



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Agenda

Ordinary Council Meeting

21 December 2016

NOTICE PAPER
Ordinary Council Meeting
21 December 2016

President and Councillors

I inform you that an Ordinary Council meeting will be held in the Council Chambers, located at 395 Fitzgerald Street, Northam on 21 December 2016 at 5:30pm.

There will be a Forum meeting held in the Council Chambers on 14 December 2016 at 5:30 pm to discuss the contents of this agenda.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

DISCLAIMER

This agenda has yet to be dealt with by the Council. The Recommendations shown at the foot of each item have yet to be considered by the Council and are not to be interpreted as being the position of the Council. The minutes of the meeting held to discuss this agenda should be read to ascertain the decision of the Council.

In certain circumstances members of the public are not entitled to inspect material, which in the opinion of the Chief Executive Officer is confidential, and relates to a meeting or a part of a meeting that is likely to be closed to members of the public.

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or Officer of the Shire of Northam during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Northam.

The Shire of Northam advises that anyone who has any application lodged with the Shire of Northam must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Northam in respect of the application.

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1. DECLARATION OF OPENING

2. ATTENDANCE

Council:

Shire President	S B Pollard
Deputy Shire President	T M Little
Councillors	D G Beresford
	J E Williams
	J Proud
	R W Tinetti
	C L Davidson
	U Rumjantsev
	C R Antonio
	D A Hughes

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C Maxwell
Governance Officer	C Greenough

2.1 APOLOGIES

Executive Manager Engineering Services	C D Kleynhans
Executive Manager Development Services	C B Hunt

2.2 APPROVED LEAVE OF ABSENCE

Cr J Williams be granted a leave of absence from 22 December 2016 until 19 January 2017 (inclusive).

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Consideration of Submissions and Final Adoption of Amendment No.7 to the Shire of Northam Local Planning Scheme No.6 – Lot 250 Muluckine Road, Grass Valley From 'Rural' To 'Rural Residential'	12.3.4	Cr S B Pollard	Impartiality	Applicants Peter and Sue Byfield are both well known to him.
Consideration of Submissions and Final Adoption of Amendment No.7 to the Shire of Northam Local Planning Scheme No.6 – Lot 250 Muluckine Road, Grass Valley From 'Rural' To 'Rural Residential'	12.3.4	Cr D A Hughes	Impartiality	Peter and Sue Byfield are known to him. He has known Peter and Sue for many years.
Multiple Dog Application 107 Kimberley Road, Clackline	12.3.5	Cr U Rumjantsev	Impartiality	The applicant Suzanne Brown is known to him as a friend and member of the Bakers Hill Volunteer Bush Fire Brigade.
State Basketball League Game in Northam	12.5.1	Cr S B Pollard	Impartiality	He is President of the Northam Amateur Basketball Association – unpaid.
Australia Day Community Citizen of the Year Awards	13.1	Cr D A Hughes	Impartiality	He has known [REDACTED] for many years.
Australia Day Community Citizen of the Year Awards	13.1	Cr U Rumjantsev	Impartiality	He is the [REDACTED] and member of the [REDACTED]

4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

<u>Visitations and Consultations:</u>	
18/11/16	Receive LotteryWest \$2m grant for NAEIC
18/11/16	Citizenship Ceremony
21/11/16	Meeting with Grant Arthur at Wheatbelt Development Commission
23/11/16	Quarterly strategic meeting at Shire of Councillors and senior staff
24/11/16	Meet with Northam Heritage Forum group representatives
25/11/16	WALGA Avon Midlands Zone meeting in Wongan Hills
27/11/16	Avon Valley Vintage Vehicle Association Christmas function
28/11/16	Radiowest interview with Colin Mac
28/11/16	Avonlink Train Working Group meeting in Toodyay
30/11/16	St. Josephs School annual presentation event
1/12/16	Northam Chamber of Commerce AGM and sun downer
3/12/16	Christmas on Fitzgerald event
3/12/16	Wundowie Men's Shed annual dinner
5/12/16	AROC meeting in Toodyay
5/12/16	Wheatbelt Development Commission Christmas cheer
5/12/16	Northam Primary School annual presentation night
6/12/16	Radiowest interview with Colin Mac
8/12/16	West Northam Primary School annual presentation night
9/12/16	Attend Bakers Hill Fair
10/12/16	Northam Men's Shed morning tea
10/12/16	Northam's Carols by Candlelight evening
13/12/16	Clontarf Academy breakfast with fellow Councillors
14/12/16	Bakers Hill Primary School presentation morning
14/12/16	Annual Electors meeting
15/12/16	Avonvale Primary School Education Support Unit event
17/12/16	Bakers Hill Carriage Driving Centre event
19/12/16	Radiowest outside broadcast interview
20/12/16	Shire of Northam Developers meeting
20/12/16	Wheatbelt Development Commission funding announcement
<u>Upcoming Events:</u>	
1/1/17	Happy New Year!!

Operational matters:

Christmas on Fitzgerald event

Congratulations to all who were involved in the delivery of this event. The festive atmosphere, particularly towards the end of the day, was there for all to see. The mural on the old Fitzgerald's Hotel site is a great improvement on the previously blank wall.

Season's wishes

I wish everyone a merry Christmas and a happy, safe new year. Drive safely as my family and I will be on the road from time to time and we all want to live to see what happens in 2017 and beyond.

Strategic matters:

AROC

The development of a Regional Recreation Plan is a current focus for the group with tenders being called for Stage 1 - an audit of existing facilities across the member Council areas. Stage 2 will look at opportunities across the area and Stage 3 will be around developing a strategy for future recreational activities and facilities.

Corruption and Crime Commission (CCC) investigations

There have been two local government CCC investigations of note this year including the Shire of Dowerin and Shire of Exmouth. The CEO at the Shire of Dowerin has since been charged with theft of around \$600k and the Shire of Exmouth CEO was quizzed about tenders, contract awarding processes, employee salary packaging and staff appointment practises. These investigations are a reminder to us all about the need to be vigilant in our oversight of the activities of the local government.

Governance

The Department of Local Government and Communities (DLGC) has issued Governance Bulletin #13 in response to the Shire of Dowerin CEO theft matter. The main points are around the constitution and role of the Audit Committee, the scope of the external audit task, Council policies including credit card use and purchasing processes, the CEO annual performance review and the application of the Local Government Act and Regulations including the Financial Management Regulations and Audit Regulations.

There are 11 Regulation instruments subsidiary to the Local Government Act 1995 with the 4 most relevant Regulations dealing with finance being:

Local Government (Administration) Regulations 1998

Local Government (Audit) Regulations 1996

Local Government (Financial Management) Regulations 1996

Local Government (Functions and General) Regulations 1996

The other 7 Regulations are:

Local Government (Constitution) Regulations 1998

Local Government (Elections) Regulations 1997

Local Government (Long Service Leave) Regulations 1998

Local Government (Uniform Local Provisions) Regulations 1996

Local Government (Rules of Conduct) Regulations 1997

Local Government (Parking for People with Disabilities) Regulations 2014

Local Government (Employee Superannuation) Regulations 2016

WALGA Avon Midlands Country Zone

State Council agenda items for decision this month includes:

5.1 WALGA Submission for the State Budget

5.2 Regional Subsidiaries Regulations

5.5 Development Assessment Panel suggested amendments

5.6 Residential Design Codes

5.7 Draft State Planning Policy 1 – State Planning Framework

5. PUBLIC QUESTION/STATEMENT TIME

5.1 PUBLIC QUESTIONS

5.2 PUBLIC STATEMENTS

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Ordinary Council Meeting held on 16 December 2016

Mathew Letch – Spencers Brook

Question: Can Council provide Mr Letch with a list of the Fire Control Officer's (FCO) which have resigned, detailing who they were and why they had resigned?

Response: The Chief Executive Officer advised that the question would be taken on notice.

Response to question taken on notice:

There has been one (1) Fire Control Officer (FCO) and ten (10) Permit Officers which have resigned.

A list has been provided to Mr Letch on 8 November 2016 as requested.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

7.2 PRESENTATIONS

Presenter: Lex Barnett on behalf of Di Trento Demolition Pty Ltd.

Agenda Item: Application for Development Approval – Proposed 'Use not Listed' (Materials Recycling Facility) – Lot 10 (425) Eadine Road.

Summary of Presentation: Provide an overview to the proposed Material Recycling Facility.

7.3 DEPUTATIONS

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD ON 16 NOVEMBER 2016

RECOMMENDATION

That the minutes of the Ordinary Council meeting held Wednesday, 16 November 2016 be confirmed as a true and correct record of that meeting.

9.2 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD ON 23 NOVEMBER 2016

RECOMMENDATION

That Council receive the notes from the Strategic Council meeting held Wednesday, 23 November 2016.

9.3 NOTES FROM THE COUNCIL FORUM MEETING HELD ON 14 DECEMBER 2016

RECOMMENDATION

That Council receive the notes of the Council Forum meeting held 14 December 2016.

Attachment 1



Shire of Northam

Notes

Council Forum Meeting

14 December 2016



Council Forum Meeting Notes
14 December 2016



DISCLAIMER

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Council Forum Meeting Notes
14 December 2016



Preface

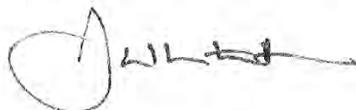
When the Chief Executive Officer approves these Notes for distribution they are in essence "informal notes."

At the next Ordinary Meeting of Council the Notes will be received, subject to any amendments made by the Council. The "Received" Notes are then signed off by the Presiding Person.

Please refer to the Ordinary Council meeting agenda and minutes for further information and details in relation to the matters and items discussed at the Forum meeting.

Unconfirmed Notes

These notes were approved for distribution on 16 December 2016.



JASON WHITEAKER
CHIEF EXECUTIVE OFFICER

Received Notes

These notes were received at an Ordinary Meeting of Council held on 14 December 2016

Signed:

Note: The Presiding Member at the meeting at which the minutes were confirmed is the person who signs above.

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Council Forum Meeting Notes
14 December 2016



1. DECLARATION OF OPENING

The Shire President, Cr S B Pollard declared the meeting open at 5:31pm.

2. ATTENDANCE

Council:

Shire President	S B Pollard
Deputy Shire President	T M Little
Councillors	D G Beresford
	J E Williams
	J Proud
	R W Tinetti
	C L Davidson
	U Rumjantsev
	C R Antonio
	D A Hughes

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	C D Kleynhans
Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C Maxwell
Governance Officer	C Greenough
Manager Planning Services	K Nieuwoudt
Planning Officer	C Wynn
Planning Officer	L Ashby

Gallery:

Stan Malinowski	Ben Carter
Judith Odgaard	Ben Cleveland
Kathy Flint	Ian Warner
Peter Flint	Steve Hill
Michael Wilcock	Jesse Gough
Marco DiTrento	Graham Taylor
Peppino DiTrento	Gary Dreyer
Maria DiTrento	James Bagshaw

2.1 APOLOGIES

Councillor	C L Davidson
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The Chief Executive Officer advised that Mr Chadd Hunt and Mr Clinton Kleynhans would be an apology at the Ordinary Council meeting on 21 December 2016.

Council Forum Meeting Notes
14 December 2016



2.2 APPROVED LEAVE OF ABSENCE

Cr J Williams be granted a leave of absence from 22 December 2016 until 19 January 2017 (inclusive).

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest
Consideration of Submissions and Final Adoption of Amendment No.7 to the Shire of Northam Local Planning Scheme No.6 – Lot 250 Muluckine Road, Grass Valley From 'Rural' To 'Rural Residential'	12.3.4	Cr S B Pollard	Impartiality	Applicants Peter and Sue Byfield are both well known to him.
Consideration of Submissions and Final Adoption of Amendment No.7 to the Shire of Northam Local Planning Scheme No.6 – Lot 250 Muluckine Road, Grass Valley From 'Rural' To 'Rural Residential'	12.3.4	Cr D A Hughes	Impartiality	Peter and Sue Byfield are known to him. He has known Peter and Sue for many years.
Multiple Dog Application 107 Kimberley Road, Clackline	12.3.5	Cr U Rumjantsev	Impartiality	The applicant Suzanne Brown is known to him as a friend and member of the Bakers Hill Volunteer Bush Fire Brigade.
State Basketball League Game in Northam	12.5.1	Cr S B Pollard	Impartiality	He is President of the Northam Amateur Basketball Association – unpaid.
Australia Day Community Citizen of the Year Awards	13.1	Cr D A Hughes	Impartiality	He has known Elma for many years.
Australia Day Community Citizen of the Year Awards	13.1	Cr U Rumjantsev	Impartiality	He is the Captain and member of the Bakers Hill Volunteer Bushfire Brigade.

One (1) member of the Gallery departed the Council Chambers at 5:31pm and returned at 5:31pm.

Council Forum Meeting Notes
14 December 2016



4. ANNOUNCEMENT BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

There were no questions or clarifications sought in relation to this item.

5. PUBLIC QUESTION/STATEMENT TIME

5.1 PUBLIC QUESTIONS

Judith Odgaard – Clackline

Agenda Item: 12.3.7 - Application for Development Approval – Proposed 'Use not Listed' (Materials Recycling Facility) – Lot 10 (425) Eadine Road, Clackline.

Question: Why is Council entertaining this application/proposal in a Rural area when there is an industrial precinct within the Shire of Northam?

Comment was also made in relation to the activities not supporting local industry.

Response: The Manager Planning Services Mr K Nieuwoudt advised that it is not considered a General Industry or Light Industry use for the following reasons:

- As the development proposed incorporates the "recycling" of materials, planning staff consider that the proposal does not comfortably fit in under the definition for "industry" and "industry – general"
- Not a "standard" industrial use – the use requires greater separation due to noise and dust generated by the operation
- Crushing of building material: premises on which waste building or demolition material (for example, bricks, stones or concrete) is crushed or cleaned – a Prescribed Premises under Schedule 1 of the EPA Regulations 1987
- Activity may not be able to comply with the Noise Regulations in an Industrial subdivision
- Visual impact of the activity in this location is virtually zero - cannot be viewed from adjoining properties
- There is an existing extractive industry on the site
- Given the above, and given the nature of the existing land use in existence at the site, officers are of the view that the proposed materials recycling

Council Forum Meeting Notes
14 December 2016



facility is generally consistent with the objectives of the Rural zone.

The Shire President, Cr S B Pollard advised that the trades may not necessarily support local industry however the application is entitled to be considered by Council.

Peter and Kathy Flint – Clackline

Agenda Item: 12.3.5 - Multiple Dog Application 107 Kimberley Road, Clackline.

Question 1: Why was the letter notifying residents and inviting submissions posted the day prior to the due date for submissions?

Response: The Executive Manager Development Services advised that there is generally a 14 day period for receiving submissions.

The Chief Executive Officer, Mr J Whiteaker advised that staff will investigate the timing from when the letters were prepared and sent. The CEO, asked Mr Flint whether staff had allowed for their submission to be included given that the period for receiving submissions had passed. Mr Flint confirmed that the Ranger Services Coordinator allowed for them to make a submission after the closing period.

Upon further investigation, staff have confirmed that letters were sent to the appropriate addresses, with the exception of one address which appeared to have been missed. Staff have contacted that property owner to apologise for the oversight and to provide them with an opportunity to make a submission. This submission will be presented to Council.

In relation to the dates of the letters and the actual send dates, there does appear to have been an administrative error. The CEO is further investigating this matter to determine exactly what has occurred and why.

Question 2: If all of the residents object to the application will Council still approve the application?

Council Forum Meeting Notes
14 December 2016



Response: The Shire President, Cr S B Pollard advised that Council will give consideration to the submissions and objections made and will make a decision at the Ordinary Council meeting to be held on 21 December, 2016.

One (1) members of the Gallery entered the Council Chambers at 5:44pm.

One (1) member of the Gallery entered the Council Chambers at 5:36pm.

5.2 PUBLIC STATEMENTS

Ben Carter – Pinnacle Planning

Agenda Item: 12.3.1 - Application for Development Approval – Proposed Advertising Sign – Lot 342 (4639) Great Eastern Highway, Bakers Hill.

Basis of Statement: of Against Officer's recommendation and set out reasons for approval:

- Similar application to signage approved by Council on Fox Road;
- Within Council's Policy it has been classified as a 'Hoarding Sign', doesn't comply with Policy due to the property zoned commercial. Mr Carter outlined that these zoning are very similar in nature.
- Mr Carter advised that in their opinion it should be classified as a 'Remote Sign'.
The meeting was advised that if this was the case it would however still not comply with Council's Policy due to the land being within a townsite.
- Concerns were raised in relation to the impacts on the land. The land is currently vacant with no intention or demand for other purposes, therefore it has been deemed that there is no impact. Mr Carter advised that they would accept a timed approval (i.e. approved for five years) and reassessed and the end of this period to determine whether the signage is still appropriate for the land. If there was a demand or opportunity for development then the sign can be removed.

Council Forum Meeting Notes
14 December 2016



Response: The Shire President, Cr S B Pollard advised that Council must consider the application giving consideration to the zoning of the land in respect of Council's policy.

The Chief Executive Officer, Mr J Whiteaker advised that the sign would not comply with Council's Policy regardless of which type of sign it is classified as.

The Shire President advised that agenda item 12.3.1 - Application for Development Approval – Proposed Advertising Sign – Lot 342 (4639) Great Eastern Highway, Bakers Hill would be brought forward.

12.3.1 Application for Development Approval – Proposed Advertising Sign – Lot 342 (4639) Great Eastern Highway, Bakers Hill

- Clarification was sought in relation to whether the application had sought public submissions. The Manager Planning Services, Mr K Nieuwoudt advised that in accordance with Council's Policy this was not required.

6. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The response to the public question from Mr Mathew Letch at the Ordinary Council meeting held on 16 December 2016 were acknowledged.

7. RECEIVING OF PETITIONS, PRESENTATIONS AND DEPUTATIONS

7.1 PETITIONS

Nil.

7.2 PRESENTATIONS

Presentation 1

Presenter: Graham Taylor - Taylor Robinson Architects

Agenda Item: 12.3.6 - Application for Development Approval – Proposed Additions & Alterations to Northam Boulevard Shopping Centre - Lot 2 Grey Street, Lots 3, 6, 55 & 111 Fitzgerald Street and Lots 4 & 7 Wellington Street, Northam.

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Summary of Presentation: To provide a brief outline of the proposal. The presentation has been provided in the Ordinary Council meeting agenda as Attachment 1 under agenda item 12.3.6.

The Shire President, Cr S B Pollard advised that agenda item 12.3.6 - Application for Development Approval – Proposed Additions & Alterations to Northam Boulevard Shopping Centre - Lot 2 Grey Street, Lots 3, 6, 55 & 111 Fitzgerald Street and Lots 4 & 7 Wellington Street, Northam would be brought forward.

12.3.6 Application for Development Approval – Proposed Additions & Alterations to Northam Boulevard Shopping Centre - Lot 2 Grey Street, Lots 3, 6, 55 & 111 Fitzgerald Street and Lots 4 & 7 Wellington Street, Northam

- Concerns were raised around sufficient parking. Mr Malinowski raised concerns in relation to the accuracy of the study and number of car parking bays listed. It was questioned whether there could be an independent car parking study undertaken. Mr Taylor advised that the applicant and Council's Planning Officers were confident the number of bays listed are accurate as physical counts had been undertaken. In addition, it was confirmed that an independent car parking study had been undertaken.

The method used for the study was explained by Mr Taylor. It was advised that Local Planning Schemes are often not used for calculating the adequacy of parking as they are sometimes outdated. The approach they have taken is a science based approach however there are a range of methods available. Mr Taylor advised that the Scheme outlines that a cash in lieu payment is to be made to the local government for the provision of parking. As there is no intention for additional car park bays it has been proposed to allocate \$40,000 towards public art to be displayed along the Woolworth's external wall and proposed walkway near Target.

Mr Malinowski advised that it appears that there is already a parking issue and the owner has attempted to address this with implementing timing restriction and policing of these. His concerns were that people will be parking in his private car park when going to the Boulevard. Mr Taylor advised that it is fair to limit the time for car parking bays at shopping complexes as you want turnover to occur. Mr Taylor advised that he would approach the owner in relation to extending the policing to Mr Malinowski's car park.

- Clarification was sought in relation to whether a safety audit had been carried out for the portion of Wellington Street, near St Joseph's School.

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The Executive Manager Engineering Services, Mr C Kleynhans advised that this has not occurred.

Four (4) members of the Gallery departed the Council Chambers at 6:38pm.

The Shire President, Cr S B Pollard advised that agenda item 12.3.5 - Multiple Dog Application 107 Kimberley Road, Clackline would be brought forward.

12.3.5 Multiple Dog Application 107 Kimberley Road, Clackline

- Clarification was sought in relation to whether the applicant's intent was to breed the dogs. The CEO advised that there has been no indication that this is their intent.
- It was queried whether the dogs were presently at the premises. The CEO confirmed that the dogs are currently located at the address.
- It was questioned how issues are raised and assessed. The Shire President advised that this can be done through the complaints process. The Executive Manager Development Services advised that staff inspect the properties fencing through the application process and determine whether this is adequate.
- It was questioned whether there has been a previous application, the CEO confirmed that this is the first application.

Two (2) members of the Gallery departed the Council Chambers at 6:45pm.

The Shire President advised that there is a five (5) minute intermission at 6:45pm and the meeting would reconvene at 6:50pm.

Presentation 2

Presenter: Michael Willcock on behalf of Di Trento Demolition Pty Ltd.

Agenda Item: Application for Development Approval – Proposed 'Use not Listed' (Materials Recycling Facility) – Lot 10 (425) Eadine Road.

Summary of Presentation: Provide an overview to the proposed Material Recycling Facility. The presentation has been provided in Attachment 1.

The Shire President, Cr S B Pollard advised that agenda item 12.3.7 - Application for Development Approval – Proposed 'Use not Listed' (Materials Recycling Facility) – Lot 10 (425) Eadine Road, Clackline would be brought forward.

12.3.7 Application for Development Approval – Proposed 'Use not Listed' (Materials Recycling Facility) – Lot 10 (425) Eadine Road, Clackline

- It was questioned by Ms Odgaard whether scheme water was on site and whether this would be used for the crushing process. The proponent advised that there is access to scheme water however they are in the process of identifying the possibility of accessing water through a bore. In addition, water will be carted to the site. On some occasions, scheme water may be used where alternative access is not available.
- It was clarified whether there will be steel on site due to recycling reinforced concrete. It was advised by the proponent that there may be a small amount where this cannot be separated prior to crushing.
- It was clarified whether the crushed material will be left on site and allowed to build up/stockpile. The proponent confirmed that this will be removed in a timely manner as there is currently an increased demand for the product.
- It was questioned whether other applications had been refused, including other local government localities. Mr Willcock advised that this is the only application seeking approval to his knowledge.
- It was queried whether there is a possibility of contamination through the proponents skip bin business. The proponent confirmed that these are managed at a different site however must adhere to WorkSafe and Occupational Health and Safety requirements.
- It was queried whether the noise and dust levels would increase. Mr Willcock advised that this is not expected to increase from the existing Extractive Industry operations. In addition a 4m bund is going to be placed around the crushing activities to further assist in managing noise and dust. Further to this there is vegetation surrounding the site. Mr Willcock noted that the property boundary is 500m from the activities with a house being identified approximately 900m from the site.
- It was queried by Mr Willcock whether the bond can be replaced with a bank guarantee and a legal agreement in place. The CEO advised Council that this is possible however it is easier to access a bond or bank guarantee rather than relying on a legal agreement, which can be challenging to bring into effect.
Council Officers have amended the recommendation within the Ordinary Council meeting agenda to reflect this.
- It was raised that there is already a bond for the Extractive Industry however the Mr Nieuwoudt advised that this would generally be returned to the current licence holder.
- The proponent confirmed that the crushed operates from a diesel engine similar that is smaller than most truck engines. The machine

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produces minimal noise and a conversation can be held whilst in close proximity to the crusher.

- The proponent confirmed that the crush pile would not exceed the height of the bund.
- It was questioned what can prevent an increase in trucks. The Shire President advised that this can be restricted by conditions.

Mr C Young departed the Council Chambers at 7:14pm and returned at 7:15pm.

Mr J Whiteaker departed the Council Chambers at 7:29pm and returned at 7:34pm.

Ms C Greenough departed the Council Chambers at 7:31pm and returned at 7:34pm.

Nine (9) members of the Gallery departed the Council Chambers at 7:56pm.

Attachment 1



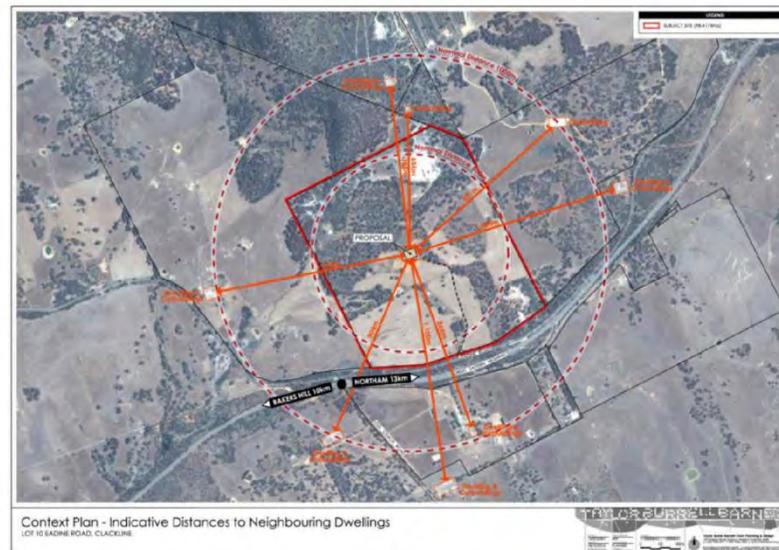
Introduction to Material Recycling Facility

- The purpose of this proposal is to divert construction and demolition material (a finite resource) from landfill so it can be re-used
- Our Client has interested parties that would use the recycled material
- Same equipment used for the sand and/or gravel quarry (already licensed) could be used for this Material Recycling Facility
- Facility is central to the site, with a bund, and has road access

Proposed Development



Indicative Distances to Neighbours



Taylor
Burrell
Barnett

Context – Eadine Road

- Main Roads WA supports the proposal for average 4 trucks/day
- Existing road is level and has good sightlines
- Eadine Road is of rural standard which can carry truck traffic



Taylor
Burrell
Barnett

Context – Gravel Extraction Area

- No dwellings are visible from the existing Gravel Extraction Area
- Area will be earth-worked – bund; level area for trucks and machinery



Taylor
Burrell
Barnett

Context – Pasture on Lot 10



Taylor
Burrell
Barnett

Proposed Equipment

- Proposed Equipment will be within the bunded area
- Trucks are comparable to those used for other rural pursuits (i.e. carrying pasture, livestock, agriculture products, quarried material)



Taylor
Burrell
Barnett

Source: Facebook

Compatibility of Proposed Equipment

- The proposed equipment is comparable to that used for businesses in the area



Issues by Submitters

- Storage – materials are inert, markets exist for reuse
- Compatibility – existing quarry; comparable use
- Traffic and safety – average 4 trucks per day; 630m of local road
- Dust – machinery has dust encapsulation technology, including water sprays
- Noise – earth bunds are commonly used; machinery is a an efficient diesel motor
- Hours of operation – machinery would not be running for all hours (more so to allow for flexibility for trucks)

Taylor
Burrell
Barnett

Requested Modifications to Conditions

- Temporary Approval for 10 years (Condition 3)
- Change of hours on Saturday to 7am-4pm (Condition 8)
- Clarifying signage for Eadine Road (Condition 9)
- Legal Agreement opportunity for rehabilitation (Condition 11)
- No recycled material as landfill (Condition 14)
- Advice Note in lieu of a condition – substantial complaints

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7.3 DEPUTATIONS

8. APPLICATION FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING HELD ON 16 NOVEMBER 2016

There were no questions or clarifications sought in relation to this item.

9.2 NOTES FROM THE STRATEGIC COUNCIL MEETING HELD ON 23 NOVEMBER 2016

There were no questions or clarifications sought in relation to this item.

9.3 NOTES FROM THE COUNCIL FORUM MEETING HELD ON 14 DECEMBER 2016

There were no questions or clarifications sought in relation to this item.

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

The Shire President advised that no further items would be brought forward as all necessary items had already been brought forward.

Ms A Maxwell and Mr C Hunt departed the Council Chambers at 7:59pm and returned at 8:00pm.

11. REPORTS OF COMMITTEE MEETINGS

11.1 COMMUNITY SAFETY COMMITTEE

- Clarification was sought in relation to the Committee branding. The Executive Manager Community Services advised that this was to recognise initiatives completed through the Crime Prevention and Safety Plan. As the Committee is a cross agency committee it also allows other agencies to promote throughout their organisations.

Council Forum Meeting Notes
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12. OFFICER REPORTS

12.1 CEO'S OFFICE

12.1.1 Policy G1.5 – Appointment of Acting Chief Executive Officer

- The CEO clarified the intent of the agenda item, outlining that there was no formal Council position on the CEO's leave.
- It was queried whether reducing from the recommended 12 months would be problematic. The CEO advised that this may be if reduced to less than 1 month.
- The wording was raised within the Policy, under item 1. The CEO advised that staff will review and make adjustments within the Policy contained in the Ordinary Council meeting agenda.

12.2 ENGINEERING SERVICES

12.2.1 Draft Asset Management Policy

- The CEO confirmed that Roman will assist in advising staff.
- The CEO advised that the intent of the Policy is to provide guidance to staff as a starting point for managing and making conscious decision when managing Council's assets.

12.2.2 Crossover Policy Review

- Clarification was sought in relation to multiple crossovers for one property which contains several titles. It was confirmed that it is available per property, however staff have amended the Policy within the agenda accordingly.

Mr C Kleynhans departed the Council Chambers at 8:27pm and returned at 8:29pm.

12.3 DEVELOPMENT SERVICES

12.3.2 Proposed Road Dedication of a Portion of Reserve 29179, Clackline to Brimblecombe Lane

- Clarification was sought in relation to the costs associated. The CEO advised that it is currently gravel and Council is currently maintaining/grading. Only additional costs would be incurred in the event council made a determination to seal the road.

Council Forum Meeting Notes
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12.3.3 Initiation of Review of Municipal Heritage Inventory & Heritage List

- It was questioned if item 64 and 73 were the same. This was confirmed correct and item 73 has been removed from the list contained in the Ordinary Council meeting agenda.
- Cr Antonio questioned the exact location of item 67 in order to determine whether he is required to declare a "Proximity" interest.

Additional Comment:

Upon further investigation staff have confirmed that Council's mapping system cannot locate the addresses and staff are unable to provide an aerial shot detailing the exact location. It is anticipated that this will be located by the heritage consultant. The lot number used has been provided from the current Municipal Heritage Inventory. Once this process has been undertaken a report will be submitted to Council for final adoption/endorsement. At this time Cr Antonio would be able to determine whether or not he has a proximity interest in this matter.

12.3.4 Consideration of Submissions and Final Adoption of Amendment No.7 to the Shire of Northam Local Planning Scheme No.6 – Lot 250 Muluckine Road, Grass Valley From 'Rural' To 'Rural Residential'

There were no questions or clarifications sought in relation to this item.

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – November 2016

Clarification was sought on the following payments:

- EFT24707 – Confirmed the purchase advising that the sweeping works are different to those contracted.
- EFT24776 – Confirmed books are for stock at Visitor Centre.
- EFT24893 – Confirmed radio advertising is undertaken for major works.
- EFT24948 – Confirmed Town Hall repairs are not grant funded and have been budgeted by Council.
- EFT24594 – Confirmed correct.
- EFT24983 – Confirmed cards are for miscellaneous purchases e.g. meeting supplies
- EFT25008 – Confirmed payment is required in advance. Relocation is for the Aboriginal Environmental Interpretive Centre.
- EFT24663 – Confirmed budgeted expenditure.
- EFT24808 – Confirmed detail is accurate.
- EFT24865 – Confirmed location (Throssell Emporium)
- EFT24778 – Advised that the fee is associated with the Avon Descent.

Council Forum Meeting Notes
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- EFT24888 – Confirmed the location as listed.
- EFT24657 – Confirmed as a budgeted expenditure.
- EFT24861 – Confirmed cost.

12.4.2 Financial Statements to 31 October 2016

The Executive Manager Corporate Services, Mr C Young advised the following:

- Item 2 – Clarified that although this is over budget the item is to be funded by Department of Fire and Emergency Services.
- Item 11 – Clarified that this is due to the invoices being issued in 2016/17.
- Item 13 – Confirmed that these costs are recoverable.
- Confirmed that the interest earnings is impacted by the rate and also timing.

12.4.3 Northam Equestrian Park

There were no questions or clarifications sought in relation to this item.

12.4.4 Local Government 2017 Ordinary Election

- A typographical error was identified associated with the election year within the recommendation, this has been amended within the Ordinary Council meeting agenda.

12.5 COMMUNITY SERVICES

12.5.1 State Basketball League Game in Northam

- It was questioned what the benefits were to the town as a result of holding the National Ballooning and Sheepdog Championships. The CEO advised that this is unknown and an Economic Impact Assessment would need to be undertaken in order to determine this.

12.5.2 Aquatic Centre Free Entry-Australia Day 2017

There were no questions or clarifications sought in relation to this item.

12.5.3 Application for Fee Waiver – Northam Amateur Swim Club

- Confirmation was sought in respect to this fee never being charged. The Executive Manager Community Services confirmed that staff have established that this has not been charged since 2007 and there is no agreement detailing the reasoning for this.

Council Forum Meeting Notes
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12.5.4 Recreation Facilities Master Plan

- The CEO clarified that the recommendation itemises what staff are recommending to be modified in the Plan.

13. MATTERS BEHIND CLOSED DOORS

13.1 AUSTRALIA DAY COMMUNITY CITIZEN OF THE YEAR AWARDS

- Clarification was sought in relation to whether the candidates needed to reside in the Shire. The CEO advised that they should generally live/reside, work and/or contribute to the Shire.

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14.1 Northam Airport Masterplan

- Clarification was sought in relation to the intent of the motion. Cr Beresford advised that this was to restrict people with large aircrafts leasing the rear Hangars.

15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil.

16. DECLARATION OF CLOSURE

The Shire President, Cr S B Pollard declared the meeting closed at 9:02pm.

The Chief Executive Officer advised that Mr Chadd Hunt and Mr Clinton Kleynhans would be an apology at the Ordinary Council meeting on 21 December 2016. Consequently he requested that any additional questions relating to Development Services or Engineering Services should be emailed to the CEO prior to the meeting to enable responses to be researched and provided.

**9.4 MINUTES FROM THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON
14 DECEMBER 2016**

RECOMMENDATION

That Council confirm that the minutes from the Annual General Meeting of Electors held on 14 December 2016 as a true and correct record and that the decisions made therein pertaining to the receipt of the following reports be noted:

- **30 June 2016 Financial Report;**
- **30 June 2016 Audit Report;**
- **30 June 2016 Shire Presidents Report; and**
- **30 June 2016 Chief Executive Officers Report**

Attachment 1



Shire of Northam
Heritage, Commerce and Lifestyle

Shire of Northam

Minutes

Annual Electors General

Meeting

14 December 2016

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14 December 2016



DISCLAIMER

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1. DECLARATION OF OPENING

The Shire President, Cr S B Pollard declared the meeting open at 5:00pm.

2. ATTENDANCE

Council:

Shire President
Deputy Shire President
Councillors

S B Pollard
T M Little
D G Beresford
J E Williams
J Proud
R W Tinetti
U Rumjantsev
C R Antonio
D A Hughes

Staff:

Chief Executive Officer	J B Whiteaker
Executive Manager Engineering Services	C D Kleynhans
Executive Manager Development Services	C B Hunt
Executive Manager Community Services	R Rayson
Executive Manager Corporate Services	C Young
Executive Assistant – CEO	A C Maxwell
Coordinator Governance / Administration	C F Greenough at 5:08pm
Manager Planning Services	K Nieuwoudt at 5:05pm
Planning Officer	C Wynn at 5:16pm

Gallery:

Karen Ducat
Genny Budas
Stan Malinowski at 5:10pm
Marco DiTrento, Peppino DiTrento and Maria DiTrento at 5:05pm
Ben Carter at 5:07pm
Five (5) unknown members of the Public at 5:16pm

2.1 APOLOGIES

Councillor

C L Davidson

2.2 APPROVED LEAVE OF ABSENCE

Nil.

3. DISCLOSURE OF INTERESTS

Nil.

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14 December 2016



4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION / RESOLUTION

Minute No: AE.54

Moved: Cr Hughes

Seconded: Cr Proud

That the minutes of the Annual Electors General meeting held Wednesday, 16 December 2015 be confirmed as a true and correct record of that meeting.

CARRIED UNANIMOUSLY

5. AGENDA ITEMS

5.1 RECEIVAL AND ADOPTION OF THE 2015/16 ANNUAL FINANCIAL STATEMENTS FOR THE SHIRE OF NORTHAM

RECOMMENDATION / RESOLUTION

Minute No: AE.55

Moved: Cr Rumjantsev

Seconded: Cr Little

That the Shire of Northam Annual Financial Statements for the year ended 30 June 2016, as presented, be received.

CARRIED UNANIMOUSLY

5.2 RECEIVAL AND ADOPTION OF THE AUDITOR'S REPORT FOR THE SHIRE OF NORTHAM

RECOMMENDATION / RESOLUTION

Minute No: AE.56

Moved: Cr Antonio

Seconded: Cr Hughes

That the Shire of Northam Auditor's Report, for the year ended 30 June 2016, be adopted.

CARRIED UNANIMOUSLY

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14 December 2016



5.3 RECEIVAL AND ADOPTION OF THE PRESIDENT'S REPORT FOR THE SHIRE OF NORTHAM

RECOMMENDATION / RESOLUTION

Minute No: AE.57

Moved: Cr Rumjantsev

Seconded: Cr Proud

That the President's Report, for the year ended 30 June 2016 as presented, be received.

CARRIED UNANIMOUSLY

5.4 RECEIVAL AND ADOPTION OF THE CHIEF EXECUTIVE OFFICER'S REPORTS FOR THE SHIRE OF NORTHAM

RECOMMENDATION

Minute No: AE.58

Moved: Cr Antonio

Seconded: Cr Tinetti

That the Chief Executive Officer's Report, for the year ended 30 June 2016 as presented in the Annual Report, be received.

CARRIED UNANIMOUSLY

Annual Electors General Meeting Minutes
14 December 2016



6. GENERAL BUSINESS

6.1 QUESTIONS SUBMITTED IN ADVANCE

Nil.

Mr K Nieuwoudt, Marco DiTrento, Peppino DiTrento and Maria DiTrento entered and exited the Council Chambers at 5:05pm.

Mr K Nieuwoudt and Ben Carter entered and exited the Council Chambers at 5:07pm.

6.2 QUESTIONS FROM THE FLOOR

Genny Budas – Northam

Question 1: Why have the Morrell Street Park lights been moved from the centre of the park to now face Chidlow Street? Can these be reinstated in the middle of the Park? (it was clarified that the lights were moved around ten years ago)

Response 1: The Chief Executive Officer advised there are no current plans to improve lighting at the park, however staff will investigate.

Question 2: Why is Morrell Street Park watered every second day?

Response 2: The Executive Manager Engineering Services advised that the parks are on a timer and water additionally if required. Mr Kleynhans further advised that staff will check the system to ensure the timer is operating correctly.

Question 3: What is proposed for Victoria Street Oval?

Response 3: The Chief Executive Officer advised that Council is proposing to subdivide the land however it has been determined not to release these lots for sale due to current market conditions.

Question 4: Can the swans freely come and go into the new enclosures once works have been completed? Where is the current location of the swans? It was also queried whether the swan is the icon of Northam and if so, why is it not promoted as the entry statement for the Shire's?

Annual Electors General Meeting Minutes
14 December 2016



Response 4: The Chief Executive Officer advised that the enclosure has been designed so the swans can freely access and leave the area. The swans are currently located on the river, however the CEO is unsure of their exact location, Council's Ranger's regularly monitor the swans location and wellbeing.

The Shire President advised that it is not promoted as an entry statement as the Shire logo has been developed and is promoted for the entire Shire.

Question 5: What category was the Carols by Candlelight event considered under for funding and can anyone apply for this?

Response 5: The Chief Executive Officer advised that this has been granted through Council's community grants scheme, community events category. Anyone can apply for this funding.

Karen Ducat – Grass Valley

Question 1: Has the railway carriage at the Grand Hotel been approved for a children's cubby house? In addition, has a liquor permit been approved for the premises?

Response 1: The Executive Manager Development Services advised that the question was taken on notice.

Question 2: Who is responsible for the land behind the Northam Hospital and next door to the Wheatbelt Health Centre?

It was raised that this is a fire hazard.

Response 2: The Chief Executive Officer advised that this land would be the responsibility of the Hospital (Department of Health).

Question 3: Is Southern Brook Road completed? Does the Council inspect the Contractors in respect to projects such as this and if so, can Ms Ducat be notified of the issues identified?

Response 3: The Executive Manager Engineering Services advised that Southern Brook Road is completed subject to a final inspection and sign off by staff.

Staff regularly monitor and carry out inspections on projects and raise matters with contractors as required.

The Chief Executive Officer advised that staff will notify Ms

Annual Electors General Meeting Minutes
14 December 2016



Ducat of any major issues identified from the final inspection of Southern Brook Road.

Stan Malinowski - Northam

Question: Why has the swan enclosure been included as part of the budget for the Minson Avenue drainage improvements?

Response: The Chief Executive Officer advised that the project was combined due to an opportunity being identified to complete this as a broader project. The drainage system was required to increase capacity and issues with sediment build up at the swan enclosure were identified, as a result the projects were joined. A range of funding was utilised for the project.

Ms C Wynn and five (5) unknown members of the Gallery entered the Council Chambers at 5:16pm.

7. DECLARATION OF CLOSURE

There being no further business, the Shire President, Cr S B Pollard declared the meeting closed at 5.21pm.

"I certify that the Minutes of the Annual General Meeting of Electors held on Wednesday, 14 December 2016 have been confirmed as a true and correct record."

_____ President

_____ Date

10. ITEMS BROUGHT FORWARD FOR THE CONVENIENCE OF THOSE IN THE PUBLIC GALLERY

11. REPORTS OF COMMITTEE MEETINGS

11.1 COMMUNITY SAFETY COMMITTEE

Receipt of Minutes:

RECOMMENDATION

That Council receive the minutes of the Community Safety Committee meeting held on 11 November 2016.

Adoption of Recommendations:

RECOMMENDATION

That Council;

1. Accept the update provided;
2. Approve the development of Community Safety Committee branding, including a slogan and logo, to be used in conjunction with the Shire of Northam logo;
3. Approve the facilitation of a Community Safety Committee community awareness campaign during the months of December and January to reduce the risk of crime during the peak crime period.



Shire of Northam
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Shire of Northam

Minutes

Community Safety Committee

11 November 2016

Community Safety Committee Meeting Minutes
11 November 2016



NOTICE PAPER

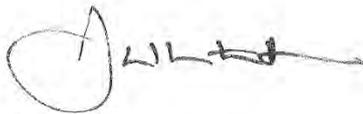
Shire of Northam Community Safety Committee

11 November 2016

Committee Members

I inform you that a Community Safety Committee meeting will be held in the Council Chambers, located at 395 Fitzgerald Street, Northam on 11 November 2016 at 2pm.

Yours faithfully



Jason Whiteaker
Chief Executive Officer

Community Safety Committee Meeting Minutes
11 November 2016



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1. DECLARATION OF OPENING

Chairperson Cr Julie Williams declared the meeting open at 2.05pm.

The quorum of voting Members is 7. The Committee has reached a quorum.

2. ATTENDANCE

Committee Members:

Chairperson	Cr Julie Williams
Councillor	Cr Denis Beresford
Councillor	Cr Chris Davidson
Northam Roadwise Committee	Mr Cliff Simpson
Local Youth Service Representative	Ms Jane Atterby
Department Education	Mrs Sharon Bray
Health Representative	Mr Greg Bentley

Committee Ex-Officio Members:

Community Development Officer	Mrs Michelle Blackhurst
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Special Guests:

Executive Manager Development Services	Mr Chadd Hunt
Northam PCYC Youth Trainer	Mr Mark Hardwick

Gallery:

Councillor	Cr Ulo Rumjantsev
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2.1 APOLOGIES

LDAG	Ms Rose Power
Northam Chamber of Commerce	Mr Paul Tomlinson
Executive Manager Community Services	Mr Ross Rayson
Northam Police	SSgt Geoff Dickson
Community Representative	Ms Margaret O'Reilly

2.2 APPROVED LEAVE OF ABSENCE

Nil

3. DISCLOSURE OF INTERESTS

Item Name	Item No.	Name	Type of Interest	Nature of Interest

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4. CONFIRMATION OF MINUTES

4.1 COMMITTEE MEETING HELD 16 SEPTEMBER 2016

RECOMMENDATION

Minute No: CSC.025

**Moved: Ms Jane Atterby
Seconded: Cr Chris Davidson**

That the minutes of the Shire of Northam Community Safety Committee meeting held Friday, 16 September 2016 be confirmed as a true and correct record of that meeting.

CARRIED 7/0

5. COMMITTEE REPORTS

5.1 COMMUNITY SAFETY AND CRIME PREVENTION PLAN UPDATE

Address:	
Owner:	Shire of Northam
File Reference:	1.3.12.1
Reporting Officer:	Community Development Officer
Responsible Officer:	Executive Manager Community Services
Voting Requirement	Simple or Absolute Majority

BRIEF

To update the Committee on the Community Safety and Crime Prevention Plan actions.

ATTACHMENTS

Attachment 1: Community Safety and Crime Prevention Plan – Action Plan
Attachment 2: Minutes of the AODMP meeting

BACKGROUND / DETAILS

The Shire of Northam Community Safety and Crime Prevention (CSCP) Plan 2016-2020 is a four year strategic outlook for the Shire of Northam that aims to map the issues of primary concern to the community and document the strategies and partnerships to deal with these issues.

Together with key partners, the Shire of Northam is committed to ensuring continual improvements to community safety with a particular emphasis on

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minimising the occurrence and opportunity for antisocial and criminal activity.

The CSCP Plan 2016-2020 has brought all of the current data together to help the Committee to understand 'What is the Northam story'. This will help the Committee to reconcile where the facts and the perceptions differ.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: Create an environment that provides for a caring and healthy community.

Strategy: Provide community services to uphold public safety standards.

Action: Review and implement the Shire of Northam Community Safety and Crime Prevention Plan

Financial / Resource Implications

N/A

Legislative Compliance

N/A

Policy Implications

N/A

Stakeholder Engagement / Consultation

N/A

Risk Implications

N/A

OFFICER'S COMMENT

The Shire of Northam's Community Development Officer provided an update on recent activities.

Criminal or Offending Behaviour

The Shire of Northam has scheduled a meeting with Northam Share and Care on 16 November 2016 to discuss partnership opportunity to deliver the Lock and Light Program.

Cr Denis Beresford suggested that Shire of Northam officers should talk to Shane Lucy from Mitre10 and Service Clubs about being involved.

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The last meeting of the Alcohol and Other Drugs Management Plan Committee was held on 23 September 2016. Minutes of the meeting were available for Committee members to take at the meeting.

The next meeting is scheduled to take place at 10am on 25 November 2016 in the Shire of Northam Council Chambers.

Community Awareness

On Wednesday, 26 October 2016 the Shire of Northam, the WA Police Community Engagement Division and the Northam Police engaged with business owners in Northam's CBD to identify potential areas of vulnerability and activities to reduce the risk of crime against each business. This was in response to recent shoplifting incidents.

Mrs Michelle Blackhurst said that the main query from business owners was regarding CCTV equipment. In particular they wanted to know what brand of equipment to buy and direction about who to go to for purchasing the equipment. It was explained to business owners that it would be seen as canvassing if the Shire was to tell them which business to purchase their equipment from. They were informed about the WALGA preferred suppliers list and the application process involved which scrutineers their work. This list is accessible to the public and provides our businesses with a list of options for suitable suppliers.

Businesses were also informed that it is not possible to recommend one brand of camera because each camera performs differently and it depends on the required use (i.e. face recognition, movement, etc.) and the environment in which the camera is used. Mrs Michelle Blackhurst provided the businesses with the 'ANZPAA Police Recommendations for CCTV' document (which is also available for download from the Shire of Northam's website). This document assists people to determine the resolution of the camera required and directs them to the specific camera that will suit their needs.

Cr Julie Williams enquired about the possibility of delivering a similar initiative for the businesses of Wundowie. Mrs Michelle Blackhurst said that Northam was identified as a high target area and the initiative was coordinated in response to this. If Wundowie business owners feel there is a large shop lifting issue in Wundowie, a similar initiative could be arranged.

Cr Denis Beresford noted the importance of correct specifications for CCTV. Cr Chris Davidson suggested that businesses should be informed about photoelectric beams as an alternative to CCTV.

Cr Chris Davidson suggested that Shire of Northam officers should look into the possibility of purchasing portable cameras for use throughout the Shire. Mrs

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Michelle Blackhurst will research costs and effectiveness and report back to the Committee.

The Shire of Northam and the local Police will continue to map the issues of primary concern to the community and develop strategies and partnerships to deal with these issues.

Cr Julie Williams and Mrs Michelle Blackhurst attended the Senior Week Silver Fair and facilitated a community safety and crime prevention stall. As a part of this stall, seniors were provided with Burglar Awareness Packs which form part of the Lock and Light program. Approximately 80 seniors were in attendance.

Building Partnerships

Youth Stakeholders were brought together to address the lack of youth engagement that is enhancing to the community safety issue. The group decided that a collaborative project targeting young offenders would be a possible solution.

It was decided that the Night Hoops Basketball program was a proven model for engaging disengaged young people and the group decided to pursue funding options to deliver the program in the Shire of Northam.

With 'Support and facilitate collaborative youth engagement initiatives' being a current strategy of the Community Safety and Crime Prevention Plan 2016-2020, the Shire of Northam applied for a grant through the WA Police to support the Northam PCYC to deliver the project.

Special guest Mr Mark Hardwick from the Northam PCYC said that Night Hoops is an existing inclusion, diversion and engagement program that uses basketball as a means to reach young people in need. This is a best practice model that is not currently offered in the Shire of Northam, but could make a significant difference in the number of offending young people in this area.

Mr Hardwick said that the aim is to pilot the Night Hoops program in the Shire of Northam for all young people aged 12-18 (but it is designed specifically to offer a safe and engaging alternative for at-risk young people).

The project will involve running two 6 week basketball tournaments on Saturday nights, 7pm to 11:30pm. If the pilot program is received well, the stakeholders will work to continue the program.

Mr Greg Bentley wanted to learn more about the Night Hoops program and has asked to be connected to Mr Mark Hardwick.

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Mr Cliff Simpson suggested that Mr Mark Hardwick could look into the RAC grants for other possible youth engagement activity funds (such as for a project fixing bikes).

Cr Chris Davidson enquired about possible youth engagement in Wundowie. Mr Hardwick talked about the Northam PCYC Outreach program that is about to start working with young people in Wundowie once per week. More information will be provided when available. Mr Hardwick will send youth activity information to Mrs Michelle Blackhurst to be distributed to the Committee.

Mr Mark Hardwick said that it was great to see a collaboration between organisations to achieve outcomes for disengaged young people. He said that currently too little was done by too many and this is not a sustainable model.

Mr Cliff Simpson spoke about possible partnership opportunities between the Community Safety Committee and the Northam Roadwise Committee. Cr Julie Williams suggested that Mr Simpson's proposal should be put in writing and discussed at the next meeting.

Mr Simpson talked about current initiatives of the Northam Roadwise Committee. During the Christmas and Easter period, the 'Blow 0 and Win an iPad' initiative will be running again in partnership with the local Police.

Community Design

Mrs Michelle Blackhurst provided an update on the Youth Precinct, advising that the quotes had all been received for the Youth Precinct Feasibility Study and the contractor would be notified by 16 November 2016.

Cr Denis Beresford asked that Mr Mark Hardwick's name be given to the consultants for feedback into the youth space.

Mrs Michelle Blackhurst provided an update on the CCTV Project, advising that the tender was being finalised and the tender would be awarded soon.

RECOMMENDATION

Minute No: CSC.026

Moved: Cr Denis Beresford

Seconded: Mrs Sharon Bray

That Council accept the update provided.

CARRIED 7/0

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Mr Mark Hardwick left the meeting at 2.55pm.

5.2 COMMUNITY SAFETY COMMITTEE BRANDING

Address:	
Owner:	Shire of Northam
File Reference:	1.3.12.1
Reporting Officer:	Community Development Officer
Responsible Officer:	Executive Manager Community Services
Voting Requirement	Simple or Absolute Majority

BRIEF

To seek Committee support for branding of the Community Safety Committee.

BACKGROUND / DETAILS

Most other Council based community safety groups have a brand so that they are identifiable as the committee and not only as the Shire.

Senior Sergeant Geoff Dickson suggested that the Committee could develop a slogan and our own logo to be used alongside the Shire of Northam logo. Senior Sergeant Dickson suggested that using the right words in a slogan will help the committee to promote the importance of the community being involved in community safety.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: Create an environment that provides for a caring and healthy community.

Strategy: Provide community services to uphold public safety standards.

Action: Review and implement the Shire of Northam Community Safety and Crime Prevention Plan

Financial / Resource Implications

N/A

Legislative Compliance

N/A

Policy Implications

N/A

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Stakeholder Engagement / Consultation

N/A

Risk Implications

N/A

OFFICER'S COMMENT

Mr Greg Bentley commented that developing a slogan and a logo to brand the Community Safety Committee will give the group more of an identity and help to give the community a sense of ownership. It will be more inclusive of the Committee's participating organisations.

Examples of slogans were discussed. Mr Greg Bentley suggested that words such as 'developing' may imply that it is not safe in the Shire of Northam and does not help to improve the perception of crime here. Suggestions to date include 'Working together for a safe community', 'Keeping our community safe'.

The Committee decided to have an email discussion, inviting all members to provide slogan and logo examples so that branding could be agreed upon by the next meeting. Mrs Michelle Blackhurst will send an email to all Committee members.

RECOMMENDATION

Minute No: CSC.027

Moved: Mr Greg Bentley

Seconded: Mrs Sharon Bray

That Council approve the development of Community Safety Committee branding, including a slogan and logo, to be used in conjunction with the Shire of Northam logo.

CARRIED 7/0

5.3 PEAK PERIOD FOR CRIME – NOVEMBER TO JANUARY

Address:	
Owner:	Shire of Northam
File Reference:	1.3.12.1
Reporting Officer:	Community Development Officer
Responsible Officer:	Executive Manager Community Services
Voting Requirement	Simple or Absolute Majority

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BRIEF

The Shire of Northam receives crime statistical information which indicates that November to January is the peak period for crime.

ATTACHMENTS

Attachment 3: Community Safety Committee – Communication Tools

BACKGROUND / DETAILS

The Shire of Northam receives crime statistics which indicate that November to January is the peak period for crime.

Local Police have indicated that the majority of the community members being targeted are the soft targets. The soft targets are the people that are not taking extra care to secure their homes and belongings.

A community awareness campaign would assist the community to understand how to help to reduce crime during this peak period.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: Create an environment that provides for a caring and healthy community.

Strategy: Provide community services to uphold public safety standards.

Action: Review and implement the Shire of Northam Community Safety and Crime Prevention Plan

Financial / Resource Implications

N/A

Legislative Compliance

N/A

Policy Implications

N/A

Stakeholder Engagement / Consultation

N/A

Risk Implications

N/A

OFFICER'S COMMENT

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The Committee would like to facilitate a community awareness campaign during December and January as statistics show that this is a busy period for crime.

With the next meeting being in February, Mrs Michelle Blackhurst will email a campaign plan to the Committee to be agreed upon via email.

RECOMMENDATION

Minute No: CSC.028

Moved: Mrs Sharon Bray

Seconded: Mr Greg Bentley

That Council approve the facilitation of a Community Safety Committee community awareness campaign during the months of December and January to reduce the risk of crime during the peak crime period.

CARRIED 7/0

6. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Shire of Northam Executive Manager Development Services, Mr Chadd Hunt addressed the Committee to raise a matter for the Committee's consideration with regard to the Bernard Park Toilets and people using drugs.

There is an increased number of syringe disposals in public places, including in public places where Syringe Disposal Units are available for use. Syringe Disposal Units are only sometimes being used and when they are used, people are vandalising them to get access to the dirty needles for reuse. The Syringe Disposal Units are constantly needing to be replaced and this is a cost to Council. The used needles are a danger to the community and to the people reusing them.

Ms Jane Atterby suggested that the Shire should invest in cages to be installed around the Syringe Disposal Units to prevent damage and access. The Committee has suggested that the needle issue should be referred back to the AODMP Committee for action and investigation. Cr Denis Beresford suggested that the Needle Exchange program should be initiated.

The second matter the Mr Hunt raised was specifically regarding the Bernard Park toilets and the unsafe use of the public toilets. Mr Hunt spoke about the steel gate that acts as a barricade in the toilets. Some toilets are not open to the public as they are only required during events. There is a barricade to lock the toilets off from the public however, people are climbing over and using

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drugs in the secluded area. If the person using drugs was to overdose or have an accident in this area, they would not be accessible and would not be found for quite some time. Mr Hunt was looking for direction from the Committee.

Cr Julie Williams suggested that the gate should be replaced with a solid door that does not have a gap at the top for people to climb over. Mr Greg Bentley said that in the interim the barricade should be opened (understanding that there would be an increased cost to Council for cleaning of the extra toilets) and people should not be restricted from using the toilets until there is a safe option for closing them off.

Cr Julie Williams noted that this was not an urgent matter, having known about it prior to the agenda being distributed.

7. DATE OF NEXT MEETING

This meeting was the final meeting for 2016.

Meeting dates for 2017:

Friday, 17 February 2017 at 2pm
Friday, 21 April 2017 at 2pm
Friday, 16 June 2017 at 2pm
Friday, 18 August 2017 at 2pm
Friday, 13 October 2017 at 2pm
Friday, 08 December 2017 at 2pm

8. DECLARATION OF CLOSURE

The meeting was declared closed at 3.21pm.

12. OFFICER REPORTS

12.1 CEO'S OFFICE

12.1.1 Policy G1.5 – Appointment of Acting Chief Executive Officer

Address:	N/A
Owner:	Shire of Northam
File Reference:	2.3.1.2
Reporting Officer:	Jason Whiteaker Chief Executive Officer
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Voting Requirement	Simple Majority

BRIEF

For Council to endorse the revised policy G1.5 – Appointment of Acting Chief Executive Officer.

ATTACHMENTS

Attachment 1: Policy G1.5 Appointment of Acting Chief Executive Officer.

BACKGROUND / DETAILS

The Shire of Northam has a policy in place which guides the Shire President and Chief Executive Officer (CEO) in the appointment of an Acting CEO whilst the current CEO is on periods of extended leave.

Recent Local Government Enquiries have raised issues around the approval of leave for CEO's. The current 'arrangement' in place is that the CEO 'advises' the Shire President when he intends taking leave.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: Provide efficient and effective corporate management.

Strategy: Provide flexible and attractive working conditions in a supportive work environment.

Financial / Resource Implications

In the appointment of an Acting CEO the implications from a resource perspective will need to be assessed. This assessment will include the matters outlined in the existing policy.

Legislative Compliance

Section 5.36 of the Local Government Act deals with the appointment of a Chief Executive Officer. The Local Government (Administration) Regulations further outline the requirements for appointing a Chief Executive Officer, which includes advertising requirements, however these requirements are precluded from the appointment of an 'Acting Chief Executive Officer, as long as the term of that appointment does not exceed 12 months. The Regulations go on to say that the Council is required to have a process for appointing a Chief Executive Officer.

Policy Implications

G1.5 – Appointment of Acting Chief Executive Officer.

Stake Holder Engagement / Consultation

Nil.

Risk Implications

Nil.

OFFICER'S COMMENT

It is being recommended that Policy G1.5 Appointment of Acting CEO be amended to be a Policy which Approves Extended Periods of Leave for the Chief Executive Officer and Appointment of an Acting Chief Executive Officer.

In addition to the adjustment to the title it is recommended that Council incorporates the following clause:

1. That the Shire President, or in his/her absence the Deputy Shire President, authorise all Annual and Long Service Leave to be taken by the Chief Executive Officer, so long as the period of leave does not exceed 12 months.
2. The Shire President will advise all Elected Members as soon as practicable of the leave period approved for the Chief Executive Officer and the person appointed to Act in his/her absence.

RECOMMENDATION

That Council amends policy G1.5 – ‘Appointment of Acting Chief Executive Officer’ as follows;

1. New title to read ‘Approval of annual & long service leave for the Chief Executive Office and appointment of an Acting Chief Executive Officer’
2. Include the following clauses;
 - a. That the Shire President, or in his/her absence the Deputy Shire President, authorise all Annual and Long Service Leave to be taken by the Chief Executive Officer, so long as the period of leave does not exceed **6 weeks**.
 - b. The Shire President will advise all Elected Members as soon as practicable of the leave period approved for the Chief Executive Officer and the person appointed to Act in his/her absence.

Attachment 1

G 1.5 Appointment of Acting Chief Executive Officer

<i>Responsible Department</i>	Chief Executive Officer
<i>Resolution Number</i>	C.2440
<i>Resolution Date</i>	20/05/2015
<i>Next Scheduled Review</i>	2017
<i>Related Shire Documents</i>	
<i>Related Legislation</i>	S5.36 Local Government Act 1995

OBJECTIVE

To appoint an Acting Chief Executive Officer in the absence of the Chief Executive Officer due to annual, long service or extended sick leave.

SCOPE

Applies to Chief Executive Officer.

POLICY

1. **On a rotational basis** a designated senior employee shall be appointed by the CEO in consultation with the Shire President to carry out the role of Acting CEO during periods of absence of the CEO due to annual leave, long service leave or extended sick leave.
2. The senior employee will only be appointed as Acting CEO under the terms of this Policy if:
 - i) the employee has performed the duties of his/her substantive position for a period of 12 months;
 - ii) in the opinion of the CEO the employee has satisfactorily performed his/her duties over the previous 12 months;
 - iii) in the opinion of the CEO and the employee, the employee has the capacity to perform the duties of Acting CEO along with his/her current duties satisfactorily; and
 - iv) this Policy does not apply to an employee who is temporarily acting in the role of an Executive Manager.

12.1.2 January 2017 Council Meeting Dates

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.1
Reporting Officer:	Jason Whiteaker Chief Executive Officer
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Voting Requirement	Simple Majority

BRIEF

For Council to consider holding the dates for the Council Forum and Ordinary Council meeting in January.

ATTACHMENTS

Attachment 1: Ordinary Council Minutes, 16 November 2016.

BACKGROUND / DETAILS

Council endorsed at its Ordinary Council meeting held on 16 November 2016 to hold its January 2017 Council Forum and Ordinary Council meeting on Wednesday, 11th and 18th January 2017.

Due to the Christmas and New Year period and consequent public holidays, staff are requesting the meeting dates be deferred one (1) week to allow sufficient time to prepare reports for the January Council meeting.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

- Objective G1: Provide accountable and transparent leadership.
- Strategy G1.3: Enhance open and interactive communication between Council and the community.
- Strategy G1.3: Promote and support community member's participation in the Shire's governance.

Financial / Resource Implications

For the 2016/17 financial year, in accordance with the provisions of s5.99 of the Local Government Act 1995. Councillors receive a flat annual Meeting Attendance Fee of \$19,750 and the President receives \$23,600. This amount is not affected by the number of meetings attended. Councillors are, however,

entitled to claim travel costs in respect to meetings and other authorised events.

There will be a cost involved for public notice to be displayed in local newspapers. This will be expended from account 04052192.

Legislative Compliance

It is a requirement under the Local Government Administration Regulations for a Local Government to give public notice of the dates and times of its Ordinary and Committee Meetings.

Local Government (Admin) Regulation 12 provides that –

- (i) At least once each year a local government is to give local public notice of the date on which and the time and place at which Ordinary Council Meetings are to be held over the next 12 months. A similar provision applies to Council committees that are open to members of the public.

Section 1.7 of the Local Government Act states that where local public notice is required then the notice is to be published in a newspaper circulating generally throughout the district on at least one occasion and is to be placed on the public notice board of the Council office and library for at least seven days before the meeting. As a consequence the date of the first ordinary meeting will need to reflect that timing.

Policy Implications

Policy G1.1 – Meeting Dates

Stake Holder Engagement / Consultation

Nil.

Risk Implications

Nil.

OFFICER'S COMMENT

This request has been put forward to Council for consideration due to the Christmas, Boxing Day and New Year public holidays limiting the time available for preparing and reviewing reports for the 2017 January Council meeting.

It is proposed that Local Public Notice will be given on the Shire's Facebook and website pages along with a notice in the Avon Valley Advocate on 11th January 2017 which is the next available publication date.

RECOMMENDATION

That Council:

- 1. Hold a Council Forum meeting on Wednesday, 18 January 2017;**
- 2. Hold an Ordinary Council meeting on Wednesday, 25 January 2017;
and**
- 3. Give Local public notice of its January 2017 meetings dates as listed
above.**

Attachment 1

Ordinary Council Meeting Minutes
16 November 2016



12. OFFICER REPORTS

12.1 CEO'S Office

12.1.1 Council Meeting Dates for 2017

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.1
Reporting Officer:	Alysha Maxwell Executive Assistant – CEO
Responsible Officer:	Jason Whiteaker Chief Executive Officer
Voting Requirement	Simple Majority

BRIEF

The purpose of this report is for Council to endorse the meeting schedule for the twelve month period from January 2017 through to December 2017. This schedule includes Forum, Ordinary and Strategic meetings of Council.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

It is a requirement under the Local Government Administration Regulations for a Local Government to give public notice of the dates and times of its Ordinary and Committee Meetings.

Local Government (Admin) Regulation 12 provides that –

- (i) At least once each year a local government is to give **local public notice** of the date on which and the time and place at which Ordinary Council Meetings are to be held over the next 12 months. A similar provision applies to Council committees that are open to members of the public.

Section 1.7 of the Local Government Act states that where local public notice is required then the notice is to be published in a newspaper circulating generally throughout the district on at least one occasion and is to be placed on the public notice board of the Council office and library for at least seven days before the meeting. As a consequence the date of the first ordinary meeting will need to reflect that timing.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

- Objective G1: Provide accountable and transparent leadership.
- Strategy G1.3: Enhance open and interactive communication between Council and the community.
- Strategy G1.3: Promote and support community member's participation in the Shire's governance.

Financial / Resource Implications

For the 2016/17 financial year, in accordance with the provisions of s5.99 of the Local Government Act 1995. Councillors receive a flat annual Meeting Attendance Fee of \$19,750 and the President receives \$23,600. This amount is not affected by the number of meetings attended. Councillors are, however, entitled to claim travel costs in respect to meetings and other authorised events.

There will be a cost involved for public notice to be displayed in local newspapers. This will be expended from account 04052192.

Legislative Compliance

Local Government Act 1995 – s1.7;
Local Government (Administration) Regulations, Reg 12.

Policy Implications

Nil.

Stake Holder Engagement / Consultation

Nil.

Risk Implications

Nil.

OFFICER'S COMMENT

N/A

RECOMMENDATION / COUNCIL DECISION

Minute No: C.2871

Moved: Cr Antonio

Seconded: Cr Hughes

That Council;

1. Advertise that its Ordinary Meetings of Council for 2017 will be held on the third (3rd) Wednesday of each month with the dates as listed below:

Wednesday, 18 January 2017

Wednesday, 15 February 2017

Wednesday, 15 March 2017

Wednesday, 19 April 2017

Wednesday, 17 May 2017

Wednesday, 21 June 2017

Wednesday, 19 July 2017

Wednesday, 16 August 2017

Wednesday, 20 September 2017

Wednesday, 18 October 2017

Wednesday, 15 November 2017

Wednesday, 20 December 2017

2. Holds a Council Forum meeting on the second (2nd) Wednesday of each month;
3. Holds a Strategic Meeting quarterly in the months of February, May, August and November, on the Wednesday following the meeting of Full Council; and
4. All meetings are to be convened in the Council Chambers and to commence at 5.30pm.

CARRIED 10/0

12.1.3 Department of Local Government – Governance Review

Address:	N/A
Owner:	N/A
File Reference:	1.6.1.5
Reporting Officer:	Mr Jason Whiteaker Chief Executive Officer
Responsible Officer:	Mr Jason Whiteaker Chief Executive Officer
Voting Requirement	Simple Majority

BRIEF

For Council to consider registering its interest in the Governance Review Program being offered by the Department of Local Government and Communities.

ATTACHMENTS

Attachment 1: Information Sheet Governance Review Program.

Attachment 2: Council Review Brochure.

BACKGROUND / DETAILS

The Governance Review Program is an initiative to assist selected Councils with higher level improvements in their governance policies, strategic planning procedures and processes.

The initiative will focus on governance probity, transparency and accountability, and consolidation of procedures and processes; in particular the areas of financial performance, resources, risk mitigation and efficiency in the performance of the local governments' functions. These are important elements for informed decision making, especially by elected members.

DLGC has engaged the Australian Institute of Company Directors to conduct the Governance Reviews Programs for local councils. The approach taken with councils will be one of self-assessment.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective G1: Provide accountable and transparent leadership.

Strategy G1.2: Integrate planning, resources and reporting.

Action: N/A

Financial / Resource Implications

The program is being offered at no cost.

Legislative Compliance

The program would provide Council with an additional level of assurance around its compliance with various legislative requirements.

Policy Implications

N/A.

Stake Holder Engagement / Consultation

N/A.

Risk Implications

The review will look at the Council's role in strategy and risk.

OFFICER'S COMMENT

The Shire of Northam has been exposed to a significant range of reviews, audits and assessments over the past three years, however the main focus of these has been around organisational capacity and performance. The program subject of this report focuses on:

- The role of the council;
- The council's role in strategy and risk;
- Council size, composition and skills;
- The role of the Mayor – President;
- The relationship between the council and management;
- Council culture and dynamics;
- Effective use of council meetings; and
- Council meeting papers.

Given the strong organisational commitment to continuous improvement, staff are recommending that Council register its interest in being part of the Governance Review Program.

RECOMMENDATION

That Council advise the Department of Local Government & Communities of its interest in being involved in the Governance review Program.

Attachment 1



Government of **Western Australia**
Department of Local Government and Communities

AUSTRALIAN INSTITUTE
of COMPANY DIRECTORS



Governance Review Program Invitation for Expressions of Interest

The Department of Local Government and Communities (DLGC) is pleased to be working with the Australian Institute of Company Directors (AICD) to deliver a series of Governance Review Programs for country local governments across the State in 2016-17 and 2017-18.

This program is one of five new initiatives to be made available through DLGC's Local Government Capacity Building Program funded by the Royalties for Regions Country Local Government Fund (CLGF).

All five initiatives build on previous and ongoing CLGF funded programs including Workforce Planning, Elected Member training, the Better Practice Reviews and the National Asset Management Assessment Framework and Asset Condition Rating Project.

Governance Review Program

The Governance Review Program is an initiative to assist selected councils with higher level improvements in their governance policies, strategic planning procedures and processes.

The initiative will focus on governance probity, transparency and accountability, and consolidation of procedures and processes; in particular the areas of financial performance, resources, risk mitigation and efficiency in the performance of the local governments' functions. These are important elements for informed decision making, especially by elected members.

DLGC has engaged the Australian Institute of Company Directors to conduct the Governance Reviews Programs for local councils. The approach taken with councils will be one of self-assessment.



Government of **Western Australia**
Department of **Local Government and Communities**

AUSTRALIAN INSTITUTE
of **COMPANY DIRECTORS**

AICD's role

AICD will design a governance benchmark against which elected councils can assess themselves, gather participant feedback through an online survey, and report results to councils. In addition, an AICD accredited specialist will conduct face-to-face council sessions based on report findings.

Local Government's role

As part of AICD's online survey local governments will be asked to reflect on and assess, the maturity of their council's governance arrangements in key areas, such as:

- the role of the council
- the council's role in strategy and risk
- council size, composition and skills
- the role of the Mayor - President
- the relationship between the council and management
- council culture and dynamics
- effective use of council meetings
- council meeting papers.

Individual responses will be treated confidentially by AICD and only reported in aggregated, non-attributable or 'masked' form.

Local governments will also have the opportunity to participate in a facilitated workshop to review and discuss the findings of their council's report. The aim of this workshop is to identify key action items which will help drive improvement.

Who should participate?

The program is provided free of charge to local governments interested in assessing their current governance framework and wish to identify areas in its governance structure for improvement.



Government of **Western Australia**
Department of Local Government and Communities

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Why participate in the program?

The program will help local governments to gain insights into:

- good governance practices
- specific areas that represent governance strengths in their circumstances
- other areas that present opportunities for improvement.

Key outcomes for your local government will include:

1. Enabling councils to benchmark themselves, both in terms of contemporary good practice statements but also in terms of other local councils
2. Assisting councils in arriving at action plans to address particular areas considered requiring attention.

How to register

For queries about the program or to register your interest, complete the registration form attached and forward to:

Stuart Fraser
e: stuart.fraser@dlgc.wa.gov.au
t: 6552 1586.

Registration closes 21 days from the receipt of this advice.

All registrations will be confirmed.

Attachment 2

AUSTRALIAN INSTITUTE
of COMPANY DIRECTORS

Council review

GAT Core diagnostic Tools



COUNCIL REVIEW

Our *Council Review* focuses on the key drivers of effectiveness. The review is comprised of a set of statements similar in nature to a traditional board review.

Why is a Council Review important?

There has been considerable focus in recent years on the effectiveness of boards. This has been influenced by various factors including:

- A growing sophistication in the practice of directorship
- Good governance pronouncements (e.g. the ASX Corporate Governance Council recommendations and guidance)
- An increase in external stakeholder expectations.

Councils need to be confident that, at any point in time, they have an appropriate and defensible set of arrangements in place.

A closer look at what we cover

AICD has selected approximately 60 review statements that it considers are important in terms of a council's effectiveness.

Primary elements of review incorporate:

- Composition, functions and dynamics
- The interface between council and management
- Alignment with strategy and risk
- The effectiveness of governance execution

Specific areas of review include:

- The role of the council
- The council and the CEO
- The role of the Mayor/President
- Council composition
- Council culture and dynamics
- Council meetings
- Committees
- Information coming to the council
- The relationship between council and management
- Strategy
- Risk
- Integrity (confidentiality/conflicts of interest)
- Induction and professional development
- Performance focus
- Continuous improvement

Process

- All participants are sent an on-line survey which takes approximately 50 minutes to complete, depending on the amount of participant commentary
- Individual results are collected and analysed
- Cumulative analysis is presented in a confidential report (individual responses are masked to protect anonymity)
- The option of a one-on-one discussion with the Mayor/President on the report's findings
- An independently facilitated discussion on the findings by an AICD-accredited Facilitator.

Outcomes

The council's review report provides a mechanism for the council to surface and engage on issues that impact on its effectiveness. Councillors gain a deeper appreciation of others' views. Comments and observations are anonymous allowing issues to be discussed with clarity and objectivity.

Why AICD?

Survey responses are confidential and secure. All data is stored in AICD's secure database enabling future benchmarking. AICD Facilitators are accredited and regularly assessed against a robust assessment framework assuring the highest quality of delivery. The AICD brand provides your council's stakeholders with the assurance that council is assessing its governance arrangements to standards of best practice.



12.2 ENGINEERING SERVICES

12.2.1 Draft Asset Management Policy

Address:	N/A
Owner:	Shire of Northam
File Reference:	2.3.1.2
Reporting Officer:	Geordas Thariyath Asset Manager
Responsible Officer:	Clinton Kleynhans Executive Manager Engineering Services
Voting Requirement	Simple Majority

BRIEF

The Asset Management Policy is aimed at providing clear direction in the provision and management of all Council's assets. It seeks to ensure that assets support Council's strategic vision and objectives, deliver sustainable service outcomes and are provided at appropriate levels of service for present and future stakeholders.

ATTACHMENTS

Attachment 1: Asset Management Policy.

BACKGROUND / DETAILS

The Asset Management Policy is the first to be produced for the Shire's asset classes, and will provide direction to manage assets that support the delivery of services in line with its Strategic Vision.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective R1: Provide and support an effective and efficient transport network.

Strategy R1.1: Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community.

Strategy R1.2: Maintain an efficient, safe and quality road network.

Financial / Resource Implications

NA.

Legislative Compliance

NA.

Policy Implications

Nil.

Stake Holder Engagement / Consultation

Will form part of the Engineering process.

Risk Implications

The risk associated with not having an Asset Management Policy in place is that the Shire's assets are not effectively managed and maintained therefore reducing total useful life of the asset.

Potential consequences would be a reduced fit for purpose life expectancy of the asset, increased maintenance costs, unscheduled capital costs and inaccurate long term financial forecasts.

With the endorsement of the Asset Management Policy the residual risk has been assessed as:

Likelihood: *Unlikely*
Consequence: *Medium*

Therefore it has been assessed as a *Moderate Risk* that the Shire's Assets are not managed effectively.

OFFICER'S COMMENT

The Shire considers assets (such as infrastructure, land, plant and equipment) to be any that support the delivery of one or more of the following services:

- Property;
- Recreation;
- Transport;
- Plant, Vehicles and Equipment;
- Information Technology; and
- Waste.

This Policy applies to all assets which are required to be managed by the Shire, where their components have a useful life of more than one year and a replacement cost greater than \$5,000.

RECOMMENDATION

That Council adopt the proposed Asset Management Policy W5.7.

Attachment 1

W 5.7 Asset Management Policy

<i>Responsible Department</i>	Engineering Services
<i>Resolution Number</i>	
<i>Resolution Date</i>	
<i>Next Scheduled Review</i>	2017
<i>Related Shire Documents</i>	
<i>Related Legislation</i>	Local Government Act 1995

OBJECTIVE

The Policy provides clear direction in the provision and management of all Council's assets. It seeks to ensure that assets support Council's strategic vision and objectives, deliver sustainable service outcomes and are provided at appropriate levels of service for present and future stakeholders.

SCOPE

The Shire considers assets (such as infrastructure, land, plant and equipment) to be any that support the delivery of one or more of the following services:

- Property
- Recreation
- Transport
- Plant, Vehicles and Equipment
- Information Technology
- Waste

This Policy applies to all assets which are required to be managed by the Shire, where their components have a useful life of more than one year and a replacement cost greater than \$5,000.

POLICY

The Shire will provide and manage assets that support the delivery of services in line with its Strategic Community Plan and Corporate Business Plan.

The Shire will manage its assets in a manner that provides best practice for economic, environmental, cultural and social sustainable outcomes.

Asset management decisions will consider other key Shire policies and priority will be given to existing assets and services over new ones. Long term resource needs (Asset Management Plans) will be balanced against financial capacity (Long Term Financial Plan).

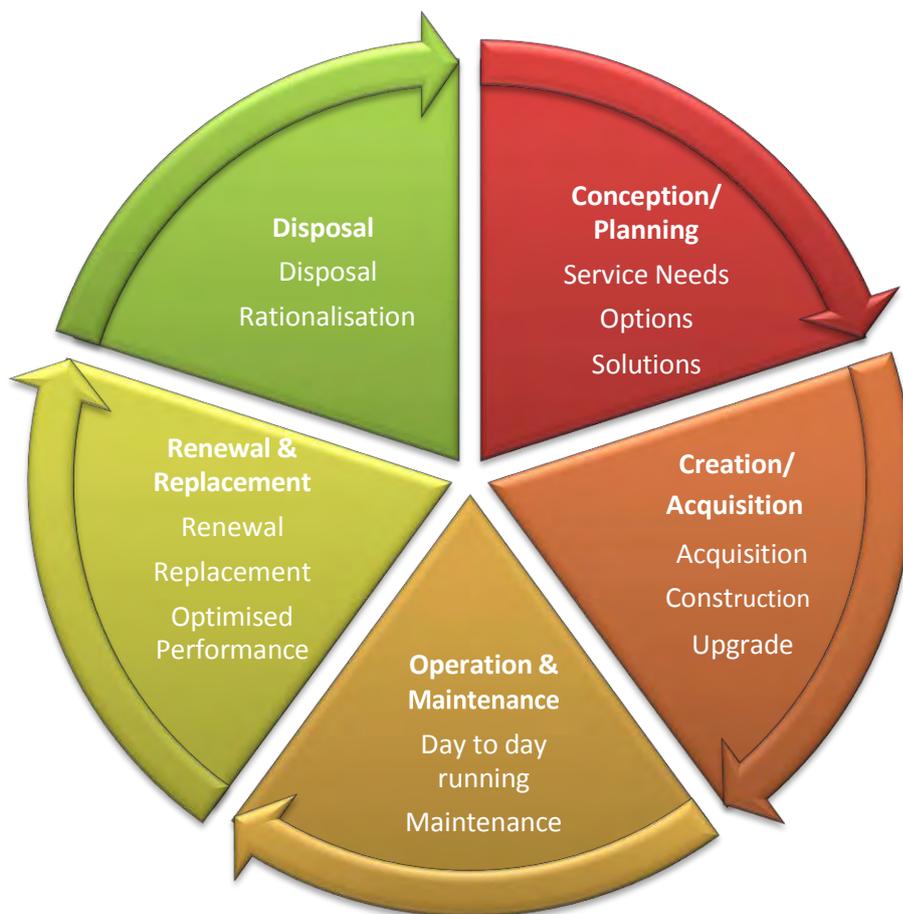
The Shire's Asset Management vision shall be achieved through the implementation of an integrated planning and reporting framework. As a minimum:

- An Asset Management Strategy will be developed to define the Shire's asset management Vision, Objectives, Outcomes, Enablers (e.g. Roles and Responsibilities, Training etc.), Performance Monitoring and Implementation Plan.
- The Asset Management Plans shall be driven by community informed service levels, future demand, long term sustainability and risk management.

The Asset Life Cycle (Whole of Life)

For clarity, the following describes the Shire's definition of its Assets' Lifecycles.

Lifecycle asset management involves the decisions made at each stage of an asset's life, from conception to disposal. The decisions made at one stage may affect the asset's performance and cost in others.



Levels of Service

The Shire of Northam will establish Levels of Service to define outputs of objectives the organisation intends to deliver in meeting the expectations of the community. These will be incorporated into the Shire's Asset Management Plans

12.2.2 Crossover Policy Review

Address:	N/A
Owner:	Shire of Northam
File Reference:	2.3.1.2
Reporting Officer:	Geordas Thariyath Asset Manager
Responsible Officer:	Clinton Kleynhans Executive Manager Engineering Services
Voting Requirement	Absolute Majority

BRIEF

This policy provides the framework for decisions to be made under the Local Government Act 1995 for the construction, reconstruction, maintenance and removal of crossovers at residential, commercial and industrial lots.

The application of this policy will enable appropriately situated and constructed access between the road and the private property.

ATTACHMENTS

Attachment 1: Current Crossover Policy with marked up changes.

Attachment 2: Recommended Final Crossover Policy.

Attachment 3: Standard Crossover Drawing (reference only, not to be included in Policy).

BACKGROUND / DETAILS

In November 2012, Council adopted the Property Access & Crossovers Policy for individual property lot access guidelines.

As part of the on-going review of existing policies, this policy has been amended to consider and reflect changes to related policies, community needs and industry practice since 2012.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective R1: Provide and support an effective and efficient transport network.

- Strategy R1.1: Plan for the provision and delivery of transport services and infrastructure in the Shire in close consultation with the State and Federal governments and the local community.
- Strategy R1.2: Maintain an efficient, safe and quality road network

Financial / Resource Implications

A revised subsidy for a maximum of \$600 (50%) subsidy for a new crossover, and \$1300 (50%) subsidy for a new crossover with a culvert.

Legislative Compliance

Local Government Act 1995 (Schedule 9.1; Clause 7)

Local Government Regulations (Uniform Local Provisions) Regulations 1996 - Regulations 12 to 17.

Policy Implications

Nil.

Stake Holder Engagement / Consultation

N/A

Risk Implications

The risk associated with construction of crossovers within the Shire is that they are not constructed to an acceptable design or standard.

Potential consequences may be that crossovers are positioned incorrectly creating safety issues, incorrect construction methodology creating trip hazards for pedestrians, drainage issues and potential damage to verge infrastructure or utilities.

With the compliance criteria of the Policy put in place, the residual risk has been assessed as:

Likelihood: *Possible*
Consequence: *Minor*

Therefore it has been assessed as a *Moderate Risk* that crossovers would be constructed by residents which do not meet the required design and construction.

OFFICER'S COMMENT

The Local Government (Uniform Local Provisions) Regulations 1996 requires:

"the local government is obliged to bear 50% of the cost, as estimated by the local government, of a standard crossing, but otherwise the

local government is not obliged to bear, nor prevented from bearing, any of the cost.

Whereby a:

"standard crossing means, subject to any local law as to what is or is not a standard crossing, a crossing of a kind that the local government, by resolution, decides is a standard crossing."

This Policy has been prepared, to establish this "standard crossing" and to also provide residence of the Shire of Northam guidelines for construction.

The following amendments have been made to the existing Policy.

Current Policy Number	Policy Name	Proposed alteration
Engineering Services Policies		
W5.2	Property Access and Crossovers	Amended to clearly define: <ul style="list-style-type: none"> • The Council subsidy of 50% has been amended from \$500 to a maximum value of \$600 for a new crossovers, and; • Amended from \$1100 to \$1300 for new crossover with a culvert. • Defined standard crossover width as 3 Meter for crossover subsidy while existing policy allows a maximum of 11m. • Minimum diameter for crossover specified as 375mm dia. previously 225mm dia. on information package. • Maintenance requirements added; • Requirements for interface with council owned assets added; • Minimum width of crossover is changed from 4m to 3m. • Removed diagrams from policy. • Re title to Crossover Policy from property access & crossover.

RECOMMENDATION

That Council adopts the proposed amendments to existing Property Access and Crossover Policy W5.2

Attachment 1

WS 5.212 Property Access and Crossovers

Responsible Department	Engineering Services
Resolution Number	
Resolution Date	
Next Scheduled Review	2017
Related Shire Documents	Street Tree Policy Verge Management Policy
Related Legislation	Local Government Act 1995

OBJECTIVE

To provide uniform design criteria that is uniform and practical, specifications and assist with drainage and visual amenity;

- ~~1~~
- To provide safe access for vehicle and pedestrian traffic with minimal impact to road infrastructure assets and streetscape aesthetics;
- To ensure best practice stormwater management;
- To outline compliance requirements for subsidy eligibility.

SCOPE

This Policy applies to the construction of all new crossovers, and the modification to an existing crossover for the purpose of accessing a property within the Shire of Northam.

POLICY

Introduction

Approval must be sought and obtained from the Shire of Northam for crossovers prior to the commencement of any construction. The design and construction requirements outlined in this Policy has been developed in reference of the "WALGA Guidelines and Specifications for Residential Crossovers", with minor variations made to suit local conditions.

Crossover Subsidy

The property owner shall be eligible for a 50% subsidy (to a maximum value of \$600 for a new crossover without culvert or to a maximum of \$1+300 \$for a new crossover with new culvert & headwall) for the construction cost of a "single crossover" provided the following compliance criteria has been met:



- The crossover has been constructed in accordance with Shire of Northam requirements and ~~has~~ received approval prior to construction.
- ~~A culvert including headwalls has been provided for the locations where~~Where vehicle crossover prevents stormwater flow within the table drains, a culvert including headwalls must be provided.
- ~~Relevant planning approval has been obtained; and~~
- ~~It is not a retrospect application.~~

~~This payment is subject to the construction of the crossover being completed application for a contribution being lodged within six (6) months of the approved application, also following inspection and confirmation of compliance. construction and following inspection, the crossover being deemed to conform to specifications.~~

- ~~A claim for this payment should be made on the form titled "Application for Crossover Subsidy" and must include a signed declaration and include any contractors and suppliers receipt.~~

~~No crossover subsidy will be provided for any additional crossovers.~~

~~(*) Shire defines a "Standard Crossover" as that one that is 3.0 metres wide (excluding splays) and is constructed with acceptable materials in accordance with this Policy, detailed on **the Standard Crossover Drawing**, Standard Drawing No. XXXX-XXXXES-DWGSD-CR-0023.~~

~~Crossover subsidy will not be available for gravel crossovers without culvert. That each property be required to have installed at the owners cost, less a 50% subsidy to a maximum of \$500, an Access and/or Crossover in accordance with specifications detailed in Attachments 5.4A, 5.4B, 5.4C, 5.4D & 5.4E to this policy~~

Number of Crossovers

~~One crossover per **single title** property is permitted with the following exceptions subject to Council Executive Manager Engineering Services approval;~~

1. ~~Properties located on street corners;~~
2. ~~Rural properties, such as farms, and;~~
3. ~~Group dwellings and non-residential areas where additional crossovers have been approved part of a planning application.~~
4. ~~Properties which require a second access for off street parking on private property.~~



No crossover subsidy will be provided for any additional crossovers. In these cases assessment of a second crossover request will give consideration to the following:

- 1) A second crossover does not obstruct sight distance of the primary crossover.
- 2) A second crossover does not have obstructed sight distance by verge vegetation, structures or road geometry;
- 3) Footpath pedestrian users are not at any additional safety risk;
- 4) The property is not group rated where single titles apply.

In the case where a second crossover is approved, no crossover subsidy will be provided.

Vehicle crossovers that are no longer required, or no longer connect with an internal driveway or parking area may be required to be removed at the discretion of the Executive Manager Engineering Services and at the cost of the property owner.

Footpaths

All crossovers proposed to be built on a verge which is identified to have a footpath constructed by Council in either the current or following financial year must be constructed in a material that is approved by Shire of Northam.

When the Shire constructs new footpaths that intersect existing crossovers the footpath will not be constructed through the crossover unless:

1. The crossover is not built to the Shire's specification; or
— The crossover is damaged or failing which presents a safety issue; or
2. The crossover will inhibit the footpath being constructed to relevant standards and guidelines; or
3. The crossover has been constructed with non-compliant material. In the opinion of the Shire the Crossover is unsafe or does not provide a fit for purpose use.

Street Trees

Crossovers should not be constructed closer than one 1.5 metres from the base of the tree when fully mature.



~~Any damage caused to crossovers by street trees shall be rectified by the Shire of Northam at their own cost unless:~~

- ~~1. The crossover has been built closer than one 1.5 metres to the tree;~~
- ~~2. The tree has been planted without permission from the Shire of Northam;~~
- ~~3. The damage caused by the tree is not considered by The Shire of Northam to be a safety hazard, or affect the structural integrity of the crossover (where applicable).~~

~~In these cases the cost to rectify will be borne by the property owner.~~

Crossover Maintenance

~~The property owner is responsible for the maintenance of crossovers. Any footpath that intersects the crossover will be maintained by the Shire of Northam.~~

Conflict with Asset Infrastructure

~~Any relocation or amendment cost to Shire owned assets and underground services resulting from the construction of the proposed crossover will be borne by the property owner.~~

~~ATTACHMENT W 5.2 (A)
PROPERTY ACCESS AND CROSSOVER~~

SPECIFICATIONS

~~Subject to variation at the discretion of Council, the policy of Council in regarding access and crossovers shall be:~~

~~1. ACCESS~~

~~Construction of 150mm compacted gravel carriageway from the property boundary to the roadside, including the installation of culverts where necessary.~~

~~Council will pay for the cost of the following standard dimensions:~~



a) Rural

Rural Access

Acceptable Material: Compacted Gravel - 150mm

Gravel material approved by the Shire constructed in maximum 75mm layers, watered and compacted, making a total minimum consolidated thickness of not less than 150mm.

Two coat bituminous seal – 14/7mm or 10/5mm

Width: 84.53.05 meters (standard minimum)

12611 meters (maximum)

Drainage: A culvert including headwalls must be provided if the vehicle crossover prevents stormwater flow within the table drains. Reinforced concrete drainage pipes shall be Class "2" unless otherwise required by Council with a minimum diameter of 375mm 300450375dia (min) Concrete reinforced pipe with

Precast concrete headwalls. Residential culverts are the only culverts that will be considered by the Shire for HDPE pipes. Minimum cover over the pipes must be 300mm.

Taper: 2m at 45 degrees both sides from road edge

Standard width over full length – 10.0m (optional)

Standard widening at roadside junction – 45 degrees for 2 metres on both sides or from culvert to roadside.

General Conditions

- 1) Approved Mmultiple access to be separated by a minimum of 203.0 metres at the roadside
- 2) No access to be located within 6.020 metres of a side road boundary or 3.010 metres of a R.O.W.
- 3) Council subsidy of rural access is limited to one (1) per farm
- 4) All variations to be paid in full by owner/applicant. (** See attached diagrams)

2) CROSSOVERS

Construction of surface to access.



Council shall pay 50% of standard dimensions to following specifications:

~~Residential (in town sites)~~

Installation of concrete headwalls where a culvert is installed

~~Water binding and two (2) 7mm bitumen seals where footpath is not paved or otherwise sealed.~~

~~100mm reinforced concrete on 100mm compacted sand where footpath is paved.~~

Urban Access

Acceptable Material:—

- Concrete - 150mm (Residential) 25Mpa Min Concrete Strength, Steel reinforcing may be used to reduce cracking or increase strength for crossovers that will have heavy vehicles on them.
- ~~Concrete - 150mm reinforced (Industrial & Commercial) 25Mpa Min Concrete Strength.~~
- ~~Brick Paved - Trafficable 50mm (Residential)~~
- ~~Asphalt – 50mm~~
- ~~Two coat bituminous seal – 14/7mm or 10/5mm~~

Width: ~~435 meters minimum standard minimums (standard), 96 meters maximum (residential)~~

~~6312 meters minimum standard minimum, 10 meters maximum (maximum) – (Industrial &~~

Commercial)) only

Drainage: ~~30075 dia (min) Concrete reinforced pipe with (if applicable) Precast concrete headwalls~~

Kerbing: ~~Mountable kerb type (if applicable)~~

Taper: ~~1m at 45deg both sides from road edge (Residential)~~

~~2m at 45deg both sides from road edge (Industrial / Commercial) (optional)~~



~~Industrial & Commercial~~

~~As above~~

~~Rural~~

~~Installation of concrete headwalls where culvert is installed~~

~~To bitumen road: Water binding and two (2) 7mm bitumen seals to standard measurements of 10 metre width and 10 metre length.~~

~~To gravel road: Installation of concrete headwalls to culvert only~~

General Conditions

All variations to be approved by Executive Manager Engineering Services and paid in full by owner/applicant

Maximum dimensions of access apply.

Crossovers are to be constructed perpendicular to the property boundary with a minimum clearance of 0.75 metres from a side boundary.

Any alteration to the verge, path or crossover that encroaches onto the land of a neighbouring property in front of a neighbour will be carried out at the proponents cost.

The applicant must notify the neighbour of the proposed works. The neighbour must be notified of the details of the alterations prior to applying to Council for approval. Council must be notified in writing provided with a copy of the written agreement from the response of the neighbour with the application for the crossover;

Approved multiple access to be separated by a minimum of 210 metres at the roadside

On corner locations, no crossover, or any portion of the crossover including splays is to be constructed closer than 6.0m from the line of the intersection of the road reserve boundary alignments.

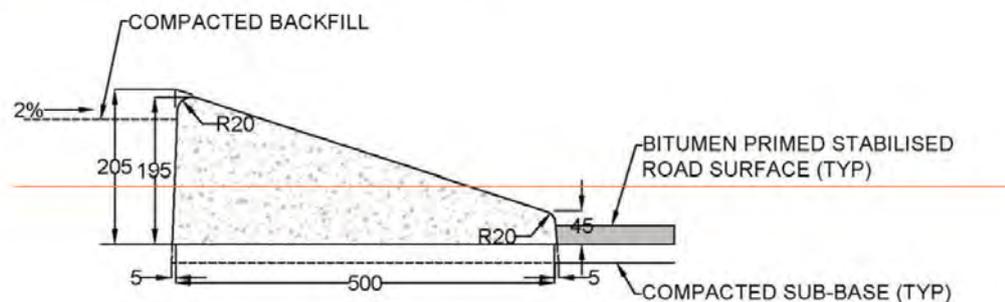
Crossovers shall be located at a minimum distance to obstructions as follows:

- > Side-entry pits: 1.0m
- > Street trees: 1.5m
- > Utility boxes: 1.0m



> Street Lights: 1.0m (as required by Western Power's Guidelines for Placement of Power Poles within Road Reserves in Built-Up Areas, 2006)

- If crossovers must be constructed within this distance, the obstruction shall be relocated wherever possible. Where an existing tree is within 1.5 metres of a proposed crossover, advice shall be obtained from Parks and Gardens Administration on the future size of the tree and the advisability of it being retained. The written approval of the TownShire is required for all street tree removals;
- Sufficient storage length must be provided (crossover length) for a vehicle to stand clear of the carriageway. Where the entrance has a gate, the set back from the edge of the carriageway to the gate shall be a minimum of 6m to allow for this.
- Path construction guidelines dictate a maximum crossfall of 2.5% to cater for people who have a disability (Austroads Guide to Road Design 6A, Clause 7.6). To allow the path to shed water and to avoid ponding, a crossfall of 2.0-2.5% is recommended.
- To provide smooth transition from the road edge to the crossover and particularly to the pedestrian path in the most highly constrained situation, the kerb profile must provide 160mm vertical rise from the invert of the kerb, over a 500mm distance. Alternatively a standard mountable kerb profile shall be used.



- Cross fall of the crossover to be such that any storm water falling onto surface will drain off sides into crossover margin which is to be directed to road table drains. No storm water is to flow from crossover or drain directly onto the road surface.
- Narrow lots shall be constructed with paired crossovers to minimise conflict and retain verge space for street trees, lighting, overhead power and on-street parking.



