



Shire of Northam

Agenda

Ordinary Council Meeting

20 October 2021



NOTICE PAPER
Ordinary Council Meeting
20 October 2021

President and Councillors

I inform you that an Ordinary Council meeting will be held in the Council Chambers, located at 395 Fitzgerald Street, Northam on 20 October 2021 at 5:30pm.

There **was** a Forum meeting held in the Council Chambers on 13 October 2021 at 5:30pm to discuss the contents of this agenda.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (*Copyright Act 1968*, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING	6
2.	ACKNOWLEDGEMENT TO COUNTRY	6
3.	ATTENDANCE.....	6
3.1	APOLOGIES	6
3.2	APPROVED LEAVE OF ABSENCE.....	6
3.3	ABSENT.....	6
4.	DISCLOSURE OF INTERESTS.....	6
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	8
6.	PUBLIC QUESTION TIME	10
6.1	PUBLIC QUESTIONS	10
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	10
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	10
8.1	PETITIONS	10
8.2	PRESENTATIONS.....	10
8.3	DEPUTATIONS	11
9.	APPLICATION FOR LEAVE OF ABSENCE	11
10.	CONFIRMATION OF MINUTES	11
10.1	ORDINARY COUNCIL MEETING HELD 15 SEPTEMBER 2021	11
10.2	NOTES FROM THE COUNCIL FORUM MEETING HELD 13 OCTOBER 2021	11
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY	28
12.	REPORTS OF COMMITTEE MEETINGS.....	28
12.1	BUSH FIRE ADVISORY COMMITTEE MEETING HELD 5 OCTOBER 2021 ..	28
12.2	COMMUNITY SAFETY COMMITTEE MEETING HELD ON 24 SEPTEMBER 2021	91
13.	OFFICER REPORTS	134
13.1	CEO'S OFFICE	134
13.1.1	Delegates or Representatives to Community Based Committees / Groups	134
13.2	ENGINEERING SERVICES.....	142
13.3	DEVELOPMENT SERVICES	142

13.3.1	Proposed Partial Road Closure – Bryant Street, Northam	142
13.3.2	Development Assessment Panels - Local Government Nominations For 2021	148
13.3.3	South West Native Title Settlement – Land Base Consultation	154
13.4	CORPORATE SERVICES.....	177
13.4.1	Accounts & Statements of Accounts 1 September 2021 to 30 September 2021	177
13.4.2	Financial Statement for the period ending 30 September 2021	253
13.5	COMMUNITY SERVICES	273
14.	MATTERS BEHIND CLOSED DOORS	273
15.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	273
16.	URGENT BUSINESS APPROVED BY DECISION	273
17.	DECLARATION OF CLOSURE	273

1. DECLARATION OF OPENING

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
J E G Williams
M I Girak
A J Mencshelyi
D Galloway
H Appleton
West ward Councillor TBC
R W Tinetti
M P Ryan
D A Hughes

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Development Services	C B Hunt
Executive Manager Community Services	J Metcalf
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C McCall

3.1 APOLOGIES

Nil.

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
South West Native Title Settlement – Land Base Consultation	13.3.3	Cr J E G Williams	Impartiality	Cr Williams uses the subject land in Bakers Hill for (passive) exercise and co-owns a property on Burma Rd, Wundowie.
		Cr A J Mencshelyi	Impartiality	Cr Mencshelyi's home is in close proximity to Lot 501 Shingle Hill Road.

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

<u>Visitations and Consultations</u>	
16/09/2021	Northam Chamber of Commerce Business After Hours
17/09/2021	Citizenship Ceremony - Northam
18/09/2021	Wundowie Iron Festival, Official Opening, and event.
19/09/2021	WALGA Annual Conference – Mayor and President's Forum - Perth
20/09/2021	WALGA Annual Conference - Perth
21/09/2021	WALGA Annual Conference - Perth
21/09/2021	MLA Steve Martin, Presidents of Agricultural Zone Function - Perth
22/09/2021	Triple M Radio Interview of Truck Driver Positive Test, The Lakes Roadhouse
23/09/2021	Liquor Accord Meeting - Northam
26/09/2021	Refugee Sunday Event – Northam, Official Opening
28/09/2021	Official Opening – Bakers Hill Post Office
29/09/2021	Northam Police Station – Remembrance Ceremony
29/09/2021	ABC Midwest and Wheatbelt radio – Interview on Bakers Hill Post Office Official Opening
30/09/2021	Local Emergency Management Committee Meeting - Northam
01/10/2021	Meeting with Federal Minister – Melissa Price - Northam
03/10/2021	Avro Anson Memorial Ceremony - Clackline
08/10/2021	The Nationals Evening Event - Northam
09/10/2021	Opening Address to The Nationals State Conference - Northam
09/10/2021	Grass Valley Haycutters Ball
10/10/2021	Filipino First Anniversary Mass - Northam
13/10/2021	General Meeting - the Wheatbelt District Emergency Management Committee
14/10/2021	Turn Up In Blue Day event - Northam
14/10/2021	WALGA / The West Australian Dinner - Perth
15/10/2021	Northam Chamber of Commerce quarterly Meeting
16/10/2021	Shire of Northam Ordinary Election and Results
18/10/2021	Triple M Weekly Radio Interview
18/10/2021	Northam Senior High School Year 12 Presentation Night
<u>Upcoming Events</u>	
25/10/2021	Triple M Weekly Radio Interview
26/10/2021	Community Workshop – Strategic Community Plan - Northam
01/11/2021	Triple M Weekly Radio Interview
06/11/2021	Lions Community Markets - Northam
08/11/2021	Triple M Weekly Radio Interview

11/11/2021	Remembrance Day Ceremony - Northam
11/11/2021	Local Emergency Management Committee Meeting - Northam
15/11/2021	Triple M Weekly Radio Interview
15/11/2021	Regional Capitals Alliance Meeting - Kalgoorlie
16/11/2021	Regional Capitals Alliance Meeting - Kalgoorlie
19/11/2021	Avon-Midland Zone Councils Meeting - Gingin

Operational Matters:

Following the Shire of Northam Ordinary Council Elections on the 16th of October 2021 (along with all Local Governments in Western Australia), we acknowledge our new look Council. Following the retirement of Councillor Steven Pollard and Councillor Carl Della, there are two new Councillors, and one returning Councillor from the Shire of Northam Town Ward. After all results are known across the entire Shire, the final Council makeup will be properly advised.

A Trails Master Plan is being developed for the Shire of Northam. Aiming to include all non-motorised trails in the region, the intent is to develop a whole range of trail opportunities for both visitors and locals alike.

Events Calendar

The Shire of Northam continues to hold and attract a variety of events and functions.

Examples include the Avon Valley Arts Society holding the Northam Art Prize and display, which runs for 10 days in late October, and the Northam RSL SB Auxiliary Craft Weekend in late October.

Strategic Matters:

The Shire of Northam is currently reviewing our Strategic Community Plan, with a workshop being held after the Local Government Elections are held.

Public comment is sought on the Trails Master Plan, with the survey open for comment until the 22nd of October 2021.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Local Government Act 1995 s6.10

Shire of Northam Standing Orders Amendment Local Law 2018

(1) A petition is to –

- (a) be addressed to the President;
 - (b) be made by electors of the district;
 - (c) state the request on each page of the petition;
 - (d) contain the name, address and signature of each elector making the request, and the date each elector signed;
 - (e) contain a summary of the reasons for the request; and Page 13
 - (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.
- (2) Upon receiving a petition, the Local Government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition, subject to subclause(3).
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless:
- (a) the matter is the subject of a report included in the agenda; and
 - (b) the Council has considered the issues raised in the petition.

8.2 PRESENTATIONS

Local Government Act 1995 s6.11

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) In this clause, a "presentation" means the acceptance of a gift or an award by the Council on behalf of the Local Government or the community.
- (2) A presentation may be made to the Council at a meeting only with the prior approval of the CEO.

WALGA Conference

The following books have been gifted to the Shire of Northam:

- The Tree Society of Western Australia 1956 – 2001, by Max Hipkins
- To Dwell in Unity – Commemorating the 150th Anniversary of Local Government in Western Australia – Christopher Berry

Refugee Sunday Event

The following books have been gifted to the Shire of Northam:

- Holodomor – Silenced Voices of the Starved Children – Lesa Melnyczuk and Phil Webster

- Silent Memories – Tarumatic Lives, Ukrainian Migrant Refugees in Western Australia – Lesa Melnychuk
- Baba's Chooks (Children's Novel) – Lesa Melnychuk
- Baba Stefka and the Magic Chook – Lesa Melnychuk

8.3 DEPUTATIONS

Local Government Act 1995 s6.9

Shire of Northam Standing Orders Amendment Local Law 2018

- (1) Any person or group wishing to be received as a deputation by the Council is to either-
- (a) apply, before the meeting, to the CEO for approval; or
 - (b) with the approval of the Presiding Member, at the meeting, address the Council.
- (2) The CEO may either-
- (a) approve the request and invite the deputation to attend a meeting of the Council; or
 - (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation.
- (3) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

9. APPLICATION FOR LEAVE OF ABSENCE

RECOMMENDATION

That Council grant Cr M I Girak leave of absence for 15 December 2021.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD 15 SEPTEMBER 2021

RECOMMENDATION

That the minutes of the Ordinary Council meeting held on Wednesday, 15 September 2021 be confirmed as a true and correct record of that meeting.

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 13 OCTOBER 2021

RECOMMENDATION

That Council receive the notes from the Council Forum meeting held Wednesday, 13 October 2021.

Attachment 1 – Forum Notes



Shire of Northam

Notes

Council Forum Meeting

13 October 2021

Council Forum Meeting Notes
13 October 2021



DISCLAIMER

The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Contents

1.	DECLARATION OF OPENING	5
2.	ACKNOWLEDGEMENT TO COUNTRY	5
3.	ATTENDANCE.....	5
3.1	APOLOGIES.....	5
3.2	APPROVED LEAVE OF ABSENCE.....	6
3.3	ABSENT.....	6
4.	DISCLOSURE OF INTERESTS	6
5.	ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION) ...	7
6.	PUBLIC QUESTION TIME	7
6.1	PUBLIC QUESTIONS	7
7.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	7
8.	RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS	7
8.1	PETITIONS	7
8.2	PRESENTATIONS.....	7
8.3	DEPUTATIONS	8
9.	APPLICATION FOR LEAVE OF ABSENCE	8
10.	CONFIRMATION OF MINUTES	8
10.1	ORDINARY COUNCIL MEETING HELD 15 SEPTEMBER 2021	8
10.2	NOTES FROM THE COUNCIL FORUM MEETING HELD 13 OCTOBER 2021	8
11.	ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY	8
13.3.1	Proposed Partial Road Closure – Bryant Street, Northam	8
12.	REPORTS OF COMMITTEE MEETINGS.....	9
12.1	BUSH FIRE ADVISORY COMMITTEE MEETING HELD 5 OCTOBER 2021	9
12.2	COMMUNITY SAFETY COMMITTEE MEETING HELD ON 24 SEPTEMBER 2021	10
13.	OFFICER REPORTS	10
13.1	CEO'S OFFICE.....	10
13.1.1	Delegates or Representatives to Community Based Committees / Groups	10
13.2	ENGINEERING SERVICES.....	10
13.3	DEVELOPMENT SERVICES	10

Council Forum Meeting Notes
13 October 2021



13.3.2 Development Assessment Panels - Local Government Nominations For 2021	10
13.3.3 South West Native Title Settlement – Land Base Consultation	11
13.4 CORPORATE SERVICES	14
13.4.1 Accounts & Statements of Accounts 1 September 2021 to 30 September 2021	14
13.4.2 Financial Statement for the period ending 30 September 2021	16
13.5 COMMUNITY SERVICES	16
14. MATTERS BEHIND CLOSED DOORS	16
15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	16
16. URGENT BUSINESS APPROVED BY DECISION	16
17. DECLARATION OF CLOSURE	16

Council Forum Meeting Notes
13 October 2021



1. DECLARATION OF OPENING

The Shire President, Cr C R Antonio declared the meeting open at 5:31pm.

The Shire President acknowledged two retiring Council member being Councillors Pollard and Della and incoming.

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire President, Cr C R Antonio acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

C R Antonio
J E G Williams
M I Girak
A J Mencshelyi
D Galloway
C P Della
T M Little
R W Tinetti
M P Ryan
S B Pollard

Staff:

Chief Executive Officer
Executive Manager Development Services
Executive Manager Community Services
Executive Manager Corporate Services
Executive Assistant – CEO

J B Whiteaker
C B Hunt
J Metcalf
C Young
A C McCall

Gallery:

Public

Des Hughes
Hayden Appleton
Paul Curtis
Sally Hart
Jeffrey Pollard
Caroline Smart
Margaret Gentle

3.1 APOLOGIES

Nil.

Council Forum Meeting Notes
13 October 2021



3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Nil.

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Council Forum Meeting Notes
13 October 2021



Item Name	Item No.	Name	Type of Interest	Nature of Interest
Proposed Partial Road Closure – Bryant Street, Northam	13.3.1	Cr S B Pollard	Impartiality	The applicant is well known to Cr Pollard through his previous accounting business.
South West Native Title Settlement – Land Base Consultation	13.3.3	Cr J E G Williams	Impartiality	Cr Williams uses the subject land in Bakers Hill for (passive) exercise and co-owns a property on Burma Rd, Wundowie.
		Cr A J Mencshelyi	Impartiality	Cr Mencshelyi's home is in close proximity to Lot 501 Shingle Hill Road.

The Executive Manager Development Services left the meeting at 5:34pm.

5. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

No queries were raised in relation to this item.

6. PUBLIC QUESTION TIME

6.1 PUBLIC QUESTIONS

Nil.

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

8.1 PETITIONS

Nil.

8.2 PRESENTATIONS

No queries were raised in relation to this item.

Council Forum Meeting Notes
13 October 2021



8.3 DEPUTATIONS

Name: Margaret Gentle.

Agenda Item: 13.3.1 - Proposed Partial Road Closure – Bryant Street, Northam.

Summary of Deputation: Requested that Council consider keeping the lower portion of Bryant Street open.

Support was provided for the top section being closed as depicted in Option 2 of the report.

The Executive Manager Development Services returned to the meeting at 5:35pm.

9. APPLICATION FOR LEAVE OF ABSENCE

No queries were raised in relation to this item.

10. CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING HELD 15 SEPTEMBER 2021

No queries were raised in relation to this item.

10.2 NOTES FROM THE COUNCIL FORUM MEETING HELD 13 OCTOBER 2021

No queries were raised in relation to this item.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President brought agenda item 13.3.1 forward.

Cr S B Pollard declared an "Impartiality" interest in item 13.3.1 - Proposed Partial Road Closure – Bryant Street, Northam as the applicant is well known to Cr Pollard through his previous accounting business.

13.3.1 Proposed Partial Road Closure – Bryant Street, Northam

Clarification was sought in relation to:

- Whether the property was in its current condition when purchased. The Executive Manager Development Services advised that it is unknown if it was in this condition when purchased however the access was the same as the current situation.

Council Forum Meeting Notes
13 October 2021



- Who is responsible for the development, i.e. levelling and construction of the road? The Executive Manager Development Services advised that this will form part of the subdivision approval however it is usually the responsibility of the applicant. The intent is to close a portion of the road reserve and have access off Kennedy Street.
- What is the recommended option? The Executive Manager Development Services advised that Officers are recommending Option 2 with this portion being subdivided and amalgamated into the applicant's property.
- The ownership of each of the blocks. The Executive Manager Development Services clarified that the applicant owns property Lots 20 and 21 and Margaret Gentle owns the other properties along Bryant Street as detailed within Attachment 2.
- Whether the land will be purchased. The Executive Manager Development Services advised that the applicant will be required to purchase the land from the State Government.
- Who owns the large block next to the proposal? The Executive Manager Development Services advised that this forms part of the school which has dual access from Kennedy and Hutt Streets.
- Whether the recommendation should include option 2. The Executive Manager Development Services advised that this will be updated in the Ordinary Council Meeting Agenda.

12. REPORTS OF COMMITTEE MEETINGS

12.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD 5 OCTOBER 2021

Clarification was sought in relation to:

- Whether the brigades are supportive of electing a Deputy Chief Bush Fire Control Officer who has not met the minimum training requirements and/or served the minimum length of time as a Fire Control Officer. The Executive Manager Development Services confirmed that the brigades are supportive of this appointment.
- The reason the written legal opinion is recommended to be sought through the Volunteer Bush Fire Association. The Chief Executive Officer advised that this was due to the Association obtaining their own legal opinion on similar matters.
- Whether it is an option to transfer bush fire brigades to the Department of Fire and Emergency Services (DFES). The Executive Manager Development Services advised that it is an option however will only be considered by the DFES Commissioner at the request of the local government and with the support of all brigades. It was further queried whether all brigades are against being transferred to DFES. The Executive Manager Development Services advised that only Grass Valley has put forward a motion on this matter. Cr Little advised that the Bakers Hill Bush Fire Brigade has previously indicated its support to be transferred to DFES.

Council Forum Meeting Notes
13 October 2021



12.2 COMMUNITY SAFETY COMMITTEE MEETING HELD ON 24 SEPTEMBER 2021

Clarification was sought in relation to:

- Whether a motion can be carried if there is no quorum. The Chief Executive Officer advised that Officers believe it is clear in the minutes that the decision was not passed as there was no quorum.
- Whether this committee needs to be reinvigorated by Council. The Chief Executive Officer advised that there will be an opportunity for Council to do this when establishing the committee and appointing its members.

13. OFFICER REPORTS

13.1 CEO'S OFFICE

13.1.1 Delegates or Representatives to Community Based Committees / Groups

No queries were raised in relation to this item.

13.2 ENGINEERING SERVICES

Nil.

13.3 DEVELOPMENT SERVICES

13.3.2 Development Assessment Panels - Local Government Nominations For 2021

Clarification was sought in relation to:

- When the next training will be held. The Executive Manager Development Services advised that this is normally scheduled 4-6 weeks after the local government elections.
- Whether any Councillors have attended a Development Assessment Panels meeting. Cr Williams confirmed that she has attended a meeting.
- The training required. Cr Williams advised that this is usually online and runs for a few hours.
- The correct expiry term as this is listed as 2020 under section B.3 of the Officers report. The Executive Manager Development Services advised that this will be updated in the Ordinary Council Meeting agenda.

Cr J E G Williams declared an "Impartiality" interest in item 13.3.3 - South West Native Title Settlement – Land Base Consultation as Cr Williams uses the subject

Council Forum Meeting Notes
13 October 2021



land in Bakers Hill for (passive) exercise and co-owns a property on Burma Rd, Wundowie.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.3.3 - South West Native Title Settlement – Land Base Consultation as Cr Mencshelyi's home is in close proximity to Lot 501 Shingle Hill Road.

13.3.3 South West Native Title Settlement – Land Base Consultation

Clarification was sought in relation to:

- Whether the general public will be consulted. The Executive Manager Development Services advised that he is not aware of any public notification and believes the consultation only includes the relevant authorities which have an interest in the land.
- Whether the public will still have access to the land. The Executive Manager Development Services advised that this is currently unallocated Crown land which is not managed by any one body. It is possible that access could be restricted in the future as the designated purpose is not yet announced. The Chief Executive Officer advised that Council could include something in the recommendation outlining that the community has an interest in the land.
- If the land was transferred to freehold could any development occur? The Executive Manager Development Services advised that this could be developed like any other private land holder subject to compliance with the normal planning processes. It was further queried if this could be on sold. The Executive Manager Development Services advised that this is possible if the land was zoned appropriately. If this was zoned as a reserve it can only be managed as a reserve.
- Whether a map can be included for James Street. The Executive Manager advised that Officers will provide a map of this property.

Additional Comment

Refer to Attachment 1.

- Whether the ownership of the blocks in the Katrine Road area can be clarified. The Executive Manager Development Services advised that some of these blocks are privately owned and/or Council is in the process of handing these to the Department of Planning Lands and Heritage (DPLH). This process can only include those which are unallocated crown land.

Additional Comment

Please refer to the following image which outlines the property ownership. Properties A13191, A13169 and A13783 are privately owned and in the process of being transferred to DPLH along with those owned by the Shire of Northam. No action has been taken by Officers to date

Council Forum Meeting Notes
13 October 2021



for A13782 and A13696. The owner of A13782 has contacted Council about surrendering the land to Crown. As this is a process undertaken by the landowner Officers are not aware of any progress towards this.



- Whether the Department Lands Planning and Heritage can be informed that we are a Shire not a town as detailed in the Officers comment. The Executive Manager Development Services advised that Officers will provide this feedback.
- How many entities are in the South West Land area. The Executive Manager Development Services advised that there are approximately six separate entities.

Attachment 1



Council Forum Meeting Notes
13 October 2021



13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts 1 September 2021 to 30 September 2021

Reference	Page #	Details Reference	Question	Query By	Answer
35443	164	Shire of Northam	Follow up to prior years, do we pay rates to ourselves for Shire owned buildings	Chris Antonio	No we don't charge rates on Shire buildings to ourselves unless they are completely sublet
EFT41287	200	Oxter Services	There's more like this in accounts. Do we cover costs for services like this	Chris Antonio	Yes. Charges are recouped as per fees and charges
EFT41299	202	ThinkProject Australia PL T/As Ramm Software	Is this an annual subscription, but limited to certain number of devices?	Chris Antonio	\$1,196 is for a single pocket RAMM annual application on one device. \$9,167 is the annual support and maintenance for the cloud based application that has unlimited users.
EFT41303	203	WOBM Logitech Video Conference Camera	Where is this for?	Chris Antonio	Incident Control Centres at Bakers Hill, Clackline and the SES building in Northam.
EFT41328	206	Interfire Agencies	Are there more items than listed? Appears expensive	Chris Antonio	30 BFB & SES helmets some with face shields 10 @ \$202.69 & 20 @ \$269.35 each, 80 stickers
	234	Payroll	Three fortnights paid in September?	Chris Antonio	Yes, that is correct
EFT41096	P172	\$3958.55 professional lock service Northam depot (AROC toilets) - change locks	Is this for the AROC toilets only? Will there be a partial refund from AROC if so?	Julie Williams	Yes it is for the AROC toilets. No, The Shire of Northam receive the income for the hire of the toilets and incur any expenditure
EFT41176	P185	\$1518.00 Oasis outdoor - replace Bakers Hill flag pole	Where is this pole situated please?	Julie Williams	Great Eastern Hwy (Pie shop side, one of the three flag poles this is a new pole)
EFT41180	P186	\$3007.40 snap printing - visit Northam brochures	Not a local company?	Julie Williams	No, this service could not be provided locally
EFT41306	P203	\$4879.00 AJCD - company directors course	Is this for the CEO?	Julie Williams	Yes, in accordance with the recent performance review
EFT41332	P207	\$8404.03 If a first response - heartsine wifi gateway module	What is this please?	Julie Williams	Defibrillators for Bush Fire Brigades
EFT4133	P207	\$412.96 Mayberry Hammond - transfer hangar lease	This will be reimbursed by the lessee?	Julie Williams	Yes it will be charged to the new lessee
EFT41340	P208	\$5500.00 PCYC - school holiday program -	This was a grant from the shire?	Julie Williams	It was a grant, budgeted under festivals and events
EFT41341	P208	\$163.99 Northam Veterinary Centre - missed medication costs	What is this please?	Julie Williams	The medication was for 2 impounded dogs. No owners came forward

Council Forum Meeting Notes
13 October 2021



Reference	Page #	Details Reference	Question	Query By	Answer
EFT4136	P211	\$1060.20 Abbotts Forge – repair post in Bakers Hill	Where is this please?	Julie Williams	Great Eastern Hwy (Pie shop side, one of the three flag poles this one was repaired when hit by a truck, not the new one)
EFT41371	P213	\$473.22 coinco promotions – coins 500	Coins for the Visitor Centre?	Julie Williams	Yes they were
EFT41376	P214	\$1650.00 Grafton Electrics – pistol clubrooms power pole cross arms	Is this a shire expense?	Julie Williams	Yes it is a Shire owned Asset
EFT41384	P215	\$900.00 Patricia Smith Artists Revolution – art classes	For what/where?	Julie Williams	Patricia holds art classes every Monday for Aboriginal Artists to attend at the BKB. This was for three classes
EFT4139	P217	\$14720.13 Dept Industry, Science etc – recovery of unspent funds	Return of a grant?	Julie Williams	Yes the unspent balance of the grant for the Wundowie CCTV
EFT41402	P218	\$1017.50 professional lock service – replace deadlock barrel etc at youth park toilets	Was this as a result of vandalism?	Julie Williams	Yes that is correct
EFT41429	P223	\$44627.00 Grafton Electrics – hockey lighting	Is this part of the grant funded project? Is there still funding outstanding?	Julie Williams	Yes it is together with the Hockey Club contribution. More accounts are expected for the hockey lighting.
EFT41434	P224	\$500.00 Kathy Davis – cultural talk with public health group	Part of a BKB event?	Julie Williams	Yes it is part of the BKB Programs
EFT41435	P224	\$6247.00 K1 training and assessing – training expenses training?	Multiple staff?	Julie Williams	12 Depot Staff for a drain clearing machine operation for an emergency response

Council Forum Meeting Notes
13 October 2021



13.4.2 Financial Statement for the period ending 30 September 2021

Page #	Details Reference	Question	Query By	Answer
252	COVID-19 Loan	I thought we had removed the need for this? Just clarifying	Chris Antonio	The loan amounts refer to the \$500,000 loan for the Depot upgrade and the \$1,000,000 economic stimulus incentive loan should the package be granted. This description detail will be changed in the financials to reflect the purpose of the loans in October

13.5 COMMUNITY SERVICES

Nil.

14. MATTERS BEHIND CLOSED DOORS

Nil.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE

The Shire President, Cr C R Antonio declared the meeting closed at 6:03pm.

11. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

12. REPORTS OF COMMITTEE MEETINGS

12.1 BUSH FIRE ADVISORY COMMITTEE MEETING HELD 5 OCTOBER 2021

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes from the Bush Fire Advisory Committee meeting held on 5 October 2021.

Adoption of Recommendations:

RECOMMENDATION

That Council:

1. Receive the Community Emergency Services Manager / Executive Manager Development Services Report as provided.
2. Requests the Chief Executive Officer to facilitate a specific workshop session with Brigade leadership teams, representatives from DFES and Local Government Insurance Services to assist in developing appropriate actions to address identified concerns emanating from the impending changes to the OHS legislation.
3. Note the Chief Bush Fire Control Officer Report as provided.
4. Formally appoint the following qualified Bush Fire Control Officers to the position of Chief and Deputy Chief Bush Fire Control Officers for the 2021/22 fires season:
 - a) Chief Bush Fire Control Officer – Chris Marris
 - b) Deputy Chief Bush Fire Control Officers – Simon Peters and Neil Diamond
 - c) Senior Bush Fire Control Officer- Luke Hagen
5. On behalf of the Bush Fire Advisory Committee, request the Volunteer Bush Fire Association to obtain a written legal opinion on the scenarios presented in the attached document concerning famer turnout to bush fire in the Shire of Northam.
6. Take into consideration the season when inspecting broadacre firebreaks and acknowledge where genuine attempts have been made to comply with firebreak requirements for 2021/22 season.
7. Acknowledge that the Grass Valley Bush Fire Brigade is opposed to Shire of Northam Bush Fire Brigades being transferred to DFES

management, and instead supports the Brigades remaining under the Local Government.

- 8. Support submissions made by the Shire of Northam Brigades to the 2021 Wooroloo Bushfire Review to raise issues and concerns of the Northam Bush Fire Brigades.**

Attachment 1 – Bush Fire Advisory Committee Minutes 5 October 2021



Shire of Northam

Minutes

Bush Fire Advisory Committee

5 October 2021

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



DISCLAIMER

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Contents

1.	DECLARATION OF OPENING	4
2.	ACKNOWLEDGEMENT TO COUNTRY	4
3.	ATTENDANCE.....	4
3.1	APOLOGIES	4
3.2	APPROVED LEAVE OF ABSENCE.....	5
3.3	ABSENT.....	5
4.	DISCLOSURE OF INTERESTS.....	5
5.	CONFIRMATION OF MINUTES	6
5.1	COMMITTEE MEETING HELD ON 15 JUNE 2021	6
6.	COMMITTEE REPORTS.....	7
6.1	DEVELOPMENT SERVICES REPORT	7
6.2	CHIEF BUSH FIRE CONTROL OFFICER (CBFCO) REPORT	39
6.3	APPOINTMENT OF CHIEF BUSHFIRE CONTROL OFFICER, DEPUTY CHIEF BUSHFIRE CONTROL OFFICER AND SENIOR BUSHFIRE CONTROL OFFICER	44
7.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	52
7.1	FARMER RESPONDERS INSURANCE COVER.....	52
7.2	FIREBREAK REQUIREMENTS 2021/22.....	55
7.3	MANAGEMENT OF BUSH FIRE BRIGADES	57
7.4	WOOROLOO BUSH FIRE REVIEW - SUBMISSION	59
8.	URGENT BUSINESS APPROVED BY DECISION	61
9.	GENERAL BUSINESS	61
9.1	WUNDOWIE FIRE PROSECUTION.....	61
9.2	CHANGE OF MEETING DATE.....	61
10.	DATE OF NEXT MEETING.....	61
11.	DECLARATION OF CLOSURE	61

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



1. DECLARATION OF OPENING

The Presiding Member, Cr T M Little declared the meeting open at 5:35pm.

Mr Chris Marris entered the meeting at 5:35pm.

2. ACKNOWLEDGEMENT TO COUNTRY

The Presiding Member, Cr T M Little acknowledged the Traditional Owners of the land on which we meet, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past, present and emerging.

3. ATTENDANCE

Voting Committee:

Councillor – Shire of Northam	Terry Little
Chief Bush Fire Control Officer	Chris Marris
Inkpen Bush Fire Brigade	Nic Dewar
Clackline Muresk Bush Fire Brigade	Blair Wilding
Bakers Hill Bush Fire Brigade	Kris Brown
Grass Valley Bush Fire Brigade	Angus Cooke
Irishtown Bush Fire Brigade	Terry Hasson
Southern Brook Bush Fire Brigade	Paul Antonio at 5:56pm
Northam Central Bush Fire Brigade	Luke Hagan
Northam Volunteer Fire and Rescue Service	Greg Montgomery

Staff:

Chief Executive Officer	Jason Whiteaker
Executive Manager Development Services	Chadd Hunt
Executive Assistant - CEO	Alysha McCall

3.1 APOLOGIES

Community Emergency Service Manager	Brendon Rutter
Deputy Bush Fire Control Officer	Neil Diamond

Gallery

Clackline Muresk Bushfire Brigade	Joe Marasco
	Bob Stockman
Volunteer Bushfire Association	Alex Espey
Bakers Hill Bushfire Brigade	Ulo Rumjantsev
	Patricia Rumjantsev

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Bryan Petersen

3.2 APPROVED LEAVE OF ABSENCE

Nil.

3.3 ABSENT

Voting Committee:

Councillor – Shire of Northam

Carl Della

Deputy Bush Fire Control Officer

Simon Peters

Jennapullin Bush Fire Brigade

Aaron Smith

Wundowie Bush Fire Brigade

Mathew Macqueen

Wundowie Volunteer Fire and Rescue Service

Jeffrey Roberts

Non Voting

District Officer Northam

Darrel Krammer

Department of Parks and Wildlife (Wheatbelt)

Graeme Keals

Department of Parks and Wildlife (Perth Hills)

Michael Pasotti

4. DISCLOSURE OF INTERESTS

Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.

As defined in section 5.60A of the Local Government Act 1995, a **financial interest** occurs where a Councillor / Committee Member, or a person with whom the Councillor / Committee Member is closely associated, has a direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

As defined in section 5.61 of the Local Government Act 1995, an **indirect financial interest** includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

As defined in section 5.60B of the Local Government Act 1995, a person has a **proximity interest** in a matter if the matter concerns a proposed change to a planning scheme affecting land that adjoins the person's land; or a proposed change to the zoning or use of land that adjoins the person's land; or a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



As defined in 34C of the Local Government (Administration) Regulations 1996, an **impartiality interest** means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Appointment of Chief Bushfire Control Officer, Deputy Chief Bushfire Control Officer and Senior Bushfire Control Officer	6.3	Mr Chris Marris	Financial	Mr Marris is the current as well as nominated CBFCO which is paid an honorarium. This would be impacted if not renominated for the role.
Management Of Bush Fire Brigades	7.3	Mr Chris Marris	Financial	If BFB's shifted to be under DFES control it may impact on the position of CBFCO which Mr Marris currently holds. This position is paid an honorarium.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD ON 15 JUNE 2021

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.252

Moved: Mr Kris Brown

Seconded: Mr Greg Montgomery

That the minutes of the Bush Fire Advisory meeting held on 15 June 2021 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



6. COMMITTEE REPORTS

Mr Paul Antonio entered the meeting at 5:56pm.

6.1 DEVELOPMENT SERVICES REPORT

File Reference:	5.1.3.1
Reporting Officer:	Brendon Rutter, Community Emergency Services Manager & Chadd Hunt, Executive Manager Development Services
Responsible Officer:	Jason Whiteaker, Chief Executive Officer
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the Community Emergency Services Manager and Executive Manager Development Services.

ATTACHMENTS

- Attachment 1: Open BFAC Decisions.
- Attachment 2: Drive Operate Appliance Process.
- Attachment 3: Membership Skills Refresher.
- Attachment 4: DFES General Circular No: 157/2021.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Additional safety measures will have some impact on Council resources	High Risk Medium (3) x Likely (4)	Ensure necessary financial capacity in the LGS and/or Council Budget
Health & Safety	Significant risk to volunteers regarding ongoing health and safety issues	High Risk High (4) x Possible (3)	Ensure a documented and clear process is undertaken for mitigating most of the major health and safety risk
Reputation	Significant risk to reputation if serious incident was to occur	Moderate Risk Medium (3) x Possible (3)	Ensure processes are clear and are documented
Service Interruption	Limited potential for service interruption	Moderate Risk Medium (3) x Unlikely (2)	Undertake necessary training and development as required
Compliance	Risk of not complying with current and proposed legislation	Moderate Risk Medium (3) x Possible (3)	Ensure risks are documented and processes put in place to address
Property	Significant risk to property if required training and experience is not developed	Moderate Risk Medium (3) x Possible (3)	Undertake necessary training and development
Environment	Moderate risk to environment if training and experience is not developed	High Risk High (4) x Possible (3)	Undertake training and development as required

C. OFFICER'S COMMENT

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



The 2021/22 season is fast approaching and there are some challenges that we will all face as we approach the season, with some significant reform coming into effect in January with the implementation of the Work Health Safety Regulations as part of the Work Health & Safety Act 2020.

1. OHS Issues

Staff recently received a presentation from the WA Local Govt. Association (WALGA) and the Local Government Insurer LGIS as well as other stakeholders including DFES.

The Webinar provided important information relating to the pending WHS Act and the impact this will have on volunteers.

The webinar is available to the public, the link to the recording is provided below.

https://www.youtube.com/watch?v=uL9griYH1uA&feature=youtu.be&ab_c_hannel=WALGA

Staff encourage all volunteers to watch the webinar to inform themselves of some of these changes and how these changes will affect how operations will evolve in the very near future.

In order to deal with the number of issues that have arisen it is proposed that a workshop be undertaken with the aim of identifying the relevant issues and areas of concern and providing input to allow Shire of Northam staff to develop actions to ensure compliance and more importantly a safe working environment for our volunteers.

According to LGIS (the Shire of Northam's Insurer and Risk assessor) Key elements of the WHS Act for local governments to be aware of include:

- The new term 'Person conducting a business or undertaking' or PCBU expands the old concept of 'employer'. It's a broad term used to describe all forms of modern working arrangements, which we commonly refer to as business.
- A person who works for a PCBU is considered a worker. The definition of a worker has been expanded and now covers and includes all forms of paid and unpaid work, including volunteers and bushfire volunteers.
- PCBU responsibilities include: providing a safe place of work, providing for safe systems of work; provide information, instruction, training and supervision on how to deal with hazards; monitoring the health and safety of workers; and provide for the safe use of plant, substances and structures.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



As the PCBU, the Shire of Northam ultimately needs to satisfy itself that adequate measures have been put in place to ensure volunteers are afforded the same level of safe working environment and necessary training as full time employees. However rather than simply determine this, the view is that consultation with our volunteers potentially impacted by the proposed changes is critical.

The issues to be covered include –

1.1 Pre-Season Core Skills Assessment

To ensure that there is documented evidence of members being able to demonstrate basic core skills the suggestion is that a pre season core skills assessment process be implemented.

Attached is a draft example of the assessment that can be adapted/modified to meet our specific needs (this is based on a similar assessment that is undertaken in another adjoining local authority).

Given the timeframes involved with the current season it is proposed that this be progressively implemented following the workshop mentioned above.

1.2 Hazard Reduction Burning

There has been recent concerns raised with regards to the process of conducting prescribed burning, both by private contractors and at Brigade level.

There has been some suggested training that could assist with mitigating the risk of Brigades undertaking prescribed burning. In addition the workshop can focus on practical solutions to the issues raised.

The formal training courses that have been identified are Assist with Planned Burning, Fire Weather 1 and Basic Prescribed Burning.

1 - Assist with Planned Burning

A competent result in this course would enable eligible volunteers to participate in hazard reduction burns under the guidance of a burn controller.

2- Fire Weather 1 – This is part of a pathway designed to develop volunteers into qualified burn controllers for basic prescribed burns within their local communities.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Fire Weather 1 provides the basic knowledge required to enable a volunteer to comprehensively understand and interpret weather forecast information which is vital when writing the basic burn prescriptions, without this foundation skill it would be difficult for a burn prescription to be developed without the required information.

3- Basic Prescribed Burning – This training product is the last step in developing burn controllers to provide them the skills to write a basic prescribed burn plan which aligns to the requirements of ISO31000:2009 Risk Management – Principles and Guidelines. This is to ensure compliance with SOP3.5.17 – Prescribed Burning.

Again given the timeframes involved with the coming season and the need to balance the community safety versus insurance/legislative requirements it is also proposed that this be implemented progressively.

1.3 Driver Training

All Bushfire Appliances are designated as approved Emergency Vehicles in accordance with the requirements specified in the Road Traffic (Vehicles) Regulations 2014 and the Road Traffic Code 2000.

A requirement of this Emergency Vehicle Status (EVS) is for all drivers undertaking in emergency driving (lights & sirens) are required to have completed formal training on an approved driver training course. Emergency driving carries significant risks to both the organisation and the drivers themselves.

The legislation specifies that all drivers of appliances operating under emergency conditions should have completed a minimum training of level of PUAVEH001 – Drive under Operational Conditions achieving a level of competent.

Staff have approached the Department of Transport and confirmed DFES0470 – On-Road Driving is determined as an approved training course, as such any volunteers that have completed either of these courses are covered by the legislation.

In the past 2-3 years Staff have provided significant opportunities for volunteers to undertake the training which has been readily embraced by our members which has delivered formal training for a large portion of our appliance drivers, with a few courses still bring run into November 2021 to ensure further opportunities for more drivers to come online.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



The next step in this process is ensuring that all qualified drivers are then endorsed on each appliance type on station via the Drive Operate Appliance (DOA) process.

This process ensures that all drivers have the capabilities to safely and effectively operate the brigade appliance both on and off the fire ground.

The aim is to work with appliance drivers over the next 12 months to ensure that our volunteers are provided the best protections to allow them to complete the task of supporting our communities.

1.4 HAZMAT Incidents

On the 16th May 2021, brigades were mobilised to a rubbish fire in Wundowie.

Upon arrival crews were actively involved in suppression of what was a small fire burning in benign conditions.

Upon the arrival of VFRS members it was ascertained that the fire was burning in an asbestos contaminated area, and the first arriving crew had been exposed to asbestos fibres without protection during their suppression activities.

The Wundowie VFRS members assumed control of the incident as this was now deemed a HAZMAT fire and carried out suppression as determined by requirements of the incident and relevant SOP's.

After suppression, the Wundowie VFRS members assisted the 2 BFB personnel with a formal decontamination procedure for the appliance, PPC, PPE and the clothing of the members in question.

After a safety investigation into this incident, it is recommended that the following options be discussed-

- 1- HAZMAT awareness training (informal) is being developed in consultation with DFES & the RFD to assist our members with the accurate identification of HAZMAT incidents, and what procedures are to be followed if members have been exposed.
- 2- Practical Drills - Staff in consultation with each brigades training officer will deliver an on-station drill outlining the process of appropriate decontamination of personnel and equipment that would be completed on site in accordance with the relevant SOP.
- 3- Additional Physical Resources - In addition to the above practical training sessions, all appliances will be provided with the following items;

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



- i) Large clear bags for appropriate isolation of contaminated PPC, and contaminated hazard labels to affix to the bag.
 - ii) Large heavy-duty storage tubs, with lids will be delivered to each station to allow contaminated PPC to be sent away for specialist Industrial decontamination by a DFES approved contractor that is experienced in HAZMAT de-con procedures.
 - iii) Staff are investigating the practicality of supplying decontamination kits to all support vehicles to ensure that onsite de-con can occur within short timeframes to reduce the length of exposure, in the event a volunteer has been exposed to a hazardous substance.
- 4- As much as practicable, volunteers need to remain downwind and out of all smoke as a rule of thumb. It is paramount that all volunteers who attend an incident such as a rubbish fire that a P2 mask is worn as a minimum, although ideally a full-face respirator with the appropriate filters should be worn, to achieve a higher level of protection. Once an incident is determined to be a HAZMAT, all members should immediately remove themselves from the area, ascertain if de-contamination procedures are required to be followed, and report the contamination to Comcen for recording.
- 5- As discussed at a recent Operational Command Meeting it is proposed that the mobilisation matrix be modified to include the call out of the VFRS for all rubbish fires.

Staff will be in contact with brigade training officers to start locking in some dates for these suggested training sessions to be implemented as a priority.

1.5 PPC Hygiene

Given the increasing risk to exposure to harmful pathogens and unknown carcinogenic contaminants, PPC hygiene is becoming more important moving forward. To minimise the risk to our volunteers, their families and to align with the expectations of the community that ensures our volunteers are provided the best protections possible, all stations are being fitted with washing machines to facilitate regular washing of supplied PPC.

Additional to this a procedure is proposed to be established whereby as frequently as required, but ideally a min once per year, all PPC is sent off for professional laundering with a DFES approved contractor who is familiar with the laundering requirements of fire fighter PPC.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



This is designed to not only extend the working life of the PPC but ensure that as much as reasonably practicable we are minimising the accumulative exposures to these unknown carcinogens on our volunteer personnel.

1.6 PPC Storage

Additional to the above PPC Hygiene measures, Staff are ensuring that each station is provided with PPC storage via lockers as advice is that it is no longer appropriate that contaminated PPC is taken off station and stored in private vehicles & homes. With all the research into the accumulative effects of smoke particulate exposure the days of taking PPC off station are rightfully behind us.

The requirement for PPC to remain on station is designed to reduce the risk/likelihood of potential carcinogenic compounds entering the vehicles & homes of all personnel, and therefore mitigating the risk that our families are being unknowingly exposed to these harmful compounds.

1.7 Station & Appliance Hygiene

As part of the Shire's ongoing commitment to providing a safe workplace for all volunteers, it is proposed that Staff, in consultation with Brigade Captains, will be undertaken initial inspections of all stations to ensure compliance with required health and safety standards.

Inspections will initially focus on facilities to bring each station up to the required standard, attention will then focus on the appliances to ensure they are compliant with manufacturer recommendations, and that equipment checks are being carried out appropriately. Again, it is expected that these improvement will be undertaken in a staged manner in consultation with the Brigades.

It is proposed that the results of each inspection will be published in future BFAC agendas as a record of continuous improvement in workplace safety.

1.8 Minimum Training Standards

A number of questions have been raised with respect to the required minimum training requirements for senior brigade members. This includes the motion passed at the last BFAC meeting. Given the complexities of the issues raised and the potential impacts that this has for the majority of our volunteers it is recommended that this be included in the proposed workshop.

2 General Updates - CESM

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



2.1 Appliance Audio/Visual recording (Dash Cams)

All appliances have received authorisation from DFES for the supply and installation of dash cameras as an added safety feature for our emergency services fleet, to complement the existing vehicle monitoring hardware and safety systems.

This roll-out is occurring across large areas of the state over the next few years in an effort to improve safety to our volunteer personnel but also provide irrefutable critical video intelligence information during a post incident review

2.2 Comprehensive Crew Protection Training

Through discussions at brigade level, it has become apparent that there is some confusion around correct procedures during the event of a burn over.

This confusion has been raised as a safety concern by some of our volunteers who do not feel confident that if they were to be caught in a burn-over situation that they could adequately follow the procedures that have been developed to provide the highest chance of survivability.

Part of fulfilling their duty of care obligations under the WHS Act 2020, Council must ensure wherever reasonably practicable that volunteers and staff are appropriately trained to conduct each activity or task safely and competently they are assigned, this means implementing pre-season drills, run at brigade training sessions specifically around the use and function of these critical life protection systems. This is to ensure that all volunteers are able to attend the incident ground, comfortable that they have received the best possible training that will assist them in the event of an incident we hope to never have occur.

It is requested that the annual pre-season CCP training drills are delivered by the brigade training coordinator, supported by the CESM or a qualified volunteer trainer assessor to sign off on each members assessment.

2.3 COVID-19

Attached to the agenda is General Circular No: 157/2021. This announcement is regarding the implementation of an infection prevention policy that has been endorsed by the WA Chief Health Officer.

To summarise, any volunteer who interacts on a DFES controlled fireground, including on operational deployments, will be required by

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



December 1st 2021 to have received their first vaccination for COVID-19.

Any volunteer or staff that are yet to receive their first dose by that date will be legally required to adhere to the requirements of the Infection Prevention Policy whilst on duty.

At this point in time the policy is with the representative organisations for comment before being released to the general population for implementation..

While at this stage the mandate will not affect BFS volunteers while at LG incidents, it is likely there will be further announcements in this space as the deadline approaches.

2.4 Training Calendar 2022/23

In order for the region to start planning Leadership Level training courses for next year, brigades are asked to supply staff with a required list of higher level courses for brigade members that want to develop into leadership roles.

The courses that the region will be targeting next year are the following:

- Leadership Fundamentals
- AIMS2017
- IC Level 1
- Sector Commander
- Mental Health First Aid

Regional staff are trying to gauge how many personnel are at the above level and supported by the brigades so that planning can commence with appropriate number of courses and locations.

Additional locally run course occurrences for consideration are

- Operate Under Operational Conditions - 1 day - External Course
- Operate 4WD - 0.5 day - External Course
- First Aid (New version being released) – 1 Day External
- Advanced Bush & Crew Leader - 2 Day Course
- WAERN – Basic & Advanced - 0.5 day each
- Ground Controller – Half Day
- Machine Supervision – 1 Day
- Fire Weather 1 – 2 days
- Assist Planned Burning – 2 Day

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Staff will be contacting Brigades with a request to provide identified personnel and courses required, and suggestions on timing of the training over the coming months.

Other brigade profile specific courses will continue to be programmed into the calendar to fulfil identified needs

2.5 Volunteer Trainer Assessors

Since 2019 the CESM Officer has been working with select volunteers who have expressed an interest in becoming a DFES Regional – Volunteer Trainer Assessor.

Staff have been working with a small cadre of pre identified volunteers to assist them through this process which has resulted in 2 volunteers receiving endorsement to attend a DFES Workplace Trainer Assessor course in October.

With an additional volunteer undertaking the DFES RCC - skills recognition process to facilitate up-skilling to further develop an existing skillset, this process commenced in 2020 by course delivery assistance, partnering up with experienced trainer assessors.

This year (2021) it is anticipated we will have 2 volunteer trainer assessors up & running and will be able to assist with the co-delivery of Bush Fire Safety Awareness & Fire Fighting Skills as the 2 foundation courses required prior to attending an active incident.

2.6 Flexible Training Delivery Options

As part of the extensive re-development of the foundation training courses, the Bush Fire Centre of Excellence has approved a pilot delivery model that is currently being trialled at Northam Central BFB for their new members.

This process relies on senior, experienced members or brigade training officer to deliver the course content in accordance with the approved lesson plan, at a flexible pace, on station, generally on a normal training night to maximise the benefit training provides, and reducing any negative impact to a volunteer members time as much as practicable.

Once the "trainer", and the new member feel confident that the skillset has been learnt and the knowledge has been developed, an assessor (including volunteer Trainer Assessors) attends to complete any formal theory & practical assessments and signs off the volunteer if they determine a level of competency.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



This process will drastically improve the volunteer on boarding, by allowing brigade volunteers the opportunity to deliver the course content, and impart their extensive knowledge to their newly signed brigade members, which starts that all important relationship building, and allows each new member to learn their new skillset on their brigade appliance, using brigade equipment, from the very people they will be working with.

At this stage this process is being run in the early stages only at Northam Central, to allow us to work with the volunteers to ensure that the delivery model works as expected, and ensures the process followed delivers the outcome of faster, local & more convenient training that promotes a flexible training option to get our volunteers prepared for the fire ground in a shorter timeframe.

The CESM Officer is working closely with the delivery team to ensure that any feedback about this delivery model is considered for future roll-out at all brigades. It is anticipated that all brigades will be able to offer this model to their new members by December 1st 2021.

2.7 Pre Season Training

Thermal Imaging Camera's

The DFES Commissioner made a recent announcement regarding the supply of FLIR K2 Thermal Imaging Camera's (TIC) to bushfire brigades. Camera's have been supplied for the primary appliance of brigades that didn't already have a TIC on their appliance.

These have been supplied with the appropriate cradle and battery charger and the installation will commence in the before the end of September.

All brigades that previously had TIC's, the same cradle and battery charger have been purchased and will have these fitted as part of this rollout.

There is training required for these TICS, which can be delivered pre season by the brigade training officer with the support of the CESM.

Vehicle Tablets

Staff have procured the supply of ruggedized 8" Samsung - android based tablets for all appliances. As soon as the lockable cradles arrive, these will be fitted to each appliance, with training delivered as part of our pre season training.

The appliances will have all standard apps that we use including but not limited to BART (additional features for appliance), GIS mapping, Communications plans, relevant SOP's and important navigation

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



software & weather forecast data. Each appliance will also have 4g sim capability meaning that information can be remotely pushed to each device for updated mapping, instant messaging etc.

2.8 ICT Upgrades – All stations

All stations PC's have recently been sent away for a half-life upgrade of hard drives and onboard memory. This has been completed to replace the existing mechanical storage drives with faster more efficient technology, to improve the PC's performance and extend their service life.

As part of this rollout each station is being fitted with a high resolution web camera that will connect their TV's and PC's to provide online meeting capabilities, with future scope to deliver more online based training as the courses are developed.

It is hoped that this technology roll-out will allow the current platform in how meetings are managed to evolve to be more inclusive, and less reliant on volunteer travel into a central location such as our current practice.

This could potentially mean that BFAC's, Operations Command Team meetings, etc can be held online, with volunteers only needing to travel to their station to dial in.

It also has the benefit of brigade specific meetings to be held online, to allow more members to dial or video in via each brigades MS Teams applications to allow further collaboration in our ever changing world.

COVID-19 has made significant change necessary in recent years to how we conduct business as usual so this is an important step in keeping capabilities available to our membership.

A 5 min training session will be done with members on station on how to use MS Teams, and the hardware on station.

2.9 Mobile Phone Repeater (CELFI) – Clackline Station

Due to a successful 2021/22 LGGS grant application Clackline has recently had a CELFI unit installed on station, as well as additional ICT equipment to improve WIFI data capabilities.

This has been done as a result of the station being in an extremely poor reception area, often meaning the volunteers on station were unable to make or receive a call once on station which is obviously less than ideal.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



The installation of the unit has now addressed this issue with reception on station now drastically improved, providing a safer workplace for the volunteers.

2.10 NBN Installations

The past 18 months staff have been working with NBN Co & our provider TPG to have many of our facilities eligible for NBN fixed wireless. As a result of this ongoing work, the following stations now have NBN availability on station.

Inkpen BFB

Bakers Hill BFB

Clackline BFB

Northam Central BFB

Grass Valley BFB

Unfortunately Irishtown & Southern Brook are still utilising the 4G Broadband due to these areas being too far from a mobile tower at this point. Staff are continuing to work with our partners to provide a more reliable solution into the future.

2.11 Emergency Water Tanks

Council was successful in a funding application for 50kl water tanks to be supplied and installed at each station.

These tanks are harvesting the rain water from each station's roof, and will provide an additional emergency water supply in the event we have water failure during an incident as a result of pipeline failure.

All tanks are fitted with the following couplings, contained within a lockable cage to prevent vandalism.

64mm BIC

3" Camlock

4" Stortz

The Bushfire appliances should only use the BIC for gravity feed, or 3" Camlock for filling from a hard suction line. The 4" Stortz is designed for VFRS/CFRS appliances only as these appliances do not use camlock fittings at this point in time.

All appliances should have the required couplings on their appliances already, staff encourage all members to familiarise themselves with the new equipment and provide feedback via the CESM if an additional adapter is required to suit the brigade specific appliance.

Staff are currently working with the supplier to remedy a few identified issues with these tanks, and some of the hardware such as the cage

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



design, however the tanks are currently commissioned and available for emergency use only as required.

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.253

Moved: Mr Kris Brown
Seconded: Mr Nic Dewar

That Council:

- 1. Receive the Community Emergency Services Manager / Executive Manager Development Services Report as provided.**
- 2. Requests the Chief Executive Officer to facilitate a specific workshop session with Brigade leadership teams, representatives from DFES and Local Government Insurance Services to assist in developing appropriate actions to address identified concerns emanating from the impending changes to the OHS legislation.**

CARRIED 10/0

Clarification was sought in relation to:

- The date of the workshop. The Chief Executive Officer advised that this will be held in the next 3-4 weeks.
- Concerns were raised around the consultation process and the position of the Shire in the agenda item relating to OSH. The Chief Executive Officer confirmed that this is a starting point for discussion purposes at the workshop.
- Whether the matters relating to OSH in the general section of the report (e.g. item 2.2) would be included in the workshop. The Chief Executive Officer confirmed that all items relating to the OSH legislation will be included in the workshop.
- Whether the Shire has a position on item 2.3 relating to COVID-19. The Chief Executive Officer advised that the Shire does not have a position and does not intend to develop a position around vaccinations at this point, unless it is a directive from the state government.
- It was raised that the sector commander training needs to be held on weeknights.
- It was raised that there are issues in relation to the emergency water tanks. Inkpen does not have any water in theirs and there is also an issue relating to the overflow.
- It was raised that the comment for item 3 in Council decision C.4100 is incorrect as there was no Operational Command meeting held in July and it was not included on the agenda for the August meeting.
- An update was requested in relation to a location for the Wundowie Bush Fire Brigade. The Executive Manager Development Services advised that

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Officers are having discussions with the Brigade with respect to a temporary location at the Wundowie Shire Depot.

