir to add a lamb boning room, waste room and dry store.	The development is compatible with the existing use of the site and the rural character and locality.
N	Amenity of locality – environmental, character or social impacts.	Alterations and additions to the existing abattoir.	There are no impacts to the amenity as a result of the development. Rendering of by-products has ceased and is not permitted on site, which has historically been the source of odour complaints. Stormwater and solid and liquid wastes can continue to be managed on site without any impacts. Conditions recommended.
O	Likely effect on natural environment or water resources.	Installation of rainwater tanks to manage stormwater. No changes to how liquid wastes are currently managed on-site.	Potential effects on the natural environment can be managed. Conditions recommended.
Q	Suitability of land taking into account possible risks, such as bushfire.	Alterations and additions to the existing abattoir.	The portions of the lot identified as bushfire prone are some distance from the location of the proposed development, and therefore will not increase the risk of bushfire in the locality.
S	The adequacy of proposed means of access and egress and arrangements for loading, unloading,	Existing access from Northam-Pithara Road to be maintained. Internal access roads to be improved around development.	Traffic entrance satisfactory. Condition recommended to ensure maintenance of internal parking, servicing and circulation areas, and

Clause	Provision	Proposal	Assessment
	manoeuvring and parking of vehicles.		to ensure all vehicles enter and leave in a forward direction.
T	Amount of traffic likely to be generated by the development, particularly in relation to capacity of road system and probable effect on traffic flow and safety.	Trucking movements will also be largely transferred from current night time arrangements to early morning or daytime hours. 15 FTE additional staff are proposed.	The additional traffic resulting from the staff movements are considered minimal and will not affect the road system, flows or safety.
U	Availability and adequacy of – waste collection; utility services; disabled access.	Alterations and additions to the existing abattoir.	Disabled access will be addressed at the Building Permit stage. Existing waste management arrangements will continue to be utilised together with the new waste storage room. All solid wastes are removed off-site daily, and the liquid wastes are treated in the on-site pond based wastewater treatment system, which is licensed by DWER and was expanded in 2020 and has the capacity to cater for any additional liquid wastes generated as a result of the new development. There are sufficient utilities to provide for the proposal, such as water and power.
W	History of site	Expansion of the boning room.	Historical use of the site as an Abattoir producing Avon Valley Beef products.
X	Impact of development on community as a whole.	Alterations and additions to the existing abattoir.	There are no impacts on the community identified. As discussed in

Clause	Provision	Proposal	Assessment
			this assessment, the proposal will result in overall improvements to the operation of the site and any impacts resulting from night time truck movements. 15 additional FTE positions will also result from the development.
Y	Any submissions	Alterations and additions to the existing abattoir.	No submissions were received.
ZA	Comments from any other authority	Alterations and additions to the existing abattoir.	No comments were required or sought from any other authority.
ZB	Any other planning consideration	Expansion of boning room.	Conditions and advice notes recommended by the Shire's EHO and Building Surveyor to ensure compliance with relevant food premise and building code requirements respectively. The site is also regulated by the Department of Health and the Department of Water and Environmental Regulation. The proposal will also need to be approved by both authorities.

13.3.2 Proposed Extractive Industry (Stage 2) – 366 Horton Road, Wootatting

Address:	Lot M1822 (No. 366) Horton Road, Wootatting
Owner:	Gravel Pit Pty Ltd
Applicant:	Owner
File Reference:	P21082 / A1271
Reporting Officer:	Jacky Jurmann, Manager Planning & Environment
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple
Press release to be issued:	No

BRIEF

A development application has been received to obtain approval for Stage 2 of the extractive industry operations on the subject property.

The application has been advertised in accordance with the provisions of LPP20 and six submissions were received.

In accordance with the Shire's Delegated Authority (P03), the application is being presented to Council for determination.

ATTACHMENTS

- Attachment 1: Application documents.
- Attachment 2: Stage 1 Approval documents.
- Attachment 3: Statutory Assessment.
- Attachment 4: Schedule of Submissions.

A. BACKGROUND / DETAILS

Proposal

It is proposed to extract 152,000 tonnes of ironstone gravel from an area of 76,000m² over a period of 10 to 15 years.

Excavations during Stage 1 indicate that the depth of the material being excavated can range from 1 metre to 4 metres (limited excavations at 4 metres to date). It is anticipated that excavations at Stage 2 will be similar in terms of geological profile.

Hours of operation are proposed to be 7am to 7pm and the traffic impact assessment has been based on 20 vehicle movements per day utilising the existing route via Carter Road onto the Great Eastern Highway.

The current Department of Water and Environmental Regulation (DWER) Category 12 licence and Stage 1 Shire of Northam Extractive Industry Licence (EIL) is to process up to 55,000 tonnes, which will be undertaken in a staged approach (i.e. 55,000 tonnes will not be extracted in one year).

Location

The site is located on M1822 (No. 366) Horton Road, Wootatting and has an area of 40.5748 hectares.

Stage 1 of the extractive industry is located on the front western portion of the lot with Stage 2 occupying the remainder of the property with the exception of the environmentally sensitive areas.

The property is zoned Rural and is located on the western boundary of the Northam local government area adjacent to the Purearth Composting Facility and the BGC Voyager II Quarry.

Previous Approvals

20/12/2012 – Development approval (ref: P1608) was granted for an extractive industry for the extraction area identified as Stage 1, subject to conditions including:

- Condition 2(b) of the DA restricts the EIL for a period of no greater than 2 years. (Noting that the EIL has been issued annually following the initial 2 year period expiring.)
- Condition (v) requiring lodgement of a rehabilitation bond of \$8,372.10.
- Condition 26 prohibits 'crushing' activities.

The original conditions of the DA and EIL in accordance with Council's resolution are attached to this Report (Attachment 2).

19/08/2020 – DWER has granted a Licence to permit screening of gravel associated with the approved extractive industry. The threshold of the Licence is 55,000 tonnes per year.

30/06/2021 – The Environmental Aspects Management Plan (EAMP) states that to date 41,028 tonnes of gravel has been extracted from Stage 1, which equates to approximately 43% of the area or 12,513m² as depicted on the approved plans.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership

Outcome: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

Objective: Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders.

B.2 Financial / Resource Implications

The relevant application fees have been paid by the Applicant. The recommended conditions of approval include establishment of a new rehabilitation bond for Stage 2 and payment of an annual contribution to the maintenance of Horton Road, both in accordance with the Shire's adopted Fees and Charges.

In addition, the proponent will need to contribute to the upgrading of Carter Road as requested by the Shire of Mundaring.

B.3 Legislative Compliance

The application has been assessed in accordance with the provisions of the Shire of Northam Local Planning Scheme No. 6, Deemed Provisions, and any relevant local planning policies. Refer to Attachment 3 for the Statutory Assessment.

B.4 Policy Implications

Local Planning Policies 20 and 21 apply to the proposal and have been given due regard in the assessment of the application. Refer to Attachment 3 for the Statutory Assessment.

B.5 Stakeholder Engagement / Consultation

The application was advertised in accordance with the provisions of clause 64 of the Deemed Provisions with guidance from LPP20 – Advertising of Planning Proposals as follows:

- Letter notification to landowners within 3km radius;
- Notice on Shire's Website; and
- Notice in West Australian Newspaper.

Main Roads, the Shire of Mundaring and the Department of Water and Environmental Regulation were also invited to comment.

In response to the consultation, six submissions were received, including responses from the Shire of Mundaring, the Department of Water and Environmental Regulation and the Department of Department of Biodiversity, Conservation and Attractions.

The issues raised in the submissions have been considered in the assessment of this application as detailed in the Schedule of Submissions (Attachment 4).

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Financial contributions are not paid as required.	Minor (2) x Low (4) = Unlikely (2)	Ensure contributions are paid in a timely manner.
Health & Safety	N/a	N/a	N/a
Reputation	N/a	N/a	N/a
Service Interruption	N/a	N/a	N/a
Compliance	Conditions of approval are not being complied with.	Medium (3) x Moderate (9) = Possible (3)	Regular monitoring of activities is conducted to ensure compliance. Any non-compliances are rectified.
Property	N/a	N/a	N/a
Environment	Activities not conducted in accordance with management plan.	Medium (3) x Moderate (9) = Possible (3)	Regular monitoring of activities is conducted to ensure compliance. Any non-compliances are rectified.

B.7 Natural Environment Considerations

The natural environment considerations relating to this proposal have been considered in this assessment and can be managed through conditions of approval as detailed in this Report.

C. OFFICER'S COMMENT

The Western Australian Planning Commission's Basic Raw Materials (BRM) Fact Sheet recommends that the following issues be considered in determining an application for an extractive industry:

- management of air, water, noise and visual impacts;
- location and stability of excavations, stockpiles and overburden dumps;
- amenity of adjacent land uses in the local community; and
- rehabilitation of the land consistent with its long term future use.

As demonstrated in the Statutory Assessment, these issues have generally been addressed in the Environmental Aspects Management Plan prepared by Encycle Consulting.

There are a range of land use planning considerations relevant to the assessment and determination of the application to expand the basic raw materials activities on the subject property as outlined in the Statutory Assessment attached to this Report.

Officers conducted a site inspection with the Applicant and their environmental consultant on 18 November 2021 where discussions were held regarding the status and rehabilitation of Stage 1 and generally regarding the Stage 2 proposal, including the protection of existing significant vegetation, beds and banks permits, maintenance repair of access roads / fire breaks and filling near fence lines.

The main issues identified in the Statutory Assessment are further discussed below:

- Site history
 - The 1st stage of the extractive industry was approved in 2012 for extraction of gravel on the front northern portion of the site within the area identified on the site plan.
 - The development approval restricts the extractive industry licence to being issued for a maximum of 2 years for the duration of the approval (10 years).
 - In 2013, the Applicant was prosecuted by the Shire for contravening the development approval by extracting material from outside the approval area and within 20 metres of the property boundary.
 - The EAMP indicates that to date 41,028 tonnes have been extracted from Stage 1 out of a potential 94,575 tonnes.
 - Following the major bushfire incident in 2020, DWER Officers discovered that waste materials from site clearing and demolition processes were being brought to site for screening and use as rehabilitation materials. DWER Officers found asbestos in the materials and instructed removal in 4 places, which has now been completed.
 - This incident has resulted in the operator now screening materials in Perth and only bringing materials that have been tested and certified to site.
 - Shire and DWER Officers are continuing to monitor to ensure compliance with relevant conditions of approval and licenses.
- Setback variations
 - LPP21 requires that extractive industry activities are located 75m from a road; 50m from property boundaries, watercourses and stands of remnant vegetation. (Noting that these distances are greater than the standard setbacks in the Rural zone.)

- The Site Plan and EAMP indicate that the Stage 2 activities will be setback 20m from the property boundaries and 50m from the watercourse.
- Setbacks for extractive industries have been stipulated to ensure the activities do not impact adjoining properties or affect the amenity of the locality.
- Taking into consideration the location of the property, neighbouring land uses and distance to sensitive receivers, the variation to the setback to property boundaries can be supported.
- Environmental impacts
 - Remnant vegetation – an amended site plan was requested and submitted identifying the areas of remnant vegetation that will be protected for the duration of the works.
 - Internal road location – is located on the existing firebreak area, which reduces the environmental impacts.
 - Watercourse – DWER have advised that any works within the area of the watercourse will require their approval.
 - EAMP – the plan details the proposed protection measures that will need to be implemented for the duration of the development. A condition has been recommended to ensure implementation.
- Fire management
 - The property is bushfire prone and has been affected by a major bushfire in the past.
 - The Bushfire Management Plan submitted demonstrates how it is proposed to manage the development to minimise the bushfire risk, subject to implementation of the recommendations. A condition has been recommended to ensure implementation.
- Site rehabilitation
 - The submitted EAMP indicates that the gravel pits will be 'infilled' back to surface levels with screened gravel fines and blended soils so that it will be suitable for cropping.
 - The site plan indicates that the excavation activities to occur progressively over 10 years and then rehabilitated back to surface level using blend of on-site ironstone gravel soils and composts. Rehabilitation of the pits should be carried out using uncontaminated soils.
 - Previously the proponent has tried to use screened construction and demolition wastes that were found to contain pockets of asbestos.
 - The importing and screening of construction and demolition wastes are classified as waste management activities, which are not permitted on Rural zoned land and therefore not been considered or permitted as part of this application.
 - Conditions are recommended to ensure rehabilitation occurs in a timely manner using only approved material.
 - A rehabilitation bond for the 2nd stage will also be required to be submitted, which is calculated on the area (76,000m²) x \$3,750/ha

(adopted Fees and Charges) = \$27,132.00. Noting that this bond is in addition to the current bond of \$8,372.10, which is held for the 1st stage.

- Road maintenance and upgrade
 - It is proposed to utilise the existing approved transport route for the 2nd stage of the extractive industry, which is from Great Eastern Highway onto Carter Road and then via the private property access route to Horton Road.
 - Whilst the Shire of Mundaring supports the route, they have requested that a 320 metre section of Carter Road be upgraded. The section is much narrower than the other sections being less than 6.3 metres, which is deemed necessary for the size and number of trucks accessing the site along the nominated route.
 - A condition has been recommended to upgrade the identified section of Carter Road in consultation with the Shire of Mundaring.
 - A condition has also been recommended for the proponent to contribute to the maintenance of Horton Road in accordance with the Shire's Fees and Charges at a rate of 50c per tonne. This requirement is standard for all new extractive industry approvals utilising local government roads for haulage.
 - Main Roads were provided the opportunity to provide comments, however no response was received, and therefore it is assumed that the intersection of the Great Eastern Highway and Carter Road is acceptable for the proposed development.
 - To ensure that there is no use of Horton Road past Carter Road onto the Great Southern Highway, a condition has been recommended. This section of Horton Road and the access onto Great Southern Highway has not been assessed as part of this proposal and is not considered suitable for heavy vehicle movements.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4440

Moved: Cr Mencshelyi

Seconded: Cr Hughes

That Council:

1. APPROVE the development application (ref: P21082) to conduct Stage 2 of the Industry – Extractive at Lot M1822 (No. 366) Horton Road, Woottating to Capital Recycling in accordance with the provisions of the Shire of Northam Local Planning Scheme No. 6, subject to the following conditions:

1.1. The development hereby permitted must substantially commence within two years from the date of determination.

- 1.2. This development approval is valid for a maximum period of ten (10) years from the date of the issue of the Extractive Industry Licence.
- 1.3. All development must be carried out in accordance with the approved plans [and drawings] as listed below:
 - Stages 1 & 2 Works Plan, Plan No. J2020163, dated 15/03.2022;
 - Environmental Aspects Management Plan dated 21/03/2022.In the event of an inconsistency between the approved plans and a requirement of the conditions set out below, the requirement of the conditions shall prevail.
- 1.4. The development shall be carried out in accordance with the details of the application as approved.
- 1.5. Hours of operation of the extractive industry shall be limited to Monday to Friday 7:00 am to 6:00 pm and Saturdays 7:00 am to 12 noon. No works is permitted outside these hours or on public holidays without the prior approval of the local government.
- 1.6. The approved Environmental Aspects Management Plan shall be implemented for the duration of the extractive industry to the satisfaction of the local government.
- 1.7. Vehicular access to and from the extractive industry hereby permitted shall be via the Great Eastern Highway only. There is to be no direct vehicular access from the Great Southern Highway to the extractive industry hereby permitted.
- 1.8. All car parking/loading areas, and vehicle access and circulation areas are to be maintained and available for car parking/loading, and vehicle access and circulation on an ongoing basis to the satisfaction of the local government.
- 1.9. Prior to the commencement of any works, the recommendations in the approved Bushfire Management Plan shall be implemented to the satisfaction of the local government.
- 1.10. Prior to the commencement of any works, measures shall be taken to ensure that vegetation worthy of retention is identified and protected during works to the satisfaction of the local government.
- 1.11. Prior to the commencement of any works, the Applicant shall establish a rehabilitation bond of \$27,132.00 and such bond, security, or bank guarantee to be unconditional (no expiry date) in favour of the Shire of Northam.
- 1.12. A road maintenance contribution of 50 cents per tonne for the contribution to the maintenance of Horton Road shall be paid annually.
- 1.13. Should any complaints be received (e.g. noise or vibration), the Applicant shall employ suitably qualified personnel to prepare an assessment to recommend mitigation strategies, which shall be submitted to the local government for approval prior to implementation.

- 1.14. Prior to the commencement of any works, the Applicant shall submit evidence that consultation with the Shire of Mundaring has occurred regarding the upgrade and use of Carter Road as part of the approval haulage route.
2. Delegate authority to the Chief Executive Officer to issue the Extractive Industry Licence to Capital Recycling to operate an extractive industry (2nd stage) at Lot M1822 (No. 366) Horton Road, Woottating, subject to the following conditions:
 - 2.1. The extractive industry licence is valid for a period of two (2) years from the date of the issue of the Extractive Industry Licence with options to extend for further two (2) year periods up to a maximum of 10 years in total with prior local government approval.
 - 2.2. Development may be carried out only in accordance with the development approval (ref: P21082) and the Shire of Northam *Extractive Industries Amendment Local Law 2018*.
 - 2.3. Hours of operation of the extractive industry shall be limited to Monday to Friday 7:00 am to 6:00 pm and Saturdays 7:00 am to 12 noon. No works is permitted outside these hours or on public holidays without the prior approval of the local government.
 - 2.4. Vehicular access to and from the extractive industry hereby permitted shall be via the Great Eastern Highway only. There is to be no direct vehicular access from the Great Southern Highway to the extractive industry hereby permitted.
 - 2.5. All car parking/loading areas, and vehicle access and circulation areas are to be maintained and available for car parking/loading, and vehicle access and circulation on an ongoing basis to the satisfaction of the local government.
 - 2.6. Prior to the commencement of any works, the approved extraction area is to be clearly demarcated onsite to the approval of the local government and approved markers indicating the extent of the area are to remain in place for the duration of the operations.
 - 2.7. Prior to the commencement of any works, the recommendations in the approved Bushfire Management Plan shall be implemented to the satisfaction of the local government.
 - 2.8. Prior to the commencement of any works, measures shall be taken to ensure that vegetation worthy of retention is identified and protected during works to the satisfaction of the local government.
 - 2.9. Prior to the commencement of any works, the Licensee shall establish a rehabilitation bond of \$27,132.00 and such bond, security or bank guarantee to be unconditional (no expiry date) in favour of the Shire of Northam.
 - 2.10. The Licensee shall pay a road maintenance contribution of 50 cents per tonne for the contribution to the maintenance of Horton Road.
 - 2.11. Should any complaints be received (e.g. noise or vibration), the Licensee shall employ suitably qualified personnel to prepare an

assessment to recommend mitigation strategies, which shall be submitted to the local government for approval prior to implementation.

- 2.12. Prior to the commencement of any works, the Licensee shall submit evidence that consultation with the Shire of Mundaring has occurred regarding the upgrade and use of Carter Road as part of the approval haulage route.**
- 2.13. The licensee shall have at all times a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.**

CARRIED 9/0

Attachment 1 - Application documents



Environmental Aspects Management Plan

366 Horton Road, Woottating

Prepared for Capital Recycling

21 March 2022

Rev_6

Table of contents

1	Scope	6
1.1	Organisational Profile.....	6
1.2	Organisation / Site Contacts.....	7
1.3	Licensing and Approvals Contact.....	7
1.4	Site boundary and EIL Stages.....	7
2	Environmental Policy	11
3	Overview of Site Characteristics	12
3.1	Location.....	12
3.2	Potential Receptors.....	12
3.3	Climatic Conditions.....	14
3.4	Geology.....	16
3.5	Hydrogeology	16
4	Dust Management Plan	17
4.1	Potential impacts.....	17
4.2	Risk Assessment	18
4.3	Objectives.....	21
4.4	Management of potential dust emissions	21
4.4.1	Site management	21
4.4.2	Management by Operational Activity	22
4.5	Monitoring.....	24
4.5.1	Work instruction – dust monitoring	24
4.6	Training.....	26
4.7	Reporting	26
5	Noise Management	27
5.1	Potential impacts.....	27
5.2	Risk Assessment	28
5.2.1	Noise generation – plant and equipment.....	28
5.3	Objectives.....	30
5.4	Management of potential noise emissions	30
5.4.1	Site management	30

5.4.2	Management by Operational Activity	31
5.5	Monitoring	33
5.5.1	Work instruction – noise monitoring	33
5.6	Training	35
5.7	Reporting	35
6	Water Management.....	36
6.1	Baseline Summary	36
6.2	Monitoring Regime	36
6.3	Potential Impacts	37
6.4	Objectives.....	38
6.5	Management of potential water impacts	38
6.5.1	Operational and management controls	38
6.6	Training.....	38
6.7	Reporting	39
7	Rehabilitation Plan	40
7.1	Gravel Extraction Operations	40
7.1.1	Duration	41
7.1.2	Process flow.....	41
7.1.3	Topsoil stripping.....	43
7.1.4	Gravel extraction	43
7.1.5	Constructing gradient stability	43
7.2	Rehabilitation Measures	43
7.2.1	Objective.....	43
7.2.2	Surrounding land uses.....	43
7.2.3	Procedures	44
7.3	Weed Management Measures.....	45
7.3.1	Definition of weeds	45
7.3.2	Current weed status.....	46
7.3.3	Objectives	46
7.3.4	Weed management zones.....	46
7.3.5	Weed control program	47
8	Traffic Management Measures	48



8.1	Objective	48
8.2	Assessments / Access.....	48
8.3	Procedures	48
9	Fire Management.....	50
10	Environmental Complaints Register	51
	Appendix A Feedstock Acceptance Procedure	53
	Appendix B WoNS	54

List of Figures and Tables

List of Figures

Figure 1: DWER Prescribed Premises boundary, Stage 1 and proposed Stage 2 extraction zones, mapped vegetation	8
Figure 2: DWER Prescribed Premises boundary (pink thin line), surveyed and mapped water course mid line (blue line), 20 m boundary set back and bush fire / access track (shaded pink area) and 50 m exclusion zone from mid-line of the water course (red shaded area) for Stage 1 extraction area	9
Figure 3: DWER Prescribed Premises boundary (pink thin line), surveyed and mapped water course mid line (blue line), 20 m boundary set back and bush fire / access track (shaded pink area) and 50 m exclusion zone from mid-line of the water course (red shaded area) for Stage 2 extraction area	10
Figure 4: Site location map.....	12
Figure 5: Proximity sensitive receptors (m)	14
Figure 6: Average wind speed for site locality	15
Figure 7: Average rainfall for site locality	15
Figure 8: Activities producing dust emissions.....	17
Figure 9: Activities generating noise	27
Figure 10: Activities impacting surface and groundwater.....	37
Figure 11: Gravel extraction process flow.....	42
Figure 12: Extract of lease agreement on 'use of land' for Carter Road	49

List of Tables

Table 1: Potential receptors to the Premises	13
Table 2: Part A - Nature of the site	19
Table 3: Part B – Proximity of site to other land uses	20
Table 4: Dust management for Operational Activities	22
Table 5: Extract from VIPAC (2013) noise impact assessment	29
Table 6: Noise management for Operational Activities	31
Table 7: Surface monitoring location and parameters	36
Table 8: Groundwater monitoring locations	36
Table 10: Gravel extraction for Stage 1 and proposed Stage 2	40

1 Scope

This Environmental Aspects Management Plan (EAMP) has been updated with respect to rehabilitation and traffic management activities and measures for Capital Recycling's site located at 366 Horton Road, Wooffating. The EAMP has been amended to include management of aspects for the application of an Extractive Industry Licence (EIL) for Stage 2 for the site.

The scope of this document is to outline proposed measures with respect to potential emissions and discharges identified from operational activities for the Shire of Northam EILs as well as the Department of Water and Environmental Regulation (DWER) Prescribed Premises licence for Category 12 (refer: L9251).

The EAMP draws on:

- Correspondence with the Shire of Northam and DWER on beds / banks permit for the site during January to March 2022
- Detailed survey maps undertaken by Total Project Consultants in December 2021
- Meeting with the Shire of Northam Planning Services and Environmental Services, Capital Perth and Encycle on site on Thursday, 18 November 2021
- Investigations, site assessments and background reports commissioned by Capital Recycling for the DWER Category 12 Prescribed Premises licence (L9251) and Stage 1 granted EIL by the Shire of Northam
- A desktop review and site visit undertaken by Encycle Consulting for the new Category 12 Prescribed Premises licence on Thursday, 20 August 2020 (L9251)
- A site visit with the Shire of Northam Department of Planning Manager and Officer, Capital Recycling Manager Director and Encycle to discuss site activities on Wednesday, 26 August 2020.

1.1 Organisational Profile

Capital began operation in 1996 as a drainage and earthmoving operation and moved into demolition work. Following a number of years in this arena, the company was well positioned to recognise the significant amount of waste generated in the construction industry and the potential this waste had as a reusable or recycled commodity.

Capital focuses on efficient materials processing. The maintenance of a clean, safe and progressive work environment contributes to the company's reputation in the residential, commercial and industrial waste reclamation industry. Currently, a range of high quality, recycled products including crushed concrete road-base, track and drainage material and fill sand is produced. This range of recycled products has been enhanced by the use of extracted gravel from its Wooffating operations as a feedstock to a number of products.

On the service side, Capital offers selected building waste facilities, on-site crushing and screening, building waste transportation, site remediation works and Class 1 demolition services.

1.2 Organisation / Site Contacts

David Markham, General Manager, Capital Recycling, Email: david@capitalrecycling.com.au.

Ray Gullotto, Managing Director, Capital Recycling, Email: ray@capitalrecycling.com.au.

1.3 Licensing and Approvals Contact

Geraldine Busby, Principal Consultant, Encycle Consulting, Email: gbusby@encyclce.com.au.

1.4 Site boundary and EIL Stages

The Stage 1 and proposed Stage 2 gravel extraction areas are shown in Figure 1 along with the DWER Prescribed Premises boundary and existing site infrastructure.

The Stage 1 and proposed Stage 2 activities are located at least 20 m from the Premises boundary and 50 m from the watercourse. Figure 2 and Figure 3 show the DWER prescribed premises boundary with the 20 m set back from the boundary line (shaded pink area), and the 50 m exclusion zone left and right of the mid line of the mapped and surveyed water course (red shaded area) for Stages 1 and 2 respectively.

Stages 1 and 2 EIL activities do not involve any disturbance of the water course bed or bank and discussion has been held with DWER with respect to confirming whether a beds and banks permit was required¹.

No vegetation is to be cleared in either Stage 1 or the proposed Stage 2 areas.

Note that the Figure 1 map has been sent separately as a pdf document to the Manager of Planning at the Shire of Northam whereby zones and boundary areas can be zoomed in on to show contour and boundary areas in finer detail.

¹ Refer to correspondence sent by Encycle Consulting to Manager of Planning, Shire of Northam on Tuesday, 22 February 2022.

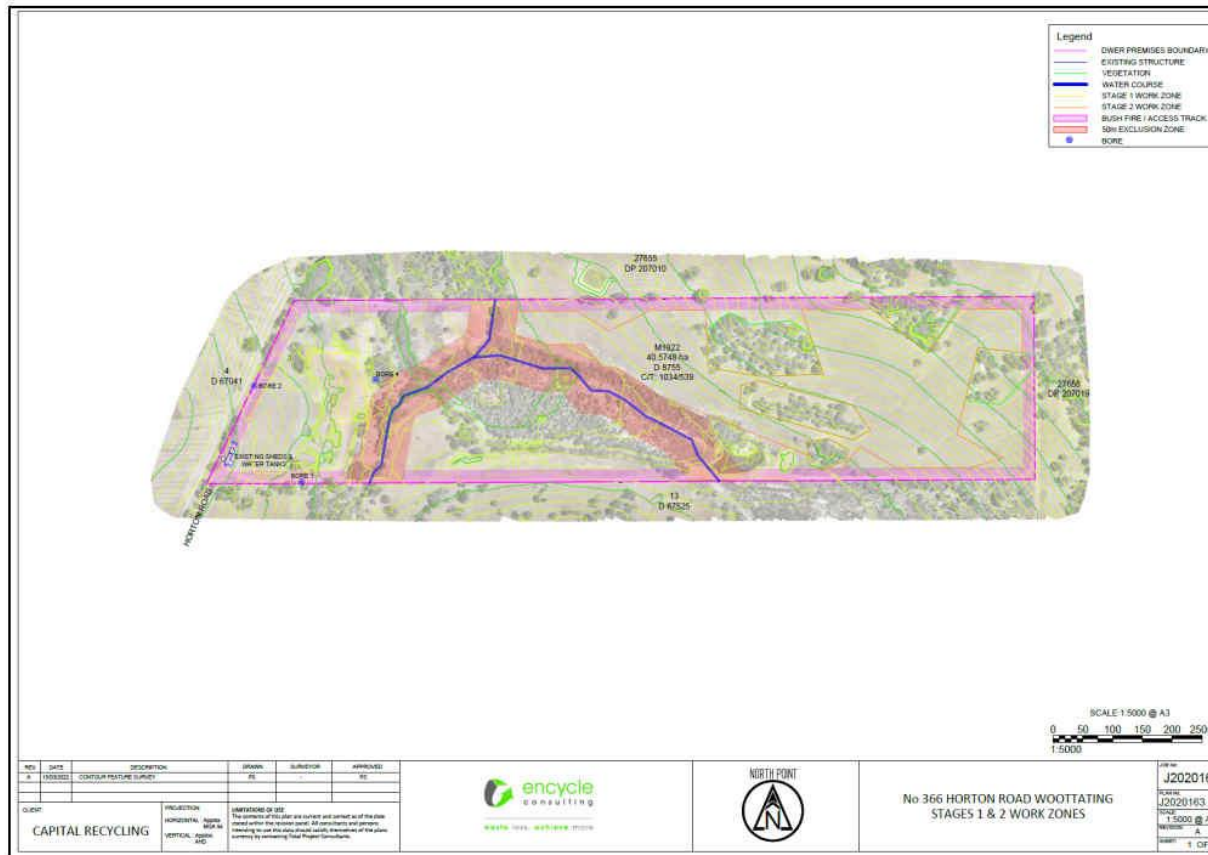


Figure 1: DWER Prescribed Premises boundary, Stage 1 and proposed Stage 2 extraction zones, mapped vegetation

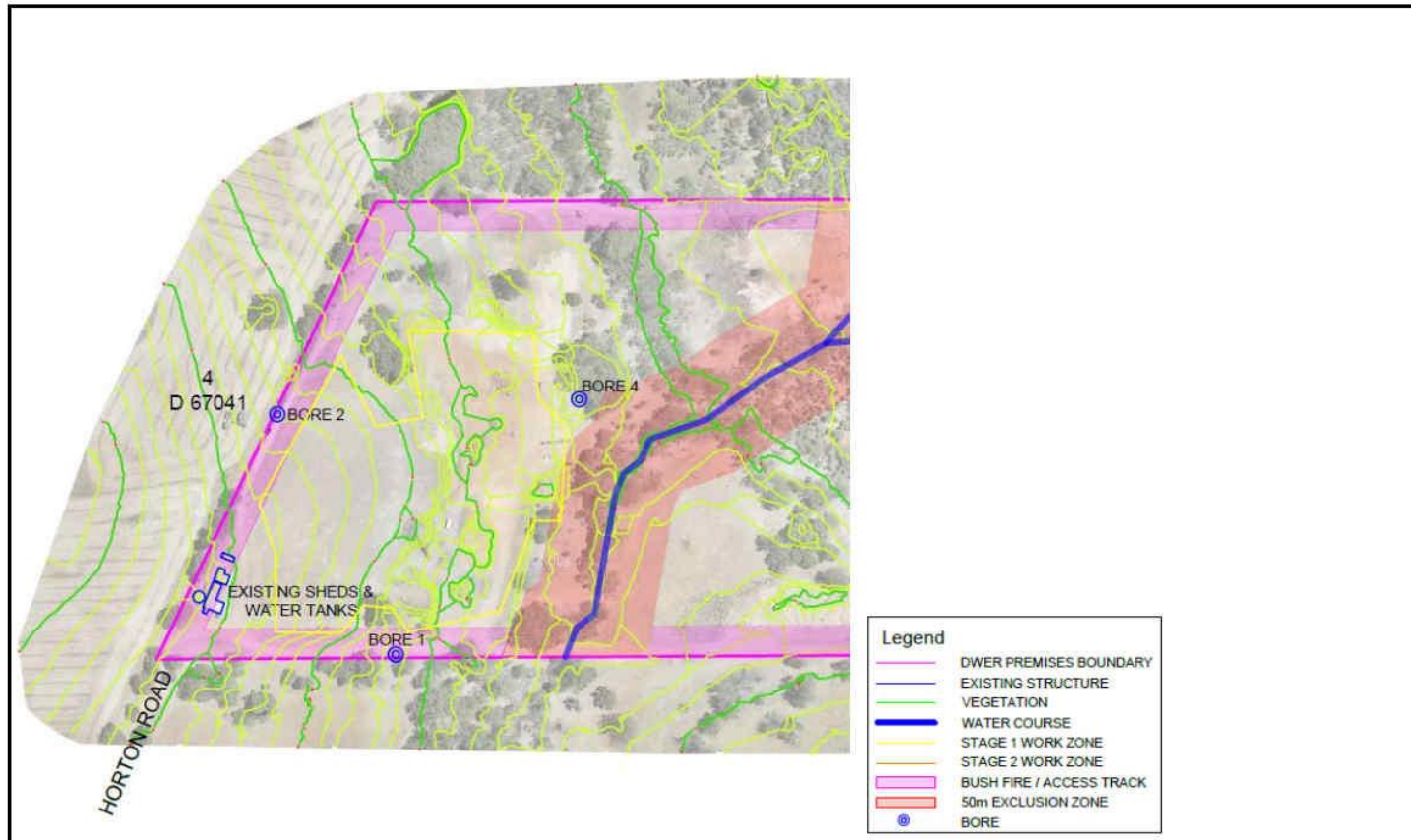


Figure 2: DWER Prescribed Premises boundary (pink thin line), surveyed and mapped water course mid line (blue line), 20 m boundary set back and bush fire / access track (shaded pink area) and 50 m exclusion zone from mid-line of the water course (red shaded area) for Stage 1 extraction area



Figure 3: DWER Prescribed Premises boundary (pink thin line), surveyed and mapped water course mid line (blue line), 20 m boundary set back and bush fire / access track (shaded pink area) and 50 m exclusion zone from mid-line of the water course (red shaded area) for Stage 2 extraction area

2 Environmental Policy

Capital is committed to continuous improvement in our business operations in order to protect the environment, in accordance with the requirements of the law, our clients, and expectations of the general community.

In applying this Policy, Capital's activities shall be controlled by the following principles:

- Capital shall abide by all relevant laws, Acts, Regulations and Standards.
- Capital shall plan, develop, implement and monitor relevant procedures and standards to minimise any unfavourable environmental impact that may result from our business activities.
- Capital is committed to working towards and aligning our business management systems with the ISO: 14001.2004 Standards for best practice Environmental Management.
- Capital employees shall be encouraged to develop a sense of responsibility for the protection of the environment.
- Capital will ensure that our employees are informed of our policy and are aware of their environmental responsibilities in relation to the Capital business activities.

3 Overview of Site Characteristics

3.1 Location

The site is located on Lot M1822, 366 Horton Road, Woottating and located in the Shire of Northam (Figure 4). The Premises is approximately 55 kms east of Perth.

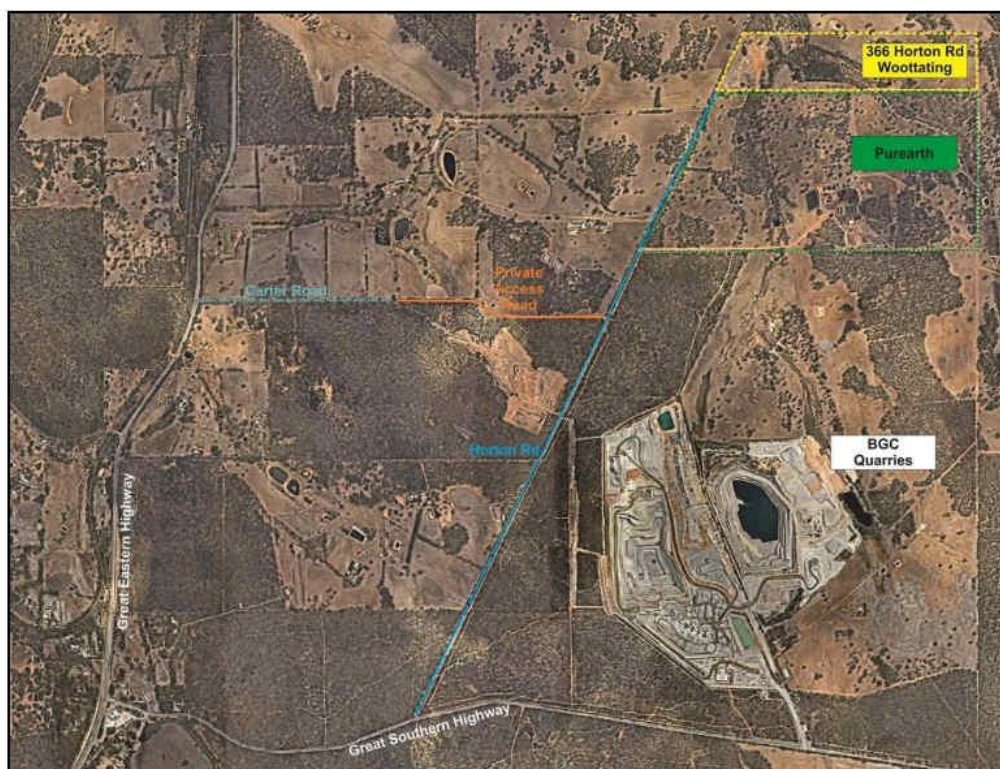


Figure 4: Site location map

3.2 Potential Receptors

The site is predominantly surrounded by rural properties used for cropping, sheep or cattle grazing with the closest sensitive residential receptors located at 830 m south west of the site.

The 'Guidance for Assessment of Environmental Factors: Separation Distances between Industrial and Sensitive Land Uses No.3' (EPA, 2005) has not yet been updated to reflect the Environmental Protection Authority's (EPA) revised policy framework. In the interim of content being update, Appendix A of this document states that buffer distances for "Extractive industries – no blasting conducted" is to be assessed on a case-by-case basis.

Impacts to potential receptors are expected to be mitigated as:

- The closest sensitive residential receptors is located more than 800 m from the south west boundary (with vegetation in between)
- Highly putrescible and potentially odorous waste are not being accepted to site
- Activities are related to EIL under the Shire of Northam
- Activities are not to be conducted within 20 m of the boundary (particularly the south-west boundary)
- The current DWER Category 12 licence, and the Stage 1 Shire of Northam EIL is to process up to 55,000 tonnes. Note that operations will be undertaken in a staged approach i.e. 55,000 tonnes will not be extracted in one year; thus mitigating potential environmental emissions generation
- Excavations of Stage 1 show that excavations can range from 1 m, with limited excavations (to date) at 4 m. Consequently, the 55,000 tonnes allowable extraction on the EIL for Stage 1 is likely to be a maximum number and that amount is unlikely to be extracted. It is expected that excavations at Stage 2 will be similar in terms of geological profile
- It is proposed to conduct operations for the Stage 2 in a similar manner i.e. tonnes available for extraction will not be extracted in a single year but progressively and up to or between ten (10) and fifteen (15) years.

Table 1 outlines potential relevant land uses and environmental receptors in the vicinity of the Premises which may be receptors relevant to this licence application.

Table 1: Potential receptors to the Premises

Receptors	Description	Proximity to Premises
Sensitive residential receptors	Auburn Park Residences and rural property off Gt Eastern Hwy used for grazing and crops	Approximately 830 m south-west of the Premises boundary
	Residence on rural property at 598 Warlin Road	Approximately 2.5 km south-east of the Premises boundary
	Residence on rural property at 284 Warlin Road	Approximately 945 north-east of the Premises boundary
Industrial premises	Pure Earth Composting Facility. Composting facility licenced for Category 61 and 67A	Approximately 600 m south-east of the Premises boundary
	Voyager II Quarry (BGC)	Approximately 1100 m south-west of the Premises boundary
Watercourse	Minor non-perennial watercourse flowing northward through the Premises	Located within the Premises (east of Stage 1 and west of Stage 2)

Receptors	Description	Proximity to Premises
Groundwater	Present as a seasonal perched unit above the pallid clay zone of the laterite profile. The thickness of the perched aquifer, when present, is expected to range between <1 to 3 m	Depth to the regional groundwater table is approximately 20 – 25 mbgl.
DBCA managed land and waters	Keaginine Nature Reserve	Approximately 3.3 km north of the Premises boundary.



Figure 5: Proximity sensitive receptors (m)

3.3 Climatic Conditions

The climatic conditions have been reviewed based on the most recent data from the Bureau of Meteorology Bakers Hill weather station. Discussion with Capital Recycling General Manager from observation on site indicates that winds are predominantly east to south-east in the mornings switching to south-west in the afternoons. In cooler months, winds tend to come from westerly or northerly directions. The Bureau of Metrology (BoM) Bakers Hill station reports morning data, and Northam and York report on morning and afternoon/evening data.

Figure 5 shows the mean 9am wind speed for the area with most recent data available from 1971 to 1985. The mean wind speed may reach strong wind conditions (22-27 knots on the Beaufort Scale²) in January and February (when averaged). Average mean wind speeds for all other months record light or moderate wind conditions.

² Beaufort wind scale, available: <http://www.bom.gov.au/marine/knowledge-centre/reference/wind.shtml>, accessed April 2020

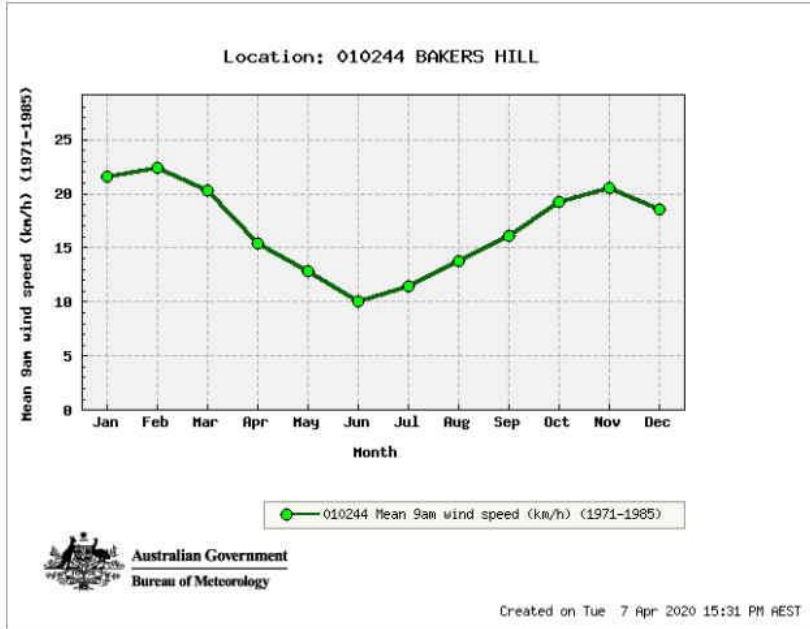


Figure 6: Average wind speed for site locality

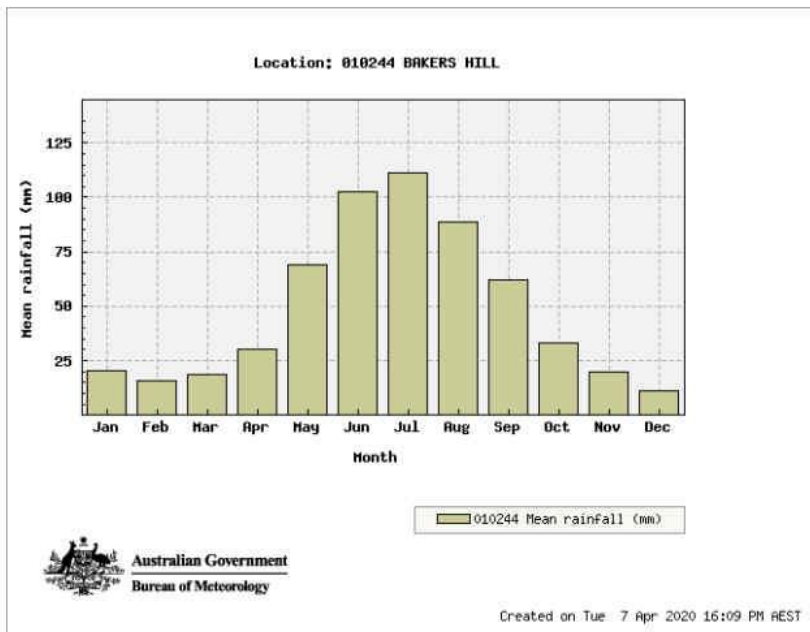


Figure 7: Average rainfall for site locality

The mean rainfall, from data from years 1964 to 2019 is shown Figure 7. Rainfall is higher over the months May to August with the highest levels being in July. Capital will not undertake excavation operational activities in June to August when rainfall is higher. Other operational activities could be undertaken, however, it is noted that in winter month screening can be impacted by wet conditions (e.g. screens 'clogging'). Consequently, it is likely that screening activity will be limited during winter months from an operational efficiency perspective.

3.4 Geology

The site is located on lateritic gravely soils of the Darling Plateau. The geology of the area was mapped by Smurthwaite (1987) for the Geological Survey of Western Australia. The Lot is recorded as being underlain by granite and laterite deposit entering from the south west boundary.

The Lot is characterised by two geomorphological classifications, a narrow, shallow valley floor of fluvial origin and a surface of planation and lateritic uplands of denudational origins. (Reference: Gozzard, J.R., 1989. and Smurthwaite, A. J. 1987).

The Lot is raised at the west and east boundaries with a valley running approximately south to north through the lot 300 m away from the western boundary. The elevation of the south western and north western corners of the Lot are 290 m and 280 m Australian Height Datum (AHD) respectively. The south eastern and north eastern corners have elevations of 290 m and 305 m AHD respectively.

3.5 Hydrogeology

The lot consists of lateritic gravely soils of the Darling Plateau. Underlying this layer is granite and laterite deposits. The site also contains a narrow shallow valley floor of fluvial origin and a surface of planation and lateritic uplands of denudational origins. The small creek bed contained within the lot is a minor non-perennial waterbody and is called Wooroloo Brook. There is evidence of perched water below the surface, and above the underlying granitic rock throughout the lot. The perched water table drains into the watercourse running through the lot.

The DWER Public drinking water source area mapping tool (PDWSA) was reviewed for the site to determine if the assessment undertaken in 2013 was still up to date. Accordingly, the site is not located within a public drinking water source and the nearest PDWSA is located over 3 kms to the south with P1 and P2 protection areas³.

³ PDWSA reviewed in: <https://www.water.wa.gov.au/maps-and-data/maps/public-drinking-water-source-area-mapping-tool>, accessed 07/04/20

4 Dust Management Plan

4.1 Potential impacts

Dust emissions can arise from the operational activities outlined in Figure 8.

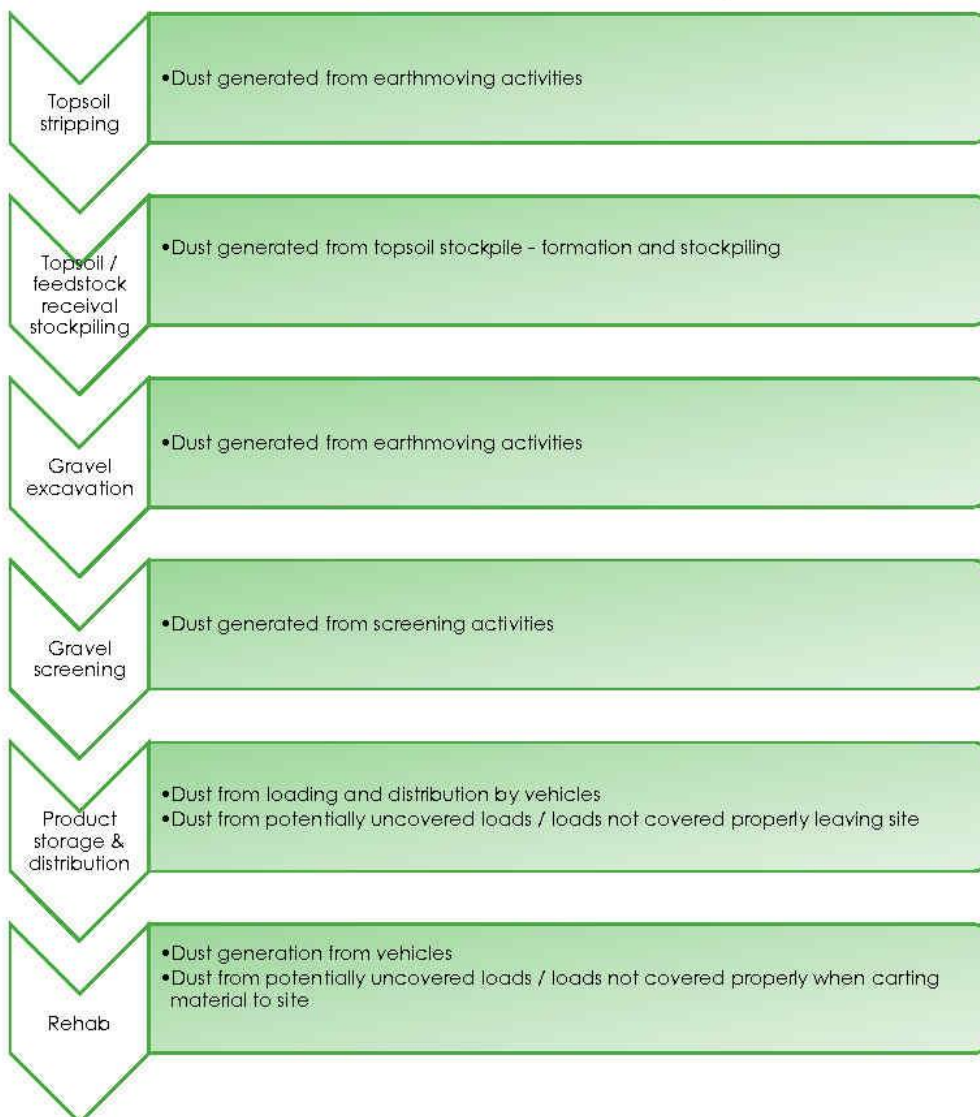


Figure 8: Activities producing dust emissions

The potential impact on residential receptors is expected to be low given that the closest residence is 830 m from the Premises boundary. Operational activities for gravel extraction will be conducted on a campaign basis. Screening activities will not be undertaken in periods of strong winds (>30 knots) towards the direction of the closest receptor.

A campaign will usually run for 3 to 4 weeks for operational activities on site. There is potential dust impact for on-site operational staff and surrounding vegetation. Management of potential dust impacts will be implemented to mitigate:

- Risk to human health
- Reduced visual amenity
- Smothering of vegetation at the site
- Nuisance aspects

4.2 Risk Assessment

A review of the risk assessment of Category 12 and extraction activities was undertaken in accordance with 'A guideline for managing the impacts of dust and associated contaminants from land development sites, contaminated sites remediation and other related activities' (DEC, 2011)⁴ and changes to receptors in proximity to the Premises. Proximity to neighbouring residential receptors is outlined in section 3.2.

The Pure Earth Composting Facility located at approximately 600 m south of the Premises and has been developed since 2013. The risk assessment takes into account potential cumulative emissions from grinding / screening activities at this site. Note that the Pure Earth Composting Facility will most likely have submitted a Dust Management Plan to DWER for their licence application outlining management measures to mitigate offsite dust migration; reducing the potential impacts with cumulative emissions.

The risk assessment has been conducted on operational activities that could generate dust emissions and reviewed against the Guideline Addendum (DEC, 2011)⁵.

⁴ Available: https://www.der.wa.gov.au/images/documents/your-environment/air/publications/Guideline_for_managing_impacts_of_dust.pdf, accessed April 2020

⁵ Available: https://www.der.wa.gov.au/images/documents/your-environment/air/publications/Guideline_for_managing_impacts_of_dust.pdf, accessed April 2020

Table 2: Part A - Nature of the site

Item	Score		Assessment
	Option	Score	
1. Nuisance potential of soil when disturbed	Medium	4	<ul style="list-style-type: none"> - Stripping of sandy topsoil and potential for migration of dust particles - Excavation of gravel and potential for gravel and clay particles to become airborne and migrate beyond boundary - Layering of topsoil on surface and potential for dust migration from sandy soil particles - Stockpiling of feedstocks for soil processing activities - Soil blending and screening of soils - Stockpiling of gravel/soil products for distribution to markets (and occasional turning to continue to blend and prevent hydrophobic soil conditions) - Stockpiling of topsoil for rehabilitation purpose and potential for windblown particles - Stockpiling of soil for rehabilitation purposes - Infilling of excavated area with soil and potential for dust generation from soil particles
2. Topography and protection provided by undisturbed vegetation	Little screening	12	<ul style="list-style-type: none"> - Undulating site with patches of vegetation between the Premises and sensitive residential receptors (located at least 830 m away)
3. Area of site distributed by works	Between 1 and 5 ha	3	<ul style="list-style-type: none"> - Excavations will be on a progressive basis with rehabilitation activities occurring following excavation - For each stage, there will be excavation 'working areas' to minimise impacts - Where practicable, site works and any rehabilitation will occur progressively
4. Type of work being done	Bulk earthworks and deep trench	9	<ul style="list-style-type: none"> - Gravel extraction will occur at depths between 2 m and 4 m - Excavations of Stage 1 show that excavations can range from 1 m, with limited excavations (to date) at 4 m. It is expected that excavations at Stage 2 will be similar in terms of geological profile
Score total		28	

Table 3: Part B – Proximity of site to other land uses

Item	Score		Assessment
	Option	Score	
1. Distance to other land uses from site	Between 1 km and 500 m	6	<ul style="list-style-type: none"> - Closest residential receptor 830 m south-west of the Premises boundary - Pure Earth Composting Facility 600 m south-east of the Premises boundary
2. Effect of prevailing wind direction on other land uses	Isolated land uses affected by one wind direction	6	<ul style="list-style-type: none"> - Winds are predominantly east to south-east in the mornings switching to south-west in the afternoons. In cooler months, winds tend to come from westerly or northerly directions. Dust emissions will be mitigated by management practices and operational activities outlined below - Pure Earth Composting Facility is located approximately 600 m from the Premises boundary. Potential cumulative dust emission will be mitigated by management practices and operational activities outlined in section 4.4. It is assumed that Dust Management Plan and management actions are in place at Pure Earth - Staged and progressive 'working areas' will mitigate dust emissions from gravel extraction
Total score		12	

The Premises risk assessment for operational activities generating dust is rated as 'Classification 2 – considered low risk'. The final Score (Part A x Part B) is 336. Dust management objectives and management of potential impacts have been drawn up for operational activities to mitigate any emission potential with this low risk classification.

4.3 Objectives

The objectives of the Dust Management Plan are to:

- Take all reasonable and practicable measures to ensure the prevention of dust from the Premises
- Comply with limits set by the National Environment Protection (Ambient Air Quality) Measure (NEPC, 1998)
- Ensure that nuisance dust levels and potential health hazards are not experienced by operational staff
- Ensure that nuisance dust levels and potential health hazards are not experience by neighbouring residential receptors.

4.4 Management of potential dust emissions

To achieve the objectives, mitigation actions outlined below will be undertaken on a site wide basis. The following sub-section outlines mitigation activities to be undertaken for particular operational activities.