- Where the combined width of residential crossover exceeds 6.0 metres, the two (2) crossovers shall be separated by ~~a pedestrian refuge island of a minimum 2.0 metre in width, unless specifically approved by the Executive Manager Engineering Services.~~
- ~~Vehicle crossovers that are no longer required, or no longer connect with an internal driveway or parking area shall be removed at the cost of the property owner~~
- Applicant is responsible to the cost of any traffic management that may be required to ensure the safety of road users, Contractors and pedestrians during the construction of the crossover. Only qualified traffic management personnel shall be used and all traffic management shall be in accordance with Main Roads Western Australia's code of Practice "Traffic Management for Roadworks" and Australian Standard AS 1742.3 – 2002.

~~Minimum crossover sealing standard applicable for a crossover to connect to a gazetted road in the Shire of Northam is:~~

<u>RANKING</u>	<u>MINIMUM STANDARD</u>
<u>Residential</u> <u>R5 – 2000m² and higher R Codes</u> <u>Low Density Residential</u> <u>R2.5 – 4000m² to R20 – 500m²</u>	— Seal whole of access — Seal bottle-neck legs
<u>Rural Residential</u> <u>1ha to 4ha</u> <u>Rural Small Holdings and Rural</u> <u>4ha to 40ha</u> <u>Industrial/Commercial</u>	— Seal whole of access or the first 5m to 6m from the road seal edge. — Seal the crossover from the edge across.
<u>Gravel Road</u>	— Gravel road sealed access.

Culvert & Headwalls



A culvert including headwalls must be provided if the vehicle crossover prevents stormwater flow within the table drains. All reinforced concrete pipes and culverts shall conform to the AS/NZS 4058:2007 specifications for precast concrete drainage pipes. Reinforced concrete drainage pipes shall be Class "2" unless otherwise required by Council. They shall have a minimum diameter of 375mm and a minimum cover over the pipes of 300mm.

Industrial/Commercial culverts and headwalls shall be of reinforced concrete standard, with the minimum pipe size being 450mm in diameter. Residential culverts are the only culverts that will be considered by the CityShire for plastic pipes and shall conform AS2566.1 & 2. The headwalls shall be of a precast design unless otherwise approved by the CityShire, vary in height according to the location, the headwall shall sit on a footing as per drawing and all concrete will be 25 MPa strength. The pipe will sit on a compacted sand bed, and will be covered with 150mm of compacted and/or rolled gravel. The headwalls should be delineated with a standard guide post.

All excavations shall be executed cleanly and efficiently to provide for a firm, sound base for the culvert to be placed. The pipe/culverts invert is to be placed at the bottom of the swale to assist stormwater flow. In some sites the swale may need to be re-established to the correct depth.

Note: Shire to be consulted on diameter of pipe required for culvert.

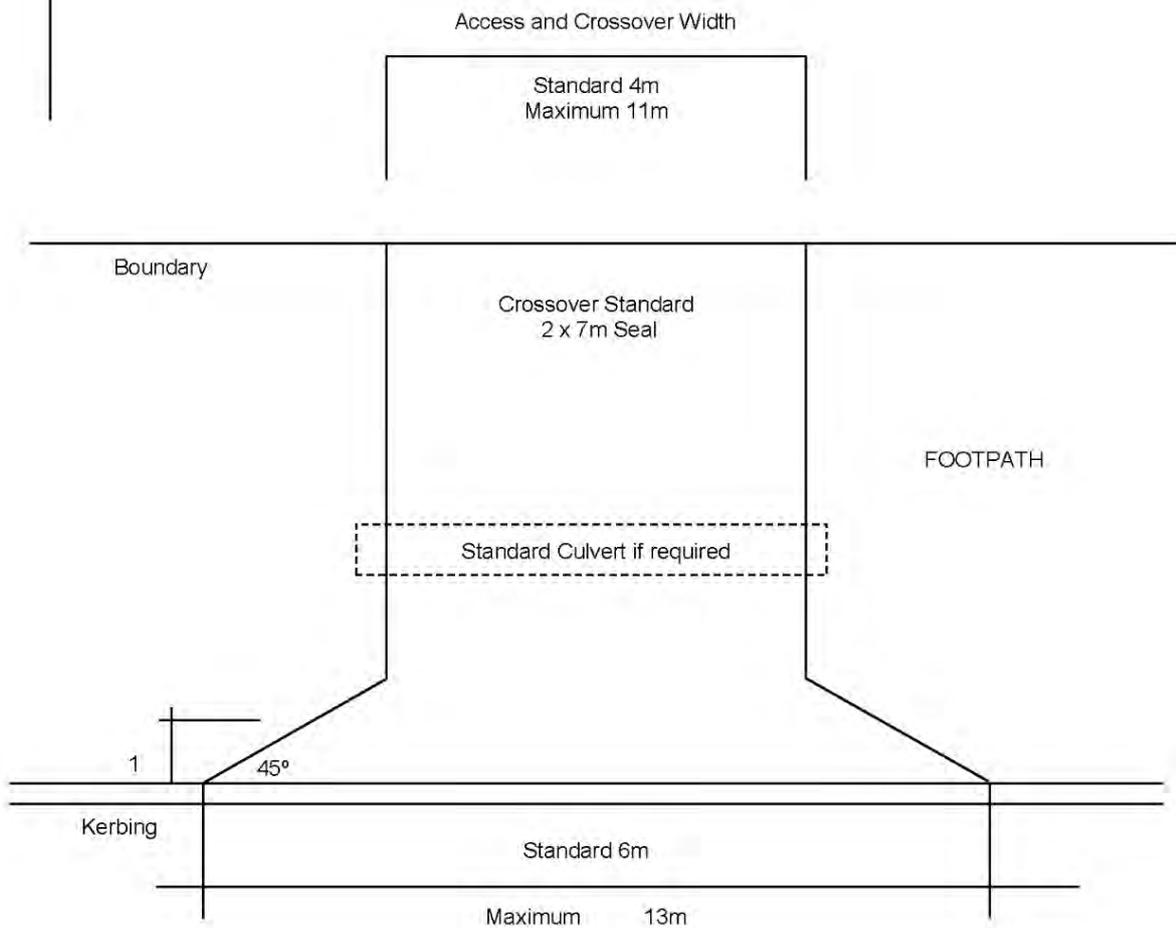
Specifications & Guidelines

For further information, the Shire of Northam have developed information packages and guidance criteria which outline allowable design and construction standards for crossovers, as well as information on how to apply for the crossover subsidy.



Shire of Northam Policy Manual

ATTACHMENT W 5.2 (b)
DIAGRAM INDUSTRIAL AND COMMERCIAL CROSSOVER

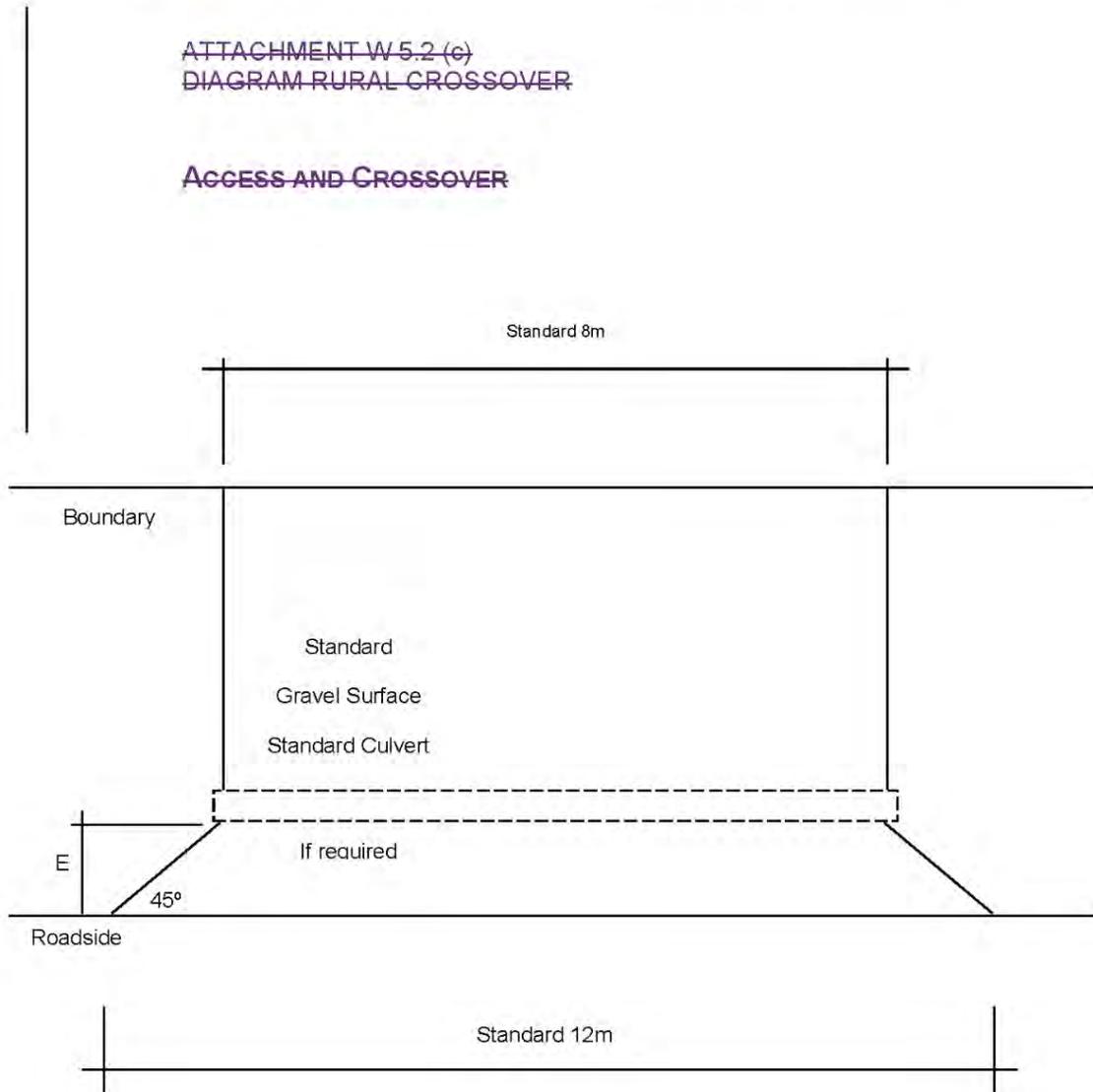




Shire of Northam Policy Manual

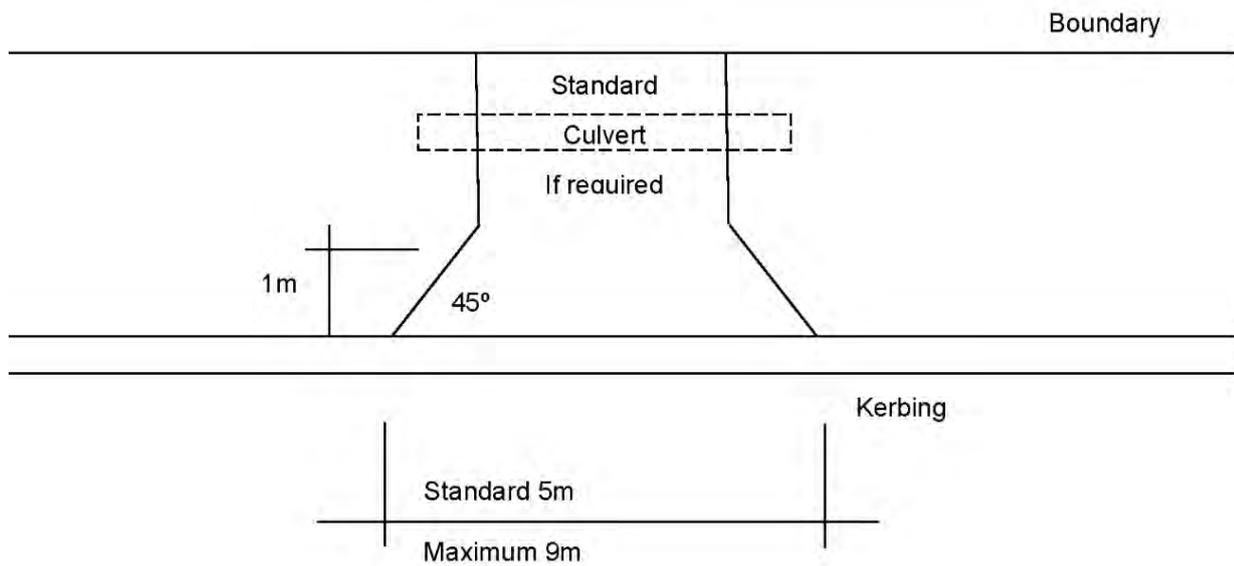
~~ATTACHMENT W 5.2 (c)~~
~~DIAGRAM RURAL CROSSOVER~~

~~ACCESS AND CROSSOVER~~





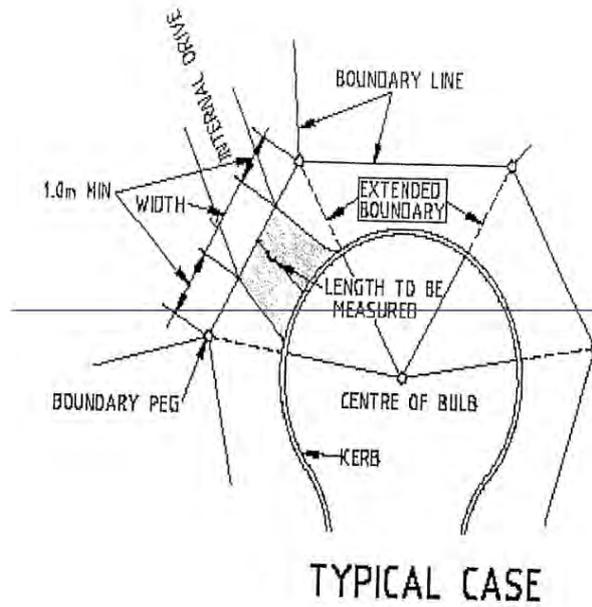
ATTACHMENT W 5.2 (d)
DIAGRAM RESIDENTIAL CROSSOVER





Shire of Northam Policy Manual

ATTACHMENT W5.2 (E)
DIAGRAM RESIDENTIAL CROSSOVER AT THE HEAD OF A CUL-DE-SAC



NOTE:
CROSSOVERS TO BE LOCATED WITHIN
THE AREA CREATED BY JOINING THE
BOUNDARY PEGS TO THE CENTRE OF
THE CUL-DE-SAC BULB.
ANY DIFFICULTIES IN LOCATING THE
CROSSOVER OR OTHER QUERIES,
PLEASE CONTACT THE ENGINEERING
DEPARTMENT

Attachment 2

W 5.2 Crossovers

Responsible Department
Resolution Number
Resolution Date
Next Scheduled Review
Related Shire Documents

Engineering Services

2017

Street Tree Policy
Verge Management Policy

Related Legislation

Local Government Act 1995

OBJECTIVE

- To provide design criteria that is uniform and practical.
- To provide safe access for vehicle and pedestrian traffic with minimal impact to road infrastructure assets and streetscape aesthetics;
- To ensure best practice storm water management;
- To outline compliance requirements for subsidy eligibility.

SCOPE

This Policy applies to the construction of all new crossovers, and the modification to an existing crossover for the purpose of accessing a property within the Shire of Northam.

POLICY

Introduction

Approval must be sought and obtained from the Shire of Northam for crossovers prior to the commencement of any construction. The design and construction requirements outlined in this Policy has been developed in reference of the "WALGA Guidelines and Specifications for Residential Crossovers", with minor variations made to suit local conditions.

Crossover Subsidy

The property owner shall be eligible for a 50% subsidy (*to a maximum value of \$600 for a new crossover without culvert or to a maximum of \$1300 for a new crossover with new culvert & headwall*) for the construction cost of a **Standard Crossover (*)** provided the following compliance criteria has been met:

- The crossover has been constructed in accordance with Shire of Northam requirements and has received approval prior to construction.
- Where vehicle crossover prevents stormwater flow within the table drains, a culvert including headwalls must be provided.

This payment is subject to the construction of the crossover being completed within six (6) months of the approved application, also following inspection and confirmation of compliance.

(**) Shire defines a standard crossover as that detailed on **the Standard Crossover Drawing***

Crossover subsidy will not be available for gravel crossovers without culvert.

Number of Crossovers

One crossover per **single title** property is permitted with the following exceptions subject to Executive Manager Engineering Services approval;

1. Properties located on street corners;
2. Rural properties, such as farms,
3. Group dwellings and non -residential areas where additional crossovers have been approved part of a planning application.
4. Properties which require a second access for off street parking on private property.

In these cases assessment of a second crossover request will give consideration to the following:

- 1) A second crossover does not obstruct sight distance of the primary crossover.
- 2) A second crossover does not have obstructed sight distance by verge vegetation, structures or road geometry;
- 3) **Footpath pedestrian users are not at any additional safety risk;**
- 4) **The property is not group rated and where single titles apply.**

In the case where a second crossover is approved, no crossover subsidy will be provided.

Vehicle crossovers that are no longer required, or no longer connect with an internal driveway or parking area may be required to be removed at the discretion of the Executive Manager Engineering Services and at the cost of the property owner.

Footpaths

All crossovers proposed to be built on a verge which is identified to have a footpath constructed by Council must be constructed in a material that is approved by Shire of Northam.

When the Shire constructs new footpaths that intersect existing crossovers the footpath will not be constructed through the crossover unless:

1. The crossover is not built to the Shire's specification;

2. The crossover will inhibit the footpath being constructed to relevant standards and guidelines;
3. In the opinion of the Shire the Crossover is unsafe or does not provide a fit for purpose use.

Street Trees

Crossovers should not be constructed closer than 1.5 metres from the base of the tree when fully mature.

Any damage caused to crossovers by street trees shall be rectified by the Shire of Northam at their own cost unless:

1. The crossover has been built closer than 1.5 metres to the tree;
2. The tree has been planted without permission from the Shire of Northam;
3. The damage caused by the tree is not considered by The Shire of Northam to be a safety hazard, or affect the structural integrity of the crossover (where applicable).

In these cases the cost to rectify will be borne by the property owner.

Crossover Maintenance

The property owner is responsible for the maintenance of crossovers. Any footpath that intersects the crossover will be maintained by the Shire of Northam.

Conflict with Asset Infrastructure

Any relocation or amendment cost to Shire owned assets and underground services resulting from the construction of the proposed crossover will be borne by the property owner.

SPECIFICATIONS

Rural Access

Acceptable Material: Compacted Gravel - 150mm

Gravel material approved by the Shire constructed in maximum 75mm layers, watered and compacted, making a total minimum consolidated thickness of not less than 150mm.

Two coat bituminous seal – 14/7mm or 10/5mm

Width: 3.0 meters (minimum)
11 meters (maximum)

Drainage: A culvert including headwalls must be provided if the vehicle crossover prevents stormwater flow within the table drains. Reinforced concrete drainage pipes shall be Class “2” unless otherwise required by Council with a minimum diameter of 375mm. Residential culverts are the only culverts that will be considered by the Shire for HDPE pipes. Minimum cover over the pipes must be 300mm.

Taper: 2m at 45 degrees both sides from road edge (optional)

Urban Access

Acceptable Material:

- Concrete - 150mm (Residential) 25Mpa Min Concrete Strength, Steel reinforcing may be used to reduce cracking or increase strength for crossovers that will have heavy vehicles on them.
- Concrete - 150mm reinforced (Industrial & Commercial) 25Mpa Min Concrete Strength.
- Brick Paved - Trafficable 50mm (Residential)
- Asphalt – 50mm
- Two coat bituminous seal – 14/7mm or 10/5mm

Width: 3 meters minimum, 6 meters maximum (residential)
3 meters minimum, 10 meters maximum – (Industrial &

Commercial)

Drainage: 375dia (min) Concrete reinforced pipe with *(if applicable)*
Precast concrete headwalls.

Kerbing: Mountable kerb type *(if applicable)*

Taper: 1m at 45deg both sides from road edge (Residential)
2m at 45deg both sides from road edge (Industrial / Commercial)
(optional)

General Conditions

All variations to be approved by Executive Manager Engineering Services and paid in full by owner/applicant

Maximum dimensions of access apply.

Crossovers are to be constructed perpendicular to the property boundary with a minimum clearance of 0.75 metres from a side boundary.

Any alteration to the verge, path or crossover that encroaches onto the land of a neighbouring property will be carried out at the proponents cost.

The applicant must notify the neighbour of the proposed works prior to applying to Council for approval. Council must be provided with a copy of the written agreement from the neighbour with the application for the crossover;

Approved multiple access to be separated by a minimum of 10 metres at the roadside.

On corner locations, no crossover, or any portion of the crossover including splays is to be constructed closer than 6.0m from the line of the intersection of the road reserve boundary alignments.

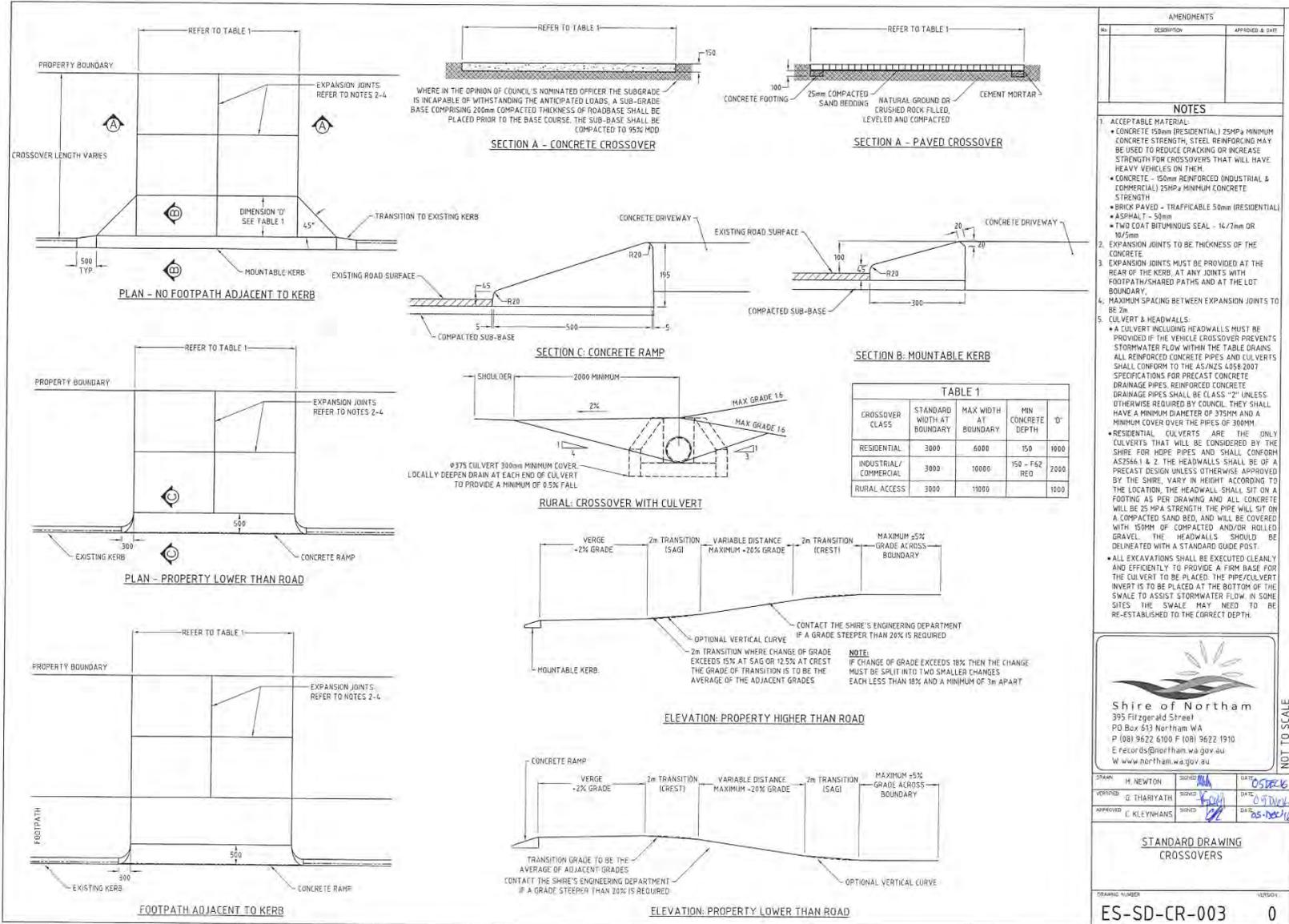
Crossovers shall be located at a minimum distance to obstructions as follows:

- > Side-entry pits: 1.0m
 - > Street trees: 1.5m
 - > Utility boxes: 1.0m
 - > Street Lights: 1.0m (as required by Western Power's Guidelines for Placement of Power Poles within Road Reserves in Built-Up Areas, 2006)
-
- If crossovers must be constructed within this distance, the obstruction shall be relocated wherever possible. Where an existing tree is within 1.5 metres of a proposed crossover, advice shall be obtained from Parks and Gardens Administration on the future size of the tree and the advisability of it being retained. The written approval of the Shire is required for all street tree removals;
 - Sufficient storage length must be provided (crossover length) for a vehicle to stand clear of the carriageway. Where the entrance has a gate, the set back from the edge of the carriageway to the gate shall be a minimum of 6m to allow for this.
 - Path construction guidelines dictate a maximum crossfall of 2.5% to cater for people who have a disability (Austroads Guide to Road Design 6A, Clause 7.6). To allow the path to shed water and to avoid ponding, a crossfall of 2.0-2.5% is recommended.
 - To provide smooth transition from the road edge to the crossover and particularly to the pedestrian path in the most highly constrained situation, the kerb profile must provide 160mm vertical rise from the invert of the kerb, over a 500mm distance. Alternatively a standard mountable kerb profile shall be used.
 - Cross fall of the crossover to be such that any storm water falling onto surface will drain off sides into crossover margin which is to be directed to road table drains. No storm water is to flow from crossover directly onto the road surface.
 - Narrow lots shall be constructed with paired crossovers to minimise conflict and retain verge space for street trees, lighting, overhead power and on-street parking.
 - Where the combined width of residential crossover exceeds 6.0 metres, the two (2) crossovers shall be separated by a minimum 2.0 metre in width, unless specifically approved by the Executive Manager Engineering Services.
 - Applicant is responsible to the cost of any traffic management that may be required to ensure the safety of road users, Contractors and pedestrians during the construction of the crossover. Only qualified traffic management personnel shall be used and all traffic management shall be in accordance with Main Roads Western Australia's code of Practice "Traffic Management for Roadworks" and Australian Standard AS 1742.3 – 2002.

Specifications & Guidelines

For further information, the Shire of Northam have developed information packages and guidance criteria which outline allowable design and construction standards for crossovers, as well as information on how to apply for the crossover subsidy.

Attachment 3



SECTION A - CONCRETE CROSSOVER

WHERE IN THE OPINION OF COUNCIL'S NOMINATED OFFICER THE SUBGRADE IS INCAPABLE OF WITHSTANDING THE ANTICIPATED LOADS, A SUB-GRADE BASE COMPRISING 200mm COMPACTED THICKNESS OF ROADBASE SHALL BE PLACED PRIOR TO THE BASE COURSE. THE SUB-BASE SHALL BE COMPACTED TO 95% MDD

SECTION A - PAVED CROSSOVER

SECTION B - MOUNTABLE KERB

SECTION C: CONCRETE RAMP

RURAL: CROSSOVER WITH CULVERT

PLAN - NO FOOTPATH ADJACENT TO KERB

PLAN - PROPERTY LOWER THAN ROAD

PLAN - FOOTPATH ADJACENT TO KERB

ELEVATION: PROPERTY HIGHER THAN ROAD

ELEVATION: PROPERTY LOWER THAN ROAD

TABLE 1

CROSSOVER CLASS	STANDARD WIDTH AT BOUNDARY	MAX WIDTH AT BOUNDARY	MIN CONCRETE DEPTH	D'
RESIDENTIAL	3000	6000	150	1000
INDUSTRIAL/COMMERCIAL	3000	10000	150 - F&Z RED	2000
RURAL ACCESS	3000	11000	RED	1000

NOTES

- ACCEPTABLE MATERIAL:
 - CONCRETE 150mm (RESIDENTIAL) 25MPa MINIMUM CONCRETE STRENGTH, STEEL REINFORCING MAY BE USED TO REDUCE CRACKING OR INCREASE STRENGTH FOR CROSSOVERS THAT WILL HAVE HEAVY VEHICLES ON THEM.
 - CONCRETE - 150mm REINFORCED (INDUSTRIAL & COMMERCIAL) 25MPa MINIMUM CONCRETE STRENGTH
 - BRICK PAVED - TRAFFICABLE 50mm (RESIDENTIAL)
 - ASPHALT - 50mm
 - TWO COAT BITUMINOUS SEAL - 14/7mm OR 10/5mm
- EXPANSION JOINTS TO BE THICKNESS OF THE CONCRETE
- EXPANSION JOINTS MUST BE PROVIDED AT THE REAR OF THE KERB, AT ANY JOINTS WITH FOOTPATH/SHARED PATHS AND AT THE LOT BOUNDARY
- MAXIMUM SPACING BETWEEN EXPANSION JOINTS TO BE 2m
- CULVERT & HEADWALLS:
 - A CULVERT INCLUDING HEADWALLS MUST BE PROVIDED IF THE VEHICLE CROSSOVER PREVENTS STORMWATER FLOW WITHIN THE TABLE DRAINS
 - ALL REINFORCED CONCRETE PIPES AND CULVERTS SHALL CONFORM TO THE AS/NZS 4058:2007 SPECIFICATIONS FOR PRECAST CONCRETE DRAINAGE PIPES. REINFORCED CONCRETE DRAINAGE PIPES SHALL BE CLASS "2" UNLESS OTHERWISE REQUIRED BY COUNCIL. THEY SHALL HAVE A MINIMUM DIAMETER OF 375mm AND A MINIMUM COVER OVER THE PIPES OF 300mm
 - RESIDENTIAL CULVERTS ARE THE ONLY CULVERTS THAT WILL BE CONSIDERED BY THE SHIRE FOR HOPE PIPES AND SHALL CONFORM AS2566.1 & 2. THE HEADWALLS SHALL BE OF A PRECAST DESIGN UNLESS OTHERWISE APPROVED BY THE SHIRE, VARY IN HEIGHT ACCORDING TO THE LOCATION. THE HEADWALL SHALL SIT ON A FOOTING AS PER DRAWING AND ALL CONCRETE WILL BE 25 MPa STRENGTH. THE PIPE WILL SIT ON A COMPACTED SAND BED, AND WILL BE COVERED WITH 150mm OF COMPACTED AND/OR ROLLED GRAVEL. THE HEADWALLS SHOULD BE DELINEATED WITH A STANDARD GUIDE POST.
 - ALL EXCAVATIONS SHALL BE EXECUTED CLEANLY AND EFFICIENTLY TO PROVIDE A FIRM BASE FOR THE CULVERT TO BE PLACED. THE PIPE/CULVERT INVERT IS TO BE PLACED AT THE BOTTOM OF THE SWALE TO ASSIST STORMWATER FLOW. IN SOME SITES THE SWALE MAY NEED TO BE RE-ESTABLISHED TO THE CORRECT DEPTH.

AMENDMENTS

NO.	DESCRIPTION	APPROVED & DATE

SHIRE OF NORTHAM
395 Fitzgerald Street
PO Box 613 Northam WA
P (08) 9622 6100 F (08) 9622 1910
E records@northam.wa.gov.au
W www.northam.wa.gov.au

STANDARD DRAWING CROSSOVERS

DRAWING NUMBER: **ES-SD-CR-003** VERSION: **0**

NOT TO SCALE

12.3 DEVELOPMENT SERVICES

12.3.1 Application for Development Approval – Proposed Advertising Sign – Lot 342 (4639) Great Eastern Highway, Bakers Hill

Address:	Lot 342 (4639) Great Eastern Highway, Bakers Hill
Owner:	Lothkol Pty Ltd
Applicant:	Pinnacle Planning
File Reference:	A2256 / P16137
Reporting Officer:	Kobus Nieuwoudt Planning Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council is requested to consider an application for development approval for an advertising sign at Lot 342 (4639) Great Eastern Highway, Bakers Hill. This application is being referred to Council for consideration as the proposed sign is not exempt under Schedule 5 of Local Planning Scheme 6 (the Scheme) and variations to the Shire's Local Planning Policy 16 – Advertising Signage (LPP 16) are proposed.

The Officer's recommendation is to refuse the development application.

ATTACHMENTS

- Attachment 1: Location Plan.
- Attachment 2: Elevation Plan.
- Attachment 3: Site Plan.
- Attachment 4: Landscaping Plan.
- Attachment 5: Artist Impression.
- Attachment 6: Road Safety Assessment Report.
- Attachment 7: Planning Report.

BACKGROUND / DETAILS

Lot 342 (4639) Great Eastern Highway, Bakers Hill (subject site) is approximately 5748m² in area, is zoned 'Commercial' under the Scheme and is currently vacant (refer to **Attachment 1** – Location Plan).

The application proposes a double-sided sign with a display area of 18.04m² and a supporting limestone block wall with an area of 13.12m² (refer to **Attachment 2** – Elevation Plan). The sign will be setback 3 metres from the property boundary (refer to **Attachment 3** – Site Plan). The western facing side of the sign is to be LED and the eastern facing side of the sign will be static. The LED face has the ability to change the display of content after a certain period of time in order for multiple businesses to take advantage of the advertising opportunity. The supporting limestone block wall will be screened by landscaping which will surround the sign (refer to **Attachment 4** – Landscaping Plan & **Attachment 5** – Artist Impression).

The proposed sign does not incorporate any moving parts or mechanisms, and contains static illumination, with no parts of the sign flashing or pulsating (refer to **Attachment 6** – Road Safety Assessment Report). The sign is located in a clearly visible location for passing traffic along Great Eastern Highway and it is important to note that the speed limit is 70km/h along this stretch of the highway. The sign is available to be used to display commercial advertising of goods and services available to passing public, including local businesses within the Shire, community based messages, tourism and Shire events.

A previous development application from the applicant for an advertising sign on the same property was refused under Delegated Authority. The sign was refused due to the size and bulk of the sign and the proposed variations to LPP 16. The applicant, in consultation with Shire staff, has since submitted this revised development application which proposes a significant reduction in size and a greater setback from the boundary than the previous application.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective E1: Support business and investment opportunities.

Strategy E1.5: Proactively market the region's business opportunities and attractive lifestyle.

Action: The proposed advertising sign will provide businesses that operate in the Northam townsite an opportunity to promote their business to the wider community.

Financial / Resource Implications

There are no financial or budgetary implications for the Shire in relation to the recommendations of this report.

Legislative Compliance

Shire of Northam Local Planning Scheme No. 6

The proposed advertising sign is not an exempt form of signage under Schedule 5 of the Scheme. Therefore, this application was assessed against the provisions of Local Planning Policy 16.

The Scheme states that setbacks for development within the Commercial zone are to be determined by the local government on a case by case basis. The initial application, which was refused, proposed a setback of 100mm from the property boundary. This application proposes an acceptable setback of 3 metres from the boundary.

The Scheme sets a maximum building height for all development of 9 metres above natural ground level. The sign will be 3.8 metres above natural ground level.

Shire of Northam Local Planning Policy 16 – Advertising Signage
Clause 2 'General Requirements':

- "2.1 No person shall construct a sign within the Shire without first obtaining written approval of the Council subject to the restrictions within this policy, except where the sign is exempt from requiring planning approval in accordance with Schedule 5 of the Scheme.*
- 2.2 Signs which are exempt from requiring planning approval in accordance with Schedule 5 of the Scheme are still required to comply with the provisions of this policy.*
- 2.3 All advertising signs shall:*
- a) Not be erected or displayed in a position so as to obstruct access to or from a door, fire escape or window, other than a window designed for the display of goods;*
 - b) Not pose a threat to public health and safety;*
 - c) Be securely fixed to any structure which supports it;*
 - d) Be maintained in good order and clean condition;*
 - e) Not contain any offensive material; and*
 - f) Be compatible with the scale and architecture of the building and the character of the street."*

Clause 3.3 Signs may only contain any or all of the following information:

- a) The name of the occupier*
- b) The business carried out on the property*
- c) The occupiers contact details*
- d) Hours of operation of the business*
- e) The logo of the business*

- f) A description of the goods sold or offered for sale on the property to which the sign is affixed or which it relates*
- g) Any other information specific to the business or use undertaken specifically approved by the Shire*
- h) In the case of a remote sign, information related to a tourism business or goods or services for the travelling public, where the remote sign design and content is in accordance with Table 1 and has been approved by the Shire.*

The proposed sign was assessed as a 'hoarding sign' under LPP 16. Clause 8.4 'Hoarding' of LPP 16 states the following:

"8.4 Hoarding

- a) Hoarding may be considered in the rural, and industrial zones or as remote signage in accordance with clause 5 and clause 10 of this Policy.*
- b) Construction site hoardings may be considered in the commercial, mixed use or industrial zones, provided that:
 - i) It is demonstrated that there is no undue safety risk for pedestrians or conflict with vehicles accessing the site; and*
 - ii) The hoarding is to be erected for no longer than 12 months at a time, and will be removed in its entirety upon completion of construction.**
- c) Hoardings shall;
 - i) not exceed 6 m in height.*
 - ii) Be no more than 20 m² in area."**

The sign proposes the following variations to LPP 16:

- The hoarding sign will be located on land zoned 'Commercial'.
- The sign does not promote goods or services sold on the property to which the sign is affixed or which it relates.

Deemed Provisions for Local Planning Schemes

When considering applications for development approval, the local government is to have due regard to any matters considered relevant to the application as set out in Clause 67 of the *deemed provisions for local planning schemes*. The following matters are considered to be relevant to this application:

- "(a) The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area.*
- (m) The compatibility of the development with its setting including the relationship of the development to development on adjoining land or*

on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development.

- (n) The amenity of the locality including the following —
 - (i) environmental impacts of the development;
 - (ii) the character of the locality;
 - (iii) social impacts of the development.
- (p) Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved.
- (x) The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals.
- (y) Any submissions received on the application.
- (za) The comments or submissions received from any authority consulted under clause 66.
- (zb) Any other planning consideration the local government considers appropriate."

Shire of Northam Local Planning Strategy (2013)

Under the Shire's Local Planning Strategy (the Strategy) the subject site is designated as "future commercial development." There are no known development plans for the site and the owner has signed the development application form, consenting to the proposed advertising sign.

Main Roads WA 'Policy and Application Guidelines for Advertising Signs'

The applicant has undertaken an independent 'Road Safety Assessment' which addresses all of the necessary matters applicable to the proposal (refer to **Attachment 6** – Road Safety Assessment).

Policy Implications

Council's Local Planning Policy No. 16 – Signage applies.

Stake Holder Engagement / Consultation

The development application was referred to Main Roads WA for comment, in accordance with LPP 16. In their response, Main Roads concluded that they would not support the application due to non-compliance with Clause 5.3.2 - 'Location' of the Main Roads WA *Policy and Application Guidelines for Advertising Signs Within and Beyond State Road Reserves* (the Guidelines). This will be discussed further in the 'Officer Comment' section of this report.

Risk Implications

There are no risk implications for the Shire in relation to the recommendations of this report.

OFFICER'S COMMENT

The key matters arising from the development application requiring further assessment and consideration are addressed below:

Variations to LPP 16

Council's policy stipulates that hoarding signs are not permitted within the commercial zone under the Scheme. This application is in direct contradiction to this aspect of the policy. There are a number of similarly zoned properties that could be developed for the same purpose.

The application is not proposing to advertise anything on the property as it is currently vacant.

Variation to Main Roads WA Roadside Advertising Guidelines

Main Roads Western Australia (MRWA) has indicated that it will not support the application as it proposes a variation to Clause 5.3.2 of the Guidelines, which state, among other things, that advertising devices shall not be located *within two (2) kilometres of an information bay located on the same route, which provides for the display of business advertising.*

An existing information bay/rest bay is located approximately 400m from the subject site. However, this bay has limited business advertising at the current time.

Amenity

Taking into account the above, the proposed sign will have a detrimental impact on the amenity of the area for the following reason:

- The proposed use is not compatible with existing built form of the Bakers Hill townsite.

Public Health & Safety

Site lines for vehicles exiting neighbouring properties will not be obstructed by the proposed sign as it has been setback 3 metres from the property boundary. There is approximately a further 4.5m between the front property boundary and the edge of Great Eastern Highway. Public health and safety concerns are addressed in further detail in the proponents independent 'Road Safety Assessment'.

It is recommended that Council refuse the development application.

RECOMMENDATION

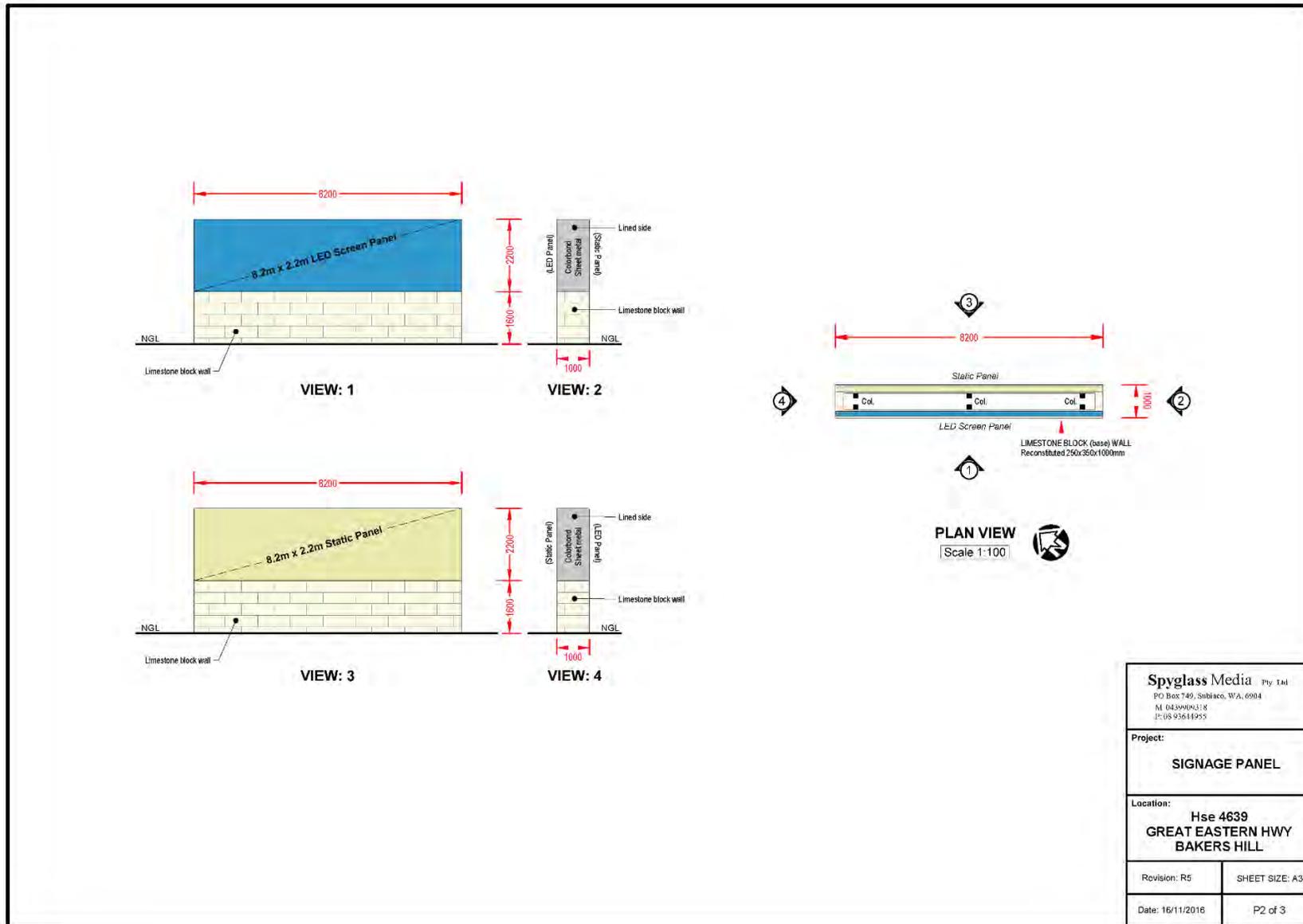
That Council refuses the proposed advertising sign on Lot 342 (4639) Great Eastern Highway, Bakers Hill as outlined in the Application received 29th November 2016 (Application P16137) due to the following reasons:

- 1. The proposal is inconsistent with the orderly and proper planning of the locality.**
- 2. The proposal is inconsistent with the local government's Planning Policy on advertising signage (Local Planning Policy No. 16 – Advertising Signage).**
- 3. The sign would create an undesirable precedent for similar developments within the commercial zone throughout the Shire of Northam.**

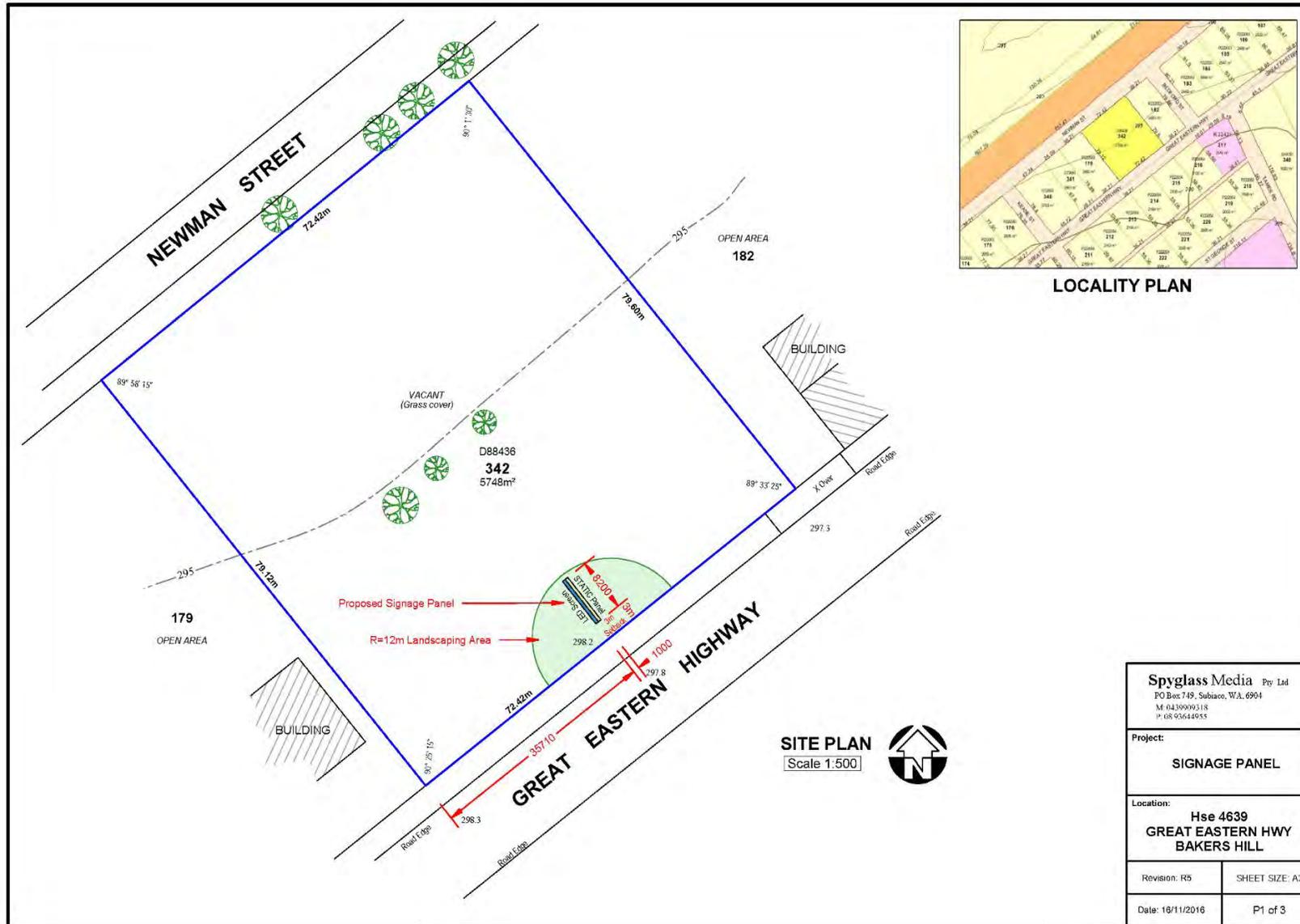
Attachment 1



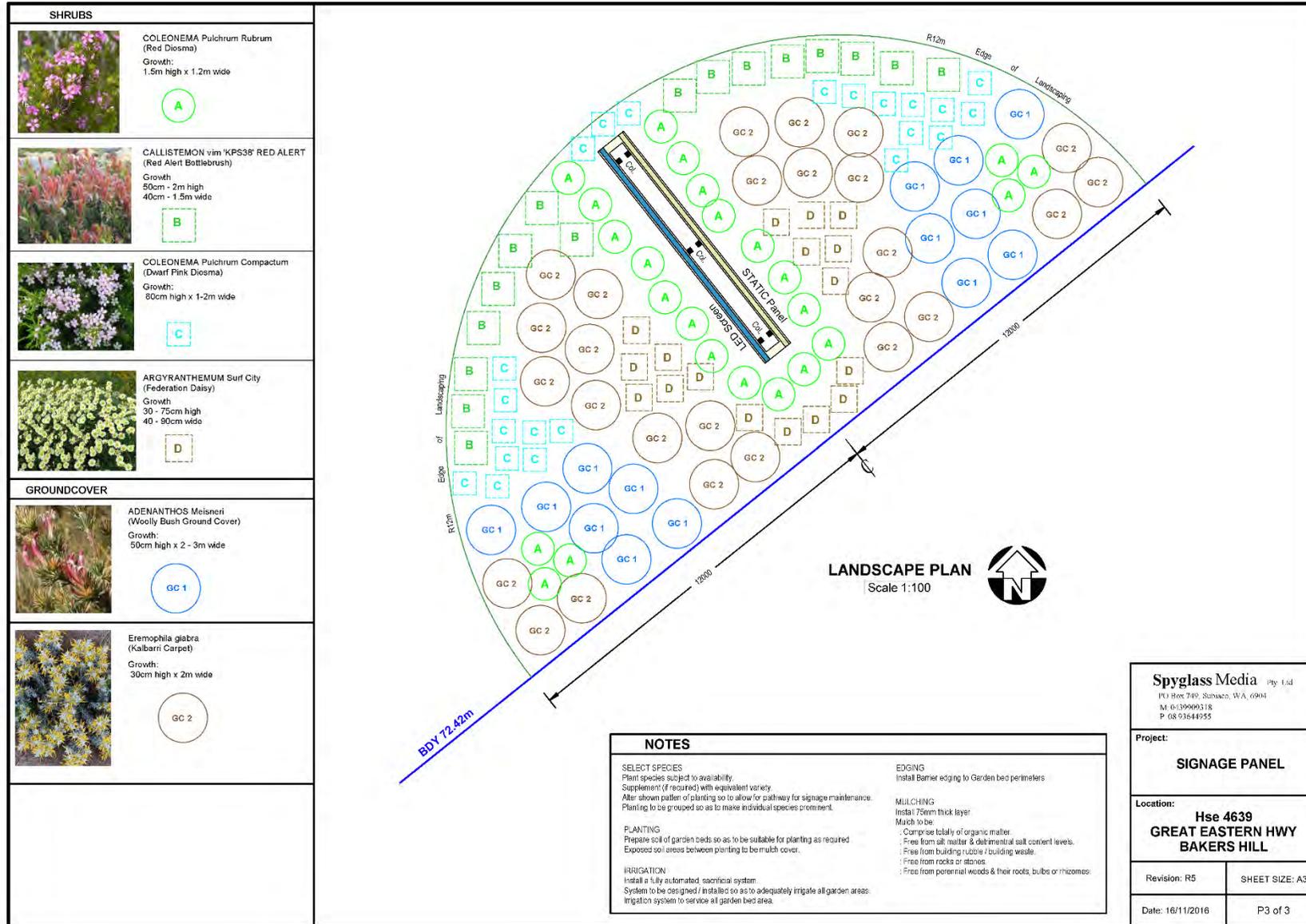
Attachment 2



Attachment 3



Attachment 4



Attachment 5



Attachment 6



**Proposed LED Advertising Sign
4639 Great Eastern Highway,
Bakers Hill
Road Safety Assessment**

PREPARED FOR:
Matzin Capital Pty Ltd

November 2016

Document history and status

Author	Revision	Approved by	Date approved	Revision type
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Paul Ghantous	r01a	P Ghantous	16/11/16	Final

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Author: Paul Ghantous
Project manager: Behnam Bordbar
Client: Matzin Capital Pty Ltd
Project: 4639 Great Eastern Highway, Bakers Hill
Document revision: r01a
Project number: t16.257

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1.0 Introduction

This Road Safety Assessment has been undertaken by Transcore on behalf of Matzin Capital Pty Ltd with regard to the proposed LED and static advertising sign, to be located at 4639, Great Eastern Highway, Bakers Hill, in the Shire of Northam.

The double-sided advertising sign is proposed to be erected at the south-eastern boundary of the site, as detailed in Figure 1, and will be visible from Great Eastern Highway. The site is presently vacant.

The site can be accessed from Great Eastern Highway to the south or an unsealed road running along the rear of the site to the north.



Figure 1: Subject site and proposed sign location

2.0 Proposed Sign

As detailed in Figure 2 and the detailed plans in Appendix A, the proposed advertising sign is double-sided, with an LED panel facing south-west and a static panel facing north-east. The sign is rectangular in shape and provides a total panel screen signage area measuring 8.2m in width by 2.2m in height (18m²). The sign is proposed to be mounted approximately 1.6m above ground level on a limestone block wall.

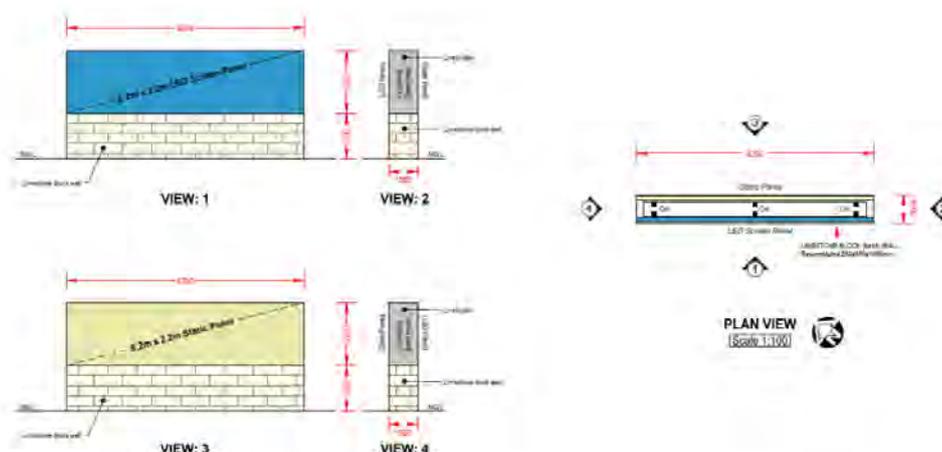


Figure 2: Proposed sign dimensions and mounting position¹

The proposed LED sign panel will feature the following specifications:

- ✦ The sign panel will be an electronic variable message LED sign which will display static advertising only;
- ✦ The sign panel will not be illuminated externally; and,
- ✦ The sign panel will cycle through a series of static advertisements. The device can be programmed with a specific display time/dwell time for each advertisement.

Detailed advertising sign layout plans and dimensions are included in Appendix A.

¹ Source: P2 of 3 Rev R5.0

3.0 Local Signage and Advertisements Policy

The proposed advertising sign is located in the Shire of Northam and as such, the Shire of Northam Policy Manual – LPP 16 – Advertising Signage, is applicable to the proposed sign.

The following extracts from LPP 16 were identified as being relevant to road safety:

3.1 Objectives

Objective (d) of the Policy states: “... Ensure advertisements do not adversely impact on traffic circulation and management, or pedestrian safety.”

3.2 Standards for Remote Signs (Relevant to Road Safety)

It should be noted that the following extracts from LPP 16 were identified as being relevant to road safety considerations for remote signs. Reference should be made to LPP 16 for a full list of other standards for remote signs.

- *Remote signs may be considered on property fronting Great Eastern Highway where these are located in accordance with Table 1 of this policy.*
- *Be erected within private property in a location approved by the Shire and Main Roads WA.*
- *Be oriented in the direction of passing traffic and may be double-sided.*
- *Have no movable parts, reflective surfaces, flashing lights, or other design features that the Shire or Main Roads WA consider to be a distraction to road users.*

3.3 Signs in Proximity to State Controlled Roads

- *All signs on or in the vicinity of a State road, other than types exempt under the Main Roads (Control of Advertisements) Regulations 1996, or types that can be approved by the Shire under delegation, require the approval of MRWA.*
- *All signs on or in the vicinity of a State road are to comply with the specifications as set by MRWA.*
- *In assessing an application for signage under delegation from MRWA, the Shire may refer the application to MRWA for assessment and comment.*

4.0 Main Roads WA Roadside Advertising Guidelines

Revision 4 of the Main Roads WA 'Roadside Advertising Guide' (the Guidelines), dated July 2015, provides guidance on the assessment and approval of roadside advertising signs located within State road reserves, or visible from State road reserves.

Section 2.3 of the Guidelines states that "*These guidelines apply to all gazetted highways and main roads ("State roads") controlled by Main Roads Western Australia.....*"

The proposed advertising sign is located on private property outside the road reserve. The sign will be visible to both directions of traffic flow on Great Eastern Highway.

As detailed in Figure 3, Great Eastern Highway forms part of the State road network. The speed limit on this section of Great Eastern Highway is 70km/h in this vicinity.

As the proposed advertising sign is visible from a State road reserve, the Main Roads WA roadside advertising guidelines are applicable to the proposed advertising sign.

The relevant requirements of the Guidelines are summarised in this section of the report. The road safety assessment undertaken through application of the Guidelines is presented in Section 6.0.



Figure 3: Main Roads WA Functional Road Hierarchy



4.1 MRWA Guidelines - Section 3 Safety Considerations

Section 3 of the Guidelines provides general conditions relating to *safety, traffic efficiency, site selection and physical characteristics* of advertising devices. Some items of note being relevant to the proposed advertising sign include:

4.1.1 General Safety and Efficiency Criteria

- ✦ *The advertising sign should not obstruct or interfere with traffic control signs or devices, or with the driver's view of hazards;*
- ✦ *The advertising sign should not distract a driver at a critical time (high demand, decision making areas);*
- ✦ *The advertising sign should not imitate a traffic control device;*
- ✦ *The sign should not obstruct road or other infrastructure, traffic, pedestrians, cyclists or other road users;*
- ✦ *The sign should not be in an area where there are several devices and the cumulative effect of those devices may be potentially hazardous, distracting or demanding; and,*
- ✦ *The advertising sign should not give instructions to stop, move, give-way or other traffic related instructions.*

The application of these criteria to the proposed sign is discussed in Section 6.2 of this report.

4.1.2 Site Selection Criteria

Lateral Placement

Advertising signs should be located outside road clear zones to minimise the risk of collision of an errant vehicle with an advertising device. Consideration of lateral placement normally applies only to advertising devices that are within the boundaries of state controlled roads.

Longitudinal Placement

The longitudinal placement of advertising signage should be considered so that:

- ✦ *The level of driver distraction in areas where greater concentration is required is minimised;*
- ✦ *Sight distance is preserved; and,*
- ✦ *A high level of traffic efficiency is retained.*

The application of these criteria to the proposed sign is discussed in Section 6.2 of this report.

4.1.3 Physical Characteristics

Some general physical characteristics of Advertising Devices listed in Section 3 of the Guidelines relate to:

- ✦ *Size and shape;*
- ✦ *Colour;*
- ✦ *Illumination and luminance;*
- ✦ *Movement and rotation;*
- ✦ *Advertising Device content; and,*
- ✦ *Supporting structure.*

The application of these criteria to the proposed sign is discussed in Section 6.2 of this report.

4.1.4 Crash History

Restrictions may apply due to the crash rate or crash history where:

- ✦ *Sections of the road on a carriageway basis have a crash rate higher than the critical crash rate; and/or*
- ✦ *Intersections have a vehicle crash history of three (3) or more Killed and Serious Injury (KSI) crashes in the last 5 years where one vehicle involved was approaching the proposed sign.*

Where a section of road or intersection has had significant road works completed within the 5-year crash history analysis date range, the use of crash history prior to or during the roadworks is to be avoided.

Where crash rates or crash history exceeds the above criteria the following extra restrictions will be applied:

- ✦ *Advertising devices must be located clear of any sections of road which have an actual crash rate higher than the critical crash rate.*
- ✦ *For intersections the applicable intersection restriction distance 'd' should be increased by a factor of 2 for all diagrams as set out in Appendix A of the Guidelines.*

Crash rate calculations were undertaken by Transcore as outlined in Appendix C of the Main Roads WA guidelines. The results of the calculations are presented in Section 6.4.

4.1.5 Intersection Restriction Distance

The intersection restriction distances, for use with the Intersection Device Restriction Area drawings in Appendix A of the MRWA Guidelines, are detailed in Table 1.

Speed Limit (km/h)	Distance 'd' (m)	0.6V (m)
50 or less	45	30
60	65	36
70	85	44
80	110	48
90	140	54
100	170	60
110	210	60

Table 1: Distance 'd' for use with Device Restriction Area drawings

4.2 MRWA Guidelines - Section 5 Safety Considerations

Section 5 of the Guidelines provides specific conditions relating to road user safety for advertising devices located beyond State road reserves. Conditions relating to *display, location, content, movement and rotation* are detailed in Section 5 of the Guidelines and are summarised as following:

4.2.1 Display

- ✦ Signs should not unduly distract drivers due to design form, orientation or physical size (refer Table 2). The sign should be rectangular (or square) in shape and be installed with the top and bottom edges horizontal;
- ✦ Signs should not dazzle due to brightness, high light emission or frequent flashing;
- ✦ No animations or moving graphics should be displayed on the sign;
- ✦ No flashing lights should be displayed on the sign, which may be mistaken as an emergency service vehicle or traffic control device;
- ✦ No more than 7 words (readable by drivers) should be displayed at any time and;
- ✦ Signs with variable displays must have a minimum dwell time in compliance with the Guidelines (refer Table 3). Any sequential series of messages should be limited to a maximum of three messages with the transition time between messages being 1.5 seconds or less.

Table 2: Typical advertising device dimensions²

Description	Dimensions (m)	Area (m ²)
Small Portraits	3 x 4.5	13.5
Posters	6 x 3	18
Super 8's	2.22 x 2.66	18.6
Portraits	4 x 6	24
Supersites	12.66 x 3.35	42.4
Spectaculars	18.99 x 4.45	84.5

² Source: Table 4.1 of the Main Roads WA *Roadside Advertising Guidelines*.

Table 3: Electronic advertising dwell times³

Speed Limit or Operating Speed (km/h)	Dwell Time (sec)
110	20
100	25
90	25
80	30
70	35
60	40
50	45

The application of these criteria to the proposed sign is discussed in Section 6.2 of this report.

4.2.2 Location

Advertising devices should not be located within Device Restriction Areas as depicted in the Guidelines. Great Eastern Highway forms a four-way intersection with Keane Street approximately 180m south-west of the subject site. Bedford Street forms a T-intersection with Great Eastern Highway approximately 40m north-east of the subject site boundary. The subject site has a frontage of around 72m on Great Eastern Highway.

Review of Google Streetview images indicates that there is a single information sign on the other side of the road adjacent to the subject site. This information sign is located on the southern side of Great Eastern Highway and is single-sided, which means it is only visible to south-west bound traffic on Great Eastern Highway.

Therefore, the relevant Device Restriction Area diagrams from Appendix A of the Guidelines are applicable for:

- ✚ 'T' Intersections, as shown in Figure 4;
- ✚ Cross Roads, as shown in Figure 5; and,
- ✚ Traffic Signs, as shown in Figure 6.

Application of the Device Restricted Area criteria to the proposed advertising sign is discussed separately in Section 6.3 of this report.

³ Source: Table 4.2 of the Main Roads WA *Roadside Advertising Guidelines*.

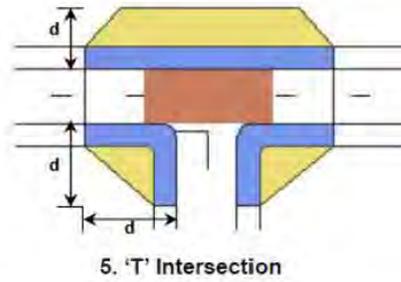


Figure 4: Device restricted area for advertising in the vicinity of a 'T' intersection

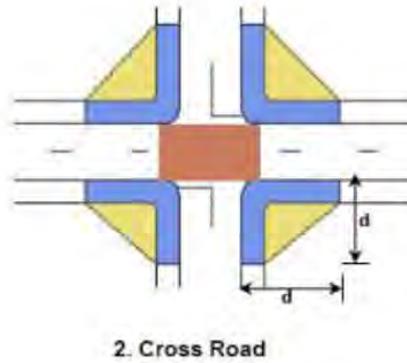


Figure 5: Device restricted area for advertising in the vicinity of a Cross Road

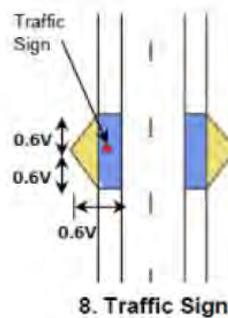


Figure 6: Device restricted area for advertising in the vicinity of a Traffic Sign

4.2.3 Content

Content of advertising signs should not include the following:

- ✦ *Advertising content should not imitate a traffic control device, or display a message which may be interpreted as a traffic related instruction; and,*
- ✦ *Complicated / long website, social media or email addresses, and text messaging instructions.*

4.2.4 Movement and Rotation

- ✦ *Moving advertising devices shall be restricted to speed environments of 70 km/h or less;*
- ✦ *Movement of an advertising device shall be restricted to rotation about a vertical axis or axes (Advertising devices in the form of a flag or banner are excluded from this condition); and,*
- ✦ *Variable message sign advertising shall not be displayed on a moving advertising device.*

The application of the content and movement rotation criteria to the proposed sign is discussed in Section 6.2 of this report.

5.0 Austroads Guidelines

The Austroads Research Report AP-R420-13 *Impact of Roadside Advertising on Road Safety* provides commentary on general human factors and the impact of advertising signs on driver behaviour.

The human factor considerations detailed in AP-R420-13 are broadly discussed under two categories:

- ✦ *The nature of attention, which discusses the automatic capture of attention, attentional biases, and the limited capacity of attention; and,*
- ✦ *Perceptual issues, which include eyes off the forward roadway and the impact of visual clutter.*

Based on these human factors and other considerations, a number of best practice principles are provided for consideration when formulating guidelines for the approval and placement of roadside advertising. These best practice principles are then utilised to develop Sign Design Guidance and Sign Placement Guidance in Sections 9.1 and 9.2 of AP-R420-13. This guidance is included in Appendix C of this report.

The assessment of the proposed advertising sign against Austroads Guidance is detailed in Section 6.0 of this report.

6.0 Road Safety Assessment

6.1 Document References and Guidelines

Transcore has undertaken a Road Safety Assessment of the proposed advertising sign, with reference to the following documents:

- ✦ Main Roads WA 'Roadside Advertising Guide';
- ✦ Shire of Northam Policy Manual – LPP 16 – Advertising Signage; and,
- ✦ Austroads Research Report *Impact of Roadside Advertising on Road Safety* AP-R420-13; and,
- ✦ Contract Report *Bull Creek Digital Billboard Safety Assessment* Project No: PRS-16-117 (prepared by ARRB Group for Department of Transport WA).

6.2 Road Safety Assessment General Findings

The findings of the Road Safety Assessment confirm that the proposed advertising sign satisfies all the *general, physical characteristics, display, luminance and dwell time* safety conditions set out in the Main Roads WA guidelines.

The proposed sign is of acceptable dimensions, will be aligned horizontally, is static with no movement and rotation, and will display static advertising messages. No flashing, coloured or pulsating lights will be installed on the sign. This complies with both Main Roads WA and Austroads Guidance.

Main Roads WA guidelines specifies a minimum dwell time of 35 seconds for a vehicle travel speed of 70km/h (Table 3). The proposed advertising sign dwell time will exceed the minimum requirement.

The sign panel which will be visible to south-west bound traffic on Great Eastern Highway will be a static sign panel with dwell time not applicable. This minimises the impact on the existing information sign located on the opposite side of the road, which is also visible to the same direction of traffic flow.

The proposed (electronic LED) advertising sign panel visible to north-east bound traffic will have the ability to display advertising content at variable luminance levels. The luminance of the display should be programmed to operate at different levels required for different times of the day and night, as specified in the Main Roads WA guidelines. The luminance level should not exceed those of static signs in typical ambient light conditions, in accordance with Austroads Guidelines.

Additionally, the proposed advertising sign does not obstruct or interfere with any traffic control signs or devices, or with the driver's view of hazards as it is located outside the road reserve on private property. The sign does not obstruct road or other infrastructure, traffic, pedestrians, cyclists or other road users.

Other conditions relating to advertising content will be met on a continuous basis through the ongoing adoption of appropriate advertising content. These include:

- ✦ *Advertising content should not imitate a traffic control device, or display a message which may be interpreted as a traffic related instruction;*
- ✦ *No more than 7 words (readable by drivers) should be displayed at any time;*
- ✦ *Advertising devices should not contain extreme emotional material; and*
- ✦ *No complicated email, social messaging or text messaging instructions should be displayed on the sign.*

A Road Safety Assessment checklist, summarising the general findings of the assessment undertaken by Transcore, is summarised in Table 7 of Appendix B.

6.3 Site Location Assessment

Based on a review of Google Streetview imagery, the proposed advertising sign appears to be located on the opposite side of the road in vicinity to an existing information sign.

This existing sign is an information sign only and does not give any critical regulatory traffic instructions. Therefore, the DRA diagram applicable to traffic signs (Figure 6) is not considered to be practically applicable to this sign.

However, should the location of the proposed advertising sign relative to the existing information sign be considered an issue, then the applicant is prepared to relocate the existing information sign to increase the longitudinal separation between the two signs.

As detailed in Table 1, the proposed advertising sign is required to be located 85m from the intersections of Keane Street and Bedford Street on Great Eastern Highway. The proposed advertising sign location is just within the Device Restricted Area (DRA) relative to the intersection of Bedford Street / Great Eastern Highway.

The location of the proposed advertising sign was therefore assessed in consideration of the following:

- ✦ *Austrroads Research Report *Impact of Roadside Advertising on Road Safety* AP-R420-13;*
- ✦ *Evidence based approach entailing review of crash records at other sites, where similar advertising signs have been installed within Device Restriction Areas in WA; and,*

- ✦ Contract Report *Bull Creek Digital Billboard Safety Assessment Project* No: PRS-16-117 (prepared by ARRB Group for Department of Transport WA).

6.3.1 Sign Placement Assessment Based on Austroads Guidelines

Based on Table 9.2 of AP-R420-13 (Appendix C), advertising devices should not be placed at a height that coincides with the normal 'hazard viewing window' that drivers scan. That is, they should be elevated above the height of vehicles, pedestrians and traffic control devices, but not so high that they draw the gaze away from the forward roadway.

Transcore has reviewed a 3D perspective image of the proposed advertising sign. As demonstrated in Figure 7, the proposed advertising sign is not so high that it draws the driver gaze away from the forward roadway.

The perspective image shows that the proposed sign does not impact on the visibility of any traffic control devices. Additionally, the sign will be setback 3m from the property boundary to further improve sightlines.

Therefore, the location of the proposed sign is considered acceptable based on Austroads Guidelines.



Figure 7: Indicative view of sign from Great Eastern Highway

6.3.2 Review of Crash History for Similar Signs Located in Device Restricted Areas

Transcore obtained a list of similar advertising signs located within Device Restricted Areas in WA with corresponding installation dates:

- 72 Walter Road, Eden Hill 15/06/2014
- 23 Stanhope Gardens 15/06/2015
- 121 King Road, East Bunbury 14/04/2016
- 2 Spencer Street, Bunbury 15/06/2016
- 28 McDowell Lane, The Spectacles 10/12/2015
- 12 Irwin Street, Bellevue 18/06/2011

Detailed crash history records obtained from the Main Roads WA crash database are maintained for a rolling 5-year period. The current period of available crash data is from 1/1/11 to 31/12/15. On this basis, three of the above sites were selected for a review of crash records before and after sign installation. The signs installed in Bunbury and at The Spectacles were excluded because they were constructed too recently for comparable crash records to be available in the database at this time.

The findings of the crash history review are detailed for each site as following.

Site 1 – 72 Walter Road, Eden Hill

- ✚ Installation date: 15/6/2014.
- ✚ Selected Road Section: Approximately 600m road section from Iolanthe St (SLK 0.91) to First Av (SLK 1.52).

Crash Record Assessment 18 months after sign installation:

- ✚ 3 Medical crashes.
- ✚ 3 PDO major crashes.
- ✚ 2 PDO minor crashes.
- ✚ 8 Crashes total.
- ✚ Average rate of 0.44 crashes per month.

Crash Record Assessment 18 months before sign installation:

- ✚ 1 Hospital crash.
- ✚ 1 Medical crash.
- ✚ 10 PDO major crashes.
- ✚ 6 PDO minor crashes.
- ✚ 18 Crashes total.
- ✚ Average rate of 1 crash per month.

Crash Record Assessment 42 months before sign installation:

- ✚ 3 Hospital crashes.
- ✚ 6 Medical crashes.
- ✚ 29 PDO major crashes.
- ✚ 13 PDO minor crashes.
- ✚ 51 Crashes total.
- ✚ Average rate of 1.2 crashes per month.

Review of the crash records indicates that after the installation of the advertising sign there has been no negative impact on road safety. In fact the records indicate a reduction in the average crash rate per month after installation of this advertising sign which is located within a Device Restricted Area.

Site 2 – 23 Stanhope Gardens

- ✦ Installation date: 15/6/2015.
- ✦ Selected Road Section: Approximately 550m road section from Roe Hwy Nth Bnd off to GEH East Bnd (SLK 40.22) to Roe Hwy Sth Bnd off to GEH (SLK 40.76)

Crash Record Assessment 6 months after sign installation:

- ✦ 0 Crashes total.
- ✦ Average rate of 0 crashes per month.

Crash Record Assessment 6 months before sign installation:

- ✦ 0 Crashes total.
- ✦ Average rate of 0 crashes per month.

Crash Record Assessment 54 months before sign installation:

- ✦ 1 Hospital crash.
- ✦ 2 Medical crashes.
- ✦ 4 PDO major crashes.
- ✦ 7 PDO minor crashes.
- ✦ 14 Crashes total.
- ✦ Average rate of 0.26 crashes per month.

Review of the crash records indicates that after the installation of the advertising sign there has been no negative impact on road safety. Records indicate no change in the short term average crash rate per month after installation of this advertising sign which is located within a Device Restricted Area at this location. A minor reduction in the average crashes per month was recorded in comparison with the longer term average.

Site 3 – 12 Irwin Street, Bellevue

- ✦ Installation date: 18/6/2011.
- ✦ Selected Road Section: Approximately 1.5km road section from (H018 N of Bushmead Rd) (SLK 38.40) to GEH West Bnd on to Roe Hwy Sth Bnd (SLK 39.91)

Crash Record Assessment 5 months before sign installation:

- ✦ 1 Medical crash.
- ✦ 7 PDO major crashes.
- ✦ 8 Crashes total.
- ✦ Average rate of 1.6 crashes per month.

Crash Record Assessment 5 months after sign installation:

- ✦ 1 Medical crash.
- ✦ 2 PDO major crashes.
- ✦ 6 PDO minor crashes.
- ✦ 9 Crashes total.
- ✦ Average rate of 1.8 crashes per month.

Crash Record Assessment 55 months after sign installation:

- ✦ 2 Hospital crashes.
- ✦ 14 Medical crashes.
- ✦ 35 PDO major crashes.
- ✦ 22 PDO minor crashes.
- ✦ 73 Crashes total.
- ✦ Average rate of 1.3 crashes per month.

Records indicate that there was a minor increase in the short term average crash rate per month after installation of this advertising sign which is located within a Device Restricted Area at this location. However, in the longer term, a minor reduction in the average crashes per month was recorded after installation of the advertising sign.

Overall, the review of crash records on roads adjacent to advertising signs installed within Device Restricted Areas indicates no evidence of increased risk of crashes due to the installation of advertising signs in these areas. The crash records for all three sites reviewed demonstrate consistent findings.

Therefore, from an evidence based approach, it is considered that the location of the proposed advertising sign within a Device Restricted Area will not necessarily result in increased road crashes.

It is therefore concluded that although the proposed advertising sign is located within a Device Restriction Area in the vicinity of an intersection, it should be assessed and considered on the merit of the proposed sign design, vertical and lateral placement and message content, to ensure that driver distraction is minimised and road safety is not impacted or compromised.

6.3.3 Review of Department of Transport Safety Assessment of Bull Creek Freeway Sign

Transcore has also reviewed the findings and recommendations of a Safety Assessment undertaken for the Department of Transport for an advertising sign installed within a Device Restricted Area on Kwinana Freeway in Bull Creek:

- ✦ Contract Report *Bull Creek Digital Billboard Safety Assessment* Project No: PRS-16-117 (ARRB Group June 2016).

DoT engaged ARRB to conduct a road safety assessment of the digital billboard on the Bull Creek train station PTA bridge (Leach Hwy.) over Kwinana Freeway (northbound).

The digital LED billboard sign at Bull Creek is 12.66 m wide by 3.35 m high which is larger in size than the proposed LED sign panel at the subject site in this instance.

The LED sign at the Bull Creek site is located within the approach zone of a Freeway merge in a Device Restriction Area. Additionally, the sign is located directly overhead on the PTA bridge and is clearly visible to merging and northbound through traffic on the Freeway and northbound on-ramp traffic.

The DoT safety assessment report identifies motorist's exposure to digital sign changes as a primary association of traffic safety risk – as detailed in the following report extract:

"Since much of the risk associated with digital billboards is associated with the changing of the display, attention must be focused on the relationship between dwell times, visibility distance, travel speed and exposure of the traffic stream to image changes..... In general, dwell time durations that would result in a large proportion of drivers (PD) in the traffic stream being exposed to one or more display changes, in road environments that are cognitively demanding, would generally be seen as unacceptably risky.

Unfortunately, currently there is no empirical research directly linking PD to safety outcomes. Therefore, it is impossible to quantify, in absolute terms, the risk associated with a particular PD. For this reason, the recommended approach is to be very conservative (i.e. very long dwell times) or to test empirically, in the field, the impact of the desired dwell time on driver behaviour."

The Safety Assessment concluded that the digital billboard on the Bull Creek train station PTA bridge (Leach Hwy.) over Kwinana Freeway (northbound) is acceptable from a safety perspective when assessed against the Main Roads Policy and Application Guidelines for Advertising Signs within and beyond State Road Reserves, Austroads report AP-R420-13 and relevant human factors research.

This conclusion was established in consideration of the Bull Creek Sign being located within a Device Restricted Area.

The Safety Assessment placed high priority on the design of the sign, message content, legibility and luminance as key factors for minimising driver distraction and based the assessment of the Bull Creek sign on these factors.

6.4 Crash History Calculations

Step 1

Detailed crash history data was extracted from the Main Roads WA Crash Analysis Reporting System (CARS) to undertake crash rate calculations in accordance with Appendix C of the Main Roads WA advertising signs guidelines.

The crash data was reviewed for the 2 km section of Great Eastern Highway between Martin Street and Ashman Road. The data was collected for the last 5 years (2011 – 2015). The crash analysis was undertaken for rolling 1km sections in 100m intervals, for both directions of traffic flow (as this vicinity of Great Eastern Hwy is designated as a single carriageway road in the crash database).

Step 2

Intersection crashes were excluded from the calculations for intersections that are further than 85m (Table 4) from the proposed advertising sign location.

Table 4: Distance ('d') for inclusion/exclusion of intersection crashes for advertising signs for various speed environments⁴

Speed Limit (km/h)	50 or less	60	70	80	90	100	110
Distance 'd' (m)	45	65	85	110	140	170	210

⁴ Source MRWA Advertising Sign Guidelines

The casualty crash rate (R), expressed as 10⁴ ERU (Equivalent Risk Unit) per 10⁸ VKT (vehicle kilometres travelled) was calculated as per Equation 1 adapted from the Main Roads WA guidelines.

Eq(1):

$$R = \frac{\sum_{t=1}^{20} C_t \times A_t \times 10^4}{n \times L \times V \times 365}$$

Where,

R = Casualty Crash Rate (expressed in terms of 10⁴ ERU per 10⁸ VKT)

t = RUM Group (1 – 20)

C_t = Crash Risk Score for a crash in RUM Group "t"

A_t = Number of crashes in RUM Group "t"

n = Number of years of crash data (usually 5)

L = Length (km) of road section (usually 1km)

V = Annual Average Daily Traffic (AADT) for the section

365 = Number of days in one year

The resulting Casualty Crash Rates for Great Eastern Highway are detailed in Table 6.

The road sections on Great Eastern Highway closest to the advertising sign location are colour coded in green and blue (sections 5-7). These road sections cover a road length of 600m on either side of the site location. The analysis results in these sections are the most critical and relevant for the proposed advertising sign.

Step 3

The Average Crash Rate (ACR) and Critical Crash Rate (CCR) for a Highway in a RURAL environment, excluding intersection crashes, for a 70km/h road is:

✦ ACR = 154.8

✦ CCR = 158

The casualty crash rates for the assessed critical sections of Great Eastern Highway are below the ACR (as per Table 5) and therefore have a low casualty crash rate. This includes the most relevant sections in proximity to the proposed sign (sections 5-7).

Table 5: Casualty Crash Rate Categories

Low Casualty Crash Rate -	Casualty Crash Rate <u>lower than</u> Average Crash Rate
Medium Casualty Crash Rate -	Casualty Crash Rate <u>higher than</u> Average Crash Rate, <u>but lower than</u> Critical Crash Rate
High Casualty Crash Rate -	Casualty Crash Rate <u>higher than</u> Average Crash Rate <u>and</u> Critical Crash Rate

No significant safety issues were identified in proximity to the sign location (where the sign is most clearly visible and legible) and therefore the proposed advertising sign location is acceptable with regards to the low casualty crash history in the immediate vicinity of the site.

Table 6: Casualty Crash Rate (R) – Great Eastern Hwy two-way traffic (1km rolling sections)

Rum Group	Description	Crash Risk Score (x 10 ⁴ Risk Unit) Low Speed (< 80km/h)	Crash Risk Score (x 10 ⁴ Risk Unit) High Speed (>= 80km/h)	Number of Crashes (At)												
				Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9	Section 10	Section 11		
1	Intersection, from adjacent approaches	21	96													
2	Head on	98	319													
3	Opposite vehicle turning	18	64													
4	Rear end	8	21													
5	Lane change	13	31													
6	Parallel lanes, turning	11	67													
7	U-turn	12	183													
8	Entering roadway	23	23													
9	Overtaking, same directions	8	88													
10	Hit parked vehicle	12	101													
11	Hit railway train	669	73													
12	Pedestrian	60	236													
13	Permanent obstruction on carriageway	-	-													
14	Hit animal	23	33													
15	Off carriageway on straight	20	79								1	1	1	1		
16	Off carriageway on straight hit object	37	95													
17	Out of control on straight	27	70													
18	Off carriageway on curve	17	101													
19	Off carriageway on curve hit object	72	107													
20	Out of control on curve	23	62													
AADT	5980	(vpd)	Total R =	0.0	0.0	0.0	0.0	0.0	0.0	0.0	183.0	183.0	183.0	183.0		

Length of road (km) 1

Sign SLK	70.11		Start	69.11	Finish	71.11						
Section	1	2	3	4	5	6	7	8	9	10	11	
Start	69.11	69.21	69.31	69.41	69.51	69.61	69.71	69.81	69.91	70.01	70.11	
Finish	70.11	70.21	70.31	70.41	70.51	70.61	70.71	70.81	70.91	71.01	71.11	

6.5 Compliance with Local Policy Requirements

As detailed in Section 6.2 of this report, the proposed sign will be mounted within a private property outside the road reserve, will not obstruct the view of traffic on adjacent roads and will not obstruct the view or passage of pedestrians, cyclists or vehicles.

The subject site is fronting Great Eastern Highway, on which 'remote' signs are permitted and the sign panels will be oriented in the direction of passing traffic as required in the Shire's Policy.

The proposed sign will minimise distraction to drivers by not displaying animations or flashing lights. The sign itself will be fixed with no movement and rotation and will be constructed of a material which minimises glare. This is also in line with the Shire's Policy.

The LED sign panel will display variable messages with the dwell time for each message complying with Main Roads requirements. The message displayed will not be changing frequently and sequential messages will not be displayed.

The proposed advertising sign also conforms to the safety requirements set out in the Shire's Policy as it will not be lit in such a way that it may be confused with traffic lights.

Additionally, the proposed sign displays will not comprise flashing, intermittent or running lights.

7.0 Conclusions

This Road Safety Assessment has been undertaken by Transcore on behalf of Matzin Capital Pty Ltd with regard to the proposed LED and static advertising sign, to be located at 4639, Great Eastern Highway, Bakers Hill, in the Shire of Northam.

The advertising sign is proposed to be erected at the south-eastern boundary of the site on a 1.6m high limestone wall and will be visible to both directions of traffic flow on Great Eastern Highway. The proposed advertising sign is double-sided, with an LED panel facing south-west and a static panel facing north-east.

The proposed sign is of acceptable dimensions, will be aligned horizontally and is static with no movement and rotation. The LED panel will display variable advertising messages. The LED panel advertisements will be static with no flashing or animations.

Additionally, the proposed advertising sign does not obstruct or interfere with any traffic control signs or devices, or with the driver's view of hazards as it is located outside the road reserve on private property. The sign does not obstruct road or other infrastructure, traffic, pedestrians, cyclists or other road users.

Transcore has undertaken a Road Safety Assessment of the proposed advertising signs, with reference to the Guidelines set out in the Main Roads WA 'Roadside Advertising Guide', Austroads Report AP-R420-13 and Shire of Northam Policy Manual – LPP 16 – Advertising Signage.

The Road Safety Assessment established that the proposed advertising sign satisfies all the general, physical characteristics, display, luminance and dwell time safety conditions set out in the Main Roads WA guidelines and Austroads Report AP-R420-13.

Based on a review of Google Streetview imagery, the proposed advertising sign appears to be located on the opposite side of the road in proximity to an existing information sign.

This existing sign is an information sign only and does not give any critical regulatory traffic instructions. Therefore, the DRA diagram applicable to traffic signs (Figure 6) is not considered to be practically applicable to this sign.

However, should the location of the proposed advertising sign relative to the existing information sign be considered an issue, then the applicant is prepared to relocate the existing information sign to increase the longitudinal separation between the two signs.

The sign is located within a 'Device Restricted Area' under the Main Roads WA guidelines with respect to proximity to an intersection.

Accordingly, an assessment of the mounting location of the sign relative to traffic control devices was undertaken in accordance with Austroads Guidelines. Desktop assessment indicates that the mounting height of the advertising sign on the building provides adequate visual separation between the advertising sign and any traffic control devices.

Additionally, a review of crash history at other existing advertising sign sites within DRAs was undertaken as an evidence based approach in assessing the crash risk associated with signs located in DRAs.

A review of three existing sites indicated that no increased crashes were reported after installation of advertising signs within a DRA.

The Safety Assessment Report recently completed for the Department of Transport was for an existing digital LED sign located within a DRA on Kwinana Freeway. The report did not identify any issues with the sign location within the DRA and placed high priority on signage design and content. The report also made recommendations for extending dwell time to reduce the exposure of drivers to message changes.

Therefore, based on the review of crash records undertaken by Transcore, and the conclusions of the Department of Transport safety assessment, it is considered that the location of this proposed advertising sign within a Device Restricted Area will not necessarily result in increased road crashes and is acceptable in this instance.

Although the proposed advertising sign is located within a Device Restriction Area at the corner of an intersection, it should be assessed and considered on the merit of the proposed sign design, vertical and lateral placement and message content, to ensure that driver distraction is minimised and road safety prioritised.

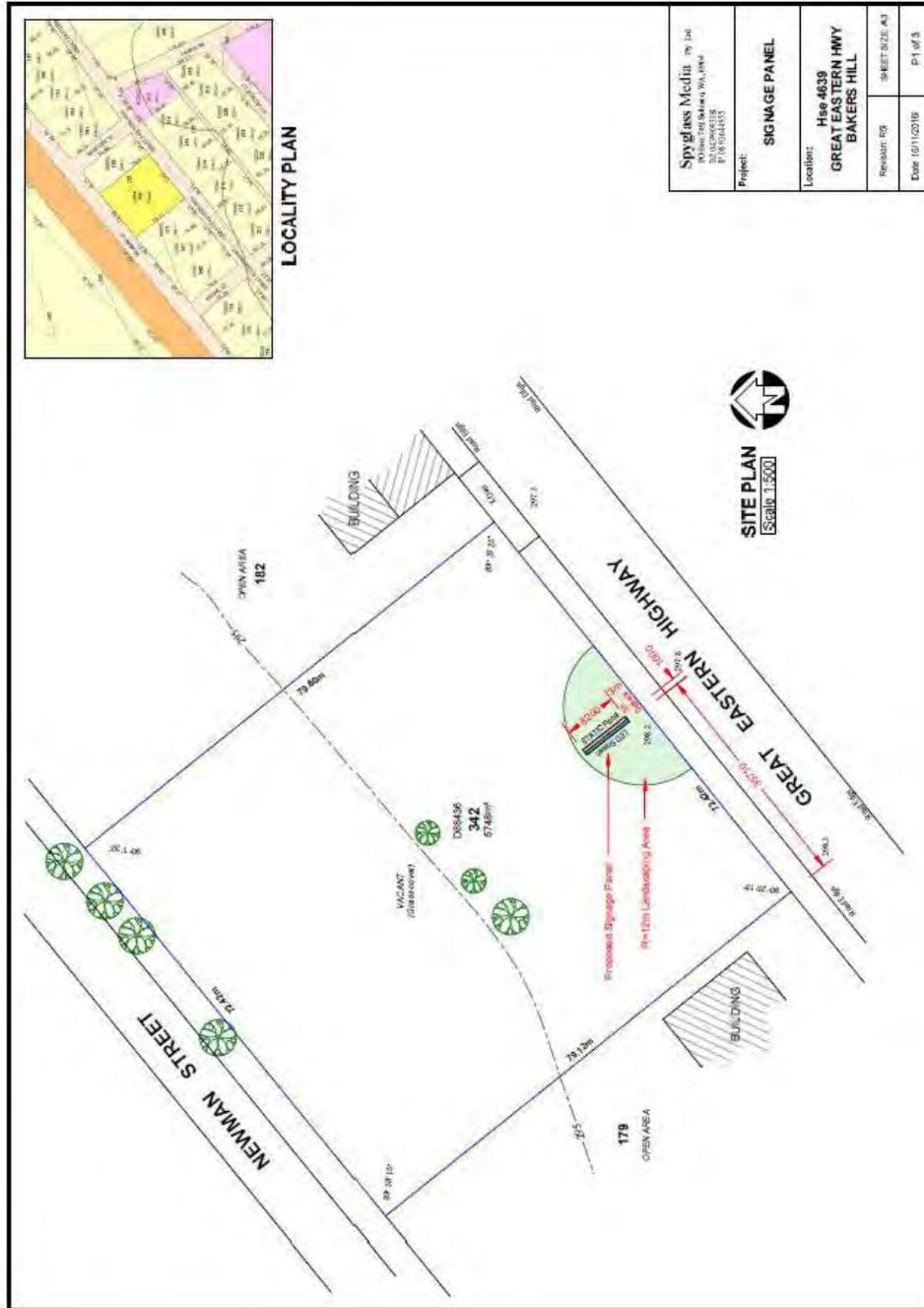
The Casualty Crash Calculations undertaken for the 2km section of Great Eastern Highway confirm the Casualty Crash Rates on the sections of Great Eastern Highway in proximity to the proposed sign location are below average, and therefore the relevant roads in vicinity of the proposed sign location have a Low Crash Rate.

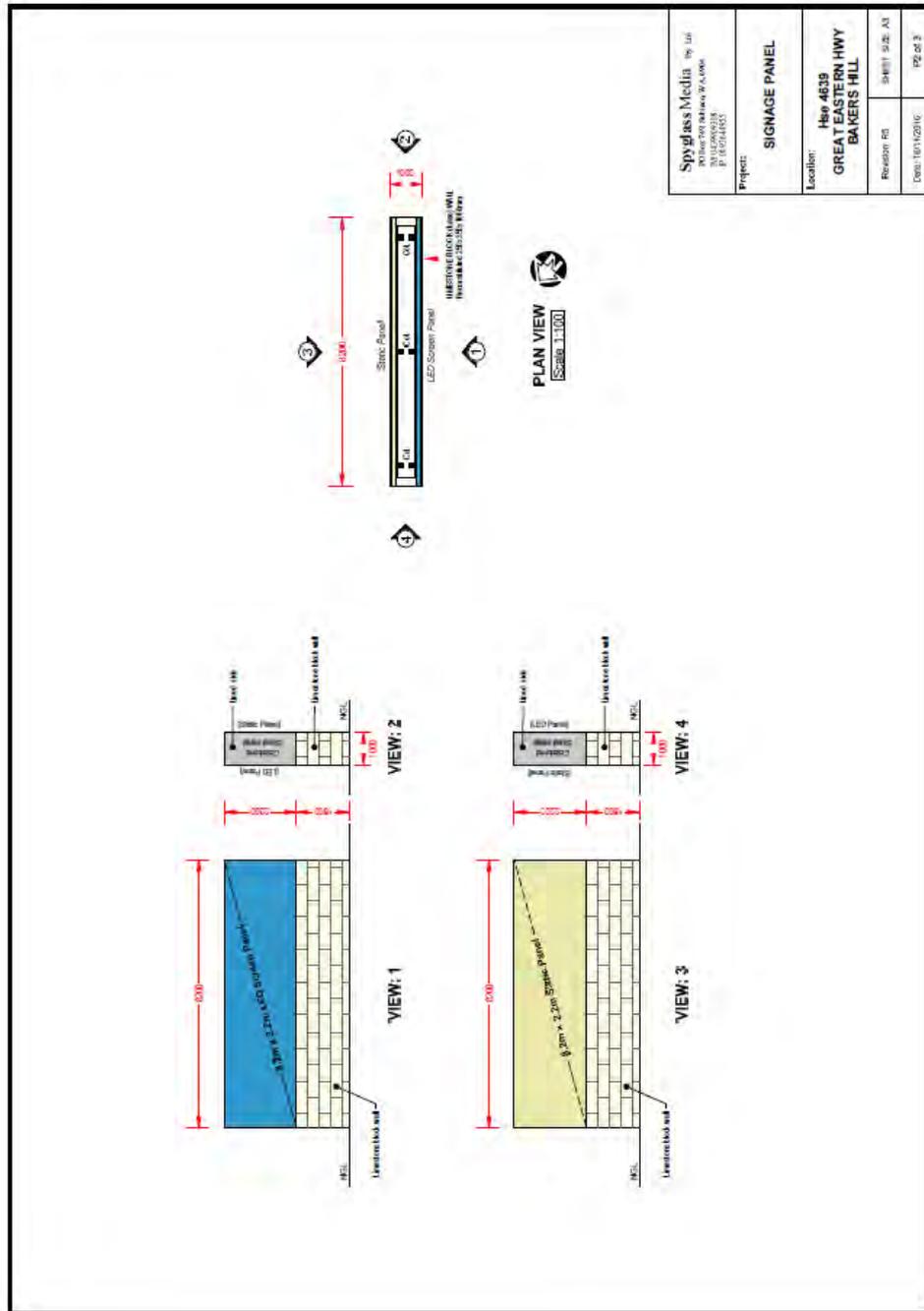
It is therefore considered that no significant safety issues were identified in proximity to the sign location (where the sign is most clearly visible and legible) and therefore the proposed advertising sign location is also acceptable with regards to the low casualty crash history in the vicinity of the site.

In conclusion, it is considered that the findings of the Road Safety Assessment are supportive of the proposed advertising sign, subject to the implementation of any recommendations in this report.