UNCONFIRMED

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

Attachment 1

Date	Motion No	Item No	Subject	Motion	Action By	Comment
16-Dec-20	C.4100	11.3	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 8 DECEMBER 2020	That Council: 1. Notes the Community Emergency Services Manager Report as provided. 2. Notes the Chief Bush Fire Control Officer Report as provided. 3. Approve the matter of extending the leadership positions of Bush Fire Control Officers, Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer to a two year term is included as part of the discussions at the next Bush Fires Manual workshop, is brought to the brigades for comment, and is then presented to the next Bush Fire Advisory Committee meeting.	CESM	Update 15/09/2021 1. No Action Required. 2.No Action Required 3. no action to date, meeting being held in July with Operational Command team to discuss, further discussions with LGIS representative Update 15/09/2021 3. No outcome from Operational Command Meeting in July or no feedback received from the brigades as requested.
21-Apr-21	C.4186	12.1	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 16 MARCH 2021	That Council authorise the Chief Executive Officer to explore the location of a suitable site for a bush fire brigade building within the district of Wundowie.	CESM	8/06/2021- Still awaiting outcome 7/07/2021 - Pending LGGS Grant application. Outcome expected in late July/ early August. 18/08/2021 - Still awaiting outcome of LGGS Grant application. Expected end of August. 15/09/2021 - Application unsuccessful, staff looking at other options.
21-Jul-21	C.4267	12.2	BUSH FIRE ADVISORY COMMITTEE MEETING HELD ON 15 JUNE 2021	That Council: 1. Note the Community Emergency Services Manager Report as provided and notes the revised process for the selection of the CBFCO, DCBFCO and Senior BFCO positions as outlined in this report. 2. Note the Chief Bush Fire Control Officer Report as provided. 3. Appoints the following Fire Control Officers	CESM	1. No action required. 2. No action required. 3. No action required. 4. No action required. To be included with Rates notice. 5. To be provided at the next BFAC meeting in September.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

				<p>for the 2021/22 Season in accordance with the criteria set in section 5 of the Shire of Northam Bush Fire Manual:</p> <p>Wundowie BFB Mathew Macqueen Jason Cacic (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Wundowie VFRS Jeffrey Roberts (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Inkpen BFB Neil Diamond Nic Dewar</p> <p>Bakers Hill Kris Brown Simon Peters (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season) Tristan Davey</p> <p>Clackline BFB Blair Wilding (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season) Matthew Letch (approved for appointment subject to meeting minimum training</p>		
--	--	--	--	--	--	--

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

			<p>requirements prior to the start of the 2021/22 season) Richard Welch (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Northam Central BFB Luke Hagan (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Northam VFRS Greg Montgomery</p> <p>Irishtown BFB Murray McGregor (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season) Rob Herzer</p> <p>Southern Brook BFB Paul Antonio (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>Grass Valley BFB Chris Marris Phil Lloyd Mark Littlefair (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p>	
--	--	--	---	--

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

				<p>Paul Reynolds (approved for appointment subject to meeting minimum training requirements prior to the start of the 2021/22 season)</p> <p>4. Endorse the Shire of Northam Fire Break and Fuel load notice as provided in Attachment 1.</p> <p>5. Review the training requirements for the BFB leadership group, as determined by the Bush Fire Service Training Program, and provide feedback to the brigades in relation to the following:</p> <ul style="list-style-type: none">• What is Council's view and action if a member does not attain the recommended Training Qualifications?• If Lieutenants/Captains do not attain the qualifications for the courses AIMS 2017 and Incident Controller Level 1 – what is Council's position and direction to the related Brigade?• How does the Council view Captains who prefer to provide good management and leadership roles in preference to being an Incident Controller and are more likely to attend fires in the capacity of a Fire Fighter only?• Whether the Council will consider prior experience as acceptable qualification to holding a Captain / Lieutenant role.		
--	--	--	--	--	--	--

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Attachment 2



Government of Western Australia
Department of Fire & Emergency Services



Drive Operate Appliance (DOA) Process

A DOA is required;

- for initial qualification on an appliance type, or
- when that appliance is superseded or has a cab/chassis variation.

The Student must meet the pre-requisites before commencing the DOA process.

The pre-requisites for the drive assessment are:

- Current Western Australian Driver's License considering any license conditions and restrictions, indicating qualification to drive the class of vehicle, and
- DFES0470 On-Road Driving; and
- DFES0017 Off-Road Driving (where appliance has off-road capabilities).

Assessments can be conducted by District Officers, Area Officers, Community Emergency Services Managers, Station Officers (in consultation with Senior Firefighters if required e.g. CLP) or a Brigade/Group/Unit operational officer, subject to them holding the DOA qualification for the appliance.

The DOA assessment process should only commence after an appropriate period of familiarisation training for both driving and operating an appliance.

For the Drive assessment, the Drive Appliance Familiarisation Form must be completed in full and submitted to the regional office for processing.

For the Operate assessment, the practical and verbal checklist found in the relevant Drive Operate Resource Manual (DORM) must be completed in full and submitted to the regional office for processing.

Drive Operate codes are attached to this document.

Drive Operate Resource Manuals (DORMS) are currently being updated to include the 'operate' practical assessment which will include verbal questions. A theory assessment will no longer be required for most appliances. If an assessment is not available, contact academy@dfes.wa.gov.au

Uncontrolled When Printed

1

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

Light Appliance C (not greater than 4,500 kg GVM) / LR (up to 8,000 kg GVM)	Code
Drive Light Tanker	DOA0001
Operate Light Tanker	DOA0002
Drive Rural Tanker 1.4	DOA0003
Operate Rural Tanker 1.4	DOA0004
Drive Vertical Rescue Vehicle	DOA0005
Operate Vertical Rescue Vehicle	DOA0006
Drive All Terrain Vehicle	DOA0007
Medium Appliance MR (over 8,000 kg GVM)	Code
Drive Broadacre 2.4	DOA0101
Operate Broadacre 2.4	DOA0102
Drive Urban Tanker 2.4	DOA0103
Operate Urban Tanker 2.4	DOA0104
Drive Rural Tanker 2.4	DOA0105
Operate Rural Tanker 2.4	DOA0106
Drive Urban Tanker 3.4	DOA0107
Operate Urban Tanker 3.4	DOA0108
Drive Rural Tanker 4.4	DOA0109
Operate Rural Tanker 4.4	DOA0110
Drive Broadacre 4.4	DOA0111
Operate Broadacre 4.4	DOA0112
Drive Urban Pump Type 1	DOA0113
Operate Urban Pump Type 1	DOA0114
Drive Perth 1 st Pump – Special Qualification	DOA0115
Drive Perth 2 nd Pump – Special Qualification	DOA0116
Drive Urban Pump Type 2 (Country Pump)	DOA0117
Operate Urban Pump Type 2 (Country Pump)	DOA0118
Drive Urban Pump Type 3 (HSR)	DOA0119
Operate Urban Pump Type 3 (HSR)	DOA0120
Drive POD Carrier (Isuzu)	DOA0121
Operate POD Carrier (Isuzu)	DOA0122
Drive Specialised Mover	DOA0123
Operate Specialised Mover	DOA0124
Drive Road Crash Rescue Tender	DOA0125
Operate Road Crash Rescue Tender	DOA0126

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Heavy Appliance HR (over 8,000 kg GVM with three or more axles)	Code
Drive Combination Ladder Platform 3, 4, 5, 6	DOA0201
Operate Combination Ladder Platform 3, 4, 5, 6	DOA0202
Drive Specialised Equipment Tender	DOA0203
Operate Specialised Equipment Tender	DOA0204
Drive Incident Control Vehicle	DOA0205
Operate Incident Control Vehicle	DOA0206
Drive Bulk Water Tanker 12.2	DOA0207
Operate Bulk Water Tanker 12.2	DOA0208
Drive Combination Ladder Platform 2	DOA0209
Operate Combination Ladder Platform 2	DOA0210
Operate Special Equipment	Code
Operate Bulk Foam Concentrate Trailer	OSE0001
Operate Portable Pump Waterous E604*	OSE0004
Operate Portable Pump* and Trailer	OSE0005
Operate Rescue Trailer	OSE0006
Operate Collar Tank Trailer	OSE0007
Operate Rapid Deployment Trailer	OSE0008

UNCONFIRMED

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Attachment 3



TRAINING

Member Skills Refresher

Amendment List

No.	Date	Details	BFAC Reference	By
1		Initial Adoption		CESM

Review -

Responsible Officer: CESM

Date For Review: + 5 years of adoption date

Purpose

To define the minimum standard of preseason preparation for firefighting Brigade members.

Context

The 'Member Skills Refresher' is referred to within this Directive as 'Refresher'.

There are two different Refreshers; one for Avon & Districts Support Brigade and one for each of the Primary Response Bush Fire Brigades.

Brigade members operate in a complex and high-risk environment, and to ensure that they are best prepared, individuals need to maintain minimum skills.

The Training Officers shall review and forward the Refreshers to the CESM prior to the 30th June each year. The CESM will ensure that each Refresher is compliant with current standards and will provide a copy to the relevant Brigades by the 31st July of each year.

The Refresher is a necessary step in meeting duty of care obligations to all volunteers by ensuring that any member on the fire ground maintain currency in the basic skills necessary to keep themselves and their crew safe.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Annual Skills Refresher to be completed prior to the 1st November of each year.

Where a member does not complete the Refresher by the due date, the Captain will require the consent of a local government, in writing, to enable the member to complete the Refresher.

Members who are unable to complete the Refresher by the due date will become 'inactive firefighting' members and are unable to attend an emergency incident. Participation in all other Normal Brigade Activities is permitted until the Refresher is completed.

The skills are to be demonstrated to the Brigade Captain, Training Officer or a Lieutenant who endorses the member.



The Brigade will maintain an accurate Brigade Membership list which must include each member's Refresher status. The list shall be forwarded to the local government by the end of the second week of November each year. If any amendments are made after the second week of November, the updated list will need to be forwarded to the local government within two weeks of the amendment.

A copy of the Refresher is to be retained by the Brigade for 7 Years in accordance with State Records Act 2000 and is to be presented upon request to the Shire.

A sample version of a Refresher is in Appendix A.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



**APPENDIX A**

Member Skills Refresher 20__ (Year)
Completion Due Date: 1st Nov Annually

Member Name: _____ Brigade: _____

Note: Members are to read and understand the following, then sign below prior to commencing the Member Skills Refresher.

1. The brigade Training Officer shall review and forward the refreshers to the Local Government prior to the 30th June each year. The CESM will ensure that each refresher is compliant with current standards and will provide a copy to the relevant Brigades by the 31st July of each year.
2. The Refresher is a compulsory requirement for all firefighting members to complete prior to the 1st November of each year.
3. Where a member does not complete the Refresher by the due date, the Captain will require the consent of the Local Government, in writing, to enable the member to complete the Refresher.
4. Members who are unable to complete the Refresher by the due date will become 'inactive firefighting' members and are unable to attend an emergency incident. Participation in all other Normal Brigade Activities is permitted until the Refresher is completed.
5. The skills are to be demonstrated to the Brigade Captain, Training Officer or a Lieutenant who endorses the member.
6. The Brigade will maintain an accurate Brigade Membership list which must include each member's Refresher status. The list shall be forwarded to the CESM by the end of the second week of November each year. If any amendments are made after the second week of November, the updated list will need to be forwarded to the CESM within two weeks of the amendment.
7. A copy of the Refresher is to be retained by the Brigade for 7 Years in accordance with State Records Act 2000 and is to be presented upon request to the Shire.

I have read and understand the above information: Signature: _____ Date: _____

Annual Skills Refresher

Page 3 of 7

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

Fire Ground Safety Skills	Satisfactory	Comments
What is a Red Flag Warning?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Explain the term LACES.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Explain and demonstrate the Burnover procedure.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Explain "The Dead Man Zone."	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Appliance Skills * (for each brigade appliance)	Satisfactory	Comments
Show water at the branch. *	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> LT <input type="checkbox"/> 1.4 <input type="checkbox"/> 3.4 <input type="checkbox"/> 4.4 (Tick applicable)
Demonstrate drafting. *	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> LT <input type="checkbox"/> 1.4 <input type="checkbox"/> 3.4 <input type="checkbox"/> 4.4 (Tick applicable)
Start/stop each pump. *	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> LT <input type="checkbox"/> 1.4 <input type="checkbox"/> 3.4 <input type="checkbox"/> 4.4 (Tick applicable)
Demonstrate the use of foam. *	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> LT <input type="checkbox"/> 1.4 <input type="checkbox"/> 3.4 <input type="checkbox"/> 4.4 (Tick applicable)
Set up a stand pipe & fill hose. Stow when complete.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Use a map in the appliance to locate an incident. (assessor to provide a map reference).	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> SSD <input type="checkbox"/> UBD <input type="checkbox"/> ESD <input type="checkbox"/> Other (Tick applicable)

On each brigade appliance and locate the following items -	Satisfactory	Comments
First aid kit.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Lay flat hoses.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
TCards.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Incident Management Board.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Hand held radio/s.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Annual Skills Refresher

Page 4 of 7

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

Communication Skills	Satisfactory	Comments
The following items apply to both the TAIT Single Band (Black) and TAIT Dual Band (Green or Yellow) Radios.		
Change a channel.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Black Radio <input type="checkbox"/> Green / Yellow Radio
Adjust the volume.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Black Radio <input type="checkbox"/> Green / Yellow Radio
Send a message via radio, e.g. turning out from station to an incident.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
The following items apply to the TAIT Dual Band (Green or Yellow) Radios.		
Change the band.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Activate/deactivate dual band receive.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Demonstrate changing foreground & background channels in dual receive/transmit mode.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Show the GPS function.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
The following items apply to Vertex Portable Radios.		
Change a channel.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Adjust the volume.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Operate the Keypad Lock function.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other essential communications skills.		
Explain the Prowords: <ul style="list-style-type: none"> • Over. • Out. • Roger. • Wilco. • Emergency Emergency 	<input type="checkbox"/> Yes <input type="checkbox"/> No	
What are the arrival codes and their meaning?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 44 <input type="checkbox"/> 66 <input type="checkbox"/> 88 <input type="checkbox"/> 90
What are the incident classifications and their meaning?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th

Annual Skills Refresher Page 5 of 7

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

Explain the term PAFTACS.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Complete a T Card (and attach).	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Brigade Administration Items ONLY.	Checked	Comments
<p>Drivers Licence Currency Check.</p> <p><i>Note:</i> A current driver's licence is not required to satisfactorily complete this Pre Season Refresher - it is simply to check currency of those with a driver's licence.</p> <p>A current driver's licence is essential to drive any Brigade appliance.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Holds a Licence: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Licence Number: _____</p> <p>Expiry Date: _____</p> <p>Classes: _____</p> <p>Probationary: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Notes: _____</p>
<p>PPC/PPE Check.</p> <p><i>Note:</i> Each member is required to check their PPC/PPE for serviceability for the fire season. If any item requires replacement it should be replaced from brigade stock or ordered from the Shire of Mundaring to ensure all items are suitably serviceable.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Items replaced/ordered: _____</p>

Annual Skills Refresher

Page 6 of 7

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Member Endorsement for 20__ (Year)

Brigade Officer Comments:

I can confirm that the above member skills refresher tasks have been satisfactorily/unsatisfactorily completed.
(Cross out not applicable)

Brigade Officer Name: _____ DFES Number: _____

Brigade Officer Position: _____ Date: _____

Signature: _____

=====

Member Comments:

Member Name: _____ DFES Number: _____

Member Signature: _____ Date: _____

Annual Skills Refresher

Page 7 of 7

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Attachment 4



FOR A SAFER STATE

DFES General Circular No: 157/2021
File: D15793

FACING THE CHALLENGES OF COVID-19

To all staff and volunteers

The health and safety of all DFES staff and volunteers is of the highest priority. The COVID-19 pandemic continues to present challenges to how we deliver emergency services in the event of an outbreak.

To ensure we maintain emergency services and core business delivery, new measures will be introduced that will help keep staff and volunteers safe and help us to protect the communities we serve.

From 1 December 2021, all DFES staff and volunteers will be required to have received at least their first COVID-19 vaccination with the intention to become fully vaccinated or become subject to infection control measures.

These measures will be outlined in an Infection Prevention Policy that is being developed in consultation with all relevant stakeholders including Associations for all services, unions and WALGA.

The Policy will be communicated to everyone and will clearly outline the infection control measures that will be in place for staff and volunteers who choose not to get vaccinated and may include the wearing of masks, regular testing or redeployment to alternative locations.

Western Australia's Chief Health Officer Dr Andrew Robertson provided me with health advice on Friday that supports both the continued encouragement of vaccinations for emergency services and the use of infection control measures.

A comprehensive list of Frequently Asked Questions can be accessed on the [Volunteer Hub](#) and [Intranet](#).

I strongly encourage all DFES personnel to get vaccinated as it is our best defence against the spread of COVID-19.

In responding to emergencies, we have a duty of care to ensure we are protecting both the community and our people. Vaccination plays a vital role in reducing the risk of spread during these interactions.

The protection of our most vulnerable people in the community, including those in residential care facilities and remote communities, is one of utmost importance.

We must not put our community at greater risk because we have not taken the necessary precautions to reduce the spread of COVID-19.

1

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



FOR A SAFER STATE

Gathering COVID-19 vaccination status information

We have begun the process of requesting information about vaccination status from all staff and volunteers as we lead into the high-threat season, no matter what your role is.

DFES is setting up systems to accurately and securely record vaccination status of staff and volunteers.

Only information pertinent to business continuity and operational purpose will be gathered.

As an emergency services agency we are required to collect this information to ensure our capability to maintain emergency services delivery and inform our decision-making in incident response. You can be assured the information gathered will only be used for these purposes.

Staff who participate in the State Duty Roster or a Pre-Formed Team will have received a text message this week requesting information about their vaccination status. This information will assist in DFES' planning for incident response and identify operational and business areas that could be impacted in the event of an outbreak.

One of the measures that has been implemented is that any staff member or volunteer who has not been fully vaccinated will not be eligible to be deployed interstate or internationally to provide emergency services response.

More information about the COVID-19 vaccine

Information about the vaccines is readily available on the [WA Health website](#) and [Australian Government Department of Health website](#).

For further information about COVID-19 vaccination program and the rollout for emergency services personnel, visit the COVID-19 information pages on the [Intranet](#) and [Volunteer Hub](#) that will continue to be updated regularly.

If you have any further questions you can direct them to our COVID-19 Incident Response Team through covid19@dfes.wa.gov.au.

Help protect yourself, your colleagues and your loved ones by getting vaccinated, always using good hygiene, stay at home if you are unwell and get tested if you have symptoms and check in using the SafeWA App.

**DARREN KLEMM AFSM
COMMISSIONER**

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



6.2 CHIEF BUSH FIRE CONTROL OFFICER (CBFCO) REPORT

File Reference:	5.1.3.1
Reporting Officer:	Chris Marris, Chief Bush Fire Control Officer
Responsible Officer:	Chris Marris, Chief Bush Fire Control Officer
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For the Committee to receive and note the update provided by the CBFCO.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

N/A.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stake Holder Engagement / Consultation

Nil.

B.6 Risk Implications

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	N/A	N/A	N/A
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Leadership positions

I would firstly like to thank Brigades and the Shire for the opportunity to be your Chief over the past 12 months and before. While it can be a very challenging role, the opportunities it presents to get to know volunteers from across all Brigades and to assist the community are highlights of the role. I would also like to acknowledge the multiple people who put their hand up for nomination for the Chief, Deputies and Senior FCO's roles – your interest in wanting to serve our service and the community is very commendable. I wish you luck in your nominations.

I was disappointed to see the rush in the nominations and voting process for these leadership roles. It is a big decision for someone to put their hand up for one of these roles, and some time should be given to allow people to consider their intentions. We also need to allow Brigades a more streamlined and less rushed process to vote on their preferred leaders. I encourage the successful leadership team to review and consult on this nomination and voting process and report back to BFAC in time for next year's voting because in my opinion, it has to improve.

BFAC

In combination with the above rushed voting, I along with a number of Brigades were disappointed at the delay to this BFAC meeting, without a strong rationale given. Certainly, we need to be adaptable to changing circumstances, but I do encourage the Shire to consult on such decisions and keep in mind that should an additional BFAC need to be called to deal with a major issue, then this may be a sustainable option.

On a different note, I believe it is incumbent on all of us to get BFAC working harder in the interest of our service and the community. I am pleased that there are a number of agenda items for this meeting and encourage Brigades to continue to be proactive in this space. I for one have suggested that mitigation

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



be added as a standing agenda item for all BFAC's to increase the awareness of what is currently been done while putting a focus on opportunities for us to be proactive in this space.

Training

I am pleased to see a large range of our members undertake training during the current off-season, including a number of our nominated FCO's who have now undertake the necessary training to become active. I encourage all members to continue to build their capabilities through training courses, on-station training, and hands-on learning.

As we see the new WHS legislation introduced, we are likely to see growing and changing training expectations put upon us as volunteers. I do hope that these changes are measured, acknowledge experience, and understand that training must be provided in a way which is conducive to our volunteers. To that end, I have and continue to encourage DFES to do more to consider alternative training arrangements such as courses being delivered on weeknights, theoretical content having the option to being delivered online, and more than one course (tends to be the more senior course) being offered in a region per season, to help volunteers whom have varied non-brigade commitments.

After much pushing, it does seem that we will be able to have an FCO course delivered in October across two weeknights to help allow some FCO's to do and/or refresh (given the 5 year current requirement) their training. I think it would be highly beneficial to try to also squeeze in a Sector Commander course across a number of weeknights this year given this is the most required course for FCO's needing to do additional training. Unfortunately, the appetite for this by those providing the training does not seem to be there.

I do believe that volunteer trainer accessors are an opportunity for us to improve the frequency of introductory courses and the onboarding/relationship building with our new volunteers. Several individuals from within the Shire have expressed interest in doing the trainer accessor course (thanks Nic for canvassing brigades), although unfortunately, DFES seems to be restricting this to only two per local government despite previously stating four. While this is better than none, it does put a heavy reliance on very few people and seems to be unnecessarily restrictive to volunteers who are willingly putting their hand forward. The trial at Northam Central for training to be delivered in-house, but assessed externally is a positive step.

Wundowie BFB

Some may have seen or heard about challenges that Wundowie BFB has been having re their Station. Their current Station is not a suitable or safe location, but unfortunately, they were again unsuccessful in getting funding for a new station from DFES. This issue was then raised at the September Shire of Northam

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Council meeting where there had been a motion by a Councillor to disband the Brigade until a solution could be found. Thankfully this motion was withdrawn, but it certainly did bring to light the urgent need to sort a short to medium term solution, while a long-term solution must also be pursued. I welcome State-based politicians who have taken an interest in this issue. I am pleased to see the Shire now actively engaging with the Brigade to find a suitable temporary location.

We collectively supported the establishment of Wundowie BFB given the growing risk identified by our Risk to Resource review, and it is so pleasing to have seen the Brigade grow its membership and experience in response. It is now time again that we continue to show our collective support of Wundowie BFB to ensure that have a safe and ongoing future.

Shire

Many will know that I along with a number of Brigades have been becoming increasingly frustrated with a lack of action, communication and consultation on some matters by the Shire concerning our service. The Shire is in a tough situation with a growing workload and limited resources, but the challenges that we face as Brigades and volunteers is also growing, so we must find a sustainable path forward where we work collaboratively for the best outcome for our service and our community.

Numerous meetings and discussions in this regard have taken place over the past month, with a number of processes identified to be put in place to try to address these challenges. Hopefully, as we head into a high fuel load season, we will collectively start to see some positive outcomes from these changes, although there is much work to do.

Pre-season

Like normal, I hope to see a number of pre-season activities take place. At the time of writing this, I am still waiting to hear back from the Shire re their planned exercise with neighbouring shires and a date to do a tour down to the DFES Communications Centre in Cockburn. Once these are known we'll look to schedule another scenario evening and a bus tour of a couple of our Brigade districts. I hope time does not beat us.

I have also been pursuing updates on the joint Brigade mitigation burns which have been spoken about by the Shire as part of the mitigation funding for the past 18 months or so. We are still waiting on detail but am mindful of how close the season is getting again (they did not go ahead last year as they were left too late). Not only do these burns reduce fuel loads in a controlled setting, but they also provide a great opportunity to both new and existing volunteers to get some hands-on experience heading into the season.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



While there is more that is and has been happening, I'll leave it at that for the moment. Here's hoping for a gradual start to the season.

RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.254

Moved: Mr Chris Marris
Seconded: Mr Terry Hasson

That Council note the Chief Bush Fire Control Officer Report as provided.

CARRIED 10/0

The Chief Bush Fire Control Officer provided an overview of the report.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Mr Chris Marris declared a "Financial" interest in item 6.3 - Appointment of Chief Bushfire Control Officer, Deputy Chief Bushfire Control Officer and Senior Bushfire Control Officer as Mr Marris is the current as well as nominated CBFCO which is paid an honorarium. This would be impacted if not renominated for the role.

The Chief Bush Fire Control Officer and Chief Executive Officer left the meeting at 6:24pm.

6.3 APPOINTMENT OF CHIEF BUSHFIRE CONTROL OFFICER, DEPUTY CHIEF BUSHFIRE CONTROL OFFICER AND SENIOR BUSHFIRE CONTROL OFFICER

File Reference:	5.1.3.1
Reporting Officer:	Chadd Hunt, Executive Manager Development Services
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

Upon appointment of the Fire Control Officer's for the 2021/22 year, Council is required to appoint a Chief Bush Fire Control Officer (CBFCO), Deputy Chief Bush Fire Control Officer's (DCBFCO) and a Senior Bush Fire Control Officer (SBFCO)

ATTACHMENTS

- Attachment 1: Training Matrix of nominated BFCO's.
Attachment 2: Brigade Voting Summary (will be available for viewing at the meeting).

A. BACKGROUND / DETAILS

At the BFAC meeting held on 15th June 2021 it was resolved to note the revised appointment process for the CBFCO, DCBFCO and Senior BFCO positions as contained in the report. The report references following the same process that was followed for the 2020-21 season.

Nominated BFCO's for the 2021-22 season were asked to nominate for each of the positions of CBFCO, DCBFCO and SBFCO. As a result, the following

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



nominations were received and forwarded to Brigades for consideration and voting-

CBFCO

Chris Marris

Neil Diamond

DCBFCO

Neil Diamond

Kris Brown

Simon Peters

Senior FCO

Kris Brown

Luke Hagen

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 3: Safety and Security

Outcome 3.1: Shire of Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

B.2 Financial / Resource Implications

Nil.

B.3 Legislative Compliance

Section 38 (1) Bush Fire Act 1954 which states as follows

38. *Local government may appoint Bush fire control officer*

(1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush fire Control Officer and the Deputy Chief Bush fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other Bush fire control officers appointed by it.

B.4 Policy Implications

Section 5.1B of the Bush Fire Manual states the following –

5.1B Criteria of a Chief Bush Fire Control Officer

- *Knowledge of managing a volunteer organisation.*

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



- Knowledge of all Fire Response Plans in the Shire
- Working Knowledge of the Local Emergency Management Arrangements
- Knowledge of the Bush Fires Act 1954 and Bush Fires Regulations 1954
- Knowledge of the State Emergency Management Policy No 4.8 (Traffic Management During Emergencies)
- Ability to attend further fire and emergency management training.
- Effective Interpersonal Skills.
- Good Written and Verbal Communication Skills.
- Leadership Skills.
- Management Skills.
- Experience in managing operations.
- Ability to perform under stressful conditions.
- Current appointment as Fire Control Officer.
- Experienced in firefighting operations within the Shire.
- Currently holds all of the preferred qualifications of the Fire Control Officer.
- Be a member of the DOAC, BFAC and LEMC

Section 5.1C of the Bush Fires manual states the following:

5.1C Qualifications of Chief Bush Fire Control Officer

"Completion of the DFES training core modules and a minimum of 3 years as a BFCO and 5 years firefighting experience in the last 3 years preferably as an executive officer within a brigade of the Shire of Northam.

Persons currently holding the CBFCO's position will have until 2020 to comply with the below training requirements. Any persons newly appointed must hold the below training certifications prior to 31st October each year".

Completion of required courses are:

- AtIMS Awareness
- Introduction to Fire Fighting
- Bush Fire Fighting
- Machine Supervision
- Structural Fire Fighting
- Advanced Bush Fire Fighting
- Crew Leader
- Ground Controller
- Sector Commander
- AtIMS 4 or 2017
- Incident Controller Level 1
- Fire Control Officer (in the Last 5 Years)

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



In addition with respect to the DCBFCO position the manual states the following:

5.2B Criteria of a Deputy Chief Bush Fire Control Officer

- Knowledge of managing a volunteer organisation.
- Knowledge of all Fire Response Plans in the Shire
- Working knowledge of the Local Emergency Management Arrangements
- Knowledge of the Bush Fires Act 1954 and Bush Fires Regulations 1954
- Knowledge of the State Emergency Management Policy No 4.8 (Traffic Management During Emergencies)
- Ability to attend further fire and emergency management training.
- Effective Interpersonal Skills.
- Good written and verbal communication skills.
- Leadership skills.
- Management skills.
- Experience in managing operations.
- Ability to perform under stressful conditions.
- Current appointment as Fire Control Officer.
- Experienced in firefighting operations within the Shire.
- Holds all of the preferred qualifications of the Fire Control Officer.
- Be a member of the DOAC, BFAC and LEMC

5.2C Qualifications of a Deputy Chief Bush Fire Control Officer

Completion of the DFES training core modules and a minimum of 3 years as a BFCO and 5 years firefighting experience in the last 3 years preferably as an executive officer within a brigade within the Shire of Northam.

Persons currently holding the CBFCO's position will have until 2020 to comply with the below training requirements. Any persons newly appointed must hold the below training certifications prior to 31st October each year.

Completion of required courses are:

- AIMS Awareness
- Introduction to Fire Fighting
- Bush Fire Fighting
- Machine Supervision
- Structural Fire Fighting
- Advanced Bush Fire Fighting

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



- Crew Leader
- Ground Controller
- Sector Commander
- AIMS 4 or 2017
- Incident Controller Level 1
- Fire Control Officer (in the Last 5 Years)

B.5 Stakeholder Engagement / Consultation

Nominated BFCO and Brigades have been involved in the nomination and voting process.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Person appointed may have unexpected financial costs	Low Risk (1) Low (1) x Rare (1)	Council has endorsed an honorarium for the CBFCO and DCBFCO positions
Health & Safety	The health and safety of volunteer brigade members in an operational perspective	High Risk (10) Extreme (5) x Unlikely (2)	The use of two experienced CBFCO's in major events
Reputation	Council must consider the all options to ensure the best outcome is delivered in line with community expectations.	High Risk (10) Extreme (5) x Unlikely (2)	Council has endorsed the minimum training standards for the position of Chief Bush Fire Control Officer. Additional training and mentoring to be provided to any applicant that doesn't meet the criteria.
Service Interruption	N/A	N/A	N/A
Compliance	Council must appoint a CBFCO	Moderate (8)	Staff have provided options

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



	as per the obligations under s38 Bush Fires Act 1954 Council must consider potential for legal ramifications based on decision to appoint.	High (4) x Unlikely (2)	for Council to consider. Council has endorsed the minimum training standards for the position of Chief Bush Fire Control Officer.
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Following the nomination and voting from each of the Brigades that have been provided to staff it is recommended that BFAC recommend, and Council appoint, the positions of CBFCO, two DBFCO's and a Senior BFCO for the 2021/22 season. In collating the results of the voting a "first past the post" method was used for each of the positions.

It is recognised that some of those nominated and subsequently recommended for the positions do not fully meet the minimum training/experience requirements as stipulated in the manual. Based on the fact that the training required to be completed is one unit for one of the nominated DCBFCO's it is recommended that they be appointed with the understanding that the courses will be completed when available locally. It is further recommended that prior to the 2022/23 season that all nominated positions must hold the necessary training requirements (or being enrolled in the required course or providing a commitment in writing to do so) before being nominated. Similarly with respect to the experience requirements for one DCBFCO nominated (not having been a BFCO for a minimum of 3 seasons) based on their recent experience and training it is recommended that they be appointed for the coming season.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



RECOMMENDATION / COMMITTEE DECISION

Minute No: BFAC.255

Moved: Mr Nic Dewar

Seconded: Mr Luke Hagan

That the Bushfire Advisory Committee recommends to Council to formally appoint the following qualified Bush Fire Control Officers to the position of Chief and Deputy Chief Bush Fire Control Officers for the 2021/22 fires season:

1. Chief Bush Fire Control Officer – Chris Marris
2. Deputy Chief Bush Fire Control Officers – Simon Peters and Neil Diamond
3. Senior Bush Fire Control Officer- Luke Hagen

CARRIED 9/0

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

Attachment 1

Shire of Northam Volunteer Bushfire Control Officers 2020/21

Active FCO's to have completed FCO & Sector Commander or FCO & Advanced Bush/Crew Leader within 5 yrs. All must have completed, Intro, Bushfire & Structural to be eligible. 1 minimum level of training required.

	INTRODUCTION TO FIREFIGHTING / Bushfire Safety Awareness (Date)	BUSHFIRE FIGHTING / Firefighting Skills (Date)	STRUCTURAL FIRE FIGHTING (Date)	CREW LEADER (Date)	ADVANCED BUSH (Date)	SECTOR COMMANDER (Date)	FIRE CONTROL OFFICER (Date)	Compliance with minimum training criteria YES/NO	Additional qualifications for Chief & Deputy Bush Fire Control Officer					
									Machine Supervision (Date)	Ground Controller	AJMS 2017	Incident Controller Level 1	Mental Health First Aid CBFCO/DCBFCO Req'd	Leadership Fundamentals CBFCO/DCBFCO Req'd
Kristofer Brown	2014	2015	2015	2014	2014	2017	Aug 20	YES	2017	2015	2019	2020	2021	
Simon Peters	2014	2015	2016	2011	2005	2015	2015	No	2020	2020	2020			
Chris Harris	2017	2017	2017	2020	2018	2017	2018	YES	2017	2019	2019	2020		
Neil Diamond	2010	2015	2012	2020	2010	2015	2020	YES	2019	2020	2020	2015		NUOC
Luke Hagen	2006	2020	2020	2020	2020	2021	2021	YES						

NOTE: The Introduction to Firefighting and Bushfire Firefighting competencies were superseded 01/01/2020 - New competency is Firefighting Skills and Bushfire Safety Awareness (Anyone with both the previous competencies has been awarded the new competencies as of 2020). (Current as at 23/08/2021)

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



The Chief Bush Fire Control Officer and Chief Executive Officer returned to the meeting at 6:31pm.

7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

7.1 FARMER RESPONDERS INSURANCE COVER

BACKGROUND

Farmer first responders (spontaneous volunteers) are the key difference between containing a fire quickly. There has been considerable uncertainty about what the insurance position is for these first responders. A number of scenarios have been developed to capture the potential cases that could occur at a fire.

A request was made to get the Shire of Northam to seek a written legal opinion on these scenarios on 20 May 2021. Subsequent emails and phone discussions with the Executive Manager Development Services and the CESM have led to a stalemate with no progress being made.

There is an urgent need to get a ruling on this, as the answers will give the Operations Group, Captains and our farmer members direction on how 'spontaneous volunteers' respond in the coming season.

See Attachment 1.

MOTION

That Council obtain a written legal opinion on the scenarios presented in the attached document concerning farmer turnout to bush fire in the Shire of Northam.

MOTION / COMMITTEE DECISION

Minute No: BFAC.256

Moved: Mr Nic Dewar

Seconded: Mr Terry Hasson

That Council, on behalf of the Bush Fire Advisory Committee, request the Volunteer Bush Fire Association to obtain a written legal opinion on the scenarios presented in the attached document concerning farmer turnout to bush fire in the Shire of Northam.

CARRIED 10/0

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Reason for change to motion

The Bush Fire Advisory Committee felt that that this matter should be referred to the WA Volunteer Bushfire Association as they are currently seeking a legal opinion on a range of scenarios.

OFFICERS COMMENT

Staff appreciate the complexities surrounding the implementation of the WHS Regulations in January 2021. Staff have been making enquiries with WALGA & LGIS for advice with nothing definitive that we can share at this point in time.

The information tabled has since been tabled with a senior risk assessor within LGIS and we are awaiting formal advice that can then be passed on at the next Operations Command Meeting for further dissemination to brigades and the wider volunteer community.

Staff appreciate there is some concern surrounding the issues raised and are of the opinion that this concern would be shared by a number of other local governments in a similar position, hence the desire for a coordinated response from WALGA/LGIS. As soon as further information is available it will be passed on to the leadership team.

Staff do not support obtaining independent legal advice on this matter, which is estimated to cost between \$5,000 and \$10,000, when this is an Industry wide matter which will no doubt be dealt with at that level.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021

Attachment 1

Gillian and Jack were checking sheep in their ute with a firefighting unit on the back and notice smoke coming from a neighbour's property. They proceed to the source of the smoke and start putting out the fire using hoses out the windows of their ute. Their ute gets engulfed in flames and both Gillian and Jack get serious burns to their arms requiring hospitalisation and the ute sustains serious damage (probably a write off). As spontaneous responders, what is their insurance situation given the following scenarios?

Scenario	Communication					Bushfire Brigade Membership			Clothing				Are they covered or not?
	Call 000	Can't call 000 as no reception	They have used UHF channel 5 to make contact with BFB members giving a situation report before attempting to put the fire out	They call up on UHF channel 5 to give a situation report but there is no response so they start putting out the fire	They have no UHF radio and continue to put the fire out but make contact with an incoming BFB unit when going out for water	Both active members of their local Bush Fire Brigade (BFB)	Jack was an active member of his BFB 10 years ago but has not been active since. Gillian has never been a member.	Both have never been members of a BFB	Wearing shorts, tee shirts and elastic sided boots	Wearing long sleeve shirt, jeans and elastic sided boots	Member (including ex member) wearing BFB PPE, non-member not wearing PPE	Member (including ex member) wearing BFB PPE but no gloves and helmet, non member not wearing PPE	
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
32													
33													
34													
35													
36													

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



7.2 FIREBREAK REQUIREMENTS 2021/22

BACKGROUND

2021 has been one of the wettest seasons on records, with areas in September still inaccessible to vehicles due to boggy conditions. We are aware of numerous farmers from across the Shire getting bogged while trying to do their fire breaks, which they have been working on for months. We are also mindful that high soil moisture is likely to see regrowth continue to occur for a number of months yet, with some areas likely to still be green come the 1st of November.

Given this, we want fire break inspectors to take into consideration the seasonal conditions faced by broadacre landholders when inspecting firebreaks. While there should be a genuine attempt made by all broadacre landowners, the infringement book should not be the first choice for those broadacre landowners who have clearly made genuine attempts to maintain firebreaks but have been restricted in areas due to seasonal conditions.

Should paperwork be necessary by the firebreak inspectors, then we urge the Shire to first issue a request to fix, without a fine, for those broadacre landholders who have made a genuine attempt.

MOTION / COMMITTEE DECISION

Minute No: BFAC.257

Moved: Mr Angus Cooke

Seconded: Mr Terry Hasson

That Council take into consideration the season when inspecting broadacre firebreaks and acknowledge where genuine attempts have been made to comply with firebreak requirements for 2021/22 season.

CARRIED 10/0

OFFICERS COMMENT

Staff can confirm that a common sense approach is taken when it comes to fire break inspections within the Shire of Northam.

It is rare that an infringement is issued upon first inspection, as most firebreaks require minor works to achieve compliance. Generally, if it can be determined that a genuine attempt has been made to install the required firebreak a "works order" is generally issued rather than imposing an infringement – this gives the landowner 14 days to comply with the requirements.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Staff will continue to monitor and work with residents to ensure compliance can be achieved with the Fire break & Fuel Load notice.

UNCONFIRMED

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Mr Chris Marris declared a "Financial" interest in item 7.3 - Management Of Bush Fire Brigades as if BFB's shifted to be under DFES control it may impact on the position of CBFCO which Mr Marris currently holds. This position is paid an honorarium.

The Chief Bushfire Control Officer left the meeting at 6:37pm.

7.3 MANAGEMENT OF BUSH FIRE BRIGADES

BACKGROUND

There has been a push by a small number of people to see Bush Fire Brigades management be transferred from the Shire of Northam (Local Government) to be managed directly by DFES.

This saw the DFES Commissioner and Deputy Commissioner attend a meeting with Brigades and the Shire in June of this year, to discuss how and what this change would look like.

As noted by the Commissioner at this meeting, this is not something that DFES is pushing for, and would need to be requested by Brigades. It is a decision for Brigades. The Commissioner also noted that any future changes to the legislation are just that; future changes. Trying to predict what these changes might be, when they might occur, and what this would result in, is not possible. The Commissioner also noted that DFES would only accept the whole Shire, not individual BFB's within the Shire.

It was said at the meeting that it is now up to Brigades to make a decision on a path forward.

While no model is perfect, Grass Valley BFB believes the current local government model is the better of the two. It is a model that retains vital local knowledge and has accountability via ratepayers to the Shire. It is the model used by every local government outside of the Pilbara, with the exception of The City of Rockingham.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



MOTION / COMMITTEE DECISION

Minute No: BFAC.258

Moved: Mr Angus Cooke

Seconded: Mr Terry Hasson

That Council acknowledge that the Grass Valley Bush Fire Brigade is opposed to Shire of Northam Bush Fire Brigades being transferred to DFES management, and instead supports the Brigades remaining under the Local Government.

CARRIED 9/0

OFFICERS COMMENT

Staff acknowledge the position of the Grass Valley BFB and openly encourage further informed discussion into the future.

DFES has made a recent announcement via a General Circular that the consolidated emergency services acts, has now received official drafting time from the Parliamentary Counsel's Office to prepare the draft Bill for the next stage of the legislative process.

The Consolidated Emergency Services Act (CES Act) was first drafted in 2012 after extensive, documented consultation across the state.

This has seen some minor reworking since 2012 and is now ready to move onto the next step with a draft Bill submitted to Parliament in the near future.

The CES Act will see the amalgamation of the Fire Brigades Act 1942, The Bush Fires Act 1954 & The Fire & Emergency Services Act 1998 providing for a streamlined singular piece of legislation that will provide efficiencies with emergency response across WA, bringing us in line with other states and territories in Australia.

Brigade members seeking further additional information are encouraged to seek further information from the CESM who is in contact with the project manager.

The Chief Bush Fire Control Officer returned to the meeting at 6:38pm.

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



7.4 WOOROLOO BUSH FIRE REVIEW - SUBMISSION

BACKGROUND

In February of 2021, a devastating bushfire occurred on our doorstep with a fire starting in neighbouring Wooroloo, just kilometres from our Shire boundary. Some 10,000 hectares and 86 houses were burnt.

Many Shire of Northam Brigades and personnel worked tirelessly to assist over multiple days with the fire.

Subsequent to the fire, numerous issues and concerns with the fire and its management have been raised by Brigades and personnel, such as delays in being requested to mobilise (some 6 hours despite numerous requests and the fact Shire of Northam brigades were some of the closest to the starting location of the fire), logistics, tasking and the like. There had also been frustration at the lack of opportunity for a debrief.

On 13 August 2021, the WA Government announced an inquiry into the fire, with submission open from 20 August 2021 until 24 September 2021.

While some Brigades and individuals from the Shire may have made submissions independently, Grass Valley BFB is of the view that a Shire wide submission via BFAC would add weight to some of the issues/concerns being raised.

MOTION

That Council make a submission to the 2021 Wooroloo Bushfire Review to raise issues and concerns of the Northam Bush Fire Brigades.

MOTION / COUNCIL DECISION

Minute No: BFAC.259

Moved: Mr Angus Cooke

Seconded: Mr Luke Hagan

That Council, support submissions made by the Shire of Northam Brigades to the 2021 Wooroloo Bushfire Review to raise issues and concerns of the Northam Bush Fire Brigades.

CARRIED 10/0

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



Reason for change to motion

The next Ordinary Council Meeting will be held after the submission due date. The Shire of Northam Officers will assist with collating the Brigades concerns and will submit this on behalf of the brigades. It was noted that the WA Volunteer Bushfire Association is also receiving submissions.

OFFICERS COMMENT

Staff have previously been provided with feedback from individual brigades that were discussed at the regional review into the Goldfields Midlands response to this incident which is the most appropriate course of action as this then feeds into the state level post incident review.

Staff acknowledge that brigades may wish to make further submissions and they are able to do so directly to the agency conducting the review (AFAC) by COB October 8th 2021

<https://www.wa.gov.au/organisation/independent-review-of-the-2021-wooroloo-bushfire/lodging-your-submission-the-independent-review-of-the-2021-wooroloo-bushfire>

Bush Fire Advisory Committee Meeting Minutes
5 October 2021



8. URGENT BUSINESS APPROVED BY DECISION

Nil.

9. GENERAL BUSINESS

9.1 WUNDOWIE FIRE PROSECUTION

Clarification was sought in relation to what legal action has been taken against the individual. The Chief Executive Officer took the question on notice.

9.2 CHANGE OF MEETING DATE

The committee expressed dissatisfaction with postponing the committee meeting.

10. DATE OF NEXT MEETING

14 December 2021 at 5:30pm.

11. DECLARATION OF CLOSURE

The Presiding Member Cr Terry Little declared the meeting closed at 6:52pm.

"I certify that the Minutes of the Bush Fire Advisory Committee, held on Tuesday 5 October 2021 have been confirmed as a true and correct record."

_____ Presiding Member

_____ Date

12.2 COMMUNITY SAFETY COMMITTEE MEETING HELD ON 24 SEPTEMBER 2021

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes from the Community Safety Committee meeting held on 24 September 2021.

Adoption of Recommendations:

RECOMMENDATION

That Council:

1. Accepts the update of the Community Safety and Crime Prevention Plan provided.
2. Accept the review of Shire of Northam Community Safety and Crime Prevention Plan 2017 – 2021 and uses the findings to inform the development of the Community Safety & Crime Prevention Plan 2022 - 2026.
3. Accept the findings of the 2021 Community Safety & Crime Prevention Survey and uses them to inform the development of the Community Safety & Crime Prevention Plan 2022 - 2026.

Attachment 1 – Community Safety Committee Minutes 24 September 2021



Shire of Northam

Minutes

Community Safety Committee

24 September 2021

Community Safety Committee Meeting Minutes
24 September 2021



DISCLAIMER

The minutes of the Council meeting held to discuss these minutes should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

No responsibility whatsoever is implied or accepted by the Shire of Northam for any act, omission, statement or intimation occurring during Council or Committee meetings.

The Shire of Northam disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement of intimation occurring during Council or Committee meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council or Committee meeting does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

The Shire of Northam advises that any plans or documents contained within this agenda may be subject to copyright law provisions (Copyright Act 1968, as amended) and that the express permission of the copyright owner(s) should be sought prior to their reproduction. It should be noted that copyright owners are entitled to take legal action against any persons who infringe their copyright. A reproduction of material that is protected by copyright may represent a copyright infringement.

Community Safety Committee Meeting Minutes
24 September 2021



Contents

1.	DECLARATION OF OPENING	4
2.	ATTENDANCE.....	4
3.1	APOLOGIES	4
3.2	APPROVED LEAVE OF ABSENCE	4
3.3	ABSENT.....	5
3.	DISCLOSURE OF INTERESTS.....	5
4.	CONFIRMATION OF MINUTES	5
5.1	COMMITTEE MEETING HELD 20 APRIL 2021	5
5.	COMMITTEE REPORTS.....	5
6.1	COMMUNITY SAFETY & CRIME PREVENTION UPDATE	5
6.2	REVIEW OF THE SHIRE OF NORTHAM COMMUNITY SAFETY & CRIME PREVENTION PLAN 2017 – 2021	12
6.3	PRESENTATION OF FINDINGS OF COMMUNITY SAFETY & CRIME PREVENTION SURVEY	17
6.4	WORKSHOPING OF FOCUS AREAS, OBJECTIVES & ACTIONS FOR THE COMMUNITY SAFETY & CRIME PREVENTION PLAN 2022 - 2026.....	35
6.	URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION.	42
7.	DATE OF NEXT MEETING.....	42
8.	DECLARATION OF CLOSURE	42

Community Safety Committee Meeting Minutes
24 September 2021



1. DECLARATION OF OPENING

The Chairperson Councillor Williams declared the meeting open at 9.38am

2. ACKNOWLEDGEMENT TO COUNTRY

The Shire of Northam would like to acknowledge the Traditional Owners of the land, the Ballardong and Whadjuk people of the Nyoongar nation and pay our respects to Elders, past present and emerging.

3. ATTENDANCE

Committee Members:

Chairperson
Councillor

Cr Julie Williams
Cr Rob Tinetti

Northam Roadwise Committee
DLGSC

Mr Cliff Simpson
Ms Samantha
Cornthwaite

Department of Education
Northam PCYC
LDAG
Northam Police
Wundowie Police

Mrs Sharon Bray
Ms Jane Atterby
Mrs Rose Power
SGT James Parker
A/SGT Brendan
Felstead

Committee Ex-Officio Members:

Executive Manager Community Services
Shire of Northam

Ms Jo Metcalf
Ms Jaime Hawkins

3.1 APOLOGIES

Wundowie Police
Northam Youth Wellbeing Plan
Northam Police
Community Representative
Northam Chamber of Commerce
Councillor
Chief Executive Officer

SGT Sarah Clarke
Ms Jo-Anne Woodruff
SSGT David Hornsby
Mr Denis Beresford
Ms Melanie Jones
Cr Maria Girak
Mr Jason Whiteaker

3.2 APPROVED LEAVE OF ABSENCE

Nil.

Community Safety Committee Meeting Minutes
24 September 2021



3.3 ABSENT

Avon Community Services
Dept. of Communities Housing
Dept. of Communities Child Protection
& Family Support
WA Country Health

Ms Kristie-Ann Andela
Mr Attila Mencshelyi

Ms Dawn Lamperd
Ms Shani Toki

4. DISCLOSURE OF INTERESTS

Nil.

5. CONFIRMATION OF MINUTES

5.1 COMMITTEE MEETING HELD 20 APRIL 2021

RECOMMENDATION

Minute No: CSC.072

Moved: SGT James Parker

Seconded: Mrs Jane Atterby

That the minutes of the Shire of Northam Community Safety Committee meeting held Tuesday, 20 April 2021 be confirmed as a true and correct record of that meeting.

CARRIED 9/0

6. COMMITTEE REPORTS

6.1 COMMUNITY SAFETY & CRIME PREVENTION UPDATE

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	No

BRIEF

Community Safety Committee Meeting Minutes
24 September 2021



To update the committee on the Community Safety and Crime Prevention Plan actions.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

The Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2017-2021 is a four-year strategic outlook for the Shire of Northam that aims to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

Together with key partners, the Shire of Northam is committed to ensuring continual improvements to community safety with a particular emphasis on minimising the occurrence and opportunity for antisocial and criminal activity.

The CSCP Plan 2017-2021 has brought all of the current data together to help the Committee to understand the question: "What is the Northam story?" This will help the committee to reconcile where the facts and the perceptions differ.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam:

- o increase community participation in identifying and reporting of crime
- o increase community awareness and understanding of how to prevent crime and improve community safety
- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives.

Community Safety Committee Meeting Minutes
24 September 2021



B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

There has been ongoing engagement and consultation with stakeholders of the Community Safety and Crime Prevention Plan.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3)= Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

The Shire of Northam's Community Development Officer to provide an update on recent activities.

Focus Area 1: Criminal or Offending Behaviour

- Monthly Shire of Northam Crime Statistics presented for the period since the last meeting. This data is compiled and provided to the Shire of Northam by WALGA, showing all offences reported to Police within our local government area. Note, no data was provided for May 2021.
- Family related violence is excluded from this report.

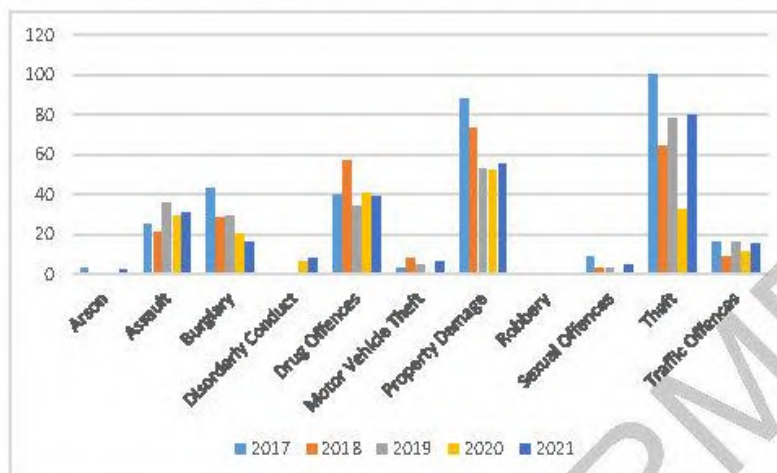
Community Safety Committee Meeting Minutes
24 September 2021

Crime Category	Crime Type	Jun-21	Jul-21	Aug-21
Arson	Cause damage by fire	2	0	0
Arson	Other fire related offences	0	0	0
Assault	Non-family	10	12	9
Burglary	Dwelling	5	7	1
Burglary	Non-Dwelling	1	1	1
Deprivation of Liberty	Deprivation of Liberty	0	0	0
Deprivation of Liberty	Kidnapping / Child Stealing	0	0	1
Disorderly Conduct	Disorderly behaviour	3	2	3
Drug Offences	Cultivate or manufacture drugs	1	1	1
Drug Offences	Drug dealing	0	1	1
Drug Offences	Drug possession	16	4	8
Drug Offences	Possession of drug paraphernalia	0	3	2
Drug Offences	Other drug offences	0	0	1
Graffiti	Graffiti	0	0	2
Liquor Offences	Liquor Offences (Licensee)	0	0	0
Property Damage	Criminal Damage	9	8	9
Property Damage	Damage	13	10	6
Robbery	Non-business	0	0	0
Sexual Offences	Historical sexual offences	0	1	0
Sexual Offences	Recent sexual offences	2	2	0
Stealing	From dwelling	5	7	5
Stealing	From motor vehicle (contents or parts)	3	3	5
Stealing	From retail premises or place (shoplift)	18	10	9
Stealing	From other premises or place	7	3	5
Stealing of Motor Vehicle	Stealing of Motor Vehicle	3	0	3
Transport Offences	Driving Causing Bodily Harm	0	0	1
Transport Offences	Drunk/Drug Driving	0	1	2
Transport Offences	Driver's Licence Offences	0	3	1
Transport Offences	Fail to stop or give way	0	1	0
Transport Offences	Unsafe Driving	1	1	2
Transport Offences	Vehicle licence offences	1	2	0
TOTAL (No. of counts)		100	83	78

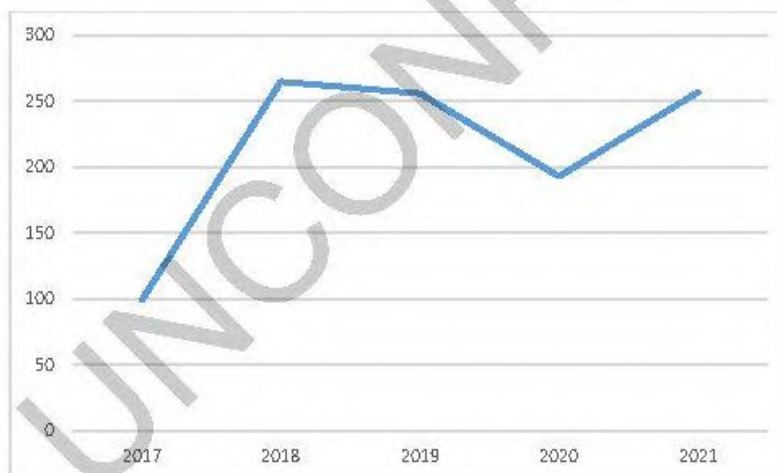
Community Safety Committee Meeting Minutes
24 September 2021



Comparison June - August Crime Figures 2017 – 2021



Total Offences June – August 2017 – 2021



- An update to be provided by representatives from Northam and Wundowie Police.