4.4.1 Site management

- Site personnel will undertake a site specific induction including use of Personal Protective Equipment (PPE) to prevent health hazards and exposure to dust emissions. Generally one or two Capital employees on site
- Where practicable topsoil stripping, gravel excavation, soil blending and rehabilitation activities will be undertaken in periods of calm or light winds to reduce dust migration
- The Site Supervisor will monitor wind conditions daily using weather app (e.g. Willy Weather) to assess wind strength and direction. In the event of strong winds (>30 Knots) and in particular in the direction of the closest sensitive receptor, scheduling of operations with reduced potential for dust generation will be assessed. The scheduling of operations may include measures to cease excavation and screening activities in the event of extreme adverse weather conditions
- Where practicable with operational requirements, excavated areas will be progressively rehabilitated, to reduce the potential for windborne dust generation
- Truck mounted sprays will water unsealed, regularly trafficked areas such as access tracks, work areas and haul roads as conditions require
- Routine housekeeping practices will be employed to ensure that spillages and other materials that could contribute to dust generation do not accumulate within the Premises boundary
- Routine maintenance of machinery will be carried out to ensure efficient operation (to minimise exhaust particulate emissions)
- In the event that dust migrates beyond the Premises boundary, dust suppression measures will be immediately reviewed to ensure practices are being followed and / or to implement more stringent measures. Such measures could include the cessation of activities in the event of extreme adverse weather conditions

- All personnel (including contractors) will be informed of their responsibilities and the importance of minimising ambient dust levels during site inductions
- Any complaints received will be registered on the 'Environmental Complaints Register' and will trigger a review of the relevant dust management measures by the Site Supervisor as a basis for development and implementation of appropriate modified practice/s (Refer to Section 8 for a copy of the Complaints Register Form)

4.4.2 Management by Operational Activity

Table 4 sets out the dust management for operational activities.

Table 4: Dust management for Operational Activities

Operational activity	Proposed controls	Responsibility
Stripping of topsoil	<ul style="list-style-type: none"> - Where practicable, topsoil stripping to be confined to calm / light wind conditions - Monitor wind conditions in times of strong prevailing winds (>30 knots) in direction of closest sensitive receptors, and modify topsoil operations accordingly to mitigate dust generation (i.e. cease or limit operations, wet down working area) - Water truck will be stationed on site and used, in dry conditions and strong winds, for wetting down during topsoil stripping - Operator to monitor dust generation and potential for migration 	Site Supervisor
Soil (feedstocks) / topsoil stockpiling	<ul style="list-style-type: none"> - Stockpiles to be maintained at <7 m high - In dry weather and strong wind conditions (>30 knots), stockpiles to be watered down to prevent dust generation during operational activities - Newly created stockpiles will be wet down prior to the end of each day's operating activities - Site supervisor to proactively monitor visible dust crossing the boundary premises - Speed limit of <15 kms to be implemented on internal roads to minimise dust - Operator to monitor dust generation and potential for migration 	Site Supervisor

Operational activity	Proposed controls	Responsibility
Gravel extraction	<ul style="list-style-type: none"> - Where practicable, topsoil stripping to be confined to calm / light wind conditions - Monitor wind conditions in times of strong prevailing winds (>30 knots) in direction of closest sensitive receptors, and modify excavation operations accordingly to mitigate dust generation (i.e. cease or limit operations, wet down working area) - Water truck will be stationed on site and used, in dry conditions and strong winds, for wetting down during excavation activities - Site supervisor to proactively monitor that visible dust does not cross the boundary premises - Maintain a minimum working area - Operator to monitor dust generation and potential for migration 	Site Supervisor
Screening	<ul style="list-style-type: none"> - Where practicable, screening to be confined to calm / light wind conditions - Monitor wind conditions in times of strong prevailing winds (>30 knots) in direction of closest sensitive receptors, and modify excavation operations accordingly to mitigate dust generation (i.e. cease or limit operations, wet down working area) - Water truck will be stationed on site and used, in dry conditions and strong winds, for wetting down during excavation activities - Site supervisor to proactively monitor that visible dust does not cross the boundary premises - Maintain a minimum working area - Operator to monitor dust generation and potential for migration - Gravel screening and soil blending processes will not occur at the same time, mitigating dust generation 	Site Supervisor
Product stockpiling	<ul style="list-style-type: none"> - Stockpiles to be maintained at <7 m high - In dry weather and strong wind conditions (>30 knots), stockpiles to be watered down to prevent dust generation during operational activities - Newly created stockpiles will be wet down prior to the end of each days operating activities - Speed limit of <15 kms to be implemented on internal roads to minimise dust - Site supervisor to proactively monitor that visible dust does not cross the boundary premises - Operator to monitor dust generation and potential for migration 	Site Supervisor
Distribution of products from site	<ul style="list-style-type: none"> - Use of dust cart to wet down access roads in dry conditions - Site supervisor to proactively monitor visible dust not cross the boundary premises 	Site Supervisor

Operational activity	Proposed controls	Responsibility
	<ul style="list-style-type: none"> - Haulage vehicles to cover loads when transporting to and from site 	Vehicle operator / Contractor
Transport of soil to site for rehabilitation	<ul style="list-style-type: none"> - Use of water truck to wet down access road in dry conditions - Site supervisor to proactively monitor visible dust does not cross the boundary premises 	Site Supervisor

4.5 Monitoring

Monitoring (when operating) will entail visual assessment by the Site Supervisor of both atmospheric levels of dust and dust deposition on surrounding sporadic vegetation. The aim of visual assessment is to identify any times of the day that wind conditions may impact more readily on dust emissions potentially migrating off site and evaluate dust management strategies for effectiveness and continual improvement (in line with Capital's Environmental Policy to work towards aligning site practices with ISO 14001). The Site Supervisor will undertake visual monitoring following the work instruction form.

Dust emission monitoring will be the responsibility of the Site Supervisor who will report to the General Manager. On a periodic basis and to verify visual assessment and mitigate the effectiveness of any desensitising of dust emissions by the Site Supervisor, the General Manager may conduct dust emission monitoring (if required).

Visual monitoring of atmospheric levels will occur daily. Vegetation monitoring will be conducted every 6 months.

4.5.1 Work instruction – dust monitoring

A sample copy of the proposed dust and noise monitoring work instruction is provided below.





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Welshpool WA 6106 | www.capitalrecycling.com.au | ar@capitalperth.com.au (Accounts)

Capital Dust and Noise Monitoring

To be completed by the Site Supervisor

Date:	2/3/2020	Supervisor:	Ian White	
Weather conditions:	Sunny, Light winds	Wind direction / strength:	SW 10km/h	
Stage:	1	Working area:	Eastern side - centre	
Today's activities	Extraction Loading Trucks	People on site:	2	
Equipment in use:	Excavator Wheel Loader Water truck	Trucks:	2 on turn around	
Dust control duties:	Ben Mitchell	Tanks used:	4	
Boundary Check for Assessment – All equipment operational				
	Dust		Noise	
South Boundary	I	A	I	A
West Boundary	I	A	I	A
North Boundary	I	A	P	A
East Boundary	I	A	P	A
Intensity Scale	A = Acceptable E = Excessive		Extent Classification	I = Intermittent P = Persistent
Comments:	No issues		Signed:	Ian White
Start time:	7.15am		Completion time:	3.30pm

Page 1

4.6 Training

All Capital employees will be required to undergo a site-specific induction, outlining the operational activity controls in this EAMP to prevent and reduce potential environmental emissions.

The induction will provide necessary awareness of dust management and the actions and work practices to minimise and report dust generation. Regular toolbox meetings will also be held to reinforce a positive attitude towards dust management and to highlight any issues that arise during the course of construction. A record of all training will be maintained.

4.7 Reporting

The Site Supervisor will be responsible for conducting monitoring and filing copies. Given that the site will generally only have two operational staff, daily observations will predominantly be taken and filed (i.e. work instruction completed and put in A4 folder on site).

Records will be made available to DWER on an as requested basis and included in the annual compliance report for the Prescribed Premises Licence.

All employees will be required to report any generation of significant dust emissions and especially any that may threaten to cross the Premises boundary to the Site Supervisor.

In the event that dust migrates beyond the Premises boundary, work will cease and dust suppression measures will be immediately reviewed to ensure practices are being followed and / or to implement more stringent measures. Such measures could include the cessation of activities in the event of extreme adverse weather conditions. Pending the severity of potential dust migration, the Site Supervisor will implement mitigation measures immediately on site, or discuss continual improvements measures with the General Manager.

5 Noise Management

5.1 Potential impacts

Noise can arise from the operational activities outlined in Figure 9.

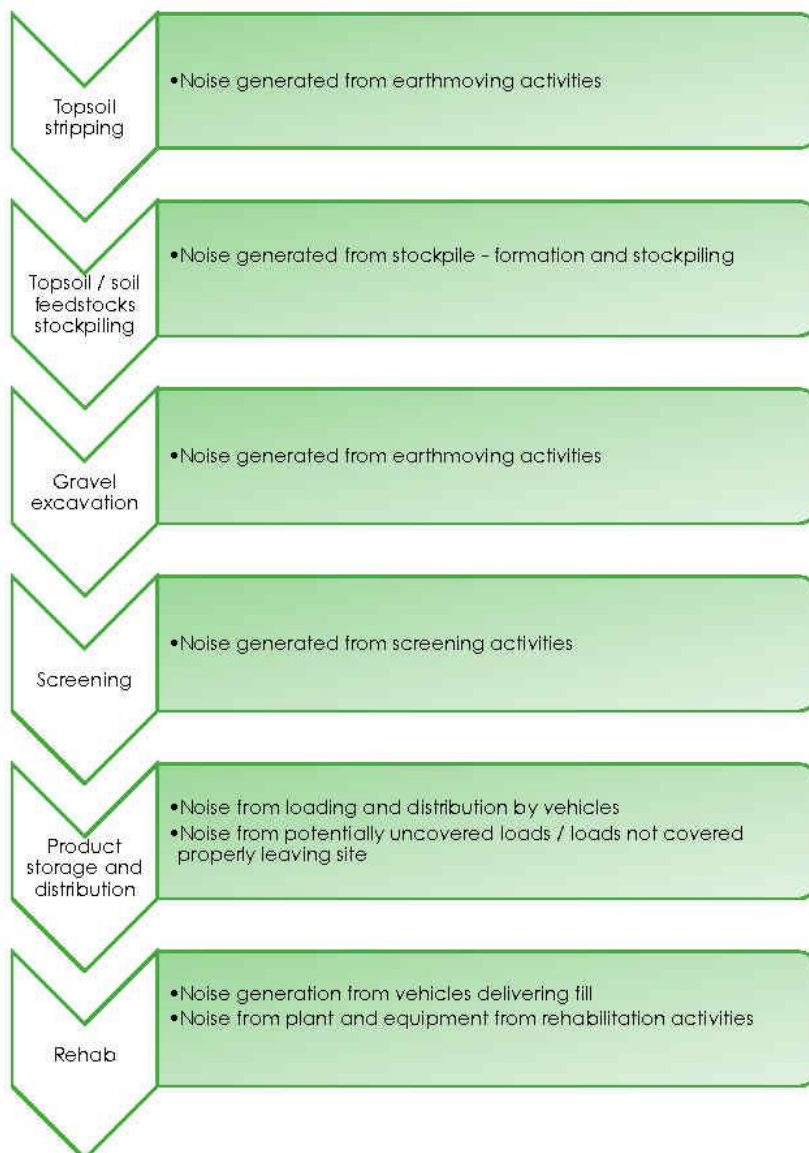


Figure 9: Activities generating noise

The potential noise impacts on residential receptors is expected to be mitigated given that:

- The closest residence is at least 830 m from the Premises boundary. Operations will occur at least at a distance of 20 m within the boundary and 40 m from water course
- Operational activities will be on a campaign basis throughout the year for gravel extraction
- Operational activities may be on a campaign basis or will be dependent on product sales of topsoils
- Operational activities of gravel screening and soil blending will not occur concurrently
- Rehabilitation will occur on a progressive basis where practicable
- Noise reduction measures on plant and equipment have been fitted and operations will occur between 7am and 7pm (in line with regulations).

Management of potential noise impacts will be implemented to mitigate:

- Risk to human health (site operational staff)
- Risk to human health (surrounding residences)
- Amenity aspects (potentially related to traffic movements in particular)

5.2 Risk Assessment

5.2.1 Noise generation – plant and equipment

A review of the risk assessment of Category 12 DWER licence and extraction activities was undertaken in accordance with the Environmental Protection (Noise) Regulations 1997 (As Amended)⁶ and changes to receptors in proximity to the Premises.

A noise impact assessment was undertaken in 2008 by the previous land owner for a (then) proposed development of a composting facility (VIPAC, 2009). This noise assessment was undertaken on the following equipment:

- excavator
- loader
- grader
- screening equipment
- truck movements

Note that the equipment currently in use for Stage 1 is similar to the above equipment and that this equipment will be used for extraction activities for Stage 2.

The results from the noise impact assessment are reproduced in Table 5 below.

⁶ Available: <https://www.der.wa.gov.au/your-environment/noise>, accessed April 2020.

Table 5: Extract from VIPAC (2013) noise impact assessment

Activity /Site Operation	Predicted Noise level, dB (A)	Day – time Noise Criteria, dB (A)	Assessment
Volvo Loader	44	45	Criteria Achieved
Truck loading	24		Criteria Achieved
Mulcher	36		Criteria Achieved
A digger/excavator	33		Criteria Achieved
Screening plant	44		Criteria Achieved

It is noted that whilst most of the noise assessment criterion were achieved, the assessment was conducted twelve years ago in 2008 and the potential impact on changes to residences in terms of location and cumulative noise emissions need to be considered.

In assessing the potential current risk associated with noise generation at the site, the following aspects are highlighted:

- The VIPAC Report (2009) assessed the impact on a residential receptor which was then located at 132 Warlin Road⁷ and approximately 530 m south of the Premises boundary. Since the time of the noise assessment in 2009, this site has been bought by Pure Earth Composting and the residences located 530 m south are unoccupied
- The closest residential receptor is now located approximately 830 m south of the Premises boundary, thus allowing for greater separation distance from site operational activities
- Gravel extraction activities will take place a minimum of 20 m from the Premises boundary and as for dust monitoring, monitoring of climatic conditions will be undertaken to mitigate potential noise impacts on the closest sensitive receptor in the event of strong wind conditions (>30 knots)
- Operational ‘campaigns’ are expected to be undertaken for a three to four week period at a time throughout the year
- Operational activities will be limited from between 7am and 7pm in line with Regulations including ‘start up’, ‘shut down’ and maintenance activities
- In the 12 years since the noise impact assessment, improvements to mitigating noise from plant and equipment have been implemented by Capital Recycling including reversing “croakers” (not beepers) on loaders

The Pure Earth Composting Facility located at approximately 600 m has been developed since 2013 and will most likely have submitted a Noise Management Plan to DWER for their licence application outlining management measures to mitigate noise generation; reducing the potential cumulative impacts of the two sites.

⁷ Note in the VIPAC (2009) report the name of the road is misspelt and that Lot 13 refers to Lot M1822 (assumption of Lot number changes as a result of transfer of land ownerships / subdivisions)

5.3 Objectives

The objectives of the Noise Management Plan are to:

- Take all reasonable and practicable measures to minimise noise generation during operational activities
- Comply with limits set by the Environmental Protection (Noise) Regulations 1997 (As Amended).

5.4 Management of potential noise emissions

To achieve the objectives, mitigation actions outlined below will be undertaken on a site wide basis. The following sub-section outlines mitigation activities to be undertaken for particular operational activities.

5.4.1 Site management

- Site personnel will undertake a site-specific induction including use of PPE to prevent health hazards and exposure to noise emissions
- Where practicable topsoil stripping, gravel excavation and rehabilitation activities will be undertaken in periods of calm or light winds to reduce noise migration (in particular in the direction of the closest residential receptor)
- The Site Supervisor will monitor wind conditions daily using a weather app to assess wind strength and direction. In the event of strong winds (>30 Knots) and in particular in the direction of the closest sensitive receptor, scheduling of operations with reduced potential for noise generation will be assessed. The scheduling of operations may include measures to alternate excavation and screening activities to reduce overall noise generation from the Premises
- Where practicable with operational requirements, excavated areas will be progressively rehabilitated, to reduce the potential for noise generation
- All plant (e.g. loaders) will be fitted with "croakers" to reduce high-pitched noise migration
- Screening activities will not be located inside 20 m of the Premises boundary, thereby increasing the distance from noise generation to receptors
- Routine maintenance of machinery will be carried out to ensure efficient operation
- All personnel will be informed of their responsibilities and the importance of minimising noise levels during site inductions
- Any complaints received will be registered on the 'Environmental Complaints Register' and will trigger a review of the relevant noise management measures by the Site Supervisor as a basis for development and implementation of appropriate modified practice/s. This may include undertaking of noise impact assessment by Capital Recycling in the unlikely event of sustained complaints from receptors within the proximity.

5.4.2 Management by Operational Activity

Table 6 sets out the noise management for operational activities.

Table 6: Noise management for Operational Activities

Operational activity	Proposed controls	Responsibility
Stripping of topsoil	<ul style="list-style-type: none"> - Site operational activities will be conducted between 7am and 7pm - Plant and equipment will be regularly maintained - "Croakers" as opposed to beepers will be fitted to mobile plant including loaders - Operator to monitor noise generation and potential for migration 	Site Supervisor
Topsoil / soil feedstocks stockpiling	<ul style="list-style-type: none"> - Site operational activities will be conducted between 7am and 7pm - Plant and equipment will be regularly maintained - "Croakers" as opposed to beepers will be fitted to mobile plant including loaders - Speed limit of <15 kms to be implemented on internal roads to minimize noise 	Site Supervisor
Gravel extraction	<ul style="list-style-type: none"> - Where practicable, gravel extraction to be confined to calm / light wind conditions - Monitor wind conditions in times of strong prevailing winds (>30 knots) in direction of closest sensitive receptors, and modify excavation operations accordingly (i.e. limit operations) - Site operational activities will be conducted between 7am and 7pm - Plant and equipment will be regularly maintained - "Croakers" as opposed to beepers will be fitted to mobile plant including loaders - Site supervisor to proactively monitor audible noise at the Premises boundary, especially in the event of all activities on site occurring (i.e. topsoil stripping / stockpiling, gravel extraction, screening and rehabilitation) - Maintain a minimum working area 	Site Supervisor

Operational activity	Proposed controls	Responsibility
Screening	<ul style="list-style-type: none"> - Where practicable, screening to be confined to calm / light wind conditions - Monitor wind conditions in times of strong prevailing winds (>30 knots) in direction of closest sensitive receptors, and modify excavation operations accordingly to mitigate noise generation (i.e. limit operations) - Site supervisor to proactively monitor audible noise at the Premises boundary, especially in the event of all activities on site occurring (i.e. topsoil stripping / stockpiling, gravel extraction, screening and rehabilitation) - Site operational activities will be conducted between 7am and 7pm - Plant and equipment will be regularly maintained - "Croakers" as opposed to beepers will be fitted to mobile plant including loaders - Maintain a minimum working area 	Site Supervisor
Product stockpiling	<ul style="list-style-type: none"> - Site operational activities will be conducted between 7am and 7pm - Plant and equipment will be regularly maintained - "Croakers" as opposed to beepers will be fitted to mobile plant including loaders - Speed limit of <15 kms to be implemented on internal roads to minimise dust 	Site Supervisor
Rehabilitation activities	<ul style="list-style-type: none"> - Where practicable, screening to be confined to calm / light wind conditions - Where practicable, rehabilitation to occur progressively in working areas - Monitor wind conditions in times of strong prevailing winds (>30 knots) in direction of closest sensitive receptors, and modify excavation operations accordingly to mitigate noise generation (i.e. limit operations) - Site supervisor to proactively monitor audible noise at the Premises boundary, especially in the event of all activities on site occurring (i.e. topsoil stripping / stockpiling, gravel extraction, screening and rehabilitation) - Site operational activities will be conducted between 7am and 7pm - Plant and equipment will be regularly maintained - "Croakers" as opposed to beepers will be fitted to mobile plant including loaders 	Site Supervisor
Distribution of products from site	<ul style="list-style-type: none"> - Distribution of products from site to occur between 7am and prior to 7pm - Product loads to be covered on distribution from site 	Site Supervisor

Operational activity	Proposed controls	Responsibility
	<ul style="list-style-type: none"> - Speed limits to be adhered to on access roads. Capital Recycling and Pure Earth lease a 20 m wide section of land to provide a private access road to both Premises with a speed limit of 40 km on this road. Where the private road comes out on Horton Road is beyond any receptors and there are truck passing bays constructed. The remaining section of Horton Rd only gives direct access to Pure Earth and Capital. It also has a 40 km limit. - Trucks are not to idle at Premises entry / exit areas 	Vehicle operator / Contractor
Transport of soil to site for rehabilitation	<ul style="list-style-type: none"> - Use of water truck to wet down access road in dry conditions - Site supervisor to proactively monitor visible dust crossing the boundary premises 	Site Supervisor

5.5 Monitoring

Monitoring of noise at the boundary will be undertaken by the Site Supervisor using the work instruction sheet. In particular, monitoring will be undertaken when all plant and equipment is in use on site (i.e. for topsoil stripping / stockpiling, gravel extraction, screening and rehabilitation activities; or a combination thereof). The aim of on-site monitoring is to identify any times that activities may impact on noise generation and cumulative noise emissions, and evaluate noise management strategies for effectiveness and continual improvement (in line with Capital's Environmental Policy to work towards aligning site practices with ISO 14001).

Noise emission monitoring will be the responsibility of the Site Supervisor who will report to the General Manager. On a periodic basis and to verify monitoring and mitigate the effect of any desensitising to noise by the Site Supervisor, the General Manager will conduct noise emission monitoring.

Noise monitoring will occur daily and notably when all plant and equipment is in use on site (i.e. for topsoil stripping / stockpiling, gravel extraction, screening and rehabilitation activities; or a combination thereof). Monitoring will be recorded on a daily basis and filed in A4 folder on site.

The proposed noise monitoring work instruction is provided in Table 7.

5.5.1 Work instruction – noise monitoring

A sample copy of the proposed dust and noise monitoring work instruction is provided below.

CAPITAL
DEMOLITION CIVIL CONCRETE RECYCLING

19 Felspar Street
Weishpool WA 6106

Ph: (08) 9279 4599
www.capitalrecycling.com.au

info@capitalperth.com.au
ar@capitalperth.com.au (Accounts)

Capital Dust and Noise Monitoring

To be completed by the Site Supervisor

Date:	2/3/2020	Supervisor:	Ian White	
Weather conditions:	Sunny, Light winds	Wind direction / strength:	SW 10km/h	
Stage:	1	Working area:	Eastern side - centre	
Today's activities	Extraction Loading Trucks	People on site:	2	
Equipment in use:	Excavator Wheel Loader Water truck	Trucks:	2 on turn around	
Dust control duties:	Ben Mitchell	Tanks used:	4	
Boundary Check for Assessment – All equipment operational				
	Dust		Noise	
South Boundary	I	A	I	A
West Boundary	I	A	I	A
North Boundary	I	A	P	A
East Boundary	I	A	P	A
Intensity Scale	A = Acceptable E = Excessive		Extent Classification	I = Intermittent P = Persistent
Comments:	No issues		Signed:	Ian White
Start time:	7.15am		Completion time:	3.30pm

Page 1

Farrel Holdings Pty Ltd ATFT R Guleto PMTST T AS | ACN 101069320 | ABN 44 502 432 405

5.6 Training

All Capital Recycling employees will be required to undergo a site-specific induction, outlining the operational activity controls in this EAMP to prevent and reduce potential environmental emissions.

The induction will provide necessary awareness of noise management and the actions and work practices to minimise and report noise generation. Regular discussions in toolbox meetings will also be held to reinforce a positive attitude towards noise management and to highlight any issues that arise during the course of processing. A record of all training will be maintained.

5.7 Reporting

The Site Supervisor will be responsible for conducting monitoring and filing copies. Given that the site will generally only have two operational staff, observations will predominantly be taken with daily copies of observations filed (i.e. work instruction completed and put in A4 folder for storage at the Head Office with the Operations Manager).

Records will be made available to DWER on an as requested basis and included in the annual compliance report for the Prescribed Premises Licence.

All employees will be required to report any generation of significant noise emissions to the Site Supervisor.

In the event that noise complaints are received, noise mitigation measures will be immediately reviewed to ensure practices are being followed and / or to implement more stringent measures. Such measures could include the limit of a combination of operational activities. In the event of continued noise complaints, Capital Recycling will undertake a noise impact assessment and implement recommended strategies.

6 Water Management

6.1 Baseline Summary

An assessment of the groundwater was undertaken for the previous land owner to Capital and reported in 'Water Assessment' (Crisalis International Pty, 2008). The investigations concluded:

- Groundwater under the Premises was mostly of good quality with Total Dissolved Solids (TDS) between 68-451 mg/L
- Nearer the watercourse, groundwater TDS increased to over 2,000 mg/L
- Groundwater contained up to 8 mg/L total nitrogen (nitrite plus nitrate) and lesser amounts of organic nitrogen
- In some bores, groundwater contained low concentration of nutrients
- Surface water in the watercourse was of poor quality with 2,000 mg/L
- Surface water also showed low concentrations of nitrogen and no detectable phosphate.

6.2 Monitoring Regime

In accordance with DWER Category 12 licence L9251, surface and groundwater will be monitored on a bi-annual basis and Figure 1 shows the monitoring bores and surface monitoring locations. Sample analysis will be undertaken by a National Association of Testing Authorities (NATA) laboratory for the parameters outlined in Table 7 and Table 8. Sampling methods will be conducted in accordance with AS/NZS 5667.4 and AS/NZS 5667.11 for surface and ground water sampling respectively.

Table 7: Surface monitoring location and parameters

Monitoring location	Parameter
Upstream and Downstream UL01, DL01	<ul style="list-style-type: none"> - Turbidity (NTU) - pH (pH unit) - Electrical conductivity (uS/cm) - Total dissolved solids (mg/L) - Total nitrogen (mg/L) - Phosphorous (mg/L)

Table 8: Groundwater monitoring locations

Monitoring location	Parameter
MB1, MB2, MB4	<ul style="list-style-type: none"> - Standing water level (m AHD) - pH (pH unit) - Total dissolved solids (mg/L) - Total nitrogen (mg/L) - Phosphorous (mg/L)

6.3 Potential Impacts

Surface and groundwater may be impacted by the operational activities listed in Figure 10.

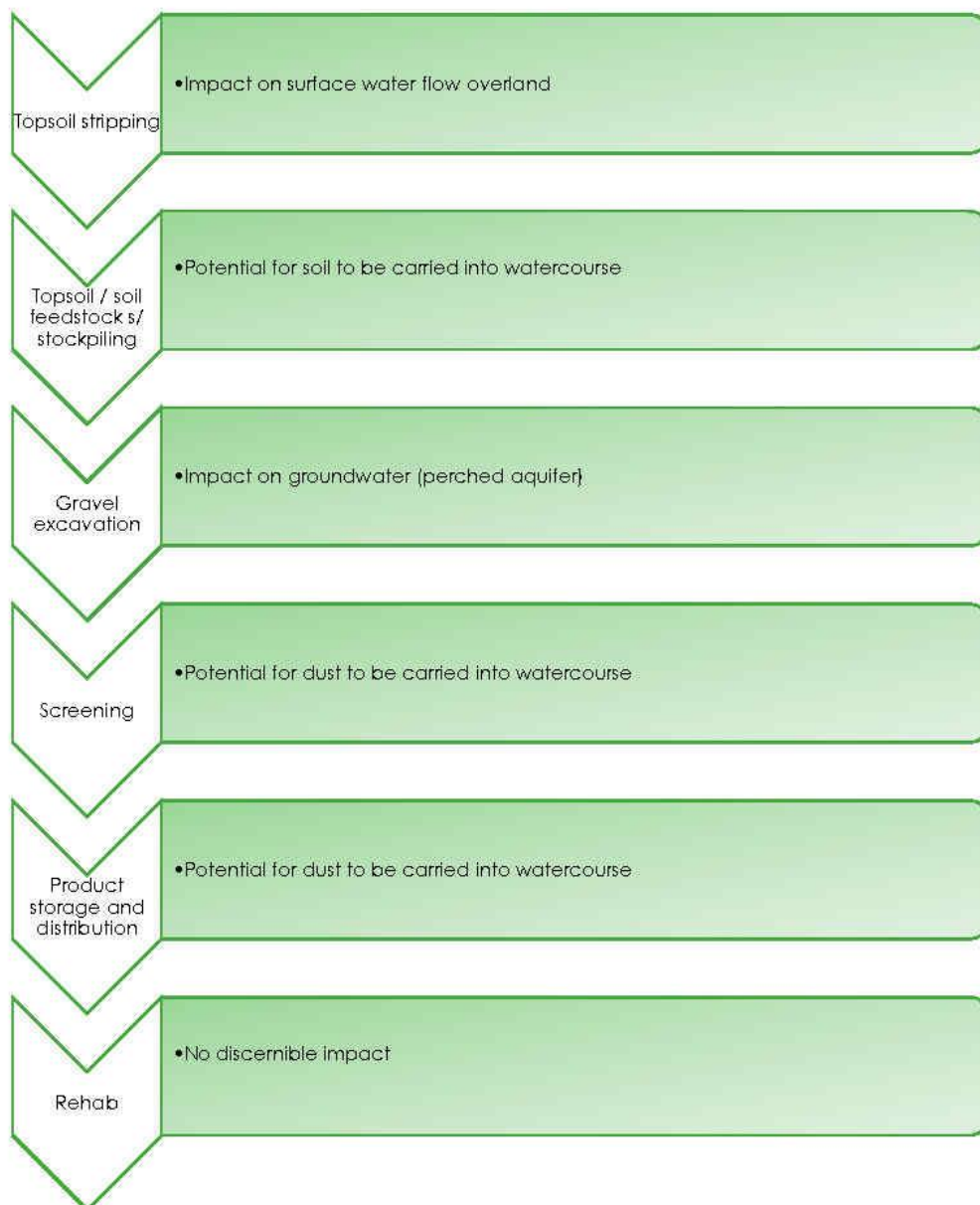


Figure 10: Activities impacting surface and groundwater

6.4 Objectives

- To manage groundwater quality in line with relevant DWER Regulations and Shire conditions for EIL
- To prevent deposition of sediment into the water course

6.5 Management of potential water impacts

Given the extraction of soils on site and soil blending activities, there is the potential for dust/silt runoff into the water course. It is not expected that management of leachate would be required given the blending of soils from site.

6.5.1 Operational and management controls

To manage potential impacts to water from extraction and soil blending activities, the following engineering and management controls will be put in place:

- A compacted clay bund will be constructed on the eastern side boundary of the proposed Category 12 activities for feedstock receipt, soil processing and product storage
- Routine maintenance of machinery will be carried out to ensure efficient operation (to minimise spillages)
- Gravel excavation activities will be assessed and limited (if required) in periods of heavier rainfall, generally June to August
- Screening and / or blending activities may not be undertaken in periods of heavier rainfall, generally June to August)
- The Site Supervisor will monitor rainfall conditions daily to assess potential inundation of gravel pits. In the event of heavy rainfall (in particular outside of winter months), scheduling of extraction activities will be assessed to mitigate any potential to impact higher (occasional) groundwater levels. The scheduling of operations may include measures to cease excavation in the event of extreme adverse weather conditions
- Where practicable with operational requirements, excavated areas will be progressively rehabilitated to reduce the potential for pits to become inundated (though there are observed high evaporation rates in the summer months)
- Routine housekeeping practices will be employed to ensure that spillages and other materials do not contribute to surface water pollution
- All personnel will be informed of their responsibilities and the importance of minimising any impacts to surface and groundwater.

6.6 Training

Designated Capital employees will be trained by specialist subcontractor to take field and laboratory water samples and appropriately store samples for transport. A NATA accredited laboratory will be used to analyse the samples. A record of all training will be maintained.

6.7 Reporting

The surface and groundwater results will be compared DWER Guidelines:

- Assessment & Management of Contaminated Sites Table 5
- Guide to managing & restoring wetlands in WA Table 5
- Guide to managing & restoring wetlands in WA Table 4.

Results are submitted to DWER as part of the annual licence compliance report.

The Site Supervisor and General Manager will review any 'spikes' in results or trends with respect to water quality, and any potential actions that need to be taken (e.g. implementation of additional silt traps and retention pits) to limit any impact on surface watercourse quality.

7 Rehabilitation Plan

7.1 Gravel Extraction Operations

Gravel extraction will be undertaken at the Premises (366 Horton Road) and the site rehabilitated with soil suitable for native vegetation and to ameliorate the gravel soils for use as a cropping medium.

The extraction of gravel will be undertaken in a staged approach. Figure 1 shows Stage 1 and proposed 2 gravel extraction areas and Table 10 outlines tonnes to be extracted. No vegetation will be cleared in either stage.

Figure 2 and Figure 3 show the DWER prescribed premises boundary, 20 m exclusion area from the boundary, 50 m exclusion area left of the water course mid line, major and minor contour lines for Stage 1 and 2 respectively.

Note that the Shire Planning department has been provided with detailed surveyed maps for the site showing the major and minor contours as outlined in section 1.4.

Table 10 shows the projected extraction tonnes from Stage 1 and proposed Stage 2 areas. DWER prescribed licence allows for 55,000 tpa to be extracted from the premises.

Table 9: Gravel extraction for Stage 1 and proposed Stage 2

Stage	Area (m ²)	Projected extraction volume (m ³) Loose	Projected extraction weight (t)*	Amount extracted to date (t)
Stage 1	29,100	72,750	94,575	41,028
Stage 2	76,000	152,000	197,600	n/a

*Note excavations undertaken for Stage 1 show that depths can range from 1 m to generally 3 m in depth, and occasionally 4 m depth. An average depth of 2.5 m for excavations across the Stages has been used to project the extraction volumes and tonnes. Photos 1 and 2 show typical gravel excavations.



Photo 1: Excavation showing gravel, clay and laterite



Photo 2: Excavated gravel pit – typical depth

7.1.1 Duration

Periodic gravel extraction and screening will be undertaken on a campaign basis. A campaign would last about three weeks (and a maximum of 8 campaigns are expected during the year). Operational hours will be from 7am to 7pm (in line with noise regulations).

Pending weather conditions and in particular, heavy rainfall events, gravel extraction may not be undertaken in winter months. Topsoil stripping, screening, blending and product storage could be undertaken at the site during these months. Gravel extraction will be limited to mitigate any potential impacts to groundwater given that the perched water table is likely higher to the surface in winter months. Products will be stored on site prior to transport offsite and stockpile management will be put in place with stockpiles not reaching more than 7 metres in height.

7.1.2 Process flow

The process steps in extraction and screening of gravel and rehabilitation are outlined below. Where possible, operational activities will occur on a progressive basis in working areas within Stages.

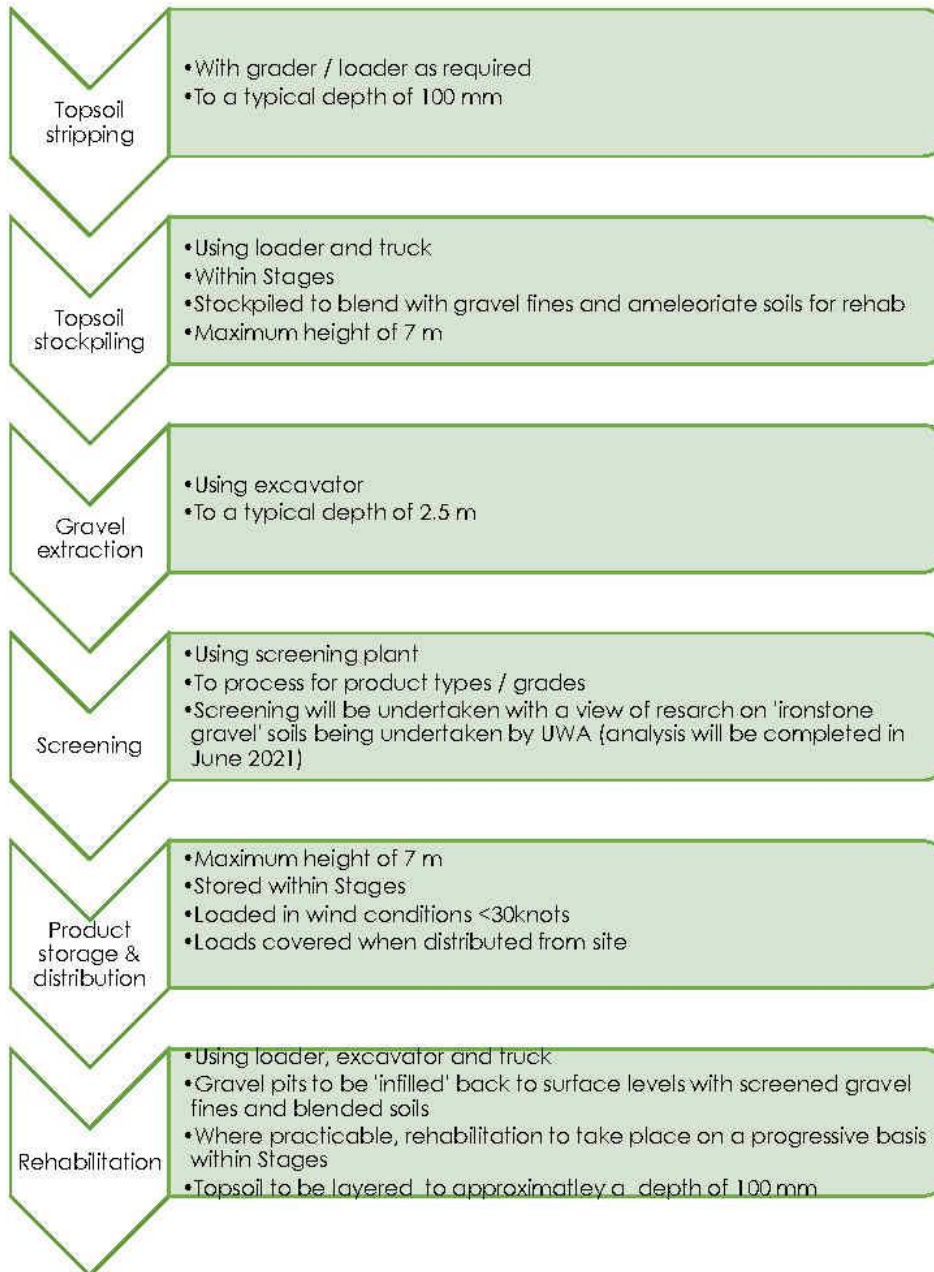


Figure 11: Gravel extraction process flow

7.1.3 Topsoil stripping

Top soil will be stripped to a depth of 100 mm within each Stage. The stripped stockpile will be located adjacent to the relevant excavated area. Stripped top soil during site preparation will be spread directly onto progressively backfilled excavated areas at a depth of 100 mm. Stockpiled top soil will be used for rehabilitation within 2 years to retain any of the soil's biodata. Overburden, when available, will be pushed to the south and west of the Stages extraction area, which will have the added benefit of facilitating visual and noise screening. From there it can be used for the rehabilitation purposes.

7.1.4 Gravel extraction

Gravel extraction is anticipated to a typical depth of 2.5 m across Stages. The gravel will be extracted typically using an excavator and stockpiled within Stage. The extracted gravel will be screened to different grades and separately stockpiled. Predominantly, screened gravel fines will be used to rehabilitate the site (and "infill" the excavated gravel pits).

7.1.5 Constructing gradient stability

Across the base of the gravel pit/s, the excavation will be carried out at a maximum 1:2.5 slope. An access ramp will be constructed at one location for access into the excavation. The access ramps will be maintained at a maximum slope of 1:4 and will have a minimum track width of 4 m. The internal side batters of the pit will have a maximum slope of 1:2.5 for stability. Any unstable section identified on the internal batter during the excavation activity will be reinstated by removing loose material and reducing the slope.

7.2 Rehabilitation Measures

7.2.1 Objective

The primary objective of the rehabilitation plan is to rehabilitate Stage 1 and 2 excavated zones to a safe and stable landform to, as close as possible, the original surface levels.

Given the surrounding rural land uses for cropping and the cleared nature of the site, Capital will rehabilitate and ameliorate soils in each Stage so that the site could be used as a crop land or grazing land.

7.2.2 Surrounding land uses

The site is surrounded by rural properties used for cropping, sheep or cattle grazing with the closest sensitive residential receptors located at 830 m south west of the site. Table 1 outlines the surrounding land uses and closest sensitive receptors.

7.2.3 Procedures

The following procedures will be undertaken with respect to rehabilitation measures for the site at Stage 1 and 2.

Vegetation Establishment

Capital through Encycle Consulting has engaged with the University of Western Australia (UWA) School of Agriculture and Environment to develop a soil product blend from the extracted gravel fines on site, on site topsoil and / or from soils brought to rehabilitate the site for improved cropping predominantly for animal feed purposes.

The Grains Research and Development Corporation (GRDC) commissioned UWA to research aims to increase the profitability of grain crops grown on problematic 'ironstone gravel' (as per those soils *in situ* at 366 Horton Road). The research will improve knowledge about the properties of gravel soils, which could result in more informed management of the grain crops grown on them. UWA has agreed to issue this research to Capital.

It is proposed this research would be of benefit to the surrounding rural properties situated on ironstone gravel soils and to the broader farming community located within the Shire of Northam.

Rehabilitation steps include:

- No native vegetation clearing will be undertaken within the Stages of gravel excavation
- Landform reconstruction and contouring
 - The restoration of the excavated gravel pits will be undertaken progressively, where practicable, to minimise emissions and to infill pits to mitigate any potential impacts from winter rains and pooling of water. As excavations will either not be undertaken or will be limited in winter months, pooling of water will not occur or be mitigated
 - Temporary clay bunds will be constructed to further mitigate surface run-off
- Topsoil / overburden removal replacement
 - Where possible topsoil and overburden will be directly transferred from previously stripped excavation areas to an area to be rehabilitated. Topsoil or overburden may be screened to produce an appropriate soil medium for rehabilitation
 - A visual representation of the excavation / "infill" works is show in Figure 11
- Erosion control
 - The finished surface will be left loose and slightly undulating to assist in reduction of surface flow rate and increase the seepage of water into the ground
 - Measures to mitigate surface and groundwater impacts are outlined in section 6
- Capital has engaged with UWA (through Encycle Consulting) to determine the blend of 'ironstone gravel' with respect to findings on research commissioned by the GDRC on the use of 'ironstone gravel' soils and the rehabilitation of sites for agriculture crops. The purpose of this research is to determine blends of soil products to ameliorate soils and

produce higher yields on agricultural properties where 'ironstone gravel' soils is the underlying geology

- Initial steps outlined by UWA in discussion with Encycle are to engage an Honours or Masters student to:
 - Review findings from the GDRC research and applicability to the Woottating site
 - Develop a soil sampling plan to analyse soils on site and amelioration required to rehabilitate the site for crop land and / or grazing land
 - Recommend rates of gravel to blend with soils and rates of soil to apply for two (2) cropping or grazing species (e.g. ameliorated soils and rates to use for growing maize, lupins etc.)
 - Observe, through visual growth records of crops and growth of roots, how crops performed in the ameliorated soils
 - Write up findings and compare with findings from the GDRC research.
- No vegetation clearing will take place for either Stage 1 or 2 and vegetation has been surveyed and mapped and is clearly shown in Figure 2 for Stage 1
- There will be no disturbance of the water course bed or bank during excavation / rehabilitation works for the Stages, and Stage 1 access does not require crossing of the water course.

7.3 Weed Management Measures

7.3.1 Definition of weeds

For the purpose of this document, the term 'weed' refers to taxa that are declared plants under the *Biosecurity and Agriculture Management (BAM) Act 2007* and the *Biosecurity and Agriculture Management Regulations 2013*.

Declared plants are assigned to one of the following control categories under the *Biosecurity and Agriculture Management Regulations 2013*:

- C1 (Exclusion): plants are not established in WA and control measures are to be taken (including border checks) in order to prevent them entering and establishing in the State
- C2 (Eradication): plants are present in WA in low enough numbers or in sufficiently limited areas that their eradication is still feasible
- C3 (Management) — plants are established in WA but it is feasible, or desirable, to manage them in order to limit their damage. Control measures can prevent a C3 plant pest from increasing in population size or density or moving from an area in which it is established into an area which currently is free of that pest

- Unassigned - declared pests that are recognised as having a harmful impact under certain circumstances, where their subsequent control requirements are determined by a plan or other legislative arrangements under the Act.

The Commonwealth of Australia, in collaboration with the states and territories, has identified 32 Weeds of National Significance (WoNS). This assessment is based on prioritising weeds according to invasiveness, potential for spread and environmental, social and economic impacts. Both landowners and land managers are responsible for the management of WoNS. There are currently 50 plant taxa that are declared pests within the Shire of Northam, 25 of which are also listed as WoNS (refer Appendix B).

7.3.2 Current weed status

The current weed status of the Premises is unknown as a targeted inspection has not been undertaken. Note that Capital, in conjunction with neighbouring farming properties, undertake weed management practices as necessary and in discussion with surrounding farms and their weed eradication practices prior to cropping.

7.3.3 Objectives

The principal objectives of the weed management plan are to:

- Prevent the introduction of new weed species and/or the spread of existing weed species to the Premises and its surrounding environment as a result of the proposed gravel extraction operations
- Control and eradicate any declared weed species located on the Premises.

This weed management plan has been prepared with reference to guidelines published by the (then) Department of Agriculture and Food Western Australia *Guidelines for weed control procedures for extractive industry licence* (DAFWA, 2014).

7.3.4 Weed management zones

As per DAFWA (2014) guidelines, weed management zones have been delineated for the gravel pit extraction areas of Stage 1 and 2, and the exclusion areas i.e. the 20 m boundary off set and the 50 m water course exclusion areas.

Weed management will involve an active weed monitoring program to reduce the potential of any new weed infestations becoming established. This monitoring and control work will be focussed on:

- the weed condition of the land in Stages 1 and 2, and the exclusion areas
- the weed free condition of plant and equipment brought on site
- the weed free condition of any soil that may be brought on site
- the weed free condition of any quarry product exported from site (i.e. extracted from Stages 1 and 2 working areas).

7.3.5 Weed control program

In the event of a weed infestation occurring, a licenced weed management contractor will be responsible for applying the appropriate method of control and / or Capital will coordinate weed management activities with neighbouring farming properties. This includes both mechanical and chemical methods conducted at the appropriate seasonal time. Consideration as to the proximity of the watercourse that dissects the Premises, and the two dams, will be undertaken if chemical control is to be utilised. The weed management contractor will be required to keep a record of all treatments undertaken at the Premises.

To prevent the import of weeds, all plant and equipment will be clean and free of soil or vegetation when moving to the site. The movement of machinery and other vehicles will be limited within the site, where practicable, to working areas in Stage 1 and 2.

8 Traffic Management Measures

8.1 Objective

To mitigate the potential environmental emissions of vehicle movements to and from site, and maintain Horton Road as per the Shire of Northam Deed Clause 1.1 for the site with Capital Recycling (business trade name)⁸.

8.2 Assessments / Access

The Traffic Impact Statement (Shawmac, TIS 2013), provided as supporting documentation⁹, has been reviewed with consideration to gravel operations for the current Category 12 licence (L9251) and application for the EILs. Note that the extracted tonnes for the Category 12 licence and EIL will be undertaken progressively.

Less traffic movements to / from site for the extraction activities are expected than those assessed in 2013 by Shawmac. Conservatively, however, Capital applied for the current DWER Category 12 licence based on the Traffic Impact Statement undertaken by Shawmac of 20 vehicle movements per day during operational days.

No significant changes have been made to the Great Eastern Highway and the lease agreement for private access to Carter Road is. Consequently, the Shawmac TIS has been submitted for the EIL renewal as supporting documentation.

The lease agreement between Capital and their neighbouring property at Lot 9249 Carter Road is current and Section 6 of this lease outlines 'use of land' access and traffic management measures (as provided in the extract in Figure 13).

8.3 Procedures

In addition to the traffic management measures outlined in the noise management and odour management sections of this EAMP, and the above access lease agreement for use of Carter Road to minimise any impacts on local roads, Capital will:

- Use trucks that are well maintained, serviced regularly and with up to date engine standards to minimise noise impacts
- Instruct drivers and any contractors to minimise the use of exhaust brakes on Carter Road and Horton Road
- Backload trucks, where possible, to minimise the number of truck trips
- Induct and brief drivers and contractors on the local operational requirements to minimise impact on Carter Road and Horton Road

⁸ Refer supporting documentation 'Attachment: Deed for site 366 Horton Road'

⁹ Refer supporting documentation 'Attachment: Shawmac (2013), Traffic Impact Statement'

- Induct and brief drivers to enter and exit the site via Great Eastern Highway / Carter Road intersection only to mitigate the potential impact on local roads
- Register and investigate any complaints to review and implement measures, if necessary, to mitigate impacts (refer section 10 for a copy of the complaints form and register)

6. USE OF LAND

The Tenant:

- must use the Land only for the Permitted Use set out at Item 11 of the Schedule;
- must comply on time with all laws and the requirements of authorities in connection with the Land at its sole cost and expense;
- may fully use the Land as a road and pass and repass over it with or without any form of vehicle or machinery and may allow any third parties requiring access to or from the Tenant's premises at lot 13 on Diagram 87525 being the whole of the land in certificate of title volume 2026 folio 553 to do the same;
- may only use the land between 7.00am and 7.00pm;
- shall ensure that the gates to the road are kept locked except during the hours authorised in clause 6(d) above;
- must take all reasonable steps to minimise the nuisance the Landlord caused by the use of the Land as a road including but not limited to minimisation of dust and noise from the Land; and
- must use its best endeavours to restrict speed of travel along the Land to 50km/hr by:
 - erecting maximum speed signs;
 - if necessary the installation of speed humps sufficient to restrict speed on the Land to 50km/hr; and
 - the erection of a stop sign at the entry point of vehicles onto the road.


Figure 12: Extract of lease agreement on 'use of land' for Carter Road

9 Fire Management

Capital engaged Bushfire Protection Australia and a 'Bushfire Management' has been prepared for the site and is provided as supporting information to the EIL renewal application¹⁰.

¹⁰ Refer supporting documentation 'Bushfire Protection Australia (2020), Bushfire Management Plan – Capital'

10 Environmental Complaints Register



19 Felspar Street
Welshpool WA 6106

Ph: (08) 9279 4599
www.capitalrecycling.com.au

info@capitalperth.com.au
ar@capitalperth.com.au (Accounts)

Capital Yard or Site Complaint Form

To be completed by the senior employee receiving details of the complaint

Date:	1/5/2020	Site:	Gravel Pit
Person receiving complaint:	John Smith	How was the complaint made?	Phone call
Name of Complainant:	Fred Farmer		
Details of complaint:	Fred phoned HO who immediately rang me as site supervisor. Fred had observed plumes of dust from loader loading trucks potentially crossing property boundary.		
Action taken:	Stopped loading. Increased water spray onto stock pile being loaded. This worked initially but wind strength increased so loading trucks was abandoned till next day		
Reported action to:	General Manager	Follow up required:	no
Does the incident require report to the appropriate authorities (i.e. DWER or Local Government)?		Listed for annual report	
Any other details/information:	-		
Close Complaint:	2/5/2020		
Signature:	J. Smith	Date:	2/5/2020

Page 1

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Appendix A Feedstock Acceptance Procedure

CAPITAL Feedstock Acceptance Procedure

1 Purpose

To provide appropriate controls relating to the acceptance of material to the Woottating site.

2 Scope

This procedure refers to material receipt and inspection

3 Definitions and Glossary

MR - Management Representative, SS - Site Supervisor

4 Procedure

MR is responsible for the implementation of this procedure and for delegating responsibility to the SS. The Sales Division is responsible for receiving orders / order enquiries and to relay information on services appropriately including initial assessment of proposed operational activities.

4.1 Materials receipt and inspection

- A material receipt inspection is carried out to ensure:
 - Material that cannot be accepted is:
 - Construction & Demolition materials (i.e. concrete, bricks, rubble etc.)
 - Material from suspected or classified contaminated sites
 - Material from industrial premises / activities
 - Any material suspected of contamination through visual observations
 - Material that can be accepted:
 - Material from the residential sector, predominantly from vegetated areas
 - Material from land clearing works (i.e. clay, basement digs etc.)
 - Purchased topsoil / fill material
- A purchase order or service agreement which includes specifications for the material that is accepted is sent to customer
- Inspection of material at site is undertaken prior to works
- Once site inspected materials have been transported to site, material is inspected at the feedstock receival area once unloaded
- Acceptance or rejection of consignments loads is undertaken. If suspected contamination, arrangements will be made to back-load vehicles and dispose of material to appropriately licensed facility
- Delivery note will be issued on acceptance of material
- The MR will arrange bi-annual (2 campaigns) sampling of material with the SS in the first year.

Appendix B WoNS

Declared plants for the Shire of Northam¹¹

Family	Taxon	Control Category	Weeds of National Significance (WoNS)
Alismataceae	<i>Sagittaria platyphylla</i>	C3	Yes
Apocynaceae	<i>Calotropis procera</i>	Unassigned	No
	<i>Cryptostegia madagascariensis</i>	Unassigned	No
	<i>Gomphocarpus fruticosus</i>	C3	No
Araceae	<i>Pistia stratiotes</i>	C2	No
	<i>Zantedeschia aethiopica</i>	Unassigned	No
Araliaceae	<i>Hydrocotyle ranunculoides</i>	C3	No
Asparagaceae	<i>Asparagus asparagoides</i>	Unassigned	Yes
Asteraceae	<i>Chondrilla juncea</i>	C2, C3	No
	<i>Onopordum acaulon</i>	Unassigned	No
	<i>Silybum marianum</i>	Unassigned	No
	<i>Xanthium spinosum</i>	C2, C3	No
	<i>Xanthium strumarium</i>	C2, C3	No
Boraginaceae	<i>Echium plantagineum</i>	Exempt	No
Cactaceae	<i>Austrocylindropuntia cylindrica</i>	C3	Yes
	<i>Austrocylindropuntia subulata</i>	C3	Yes
	<i>Cylindropuntia fulgida</i>	C3	Yes
	<i>Cylindropuntia imbricata</i>	C3	Yes
	<i>Cylindropuntia kleiniae</i>	C3	Yes
	<i>Cylindropuntia pallida</i>	C3	Yes
	<i>Cylindropuntia tunicata</i>	C3	Yes
	<i>Opuntia elata</i>	C3	Yes
	<i>Opuntia elatior</i>	C3	Yes
	<i>Opuntia engelmannii</i>	C3	Yes
	<i>Opuntia microdasys</i>	C3	Yes
	<i>Opuntia monacantha</i>	C3	Yes

¹¹ Department of Primary Industries and Resources Development (2022), Western Australian Organism List; Online database available at <https://www.agric.wa.gov.au/organisms>, Weeds Australia (2022), Weeds of National Significance (WoNS); Online database available at <https://weeds.org.au/weeds-profiles/>

Family	Taxon	Control Category	Weeds of National Significance (WoNS)
	<i>Opuntia polyacantha</i>	C3	Yes
	<i>Opuntia puberula</i>	C3	Yes
	<i>Opuntia stricta</i>	C3	Yes
	<i>Opuntia tomentosa</i>	C3	Yes
Euphorbiaceae	<i>Jatropha gossypifolia</i>	C3	Yes
Fabaceae	<i>Alhagi maurorum</i>	C3	No
	<i>Parkinsonia aculeata</i>	C3	Yes
	<i>Prosopis glandulosa x velutina</i>	C2, C3	Yes
	<i>Senna alata</i>	Unassigned	No
	<i>Senna obtusifolia</i>	Unassigned	No
	<i>Ulex europaeus</i>	C2, C3	Yes
Iridaceae	<i>Moraea flaccida</i>	Unassigned	No
	<i>Moraea miniata</i>	Unassigned	No
Rhamnaceae	<i>Ziziphus mauritiana</i>	C3	No
Rosaceae	<i>Rubus anglocandicans</i>	C3	No
	<i>Rubus laudatus</i>	C3	No
	<i>Rubus rugosus</i>	C3	No
	<i>Rubus ulmifolius</i>	C3	No
Rubiaceae	<i>Galium aparine</i>	Unassigned	No
	<i>Galium spurium</i>	Unassigned	No
Solanaceae	<i>Solanum elaeagnifolium</i>	Unassigned	Yes
	<i>Solanum linnaeanum</i>	Unassigned	No
Tamaricaceae	<i>Tamarix aphylla</i>	Unassigned	Yes
Verbenaceae	<i>Lantana camara</i>	C3	Yes

Bushfire management plan/Statement addressing the Bushfire Protection Criteria coversheet

Site address:

Site visit: Yes No

Date of site visit (if applicable): Day Month Year

Report author:

WA BPAD accreditation level (please circle):
 Not accredited Level 1 BAL assessor Level 2 practitioner Level 3 practitioner

If accredited please provide the following.
 BPAD accreditation number: Accreditation expiry: Month Year

Bushfire management plan version number:

Bushfire management plan date: Day Month Year

Client/business name:

	Yes	No
Has the BAL been calculated by a method other than method 1 as outlined in AS3959 (tick no if AS3959 method 1 has been used to calculate the BAL)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have any of the bushfire protection criteria elements been addressed through the use of a performance principle (tick no if only acceptable solutions have been used to address all of the bushfire protection criteria elements)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is the proposal any of the following (see [SPP 3.7 for definitions](#))?