Appendix A

PROPOSED ADVERTISING SIGN PLANS





Appendix B

ROAD SAFETY ASSESSMENT CHECKLIST

Table 7: Road Safety Assessment

SAFETY CONDITION	COMPLIANCE	NOTES
GENERAL CONDITIONS		
Does not interfere with effectiveness of traffic control devices.	<input checked="" type="checkbox"/>	The proposed sign is located outside the road reserve on private property. The sign is mounted at an acceptable height of 1.6m and does not obstruct or interfere with any existing traffic control devices or signs.
Does not distract the driver at a critical time.	<input checked="" type="checkbox"/>	The proposed sign will display static messages with no moving graphics or flashing lights and will therefore not unduly distract drivers.
Does not obscure a driver's view of a road hazard.	<input checked="" type="checkbox"/>	The sign is set back well beyond the road reserve and does not obscure driver, pedestrian or cyclist sightlines.
Does not give instructions to traffic to 'stop', 'give-way' or similar.	<input checked="" type="checkbox"/>	On-going implementation of appropriate advertising content.
Does not imitate a traffic control device.	<input checked="" type="checkbox"/>	On-going implementation of appropriate advertising content.
Not a dangerous obstruction to traffic, pedestrians or cyclists.	<input checked="" type="checkbox"/>	Does not physically obstruct vehicles, pedestrians or cyclists. The sign is securely mounted on a limestone wall on private property.
PHYSICAL CHARACTERISTICS		
Size and shape:	<input checked="" type="checkbox"/>	The sign is 8.2m in width by 2.2m in height (18m ²) which is similar in shape to a 'Super 8's' sign as detailed in Table 2. The display panels are rectangular and do not imitate a traffic sign. The top and bottom edges of the proposed display panels are aligned horizontally.
Colour:	<input checked="" type="checkbox"/>	The advertising sign does not contain any flashing lights which may be mistaken for an emergency services vehicle.
Illumination and luminance:	<input checked="" type="checkbox"/>	Refer to separate 'Luminance' heading below.
Movement and rotation:	<input checked="" type="checkbox"/>	The sign is a securely fixed stationary device with no movement or rotation.
Advertising device content:	<input checked="" type="checkbox"/>	On-going implementation of appropriate advertising content.
ROAD USER SAFETY - DISPLAY		
Does not unduly distract drivers due to the design form, orientation or physical size, or indescence, lustre or brilliance of reflected light.	<input checked="" type="checkbox"/>	The sign display panel is rectangular in shape and orientated horizontally. Its design and content will not be distracting drivers as it complies with relevant Main Roads WA Guidelines. The advertising materials should comply with standards for

SAFETY CONDITION	COMPLIANCE	NOTES
		iridescence and light reflection.
Does not dazzle or distract drivers due to their brightness, high light emissions and/or frequent flashing. Luminance to comply with specifications as detailed under 'Luminance'.	☑	The LED panel will display an electronic LED static image with no animated graphics or flashing lights. Therefore, the sign will not dazzle or distract drivers. The sign luminance will be programmable and will automatically adjust to different light levels within the maximum luminance parameters set out in the guidelines.
Does not create a confusing or dominating background, which has the potential to reduce the clarity of a traffic control device or the readability of the road layout.	☑	The sign is located outside the road reserve. There will be on-going implementation of appropriate advertising content , to ensure that the sign will not reduce the clarity of any traffic control devices/signs on the road or impact on the readability of road layout.
Displays in the form of a sequential series of related messages shall be restricted to a maximum of three displays only. The duration of transition between the full display of one message and the full display of the next message shall not exceed 1.5 seconds.	☑	It is recommended that the proposed sign not display sequential messages .
Animated transitional effects such as fly-in, sliding and checker boarding shall not be permitted on electronic signs.	☑	No animations are proposed.
No more than seven words on any single sign display shall be readable by drivers at any one time.	☑	On-going implementation of appropriate advertising content.
ROAD USER SAFETY - CONTENT		
No colours and shapes arranged that may be mistaken for a traffic signals, traffic signs or instruction signs.	☑	On-going implementation of appropriate advertising content.
No symbols, graphics or text that entices drivers to immediately turn or change lanes, or which could be mistaken for an instruction to drivers.	☑	On-going implementation of appropriate advertising content.
No complicated / long website, social media or email addresses, and text messaging instructions.	☑	On-going implementation of appropriate advertising content.
ROAD USER SAFETY - MOVEMENT AND ROTATION		
Moving advertising devices shall be restricted to speed environments of 70 km/h or less.	☑	The proposed sign is fixed in place and will not move or rotate.
Movement of an advertising device shall be restricted to rotation about a vertical axis or axes (Advertising devices in the form of a flag or banner are excluded from this condition).	☑	The proposed sign is fixed in place and will not move or rotate.

SAFETY CONDITION	COMPLIANCE	NOTES
Variable message sign advertising shall not be displayed on a moving advertising device.	<input checked="" type="checkbox"/>	The proposed sign is fixed in place and will not move or rotate.
LUMINANCE		
Maximum Luminance as following:		
Daytime - 6000 cd/m ²	<input checked="" type="checkbox"/>	The sign should have variable luminance and be programmed to comply with luminance requirements at different times of the day.
Dawn/Dusk - 600 cd/m ²	<input checked="" type="checkbox"/>	The sign should have variable luminance and be programmed to comply with luminance requirements at different times of the day.
Night - 300 cd/m ²	<input checked="" type="checkbox"/>	The sign should have variable luminance and be programmed to comply with luminance requirements at different times of the day.
DWELL TIME		
The speed limit on the relevant section of Great Eastern Highway is 70km/h. Main Roads WA Guidelines specifies that the minimum dwell time for advertising be 35 seconds.	<input checked="" type="checkbox"/>	The LED sign panel will cycle through a number of advertisements. The dwell time will be set to be equal to or greater than 35 seconds, in accordance with the Guidelines.



Appendix C

AP-R420-13: SIGN DESIGN AND PLACEMENT GUIDANCE

9.1 Sign Design Guidance

Table 9.1: Sign design guidance recommendations

Sign design criteria	Movement	Flashing lights	Dwell time	Transition time	Message sequencing	Quantity of information	Information presentation	Colour	Information content/meaning	Luminance	Dimensions
Guidance recommendation	Roadside advertising devices should not contain motion, changes in luminance or any effects that create the illusion of movement.	Roadside advertising devices should not contain flashing, blinking, revolving, pulsating or intermittent lights.	This should take account of (1) visibility distance (VD) the maximum distance from the sign at which the sign face becomes visible to drivers and (2) speed environment (SE). The goal is to limit the number of message changes that drivers are exposed to. Therefore an advertising device that is visible from 1000 m away on a 60 km/h road needs to have much longer dwell times than an advertising device that is visible only from 100 m away on a 100 km/h road. All drivers will see at least one change if: <ul style="list-style-type: none"> dwell time (sec) < $\frac{VD (m) \times SE (km/h)}{3.6}$ Ideally, the proportion of drivers (PD) who see a change should be much less than 1. Therefore: <ul style="list-style-type: none"> dwell time (sec) > $\frac{VD (m) \times SE (km/h)}{3.6}$ For a desired PD: <ul style="list-style-type: none"> dwell time = $\frac{VD (m) \times SE (km/h)}{3.6} \times PD$ 	Message should change instantaneously. That is, no 'fade', 'zoom' or 'fly-in' effects and no blank screen between messages.	Sequencing of messages should be prohibited.	For text, this should be consistent with the number of words that can be read during the approach interval and also the number of words that can be read in a 2 second interval (the eyes off the road interval at which the crash rate doubles). This can be achieved by (1) estimating the legibility distance (LD), the distance at which the text first becomes legible, (2) taking into account approach speed – the speed environment (SE), (3) estimating the comprehension rate (CR), and (4) ensuring the number of words read in 2 seconds is not required to comprehend the message. Therefore: <ul style="list-style-type: none"> number of words < $\frac{LD (m) \times SE (km/h)}{3.6} \times CR (sec)$ And: <ul style="list-style-type: none"> number of words < $\frac{CR (sec) \times Z}{2}$ In general, a typical comprehension rate would be approximately 1.5 words per second, but this will vary for different text sizes, fonts and formats. As a result the CR may need to be tested and demonstrated in the application process.	Not applicable to advertising devices.	Advertising devices should not be coloured like an official traffic sign or traffic signals.	Advertising devices should not imitate traffic control devices or give instructions to traffic to 'stop', 'halt' or other (e.g. give way, turn left or merge). Advertising devices should not contain strong emotions, sexual content or sexually threatening or anxiety provoking.	Luminance levels should not exceed those of static signs in typical ambient light conditions.	Advertising devices should not be shaped like an official traffic control sign/device.

9.2 Sign Placement Guidance

Table 9.2: Sign placement guidance recommendations

Sign placement criteria	Longitudinal placement	Lateral placement	Vertical placement	Orientation/viewing angle	Sight distance/visibility	Speed limit/speed environment	Other
	<p>Advertising devices should not be located in such a way that they might interfere with the effectiveness of a traffic control device (e.g. by restricting sightlines or distracting from traffic control devices via proximity or as a background).</p> <p>Advertising devices should not be located so that they are visible at the same time as a traffic sign or any pedestrian crossing, train stop or in any location that is likely to be highly demanding of attention.</p> <p>Only one advertising device should be visible to drivers at any time.</p>	<p>Without conflicting with clear zone requirements (e.g. installation of post in a hazardous location), advertising devices should not be placed such that drivers must divert their gaze away from the forward roadway in order to comprehend the sign message.</p>	<p>Advertising devices should not be placed at a height that coincides with the normal 'hazard viewing window' that drivers scan. That is, they should be elevated above the height of vehicles, pedestrians and traffic control devices, but not so high that they appear the same way from the forward roadway.</p>	<p>Advertising devices should be oriented to facilitate legibility from the maximum legibility distance and across the full approach distance.</p>	<p>Advertising devices should be placed so that enough time is available on approach for drivers to comprehend the message. That is, the sight distance must correspond to the required legibility distance.</p>	<p>The speed environment on its own is likely to be less important than the overall risk profile of the road and driving demand characteristic of the road section which should be carefully reviewed.</p>	<p>All installations should consider the overall risk profile of the road environment in question and the driver demands of the road section (e.g. crash history, AuRPO ratings, traffic volume, speed, complexity, clutter).</p> <p>In particular:</p> <ul style="list-style-type: none"> Black spots and road sections with less than a 3-star rating (AuRPO) or equivalent should be ruled out for advertising device placement. Highly cluttered road environments should be ruled out for advertising device placement. The installation should be reviewed at regular intervals and judged against the guidance principles (because crash rates, traffic volume, the built environment etc. will change over time). Advertising signs should not be placed on the same posts as traffic control devices.

Attachment 7

5 September 2016

Chief Executive Officer
Shire of Northam
Administration Centre
PO Box 613
NORTHAM WA 6401



Attention: Planning Services

Dear Sir/Madam

**Development Application - Proposed Advertising Signage Structure with Landscaping
Lot 342 (No. 4639) Great Eastern Highway, Burlong**

Pinnacle Planning acts on behalf of Paramount Australia, who work in conjunction with the owners of the above site.

We are instructed by our Client to prepare and lodge an Application for planning approval for the installation of an Advertising Signage Structure with Landscaping, on Lot 342 (No. 4639) Great Eastern Highway, Burlong (subject site).

To enable the Application to progress, please find attached the following:

- A completed and signed Shire of Northam Application for Planning Approval Form;
- A completed and signed Additional Information for Advertisements Form;
- A letter of authorisation from the owners of the land granting Pinnacle Planning to act on their behalf;
- A copy of the Certificate of Title;
- A cheque for \$103.00, made payable to be Shire of Northam being the required Local Government Fee; and
- Two (2) copies of the plans and elevations for the proposal.

BACKGROUND CONTEXT

We confirm Paramount Australia and the owners of the subject site have entered into an agreement with regards to this application. Paramount Australia wishes to erect an advertising sign towards the south-eastern portion of the subject site, visible from Great Eastern Highway. We confirm the agreement between our Client and the landowner is for Paramount Australia to prepare and erect a sign consistent with the attached development application plans and elevations.

Our Client builds signs of this nature in various parts of Metropolitan and Regional Western Australia, and strives to provide signage that is built to a high quality finish, maintained to the standard that is built to, display tasteful forms of advertising, strike and develop close relationships with the local authority, and to, where possible, coordinate the display of community based messages, including the Office of Road Safety, local tourism, and Shire events.

PINNACLE PLANNING | 937 Wellington Street, West Perth WA 6005 | T: 08 6143 3611
E: admin@pinnacleplanning.com.au | W: www.pinnacleplanning.com.au

TOWN PLANNING

APPEALS

ADVOCACY

THE PROPOSAL

The proposal is for a double-sided incidental structure with advertising signage and landscaping, visible from Great Eastern Highway. One of the structure faces is to be advertising signage of LED construction, and other structure face is to have a static advertising panel. The signage element sits atop three (3) columns, which are encased within a limestone block wall. The area surrounding the signage structure is to be landscaped with native vegetation.

The proposed structure and landscaping is capable of being approved as an incidental use to the site, whereby the total area of the subject site is 5,747m² (0.57 hectares) and the landscaped area has a total footprint of 226m², with the signage structure comprising of a 9m² footprint only.

Each advertising signage panel has dimensions of 9 metres in width, and 3 metres in height. The sign sits atop 3 metre supporting columns, providing a signage structure with total dimensions of 9 metres in width, and 6 metres in height from natural ground level. The rationale for the selection of the size of the advertising sign is based not only on industry standard sizing, but also to assist with overall height requirements of the Shire, further addressed below.

The proposed signage is considered to conform to commonly accepted safety measures with respect to advertising signs. The proposed sign is to be located in a clearly visible section of the subject site, so as to avoid any concerns relating to vehicle safety. The proposed sign does not incorporate any moving parts or mechanisms, and contains static illumination, with no parts of the sign flashing or pulsating. The proposed sign is to be located in a clearly visible section of the subject site and will be setback 100 millimetres from the street boundary, so as to avoid any concerns relating to vehicle safety. Also, it is proposed to position the sign perpendicular to the road reservation, so that the sign would not be difficult to view, thus avoiding the potential for traffic hazards.

Please refer to the attached plans and elevations confirming the information detailed above.

TOWN PLANNING FRAMEWORK

Shire of Northam Local Planning Scheme No. 6

Under the provisions of the Shire of Northam Local Planning Scheme No. 6 (LPS 6), the subject site is zoned "Commercial". The objectives of the Commercial zone, as stated in LPS 6, are:

- *"To provide for retail shopping, office and commercial development and social, recreation and community activities servicing the community as whole.*
- *Provide for consolidation and revitalisation of commercial areas whilst reflecting the historic character and identity of the town.*
- *Encourage a high standard of development which serves to enhance the character of the zone.*
- *Maintain compatibility with the general streetscape for all new buildings in terms of scale, height, style, materials, street alignment and design of facades."*

The proposed structure will be incidental to the use of the land and will not conflict with the rest of the land being used for its zoned purposes. The proposed structure and landscaping, taking up an approximate 226m² on site and located at street frontage, means that the proposal can be

considered an incidental use, whereby it would not limit the use of the balance of the site for its intended purposes. Therefore, we consider this proposal to be a suitable use of the subject area.

We confirm that the proposal is in accordance with the development standards set out under LPS 6, given the sign is to have an overall height of 6 metres above ground level, and is to have a front boundary setback of 100 millimetres. Under Clause 5.10 of LPS 6, the maximum building height permitted is 9 metres from mean natural ground level. As such, the proposal is compliant with the LPS 6 height requirement. We note that under the provisions of Table 2, Clause 5.5 of LPS 6, the setback requirements for development in Commercial Zones is *“to be determined by the local government in each particular case”*. Hence, we have proposed the setback that we have, in line with the industry standards for advertising signage.

We note that the signage can be used to display commercial advertising and community based messages, including for local businesses, tourism and Shire events. In this respect, we consider the proposal to be appropriate and desirable for the commercially zoned site.

Based on the above, we consider the proposal to be a suitable and effective use of the site, and capable of approval by the Shire.

Shire of Northam Local Planning Policy 16 – Advertising Signs

The Shire’s Local Planning Policy 16 – Advertising Signs (Policy) provides a range of development standards and requirements applicable to various signage formats within the Shire’s municipality.

Following a review of the Policy, we have found that the proposed signage can be defined as a “Hoarding Sign”. The development standards for Hoarding Signs, as stated in the Policy, include:

- *“Hoardings may be considered in the rural, and industrial zones or as remote signage;*
- *Hoardings shall:*
 - *Not exceed 6 metres in height*
 - *Be no more than 20m² in area.”*

We confirm that the proposal is compliant with the Policy’s height requirement for Hoarding signs, whereby the proposed signage is to have an overall height of 6 metres.

However, the Application contains variations to the Policy in relation to Harding Sign development standards for zoning and signage area/size. Specifically, the proposed variations are:

- The proposal is to be located in a Commercial zone, in lieu of the Rural and Industrial zone requirement; and
- The proposed signage is to have an area of 27m², in lieu of the 20m² requirement.

With respect to each of the above development standards within the Policy noted above, we provide the following justification in support of the proposal.

The Application seeks to utilise a portion of the subject site that is currently vacant and under-utilised. The subject site is located within the Bakers Hill Townsite which contains a range of land uses.

We contend that the proposal is appropriate for the location, given the character and existing land uses of the Bakers Hill Townsite. The Bakers Hill Townsite is a small rural townsite, characterised by traditional land uses along the west end of the main street, with pharmacy, post office and tavern; and more industrial uses along the east end of the main street, with a rural supplies hardware store and a car service yard. As such, the east end of the Townsite, where the subject proposal is located, is effectively an industrial area in terms of appearance of built form and the existing land uses. In this regard, we consider the proposed location of the signage structure to be appropriate and compatible with the existing character and land uses of the Bakers Hill Townsite.

We confirm that the proposal meets the standard industry size for signage and ratio, as set out by Main Roads WA. The dimensions of the advertising signs ensure that the sign faces will be readily visible to travelling motorists. Our experience with Main Roads suggests that larger signs are more readily viewed by motorists travelling along highways, therefore, are considered safer and are more acceptable to Main Roads. As such, we confirm compliance with industry standards sizing for signage located on Great Eastern Highway is appropriate.

It is important to note the recent approvals granted by the Shire for two (2) Planning Applications for Signage, both located on Great Eastern Highway, Burlong. We can confirm that the two approved Applications were for signage of a similar nature to the subject proposal, in terms of size, content, construction standard and public safety. Thus, the proposal is similarly acceptable. As such, we believe the subject proposal for signage similar to those recently approved by the Shire, is also capable of approval.

In relation to the recent planning approval, we note the condition specific to content. We confirm that the content will relate to advertisements associated with approved tourist related businesses, or approved business that provides goods or services to the travelling public, for the whole Shire generally. In this regard, the content is to be in accordance with previous planning approvals for signage, to the satisfaction of the Shire.

We note the Policy is silent on specific requirements for signage located in the Commercial Zones. Notwithstanding, we can confirm that the proposal meets the intent of the Commercial zone, given the relationship between commercial advertising and commercial land uses, and the proposal is in accordance with the LPS 6 Commercial zone objectives.

Based on the above, we believe that the proposal is generally compliant with the Policy, apart from the zoning and size requirements of the Policy. However, as all the objectives and safety requirements have been met, and the proposed variations can be considered acceptable, in this instance we request that the Shire use their discretion to approve this application.

CONCLUSION

In considering the above, we submit the following conclusions:

- The subject proposal is for advertising signage and landscaping that will be installed and maintained to a high standard;
- The proposal seeks to utilise land that is presently vacant, and devoid of any development or economic activity;

- The proposed signage structure and landscaping does not conflict with the rest of the land zoned Commercial being used for its intended purposes;
- The proposal is sought on the basis that we are willing (and happy) to work with the Shire regarding ongoing regulation of content; and
- The proposal is consistent with commonly accepted road safety principles regarding signage.

In considering the above and attached, we request that the Shire of Northam support the proposal by granting Planning Approval for the subject signage. Should you wish to discuss the above in further detail, please do not hesitate to contact the undersigned.

Yours faithfully

PINNACLE PLANNING



INGRID MAHER

Encl.

12.3.2 Proposed Road Dedication of a Portion of Reserve 29179, Clackline to Brimblecombe Lane

Address:	Portion of Reserve 29179, Clackline
Applicant:	N/A
Owner:	Crown (Department of Lands)
File Reference:	A504 / 163249
Reporting Officer:	Courtney Wynn Planning Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council has received a request from the Department of Lands (DoL) seeking the Shire's support for the dedication of a new road to be known as 'Brimblecombe Lane' which would provide legal road access for 12 private properties at Clackline.

If the Council agrees to the formal dedication of the road reserve, the Shire will also be required to formally indemnify both the Minister for Lands and Department of Lands against any and all costs and claims that may arise out of the dedication of the new road.

It is recommended that Council resolves to dedicate the land as a road pursuant to section 56 of the *Land Administration Act 1997*.

ATTACHMENTS

Attachment 1: Location Map.

Attachment 2: Deposited Plan.

Attachment 3: DoL Letter.

BACKGROUND / DETAILS

The proposed road (Brimblecombe Lane) is currently an unsealed track on Crown land that is approximately 161m long and 20m wide that runs parallel to Lockyer Road, Clackline and is accessed via Dyer Street (Attachment 1). The laneway will terminate at the rear of Lot 36 Lockyer Avenue instead of continuing to Kimberley Road due to the existence of an outbuilding behind Lot 75 Lockyer Road.

In response to this issue, Council previously resolved to create a road reserve for Brimblecombe Lane at its Ordinary Council Meeting held 8th May 2008. The formal dedication of a road reserve is required as the track is the only point of access available to properties on Lockyer Road who are unable to obtain vehicle access due to a large drain located in front of their properties on Lockyer Road.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective R1: Provide and support an effective and efficient transport network.

Strategy R1.2: Maintain an efficient, safe and quality road network.

Action: The proposed road reserve would provide safe and legal vehicle access to properties located on Lockyer Road, Clackline.

Financial / Resource Implications

If Brimblecombe Lane is dedicated as a road reserve, the Shire of Northam will become responsible for all maintenance and liability associated with the road reserve.

Legislative Compliance

To enable the land to be dedicated as a road reserve, it is a requirement of the *Land Administration Act 1997* that the local government resolve to dedicate the land as road reserve.

Policy Implications

N/A.

Stake Holder Engagement / Consultation

N/A.

Risk Implications

If Brimblecombe Lane is dedicated as a road reserve, the Shire of Northam will become responsible for all liabilities associated with the road reserve.

OFFICER'S COMMENT

It is considered that the property owners of Lockyer Avenue, Clackline currently do not have a safe and legal means of vehicle access to their properties from Lockyer Road. The proposed road dedication would resolve these issues.

It is therefore recommended that the Shire dedicate Brimblecombe Road as a road reserve and indemnify the Minister of Lands and DoL against any and all costs and claims that may arise out of the dedication of the new road.

RECOMMENDATION

That Council;

1. Advise the Minister for Lands that it supports the dedication of the land the subject of Deposited Plan (DP) 65519 as a road pursuant to section 56 of the *Land Administration Act 1997*; and
2. Advise the Minister for Lands that the Shire formally indemnifies both the Minister for Land and the Department of Lands against any and all costs and claims that may arise out of the dedication of the road.

Attachment 1



Attachment 2

LANDGATE USE ONLY. COPY OF ORIGINAL. NOT TO SCALE Retrieved: 17/11/2016 10:13 AM Page: 1

VER.	AMENDMENT	AUTHORISED BY	DATE	LOT	FORMER TENURE	ON PLAN/ DIA	TITLE	TYPE CROWN	S.S.A. NO
				1000	PT LOT 28	DP 222252	LR 3022-250	PURPOSE SUBDIVISION	
				1001	PT LOT 40	DP 222252	LR 3022-250	PLAN OF	

HELD BY LANDGATE IN DIGITAL FORMAT ONLY



1000
7608 m²

1001
1.0282 Ha

ROADS: DYER STREET, WALKER ROAD, KIMBERLEY ROAD, BRIMBLECOMBE LANE

BEARINGS/DIMENSIONS: 90°1'30" orig, 89°59'28", 90°, 120.16 orig, 89°59'38" orig, 89°59'28", 100.64 orig, 100.6, 94.6, 160.95, 160.93, (220.74), 60.35, 270°, 8.86, 20, 52.95, 59.81, 95.62 orig, 60°59'45", 90° orig, 76.62 per orig, 90°2'41", 89°59'28", 95.62 orig, 69.62 per orig, 75.62 per orig, 6.46

ADJACENT LOTS: 29, 30, 31, 32, 33, 34, 35, 36, 75, 50

REGISTRATION: D 82889, D 74441

FIELD RECORD 102785

SURVEYOR'S CERTIFICATE - REG 54

I, MARK SPENCER
 hereby certify that this plan is accurate and is a correct representation of the -
 (a) survey; and/or
 (b) calculations from measurements recorded in the field records.
 I declare (if applicable) undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged.

Mark Spencer
 2016-11-17 12:49:38 +0800

LICENSED SURVEYOR DATE

LODGED

22-2-16 \$0 18954167
 DATE FEE PAID ASSESS No

I.S.C.

EXAMINED 3-3-2016 DATE

WESTERN AUSTRALIAN PLANNING COMMISSION FILE

EXEMPT FROM WAPC APPROVAL

Delegated under S.16 P&A Act 2005 DATE

IN ORDER FOR DEALINGS

SUBJECT TO
 Reserve Action
 Dedication Action

3-3-2016 DATE
 FOR INSPECTOR OF PLANS AND SURVEYS

APPROVED

INSPECTOR OF PLANS AND SURVEYS DATE
 (S. 18 Licensed Surveyors Act 1993)

DEPOSITED PLAN
65519
 SHEET 1 OF 1 SHEETS
 VERSION 1

F. M. SURVEYS PTY LTD
 PO BOX 178
 DUNCRAIG WA 6023
 E: mark@fmsurveys.com.au

INTERESTS AND NOTIFICATIONS

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS

SCALE 1:1000 AT A3

Attachment 3

43



Government of Western Australia
Department of Regional Development and Lands
State Lands Services

Your ref:
Our ref: 02514-1948/02
Enquiries: George Poppas
Tel: (08) 6552 4571
Fax: (08) 6552 4417
Email: george.poppas@rdl.wa.gov.au

30 November 2011

Chief executive Officer
Shire of Northam
PO Box 613
NORTHAM WA 6401

Attention: Mr Chadd Hunt

DEDICATION OF ROAD - CLACKLINE

I refer to previous correspondence regarding the above.

*instn to
survey
2/11/13*

Survey instructions have been issued to allow dedication of the road, and amendment to Reserve 29179. The graphic will be modified to show the road terminating at the eastern end of Lot 36 due to the existence of the shed behind Lot 75.

Please note however, formal actions will not proceed until the Department of Regional Development and Lands (RDL) has been formally indemnified against any and all costs and claims that may arise out of the dedication of the road. Further I would also appreciate a copy of the relevant Council minutes that formally agree to accept dedication.

It should be noted that the encroachment over the reserve, whether intentional or inadvertent, is illegal. As such it is expected that action will be undertaken as soon as possible to remedy this situation.

Please call me if you wish to discuss the matter.

Yours faithfully



George Poppas
A/Team Leader, Wheatbelt

Level 2, 140 William Street, Perth, Western Australia 6000
Postal Address: PO Box 1143, West Perth, Western Australia 6872
Telephone: (08) 6552 4400 Facsimile: (08) 6552 4417 Free call: 1800 735 784 (country only)
<http://www.rdl.wa.gov.au> ABN 28 807 22 1246

12.3.3 Initiation of Review of Municipal Heritage Inventory & Heritage List

Address:	Shire of Northam
Owner:	N/A
File Reference:	1.5.1.2
Reporting Officer:	Courtney Wynn Planning Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council is requested to initiate a review of the Shire of Northam's Municipal Heritage Inventory (MHI) and to initiate the preparation of a Heritage List (HL).

ATTACHMENTS

Attachment 1: Places to be assessed by Heritage Consultant.

Attachment 2: Types of heritage listings.

BACKGROUND / DETAILS

Periodic review of the Shire of Northam's Municipal Heritage Inventory (MHI) is a requirement of Section 45 of the *Heritage Act 1990*. The Shire's MHI was last reviewed in September 2012 and is due for a review.

The *Planning and Development (Local Planning Schemes) Regulations 2015* also allows for the protection of heritage places or areas that are identified on a Heritage List. At present, the Shire of Northam has two Heritage Precincts being the Fitzgerald Street Heritage Precinct and the Gordon Street Residential Heritage Precinct, however the Shire does not have a Heritage List.

It is important to note that a MHI is different to a Heritage List. A MHI is mandated under the *Heritage of Western Australia Act 1990* and does not form part of the Shire's Local Planning Scheme No.6.

A Heritage List provides the local government with greater legislative powers to protect buildings of heritage significance not listed on the State Heritage Register because a Heritage List is a statutory document made under the *Planning & Development Act 2005* and if adopted would form part of the Shire's LPS6.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

- Objective C4: Protect & promote the Shire's diverse culture & heritage.
Strategy C4.1: Facilitate the preservation of heritage buildings and significant sites.
Action: Review Municipal Heritage Inventory and develop Heritage List.

Financial / Resource Implications

Funding for this project has been allocated in the Shire's adopted budget for the 2016/17 financial year. Quotations will be sought from heritage consultants in accordance with Council's purchasing procedures policy.

Legislative Compliance

Heritage Act 1990

The preparation, maintenance and review of the Shire of Northam's Municipal Heritage Inventory is a requirement for local governments under Section 45 of the *Heritage Act 1990* which states the following;

45. Local government to compile etc. inventory of buildings with cultural heritage significance

- 1) A local government shall compile and maintain an inventory of buildings within its district which in its opinion are, or may become, of cultural heritage significance.*
- 2) The inventory required by subsection (1) shall be compiled no later than 4 years from the commencement of this Act and shall be —
 - (a) updated annually; and*
 - (b) reviewed every 4 years after compilation.**
- 3) A local government shall provide the Council with a copy of the inventory compiled pursuant to this section.*
- 4) A local government shall ensure that the inventory required by this section is compiled with proper public consultation.*

The MHI was last reviewed in 2012 and is therefore due to be reviewed during the 2016/17 financial year.

Planning and Development (Local Planning Schemes) Regulations 2015

The establishment of a Heritage List is provided for under Schedule 2 (the 'deemed provisions' for local planning schemes), Part 3 (Heritage protection) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Clause 8(1) of the deemed provisions states that a local government must establish and maintain a heritage list to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.

Procedure for establishing a Heritage List

If a local government resolves to establish a Heritage List, the local government must follow the procedure under Clause 8(3) of the deemed provisions as follows:

(3) The local government must not enter a place in, or remove a place from, the heritage list or modify the entry of a place in the heritage list unless the local government —

- (a) notifies in writing each owner and occupier of the place and provides each of them with a description of the place and the reasons for the proposed entry; and;*
- (b) invites each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and*
- (c) carries out any other consultation the local government considers appropriate; and*
- (d) following any consultation and consideration of the submissions made on the proposal, resolves that the place be entered in the heritage list with or without modification, or that the place be removed from the heritage list.*

Policy Implications

N/A.

Stake Holder Engagement / Consultation

Should Council resolve to initiate the review of the MHI & to establish a Heritage List, public consultation would be undertaken in accordance with Part 3 Clause 8 of the deemed provisions for local planning schemes, and would likely to be undertaken in February/March 2017, with the matter returned to Council for final consideration at the April or May Ordinary Council Meeting.

Risk Implications

Nil.

OFFICER'S COMMENT

Although there are 129 historic places currently listed on the Shire's Municipal Inventory, the Shire only requires the consultant to review 72 places including the 23 places nominated in 2012 for further consideration. Is considered unnecessary for the 35 of the places are listed on the State Heritage Register to be reviewed by a heritage consultant as their heritage significance has already been established.

Further to this, all of the properties located with the Shire's Fitzgerald Street and Gordon Street Heritage Precincts have recently been assessed by a heritage consultant, therefore it is considered unnecessary that these places be assessed again so soon. However it should be noted that all places identified as being of 'Considerable Contribution' will also be included as new entries on the Shire's Heritage List if adopted.

Please refer to **Attachment 1** for a comprehensive list of the places which are recommended to be assessed by a heritage consultant.

It should also be noted that some places may be listed within all four heritage protection documents including the State Heritage Register, Heritage List, Heritage Precincts & the MHI. Please refer to **Attachment 2** which outlines the deferent levels of heritage protection afforded by each type of heritage listing. As outlined in **Attachment 2**, the establishment of a Heritage List would provide greater legislative protection for heritage places within the Shire of Northam, including those places that are not located within the designated heritage precincts.

It is therefore recommended that Council initiate the review of the Shire's Municipal Heritage Inventory & establishment of a Heritage List. In accordance with the provisions of the deemed provisions for local planning schemes, advertising to all landowners of heritage places will take place prior to the matter being referred back to Council for final adoption.

RECOMMENDATION

That Council:

- 1. In accordance with Section 45 of the *Heritage Act 1990*, initiate a review of the Shire's Municipal Heritage Inventory;**
- 2. In accordance with Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, initiates the establishment of a Heritage List;**
- 3. Request that following the advertising procedures prescribed by the Scheme, the matter be referred back to Council for final determination on the adoption (or otherwise) of the proposed Heritage List & review of the Municipal Heritage Inventory.**

Attachment 1

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
Northam Townsite								
1	A12176	12	Enfield House	12 Newcastle Street	Northam	X	X	X
2	A12015	15	Goods Shed	Railway Reserve 37427	Northam	X	X	X
3	A12551	23	Northam Police Station Building	128 Wellington Street	Northam	X	X	X
4	A12198	40	Carami House	38 Newcastle Road	Northam	X	X	
5	A12507	41	Clearview House	51 Wellington Street	Northam	X	X	
6	A13883	45	Dr Burrow's Wife's Grave	Mt Ommaney	Northam	X	X	
7	A11194	51	Grand Hotel	426 Fitzgerald Street	Northam	X	X	
8	A10591	56	Link Theatre	89 Duke Street	Northam	X	X	
9	A10360	59	Former Methodist Manse	100 Chidlow Street	Northam	X	X	X
10	A10577	69	Pine Park	61 Duke Street	Northam	X	X	X

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
11	A11181	71	Prospect House	402 Fitzgerald Street	Northam	X	X	X
12	A13532	75	St James Anglican Church	185 Wellington Street	Northam	X	X	
13	A15185	76	St Joseph's Catholic Church + Other Buildings	77 Wellington Street	Northam	X	X	X
14	N/A	85	Site of a former bridge over the Avon River	Avon River near Quellquelling Road	Northam	X	X	X
15	A15788	87	Brooklands House	23 Burn Street	Northam	X	X	X
16	A14137	91	Exhibition Building & Commemorative Arch	44 Peel Terrace	Northam	X	X	
17	A12542	93	Friendlies Society Hall & Lodge Room	102-4 Wellington Street	Northam	X	X	X
18	A14227	100	Melville House/Brackson House/Adamson House	7 Katrine Road	Northam	X	X	X

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
19	A1142	103	Northam Race Club	175 Yilgarn Avenue	Northam	X	X	
20	A12529	104	Northam Care & Share	88 Wellington Street	Northam	X	X	
21	A13174	106	Pensioner Cottage	1 McMillan Place	Northam	X	X	
22	A12506	108	Salvation Army Citidel	47 Wellington Street	Northam	X	X	
23	A10062	112	Swing Bridge	Avon River between Broome Tce & Minson Ave	Northam	X	X	
24	A12499	Potential New Entry	Barndon House	14 Wellington Street	Northam	X	X	X
25	A10556	Potential New Entry	Jacaranda House	25 Duke Street	Northam	X	X	X
26	A14199	Potential New Entry	Former Nunnery	100 Chidlow Street	Northam	X	X	X
27	A10335	Potential New Entry	Original Graveyard	Reserve 47231 (near Killara)	Northam	X	X	X
28	A15799	Potential New Entry	Stackallen Homestead	Lot 16 Henty Place	Northam	X	X	X
Bakers Hill								

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
29	N/A	Potential New Entry	Former Bakers Hill Railway Platform	Former Railway Reserve parallel with Newman Street	Bakers Hill	X	X	X
30	A2050	46	Egoline Homestead	439 Northam-Toodyay Road	Malabaine	X	X	X
31	N/A	Potential New Entry	Former school site	Lot 29038 Malabaine Road	Malabaine	X	X	X
Katrine								
32	A703	49	Glen Avon Barn	1252 Toodyay Road	Katrine	X	X	X
33	A1722	54	Katrine Precinct & original St James's Church Site (Multiple Buildings)	Lot 50 Katrine Road & Surrounds	Katrine	X	X	X
34	A384	57	Lockyer's Mill & Hampton's Vinyard	633 Katrine Road	Katrine	X	X	
35	N/A	117	Nondeening Hill	Exact address unknown	Katrine	X	X	X
Mokine								

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
36	A896	60	Mokine Homestead	Lot 49 Spencers Brook Road	Mokine	X	X	
37	A1983	81	Warrinine Homestead	91 Old Spencers Brook Road	Mokine	X	X	X
38	A896	101	Mokine Stationmaster's House	Lot 151 Spencers Brook Road	Mokine	X	X	X
Spencers Brook								
39	N/A	70	Platelayers Cottage	Exact Address Unknown Spencers Brook Road	Spencers Brook	X	X	
40	A330	74	Spencers Brook Tavern	Lot 148 Spencers Brook Road	Spencers Brook	X	X	
41	A15730	110	Station Masters House	93 Thomas Street, spencers Brook	Spencers Brook	X	X	X
Quellington								
42	A995	72	Quellington Hall	Reserve 3410 Grass Valley South Road	Quellington	X	X	
Jennapullin								

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
43	A1643	78	St Peter's Church	Lot 701 Northam-Pithara Road	Jennapullin	X	X	
44	N/A	Potential New Entry	Former School Site	Lot 29629 Northam-Pithara Road	Jennapullin	X	X	X
45	N/A	Potential New Entry	Former School Site	Lot 29203 Belmuggin Road	Jennapullin	X	X	X
Wundowie								
46	A322	82	Anzac Memorial Gardens	Reserve 24259 Boronia Avenue, Wundowie	Wundowie	X	X	
47	A1585	105	Our Lady Queen of Heaven Church & Presbytery	Reserve 24004 Zamia Terrace, Wundowie	Wundowie	X	X	
48	A322	109	Seabrook Room	Reserve 24259 Boronia Avenue	Wundowie	X	X	X
49	A1571	111	St Simon & St Jude	Reserve 24026 Banksia Avenue	Wundowie	X	X	X
50	A15757	113	Wundowie Foundry Administration Office	52 Hawke Avenue	Wundowie	X	X	

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
51	A1589	121	Wundowie Fire Station	Reserve 27917 Wandoo Parade	Wundowie	X	X	
52	A89	122	Wundowie Police Station	42 Boronia Avenue	Wundowie	X	X	
Clackline								
53	N/A	90	Clackline Nature Reserve	No Address Refractory Road	Clackline	X	X	
54	A1960	107	Private Residence	245 Railway Road, Clackline	Clackline	X	X	X
55	A526	114	Former Clackline Refractory	3 Clackline Road	Clackline	X	X	
56	N/A	116	Nanamulin Brook Bridge	Part of Great Eastern Highway	Clackline	X	X	
57	N/A	Potential New Entry	Site of the former Clackline Hall	Unknown number on Surrey Road,	Clackline	X	X	X
Grass Valley								
58	A2504	95	Grass Valley Post Office	14 Carter Street	Grass Valley	X	X	
59	A1811	96	Grass Valley Rail Shed & Cottages (Multiple Buildings)	Lot 135 Carter Street	Grass Valley	X	X	X

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
60	A1961	97	Grass Valley Tavern	4 Carter Street	Grass Valley	X	X	
61	A463	118	Original Grass Valley Store	6 Carter Street	Grass Valley	X	X	X
62	N/A	Potential New Entry	Historic Watering Site	Lot 29146 Clydesdale Road	Grass Valley	X	X	X
Seabrook								
63	N/A	119	Ruins of Seabrook	Exact Address Unknown Mukuckine Road	Sea Brook	X	X	X
Southern Brook								
64	N/A	Potential New Entry	Lookout	Southern Brook Road	Southern Brook?	X	X	X
Buckland								
65	N/A	Potential New Entry	Historic Watering Site	Exact Address Unknown Wongamine Road	Buckland	X	X	X
66	N/A	Potential New Entry	Historic Watering Site	Exact Address Unknown Hadrill Street?	Buckland	X	X	X
Meenaar								

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
67	N/A	Potential New Entry	Historic Watering Site	Lot 124 & 672 Meenaar North Road	Meenar	X	X	X
Muluckine								
68	A753	115	WWII Fuel Storage Silos	Lot 92 Spencers Brook Road	Muluckine	X	X	
69	A495	Potential New Entry	Former Spring Hill Army Camp (now rehab facility)	Lot 1 Spencers Brook Road	Muluckine	X	X	X
Burlong								
70	N/A	Potential New Entry	Burlong Pool	Avon River near Lot 631 Burlong Road	Burlong	X	X	X
No Specific Locality								
71	N/A	120	KEP Track	Former Railway Reserve between Wooroloo and Northam	N/A	X	X	
Unknown Location								

Number	Assessment Number	MHI Reference Number	Place	Address	Town/Locality	Heritage Assessment Required	Revaluation of Level of Historic Significance	New Photograph Required
72	N/A	Potential New Entry	19 Mile Inn	Address Unknown	Unknown	X	X	X



Attachment 2

Type of Listing	Administrative Authority & Legislation	Role & Purpose	Implications for the local government & land owners	Number of Places currently listed in Shire of Northam
State Heritage Register	State Heritage Office Heritage of Western Australia Act 1990	Listing of individual places that have heritage significance to the state of Western Australia.	<ul style="list-style-type: none"> • Planning approval required for demolition applications. • Planning approval required prior to making <u>external</u> and some <u>internal</u> changes to the building. • Statutory basis to recommend refusal to WAPC for inappropriate subdivision proposals. • All planning applications required to be referred to the State Heritage Office for advice. 	35 Note: the following places have been nominated as new listings on the State Heritage Register: <ul style="list-style-type: none"> • Old Coach House (Wooroloo) • Northam Flour Mill • Former Throssell Emporium (Northam)
Heritage List	Local Government Planning & Development Act 2005; Local Planning Schemes	List of individual places identified of being of heritage significance in local context.	<ul style="list-style-type: none"> • Planning approval required for demolition. • Planning approval required prior to making <u>external</u> changes to the building. • Statutory basis to recommend refusal to WAPC for inappropriate subdivision proposals. 	Nil

Heritage Precinct	Local Government Planning & Development Act 2005; Local Planning Schemes	Provides greater protection for an entire area/street as a whole. Includes properties identified as low contribution that are located adjacent to are in close proximity to properties of high contribution to ensure that any new development is sympathetic to the heritage streetscape.	<ul style="list-style-type: none"> • Planning approval required for demolition. • Planning approval required prior to making <u>external</u> changes to the building. • Statutory basis to recommend refusal to WAPC for inappropriate subdivision proposals. 	156
Municipal Heritage Inventory	Local Government Mandated under the Heritage of Western Australia Act 1990. Controlled by local government.	Basic identification of places of historic significance.	<ul style="list-style-type: none"> • Planning approval not required to demolish building. • Planning approval not required to make alterations to the building (note planning approval may be required for other reasons). • Cannot recommend refusal to WAPC in response to subdivision applications (note refusal may be recommended for other reasons). 	130

Cr S B Pollard declared an "Impartiality" interest in item 12.3.4 - Consideration of Submissions and Final Adoption of Amendment No.7 to the Shire of Northam Local Planning Scheme No.6 – Lot 250 Muluckine Road, Grass Valley From 'Rural' To 'Rural Residential' as the applicants Peter and Sue Byfield are both well known to him.

Cr D A Hughes declared an "Impartiality" interest in item 12.3.4 - Consideration of Submissions and Final Adoption of Amendment No.7 to the Shire of Northam Local Planning Scheme No.6 – Lot 250 Muluckine Road, Grass Valley From 'Rural' To 'Rural Residential' as Peter and Sue Byfield are known to him. He has known Peter and Sue for many years.

12.3.4 Consideration of Submissions and Final Adoption of Amendment No.7 to the Shire of Northam Local Planning Scheme No.6 – Lot 250 Muluckine Road, Grass Valley From 'Rural' To 'Rural Residential'

Address:	Lot 250 Muluckine Road, Grass Valley
Owner:	Peter and Sue Byfield
File Reference:	3.1.10.7
Reporting Officer:	Kobus Nieuwoudt Manager Planning Services
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

For Council to:

- Assess and determine the submissions made in respect of proposed Scheme Amendment No.7 to Shire of Northam Local Planning Scheme No.6 seeking to rezone Lot 250 Muluckine Road, Grass Valley from 'Rural' to 'Rural Residential' zone.; and
- Consider adopting it, with or without modification, for the purpose of seeking Final Approval of the Hon Minister for Planning.

ATTACHMENTS

- Attachment 1: Location Plan.
- Attachment 2: Schedule of Submissions.
- Attachment 3: Scheme Amendment Document.

BACKGROUND / DETAILS

Council initiated Amendment No.7 to its Local Planning Scheme No.6 on 20th July 2016 (Minute No. C.2764).The proposed Amendment relates to Lot 250 Muluckine Road, Grass Valley (the subject site). Refer **Attachment 1** – Location Plan.

The required documentation has been prepared and lodged by Ian Birch Town Planner on behalf of the landowners Peter and Sue Byfield.

Purpose of Amendment:

The purpose of the proposed Amendment is to amend Local Planning Scheme No.6 by rezoning Lot 250 Muluckine Road, Grass Valley from 'Rural' to 'Rural Residential' zone.

A copy of the Scheme Amendment Document is attached. Refer **Attachment 3** – Scheme Amendment Document.

Environmental Assessment:

After Council's resolution, assessment of the Amendment by the Environmental Protection Authority (EPA) was undertaken. The EPA advised in a letter received 27th September 2016 that the Amendment is unlikely to have a significant impact on the environment and does not warrant formal assessment under Part IV of the *Environmental Protection Act 1986* (EP Act).

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective P1: Promote a diverse mix of development opportunities throughout the Shire.

Strategy P1.1: Ensure Council land use planning is in place and reflective of established objectives.

Financial / Resource Implications

There are no direct financial or resource implications for the Shire of the recommendations of this report.

The proponent has paid the fee quoted by the Shire in accordance with Regulation 48(3) of the *Planning and Development Regulations 2009* for this Amendment.

Legislative Compliance

Council is now required to consider the submissions received and make a recommendation to the Hon. Minister for Planning regarding approval of the Amendment. Should Council adopt the amendment for final approval, it will need to authorise the President and Chief Executive Officer to execute three (3) copies of the documents and forward them to the Western Australian Planning Commission within 42 days of the resolution.

Policy Implications

There are no policy implications for the Shire in relation to the recommendations of this report.

Stake Holder Engagement / Consultation

Subsequent to the EPA advice, the Amendment was advertised in accordance with Regulation 47(2) (a) up to and including (e) of the Planning and Development (Local Planning Schemes) Regulations 2015 in the following manner:

- Publication of a notice in *The Advocate* of 5th October 2016;
- Placement of a notice in the Council Administration Centre's foyer from 5th October 2016 until 16th November 2016;
- Publication of a notice on the Shire's website from 5th October 2016 until 16th November 2016;
- Notifying a total of 6 adjoining landowners in writing on 5th October 2016 and inviting comment;
- Notifying the following agencies in writing on 5th October 2016 and providing a link to an electronic copy of the Amendment Document on the Shire's website:
 - Department of Health;
 - Department of Aboriginal Affairs;
 - Department of Environmental Regulation;
 - Telstra;
 - Department of Fire and Emergency Services;
 - Water Corporation;
 - Western Power;
 - Department of Water;
 - Department of Parks and Wildlife; and
 - Brookfield Rail;

A public submission period of 42 days ended on Wednesday 16th November 2016.

Council received a total of four (4) submissions from Government Agencies and nil submissions from adjoining neighbours. Refer **Attachment 2** – Schedule of Submissions.

Risk Implications

There is considered to be no risk to the Shire of the recommendations of this report.

OFFICER'S COMMENT

Public advertising and Agency referral of the proposed Scheme Amendment did not raise any issues.

The proposal is consistent with the future planning for Grass Valley as set out in the Shire's adopted Local Planning Strategy (LPS). In the LPS the land is identified for:-

Future Rural Residential Development (1 – 4 ha)

- Rezoning and structure planning required
- Lot size dependent upon land capability

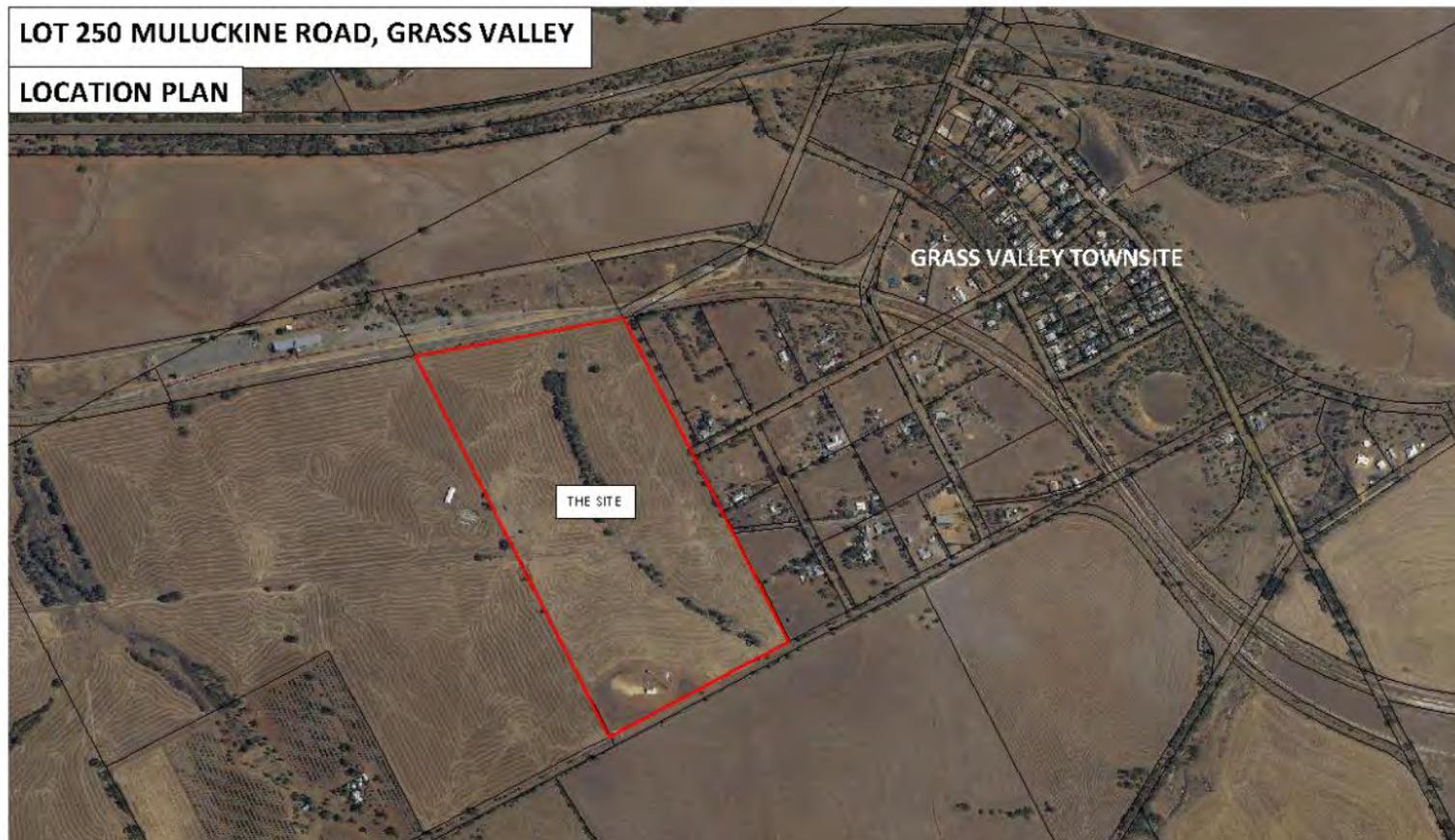
It is recommended Council adopt the Amendment without modification.

RECOMMENDATION

That Council, in respect of Shire of Northam Scheme Amendment No.7 –

- 1. Receive the Schedule of Submissions that forms the subject of Attachment 2 to the report;**
- 2. Adopt Amendment No.7 to Shire of Northam Local Planning Scheme No.6 for final approval as expressed in the Amendment Document; and**
- 3. Authorise the President and Chief Executive Officer to execute three (3) copies of the Amendment Document for Amendment No.7 to Shire of Northam Local Planning Scheme No.6, including the fixing of the Council's Seal in the event that the Minister for Planning approves the Amendment without modification.**

Attachment 1



Attachment 2

Shire of Northam Local Planning Scheme No.6
 Local Planning Scheme No. 6 – Scheme Amendment No. 7 – Lot 250 Muluckine Road, Grass Valley
Schedule of Submissions

No	Date Received	Name & Address	Address of Affected Property	Comments Made	Local Government Recommendations	Comments &
1	19/10/2016	Department of Environment Regulation	Subject site	DER has no comment on this matter in reference to regulatory responsibilities under the <i>Environmental Protection Act 1986</i> and the <i>Contaminated Sites Act 2003</i> .	Noted. Modification of Amendment not required.	
2	03/11/2016	Department of Health	Subject site	<p>1. Water Supply and Wastewater Disposal The proposed development is required to comply with the density development provisions of the draft <i>Country Sewerage Policy</i>. At the subdivision stage, all subdivision applications must demonstrate site suitability for effluent disposal via a site specific geotechnical report under winter conditions and in accordance with AS/NZ 1547.2012. Any water management plan including the utilisation of recreational water and any waste water recycling is to comply with DOH guidelines and requirements which are available for download from: http://www.public.health.wa.gov.au/2/1062/2/water.pm http://www.public.health.wa.gov.au/3/1275/2/recycled_water_guidelines_and_publications.pm Separate approval is required for any on-site waste water treatment process. The necessary requirements may be referenced and downloaded from: http://www.public.health.wa.gov.au/3/672/2/wastewater_legislation_and_guidelines_pm http://www.public.health.wa.gov.au/3/1430/2/subdivisions_and_town_planning_approvals.pm</p> <p>2. Toxicology Programs and Services The amendment should acknowledge the DOH's <i>Guidelines for the Separation of Agricultural and Residential Land Use</i> as a means to help avoid conflict and potential adverse health effects, and nuisance</p>	<p>1. Water Supply and Wastewater Disposal Noted. The information is of an advisory nature. Modification of Amendment not required.</p> <p>2. Toxicology Programs and Services Noted.</p>	

No	Date Received	Name & Address	Address of Affected Property	Comments Made	Local Government Recommendations	Comments &
				impacts from chemical use, dust and other rural pursuits. A copy is attached or it may be accessed from the Public Health website: http://www.public.health.wa.gov.au/cproot/4913/2/Guidelines%20for%20Agricultural%20and%20Residential%20Buffer.pdf	The information is of an advisory nature. Modification of Amendment not required.	
3	14/10/2016	Department of Aboriginal Affairs	Subject site	I can confirm that the Amendment area is not within the boundary of any sites under the <i>Aboriginal Heritage Act, 1972</i> as currently mapped on the Register of Aboriginal Sites (the Register). There are also no reports held at the Department of Aboriginal Sites (DAA) of specific heritage surveys conducted within the Amendment area. There may be Sites present to which the AHA applies that are yet to be identified and are therefore not in DAA records, and these Sites are still afforded protection under the AHA. While rezoning in itself will not have an impact on the land and any potential sites contained within it, the consequence of the change to the Rural Residential zone will be a more densely occupied area. This would involve more land disturbance and a heightened risk of disturbance to unrecorded sites. It is recommended that Developers are advised to familiarize themselves with the State's Cultural Heritage Due Diligence Guidelines (the Guidelines). These have been developed to assist proponents identify any risks to Aboriginal heritage and to mitigate risk where heritage sites may be present. The Guidelines are available electronically at: http://www.daa.wa.gov.au/globalassets/pdf-files/ddg	Noted. Modification of Amendment not required.	
4	13/11/2016	Western Power	Subject site	Western Power supports the proposal and provides the following comments: <ul style="list-style-type: none"> Western Power has both transmission and distribution assets on Lot 250 Muluckine Road. The 66kV transmission line has an associated easement on the Certificate of Title. Western Power would require the existing easement to be registered on the titles of the new Lots created at 	Noted. The information and advice provided by Western Power will be considered and addressed at the structure planning / subdivision application stage of the proposed development. Modification of Amendment not required.	

No	Date Received	Name & Address	Address of Affected Property	Comments Made	Local Government Recommendations	Comments &
				<p>subdivision stage. All activities within the registered easement must comply with the conditions outlined within the existing registered easement document. Any proposed use or activity which is inconsistent with those registered easement conditions are to be submitted to Western Power for approval prior to commencement.</p> <ul style="list-style-type: none"> • Western Power has several distribution feeders running through Lot 250. Any proposed development interfacing with network assets shall be referred to Western Power for comment. • Detailed assessment will be required at the subdivision / development application stage in accordance with Western Power's standard process to determine distribution augmentation requirements for future development. 		

- END OF SCHEDULE OF SUBMISSIONS -



Attachment 3

Shire of Northam

Local Planning Scheme No. 6

Amendment No. 7

August 2016

MINISTER FOR PLANNING

PROPOSAL TO AMEND A TOWN PLANNING SCHEME

1. Local Authority	Shire of Northam
2. Description of Town Planning Scheme	Local Planning Scheme No. 6
3. Type of Scheme	District Zoning Scheme
4. Serial Number of Amendment	Amendment No. 7
5. Proposal	<p>1. To initiate an Amendment to the Shire of Northam Local Planning Scheme No.6 as follows:</p> <p>(i) Rezoning Lot 250 Muluckine Road, Grass Valley from 'Rural' to 'Rural Residential'; and</p> <p>(ii) Amending the Scheme Maps accordingly.</p>

FORM 1C

PLANNING AND DEVELOPMENT ACT 2005
RESOLUTION DECIDING TO AMEND A TOWN PLANNING SCHEME
SHIRE OF NORTHAM
LOCAL PLANNING SCHEME NO.6
AMENDMENT NO. 7

That Council:

1. Resolves, in pursuance of Section 75 of the *Planning and Development Act 2005* to amend Shire of Northam Local Planning Scheme No.6 by:-
 - (i) Rezoning Lot 250 Muluckine Road, Grass Valley from 'Rural' to 'Rural Residential';
and
 - (ii) Amending the Scheme Maps accordingly.

Dated this day of 20.....

.....
CHIEF EXECUTIVE OFFICER

PLANNING AND DEVELOPMENT ACT 2005
SHIRE OF NORTHAM
LOCAL PLANNING SCHEME NO. 6 - AMENDMENT NO. 7
SCHEME AMENDMENT REPORT

1. INTRODUCTION

This report has been prepared in support of a proposed amendment to the Shire of Northam Town Planning Scheme No. 6 to:

- (i) Rezone Lot 250 Muluckine Road, Grass Valley from 'Rural' to 'Rural Residential';
and
- (ii) Amend the Scheme Maps accordingly.

The proposal is consistent with the future planning for the township of Grass Valley, as set out in the Shire of Northam Local Planning Strategy (LPS), endorsed by the Western Australian Planning Commission, July 2013. In the LPS, the land is identified for:

Future Rural Residential Development (1-4 Ha)

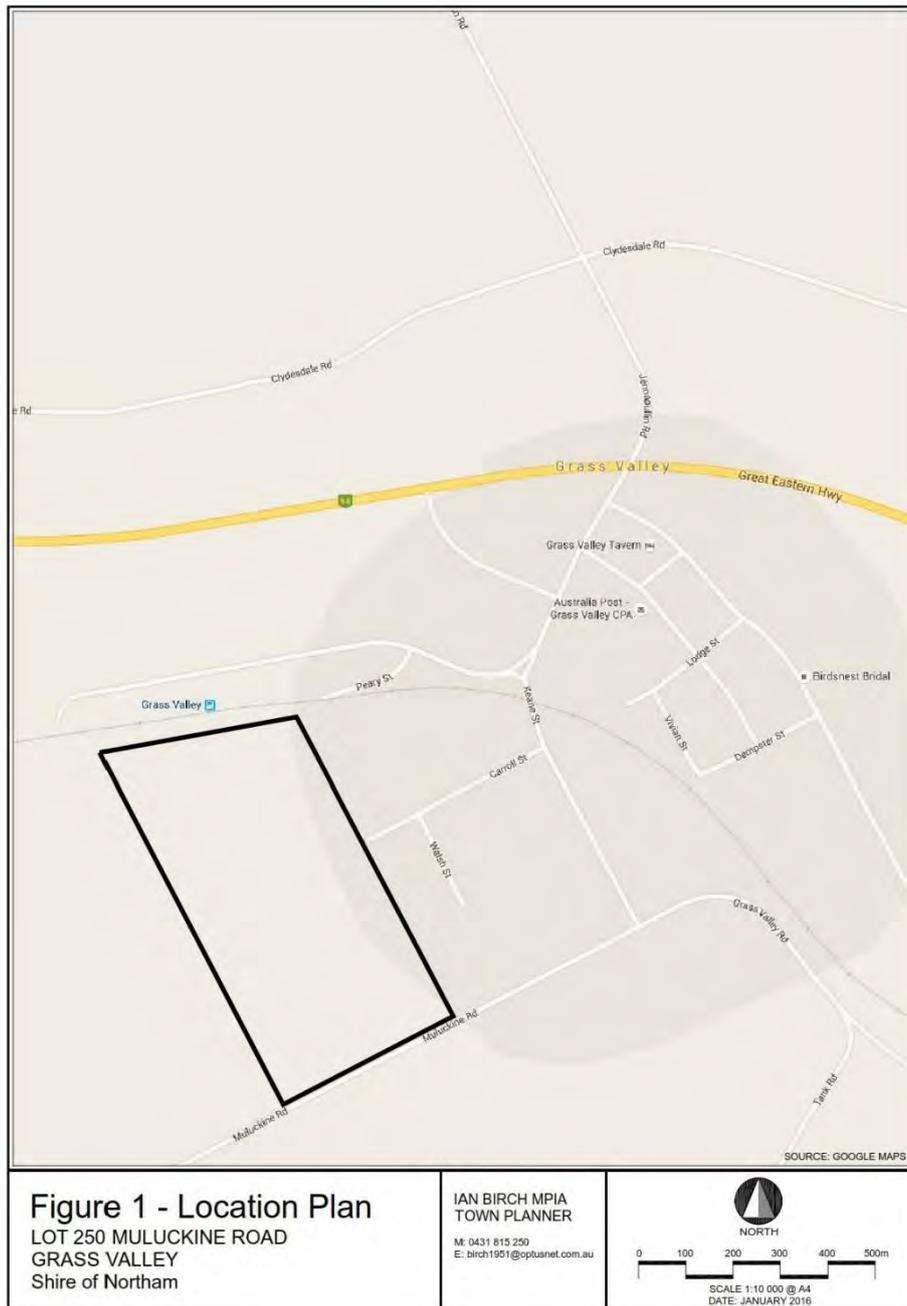
- *rezoning and structure planning required*
- *lot size dependent upon land capability*

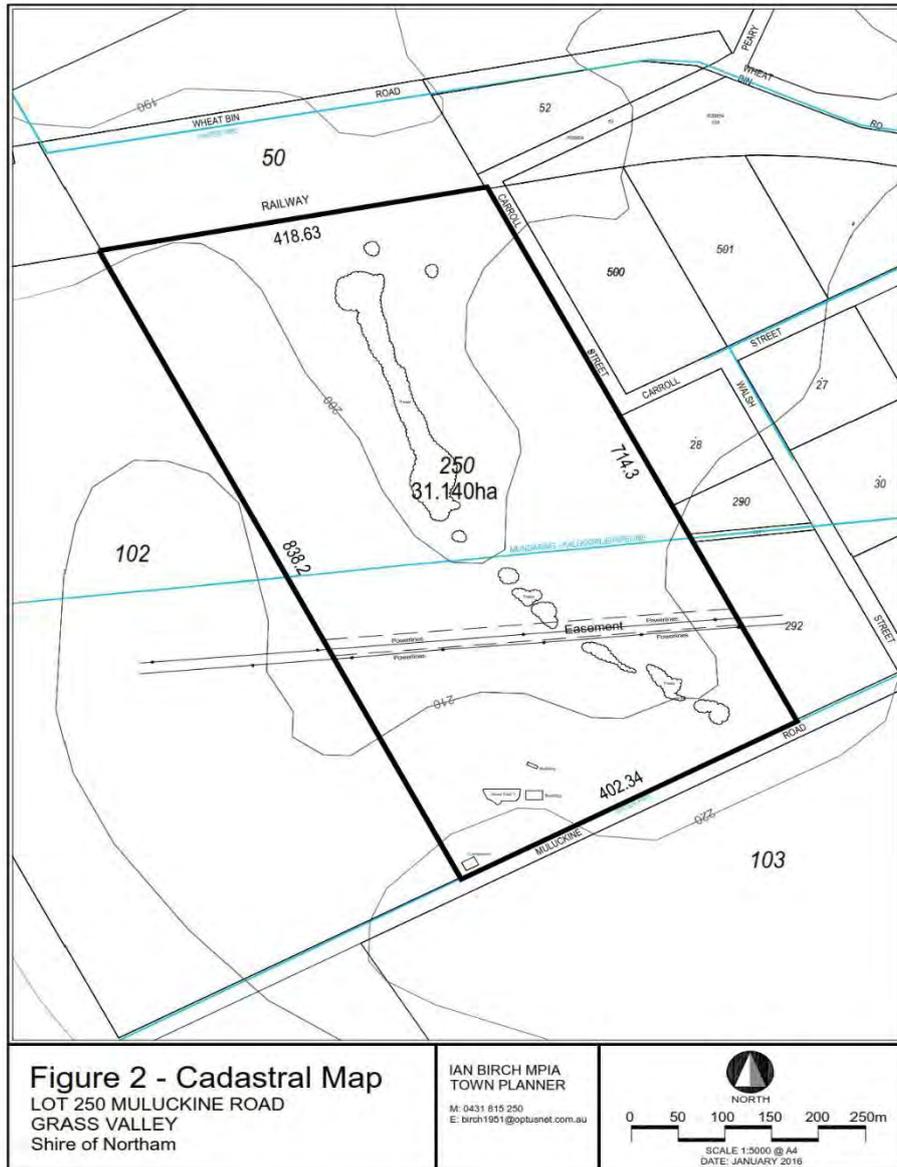
A Draft Structure Plan has been prepared for the rezoning and future subdivision of the subject lot, in accordance with clause 5.30 of the Shire of Northam Local Planning Scheme No.6. The Draft Structure May 2016, accompanies this scheme amendment proposal and requires separate approval from the Shire and the WAPC.

2. SITE DETAILS

The subject property is located on Lot 250 Muluckine Road, to the west of the township of Grass Valley, within the Shire of Northam local government area.

Site details are illustrated in Figure 1 Location Plan, Figure 2 Cadastral Map and Figure 3 Aerial Photo on the following pages.







3. PLANNING CONTEXT

3.1 Shire of Northam Local Planning Scheme No. 6

The Land is currently zoned 'Rural' under the Shire of Northam Local Planning Scheme No. 6.

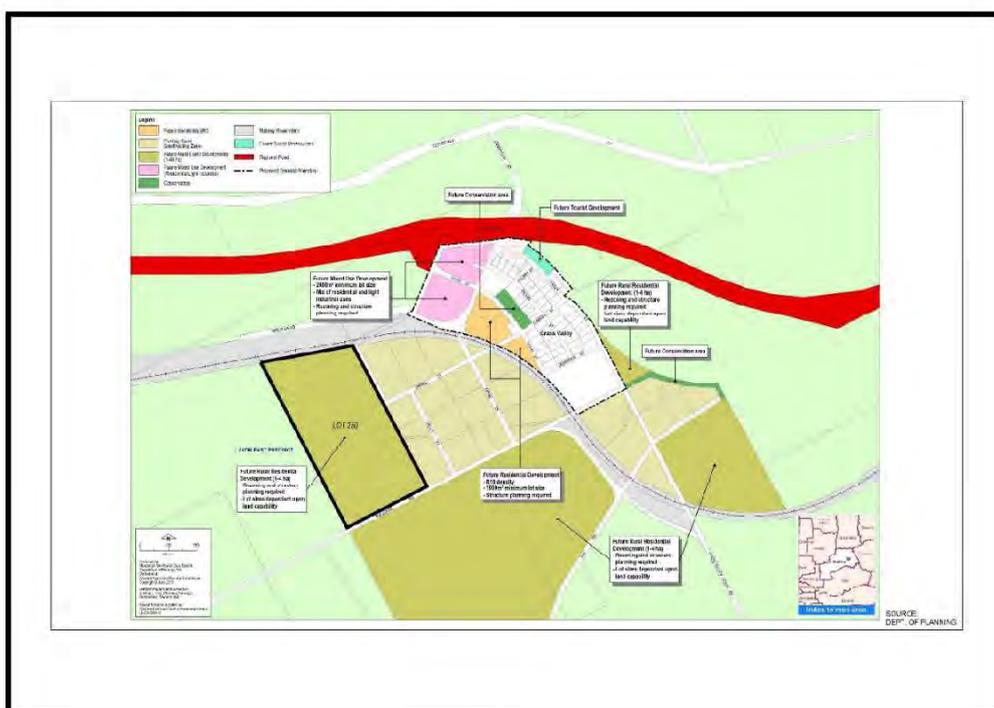
Under the provisions of the LPS6, clause 5.30, the preparation of a structure plan is required for rezoning and subdivision of land for rural residential purposes. Clause 15(a)(ii) of the Planning Regulations 2015 specifies a structure plan may be prepared when: *identified in this Scheme (LPS) as an area requiring a structure plan to be prepared before any future subdivision or development is undertaken;*

3.1 Shire of Northam Local Planning Strategy 2013

As shown in Figure 4 below, the Shire's Local Planning Strategy July 2013, the land is identified for:

Future Rural Residential Development (1 – 4 Ha)

FIGURE 4 LOCAL PLANNING STRATEGY



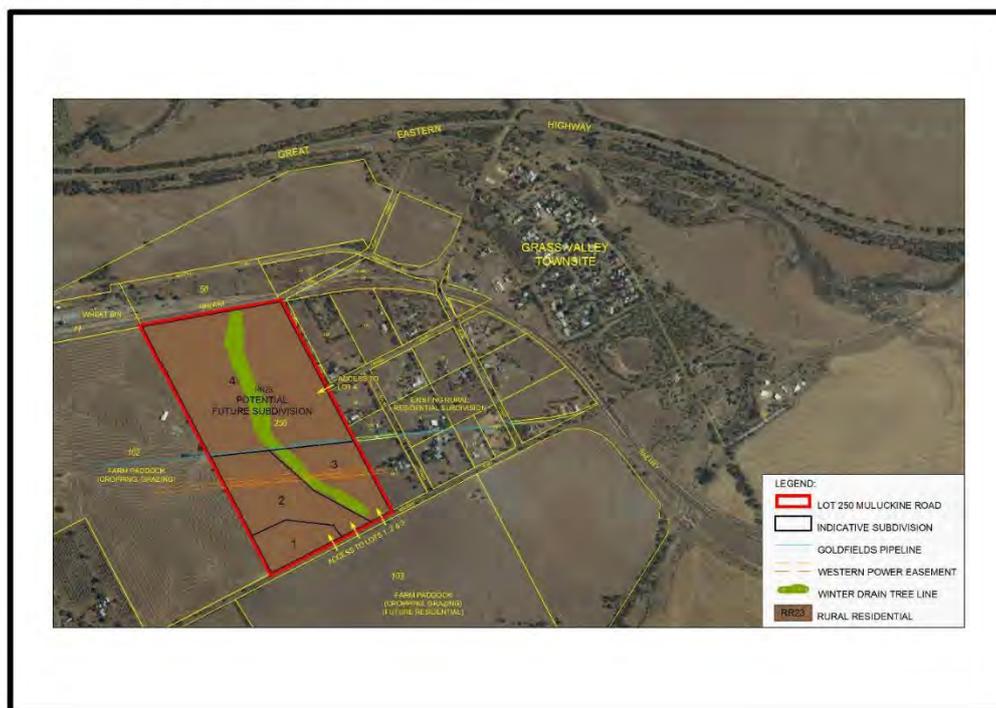
4 PROPOSAL

The proposed rezoning of the subject land is for the purpose of future subdivision, to create smaller rural residential lots. Through the Structure Planning exercise, site conditions and constraints have been examined to confirm land capability for more intensive development. Further, this assessment has shaped ideas for future subdivision and development. The two key influencing physical features being; the Mundaring – Kalgoorlie pipeline and a tree lined, winter drainage course.

Figure 5 Structure Plan Overlay below, shows an indicative subdivision for the creation of three new lots to the south of the pipeline, with vehicle access from Muluckine Road. These lots are shaped by the creation of a “home” lot which draws a boundary around the existing residence, occupied by the property owners. The balance of the land, to the north of the pipeline, with access from Carroll Street, is shown as a single lot, but, identified for potential future development. The pipeline forms a logical boundary.

An approved Structure Plan will provide the framework for future subdivision/development.

FIGURE 5 STRUCTURE PLAN OVERLAY



5.0 CONCLUSION

This scheme amendment proposal to rezone Lot 250 Mulackine Road, Grass Valley from RURAL to RURAL RESIDENTIAL implements provisions of the Shire of Northam Local Planning Strategy. The LPS was endorsed by the WAPC in July 2013. Future subdivision/development in accordance with the proposed zoning will be directed by an approved Structure Plan. A draft Structure Plan submitted to the Shire accompanies this report.

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PLANNING AND DEVELOPMENT ACT 2005

SHIRE OF NORTHAM

LOCAL PLANNING SCHEME NO. 6

AMENDMENT NO. 7

The Shire of Northam under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005 hereby amends the above Local Planning Scheme to:

- (a) Rezone Lot 250 Muluckine Road, Grass Valley from 'Rural' to 'Rural Residential';
- (b) Amend the scheme map(s) accordingly;

Dated this _____ day of _____ 20__

(i)

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(ii)

Scheme Map - Current Zoning



(iii)

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(iv)

Scheme Map - Proposed Zoning



(v)

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(vi)

ADOPTION

Adopted by resolution of the Council of the Shire of Northam at the Meeting of the Council held on the day of 2016.

.....

SHIRE PRESIDENT

.....

CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Approval

.....

DELEGATED UNDER S.16 OF

THE PD ACT 2005

DATE.....

Approval Granted

.....

MINISTER FOR PLANNING

DATE.....

(vii)



Cr U Rumjantsev has declared an "Impartiality" interest in item 12.3.5 - Multiple Dog Application 107 Kimberley Road, Clackline as the applicant Suzanne Brown is known to him as a friend and member of the Bakers Hill Volunteer Bush Fire Brigade.

12.3.5 Multiple Dog Application 107 Kimberley Road, Clackline

Address:	107 Kimberley Road, Clackline
Owner:	S Brown
File Reference:	5.2.1.6/A2280
Reporting Officer:	Kellee Walters Ranger Co-coordinator
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

An application to keep more than the prescribed number of dogs for a property located at 107 Kimberley Road, Clackline. Council is required to make a determination on the application in accordance with Council's Dog Local Law 2008.

ATTACHMENTS

Attachment 1: Photos of enclosure.

Attachment 2: Schedule of Submissions

BACKGROUND / DETAILS

In July 2016 the Shire of Northam received a 3 multiple dog application from the owner of 107 Kimberley Road, Clackline. The applicant is seeking to keep a total of five (5) dogs on a 5.0299 hectare property zoned as Rural Small Holdings. Council's Local Laws require the immediate adjoining neighbours to be advised of the application to establish if they have any objections.

The 5 dogs in the application comprise of:

- Great Dane (F)
- Great Dane (M)
- Great Dane (M)
- Great Dane (F)
- Mini Fox Terrier cross (M)

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective C1: To maintain a balance between preservation of lifestyle and sense of community and population growth and accompanying development by providing quality regulatory services.

Strategy C1.7: Provide an environment that enhances and builds on the liveability of the Shire.

Action: Nil.

Financial / Resource Implications

Nil.

Legislative Compliance

Dog Act 1976 Part V — The keeping of dogs

Shire of Northam – Dogs Local Law 2008, Section 3.2

Policy Implications

Council Policy r 9.1 Multiple Dog Policy states the following –

An exemption under s26(3) of the *Dog Act 1976* to keep more than the number of dogs prescribed in the **Shire of Northam Dog Local Law 2008** is to be in accordance with the following conditions:

This approval is not transferable and is specific to the person named in the approval letter.

1. The approval is valid only for the nominated dogs within the application form and should any of the dogs die, be sold, go missing or be given away, it cannot be replaced prior to further Council approval.
2. All dogs approved to be kept on the subject premises, must hold and maintain valid registrations and be micro-chipped.
3. Any proven complaints from neighbours regarding offences against the *Dog Act 1976*, may result in the permit being revoked and the maximum number of dogs on the premises being reduced to two within 14 days.
4. At any time following approval, authorised Council officers can inspect the subject property to check fencing, number of dogs and registration details.
5. Compliance with the requirements of the *Dog Act 1976*, Regulations and any Local Law of the Shire of Northam.

Stake Holder Engagement / Consultation

A total of 20 notification letters were sent with two responses received. The responses had objections on the following grounds:

- Barking concerns which could become unbearable.

- Dogs could wander off the property.
- One responder had seen her brother mauled by a large dog.
- Personal opinion that no-one needs to have 5 dogs.
- Adjoining property has sheep on it.
- Dogs could behave in a pack mentality if given the opportunity.

The objectors are owners of properties within the vicinity of 107 Kimberley Road, Clackline (applicant's address). They are concerned that these problems may present themselves, evidence at present indicates that this is not current issue at the time of the application and since the application to today's date.

Risk Implications

The compound constructed that the dogs are confined in is of a high standard.

Ranger Services, to date have not received any complaints regarding any nuisance behaviour or wandering of the dogs.

On past evidence no risk implications can be identified in this instance.

OFFICER'S COMMENT

There have been no breaches of legislation or local laws recorded against this property or these dogs to this date. In support of the application staff advice that

- The applicant has all five dogs registered
- A Ranger inspected the premises and is satisfied that the fencing and confinement requirements are of a high standard
- There are no recorded breaches of the Dog Act against these dogs or this property
- The five dogs have been at the residence without complaint for several months, albeit (without the necessary approvals). The applicant is now attempting to be compliant with the Dog Act 1976 and Shire of Northam Local Dog Laws.

Given the above information Council Officers support the application.

RECOMMENDATION

That Council approve the application pursuant to the following;

- 1 The approval is not transferable and is specific to the person named in the approval letter.**
- 2 The approval is valid only for the nominated dogs within the application form and should any of the dogs die, be sold, go missing or be given away, it cannot be replaced prior to further Council approval.**
- 3 All dogs approved to be kept on the subject premises, must hold and maintain valid registrations and be micro-chipped.**
- 4 Any proven complaints from neighbours regarding offences against the Dog Act 1976, may result in the permit being revoked and the maximum number of dogs on the premises being reduced to two within 14 days.**
- 5 At any time following approval, authorised Council officers can inspect the subject property to check fencing, number of dogs and registration details.**
- 6 Compliance with the requirements of the Dog Act 1976, Regulations and any Local Law of the Shire of Northam.**

Attachment 1



Attachment 2

**107 Kimberley Road, Clackline
 R9.1 Multiple Dog Police
 Schedule of Submissions**

Number	Name	Summary of Submissions	Key Themes Identified in Submission	Officers Comment
			<i>Dogs wandering in public areas Noise from barking dogs</i>	
1	T.M.Letch 2259 Spencers Brook Road, Clackline	Objection is on behalf of Letch Family All residents to be canvassed for any objections.	<i>Possibility that 5 dogs would act in a pack mentality. That they have sheep and lambs on the property adjacent.</i>	(1)Interrogation of Synergy reveal that there has been one (1) registered request relevant to this address (ICS59533) to the Shire of Northam. This being the current multiple dog application. Rangers Services has been in contact with the applicant since their initial application in 2016. Paperwork was not fully completed and dogs were required to be micro chipped and registered. A clerical error whereby the application fee was not paid correctly also delayed this application.

		Does not think they need five (5) dogs.	<p><i>Requested that all people in the area be afforded the opportunity to comment on the application - not just adjacent neighbours</i></p> <p><i>Personal opinion.</i></p> <p><i>Area zoning and legal rights to keep more than two dogs</i></p>	<p>Ranger Services have inspected the upgrades and they meet the required standard. Photos available. The dogs compound is of a high standard and no complaints of dogs not being adequately confined have been forthcoming.</p> <p>(2) All recorded property owners in Kimberley Road sent notification of application.</p> <p>(3) The Dog Act (1976) and the Local Government Act 1996 permits Council to make local laws in relation to the prescribed number of dogs permitted in areas within the Shire. Shire of Northam Dog Local Law 2008 3.2(1)(b) refers to the availability of applying for an exemption subject to section 26(3) The Dog Act (1976) to keep more than two (2) dogs.</p>
2	Kathleen Flint 81 Heron Place, South Yunderup (Owner 132 Kimberley	Suffered trauma as a child seeing her brother attacked by a large dog.	<p><i>Personal opinion</i></p>	Refer to points (1) and (3)

12.3.6 Application for Development Approval – Proposed Additions & Alterations to Northam Boulevard Shopping Centre - Lot 2 Grey Street, Lots 3, 6, 55 & 111 Fitzgerald Street and Lots 4 & 7 Wellington Street, Northam

Address:	Lot 2 Grey Street, Lots 3,6,55 & 111 Fitzgerald Street and Lots 4 & 7 Wellington Street, Northam
Applicant:	Isla Finlay Planning & Taylor Robinson Architects
Owner:	Perdaman Commercial Property
File Reference:	A13246 / P16111
Reporting Officer:	Courtney Wynn Planning Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council is requested to consider an application for development approval for additions & alterations to the Northam Boulevard Shopping Centre. The proposal includes an increased net lettable retail area, medical centre, lunch bar, office space and aesthetic improvements to the various façades of the shopping centre.

The Officer's recommendation is to approve the development application subject to conditions.

ATTACHMENTS

- Attachment 1: Context & Location Aerial Photographs.
- Attachment 2: Site Plan, Floor Plan, Elevations & Perspective Drawings.
- Attachment 3: Car Parking Analysis.
- Attachment 4: Heritage Consultant's Advice.
- Attachment 5: Schedule of Submissions.
- Attachment 6: Final Numbered Car Park Plan.

BACKGROUND / DETAILS

The Site

The Northam Boulevard, located between Fitzgerald Street and Wellington Street, is comprised of 7 separately titled land holdings with a combined area of approximately 20,000m² in area. The land is zoned 'Commercial' under Local Planning Scheme No.6. The proposed extension to the Boulevard complex will result in Woolworths and Target Country as the major tenants, smaller specialty stores, cafes/fast food outlets, office space and Woolworths Caltex Fuel Outlet. Refer **Attachment 1** – Context & Location Aerial Photographs. In addition the proposed extension involves a portion of Reserve 32171 which Council has agreed to convert to freehold and sell to the adjoining landowner.

Proposal

The application proposes to demolish the former locksmith shop and to increase the internal floor area of the Boulevard by creating a new enclosed mall entry and access way to the current Target and SportsPower stores and a number of new retail, dining and medical centre tenancies. In addition to the external façade of the building will be enhanced by aesthetic improvements to the facades. Refer **Attachment 2** – Site Plan & Elevations.

The proposed work involves the following:-

- Acquiring relevant landholdings, including the site of the 'Target Country', to allow for the aggregation and connection of the two previously disjointed retail uses into one centre.
- Redesigning all of the centre entries.
- Upgrading the internals of the centre, inclusive of new floor finishes and upgrades to (and augmentation of) the centre amenities.
- Enhancing the retail mix, with a focus on food and beverage offer (where most beneficial to the activation of the externals) and 'health services'.
- Providing required compliance upgrades.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective C1: Create an environment that provides for a caring and healthy community.

Strategy C1.7: Provide an environment that enhances and builds on the liveability of the Shire.

Action: The proposed Boulevard additions and alterations would provide new retail and dining opportunities and improve the appearance of the town centre.

Financial / Resource Implications

N/A.

Legislative Compliance

Shire of Northam Local Planning Scheme No 6

The Northam Boulevard site is zoned 'Commercial' under the Shire's Local Planning Scheme No.6 (LPS6). The existing land use of the Boulevard is a predominantly a 'shop' land use, however the proposed additions and alterations would also introduce additional land uses including 'lunch bar', 'medical centre' and 'office'. A lunch bar and medical centre land uses are both classified as 'D' (Discretionary) uses while an office is a 'P' (Permitted) use under LPS6. 'D' means that the use is not permitted unless the local government has exercised its discretion by granting planning approval.

Clause 4.13 Car Parking

The Scheme stipulates that the minimum car parking requirements for the various proposed uses within the Boulevard as follows:

- Shop – 1 bay per 20m² of Net Lettable Area (NLA)
- Medical Centre – 5 bays per practitioner
- Office – 1 bay per 25m² of NLA
- Lunch Bar – Determined on a case by case basis by the Shire.

The Scheme also provides an opportunity to include a number of "off-street" carparking bays as within the overall calculation –

4.13.5 – Where an applicant for development approval can demonstrate that other off-street parking facilities are available to be shared with other land uses operating at different times, the local government may approve a development with less than the required number of on-site car bays provided –

- (a) the local government is satisfied that no conflict will occur in the operation of land uses for which the joint use of parking facilities is proposed; and*
- (b) landowners who request sharing of parking facilities enter into a legal agreement to the local government's satisfaction for reciprocal access to parking facilities.*

In addition the scheme also provides an opportunity for a cash-in-lieu payment for any shortfall of carparking bays as per the following clauses –

14.3.7 – In the Commercial Zone, where a developer can satisfy the local government that the minimum car parking requirements cannot be provided on the site, the local government may accept a cash payment in lieu of the provision of car parking spaces, but subject to the requirements of this clause –

- (a) A “cash-in lieu” payment shall be not less than the estimated cost to the owner of providing and constructing the parking spaces required by the scheme, plus the value as estimated by the Valuer General, or by a licensed valuer appointed by local government of that area of the applicant's land which would have been occupied by the parking spaces.
- (b) Before the local government agrees to accept a cash payment “in lieu” of the provision of parking spaces, the local government must either have already provided public car parking nearby, or must have firm proposals to provide public car parking nearby within a period of not more than 18 months from the time of agreeing to accept the cash payment.
- (c) Payments made under this clause shall be paid into a special fund to be used to provide public car parks and the local government may use this fund to provide public car parking anywhere in the immediate vicinity.

Shire of Northam Local Planning Strategy

The Shire of Northam Local Planning Strategy (the Strategy) identifies the site for ‘Future Commercial Development’. The site is also identified as one of a number of sites where there is a need to encourage and provide opportunity for revitalisation.

The Strategy states that it aims to *maintain and reinforce the Northam town site’s function and role as a ‘Regional Service Centre’*.

Northam Regional Centre Growth Plan

In regards retail development, the Growth Plan aims to ‘*Encourage consolidation of retail within the town centre along Fitzgerald Street. Consider the retail potential of the town centre as a whole and locate major retail anchors to provide opportunities for smaller shops and businesses to locate between them*’. The site is located in the Fitzgerald Precinct of the Growth Plan and forms a key component of the proposed revitalisation of the Northam Central Business Area.

Policy Implications

Local Planning Policy 16 – Advertising Signage

The proposed additions and alterations to the Boulevard will include new advertising signage. The proponent has indicated that they will be submitting a separate application for an overall signage strategy which will be assessed against LPP16.

Local Planning Policy 18 – Fitzgerald Street Heritage Precinct

Upon receipt of the application, staff referred the application to a heritage consultant for assessment and advice in regard to the requirements of Local Planning Policy 18 – Fitzgerald Street Heritage Precinct (Refer to Attachment 4).

As per the advice received by the Heritage Consultant, minor aesthetic changes are required to the Fitzgerald Street façade of the building to ensure compliance with LPP18. This has been included as a recommended condition of approval.

Stake Holder Engagement / Consultation

Officers gave notice of the application on 9th November 2016 for a period of 14 days in accordance with Schedule 2 Part 8 Clause 64 (3) of the Regulations and Local Planning Policy 20 – Advertising of Planning Proposals in the following manner:

- Direct notification of surrounding landowners who own property that abuts or is located opposite the subject site;
- Publication of a notice in the *Avon Valley Advocate* on the 9th November 2016;
- Displaying on notice on the Shire's website from 9th November 2016 to 23rd November 2016;
- Public display of advertisement about the proposal at the entry points to the Northam Boulevard;
- Referral of the proposal to the Northam Chamber of Commerce and Women in Business;
- Referral of the proposal to the Department of Water and State Heritage Council;
- Referral of the proposal to a Heritage Consultant for assessment against Local Planning Policy 18 – Fitzgerald Street Heritage Precinct.

One (1) submission was received during the public advertising period objecting to the proposal and one (1) late submission was received in support of the proposal. A further 2 submissions were received from referral agencies. Refer **Attachment 5** – Schedule of Submissions.

Risk Implications

N/A.

OFFICER'S COMMENT

Carparking

The proposal for additions and alterations to the Northam Boulevard is supported however there is seen to be one key issue impacting on the proposal, being the shortfall in the number of parking bays relevant to the current Scheme standards.

Council approved an extension to the current Boulevard Shopping Centre (primarily Woolworth's tenancy) in 2009 when the issues of car parking was also considered as a major issue. In the report submitted to Council the issue with historical development of the site was discussed, particularly in relation to the requirements for car parking and the difficulty in arriving at a reasonable outcome for all parties. In essence staff and subsequently Council adopted the position that any shortfall in car parking was to be determined only on the proposed changes to the retail floor space rather than historical shortfalls. In that particular application a shortfall of 10 bays was identified and applied through a cash-in-lieu condition.

This issue is further exacerbated by the current redevelopment also including additional properties that have also been established for a long period of time with little or no information with respect to the issue of carparking. For example the current Target/Sportspower complex (previously known as the Arcade) has been developed in its current format for a significant period of time with no on-site carparking bays.

There is no feasible space remaining on the site which could be utilised to increase the number of car parking bays as the site is already fully developed. The proponent has advised that they have investigated alternative options including underground and above ground car parking decks and have determined that both of these options are not feasible due to topographical and financial constraints.

As part of Shire Officers' assessment of the parking requirements, additional information was requested from the applicant, requesting an analysis of the Boulevard's actual parking requirements relative to the Shire's Scheme standards. The applicant's response forms the subject of **Attachment 3** – Car Parking Analysis. This additional information is primarily based on the justification that the existing on-site parking is sufficient for the current floor space of the shopping centre. In essence the applicant is proposing that the existing car parking/floor space ratio should be applied to the new development.

A rationalisation of realistic car parking bay allocation has also been carried out by the applicant (also refer to Attachment 3) that suggests that the existing car parking is not utilised at its maximum capacity even during peak demand periods being weekday noon and Saturday noon. The applicant advises that this methodology which has been developed by traffic engineers has been successfully utilised to assess car parking requirements within the Perth Metropolitan area including Midland Gate, Rockingham City, Westfield Innaloo Shopping Centres. There is also a likelihood that some patrons may also access the Boulevard on foot or by bicycle or by utilising existing on street car parking bays located on Fitzgerald, Gordon, Wellington and Grey streets.

Furthermore, it has been noted that the specialty shops are not the primary trip generator that attracts people to visit the Boulevard. In most cases, a customer will travel to the Boulevard to visit the major retailers being Woolworths and Target. These people may then also visit the other speciality shops incidental to the primary purpose of the visit. The customer visiting these stores will not move their car prior to visiting another store within the centre and therefore they have not generated any additional demand upon car parking bays.

Cash In Lieu Option

As specified under Clause 4.13.7 of the Scheme, the Shire may accept a cash in lieu payment where a developer can satisfy that the minimum car parking requirements cannot be provided on the site. The issue with this approach is that Council does not have any plans to provide public car parking anywhere in the immediate vicinity of the Boulevard (other than that already existing).

Alternative Option

It is recommended that the Council impose a condition requiring that the proponent incorporate public artwork into the design of the building. The artwork could be applied to the rear wall of the Woolworths tenancy, within the new 'laneway' near Target and in the form of graphic patterning in the screens near Red-Dot. The exact details of the artwork would be required to be presented to Council for approval prior to installation.

Conclusion

Officers have assessed the proposal and are satisfied with the evidence submitted by the applicant which demonstrates that the proposed car

parking shortfall would not exacerbate car parking issues at the Northam Boulevard due to the following reasons:

- The applicant has submitted evidence that suggests that the Boulevard car parking is currently operating below demand during peak times;
- The multi-destination nature of a shopping centre means that the demand for car parking facilities are able to be shared between multiple uses as customers park once and may visit many stores in a single visit;
- The proposal includes end of trip facilities including bicycle parking and dedicated taxi bays;
- Customer patronage at Boulevard is expected to be shared more equally when the new Shopping Centre is opened.
- There are a number of existing on-street car parking bays nearby which can accommodate overflow car parking.

Therefore, it is considered that the proponent has adequately demonstrated that the car parking shortfall would not result in a detrimental impact to the existing car parking and surrounding parking facilities.

The proposed redevelopment of the Northam Boulevard would make a significant improvement to the appearance of the building and the Northam town centre whilst also improving the range of retail and dining options for the community. The redevelopment is in line with the Northam Growth Plan and Local Planning Strategy objectives that promote the consolidation of retail within the town centre.

RECOMMENDATION

That Council grants Development Approval to Isla Finlay Planning and Taylor-Robinson on behalf of Perdaman Group for the proposed additions and alterations to the Northam Boulevard Shopping Centre located at Lot 2 Grey Street, Lots 3,6,55 & 111 Fitzgerald Street and Lots 4 & 7 Wellington Street, Northam as outlined in the Application received 26th October 2016 (Application P16111) and indicated on the approved plans DA2 Rev B (Existing Site Plan), DA2A Rev B (Existing Site Plan), DA3 Rev B (Ground Floor Plan), DA4 Rev B (Centre Plan), A5 Rev B (Exterior Materials Palette), DA6 Rev B (Fitzgerald St Elevation - Part B), DA7 Rev B (North East Entrance Elevation - Part B), DA8 Rev B (South West Entrance Elevation - Part B), DA9 Rev B (Wellington Street Elevation - Part B), DA10 Rev B (Fitzgerald Street Entry), DA11 Rev B (Southern Entrance), DA12 Rev B (Laneway Entry), DA13 Rev B (View From Avon Street Mall), and DA14 Rev B (View From Avon Street Mall), subject to the following conditions:

GENERAL CONDITIONS

1. The development hereby permitted must substantially commence within two years from the date of this determination notice.
2. The development hereby permitted taking place in accordance with the approved plans.
3. All stormwater shall be discharged in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the local government.
4. All activities associated with the demolition and construction of the development must be carried out to the satisfaction of the local government and all care must be taken to minimise the effect of such activities on the amenity of the locality.
5. Amended elevation drawings of the Fitzgerald Street façade that address the Heritage Consultant's report are to be submitted and approved by the Manager of Development Services.

CONDITIONS TO BE MET PRIOR TO COMMENCEMENT OF DEVELOPMENT

6. Prior to the commencement of the works hereby permitted, Lot 2 Grey street, Lots 3, 6, 55 & 111 Fitzgerald Street and Lots 4 & 7 Wellington Street, Northam are to be legally amalgamated or alternatively the owner may enter into a legal agreement with the local government, drafted by the local government's solicitors at the expense of the owner. The legal agreement will allow the owner twelve (12) months to amalgamate the lots. The agreement will have to be executed by all parties concerned prior to the commencement of the works hereby permitted.

7. Prior to commencement of development, a detailed landscaping plan is to be submitted to and approved by the local government.
8. Prior to the commencement of development, detailed drainage plans shall be submitted to the satisfaction of the local government.
9. Prior to the commencement of development, the applicant is to submit plans to the satisfaction of the local government demonstrating how public artwork is to be incorporated into the development. The monetary value of the artwork to be provided is to be calculated a rate of 1% of the total value* of the development.

*Value as used for determining Building Permit application fees.

CONDITIONS TO BE MET PRIOR TO OCCUPATION OF DEVELOPMENT

10. Prior to occupation of the development, a signage strategy detailing the proposed signage for the development to the satisfaction of the local government shall be submitted to and approved by the local government.
11. Prior to occupation of the development, the existing and modified car parking bays loading areas and vehicle access and circulation areas shown on the approved site plan, including the provision of universally accessible (disabled) car parking, bicycle parking racks, trolley bays and designated taxi bays, is to be constructed, repaired, drained, and line marked to the satisfaction of the local government.
12. Prior to occupation of the development, landscaping is to be completed in accordance with the approved plans or any approved modifications thereto to the satisfaction of the local government.
13. Prior to occupation, stormwater drainage works must be completed in accordance with the approved plans to the satisfaction of the local government.
14. Prior to occupation, the development hereby permitted shall be connected to an approved effluent disposal system.
15. Prior to occupation, an area(s) on the subject land shall be set aside for the purpose of waste disposal/collection bins. Such area(s) shall be screen-fenced so as not to be visible from any public road or thoroughfare.
16. Prior to occupation, the installation of work(s) of public art must be completed to the satisfaction of the Manager of Development Services.
17. Prior to occupation of the development, an operational management plan to the satisfaction of the local government shall be submitted to and approved by the local government. The plan shall address the following matters:
 - Monitoring of anti-social behaviour;

- **Complaints handling;**
- **Litter management;**
- **Store trading hours;**
- **Delivery times;**
- **Noise management, particularly noise emanating from activities undertaken in loading/unloading areas;**
- **Shopping trolley management;**
- **Lighting; and**
- **Wastewater storage and removal.**

18. Immediately upon completion of the development and prior to occupation of the development, the owner or occupier of the subject land must give written notice to the local government that, in his/her view, the development complies with all the requirements of this approval. The development must not be occupied until the local government has issued a statement in writing confirming that the development complies with this approval.