Focus Area 2: Community Awareness

Community Safety Committee Meeting Minutes
24 September 2021



Community Safety & Crime Prevention Survey was undertaken to gain an insight into the perceived community safety issues within the Shire of Northam and what the community would like to see happen to address those issues. The survey also helped to raise the profile of the Shire of Northam Community Safety Committee.

Visit to Northam Senior Citizens Club to inform them on the government rebate on home safety and security products available to Seniors Card holders. Also used the visit to promote the Shire's Community Safety & Crime Prevention Survey.

Focus Area 3: Building Partnerships

Wundowie Community Mural Project "Tanked" completed.

This project was initiated by Police in Wundowie and funded through the WA Police State Graffiti Fund to address the ongoing issue of graffiti occurring on the water tank located at the Wundowie Oval (now within the new RV site).

The project successfully engaged young people as well as the broader Wundowie Community. Three sessions were held.

Session 1 was with the Wundowie Primary School year 4 – 6 students. The artists gave a presentation to the students about urban and mural art and then workshopped what it means to them to live in Wundowie, gathering inspiration for the artwork. Goodbye Graffiti merchandise was distributed to the students and the difference between legal urban art and illegal graffiti was reinforced.

Session 2 was a drop in sessions set up after school at the Wundowie Skate Park, this successfully engaged several high school age students hanging out at the skate park after school. Older teenagers had the opportunity to try spray painting with the artists on boards and anyone who came along could contribute to an ideas board set up to gather inspiration for a Wundowie focused design.

Session 3 was the Community Paint Day held on Saturday 5 June. There were 14 registered participants, 11 of whom were young people aged 10 – 17. The artists developed a Wundowie focused design based upon the ideas contributed during sessions 1 & 2. The finishing touches to the artwork were completed by the artists on the Sunday and an anti-graffiti coating has now been applied.

The Wundowie Police were a key partner in delivering the project and were present throughout the project. The workshops and facilitation of the mural was conducted by Too Much Colour productions led by artists Darren Hutchens and Lawry Halden.

Community Safety Committee Meeting Minutes
24 September 2021



Focus Area 4: Community Design

- Wundowie CCTV project completed and operational.
- Wundowie CCTV network to be linked to Northam Police Station.

DISCUSSION

SGT James Parker provided an update from the Northam Police Station.

There has been a recent increase in property damage and stealing offences potentially caused by the release of known offenders from prison who are now back in the community and police operations targeting retail theft. Theft of belongings from motor vehicles has also risen but is harder deal with. Police are trying to reinforce the message to the community to lock up your vehicle and look after your belongings.

The Northam Police are in discussions with the Shire of Northam to increase and improve the CCTV around Northam.

The Wheatbelt region still has the lowest crime rate of all regions across the state.

Mr Cliff Simpson highlighted that traffic offences were very low and asked if these figures were correct. SGT Parker, said that the Police are doing traffic patrols and random breath tests, but they are encountering very few issues and perhaps the drink driving message is sinking in.

Community Safety Committee Meeting Minutes
24 September 2021



Acting SGT Brendan Felstead provided an update from the Wundowie Police Station. They have experienced some damage and minor graffiti recently at the Primary School and surrounding areas. Some children have been identified as possibly being involved and Police will be talking to the parents. There have been some assaults, but these are between two parties with an ongoing feud, and it is not affecting the general community.

RECOMMENDATION

Minute No: CSC.073

Moved: Mrs Sharon Bray

Seconded: SGT James Parker

That Council accepts the update of the Community Safety and Crime Prevention Plan provided.

CARRIED 9/0

6.2 REVIEW OF THE SHIRE OF NORTHAM COMMUNITY SAFETY & CRIME PREVENTION PLAN 2017 – 2021.

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins, Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager of Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	No

BRIEF

For the committee to be presented with the findings of the review the Shire's performance against the objectives of the Community Safety & Crime Prevention Plan 2017 – 2021 as workshoped on 20 April 2021.

ATTACHMENTS

Nil

Community Safety Committee Meeting Minutes
24 September 2021



A. BACKGROUND / DETAILS

The Shire of Northam Community Safety & Crime Prevention Plan (CSCPP) 2017 – 2021 was developed as a four year outlook aiming to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

The Community Safety & Crime Prevention Plan considers the perception of crime as well as the actual crime. Together with key partners, forming the Shire of Northam Community Safety Committee, the Shire is committed to achieving our visions for Northam to be a vibrant growing community that is safe, caring and inclusive.

As the plan is nearing the end of its four year lifespan it is important to review the plan. The committee's input was sought to review the Shire's performance against the objectives of the plan at the last meeting held on 20 April 2021.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam:

- o increase community participation in identifying and reporting of crime
- o increase community awareness and understanding of how to prevent crime and improve community safety
- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Community Safety Committee Meeting Minutes
24 September 2021



Nil.

B.5 Stakeholder Engagement / Consultation

A workshop of the Committee was held on 20 April 2021 with a further feedback period provided.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3) = Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

Below are the key findings from the Committee's review of the Community Safety and Crime Prevention Plan 2017 – 2021 that will influence the new plan.

Communication

- Communicate the reality vs the perception to the public. Find appropriate forum to share crime facts and statistics.
- Social media is working well – continue to promote the positive, good news stories.
- Increase promotion of messages to report crime and suspicious activity – Crime Stoppers.
- Hold a quarterly Community Safety Forum (similar to the one organised & hosted at PCYC for youth).
- Hold Coffee with a Cop sessions.
- Update & promote the backstop/repository of fact sheets, information & checklists related to improving security & crime prevention currently available on Shire website.

Community Safety Committee Meeting Minutes
24 September 2021



- Consistency in communication

Target Hardening

- Work with the Chamber of Commerce to refresh information to assist businesses to reduce crime. Information to be made available through brochures, Chamber newsletters and workshops on topics such as:
 - CCTV
 - Designing out crime through shop layout
 - Tools to empower business owners to address crime/ difficult customers.
- Collaborations with WAPOL & Bunnings and other relevant businesses to run home security workshops, e.g. installing locks.

Youth at Risk

- Need a Shire of Northam Youth Plan
- Explore new ways of engaging with youth at risk
- Organisational and financial support to local youth providers. Needs an ongoing commitment (5 years).
- Activation of Northam & Wundowie Youth Precincts working well – expand to include the swimming pools
- Promote Youth in Emergency Services Cadets to disengaged youth.

Community / participation

- Current gap for seniors/vulnerable in our community.
 - Community Police Officers
 - Befriending Program
- Encourage/promote Adopt a Spot Program
- Promote Snap, Send, Solve.
- Seek funding for initiatives such as:
 - CCTV
 - Road Safety
 - Youth diversion
 - Men's Health
- Promote all service providers, community groups & other stakeholders that offer programs aiding in crime prevention & deliver their service in Shire of Northam.

Committee

- Quorum difficulties – review committee membership
- Greater presence of Wundowie Police at meetings
- Establish working groups to initiate new collaborative activities to target relevant issues.

Community Safety Committee Meeting Minutes
24 September 2021



RECOMMENDATION

Minute No: CSC.074

Moved: Cr Rob Tinetti

Seconded: SGT James Parker

That Council accept the review of Shire of Northam Community Safety and Crime Prevention Plan 2017 – 2021 and uses the findings to inform the development of the Community Safety & Crime Prevention Plan 2022 - 2026.

CARRIED 9/0

Community Safety Committee Meeting Minutes
24 September 2021



6.3 PRESENTATION OF FINDINGS OF COMMUNITY SAFETY & CRIME PREVENTION SURVEY

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple majority
Press release to be issued:	Nil

BRIEF

For the Committee to be presented with the findings from the Community Safety & Crime Prevention Survey conducted in August and September 2021.

ATTACHMENTS

Attachment 1	Summary of findings from Community Safety & Crime Prevention Survey
Attachment 2	WA Police Statistics for Shire of Northam 2016/2017 – 2020/2021
Attachment 3	Priority 1 Community Safety. Voice bank sample from Markyt 2021 Community Perceptions Survey.

A. BACKGROUND / DETAILS

Shire Officers in conjunction with the Community Safety Committee have completed the review of the Community Safety & Crime Prevention Plan 2017 – 2020 and have now begun the strategic planning process to develop the Community Safety & Crime Prevention Plan 2022 - 2026. As part of this process the community was consulted via a survey that was made available online and promoted through Shire networks and social media. A hard copy of the survey was also available for completion at the Shire libraries and Northam Recreation Centre. The purpose of the survey was to identify the primary safety concerns of the Shire of Northam community and identify the measures that the community would like to see taken to help improve their feelings of safety in the community.

The findings of the survey are to be used to inform the development of the Shire of Northam Community Safety & Crime Prevention Plan 2022 – 2026, along with the crime statistics from the past 5 years (at attachment 2) and the findings

Community Safety Committee Meeting Minutes
24 September 2021



from the Community Perceptions Survey conducted in May 2021 (at attachment 3).

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 2: Safety and Security.

Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.

Objective: Plan and implement strategies to address crime and safety within the Shire of Northam

- o increase community participation in identifying and reporting of crime
- o increase community awareness and understanding of how to prevent crime and improve community safety
- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

A paid subscription to Survey Monkey of \$384 was signed to unlock the features of the service necessary to conduct and analyse the data necessary for this survey.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

The committee and the community are being engaged in consultation to inform the development of the new Community Safety & Crime Prevention Plan.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
---------------	-------------	---	-------------------

Community Safety Committee Meeting Minutes
24 September 2021



Financial	Implementing actions will require financial contributions	Almost certain (5) x Insignificant (1) = Moderate (5)	Provision is made in the Annual Council budget for initiatives of the Community Safety Plan. Additional funding will be sourced through grant funding when necessary.
Health & Safety	The plan does not adequately address health & safety issues within the Shire of Northam	Unlikely (2) x Insignificant (1) = Low (2)	The plan provides a framework for addressing the safety of the community.
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3)= Moderate (9)	Cross agency Community Safety and Crime committee work together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

A total of 119 survey responses were received. 112 of these were collected online. 7 completed hard copies were returned to the Shire.

85% of the survey respondents live in the Northam town site.

5% work in the Shire of Northam, but do not live here.

73% of the respondents were female.

The majority of responses were from people aged between 35 – 65.

Approximately 55.5% of respondents indicated that they felt safe or somewhat safe in the Shire of Northam.

Approximately 27.7% feel somewhat unsafe or unsafe in the Shire of Northam.

The biggest safety concerns are:

- Burglaries & home intrusions

Community Safety Committee Meeting Minutes
24 September 2021



- Drug related issues
- Anti-social behaviour
- Youth crime
- Road safety & driver behaviour

A higher proportion of respondents indicated that children and youth do not feel safe within the Shire of Northam with 42.4% indicating they feel either somewhat unsafe or unsafe within the Shire.

The main safety concerns for children & youth are:

- Verbal & emotional bullying
- Physical violence and fights
- Intimidation

More of the elderly and vulnerable feel unsafe with 43.4% indicating they feel somewhat unsafe or unsafe.

The biggest safety concerns for the elderly & vulnerable are:

- Burglaries & home intrusions
- Robbery
- Assault
- Scamming
- Unsolicited calls

Despite burglaries and home intrusions being the biggest safety concern overall, the 5 year statistics show that dwelling and non-dwelling burglaries have been decreasing.

The concern over drug related issues and anti-social behaviour is supported by the statistics with a significant proportion of our total offences being for drugs, property damage and assaults.

The top 3 offences within the Shire of Northam for the past 5 years have consistently been drug offences, stealing and property damage.

The areas that people feel most unsafe are:

- At night-time in poorly lit streets
- Shopping Centres – entries & car parks
- Northam CBD / Fitzgerald Street
- Bernard Park
- Parks – not specified
- At own home due to fear of break-ins/assaults

Community Safety Committee Meeting Minutes
24 September 2021



The main preventative measures people would like to see taken are:

- More Police patrols/presence
- Increased lighting
- Increased CCTV
- Increased accountability / harsher penalties for offenders
- More initiatives / activities for young people

The areas children & youth feel most unsafe are:

- At school
- Northam Youth Precinct
- Parks & playgrounds

RECOMMENDATION

Minute No: CSC.075

Moved: Mrs Sharon Bray

Seconded: Mr Cliff Simpson

That Council accept the findings of the 2021 Community Safety & Crime Prevention Survey and uses them to inform the development of the Community Safety & Crime Prevention Plan 2022 - 2026.

CARRIED 9/0

Community Safety Committee Meeting Minutes
24 September 2021



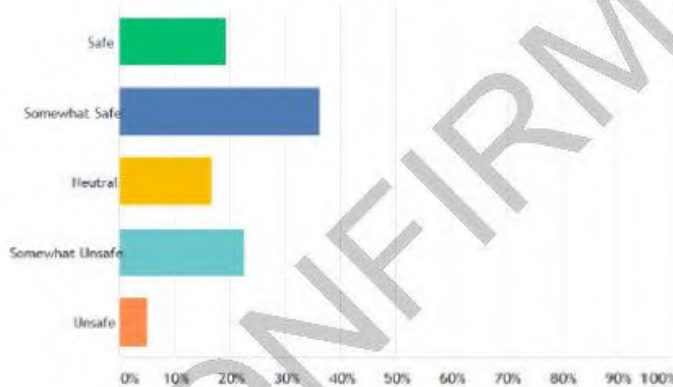
Attachment 1: Summary of Community Safety & Crime Prevention Survey
Results

SHIRE OF NORTHAM COMMUNITY SAFETY SURVEY AUGUST 2021 RESULTS

- See attachment for full raw data

Q1 How safe do you feel in the Shire of Northam?

Answered: 119 Skipped: 0

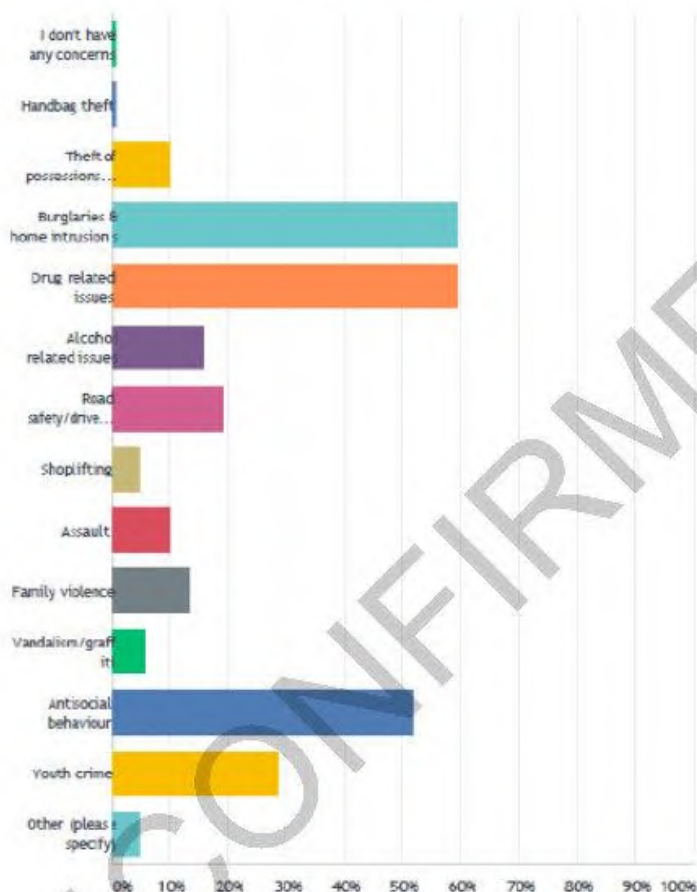


ANSWER CHOICES	RESPONSES	
Safe	19.33%	23
Somewhat Safe	36.13%	43
Neutral	16.81%	20
Somewhat Unsafe	22.69%	27
Unsafe	5.04%	6
TOTAL		119

Community Safety Committee Meeting Minutes
24 September 2021

Q2 What are your 3 biggest community safety concerns in the Shire?

Answered: 119 Skipped: 0



- Top 5 concerns:
 - Burglaries & home intrusions
 - Drug related issues
 - Anti-social behaviour
 - Youth crime
 - Road safety & driver behaviour

Community Safety Committee Meeting Minutes
24 September 2021



Q3 Are there any areas within the Shire that you feel particularly unsafe? If so, what makes you feel unsafe when there?

- Top 5 responses:
 - At night-time / poorly lit streets
 - Shopping Centres – entries & carparks
 - Northam CBD / Fitzgerald Street
 - Bernard Park
 - Parks – not specified
 - At own home due to fear of break-ins/assaults
- Equal 5th most concern

Q4 What preventative measures do you think could be taken to improve safety in our community?

- Top 5 responses:
 - More Police patrols/presence
 - Increased lighting
 - Increased CCTV
 - Increased accountability / harsher penalties for offenders
 - More initiatives / activities for young people

Q5 Do you have any other comments for the Shire of Northam Community Safety Committee?

Key Comments
Focus on a few of the bigger items & regularly communicate with the community what you are doing.
Didn't know we had one – but thank you for the success's so far.
Keep doing what you are doing. Northam is a great place to live.
Try to work with relevant government departments to try and fix the cause.
Thanks for doing what you are doing to protect the community.
Fitzgerald St & Gairdner St intersection needs traffic lights.
Take a holistic approach to the problem. It is more than crime it is a social problem which doesn't respond to traditional approaches. Deal with the drug dealers in town. Ask any taxi driver they will tell you where they are.
You can only do so much if people don't do their bit.
Police are doing all they can.
Please answer complaints. At least acknowledge residents when they contact.
Shire of Northam is a great place to live. Our Families need security with the knowledge that our children can grow and learn in a safe, proactive community. A community that welcomes everyone no matter who they are. To have a more sustainable community, education is the key - on all levels.
Educate drivers about roundabouts.
Please get rid of the sand at the playgrounds and change to the soft fall so we can see the broken glass &

Community Safety Committee Meeting Minutes
24 September 2021

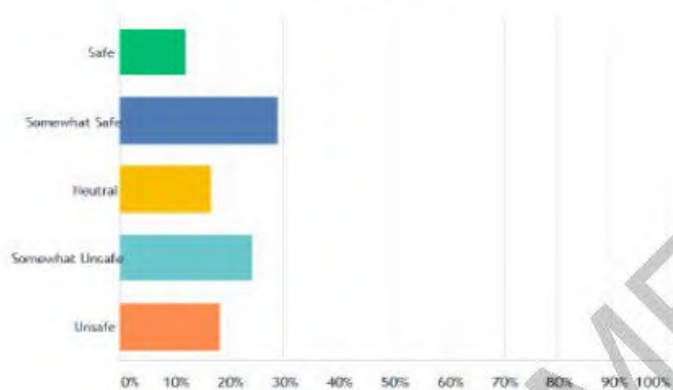
needles that are left for our poor babies to find.
Don't ignore.
Keep up the good job – not easy dealing.
A community forum should be called each year.
Good work for tackling issues and making out town safe.
Could work with education department to cut down on kids not attending school. Also look at empty houses which seem to be a magnet to these children.
Public toilets at Bernard Park are a health hazard. Maybe they could have been upgraded instead of a perfectly good car park.
Be seen to be doing something, ask the rate payers where the problem is. And fix things. Use social media to publish successful results and keep people updated about issues.
You need to approve pedestrian crossings for the children at the schools. I understand that they have to be 200 meters or something from a side road, but I'd like to see that rule changed for this town. If a rule is in place, then it's there to be argued and changed. The schools are a dangerous nightmare!
Let your kids walk around or ride their bikes on country roads and see if they're happy for their kids to use the amenities and feel safe enough to walk to school on no footpaths.
Nyoongar Elders & parents need to take more responsibility for their younger generation. So many teens are already alcohol & drug addicted which leads them into anti-social behaviour. Maybe an Elder lead Night Patrol program would get them home or somewhere safe.
Target achievable outcomes.
Please focus on healing the core reasons for crime and antisocial behaviour in town – aggressive behaviour at Northam Senior High School, mental health, addictions, homelessness etc. Police intervention is not enough.
Northam is quite a nice town to live in however with its new policy to relocate parking and issuing parking fines in the main street it is becoming a town I do not want to continue living in. I came to this town for an alternative lifestyle not a city one.
Youth crime, in particular bashings that you can find on social media platforms like Instagram need to be dealt with. Social media providers should be contacted as soon as these incidents are posted. The shire should remove all abusive and negative posts directed at individuals. For the most part the Town of Northam is safe just those specific areas mentioned.
Keep working with the Police for open communication. Also encourage community members to look after their property and assess their security.
Unruly vehicle behaviour in & around Wundowie is constant and needs to be addressed by electronic devices and/or a larger police presence.
I do feel relatively safe in Northam & surrounds. Northam seems to have a bad reputation when in fact it doesn't. Possibly pro-active advertising may help in this area. Positive social media posts may help.
Communicate more with community.

Community Safety Committee Meeting Minutes
24 September 2021



Q6 How safe does your child/children feel in the community?

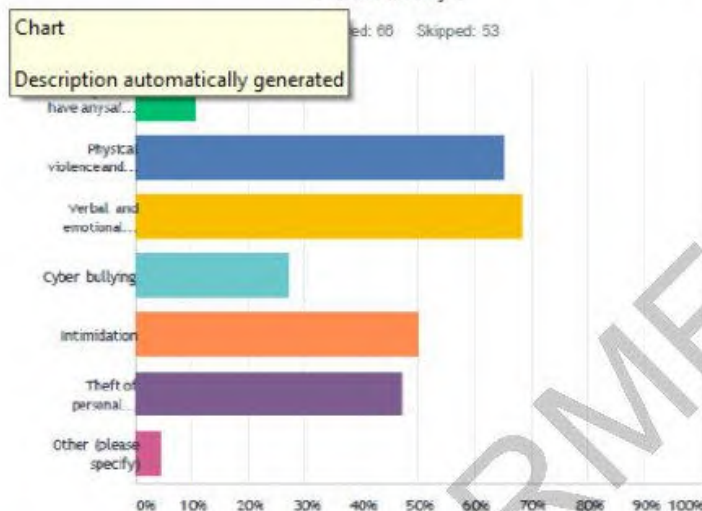
Answered: 66 Skipped: 53



ANSWER CHOICES	RESPONSES	
Safe	12 12%	8
Somewhat Safe	28 79%	19
Neutral	16 67%	11
Somewhat Unsafe	24 24%	16
Unsafe	18 18%	12
TOTAL		66

Community Safety Committee Meeting Minutes
24 September 2021

Q7 What safety concerns does your child/children have in the community?



ANSWER CHOICES	RESPONSES
They don't have any safety concerns	10.01% 7
Physical violence and fights	65.15% 43
Verbal and emotional bullying	68.18% 45
Cyber bullying	27.27% 18
Intimidation	50.00% 33
Theft of personal belongings	40.97% 31
Other (please specify)	4.55% 3
Total Respondents: 68	

OTHER (PLEASE SPECIFY)

I don't they are safe due to drug using people all over here.
Can't answer yet haven't been in Northam long enough to notice with kids yet

Community Safety Committee Meeting Minutes
24 September 2021



Q8 Are there any areas within the Shire that children and youth feel particularly unsafe? If so what makes them (or you if a student answering) feel unsafe when there?

- Top 5 responses:
 - At school
 - Northam Youth Precinct
 - Feel unsafe all-around town – not specified
 - Parks & playgrounds – not specified
 - CBD / Fitzgerald Street

Q9 What preventative measures do you think could be taken to improve the safety of children and youth in our community?

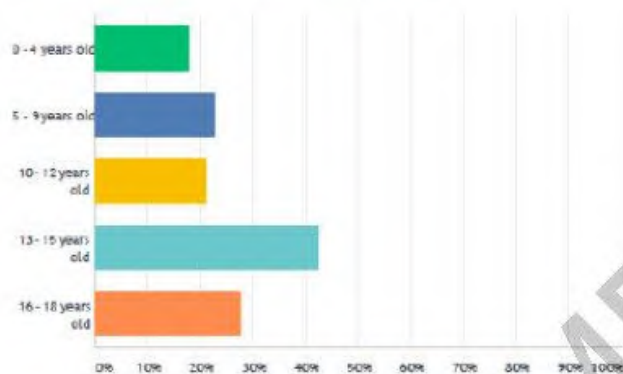
- Top 5 responses:
 - More Police patrols/presence
 - More activities for young people
 - Increased CCTV
 - Ranger/security patrols, especially at Skatepark
 - Education initiatives for children / youth

Community Safety Committee Meeting Minutes
24 September 2021



Q10 How old is your child (or you if a student answering)?

Answered: 51 Skipped: 59



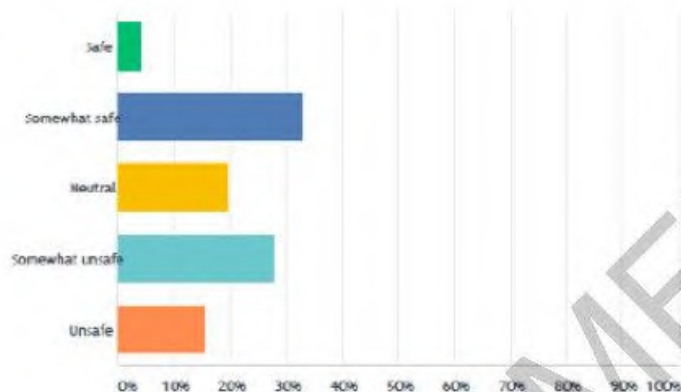
ANSWER CHOICES	RESPONSES	
0 - 4 years old	18.03%	11
5 - 9 years old	22.05%	14
10 - 12 years old	21.31%	13
13 - 15 years old	42.02%	20
16 - 18 years old	27.87%	17
Total Respondents: 51		

Community Safety Committee Meeting Minutes
24 September 2021



Q11 How safe do the elderly and vulnerable feel in our community?

Answered: 78 Skipped: 43

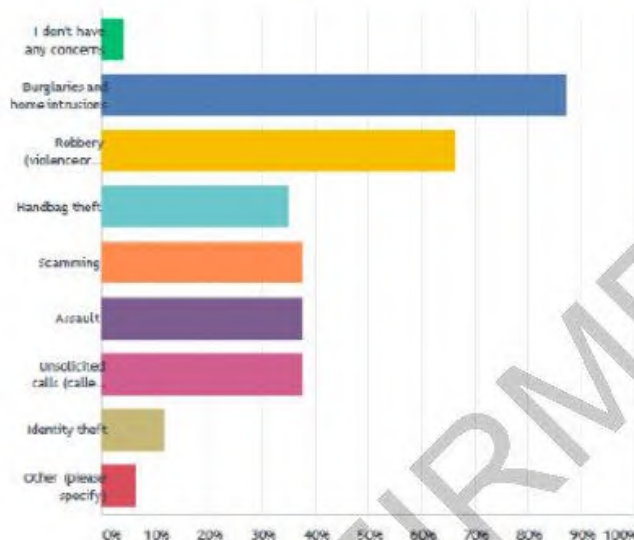


ANSWER CHOICES	RESPONSES	
Safe	3.09%	3
Somewhat safe	32.00%	25
Neutral	19.74%	15
Somewhat unsafe	27.82%	21
Unsafe	15.76%	12
TOTAL		78

Community Safety Committee Meeting Minutes
24 September 2021

Q12 What are the safety concerns for the elderly and vulnerable?

Answered: 77 Skipped: 42



ANSWER CHOICES	RESPONSES	
I don't have any concerns	3.90%	3
Burglaries and home intrusions	87.01%	67
Robbery (violence or threats of violence used to steal property)	60.23%	51
Handbag theft	35.00%	27
Scamming	37.68%	29
Assault	37.68%	29
Unsolicited calls (callers seeking personal information)	37.68%	29
Identity theft	11.60%	9
Other (please specify)	6.40%	5
Total Responses: 77		

OTHER (PLEASE SPECIFY)

Young people knocking on my door looking for drugs. I know they are checking to see if I am home alone. Some times these are very young and the adult is waiting out on the street getting attacked by dogs on the street
anti social behaviour in public places

Community Safety Committee Meeting Minutes
24 September 2021



Q13 Are there any areas in the Shire that the elderly and vulnerable feel particularly unsafe? If so, what makes you feel unsafe when there

- Top 5 responses:
 - Shopping centres – entries & carpark
 - Night-time / poorly lit streets
 - At own home – fear of break-ins/assaults
 - Northam CBD / Fitzgerald Street
 - Bernard Park

Q14 What actions do you think could be taken to improve the safety of elderly and vulnerable in our community?

- Top 5 responses:
 - More Police patrols/presence
 - More security guards – patrols & at shops
 - Increased lighting
 - Increased CCTV
 - Increased accountability / harsher penalties for offenders

Community Safety Committee Meeting Minutes
24 September 2021



Attachment 2: Shire of Northam Crime Statistics 2016/17 – 2020/21

WA POLICE STATISTICS

Type of Offence	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Total
Homicide	0	1	2	0	0	3
Sexual Offence	27	32	32	123	41	255
Assault (family)	166	136	122	167	166	757
Assault (non-family)	90	123	102	99	105	519
Threatening Behaviour (family)	15	22	23	39	28	127
Threatening Behaviour (non-family)	43	43	27	36	29	178
Deprivation of Liberty	3	5	1	3	1	13
Robbery	7	4	3	1	2	17
Dwelling Burglary	244	85	115	95	66	605
Non-Dwelling Burglary	73	55	49	56	25	258
Motor Vehicle Theft	25	19	35	14	18	111
Stealing	411	358	331	283	236	1619
Property Damage	383	304	238	242	211	1378
Arson	19	8	5	12	7	51
Drug Offences	323	257	225	180	192	1177
Graffiti	28	7	22	17	4	78
Fraud & Related Offences	176	55	62	64	71	428
Breach of Violence Restraining Orders	159	60	111	117	74	521
Total Offences	2022	1573	1520	1548	1276	7939

Community Safety Committee Meeting Minutes
24 September 2021



Attachment 3: 2021 Markyt Community Perceptions Survey – Community Safety Voice



Community Safety Committee Meeting Minutes
24 September 2021



**6.4 WORKSHOPING OF FOCUS AREAS, OBJECTIVES & ACTIONS FOR THE
COMMUNITY SAFETY & CRIME PREVENTION PLAN 2022 - 2026**

File Reference:	1.3.12.1
Reporting Officer:	Jaime Hawkins Community Development Officer
Responsible Officer:	Jo Metcalf, Executive Manager Community Services
Officer Declaration of Interest:	Nil
Voting Requirement:	-
Press release to be issued:	Nil

BRIEF

For the Committee to discuss and determine the key focus areas, objectives and actions for the Community Safety & Crime Prevention Plan 2022 – 2026.

ATTACHMENTS

Nil

A. BACKGROUND / DETAILS

The Community Safety & Crime Prevention Plan 2017 – 2021 has reached the end of its four-year lifespan. The Committee has now reviewed the outgoing plan, consulted with the community via survey, and have reviewed the crime statistical data to gain understanding of the community safety and crime prevention issues and perceptions that are to inform the development of the new plan.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

- Theme Area 2: Safety and Security.
- Outcome: Northam residents are able to pursue the fullest life possible without fear of or hindrance from crime and disorder.
- Objective: Plan and implement strategies to address crime and safety within the Shire of Northam
- o increase community participation in identifying and reporting of crime

Community Safety Committee Meeting Minutes
24 September 2021



- o increase community awareness and understanding of how to prevent crime and improve community safety
- o work with key stakeholders and community groups to plan and implement community safety and crime prevention initiatives

B.2 Financial / Resource Implications

There is a budget allocation of \$5,000 for Community Safety Plan initiatives.

B.3 Legislative Compliance

Nil.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

External groups and agencies represented on the committee have provided input into the review of the plan. The community has been consulted via the 2021 Community Safety & Crime Prevention Survey.

B.6 Risk Implications

Refer to Risk Matrix [here](#).

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Implementing actions will require financial contributions	Almost certain (5) x Insignificant (1) = Moderate (5)	Provision is made in the Annual Council budget for initiatives of the Community Safety Plan. Additional funding will be sourced through grant funding when necessary.
Health & Safety	The plan does not adequately address health & safety issues within the Shire of Northam	Unlikely (2) x Insignificant (1) = Low (2)	The plan provides a framework for addressing the safety of the community.
Reputation	Community safety is an area of public concern.	Low(3) x Moderate (3) = Moderate (9)	Cross agency Community Safety and Crime committee work

Community Safety Committee Meeting Minutes
24 September 2021



			together to implement strategies to reduce community crime and anti-social behaviour.
Service Interruption	N/A	N/A	N/A
Compliance	N/A	N/A	N/A
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Understanding the Plan

It is proposed that the plan will be presented with around 4 key focus areas, with a series of objectives and actions to sit under each focus area.

1. Focus Areas

To reach our vision, the plan will concentrate on these focus areas
Suggested focus areas are:

- Building Partnerships & Internal Capacity
 - Governance of committee
 - Maintaining relationship with Police
 - Engaging relevant subject matter experts, e.g. youth services, roadwise etc.
 - Partnerships with stakeholders
 - Integrating with existing strategies
- Safer Communities / Safer Places & Spaces / CPTED
 - Infrastructure
 - CCTV
 - Lighting
 - Footpaths
 - Road safety improvements
 - Tidy/clean towns
 - Activations
- Community Education & Awareness
 - Communication & engagement
 - Target hardening
 - Reporting of crime

Community Safety Committee Meeting Minutes
24 September 2021



- o Driver behaviour
- Antisocial Behaviour
 - o Alcohol
 - o Drugs
 - o Violence
 - o Mental health
 - o Youth crime

2. Objectives

A series of objectives will sit under each of the focus areas. These objectives should be developed from the data and consultation and will be implemented over the duration of the plan.

3. Actions

Under each objective there will be an action describing the approach to Shire along with the committee will take in practical terms to achieve each objective via projects initiatives and partnerships.

During this workshoping session the committee will identify the goals of where we would like to be in 2026 and discuss the objectives and actions required to achieve these goals. Wherever possible we are seeking to ensure there will be a measurable outcome.

RECOMMENDATION

Minute No: CSC.076

Moved: Mrs Rose Power

Seconded: Mrs Sharon Bray

That the Committee suspends Standing Orders 8.5 and 8.9 to allow for the workshoping of the key focus areas, objectives, and actions for the Community Safety Plan 2022 – 2026.

CARRIED 9/0

DISCUSSION

The consensus of the committee was to remain as a large group to workshop the goals of what could be achieved in the Community Safety & Crime Prevention Plan 2022 – 2026.

Community Safety Committee Meeting Minutes
24 September 2021



The four suggested focus areas were agreed upon by the committee and discussion occurred around each of those areas, as outlined in the following paragraphs.

Cr. Rob Tinetti left the meeting at 10.17am.

Building Partnerships & Internal Capacity

- o Nyoongar representation on Community Safety Committee (CSC) – this could be through the Shire's existing Nyoongar Cultural Advisory Committee.
- o Subcommittees / working parties
 - o Youth – schools need to be involved
 - o Have a chair for the subcommittee – they attend the CSC & report on progress
 - o Working groups have to report back to the CSC
 - o Have the people working on the ground in the working parties
 - o Youth subcommittee – schools need to be involved.
 - o Tap into existing groups/ working parties e.g. education engagement working group, youth wellbeing plan, Northam Liquor Accord.
- o Reduce membership of Committee. Some of the current members of the committee would be represented in the working parties, but don't need to be on main committee.
- o CSC to support & enable other plans
- o Develop the skillsets – Aboriginal school-based traineeships
 - o Jobs & Skills Centre
 - o Linking with BKB
 - o Employability skills with Aboriginal youth.
 - o Identify potential businesses/organisations to host trainees
 - o Support – family pressures
- o Engage with high school – students services
- o Roadwise are currently seeking direction from the Shire to become a Committee of Council or community committee.

Mrs Rose Power left the meeting at 10.51am.

Mr Cliff Simpson left the meeting at 11.12am.

Safer Places & Spaces

Community Safety Committee Meeting Minutes
24 September 2021



- o Largely grants/funding dependent.
- o Community focus groups to find out what issues are.
 - o Women's focus group – different perceptions/concerns
 - o Men didn't respond to the survey – target men's shed for their input
- o CCTV / lighting links with the Northam CBD connectivity strategy
 - o Engage subject matter experts
- o Remember the other towns – no public transport & fewer activities.
 - o Youth out of Northam are bored – provide transport into Northam for youth activities

Community Education & Awareness

- o Perception vs. reality
 - o Communication strategy to dispel the myths.
 - o Perception that it is Aboriginal people committing the crimes when that is not the case.
 - o Getting the Nyoongar community on board to help change the perception.
 - o Highlight their own culture – have pride in their culture
- o Messaging
 - o Inform the community of the good stuff
 - o Sell the wins
- o More surveys to measure changes in community perceptions.
- o Coffee with a cop – go direct to target groups e.g. seniors citizens groups, library.
- o Encouraging reporting
 - o Early reporting
 - o Let the community know that the police are doing something.
- o Target small groups e.g. Men's Shed, Probus
- o Education campaign on scamming & identity theft and what to do.
 - o Sessions at library & senior's groups.
 - o Northam Police Station receive multiple visits from mostly seniors regarding scams each week.
- o Focus groups for elderly & vulnerable.

Antisocial Behaviour

- o Youth crime

Community Safety Committee Meeting Minutes
24 September 2021



- o Whole family
- o School attendance visits with the police
- o Partnerships – education, police, school, community
- o Emergency services cadets – great avenue for disengaged youth
- o Mr V – rangers. Engaging with BKB.
- o Catching them young before the pattern of criminal behaviour sets in.
- o Reporting antisocial behaviour – awareness of what can be done.
 - o Report if you feel uncomfortable
- o Night Hoops / youth engagement programs.
 - o Works really well, but need volunteers to run more regularly as very draining.
- o Needles in playgrounds, drug use in park. Not a big issue, but a current gap not being dealt with through other committees/groups.
- o Bernard park toilets.
- o Mental health well covered through other groups such as the Youth Wellbeing Plan.

RECOMMENDATION

Moved: Mrs Sharon Bray

Seconded: SGT James Parker

That the Committee resumes Standing Orders 8.5 and 8.9 to progress with the remainder of the items on the agenda.

**CARRIED 6/0
NO QUORUM WAS ACHIEVED**

Community Safety Committee Meeting Minutes
24 September 2021



7. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

8. DATE OF NEXT MEETING

To be confirmed.

9. DECLARATION OF CLOSURE

There being no further business, Chairperson Cr Williams declared the meeting closed 12:08pm

"I certify that the Minutes of the Community Safety Committee Meeting held on 24 September 2021 have been confirmed as a true and correct record."

_____ Chairperson

_____ Date

13. OFFICER REPORTS

13.1 CEO'S OFFICE

13.1.1 Delegates or Representatives to Community Based Committees / Groups

File Reference:	2.1.3.2
Reporting Officer:	Alysha McCall, Executive Assistant – CEO
Responsible Officer:	Jason Whiteaker, Chief Executive Officer
Officer Declaration of Interest:	Nil.
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

To appoint Council delegates (representatives) to various 'Community' based committees and Local Government representative bodies.

ATTACHMENTS

Nil.

A. BACKGROUND / DETAILS

Community based committees are an important part of the social structure of the wider community and give residents and ratepayers a voice in 'their' community. Council representation on these committees demonstrates Council interest and allows for feedback to Council of community concerns and ideas.

These committees are independent of Council.

GOVERNANCE BASED COMMITTEES AND/OR GROUPS

Committee Name:	Avon Regional Organisation of Councils (AROC).
Committee Purpose:	To work collaboratively with the Shire's of Toodyay, York, Goomalling and Victoria Plains with a range of advocacy and project focuses.
Meeting Frequency:	Bi-Monthly (every two months).
Next Meeting:	8 November 2021.

Current Meeting day:	Second Monday of the month.
Meeting Location:	Shire of Toodyay Council Chambers.
Current Council representatives:	Cr Chris Antonio, Mr Jason Whiteaker and Cr Julie Williams (proxy).
Officer Comment:	Officers recommend that the Shire President and Chief Executive Officer be appointed to represent the Shire of Northam on the Avon Regional Organisation of Councils, a second delegate is not required although can be designated as per previous years.

Committee Name:	Avon Midland Zone of WALGA.
Committee Purpose:	Zones are groups of geographically aligned Member Councils who are responsible for direct elections of State Councillors, providing input into policy formulation and providing advice on various matters.
Meeting Frequency:	Bi-monthly (every two months).
Next Meeting:	19 November 2021.
Current Meeting day:	Friday.
Meeting Location:	Various locations, rotated between Zone members.
Current Council representatives:	Cr Chris Antonio and Cr Julie Williams (proxy).
Officer Comment:	Officers recommend that the Shire President and Deputy President be appointed represent the Shire of Northam on the Avon Midland Zone of WALGA.

Committee Name:	Avon Sub-Regional Road Group.
Committee Purpose:	To make recommendations to State Advisory Committee (SAC) in relation to the Annual Local Government Roads Program for their Region and any other relevant issues.
Meeting Frequency:	Bi-annually (two meetings each year).
Next Meeting:	2022, month to be confirmed.
Current Meeting day:	None allocated.
Meeting Location:	Northam.
Current Council representatives:	Cr Terry Little and Cr David Galloway (proxy).
Officer Comment:	Officers recommend that a Delegate 1 and 2 be nominated to represent the Shire

	of Northam on the Avon Sub-Regional Road Group.
--	---

Committee Name:	Regional Capital Alliance Western Australian.
Committee Purpose:	The Regional Capitals Alliance Western Australian (RCAWA) is a partnership of seven of the largest regional local government authorities in regional Western Australia. The Alliance cities work to develop a collaborative framework to engage with and partner with both the Western Australian and Australian Governments.
Meeting Frequency:	Bi-monthly (every two months).
Next Meeting:	15 November 2021.
Current Meeting day:	Thursday.
Meeting Location:	Various, rotated between members.
Current Council representatives:	Cr Chris Antonio, Mr Jason Whiteaker and Cr Julie Williams (proxy).
Officer Comment:	It is recommended that the Shire President and Chief Executive Officer be appointed to this Alliance.

COMMUNITY BASED COMMITTEES

Committee Name:	Avon Valley Arts Society Inc.
Committee Purpose:	AVAS Inc. promotes and fosters artists in the Avon Valley. They host the Fred Killick Award Exhibition, and the Northam Art Prize, as well as hold demonstrations and art classes.
Meeting Frequency:	Monthly.
Next Meeting:	23 November 2021 at 6:00pm.
Current Meeting day:	Tuesday.
Meeting Location:	Old Girls School.
Current Council representatives:	Cr Maria Girak
Officer Comment:	Nil.

Committee Name:	Northam Army Camp Heritage Association (NACHA)
Committee Purpose:	<p>NACHA is a non-profit organisation, which was founded in 1997 as a result of community concern about the sale and removal of buildings from the Northam Army Camp and the Defence Department's plans to dispose of the site itself.</p> <p>Although this did not eventuate, NACHA continue to be active in promoting the importance and history of the Northam Army Camp and its various phases of history. The Association is especially interested in sharing the military, P.O.W and migrant experiences associated with the camp and putting a human face to the thousands of people who passed through its gate.</p> <p>Their projects have included conducting talks and tours, creating exhibitions and, most recently, producing a DVD of interviews with servicemen and women, displaced persons and immigrants, and historians and other experts connected with the Northam Army Camp.</p>
Meeting Frequency:	Monthly.
Next Meeting:	November 2021. Date to be confirmed.
Current Meeting day:	First Wednesday of each month at 5:30pm.
Meeting Location:	Old Northam Railway Station Museum.
Current Council representatives:	Cr Maria Girak and Cr Steven Pollard.
Officer Comment:	Nil.

Committee Name:	Northam Flying Fifty's
Committee Purpose:	Coordination of the Northam Motor Sport/Flying Fifties event.
Meeting Frequency:	Monthly. More frequent closer to the event.
Next Meeting:	November 2021. Date to be confirmed.
Current Meeting day:	None set. Meetings scheduled based on members availability.
Meeting Location:	Riverside Hotel.
Current Council representatives:	Cr Carl Della and Cr David Galloway (proxy).
Officer Comment:	Nil.

Committee Name:	Northam Roadwise Committee
-----------------	----------------------------

Committee Purpose:	Discuss and develop strategies which encourage community participation and promote education aimed at achieving a safer road transport environment for all road users in the region.
Meeting Frequency:	Monthly.
Next Meeting:	16 November 2021, 10:00am.
Current Meeting day:	Third Tuesday of each month.
Meeting Location:	Shire of Northam Council Chambers.
Current Council representatives:	Cr David Galloway and Cr Julie Williams (proxy).
Officer Comment:	Nil.

Committee Name:	Northam Memorial Hall Board.
Committee Purpose:	Management of the Memorial Hall.
Meeting Frequency:	Quarterly (every three months).
Next Meeting:	22 November 2021.
Current Meeting day:	Third Monday, 4:15pm.
Meeting Location:	Northam RSL Hall.
Current Council representatives:	Cr Steven Pollard
Officer Comment:	Nil.

Committee Name:	Northam Chamber of Commerce.
Committee Purpose:	Supports and promotes all businesses within the Shire of Northam.
Meeting Frequency:	Two meetings per month (Sundowner and Board Meeting).
Next Meeting:	To be confirmed.
Current Meeting day:	Sundowner: First Thursday of the month at 5:30pm. Board Meeting: Third Wednesday of the month at 7:30am.
Meeting Location:	Various locations.
Current Council representatives:	Cr Rob Tinetti and Cr Carl Della (proxy).
Officer Comment:	Nil.

Committee Name:	Northam Heritage Forum.
Committee Purpose:	Manages and operates tours from the Old Northam Railway Station.
Meeting Frequency:	Monthly.
Next Meeting:	17 November 2021.
Current Meeting day:	First Wednesday of each month at 7:00pm.
Meeting Location:	Old Northam Railway Station Museum.
Current Council representatives:	Cr Maria Girak and Cr Steven Pollard (proxy).
Officer Comment:	Nil.

Committee Name:	Local Health Advisory Group.
Committee Purpose:	To provide a forum for ongoing communication and interaction between health staff and community members and to develop workable solutions for local health service related issues.
Meeting Frequency:	Quarterly (four times each year).
Next Meeting:	14 October 2021.
Current Meeting day:	None allocated.
Meeting Location:	Northam Hospital Board Room
Current Council representatives:	Cr Carl Della and Cr Chris Antonio (proxy).
Officer Comment:	Nil.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance and Leadership.

Outcome 6.4: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

B.2 Financial / Resource Implications

Councillor delegates are entitled to claim for expenses incurred in attending meetings on behalf of the Shire.

Secretarial and support services are the responsibility of the organising body and should not be reliant on Shire resources.

B.3 Legislative Compliance

Community committees are not committees of Council and are not bound by requirements of the Local Government Act 1995, but may be established under other legislation.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

Officers have confirmed with groups with respect to the next meeting and meeting frequency for groups/committees.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Nil.		
Health & Safety	Nil.		
Reputation	Not providing representation to community groups where this is requested may enc		
Service Interruption	Nil.		
Compliance	Nil.		
Property	Nil.		
Environment	Nil.		

C. OFFICER'S COMMENT

Council is requested to consider the role of its Councillors as delegates/representatives to various community organisations.

In some cases, Councillors could attend solely in a liaison capacity and not necessarily as a full Committee member. Councillors need to be aware of the time commitment that can occur with attendance at meetings. Such groups/organisations are not part of Council's structure and are not required to report back to Council, however minutes of such meetings should be provided for information purposes. Deputies are not generally required.

RECOMMENDATION

That Council appoint the following delegates:

GOVERNANCE COMMITTEES/GROUPS:

- **Avon Regional Organisation of Councils (AROC):**
 - Delegate 1: Cr _____ and Mr Jason Whiteaker
 - Delegate 2 (Proxy): Cr _____
- **Avon Midland Zone of WALGA:**
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____
- **Avon Sub-Regional Road Group:**
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____

- **Western Australian Regional Capital Alliance:**
 - Delegate 1: Cr _____ and Mr Jason Whiteaker
 - Delegate 2 (Proxy): Cr _____

COMMUNITY COMMITTEES/GROUPS

- **Avon Valley Arts Society (AVAS):**
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____
- **Northam Army Camp Heritage Association (NACHA):**
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____
- **Northam Flying Fifty's:**
 - Delegate 1: Cr _____
- **Northam Roadwise Committee:**
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____
- **Northam Memorial Hall Board:**
 - Delegate 1: Cr _____
- **Northam Chamber of Commerce:**
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____
- **Northam Heritage Forum:**
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____
- **Local Health Advisory Group:**
 - Delegate 1: Cr _____
 - Delegate 2 (Proxy): Cr _____

13.2 ENGINEERING SERVICES

Nil.

13.3 DEVELOPMENT SERVICES

13.3.1 Proposed Partial Road Closure – Bryant Street, Northam

Address:	Bryant Street, Northam
Owner:	Shire of Northam
Applicant:	Phillip Carter
File Reference:	A13359 & A13360
Reporting Officer:	Jacky Jurmann, Manager Planning & Environment
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

A request has been received from the owner of 31 Bryant Street and 54 Kennedy Street, Northam to close a portion of Bryant Street to facilitate future development.

ATTACHMENTS

- Attachment 1: Applicant's request.
Attachment 2: Closure options.
Attachment 3: Submission.

A. BACKGROUND / DETAILS

Lot 20 (No. 31) Bryant Street currently has legal access from an unmade portion of road reserve, known as Bryant Street. The portion of Bryant Street serving Lot 20 is inaccessible due to the steep topography of the land.

The Applicant also owns Lot 21 (No. 54) Kennedy Street and wishes to subdivide both properties, which are currently vacant, into four (4) residential lots following the road closure, purchase and amalgamation of the portion of land.

The neighbouring landowner was provided two options, full or partial closure, during the consultation and has responded advising that the second option to partially close Bryant Street is her preferred option to ensure that road access is continued to be provided to her properties.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership

Outcome: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

Objective: Decisions made by the Shire of Northam are communicated and the reasoning clearly articulated to residents and stakeholders;

B.2 Financial / Resource Implications

Costs associated with the advertising of the proposal are within current budgetary allocations.

B.3 Legislative Compliance

The closure process, including advertising and consultation, has been conducted in accordance with the provisions of the *Land Administration Act 1997*.

B.4 Policy Implications

There are no policy implications associated with this proposal.

B.5 Stakeholder Engagement / Consultation

The proposed closure was advertised in accordance with the provisions of the *Land Administration Act 1997*, including on the Shire's website, direct letter notification, the West Australian newspaper, and social media.

Service providers were consulted utilising Dial Before You Dig and included Telstra, Water Corporation and Western Power. No infrastructure was identified through the enquiry and therefore no further consultation was deemed necessary.

The adjoining landowner has objected to the full closure of Bryant Street (option 1), but has no objections to the partial closure of Bryant Street (option 2).

No objections to the proposal were received from the community in response to the advertising and consultation.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil
Reputation	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	DPLH advise processes not satisfied.	Minor (2) x Unlikely (2) = Low (4)	Carry out additional processes as per DPLH instruction.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

Following the partial closure of Bryant Street the landowner proposes to amalgamate the land into his properties to enable the creation of lots that are suitable for development with constructed road access.

RECOMMENDATION

That Council resolve to:

1. Request the Minister for Lands to close a portion of Bryant Street as depicted in **Option 2** of the proposed plan attached to this Report in accordance with section 58 of the *Land Administration Act 1997*.
2. Request the Minister for Lands to dispose of the subject portion of land by amalgamation into an adjoining lot(s).

Attachment 1 – Applicant's Request

SHIRE OF NORTHAM	
RECEIVED	
- 5 JUL 2021	
A976 &	
FILE A752	STATUS OUT.
DOC I106580	RES No. Jacky

Philip W Carter
po box 130 Mt Helena 6082
5-7-2021

Anastasia/Cody
& Colin

To Shire of Northam

With reference to 54 Kennedy st and 31 Briant st in the town of Northam .

Further to our last meeting with regards to the closure of the east end of Briant st , below the 12 ft cliff face which used to be shire gravel pit and drops down on to brick and rock rubble between my two blocks , I have been paying rates on 31 Briant st for many years with no access or road frontage so I am unable to do anything with it , it is just a liability as it is , so as I stated there is only one sensible solution to solve this ongoing problem , this being to add the piece of no road as per arial view onto the other two blocks and then divide that into four town lots by way of utilising a section of both of 54 Kennedy and 31Briant st blocks to create the upgrade a road can be put on the right hand side of the first 3 lots from Kennedy st , I will take care of land fill and leveling to develop and in doing so will be an assett to the town of Northam and allow me to be able to do something with the site for future , instead of a tipsite . Your assistance and cooperation in this matter would be much appreciated, as you know this matter has been going on for many many years and realy with no access or road frontage to 31 Briant st there should be a considerable credit on rates paid for a usless block I have pointned this out time and again , so lets get it done .

P W Carter



Attachment 2 – Closure Options

OPTION 1



OPTION 2 - PREFERRED OPTION



Attachment 3 - Submission

64 Kennedy St
Northam 6401
9th August 2021

The Northam Shire Manager
Planning & Environment

Dear Jacky,

Ref. A13359, A13360/041673
Re Proposed Road Closure Bryant St

My comments are:

I do not agree with Option 1.
This would mean that there would be
no access to my ^{Block} "3" which is behind 23 & 24
also there would be no rear access to ^{Stirling St}
Kennedy St. blocks which could be desired
in the future.

I have no objection to Option 2
as it does not impact my area.

I am not interested in purchasing
Bryant St as it is a gazetted road & will be
needed ⁱⁿ the future.

Yours truly
(Mrs) Margaret Gentle.