	Yes	No
Unavoidable development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Strategic planning proposal (including rezoning applications)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Minor development (in BAL-40 or BAL-FZ)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
High risk land-use	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vulnerable land-use	<input type="checkbox"/>	<input checked="" type="checkbox"/>

None of the above

Note: Only if one (or more) of the above answers in the tables is yes should the decision maker (e.g. local government or the WAPC) refer the proposal to DFES for comment.

Why has it been given one of the above listed classifications (E.g. Considered vulnerable land-use as the development is for accommodation of the elderly, etc.)?

The information provided within this bushfire management plan to the best of my knowledge is true and correct:

Signature of report author 

Date



BUSHFIRE MANAGEMENT STATEMENT

366 Horton Road, Woottating
Capital – D. Markham

DISCLAIMER AND LIMITATION

This Bushfire Management Statement is prepared for D. Markham and the Woottating Capital Site. It is not for the benefit of any other person and may not be relied upon by any other person.

The mitigation strategies contained in this Bushfire Management Statement are considered to be the minimum standards only, based on the standards prescribed by relevant authorities and Bushfire Protection Australia's (BPA) experience. It is expressly stated that BPA and the writer do not guarantee that if these standards are complied with or if a property owner exercises prudence, that property will not be damaged or that lives will not be lost in a bushfire event.

Bushfires are an inherent part of the Australian environment. In many parts of Western Australia, bushfire threat is increasing due to hotter, drier weather conditions and development expansion where urban, rural and natural areas interface. The devastation that can be caused by bushfires requires close attention to the consistent application of policies that prevent or manage such effects.

On completion of this report other factors are likely to impose greater or lesser risk to the site. Factors such as the growth, planting or removal of vegetation, poor maintenance of fire prevention measures, the addition of structures not included in this report or other activities can and will change the bushfire threat to all structures detailed in the report. Furthermore, the level of implementation of fire precautions described in this Bushfire Management Plan will depend on the actions of the landowner and/or occupiers of the land, over which BPA has no control.

To the maximum extent permitted by the law, Bushfire Protection Australia, its employees, officers, agents and the writer excludes all liability whatsoever for:

1.1 Claims, damage, loss or injury to any property or any person caused by fire or as a result of fire or indeed howsoever caused;

1.2 Errors or omissions in this report except where grossly negligent; and the proponent expressly acknowledges that they have been made aware of this exclusion and that such exclusion of liability is reasonable in all circumstances.

If despite the provisions of the above disclaimer BPA is found liable, then BPA limits its liability to the lesser of the maximum extent permitted by the law and the proceeds paid out by BPA's Professional or Public Liability insurance following the making of a successful claim against such insurer.

BPA accepts no liability or responsibility whatsoever for or in respect of any use or reliance upon this report and its supporting material by any Third Party.

DOCUMENT DETAILS

Project Name: 366 Horton Road, Woottating
Project Consultant: Ben den Boer
Project Number: BMP12019-20
Version: 1.0
Date of Issue: 9/07/2020



BPAD 37156 Level 2



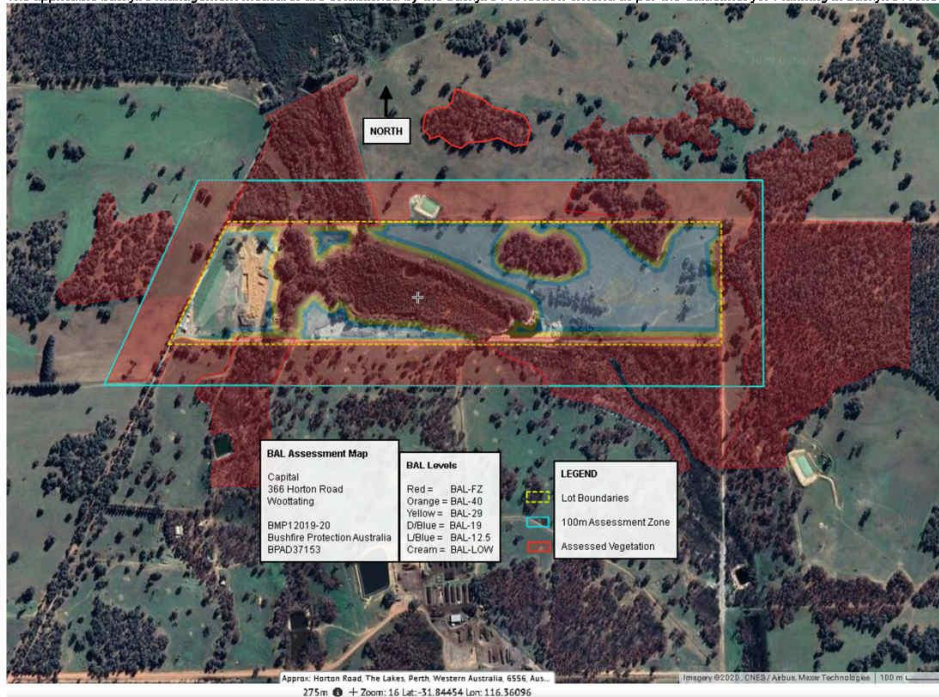
Date: 9/07/2020

In signing the above, I declare the report is true and accurate to the best of my knowledge at the time of issue.

Bushfire Management Plan - Simplified

Location: 366 Horton Road, Woottating		Client Name: D. Markham - Capital		Local Government: Northam		Description of Works: DWER Licence	
Date: 12/05/2020	Building Class: 10a	Project No: BMP12019-20	BAL Level Applied: Varied		Bushfire Protection Criteria met: Partially		
BMP Prepared by: Ben den Boer Bushfire Protection Australia		Accreditation: BPAD 37153 Level 2	BAL report by: N/A		Accreditation: N/A		BAL Report No: N/A BAL Report Date: N/A

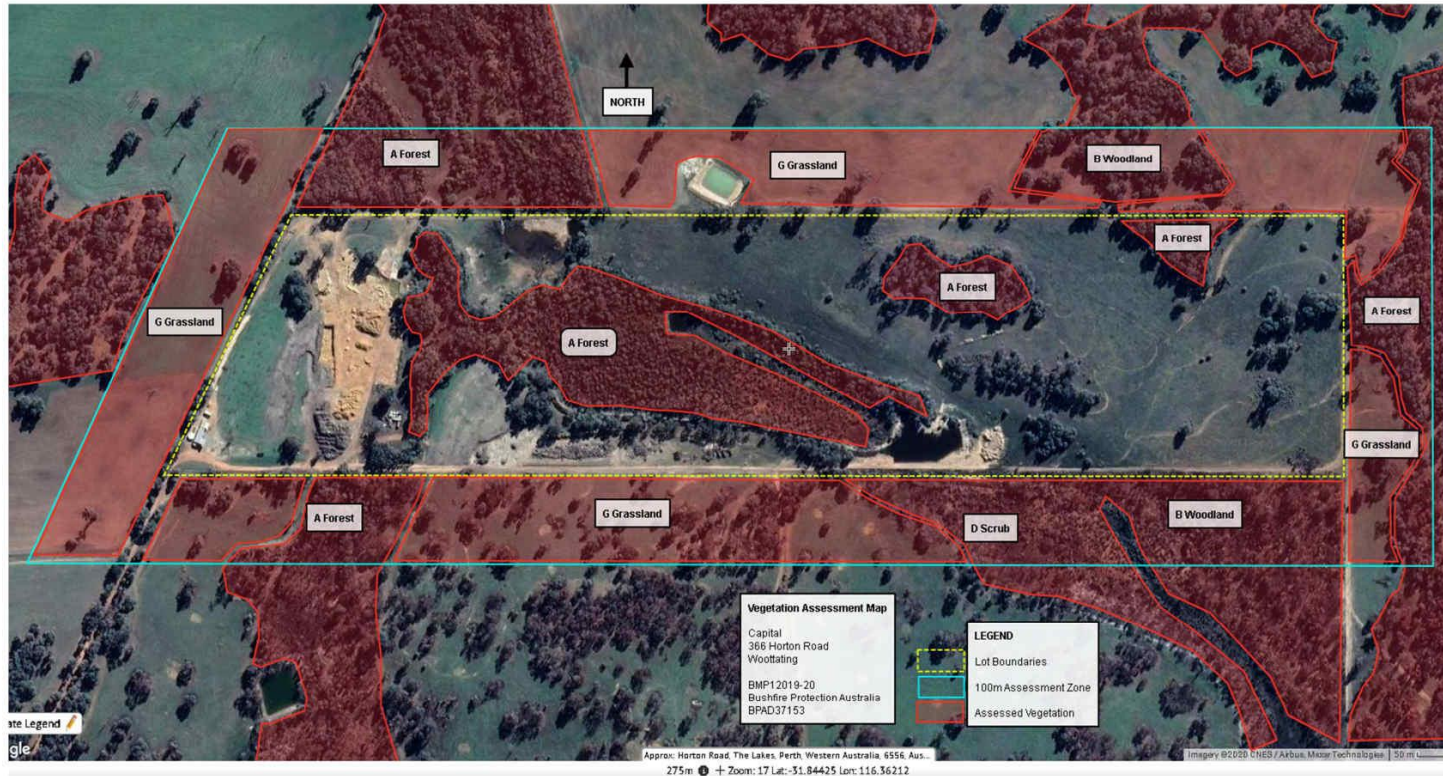
The applicable bushfire management measures are established by the Bushfire Protection Criteria as per the Guidelines for Planning in Bushfire Prone Areas (WAPC v1.3) and the applicable local government's annual fire break notice.



Vegetation Management: Establishment of an Asset Protection Zone (APZ) as per the Shire of Northam annual Firebreak Notice is required.
Land with an area greater than 100,000m² (10 hectares)

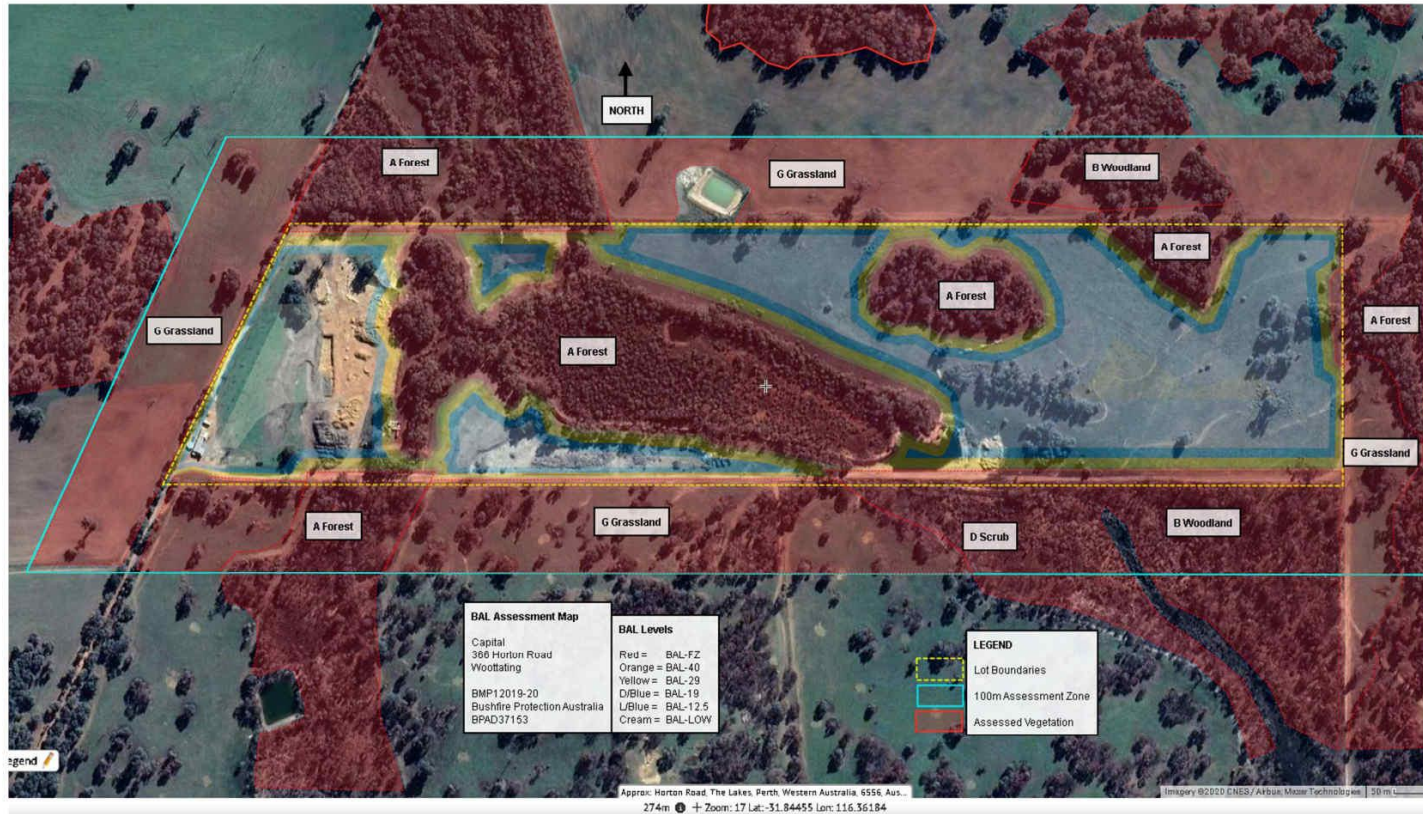
1. Install bare earth firebreaks two (2) metres wide immediately inside within (10) metres of all boundaries in a continuous form, for all cropped/stubble areas, or three (3) metres wide for all natural bush/remnant vegetation areas on the property within ten (10) metres of the property boundary. All overhanging branches, trees, limbs etc. to be trimmed back from over the firebreak area to a minimum height of four (4) metres to allow for the safe passage of a fire appliance or;
 2. Maintain all grass on the land to a height no greater than 10cm all windrows and or dead flammable material must be removed. An access area within (10) metres of the boundary with a minimum width of (3) metres with a vertical clearance of (4) metres where all overhanging branches are trimmed back to allow for the safe passage of a fire appliance or;
 3. A combination of the above two options for properties with natural bush sections and pastured land sections
 - On land for the use of tendering livestock a level of feed can be maintained to last the season. All grass a distance of 5m from any firebreak must be maintained to a height no greater than 10cm.
 - Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land.
- Firebreak means a strip or area of trafficable ground, which is at least two (2) metres wide for cropped/stubble areas, or Three (3) metres wide for bushland/remnant vegetation areas (if the property is greater than 10 hectares) with a minimum height of four (4) metres, which is kept and maintained totally clear of all inflammable matter. Any living or dead trees, scrub or any other material encroaching within the minimum height of the firebreak must be pruned or removed. In Pastoral areas it is considered acceptable if a vehicle can travel through crop area within 10m of the firebreak to traverse around low branches or limbs.

Vegetation Assessment Map



Bushfire Protection Australia
BMP12019-20

BAL Contour Map



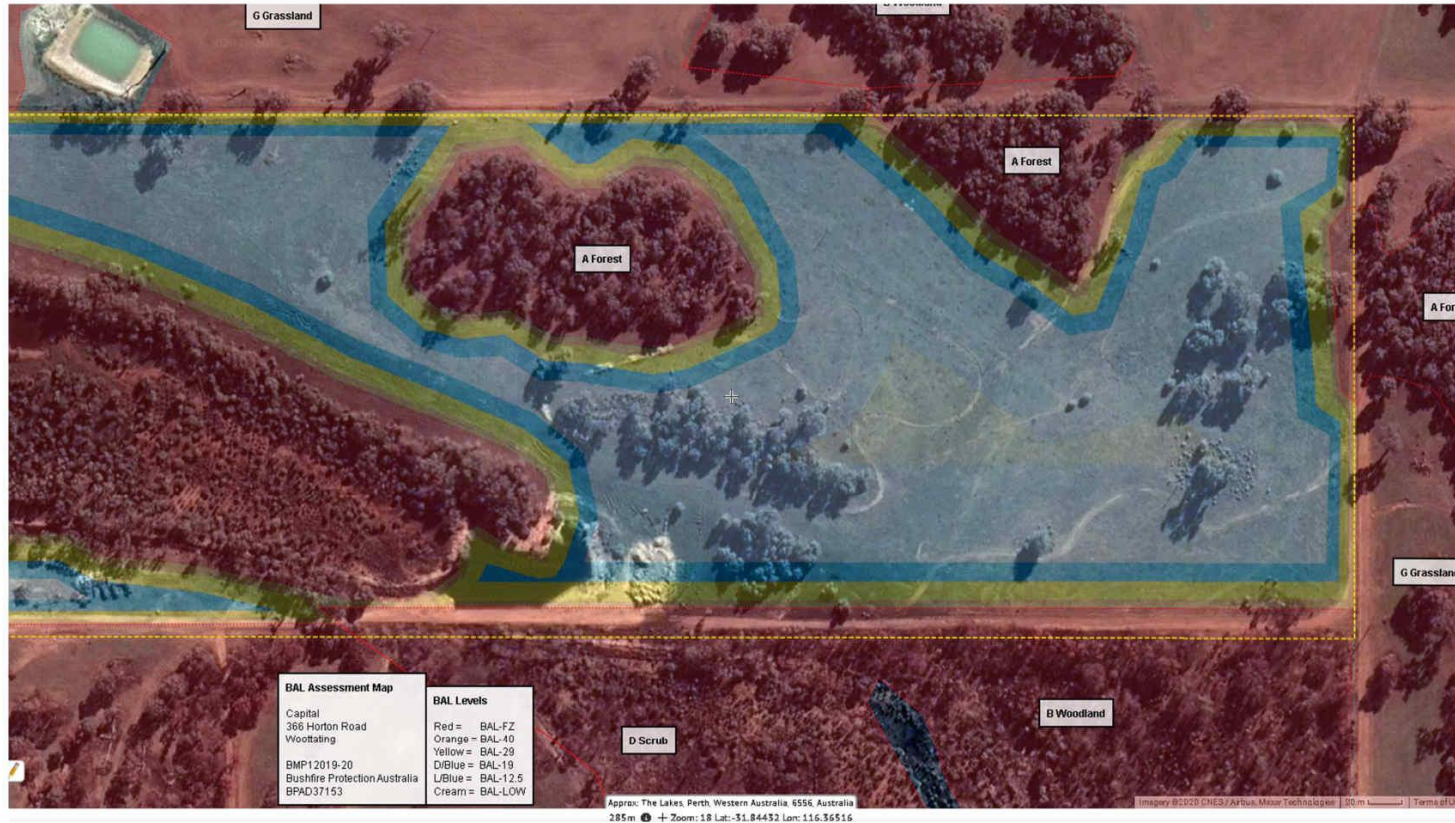
Bushfire Protection Australia
 BMP12019-20

BAL Contour Map – West Side – Close up



Bushfire Protection Australia
BMP12019-20

BAL Contour Map – East Side – Close Up



Bushfire Protection Australia
BMP12019-20

Appendix 1

1.1 Assessment Against the Bushfire Criteria

In planning for subdivision, development or land use the WAPC and DFES have adopted a performance-based system of control for each Bushfire Hazard Management issue (see *Guidelines for Planning in Bushfire Prone areas*, WAPC v 1.3 2017)

The criteria are designed to assist in the assessment of proposed Bushfire Risk Management measures required for the proposal.

These elements are summarised as:

- Location
- Siting and design of development
- Vehicular access
- Water

1.2 Compliance

The compliance of the planned development against each element of the *Guidelines for Planning in Bushfire Prone Areas* WAPC v 1.3 is summarised below.

Bushfire Criteria Chart 1.1

Element	Acceptable Solution	Compliance	Notes
1. Location	A1.1 Development location	Yes	The Existing structure (Shed) is located in a BAL-12.5 area.
2. Siting and Design of Development	A2.1 Asset Protection Zone	Yes	The existing structure is surrounded by an APZ within the boundaries of the lot (See explanatory note 1)
3. Vehicular Access	A3.1 Two access routes	No	The development is accessible from Horton Road in a southerly direction which leads onto the wider road network. A private road is accessible approximately 1,000 metres south of the development which leads onto Warin road and onto the wider road network.
	A3.2 Public road	N/A	No public roads are proposed
	A3.3 Cul-de-sac	N/A	No Cul-de-sac are proposed
	A3.4 Battle-axe	N/A	No battle-axe lots are proposed as part of this development
	A3.5 Private driveways longer than 50m	Yes	A private driveway exceeding 50.0m is not proposed.
	A3.6 Emergency access way	N/A	No emergency access ways are proposed as part of this development
	A3.7 Fire service access routes	N/A	No fire service access routes are proposed as part of this development
	A3.8 Firebreak widths	Yes	The development has firebreaks installed that meet the Shire of Northam guidelines. (See note 2)
4. Water	A4.1 Reticulated areas	No	Reticulated water is not supplied at the site.
	A4.2 Non-reticulated areas	N/A	
	A4.3 Individual lots within non-reticulated areas	Yes	A 100,000 litre water tank is located on the site which is primarily used for emergency fire water. (See note 3)

1.3 Explanatory Notes

Note 1: Asset Protection Zone

A 20.0 metre wide APZ for the shed is existing within the boundary of the lot.

The Building Protection Zone (APZ) is an area of very low fuel levels and managed vegetation 20 metres out from habitable buildings (As defined in the Residential Design Codes of WA and in AS 3959) and must meet the following requirements,

Habitable building means a dwelling, workplace, place of gathering or assembly, a building used for the storage or display of goods or produce for sale by wholesale in accordance with classes 1-9 of the Building Code of Australia. The term habitable building includes attached and adjacent structures like garages, carports, verandas or similar roofed structures that are attached to, or within 6 metres of, the dwelling or primary building.

- Building Protection Zones for habitable buildings must extend a minimum of 20 metres out from any external walls of the building, attached structures, or adjacent structures within 6 metres of the habitable building.
- On sloping ground the Building Protection Zone distance shall increase at least 1 metre for every degree in slope on the sides of the habitable building that are exposed to down slope natural vegetation.
- Building Protection Zones must consist of non-flammable managed vegetation, reticulated lawns and gardens and other non-flammable features.
- All grass in Building Protection Zones must be maintained to or under 5cm in height.
- Fuel loads within Building Protection Zones must be maintained at 2 tonnes per hectare or lower.
- The crowns of trees must be separated to create a clear separation distance between adjoining or nearby tree crowns. The separation distance between tree crowns is not required to exceed 10 metres.
- A small group of trees within close proximity to one another may be treated as one crown provided the combined crowns do not exceed the area of a large or mature crown size for that species.
- Trees are to be low pruned (or under pruned) to at least a height of 2 metres from ground.
- No tree, or shrub over 2 metres high are to be within 2 metres of a habitable building.

- Trees and shrubs over 2 metres high must not be planted in groups close to the habitable building and there must be a gap of at least 3 times the height (at maturity) of the shrub away from the habitable building.
- There must be no tree crowns or branches hanging over habitable buildings.
- Firewood and flammable materials must be stored 20m from habitable buildings
- Driveways and access ways are to be a minimum of (3) metres wide with a vertical clearance of (4)metres to allow for the safe passage of a fire appliance to all buildings and assets on the land
- Roof gutters should be free of leaves and other combustible material.

Note 2: Firebreaks

Land with an area greater than 100,000m² (10 hectares)

Options (selected one out of the three options)

1. Install bare earth firebreaks two (2) metres wide immediately inside within (10) metres of all boundaries in a continuous form, for all cropped/stubble areas, or three (3) metres wide for all natural bush/remnant vegetation areas on the property within ten (10) metres of the property boundary. All overhanging branches, trees, limbs etc. to be trimmed back from over the firebreak area to a minimum height of four (4) metres to allow for the safe passage of a fire appliance or;

2. Maintain all grass on the land to a height no greater than 10cm all windrows and or dead flammable material must be removed. An access area within (10) metres of the boundary with a minimum width of (3) metres with a vertical clearance of (4) metres where all overhanging branches are trimmed back to allow for the safe passage of a fire appliance or;

3. A combination of the above two options for properties with natural bush sections and pastured land sections

- On land for the use of tendering livestock a level of feed can be maintained to last the season. All grass a distance of 5m from any firebreak must be maintained to a height no greater than 10cm.

- Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land.

Firebreak

Means a strip or area of trafficable ground, which is at least two (2) metres wide for cropped/stubble areas, or Three (3) metres wide for bushland/remnant vegetation areas (if the property is greater than 10 hectares) with a minimum height of four (4) metres, which is kept and maintained totally clear of all inflammable matter. Any living or dead trees, scrub or any other material encroaching within the minimum height of the firebreak must be pruned or removed. In Pastoral areas it is considered acceptable if a vehicle can travel through crop area within 10m of the firebreak to traverse around low branches or limbs.

Note 3: Water

A 100,000 litre emergency water tank is located near the shed on the south-western corner.

To meet the criteria the tank must always have a minimum of 50,000 litres available .

A secondary emergency water fill up point is located approximately half way along the southern boundary. The water is sourced from the existing dam.

1.4 Photos – Vegetation Identification

Photo location	1
Vegetation Classification or Exclusion Clause Description / Justification for Classification	Grass type vegetation Excluded as per AS 3959 Section 2.2.3.2(f) Grass is kept in a minimal risk state at under 100mm high
Photo ID	0124




Photo location	2
Vegetation Classification or Exclusion Clause Description / Justification for Classification	Class A Forest Trees 10-30m high, foliage cover over 30%
Photo ID	0125







Photo location	3
Vegetation Classification or Exclusion Clause Description / Justification for Classification	Class A Forest Trees 10-30m high, foliage cover over 30%
	
Photo ID	0131


Photo location	4
Vegetation Classification or Exclusion Clause Description / Justification for Classification	Class B Woodland - Background Trees with foliage cover between 10&30%, understorey of grass type vegetation
	
Photo ID	0147

Photo location	5
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<p>Vegetation Classification or Exclusion Clause Description / Justification for Classification</p>	<p>Grass type vegetation Excluded as per AS 3959 Section 2.2.3.2(f) Grass is kept in a minimal risk state at under 100mm high</p>
<p>Photo ID</p>	<p>0149</p>




<p>Photo location</p>	<p>6</p>
<p>Vegetation Classification or Exclusion Clause Description / Justification for Classification</p>	<p>Class A Forest Trees 10-30m high, foliage cover over 30%</p>
<p>Photo ID</p>	<p>0153</p>



<p>Photo location</p>	<p>7</p>
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<p>Vegetation Classification or Exclusion Clause Description / Justification for Classification</p>	<p>Class A Forest Trees 10-30m high, foliage cover over 30%</p>
	
<p>Photo ID</p>	<p>0154</p>


<p>Photo location</p>	<p>8</p>
<p>Vegetation Classification or Exclusion Clause Description / Justification for Classification</p>	<p>Class A Forest Trees 10-30m high, foliage cover over 30%</p>
	
<p>Photo ID</p>	<p>0159</p>




Photo location	9
Vegetation Classification or Exclusion Clause	Class A Forest
Description / Justification for Classification	Trees 10-30m high, foliage cover over 30%
	
Photo ID	0075


Photo location	10
Vegetation Classification or Exclusion Clause	Class A Forest
Description / Justification for Classification	Trees 10-30m high, foliage cover over 30%
	
Photo ID	0164


Photo location	11
Vegetation Classification or Exclusion Clause	Existing Water tank & APZ
Description / Justification for Classification	Exclusion AS3959 Section 2.2.3.2(e&f)
	
Photo ID	0173



Photo location	12
Vegetation Classification or Exclusion Clause	APZ & Entry to lot
Description / Justification for Classification	Exclusion AS3959 Section 2.2.3.2(e&f)
	
Photo ID	0172

Photo location	13
Vegetation Classification or Exclusion Clause Description / Justification for Classification	Secondary emergency water source n/a
Photo ID	0139



1.5 Photos Location Map



BUSH FIRES ACT 1954

Firebreak and Fuel Load Notice

Shire of Northam

Pursuant to the powers contained in Section 33 of the *Bush Fires Act 1954* (as amended), notice is hereby given to all owners and occupiers of land within the Shire of Northam adopted the following requirements as a measure to assist in the control of bush fires, or preventing the spread or extension of a bush fire which may occur within the Shire.

All owners and/or occupiers of land within the Shire of Northam are required to carry out fire prevention work in accordance with this notice by 1 November each calendar year and maintained until 30 April the following calendar year, or within 14 days of becoming an owner or occupier of land if after that date, to comply with the requirements set out in this notice.

FAILURE TO COMPLY WITH THE REQUIREMENTS OF THIS ORDER MAY RESULT WITH THE ISSUE OF AN INFRINGEMENT NOTICE PENALTY \$250.00 OR PROSECUTION IN A COURT OF LAW WITH A MAXIMUM PENALTY OF \$5,000 AND BE LIABLE WHETHER PROSECUTED OR NOT TO PAY THE COSTS OF PERFORMING THE WORK DIRECTED BY THE NOTICE.

1. Building Protection Zone

The Building Protection Zone is an area of very low fuel levels and managed vegetation 20 metres out from habitable buildings (As defined in the Residential Design Codes of WA and in AS 3959) and must meet the following requirements,

Habitable building means a dwelling, workplace, place of gathering or assembly, a building used for the storage or display of goods or produce for sale by wholesale in accordance with classes 1-9 of the Building Code of Australia. The term habitable building includes attached and adjacent structures like garages, carports, verandas or similar roofed structures that are attached to, or within 6 metres of, the dwelling or primary building.

- Building Protection Zones for habitable buildings must extend a minimum of 20 metres out from any external walls of the building, attached structures, or adjacent structures within 6 metres of the habitable building.
- On sloping ground the Building Protection Zone distance shall increase at least 1 metre for every degree in slope on the sides of the habitable building that are exposed to down slope natural vegetation.
- Building Protection Zones must consist of non-flammable managed vegetation, reticulated lawns and gardens and other non-flammable features.
- All grass in Building Protection Zones must be maintained to or under 5cm in height.
- Fuel loads within Building Protection Zones must be maintained at 2 tonnes per hectare or lower.
- The crowns of trees must be separated to create a clear separation distance between adjoining or nearby tree crowns. The separation distance between tree crowns is not required to exceed 10 metres.
- A small group of trees within close proximity to one another may be treated as one crown provided the combined crowns do not exceed the area of a large or mature crown size for that species.
- Trees are to be low pruned (or under pruned) to at least a height of 2 metres from ground.
- No tree, or shrub over 2 metres high are to be within 2 metres of a habitable building.
- Trees and shrubs over 2 metres high must not be planted in groups close to the habitable building and there must be a gap of at least 3 times the height (at maturity) of the shrub away from the habitable building.
- There must be no tree crowns or branches hanging over habitable buildings.
- Firewood and flammable materials must be stored 20m from habitable buildings
- Driveways and access ways are to be a minimum of (3) metres wide with a vertical clearance of (4)metres to allow for the safe passage of a fire appliance to all buildings and assets on the land
- Roof gutters should be free of leaves and other combustible material.

YOUR PROPERTY

2. Land with area less than 10,000m²(1 hectare)

- Maintain all grass on the land to a height no greater than 10cm all windrows or dead flammable material must be removed.
- Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land
- Land with a habitable building on it must maintain a Building Protection Zone in line with the requirements of Section 1 of this notice.

3. Land with an area g 10,000m² (1 hectare) to 100,000m² (10 hectares)

Options (selected one out of the three options)

1. Install bare earth firebreaks three (3) metres wide immediately inside within (10) metres of all boundaries in a continuous form. All overhanging branches, trees, limbs etc. to be trimmed back from over the firebreak area to a minimum height of four (4) metres to allow for the safe passage of a fire appliance or;
 2. Maintain all grass on the land to a height no greater than 10cm all windrows and or dead flammable material must be removed. An access area within (10) metres of the boundary with a minimum width of (3) metres with a vertical clearance of (4) metres where all overhanging branches are trimmed back to allow for the safe passage of a fire appliance or;
 3. A combination of the above two options for properties with natural bush sections and pastured land sections
- Land with a building on it must maintain a Building Protection Zone in line with the requirements of Section 1 of this notice.
 - On land for the use of tendering livestock a level of feed can be maintained to last the season. All grass a distance of 5m from any firebreak must be maintained to a height no greater than 10cm. Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land.

Firebreak

Means a strip or area of trafficable ground, which is at least three (3) metres wide with a minimum height of four (4) metres, which is kept and maintained totally clear of all inflammable matter. Any living or dead trees, scrub or any other material encroaching within the minimum height of the firebreak must be pruned or removed. In Pastoral areas it is considered acceptable if a vehicle can travel through crop area within 10m of the firebreak to traverse around low branches or limbs.

4. Land with an area greater than 100,000m² (10 hectares)

Options (selected one out of the three options)

1. Install bare earth firebreaks two (2) metres wide immediately inside within (10) metres of all boundaries in a continuous form, for all cropped/stubble areas, or three (3) metres wide for all natural bush/rennant vegetation areas on the property within ten (10) metres of the property boundary. All overhanging branches, trees, limbs etc. to be trimmed back from over the firebreak area to a minimum height of four (4) metres to allow for the safe passage of a fire appliance or;
 2. Maintain all grass on the land to a height no greater than 10cm all windrows and or dead flammable material must be removed. An access area within (10) metres of the boundary with a minimum width of (3) metres with a vertical clearance of (4) metres where all overhanging branches are trimmed back to allow for the safe passage of a fire appliance or;
 3. A combination of the above two options for properties with natural bush sections and pastured land sections
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 - Maintain fuel loadings in natural bush areas at less than 8 tonnes per hectare across the land.

Firebreak

Means a strip or area of trafficable ground, which is at least two (2) metres wide for cropped/stubble areas, or Three (3) metres wide for bushland/rennant vegetation areas (if the property is greater than 10 hectares) with a minimum height of four (4) metres, which is kept and maintained totally clear of all inflammable matter. Any living or dead trees, scrub or any other material encroaching within the minimum height of the firebreak must be pruned or removed. In Pastoral areas it is considered acceptable if a vehicle can travel through crop area within 10m of the firebreak to traverse around low branches or limbs.

5. Fuel Depot and Storage Areas, Haystacks, Chaff Dumps, Stockpiled Flammable Materials and Stationary Machinery.

- Remove all flammable matter within (10) metres of Fuel Depot and Storage Areas of where fuel drums whether containing fuel or not, fuel ramps or fuel dumps are located, Haystacks, Chaff Dumps, Stockpiled Flammable Materials, Stationary Machinery are stored.
- Install bare earth firebreaks three (3) metres wide immediately inside and along all boundaries of land in a continuous form with a vertical clearance of (4) metres where overhanging branches are trimmed back immediately adjacent to Fuel Depot and Storage Areas, Haystacks, Chaff Dumps, Stockpiled Flammable Materials and Stationary Machinery.

6. Bushfire or Emergency Management Plans
(Compliance is required throughout the year, every year)

Means a bushfire management plan, emergency management plan or an approved Bushfire attack level (BAL) assessment that has been developed and approved to reduce and mitigate fire hazards as part of a Town Planning Scheme, subdivision approval, development approval or a building permit

- All properties with a Bush Fire, Fire or Emergency Management Plan shall comply with the plan in its entirety.
- Any requirements identified in a Bush Fire, Fire or Emergency Management Plan are in addition to the requirements of this notice.

7. Application to vary the Firebreak Requirements with Alternative Arrangements

If it is considered impracticable for any reason whatsoever to implement any of the requirements of this Notice, you may apply in writing to the Shire of Northam by no later than the 7th September each year for permission to implement alternative measures. If permission is not granted in writing you must comply with the requirements of this notice.

8. The Burning of Garden Refuse

Pursuant to the powers contained in section 24G (2) of the *Bush Fires Act 1954*, the Shire of Northam prohibits the burning of all garden refuse within its district during the Prohibited Burning Times. This prohibition applies to all persons within the Shire's district.

- The burning of garden refuse or rubbish on the ground or in an incinerator that would otherwise be permitted under Section 24F is prohibited absolutely on all land within the district during the Prohibited Burning Time.
- The burning of garden refuse or rubbish on the ground or in an incinerator that would otherwise be permitted under Section 24F is prohibited on all land under 2000m² (square metres) in size during the Restricted Burning Time, without a Fire Permit issued under Regulation 15 of the *Bush Fires Act 1954*.
- During the Restricted Burning Time, residents of the Shire may burn the bush for fire mitigation purposes by following the conditions of a valid permit to burn.
- During the Restricted Burning Time, residents on land that is greater than 2,000m² in area it is permissible to undertake the burning of garden refuse (dry leaves, small branches, off cuts, etc.) in separate piles on the ground no larger than 1.0 m³ between the hours of 18:00 (6pm) and 23:00 (11pm) by complying with all the conditions of section 24F (3) in the *Bush Fires Act 1954*.

9. Restricted and Prohibited Burning times

- The "Prohibited Burning Time" means the 1 December each calendar year through until 28th February the following calendar year (inclusive, and as varied pursuant to Sections 17 and 18 of the *Bush Fires Act 1954*).
- The "Restricted Burning Time" means the 1 October through until 30 November and the 1 March through until 30 April each calendar year (inclusive, and as varied pursuant to Sections 17 and 18 of the *Bush Fires Act 1954*).

10. Permits to burn

Means a "Permit to Burn the Bush" as issued by an Authorised Officer under section 18 of the *Bush Fires Act 1954*.

- Applications for Permits are available from the Shire of Northam at no cost.
- You must comply with all conditions imposed by the Shire or an Authorised Officer in respect of any Permit issued by the Shire.
- Permits will not be valid on days of "very high", "severe", "extreme" or "catastrophic" fire danger.
- Permits may also be revoked if in the opinion of an authorised officer the conditions are not deemed suitable for prescribed burns.

Take Notice that pursuant to Section 18 (11) of the *Bush Fires Act 1954* - Where a person starts a fire on land, if the fire escapes from the land or if the fire is in the opinion of a bush fire control officer or an officer of a bush fire brigade out of control on the land, the person shall be liable to pay to the local government on the request of and for recoup to its bush fire brigade, any

expenses up to a **maximum amount** of \$10 000 incurred by it in preventing the extension of or extinguishing the fire, and such expenses **may** be recovered in any court of competent jurisdiction.

A person who **commits** a breach of this section other than subsection (11) is guilty of an offence.

Penalty: For a first offence \$4 500.

For a second or subsequent offence \$10 000.

11. Harvest, Movement of Vehicles and Hot Works Bans

All persons within the Shire are required to **comply** with these bans under the provisions of the Bush Fires Act.

- A Harvest Ban requires the cessation of all harvesting operations within the Shire of Northam.
- A Vehicle Movement ban does not permit the movement of vehicles on properties within the Shire of Northam except for the essential watering of stock in a diesel powered vehicle.

A Hot Works ban is defined as a ban on the outdoor use of all welding, grinding and abrasive tools on properties within the Shire of Northam. Exemptions in accordance with Council Policy **may** be available. Further information is available by contacting Shire of Northam (08) 9622 6100.

A person/s who lights a fire contrary to the provisions of this section or who fails to carry out any direction given to him is guilty of an offence that carries a **maximum penalty** of \$10,000.

A Harvest Vehicle Movement and Hot works Ban will be advertised on the Shire of Northam Website or Emergency Information Line on (08) 9621 1120. Where possible on ABC Radio 531AM, Radio West 864 AM and. Ban updates can be obtained or via a free SMS service which is available upon request from the Shire of Northam (08) 9622 6100

12. Additional Works

In addition to the requirements noted above, regardless of land size and location, the Shire of Northam or its duly authorised officer **may** require you to undertake additional works on your property to **improve** access and or undertake further hazard removal and/or reduction works, where in the opinion of that authorised officer, it is to be necessary to prevent the outbreak and/or the spread of a bush fire.

Take notice that pursuant to Section 33(4) of the *Bush Fires Act 1954*, where the owner and/or occupier of land fails or neglects to **comply** with the requisitions of this Notice within the times specified, the Shire of Northam **may** by its officers and with such servants, workmen and contractors, vehicles and machinery as the officers deem fit, enter upon the land and carry out the requisitions of this Notice which have not been **complied with** and pursuant to Section 33(5) of the *Bush Fires Act 1954*, the amount of any costs and expenses incurred **may** be recovered from you as the owner and or occupier of the land.

If the requirements of this Notice are carried out by burning, such burning **must** be in accordance with the relevant provisions of the *Bush Fires Act 1954*.

The Penalty for failing to **comply** with this Notice is a fine not exceeding \$5000 and a person in default is also liable whether prosecuted or not to pay the costs of performing the work directed by this Notice if it is not carried out by the owner and/or occupier by the date required by this Notice.

13. Reserves vested with the Shire of Northam

The Shire of Northam reserves the right to conduct any **mitigation works** deemed necessary on any reserves vested with Shire of Northam for the purpose of reducing the risk of fire to the **community**. Each reserve will be assessed in accordance with ISO 31000:2018 and identified in the Bushfire Risk Management Plan. Treatment **implemented** **may** include but not are not limited to prescribed burns, slashing, **mulching** or any other **means** necessary as determined by the Shire of Northam to ensure the risk is reduced to a satisfactory level.

GENERAL ADVICE

This notice gives the **minimum** requirements for fire control within the Shire of Northam and all residents and ratepayers are encouraged to be "Bushfire Ready" by undertake additional fire protection measures, creating a household "Bushfire Survival Plan" to ensure the safety of property and life. Further additional information to that contained in this notice can be obtained from the Are You Bushfire Ready website www.areyouready.wa.gov.au or from the Shire of Northam website www.northam.wa.gov.au

All previous versions of this notice are hereby cancelled.

By order of the Council,

JASON WHITEAKER, Chief Executive Officer



Attachment 2 - Stage 1 Approval documents



Capital Recycling
34 Jackson Street
BAYSWATER WA 6053

Our ref: A1271 / O24217
Enquiries: Brooke Newman

Dear Sir/Madam

**RE: APPLICATION FOR AN EXTRACTIVE INDUSTRY (GRAVEL) - LOT M1822 (366)
HORTON ROAD, WOOTTATING**

The Shire has approved your landuse application for an extractive industry (gravel) at the above address subject to a number of conditions.

Your formal notice is attached and your attention is drawn to the conditions of approval as well as the Notes at the bottom of the Determination Notice. It is the land owner's responsibility to ensure these conditions are complied with.

Any correspondence regarding this matter should refer to our reference A1271 / P1608 to assist the Shire to respond to such correspondence.

Should you have any queries in relation to this matter, please contact Brooke Newman from the Shire's Planning Department on (08) 9622 6143 or via email planning1@northam.wa.gov.au.

Yours sincerely



**P B STEVEN
EXECUTIVE MANAGER DEVELOPMENT SERVICES**

PBS:BN

20 December 2012



**TOWN PLANNING SCHEME No 3
DETERMINATION OF APPLICATION FOR PLANNING APPROVAL
PLANNING AND DEVELOPMENT ACT 2005**

[cl. 10.4.1]


Location: 366 HORTON ROAD, WOOTTATING			
Lot No: M1822	Plan/Diagram: D8755/M		
Certificate of Title	Vol. No: 1034	Folio No: 539	Application No: P1608
Application Date: 31/08/2012		Received On: 07/09/2012	
Description of proposed development:			
APPLICATION FOR LANDUSE APPROVAL FOR AN EXTRACTIVE INDUSTRY (GRAVEL)			
1. The application for planning approval is granted subject to the following conditions:			
(a) The extractive industry use shall be carried out and fully implemented in accordance with the details incorporated within the documentation endorsed and modified in red colour with an 'Approved' stamp by the local government.			
(b) The excavation area for the gravel extraction is limited to the area shown on the approved plans ('Figure 1') without prior written approval being issued from the Local Government. The excavation area for the gravel extraction shall not be within 40m of the creek line traversing Lot M1822 and shall not be within 20m of any boundary of Lot M1822. Any additional stages proposed to be undertaken for extractive industry purposes are required to be approved separately by the local government.			
(c) The applicant shall comply with the requirements of the Shire's Extractive Industry Local Laws at all times.			
(d) Prior to the issue of an Extractive Industry Licence, a Noise Management Plan shall be prepared and approved by the local government for extractive industry activities proposed for Stage 1 on Lot M1822.			
(e) Prior to the issue of an Extractive Industry Licence, an amended Dust Management Plan be received which demonstrates monitoring equipment will be in place for the entire duration of excavation activities and which incorporates a complaints register and methods of addressing each complaint received.			
(f) Prior to the issue of an Extractive Industry Licence, a Water Management Plan be prepared and approved by the local government and the Department of Water for Stage 1 on Lot M1822.			
(g) Prior to the issue of an Extractive Industry Licence, a Traffic Impact Assessment be undertaken and approved by Main Roads WA and the local government.			
(h) Prior to the issue of an Extractive Industry Licence, a legal agreement be entered into between the Shire of Northam and the applicant regarding the upgrading of Horton Road including maintenance schedules to the satisfaction of the local government.			

- (i) In addition to 1(h) above, prior to the extractive industry licence being issued, a detailed technical plan, prepared by a suitably qualified civil engineer, showing exact road widths, direction of entry and exit, angles of entry and exit, any turning circles and any other relevant information of the proposed intersection and upgrading of Horton Road shall be submitted to the local government for approval. No cartage will be permitted until the construction of the entry and exit points and any upgrading has occurred to the local government's satisfaction.
- (j) If at any time the local government determines the extractive industry has caused damage to Horton Road, a written notification may be given to the applicant identifying the damage and requiring it to be made good, in accordance with the local government's standards. Any work required to be done by the notice must be completed within 14 days following the date the notice is given, unless a greater period is stipulated in the notice.
- (k) In order to ensure compliance with 1(h) to 1(j) above, and to allow the Shire to carry out necessary repair works in the event of the applicant's default, prior to the grant of an Extractive Industry Licence a cash bond, or an irrevocable and unconditional bank guarantee from an institution acceptable to the local government, in the amount of \$10,000.00 (being the estimated cost of reconstructing a proportionate amount of Horton Road), is to be provided by the applicant to the local government. The bond/bank guarantee may be drawn on by the local government without notice to the applicant for the purposes of paying for road repairs where the applicant does not comply with a notification given pursuant to condition 1(j) above. If the local government draws on the bond/bank guarantee the applicant must, within 14 days thereafter, re-instate the bond/guarantee to the amount of \$10,000.00. When the extractive industry ceases, the local government may review the condition of Horton Road and, if necessary, draw on the bond/bank guarantee to pay for any work required to return the road to a satisfactory standard. Any balance of the bond/bank guarantee which thereafter remains is to be refunded to the applicant.
- (l) Prior to the issue of an Extractive Industry Licence, evidence be received by the local government of a legal agreement that has been entered into between the Shire of Mundaring and the applicant for the satisfactory upgrading of Carter Road and, if applicable, Great Eastern Highway intersection including maintenance schedules.
- (m) Prior to the issue of an Extractive Industry Licence, evidence be received by the local government of a legal agreement that has been entered into between the owner of Lot 9249 Horton Road, Woottating and the applicant which defines the road construction for the private road as well as maintenance schedules and rights of access for the carting of gravel through Lot 9249.
- (n) The physical construction of the roads outlined in 1(h) to 1(m) above are required to be undertaken within 3 months of an Extractive Industry Licence being issued.
- (o) Prior to the issue of an Extractive Industry Licence, evidence be received by the local government that an agreement has been reached between Main Roads WA and the applicant for the upgrading of the intersection of Carter Road and Great Eastern Highway and any other requirement specified by Main Roads WA.
- (p) Prior to the issue of an Extractive Industry Licence, a 100,000 litre water tank be installed on Lot M1822 for the purpose of supplying water for fire fighting purposes and for provision of water for dust suppression.
- (q) Prior to the issue of an Extractive Industry Licence, evidence be provided to the satisfaction of the local government that permanent ablution facilities and an effluent disposal system will be installed on Lot M1822 for the use of staff at the site.

- (r) Prior to the issue of an Extractive Industry Licence, the applicant shall submit to the local government, a detailed supplementary Rehabilitation and Maintenance Plan demonstrating suitable indigenous planting on, and around, the quarried area, to be planted at the completion of remedial earthworks.
 - (s) The Rehabilitation and Maintenance Plan approved by the local government is to be adhered to and implemented at the conclusion of mining operations.
 - (t) Remnant vegetation identified on Figure 1 is to be retained and protected at all times. The remnant vegetation outside of the excavation area is to be protected from the quarry operations and transport movements at all times.
 - (u) Prior to the issue of an Extractive Industry Licence, evidence shall be received by the local government of a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.
 - (v) Prior to the issue of an Extractive Industry Licence, a rehabilitation bond of \$8,372.10 is to be paid by the applicant to the local government.
 - (w) Prior to the issue of an Extractive Industry Licence, a condition report undertaken by a suitably qualified person be submitted to the local government demonstrating the standard of the entire length of Horton Road, the intersection of Horton Road and Great Eastern Highway, the sealed section of Carter Road and the intersection of Carter Road and Great Eastern Highway.
 - (x) Prior to the issue of an Extractive Industry Licence, evidence be received by the local government which demonstrates appropriate permits issued by Department of Environment and Conservation and Environmental Protection Authority.
 - (y) Failure to comply with any of the conditions outlined above may result in the local government revoking this landuse approval for an Extractive Industry or taking such other action as considered appropriate by the local government as available under the existing Local Law.
 - (z) No commercial activities commonly referred to as 'Crushing' will take place on the site without the specific approval of Council.
2. Delegate authority to the Executive Manager Development Services to issue an Extractive Industry Licence to the applicant, subject to compliance with the above conditions numbered 1(a) to 1(y) and subject to the following conditions:
- (a) During extractive industry activities, should trap-door spiders be discovered, those trap-door spiders are required to be suitably relocated to the satisfaction of the local government.
 - (b) The duration of the approved Extractive Industry Licence shall be for a period of not exceeding two (2) years from the date of issuance of the Extractive Industry Licence. Upon the expiration of the two (2) years period, no extractive industry activities are permitted to be undertaken from Lot M1822. Any extension to the extractive industry licence must be applied for and approved by the local government in accordance with the Shire of Northam Extractive Industries Local Law.
 - (c) A detailed site plan showing, but not limited to, the internal road infrastructure, building locations, plant locations, pit areas, stockpile areas, contaminated soil stockpiles, fire fighting equipment areas, muster points and any other relevant infrastructure shall be submitted and approved by the local government within 2 months of the issuance of an Extractive Industry Licence.

- (d) Hours of operations and movement of trucks in or out of the site shall be limited to between 08.00 and 17.00 hours, Monday to Friday inclusive and between 09.00 and 17.00 on a Saturday excluding Public Holidays and should be managed in accordance with the approved Noise Management Plan.
- (e) The facility is to operate in accordance with the requirements of Regulation 7 of the Environmental Protection (Noise) Regulations 1997. Should noise complaints be received it shall be the licensee's responsibility to employ a suitably qualified acoustic engineer to determine exceedances and remedies. Where the requirements of Regulation 7 of the Environmental Protection (Noise) Regulations 1997 can not be satisfied, the licensee shall seek approval for the operation, in accordance with Regulation 17, of the same.
- (f) Reversing alarms on vehicles and equipment must be managed on site to ensure they do not interfere with the amenity of nearby residential properties while complying with the Occupational Safety & Health Regulations 1996 and the Environmental Protection (Noise) Regulations 1997.
- (g) The Dust Management Plan approved by the local government must be adhered to and followed at all times. Dust monitoring equipment shall be permanently installed for the duration of the excavation activities to monitor dust emissions. Upon the completion of excavation activities, the monitoring equipment may be removed and must be reinstated upon recommencement of any extraction activities.
- (h) All trafficable areas shall be treated and maintained in a manner which prevents or minimises the generation of airborne dust to the satisfaction of the local government and in accordance with the Dust Management Plan including, but not limited to, watering down.
- (i) Drainage management shall be in accordance with the approved Drainage Management Plan and Water Management Plan approved for the extractive industry.
- (j) The intersection/entry and exit point into the extraction area is to be maintained to local government's specification during extractive operations.
- (k) The section of Horton Road used as the haul road is to be maintained to an appropriate standard and to the satisfaction of the local government during the operation of the extractive industry. Any damage caused to Horton Road as a consequence of the extractive industry is to be made good, to the satisfaction of the local government, at the licensee's cost.
- (l) The internal road infrastructure is to be maintained to the satisfaction of the local government during extractive operations on an ongoing basis.
- (m) If at any time the local government determines the extractive industry has caused damage to Horton Road and/or any other road within the Shire of Northam, a written notification may be given to the applicant identifying the damage and requiring it to be made good, in accordance with the local government's standards. Any work required to be done by the notice must be completed within 14 days following the date the notice is given, unless a greater period is stipulated in the notice.
- (n) A sign is to be located at the entrance to the property at all times to identify the quarry operator and a contact name and number of a responsible contact person for enquiries relating to the quarry operations.
- (o) Survey pegs are to be placed on site prior to commencement of operations in order to clearly delineate the boundaries of the excavation areas in accordance with the approved plans and the terms and conditions of this licence.
- (p) A licensee shall have, at all times, a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee

	<p>and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.</p> <p>(q) The licensee shall provide to the local government a copy of the policy taken out under condition 2(p), within 14 days after the issue of that policy and shall provide to the local government evidence of renewal within 14 days of each renewal date.</p> <p>(r) On or before 30 June in each year, a licensee shall pay to the local government the annual licence fee determined by the local government from time to time.</p> <p>(s) A licensee who wishes to renew a licence must apply in writing to the local government at least 45 days before the date of expiry of the licence and shall submit with the application for renewal:</p> <ul style="list-style-type: none"> (i) the fee determined by the local government from time to time; (ii) a copy of the current licence; (iii) a plan showing the contours of the excavation carried out to the date of that application; (iv) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes to the previously approved plans; and (v) any other things referred to in clauses 2.3 and 3.1 of the Shire of Northam Extractive Industry Local Laws. <p>(t) No permit vehicles from this extractive industry are to pass onto any road under control of the local government (excluding Horton Road) unless the appropriate local government and Main Roads WA approvals are in place.</p> <p>(u) In any case where the Mines Safety and Inspection Act 1994 or the Environmental Protection Act 1986 applies to any excavation carried on or proposed to be carried on at a site subject to this licence, the licensee in respect of that site must:</p> <ul style="list-style-type: none"> (i) comply with all applicable provisions of that Act or those Acts; (ii) provide to the Local Government within 14 days full particulars of any inspection or report made under that Act or those Acts. <p>(v) No commercial activities commonly referred to as 'Crushing' will take place on the site without the specific approval of Council.</p> <p>(w) No human habitation is permitted on Lot M1822 without approval from the local government being first obtained in writing.</p> <p>(x) For the duration of the Extractive Industry Licence, evidence be received by the local government which demonstrates appropriate permits issued by Department of Environment and Conservation and Environmental Protection Authority.</p> <p>(y) Failure to comply with any of the conditions outlined above may result in the local government revoking this Extractive Industry Licence approval for the operation of an extractive industry or taking Such other action as considered appropriate by the local government as available under the existing Local Law.</p>
Note 1:	This is not an approval to commence development. A Building Licence must be obtained from the Local Government prior to commencement of any works.
Note 2:	If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.