CONDITIONS REQUIRING ONGOING COMPLIANCE

- 19. All car parking areas, loading areas, car parking shade structures and vehicle access and circulation areas are to be maintained and available for car parking/loading, and vehicle access and circulation on an ongoing basis to the satisfaction of the local government.**
- 20. All landscaped areas are to be maintained on an ongoing basis to the satisfaction of the local government.**
- 21. The on-site drainage system shall be maintained on an ongoing basis to the satisfaction of the local government.**
- 22. The waste bin area(s) shall be maintained on an ongoing basis to the satisfaction of the local government and shall not be used for any other purpose.**

Attachment 1



Contextual Aerial Photograph



Locational Aerial Photograph

Attachment 2



- Existing Supermarket
- Existing Specialty
- Existing Office
- - - Site Boundary

Existing NLA - 7,361m²
 Retail & Lunchbar
 Existing NLA - 1,154m²
 Office
Total NLA - 8,515m²

Carparking Calculations

Existing Carparking
373 Bays
 No. Bays on Site **285 bays**
 No. Bays off Site **88 bays**

Note: Onsite bays refer to bays within the proposed lot boundaries

Offsite bays refer to bays within the council reserve and surrounding street parking

Existing Site Plan



1:500 @ A1 / 1:1000 @ A3

DA 2



- Area of New Works
- Existing Supermarket
- Existing Specialty
- Existing Office
- Site Boundary

Existing NLA - 7,361m²
 Retail & Lunchbar
 Existing NLA - 1,154m²
 Office
Total NLA - 8,515m²

Carparking Calculations
 Existing Carparking
373 Bays
 No. Bays on Site **285 bays**
 No. Bays off Site **88 bays**
 Note: Onsite bays refer to bays within the proposed lot boundaries
 Offsite bays refer to bays within the council reserve and surrounding street parking

Existing Site Plan

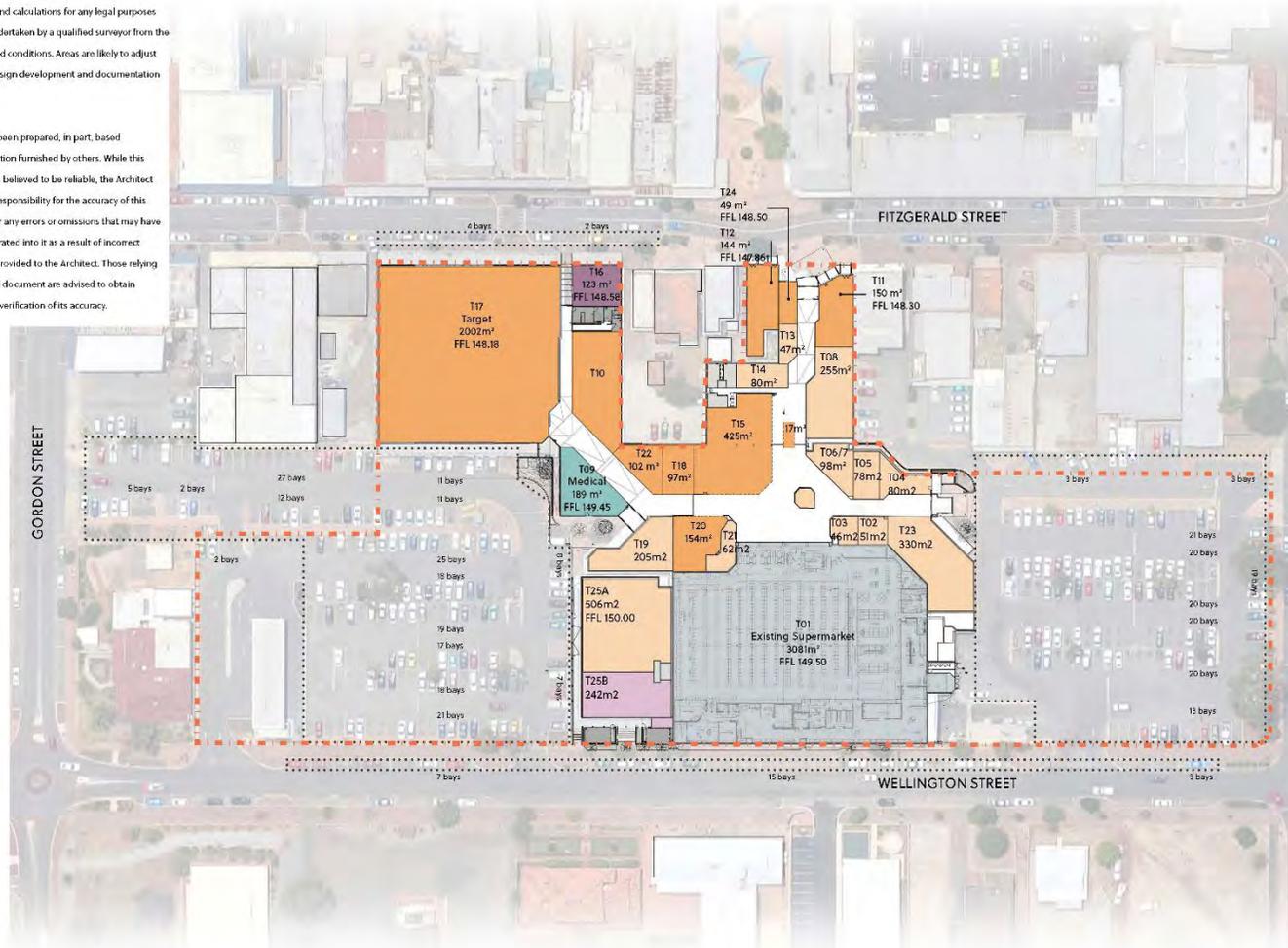


1:500 @ A1 / 1:1000 @ A3

DA 2A

*Disclaimer - All Net Lettable Area calculations are preliminary only and approximated. Final lease area calculations and calculations for any legal purposes should be undertaken by a qualified surveyor from the as-constructed conditions. Areas are likely to adjust during the design development and documentation processes.

Drawing has been prepared, in part, based upon information furnished by others. While this information is believed to be reliable, the Architect assumes no responsibility for the accuracy of this drawing or for any errors or omissions that may have been incorporated into it as a result of incorrect information provided to the Architect. Those relying on this record document are advised to obtain independent verification of its accuracy.



- New or Modified Specialty
- New or Modified Office
- New Medical
- Existing Supermarket
- Existing Office
- Car Bays Used for Calculation

Area Calculations

Gained NLA - 713m²
 Retail & Lunchbar

Gained NLA - 189m²
 Medical

Lost NLA - 459m²
 Office

Net Increase NLA - 443m²

Total NLA - 8,956m²

Carparking Calculations

Existing Carparking
373 Bays

Proposed Carparking
378 Bays

No. Bays on Site **290 bays**
 No. Bays off Site **88 bays**

Note: Onsite bays refer to bays within the proposed lot boundaries

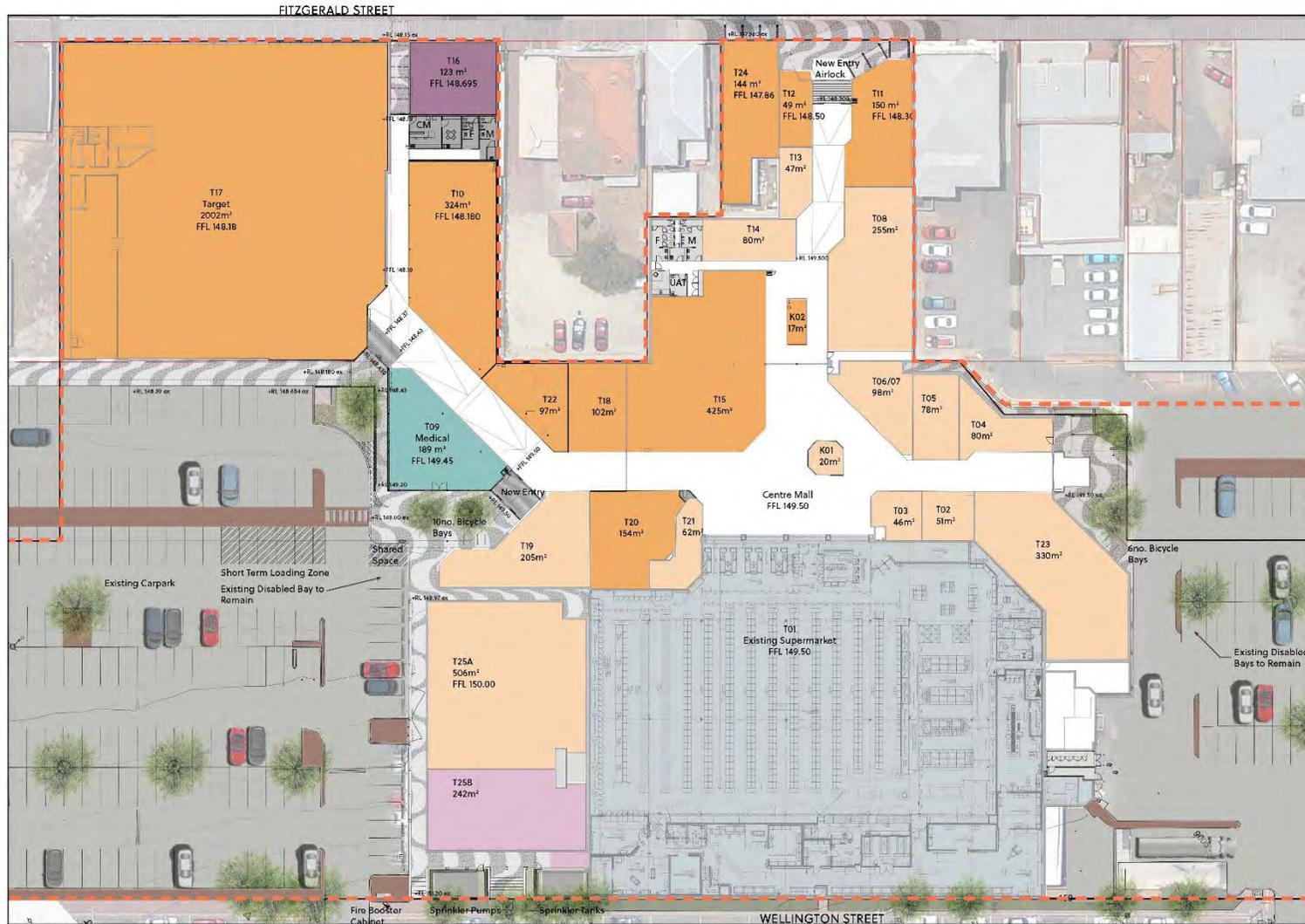
Offsite bays refer to bays within the council reserve and surrounding street parking

Northam Boulevard Shopping Centre Redevelopment
Ground Floor Plan
 Development Application

1:500 @ A1 / 1:1000 @ A3
14053



B
DA 3
 11.2016

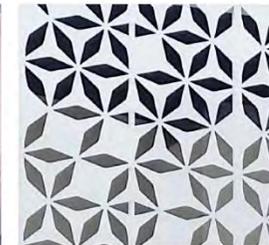
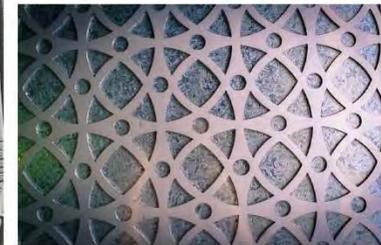


Northam Boulevard Shopping Centre Redevelopment
Centre Plan
 Development Application

1:250 @ A1/ 1:500 @ A3
14053



B
DA 4
 11 2016



Northam Boulevard Shopping Centre Redevelopment
Exterior Materials Palette
Development Application

 14053

 PERDAMAN

TAYLORROBINSON 

B
DA 5
11 2016



Fitzgerald St Elevation - Part A



Fitzgerald St Elevation - Part B

Northam Boulevard Shopping Centre Redevelopment
Elevations
 Development Application

1:100 @ A1 / 1:200 @ A3
14053



B
DA 6
 11 2016



North East Entrance Elevation - Part A



North East Entrance Elevation - Part B

Northam Boulevard Shopping Centre Redevelopment
Elevations
 Development Application

1:100 @ A1 / 1:200 @ A3
14053



B
DA 7
 11 2016



South West Entrance Elevation - Part A



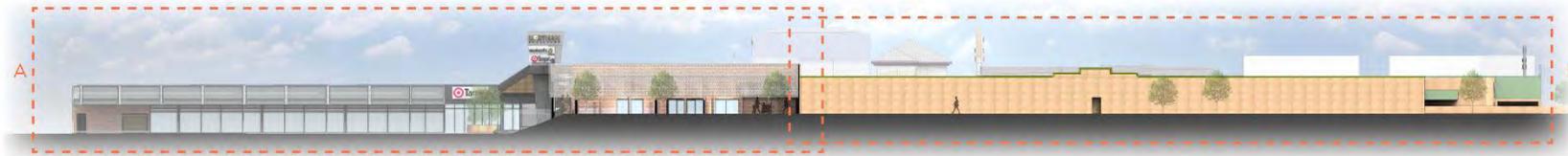
South West Entrance Elevation - Part B

Northam Boulevard Shopping Centre Redevelopment
Elevations
 Development Application

1:100 @ A1 / 1:200 @ A3
14053



B
DA 8
 11 2016



Wellington Street Elevation - Part A



Wellington Street Elevation - Part B

Northam Boulevard Shopping Centre Redevelopment
Elevations
 Development Application



B
 DA 9
 11 2016





Northam Boulevard Shopping Centre Redevelopment
Fitzgerald Street Entry
Development Application

14053



B
DA 10
11 2016



Northam Boulevard Shopping Centre Redevelopment
Southern Entrance
Development Application

14053



B
DA 11
11 2016



Northam Boulevard Shopping Centre Redevelopment
Laneway Entry
Development Application

14053



B
DA 12
11.2016



Northam Boulevard Shopping Centre Redevelopment
View From Avon Street Mall
Development Application

14053



B
DA 13
11 2016



Northam Boulevard Shopping Centre Redevelopment
View From Avon Street Mall
Development Application

14053



B
DA 14
11 2016

Attachment 3

The tables we have prepared represent the Northam Boulevard car parking allocations with reference to the Shires TPS 6 and also the actual onsite ratio of car bays. We have ignored the allocation against lunch bar land use at the moment as this was the advice from the Shire since the Lunchbar land use is at the discretion of yourselves.

Table 1 describes the existing Centre Carparking allocation based on net lettable area versus requirements under Shire of Northam TPS 6. This table indicates that the required bay allocation under the TPS would be in the order of 398 car bays. There currently are only 373 bays allocated on site, in the adjacent car parking reserves and directly linked street car parking. Refer to amended drawings DA 2 and DA 2A for clarification.

Current conditions onsite therefore assume an existing car bay ratio of 1 bay per 23sqm or 4.3 bays per 100sqm.

TABLE 1 14053 Northam Boulevard SC- Existing Carparking									
								Rev - A	2 December 2016
TABLE 1				CAR BAYS					
USE	Nett Lettable Area (m2)	Occupant Factor	TPS6 Standard	Linked Trip Reduction	TPS6 Required			Sub-Total Required	
Supermarket	3081	-	5 per 100m ² NLA	-	154.05			154	
Retail	3958	-	5 per 100m ² NLA	-	198			198	
Lunch Bar	322		Discretionary						
Office	1154		4 per 100m NLA		46			46	
TOTAL*	8515							398	
TOTAL Retail	7039								
Actual Onsite Car Bay Allocations Incl. Main Car Park, Reserve Car Parking and Perimeter Street Parking								373	
Assumed Current Car Bay Allocation based on Existing Bays/ vs NLA= 1 Car Bay per 23sqm (4.3/ 100sqm)									

Table 1: Existing Car bays vs. TPS 6 Requirements

Based upon this information and the proposed expansion of the shopping centre we have prepared Table. 2 and 2A which dictate the required additional car bays in accordance with Northam Shire TPS 6 versus the existing onsite ratio of 4.3 bays/ 100.

It can be seen that the required car bay allocations in accordance with the existing onsite car bay ratio is 365 car bays. Given that the proposed scheme also includes for an additional 5 car bays (378 in total) it can be determined that the car bay allocation is sufficient.

14053 Northam Boulevard SC- Proposed							
							1 December 20 16
TABLE 2				CAR BAYS based on TPS			
USE	Nett Lettable Area (m2)	Occupant Factor	TPS6 Standard		TPS6 Required		Sub-Total Required
Supermarket	3081	-	5 per 100m ² NLA		154		154
Lunchbar	472						
Retail	4521	-	5 per 100m ² NLA		226		226
Medical Centre	189	3	5 per practitioner		15		15
Office	695		4 per 100m NLA		28		28
TOTAL*	8958						423
TOTAL Retail	8074						
Proposed Onsite Car Bay Allocations Incl. Main Car Park, Reserve Car Parking and Perimeter Street Parking							378
Assumed Proposed Car Bay requirement based on TPS 6							423

Table 2- Proposed Additional NLA vs. TPS 6 Requirement

14053 Northam Boulevard SC- Proposed								
TABLE 2A			CAR BAYS based on existing allocation					
USE	Nett Lettable Area (m2)	Occupant Factor	Existing Standard				Existing Required	
Supermarket	3081		4.3 per 100m ² NLA				132	
Lunchbar	472							
Retail	4521		4.3 per 100m ² NLA				194	
Medical Centre	189	3	4.3 per 100m ² NLA				8	
Office	695		4.3 per 100m NLA				30	
TOTAL*	8958							
TOTAL Retail	8074							
Proposed Onsite Car Bay Allocations Incl. Main Car Park, Reserve Car Parking and Perimeter Street Parking							378	
Assumed Proposed Car Bay requirement based on existing underutilised provision on site = 1 Car Bay per 23sqm (4.3/ 100sqm)							365	

Table 2A- Proposed Additional NLA vs. Actual Onsite Car Parking Ratio

We note that the lunch bar land use allocation is as per the discretion of the Shire, however even if this were in the order of 4.3/100sqm, as per the existing centre ratio, an additional 22 car bays would be required.

The proposed car bay allocation (based on existing ratio) when combined with an additional 20 bays for lunch bar land use would total 385 bays- a theoretical shortfall of 7 bays.

While it appears that the car parking in arrears Taylor Robinson propose Table 3 which is a rationalization of realistic car bay allocation based on peak usage period. These calculations have been used in conjunction with the requirements under TPS 6 and also the existing on site ratio.

14053 Northam Boulevard SC-							
TABLE 3							Total
Parking Requirement TPS 6		Supermarket	Retail	Lunch	Medical Centre	Office	
		154	226	0	15	28	423
Percentage of Parking Demand at Critical Peak Period	Weekday Noon	90 %	85 %	100 %	100 %	100 %	-
	Weekday Evening	70 %	70 %	70 %	20 %	70 %	-
	Saturday Noon	90 %	90 %	100 %	50 %	30 %	-
	Saturday Evening	40 %	40 %	40 %	20 %	40 %	-
Resultant Parking Demand at Critical Peak Period	Weekday Noon	139	192	0	15	28	374
	Weekday Evening	108	158	0	3	19	289
	Saturday Noon	139	203	0	8	8	358
	Saturday Evening	62	90	0	3	11	166
Total Bays Onsite							378
Total Unused Bays							4

Table 3- Peak Usage Period Assessment- Based on TPS 6

14053 Northam Boulevard SC-							
TABLE 3A							Total
Parking Requirement Existing Ratio		Supermarket	Retail	Lunch	Medical Centre	Office	
		132	194	0	15	30	372
Percentage of Parking Demand at Critical Peak Period	Weekday Noon	90 %	85%	100 %	100 %	100 %	-
	Weekday Evening	70 %	70%	70 %	20%	70 %	-
	Saturday Noon	90 %	90 %	100 %	50%	30 %	-
	Saturday Evening	40 %	40%	40%	20%	40%	-
Resultant Parking Demand at Critical Peak Period	Weekday Noon	119	165	0	15	30	329
	Weekday Evening	93	136	0	3	21	253
	Saturday Noon	119	175	0	8	9	311
	Saturday Evening	53	78	0	3	12	146
Total Bays Onsite							378
Total Unused Bays							49

Table 3- Peak Usage Period Assessment- Based on actual onsite car bay ratio

The methodology developed here has been successfully utilised to assess parking requirements at several shopping centres within the Perth Metropolitan Area and Mandurah, including Midland Gate Shopping Centre, Rockingham City Shopping Centre, Whitford City Shopping Centre, Innaloo Shopping Centre, Garden City Shopping Centre and Mandurah Forum Shopping Centre. We ask therefore that the Shire of Northam adopt this methodology as an acceptable practice and apportion the car parking accordingly. More recent examples of this methodology prepared by Taylor Robinson and supported by our consulting Traffic Engineers includes Bunbury Shopping Centre and Trinity V

Attachment 4

Heritage Impact Statement: Redevelopment proposal for the refurbishment of the Northam Boulevard, Fitzgerald Street, Northam
 Prepared by Greenward Consulting on behalf of the Shire of Northam (22 November 2016)

Heritage Impact Statement

1.1 Background: Heritage Context of the development proposal

Based on information in the *Northam Boulevard Redevelopment Development Application – October 2016* (Taylor Robinson Architects and Ilsa Finlay Planning) it is understood that much of the proposed work focuses on providing additional floor space at the centre of the site (midway between Fitzgerald and Wellington Streets) and towards the Wellington Street frontage, together with internal upgrades.

However, the proposal also includes some refurbishment works to the frontages at 163-175, 185 and 187 Fitzgerald Street. These properties are all located within the Fitzgerald Street Heritage Precinct and more specifically within the Fitzgerald Street Commercial Centre (Precinct 1A) Policy Area.

This Precinct has been adopted by the Shire of Northam with the following statement of Significance:

The cultural heritage values of the section of Fitzgerald Street that extends from Beavis Place to the railway line to along the western side of the road and from Gordon Street to the railway line along the eastern side of the road include:

- *Its role as the commercial heart of Northam since the beginning of the twentieth century;*
- *The traditional character of the core of this area as a largely continuous row of predominantly single storey shops and professional suites, interspersed by two storey banking chambers and hotels;*
- *The manner in which the contributory buildings illustrate the progressive development and prosperity of Northam during the early twentieth century and inter-war eras (c.1890-1950);*
- *The manner in which the streetscape contributes to a ‘sense of place’ for the Northam community – with reference to its aesthetic, historic and social values as the traditional town centre.*

The following table summarises the findings of *The Heritage Assessment of 23-325 & 16-334 Fitzgerald Street and 1-15 & 12-18 Peel Terrace, Northam* (prepared by Greenward Consulting for the Shire of Northam, June 2015) as it relates to the affected properties and the abutting/intervening sites:

Address	Current development	Level of Contribution	Comment
161 Fitzgerald Street	Wespac Bank	Considerable Contribution	Entered on the State Heritage Register, Place # 1872
163 Fitzgerald Street (incl. 163-175)	Fitzgerald Street frontage to the existing Northam Boulevard	No Contribution	Site redeveloped in the post 1950 era

Heritage Impact Statement: Redevelopment proposal for the refurbishment of the Northam Boulevard, Fitzgerald Street, Northam
Prepared by Greenward Consulting on behalf of the Shire of Northam (22 November 2016)

177 Fitzgerald Street	Commercial building	Some Contribution	The external detailing suggests that this place was constructed in the early twentieth century and that the current façade and first floor windows were modified as part of a major mid-twentieth century renovation.
181 Fitzgerald Street	Commonwealth Bank	Considerable Contribution	Entered on the State Heritage Register, Place # 1871
185 Fitzgerald Street	Commercial building	No Contribution	Site redeveloped in the post 1950 era Design does not respond to the traditional characteristics of the commercial streetscape
187 Fitzgerald Street	Northam Arcade (including Target Country)	No Contribution	Site redeveloped in the post 1950 era Design does not respond to the traditional characteristics of the commercial streetscape
203 Fitzgerald Street	Commercial building	No Contribution	Site redeveloped in the post 1950 era

It should also be noted that a continuous collection of buildings on the opposite side of the street (174-196 Fitzgerald Street) were variously assessed as being of Some to Considerable Contribution, which emphasises this section of Fitzgerald Street as an important focal point within the Precinct.

1.2 Background: Specific reference to heritage issues in the Development Application

No specific reference was made to the Fitzgerald Street Heritage Policy (LPP 18) under Planning Considerations (p.5 of the Development Application). However, on p.8 it was acknowledged that one of the objectives of TPS No 6 is to

“Provide for consolidation and revitalisation of commercial areas whilst reflecting the historical character and identity of the town.”

It was further stated that:

The Centre, as it exists and as proposed, has a relatively low height profile and reads as single storey from Fitzgerald Street. This is important in ensuring the Centre does not impose on neighbouring properties; some of which boast important heritage buildings. (p.9)

Heritage Impact Statement: Redevelopment proposal for the refurbishment of the Northam Boulevard, Fitzgerald Street, Northam
Prepared by Greenward Consulting on behalf of the Shire of Northam (22 November 2016)

1.3 Background: Proposed works impacting on the Fitzgerald Street frontages

The stated aim of the Development Application includes general improvements to the Fitzgerald Street frontage, including:

- *Giving reference to the various textures, materials and 'patterning' from the variety of different eras (of development) that exist on Fitzgerald Street ... (p.5 of the Development Application)*
- *Adding 'warm and natural' textures and/or materials to offset the predominant masonry or painted/rendered finishes (p.5)*

163-175 Fitzgerald Street (Drawing DA4 – Centre Plan; Drawing DA6 – Fitzgerald Street Elevation- Part A; Drawing DA10 – perspective; and Drawing DA13 – perspective)

Key elements as noted on drawings and/or illustrated:

- Alteration to existing parapet (modifications to height, form and finishes);
- Flat parapet awning projecting forward of the main building line (set immediately above the parapet line);
- Refurbishment of the entrance, including a reduced set back to this area to accommodate a new entry/airlock at the front of the mall (finished with vertically proportioned glazing up to the underside of the high level awning);
- Projecting pergola style awnings over outdoor eating areas for cafes on either side of main entrance;
- Articulation of the façade by varied use of materials and finishes (including a textured/patterned parapet to the northern tenancy; full height glazing to the mall entrance/airlock; a perforated screen to the parapet of the southern tenancies; projecting pergolas over outdoor eating areas on either end of this frontage; and planter boxes at the front of the outdoor eating areas);
- Removal of the existing "tower" signage structure from the forecourt
- Construction of a new integrated monolithic centre signpost (angled forward above parapet line with attached projecting signage panels).

185 Fitzgerald Street (Drawing DA4 – Centre Plan; Drawing DA6 – Fitzgerald Street Elevation- Parts A & B; and Drawing DA12 – perspective)

Key elements as noted on drawings:

- Painted brickwork/tiling to façade of 185 Fitzgerald Street

187 Fitzgerald Street (Drawing DA4 – Centre Plan; Drawing DA6 – Fitzgerald Street Elevation- Part B)

- 50% (alternating) transparency to shopfront glazing of Target facade

Heritage Impact Statement: Redevelopment proposal for the refurbishment of the Northam Boulevard, Fitzgerald Street, Northam
 Prepared by Greenward Consulting on behalf of the Shire of Northam (22 November 2016)

1.4 Key issues arising from LPP 18, Appendix 1: Development Guidelines for the Fitzgerald Street Heritage Precincts Heritage Precincts

While works to the Fitzgerald Street frontages are largely limited to refurbishment, the proposed development provides some opportunities to review the impact of the affected non-contributory places on the nearby contributory places and on the Heritage Precinct more generally.

The following assessment has been based on an analysis of the information provided in the *Northam Boulevard Redevelopment Development Application – October 2016* (Taylor Robinson Architects and Ilsa Finlay Planning) against the Development Guidelines.

Policy Issues relevant for the refurbishment of Non-Contributory Places	Development Issue/Proposal	Heritage Impact(s)
<p>New development should respect the bulk, scale, setbacks and detailing of nearby contributory buildings and not adversely impact on streetscape views to those places. (LPP 18, Appendix 1 – Section 4)</p>	<p>The proposed development site abuts or wraps around three Contributory Places (as identified in Section 1.1, above).</p>	<p><u>Impact on 161 Fitzgerald Street</u> (Considerable Contribution, State Registered Place) The proposed development generally maintains the current building line of the main façade to 163-175 Fitzgerald Street, but replaces the existing raked verandah with a high level flat awning (well separated from the heritage place) and a lower level lightweight pergola style awning (with the front of the northern pergola aligning with the front wall of 161 Fitzgerald Street). The proposed works will reduce the visual impact of the Northam Boulevard on streetscape views of the State Registered Place, by using simpler horizontal lines and appropriate setbacks.</p> <p><u>Impact on 177 Fitzgerald Street</u> (Some Contribution) The proposed works will have no adverse impacts on this place.</p>

Heritage Impact Statement: Redevelopment proposal for the refurbishment of the Northam Boulevard, Fitzgerald Street, Northam
 Prepared by Greenward Consulting on behalf of the Shire of Northam (22 November 2016)

Policy Issues relevant for the refurbishment of Non-Contributory Places	Development Issue/Proposal	Heritage Impact(s)
		<p><u>Impact on 181 Fitzgerald Street</u> (Considerable Contribution, State Registered Place)</p> <p>Maintaining the monolithic treatment of the large parapet to the adjacent part of the development site (185 Fitzgerald Street) and introducing an unrelieved dark colour scheme will focus undue attention on #185 and emphasise elements that have been previously assessed as being inconsistent with the traditional streetscape.</p> <p>In this context the proposed works will adversely impact on the setting of 181 Fitzgerald Street and the traditional character of the streetscape more generally.</p> <p>It is therefore recommended that further consideration be given to alternative treatments for the parapet (which could interpret traditional rendered finishes or introduce well designed, modern elements or finishes to modify the current unsympathetic materials and to break up the apparent scale in an aesthetically pleasing manner).</p> <p>For the area below the awning a modern interpretation of a traditional rendered and tiled finish to the shopfront would be an appropriate solution consistent the general form and layout of the existing shopfront windows and entry.</p> <p>A more sympathetic (neutral) colour scheme should also be selected to ensure that this building does not visually “compete” with the important adjacent heritage place and that it harmonises with the traditional streetscape more generally.</p>



Heritage Impact Statement: Redevelopment proposal for the refurbishment of the Northam Boulevard, Fitzgerald Street, Northam
Prepared by Greenward Consulting on behalf of the Shire of Northam (22 November 2016)

Policy Issues relevant for the refurbishment of Non-Contributory Places	Development Issue/Proposal	Heritage Impact(s)
Street front development should remain at one to two storeys, as defined by the traditional floor to ceiling and parapet heights along the street. (LPP 18, Appendix 1 – Section 4)	The proposed works appear to raise the height of the parapet to 163-175 Fitzgerald Street. The scale of the other frontages (185 and 187 Fitzgerald Street) remain as existing.	The overall scale of the street frontages remains at 1-2 storeys and does not adversely impact on the general scale of the streetscape or adversely impact on nearby contributory places.
New development and additions to non-contributory buildings should reinforce the traditional streetscape character (inclusive of the largely consistent front boundary building alignments and the traditional articulation of shop fronts). (LPP 18, Appendix 1 – Sections 5.6 & 6.2.6)	The alterations to the Fitzgerald Street frontages are largely limited to refurbishment, but there are some variations to the current setbacks along the frontage of 163-175 Fitzgerald Street.	The proposed outdoor eating areas to the two proposed cafes, the new airlock/entry to the mall and the treatment of the awnings at 163-175 Fitzgerald Street will help to reduce the apparent setbacks to this area in a manner that will align more closely with the traditional setbacks (while maintaining good streetscape views to the heritage building at 161 Fitzgerald Street). The varied façade treatment (including finishes, detailing and the new entry/airlock) will also help to break up the apparent scale of the entrance to the Northam Boulevard in a simple modern manner.
It is not the intention of the policy that new development should mimic the contributory buildings, but rather that high quality modern design should be applied in a complementary manner. Innovative solutions should be investigated, as necessary, to achieve the desired development outcomes without adversely impacting on heritage values. (LPP 18, Appendix 1 – Sections 4 & 5.6)	None of the proposed works include elements that mimic the contributory buildings.	The proposed works are generally consistent with this aspect of the policy.

Heritage Impact Statement: Redevelopment proposal for the refurbishment of the Northam Boulevard, Fitzgerald Street, Northam
Prepared by Greenward Consulting on behalf of the Shire of Northam (22 November 2016)

Policy Issues relevant for the refurbishment of Non-Contributory Places	Development Issue/Proposal	Heritage Impact(s)
<p>Within the Policy Area it is important to strike a balance between the needs of businesses to have adequate exposure, and the need to ensure that new signage does not become a dominant element that detracts from the aesthetic qualities of the area. (LPP 18, Appendix 1 – Sections 5.7; 5.8 & 6.2.6 (b))</p>	<p>The Development Application notes that <i>“a separate application will be made to the Shire of Northam detailing the signage requirements of the centre. That application will be made in the context of a comprehensive signage/ branding strategy.”</i> (p.10)</p> <p>In terms of structural alterations, the documentation indicates the removal of the freestanding signage tower at the front of 163-175 Fitzgerald Street and its replacement with an integrated “monolithic centre signpost” at the southern end of this frontage.</p>	<p>The proposed removal of the existing prominent signage tower is a positive aspect of the proposal in the context of the Heritage Precinct. However, the proposed “new monolithic centre signpost” shown on Drawings DA6 and DA10 is not consistent with LPP18.</p> <p>The design of this frontage and any detailed signage proposal will need to more specifically address the relevant clauses and general intent of the <i>Fitzgerald Street Heritage Policy</i>.</p>
<p>Where repainting of non-contributory buildings is proposed, this should use a palette that is complementary to both the overall streetscape and the style of the individual place. However, ‘heritage’ colour schemes are not required, and are generally not appropriate, for non-contributory buildings or modern infill.</p> <p>Visually prominent ‘corporate’ colour schemes will generally not be supported (LPP 18, Appendix 1 – Section 5.8)</p>	<p>A visually prominent dark colour scheme is proposed for sections of the Fitzgerald Street frontage.</p>	<p>As noted above, the very dark or black colour scheme shown for 185 Fitzgerald Street is not appropriate within the context of the Heritage Precinct.</p> <p>Particular care will also be required to ensure that the design of the upper awning and the perforated screen to part of 163-175 Fitzgerald Street avoids an overly dark colour scheme within the context of the traditional streetscape (noting that the apparent colour and visual impact varies to some degree between the images on DA6 and DA10).</p>

Heritage Impact Statement: Redevelopment proposal for the refurbishment of the Northam Boulevard, Fitzgerald Street, Northam
 Prepared by Greenward Consulting on behalf of the Shire of Northam (22 November 2016)

Policy Issues relevant for the refurbishment of Non-Contributory Places	Development Issue/Proposal	Heritage Impact(s)
Frontages to Fitzgerald Street should be designed to provide a strong engagement with the street at all times. Large areas of plain walling or obscure glass, windows that are largely covered with signage, roller doors and shutters are generally discouraged. (LPP 18, Appendix 1 – Section 6.2.6 (b))	50% transparency to shopfront glazing of 187 Fitzgerald Street (Target façade)	Further information should be provided by the applicant to demonstrate how this section of the frontage will engage with the street; avoid the use of large areas of “ <i>plain walling or obscure glass, [or] windows that are largely covered with signage</i> ”; meet other signage requirements and otherwise address the intentions of LPP18.
Frontages to Fitzgerald Street should be designed to provide a strong engagement with the street at all times (LPP 18, Appendix 1 – Section 6.2.6 (b))	Outdoor eating areas to 163-175 Fitzgerald Street	This aspect of the design encourages a strong engagement with the street in an appropriate modern manner.

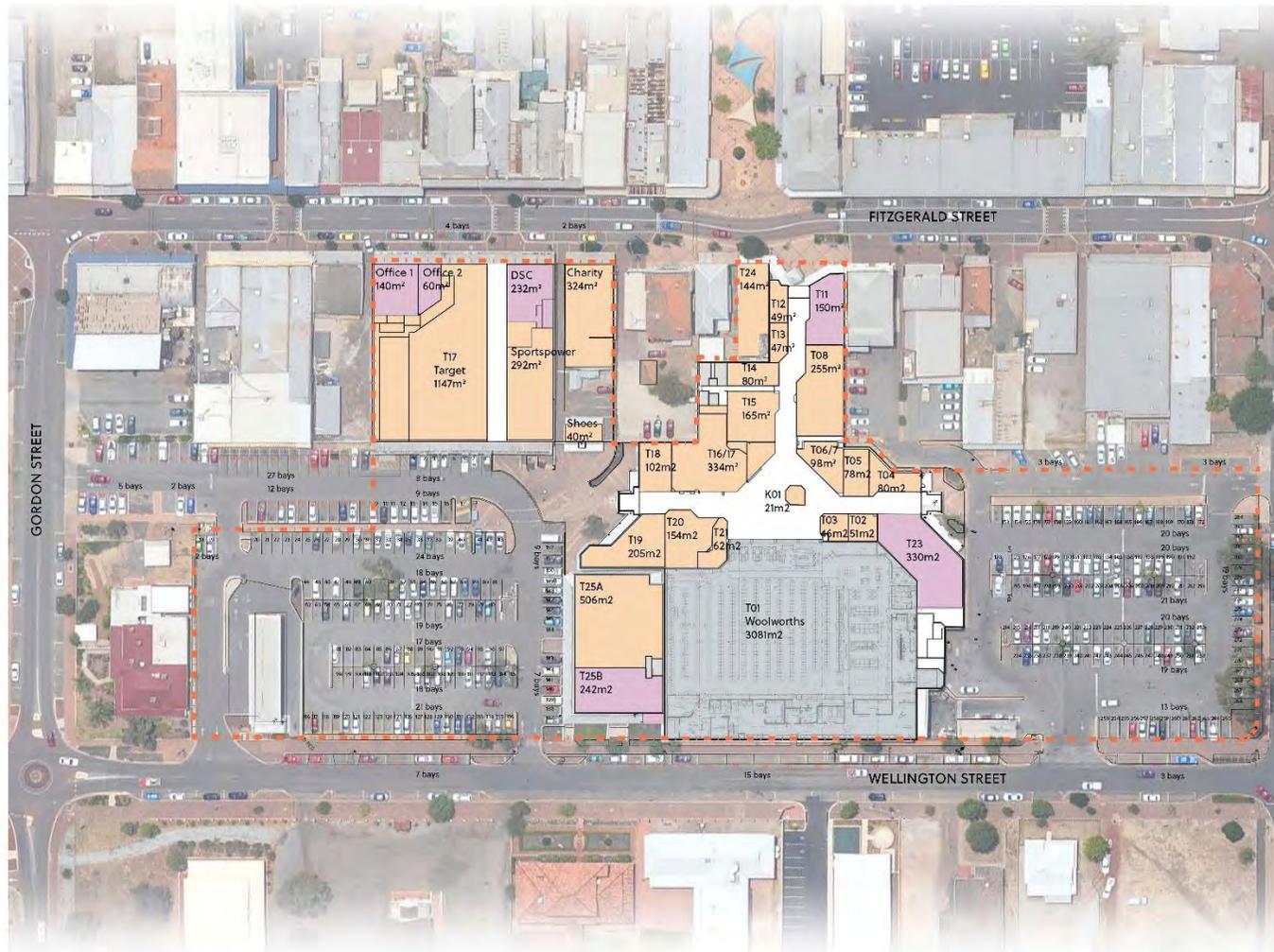
Disclaimer:

- *The information in or attached to this report is provided as heritage advice only, and does not replace any formal application, referral or approval processes.*
- *The advice provided relates to heritage principles and impacts. It has been based on the information described and on the professional expertise of the author. Unless otherwise noted, it does not relate to town planning, building code, structural or other issues, which will need to be considered by others, as relevant.*
- *No person or organization should use or rely on this document for detailed advice, or as the basis for formulating decisions or actions, without considering, and if necessary obtaining, relevant advice from other sources.*
- *The author has exercised care to avoid errors in the information contained in the report but does not warrant that it is error or omission free.*

Attachment 5

Number	Name	Summary of Submission	Key Themes Identified in Submission	Officers Comment
1	Malinowski Holdings Pty Ltd Received 11/11/16	Company & owner occupier of adjacent property at 150-174 Fitzgerald Street, Northam. The proposal increases net lettable area but reduces number of parking bays. Our adjacent parking area of 100 bays will be policed and parking other than tenancy & direct customers will be stopped. Shire must address the problem.	Car Parking	Noted. The proposed car parking shortfall has been addressed in attachments and Officer's report. It is considered that private land owners are responsible for monitoring the use of their private car parking facilities. Modification of proposal not required.
2	Steven Hill Late submission received 24/11/16	I support the application. Please approve it as soon as practically possible to enhance Northam's shopping precinct and attract additional consumers to our town. It may have a secondary effect of enticing new business entrepreneurs to the town's supply of vacant retail/office premises. It is hoped the redevelopment might include upgrades to the Elizabeth Place footpaths, kerbs and road surface (presently a little shabby) so the visual corridor and approach to the Boulevard's Eastern and Western entrances is attractive, encouraging a pleasant shopping experience.	Support the proposal	Noted.
3	Department of Water	No Objection	Advice Only	Noted.
4	Heritage Council	No Objection	Advice Only	Noted.

Attachment 6



- Existing Supermarket
- Existing Specialty
- Existing Office
- Site Boundary

Existing NLA - 7,361m²
 Retail & Lunchbar

Existing NLA - 1,154m²
 Office

Total NLA - 8,515m²

Carparking Calculations

Existing Carparking
372 Bays

No. Bays on Site **284 bays**
 No. Bays off Site **88 bays**

Note: Onsite bays refer to bays within the proposed lot boundaries

Offsite bays refer to bays within the council reserve and surrounding street parking

Existing Site Plan

 1:500 @ A1 / 1:1000 @ A3

DA 2

12.3.7 Application for Development Approval – Proposed ‘Use not Listed’ (Materials Recycling Facility) – Lot 10 (425) Eadine Road, Clackline

Address:	Lot 10 (425) Eadine Road, Clackline
Owner:	Radomir & Ziyka Mitic
Applicant:	Taylor Burrell Barnett on behalf of Di Trento Demolition Pty Ltd
File Reference:	A763 / P16110
Reporting Officer:	Leigh Ashby Planning Officer
Responsible Officer:	Chadd Hunt Executive Manager Development Services
Voting Requirement	Simple Majority

BRIEF

Council is requested to consider an application for development approval for a use (materials recycling facility) that is not specifically mentioned in the Zoning Table of the Shire’s Local Planning Scheme No. 6 (the Scheme) at Lot 10 (425) Eadine Road, Clackline. The proposal is to establish a facility for processing inert building materials sourced from various locations that the applicant operates from.

The Officer’s recommendation is to approve the development application, subject to conditions.

ATTACHMENTS

- Attachment 1: Location Plan.
- Attachment 2: Site Plan.
- Attachment 3: Schedule of Submissions.
- Attachment 4: Planning Report.
- Attachment 5: Department of Commerce (Worksafe) Letter.

BACKGROUND / DETAILS

Lot 10 (425) Eadine Road, Clackline (subject site) is approximately 98.4 hectares in area, is zoned ‘Rural’ under the Scheme and currently contains two outbuildings and an extractive industry license for the existing sand and gravel pits (refer to **Attachment 1 – Location Plan**). The current extractive industry licence was approved in 2003 and will expire in 2024.

The subject site is currently under offer from Di Trento Demolition (the proponent), subject to approval of the development application in question. The proponent appointed Taylor Burrell Barnett Town Planners to prepare and submit an application for Development Approval for a proposed Materials Recycling Facility at the subject land.

The land use can be described as a 'Materials Recycling Facility'. It is considered that the land use does not comfortably fit within any land use listed in the Zoning Table of the Shire's Local Planning Scheme No.6 (LPS6). Pursuant to clause 3.4.2 of LPS 6, the applicant has requested that the application be considered against the objectives of the 'Rural' zone, and be advertised in accordance with clause 64 of the deemed provisions.

The Proposal

The proponent proposes to establish a facility for processing inert building materials from within the existing gravel extraction area on the subject site, as is more clearly shown on the Site Plan (**Attachment 2**).

The building material will be delivered to the subject land for processing by semi-trailers (typical truck volume of 18 cubic metres). Material is collected and delivered to the subject land from various locations that the proponent operates from. The proponent advises that the material will be non-hazardous and free of potential contaminants or chemicals.

The machinery used in the processing of the material is similar to that used for extractive industry, i.e. crusher, excavator, digger and trucks. The mobile primary jaw plant ('plant') processes materials and incorporates a conveyor that stockpiles processed material. The plant will be operated as required in order to efficiently process material, which would likely take 3 - 4 hours at a time.

The facility will be staffed by 1 plant operator, an on-site labourer and truck drivers.

The proponent proposes to create a bund, approximately 4 metres high, around the perimeter of the existing gravel extraction area. Over time, the bund may be shifted having regard to requirements for gravel extraction, or for the depositing of processed material. The bund will be constructed from material sourced from the land, such as the gravel resource, and may utilise some of the processed material. The applicant advises that the proposed bund would provide visual relief by screening the deposited material and the plant, as well as providing dust and noise mitigation.

It should be noted that the development application for the materials recycling facility is separate, and additional, to the existing extractive industry

that is undertaken on the subject site. As part of the land transaction, the proponent will be seeking to have the extractive industry licence transferred to them.

The material will be deposited within the northern part of the gravel extraction area. This would enable the extractive industry for the gravel to continue within the southern part of the gravel extraction area.

Clean building and demolition material (concrete, brick, etc) is readily recyclable through crushing and screening operations. Recycled material is a valuable resource and therefore increased recycling allows greater opportunities to divert this material from landfill and back into use by the building and construction industry.

The intention is to bring material to the central location within the site, where it would be processed by the equipment, and stockpiled. The stockpiles could also be loaded onto the same trucks that offload material for processing. Therefore, trucks could enter full and exit either empty or full. The appearance of the site is largely unaffected by this proposal.

Markets for recycled material are typically within the construction industry for use as aggregates, sand, road base, fill and reuse.

The proposed hours of operation will be Monday – Saturday, 7am – 7pm. The plant will only be operated as sufficient material is accumulated for efficient processing. The proposed hours of operation are more in relation to trucks arriving/departing the site.

Trucks may park within the gravel extraction area or in proximity to the machinery for operation.

2003 Extractive Industry Planning Approval

As mentioned elsewhere in this report, the current extractive industry on the subject land was granted planning approval by Council at the Ordinary Council Meeting held on 14 August 2003. An Extractive Industry Licence was subsequently issued and is due to expire in 2024.

With respect to the maintenance of local roads, Council resolved, as a condition of approval, as follows:

- “4. Any excessive damage to roads under the control and management of the Shire of Northam that are damaged due to carting are reinstated by the licence holder of the extractive industry.”

Furthermore, it should be noted that the approval for the extractive industry will not be extinguished or replaced in the event Council resolves to approve the materials recycling facility proposal. The conditions of that approval will remain in place until 2024, unless extended beyond that period.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective P1: Promote a diverse mix of development opportunities throughout the Shire.

Strategy P1.1: Ensure Council land use planning is in place and reflective of established objectives.

Action: The proposed materials recycling facility would contribute to diversifying the mix of land uses found throughout the Shire.

Financial / Resource Implications

There are no financial or budgetary implications for the Shire in relation to the recommendations of this report.

Legislative Compliance

Shire of Northam Local Planning Scheme No. 6

Under Clause 3.4.2 of the Scheme, where a proposed use is not specifically mentioned in the zoning table the local government may determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of Clause 64 of the deemed provisions for local planning schemes in considering an application for development approval.

The objectives of the 'Rural' zone are as follows:

- To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land.
- To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area.
- To control the fragmentation of broad-acre farming properties through the process of subdivision.
- To protect land from land degradation and further loss of biodiversity by:
 - (i) Minimising the clearing of remnant vegetation and encouraging the protection of existing remnant vegetation;
 - (ii) Encouraging the development of and the protection of corridors of native vegetation;
 - (iii) Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and
 - (iv) Encouraging rehabilitation of salt affected land.

Special Control Area 2 – Landscape Protection

The subject site is located within Special Control Area 2 – *Landscape Protection* (SCA 2) as outlined under Clause 5.3 of the Scheme. The purpose of SCA 2 is to:

- (a) Preserve the visual amenity and landscape quality of the area;
- (b) Avoid development which would negatively impact upon the ecological values and landscape qualities of the area; and
- (c) Ensure that land use in the area, including grazing, mining activities and recreational activities does not degrade the area.

In accordance with Clause 5.3.3.2, development applications for land within SCA 2 will not be approved where the development may detract from the visual landscape quality of the area. The impacts of proposals for aquaculture, commercial tree plantations or significant revegetation, earthworks (such as filling and excavation) and intensive agriculture will be carefully assessed.

Clause 67 of the deemed provisions for local planning schemes

When considering applications for development approval, the local government is to have due regard to any matters considered relevant to the application as set out in Clause 67 of the *deemed provisions for local planning schemes*. The following matters are considered to be relevant to this application:

- (a) *The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area.*
- (d) *Any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d).*
- (m) *The compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development.*
- (n) *The amenity of the locality including the following —*
 - (i) *environmental impacts of the development;*
 - (ii) *the character of the locality;*
 - (iii) *social impacts of the development.*
- (o) *The likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource.*
- (p) *Whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved.*

- (q) *The suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk.*
- (r) *The suitability of the land for the development taking into account the possible risk to human health or safety.*
- (t) *The amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety.*
- (x) *The impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals.*
- (y) *Any submissions received on the application.*
- (za) *The comments or submissions received from any authority consulted under clause 66.*
- (zb) *Any other planning consideration the local government considers appropriate."*

Shire of Northam Local Planning Strategy (2013)

Under the Shire's Local Planning Strategy (the Strategy) the subject site is within a designated Landscape Protection Area, which has been discussed in the above section of this report.

Environmental Protection (Noise) Regulations 1997

Noise is governed by the *Environmental Protection (Noise) Regulations 1997* (the Noise Regulations) with enforcement provisions available to the local authority and police. Under the Noise Regulations, noise is deemed unreasonable if it exceeds a prescribed standard or if the noise unreasonably interferes with the health, welfare, convenience, comfort or amenity of the occupier making the complaint.

EPA Guidance Statement No.3

The "crushing of building material" (including the crushing or cleaning of waste building or demolition material) is categorised as a sensitive land use by the Environmental Protection Authority (EPA). The EPA outlines a buffer distance of 1,000 metres from a 'crushing of building material' land use to sensitive land uses (such as residential land).

Policy Implications

There are no policy implications for the Shire in relation to the recommendations of this report.

Stake Holder Engagement / Consultation

The development application was advertised in accordance with the Shire's Local Planning Policy No. 20 *Advertising of Planning Proposals* and Clause 64

of the *deemed provisions for local planning schemes*. Notice of the application was given for 14 days via the following means of advertisement –

- A letter to landowners within a 1 kilometre radius from the proposed location of the materials recycling facility on the subject site;
- A letter to Main Roads WA and the Department of Environment Regulation;
- A notification of the proposal in the local newspaper (Avon Valley Advocate);
- A notification of the proposal on the Shire's website; and
- A hardcopy of the application documents available for public inspection at the Shire Administration Office.

Upon the completion of the advertising period, all submissions received were compiled into a schedule of submissions by Staff (refer to **Attachment 3** – Schedule of Submissions).

A total of 5 submissions (all objecting) were received from surrounding landowners, plus advice from Main Roads WA.

The submissions raised the following issues:-

- Compatibility/appropriateness of the proposed land use with the Rural zoning;
- Increased traffic flow;
- Safety for road users, and wear and tear to Eadine Road;
- The potential for soil contamination, noise emissions, dust and fumes emanating from the site;
- Hazardous materials being brought to the site;
- The site being used as a landfill site;
- Risk of bushfire;
- Opening and closing hours – operating early in the morning and late at night generating noise.

Main Roads advised that “as of right vehicles” will only be permitted to and from the site; should the vehicle type or frequency change MRWA reserves the right to reassess the suitability of the intersection of the local road and the MRWA network. Staff can confirm that the vehicles proposed are ‘as of right vehicles’.

As part of the application, the applicant also provided a letter from Worksafe (refer to **Attachment 5** – Worksafe Letter).

Risk Implications

There are no risk implications for the Shire in relation to the recommendations of this report.

OFFICER'S COMMENT

The key matters arising from the submissions received along with those recognised by staff as requiring further assessment are addressed below:

Land Use Compatibility

Determining whether the proposed land use is consistent with the objectives of the rural zone is the critical factor in assessing a development application for a use not listed. It is important to note that there is an approved extractive industry that currently operates from two large pits on the subject site. Furthermore, substantial mounds of extracted sand and gravel are stockpiled at the subject site, and then carted off-site by trucks.

Given the nature of the existing land use in existence at the subject site, it is reasonable to consider the proposed materials recycling facility as being generally consistent with the objectives of the Rural zone. The proposal will not detrimentally affect the rural outlook character of the area any more so than the existing extractive industry operation does.

Use Not Listed

Pursuant to clause 3.4.2 of LPS 6, where a proposed land use does not comfortably fit within any land use listed in the Zoning Table of the Scheme, the local may determine that the use may be consistent with the objectives of the particular zone. The proposed land use can be described as a 'Materials Recycling Facility'. It is considered that the proposed land use does not fall under the 'Industry – General' land use definition that is currently in the Zoning Table of the Scheme. The definition for 'Industry – General' is as follows:

“industry - general means an industry other than a cottage, extractive, light, mining, rural or service industry.”

“industry means premises used for the manufacture, dismantling, processing, assembly, treating, testing, servicing, maintenance or repairing of goods, products, articles, materials or substances and includes premises on the same land used for -

- (a) the storage of goods;
- (b) the work of administration or accounting;
- (c) the selling of goods by wholesale or retail; or
- (d) the provision of amenities for employees, incidental to any of those industrial operations.”

Staff have considered that the proposal does not comfortably fit under the above industry definitions as the development proposed incorporates the 'recycling' of materials.

Amenity

Taking into account the above, the proposed use will not have a detrimental impact on the amenity of the area for the following reasons:

- The proposed facility is located within the parameters of the existing gravel extraction pit;
- The 4 metre high earth bund, which is to surround the operating equipment, will not become an 'eye-sore' as views of the bund from neighbouring properties are very limited;
- The proposed earth bund is not too dissimilar to the large existing mounds of stockpiled sand and gravel;
- Shire staff are satisfied that the noise generated from the operating equipment will be mitigated sufficiently by the proposed 4 metre high earth bund;
- The machinery use has built-in dust suppression systems and will only be used when required; and
- The proposed average of 4 trucks per day will not create new found safety concerns for road users.

Noise

As noted above, noise is regulated by the *Environmental Protection Regulations 1997*. Staff are satisfied that sufficient measures have been taken to mitigate any potential noise impacts stemming from the machinery used to operate the facility. Given that machinery of a similar nature to that proposed is still regularly used to extract materials from the two pits on a regular basis, and over similar hours of operation to those proposed, the noise impact is not considered to be detrimental to surrounding land owners. Importantly, the machinery will not be operated for the entirety of the proposed hours of operation. It is anticipated that machinery will only be running approximately three to four hours at a time, once sufficient material is accumulated.

Dust

The proposed materials recycling facility will utilise machinery of a similar nature to that used for the existing extractive industry. The machinery to be used to recycle the materials is manufactured with built-in dust suppression systems. Given that trucks of a similar size already access the site via the same access route as proposed, and the estimated average of four trucks per day, the dust impact caused by vehicular movements is considered to be minimal.

Public Health & Safety

Concerns regarding the possibility of asbestos materials being brought to the subject site were raised in some of the submissions received. The applicant currently holds a valid 'Restricted Asbestos Licence' and a 'Demolition Licence', of which both are issued by Worksafe and are subject to regular audits and inspections. The treatment of asbestos is strictly controlled and can

only be disposed of at a registered asbestos disposal site. A letter dated 14 November 2016 from the Audit and Special Investigations Unit of Worksafe confirms that "Di Trento Demolition Pty Ltd have never had an adverse finding in relation to the above licences during any audit or inspection."

Traffic

Another concern highlighted by some of the submissions was the safety of children catching the school bus due to an increase in traffic flow along Eadine Road. The proposed truck route to and from the site is via the intersection of Great Eastern Highway and Old Coach Road, and then along Eadine Road to the existing gravel crossover to the subject site. Notably, there are no crossovers to other properties within the section of Eadine Road that the trucks will be using. Therefore, the school bus may travel along this section of Eadine Road, however, the bus would not be stopping to pick up or drop off school kids.

RECOMMENDATION

That Council:

1. Determine that the proposed “materials recycling” use at Lot 10 (425) Eadine Road, Clackline is consistent with the objectives of the Rural zone in Local Planning Scheme No. 6 and is therefore permitted.
2. Grants Development Approval for a Materials Recycling Facility at Lot 10 (425) Eadine Road, Clackline submitted by Taylor Burrell Barnett on behalf of Di Trendo Demolition as outlined in the Application received 24th October 2016 (Application P16110) and indicated on the approved plans, subject to the following conditions:
 - 2.1 The development hereby permitted must substantially commence within two years from the date of this decision letter.
 - 2.2 The development hereby permitted taking place in accordance with the approved plans dated 19/10/2016.
 - 2.3 Temporary Approval: This approval will expire and the use permitted by this approval must cease on or before 31st December 2024 unless, after a written request is made prior to that date, the approval is extended by the local government.
 - 2.4 No polluted and/or sediment laden run-off is to be discharged directly or indirectly into drains or watercourses.
 - 2.5 All works must be undertaken in a manner that minimises soil erosion, and any exposed areas of soil must be stabilised to prevent soil erosion to the satisfaction of the local government.
 - 2.6 Prior to the commencement of the facility operating, screening measures as indicated on the approved plans to be constructed to the satisfaction of the local government.
 - 2.7 All materials are to be stockpiled out of sight within the confines of the screening material.
 - 2.8 The hours of operation on the site shall be confined to the following hours:
 - 6.00am to 5.30pm – Mondays to Fridays
 - 6.00am to 1.00pm – Saturdays
 - No work on Sundays and Public holidays
 - 2.9 The operators of the site shall install and maintain approved road signs along the transport route, warning other road users of trucks entering and using the public road system.
 - 2.10 The operator of the facility shall take all necessary steps to ensure the safety of persons employed at or visiting the site at all times.
 - 2.11 Prior to commencement of the use, the applicant to provide a rehabilitation bond or bank guarantee for not less than \$25,000 (twenty five thousand dollars) and such bond or bank guarantee to be unconditional (no expiry date).

2.12 Should the local government receive any substantial complaints regarding noise, the operator shall commission an acoustics engineer agreed to by the local government to undertake, at the operator's full cost, a noise assessment of the operation of the materials recycling facility indicating whether the operation complies with the *Environmental Protection (Noise) Regulations 1997* (WA) and, in the case of any noncompliance, what measures or works must be undertaken to achieve compliance. The acoustics engineer shall provide a copy of the report to the local government at the same time as providing the report to the operator. The local government shall make the report available for public inspection.

2.13 Truck movements are restricted 4 movements in/out per day of operation (average).

2.14 The crushing machine is to operate for a maximum period of 4 hours per day(average) and in accordance with the requirements of the *Environmental Protection (Noise) Regulations 1997* (WA) .

2.15 No recycled material is permitted to be permanently deposited on the subject site.

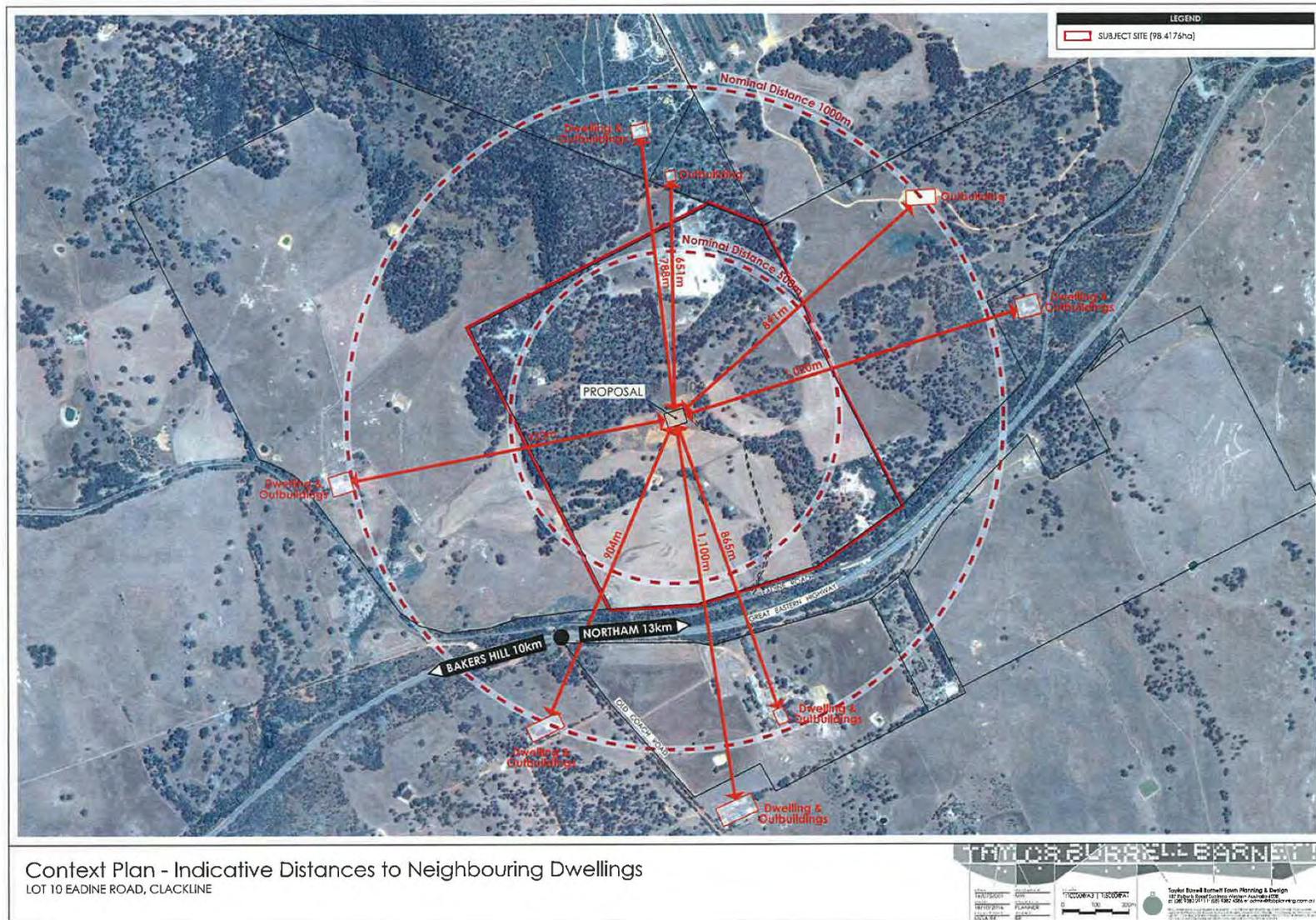
2.16 Prior to occupation of the development, an operational management plan to the satisfaction of the local government shall be submitted to and approved by the local government. The plan shall address the following matters:

- Complaints handling;
- Litter management;
- Truck delivery and departure times; and
- Noise and dust suppression management.

Once approved, the operational development plan shall be implemented in its entirety.

2.17 Any excessive damage to roads under the control and management of the Shire of Northam that are damaged due to land use are reinstated by the applicant of the development.

Attachment 1



Attachment 2



Attachment 3

Shire of Northam Local Planning Scheme No.6

Application for Planning Approval – Use Not Listed “Materials Recycling Facility” – Lot 10 (425) Eadine Road, Clackline

Schedule of Submissions

Note: In the ‘Local Government Comments & Recommendations’ column, if a submission is only “Noted”, it does not make it clear to the decision-maker whether it agrees or does not agree with the submission. If a submission is “Upheld”, it means that the decision-maker agrees that the development proposal should be modified as a result of the submission. If a submission is “Dismissed”, it means that no modifications are recommended.

No	Date Received	Name & Address	Address of Affected Property	Summary of Comments Made	Applicant’s Comments	Local Government Comments & Recommendations
1	6/11/2016	Suellyn Boucher 269 Eadine Road, Clackline WA 6564	269 Eadine Road, Clackline WA 6564	<ul style="list-style-type: none"> Compatibility/ appropriateness of the proposed land use with the Rural zoning. Increased traffic flow Safety for road users with increased number of trucks entering/exiting Great Eastern Highway. Safety along narrow Eadine road – school bus route, wear and tear. Hazardous dust and 	<p><u>Compatibility</u></p> <ul style="list-style-type: none"> From a site inspection, there were no dwellings visible from the proposal's central location on the subject lot. The property has an existing gravel extraction pit and sand extraction pit. This licence is still active and extraction of the materials happens on a regular basis and can occur during similar hours of operation. The machinery used for the proposal will be the same used for the extractive industry. However, the proposal upgrades and improves the site including higher occupational health and safety rules and regulations, correct PPE, newer machinery to have lower noise and dust emissions, and an organised site. The machinery is proposed to be situated inside the gravel pit, surrounded with an earth bund, and will not be visible. The earth bund 	<p>The submission is noted.</p> <p>Comments: The closest dwelling is located approximately 788m from the gravel pit. Given the topography of the site, none of the existing dwellings has a direct line of sight to the gravel pit area. It is considered that the proposed use is consistent with the stated objectives of the Rural zone in the Shire's Local Planning Scheme.</p> <p>It is considered that the proposal will not have an adverse impact on the safety of road users along Eadine Road.</p> <p>Given the submitter's dwelling setback from the gravel pit on the site, it is considered that offsite environmental impacts such as noise and dust, will be minimal. Moreover, the proponent will construct a 4m bund on the perimeter of the existing gravel pit. It is considered that the bund will significantly reduce any</p>

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				<p>emissions (diesel)</p> <ul style="list-style-type: none"> Noise of plant machinery and trucks How will the water usage be managed to control dust 	<p>would appear to be that of an embankment or a dam.</p> <ul style="list-style-type: none"> The Scheme has provisions for unlisted uses to be given due consideration. Pursuant to clause 3.4.2 of LPS 6, the application was lodged as a use not listed in the Scheme, with a request that it be considered against the objectives of the 'Rural' zone, and be advertised in accordance with clause 64 of the deemed provisions. The Applicant's letter (which was advertised) provided a response to the Zone objectives, and provides rationale for how the proposal is consistent with the zone objectives. On the Context Plan, the resident's dwelling is measured approximately 933m from the proposed development. The resident in their original submission agrees that the development will not be visible. The bund would, however, further provide visual screening and noise attenuation benefits. Having regard to all the matters under clause 67 of the Deemed Provisions, the application is demonstrated to be compatible with its setting and that there are no impacts on the environment or the character or amenity of the location. <p><u>Traffic Flow and Safety</u></p> <ul style="list-style-type: none"> The operator is based in Perth. Trucks would use Great Eastern Highway and turn off at the Old Coach Road 	<p>perceived offsite impact in as far as noise, dust and vibrations is concerned.</p> <p>Officers have included a condition requiring an operational management plan be submitted to the Shire for approval prior to commencement of operations at the site. The plan is to address the following matters:</p> <ul style="list-style-type: none"> Complaints handling; Litter management; Truck delivery and departure times; Noise and dust management; <p>Officers generally concur with the applicant's comments and responses.</p> <p><u>Recommendation:</u> That the submission be dismissed. Modification of application not required.</p>

No	Date Received	Name & Address	Address of Affected Property	Summary of Comments Made	Applicant's Comments	Local Government Comments & Recommendations
					<p>intersection and travel along approximately 630m of Eadine Road.</p> <ul style="list-style-type: none"> The proposal is anticipated to generate an average of 4 trucks per day. Great Eastern Highway traffic counts near Wundowie indicate an average 5,200 vehicles per day. This proposal represents a negligible increase (i.e. about 0.077%) on highway traffic volumes. MRWA has provided written support for trucks using the intersection at Great Eastern Highway and Old Coach Road. It is understood that Eadine Road is a 50km/h road. Trucks travelling the 630m distance between the subject site and the Highway intersection (or vice versa) would be at or under the speed limit. Eadine Road is a local rural road that appears to be maintained in good condition by the Shire. It is anticipated that trucks already use this road for rural/agricultural pursuits, harvest time, etc. As such, usage of the road would be within the designed tolerances of the road. No bus stops are identified along the 630m stretch of Eadine Road as measured from the subject site to the Old Coach Road intersection. Regional school buses tend to stop at the gate of registered properties along their designated bus routes. <u>Hazardous dust and emissions (diesel)</u> The machinery is sold by the manufacturer with a modern, low 	

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					<p>emission Cat diesel engine. The plant is safe for operation with workers standing next to the machinery.</p> <ul style="list-style-type: none"> The machinery is manufactured with built-in dust suppression systems. There are no hazardous materials proposed to be delivered to the site. Dust will not contain hazardous materials. <p><u>Noise of Plant</u></p> <ul style="list-style-type: none"> A 4m high bund is proposed. Bunds are a commonly used technique for noise attenuation and visual screening. The Context Plan demonstrates that no dwellings are within 750m of the proposal. It would be too inefficient to operate the machinery unless enough material is accumulated on-site to process. Given the capacity and efficient nature of the machinery, it is anticipated it would only be 'running' for 3-4 hours. <p><u>Water</u></p> <ul style="list-style-type: none"> Water would be sourced from available water mains, or would be carted in at the operator's cost. 	
2	9/11/2016	Ian & Diana Warner – 1 Muresk Road, Northam	Lot 1096 Smith Road, Clackline	<ul style="list-style-type: none"> Compatibility/appropriateness of the proposed land use with the Rural zoning. How often exactly will 	<p><u>Compatibility</u></p> <ul style="list-style-type: none"> A corner of Lot 1096 is within 1km of the proposal. Lot 1096 is on the other side of a natural ridgeline from the proposal. The distance of the proposal from Lot 1096 and the earth bund, topography of the hill ridgeline, and existing vegetation provides suitable screening and relief. 	<p>The submission is noted.</p> <p>Comments: The closest dwelling is located approximately 788m from the gravel pit. Given the topography of the site, none of the existing dwellings has a direct line of sight to the gravel pit area. It is considered</p>

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				<p>processing occur</p> <ul style="list-style-type: none"> What is the entire recycling process – are hazardous (e.g. asbestos etc) materials identified and dealt with prior to recycling. Is the type of material brought to the site monitored before it is delivered to the site? Dust and noise pollution from the machinery and trucks. Bushfire management risk – pasture section of the block not being maintained. Restrictions on vehicle movements during harvest bans and extreme fire risk days. 	<ul style="list-style-type: none"> The property has an existing gravel extraction pit and sand extraction pit. This licence is still active and extraction of the materials happens on a regular basis and can occur during similar hours of operation. The machinery used for the proposal will be the same used for the extractive industry. However, the proposal upgrades and improves the site including higher occupational health and safety rules and regulations, correct PPE, newer machinery to have lower noise and dust emissions, and an organised site. The machinery is proposed to be situated inside the gravel pit, surrounded with an earth bund, and will not be visible. The earth bund would appear to be that of an embankment or a dam. <p><u>Hours of Operation:</u></p> <ul style="list-style-type: none"> The licence for the existing gravel extraction pit and sand extraction pit is still active and extraction of the materials happens on a regular basis with similar hours of operation. The application letter describes the intended operation of the proposal, including the anticipated average of 4 trucks per day. The machinery is efficient and it would not be feasible to operate it unless enough material has been accumulated. The hours of operation would be similar to the extractive industry and other rural uses in the local area, and 	<p>that the proposed use is consistent with the objectives of the Rural zone.</p> <p>The application proposed the recycling of inert building materials. As the applicant has advised, the materials will be sorted and separated. As per the applicant's response, the proponent works with relevant licences that are regularly audited by WorkSafe. As per WorkSafe's written advice, the operator currently complies with acceptable standards of conformance.</p> <p>Officers have included a condition requiring an operational management plan be submitted to the Shire for approval prior to commencement of operations at the site. The plan is to address the following matters:</p> <ul style="list-style-type: none"> Complaints handling; Litter management; Truck delivery and departure times; Noise and dust management; <p>Hours of operation will be set as a condition of approval.</p> <p>The recycled material will be used as aggregates, sand, road base, fill and reuse.</p> <p>Officers generally concur with the applicant's comments and responses.</p> <p><u>Recommendation:</u></p>

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				<ul style="list-style-type: none"> Amount of building waste used for recycling – assurance that it will not be used for landfill at the property. Provision of new infrastructure if business expands Ablution facilities for workers 	<p>are proposed such that the Operator is afforded flexibility for when they could access the site. The ability to collect material and the logistics involved for transporting to the subject site is dependent on such hours of operation.</p> <p><u>Materials:</u></p> <ul style="list-style-type: none"> This application is for recycling of inert building materials. The operator diligently separates and sorts a range of material from demolitions. They work with relevant licences that are audited by WorkSafe. WorkSafe has provided written advice confirming the operator currently complies with acceptable standards of conformance. Hazardous waste is subject to disposal to companies approved to accept such materials. No hazardous material will be delivered to the subject lot. Hazardous material is specifically transferred to facilities in Kwinana or Bullsbrook, which are registered and approved to accept such materials. The operator uses a number of facilities, i.e.: Garden waste is mulched in Bayswater; Timber is recycled in Hazelmere; Hazardous materials are taken to approved facilities in Kwinana or Bullsbrook; Metal is recycled in Welshpool or Landsdale. 	<p>That the submission be dismissed. Modification of application not required.</p>

No .	Date Received	Name & Address	Address of Affected Property	Summary of Comments Made	Applicant's Comments	Local Government Comments & Recommendations
					<p><u>Dust and noise:</u></p> <ul style="list-style-type: none"> • The machinery is manufactured by a reputable company of 30 years experience with a focus on environmental standards and operational efficiency. Dust is controlled with high pressure water spraying and the machinery is designed for dust encapsulation. The machinery is within the existing pit and will be surrounded by the bund. • The access track is gravel and is already used by trucks for the extractive industry. We are unaware of any dust problems from that level of activity. Dust suppression can be undertaken on dry/windy days to mitigate dust. • The proposal is for a private operator for processing material on private property. It is not proposed as a landfill. <p><u>Bushfire risk:</u></p> <ul style="list-style-type: none"> • The landowner would be responsible for managing the land in accordance with the Shire's firebreak/fire reduction order as published under the <i>Bush Fires Act 1954</i>. • The Shire is the responsible authority for administering its Scheme and for determining the Development Application. <p><u>Recycling of material:</u></p> <ul style="list-style-type: none"> • Inert material is neither chemically or biologically reactive and will not decompose, such as brick, concrete, tile. 	

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					<ul style="list-style-type: none"> The operator intends to stockpile material as it is a valuable resource, and this application would divert resources from being unnecessarily dumped in landfills. Chemicals, hazardous waste etc are not proposed to be brought to the site. The operator uses a number of facilities, i.e.: Garden waste is mulched in Bayswater; Timber is recycled in Hazelmere; Hazardous materials are taken to approved facilities in Kwinana or Bullsbrook; Metal is recycled in Welshpool or Landsdale. As per the list above, the operator recycles a range of materials that are collected from demolition sites. The inert material to be recycled on-site is a percentage of the total material collected during demolition and by aiming to recycle this material, it could be utilised for a number of opportunities, such as road base. <p><u>New infrastructure and Ablution facilities:</u></p> <ul style="list-style-type: none"> The operator does not contemplate new infrastructure being required for the proposal. The operator does not contemplate the need for ablutions for drivers or operators, as workers would not be on-site for all hours quoted in the application. Truck drivers may use public facilities at nearby towns or service stations. 	

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3	9/11/2016	Judith Odgaard – 24 Old Coach Road, Mokine	24 Old Coach Road, Mokine	<ul style="list-style-type: none"> • Compatibility/appropriateness of the proposed land use with the Rural zoning. • Detail of potential effects of noise, dust etc to the south of the site. • Ability of the plant/machinery to be screened in order so that it cannot be viewed from neighbouring properties. • Assurance that the dust and noise generated can definitely be suppressed sufficiently to not affect adjoining properties. • Hours of operation not set – could be easily changed if not 	<p><u>Compatibility</u></p> <ul style="list-style-type: none"> • The resident's dwelling is approximately 900m south of the proposal. The existing extractive industry may potentially be seen from the resident's property – this cannot be confirmed without being invited to visit their property. However, the topography of the land and trees provide screening. A site inspection of the proposal was undertaken and demonstrated that no dwellings are visible from the proposal's central location. • The machinery is proposed to be situated inside the gravel pit, surrounded with an earth bund, and will not be visible. The earth bund would appear to be that of an embankment or a dam. At any distance (including from the resident's house 900m away) and being screened by existing vegetation, the bund would be in keeping with the landscape characteristics of the site. • Given level changes between Eadine Road and Great Eastern Highway, as well as trees/vegetation, it would be very difficult to glimpse the proposal from the Highway. • The Scheme has provisions for unlisted uses to be given due consideration. Pursuant to clause 3.4.2 of LPS 6, the application was lodged as a use not listed in the Scheme, with a request that it be considered against the objectives of the 'Rural' zone, and be 	<p>The submission is noted.</p> <p><u>Comments:</u> The closest dwelling is located approximately 788m from the gravel pit. Given the topography of the site, none of the existing dwellings has a direct line of sight to the gravel pit area. It is considered that the proposed use is consistent with the objectives of the Rural zone.</p> <p>The proponent will construct a 4m bund on the perimeter of the existing gravel pit. It is considered that the bund will significantly reduce any perceived offsite impact in as far as noise, dust and vibrations is concerned.</p> <p>Hours of operation will be set as a condition of approval.</p> <p>Officers generally concur with the applicant's comments and responses.</p> <p><u>Recommendation:</u> That the submission be dismissed. Modification of application not required.</p>

No	Date Received	Name & Address	Address of Affected Property	Summary of Comments Made	Applicant's Comments	Local Government Comments & Recommendations
				<p>set beforehand.</p> <ul style="list-style-type: none"> • Potential for the business to expand • Hours of operation for vehicle movements are very broad and allow for expansion of times. • Safety for road users with heavy/large vehicles entering/exiting great eastern highway and old coach road intersection. • No mention of how trucks will be coming to the site from great eastern highway – safety of doing two 90 degree turns within 40 metres. Turning off great eastern highway 	<p>advertised in accordance with clause 64 of the deemed provisions.</p> <ul style="list-style-type: none"> • The Applicant's letter (which was advertised) provided a response to the Zone objectives, and provides rationale for how the proposal is consistent with the zone objectives. • Having regard to all the matters under clause 67 of the Deemed Provisions, the application is demonstrated to be compatible with its setting and that there are no impacts on the environment or the character or amenity of the location. <p><u>Potential effects of noise, dust to the south:</u></p> <ul style="list-style-type: none"> • A 4m high bund is proposed. Bunds are a commonly used technique for noise attenuation and visual screening. • The machinery is manufactured by a reputable company of 30 years experience with a focus on environmental standards and operational efficiency. Dust is controlled with high pressure water spraying and the machinery is designed for dust encapsulation. The machinery is within the existing pit and will be surrounded by the bund. • Emissions would only be from trucks and the machinery. The machinery is manufactured with a modern, low emission Cat diesel engine that is safely operated with workers nearby. <p><u>Hours of operation:</u></p>	

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				<p>where overtaking lane ceases. Alternate access at Eastern end of Eadine Road.</p>	<ul style="list-style-type: none"> The hours of operation would be similar to the extractive industry and other rural uses in the local area, and are proposed such that the Operator is afforded flexibility for when they could access the site. The ability to collect material and the logistics involved for transporting to the subject site is dependent on such hours of operation. <p><u>Potential for the business to expand:</u></p> <ul style="list-style-type: none"> The proposal is for utilising the existing gravel pit. <p><u>Safety for road users:</u></p> <ul style="list-style-type: none"> Trucks would be moving from Great Eastern Highway onto Eadine Road, and would return in the same manner. It is understood that Eadine Road is a 50km/h road. Trucks travelling the 630m distance between the subject site and the Highway intersection (or vice versa) would be at or under the speed limit. There is good visibility at the crossover onto Eadine Road as well at the intersection of Old Coach Road and Great Eastern Highway. MRWA has provided written support for trucks using the intersection at Great Eastern Highway and Old Coach Road. The route between Old Coach Road and the subject site, a distance of approx 630 metres, does not pass any dwellings. There is no identifiable Bus Stop along the proposed route for trucks. 	

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					<ul style="list-style-type: none"> Eadine Road is a local rural road that appears to be maintained in good condition by the Shire. It is anticipated that trucks already use this road for rural/agricultural pursuits, harvest time, etc. As such, usage of the road for this application is likely to be within the tolerances of the road design. 	
4	11/11/2016	Chelsea Pomare & Joshua Managh – 292 Eadine Road, Clackline	292 Eadine Road, Clackline	<ul style="list-style-type: none"> Noise from the operating machinery and trucks Safety for school bus pick up/drop off Dust from machinery and trucks Increased traffic flow Opening and closing hours – operating early in the morning and late at night generating noise. 	<p><u>Noise:</u></p> <ul style="list-style-type: none"> A 4m high bund is proposed. Bunds are a commonly used technique for noise attenuation and visual screening. Emissions would only be from trucks and the machinery. The machinery is manufactured with a modern, low emission Cat diesel engine that is operated with workers nearby. <p><u>Safety:</u></p> <ul style="list-style-type: none"> The route between Old Coach Road and the subject site, a distance of approx 630 metres, does not pass any dwellings. There is no identifiable Bus Stop along the proposed route for trucks. Regional school buses tend to stop at the gate of registered properties along their designated bus routes. <p><u>Dust:</u></p> <ul style="list-style-type: none"> The machinery is manufactured by a reputable company of 30 years experience with a focus on environmental standards and operational efficiency. Dust is controlled with high pressure water spraying and the machinery is 	<p>The submission is noted.</p> <p><u>Comments:</u> Officers generally concur with the applicant's comments and responses.</p> <p>The proponent will construct a 4m bund on the perimeter of the existing gravel pit. It is considered that the bund will significantly reduce any perceived offsite impact in as far as noise, dust and vibrations is concerned.</p> <p>The proponents will use "as of right" heavy vehicles to haul the materials. Main Roads WA have also indicated that it supports the proposal.</p> <p>Hours of operation will be set as a condition of approval.</p> <p><u>Recommendation:</u> That the submission be dismissed. Modification of application not required.</p>

No .	Date Received	Name & Address	Address of Affected Property	Summary of Comments Made	Applicant's Comments	Local Government Comments & Recommendations
					<p>designed for dust encapsulation. The machinery is within the existing pit and will be surrounded by an earth bund.</p> <ul style="list-style-type: none"> The access track is gravel and is already used by trucks for the extractive industry. We are unaware of any dust problems from that level of activity. Dust suppression can be undertaken on dry/windy days to mitigate dust. <p><u>Traffic:</u></p> <ul style="list-style-type: none"> Only 630m of a local road is proposed to be used by trucks. Trucks would be moving from Great Eastern Highway onto Eadine Road, and would return in the same manner. There is good visibility at the intersection of Old Coach Road and Great Eastern Highway. MRWA has provided written support for trucks using the intersection at Great Eastern Highway and Old Coach Road. Eadine Road is a local rural road that appears to be maintained in good condition by the Shire. It is anticipated that trucks already use this road for rural/agricultural pursuits, harvest time, etc. As such, usage of the road for this application is likely to be within the tolerances of the road design. <p><u>Hours of operation:</u></p> <ul style="list-style-type: none"> The hours of operation would be similar to the extractive industry and other rural uses in the local area, and are proposed such that the Operator is afforded flexibility for when they 	

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					could access the site. The ability to collect material and the logistics involved for transporting to the subject site is dependent on such hours of operation.	
5	11/11/2016	Main Roads WA	N/A	<p>MRWA is prepared to support the proposal subject to the following condition being included on the planning approval;</p> <ul style="list-style-type: none"> • "As of Right Vehicles" will only be permitted to and from the site; should the vehicle type or frequency change MRWA reserves the right to reassess the suitability of the intersection of the local road and the MRWA network. 	<ul style="list-style-type: none"> • We understand that "As of Right Vehicles" include trucks that are less than 19 metres in length. • Our Client uses trucks that would be less than 19 metres in length therefore comply with MRWA's requirements. 	<p>The submission is noted.</p> <p>Modification of proposal not required.</p>
6	14/11/2016	Alice Cleveland	Lot 23 Smith Road, Clackline (corner of	<ul style="list-style-type: none"> • What type of materials will be recycled? • How much material will 	<p><u>Recycling of material:</u></p> <ul style="list-style-type: none"> • Inert material is neither chemically or biologically reactive and will not decompose, such as brick, concrete, tile. 	<p>The submission is noted.</p> <p>Comments: Officers generally concur with the applicant's comments and responses.</p>

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			Smith and Eadine Road)	<p>be recycled annually?</p> <ul style="list-style-type: none"> • How long will the material be on site for? • What happens to the material once it is recycled? • Land use compatibility – better suited to industrial land. • How will the remaining area of the lot be managed? • Increased risk of bushfire – no fire management plan outlined. • Potential for contaminated soil. • Bund will create a negative visual impact. • Increase in road traffic volume and safety concerns • Environmental impact of the 	<ul style="list-style-type: none"> • The operator intends to stockpile material as it is a valuable resource, and this application would divert resources from being unnecessarily dumped in landfills. • Chemicals, hazardous waste etc are not proposed to be brought to the site. The operator uses a number of facilities, i.e.: Garden waste is mulched in Bayswater; Timber is recycled in Hazelmere; Hazardous materials are taken to approved facilities in Kwinana or Bullsbrook; Metal is recycled in Welshpool or Landsdale. • The material can be utilised for a range of applications, such as road base. <p><u>Compatibility</u></p> <ul style="list-style-type: none"> • Lots that front Smith Street are on the other side of a natural ridgeline from the proposal. The topography of the hill ridgeline, and existing vegetation provides suitable screening and relief to landholdings fronting Smith Street. • The machinery is proposed to be situated inside the gravel pit, surrounded with an earth bund, and will not be visible. The earth bund would appear to be that of an embankment or a dam. • From a site inspection, there were no dwellings visible from the proposal's central location on the subject lot. 	<p>Inert building material will be recycled.</p> <p>The applicant has indicated that approximately 1,000m³ will be recycled at the site.</p> <p>It is considered that the proposed use is consistent with the objectives of the Rural zone, and therefore compatible with surrounding land uses.</p> <p>The bund will be similar to that of dams found in rural areas.</p> <p>The footprint area of the proposed materials recycling facility will not extend beyond the existing cleared gravel pit (as approved for the existing extractive industry).</p> <p>The application proposed the recycling of inert building materials. As the applicant has advised, the materials will be sorted and separated. As per the applicant's response, the proponent works with relevant licences that are regularly audited by WorkSafe. As per WorkSafe's written advice, the operator currently complies with acceptable standards of conformance.</p> <p>Officers have included a condition requiring an operational management plan be submitted to the Shire for approval prior to commencement of operations at</p>

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				<p>operation on native flora and fauna.</p> <ul style="list-style-type: none"> • How will contaminated materials be contained if they are brought to the site? – impact on ground water. • We are planning on building our house which will be 500m from the facility. • Concerns over operating hours and this increasing in the future. • No plan to prevent dust and noise. • Allowing a rural zoned property to be used for a recycling facility will set an undesirable precedent. 	<p>The bund will not be visible from lots fronting Smith Road.</p> <ul style="list-style-type: none"> • The Context Plan demonstrates that no dwellings are within 750m of the proposal. • The property has an existing gravel extraction pit and sand extraction pit. This licence is still active and extraction of the materials happens on a regular basis and can occur during similar hours of operation. The machinery used for the proposal will be the same used for the extractive industry. However, the proposal upgrades and improves the site including higher occupational health and safety rules and regulations, correct PPE, newer machinery to have lower noise and dust emissions, and an organised site. • The remainder of the lot is not identified to be impacted by the Materials Recycling Facility. The remainder of the lot would be used in accordance with existing activities and uses. • The Scheme has provisions for unlisted uses to be given due consideration. Pursuant to clause 3.4.2 of LPS 6, the application was lodged as a use not listed in the Scheme, with a request that it be considered against the objectives of the 'Rural' zone, and be advertised in accordance with clause 64 of the deemed provisions. • The Applicant's letter (which was advertised) provided a response to 	<p>the site. The plan is to address the following matters:</p> <ul style="list-style-type: none"> • Complaints handling; • Litter management; • Truck delivery and departure times; • Noise and dust management; <p>Hours of operation will be set as a condition of approval.</p> <p>Council's local planning scheme makes provision for unlisted uses to be given due consideration. It is considered that the proposal meets the objectives of the Rural zone.</p> <p>Recommendation: That the submission be dismissed. Modification of application not required.</p>

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					<p>the Zone objectives, and provides rationale for how the proposal is consistent with the zone objectives.</p> <ul style="list-style-type: none"> Having regard to all the matters under clause 67 of the Deemed Provisions, the application is demonstrated to be compatible with its setting and that there are no impacts on the environment or the character or amenity of the location. <p><u>Materials:</u></p> <ul style="list-style-type: none"> This application is for recycling of inert building materials. The operator diligently separates and sorts a range of material from demolitions. They work with relevant licences that are audited by WorkSafe. WorkSafe has provided written advice confirming the operator currently complies with acceptable standards of conformance. Hazardous waste is subject to disposal to companies approved to accept such materials. No hazardous material will be delivered to the subject lot. Hazardous material is specifically transferred to facilities in Kwinana or Bullsbrook, which are registered and approved to accept such materials. The storage of inert materials for recycling is not considered to be a risk for ground contamination. <p><u>Bushfire risk:</u></p> <ul style="list-style-type: none"> The landowner would be responsible for managing the land in accordance with the Shire's firebreak/fire reduction 	

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					<p>order as published under the <i>Bush Fires Act 1954</i>.</p> <ul style="list-style-type: none"> The Shire is the responsible authority for administering its Scheme and for determining the Development Application. <p><u>Traffic:</u></p> <ul style="list-style-type: none"> Only 630m of a local road is proposed to be used by trucks. Trucks would be moving from Great Eastern Highway onto Eadine Road, and would return in the same manner. There is good visibility at the intersection of Old Coach Road and Great Eastern Highway. MRWA has provided written support for trucks using the intersection at Great Eastern Highway and Old Coach Road. Eadine Road is a local rural road that appears to be maintained in good condition by the Shire. It is anticipated that trucks already use this road for rural/agricultural pursuits, harvest time, etc. As such, usage of the road for this application is likely to be within the tolerances of the road design. <p><u>Flora and Fauna</u></p> <ul style="list-style-type: none"> The location of the proposal is within an existing gravel extraction area. The proposal area is currently clear of vegetation. <p><u>Proximity of future dwelling</u></p> <ul style="list-style-type: none"> The Context Plan indicates that land within 500m of the proposal is contained within Lot 10. The submitter 	

No	Date Received	Name & Address	Address of Affected Property	Summary of Comments Made	Applicant's Comments	Local Government Comments & Recommendations
					<p>would not be able to propose a dwelling within 500m of the proposal.</p> <p><u>Hours of operation:</u></p> <ul style="list-style-type: none"> The hours of operation would be similar to the extractive industry and other rural uses in the local area, and are proposed such that the Operator is afforded flexibility for when they could access the site. The ability to collect material and the logistics involved for transporting to the subject site is dependent on such hours of operation. <p><u>Dust:</u></p> <ul style="list-style-type: none"> The machinery is manufactured by a reputable company of 30 years experience with a focus on environmental standards and operational efficiency. Dust is controlled with high pressure water spraying and the machinery is designed for dust encapsulation. The machinery is within the existing pit and will be surrounded by an earth bund. The access track is gravel and is already used by trucks for the extractive industry. We are unaware of any dust problems from that level of activity. Dust suppression can be undertaken on dry/windy days to mitigate dust. Water would be sourced from available water mains, or would be carted in at the operator's cost. <p><u>Noise of Plant</u></p> <ul style="list-style-type: none"> A 4m high bund is proposed. Bunds are a commonly used technique for 	



No .	Date Received	Name & Address	Address of Affected Property	Summary of Comments Made	Applicant's Comments	Local Government Comments & Recommendations
					<p>noise attenuation and visual screening.</p> <ul style="list-style-type: none"> It would be too inefficient to operate the machinery unless enough material is accumulated on-site to process. Given the capacity and efficient nature of the machinery, it is anticipated it would only be 'running' for 3-4 hours. <p><u>Precedent:</u></p> <ul style="list-style-type: none"> The Scheme has provisions for unlisted uses to be given due consideration. Pursuant to clause 3.4.2 of LPS 6, the application was lodged as a use not listed in the Scheme, with a request that it be considered against the objectives of the 'Rural' zone, and be advertised in accordance with clause 64 of the deemed provisions. 	

- END OF SCHEDULE OF SUBMISSIONS -



Attachment 4

Our Ref: 16/075 MW:dd

24 October 2016

Attention: Kobus Nieuwoudt

Shire of Northam
PO Box 613
NORTHAM WA 6401

via email: records@northam.wa.gov.au

Dear Sir

**APPLICATION FOR DEVELOPMENT APPROVAL – UNLISTED USE
PROPOSED MATERIALS RECYCLING FACILITY
LOT 10, NO. 425 EADINE ROAD, CLACKLINE**

On behalf of our Client, Di Trento Demolition Pty Ltd, Taylor Burrell Barnett (TBB) is pleased to submit this Application for Development Approval for a proposed Materials Recycling Facility at Lot 10 Eadine Road, Clackline (the subject land).

In support of this application please find enclosed:

- (a) A completed and signed Application for Development Approval Form;
- (b) The Application Fee and fee for advertising will be paid by the Applicant via email/phone;
- (c) Copy of Certificate of Title; and
- (d) Electronic Copies of a Site Plan, Context Plan, and 1:500 scale Plan of the proposed development.

Hard copies of this application can be provided to the Shire, upon request.

Background

Our Client has been negotiating with the landowner to purchase the subject land. Our Client is pursuing a favourable determination for the proposed Materials Recycling Facility as part of the purchase.

It is understood a valid Extractive Industry Licence is held by the current landowner for the existing sand and gravel pits, and our Client will be seeking to have the licence transferred to them in the course of the land transaction. This Development Application should be considered to be separate, and additional, to the Extractive Industry activity that is undertaken on-site.

This Development Application is primarily for a Materials Recycling Facility that is proposed to be positioned in a central location on the subject land, to take advantage of cleared land. Please refer to the Site Plan for the location of the proposed use and works. The central location and construction of a soil bund will reduce the potential for the development to be viewed from neighbouring properties.

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Land Details and Description

The land is legally described as Lot 10 (No. 425) Eadine Road, Clackline, Certificate of Title Volume 1422 Folio 239. Lot 10 has a land area of 98.475 hectares. There are no easements or encumbrances registered on the title. A copy of the Certificate of Title is enclosed with this Application.

The land is currently used for growing pasture and for extractive industry uses (sand and gravel). Existing improvements include two outbuildings, a disused animal stockyard (to the north-west), some water tanks, and two dams. An existing gravel track provides access to the extraction areas within the property. Some remnant vegetation exists.

Surrounding Land Uses and Context

A context plan has been prepared (refer enclosed) to identify dwellings and their approximate distances from the proposal. The Context Plan shows that the proposal is distant to neighbours.

To the west and east, neighbouring lots are zoned 'Rural'. The use of these properties is similar to the subject land, for growing pasture and associated rural structures including dams, outbuildings and houses.

Further north is a small Rural Residential estate and Bobakine Nature Reserve. The proposal is not considered to have identified impacts on the Rural Residential lots or the Nature Reserve.

The existing vegetation and the topographical nature of the land limit/block views of the proposal from neighbours and Great Eastern Highway.

PROPOSED APPLICATION

The proposal is to establish a facility for processing inert building materials. The machinery proposed would be comparable to that used for extractive industry, i.e. crusher, excavator, digger and trucks. The mobile primary jaw plant ('plant') processes materials and incorporates a conveyor that stockpiles processed material.

The plant will be delivered to the site and set up within the gravel extraction area. Semi-trailers (typical truck volume of 18 cubic metres) will deliver material to the subject land for processing. Once sufficient material is accumulated, the plant will then be operated as required in order to efficiently process material, which would likely take 3-4 hours at a time. The diesel engine is encased within the plant. The plant has full dust encapsulation and may operate with a water spray system. The plant is not anticipated to contribute to noise or dust emissions.

Material is collected and delivered to the subject land from various locations that our Client operates from. The material will be non-hazardous and free of potential contaminants or chemicals. The processed material will not lead to contamination or hazardous emissions.

A bund, approximately 4 metres high, is proposed around the perimeter. Over time, the bund may be shifted having regard to requirements for gravel extraction, or for the depositing of processed material. The bund will be constructed from material sourced from the land, such as the gravel resource, and may utilise some of the processed material. An advantage to the bund is it provides visual relief by screening the deposited material and the plant, as well as providing dust and noise mitigation. It would likely give the impression of an embankment or a large dam.

The material will be deposited within the northern part of the gravel extraction area. This would enable the extractive industry for the gravel to continue within the southern part of the gravel extraction area.

.../3



Development Particulars

Development Items	Details
Number of Staff	1 plant operator; on-site labourer; truck drivers.
Hours of Operation	Monday-Saturday 7am-7pm* <i>*note, the plant will not operate 12 hours per day. The plant will only be operated as sufficient material is accumulated for efficient processing. The Hours of Operation are more in relation to trucks arriving/departing the site.</i>
Vehicle Parking	Trucks may park within the gravel extraction area or in proximity to the machinery for operation.
Impacts on Neighbouring Residents	No houses are within 750 metres of the proposal. A small outbuilding on a Rural Residential lot is approximately 650m due north of the proposal. These are marked on the Context Plan. Trucks will not be driven in front of other houses or crossovers when moving between Great Eastern Highway and the subject land.
Environmental Management	Vehicle engines are regulated as per Federal Government specifications for emissions and noise. Dust suppression would be undertaken as required through use of water spraying. Water is available on the subject land.
Services	No identified constraints due to available services.