Received 09/08/2021 13:38pm

Cr J E G Williams declared an "Impartiality" interest in item 13.3.3 - South West Native Title Settlement – Land Base Consultation as Cr Williams uses the subject land in Bakers Hill for (passive) exercise and co-owns a property on Burma Rd, Wundowie.

Cr A J Mencshelyi declared an "Impartiality" interest in item 13.3.3 - South West Native Title Settlement – Land Base Consultation as Cr Mencshelyi's home is in close proximity to Lot 501 Shingle Hill Road.

13.3.2 Development Assessment Panels - Local Government Nominations For 2021

Address:	N/A
Owner:	N/A
Applicant:	WA Government Development Assessment Panels
File Reference:	3.1.9.1
Reporting Officer:	Jacky Jurmann – Manager Planning & Environment
Responsible Officer:	Chadd Hunt – Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement	Simple Majority
Press release to be issued:	No

BRIEF

Council is asked to nominate two elected members to act as representatives, and two elected members to act as proxy representatives for the Shire of Northam on the Regional Joint Development Assessment Panel (JDAP), due to the existing members' appointments expiring on 26 January 2022.

ATTACHMENTS

- Attachment 1: DPLH Correspondence
Attachment 2: DAP Nomination Form

A. BACKGROUND / DETAILS

The Shire has recently received correspondence from the Development Assessment Panels (DAPs) advising that current DAP member appointments expire on 26 January 2022.

Under regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011*, Council is requested to nominate four elected members of the Council, comprising two local members and two

alternate local members to sit on the Regional Joint Development Assessment Panel as required.

The Panel advises that nominations are required to be received by 19 November 2021.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership

Outcome: The Elected Members of the Shire of Northam provide accountable, strong and effective community leadership.

Objective: Open, accountable and effective decision making.

B.2 Financial / Resource Implications

There are no financial and/or resource implications for the Shire of the recommendations of this report.

B.3 Legislative Compliance

Pursuant to Regulation 26 (1) of the *Planning and Development (Development Assessment Panels) Regulations 2011* (the DAP regulations), the Minister for Planning must cause to be established and maintained a register of local government members of Joint Development Assessment Panels (JDAPs).

The register must include the names of 2 members of the council of each local government of a district for which a JDAP is established. Following receipt of all local government nominations, the Hon. Minister for Planning will consider and appoint nominees for up to a three-year term, expiring on **26 January 2024**. All appointed local members will be placed on the local government member register and advised of DAP training dates and times.

B.4 Policy Implications

There are no policy implications for the Shire of the recommendations of this report

B.5 Stakeholder Engagement / Consultation

Not applicable.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	Nil	Nil	Nil
Health & Safety	Nil	Nil	Nil

Reputation	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nomination of DAP members by due date is not possible.	Insignificant (1) x Low (2) = Unlikely (2)	Request an extension if nomination by due date is not possible.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

C. OFFICER'S COMMENT

It is a mandatory requirement, pursuant to the DAP regulations, that all DAP members attend training before they can sit on a DAP and determine applications. Local government members who have previously undertaken training are not required to attend further training.

The Shire's current JDAP members are:

- Councillor Julie Williams (Member)
- Councillor Michael Ryan (Member)
- Councillor Steven Pollard (Proxy)
- Councillor David Galloway (Proxy)

RECOMMENDATION

That Council:-

1. Appoints as local members on the Regional Joint Development Assessment Panel –

Cr _____; and

Cr _____.

2. Appoints as alternate local members (proxies) on the Regional Joint Development Assessment Panel –

Cr _____; and

Cr _____.

Attachment 1 - DPLH Correspondence



Government of Western Australia
Development Assessment Panels

Our Ref: DP/12/00609
Enquiries: DAP Secretariat
Telephone: 6551 9919

Dear Local Government CEO,

DEVELOPMENT ASSESSMENT PANELS – LOCAL GOVERNMENT NOMINATIONS

Following the upcoming local government elections to be held on 16 October 2021, there may be a change in your local government DAP membership if the composition of your council changes. All existing local government DAP members are currently appointed for a term ending 26 January 2022. Prior to this expiry date, your local government will need to nominate four (4) DAP members for appointment by the Minister for Planning.

Representation of local interests is a key aspect of the DAPs system. Under regulation 24 of the *Planning and Development (Development Assessment Panels) Regulations 2011* your local council is requested to nominate, as soon as possible following the elections, four elected council members to sit as DAP members for your local government. Using the attached form, nominations should be submitted via email to the DAPs Secretariat at daps@dplh.wa.gov.au.

All local government councils are requested to provide nominations for local government DAP members by Friday 19 November 2021, to ensure local interests are represented in future DAP determinations. If you are unable to provide nominations by the above date, please contact the DAPs Secretariat to discuss alternative arrangements and implications. Once nominations are received, the Minister will appoint local government DAP members for the term ending 26 January 2024.

The McGowan Government launched OnBoardWA as part of its commitment to increase the diversity and backgrounds of Government board and committees along with the total number of women appointed.

I encourage you to consider diversity of representation when putting forward your local government nominations in supporting this important election commitment. Further information about OnBoardWA can be found at <http://www.onboardwa.jobs.wa.gov.au>.

The WA Government is committed to continue implementing the Action Plan for Planning Reform to ensure the planning system continues to deliver great outcomes and great places for Western Australians. Changes to the DAP system, identified as part of the reform initiatives, aims to provide a more robust DAP process that promotes consistency and transparency in decision-making. Please note that the local government membership configuration on the DAP will not be affected by the reform initiatives.

If you have any queries regarding this request for nominations, please contact the DAPs secretariat on (08) 6551 9919 or email daps@dplh.wa.gov.au. Further information is available online at <https://www.dplh.wa.gov.au/daps>.

Yours sincerely



Jodi Cant
Director General

16 September 2021



Government of Western Australia
Development Assessment Panels

Attachment 2 - DAP Nomination Form

DEVELOPMENT ASSESSMENT PANELS LOCAL GOVERNMENT MEMBER NOMINATION

Please complete the form and submit to daps@dplh.wa.gov.au.

Local Government	
DAP Name	

	Member 1	Member 2
Name		
Address		
Phone		
Email		
Date of Birth		
Sex		
*Employer Name/s		
*Position/s		
*Employment Status	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time/Casual - Specify hours per week	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time/Casual - Specify hours per week
*Eligibility for Payment	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

	Alternate Member 1	Alternate Member 2
Name		
Address		
Phone		
Email		
Date of Birth		
Sex		
*Employer Name/s		
*Position/s		
*Employment Status	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time/Casual - Specify hours per week	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time/Casual - Specify hours per week
*Eligibility for Payment	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

* The employment details refer only to external employment and does not include your role as a Local Government member. Eligibility for DAP sitting fees is determined in accordance with the [Premier's Circular 2019/07](#).

LOCAL GOVERNMENT CONTACT DETAILS – MINUTE TAKER			
Name			
Phone		Email	

13.3.3 South West Native Title Settlement – Land Base Consultation

Address:	Lot 501 Shingle Hill Road, Bakers Hill Lots 29274 & 29275 Burma Road, Wundowie
Owner:	State of Western Australia
Applicant:	Department of Planning, Lands & Heritage
File Reference:	7.1.3.3
Reporting Officer:	Jacky Jurmann, Manager Planning & Environment
Responsible Officer:	Chadd Hunt, Executive Manager Development Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

A request for comments has been received from the Department of Planning, Lands and Heritage (DPLH) regarding the proposed transfer of land under the South West Native Title Settlement.

This report is to establish the Shire's position on the proposed transfer of land and to provide comments as requested.

ATTACHMENTS

- Attachment 1: DPLH List of Properties.
Attachment 2: Location maps.

A. BACKGROUND / DETAILS

DPLH have provided the following information:

"The South West Native Title Settlement (Settlement) is a landmark native title agreement reached between the State Government (State) and the six Noongar Agreement Groups. The six requisite Indigenous Land Use Agreements (ILUAs) were conclusively registered, leading to the Settlement commencing on 25 February 2021 after some years of delay. The Settlement recognises the Agreement Groups as the Traditional Owners of the south west of Western Australia, while resolving native title in exchange for a negotiated package of benefits. The area subject to the Settlement is depicted in the attached map.

A key negotiated benefit is the delivery of a 320,000 hectare Noongar Land Estate, in accordance with the Noongar Land Base Strategy ([Annexure J to](#)

[the ILUAs](#)). The Noongar Land Estate will contain up to 300,000 hectares of land transferred in reserve or leasehold, and up to 20,000 hectares of land transferred in freehold. The Landholding Body for all land transferred is the Noongar Boodja Land Sub Pty Ltd, which will hold and manage the land in the Noongar Land Estate in consultation with the soon to be established Noongar Regional Corporations. All land will be used and managed in line with Noongar cultural, social and economic aspirations for the benefit of generations to come.

Over the next five years, DPLH will progress selected land parcels through to transfer under the Settlement, subject to all necessary consultation and approvals with stakeholders. Land eligible for inclusion in the Noongar Land Estate includes:

- unallocated Crown land;
- unmanaged reserves;
- land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority; and
- land owner or held by State agencies or Local Government Authorities, at the discretion of the State agency or Local Government Authority.

A key part of the process being followed by the DPLH involves the referral of land under consideration for inclusion in the Noongar Land Estate to relevant State agencies and Local Government Authorities."

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area: Governance & Leadership

Outcome: Residents and other stakeholders are actively listened to and their input into decision-making processes is valued.

Objective: Effective and efficient two-way communication between the Shire of Northam and stakeholders.

B.2 Financial / Resource Implications

There does not appear to be any financial implications associated with this stage of the proposal.

B.3 Legislative Compliance

The provisions of the Shire of Northam Local Planning Scheme No. 6 have been considered in the recommended responses.

B.4 Policy Implications

There are no policy implications associated with this proposal.

B.5 Stakeholder Engagement / Consultation

DPLH have consulting stakeholders. No Shire requirements.

B.6 Risk Implications

Risk Category	Description	Rating (likelihood x consequence)	Mitigation Action
Financial	N/a	N/a	N/a
Health & Safety	N/a	N/a	N/a
Reputation	N/a	N/a	N/a
Service Interruption	N/a	N/a	N/a
Compliance	Response not provided as required.	Minor (2) x Low (4) = Unlikely (2)	Ensure response is provided by due date.
Property	N/a	N/a	N/a
Environment	Ensure native vegetation is protected.	Minor (2) x Low (4) = Unlikely (2)	Ensure zoning or reservation is appropriate to protect vegetation.

C. OFFICER'S COMMENT

DPLH have requested the Shire to consider the following points when providing comments on the proposed land transfer:

1. Is the **Shire** supportive of the transfer of this land to the Noongar People under the Settlement?
2. Does the **Shire** have any interest in the land?
3. Does the **Shire** have existing or planned infrastructure within the land parcel that requires protection? If yes, please provide details and advise if access to this infrastructure will need to be maintained.
4. Is the land parcel subject to a mandatory connection to services?
5. Are any future proposals for the land identified? Please provide detail of what is proposed and in what timeframe?
6. Are there any future proposals for adjoining land that may affect the land identified in the spreadsheet? If so, in what timeframe?
7. Please advise of any proposed planning scheme amendments that may affect the zoning of this land at a State or Local government level. If a scheme amendment is to occur, what is the change proposed and when will it come into effect?
8. Please advise of any known land management issues such as site contamination, hazards, debris or rubbish dumping, unauthorised land use and environmental considerations (such as inundation or similar site constraints).
9. Please provide any additional comments on the proposed transfer of this land as part of the Settlement.

Three previous requests have been received by the Shire from DPLH that have been responded to by Officers, however due to the increasing number of proposals, it was determined that the Council should provide guidance on responding to these requests, particularly in regards to question 1.

The spreadsheet attached to this Report details the proposed land to be transferred and the Shire's responses to the above questions. Noting that responses have already been provided to proposals 2475, 5126, 5186 and 5283.

RECOMMENDATION

That Council, in regards to the transfer of land under the South West Native Title Land Settlement:

- 1. Advises the Department of Planning, Lands and Heritage that the Shire of Northam is generally supportive of the transfer of identified land to the Noongar people if the land is unallocated Crown Land, unmanaged reserves, land owned or held by the Aboriginal Lands Trust / Aboriginal Affairs Planning Authority or the State government, and the proposed use is consistent with the Shire of Northam Local Planning Strategy and Scheme No. 6.**
- 2. Authorises the CEO to respond to land transfer requests on the basis of point 1 above.**
- 3. Receives further reports for consideration for proposals affecting land owned or held by the Shire of Northam, including managed reserves.**

Ordinary Council Meeting Agenda
20 October 2021



ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
2475	20190619_SWA LSC_Priority Land List_Freehold	457286	Crown Land	8	P 2805	73 KATRINE RD, NORTHAM	0.4	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457263	Crown Land	39	P 237	14 MADDEN ST, NORTHAM	0.08	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457270	Crown Land	37	P 237	9 HORLEY ST, NORTHAM	0.12	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457285	Crown Land	7	P 2805	75 KATRINE RD, NORTHAM	0.4	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.

Ordinary Council Meeting Agenda
20 October 2021



ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
2475	20190619_SWA LSC_Priority Land List_Freehold	457247	Crown Land	25	P 237	4 HORLEY ST, NORTHAM	0.13	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457283	Crown Land	5	P 2805	79 KATRINE RD, NORTHAM	0.41	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457273	Crown Land	36	P 237	11 HORLEY ST, NORTHAM	0.12	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457267	Crown Land	40	P 237	16 MADDEN ST, NORTHAM	0.08	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.

Ordinary Council Meeting Agenda
20 October 2021



ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
2475	20190619_SWA LSC_Priority Land List_Freehold	457281	Crown Land	43	P 237	22 MADDEN ST, NORTHAM	0.08	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457256	Crown Land	1	P 2805	34 MCCLEMENTS ST, NORTHAM	0.45	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457287	Crown Land	9	P 2805	71 KATRINE RD, NORTHAM	0.4	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457271	Crown Land	41	P 237	18 MADDEN ST, NORTHAM	0.08	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.

Ordinary Council Meeting Agenda
20 October 2021



ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
2475	20190619_SWA LSC_Priority Land List_Freehold	457282	Crown Land	4	P 2805	22 MCCLEMENTS ST, NORTHAM	0.35	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457284	Crown Land	6	P 2805	77 KATRINE RD, NORTHAM	0.4	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457277	Crown Land	42	P 237	20 MADDEN ST, NORTHAM	0.08	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457246	Crown Land	24	P 237	2 HORLEY ST, NORTHAM	0.19	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.

Ordinary Council Meeting Agenda
20 October 2021



ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
2475	20190619_SWA LSC_Priority Land List_Freehold	457278	Crown Land	3	P 2805	26 MCCLEMENTS ST, NORTHAM	0.35	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
2475	20190619_SWA LSC_Priority Land List_Freehold	457266	Crown Land	2	P 2805	30 MCCLEMENTS ST, NORTHAM	0.35	WHADJUK PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	Located adjacent to existing Reserve 8813 vested with the aboriginal Lands Trust - issues associated with flooding and access are present on the property. Zoned Reserve for Recreation.
5126	20200106_DPLH _Ballardong_N ortham_IT_Year 0_OfferTargetL and	1384530	Crown Land	515	DP 28520	JAMES ST, NORTHAM	0.49	BALLARDON G PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	1. The Shire doesn't object to the transfer of the land parcel however it is a difficult configuration for individual development. 2.The land parcel was included in in overall plan for development of the area including land owned by Main Roads WA and the Shire of Northam for residential purposes. 3. No planned Shire infrastructure on the property 4. To be developed for residential purposes the property will need to be

ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
													<p>connected to sewer, water and power</p> <p>5. As indicated above the property was included in a potential future subdivision with adjoining land. There is currently no valid WAPC approval or agreement in place.</p> <p>6. Land adjoining to the north has been identified as a potential location for a co-located emergency services development including the location of DFES Regional Office. Has not been progressed past initial feasibility studies.</p> <p>7. No planned scheme amendments</p> <p>8. No known impediments or environmental considerations</p> <p>9. As indicated above it was initially planned to redevelop the entire area - however due to issues with coordination between landowners and economic parameters this did not proceed.</p>

Ordinary Council Meeting Agenda
20 October 2021



ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
5186	20190313_SWA LSC_Ballardong _Northam_IT_Fr eehold	455324	Crown Land	415	P 1774	THROSSELL ST, NORTHAM	0.09	BALLARDON G PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	1. Shire has no objection to being transferred.
5186	20190313_SWA LSC_Ballardong _Northam_IT_Fr eehold	455313	Crown Land			THROSSELL ST, NORTHAM	0.1	BALLARDON G PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	2. Shire has limited interest in the land.
5186	20190313_SWA LSC_Ballardong _Northam_IT_Fr eehold	455315	Crown Land			THROSSELL ST, NORTHAM	0.83	BALLARDON G PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	3.No Shire infrastructure planned or on property.
5186	20190313_SWA LSC_Ballardong _Northam_IT_Fr eehold	455323	Crown Land			THROSSELL ST, NORTHAM	0.15	BALLARDON G PEOPLE	NORTHAM(S)	NORTHAM	Wheatbelt	Freehold	4. To be developed for residential purposes will need to be connected to sewer, water and power. 5. Other than residential development no plans for future development. 6. No 7. No scheme amendment planned. 8. No known contaminants - property will be difficult to develop due to terrain and rocky soil types. 9. Land is zoned "Residential R30" under the operating Local Planning Scheme No 6.
5283	20200107_SWA LSC_Whadjuk_ Northam_OT_R eserve_Year0_	1298111	Crown Land			JARRAH RD, WUNDOWIE	48.67	WHADJUK PEOPLE	NORTHAM (S)	WUNDOWIE	Wheatbelt	Reserve With Power To Lease	1. The Shire has no objection to the transfer however there is limited development

ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
	OfferTargetLand												<p>opportunity for the property.</p> <p>2. The property is located directly adjacent to the Wundowie townsite - mitigation measures are required on the property to ensure risk to the townsite is reduced.</p> <p>3. No planned infrastructure on the property. Potential Development of bicycle trails needs to be considered.</p> <p>4. No</p> <p>5. Within the Local Planning Strategy it identifies the land as being included into nature reserves.</p> <p>6. Land adjoining to the south is zoned residential - no timeframe for development known at this stage.</p> <p>7. No Scheme amendment proposed - property is currently zoned "Reserve for Recreation".</p> <p>8. No Known issues at this stage.</p> <p>9. No</p>

Ordinary Council Meeting Agenda
20 October 2021



ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
5283	20200107_SWA LSC_Whadjuk_ Northam_OT_R eserve_Year0_ OfferTargetLan d	1062007	Crown Land			JARRAH RD, WUNDOWIE	57.17	WHADJUK PEOPLE	NORTHAM (S)	WUNDOWIE	Wheatbelt	Reserve With Power To Lease	<p>1. The Shire has no objection to the transfer however there is limited development opportunity for the property.</p> <p>2. The property is located directly adjacent to the Wundowie townsite - mitigation measures are required on the property to ensure risk to the townsite is reduced.</p> <p>3. No planned infrastructure on the property. Potential Development of bicycle trails needs to be considered.</p> <p>4. No</p> <p>5. Within the Local Planning Strategy it identifies the land as being included into nature reserves.</p> <p>6. Land adjoining to the south is zoned residential - no timeframe for development known at this stage.</p> <p>7. Potential Scheme amendment proposed for the southern portion of the property which is zoned "Rural". Northern portion of</p>

Ordinary Council Meeting Agenda
20 October 2021

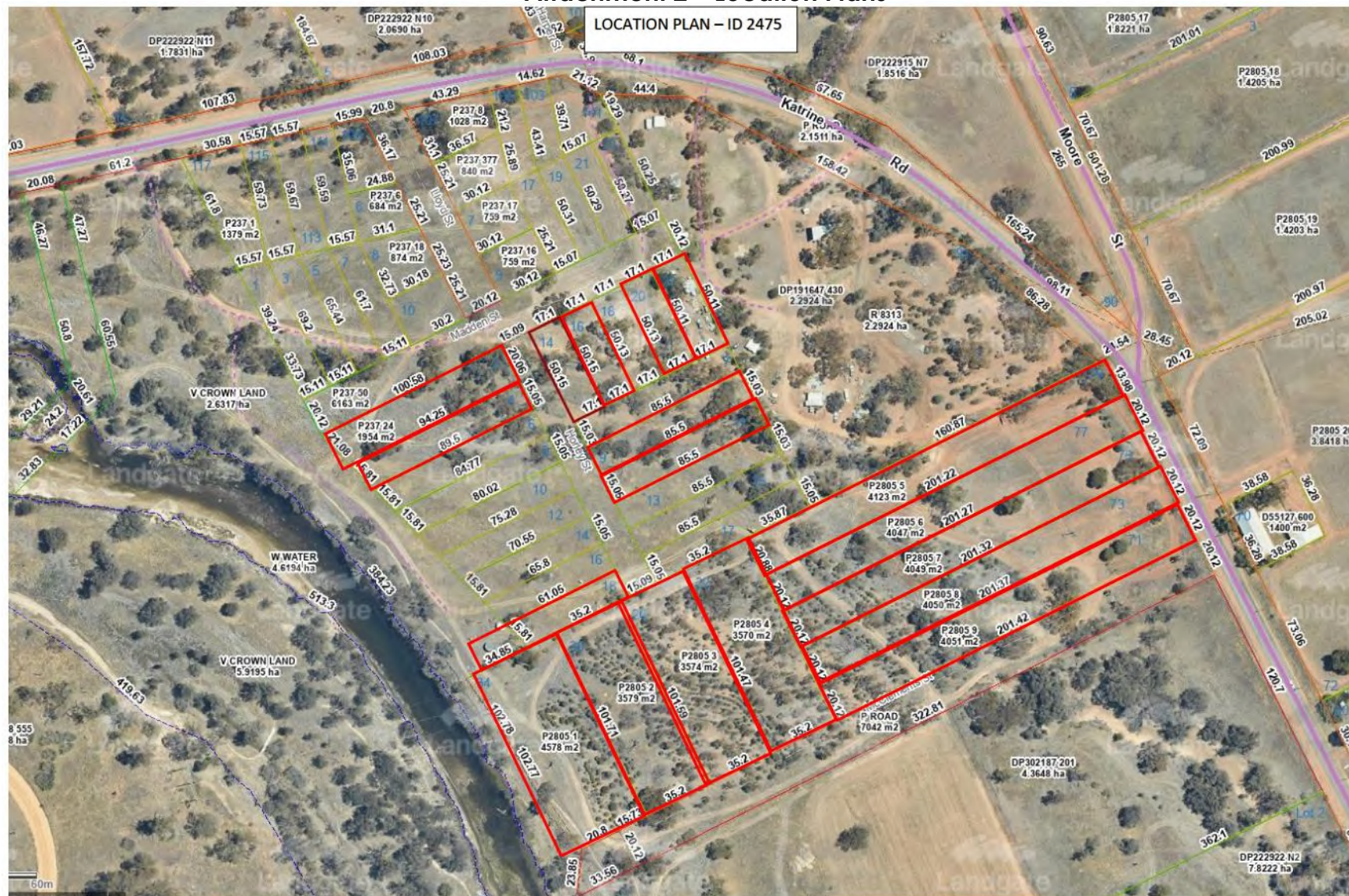


ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
													the property is zoned "Reserve for Recreation". 8. No Known issues at this stage. 9. No
914	20190312_SWA LSC_Whadjuk_Northam_OT_Fr eehold	1160757 1	Crown Land	501	DP52914	SHINGLE HILL RD, BAKERS HILL	78.05	WHADJUK PEOPLE	NORTHAM(S)	BAKERS HILL	Wheatbelt	Reserve With Power To Lease	1. The Shire has no objection to the transfer however there is limited development opportunity for the property as it is heavily vegetated. 2. No. 3. No planned infrastructure on the property. 4. No. 5. No. Land is reserved for conservation. 6. No. 7. No. 8. Land is heavily vegetated and identified for conservation. 9. Nil.
914	20190312_SWA LSC_Whadjuk_Northam_OT_Fr eehold	1264167	Crown Land	292 75	DP19396 2	BURMA RD, WUNDOWIE	28.8	WHADJUK PEOPLE	NORTHAM(S)	WUNDOWIE	Wheatbelt	Reserve With Power To Lease	1. The Shire has no objection to the transfer however there is limited development opportunity for the property as it is reserved for conservation of flora and fauna.

ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
													<p>2. The property is located directly adjacent to the Wundowie townsite - mitigation measures are required on the property to ensure risk to the townsite is reduced.</p> <p>3. No planned infrastructure on the property.</p> <p>4. Yes if developed.</p> <p>5. Within the Local Planning Strategy it identifies the land as being reserved for conservation.</p> <p>6. No.</p> <p>7. No.</p> <p>8. Land is heavily vegetated and reserved for conservation.</p> <p>9. Nil.</p>
914	20190312_SWA LSC_Whadjuk_Northam_OT_Fr eehold	1264166	Crown Land	292 74	DP19396 2	BURMA RD, WUNDOWIE	23.89	WHADJUK PEOPLE	NORTHAM(S)	WUNDOWIE	Wheatbelt	Reserve With Power To Lease	<p>1. The Shire has no objection to the transfer however there is limited development opportunity for the property as it is reserved for conservation of flora and fauna.</p> <p>2. The property is located directly adjacent to the Wundowie townsite - mitigation measures</p>

ID	Land List Name	PIN	Current Tenure	Lot	Survey	Street Address	Area (ha)	Agreement Area	Local Government	Town Site	Region	Tenure Selection	Referee Comment
													<p>are required on the property to ensure risk to the townsite is reduced.</p> <p>3. No planned infrastructure on the property.</p> <p>4. Yes if developed.</p> <p>5. Within the Local Planning Strategy it identifies the land as being reserved for conservation.</p> <p>6. No.</p> <p>7. No.</p> <p>8. Land is heavily vegetated and reserved for conservation.</p> <p>9. Nil.</p>

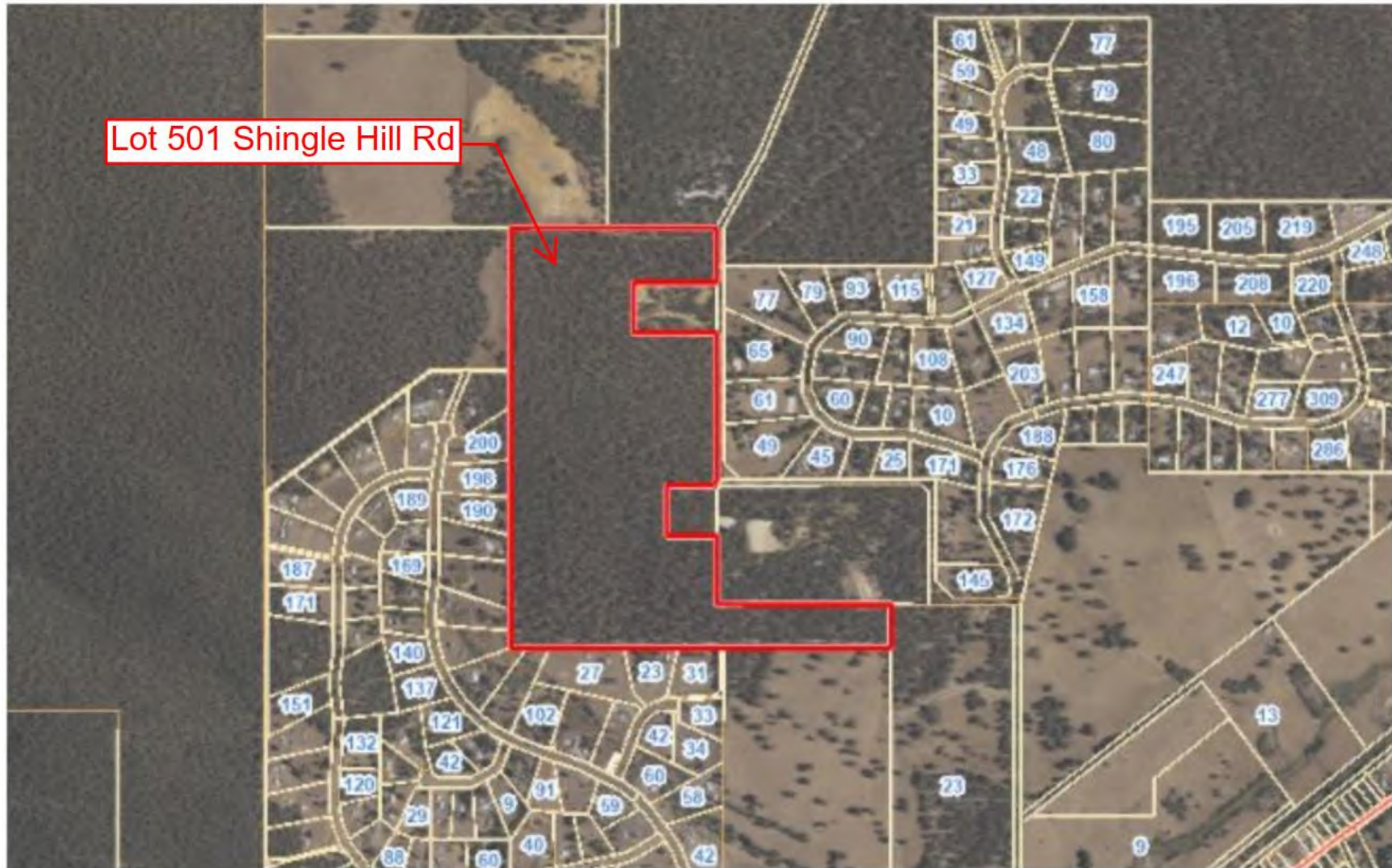
LOCATION PLAN – ID 2475



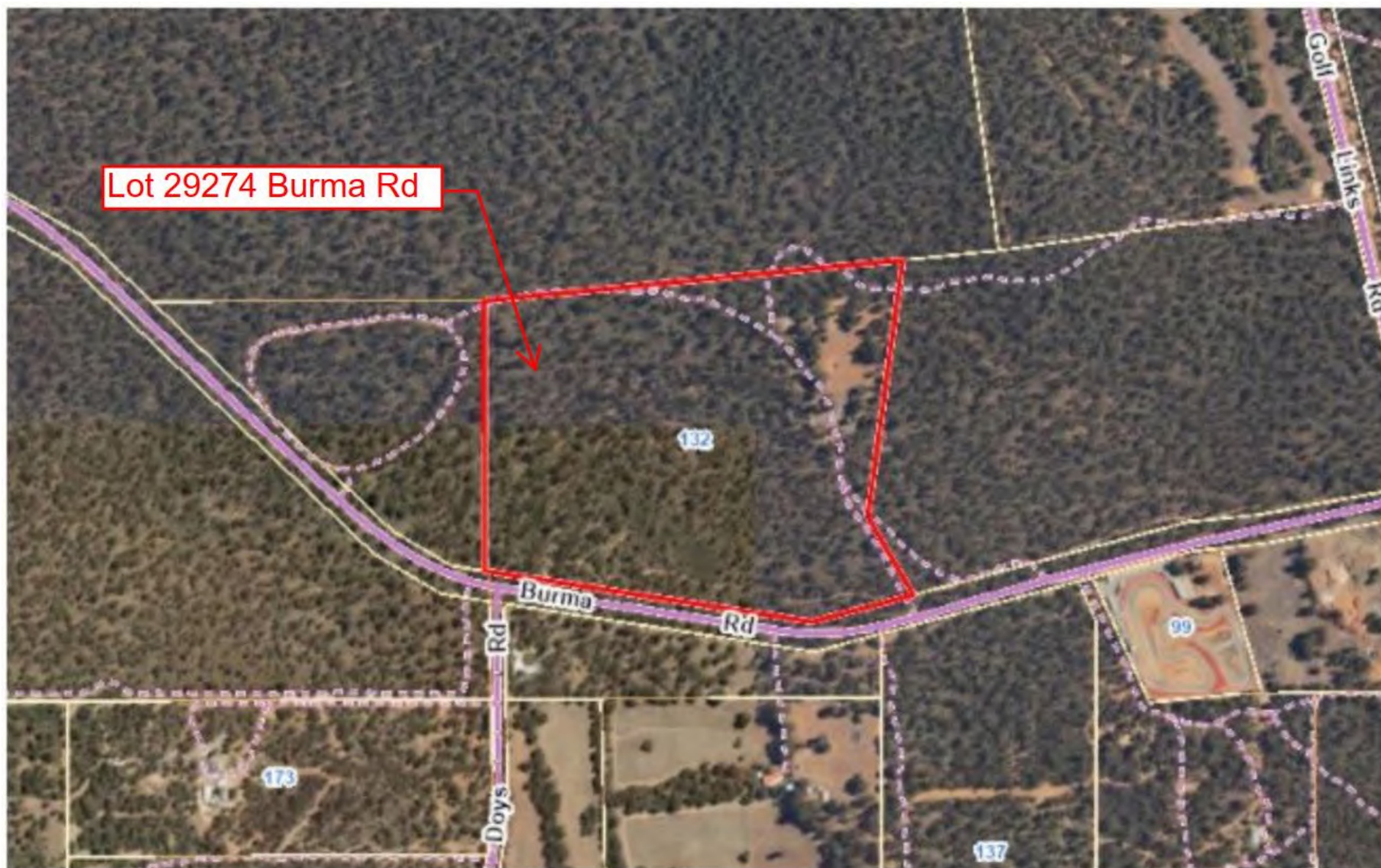












13.4 CORPORATE SERVICES

13.4.1 Accounts & Statements of Accounts 1 September 2021 to 30 September 2021

Address:	N/A
Owner:	N/A
Applicant:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Kathy Scholz, Creditors Officer
Responsible Officer:	Colin Young, Executive Manager Corporate Service
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Press release to be issued:	No

BRIEF

For Council to receive the accounts for the period from 1 September 2021 to 30 September 2021.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – September 2021.
Attachment 2: Declaration.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 1. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

Payments of accounts are in accordance with Council's 2021/22 Budget.

B.3 Legislative Compliance

Section 6.4 & 6.26(2) (g) of the Local Government Act 1995.
Financial Management Regulations 2007, Regulation 12 & 13.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

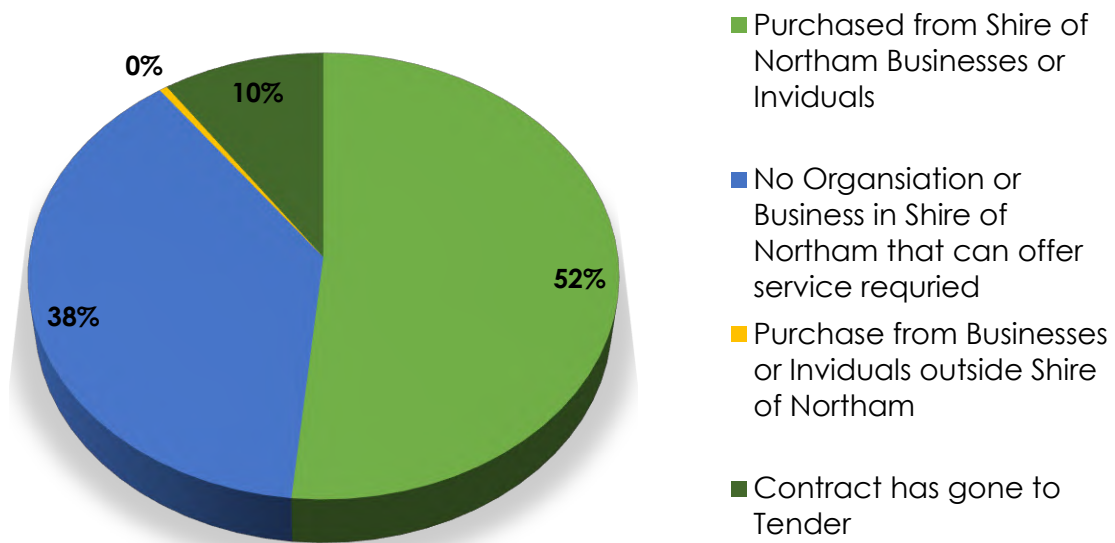
Not applicable.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

The matter of Council 'supporting local business' has been raised over a long period. To assist in providing a greater understanding of the purchasing patterns of the Shire of Northam, the following graph summarises the payments made locally for the month of September 2021:



RECOMMENDATION

That Council receive the payments for the period 1 September 2021 to 30 September 2021, as listed:

- Municipal Fund payment cheque numbers 35439 to 35447 Total \$27,219.58.
- Municipal Fund EFT41068 to EFT41452 Total \$1,599,646.29.
- Direct Debits Total \$81,823.88.
- Payroll Total \$669,771.82

TOTAL: \$2,378,461.57

Which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Attachment 1 – Accounts & Statements of Accounts – September 2021

DAT 01/10/2021
E:
TIME: 2:46:50PM

SHIRE OF NORTHAM

USER: KRISTY HOPKINS

PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
35439	13/09/2021	WATER CORPORATION	9011154743 RESERVE - GREAT EASTERN HWY AVON HILLS LOT 495 RES 420 - 01/07/2021 TO 01/09/2021	1		139.54 ✓
INV 900794502/09/2021		WATER CORPORATION	9007945104 KATRINE TOILETS - 01/07/2021 TO 31/08/2021		13.65	
INV 901115403/09/2021		WATER CORPORATION	9011154743 RESERVE - GREAT EASTERN HWY AVON HILLS LOT 495 RES 420 - 01/07/2021 TO 01/09/2021		125.89	
35440	16/09/2021	PETTY CASH	PETTY CASH KILLARA 01/09/2021.	1		695.70 ✓
INV KILLAR01/07/2021		PETTY CASH	PETTY CASH KILLARA 01/09/2021.	1	497.90	
INV VC PET08/09/2021		PETTY CASH	PETTY CASH NORTHAM VISITORS CENTRE 10/09/2021.	1	197.80	
35441	16/09/2021	SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2021	1		174.25 ✓
INV T1079 10/09/2021		SHIRE OF NORTHAM	PAYMENT FOR COLLECTION OF BCITF FEES ON BEHALF OF THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2021	1	74.25	
INV T1080 10/09/2021		SHIRE OF NORTHAM	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2021	1	100.00	
35443	17/09/2021	SHIRE OF NORTHAM	RATES FOR 182 FITZGERALD STREET, NORTHAM (POP UP SHOP) 2021/2022	1		4,226.54 ✓
INV A11080 25/08/2021		SHIRE OF NORTHAM	RATES FOR 182 FITZGERALD STREET, NORTHAM (POP UP SHOP) 2021/2022	1	4,226.54	
35444	23/09/2021	SHIRE OF NORTHAM	C.202021 - 16 - MINSON AVE RV DAY USE SITE 12 MONTHS DEFECTS LIABILITY RETENTIONS - EXP 13 JULY 2022	1		9,600.82 ✓
INV 25596 20/09/2021		SHIRE OF NORTHAM	C.202021 - 16 - MINSON AVE RV DAY USE SITE 12 MONTHS DEFECTS LIABILITY RETENTIONS - EXP 13 JULY 2022	1	9,600.82	
35447	24/09/2021	WATER CORPORATION	9007907431 BERNARD PARK/PLAYGROUP - 14/07/2021 TO 09/09/2021	1		12,382.73 ✓
INV 900790108/09/2021		WATER CORPORATION	9007901603 RAILWAY MUSEUM - 08/07/2021 TO 06/09/2021		165.06	
INV 900872908/09/2021		WATER CORPORATION	9008729788 SHIRE ADMINISTRATION BUILDING - 08/07/2021 TO 06/09/2021		1,229.30	
INV 900790109/09/2021		WATER CORPORATION	9007901750 PURSLOWE PARK - 09/07/2021 TO 07/09/2021		19.10	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 2 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV 900789909/09/2021		WATER CORPORATION	9007899961 GIRL GUIDES HALL - 09/07/2021 TO 07/09/2021		72.14	
INV 900790310/09/2021		WATER CORPORATION	9007903799 TOWN & LESSER HALL - 07/07/2021 TO 08/09/2021		906.45	
INV 900790713/09/2021		WATER CORPORATION	WATER USE AND SERVICE CHARGES - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 0213	1	441.45	
INV 900790813/09/2021		WATER CORPORATION	9007908063 OLD POST OFFICE BUILDING - 12/07/2021 TO 09/09/2021		118.48	
INV 900790813/09/2021		WATER CORPORATION	9007908071 OLD GIRLS SCHOOL - 12/07/2021 TO 09/09/2021		69.36	
INV 900790913/09/2021		WATER CORPORATION	9007909752 YOUTH PRECINCT / SES BUILDING - 12/07/2021 TO 09/09/2021		644.04	
INV 900790913/09/2021		WATER CORPORATION	9007909787 JUBILEE OVAL - 13/07/2021 TO 09/09/2021		703.31	
INV 900792913/09/2021		WATER CORPORATION	9007929497 AVON MALL - 14/07/2021 TO 09/09/2021		226.51	
INV 900872913/09/2021		WATER CORPORATION	9008729809 VISITORS CENTRE - 14/07/2021 TO 09/09/2021		631.83	
INV 900790313/09/2021		WATER CORPORATION	9007903879 PARK - 108 WELLINGTON STREET - 14/07/2021 TO 09/09/2021		96.21	
INV 900790313/09/2021		WATER CORPORATION	9007903991 ST JOHNS HALL - 14/07/2021 TO 09/09/2021		160.88	
INV 900790413/09/2021		WATER CORPORATION	9007904003 MEMORIAL HALL - 14/07/2021 TO 09/09/2021		285.31	
INV 900790413/09/2021		WATER CORPORATION	9007904062 OLD TOWN BUILDING - 14/07/2021 TO 09/09/2021		200.99	
INV 900790613/09/2021		WATER CORPORATION	9007906746 OLD NORTHAM FIRE STATION - 12/07/2021 TO 09/09/2021		113.02	
INV 900790613/09/2021		WATER CORPORATION	9007906922 OLD INFANT HEALTH CLINIC - 12/07/2021 TO 09/09/2021		100.02	
INV 900790713/09/2021		WATER CORPORATION	9007907431 BERNARD PARK/PLAYGROUP - 14/07/2021 TO 09/09/2021		1,379.19	
INV 900790713/09/2021		WATER CORPORATION	9007907458 BERNARD PARK/PLAYGROUP - 14/07/2021 TO 09/09/2021		90.56	
INV 900790313/09/2021		WATER CORPORATION	9007903908 BILYA KOORT BOODJA - 14/07/2021 TO 09/09/2021		234.66	
INV 900790413/09/2021		WATER CORPORATION	9007904089 LIBRARY - 14/07/2021 TO 09/09/2021		798.00	
INV 900790813/09/2021		WATER CORPORATION	9007908696 KILLARA DAYCARE CENTRE - 12/07/2021 TO 09/09/2021		818.11	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 3 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUN T
INV 901107013/09/2021		WATER CORPORATION	9011070427 RIVERSEDGE CAFE (SNACKBAR) - WASTE - 01/09/2021 TO 31/10/2021		227.07	
INV 900791315/09/2021		WATER CORPORATION	9007913575 STANDPIPE - PEEL TCE - 15/07/2021 TO 13/09/2021		144.64	
INV 900791315/09/2021		WATER CORPORATION	9007913102 DEPOT - BYFIELD - 15/07/2021 TO 13/09/2021		275.63	
INV 900791315/09/2021		WATER CORPORATION	9007913567 DEPOT - PEEL - 15/07/2021 TO 13/09/2021		447.56	
INV 900791616/09/2021		WATER CORPORATION	9007916629 MORBY COTTAGE - 16/07/2021 TO 14/09/2021		44.95	
INV 900791716/09/2021		WATER CORPORATION	9007917058 CEMETERY - 16/07/2021 TO 14/09/2021		8.19	
INV 900791517/09/2021		WATER CORPORATION	9007915503 AIRPORT - 15/07/2021 TO 15/09/2021		1,248.81	
INV 900792317/09/2021		WATER CORPORATION	9007923407 APEX PARK TOILETS - 15/07/2021 TO 15/09/2021		109.66	
INV 900791720/09/2021		WATER CORPORATION	9007917293 BERT HAWKE OVAL - 20/07/2021 TO 16/09/2021		70.95	
INV 902205320/09/2021		WATER CORPORATION	9022053227 STANDPIPE - OPP 53 CLARKE ST - 20/07/2021 TO 16/09/2021		298.56	
INV 901256221/09/2021		WATER CORPORATION	9012562933 ROAD VERGE - MITCHELL AV NORTHAM LOT OPP LOT 527 - 28/09/2021 TO 28/10/2021		2.73	
EFT41068	01/09/2021	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	3XTC 2XVEHICLE - WEEKDAY DAY SHIFT 0-8 PER HR. FIRST SHIFT	1		3,132.25 ✓
INV 001491718/08/2021		ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD	3XTC 2XVEHICLE - WEEKDAY DAY SHIFT 0-8 PER HR. FIRST SHIFT	1	3,132.25	
EFT41069	01/09/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	CAP SCREW & BOLTS	1		35.24 ✓
INV 242287515/07/2021		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	CAP SCREW & BOLTS	1	35.24	
EFT41070	01/09/2021	ALLMAKES AG	FACE/EAR PROTECTION AS PER QUOTE 19672	1		372.42 ✓
INV 24473	17/06/2021	ALLMAKES AG	FACE/EAR PROTECTION AS PER QUOTE 19672	1	372.42	
EFT41071	01/09/2021	ANDY'S PLUMBING SERVICE	ADMIN BUILDING. REPLACE WATER FILTERS AND REPAIR MENS URINAL GETTING STUCK ON.	1		649.00 ✓
INV A1909923/08/2021		ANDY'S PLUMBING SERVICE	ADMIN BUILDING. REPLACE WATER FILTERS AND REPAIR MENS URINAL GETTING STUCK ON.	1	649.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 4 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41072	01/09/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 13.7.21 - 25.7.21	1		4,704.00 ✓
INV 0014	25/07/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 13.7.21 - 25.7.21	1	1,568.00	
INV 0015	08/08/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 27.7.21 - 8.8.21	1	1,568.00	
INV 0016	25/08/2021	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN WASTE MANAGEMENT FACILITY 10.8.21 - 22.8.21	1	1,568.00	
EFT41073	01/09/2021	AVON VALLEY CONTRACTORS	PICK UP MULTIROLER FROM CORNER WERRIBBEE & EUCALYPTUS RDS AND DROP OFF SMITH ROAD AT BEGINNING OF GRAVEL	1		352.00 ✓
INV 3827	23/07/2021	AVON VALLEY CONTRACTORS	PICK UP MULTIROLER FROM CORNER WERRIBBEE & EUCALYPTUS RDS AND DROP OFF SMITH ROAD AT BEGINNING OF GRAVEL	1	352.00	
EFT41074	01/09/2021	AVON WASTE	C.202021-15 MANAGEMENT OF OLD QUARRY WASTE FACILITY JULY 2021	1		126,739.76 ✓
INV 000449930/06/2021		AVON WASTE	WASTE & RECYCLING CALENDAR 21-22 PRODUCED BY SMRC (12 PAGE BIN COLLECTION DATES AND INFO BOOKLET WITH MAGNET ATTACHED TO REAR SIMILAR TO LAST YEAR'S CALENDAR) X 6,500 COPIES TO BE SENT OUT WITH RATES NOTICES.	1	4,490.75	
INV 45518	30/07/2021	AVON WASTE	RUBBISH COLLECTION 20.7.21 - 29.7.21	1	37,302.04	
INV 600455130/07/2021		AVON WASTE	C.202021-15 MANAGEMENT OF OLD QUARRY WASTE FACILITY JULY 2021	1	48,265.80	
INV 45673	13/08/2021	AVON WASTE	RUBBISH COLLECTION 3.8.21 - 12.8.21	1	36,681.17	
EFT41075	01/09/2021	BOEKEMAN MACHINERY	FN1809 - JCB BACKHOE REPAIRS	1		577.50 ✓
INV 323032	20/08/2021	BOEKEMAN MACHINERY	FN1809 - JCB BACKHOE REPAIRS	1	577.50	
EFT41076	01/09/2021	BUNNINGS BUILDING SUPPLIES P/L	FITTINGS FOR FOOT VALVE FOR WUNDOWIE DAM	1		132.75 ✓
INV 2182/0016/08/2021		BUNNINGS BUILDING SUPPLIES P/L	FITTINGS FOR FOOT VALVE FOR WUNDOWIE DAM	1	132.75	
EFT41077	01/09/2021	CADDS FASHIONS	WORK BOOTS - COLIN LEWIS	1		149.99 ✓

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021

Time: 2:46:50PM

INV 21-000003/05/2021 CADDIS FASHIONS

Shire of Northam

WORK BOOTS - COLIN LEWIS

USER: Kristy Hopkins

PAGE: 5 10

1 149.99

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 6 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41078	01/09/2021	CANNON HYGIENE AUSTRALIA PTY LTD	NORTHAM REC CENTRE MONTHLY SANITARY UNIT SERVICE X 7 UNITS FOR 13/09/2021-12/03/2022	1		932.07 ✓
INV 571362516/08/2021		CANNON HYGIENE AUSTRALIA PTY LTD	NORTHAM REC CENTRE MONTHLY SANITARY UNIT SERVICE X 7 UNITS FOR 13/09/2021-12/03/2022	1	932.07	
EFT41079	01/09/2021	CENTRAL MOBILE MECHANICAL REPAIRS	PN1619 - POSITRAC. BLEED FUEL, FAN BELT, REPLACE FRONT DOOR, REPAIR OIL LEAK	1		3,067.19 ✓
INV 000036516/08/2021		CENTRAL MOBILE MECHANICAL REPAIRS	PN1619 - POSITRAC. BLEED FUEL, FAN BELT, REPLACE FRONT DOOR, REPAIR OIL LEAK	1	2,169.42	
INV 000036416/08/2021		CENTRAL MOBILE MECHANICAL REPAIRS	PN1610 - DUAL CAB TRUCK SERVICE MONDAY 31/05/2021	1	897.77	
EFT41080	01/09/2021	CHARLES SERVICE COMPANY	CLEANING OF SHIRE FACILITIES 19.7.21 - 22.8.2	1		11,072.89 ✓
INV 000341522/08/2021		CHARLES SERVICE COMPANY	MONTHLY TOILET PAPER PRODUCTS FOR CLEANING CONTRACT C. 202021-04 6.7.21 - 17.8.21	1	949.81	
INV 000341522/08/2021		CHARLES SERVICE COMPANY	CLEANING OF SHIRE FACILITIES 19.7.21 - 22.8.2	1	10,123.08	
EFT41081	01/09/2021	CHRISTOPHER GLENN GOFF	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,500.00 ✓
INV T1553	01/09/2021	CHRISTOPHER GLENN GOFF	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,500.00	
EFT41082	01/09/2021	COUNTRYWIDE GROUP	SHARPENING CYLINDER MOWER BLADES	1		254.84 ✓
INV ACC00027/08/2021		COUNTRYWIDE GROUP	SHARPENING CYLINDER MOWER BLADES	1	254.84	
EFT41083	01/09/2021	DCM CARPENTRY & MAINTENANCE	REPLACE/REPAIR STORM DAMAGE AT NORTHAM TOWN HALL	1		6,946.50 ✓
INV 1283	29/08/2021	DCM CARPENTRY & MAINTENANCE	REPLACE/REPAIR STORM DAMAGE AT NORTHAM TOWN HALL	1	6,946.50	
EFT41084	01/09/2021	DEPARTMENT OF WATER & ENVIRONMENT REGULATION	ANNUAL DWER LICENCE FEE FOR 2021 - 2022 - OLD QUARRY ROAD WASTE FACILITY - LICENCE L6977/1997/10.	1		6,496.00 ✓
INV L6977/213/08/2021		DEPARTMENT OF WATER & ENVIRONMENT REGULATION	ANNUAL DWER LICENCE FEE FOR 2021 - 2022 - OLD QUARRY ROAD WASTE FACILITY - LICENCE L6977/1997/10.	1	6,496.00	
EFT41085	01/09/2021	E FIRE & SAFETY	REC CENTRE. REPLACE 4 X BATTERIES DUE TO NON CONFORMANCE AS PER QUOTE 107740.	1		2,179.00 ✓
INV 548625	24/08/2021	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA	1	422.40	

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam
AUGUST 21

USER: Kristy Hopkins
PAGE: 7 10

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 8 10

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 548611	24/08/2021	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT NORTHAM TOWN HALL AUGUST 2021	1	162.80	
INV 548677	24/08/2021	E FIRE & SAFETY	KILLARA RESPITE CARE REPLACE 2 X BATTERIES DUE TO NON COMPLIANCE AS PER QUOTE 107750.	1	254.93	
INV 548610	24/08/2021	E FIRE & SAFETY	MONTHLY ROUTINE MAINTENANCE CHARGES FOR THE TESTING OF THE FIRE DETECTION SYSTEM AT KILLARA 01/08/2021-31/08/21	1	254.65	
INV 548676	24/08/2021	E FIRE & SAFETY	REC CENTRE REPLACE 4 X BATTERIES DUE TO NON CONFORMANCE AS PER QUOTE 107740.	1	1,084.22	
EFT41086	01/09/2021	GRAFTON ELECTRICS	BILYA KOORT BOODJA. CHECK ELECTRICS AS LARGE POWER BILL AND SHOW STAFF HOW TO TURN OFF CARPARK LIGHTS.	1		247.50 ✓
INV 7998	24/08/2021	GRAFTON ELECTRICS	BILYA KOORT BOODJA. CHECK ELECTRICS AS LARGE POWER BILL AND SHOW STAFF HOW TO TURN OFF CARPARK LIGHTS.	1	148.50	
INV 7991	24/08/2021	GRAFTON ELECTRICS	AVON MALL. CHECK ALL POWER POINTS FOR AVON RIVER FESTIVAL.	1	99.00	
EFT41087	01/09/2021	JLO DESIGNS	CREATE AND DESIGN SCHOOL HOLIDAY ACTIVITIES POSTER	1		130.00 ✓
INV 423	25/08/2021	JLO DESIGNS	CREATE AND DESIGN SCHOOL HOLIDAY ACTIVITIES POSTER	1	130.00	
EFT41088	01/09/2021	LEISURE INSTITUTE OF W A AQUATICS	REGIONAL LIWA CONFERENCE FOR GLENN PADDICK 2021-2022	1		99.00 ✓
INV ME264725/08/2021		LEISURE INSTITUTE OF W A AQUATICS	REGIONAL LIWA CONFERENCE FOR GLENN PADDICK 2021-2022	1	99.00	
EFT41089	01/09/2021	MHW INTEGRATION PTY LTD	FN1610 - DUAL CAB TRUCK SERVICE MONDAY 31/05/2021	1		176.00 ✓
INV 000019029/10/2020		MHW INTEGRATION PTY LTD	FN1610 - DUAL CAB TRUCK SERVICE MONDAY 31/05/2021	1	176.00	
EFT41090	01/09/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FOR 16.8.21 - 22.8.21	1		3,900.60 ✓
INV N2834	23/08/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCATION SERVICES (CLEANING TOWN ROADS) FOR 16.8.21 - 22.8.21	1	3,900.60	