Note 3:	Where an approval has so lapsed, no development shall be carried out without the further approval of the Local Government having first been sought and obtained.	
Note 4:	If an applicant is aggrieved by this determination there is a right of appeal under the <i>Planning and Development Act 2005</i> . An appeal must be lodged with the <i>State Administrative Tribunal</i> within 28 days of the determination.	
Signed:		Date: 20 December 2012
	For and on behalf of the Shire of Northam	File Reference: A1271 / P1608



Ms Geraldine Busby
Encycle Consulting
PO BOX 6044
EAST PERTH WA 6892

Our Ref : A1271 / E112001 / OPA9442
Enquiries : Jacky Jurmann

Dear Geraldine

**RE: EXTRACTIVE INDUSTRY - GRAVEL (CAPITAL RECYCLING)
366 HORTON ROAD WOOTTATING WA 6562**

Thank you for your application lodged on behalf of the landowner, Capital Recycling, regarding the above proposal.

I wish to advise that your application for the renewal of the Extractive Industry Licence at the above property has been approved by the undersigned under delegated authority from Council. This approval is subject to the conditions contained on the attached Licence.

Should you have any further queries regarding this matter please contact the undersigned on 9622 9134 or via email mgrplanning@northam.wa.gov.au.

Yours sincerely



JACKY JURMANN
MANAGER PLANNING & ENVIRONMENT

12 December 2021

Encl. *Extractive Industry Licence*



Form 4

Extractive Industry Licence

(cl. 10.4.1)

Licensee	Capital Recycling
Address	19 Felspar Road WELSHPOOL WA 6106
Land Description	Lot M1822 (366) Horton Road WOOTATTING WA 6562
Materials to be Excavated	Gravel
Term of Licence	2 years
Date of Expiry	12 January 2024

This licence is issued in accordance with the *Shire of Northam Extractive Industries Amendment Local Law 2019* subject to the following conditions:

1. The extractive industry is to be carried out in accordance with the Shire's *Extractive Industries Local Law 2008* at all times.
2. The extractive industry use shall be carried out and fully implemented in accordance with the approved plans and supporting documents, including the Environmental Aspects Management Plan (Rev. 5) dated 21/12/2021.
3. The excavation area for the gravel extraction is limited to the area shown on the approved plans (P1608: 'Figure 1' prepared by Bowman & Associates dated 22/10/2012) without prior written approval being issued from the Local Government. The excavation area for the gravel extraction shall not be within 40m of the creek line traversing Lot M1822 and shall not be within 20m of any boundary of Lot M1822. Any additional stages proposed to be undertaken for extractive industry purposes are required to be approved separately by the local government.
4. The Rehabilitation and Maintenance Plan approved by the local government is to be adhered to and implemented at the conclusion of the extractive industry operations.
5. Remnant vegetation identified on the approved plans (P1608: 'Figure 1' prepared by Bowman & Associates dated 22/10/2012) is to be retained and protected at all times.
6. The remnant vegetation outside of the excavation area is to be protected from the quarry operations and transport movements at all times.

7. During extractive industry activities, should trap-door spiders be discovered, those trap-door spiders are required to be suitably relocated to the satisfaction of the local government.
8. Hours of operations and movement of trucks in or out of the site shall be limited to between 08.00 and 17.00 hours, Monday to Friday inclusive and between 09.00 and 17.00 on a Saturday excluding Public Holidays and should be managed in accordance with the approved Noise Management Plan.
9. Reversing alarms on vehicles and equipment must be managed on site to ensure they do not interfere with the amenity of nearby residential properties while complying with the Occupational Safety & Health Regulations 1996 and the Environmental Protection (Noise) Regulations 1997.
10. The Dust Management Plan approved by the local government must be adhered to and followed at all times. Dust monitoring equipment shall be permanently installed for the duration of the excavation activities to monitor dust emissions. Upon the completion of excavation activities, the monitoring equipment may be removed and must be reinstated upon recommencement of any extraction activities.
11. All trafficable areas shall be treated and maintained in a manner which prevents or minimises the generation of airborne dust to the satisfaction of the local government and in accordance with the Dust Management Plan including, but not limited to, watering down.
12. Drainage management shall be in accordance with the approved Drainage Management Plan and Water Management Plan approved for the extractive industry.
13. The intersection/entry and exit point into the extraction area is to be maintained to local government's specification during extractive operations.
14. The internal road infrastructure is to be maintained to the satisfaction of the local government during extractive operations on an ongoing basis.
15. A road maintenance contribution of 50 cents per tonne shall be paid annually to be utilised for the purpose of maintaining the road condition of Horton Road.
16. A sign is to be located at the entrance to the property at all times to identify the quarry operator and a contact name and number of a responsible contact person for enquiries relating to the quarry operations.
17. Survey pegs shall be maintained to clearly delineate the boundaries of the excavation areas in accordance with the approved plans and the terms and conditions of this licence.
18. A licensee shall have, at all times, a current public liability insurance policy taken out in the joint names of the licensee and the local government indemnifying the licensee and the local government for a sum of not less than \$10,000,000 in respect of any one claim relating to any of the excavation operations.
19. No permit vehicles from this extractive industry are to pass onto any road under control of the local government (excluding Horton Road) unless the appropriate local government and Main Roads WA approvals are in place.
20. No commercial activities commonly referred to as 'Crushing' will take place on the site without the specific approval of Council.

21. No soil blending activities shall take place on site without the specific approval of Council unless those activities are directly connected to the rehabilitation of Stage 1.
22. For the duration of the Extractive Industry Licence, evidence shall be received by the local government which demonstrates appropriate approvals and licences have been issued by Department of Water and Environmental Regulation.
23. Failure to comply with any of the conditions outlined above may result in the local government revoking this Extractive Industry Licence approval for the operation of an extractive industry or taking such other action as considered appropriate by the local government as available under the existing Local Law.
24. The 100,000 litre emergency water tank shall be fitted with a 55mm cam-lock fitting with a full flow valve and have at all times a minimum of 50,000 litres of water available for firefighting purposes.

Advice Notes:

1. On or before 30 June in each year, a licensee shall pay to the local government the annual licence fee determined by the local government from time to time.
2. A licensee who wishes to renew a licence must apply in writing to the local government at least 45 days before the date of expiry of the licence and shall submit with the application for renewal:
 - (i) the fee determined by the local government from time to time;
 - (ii) a copy of the current licence;
 - (iii) a plan showing the contours of the excavation carried out to the date of that application;
 - (iv) details of the works, excavation and rehabilitation stages reached and of any changes or proposed changes to the previously approved plans; and
 - (v) any other things referred to in clauses 2.3 and 3.1 of the Shire of Northam Extractive Industry Local Laws.
3. Approval for an Extractive Industry Licence is not transferrable unless written approval is granted by the Shire of Northam, and provided all conditions of the existing approval are met.
4. With respect to condition 15, the amount payable per financial year is to be based on estimated tonnage of material transported from the site and made in advance on an annual basis. A report detailing all activities and tonnages of material transported to and from the site is to be submitted to the Shire of Northam for the financial year ending 30th June and is to be submitted by 31st July each year. Where a shortfall in contribution has occurred against the actual volumes transported from the site, the Licensee will be invoiced for the difference.



Jacky Jurmann
MANAGER PLANNING & ENVIRONMENT

12 January 2022

Attachment 3 - Statutory Assessment

Statutory Assessment – P21082

An assessment of the applicable provisions of LPS6, including the Deemed Provisions and LPPs have been carried out as follows:

Clause	Provision	Proposal	Assessment
Shire of Northam Local Planning Scheme No. 6			
3.1	Zones – 366 Horton Rd, Wootatting is zoned Rural.	Stage 2 Extractive Industry	Refer to clause 4.5.
3.2	<p>Objectives of the zone – Rural:</p> <ul style="list-style-type: none"> • To provide for horticulture, extensive and intensive agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land. • To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area. • To protect land from land degradation and further loss of biodiversity by: <ul style="list-style-type: none"> ○ Minimising the clearing of remnant vegetation and encouraging the protection of existing remnant vegetation; 	<p>Stage 2 Extractive Industry to excavate ironstone and to rehabilitate land for farming purposes.</p> <p>Site plan identifies areas of remnant vegetation to be excluded from extraction activities and to be protected.</p>	<p>Proposal is generally consistent with the zone objectives, subject to the protection of remnant vegetation and the local environment, and timely rehabilitation with approved material.</p> <p>Conditions are recommended.</p>

Clause	Provision	Proposal	Assessment
	<ul style="list-style-type: none"> ○ Encouraging the development of and the protection of corridors of native vegetation; ○ Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and ○ Encouraging rehabilitation of salt affected land. 		
3.3	Zoning table – Rural: Industry – Extractive ‘A’ (use not permitted unless the LG has exercised its discretion by granting development approval after giving notice).	Extractive industry Stage 2	Development application submitted in accordance with land use permissibility and zoning table. LG to exercise its discretion and may grant approval; grant approval subject to conditions; or refuse the application.
4.5	Site and development standards – Rural zone: boundary setbacks 25m front, 20m sides and rear.	Extractive industry setback 20m from side and rear boundaries.	Comply. Also refer to LPP21 regarding setback requirements of the policy.
4.12	Landscaping – landscaping plan may be required and implement to LG satisfaction.	Extractive industry	Landscaping not considered necessary due to nature of development and location of site. Remnant vegetation on site has been identified and will be protected.

Clause	Provision	Proposal	Assessment
			The site will be rehabilitated for agricultural activities following cessation of the extraction activities.
4.16	Access for loading and unloading vehicles – to be provided on site and enable vehicles to enter the street in a forward direction.	Existing access arrangements from the Great Eastern Highway via Carter Road to Horton Road onto internal roads will be used.	Access to the site along a portion of Carter Road needs to be upgraded as requested by the Shire of Mundaring. Condition recommended. Internal access utilising existing firebreaks is considered adequate to enable loading and unloading of vehicles, internal manoeuvring and entry and exit in a forward direction. Condition required to restrict access to approved route and to ensure Horton Rd from the Great Southern Highway is not used.
4.25	Extractive and mining industries		
4.25.1	Industries not covered by Mining Act will only be supported under the following circumstances: a) Where extraction does not unreasonably affect the natural environment or amenity during or after excavation; b) Where due consideration is given to rehabilitation and sequential use early in the planning process;	Environmental Aspects Management Plan (EAMP) submitted detailing environmental mitigation measures and rehabilitation process.	EAMP provides sufficient information to protect and mitigate potential environmental and amenity impacts during the operation of the 2 nd stage of the extractive industry. Once the extraction is complete, the land will be rehabilitated for farming purposes. Application can be supported under this clause.

Clause	Provision	Proposal	Assessment
	c) Where proposals comply with all relevant legislation and policies, including local laws.		Conditions recommended to ensure implementation of the measures outlined in the EAMP.
4.25.2	All applications are to be accompanied by a management plan and report.	Environmental Aspects Management Plan (EAMP) submitted detailing environmental mitigation measures and rehabilitation process.	EAMP submitted.
4.25.3	In determining applications, LG may impose conditions relating to but not limited to – hours of operation; siting of access and infrastructure; vehicle arrangements and road upgrade and maintenance contributions; measures to minimise emissions; location and depth of extraction areas; stabilisation of extraction areas and stockpiles; drainage; protection of amenity; restoration and rehabilitation; bonds.	2 nd stage of extractive industry.	Conditions have been recommended to address the issues listed in clause 4.25.3.
4.31	Amenity of non-residential development – form and scale to be compatible; visual impacts to be minimised by use of vegetation screening and tree retention; effects on landscape and environment generally; any other relevant matter.	2 nd stage of extractive industry.	The 2 nd stage of the extractive industry will be located towards the rear of the lot and will not be visible from a public place. Conditions are recommended to minimise environmental impacts; the effect on the landscape; and to ensure that the site is rehabilitated to the satisfaction of the LG.

Clause	Provision	Proposal	Assessment
			The amenity impacts are considered acceptable, subject to compliance with the conditions of approval.
Deemed Provisions – Clause 67(2) of Regulations			
A	Aims and provisions of LPS6	2 nd stage extractive industry	The proposal is generally consistent with the aims and provisions of LPS6, subject to ongoing compliance with the conditions of approval.
B	The requirements of orderly and proper planning, including any scheme amendments or any other seriously entertained planning proposal.	2 nd stage extractive industry	The Applicant has applied for development approval as required. There are no planning proposals that apply to this land or land use. The application has been assessed on its merits and is being recommended for conditional approval.
C	Any approved State planning policy		
	SPP2 – Environment & Natural Resources Policy		
	The objectives of this policy are to: <ul style="list-style-type: none"> integrate environment and natural resource management with land use planning and decision making; protect, conserve and enhance the natural environment; and 	2 nd stage extractive industry	The proposal is consistent with the objectives of the SPP, subject to compliance with the recommended conditions of approval.

Clause	Provision	Proposal	Assessment
	<ul style="list-style-type: none"> • promote and assist in the sustainable use and management of natural resources. 		
	SPP2.5 – Rural Planning		
	<p>The objectives of this policy are to:</p> <p>(a) support existing, expanded and future primary production through the protection of rural land;</p> <p>(b) provide investment security for primary production and promote economic growth and regional development for rural land uses;</p> <p>(c) outside of the Perth and Peel planning regions, secure significant basic raw material resources and provide for their extraction;</p> <p>(d) provide a planning framework that considers rural land and uses, and facilitates decision-making;</p> <p>(e) avoid and minimise land use conflicts;</p> <p>(f) promote sustainable settlement in, and adjacent to, existing urban areas; and</p> <p>(g) protect and sustainably manage environmental, landscape and water resource assets.</p>	2 nd stage extractive industry	The proposal is consistent with the objectives of the SPP, subject to compliance with the recommended conditions of approval including timely rehabilitation to enable the land for primary production.

Clause	Provision	Proposal	Assessment
	Clause 5.9: Basic raw materials outside the Perth and Peel planning regions –		
	(a) Significant Geological Supplies and their buffers are not to be developed for other purposes until the resource is extracted, or unless development is compatible with the future extraction of the resource;	2 nd stage extractive industry	Not applicable. The site is not identified as a significant geological supply. Noting that the site is located within the buffer for the BGC Voyager II Quarry.
	(b) Significant Geological Supplies and significant basic raw material resources, and an indicative separation distance or buffer, should be identified in subregional and/or local planning strategies;	2 nd stage extractive industry	Not applicable. The site is not identified as a significant geological supply or as a significant basic raw material resource. The separation distance complies with the DWER and EPA's separation distances, which require 1km from the operations. Noting that the site is located within the buffer for the BGC Quarry.
	(c) region and local planning schemes should identify Significant Geological Supplies and significant basic raw material resources, and include provisions for their protection, access and use;	2 nd stage extractive industry	Sites that are identified as containing Significant Geological Supplies and significant basic raw material resources are currently being mapped by DPLH as part of the review of the local planning strategy and review. It is not expected that the subject site will be identified as a significant resource due to its size.

Clause	Provision	Proposal	Assessment
	(d) basic raw material resources and sites should be identified in local planning strategies and schemes as required;	2 nd stage extractive industry	As above.
	(e) region and local planning schemes should not generally prohibit the extraction of basic raw material resources;	2 nd stage extractive industry	Consistent. The land use 'industry – extractive' is an 'A' use in the Rural, Rural Smallholdings and General Industry zones. All other zones the use is prohibited.
	(f) sequential land use planning is encouraged whereby extraction and appropriate rehabilitation can take place on a programmed basis in advance of longer-term use and development;	EAMP details the proposed rehabilitation of the site to be suitable for farming purposes.	Proposal is consistent. Conditions are recommended regarding the staging and timely completion of rehabilitation activities.
	(g) sensitive zones and/or land uses may be approved where it can be demonstrated they will not limit the existing or potential extraction of basic raw materials;	2 nd stage extractive industry	Not applicable. There are no sensitive land uses within 1km of the site.
	(h) where a basic raw material resource is located with native vegetation or significant biodiversity values, extraction of the resource may require referral under Part IV or Part V of the <i>Environmental Protection Act 1986</i> . Environmental regulation of the proposal may require	2 nd stage extractive industry	A general referral was sent to the Department of Water and Environmental Regulation requesting comments on the proposal. The advice received is detailed in the Schedule of Submissions advising that relevant approvals are required.

Clause	Provision	Proposal	Assessment
	vegetation retention and/or protection of other environmental assets;		
	(i) planning decision-makers are to have due regard to advice from environmental agencies and consider potential impacts on fragmentation and connectivity of remnant vegetation; and	2 nd stage extractive industry	A referral was sent to the Department of Water and Environmental Regulation requesting comments on the proposal. The advice received is detailed in the Schedule of Submissions advising that relevant approvals are required.
	(j) where a basic raw material resource is located in a public drinking water source area, extraction of the resource may be subject to achieving separation distances to the groundwater table to protect water quality. Separation distances from water supply infrastructure, and other management measures to protect water quality, should be applied in planning decision-making.	2 nd stage extractive industry	Not applicable. The site is located outside a public drinking water source area.
	Clause 5.12: Preventing and managing impacts in land use planning		
	<ul style="list-style-type: none"> 5.12.1: Avoiding land use conflict – where a development is proposed for a land use that may generate off-site impacts, there should be 	2 nd stage extractive industry – EAMP details closest residence being 830m from the premises boundary.	The separation distance complies with the DWER and EPA's guidelines for separation distances, which require 1km from the operations.

Clause	Provision	Proposal	Assessment
	<p>application of the separation distances used in environmental policy and health guidance, prescribed standards, accepted industry standards and/or Codes of Practice, followed by considering – (i) whether the site is capable of accommodating the land use; and/or (ii) whether surrounding rural land is suitable, and can be used to meet the separation distances between the nearest sensitive land use and/or zone, and would not limit future rural land uses; and (iii) whether if clauses (i) and/or (ii) are met, a statutory buffer is not required;</p>		<p>As this is the 2nd stage, the site is further away from any nearby residences and is capable of accommodating the land use. The surrounding land uses are rural. No off-site buffers are required.</p>
	<p>SPP3.7 – Planning in bushfire prone areas</p>		
	<p>The objectives of this policy are to:</p> <ul style="list-style-type: none"> • Avoid any increase in the threat of bushfire to people, property and infrastructure. • Reduce vulnerability to bushfire by identifying and considering the bushfire risks in all stages of decision-making. • Achieve an appropriate balance between bushfire risk management measures and, 	<p>2nd stage extractive industry – updated Bushfire Management Plan submitted with the DA.</p>	<p>The property is bushfire prone and has been affected by a major bushfire in the past. The BMP indicates that the proposed development can be managed to minimise the bushfire risk, subject to implementation of the recommendations. Areas of environmental value have been identified on the plan and will be protected.</p>

Clause	Provision	Proposal	Assessment
	biodiversity conservation values, environmental protection and biodiversity management and landscape amenity, with consideration of the potential impacts of climate change.		Conditions recommended to ensure implementation of the measures identified in the plan.
	SPP4.1 – State Industrial Buffer Policy		
	<p>The objectives are:</p> <ul style="list-style-type: none"> • To protect industry, infrastructure and special uses from the encroachment of incompatible land uses. • To provide for the safety and amenity of land uses surrounding industry, infrastructure and special uses. • To recognise the interests of existing landowners within buffer areas who may be affected by residual emissions and risks, as well as the interests, needs and economic benefits of existing industry and infrastructure which may be affected by encroaching incompatible land uses. 	2 nd stage extractive industry – recommended separation distance to sensitive receivers of 1km achieved.	<p>The proposal is consistent with the objectives of the SPP, subject to compliance with the recommended conditions of approval.</p> <p>Sufficient distance from sensitive receivers to provide an on-site is available in accordance with the DWER and EPA guidelines.</p>
D	Any environmental protection policy approved under the <i>Environmental Protection Act 1986</i> section 31(d)		

Clause	Provision	Proposal	Assessment
	<p>EPA Guidance for the Assessment of Environmental Factors – Separation Distances between Industrial and Sensitive Land Uses:</p> <ul style="list-style-type: none"> Industrial land use for the purpose of the policy includes extractive industry; Appendix 1 – extractive industries (not hard rock), including blasting, grinding and milling works: buffer distance 1000 metres. 	<p>2nd stage extractive industry – EAMP details closest residence being 830m from the premises boundary.</p>	<p>The separation distance complies with the DWER and EPA's guidelines for separation distances, which require 1km from the operations. No further assessment is required in accordance with the guidelines.</p>
FA	<p>Any local planning strategy – Shire of Northam Local Planning Strategy.</p>		
	<p>Section 3.4 – Mineral Resources and Basic Raw Materials</p> <ul style="list-style-type: none"> Ensure significant mineral deposits and basic raw materials in the Shire are identified, protected and managed compatibly with environmental and community objectives. Monitor the activities of all existing extractive industries operating in the Shire and check for compliance with all relevant legislation, policies, guidelines and codes of practice. 	<p>2nd stage extractive industry – EAMP submitted detailing environmental and amenity mitigation measures.</p>	<p>Conditions recommended to manage potential impacts. All extractive industries are inspected annually to ensure compliance with conditions.</p>

Clause	Provision	Proposal	Assessment
	<p>Section 8.2 – Strategic Land Use Plan</p> <ul style="list-style-type: none"> • The site is located in the Eastern Slopes Precinct that aims to – <ul style="list-style-type: none"> ○ Protect and expand existing conservation reserves; ○ Preserve and enhance the environment and natural resources; ○ Support the continuation of sustainable agricultural production including subdivision for farm rationalisation purposes; ○ Support further rural living subdivision development in designated areas; ○ Support further development and growth of the Bakers Hill and Clackline townsites. ○ Prevent the intensification of sensitive land usage with designated buffer areas. • The site is located within the BGC quarry buffer area. 	<p>2nd stage extractive industry – EAMP details closest residence being 830m from the premises boundary.</p>	<p>The proposal is generally consistent with the aims of the Eastern Slopes Precinct.</p> <p>The BGC buffer has no impacts on the proposal.</p>
G	Any local planning policy for the Scheme area		
	LPP20 – Advertising of Planning Proposals		

Clause	Provision	Proposal	Assessment
	<ul style="list-style-type: none"> Advertising Level – Extractive Industry: 4 (21 days; 3,000m radius; along haulage route). 	2 nd stage extractive industry.	<p>The application was advertised to all landowners in a 3km radius, including along the haulage route and within the Shire of Mundaring.</p> <p>An advertisement was placed on the Shire's website and referrals were sent to Main Roads, Shire of Mundaring and DWER.</p> <p>Responses received are detailed in the Schedule of Submissions.</p>
	LPP21 – Extractive Industry		
	1. Boundary setbacks – 75m to road; 50m to property boundary; 50m to watercourse or stands of remnant vegetation.	Stage 2 activities will be located 20m from side and rear boundaries and 50m from the watercourse.	<p>Setbacks for extractive industries have been stipulated to ensure the activities do not impact adjoining properties or affect the amenity of the locality.</p> <p>Taking into consideration the location of the property, neighbouring land uses and distance to sensitive receivers, the variation to the setback to property boundaries can be supported.</p>
	2. Buffers – gravel (no grinding or milling works): 300-500m depending on size; hard rock (quarrying, including blasting, crushing and screening): 500-1000m depending on size.	2 nd stage extractive industry – EAMP details closest residence being 830m from the premises boundary.	The separation distance complies with the DWER and EPA's guidelines for separation distances, which require 1km from the operations.

Clause	Provision	Proposal	Assessment
	3. Compliance with mine safety requirements at all times.	2 nd stage extractive industry	Condition recommended.
	4. Requirement to obtain vegetation clearing permit where clearing is proposed.	EAMP details some clearing proposed.	Areas of remnant vegetation identified on the plan and will be protected. Condition recommended if any clearing is proposed.
	5. Requirement to obtain a prescribed premises licence – category 12 (screening more than 50,000 tonnes per annum); category 70 (less than 50,000 tonnes per annum); category 80 (non-metallic materials processing of more than 100 tonnes per annum).	Applicant has commenced discussions with DWER regarding licence requirements.	Current License will require amendment prior to the commencement of Stage 2. Condition recommended.
	6. Environmental protection requirements where located in a public drinking water source area.	Site not located in a public drink water source area.	Not applicable.
	7. Weed and disease management plan to control spread of noxious weeds and other harmful diseases.	EAMP details mitigation measures.	Condition recommended to require implementation of measures.
	8. Pit rehabilitation plan to be submitted and approved.	EAMP details rehabilitation of site suitable for cropping and that the gravel pits will be 'infilled' back to surface levels with screened gravel fines and blended soils.	Rehabilitation of the pits should be carried out using uncontaminated soils. Previously the proponent has tried to use screened construction and

Clause	Provision	Proposal	Assessment
		<p>Site plan indicates that the excavation activities to occur progressively over 10 years and then rehabilitated back to surface level using blend of on-site ironstone gravel soils and composts.</p>	<p>demolition wastes that were found to contain pockets of asbestos.</p> <p>The importing and screening of construction and demolition wastes are considered to be waste management activities, which are not permitted on Rural zoned land and therefore not been considered as part of this application.</p> <p>Conditions are recommended to ensure rehabilitation occurs in a timely manner and using only approved material.</p>
	<p>9. Security for site restoration and reinstatement will be required to ensure property is restored and/or reinstated.</p>	<p>Proposed rehabilitation methods as described above.</p>	<p>Currently a rehabilitation bond via a Bank Guarantee of \$8372.10 is held for Stage 1.</p> <p>The Shire's Fees and Charges specifies a rehabilitation bond of \$3,570 per hectare or as agreed by Council determined on costing of the approved rehabilitation plan.</p> <p>No costing has been provided so it is recommended that a bond based on \$3,570 per hectare be required, which equates to \$27,132 (based on 7.6 ha being the Stage 2 working area).</p> <p>Condition recommended.</p>

Clause	Provision	Proposal	Assessment
	10. Road maintenance contribution may be required as per Table 2 (<2,000 tonnes per annum – nil; 2,000 to 40,000 tonnes per annum – 50c per tonne; >40,000 tonnes per annum – as negotiated with a minimum of 50c per tonne).	Up to 55,000 tonnes is proposed to be excavated over a 10 to 15 year period.	It is recommended that a road contribution of 50c per tonne per annum is applied. Condition recommended.
I	Any report of review of the local planning scheme that has been published – Report of Review of the Northam LPS6	2 nd stage extractive industry	The report does not affect the assessment of the proposal.
M	Compatibility of the development with its setting, including – compatibility with desired future character of its setting; and relationship of the development to development on adjoining land and locality, such as effect of height, bulk, scale, orientation and appearance.	2 nd stage extractive industry, including screening and rehabilitation	The neighbouring properties are generally used for agricultural purposes with the exception of the neighbouring Purearth composting facility. The development is considered compatible with the desired future character subject to satisfactory rehabilitation of the site. Likely effects of the development identified in this assessment include dust, noise, traffic and environment. These effects can be managed by conditions of approval to ensure that the development is generally compatible. Conditions recommended.

Clause	Provision	Proposal	Assessment
N	Amenity of the locality, including environmental impacts; character of the locality; and social impacts.	2 nd stage extractive industry, including screening and rehabilitation. EAMP submitted detailing measures to manage any impacts.	<p>The neighbouring properties are generally used for agricultural purposes with the exception of the neighbouring Purearth composting facility.</p> <p>The development is considered compatible with the desired future character subject to satisfactory rehabilitation of the site.</p> <p>Likely effects of the development identified in this assessment include dust, noise, traffic and environment. These effects can be managed by conditions of approval to ensure that the development is generally compatible.</p> <p>Further assessment of environmental impacts will also occur when the applicant submits their relevant applications to DWER.</p> <p>Conditions recommended.</p>
O	Likely effect of the development on the natural environment or water resources and any means proposed to protect or mitigate impacts.	EAMP identifies potential impacts and outlines measures to protect or mitigate environmental impacts.	<p>Effects requiring management relate to dust and noise emissions, water runoff and clearing.</p> <p>It will be necessary to ensure that the watercourse and remnant vegetation are protected during operations and that the footprint of</p>

Clause	Provision	Proposal	Assessment
			<p>the extractive industry is contained within the approved area.</p> <p>Conditions have been recommended to ensure that measures are implemented satisfactorily and ongoing.</p> <p>DWER will also assess impacts as part of their approvals process.</p>
P	<p>Whether adequate provision has been made for landscaping and whether any trees or other vegetation on the land should be preserved.</p>	<p>2nd stage extractive industry – plans and EAMP include protection of areas of remnant vegetation and minimal clearing of vegetation.</p>	<p>Conditions have been recommended to ensure that EAMP measures are implemented for the duration of the development.</p> <p>DWER will also assess impacts as part of their approvals process.</p> <p>Rehabilitation of the site also includes planting compensatory vegetation.</p> <p>Condition recommended.</p>
Q	<p>Suitability of land taking into account possible risk of flooding, bushfire, erosion, land degradation or any other risk.</p>	<p>2nd stage extractive industry – EAMP and updated Bushfire Management Plan submitted with the DA.</p>	<p>The property is bushfire prone and has been affected by a major bushfire in the past.</p> <p>The BMP indicates that the proposed development can be managed to minimise the bushfire risk, subject to implementation of the recommended measures.</p> <p>Staged rehabilitation must take place in a timely manner to manage potential land degradation and</p>

Clause	Provision	Proposal	Assessment
			erosion resulting from the extraction activities. Conditions recommended.
S	Adequacy of proposed means of access to and egress from the site; and arrangements for the loading, unloading, manoeuvring and parking of vehicles.	Existing access arrangements from the Great Eastern Highway via Carter Road to Horton Road onto internal roads will be used.	Access to the site along a portion of Carter Road is to be upgraded as requested by the Shire of Mundaring. Internal access roads for Stage 2 will utilise existing firebreaks. Any variations will require approval. Conditions recommended.
T	Amount of traffic likely to be generated, particularly in relation to capacity of road system and probable effect on flow and safety.	Existing access arrangements from the Great Eastern Highway via Carter Road to Horton Road onto internal roads will be used. No changes to the existing approved 20 vehicle movements per day.	The existing traffic route has capacity to cater for the continued traffic generated from the activity subject to the recommended upgrades and continuing maintenance, including the request from the Shire of Mundaring to upgrade Carter Road. A maintenance contribution for Horton Road is also applicable as per the Shire's Fees and Charges. Conditions recommended.
W	History of the site where the development is to be located.	2 nd stage of extractive industry – 1 st currently being excavated and rehabilitated in stages.	As outlined in the Background section of the Agenda Item.
X	Impact of the development on the community as a whole notwithstanding the impact on particular individuals.	Extractive industry – 2 nd stage	The proposed development will not impact the community as a whole, subject to compliance with the recommended conditions.

Clause	Provision	Proposal	Assessment
Y	Any submissions received on the application.	Extractive industry	6 submissions were received on the proposal. The issues raised in the submissions have been considered in the assessment of this application. Refer to the Schedule of Submissions for further details.
ZA	Comments or submissions received from any authority consulted.	Extractive industry	Referrals were sent to DWER, Main Roads and the Shire of Mundaring. Responses were received from DWER and the Shire of Mundaring as detailed in the Schedule of Submissions. The issues raised have been considered in this assessment.
ZB	Any other planning consideration the local government considers appropriate.	Extractive industry, including staged rehabilitation.	<p>Previous rehabilitation of the site included use of screened construction and demolition wastes where DWER found fragments of asbestos in the material. The wastes were transported from the proponent's work sites and delivered to the site, screened and blended, and used for rehabilitation activities. Any materials not able to be used were transported to landfill for disposal. The asbestos has since been removed from the property.</p> <p>The landowner then applied to DWER for a licence to process construction and demolition wastes known as screening and blending. This</p>

Clause	Provision	Proposal	Assessment
			<p>application has since been withdrawn following consultation with the Shire and advice provided that the activity is classified as waste processing, which is a prohibited use in the Rural zone.</p> <p>On the submitted site plan, it is indicated that it is proposed to progressively rehabilitate the site back to surface level using blend of on-site ironstone grave soils and composts.</p> <p>Blending and composting are waste processing activities, and therefore a condition has been recommended to ensure that the site is not used as a waste processing facility.</p>



Attachment 4 - Schedule of Submissions

**P21082 – Stage 2 Extractive Industry
366 Horton Road, Wootatting
Schedule of Submissions**

No.	Name	Summary of Submission	Officers Comment
1	John Dandie Lot 4 Horton Rd, The Lakes	<ul style="list-style-type: none"> • We do not want this to go through the noise the dust and the vehicles going up Horton Road will make our place unviable to sell our property if we had to. • If Pure Earth were that keen of doing things you would think they would come and speak to the residence live around Horton Rd. 	<p>No access will be permitted past Carter Road onto the Great Southern Highway.</p> <p>This proposal does not relate to Purearth. Clarification was provided to the submitter.</p>
2	Alison Kuiper 50 Chinganning Rd, Copley	<ul style="list-style-type: none"> • Are there limits on the size of the gravel pit? • When will this industry commence? • Will dust be a problem for local residents? • What is the estimated life of this industry at Lot 1822 Horton Rd? • What plans are in place to rehabilitate the area? • What waste is being brought up from Perth to be put in the hole? • Are there restrictions in place to prevent dumping of waste which contaminate our ground water? 	<p>Size of the pit is as per the plans. Stage 1 has already commenced and Stage 2 will need to be commenced within 2 years of any approval being granted.</p> <p>Environmental management and rehabilitation measures are outlined in the EAMP.</p> <p>No wastes are permitted to be imported for rehabilitation.</p> <p>Groundwater monitoring bores are on site and monitored by DWER.</p>

3	Shane Purdy Director Infrastructure Services, Shire of Mundaring	<ul style="list-style-type: none"> • It is noted the existing route to the site from Great Eastern Highway is the current Carter Road, private property access route and Horton Road. • Whilst this route is supported, a 320 metre section on Carter Road is much narrower than the other route sections which are typically 6.3 metres in width. The 6.3 metre width is deemed suitable for the size and quantum of trucks accessing the site from this development along this route. • It is therefore requested a condition of any approval include a requirement to widen the 320 metre section of Carter Road, shown attached, to 6.3 metres to provide safe passage for trucks and vehicles. 	Refer to discussion in Report. Recommendations to upgrade Carter Road have been supported.
4	C & A Van Dalen 765 Wariin Rd, Wootatting	<ul style="list-style-type: none"> • We would like to know if there is a plan to replant in the future and that the watercourse will not be touched or affected. 	EAMP details the rehabilitation measures.
5	Jacqui Clinton Senior Planning Officer, Parks and Wildlife Service	<ul style="list-style-type: none"> • The Department of Biodiversity, Conservation and Attractions have assessed the above development application and have no comments to make at this time. 	Noted.
6	Diana Nussey A/Senior Natural Resource Management Officer, Department of Water &	<ul style="list-style-type: none"> • The Department has identified that the proposed development has the potential to impact on environment and water values and management. • Key issues and recommendations that should be addressed are provided below: 	Noted. EAMP satisfactorily details environmental mitigation and rehabilitation measures.

	Environmental Regulation	<ul style="list-style-type: none">○ This premises is licensed under Part V of the EP Act (licence number L9251/2020/1) as a Category 12 crushing and screening prescribed premises, which commenced on 18 August 2020 and allows the holder to crush and screen up to 55,000 tonnes of gravel per annual period.○ The key emissions considered during assessment of the premises were dust, noise, sediment-laden surface water and hydrocarbons. A number of environmental concerns were raised during the assessment of the licence, including the location of a proclaimed watercourse and the presence of a seasonal, perched aquifer.○ Any proposed expansion or changes to the existing facility may trigger provisions of section 53 of the <i>Environmental Protection Act 1986</i> and can be authorised through a works approval or licence amendment. DWER will retain discretion on whether a works approval or licence amendment application is appropriate.○ The EP Act requires a works approval to be obtained before constructing a prescribed premises and makes it an offence to cause an emission or discharge unless a licence or registration is held for the premises.○ DWER has not received a Licence amendment or new Works Approval application relating to this proposal.	DWER Licences will be required prior to commencing any works on Stage 2.
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The Manager Planning and Environment left the meeting at 5:53pm.

13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts 1 March 2022 to 31 March 2022

File Reference:	2.1.3.4
Reporting Officer:	Louise Harris, Creditors Officer
Responsible Officer:	Colin Young, Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 March 2022 to 31 March 2022.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – March 2022.
Attachment 2: Declaration.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2021/22 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Not applicable.

B.6 Risk Implications

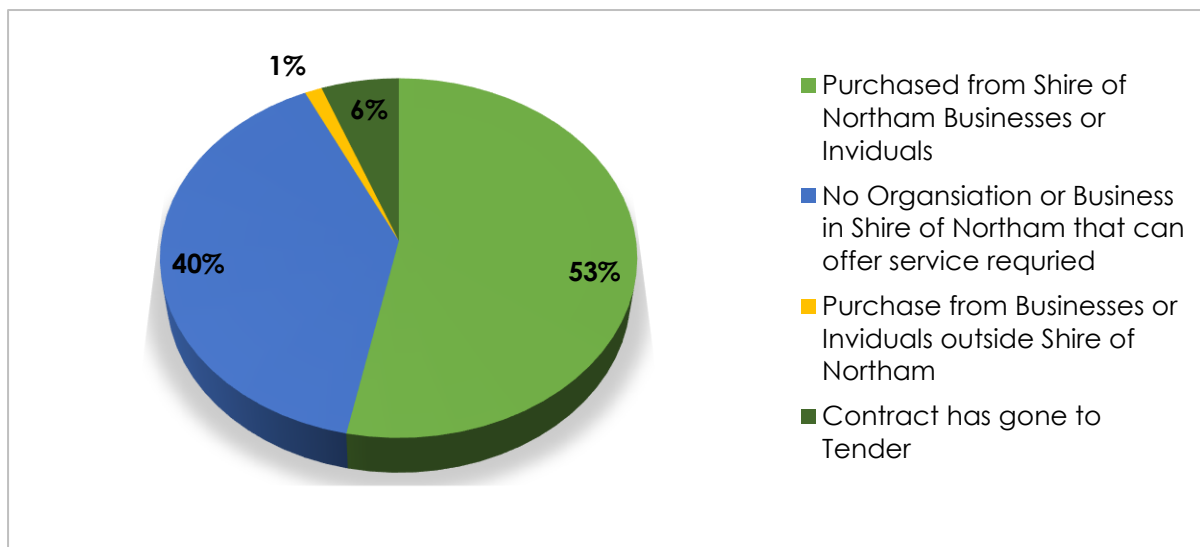
Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

N/A.

C. OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of March 2022:



RECOMMENDATION / COUNCIL DECISION

Minute No: C.4441

Moved: Cr Girak

Seconded: Cr Appleton

That Council receive the payments for the period 1 March 2022 to 31 March 2022, as listed:

- Municipal Fund payment cheque numbers 35486 to 35490 Total \$100,791.95.
- Municipal Fund EFT43016 to EFT43332 Total \$1,588,196.49.
- Direct Debits Total \$130,102.00.
- Payroll Total \$694,238.20.

TOTAL: \$2,513,328.64.

Which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

CARRIED 9/0

Attachment 1 – Accounts & Statements of Accounts 1 March 2022 to 31 March 2022

Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35486	09/03/2022	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEB 2022	1		168.00
INV T1080	09/03/2022	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEB 2022	1	135.00	
INV T1079	09/03/2022	SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEB 2022	1	33.00	
35487	09/03/2022	WATER CORPORATION	9007840214 STANDPIPE - KEANE ST GRASS VALLEY - 10/12/2021 to 09/02/2022	1		34,075.55
INV 900789109/02/2022	09/02/2022	WATER CORPORATION	9007891775 HOOPER PARK - 06/12/2021 to 07/02/2022		403.89	
INV 900789109/02/2022	09/02/2022	WATER CORPORATION	9007891839 STANDPIPE - KEANE ST BAKERS HILL - 06/12/2021 to 07/02/2022		5,748.75	
INV 900784011/02/2022	09/02/2022	WATER CORPORATION	9007840214 STANDPIPE - KEANE ST GRASS VALLEY - 10/12/2021 to 09/02/2022	1	21,452.28	
INV 900786818/02/2022	09/02/2022	WATER CORPORATION	9007868583 WUNDOWIE SWIMMING POOL - 21/12/2021 to 16/02/2022		2,116.70	
INV 900786918/02/2022	09/02/2022	WATER CORPORATION	9007869121 WUNDOWIE LIBRARY & GARDENS - 21/12/2021 to 16/02/2022		1,070.03	
INV 900787118/02/2022	09/02/2022	WATER CORPORATION	9007871897 WUNDOWIE SKATE PARK - 21/12/2021 to 16/02/2022		210.59	
INV 900787118/02/2022	09/02/2022	WATER CORPORATION	9007871918 WUNDOWIE OVAL - 21/12/2021 to 16/02/2022		3,073.31	
35488	16/03/2022	PETTY CASH	PETTY CASH ADMIN - PARKING / NORTHAMNEWS / COLES/ WARRICKS / SHELL / NORTHAM CAR WASH / STEWARTS PHARMACY / BANKWEST / BUNNINGS / LANDGATE / DOME / TAX / PUMA / NUBBINGS / AMPOL / NORTHAM DRUG STORE / GRANNYS GUNS	1		702.90
INV DEPOT 08/03/2022	08/03/2022	PETTY CASH	DEPOT PETTY CASH - BUNNINGS / DUNNINGS / NEWSPAPER / NORTHAM BEARING SALES / STEWARTS PHARMACY	1	70.30	
INV VC 11.011/03/2022	03/2022	PETTY CASH	VISITORS CENTRE PETTY CASH - KMART / COLES / WOOLWORTHS / RED DOT / WARRICKS / COUNTRY COPIERS	1	195.25	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
 Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
 PAGE: 2

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV ADMIN	16/03/2022	PETTY CASH	PETTY CASH ADMIN - PARKING / NORTHAM NEWS / COLES/ WARRICKS / SHELL / NORTHAM CAR WASH / STEWARTS PHARMACY / BANKWEST / BUNNINGS / LANDGATE / DOME / TAX / PUMA / NUBBINGS / AMPOL / NORTHAM DRUG STORE / GRANNYS GUNS	1	437.35	
35489	16/03/2022	WATER CORPORATION	9007904054 BEAVIS PLACE OPEN SPACE - 10/01/2022 to 08/03/2022	1		16,609.12
INV 900794502	03/2022	WATER CORPORATION	9007945104 KATRINE TOILETS - 04/01/2022 to 28/02/2022		8.19	
INV 901115402	03/2022	WATER CORPORATION	9011154743 COMMONAGE - 04/01/2022 to 28/02/2022		546.78	
INV 900790103	03/2022	WATER CORPORATION	9007901179 MORRELL PARK - 05/01/2022 to 01/03/2022		1,591.01	
INV 900794803	03/2022	WATER CORPORATION	9007948401 IRISHTOWN HALL - 06/01/2022 to 01/03/2022		2.73	
INV 900790104	03/2022	WATER CORPORATION	9007901603 RAILWAY MUSEUM - 06/01/2022 to 02/03/2022		162.33	
INV 900872908	03/2022	WATER CORPORATION	9008729788 SHIRE ADMINISTRATION BUILDING - 06/01/2022 to 02/03/2022		1,289.34	
INV 900789909	03/2022	WATER CORPORATION	9007899961 GIRL GUIDES HALL - 07/01/2022 to 07/03/2022		102.11	
INV 900790109	03/2022	WATER CORPORATION	9007901750 PURSLOWE PARK - 07/01/2022 to 07/03/2022		1,863.91	
INV 900790410	03/2022	WATER CORPORATION	9007904054 BEAVIS PLACE OPEN SPACE - 10/01/2022 to 08/03/2022		7,064.87	
INV 900790310	03/2022	WATER CORPORATION	9007903799 TOWN & LESSER HALL - 10/01/2022 to 08/03/2022		461.63	
INV 900790311	03/2022	WATER CORPORATION	9007903991 ST JOHNS HALL - 11/01/2022 to 09/03/2022		169.07	
INV 900790411	03/2022	WATER CORPORATION	9007904003 MEMORIAL HALL - 11/01/2022 to 09/03/2022		309.87	
INV 900790411	03/2022	WATER CORPORATION	9007904062 OLD TOWN BUILDING - 11/01/2022 to 09/03/2022		1,661.01	
INV 900790411	03/2022	WATER CORPORATION	9007904089 NORTHAM LIBRARY - 11/01/2022 to 09/03/2022		798.00	
INV 900790611	03/2022	WATER CORPORATION	9007906746 MEN'S SHED / OLD FIRE STATION - 12/01/2022 to 09/03/2022		227.64	
INV 900790611	03/2022	WATER CORPORATION	9007906922 OLD INFANT HEALTH CLINIC - 12/01/2022 to 09/03/2022		94.56	
INV 900790811	03/2022	WATER CORPORATION	9007908063 OLD POST OFFICE BUILDING - 12/01/2022 to 09/03/2022		186.71	
INV 900790811	03/2022	WATER CORPORATION	9007908071 OLD GIRLS SCHOOL - 12/01/2022 to 09/03/2022		69.36	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 3

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35490	30/03/2022	WATER CORPORATION	9007909760 RECREATION PRECINCT - POOL- 12/01/2022 to 15/03/2022	1		49,236.38
INV 900787118/02/2022		WATER CORPORATION	9007871993 WUNDOWIE DEPOT - LESCHENAULTIA - 21/12/2021 to 16/02/2022		130.99	
INV 900793802/03/2022		WATER CORPORATION	9007938748 STANDPIPE - LOCKYER RD CLACKLINE - 02/08/2021 to 30/09/2021		10,460.52	
INV 900790811/03/2022		WATER CORPORATION	9007908696 KILLARA DAYCARE CENTRE - COTTAGE - 12/01/2022 to 09/03/2022		2,283.59	
INV 900790911/03/2022		WATER CORPORATION	9007909752 SES BUILDING - 12/01/2022 to 09/03/2022		1,626.48	
INV 900790911/03/2022		WATER CORPORATION	9007909787 JUBILEE OVAL - 12/01/2022 to 09/03/2022	1	630.06	
INV 900790714/03/2022		WATER CORPORATION	WATER USE AND SERVICE CHARGES - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 0216	1	433.19	
INV 900790314/03/2022		WATER CORPORATION	9007903908 BILYA KOORT BOODJA - 11/01/2022 to 10/03/2022		1,315.34	
INV 900790714/03/2022		WATER CORPORATION	9007907431 BERNARD PARK - 11/01/2022 to 10/03/2022		4,924.16	
INV 900792914/03/2022		WATER CORPORATION	9007929497 AVON MALL - 11/01/2022 to 10/03/2022		1,852.99	
INV 900872914/03/2022		WATER CORPORATION	9008729809 NORTHAM VISITORS CENTRE - TRADE WASTE PERMIT - 11/01/2022 to 10/03/2022		1,417.78	
INV 901264214/03/2022		WATER CORPORATION	9012642722 STREET TREES FITZGERALD ST FROM PEEL TCE TO NIND ST - 11/01/2022 to 10/03/2022		133.72	
INV 901107014/03/2022		WATER CORPORATION	9011070427 RIVERSEDGE CAFE (SNACKBAR) - WASTE - 01/03/2022 to 30/04/2022		227.07	
INV 900791315/03/2022		WATER CORPORATION	9007913567 NORTHAM DEPOT - PEEL ST - 13/01/2022 to 13/03/2022		507.59	
INV 900790917/03/2022		WATER CORPORATION	9007909760 RECREATION PRECINCT - POOL- 12/01/2022 to 15/03/2022		13,046.09	
INV 900791617/03/2022		WATER CORPORATION	9007916629 MORBY COTTAGE - 14/01/2022 to 15/03/2022		44.95	
INV 900791518/03/2022		WATER CORPORATION	9007915503 AIRPORT - 17/01/2022 to 16/03/2022		2,033.79	
INV 900792321/03/2022		WATER CORPORATION	9007923407 APEX PARK TOILETS - 17/01/2022 to 17/03/2022		112.39	
INV 900791721/03/2022		WATER CORPORATION	9007917293 BERT HAWKE OVAL - 18/01/2022 to 17/03/2022		1,694.71	
INV 900791822/03/2022		WATER CORPORATION	9007918464 PERINA PARK - 19/01/2022 to 20/03/2022		840.53	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 4

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 9007925	22/03/2022	WATER CORPORATION	9007925904 RESERVE - NEWCASTLE RD NORTHAM LOT 28472 RES 32386 - 19/01/2022 to 20/03/2022		2,714.89	
INV 9022053	22/03/2022	WATER CORPORATION	9022053227 STANDPIPE - OPP 53 CLARKE ST NORTHAM - 18/01/2022 to 17/03/2022		298.56	
INV 9007923	23/03/2022	WATER CORPORATION	9007923634 SWIMMING POOL HOUSE - 55 MITCHELL AV NORTHAM LOT 17 - 20/01/2022 to 21/03/2022		248.80	
INV 9007925	24/03/2022	WATER CORPORATION	9007925971 RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 20/01/2022 to 22/03/2022		278.36	
INV 9010596	24/03/2022	WATER CORPORATION	9010596320 GEORGE NUICH PARK - 21/01/2022 to 22/03/2022		1,681.27	
INV 9007938	25/03/2022	WATER CORPORATION	9007938967 STANDPIPE - BODEGUERO WAY WUNDOWIE - 01/02/2022 to 23/03/2022		298.56	
EFT43016	03/03/2022	ATTILA JOHN MENC SHELYI	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		2,030.05
INV FEBRU	28/02/2022	ATTILA JOHN MENC SHELYI	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	2,030.05	
EFT43017	03/03/2022	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		1,100.00
INV FEBRU	28/02/2022	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	1,100.00	
EFT43018	03/03/2022	CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR MARCH 2022	1		916.66
INV BR 010301	03/2022	CHRISTOPHER JOHN MARRIS	CBFCO HONORARIUM PAYMENT FOR MARCH 2022	1	916.66	
EFT43019	03/03/2022	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		5,157.76
INV FEBRU	28/02/2022	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	5,157.76	
EFT43020	03/03/2022	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		2,009.33
INV FEBRU	28/02/2022	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	2,009.33	
EFT43021	03/03/2022	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		1,905.73
INV FEBRU	28/02/2022	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	1,905.73	
EFT43022	03/03/2022	DIANA MARIE SPENCER	RATES REFUND FOR ASSESSMENT A10935 70 FORREST STREET NORTHAM WA 6401	1		410.96
INV A10935	03/03/2022	DIANA MARIE SPENCER	RATES REFUND FOR ASSESSMENT A10935 70 FORREST STREET NORTHAM WA 6401		410.96	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 5

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43023	03/03/2022	HAYDEN JOHN APPLETON	COUNCILE PAYMENTS FOR FEBRUARY 2022	1		1,905.73
INV FEBRU 28/02/2022		HAYDEN JOHN APPLETON	COUNCILE PAYMENTS FOR FEBRUARY 2022	1	1,905.73	
EFT43024	03/03/2022	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		1,905.73
INV FEBRU 28/02/2022		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	1,905.73	
EFT43025	03/03/2022	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		1,905.73
INV FEBRU 28/02/2022		MARIA IRENE GIRAK	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	1,905.73	
EFT43026	03/03/2022	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		2,843.23
INV FEBRU 28/02/2022		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	2,843.23	
EFT43027	03/03/2022	PAUL THOMAS CURTIS	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		1,905.73
INV FEBRU 28/02/2022		PAUL THOMAS CURTIS	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	1,905.73	
EFT43028	03/03/2022	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1		1,905.73
INV FEBRU 28/02/2022		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS FOR FEBRUARY 2022	1	1,905.73	
EFT43029	04/03/2022	ABBOTTS FORGE	PN1518 - REPLACE DAMAGED MOUNTING LUGS AND PLATES ON FLAIL MOWER DRUM, INCLUDING MOUNTING REPAIRS	1		1,345.00
INV 000050014/02/2022		ABBOTTS FORGE	PN1518 - REPLACE DAMAGED MOUNTING LUGS AND PLATES ON FLAIL MOWER DRUM, INCLUDING MOUNTING REPAIRS	1	1,345.00	
EFT43030	04/03/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - INVESTIGATE MOWER NOT STARTING. REPLACE FUEL PICK UP. REPLACE WATER SEPERATOR FILTER. WELD REAR LEFT ANTI-SCALP WHEEL TO DECK. REPLACE BEACON LIGHT	1		736.77
INV 255812823/02/2022		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - INVESTIGATE MOWER NOT STARTING. REPLACE FUEL PICK UP. REPLACE WATER SEPERATOR FILTER. WELD REAR LEFT ANTI-SCALP WHEEL TO DECK. REPLACE BEACON LIGHT	1	736.77	
EFT43031	04/03/2022	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 6

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUC01/03/2022		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT43032	04/03/2022	AUTOPRO NORTHAM	CLEANING SUPPLIER - BFB APPLIANCES	1		386.21
INV 975099	16/02/2022	AUTOPRO NORTHAM	CLEANING SUPPLIER - BFB APPLIANCES	1	171.68	
INV 975933	21/02/2022	AUTOPRO NORTHAM	CLEANING SUPPLIES FOR INKPEN BFB APPLIANCES	1	116.90	
INV 976921	25/02/2022	AUTOPRO NORTHAM	1X RECTB15LED TRAILER BOARD 1.5M LED	1	97.63	
EFT43033	04/03/2022	AVON VALLEY GARDEN SERVICE	FUEL REDUCTION - A15904 - 37 EAST STREET, NORTHAM	1		247.50
INV IV1556	23/02/2022	AVON VALLEY GARDEN SERVICE	FUEL REDUCTION - A15904 - 37 EAST STREET, NORTHAM	1	247.50	
EFT43034	04/03/2022	AVON VALLEY TOYOTA	PN1911 - N.4490 - VIN:MR0EX3CD901380842 - 30,000KM SERVICE	1		389.07
INV JC1400509/02/2022		AVON VALLEY TOYOTA	PN1911 - N.4490 - VIN:MR0EX3CD901380842 - 30,000KM SERVICE	1	389.07	
EFT43035	04/03/2022	BLACKWELL PLUMBING & GAS PTY LTD	BROKEN TOILET SEAT, RUNNING TOILET, LEAKING SHOWER HEADS.	1		2,178.30
INV INV-25602/03/2022		BLACKWELL PLUMBING & GAS PTY LTD	INSTALL WATER FOUNTAIN (OLD NORTHAM POOL EXISTING WATER FOUNTAIN) INTO THE MULTI-PURPOSE ROOM FOR STAFF. ADD A WATER FILTER TO THE SYSTEM AS WELL.	1	1,012.00	
INV INV-25602/03/2022		BLACKWELL PLUMBING & GAS PTY LTD	BROKEN TOILET SEAT, RUNNING TOILET, LEAKING SHOWER HEADS.	1	1,166.30	
EFT43036	04/03/2022	BUNNINGS BUILDING SUPPLIES P/L	TAPE / PAINT / BRUSH / ROLLER	1		609.55
INV 2182/0009/01/2022		BUNNINGS BUILDING SUPPLIES P/L	MAINTENANCE ITEMS - DRILL BIT SET, GRINDER AND CUTTING DISC	1	125.38	
INV 2182/0010/02/2022		BUNNINGS BUILDING SUPPLIES P/L	TOPLIFT 150KG FOLDING PLATFORM TROLLEY	1	75.05	
INV 2182/0021/02/2022		BUNNINGS BUILDING SUPPLIES P/L	CLACKLINE CLEANING SUPPLIES	1	98.76	
INV 2182/9923/02/2022		BUNNINGS BUILDING SUPPLIES P/L	WRINGER BUCKET (I/N 4460282) AND MOP (I/N 4480465) FOR THE INKPEN TIP GATEHOUSE.	1	61.64	
INV 2182/0024/02/2022		BUNNINGS BUILDING SUPPLIES P/L	BLACK AND YELLOW STRIPPED TAPE	1	41.76	
INV 2182/0024/02/2022		BUNNINGS BUILDING SUPPLIES P/L	TAPE / PAINT / BRUSH / ROLLER	1	140.55	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 7