Shire of Northam Local Planning Scheme No. 6

The land use is described as a 'Materials Recycling Facility'. The land use does not comfortably fit within any land use listed in the Shire of Northam's *Local Planning Scheme No. 6* (LPS 6) Zoning Table. Pursuant to clause 3.4.2 of LPS 6, it is respectfully requested that the application be considered against the objectives of the 'Rural' zone, and be advertised in accordance with clause 64 of the deemed provisions.

Rural Zone Objectives

Under the Shire of Northam's Local Planning Scheme No. 6, the land is zoned 'Rural'. The objectives of the 'Rural' zone are:

Zone Objectives	Proposal Response
<i>To provide for horticulture, extensive and intensive agriculture, agroforestry, local services and industries, extractive industries and tourist uses which ensure conservation of landscape qualities in accordance with the capability of the land.</i>	The proposal does not have an impact on the ongoing use of the subject land and would not sterilise the land for any of these uses/industries in the future. The proposal ensures conservation of landscape qualities through concentrating activity within the existing gravel extraction area, thus minimising any visual appearance of the development.
<i>To protect the potential of agricultural land for primary production and to preserve the landscape and character of the rural area.</i>	The balance of the subject land will not be impacted and could continue to be used for agricultural purposes. It is not anticipated that the landscape or character of the site would be detrimentally affected by the proposal. The landscape character of the surrounding area will not be impacted.
<i>To control the fragmentation of broad-acre farming properties</i>	Subdivision of land is not required nor proposed as part of this

.../4



Zone Objectives	Proposal Response
<i>through the process of subdivision.</i>	application.
<p><i>To protect land from land degradation and further loss of biodiversity by:</i></p> <ul style="list-style-type: none"> <i>(i) Minimising the clearing of remnant vegetation and encouraging the protection of existing remnant vegetation;</i> <i>(ii) Encouraging the development of and the protection of corridors of native vegetation;</i> <i>(iii) Encouraging the development of environmentally acceptable surface and sub-surface drainage works; and</i> <i>(iv) Encouraging rehabilitation of salt affected land.</i> 	<p>The application concentrates on using that area of the subject land that has previously been used for extractive industry purposes. Locating the proposal within cleared land negates the need for further land clearing.</p> <p>The application proposes to maximise the use of the existing gravel extraction area, taking advantage of the size of the area for the purposes of recycling materials whilst still enabling the ongoing extraction of gravel in accordance with the applicable extractive industry licence.</p>

A 'Landscape Protection Special Control Area' (SCA 2) applies to the northern half of the subject land. The proposal is not subject to the requirements of the SCA 2. The existing gravel extraction area (and the area subject to this development application) is located to the immediate south of the SCA 2 boundary.

The existing gravel extraction area is not visible to surrounding dwellings or Great Eastern Highway. It is anticipated that, with the bund, the operation of the use would remain suitably screened from neighbouring properties, and would be of an appearance that is compatible with the rural character of the area.

Movement Network

Vehicle access is provided from Eadine Road from an existing gravel crossover. The crossover provides good visibility and clear sightlines for vehicles turning back onto Eadine Road (refer below images). Eadine Road has a bitumen seal and is considered to be suitably constructed for trucks.



(L) Eadine Road looking West (C) Eadine Road looking East (R) Existing Crossover to Lot 10

Trucks would use the Old Coach Road intersection to gain access to Great Eastern Highway. The Old Coach Road intersection is approximately 630 metres west of the crossover. There are no dwellings along the 630-metre stretch of Eadine Road, and trucks would not be driving in front of other houses or crossovers to gain access to the subject land.



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To the east, Eadine Road extends for another 3 kilometres and goes under Great Eastern Highway via an underpass to terminate at an intersection with the Highway. The underpass has limited height clearance. This does not appear logical or desirable for truck movements.

The use is anticipated to generate an average of 4 trucks per day, Monday-Saturday 7am-7pm for the time being, to deliver material for processing by the machinery. In addition, minor traffic movements should be anticipated for other staff. The trucks would be semi-trailers. This volume of traffic is considered to be suitably accommodated on this short stretch of Eadine Road, and the level of proposed truck traffic will not significantly impact on existing traffic volumes on Great Eastern Highway.

Heavy vehicles use Great Eastern Highway (National Route 94) as it is a major freight route linking Western Australia to the eastern states, and a major road linking Perth to the Wheatbelt and Goldfields Esperance regions. It is understood that the road averages around 5,200 vehicles per day (as recorded by Main Roads WA, near Wundowie to the west of the subject land). Other traffic to the site may be experienced. This is considered to be incidental and would not have an impact on road traffic volumes.

Bushfire

The proposal area is surrounded by pasture on sloping land. The gravel pit is relatively clear of vegetation, and the machinery will be protected from possible bushfire by the proposed bund. It is considered that the proposal will not be vulnerable to bushfire, nor would it introduce a bushfire hazard.

The subject land is identified on the *Map of Bush Fire Prone Areas 2016* within a bush fire prone area. Notwithstanding, the proposal does not include any buildings or dwellings.

Infrastructure Services

The machinery is operated using a diesel engine and does not require electricity to operate. It is not anticipated that the subject land requires additional water or electricity infrastructure/connections.

Diesel and oil for the machinery brought onto the site as required by truck.

Water and electricity services are available to the subject land. No ablution facilities are proposed and a waste water service is not required.

Heritage

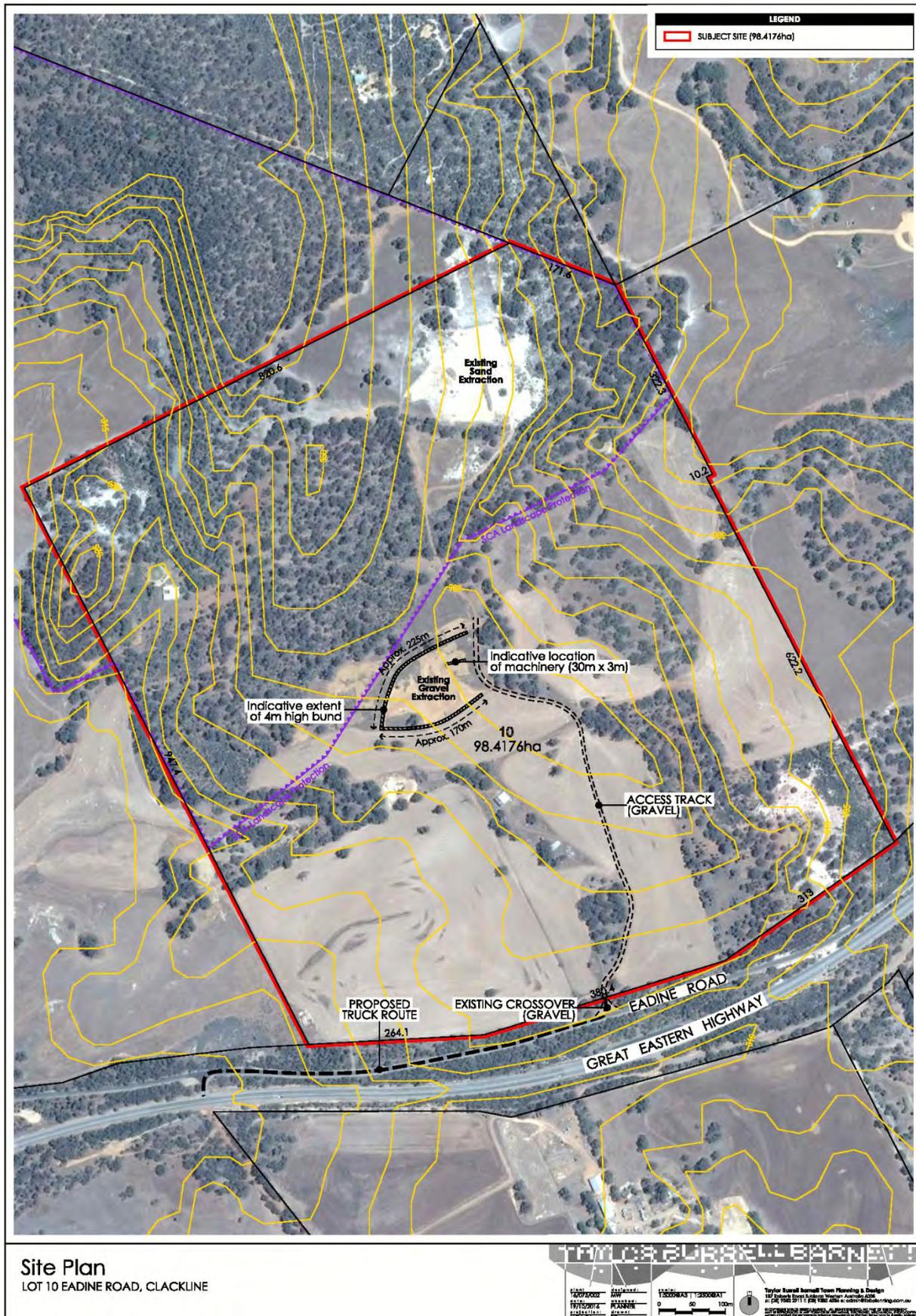
A search of the Aboriginal Heritage Inquiry System was conducted on 20 October 2016 and no Registered Aboriginal Sites or Other Heritage Places were identified to be within the subject land.

A search of the State Heritage List was conducted on 20 October 2016 and no sites of State Heritage significance were identified to be within the subject land.

The subject land is not listed in the Shire's Municipal Heritage Inventory.

CONCLUSION

This application is proposed in a manner that is consistent with the objectives of the 'Rural' zone, pursuant to the Shire of Northam's LPS 6.



Attachment 5



Government of **Western Australia**
Department of **Commerce**



Our Ref: WARA 706 WAD 119
Enquiries: Mark Jenkin

Mr M Di Trento
Di Trento Demolition Pty Ltd
46 Guelfi Wy
BALCATTWA WA 6021

Dear Mr Di Trento

Restricted Asbestos Licence WARA 706 Demolition Licence WAD 119

As requested I am writing in reference of the two above licences issued to Di Trento Demolition Pty Ltd. Both the Restricted Asbestos Licence and the Demolition Licence are subject to regular audits and inspections by WorkSafe.

I can confirm that Di Trento Demolition have never had an adverse finding in relation to the above licences during any audit or inspection. All audits have found the company to be acting within the parameters of the Occupational Safety and Health Act 1984 (the Act) and Occupational Safety and Health Regulations 1996 (the Regulations) and NOHSC 2002 (2005) as well as the strict conditions of these licences and in most cases have been found to be exceeding the requirements of the legislation in the removal and disposal of asbestos.

If Di Trento Demolition was found to be breaching any of the regulations or their licence conditions they would face potential prosecution by WorkSafe and the Commissioner could revoke their licences.

The treatment of asbestos is strictly controlled in the NOHSC 2002(2005) and the Regulations and can only be disposed of at a registered asbestos disposal site. The licence holder must retain a disposal receipt for all asbestos disposed of at an approved site.

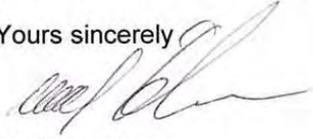
As you are aware, the principle objective of our audits and inspections is to maintain a high standard of service and competency by Restricted Asbestos Removal Licence Holders and Demolition Licence Holders in accordance with the conditions of registration endorsed on the reverse side of your certificate of registration.

I am pleased to advise that the above audits and inspections have revealed that you are currently complying with the acceptable standards of conformance.

Mason Bird Building, 303 Sevenoaks St (cnr Grose Ave), Cannington WA 6107
Locked Bag 14, Cloisters Square, PERTH, WA 6850
Telephone: 1300 307 877 Email: safety@commerce.wa.gov.au
Internet: www.commerce.wa.gov.au/worksafe
wa.gov.au

Should you have any queries regarding this letter or audit, please feel free to contact me on telephone 6251 2273 or by email mark.jenkin@commerce.wa.gov.au

Yours sincerely



Mark Jenkin
Inspector 287
Audit and Special Investigations Unit
14 November 2016

12.4 CORPORATE SERVICES

12.4.1 Accounts & Statements of Accounts – November 2016

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Creditors Officer Kathy Scholz
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Simple Majority

BRIEF

For Council to receive the accounts for the period from 1 November 2016 to 30 November 2016.

ATTACHMENTS

Attachment 1: Accounts & Statements of Accounts – September 2016.

Attachment 2: Declaration.

BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

Pursuant to Financial Management Regulation 13, a list of payments made from Municipal and Trust accounts is required to be presented to Council on a periodical basis. These details are included as Attachment 3. In accordance with Financial Management Regulation 12, the Chief Executive Officer has delegated authority to make these payments.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective G2: Improve organisational capability and capacity.

Strategy G2.3: Operate / manage organisation in a financially sustainable manner.

Financial / Resource Implications

Payments of accounts are in accordance with Council's 2016/17 Budget.

Legislative Compliance

Section 6.4 of the Local Government Act
Financial Management Regulations 2007 9
Section 6.26(2)(g) of the Local Government Act 1995

Policy Implications

Nil.

Stake Holder Engagement / Consultation

Not applicable.

Risk Implications

Nil.

OFFICER'S COMMENT

Nil.

RECOMMENDATION

That Council endorse the payments for the period 1 November 2016 to 30 November 2016, as listed, which have been made in accordance with the delegated authority reference number (M/F/F/Regs LGA 1995 S5.42).

Attachment 1

Date: 01/12/2016
Time: 3:29:16PM

Shire of Northam

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
1978	21/11/2016	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BSL FOR OCTOBER 2016.	2		4,237.23
INV T908	21/11/2016	BUILDER'S REGISTRATION BOARD OF WA	MONTHLY BUILDING FEES COLLECTED FOR BSL FOR OCTOBER 2016.	2	4,237.23	
1979	21/11/2016	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED FOR BCITF FOR OCTOBER 2016	2		5,324.17
INV T907	21/11/2016	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	MONTHLY BUILDING FEES COLLECTED FOR BCITF FOR OCTOBER 2016	2	5,324.17	
1980	21/11/2016	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BSL FOR OCTOBER 2016.	2		169.25
INV T907	21/11/2016	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BCITF FOR OCTOBER 2016.	2	74.25	
INV T908	21/11/2016	SHIRE OF NORTHAM	MONTHLY BUILDING COMMISSION FEE CHARGED FOR COLLECTION OF BSL FOR OCTOBER 2016.	2	95.00	
EFT24649	04/11/2016	ABBOTTS FORGE	REMOVE WATER PIPELINE FROM SIDE OF ROAD BRIDGE ON NEWCASTLE ROAD AS PER QUOTE# 00002293.	1		5,090.00
INV 0000229305/10/2016		ABBOTTS FORGE	REMOVE WATER PIPELINE FROM SIDE OF ROAD BRIDGE ON NEWCASTLE ROAD AS PER QUOTE# 00002293.	1	4,000.00	
INV 0000233225/10/2016		ABBOTTS FORGE	REMOVE LIGHTING POLES AT HENRY BASKETBALL COURT'S	1	990.00	
INV 0000233105/10/2016		ABBOTTS FORGE	REPAIR AND FIX GATE AT APEX PARK	1	100.00	
EFT24650	04/11/2016	AG IMPLEMENTS NORTHAM PTY LTD	REPAIR OIL LEAK WITH SIGHT GLASS ON TRACTOR PN1408	1		224.13
INV 267176	02/08/2016	AG IMPLEMENTS NORTHAM PTY LTD	REPAIR OIL LEAK WITH SIGHT GLASS ON TRACTOR PN1408	1	224.13	
EFT24651	04/11/2016	AUSTRALIAN CIVILS PTY LTD	CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS	1		84,532.14
INV 2190	24/10/2016	AUSTRALIAN CIVILS PTY LTD	VARIATION #3 - SEDIMENT REMOVAL CLAIM OVER CONTINGENCY CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS VARIATION #2 - BUILD UP OF CLAY LINER	1	29,312.91	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2190	24/10/2016	AUSTRALIAN CIVILS PTY LTD	CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS VARIATION #3 - SEDIMENT REMOVAL CLAIM OVER CONTINGENCY	1	31,378.05	
INV 2190	24/10/2016	AUSTRALIAN CIVILS PTY LTD	CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS VARIATION #4 - DEWATERING CLAIM OVER CONTINGENCY AMOUNT	1	13,416.48	
INV 2190	24/10/2016	AUSTRALIAN CIVILS PTY LTD	CONTRACT 1 OF 2016 - BERNARD PARK DRAINAGE BASIN IMPROVEMENTS VARIATION #5 - DEWATERING CLAIM OVER CONTINGENCY AMOUNT	1	10,424.70	
EFT24652	04/11/2016	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	ANNUAL LICENCE FOR WAWA SITE, BOBAKINE HILLS OF TOODYAY ROAD , & LOW & REMOTE DESITY AREA & LOT 41 YILGARN AVE FOR THE PERIOD UPTO 23/09/2017.	1		532.00
INV 5004212826/08/2016		AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	ANNUAL LICENCE FOR WAWA SITE, BOBAKINE HILLS OF TOODYAY ROAD , & LOW & REMOTE DESITY AREA & LOT 41 YILGARN AVE FOR THE PERIOD UPTO 23/09/2017.	1	532.00	
EFT24653	04/11/2016	AUSTRALIAN SERVICES UNION	Payroll deductions	1		26.35
INV DEDUCT01/11/2016		AUSTRALIAN SERVICES UNION	Payroll deductions		26.35	
EFT24654	04/11/2016	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 01/11/2016.	1		53,228.00
INV PAYG 01.01/11/2016		AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK END 01/11/2016.	1	53,228.00	
EFT24655	04/11/2016	AUTOPRO NORTHAM	BRASS FITTINGS FOR DEPOT.	1		10.23
INV 636855	05/10/2016	AUTOPRO NORTHAM	BRASS FITTINGS FOR DEPOT.	1	10.23	
EFT24656	04/11/2016	AV-SEC SECURITY SERVICES	NORTHAM RAILWAY MUSEUM. SECURITY MONITORING QUARTERLY FEES. OCTOBER , NOVEMBER, DECEMBER.	1		150.60
INV 3854	19/10/2016	AV-SEC SECURITY SERVICES	NORTHAM RAILWAY MUSEUM. SECURITY MONITORING QUARTERLY FEES. OCTOBER , NOVEMBER, DECEMBER.	1	90.10	
INV 3877	20/10/2016	AV-SEC SECURITY SERVICES	RAILWAY MUSEUM. SECURITY CALL OUT. 21/9/2016	1	60.50	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT24657	04/11/2016	AVON COMPUTECH	CUSTOMISED I7 6700 CPU WORKSTATION 8GB DDR4 DRAM 2133MHZ INTEL Q170 M/BOARD 1TB HDD WITH 22 INCH SAMSUNG MONITOR AS PER QUOTE X0832.	1		6,385.50
INV X0835	25/10/2016	AVON COMPUTECH	CUSTOMISED I7 6700 CPU WORKSTATION 8GB DDR4 DRAM 2133MHZ INTEL Q170 M/BOARD 1TB HDD WITH 22 INCH SAMSUNG MONITOR AS PER QUOTE X0832.	1	6,385.50	
EFT24658	04/11/2016	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE FROM 11/10/2016 TO 23/10/2016.	1		1,568.00
INV 0138	23/10/2016	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE FROM 11/10/2016 TO 23/10/2016.	1	1,568.00	
EFT24659	04/11/2016	AVON SPICE CAFE	CATERING FOR ORDINARY COUNCIL MEETING - 19/10/2016	1		374.00
INV 050	19/10/2016	AVON SPICE CAFE	CATERING FOR ORDINARY COUNCIL MEETING - 19/10/2016	1	374.00	
EFT24660	04/11/2016	AVON TOURISM INCORPORATED	1/3rd PAGE AD- 2017 EXPERIENCE PERTH HOLIDAY PLANNER	1		1,350.00
INV 2017EPH07/10/2016		AVON TOURISM INCORPORATED	1/3rd PAGE AD- 2017 EXPERIENCE PERTH HOLIDAY PLANNER	1	1,350.00	
EFT24661	04/11/2016	AVON VALLEY ARTS SOCIETY (INC)	ANNUAL MEMBERSHIP 2016/2017	1		5,000.00
INV 0004324924/10/2016		AVON VALLEY ARTS SOCIETY (INC)	ANNUAL MEMBERSHIP 2016/2017	1	5,000.00	
EFT24662	04/11/2016	AVON VALLEY GLASS	SUPPLY AND INSTALL WINDSCREEN IN 2013 HINO PN1221 (N.4012) TO BE FITTED 7 OCTOBER 2016	1		550.00
INV 0000743607/10/2016		AVON VALLEY GLASS	SUPPLY AND INSTALL WINDSCREEN IN 2013 HINO PN1221 (N.4012) TO BE FITTED 7 OCTOBER 2016	1	550.00	
EFT24663	04/11/2016	AVON VALLEY NISSAN	PURCHASE OF NEW 2016 MITSUBISHI TRITON SINGLE CAB 4X2 UTE AS PER QUOTE 1575 COMPLETE WITH: TOW BAR WINDOW TINT ALLOT TRAY CANVAS SEAT COVERS AMBER ROTATING BEACONS REAR LEAF SPRING UPGRADE	1		26,419.60

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV 2242562	28/09/2016	AVON VALLEY NISSAN	PURCHASE OF NEW 2016 MITSUBISHI TRITON SINGLE CAB 4X2 UTE AS PER QUOTE 1575 COMPLETE WITH: TOW BAR WINDOW TINT ALLOT TRAY CANVAS SEAT COVERS AMBER ROTATING BEACONS REAR LEAF SPRING UPGRADE	1	26,419.60	
EFT24664	04/11/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION FOR THE FORTNIGHT ENDING 28/10/2016.	1		197,040.20
INV 22211	30/09/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 30/09/2016.	1	79,843.10	
INV 22273	14/10/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 14/10/2016.	1	35,239.52	
INV 22310	28/10/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION FOR THE FORTNIGHT ENDING 28/10/2016.	1	81,957.58	
EFT24665	04/11/2016	BEAUREPAIRES	REPLACE 2 TYRES ON BACKHOE PN3555 - N4177	1		3,623.50
INV U5243429/09/2016	09/2016	BEAUREPAIRES	REPLACE 2 TYRES ON BACKHOE PN3555 - N4177	1	1,700.00	
INV U5243429/10/2016	10/2016	BEAUREPAIRES	REPLACE 4 X NEW TYRES FOR BOBCAT P5013 (SIZE 10 - 16.5) SMOOTH TREAD	1	1,228.04	
INV U5243429/09/2016	09/2016	BEAUREPAIRES	REPAIR PUNCTURE OR REPLACE TYRE AS REQUIRED ON FORKLIFT PN1405	1	178.88	
INV U5243431/4/10/2016	10/2016	BEAUREPAIRES	REPAIR FLAT TYRE ON PN1709 - CHEDARING ROAD	1	438.58	
INV U5243429/10/2016	10/2016	BEAUREPAIRES	REPAIR PUNCTURE ON GRADER TYRE PN0806	1	78.00	
EFT24666	04/11/2016	BLACKWELL PLUMBING PTY LTD	BACKFLOW TESTS	1		1,959.12
INV 0001499429/09/2016	09/2016	BLACKWELL PLUMBING PTY LTD	BACKFLOW TESTS	1	1,299.12	
INV INV-149828/09/2016	09/2016	BLACKWELL PLUMBING PTY LTD	ANNUAL BACKFLOW TESTING.	1	660.00	
EFT24667	04/11/2016	BORAL RESOURCES WA LTD (ASPHALT)	2 X 1T BULKA BAG OF COLDMIX TO BE PICKED UP 3 OCTOBER 2016	1		990.00

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INV WA1230707/10/2016		BORAL RESOURCES WA LTD (ASPHALT)	2 X 1T BULKA BAG OF COLDMIX TO BE PICKED UP 3 OCTOBER 2016	1	990.00	
EFT24668	04/11/2016	BRIDGELEY COMMUNITY CENTRE	ANNUAL CHRISTMAS CAROLS EVENT FUNDS	1		5,000.00
INV 0000197920/10/2016		BRIDGELEY COMMUNITY CENTRE	ANNUAL CHRISTMAS CAROLS EVENT FUNDS	1	5,000.00	
EFT24669	04/11/2016	CENTRAL MOBILE MECHANICAL REPAIRS	9500 HOUR SERVICE ON MULTIPAC TYRE ROLLER N.1709 (PN1709).	1		808.63
INV 0000157106/10/2016		CENTRAL MOBILE MECHANICAL REPAIRS	9500 HOUR SERVICE ON MULTIPAC TYRE ROLLER N.1709 (PN1709).	1	808.63	
EFT24670	04/11/2016	CHADSON ENGINEERING	REPAIR OF AUTOMATIC POOL CLEANER	1		458.70
INV A006696-31/08/2016		CHADSON ENGINEERING	REPAIR OF AUTOMATIC POOL CLEANER	1	458.70	
EFT24671	04/11/2016	CHIDLOW BASKETBALL CLUB	KIDSPORT FUNDING FOR CARLISTA JONES	1		192.00
INV KS0042324/10/2016		CHIDLOW BASKETBALL CLUB	KIDSPORT FUNDING FOR NATHAN THORNE KIDSPORT FUNDING FOR CARLISTA JONES KIDSPORT FUNDING FOR NATHAN THORNE	1	192.00	
EFT24672	04/11/2016	CHILD SUPPORT AGENCY	Payroll deductions	1		526.32
INV DEDUCT01/11/2016		CHILD SUPPORT AGENCY	Payroll deductions		526.32	
EFT24673	04/11/2016	CHILLIN OUT IN WA	3x CHILLI BEE STING HONEY SAUCE 3x CHILLI HABERNARO JAM 3x SMOKIN HOT SAUCE	1		105.60
INV 0001048113/10/2016		CHILLIN OUT IN WA	3x MANGO & GINGER CONSERVE 3x CHILLI BEE STING HONEY SAUCE 3x CHILLI HABERNARO JAM 3x SMOKIN HOT SAUCE 3x MANGO & GINGER CONSERVE	1	105.60	
EFT24674	04/11/2016	CHRIS DAVIDSON	COUNCILLOR PAYMENTS OCTOBER 2016	1		1,905.73
INV OCTOBE31/10/2016		CHRIS DAVIDSON	COUNCILLOR PAYMENTS OCTOBER 2016	1	1,905.73	
EFT24675	04/11/2016	CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS OCTOBER 2016	1		2,053.73
INV OCTOBE31/10/2016		CHRISTOPHER RICHARD ANTONIO	COUNCILLOR PAYMENTS OCTOBER 2016	1	2,053.73	

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EFT24676	04/11/2016	CLACKLINE FENCING CONTRACTORS	IRRIGATION SHED & DAM FENCE REPAIRS SUPPLY & INSTALL 27.00M NE HG GALVANISED CHAINMESH SECURITY FENCING @ 1800MM TO SPECIFIED VANDALISED AREA & REPAIR EXISTING DAMAGED GATE AT DAM ENTRANCE.	1		1,244.00
INV 1027	30/10/2016	CLACKLINE FENCING CONTRACTORS	IRRIGATION SHED & DAM FENCE REPAIRS SUPPLY & INSTALL 27.00M NE HG GALVANISED CHAINMESH SECURITY FENCING @ 1800MM TO SPECIFIED VANDALISED AREA & REPAIR EXISTING DAMAGED GATE AT DAM ENTRANCE.	1	1,244.00	
EFT24677	04/11/2016	COUNTRY COPIERS NORTHAM	COPIER SERVICE /METER READING FOR DEPOT - 52T GEAR CASSETTE	1		778.35
INV S5768	05/10/2016	COUNTRY COPIERS NORTHAM	COPIER SERVICE /METER READING FOR DEPOT - 52T GEAR CASSETTE	1	778.35	
EFT24678	04/11/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR FIRE CESM, DEPOT & ENGINEERING.	1		164.12
INV 0271	23/09/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR FIRE CESM, DEPOT & ENGINEERING.	1	164.12	
EFT24679	04/11/2016	CROSSLAND & HARDY PTY LTD	HIGH RESOLUTION AERIAL PHOTOGRAPH AND DIGITAL DATA FOR INKPEN REFUSE SITE.	1		660.00
INV 0001314306/09/2016		CROSSLAND & HARDY PTY LTD	HIGH RESOLUTION AERIAL PHOTOGRAPH AND DIGITAL DATA FOR OLD QUARRY ROAD REFUSE SITE.	1	660.00	
EFT24680	04/11/2016	DAIBRO PTY LTD WHEATBELT CARAVAN & RV CENTRE	REPAIR JOCKEY WHEEL TYRE ON PN0005 FLAT BED MOWER TRAILER	1		35.00
INV 0001526812/09/2016		DAIBRO PTY LTD WHEATBELT CARAVAN & RV CENTRE	REPAIR JOCKEY WHEEL TYRE ON PN0005 FLAT BED MOWER TRAILER	1	35.00	
EFT24681	04/11/2016	DANIEL JOHN RODNEY HENDRIKSEN	SOUTHERN BROOK. 1.4 JERRY CAN HOLDER	1		64.99
INV D26-10	26/10/2016	DANIEL JOHN RODNEY HENDRIKSEN	SOUTHERN BROOK. 1.4 JERRY CAN HOLDER	1	64.99	
EFT24682	04/11/2016	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	FACE PAINTERS- AVON RIVER FESTIVAL 2016	1		990.00

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INV 1816	18/05/2016	DEBBIE HUGHES - PERTH FACE PAINTING COMPANY	FACE PAINTERS- AVON RIVER FESTIVAL 2016	1	990.00	
EFT24683	04/11/2016	DENIS GRAHAM BERESFORD	COUNCIL PAYMENTS OCTOBER 2016	1		1,905.73
INV OCTOBE31/10/2016		DENIS GRAHAM BERESFORD	COUNCIL PAYMENTS OCTOBER 2016	1	1,905.73	
EFT24684	04/11/2016	DEPENDABLE LAUNDRY SOLUTIONS	REPLACE FAULTY PART ON COTTAGE WASHING MACHINE	1		231.00
INV 2016389927/09/2016		DEPENDABLE LAUNDRY SOLUTIONS	REPLACE FAULTY PART ON COTTAGE WASHING MACHINE	1	231.00	
EFT24685	04/11/2016	DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS OCTOBER 2016	1		1,905.73
INV OCTOBE31/10/2016		DESMOND ARNOLD HUGHES	COUNCILLOR PAYMENTS OCTOBER 2016	1	1,905.73	
EFT24686	04/11/2016	DRACO AIR PTY LTD	DEPOT - PLEASE REPAIR THE ICE MACHINE AT THE NORTHAM DEPOT ON PEEL TCE.	1		1,283.43
INV DA5490	11/10/2016	DRACO AIR PTY LTD	DEPOT - PLEASE REPAIR THE ICE MACHINE AT THE NORTHAM DEPOT ON PEEL TCE.	1	1,283.43	
EFT24687	04/11/2016	DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	OLIVE OIL	1		54.00
INV 0000265019/10/2016		DUNCAN GROUP INTERNATIONAL - CLACKLINE VALLEY OLIVES	OLIVE OIL	1	54.00	
EFT24688	04/11/2016	E. & M.J. ROSHER PTY LTD	OUTER AIR FILTER PART NUMBER 6c060-99140	1		68.30
INV 1100519	19/10/2016	E. & M.J. ROSHER PTY LTD	OUTER AIR FILTER PART NUMBER 6c060-99140	1	68.30	
EFT24689	04/11/2016	EL CABALLO SOCIAL GOLF CLUB INC.	SILVERSPORT FUNDING	1		300.00
INV 0000009925/10/2016		EL CABALLO SOCIAL GOLF CLUB INC.	SILVERSPORT FUNDING	1	300.00	
EFT24690	04/11/2016	FAIRFAX BUSINESS MEDIA	ADS IN AUGUST EDITIONS OF SENIOR PAPER	1		218.08
INV 2086254	22/08/2016	FAIRFAX BUSINESS MEDIA	ADS IN AUGUST EDITIONS OF SENIOR PAPER	1	218.08	
EFT24691	04/11/2016	FIRE AND SAFETY WA	OLIVER BOOTS SIZE 6 AND ZIPS	1		763.62
INV 28692	07/10/2016	FIRE AND SAFETY WA	OLIVER BOOTS SIZE 6 AND ZIPS	1	763.62	

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EFT24692	04/11/2016	GRAFTON ELECTRICS	GRASS VALLEY HALL. REPLACE FAULTY POWER POINT IN THE KITCHEN GRASS VALLEY HALL. CHECK FOR FAILED LIGHTS AND FITTINGS AND REPLACE. GRASS VALLEY HALL. REPLACE FAILED EMERGENCY LIGHT. GRASS VALLEY HALL. REPLACE 3 FAILED EXIT SIGNS WITH LED.	1		2,632.64
INV 973	07/09/2016	GRAFTON ELECTRICS	OLD TOWN OF NORTHAM BUILDING. REPAIR FLOURO LIGHTS.	1	149.38	
INV 977	12/09/2016	GRAFTON ELECTRICS	Bernard Park Mens WC - Please repair or replace if required the hand dryer.	1	99.00	
INV 972	02/09/2016	GRAFTON ELECTRICS	GRASS VALLEY HALL. REPLACE FAULTY POWER POINT IN THE KITCHEN GRASS VALLEY HALL. CHECK FOR FAILED LIGHTS AND FITTINGS AND REPLACE. GRASS VALLEY HALL. REPLACE FAILED EMERGENCY LIGHT. GRASS VALLEY HALL. REPLACE 3 FAILED EXIT SIGNS WITH LED.	1	1,225.90	
INV 971	01/09/2016	GRAFTON ELECTRICS	INSTALL POWER POINT IN TRANSPORTABLE OFFICE.	1	411.24	
INV 974	08/09/2016	GRAFTON ELECTRICS	REPAIR OVAL LIGHTS AT JUBILEE OVAL	1	747.12	
EFT24693	04/11/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM VINTAGE VEHICLE BUILDING.REMOVE VERANDAH AND WALL CLADDING. REINFORCE WALL, INSTALL BRACING PLY AND VERANDAH RAFTERS. REPLACE VERANDAH AND WALL CLADDING AS PER QUOTE.	1		7,591.00
INV 1015T/N	24/10/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM VINTAGE VEHICLE BUILDING.REMOVE VERANDAH AND WALL CLADDING. REINFORCE WALL, INSTALL BRACING PLY AND VERANDAH RAFTERS. REPLACE VERANDAH AND WALL CLADDING AS PER QUOTE.	1	5,000.00	
INV 1017T/N	28/10/2016	HI CONSTRUCTIONS AUST PTY LTD	AVON VALLEY VINTAGE VEHICLE BUILDING. REPLACE ROTTED AND DAMAGED FLOOR BOARDS WITH NEW JARRAH.	1	1,100.00	
INV 1016T/N	28/10/2016	HI CONSTRUCTIONS AUST PTY LTD	AVON VALLEY VINTAGE VEHICLE BUILDING. SUPPLY AND INSTALL RAFTERS FOR VERANDAH. WALL SHEETS	1	1,491.00	

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EFT24694	04/11/2016	HILLS CONCRETE PRODUCTS	2 X 1.5 X 150MM CONCRETE HEAD WALLS FOR SOUTHERN BROOK.	1		3,351.70
			1.6 X 1.5 X 150MM CONCRETE HEAD WALLS FOR SOUTHERN BROOK.			
INV 3299	11/10/2016	HILLS CONCRETE PRODUCTS	2 X 1.5 X 150MM CONCRETE HEAD WALLS FOR SOUTHERN BROOK.	1	3,351.70	
			1.6 X 1.5 X 150MM CONCRETE HEAD WALLS FOR SOUTHERN BROOK.			
EFT24695	04/11/2016	INSTANT WEIGHING	SUPPLY 10 PRINTER ROLLS FOR THE COMPULOAD PRINTER.	1		36.30
INV 0000754524/10/2016		INSTANT WEIGHING	SUPPLY 10 PRINTER ROLLS FOR THE COMPULOAD PRINTER.	1	36.30	
EFT24696	04/11/2016	INVISION SIGNS AND DESIGNS	BUSINESS CARDS FOR KOBUS NIEUWOUDT - MANAGER PLANNING OFFICER	1		59.00
INV 2128	17/10/2016	INVISION SIGNS AND DESIGNS	BUSINESS CARDS FOR KOBUS NIEUWOUDT - MANAGER PLANNING OFFICER	1	59.00	
EFT24697	04/11/2016	ISOBEL ROBERTS	STOCK PURCHASES FOR VISITORS CENTRE.	1		160.70
INV 94	16/10/2016	ISOBEL ROBERTS	STOCK PURCHASES FOR VISITORS CENTRE.	1	160.70	
EFT24698	04/11/2016	J CARBINES	12 BABY BEANIES 20 x COMPHY COTTON HEADBAND MULTI	1		310.00
			20 x MERINO WOOL WRAP			
INV 0000329422/07/2016		J CARBINES	12 BABY BEANIES 20 x COMPHY COTTON HEADBAND MULTI	1	310.00	
			20 x MERINO WOOL WRAP			
EFT24699	04/11/2016	JESSICA DOUGLAS	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1		52.60
INV 2055100	02/11/2016	JESSICA DOUGLAS	REIMBURSEMENT FOR POLICE CLEARANCE APPLICATION.	1	52.60	
EFT24700	04/11/2016	JOHN PROUD	COUNCILLOR PAYMENTS OCTOBER 2016	1		1,905.73
INV OCTOBE31/10/2016		JOHN PROUD	COUNCILLOR PAYMENTS OCTOBER 2016	1	1,905.73	
EFT24701	04/11/2016	JUDITH CLAIRE DOW	Rates refund for assessment A14544 21 LOTON DRIVE NORTHAM 6401	1		961.00

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INV A14544	04/11/2016	JUDITH CLAIRE DOW	Rates refund for assessment A14544 21 LOTON DRIVE NORTHAM 6401		961.00	
EFT24702	04/11/2016	JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS OCTOBER 2016	1		2,145.49
INV OCTOBE31/10/2016		JULIE ELLEN WILLIAMS	COUNCILLOR PAYMENTS OCTOBER 2016	1	2,145.49	
EFT24703	04/11/2016	JWA LOCATING SERVICE	LOCATE SERVICES ON WERRIBEE ROAD	1		302.50
INV A0956	13/10/2016	JWA LOCATING SERVICE	LOCATE SERVICES ON WERRIBEE ROAD	1	302.50	
EFT24704	04/11/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	PURCHASE OF USED ROAD BROOM - SEWELL TB2000E TOW BEHIND SWEEPER, MANUFACTURE DATE 12/2015 SERIAL#: 6T9T27TASF10J189	1		46,475.00
INV 000966	17/10/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	HIRE OF SWEEPER FOR JENNAPULLIN ROAD	1	220.00	
INV 000964	21/10/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	HIRE OF GRADER FOR 4 DAYS	1	1,320.00	
INV 000959	07/10/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	HIRE OF ROAD SWEEPER.	1	330.00	
INV 000965	17/10/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	PREPARATION AND ASPHALT OF 2 SECTIONS IN THE LANEWAY AT THE BACK OF GREY STREET	1	605.00	
INV 000976	28/10/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	PURCHASE OF USED ROAD BROOM - SEWELL TB2000E TOW BEHIND SWEEPER, MANUFACTURE DATE 12/2015 SERIAL#: 6T9T27TASF10J189	1	44,000.00	
EFT24705	04/11/2016	KOALA PUBLISHING PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1		310.20
INV S105239518/08/2016		KOALA PUBLISHING PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1	310.20	
EFT24706	04/11/2016	LAGOM AGENCY	REIMBURSEMENTS FOR HATCH COSTS- MARKETING	1		175.00
INV 16_021	18/09/2016	LAGOM AGENCY	REIMBURSEMENTS FOR HATCH COSTS- MARKETING	1	175.00	

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EFT24707	04/11/2016	LANDMARK ENGINEERING & DESIGN T/A EXTERIA	TORRENT DRINKING FOUNTAIN & DOG BOWL POWDER COATED IN COLOUR BLAZE BLUE FOR AVON MALL UPGRADE. TORRENT DRINKING FOUNTAIN & DOG BOWL WHICH IS COMPRISED OF HEAVY EXTRUDED ALUMINIUM POST & CAST ALUMINIUM CAP & DOG BOWL. ALL TAP WARE IS IN A POLISHED CHROME FINISH WITH SPRING LOADED SHUT OFF. THE DOG BOWL IS EMPTIED BY TILTING THE BOWL. AS PER QUOTE# EXTQ6179.	1		2,707.10
INV 0000653920/10/2016		LANDMARK ENGINEERING & DESIGN T/A EXTERIA	TORRENT DRINKING FOUNTAIN & DOG BOWL POWDER COATED IN COLOUR BLAZE BLUE FOR AVON MALL UPGRADE. TORRENT DRINKING FOUNTAIN & DOG BOWL WHICH IS COMPRISED OF HEAVY EXTRUDED ALUMINIUM POST & CAST ALUMINIUM CAP & DOG BOWL. ALL TAP WARE IS IN A POLISHED CHROME FINISH WITH SPRING LOADED SHUT OFF. THE DOG BOWL IS EMPTIED BY TILTING THE BOWL. AS PER QUOTE# EXTQ6179.	1	2,707.10	
EFT24708	04/11/2016	LLOYDS EARTHMOVING	PLANTS FOR GEORGE NUICH PARK, SHIRE ADMIN BUILDING, VISITOR CENTRE AND REC CENTRE	1		1,774.30
INV 8155	27/09/2016	LLOYDS EARTHMOVING	PLANTS FOR GEORGE NUICH PARK, SHIRE ADMIN BUILDING, VISITOR CENTRE AND REC CENTRE	1	1,774.30	
EFT24709	04/11/2016	MALINOWSKI HOLDINGS PTY LTD	LEASE OF 174 FITZGERALD STREET, NORTHAM - NOVEMBER 2016	1		916.66
INV 02430	19/10/2016	MALINOWSKI HOLDINGS PTY LTD	LEASE OF 174 FITZGERALD STREET, NORTHAM - NOVEMBER 2016	1	916.66	
EFT24710	04/11/2016	MATT BLUNTISH	RELOCATE INKPEN LANDFILL WASTE OIL CONTAINER INTO NEW SHED.	1		280.50
INV 66	24/10/2016	MATT BLUNTISH	RELOCATE INKPEN LANDFILL WASTE OIL CONTAINER INTO NEW SHED.	1	280.50	
EFT24711	04/11/2016	MIDLAND MOWERS	MOWER BLADES	1		456.00
INV 21464#2	28/10/2016	MIDLAND MOWERS	MOWER BLADES	1	298.00	
INV 21464#2	28/10/2016	MIDLAND MOWERS	ITEM NUMBER BRP5404834 - DISCHARGE CHUTE 61INCH	1	158.00	

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EFT24712	04/11/2016	NEVILLE GENE RAMSEY	Rates refund for assessment A1304 300 HILL ROAD BAKERS HILL WA 6562	1		891.53
INV A1304	02/11/2016	NEVILLE GENE RAMSEY	Rates refund for assessment A1304 300 HILL ROAD BAKERS HILL WA 6562		891.53	
EFT24713	04/11/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1		1,410.00
INV KS0042425/10/2016		NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING.	1	140.00	
INV KS0042124/10/2016		NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	210.00	
INV KS00416-20/10/2016		NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	1,060.00	
EFT24714	04/11/2016	NORTHAM BETTA HOME LIVING	LANDLINE PHONE UNIDIDEN DECT1615.	1		68.95
INV 18280	26/10/2016	NORTHAM BETTA HOME LIVING	VACUUM BAGS FOR KILLARA.	1	29.00	
INV 2957043318/07/2016		NORTHAM BETTA HOME LIVING	LANDLINE PHONE UNIDIDEN DECT1615.	1	39.95	
EFT24715	04/11/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING.	1		380.00
INV 6959	27/10/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING.	1	190.00	
INV 6961	27/10/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING	1	190.00	
EFT24716	04/11/2016	NORTHAM CARPETS PTY LTD	BERT HAWKE PAVILLION. TEMPORARY PATCH/REPAIR VINYL FLOORING IN HALLWAY	1		760.00
INV 11931	28/10/2016	NORTHAM CARPETS PTY LTD	BERT HAWKE PAVILLION. TEMPORARY PATCH/REPAIR VINYL FLOORING IN HALLWAY	1	760.00	
EFT24717	04/11/2016	NORTHAM HIAB HIRE	NORTHAM VISITOR CENTRE. TRANSPORT OF GENERATOR. PICK UP FROM 26 ATTWELL STREET LANDSDALE 18/10/2016 BEFORE 5 PM. RETURN 20/10/2016	1		792.00
INV 611	18/10/2016	NORTHAM HIAB HIRE	NORTHAM VISITOR CENTRE. TRANSPORT OF GENERATOR. PICK UP FROM 26 ATTWELL STREET LANDSDALE 18/10/2016 BEFORE 5 PM. RETURN 20/10/2016	1	792.00	
EFT24718	04/11/2016	NORTHAM MITRE 10 SOLUTIONS	RETICULATION FITTINGS FOR RIVERBANK TO BROOME TERRACE	1		84.16

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INV 1011496530/09/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION FITTINGS FOR RIVERBANK TO BROOME TERRACE	1	71.76	
INV 1011207320/09/2016		NORTHAM MITRE 10 SOLUTIONS	100MM CUT OFF DISKS.	1	12.40	
EFT24719	04/11/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SILVERSPORT FUNDING.	1		400.00
INV 106	26/10/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SILVERSPORT FUNDING	1	200.00	
INV 104	24/10/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SILVERSPORT FUNDING.	1	200.00	
EFT24720	04/11/2016	NORTHAM TOWING SERVICE	GREEN SEDAN SPENCERS BROOK ROAD, SPENCERS BROOK - STICKERED BY POLICE	1		484.00
INV 205313	08/10/2016	NORTHAM TOWING SERVICE	TOWING OF WHITE S/W FORD FALCON 99 HUTT STREET, NORTHAM	1	88.00	
INV 205318	08/10/2016	NORTHAM TOWING SERVICE	GREEN SEDAN SPENCERS BROOK ROAD, SPENCERS BROOK - STICKERED BY POLICE	1	132.00	
INV 205324	10/10/2016	NORTHAM TOWING SERVICE	HUYUNDI EXCEL COLOUR UNKNOWN BURNT - BURLONG POOL	1	88.00	
INV 205359	21/10/2016	NORTHAM TOWING SERVICE	TOW ABANDON VEHICLE FROM DORCAS STREET.	1	88.00	
INV 205360	21/10/2016	NORTHAM TOWING SERVICE	REMOVE ABANDON VEHICLE ON DUKE STREET.	1	88.00	
EFT24721	04/11/2016	OLLY'S CAR & FURNITURE UPHOLSTERY'S	NORTHAM SWIMMING POOL.REPAIRS AND REINFORCING TO 13 SHADE SAILS.	1		2,860.00
INV 2798	19/10/2016	OLLY'S CAR & FURNITURE UPHOLSTERY'S	NORTHAM SWIMMING POOL.REPAIRS AND REINFORCING TO 13 SHADE SAILS.	1	2,860.00	
EFT24722	04/11/2016	OXTER SERVICES	BOX OF TOILET PAPER	1		282.60
INV 17177	05/10/2016	OXTER SERVICES	BOXES OF 80L BAGS	1	226.16	
INV 17219	14/10/2016	OXTER SERVICES	BOXES OF 80L BAGS	1	56.44	
			BAKERS HILL HOOPER PARK TOILETS. SUPPLY OF ONE CARTON OF TOILET PAPER	1		
EFT24723	04/11/2016	PAULL & WARNER BODY BUILDERS PTY LTD	SES - ROOF SAFETY SYSTEM EQUIPMENT	1		699.60
INV 517351	30/08/2016	PAULL & WARNER BODY BUILDERS PTY LTD	SES - ROOF SAFETY SYSTEM EQUIPMENT	1	699.60	

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EFT24724	04/11/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	23/09/2016 WUNDOWIE WAS HAVING ISSUES WITH LOGGING INTO SHIRE. ASSISTED GEORGE & WALKED HIM THROUGH THE STEPS OF LOGGING IN FROM START TO FINISH. 27/09/2016 UPDATE NEW TAX TABLES FOR SYNERGY. LIVE & PLAY. 04/10/2016 ASSIST BOB WADDELL IN GETTING ACCESS TO SYNERGY SECTIONS & REMOVING/RE-ADDING A NETWORK DRIVE AS REQUIRED.	1		325.00
INV 21786	20/10/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	FUGI XEROS DRUM UNIT FOR OLD QUARRY ROAD PRINTER REPAIR.	1	155.00	
INV 21762	11/10/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	23/09/2016 WUNDOWIE WAS HAVING ISSUES WITH LOGGING INTO SHIRE. ASSISTED GEORGE & WALKED HIM THROUGH THE STEPS OF LOGGING IN FROM START TO FINISH. 27/09/2016 UPDATE NEW TAX TABLES FOR SYNERGY. LIVE & PLAY. 04/10/2016 ASSIST BOB WADDELL IN GETTING ACCESS TO SYNERGY SECTIONS & REMOVING/RE-ADDING A NETWORK DRIVE AS REQUIRED.	1	170.00	
EFT24725	04/11/2016	PERTH SAFETY PRODUCTS PTY LTD	SAFETY SIGNS	1		5,349.30
INV 0000674607/10/2016		PERTH SAFETY PRODUCTS PTY LTD	SAFETY SIGNS	1	2,538.80	
INV 0000671904/10/2016		PERTH SAFETY PRODUCTS PTY LTD	SAFETY SIGNS	1	2,810.50	
EFT24726	04/11/2016	POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	COUNCILLOR PAYMENTS OCTOBER 2016	1		2,000.00
INV OCTOBE31/10/2016		POLLARD FAMILY SUPERANNUATION FUND T/A POLLARD ENTERPRISES PTY LTD	COUNCILLOR PAYMENTS OCTOBER 2016	1	2,000.00	
EFT24727	04/11/2016	PRESTIGE ALARMS	NORTHAM SHIRE ADMIN BUILDING. 24 HOUR MONITORING OF SECURITY ALARM. QUARTERLY ACCOUNT OCTOBER, NOVEMBER ,DECEMBER.	1		115.00
INV 0008616512/08/2016		PRESTIGE ALARMS	NORTHAM SHIRE ADMIN BUILDING. 24 HOUR MONITORING OF SECURITY ALARM. QUARTERLY ACCOUNT OCTOBER, NOVEMBER ,DECEMBER.	1	115.00	
EFT24728	04/11/2016	PROFESSIONAL LOCKSERVICE	INKPEN FIRE SHED. INSTALL COMPLIANT LEVER HANDLE LOCKSETS TO DOORS.	1		5,157.44

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INV 0001498313/10/2016		PROFESSIONAL LOCKSERVICE	SOUTHERN BROOK FIRE SHED. INSTALL COMPLIANT LEVER HANDLE LOCKSETS TO DOORS.	1	607.53	
INV 0001498113/10/2016		PROFESSIONAL LOCKSERVICE	WUNDOWIE OLD FIRE STATION. SUPPLY OF COMPLIANT LEVERSET.	1	206.25	
INV 0001498713/10/2016		PROFESSIONAL LOCKSERVICE	INKPEN FIRE SHED. INSTALL COMPLIANT LEVER HANDLE LOCKSETS TO DOORS.	1	681.56	
INV 0001498413/10/2016		PROFESSIONAL LOCKSERVICE	GRASS VALLEY FIRE SHED. INSTALL COMPLIANT LEVER HANDLE LOCKSETS TO DOORS.	1	607.53	
INV 0001498513/10/2016		PROFESSIONAL LOCKSERVICE	CLACKLINE FIRE SHED. INSTALL COMPLIANT LEVER HANDLE LOCKSETS TO DOORS.	1	607.53	
INV 0001498613/10/2016		PROFESSIONAL LOCKSERVICE	BAKERS HILL FIRE SHED. INSTALL COMPLIANT LEVER HANDLE LOCKSETS TO DOORS.	1	459.03	
INV 0001499013/10/2016		PROFESSIONAL LOCKSERVICE	NORTHAM VISITOR CENTRE. INSTALL COMPLIANT LOCKSET TO PREVENT PUBLIC ACCESS TO MEETING ROOM.	1	445.48	
INV 0001498813/10/2016		PROFESSIONAL LOCKSERVICE	BAKERS HILL PAVILLION. INSTALL LOCKSETS TO TOILET AREA TO ISOLATE HALL FROM PUBLIC USE.	1	544.50	
INV 0001461425/06/2016		PROFESSIONAL LOCKSERVICE	WUNDOWIE KURINGAL VILLAGE. INSTALL LOCKSET TO STORE ROOM.	1	390.50	
INV 0001498213/10/2016		PROFESSIONAL LOCKSERVICE	IRISHTOWNH FIRE SHED. UPGRADE DIGITAL LOCK.	1	607.53	
EFT24729	04/11/2016	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE LICENCE FOR OCTOBER 2016.	1		1,122.00
INV PM1669	25/10/2016	PROMAPP SOLUTIONS LIMITED	PROMAPP PROCESS MANAGER SOFTWARE LICENCE FOR OCTOBER 2016.	1	1,122.00	
EFT24730	04/11/2016	QUAD SERVICES PTY LTD	CLEANING WUNDOWIE COMMUNITY HALL OCTOBER 2016.	1		4,302.37
INV 302679	03/10/2016	QUAD SERVICES PTY LTD	CLEANING OF WUNDOWIE LIBRARY OCTOBER 2016.	1	866.11	
INV 302678	03/10/2016	QUAD SERVICES PTY LTD	CLEANING OF WUNDOWIE PUBLIC TOILETS - OCTOBER 2016.	1	330.72	
INV 302677	03/10/2016	QUAD SERVICES PTY LTD	CLEANING OF BAKERS HILL PAVILLION OCTOBER 2016.	1	661.57	
INV 302676	03/10/2016	QUAD SERVICES PTY LTD	CLEANING OF BAKERS HILL PUBLIC TOILETS IN OCTOBER 2016.	1	330.72	
INV 302675	03/10/2016	QUAD SERVICES PTY LTD	CLEANING CLACKLINE PUBLIC TOILETS OCTOBER 2016.	1	326.66	
INV 293725	03/06/2016	QUAD SERVICES PTY LTD	CLEANING AT WUNDOWIE COMMUNITY HALL JUNE 2016.	1	887.17	

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INV 4462	21/10/2016	QUAD SERVICES PTY LTD	CREDIT DUE TO CLEAN IN SMALL WUNDOWIE COMMUNITY HALL WAS NOT FULLY COMPLETED IN THE MONTH OF JUNE 2016.	1	-330.00	
INV 302681	03/10/2016	QUAD SERVICES PTY LTD	CLEANING AT AVON RIVER TOILETS OCTOBER 2016.	1	330.72	
INV 302680	03/10/2016	QUAD SERVICES PTY LTD	CLEANING WUNDOWIE COMMUNITY HALL OCTOBER 2016.	1	898.70	
EFT24731	04/11/2016	QUIN'S GOURMET BUTCHERS	ASSORTED MEATS FOR KILLARA KITCHEN	1		394.65
INV 45	24/10/2016	QUIN'S GOURMET BUTCHERS	ASSORTED MEATS FOR KILLARA KITCHEN	1	394.65	
EFT24732	04/11/2016	RADIOWEST BROADCASTERS PTY LTD - DO NOT USE*** USE S476.	RADIO ADVERTISING FOR BERNARD PARK DRAINAGE PROJECT FOR THE PERIOD	1		1,751.63
INV WNTM0830/09/2016		RADIOWEST BROADCASTERS PTY LTD - DO NOT USE*** USE S476.	RADIO ADVERTISING FOR BERNARD PARK DRAINAGE PROJECT FOR THE PERIOD	1	1,751.63	
EFT24733	04/11/2016	RIVERGUM VALLEY LAVENDER	Lavender Pillow Spray Lavender Shower Gel Lavender Pulse Point	1		78.40
INV 0000026707/10/2016		RIVERGUM VALLEY LAVENDER	Lavender Pillow Spray Lavender Shower Gel Lavender Pulse Point	1	78.40	
EFT24734	04/11/2016	ROADS2000	2T OF RED ASPHALT	1		548.13
INV 16971	27/10/2016	ROADS2000	2T OF RED ASPHALT	1	363.00	
INV 16941	20/10/2016	ROADS2000	1T HOT MIX ASPHALT (RED)	1	185.13	
EFT24735	04/11/2016	ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS OCTOBER 2016	1		1,905.73
INV OCTOBE31/10/2016		ROBERT WAYNE TINETTI	COUNCILLOR PAYMENTS OCTOBER 2016	1	1,905.73	
EFT24736	04/11/2016	ROSIE HELEN WARD	Rates refund for assessment A11175 374 FITZGERALD STREET NORTHAM 6401	1		566.50
INV A11175	26/10/2016	ROSIE HELEN WARD	Rates refund for assessment A11175 374 FITZGERALD STREET NORTHAM 6401		566.50	
EFT24737	04/11/2016	ROYAL LIFE SAVING SOCIETY WA	POOL LIFEGUARD REQUALIFICATION FOR DIANNE JUPP & GRACE SMITH.	1		270.00

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INV 71575	20/10/2016	ROYAL LIFE SAVING SOCIETY WA	POOL LIFEGUARD REQUALIFICATION FOR DIANNE JUPP & GRACE SMITH.	1	270.00	
EFT24738	04/11/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SHIRE OF NORTHAM QUARTERLY REPORT CARD	1		4,035.80
INV 5008721	27/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERT IN THE AVON VALLEY ADVOCATE 27 JULY 2016 - DIFFERENTIAL RATES 2016/17	1	349.27	
INV 1918442	06/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	EMPLOYMENT ADVERT IN THE AVON VALLEY ADVOCATE 6 JULY 2016	1	410.08	
INV 1918495	06/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	CASUAL SUPPORT WORKER	1	271.66	
INV 1921059	06/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE - PROPOSED DEVELOPMENT - MOTEL - ADVOCATE 6 JUNE 2016	1	155.87	
INV 1922659	13/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING OF NAIDOC WEEK FAMILY FUN DAY 08 JULY 2016	1	271.66	
INV 1924094	13/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE - ADVERTISEMENT OF PLANNING PROPOSALS - NORTHAM ABORIGINAL & ENVIRONMENTAL INTERPRETIVE CENTRE	1	252.25	
INV 1899967	27/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE - SCHEME AMENDMENT 3	1	997.57	
INV 5003267	27/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SHIRE OF NORTHAM QUARTERLY REPORT CARD	1	329.87	
INV 5005360	27/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE FOR THE AVON DESCENT ROAD CLOSURE - AVON VALLEY ADVOCATE 27 JULY	1	997.57	
INV 5005360	27/07/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER FULL PAGE AD	1		
EFT24739	04/11/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE FOR PERIOD ENDING 21/8/2016.	1		9,667.38
INV 384670	23/08/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE FOR PERIOD ENDING 21/8/2016.	1	4,071.39	
INV 386222	20/09/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE P/E 18/09/2016.	1	2,945.26	
INV 386594	27/09/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE FOR P/E 25/09/2016.	1	2,650.73	
EFT24740	04/11/2016	SPECIALISED TREE SERVICE	TREE PRUNING FOR WESTERN POWER	1		24,375.00
INV 2334	28/10/2016	SPECIALISED TREE SERVICE	PRUNE TREE AT 42 MULUCKINE ROAD	1	400.00	
INV 2332	28/10/2016	SPECIALISED TREE SERVICE	TREE PRUNING FOR WESTERN POWER	1	17,385.00	
INV 2333	28/10/2016	SPECIALISED TREE SERVICE	TREE PRUNING FOR WESTERN POWER	1	4,980.00	

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INV 2335	28/10/2016	SPECIALISED TREE SERVICE	SOUTHERN BROOK - PROVIDE TRAFFIC MANAGEMENT TO CUT DOWN 4 LARGE YORK GUMS TAGGED FOR REMOVAL	1	1,610.00	
EFT24741	04/11/2016	ST JOHN AMBULANCE AUSTRALIA	FIRST AID SERVICES FOR 2016 AVON RIVER FESTIVAL	1		200.00
INV CYINV0018/10/2016	04/11/2016	ST JOHN AMBULANCE AUSTRALIA	FIRST AID SERVICES FOR 2016 AVON RIVER FESTIVAL	1	200.00	
EFT24742	04/11/2016	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS OCTOBER 2016	1		4,032.80
INV OCTOBE31/10/2016	04/11/2016	STEVEN BRUCE POLLARD	COUNCILLOR PAYMENTS OCTOBER 2016	1	4,032.80	
EFT24743	04/11/2016	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS OCTOBER 2016	1		3,183.63
INV OCTOBE31/10/2016	04/11/2016	TERRY MATTHEW LITTLE	COUNCILLOR PAYMENTS OCTOBER 2016	1	3,183.63	
EFT24744	04/11/2016	THE LIMES ORCHARD STAY - PT & JA PERKINS	6x ASSORTED MARMALADES	1		27.00
INV 0000083606/10/2016	04/11/2016	THE LIMES ORCHARD STAY - PT & JA PERKINS	6x ASSORTED MARMALADES	1	27.00	
EFT24745	04/11/2016	THE WATERSHED	HUNTER 140 ADJUSTABLE 360 OPPOSING NOZZLE 10068329	1		1,444.40
INV 1014251017/10/2016	04/11/2016	THE WATERSHED	HUNTER 140 ADJUSTABLE 360 OPPOSING NOZZLE 10068329	1	1,444.40	
EFT24746	04/11/2016	THE WORKWEAR GROUP	UNIFORM FOR YASMINE JACOB	1		1,343.82
INV 0091210611/10/2016	04/11/2016	THE WORKWEAR GROUP	SARAH W - CAT9XQ - NAV - NAVY - SHORT SLEEVE TUNIC	1	59.00	
INV 0091208911/10/2016	04/11/2016	THE WORKWEAR GROUP	BEV B - CAT9XQ - NAV - NAVY - SHORT SLEEVE TUNIC	1	59.00	
INV 0091210011/10/2016	04/11/2016	THE WORKWEAR GROUP	G. SINCLAIR - CAT9XQ - NAV - NAVY - SHORT SLEEVE TUNIC	1	303.66	
INV 0090551807/10/2016	04/11/2016	THE WORKWEAR GROUP	G. SINCLAIR - CAT5B2 - CHP - CHARCOAL - LONGLINE JACKET SARAH W - CAT9XQ - MBL - MID BLUE - SHORT SLEEVE TUNIC SARAH W - CAT5B2 - CHP - CHARCOAL - LONGLINE JACKET SARAH W - Y80708 - MBL - MID BLUE - 3/4 SLEEVE SHIRT SARAH W - Y80708 - LTB - LIGHT BLUE - 3/4 SLEEVE SHIRT	1	285.95	
INV 0090551307/10/2016	04/11/2016	THE WORKWEAR GROUP	BEV B - CAT9XP - MBL - MID BLUE - SHORT SLEEVE TUNIC BEV B - CAT9XP - NVY - NAVY - SHORT SLEEVE TUNIC	1	198.89	
INV 0988858502/12/2015	04/11/2016	THE WORKWEAR GROUP	UNIFORM FOR GEORGE PAUL.	1	65.00	
INV 0092705117/10/2016	04/11/2016	THE WORKWEAR GROUP	UNIFORM FOR YASMINE JACOB	1	319.62	
INV 0092706317/10/2016	04/11/2016	THE WORKWEAR GROUP	UNIFORM FOR YASMINE JACOB.	1	52.70	

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EFT24747	04/11/2016	TPS TOTAL PAINTING SERVICES	WUNDOWIE POOL.PREPARE AND PAINT VANDALISED WALLS OF GENTS TOILET	1		2,200.00
INV 132	26/10/2016	TPS TOTAL PAINTING SERVICES	WUNDOWIE POOL.PREPARE AND PAINT VANDALISED WALLS OF GENTS TOILET	1	2,200.00	
EFT24748	04/11/2016	TYREPOWER	REAR TYRE FOR PN1401 (MAXXIS 215/70R 16C VANPRO)	1		377.45
INV 8265.120	24/10/2016	TYREPOWER	REAR TYRE FOR PN1401 (MAXXIS 215/70R 16C VANPRO)	1	377.45	
EFT24749	04/11/2016	ULANDI PTY LTD	Rates refund for assessment A15090 48 GILLETT ROAD NORTHAM 6401	1		961.00
INV A15090	04/11/2016	ULANDI PTY LTD	Rates refund for assessment A15090 48 GILLETT ROAD NORTHAM 6401		961.00	
EFT24750	04/11/2016	ULO RUMJANTSEV	COUNCILLOR PAYMENTS OCTOBER 2016	1		2,207.65
INV OCTOBE31	10/2016	ULO RUMJANTSEV	COUNCILLOR PAYMENTS OCTOBER 2016	1	2,207.65	
EFT24751	04/11/2016	WBS GROUP PTY LTD	SUPPLY AND CONSTRUCT INKPEN FIRE SERVICES BUILDING AS PER CONTRACT 21 OF 2015.	1		11,373.47
INV 0000436320	10/2016	WBS GROUP PTY LTD	INKPEN FIRE SHED. VARIATION # 9 FOR ROCK BREAKING.	1	1,163.80	
INV 0000436320	10/2016	WBS GROUP PTY LTD	INKPEN FIRE SERVICES BUILDING. VARIATION #7 INSTALL TIMER SWITCH TO HOT WATER SYSTEM TO MEET COMPLIANCE REQUIREMENTS.	1	506.00	
INV 0000436320	10/2016	WBS GROUP PTY LTD	SUPPLY AND CONSTRUCT INKPEN FIRE SERVICES BUILDING AS PER CONTRACT 21 OF 2015.	1	9,703.67	
EFT24752	04/11/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	CR ULO RUMJANTSEV UNDERSTANDING FINANCIAL REPORTS AND BUDGETS & SUSTAINABLE ASSET (INFRASTRUCTURE) MANAGEMENT	1		5.00
INV I3061947	30/08/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	CR ULO RUMJANTSEV UNDERSTANDING FINANCIAL REPORTS AND BUDGETS & SUSTAINABLE ASSET (INFRASTRUCTURE) MANAGEMENT	1	5.00	
EFT24753	04/11/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ATTEND SITE AND ASSESS LOADER FAULT AND REATTEND WHEN PART IS RECEIVED TO FIT PUMP	1		2,247.00
INV 6271	29/08/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	FIX BEACONS AND ELECTRONIC SIGNAGE NOT WORKING ON PN1201 - 31 AUGUST 2016	1	380.00	

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INV 6268	29/08/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR DEMISTER FAN ON FUSO CANTER TRUCK N.003 (PN0917).	1	106.00	
INV 6232	29/08/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ATTEND SITE AND ASSESS LOADER FAULT AND REATTEND WHEN PART IS RECEIVED TO FIT PUMP	1	583.00	
INV 6265	29/08/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING		1	213.50	
INV 6249	29/08/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR BREAK LIGHTS ON TWO WAY PIG TRAILER N.5477 (PN1009A) AS BRAKE LIGHTS STAYING ON WHEN PARK & HEAD LIGHTS ARE ON.	1	263.00	
INV 6258	29/08/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR TWO WAY RADIO IN VOLVO BACKHOE LOADER N.004 (PN0908).	1	175.50	
INV 6242	29/08/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	CHECK LED LIGHTS ON TRAILER MOUNTED TRAFFIC LIGHTS	1	526.00	
EFT24754	04/11/2016	WRC MECHANICAL WA	WHEEL ALIGNMENT ON N11187 FUSO TWO WAY	1		517.00
INV 1489	23/10/2016	WRC MECHANICAL WA	WHEEL ALIGNMENT ON N11187 FUSO TWO WAY	1	517.00	
EFT24755	04/11/2016	WUNDOWIE AND DISTRICTS MENS SHED INC	ANNUAL FEE TO MAINTAIN COMMUNITY BUS	1		1,500.00
INV 87	23/08/2016	WUNDOWIE AND DISTRICTS MENS SHED INC	ANNUAL FEE TO MAINTAIN COMMUNITY BUS	1	1,500.00	
EFT24756	14/11/2016	CAPITAL RECYCLING	GRAVEL FOR WERRIBEE ROAD	1		16,428.46
INV 0000475601/10/2016		CAPITAL RECYCLING	3 LOADS OF GRAVEL FROM GRAVEL PIT FOR ENRIGHT PARK.	1	356.62	
INV 0000476101/10/2016		CAPITAL RECYCLING	GRAVEL FOR SOUTHERN BROOK RD.	1	4,216.67	
INV CJ01607 01/10/2016		CAPITAL RECYCLING	CREDIT FOR INVOICE J01607.	1	-3,833.34	
INV 0000475501/10/2016		CAPITAL RECYCLING	GRAVEL TO BE SOUTHERN BROOK RD.	1	8,002.50	
INV CJ01640 01/10/2016		CAPITAL RECYCLING	CREDIT FOR INVOICE J01640	1	-7,275.00	
INV 0000475301/10/2016		CAPITAL RECYCLING	GRAVEL FOR SOUTHERN BROOK RD.	1	163.39	
INV CJ01678 01/10/2016		CAPITAL RECYCLING	CREDIT OF INVOICE J0678.	1	-148.54	
INV 0000475801/10/2016		CAPITAL RECYCLING	GRAVEL FOR SOUTHERN BROOK RD.	1	3,425.88	
INV CJ01668 01/10/2016		CAPITAL RECYCLING	CREDIT OF INVOICE NO J01668	1	-3,114.44	
INV 0000475901/10/2016		CAPITAL RECYCLING	GRAVEL FOR PARKING FACILITY.	1	1,385.23	

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INV CJ01605	01/10/2016	CAPITAL RECYCLING	CREDIT OF INVOICE J01605.	1	-1,259.30	
INV 0000475701	01/10/2016	CAPITAL RECYCLING	GRAVEL FOR PARKING FACILITY.	1	1,233.76	
INV CJ01642	01/10/2016	CAPITAL RECYCLING	CREDIT FOR INVOICE J01642.	1	-1,121.60	
INV 0000476201	01/10/2016	CAPITAL RECYCLING	GRAVEL FOR WERRIBEE ROAD.	1	7,959.26	
INV 0000475401	01/10/2016	CAPITAL RECYCLING	GRAVEL FOR WERRIBEE ROAD.	1	5,141.90	
INV 0000476001	01/10/2016	CAPITAL RECYCLING	GRAVEL FOR WERRIBEE ROAD	1	14,250.16	
INV CJ01606	01/10/2016	CAPITAL RECYCLING	GRAVEL FOR WERRIBEE ROAD.	1	-12,954.69	
EFT24757	14/11/2016	ABBOTTS FORGE	TELEHANDLER HIRE - RE POSITION ROUNDABOUT IN TOWN MAIN STREET.	1		300.00
INV 0000237023	10/10/2016	ABBOTTS FORGE	TELEHANDLER HIRE - RE POSITION ROUNDABOUT IN TOWN MAIN STREET.	1	300.00	
EFT24758	14/11/2016	AG IMPLEMENTS NORTHAM PTY LTD	MOWER BLADES	1		679.79
INV 272959	13/10/2016	AG IMPLEMENTS NORTHAM PTY LTD	2 JOINERS FOR BACKHOE FOR HYDRAULIC PIPE FOR PN3555.	1	33.44	
INV 272249	05/10/2016	AG IMPLEMENTS NORTHAM PTY LTD	MOWER BLADES	1	353.14	
INV 272622	10/10/2016	AG IMPLEMENTS NORTHAM PTY LTD	ROLL OF WHIPPER SNIPPER CORD	1	123.41	
INV 272563	08/10/2016	AG IMPLEMENTS NORTHAM PTY LTD	BLR 6589 BLADES FOR FERRIS MOWER	1	169.80	
EFT24759	14/11/2016	ALL-WAYS FOODS	STOCK PURCHASES FOR NORTHAM SWIMMING POOL.	1		1,235.51
INV 27276	26/10/2016	ALL-WAYS FOODS	STOCK PURCHASES FOR NORTHAM SWIMMING POOL.	1	1,235.51	
EFT24760	14/11/2016	ANDY'S PLUMBING SERVICE	NORTHAM AIRFEILD. EXCAVATOR HIRE.	1		9,854.90
INV A17266	20/10/2016	ANDY'S PLUMBING SERVICE	NORTHAM SHIRE ADMIN BUILDING.UNBLOCK SEWER	1	701.80	
INV A17268	24/10/2016	ANDY'S PLUMBING SERVICE	NORTHAM AIRFEILD. EXCAVATOR HIRE.	1	3,327.50	
INV A17267	24/10/2016	ANDY'S PLUMBING SERVICE	REPAIR BROKEN TAP IN LADIES TOILET AT BERNARD PARK	1	432.85	
INV A17251	19/10/2016	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS. REPAIRS TO PLUMBING DUE TO VANDALISM.	1	586.85	
INV A17264	20/10/2016	ANDY'S PLUMBING SERVICE	BAKERS HILL REC CENTRE & BAKER HILL TOILETS PUMP OUT SEPTIC TANKS OF LIQUID WASTE.	1	1,549.90	

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INV A17252	20/10/2016	ANDY'S PLUMBING SERVICE	BAKERS HILL PAVILLION. REPAIR GAS STOVE.	1	530.75	
INV A17254	20/10/2016	ANDY'S PLUMBING SERVICE	REPLACE TOILET SEAT LADIES, REPAIR TOILET CISTERN, KITCHEN TOWN HALL REPLACE U/S PILLAR TAPS TO KITCHEN BASIN WITH FLICK MIXER.	1	957.00	
INV A17253	20/10/2016	ANDY'S PLUMBING SERVICE	REPAIR RUNNING TOILETS AT WUNDOWIE, CLACKLINE, & BAKERS HILL	1	1,105.50	
INV A17265	20/10/2016	ANDY'S PLUMBING SERVICE	RECREATION CENTRE REPAIR BROKEN WASTE PIPE UNDER SINK BAR AREA.	1	662.75	
EFT24761	14/11/2016	AVON PAPER SHRED	DESTRUCTION OF 16 BOXES OF ARCHIVED MATERIAL	1		159.20
INV 224	03/11/2016	AVON PAPER SHRED	DESTRUCTION OF 16 BOXES OF ARCHIVED MATERIAL	1	159.20	
EFT24762	14/11/2016	AVON VALLEY BAKERY	FOOD FOR OSH COMMITTEE MEETING 7/7/16	1		80.00
INV 2343	17/08/2016	AVON VALLEY BAKERY	FOOD FOR OSH COMMITTEE MEETING 7/7/16	1	80.00	
EFT24763	14/11/2016	AVON VALLEY GLASS	SUPPLY & INSTALL WINDSCREEN IN 2013 HINO FC7 TIPPER TRUCK PN1221.	1		550.00
INV 0000750313	10/2016	AVON VALLEY GLASS	SUPPLY & INSTALL WINDSCREEN IN 2013 HINO FC7 TIPPER TRUCK PN1221.	1	550.00	
EFT24764	14/11/2016	AVON VALLEY NISSAN	15000KM SERVICE TO MITSUBISHI TRITON UTE - RANGERS SERVICES PN1517 - N11254	1		380.00
INV 89695	14/10/2016	AVON VALLEY NISSAN	15000KM SERVICE TO MITSUBISHI TRITON UTE - RANGERS SERVICES PN1517 - N11254	1	380.00	
EFT24765	14/11/2016	BAKERS HILL VOLUNTEER BUSHFIRE BRIGADE	BURNING OF GREEN WASTE AT THE INKPEN ROAD WASTE MANAGEMENT FACILITY OCT 2016.	1		2,000.00
INV 1010201610	10/2016	BAKERS HILL VOLUNTEER BUSHFIRE BRIGADE	BURNING OF GREEN WASTE AT THE INKPEN ROAD WASTE MANAGEMENT FACILITY OCT 2016.	1	2,000.00	
EFT24766	14/11/2016	BEAUREPAIRES	2 X TYRES AND RIMS FOR PN1009A TO BE FITTED 19/10/16	1		1,548.37
INV U52434319	10/2016	BEAUREPAIRES	2 X TYRES AND RIMS FOR PN1009A TO BE FITTED 19/10/16	1	1,031.94	
INV U52434320	10/2016	BEAUREPAIRES	INKPEN 1.4& 2.4 TYRE REPAIRS AND OR REPLACEMENT ON BRIGADES VEHICLE N2501.	1	516.43	
EFT24767	14/11/2016	BLACKWELL PLUMBING PTY LTD	MAJOR SERVICE OF BFD & RETEST BFD AT REC CENTRE TEST 2 X BFD AT WATER PLAYGROUP.	1		1,496.00

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INV INV-151501/11/2016		BLACKWELL PLUMBING PTY LTD	MAJOR SERVICE OF BFD & RETEST BFD AT REC CENTRE TEST 2 X BFD AT WATER PLAYGROUP.	1	1,496.00	
EFT24768	14/11/2016	BOB COOPER OUTBACK SURVIVAL PTY LTD	10 SURVIVAL BOOKS 2 survivial kits	1		280.48
INV R0186	31/10/2016	BOB COOPER OUTBACK SURVIVAL PTY LTD	10 SURVIVAL BOOKS 2 survivial kits	1	280.48	
EFT24769	14/11/2016	CARAVAN INDUSTRY ASSOCIATION WESTERN AUSTRALIA	STOCK PURCHASES FOR VISITORS CENTRE.	1		533.50
INV INV-673505/10/2016		CARAVAN INDUSTRY ASSOCIATION WESTERN AUSTRALIA	STOCK PURCHASES FOR VISITORS CENTRE.	1	533.50	
EFT24770	14/11/2016	CATERLINK	BERNARD PARK TOILETS. STAINLESS STEEL BABY CHANGE TABLE. 1200W X 600D X 900H WITH SPLASHBACK. MODEL SS 021 200.	1		1,166.00
INV 522734	07/11/2016	CATERLINK	BERNARD PARK TOILETS. STAINLESS STEEL BABY CHANGE TABLE. 1200W X 600D X 900H WITH SPLASHBACK. MODEL SS 021 200.	1	1,166.00	
EFT24771	14/11/2016	COLIN DUNCAN GRANT	WEEKLY CLEANINGF OF NORTHAM RSL HALL FROM 3/10/2016 TO 31/10/2016.	1		770.00
INV P818	01/11/2016	COLIN DUNCAN GRANT	WEEKLY CLEANINGF OF NORTHAM RSL HALL FROM 3/10/2016 TO 31/10/2016.	1	770.00	
EFT24772	14/11/2016	COLLINS CRAFT & SCHOOL SUPPLIES	CRAFT SUPPLIES FOR THE LIBRARY.	1		171.95
INV 11986	17/10/2016	COLLINS CRAFT & SCHOOL SUPPLIES	CRAFT SUPPLIES FOR THE LIBRARY.	1	171.95	
EFT24773	14/11/2016	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN PHOTOCOPIER	1		2,023.02
INV S5811	17/10/2016	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING - ADMIN PHOTOCOPIER	1	2,023.02	
EFT24774	14/11/2016	COUNTRYWIDE POOLS	STANDING ORDER FOR POOL CHEMICALS.	1		5,362.40
INV 22065	13/10/2016	COUNTRYWIDE POOLS	STANDING ORDER FOR POOL CHEMICALS.	1	5,221.40	
INV 22067	13/10/2016	COUNTRYWIDE POOLS	POOL CLEANING PRODUCTS FOR NORTHAM POOL.	1	141.00	

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EFT24775	14/11/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR COURIER AUSTRALIA FOR W/E 14/10/2016.	1		344.40
INV 0276	28/10/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR DEVELOPMENT SERVICES, CESM & DEPOT FOR W/E 28/10/2016.	1	81.97	
INV 0274	14/10/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR COURIER AUSTRALIA FOR W/E 14/10/2016.	1	262.43	
EFT24776	14/11/2016	DATA DOCUMENTS	REPRINT OF AVON VALLEY HISTORY BOOK 1000 COPIES	1		7,986.00
INV 0000471131/10/2016	14/11/2016	DATA DOCUMENTS	REPRINT OF AVON VALLEY HISTORY BOOK 1000 COPIES	1	7,986.00	
EFT24777	14/11/2016	DEPARTMENT OF FIRE AND EMERGENCY SERVICE(DFES) OF WESTERN AUSTRALIA	2016/2017 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - EMERGENCY SERVICES LEVY - SECTION 36L & 36M FOR VARIOUS SHIRE PROPERTIES.	1		8,377.99
INV 143824	29/09/2016	DEPARTMENT OF FIRE AND EMERGENCY SERVICE(DFES) OF WESTERN AUSTRALIA	2016/2017 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - EMERGENCY SERVICES LEVY - SECTION 36L & 36M FOR VARIOUS SHIRE PROPERTIES.	1	8,377.99	
EFT24778	14/11/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	SUPPORT FEE 2016	1		5,500.00
INV EMRC2431/10/2016	14/11/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	SUPPORT FEE 2016	1	5,500.00	
EFT24779	14/11/2016	FIONA ABERNETHY	APPLIED & PAID FOR MULTIPLE CAT PERMIT IS MOVING TO PERTH & DID NOT KNOW NOT TRANSFERABLE.	1		70.00
INV 97240	31/10/2016	FIONA ABERNETHY	APPLIED & PAID FOR MULTIPLE CAT PERMIT IS MOVING TO PERTH & DID NOT KNOW NOT TRANSFERABLE.	1	70.00	
EFT24780	14/11/2016	FULTON HOGAN INDUSTRIES PTY LTD	4 BULKA BAGS OF COLDMIX	1		2,816.00
INV 1000998917/10/2016	14/11/2016	FULTON HOGAN INDUSTRIES PTY LTD	4 BULKA BAGS OF COLDMIX	1	2,816.00	
EFT24781	14/11/2016	GLENN STUART BEVERIDGE	WUNDOWIE POOL.REPLACE ASBESTOS CEILING WITH WHITE COLOURBOND SHEETING	1		18,671.40
INV 64	07/11/2016	GLENN STUART BEVERIDGE	WUNDOWIE SWIMMING POOL. INSTALL SHADE SAILS FOR THE SWIMMING SEASON.	1	1,241.90	
INV 58	07/11/2016	GLENN STUART BEVERIDGE	WUNDOWIE POOL.REPLACE ASBESTOS CEILING WITH WHITE COLOURBOND SHEETING	1	14,135.00	
INV 62	07/11/2016	GLENN STUART BEVERIDGE	NORTHAM LIBRARY. ASEMBLE SHELIVING.	1	132.00	
INV 61	07/11/2016	GLENN STUART BEVERIDGE	REPAIR WUNDOWIE POOL TOILET BLOCK EXTRA WORK.	1	363.00	

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INV 59	07/11/2016	GLENN STUART BEVERIDGE	VISITOR CENTRE INSTALL 2 WHITE CUPBOARDS.	1	66.00	
INV 68	07/11/2016	GLENN STUART BEVERIDGE	GRASS VALLEY HALL - RECTIFY FLOOR BOARDS.	1	99.00	
INV 66	07/11/2016	GLENN STUART BEVERIDGE	APEX PARK TOILETS REPAIR DUCT DOOR & PLACE BARREL BOLT.	1	148.50	
INV 65	07/11/2016	GLENN STUART BEVERIDGE	NORTHAM POOL - PLACE SHADE SAILS & RETENSION AS SAILS WERE REPAIRED.	1	2,486.00	
EFT24782	14/11/2016	GRAFTON ELECTRICS	INSTALL POWER POINTS FOR COMPUTORS AT LIBRARY.	1		796.96
INV 976	12/09/2016	GRAFTON ELECTRICS	INSTALL POWER POINTS FOR COMPUTORS AT LIBRARY.	1	596.21	
INV 975	08/09/2016	GRAFTON ELECTRICS	REPAIR LIGHTS AT JUBILEE OVAL PAVILION.	1	200.75	
EFT24783	14/11/2016	GRATE DRAINAGE PRODUCTS	SUPPLY OF CHANNELS & GRATES WITH BOLT DOWN GRATES FOR CROWEA AVE WUNDOWIE DRAINAGE MANAGEMENT.	1		10,587.50
INV 0002197910/11/2016	14/11/2016	GRATE DRAINAGE PRODUCTS	SUPPLY OF CHANNELS & GRATES WITH BOLT DOWN GRATES FOR CROWEA AVE WUNDOWIE DRAINAGE MANAGEMENT.	1	10,587.50	
EFT24784	14/11/2016	HAVE A GO -CONCEPT MEDIA	15X3 SILVER FAIR AD IN SENIORS WEEK LIFTOUT- OCTOBER 2016	1		809.33
INV 0004593006/10/2016	14/11/2016	HAVE A GO -CONCEPT MEDIA	15X3 SILVER FAIR AD IN SENIORS WEEK LIFTOUT- OCTOBER 2016	1	809.33	
EFT24785	14/11/2016	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES FOR THE PERIOD OF 24/10/2016 TO 29/10/2016.	1		15,582.60
INV 3799	28/10/2016	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES FOR THE PERIOD OF 24/10/2016 TO 29/10/2016.	1	3,895.65	
INV 3798	28/10/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES FROM 17/10/2016 TO 22/10/2016.	1	3,895.65	
INV 3797	28/10/2016	IMMACU SWEEP	SWEEPING OF THE TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES FROM 10/10/2016 TO 15/10/2016.	1	3,895.65	
INV 3796	28/10/2016	IMMACU SWEEP	SWEEPING OF TOWN CENTRE FOOTPATHS & GULLY EDUCATION SERVICES FROM 3/10/2016 TO 08/10/2016.	1	3,895.65	
EFT24786	14/11/2016	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FOR THE PERIOD 01/10/2016 TO 31/10/2016.	1		348.50

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INV 5741842	31/10/2016	IXOM OPERATIONS PTY LTD	CHLORINE SERVICE FEE FOR THE PERIOD 01/10/2016 TO 31/10/2016.	1	348.50	
EFT24787	14/11/2016	JS TECHNOLOGY & DIGITAL PTY LTD	SAMSUNG S5 REPLACEMENT BATTERY FOR CHADD.	1		38.00
INV 809	08/11/2016	JS TECHNOLOGY & DIGITAL PTY LTD	SAMSUNG S5 REPLACEMENT BATTERY FOR CHADD.	1	38.00	
EFT24788	14/11/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	GRAVEL CARTAGE FROM CAPITAL RECYCLING TO SOUTHERN BROOK ROAD.	1		19,536.00
INV 00888	30/06/2016	KERBTECH P/L T/A GDR CIVIL CONTRACTING	GRAVEL CARTAGE FROM CAPITAL RECYCLING TO SOUTHERN BROOK ROAD.	1	19,536.00	
EFT24789	14/11/2016	KLEENWEST DISTRIBUTORS	HAND TOWEL, TOILET ROLLS, BIO KLEEN	1		742.78
INV 0002150219/10/2016		KLEENWEST DISTRIBUTORS	1X SLEEVE - TAKEAWAY CONTAINERS 500ML 1X CTN - WHITE NAPKINS 1X CTN - SLIMLINE PAPER TOWELS 5LTR TOILET KLEEN	1	120.89	
INV 0002150119/10/2016		KLEENWEST DISTRIBUTORS	HAND TOWEL, TOILET ROLLS, BIO KLEEN	1	621.89	
EFT24790	14/11/2016	KOTA HOLDINGS PTY LTD	ORE JEWELRY - STOCK	1		110.56
INV 2764	21/10/2016	KOTA HOLDINGS PTY LTD	ORE JEWELRY - STOCK	1	110.56	
EFT24791	14/11/2016	LLOYDS EARTHMOVING	1400MM ADVANCE FLOWER SEEDLINGS	1		917.40
INV 8172	19/10/2016	LLOYDS EARTHMOVING	1400MM ADVANCE FLOWER SEEDLINGS	1	917.40	
EFT24792	14/11/2016	MALATESTA ROAD PAVING & HOT MIX	13,163 M2 SPRAY SEAL TO SOUTHERN BROOK ROAD FOR PROJECT# 3522.	1		88,215.57
INV I30620	14/10/2016	MALATESTA ROAD PAVING & HOT MIX	13,163 M2 SPRAY SEAL TO SOUTHERN BROOK ROAD FOR PROJECT# 3522.	1	69,736.39	
INV I30619	14/10/2016	MALATESTA ROAD PAVING & HOT MIX	SPRAY SEAL JENNA PULLIN ROAD AS PER NORTHAM SPRAY SEAL PROGRAM 2016/2017	1	18,479.18	
EFT24793	14/11/2016	MARGARET RUTH HANLY	PAID IN ERROR.	1		20.00
INV CH03112/03/11/2016		MARGARET RUTH HANLY	PAID IN ERROR.	1	20.00	
EFT24794	14/11/2016	NORTHAM BETTA HOME LIVING	TELSTRA PRE-PAID 4G USB WI-FI PLUS FOR NORTHAM POOL LAPTOP	1		69.00

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INV 2957066501/11/2016		NORTHAM BETTA HOME LIVING	TELSTRA PRE-PAID 4G USB WI-FI PLUS FOR NORTHAM POOL LAPTOP	1	69.00	
EFT24795	14/11/2016	NORTHAM CENTRAL NEWSAGENCY	DELIVERIES FOR PERIOD 01/06/17 TO 30/06/17	1		167.90
INV 57621	01/11/2016	NORTHAM CENTRAL NEWSAGENCY	DELIVERIES FOR PERIOD 01/06/17 TO 30/06/17	1	67.60	
INV 57600	01/11/2016	NORTHAM CENTRAL NEWSAGENCY	NEWSPAPERS DELIVERY FROM 01/10/2016 TO 15/10/2016.	1	34.10	
INV 57565	01/11/2016	NORTHAM CENTRAL NEWSAGENCY	NEWSPAPER DELIVERIES FOR THE MONTH OF OCTOBER 2016 FOR KILLARA.	1	66.20	
EFT24796	14/11/2016	NORTHAM HYUNDAI	37500KM SERVICE TO KILLARA HYUNDAI PN1311 - KILLARA 3	1		220.15
INV HYCS61914/10/2016		NORTHAM HYUNDAI	37500KM SERVICE TO KILLARA HYUNDAI PN1311 - KILLARA 3	1	220.15	
EFT24797	14/11/2016	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING	1		753.00
INV 001	01/11/2016	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING	1	753.00	
EFT24798	14/11/2016	NORTHAM VETERINARY CENTRE	VET TREATMENT FOR STRAY SICK DOG FROM 13 WELD STREET, NORTHAM	1		180.00
INV 54752	25/10/2016	NORTHAM VETERINARY CENTRE	VET TREATMENT FOR STRAY SICK DOG FROM 13 WELD STREET, NORTHAM	1	180.00	
EFT24799	14/11/2016	OXTER SERVICES	SANITARY SUPPLIES FOR VARIOUS SHIRE BUILDINGS.	1		1,485.71
INV 17275	28/10/2016	OXTER SERVICES	SANITARY SUPPLIES FOR VARIOUS SHIRE BUILDINGS.	1	1,485.71	
EFT24800	14/11/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	IT CONSULTANCY ASSISTANCE FOR THE PERIOD 14/10/2016 TO 19/10/2016.	1		2,465.00
INV 21790	25/10/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	IT CONSULTANCY ASSISTANCE FOR THE PERIOD 10/10/2016 TO 14/10/2016.	1	1,062.50	
INV 21798	27/10/2016	PERFECT COMPUTER SOLUTIONS PTY LTD	IT CONSULTANCY ASSISTANCE FOR THE PERIOD 14/10/2016 TO 19/10/2016.	1	1,402.50	
EFT24801	14/11/2016	PLAYMASTER PTY LTD T/A BEEFMASTER STEEL FABRICATIONS	TODDLER SWING SEATS REPLACEMENTS FOR BERNARD PARK.	1		154.00
INV 0000333204/11/2016		PLAYMASTER PTY LTD T/A BEEFMASTER STEEL FABRICATIONS	TODDLER SWING SEATS REPLACEMENTS FOR BERNARD PARK.	1	154.00	

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EFT24802	14/11/2016	PR POWER PTY LTD	RENTAL OF ONE PR110P-SAE GENERATOR UNIT #G660 FOR THE PERIOD 19TH OCTOBER 2016, BEING 1 DAY.	1		172.48
INV 0001087631/10/2016		PR POWER PTY LTD	RENTAL OF ONE PR110P-SAE GENERATOR UNIT #G660 FOR THE PERIOD 19TH OCTOBER 2016, BEING 1 DAY.	1	172.48	
EFT24803	14/11/2016	PRECISION LASER SYSTEMS	100M STEEL MEASURING TAPE	1		253.00
INV 0002774420/10/2016		PRECISION LASER SYSTEMS	100M STEEL MEASURING TAPE	1	253.00	
EFT24804	14/11/2016	PRITCHARD BOOKBINDERS	BINDING OF COUNCIL MINUTES 20/05/2016 TO 11/08/2015	1		304.70
INV 0000300831/10/2016		PRITCHARD BOOKBINDERS	BINDING OF COUNCIL MINUTES 20/05/2016 TO 11/08/2015	1	304.70	
EFT24805	14/11/2016	PROFESSIONAL LOCKSERVICE	NORTHAM SOUND SHELL. PADLOCKS FOR LARGE DOORS.	1		360.75
INV 0001506531/10/2016		PROFESSIONAL LOCKSERVICE	NORTHAM SOUND SHELL. PADLOCKS FOR LARGE DOORS.	1	360.75	
EFT24806	14/11/2016	PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	TRAIN TICKETS FOR OCTOBER 2016.	1		24.63
INV OCTOBE31/10/2016		PUBLIC TRANSPORT AUTHORITY OF WESTERN AUSTRALIA (TRANS WA)	TRAIN TICKETS FOR OCTOBER 2016.	1	24.63	
EFT24807	14/11/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING	1		1,000.00
INV 14879	26/10/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING.	1	200.00	
INV 14880	26/10/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING.	1	200.00	
INV 14833	19/10/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING.	1	200.00	
INV 14830	17/10/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING	1	200.00	
INV 14829	17/10/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING	1	200.00	
EFT24808	14/11/2016	ROAD AND TRAFFIC SERVICES	SUPPLY & INSTALL RUBBER INSERTS FOR ROUNDABOUT & TRAFFIC ISLANDS AT FITZGERALD STREET & GREY STREET NORTHAM	1		48,730.22
INV 0000646116/10/2016		ROAD AND TRAFFIC SERVICES	INSTALL PAVEMENT MARKING AT VARIOUS LOCATIONS AT THE SHOPPING CENTRE AS PER INSTRUCTIONS.	1	10,104.60	

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INV 0000646016/10/2016		ROAD AND TRAFFIC SERVICES	SUPPLY & INSTALL RUBBER INSERTS FOR ROUNDABOUT & TRAFFIC ISLANDS AT FITZGERALD STREET & GREY STREET NORTHAM	1	38,625.62	
EFT24809	14/11/2016	ROYAL LIFE SAVING SOCIETY WA	POOL OPERATORS' COURSE - GRACE SMITH	1		900.00
INV 69931	18/08/2016	ROYAL LIFE SAVING SOCIETY WA	POOL OPERATORS' COURSE - GRACE SMITH	1	900.00	
EFT24810	14/11/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER FULL PAGE AD	1		5,452.67
INV 5012367	03/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	AVON RIVER FESTIVAL AD IN ADVOCATE	1	623.48	
INV 5015577	10/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING FOR THE AVON VALLEY WRITERS FESTIVAL	1	467.61	
INV 5015583	10/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	EMPLOYMENT ADVERT IN THE AVON VALLEY ADVOCATE - 10 AUGUST 2016	1	410.08	
INV 5016871	10/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PLANT OPERATOR/GENERAL HAND, GARDENER/GENERAL MAINTENANCE WORKER, TRAFFIC CONTROLLER PUBLIC NOTICE IN AVON VALLEY ADVOCATE ON 10 AUGUST 2016	1	329.87	
INV 5020059	17/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PROPOSED FIXED WIRELESS FACILITY PUBLIC NOTICE - PROPOSED DEVELOPMENT - PLACE OF WORSHIP ADVOCATE 17/08/2016	1	368.68	
INV 5021366	17/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN AVON VALLEY ADVOCATE ON 18 AUGUST 2016 - CLOSURE OF SHIRE FACILITIES	1	194.04	
INV 5023168	24/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN AVON VALLEY ADVOCATE 24 AUGUST 2016 DISPOSAL OF UNIT 7 KURINGAL	1	252.25	
INV 5023576	24/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	EMPLOYMENT ADVERT - AVON VALLEY ADVOCATE 24 AUGUST 2016 POOL MANAGER	1	410.08	
INV 5005361	31/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	MONTHLY NEWSLETTER FULL PAGE AD	1	997.57	
INV 5025489	31/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN AVON VALLEY ADVOCATE ON 31 AUGUST 2016 AMENDMENT NO 6	1	329.87	
INV 5029859	31/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN THE AVON VALLEY ADVOCATE 31 AUGUST 2016 LPP 18 - HERITAGE PRECINCTS FINAL ADOPTION	1	271.66	