Ordinary Council Meeting Agenda 20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 9 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41091	01/09/2021	NORTH REGIONAL TAFE	NADEGE VINICOME US# S8K4JQM9QL BSB50618 DIPLOMA OF HUMAN RESOURCES MANAGEMENT.	1		375.10 ✓
INV 100152929/07/2021		NORTH REGIONAL TAFE	NADEGE VINICOME US# S8K4JQM9QL BSB50618 DIPLOMA OF HUMAN RESOURCES MANAGEMENT.	1	375.10	
EFT41092	01/09/2021	NORTHAM & DISTRICTS GLASS SERVICE	1 X SUPPLY AND FIT NEW WINDSCREEN FOR TOYOTA RAV4 HYBRID N.4098 PN2013	1		1,199.00 ✓
INV INV-03220/08/2021		NORTHAM & DISTRICTS GLASS SERVICE	1 X SUPPLY AND FIT NEW WINDSCREEN FOR TOYOTA RAV4 HYBRID N.4098 PN2013	1	1,045.00	
INV INV-03526/08/2021		NORTHAM & DISTRICTS GLASS SERVICE	OLD TOWN BUILDING. RESEAL AROUND 3 X WINDOWS GOING UP STAIRS DUE TO WATER LEAK.	1	154.00	
EFT41093	01/09/2021	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL PAVLINA TAYLOR	1		215.00 ✓
INV 144875 03/03/2021		NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL PAVLINA TAYLOR	1	215.00	
EFT41094	01/09/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR AUGUST 2021	1		120.00 ✓
INV 000036712/08/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR AUGUST 2021	1	84.00	
INV 000036926/08/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR SUGUST 2021	1	36.00	
EFT41095	01/09/2021	PFD FOOD SERVICES PTY LTD	STOCK REC ENTRE	1		302.30 ✓
INV KZ523027/08/2021		PFD FOOD SERVICES PTY LTD	STOCK REC ENTRE	1	302.30	
EFT41096	01/09/2021	PROFESSIONAL LOCKSERVICE	NORTHAM DEPOT (AROC TOILETS) CHANGE OUT ALL LOCKS TO MASTER KEY SYSTEM.	1		4,274.97 ✓
INV 001064720/08/2021		PROFESSIONAL LOCKSERVICE	REC CENTRE. REPAIR LOCK TO STORE ROOM.	1	316.42	
INV 001064720/08/2021		PROFESSIONAL LOCKSERVICE	NORTHAM DEPOT (AROC TOILETS) CHANGE OUT ALL LOCKS TO MASTER KEY SYSTEM.	1	3,958.55	
EFT41097	01/09/2021	PROGRAMME ELECTRICAL MAINTENANCE	WUNDOWIE HALL. SUPPLY AND INSTALL 1 X 3L ECO BOIL AND FILTER SET UP TO KITCHEN AS PER QUOTE	1		2,151.60 ✓
INV 000059824/08/2021		PROGRAMME ELECTRICAL MAINTENANCE	WUNDOWIE HALL. SUPPLY AND INSTALL 1 X 3L ECO BOIL AND FILTER SET UP TO KITCHEN AS PER QUOTE	1	2,151.60	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 10 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41098	01/09/2021	SCENE SIGNS PTY LTD	SCEAD166B LTI SIGN 1200X900 LTI SIGN WITH SHIRE OF NORTHAM LOGO AND DATE AT THE TOP FOR NORTHAM DEPOT	1		385.00 ✓
INV 000168505/08/2021		SCENE SIGNS PTY LTD	SCEAD166B LTI SIGN 1200X900 LTI SIGN WITH SHIRE OF NORTHAM LOGO AND DATE AT THE TOP FOR NORTHAM DEPOT	1	385.00	
EFT41099	01/09/2021	SPORTSPOWER NORTHAM H & H JOUBERT	STARFISH KIDS GOGGLES	1		120.00 ✓
INV 21-000126/08/2021		SPORTSPOWER NORTHAM H & H JOUBERT	STARFISH KIDS GOGGLES	1	120.00	
EFT41100	01/09/2021	SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 15/07/2021 TO 18/08/2021	1		3,749.76 ✓
INV 796841319/08/2021		SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 15/07/2021 TO 18/08/2021		1,326.59	
INV 357548323/08/2021		SYNERGY	357548320 BERNARD PARK/PLAYGROUP - 02/06/2021 TO 15/07/2021		336.17	
INV 288626725/08/2021		SYNERGY	288626740 CLACKLINE HALL - 26/06/2021 TO 23/08/2021		113.89	
INV 160396125/08/2021		SYNERGY	160396120 CLACKLINE FIRE SHED - 25/06/2021 TO 23/08/2021		33.74	
INV 158509725/08/2021		SYNERGY	158509760 BAKERS HILL FIRE STATION - 26/06/2021 TO 23/08/2021		199.54	
INV 332273625/08/2021		SYNERGY	332273630 CLACKLINE POST OFFICE - 25/06/2021 TO 24/08/2021		272.64	
INV 962642927/08/2021		SYNERGY	962642990 MEDICAL CENTRE - 30/06/2021 TO 26/08/2021		108.83	
INV 142275927/08/2021		SYNERGY	142275950 WUNDOWIE OVAL - 30/06/2021 TO 26/08/2021		315.28	
INV 164007727/08/2021		SYNERGY	164007710 WUNDOWIE DEPOT - 30/06/2021 TO 26/08/2021		305.65	
INV 981292527/08/2021		SYNERGY	981292570 BAKERS HILL REC CENTRE - 29/06/2021 TO 25/08/2021		516.34	
INV 361990027/08/2021		SYNERGY	361990030 WUNDOWIE OVAL PUMP - 30/06/2021 TO 26/08/2021		221.09	
EFT41101	01/09/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS 26 AUGUST 2021	1		50.00 ✓
INV 74	26/08/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS 26 AUGUST 2021	1	50.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 11 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41102	01/09/2021	WA DISTRIBUTORS PTY LTD T/A S ALLWAYS FOODS	STOCK FOR REC CENTRE	1		298.80 ✓
INV 661998	26/08/2021	WA DISTRIBUTORS PTY LTD T/A S ALLWAYS FOODS	STOCK FOR REC CENTRE	1	298.80	
EFT41103	01/09/2021	WBS MODULAR PTY LTD T/A S EVOKE LIVING HOMES	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00 ✓
INV T1378	01/09/2021	WBS MODULAR PTY LTD T/A S EVOKE LIVING HOMES	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT41105	06/09/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/A S AFGRI	PN1513 - REPLACE SPINDLE & RE INSTALL DECK BELT TO ZTRAC MOWER	1		487.75 ✓
INV 248637711	08/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/A S AFGRI	PN1513 - REPLACE SPINDLE & RE INSTALL DECK BELT TO ZTRAC MOWER	1	487.75	
EFT41106	06/09/2021	ALLMAKES AG	CHAINSAW FILE HOLDER 2 IN 1	1		56.06 ✓
INV 26120	27/08/2021	ALLMAKES AG	CHAINSAW FILE HOLDER 2 IN 1	1	56.06	
EFT41107	06/09/2021	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50 ✓
INV DEDUC31	08/2021	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT41108	06/09/2021	AUTOPRO NORTHAM	R) GLOBE 12V 21W BA15S	1		8.30 ✓
INV 940589	27/08/2021	AUTOPRO NORTHAM	R) GLOBE 12V 21W BA15S	1	8.30	
EFT41109	06/09/2021	AVON VALLEY CONTRACTORS	MOVE THE MULTI ROLLER PICK UP AT WARIIN ROAD, WOOTATING DROP OFF AT WERRIBEE ROAD	1		1,408.00 ✓
INV 3826	23/07/2021	AVON VALLEY CONTRACTORS	MOVE THE MULTI ROLLER PICK UP AT WARIIN ROAD, WOOTATING DROP OFF AT WERRIBEE ROAD	1	880.00	
INV 3847	19/08/2021	AVON VALLEY CONTRACTORS	MOVE ROLLER FROM HENRY ST OVAL TO WERRIBEE ROAD	1	528.00	
EFT41110	06/09/2021	BUNNINGS BUILDING SUPPLIES P/L	RETICULATION PARTS	1		412.82 ✓
INV 2182/0019	08/2021	BUNNINGS BUILDING SUPPLIES P/L	WIRE TIES FOR REUSE WATER PUMP	1	20.46	
INV 2182/0024	08/2021	BUNNINGS BUILDING SUPPLIES P/L	2PKTS TENT PEGS	1	95.83	
INV 2182/0026	08/2021	BUNNINGS BUILDING SUPPLIES P/L	VARIOUS TOOLS FOR COMPLIANCE OFFICER	1	58.64	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 12 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 2182/0027/08/2021		BUNNINGS BUILDING SUPPLIES P/L	RETICULATION PARTS	1	137.44	
INV 2182/0027/08/2021		BUNNINGS BUILDING SUPPLIES P/L	TROJAN 8M TAPE MEASURE FOR PROJECT DEVELOPMENT ENGINEER	1	19.95	
INV 2182/0027/08/2021		BUNNINGS BUILDING SUPPLIES P/L	3M UNILITE WHITE VENTED SAFETY HARD HAT	1	80.50	
EFT41111	06/09/2021	CYNDY MOODY	2021 NORTHAM BILYA FESTIVAL: PERFORMER	1		1,000.00 ✓
INV 044	13/08/2021	CYNDY MOODY	2021 NORTHAM BILYA FESTIVAL: PERFORMER	1	1,000.00	
EFT41112	06/09/2021	EASIFLEET	PAYROLL DEDUCTIONS	1		1,601.63 ✓
INV DEDUC31/08/2021		EASIFLEET	PAYROLL DEDUCTIONS		1,005.40	
INV DEDUC31/08/2021		EASIFLEET	PAYROLL DEDUCTIONS		596.23	
EFT41113	06/09/2021	ECHO NEWSPAPER	BILYA FESTIVAL - NEWSPAPER AD 30.07.21 - 14X3	1		495.00 ✓
INV 000213630/07/2021		ECHO NEWSPAPER	BILYA FESTIVAL - NEWSPAPER AD 30.07.21 - 14X3	1	495.00	
EFT41114	06/09/2021	FRANK DAVIS	2021 NORTHAM BILYA FESTIVAL (FRIDAY 13 AUGUST 2021): AVON DESCENT RACE BLESSING & SMOKING CEREMONY PERFORMANCE	1		1,500.00 ✓
INV 24	18/08/2021	FRANK DAVIS	2021 NORTHAM BILYA FESTIVAL (FRIDAY 13 AUGUST 2021): AVON DESCENT RACE BLESSING & SMOKING CEREMONY PERFORMANCE	1	1,500.00	
EFT41115	06/09/2021	GRAFTON ELECTRICS	SUPPLY & INSTALL LED STREET LIGHT AT MINSON AVE, NEXT TO BKB (INCLUDING HIRE OF CHERRY PICKER) AS PER QUOTE #100	1		2,255.00 ✓
INV 8024	27/08/2021	GRAFTON ELECTRICS	DISCONNECT 6 ELECTRIC BBQS, DISCONNECT POWER FROM SWITCHBOARD AND MAKE CONDUITS SAFE WHERE THEY COME THROUGH CONCRETE FLOOR OF BBQS	1	605.00	
INV 8038	30/08/2021	GRAFTON ELECTRICS	SUPPLY & INSTALL LED STREET LIGHT AT MINSON AVE, NEXT TO BKB (INCLUDING HIRE OF CHERRY PICKER) AS PER QUOTE #100	1	1,650.00	
EFT41116	06/09/2021	GROVE WESLEY DESIGN ART	NAME BADGES	1		103.29 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 13 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 6538	25/05/2021	GROVE WESLEY DESIGN ART	NAME BADGES	1	103.29	
EFT41117	06/09/2021	KENNY THOMAS WALTON	2021 NORTHAM BILYA FESTIVAL - FIRE PIT WOOD	1		250.00 ✓
INV 7	13/08/2021	KENNY THOMAS WALTON	2021 NORTHAM BILYA FESTIVAL - FIRE PIT WOOD	1	250.00	
EFT41118	06/09/2021	MICHELLE KAYE BLACKHURST	REIMBURSEMENT OF EXPENSES - NORTHAM BILYA FESTIVAL	1		66.22 ✓
INV JM 30.830/08/2021		MICHELLE KAYE BLACKHURST	REIMBURSEMENT OF EXPENSES - NORTHAM BILYA FESTIVAL	1	66.22	
EFT41119	06/09/2021	MM ELECTRICAL MERCHANDISING	ETHERNET CABLES 2*3M + 2*5M	1		74.52 ✓
INV 182391-02/08/2021		MM ELECTRICAL MERCHANDISING	ETHERNET CABLES 2*3M + 2*5M	1	44.51	
INV 182972-23/08/2021		MM ELECTRICAL MERCHANDISING	RJ45 CABLE JOINERS	1	30.01	
EFT41120	06/09/2021	NORTHAM & DISTRICTS GLASS SERVICE	1 X SUPPLY AND FIT NEW WINDSCREEN AS PER QUOTE QU-0068 FOR PN2007 N11084	1		2,507.00 ✓
INV INV-03019/08/2021		NORTHAM & DISTRICTS GLASS SERVICE	1 X SUPPLY AND FIT NEW WINDSCREEN AS PER QUOTE QU-0068 FOR PN2007 N11084	1	2,117.00	
INV INV-03426/08/2021		NORTHAM & DISTRICTS GLASS SERVICE	1 X SUPPLY AND FIT NEW WINDSCREEN FOR MAZDA BT-50 REGO N.887 PN1909	1	390.00	
EFT41121	06/09/2021	NORTHAM BETTA HOME LIVING	WINDOWS COMPUTER FOR SYNERGY ACCESS NORTHAM LIBRARY	1		2,148.95 ✓
INV 200100210/06/2021		NORTHAM BETTA HOME LIVING	WINDOWS COMPUTER FOR SYNERGY ACCESS NORTHAM LIBRARY	1	2,099.00	
INV 200100323/08/2021		NORTHAM BETTA HOME LIVING	STARTECH LAPTOP SECURITY CABLE	1	49.95	
EFT41122	06/09/2021	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL - PAIGE CRIDDLE	1		132.00 ✓
INV 154974	06/08/2021	NORTHAM FAMILY PRACTICE	PRE-EMPLOYMENT MEDICAL - PAIGE CRIDDLE	1	132.00	
EFT41123	06/09/2021	NORTHAM MOTORCYCLES AND FARM	WUNDOWIE RO 396 HONDA POWERED SPRAY UNIT SERVICE	1		176.70 ✓
INV 309	31/08/2021	NORTHAM MOTORCYCLES AND FARM	WUNDOWIE RO 396 HONDA POWERED SPRAY UNIT SERVICE	1	176.70	
EFT41124	06/09/2021	PERTH EXTENSIONS PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 14 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV T1279	06/09/2021	PERTH EXTENSIONS PTY LTD	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT41125	06/09/2021	PETER WILLIAM ENDERSBY	RATES CREDIT REFUND FOR ASSESSMENT A12836	1		122.96 ✓
INV A12836	01/09/2021	PETER WILLIAM ENDERSBY	RATES CREDIT REFUND FOR ASSESSMENT A12836		122.96	
EFT41126	06/09/2021	PLANNING INSTITUTE AUSTRALIA	ATTENDANCE AT STATE PLANNING CONFERENCE	1		400.00 ✓
INV 130734	25/08/2021	PLANNING INSTITUTE AUSTRALIA	ATTENDANCE AT STATE PLANNING CONFERENCE	1	400.00	
EFT41127	06/09/2021	S & K SPADACCINI FAMILY HOME BUILDERS	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		2,000.00 ✓
INV T1376	06/09/2021	S & K SPADACCINI FAMILY HOME BUILDERS	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
INV T1372	06/09/2021	S & K SPADACCINI FAMILY HOME BUILDERS	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT41128	06/09/2021	SIMON CHARLES	2021 NORTHAM BILYA FESTIVAL: MOORDUT KOOLALINGAS CHOIR	1		1,000.00 ✓
INV 1.9.21	01/09/2021	SIMON CHARLES	2021 NORTHAM BILYA FESTIVAL: MOORDUT KOOLALINGAS CHOIR	1	1,000.00	
EFT41129	06/09/2021	SLATER-GARTRELL SPORTS	ULTRA WHITE LINE MARKING PAINT 10LTR	1		759.00 ✓
INV SG4742	01/07/2021	SLATER-GARTRELL SPORTS	ULTRA WHITE LINE MARKING PAINT 10LTR	1	759.00	
EFT41130	06/09/2021	SMOKE & MIRRORS AUDIO VISUAL	2021 NORTHAM BILYA FESTIVAL: BRIDGE OPENING AV & PLATFORMS	1		3,882.50 ✓
INV INV-30716	08/2021	SMOKE & MIRRORS AUDIO VISUAL	2021 NORTHAM BILYA FESTIVAL: BRIDGE OPENING AV & PLATFORMS	1	2,395.00	
INV INV-30716	08/2021	SMOKE & MIRRORS AUDIO VISUAL	2021 NORTHAM BILYA FESTIVAL: PARADE SOUND	1	1,487.50	
EFT41131	06/09/2021	SPECIALISED TREE SERVICE	WUNDOWIE OVAL AS PER QUOTE 936 STORM DAMAGE FALLEN TREE. SAFELY CUT UP 3 DAMAGED TREES AND REMOVE ALL MATERIAL FROM SITE. ROOTBALL LEFT IN SITU	1		2,000.00 ✓
INV 3677	31/08/2021	SPECIALISED TREE SERVICE	WUNDOWIE OVAL AS PER QUOTE 936 STORM DAMAGE FALLEN TREE. SAFELY CUT UP 3 DAMAGED TREES AND REMOVE ALL MATERIAL FROM SITE. ROOTBALL LEFT IN SITU	1	2,000.00	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 15 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41132	06/09/2021	ST JOHN AMBULANCE AUSTRALIA	2021 NORTHAM BILYA FESTIVAL	1		346.50 ✓
INV FA INV 019/08/2021		ST JOHN AMBULANCE AUSTRALIA	2021 NORTHAM BILYA FESTIVAL	1	346.50	
EFT41133	06/09/2021	TERRY SIVA T/AS EONIAN MEDIA	2021 NORTHAM BILYA FESTIVAL - MC PARADE & BRIDGE FESTIVITIES	1		200.00 ✓
INV 79	30/08/2021	TERRY SIVA T/AS EONIAN MEDIA	2021 NORTHAM BILYA FESTIVAL - MC PARADE & BRIDGE FESTIVITIES	1	200.00	
EFT41134	06/09/2021	THE BOOK SHED	VARIOUS MARKETING DESIGNS ELEVATE, GUN TOWER, BILYA FESTIVAL	1		2,180.75 ✓
INV INV-21027/07/2021		THE BOOK SHED	VARIOUS MARKETING DESIGNS ELEVATE, GUN TOWER, BILYA FESTIVAL	1	2,180.75	
EFT41135	06/09/2021	WALLEY STACK INTERNATIONAL PTY LTD	2021 NORTHAM BILYA FESTIVAL: PHIL WALLEY STACK & BAND	1		11,000.00 ✓
INV 210817-17/08/2021		WALLEY STACK INTERNATIONAL PTY LTD	2021 NORTHAM BILYA FESTIVAL: PHIL WALLEY STACK & BAND	1	5,500.00	
INV 210817-17/08/2021		WALLEY STACK INTERNATIONAL PTY LTD	2021 NORTHAM BILYA FESTIVAL: STREET CONCERT STAGE & AV	1	5,500.00	
EFT41136	06/09/2021	WCP CIVIL PTY LTD	PAVEMENT REHABILITATION, PAVEMENT RECONSTRUCTION, SPRAY SEAL SURFACING OF KURRINGAL ROAD WUNDOWIE AS PER CONTRACT C.202021-20.	1		71,758.58 ✓
INV 25480 05/08/2021		WCP CIVIL PTY LTD	PAVEMENT REHABILITATION, PAVEMENT RECONSTRUCTION, SPRAY SEAL SURFACING OF KURRINGAL ROAD WUNDOWIE AS PER CONTRACT C.202021-20.	1	71,758.58	
EFT41137	06/09/2021	ZENIEN	CCTV MAINTENANCE	1		774.13 ✓
INV 18716	28/06/2021	ZENIEN	CCTV MAINTENANCE	1	774.13	
EFT41138	06/09/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	COMMUNITY DEVELOPMENT CONFERENCE 2021 9-10 SEPTEMBER JAIME HAWKINS	1		2,970.00 ✓
INV 31340 23/08/2021		LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	COMMUNITY DEVELOPMENT CONFERENCE 2021 9-10 SEPTEMBER JAIME HAWKINS	1	990.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 16 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 31339	23/08/2021	LOCAL GOVERNMENT PROFESSIONAL S AUSTRALIA WA	COMMUNITY DEVELOPMENT CONFERENCE 2021 9-10 SEPTEMBER	1	990.00	
INV 31341	23/08/2021	LOCAL GOVERNMENT PROFESSIONAL S AUSTRALIA WA	MICHELLE BLACKHURST COMMUNITY DEVELOPMENT CONFERENCE 2021 9-10 SEPTEMBER JO METCALF	1	990.00	
EFT41139	10/09/2021	WCP CIVIL PTY LTD	CONSTRUCTION OF MINSON AVENUE RECREATIONAL VEHICLE DAY USE SITE AS PER CONTRACT C.202021-16.	1		127,535.42 ✓
INV 25368-R30/06/2021		WCP CIVIL PTY LTD	VARIAION #VO-03 AS PER CONTRACT C.202021-16 - MINSON AVE RECREATIONAL VEHICLE DAY USE SITE - NEGOTIATED ADDITIONAL TRAFFIC MANAGEMEMNT COSTS.	1	3,895.65	
INV 25368-R30/06/2021		WCP CIVIL PTY LTD		1	951.92	
INV 25368-R30/06/2021		WCP CIVIL PTY LTD	MULTIPLE VARIATIONS TO C.202021.16	1	7,060.38	
INV 25368-R30/06/2021		WCP CIVIL PTY LTD	CONSTRUCTION OF MINSON AVENUE RECREATIONAL VEHICLE DAY USE SITE AS PER CONTRACT C.202021-16.	1	115,627.47	
EFT41140	13/09/2021	ANDY'S PLUMBING SERVICE	KURINGAL UNIT 1. REPLACE HOT WATER SERVICE AS PER QUOTE	1		5,181.00 ✓
INV A19098	23/08/2021	ANDY'S PLUMBING SERVICE	NORTHAM POUND. UNBLOCK DRAINS BETWEEN BUILDINGS.	1	1,595.00	
INV A19108	01/09/2021	ANDY'S PLUMBING SERVICE	TOWN HALL. SERVICE ALL REAR TOILETS AND CISTERNS, DUE TO HIGH BILLS AND INSTALL ISOLATION POINT TO WATER FEED.	1	1,309.00	
INV A19111	01/09/2021	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. MONTHLY URINAL SERVICING JULY.	1	209.00	
INV A19112	01/09/2021	ANDY'S PLUMBING SERVICE	KURINGAL UNIT 1. REPLACE HOT WATER SERVICE AS PER QUOTE	1	2,068.00	
EFT41141	13/09/2021	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	LAND MOBILE/LAND MOBILE SYSTEM 30MHZ WAWA SITE BOBAKINE HILLS OFF TOODYAY ROAD CLACKLINE LICENCE 276428/1	1		562.00 ✓
INV 502617915/08/2021		AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	LAND MOBILE/LAND MOBILE SYSTEM 30MHZ WAWA SITE BOBAKINE HILLS OFF TOODYAY ROAD CLACKLINE LICENCE 276428/1	1	562.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 17 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41142	13/09/2021	AUTOPRONORTHAM	1 X 7 PIN FLAT - 7 PIN ROUND TRAILER HARNESS ADAPTER FOR CESSM VEHICLE	1		19.99 ✓
INV 940523	27/08/2021	AUTOPRONORTHAM	1 X 7 PIN FLAT - 7 PIN ROUND TRAILER HARNESS ADAPTER FOR CESSM VEHICLE	1	19.99	
EFT41143	13/09/2021	AVON SERVICE SPECIALISTS	FN1806 - N009 20,000KM SERVICE	1		396.05 ✓
INV 21586	20/08/2021	AVON SERVICE SPECIALISTS	FN1806 - N009 20,000KM SERVICE	1	396.05	
EFT41144	13/09/2021	AVON VALLEY ENVIRONMENTAL SOCIETY	QUICK RESPONSE GRANT Q1 - JOHN CURTIN WEEKEND	1		550.00 ✓
INV 17	24/08/2021	AVON VALLEY ENVIRONMENTAL SOCIETY	QUICK RESPONSE GRANT Q1 - JOHN CURTIN WEEKEND	1	550.00	
EFT41145	13/09/2021	AVON WASTE	HIRE OF MINI EXCAVATOR - \$500 + GST TO DIVERT POOLING WATER THAT IS RUNNING INTO POND 1 OLD QUARRY TIP + DIGGING OUT DRAINAGE ALONG TOP EDGE OF POND.	1		1,035.00 ✓
INV 000457327/08/2021		AVON WASTE	HIRE OF MINI EXCAVATOR - \$500 + GST TO DIVERT POOLING WATER THAT IS RUNNING INTO POND 1 OLD QUARRY TIP + DIGGING OUT DRAINAGE ALONG TOP EDGE OF POND.	1	550.00	
INV 000457327/08/2021		AVON WASTE	2021 NORTHAM BILYA FESTIVAL & AVON DESCENT: 10X BINS+ EXTRA SATURDAY SERVICE OF STREET BINS	1	485.00	
EFT41146	13/09/2021	BAKERS HILL PRIMARY SCHOOL	END OF YEAR AWARDS DONATION	1		200.00 ✓
INV 2276	30/08/2021	BAKERS HILL PRIMARY SCHOOL	END OF YEAR AWARDS DONATION	1	200.00	
EFT41147	13/09/2021	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2021	1		2,465.70 ✓
INV T1080	13/09/2021	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BSL FEES COLLECTED FOR THE BUILDING COMMISSION FOR THE MONTH OF AUGUST 2021	1	2,465.70	
EFT41148	13/09/2021	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2021	1		1,828.53 ✓
INV T1079	13/09/2021	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BCITF FEES COLLECTED FOR THE CONSTRUCTION TRAINING FUND FOR THE MONTH OF AUGUST 2021	1	1,828.53	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 18 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41149	13/09/2021	BUNNINGS BUILDING SUPPLIES P/L	KATHY SCHOLZ PARTING GIFT.	1		313.87 ✓
INV 2182/0025/08/2021		BUNNINGS BUILDING SUPPLIES P/L	KATHY SCHOLZ PARTING GIFT.	1	300.00	
INV 2182/0026/08/2021		BUNNINGS BUILDING SUPPLIES P/L	SUPPLY OF PADLOCK FOR HOCKEY LIGHTS	1	13.87	
EFT41150	13/09/2021	CADD'S FASHIONS	STEEL CAPPED WORK BOOTS	1		359.98 ✓
INV 21-000102/09/2021		CADD'S FASHIONS	STEEL CAPPED WORK BOOTS	1	189.99	
INV 21-000106/09/2021		CADD'S FASHIONS	WORK BOOT ALLOWANCE - HELEN SINGH	1	169.99	
EFT41151	13/09/2021	CHADSON ENGINEERING	SERVICE/CALIBRATE POOL TEST KIT - NORTHAM POOL	1		1,056.70 ✓
INV A00940 26/08/2021		CHADSON ENGINEERING	SERVICE/CALIBRATE POOL TEST KIT - NORTHAM POOL	1	1,056.70	
EFT41152	13/09/2021	CITY OF COCKBURN	CANCELLED TOUR	1		102.00 ✓
INV MB 6.8.06/08/2021		CITY OF COCKBURN	CANCELLED TOUR	1	102.00	
EFT41153	13/09/2021	CIVIC LEGAL	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE	1		5,432.08 ✓
INV 508701 31/08/2021		CIVIC LEGAL	DEFENDING CLAIM - SHIRE OF NORTHAM & DONOVAN PAYNE	1	5,432.08	
EFT41154	13/09/2021	CORPORATE SECURITY AUSTRALIA PTY LTD	2021 NORTHAM BILYA FESTIVAL	1		2,637.67 ✓
INV 000049514/08/2021		CORPORATE SECURITY AUSTRALIA PTY LTD	2021 NORTHAM BILYA FESTIVAL	1	2,637.67	
EFT41155	13/09/2021	COUNTRYWIDE GROUP	REFUND OF INFRASTRUCTURE BOND - NO DAMAMGE	1		1,000.00 ✓
INV T1400 13/09/2021		COUNTRYWIDE GROUP	REFUND OF INFRASTRUCTURE BOND - NO DAMAMGE	1	1,000.00	
EFT41156	13/09/2021	CTI SECURITY SYSTEMS PTY LTD T/A S SECURUS	BILYA KOORT BOODJA. REPLACE ALARM CONTROL SYSTEM AS PER QUOTE.	1		2,727.62 ✓
INV 124157 25/08/2021		CTI SECURITY SYSTEMS PTY LTD T/A S SECURUS	BILYA KOORT BOODJA. REPLACE ALARM CONTROL SYSTEM AS PER QUOTE.	1	2,727.62	
EFT41157	13/09/2021	DAMIAN'S PLUMBING	EMERGENCY WATER STAND PIPE S. TEST 19 STANDPIPES AND SUBMIT PAPERWORK TO WARTER CORP AS PREVIOUSLY QUOTED.	1		2,904.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 19 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 6955	05/09/2021	DAMIAN'S PLUMBING	REC CENTRE BACKFLOW TESTING AND REPORTING TO 3 X SERVICES AT THE REC CENTRE.	1	396.00	
INV 6956	05/09/2021	DAMIAN'S PLUMBING	EMERGENCY WATER STAND PIPES. TEST 19 STANDPIPES AND SUBMIT PAPERWORK TO WARTER CORP AS PREVIOUSLY QUOTED.	1	2,508.00	
EFT41158	13/09/2021	DANIEL GARLETT CONSULTANT	ASTROTOURISM WA STARGAZING BAKERS HILL (TUESDAY 31 AUGUST 2021)	1		1,500.00 ✓
INV 34	31/08/2021	DANIEL GARLETT CONSULTANT	ASTROTOURISM WA STARGAZING BAKERS HILL (TUESDAY 31 AUGUST 2021)	1	1,500.00	
EFT41159	13/09/2021	DMC CLEANING	ADMIN BUILDING. MONTHLY SUPPLY OF TOILET PAPER PRODUCTS TO BUILDINGS	1		468.20 ✓
INV SON20503	09/09/2021	DMC CLEANING	ADMIN BUILDING. MONTHLY SUPPLY OF TOILET PAPER PRODUCTS TO BUILDINGS	1	468.20	
EFT41160	13/09/2021	E & J LOGISTIC PTY LTD T/A S FLAT OUT FREIGHT	PICK UP FROM ASTRO SYNTHETIC SURFACES	1		607.80 ✓
INV 000033	13/08/2021	E & J LOGISTIC PTY LTD T/A S FLAT OUT FREIGHT	PICK UP FROM ASTRO SYNTHETIC SURFACES	1	280.00	
INV 000033	13/08/2021	E & J LOGISTIC PTY LTD T/A S FLAT OUT FREIGHT	DELIVERY TO AUSTRALIAN SAFETY ENGINEERS	1	167.80	
INV 000033	13/08/2021	E & J LOGISTIC PTY LTD T/A S FLAT OUT FREIGHT	PICK UP 48 X 20KG BAGS COLD MIX FROM FULTON HOGAN AND	1	160.00	
EFT41161	13/09/2021	ENVIRONMENTAL HEALTH AUSTRALIA	EHA MEMBERSHIP 2021/22 - GORDON TESTER	1		675.00 ✓
INV 29773	26/05/2021	ENVIRONMENTAL HEALTH AUSTRALIA	EHA MEMBERSHIP 2021/22	1	325.00	
INV 33123	04/08/2021	ENVIRONMENTAL HEALTH AUSTRALIA	EHA MEMBERSHIP 2021/22 - GORDON TESTER	1	350.00	
EFT41162	13/09/2021	FRAMESWEST	MAKE 3 DRILL PIECES FOR BASKETBALL RINGS	1		352.00 ✓
INV 00024032	7/08/2021	FRAMESWEST	MAKE 3 DRILL PIECES FOR BASKETBALL RINGS	1	313.50	
INV 00024080	1/09/2021	FRAMESWEST	REPAIR TO VOLLEYBALL NET	1	38.50	
EFT41163	13/09/2021	GRANT REILLY	REFUND OF BUILDING APPLICATION 21207 FEES - APPLICATION CANCELLED.	1		415.00 ✓
INV 146717	27/08/2021	GRANT REILLY	REFUND OF BUILDING APPLICATION 21207 FEES - APPLICATION CANCELLED.	1	415.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 20 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41164	13/09/2021	IW PROJECTS	PROVISION OF PROJECT MANAGEMENT SERVICES FOR WASTE TRANSFER STAION/TIP SHOP JULY21-AUGUST 21	1		3,679.50 ✓
INV 1327	31/08/2021	IW PROJECTS	PROVISION OF PROJECT MANAGEMENT SERVICES FOR WASTE TRANSFER STAION/TIP SHOP JULY21-AUGUST 21	1	3,679.50	
EFT41165	13/09/2021	JUNE MARGARET GARLETT	RATES CREDIT REFUND FOR ASSESSMENT A11891	1		2,100.00 ✓
INV A11891	07/09/2021	JUNE MARGARET GARLETT	RATES CREDIT REFUND FOR ASSESSMENT A11891		2,100.00	
EFT41166	13/09/2021	LANDGATE	DLI INVOICES	1		54.40 ✓
INV 112223	10/09/2021	LANDGATE	DLI INVOICES	1	54.40	
EFT41167	13/09/2021	LAURA PATTERSON	RATES CREDIT REFUND FOR ASSESSMENT A11801	1		455.01 ✓
INV A11801	06/09/2021	LAURA PATTERSON	RATES CREDIT REFUND FOR ASSESSMENT A11801		455.01	
EFT41168	13/09/2021	LEANDRA JOY WALKER	RATES CREDIT REFUND FOR ASSESSMENT A11903	1		500.00 ✓
INV A11903	06/09/2021	LEANDRA JOY WALKER	RATES CREDIT REFUND FOR ASSESSMENT A11903		500.00	
EFT41169	13/09/2021	LUCY'S TEAROOMS	CATERING FOR REGIONAL ROAD GROUP MEETING HELD ON 26/7/21	1		293.50 ✓
INV 2518	10/08/2021	LUCY'S TEAROOMS	CATERING FOR REGIONAL ROAD GROUP MEETING HELD ON 26/7/21	1	293.50	
EFT41170	13/09/2021	MARKET CREATIONS AGENCY	ADDITIONAL TEMPLATE, MODULES AND FEEDS INCLUDING ROAD MAPS	1		9,994.00 ✓
INV II22-1	01/07/2021	MARKET CREATIONS AGENCY	ADDITIONAL TEMPLATE, MODULES AND FEEDS INCLUDING ROAD MAPS	1	9,994.00	
EFT41171	13/09/2021	MARKETFORCE	ADVERT IN THE WEST AUSTRALIAN ON 26/08/2021 FOR NOTICE PURSUANT TO SCHEDULE 6.3 OF THE LOCAL GOVERNMENT ACT 1995 OF SALE OF LAND FOR NON PAYMENT OF OUTSTANDING RATES OR SERVICE CHARGES	1		1,929.99 ✓
INV 40246	25/08/2021	MARKETFORCE	ADVERT IN THE WEST AUSTRALIAN ON 26/08/2021 FOR NOTICE PURSUANT TO SCHEDULE 6.3 OF THE LOCAL	1	1,662.67	

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 21 10

GOVERNMENT ACT 1995 OF SALE OF LAND FOR NON
PAYMENT OF OUTSTANDING RATES OR SERVICE
CHARGES

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 22 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV 40245	25/08/2021	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN 13/08/2021 FOR A SPECIAL COUNCIL MEETING ON 16/08/2021	1	379.05	
INV 37836	01/09/2021	MARKETFORCE	PUBLIC NOTICE 13/07/2021 IN WEST AUSTRALIAN FOR SPECIAL COUNCIL MEETING	1	-18.30	
INV 37836	01/09/2021	MARKETFORCE	ADVERT IN THE WEST AUSTRALIAN ON 21/7/21 FOR THE DIFFERENTIAL RATES	1	-43.38	
INV 37836	01/09/2021	MARKETFORCE	ADVERT IN THE WEST AUSTRALIAN FOR THE AVON DESCENT ROAD CLOSURES	1	-29.93	
INV 37836	01/09/2021	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN ON 21/07/2021 - LYON STREET, MARKEY STREET, SPRINGFIELD ROAD - ROAD CLOSURE	1	-20.12	
EFT41172	13/09/2021	MONARCH INSTITUTE	CODEY REDMOND-DIPLOMA OF ACCOUNTING INV# INV-30621	1		2,350.00 ✓
INV INV-30609/08/2021		MONARCH INSTITUTE	CODEY REDMOND-DIPLOMA OF ACCOUNTING INV# INV-30621	1	2,350.00	
EFT41173	13/09/2021	MOORE AUSTRALIA(WA) PTY LTD	ATTENDANCE FINANCIAL NUTS AND BOLTS WORKSHOP SENIOR FINANCE 30 JULY 2021	1		990.00 ✓
INV 2220	07/07/2021	MOORE AUSTRALIA(WA) PTY LTD	ATTENDANCE FINANCIAL NUTS AND BOLTS WORKSHOP SENIOR FINANCE 30 JULY 2021	1	990.00	
EFT41174	13/09/2021	NORTHAM & DISTRICTS GLASS SERVICE	FN1807 - REPAIR SIDE MIRROR TO MITSU TRUCK	1		40.00 ✓
INV INV-03907/09/2021		NORTHAM & DISTRICTS GLASS SERVICE	FN1807 - REPAIR SIDE MIRROR TO MITSU TRUCK	1	40.00	
EFT41175	13/09/2021	NORTHAM BETTA HOME LIVING	1 X HP BUSINESS BACKPACK 17.3"	1		69.00 ✓
INV 200100316/08/2021		NORTHAM BETTA HOME LIVING	1 X HP BUSINESS BACKPACK 17.3"	1	69.00	
EFT41176	13/09/2021	OASIS OUTDOOR STRUCTURES	BAKERS HILL FLAG POLE REPLACEMENT AS PER QUOTE QU-0724	1		2,818.00 ✓
INV INV-06201/08/2021		OASIS OUTDOOR STRUCTURES	BAKERS HILL FLAG POLE REPLACEMENT AS PER QUOTE QU-0724	1	1,518.00	
INV INV-06201/08/2021		OASIS OUTDOOR STRUCTURES	VARIATION NO. 1 - TWO RUBBISH BINS AND CUSTOM DESIGN PERFORATED PANEL	1	1,300.00	
EFT41177	13/09/2021	OZEPINS	STOCK FOR ELEVATE/BALLOONING CHAMPIONSHIPS 100 WOODEN CRAFT BALLOON SHAPES	1		157.70 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 23 10

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 1295	12/08/2021	OZEPINS	STOCK FOR ELEVATE/BALLOONING CHAMPIONSHIPS 100 WOODEN CRAFT BALLOON SHAPES	1	157.70	
EFT41178	13/09/2021	RED DOT STORES	Canvas SGL Thick (40x50cm)	1		77.94 ✓
INV 523316930/08/2021		RED DOT STORES	Canvas SGL Thick (40x50cm)	1	77.94	
EFT41179	13/09/2021	ROSEMARY DOROTHY STOUT	RATES CREDIT REFUND FOR ASSESSMENT A10846	1		314.00 ✓
INV A10846 07/09/2021		ROSEMARY DOROTHY STOUT	RATES CREDIT REFUND FOR ASSESSMENT A10846		314.00	
EFT41180	13/09/2021	SNAP PRINTING NORTHBRIDGE T/AS ML SN PTY LTD	VISIT NORHTAM BROCHURES	1		3,007.40 ✓
INV F040-3220/08/2021		SNAP PRINTING NORTHBRIDGE T/AS ML SN PTY LTD	VISIT NORHTAM BROCHURES	1	3,007.40	
EFT41181	13/09/2021	SOUTHERN CROSSAUSTERO PTY LTD	AROUND THE TOWNS INTERVIEWS - SHIRE PRESIDENT - 2021/22	1		198.00 ✓
INV 712238431/08/2021		SOUTHERN CROSSAUSTERO PTY LTD	AROUND THE TOWNS INTERVIEWS - SHIRE PRESIDENT - 2021/22	1	198.00	
EFT41182	13/09/2021	STEWART & HEATON CLOTHING CO.PTY LTD	ASSORTED PPC FOR VOLUNTEER BFB MEMBERS.	1		267.65 ✓
INV SIN-34109/08/2021		STEWART & HEATON CLOTHING CO.PTY LTD	ASSORTED PPC FOR VOLUNTEER BFB MEMBERS.	1	267.65	
EFT41183	13/09/2021	SYNERGY	811029470 WUNDOWIE SWIMMING POOL - 29/07/2021 TO 24/08/2021	1		1,478.48 ✓
INV 811029426/08/2021		SYNERGY	811029470 WUNDOWIE SWIMMING POOL - 29/07/2021 TO 24/08/2021		515.28	
INV 444997327/08/2021		SYNERGY	444997300 WUNDOWIE LIBRARY - 30/06/2021 TO 26/08/2021		140.96	
INV 487964027/08/2021		SYNERGY	487964040 YAK SHACK - 30/06/2021 TO 26/08/2021		142.13	
INV 353464130/08/2021		SYNERGY	085346410 HOOPER PARK - 29/06/2021 TO 27/08/2021		173.57	
INV 300677030/08/2021		SYNERGY	300677070 WUNDOWIE FOOTBALL PAVILLION - 30/06/2021 TO 26/08/2021		355.58	
INV 916822703/09/2021		SYNERGY	916822750 WUNDOWIE TENNIS CLUB - 26/06/2021 TO 24/08/2021		150.96	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 24 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41184	13/09/2021	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	FN1905 N11069 45,000KM SERVICE	1		552.65 ✓
INV 346187	17/08/2021	T/AS AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	FN1905 N11069 45,000KM SERVICE	1	552.65	
EFT41185	13/09/2021	THE BOOK SHED	HISTORY OF BALLOONING DESIGN CONCEPT	1		2,810.50 ✓
INV INV-21112/08/2021		THE BOOK SHED	CONSULTATION FOR SIGNAGE FOR SUSPENSION BRIDGE	1	357.50	
INV INV-21106/09/2021		THE BOOK SHED	HISTORY OF BALLOONING DESIGN CONCEPT	1	2,453.00	
EFT41186	13/09/2021	TIM DAVIES LANDSCAPING PTY LTD	UPDATE TO DRAWINGS - BEAVIS PLACE POS DEVELOPMENT	1		2,541.00 ✓
INV SI-108731/08/2021		TIM DAVIES LANDSCAPING PTY LTD	UPDATE TO DRAWINGS - BEAVIS PLACE POS DEVELOPMENT	1	2,541.00	
EFT41187	13/09/2021	TOLL TRANSPORT PTY LTD	FREIGHT 28.7.21 - 3.8.21	1		32.75 ✓
INV 0506-S312/08/2021		TOLL TRANSPORT PTY LTD	FREIGHT 28.7.21 - 3.8.21	1	32.75	
EFT41188	13/09/2021	TRACEY DIANNE ELIZABETH MITCHELL	RATES CREDIT REFUND FOR ASSESSMENT A10832	1		1,012.94 ✓
INV A10832 06/09/2021		TRACEY DIANNE ELIZABETH MITCHELL	RATES CREDIT REFUND FOR ASSESSMENT A10832		1,012.94	
EFT41189	13/09/2021	TREVOR WILLIAM TURNOCK	RATES CREDIT REFUND FOR ASSESSMENT A13744	1		600.00 ✓
INV A13744 06/09/2021		TREVOR WILLIAM TURNOCK	RATES CREDIT REFUND FOR ASSESSMENT A13744		600.00	
EFT41190	13/09/2021	WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY 9.8.21-22.8.21	1		1,424.50 ✓
INV 000034522/08/2021		WA CONTRACT RANGER SERVICES	MANAGMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY 9.8.21-22.8.21	1	1,424.50	
EFT41191	13/09/2021	WA RETICULATION SUPPLIES	RETICULATION FITTINGS FOR BERT HAWKE OVAL	1		368.17 ✓
INV L6730 03/09/2021		WA RETICULATION SUPPLIES	RETICULATION FITTINGS FOR BERT HAWKE OVAL	1	368.17	
EFT41192	13/09/2021	WEST NORTHAM PRIMARY SCHOOL	EOY AWARDS DONATION	1		200.00 ✓
INV 1203 27/08/2021		WEST NORTHAM PRIMARY SCHOOL	EOY AWARDS DONATION	1	200.00	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 25 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41193	13/09/2021	WHEATBELT HEALTH CENTRE PHARMACY	DEMAZIN COLD RELIEF SYRUP FOR KILLARA	1		17.99 ✓
INV 105149014/05/2021		WHEATBELT HEALTH CENTRE PHARMACY	DEMAZIN COLD RELIEF SYRUP FOR KILLARA	1	17.99	
EFT41194	13/09/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	AVON BIRD BOOKS @ \$40 EACH NOONGAR DICTONARY @ \$17 EACH	1		670.72 ✓
INV 003012531/08/2021		WHEATBELT NATURAL RESOURCE MANAGEMENT	AVON BIRD BOOKS @ \$40 EACH NOONGAR DICTONARY @ \$17 EACH	1	385.60	
INV 003012531/08/2021		WHEATBELT NATURAL RESOURCE MANAGEMENT	SALE OF AVON BIRD BOOKS AND NOONGAR DICTIONARY ON CONSIGNMENT	1	285.12	
EFT41195	13/09/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	CREATE298 MONTHLY PHOTOCOPIER READING - 19.07.2021-18.08.2021	1		252.22 ✓
INV 27921	13/08/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	6 X MICROSOFT BASIC OPTICAL MOUSE	1	96.00	
INV 212324	18/08/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	CREATE298 MONTHLY PHOTOCOPIER READING - 19.07.2021-18.08.2021	1	156.22	
EFT41196	13/09/2021	ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS AUGUST 2021	1		1,905.73 ✓
INV AUGUS31/08/2021		ATTILA JOHN MENCSELYI	COUNCILLOR PAYMENTS AUGUST 2021	1	1,905.73	
EFT41197	13/09/2021	BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS AUGUST 2021	1		1,100.00 ✓
INV AUGUS31/08/2021		BROOKLANDS SUPER PTY LTD	COUNCILLOR PAYMENTS AUGUST 2021	1	1,100.00	
EFT41198	13/09/2021	CARL PHILLIP DELLA	COUNCILLOR PAYMENTS AUGUST 2021	1		1,905.73 ✓
INV AUGUS31/08/2021		CARL PHILLIP DELLA	COUNCILLOR PAYMENTS AUGUST 2021	1	1,905.73	
EFT41199	13/09/2021	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS AUGUST 2021	1		5,838.56 ✓
INV AUGUS31/08/2021		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS AUGUST 2021	1	5,838.56	
EFT41200	13/09/2021	DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS AUGUST 2021	1		2,009.33 ✓
INV AUGUS31/08/2021		DAVID JAMES GALLOWAY	COUNCILLOR PAYMENTS AUGUST 2021	1	2,009.33	
EFT41201	13/09/2021	JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS AUGUST 2021	1		2,843.23 ✓
INV AUGUS31/08/2021		JULIE ELLEN GREENFIELD WILLIAMS	COUNCILLOR PAYMENTS AUGUST 2021	1	2,843.23	

Ordinary Council Meeting Agenda 20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 26 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41202	13/09/2021	MARIA IRENE GIRAK	COUNCILLOR PAYMENTS AUGUST 2021	1		1,905.73 ✓
INV AUGUS31/08/2021		MARIA IRENE GIRAK	COUNCILLOR PAYMENTS AUGUST 2021	1	1,905.73	
EFT41203	13/09/2021	MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS AUGUST 2021	1		1,905.73 ✓
INV AUGUS31/08/2021		MICHAEL PATRICK RYAN	COUNCILLOR PAYMENTS AUGUST 2021	1	1,905.73	
EFT41204	13/09/2021	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS AUGUST 2021	1		1,905.73 ✓
INV AUGUS31/08/2021		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS AUGUST 2021	1	1,905.73	
EFT41205	13/09/2021	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS AUGUST 2021	1		1,905.73 ✓
INV AUGUS31/08/2021		STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS AUGUST 2021	1	1,905.73	
EFT41206	13/09/2021	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS AUGUST 2021	1		2,065.57 ✓
INV AUGUS31/08/2021		TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS AUGUST 2021	1	2,065.57	
EFT41207	13/09/2021	BANKWEST	JASON WHITEAKER MASTERCARD 23 JUL 2021 TO 23 AUG 2021	1		2,797.30 ✓
INV J WHIT	13/09/2021	BANKWEST	JASON WHITEAKER MASTERCARD 23 JUL 2021 TO 23 AUG 2021	1	2,797.30	
EFT41208	15/09/2021	DANIEL GARLETT CONSULTANT	2021 NORTHAM BILYA FESTIVAL (FRIDAY 13 AUGUST 2021): WELCOME TO COUNTRY DANCE PERFORMANCE	1		1,500.00 ✓
INV 37	13/08/2021	DANIEL GARLETT CONSULTANT	2021 NORTHAM BILYA FESTIVAL (FRIDAY 13 AUGUST 2021): WELCOME TO COUNTRY DANCE PERFORMANCE	1	1,500.00	
EFT41209	15/09/2021	SANTALEUCA FORRESTRY	MERCHANDISE FOR NORTHAM VISITORS CENTRE.	1		335.03 ✓
INV 1406	03/08/2021	SANTALEUCA FORRESTRY	MERCHANDISE FOR NORTHAM VISITORS CENTRE.	1	335.03	
EFT41210	16/09/2021	ADT SECURITY	KILLARA RESPITE CENTRE QUARTLY MONITORING FEE 2021/2022	1		162.29 ✓
INV 243844401/09/2021		ADT SECURITY	KILLARA RESPITE CENTRE QUARTLY MONITORING FEE 2021/2022	1	162.29	
EFT41211	16/09/2021	ALLMAKES AG	FN1904 - KUBOTA MOWER PINS AND RINGS	1		58.48 ✓
INV 26418	08/09/2021	ALLMAKES AG	FN1904 - KUBOTA MOWER PINS AND RINGS	1	58.48	

Ordinary Council Meeting Agenda 20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 27 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41212	16/09/2021	ALLPUMPS & WATERBORING	TOWN POOL AERATORS. YEARLY SERVICE INCLUDING REPLACEMENT MOTOR	1		13,199.14 ✓
INV 1688	03/09/2021	ALLPUMPS & WATERBORING	TOWN POOL AERATORS. YEARLY SERVICE INCLUDING REPLACEMENT MOTOR	1	13,199.14	
EFT41213	16/09/2021	AMPAC DEBT RECOVERY (WA) P/L	78236 - DEBT RECOVERY FOR AUGUST 2021	1		24.13 ✓
INV 78236	31/08/2021	AMPAC DEBT RECOVERY (WA) P/L		1	24.13	
EFT41214	16/09/2021	ASTROTOURISM WA PTY LTD	STARGAZING EVENT IN BAKERS HILL (TUESDAY 31 AUGUST 2021, NATIONAL BALLOONING WEEK)	1		2,585.00 ✓
INV 1092	02/09/2021	ASTROTOURISM WA PTY LTD	STARGAZING EVENT IN BAKERS HILL (TUESDAY 31 AUGUST 2021, NATIONAL BALLOONING WEEK)	1	2,585.00	
EFT41215	16/09/2021	AUSTRALIAN INSTITUTE OF MANAGEMENT WESTERN AUSTRALIA	MICK AHEARN US# 5TG9PRHQM NEW SUPERVISOR COURSE 18TH AND 19TH AUGUST 2021	1		1,097.00 ✓
INV 713079724/08/2021		AUSTRALIAN INSTITUTE OF MANAGEMENT WESTERN AUSTRALIA	MICK AHEARN US# 5TG9PRHQM NEW SUPERVISOR COURSE 18TH AND 19TH AUGUST 2021	1	1,097.00	
EFT41216	16/09/2021	AVON COMMUNITY DEVELOPMENT FOUNDATION	AVON DEVELOPMENT COMMUNITY FOUNDATION ANNUAL SUBSCRIPTION 2021/22	1		1,100.00 ✓
INV 20.8.21	20/08/2021	AVON COMMUNITY DEVELOPMENT FOUNDATION	AVON DEVELOPMENT COMMUNITY FOUNDATION ANNUAL SUBSCRIPTION 2021/22	1	1,100.00	
EFT41217	16/09/2021	BOC LIMITED	R400C OXYGEN MEDICAL C SIZE	1		68.98 ✓
INV 402929229/08/2021		BOC LIMITED	R400C OXYGEN MEDICAL C SIZE	1	68.98	
EFT41218	16/09/2021	BUNNINGS BUILDING SUPPLIES P/L	PATIO HEATERS AND GAS EXCHANGE BOTTLES	1		622.59 ✓
INV 2182/9904/08/2021		BUNNINGS BUILDING SUPPLIES P/L	PATIO HEATERS AND GAS EXCHANGE BOTTLES	1	622.59	
EFT41219	16/09/2021	BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR AUGUST 2021	1		1,338.56 ✓
INV 370415331/08/2021		BUSINESS FUEL CARDS PTY LTD (FLEET CARD)	FUEL CHARGES FOR AUGUST 2021	1	1,338.56	
EFT41220	16/09/2021	CENTRAL MOBILE MECHANICAL REPAIRS	FN1612 - HINO TIPPER 55000KM SERVICE FRIDAY 03/09/2021	1		935.44 ✓
INV 000036707/09/2021		CENTRAL MOBILE MECHANICAL REPAIRS	FN1612 - HINO TIPPER 55000KM SERVICE FRIDAY 03/09/2021	1	935.44	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 28 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41221	16/09/2021	CHRISTOPHER JOHN MARRIS	HONORARIUM FOR MAY JUNE 2020 AND JULY AUGUST 2021	1		3,333.32 ✓
INV BR 3.9.203/09/2021		CHRISTOPHER JOHN MARRIS		1	3,333.32	
EFT41222	16/09/2021	CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK STEEL WALL SAFE SERVICE AUGUST	1		876.65 ✓
INV 200054231/08/2021		CLEANAWAY DANIELS SERVICES PTY LTD	APEX PARK STEEL WALL SAFE SERVICE AUGUST	1	309.41	
INV 200054331/08/2021		CLEANAWAY DANIELS SERVICES PTY LTD	WUNDOWIE PUBLIC TOILET STEEL WALL SAFE SERVICE AUGUST	1	206.27	
INV 200054031/08/2021		CLEANAWAY DANIELS SERVICES PTY LTD	STEEL WALL SAFE SERVICE - AUGUST	1	154.70	
INV 200054131/08/2021		CLEANAWAY DANIELS SERVICES PTY LTD	BERNARD PARK STEEL WALL SAFE SERVICE 16/08/2021	1	206.27	
EFT41223	16/09/2021	COUNTRY COMFORTSTYLE NORTHAM	MELAMINE 40CM PANTRY	1		299.00 ✓
INV 15157	14/09/2021	COUNTRY COMFORTSTYLE NORTHAM	MELAMINE 40CM PANTRY	1	299.00	
EFT41224	16/09/2021	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	RAILWAY MUSEUM. RELOCATE ALARM PANEL OUT OF ROOF	1		1,335.00 ✓
INV 124456	31/08/2021	CTI SECURITY SYSTEMS PTY LTD T/A SECURUS	RAILWAY MUSEUM. RELOCATE ALARM PANEL OUT OF ROOF	1	1,335.00	
EFT41225	16/09/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2021/22 ESL QUARTER 1 - EMERGENCY SERVICESLEVY	1		188,852.63 ✓
INV 152568	23/08/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICE (DFES)	2021/22 ESL QUARTER 1 - EMERGENCY SERVICESLEVY	1	188,852.63	
EFT41226	16/09/2021	DMC CLEANING	CLEANING OF NORTHAM SHIRE FACILITIES FOR AUGUST	1		8,694.41 ✓
INV SON20531/08/2021		DMC CLEANING	CLEANING OF NORTHAM SHIRE FACILITIES FOR AUGUST	1	8,694.41	
EFT41227	16/09/2021	DRIVER RISK MANAGEMENT PTY LTD	VOLUNTEER DRIVING UNDER OPERATION CONDITIONS (PUAVEH001) & OPERATE 4WD VEHICLE (TLIC2025) - AUGUST 2021	1		3,030.50 ✓
INV DRM-2006/08/2021		DRIVER RISK MANAGEMENT PTY LTD	VOLUNTEER DRIVING UNDER OPERATION CONDITIONS (PUAVEH001) & OPERATE 4WD VEHICLE (TLIC2025) - AUGUST 2021	1	1,138.50	
INV DRM-2009/08/2021		DRIVER RISK MANAGEMENT PTY LTD	VOLUNTEER DRIVING UNDER OPERATION CONDITIONS (PUAVEH001) &	1	385.00	