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2182/0025/02/2022		BUNNINGS BUILDING SUPPLIES P/L	1 X 4LITRE 4 SEASONS DEFENCE EXTERIOR PAINT LOW SHEEN	1	66.41	
EFT43037	04/03/2022	CADDS FASHIONS	DEPOT UNIFORMS	1		1,499.10
INV 22-000008/02/2022		CADDS FASHIONS	DEPOT UNIFORMS	1	1,174.05	
INV 22-000001/03/2022		CADDS FASHIONS	WORK BOOT ALLOWANCE - COLIN LEWIS - REQUIRED FOR SAFETY ISSUE	1	170.00	
INV 22-000002/03/2022		CADDS FASHIONS	HIVIS FLYING JACKET 6HVFJ - 1 x XL	1	59.70	
INV 22-000002/03/2022		CADDS FASHIONS	POLO SHIRTS / JACKET	1	95.35	
EFT43038	04/03/2022	CDA AIR & SOLAR	INKPEN TIP. INSTALL SOLAR SYSTEM WITH BATTERY BACK UP AS PER QUOTE.	1		21,820.00
INV 000150001/02/2022		CDA AIR & SOLAR	INKPEN TIP. INSTALL SOLAR SYSTEM WITH BATTERY BACK UP AS PER QUOTE.	1	21,820.00	
EFT43039	04/03/2022	CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP STEEL DRUM ROLLER FROM WONGAMINE RD AND DROP OFF AT NORTHAM DEPOT FRIDAY 18/02/22 / PICK UP MULT ROLLER FROM SNOOKE RD AND DROP OFF AT NORTHAM DEPOT FRIDAY 18/02/22	1		4,620.00
INV 000038922/02/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP STEEL DRUM ROLLER FROM WONGAMINE RD AND DROP OFF AT NORTHAM DEPOT FRIDAY 18/02/22 / PICK UP MULT ROLLER FROM SNOOKE RD AND DROP OFF AT NORTHAM DEPOT FRIDAY 18/02/22	1	1,155.00	
INV 000039022/02/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM ROGERS RD AND DROP OFF AT NORTHAM DEPOT	1	577.50	
INV 000039023/02/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP 2X ROLLERS FROM NORTHAM DEPOT AND DROP OFF AT HADDRILL ROAD	1	1,155.00	
INV 000039025/02/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP ROLLER FROM BORAMIN ROAD THROSSELL AND DROP OFF AT HUNTER ROAD MULUCKINE / PICK UP ROLLER FROM HUNTER ROAD MULUCKINE AND DROP OFF AT NORTHAM CBD	1	1,155.00	
INV 000039028/02/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP ROLLER FROM BURLONG ROAD AND DROP OFF AT GOOCH ROAD MOKINE	1	577.50	
EFT43040	04/03/2022	CHARLES SERVICE COMPANY	C.202021-04- VO1 - WEEKLY CLEANING FOR WUNDOWIE OVAL TOILETS 7X A WEEK AS PER QUOTE	1		2,773.65

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 8

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000346720/02/2022		CHARLES SERVICE COMPANY	C.202021-04- VO1 - WEEKLY CLEANING FOR WUNDOWIE OVAL TOILETS 7X A WEEK AS PER QUOTE	1	2,773.65	
EFT43041	04/03/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		138.85
INV DEDUC01/03/2022		CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		138.85	
EFT43042	04/03/2022	CLACKLINE FENCING CONTRACTORS	FENCING REPAIRS AT LOT 4 MCMULLIN WUNDOWIE AS QUOTED REMOVE & DISPOSE DAMAGED FENCING. SUPPLY & INSTALL NEW 80MM & 40MM MG GALVANISED STRAINER & INLINE POSTS WITH 40MM BOX ASSEMBLY RAILING AND HG GALVANISED CHAINMESH TO SECURE KOMCAT COMPOUND	1		1,980.00
INV 1462	22/02/2022	CLACKLINE FENCING CONTRACTORS	FENCING REPAIRS AT LOT 4 MCMULLIN WUNDOWIE AS QUOTED REMOVE & DISPOSE DAMAGED FENCING. SUPPLY & INSTALL NEW 80MM & 40MM MG GALVANISED STRAINER & INLINE POSTS WITH 40MM BOX ASSEMBLY RAILING AND HG GALVANISED CHAINMESH TO SECURE KOMCAT COMPOUND	1	1,980.00	
EFT43043	04/03/2022	COMBINED TYRES PTY LTD	PN1810 - ISUZU WATER TRUCK, REPLACE TWO TYRES AS QUOTED, INCLUDING DISPOSAL	1		2,464.00
INV INV-19911/02/2022		COMBINED TYRES PTY LTD	PN1706 - N.001 REPLACE GRADER TYRE AS QUOTED, INCLUDING DISPOSAL	1	1,064.80	
INV INV-20117/02/2022		COMBINED TYRES PTY LTD	PN1810 - ISUZU WATER TRUCK, REPLACE TWO TYRES AS QUOTED, INCLUDING DISPOSAL	1	1,399.20	
EFT43044	04/03/2022	COUNTRYWIDE MAINTENANCE SERVICES	INSTALL HAND SANITIZERS AT SOUTHERN BROOK / GRASS VALLEY / IRISHTOWN / CLACKLINE / BAKER HILL / INKPEN	1		1,446.50
INV 116	22/02/2022	COUNTRYWIDE MAINTENANCE SERVICES	INSTALL HAND SANITIZERS AT SOUTHERN BROOK / GRASS VALLEY / IRISHTOWN / CLACKLINE / BAKER HILL / INKPEN	1	1,446.50	
EFT43045	04/03/2022	DICKENSON CONSTRUCTION PTY LTD	ARCHITECTURAL AND ENGINEERING PLANS AND DETAILS FOR ALL STRUCTURES AND BUILDER'S WORK - 68-76 FITZGERALD STREET	1		25,000.00

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 9

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 270120227/01/2022		DICKENSON CONSTRUCTION PTY LTD	ARCHITECTURAL AND ENGINEERING PLANS AND DETAILS FOR ALL STRUCTURES AND BUILDER'S WORK - 68-76 FITZGERALD STREET	1	25,000.00	
EFT43046	04/03/2022	EASIFLEET	PAYROLL DEDUCTIONS	1		2,447.39
INV DEDUC01/03/2022		EASIFLEET	PAYROLL DEDUCTIONS		1,469.05	
INV DEDUC01/03/2022		EASIFLEET	PAYROLL DEDUCTIONS		978.34	
EFT43047	04/03/2022	GRAFTON ELECTRICS	REPAIR TO GREEN BUTTON AT THE ENTRANCE, REPAIR TO LIGHTS ON BLUE SLIDE (STOP AND GO LIGHTS)	1		585.09
INV 8373	25/01/2022	GRAFTON ELECTRICS	REPAIR TO GREEN BUTTON AT THE ENTRANCE, REPAIR TO LIGHTS ON BLUE SLIDE (STOP AND GO LIGHTS)	1	585.09	
EFT43048	04/03/2022	J & A BUILDING PTY LTD	SUPPLY AND CONSTRUCT MACHINERY & STORAGE SHED - PROGRESS CLAIM	1		49,500.00
INV 000032207/01/2022		J & A BUILDING PTY LTD	SUPPLY AND CONSTRUCT MACHINERY & STORAGE SHED - PROGRESS CLAIM	1	49,500.00	
EFT43049	04/03/2022	LFA FIRST RESPONSE	RAPID ANTIGEN TEST - NASAL SWAB - 20 PACK	1		2,260.83
INV IN2224216/02/2022		LFA FIRST RESPONSE	100 X PACKETS OF VIRACLEAN ANTIBACTERIAL WIPES INCLUDING DELIVERY AS PER QUOTE Q5191	1	665.50	
INV IN2233921/02/2022		LFA FIRST RESPONSE	50PK ENVIRO WIPES FOR FIRE APPLIANCES	1	253.66	
INV IN2244623/02/2022		LFA FIRST RESPONSE	RAPID ANTIGEN TEST - NASAL SWAB - 20 PACK	1	1,341.67	
EFT43050	04/03/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1		396.50
INV 000040418/02/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	49.50	
INV 000040421/02/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	55.00	
INV 000040422/02/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	34.50	
INV 000040523/02/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	58.00	
INV 000040524/02/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	19.50	
INV 000040525/02/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	108.00	
INV 000040628/02/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	33.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 10

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000040628/02/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	39.00	
EFT43051	04/03/2022	OLLY'S CAR & FURNITURE UPHOLSTERY'S	PN1810 - HEAVEY DUTY CANVAS SEAT COVER	1		143.00
INV 4015	08/02/2022	OLLY'S CAR & FURNITURE UPHOLSTERY'S	PN1810 - HEAVEY DUTY CANVAS SEAT COVER	1	143.00	
EFT43052	04/03/2022	OXTER SERVICES	BOXES OF TRI-FOLD PAPER HAND TOWEL	1		165.59
INV 25442	11/02/2022	OXTER SERVICES	BOXES OF TRI-FOLD PAPER HAND TOWEL	1	165.59	
EFT43053	04/03/2022	SYNERGY	811029470 WUNDOWIE SWIMMING POOL - 22/12/2021 to 23/02/2022	1		6,993.92
INV 236109809/02/2022		SYNERGY	236109800 RAP PARK - 02/12/2021 to 01/02/2022		116.37	
INV 357705309/02/2022		SYNERGY	357705300 MORRELL PARK - 02/12/2021 to 01/02/2022		148.50	
INV 357703909/02/2022		SYNERGY	357703990 BERT HAWKE PAVILION & LIGHTS - 12/01/2022 to 08/02/2022		256.32	
INV 357549617/02/2022		SYNERGY	357549690 KILLARA DAYCARE CENTRE - COTTAGE - 20/01/2022 to 16/02/2022		1,022.80	
INV 361670217/02/2022		SYNERGY	361670250 NORTHAM LIBRARY - 20/01/2022 to 16/02/2022		440.31	
INV 916822724/02/2022		SYNERGY	916822750 WUNDOWIE TENNIS CLUB - 22/12/2021 to 23/02/2022		120.13	
INV 444997324/02/2022		SYNERGY	444997300 WUNDOWIE LIBRARY & GARDENS - 21/12/2021 to 23/02/2022		364.42	
INV 142275924/02/2022		SYNERGY	142275950 WUNDOWIE OVAL - 21/12/2021 to 23/02/2022		762.21	
INV 811029424/02/2022		SYNERGY	811029470 WUNDOWIE SWIMMING POOL - 22/12/2021 to 23/02/2022		1,944.72	
INV 332273625/02/2022		SYNERGY	332273630 CLACKLINE POST OFFICE - 23/12/2021 to 24/02/2022		148.47	
INV 160396125/02/2022		SYNERGY	160396120 CLACKLINE FIRE SHED - 23/12/2021 to 24/02/2022		176.39	
INV 158509728/02/2022		SYNERGY	158509760 BAKERS HILL BFB FIRE SHED - 22/12/2021 to 25/02/2022		124.18	
INV 981292528/02/2022		SYNERGY	981292570 BAKERS HILL REC CENTRE - 23/12/2021 to 25/02/2022		1,246.34	
INV 288626728/02/2022		SYNERGY	288626740 CLACKLINE HALL - 22/12/2021 to 25/02/2022		122.76	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 11

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43054	09/03/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1912 - WUNDOWIE GATOR SERVICE AND REPAIRS	1		873.35
INV 2558043	23/02/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1912 - WUNDOWIE GATOR SERVICE AND REPAIRS	1	873.35	
EFT43055	09/03/2022	AVON SERVICE SPECIALISTS	PN1602 - N11291 - VIN:MMAYJJK10GH027447 - SERVICE	1		370.15
INV 22841	28/02/2022	AVON SERVICE SPECIALISTS	PN1602 - N11291 - VIN:MMAYJJK10GH027447 - SERVICE	1	370.15	
EFT43056	09/03/2022	BLACKWELL PLUMBING & GAS PTY LTD	REC CENTRE. PLEASE REPAIR MALE URINAL IN TOILET NEAR THE HOSPITALITY ROOM, IS CONSTANTLY RUNNING.	1		593.63
INV INV-25601	03/2022	BLACKWELL PLUMBING & GAS PTY LTD	REC CENTRE. PLEASE REPAIR MALE URINAL IN TOILET NEAR THE HOSPITALITY ROOM, IS CONSTANTLY RUNNING.	1	593.63	
EFT43057	09/03/2022	BOOKTOPIA PTY LTD	BOOKS FOR LOCAL STOCK	1		335.71
INV 164591904	03/2022	BOOKTOPIA PTY LTD	BOOKS FOR LOCAL STOCK	1	335.71	
EFT43058	09/03/2022	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEB 2022	1		3,891.36
INV T1080	09/03/2022	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF FEB 2022	1	3,891.36	
EFT43059	09/03/2022	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEB 2022	1		2,291.49
INV T1079	09/03/2022	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF FEB 2022	1	2,291.49	
EFT43060	09/03/2022	BUNNINGS BUILDING SUPPLIES P/L	GRANDSTAND PAVER PAINT AND SUPPLIES & SECURITY SCREW SET	1		422.17
INV 2182/0021	02/2022	BUNNINGS BUILDING SUPPLIES P/L	GRANDSTAND PAVER PAINT AND SUPPLIES & SECURITY SCREW SET	1	193.64	
INV 2182/0023	02/2022	BUNNINGS BUILDING SUPPLIES P/L	MASKING TAPE / KEY TAGS	1	58.19	
INV 2182/0028	02/2022	BUNNINGS BUILDING SUPPLIES P/L	INKPEN TIP BUILDING. SUPPLY SAFE, FIRE EXTINGUISHER AND FIRE BLANKET.	1	120.98	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 12

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2182/0004/03/2022		BUNNINGS BUILDING SUPPLIES P/L	2 X FISKARS 24MM PRUNERS	1	49.36	
EFT43061	09/03/2022	CADDS FASHIONS	DEPOT UNIFORMS / PROTECTIVE CLOTHING	1		2,987.55
INV 22-000002/03/2022		CADDS FASHIONS	DEPOT UNIFORMS / PROTECTIVE CLOTHING	1	2,987.55	
EFT43062	09/03/2022	CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM MOKINE AND DROP OFF AT CLACKLINE LION PARK 01/03/2022	1		1,155.00
INV 000039202/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM MOKINE AND DROP OFF AT CLACKLINE LION PARK 01/03/2022	1	577.50	
INV 000039203/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM KIMBERLEY RD CLACKLINE AND DROP OFF AT CNR MOKINE AND SPENCERS BROOK RDS 03/03/22	1	577.50	
EFT43063	09/03/2022	COUNTRY COPIERS NORTHAM	REC CENTRE STATIONARY	1		552.55
INV 44859 28/02/2022		COUNTRY COPIERS NORTHAM	REC CENTRE STATIONARY	1	307.45	
INV 44859 28/02/2022		COUNTRY COPIERS NORTHAM	1 X HP 61 XL BLACKCARTRIDGE	1	78.10	
INV 44859 28/02/2022		COUNTRY COPIERS NORTHAM	KILLARA STATIONARY	1	167.00	
EFT43064	09/03/2022	COUNTRYWIDE GROUP	PN1903 - HUSQVANA MOWER PARTS (BELTS) AND REPAIRS	1		670.62
INV ACC00101/03/2022		COUNTRYWIDE GROUP	SERVICE OF T435 TOP HANDLE CHAINSAW AS PER QUOTE	1	252.00	
INV ACC00101/03/2022		COUNTRYWIDE GROUP	PN1903 - HUSQVANA MOWER PARTS (BELTS) AND REPAIRS	1	418.62	
EFT43065	09/03/2022	DCM CARPENTRY & MAINTENANCE	NORTHAM REC CENTRE - FABRICATE CAGE FOR EMERGENCY SERVICES EQUIPMENT	1		2,365.00
INV 1344	28/02/2022	DCM CARPENTRY & MAINTENANCE	NORTHAM REC CENTRE - FABRICATE CAGE FOR EMERGENCY SERVICES EQUIPMENT	1	2,365.00	
EFT43066	09/03/2022	DRACO AIR PTY LTD	MEMORIAL HALL. WEST BUILDNG, REPLACE U/S AIRCONDITIONER AS PER QUOTE 10674.	1		3,431.95
INV 14459 04/03/2022		DRACO AIR PTY LTD	MEMORIAL HALL. WEST BUILDNG, REPLACE U/S AIRCONDITIONER AS PER QUOTE 10674.	1	3,431.95	
EFT43067	09/03/2022	E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP FOUR IBCS FROM FULTON HOGAN AND DELIVER TO SHIRE OF NORTHAM, 116 PEEL TCE	1		496.00

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 13

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000039728/02/2022		E & J LOGISTIC PTY LTD T/AS FLAT OUT FREIGHT	PICK UP FOUR IBCS FROM FULTON HOGAN AND DELIVER TO SHIRE OF NORTHAM, 116 PEEL TCE	1	496.00	
EFT43068	09/03/2022	GDR CIVIL CONTRACTING PTY LTD	HIRE OF WATER CART FOR \$430 PER DAY FOR 10 DAYS	1		8,882.50
INV 2024	28/02/2022	GDR CIVIL CONTRACTING PTY LTD	HIRE OF WATER CART FOR \$430 PER DAY FOR 10 DAYS	1	4,675.00	
INV 2022	28/02/2022	GDR CIVIL CONTRACTING PTY LTD	HIRE OF WATER CART FOR \$430 PER DAY FOR 9 DAYS	1	4,207.50	
EFT43069	09/03/2022	GLENN STUART BEVERIDGE	WUNDOWIE POOL. REPLACE TIMBER VERANDA POLES DUE TO WHITEANT DAMAGE.	1		4,521.00
INV 261	02/02/2022	GLENN STUART BEVERIDGE	REPAIR OF TILE 50M POOL.	1	99.00	
INV 264	22/02/2022	GLENN STUART BEVERIDGE	BILYA KOORT BOODJA. REMOVE EXISTING FRIDGE AND DISPOSE OF.	1	165.00	
INV 265	22/02/2022	GLENN STUART BEVERIDGE	RAILWAY MUSEUM. REPAIR GABLES MISING DECROTIVE PIECED, BIRD BOARDS AND PAINT.	1	1,012.00	
INV 267	22/02/2022	GLENN STUART BEVERIDGE	SUSPENSION BRIDGE. REMOVE GRAFFITI AS PER SITE VISIT.	1	66.00	
INV 266	22/02/2022	GLENN STUART BEVERIDGE	BKB. STRAIGHTEN AD REFIX PATH BOLLARD LIGHTS / BKB. INSTALL ECHIDNA INCLUDING SUPPLYING NEW BASE PLATE.	1	330.00	
INV 268	22/02/2022	GLENN STUART BEVERIDGE	KILLARA COTTAGE. ROOM 4 BATHROOM, REPAIR HOLE IN WALL AND PAINT.	1	418.00	
INV 269	22/02/2022	GLENN STUART BEVERIDGE	WUNDOWIE POOL. INSTALL DANGER SIGNS X 3 AND 3 HOOKS. / FIX HOLES / INSTALL STEEL PLATE AND ANGLE / REPAIR PATIO ROOF	1	748.00	
INV 270	22/02/2022	GLENN STUART BEVERIDGE	WUNDOWIE POOL. REPLACE TIMBER VERANDA POLES DUE TO WHITEANT DAMAGE.	1	1,485.00	
INV 263	22/02/2022	GLENN STUART BEVERIDGE	BILYA KOORT BOODJA. REPLACE ROPE TO FLAG POLE.	1	198.00	
EFT43070	09/03/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1804 - SUPPLY AND FIT 4 REAR TYRES, DISPOSAL, ROTATE 2 FRONT TYRES. AS PER QUOTE U524107442	1		1,933.78
INV 641247403/03/2022		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1509 - ISUZU NPR 75/190 TIPPER TYRE REPAIR INCLUDING TRAVEL TO SITE TO WUNDOWIE DEPOT	1	251.12	
INV 641247403/03/2022		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1804 - SUPPLY AND FIT 4 REAR TYRES, DISPOSAL, ROTATE 2 FRONT TYRES. AS PER QUOTE U524107442	1	1,682.66	
EFT43071	09/03/2022	GROVE WESLEY DESIGN ART	NAME BADGE SCOTT PAT IERSON EXECUTIVE MANAGER ENGINEERING SERVICES	1		22.87

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 14

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 6871	31/01/2022	GROVE WESLEY DESIGN ART	NAME BADGE SCOTT PATTERSON EXECUTIVE MANAGER ENGINEERING SERVICES	1	22.87	
EFT43072	09/03/2022	MATTHEW PHILLIP DAVIES	REFUND OF INFRASTRUCTURE BOND T1525 - NO DAMAGE	1		1,000.00
INV T1525	09/03/2022	MATTHEW PHILLIP DAVIES	REFUND OF INFRASTRUCTURE BOND T1525 - NO DAMAGE	1	1,000.00	
EFT43073	09/03/2022	MICHELLE KAYE BLACKHURST	AUSTRALIA DAY 2022 PURCHASE WATER FROM SPUDSHED FOR ASTROTOURISM EVENT	1		39.95
INV 22618	16/02/2022	MICHELLE KAYE BLACKHURST	AUSTRALIA DAY 2022 PURCHASE WATER FROM SPUDSHED FOR ASTROTOURISM EVENT	1	39.95	
EFT43074	09/03/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCION SERVICES (CLEANING TOWN ROADS) FROM 14/2/2022 - 20/2/2022 ON CONTRACT C.201819-12 / FOOTPATH & VERGE SWEEPING OF CBD FROM 14/2/22 - 20/22/22 ON CONTRACT C.201819-12	1		7,801.20
INV N2939	21/02/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCION SERVICES (CLEANING TOWN ROADS) FROM 14/2/2022 - 20/2/2022 ON CONTRACT C.201819-12 / FOOTPATH & VERGE SWEEPING OF CBD FROM 14/2/22 - 20/22/22 ON CONTRACT C.201819-12	1	3,900.60	
INV N2938	21/02/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCION SERVICES (CLEANING TOWN ROADS) 7/2/22 - 13/2/2022 FOOTPATH & VERGE SWEEPING OF CBD FROM 7/2/22 - 13/2/22	1	3,900.60	
EFT43075	09/03/2022	NORTHAM BETTA HOME LIVING	LG 530L FRIDGE. MODEL NO GF-B590PL. REPLACEMENT OF FRIDGE IN COTTAGE 2.	1		2,355.95
INV 23939	23/11/2021	NORTHAM BETTA HOME LIVING		1	207.00	
INV 200100316/02/2022		NORTHAM BETTA HOME LIVING	HDMI CABLES / MOVII SPLITTER HDMI V2.0 4WAY MOVII /	1	149.95	
INV 200100324/02/2022		NORTHAM BETTA HOME LIVING	LG 530L FRIDGE. MODEL NO GF-B590PL. REPLACEMENT OF FRIDGE IN COTTAGE 2.	1	1,999.00	
EFT43076	09/03/2022	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING FOR JEANETTE MASTERS GOLF	1		100.00

Ordinary Council Meeting Minutes
20 April 2022

Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 15

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 3789	24/02/2022	NORTHAM COUNTRY CLUB INC	SENIOR SPORT FUNDING FOR JEANETTE MASTERS GOLF	1	100.00	
EFT43077	09/03/2022	PFD FOOD SERVICES PTY LTD	ICECREAMS / SAUSAGE ROLLS / PIES	1		1,195.95
INV LB602825/02/2022		PFD FOOD SERVICES PTY LTD	ICECREAMS / SAUSAGE ROLLS / PIES	1	1,195.95	
EFT43078	09/03/2022	QUALITY PRESS	DFES#44 OPERATIONS PRE-START BOOKS / VUEY TUEY	1		256.85
INV INV051 18/10/2021		QUALITY PRESS	DFES#44 OPERATIONS PRE-START BOOKS / VUEY TUEY	1	256.85	
EFT43079	09/03/2022	RED DOT STORES	SMALL WHEELIE BINS / EXTENTION LEAD / HOOKS	1		106.97
INV 258826823/02/2022		RED DOT STORES	SMALL WHEELIE BINS / EXTENTION LEAD / HOOKS	1	106.97	
EFT43080	09/03/2022	ROYAL LIFE SAVING SOCIETY WA	POOL OPERATIONS GROUP ONE COURSE	1		1,045.00
INV 138926 09/02/2022		ROYAL LIFE SAVING SOCIETY WA	POOL OPERATIONS GROUP ONE COURSE	1	1,045.00	
EFT43081	09/03/2022	SKYE DYMNICKI	REIMBURSEMENT FOR PAYMENT OF WORKING WITH CHILDREN CHECK	1		87.00
INV D40914 23/02/2022		SKYE DYMNICKI	REIMBURSEMENT FOR PAYMENT OF WORKING WITH CHILDREN CHECK	1	87.00	
EFT43082	09/03/2022	SPECIALISED TREE SERVICE	REMOVE ALL BANNERS AND REPLACE FOR FLYING 50'S	1		616.00
INV 3797	08/03/2022	SPECIALISED TREE SERVICE	REMOVE ALL BANNERS AND REPLACE FOR FLYING 50'S	1	616.00	
EFT43083	09/03/2022	SPORTSPOWER NORTHAM H & H JOUBERT	SIGNAGE FOR NORTHAM REC CENTRE - HOURS OF OPERATION ON FRONT GLASS DOORS PLUS INSTALLATION	1		75.00
INV 22-000001/03/2022		SPORTSPOWER NORTHAM H & H JOUBERT	SIGNAGE FOR NORTHAM REC CENTRE - HOURS OF OPERATION ON FRONT GLASS DOORS PLUS INSTALLATION	1	75.00	
EFT43084	09/03/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	PN1312 - OFF ROAD FIRST AID KIT x TWO	1		220.00
INV FAINV022/02/2022		ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	PN1312 - OFF ROAD FIRST AID KIT x TWO	1	220.00	
EFT43085	09/03/2022	STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1		143.55

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 16

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SIN-35016/02/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	143.55	
EFT43086	09/03/2022	TELSTRA CORPORATION	TELSTRA CHARGESFOR JANUARY 2022 - ADMIN / FINANCE / CESM / BUSHFIRES / HARVEST BAN / SES	1		10,831.42
INV 272600810/02/2022		TELSTRA CORPORATION	TELSTRA CHARGESFOR JANUARY 2022 - ADMIN / FINANCE / CESM / BUSHFIRES / HARVEST BAN / SES	1	6,263.26	
INV 272600910/02/2022		TELSTRA CORPORATION	TELSTRA CHARGES - JANUARY 2022 - ADMIN / FINANCE / BKB / ENGINEERING / REC CENTRE	1	699.00	
INV 272600810/02/2022		TELSTRA CORPORATION	TELSTRA CHARGES - JANUARY 2022 - COUNCILLOR IPADS / ADMIN / FINANCE / CESM / BUSHFIRES / RANGERS / CCTV / HEALTH / KILLARA / LANDFILL / PLANNING / WUNDOWIE POOL / NORTHAM LIBRARY / BKB / ENGINEERING / BUILDING / VISITORS CENTRE / REC CENTRE / SES	1	2,792.01	
INV 902607517/02/2022		TELSTRA CORPORATION	TELSTRA CHARGES - JANUARY 2022 - ADMIN / FINANCE / ADMIN INTERNET / HARVET BAN / LANDFILL / WUNDOWIE POOL / WUNDOWIE LIBRARY / CREATE 298 / LANDFILL INTERNET / REC CENTRE / CESM / BUSHFIRES	1	1,077.15	
EFT43087	09/03/2022	THE PRINT SHOPBUNBURY	SIGNAGE FOR SWIMMING POOL SLIDES AT THE START OF EACH FLUME AS PER QUOTE	1		195.80
INV 148026323/02/2022		THE PRINT SHOPBUNBURY	SIGNAGE FOR SWIMMING POOL SLIDES AT THE START OF EACH FLUME AS PER QUOTE	1	195.80	
EFT43088	09/03/2022	TOLL TRANSPORT PTY LTD	TOLL TRANSPORT - FEBRUARY 2022 - CESM / HEALTH / POOL	1		1,241.62
INV 0529-S330/01/2022		TOLL TRANSPORT PTY LTD	TOLL FREIGHT - JANUARY 2022 - HEALTH / CESM / DEPOT	1	347.55	
INV 0531-S313/02/2022		TOLL TRANSPORT PTY LTD	TOLL TRANSPORT - FEBRUARY 2022 - CESM / HEALTH / POOL	1	653.92	
INV 0533-S327/02/2022		TOLL TRANSPORT PTY LTD	TOLL FREIGHT - FEBRUARY 2022 - HEALTH / DEPOT / CESM	1	240.15	
EFT43089	09/03/2022	TOTAL INSTALL SOLUTIONS AUST PTY LTD	SOUTHERN BROOK - VE803 - HDMI & USB EXTENDER OVER CAT 5E / CAT 6	1		4,798.20
INV 1102	11/02/2022	TOTAL INSTALL SOLUTIONS AUST PTY LTD	INSTALLATION OF TV AND SOUND BAR IN FIRE STATION	1	1,956.90	
INV 1702_1	26/02/2022	TOTAL INSTALL SOLUTIONS AUST PTY LTD	VHF DIGITAL ANTENNA / MAST / INSTALLATION	1	396.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 17

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1902_1	02/03/2022	TOTAL INSTALL SOLUTIONS AUST PTY LTD	SOUTHERN BROOK - VE803 - HDMI & USB EXTENDER OVER CAT 5E / CAT 6	1	2,445.30	
EFT43090	09/03/2022	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TONNE X 19MM GRAVEL MRD SPEC DELIVERED TO NORTHAM DEPOT	1		1,904.36
INV INV-24828	02/2022	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	100 TONNE X 19MM GRAVEL MRD SPEC DELIVERED TO NORTHAM DEPOT	1	1,904.36	
EFT43091	09/03/2022	TREVOR EASTWELL	DRIVING FOR WUNDOWIE COMMUNITY BUS FEBRUARY 2022	1		50.00
INV 85	25/02/2022	TREVOR EASTWELL	DRIVING FOR WUNDOWIE COMMUNITY BUS FEBRUARY 2022	1	50.00	
EFT43092	09/03/2022	TYREPOWER	BRIDGESTONE 7.50R16LT 114N 8 BS 604V TT / TUBES / FITTINGS X 5	1		3,559.88
INV 8265.14	14/02/2022	TYREPOWER	BRIDGESTONE 7.50R16LT 114N 8 BS 604V TT / TUBES / FITTINGS X 3	1	1,334.96	
INV 8265.14	14/02/2022	TYREPOWER	BRIDGESTONE 7.50R16LT 114N 8 BS 604V TT / TUBES / FITTINGS X 5	1	2,224.92	
EFT43093	09/03/2022	W GIBBS & SON	REFUND OF INFRASTRUCTURE BOND T1330 - NO DAMAGE	1		1,000.00
INV T1330	09/03/2022	W GIBBS & SON	REFUND OF INFRASTRUCTURE BOND T1330 - NO DAMAGE	1	1,000.00	
EFT43094	09/03/2022	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE / NEWSPAPER SUBSCRIPTIONS - FEBRUARY 2022	1		272.12
INV SN00	0101/03/2022	WARRICKS NEWSAGENCY	LIBRARY - MAGAZINE / NEWSPAPER SUBSCRIPTIONS - FEBRUARY 2022	1	238.12	
INV SN00	0101/03/2022	WARRICKS NEWSAGENCY	NEWSPAPERS FOR KILLARA - FEBRUARY 2022	1	34.00	
EFT43095	09/03/2022	WAY SIGNS	MAGNETIC FIRE SIGNS X20	1		1,980.00
INV INV-28614	02/2022	WAY SIGNS	MAGNETIC FIRE SIGNS X20	1	1,980.00	
EFT43096	09/03/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CLACKLINE 2.4 BATTERIES	1		510.00
INV INV-12801	12/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CLACKLINE 2.4 BATTERIES	1	510.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 18

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43097	10/03/2022	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT - MITCHELLAVENUE FIRE	1		1,262.80
INV 001537031/01/2022		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	TRAFFIC MANAGEMENT - MITCHELLAVENUE FIRE	1	1,262.80	
EFT43098	10/03/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - MOWER BLADES / CHUTE	1		1,595.09
INV 253253401/12/2021		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1910 - HYDRAULIC HOSE AND FITTINGS FOR BOBCAT	1	241.32	
INV 253314702/12/2021		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1910 - 1/4" BSP HYDRAULIC FITTING	1	22.01	
INV 253670110/12/2021		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	CABLE TIES	1	35.09	
INV 254237122/12/2021		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1512 - AM144301, RH SIDE MIRROR FOR GATOR	1	256.84	
INV 254714912/01/2022		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1502 - HYDRAULIC HOSE AND FITTINGS	1	81.73	
INV 254781413/01/2022		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - MOWER BLADES / CHUTE	1	591.62	
INV 254772913/01/2022		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN0916 - HYDRAULIC HOSE	1	128.10	
INV 255058625/01/2022		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	SPRING FOR SIDE SHUTE ON MOWER	1	8.89	
INV 255270703/02/2022		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1705 - ROTARY SWITCH FOR MOWER	1	114.11	
INV 256097003/03/2022		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN1314 - HYDRAULIC HOSE AND FITTINGS	1	115.38	
EFT43099	10/03/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	OIL / LINES	1		414.50
INV 321822	04/03/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	OIL / LINES	1	414.50	
EFT43100	10/03/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR PERIOD ENDING 31/1/2022	1		4,547.25
INV 81802	31/01/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR PERIOD ENDING 31/1/2022	1	2,045.58	
INV 82269	17/02/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR PERIOD ENDING 11/2/22	1	792.00	
INV 82323	24/02/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR PERIOD ENDING 18/2/2022	1	380.05	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 19

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 82489	28/02/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY FOR PERIOD ENDING 28/2/22	1	1,329.62	
EFT43101	10/03/2022	AUSTRALIA POST	POSTAGE - FEBRUARY 2022 - ADMIN / KILLARA / SES	1		2,026.34
INV 101134203/03/2022		AUSTRALIA POST	POSTAGE - FEBRUARY 2022 - ADMIN / KILLARA / SES	1	2,026.34	
EFT43102	10/03/2022	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 01/03/2022	1		63,573.49
INV PAYG 001/03/2022		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 01/03/2022	1	63,573.49	
EFT43103	10/03/2022	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE - FEBRUARY 2022	1		567.25
INV 205647728/02/2022		CLEANAWAY DANIELS SERVICES PTY LTD	APEX PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE - FEBRUARY 2022	1	206.27	
INV 205647628/02/2022		CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK PUBLIC TOILETS X 3 SHARPS DISPOSAL SERVICE FEBRUARY 2022	1	154.70	
INV 205647528/02/2022		CLEANAWAY DANIELS SERVICES PTY LTD	BAKERS HILL HOOPER PARK PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE - FEBRUARY 2022	1	103.14	
INV 205647828/02/2022		CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWIE PUBLIC TOILETS X 2 SHARPS DISPOSAL SERVICE - FEBRUARY 2022	1	103.14	
EFT43104	10/03/2022	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCITON OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26. - CLAIM 7	1		55,292.24
INV 220201	15/02/2022	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCITON OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26. - CLAIM 7	1	55,292.24	
EFT43105	10/03/2022	COUNTRYWIDE GROUP	12 X 15LTR DRUMS LIQUID CHLORINE	1		264.00
INV INV-03604/03/2022		COUNTRYWIDE GROUP	12 X 15LTR DRUMS LIQUID CHLORINE	1	264.00	
EFT43106	10/03/2022	ENVIRONMENTAL HEALTH AUSTRALIA	EHA (WA) STATE CONFERENCE, 25/02/22 - GORDON TESTER, MEMBER / KRYSTAL STONHAM, MEMBER / SUSAN BURLEY, STUDENT MEMBER	1		1,150.00
INV 42633	08/02/2022	ENVIRONMENTAL HEALTH AUSTRALIA	EHA (WA) STATE CONFERENCE, 25/02/22 - GORDON TESTER, MEMBER / KRYSTAL STONHAM, MEMBER / SUSAN BURLEY, STUDENT MEMBER	1	1,150.00	
EFT43107	10/03/2022	GLENN STUART BEVERIDGE	INKPEN TIP. INSTALL FLOOR SAFE AND FIRE EXTINGUISHERS.	1		264.00

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 20

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 271	08/03/2022	GLENN STUART BEVERIDGE	INKPEN TIP. INSTALL FLOOR SAFE AND FIRE EXTINGUISHERS.	1	264.00	
EFT43108	10/03/2022	GRAFTON ELECTRICS	NORTHAM DEPOT BUILDING AND SHEDS. CONDUCT RCD TESTING AND CHECK LOOSE FUSE IN BACK SHED EAST. / NORTHAM DEPOT BUILDING AND SHEDS. TEST AND TAG NEW EMUSLIFER PUMP AND ANY OTHER MISSING TAGS.	1		210.98
INV 8436	23/02/2022	GRAFTON ELECTRICS	NORTHAM DEPOT BUILDING AND SHEDS. CONDUCT RCD TESTING AND CHECK LOOSE FUSE IN BACK SHED EAST. / NORTHAM DEPOT BUILDING AND SHEDS. TEST AND TAG NEW EMUSLIFER PUMP AND ANY OTHER MISSING TAGS.	1	210.98	
EFT43109	10/03/2022	INDUSTRIAL AUTOMATION GROUP PTY LTD	SIM CARD AND SUPPORT X 5 STANDPIPES X 6 MONTHS /ANNUAL CLOUD SERVER FEE X 0.5 YEAR	1		1,801.25
INV SINV-1425/02/2022		INDUSTRIAL AUTOMATION GROUP PTY LTD	SIM CARD AND SUPPORT X 5 STANDPIPES X 6 MONTHS /ANNUAL CLOUD SERVER FEE X 0.5 YEAR	1	1,801.25	
EFT43110	10/03/2022	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	70071510773 3M ULTIMATE FX FULL FACE RESPIRATOR, FF-401, LARGE / SMALL	1		4,194.62
INV INV-09214/02/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	70071510773 3M ULTIMATE FX FULL FACE RESPIRATOR, FF-401, LARGE / SMALL	1	3,260.29	
INV INV-09321/02/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	UU006790362 3M 6059 FILTER CARTRIDGE, A1B1E1K1, MULTI GAS, 1 PAIR	1	608.30	
INV INV-09401/03/2022		INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	70071510831 3M ULTIMATE FX FULL FACE RESPIRATOR, FF-403, LARGE	1	326.03	
EFT43111	10/03/2022	IW PROJECTS ATF THE CARMEL TRUST	PROVISION OF PROJECT MANAGEMENT SERVICES FOR WASTE TRANSFER STAION/TIP SHOP PROJECT AS PER QUOTE PROVIDED (I107407 REFERS)	1		3,489.75
INV 1407	28/02/2022	IW PROJECTS ATF THE CARMEL TRUST	PROVISION OF PROJECT MANAGEMENT SERVICES FOR WASTE TRANSFER STAION/TIP SHOP PROJECT AS PER QUOTE PROVIDED (I107407 REFERS)	1	3,489.75	
EFT43112	10/03/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1		259.50
INV 000040701/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	69.00	
INV 000040703/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	72.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 21

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000040704/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	69.00	
INV 000040708/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	49.50	
EFT43113	10/03/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA TRAINING COURSE - "PLANNING PRACTICES - THE ESSENTIALS" - KIM HAMPTON	1		578.00
INV I30916823/02/2022		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA TRAINING COURSE - "PLANNING PRACTICES - THE ESSENTIALS" - KIM HAMPTON	1	578.00	
EFT43114	10/03/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1710 REGO N79 - REPAIRS TO SOLAR SYSTEM. NEW SOLAR PANEL, MOUNTING & WIRING	1		2,133.00
INV INV-12922/02/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1710 REGO N79 - REPAIRS TO SOLAR SYSTEM. NEW SOLAR PANEL, MOUNTING & WIRING	1	1,967.50	
INV INV-13008/03/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1911 - REPLACE FAILED BEACON SWITCH	1	165.50	
EFT43115	16/03/2022	AVON WASTE	C.202122-04 MANAGEMENT OF OLD QUARRY ROAD LANDFILL FACILITY - FEBRUARY 2022	1		123,221.11
INV 48617	11/02/2022	AVON WASTE	DOMESTIC / COMMERCIAL RUBBISH REMOVAL - PERIOD ENDING 11/2/22	1	39,301.14	
INV 000486425/02/2022		AVON WASTE	C.202122-04 MANAGEMENT OF OLD QUARRY ROAD LANDFILL FACILITY - FEBRUARY 2022	1	47,120.70	
INV 48643	25/02/2022	AVON WASTE	DOMESTIC / COMMERCIAL RUBBISH REMOVAL PERIOD ENDING 25/2/22	1	36,799.27	
EFT43116	16/03/2022	BRADY AUSTRALIA PTY LTD T/A SAFETY SIGNS SERVICES & SETON	100 X SSFS1056 F.MARKER MAINTAIN SOCAIL DISTANCING 300MM	1		1,175.90
INV 934937701/03/2022		BRADY AUSTRALIA PTY LTD T/A SAFETY SIGNS SERVICES & SETON	100 X SSFS1056 F.MARKER MAINTAIN SOCAIL DISTANCING 300MM	1	1,175.90	
EFT43117	16/03/2022	BUNNINGS BUILDING SUPPLIES P/L	TOOL BELT	1		46.55
INV 2182/0004/03/2022		BUNNINGS BUILDING SUPPLIES P/L	TOOL BELT	1	46.55	
EFT43118	16/03/2022	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR FEBRUARY 2022	1		1,459.14
INV FEBRU 28/02/2022		BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR FEBRUARY 2022	1	1,459.14	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 22

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43119	16/03/2022	CADDS FASHIONS	GUM BOOTS FOR WASTE MANAGEMENT OFFICER WORK IN WETLAND / OIL CONTAMINATED AREAS AT WASTE FACILITIES.	1		29.99
INV 21-000110/11/2021		CADDS FASHIONS	GUM BOOTS FOR WASTE MANAGEMENT OFFICER WORK IN WETLAND / OIL CONTAMINATED AREAS AT WASTE FACILITIES.	1	29.99	
EFT43120	16/03/2022	CASH CITY GUILDFORD	CBD GRANT FUNDING AS PER APPROVAL LETTER AND UPDATED QUOTE	1		10,158.77
INV S22B77	21/02/2022	CASH CITY GUILDFORD	CBD GRANT FUNDING AS PER APPROVAL LETTER AND UPDATED QUOTE	1	10,158.77	
EFT43121	16/03/2022	CATALYSE PTY LTD	FINAL 50% PAYMENT FOR COMMUNITY SURVEY - ON COMMISSION	1		14,195.50
INV INV-12111/03/2022		CATALYSE PTY LTD	FINAL 50% PAYMENT FOR COMMUNITY SURVEY - ON COMMISSION	1	14,195.50	
EFT43122	16/03/2022	CENTRAL MOBILE MECHANICAL REPAIRS	PN1314 - VOLVO GRADER 6750HR SERVICE ON SITE 08/03, INCLUDING DOOR LATCH TO BE ADJUSTED	1		3,195.45
INV 000039209/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1913 - FUSO CANTER LITTER TRUCK SERVICE	1	651.45	
INV 000039209/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1610 - COMPRESSOR SERVICE FOR DUAL CAB TRUCK	1	247.50	
INV 000039209/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1314 - VOLVO GRADER 6750HR SERVICE ON SITE 08/03, INCLUDING DOOR LATCH TO BE ADJUSTED	1	1,645.05	
INV 000039209/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PN1914 - FUSO CANTER SPRAY TRUCK SERVICE AND CHECK HILL ASSIST WARNING LIGHT	1	651.45	
EFT43123	16/03/2022	CHARLES SERVICE COMPANY	C.202021-4. WEEKLY CLEANING OF SHIRE OF NORTHAM FACILITIES	1		8,625.19
INV 000343928/10/2021		CHARLES SERVICE COMPANY	REVERSE AMOUNTS - CHARGED TO INCORRECT PO	1	-1,254.00	
INV 000343928/10/2021		CHARLES SERVICE COMPANY	BERNARD PARK / CLACKLINE TOILETS. SUPPLY 10 STAINLESS STEEL TOILET ROLL HOLDERS.	1	1,254.00	
INV 000346720/02/2022		CHARLES SERVICE COMPANY	C.202021-4. WEEKLY CLEANING OF SHIRE OF NORTHAM FACILITIES	1	8,625.19	
EFT43124	16/03/2022	CIVIC LEGAL PTY LTD	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE	1		1,661.83
INV 509472	28/02/2022	CIVIC LEGAL PTY LTD	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE	1	1,661.83	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 23

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43125	16/03/2022	COUNTRYWIDE GROUP	TWO INCH CROMMELINS FLEXI DRIVE PUMP WITH 6 METRE HOSE + ROBIN TDU60HP PETROL ENGINE FOR THE OLD QUARRY TIP.	1		1,928.50
INV ACC00128/02/2022		COUNTRYWIDE GROUP	TWO INCH CROMMELINS FLEXI DRIVE PUMP WITH 6 METRE HOSE + ROBIN TDU60HP PETROL ENGINE FOR THE OLD QUARRY TIP.	1	1,928.50	
EFT43126	16/03/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2021/2022 ESL QUARTER 3 - EMERGENCY SERVICES LEVY	1		189,307.91
INV 153519	21/02/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2021/2022 ESL QUARTER 3 - EMERGENCY SERVICES LEVY	1	189,307.91	
EFT43127	16/03/2022	DUN DIRECT PTY LTD	FUEL CHARGES FOR FEBRUARY 2022	1		29,671.94
INV FEBRU	28/02/2022	DUN DIRECT PTY LTD	FUEL CHARGES FOR FEBRUARY 2022	1	29,671.94	
EFT43128	16/03/2022	ECOMIST SWAN	SERVICE OF NATURAL INSECT CONTROL FOR KILLARA	1		192.50
INV 000600708/03/2022		ECOMIST SWAN	SERVICE OF NATURAL INSECT CONTROL FOR KILLARA	1	192.50	
EFT43129	16/03/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	HYDRANT MARKINGS / CAT EYES / HYDRANT STICKERS	1		1,305.74
INV 73709	28/02/2022	FRONTLINE FIRE & RESCUE EQUIPMENT	HYDRANT MARKINGS / CAT EYES / HYDRANT STICKERS	1	1,305.74	
EFT43130	16/03/2022	GDR CIVIL CONTRACTING PTY LTD	WALGA PREFERRED SUPPLIER CONTRACT: ROAD BUILDING MINOR AND MAJOR WORKS (PSP009 -015) MW2122-033 GRADING UNSEALED ROADS (BUS ROUTES ONLY)	1		41,479.63
INV 1999	06/01/2022	GDR CIVIL CONTRACTING PTY LTD	WALGA PREFERRED SUPPLIER CONTRACT: ROAD BUILDING MINOR AND MAJOR WORKS (PSP009 -015) MW2122-033 GRADING UNSEALED ROADS (BUS ROUTES ONLY)	1	41,479.63	
EFT43131	16/03/2022	GLENN STUART BEVERIDGE	SUPPLY AND INSTALLATION OF MESH INSERT TO PREVENT EMPTY WASTE OIL BOTTLES BEING THROWN TO BACK OF WASTE OIL FACILITY AT OLD QUARRY ROAD TIP.	1		1,320.00

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 24

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 262	08/03/2022	GLENN STUART BEVERIDGE	SUPPLY AND INSTALLATION OF MESH INSERT TO PREVENT EMPTY WASTE OIL BOTTLES BEING THROWN TO BACK OF WASTE OIL FACILITY AT OLD QUARRY ROAD TIP.	1	1,320.00	
EFT43132	16/03/2022	IONA GRACE SHEEHAN-LEE	EIMBURSEMENT OF MEDICAL - CSO/LICENSING OFFICER	1		189.60
INV 481413	14/03/2022	IONA GRACE SHEEHAN-LEE	REIMBURSEMENT OF POLICE CLEARANCE - CSO/LICENSING OFFICER	1	57.60	
INV 174675	15/03/2022	IONA GRACE SHEEHAN-LEE	EIMBURSEMENT OF MEDICAL - CSO/LICENSING OFFICER	1	132.00	
EFT43133	16/03/2022	IXOM OPERATIONS PTY LTD	920KG CHLORINE GAS	1		3,264.80
INV 649664928/02/2022		IXOM OPERATIONS PTY LTD	920KG CHLORINE GAS	1	3,264.80	
EFT43134	16/03/2022	JACQUELINE WREN	REFUND OF OVERNIGHT STAY BOOKING FOR CANCELED EVENT INTERNATIONAL BALOONING FESTIVAL	1		125.00
INV 009744	14/03/2022	JACQUELINE WREN	REFUND OF OVERNIGHT STAY BOOKING FOR CANCELED EVENT INTERNATIONAL BALOONING FESTIVAL	1	125.00	
EFT43135	16/03/2022	JH COMPUTER SERVICES PTY LTD	SUPPORT LABOUR PACK X 30 HOURS. EXTRA SUPPORT PACK HOURS X 5	1		10,769.00
INV 000020130/11/2021		JH COMPUTER SERVICES PTY LTD	CONFIGURATION OF TABLETS FOR BFB, FSV, CESM AND SES VEHICLES	1	3,399.00	
INV 000020231/01/2022		JH COMPUTER SERVICES PTY LTD	COMPUTER ISSUES AT CERTAIN STATIONS	1	682.00	
INV 000020221/02/2022		JH COMPUTER SERVICES PTY LTD	ALL BFB SITE AUDIT COMPUTERS, MONITORS, ROUTERS AND DOCKS	1	1,408.00	
INV 000020224/02/2022		JH COMPUTER SERVICES PTY LTD	SUPPORT LABOUR PACK X 30 HOURS. EXTRA SUPPORT PACK HOURS X 5	1	5,280.00	
EFT43136	16/03/2022	KLEENHEAT GAS	LPG DELIVERY FOR NORTHAM POOL - 15/2/2022	1		3,065.55
INV 219035515/02/2022		KLEENHEAT GAS	LPG DELIVERY FOR NORTHAM POOL - 15/2/2022	1	3,065.55	
EFT43137	16/03/2022	KLEENWEST DISTRIBUTORS	500 X PRO-VAL OXYPUA MASKS - CLOTH & DISPOSABLE MASKS	1		7,370.00
INV 000648820/01/2022		KLEENWEST DISTRIBUTORS	500 X PRO-VAL OXYPUA MASKS - CLOTH & DISPOSABLE MASKS	1	7,370.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 25

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43138	16/03/2022	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST NORTHAM (AVON MALL) 1/2/22 - 28/2/22	1		1,145.84
INV 000005227/01/2022		MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST NORTHAM (AVON MALL) 1/2/22 - 28/2/22	1	1,145.84	
EFT43139	16/03/2022	MARKET CREATIONS AGENCY	WEBSITE CONSULTATIONS: ADVANCED FEATURE: COMMUNITY ENGAGEMENT & NOTIFICATIONS	1		4,180.00
INV I122-2 21/02/2022		MARKET CREATIONS AGENCY	WEBSITE CONSULTATIONS: ADVANCED FEATURE: COMMUNITY ENGAGEMENT & NOTIFICATIONS	1	4,180.00	
EFT43140	16/03/2022	MCLEODS BARRISTERS & SOLICITORS	ADVICE ON COVID-19 DIRECTIONS	1		2,023.98
INV 123274	28/02/2022	MCLEODS BARRISTERS & SOLICITORS	ADVICE ON COVID-19 DIRECTIONS	1	2,023.98	
EFT43141	16/03/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) / FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 28/2/22 - 6/3/22	1		7,801.20
INV N2951	07/03/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) / FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 28/2/22 - 6/3/22	1	3,900.60	
INV N2950	07/03/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) / FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 21/2/22 - 27/2/22	1	3,900.60	
EFT43142	16/03/2022	MODERN TEACHING AIDS PTY LTD	EQUIPMENT FOR BETTER BEGINNINGS PROGRAMMES	1		400.18
INV 446632620/01/2022		MODERN TEACHING AIDS PTY LTD	EQUIPMENT FOR BETTER BEGINNINGS PROGRAMMES	1	400.18	
EFT43143	16/03/2022	MORAY & AGNEW	LEGAL ADVICE - EMPLOYMENT INVESTIGATION	1		3,190.00
INV 645532	25/02/2022	MORAY & AGNEW	LEGAL ADVICE - EMPLOYMENT INVESTIGATION	1	3,190.00	
EFT43144	16/03/2022	NAVIGATOR PHOTOGRAFIX	PURCHASE OF 20 X DIGITAL IMAGES	1		1,500.00
INV 1057	28/02/2022	NAVIGATOR PHOTOGRAFIX	PURCHASE OF 20 X DIGITAL IMAGES	1	1,500.00	
EFT43145	16/03/2022	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 15/2/22 - 14/3/22	1		1,311.59

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 26

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 924683515/02/2022		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 15/2/22 - 14/3/22	1	893.92	
INV 924917205/03/2022		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT 5/3/22 - 4/4/22	1	417.67	
EFT43146	16/03/2022	NORTHAM BETTA HOME LIVING	3X WEB CAMERAS FOR KILLARA	1		277.00
INV 200100308/03/2022		NORTHAM BETTA HOME LIVING	3X WEB CAMERAS FOR KILLARA	1	277.00	
EFT43147	16/03/2022	OEM GROUP PTY LTD	SPITWATER VALVE PART #PA60070040	1		141.37
INV 58274	04/02/2022	OEM GROUP PTY LTD	SPITWATER VALVE PART #PA60070040	1	141.37	
EFT43148	16/03/2022	OFFICEWORKS SUPERSTORES PTY LTD	AVERY PRINTABLE TABBIES WHITE 48 PACK	1		100.80
INV 252872726/02/2022		OFFICEWORKS SUPERSTORES PTY LTD	AVERY PRINTABLE TABBIES WHITE 48 PACK	1	100.80	
EFT43149	16/03/2022	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2269258	1		288.50
INV 226925815/03/2022		PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2269258	1	288.50	
EFT43150	16/03/2022	PFD FOOD SERVICES PTY LTD	CARTON ZOOOPER DOOPER (6 BAGS IN A CARTON)	1		150.90
INV LB669904/03/2022		PFD FOOD SERVICES PTY LTD	CARTON ZOOOPER DOOPER (6 BAGS IN A CARTON)	1	150.90	
EFT43151	16/03/2022	PJ & DE ROBINSON	OLD FIRE STATION (TOY LIBRARY) PREPARE AND PAINT CEILING TO FRONT AREA AS PER QUOTE	1		550.00
INV 000019-01/03/2022		PJ & DE ROBINSON	OLD FIRE STATION (TOY LIBRARY) PREPARE AND PAINT CEILING TO FRONT AREA AS PER QUOTE	1	550.00	
EFT43152	16/03/2022	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES FOR FEBRUARY 2022	1		28.00
INV 399930	28/02/2022	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES FOR FEBRUARY 2022	1	28.00	
EFT43153	16/03/2022	RED DOT STORES	RAPID ANTIGEN TESTS	1		50.00
INV 276144108/03/2022		RED DOT STORES	RAPID ANTIGEN TESTS	1	50.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 27