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INV 5025985931/08/2016		RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING FOR THE AVON VALLEY WRITERS FESTIVAL	1	467.61	
INV 5003267	03/08/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE FOR THE AVON DESCENT ROAD CLOSURE - AVON VALLEY ADVOCATE 27 JULY AND 3 AUGUST 2016	1	329.87	
EFT24811	14/11/2016	SAKAL Q MAINTENANCE PTY LTD AS TRUSTEE FOR T FINDLAY TRUST	BUS DRIVER FOR BRICK BY BRICK EXHIBIT FOR 3RD NOV FOR AVONVALE PRIMARY SCHOOL CHILDREN	1		149.98
INV 0889	02/11/2016	SAKAL Q MAINTENANCE PTY LTD AS TRUSTEE FOR T FINDLAY TRUST	BUS DRIVER FOR BRICK BY BRICK EXHIBIT FOR 3RD NOV FOR AVONVALE PRIMARY SCHOOL CHILDREN	1	149.98	
EFT24812	14/11/2016	SANTALEUCA FORRESTRY	STOCK PURCHASES FOR THE VISITORS CENTRE.	1		181.43
INV 316	30/09/2016	SANTALEUCA FORRESTRY	STOCK PURCHASES FOR THE VISITORS CENTRE.	1	181.43	
EFT24813	14/11/2016	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR CAPITAL WORKS PROGRAM FOR THE PERIOD 28/09/2016 TO 24/12/2016 - WILSON STREET.	1		6,373.40
INV 7034198231/10/2016		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ANNOUNCEMENTS/ADVERTISING FOR THE COMMUNITY MEETINGS TO BE HELD IN BAKERS HILL, WUNDOWIE AND GRASS VALLEY	1	796.40	
INV 7034198431/10/2016		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR CAPITAL WORKS PROGRAM FOR THE PERIOD 28/09/2016 TO 24/12/2016 - WILSON STREET.	1	3,369.30	
INV 7034198331/10/2016		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR THE SHIRE OF NORTHAM FOOTPATH PROGRAM 2016 FOR THE PERIOD 03/10/2016 TO 24/12/2016	1	2,207.70	
EFT24814	14/11/2016	STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISEMENT FOR SHIRE OF NORTHAM CHANGING LAND USE AS APPROVED BY THE MINISTER FOR LOCAL GOVERNMENT - MAURIVILLO STAGE 2	1		100.80
INV 159434	17/10/2016	STATE LAW PUBLISHER	GOVERNMENT GAZETTE ADVERTISEMENT FOR SHIRE OF NORTHAM CHANGING LAND USE AS APPROVED BY THE MINISTER FOR LOCAL GOVERNMENT - MAURIVILLO STAGE 2	1	100.80	
EFT24815	14/11/2016	STUNNED EMU DESIGN	AUTHOR PRESENTATION AT 2016 AVON VALLEY WRITERS FESTIVAL	1		550.00
INV 2632	23/09/2016	STUNNED EMU DESIGN	AUTHOR PRESENTATION AT 2016 AVON VALLEY WRITERS FESTIVAL	1	550.00	
EFT24816	14/11/2016	THE WATERSHED	IRRIGATION AND RETIC PARTS FOR HENRY STREET OVAL	1		611.08
INV 1014318828/10/2016		THE WATERSHED	IRRIGATION AND RETIC PARTS FOR HENRY STREET OVAL	1	611.08	

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EFT24817	14/11/2016	THE WORKWEAR GROUP	UNIFORM FOR CODEY REDMOND.	1		252.45
INV 0090823010/10/2016		THE WORKWEAR GROUP	UNIFORM FOR CODEY REDMOND.	1	252.45	
EFT24818	14/11/2016	WA CONTRACT RANGER SERVICES	RELIEF RANGER FOR MONTH OF OCTOBER 2016.	1		4,640.62
INV 00701	02/10/2016	WA CONTRACT RANGER SERVICES	CAT IMPOUNDING EXPENSES FOR SEPTEMBER 2016.	1	385.00	
INV 00649	11/08/2016	WA CONTRACT RANGER SERVICES	CAT IMPOUNDING EXPENSES JULY 2016	1	605.00	
INV 00726	02/11/2016	WA CONTRACT RANGER SERVICES	CAT IMPOUND FEES FOR OCTOBER 2016.	1	550.00	
INV 00727	02/11/2016	WA CONTRACT RANGER SERVICES	RELIEF RANGER FOR MONTH OF OCTOBER 2016.	1	3,100.62	
EFT24819	14/11/2016	WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	KIDSPORT FUNDING.	1		980.00
INV SINV103d10/10/2016		WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	KIDSPORT FUNDING.	1	980.00	
EFT24820	14/11/2016	WARRICKS NEWSAGENCY	NEWSPAPERS FOR OCTOBER 2016 FOR THE LIBRARY.	1		118.09
INV SN0001731/10/2016		WARRICKS NEWSAGENCY	NEWSPAPERS FOR OCTOBER 2016 FOR THE LIBRARY.	1	60.49	
INV SN00006131/10/2016		WARRICKS NEWSAGENCY	NEWSPAPERS FOR SHIRE ADMIN BUILDING FOR THE PERIOD 30/09/2016 TO 26/10/2016.	1	37.90	
INV SN0001731/10/2016		WARRICKS NEWSAGENCY	PAPER DELIVERY'S FOR KILLARA OCTOBER 2016.	1	19.70	
EFT24821	14/11/2016	WBS GROUP PTY LTD	INKPEN FIRE SHED. VARIATION # 9 FOR ROCK BREAKING.	1		90.38
INV 0000440604/11/2016		WBS GROUP PTY LTD	INKPEN FIRE SHED. VARIATION # 9 FOR ROCK BREAKING.	1	90.38	
EFT24822	14/11/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 DESKPAD CALENDAR - BARB, YASMINE, ROSS, JODI, JENNY, KRISTY, GEORGE, COLIN, KATHY, CODEY, LEASA, FELICTIY, ANASTASIA, ALYSHA, CHERYL	1		186.60
INV I3062497 14/10/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2017 DESKPAD CALENDAR - BARB, YASMINE, ROSS, JODI, JENNY, KRISTY, GEORGE, COLIN, KATHY, CODEY, LEASA, FELICTIY, ANASTASIA, ALYSHA, CHERYL	1	186.60	
EFT24823	14/11/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	JUMP START TRACTOR PN1408 FROM FLAT BATTERY -	1		65.00
INV 6376	20/10/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	JUMP START TRACTOR PN1408 FROM FLAT BATTERY -	1	65.00	

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EFT24824	14/11/2016	WHEATBELT OFFICE & BUSINESS MACHINES	INK CARTRIDGE FOR BROTHER PRINTER NO. TN2350	1		63.00
INV 20922	27/10/2016	WHEATBELT OFFICE & BUSINESS MACHINES	INK CARTRIDGE FOR BROTHER PRINTER NO. TN2350	1	63.00	
EFT24825	14/11/2016	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL FOR OCTOBER 2016 AT PUMA .	1		808.69
INV OCTOBE31/10/2016	14/11/2016	WRIGHT EXPRESS AUSTRALIA PTY LTD (PUMA ENERGY)	FUEL FOR OCTOBER 2016 AT PUMA .	1	808.69	
EFT24826	18/11/2016	NORTHAM HERITAGE FORUM INC.	GRANT ALLOCATION - CHRISTMAS IN JULY 2017 EVENT	1		1,430.00
INV NO. 3/2012/10/2016	18/11/2016	NORTHAM HERITAGE FORUM INC.	GRANT ALLOCATION - CHRISTMAS IN JULY 2017 EVENT	1	1,430.00	
EFT24827	18/11/2016	A CLASS DISPLAYS	EVENTS NOTICEBOARD FOR INFORMATION BAY (MITCHELL AVE)	1		299.60
INV 35415	11/11/2016	A CLASS DISPLAYS	EVENTS NOTICEBOARD FOR INFORMATION BAY (MITCHELL AVE)	1	299.60	
EFT24828	18/11/2016	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF A FEILDQUIP 2.1METRE BOX BLADE MODEL BB2100	1		2,673.00
INV 16911	14/10/2016	AG IMPLEMENTS NORTHAM PTY LTD	PURCHASE OF A FEILDQUIP 2.1METRE BOX BLADE MODEL BB2100	1	2,673.00	
EFT24829	18/11/2016	ALAN'S AUTO ELECTRICS	INKPEN STATION - SOLAR CHARGING SYSTEM FOR GENERATOR	1		1,197.40
INV 17148	27/10/2016	ALAN'S AUTO ELECTRICS	Grass Valley 4.4 - Install charger and cable to Grass Valley shed	1	314.90	
INV 17003	07/10/2016	ALAN'S AUTO ELECTRICS	INKPEN STATION - SOLAR CHARGING SYSTEM FOR GENERATOR	1	882.50	
EFT24830	18/11/2016	ALIA LTD	1 YEAR MEMBERSHIP ALIA - ANGI MCCLUSKEY SHIRE OF NORTHAM - NORTHAM PUBLIC LIBRARY INSTITUTIONAL.	1		550.00
INV 1218535415/11/2016	18/11/2016	ALIA LTD	1 YEAR MEMBERSHIP ALIA - ANGI MCCLUSKEY SHIRE OF NORTHAM - NORTHAM PUBLIC LIBRARY INSTITUTIONAL.	1	550.00	
EFT24831	18/11/2016	ANDY'S PLUMBING SERVICE	NORTHAM SWIMMING POOL. MAINTENANCE TO PLUMBING IN CHANGE ROOMS PRIOR TO OPENING POOL FOR SEASON.	1		4,061.75
INV A17256	20/10/2016	ANDY'S PLUMBING SERVICE	REPAIR BROKEN COLD WATER TAP AND STAND AT NORTHAM BMX TRACK	1	339.35	

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INV A17305	11/11/2016	ANDY'S PLUMBING SERVICE	SOUTHERN BROOK HALL INSTALL NEW TAP TO GIRLS TOILET & CHECK ALL PLUMBING & INSTALL COLD RELIEF VALVE TO HOT WATER UNIT.	1	872.85	
INV A17298	10/11/2016	ANDY'S PLUMBING SERVICE	WUNDOWIE FLUFFY DUCKLINGS DAY CARE. UNBLOCK SEWER LINES.	1	894.30	
INV A17278	31/10/2016	ANDY'S PLUMBING SERVICE	BERNARD PARK TOILETS SEWER BLOCKAGE IN PLUMBING DUCT VANDAL DAMAGE LINES BLOCKED CLEAN UP SEWAGE SPILL WASH DOWN AREA REPLACE TIME FLOW TAP TO MALE BASIN & VANDAL PROOF HOSE COCK.	1	847.00	
INV A17306	11/11/2016	ANDY'S PLUMBING SERVICE	NORTHAM SWIMMING POOL. MAINTENANCE TO PLUMBING IN CHANGE ROOMS PRIOR TO OPENING POOL FOR SEASON.	1	1,108.25	
EFT24832	18/11/2016	ASLAB PTY LTD	TRAFFIC MANAGEMENT COST FOR WORKS BEING CONDUCTED - CUTTING OF HOLES & REPAIR AT VARIOUS ROUNDABOUTS IN THE TOWN SITE OF NORTHAM.	1		1,433.89
INV 0001997828/10/2016		ASLAB PTY LTD	TRAFFIC MANAGEMENT COST FOR WORKS BEING CONDUCTED - CUTTING OF HOLES & REPAIR AT VARIOUS ROUNDABOUTS IN THE TOWN SITE OF NORTHAM.	1	1,433.89	
EFT24833	18/11/2016	AUSTRALIA POST	POSTAGE FOR OCTOBER 2016 FOR LIBRARY, KILLARA & SHIRE ADMIN.	1		4,787.82
INV 1005820603/11/2016		AUSTRALIA POST	POSTAGE FOR OCTOBER 2016 FOR LIBRARY, KILLARA & SHIRE ADMIN.	1	4,787.82	
EFT24834	18/11/2016	AUSTRALIAN CIVILS PTY LTD	PROGRESS CLAIM #5 FOR BERNARD PARK DRAINAGE BASIN IMPROVEMENT - CONTRACT 1 OF 2016.	1		186,870.20
INV 2192	09/11/2016	AUSTRALIAN CIVILS PTY LTD	PROGRESS CLAIM#5 - VARIATION#1 FOR BERNARD PARK DRAINAGE BASIN IMPROVEMENT WORKS - CONTRACT 1 OF 2016.	1	30,319.52	
INV 2192	09/11/2016	AUSTRALIAN CIVILS PTY LTD	PROGRESS CLAIM#5 - VARIATION#6 FOR BERNARD PARK DRAINAGE BASIN IMPROVEMENTS - CONTRACT 1 OF 2016.	1	16,186.50	
INV 2192	09/11/2016	AUSTRALIAN CIVILS PTY LTD	PROGRESS CLAIM#5 - VARIATION#9 BERNARD PARK DRAINAGE BASIN IMPROVEMENTS - CONTRACT 1 OF 2016.	1	6,946.50	
INV 2192	09/11/2016	AUSTRALIAN CIVILS PTY LTD	PROGRESS CLAIM#5 - VARIATION#7 FOR BERNARD PARK DRAINAGE BASIN IMPROVEMENTS - CONTRACT 1 OF 2016.	1	10,521.22	
INV 2192	09/11/2016	AUSTRALIAN CIVILS PTY LTD	PROGRESS CLAIM #5 FOR BERNARD PARK DRAINAGE BASIN IMPROVEMENT - CONTRACT 1 OF 2016.	1	122,896.46	

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EFT24835	18/11/2016	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	NATHAN GOUGH - AIBS YEARLY MEMBERSHIP	1		499.00
INV 3242	20/09/2016	AUSTRALIAN INSTITUTE OF BUILDING SURVEYORS	NATHAN GOUGH - AIBS YEARLY MEMBERSHIP	1	499.00	
EFT24836	18/11/2016	AUSTRALIAN PAPER	x 6000 SECRETIVE WINDOW FACED ENVELOPES 140034	1		200.90
INV 9569748825/10/2016	18/11/2016	AUSTRALIAN PAPER	x 6000 SECRETIVE WINDOW FACED ENVELOPES 140034	1	200.90	
EFT24837	18/11/2016	AUSTRALIAN SERVICES UNION	Payroll deductions	1		26.35
INV DEDUCT15/11/2016	18/11/2016	AUSTRALIAN SERVICES UNION	Payroll deductions		26.35	
EFT24838	18/11/2016	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK ENDING 15/11/2016.	1		54,404.00
INV PAYG 1515/11/2016	18/11/2016	AUSTRALIAN TAXATION OFFICE - PAYG	PAYG PAY RUN WEEK ENDING 15/11/2016.	1	54,404.00	
EFT24839	18/11/2016	AVON COMPUTECH	TOSHIBA TECRA A50 LAPTOP.	1		1,846.00
INV X0877	10/11/2016	AVON COMPUTECH	TOSHIBA TECRA A50 LAPTOP.	1	1,846.00	
EFT24840	18/11/2016	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY APPROX 30 PER WEEK @ \$30.00 PER HOUR. APPROX 1592 HOURS PER YEAR = \$47,760.00.	1		1,568.00
INV 0139	07/11/2016	AVON DEMOLITION & EARTHMOVING	MANAGEMENT OF INKPEN ROAD WASTE MANAGEMENT FACILITY APPROX 30 PER WEEK @ \$30.00 PER HOUR. APPROX 1592 HOURS PER YEAR = \$47,760.00.	1	1,568.00	
EFT24841	18/11/2016	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN BUILDING	1		55.00
INV 232	08/11/2016	AVON PAPER SHRED	EMPTYING OF SHREDDER BIN - ADMIN BUILDING	1	55.00	
EFT24842	18/11/2016	AVON TELECOMS PTY LTD	NORTHAM SES BUILDING. SECURITY MONITORING NOV 2016	1		355.00
INV 0000420901/11/2016	18/11/2016	AVON TELECOMS PTY LTD	WUNDOWIE LIBRARY. SECURITY MONITORING FOR SEPT 2016.	1	50.00	
INV 0000420901/11/2016	18/11/2016	AVON TELECOMS PTY LTD	NORTHAM RECREATION CENTRE. SECURITY MONITORING FOR NOV 2016.	1	50.00	
INV 0000420901/11/2016	18/11/2016	AVON TELECOMS PTY LTD	NORTHAM REFUSE SITE. SECURITY MONITORING FOR NOV 2016	1	50.00	

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INV 0000420901/11/2016		AVON TELECOMS PTY LTD	NORTHAM OLD STATE SCHOOL. SECURITY MONITORING FOR NOV 2016	1	50.00	
INV 0000420901/11/2016		AVON TELECOMS PTY LTD	NORTHAM VISITOR CENTRE. SECURITY MONITORING FOR NOV 2016	1	50.00	
INV 0000420901/11/2016		AVON TELECOMS PTY LTD	NORTHAM SES BUILDING. SECURITY MONITORING NOV 2016	1	55.00	
INV 0000420901/11/2016		AVON TELECOMS PTY LTD	NORTHAM BERT HAWKE PAVILLION. SECURITY MONITORING FOR NOV 2016	1	50.00	
EFT24843	18/11/2016	AVON VALLEY ARTS SOCIETY (INC)	SHOOP SOAP,DOLLS 1F & 1G, CAKE AND CHEESE SLICE (MC208, MC 209), SHOOP SOAP SH06 X3, SH03 X1, DOLLS 1C & 1B, SHOOP SOAP ROLLED IN FROM SEPTEMBER	1		122.40
INV 0004369509/11/2016		AVON VALLEY ARTS SOCIETY (INC)	SHOOP SOAP,DOLLS 1F & 1G, CAKE AND CHEESE SLICE (MC208, MC 209), SHOOP SOAP SH06 X3, SH03 X1, DOLLS 1C & 1B, SHOOP SOAP ROLLED IN FROM SEPTEMBER	1	122.40	
EFT24844	18/11/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 11/11/2016.	1		36,797.56
INV 0002231731/10/2016		AVON WASTE	RUBBISH BIN INKPEN FIRE STATION	1	95.00	
INV 0002228225/10/2016		AVON WASTE	20 X EVENT BINS & 3 X EVENT SKIP BINS FROM 07/10/2016 - 17/10/2016 FOR SHEEP DOG TRIALS	1	470.00	
INV 22593	11/11/2016	AVON WASTE	DOMESTIC & COMMERCIAL RUBBISH COLLECTION IN THE SHIRE OF NORTHAM FOR THE FORTNIGHT ENDING 11/11/2016.	1	36,232.56	
EFT24845	18/11/2016	BEAUREPAIRES	REPLACE 4 TYRES ON FORD TERRITORY PN1402 - N3333	1		960.60
INV U524342914/10/2016		BEAUREPAIRES	REPLACE 4 TYRES ON FORD TERRITORY PN1402 - N3333	1	960.60	
EFT24846	18/11/2016	BEVERLEY ANN JONES	FOOD/DRINKS PURCHASED DURING TRAINING COURSE.	1		89.18
INV JW15112015/11/2016		BEVERLEY ANN JONES	FOOD/DRINKS PURCHASED DURING TRAINING COURSE.	1	89.18	
EFT24847	18/11/2016	BRENDON ROBERT RUTTER	REIMBERSMENT FOR SENIORS WEEK ITEMS	1		16.95
INV SNR/WK.08/11/2016		BRENDON ROBERT RUTTER	REIMBERSMENT FOR SENIORS WEEK ITEMS	1	16.95	
EFT24848	18/11/2016	BRICK MART	SUPPLY & LAY LIMESTONE BLOCKS ON AVON MALL.	1		8,873.54
INV 609	01/11/2016	BRICK MART	SUPPLY & LAY LIMESTONE BLOCKS ON AVON MALL.	1	8,873.54	

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EFT24849	18/11/2016	CENTRAL DISTRICTS AIRCONDITIONING PLUMBING & ELECTRICAL	SERVICE AIR CONDITIONERS. NORTHAM, BAKERS HILL, GRASS VALLEY & WUNDOWIE	1		5,447.50
INV 13972	08/11/2016	CENTRAL DISTRICTS AIRCONDITIONING PLUMBING & ELECTRICAL	SERVICE AIR CONDITIONERS. NORTHAM, BAKERS HILL, GRASS VALLEY & WUNDOWIE	1	5,447.50	
EFT24850	18/11/2016	CENTRAL REGIONAL TAFE	EXCEL TRAINING FOR MEGAN WORTHINGTON AND CHRISTINE WATERS	1		298.22
INV G016731	10/11/2016	CENTRAL REGIONAL TAFE	EXCEL TRAINING FOR MEGAN WORTHINGTON AND CHRISTINE WATERS	1	298.22	
EFT24851	18/11/2016	CHIDLOW BASKETBALL CLUB	KIDSPORT FUNDING.	1		423.00
INV KS00467	16/11/2016	CHIDLOW BASKETBALL CLUB	KIDSPORT FUNDING.	1	317.00	
INV KS00462	11/11/2016	CHIDLOW BASKETBALL CLUB	KIDSPORT FUNDING.	1	106.00	
EFT24852	18/11/2016	CHILD SUPPORT AGENCY	Payroll deductions	1		526.32
INV DEDUCT15	11/2016	CHILD SUPPORT AGENCY	Payroll deductions		526.32	
EFT24853	18/11/2016	CLACKLINE FENCING CONTRACTORS	LESCHENAULTIA ROAD REAR PROPERTY BOUNDARY REMOVE & DISPOSE EXISTING DAMAGES ASBESTOS SHEETING & SUPPLY & INSTALL HARDIFENCE FENCE SHEETS @ 2.10M WITH 300MM FIXED BELOW SOIL LEVEL	1		2,380.00
INV 1031	07/11/2016	CLACKLINE FENCING CONTRACTORS	LESCHENAULTIA ROAD REAR PROPERTY BOUNDARY REMOVE & DISPOSE EXISTING DAMAGES ASBESTOS SHEETING & SUPPLY & INSTALL HARDIFENCE FENCE SHEETS @ 2.10M WITH 300MM FIXED BELOW SOIL LEVEL	1	2,380.00	
EFT24854	18/11/2016	CLAW ENVIRONMENTAL	REMOVAL OF 2,527 DRUMS COLLECTED AT SEPTEMBER DRUMMUSTER	1		1,233.21
INV 0001428807	11/2016	CLAW ENVIRONMENTAL	REMOVAL OF 2,527 DRUMS COLLECTED AT SEPTEMBER DRUMMUSTER	1	1,233.21	
EFT24855	18/11/2016	COUNTRY ARTS WA	2017 MEMBERSHIP FEE	1		110.00
INV 4656	30/11/2016	COUNTRY ARTS WA	2017 MEMBERSHIP FEE	1	110.00	
EFT24856	18/11/2016	COUNTRY COPIERS NORTHAM	VISTORS CENTRE COPIER SERVICE NOVEMBER 2016	1		1,416.03
INV 39855	24/10/2016	COUNTRY COPIERS NORTHAM	STATIONARY ITEMS	1	129.30	

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INV 39855	05/10/2016	COUNTRY COPIERS NORTHAM	SES - STATIONARY ITEMS	1	446.45	
INV 39913	24/10/2016	COUNTRY COPIERS NORTHAM	STATIONARY ITEMS	1	243.60	
INV 39913	27/10/2016	COUNTRY COPIERS NORTHAM	VC STATIONARY ITEMS	1	31.55	
INV S5852	04/11/2016	COUNTRY COPIERS NORTHAM	VISTORS CENTRE COPIER SERVICE NOVEMBER 2016	1	565.13	
EFT24857	18/11/2016	COUNTRYWIDE POOLS	CHAINSAW SHARPENERS	1		30.00
INV 21245	12/05/2016	COUNTRYWIDE POOLS	CHAINSAW SHARPENERS	1	30.00	
EFT24858	18/11/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR P/E 21/10/2016 FOR DEPOT, DEVELOPMENT SERVICES, ADMIN, CESM.	1		322.68
INV 0275	21/10/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR P/E 21/10/2016 FOR DEPOT, DEVELOPMENT SERVICES, ADMIN, CESM.	1	322.68	
EFT24859	18/11/2016	DAIMLER TRUCKS PERTH	L/H MIRROR FOR N11187 REFERENCE 873360	1		736.31
INV 6102581I07/11/2016		DAIMLER TRUCKS PERTH	L/H MIRROR FOR N11187 REFERENCE 873360	1	736.31	
EFT24860	18/11/2016	DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR OCTOBER 2016.	1		22,028.56
INV OCTOBE16/11/2016		DUNNING INVESTMENTS PTY LTD	FUEL CHARGES FOR OCTOBER 2016.	1	22,028.56	
EFT24861	18/11/2016	ERGOLINK	OFFICE CHAIR - EKO HI BACK SYNC PU BASE	1		781.05
INV SI-0005615/11/2016		ERGOLINK	OFFICE CHAIR - EKO HI BACK SYNC PU BASE	1	781.05	
EFT24862	18/11/2016	ESSENTIAL PERSONNEL	NORTHAM RAILWAY MUSEUM. WHIPPERSNIP WEEDS AROUND COTTAGE.	1		165.00
INV 0001443710/11/2016		ESSENTIAL PERSONNEL	NORTHAM RAILWAY MUSEUM. WHIPPERSNIP WEEDS AROUND COTTAGE.	1	165.00	
EFT24863	18/11/2016	FRONTLINE FIRE & RESCUE EQUIPMENT	MULTIPULE BRIGADE - HOSE - FITTINGS	1		508.99
INV 55173	21/10/2016	FRONTLINE FIRE & RESCUE EQUIPMENT	MULTIPULE BRIGADE - HOSE - FITTINGS	1	508.99	
EFT24864	18/11/2016	GRAFTON ELECTRICS	SOUTHERN BROOK HALL. INSTALL POWER POINT ON OUTSIDE OF BUILDING TO THE LEFT OF THE DOUBLE ENTRY DOOR.	1		1,072.28

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INV 2740	07/09/2016	GRAFTON ELECTRICS	REPAIR REMOTE CONTROL FOR BED	1	264.00	
INV 2766	20/09/2016	GRAFTON ELECTRICS	CHECK POWER TO WASHING MACHINE	1	77.00	
INV 981	07/10/2016	GRAFTON ELECTRICS	SOUTHERN BROOK HALL. INSTALL POWER POINT ON OUTSIDE OF BUILDING TO THE LEFT OF THE DOUBLE ENTRY DOOR.	1	731.28	
EFT24865	18/11/2016	JOHN RICHARD SERMAN	HERITAGE ASSISTANCE FUNDS GRANT.	1		20,000.00
INV CH1111211/11/2016	18/11/2016	JOHN RICHARD SERMAN	HERITAGE ASSISTANCE FUNDS GRANT.	1	20,000.00	
EFT24866	18/11/2016	JRC BUILDING & CONSTRUCTION PTY LTD	REMOVE OLD EXISTING CONCRETE CROSSOVER AND DISPOSE. SUPPLY AND LAY 16M2 OF CONCRETE CROSSOVER AT 77 INKPEN ROAD AS PER QUOTATION RECEIVED (INV 21)	1		1,741.30
INV 604	26/10/2016	JRC BUILDING & CONSTRUCTION PTY LTD	REMOVE OLD EXISTING CONCRETE CROSSOVER AND DISPOSE. SUPPLY AND LAY 16M2 OF CONCRETE CROSSOVER AT 77 INKPEN ROAD AS PER QUOTATION RECEIVED (INV 21)	1	1,741.30	
EFT24867	18/11/2016	LGIS - RISK MANAGEMENT	LGISWA AVON/CENTRAL MIDLANDS REGIONAL RISH COORDINATION PROGRAMME PROJECT NUMBER 9464 SERVICES TO 27/09/2016 RRC PROGRAMME 1ST INSTALMENT 2016/2017.	1		7,492.10
INV 156-014728/09/2016	18/11/2016	LGIS - RISK MANAGEMENT	LGISWA AVON/CENTRAL MIDLANDS REGIONAL RISH COORDINATION PROGRAMME PROJECT NUMBER 9464 SERVICES TO 27/09/2016 RRC PROGRAMME 1ST INSTALMENT 2016/2017.	1	7,492.10	
EFT24868	18/11/2016	MCDOWALL AFFLECK PTY LTD	KING CREEK STAGE 3A DESIGN	1		8,712.00
INV 607107	25/10/2016	MCDOWALL AFFLECK PTY LTD	KING CREEK STAGE 3A DESIGN	1	4,070.00	
INV 607106	25/10/2016	MCDOWALL AFFLECK PTY LTD	KING CREEK STAGE 3A DESIGN	1	4,642.00	
EFT24869	18/11/2016	MCKINLEY DEVELOPMENTS	WUNDOWIE POOL. RENDER END WALL OF CHANGE ROOMS TO REPAIR MORTAR AND COVER PAINT. WORKS TO BE STARTED 2 OCT 2016.	1		2,300.00
INV 264	04/11/2016	MCKINLEY DEVELOPMENTS	WUNDOWIE POOL. RENDER END WALL OF CHANGE ROOMS TO REPAIR MORTAR AND COVER PAINT. WORKS TO BE STARTED 2 OCT 2016.	1	2,300.00	

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EFT24870	18/11/2016	MORRIS PEST AND WEED CONTROL	NORTHAM SHIRE ADMIN BUILDING. SPRAY SPIDERS AROUND THE VERANDAHS AND GAZEBO.	1		220.00
INV 7655	01/11/2016	MORRIS PEST AND WEED CONTROL	NORTHAM SHIRE ADMIN BUILDING. SPRAY SPIDERS AROUND THE VERANDAHS AND GAZEBO.	1	220.00	
EFT24871	18/11/2016	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE 15/10/2016 to 14/11/2016.	1		527.78
INV 9082059115/10/2016	15/10/2016	NAVMAN WIRELESS PTY LTD	MONTHLY SATELLITE SERVICE FEE 15/10/2016 to 14/11/2016.	1	527.78	
EFT24872	18/11/2016	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION FOR NOVEMBER 2016.	1		663.30
INV INV-168301/11/2016	11/2016	NETSIGHT	MYOSH MONTHLY SUBSCRIPTION FOR NOVEMBER 2016.	1	663.30	
EFT24873	18/11/2016	NORTH METROPOLITAN TAFE	COURSE FEES FOR ADVANCED DIPLOMA OF CIVIL & STRUCTURAL ENGINEERING FOR MICHAEL NEWTON.	1		791.72
INV I0053698 28/06/2016	28/06/2016	NORTH METROPOLITAN TAFE	COURSE FEES FOR ADVANCED DIPLOMA OF CIVIL & STRUCTURAL ENGINEERING FOR MICHAEL NEWTON.	1	791.72	
EFT24874	18/11/2016	NORTHAM & DISTRICTS GLASS SERVICE	NORTHAM TOWN HALL. REPAIRS TO BROKEN SASH WINDOW.	1		365.20
INV 0000806015/11/2016	15/11/2016	NORTHAM & DISTRICTS GLASS SERVICE	NORTHAM TOWN HALL. REPAIRS TO BROKEN SASH WINDOW.	1	365.20	
EFT24875	18/11/2016	NORTHAM AERO CLUB	COMMUNITY EVENT GRANT- LIGHT AIRCRAFT CHAMPIONSHIPS	1		4,000.00
INV 3318	26/10/2016	NORTHAM AERO CLUB	COMMUNITY EVENT GRANT- LIGHT AIRCRAFT CHAMPIONSHIPS	1	4,000.00	
EFT24876	18/11/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING - 2016 NORTHAM BASKETBALL	1		315.00
INV KS0045608/11/2016	08/11/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING - 2016 NORTHAM BASKETBALL	1	105.00	
INV KS0042408/11/2016	08/11/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING - 2016 NORTHAM BASKETBALL	1	140.00	
INV KS0046916/11/2016	16/11/2016	NORTHAM AMATEUR BASKETBALL ASSOCIATION	KIDSPORT FUNDING	1	70.00	
EFT24877	18/11/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING	1		570.00
INV 6962	08/11/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING	1	570.00	

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EFT24878	18/11/2016	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING - JNR CRICKET	1		90.00
INV 002	09/11/2016	NORTHAM JUNIOR CRICKET ASSOCIATION	KIDSPORT FUNDING - JNR CRICKET	1	90.00	
EFT24879	18/11/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SILVERSPORT FUNDING	1		400.00
INV 107	16/11/2016	NORTHAM SENIOR CITIZENS SOCIAL CLUB INC	SILVERSPORT FUNDING	1	400.00	
EFT24880	18/11/2016	NORTHAM TOYOTA	40000KM SERVICE ON TOYOTA HILUX PN1411 - N11075 REC SERVICES MANAGER	1		896.85
INV 238634	07/09/2016	NORTHAM TOYOTA	20,000KM SERVICE ON SILVER ISUZU MU-X N.4030 BOOKED IN WEDNESDAY 7TH SEPTEMBER 2016.	1	360.02	
INV 240338	26/10/2016	NORTHAM TOYOTA	40000KM SERVICE ON TOYOTA HILUX PN1411 - N11075 REC SERVICES MANAGER	1	536.83	
EFT24881	18/11/2016	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SUPPLY SHADE SAIL FOR BERNARD PARK PLAY GROUP.	1		1,210.00
INV 2811	28/10/2016	OLLY'S CAR & FURNITURE UPHOLSTERY'S	SUPPLY SHADE SAIL FOR BERNARD PARK PLAY GROUP.	1	605.00	
INV 2820	07/11/2016	OLLY'S CAR & FURNITURE UPHOLSTERY'S	REMAKE SHADE SAIL NORTHAM VISITORS CENTRE.	1	605.00	
EFT24882	18/11/2016	OXTER SERVICES	TOILET MAINTENANCE WUNDOWIE, BAKERS HILL,CLACKLINE & KATRINE	1		933.17
INV 17308	04/11/2016	OXTER SERVICES	TOILET MAINTENANCE WUNDOWIE, BAKERS HILL,CLACKLINE & KATRINE	1	933.17	
EFT24883	18/11/2016	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR 182 FITZGERALD STREET NORTHAM, STATEMENT NO2109099 & ACCOUNT NO 601148 FROM 15/10/2016 TO 14/11/2016.	1		91.79
INV 2109099	29/11/2016	PERTH ENERGY PTY LTD	ELECTRICITY CHARGES FOR 182 FITZGERALD STREET NORTHAM, STATEMENT NO2109099 & ACCOUNT NO 601148 FROM 15/10/2016 TO 14/11/2016.	1	91.79	
EFT24884	18/11/2016	PLAN 9 DESIGN & DRAFTING	NORTHAM TOWN HALL. DECORATIVE RENDER REPAIRS.	1		910.00
INV 1610	15/11/2016	PLAN 9 DESIGN & DRAFTING	NORTHAM TOWN HALL. DECORATIVE RENDER REPAIRS.	1	910.00	
EFT24885	18/11/2016	PRESTIGE ALARMS	NORTHAM SHIRE ADMIN BUILDING. 24 HOUR MONITORING OF SECURITY ALARM. QUARTERLY ACCOUNT JANUARY,FEBURARY,MARCH 2017.	1		115.00

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INV 0008791704/11/2016		PRESTIGE ALARMS	NORTHAM SHIRE ADMIN BUILDING. 24 HOUR MONITORING OF SECURITY ALARM. QUARTERLY ACCOUNT JANUARY,FEBURARY,MARCH 2017.	1	115.00	
EFT24886	18/11/2016	PROFESSIONAL LOCKSERVICE	KEYS & LOCKS FOR RECREATION CENTRE.	1		421.85
INV 0001512415/11/2016		PROFESSIONAL LOCKSERVICE	KEYS & LOCKS FOR RECREATION CENTRE.	1	421.85	
EFT24887	18/11/2016	R & JT CONTRACTORS PTY LTD	SUPPLY OF REPLACEMENT PUMP EBRS 40-200 AS PER QUOTE# Q0546.	1		3,307.50
INV A1415	03/11/2016	R & JT CONTRACTORS PTY LTD	SUPPLY OF REPLACEMENT PUMP EBRS 40-200 AS PER QUOTE# Q0546.	1	3,135.00	
INV A1416	17/11/2016	R & JT CONTRACTORS PTY LTD	WUNDOWIE PUBLIC TOILETS. REPAIRS TO BROKEN TOILET CISTERN. CHECK ALL TAPS AND FITTINGS	1	172.50	
EFT24888	18/11/2016	REGIONAL CONCRETE & LANSCAPE	CONSTRUCTION OF BRICK PLANTER BOXES & ARTIFICIAL SEATING IN THE AVON MALL.	1		14,201.00
INV 23	18/10/2016	REGIONAL CONCRETE & LANSCAPE	CONSTRUCTION OF BRICK PLANTER BOXES & ARTIFICIAL SEATING IN THE AVON MALL.	1	14,201.00	
EFT24889	18/11/2016	SAWYERS VALLEY BASKETBALL CLUB	KIDSPORT FUNDING FOR ETHAN & WILLIAM COLGATE	1		140.00
INV 2	07/11/2016	SAWYERS VALLEY BASKETBALL CLUB	KIDSPORT FUNDING FOR ETHAN & WILLIAM COLGATE	1	140.00	
EFT24890	18/11/2016	SHILLER IMAGES	BELL ART STAND TOP UP NOVEMBER 2016	1		489.40
INV 128745	10/11/2016	SHILLER IMAGES	BELL ART STAND TOP UP NOVEMBER 2016	1	489.40	
EFT24891	18/11/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE - FOR W/E 16/10/2016.	1		11,417.20
INV 386976	04/10/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE BJ FONTANA & R DEGRAY	1	2,356.20	
INV 387363	11/10/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE BJ FONTANA & R DE GRAY	1	2,321.56	
INV 388443	01/11/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE FOR W/E 30/10/2016.	1	2,650.73	
INV 387721	18/10/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE - FOR W/E 16/10/2016.	1	2,945.26	
INV 388291	26/10/2016	SKILL HIRE WA PTY LTD	LABOUR HIRE W/E 23/10/2016.	1	1,143.45	
EFT24892	18/11/2016	SLAV'S CLEANING SERVICE	CLEANING OF VARIOUS BUILDINGS FOR OCTOBER.	1		8,781.71

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INV 1048	31/10/2016	SLAV'S CLEANING SERVICE	CLEANING OF VARIOUS BUILDINGS FOR OCTOBER.	1	8,781.71	
EFT24893	18/11/2016	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR BERNARD PARK DRAINAGE PROJECT FOR THE PERIOD 01/10/2016 TO 30/11/2016.	1		1,624.03
INV 7034198531/10/2016		SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING FOR BERNARD PARK DRAINAGE PROJECT FOR THE PERIOD 01/10/2016 TO 30/11/2016.	1	1,624.03	
EFT24894	18/11/2016	SOUTHERN METROPOLITAN REGIONAL COUNCIL	6000 WASTE CALANDERS FOR THE SHIRE OF NORTHAM @ 0.74 CENTS EACH AS PER QUOTATION 173079.	1		4,884.00
INV 11791	14/09/2016	SOUTHERN METROPOLITAN REGIONAL COUNCIL	6000 WASTE CALANDERS FOR THE SHIRE OF NORTHAM @ 0.74 CENTS EACH AS PER QUOTATION 173079.	1	4,884.00	
EFT24895	18/11/2016	SOUVENIRS AUSTRALIA PTY LTD	SOUVENIR SOAPS, MUGS, PLAYING CARDS, BINOCULARS,STICKER TATTOOS & JOKES	1		428.23
INV 0001627801/11/2016		SOUVENIRS AUSTRALIA PTY LTD	SOUVENIR SOAPS, MUGS, PLAYING CARDS, BINOCULARS,STICKER TATTOOS & JOKES	1	428.23	
EFT24896	18/11/2016	SWAN EVENT HIRE	HIRE AND DELIVERY OF 12 X COCTAIL TABLES AS PER TRISH. DELIVERY REQUIRED BEFORE MIDDAY 10/10/2016 AT NORTHAM RECREATION CENTRE	1		619.00
INV 9713	10/10/2016	SWAN EVENT HIRE	HIRE AND DELIVERY OF 12 X COCTAIL TABLES AS PER TRISH. DELIVERY REQUIRED BEFORE MIDDAY 10/10/2016 AT NORTHAM RECREATION CENTRE	1	619.00	
EFT24897	18/11/2016	THE LAVENDER FARMER PTY LTD	30ML HAND, DAY & NIGHT CREAMS (4 OF EACH)	1		98.00
INV 000000307/11/2016		THE LAVENDER FARMER PTY LTD	30ML HAND, DAY & NIGHT CREAMS (4 OF EACH)	1	98.00	
EFT24898	18/11/2016	THE WORKWEAR GROUP	LONG LEGNTH CARDI 3/4 SLEEVE SHIRT KNIT TOP	1		253.30
INV 0095899727/10/2016		THE WORKWEAR GROUP	LONG LEGNTH CARDI 3/4 SLEEVE SHIRT KNIT TOP	1	253.30	
EFT24899	18/11/2016	THYLACINE DESIGN & PROJECT MANAGEMENT	PROVISION OF INTERPRETIVE DEVELOPMENT & DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPRETIVE CENTRE	1		27,500.00

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INV 2010281304/11/2016		THYLACINE DESIGN & PROJECT MANAGEMENT	PROVISION OF INTERPRETIVE DEVELOPMENT & DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPRETIVE CENTRE	1	27,500.00	
EFT24900	18/11/2016	UNICARE HEALTH	LINAK ACTUATOR	1		422.50
INV 127849	20/10/2016	UNICARE HEALTH	POSTAGE FOR DELIVERY OF ACTUATOR	1	422.50	
EFT24901	18/11/2016	UNITED EQUIPMENT PTY LTD	LINAK ACTUATOR	1		422.50
INV 101019	10/11/2016	UNITED EQUIPMENT PTY LTD	POSTAGE FOR DELIVERY OF ACTUATOR	1		422.50
EFT24901	18/11/2016	UNITED EQUIPMENT PTY LTD	NEW 2016 HAULOTTE HTA13P BILJAX TRAILER MOUNTED REGISTRATION# N.15075 VIN#5CUAG1610GA000003.	1		40,370.00
INV 101019	10/11/2016	UNITED EQUIPMENT PTY LTD	NEW 2016 HAULOTTE HTA13P BILJAX TRAILER MOUNTED REGISTRATION# N.15075 VIN#5CUAG1610GA000003.	1	40,370.00	
EFT24902	18/11/2016	VODAFONE	SES & BRIGADES MESSAGEBANK AT IRISHTOWN BRIGADE FROM 01/11/2016 - 30/11/2016.	1		269.63
INV 1114179906/11/2016		VODAFONE	SES & BRIGADES MESSAGEBANK AT IRISHTOWN BRIGADE FROM 01/11/2016 - 30/11/2016.	1	269.63	
EFT24904	18/11/2016	WA FARM TREES	TREE SUBSIDY. TRAY OF SEEDLINGS.	1		316.80
INV 2097	31/10/2016	WA FARM TREES	TREE SUBSIDY. TRAY OF SEEDLINGS.	1	316.80	
EFT24905	18/11/2016	WA GRAVEL PTY LTD	SUPPLY OF 3420 TONNE OF GRAVEL UP TO 28TH OCTOBER 2016.	1		26,334.00
INV 0000000109/11/2016		WA GRAVEL PTY LTD	SUPPLY OF 3420 TONNE OF GRAVEL UP TO 28TH OCTOBER 2016.	1	26,334.00	
EFT24906	18/11/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ATTEND SITE AND JUMP START PN1003 LOADER 17 OCTOBER 2016 AND ORDER AND FIT REPLACEMENT BATTERIES	1		1,612.50
INV 6392	03/11/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPLACEMENT HANDSET FOR GME TX3500 RADIO (GME MC517B)	1	140.00	
INV 6376	20/10/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	JUMP START TRACTOR PN1408 FROM FLAT BATTERY - 20/10/16	1	65.00	
INV 6328	18/10/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING		1	503.50	
INV 6375	14/10/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	ATTEND SITE AND JUMP START PN1003 LOADER 17 OCTOBER 2016 AND ORDER AND FIT REPLACEMENT BATTERIES	1	904.00	

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EFT24907	18/11/2016	WUNDOWIE AND DISTRICTS MENS SHED INC	14X WOODEN FIGURINES & 6X STANDS FOR KILLARA CRAFT SUPPLIES	1		66.00
INV 90	26/10/2016	WUNDOWIE AND DISTRICTS MENS SHED INC	14X WOODEN FIGURINES & 6X STANDS FOR KILLARA CRAFT SUPPLIES	1	66.00	
EFT24908	18/11/2016	YORK BASKETBALL ASSOCIATION INC	KIDSPORT FUNDING.	1		140.00
INV KS004664	14/11/2016	YORK BASKETBALL ASSOCIATION INC	KIDSPORT FUNDING.	1	140.00	
EFT24909	21/11/2016	COLIN DIXON	REFUND OF CAT TRAP	2		50.00
INV T928	21/11/2016	COLIN DIXON	REFUND OF CAT TRAP	2	50.00	
EFT24910	21/11/2016	MICHAEL ROLAND DURIG	REFUND OF CAT TRAP	2		56.00
INV T936	21/11/2016	MICHAEL ROLAND DURIG	REFUND OF CAT TRAP	2	56.00	
EFT24911	21/11/2016	PETULA CHRISTINE MARY DOWD	REFUND OF BOND ON LESSER HALL 28/10/2016.	2		100.00
INV T934	21/11/2016	PETULA CHRISTINE MARY DOWD	REFUND OF BOND ON LESSER HALL 28/10/2016.	2	100.00	
EFT24912	21/11/2016	THOMAS KERKMEER	T449- REFUND OF KERB BOND JOB 11144 - 59 LOCKYER ST (5/5/2011)	2		1,000.00
INV T449	21/11/2016	THOMAS KERKMEER	T449- REFUND OF KERB BOND JOB 11144 - 59 LOCKYER ST (5/5/2011)	2	1,000.00	
EFT24913	21/11/2016	WARREN SIDNEY JONES	CAT TRAP REFUND	2		100.00
INV T937	21/11/2016	WARREN SIDNEY JONES	CAT TRAP REFUND	2	100.00	
EFT24914	25/11/2016	JR & A HERSEY PTY LTD	3 X BOXES LENS CLEANER (EC0005)	1		1,404.64
INV 38503	15/11/2016	JR & A HERSEY PTY LTD		1	965.19	
INV 38504	15/11/2016	JR & A HERSEY PTY LTD		1	439.45	
EFT24915	25/11/2016	MAURICE LINEHAN DESIGN	STOCK PURCHASES FOR VISITORS CENTRE.	1		147.00
INV 0247	07/11/2016	MAURICE LINEHAN DESIGN	STOCK PURCHASES FOR VISITORS CENTRE.	1	147.00	
EFT24916	25/11/2016	NORTHAM AND DISTRICTS GUN CLUB	SILVERSPORT FUNDING.	1		190.00

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INV 0032	22/11/2016	NORTHAM AND DISTRICTS GUN CLUB	SILVERSPORT FUNDING.	1	190.00	
EFT24917	25/11/2016	A CLASS DISPLAYS	SWING UP A4 HEADER	1		1,057.63
INV 35512	15/11/2016	A CLASS DISPLAYS	SWING UP DISPLAY - BLACK	1	1,057.63	
			SWING UP A4 HEADER			
			SWING UP DISPLAY - BLACK			
EFT24918	25/11/2016	AG IMPLEMENTS NORTHAM PTY LTD	REPAIR OIL LEAK WITH SIGHT GLASS ON TRACTOR PN1408	1		913.54
INV 275747	31/10/2016	AG IMPLEMENTS NORTHAM PTY LTD	REPAIR OIL LEAK WITH SIGHT GLASS ON TRACTOR PN1408	1	913.54	
EFT24919	25/11/2016	ALL-WAYS FOODS	STOCK PURCHASES FOR NORTHAM POOL.	1		876.97
INV 27562	09/11/2016	ALL-WAYS FOODS	STOCK PURCHASES FOR NORTHAM POOL.	1	876.97	
EFT24920	25/11/2016	ANDY'S PLUMBING SERVICE	SOUTHERN BROOK HALL. EMERGENCY PUMP OUT OF SEPTIC TANKS AND CLEAR LINES.	1		2,813.25
INV A17299	10/11/2016	ANDY'S PLUMBING SERVICE	SOUTHERN BROOK HALL. EMERGENCY PUMP OUT OF SEPTIC TANKS AND CLEAR LINES.	1	1,177.00	
INV A17263	20/10/2016	ANDY'S PLUMBING SERVICE	IRISHTOWN FIRE SHED. INSTALL SUB WATER METER TO FIRE SHED.	1	968.00	
INV A17255	20/10/2016	ANDY'S PLUMBING SERVICE	REPAIRS TO WARTERPARK PLANT	1	668.25	
EFT24921	25/11/2016	AUTOPRO NORTHAM	GIFT VOUCHER FOR EMPLOYEE OF THE QUARTER.	1		351.57
INV 638144	13/10/2016	AUTOPRO NORTHAM	VARIOUS SIZES OF WIPER BLADES	1	117.60	
INV 639320	21/10/2016	AUTOPRO NORTHAM	GIFT VOUCHER FOR EMPLOYEE OF THE QUARTER.	1	200.00	
INV 638254	14/10/2016	AUTOPRO NORTHAM	ADAPTOR TRAILOR 7 RND TO 7 FLA.	1	21.00	
INV 640971	01/11/2016	AUTOPRO NORTHAM	TRAILER PLUG	1	12.97	
EFT24922	25/11/2016	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE AT THE NORTHAM RAILWAY MUSEUM.	1		302.50
INV 3969	13/11/2016	AV-SEC SECURITY SERVICES	ALARM ATTENDANCE AT THE NORTHAM RAILWAY MUSEUM.	1	242.00	
INV 3951	03/11/2016	AV-SEC SECURITY SERVICES	VISITORS CENTRE. SECURITY CALL OUT.	1	60.50	

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EFT24923	25/11/2016	AVON TELECOMS PTY LTD	INSPECT CAMERA VISION TO LOOK FOR ANYONE BREAKING A WINDOW AT THE RECREATION CENTRE AND GIVE ANY REDCORDINGS TO THE POLICE IF YOU FIND ANYTHING.	1		396.00
INV 0000416131/08/2016		AVON TELECOMS PTY LTD	INSPECT CAMERA VISION TO LOOK FOR ANYONE BREAKING A WINDOW AT THE RECREATION CENTRE AND GIVE ANY REDCORDINGS TO THE POLICE IF YOU FIND ANYTHING.	1	198.00	
INV 0000426718/11/2016		AVON TELECOMS PTY LTD	NORTHAM RECREATION CENTRE. PROGRAM SECURITY SYSTEM.	1	198.00	
EFT24924	25/11/2016	AVON VALLEY CONTRACTORS	CARTING OF GRAVEL FOR BRIDGEMAN ROAD FOR 2 DAYS.	1		1,386.00
INV 1510	15/08/2016	AVON VALLEY CONTRACTORS	CARTING OF GRAVEL FOR BRIDGEMAN ROAD FOR 2 DAYS.	1	1,386.00	
EFT24925	25/11/2016	AVON VALLEY NISSAN	90000KM SERVICE TO MITSUBISH ASX - ASSET MANAGER VEHICLE - PN1409 - N11069	1		1,380.01
INV 90192	16/11/2016	AVON VALLEY NISSAN	90000KM SERVICE TO MITSUBISH ASX - ASSET MANAGER VEHICLE - PN1409 - N11069	1	880.00	
INV 90168	15/11/2016	AVON VALLEY NISSAN	30000KM SERVICE ON MITSUBISHI TRITON UTE (RANGER 1) - PN1514 - N11184	1	500.01	
EFT24926	25/11/2016	AVONVALE EDUCATION SUPPORT CENTRE	DONATION -SCHOOL AND GRADUATION AWARDS.	1		200.00
INV 387	29/08/2016	AVONVALE EDUCATION SUPPORT CENTRE	DONATION -SCHOOL AND GRADUATION AWARDS.	1	200.00	
EFT24927	25/11/2016	AVONVALE PRIMARY SCHOOL	STUDENT END OF YEAR AWARD 2016.	1		200.00
INV 1135	14/11/2016	AVONVALE PRIMARY SCHOOL	STUDENT END OF YEAR AWARD 2016.	1	200.00	
EFT24928	25/11/2016	BEE HAPPY APIARIES	ORGANIC HONEY X3 VARIETIES	1		144.00
INV INV-036807/11/2016		BEE HAPPY APIARIES	ORGANIC HONEY X3 VARIETIES	1	144.00	
EFT24929	25/11/2016	BLACKWELL PLUMBING PTY LTD	REPAIR TO BACKFLOW PUMP AT NORTHAM WATER PARK. (INCLUDES RETEST)	1		1,683.54
INV INV-152010/11/2016		BLACKWELL PLUMBING PTY LTD	REPAIR TO BACKFLOW PUMP AT NORTHAM WATER PARK. (INCLUDES RETEST)	1	1,232.00	
INV INV-151808/11/2016		BLACKWELL PLUMBING PTY LTD	ASSESS STANDPIPES IN DEPOT BOTH LEAKING	1	451.54	
EFT24930	25/11/2016	BLOOMY'S FLORIST	WREATHS FOR MEMORIAL DAY SERVICES - NORTHAM, BAKERS HILL AND WUNDOWIE.	1		180.00

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INV 17344	14/11/2016	BLOOMY'S FLORIST	WREATHS FOR MEMORIAL DAY SERVICES - NORTHAM, BAKERS HILL AND WUNDOWIE.	1	180.00	
EFT24931	25/11/2016	CANNON HYGIENE AUSTRALIA PTY LTD	NORTHAM VISITOR CENTRE. MONTHLY SERVICING OF SANITARY UNITS BI ANNUAL ACCOUNT.	1		257.86
INV 0006992714/11/2016		CANNON HYGIENE AUSTRALIA PTY LTD	NORTHAM VISITOR CENTRE. MONTHLY SERVICING OF SANITARY UNITS BI ANNUAL ACCOUNT.	1	257.86	
EFT24932	25/11/2016	CARROLL & RICHARDSON-FLAGWORLD PTY LTD	1,000 PLASTIC HAND WAIVER FLAGS FOR 2017 AUSTRALIA DAY CELEBRATIONS	1		572.00
INV 46897	10/11/2016	CARROLL & RICHARDSON-FLAGWORLD PTY LTD	1,000 PLASTIC HAND WAIVER FLAGS FOR 2017 AUSTRALIA DAY CELEBRATIONS	1	572.00	
EFT24933	25/11/2016	CHERYL FAY GREENOUGH	FOOD & DRINK FOR WEEK IN KALGOORLIE FOR TRAINING CERT IV.	1		218.61
INV CY2311203/11/2016		CHERYL FAY GREENOUGH	FOOD & DRINK FOR WEEK IN KALGOORLIE FOR TRAINING CERT IV.	1	218.61	
EFT24934	25/11/2016	CJD EQUIPMENT PTY LTD	TRAVEL TO WUNDOWIE DEPOT LOCATED ON LESCHENAULTIA ROAD WUNDOWIE & REPLACE THE PINION ARM ON THE TURNTABLE ON VOLVO GRADER N.001.	1		6,562.81
INV 1432171	14/10/2016	CJD EQUIPMENT PTY LTD	STEEL PIPE (HYDRAULIC LINE) - PART NUMBER V11885230	1	262.27	
INV 1438429	28/10/2016	CJD EQUIPMENT PTY LTD	BEARING / SLEAVE PART NUMBER V12727728 FOR PN1314.	1	722.55	
INV 0061419727/10/2016		CJD EQUIPMENT PTY LTD	TRAVEL TO WUNDOWIE DEPOT LOCATED ON LESCHENAULTIA ROAD WUNDOWIE & REPLACE THE PINION ARM ON THE TURNTABLE ON VOLVO GRADER N.001.	1	5,577.99	
EFT24935	25/11/2016	CLACKLINE FENCING CONTRACTORS	FENCE REPAIR VEHICLE IMPOUND YARD	1		200.00
INV 1030.52	07/11/2016	CLACKLINE FENCING CONTRACTORS	FENCE REPAIR VEHICLE IMPOUND YARD	1	200.00	
EFT24936	25/11/2016	COCA-COLA AMATIL (AUST) PTY LTD	STOCK PURCHASES FOR NORTHAM SWIMMING POOL.	1		2,003.92
INV 2132972726/10/2016		COCA-COLA AMATIL (AUST) PTY LTD	STOCK PURCHASES FOR NORTHAM SWIMMING POOL.	1	2,003.92	

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EFT24937	25/11/2016	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING	1		1,240.68
INV S5851	04/11/2016	COUNTRY COPIERS NORTHAM	COLOUR COPIER SERVICE/METER READING	1	1,240.68	
EFT24938	25/11/2016	COUNTRYWIDE POOLS	STANDING ORDER POOL CHEMICALS	1		490.03
INV 22251	09/11/2016	COUNTRYWIDE POOLS	STANDING ORDER POOL CHEMICALS	1	490.03	
EFT24939	25/11/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR P/E 04/11/2016.	1		55.64
INV 0277	04/11/2016	COURIER AUSTRALIA	FREIGHT CHARGES FOR P/E 04/11/2016.	1	55.64	
EFT24940	25/11/2016	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK TOILETS. SERVICING OF SHARPS CONTAINER. OCT 2016	1		535.10
INV 1514584	31/10/2016	DANIELS HEALTH SERVICES PTY LTD	BERNARD PARK TOILETS. SERVICING OF SHARPS CONTAINER. OCT 2016	1	288.13	
INV 1514585	31/10/2016	DANIELS HEALTH SERVICES PTY LTD	APEX PARK PUBLIC TOILETS. SERVICING OF SHARPS SAFES OCT 2016	1	164.65	
INV 1514583	31/10/2016	DANIELS HEALTH SERVICES PTY LTD	BAKERS HILL HOOPER PARK TOILETS. SERVICING OF SHARPS SAFES OCTOBER 2016.	1	82.32	
EFT24941	25/11/2016	E FIRE & SAFETY	NORTHAM RECREATION CENTRE - TESTING OF THE FIRE ALARM PANEL (FIRE FINDER & EWIS) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8 OCTOBER 2016.	1		606.65
INV 0017907421/10/2016		E FIRE & SAFETY	NORTHAM RECREATION CENTRE - TESTING OF THE FIRE ALARM PANEL (FIRE FINDER & EWIS) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8 OCTOBER 2016.	1	226.60	
INV 0017915621/10/2016		E FIRE & SAFETY	NORTHAM TOWN HALL - TESTING OF THE FIRE ALARM PANEL (CONVENTIONAL VIGILANT) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8 OCTOBER 2016.	1	161.15	
INV 0017946121/10/2016		E FIRE & SAFETY	KILLARA AGED CARE CENTRE - TESTING OF THE FIRE ALARM PANEL & OWS (FIRE FINDER & MIMIC) IN ACCORDANCE WITH AUSTRALIAN STANDARDS AS1851.8. OCTOBER 2016.	1	218.90	
EFT24942	25/11/2016	FAIRFAX BUSINESS MEDIA	ADS IN SEP EDITIONS OF SENIOR PAPER (WILDFLOWER SPECIALS)	1		218.08
INV 3019128	19/09/2016	FAIRFAX BUSINESS MEDIA	ADS IN SEP EDITIONS OF SENIOR PAPER (WILDFLOWER SPECIALS)	1	218.08	

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EFT24943	25/11/2016	FIRE MITIGATION SERVICES	PRESCRIPTIONS AND PRESCRIBED BURNS TO RESERVE # 19452	1		2,750.00
INV 0000008125/10/2016		FIRE MITIGATION SERVICES	PRESCRIPTIONS AND PRESCRIBED BURNS TO RESERVE # 19452	1	2,750.00	
EFT24944	25/11/2016	GLENN STUART BEVERIDGE	REPAIRS AT VARIOUS SHIRE BUILDINGS.	1		5,627.60
INV 77	18/11/2016	GLENN STUART BEVERIDGE	REPAIR DOOR AT SOUND SHELL.	1	143.00	
INV 67	07/11/2016	GLENN STUART BEVERIDGE	NORTHAM RECREATION CENTRE. REMOVE, WELD AND RE FIT BASKET BALL HOOP.	1	352.00	
INV 73	18/11/2016	GLENN STUART BEVERIDGE	BERNARD PARK - MALES WC. PLEASE CLEAN OF THE BLACK PAINT OFF ALL WALLS AND SINKS AS REQUIRED, INCLUDING TOILET DOOR, MAY NEED REPAINTING.	1	1,221.00	
INV 75	18/11/2016	GLENN STUART BEVERIDGE	NORTHAM RECREATION CENTRE. REPLACE HINGE ON METAL COVER.	1	264.00	
INV 69	18/11/2016	GLENN STUART BEVERIDGE	CLEANING OF GUTTERS AT VARIOUS SHIRE BUILDINGS.	1	1,254.00	
INV 70	18/11/2016	GLENN STUART BEVERIDGE	REPAIRS AT VARIOUS SHIRE BUILDINGS.	1	1,403.60	
INV 76	18/11/2016	GLENN STUART BEVERIDGE	REMOVE RUBBISH WITH BOB CAT & TRUCK & TAKE TO TIP & KILLARA PICK UP BRICKS WITH BOBCAT & TRUCK & DELIVER TO DEPOT.	1	440.00	
INV 78	18/11/2016	GLENN STUART BEVERIDGE	WUNDOWIE POOL. REPAIRS TO TIMBER PICNIC SETTINGS AFTER VANDAL DAMAGE.	1	550.00	
EFT24945	25/11/2016	GRAFTON ELECTRICS	NORTHAM VISITOR CENTRE. EMERGENCY CONNECT AND DISCONNECT GENERATOR FOR POWER FAILURE.	1		397.87
INV 983	19/10/2016	GRAFTON ELECTRICS	NORTHAM VISITOR CENTRE. EMERGENCY CONNECT AND DISCONNECT GENERATOR FOR POWER FAILURE.	1	397.87	
EFT24946	25/11/2016	GRATE DRAINAGE PRODUCTS	SUPPLY & DELIVERY OF POLYMER CONCRETE CHANNELS & CONCRETE END CAPS FOR KERB RENEWAL.	1		3,344.00
INV 0002198822/11/2016		GRATE DRAINAGE PRODUCTS	SUPPLY & DELIVERY OF POLYMER CONCRETE CHANNELS & CONCRETE END CAPS FOR KERB RENEWAL.	1	3,344.00	
EFT24947	25/11/2016	GREENWARD CONSULTING	HERITAGE ADVICE FOR DEVELOPMENT APPLICATION P16111	1		396.00
INV GW1608 22/11/2016		GREENWARD CONSULTING	HERITAGE ADVICE FOR DEVELOPMENT APPLICATION P16111	1	396.00	

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EFT24948	25/11/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM TOWN LESSER HALL. PAINTING AND PREPARATION OF OF CEILING AND CORNICE OF MAIN HALL AND ENTRY ROOMS X 2	1		8,894.00
INV 1018T/N	11/11/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM TOWN LESSER HALL. PAINTING AND PREPARATION OF OF CEILING AND CORNICE OF MAIN HALL AND ENTRY ROOMS X 2	1	4,400.00	
INV 1019T/N	18/11/2016	HI CONSTRUCTIONS AUST PTY LTD	NORTHAM TOWN LESSER HALL. PAINTING AND PREPARATION OF OF CEILING AND CORNICE OF MAIN HALL AND ENTRY ROOMS X 2	1	4,494.00	
EFT24949	25/11/2016	INVISION SIGNS AND DESIGNS	1000 DOUBLE SIDED DL FLYERS FOR CHRISTMAS ON FITZGERALD 2016	1		316.00
INV 2139	15/11/2016	INVISION SIGNS AND DESIGNS	BUSINESS CARDS & NAME BADGE- VIC	1	59.00	
INV 2140	15/11/2016	INVISION SIGNS AND DESIGNS	1000 DOUBLE SIDED DL FLYERS FOR CHRISTMAS ON FITZGERALD 2016	1	257.00	
EFT24950	25/11/2016	IREDALE PEDERSEN HOOK ARCHITECTS	FOR ARCHITECTURAL SERVICES FROM 01/10/2016 TO 31/10/2016 BEING CONTRACT DOCUMENTATION.	1		77,050.88
INV 0000426202/11/2016		IREDALE PEDERSEN HOOK ARCHITECTS	FOR ARCHITECTURAL SERVICES FROM 01/10/2016 TO 31/10/2016 BEING CONTRACT DOCUMENTATION.	1	56,595.00	
INV 0000426402/11/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPRETIVE CENTRE.	1	3,575.00	
INV 0000426302/11/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPRETIVE CENTRE.	1	11,270.88	
INV 0000426502/11/2016		IREDALE PEDERSEN HOOK ARCHITECTS	ARCHITECTURAL DESIGN SERVICES FOR ABORIGINAL & ENVIRONMENTAL INTERPRETIVE CENTRE.	1	5,610.00	
EFT24951	25/11/2016	IT VISION	SYNERGYSOFT CONTRACTS AND TENDERS MODULE AS PER QUOTE 4277	1		4,593.60
INV 27317	31/10/2016	IT VISION	INSTALLATION OF REPORT FOR AVERAGE DAYS TO PAY AN INVOICE PER SR161689.	1	1,038.40	
INV 27360	16/11/2016	IT VISION	SYNERGYSOFT CONTRACTS AND TENDERS MODULE AS PER QUOTE 4277	1	3,555.20	
EFT24952	25/11/2016	JASON SIGNMAKERS	IRISHTOWN LT - SIGNS.	1		41.58
INV 173536	28/10/2016	JASON SIGNMAKERS	IRISHTOWN LT - SIGNS.	1	41.58	

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EFT24953	25/11/2016	JTAGZ PTY LTD	DOG AND CAT TAGS.	1		257.40
INV 0000300116/11/2016		JTAGZ PTY LTD	DOG AND CAT TAGS.	1	257.40	
EFT24954	25/11/2016	KARAFIL BRICKLAYING	KILLARA CENTRE. EMERGENCY BRICK EXTENTION TO FENCE TO PREVENT ESCAPES. REMOVAL OF WALL DOWN TO CONCRETE CANCER AND REMOVAL OF RUBBLE FROM SITE.	1		8,697.15
INV 601	15/11/2016	KARAFIL BRICKLAYING	KILLARA CENTRE. EMERGENCY BRICK EXTENTION TO FENCE TO PREVENT ESCAPES. REMOVAL OF WALL DOWN TO CONCRETE CANCER AND REMOVAL OF RUBBLE FROM SITE.	1	8,697.15	
EFT24955	25/11/2016	KLEENWEST DISTRIBUTORS	CLEANING PRODUCTS FOR KILLARA.	1		1,130.53
INV 0002199714/11/2016		KLEENWEST DISTRIBUTORS	CLEANING PRODUCTS FOR REC CENTRE.	1	202.13	
INV 0002200414/11/2016		KLEENWEST DISTRIBUTORS	CLEANING PRODUCTS FOR KILLARA.	1	597.74	
INV 0000141P02/11/2016		KLEENWEST DISTRIBUTORS	CLEANING SUPPLIES	1	330.66	
EFT24956	25/11/2016	LANDGATE	SUBSCRIPTION SERVICES AND PACKAGE MAPS - SMALL TIER	1		2,911.39
INV 6017471025/10/2016		LANDGATE	SUBSCRIPTION SERVICES AND PACKAGE MAPS - SMALL TIER	1	2,468.40	
INV 325347-1021/10/2016		LANDGATE	RURAL UV'S CHARGEABLE SCHEDULE R2016/16.	1	64.70	
INV 325268-109/10/2016		LANDGATE	GROSS RENTAL VALUATIONS CHARGEABLE SCHEDULE NO G 2016/10	1	329.69	
INV 6011079213/10/2016		LANDGATE	IDENTIFICAION OF LAND PARCELS BY TECHNICAL DESCRIPTION - ASSITIONS TO GRV - DP408489 - MAURIVILLO STAGE 2	1	48.60	
EFT24957	25/11/2016	LANDMARK	CALCIUM NITRATE	1		2,319.73
INV 9861136320/10/2016		LANDMARK	NORTHAM TOWN HALL. SUPPLY AND DELIVER GAS BOTTLES.	1	452.01	
INV 9865068201/11/2016		LANDMARK	ELBOW FOR WATER FITTINGS ON PN0914	1	61.72	
INV 9863855428/10/2016		LANDMARK	HOSES AND FITTINGS FOR PN0914	1	157.52	
INV 9859726917/10/2016		LANDMARK	FITTINGS AND CONNECTIONS FOR WATER TANK (PN0914)	1	31.57	
INV 9861401221/10/2016		LANDMARK	CALCIUM NITRATE	1	1,100.00	
INV 9865153201/11/2016		LANDMARK	ATV BOOMLESS NOZZLE KIT - M99-74 SUIT PUMPS 5-10L/MIN	1	213.29	

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INV 9855652105/10/2016		LANDMARK	DROPPER - SURVEY PEGS	1	303.62	
EFT24958	25/11/2016	LEISURE INSTITUTE OF W A AQUATICS	LIWA AQUATICS MEMBERSHIP FOR D JUPP & M BROOKS 2016/2017 & CONFERENCE & SEMINARS - COUNTRY POOL MANAGERS SEMINAR: LIWA MEMBER REGISITRATION FOR D JUPP & M BROOKS.	1		420.00
INV 1855	24/10/2016	LEISURE INSTITUTE OF W A AQUATICS	LIWA AQUATICS MEMBERSHIP FOR D JUPP & M BROOKS 2016/2017 & CONFERENCE & SEMINARS - COUNTRY POOL MANAGERS SEMINAR: LIWA MEMBER REGISITRATION FOR D JUPP & M BROOKS.	1	420.00	
EFT24959	25/11/2016	LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	ACTUAL WAGES DECLARATION ADJUSTMENT FOR 2015-2016.	1		11,548.60
INV 100-126621/11/2016		LGIS - LOCAL GOVERNMENT INSURANCE SERVICES WA	ACTUAL WAGES DECLARATION ADJUSTMENT FOR 2015-2016.	1	11,548.60	
EFT24960	25/11/2016	LOUISA JANE DYER	REFUND OF EXPENSES FOR WUNDOWIE LIBRARY.	1		80.41
INV VW2311223/11/2016		LOUISA JANE DYER	REFUND OF EXPENSES FOR WUNDOWIE LIBRARY.	1	80.41	
EFT24961	25/11/2016	MARKETFORCE	ADVERT ON SEEK AND THE AVON VALLEY GAZETTE FOR THE INTERPRETIVE CENTRE COORDINATOR / TRAINEE	1		2,529.42
INV 10194	31/10/2016	MARKETFORCE	PUBLIC NOTICE IN THE WEST AUSTRALIAN 15/10/2016 FOR THE REVIEW OF SHIRE OF NORTHAM LOCAL LAWS	1	472.92	
INV 10191	31/10/2016	MARKETFORCE	ADVERT FOR COMMUNITY RANGER IN THE AVON VALLEY GAXETTE ON 6/10/2016 AND SEEK	1	647.16	
INV 10192	31/10/2016	MARKETFORCE	ADVERT ON SEEK AND THE AVON VALLEY GAZETTE FOR THE INTERPRETIVE CENTRE COORDINATOR / TRAINEE	1	704.67	
INV 10193	31/10/2016	MARKETFORCE	ADVERTISEMENT ON SEEK AND IN THE HILLS GAZETTE (28/10/2016) FOR CASUAL CUSTOMER SERVICE OFFICER	1	704.67	
EFT24962	25/11/2016	MATHEW MACQUEEN	CLACKLINE FIRE STATION - COMMS ROOM WORK BENCH, SHELVING, COMMS ROOM & STORE FLOORING	1		1,905.00
INV 594	03/10/2016	MATHEW MACQUEEN	CLACKLINE FIRE STATION - COMMS ROOM WORK BENCH, SHELVING, COMMS ROOM & STORE FLOORING	1	1,905.00	
EFT24963	25/11/2016	MAYBERRY HAMMOND & CO	LEGAL OPINION ON LEASE AGREEMENT WITH SHIRE AS LESSOR AND MALINOWSKI AS LESSEE	1		352.00

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INV MBH:CC:30/05/2016		MAYBERRY HAMMOND & CO	LEGAL OPINION ON LEASE AGREEMENT WITH SHIRE AS LESSOR AND MALINOWSKI AS LESSEE	1	352.00	
EFT24964	25/11/2016	MCKINLEY DEVELOPMENTS	INSTALL SUB SOIL DRAINAGE AT THE NORTHAM TOWN HALL	1		3,380.80
INV 265	18/11/2016	MCKINLEY DEVELOPMENTS	INSTALL SUB SOIL DRAINAGE AT THE NORTHAM TOWN HALL	1	3,380.80	
EFT24965	25/11/2016	MCLEODS BARRISTERS & SOLICITORS	ADVICE IN RELATION TO THE MATTER OF B. GUNDRY - 77 LOCKYER AVE. - UNLAWFUL DEVELOPMENT	1		3,906.27
INV 94941	31/10/2016	MCLEODS BARRISTERS & SOLICITORS	ADVICE IN THE MATTER OF D RENSHAW 97 LOCKYER AVE. - UNLAWFUL DEVELOPMENT	1	797.60	
INV 94992	31/10/2016	MCLEODS BARRISTERS & SOLICITORS	ADVICE IN RELATION TO THE MATTER OF B. GUNDRY - 77 LOCKYER AVE. - UNLAWFUL DEVELOPMENT	1	2,672.37	
INV 94993	31/10/2016	MCLEODS BARRISTERS & SOLICITORS	ADVICE IN THE MATTER OF J. ASHWORTH - 4 COLLINS PLACE - DISUSED VEHICLES	1	436.30	
EFT24966	25/11/2016	MEGA-FIX	BOLTS FOR VOLVO PN0806.	1		134.01
INV 59008	04/11/2016	MEGA-FIX	BOLTS FOR VOLVO PN0806.	1	120.78	
INV 58995	04/11/2016	MEGA-FIX	FITTING FOR LINEMARKING SPRAY UNIT	1	13.23	
EFT24967	25/11/2016	NORTHAM BETTA HOME LIVING	NEW TV FOR VISITOR CENTRE-48"	1		588.00
INV 2957069915/11/2016		NORTHAM BETTA HOME LIVING	NEW TV FOR VISITOR CENTRE-48"	1	588.00	
EFT24968	25/11/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING FOR MAUREEN ALLERT	1		190.00
INV 6963	17/11/2016	NORTHAM BOWLING CLUB INC	SILVERSPORT FUNDING FOR MAUREEN ALLERT	1	190.00	
EFT24969	25/11/2016	NORTHAM HARDWARE	BOOTS FOR RUSSELL FITZGERALD.	1		287.05
INV 334520	26/10/2016	NORTHAM HARDWARE	CONNECTION FOR WATER TRUCK	1	32.95	
INV 334720	30/10/2016	NORTHAM HARDWARE	BOOTS FOR RUSSELL FITZGERALD.	1	157.30	
INV 328493	25/08/2016	NORTHAM HARDWARE	PAINT SUPPLIES FOR UPDATING PVC BANNERS FOR 2016 AVON RIVER FESTIVAL	1	96.80	

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EFT24970	25/11/2016	NORTHAM ISUZU UTE	SUPPLY ONE WHITE 2016 ISUZU D-MAX CREW CAB SX MANUAL TRAY TOP FOR WORKS SUPERVISOR AARON WOOTTON.	1		26,735.00
INV 5051965924/11/2016		NORTHAM ISUZU UTE	SUPPLY ONE WHITE 2016 ISUZU D-MAX CREW CAB SX MANUAL TRAY TOP FOR WORKS SUPERVISOR AARON WOOTTON.	1	26,735.00	
EFT24971	25/11/2016	NORTHAM LIQUOR BARONS	ALCOHOL FOR HATCH COCKTAIL PARTY	1		78.99
INV 510669	15/09/2016	NORTHAM LIQUOR BARONS	ALCOHOL FOR HATCH COCKTAIL PARTY	1	110.97	
INV 1201-52027/09/2016		NORTHAM LIQUOR BARONS	RETURNED DRINKS FROM ALCHOL HATCH COCKTAIL PARTY.	1	-31.98	
EFT24972	25/11/2016	NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR BERNARD PARK	1		1,387.62
INV 1011666506/10/2016		NORTHAM MITRE 10 SOLUTIONS	MASONRY DRILL BIT AND DYNA BOLTS TO INSTALL BIKE RACK IN AVON MALL.	1	13.30	
INV 1011559603/10/2016		NORTHAM MITRE 10 SOLUTIONS	ELBOW AND FINISHING FLOAT FOR DRAIN ON FORREST STREET	1	42.97	
INV 1011592804/10/2016		NORTHAM MITRE 10 SOLUTIONS	STANLEY KNIVES FOR DEPOT.	1	45.19	
INV 1011699107/10/2016		NORTHAM MITRE 10 SOLUTIONS	TAPE MEASURING	1	7.50	
INV 1011682507/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETIC PARTS FOR BERNARD PARK (AROUND WATER PLAYGROUND)	1	53.69	
INV 1011763310/10/2016		NORTHAM MITRE 10 SOLUTIONS	12MM X 120MM CONCRETE SCREWS	1	98.80	
INV 1011765010/10/2016		NORTHAM MITRE 10 SOLUTIONS	1/2 INCH DRILL BIT	1	20.85	
INV 1011868513/10/2016		NORTHAM MITRE 10 SOLUTIONS	STAR PICKETS	1	141.55	
INV 1011663206/10/2016		NORTHAM MITRE 10 SOLUTIONS	MASONRY DRILL BIT AND DYNA BOLTS TO INSTALL BIKE RACK IN AVON MALL.	1	47.85	
INV 1012118220/10/2016		NORTHAM MITRE 10 SOLUTIONS	ROUTER DRILL BIT	1	10.97	
INV 1012032618/10/2016		NORTHAM MITRE 10 SOLUTIONS	CABLE TIES	1	65.60	
INV 1011616505/10/2016		NORTHAM MITRE 10 SOLUTIONS	KNEE PADS	1	47.48	
INV 1011840112/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR WELLINGTON & PEEL TERRACE	1	34.48	
INV 1012014317/10/2016		NORTHAM MITRE 10 SOLUTIONS	BOLTS AND PLUGS FOR INSTALLATION OF STREET FURNITURE	1	11.35	

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INV 1012010017/10/2016		NORTHAM MITRE 10 SOLUTIONS	BOLTS AND PLUGS FOR INSTALLATION OF STREET FURNITURE	1	106.88	
INV 1011914414/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR MAY RESERVE	1	10.11	
INV 1011908814/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR MAY RESERVE	1	39.72	
INV 1011820111/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR LIBRARY GARDENS	1	28.27	
INV 1012311526/10/2016		NORTHAM MITRE 10 SOLUTIONS	BERNARD PARK - REPLACE HPM D818 LIGHT TIMER WITH A NEW ONE FOR THE UP LIGHTS IN THE SOUND DOME.	1	21.38	
INV 1012363227/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR VISITOR CENTRE GARDEN	1	80.86	
INV 1012080719/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETICULATION PARTS FOR BERNARD PARK	1	197.11	
INV 1012362727/10/2016		NORTHAM MITRE 10 SOLUTIONS	TOOLS FOR SMALL PLANT.	1	20.62	
INV 1012054818/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETIC FITTINGS FOR BERNARD PARK.	1	13.00	
INV 1012052318/10/2016		NORTHAM MITRE 10 SOLUTIONS	RETIC PARTS FOR BERNARD PARK	1	103.15	
INV 1012415828/10/2016		NORTHAM MITRE 10 SOLUTIONS	1 X CAN SPRAY PAINT TO MARK VEHICLE IMPOUNDED VEHICLES	1	7.55	
INV 1012511231/10/2016		NORTHAM MITRE 10 SOLUTIONS	EQUIPMENT FOR THE NORTHAM SWIMMING POOL.	1	102.14	
INV 1012444529/10/2016		NORTHAM MITRE 10 SOLUTIONS	JERRY CAN FOR NORTHAM SWIMMING POOL.	1	15.25	
EFT24973	25/11/2016	NORTHAM TOWING SERVICE	TOYOTA ECHO ABANDONED VEHICLE 15 CLARKSON STREET, NORTHAM - CONTRACT RANGER DID NOT GET PURCHASE ORDER PRIOR TO TOW	1		88.00
INV 205403	08/11/2016	NORTHAM TOWING SERVICE	TOYOTA ECHO ABANDONED VEHICLE 15 CLARKSON STREET, NORTHAM - CONTRACT RANGER DID NOT GET PURCHASE ORDER PRIOR TO TOW	1	88.00	
EFT24974	25/11/2016	NORTHAM TOYOTA	PARTS AND REPAIRS TO TOYOTA RAV PN1403 - N9467.	1		385.00
INV 241192	17/11/2016	NORTHAM TOYOTA	PARTS AND REPAIRS TO TOYOTA RAV PN1403 - N9467.	1	385.00	
EFT24975	25/11/2016	OFFICEWORKS SUPERSTORES PTY LTD	KOBRA 300.2 S4 STRIP CUT SHREDDER (KOB3002S4) TO BE DELIVERED TO NORTHAM SHIRE DEPOT - 116 PEEL TERRACE, NORTHAM	1		2,078.11

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INV 3259182227/10/2016		OFFICEWORKS SUPERSTORES PTY LTD	KOBRA 300.2 S4 STRIP CUT SHREDDER (KOB3002S4) TO BE DELIVERED TO NORTHAM SHIRE DEPOT - 116 PEEL TERRACE, NORTHAM	1	1,899.00	
INV 3427927821/10/2016		OFFICEWORKS SUPERSTORES PTY LTD	DELIVERY OF PAPER SHREDDER FOR THE DEPOT.	1	49.95	
INV 3439562809/11/2016		OFFICEWORKS SUPERSTORES PTY LTD	KILLARA STATIONERY ORDER	1	129.16	
EFT24976	25/11/2016	OMEGA PEST CONTROL PTY LTD T/A STEWARTS PEST CONTROL	NORTHAM RODENT BAITING	1		1,030.50
INV 30242	03/11/2016	OMEGA PEST CONTROL PTY LTD T/A STEWARTS PEST CONTROL	NORTHAM RODENT BAITING	1	1,030.50	
EFT24977	25/11/2016	PAULL & WARNER BODY BUILDERS PTY LTD	SES - SMITH LIGHT TRAVELLER R	1		1,656.60
INV 517753	04/11/2016	PAULL & WARNER BODY BUILDERS PTY LTD	SES - SMITH LIGHT TRAVELLER R	1	877.80	
INV 517754	04/11/2016	PAULL & WARNER BODY BUILDERS PTY LTD	TRAVELLER LIGHTS	1	778.80	
EFT24978	25/11/2016	PFD FOOD SERVICES PTY LTD	STOCK PURCHASES FOR NORTHAM SWIMMING POOL.	1		1,550.35
INV KD3383011/11/2016		PFD FOOD SERVICES PTY LTD	STOCK PURCHASES FOR NORTHAM SWIMMING POOL.	1	1,550.35	
EFT24979	25/11/2016	PROFESSIONAL LOCKSERVICE	KEYS CUT AT KURINGAL VILLAGE & NORTHAM RUFUSE SITE.	1		181.50
INV 0001511514/11/2016		PROFESSIONAL LOCKSERVICE	KEYS CUT AT KURINGAL VILLAGE & NORTHAM RUFUSE SITE.	1	181.50	
EFT24980	25/11/2016	R & JT CONTRACTORS PTY LTD	WUNDOWIE POOL. REPLACE TAPS AND REPAIRS TO WATER COOLER.	1		588.63
INV A1418	17/11/2016	R & JT CONTRACTORS PTY LTD	WUNDOWIE POOL. REPLACE TAPS AND REPAIRS TO WATER COOLER.	1	588.63	
EFT24981	25/11/2016	RED DOT STORES	BIRTHDAY PARTY SUPPLIES	1		96.81
INV 2754208109/11/2016		RED DOT STORES	BIRTHDAY PARTY SUPPLIES	1	96.81	
EFT24982	25/11/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING.	1		800.00
INV 14654	11/08/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING.	1	200.00	
INV 14912	15/11/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING.	1	200.00	

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INV 14911	15/11/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING	1	200.00	
INV 14910	15/11/2016	REGIONAL PHYSIOTHERAPY AND SPORTS INJURY CLINIC	SILVERSPORT FUNDING	1	200.00	
EFT24983	25/11/2016	RETAIL DECISIONS (COLES)	COLES CARDS FOR OCTOBER 2016 - NICOLE HAMPTON, MILTON BROOKS, SUSAN BURLEY, BEV BULL, ALISON ROWLAND, ANGI MCCLUSKEY, CHRISTINE WATERS, VICTORIA JONES, KRISTY ROBINSON, ALYSHA MAXWELL & WENDY SOFOULIS.	1		2,386.75
INV 112	31/10/2016	RETAIL DECISIONS (COLES)	COLES CARDS FOR OCTOBER 2016 - NICOLE HAMPTON, MILTON BROOKS, SUSAN BURLEY, BEV BULL, ALISON ROWLAND, ANGI MCCLUSKEY, CHRISTINE WATERS, VICTORIA JONES, KRISTY ROBINSON, ALYSHA MAXWELL & WENDY SOFOULIS.	1	2,386.75	
EFT24984	25/11/2016	ROADS2000	1 TONNE RED ASPHALT HOTMIX TO BE COLLECTED BY SHIRE OF NORTHAM	1		181.50
INV 17076	09/11/2016	ROADS2000	1 TONNE RED ASPHALT HOTMIX TO BE COLLECTED BY SHIRE OF NORTHAM	1	181.50	
EFT24985	25/11/2016	ROYAL LIFE SAVING SOCIETY WA	WATCH AROUND WATER REGISTRATION 2016/2017 FOR NORTHAM & WUNDOWIE SWIMMING POOLS.	1		300.00
INV 63735	26/10/2016	ROYAL LIFE SAVING SOCIETY WA	WATCH AROUND WATER REGISTRATION 2016/2017 FOR NORTHAM & WUNDOWIE SWIMMING POOLS.	1	300.00	
EFT24986	25/11/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SHIRE OF NORTHAM QUARTERLY REPORT CARD - 26 OCTOBER 2016	1		4,701.33
INV 5040260	12/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING FOR COMMUNITY MEETING	1	467.61	
INV 5040260	19/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERTISING FOR COMMUNITY MEETING - GRASS VALLEY ON 26 OCTOBER 2016	1	467.61	
INV 5062577	19/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	DISPLAYED IN ADVOCATE ON 19 & 12 OCTOBER 2016	1	155.23	
INV 5062579	19/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE - REVIEW OF LOCAL LAWS - AVON VALLEY 19 OCTOBER 2016	1	135.83	
INV 5062821	19/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE - INTENTION TO BORROW (BOWLING CLUB GREEN) - AVON VALLEY 19 OCTOBER 2016	1	351.87	
INV 5062821	19/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	EMPLOYMENT ADVERT FOR INTERPRETIVE CENTRE TRAINEE - ADOVCATE 19 OCTOBER 2016	1		

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INV 1899970	26/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	SHIRE OF NORTHAM QUARTERLY REPORT CARD - 26 OCTOBER 2016	1	997.57	
INV 5005364	26/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	monthly newsletter full page ad	1	997.57	
INV 5067319	26/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN AVON VALLEY ADVOCATE ON 26 OCTOBER FOR MATERIALS RECYCLING FACILITY	1	271.66	
INV 5067671	26/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN AVON VALLEY ADVOCATE ON 26 OCTOBER FOR EXTENSION OF THE RESTRICTED BURNING PERIOD	1	232.85	
INV 5068561	26/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	ADVERT IN THE AVON VALLEY ADVOCATE on 26 OCTOBER 2016 FOR A CASUAL CUSTOMER SERVICE OFFICER	1	351.87	
INV 5052827	05/10/2016	RURAL PRESS REGIONAL MEDIA (WA) PTY LTD	PUBLIC NOTICE IN AVON VALLEY ADVOCATE 5 OCTOBER 2016 FOR LOCAL PLANNING SCHEME NO.6 - AMENDMENT NO. 7	1	271.66	
EFT24987	25/11/2016	SANTALEUCA FORRESTRY	STOCK PURCHASES FOR NORTHAM VISITORS CENTRE.	1		181.43
INV 330	09/11/2016	SANTALEUCA FORRESTRY	STOCK PURCHASES FOR NORTHAM VISITORS CENTRE.	1	181.43	
EFT24988	25/11/2016	SCHWEPPE PTY LTD	STOCK PURCHASES FOR NORTHAM SWIMMING POOL.	1		1,006.20
INV 0806627704/11/2016		SCHWEPPE PTY LTD	STOCK PURCHASES FOR NORTHAM SWIMMING POOL.	1	1,006.20	
EFT24989	25/11/2016	SLIMLINE WAREHOUSE DISPLAY SHOP	FURNITURE & EQUIPMENT FOR THE VISITORS CENTRE.	1		1,921.45
INV 161795	22/11/2016	SLIMLINE WAREHOUSE DISPLAY SHOP	FURNITURE & EQUIPMENT FOR THE VISITORS CENTRE.	1	1,921.45	
EFT24990	25/11/2016	SPECIALISED TREE SERVICE	TREE PRUNING FOR WESTERN POWER 90 DAY NOTICES & ICS RESPONSES WITHIN THE COLONIAL PRECINCT.	1		8,190.00
INV 2348	08/11/2016	SPECIALISED TREE SERVICE	TREE PRUNING FOR WESTERN POWER 90 DAY NOTICES & ICS RESPONSES WITHIN THE COLONIAL PRECINCT.	1	8,190.00	
EFT24991	25/11/2016	SPORTSPOWER NORTHAM	UNIFORMS FOR LIFE GUARDS.	1		822.50
INV 2194	30/10/2016	SPORTSPOWER NORTHAM	UNIFORMS FOR LIFE GUARDS.	1	822.50	
EFT24992	25/11/2016	STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN.	1		1,016.73
INV 9019289006/10/2016		STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN.	1	519.23	
INV 9019410020/10/2016		STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR ADMIN.	1	394.72	
INV 9019339612/10/2016		STAPLES AUSTRALIA PTY LIMITED	18626300 QUARTET BASICS MAGNETIC WHITEBOARD 280X360MM BLUE	1	13.45	

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INV 9019489928/10/2016		STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN BUILDING.	1	67.16	
INV 9019556504/11/2016		STAPLES AUSTRALIA PTY LIMITED	STATIONERY FOR SHIRE ADMIN.	1	22.17	
EFT24993	25/11/2016	THE PAPER COMPANY OF AUSTRALIA	100 REAMS A4 PHOTOCOPY PAPER	1		532.95
			9 REAMS A3 PHOTOCOPY PAPER			
INV 0003692307/09/2016		THE PAPER COMPANY OF AUSTRALIA	100 REAMS A4 PHOTOCOPY PAPER	1	532.95	
			9 REAMS A3 PHOTOCOPY PAPER			
EFT24994	25/11/2016	THE RIVERSIDE HOTEL	CATERING FOR NOVEMBER ORDINARY COUNCIL MEETING	1		460.00
INV 1013	16/11/2016	THE RIVERSIDE HOTEL	CATERING FOR NOVEMBER ORDINARY COUNCIL MEETING	1	460.00	
EFT24995	25/11/2016	THYLACINE DESIGN & PROJECT MANAGEMENT	PROGRESS CLAIM FOR VARIATION 1# ADDITIONAL TRAVEL ON 24TH TO 26TH AUGUST 2016 TO NORTHAM.	1		4,673.79
INV 2010280131/10/2016		THYLACINE DESIGN & PROJECT MANAGEMENT	PROGRESS CLAIM FOR VARIATION 1# ADDITIONAL TRAVEL ON 24TH TO 26TH AUGUST 2016 TO NORTHAM.	1	4,673.79	
EFT24996	25/11/2016	TODAY'S BUILDING SERVICES PTY LTD	NORTHAM RECREATION CENTRE. CHANGE OF USE AND COMPLIANCE CERTIFICATE.	1		3,256.00
INV 576	22/11/2016	TODAY'S BUILDING SERVICES PTY LTD	NORTHAM RECREATION CENTRE. CHANGE OF USE AND COMPLIANCE CERTIFICATE.	1	3,256.00	
EFT24997	25/11/2016	TRENTON LORD (AUST)	BS BAGS, STANDARD 2UPS, SLIVER CHARM X4 DESIGNS, TEA TOWELS X6 DESIGNS	1		311.30
INV TLA,100	14/11/2016	TRENTON LORD (AUST)	BS BAGS, STANDARD 2UPS, SLIVER CHARM X4 DESIGNS, TEA TOWELS X6 DESIGNS	1	311.30	
EFT24998	25/11/2016	TRISLEY'S HYDRAULIC SERVICES PTY LTD	MAJOR SERVICE OF WUNDOWIE POOL FOR CHEMICALS.	1		1,513.60
INV 194399	10/11/2016	TRISLEY'S HYDRAULIC SERVICES PTY LTD	MAJOR SERVICE OF WUNDOWIE POOL FOR CHEMICALS.	1	1,513.60	
EFT24999	25/11/2016	TYREPOWER	PUNCTURE REPAIR TO TRAILER TYRE PN0002 9RE810	1		44.83
INV 8265.120809/11/2016		TYREPOWER	PUNCTURE REPAIR TO TRAILER TYRE PN0002 9RE810	1	44.83	
EFT25000	25/11/2016	VALLEY FORD	75,000KM SERVICE ON PN1503 FORD RANGER TO BE CONDUCTED 7 NOVEMBER 2016	1		678.15
INV FOCS62107/11/2016		VALLEY FORD	75,000KM SERVICE ON PN1503 FORD RANGER TO BE CONDUCTED 7 NOVEMBER 2016	1	678.15	

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EFT25001	25/11/2016	VISIT MERCHANDISE	NORTHAM PENS X500	1		631.51
INV 132033	08/11/2016	VISIT MERCHANDISE	NORTHAM PENS X500	1	631.51	
EFT25002	25/11/2016	VOLUNTEERING WA	COMMUNITY GRANT - VOLUNTEER RECOGNITION EVENTS	1		5,000.00
INV 0000270928/09/2016		VOLUNTEERING WA	COMMUNITY GRANT - VOLUNTEER RECOGNITION EVENTS	1	5,000.00	
EFT25003	25/11/2016	WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	KIDSPORT FUNDING.	1		100.00
INV SINV106918/11/2016		WA POLICE AND COMMUNITY YOUTH CENTRES - NORTHAM	KIDSPORT FUNDING.	1	100.00	
EFT25004	25/11/2016	WARRICKS NEWSAGENCY	STATIONERY FOR SHIRE ADMIN BUILDING.	1		271.37
INV 43727	11/11/2016	WARRICKS NEWSAGENCY	STATIONERY FOR SHIRE ADMIN BUILDING.	1	271.37	
EFT25005	25/11/2016	WATERMAN IRRIGATION PTY LTD	REPAIRS TO STANDPIPES	1		3,843.40
INV SINV-12509/11/2016		WATERMAN IRRIGATION PTY LTD	REPAIRS TO STANDPIPES	1	3,843.40	
EFT25006	25/11/2016	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	MANAGE RECOVERY ACTIVITIES FOR LOCAL GOVERNMENT TRAINING FOR CHADD HUNT	1		1,743.50
INV I3062754 31/10/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	STAFF TRAINING - RATES IN LOCAL GOVERNMENT - DEBT COLLECTION - JODI WHITE	1	544.50	
INV I3062753 31/10/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	STAFF TRAINING - RATES IN LOCAL GOVERNMENT - CLERICAL - JODI WHITE	1	544.50	
INV I3062796 31/10/2016		WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	MANAGE RECOVERY ACTIVITIES FOR LOCAL GOVERNMENT TRAINING FOR CHADD HUNT	1	654.50	
EFT25007	25/11/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 221 Interest payment - AIRSTRIP UPGRADE	1		6,951.22
INV 221	21/11/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 221 Interest payment - AIRSTRIP UPGRADE		6,951.22	
EFT25008	25/11/2016	WESTERN POWER	RELOCATION OF WESTERN POWER ASSETS REF: JRMH34 ON 2 GREY STREET .	1		104,000.00
INV CORP03818/11/2016		WESTERN POWER	RELOCATION OF WESTERN POWER ASSETS REF: JRMH34 ON 2 GREY STREET .	1	104,000.00	

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EFT25009	25/11/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INVESTIGATE CURRENT DRAW ON CRANE, BLACK WIRE CONNECTING MOTOR TO SOLENOID SMOKES WHEN IN USE ON FUSO CANTER TIPPER N.3805.	1		1,242.00
INV 6406	04/11/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR RH HEADLIGHT NOT WORKING, REPLACE RH BEACON MISSING & ALARM SOUNDING CONTINUOUSLY ON CATERPILLAR LOADER 1CAX990.	1	335.00	
INV 6408	07/11/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	INVESTIGATE CURRENT DRAW ON CRANE, BLACK WIRE CONNECTING MOTOR TO SOLENOID SMOKES WHEN IN USE ON FUSO CANTER TIPPER N.3805.	1	472.00	
INV 6407	07/11/2016	WESTWIDE AUTO ELECTRICS AND AIR CONDITIONING	REPAIR REVERSE LIGHTS ON VOLVO GRADER N.001 AS NOT WORKING.	1	435.00	
EFT25010	25/11/2016	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTER CARTRIDGES FOR SHIRE ADMIN.	1		1,252.60
INV 20968	10/11/2016	WHEATBELT OFFICE & BUSINESS MACHINES	PRINTER CARTRIDGES FOR SHIRE ADMIN.	1	663.60	
INV 20982	16/11/2016	WHEATBELT OFFICE & BUSINESS MACHINES	REPLACEMENT PRINTER BROTHER MFC-L5755DW FOR OLD QUARRY ROAD LANDFILL SITE	1	589.00	
EFT25011	25/11/2016	WHEATBELT SAFETYWEAR	WORK SHIRTS, PANTS AND BOOTS FOR DAVID SLATER AND JARAD WYNN	1		727.50
INV 7029	19/10/2016	WHEATBELT SAFETYWEAR	PPE EQUIPMENT FOR WUNDOWIE POOL.	1	97.50	
INV 7034	24/10/2016	WHEATBELT SAFETYWEAR	PLASTIC PROTECTIVE ARM SLEEVES DISPOSABLE WOMANS UNIVERSAL GUMBOOTS MENS UNIVERSAL GUMBOOTS FACE SHEILDS SAFETY APRON LARGE SAFETY APRON SMALL CHEMICAL GLOVES LARGE CHEMICAL GLOVES SMALL	1	190.00	
INV 7063	01/11/2016	WHEATBELT SAFETYWEAR	WORK SHIRTS, PANTS AND BOOTS FOR DAVID SLATER AND JARAD WYNN	1	400.00	
INV 7091	10/11/2016	WHEATBELT SAFETYWEAR	BOX OF EARPLUGS	1	40.00	
EFT25012	25/11/2016	WREN OIL	ADMIN & COMPLIANCE FEES	1		16.50
INV 28438	31/10/2016	WREN OIL	ADMIN & COMPLIANCE FEES	1	16.50	