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

OPERATE 4WD VEHICLE (TLIC2025) - AUGUST 2021

USER: Kristy Hopkins
PAGE: 29 10

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 30 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
INV DRM-2110/08/2021		DRIVER RISK MANAGEMENT PTY LTD	VOLUNTEER DRIVING UNDER OPERATION CONDITIONS (PUAVEH001) & OPERATE 4WD VEHICLE (TLIC2025) - AUGUST 2021	1	1,507.00	
EFT41228	16/09/2021	DUN DIRECT PTY LTD	FUEL CHARGES FOR AUGUST 2021	1		19,943.92
INV AUGUS31/08/2021		DUN DIRECT PTY LTD	FUEL CHARGES FOR AUGUST 2021	1	19,943.92	
EFT41229	16/09/2021	ELDERS LIMITED	20LTR DRUMS GLYPHOSATE	1		979.79
INV C5 079731/08/2021		ELDERS LIMITED	20LTR DRUMS GLYPHOSATE	1	979.79	
EFT41230	16/09/2021	GRANT REILLY	REFUND OF BUILDING APPLICATION 21207 FEES - APPLICATION CANCELLED	1		1,424.40
INV T1572	10/09/2021	GRANT REILLY	REFUND OF BUILDING APPLICATION 21207 FEES - APPLICATION CANCELLED	1	1,020.00	
INV T1080	10/09/2021	GRANT REILLY	REFUND OF BUILDING APPLICATION 21207 FEES - APPLICATION CANCELLED	1	164.40	
INV T1079	10/09/2021	GRANT REILLY	REFUND OF BUILDING APPLICATION 21207 FEES - APPLICATION CANCELLED	1	240.00	
EFT41231	16/09/2021	GREEN WORKZ PTY LTD	GREEN WORKZ SOIL TEST	1		495.00
INV 4101	05/09/2021	GREEN WORKZ PTY LTD	GREEN WORKZ SOIL TEST	1	495.00	
EFT41232	16/09/2021	IW PROJECTS	WASTE MANAGEMENT CONSULTANCY WORK - 30 HOURS X \$235 PER HOUR + GST.	1		1,163.25
INV 1326	31/08/2021	IW PROJECTS	WASTE MANAGEMENT CONSULTANCY WORK - 30 HOURS X \$235 PER HOUR + GST.	1	1,163.25	
EFT41233	16/09/2021	JARROD STREET	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00
INV T1324	10/09/2021	JARROD STREET	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT41234	16/09/2021	JS TECHNOLOGY & DIGITAL PTY LTD	SAMSUNG MOBILE PHONE COVER FOR EMERGENCY PHONE	1		25.00
INV 9676	06/09/2021	JS TECHNOLOGY & DIGITAL PTY LTD	SAMSUNG MOBILE PHONE COVER FOR EMERGENCY PHONE	1	25.00	
EFT41235	16/09/2021	JTAGZ PTY LTD	200 X 95MM WRAPSTRAP TAGS - RED - 230201 - 230400 SHIRE OF NORTHAM	1		102.30

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 31 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
INV 000198809/08/2021		JTAGZ PTY LTD	200 X 95MM WRAPSTRAP TAGS - RED - 230201 - 230400 SHIRE OF NORTHAM	1	102.30	
EFT41236	16/09/2021	KLEENWEST DISTRIBUTORS	ASSORTED ITEMS FOR KILLARA	1		13.42 ✓
INV 000599718/08/2021		KLEENWEST DISTRIBUTORS	ASSORTED ITEMS FOR KILLARA	1	151.69	
INV 000606103/09/2021		KLEENWEST DISTRIBUTORS	CREDIT NOTE FOR INVOICE 00039161	1	-138.27	
EFT41237	16/09/2021	LFA FIRST RESPONSE	MEDICAL SUPPLIES FOR KILLARA	1		449.67 ✓
INV IN1929602/09/2021		LFA FIRST RESPONSE	MEDICAL SUPPLIES FOR KILLARA	1	449.67	
EFT41238	16/09/2021	MGM SETTLEMENTS	REFUND OF DOUBLE UP ON EAS PAYMENT - 31 GOLF CR, NORTHAM WA 6401	1		155.00 ✓
INV A15220	08/09/2021	MGM SETTLEMENTS	REFUND OF DOUBLE UP ON EAS PAYMENT - 31 GOLF CR, NORTHAM WA 6401	1	155.00	
EFT41239	16/09/2021	NORTHAM BETTA HOME LIVING	HDMI SPLITTER - ELECTUS	1		2,016.00 ✓
INV 200100316/08/2021		NORTHAM BETTA HOME LIVING	HDMI SPLITTER - ELECTUS	1	2,016.00	
EFT41240	16/09/2021	NUTRIEN AG SOLUTIONS LIMITED	POST HOLE DRIVER	1		157.30 ✓
INV 905060006/07/2021		NUTRIEN AG SOLUTIONS LIMITED	POST HOLE DRIVER	1	157.30	
EFT41241	16/09/2021	OCTAGON LIFTS PTY LTD	NORTHAM LIBRARY. REPLACE SUPERSEDED HYDRAULIC LIFT ARMS WITH ELECTRIC UNITS.	1		6,954.35 ✓
INV 52614	02/09/2021	OCTAGON LIFTS PTY LTD	NORTHAM LIBRARY. REPLACE SUPERSEDED HYDRAULIC LIFT ARMS WITH ELECTRIC UNITS.	1	6,954.35	
EFT41242	16/09/2021	PIDE BAKERY (MERYEM)	STALLHOLDER PERMIT REFUND - NORTHAM AGRICULTURAL SHOW 2021	1		89.00 ✓
INV 146766	19/08/2021	PIDE BAKERY (MERYEM)	STALLHOLDER PERMIT REFUND - NORTHAM AGRICULTURAL SHOW 2021	1	89.00	
EFT41243	16/09/2021	PRESTIGE ALARMS	QUARTERLY MONITORING FOR SECURITY ALARM SYSTEM.	1		172.00 ✓
INV 000187709/08/2021		PRESTIGE ALARMS	QUARTERLY MONITORING FOR SECURITY ALARM SYSTEM.	1	172.00	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 32 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41244	16/09/2021	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT PAYMENT FOR NORMAN WATTS	1		198.00 ✓
INV 006420214	09/2021	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT PAYMENT FOR NORMAN WATTS	1	99.00	
INV 006420114	09/2021	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR REX MAINARD	1	99.00	
EFT41245	16/09/2021	SPECIALISED TREE SERVICE	TREE REMOVAL AT BAKERS HILL FIRE STATION AS PER SITE VISIT	1		3,956.75 ✓
INV 3678	02/09/2021	SPECIALISED TREE SERVICE	TREE REMOVAL AT BAKERS HILL FIRE STATION AS PER SITE VISIT	1	3,956.75	
EFT41246	16/09/2021	SUSAN MAE CONNELL	REIMBURSEMENT OF PARKING AND MEALS WHILE ATTENDING WALGA PROCUREMENT PLANNING COURSE	1		86.90 ✓
INV CY 8.9.208	09/2021	SUSAN MAE CONNELL	REIMBURSEMENT OF PARKING AND MEALS WHILE ATTENDING WALGA PROCUREMENT PLANNING COURSE	1	86.90	
EFT41247	16/09/2021	SUSETTE AUMORD	REIMBURSEMENTS DOT TRAINING	1		199.96 ✓
INV CY 16.816	08/2021	SUSETTE AUMORD	REIMBURSEMENTS DOT TRAINING	1	199.96	
EFT41248	16/09/2021	T/A S AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	WHEEL DISC 4250F623	1		803.65 ✓
INV 346244	20/08/2021	T/A S AVON VALLEY NISSAN & MITSUBISHI AVN NORTHAM PTY LTD	WHEEL DISC 4250F623	1	803.65	
EFT41249	16/09/2021	THE PAPER COMPANY OF AUSTRALIA	X 100 REAMS A4 PHOTOCOPY PAPER	1		576.40 ✓
INV 000488525	08/2021	THE PAPER COMPANY OF AUSTRALIA	X 100 REAMS A4 PHOTOCOPY PAPER	1	576.40	
EFT41250	16/09/2021	TOLL TRANSPORT PTY LTD	TOLL FREIGHT CHARGES - AUGUST 2021	1		417.32 ✓
INV 0507-S316	08/2021	TOLL TRANSPORT PTY LTD	TOLL FREIGHT CHARGES - AUGUST 2021	1	343.08	
INV 0508-S322	08/2021	TOLL TRANSPORT PTY LTD	TOLL FREIGHT CHARGES - AUGUST	1	74.24	
EFT41251	16/09/2021	TYRECYCLE PTY LTD	TYRES COLLECTED FROM THE OLD QUARRY ROAD TIP	1		2,626.57 ✓
INV 951544	30/08/2021	TYRECYCLE PTY LTD	TYRES COLLECTED FROM THE OLD QUARRY ROAD TIP	1	2,626.57	
EFT41252	16/09/2021	WARRICKS NEWSAGENCY	LIBRARY - MAGIZINE SUBSCRIPTIONS - AUGUST	1		376.15 ✓
INV 27/08/2027	08/2021	WARRICKS NEWSAGENCY	STATIONARY ORDER FOR KILLARA	1	95.99	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 33 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV SN0001	31/08/2021	WARRICKS NEWSAGENCY	LIBRARY - MAGIZINE SUBSCRIPTIONS - AUGUST	1	242.76	
INV SN0001	31/08/2021	WARRICKS NEWSAGENCY	NEWSPAPERS FOR KILLARA JULY/AUGUST 2021	1	37.40	
EFT41253	16/09/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PROCUREMENT PLANNING&INTRODUCTION TO SPECIFICATION WRITING SUE CONNELL	1		1,568.00 ✓
INV B0887131	08/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PROCUREMENT CONTRACT MANAGEMENT FUNDAMENTALS FOR KRISTY HOPKINS	1	578.00	
INV B0887131	08/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	PROCUREMENT PLANNING&INTRODUCTION TO SPECIFICATION WRITING SUE CONNELL	1	990.00	
EFT41254	16/09/2021	WESTWATER ENTERPRISES PTY LTD	WASTEWATER TREATMENT PLANT - ANNUAL SERVICE OF THE CHLORINATION EQUIPMENT	1		3,410.00 ✓
INV WS074003	09/2021	WESTWATER ENTERPRISES PTY LTD	WASTEWATER TREATMENT PLANT - ANNUAL SERVICE OF THE CHLORINATION EQUIPMENT	1	3,410.00	
EFT41255	16/09/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	WUNDOWIE LT BATTERY AND CHARGE CHECK	1		772.50 ✓
INV INV-12129	07/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	WUNDOWIE LT BATTERY AND CHARGE CHECK	1	772.50	
EFT41256	16/09/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY 3.8.21 - 13.8.21	1		3,095.77 ✓
INV C03012516	08/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETERY 3.8.21 - 13.8.21	1	3,095.77	
EFT41257	16/09/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	1 X BLACK INK HP C4871A 350ML, 1 X YELLOW INK HP C4848A 350ML, 1 X CYAN INK HP C4846A 350ML, 1 X MAGENTA INK HP C4847A 350ML	1		2,316.40 ✓
INV 27991	27/08/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	HP #202X TONERS	1	764.40	
INV 27993	27/08/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	1 X BLACK INK HP C4871A 350ML, 1 X YELLOW INK HP C4848A 350ML, 1 X CYAN INK HP C4846A 350ML, 1 X MAGENTA INK HP C4847A 350ML	1	1,220.00	
INV 67992	27/08/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	HP #56 & #57 AND LANIER SP 3510 TONER	1	332.00	
EFT41258	16/09/2021	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR AUGUST 2021	1		1,676.82 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 34 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUN T	AMOUN T
INV AUGUS31/08/2021		WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL CHARGES FOR AUGUST 2021	1	1,676.82	
EFT41259	17/09/2021	AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	LINE MARKER PUMP TRIPLEX 7.6LPM50PSI	1		254.10 ✓
INV 249229231/08/2021		AFGRI EQUIPMENT AUSTRALIA PTY LTD T/AS AFGRI	LINE MARKER PUMP TRIPLEX 7.6LPM50PSI	1	254.10	
EFT41260	17/09/2021	AUSTRALIA POST	AUSTRALIA POST CHARGES FOR AUGUST 2021	1		604.37 ✓
INV 101087403/09/2021		AUSTRALIA POST	AUSTRALIA POST CHARGES FOR AUGUST 2021	1	604.37	
EFT41261	17/09/2021	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	1		129.50 ✓
INV DEDUC14/09/2021		AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS		129.50	
EFT41262	17/09/2021	BENJAMIN BAYE HEWITT	RATES CREDIT REFUND FOR ASSESSMENT A15667	1		85.97 ✓
INV A15667	17/09/2021	BENJAMIN BAYE HEWITT	RATES CREDIT REFUND FOR ASSESSMENT A15667		85.97	
EFT41263	17/09/2021	BLAKE ELDRIDGE	NATIONAL POLICE CERTIFICATE REIMBURSEMENT	1		59.99 ✓
INV 245033927/08/2021		BLAKE ELDRIDGE	NATIONAL POLICE CERTIFICATE REIMBURSEMENT	1	59.99	
EFT41264	17/09/2021	BRENDAN FRANCIS EATON	BREAKFAST/LUNCH/DINNER FOR FIVE DAYS DURING SAFETY OFFICER TRAINING HELD IN PERTH MONDAY 06/09 - FRIDAY 10/09	1		190.40 ✓
INV CK 15.915/09/2021		BRENDAN FRANCIS EATON	BREAKFAST/LUNCH/DINNER FOR FIVE DAYS DURING SAFETY OFFICER TRAINING HELD IN PERTH MONDAY 06/09 - FRIDAY 10/09	1	190.40	
EFT41265	17/09/2021	CLAIRE ESSMORE MCGUIRE	WELCOME TO COUNTRY PERFORMED	1		500.00 ✓
INV 1	16/09/2021	CLAIRE ESSMORE MCGUIRE	WELCOME TO COUNTRY PERFORMED	1	500.00	
EFT41266	17/09/2021	CLONTARF FOUNDATION	END OF YEAR AWARD DONATION 2020	1		200.00 ✓
INV 100740	13/11/2020	CLONTARF FOUNDATION	END OF YEAR AWARD DONATION 2020	1	200.00	
EFT41267	17/09/2021	DIANA MARIE SPENCER	RATES CREDIT REFUND FOR ASSESSMENT A10935	1		150.00 ✓
INV A10935	16/09/2021	DIANA MARIE SPENCER	RATES CREDIT REFUND FOR ASSESSMENT A10935		150.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 35 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41268	17/09/2021	EASIFLEET	PAYROLL DEDUCTIONS	1		1,601.63 ✓
INV DEDUC14/09/2021		EASIFLEET	PAYROLL DEDUCTIONS		1,005.40	
INV DEDUC14/09/2021		EASIFLEET	PAYROLL DEDUCTIONS		596.23	
EFT41269	17/09/2021	EUREKA TRUCK TRAINING	MATTHEW FYFE HR-BLICENCE	1		1,010.00 ✓
INV 000039102/06/2021		EUREKA TRUCK TRAINING	MATTHEW FYFE HR-BLICENCE	1	1,010.00	
EFT41270	17/09/2021	EXURBAN PTY LTD ATF VISTA TRUST T/AS EXURBAN RURAL & REGIONAL PLANNING	PROVIUSION OF CONSULTANCY SERVICES FOR PLANNING DEPARTMENT DUE TO MPE ON EXTENDED LEAVE	1		5,867.40 ✓
INV URP-40/04/09/2021		EXURBAN PTY LTD ATF VISTA TRUST T/AS EXURBAN RURAL & REGIONAL PLANNING	PROVIUSION OF CONSULTANCY SERVICES FOR PLANNING DEPARTMENT DUE TO MPE ON EXTENDED LEAVE	1	5,867.40	
EFT41271	17/09/2021	FM SURVEYS	CONTOUR AND FEATURE SURVEY OLD NORTHAM POOL AREA	1		2,893.11 ✓
INV 000212527/08/2021		FM SURVEYS	CONTOUR AND FEATURE SURVEY OLD NORTHAM POOL AREA	1	2,893.11	
EFT41272	17/09/2021	FRONTLINE FIRE & RESCUE EQUIPMENT	BFB FLEET REPAIRS	1		7,059.76 ✓
INV 71979 29/08/2021		FRONTLINE FIRE & RESCUE EQUIPMENT	BFB FLEET REPAIRS	1	4,241.31	
INV 72025 02/09/2021		FRONTLINE FIRE & RESCUE EQUIPMENT	KESTREL 5500 WEATHER METER WITH LINK + VANE MOUNT AND TRIPOD COLLAPSIBLE WITH CLAMP MUL TI USE	1	2,590.75	
INV 72043 06/09/2021		FRONTLINE FIRE & RESCUE EQUIPMENT	1 X WCB-4 CONTAMINATED ITEMS BAGS - PACK OF 50	1	227.70	
EFT41273	17/09/2021	HILLS CONCRETE PRODUCTS	1800MM X 1900MM X 130MM CONCRETE LID WITH A 450MM X 800MM FLUSH GRATE	1		1,017.50 ✓
INV 123 01/09/2021		HILLS CONCRETE PRODUCTS	1800MM X 1900MM X 130MM CONCRETE LID WITH A 450MM X 800MM FLUSH GRATE	1	1,017.50	
INV SINV-1427/08/2021		INDUSTRIAL AUTOMATION GROUP PTY LTD	SIM CARD AND SUPPORT X 5 STANDPIPES	1	1,801.25	
EFT41275	17/09/2021	JADE MCGUIRE	SALE OF ARTWORK HELD AT BKB - 14-08-2021	1		400.00 ✓
INV 1 16/09/2021		JADE MCGUIRE	SALE OF ARTWORK HELD AT BKB - 14-08-2021	1	400.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 36 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41276	17/09/2021	JH COMPUTER SERVICES PTY LTD	MOBILE BOOSTER TO PROVIDE MOBILE RECEPTION OLD QUARRY TIP AS PER QUOTE.	1		2,695.00 ✓
INV 000020010/09/2021		JH COMPUTER SERVICES PTY LTD	MOBILE BOOSTER TO PROVIDE MOBILE RECEPTION OLD QUARRY TIP AS PER QUOTE.	1	2,695.00	
EFT41277	17/09/2021	JSM GROUP WAPTY LTD T/AS NORTHAM AUTO ELECTRICS & TYRE SERVICE	AG SHOW. REPLACE BATTERY TO SHIRE DEPOT GENERATOR TO USE FOR AG SHOW.	1		287.00 ✓
INV INV-54413/09/2021		JSM GROUP WAPTY LTD T/AS NORTHAM AUTO ELECTRICS & TYRE SERVICE	AG SHOW. REPLACE BATTERY TO SHIRE DEPOT GENERATOR TO USE FOR AG SHOW.	1	287.00	
EFT41278	17/09/2021	KLEENHEAT GAS	45KG VAP CYL FACILTY FEE/ CYLINDER SERVICE CHARGE YR* 3 HENRY STREET NORTHAM	1		85.80 ✓
INV 438697901/09/2021		KLEENHEAT GAS	45KG VAP CYL FACILTY FEE/ CYLINDER SERVICE CHARGE YR* 3 HENRY STREET NORTHAM	1	85.80	
EFT41279	17/09/2021	LEANNE SUMMORS	REFUND OF DEVELOPMENT APPLICATION - NOT REQUIRED	1		757.02 ✓
INV 147640 10/09/2021		LEANNE SUMMORS	REFUND OF DEVELOPMENT APPLICATION - NOT REQUIRED	1	757.02	
EFT41280	17/09/2021	LUME BRASSERIE	CATERING - 18/08/2021 - COUNCIL FORUM	1		765.00 ✓
INV SHIRE111/08/2021		LUME BRASSERIE	CATERING - 11/08/2021 - COUNCIL FORUM	1	360.00	
INV SHIRE118/08/2021		LUME BRASSERIE	CATERING - 18/08/2021 - COUNCIL FORUM	1	405.00	
EFT41281	17/09/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCTION SERVICES (CLEANING TOWN ROADS) FROM 30.8.21-5.9.21	1		7,801.20 ✓
INV N2848 06/09/2021		MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCTION SERVICES (CLEANING TOWN ROADS) FROM 30.8.21-5.9.21	1	3,900.60	
INV N2847 06/09/2021		MINT CIVIL PTY LTD T/AS IMMACU SWEEP	STREET SWEEPING & GULLY EDUCTION SERVICES (CLEANING TOWN ROADS) 23.8.21-29.8.21	1	3,900.60	
EFT41282	17/09/2021	NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT SEPTEMBER 2021	1		417.67 ✓
INV 523402905/09/2021		NAVMAN WIRELESS PTY LTD	SUBSCRIPTION SERVICE FEES ON NAVTRAC SYSTEM FOR DEPOT SEPTEMBER 2021	1	417.67	
EFT41283	17/09/2021	NORTHAM FLORIST	WREATH - DEDICATION VIETNAM MEMORIAL 18 AUG 2021	1		75.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 37 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 24837	09/09/2021	NORTHAM FLORIST	WREATH - DEDICATION VIETNAM MEMORIAL 18 AUG 2021	1	75.00	
EFT41284	17/09/2021	NORTHAM LIQUOR BARONS	REFRESHMENTS FOR BBQ - CLINTON	1		123.97 ✓
INV 234958	15/09/2021	NORTHAM LIQUOR BARONS	REFRESHMENTS FOR BBQ - CLINTON	1	123.97	
EFT41285	17/09/2021	NORTHAM SENIOR HIGH SCHOOL	END OF YEAR GRADUATION DONATION 2021	1		500.00 ✓
INV 9959	13/09/2021	NORTHAM SENIOR HIGH SCHOOL	END OF YEAR GRADUATION DONATION 2021	1	500.00	
EFT41286	17/09/2021	NUTRIEN AG SOULTIONS LIMITED	AMMONIUM SUPPHATE SPRAY GRADE 25KG X 4	1		156.86 ✓
INV 905328319/08/2021		NUTRIEN AG SOULTIONS LIMITED	KLEE PROPANE CYLINDER 15KG F/L L/S	1	59.40	
INV 905336520/08/2021		NUTRIEN AG SOULTIONS LIMITED	KLEE PROPANE CYLINDER 18KG F/L L/S	1	73.26	
INV 905336520/08/2021		NUTRIEN AG SOULTIONS LIMITED	ADJUSTMENT - KLEE PROPANE CYLINDER 15KG F/L L/S	1	-59.40	
INV 905381426/08/2021		NUTRIEN AG SOULTIONS LIMITED	AMMONIUM SUPPHATE SPRAY GRADE 25KG X 4	1	83.60	
EFT41287	17/09/2021	OXTER SERVICES	BURIAL DATE 23.08.2021: REOPEN MONUMENT FOR THE BURIAL OF EDITH MAUD CARTER	1		1,001.00 ✓
INV 24782	30/08/2021	OXTER SERVICES	BURIAL DATE 23.08.2021: REOPEN MONUMENT FOR THE BURIAL OF EDITH MAUD CARTER	1	1,001.00	
EFT41288	17/09/2021	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2245999	1		300.89 ✓
INV 224599915/09/2021		PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR ACCOUNT 601148 - 182 FITZGERALD ST, NORTHAM (POP UP SHOP) - STATEMENT NO: 2245999	1	300.89	
EFT41289	17/09/2021	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES 2.7.21 - 28.8.21	1		182.75 ✓
INV 399930	31/08/2021	PUBLIC TRANSPORT AUTHORITY	TRAIN TICKET SALES 2.7.21 - 28.8.21	1	182.75	
EFT41290	17/09/2021	REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR LUCIEN HOLTON	1		891.00 ✓
INV 006423914/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR LUCIEN HOLTON	1	99.00	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 38 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV 006422114/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR JACKY STEAD	1	99.00	
INV 006424214/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR ILSE HASSON	1	99.00	
INV 006424014/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR ALFRED TUCK	1	99.00	
INV 006424514/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR LYNETTE MAINARD	1	99.00	
INV 006422314/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR MARY DYER	1	99.00	
INV 006424414/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR SUZETTE SIMCOCK	1	99.00	
INV 006424114/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR MERLE PERRIE	1	99.00	
INV 006424615/09/2021		REGIONAL PHYSIOTHERAPY & SPORTS INJURY CLINIC & IN BALANCE FITNESS	SENIOR SPORT FUNDING PAYMENT FOR SHEILA ROBERTS	1	99.00	
EFT41291	17/09/2021	RETAIL DECISIONS (COLES)	COLES EXPENSES FOR AUGUST 2021	1		2,774.15 ✓
INV 170	31/08/2021	RETAIL DECISIONS (COLES)	COLES EXPENSES FOR AUGUST 2021	1	2,774.15	
EFT41292	17/09/2021	ROBERT CLAYTON SMITH	ROBERT CLAYTON SMITH PRE-EMPLOYMENT MEDICAL	1		302.50 ✓
INV 237880	07/09/2021	ROBERT CLAYTON SMITH	ROBERT CLAYTON SMITH PRE-EMPLOYMENT MEDICAL	1	302.50	
EFT41293	17/09/2021	ROTA MOULDING PTY LTD	FN1611 - LARBAFBAL - LARGE BAFFLE BALLS AS QUOTED	1		2,351.25 ✓
INV 41670	09/09/2021	ROTA MOULDING PTY LTD	FN1611 - LARBAFBAL - LARGE BAFFLE BALLS AS QUOTED	1	2,351.25	
EFT41294	17/09/2021	S & N CREATIONS	TRAVEL CASE	1		1,218.80 ✓
INV 0061	15/09/2021	S & N CREATIONS	TRAVEL CASE	1	1,218.80	
EFT41295	17/09/2021	SCOTT PRINT	7000 COPIES OF FIRE INFORMATION BOOKLETS OF 12PP PLUS COVER	1		4,290.00 ✓
INV 155744	26/08/2021	SCOTT PRINT	7000 COPIES OF FIRE INFORMATION BOOKLETS OF 12PP PLUS COVER	1	4,290.00	
EFT41296	17/09/2021	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR ROADWISE COMMITTEE APRIL CAMPAIGN	1		862.40 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 39 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
INV 712240531/08/2021		SOUTHERN CROSS AUSTERO PTY LTD	RADIO ADVERTISING FOR ROADWISE COMMITTEE APRIL CAMPAIGN	1	862.40	
EFT41297	17/09/2021	STALLION BUILDING CO PTY LTD	VARIATION #1 AS PER CONTRACT C.202021-13 - NORTHAM YOUTH PRECINCT TOILET AMENITY.	1		1,928.14 ✓
INV 1807	11/08/2021	STALLION BUILDING CO PTY LTD	VARIATION #1 AS PER CONTRACT C.202021-13 - NORTHAM YOUTH PRECINCT TOILET AMENITY.	1	1,928.14	
EFT41298	17/09/2021	TELSTRA CORPORATION	OFFICE 365 TELSTRA 26.7.21-31.8.21	1		3,752.96 ✓
INV 225839814/08/2021		TELSTRA CORPORATION	OFFICE 365 TELSTRA 26.7.21-31.8.21	1	3,722.96	
INV 630530227/08/2021		TELSTRA CORPORATION	TELSTRA BAKERS HILL BFB LANDLINE AUGUST 2021	1	30.00	
EFT41299	17/09/2021	THINKPROJECT AUSTRALIA PTY LTD T-AS RAMM SOFTWARE PTY LTD	RENTAL OF THE POCKET RAMM SOFTWARE FOR THE PERIOD 01 JUL 2021 TO 30 JUN 2022. THIS RENTAL ALLOWS YOU TO USE THIS SOFTWARE FOR ANY NUMBER OF CONTRACTS BUT ONLY ON EACH NAMED DEVICE THAT YOU HAVE PURCHASED. THIS IS NOT A CONCURRENT USER LICENSE AS EACH DEVICE MUST HAVE A LICENSE TO USE THE POCKET SOFTWARE	1		10,363.20 ✓
INV RSL-17 01/07/2021		THINKPROJECT AUSTRALIA PTY LTD T-AS RAMM SOFTWARE PTY LTD	RENTAL OF THE POCKET RAMM SOFTWARE FOR THE PERIOD 01 JUL 2021 TO 30 JUN 2022. THIS RENTAL ALLOWS YOU TO USE THIS SOFTWARE FOR ANY NUMBER OF CONTRACTS BUT ONLY ON EACH NAMED DEVICE THAT YOU HAVE PURCHASED. THIS IS NOT A CONCURRENT USER LICENSE AS EACH DEVICE MUST HAVE A LICENSE TO USE THE POCKET SOFTWARE	1	10,363.20	
EFT41300	17/09/2021	VICTORIA WILLIAMS	VICTORIA WILLIAMS POLICE CLEARANCE REIMBURSEMENT	1		57.60 ✓
INV 443966108/09/2021		VICTORIA WILLIAMS	VICTORIA WILLIAMS POLICE CLEARANCE REIMBURSEMENT	1	57.60	
EFT41301	17/09/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SANTO LEOTTA - LOCAL GOVT ACT 1995 - ADVANCED	1		578.00 ✓
INV B0883003/08/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	SANTO LEOTTA - LOCAL GOVT ACT 1995 - ADVANCED	1	578.00	
EFT41302	17/09/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	FN1619 - CASE LOADER. REPLACEMENT OF ROOF BEACON WITH LOW PROFILE HD UNIT	1		515.11 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 40 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV INV-12210/09/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	FN1619 - CASE LOADER. REPLACEMENT OF ROOF BEACON WITH LOW PROFILE HD UNIT	1	515.11	
EFT41303	17/09/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	LOGITECH MEETUP 4K VIDEO CONFERENCE CAMERA	1		4,820.10 ✓
INV 27994	27/08/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	LOGITECH MEETUP 4K VIDEO CONFERENCE CAMERA	1	4,820.10	
EFT41304	21/09/2021	AMBER-LOUISE FRANKHUIZEN	AMBER-LOUISE FRANKHUIZEN PRE-EMPLOYMENT MEDICAL AND POLICE CLEARANCE	1		206.10 ✓
INV NV13/013/09/2021		AMBER-LOUISE FRANKHUIZEN	AMBER-LOUISE FRANKHUIZEN PRE-EMPLOYMENT MEDICAL AND POLICE CLEARANCE	1	206.10	
EFT41305	21/09/2021	ANDY'S PLUMBING SERVICE	KURINGAL VILLAGE REPAIRS UNITS 6, 7 & 8	1		1,824.35 ✓
INV A19107	01/09/2021	ANDY'S PLUMBING SERVICE	KURINGAL VILLAGE REPAIRS UNITS 6, 7 & 8	1	1,067.00	
INV A19110	01/09/2021	ANDY'S PLUMBING SERVICE	KURINGAL UNIT 1. REPAIR HWS AND SHOWER HEAD DRIPPING ALL THE TIME.	1	352.00	
INV A19109	01/09/2021	ANDY'S PLUMBING SERVICE	SWIMMING POOL HOUSE. REPAIR LEAKING MAIN WATER FEED AND FIX PIPE LEAKING AT OLD SWIMMING POOL.	1	405.35	
EFT41306	21/09/2021	AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS	COMPANY DIRECTORS COURSE - SELF PACED 01/12/2021	1		4,879.00 ✓
INV 111293702/09/2021		AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS	COMPANY DIRECTORS COURSE - SELF PACED 01/12/2021	1	4,879.00	
EFT41307	21/09/2021	AUSTRALIAN INSTITUTE OF MANAGEMENT WESTERN AUSTRALIA	SUSAN CONNELL SUJ# HJHA6FAL8B - DIPLOMA IN CONTRACT MANAGEMENT - CONTRACT LAW - LAW AND RISK MANAGEMENT MODULE - 2ND AND 3RD AUGUST 2021	1		1,097.00 ✓
INV 712985426/05/2021		AUSTRALIAN INSTITUTE OF MANAGEMENT WESTERN AUSTRALIA	SUSAN CONNELL SUJ# HJHA6FAL8B - DIPLOMA IN CONTRACT MANAGEMENT - CONTRACT LAW - LAW AND RISK MANAGEMENT MODULE - 2ND AND 3RD AUGUST 2021	1	1,097.00	
EFT41308	21/09/2021	AVON VALLEY CONTRACTORS	PICK UP MULTIROLLER FROM CORNER OF WARIN AND CHINGANNING RD AND DROP OFF AT WUNDOWIE DEPOT 06/09/2021	1		352.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 41 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 3868	14/09/2021	AVON VALLEY CONTRACTORS	PICK UP MULTI ROLLER FROM CORNER OF WARIN AND CHINGANNING RD AND DROP OFF AT WUNDOWIE DEPOT 06/09/2021	1	352.00	
EFT41309	21/09/2021	AVON VALLEY GARDEN SERVICE	SLASHING OF 4 BLOCKS OF SHIRE LAND	1		1,127.50 ✓
INV IV1248	27/08/2021	AVON VALLEY GARDEN SERVICE	SLASHING OF 4 BLOCKS OF SHIRE LAND	1	1,127.50	
EFT41310	21/09/2021	AVON VALLEY GLASS	GRASS VALLEY FIRE SHED. REPAIR/REPLACE DRIVE MOTOR TO SLIDING DOOR ROLLER SHUTTER IN TRAINING ROOM.	1		823.80 ✓
INV 000119831	08/2021	AVON VALLEY GLASS	GRASS VALLEY FIRE SHED. REPAIR/REPLACE DRIVE MOTOR TO SLIDING DOOR ROLLER SHUTTER IN TRAINING ROOM.	1	823.80	
EFT41311	21/09/2021	AVON WASTE	LANDFILL AUGUST 2021	1		48,265.80 ✓
INV 000457327	08/2021	AVON WASTE	LANDFILL AUGUST 2021	1	48,265.80	
EFT41312	21/09/2021	AVONVALE PRIMARY SCHOOL	EOY AWARD DONATION 2021	1		200.00 ✓
INV 2059	07/09/2021	AVONVALE PRIMARY SCHOOL	EOY AWARD DONATION 2021	1	200.00	
EFT41313	21/09/2021	BLACKWELL PLUMBING & GAS PTY LTD	KATRINE TOILETS. MALE CISTERN FILLING UP SLOWLY, PLEASE SERVICE ALL CISTERNS WHILE THERE.	1		663.20 ✓
INV INV-24408	09/2021	BLACKWELL PLUMBING & GAS PTY LTD	YOUTH PRECINCT TOILETS. UNBLOCK TOILETS FOR SPORTS CARNIVAL.	1	269.50	
INV INV-24408	09/2021	BLACKWELL PLUMBING & GAS PTY LTD	KATRINE TOILETS. MALE CISTERN FILLING UP SLOWLY, PLEASE SERVICE ALL CISTERNS WHILE THERE.	1	393.70	
EFT41314	21/09/2021	BOOKTOPIA PTY LTD	49 BOOKS AND DVDS FOR LIBRARY LOCAL STOCK	1		1,237.77 ✓
INV 150722706	09/2021	BOOKTOPIA PTY LTD	49 BOOKS AND DVDS FOR LIBRARY LOCAL STOCK	1	1,237.77	
EFT41315	21/09/2021	BOQ ASSET FINANCE & LEASING PTY LTD	OCTOBER 2021 LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE / COMMUNITY DEVELOPMENT TEAM	1		145.56 ✓
INV 862290	07/09/2021	BOQ ASSET FINANCE & LEASING PTY LTD	OCTOBER 2021 LEASE FEE FOR PHOTOCOPIER FOR CO WORKING SPACE / COMMUNITY DEVELOPMENT TEAM	1	145.56	
EFT41316	21/09/2021	BUNNINGS BUILDING SUPPLIES P/L	LONG AND SHORT LINE ROPES	1		110.36 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 42 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 2182/0018/08/2021		BUNNINGS BUILDING SUPPLIES P/L	LONG AND SHORT LINE ROPES	1	86.60	
INV 2182/0014/09/2021		BUNNINGS BUILDING SUPPLIES P/L	CLEANING CLOTHS 20 PACK	1	23.76	
EFT41317	21/09/2021	CADD'S FASHIONS	UNIFORMS	1		3,379.44 ✓
INV 21-000023/06/2021		CADD'S FASHIONS	UNIFORMS	1	3,199.45	
INV 21-000108/09/2021		CADD'S FASHIONS	WORK BOOTS FOR BLAKE ELDRIDGE	1	179.99	
EFT41318	21/09/2021	CENTRAL MOBILE MECHANICAL REPAIRS	GRADER - N.001 - FN1706 - 5,292HRS SERVICE	1		3,835.81 ✓
INV 000036707/09/2021		CENTRAL MOBILE MECHANICAL REPAIRS	MITSUBISHI CANTER TRUCK SERVICE - PN1801 - N.4013 - 40,450KMS	1	890.12	
INV 000036807/09/2021		CENTRAL MOBILE MECHANICAL REPAIRS	IZUZU WATER TRUCK - FN1810 - N.254 - 74,408KMS - 3997HRS	1	1,395.02	
INV 000036707/09/2021		CENTRAL MOBILE MECHANICAL REPAIRS	GRADER - N.001 - FN1706 - 5,292HRS SERVICE	1	1,550.67	
EFT41319	21/09/2021	CIVIC LEGAL	ANNUAL SOLICITOR REPRESENTATION LETTER	1		495.00 ✓
INV 508777	10/09/2021	CIVIC LEGAL	ANNUAL SOLICITOR REPRESENTATION LETTER	1	495.00	
EFT41320	21/09/2021	CLARKE EQUIPMENT	1 X NEW 60" SWEEPER, PART NUMBER 6707144 AS PER QUOTE 0866CD	1		5,005.00 ✓
INV 082347113/09/2021		CLARKE EQUIPMENT	1 X NEW 60" SWEEPER, PART NUMBER 6707144 AS PER QUOTE 0866CD	1	5,005.00	
EFT41321	21/09/2021	COMBINED TYRES PTY LTD	GRADER TYRE PN1706	1		1,229.80 ✓
INV INV-15315/09/2021		COMBINED TYRES PTY LTD	GRADER TYRE PN1706	1	1,229.80	
EFT41322	21/09/2021	COUNTRY COMFORTSTYLE NORTHAM	RAPID WORKER ROUND TABLE (900)	1		224.00 ✓
INV 14671	20/07/2021	COUNTRY COMFORTSTYLE NORTHAM	RAPID WORKER ROUND TABLE (900)	1	224.00	
EFT41323	21/09/2021	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE METER READING AUGUST 2021	1		1,868.62 ✓
INV 509307	09/08/2021	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE METER READING AUGUST 2021	1	1,420.52	
INV 44466	10/08/2021	COUNTRY COPIERS NORTHAM	MULTI PURPOSE LABELS @ \$39.40 EACH X 2 PACKS	1	78.80	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 43 10

Cheque/EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 44466	11/08/2021	COUNTRY COPIERS NORTHAM	STATIONARY	1	181.65	
INV 44466	18/08/2021	COUNTRY COPIERS NORTHAM	1 X BOX PILOT V-BALL GRIP - RED	1	112.90	
INV 44466	19/08/2021	COUNTRY COPIERS NORTHAM	CANON CALCULATORS	1	74.75	
EFT41324	21/09/2021	FIRE MITIGATION SERVICES	TREATMENT COATES ROAD, OYSTON ROAD, GLEESON HILL RD, GLENMORE DR, START AT 54 BENRUA RD, 54 BENRUA RD AND 60 BENRUA RD	1		101,830.81 ✓
INV 000005723	08/2021	FIRE MITIGATION SERVICES	TREATMENT COATES ROAD, OYSTON ROAD, GLEESON HILL RD, GLENMORE DR, START AT 54 BENRUA RD, 54 BENRUA RD AND 60 BENRUA RD	1	54,971.02	
INV 000005808	09/2021	FIRE MITIGATION SERVICES	TREATMENT CLACKLINE TOWNSITE, 46-47 BREEN RISE, 28-57 BREEN RISE AND CORNER OF VIRGINIA CT & RAYMOND COURT	1	46,859.79	
EFT41325	21/09/2021	FISKE ENTERPRISES T/A EXPRESS CARD SERVICE	LIBRARY MEMBER CARDS	1		1,738.00 ✓
INV INV03531	08/2021	FISKE ENTERPRISES T/A EXPRESS CARD SERVICE	LIBRARY MEMBER CARDS	1	1,738.00	
EFT41326	21/09/2021	FRONTLINE FIRE & RESCUE EQUIPMENT	CLACKLINE 2.4 - REPAIR LEAKING FIBREGLASS WATER TANK	1		703.92 ✓
INV 72088	14/09/2021	FRONTLINE FIRE & RESCUE EQUIPMENT	CLACKLINE 2.4 - REPAIR LEAKING FIBREGLASS WATER TANK	1	703.92	
EFT41327	21/09/2021	GUIDERA O'CONNOR PTY LTD	REIMBURSEMENT FOR STANDPIPE KEY R/N 143830 23.3.21. RETURNED 0009481515	1		50.00 ✓
INV 143830	07/09/2021	GUIDERA O'CONNOR PTY LTD	REIMBURSEMENT FOR STANDPIPE KEY R/N 143830 23.3.21. RETURNED 0009481515	1	50.00	
EFT41328	21/09/2021	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	PACIFIC BR9 CAP STYLE HELMET, C/W CLIP ON FACE SHIELD / MESH CRADLE, WHITE	1		8,958.29 ✓
INV INV-C7807	09/2021	INTERFIRE AGENCIES PTY LTD T/A LOVETT FAMILY TRUST	PACIFIC BR9 CAP STYLE HELMET, C/W CLIP ON FACE SHIELD / MESH CRADLE, WHITE	1	8,958.29	
EFT41329	21/09/2021	JANETTE PARTRIDGE	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00 ✓
INV T1425	20/09/2021	JANETTE PARTRIDGE	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	
EFT41330	21/09/2021	JS TECHNOLOGY & DIGITAL PTY LTD	IPAD 10.9" SCREEN PROTECTOR	1		170.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 44 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 9722	14/09/2021	JS TECHNOLOGY & DIGITAL PTY LTD	IPAD 10.9" SCREEN PROTECTOR	1	145.00	
INV 9721	14/09/2021	JS TECHNOLOGY & DIGITAL PTY LTD	PHONE COVER	1	25.00	
EFT41331	21/09/2021	LANDGATE	GRV INT VALS CTRY SHD AND FESA 21,501 - 100,000 GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO: G 2021/8 DATED 10/07/2021 TO 06/08/2021	1		276.82 ✓
INV 366384-27/06/2021		LANDGATE	MINING TENEMENTS CHARGEABLE SCHEDULE NO. M2021/6 DATED 20/05/2021 TO 10/06/2021	1	40.60	
INV 367636-20/08/2021		LANDGATE	GRV INT VALS CTRY SHD AND FESA 21,501 - 100,000 GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO: G 2021/8 DATED 10/07/2021 TO 06/08/2021	1	149.28	
INV 367828-27/08/2021		LANDGATE	RURAL UV INTERIM VALUATION SHARED RURAL UV'S CHARGEABLE SCHEDULE:R2021/5 DATE:10/07/2021 TO 20/08/2021	1	86.94	
EFT41332	21/09/2021	LFA FIRST RESPONSE	HEARTSINE WIFI GETWAY MODULE	1		8,404.03 ✓
INV IN1943410/09/2021		LFA FIRST RESPONSE	HEARTSINE WIFI GETWAY MODULE	1	8,404.03	
EFT41333	21/09/2021	LGIS WA	LGIS PROPERTY ADJUSTMENT FOR THE 2020/2021 PERIOD	1		338.20 ✓
INV 100-14502/09/2021		LGIS WA	LGIS PROPERTY ADJUSTMENT FOR THE 2020/2021 PERIOD	1	338.20	
EFT41334	21/09/2021	MALINOWSKI HOLDINGS PTY LTD	RENT 01/09/2021 TO 30/09/2021 - 174 FITZGERALD STREET	1		916.66 ✓
INV 000004828/08/2021		MALINOWSKI HOLDINGS PTY LTD	RENT 01/09/2021 TO 30/09/2021 - 174 FITZGERALD STREET	1	916.66	
EFT41335	21/09/2021	MAYBERRY HAMMOND & CO	TRANSFER OF LEASE FROM ADAM PRICE TO WARREN REYNOLDS FOR HANGAR 39	1		412.96 ✓
INV 43775	30/08/2021	MAYBERRY HAMMOND & CO	TRANSFER OF LEASE FROM ADAM PRICE TO WARREN REYNOLDS FOR HANGAR 39	1	412.96	
EFT41336	21/09/2021	MORRIS PEST AND WEED CONTROL	SPRAYING OF WEEDS AT NORTHAM OLD QUARRY TIP	1		840.00 ✓

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 45 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV INV-14014/09/2021		MORRIS PEST AND WEED CONTROL	SPRAYING OF WEEDS AT NORTHAM OLD QUARRY TIP	1	840.00	
EFT41337	21/09/2021	NORTHAM AVON DESCENT ASSOCIATION	AVON DESCENT SPONSHORSHIP 2021	1		22,000.00 ✓
INV 2021-0126/08/2021		NORTHAM AVON DESCENT ASSOCIATION	AVON DESCENT SPONSHORSHIP 2021	1	22,000.00	
EFT41338	21/09/2021	NORTHAM CHURCH OF CHRIST	CAROLS ON FITZGERALD GRANT	1		11,000.00 ✓
INV 000030816/09/2021		NORTHAM CHURCH OF CHRIST	CAROLS ON FITZGERALD GRANT	1	11,000.00	
EFT41339	21/09/2021	NORTHAM LIQUOR BARONS	PARTING GIFT FOR CLINTON KLEYNHANS	1		109.99 ✓
INV 336278	14/09/2021	NORTHAM LIQUOR BARONS	PARTING GIFT FOR CLINTON KLEYNHANS	1	109.99	
EFT41340	21/09/2021	NORTHAM POLICE & CITIZENS YOUTH CLUB (INC)	SCHOOL HOLIDAY PROGRAM	1		5,500.00 ✓
INV SINV2103/09/2021		NORTHAM POLICE & CITIZENS YOUTH CLUB (INC)	SCHOOL HOLIDAY PROGRAM	1	5,500.00	
EFT41341	21/09/2021	NORTHAM VETERINARY CENTRE	MISSED MEDICATION COSTS RELATING TO PO 63302	1		163.99 ✓
INV 88583	01/09/2021	NORTHAM VETERINARY CENTRE	MISSED MEDICATION COSTS RELATING TO PO 63302	1	163.99	
EFT41342	21/09/2021	NUTRIEN AG SOULTIONS LIMITED	FN1201 - HOSE JOINERS FOR FLOCON	1		77.16 ✓
INV 905251306/08/2021		NUTRIEN AG SOULTIONS LIMITED	BLUE LINE 40MM FITTINGS FOR BERT HAWKE OVAL	1	29.80	
INV 905421801/09/2021		NUTRIEN AG SOULTIONS LIMITED	FN1201 - HOSE JOINERS FOR FLOCON	1	47.36	
EFT41343	21/09/2021	OASIS OUTDOOR STRUCTURES	2021 BILYA FESTIVAL: SUPPLY OF EWP AND FAIRY LIGHTS INSTALLATION	1		1,760.00 ✓
INV INV-06208/09/2021		OASIS OUTDOOR STRUCTURES	2021 BILYA FESTIVAL: SUPPLY OF EWP AND FAIRY LIGHTS INSTALLATION	1	1,760.00	
EFT41344	21/09/2021	OPAL AUSTRALIAN PAPER	WINDOW FACED ENVELOPES (140034) X 6	1		223.54 ✓
INV 964295213/09/2021		OPAL AUSTRALIAN PAPER	WINDOW FACED ENVELOPES (140034) X 6	1	223.54	
EFT41345	21/09/2021	REBECCA POTOCZNYI	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1		1,000.00 ✓
INV T1524	20/09/2021	REBECCA POTOCZNYI	REFUND OF INFRASTRUCTURE BOND - NO DAMAGE	1	1,000.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 46 10

CHEQUE /EFT No	Date	Name	Invoice Description	BAN K Code	INV Amount	Amount
EFT41346	21/09/2021	SHIRE OF TOODYAY	LONG SERVICE LEAVE PROVISION-CHRISTOPHER SUMNERS	1		3,238.66 ✓
INV 65	28/07/2021	SHIRE OF TOODYAY	LONG SERVICE LEAVE PROVISION-CHRISTOPHER SUMNERS	1	3,238.66	
EFT41347	21/09/2021	SHRED-X PTY LTD	DESTRUCTION OF 20 ARCHIVE BOXES FROM DEPOT	1		298.98 ✓
INV 016759631	08/2021	SHRED-X PTY LTD	DESTRUCTION OF 20 ARCHIVE BOXES FROM DEPOT	1	298.98	
EFT41348	21/09/2021	SOUTHERN CROSS AUSTEREO PTY LTD	BILYA FESTIVAL 2021: TRIPLE M/HIT FM - 72 SPOTS, 1 PRODUCTION & BONUS PLAY	1		1,113.20 ✓
INV 712238431	08/2021	SOUTHERN CROSS AUSTEREO PTY LTD	BILYA FESTIVAL 2021: TRIPLE M/HIT FM - 72 SPOTS, 1 PRODUCTION & BONUS PLAY	1	1,113.20	
EFT41349	21/09/2021	ST JOSEPH'S SCHOOL	INDIGENOUS SCHOLARSHIP DONATION 2021	1		770.00 ✓
INV 140920214	09/2021	ST JOSEPH'S SCHOOL	END OF YEAR AWARD DONATION 2021	1	220.00	
INV 140920214	09/2021	ST JOSEPH'S SCHOOL	INDIGENOUS SCHOLARSHIP DONATION 2021	1	550.00	
EFT41350	21/09/2021	SYNERGY	361669310 RECREATION PRECINCT - 11/08/2021 TO 07/09/2021	1		7,495.95 ✓
INV 361669308	09/2021	SYNERGY	361669310 RECREATION PRECINCT - 11/08/2021 TO 07/09/2021		7,152.75	
INV 357547713	09/2021	SYNERGY	357547710 MOUNT OMMANNEY - CCTV - 15/07/2021 TO 07/09/2021		123.97	
INV 357547614	09/2021	SYNERGY	357547660 RUSHTON PARK - 16/07/2021 TO 10/09/2021		112.24	
INV 357704614	09/2021	SYNERGY	357704600 PERINA PARK - 16/07/2021 TO 10/09/2021		106.99	
EFT41351	21/09/2021	TOLL TRANSPORT PTY LTD	FREIGHT AUGUST 2021	1		148.04 ✓
INV 0509-S329	08/2021	TOLL TRANSPORT PTY LTD	FREIGHT AUGUST 2021	1	148.04	
EFT41352	21/09/2021	TOTAL GREEN RECYCLING PTY LTD	PROCESSING OF OLD QUARRY E-WASTE	1		2,226.72 ✓
INV INV105	15/09/2021	TOTAL GREEN RECYCLING PTY LTD	PROCESSING OF OLD QUARRY E-WASTE	1	2,226.72	
EFT41353	21/09/2021	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	150 TON 19MM GRAVEL DELIVERED TO DEPOT	1		2,933.96 ✓