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43154	16/03/2022	RETAIL DECISIONS (COLES)	COLES CARD FEBRUARY 2022 - KILLARA / ADMIN / REC CENTRE / DEPOT / VC / LIBRARY / CESM / COMMUNITY SERVICES / COUNCIL MEETINGS	1		3,371.99
INV 176	28/02/2022	RETAIL DECISIONS (COLES)	COLES CARD FEBRUARY 2022 - KILLARA / ADMIN / REC CENTRE / DEPOT / VC / LIBRARY / CESM / COMMUNITY SERVICES / COUNCIL MEETINGS	1	3,371.99	
EFT43155	16/03/2022	ROYAL LIFE SAVING SOCIETY WA	WAGES FOR DUTY MANAGER FOR WUNDOWIE POOL - FEBRUARY 2022	1		17,248.00
INV 161481	28/02/2022	ROYAL LIFE SAVING SOCIETY WA	WAGES FOR DUTY MANAGER FOR WUNDOWIE POOL - FEBRUARY 2022	1	17,248.00	
EFT43156	16/03/2022	SIGMA CHEMICALS	10 X 25KG SODIUM BISULPHATE	1		947.98
INV 155509	02/02/2022	SIGMA CHEMICALS	10 X 25KG SODIUM BISULPHATE	1	544.50	
INV 155506	02/02/2022	SIGMA CHEMICALS	CHLORINE / ACID	1	197.56	
INV 526807	09/02/2022	SIGMA CHEMICALS	FREIGHT	1	205.92	
EFT43157	16/03/2022	SIGN ON GROUP	SUPPLY AND INSTALLATION OF SIGN AS PER QUOTE 125068. 'PURSLOWE PARK'	1		1,628.00
INV 128249	11/02/2022	SIGN ON GROUP	SUPPLY AND INSTALLATION OF SIGN AS PER QUOTE 125068. 'PURSLOWE PARK'	1	1,628.00	
EFT43158	16/03/2022	SOUTHERN CROSS AUSTEREO PTY LTD	522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON TRIPLE M, NORTHAM 522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON HIT FM NORTHAM AND MERREDIN PLUS MAXIMUM BONUS FILL ON BOTH STATIONS MATCHED ADS FOR FEBRUARY 2022	1		1,397.00
INV 712927928	02/2022	SOUTHERN CROSS AUSTEREO PTY LTD	522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON TRIPLE M, NORTHAM 522 X 30 2 PER DAY SECOND RADIO COMMERCIALS ON HIT FM NORTHAM AND MERREDIN PLUS MAXIMUM BONUS FILL ON BOTH STATIONS MATCHED ADS FOR FEBRUARY 2022	1	1,199.00	
INV 712927828	02/2022	SOUTHERN CROSS AUSTEREO PTY LTD	AROUND THE TOWNS INTERVIEWS - SHIRE PRESIDENT - FEBRUARY 2022	1	198.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 28

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43159	16/03/2022	STALLION BUILDING CO PTY LTD T/A STALLION HOMES	SUPPLY AND CONSTRUCT OPERATIONS DEPOT ADMINISTRATION BUILDING AS PER CONTRACT C.202021-19. - FEBRUARY PROGRESS CLAIM	1		17,955.38
INV 1965	28/02/2022	STALLION BUILDING CO PTY LTD T/A STALLION HOMES	SUPPLY AND CONSTRUCT OPERATIONS DEPOT ADMINISTRATION BUILDING AS PER CONTRACT C.202021-19. - FEBRUARY PROGRESS CLAIM	1	17,955.38	
EFT43160	16/03/2022	SYNERGY	361669310 RECREATION PRECINCT - POOL - 09/02/2022 to 08/03/2022	1		13,819.06
INV 353464103/03/2022		SYNERGY	035346410 HOOPEER PARK - 25/12/2021 to 24/02/2022		180.06	
INV 300677003/03/2022		SYNERGY	300677070 WUNDOWIE FOOTBALL PAVILLION - 24/12/2021 to 23/02/2022		227.07	
INV 487964003/03/2022		SYNERGY	487964040 WUNDOWIE YAK SHACK - 24/12/2021 to 23/02/2022		116.95	
INV 361990003/03/2022		SYNERGY	361990030 WUNDOWIE OVAL - 24/12/2021 to 23/02/2022		802.38	
INV 370639203/03/2022		SYNERGY	370639230 WUNDOWIE TOWN HALL - 24/12/2021 to 23/02/2022		129.51	
INV 962642903/03/2022		SYNERGY	962642990 WUNDOWIE MEDICAL CENTRE - 24/12/2021 to 23/02/2022		116.37	
INV 357704308/03/2022		SYNERGY	357704360 BROOME TCE PUMP - 11/11/2021 to 13/01/2022		216.79	
INV 361669309/03/2022		SYNERGY	361669310 RECREATION PRECINCT - POOL - 09/02/2022 to 08/03/2022		11,639.09	
INV 357703909/03/2022		SYNERGY	357703990 BERT HAWKE PAVILION & LIGHTS - 09/02/2022 to 08/03/2022		390.84	
EFT43161	16/03/2022	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1		22,204.88
INV 23436 31/07/2021		TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	22,204.88	
EFT43162	16/03/2022	THE WORKWEAR GROUP	UNIFORMS - SUSAN BURLEY	1		302.30

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 29

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 133905	102/08/2021	THE WORKWEAR GROUP	UNIFORMS - SUSAN BURLEY	1	251.80	
INV 134120211	108/2021	THE WORKWEAR GROUP	CATU68 ZIP FRONT TUNIC, BLACK, SIZE 14 - SUSAN BURLEY	1	50.50	
EFT43163	16/03/2022	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR FEBRUARY 2022	1		1,250.29
INV FEBRU 28/02/2022		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR FEBRUARY 2022	1	1,250.29	
EFT43164	23/03/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	PN1005 - KUBOTA RCK72R-F36 - REAR MOUNT DISCHARGE CHUTE AS PER QUOTE #106	1		4,400.00
INV 321750	03/03/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	PN1005 - KUBOTA RCK72R-F36 - REAR MOUNT DISCHARGE CHUTE AS PER QUOTE #106	1	4,400.00	
EFT43165	23/03/2022	ALYSSA SCOTT	CARDS SOLD JULY-OCT 2021	1		45.00
INV 2	02/03/2022	ALYSSA SCOTT	CARDS SOLD JULY-OCT 2021	1	45.00	
EFT43166	23/03/2022	ANDY'S PLUMBING SERVICE	KURINGAL VILLAGE. UNIT 4. REPAIR LEAKING TAPS.	1		423.50
INV A19248	14/03/2022	ANDY'S PLUMBING SERVICE	KURINGAL VILLAGE. UNIT 4. REPAIR LEAKING TAPS.	1	423.50	
EFT43167	23/03/2022	ARCHIVAL SURVIVAL PTY LTD	TIS16X20UB 100 SHEETS OF 45GSM UNBUFFERED TISSUE, 406 x 508mm	1		282.43
INV 0005905	16/03/2022	ARCHIVAL SURVIVAL PTY LTD	TIS16X20UB 100 SHEETS OF 45GSM UNBUFFERED TISSUE, 406 x 508mm	1	282.43	
EFT43168	23/03/2022	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50
INV DEDUC15/03/2022		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT43169	23/03/2022	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 15/03/2022	1		60,762.00
INV CY 17.317/03/2022		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG FOR PAY WEEK ENDING 15/03/2022	1	60,762.00	
EFT43170	23/03/2022	AUTOPRO NORTHAM	50AMP BLADE FUSE / WIPER REFILLS	1		80.13
INV 981829	22/03/2022	AUTOPRO NORTHAM	50AMP BLADE FUSE / WIPER REFILLS	1	80.13	
EFT43171	23/03/2022	AVON VALLEY NISSAN & MITSUBISHI - AVM NORTHAM PTY LTD T/AS	PN1906 - N10734 - VIN: JMFXTGF8WLZ005190 - 60,000KM SERVICE	1		853.12

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 30

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 348604	16/03/2022	AVON VALLEY NISSAN & MITSUBISHI - AVM NORTHAM PTY LTD T/AS	PN1906 - N10734 - VIN: JMFXTGF8WLZ005190 - 60,000KM SERVICE	1	853.12	
EFT43172	23/03/2022	AVON WASTE	CONTRACT STAFF FOR INKPEN TIP SITE	1		4,115.08
INV 000490528	02/2022	AVON WASTE	CONTRACT STAFF FOR INKPEN TIP SITE	1	4,115.08	
EFT43173	23/03/2022	BAKERS HILL PROGRESS & RECREATION ASSOCIATION	ROLLOVER OF PROGRESS & COMMUNITY ASSOCIATION ALLOCATION TO BAKERS HILL PROGRESS ASSOCIATION FOR BAKERS HILL COMMUNITY CHRISTMAS FAIR. INVOICE #3	1		5,000.00
INV 3	04/01/2022	BAKERS HILL PROGRESS & RECREATION ASSOCIATION	ROLLOVER OF PROGRESS & COMMUNITY ASSOCIATION ALLOCATION TO BAKERS HILL PROGRESS ASSOCIATION FOR BAKERS HILL COMMUNITY CHRISTMAS FAIR. INVOICE #3	1	5,000.00	
EFT43174	23/03/2022	BAKERS HILL RURAL SUPPLIES & HARDWARE	GAS BOTTLE REFILL FOR RV PARK	1		33.00
INV 166490	16/03/2022	BAKERS HILL RURAL SUPPLIES & HARDWARE	GAS BOTTLE REFILL FOR RV PARK	1	33.00	
EFT43175	23/03/2022	BANDIT TREE EQUIPMENT	SERVICE AND REPAIRS TO PN1802 WOODCHIPPER	1		3,459.85
INV 8BCSW16	03/2022	BANDIT TREE EQUIPMENT	SERVICE AND REPAIRS TO PN1802 WOODCHIPPER	1	1,986.50	
INV 8BCSW16	03/2022	BANDIT TREE EQUIPMENT	PN1802 - WOODCHIPPER SERVICE AND REPAIRS 31/01/2022 AS PER QUOTE QUO00120570	1	1,473.35	
EFT43176	23/03/2022	BLACKWELL PLUMBING & GAS PTY LTD	BAKERS HILL PAVILION. REPAIR WATER FOUNTAIN TO PLAYGROUND.	1		1,136.83
INV INV-25601	03/2022	BLACKWELL PLUMBING & GAS PTY LTD	BAKERS HILL PAVILION. REPAIR WATER FOUNTAIN TO PLAYGROUND.	1	889.33	
INV INV-25717	03/2022	BLACKWELL PLUMBING & GAS PTY LTD	SERVICING THE HWU, REFRIGERATED DRINK FOUNTAIN AND REPLACEMENT OF THE SINK MIXER	1	247.50	
EFT43177	23/03/2022	BUNNINGS BUILDING SUPPLIES P/L	CORNER CABINET / WALL CABINETS / PANTRY / SHELVING UNIT / TABLE	1		1,586.97
INV 2182/0021	02/2022	BUNNINGS BUILDING SUPPLIES P/L	PURCHASE OF STAR PICKETS FOR RATES (ATTACHING FORMS TO PROPERTIES) 180CM	1	38.73	
INV 2182/9928	02/2022	BUNNINGS BUILDING SUPPLIES P/L	ENERGIZER 550 LUMEN HARD CASE PRO RECHARGEABLE SPOTLIGHT TORCH	1	207.10	

Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 31

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2182/9903/03/2022		BUNNINGS BUILDING SUPPLIES P/L	CORNER CABINET / WALL CABINETS / PANTRY / SHELVING UNIT / TABLE	1	1,235.76	
INV 2182/9903/03/2022		BUNNINGS BUILDING SUPPLIES P/L	LIFETIME FOLDING TRESTLE BENCH I/N: 3191358	1	85.46	
INV 2182/0009/03/2022		BUNNINGS BUILDING SUPPLIES P/L	MULTI-PURPOSE FILLER	1	19.92	
EFT43178	23/03/2022	CENTRAL MOBILE MECHANICAL REPAIRS	URGENT REPAIRS TO PN1807	1		4,347.45
INV 000039316/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	URGENT REPAIRS TO PN1807	1	4,347.45	
EFT43179	23/03/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	1		138.85
INV DEDUC15/03/2022		CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS		138.85	
EFT43180	23/03/2022	COMBINED TYRES PTY LTD	PLUG/REPAIR OF INKPEN ROAD TIP KOMATSU LOADER ON SITE - \$200/HR + \$1.50/KILOMETRE TRAVEL + PARTS.	1		756.80
INV INV-20224/02/2022		COMBINED TYRES PTY LTD	PLUG/REPAIR OF INKPEN ROAD TIP KOMATSU LOADER ON SITE - \$200/HR + \$1.50/KILOMETRE TRAVEL + PARTS.	1	756.80	
EFT43181	23/03/2022	COMMUNAL ASSET CLEAN PTY LTD	TIPSY KOALA HAND SANITISER 1XBOX / KOALA FART SPRAY 1 X BOX	1		156.42
INV 1046	14/12/2021	COMMUNAL ASSET CLEAN PTY LTD	TIPSY KOALA HAND SANITISER 1XBOX / KOALA FART SPRAY 1 X BOX	1	156.42	
EFT43182	23/03/2022	COUNTRY COPIERS NORTHAM	ADMIN IRA-C7565 COLOUR COPIER SERVICE METER READING	1		1,850.28
INV S09688	03/03/2022	COUNTRY COPIERS NORTHAM	ADMIN IRA-C7565 COLOUR COPIER SERVICE METER READING	1	1,850.28	
EFT43183	23/03/2022	COUNTRYWIDE GROUP	POLESAW CHAIN	1		46.40
INV ACC00114/03/2022		COUNTRYWIDE GROUP	POLESAW CHAIN	1	46.40	
EFT43184	23/03/2022	COUNTRYWIDE MAINTENANCE SERVICES	SUPPLY AND INSTALL YELLOW STEEL BOLLARDS WITH BASE PLATES 140MM x 1200MM GRASS VALLEY / CLACKLINE / BAKER HILL	1		5,024.80
INV 071	14/03/2022	COUNTRYWIDE MAINTENANCE SERVICES	SUPPLY AND INSTALL YELLOW STEEL BOLLARDS WITH BASE PLATES 140MM x 1200MM GRASS VALLEY / CLACKLINE / BAKER HILL	1	5,024.80	
EFT43185	23/03/2022	DAMIAN'S PLUMBING	EMERGENCY REPAIRS TO REUSE WATER MAIN LINE	1		902.00

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 32

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 7604	21/03/2022	DAMIAN'S PLUMBING	EMERGENCY REPAIRS TO REUSE WATER MAIN LINE	1	902.00	
EFT43186	23/03/2022	DYNAMIC GIFT INTERNATIONAL PTY LTD T/AS LANYARD FACTORY	DOUBLE SIDED WITH LANYARD SLOT INCLUDING SIGNATURE AREAS / 250X RECYCLED PET LANYARDS 15MM SINGLE SIDE PRINT WITH SINGLE COLOUR FITTED WITH DOG CLIP PRICE INCLUDES SETUP AND DELIVERY	1		770.00
INV ORD23508/02/2022	23/03/2022	DYNAMIC GIFT INTERNATIONAL PTY LTD T/AS LANYARD FACTORY	DOUBLE SIDED WITH LANYARD SLOT INCLUDING SIGNATURE AREAS / 250X RECYCLED PET LANYARDS 15MM SINGLE SIDE PRINT WITH SINGLE COLOUR FITTED WITH DOG CLIP PRICE INCLUDES SETUP AND DELIVERY	1	770.00	
EFT43187	23/03/2022	EASIFLEET	PAYROLL DEDUCTIONS	1		2,447.39
INV DEDUC15/03/2022	15/03/2022	EASIFLEET	PAYROLL DEDUCTIONS		1,469.05	
INV DEDUC15/03/2022	15/03/2022	EASIFLEET	PAYROLL DEDUCTIONS		978.34	
EFT43188	23/03/2022	FM SURVEYS	PROVISION OF SURVEY AND LODGEMENT FOR DEDICATION OF A PORTION OF HUNTER ROAD	1		1,320.00
INV 000213613/03/2022	23/03/2022	FM SURVEYS	PROVISION OF SURVEY AND LODGEMENT FOR DEDICATION OF A PORTION OF HUNTER ROAD	1	1,320.00	
EFT43189	23/03/2022	GLENN STUART BEVERIDGE	VINTAGE VEHICLE BUILDING. PAINT FRONT VERANDAH AND EXTERNAL WALLS AS PER QUOTES 37/38.	1		4,891.00
INV 276	15/03/2022	GLENN STUART BEVERIDGE	VINTAGE VEHICLE BUILDING. PAINT FRONT VERANDAH AND EXTERNAL WALLS AS PER QUOTES 37/38.	1	4,198.00	
INV 272	15/03/2022	GLENN STUART BEVERIDGE	BKB. EASEE ENTRY DOOR LOCKAS HARD TO OPEN AND DISPOSE OF CARDBOARD BOXES.	1	132.00	
INV 274	15/03/2022	GLENN STUART BEVERIDGE	VISITORS CENTRE. PICK UP EMU STATUE REPAIR AND STRENGTHEN TO BASEPLATE.	1	242.00	
INV 275	15/03/2022	GLENN STUART BEVERIDGE	TOWN AND LESSER HALL. REPLACE CABIN HOOKS TO BOTH BUILDINGS AT THE FRONT.	1	187.00	
INV 273	15/03/2022	GLENN STUART BEVERIDGE	BERNARD PARK TOILETS. PAINT OVER GRAFFITI IN FEMALE TOILETS AND CLEAN AREA OF TILES.	1	132.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 33

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43190	23/03/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1502 - BOMAG MULTI ROLLER TYRE REPAIR, INCLUDING PICK UP SPARE TYRE FROM DEPOT AND REPLACE ON SITE AT HADDRILL RD.	1		739.02
INV 641248714/03/2022		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1706 - PICK UP SPARE GRADER TYRE FROM DEPOT, REPLACE ON SITE-TBA, REPAIR LEAKING TYRE AND REPLACE ON GRADER. INCLUDING TRAVEL	1	260.21	
INV 641248714/03/2022		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1502 - BOMAG MULTI ROLLER TYRE REPAIR, INCLUDING PICK UP SPARE TYRE FROM DEPOT AND REPLACE ON SITE AT HADDRILL RD.	1	478.81	
EFT43191	23/03/2022	GRAFTON ELECTRICS	REC CENTRE. REPLACE LOCK TO LIGHT TOWER BOX AFTER AG SHOW.	1		682.00
INV 7962	23/07/2021	GRAFTON ELECTRICS	SUSPENSION BRIDGE. CHECK 3 PHASE POWER POINTS FOR UPCOMING FESTIVAL.	1	99.00	
INV 8070	26/10/2021	GRAFTON ELECTRICS	REC CENTRE. REPLACE LOCK TO LIGHT TOWER BOX AFTER AG SHOW.	1	583.00	
EFT43192	23/03/2022	HUMES WEMBLEY CEMENT	1X 1200 X1200 X 1220 BOX CULVERT / CULVERT BASE	1		2,094.31
INV 940798609/03/2022		HUMES WEMBLEY CEMENT	1X 1200 X1200 X 1220 BOX CULVERT / CULVERT BASE	1	2,094.31	
EFT43193	23/03/2022	IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP 2021/2022	1		483.41
INV 649632728/02/2022		IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP 2021/2022	1	362.56	
INV 649632728/02/2022		IXOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR NORTHAM AQUATIC FACILITY 2021/2022	1	120.85	
EFT43194	23/03/2022	JAMES JUSTIN WALLIS	RATES CREDIT REFUND FOR ASSESSMENT A10097	1		152.52
INV A10097	17/03/2022	JAMES JUSTIN WALLIS	RATES CREDIT REFUND FOR ASSESSMENT A10097		152.52	
EFT43195	23/03/2022	JASON SIGNMAKERS	G5-1A STREET NAME 150MM HIGH ALI EXTRUSION-CLASS 400 (CL1) VINYL- PRINT on WHT - 'SEARLE DR'	1		48.49
INV 227278	17/03/2022	JASON SIGNMAKERS	G5-1A STREET NAME 150MM HIGH ALI EXTRUSION-CLASS 400 (CL1) VINYL- PRINT on WHT - 'SEARLE DR'	1	48.49	
EFT43196	23/03/2022	JOHN CARTER	OVERFLOW CAMPING REFUND- BALLOONING CHAMPIONSHIPS (APRIL 2022)	1		50.00
INV 008528	15/03/2022	JOHN CARTER	OVERFLOW CAMPING REFUND- BALLOONING CHAMPIONSHIPS (APRIL 2022)	1	50.00	

Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 34

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43197	23/03/2022	KIRSTY JACOBS	OVERFLOW CAMPING REFUND BALLOONING CHAMPIONSHIPS (APRIL 2022) 2 NIGHTS 1 SITE	1		50.00
INV 008502	15/03/2022	KIRSTY JACOBS	OVERFLOW CAMPING REFUND BALLOONING CHAMPIONSHIPS (APRIL 2022) 2 NIGHTS 1 SITE	1	50.00	
EFT43198	23/03/2022	KLEENWEST DISTRIBUTORS	ISOPROPYL ALCOHOL WIPES IN CANISTER	1		121.00
INV 000670116	03/2022	KLEENWEST DISTRIBUTORS	ISOPROPYL ALCOHOL WIPES IN CANISTER	1	121.00	
EFT43199	23/03/2022	LFA FIRST RESPONSE	DFES SECONDARY KIT SOFTPACK	1		2,863.31
INV IN2252624	02/2022	LFA FIRST RESPONSE	PK 50 V-WIPES	1	259.16	
INV IN2281508	03/2022	LFA FIRST RESPONSE	DFES SECONDARY KIT SOFTPACK	1	2,160.81	
INV IN2293814	03/2022	LFA FIRST RESPONSE	DFES SECONDARY KIT PLASTIC	1	443.34	
EFT43200	23/03/2022	MAGDALENA JOHANNA DE BEER	OVERFLOW CAMPING REFUND BALLOONING CHAMPIONSHIPS APRIL 2022	1		25.00
INV 16.3.22	16/03/2022	MAGDALENA JOHANNA DE BEER	OVERFLOW CAMPING REFUND BALLOONING CHAMPIONSHIPS APRIL 2022	1	25.00	
EFT43201	23/03/2022	NORTHAM AERO CLUB	MANAGEMENT OF AIRPORT 1ST JANUARY 2022 - 30TH JUNE 2022 INCLUDING BACK PAYMENT 2019/2020/2021	1		5,639.00
INV 11.2.2021	02/2022	NORTHAM AERO CLUB	MANAGEMENT OF AIRPORT 1ST JANUARY 2022 - 30TH JUNE 2022 INCLUDING BACK PAYMENT 2019/2020/2021	1	5,639.00	
EFT43202	23/03/2022	NORTHAM BETTA HOMELIVING	RUSSELL HOBBS 8.8 LITRE HOT WATER URN - STAINLESS STEEL	1		428.00
INV 200100308	03/2022	NORTHAM BETTA HOMELIVING	RUSSELL HOBBS 8.8 LITRE HOT WATER URN - STAINLESS STEEL	1	300.00	
INV 200100309	03/2022	NORTHAM BETTA HOME LIVING	WIRELESS KEYBOARD AND MOUSE COMBO. SPROUT FABRIC SLING.	1	128.00	
EFT43203	23/03/2022	OASIS OUTDOOR STRUCTURES	INSTALLATION OF LOCKABLE CAGE OVER MAIN RETICULATION PIPE	1		499.99
INV INV-06515	03/2022	OASIS OUTDOOR STRUCTURES	INSTALLATION OF LOCKABLE CAGE OVER MAIN RETICULATION PIPE	1	499.99	
EFT43204	23/03/2022	OFFICEWORKS SUPERSTORES PTY LTD	J.BURROWS SNAPLOCK KEY HOLDER CLEAR	1		78.55
INV 247675903	02/2022	OFFICEWORKS SUPERSTORES PTY LTD	J.BURROWS SNAPLOCK KEY HOLDER CLEAR	1	78.55	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 35

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43205	23/03/2022	PAMELA SUE RICHES	PAINTINGS / MAGNETS	1		69.00
INV 3	08/02/2022	PAMELA SUE RICHES	PAINTINGS / MAGNETS	1	69.00	
EFT43206	23/03/2022	POOL ROBOTICS PERTH	REPAIRS TO SMALLER AUTOMATIC POOL CLEENER. WAVE 100WB S/N U03211BX6J	1		1,271.98
INV 22-000016	03/2022	POOL ROBOTICS PERTH	REPAIRS TO SMALLER AUTOMATIC POOL CLEENER. WAVE 100WB S/N U03211BX6J	1	1,271.98	
EFT43207	23/03/2022	PROGRAMME ELECTRICAL MAINTENANCE	INSTALLATION OF SIX DOUBLE OUTLETS ON SEPERATE CIRCUITS - SES BUILDING, NORTHAM	1		932.80
INV 000061012	03/2022	PROGRAMME ELECTRICAL MAINTENANCE	INSTALLATION OF SIX DOUBLE OUTLETS ON SEPERATE CIRCUITS - SES BUILDING, NORTHAM	1	825.00	
INV 000061112	03/2022	PROGRAMME ELECTRICAL MAINTENANCE	KURINGAL VILLAGE. UNIT 6, REPLACE FAULTY FIRE ALARM THAT IS CONSTANTLY BEEPING.	1	107.80	
EFT43208	23/03/2022	SEEK LIMITED	SEEK BRANDED AD PACK CONTRACT (ESTIMATED AD PACK 33-40 ADS, BRANDED, EST. AVG. AD PRICES \$246-\$274, 26.5% CLASSIC AD DISCOUNT, STANDOUT AD UPGRADE EXC. GST \$65, PREMIUM DISCOUNT 0%	1		11,000.00
INV 981815924	01/2022	SEEK LIMITED	SEEK BRANDED AD PACK CONTRACT (ESTIMATED AD PACK 33-40 ADS, BRANDED, EST. AVG. AD PRICES \$246-\$274, 26.5% CLASSIC AD DISCOUNT, STANDOUT AD UPGRADE EXC. GST \$65, PREMIUM DISCOUNT 0%	1	11,000.00	
EFT43209	23/03/2022	SHRED-X PTY LTD	EMPTYING OF ADMIN SHREDDER BIN	1		74.09
INV 017670628	02/2022	SHRED-X PTY LTD	EMPTYING OF ADMIN SHREDDER BIN	1	74.09	
EFT43210	23/03/2022	SPORTSPOWER NORTHAM H & H JOUBERT	VOUCHER FOR MELISSA WESTERSIDE	1		300.00
INV 22-000016	03/2022	SPORTSPOWER NORTHAM H & H JOUBERT	VOUCHER FOR MELISSA WESTERSIDE	1	300.00	
EFT43211	23/03/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	1 X DEFIB BATTERY	1		318.00
INV FAINV009	03/2022	ST JOHN AMBULANCE AUSTRALIA (WA) INC. (KIT SERVICING)	1 X DEFIB BATTERY	1	318.00	
EFT43212	23/03/2022	STEWART & HEATON CLOTHING CO.PTY LTD	SHIRE OF NORTHAM SHOULDER BADGES	1		1,449.12

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 36

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SIN-35023/02/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	408.87	
INV SIN-35024/02/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	273.68	
INV SIN-35024/02/2022		STEWART & HEATON CLOTHING CO.PTY LTD	ANNUAL DFES APPROVED PPC FOR BFB VOLUNTEERS	1	32.87	
INV SIN-35115/03/2022		STEWART & HEATON CLOTHING CO.PTY LTD	SHIRE OF NORTHAM SHOULDER BADGES	1	733.70	
EFT43213	23/03/2022	SYNERGY	168614990 STREETLIGHTING - 01/02/2022 to 04/03/2022	1		30,798.74
INV 361669518/01/2022		SYNERGY	361669500 OXIDATION PONDS - 21/12/2021 to 17/01/2022		1,269.04	
INV 335820916/02/2022		SYNERGY	335820940 CREATE 298 - 19/01/2022 to 15/02/2022		919.17	
INV 164007724/02/2022		SYNERGY	164007710 WUNDOWIE DEPOT - 22/12/2021 to 23/02/2022		519.87	
INV 168614904/03/2022		SYNERGY	168614990 STREETLIGHTING - 01/02/2022 to 04/03/2022		25,315.63	
INV 293110709/03/2022		SYNERGY	293110730 BILYA KOORT BOODJA - 09/02/2022 to 08/03/2022		1,269.49	
INV 361669515/03/2022		SYNERGY	361669500 OXIDATION PONDS - 15/02/2022 to 14/03/2022		1,505.54	
EFT43214	23/03/2022	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1		31,471.98
INV 23238	31/07/2021	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	21,867.76	
INV 23795	30/09/2021	TALIS CONSULTANTS PTY LTD	DAMAGE PICKUP OF ENTIRE NETWORK AND PROJECT MANAGEMENT AS PER CONTRACT C.202021-24. 1VEHICLE,2PERSONS FOR UP TO 10DAYS INCL MEALS AND ACCOMODATION. STORM EVENT2-4MARCH2021 - AGRN962	1	9,604.22	
EFT43215	23/03/2022	TOLL TRANSPORT PTY LTD	TOLL FREIGHT - FEBRUARY 2022 - CESM / DEPOT	1		50.65

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 37

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 0532-S320/02/2022		TOLL TRANSPORT PTY LTD	TOLL FREIGHT - FEBRUARY 2022 - CESM / DEPOT	1	50.65	
EFT43216	23/03/2022	TOTAL INSTALL SOLUTIONS AUST PTY LTD	CA443 DP TO HDMI CONVERTERS / CABLES / OUTSLETS / STRUCTURAL BOARD / WALL PLATE / LABOUR	1		4,639.18
INV 2509	04/01/2022	TOTAL INSTALL SOLUTIONS AUST PTY LTD	INSTALLATION OF WEATHER STATIONS TO BAKERS HILL GRASS VALLEY AND SOUTHERN BROOK FIRE STATIONS, INCLUDING TRAVEL	1	1,909.42	
INV 1102_1	26/02/2022	TOTAL INSTALL SOLUTIONS AUST PTY LTD	ELECTRICAL COMMISSIONING FOR POWER POINTS	1	770.00	
INV 1902	03/03/2022	TOTAL INSTALL SOLUTIONS AUST PTY LTD	CA443 DP TO HDMI CONVERTERS / CABLES / OUTSLETS / STRUCTURAL BOARD / WALL PLATE / LABOUR	1	1,959.76	
EFT43217	23/03/2022	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY TRANSPORTIN 10/03/2022	1		50.00
INV 86	10/03/2022	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY TRANSPORTIN 10/03/2022	1	50.00	
EFT43218	23/03/2022	TRILITY SOLUTIONS PTY LTD	ALLAN JONES USI# U3LXG4YQGV OPERATE AND CONTROL LIQUIFIED CHLORINE COURSE 02/12/2021	1		4,207.50
INV 750260028/02/2022		TRILITY SOLUTIONS PTY LTD	DEB BEAUMONT USI# Q6LJQAZGMK CHLORINE HANDLING COURSE 22/02/2022	1	825.00	
INV 750259928/02/2022		TRILITY SOLUTIONS PTY LTD	MEGAN WORTHINGTON USI# 3SEEKCNJ2W OPERATE AND CONTROL LIQUIFIED CHLORINE GAS 22/02/2022	1	1,353.00	
INV 750259928/02/2022		TRILITY SOLUTIONS PTY LTD	ALLAN JONES USI# U3LXG4YQGV OPERATE AND CONTROL LIQUIFIED CHLORINE COURSE 02/12/2021	1	2,029.50	
EFT43219	23/03/2022	TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - BOMAG ROLLER - PARTS AS PER QUOTATIONS 0001103855 AND 0001103836. AND ADDITIONAL HOSE	1		1,985.24
INV 008471425/02/2022		TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - BOMAG ROLLER - PARTS AS PER QUOTATIONS 0001103855 AND 0001103836. AND ADDITIONAL HOSE	1	33.28	
INV 008471425/02/2022		TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - BOMAG ROLLER - PARTS AS PER QUOTATIONS 0001103855 AND 0001103836. AND ADDITIONAL HOSE	1	193.00	
INV 008471425/02/2022		TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - BOMAG ROLLER - PARTS AS PER QUOTATIONS 0001103855 AND 0001103836. AND ADDITIONAL HOSE	1	1,573.46	
INV 008471425/02/2022		TUTT BRYANT EQUIPMENT PTY LTD	PN1502 - BOMAG ROLLER - PARTS AS PER QUOTATIONS 0001103855 AND 0001103836. AND ADDITIONAL HOSE	1	185.50	
EFT43220	23/03/2022	TYRECYCLE PTY LTD	COLLECTION OF 150 - 230 TYRES FROM INKPEN ROAD TIP.	1		2,902.41

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 38

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 986062	03/03/2022	TYRECYCLE PTY LTD	COLLECTION OF 150 - 230 TYRES FROM INKPEN ROAD TIP.	1	2,902.41	
EFT43221	23/03/2022	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09 14.2.22 - 27.2.22	1		1,320.00
INV 000038301	03/2022	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09 14.2.22 - 27.2.22	1	1,320.00	
EFT43222	23/03/2022	WATER QUALITY SOLUTIONS	4X RYTON 2.75 FOR 3/4HP & 1HP 50 HZ AIROLATER AQUARIAN PROFESSIONAL PROPELLER	1		421.91
INV 608317	01/03/2022	WATER QUALITY SOLUTIONS	4X RYTON 2.75 FOR 3/4HP & 1HP 50 HZ AIROLATER AQUARIAN PROFESSIONAL PROPELLER	1	421.91	
EFT43223	23/03/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	1 X CARTON OF RAPID ANTIGEN TEST	1		8,095.10
INV I30918628	02/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2021 WALGA DESKPAD	1	65.10	
INV I30919603	03/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	1 X CARTON OF RAPID ANTIGEN TEST	1	8,030.00	
EFT43224	23/03/2022	WESTWATER ENTERPRISES PTY LTD	AS PER QUOTATION WA5374, ATTEND SITE WITH AN ELECTRICIAN AND SYSTEMS INTEGRATOR TO INSTALL AND TEST: - 1 X GSM MODEM - 1 X UPGRADED TOUCH SCREEN TO ENABLE PROGRAMMING - 1 X EXTERNAL ANTENNA AND BRACKET - INSTALLATION, WIRING AND CONNECTION OF NEW EQUIPMENT - PROGRAM CHANGES TO ACCOMMODATE MESSAGES - SYSTEM TESTING AND TRAINING	1		5,593.50

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 39

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV WM51023/02/2022		WESTWATER ENTERPRISES PTY LTD	AS PER QUOTATION WA5374, ATTEND SITE WITH AN ELECTRICIAN AND SYSTEMS INTEGRATOR TO INSTALL AND TEST: - 1 X GSM MODEM - 1 X UPGRADED TOUCH SCREEN TO ENABLE PROGRAMMING - 1 X EXTERNAL ANTENNA AND BRACKET - INSTALLATION, WIRING AND CONNECTION OF NEW EQUIPMENT - PROGRAM CHANGES TO ACCOMMODATE MESSAGES - SYSTEM TESTING AND TRAINING	1	5,593.50	
EFT43225	23/03/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE BATTERIES ON 3.4U, DIAGNOSE FAULT WITH TRANSFER TEMP SENSOR, CLEAN AND INSPECT A/C FILTER.	1		14,230.75
INV INV-12923/02/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACE BATTERIES ON 3.4U, DIAGNOSE FAULT WITH TRANSFER TEMP SENSOR, CLEAN AND INSPECT A/C FILTER.	1	1,617.50	
INV INV-12823/02/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	572.50	
INV INV-12623/02/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	
INV INV-12623/02/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	
INV INV-12623/02/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	

Date: 01/04/2022
 Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
 PAGE: 40

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-12623/02/2022	02/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	
INV INV-12723/02/2022	02/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	832.50	
INV INV-12723/02/2022	02/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	
INV INV-12723/02/2022	02/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	
INV INV-12623/02/2022	02/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	
INV INV-12623/02/2022	02/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	
INV INV-12724/02/2022	02/2022	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLET CRADLES - FLIR - DASH CAMS	1	825.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 41

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-12724/02/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLE CRADLES - FLIR - DASH CAMS	1	825.00	
INV INV-13008/03/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN2012 - N11254 - REPAIR BEACON LIGHTS	1	517.00	
INV INV-13008/03/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1502 - REPLACE ROLLER BEACONS WITH LED	1	832.50	
INV INV-13008/03/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	N1305 - ISUZU MOWING TRUCK TRAILER CONNECTION AND HORN REPAIRS	1	407.50	
INV INV-12708/03/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	TO INSTALL IN ALL SHIRE IF NORTHAM BFB APPLICANCES - TABLE CRADLES - FLIR - DASH CAMS	1	832.50	
INV INV-13009/03/2022		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	GRASS VALLEY 1.4R - ATTEND STATION, DIAGNOSE AND REPAIR REPORTED FAULT WITH ELECTRONIC SWITCHING FOR 4WD	1	368.75	
EFT43226	24/03/2022	BOC LIMITED	3 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE FEBRUARY 2022	1		64.73
INV 403065826/02/2022		BOC LIMITED	3 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE FEBRUARY 2022	1	64.73	
EFT43227	24/03/2022	BUNNINGS BUILDING SUPPLIES P/L	CRATE / PAIL / BRUSH/ GLOVES / MASKS / TAPE / SHEET / LINERS / SPONGE / WIPES	1		1,684.05
INV 2182/9903/03/2022		BUNNINGS BUILDING SUPPLIES P/L	CRATE / PAIL / BRUSH/ GLOVES / MASKS / TAPE / SHEET / LINERS / SPONGE / WIPES	1	1,648.79	
INV 2182/0011/03/2022		BUNNINGS BUILDING SUPPLIES P/L	MAXI SAFE UNCORDRED EARPLUGS / ADHESIVE HOOKS	1	35.26	
EFT43228	24/03/2022	COMBINED TYRES PTY LTD	REPAIRS TO FRONT & REAR LEFT SIDE TYRES ON INKPEN TIP KOMATSU LOADER - \$200/HR + \$1.50/KILOMETRE TRAVEL + PARTS.	1		1,196.80
INV INV-20610/03/2022		COMBINED TYRES PTY LTD	REPAIRS TO FRONT & REAR LEFT SIDE TYRES ON INKPEN TIP KOMATSU LOADER - \$200/HR + \$1.50/KILOMETRE TRAVEL + PARTS.	1	1,196.80	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 42

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43229	24/03/2022	DAMIAN'S PLUMBING	INSTALLATION OF 2X BACKFLOW AT APEX PARK NORTHAM - 20MM RPZ AT OLD METER AND 50MM RPZ AT NEW METER AS PER QUOTE 6318	1		5,335.00
INV 6318	18/03/2022	DAMIAN'S PLUMBING	INSTALLATION OF 2X BACKFLOW AT APEX PARK NORTHAM - 20MM RPZ AT OLD METER AND 50MM RPZ AT NEW METER AS PER QUOTE 6318	1	5,335.00	
EFT43230	24/03/2022	DMC CLEANING	SHIRE ADMINISTRATION BUILDING X 5 CLEANS PER WEEK. C.202021-05 1/2/22 - 28/2/22	1		8,694.41
INV SON20728/02/2022		DMC CLEANING	SHIRE ADMINISTRATION BUILDING X 5 CLEANS PER WEEK. C.202021-05 1/2/22 - 28/2/22	1	8,694.41	
EFT43231	24/03/2022	DRACO AIR PTY LTD	OLD FIRE STATION. REPLACE AIRCONDITIONER AS PER QUOTE 1072.	1		2,304.83
INV 14497	16/03/2022	DRACO AIR PTY LTD	NORTHAM DEPOT. REPAIR ICE MACHINE AND SUPPLY A QUOTE TO SUPPLY AND INSTALL A NEW LARGER UNIT TO SUIT STAFF LEVELS.	1	242.00	
INV 14499	17/03/2022	DRACO AIR PTY LTD	OLD FIRE STATION. REPLACE AIRCONDITIONER AS PER QUOTE 1072.	1	2,062.83	
EFT43232	24/03/2022	HURRICANE GO KART CLUB OF WA (INC)	021/2022 KING OF THE HILL BUDGET ALLOCATION INVOICE REF: IV00000936	1		5,000.00
INV IV0000016/03/2022		HURRICANE GO KART CLUB OF WA (INC)	021/2022 KING OF THE HILL BUDGET ALLOCATION INVOICE REF: IV00000936	1	5,000.00	
EFT43233	24/03/2022	JYDEN'S REPTILE REMOVAL'S - JYDEN COUZENS T/AS	BERT HAWKE PAVILION. REMOVE 2 X SNAKES IN PAVILION REPORTED BY CLEANING STAFF.	1		150.00
INV 9	18/02/2022	JYDEN'S REPTILE REMOVAL'S - JYDEN COUZENS T/AS	BERT HAWKE PAVILION. REMOVE 2 X SNAKES IN PAVILION REPORTED BY CLEANING STAFF.	1	150.00	
EFT43234	24/03/2022	KLEENWEST DISTRIBUTORS	BAKING PAPER, ROLL TOWEL, TAKE AWAY CONTAINERS & LIDS FOR KILLARA	1		97.30
INV 000664002/03/2022		KLEENWEST DISTRIBUTORS	BAKING PAPER, ROLL TOWEL, TAKE AWAY CONTAINERS & LIDS FOR KILLARA	1	97.30	
EFT43235	24/03/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) /FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 14/3 - 20/3/2022	1		7,801.20

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 43

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV N2957	21/03/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCION SERVICES (CLEANING TOWN ROADS) /FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 14/3 - 20/3/2022	1	3,900.60	
INV N2956	21/03/2022	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCION SERVICES (CLEANING TOWN ROADS) /FOOTPATH & VERGE SWEEPING OF CBD ON CONTRACT C.201819-12 - 7/3 - 13/3/22.	1	3,900.60	
EFT43236	24/03/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1		288.50
INV 000040809/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	52.50	
INV 000040809/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	60.50	
INV 000040911/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	72.00	
INV 000040916/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	84.00	
INV 000040917/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	19.50	
EFT43237	24/03/2022	OXTER SERVICES	BURIAL DATE 5.11.2021: NEW GRAVE FOR THE BURIAL OF IAN JEFFREYMCMANUS AT NORTHAM	1		1,215.76
INV 25072	05/11/2021	OXTER SERVICES	BURIAL DATE 5.11.2021: NEW GRAVE FOR THE BURIAL OF IAN JEFFREYMCMANUS AT NORTHAM	1	1,067.00	
INV 25497	01/03/2022	OXTER SERVICES	GRAVE CERTIFICATION - VERA SPIERS	1	66.00	
INV 25559	18/03/2022	OXTER SERVICES	12 OZ COFFEE CUPS AND LIDS	1	82.76	
EFT43238	24/03/2022	SIGMA CHEMICALS	SODA ASH / CHLORINE / STABILISER	1		1,597.75
INV 156359/03/03/2022		SIGMA CHEMICALS	SODA ASH / CHLORINE / STABILISER	1	1,303.50	
INV 156424/08/03/2022		SIGMA CHEMICALS	PHOTOMETER DPD / PHENOL / CALCICOL	1	318.45	
INV CR156312/03/2022		SIGMA CHEMICALS	CREDIT ON PALLET	1	-24.20	
EFT43239	24/03/2022	SPYKER TECHNOLOGIES PTY LTD	C.202021-02 - RELEASE OF 12 MONTHS DEFECTS LIABILITY RETENTION FOR WUNDOWIE CCTV NETWORK.	1		5,297.97

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 44

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV T1577	24/03/2022	SPYKER TECHNOLOGIES PTY LTD	C.202021-02 - RELEASE OF 12 MONTHS DEFECTS LIABILITY RETENTION FOR WUNDOWIE CCTV NETWORK.	1	5,297.97	
EFT43240	24/03/2022	SYNERGY	357704980 CLARKE ST PUMP - 14/01/2022 to 16/03/2022	1		5,264.31
INV 357704817/03/2022		SYNERGY	357704840 ROTARY WHEEL - 14/01/2022 to 16/03/2022		116.37	
INV 357702017/03/2022		SYNERGY	357702000 BROOME TCE BBQ LIGHTS - 13/01/2022 to 16/03/2022		119.55	
INV 357704917/03/2022		SYNERGY	357704980 CLARKE ST PUMP - 14/01/2022 to 16/03/2022		1,716.21	
INV 357549617/03/2022		SYNERGY	357549690 KILLARA DAYCARE CENTRE - COTTAGE - 17/02/2022 to 16/03/2022		916.41	
INV 361670217/03/2022		SYNERGY	361670250 NORTHAM LIBRARY - 17/02/2022 to 16/03/2022		356.06	
INV 357547717/03/2022		SYNERGY	357547710 MOUNT OMMANNEY - CCTV - 11/01/2022 to 16/03/2022		146.83	
INV 357701817/03/2022		SYNERGY	357701820 BROOME TCE PUMP - 14/01/2022 to 16/03/2022		209.81	
INV 796841317/03/2022		SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 17/02/2022 to 16/03/2022		766.21	
INV 357547618/03/2022		SYNERGY	357547660 RUSHTON PARK - 13/01/2022 to 16/03/2022		124.09	
INV 357704618/03/2022		SYNERGY	357704600 PERINA PARK - 13/01/2022 to 17/03/2022		120.13	
INV 941453221/03/2022		SYNERGY	941453230 GRASS VALLEY BFB FIRE SHED - 14/01/2022 to 18/03/2022		364.90	
INV 357703122/03/2022		SYNERGY	357703180 STORMWATER DAM PUMP - 18/01/2022 to 18/03/2022		307.74	
EFT43241	24/03/2022	TELSTRA CORPORATION	TELSTRA CHARGE JANUARY / FEBRUARY 2022 - ADMIN / FINANCE	1		13,404.03
INV 272600904/03/2022		TELSTRA CORPORATION	TELSTRA CHARGES FEBRUARY 2022 - HARVEST BAN	1	1,629.45	
INV 272600910/03/2022		TELSTRA CORPORATION	TELSTRA CHARGES FEBRUARY 2022 - ADMIN / FINANCE / BKB / ENGINEERING / REC CENTRE	1	137.61	
INV 272600810/03/2022		TELSTRA CORPORATION	TELSTRA CHARGES FEBRUARY 2022 - ADMIN / FINANCE / CESM / BUSHFIRES / SES	1	471.73	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 45

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 272600810/03/2022		TELSTRA CORPORATION	TELSTRA CHARGES FEBRUARY 2022 COUNCILLOR IPADS / ADMIN / FINANCE / CESM / BUSHFIRES / RANGER SERVICES / CCTV / HEALTH / KILLARA / LANDFILL / PLANNING / WUNDOWIE POOL / NORTHAM LIBRARY / BKB / ENGINEERING / BUILDING / VC / REC CENTRE / SES	1	2,472.25	
INV 225839814/03/2022		TELSTRA CORPORATION	TELSTRA CHARGE JANUARY / FEBRUARY 2022 - ADMIN / FINANCE	1	7,626.59	
INV 902607517/03/2022		TELSTRA CORPORATION	TELSTRA CHARGES FEBRUARY 2022 - TELSTRA CHARGES FEBRUARY 2022 - ADMIN FINANCE / INTERNET / HARVEST BANK / LANDFILL / WUNDOWIE POOL & LIBRARY / CREATE 298 / ENGINEERING / LANDFILL INTERNET / REC CENTRE / CESM // BUSHFIRES	1	1,066.40	
EFT43242	24/03/2022	THE PAPER COMPANY OF AUSTRALIA	X 100 REAMS A4 PHOTOCOPY PAPER	1		555.50
INV 000495827/01/2022		THE PAPER COMPANY OF AUSTRALIA	X 100 REAMS A4 PHOTOCOPY PAPER	1	555.50	
EFT43243	24/03/2022	THE PRINT SHOP BUNBURY	A2 SIZED EMERGENCY EVACUATION SIGN FOR NORTHAM AQUATIC FACILITY	1		151.80
INV 148573916/03/2022		THE PRINT SHOP BUNBURY	A2 SIZED EMERGENCY EVACUATION SIGN FOR NORTHAM AQUATIC FACILITY	1	151.80	
EFT43244	24/03/2022	THE WORKWEAR GROUP	GORDON TESTER - UNIFORMS	1		270.95
INV 133913202/08/2021		THE WORKWEAR GROUP	GORDON TESTER - UNIFORMS	1	270.95	
EFT43245	24/03/2022	THESAURUS (NORTHAM) PTY LTD T/AS LLOYDS EARTHMOVING AND GARDEN SUPPLIES	9 CUBIC MTRS BRICKIES YELLOW SAND	1		525.00
INV INV-29517/03/2022		THESAURUS (NORTHAM) PTY LTD T/AS LLOYDS EARTHMOVING AND GARDEN SUPPLIES	9 CUBIC MTRS BRICKIES YELLOW SAND	1	525.00	
EFT43246	24/03/2022	TOLL TRANSPORT PTY LTD	TOLL FREIGHT CHARGES FEBRUARY 2022 - HEALTH / ADMIN / NORTHAM POOL / CESM / DEPOT	1		414.84
INV 0530-S306/02/2022		TOLL TRANSPORT PTY LTD	TOLL FREIGHT CHARGES FEBRUARY 2022 - HEALTH / ADMIN / NORTHAM POOL / CESM / DEPOT	1	414.84	
EFT43247	24/03/2022	TOTAL TOOLS MIDLAND	2 X PVC BLACK APRONS	1		39.90

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 46

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 281187	10/02/2022	TOTAL TOOLS MIDLAND	2 X PVC BLACK APRONS	1	39.90	
EFT43248	24/03/2022	TPG TELECOM	TPG CHARGES FEBRUARY 2022 - ADMIN / FINANCE / BKB / CESM / CREATE 298 / ENGINEERING / HEALTH / BUILDING / KILLARA / NORTHAM LIBRARY / WUNDOWIE LIBRARY / PLANNING / RANGER SERVICES / REC CENTRE / VC / IT	1		8,276.81
INV 174761901	03/2022	TPG TELECOM	TPG CHARGES FEBRUARY 2022 - CREATE 298 / SES / BFB	1	591.80	
INV 174797101	03/2022	TPG TELECOM	TPG CHARGES FEBRUARY 2022 - ADMIN / FINANCE / BKB / CESM / CREATE 298 / ENGINEERING / HEALTH / BUILDING / KILLARA / NORTHAM LIBRARY / WUNDOWIE LIBRARY / PLANNING / RANGER SERVICES / REC CENTRE / VC / IT	1	7,685.01	
EFT43249	24/03/2022	VINCELEC	OLD TOWN ADMIN. REPLACE DAMAGED FLOOD LIGHT AS PER QUOTE 327.	1		1,388.86
INV IV1229	10/03/2022	VINCELEC	OLD TOWN ADMIN. REPLACE DAMAGED FLOOD LIGHT AS PER QUOTE 327.	1	1,388.86	
EFT43250	24/03/2022	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09 - 28/2/22 - 13/3/22	1		2,304.50
INV 000038514	03/2022	WA CONTRACT RANGER SERVICES	CAT MANAGEMENT EXPENSES FOR FEBRUARY 2022	1	880.00	
INV 000038414	03/2022	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09 - 28/2/22 - 13/3/22	1	1,424.50	
EFT43251	24/03/2022	WARRICKS NEWSAGENCY	DIARIES / STICKY NOTES / NOTEBOOKS / PAPER CLIPS / WALLET	1		156.72
INV 74328	12/12/2021	WARRICKS NEWSAGENCY	DIARIES / STICKY NOTES / NOTEBOOKS / PAPER CLIPS / WALLET	1	156.72	
EFT43252	30/03/2022	A1 WHEATBELT DOG RESCUE	REFUND OF EUTHANASIA FEES FOR AFTER HOURS CARE	1		365.00
INV 120625721	12/2021	A1 WHEATBELT DOG RESCUE	REFUND OF EUTHANASIA FEES FOR AFTER HOURS CARE	1	365.00	
EFT43253	30/03/2022	ABBOTTS FORGE	REINSTALL GOAL POSTS ON HENRY ST OVAL	1		600.00
INV 000050423	03/2022	ABBOTTS FORGE	REINSTALL GOAL POSTS ON HENRY ST OVAL	1	600.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 47

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43254	30/03/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN2103 - REPAIR DAMAGED HOSE TO JETRODDER	1		171.60
INV 256565821	03/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	PN2103 - REPAIR DAMAGED HOSE TO JETRODDER	1	171.60	
EFT43255	30/03/2022	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING MARCH.	1		495.22
INV A19254	18/03/2022	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING MARCH.	1	495.22	
EFT43256	30/03/2022	AVON VALLEY NISSAN & MITSUBISHI - AVM NORTHAM PTY LTD T/AS	PN2004 - N11363 - 30,000KM SERVICE	1		637.11
INV 348704	23/03/2022	AVON VALLEY NISSAN & MITSUBISHI - AVM NORTHAM PTY LTD T/AS	PN2004 - N11363 - 30,000KM SERVICE	1	637.11	
EFT43257	30/03/2022	BUNNINGS BUILDING SUPPLIES P/L	MAGIC ERASERS	1		214.89
INV 2182/0014	03/2022	BUNNINGS BUILDING SUPPLIES P/L	PVC RETICULATION FITTINGS	1	42.81	
INV 2182/0014	03/2022	BUNNINGS BUILDING SUPPLIES P/L	MAGIC ERASERS	1	6.40	
INV 2182/0015	03/2022	BUNNINGS BUILDING SUPPLIES P/L	MAGIC ERASERS	1	70.40	
INV 2182/0016	03/2022	BUNNINGS BUILDING SUPPLIES P/L	HIRE OF CARPET CLEANER FOR 48 HOURS. (16TH & 17TH MARCH 2022)	1	31.25	
INV 2182/0016	03/2022	BUNNINGS BUILDING SUPPLIES P/L	PLUS CLEANING SOLUTION AND SPOT CLEANER	1	11.50	
INV 2182/0017	03/2022	BUNNINGS BUILDING SUPPLIES P/L	2 WATERING CANS FOR FLOCON	1		30.67
INV 2182/0025	03/2022	BUNNINGS BUILDING SUPPLIES P/L	ADMIN BUILDING. SUPPLY 1 X ENTRANCE SET DOOR HANDLES FOR HR ADMIN OFFICE.	1		21.86
INV 2182/0025	03/2022	BUNNINGS BUILDING SUPPLIES P/L	GIFTS (NATIVE PLANTS) FOR CITIZENSHIP CEREMONY ON 25/03/2022	1		
EFT43258	30/03/2022	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 01/07/2021 TO 30/06/2022.	1		55.99
INV 14720	16/03/2022	BURGESS RAWSON (WA) PTY LTD	WATER & SEWERAGE RATES FOR DUMP POINT ON PEEL TCE FOR THE PERIOD 01/07/2021 TO 30/06/2022.	1	55.99	
EFT43259	30/03/2022	CENTRAL MOBILE MECHANICAL REPAIRS	PN1006 - STEEL DRUM ROLLER 4000HR SERVICE ON SITE 08/03/2022	1		2,574.61
INV 000039323	03/2022	CENTRAL MOBILE MECHANICAL REPAIRS	PN1006 - STEEL DRUM ROLLER 4000HR SERVICE ON SITE 08/03/2022	1	1,419.61	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 48