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EFT25013	25/11/2016	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	WW SOUVENIRS STOCK ORDER OCTOBER 2016	1		695.45
INV 139733	02/11/2016	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	STOCK PURCHASES FOR VISITORS CENTRE.	1	138.34	
INV 139712	01/11/2016	WW SOUVENIRS GIFTS & HOMEWARES PTY LTD	WW SOUVENIRS STOCK ORDER OCTOBER 2016	1	557.11	
EFT25015	29/11/2016	SPECIALISED TREE SERVICE	TREE PRUNING & REMOVAL AT SPENCERS BROOK ROAD 2.9 SLK TO THE 5.40 SLK.	1		28,860.00
INV 2359	16/11/2016	SPECIALISED TREE SERVICE	TREE PRUNING FOR WESTERN POWER & CUSTOMER	1	4,500.00	
INV 2358	16/11/2016	SPECIALISED TREE SERVICE	PRUNE TREE ON THE CORNER OF FORREST STREET AND NEWCASTLE STREET	1	1,680.00	
INV 2360	16/11/2016	SPECIALISED TREE SERVICE	TRIM & REMOVE TREES ON AUGUSTINI ROAD BAKERS HILL AS PER TENDER 19 OF 2015.	1	7,680.00	
INV 2362	17/11/2016	SPECIALISED TREE SERVICE	TREE PRUNING & REMOVAL AT SPENCERS BROOK ROAD 2.9 SLK TO THE 5.40 SLK.	1	15,000.00	
34617	28/10/2016	PETTY CASH	FLOAT FOR NORTHAM POOL.	1		300.00
INV FLOAT N26/10/2016		PETTY CASH	FLOAT FOR NORTHAM POOL.	1	300.00	
34618	04/11/2016	HESPERIAN PRESS	STOCK PURCHASES FOR NORTHAM LIBRARY	1		261.20
INV 21047	25/10/2016	HESPERIAN PRESS	STOCK PURCHASES FOR NORTHAM LIBRARY	1	261.20	
34619	04/11/2016	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions	1		20.50
INV DEDUCT01/11/2016		LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions		20.50	
34620	04/11/2016	PATRICIA HAMILTON	PURCHASE OF ARTWORK FOR FAREWELL GIFT FOR KAYE TOWLE	1		350.00
INV 82	17/10/2016	PATRICIA HAMILTON	PURCHASE OF ARTWORK FOR FAREWELL GIFT FOR KAYE TOWLE	1	350.00	
34621	04/11/2016	PETTY CASH	PETTY CASH RECOUP FOR NORTHAM VISITORS CENTRE FROM 17/08/2016 TO 06/10/2016.	1		181.20
INV VISCEN 02/11/2016		PETTY CASH	PETTY CASH RECOUP FOR NORTHAM VISITORS CENTRE FROM 17/08/2016 TO 06/10/2016.	1	181.20	
34622	04/11/2016	SYNERGY	SHIRE ADMIN BUILDING 15/09/2016 to 19/10/2016.	1		5,067.60

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INV 1819945020/10/2016		SYNERGY	KILLARA NEW BUILDING 15/09/2016 to 19/10/2016.		1,486.15	
INV 1585097617/10/2016		SYNERGY	BAKERS HILL FIRE STATION 13/8/2016 to 13/10/2016.		111.40	
INV 9168227519/10/2016		SYNERGY	WUNDOWIE TENNIS CLUB 17/8/2016 to 17/10/2016.		42.85	
INV 3053076119/10/2016		SYNERGY	LOT 410 KURINGAL RD WUNDOWIE 17/8/2016 to 17/10/2016.		30.15	
INV 3006770719/10/2016		SYNERGY	WUNDOWIE FOOTY PAVILLION 17/8/2016 to 17/10/2016.		112.90	
INV 3619900319/10/2016		SYNERGY	WUNDOWIE OVAL PUMP 17/08/2016 to 17/10/2016.		193.05	
INV 3706392319/10/2016		SYNERGY	WUNDOWIE TOWN HALL 17/8/2016 to 17/10/2016.		411.45	
INV 4449973019/10/2016		SYNERGY	WUNDOWIE LIBRARY 17/8/2016 to 17/10/2016.		578.15	
INV 1422759519/10/2016		SYNERGY	WUNDOWIE OVAL 17/08/2016 to 17/10/2016.		158.95	
INV 9626429919/10/2016		SYNERGY	MEDICAL CENTRE 17/8/2016 to 17/10/2016.		28.60	
INV 7968413420/10/2016		SYNERGY	SHIRE ADMIN BUILDING 15/09/2016 to 19/10/2016.		1,913.95	
34623	04/11/2016	TELSTRA CORPORATION	TELEPHONE ACCOUNT FOR HENRY ST OVAL FROM 05/09/2016 TO 04/10/2016.	1		72.32
INV 3864754812/10/2016		TELSTRA CORPORATION	TELEPHONE ACCOUNT FOR HENRY ST OVAL FROM 05/09/2016 TO 04/10/2016.	1	72.32	
34624	04/11/2016	WATER CORPORATION	HALL AT BANKSIA AV WUNDOWIE 23/10/2016 TO 19/10/2016.	1		3,501.00
INV 9007949918/10/2016		WATER CORPORATION	STANDPIPE AT GRASS VALLEY RD 18/08/2016 TO 17/10/2016.		39.48	
INV 9007943519/10/2016		WATER CORPORATION	STANDPIPE AT AVRO ANSON RD 18/08/2016 TO 18/10/2016.		9.02	
INV 9007872320/10/2016		WATER CORPORATION	UNIT 8/410L KURINGAL RD WUNDOWIE 23/10/2016 TO 19/10/2016.		222.28	
INV 9007872320/10/2016		WATER CORPORATION	UNIT 7/410L KURINGAL RD WUNDOWIE 23/10/2016 TO 19/10/2016.		184.30	
INV 9007872220/10/2016		WATER CORPORATION	UNIT 6/410L KURINGAL RD WUNDOWIE 23/10/2016 TO 19/10/2016.		215.11	
INV 9007872220/10/2016		WATER CORPORATION	UNIT 5/410L KURINGAL RD WUNDOWIE 23/10/2016 TO 19/10/2016.		216.71	
INV 9007872220/10/2016		WATER CORPORATION	UNIT 4/410L KURINGAL RD WUNDOWIE 23/10/2016 TO 19/10/2016.		219.08	

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INV 9007872220/10/2016		WATER CORPORATION	UNIT 3/410L KURINGAL RD WUNDOWIE 23/10/2016 TO 19/10/2016.		215.90	
INV 9007872220/10/2016		WATER CORPORATION	UNIT 2/410L KURINGAL RD WUNDOWIE 23/10/2016 TO 19/10/2016.		192.28	
INV 9007872220/10/2016		WATER CORPORATION	410L KURINGAL RD WUNDOWIE 23/10/2016 TO 19/10/2016.		39.48	
INV 9007871920/10/2016		WATER CORPORATION	DEPOT - WUNDOWIE 23/08/2016 TO 19/10/2016.		27.07	
INV 9007871920/10/2016		WATER CORPORATION	WUNDOWIE OVAL 23/08/2016 TO 19/10/2016.		187.56	
INV 9007871820/10/2016		WATER CORPORATION	RESERVE AT BANKSIA AVE 23/08/2016 TO 19/10/2016.		180.72	
INV 9007869120/10/2016		WATER CORPORATION	HALL AT BANKSIA AV WUNDOWIE 23/10/2016 TO 19/10/2016.		536.20	
INV 9007869120/10/2016		WATER CORPORATION	LIBRARY - WUNDOWIE 23/08/2016 TO 19/10/2016.		88.39	
INV 9007869119/10/2016		WATER CORPORATION	KINDERGARDEN - WUNDOWIE 23/08/2016 TO 18/10/2016.		82.15	
INV 9007868919/10/2016		WATER CORPORATION	TOILETS AT BANKSIA AV WUNDOWIE 23/08/2016 TO 18/10/2016.		506.93	
INV 9007868520/10/2016		WATER CORPORATION	WUNDOWIE SWIMMING POOL 23/08/2016 TO 19/10/2016.		147.69	
INV 9007872220/10/2016		WATER CORPORATION	UNIT 1/410L KURINGAL VILLAGE WUNDOWIE 23/10/2016 TO 19/10/2016.	1	190.65	
34626	11/11/2016	HAZEL DOREEN MCPHERSON	PENSIONER 3 YEARS REFUND CAT DECEASED CAT REGO - 0170021 FEE REFUNDED.	1		21.25
INV 0170021	03/11/2016	HAZEL DOREEN MCPHERSON	PENSIONER 3 YEARS REFUND CAT DECEASED CAT REGO - 0170021 FEE REFUNDED.	1	21.25	
34627	11/11/2016	NORTHAM FEED & HIRE	UPKEEP OF SWAN COLONY FOR OCTOBER 2016.	1		90.00
INV 0000017503/10/2016		NORTHAM FEED & HIRE	UPKEEP OF SWAN COLONY FOR OCTOBER 2016.	1	60.00	
INV 0000011508/09/2016		NORTHAM FEED & HIRE	UPKEEP OF SWAN COLONEY FOR SEPTEMBER 2016.	1	30.00	
34628	11/11/2016	SHIRE OF NORTHAM	RETENTION AMOUNT INKPEN FIRE SHED PO 39955 \$5444.35 + GST (2.5% X 217,774 AS PER CONTRACT TENDER.	1		5,988.79
INV NG0711207/11/2016		SHIRE OF NORTHAM	RETENTION AMOUNT INKPEN FIRE SHED PO 39955 \$5444.35 + GST (2.5% X 217,774 AS PER CONTRACT TENDER.	1	5,988.79	
34629	11/11/2016	SYNERGY	STREET LIGHTS 25/09/2016 TO 24/10/2016.	1		22,920.60
INV 9152416401/11/2016		SYNERGY	AUXILLARY LIGHTING CHARGES 28/09/2016 TO 27/10/2016.		117.20	

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INV 1686149901	01/11/2016	SYNERGY	STREET LIGHTS 25/09/2016 TO 24/10/2016.		22,803.40	
34630	11/11/2016	TELSTRA CORPORATION	VARIOUS MOBILE PHONES - 25/10/2016 TO 24/11/2016.	1		1,066.52
INV 6305302927	10/2016	TELSTRA CORPORATION	BAKERS HILL BFB 23/10/2016 TO 22/11/2016.		40.40	
INV 1342948225	10/2016	TELSTRA CORPORATION	VARIOUS MOBILE PHONES - 25/10/2016 TO 24/11/2016.	1	1,026.12	
34631	11/11/2016	WATER CORPORATION	PLAYGROUND MORRELL STREET 02/09/2016 TO 01/11/2016.	1		240.26
INV 9007945602	11/2016	WATER CORPORATION	STANDPIPE NORTHAM-TOODYAY RD 02/09/2016 TO 01/11/2016.		39.48	
INV 9007945102	11/2016	WATER CORPORATION	TOILETS AT KATRINE RD 02/09/2016 TO 01/11/2016.		20.30	
INV 9010596329	09/2016	WATER CORPORATION	GEORGE NUICH PARK 23/7/2016 TO 28/9/2016.	1	22.56	
INV 9007901102	11/2016	WATER CORPORATION	PLAYGROUND MORRELL STREET 02/09/2016 TO 01/11/2016.		157.92	
34632	18/11/2016	CLACKLINE PROGRESS ASSOCIATION	COMMUNITY PROJECT GRANT - SIGNAGE AT LION PARK	1		1,000.00
INV 01	18/10/2016	CLACKLINE PROGRESS ASSOCIATION	COMMUNITY PROJECT GRANT - SIGNAGE AT LION PARK	1	1,000.00	
34633	18/11/2016	COMMISSIONER OF POLICE	ROAD CLOSURE CHRISTMAS ON FITZGERALD	1		80.60
INV VM1711217	11/2016	COMMISSIONER OF POLICE	ROAD CLOSURE CHRISTMAS ON FITZGERALD	1	80.60	
34634	18/11/2016	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions	1		20.50
INV DEDUCT15	11/2016	LOCAL GOVERNMENT AND RACECOURSE EMPLOYEES UNION	Payroll deductions		20.50	
34635	18/11/2016	PETTY CASH	PETTY CASH REIMBERSMENT FOR KILLARA FROM 03/07/2016 TO 18/10/2016.	1		481.70
INV KILLARA	14/11/2016	PETTY CASH	PETTY CASH REIMBERSMENT FOR KILLARA FROM 03/07/2016 TO 18/10/2016.	1	481.70	
34636	18/11/2016	SHIRE OF NORTHAM	GRASS VALLEY FIRESHED - RUBBISH CHARGES	1		247.00
INV A991	13/12/2016	SHIRE OF NORTHAM	GRASS VALLEY FIRESHED - RUBBISH CHARGES	1	247.00	
34637	18/11/2016	SYNERGY	AIRPORT 07/09/2016 TO 07/11/2016.	1		3,574.90
INV 03534641	07/11/2016	SYNERGY	HOOPER PARK GEH B/HILL 20/08/2016 TO 14/10/2016.		74.35	

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INV 1603961207/11/2016		SYNERGY	CLACKLINE FIRE SHED 06/09/2016 TO 14/10/2016.		55.20	
INV 9414532307/11/2016		SYNERGY	GRASS VALLEY FIRE SHED 02/09/2016 TO 01/10/2016.		143.35	
INV 9812925707/11/2016		SYNERGY	BAKERS HILL REC CENTRE 17/8/2016 TO 14/10/2016.		870.95	
INV 1365377410/11/2016		SYNERGY	AIRPORT 07/09/2016 TO 07/11/2016.		2,431.05	
34638	18/11/2016	TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS FROM 28/10/2016 TO 27/11/2016.	1		1,762.54
INV 2726008928/10/2016		TELSTRA CORPORATION	VARIOUS MOBILE ACCOUNTS FROM 28/10/2016 TO 27/11/2016.		1,762.54	
34639	18/11/2016	WATER CORPORATION	KILLARA 09/09/2016 to 08/11/2016.	1		4,231.03
INV 1134921111/11/2016		WATER CORPORATION	WATER CHARGES - 182 FITZGERALD STREET NORHTAM	1	358.02	
INV 9007948403/11/2016		WATER CORPORATION	IRISHTOWN AGRICULTURAL HALL 06/09/2016 to 02/11/2016.	1	6.77	
INV 9007948303/11/2016		WATER CORPORATION	STANDPIPE AT IRISHTOWN RD 06/09/2016 to 02/11/2016.	1	41.74	
INV 9007948203/11/2016		WATER CORPORATION	STANDPIPE AT KATRINE RD 03/11/2016 to 02/11/2016.	1	39.48	
INV 9007946103/11/2016		WATER CORPORATION	STANDPIPE AT SPENCERS BROOK RD 03/11/2016 to 02/11/2016.	1	39.48	
INV 9007909709/11/2016		WATER CORPORATION	SES BUILDING 09/09/2016 to 08/11/2016.	1	106.03	
INV 9007908609/11/2016		WATER CORPORATION	KILLARA 09/09/2016 to 08/11/2016.	1	1,027.25	
INV 9007908009/11/2016		WATER CORPORATION	OLD GIRLS SCHOOL 09/09/2016 to 08/11/2016.	1	61.84	
INV 9007908009/11/2016		WATER CORPORATION	OLD POST OFFICE BUILDING 09/09/2016 to 08/11/2016.	1	102.45	
INV 9011070410/11/2016		WATER CORPORATION	SNACKBAR AT GREY ST 01/11/2016 to 31/12/2016.	1	187.66	
INV 9007906909/11/2016		WATER CORPORATION	OLD INFANT HEALTH CLINIC 09/09/2016 to 08/11/2016.	1	55.60	
INV 9007904010/11/2016		WATER CORPORATION	LIBRARY 13/09/2016 to 09/11/2016.	1	70.87	
INV 9007904010/11/2016		WATER CORPORATION	OLD TOWN BUILDING 13/09/2016 to 09/11/2016.	1	344.37	
INV 9007903910/11/2016		WATER CORPORATION	ST JOHN'S HALL 13/09/2016 to 09/11/2016.	1	132.98	
INV 9007901604/11/2016		WATER CORPORATION	RAILWAY MUSEUM 07/09/2016 to 03/11/2016.	1	139.56	
INV 9008729704/11/2016		WATER CORPORATION	SHIRE ADMIN 07/09/2016 to 03/11/2016.	1	307.82	
INV 9022050526/10/2016		WATER CORPORATION	EMPTY POOL SWIMMING WUNDOWIE 01/09/2016 TO 20/10/2016 TRADE WASTE DISCHARGE	1	919.08	

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INV 9007906709/11/2016		WATER CORPORATION	OLD FIRE STATION - 09/09/2016 TO 07/11/2016.	1	143.06	
INV 9007903708/11/2016		WATER CORPORATION	TOWN & LESSER HALL - 08/09/2016 TO 04/11/2016.	1	146.97	
34640	18/11/2016	BRUCE CLEASBY	REFUND OF OVERCHARGED STANDPIPE CHARGES AS PER COUNCIL MEETING 21/9/2016.	1		1,711.24
INV 17489	18/11/2016	BRUCE CLEASBY	REFUND OF OVERCHARGED STANDPIPE CHARGES AS PER COUNCIL MEETING 21/9/2016.	1	1,711.24	
34641	25/11/2016	CLONTARF FOUNDATION	POLICE CLEARANCE FOR DAVID SLATER AND JARED WYNNE	1		105.20
INV 2178363	07/11/2016	CLONTARF FOUNDATION	POLICE CLEARANCE FOR DAVID SLATER AND JARED WYNNE	1	105.20	
34642	25/11/2016	LUCY'S TEAROOMS	CATERING FOR VIP FUNCTION @ 2016 SHEEP DOG CHAMPIONSHIPS	1		2,175.00
INV 1283	20/10/2016	LUCY'S TEAROOMS	CATERING FOR COUNCIL FORUM MEETING - 12/10/2016	1	214.00	
INV 1296	09/11/2016	LUCY'S TEAROOMS	DINNER FOR SPECIAL COUNCIL MEETING - 02/11/2016	1	270.00	
INV 1277	20/10/2016	LUCY'S TEAROOMS	CATERING - COUNCIL FORUM MEETING - 14 SEPTEMBER 2016	1	231.00	
INV 1287	09/11/2016	LUCY'S TEAROOMS	CATERING FOR VIP FUNCTION @ 2016 SHEEP DOG CHAMPIONSHIPS	1	990.00	
INV 1298	09/11/2016	LUCY'S TEAROOMS	CATERING BRICK BY BRICK LAUNCH 3RD NOVEMBER	1	470.00	
34643	25/11/2016	PETTY CASH	REIMBURSEMENT OF WUNDOWIE LIBRARY PETTY CASH FROM 12/10/2016 TO 29/10/2016.	1		46.80
INV WUNDO29/10/2016		PETTY CASH	REIMBURSEMENT OF WUNDOWIE LIBRARY PETTY CASH FROM 12/10/2016 TO 29/10/2016.	1	46.80	
34644	25/11/2016	SHIRE OF NORTHAM	PAY FOR OCUPANCY PERMIT FOR 16262 BUILDING PERMIT RECREATION CENTRE FROM JOB #1903.	1		157.65
INV 16262	23/11/2016	SHIRE OF NORTHAM	PAY FOR OCUPANCY PERMIT FOR 16262 BUILDING PERMIT RECREATION CENTRE FROM JOB #1903.	1	157.65	
34645	25/11/2016	SYNERGY	GROUPED ELECTRICITY ACCOUNT FOR VARIOUS BUILDINGS 02/09/2016 TO 02/11/2016.	1		12,989.19
INV 1819945017/11/2016		SYNERGY	KILLARA NEW BUILDING 20/10/2016 - 17/11/2016.		794.55	
INV 7968413417/11/2016		SYNERGY	SHIRE ADMIN BUILDING 20/11/2016 TO 17/11/2016.		1,532.85	

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INV 5140678108/11/2016		SYNERGY	BERT HAWKE OVAL RETICUALATION 03/09/2016 TO 04/11/2016.		29.05	
INV 7921 766204/11/2016		SYNERGY	GROUPED ELECTRICITY ACCOUNT FOR VARIOUS BUILDINGS 02/09/2016 TO 02/11/2016.	1	10,362.94	
INV 8110294719/10/2016		SYNERGY	ELECTRICITY FOR WUNDOWIE SWIMMING POOL - 17/8/2016 TO 17/10/2016.	1	269.80	
34646	25/11/2016	TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT 04/11/2016 TO 04/12/2016.	1		5,447.88
INV 2773735012/11/2016		TELSTRA CORPORATION	SES BUILDING 04/11/2016 TO 04/12/2016.		402.55	
INV 9026075012/11/2016		TELSTRA CORPORATION	MAINLINE PHONE ACCOUNT 04/11/2016 TO 04/12/2016.		5,005.38	
INV 2000490622/10/2016		TELSTRA CORPORATION	SES ACCOUNT 2000049065756 FROM 15/09/2016 TO 14/10/2016.		39.95	
34647	25/11/2016	WATER CORPORATION	VISITORS CENTRE 13/9/2016 TO 09/11/2016	1		3,523.89
INV 9007916616/11/2016		WATER CORPORATION	MORBY COTTAGE 17/9/2016 TO 15/11/2016		110.85	
INV 9007915517/11/2016		WATER CORPORATION	AIRPORT 20/9/2016 TO 16/11/2016		593.18	
INV 9007909709/11/2016		WATER CORPORATION	JUBILEE OVAL 09/9/2016 TO 08/11/2016		509.75	
INV 9007909711/11/2016		WATER CORPORATION	RECREATION CENTRE 15/9/2016 TO 10/11/2016		659.59	
INV 9007908109/11/2016		WATER CORPORATION	TRAFFIC ISLANDS 13/9/2016 TO 09/11/2016		270.72	
INV 9007907410/11/2016		WATER CORPORATION	BERNARD PARK PLAYCENTRE 13/9/2016 TO 09/11/2016		135.76	
INV 9007904010/11/2016		WATER CORPORATION	MEMORIAL HALL 13/9/2016 TO 09/11/2016		240.32	
INV 9007899907/11/2016		WATER CORPORATION	GIRL GUIDES HALL 07/9/2016 TO 03/11/2016		201.71	
INV 9008729810/11/2016		WATER CORPORATION	VISITORS CENTRE 13/9/2016 TO 09/11/2016		720.79	
INV 9007945311/11/2016		WATER CORPORATION	STANDPIPE AT MEENAAR T/S GREAT EASTERN HIGHWAY 15/9/2016 TO 10/11/2016	1	39.48	
INV 9007951311/11/2016		WATER CORPORATION	STANDPIPE AT MEENAAR SOUTH RD 15/9/2016 TO 10/11/2016		41.74	
DD10524.1	31/10/2016	TENNANT AUSTRALIA	LEASE FEE RECREATION CLEANING EQUIPEMENT OCTOBER 2016	1		1,046.85
INV NOVEME31/10/2016		TENNANT AUSTRALIA	LEASE FEE RECREATION CLEANING EQUIPEMENT OCTOBER 2016	1	1,046.85	
DD10537.1	01/11/2016	WA SUPER	Payroll deductions	1		24,270.33

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	01/11/2016	WA SUPER	Superannuation contributions	1	20,726.97	
INV DEDUCT01/11/2016	01/11/2016	WA SUPER	Payroll deductions	1	2,837.63	
INV DEDUCT01/11/2016	01/11/2016	WA SUPER	Payroll deductions	1	118.22	
INV DEDUCT01/11/2016	01/11/2016	WA SUPER	Payroll deductions	1	46.93	
INV DEDUCT01/11/2016	01/11/2016	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT01/11/2016	01/11/2016	WA SUPER	Payroll deductions	1	341.76	
INV DEDUCT01/11/2016	01/11/2016	WA SUPER	Payroll deductions	1	43.53	
INV DEDUCT01/11/2016	01/11/2016	WA SUPER	Payroll deductions	1	30.29	
INV DEDUCT01/11/2016	01/11/2016	WA SUPER	Payroll deductions	1	100.00	
DD10537.2	01/11/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1		355.73
INV SUPER	01/11/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1	355.73	
DD10537.3	01/11/2016	QSUPER	Superannuation contributions	1		184.39
INV SUPER	01/11/2016	QSUPER	Superannuation contributions	1	184.39	
DD10537.4	01/11/2016	CHRISTIAN SUPER	Superannuation contributions	1		85.86
INV SUPER	01/11/2016	CHRISTIAN SUPER	Superannuation contributions	1	85.86	
DD10537.5	01/11/2016	BENDIGO SMART START SUPER	Superannuation contributions	1		184.43
INV SUPER	01/11/2016	BENDIGO SMART START SUPER	Superannuation contributions	1	184.43	
DD10537.6	01/11/2016	VISION SUPER	Superannuation contributions	1		184.39
INV SUPER	01/11/2016	VISION SUPER	Superannuation contributions	1	184.39	
DD10537.7	01/11/2016	HOSTPLUS SUPER	Superannuation contributions	1		225.22
INV SUPER	01/11/2016	HOSTPLUS SUPER	Superannuation contributions	1	225.22	
DD10537.8	01/11/2016	HESTA SUPER FUND	Superannuation contributions	1		95.01

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INV SUPER	01/11/2016	HESTA SUPER FUND	Superannuation contributions	1	95.01	
DD10537.9	01/11/2016	RECRUITMENT SUPER	Superannuation contributions	1		57.02
INV SUPER	01/11/2016	RECRUITMENT SUPER	Superannuation contributions	1	57.02	
DD10558.1	09/11/2016	BANKWEST	JASON WHITEAKER MASTERCARD 23/9 TO 21/10/16	1		2,290.52
INV C KLEYM09/11/2016		BANKWEST	CLINTON KLEYNHANS MASTERCARD 23/9 TO 21/10/16	1	886.68	
INV C YOUN09/11/2016		BANKWEST	COLIN YOUNG MASTERCARD 23/9 TO 21/10/16	1	531.37	
INV C HUNT 09/11/2016		BANKWEST	CHADD HUNT MASTERCARD 23/9 TO 21/10/16	1	181.15	
INV R RAYSC09/11/2016		BANKWEST	ROSS RAYSON MASTERCARD 23/9 TO 21/10/16	1	483.98	
INV J WHITE.09/11/2016		BANKWEST	JASON WHITEAKER MASTERCARD 23/9 TO 21/10/16	1	207.34	
DD10591.1	15/11/2016	WA SUPER	Payroll deductions	1		25,027.70
INV SUPER	15/11/2016	WA SUPER	Superannuation contributions	1	21,459.22	
INV DEDUCT15/11/2016		WA SUPER	Payroll deductions	1	2,707.87	
INV DEDUCT15/11/2016		WA SUPER	Payroll deductions	1	210.04	
INV DEDUCT15/11/2016		WA SUPER	Payroll deductions	1	48.59	
INV DEDUCT15/11/2016		WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT15/11/2016		WA SUPER	Payroll deductions	1	403.16	
INV DEDUCT15/11/2016		WA SUPER	Payroll deductions	1	43.53	
INV DEDUCT15/11/2016		WA SUPER	Payroll deductions	1	30.29	
INV DEDUCT15/11/2016		WA SUPER	Payroll deductions	1	100.00	
DD10591.2	15/11/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1		356.04
INV SUPER	15/11/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1	356.04	
DD10591.3	15/11/2016	QSUPER	Superannuation contributions	1		184.39
INV SUPER	15/11/2016	QSUPER	Superannuation contributions	1	184.39	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD10591.4	15/11/2016	CHRISTIAN SUPER	Superannuation contributions	1		74.05
INV SUPER	15/11/2016	CHRISTIAN SUPER	Superannuation contributions	1	74.05	
DD10591.5	15/11/2016	BENDIGO SMART START SUPER	Superannuation contributions	1		184.43
INV SUPER	15/11/2016	BENDIGO SMART START SUPER	Superannuation contributions	1	184.43	
DD10591.6	15/11/2016	VISION SUPER	Superannuation contributions	1		185.01
INV SUPER	15/11/2016	VISION SUPER	Superannuation contributions	1	185.01	
DD10591.7	15/11/2016	HSTPLUS SUPER	Superannuation contributions	1		484.15
INV SUPER	15/11/2016	HSTPLUS SUPER	Superannuation contributions	1	484.15	
DD10591.8	15/11/2016	HESTA SUPER FUND	Superannuation contributions	1		97.69
INV SUPER	15/11/2016	HESTA SUPER FUND	Superannuation contributions	1	97.69	
DD10591.9	15/11/2016	RECRUITMENT SUPER	Superannuation contributions	1		187.92
INV SUPER	15/11/2016	RECRUITMENT SUPER	Superannuation contributions	1	187.92	
DD10658.1	29/11/2016	TENNANT AUSTRALIA	LEASE FEE NOVEMBER 2016 CLEANING EQUIPMENT RECREATION CENTRE	1		1,046.85
INV NOVEME29/11/2016	29/11/2016	TENNANT AUSTRALIA	LEASE FEE NOVEMBER 2016 CLEANING EQUIPMENT RECREATION CENTRE	1	1,046.85	
DD10661.1	29/11/2016	WA SUPER	Payroll deductions	1		24,832.14
INV SUPER	29/11/2016	WA SUPER	Superannuation contributions	1	21,249.85	
INV DEDUCT29/11/2016	29/11/2016	WA SUPER	Payroll deductions	1	2,735.32	
INV DEDUCT29/11/2016	29/11/2016	WA SUPER	Payroll deductions	1	206.78	
INV DEDUCT29/11/2016	29/11/2016	WA SUPER	Payroll deductions	1	37.90	
INV DEDUCT29/11/2016	29/11/2016	WA SUPER	Payroll deductions	1	25.00	
INV DEDUCT29/11/2016	29/11/2016	WA SUPER	Payroll deductions	1	403.47	
INV DEDUCT29/11/2016	29/11/2016	WA SUPER	Payroll deductions	1	43.53	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV DEDUCT29/11/2016		WA SUPER	Payroll deductions	1	30.29	
INV DEDUCT29/11/2016		WA SUPER	Payroll deductions	1	100.00	
DD10661.2	29/11/2016	SUNSUPER	Superannuation contributions	1		403.15
INV SUPER	29/11/2016	SUNSUPER	Superannuation contributions	1	403.15	
DD10661.3	29/11/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1		355.49
INV SUPER	29/11/2016	AMG UNIVERSAL SUPER	Superannuation contributions	1	355.49	
DD10661.4	29/11/2016	QSUPER	Superannuation contributions	1		184.39
INV SUPER	29/11/2016	QSUPER	Superannuation contributions	1	184.39	
DD10661.5	29/11/2016	CHRISTIAN SUPER	Superannuation contributions	1		71.74
INV SUPER	29/11/2016	CHRISTIAN SUPER	Superannuation contributions	1	71.74	
DD10661.6	29/11/2016	BENDIGO SMART START SUPER	Superannuation contributions	1		184.53
INV SUPER	29/11/2016	BENDIGO SMART START SUPER	Superannuation contributions	1	184.53	
DD10661.7	29/11/2016	VISION SUPER	Superannuation contributions	1		184.80
INV SUPER	29/11/2016	VISION SUPER	Superannuation contributions	1	184.80	
DD10661.8	29/11/2016	HOSTPLUS SUPER	Superannuation contributions	1		505.45
INV SUPER	29/11/2016	HOSTPLUS SUPER	Superannuation contributions	1	505.45	
DD10661.9	29/11/2016	RECRUITMENT SUPER	Superannuation contributions	1		129.60
INV SUPER	29/11/2016	RECRUITMENT SUPER	Superannuation contributions	1	129.60	
DD10537.10	01/11/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,774.79
INV SUPER	01/11/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,774.79	
DD10537.11	01/11/2016	REST INDUSTRY SUPER	Superannuation contributions	1		566.68

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
INV SUPER	01/11/2016	REST INDUSTRY SUPER	Superannuation contributions	1	566.68	
DD10537.12	01/11/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		191.29
INV SUPER	01/11/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	191.29	
DD10537.13	01/11/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		249.31
INV SUPER	01/11/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	249.31	
DD10537.14	01/11/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		251.73
INV SUPER	01/11/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	251.73	
DD10537.15	01/11/2016	AMP LIFE LIMITED	Superannuation contributions	1		498.11
INV SUPER	01/11/2016	AMP LIFE LIMITED	Superannuation contributions	1	498.11	
DD10537.16	01/11/2016	EWRAP SUPER	Superannuation contributions	1		136.94
INV SUPER	01/11/2016	EWRAP SUPER	Superannuation contributions	1	136.94	
DD10537.17	01/11/2016	SUNSUPER	Superannuation contributions	1		420.30
INV SUPER	01/11/2016	SUNSUPER	Superannuation contributions	1	420.30	
DD10591.10	15/11/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,783.84
INV SUPER	15/11/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,783.84	
DD10591.11	15/11/2016	REST INDUSTRY SUPER	Superannuation contributions	1		527.14
INV SUPER	15/11/2016	REST INDUSTRY SUPER	Superannuation contributions	1	527.14	
DD10591.12	15/11/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		190.54
INV SUPER	15/11/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	190.54	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD10591.13	15/11/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		249.31
INV SUPER	15/11/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	249.31	
DD10591.14	15/11/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		251.73
INV SUPER	15/11/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	251.73	
DD10591.15	15/11/2016	AMP LIFE LIMITED	Superannuation contributions	1		498.11
INV SUPER	15/11/2016	AMP LIFE LIMITED	Superannuation contributions	1	498.11	
DD10591.16	15/11/2016	EWRAP SUPER	Superannuation contributions	1		110.09
INV SUPER	15/11/2016	EWRAP SUPER	Superannuation contributions	1	110.09	
DD10591.17	15/11/2016	SUNSUPER	Superannuation contributions	1		403.01
INV SUPER	15/11/2016	SUNSUPER	Superannuation contributions	1	403.01	
DD10661.10	29/11/2016	HESTA SUPER FUND	Superannuation contributions	1		182.00
INV SUPER	29/11/2016	HESTA SUPER FUND	Superannuation contributions	1	182.00	
DD10661.11	29/11/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1		1,845.33
INV SUPER	29/11/2016	AUSTRALIAN SUPER PTY LTD	Superannuation contributions	1	1,845.33	
DD10661.12	29/11/2016	REST INDUSTRY SUPER	Superannuation contributions	1		572.33
INV SUPER	29/11/2016	REST INDUSTRY SUPER	Superannuation contributions	1	572.33	
DD10661.13	29/11/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1		191.29
INV SUPER	29/11/2016	CONCEPT ONE THE INDUSTRY SUPERANNUATION FUND	Superannuation contributions	1	191.29	
DD10661.14	29/11/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1		249.31
INV SUPER	29/11/2016	ZURICH AUSTRALIA LIMITED	Superannuation contributions	1	249.31	

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD10661.15	29/11/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1		281.35
INV SUPER	29/11/2016	(THE QUEENSLAND LOCAL GOVERNMENT SUPERANNUATION BOARD) LG SUPER	Superannuation contributions	1	281.35	
DD10661.16	29/11/2016	AMP LIFE LIMITED	Superannuation contributions	1		498.11
INV SUPER	29/11/2016	AMP LIFE LIMITED	Superannuation contributions	1	498.11	
DD10661.17	29/11/2016	EWRAP SUPER	Superannuation contributions	1		143.36
INV SUPER	29/11/2016	EWRAP SUPER	Superannuation contributions	1	143.36	

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	MUNI FUND	2,001,235.31
2	TRUST FUND	11,036.65
TOTAL		2,012,271.96

Attachment 2

Payment dates 27th October 2016 to 30th November 2016

- Municipal Fund payment cheque numbers 34617 to 34647 total \$77,636.36.
- Trust Fund payment cheque numbers 1978 to 1980 total \$9,730.65

Electronic Funds Transfer

- Municipal Fund EFT24649 to EFT25015 total \$1,827,873.68
- Trust Fund \$1,306.00.

Direct Debits total \$95,725.27

All have been made in accordance with delegated authority reference number (M/F/F/Regs LGA 1995 S5.42)

Month	Cheques 2016/17	EFT Payments 2016/17	Direct Debits 2016/17	Payroll 2016/17	Total Payments 2016/17
July	\$ 140,303.80	\$1,735,888.57	\$ 59,904.45	\$ 385,392.90	\$ 2,321,489.72
August	\$ 136,849.26	\$1,446,763.64	\$ 62,959.52	\$ 388,948.80	\$ 2,035,521.22
September	\$ 130,673.61	\$1,173,159.47	\$ 73,153.18	\$ 409,601.96	\$ 1,786,588.22
October	\$ 92,486.94	\$1,919,410.46	\$ 62,022.40	\$ 415,528.34	\$ 2,489,448.14
November	\$ 87,367.01	\$1,829,179.68	\$ 95,725.27	\$ 394,750.69	\$ 2,407,022.65
December					\$ -
January					\$ -
February					\$ -
March					\$ -
April					\$ -
May					\$ -
June					\$ -
Total	\$587,680.62	\$8,104,401.82	\$353,764.82	\$1,994,222.69	\$11,040,069.95

The Following table presents all payments made for the month from Council Credit cards paid by Direct Debit 10558.1

Summary Credit Card Payments	\$	Total
Executive Manager Engineering Services		
WOOLWORTHS PETROL 4204 21/9/16	\$ 69.83	
PUMA ENERGY MUNDARING 27/9/16	\$ 68.80	
SHIRE OF NORTHAM LICENSE N11291	\$295.65	
SHIRE OF NORTHAM LICENSE N11291 RECORDING FEE & PLATE FEE	\$ 37.40	
PUMA ENERGY EL CABALLO 4/10/16	\$ 71.21	
CALTEX STAR MART MUN 10/10/16	\$ 69.76	
LIQUOR BARONS - STAFF BBQ REFRESHMENT	\$ 87.98	
COLES - STAFF BBQ REFRESHMENT	\$ 13.95	
COLES - STAFF BBQ FOOD	\$ 56.74	
COLES - STAFF BBQ REFRESHMENT	\$ 36.95	
WOOLWORTH PETROL 11/10/16	\$ 78.41	\$886.68
Executive Manager Corporate Services		
CLEVERBRIDGE -NETWORK INVENTORY ADVISER	\$417.37	
SUBWAY - OSH MEETING	\$114.00	\$531.37
Executive Manager Community Services		
ADOBE PS CREATIVE CLD	\$ 69.98	
WOOLWORTHS - WATER	\$ 14.00	
ROCKMANS GIFT VOUCHER	\$200.00	
ROCKMANS GIFT VOUCHER	\$200.00	\$ 483.98
Executive Manager Development Services		
RENDEZVOUS GRAND HOTEL	\$181.15	\$ 181.15
Chief Executive Officer		
ZENITH MUSIC - PAID ON INVOICE 17374 (reimbursed CEO)	\$ 54.90	
CITY OF PERTH PARKING - PUBLIC SECTOR MEETING	\$ 12.42	
CAFE YASOU - LOCAL PRESS MEETING	\$ 10.10	
WOOLWORTHS PETROL	\$ 63.83	
PRZCHARGE.PREZI.COM - SUBSCRIPTION	\$ 26.31	
ANNUAL FEE	\$ 39.00	
OVERSEAS TRANSACTION FEE	\$ 0.78	\$ 207.34
Total Credit Card Expenditure		\$2,290.52

CERTIFICATION OF THE PRESIDENT

I hereby certify that this schedule of account covering vouchers and electronic fund transfer payments as per above and totalling \$2,407,022.65 was submitted to the Ordinary Meeting of Council on Wednesday, 21 December 2016.

_____ CERTIFICATION OF THE PRESIDENT

CERTIFICATE OF THE CHIEF EXECUTIVE OFFICER

This schedule of accounts paid covering vouchers and electronic funds transfer payments as per above and totalling \$2,407,022.65 was submitted to each member of the Council on Wednesday, 21 December 2016, has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations and casting and the amounts shown are due for payment.

_____ CHIEF EXECUTIVE OFFICER



12.4.2 Financial Statements to 31 October 2016

Address:	N/A
Owner:	N/A
File Reference:	2.1.3.4
Reporting Officer:	Zoe Macdonald Accountant
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Simple Majority

BRIEF

For Council to receive the Financial Statement for the period ending 31 October 2016.

ATTACHMENTS

Attachment 1: Financial Statement.

BACKGROUND / DETAILS

The reporting of monthly financial information is a requirement under section 6.4 of the Local Government Act 1995, and Regulation 34 of the Local Government (Financial Management) Regulations.

The Statement of Financial Activity for the period ending 31 October 2016 is included as Attachment 1 to this Agenda and includes the following reports:

- Statement of Financial Activity;
- Operating Statements;
- Balance Sheet;
- Acquisition of Assets;
- Disposal of Assets;
- Information on Borrowings;
- Reserves; and
- Net Current Assets.

The report includes a summary of the financial position along with comments relating to the statements. If Councillors wish to discuss the report contents or any other matters relating to this please contact Council Finance staff prior to the meeting.

Notes to the Financial Statements (items in bold represent new notes)

Operating Income

1. Governance is over budget by \$19,825 due predominantly to unbudgeted payments from the Australian Government for maternity leave of \$12,117 and **Western Power Outage refund of \$5,975.**
2. **Law Order and Public Safety is over budget by \$489,320 due to DFES Grant received for new fire truck and light tanker, and receipt of SES Grant funding of \$13,266.**
3. Health income generated a debtor raised for a house demolition not budgeted for, giving an additional \$6,087.
4. **Education and Welfare is over budget by \$11,337 on receipt of the recurrent HACC grant**
5. Housing is under budget \$4,005 due to the pool house being vacant.
6. **Recreation and Culture under budget of \$44,323 is predominantly due to the timing of grants funds receipts of \$24,894, additional Library income for the Writers Festival and workshops of \$11,450**
7. Transport is under by \$258,678 due to the timing of Roads to Recoveries and Wandrra funding.
8. **Economic Services is under budget by \$18,759 predominantly timing of revenue recovered for the reticulation systems**
9. Other Property & Services over budget \$36,854 due to the timing of private works income.

Operating Expenditure

10. Governance is under budget 15.66% due to the timing of the items represented below
 - Consultants are under budget by \$48,136.
 - **Admin recovery is greater than budget for timing differences with insurance expenditure and computer expenses**
11. General purpose funding expenditure is \$63,896 over budget due to valuations relating to the GRV revaluation carried out during 2015/2016 and will require a budget amendment during the budget review process.
12. **Law, Order and Public Safety is over budget by \$92,010**
 - **There was a significant Loss on the sale of the Fire Trucks of \$86,113 and water and standpipe expenses of \$21,704**
13. **Health is over budget by \$20,777 due to legal expenses of \$17,476 being the cost of the house demolition.**
14. Community Amenities is under budget \$217,769 due to the following items
 - Street bin maintenance \$9,050 and Septage pond maintenance of \$20,730
 - Refuse collection invoicing is a timing shortfall of \$29,528
 - Rubbish Site Maintenance is a timing shortfall of \$132,940
 - Regional verge bins expense of \$29,028 is a timing issue.

15. Recreation and Culture is \$26,185 under budget contributed to by lower spending on **Northam Town Hall by \$12,336 fewer pool expenses but additional parks and gardens depreciation.**
16. **Transport expenditure is lower by 10.01%, \$188,730 due to lower than anticipated depreciation charges following the Fair Valuation adjustment**
17. **Other Economic Services is under budget \$58,049.**
 - **Building maintenance is under budget by \$16,300, reticulation system by \$13,715, main street heritage by \$14,490.**

Operating Income by Nature and Type

18. **Other revenue is under budget by \$22,730 predominantly due to timing differences with legal fee recovery of \$19,455**

Operating Expenditure by Nature and Type

19. Employee Costs are under budget by \$177,517 due to insurance expense timing and lower than anticipated costs.
20. Materials and contracts are under budget by 19%, due to the timing of expenditure relating to the Avon Waste and site maintenance for the operation of Councils waste facility, and street sweeping.
21. Utility charges are under budget by \$29,458, relating to the timing of the expenditure.
22. Insurance expenses are under budget by \$15,988 due to the timing of creditor's invoices.
23. **Other expenditure is over budget \$174,854**, community sponsorship \$21,369 Landgate valuations \$77,436, members expenses \$10,360 and aged accommodation expenses \$7,101, **timing of Chamber of Commerce Area Promotion \$40,000.**

Non-Operating Expenditure

24. Capital purchases are under budget by \$1,852,212, this relates to timing of expenditure and at this stage it is not expected to affect the end of year position. Projects will be monitored as the year progresses to access budget expenditure.

Capital Expenditure Item reporting

ACQUISITION OF ASSETS	16/17 Budget \$	Ytd Actual \$
The following assets have been acquired during the period under review and are currently identified as exceeding budget		
The budgets for these items will be adjusted during the Budget Review		
<u>By Program</u>		
Law, Order & Public Safety		
Brigade Appliance -3.4 Grass Valley	335,000	393,685
Community Amenities		
Bernard Park Drainage	550,544	204,019
Transport		
Roads RRG Job 3522 Southern Brook Road	106,047	243,418
Kerb Renewal Job1273	25,000	35,114

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective G2: Improve organisational capability and capacity.

Strategy G2.3: Operate / manage organisation in a financially sustainable manner.

Financial / Resource Implications

The Statement of Accounts have been prepared in accordance with Council's 2016/17 Budget.

Legislative Compliance

Local Government Act Section 6.4 and Section 6.26(2)(g)

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil.

Stake Holder Engagement / Consultation

N/A.

Risk Implications

Nil.

OFFICER'S COMMENT

Nil.

RECOMMENDATION

That Council receive the Financial Statements, prepared in accordance with the Local Government (Financial Management) Regulations, for the period ended 31 October 2016.

Attachment 1



SHIRE OF NORTHAM
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2016

NOTE	16/17 Budget \$	Ytd Budget \$	Ytd Actual \$	Variance Actuals to Budget \$	Variance Actuals to Budget %
Operating					
Revenues					
Governance	1 40,800	13,520	33,345	19,825	146.64%
General Purpose Funding Other	3,885,970	998,271	998,788	497	0.05%
General Purpose Funding Rates	8,931,258	8,931,258	8,931,258	0	0.00%
Law, Order, Public Safety	2 1,290,721	85,672	574,992	489,320	571.15%
Health	3 50,000	16,664	20,865	4,201	25.21%
Education and Welfare	4 1,349,562	644,214	655,551	11,337	1.76%
Housing	5 44,978	14,984	10,979	(4,005)	(26.73%)
Community Amenities	2,524,125	1,792,664	1,793,659	995	0.06%
Recreation and Culture	6 5,059,624	611,524	567,201	(44,323)	(7.25%)
Transport	7 2,596,737	724,859	466,181	(258,678)	(35.89%)
Economic Services	8 528,043	175,984	157,205	(18,759)	(10.66%)
Other Property and Services	9 54,200	14,724	51,578	36,854	250.30%
Total Operating Revenue	26,355,819	14,024,318	14,261,582	237,264	1.69%
Expenses					
Governance	10 (1,250,588)	(468,698)	(395,285)	73,413	15.66%
General Purpose Funding	11 (314,025)	(83,819)	(147,715)	(63,896)	(76.23%)
Law, Order, Public Safety	12 (1,166,417)	(400,325)	(492,335)	(92,010)	(22.98%)
Health	13 (313,092)	(101,274)	(122,051)	(20,777)	(20.52%)
Education and Welfare	(1,422,368)	(459,023)	(454,955)	4,068	0.89%
Housing	(90,621)	(32,121)	(34,116)	(1,995)	(6.21%)
Community Amenities	14 (3,520,391)	(1,084,689)	(866,920)	217,769	20.08%
Recreation & Culture	15 (4,369,491)	(1,499,601)	(1,473,416)	26,185	1.75%
Transport	16 (5,186,429)	(1,886,166)	(1,897,436)	188,730	10.01%
Economic Services	17 (2,009,102)	(699,758)	(641,709)	58,049	8.30%
Other Property and Services	(26,683)	(73,320)	(70,190)	3,130	4.27%
Total Operating Expenses	(19,669,206)	(6,788,794)	(6,396,128)	392,666	5.78%
Removal of Non-Cash Items					
(Profit)/Loss on Asset Disposals	(67,036)	(157,226)	(119,453)	37,773	24.02%
Movement in Employee Benefit Provisions	0	0	(48,815)	(48,815)	
Depreciation on Assets	4,157,607	0	1,340,469	1,340,469	
Non Operating Items					
Purchase Land Held for Resale	24 0	0	0	0	0.00%
Purchase Land and Buildings	24 (6,020,799)	(1,988,305)	(404,972)	1,583,333	79.63%
Purchase Plant and Equipment	24 (1,345,122)	(558,670)	(119,927)	438,743	78.53%
Purchase Furniture and Equipment	24 (57,989)	(39,675)	(1,480)	38,195	96.27%
Purchase Bush Fire Equipment	24 (460,000)	0	(508,511)	(508,511)	
Purchase Infrastructure Assets - Roads	24 (3,960,829)	(896,276)	(652,043)	244,233	27.25%
Purchase Infrastructure Assets - Bridges	24 0	0	0	0	
Purchase Infrastructure Assets - Footpaths	24 (420,051)	(46,112)	(2,007)	44,105	95.65%
Purchase Infrastructure Assets - Drainage	24 (2,141,316)	(279,260)	(279,392)	(132)	(0.05%)
Purchase Infrastructure Assets - Parks & Ovals	24 (1,211,715)	(82,660)	(32,005)	50,675	61.29%
Purchase Infrastructure Assets - Streetscape	24 (175,000)	(3,332)	(123,816)	(120,484)	(3615.97%)
Purchase Infrastructure Assets - Other	24 (2,184,565)	(116,811)	(34,757)	82,054	70.25%
Proceeds from Disposal of Assets	501,686	96,160	312,809	216,649	(225.30%)
Repayment of Debentures	(223,416)	(74,460)	(103,850)	(29,390)	(39.47%)
Proceeds from New Debentures	1,650,000	0	0	0	
Advances to Community Groups	(150,000)	0	0	0	
Self-Supporting Loan Principal Income	31,979	10,660	15,746	5,088	(47.73%)
Transfers to Restricted Assets (Reserves)	(1,439,788)	0	(265,518)	(265,518)	
Transfers from Restricted Asset (Reserves)	2,761,981	0	0	0	
Transfers from Restricted Asset (Other)	0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	4,067,761	4,067,761	5,906,402	1,838,641	
LESS Year End Adjustment - Killara	-	0	0	0	
LESS Net Current Assets Year to Date	23 0	0	10,974,668	10,974,668	
Surplus	0	7,167,298	1,688,192	(5,479,106)	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2016

1. OPERATING STATEMENT

	Note	16/17 Budget \$	Ytd Budget	Ytd Actual \$	Variances Actuals to Budget \$	Variances Actual to Budget %
OPERATING REVENUES						
Rates		8,945,651	8,945,651	8,947,150	1,499	0%
Operating Grants Subsidies and Contributions		5,223,542	1,779,207	1,803,575	24,368	1%
Fees and Charges		3,759,512	2,195,646	2,144,384	(51,262)	-2%
Proceeds from Sale of Assets				0	0	
Service Charges			0	0	0	
Interest Earnings		340,000	113,328	101,305	(12,023)	-11%
Other Revenue	18	721,854	183,394	160,664	(22,730)	-12%
TOTAL OPERATING REVENUE		18,990,559	13,217,226	13,157,079	(60,147)	0%
OPERATING EXPENSES						
Employee Costs	19	(7,730,064)	(2,532,704)	(2,355,187)	177,517	7%
Materials and Contracts	20	(6,041,965)	(1,991,143)	(1,613,194)	377,949	19%
Utility Charges	21	(812,191)	(270,444)	(240,986)	29,458	11%
Depreciation of Non Current Assets		(4,157,607)	(1,385,842)	(1,340,469)	45,373	
Interest Expenses		(143,380)	(47,784)	(40,472)	7,312	15%
Insurance Expenses	22	(438,444)	(438,401)	(454,399)	(15,998)	-4%
Other Expenditure	23	(140,566)	(83,525)	(258,379)	(174,854)	-209%
TOTAL OPERATING EXPENSE		(19,464,217)	(6,749,843)	(6,303,087)	446,756	-7%
Non Operating Grants Subsidies and Contributions		7,093,233	610,915	892,008	281,093	-46%
Profit on Asset Disposals		212,712	205,774	212,494	6,720	-3%
Loss on Asset Disposals		(145,676)	(48,548)	(93,042)	(44,494)	-92%
RESULTING FROM OPERATIONS		6,686,611	7,235,524	7,865,453	629,929	9%

SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2016

2. BALANCE SHEET

	Ytd Actual \$	2015/2016 Actual \$
CURRENT ASSETS		
Cash Assets	13,069,674	10,169,233
Receivables	5,159,815	2,223,094
Inventories	0	35,885
TOTAL CURRENT ASSETS	18,229,489	12,428,212
NON-CURRENT ASSETS		
Receivables	454,439	410,285
Inventories	0	0
Land and Buildings	52,199,952	52,041,703
Property, Plant and Equipment	5,980,127	5,130,117
Infrastructure	144,063,484	144,424,083
TOTAL NON-CURRENT ASSETS	202,698,002	202,006,188
TOTAL ASSETS	220,927,491	214,434,400
CURRENT LIABILITIES		
Payables	996,090	2,216,031
Interest-bearing Liabilities	106,029	209,878
Provisions	958,504	1,007,320
TOTAL CURRENT LIABILITIES	2,060,623	3,433,229
NON-CURRENT LIABILITIES		
Interest-bearing Liabilities	2,091,881	2,091,882
Provisions	190,732	190,732
TOTAL NON-CURRENT LIABILITIES	2,282,613	2,282,614
TOTAL LIABILITIES	4,343,236	5,715,843
NET ASSETS	216,584,255	208,718,557
EQUITY		
Retained Surplus	85,862,405	78,255,231
Reserves - Cash Backed	5,892,591	5,634,070
Reserves - Asset Revaluation	124,829,257	124,829,256
TOTAL EQUITY	216,584,253	208,718,557



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 OCTOBER 2016

3. ACQUISITION OF ASSETS	16/17 Budget \$	Ytd Actual \$
The following assets have been acquired during the period under review:		
<u>By Program</u>		
Governance		
CEO Vehicle	58,000	55,909
Executive Manager Corporate Services	40,000	0
Admin Building	337,500	0
Intramaps GIS	30,523	0
Law, Order & Public Safety		
Brigade Appliance -3.4 Grass Valley	335,000	393,685
Brigade Appliance - Light Tanker Irishtown BFB	125,000	114,826
Inkpen Fireshed	201,796	105,227
Electronic Conversion of Standpipe	12,500	11,815
CCTV - Fitzgerald St & Peel Tce	235,000	1,169
Health		
Health Officer Vehicle	25,000	0
Education & Welfare		
Bernard Park Play Group modify toilet & disabled access	19,500	0
Kuringal Village Unit Upgrade	54,890	7,410
Community Amenities		
Gate House - Inkpen Landfill	9,500	0
Recycling Area - Inkpen Landfill	20,000	3,126
Bernard Park Drainage	550,544	204,019
Other Drainage	297,012	29,150
Northam Town Centre Drainage	22,668	0
King Creek Drainage	552,189	7,920
CLGF Drainage 2012 2013	200,756	0
Town Pool Reserve Supertowns CF	160,378	0
Fencing Inkpen	55,000	0
Fencing Old Refuse Site Grass Valley	20,000	0
Inkpen Site Drainage	100,000	0
Upgrade River Bank Fencing	30,318	0
Snr Planners Vehicle	35,000	0
Hoopers Park Toilets Bakers Hill	4,050	0
Avon Mall Upgrade & Streetscaping	165,000	123,816
Cemetery New Rest Room	53,972	0
Cemetery Drainage	2,769	2,273
Cemetery Car Parking	40,000	0
Cemetery Lot Development	28,600	0

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 OCTOBER 2016

3. ACQUISITION OF ASSETS (Continued)	16/17 Budget \$	2016 Actual \$
<u>By Program (Continued)</u>		
Recreation and Culture		
Town Hall Balcony & Render	313,990	0
Quellington Hall Windows & Doors	23,880	0
Swimming Pool Redevelopment	1,500,000	19,500
Rec Centre Air floor reseal & linemarking	157,000	80,737
Rec Centre Additional Exit Doors	31,519	0
Rec Centre Hardstand	3,350	0
Bert Hawk Pavillion Upgrade	40,000	0
Bakers Hill Golf & Tennis Kitchen Refurb	60,365	0
Bakers Hill Pavillion Air Conditioning	22,136	0
Ceiling Mounted Projector Hospitality Room	3,000	0
George Nuich Park	46,607	24,151
Play Equip Wundowie Retaining Wall	9,796	0
Broome Terrace Fitness Equipment	34,243	7,558
BMX Lighting	20,000	0
Bert Hawke Drainage	40,000	0
Bert Hawke Lighting	20,000	0
Hooper Park upgrade lighting	10,000	0
Long Jump Pit	17,580	295
Upgrade Bernard Park Reticulation	44,078	0
Bridge Crossing Fixings	10,000	0
POS Playground Equipment	100,000	0
Northam Youth Space	859,411	0
Replace Sewer Line Wundowie	14,300	0
Library Server Cabinet	3,500	0
Old Railway Station	50,000	217
AVVVA - Building	90,365	53,127
Aboriginal & Environmental Building	4,433,686	155,129

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 OCTOBER 2016

3. ACQUISITION OF ASSETS (Continued)	16/17 Budget \$	2016 Actual \$
<u>By Program (Continued)</u>		
Transport		
Northam Depot Redesign	10,000	0
Footpath Construction	420,051	2,007
Rural Drainage	493,147	38,303
Roads RRG	761,674	436,765
Roadworks - General Construction	612,294	17,253
Roadworks - Roads to Recovery	1,487,115	17,418
Roadworks - Supplementary Funding	328,601	170
Laneway Land Acquisition	57,000	0
Roadworks - Blackspot Funding	181,165	108,192
Roadworks - Gravel Sheeting	414,980	34,348
Kerb Renewal	125,000	37,897
Culvert Renewal	50,000	0
Plant & Equipment - Road Plant Purchases	985,941	64,018
Economic Services		
Visitors Centre Audio	20,966	1,480
Soil Drains	12,000	0
Signs Tower - GEH	10,000	0
Waste Water Pump Station	201,181	0
Bakers Hill & Wundowie Water Project	25,000	0
	17,977,386	2,158,909

SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 OCTOBER 2016

3. ACQUISITION OF ASSETS (Continued)	16/17 Budget \$	2016 Actual \$
<u>By Class</u>		
Land and Buildings	6,020,799	404,972
Plant and Equipment	1,345,122	119,927
Furniture and Equipment	57,989	1,480
Bush Fire Equipment	460,000	508,511
Infrastructure Assets - Roads	3,960,829	652,043
Infrastructure Assets - Footpaths	420,051	2,007
Infrastructure Assets - Bridges & Culverts	0	0
Infrastructure Assets - Drainage	2,141,316	279,392
Infrastructure Assets - Parks & Ovals	1,211,715	32,005
Infrastructure Assets - Streetscape	175,000.00	123,816
Infrastructure Assets - Other	2,184,565	34,757
	17,977,386	2,158,909



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 OCTOBER 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit(Loss)	
	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$
Governance						
PN1315 CEO Vehicle (N4082) MV1315	35,742	41,929	35,000	35,000	(742)	(6,929)
PN1313 EMCS Vehicle (N10931) MV1313	27,832		25,000		(2,832)	
Law, Order, Public Safety						
PN1223 N.4021Holden Colorado Snr Ranger		21,462.77		24,457		2,994
1DAB 318 2002 Landcruiser Inshstown BFB		114,465		28,352	0	(86,113)
Health						
PN1402 Mgr Planning Vehicle (N.3333) M	29,015		23,500		(5,515)	
Community Amenities						
PN1403 Toyota Rav4 2wd Petrol	20,048		16,900		(3,148)	
Recreation & Culture						
Sale of Land Tfr to community recreation & Facilities Reserve	15,500	15,500	217,806	225,000	202,306	209,500
Transport						
PN0917 N003 Fuso Canter Dual Cab 4T S	45,297		28,000		(17,297)	
PN0914 N007 Fuso Fighter 9T 9247	76,000		50,000		(26,000)	
Caterpillar Skid Steer	24,000		5,500		(18,500)	
PN1709 N1709 Multi Roller S589	43,748		5,000		(38,748)	
PN0819 N5413 Afcon Cherry Picker Trailer	1,250		9,580		8,330	
PN5066 Road Broom 2003 S133	12,323		1,500		(10,823)	
No Asset No PN2123 Husqvarna ride on r	0		1,000		1,000	
PN2482 Trailer Bobcat 4.5T S98	1,424		2,500		1,076	
Papas Box Top Trailer Dynapac Roller 21	1,100		500		(600)	
PN542 P542 Howard Procut Mower 210 2	4,049		1,500		(2,549)	
PN1004 N5461 Bobcat Trailer 4.5T RP00	7,997		5,000		(2,997)	
PN1404 N10721 suzu Stsdn 2014 Exec M	34,860		32,000		(2,860)	
PN1308 N4099 Toyota Hilux 2.7i Petrol Ut	13,422		9,000		(4,422)	
PN1401 N10938 Mazda BT50 T Top Ute M	17,314		10,000		(7,314)	
PN1409 N11069 Mitsubishi ASX 2.5i Prem	23,729		22,400		(1,329)	
	434,650	193,357	501,686	312,809	67,036	119,453



SHIRE OF NORTHAM
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 OCTOBER 2016

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Class	Written Down Value		Sale Proceeds		Profit(Loss)	
	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$
Land & Buildings						
Sale of Land Tfr to community recreation & Facilities Reserve	15,500	15,500	217,806	225,000	202,306	209,500
Plant & Equipment						
PN1315 CEO Vehicle (N4082) MV1315	35742	41,929	35000	35,000	-742	(6,929)
PN1223 N.4021Holden Colorado Snr Ranger		21,463		24,457		2,994
PN1313 EMCS Vehicle (N10931) MV1313	27832	0	25000	0	-2832	0
1DAB 318 2002 Landcruiser Irishtown BFB		114,465		28,352		(86,113)
PN1402 Mgr Planning Vehicle (N.3333) M	29015	0	23500	0	-5515	0
PN1403 Toyota Rav4 2wd Petrol	20048	0	16900	0	-3148	0
PN0917 N003 Fuso Canter Dual Cab 4T S	45297	0	28000	0	-17297	0
PN0914 N007 Fuso Fighter 9T 9247	76000	0	50000	0	-26000	0
Caterpillar Skid Steer	24000	0	5500	0	-18500	0
PN1709 N1709 Multi Roller S589	43748.14	0	5000	0	-38748.14	0
PN0819 N5413 Afron Cherry Picker Traile	1250.12	0	9580	0	8329.88	0
PN5066 Road Broom 2003 S133	12322.93	0	1500	0	-10822.93	0
No Asset No PN2123 Husqvarna ride on r	0	0	1000	0	1000	0
PN2482 Trailer Bobcat 4.5T S98	1424.3	0	2500	0	1075.7	0
Papas Box Top Trailer Dynapac Roller 21	1100.23	0	500	0	-600.23	0
PN542 P542 Howard Procure Mower 210 2	4048.71	0	1500	0	-2548.71	0
PN1004 N5461 Bobcat Trailer 4.5T RP000	7997.16	0	5000	0	-2997.16	0
PN1404 N10721 suzu Stsdn 2014 Exec M	34859.73	0	32000	0	-2859.73	0
PN1308 N4099 Toyota Hilux 2.7i Petrol Ut	13421.77	0	9000	0	-4421.77	0
PN1401 N10938 Mazda BT50 T Top Ute M	17314.43	0	10000	0	-7314.43	0
PN1409 N11069 Mitsubishi ASX 2.5i Pren	23728.67	0	22400	0	-1328.67	0
	434,650	193,357	501,686	312,809	67,036	119,453

Summary

Profit on Asset Disposals
Loss on Asset Disposals

16/17 Budget \$	Ytd Actual \$
212,712	212,494
(145,676)	(93,042)
67,036	119,453



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 OCTOBER 2016

5 INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-16	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$	16/17 Budget \$	Ytd Actual \$
Recreation & Culture									
Loan 208 - Northam Country Club **	20,351	0	0	5,292	2,598	15,059	17,753	1,402	417
Loan 219 - Northam Bowling Club **	69,743	150,000	0	26,687	13,150	193,056	56,593	3,664	1,194
Loan 223 - Recreation Facilities	476,699	0	0	108,724	53,551	367,975	423,148	27,265	2,381
Loan 224 - Recreation Facilities	940,058	0	0	38,622	19,003	901,436	921,055	60,300	20,139
Loan New - Swimming Pool		1,000,000	0		0	1,000,000	0		
Loan New - Youth Space		500,000	0		0	500,000	0		
Transport									
Loan 221 - Airstrip Upgrade	25,770	0	0	12,491	0	13,279	25,770	1,412	(136)
Economic Services									
Loan 225 - Victoria Oval Purchase	769,138	0	0	31,600	15,548	737,538	753,590	49,336	16,477
	2,301,759	1,650,000	0	223,416	103,850	3,728,343	2,197,909	143,379	40,472

Note: ** indicates self-supporting loans

All other debenture repayments are to be financed by general purpose revenue.

Loan 221 - No longer a self supporting loan to Northam Aero Club now financed by general purpose revenue.



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 OCTOBER 2016

	16/17 Budget		Ytd Actual							
	Opening	Interest	Tfr To Reserve	Tfr From Reserve	Total	Opening Bal	Interest	Tfr To Reserve	Tfr From Reserve	Total
5. RESERVES - CASH BACKED										
Aged Accomodation Reserve	##	4,606	5,000	(13,500)	211,125	255,465	1,503	-	-	256,968
Employee Liability Reserve	##	10,010	-	-	477,484	494,602	3,266	-	-	497,868
Housing Reserve	##	5,287	-	-	252,179	242,782	1,724	-	-	244,506
Reticulation Scheme Reserve	##	1,918	10,000	(4,078)	57,415	48,750	824	-	-	49,374
Office Equipment Reserve	##	2,667	-	(30,523)	96,575	122,458	870	-	-	123,328
Plant & Equipment Reserve	##	11,171	230,000	(480,252)	282,595	600,754	3,646	-	-	604,400
Recreation Reserve	##	-	-	-	-	18,131	-	-	-	18,131
Road & Bridgeworks Reserve	##	2,078	-	-	99,106	547,453	693	-	-	548,146
Refuse Site Reserve	##	7,767	56,340	(75,000)	352,439	228,755	2,529	-	-	231,284
Regional Development Reserve	##	19,024	-	(480,981)	426,477	873,646	6,204	-	-	879,850
Speedway Reserve	##	2,935	-	-	140,191	134,967	958	-	-	135,925
Community Bus Replacement Reserve	##	678	20,000	-	52,343	31,138	221	-	-	31,359
Septage Pond Reserve	##	7,621	54,848	-	418,374	324,006	2,485	-	-	326,491
Killara Reserve	##	3,179	7,000	-	158,653	169,620	1,038	-	-	169,658
Stormwater Drainage Projects Reserve	##	598	-	-	28,504	27,441	195	-	-	27,636
Recreation and Community Facilities Reserve	##	16,446	831,000	(1,035,547)	579,142	810,814	6,730	225,000	-	1,042,544
Administration Office Reserve	##	14,111	-	(337,500)	335,589	671,050	4,603	-	-	675,653
Council Buildings & Amenities Reserve	##	694	-	-	33,102	130,204	230	-	-	130,434
River Town Pool Dredging Reserve	##	6,177	-	(223,600)	71,085	283,686	2,015	-	-	285,701
Parking Facilities Construction Reserve	##	2,567	70,000	(40,000)	152,451	123,583	837	-	-	124,420
Art Collection Reserve	##	462	-	-	22,040	21,219	151	-	-	21,370
Election Reserve	##	-	15,000	-	15,000	-	-	-	-	-
Revaluation Reserve	##	-	20,000	-	20,000	-	-	-	-	-
Total Cash Backed Reserves	##	120,000	1,319,788	(2,761,981)	4,246,949	6,159,524	40,520	225,000	-	6,425,044

Total Interest

40,520

All of the above reserve accounts are to be supported by money held in financial institutions.

(Page 1)



SHIRE OF NORTHAM

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDING 31 OCTOBER 2016

	16/17 Budget	Ytd Actual	2015/2016 Financial Report
	\$	\$	\$
7. NET CURRENT ASSETS			
Composition of Estimated Net Current Asset Position			
CURRENT ASSETS			
Cash - Unrestricted	200,000	5,493,223	2,346,221
Cash - Restricted Unspent Grants	0	1,676,860	0
Cash - Restricted Reserves	4,281,949	5,899,591	7,823,012
Self Supporting Loan		2,695	0
Sundry Debtors	1,601,337	277,896	2,223,095
Rates - Current	0	4,901,634	0
Pensioners Rates Rebate	0	24,787	0
Provision for Doubtful Debts	0	(99,088)	0
Accrued Income/Prepayments	0	49,055	0
Inventories	10,000	0	35,885
	<u>6,093,286</u>	<u>18,229,488</u>	<u>12,428,212</u>
LESS: CURRENT LIABILITIES			
Sundry Creditors	(2,612,237)	(1,202,664)	(2,216,031)
Rates Income in Advance	0	110,355	0
Accrued Interest on Debentures	0	240	0
Payg Payable	0	98,289	0
Loan Liability	0	(106,029)	(209,878)
Provision for Annual Leave	0	(553,562)	(602,378)
Provision for Long Service Leave	0	(404,942)	(404,942)
	<u>(2,612,237)</u>	<u>(2,058,925)</u>	<u>(3,433,229)</u>
NET CURRENT ASSET POSITION	3,481,049	16,170,562	8,994,983
Less: Cash - Reserves - Restricted	(4,281,949)	(5,899,591)	(5,634,070)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land for resale - Cost of acquisition			(15,500)
Less: Loans receivable - clubs/institutions			(18,442)
Add: Current Loan Liability	223,416	106,029	209,878
Add: Leave Liability Reserve	477,484	497,868	469,890
Add: Budgeted Leave	100,000	100,000	0
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	0	10,974,868	4,006,739

12.4.3 Northam Equestrian Park

Address:	Reserve 5503, whole of Lot 50 and part of Lot 51 Suburban Road, Northam
Owner:	Shire of Northam
File Reference:	A12808 / A13091
Reporting Officer:	Cheryl Greenough Coordinator Governance / Administration
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Simple Majority

BRIEF

The Northam Equestrian Park Committee have requested to renew their lease agreement for part of Lots 50 and 51 Suburban Road Northam for use as an Equestrian Park with caretakers residence, stables, storage sheds and clubrooms.

ATTACHMENTS

Attachment 1: Map of the Equestrian Centre.

BACKGROUND / DETAILS

In 1996 the Northam Equestrian Park Committee (Committee) commenced a lease agreement with the Town of Northam. On 12 December 2006 the Committee commenced a new lease agreement with the Town of Northam for a five year lease with a five year option which expired on 11 December 2016.

The Committee were responsible for paying and maintaining the following:

- (1) \$10 rental per annum;
- (2) Preparation of the lease;
- (3) Water charges within 14 days after receipt of account;
- (4) Telephone charges on receipt of account;
- (5) Electricity supply charges to be paid directly to Synergy;
- (6) Rubbish collection;
- (7) Insurance for all buildings and Public Liability;
- (8) Maintenance of buildings and associated outgoings; and
- (9) Maintenance of the grounds and associated outgoings.

Council was to subsidise the Association to a maximum of \$1,750 for outgoings, however an agreement was struck between the Committee and the Town for

the Works Depot to mow their oval three times a year plus prior to any events, instead of a cash donation.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective C3: Provide active and passive recreation facilities and services
Strategy C3.1: Develop, maintain and support appropriate recreation facilities throughout the Shire
Action: N/A

Financial / Resource Implications

Financial implications relate to staff time spent mowing the facility and the wear and tear on mowing implements.

Legislative Compliance

Local Government Act 1995 section 3.58

Local Government (Functions and General) Regulations 1996

Policy Implications

Shire of Northam Policy Manual Policy B7.11 (2) - Management of Council Property Leases:

2.0 Not-for-profit Lease:

The basic principles considered in establishing a standard lease fee reflects a fair and equitable contribution of provision of a facility, the venue's pattern of use, location and the potential to obtain Community Grants assistance, as follows:-

- 2.1 The Shire levy an annual administration rent to all community, sport and recreation groups, that is not for an abovementioned community Hall, which is the equivalent amount of the building insurance applicable to the building and is reviewed annually.*
- 2.2 Lessees or Licensees will be responsible for the full cost of the lease document preparation, registration and other costs associated with the execution of the agreement.*
- 2.3 Lessees or Licensees must agree with Council to manage the "Demised Premises" on behalf of the community and to offer a service to the community that provides a net benefit.*
- 2.4 The Lessee or Licensee will be responsible for the payment of outgoings, operating costs, and minor maintenance obligations.*
- 2.5 The Lessee or Licensee will not be responsible for Shire Rates, apart from rubbish service rates.*

- 2.6 *The Shire will insure the "Demised Premises" at replacement value and perform any structural repairs, improvements and maintenance in accordance with levels determined within its budget forecast.*
- 2.7 *In the case of the Lessee or Licensee who leases a Council building and obtains approval to carry out extensions, alterations and/or additions, Council will insure the improvements as part of its insurance portfolio at replacement value.*
- 2.8 *The Lessee or Licensee will be responsible for contents insurance for their contents, and also hold public liability for their activities and workers compensation insurance for their employees (if applicable) to the value stipulated in the agreement.*
- 2.9 *The Lessee or Licensee will be responsible for the cost of repair of any internal damage, vandalism, corrective maintenance or damage to external doors, glass windows, security lighting and any other external facility through misuse by a club representative, member or guest. The Shire may carry out any corrective works and recoup the full cost from the Lessee.*
- 2.10 *The Lessee or Licensee will be responsible for keeping the building clean and tidy at levels predetermined within the agreement.*
- 2.11 *The Lessee or Licensee will not incur any costs for property damage excluding contents occasioned by fire, fusion, explosion, lightning, civil commotion, storm, tempest, or earthquake.*
- 2.12 *On an annual basis, Lessees and Shire representatives will meet to carry out a property inspection to determine the extent to which the Lessee or Licensee have met their lease/licence obligation and to consider any specified building maintenance schedules for the following twelve month period within the Shire's budget parameters.*

Stake Holder Engagement / Consultation

Nil.

Risk Implications

If the Shire were not able to provide the regular mowing service to the applicants, the fire hazard may potentially be increased.

OFFICER'S COMMENT

The Northam Equestrian Park Committee provide services for Polo Cross, Show Jumping, Adult Riders, Camp Drafting events and Pony Club activities. Over the years they have improved the infrastructure to offer a better service to the equestrian community and the community at large as they often lease out their facilities to other community groups.

It is the Officer's recommendation that Council approve a new lease being drawn up for 5 years with a 5 year option to renew at \$1 per annum to maintain consistency with existing community leases.

- (1) 1 rental per annum;
- (2) Cost of preparation of the lease;
- (3) Water charges to be paid within 14 days after receipt of account;
- (4) Telephone charges at their cost;
- (5) Electricity supply charges at their cost direct to electrical company;
- (6) Cost of Rubbish collection;
- (7) Pay all Insurance for all buildings and Public Liability direct;
- (8) Maintenance of buildings and associated outgoings; and
- (9) Maintenance of the grounds and associated outgoings.

Council to subsidise the Committee to a maximum of \$1,750 for mowing services to the

RECOMMENDATION

That Council lease the Reserve 5503, whole of Lot 50 and part of Lot 51 Suburban Road, Northam to the Northam Equestrian Park Committee Inc for a period of five years with a 5 year option to renew and to include the following considerations:

- 1. \$1 rental per annum;**
- 2. Cost of preparation of the lease;**
- 3. Water charges to be paid within 14 days after receipt of account;**
- 4. Telephone charges paid direct by Lessee;**
- 5. Electricity supply charges paid direct by Lessee;**
- 6. Cost of Rubbish collection;**
- 7. All Insurance for buildings and Public Liability paid direct by Lessee;**
- 8. Maintenance of buildings and associated outgoings; and**
- 9. Maintenance of the grounds and associated outgoings.**
- 10. Council to subsidise the Association to a maximum of \$1,750 for mowing services to the ring/oval.**

Attachment 1



12.4.4 Local Government 2017 Ordinary Election

Address:	N/A
Applicant:	Western Australian Electoral Commission
File Reference:	2.2.1.1
Reporting Officer:	Cheryl Greenough Coordinator Governance / Administration
Responsible Officer:	Colin Young Executive Manager Corporate Services
Voting Requirement	Absolute Majority

BRIEF

For Council to declare the Electoral Commissioner to be responsible for the conduct of the 2017 ordinary elections and that the method of conducting the election will be as a postal election.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

Correspondence has been received from Mr Derek Kerlake, Electoral Commissioner with regard to the next ordinary elections which are to be held on 21 October 2017.

The Commission is offering to conduct a postal election but advises that it is required by the *Local Government Act 1995* to conduct local government elections on a full cost recovery basis. The correspondence includes an estimate of the cost to the Shire of Northam of conducting the 2017 elections. The figures provided are an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for the charges is all materials at cost and a margin on staff time only.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective G1: Provide accountable and transparent leadership.

Strategy G1.4: Promote and support community members' participation in Shire's governance.

Action: Nil.

Financial / Resource Implications

The next ordinary elections are being held on 21 October 2017. Council will need to consider the cost of this election in the 2017/2018 budget.

The estimated cost for the 2017 election is \$36,500 including GST, which is an estimated increase of \$2,500 based on the following assumptions:

- 6,820 electors (actuals for 2015 were 6,881);
- Response rate of approximately 35%;
- 5 vacancies;
- Count to be conducted at the offices of the Shire of Northam.
- Appointment of a local Returning Officer
- Standard Australia Post delivery service to apply

This estimates includes a proposed increase in the postage rate by Australia Post effective 4 January 2017. An additional amount of \$1,525 would be incurred if Council decides to opt for the Australia Post Priority Service.

Costs not incorporated in this estimate include:

- Non-statutory advertising (i.e., additional advertisements in community newspapers and promotional advertising);
- Any legal expense other than those that are determined to be borne by the Western Australian Electoral Commission in a Council of Disputed Returns; and
- One local government staff member to work in the polling place on Election Day.
- Any postage rate increases by Australia Post

Legislative Compliance

Local Government Act 1995, Part 4 Elections and other Polls, section 4.20(4) and section 4.61(2), Division 9 Electoral Process

Policy Implications

Nil.

Stake Holder Engagement / Consultation

Nil.

Risk Implications

Nil.

OFFICER'S COMMENT

The current procedure required by the *Local Government Act 1995*, is that written agreement must be obtained from the Electoral Commissioner before the vote is taken. The correspondence received provides therein the Commissioners agreement to be responsible for the conduct of the ordinary elections in 2017 for the Shire of Northam, in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. This agreement is subject to the proviso that the

Shire of Northam also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

RECOMMENDATION

That Council:

1. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the **2017** ordinary elections together with any other elections or polls which may be required.
2. Endorse, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting this election will be a postal election.

ABSOLUTE MAJORITY VOTE REQUIRED

12.5 COMMUNITY SERVICES

12.5.1 State Basketball League Game in Northam

Address:	N/A
Owner:	N/A
File Reference:	1.3.13.6
Reporting Officer:	Milton Brooks Manager Recreation Services
Responsible Officer:	Ross Rayson Executive Manager Community Services
Voting Requirement	Simple Majority

BRIEF

The Perry Lakes Hawks Basketball Club approached the Shire of Northam with a sponsorship proposal that would see a State Basketball League (SBL) game hosted in Northam and other benefits more specific to the Northam Basketball Association. The projected cost of the sponsorship arrangement to the Shire of Northam is \$30,000 per annum or \$20,000 plus in kind support per annum for a three (3) year period.

While the proposal seems like a worthwhile opportunity for tourism it doesn't appear to align with existing tourism efforts. The benefit is primarily to basketball although the timing places the game in the middle of the Association's off-season.

In terms of recent comparisons, it poses similar costs to the West Australian Working Sheepdogs Association for their recent Supreme Sheepdog Championships.

The recommendation is to support the Perry Lakes Hawks Community Partner Program in principle, pending further consideration given once full understanding of Council's contribution to the proposed programme is known.

ATTACHMENTS

Attachment 1: Initial proposal on the Community Partner Program

BACKGROUND / DETAILS

The Perry Lakes Hawks Basketball Club approached the Shire of Northam and Northam Basketball Association with the intent to develop their Community Partner Program that would see, among other things, the Perry Lakes Hawks

host a State Basketball League game in Northam in 2017, 2018 and 2019. Their initial proposal on the Community Partner Program has been attached.

The projected annual cost of the program is \$120,000. The Perry Lakes Hawks Board have approved to fund \$30,000 per year for the next three years and while the Department of Sport and Recreation and Christian Porter MP's office have been approached, they are yet to commit any funding.

In terms of Shire of Northam support, they have proposed either a matching dollar for dollar to the funding committed by Perry Lakes Hawks, i.e. \$30,000 per year; or \$20,000 cash support, in kind accommodation for men's and women's teams of both clubs, in kind venue hire charges for the Friday to Sunday of the competition and local marketing assistance for the match.

For this cost, the Perry Lakes Hawks Basketball Club is proposing to implement the Community Partner Program with Northam for 2017-2019. The main objective of the Community Partner Program is to promote Northam/Avon Valley as a tourist and business destination and provide Northam access to SBL level basketball and pathways for elite local juniors. Specifically, the Perry Lakes Hawks Basketball Club offers:

- 1) A player and coach community engagement component involving regular appearances and participation in grassroots clinics, open days, award nights and other community and social engagements
- 2) A school engagement component involving visits to all local Northam schools by Club players to promote the participation in basketball
- 3) Naming rights to (State Basketball League (SBL) men's and women's teams (either "Visit Northam" or "Visit Avon Valley")
 - a. Signage, verbal mentions, program, newsletter, reduced fees for any Northam players in WABL teams, etc at all SBL Home games and WABL matches.
 - b. Branding on all SBL uniforms
- 4) Northam coaching program during the 2017 Season
 - a. 3 visits per 2017 season from some SBL male and female players (imports) to deliver school, and club clinics
 - b. 3 visits per 2017 season from Coaching coordinator to run high level coaching course for school teachers, Northam Club Basketball coaches
- 5) Relocate one men's and women's SBL home match from Perth to Northam
 - a. Suggested opponent Kalamunda (to provide the best chance to attract Kalamunda supporters to the match and visitation to Northam).
 - b. Northam SBL Match Program
 1. School visits and clinics Friday
 2. Welcome function Shire of Northam

3. Open training session Saturday morning
 4. Hawks club pre game gathering – inviting all WABL teams to come to Northam for the match
 5. SBL Match Saturday night
 6. Sunday Northam Basketball Association and Perry Lakes Hawks breakfast and clinic
- c. All SBL Match ticketing revenue would be retained by the Northam Basketball Association at the Northam located matches. The Northam Basketball Association would manage this as well as providing volunteers to assist the SBL run these matches.
- d. Northam Basketball Association teams to play curtain raiser and half time matches of Northam SBL match
- e. Northam Basketball Association and members to have free entry to any SBL matches played at the Hawks home court during 2017-2019.
- f. Northam Basketball Association to have one SBL evening in Perth to play at half time and in all on court competitions during half time and time out periods.
- g. Any Northam basketball player will be allowed to participate free of charge in any of the three school holiday programs in Perth each year.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective C3: Provide active and passive recreation facilities and services.

Strategy C3.2: Develop, maintain and support appropriate recreation facilities throughout the Shire.

Action: Manage the Northam & Bakers Hill Recreation Centres

Financial / Resource Implications

Perry Lakes Hawks are seeking \$30,000 or \$20,000 plus significant in-kind support per annum, over a three (3) year period. While the in-kind support they have listed is significantly more than required – e.g. meeting overnight accommodation expenses for a two teams from Kalamunda – it equates to around \$15,000, in addition to the \$20,000 in funding. There is opportunity to limit the amount of in-kind support by rationalising what is given and this has been outlined in Officer's comment.

Legislative Compliance

Nil.

Policy Implications

Nil.

Stake Holder Engagement / Consultation

The proposal to get involved with the program is in consultation with the Northam Basketball Association and the Perry Lakes Hawks Basketball Club. The Northam Basketball Association are supportive of the outcomes of the proposal however have raised concerns regarding the potential value for money. It must be noted that at the time of consultation with the Northam Basketball Association, Perry Lakes Hawks were yet to outline any proposed costings.

Risk Implications

Risk to reputation - If this is not supported, the risk is that the Perry Lakes Hawks or another semi-professional sporting team go to another Wheatbelt town, such as York, Toodyay or potentially even Narrogin which may impact on the vision of Northam being seen as the regional centre in the Wheatbelt.

OFFICER'S COMMENT

What is offered appears to be a sponsorship opportunity for tourism in the Avon Valley. Albeit a smaller scale, it is in a similar manner to which Tasmania sponsor Hawthorn Football Club and the Northern Territory sponsor Melbourne Football Club. There will be greater benefit to the Northam Basketball Association.

Tourism sponsorship

With regards to the tourism benefits, while it seems like a worthwhile opportunity to market to the approximately 86,000 mostly young male basketball playing population of WA, it doesn't appear to align with existing tourism efforts. With regards to reputation, following in the footsteps of the likes of the Northern Territory and Tasmania in sponsoring a state league sporting club will generate limited prestige and reinforce Northam's status as a successful regional centre.

Benefit to basketball

The association with Perry Lakes Hawks will be of greater value to the Northam Basketball Association. This link can be exploited in the development of coaches, players and administrators through this association will enable Northam Basketball Association to provide pathways to elite competition for local players and coaches with potential.

The proposed game is timed for the middle weekend of the July school holidays. Northam Basketball Association has traditionally run from October to March meaning there is no overlap between the game and basketball season so while the event could however generate interest in basketball, an after-school basketball program would need to be initiated on the back to maintain the interest to assist with growing the basketball playing population in Northam.

Based on the Wheatbelt Flames Netball team being able to attract approximately 100 people to their home games in Northam, given the increased popularity of basketball the game itself is projected to attract 300

spectators. This would see a full grandstand, with additional seating being required on second court making for significant marketing opportunities for the centre.

Funding

When considering the \$20,000 option, in addition to the funding they are seeking includes accommodation for both teams. When considering their proposed game day program, the school visits and welcome function on the Friday would involve only their six imports (as the remaining players would likely have employment commitments) so there would only be a requirement to accommodate eight people (imports plus their minders) on the Friday night. On the Saturday night, it is a 90 minute return trip to Perry Lakes, meaning the team could easily return to Perth that night. Should those with representative duties be required for a breakfast and clinic, this would again be the imports and minders so the whole team is not required to be accommodated. There is no need to accommodate the Kalamunda team at any stage. This would leave the accommodation expense at around \$1000.

The in-kind support the Perry Lakes Hawks are seeking under this proposal is venue hire and local marketing assistance for the match. The venue hire equates to:

- Hospitality room Friday night – Four hours x \$45 per hour \$180
- Full day centre hire for Saturday and game - \$1335
- Sunday morning breakfast
- Sunday Coaching clinic – Five hours by 3 courts by \$30 - \$450

The marketing assistance would equate to \$200, the same as was provided to the West Australian Working Sheepdogs Association for their recent Supreme Sheepdog Championships.

This would see the contribution be more like:

Item	Approx. Value
Direct funding	\$20,000
Facility Hire	\$2,055
Accommodation	\$1,000
Assistance with marketing/ social media	\$200
Total	\$23,255

While \$23,255 is significantly more attractive than \$30,000 funding contribution, it is up to Council's prerogative as to whether this represents something the Shire wishes to support.



In terms of recent comparisons, it poses similar costs to the West Australian Working Sheepdogs Association for their recent Supreme Sheepdog Championships. Whereas these Championships saw economic benefit to the local community from participants sending money in town, the benefits of this proposal is more specifically to the Northam Basketball Association and the promotion externally of Northam as a tourism destination.

The benefit of the arrangement is in the timing. With the game and associated promotions occurring next financial year, the Shire of Northam could support the proposal making a budget allowance for it, and only release the funds should Perry Lakes Hawks Basketball Club be able to come up with the remaining funding.

However, Officers believe that the cost of the programme outweighs the community benefit gained, and recommend that Council do not support the proposal. There are concerns over the precedent this may present with 'State League Teams' such as the Netball 'Wheatbelt Flames' who are a state league team playing in Northam for no financial incentive.

RECOMMENDATION

That Council;

- 1. Supports the notion of the Perry Lakes Hawks Community Partner Programme, however is not prepared to commit to the program financially;**
- 2. Authorise staff to hold further discussions with the Northam Basketball Association and Perry Lakes Hawks Basketball Club in an attempt to attract the Perry Lakes Hawks Basketball Club to Northam for no financial cost to the Shire of Northam.**

Attachment 1



**Perry Lakes Hawks
Basketball Association**

Community Partner Program

Northam 2017-2019

“The Perry Lakes Hawks Basketball Club is a dynamic and progressive club that understands the need to maintain and create strong corporate and community relationships”

Ben Purser SBL Mens Captain 2016



About the Hawks

Perry Lakes Hawks Basketball Association is dedicated to the promotion of basketball to people of all ages.

Involvement at all levels of basketball is the essential ethos of our club. We are involved in premier State Basketball League competition (SBL), West Australian Basketball League (WABL), Friday/Saturday Domestic Junior Competition, School Competitions, Holiday Camps and Junior Development.

These events are attended by a very wide and diverse section of the community. The coordination of the above competitions is considerable and we are privileged that volunteers donate much of their personal time and energy into the promotion, organisation and fundraising required for our club to operate.



State Basketball League (SBL)

SBL Basketball is the top level of semi professional competition within Western Australia. SBL teams compete against teams throughout the metropolitan area including Willetton, Cockburn, Stirling, Joondalup, Perth, Rockingham and East Perth. Their teams also extend to the country areas including Kalgoorlie, Bunbury, Geraldton and Mandurah.

Our SBL women's and men's teams have been very successful at the highest level of state basketball over a number of years.

	MEN	WOMEN
2016	Finalists	Finalists
2015	Finalists	Finalists
2013	Finalists	
2011	Grand Final Runner Up	Finalists
2010	Grand Final Runner Up	
2009	Grand Final Runner Up	
2008	Finalists	Grand Final Winners
2007	Finalists	Grand Final Winners
2005	Grand Final Runner Up	Semi Finalists
2004	Grand Final Winners	Grand Final Runner Up
2003	Grand Final Winners	Grand Final Winners
2002	Grand Final Winners	Grand Final Winners
2001	Grand Final Winners	Grand Final Winners



The Perry Lakes Hawks have had many players go on to achieve higher levels of basketball.

- CJ Bruton has played for several NBL clubs and the Boomers
- Matt Burston - a previous vice-captain of the Perth Wildcats and Australian Squad member
- Ben Purser and Ben Dixon - development players with the Perth Wildcats
- Tom Garlepp – NBL player with the Perth Wildcats and Sydney Kings
- Melissa Sinfield and Kim Malajczuk who played for Perth Lynx
- Natalie Burton also played for the WNBL West Coast Waves (now Perth Lynx) and represented the Opals National team (Rio Olympics)



Western Australian Basketball League (WABL)

Our WABL competition extends from May through to September. Teams travel extensively throughout the metropolitan areas - Willetton, Cockburn, Warwick, Joondalup, Belmont, Kalamunda and Morley. They also play at country venues including Bunbury and Mandurah.

We field teams from U12 years to U20 players. Our commitment is to develop junior players and give them a pathway to play basketball at the highest possible level. Feeder clubs to the Perry Lakes Hawks include Tuart Hill, Claremont/Cottesloe, Subiaco, City Beach, Scarborough, Raiders and Warriors.

Perry Lakes Hawks programs throughout the Year

- Holiday camps for junior basketball players from mini-ball through to 11 year olds. These camps are conducted by our senior HAWKS players (SBL and WABL). These programs occur at the end of Terms 1, 2 and 3.
- Primary and High School Competitions: this competition is open to local schools. It is held over a 6 week period from October to December on Thursday, Friday evenings and Saturday mornings. Approximately 150 primary teams and 60 high school teams are involved in the competition.



Perry Lakes Hawks Junior Competition

Our Perry Lakes Hawks Junior Competition takes place from mid-March 2016 through to mid-September 2016. The Perry Lakes Hawks has seven western suburbs affiliated clubs with all having teams from under 8 to under 20 years.



Demographic Profile

Having always been based in the western suburbs, the Hawks are predominantly comprised of players and families who reside in the area. The club consists of three major programs and the current total membership figure is over 2500. Over 1000 families visit the stadium at least twice per week during the 31 week junior basketball season.



COMMUNITY PARTNER PROGRAM 2017-2019

The Perry Lakes Hawks Basketball Club is proposing to implement the first ever SBL approved Community Partner Program with Northam for 2017-2019. The main objective of the Community Partner Program is to help promote Northam/Avon Valley as a tourist and business destination and provide Northam SBL level basketball. This will be achieved via an annual community program for the basketball players, coaches and officials of the Northam region.

The Community Partner Program will:

- Increase the reach and profile of the SBL family to the broader Northam community
- Provide a sport to galvanise and unite the local Northam community around a common interest
- Provide some role models for young Northam people to aspire and relate to
- Grow the rates of participation in basketball at all ages, levels and across gender in the Northam region
- Provide potential basketball players in the Avon Valley an aspirational pathway for an elite basketball career and/or fulfillment of their individual basketball potential
- Provide future coaches and other technical basketball staff and administrators in Northam an opportunity to pursue a path in basketball locally and within Western Australia
- Provide an economic stimulus to the region through completion and visitors to the Avon Valley region
- Provide the people of Northam and the Avon Valley a Basketball Club to foster and grow their community spirit and pride through their shared support of the Perry Lakes Hawks Club
- Provide coaching and competitive opportunities for local Avon Valley basketball players
- Recognise and embrace the diverse multicultural heritage of the region as part of the community engagement activities
- Provide an opportunity to promote tourism and business opportunities to the Perry Lakes Hawks members and supporters.



Northam Community Partner Program components

The Perry Lakes Hawks Basketball Club proposes to undertake the following activities as part of the Community Partner Program 2017-2019:

- 1) A player and coach community engagement component involving regular appearances and participation in grassroots clinics, open days, award nights and other community and social engagements
- 2) A school engagement component involving visits to all local Northam schools by Club players to promote the participation in basketball
- 3) Naming rights to (State Basketball League (SBL) mens and womens teams (either "Visit Northam" or "Visit Avon Valley")
 - a. signage, verbal mentions, program, newsletter, reduced fees for any Northam players in WABL teams, etc at all SBL Home games and WABL matches.
 - b. Branding on all SBL uniforms
- 4) Northam coaching program during the 2017 Season
 - a. 3 visits per 2017 season from some SBL male and female players (imports) to deliver school, and club clinics
 - b. 3 visits per 2017 season from Coaching coordinator to run high level coaching course for school teachers, Northam Club Basketball coaches
- 5) Relocate one mens and womens SBL home match from Perth to Northam* (first time this has been attempted - ie similar to how Hawthorn does for some of their AFL matches to Tasmania)
 - a) Suggested opponent Kalamunda (to provide the best chance to attract Kalamunda supporters to the match and visitation to Northam).
 - b) Northam SBL Match Program
 - i. School visits and clinics Friday
 - ii. Welcome function Shire of Northam
 - iii. Open training session Saturday morning
 - iv. Hawks club pre game gathering – inviting all WABL teams to come to Northam for the match
 - v. SBL Match Saturday night
 - vi. Sunday Northam Basketball Club and Perry Lakes Hawks breakfast and clinic
 - c) All SBL Match ticketing revenue would be retained by the Northam Basketball Club at the Northam located matches. The Northam Basketball Club would manage this as well as providing volunteers to assist the SBL run these matches.



- d) Northam Basketball Club teams to play curtain raiser and half time matches of Northam SBL match
- e) Northam Basketball Club and members to have free entry to any SBL matches played at the Hawks home court (in Perth) during 2017-2019.
- f) Northam Basketball Club to have one SBL evening in Perth to play at half time and in all on court competitions during half time and time out periods.
 - g) Any Northam basketball player will be allowed to participate free of charge in any of the three school holiday programs in Perth each year.

*subject to facility review, seating availability, court suitability and approval by SBL





For more information and to discuss this Community Partnership, please contact

*Glenn Hamilton (Perry Lakes Hawks Board member)
0408 936 675
glennhevents@gmail.com*

www.hawksbasketball.com.au



12.5.2 Aquatic Centre Free Entry-Australia Day 2017

Address:	N/A
Owner:	Shire of Northam
File Reference:	1.3.8.7.
Reporting Officer:	Milton Brooks Manager Recreation Services
Responsible Officer:	Ross Rayson Executive Manager Community Services
Voting Requirement	Simple Majority

BRIEF

For Council to consider allowing free entry to the aquatic facilities in Northam and Wundowie on Australia Day 2017.

ATTACHMENTS

Nil.

BACKGROUND / DETAILS

Many local government authorities utilise their aquatic facilities as part of their Australia Day celebrations. Shire staff will be celebrating Australia Day in the same manner for Australia Day 2017. These celebrations will see activities such as inflatable pool toys being utilised, sausage sizzles, boat races, flipper ball and other aquatic activities taking place at both Wundowie and Northam pools.