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 47 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV INV-19431/08/2021		TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	150 TON 19MM GRAVEL DELIVERED TO DEPOT	1	2,933.96	
EFT41354	21/09/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS 8.9.21	1		50.00 ✓
INV 75	13/09/2021	TREVOR EASTWELL	DRIVING WUNDOWIE TO NORTHAM COMMUNITY BUS 8.9.21	1	50.00	
EFT41355	21/09/2021	WA CONTRACT RANGER SERVICES	ADDITIONAL RELIEF RANGER FOR 6-9/09/2021	1		6,039.00 ✓
INV 000034704/09/2021		WA CONTRACT RANGER SERVICES	PROVISION OF RELIEF RANGER - 24TH AND 25TH AUGUST 2021	1	1,089.00	
INV 000034704/09/2021		WA CONTRACT RANGER SERVICES	ADDITIONAL RELIEF RANGER FOR 30/8/2021, 31/08/2021, 1/09/2021	1	1,534.50	
INV 000034706/09/2021		WA CONTRACT RANGER SERVICES	MANAGEMENT OF SHIRE OF NORTHAM DOG IMPOUND FACILITY 23.8.21 - 5.9.21	1	1,320.00	
INV 000035017/09/2021		WA CONTRACT RANGER SERVICES	ADDITIONAL RELIEF RANGER FOR 6-9/09/2021	1	2,095.50	
EFT41356	21/09/2021	WARRICKS NEWSAGENCY	ADMIN - COPIES OF WEST AUSTRALIAN NEWSPAPER (MON-FRI) AUGUST 2021	1		49.00 ✓
INV 100000025/08/2021		WARRICKS NEWSAGENCY	ADMIN - COPIES OF WEST AUSTRALIAN NEWSPAPER (MON-FRI) AUGUST 2021	1	49.00	
EFT41357	21/09/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS US# 59BFRFX7J - DEVELOPING SPECIFICATIONS FOR EXCELLENCE COURSE	1		773.00 ✓
INV I30887031/08/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	INTRODUCTION TO TOWN PLANNING (ELEARNING) ONLINE COURSE - KIM HAMPTON	1	195.00	
INV I30887207/09/2021		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	KRISTY HOPKINS US# 59BFRFX7J - DEVELOPING SPECIFICATIONS FOR EXCELLENCE COURSE	1	578.00	
EFT41358	21/09/2021	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	N150 REMOVE AND REPLACE 2 BATTERIES	1		1,846.50 ✓
INV INV-12210/09/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	PN1407 - REPLACE BEACONS	1	591.50	
INV INV-12310/09/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INVESTIGATE & REPAIR AUTO STEPS NOT WORKING ON TOYOTA COASTER BUS N.009 - PN1806	1	467.50	
INV INV-12114/09/2021		WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	N150 REMOVE AND REPLACE 2 BATTERIES	1	787.50	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 48 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41359	21/09/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	RICOH SP 3710 TONER X 2	1		524.17 ✓
INV 212468	07/09/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	MONTHLY PHOTOCOPIER READING - CREATE 298 18.08.2021-7.09.2021	1	136.57	
INV 28055	14/09/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	RICOH SP 3710 TONER X 2	1	387.60	
EFT41360	21/09/2021	WUNDOWIE AND DISTRICTS MENS SHED INC	INV 123 - ANNUAL PAYMENT FOR COMMUNITY BUS MAINTENANCE 2020-2021	1		3,000.00 ✓
INV 123	10/09/2021	WUNDOWIE AND DISTRICTS MENS SHED INC	INV 123 - ANNUAL PAYMENT FOR COMMUNITY BUS MAINTENANCE 2020-2021	1	1,500.00	
INV 124	10/09/2021	WUNDOWIE AND DISTRICTS MENS SHED INC	INV 124 - ANNUAL PAYMENT FOR COMMUNITY BUS MAINTENANCE 2021-2022	1	1,500.00	
EFT41361	23/09/2021	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1		36,102.20 ✓
INV 3685	13/09/2021	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1	11,436.10	
INV 3687	14/09/2021	SPECIALISED TREE SERVICE	GRASS VALLEY TOWNSITE	1	2,612.50	
INV 3693	20/09/2021	SPECIALISED TREE SERVICE	REMOVAL 2 X LARGE STUMPS BEAVIS PLACE AS PER QUOTE 947	1	595.00	
INV 3695	20/09/2021	SPECIALISED TREE SERVICE	VALENCIA WAY KOOJEDDA HABITAT PRUNING OF 2 LARGE DEAD TREES ON THE VERGE, ALL MATERIAL REMOVED FROM SITE	1	1,520.00	
INV 3691	20/09/2021	SPECIALISED TREE SERVICE	DISMANTLE LARGE TREE, GRIND STUMP DOWN AND REMOVE FROM PLATFORM AND REMOVAL OF MATERIAL FROM SITE. LOCATION - OLD NORTHAM RAILWAY STATION PLATFORM AS PER QUOTE #928	1	5,225.00	
INV 3692	20/09/2021	SPECIALISED TREE SERVICE	MAY ST KINDY SITE SAFELY CUT TO THE GROUND 4 LARGE DEAD TREES ON THE PROPERTY, ALL MATERIAL REMOVED FROM SITE. AS PER QUOTE 945	1	3,800.00	
INV 3694	20/09/2021	SPECIALISED TREE SERVICE	NORTHAM TOWNSITE STREET TREES PRUNING AS PER C.201819-09	1	10,913.60	
EFT41362	24/09/2021	ABBOTTS FORGE	BAKERS HILL, REPAIR EXISTING POST WITH BENT RAILS AS QUOTED.	1		1,060.20 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 49 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV 000045823/07/2021		ABBOTTS FORGE	BAKERS HILL, REPAIR EXISTING POST WITH BENT RAILS AS QUOTED.	1	1,060.20	
EFT41363	24/09/2021	ACSA (AGED & COMMUNITY SERVICES AUSTRALIA)	KILLARA ACSA MEMBERSHIP SUBSCRIPTION FOR THE PERIOD 01/07/2021 THROUGH 30/06/2022	1		944.50 ✓
INV AR004803/08/2021		ACSA (AGED & COMMUNITY SERVICES AUSTRALIA)	KILLARA ACSA MEMBERSHIP SUBSCRIPTION FOR THE PERIOD 01/07/2021 THROUGH 30/06/2022	1	944.50	
EFT41364	24/09/2021	AUSSIE POOL COVERS PTY LTD	SERVICE TO BLANKET BUDDY/CADDY FOR SEASON 2021-2022	1		335.70 ✓
INV 000034610/09/2021		AUSSIE POOL COVERS PTY LTD	SERVICE TO BLANKET BUDDY/CADDY FOR SEASON 2021-2022	1	335.70	
EFT41365	24/09/2021	AUTOPRO NORTHAM	SAFE CASES X 3	1		768.10 ✓
INV 939131	20/08/2021	AUTOPRO NORTHAM	SAFE CASES X 3	1	455.85	
INV 939355	21/08/2021	AUTOPRO NORTHAM	SAFE CASES X 2	1	312.25	
EFT41366	24/09/2021	BENARA NURSERIES	SUPPLY AND DELIVERY OF PLANTS AS PER QUOTE 17386	1		5,129.58 ✓
INV 306967	05/07/2021	BENARA NURSERIES	SUPPLY AND DELIVERY OF PLANTS AS PER QUOTE 17386	1	5,129.58	
EFT41367	24/09/2021	BLACKWELL PLUMBING & GAS PTY LTD	WUNDOWIE LIBRARY. UNBLOCK DISABLE TOILET AND CHECK/SERVICE ALL PLUMBING WHILE THERE	1		1,071.95 ✓
INV INV-24513/09/2021		BLACKWELL PLUMBING & GAS PTY LTD	TOWN HALL. AFTER HOURS CALLOUT FOR FUNCTION, GAS STOVE NOT LIGHTING.	1	110.00	
INV INV-24513/09/2021		BLACKWELL PLUMBING & GAS PTY LTD	TOWN HALL. AFTER HOURS CALLOUT FOR FUNCTION, GAS HEATERS NOT WORKING.	1	110.00	
INV INV-24520/09/2021		BLACKWELL PLUMBING & GAS PTY LTD	YOUTH PARK TOILETS. UNBLOCK TOILETS AFTER AG SHOW.	1	148.50	
INV INV-24621/09/2021		BLACKWELL PLUMBING & GAS PTY LTD	ADMIN BUILDING. CHECK FOR WATER LEAK DUE TO HIGH WATER BILL AND PROVIDE REPORT.	1	165.00	
INV INV-24621/09/2021		BLACKWELL PLUMBING & GAS PTY LTD	WUNDOWIE LIBRARY. UNBLOCK DISABLE TOILET AND CHECK/SERVICE ALL	1	362.45	
INV INV-24621/09/2021		BLACKWELL PLUMBING & GAS PTY LTD	PLUMBING WHILE THERE BLOCKED TOILETS AT YOUTH PRECINCT	1	176.00	
EFT41368	24/09/2021	BUNNINGS BUILDING SUPPLIES P/L	ROSE FERTILISER AND BACKPACK SPRAY UNIT	1		388.84 ✓
INV 2182/0001/09/2021		BUNNINGS BUILDING SUPPLIES P/L	ADMIN BUILDING. SUPPLY KEY TAGS AND KEY RINGS.	1	15.40	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 50 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 2182/0007/09/2021		BUNNINGS BUILDING SUPPLIES P/L	GRAFFITI REMOVER	1	56.70	
INV 2182/0014/09/2021		BUNNINGS BUILDING SUPPLIES P/L	4 X DULUX SPRAY CANS FOR BOLLARDS AT BAKERS HILL	1	47.12	
INV 2182/0014/09/2021		BUNNINGS BUILDING SUPPLIES P/L	1 PACK 5" CUTTING DISKS FOR GRINDER	1	14.16	
INV 2182/0015/09/2021		BUNNINGS BUILDING SUPPLIES P/L	ROSE FERTILISER AND BACKPACK SPRAY UNIT	1	147.97	
INV 2182/0016/09/2021		BUNNINGS BUILDING SUPPLIES P/L	HEAVY DUTY ZIPPY TIES UV RESISTANT	1	51.92	
INV 2182/0016/09/2021		BUNNINGS BUILDING SUPPLIES P/L	VALVE BOXES FOR BERNARD PARK RV & IRRIGATION PARTS	1	55.57	
EFT41369	24/09/2021	CADD'S FASHIONS	FPC FOR AVON DISTRICTS SUPPORT BFB	1		4,522.35 ✓
INV 21-000007/07/2021		CADD'S FASHIONS	FPC FOR AVON DISTRICTS SUPPORT BFB	1	4,522.35	
EFT41370	24/09/2021	CAITLIN DOUGLAS	REIMBURSEMENT FOR NATIONAL POLICE CLEARANCE	1		57.60 ✓
INV 469145	21/09/2021	CAITLIN DOUGLAS	REIMBURSEMENT FOR NATIONAL POLICE CLEARANCE	1	57.60	
EFT41371	24/09/2021	COINCO PROMOTIONS PTY LTD	COINS 500	1		473.22 ✓
INV INV-20211/05/2021		COINCO PROMOTIONS PTY LTD	COINS	1	210.32	
INV INV-20226/07/2021		COINCO PROMOTIONS PTY LTD	COINS 500	1	262.90	
EFT41372	24/09/2021	COMBINED TYRES PTY LTD	FN1805 - MITSU TIP TRUCK, REPAIR TYRE AND RIM	1		159.50 ✓
INV INV-15106/09/2021		COMBINED TYRES PTY LTD	FN1805 - MITSU TIP TRUCK, REPAIR TYRE AND RIM	1	159.50	
EFT41373	24/09/2021	DAMIAN'S PLUMBING	EMPTY OF 2 AROC TOILET BLOCKS - AFTER THE AG SHOW.	1		825.00 ✓
INV 6995	17/09/2021	DAMIAN'S PLUMBING	EMPTY OF 2 AROC TOILET BLOCKS - AFTER THE AG SHOW.	1	825.00	
EFT41374	24/09/2021	EMILY JILL HARDY	REFUND FOR 1 YEAR REGISTRATION FOR NOW STERILISED DOG BELLA 2100334.	1		30.00 ✓
INV 139520	07/09/2021	EMILY JILL HARDY	REFUND FOR 1 YEAR REGISTRATION FOR NOW STERILISED DOG BELLA 2100334.	1	30.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 51 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
EFT41375	24/09/2021	GLENN STUART BEVERIDGE	GRASS VALLEY HALL. INSTALL CONCRETE RAMP AND HANDRAILS TO EMERGENCY EXIT ON RIGHT HAND SIDE OF THE HALL.	1		7,953.00 ✓
INV 195	12/09/2021	GLENN STUART BEVERIDGE	MORBY COTTAGE. REFIX LOOSE FENCE PICKETS.	1	341.00	
INV 192	12/09/2021	GLENN STUART BEVERIDGE	VISITORS CENTRE. CLEAN CCTV CAMERA FACING FIRE PIT.	1	77.00	
INV 191	12/09/2021	GLENN STUART BEVERIDGE	GRASS VALLEY HALL. INSTALL CONCRETE RAMP AND HANDRAILS TO EMERGENCY EXIT ON RIGHT HAND SIDE OF THE HALL.	1	2,640.00	
INV 190	12/09/2021	GLENN STUART BEVERIDGE	OLD TOWN ADMIN (CREATE 298). REPAIR/REPLACE DOOR HANDLE TO LADIES TOILET.	1	220.00	
INV 187	12/09/2021	GLENN STUART BEVERIDGE	RAILWAY MUSEUM. REPAIR/REPLACE STRAP BOLT TO PLATFORM DOOR.	1	132.00	
INV 194	12/09/2021	GLENN STUART BEVERIDGE	KURINGAL VILLAGE. CHANGE OUT CLOTHES LINE TO ALL UNITS.	1	440.00	
INV 193	12/09/2021	GLENN STUART BEVERIDGE	PAINT OVER GRAFFITI AND REINSTALL TOILET ROLL HOLDERS.	1	275.00	
INV 188	12/09/2021	GLENN STUART BEVERIDGE	KURINGAL VILLAGE. UNIT 8. RESEAL ALONG ALL BENCHTOPS AND WET AREAS INCLUDING SHOWER/LAUNDRY.	1	341.00	
INV 189	12/09/2021	GLENN STUART BEVERIDGE	KURINGAL VILLAGE. UNIT 5. INSTALL PERSPEC TO LOWER SECTION TO FRONT SIDE AND REAR DOOR. INSTALL STAINLESS GRAB RAILS TO FRONT AND SIDE SLIDING DOORS, INSIDE AND OUT.	1	1,375.00	
INV 196	15/09/2021	GLENN STUART BEVERIDGE	VINTAGE VEHICLE CLUB BUILDING. INSTALL CANOPY TO REAR DOOR, REPAIR DOOR AND INSTALL RP4 DOOR SEAL.	1	1,848.00	
INV 197	16/09/2021	GLENN STUART BEVERIDGE	GRASS VALLEY HALL. REPAIR/RECUF FLOOR ACCESS HATCHES AS BUCKLING.	1	264.00	
EFT41376	24/09/2021	GRAFTON ELECTRICS	PISTOL CLUBROOMS. REPLACE 2 X POWER POLE CROSS ARMS AS PER QUOTE 109.	1		1,749.00 ✓
INV 8027	24/08/2021	GRAFTON ELECTRICS	PISTOL CLUBROOMS. REPLACE 2 X POWER POLE CROSS ARMS AS PER QUOTE 109.	1	1,650.00	
INV 8063	08/09/2021	GRAFTON ELECTRICS	BILYA KOORT BOODJA. CHECK POWER TO MIYA MIYA TABLE IN EXIBITION AREA.	1	99.00	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 52 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
EFT41377	24/09/2021	KWOBIKAK CREATIONS	SALES OF MERCHANDISE HELD AT BKB 30-6-2021 - 29-8-2021	1		459.12 ✓
INV 004	31/08/2021	KWOBIKAK CREATIONS	SALES OF MERCHANDISE HELD AT BKB 30-6-2021 - 29-8-2021	1	459.12	
EFT41378	24/09/2021	MORRIS PEST AND WEED CONTROL	BAIT BOXES WITH BAIT FOR NORTHAM REC CENTRE AND POOLS	1		57.20 ✓
INV INV-14014/09/2021		MORRIS PEST AND WEED CONTROL	BAIT BOXES WITH BAIT FOR NORTHAM REC CENTRE AND POOLS	1	57.20	
EFT41379	24/09/2021	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING FOR KEVIN YOUNG	1		100.00 ✓
INV 7336	16/09/2021	NORTHAM BOWLING CLUB INC	SENIOR SPORT FUNDING FOR KEVIN YOUNG	1	100.00	
EFT41380	24/09/2021	NORTHAM CHAMBER OF COMMERCE	NORTHAM DOLLARS FOR BILYA FESTIVAL PARADE - OVERALL & COMMUNITY CATEGORY FLOAT WINNERS	1		500.00 ✓
INV IV0000015/09/2021		NORTHAM CHAMBER OF COMMERCE	NORTHAM DOLLARS FOR BILYA FESTIVAL PARADE - OVERALL & COMMUNITY CATEGORY FLOAT WINNERS	1	500.00	
EFT41381	24/09/2021	NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR 01/07/2021-30/06/2022	1		48.00 ✓
INV 000037027/08/2021		NORTHAM FEED & HIRE	SWAN FOOD & OTHER MISCELLANEOUS ITEMS FOR 01/07/2021-30/06/2022	1	48.00	
EFT41382	24/09/2021	NORTHAM TOWING SERVICE	REMOVAL OF BLUE FORD TERRITORY - IERK.951	1		110.00 ✓
INV 210711	26/08/2021	NORTHAM TOWING SERVICE	REMOVAL OF BLUE FORD TERRITORY - IERK.951	1	110.00	
EFT41383	24/09/2021	NORTHAM VETERINARY CENTRE	TREAT SICK DOG FROM POUND. STAFFY X MALE	1		291.89 ✓
INV 87079	22/06/2021	NORTHAM VETERINARY CENTRE	EUTHANASIA OF SURRENDERED DOG	1	86.00	
INV 88243	18/08/2021	NORTHAM VETERINARY CENTRE	TREAT SICK DOG FROM POUND. STAFFY X MALE	1	205.89	
EFT41384	24/09/2021	PATRICIA SMITH ARTISTS REVOLUTION	ART CLASS EVERY MONDAY @ \$300 PER SESSION X 3 SESSIONS	1		900.00 ✓
INV 4	21/09/2021	PATRICIA SMITH ARTISTS REVOLUTION	6TH SEPTEMBER, 13TH SEPTEMBER, 20TH SEPTEMBER ART CLASS EVERY MONDAY @ \$300 PER SESSION X 3 SESSIONS 6TH SEPTEMBER, 13TH SEPTEMBER, 20TH SEPTEMBER	1	900.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 53 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
EFT41385	24/09/2021	PF D FOOD SERVICES PTY LTD	MOCCONA COFFEE STICKS	1		330.00 ✓
INV KZ695817	09/2021	PF D FOOD SERVICES PTY LTD	MOCCONA COFFEE STICKS	1	330.00	
EFT41386	24/09/2021	POOL AND PUMP SERVICE AND REPAIRS	AUGUST SERVICE AND CALIBRATION TO POOL FILTRATION SYSTEM AND NORTHAM AQUATIC FACILITY	1		660.00 ✓
INV 100313	13/09/2021	POOL AND PUMP SERVICE AND REPAIRS	AUGUST SERVICE AND CALIBRATION TO POOL FILTRATION SYSTEM AND NORTHAM AQUATIC FACILITY	1	660.00	
EFT41387	24/09/2021	RED DOT STORES	TABLECLOTHS	1		81.98 ✓
INV 525205115	09/2021	RED DOT STORES	TABLECLOTHS	1	81.98	
EFT41388	24/09/2021	SILVER WINGS SENIOR'S CLUB INC.	QUICK RESPONSE GRANT Q2 - SENIOR WEEK, SENIORS DAY OUTING NOVEMBER 10 2021	1		1,132.00 ✓
INV 1/2021 06	09/2021	SILVER WINGS SENIOR'S CLUB INC.	QUICK RESPONSE GRANT Q2 - SENIOR WEEK, SENIORS DAY OUTING NOVEMBER 10 2021	1	1,132.00	
EFT41389	24/09/2021	SUZANNE MASTIN	PRE-EMPLOYMENT MEDICAL REIMBURSEMENT SUZANNE KAY MASTIN	1		187.00 ✓
INV 117761	20/09/2021	SUZANNE MASTIN	PRE-EMPLOYMENT MEDICAL REIMBURSEMENT SUZANNE KAY MASTIN	1	187.00	
EFT41390	24/09/2021	VINCELEC	ADMIN BUILDING. INSTALL NEW LED LIGHT PANEL NEAR REAR DOOR.	1		212.40 ✓
INV IV1044	24/09/2021	VINCELEC	ADMIN BUILDING. INSTALL NEW LED LIGHT PANEL NEAR REAR DOOR.	1	212.40	
EFT41391	24/09/2021	WARRICKS NEWSAGENCY	VICTORY A4 X 6 & VICTORY A3 X 1	1		251.10 ✓
INV 63476	14/09/2021	WARRICKS NEWSAGENCY	VICTORY A4 X 6 & VICTORY A3 X 1	1	251.10	
EFT41392	24/09/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE NORTHAM CEMETERY 17/18 AUGUST & 23-27 AUGUST	1		6,504.31 ✓
INV 003012630	08/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE NORTHAM CEMETERY 17/18 AUGUST & 23-27 AUGUST	1	3,452.63	
INV 003012613	09/2021	WHEATBELT NATURAL RESOURCE MANAGEMENT	MAINTENANCE OF NORTHAM CEMETARY 31/8/21, 03/09/2 & 7-9/09/2021	1	3,051.68	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 54 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUN T
EFT41393	28/09/2021	ANNE LYNCH CONVEYANCING WA SA	RATES CREDIT REFUND FOR ASSESSMENT A10954	1		604.61 ✓
INV A10954	24/09/2021	ANNE LYNCH CONVEYANCING WA SA	RATES CREDIT REFUND FOR ASSESSMENT A10954		604.61	
EFT41394	28/09/2021	BANDIT TREE EQUIPMENT	FN1802 - WOODCHIPPER SERVICE AND REPAIRS	1		2,075.42 ✓
INV 001173	201/09/2021	BANDIT TREE EQUIPMENT	FN1802 - WOODCHIPPER SERVICE AND REPAIRS	1	2,075.42	
EFT41395	28/09/2021	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCTION OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26.	1		96,528.42 ✓
INV 210702	31/07/2021	COMISKEY'S CONTRACTING PTY LTD	CONSTRUCTION OF NORTHAM WASTE TRANSFER FACILITY AS PER CONTRACT C.202021-26.	1	96,528.42	
EFT41396	28/09/2021	DEPARTMENT OF INDUSTRY, SCIENCE, ENERGY & RESOURCES	RECOVERY OF UNSPENT FUNDS FOR THE SAFER COMMUNITYIES FUND PROGRAM ROUND 2 2019/2020 FY	1		14,720.13 ✓
INV HAR00017	09/2021	DEPARTMENT OF INDUSTRY, SCIENCE, ENERGY & RESOURCES	RECOVERY OF UNSPENT FUNDS FOR THE SAFER COMMUNITYIES FUND PROGRAM ROUND 2 2019/2020 FY	1	14,720.13	
EFT41397	28/09/2021	ELIZABETH ROBSON	RATES CREDIT REFUND FOR ASSESSMENT A10064	1		794.00 ✓
INV A10064	24/09/2021	ELIZABETH ROBSON	RATES CREDIT REFUND FOR ASSESSMENT A10064		794.00	
EFT41398	28/09/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	REPLACE 8 TYRES ON WATER CART ON1810.	1		3,194.72 ✓
INV 641203628	05/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	FN1612 - REPLACE TYRES TO HINO TRUCK AS QUOTED U524107224. FRIDAY 28/05/2021	1	-20.00	
INV 641220010	09/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	REPLACE 8 TYRES ON WATER CART ON1810.	1	3,214.72	
EFT41399	28/09/2021	GREEN WORKZ PTY LTD	PRO Z UNIFORM 20-0-20 +FE + MN	1		4,658.50 ✓
INV 4141	18/09/2021	GREEN WORKZ PTY LTD	PRO Z UNIFORM 20-0-20 +FE + MN	1	4,658.50	
EFT41400	28/09/2021	GREGORY ROSS BEANGE	RATES CREDIT REFUND FOR ASSESSMENT A732	1		56.50 ✓
INV A732	24/09/2021	GREGORY ROSS BEANGE	RATES CREDIT REFUND FOR ASSESSMENT A732		56.50	
EFT41401	28/09/2021	KLEENHEAT GAS	45KG GAS BOTTLES TO BAKERS HILL FIRE STATION	1		191.93 ✓
INV 218190419	08/2021	KLEENHEAT GAS	45KG GAS BOTTLES TO BAKERS HILL FIRE STATION	1	191.93	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 55 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
EFT41402	28/09/2021	PROFESSIONAL LOCKSERVICE	YOUTH PARK TOILETS. REPLACE DEADLOCK BARREL TO MASTER KEY SYSTEM AND REPAIR CLOSERS AND PRIVACY SETS.	1		1,017.50
INV 001066323/09/2021		PROFESSIONAL LOCKSERVICE	YOUTH PARK TOILETS. REPLACE DEADLOCK BARREL TO MASTER KEY SYSTEM AND REPAIR CLOSERS AND PRIVACY SETS.	1	1,017.50	
EFT41403	28/09/2021	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM SHIRE ADMINISTRATION BUILDING AS PER CONTRACT C.201920-08.	1		2,923.14
INV 170117	29/05/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM VISITORS CENTRE AS PER CONTRACT C.201920-08.	1	149.60	
INV 170127	29/05/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE LIBRARY AS PER CONTRACT C.201920-08.	1	68.74	
INV 170112	29/05/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM SHIRE ADMINISTRATION BUILDING AS PER CONTRACT C.201920-08.	1	175.45	
INV 170129	29/05/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE TOWN HALL AS PER CONTRACT C.201920-08.	1	68.74	
INV 185112	25/11/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM SHIRE ADMINISTRATION BUILDING AS PER CONTRACT C.201920-08.	1	438.63	
INV 185150	26/11/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE TOWN HALL AS PER CONTRACT C.201920-08.	1	171.84	
INV 185148	26/11/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE LIBRARY AS PER CONTRACT C.201920-08.	1	171.84	
INV 185146	26/11/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO KILLARA AS PER CONTRACT C.201920-08.	1	305.25	
INV 185144	26/11/2020	SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM VISITORS CENTRE AS PER CONTRACT C.201920-08.	1	374.00	
INV CR185118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO KILLARA AS PER CONTRACT C.201920-08.	1	-305.25	
INV CR185118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM VISITORS CENTRE AS PER CONTRACT C.201920-08.	1	-374.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 56 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV CR185118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM SHIRE ADMINISTRATION BUILDING AS PER CONTRACT C.201920-08.	1	-438.63	
INV CR185118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE TOWN HALL AS PER CONTRACT C.201920-08.	1	-171.84	
INV CR185118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE LIBRARY AS PER CONTRACT C.201920-08.	1	-171.84	
INV 208801 18/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM VISITORS CENTRE AS PER CONTRACT C.201920-08.	1	748.00	
INV CR170118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE TOWN HALL AS PER CONTRACT C.201920-08.	1	-68.74	
INV CR170118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE LIBRARY AS PER CONTRACT C.201920-08.	1	-68.74	
INV CR170118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM VISITORS CENTRE AS PER CONTRACT C.201920-08.	1	-149.60	
INV CR170118/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM SHIRE ADMINISTRATION BUILDING AS PER CONTRACT C.201920-08.	1	-175.45	
INV 208805 18/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE TOWN HALL AS PER CONTRACT C.201920-08.	1	343.69	
INV 208804 18/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO WUNDOWIE LIBRARY AS PER CONTRACT C.201920-08.	1	343.69	
INV 208803 18/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO KILLARA AS PER CONTRACT C.201920-08.	1	610.50	
INV 208802 18/09/2021		SOLARGAIN PV PTY LTD	SUPPLY AND INSTALLATION OF PV SOLAR SYSTEM TO NORTHAM SHIRE ADMINISTRATION BUILDING AS PER CONTRACT C.201920-08.	1	877.26	
EFT41404	28/09/2021	STALLION BUILDING CO PTY LTD	310M2 GRAVEL HARDSTAND AND CROSSOVER TO FRONT OF BUILDING.	1		5,426.30 ✓
INV 1849	20/09/2021	STALLION BUILDING CO PTY LTD	310M2 GRAVEL HARDSTAND AND CROSSOVER TO FRONT OF BUILDING.	1	5,426.30	
EFT41405	28/09/2021	STRATAGREEN	TERRACOTTEM UNIVERSAL, 10KG GARKING PAINT WHITE & BLACK 15LT, TRIMAC INDUSTRIAL HERBICIDE 5KG & FREIGHT	1		9,359.01 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 57 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV 137977	14/09/2021	STRATAGREEN	TERRACOTTEM UNIVERSAL, 10KGARKING PAINT WHITE & BLACK 15LT, TRIMAC INDUSTRIAL HERBICIDE 5KG & FREIGHT	1	9,359.01	
EFT41406	28/09/2021	SYNERGY	168614990 STREETLIGHTING - C2/08/2021 TO 01/09/2021	1		31,501.01 ✓
INV 915241601	10/09/2021	SYNERGY	915241640 AUXILIARY LIGHTING - C2/08/2021 TO 01/09/2021		138.09	
INV 168614901	10/09/2021	SYNERGY	168614990 STREETLIGHTING - C2/08/2021 TO 01/09/2021		25,350.47	
INV 293110708	09/2021	SYNERGY	293110730 BILYA KOORT BOODJA - 11/08/2021 TO 07/09/2021		1,228.48	
INV 941453215	09/2021	SYNERGY	941453230 GRASS VALLEY BFB SHED - 16/07/2021 TO 14/09/2021		289.75	
INV 929125215	09/2021	SYNERGY	092912520 GRASS VALLEY OVAL - 16/07/2021 TO 14/09/2021		113.18	
INV 361333116	09/2021	SYNERGY	361333180 SUSPENSION BRIDGE LIGHTING - 20/07/2021 TO 14/09/2021		330.14	
INV 357547316	09/2021	SYNERGY	357547330 APEX PARK TOILETS - 20/07/2021 TO 14/09/2021		148.47	
INV 361473916	09/2021	SYNERGY	361473960 OLD POOL - MITCHELL AVE - 19/08/2021 TO 15/09/2021		326.11	
INV 796841316	09/2021	SYNERGY	796841340 SHIRE ADMINISTRATION BUILDING - 19/08/2021 TO 15/09/2021		833.44	
INV 514067816	09/2021	SYNERGY	514067810 BERT HAWKE OVAL RETICULATION - 17/07/2021 TO 15/09/2021		991.94	
INV 747170516	09/2021	SYNERGY	747170530 SKATE PARK - CLARKE ST - 17/07/2021 TO 15/09/2021		287.07	
INV 357704816	09/2021	SYNERGY	357704840 ROTARY PARK - 20/07/2021 TO 14/09/2021		106.99	
INV 357549616	09/2021	SYNERGY	357549690 KILLARA DAYCARE CENTRE - 19/08/2021 TO 15/09/2021		993.03	
INV 357703116	09/2021	SYNERGY	357703180 STORMWATER DAM PUMP - 17/07/2021 TO 15/09/2021		114.50	
INV 357704316	09/2021	SYNERGY	357704360 BROOME TCE PUMP - 20/07/2021 TO 14/09/2021		124.81	
INV 357547417	09/2021	SYNERGY	357547470 MORBY COTTAGE - 17/07/2021 TO 16/09/2021		124.54	
EFT41407	28/09/2021	TYREPOWER	1 X TOYO A24 225/55R18 TYRE WITH FITTING FOR PN1905 N11069	1		335.71 ✓

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 58 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
INV 8265.1406/09/2021		TYREPOWER	1 X TOYO A24 225/55R18 TYRE WITH FITTING FOR PN1905 N11069	1	335.71	
EFT41408	28/09/2021	VINCELEC	ADMIN BUILDING. REPLACE REAR FLOODLIGHTS TO LED AND INSTALL MOTION SENSOR AND TIME DELAY SWITCH AS PER QUOTE 234.	1		1,147.40 ✓
INV IV1041	19/09/2021	VINCELEC	ADMIN BUILDING. REPLACE REAR FLOODLIGHTS TO LED AND INSTALL MOTION SENSOR AND TIME DELAY SWITCH AS PER QUOTE 234.	1	1,147.40	
EFT41409	28/09/2021	WAYNE TREVOR HILL	RATES CREDIT REFUND FOR ASSESSMENT A13826	1		124.98 ✓
INV A13826	24/09/2021	WAYNE TREVOR HILL	RATES CREDIT REFUND FOR ASSESSMENT A13826		124.98	
EFT41410	29/09/2021	APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	BALL VALVE FOR SPRAY UNIT	1		65.73 ✓
INV 679807523/09/2021		APPLIED INDUSTRIAL TECHNOLOGIES T/A NORTHAM BEARINGS	BALL VALVE FOR SPRAY UNIT	1	65.73	
EFT41411	29/09/2021	ARCH SOFTWARE AUSTRALIA	ADD LICENCE NUMBER TO OLD QUARRY ROAD DOCKETS AS REQUESTED BY DWER, FIX ERROR OLD QUARRY, ADD METROPOLITAN ASBESTOS CATEGORY.	1		227.15 ✓
INV NR822121/09/2021		ARCH SOFTWARE AUSTRALIA	ADD LICENCE NUMBER TO OLD QUARRY ROAD DOCKETS AS REQUESTED BY DWER, FIX ERROR OLD QUARRY, ADD METROPOLITAN ASBESTOS CATEGORY.	1	227.15	
EFT41412	29/09/2021	AVON VALLEY TOYOTA	20,000KM SERVICE OF PN1911 - N4.990 VIN:MR0EX3CD901380842	1		361.69 ✓
INV 356900	18/11/2020	AVON VALLEY TOYOTA	2 X SILVER SPARE KEYS FOR N460 WUNDOWIE COMMUNITY BUS. VIN: JTGF528805500631	1	181.70	
INV PI1300114/07/2021		AVON VALLEY TOYOTA	2 X SILVER SPARE KEYS FOR N460 WUNDOWIE COMMUNITY BUS. VIN: JTGF528805500631	1	-181.70	
INV JC1400322/09/2021		AVON VALLEY TOYOTA	20,000KM SERVICE OF PN1911 - N4.990 VIN:MR0EX3CD901380842	1	361.69	
EFT41413	29/09/2021	AVON WASTE	RUBBISH FEES 31.8.21 - 10.9.21	1		38,607.92 ✓
INV 46168	10/09/2021	AVON WASTE	RUBBISH FEES 31.8.21 - 10.9.21	1	38,607.92	
EFT41414	29/09/2021	AVONVALE EDUCATION SUPPORT CENTRE	END OF YEAR AWARDS 2021	1		200.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 59 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 431	16/09/2021	AVONVALE EDUCATION SUPPORT CENTRE	END OF YEAR AWARDS 2021	1	200.00	
EFT41415	29/09/2021	BENARA NURSERIES	SUPPLY AND DELIVERY OF PLANTS AS PER QUOTE 17386	1		4,180.63 ✓
INV 307092	06/07/2021	BENARA NURSERIES	SUPPLY AND DELIVERY OF PLANTS AS PER QUOTE 17386	1	4,180.63	
EFT41416	29/09/2021	BLACKWELL PLUMBING & GAS PTY LTD	SUPPLIED AND INSTALLED 100MM BACKFLOW VALVE AND LOCKABLE GATE WUNDOWIE OVAL	1		10,274.00 ✓
INV INV-24513	09/2021	BLACKWELL PLUMBING & GAS PTY LTD	SUPPLIED AND INSTALLED 100MM BACKFLOW VALVE AND LOCKABLE GATE WUNDOWIE OVAL	1	10,274.00	
EFT41417	29/09/2021	BOC LIMITED	3 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 01/07/2021 - 30/06/2022	1		66.76 ✓
INV 402949228	09/2021	BOC LIMITED	3 X 400C OXYGEN MEDICAL C SIZE* RENTAL FEE 01/07/2021 - 30/06/2022	1	66.76	
EFT41418	29/09/2021	BUCCI HOLDINGS PTY LTD T-AS VISIMAX	LABELOPES - 'OFFICIAL NOTICE ENCLOSED' (100)	1		37.70 ✓
INV INV-01423	08/2021	BUCCI HOLDINGS PTY LTD T-AS VISIMAX	LABELOPES - 'OFFICIAL NOTICE ENCLOSED' (100)	1	37.70	
EFT41419	29/09/2021	BUNNINGS BUILDING SUPPLIES P/L	CITIZENSHIP CEREMONY GIFTS 17/09/2021	1		144.57 ✓
INV 2182/0016	08/2021	BUNNINGS BUILDING SUPPLIES P/L	ASSORTED SUPPLIES FOR KILLARA	1	42.15	
INV 2182/0017	09/2021	BUNNINGS BUILDING SUPPLIES P/L	CITIZENSHIP CEREMONY GIFTS 17/09/2021	1	102.42	
EFT41420	29/09/2021	CADD'S FASHIONS	SHIRTS 6XL - SHAYNE WILLCOCK	1		239.95 ✓
INV 21-000108	09/2021	CADD'S FASHIONS	SHIRTS 6XL - SHAYNE WILLCOCK	1	239.95	
EFT41421	29/09/2021	CANNON HYGIENE AUSTRALIA PTY LTD	NORTHAM SWIMMING POOL. MONTHLY SERVICING OF SANITARY AND NAPPY BINS 01/10/2021-31/12/2021	1		1,859.96 ✓
INV 971626014	09/2021	CANNON HYGIENE AUSTRALIA PTY LTD	NORTHAM SWIMMING POOL. MONTHLY SERVICING OF SANITARY AND NAPPY BINS 01/10/2021-31/12/2021	1	1,222.19	
INV 971690414	09/2021	CANNON HYGIENE AUSTRALIA PTY LTD	WUNDOWIE HALL TOILETS. SANITARY UNIT SERVICE 01/10/2021-31/12/2021	1	637.77	
EFT41422	29/09/2021	COUNTRY COMFORTSTYLE NORTHAM	AUSFILE STATIONERY 1950 HIGH CUPBOARD	1		649.00 ✓
INV 15159	14/09/2021	COUNTRY COMFORTSTYLE NORTHAM	AUSFILE STATIONERY 1950 HIGH CUPBOARD	1	649.00	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 60 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
EFT41423	29/09/2021	DALLIMORE CARPETS	WUNDOWIE LIBRARY. REPLACE ENTRY SECTION OF VINYL DUE TO EXISTING BUBBLING VINYL AND TRIP HAZARD.	1		1,050.00 ✓
INV INV-89723/09/2021		DALLIMORE CARPETS	WUNDOWIE LIBRARY. REPLACE ENTRY SECTION OF VINYL DUE TO EXISTING BUBBLING VINYL AND TRIP HAZARD.	1	1,050.00	
EFT41424	29/09/2021	DRACO AIR PTY LTD	RIVERS EDGE CAFE. SERVICE COOLROOM AND REPAIR DOOR SEAL. REFIX/REPLACE CEILING A/C VENTS.	1		1,361.25 ✓
INV 13981	30/07/2021	DRACO AIR PTY LTD	RIVERS EDGE CAFE. SERVICE COOLROOM AND REPAIR DOOR SEAL. REFIX/REPLACE CEILING A/C VENTS.	1	1,361.25	
EFT41425	29/09/2021	E FIRE & SAFETY	NORTHAM RECREATION CENTRE SOUND SYSTEM FOR EMERGENCY SERVICES BOOK	1		66.00 ✓
INV 550577	22/09/2021	E FIRE & SAFETY	NORTHAM RECREATION CENTRE SOUND SYSTEM FOR EMERGENCY SERVICES BOOK	1	66.00	
EFT41426	29/09/2021	FRANK DAVIS	WELCOME TO COUNTRY PERFORMED AND DIDGERIDOO PLAYING STORYTELLING	1		500.00 ✓
INV 35	23/09/2021	FRANK DAVIS	WELCOME TO COUNTRY PERFORMED AND DIDGERIDOO PLAYING STORYTELLING	1	500.00	
EFT41427	29/09/2021	FRONTLINE FIRE & RESCUE EQUIPMENT	ARMTEX 65MM X 10M EXTRUDED CLASS H HOSE, RED, BIC	1		1,814.01 ✓
INV 71967	27/08/2021	FRONTLINE FIRE & RESCUE EQUIPMENT	ARMTEX 65MM X 10M EXTRUDED CLASS H HOSE, RED, BIC	1	1,814.01	
EFT41428	29/09/2021	GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	FN1513 - REPAIR ZTRAC MOWER TYRE	1		26.00 ✓
INV 641222728/09/2021		GOODYEAR & DUNLOP TYRES (AUST) PTY LTD	FN1513 - REPAIR ZTRAC MOWER TYRE	1	26.00	
EFT41429	29/09/2021	GRAFTON ELECTRICS	HOCKEY LIGHTING. NEW POWER FEED FOR BERT HAWK PAVILION, NEW DISTRIBUTION BOARD AND TRENCHING TO NEW WESTERN POWER PILLAR.	1		44,627.00 ✓
INV 7988	24/08/2021	GRAFTON ELECTRICS	HOCKEY LIGHTING. NEW POWER FEED FOR BERT HAWK PAVILION, NEW DISTRIBUTION BOARD AND TRENCHING TO NEW WESTERN POWER PILLAR.	1	44,627.00	
EFT41430	29/09/2021	GROVE WESLEY DESIGN ART	BUSINESS CARDS FOR KIM HAMPTON - DEVELOPMENT SERVICES TECHNICAL OFFICER	1		176.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 61 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 6722	22/09/2021	GROVE WESLEY DESIGN ART	BUSINESS CARDS FOR KIM HAMPTON - DEVELOPMENT SERVICES TECHNICAL OFFICER	1	176.00	
EFT41431	29/09/2021	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ADDITIONAL FEE FOR EXTENSION OF ANDREW DOVER CONTRACT	1		1,045.00 ✓
INV 300056828/07/2021		HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED	ADDITIONAL FEE FOR EXTENSION OF ANDREW DOVER CONTRACT	1	1,045.00	
EFT41432	29/09/2021	IRISHTOWN BUSHFIRE BRIGADE	PO BOX FEE FOR IRISHTOWN BUSHFIRE BRIGADE 2020	1		39.00 ✓
INV 400000007/02/2020		IRISHTOWN BUSHFIRE BRIGADE	PO BOX FEE FOR IRISHTOWN BUSHFIRE BRIGADE 2020	1	39.00	
EFT41433	29/09/2021	IKOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP 2021/2022	1		522.75 ✓
INV 642298201/09/2021		IKOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR WWTP 2021/2022	1	348.50	
INV 642298201/09/2021		IKOM OPERATIONS PTY LTD	CLORINE MONTHLY SERVICE FEE FOR NORTHAM AQUATIC FACILITY 2021/2022	1	174.25	
EFT41434	29/09/2021	KATHY DAVIS	CULTURAL TALK WITH PUBLIC HEALTH GROUP 23-09-2021	1		500.00 ✓
INV 11	23/09/2021	KATHY DAVIS	CULTURAL TALK WITH PUBLIC HEALTH GROUP 23-09-2021	1	500.00	
EFT41435	29/09/2021	KI TRAINING AND ASSESSING	TRAINING EXPENSES	1		6,247.00 ✓
INV 21121	31/08/2021	KI TRAINING AND ASSESSING	TRAINING EXPENSES	1	6,247.00	
EFT41436	29/09/2021	KLEENWEST DISTRIBUTORS	SUPPLIES FOR KILLARA	1		192.61 ✓
INV 000608815/09/2021		KLEENWEST DISTRIBUTORS	SUPPLIES FOR KILLARA	1	192.61	
EFT41437	29/09/2021	LFA FIRST RESPONSE	MEDICAL SUPPLIES FOR KILLARA INCLUDING WOUND CARE TROLLEY	1		235.17 ✓
INV IN1941409/09/2021		LFA FIRST RESPONSE	MEDICAL SUPPLIES FOR KILLARA INCLUDING WOUND CARE TROLLEY	1	235.17	
EFT41438	29/09/2021	LIGHT APPLICATION PTY LTD	DESIGN AND DELIVERY OF NORTHAM SUSPENSION BRIDGE ILLUMINATION PROJECT AS PER CONTRACT C.202021-22	1		44,660.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 62 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 84064	25/08/2021	LIGHT APPLICATION PTY LTD	DESIGN AND DELIVERY OF NORTHAM SUSPENSION BRIDGE ILLUMINATION PROJECT AS PER CONTRACT C.202021-22	1	44,660.00	
EFT41439	29/09/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING TOWN CENTRE FOOTPATHS 5 DAYS P/W 13 - 19/09/2021. SWEEPING GULLY EDUCATION SERVICES 3 DAYS P/W 13 - 19/09/2021	1		7,801.20 ✓
INV N2852	20/09/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING TOWN CENTRE FOOTPATHS 5 DAYS P/W 13 - 19/09/2021. SWEEPING GULLY EDUCATION SERVICES 3 DAYS P/W 13 - 19/09/2021	1	3,900.60	
INV N2851	20/09/2021	MINT CIVIL PTY LTD T/AS IMMACU SWEEP	SWEEPING TOWN CENTRE FOOTPATHS 5 DAYS P/W 6-12/09/2021. SWEEPING GULLY EDUCATION SERVICES 3 DAYS PER WEEK 6-12/09/2021.	1	3,900.60	
EFT41440	29/09/2021	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE & SUBSCRIPTION FEE 15/09/2021 - 14/10/2021	1		893.92 ✓
INV 923471115	09/2021	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE & SUBSCRIPTION FEE 15/09/2021 - 14/10/2021	1	893.92	
EFT41441	29/09/2021	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY AND FIT FULL TINTED LAMINATED WINDSCREEN TO N.1709	1		445.00 ✓
INV INV-04622	09/2021	NORTHAM & DISTRICTS GLASS SERVICE	SUPPLY AND FIT FULL TINTED LAMINATED WINDSCREEN TO N.1709	1	445.00	
EFT41442	29/09/2021	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	75,000KM SERVICE FOR PN1901 - N10721. VIN:MMU148MK0LH607023	1		883.65 ✓
INV 134531	20/09/2021	NORTHAM AUTOS PTY LTD T/AS NORTHAM MAZDA & NORTHAM HOLDEN	75,000KM SERVICE FOR PN1901 - N10721. VIN:MMU148MK0LH607023	1	883.65	
EFT41443	29/09/2021	NORTHAM RADIATOR SPECIALISTS & AVON 4WD CENTRE	NEW TYRE DEFLATRO GUAGE FOR CLACKLINE 2.4	1		77.00 ✓
INV 67972/628	06/2021	NORTHAM RADIATOR SPECIALISTS & AVON 4WD CENTRE	NEW TYRE DEFLATRO GUAGE FOR CLACKLINE 2.4	1	77.00	
EFT41444	29/09/2021	OXTER SERVICES	BURIAL DATE 04.09.2021; NEW GRAVE FOR THE BURIAL OF PETER RONALD FITCH	1		2,717.73 ✓
INV 24797	02/09/2021	OXTER SERVICES	BURIAL DATE 04.09.2021; NEW GRAVE FOR THE BURIAL OF PETER RONALD FITCH	1	2,057.00	
INV 24888	21/09/2021	OXTER SERVICES	MAINTENANCE LAND AND BUILDINGS	1	660.73	

Ordinary Council Meeting Agenda

20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 63 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
EFT41445	29/09/2021	PROFESSIONAL LOCKSERVICE	WUNDOWIE OVAL. SUPPLY AND DELIVER TO SITE 7 DOUBLE END PADLOCKS, D07 AND FIRE 01.	1		1,305.87 ✓
INV 001065913	09/2021	PROFESSIONAL LOCKSERVICE	WUNDOWIE OVAL. SUPPLY AND DELIVER TO SITE 7 DOUBLE END PADLOCKS, D07 AND FIRE 01.	1	1,305.87	
EFT41446	29/09/2021	RED DOT STORES	GIFT BAGS FOR CITIZENSHIP CEREMONY GIFTS 17/09/2021	1		22.50 ✓
INV 525608017	09/2021	RED DOT STORES	GIFT BAGS FOR CITIZENSHIP CEREMONY GIFTS 17/09/2021	1	22.50	
EFT41447	29/09/2021	ST JOHN AMBULANCE AUSTRALIA	TAYLOR MCMAHON US# NEWBM426V7 EMAIL: COMMSOFF3@NORTHAM.WA.GOV.AU 14 SEPTEMBER 2021 FIRST AID COURSE	1		480.00 ✓
INV FAINV014	09/2021	ST JOHN AMBULANCE AUSTRALIA	TAYLOR MCMAHON US# NEWBM426V7 EMAIL: COMMSOFF3@NORTHAM.WA.GOV.AU 14 SEPTEMBER 2021 FIRST AID COURSE	1	160.00	
INV FAINV014	09/2021	ST JOHN AMBULANCE AUSTRALIA	LOUISA DYER US# 45DYZX3WVN EMAIL: LIBSTAFF2@NORTHAM.WA.GOV.AU 14 SEPTEMBER FIRST AID COURSE	1	160.00	
INV FAINV014	09/2021	ST JOHN AMBULANCE AUSTRALIA	RENEE D'HERVILLE US# HVDYUSKTGG EMAIL: LIBADMIN@NORTHAM.WA.GOV.AU 14 SEPTEMBER 2021 FIRST AID COURSE	1	160.00	
EFT41448	29/09/2021	TOTAL INSTALL SOLUTIONS AUST PTY LTD	CELF TELSTRA G31-3/5/28S	1		2,170.37 ✓
INV 3108	16/09/2021	TOTAL INSTALL SOLUTIONS AUST PTY LTD	CELF TELSTRA G31-3/5/28S	1	2,170.37	
EFT41449	29/09/2021	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	19MM SCREENED ROADBASE	1		2,906.25 ✓
INV INV-19131	08/2021	TRANSWEST WA AUSTRALIAN STONE COMPANY PTY LTD	19MM SCREENED ROADBASE	1	2,906.25	
EFT41450	29/09/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	KILLARA ADMIN COMPUTER REPAIRS	1		660.00 ✓
INV 28074	17/09/2021	WHEATBELT OFFICE & BUSINESS MACHINES (WOBM)	KILLARA ADMIN COMPUTER REPAIRS	1	660.00	
EFT41451	29/09/2021	WOLFCOM AUSTRALIA PTY LTD	PROTECTIVE LOAD BEARING VEST M/L, RANGER PATCH YELLOW XL & SM	1		283.00 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 64 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
INV 4360	16/09/2021	WOLFCOM AUSTRALIA PTY LTD	PROTECTIVE LOAD BEARING VEST M/L, RANGER PATCH YELLOW XL & SM	1	283.00	
EFT41452	29/09/2021	WUNDOWIE GOLF CLUB INC	QUICK RESPONSE GRANT Q4 - REPLACE CEILING IN CLUB HOUSE	1		2,700.00 ✓
INV 2021/2021/09/2021		WUNDOWIE GOLF CLUB INC	QUICK RESPONSE GRANT Q4 - REPLACE CEILING IN CLUB HOUSE	1	2,700.00	
DD16870.1	01/09/2021	WESTNET PTY LTD	ANNUAL CHARGE FOR EXTRA_MAILBOX SERVICE NORTHAMLANDFILL@WESTNET.COM.AU FOR THEPERIOD 01/08/2020 TO 01/08/2021.ANNUAL CHARGE FOR EXTRA_MAILBOX SERVICETIP SITE@WESTNET.COM.AU FOR THE PERIOD01/08/2020 TO 01/08/2021.	1		50.00 ✓
INV 127942501/09/2021		WESTNET PTY LTD	ANNUAL CHARGE FOR EXTRA_MAILBOX SERVICE NORTHAMLANDFILL@WESTNET.COM.AU FOR THEPERIOD 01/08/2020 TO 01/08/2021.ANNUAL CHARGE FOR EXTRA_MAILBOX SERVICETIP SITE@WESTNET.COM.AU FOR THE PERIOD01/08/2020 TO 01/08/2021.	1	50.00	
DD16891.1	07/09/2021	EDITH COWAN UNIVERSITY	REFUND OF CANCELED UNITS SUSAN BURLEY STUDENT ID# 882176 -1,092.30 PAYMENT OF SEMESTER 2, 2021 REFUND 1 UNIT HAST1111 POPULATION HEALTH CRICOS CODE:00279B	1		-1,092.30 ✓
INV 882176	07/09/2021	EDITH COWAN UNIVERSITY	REFUND OF CANCELED UNITS SUSAN BURLEY STUDENT ID# 882176 -1,092.30 PAYMENT OF SEMESTER 2, 2021 REFUND 1 UNIT HAST1111 POPULATION HEALTH CRICOS CODE:00279B	1	-1,092.30	
DD16922.1	13/09/2021	BANKWEST	CHADD HUNT MASTERCARD 23 JUL 2021 TO 23 AUG 2021	1		5,654.49 ✓
INV B RUTT13/09/2021		BANKWEST	BRENDON RUTTER MASTERCARD 23/07/2021 TO 23/08/2021	1	219.61	
INV J METC13/09/2021		BANKWEST	JOANNE METCALF MASTERCARD 23/07/2021 TO 23/08/2021	1	1,248.43	
INV C YOUN13/09/2021		BANKWEST	COLIN YOUNG MASTERCARD - 23 JUL 2021 TO 23 AUG 2021	1	3,349.61	
INV C KLEY13/09/2021		BANKWEST	CLINTON KLEYNHANS MASTERCARD 23 JUL 2021 TO 23 AUG 2021	1	240.58	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 65 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUN T
INV C HUNT	13/09/2021	BANKWEST	CHADD HUNT MASTERCARD 23 JUL 2021 TO 23 AUG 2021	1	596.26	
DD16935.1	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1		25,733.01 ✓
INV SUPER	14/09/2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	22,068.42	
INV DEDUC	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,398.60	
INV DEDUC	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	101.19	
INV DEDUC	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	48.80	
INV DEDUC	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	850.00	
INV DEDUC	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	85.83	
INV DEDUC	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	76.06	
INV DEDUC	14/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	79.11	
DD16935.2	14/09/2021	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1		208.70 ✓
INV SUPER	14/09/2021	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1	208.70	
DD16935.3	14/09/2021	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,405.62 ✓
INV SUPER	14/09/2021	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,086.98	
INV DEDUC	14/09/2021	MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD16935.4	14/09/2021	UNISUPER	PAYROLL DEDUCTIONS	1		1,048.91 ✓
INV SUPER	14/09/2021	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	428.30	
INV DEDUC	14/09/2021	UNISUPER	PAYROLL DEDUCTIONS	1	160.61	
INV DEDUC	14/09/2021	UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
DD16935.5	14/09/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		130.30 ✓
INV SUPER	14/09/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	130.30	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 66 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
DD16935.6	14/09/2021	FLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		484.84 ✓
INV SUPER	14/09/2021	FLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	363.63	
INV DEDUC	14/09/2021	FLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	121.21	
DD16935.7	14/09/2021	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		558.98 ✓
INV SUPER	14/09/2021	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	558.98	
DD16935.8	14/09/2021	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		237.27 ✓
INV SUPER	14/09/2021	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	237.27	
DD16935.9	14/09/2021	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		162.04 ✓
INV SUPER	14/09/2021	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	162.04	
DD16986.1	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1		28,215.29 ✓
INV SUPER	28/09/2021	AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	1	24,222.52	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	2,570.64	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	49.66	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	49.66	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	25.00	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	920.44	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	97.83	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	101.21	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	134.70	
INV DEDUC	28/09/2021	AWARE SUPER	PAYROLL DEDUCTIONS	1	43.63	
DD16986.2	28/09/2021	PRIME SUPER	PAYROLL DEDUCTIONS	1		470.00 ✓
INV SUPER	28/09/2021	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	341.82	
INV DEDUC	28/09/2021	PRIME SUPER	PAYROLL DEDUCTIONS	1	128.18	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 67 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
DD16986.3	28/09/2021	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1		235.33 ✓
INV SUPER	28/09/2021	ONEPATH	SUPERANNUATION CONTRIBUTIONS	1	235.33	
DD16986.4	28/09/2021	MEDIA SUPER	PAYROLL DEDUCTIONS	1		1,384.36 ✓
INV SUPER	28/09/2021	MEDIA SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,065.72	
INV DEDUC	28/09/2021	MEDIA SUPER	PAYROLL DEDUCTIONS	1	318.64	
DD16986.5	28/09/2021	UNISUPER	PAYROLL DEDUCTIONS	1		1,059.21 ✓
INV SUPER	28/09/2021	UNISUPER	SUPERANNUATION CONTRIBUTIONS	1	435.79	
INV DEDUC	28/09/2021	UNISUPER	PAYROLL DEDUCTIONS	1	163.42	
INV DEDUC	28/09/2021	UNISUPER	PAYROLL DEDUCTIONS	1	460.00	
DD16986.6	28/09/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		136.44 ✓
INV SUPER	28/09/2021	THE TRUSTEE FOR A E & DL WILLIAMS SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	136.44	
DD16986.7	28/09/2021	FLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1		493.79 ✓
INV SUPER	28/09/2021	FLUM SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	370.34	
INV DEDUC	28/09/2021	FLUM SUPERANNUATION FUND	PAYROLL DEDUCTIONS	1	123.45	
DD16986.8	28/09/2021	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		238.25 ✓
INV SUPER	28/09/2021	COLONIAL FIRST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	238.25	
DD16986.9	28/09/2021	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1		153.02 ✓
INV SUPER	28/09/2021	CATHOLIC SUPER	SUPERANNUATION CONTRIBUTIONS	1	153.02	
DD16935.10	14/09/2021	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		95.30 ✓
INV SUPER	14/09/2021	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	95.30	
DD16935.11	14/09/2021	ING DIRECT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		115.56 ✓

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 68 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BANK CODE	INV AMOUNT	AMOUNT
INV SUPER 14/09/2021		ING DIRECT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	115.56	
DD16935.12 14/09/2021		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		3,388.98 ✓
INV SUPER 14/09/2021		AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	2,865.18	
INV DEDUC14/09/2021		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	400.00	
INV DEDUC14/09/2021		AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	123.80	
DD16935.13 14/09/2021		QSUPER	SUPERANNUATION CONTRIBUTIONS	1		210.83 ✓
INV SUPER 14/09/2021		QSUPER	SUPERANNUATION CONTRIBUTIONS	1	210.83	
DD16935.14 14/09/2021		SUNCORP MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	1		207.26 ✓
INV SUPER 14/09/2021		SUNCORP MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	1	207.26	
DD16935.15 14/09/2021		ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		205.74 ✓
INV SUPER 14/09/2021		ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	205.74	
DD16935.16 14/09/2021		JOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		148.29 ✓
INV SUPER 14/09/2021		JOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	148.29	
DD16935.17 14/09/2021		REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,565.65 ✓
INV DEDUC14/09/2021		REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	266.45	
INV SUPER 14/09/2021		REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,299.20	
DD16935.18 14/09/2021		PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1		461.93 ✓
INV DEDUC14/09/2021		PRIME SUPER	PAYROLL DEDUCTIONS	1	125.98	
INV SUPER 14/09/2021		PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	1	335.95	
DD16935.19 14/09/2021		NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		292.61 ✓
INV SUPER 14/09/2021		NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	292.61	

Ordinary Council Meeting Agenda
20 October 2021



Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 69 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUNT
DD16935.20	14/09/2021	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		230.99 ✓
INV SUPER	14/09/2021	HOSTPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	230.99	
DD16935.21	14/09/2021	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1		205.64 ✓
INV SUPER	14/09/2021	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1	205.64	
DD16935.22	14/09/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		206.75 ✓
INV SUPER	14/09/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	206.75	
DD16986.10	28/09/2021	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1		131.95 ✓
INV SUPER	28/09/2021	AUSTRALIAN CATHOLIC SUPERANNUATION RETIREMENT FUND	SUPERANNUATION CONTRIBUTIONS	1	131.95	
DD16986.11	28/09/2021	ING DIRECT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		111.81 ✓
INV SUPER	28/09/2021	ING DIRECT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	111.81	
DD16986.12	28/09/2021	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1		638.43 ✓
INV SUPER	28/09/2021	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	1	638.43	
DD16986.13	28/09/2021	QSUPER	SUPERANNUATION CONTRIBUTIONS	1		214.52 ✓
INV SUPER	28/09/2021	QSUPER	SUPERANNUATION CONTRIBUTIONS	1	214.52	
DD16986.14	28/09/2021	SUNCORP MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	1		210.89 ✓
INV SUPER	28/09/2021	SUNCORP MASTER TRUST	SUPERANNUATION CONTRIBUTIONS	1	210.89	
DD16986.15	28/09/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1		104.62 ✓
INV SUPER	28/09/2021	ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND)	SUPERANNUATION CONTRIBUTIONS	1	104.62	
DD16986.16	28/09/2021	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1		3,316.64 ✓
INV SUPER	28/09/2021	AUSTRALIAN SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	1	2,789.18	

Ordinary Council Meeting Agenda
20 October 2021

Date: 01/10/2021
Time: 2:46:50PM

Shire of Northam

USER: Kristy Hopkins
PAGE: 70 10

CHEQUE /EFT NO	DATE	NAME	INVOICE DESCRIPTION	BAN K COD E	INV AMOUNT	AMOUN T
INV DEDUC28/09/2021	28/09/2021	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	400.00	
INV DEDUC28/09/2021	28/09/2021	AUSTRALIAN SUPER PTY LTD	PAYROLL DEDUCTIONS	1	127.46	
DD16986.17	28/09/2021	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1		1,645.96 ✓
INV DEDUC28/09/2021	28/09/2021	REST INDUSTRY SUPER	PAYROLL DEDUCTIONS	1	270.34	
INV SUPER 28/09/2021	28/09/2021	REST INDUSTRY SUPER	SUPERANNUATION CONTRIBUTIONS	1	1,375.62	
DD16986.18	28/09/2021	JOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1		154.53 ✓
INV SUPER 28/09/2021	28/09/2021	JOOF PORTFOLIO SERVICE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1	154.53	
DD16986.19	28/09/2021	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1		303.21 ✓
INV SUPER 28/09/2021	28/09/2021	NETWEALTH SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1	303.21	
DD16986.20	28/09/2021	HOSIPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1		235.03 ✓
INV SUPER 28/09/2021	28/09/2021	HOSIPLUS SUPER	SUPERANNUATION CONTRIBUTIONS	1	235.03	
DD16986.21	28/09/2021	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1		209.14 ✓
INV SUPER 28/09/2021	28/09/2021	SUNSUPER	SUPERANNUATION CONTRIBUTIONS	1	209.14	
DD16986.22	28/09/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1		244.07 ✓
INV SUPER 28/09/2021	28/09/2021	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	1	244.07	

REPORT TOTALS

BANK CODE	BANK NAME	TOTAL
1	MUNI FUND	1,708,689.75
TOTAL		1,708,689.75

Attachment 2 – Declaration

Payment dates 1st September 2021 to 30th September 2021

- Municipal Fund payment cheque numbers 35439 to 35447 Total \$27,219.58.