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000039323/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP STEEL ROLLER FROM HADDRILL RD AND DROP OFF AT CNR GRASS VALLEY SOUTH AND LEEMING RDS 16/03/2022	1	577.50	
INV 000039323/03/2022		CENTRAL MOBILE MECHANICAL REPAIRS	PICK UP MULTI ROLLER FROM HADDRILL ROAD AND FLOAT TO OLIVER STREET	1	577.50	
EFT43260	30/03/2022	COMBINED TYRES PTY LTD	PN1914 - N.4096 MITSU FUSO CANTER TIPTRUCK - WHEEL ALIGNMENT	1		3,003.00
INV INV-19914/02/2022		COMBINED TYRES PTY LTD	PN1608 - N642 STRIP AND REFIT TWO TYRES TO MULTI ROLLER INCLUDING TRAVEL TO MOORE RD GRASS VALLEY	1	1,408.00	
INV INV-21022/03/2022		COMBINED TYRES PTY LTD	PN1914 - N.4096 MITSU FUSO CANTER TIPTRUCK - WHEEL ALIGNMENT	1	1,595.00	
EFT43261	30/03/2022	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCITON OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26.	1		21,865.73
INV 220302	15/03/2022	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCITON OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26.	1	21,865.73	
EFT43262	30/03/2022	COUNTRY COPIERS NORTHAM	1 X SUPPLY AND INSTALL CANON IRA-DXC3830 FOR NORTHAM RECREATION CENTRE AS PER QUOTE DATED 10/02/2022	1		3,415.50
INV S09741	22/03/2022	COUNTRY COPIERS NORTHAM	1 X SUPPLY AND INSTALL CANON IRA-DXC3830 FOR NORTHAM RECREATION CENTRE AS PER QUOTE DATED 10/02/2022	1	3,415.50	
EFT43263	30/03/2022	DAVID VINCENT MASON-COE	RATES CREDIT REFUND FOR ASSESSMENT A16101	1		540.37
INV A16101	25/03/2022	DAVID VINCENT MASON-COE	RATES CREDIT REFUND FOR ASSESSMENT A16101		540.37	
EFT43264	30/03/2022	DRACO AIR PTY LTD	OLD TOWN ADMIN .CREATE 298 (UPSTAIRS) PLEASE BALANCE AIRCONDITIONING IN ALL OFFICES.	1		363.00
INV 14543	24/03/2022	DRACO AIR PTY LTD	OLD TOWN ADMIN .CREATE 298 (UPSTAIRS) PLEASE BALANCE AIRCONDITIONING IN ALL OFFICES.	1	363.00	
EFT43265	30/03/2022	EL CABALLO GOLF COURSE - SKANK BAY PL T/AS	SENIOR SPORT FUNDING FOR RONALD SKELCHER, PETER BUTTFIELD, AND WILLIAM REIMERS	1		400.00
INV 000016718/03/2022		EL CABALLO GOLF COURSE - SKANK BAY PL T/AS	SENIOR SPORT FUNDING FOR RONALD SKELCHER, PETER BUTTFIELD, AND WILLIAM REIMERS	1	300.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 49

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000016729/03/2022		EL CABALLO GOLF COURSE - SKANK BAY PL T/AS	SENIOR SPORT FUNDING FOR KEVIN MULAVEY	1	100.00	
EFT43266	30/03/2022	FRANCES HELENA MILLS	RATES CREDIT REFUND FOR ASSESSMENT A2230	1		491.86
INV A2230	25/03/2022	FRANCES HELENA MILLS	RATES CREDIT REFUND FOR ASSESSMENT A2230		491.86	
EFT43267	30/03/2022	GDR CIVIL CONTRACTING PTY LTD	HIRE OF WATER TRUCK FOR \$430 PER DAY FOR 10 DAYS - BETWEEN 28/02/22 TO 15/03/2022	1		4,675.00
INV 2043	25/03/2022	GDR CIVIL CONTRACTING PTY LTD	HIRE OF WATER TRUCK FOR \$430 PER DAY FOR 10 DAYS - BETWEEN 28/02/22 TO 15/03/2022	1	4,675.00	
EFT43268	30/03/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1706 - JD GRADER REPLACE 3 TYRES INCLUDING DISPOSAL AS PER QUOTE U524107422	1		3,755.99
INV 6412503	23/03/2022	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	PN1706 - JD GRADER REPLACE 3 TYRES INCLUDING DISPOSAL AS PER QUOTE U524107422	1	3,755.99	
EFT43269	30/03/2022	GRAFTON ELECTRICS	INSTALL NETWORK PORTS - CREATE 298	1		1,569.70
INV 8441	24/02/2022	GRAFTON ELECTRICS	INSTALL NETWORK PORTS - CREATE 298	1	682.00	
INV 8439	11/03/2022	GRAFTON ELECTRICS	REPAIR TO POWER POINTS THROUGHOUT NORTHAM POOL AREA	1	612.70	
INV 8501	18/03/2022	GRAFTON ELECTRICS	DISCONNECT POWER AT APEX PARK	1	165.00	
INV 8513	22/03/2022	GRAFTON ELECTRICS	PN2010 - REPAIR FLOURO LIGHT IN AROC TOILET BLOCK ON SITE AT NORTHAM DEPOT	1	110.00	
EFT43270	30/03/2022	JASON SIGNMAKERS	G5-1A STREET NAME - GOOCH RD	1		403.53
INV 227473	25/03/2022	JASON SIGNMAKERS	G5-1A STREET NAME - GOOCH RD	1	300.48	
INV 227486	25/03/2022	JASON SIGNMAKERS	G5-1A STREET NAME - 'BOBAKINE RD'	1	103.05	
EFT43271	30/03/2022	KATHY DAVIS	YARNING CIRCLE DONE BY KATHY DAVIS	1		500.00
INV 1	22/03/2022	KATHY DAVIS	YARNING CIRCLE DONE BY KATHY DAVIS	1	500.00	
EFT43272	30/03/2022	LUME BRASSERIE - MADEELA PL T/AS	CATERING - ORDINARY COUNCIL MEETING 16/03/2022	1		520.00
INV SHIRE	116/03/2022	LUME BRASSERIE - MADEELA PL T/AS	CATERING - ORDINARY COUNCIL MEETING 16/03/2022	1	520.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 50

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43273	30/03/2022	MCINTOSH & SONS	PN1518 - FLAIL MOWER TRIMAX WARLORD PARTS AS PER QUOTATION NO 520664	1		1,107.66
INV 168366421/01/2022		MCINTOSH & SONS	PN1518 - FLAIL MOWER TRIMAX WARLORD PARTS AS PER QUOTATION NO 520664	1	1,107.66	
EFT43274	30/03/2022	MICHELLE PAUL	REIMBURSEMENT OF PRE EMPLOYMENT MEDICAL FEES	1		165.00
INV 323194	29/03/2022	MICHELLE PAUL	REIMBURSEMENT OF PRE EMPLOYMENT MEDICAL FEES	1	165.00	
EFT43275	30/03/2022	NORTHAM BETTA HOME LIVING	HP ALL IN ONE ATHLON PC	1		1,705.50
INV 200100308/03/2022		NORTHAM BETTA HOME LIVING	SAMSUNG A12	1	249.00	
INV 200100310/03/2022		NORTHAM BETTA HOME LIVING	15.6" LAPTOP BAGS	1	399.50	
INV 200100316/03/2022		NORTHAM BETTA HOME LIVING	USB-C TO HDMI CABLES	1	58.00	
INV 200100422/03/2022		NORTHAM BETTA HOME LIVING	HP ALL IN ONE ATHLON PC	1	999.00	
EFT43276	30/03/2022	NORTHAM CHAMBER OF COMMERCE	FULL PAGE ADVERTISEMENT IN NORTHAM ADVERTISER- MARCH 2020	1		880.00
INV 000001625/02/2022		NORTHAM CHAMBER OF COMMERCE	FULL PAGE ADVERTISEMENT IN NORTHAM ADVERTISER- MARCH 2020	1	440.00	
INV 000002523/03/2022		NORTHAM CHAMBER OF COMMERCE	FULL PAGE ADVERTISEMENT IN NORTHAM ADVERTISER- APRIL 2020	1	440.00	
EFT43277	30/03/2022	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1		303.00
INV 000041118/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	143.00	
INV 000041121/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	121.00	
INV 000041123/03/2022		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS	1	39.00	
EFT43278	30/03/2022	CLLY'S CAR & FURNITURE UPHOLSTERY'S	ADD EXTRA TAB TO NETBALL PAD COVERS TO STOP PADS FROM SLIPPING.	1		220.00
INV 4038	04/03/2022	CLLY'S CAR & FURNITURE UPHOLSTERY'S	ADD EXTRA TAB TO NETBALL PAD COVERS TO STOP PADS FROM SLIPPING.	1	220.00	
EFT43279	30/03/2022	ONEIT PTY LTD	SSL CERTIFICATES - BKBSHOP.COM.AU [8-01-2022 - 7-01-2023]	1		330.00
INV I19765	24/11/2021	ONEIT PTY LTD	SSL CERTIFICATES - BKBSHOP.COM.AU [8-01-2022 - 7-01-2023]	1	330.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 51

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43280	30/03/2022	QUIN'S GOURMET BUTCHERS	STANDING ORDER FOR MEAT DELIVERED TO KILLARA YEAR 21/22	1		150.00
INV 000004822	03/2022	QUIN'S GOURMET BUTCHERS	STANDING ORDER FOR MEAT DELIVERED TO KILLARA YEAR 21/22	1	150.00	
EFT43281	30/03/2022	RB ADVERTISING T/AS ROOFTOP BALLOONS	RED AIR DANCER	1		153.95
INV INV-14414	03/2022	RB ADVERTISING T/AS ROOFTOP BALLOONS	RED AIR DANCER	1	153.95	
EFT43282	30/03/2022	RONLIEEH PTY LTD T/AS ALL PARTS WA	MULTI METRE	1		34.99
INV SI-0000	28/03/2022	RONLIEEH PTY LTD T/AS ALL PARTS WA	MULTI METRE	1	34.99	
EFT43283	30/03/2022	S & N CREATIONS	S&N PRODUCTS	1		1,307.90
INV INV-13518	02/2022	S & N CREATIONS	S&N PRODUCTS	1	1,307.90	
EFT43284	30/03/2022	SPECIALISED TREE SERVICE	REMOVAL OF 2 YORK GUM TREES TO GROUND LEVEL, POISON STUMPS AND REMOVE ALL MATERIAL FROM SITE AS PER QUOTE #998	1		1,500.00
INV 3805	25/03/2022	SPECIALISED TREE SERVICE	REMOVAL OF 2 YORK GUM TREES TO GROUND LEVEL, POISON STUMPS AND REMOVE ALL MATERIAL FROM SITE AS PER QUOTE #998	1	1,500.00	
EFT43285	30/03/2022	SYNERGY	361333180 SUSPENSION BRIDGE LIGHTING - 18/01/2022 to 21/03/2022	1		1,459.57
INV 357547422	03/2022	SYNERGY	357547470 MORBY COTTAGE - 15/01/2022 to 21/03/2022		131.19	
INV 357547322	03/2022	SYNERGY	357547330 APEX PARK TOILETS - 18/01/2022 to 21/03/2022		199.45	
INV 361333122	03/2022	SYNERGY	361333180 SUSPENSION BRIDGE LIGHTING - 18/01/2022 to 21/03/2022		423.78	
INV 747170522	03/2022	SYNERGY	747170530 SKATE PARK - CLARKE ST - 18/01/2022 to 18/03/2022		286.06	
INV 157822523	03/2022	SYNERGY	157822560 IRISHTOWN BFB - 19/01/2022 to 21/03/2022		180.92	
INV 380523825	03/2022	SYNERGY	380523860 OLD QUARRY RD REFUSE SITE - RUBBISH DEPOT AT OLD QUARRY RD NORTHAM LOT 422 RES 26840 - 21/01/2022 to 23/03/2022		238.17	
EFT43286	30/03/2022	THE BOOK SHED	BUSINESS CARD ARTWORK SET-UP	1		143.00

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 52

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV INV-22010/03/2022		THE BOOK SHED	BUSINESS CARD ARTWORK SET-UP	1	143.00	
EFT43287	30/03/2022	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 24 MARCH 2022	1		50.00
INV 87	24/03/2022	TREVOR EASTWELL	DRIVING FOR WUNDOWIE TO NORTHAM COMMUNITY BUS 24 MARCH 2022	1	50.00	
EFT43288	30/03/2022	VINCELEC	VISITORS CENTRE. REPAIR POWER POINT BEHIND FRONT DESK, OUT OF SERVICE.	1		150.62
INV IV1245	23/03/2022	VINCELEC	VISITORS CENTRE. REPAIR POWER POINT BEHIND FRONT DESK, OUT OF SERVICE.	1	150.62	
EFT43289	30/03/2022	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09	1		1,424.50
INV 000038828/03/2022		WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY AS PER C.201920-09	1	1,424.50	
EFT43290	30/03/2022	WARRICKS NEWSAGENCY	RULER SCALE STAEDTLER TRIANGULAR DIN 1:100, 200, 250, 300, 400, 500	1		131.64
INV 79784	23/03/2022	WARRICKS NEWSAGENCY	RULER SCALE STAEDTLER TRIANGULAR DIN 1:100, 200, 250, 300, 400, 500	1	131.64	
EFT43291	30/03/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	ASUS X515EA (WIN 11 HOME)	1		3,233.00
INV 28614	01/03/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	ASUS X515EA (WIN 11 HOME)	1	2,922.00	
INV 28615	01/03/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	BROTHER MFC-L2750DW PRINTER - INKEN RD TIP	1	259.00	
INV 28712	25/03/2022	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	TP-LINK SG1005D 5 PORT	1	52.00	
EFT43292	31/03/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	STILH SAFETY HELMET FORWUNDOWIE	1		71.25
INV 323204	29/03/2022	AGWEST MACHINERY - GREYMACH PTY LTD T/AS	STILH SAFETY HELMET FORWUNDOWIE	1	71.25	
EFT43293	31/03/2022	AKRON PTY LTD	REFUND OF INFRASTRUCTURE BOND T1411 - NO DAMAGE	1		1,500.00
INV T1411	31/03/2022	AKRON PTY LTD	REFUND OF INFRASTRUCTURE BOND T1411 - NO DAMAGE	1	1,500.00	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 53

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43294	31/03/2022	ALLMARK & ASSOCIATES PTYLTD	DESK NAME PLATE FOR COUNCIL CHAMBERS - EXECUTIVE MANAGER ENGINEERING SERVICES	1		132.00
INV IN0034421	03/2022	ALLMARK & ASSOCIATES PTYLTD	DESK NAME PLATE FOR COUNCIL CHAMBERS - EXECUTIVE MANAGER ENGINEERING SERVICES	1	132.00	
EFT43295	31/03/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY TO 18TH MARCH 2022	1		336.05
INV 83065	24/03/2022	AMPAC DEBT RECOVERY (WA) P/L	DEBT RECOVERY TO 18TH MARCH 2022	1	336.05	
EFT43296	31/03/2022	ANDY'S PLUMBING SERVICE	AERODROME TOILETS. REPLACE CISTERN TO URINAL IN MALE TOILETS AND CHECK OTHERS.	1		3,342.90
INV A19262	28/03/2022	ANDY'S PLUMBING SERVICE	AERODROME TOILETS. PUMP OUT SEPTIC TANKS AND FREE UP DIVER TER.	1	1,210.00	
INV A19259	28/03/2022	ANDY'S PLUMBING SERVICE	BILYA KOORT BOODJA. REPAIR MALE TOILET, LEAKS FROM BASE ONLY WHEN SOMEONE SITS ON IT.	1	324.50	
INV A19260	28/03/2022	ANDY'S PLUMBING SERVICE	KATRINE TOILETS. REPAIR URINAL BUTTON IN MALES AND LADIES TOILET NOT FILLING.	1	565.40	
INV A19263	28/03/2022	ANDY'S PLUMBING SERVICE	AERODROME TOILETS. REPLACE CISTERN TO URINAL IN MALE TOILETS AND CHECK OTHERS.	1	1,243.00	
EFT43297	31/03/2022	AUSTRALIAN SAFETY ENGINEERS	CYLINDER WALK-A-WAY BRACKET	1		204.17
INV 015499124	03/2022	AUSTRALIAN SAFETY ENGINEERS	CYLINDER WALK-A-WAY BRACKET	1	204.17	
EFT43298	31/03/2022	AUTOPRO NORTHAM	PN2020 - WIPPER BLADES	1		20.96
INV 983282	29/03/2022	AUTOPRO NORTHAM	PN2020 - WIPPER BLADES	1	20.96	
EFT43299	31/03/2022	AVON WASTE	DOMESTIC / COMMERCIAL RUBBISH AS PER CONTRACT FOR PERIOD ENDING 11.03.2022	1		39,105.78
INV 49136	11/03/2022	AVON WASTE	DOMESTIC / COMMERCIAL RUBBISH AS PER CONTRACT FOR PERIOD ENDING 11.03.2022	1	39,105.78	
EFT43300	31/03/2022	CANNON HYGIENE AUSTRALIA PTY LTD	WUNDOWIE SWIMMING POOL / NORTHAM AQUATIC CENTRE - MONTHLY SERVICE OF SANITARY & NAPPY BINS 01/04/2022-30/06/2022	1		1,901.12
INV 973003325	02/2022	CANNON HYGIENE AUSTRALIA PTY LTD	CREDIT - REC CENTRE. SERVICING OF SANITARY UNITS X 7.	1	-975.88	
INV 973001525	02/2022	CANNON HYGIENE AUSTRALIA PTY LTD	REC CENTRE. SERVICING OF SANITARY UNITS X 7.	1	958.35	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 54

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 973232015/03/2022		CANNON HYGIENE AUSTRALIA PTY LTD	NORTHAM SHIRE TOILETS SANITARY UNIT SERVICE 01/04/2022-30/06/2022	1	696.46	
INV 973161715/03/2022		CANNON HYGIENE AUSTRALIA PTY LTD	WUNDOWIE SWIMMING POOL / NORTHAM AQUATIC CENTRE - MONTHLY SERVICE OF SANITARY & NAPPY BINS 01/04/2022-30/06/2022	1	1,222.19	
EFT 43301	31/03/2022	CHARLES SERVICE COMPANY	C.202021-4. CLEANING OF SHIRE OF NORTHAM FACILITIES 21.02.2022 - 20.03.2022	1		12,330.61
INV 000347920/03/2022		CHARLES SERVICE COMPANY	C.202021-04- VO1 - WEEKLY CLEANING FOR WUNDOWIE OVAL TOILETS 7X A WEEK AS PER QUOTE	1	2,773.65	
INV 000347920/03/2022		CHARLES SERVICE COMPANY	C.202021-4. CLEANING OF SHIRE OF NORTHAM FACILITIES 21.02.2022 - 20.03.2022	1	8,625.19	
INV 000347920/03/2022		CHARLES SERVICE COMPANY	SHIRE OF NORTHAM - MONTHLY TOILET PAPER PRODUCTS FOR CLEANING CONTRACT C.202021-04 FROM 1/3/2022	1	931.77	
EFT 43302	31/03/2022	CLOUD COLLECTIONS PTY LTD	DEBT RECOVERY FOR FEBRUARY 2022	1		4,588.76
INV 2863	01/03/2022	CLOUD COLLECTIONS PTY LTD	DEBT RECOVERY FOR FEBRUARY 2022	1	4,588.76	
EFT 43303	31/03/2022	COUNTRYWIDE GROUP	5816266.72 - CHAINSAW CHAINS / FILES	1		229.60
INV ACC00130/03/2022		COUNTRYWIDE GROUP	5816266.72 - CHAINSAW CHAINS / FILES	1	229.60	
EFT 43304	31/03/2022	CTI SECURITY SERVICES PTY LTD	VARIOUS SON PROPERTIES SECURITY ALARM MONITORING FROM 01/07/2021 UNTIL 30/06/2022	1		798.07
INV CINS31 14/03/2022		CTI SECURITY SERVICES PTY LTD	VARIOUS SON PROPERTIES SECURITY ALARM MONITORING FROM 01/07/2021 UNTIL 30/06/2022	1	798.07	
EFT 43305	31/03/2022	DMC CLEANING	RFT 202021-05 CLEANING SHIRE OR NORTHAM FACILITIES - CONSUMABLE PRODUCTS TO 11.03.2022	1		3,153.42
INV SON20716/03/2022		DMC CLEANING	RFT 202021-05 CLEANING SHIRE OR NORTHAM FACILITIES - CONSUMABLE PRODUCTS TO 09.02.2022	1	583.15	
INV SON20716/03/2022		DMC CLEANING	RFT 202021-05 CLEANING SHIRE OR NORTHAM FACILITIES - CONSUMABLE PRODUCTS TO 02.03.2022	1	256.32	
INV SON20816/03/2022		DMC CLEANING	RFT 202021-05 CLEANING SHIRE OR NORTHAM FACILITIES - CONSUMABLE PRODUCTS TO 15.03.2022	1	284.76	
INV SON20716/03/2022		DMC CLEANING	RFT 202021-05 CLEANING SHIRE OR NORTHAM FACILITIES - CONSUMABLE PRODUCTS TO 11.01.2022	1	150.52	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 55

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SON20716/03/2022		DMC CLEANING	RFT 202021-05 CLEANING SHIRE OR NORTHAM FACILITES - CONSUMABLE PRODUCTS TO 19.01.2022	1	502.57	
INV SON20828/03/2022		DMC CLEANING	RFT 202021-05 CLEANING SHIRE OR NORTHAM FACILITES - CONSUMABLE PRODUCTS TO 28.03.2022	1	629.22	
INV SON20828/03/2022		DMC CLEANING	RFT 202021-05 CLEANING SHIRE OR NORTHAM FACILITES - CONSUMABLE PRODUCTS TO 11.03.2022	1	746.88	
EFT43306	31/03/2022	DRACO AIR PTY LTD	REC CENTRE. REPAIR COOL ROOM AS AT HIGH TEMP NOT COOLING.	1		198.00
INV 14489	13/03/2022	DRACO AIR PTY LTD	REC CENTRE. REPAIR COOL ROOM AS AT HIGH TEMP NOT COOLING.	1	198.00	
EFT43307	31/03/2022	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR MARCH 2022 - TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA	1		839.85
INV 560244	15/03/2022	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AY	1	162.80	
INV 560658	20/03/2022	E FIRE & SAFETY	NORTHAM TOWN HALL 01/03/2022-31/03/2022 MONTHLY ROUTINE MAINTENANCE CHARGES FOR MARCH 2022 - TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM SPORT & REC CENTRE	1	254.65	
INV 560750	21/03/2022	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR MARCH 2022 - TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA	1	422.40	
EFT43308	31/03/2022	EXPERIENCE PERTH	NORTHAM PORTION OF AVON VALLEY CAMPAIGN AS AGREED BETWEEN TOWNS	1		5,000.00
INV INV-85923/02/2022		EXPERIENCE PERTH	NORTHAM PORTION OF AVON VALLEY CAMPAIGN AS AGREED BETWEEN TOWNS	1	5,000.00	
EFT43309	31/03/2022	GHD PTY LTD	NORTHAM DEPOT - DESIGN & DRAWINGS INCLUDING: CARPARK LAYOUT, FOOTPATHS, RETAINING, CROSSOVERS, ASPHALT TO ENTRANCE, STORMWATER DRAINAGE, SHORT TERM PARKING, LEVELS AND GRADING FOR ALL AREAS. AS PER FEE PROPOSAL 12565235.	1		17,251.85

Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 56

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 112-011	24/03/2022	GHD PTY LTD	NORTHAM DEPOT - DESIGN & DRAWINGS INCLUDING: CARPARK LAYOUT, FOOTPATHS, RETAINING, CROSSOVERS, ASPHALT T O ENTRANCE, STORMWATER DRAINAGE, SHORT TERM PARKING, LEVELS AND GRADING FOR ALL AREAS. AS PER FEE PROPOSAL 12565235.	1	12,340.35	
INV 112-011	24/03/2022	GHD PTY LTD	NORTHAM DEPOT VARIATION 2 - DESIGN & DRAWINGS INCLUDING: CARPARK LAYOUT, FOOTPATHS, RETAINING, CROSSOVERS, ASPHALT T O ENTRANCE, STORMWATER DRAINAGE, SHORT TERM PARKING, LEVELS AND GRADING FOR ALL AREAS. AS PER FEE PROPOSAL 12565235.	1	4,911.50	
EFT43310	31/03/2022	GREEN WORKZ PTY LTD	NS350F/BB NUTRISMART 350 1000KG 001 CALCIPRILL S14 CA + MG	1		7,760.50
INV 4567	25/03/2022	GREEN WORKZ PTY LTD	PWB20L POLYWET BREAK 20L NS350F/BB NUTRISMART 350 1000KG 001 CALCIPRILL S14 CA + MG PWB20L POLYWET BREAK 20L	1	7,760.50	
EFT43311	31/03/2022	HERSEY'S SAFETY PTY LTD	BATTERIES / GLOVES / SAFETY GLASSES / EARPLUGS	1		327.84
INV 47658	25/03/2022	HERSEY'S SAFETY PTY LTD	BATTERIES / GLOVES / SAFETY GLASSES / EARPLUGS	1	327.84	
EFT43312	31/03/2022	JAYLON INDUSTRIES PTY LTD	TAKE 5 BOOKS / HAZARD NOTEPADS	1		1,210.00
INV 95710	24/03/2022	JAYLON INDUSTRIES PTY LTD	TAKE 5 BOOKS / HAZARD NOTEPADS	1	1,210.00	
EFT43313	31/03/2022	JS TECHNOLOGY & DIGITAL PTY LTD	MOBILE PHONE SCREEN PROTECTOR - BUILDING2	1		20.00
INV 10594	22/02/2022	JS TECHNOLOGY & DIGITAL PTY LTD	MOBILE PHONE SCREEN PROTECTOR - BUILDING2	1	20.00	
EFT43314	31/03/2022	LFA FIRST RESPONSE	100 X PACKETS OF VIRACLEAN ANTIBACTERIAL WIPES INCLUDING DELIVERY	1		676.50
INV IN2326425	03/2022	LFA FIRST RESPONSE	100 X PACKETS OF VIRACLEAN ANTIBACTERIAL WIPES INCLUDING DELIVERY	1	676.50	
EFT43315	31/03/2022	MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST NORTHAM (AVON MALL) 01/03/2022-31/03/2022	1		2,291.68

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 57

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 000005326/02/2022		MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST NORTHAM (AVON MALL) 01/03/2022-31/03/2022	1	1,145.84	
INV 000005428/03/2022		MALINOWSKI HOLDINGS PTY LTD	RENT FOR 174 FITZGERALD ST NORTHAM (AVON MALL) 01/04/2022-30/04/2022	1	1,145.84	
EFT43316	31/03/2022	MAYBERRY HAMMOND & CO	LEASE FOR NORTHAM SWIMMING CLUB	1		621.20
INV 44102	11/01/2022	MAYBERRY HAMMOND & CO	LEASE FOR NORTHAM SWIMMING CLUB	1	621.20	
EFT43317	31/03/2022	MODERN TEACHING AIDS PTY LTD	EQUIPMENT FOR BETTER BEGINNINGS PROGRAMMES	1		39.55
INV 446694527/01/2022		MODERN TEACHING AIDS PTY LTD	EQUIPMENT FOR BETTER BEGINNINGS PROGRAMMES	1	39.55	
EFT43318	31/03/2022	NORTH METROPOLITAN TAFE	RILEY BLANKENDAAL ID 20085673 / DANICA BRADFORD ID 20085671 FIRST SEMESTER FEES NORTH METRO TAFE MIDLAND	1		911.10
INV I00195106/10/2020		NORTH METROPOLITAN TAFE	AHC30716 - CIII HORTICULTURE FOR LACHLAN KICKETT	1	-470.00	
INV A00037 06/10/2020		NORTH METROPOLITAN TAFE	AHC30716 - CIII HORTICULTURE FOR LACHLAN KICKETT	1	-628.90	
INV A00050 15/06/2021		NORTH METROPOLITAN TAFE	CREDIT LACHLAN KICKETT CIII HORTICULTURE	1	-30.00	
INV I00312025/03/2022		NORTH METROPOLITAN TAFE	RILEY BLANKENDAAL ID 20085673 / DANICA BRADFORD ID 20085671 FIRST SEMESTER FEES NORTH METRO TAFE MIDLAND	1	1,100.00	
EFT43319	31/03/2022	NORTHAM BETTA HOME LIVING	15.6" LAPTOP BAGS	1		44.95
INV 23947	02/03/2022	NORTHAM BETTA HOME LIVING	15.6" LAPTOP BAGS	1	44.95	
EFT43320	31/03/2022	OLLY'S CAR & FURNITURE UPHOLSTERY'S	PN1612 - REPLACE SEAT COVERS	1		418.00
INV 4052	23/03/2022	OLLY'S CAR & FURNITURE UPHOLSTERY'S	PN1612 - REPLACE SEAT COVERS	1	418.00	
EFT43321	31/03/2022	OUTDOOR WORLD WANGARA	REFUND OF INFRASTRUCTURE BOND T1411 - NO DAMAGE	1		1,000.00
INV T1554	31/03/2022	OUTDOOR WORLD WANGARA	REFUND OF INFRASTRUCTURE BOND T1411 - NO DAMAGE	1	1,000.00	
EFT43322	31/03/2022	OXTER SERVICES	TOILETRY SUPPLIES FOR AIRPORT PUBLIC TOILETS	1		309.61
INV 25405	07/02/2022	OXTER SERVICES	TOILETRY SUPPLIES FOR AIRPORT PUBLIC TOILETS	1	309.61	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 58

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT43323	31/03/2022	REFACE INDUSTRIES PTY LTD	ANNUAL SERVICE DISC CLEANING MACHINE	1		725.18
INV 000327121/03/2022		REFACE INDUSTRIES PTY LTD	ANNUAL SERVICE DISC CLEANING MACHINE	1	725.18	
EFT43324	31/03/2022	SUN ROAD FOOD & BEVERAGE	GATORADE / LIPTON ICE TEA / SPRING WATER / SCHWEPPE	1		1,088.83
INV 106195508/03/2022		SUN ROAD FOOD & BEVERAGE	GATORADE / LIPTON ICE TEA / SPRING WATER / SCHWEPPE	1	690.45	
INV 106881724/03/2022		SUN ROAD FOOD & BEVERAGE	GATORADE	1	398.38	
EFT43325	31/03/2022	SUNPALM AUSTRALIA PTY LTD T/A PREMIUM PLASTICS	MULTI FLOW SPRAY STAKES CARTON OF 800	1		490.53
INV 56400 18/03/2022		SUNPALM AUSTRALIA PTY LTD T/A PREMIUM PLASTICS	MULTI FLOW SPRAY STAKES CARTON OF 800	1	490.53	
EFT43326	31/03/2022	TOLL TRANSPORT PTY LTD	TOLL EXPRESS FREIGHT - MARCH 2022 - HEALTH / CESM / DEPOT	1		239.94
INV 0534-S306/03/2022		TOLL TRANSPORT PTY LTD	TOLL EXPRESS FREIGHT - MARCH 2022 - CESM / DEPOT / HEALTH / PLANNING	1	77.37	
INV 0536-S320/03/2022		TOLL TRANSPORT PTY LTD	TOLL EXPRESS FREIGHT - MARCH 2022 - HEALTH / CESM / DEPOT	1	162.57	
EFT43327	31/03/2022	UWA PUBLISHING -UNIVERSITY OF WESTERN AUSTRALIA	10 X BUSH TUCKER BOOKS	1		440.00
INV 024300101/03/2022		UWA PUBLISHING -UNIVERSITY OF WESTERN AUSTRALIA	10 X BUSH MEDICINE BOOKS	1	440.00	
EFT43328	31/03/2022	VINCELEC	VISITORS CENTRE. INSTALL AIR MONITORING DEVICE ON SIDE WALL.	1		237.50
INV IV1250 29/03/2022		VINCELEC	VISITORS CENTRE. INSTALL AIR MONITORING DEVICE ON SIDE WALL.	1	237.50	
EFT43329	31/03/2022	W GIBBS & SON	REFUND OF INFRASTRUCTURE BOND T1447 - NO DAMAGE	1		1,000.00
INV T1447 31/03/2022		W GIBBS & SON	REFUND OF INFRASTRUCTURE BOND T1447 - NO DAMAGE	1	1,000.00	
EFT43330	31/03/2022	WCP CIVIL PTY LTD	RECONSTRUCTION OF GAIRDNER & WELLINGTON ST INTERSECTION AS PER CONTRACT C.202122-02 - PROGRESS CLAIM ONE	1		164,095.57

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 59

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 26539	28/02/2022	WCP CIVIL PTY LTD	RECONSTRUCTION OF GAIRDNER & WELLINGTON ST INTERSECTION AS PER CONTRACT C.202122-02 - PROGRESS CLAIM ONE	1	164,095.57	
EFT43331	31/03/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ANITA FERGUSSON USI# BT9EA49DBY DEALING WITH DIFFICULT CUSTOMERS 24 FEBRUARY 2022	1		1,436.00
INV I30921925/03/2022		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	MEETING PROCEDURES ELEARNING COURSE - CR APPLETON	1	214.50	
INV C30130	25/03/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	CREDIT ISSUED - SANDRA FLOYD USI# BT9EA49DBY DEALING WITH DIFFICULT CUSTOMERS 24 FEBRUARY 2022	1	-578.00	
INV I30924025/03/2022		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	MEETING PROCEDURES ELEARNING COURSE - CR RYAN	1	214.50	
INV I30924125/03/2022		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	ANITA FERGUSSON USI# BT9EA49DBY DEALING WITH DIFFICULT CUSTOMERS 24 FEBRUARY 2022	1	578.00	
INV I30921925/03/2022		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SERVING ON COUNCIL ELEARNING COURSE - CR APPLETON	1	214.50	
INV I30924125/03/2022		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SERVING ON COUNCIL ELEARNING COURSE - CR RYAN	1	214.50	
INV I30921225/03/2022		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	LOUISE HARRIS USI# 23LTTQV3U - LG ACT 1995 -ESSENTIALS	1	578.00	
EFT43332	31/03/2022	WESTGROW FARM TREES	SUPPLY OF 153 TRAYS OF NATIVE TUBE STOCK AS PER INVOICE OUTLINE (INV 2131). - FINAL BALANCE DUE	1		3,172.23
INV 2131	03/12/2021	WESTGROW FARM TREES	SUPPLY OF 153 TRAYS OF NATIVE TUBE STOCK AS PER INVOICE OUTLINE (INV 2131). - FINAL BALANCE DUE	1	3,172.23	
DD17606.1	01/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		29,392.12
INV SUPER	01/03/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	24,363.48	
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	2,733.09	
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	46.28	
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	46.28	
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	1,650.00	
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	84.69	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 60

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	194.70	
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	181.24	
INV DEDUC01/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	67.36	
DD17606.2	01/03/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1		230.21
INV SUPER	01/03/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1	230.21	
DD17606.3	01/03/2022	UNISUPER	PAYROLL DEDUCTIONS	1		1,192.89
INV SUPER	01/03/2022	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	533.01	
INV DEDUC01/03/2022		UNISUPER	PAYROLL DEDUCTIONS	1	199.88	
INV DEDUC01/03/2022		UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
DD17606.4	01/03/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		126.50
INV SUPER	01/03/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	126.50	
DD17606.5	01/03/2022	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		524.41
INV SUPER	01/03/2022	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	393.31	
INV DEDUC01/03/2022		PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	131.10	
DD17606.6	01/03/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		241.42
INV SUPER	01/03/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	241.42	
DD17606.7	01/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		429.04
INV SUPER	01/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	429.04	
DD17606.8	01/03/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		152.10
INV SUPER	01/03/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	152.10	
DD17606.9	01/03/2022	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		193.55

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 61

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	01/03/2022	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	193.55	
DD17614.1	03/03/2022	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT FEBRUARY 2022 FINANCE & LEASE TW8119996100	1		573.75
INV FEBRU	03/03/2022	TENNANT AUSTRALIA	RECREATION CENTRE LEASE FEE CLEANING EQUIPMENT FEBRUARY 2022 FINANCE & LEASE TW8119996100	1	573.75	
DD17664.1	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		29,617.89
INV SUPER	15/03/2022	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	24,737.82	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,814.59	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	37.02	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	37.02	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	1,450.00	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	86.61	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	193.53	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	96.51	
INV DEDUC	15/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1	139.79	
DD17664.2	15/03/2022	PRIME SUPER	PAYROLL DEDUCTIONS	1		506.19
INV SUPER	15/03/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	368.14	
INV DEDUC	15/03/2022	PRIME SUPER	PAYROLL DEDUCTIONS	1	138.05	
DD17664.3	15/03/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1		230.59
INV SUPER	15/03/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1	230.59	
DD17664.4	15/03/2022	UNISUPER	PAYROLL DEDUCTIONS	1		1,123.85
INV SUPER	15/03/2022	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	482.80	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 62

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUC15/03/2022		UNISUPER	PAYROLL DEDUCTIONS	1	181.05	
INV DEDUC15/03/2022		UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
DD17664.5	15/03/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		156.88
INV SUPER 15/03/2022		THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	156.88	
DD17664.6	15/03/2022	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		524.49
INV SUPER 15/03/2022		PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	393.37	
INV DEDUC15/03/2022		PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	131.12	
DD17664.7	15/03/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		241.42
INV SUPER 15/03/2022		COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	241.42	
DD17664.8	15/03/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		125.33
INV SUPER 15/03/2022		CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	125.33	
DD17664.9	15/03/2022	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		182.53
INV SUPER 15/03/2022		AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	182.53	
DD17665.1	10/03/2022	BANKWEST	JASON WHITEAKER MASTERCARD 22/01/2022 - 18/02/2022	1		6,759.64
INV B RUTT10/03/2022		BANKWEST	BRENDON RUTTER MASTERCARD 22/01/2022 - 18/02/2022	1	440.41	
INV J METC10/03/2022		BANKWEST	JOANNE METCALF MASTERCARD 22/01/2022 - 18/02/2022	1	484.79	
INV C YOU 10/03/2022		BANKWEST	COLIN YOUNG MASTERCARD 22/01/2022 - 18/02/2022	1	4,890.48	
INV C HUNT10/03/2022		BANKWEST	CHADD HUNT MASTERCARD 22/01/2022 - 18/02/2022	1	742.35	
INV J WHIT 10/03/2022		BANKWEST	JASON WHITEAKER MASTERCARD 22/01/2022 - 18/02/2022	1	201.61	
DD17719.1	29/03/2022	AWARE SUPER	PAYROLL DEDUCTIONS	1		29,523.58
INV SUPER 29/03/2022		AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	24,855.83	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 63

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	2,665.79	
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	41.50	
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	41.50	
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	1,450.00	
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	86.15	
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	201.95	
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	68.17	
INV DEDUC29/03/2022		AWARE SUPER	PAYROLL DEDUCTIONS	1	87.69	
DD17719.2	29/03/2022	PRIME SUPER	PAYROLL DEDUCTIONS	1		505.64
INV SUPER	29/03/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	367.74	
INV DEDUC29/03/2022		PRIME SUPER	PAYROLL DEDUCTIONS	1	137.90	
DD17719.3	29/03/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1		230.21
INV SUPER	29/03/2022	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1	230.21	
DD17719.4	29/03/2022	UNISUPER	PAYROLL DEDUCTIONS	1		1,130.30
INV SUPER	29/03/2022	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	487.49	
INV DEDUC29/03/2022		UNISUPER	PAYROLL DEDUCTIONS	1	182.81	
INV DEDUC29/03/2022		UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
DD17719.5	29/03/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		128.16
INV SUPER	29/03/2022	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	128.16	
DD17719.6	29/03/2022	PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		525.83
INV SUPER	29/03/2022	PLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	394.37	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 64

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUC29/03/2022		PLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	131.46	
DD17719.7	29/03/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		241.42
INV SUPER	29/03/2022	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	241.42	
DD17719.8	29/03/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		135.07
INV SUPER	29/03/2022	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	135.07	
DD17719.9	29/03/2022	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		164.27
INV SUPER	29/03/2022	AUSTRALIAN CATHOLIC SUPPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	164.27	
DD17606.10	01/03/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1		214.52
INV SUPER	01/03/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	214.52	
DD17606.11	01/03/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,168.35
INV SUPER	01/03/2022	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	849.71	
INV DEDUC01/03/2022		MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD17606.12	01/03/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		2,707.81
INV SUPER	01/03/2022	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	2,463.03	
INV DEDUC01/03/2022		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	139.60	
INV DEDUC01/03/2022		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	105.18	
DD17606.13	01/03/2022	SUNCORP MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	1		210.89
INV SUPER	01/03/2022	SUNCORP MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	1	210.89	
DD17606.14	01/03/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		254.19
INV SUPER	01/03/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	254.19	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 65

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD17606.15	01/03/2022	THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		165.82
INV SUPER	01/03/2022	THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	165.82	
DD17606.16	01/03/2022	THE TRUSTEE FOR FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		128.64
INV SUPER	01/03/2022	THE TRUSTEE FOR FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	128.64	
DD17606.17	01/03/2022	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1		623.40
INV SUPER	01/03/2022	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	453.38	
INV DEDUC	01/03/2022	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	170.02	
DD17606.18	01/03/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,601.56
INV DEDUC	01/03/2022	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	283.63	
INV SUPER	01/03/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,317.93	
DD17606.19	01/03/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		509.04
INV DEDUC	01/03/2022	PRIME SUPER	PAYROLL DEDUCTIONS	1	138.83	
INV SUPER	01/03/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	370.21	
DD17606.20	01/03/2022	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		297.73
INV SUPER	01/03/2022	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	297.73	
DD17606.21	01/03/2022	HOSPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		352.14
INV SUPER	01/03/2022	HOSPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	352.14	
DD17606.22	01/03/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1		179.38
INV SUPER	01/03/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1	179.38	
DD17606.23	01/03/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		210.37
INV SUPER	01/03/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	210.37	

Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 66

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD17664.10	15/03/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1		214.52
INV SUPER	15/03/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	214.52	
DD17664.11	15/03/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,168.35
INV SUPER	15/03/2022	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	849.71	
INV DEDUC	15/03/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD17664.12	15/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		436.06
INV SUPER	15/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	436.06	
DD17664.13	15/03/2022	SUNCORP MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	1		102.67
INV SUPER	15/03/2022	SUNCORP MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	1	102.67	
DD17664.14	15/03/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		222.18
INV SUPER	15/03/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	222.18	
DD17664.15	15/03/2022	THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		170.84
INV SUPER	15/03/2022	THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	170.84	
DD17664.16	15/03/2022	THE TRUSTEE FOR FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		128.64
INV SUPER	15/03/2022	THE TRUSTEE FOR FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	128.64	
DD17664.17	15/03/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		2,614.90
INV SUPER	15/03/2022	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	2,370.52	
INV DEDUC	15/03/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	139.20	
INV DEDUC	15/03/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	105.18	
DD17664.18	15/03/2022	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1		635.61
INV DEDUC	15/03/2022	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	173.35	

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 67

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	15/03/2022	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	462.26	
DD17664.19	15/03/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,555.35
INV DEDUC	15/03/2022	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	282.56	
INV SUPER	15/03/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,272.79	
DD17664.20	15/03/2022	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		297.73
INV SUPER	15/03/2022	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	297.73	
DD17664.21	15/03/2022	HOSIPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		235.03
INV SUPER	15/03/2022	HOSIPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	235.03	
DD17664.22	15/03/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1		207.52
INV SUPER	15/03/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1	207.52	
DD17664.23	15/03/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		210.37
INV SUPER	15/03/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	210.37	
DD17719.10	29/03/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1		214.52
INV SUPER	29/03/2022	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	214.52	
DD17719.11	29/03/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,168.35
INV SUPER	29/03/2022	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	849.71	
INV DEDUC	29/03/2022	MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD17719.12	29/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		481.48
INV SUPER	29/03/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	481.48	
DD17719.13	29/03/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		254.19
INV SUPER	29/03/2022	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	254.19	

Date: 01/04/2022
Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
PAGE: 68

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD17719.14	29/03/2022	THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		145.72
INV SUPER	29/03/2022	THE TRUSTEE FOR ANDALI SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	145.72	
DD17719.15	29/03/2022	THE TRUSTEE FOR FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		45.56
INV SUPER	29/03/2022	THE TRUSTEE FOR FUTURE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	45.56	
DD17719.16	29/03/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		2,821.73
INV SUPER	29/03/2022	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	2,577.37	
INV DEDUC	29/03/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	139.18	
INV DEDUC	29/03/2022	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	105.18	
DD17719.17	29/03/2022	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1		623.40
INV DEDUC	29/03/2022	ZURICH AUSTRALIA LIMITED	PAYROLL DEDUCTIONS	1	170.02	
INV SUPER	29/03/2022	ZURICH AUSTRALIA LIMITED	SUPERANNUATION CONTRIBUTIONS	1	453.38	
DD17719.18	29/03/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,440.82
INV DEDUC	29/03/2022	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	282.13	
INV SUPER	29/03/2022	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,158.69	
DD17719.19	29/03/2022	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		297.73
INV SUPER	29/03/2022	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	297.73	
DD17719.20	29/03/2022	HOSPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		235.03
INV SUPER	29/03/2022	HOSPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	235.03	
DD17719.21	29/03/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1		230.21
INV SUPER	29/03/2022	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1	230.21	
DD17719.22	29/03/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		210.37

Ordinary Council Meeting Minutes
20 April 2022



Date: 01/04/2022
 Time: 8:49:23AM

Shire of Northam

USER: Louise Harris
 PAGE: 69

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	29/03/2022	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	210.37	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	1,819,090.44
TOTAL		1,819,090.44

Attachment 2 – Declaration

Payment dates 1st March 2022 to 31st March 2022

- Municipal Fund payment cheque numbers 35486 to 35490 Total \$100,791.95.

Electronic Funds Transfer

- Municipal Fund EFT43016 to EFT43332 Total \$1,588,196.49.
- Direct Debits Total \$130,102.00.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2021/2022	EFT Payments 2021/2022	Direct Debits 2021/2022	Payroll 2021/2022	Total Payments 2021/2022
July	\$ 74,373.09	\$ 1,422,562.64	\$ 77,599.91	\$ 436,064.10	\$ 2,010,599.74
August	\$ 48,650.97	\$ 2,042,447.90	\$ 77,232.35	\$ 449,812.85	\$ 2,618,144.07
September	\$ 27,219.58	\$ 1,599,646.29	\$ 81,823.88	\$ 669,771.82	\$ 2,378,461.57
October	\$ 44,449.19	\$ 2,493,410.73	\$ 92,740.06	\$ 469,926.08	\$ 3,100,526.06
November	\$ 73,850.62	\$ 1,525,786.14	\$ 89,376.97	\$ 464,557.55	\$ 2,153,571.28
December	\$ 23,832.76	\$ 1,801,627.97	\$ 92,423.06	\$ 512,077.48	\$ 2,429,961.27
January	\$ 57,663.93	\$ 1,423,108.71	\$ 89,637.93	\$ 481,522.24	\$ 2,051,932.81
February	\$ 54,320.55	\$ 1,548,499.53	\$ 89,055.24	\$ 503,927.01	\$ 2,195,802.33
March	\$ 100,791.95	\$ 1,588,196.49	\$ 130,102.00	\$ 694,238.20	\$ 2,513,328.64
April					\$ -
May					\$ -
June					\$ -
Total	\$505,152.64	\$15,445,286.40	\$819,991.40	\$4,681,897.33	\$21,452,327.77

The following table presents all payments made for the month from Council credit cards paid by direct debit DD17665.1

Summary Credit Card Payments	\$	Total
CEO		
WANEWSDTI - WA NEWS ONLINE SUBSCRIPTION	84.00	
COLES EXPRESS - FUEL FOR CEO VEHICLE	117.61	
		\$201.61
Executive Manager of Community Services		
FACEBOOK - JOB AD- MANAGER PARKS & STREETSCAPE OPERATIONS	401.71	

NORTHAM BETTA ELECTRICAL - NEW KEYBOARD FOR JO	99.00
SUBWAY NORTHAM - COMMUNITY SAFETY CATERING	60.00
SUBWAY NORTHAM - COMMUNITY SAFETY CATERING	10.00
CLARK RUBBER - CANCELED ORDER REFUNDED	-85.92
	\$484.79
Executive Manager of Corporate Services	
FOREIGN TRANSACTION FEE	11.85
CLASSIC IT SUPPORT - SSD HARD DRIVES * 10	700.00
HARVEY NORMAN - MIDLAND - SURFACE PRO 8 - JO METCALF	1957.90
SOFTWARE MART AUS - WINDOWS 10 PRO	200.00
LANDGATE - LADGATE FEE FOR LODGEMENT OF SECTION 70A FOR SEWER EXTENSION.	181.30
FAIRWAY MANOR ACCOMMODATION - ACCOMODATION NEVILLE BINNING	690.00
WA POLICE - LICENSING SERVICES - CORPORATE FIREARM LICENCE PAYMENT	137.00
QUEST INNALOO - ACCOMODATION FOR LICENCING TRAINING MERIDITH GOODMAN	1002.43
AMAYSIM MOBILE PTY LTD - LIBRARY LIFT PHONE DATA	10.00
	\$4,890.48
Executive Manager of Development Services	
SQ SANDY DS KITCHEN - WELFARE FIRE INCIDENT 19-01-2022	100.00
BETTA ELECTRICAL NORTHAM - KETTLE NEEDED FOR SHIRE STAFF WORKING WEEKENDS AT INKPEN TIP	39.00
DOME - BFB MEETING	30.00
UNITED FUELS - WELFARE- CORRIGIN INCIDENT	63.15
UNITED FUELS - WELFARE- CORRIGIN INCIDENT	47.00
UNITED FUELS - FUEL- CORRIGIN INCIDENT	87.45
DUNNINGS - FUEL- CORRIGIN INCIDENT	52.25
DEPARTMENT OF TRANSPORT - NEW VEHICLE LICENCE TIPPER N.4651	227.00
DEPARTMENT OF TRANSPORT - PLATE SWAP FROM N10863 TO 1HMZ036	30.50
DEPARTMENT OF TRANSPORT - NEW VEHICLE LICENCE TRACTOR N10863	66.00
	\$742.35

Community Emergency Services Manager	
BUNNINGS NORTHAM - URGENT PADLOCKS FOR WUNDOWIE BFB FACILITY	79.70
HOME BAKE SHOP - VOLUNTEER TRAINING MEETING	9.60
HOME BAKE SHOP - VOLUNTEER MEETING	9.00
OFFICEWORKS - IMT SUPPLIES - CESM	76.91
JB-Hi-Fi - IMT SUPPLIES - CESM	119.85
COLES - WELFARE FOR INC 560894	28.00
HOME BAKE SHOP - WELFARE FOR INC 560894	68.90
HOME BAKE SHOP - WELFARE FOR INC 560894	28.95
HOME BAKE SHOP - WELFARE FOR INC 560894	10.50
COLES - WELFARE FOR INC 560894	9.00
	\$440.41
Total Credit Card Expenditure	\$6,759.64

CERTIFICATION OF THE PRESIDENT


I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,513,328.64 was submitted to the Ordinary Meeting of Council on Wednesday, 20 April 2022.



CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$2,513,328.64 was submitted to each member of the Council on Wednesday, 20 April 2022, has been checked and is fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.



CHIEF EXECUTIVE OFFICER



13.4.2 Financial Statement for the period ending 31 March 2022

File Reference:	2.1.3.4
Reporting Officer:	Colin Young, Executive Manager Corporate Services
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple/Absolute Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 31 March 2022.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 31 March 2022.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 31 March 2022 is included as Attachment 1 to this agenda and includes the following reports:

- Statement of Financial Activity
- Operating Statements
- Balance Sheet
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Cash Position
- Rating Information
- Cash Flow Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council finance staff prior to the meeting.

Operating Revenue

1. Governance is over budget by \$22,144 due to the revenue release from AASB15 of the contract revenue for a trainee apprenticeship grant of \$25,004.
2. **Law and Order revenue is under budget by \$134,347, due predominantly to the fire mitigation which is under budget by \$117,313 (timing).**
3. Education and Welfare revenue is over budget by \$325,069, due to the payment in advance of the CHSP recurrent grant of \$308,255 and additional Killara brokerage income received of \$33,553.
4. Other Economic Services is under budget by \$58,221 due to Income Retic of \$29,023, leases and outgoings \$14,621 and building permits of \$12,680.
5. Other Property & Services revenue is over budget by \$24,896 due predominantly to Workers Compensation reimbursements of \$28,337. This will be adjusted at the Budget Review.

Operating Expenditure

6. Governance is under budget by \$196,998. This is primarily due to the following being under budget
 - Organisation software \$40,543
 - IT expense \$111,420
 - Consultancy \$52,257
 - Legal Expenses are over budget by \$10,565 (timing)
7. Other property and services is over budget by \$515,040 predominantly due to
 - The timing of internal allocations public works overheads allocations \$60,294 (non-cash)
 - Plant allocation of \$130,483 (non-cash)
 - Plant operation labour, fuel, parts and repairs \$42,880
 - Staff Meetings \$45,311
 - Workers compensation \$165,016(reimbursable)

Operating Expenditure by Nature and Type

8. Materials and contracts are under budget by 12% predominantly due to items disclosed in notes 6 to 7.
9. Other expenditure is over budget \$421,421, due to the under recovery of public works overheads, directly associated with in internal resources not being applied to capital works (non-cash).

Capital Expenditure

10. The purchase of the Flocon Truck at an additional \$21,246 over budget was both an increase in market price of the vehicle at the time of purchase and additional modifications to refurbish the original Flocon body and relocate the emulsion tank for \$9,150, this is largely offset with plant purchases that either have or is expected to come in under budget.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2021/22 Budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.

Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

N/A.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to ensure compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

B.7 Natural Environment Considerations

There are no natural environment considerations associated with this item.

C. OFFICER'S COMMENT

Council received a prepayment of 75% of the Federal Assistance Grants on the 12 April 2022 for the 22/23 financial year, being local roads component \$759,470 and General Purpose \$1,798,288. It is recommended that it be transferred to Reserve for utilisation in the 22/23 financial year and that Council open a new reserve called the Used Grants Reserve. Reserve Fund purpose to be; Holding grants that are not expected to be utilised in the current financial year.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4442

Moved: Cr Mencshelyi

Seconded: Cr Girak

That Council receives the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 31 March 2022.

CARRIED 9/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4443

Moved: Cr Ryan

Seconded: Cr Girak

That Council:

- 1. Authorises the creation of the Unused Grants Reserve for the propose of – holding grants that are not expected to be utilised in the current financial year.**
- 2. Authorises the transfer of the prepayment of the Financial Assistance Grant being \$2,557,758 to the Unused Grants Reserve.**

**CARRIED 9/0
BY ABSOLUTE MAJORITY**

Attachment 1 – Financial Statements for the period ending 31 March 2022



Shire of Northam

SHIRE OF NORTHAM

MONTHLY STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2 to 4
Notes to and forming part of the statement	
Acquisition of Assets	5 to 8
Disposal of Assets	9 to 10
Information on Borrowings	11
Reserves	12
Net Current Assets	13
Rating Information	14
Cash Flow Information	15



SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 March 2022

	NOTE	21/22 Amended Budget February 22 \$	Ytd Budget \$	21/22 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actuals to Budget %
Operating						
Revenues						
Governance	1	35,070	64,581	86,725	22,144	34.29%
General Purpose Funding Other		1,949,588	1,469,262	1,470,906	1,644	0.11%
General Purpose Funding Rates		10,765,585	10,750,247	10,746,030	(4,217)	(0.04%)
Law, Order, Public Safety	2	1,862,086	655,825	521,478	(134,347)	(20.49%)
Health		61,000	51,807	46,829	(4,978)	(9.61%)
Education and Welfare	3	1,114,006	880,494	1,205,563	325,069	36.92%
Housing		54,277	41,307	35,692	(5,615)	(13.59%)
Community Amenities		3,285,488	2,859,091	2,840,295	(18,796)	(0.66%)
Recreation and Culture		2,800,138	741,415	748,949	7,534	1.02%
Transport		6,612,818	1,438,452	1,333,769	(104,683)	(7.28%)
Economic Services	4	813,857	386,113	327,892	(58,221)	(15.08%)
Other Property and Services	5	307,200	220,132	245,028	24,896	11.31%
Total Operating Revenue		29,661,113	19,558,726	19,609,158	50,432	0.26%
Expenses						
Governance	6	(2,471,572)	(1,196,497)	(999,499)	196,998	16.46%
General Purpose Funding		(410,224)	(220,515)	(211,858)	8,657	3.93%
Law, Order, Public Safety		(2,036,066)	(1,511,530)	(1,568,334)	(56,804)	(3.76%)
Health		(329,574)	(245,320)	(256,049)	(10,729)	(4.37%)
Education and Welfare		(1,521,817)	(1,069,057)	(976,430)	92,627	8.66%
Housing		(71,622)	(53,287)	(49,301)	3,986	7.48%
Community Amenities		(3,941,991)	(2,376,023)	(2,278,263)	97,760	4.11%
Recreation & Culture		(5,140,394)	(3,992,146)	(3,887,976)	104,170	2.61%
Transport		(6,429,785)	(4,889,826)	(5,036,379)	(146,553)	(3.00%)
Economic Services		(2,967,816)	(2,195,961)	(2,093,244)	102,717	4.68%
Other Property and Services	7	(166,676)	(105,914)	(620,954)	(515,040)	(486.28%)
Total Operating Expenses		(25,487,537)	(17,856,076)	(17,978,285)	(122,209)	(0.68%)
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		(26,442)	(225,486)	(286,326)	(60,840)	
Movement Provisions		70,000	0	(3,239)	(3,239)	
Depreciation on Assets		4,927,719	3,695,661	3,774,048	78,387	
Non Operating Items						
Purchase Land and Buildings		(3,045,598)	(451,552)	(918,052)	(466,500)	
Purchase Plant and Equipment		(1,250,383)	(645,000)	(585,371)	59,629	
Purchase Furniture and Equipment		0	0	0	0	
Purchase Bush Fire Equipment		(490,000)	0	0	0	
Purchase Infrastructure Assets - Roads		(6,883,299)	(5,044,927)	(648,011)	4,396,916	
Purchase Infrastructure Assets - Bridges		(167,740)	(97,848)	(117,540)	(19,692)	
Purchase Infrastructure Assets - Footpaths		(307,320)	(307,320)	(950)	306,370	
Purchase Infrastructure Assets - Drainage		(1,209,902)	(440,778)	(75,362)	365,416	
Purchase Infrastructure Assets - Parks & Ovals		(2,472,798)	(375,975)	(1,014,657)	(638,682)	
Purchase Infrastructure Assets - Airfields		(185,431)	(139,068)	(12,490)	126,579	
Purchase Infrastructure Assets - Streetscape		(42,000)	(2,000)	(2,790)	(790)	
Purchase Infrastructure Assets - Other		(1,410,144)	(1,181,189)	(834,830)	346,359	
Proceeds from Disposal of Assets		1,074,703	869,126	869,126	0	
Repayment of Debentures		(357,209)	(273,917)	(273,917)	0	
Proceeds from New Debentures		1,500,000	0	0	0	
Self-Supporting Loan Principal Income		20,850	10,343	10,343	0	
Transfers to Restricted Assets (Reserves)		(2,491,317)	(1,825)	(1,825)	0	
Transfers from Restricted Asset (Reserves)		2,849,512	0	0	0	
ADD Net Current Assets July 1 B/Fwd		5,723,222	5,723,222	5,723,222	0	
LESS Net Current Assets Year to Date			2,814,116	7,162,015	4,347,899	
Surplus/Deficit		(0)	0	61,976	61,975	

This statement is to be read in conjunction with the accompanying notes.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

1. OPERATING STATEMENT

	21/22 Amended Budget Note February 22 \$	Ytd Budget	21/22 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES					
Rates	10,765,585	10,750,247	10,746,030	(4,217)	0%
Operating Grants Subsidies and Contributions	5,542,962	2,832,306	2,965,841	133,535	5%
Fees and Charges	4,359,737	3,626,472	3,507,672	(118,800)	-3%
Interest Earnings	198,500	141,450	128,621	(12,829)	-9%
Other Revenue	1,215,813	660,649	698,122	37,473	6%
TOTAL OPERATING REVENUE	22,082,597	18,011,124	18,046,286	35,162	0%
OPERATING EXPENSES					
Employee Costs	(9,040,567)	(7,108,683)	(7,247,504)	(138,821)	-2%
Materials and Contracts	8 (9,155,025)	(5,375,279)	(4,709,631)	665,648	12%
Utility Charges	(1,159,630)	(777,281)	(923,851)	(146,570)	-19%
Depreciation of Non Current Assets	(4,927,719)	(3,695,661)	(3,774,048)	(78,387)	-2%
Interest Expenses	(215,505)	(113,601)	(161,422)	(47,821)	-42%
Insurance Expenses	(551,889)	(549,360)	(539,424)	9,936	2%
Other Expenditure	9 (122,336)	(121,153)	(542,574)	(421,421)	-348%
TOTAL OPERATING EXPENSE	(25,172,671)	(17,741,018)	(17,898,454)	(157,436)	1%
Non Operating Grants Subsidies and Contributions	7,246,208	1,207,058	1,196,714	(10,344)	1%
Profit on Asset Disposals	340,544	340,544	366,158	25,614	-8%
Loss on Asset Disposals	(314,102)	(115,058)	(79,832)	35,226	31%
RESULTING FROM OPERATIONS	4,182,576	1,702,650	1,630,872	(71,778)	-4%



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

2. BALANCE SHEET

	21/22 YTD Actual \$	Audited 20/21 Actual \$
CURRENT ASSETS		
Cash Assets	8,819,654	8,872,241
Receivables	3,600,461	3,512,304
Inventories & Other Assets	0	418,850
TOTAL CURRENT ASSETS	12,420,115	12,803,395
NON-CURRENT ASSETS		
Receivables	591,379	428,969
Inventories	0	0
Land and Buildings	48,385,538	48,477,709
Property, Plant and Equipment	7,169,770	7,158,576
Infrastructure	170,669,494	170,708,690
Financial & Other Assets	222,408	324,820
TOTAL NON-CURRENT ASSETS	227,038,589	227,098,764
TOTAL ASSETS	239,458,704	239,902,159
CURRENT LIABILITIES		
Payables	1,554,920	3,283,104
Interest-bearing Liabilities	84,303	357,208
Provisions	1,153,135	1,226,374
TOTAL CURRENT LIABILITIES	2,792,358	4,866,686
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	5,701,320	5,701,320
Provisions	179,629	179,629
Payables	159,546	159,546
TOTAL NON-CURRENT LIABILITIES	6,040,495	6,040,495
TOTAL LIABILITIES	8,832,853	10,907,181
NET ASSETS	230,625,851	228,994,978
EQUITY		
Retained Surplus	114,906,318	113,277,270
Reserves - Cash Backed	3,678,195	3,676,371
Reserves - Asset Revaluation	112,041,338	112,041,337
TOTAL EQUITY	230,625,851	228,994,978



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

	21/22 Revised Budget \$	21/22 Ytd Actual \$
3. ACQUISITION OF ASSETS		
The following assets have been acquired during the period under review:		
By Program		
Governance	Note	
Admin Building Minor Works	6,500	798
New Telephone System cfwd	-	0
Law, Order & Public Safety		
CESM Vehicle PN1711	71,000	0
Brigade Appliance Wundowie 3.4	490,000	0
Northam Central, Bays & Garrison Fencing	73,015	0
Inkpen Extension	155,505	0
New Single Fireshed Wundowie	23,510	
Bakers Hill Fire Shed	-	5,524
Clackline Kitchen unisex toilet & meeting room	133,386	126,717
Building Animal Control Stock Yards	18,000	0
LED Danger rating signs cfwd	19,725	0
SES Shed Extension - Bays & Garrison Fencing	73,015	12,273
CCTV grant stage 2(Wundowie)	27,508	9,633
Education & Welfare		
Killara Solar retention	0	555
Upgrade Kitchen Memorial Hall cfwd	30,000	0
Structural Repairs Memorial Hall cfwd	20,000	0
Washing Machines (2)	12,290	0
Housing		
Kurringal Units Upgrade	20,000	0
Community Amenities		
Old Quarry Drainage cfwd	35,000	1,753
Rehab Investigation Old Tip Site cfwd	35,000	0
Transfer Station Tip Shop cfwd	1,218,561	772,881
Solar Power System with Batteries (Inkpen)	19,990	19,747
Mobile Fire Fighting Unit	16,604	10,816
Area Drainage Upgrade/ Renewal	128,669	390
EMDS Vehicle PN1404	45,000	45,264
CBD Improvements	42,000	2,790
Apex Toilet floor covering upgrade	24,000	0
Bernard Park Floor covering upgrade	30,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Revised Budget \$	21/22 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Upgrade Runway & Taxiway lighting cfwd		20,931	12,490
Lot Development		14,500	0
New toilet block		150,000	0
Economic Services			
Old Fire Station timber windows repair		10,500	0
Create 298 replace foyer lights		4,500	4,669
Visitors Centre Solar retention		0	680
Water Pump Station Upgrade		145,520	0
Bakers Hill Water harvesting cfwd		75,000	0
Bakers Hill Water Project easement cfwd		25,000	0
BKB Building Phase 2 Interpretive incl fire pit		175,000	15,840
			0
		<u>17,464,614</u>	<u>4,210,052</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Revised Budget \$	21/22 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		3,045,598	918,052
Plant and Equipment		1,250,383	585,371
Furniture and Equipment		0	0
Bush Fire Equipment		490,000	0
Playground Equipment		0	0
Infrastructure Assets - Roads		6,883,299	648,011
Infrastructure Assets - Footpaths		307,320	950
Infrastructure Assets - Bridges & Culverts		167,740	117,540
Infrastructure Assets - Drainage		1,209,902	75,362
Infrastructure Assets - Parks & Ovals		2,472,798	1,014,657
Infrastructure Assets - Airfields		185,431	12,490
Infrastructure Assets - Streetscape		42,000	2,790
Infrastructure Assets - Other		1,410,143	834,830
		<u>17,464,614</u>	<u>4,210,052</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$
Recreation & Culture									
Loan 219A - Northam Bowling Club ** 3.18%	123,263	0	0	20,850	10,343	102,413	112,920	4,570	3,460
Loan 224 - Recreation Facilities 6.48%	719,786	0	0	53,127	26,140	666,659	693,646	50,660	37,999
Loan 227 - Youth Space 2.26%	408,781	0	0	47,170	23,452	361,611	385,329	11,698	8,801
Loan 228 - Swimming Pool 1.88%	4,217,782	0	0	192,595	192,595	4,025,187	4,025,187	107,129	80,072
COVID-19 Response Depot 1.80%	0	500,000	0	0	0	500,000	0	0	0
COVID-19 Response Initiative 1.80%	0	1,000,000	0	0	0	1,000,000	0	0	0
Economic Services									
Loan 225 - Victoria Oval Purchase 6.48%	588,916	0	0	43,467	21,387	545,449	567,529	41,448	31,090
	6,058,528	1,500,000	0	357,209	273,917	7,201,319	5,784,611	215,505	161,422

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

	21/22 Amended Budget				21/22 Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
6. RESERVES - CASH BACKED										
Employee Liability Reserve	875,513	3,877		(51,872)	827,518	875,513	475			875,988
Aged Accommodation Reserve					-	-				-
Housing Reserve					-	-				-
Office Equipment Reserve		1329	100,000		101,329	-				-
Plant & Equipment Reserve	118,948	526	230,000	(230,000)	119,474	118,948	58			119,006
Road & Bridgeworks Reserve		886	200,000		200,886	-				-
Refuse Site Reserve	350,438	2,320	200,000	(226,487)	326,271	350,438	90			350,528
Regional Development Reserve					-	-				-
Speedway Reserve	150,242	665			150,907	150,242	73			150,315
Community Bus Replacement Reserve			100,000		100,000	-	100			100
Septage Pond Reserve	268,140	1,251	14,228		283,619	268,140	69			268,209
Killara Reserve	438,800	2,021	150,000	(144,854)	445,967	438,800	173			438,973
Stormwater Drainage Projects Reserve					-	-				-
Recreation and Community Facilities Reserve		1,410	139,812		141,222		80			80
Administration Office Reserve					-	-				-
Council Buildings & Amenities Reserve		2,657	278,478		281,135	-				-
River Management Reserve					-	-				-
Parking Facilities Construction Reserve			100,000		100,000	-				-
Art Collection Reserve					-	-				-
Reticulation Scheme Reserve		1,047	236,299		237,346	-				-
Revaluation Reserve	72,491	11		(70,000)	2,502	72,491	35			72,526
COVID-19 Reserve	1,401,799		724,500	(2,126,299)	-	1,401,799	673			1,402,472
Total Cash Backed Reserves	3,676,371	18,000	2,473,317	(2,849,512)	3,318,176	3,676,371	1,825	-	-	3,678,196

Total Interest & Transfers 2,491,317

All of the above reserve accounts are to be supported by money held in financial institutions.



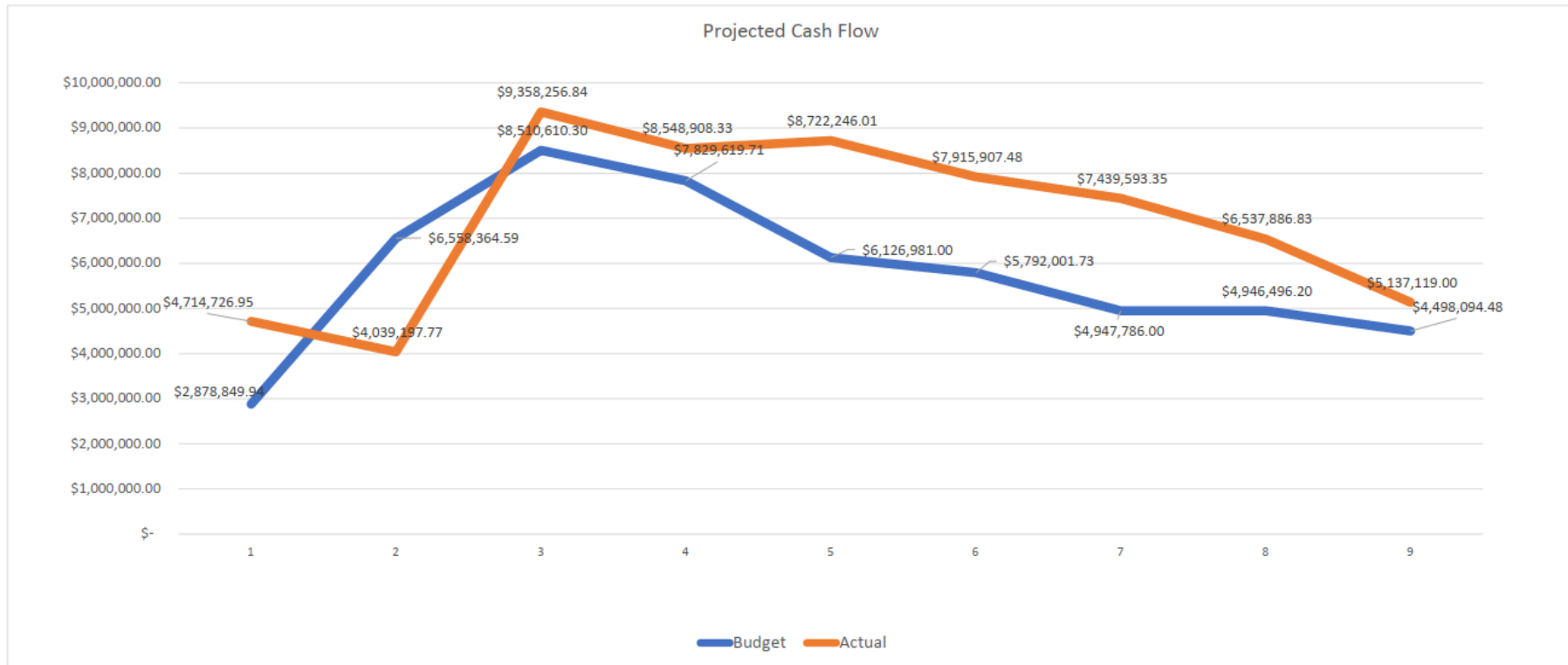
SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 March 2022

	21/22 Budget	21/22 Ytd Actual	Audited 20/21 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	5,141,459	5,195,870
Cash - Restricted Reserves	3,318,176	3,678,195	3,676,371
Self Supporting Loan	20,850	7,507	20,850
Receivables	2,076,632	563,213	1,177,108
Rates - Current	0	2,997,055	2,493,261
Pensioners Rates Rebate	0	82,809	0
Provision for Doubtful Debts	0	(158,064)	(158,064)
Other financial Assets	0	110,105	0
Accrued Income/Prepayments	0	0	398,000
Inventories	1,000	0	0
	5,616,658	12,422,279	12,803,395
LESS: CURRENT LIABILITIES			
Sundry Creditors	(3,439,652)	(424,494)	(835,301)
Rates Income in Advance	0	(279,036)	(361,162)
GST Payable	0	(21,545)	(99,446)
Accrued Salaries & Wages	0	(119,824)	(119,824)
Accrued Interest on Debentures	0	(55,839)	(64,100)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	(102,170)
Bond Liability	0	(686,893)	(579,213)
Withholding Tax Payable	0	0	0
Payg Payable	0	32,708	0
Loan Liability	(358,220)	(84,303)	(357,208)
Provision for Annual Leave	0	(546,101)	(546,101)
Provision for Long Service Leave	0	(607,034)	(610,273)
Other Payables	0	0	(1,191,888)
	(3,797,872)	(2,792,361)	(4,866,686)
NET CURRENT ASSET POSITION	1,818,786	9,629,919	7,936,709
Less: Cash - Reserves - Restricted	(3,318,176)	(3,678,195)	(3,676,371)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition	0	0	0
Less: Loans receivable - clubs/institutions	0	0	(20,850)
Add: Current Loan Liability	370,000	84,303	358,220
Add: Leave Liability Reserve	879,390	875,988	875,514
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	7,162,015	5,723,222

**SHIRE OF NORTHAM
 CASH FLOW REPORT
 FOR THE PERIOD ENDED 31 MARCH 2022**



13.5 COMMUNITY SERVICES

13.5.1 Review of the Community Support Policy C 3.3 Art Policy

File Reference:	8.1.2.6
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to be presented with the review of the Community Support Policy C 3.3 Art Policy.

ATTACHMENTS

Attachment 1: Revised Community Support Policy C 3.3 Art Policy.

A. BACKGROUND / DETAILS

Community Support Policy C 3.3 Art Policy provides clear direction for the development and management of art in the Shire of Northam's control.

The current Policy is outdated, with several references to the former Art Advisory Committee, and overdue for review.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Community Wellbeing

Outcome 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities.

B.2 Financial / Resource Implications

There is provision in the annual budget for Art Collection expenses and the purchase of new artworks.

B.3 Legislative Compliance

N/A.

B.4 Policy Implications

C 3.3 Art Policy

B.5 Stakeholder Engagement / Consultation

The proposed changes were presented at the Council Policy Workshop on 16 March 2022.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Spending over budget on the Art Collection	Minor (2) x Unlikely (2) = Low (4)	A provision is made in the annual budget for Art Collection expenses and purchase of new works.
Health & Safety	Nil		
Reputation	The community are not aware of the Shire's valuable art collection. The selection of artwork is subjective. There will be some who disagree with the selections of artworks into the collection and deaccession of artworks from the collection	Insignificant (1) x Possible (3) = Low (3) Insignificant (1) x Likely (4) = Low (4)	Display artworks from collection in public locations wherever possible. Select new artworks for the collection and deaccession artworks in accordance with the policy.
Service Interruption	Nil		
Compliance	Nil		
Property	Nil		
Environment	Nil		

B.7 Natural Environment Considerations

N/A.

C. OFFICER'S COMMENT

The following amendments are proposed for the existing policy:

- Removal of references to the Shire of Northam Art Advisory Committee and replaced with Shire Officers where applicable.

- The collection is to be revalued every 5 years for insurance and maintenance purposes.
- An annual budget allocation will be assigned to acquire an artwork from the Northam Art Prize in accordance with the Policy.
- Cr Williams, at the workshop and subsequently raised the possibility of elected members selecting the annual art purchase, note staff. An option is that Council nominate three (3) Elected Members to select the acquisition from the Northam Art Prize in line with the policy guidelines. The nominated individuals will need to be available to attend the Northam Art Prize exhibition directly prior to opening night in order to select the work. If Council was of the view that this was more appropriate the following motion could be moved

That Council

1. adopt the revised Policy C 3.3 Art Policy, as presented with the following amendment:
 - All acquisition are to be made by the Chief Executive Officer, or his nominee, based on the advice and recommendation of a group of three elected members
2. appoints Councillors _____, _____ & _____ to the art selection group.

RECOMMENDATION

That Council adopt the revised Policy C 3.3 Art Policy, as presented.

MOTION / COUNCIL DECISION

Minute No: C.4444

Moved: Cr Williams

Seconded: Cr Girak

That Council

- 1. Adopt the revised Policy C 3.3 Art Policy, as presented with the following amendment:
 - a. All acquisition are to be made by the Chief Executive Officer, or his nominee, based on the advice and recommendation of a group of three elected members****
- 2. Appoints Councillors Cr Williams, Cr Girak & Cr Mencshelyi to the art selection group.**
- 3. Appoints Councillors Cr Ryan, Cr Antonio & Cr Hughes as proxies to the art selection group.**

CARRIED 9/0

Reason for Change to Officer Recommendation

Council was of the view Elected Members should be involved in the purchase of art works for the Shire of Northam, on behalf of the Community.

Attachment 1 – Revised Community Support Policy C 3.3 Art Policy



Shire of Northam Policy Manual (Section I)
Policy
C 3.3 Art Policy

COMMUNITY SUPPORT

C 3.3 Art Policy

<i>Responsible Department</i>	Community Services
<i>Resolution Number</i>	C.4444
<i>Resolution Date</i>	20/04/2022
<i>Next Scheduled Review</i>	2024
<i>Related Shire Documents</i>	Shire of Northam Policy Manual Shire of Northam Record Keeping Plan
<i>Related Legislation</i>	Local Government Act 1995

OBJECTIVE

To provide a clear direction for the development and management of art in the Shire of Northam's control.

SCOPE

This policy applies to all Shire of Northam artworks which includes public artworks, artworks, objects and memorabilia.

Definitions

Acquisition: the process of obtaining valid title to an artwork, object or memorabilia.

Artwork (also known as Work of Art or Art Piece): a physical two or three dimensional object that is professionally determined or popularly considered to fulfil a primarily independent aesthetic function.

Bequests: the process of when personal artwork, objects or memorabilia are left to the collection through the provision of a will or estate plan.

Conservation: any attempt to protect or repair artwork, objects or memorabilia. This can include preventative treatments or the repairing of damage caused by a range of circumstances.

Deaccession: the process by which an artwork, object or item of memorabilia is permanently removed from the collection.



Disposal: The means by which an artwork, object or item of memorabilia are physically removed from the collection.

Donations: when artwork, objects or memorabilia are given voluntarily to the collection.

Memorabilia (also known as memento or keepsake): an object esteemed for its memory in connection to a specific event.

Mural: a painting or other work of art executed directly on a wall.

Object (also known as Artefact): something that is made or given shape by man, such as tools or decorative objects and which has cultural interest.

Public artwork: works of art in any media that are planned and executed with the specific intention of being sited or staged in the physical public domain, usually outside and accessible to all.

POLICY

Council holds the Art Collection for the community. Council is responsible for the proper stewardship of this valuable asset and will provide maximum exposure, utilisation and benefits for the community and Council.

This policy covers:

- Conservation and Management
 - Council will seek community and industry expertise to advise on the management of art. This expertise will be harnessed through recognised visual arts, museum, and educational organisations.
 - Shire of Northam Officers will provide a report to Council on the valuation, insurance, conservation and maintenance of the art. This report will make recommendations for budget allocation and conservation.
 - Council will ensure that the collection is revalued every five years.
 - Budget allocations for the care and maintenance of the art will be in line with general asset management strategies and will be developed in consultation with these directives.
 - All works on display, in storage, in transit and on loan will be appropriately insured.
 - Public artwork and art on display will be accompanied by appropriate signage that acknowledges the artist and the name of the work.

- Acquisition and Development



Shire of Northam Policy Manual (Section I)
Policy
C 3.3 Art Policy

- The Shire of Northam will not be bound to acquire any artwork or accept any donations.
- All acquisition are to be made by the Chief Executive Officer, or his nominee, based on the advice and recommendation of a group of three elected members.
- New acquisitions will primarily be from artists living and working in the Shire of Northam and surrounding districts.
- Consideration will be given to public safety, display, storage, conservation and transport issues of a potential acquisition.
- Artwork acquisition and donation, including public art will be considered based on the following criteria:
 - Excellence – quality of design and execution based on conceptual rationale and innovation;
 - Diversity – range of media catering to a diverse audience;
 - Originality – will not accept reproductions;
 - Feasibility – affordability and long-term cultural value or investment potential;
 - Location – appropriateness of the work to the chosen site including integration with landscaping and architecture;
 - Conservation – durability, robustness and ongoing maintenance requirements;
 - Interpretation – works that reflect the Shire's history, culture or sense of place;
 - Public safety – ensuring there is no unacceptable level of risk associated with any public art proposal;
 - Useful life – ephemeral or permanent;
 - Interaction – encourages audience participation.
- An annual budget allocation will be assigned to acquire an artwork from the Northam Art Prize in accordance with this Policy.
- Donations and Bequests
 - Every effort should be made to encourage gifts of works to enhance the Council's collection consistent with this policy.
 - At the time of acquisition the costs associated with conservation, restoration, preparation, presentation and storage will be estimated and considered as part of the cost of acquiring the work.
- Deaccession and Disposal
 - The Shire of Northam retains the right to dispose of artworks if they are deemed unsuitable at any stage.
 - Recommendations for the disposal of any artwork will be the responsibility of Shire of Northam Officers.
 - Work will be deaccessioned in accordance with section 3.58 of the Local Government Act 1995 – Disposing of Property.

13.5.2 Review of the Community Support Policy C 3.1 Community Grants Program

File Reference:	8.2.5.26
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

Each year Council makes financial contributions to Shire of Northam Progress Associations, community organisations, educational institutions and talented athletes and performing artists through both a non-competitive and competitive community funding process. The Community Support Policy provides Council with the framework for the allocation of these funds within the community.

This Policy has been reviewed to include donations for community and charitable purposes, as well as some minor amendments to align with administrative processes and reflect changes in community organisations.

ATTACHMENTS

Attachment 1: Revised Community Support Policy C 31.1 Community Grants Program.

A. BACKGROUND / DETAILS

The Shire of Northam Community Grants Program Policy currently covers the following funding categories:

- Community/Progress Association Annual Budget Requests
- Educational Prizes and Donations
- Community Development Grants
- Quick Response Grants

Over the past year there has been a noticeable increase in requests for donations for community and charitable purposes, that do not fall within the funding categories of this policy. Officers have identified the need to establish clear guidelines for assessing such requests. Section 1.3 Donations, has been added to the Policy and is to be read in conjunction with Policy C 3.4 Write Off / Waive Fees or Debts.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Community Wellbeing.

Outcome 2.2: There are a variety of recreation and leisure activities available for all ages, across the Shire of Northam.

Objective: Facilitate the provision of varied cultural and artistic activities

Provide a range of quality activities for specific demographics, including seniors and youth.

B.2 Financial / Resource Implications

In the 2021/2022 Annual Budget \$40,000 has been allocated for Progress Associations, \$3,900 for Educational Prizes & Donations, and \$100,000 for Community Grants.

In addition, the following support is provided to community organisations for regular annual events:

- \$3,300 Avon Valley Vintage Vehicle Association Swapmeet
- \$5,000 Northam Agricultural Show
- \$10,000 Carols on Fitzgerald
- \$18,000 Wundowie Iron Festival
- \$5,000 Northam RSL ANZAC Day
- \$3,000 Northam Theatre Group
- \$5,000 Northam PCYC School Holiday Programs
- \$5,000 King of the Hill Go Kart tournament

B.3 Legislative Compliance

N/A.

B.4 Policy Implications

C 3.1 Community Grants Program.

B.5 Stakeholder Engagement / Consultation

The proposed changes were presented at the Council Policy Workshop on 16 March 2022.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Over allocation of funding.	Minor (2) x Unlikely (2) = Low (4)	Allocations are set during annual budget adoption.

Health & Safety	Covid outbreaks and restrictions may result in some funded events and projects having to be cancelled.	Minor (2) x Possible (3) = Moderate (6)	Provision in policy that unspent funds are to be returned to the Shire of Northam.
Reputation	Lack of consistency in funding allocation	Minor (2) x Unlikely (2) = Low (4)	Ensure Policy is adhered to & Strategic Community Plan is referred to during decision making process. Ensure the process is transparent and unbiased.
Service Interruption	Nil		
Compliance	Inconsistent policy and guidelines results in inadequate controls over grants	Minor (2) x Unlikely (2) = Low (4)	Ensure Policy is adhered to & Strategic Community Plan is referred to during decision making process. Ensure the process is transparent and unbiased.
Property	Nil		
Environment	Nil		

B.7 Natural Environment Considerations

N/A.

C. OFFICER'S COMMENT

The following amendments are proposed for the existing policy:

Section 1.1 Community/Progress Association Annual Budget Requests

- Irishtown Agricultural Hall Club Incorporated have been added to the list of Council recognised community / progress associations.
- Application date changes for improved alignment with annual budget considerations.

Section 1.2 Educational Prizes and Donations

- A \$100 donation has been added for school parent and community associations, such as P&C's and P&F's.
- Following queries at the Council Workshop, Officers confirmed that St Joseph's School continue to offer an Indigenous Scholarship. The allocation assists St Joseph's School in providing a full tuition scholarship

to an Aboriginal or Torres Strait Islander student, whereas the other school donations are for end of year book prizes. As the tuition scholarship is of a higher value than the end of year book prize, the scholarship has historically received a higher allocation than the Clontarf Academy and the Wirrpanda Girls Academy.

- Contact was made via email with the new One School Global in Northam offering them the donation. No response was received.

Section 1.3 Donations

- This new section has been added to the Policy to provide Officers with clear guidelines for assessing requests for small donations for charitable or community purposes.
- The aim is to assist community and charitable organisations to undertake, events, projects and programs to benefit the Shire of Northam community (as a whole or target groups).
- Must be for a charitable or community service orientated purpose.
- May include donations towards fundraising activities where charitable benefit is demonstrated, e.g. a raffle prize where the money raised is to assist a local charitable purpose.
- Donations are capped at \$200 per organisation annually.
- To be read in conjunction with Policy C3.4 Write Off/Waive Fees or Debts.

Section 2.1 Community Development Grants

- Changes to the acquittal process, where 10% of the awarded funds will be withheld until the applicant provides a financial acquittal and project evaluation at the completion of the project, demonstrating that the funds were used in accordance with the terms and conditions of the grant.
- Added to the assessment criteria is that goods and services are to be procured from Shire of Northam based businesses wherever possible.

Section 2.2 Quick Response Grants

- Added to the assessment criteria is alignment to the Shire of Northam Council Plan or other organisational or regional plan; and goods and services are to be procured from Shire of Northam based businesses wherever possible.
- Changes to the acquittal process aligning with the Community Development Grants above, where the funded amount is over \$1,000.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4445

Moved: Cr Mencshelyi

Seconded: Cr Appleton

That Council adopt the revised Policy C 3.1 Community Grants Program as presented.

CARRIED 9/0

Attachment 1 - Revised Community Support Policy C 31.1 Community Grants Program



Shire of Northam Policy Manual (Section I)
Policy
C 3.1 Community Grants Program

COMMUNITY SUPPORT

C 3.1 Community Grants Program

<i>Responsible Department</i>	Chief Executive Officer
<i>Resolution Number</i>	C.4445
<i>Resolution Date</i>	20/04/2022
<i>Next Scheduled Review</i>	2024
<i>Related Shire Documents</i>	Shire of Northam Council Plan
<i>Related Legislation</i>	Local Government Act –s5.3 Local Government (Administration) Regulations – Reg 12

OBJECTIVE

To provide the framework for consistent financial support administration and assessment processes to ensure they are transparent, equitable, inclusive, and understood by the community.

SCOPE

Each year the Shire of Northam receive multiple requests from community organisations and individuals for financial support and/or sponsorship for projects, events, and activities. This policy provides clear guidelines to the community for requesting funds and/or sponsorship from Council; and provides Council with a framework to ensure a consistent and equitable allocation of funds.

POLICY

The Community Grants Program aims to strengthen and enhance the social wellbeing, development, and sustainability of the Shire of Northam community. It aims to encourage the involvement of the community in achieving the Shire of Northam's strategic direction as identified in the Council Plan.

The Community Grants Program aims to support individuals and community organisations to undertake projects, events, and activities through a range of non-competitive and competitive grant and sponsorship categories.



SECTION 1 FUNDING ALLOCATIONS AND DONATIONS

1.1 Community/Progress Association Annual Budget Requests

AIM	To assist the Community/Progress Associations to undertake events, projects and programs to enhance their local community.
ELIGIBILITY	<p>Council recognised community / progress associations:</p> <ul style="list-style-type: none"> • Wundowie Progress Association • Bakers Hill Progress and Recreation Association • Clackline Progress Association • Spencers Brook Progress Association • Grass Valley Progress Association • Southern Brook Progress Association • Quellington Progress & Sporting Association • Irishtown Agricultural Hall Club Incorporated
FUNDING AMOUNT	<ul style="list-style-type: none"> • Requests to be received by 30 March with allocations to be determined by Council in the Annual Budget.
FUNDING CRITERIA	<ul style="list-style-type: none"> • No set requirement for matching funding, although the Shire of Northam may require the Association to apply for external funding to part fund the project if considered eligible • Budget requests are to be submitted by 30 March along with a detailed budget and project plan(s) to Shire of Northam for consideration by Council. • Allocation may be carried forward for up to 3 years for large scale projects. A statement of intention to carry funds forward must be submitted to Council by 30 March with a project progress report to secure the funds • Funds cannot be allocated to social functions unless accessible to the entire community • Funds cannot be allocated to third party community organisations for operational purposes (e.g. insurances) • Funds can only be allocated to third party community groups for infrastructure or equipment if it is of benefit to the wider community • Funds will be expended by 30 June of the relevant financial year. The recipient will notify the Shire in writing of any delays to the proposed timeframe • Acknowledgement of Shire of Northam support • Funding will not be issued if there are outstanding acquittals/progress reports
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Funding must be acquitted by 30 June unless alternative arrangements have been made. • The recipient will be required to provide the following: <ul style="list-style-type: none"> ◦ Declaration by the Chairperson/President that funding was utilised in accordance with the grant agreement



Shire of Northam Policy Manual (Section I)
Policy
C 3.1 Community Grants Program

	<ul style="list-style-type: none"> ○ Financial statement (income and expenditure) ○ Copies of invoices/evidence of expenditure ○ Evidence of project outcomes and acknowledgement of Shire of Northam support ○ Completed evaluation form ● Unspent funds to be returned to the Shire of Northam, or will be withheld from future funding allocations.
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1.2 Educational Prizes and Donations

AIM	To recognise young people who have made an outstanding achievement or contribution at their school/institute and/or shown strong leadership skills within the community
ELIGIBILITY	<p>Council recognised schools and educational institutes:</p> <ul style="list-style-type: none"> ● Wundowie Primary School ● Bakers Hill Primary School ● Avonvale Primary School ● Avonvale Education Support Centre ● Northam Primary School ● West Northam Primary School ● St Joseph's School ● Northam Senior High School ● Clontarf Program ● Wirrpanda Girls Academy ● Central Regional TAFE
FUNDING AMOUNT	<p>Council will support the following awards in the Annual Budget:</p> <ul style="list-style-type: none"> ● \$200 for each recognised primary school. ● \$500 for each recognised secondary school. ● \$500 St Joseph's School Indigenous Scholarship ● \$200 Clontarf Program ● \$200 Avonvale Education Support Centre ● \$200 Wirrpanda Girls Academy ● \$1,100 Central Regional TAFE ● \$100 for each recognised school community association, e.g. P&C or P&F Association.
FUNDING CRITERIA	<ul style="list-style-type: none"> ● Prize, award or scholarship to a nominated student in recognition of outstanding contribution or leadership ● Shire of Northam to be recognised as donor (e.g. on Certificate) ● Council representative to be invited to make presentation
ACQUITTAL REQUIREMENTS	Photograph of presentation ceremony



Shire of Northam Policy Manual (Section I)
Policy
C 3.1 Community Grants Program

1.3 Donations

AIM	To assist community and charitable organisations to undertake events, projects and programs to benefit the Shire of Northam community.
ELIGIBILITY	<ul style="list-style-type: none"> • Registered not for profit organisation. • Business or profit making entities may apply if they can clearly demonstrate the donation is for a charitable purpose. • Must be targeted at the Shire of Northam community as a whole or target groups. • Are for an activity, event or program with a charitable or community service oriented purpose. • May include fundraising activities where charitable benefit is demonstrated.
FUNDING AMOUNT	<ul style="list-style-type: none"> • Up to \$200 per organisation annually.
FUNDING CRITERIA	<ul style="list-style-type: none"> • Acknowledgement of Shire of Northam support
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Evidence of acknowledgement for the Shire of Northam's support.

SECTION 2 – COMMUNITY ASSISTANCE GRANTS

2.1 Community Development Grants

AIM	To support the strategic development and organisational capacity building of local community groups and sporting clubs.
ELIGIBILITY	<ul style="list-style-type: none"> • The applicant must be an incorporated community group or sporting club based within the Shire of Northam • Projects must relate to either: <ul style="list-style-type: none"> ○ Strategic planning ○ Organisational capacity building ○ Major community projects • Consideration will not be given for the following: <ul style="list-style-type: none"> ○ Retrospective funding ○ Recurrent salaries or operational costs not directly associated with the funded project. ○ Projects that have a fundraising outcome ○ Equipment not directly related to the project ○ Trophies, prizes or gifts ○ Costumes or uniforms



Shire of Northam Policy Manual (Section I)
Policy
C 3.1 Community Grants Program

	<ul style="list-style-type: none"> ○ Activities targeted at students in a school setting ○ Projects considered to be better funded through other sources ○ Applicants that have outstanding acquittals
FUNDING AMOUNT	<ul style="list-style-type: none"> • The funding pool will be determined by Council in the Annual Budget. • Minimum \$5,000 up to \$20,000 (excluding GST) per applicant. • Applications rounds will be open September/October and assessed by the Community Grants Assessment Committee in November of the relevant year.
ASSESSMENT CRITERIA	<ul style="list-style-type: none"> • Alignment with the Shire of Northam Council Plan or other organisational or regional plan • Management and financial capacity to deliver • Anticipated outcomes in response to identified need • Access, opportunity and participation • Evidence that other support and funding has been obtained or is being sought • Goods and services are being procured from Shire of Northam based businesses wherever possible • Recognition of Shire of Northam support
APPLICATION REQUIREMENTS	<ul style="list-style-type: none"> • Completed and signed correct application form • Copy of Certificate of Incorporation • Copy of Public Liability Insurance • Copy of recent organisational financial statements • Submitted by the advertised closing date
FUNDING AGREEMENT	<p>Prior to payment, successful applicants must sign a funding agreement stating that:</p> <ul style="list-style-type: none"> • Funds will be expended only for the purposes specified in the agreement unless otherwise agreed in writing by the Shire of Northam • 90% of the awarded funds will be claimed by 30 June of the relevant financial year. The remaining 10% of funds will be withheld until the applicant provides a financial acquittal and project evaluation that demonstrates that the funds have been spent in accordance with the approved project scope. • The funds will be expended by 30 June the following financial year. The recipient will notify the Shire in writing of any delays to the proposed timeframe. • The recipient will notify the Shire in writing of any change in scope of the project and the Shire retains the right to refuse/reduce level of financial assistance in that instance • Where the funding is granted for a public event, the Shire retains the right to withhold payment until Public



Shire of Northam Policy Manual (Section I)
Policy
C 3.1 Community Grants Program

	<p>Event Approval has been granted. Successful funding applications do not grant automatic event approval.</p> <ul style="list-style-type: none"> • The recipient will acknowledge the support of the Shire in advertising and promotional materials in accordance with Shire requirements. Approval of the use of the Shire of Northam logo is required. • The recipient will provide an audited financial statement for the event expenditure if requested to do so • The recipient will provide a project acquittal, including evidentiary materials by the 30 June of the relevant financial year. The withheld 10% of funds will be paid to the applicant once all acquittal requirements have been met. • Funding will not be issued if the applicant has any outstanding acquittals • Any additional special terms and conditions as determined by the Community Grants Assessment Committee
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Grants must be acquitted by 30 June of the relevant year unless alternative arrangements have been made. • Grant recipients will be required to provide the following: <ul style="list-style-type: none"> ◦ Declaration by the Chairperson/President that funding was utilised in accordance with the grant agreement ◦ Financial statement (income and expenditure) ◦ Copies of invoices/evidence of expenditure ◦ Schedule of Volunteer Labour (if applicable) ◦ Schedule of Donated Materials (if applicable) ◦ Evidence of project outcomes and acknowledgement of Shire of Northam support ◦ Completed evaluation form • Any unspent funds are to be returned to the Shire of Northam.

2.3 Quick Response Grant

AIM	<p>To support innovative responses to community and individual needs, either as a whole or target groups (sports, children, youth, seniors, persons with a disability, culturally or linguistically diverse). These grants are intended for ad hoc and smaller scale projects or to assist the delivery of projects/programs for which opportunity or need has arisen.</p>
ELIGIBILITY	<ul style="list-style-type: none"> • Projects must take place within the Shire of Northam or significantly benefit the Shire of Northam community, with the exception of travel assistance for talented sports people and performing artists.



Shire of Northam Policy Manual (Section I)
Policy
C 3.1 Community Grants Program

	<ul style="list-style-type: none"> • Projects must address a clearly identified community need • Funding can be utilised for venue hire, equipment hire and promotion • Funding can be applied for by sporting clubs seeking sponsorship for one off tournaments or competitions only (i.e. not for the regular season). • Funding can be applied for by individuals, 18 years or under, still at school who have qualified to participate in recognised State, National or International level competitions or events • Consideration will not be given for the following: <ul style="list-style-type: none"> ○ Retrospective funding ○ Recurrent salaries or operational costs not directly associated with the running of the project ○ Gifts ○ Equipment purchases or capital projects unless there is a demonstrated risk to safety or well being ○ Applicants that have outstanding acquittals
FUNDING AMOUNT	<ul style="list-style-type: none"> • Up to \$5,000 (excluding GST) per project. • The project should demonstrate other sources of funding (cash or in kind) • Council will make provision in the Annual Budget for allocation at the discretion of the Chief Executive Officer • Applications will be assessed within 25 working days of receipt by the Shire of Northam
ASSESSMENT CRITERIA	<ul style="list-style-type: none"> • Alignment with the Shire of Northam Council Plan or other organisational or regional plan • Demonstration of community need • Anticipated outcomes in response to identified need • Evidence of other support/funding • Goods and services are being procured from Shire of Northam based businesses wherever possible • Recognition of Shire of Northam support
APPLICATION REQUIREMENTS	<ul style="list-style-type: none"> • Completed and signed correct application form • Copy of Public Liability Insurance (where applicable) • Submitted at any time
FUNDING AGREEMENT	<p>Prior to payment, successful applicants must sign a funding agreement stating that:</p> <ul style="list-style-type: none"> • Funds will be expended only for the purposes specified in the agreement unless otherwise agreed in writing by the Shire of Northam • Funds will be expended by 30 June of the relevant financial year. The recipient will notify the Shire in writing of any delays to the proposed timeframe.



Shire of Northam Policy Manual (Section I)
Policy
C 3.1 Community Grants Program

	<ul style="list-style-type: none"> • Where the funded amount is over \$1,000, 10% of the awarded funds will be withheld until all acquittal requirements have been met and Officers are satisfied that the funds were expended in accordance with the approved project scope. • The recipient will notify the Shire in writing of any change in scope of the project/event and the Shire retains the right to refuse/reduce level of financial assistance in that instance • Where the funding is granted for a public event, the Shire retains the right to withhold payment until Public Event Approval has been granted. Successful funding applications do not grant automatic event approval. • The recipient will acknowledge the support of the Shire in advertising and promotional materials in accordance with Shire requirements. Approval of the use of the Shire of Northam logo is required. • The recipient will provide an audited financial statement for the event expenditure if requested to do so • The recipient will provide a financial acquittal and project evaluation, including evidentiary materials by the 30 June of the relevant financial year. Any withheld funds will be paid to the applicant once all acquittal requirements have been met. • Funding will not be issued if there are outstanding acquittals • Any additional special terms and conditions
ACQUITTAL REQUIREMENTS	<ul style="list-style-type: none"> • Grant must be acquitted by 30 June unless alternative arrangements have been made. • Grant recipients will be required to provide the following: <ul style="list-style-type: none"> ○ Financial statement (income and expenditure) ○ Copies of invoices/evidence of expenditure ○ Statement of Volunteer Labour/Donated Materials (if applicable) ○ Evidence of project outcomes and acknowledgement of Shire of Northam support ○ Completed evaluation form • Unspent funds to be returned to the Shire of Northam, or will be withheld from future funding allocations.

13.5.3 Review of the Community Support Policy C 3.4 Write Off / Waive Fees or Debts

File Reference:	8.2.1.7
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

This Policy has been reviewed to align with changes to Community Support Policy C 3.1 Community Grants Scheme, regarding donations for community and charitable purposes and to provide a more fair and equitable assessment criteria for the write off / waiving of fees or debts.

ATTACHMENTS

Attachment 1: Revised Community Support Policy C 3.4 Write Off / Waive Fees or Debts.

A. BACKGROUND / DETAILS

Community Support Policy C 3.4 provides clear guidelines for the equitable assessment of requests to write off fees or debts within the parameters set by Council under delegated authority.

Recently Officers have been experiencing an increase in requests for fee waivers and donations, such as season pool passes, for community and charitable purposes, which are not clearly addressed in the current Policies.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

Objectives: Ensure robust financial management.
Implement systems and processes which deliver quality outcomes for our community.

B.2 Financial / Resource Implications

Reduction in income recouped for services provided by Council.

B.3 Legislative Compliance

N/A.

B.4 Policy Implications

C 3.4 Write Off / Waive Small Fees or Debts

B.5 Stakeholder Engagement / Consultation

The proposed changes were presented at the Council Policy Workshop on 16 March 2022.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Organisations consistently relying on write off /waiving of small fees or debts resulting in lack of income received for Council services provided	Insignificant (1) x Possible (3) = Low (3)	Policy provides guidelines for eligibility for fee waivers. Ensure guidelines are followed and the assessment process is unbiased and transparent.
Health & Safety	Many fee waiver requests are for projects addressing the health & wellbeing of the community & are unable to go ahead without adequate support.	Minor (2) x Unlikely (2) = Low (4)	Policy supports non-funded, not for profit bodies that are most likely to need the additional support.
Reputation	Lack of consistency in fee waiver allocation and write off of debts.	Unlikely (2) x Minor (2) = Low (4)	Policy provides clear guidelines for assessment of fee waivers. Ensure the process is transparent and unbiased.
Service Interruption	Nil		
Compliance	Inconsistent policy and guidelines results in inadequate controls over fee waivers / write off of debts.	Unlikely (2) x Minor (2) = Low (4)	Policy provides clear guidelines for assessment of fee waivers.

			Ensure the process is transparent and unbiased.
Property	Nil		
Environment	Nil		

B.7 Natural Environment Considerations

N/A.

C. OFFICER'S COMMENT

The following amendments are proposed for the existing policy:

- Removal of reference to “small fees” throughout the policy in line with discussion at the Council Policy Workshop on 16 March 2022.
- Definition of “Funded Bodies”. Means organisations that are externally funded or receive their core income from Federal or State Government (including LotteryWest) and significant commercial sponsorship to assist in their operations.
- Non-funded, not for profit bodies to be eligible for a waiver of up to 100% of the total fees.
- Funded bodies to be eligible for a waiver of 50% of the total fees.
- The write off or waiver of fees for the purpose of fundraising activities will not be eligible. Refer to Policy C 3.1 Donations.
- School parent and community organisations such as P&C's will not be eligible for the write off or waiver of fees.
- Sporting clubs and community organisations running regular fixtures, events and programs will not be eligible for the write off or waiver of fees.

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4446

Moved: Cr Ryan

Seconded: Cr Mencshelyi

That Council adopt the revised Policy C 3.4 Write Off / Waive Fees or Debts as presented.

CARRIED 9/0

Attachment 1 - Revised Community Support Policy C 3.4 Write Off / Waive Fees or Debts



Shire of Northam Policy Manual (Section I)
Policy
C 3.4 Write Off / Waive Fees or Debts

COMMUNITY SUPPORT

C 3.4 Write Off / Waive Fees or Debts

<i>Responsible Department</i>	Executive Manager Community Services
<i>Resolution Number</i>	C.4446
<i>Resolution Date</i>	20/04/2022
<i>Next Scheduled Review</i>	2024
<i>Related Shire Documents</i>	Delegated Authority Register
<i>Related Legislation</i>	Local Government Act 1995 Section 6.12(1)(b) and (c) and (3)

OBJECTIVE

To provide clear guidelines for the equitable assessment of requests to write off or waive fees or debts within the parameters set by Council under delegated authority.

SCOPE

The Shire of Northam receives a number of requests to write off or waive fees and charges or debts. This policy ensures:

- Transparency and accountability to the community;
- An effective reporting mechanism to Council regarding the total value for write off / waiver of fees and charges or debts which are approved in any one financial year;
- An equitable assessment of each application or request received;
- A standard process for applicants to follow when requesting a write off / waiver of fees and charges or debts.

This policy applies to all requests to write off or waive fees or debts within the parameters set by Council under delegated authority (refer to the Shire of Northam Delegated Authority Register).

"Debt" a sum of money that is owed or due.

"Debtor" an individual, organisation or other party that transacts with the Shire where goods or services are provided, use of facilities are made available, fines and license fees are levied and any other transaction that results in an expected future payment to the Shire.



Shire of Northam Policy Manual (Section I)
Policy
C 3.4 Write Off / Waive Fees or Debts

"Fee" means any fee or charge set out in the Shire of Northam's Fees and Charges Schedule but does not include a bond.

"Not-for-profit organisation" means a non-commercial organisation, including a religious organisation or a sporting group, in which any profit made by the organisation goes back into the operation of that organisation and is not distributed to any of its members.

"Funded Bodies" means organisations that are externally funded or receive their core income from Federal or State Government (including LotteryWest) and significant commercial sponsorship to assist in their operations.

POLICY

1. Waiving Fees and Charges

Waiving of fees and charges must be undertaken in a consistent and transparent manner. The Chief Executive Officer may exercise their delegation to waive fees and charges that:

- Promote the Shire of Northam's mission and objectives;
- Provides a benefit to the Shire of Northam community;
- Are for an activity, event or program with a community service oriented purpose;
- Are for not-for-profit and non-government organisations; and
- Fall within the parameters set by Council under delegated authority, as detailed within the Delegated Authority Register.

Not-for-profit organisation

Where an organisation is a not for profit, and not a funded body a waiver of 100% of the total fees may be approved.

Funded Bodies

Where an organisation is a funded body, a waiver of 50% of the total fees may be approved.

The above items must be demonstrated prior to a fee waiver being approved.

2. Write Off Debts

Debts shall be considered for write off only when all reasonable attempts at recovery have been exhausted and are within the parameters set by Council under delegated authority, as detailed within the Delegated Authority Register. Recommendations for write off shall be made by the Executive Manager Corporate Services to the Chief Executive Officer following discussion with the business unit responsible for the raising of the debt.

In accordance with section 6.12(c) of the *Local Government Act 1995* all debts which require Council approval to be written off will be reported to Council.



3. Exclusions

The Chief Executive Officer will not consider a write off or waiver for fees or debts for:

- 3.1 Any activity, event or program that contravenes Council's existing policies;
- 3.2 The bond associated with the use of Council Facilities (only the waiver of fees for an activity, event or function will be considered);
- 3.3 Retrospective applications;
- 3.4 Requests from non-resident individuals or organisations which do not directly serve or represent the community of the Shire of Northam;
- 3.5 Requests from commercial organisations unless they clearly relate to community or not-for-profit projects and/or events occurring in, and directly serving the community of the Shire of Northam;
- 3.6 Requests that have the potential for income generation or profit or where an entry fee is being charged (excluding a gold coin donation);
- 3.7 Waiver requests from organisations or individuals who have monies owing to the Shire which relate to past booking and/or application fees;
- 3.8 Fund raising activities, for example, raffles, prizes for quiz nights, fetes and generic fundraising campaigns from individuals or National Charities.
- 3.9 State or Federal government organisations, including school community associations, such as P&C's and P&F's.
- 3.10 Sporting clubs and community organisation running regular fixtures, events and programs.

4. Reporting

Where the Chief Executive Officer has exercised delegated authority to write off or waive fees or debts the item is to be listed within the Delegated Authority Register accordingly.

14. MATTERS BEHIND CLOSED DOORS

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4447

Moved: Cr Ryan
Seconded: Cr Galloway

That Council, in accordance with section 11.1(i) of the Shire of Northam Standing Orders Local Law 2018 and Section 5.23 (2) (c) of the Local Government Act 1995, meet behind closed doors to consider agenda item 14.1 – Housing Challenges in Northam as the matter relates to a contract which may be entered into.

CARRIED 9/0

Mr Christopher Poulton left the meeting at 6:05pm.

Cr Tinetti declared an "Impartiality" interest in item 14.1 – Housing Challenges in Northam as Cr Tinetti and his wife are building short term stay apartments in Northam to accommodate commuting workers.

14.1 HOUSING CHALLENGES IN NORTHAM

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4448

Moved: Cr Mencshelyi
Seconded: Cr Appleton

That Council:

1. Authorise the Chief Executive Officer to enter into two lease agreements for dwellings with the following conditions;
 - a. Purpose of the leases is for staff housing.
 - b. The dwellings are to be built to Shire of Northam specifications (including house specification and lot location).
 - c. Lease terms to be maximum of 5 years, commencing on the date dwelling construction is complete and available to the Shire to rent to staff.
 - d. Lease payments to not exceed \$1,200 per week in total (i.e. for the two dwellings).
2. Make provision in the 2022/23 to 2026/27 annual budgets to accommodate the estimated net lease costs.

3. Withhold the decision from the public record until such time as the leases are signed.

CARRIED 9/0

RECOMMENDATION / COUNCIL DECISION

Minute No: C.4449

Moved: Cr Williams

Seconded: Cr Ryan

That Council move out from behind closed doors.

CARRIED 9/0

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15.1 DISABLED PARKING BAY – FITZGERALD STREET, NORTHAM

BACKGROUND

The CBD of Northam currently has 3 raised disabled parking bays located at Essential Personnel, Post Office and near the banks. There is none of these located further up Fitzgerald St towards the traffic lights. Cr Tinetti has been approached on several occasions by Centrelink clients about the need for this at that facility as many of their clients have a disability and would make use of a raised parking bay.

MOTION / COUNCIL DECISION

Minute No: C.4450

Moved: Cr Tinetti

Seconded: Cr Ryan

That Council proceed with the planning, budgeting and installation of a raised disabled parking bay in front of the Centrelink office in Northam as soon as possible.

CARRIED 9/0

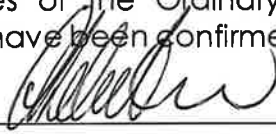
16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

There being no further business, the Shire President Cr C R Antonio declared the meeting closed at 6:24pm.

"I certify that the Minutes of the Ordinary Meeting of Council held on Wednesday, 20 April 2022 have been confirmed as a true and correct record."



President

18/5/2022

Date