Electronic Funds Transfer

- Municipal Fund EFT41068 to EFT41452 Total \$1,599,646.29.
- Direct Debits Total \$81,823.88.

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Month	Cheques 2021/2022	EFT Payments 2021/2022	Direct Debits 2021/2022	Payroll 2021/2022	Total Payments 2021/2022
July	\$ 74,373.09	\$ 1,422,562.64	\$ 77,599.91	\$ 436,064.10	\$ 2,010,599.74
August	\$ 48,650.97	\$ 2,042,447.90	\$ 77,232.35	\$ 449,812.85	\$ 2,618,144.07
September	\$ 27,219.58	\$ 1,599,646.29	\$ 81,823.88	\$ 669,771.82	\$ 2,378,461.57
October					\$ -
November					\$ -
December					\$ -
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
Total	\$150,243.64	\$5,064,656.83	\$236,656.14	\$1,555,648.77	\$7,007,205.38

The following table presents all payments made for the month from Council credit cards paid by direct debit DD116922.1

Summary Credit Card Payments	\$	Total
CEO		
LGIS - WORKCARE FORUM - BEV JONES - HR MANAGER	231.50	
SMARTSHEET - SMARTSHEET ANNUAL SUBSCRIPTION	2376.00	
PHAPS PTY LTD - INTERVEIW EMES	42.00	
PHAPS PTY LTD - INTERVEIW EMES	8.50	

Summary Credit Card Payments	\$	Total
PHAPS PTY LTD - INTERVIEW EMES	44.50	
COLES EXPRESS - FUEL	94.80	
		\$ 2,797.30
CESM		
COLES - TRAINING REFRESHMENTS	52.80	
DUNNINGS NORTHAM - APPLIANCE FUEL	19.86	
COLES - MILK FOR TRAINING REFRESHMENTS	2.70	
DUNNINGS NORTHAM - PROPS FOR EXTINGUISHER TRAINING	15.00	
CITY OF PERTH PARKING - PARKING FOR W/C APPOINTMENT	5.05	
RED DOT - COMMUNITY ENGAGEMENT SUPPLIES	38.97	
CALTEX NARROGIN - FUEL FOR CESM VEHICLE	75.23	
RED DOT - COMMUNITY ENGAGEMENT SUPPLIES	10.00	
		\$ 219.61
Executive Manager of Community Services		
LIQUOR BARONS NORTHAM - STAFF SUNDOWNER	457.88	
DOMS NORTHAM - COFFEE WITH SAM BRIGHT - COMMS	5.90	
PAPERLESS POST - BILYA FESTIVAL VIP EVENT INVITES	32.00	
SUBWAY NORTHAM - BKB PROGRAM	60.00	
GOLDEN CARERS.COM - GIF TREE POCK - GOLDEN CARERS ANNUAL SUBSCRIPTIONS	74.95	
LIQUOR BARONS NORTHAM - BILYA FESTIVAL VIP EVENT	617.70	
		\$ 1,248.43
Executive Manager of Corporate Services		
HARVEY NORMAN - MIDLAND - COMPUTER FOR CEO SEC MICROSOFT SURFACE GO	1087.90	
SOFTWARE MART AUS - MICROSOFT WINDOWS 10 PROFESSIONAL LIFETIME KEY	200.00	
QUEST INNALOO - ACCOMMODATION FOR TRAINING LICENCING SUZETTE AUMOND	912.42	
AMAYSIM MOBILE PTY LTD - LIBRARY LIFT PHONE DATA	10.00	
QUEST INNALOO - ACCOMMODATION FOR TRAINING LICENCING SUZETTE AUMOND	25.65	
PAYPAL - PPS - PERTH PACKAGING	273.60	
PREZI - SUBSCRIPTION TO PREZI PREMIUM (INDUCTION SOFTWARE)	342.80	
ADOBE SYSTEMS PTY LTD - MONTHLY FEES	213.99	
SAGE HOTEL - ACCOMMODATION FOR TRAINING MICK AHEARN	184.83	
SAGE HOTEL - ACCOMMODATION FOR TRAINING MICK AHEARN	98.42	

Summary Credit Card Payments	\$	Total
		\$ 3,349.61
Executive Manager of Development Services		
FACEBOOK ADVERTISING (BOOSTING CSO POST)	70.00	
FACEBOOK ADVERTISING (BOOSTING CSO POST)	40.57	
FRESH TRADING CO NORTHAM - FUEL ADDITIVE - N4030	10.82	
FACEBOOK ADVERTISING (BOOSTING CSO POST)	100.00	
FACEBOOK ADVERTISING (BOOSTING CSO POST)	150.00	
FACEBOOK ADVERTISING (BOOSTING LIBRARY MANAGER POST)	224.87	
		\$ 596.26
Executive Manager of Engineering Services		
WATTLE GROVE MOTEL - ACCOMMODATION FOR BRENDAN EATON - SAFETY OFFICER TRAINING	134.00	
BP THE LAKES 1903 - DIESEL FUEL FOR EMES PN1901	106.58	
		\$ 240.58
Total Credit Card Expenditure		\$ 8,451.79

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,378,461.57 was submitted to the Ordinary Meeting of Council on Wednesday, 17 November 2021.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers \$2,378,461.57 was submitted to each member of the Council on Wednesday, 17 November 2021, has been checked and is fully supported by vouchers and invoices which are submitted herewith, and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER

13.4.2 Financial Statement for the period ending 30 September 2021

File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald, Accountant
Responsible Officer:	Colin Young, Executive Manager Corporate Services
Officer Declaration of Interest:	Nil
Voting Requirement:	Simple & Absolute Majority
Press release to be issued:	No

BRIEF

For Council to receive the Financial Statement for the period ending 30 September 2021.

ATTACHMENTS

Attachment 1: Financial Statement for the period ending 30 September 2021.

A. BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 30 September 2021 is included as Attachment 1 to this agenda and includes the following reports:

- Statement of Financial Activity
- Operating Statements
- Balance Sheet
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Cash Position
- Rating Information
- Cash Flow Information

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council finance staff prior to the meeting.

Operating Expenditure

1. Governance is under budget by \$261,400. This is primarily due to the following being under budget together with a higher administration recovery of \$38,090 (non- cash, budget timing).
 - Organisation software \$36,858
 - IT expense \$102,921
 - Consultancy \$29,758
 - **Salaries Administration \$34,014**
 - **Legal Expenses \$7,522**
 - **Advertising \$7,508**
 - **Printing & stationery \$5,869**
2. General Purpose Funding is under budget by \$22,650 due to valuations and title searches being under projected costs of \$1,564. Legal costs recoverable are \$14,978 under budget, and **rates salaries of \$6,738 under budget.**
3. **Health is under budget by \$33,188, due predominantly to health salaries \$30,480.**
4. Community Amenities is under budget by \$122,963 due to
 - Refuse collection \$18,531 (timing)
 - Rubbish collection \$64,066 (timing)
 - Consultants \$23,523
 - **Green waste management \$5,832**
 - Town planning salaries \$8,750. The position of planner has now been filled.
5. **Recreation and culture are under budget by \$150,507 due to**
 - **Pool salaries and staff costs \$15,027**
 - **Northam pool plant mtce \$5,820**
 - **Northam pool garden mtce \$5,601**
 - **Public parks and gardens \$21,075**
 - **Community sponsorship \$20,667**
 - **Progress Associations \$36,980)**
 - **Depreciation \$26,524**
 - **Library building mtce \$6,094**
 - **Library programs \$2,874**
 - **AVAS subsidy \$9,500**
6. Other property and services is over budget by \$297,468 due to
 - The timing of internal allocations public works overheads allocations \$86,086 (non-cash) and salaries and wages supervision of \$47,436
 - Plant allocation of \$50,518 (non-cash)
 - Plant operation parts and repairs \$10,868
 - Staff meetings of \$17,975
 - Supervision salaries of \$47,436, due to payouts of staff annual leave (termination).
 - Workers compensation \$36,510 (reimbursable)

- Workers compensation insurance premium \$30,050(timing) and motor vehicle insurance premiums \$32,247(timing) non cash
- Admin allocation is over budget by \$5,284(non-cash)

Operating Income by Nature and Type

7. Other Revenue is under budget by \$43,308 due to legal costs recoverable of \$14,978, Insurance rebate \$10,203(timing), Agency License\$11,098(timing) and Health reimbursements \$6,249.

Operating Expenditure by Nature and Type

8. Materials and contracts are under budget by 19% as disclosed in notes 1 to 5.
9. Utilities are under budget by \$21,173 due to the budget timing of standpipe water expenses (winter) of \$15,399 and public parks and gardens water (winter) of \$6,550.
10. Insurance is under budget by \$66,736 (timing), awaiting invoices for the second premium instalment.
11. Other expenditure is over budget 40%, due to the under recovery of public works overheads (non-cash)

Proposed Budget Review Amendment

1. The Northam Hockey Club are paying for pavers to be laid at the Bert Hawke Oval. As this is a Council asset, the improvement should be accounted for in the Council's asset register. The amount for the project will be \$27,000. The Club will reimburse the Shire for the amount of \$27,000.
2. Department of Fire and Emergency Services have approved additional Grant Funding for the following projects
 - to extend additional Bays at the Northam Central BFB and Northam SES buildings for \$70,600.

The total cost of the extensions is \$90,600. The additional \$20,000 cost to Council will be dealt with as part of the Annual Budget Review process.

- To replace existing fencing and gates with garrison fencing and gates at the Northam Central BFB and Northam SES buildings \$29,830.

The total cost of the fencing is \$29,830

- To extend Inkpen BFB bays for garaging, PPC storage, storeroom, respiratory cleaning area \$145,505

The total cost of the extension bays are \$155,505. The additional \$10,000 cost to Council will be dealt with as part of the Annual Budget Review process.

B. CONSIDERATIONS

B.1 Strategic Community / Corporate Business Plan

Theme Area 6: Governance & Leadership.

Outcome 6.3: The Shire of Northam Council is a sustainable, responsive, innovative and transparent organisation.

B.2 Financial / Resource Implications

The Financial Statements have been prepared in accordance with Council's 2021/22 Budget.

B.3 Legislative Compliance

Section 6.4 and 6.26(2)(g) of the Local Government Act.

Local Government (Financial Management) Regulations 1996.

B.4 Policy Implications

Nil.

B.5 Stakeholder Engagement / Consultation

N/A.

B.6 Risk Implications

Risk Category	Description	Rating (consequence x likelihood)	Mitigation Action
Financial	Figures not reflecting the true financial situation	Rare (2) x Medium (3) = Low (3)	There are processes in place to show compliance with relevant legislation
Health & Safety	N/A	N/A	N/A
Reputation	N/A	N/A	N/A
Service Interruption	N/A	N/A	N/A
Compliance	Report not being accepted by Council	Rare (2) x Medium (3) = Low (3)	There are processes in place to ensure compliance with relevant legislation
Property	N/A	N/A	N/A
Environment	N/A	N/A	N/A

C. OFFICER'S COMMENT

Nil.

RECOMMENDATION

That Council receives the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ending 30 September 2021.

RECOMMENDATION

That Council adopts the budget amendments

- 1. Increases Hockey Club capital expenditure 11349404 (new job number) \$27,000**
- 2. Increases Hockey Club reimbursement revenue 11343193 \$27,000**
- 3. Increases Fire Prevention capital expenditure 05067034 \$245,935**
- 4. Increases Fire Prevention capital grants revenue 05063073 \$245,935**

ABSOLUTE MAJORITY VOTE OF SIX (6) REQUIRED

Attachment 1 – Financial Statements for the period ending 30 September 2021



SHIRE OF NORTHAM
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2021

TABLE OF CONTENTS

	Page
Statement of Financial Activity	2 to 4
Notes to and forming part of the statement	
Acquisition of Assets	5 to 8
Disposal of Assets	9 to 10
Information on Borrowings	11
Reserves	12
Net Current Assets	13
Rating Information	14
Cash Flow Information	15



**SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2021**

	NOTE	21/22 Original Budget \$	Ytd Budget \$	21/22 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actuals to Budget %
Operating						
Revenues						
Governance		35,070	22,799	10,748	(12,051)	(52.86%)
General Purpose Funding Other		1,910,139	502,467	474,027	(28,440)	(5.66%)
General Purpose Funding Rates		10,752,585	10,706,581	10,680,639	(25,942)	(0.24%)
Law, Order, Public Safety		1,532,340	17,598	12,796	(4,802)	(27.29%)
Health		61,000	9,189	24,684	15,495	168.63%
Education and Welfare		1,114,006	273,498	300,623	27,125	9.92%
Housing		62,277	15,567	12,286	(3,281)	(21.07%)
Community Amenities		3,285,488	1,879,486	1,890,536	11,050	0.59%
Recreation and Culture		2,773,593	387,044	404,037	16,993	4.39%
Transport		5,815,730	271,485	255,469	(16,016)	(5.90%)
Economic Services		813,857	127,016	107,517	(19,499)	(15.35%)
Other Property and Services		160,200	67,544	79,004	11,460	16.97%
Total Operating Revenue		28,316,285	14,280,274	14,252,367	(27,907)	(0.20%)
Expenses						
Governance	1	(2,391,572)	(584,824)	(323,424)	261,400	44.70%
General Purpose Funding	2	(390,724)	(75,555)	(52,905)	22,650	29.98%
Law, Order, Public Safety		(2,035,556)	(511,939)	(488,961)	22,978	4.49%
Health	3	(364,574)	(98,071)	(64,883)	33,188	33.84%
Education and Welfare		(1,421,029)	(378,669)	(358,333)	20,336	5.37%
Housing		(71,622)	(17,502)	(19,510)	(2,008)	(11.47%)
Community Amenities	4	(3,941,991)	(777,818)	(654,855)	122,963	15.81%
Recreation & Culture	5	(5,095,394)	(1,256,237)	(1,105,730)	150,507	11.98%
Transport		(6,311,069)	(1,515,939)	(1,582,620)	(66,681)	(4.40%)
Economic Services		(2,882,816)	(818,509)	(724,158)	94,351	11.53%
Other Property and Services	6	(49,676)	(57,026)	(354,494)	(297,468)	(521.64%)
Total Operating Expenses		(24,956,023)	(6,092,089)	(5,729,874)	362,215	5.95%
Removal of Non-Cash Items						
(Profit)/Loss on Asset Disposals		(216,946)	(316,401)	(362,587)	(46,186)	
Movement in Employee Benefit Provisions		0	0	(3,239)	(3,239)	
Depreciation on Assets		4,927,719	1,231,887	1,233,990	2,103	
Non Operating Items						
Purchase Land and Buildings		(2,712,722)	(58,937)	(261,792)	(202,855)	
Purchase Plant and Equipment		(1,062,770)	(45,000)	(4,550)	40,450	
Purchase Furniture and Equipment		(32,000)	0	0	0	
Purchase Bush Fire Equipment		(490,000)	0	0	0	
Purchase Infrastructure Assets - Roads		(6,908,061)	(567,908)	(106,627)	461,281	
Purchase Infrastructure Assets - Bridges		(152,000)	0	0	0	
Purchase Infrastructure Assets - Footpaths		(307,320)	0	0	0	
Purchase Infrastructure Assets - Drainage		(1,209,902)	(142,258)	(4,678)	137,580	
Purchase Infrastructure Assets - Parks & Ovals		(2,538,598)	(280,000)	(275,743)	4,257	
Purchase Infrastructure Assets - Airfields		(185,431)	(46,356)	(12,490)	33,867	
Purchase Infrastructure Assets - Streetscape		(100,000)	(100,000)	(1,290)	98,710	
Purchase Infrastructure Assets - Other		(1,190,144)	(27,508)	(112,106)	(84,598)	
Proceeds from Disposal of Assets		984,500	741,930	741,930	0	
Repayment of Debentures		(357,209)	(95,847)	(95,847)	0	
Proceeds from New Debentures		1,500,000	0	0	0	
Self-Supporting Loan Principal Income		20,850	0	0	0	
Transfers to Restricted Assets (Reserves)		(2,491,317)	0	0	0	
Transfers from Restricted Asset (Reserves)		2,585,350	0	0	0	
ADD Net Current Assets July 1 B/Fwd		6,575,739	6,575,739	6,489,404	(86,335)	
LESS Net Current Assets Year to Date			15,057,526	15,638,040	580,514	
Surplus/Deficit		0	0	102,939	102,939	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

1. OPERATING STATEMENT

	Note	21/22 Budget \$	Ytd Budget	21/22 Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES						
Rates		10,752,585	10,706,581	10,680,639	(25,942)	0%
Operating Grants Subsidies and Contributions		5,332,005	868,420	869,450	1,030	0%
Fees and Charges		4,317,737	2,153,443	2,157,593	4,150	0%
Proceeds from Sale of Assets					0	
Service Charges					0	
Interest Earnings		178,500	42,206	35,186	(7,020)	-17%
Other Revenue	7	1,215,813	189,920	146,612	(43,308)	-23%
TOTAL OPERATING REVENUE		21,796,640	13,960,570	13,889,480	(71,090)	-1%
OPERATING EXPENSES						
Employee Costs		(8,933,567)	(2,405,655)	(2,400,038)	5,617	0%
Materials and Contracts	8	(8,890,015)	(1,806,239)	(1,457,687)	348,552	19%
Utility Charges	9	(1,159,630)	(192,419)	(171,246)	21,173	11%
Depreciation of Non Current Assets		(4,927,719)	(1,231,887)	(1,233,990)	(2,103)	0%
Interest Expenses		(215,505)	(59,413)	(55,035)	4,378	7%
Insurance Expenses	10	(551,889)	(273,462)	(340,198)	(66,736)	-24%
Other Expenditure	11	(159,336)	(119,711)	(71,680)	48,031	40%
TOTAL OPERATING EXPENSE		(24,837,661)	(6,088,786)	(5,729,874)	358,912	-6%
Non Operating Grants Subsidies and Contributions		6,184,337	0	300	300	0%
Profit on Asset Disposals		335,308	319,704	362,587	42,883	-13%
Loss on Asset Disposals		(118,362)	(3,303)	0	3,303	100%
RESULTING FROM OPERATIONS		3,360,262	8,188,185	8,522,493	5,162,231	63%

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

2. BALANCE SHEET

	21/22 YTD Actual \$	Estimated 20/21 Actual \$
CURRENT ASSETS		
Cash Assets	12,950,836	8,872,241
Receivables	8,696,429	3,440,343
Inventories & Other Assets	0	626,280
TOTAL CURRENT ASSETS	21,647,265	12,938,864
NON-CURRENT ASSETS		
Receivables	591,380	428,969
Inventories	0	0
Land and Buildings	48,159,719	48,477,709
Property, Plant and Equipment	7,241,018	7,158,576
Infrastructure	170,225,921	170,708,690
Financial & Other Assets	222,408	324,820
TOTAL NON-CURRENT ASSETS	226,440,446	227,098,764
TOTAL ASSETS	248,087,711	240,037,628
CURRENT LIABILITIES		
Payables	2,305,230	2,722,391
Interest-bearing Liabilities	262,373	357,208
Provisions	1,153,135	1,156,374
TOTAL CURRENT LIABILITIES	3,720,738	4,235,973
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	5,701,320	5,701,320
Provisions	179,629	179,629
Payables	159,546	159,546
TOTAL NON-CURRENT LIABILITIES	6,040,495	6,040,495
TOTAL LIABILITIES	9,761,233	10,276,468
NET ASSETS	238,326,478	229,761,160
EQUITY		
Retained Surplus	122,608,769	114,043,452
Reserves - Cash Backed	3,676,371	3,676,371
Reserves - Asset Revaluation	112,041,338	112,041,337
TOTAL EQUITY	238,326,478	229,761,160



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

3. ACQUISITION OF ASSETS	21/22 Original Budget \$	21/22 Ytd Actual \$
The following assets have been acquired during the period under review:		
By Program		
Governance	Note	
Admin Building Solar retention	0	798
New Telephone System cfwd	32,000	0
Law, Order & Public Safety		
CESM Vehicle PN1711	71,000	0
Brigade Appliance Wundowie 3.4	490,000	0
Clackline Kitchen unisex toilet & meeting room	112,055	4,933
Building Animal Control Stock Yards	18,000	0
LED Danger rating signs cfwd	19,725	0
SES Shed Extension - Grant Funded additional	0	12,273
CCTV grant stage 2(Wundowie)	27,508	24,353
Education & Welfare		
Killara Solar retention	0	555
Upgrade Kitchen Memorial Hall cfwd	30,000	0
Structural Repairs Memorial Hall cfwd	20,000	0
Housing		
Kurringal Units Upgrade	20,000	0
Community Amenities		
Old Quarry Drainage cfwd	35,000	0
Rehab Investigation Old Tip Site cfwd	35,000	0
Transfer Station Tip Shop cfwd	1,018,561	87,753
King Creek Drainage	19,990	0
Mobile Fire Fighting Unit	16,604	0
Area Drainage Upgrade/ Renewal	128,669	390
EMDS Vehicle PN1404	45,000	0
CBD Improvements	100,000	1,290
Apex Toilet floor covering upgrade	24,000	0
Bernard Park Floor covering upgrade	30,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget \$	21/22 Ytd Actual \$
<u>By Program (Continued)</u>			
Recreation & Culture			
Halls Solar retention		0	312
Bakers Hill Pavillion, Structural Floor Cracking Repairs cfwd		20,000	0
Girl Guides Hall Upgrade Airconditioner		7,700	0
Grass Valley Hall Upgrade to Stainless Steel kitchen		20,000	0
Southern Brook Hall Flooring Repairs		7,500	0
Southern Brook Hall Brick Pointing and Mortar repairs		7,000	0
Northam Hall replace external door & paint 9 others		7,500	0
Northam Hall, Replace Gutters cfwd		12,885	0
Wundowie Pool Solar			0
Wundowie Pool Bowl Repainting cfwd		10,000	0
Turnstile Northam Pool		7,755	0
Northam Aquatic Facility, Power & Taps to Concourse cfwd		7,700	0
Northam Aquatic Facility cfwd		20,000	0
Upgrade switchboard Bert Hawke Pavillion		5,727	0
Repair missing mortar Bert Hawke Pavillion		2,500	0
Install CCTV Bert Hawke		13,000	0
Bert Hawke Pavillion Including kitchen cfwd		58,700	0
Bert Hawke Pavillion Ceiling cfwd		50,000	0
Rec Centre install timer taps		9,100	0
Rec Centre Solar retention		0	112
Hockey Pitch Lighting cfwd		68,000	63,427
Bert Hawke Development cfwd		56,000	0
POS Playground Improvements		120,000	254
Landscaping/demolition Old Pool site cfwd		510,000	2,630
Improvements Dr Dunlop Park cfwd		27,000	0
Northam Youth Space, Toilets & Parking cfwd		170,000	3,046
Beavis Place Realignment & Landscaping		567,120	4,487
Bridge Crossing Fixings C/fwd		10,000	0
RV Friendly Day Site Northam cfwd		224,918	200,039
RV Friendly Bakers Hill cfwd		95,000	0
RV Friendly Wundowie cfwd		19,240	1,880
Overnight Caravan Stay Dump point cfwd		20,000	0
Train Station (Peel/Minson/Duke) cfwd		80,000	0
Shade Structures Bernard Park cfwd		46,320	0
Shade Structures Bakers Hill cfwd		50,000	0
Upgrade Existing Playground Bakers Hill Recreation Centre		25,000	0
Track Enhancements Northam Motor Festival		250,000	0
Northam BMX Redevelopment		200,000	0
Library Upgrade replace Lift Door Closures		6,900	7,771
Old Girls School, drainage to rear		3,500	0
AVVVA - Roof Repairs		14,000	0
AVVVA - Repair and paint ceilings		4,800	0
AVVVA - External Painting		3,500	0
AVVVA - Canopy over side door		2,500	1,680
AVVVA - Vinyl to bathroom		1,070	0
Old Railway Station platform		120,000	0
Old Railway Station extra platform lights		2,500	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

3 ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget	21/22 Ytd Actual
Transport			
Northam Depot Redesign cfwd		1,849,285	232,679
Solar Northam Depot		11,300	0
Gordon Street Slk 80-140 (left)		31,070	0
Wellington Street Slk 560-800		57,100	0
Bernard Park		48,550	0
East Street		85,600	0
Mudalla Road		17,083	0
Perina Way		67,917	0
Drainage - Rural Upgrade		234,448	4,288
Drainage - Rural Renewal		746,785	0
Jennapullin Road 1.3-2.05		221,635	0
Southern Brook Road Slk 19.33-20.36		382,800	0
Grass Valley South Road Slk 0-1.1		34,290	0
Dring Street Slk 0.16-0.18		45,120	0
Croke Avenue 0-0.66		54,231	0
Leeder Road Slk 0-1.92		60,300	0
Mokine Road Slk 0-1.92		92,882	0
Linley Valley Road Slk 0-0.81		142,642	0
Robinson Road SLK 0.02-0.75		220,327	0
Fitzgerald Street Slk 2-2.74		73,877	0
Wellington Street Slk 2.46-2.72		286,396	7,600
Capitalised Maintenance		97,700	0
Leschenaultia Road 0-350		25,314	0
Harvey Road 0-470		39,522	0
Oliver Street		22,000	19,349
Marky Street Slk 1-110 cfwd		53,360	29,456
Charles Street Slk 510-1070 cfwd		88,000	0
Kurringal Road Slk 0-550 cfwd		92,496	0
Springfield Road Slk 0-120 cfwd		42,841	11,407
Southern Brook Road Slk 16330-17300 cfwd		197,194	0
Henry Street Slk 0 - 190		143,686	0
Parker Street Slk 0-0.65		44,493	0
Cox Street Slk 0-0.23		130,691	0
Forward Street Slk 0-0.22		132,364	0
Clarke Street 0-1		135,075	0
BS Coates Road SLK 0-4.35		245,071	0
BS Spencers Brook Road SLK 0-23.63		1,413,692	0
BS Forrest Street Slk 0.21-1.03		203,640	0
BS Mitchell Avenue Slk 0.21-3.4		118,800	0
LRCI Werribee Road		120,125	4,979
LRCI Lyon Street		185,100	24,373
LRCI Gairdner & Wellington		246,406	0
DFRRA AGRN 962		1,099,515	0
Kerb Renewal		182,238	476
Culvert Renewal		234,238	8,989
Bridge Construction Composite Decking & Lights		152,000	115,740
PN1201 N008 Isuzu Flocon cfwd		160,000	4,550
PN1308 Toyota Hilux Workmate cfwd		28,000	0
Tandem Trailer cfwd		15,250	0
PN1707 Holden Captiva LY7 seats		35,000	0
PN1407 Mazda BT50 4x2 single cab diesel ute		40,000	0
PN1312 Fuso Canter wide cab manual 4 ton		80,000	0
PN0001 Tandem Trailer for Dynapac Roller		6,000	0
PN1009A 2 Way Pig Trailer		76,000	0
PN1515 Mitsubishi 2 Way Tipper Truck		241,000	0
PN1406 Peruzzo Panther 1800 deep tyne aerator		26,000	0
Jet Rodding traailer new drainage		85,000	0
Skid Steer Broom		9,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

3 ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget	21/22 Ytd Actual
Transport			
Northam Depot Redesign cfwd		1,849,285	232,679
Solar Northam Depot		11,300	0
Gordon Street Slk 80-140 (left)		31,070	0
Wellington Street Slk 560-800		57,100	0
Bernard Park		48,550	0
East Street		85,600	0
Mudalla Road		17,083	0
Perina Way		67,917	0
Drainage - Rural Upgrade		234,448	4,288
Drainage - Rural Renewal		746,785	0
Jennapullin Road 1.3-2.05		221,635	0
Southern Brook Road Slk 19.33-20.36		382,800	0
Grass Valley South Road Slk 0-1.1		34,290	0
Dring Street Slk 0.16-0.18		45,120	0
Croke Avenue 0-0.66		54,231	0
Leeder Road Slk 0-1.92		60,300	0
Mokine Road Slk 0-1.92		92,882	0
Linley Valley Road Slk 0-0.81		142,642	0
Robinson Road SLK 0.02-0.75		220,327	0
Fitzgerald Street Slk 2-2.74		73,877	0
Wellington Street Slk 2.46-2.72		286,396	7,600
Capitalised Maintenance		97,700	0
Leschenaultia Road 0-350		25,314	0
Harvey Road 0-470		39,522	0
Oliver Street		22,000	19,349
Marky Street Slk 1-110 cfwd		53,360	29,456
Charles Street Slk 510-1070 cfwd		88,000	0
Kurringal Road Slk 0-550 cfwd		92,496	0
Springfield Road Slk 0-120 cfwd		42,841	11,407
Southern Brook Road Slk 16330-17300 cfwd		197,194	0
Henry Street Slk 0 - 190		143,686	0
Parker Street Slk 0-0.65		44,493	0
Cox Street Slk 0-0.23		130,691	0
Forward Street Slk 0-0.22		132,364	0
Clarke Street 0-1		135,075	0
BS Coates Road SLK 0-4.35		245,071	0
BS Spencers Brook Road SLK 0-23.63		1,413,692	0
BS Forrest Street Slk 0.21-1.03		203,640	0
BS Mitchell Avenue Slk 0.21-3.4		118,800	0
LRCI Werribee Road		120,125	4,979
LRCI Lyon Street		185,100	24,373
LRCI Gairdner & Wellington		246,406	0
DFRRA AGRN 962		1,099,515	0
Kerb Renewal		182,238	476
Culvert Renewal		234,238	8,989
Bridge Construction Composite Decking & Lights		152,000	115,740
PN1201 N008 Isuzu Flocon cfwd		160,000	4,550
PN1308 Toyota Hilux Workmate cfwd		28,000	0
Tandem Trailer cfwd		15,250	0
PN1707 Holden Captiva LY7 seats		35,000	0
PN1407 Mazda BT50 4x2 single cab diesel ute		40,000	0
PN1312 Fuso Canter wide cab manual 4 ton		80,000	0
PN0001 Tandem Trailer for Dynapac Roller		6,000	0
PN1009A 2 Way Pig Trailer		76,000	0
PN1515 Mitsubishi 2 Way Tipper Truck		241,000	0
PN1406 Peruzzo Panther 1800 deep tyne aerator		26,000	0
Jet Rodding traailer new drainage		85,000	0
Skid Steer Broom		9,000	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget \$	21/22 Ytd Actual \$
<u>By Program (Continued)</u>			
Transport			
Upgrade Runway & Taxiway lighting cfwd		20,931	12,490
Lot Development		14,500	0
New toilet block		150,000	0
Economic Services			
Old Fire Station timber windows repair		10,500	0
Create 298 replace foyer lights		4,500	0
Visitors Centre Solar retention		0	680
Water Pump Station Upgrade		145,520	0
Bakers Hill Water harvesting cfwd		75,000	0
Bakers Hill Water Project easement cfwd		25,000	0
BKB Building Phase 2 Interpretive incl fire pit		175,000	0
			0
		<u>16,888,947</u>	<u>895,016</u>

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

3. ACQUISITION OF ASSETS (Continued)	Note	21/22 Original Budget \$	21/22 Ytd Actual \$
<u>By Class</u>			
Land Held for Resale		0	0
Land and Buildings		2,712,722	261,792
Plant and Equipment		1,062,770	4,550
Furniture and Equipment		32,000	0
Bush Fire Equipment		490,000	0
Playground Equipment		0	0
Infrastructure Assets - Roads		6,908,061	106,627
Infrastructure Assets - Footpaths		307,320	0
Infrastructure Assets - Bridges & Culverts		152,000	115,740
Infrastructure Assets - Drainage		1,209,902	4,678
Infrastructure Assets - Parks & Ovals		2,538,598	275,743
Infrastructure Assets - Airfields		185,431	12,490
Infrastructure Assets - Streetscape		100,000	1,290
Infrastructure Assets - Other		1,190,143	112,106
		<u>16,888,947</u>	<u>895,016</u>



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 30 SEPTEMBER 2021

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$
Law Order & Public Safety						0
CESM Vehicle PN1711	38,713		25,500		(13,213)	0
Community Amenities						
EMDS Vehicle PN1404	33,296		35,000		1,704	0
Recreation & Culture						
Sale of Land, Yilgarn Ave	406,500	366,200	724,500	723,550	318,000	357,350
Transport						0
PN1201 N008 Isuzu Flocon cfwd	75,226		25,000		(50,226)	0
PN1308 Toyota Hilux Workmate cfwd	10,000		8,000		(2,000)	0
Bobcat Trailer	5,500		1,000		(4,500)	0
PN1707 Holden Captiva 7 Seats	16,705		12,000		(4,705)	0
PN1407 Mazda BT 50 4x2 Single Cab diesel	13,000		12,500		(500)	0
PN1312 Fuso Canter 4T wide cab	33,673		30,000		(3,673)	0
PN1009A 2 Way Pig Trailer	30,673		8,000		(22,673)	0
PN1515 Mitsubishi 2 Way Tip Truck	69,396		85,000		15,604	0
Toro Procore deep tyne arerator	24,872		8,000		(16,872)	0
Variable Message Board - Insurance Claim	0	13,143	0	18,380	0	5,237
Economic Services						0
Minson Avenue	10,000		10,000		0	0
	767,554	379,343	984,500	741,930	216,946	362,587

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$	21/22 Budget \$	Ytd Actual \$
Plant & Equipment						
CESM Vehicle PN1711	38713	0	25500	0	(13,213)	0
EMDS Vehicle PN1404	33296	0	35000	0	1,704	0
PN1201 N008 Isuzu Flocon cfwd	75226	0	25000	0	(50,226)	0
PN1308 Toyota Hilux Workmate cfwd	10000	0	8000	0	(2,000)	0
Bobcat Trailer	5500	0	1000	0	(4,500)	0
PN1707 Holden Captiva 7 Seats	16705	0	12000	0	(4,705)	0
PN1407 Mazda BT 50 4x2 Single Cab diesel	13000	0	12500	0	(500)	0
PN1312 Fuso Canter 4T wide cab	33673	0	30000	0	(3,673)	0
PN1009A 2 Way Pig Trailer	30673	0	8000	0	(22,673)	0
PN1515 Mitsubishi 2 Way Tip Truck	69396	0	85000	0	15,604	0
Toro Procore deep tyne arerator	24872	0	8000	0	(16,872)	0
Variable Message Board - Insurance Claim	0	13143	0	18,380	0	5237
Land						
Sale of Land, Yilgarn Ave	406,500	366,200	724,500	723,550	318,000	357,350
Minson Avenue	10000	0	10000	0	0	0
	767,554	379,343	984,500	741,930	216,946	362,587

Summary

Profit on Asset Disposals
Loss on Asset Disposals

21/22 Budget \$	Ytd Actual \$
335,308	362,587
(118,362)	0
216,946	362,587



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-21	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$	21/22 Budget \$	21/22 Ytd Actual \$
Recreation & Culture									
Loan 219A - Northam Bowling Club ** 3.18%	123,263	0	0	20,850	0	102,413	123,263	4,570	1,203
Loan 224 - Recreation Facilities 6.48%	719,786	0	0	53,127	0	666,659	719,786	50,660	12,984
Loan 227 - Youth Space 2.26%	408,781	0	0	47,170	0	361,611	408,781	11,698	3,031
Loan 228 - Swimming Pool 1.88%	4,217,782	0	0	192,595	95,847	4,025,187	4,121,935	107,129	27,194
COVID-19 Response 1.80%	0	1,500,000	0	0	0	1,500,000	0		0
Economic Services									
Loan 225 - Victoria Oval Purchase 6.48%	588,916	0	0	43,467	0	545,449	588,916	41,448	10,623
	6,058,528	1,500,000	0	357,209	95,847	7,201,319	5,962,681	215,505	55,035

Note: ** indicates self - supporting loans

All other debenture repayments are to be financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

	21/22 Budget				21/22 Ytd Actual					
	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
6. RESERVES - CASH BACKED										
Employee Liability Reserve	875,513	3,877			879,390	875,513				875,513
Aged Accomodation Reserve					-	-				-
Housing Reserve					-	-				-
Office Equipment Reserve		1329	100,000		101,329	-				-
Plant & Equipment Reserve	118,948	526	230,000	(230,000)	119,474	118,948				118,948
Road & Bridgeworks Reserve		886	200,000		200,886	-				-
Refuse Site Reserve	350,438	2,320	200,000	(26,487)	526,271	350,438				350,438
Regional Development Reserve					-	-				-
Speedway Reserve	150,242	665			150,907	150,242				150,242
Community Bus Replacement Reserve			100,000		100,000	-				-
Septage Pond Reserve	268,140	1,251	14,228		283,619	268,140				268,140
Killara Reserve	438,800	2,021	150,000	(132,564)	458,257	438,800				438,800
Stormwater Drainage Projects Reserve					-	-				-
Recreation and Community Facilities Reserve		1,410	139,812		141,222	-				-
Administration Office Reserve					-	-				-
Council Buildings & Amenities Reserve		2,657	278,478		281,135	-				-
River Management Reserve					-	-				-
Parking Facilities Construction Reserve			100,000		100,000	-				-
Art Collection Reserve					-	-				-
Reticulation Scheme Reserve		1,047	236,299		237,346	-				-
Revaluation Reserve	72,491	11		(70,000)	2,502	72,491				72,491
COVID-19 Reserve	1,401,799		724,500	(2,126,299)	-	1,401,799				1,401,799
Total Cash Backed Reserves	3,676,371	18,000	2,473,317	(2,585,350)	3,582,338	3,676,371	-	-	-	3,676,371
Total Interest & Transfers			2,491,317							

All of the above reserve accounts are to be supported by money held in financial institutions.



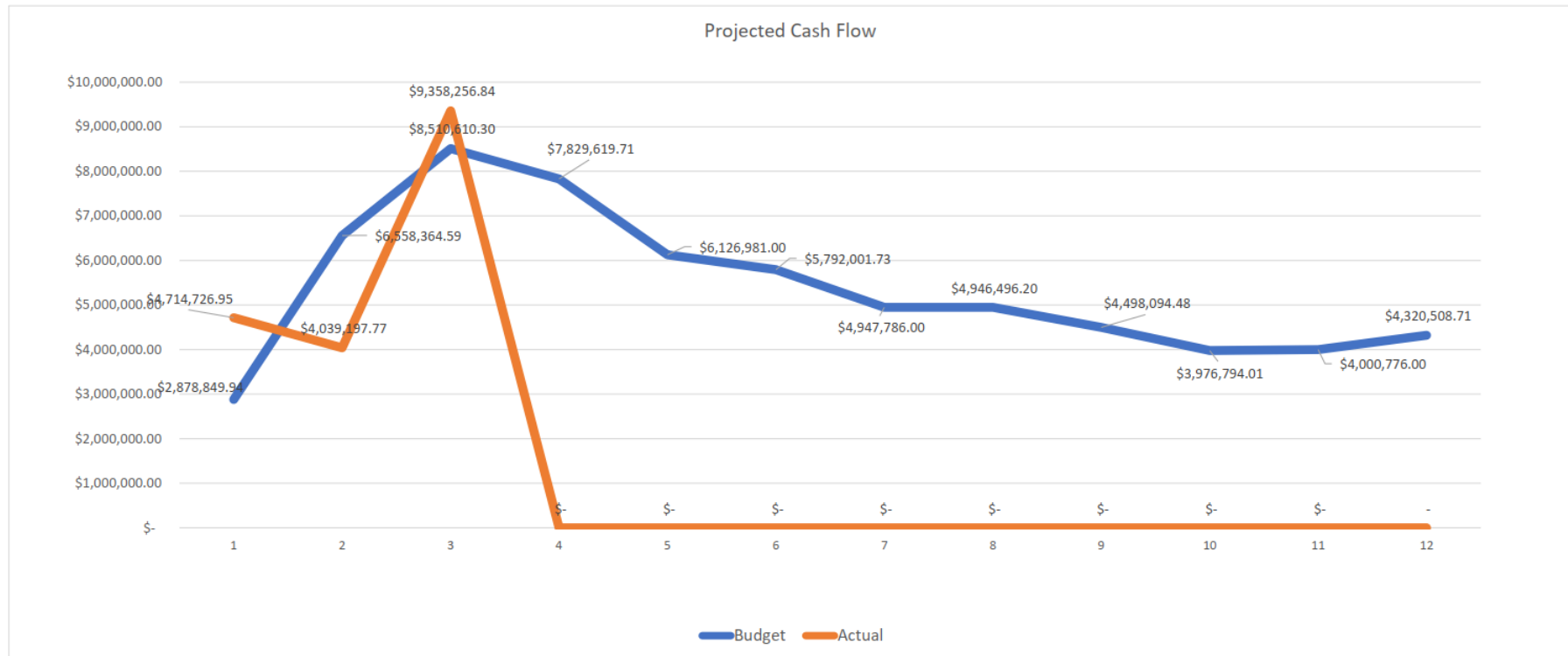
SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 30 SEPTEMBER 2021

	21/22 Budget	21/22 Ytd Actual	Estimated 20/21 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	9,274,465	5,195,870
Cash - Restricted Reserves	3,582,338	3,676,371	3,676,371
Self Supporting Loan	20,850	20,850	20,850
Receivables	2,076,632	507,142	1,093,625
Rates - Current	0	7,386,370	2,493,261
Pensioners Rates Rebate	0	216,173	0
Provision for Doubtful Debts	0	(158,064)	(167,392)
Other financial Assets	0	118,527	20,850
Accrued Income/Prepayments	0	605,430	605,430
Inventories	1,000	0	0
	<u>5,880,820</u>	<u>21,647,264</u>	<u>12,938,864</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(3,439,652)	(1,157,163)	(835,300)
Rates Income in Advance	0	(110,868)	(361,162)
GST Payable	0	(15,248)	(92,843)
Accrued Salaries & Wages	0	(119,824)	(119,824)
Accrued Interest on Debentures	0	(58,211)	(64,100)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	(79,636)
Bond Liability	0	(669,153)	(579,213)
Withholding Tax Payable	0	0	0
Payg Payable	0	(174,764)	0
Loan Liability	(358,220)	(262,373)	(357,208)
Provision for Annual Leave	0	(546,101)	(546,101)
Provision for Long Service Leave	0	(607,034)	(610,273)
Other Payables	0	0	(590,313)
	<u>(3,797,872)</u>	<u>(3,720,740)</u>	<u>(4,235,973)</u>
NET CURRENT ASSET POSITION	2,082,948	17,926,524	8,702,891
Less: Cash - Reserves - Restricted	(3,582,338)	(3,676,371)	(3,676,371)
Less: Loans receivable - clubs/institutions	0	0	(20,850)
Add: Current Loan Liability	370,000	262,373	358,220
Add: Leave Liability Reserve	879,390	875,513	875,514
Add: Budgeted Leave	250,000	250,000	250,000
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	15,638,040	6,489,404

**SHIRE OF NORTHAM
CASH FLOW REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**



SHIRE OF NORTHAM
RATING REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

Key Rating Dates

RATES ISSUED

RATES DUE

2nd INSTALMENT DUE

3rd INSTALMENT DUE

4th INSTALMENT DUE

Outstanding 1st July

Rates Levied

Interest, Ex gratia, interim and back rates less writeoffs

Rates paid by month

- 1 July
- 2 August
- 3 September
- 4 October
- 5 November
- 6 December
- 7 January
- 8 February
- 9 March
- 10 April
- 11 May
- 12 June

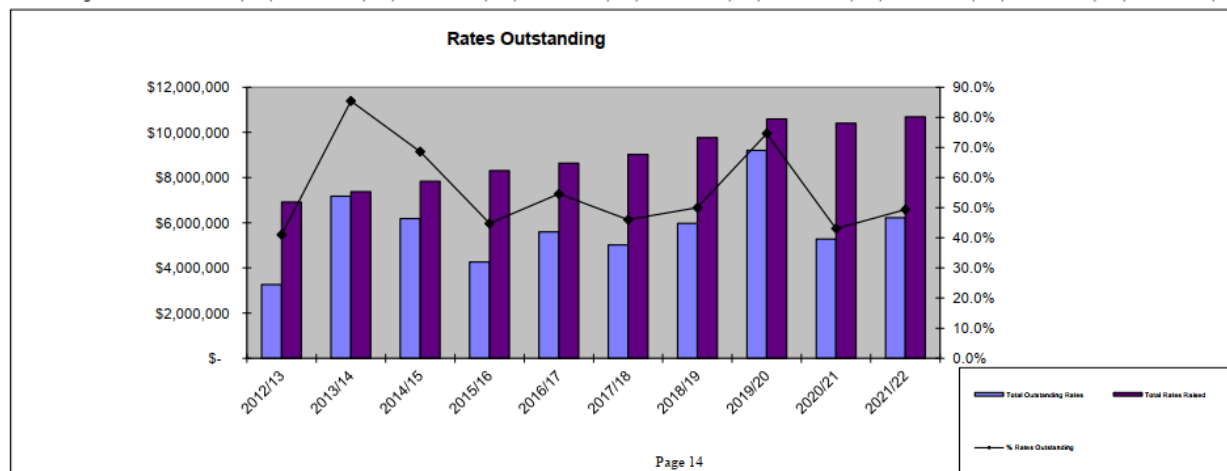
Total YTD

% Ytd Rates Outstanding

Ytd Outstanding

	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
5/08/2012	4/09/2013	14/08/14	14/08/15	19/08/2016	1/08/2017	15/08/2018	4/09/2019	7/08/2020	25/08/2021	
24/09/2012	23/10/2013	8/10/2014	25/09/2015	30/09/2016	14/09/2017	19/09/2018	9/10/2019	11/09/2020	29/09/2021	
16/11/2012	23/12/2013	8/12/2014	25/11/2015	30/11/2016	14/11/2017	19/11/2018	9/12/2019	11/11/2020	29/11/2021	
29/01/2013	24/02/2014	9/02/2015	25/01/2016	30/01/2017	15/01/2018	21/01/2018	10/02/2020	11/01/2021	31/01/2022	
29/03/2013	24/04/2014	9/04/2015	28/03/2016	30/03/2017	15/03/2018	21/03/2018	14/04/2020	11/03/2021	31/03/2022	
Outstanding 1st July	\$562,531	\$568,647	\$716,120	\$873,686	\$1,116,220	\$1,483,688	\$1,535,793	\$1,737,187	\$1,842,862	\$1,911,223
Rates Levied	\$7,312,029	\$7,758,147	\$8,222,616	\$8,552,189	\$8,931,257	\$9,564,551	\$9,925,046	\$10,342,585	\$10,381,252	\$10,676,737
Interest, Ex gratia, interim and back rates less writeoffs	\$68,857	\$73,630	\$80,154	\$83,173	\$208,077	-\$155,280	\$474,784	\$251,025	\$29,990	\$10,012
Rates paid by month										
1 July	38,805	47,443	62,554	29,105	43,333	60,002	94,638	87,543	307,979	94,808
2 August	1,043,163	23,961	119,840	700,198	367,776	2,054,983	1,856,869	213,195	2,343,849	462,892
3 September	3,604,324	1,152,416	2,650,420	4,519,842	4,243,288	3,764,731	4,014,835	2,829,221	4,326,537	5,819,112
4 October										
5 November										
6 December										
7 January										
8 February										
9 March										
10 April										
11 May										
12 June										
Total YTD	4,686,292	1,223,819	2,832,814	5,249,146	4,654,396	5,879,716	5,966,342	3,129,960	6,978,366	6,376,812
% Ytd Rates Outstanding	41.0%	85.4%	68.6%	44.8%	54.6%	46.0%	50.0%	74.6%	43.1%	49.4%

Ytd Outstanding 3,257,126 7,176,604 6,186,075 4,259,901 5,601,159 5,013,243 5,969,282 9,200,837 5,275,737 6,221,160



13.5 COMMUNITY SERVICES

Nil.

14. MATTERS BEHIND CLOSED DOORS

Nil.

15. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

16. URGENT BUSINESS APPROVED BY DECISION

Nil.

17. DECLARATION OF CLOSURE