In addition to the above activities, Convic, the consultants engaged to conduct the Northam Youth Precinct Feasibility Study, will be present at Northam pool to undertake one phase of their community consultation.

Whilst increasing the number of patrons that facilitate the Northam pool on the day will assist Convic, this is not the major motivation. By allowing free entry on this day, Council will follow the lead of a number of other Local Government Authorities (LGA's) in providing the community pool as a place of celebration for the community.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective C3: Provide active and passive recreation facilities and services.
Strategy C3.1: Develop, maintain and support appropriate recreation facilities throughout the Shire.

Action: Manage the Shire Swimming Pool facilities in Northam & Wundowie.

Financial / Resource Implications

During the open day last year, a little over 600 people attended, across the two (2) facilities. The total cost to Council with operating costs and foregone income from entry fees, will be in the vicinity of \$2,000.

Legislative Compliance

Local Government Act 1995, Part 6, Division 4, Section 6.12 - Power to defer, grant discounts, waive or write off debts

Policy Implications

Nil.

Stake Holder Engagement / Consultation

Nil.

Risk Implications

Nil.

OFFICER'S COMMENT

Allowing free entry to the two aquatic centres on Australia Day provides the community with an opportunity to participate in the national celebration. The community will have a range of free options on that day, including the aquatic centre activities, use of the facilities and Water Park in Bernard Park; and the Australia Day event in the evening at the Sound shell.

RECOMMENDATION

That Council Waive entry fees to the Shire of Northam aquatic facilities on Australia Day 2017, as part of the community celebration.

12.5.3 Application for Fee Waiver – Northam Amateur Swim Club

Address:	Northam and Wundowie Swimming Pool
Owner:	Shire of Northam
File Reference:	1.3.8.4
Reporting Officer:	Milton Brooks Manager Recreation Services
Responsible Officer:	Ross Rayson Executive Manager Community Services
Voting Requirement	Simple Majority

BRIEF

For Council to consider a waiver of fees to the Northam Swim Club for lane hire for the conduct of their training.

ATTACHMENTS

Attachment 1: Letter from Northam Swim Club

BACKGROUND / DETAILS

The Northam Swimming Club is a community based club providing coached training and development sessions for children wanting to learn to swim for fun or for competition. Their membership base is approximately 60. Like many other sporting clubs in Northam, they operate out of Shire owned facilities that are subject to the Council approved fees and charges. The Club also lease the land for its clubrooms from the Shire for a fee of \$1.00 per annum.

Unlike other recreation facilities, when hiring aquatic facilities the hire fee is for exclusive use of that space and a fee for facility entrance is still payable (i.e. if six people hire a lane, they will pay the entrance fee for the six people plus the lane hire fee; whereas if six people hire a sports court or football field, they will only pay for the court / ground hire). The exception is when the entire facility is hired such as in the case of a swim carnival.

Based on bookings made by the Swimming Club for the 2016-17 swim season, the lane hire charges for training amount to \$3,672. This is in addition to the entrance fees for the swimmers, but excludes time trials and carnivals.

Information has come to hand that the Northam Swimming Club have not been charged for lane hire fees since at least 2009. When informed of the intent to apply the schedule of fees and charges, the Northam Swimming Club submitted a request for the Shire to waive the fees.

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective: Provide active and passive recreation facilities and services.

Strategy: Develop, maintain and support appropriate recreation facilities throughout the Shire.

Action: Manage the Shire Swimming Pool facilities in Northam & Wundowie.

Objective: Provide active and passive recreation facilities and services.

Strategy: Partner with stakeholders to achieve greater community participation in recreational facilities and services.

Action: Assist local sporting clubs to develop their governance and expand their participation levels.

Financial / Resource Implications

The value of the facility hire the Northam Swimming Club are asking to waive is \$3,672 plus time trials and carnivals.

The Northam Swim Club has 60 members with \$200 season fees meaning their income from memberships is \$12,000. As referenced in the attached letter, this is supplemented by fund raising activities. The lane hire fees for training represent 31% of their annual fees.

Legislative Compliance

Local Government Act 1995, Part 6, Division 4, Section 6.12 - Power to defer, grant discounts, waive or write off debts

Policy Implications

Nil.

Stake Holder Engagement / Consultation

As they are already in their season, the Northam Swim Club are continually being engaged and consulted on an operational level with the view to build a positive relationship between the Club and the Shire.

Risk Implications

The risk associated with not waiving the lane hire fees is that an increased cost will be imposed on the Swim Club which will then be passed onto their members. The true impact this will have on their membership numbers are unknown.

The risk associated with waiving the fees is the setting of a precedent for many sporting clubs to seek a similar waiving of their fees as they also provide a similar service to the Northam community.

OFFICER'S COMMENT

Waiving the venue hire fees for one sporting club group and not others doesn't present equity across the Shire. As research presented in the recent Recreation Facilities Master Plan project indicates, competitive swimming is in decline (dropping 6% in a decade). This means any flow on effects from a decision to waive fees will impact a wider area while the reason for the initial decision becomes less and less relevant.

Conversely, while swimming has a participation rate of 1.3% of the general population, the Northam Club is operating at significantly lower than this figure at 0.9%. So an argument could be made that additional assistance is required.

The issue that pool staff face, particularly as the summer progresses and temperatures rise public water space, not necessarily lap lanes, is in high demand. The maximum number of swimmers that can safely be put into a lane for coaching and training is 20. The number of people training at any one time fluctuates between 20 and 40 requiring a minimum of two lanes at any one time. The current booking is for three lanes.

Whilst waiver of all fees for the club is one option, officers preferred option is to follow the lead of other seasonal sports and apply an annual seasonal fee for use of facilities. This principle has been applied to most of the Shire's regular oval users, including hockey and cricket (Bert Hawke) and football and little athletics (Henry Street). The proposed fee would be based on the minimum lap lanes required to run their training sessions. This seasonal fee will be based on minimal lap lane requirements to meet their seasonal training needs, minimum requirements for out of hours' time trials, and carnivals. Any additional bookings will be charged at regular community rate.

Alternatively, Council could either

- Given the unusual circumstances, with the Swimming Club not having been charged for lane hire for training for a number of years, Council could allow a fee waiver for the 2016/17 season only
- Apply a fee waiver for 2016/17 and apply an applicable seasonal fee from 2017/18 onwards, or
- Decide that no fee waiver is applicable in this case.

The Wundowie Swimming Club has shown a resurgence in the past few seasons. As with Northam Swimming Club, it appears as though Wundowie Swimming Club have also not been charged for lane hire for training. Whichever course of action Council chooses to apply to Northam Swimming Club, for consistency it should apply the same action to the Wundowie Swim Club.

RECOMMENDATION

That Council:

- 1. Provide a fee waiver for the 2016/17 season,**
- 2. Apply a seasonal fee to the Northam and Wundowie Swimming Clubs based on the minimum lap lane requirements to meet their training needs, out-of-hours' time trials and carnivals.**

Attachment 1

Milton Brooks
Recreation Coordinator
Shire of Northam

24/11/16

RE: Request for exemption for lane charges for the 2016/17 swimming season.

Dear Milton.

The Northam Swimming Club is a community based club which does not run for profit. It provides community services through provision of coached training and development sessions for children wanting to learn to swim for fun or for competition. We believe we provide a fun and supportive environment that encourages children to be active and to build confidence and self-esteem through the challenge of swimming. Our club is built on our volunteers. Our coaches undertake qualified training in their own time (we now have four qualified individuals) and expense and the running of the club happens through many individuals who contribute their time and skills.

Over the years we have been happy to work with pool staff and regularly lend our equipment (at no cost) for school and related events. We also allow Vacswim use of our club rooms and facilities to support this program.

Whilst we charge club members seasonal fees, these fees are used entirely to cover the club expenses (predominantly insurances and the costs associated with running swim meet events), but also to invest in equipment such as timing systems and lane ropes. At the moment we are running a cost neutral budget, ie the total of our fees charged will meet our expenses. As a club, we need to fund raise each year to be able to provide additional support, eg we may try to fund raise to support travel and accommodation costs for children wishing to attend country pennants, or to enable a external coaching session during the season.

Any additional costs will now either need to be passed onto our members consequently; we would like to ask the Shire to again consider waive the fees associated with the hire of lanes for club use. We believe we provide a valuable service to any child in the town (and surrounds) and a service that promotes exercise, development of confidence and team work, and, most importantly, the ability to swim.

We appreciate the support that the Shire has provided us in the past and we hope, the future.

Kind regards
Trevor Stephan
President
Northam Swimming Club Inc

12.5.4 Recreation Facilities Master Plan

Address:	N/A
Owner:	N/A
File Reference:	1.3.16.8
Reporting Officer:	Milton Brooks Manager Recreation Services
Responsible Officer:	Ross Rayson Executive Manager Community Development
Voting Requirement	Simple Majority

BRIEF

The purpose of this report is to present Council with the draft Recreation Facilities Development Plan Review Report for endorsement and submitting to community comment prior to final endorsement.

ATTACHMENTS

Attachment 1: Northam Recreation Facilities Development Plan Review 2016.

Attachment 2: Concept Jubilee Masterplan

BACKGROUND / DETAILS

In 2009 the Shire of Northam appointed the Recreation Facilities Advisory Committee (RFAC) to look at overall recreation facilities development throughout the Shire of Northam. The RFAC engaged CSS Strategic Management (CSS Strategic) to assist with development of the plan. A subsequent position paper prepared by the RFAC was adopted by Council at a special meeting of 21 July 2009. The Recommendations from this plan were as follows:

COUNCIL DECISION

Minutes No C.941

Moved: Cr K D Saunders

Seconded: Cr T M Little

That Council –

- 1. Adopt the Recreation Facilities Advisory Committee Position Paper as attached to this agenda for the strategic guide for the future development of recreation facilities within the Shire of Northam.**

2. Adopt the following principles as generally contained within the above position paper, subject to funding:
 - Extension of Henry Street oval as the main oval;
 - Retention of Jubilee Oval;
 - Installation of a synthetic pitch on Jubilee Oval;
 - Installation of 300 lux lighting on Henry Street Oval;
 - New Recreation Centre located to service Henry Street Oval;
 - Resurfacing and fencing of May St Tennis Courts;
 - Some minor upgrades to Bert Hawke Pavilion;
 - Bert Hawke Ovals top dressed to even out surface;
 - Recreation Centre to incorporate:
 - 3 multi-use indoor courts;
 - 4 outdoor courts marked for netball and basketball;
 - Bar Hospitality area overlooking new oval and indoor courts;
 - Court office;
 - Crèche;
 - Change-rooms;
 - Public toilets;
 - Storage areas;
 - Multi use rooms;
 - Administration/Offices;
 - Servery;
 - Hydrotherapy Pool;
 - Gymnasium;
 - Commercial Kitchen;
 - Construction of a new 8 lane, 25m outdoor pool with 500m² leisure pool at the Jubilee site as a subsequent stage of development but included within the design of the building;
 - Pool change-rooms/toilets to be part of the recreation centre to allow for shared use.
3. Authorises the Chief Executive Officer to engage suitably qualified consultants to prepare a Master-plan and Building Design Concept for the Jubilee Oval Precinct based on the parameters defined within the recommendations above including further discussion with user groups and public consultation with respect to the final Master-plan.
4. Endorses the Chief Executive Officer's action in engaging WALGA to provide tender documentation preparation and assessment for the provision of architectural services for the detailed design and full construction drawings for the New Recreation Centre.
5. Advertise for the position of Construction Manager as provided within the Commonwealth grant funding on a two year contract basis to manage the implementation of the Jubilee Precinct Master-plan.
6. Each stage of the process to be referred back to Council.

CARRIED 7/3

The major outcomes of this plan were the establishment of a recreation precinct at the Jubilee – Henry St Oval grounds, with the upgrade of Henry St Oval, including lighting, and the construction of the new three court Northam Recreation Centre.

In October 2015, CCS Strategic was engaged to review the 2009 plan, and to provide a contemporary Recreation Facilities Plan for the Shire of Northam addressing community needs for a period to 2031. The plan is seeking to satisfy a vision where the Shire of Northam provides:

- An agreed suite of regional standard facilities over a period of time, that are high quality, multi-purpose, non-exclusive and suitable for all ages; and
- Opportunities for participation in the broadest possible range of sport. Recreation and leisure pursuits.

CSS Strategic Management submitted their final report for consideration in June 2016.

As part of this review, an audit of the recommendations from the 2009 report was undertaken (CCS Strategic 2016 part 4.0 refers). The major achievements arising from the 2009 report are:

- Construction of the new 3 court recreation centre
- Construction of 4 adjacent hard courts
- Realignment and lighting of Henry Street Oval as the premier playing field.
- Bakers Hill - irrigation of the oval and resurfacing of hard courts
- Wundowie - tennis court resurfacing, Skate Park constructed and outdoor exercise equipment installed.
- Several facilities, including Clarke Street netball courts, May Street tennis courts and Victoria Oval have been decommissioned.

To undertake the review, the consultants utilised a variety of methods to gain community input including; existing facilities inspection tour, meeting with key clubs and facility user groups, Community group survey and open community workshop.

Whilst the community consultation identified many items that were desired by residents, clubs and other stakeholders, CCS Strategic have utilised a set of guiding principles to provide a framework for determining which facilities should be provided by the Shire, and to help determine priorities for provision in the face of competing needs. The overarching Guiding Principles are:

- **Multipurpose and multifaceted** - Playing arenas shall be developed that allow for maximum flexibility and use for as wide a variety of purposes as possible.

- **All age's accommodation** – Playing arenas developed by the Shire or supported for development by the community should be designed for use by all ages.
- **Basic amenity provision by the Shire** – Where the Shire supports a playing arena development it shall subsequently support provision of a functional level of amenity for participants including (as required) toilet, shower and change areas, canteen/kiosk, first aid and officials' rooms and basic equipment storage.
- **Advanced facility provision by the User Groups** – Clubs and community based organisations wishing to improve the standard, scope and level of sophistication of facilities, (e.g. arena lighting, specialist equipment, social amenities, spectator accommodation) shall be required to demonstrate need and make a contribution to facility improvements to attract Shire support.
- **Northam as a regional hub** – To assert that Northam is a regional centre and requires facilities for a select suite of activities that are seen as priorities by the local community to be developed to a standard and scale capable of attracting and hosting regional events.
- **Value for money** – To achieve the lowest cost per capita and the greatest level of participation.

While there was a total of 105 projects identified by the community, (pages 41-43 of the attached report refers) the list of priority areas was narrowed after assessing each of the identified items against the guiding principles. It is noted that whilst this assessment attempts to be quantitative by applying a rating scale of 1-7 it does remain largely subjective.

By using the rating scale 75 items have been scored 30 or more and have been ranked in order of priority in the following general areas (CCS Strategic 2016 pages 45-46 refers):

- Demolition of the Jubilee Pavilion;
- New swimming pool at the Recreation Centre;
- Improvements to Jubilee Reserve;
- Various Recreation Centre upgrades;
- Northam footpath developments;
- Bert Hawke Park;
- Youth precinct;
- Fire Services Running Track;
- Wundowie items;
- Bakers Hill items; and
- Other items.

Subsequent to the report being submitted, Council staff met to undertake an internal review of the recommendations, the purpose of this review was;

- To identify those items to be considered in line with a longer term strategic plan;
- To identify those items that had already commenced independent of the report; and
- To identify those items that were no longer relevant or of operational nature and did not warrant inclusion in a strategic Recreation Facilities Development Plan.

At the strategic meeting of 23 November 2016, a number of items were raised for correction /and or clarification. These included:

- Relocation of swimming pool to the Northam Recreation Centre – As one the top priorities in the plan, it was queried whether the plan could be adopted as such, given that the final decision on the swimming pool is dependent on a range of conditions. It was stated that a Council can reconsider at the time if the conditions are not met.
- Woodley Farm street lights and footpath – Clarification was sought around the connection of this to the Recreation Facilities Development Plan. Staff will be recommending the removal of this and reference made to Council's existing footpath plan.
- The Census population statistics were queried in terms of accuracy. Staff have investigated both the Department of Planning and Australian Bureau of Statistics (ABS) information provided and believe both to be accurate.
- The demolition of the Jubilee Pavilion was queried, given that there were some community groups looking for a "home". Staff clarified that this was one of a number of Council buildings either not used, or under-utilised, and it was not cost effective to retain this building.
- A number of other errors/omissions were noted, and these will be amended prior to the report being released for public comment.

As this is reviewing a pre-existing plan, there are a number of items identified in the plan that have been completed, or have been committed to. These include:

Demolition of the Jubilee Pavilion

As the report noted a desire to replace the amenities at the Jubilee Pavilion prior to its demolition, the action date on this item was set for 2021. However, with limited usage of the current amenities and the availability of all the facilities within the Recreation Centre, this item has already been budgeted for in the current financial year.

New swimming pool at the Recreation Centre

The new swimming pool at the Recreation Centre has already been initiated as a project.

Other Items

The other items listed included the drainage at the Bernard Park facility which is currently being addressed and updating the Shire's trails master plan which has been earmarked for 2018.

The following projects have commenced or have been completed;

Projects already commenced / completed	Completion Year	2016 Cost
Demolition of Jubilee Pavilion	2016/17	\$ 50,000
New Swimming Pool at the Recreation Centre	2018/19	\$8,000,000
Cooling in the Northam Recreation Centre Sports Hall	2016/17	\$ 55,000
AV capability at the Northam Recreation Centre	2016/17	\$3,000
Replace Wundowie Pool's gravity fed filter	2015/16	\$ 28,000

This leaves the following projects yet to be completed;

New Project	Year to Action	2016 Cost
Develop Parking Plan for Northam Recreation Precinct	2016/17	Part of the Swimming Pool development
Shade Shelter for spectators on Bert Hawke's Number 2 Oval	2017/18	\$ 50,000
Extended shade viewing area in front of pavilion at Bert Hawke oval	2017/18	\$ 40,000
Resurface Fire Services Running Track*	2019/20	\$ 42,000
Shared use agreement with Education Department for Wundowie Oval	2016/17	-
Over mark the Wundowie Tennis Courts for Basketball	2017/18	\$ 11,000
Add partly shaded playground at the Wundowie pool	2018/19	\$ 48,250
Reinstate BMX track at back of Wundowie skate park	2019/20	\$ 28,000
Total		\$219,250

**In conjunction with parking plan*

CONSIDERATIONS

Strategic Community / Corporate Business Plan

Objective C3: Provide active and passive recreation facilities and services.

Strategy C3.1: Develop, maintain and support appropriate recreation facilities throughout the Shire.

Action: Implement a recreation facilities master plan for the Shire of Northam, in the context of current and previously archived plans.

Financial / Resource Implications

As outlined above, the recommendations have included projected capital costs. These have been outlined below.

The funding for these projects will come from a range of sources including municipal funds, reserves, borrowings and external grant funding.

New Project	Year to Action	2016 Cost
Develop Parking Plan for Northam Recreation Precinct	2016/17	part of swimming pool redevelopment
Shade Shelter for spectators on Bert Hawke's Number 2 Oval	2017/18	\$ 50,000
Extended shade viewing area in front of pavilion at Bert Hawke oval	2017/18	\$ 40'000
Resurface Fire Services Running Track*	2019/20	\$ 42,000
Over mark the Wundowie Tennis Courts for Basketball	2017/18	\$ 11,000
Add partly shaded playground at the Wundowie pool	2018/19	\$ 48,250
Reinstate BMX track at back of Wundowie skate park	2019/20	\$ 28,000
Total		\$219,250

**In conjunction with parking plan*

Legislative Compliance

N/A.

Policy Implications

Nil.

Stake Holder Engagement / Consultation

Stakeholders were consulted extensively in the development of the initial report. This included an initial meeting with key club and facility user groups, a Community group survey completed between 18 January and 19 February

2016, an open community workshop and focus group sessions with staff and Elected Members on 23 January 2016.

Risk Implications

The Recreation Facilities Development Plan is aimed at prioritising identified projects using the guiding principles as identified. If Council accepts the guiding principles, and therefore the ranking of the individual projects, it provides some clear guidance to Council and the community on the parameters for future developments.

Not having a structured implementation, whilst allowing flexibility may result in an unstructured and more expensive developments as projects do not develop synergies with the other co-located facilities.

An unstructured implementation process may also impinge on Council's ability to attract funding from various external funding agencies.

OFFICER'S COMMENT

The implementation of the 2009 Plan resulted in the progression towards a synergistic delivery of recreation facilities within the Shire of Northam. The revised Plan represents a continuation of this theme with the focus remaining on the development of a recreation precinct to a regional standard. The recreation precinct will continue the identification of Northam as the regional centre of the Avon region.

While the bigger ticket items have either been completed (Recreation Centre) or initiated (swimming pool), the recommendations for the remaining recreation facilities are designed to enhance the recreation landscape in line with this theme.

Whilst it recognised that the recommendation may not reflect the exact want or wishes of every user group or sporting organisation it is deemed that the recommendations will ultimately provide an increased level of amenity for those current and future users of the facilities.

RECOMMENDATION

That Council:

1. Authorise staff to make the following adjustments to the Recreation Plan as provided;
 - a. Remove reference to relocation of the Northam BMX track, highlighting Council's intention to have it remain in its current location
 - b. Table page 5 of 54 & 6 of 54 to be adjusted to reflect:
 - i. 5.0 to be consolidated into 1 line item reading New Swimming Pool at Recreation Centre and incorporate new estimated project cost of \$8,000,000.00
 - ii. 2.0 Jubilee Reserve to remove reference to 'Improve playing surface', 'Install evaporative cooling in sports hall' and 'demolish BMX track'
 - iii. 2.7 Remove this section
 - iv. 22.0 Adjust the Title to 'Review and Implement Shire of Northam footpath Plan' and populate with figures reflected in draft infrastructure asset plan
 - v. 1.0 Remove item 1.1.1 as this has been completed
 - vi. 2.8 consolidate into 1 line item for Youth Precinct and assign \$850,000 as the cost
 - vii. B remove items 7.3, 8.2 (considered minor/operational). Include provision for a structural assessment to be undertaken identifying remaining economic life of Wundowie Pool (\$30,000)
 - viii. C Replace item 14.1 with 'Review and Implement Shire of Northam footpath Plan', remove item 11.2 as work has been completed
 - ix. D – remove entire item
 - x. Incorporate the Henry Street Oval Precinct spatial plan as provided
2. Advertise the attached draft Recreation Facilities Development Plan for community via all relevant stakeholder groups, Council's website and social media, for a one month period;
3. At the conclusion of the comment period, the matter be referred back to Council for discussion and determination.

Attachment 1



REPORT

Northam Recreation Facilities
Development Plan Review

for



June 2016





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EXECUTIVE SUMMARY

CCS Strategic was engaged to review the Northam Recreation Facilities Development Plan prepared July 2009, and to provide a contemporary Recreation Facilities Plan for the Shire of Northam addressing community needs for period to 2031.

This report and its recommendations provide a new focused strategic plan for the sport, recreation and leisure needs of the Shire. In general terms the Shire is well endowed with facilities and it is noted that many facilities are provided by community groups and organisations. For example, many organisations including motorsport, equestrian, golf, tennis, squash, bowls, aero and shooting, have established their own facilities and operate with little assistance from or independently of the Shire.

There are also other examples where community based clubs and organisations seek use of facilities provided by others such as schools, church groups, the PCYC or even private facilities. These practices are to be encouraged and facilitated wherever possible as it demonstrates a strong community in action.

This plan seeks to satisfy a vision where the Shire of Northam provides:

- An agreed suite of regional standard facilities (over time) that are high quality, multi-purpose, non-exclusive and suitable for all ages; and
- Opportunities for participation in the broadest possible range of sport, recreation and leisure pursuits.

The key priority for the Shire in the next 5 years is to address to the swimming needs of the community.

Based on the data gathered and analysed in this study, the Northam Recreation Centre is the best performing of all sport, recreation and leisure facilities. To ensure that this facility retains its prominence, the Shire must continue to maintain, and then diversify and enhance this venue to maximise its appeal and utilisation. The inclusion of a swimming facility at the recreation complex would be a key step in this direction.

The needs of the older segment of the population, the main growth cohort in the community, is also a priority for attention. A range of amenity improvements, underpinned by the provision of safe, stable and interesting walking paths and trails would be considered a boon, not only to this age group but to the entire community. Improved walking facilities will respond to the physical recreation activity that has the highest level of participation. A paths and trails master plan should be prepared for the Shire for progressive implementation.

The development of an indoor heated swimming facility, providing year round swimming, water exercise classes and rehabilitation programs for the older population, as well as learn to swim classes for young children, is also a high demand development and should be considered a second stage of development for aquatic facilities.

The current provision of grassed playing fields is more than adequate, perhaps bordering on excessive, and the carrying capacity of the existing grounds is largely untapped. The challenge here is to increase utilisation whilst maintaining quality provision. As the local population grows and the demand for soccer ultimately emerges, there will be adequate space to accommodate this need, particularly if groups can be encouraged to play in summer and/or at night.

Henry Street oval is now equipped with competition lighting for small ball sports and provides an opportunity for additional groups, such as cricket and hockey, to capitalise on this underutilised investment.

Naturally the playing arena would need to be prepared to the requirements of these additional sports, however, this could be readily achieved, especially if there were a summer season focus. A Flicx pitch laid on Henry street Oval would provide a venue for night cricket in the Twenty20 format.

There is a range of additional issues that are brought to prominence through parallel impacts. For example, there is a need for additional car parking at the recreation centre. This would be much easier to achieve if the BMX track were not there. Relocating the BMX track could readily precipitate co-location with a new skate park as part of an integrated youth precinct. The now defunct Clarke Street netball complex may be a suitable location for this development. It is ideally situated near the school and the existing skate park, and is already well known as a sporting site. A further alternative would be to establish an integrated youth precinct along the Chidlow Street end of Jubilee Oval. A skate and BMX facility could be combined with potential access to existing (or new) buildings that may also service the Agricultural Society.

There were 147 works items identified during the course of the study, which were then assessed as being of direct Shire responsibility and evaluated against a series of qualitative (although somewhat subjective) evaluation criteria. This assessment revealed 74 works items associated with Shire facilities that score 30 or more points against a possible 42. These 74 items were then costed and escalated against a potential implementation timeline which is shown below.

Needs identified during the study		2016 Cost	Year to action	Escalated Cost
2.1	Jubilee Pavilion			
2.10.1	Retain as operational until amenities replaced			
2.10.2	Demolish Jubilee pavilion	33,000	2021	35,549
5.0	New swimming pool at the recreation centre			
5.1	Heated water - (solar matting)	150,000	2021	161,588
5.2	Pool blankets and rollers	70,000	2021	75,408
5.3	50m competition pool - Refer GNFP report	2,920,000	2020	3,083,896
5.4	New plantroom	56,000	2020	59,143
5.5	New water play space - splash pad	234,000	2020	247,134
5.6	Splash pad special water features	80,000	2020	84,490
5.7	New toddlers pool integrated with water space	36,000	2020	38,021
5.8	New changerooms including disabled access	300,000	2021	323,175
5.9	Modify existing reception for pool entry	15,000	2021	16,159
5.10	New pool first aid room	27,500	2021	29,624
5.11	New pool admin area	60,000	2021	64,635
5.12	New pool storage	36,000	2021	38,781
5.13	New pool area fencing	9,200	2020	9,716
5.14	New pool area landscaping and lighting	99,600	2021	107,294
5.15	New pool area shade shelters	75,000	2021	80,794
5.16	Additional car parking with lighting	81,000	2021	87,257
5.17	Heated water - (Heat pumps)	50,000	2031	71,503
5.18	Program pool (12 x 7) + beach entry 25m ²	232,800	2030	320,886
5.19	Pool blankets and rollers	16,000	2031	22,881
5.20	Indoor pool structure	960,000	2030	1,323,241
5.21	Add water features (2) to beach lagoon	40,000	2031	57,203

2.0 Jubilee Reserve				
2.5.1	Improve playing surface	148,000	2017	149,480
2.5.1	Improve playing surface	148,000	2020	156,307
2.5.1	Improve playing surface	148,000	2023	166,281
2.5.1	Improve playing surface	148,000	2026	179,939
2.5.1	Improve playing surface	148,000	2029	197,101
2.4	Accessible public toilets	84,000	2020	88,715
2.3	Formalise parking off Northey street	162,500	2021	175,053
2.5.13	Water fountains	9,000	2017	9,090
2.7.3	Install evaporative cooling to the sports hall	135,000	2018	138,054
2.7.9	Scoreboard and timer for external courts	10,000	2017	10,100
2.7.10	Upgrade Scoreboards on all 3 indoor courts	12,500	2018	12,783
2.5.2	Remove metal grate near the oval	360	2016	364
2.5.3	Repair access path from changerooms to oval	6,250	2016	6,313
2.1	Demolish BMX track - salvageable fittings	30,000	2019	31,139
2.5.14	Netting (6m high) to BMX and water tanks	27,000	2017	27,270
2.7 Recreation centre items				
2.7.5	Cover sports hall exposed gutters	3,000	2016	3,030
2.7.2	AV and WIFI set up throughout precinct	20,000	2017	20,200
2.6.2	Secure fencing to prevent unauthorised entry	450	2017	455
2.6.3	Grandstand seating to outdoor courts	25,000	2022	27,470
2.2	Formalise parking on current BMX track site	390,000	2021	420,128
2.6.1	Electronic scoreboard/timeclock outside	5,500	2019	5,709
2.7.7	Convert the function room to reverse cycle	111,000	2024	127,517
22.0 Northam footpath developments				
22.1.1	Woodley Farm estate	161,148	2022	177,069
22.1.2	Town centre to Shire offices	10,140	2018	10,369
22.1.3	Burnside Avenue – remedy floodway	69,975	2019	72,632
22.1.4	Gairdiner Street -footpath up grade	76,050	2025	89,769
22.1.5	Wood Drive complete and extend	30,420	2021	32,770
1.0 Bert Hawke Park				
1.1.3	Shade shelter for spectators on No.2 oval	43,125	2017	43,556
1.2.3	Extended shaded viewing at front of pavilion	33,750	2019	35,031
1.1.1	Repair practice cricket wicket surface (reglue)	1,080	2017	1,091
2.8 Youth Precinct				
2.8.1	BMX track relocation - shaping and topping	192,465	2018	196,820
2.8.2	BMX track 5m high start ramp structure	41,750	2019	147,131
2.8.3	BMX track start ramp gate	5,000	2019	5,190
2.8.4	BMX track start ramp storage under	10,000	2019	10,380
2.8.5	BMX track start ramp bitumen topping	13,500	2019	14,013
2.8.6	Covered marshalling area	150,000	2021	161,588
2.8.7	BMX track lighting - relocate	100,000	2021	107,725
2.8.8	Co-locate BMX with a new skate facility	375,000	2021	403,969
2.9 Fire services running track				
2.9.1	Scoreboard realignment and improved storage	2,750	2020	2,904
2.9.2	Resurface track and new line markings	42,000	2019	43,595
2.9.3	Repair water supply under track	1,200	2018	1,227

B Wundowie Items				
7.2	Seek a shared use agreement with Ed Dept.	-	2016	-
7.3	Let the hockey field go fallow	-	2016	-
9.1	Replace the gravity fed sand filter	40,000	2017	40,400
8.4	Over mark the tennis courts for basketball	11,000	2017	11,110
8.2	Repair the door to the tennis store building	500	2016	-
9.2	Add a partly shaded playground at the pool	49,250	2018	50,364
8.1	Pressure clean the tennis courts	1,190	2017	1,202
6.1	Reinstate BMX track at back of the skate park	28,000	2019	29,063
6.2	Cover loose gravel surfaces around skate park	42,000	2017	42,420
C Bakers Hill items				
14.1	Improved footpaths around the town ship	39,000	2018	444,405
11.1	Apply new synthetic turf on cricket wicket	2,430	2017	2,454
11.2	New synthetic turf on cricket practice nets	3,240	2017	3,272
11.3	New shade shelter on cricket store/pavilion	800	2018	818
D Other items				
20.1	Barnard Park facility non-functional	50,000	2017	50,500
20.2	Prepare a trails master plan for the Shire	50,000	2017	50,500
Total and Escalated Cost		9,129,423		10,574,844

It is recommended that:

- the facility provision rationale outlined in section 10 of this report be adopted to guide sport recreation and leisure facility provision throughout the Shire; and
- the above table be adopted and funded as a program for facility improvements over the period to 2031.



1.0 INTRODUCTION

CCS Strategic was engaged to review the Northam Recreation Facilities Development Plan prepared July 2009, and to provide a contemporary Recreation Facilities Plan for the Shire of Northam addressing community needs for the next 20 years.

This report effectively provides a new strategic plan for the leisure needs of the Shire. The recommendations are reflective of the aspirations of the local community and the forecast demographic and social profile of Northam and responsive to forecast participation rates and trends in leisure activities.

2.0 METHODOLOGY

The data gathering phase of the study combined a blend of desktop research looking at previous documentation, demographic information and trends in the industry. The physical component of the study involved site inspections and a variety of stakeholder engagements as scheduled below.

Existing facilities inspection tour	11 January 2016
Initial meeting with key clubs and facility user groups	11 January 2016
Community group survey	18 January – 19 February 2016
Open community workshop	23 January 2016
Focus group session with staff and elected members	23 January 2016

Table 1: Stakeholder Engagement Program

The analysis phase was initiated by comparing the 2009 inventory to the 2016 provision. The schedule of utilisation now in place and the extent to which recommendations from the 2009 report were achieved and still relevant was then assessed.

Finally, came the exercise of assessing what was missing from or no longer relevant in the 2009 plan and proposing new or alternative facility development recommendations. These recommendations were then costed against an implementation timeline to comprise the new strategic leisure facilities plan for the Shire.

3.0 REVIEW OF OTHER BACKGROUND INFORMATION

CCS has reviewed a range of previous and current studies and reports related to this project. The Shire's progress in responding to the recommendations of the study carried out in 2009 is documented separately in section 4.

3.1 Strategic Community Plan 2012-2022

The Shire's strategic community plan is devised to guide the transition of Northam, enabled by its SuperTown classification, into a regional city. It offers a framework to plan, manage and deliver services that will enhance the social, environmental and economic sustainability of the community.

Key components of the Strategic Community plan that affect sport, recreation and leisure services provision are:

- Objective C1 Create an environment that provides for a caring and healthy community
- Objective C3 Provide active and passive recreation facilities and services
- Strategy C3.1 Develop, maintain and support appropriate recreation facilities throughout the Shire
- Strategy C3.2 Partner with stakeholders to achieve greater community participation in recreational facilities and services
- Strategy N3.1 Pursue opportunities to use treated effluent water on public open space & as an emergency water supply
- Strategy P1.1 Ensure Council land use planning is in place and reflective of established objectives

The long term financial plan included at the back of the document identifies range of sport recreation and leisure projects

Northam Cultural Centre	2014/15	\$685,000
Wundowie Youth Space	2014/15	\$216,700
Northam Youth Space	2016/17	\$266,640
Wundowie Sports Pavilion	2017/18	\$850,000
Bakers Hill Pavilion upgrade	2018/19	\$313,000
Northam Recreation Centre Stage 2	2015/16	\$ 95,000
	2016/17	\$162,000
	2019/20	\$1,000,000

Table 2: Sport and recreation funding in the Shire's long term financial plan

3.2 Northam Swimming Pool Condition Assessment (January 2016)

Geoff Nannes Fong and Partners (GNFP) were engaged to provide a condition assessment of the 50m pool and associated plant and options for future provision of aquatic facilities including an indicative budget.

The report indicated that this 57-year old pool (with a design life of 50 years) was losing an estimated 18,000 litres of water per day and attempts to remedy this largely failed. The gutters are in a very poor state with spalling and rusting of reinforcement, and there is a differential in the level of the gutters due to structural settlement which causes uneven skimming of the surface pollutants. Concourse drainage is poor with pooling evident, soiled water collection pits and pipework are leaking and need replacement and there is no disabled access to the 50m pool. Subsurface drainage around and under the pool is inundated with water from leaking joints. It is ineffective and needs to be rebuilt to prevent back pressure on the pool joint system and the joint system needs to be rebuilt to provide a water-tight pool.

Furthermore, and despite upgrades in 2006/07, the existing plant does not meet the current 2014 WA Health Code of Practice. For commercial pools the requirements are:

Pool	required pool water turnover rate	actual pool water turnover rate
50m pool	3.5hr	6.0hr
baby's pool	0.5hr	1.0hr
children's pool	1.0hr	1.5hr

Table 3: Swimming Pool Turnover Requirements

Source: WA Health Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Centres

To upgrade the water treatment system for the 50m pool (assuming the pool structure can be made sound) has an estimated cost of \$700,000 and a further \$150,000 would be required for new stand-alone systems for the children's and baby's pools.

GNFP offers a number of options for aquatic provision in Northam. These are summarised as follows:

- Build a new concrete pool structure within the existing pool structure
- Install a Myrtha Pool (vinyl lined metal panels) within the existing pool structure
- Install a new pool at the recreation complex.

The budget analysis offered is summarised below. Note that this report only addresses the pool structure, its filtration and housing requirements. The report does not address changeroom, administration, shade, fencing, carparking, clubhouse/meeting facilities or food and beverage service requirements, all of which need to be considered to offer a complete facility

Extent of works	Order of probable cost
New 50m pool inside existing pool,	1,584,000
with disabled access ramp, and	150,000
new concourse using existing filtration	150,000
Total	1,884,000
New 25m pool inside existing pool,	881,000
with disabled access ramp, and	100,000
new concourse using existing filtration	150,000
Total	1,131,000
Myrtha Option	Not recommended
50m pool	2,100,000 approx.
25m pool	1,250,000 approx.
New 8 lane 50m pool on existing site	2,920,000
Demolition estimate	130,000
Total	3,050,000
New 8 lane 25m pool	1,330,000
Demolition estimate	130,000
Total	1,460,000
New pool at Recreation complex	
Hydro pool 16m x 8m with heating + blankets	1,203,000
Hydro pool enclosure	2,310,000
Outdoor 25m heated pool + blankets	2,021,000
Outdoor 25m pool surrounds and seating	815,000
Total	5,146,000

Table 4: Estimates of probable cost for Northam Swimming Pool

Source: Geoff Ninnies Fong and Partners Report 2016



3.3 Swimming WA Strategic Plan 2015-2018

The Swimming WA Strategic Plan is a four-year plan built around six pillars including: Strategic Partnerships, Development, Performance, Commercial Sustainability, Profile and Infrastructure. These pillars are fundamental to the Plan and serve to guide the efforts of Swimming WA towards delivering on the Plan.

Of particular note to this study is Strategic Goal Six: Infrastructure

Objective:

Advocate and facilitate infrastructure development and improvement to provide greater access to swimming for the community.

Strategies

1. Work with water space operators to create optimal access for our Members;
2. Promote SWA's industry expertise to positively impact the design of new or existing facilities;
3. Lead the development and implementation of a Strategic Facility Plan for aquatic sports in WA;
4. Influence the delivery of World Class Aquatics infrastructure.

Direct contact was made with the CEO of Swimming WA with a request for a response to a series of specific questions related to the future of the Northam Memorial Swimming Pool and the Northam Amateur Swimming Club. This response is included as attachment 1.

4.0 STATUS OF 2009 RECREATION FACILITIES DEVELOPMENT PLAN

The Recommendations from the 2009 Recreation Facilities Development Plan are summarised in the table below together with a commentary and status indicator related to 2016.

Element	Status	Commentary
Recreation Complex		
Three court indoor stadium	Green	Excellent
Four outdoor hardcourts	Green	Excellent
Connect indoor courts to the outdoor courts	Green	Excellent
Fitness suite	Red	Not yet provided and still required
Crèche / activity space	Orange	No secure outdoor play area
Multi-purpose activity rooms	Green	Excellent
Function room and kitchen	Green	Excellent
Food and beverage service to lobby	Light Green	Independent café style operation difficult, no retail opportunity
Changeroom and Storage areas	Green	Excellent
Administration suite	Light Green	Adequate, maybe too small
Hard stand carpark for 200	Light Green	Approx. 70 formal bays + overflow on upper hardcourts for approx. 90

Jubilee pavilion		
Demolish the pavilion		Still needs to be done
Clubhouse overlooking oval with dividing wall		Refer function room above
Committee room in clubhouse		Refer activity rooms above
Bar kitchen and storage		Refer function room above
Changerooms, first aid and umpires		Refer changerooms above
Jubilee and Henry St ovals		
Realign and expand Henry Street Oval		Excellent
Light Henry Street to 100 lux		Completed
Relocate wicket from Henry St to Jubilee		Wicket removed from Henry
Create access road from East St		Not done and may not be required
Maintain Jubilee for training and juniors		Remains possible
Netball		
Relocated netball to recreation complex		Excellent
Set aside area for hardcourt growth		2 courts – relocate water tank
Committee room and store in rec centre		Excellent
50 hardstand car bays near hardcourts		No specific provision made
Swimming pool		
Upgrade and retain 50m pool		As recommended – repairs ongoing – see new report
Fill in deep end to for additional shallow water		No action taken
Renovate gutters return line and concourse		Some work done, more required
Upgrade filtration system		Some work done, more required
Replace toddlers with freeform leisure		No action taken
New backwash and waste water disposal		Some work done, more required
Blankets to pools		No action taken
Totally refurbish changerooms		No action taken
Bert Hawke Park		
Retain cricket and hockey on this reserve		Retained – some soccer also
Remediate the surface – de-thatch		Ongoing
Install 3 turf practice wickets		No action - synthetic nets only
Establish facility renewal fund lease of pavilion		No action – pavilion needs renewal

RSL Hall		
Renovate kitchen		No action taken
Purchase new seating		No action taken
Install security system		No action taken
Construct secure storage for user groups		No action taken
Develop additional hardstand parking		No action taken
Tennis facilities		
Construct hard courts at country club		No action taken
Support tennis association funding bid		No action taken
Offer self-supporting loan to tennis association		No action taken
Resurface May St courts with acrylic		No action taken
Bakers Hill		
Resurface to hardcourts		Resurface and multi-marked
Protective seal to recreation centre floor		Floor remains in good condition

Table 5: Dashboard summary of the status of recommendations from the 2009 study

5.0 COMPARATIVE FACILITIES ANALYSIS 2009-2016

A comparative inventory has been compiled showing facility condition in 2009 and in 2016. The inventory is presented as a separate document and shows how existing facilities have been maintained and presented over time, new facilities that have been established and old facilities that are now defunct.

The most significant change, in line with the recommendations of the 2009 study, has been the development of Jubilee Reserve comprising:

- Construction of a new 3 court recreation centre
- Construction of 4 adjacent hardcourts
- Realignment and lighting of Henry Street Oval as the premier playing field.

Other major developments include the irrigation of Bakers Hill Oval via a water supply line from Wundowie. The adjacent Bakers Hill hardcourts have been resurfaced and multi-marked.

A new skate park has been constructed in Wundowie, and exercise and playground equipment has been installed adjacent. The tennis courts have been resurfaced.

Most other facilities throughout the Shire have been maintained in situ, noting that the Clarke Street netball courts, Mary Street tennis courts and Victoria Oval have all been decommissioned.

The Northam Olympic Swimming Pool has received numerous remediation treatments and remains a major asset management issue. There are leaking joints in the pool shell, challenges with water quality compliance (turnover rates), ageing and failing infrastructure including the pool gutters, soiled water collection pipes and pits and pooling on the concourse.

Additionally, the pool façade, entry and reception, administration, kiosk and changerooms are all far from contemporary and exhibit a general tiredness. The pool remains outdoor, unheated and seasonal. Decisions regarding its future present a major challenge for the Shire and community in balancing the demand for an indoor, heated year round facility against maintaining a 50m competition pool in terms of location, amenity and cost.

6.0 DEMOGRAPHIC ANALYSIS

The following demographic information has been captured from the Western Australian Planning Commission's WA Tomorrow Population Report No.101. The forecast indicates that the Shire's population will grow at around 2.1% to 2.5% annually over the next decade with the total resident population increasing from 12,250 to 14,760 (using band C data).

Year	Band				
	A	B	C	D	E
2011	10 830	10 830	10 830	10 830	10 830
2016	11 870	12 070	12 250	12 390	12 650
2021	12 970	13 290	13 550	13 770	14 140
2026	14 020	14 440	14 760	15 050	15 530

Percentage growth

Year	A	B	C	D	E
2016	1.85%	2.19%	2.49%	2.73%	3.16%
2021	1.82%	2.07%	2.27%	2.43%	2.70%
2026	1.74%	1.94%	2.09%	2.22%	2.43%

Table 6: Population projections for Northam to 2026

Source: WA Tomorrow Population Report No.10

ABS census data from 2011 is the latest information available on all localities in the Northam Shire. These are shown below and extrapolated to band C for 2016.

	2011	2016
Total Shire	10,830	12,250
Northam	6,580	7,985
Wundowie	1,281	1,290
Bakers Hill	1,147	1,155
Grass Patch	495	495
Clackline	331	330
Other	996	995

Table 7: Population by locality in the Northam shire

Source: ABS Census data 2011

In terms of the profile of the population there will be growth in all age cohorts except males 55-59, but the profile will change slightly as shown in the population pyramids below.

¹ <http://www.planning.wa.gov.au/publications/6194.asp>

Of note is the general ageing of the population which is consistent with the state trend, and a decrease in the proportion of children aged 5-14 and older working age adults 45-64.

Of note is the relatively significant increase in the 20-34 age group, traditionally the age of participants and young parents involved in organised competitive sports.

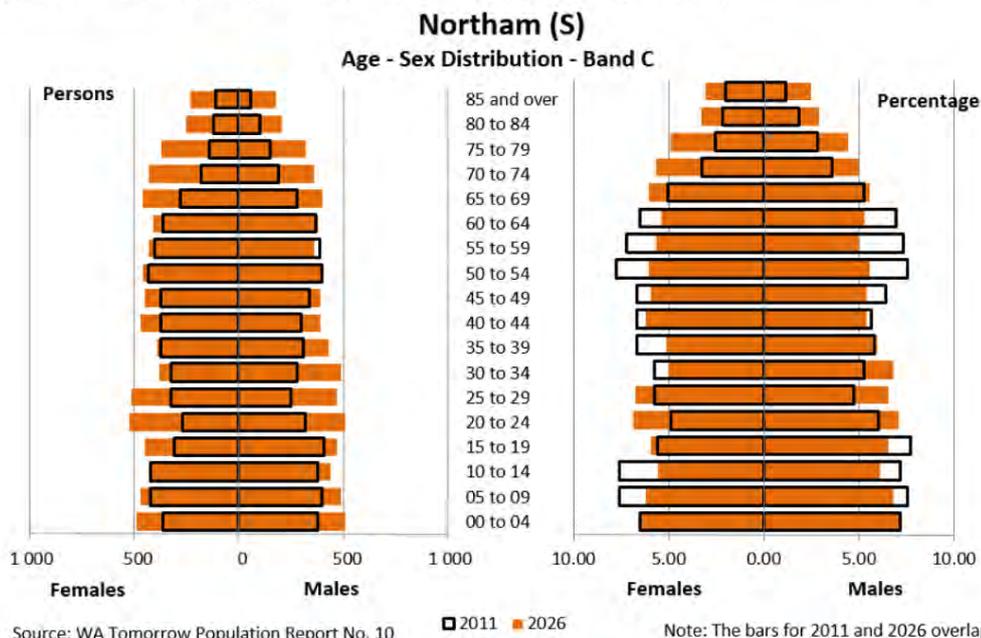


Figure 1: Population pyramids for Northam 2011 and 2026

Source: WA Tomorrow Population Report No.10

7.0 TRENDS ANALYSIS

7.1 Megatrends

An Australian Sports Commission study released by CSIRO in April 2013² identifies six megatrends likely to shape the Australian sports sector of the next 30 years.

The megatrends are shown in an interlinked and overlapping Venn diagram. This captures the connection between the different forces potentially shaping the future. The impact of these trends is summarised below.

1. A Perfect Fit

Individualised sport and fitness activities are on the rise. People are fitting sport into their increasingly busy and time-fragmented lifestyles to achieve personal health objectives. Participation rates in aerobics, running, walking, along with gym membership, have all risen sharply over the past decade while participation rates for many organised sports have held constant or declined.

People are increasingly opting to go for a run with headphones and a music player when the opportunity arises, rather than commit to a regular organised sporting event.

Expenditure on healthcare as a proportion of total expenditure has been, and is, forecast to continue rising. Australians are becoming more health conscious. We are increasingly playing sport to get fit, rather than getting fit to play sport.



Figure 2: Megatrends affecting sport

Source: Australian Sports commission

2. From Extreme to Mainstream

This megatrend captures the rise of lifestyle, adventure and alternative sports, which are particularly popular with younger generations. These sports typically involve complex, advanced skills and have some element of inherent danger and/or thrill-seeking. They are also characterised by a strong lifestyle element and participants often obtain cultural self-identity and self-expression through these sports. These sports are likely to attract participants through generational change and greater awareness via online content (e.g. YouTube, Facebook, Twitter). There is strong viewer demand for extreme sports videos on the internet and television. These sports are also finding their way into the Olympic Games; with a recent addition being BMX cycling, introduced at the Beijing 2008 Olympics.

² The Future of Australian Sport, Megatrends shaping the sports sector over coming decades, ASC and CSIRO, April 2013



3. More than Sport

The broader benefits of sport are being increasingly recognised by governments, business and communities. Sport can help achieve mental and physical health, crime prevention, social development and international cooperation objectives. Sport for children and adults is an effective means of reducing the rising rates of obesity and chronic illness.

If managed appropriately, it can be an effective mechanism to help achieve social inclusion for marginalised groups and reduce crime rates. Sport can also build bridges to other countries and achieve overseas aid, peace, development and foreign policy objectives.

4. Everybody's Game

Australia and other countries of the Organisation for Economic Cooperation and Development (OECD) face an ageing population. This will change the types of sports we play and how we play them. There are indications that Australians are embracing sport into their old age. To retain strong participation rates, sports of the future will need to cater for senior citizens. They will also need to cater for the changing cultural make-up of Australia. Australian society has become, and will continue to become, highly multicultural. Different cultures have different sporting preferences and recreation habits. Sporting organisations will be challenged with capturing the interest and involvement of diverse cultures.

5. New Wealth, New Talent

Population and income growth throughout Asia will create tougher competition and new opportunities for Australia both on the sports field and in the sports business environment. Asian countries are investing heavily in sports capabilities and, especially in the case of China, have rapidly improved gold medal outcomes at the Olympics over recent decades.

As disposable incomes grow, the populations of Asian countries are becoming more interested in sport. This may create new markets for sports television, sports tourism, sports equipment, sport services and sports events.

6. Tracksuits to Business Suits

Market forces are likely to exert greater pressure on sport with some elite athletes and some sports enjoying generous salaries and large sponsorship deals. Sports with higher salaries may draw athletes away from those with lower salaries. Loosely organised community sports associations are likely to be replaced by organisations with corporate structures and more formal governance systems in light of market pressures. The cost of participating in sport is also rising and this is a participation barrier for many people.

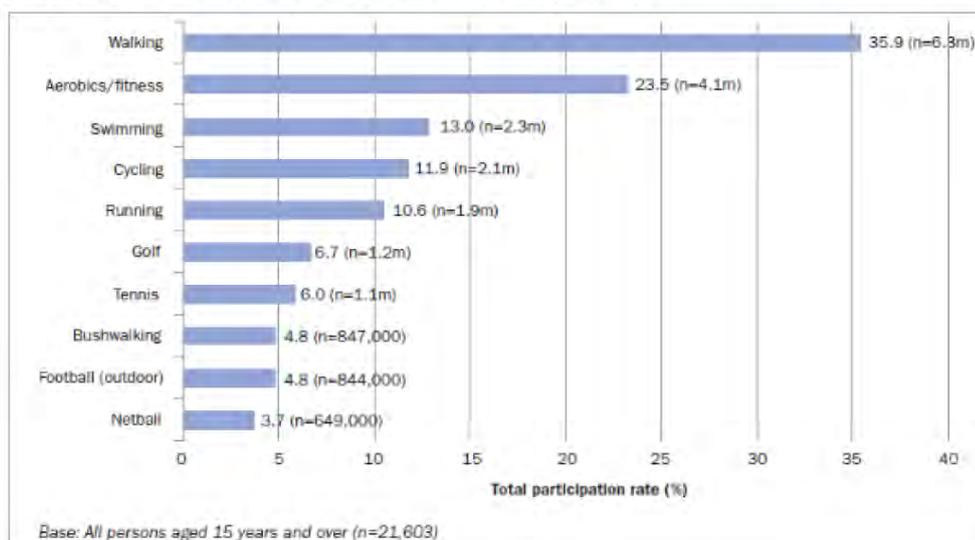
Acknowledging these trends, BMX is well placed for a strong future. In addition to being attractive to both genders, a distinction from the traditional football, cricket, netball codes, it has taken an extreme sport or marginalised activity and brought it to the mainstream. Even though clubs have developed and are essential to create a pathway to higher level competitions, the activity itself is personal and allows for personal endeavour to achieve both skill and fitness goals.

7.2 Participation Trends

In the period 2000 - 2010 the Australian Sports Commission conducted an annual Exercise, Recreation and Sport Survey (ERASS) investigating the participation patterns of people aged 15 and over.

The following charts from the ERASS 2010 Annual Report (the latest data in the series) shows the rate of participation in the top ten physical participation activities.

For the late teenage and adult cohorts walking clearly outstrips all other activities and has always done so. In this sense, footpaths, tracks and trails to accommodate and encourage walking are the number one recreation facility in any locality.



Participation numbers in physical activities

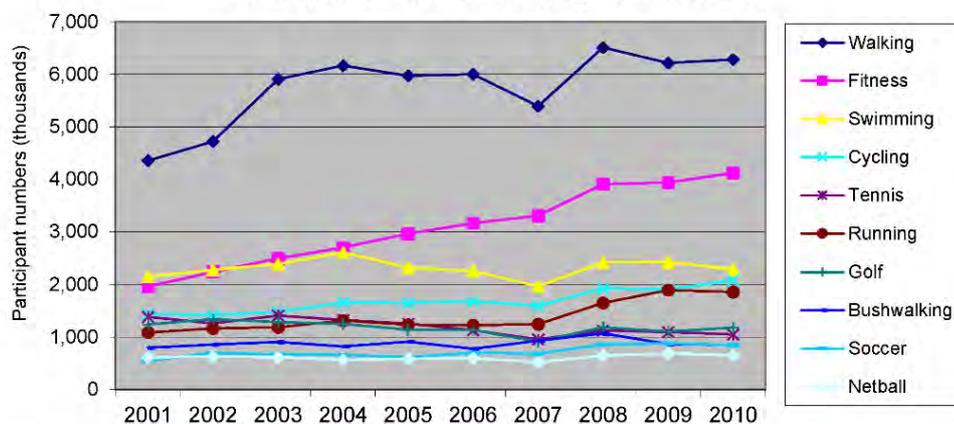


Figure 3: Total participation in top ten activities, 2010 (Australians aged 15 and over)

Source: ERASS 2010

The largest increase in total participation for the top 10 activities between 2001 and 2010 was for aerobics/fitness, increasing steadily by 110% since 2001. Participation in running, outdoor football (soccer), cycling and walking also increased in the ten-year period, although walking, running and cycling showed greater fluctuation over the period.

Activities experiencing declines in participation between 2001 and 2010 included tennis (down 24% compared to 2001), swimming (down 6% since 2001) and golf (down 5% between 2001 and 2010). Total participation in golf declined steadily between 2002 and 2007, but recovered somewhat in the period 2008 to 2010.

It is noted that demand for learn to swim continues to rise year on year although this is not translating to competitive swimming. Leisure swimming and water play place swimming as the number three ranked physical activity with 13% of the population participating.

Organised swimming (through a club) only has a participation rate of 1.3% of the population and ranks in in an unstructured setting is more popular by far.

For children aged 5 to 14 there is a very different pattern of participation for boys and girls although both genders achieve their greatest levels of participation in the years aged 9 to 11. The following table identified the most popular organised sporting activities by gender.

Top Organised Sports by Gender		Number	Participation Rate
		'000	%
MALES			
1	Soccer (outdoor)	309.7	21.7
2	Swimming/Diving	235.2	16.5
3	Australian Rules football	212.7	14.9
4	Basketball	131.3	9.2
5	Cricket (outdoor)	123.1	8.6
6	Tennis	119.6	8.4
7	Martial arts	111.2	7.8
8	Rugby League	107.4	7.5
9	Rugby Union	57.9	4.0
10	Dancing	50.7	3.5
11	Athletics, track and field	45.9	3.2
FEMALES			
1	Dancing	367.4	27.1
2	Swimming/Diving	256.9	18.9
3	Netball	220.4	16.2
4	Gymnastics(b)	109.8	8.1
5	Basketball	88.9	6.6
6	Soccer (outdoor)	87.8	6.5
7	Tennis	85.6	6.3
8	Martial arts	49.8	3.7
9	Athletics, track and field	42.7	3.1
10	Horse riding/Equestrian/Polo	27.5	2.0
11	Hockey	26.6	2.0

Table 8: Participation rates in organised sport for children aged 5-14

Source: ABS 2012

<http://www.abs.gov.au/ausstats/abs@.nsf/Products/76DF25542EE96D12CA257AD9000E2685?op=endocument>

Facility provision is often predicated on organised sports, those that have a voice and can agitate for facilities. The following table shows the popularity of participation in the top 25 organised sports. Note the difference between WA and the nation collectively.

Activity	Percentage participation rates			
	WA	Rank	Australia	Rank
Aerobics/fitness	7.0	1	7.1	1
Netball	3.5	2	3.1	4
AFL	3.5	2	2.6	5
Basketball	3.2	4	2.3	7
Football (outdoor soccer)	3.1	5	3.4	2
Golf	2.8	6	3.4	2
Dancing	2.7	7	1.9	10
Lawn bowls	2.1	8	1.9	10
Tennis	2.0	9	2.4	6
Swimming	1.8	10	1.3	17
Yoga	1.7	11	1.8	12
Cycling	1.7	11	1.5	14
Touch Football	1.4	13	2.3	7
Walking	1.4	13	1.5	14
Hockey	1.4	13	0.9	19
Martial Arts	1.3	16	1.6	13
Running	1.1	17	1.5	14
Cricket outdoor	1.0	17	2.1	9
Volleyball	1.0	17	0.8	20
Squash/racquetball	1.0	17	0.5	23
Sailing	1.0	17	0.5	23
Futsal (indoor soccer)	0.8	22	1.3	17
Weight training	0.5	23	0.8	20
Rugby League	0.4	24	1.0	18
Rugby Union	0.1	25	0.7	22

Table 9: Participation rates for all persons aged 15 and over in organised sport
Source: ERASS 2010

7.3 Facility Trends

Aerobics/fitness participation ranked at number two; swimming now at three and netball at ten are activities that are often catered for in an indoor sport and recreation centre. These activities are usually accommodated by the provision of a multipurpose complex comprising a swimming pool(s), a gym (fixed and free weights) with cardio equipment and group fitness areas, and then court space sized to cater for netball. The proportions of the complex generally are dependent upon the population served and the facility's local, district or regional function.

The rules of netball call for the largest court dimensions and run off area and therefore provision for netball will allow for a variety of other sports to be accommodated. Netball regulation set the benchmark for indoor court measurements.



In terms of Western Australian participation data for the 55 sports reported in ERASS, seven sports can be played within the same court area as netball. These include basketball (ranked 9th in WA), volleyball (24th), indoor soccer or futsal (26th), badminton (29th), indoor hockey (44th), roller sports (50th), floorball (not yet surveyed) and even tennis (8th).

In line with the megatrends discussed in section 6.1, participation in a variety extreme or youth culture sports have shown an increase in participation. Although positioned well outside the top 10, activities such as BMX riding, skateboarding and rock climbing have experienced increased participation. Data is not isolated for each of these activities to show individual activity trends although there is a growing accommodation of these activities in facility design. Forecourts and plaza areas associated with community service hubs are now showing skate and BMX style accommodations and sports centres have climbing walls and other features both indoors and out to add variety to the activities on offer.

A trend in recent years relating to indoor sports centres in Australia is the commercialisation of competitive court sports. Going well beyond the commercial model that guided squash for many years is the emergence of specialist facilities such as indoor cricket centres, indoor beach volleyball centres and generic indoor sports centres. These centres are built, owned and operated by the private sector in lieu of the traditional local government provision.

Indoor Sports Victoria is an association of privately owned indoor sports centre operators involved in a variety of activities spearheaded by netball, cricket, volleyball and futsal (indoor soccer). Their 2014-2017 Strategic Plan seeks to grow membership by 25% in 2017 and the provision of Super League Administration for (indoor) netball and cricket. They are in effect looking to take on a role previously considered to be the domain of state sporting associations.

Queensland features one of the largest privately operated indoor sports centres, the Brisbane City Indoor Sports Centre (BCIS) with 4,000m² of court area and facilities. BCIS holds weekly leagues for Netball, Soccer, Beach Volleyball, Cricket and Dodgeball. The key issue here is that financially viable indoor sports facilities are multiple court venues, offering fast food style participation opportunities. Participation does not require your commitment to join a club, coach, administer, fund raise and generally volunteer. You turn up and pay for a dose of recreation administered by professionals.

There is a growing influence of European sports such as futsal, handball, floorball and dodgeball which nominate a court size approaching the nominated size for handball and floorball of 40m x 20m. This specification is similar to a netball court's dimensions, which requires a clear and unobstructed area measuring 36.6m long and 21.35m wide. A 40m x 40m enclosure will provide two European style courts side by side.

A further trend, and one that was identified by Sport England in its planning for sustainable sports facilities was the creation of community sports hubs, where a variety of community facilities were bought together, either under one roof or in very close proximity to each other. The key message here is that sustainable facilities are not stand alone, isolated single target market developments. Importantly, the sport and recreation offering is enhanced and supported by additional non-sport services. Most notably these include food and beverage and retail outlets and complementary services such as paramedical and wellness, community services such as counselling, library and information portals and conference and meeting facilities.

In terms of swimming pool provision, new facilities are seldom standalone boxes of water for competition swimming. They are increasingly incorporated into multi-function hubs and the overriding change in the industry in the past 20 years has been a dramatic increase in water quality standards.

The traditional 50m pool previously operated with an eight-hour turnover. This is now in the realm of three hours and higher temperature learn to swim and hydrotherapy pools (30°-35°C) require a turnover of one hour. Additionally, due to varying demand the trend is to offer multiple water spaces of varying sizes and temperature.

Largely due to the cost differential (capital and operating) and level of amenity offered, there has been a trend toward the 25m lap pool option in lieu of 50m and a year round indoor facility in lieu of a seasonal outdoor pool. This prevailing 'short course' model for fitness and competitive swimming is increasingly complemented by a body of leisure water with a beach entry and a variety of water features for water play.

Specialist learn to swim and hydrotherapy pools are a more recent trend and water playgrounds and splash pads are a current innovation. Water slides, flumes and wave pools have also growing in popularity, particularly in commercial installations, while diving boards and platforms have almost been eliminated from design, unless it is a FINA compliant competition facility.

A supplement feature from the US Recreation Management Journal³ in February 2014 summarised trends in aquatic design. Cutting-edge technology and sophisticated play features continue to propel the aquatic industry to new heights, giving aquatic facilities the opportunity not only to offer patrons more breathtaking rides, but boost long-term profitability. Commercial waterparks which offer increasingly complex and high-intensity rides, which emulate their 'cousin,' the amusement park, are now featuring in municipal facilities. Other key design innovations and drivers include:

- Guest accommodations from deck chairs and pavilions to cafes and retail outlets
- Shade is increasingly important
- Sitting areas and bubble benches in the pool as conversation and socialising areas
- Designing for future expansion
- Zero-depth entries
- Tube and water slide rides are becoming longer and more exciting
- Surf generators, speed slides, wave pools, water coasters and multi-level play structures are becoming more common
- Mini-versions of attractions catering to younger guests
- Skill-based amenities, both wet and dry, to challenge guests and their peers
- Climbing walls, water slides, "spa" pools and similar attractions are finding their way into the once stoic lap pool environment.
- Non-traditional waterpark/aquatic activities like climbing walls, aqua courses and zip lines.

³ <http://recmanagement.com/201402su04.php>



8.0 STAKEHOLDER CONSULTATION

The outcomes of the stakeholder meetings held throughout the study are summarised below:

8.1 Initial site inspection tour and workshop (11.01.16)

CCS inspected the facilities throughout the Shire to assist in the preparation of the comparative inventory and meet with facility users where possible. The comparative inventory is provided as a stand-alone document. The following comments were recorded during the on-site meetings.

Northam township

Hockey

- Has about 300 members in junior and senior ranks drawing from Toodyay, Cunderdin and Wongan Hills
- Based at Bert Hawke Park working in and around cricket and able to use 5 fields - which is great
- The pavilion is now outdated and the long term plan would be to have a synthetic pitch focused on a refurbished or new pavilion
- Parking is adequate however some netting to protect cars from cricket and hockey balls would be ideal

Cricket

- Happily operates from Bert Hawke Park on 2 banks of turf wickets and 4 practice nets
- Aim is to be able to play night cricket and this requires additional lighting towers to be bought in for major matches
- The club runs T20 matches which have proven to be popular and is looking to procure a FlicX wicket to add versatility.

Football

- Now relocated to Henry Street Oval – there has been some drainage issues in the past, hopefully fixed
- Function facility is fantastic
- Changerooms need some maintenance
- Access path from the oval needs to be repaired and the metal grate near the oval should be removed
- In the future improvements should include:
 - Back nets behind the goals to prevent the ball landing on the BMX and the water tanks
 - Reverse the slope of the perimeter parking – ideally should slope down toward rather than away from the oval
 - Tiered grandstand for spectator viewing
 - Toilets on the Peel Terrace side of the ground
 - Audio visual (projector, screen, amplifier and speakers) and WIFI set up in the function room
 - Improvements to the timekeepers and commentary box
 - Parking is insufficient and not well enough delineated



Little Athletics

- 150+ members aged 6-17
- Very strong growth in the 6-9 age group with athletes coming from Wongan Hills and Cunderdin
- Relocated from the school oval to Henry Street oval which now has a compliant 400m track and 100m straight
- The balance of the Jump pits and throw circles yet to come - 1 permanent jump pit is in place and the second one is inadequate and should be replaced.

Netball

- Have fully relocated from Clarke Street and love the move to the recreation centre on indoor and outdoor courts
- Membership has grown to 300 and Northam has re-entered the state league with 3-5 home games per season. Players are being attracted from Toodyay and Goomalling
- In the longer term as the population doubles there may be a need for more courts and/or more days for competition.
- Currently all fixtures are played on a Saturday – may need a mid-week night.

Basketball

- 400 members in total including participants from Cunderdin and York
- Seniors play inside – Juniors play outside on 1 night only
- Biggest issues are recreation centre security and lack of air-conditioning
- Association will look to install an external clock for the hard courts

BMX

- 600 members under 16
- The existing facility is in a good location but outdated
- Lighting is needed – the poles have been secured but there is insufficient power to site
- Would like to establish a new facility and would welcome the option of BMX and skate facilities together

Karate

- Currently use the PCYC along with mixed Martial Arts, boxing and gymnastics.
- The venue is in very poor condition but it is affordable and air-conditioned
- Northam Karate Club numbers are at capacity limited by the number of coaches
- Ethos of club is quality and it recorded the highest gold medal tally at the recent national championships

Swimming

- Has operated from the pool since its opening in 1957
- The pool has never changed functionality and needs lots of work
- The club only has an effective 10-week season so swimmers are competing against others who train 40-50 weeks per year
- The biggest challenge is cold water and therefore the highest priority is heated water to extend the season
- The club's preferred position is a heated 50m pool and in the longer term an indoor heated 50m pool would be the best



- The Club is about to buy new timing gear and seeks to maintain a 50m pool so it can host country pennants and other championships where a 50m pool is required for Swimming WA sanction
- Note that not all swimming club members are demanding a 50m pool, some would prefer year round access to heated water in a 25m pool as a next step.

Northam Recreation Centre

- Improvements
- Air condition the sports hall
- Improve landscaping on oval side of centre
- Cover the bottom 4m of the exposed gutters in sports hall
- Add a permanent cafe and a fitness centre
- Add a dividing wall into the function centre
- Convert the Evap cooling in function room to reverse cycle
- Consider alternative use of crèche area
- Review use/ retention of Jubilee pavilion for use as a gym

Wundowie Township

Skate park and BMX Track

- Skate park is fabulous and well positioned next to play equipment picnic and exercise equipment
- Loss of dirt BMX track is a shame, reinstate it at the back of the skate park
- Cover loose gravel surfaces surrounding the skate park with concrete or synthetic grass to prevent dust and pebbles getting onto the skate surface – very dangerous for scooters
- Provide shade shelter and seating nearer to skate park and requested BMX track for spectator / parent viewing of the skate park

Grassed playing fields

- No organised sporting clubs operating at present
- Maintain the playing field for use by the school
- Seek a shared use and maintenance agreement with Education Department
- Let the hockey field go fallow as no teams are participating in competition

Hard courts

- Pressure clean (water blast) the tennis courts to bring surface back to life
- Repair the door to the tennis store/canteen building
- Verify expressed demand for basketball
- If proven, replace the basketball courts from scratch including a new subgrade base – do not attempt resurfacing – alternative is to over mark the existing tennis courts and install backboards – similar to Bakers Hill - a single court option is probably adequate.

Aquatic centre

- Repair or replace the gravity fed sand filter

Bakers Hill Township

- Consider the installation of showers in the changeroom area if a sporting team establishes at the oval
- Upgrade the playground
- Recover the shade shelter at the front of the cricket store/pavilion
- In the longer term add a double faced mezzanine viewing area to the recreation centre that looks into the sports hall and over the oval

8.2 User group survey

A survey form was issued by the Shire to all known sport and recreation groups. Returns were received from:

- Avon Hockey Association
- Avon Valley Shotokan
- Bakers Hill Primary School P&C
- Bakers Hill Cricket Club
- Northam and Districts Gun Club
- Northam and Districts Little Athletics Centre
- Northam Cricket Association
- Northam Golf Club
- Northam Indoor Hockey Association
- Northam Netball Association
- Northam Railways Football (AFL) Club
- Northam Springfield Football (soccer) Club
- Northam Swimming Club
- Northam Wado Ryu Karate Club

A summary of responses is shown below.

Club membership and Fees	Males		Females		Trend	Annual Player Fees	
	junior	senior	junior	senior		junior	senior
Gun Club	1	16		1	↓	\$ 118.00	\$ 247.00
Cricket - Bakers Hill	2	20			↓	\$ -	\$ 100.00
Junior Cricket - Northam	180		20		→	\$ 80.00	\$ 140.00
Senior Cricket - Northam	35	100	1	1	↑	\$ -	\$ -
Netball	11		149	82	↓	\$ 140.00	\$ 165.00
Karate Club	24	10	21	6	→	\$ 50.00	\$ 80.00
Springfield Football (Soccer)	50		14		↑	\$ 70.00	\$ -
Railways Football (AFL)		80		70	↓	\$ -	\$ 150.00
Indoor Hockey	8	40	13	78	↑	\$ 80.00	\$ -
Outdoor Hockey	50	62	50	63	↓	\$ 100.00	\$ 200.00
Little Athletics	71		75		↓	\$ 140.00	\$ -
Shotokan - Clackline	30	15	13	7		\$ 65.00	\$ 65.00
Basketball - Northam		94	157	40	→	\$ 70.00	\$ 100.00
Golf - Country Club		60		229	↓	\$ -	\$ 375.00
Swimming Club	26	21	44	42	↓	\$ 200.00	\$ 80.00

Table 10: Summary of survey responses part 1

Note that of the 15 groups which have responded only 3 are experiencing growth in their membership and half have fewer members than at their peak. Importantly only 5 of those groups who have responded have indicated that their current facility will not be adequate for the next 5-10 years. The venues that require immediate improvement include the cricket facilities at Bakers Hill, storage and affordable ground access for soccer, lighting and a suitable pitch for night cricket and major renovations to or replacement of the Northam Swimming Pool.

The pavilion at Bert Hawke Park and the cricket shelter at Bakers Hill Oval are also highlighted for attention short to medium term attention.

8.3 Facility improvement requests nominated in the survey returns:

Bakers Hill

- New synthetic turf on cricket wicket at the Oval
- New synthetic turf on cricket practice nets at the Oval
- Improvement to cricket clubroom and shaded viewing
- Improved cycle and footpaths around Bakers Hill township

Henry Street Oval

- Second jump pit for athletics
- Permanent shot and discus structures
- Improve playing surface to remove hardness
- Spectator grandstand
- Wireless technology
- Electronic scoreboard

- Water fountains

Northam Gun Club

- Gutter replacement
- Roof replacement
- External painting
- Relocation to a new site with improved noise buffer

Bert Hawke Reserve

- Grounds
 - Repair practice cricket wicket surface (reglue)
 - Security screening to pavilion glass doors and roller door
 - Additional secure storage at the pavilion
 - Shade shelter for spectators on No.2 oval
 - Capacity for night cricket - lights
 - Purchase of Flicx-pitch to enable night cricket at Henry Street Oval and indoor cricket in the recreation centre
- Pavilion
 - Extended shaded viewing at front of pavilion
 - Refurbished and enhanced or new pavilion – kitchen, carpet, indoor toilet access
 - Additional storage for seasonal users
 - Improved cleaning and maintenance

Northam Recreation centre

- Air-conditioning or improved ventilation in the sports hall
- Additional and Improved parking and signage to parking
- Scoreboard and timer for court 2 (IDH)
- Scoreboards (reliable) on all 3 indoor courts
- Electronic scoreboard on outside courts
- Fencing to outdoor courts to be sturdier
- Secure fencing to prevent unauthorised entry
- New grandstand seating to outdoor courts

Northam Swimming Pool

- Upgrade in existing location – refer Bilgoman and Collie for what they have done
- Heating to extend seasonal operations from September to April
- Upgraded FINA compliant 50m pool with appropriate water treatment system
- New well-drained concourse
- Shaded marshalling area for events
- Improved centre administration, kiosk, changerooms and clubhouse
- Additional club storage areas
- Carpark improvements including line marking, improved lighting and access pathways

Northam PCYC

- Floor surface unusable without mats
- Holes in walls



- Leaking roof

Northam Country Club

- Security of water supply for the Country Club
- Reticulation of first 9 fairways
- Reticulation of second 9 fairways

8.4 Elected member and Senior Staff Information Session (23.02.16)

CCS met with the elected members and senior staff of the Shire to provide an update on progress and findings to date. The key issues were presented for discussion including:

- The future of the Northam Swimming Pool
- The future of the now redundant Clarke Street netball courts
- The future of the Jubilee Pavilion
- Sustainability measures for the Northam Recreation Centre including:
 - Gym/fitness facilities
 - Crèche and childcare services
 - kiosk / café options
 - Improved parking conditions
- The creation of a youth precinct including the relocation of the existing BMX track
- Future accommodation for emerging sports, specifically football (soccer)

No decisions or determinations were made at this meeting, however, it was noted that:

- Victoria Oval is not to be considered for reinstatement as a playing field
- The Bowling Club, Gun Club and Country Club (golf and tennis) operate from freehold land and are not subject to Shire direction.

8.5 Open Community Workshop (23.02.16)

An open invitation was issued to residents and community organisations to attend a workshop at the Northam Recreation Centre from 6.30pm to 8.00 pm on Tuesday 23 February. There were 23 attendees. The notes recorded at the meeting are summarised below.

Fire brigade

- Scoreboard realignment and redevelopment for improved storage
- Resurface track
- Repair water supply under track

Scouts

- A venue to be identified and secured for new groups

Jubilee Pavilion

- Must stay until amenities replaced

Community Bus

- Needs to be more accessible and affordable

Sound Shell

- Barnard Park facility non-functional

- PA system @ Henry St Oval very poor

Lot 39 adjacent to Bert Hawke Park

- Water recreation area between Hockey field and equestrian park littered with tyres.

Youth precinct

- Consider locating next to PCYC (plans to redevelop in train)

Recreation Precinct (Jubilee)

- Accessible public toilets – ones that are not always locked

Northam Swimming Pool

- Regardless of where and what the new facility provides:
 - Add a playground
 - Provide disabled toilets
 - Amend pathways to facilitate easy wheelchair access
 - Redevelop changerooms - with a roof
 - Ramp entry for disabled and aged persons' access
- Straw Poll results on the future of the Northam pool

Location	
Existing site	Recreation centre
17	2
Operating season	
Seasonal	Heated year round
9	11
Willing to pay more rates	
Yes	No
8	10
Pool style	
25m + extra features	50m lap pool priority
5	11

Footpaths

- Generally clean and sweep them
- Additional paths and connections
 - Woodley Farm estate – Loton Drive and Woodley Farm Drive
 - Town centre to Shire offices
 - To new health centre
 - Burnside Avenue – address floodway impact on footpath
 - Gairdiner Street
 - Wood Drive

Wundowie Swimming Pool

- Add a playground
- Diversify what's on offer at the kiosk

Bakers Hill

- Public toilet facility outside the recreation centre

- Improved footpaths
- BBQ picnic and shade areas outside overlooking the oval
- Playground facilities for older children
- Playground facilities for children under age 4
- Seating around the oval
- Exercise equipment around the oval

8.6 Liaison with Swimming WA

Discussion were held with the CEO of Swimming WA on the status of the Northam Swimming Club, the significance of the wheat belt district for the growth of the sport, the necessity of having a 50m pool for swimming competitions and the importance of year round swimming.

A formal response to these and other matters is included in attachment 1. In short the state body favours a 50m pool to accommodate sanctioned events and indicates that a seasonal facility would be adequate, preferably heated to extend the swimming season into September and April.

9.0 CURRENT PROVISION AND UTILISATION

9.1 Current provision

The facilities inventory cited in section 5 and issued as a separate document outlines the suite of facilities currently provided by the Shire of Northam.

The following table draws from Table 12 (the top 25 physical recreation activities identified by ERASS) and indicates how are currently accommodated, or could be accommodated in the Shire of Northam.

In general terms the Shire is very well provisioned and can accommodate all of the top participation activities – except perhaps sailing.

Activity	Current accommodation
Aerobics/Yoga/Pilates	Northam Recreation Centre, Bakers Hill Recreation Centre, PCYC, Bridgeley Community Centre, Clackline Hall, Wundowie Pavilion, Northam Town Hall, Northam RSL Memorial Hall (seniors), Southern Brook Hall
Fitness /Weight Training	Euphoria Health, In Balance Fitness
Netball	Northam Recreation Centre, indoor (3) and outdoor (4) courts
AFL	Henry Street Oval, Jubilee Oval, Wundowie Oval, Bakers Hill Oval
Basketball	Northam Recreation Centre, indoor (3) and outdoor (4) courts, Bakers Hill (1) and Wundowie (1) outdoor courts
Football (outdoor soccer)	Bert Hawke Reserve, Wundowie Hockey Field, Bakers Hill Oval
Golf	Northam Country Club, Bakers Hill Golf Club, Wundowie Golf Club

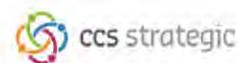
Dancing	Northam Recreation Centre, Bakers Hill Recreation Centre, PCYC, Bridgeley Community Centre, Clackline Hall, Wundowie Pavilion, Northam Town Hall, Northam RSL Memorial Hall (seniors), Southern Brook Hall
Lawn bowls	Northam Bowling Club (4 greens), Wundowie Bowling Club (1 green)
Tennis	Northam Country Club (8 grass), and Northam Recreation Centre (2), Wundowie (2) and Bakers Hill (4) hardcourts
Swimming	Northam Olympic Pool (8 lane x 50m) plus toddlers, Wundowie Aquatic Centre (5 lane x 33m) plus toddlers
Cycling	Road cycling - no dedicated cycle paths in Northam, Northam BMX
Touch Football	Bert Hawke Reserve, Jubilee Oval, Wundowie Oval, Bakers Hill Oval
Walking	Footpath track and trail network in towns. Kep Track linking to Mundaring via all townships
Hockey	Bert Hawke Reserve
Martial Arts	PCYC - Northam Wado Ryu Karate, Bakers Hill Recreation Centre - Bakers Hill Karate Club, Northam Recreation Centre,
Running	Footpath track and trail network in towns. Kep Track linking Northam to Mundaring via all townships, Henry Street oval (Little Athletics), Northam Running club
Cricket outdoor	Bert Hawke Reserve
Volleyball	Northam Recreation Centre (3) and Bakers Hill Recreation Centre (1) indoor courts
Squash/racquetball	Northam Country Club (4) courts
Sailing	Not available
Futsal (indoor soccer)	Northam Recreation Centre (3) and Bakers Hill Recreation Centre (1)
Rugby League/Union	Jubilee Oval, Wundowie Oval/Hockey Field, Bakers Hill Oval

Table 11: Current accommodation for the top 25 physical recreation activities

It is also noted that rural and regional communities such as Northam have a tendency to embrace a variety of activities that are more common in country areas. These activities and the facilities they operate from are generally sourced, developed, managed and maintained by the community (groups of like-minded interested people), rather than provided by local government.

This is the case in Northam with the following activities adding significantly to the sport, recreation and leisure mix on offer in the district, primarily operated independently of the Shire. It is noted that the golf, tennis, squash and bowls in Northam, Bakers Hill and Wundowie are community owned and managed facilities.

Activity	Current accommodation
Equestrian disciplines	Bakers Hill Adult Riding, Avon Valley Adult Riding, Avon Valley 10 th Light Horse Troop, Twin Pines Agistment Centre, Crowes Riding School, Avon Valley Show Jumping and Pony Club, Northam Agricultural Society
Horse Racing	Northam Harness Racing Club/Northam Trotting Club, Northam Race Club



Shooting	Northam and Districts Gun Club, Northam Rifle Club, Northam Pistol Club
Motor sport	Hurricane Go Kart Club, Northam and Districts Motor Cycle Club, Northam Speedway and Motorsports Complex,
Volunteer Bush Fire and Fire and Rescue Services	Northam, Wundowie, Irishtown, Inkpen, Grass Valley, Clackline/Muresk
Flying	Northam Aero Club, Avon Valley Ballooning, Windward Balloon Adventures
Marquee Events	Northam Avon Descent Association, Northam Flying 50, Northam Agricultural Society Annual Show

Table 12: Specific accommodations for regional and rural style activities

9.2 Current utilisation

The Shire has provided detailed information on the level of utilisation of the current suite of facilities provided within the Shire including:

- The indoor sports courts at the recreation centre
- The outdoor hard courts at the recreation centre
- The hospitality and meeting rooms at the recreation centre
- Henry Street oval
- Jubilee Oval
- Bert Hawke Park
- Northam Olympic Swimming Pool
- Wundowie Swimming Pool
- Bakers Hill Oval
- Wundowie Oval
- Wundowie Hard courts

CCS Strategic has over many years devised and refined a measure of the level of utilisation of community facilities based on overall use and peak hours use. The number of hours available and those hours considered peak (or high demand) are shown in the table below.

	UTILISATION ANALYSIS - AVAILABILITY CHART							
	Community Centres		Playing fields (unlit)		Playing fields (lit)		Hardcourts (lit)	
	Overall	Peak	Overall	Peak	Overall	Peak	Overall	Peak
Mon	9-10 (13)	9-12 + 4-10 (9)	9-6.30 (9.5)	4-6.30 (2.5)	9-9 (12)	4-8.30 (4.5)	9-9 (12)	4-8.30 (4.5)
Tue	9-10 (13)	9-12 + 4-10 (9)	9-6.30 (9.5)	4-6.30 (2.5)	9-9 (12)	4-8.30 (4.5)	9-9 (12)	4-8.30 (4.5)
Wed	9-10 (13)	9-12 + 4-10 (9)	9-6.30 (9.5)	4-6.30 (2.5)	9-9 (12)	4-8.30 (4.5)	9-9 (12)	4-8.30 (4.5)
Thu	9-10 (13)	9-12 + 4-10 (9)	9-6.30 (9.5)	4-6.30 (2.5)	9-9 (12)	4-8.30 (4.5)	9-9 (12)	4-8.30 (4.5)
Fri	9-10 (13)	9-12 + 4-10 (9)	9-6.30 (9.5)	4-6.30 (2.5)	9-9 (12)	4-8.30 (4.5)	9-9 (12)	4-9.30 (5.5)
Sat	9-6 (9)	9-6 (9)	9-6.30 (9.5)	8-5 (9)	8-9 (13)	8-9 (13)	8-9 (13)	8-9 (13)
Sun	9-5 (8)	9-5 (8)	9-6.30 (9.5)	8-5 (9)	8-9 (13)	8-9 (13)	8-8 (12)	8-8 (12)
Total hours	82	62	66.5	30.5	86	48.5	86	48.5

Table 13: Estimated peak and overall venue availability times

The following table provides a subjective measure of facility utilisation.

Occupancy	Characterisation
0-20%	Dormant facility- need to question need or fitness for purpose
20-40%	Underutilised - need to consider promotion and programming
40-60%	Well utilised - maintain and promote for additional use
60-80%	Very well utilised - need to concentrate on maintenance
80%+	Effectively at capacity - need to plan for additional facilities

Table 14: Facility classification based utilisation

Those facilities for which the percentage utilisation analysis is appropriate have been assessed using this tool.

Note that those facilities privately owned (Country Club, Bowls, Gun Club) or operated under lease (RSL Memoria Hall, BMX track, Ag Society facilities, Bakers Hill Recreation Centre), or routinely open regardless of demand (Swimming Pools) have not been assessed in this manner. The following results are revealed for those facilities that have been assessed using the colour coding system in the table above.

Venue	Peak Use Percentage	Total Use percentage
Recreation Centre		
indoor sports courts	66	56
outdoor hard courts	72	34
hospitality and meeting rooms	41	22
Henry Street oval – summer	1	1

Henry Street oval – winter	8	5
Jubilee Oval – summer	1	1
Jubilee Oval – winter	0	0
Bert Hawke Park – summer	2	1
Bert Hawke Park - winter	3	2
Bakers Hill Oval	2	1
Wundowie Oval	0	0
Wundowie Hard courts	0	0

Table 15: Facility utilisation dashboard

The clear message from this assessment is that the recreation centre is very well utilised in the peak periods and the playing fields and hard courts across the Shire are grossly underutilised. If not for the specialisation of the playing surface for cricket (turf) there would be a strong argument to close Bert Hawke Park and relocate all activities to Jubilee and Henry Street Ovals. Please note that we do not advocate the installation of turf or synthetic cricket wicket in the premier football field.

The Bakers Hill and Wundowie facilities are serving a purpose, albeit a small one, noting the distances from Northam to these localities. These facilities (especially the grassed playing fields provide aesthetic appeal and do accommodate a degree of casual and informal use such as walking, walking the dog and informal play and family activities.

Note that It is not possible to measure the effectiveness of the aquatic centres using the above method. A benchmarking program devised by the University of South Australia's CERM PI © program identifies a series of key indicators and produces median results for various types of aquatic centres as shown below.

CERM PI Indicators	Group 5 - Outdoor Pools			
	< 1,500m ²		1,500-2,499m ²	
WORKING INDICATORS	Medians	Wundowie	Medians	Northam
Total space (m²)	936	950	2,075	2,250
Finance				
Expense recovery %	43%	50%	66%	34%
Gross receipts	\$92,733	\$47,232	\$352,526	\$132,600
Gross expenditures	\$196,476	\$93,673	\$642,208	\$388,571
Subsidy per visit	\$8.06	\$5.16	\$4.22	\$7.53
Services				
Visits per metre ²	17	9	32	15
Total visits per year	12,879	9,000	68,577	34,000
Catchment population (5km radius)	8,176	1,300	50,000	8,000
Catchment multiple	2.1	7	1.6	4

Table 16: Performance against industry benchmarks - Shire of Northam Aquatic Centres



In terms of expense recovery, it can be seen that Wundowie is performing slightly better than the median for pools under 1,500m² in size and Northam slightly worse for pools in the 1,500-2,499m² category. The subsidy per head is a telling indicator for Northam with each patron attending costing the Shire \$7.53 per entry on top of the fee they pay.

Note that the finances and attendances for both pools are significantly lower than the median for pools of their respective sizes indicated by the fact that these are seasonal pools only opening for half the year. Note that if the pools were heated and operated year round, attendances in the winter season would be dramatically lower than summer attendances.

It is noted that attendances at Northam Olympic Pool have suffered a decline in recent years whilst Wundowie has experienced a small resurgence in the past season, primarily through the activities of the swimming club.

	2015-16	2014-15	2013-14
Northam	34,000	36,000	40,000
Wundowie	9,000	7,000	7,000

Table 17: Estimated aquatic centre attendances

The decline in attendances at Northam is arguably due to a series of factors such as:

- the ageing of the facilities and their loss of functional and aesthetic appeal
- an increase in private swimming pools at home
- the general proliferation of air-conditioning in homes
- changing leisure trends with technology based pursuits consuming more leisure time (TV, computer games, internet etc.)
- A relative stasis in the popularity of swimming, refer Figure 2.

10.0 FACILITY PROVISION RATIONALE

10.1 Philosophy of Community Facility Provision

The following series of statements outline the philosophy and rationale brought to the exercise of determining what facility and service needs should be provided to the community by the Shire of Northam, addressing both current and forecast requirements.

It is an underlying principle that individuals, clubs, or organisations of any ilk can, of their own volition, and at their own expense provide additional or alternative leisure experiences to those provided by the Shire.

Indeed, there are many examples of this already occurring within the Shire including the local motorsport, equestrian, golf, tennis, squash, bowls, aero and shooting organisations who have established their own facilities and operate independently.

There are also other examples where community based clubs and organisations seek use of facilities provided by others such as schools, church groups, the PCYC or even private facilities. These practices are to be encouraged and facilitated wherever possible as it demonstrates a strong community in action.

Accordingly, the following guidelines have been prepared to provide a framework to assist in determining which facilities should be provided by the Shire and to help determine priorities in provision in the face of competing needs.

The recommendations of this report are reflective of these guidelines.

10.2 Proposed Vision

That the Shire of Northam support the provision of:

- An agreed suite of regional standard facilities over time that are high quality, multi-purpose, non-exclusive and suitable for all ages; and
- Opportunities for participation in the broadest possible range of sport, recreation and leisure pursuits.

In the case of regional standard facilities, it is likely that the Shire will take a lead role in the development, management and maintenance of these facilities. See Guiding Principle 6 below.

In terms of providing or facilitating access to a broad base of opportunities for the local community, this may include direct provision by the Shire, the allocation of land and a degree of financial support to groups and organisations who are taking a lead role in facility and experience provision, or the simple allocation of suitable land parcel for development and use by an interested community organisation. In general terms the more exclusive the facility and restricted the access, the lesser the direct involvement of the Shire.

10.3 Guiding Principles

NB: The term 'playing arena' and 'arena' means the space on which an activity is conducted. It could be a grassed oval, a tatami mat, a squash court, a criterium track or swimming pool.

A. Multipurpose and multifaceted

Playing arenas shall be developed that allow for maximum flexibility and use for as wide a variety of purposes as possible. The Shire shall prioritise opportunities for broad spectrum participation over elite provision. The aim is to provide facilities that service the greatest number of participants.

Exclusive use single purpose facilities are unlikely to be supported.

B. All ages accommodation

Playing arenas developed by the Shire or supported for development by the community should be designed for use by all ages. Playing fields and courts and track and circuit lengths must be able to accommodate regulation size senior competition.

Facilities that can only be used for junior participation are unlikely to be supported.

C. Basic amenity provision by the Shire

Where the Shire supports a playing arena development it shall subsequently support provision of a functional level of amenity for participants including (as required) toilet, shower and change areas, canteen/kiosk, first aid and officials' rooms and basic equipment storage.

The aim is to ensure participation is not impeded by lack of off-arena amenity.

D. Advanced facility provision by the User Groups

Clubs and community based organisations wishing to improve the standard, scope and level of sophistication of facilities, (e.g. arena lighting, specialist equipment, social

amenities, spectator accommodations) shall be required to demonstrate need and make a contribution to facility improvements to attract Shire support.

The more sophisticated and the more exclusive the facility development the more it should be driven (and largely funded) by user groups.

Examples include competition level lighting, exclusive use (leased) clubhouse facilities, specialised timing and scoring equipment, media accommodations and secure venue fencing to allow spectator charges to be levied.

E. Northam as a regional hub

To assert that Northam is a regional centre requires facilities for a select suite of activities that are seen as priorities by the local community to be developed to a standard and scale capable of attracting and hosting regional events.

Note that the major difference between local and regional scale facilities is the off-arena amenity for spectators. While some permanent provision is generally warranted, many requirements can be provided on a temporary basis, e.g. site fencing, spectator seating, (additional) public toilets and food and beverage outlets, carparking, event administration and media facilities.

The value of these regional off-arena facilities is not only to service the events but to capture the economic multiplier effect of outlying town populations coming to Northam, staying and spending. The recommended priority suite of facilities to be developed over the next 10 years is as follows:

- Australian football WAFL compliant, night match
- Cricket Twenty 20 format night match demonstration purposes
- Hockey Hockey WA compliant
- Netball Netball WA compliant, indoor show court
- Basketball Basketball WA compliant, indoor show court
- Swimming Swimming WA compliant, 50m pool
- BMX UCI Compliant track with 5m start ramp

This priority suite would need to be reviewed every 5 years at a minimum.

F. Value for money

To achieve the lowest cost per capita and the greatest level of participation. Use ERASS data for indicative participation rates. Making use of residual asset value assessments, preserving the asset through effective maintenance and renewal and progressively improving the facility, particularly by taking advantage of technology and addressing safety issues, will rate highly.

10.4 Standards and benchmarks

There are a variety of industry guidelines that assist in determining facility provision in communities. These include those certified as Australian Standards for very specific elements such as sportsfield lighting (AS 2560) and playgrounds (AS 4685) for safety purposes. Compliance is mandatory.

There is also a variety of generic provision indicators or benchmarks such as the Community Facilities Guidelines developed by Parks and Leisure Australia's WA Region. Importantly none are offered, nor should they be treated as absolute standards for facility provision, noting that the key to effective community facilities planning is to ensure that the specific needs of the community are adequately interpreted and addressed. These guidelines have been considered in the evaluation and analysis of facility improvements in this report.



10.5 Facility preservation and maintenance

The cost of providing community facilities is generally very high and as community expectations continue to increase, the provision of new contemporary standard facilities becomes increasingly expensive. To this end the preservation and maintenance of existing facilities is a wise and economically motivated strategy.

Local government has long been the principal provider of community services infrastructure and it has generally done this well. Northam is well provisioned in terms of the range and extent of facilities provided by the Shire and the range of facilities and activities available in the Shire is significantly enhanced by community provision. Notwithstanding the restrictions on local government funding developments on private land, the maintenance and upgrade of community facilities developed on reserve land by community groups can be assisted by ongoing Shire support.

10.6 Accommodation for emerging activities

New activities regularly enter the market place and often compete with traditional activities for market share and facility provision. Recent examples include the rise (and decline) of tee-ball, the growth in popularity of skate boarding and BMX riding (with BMX now an Olympic sport) and the rise and rise of soccer. Indeed, soccer, or football as it perhaps correctly and generically known, has displaced Australian football as the most popular sport for boys and has captured a growing market for girls.

Northam is yet to experience any significant demand from soccer, although it is noted that the Springfield Football Club did attempt to establish operations at Bert Hawke Park. Every indication is that the demand will come.

10.7 Response to changing population profile

The demographic profile of Northam continues to change as is shown in section 6. The most significant changes to be accommodated based on projections to 2026 are:

- A decline in the number of children aged 5-19
- Growth in young adults, particularly men, aged 20-34
- Decline in the 50-64 age bracket and
- Growth in the 65-85 cohort

This would indicate a growing demand for traditional adult sports (football cricket, netball, basketball) and the need to accommodate older adults, particularly the well-aged and those requiring rehabilitation (walking, gentle exercise, strength training, hydrotherapy).

10.8 Meeting aspirational challenges

There is always a need to respond to trends and shifts in leisure participation including the increasing levels of sophistication of facilities required and the impact and application of new technology.

For example, 20 years ago hockey was traditionally played on natural grass. Now clubs in all locations and across all grades aspire to play on artificial turf. Lawn bowls, once a grass green sport is increasingly transitioning to synthetic surfaces in response to demands for extended seasons and night play (corporate bowls), the diminishing availability of water and the increasing difficulty in securing a highly skilled greenkeeper.



Sports field lighting is now common place for community club training purposes to avoid the heat of the day or accommodate varying working hours, and now is increasingly being sought for night competition. A further trend in this field is the application of LED technology in lieu of metal halide lamps offering greater illumination, longer life and lower operating costs.

11.0 RECOMMENDATIONS AND PRIORITIES

The following list of works items has been compiled from the study process. Each has merit to a portion of the community.

11.1 Schedule of needs identified during the study

A	Northam Township
1.0	<u>Bert Hawke Park</u>
1.1	Grounds
1.1.1	Repair practice cricket wicket surface (reglue)
1.1.2	Additional secure storage at the pavilion
1.1.3	Shade shelter for spectators on No.2 oval
1.1.4	Install lights for night cricket/hockey
1.1.5	Flicx-pitch overlay
1.1.6	Synthetic hockey pitch
1.1.7	Protective netting to carpark
1.2	Pavilion
1.2.1	Improved cleaning and maintenance
1.2.2	Security screening to pavilion glass doors and roller door
1.2.3	Extended shaded viewing at front of pavilion
1.2.4	Refurbished and enhanced pavilion
1.2.5	Additional storage for seasonal users
2.0	<u>Jubilee Reserve</u>
2.1	Demolish BMX track and relocate salvageable fittings
2.2	Formalise parking on current BMX track site
2.3	Formalise parking off Northey street
2.4	Accessible public toilets – ones that are not always locked
2.5	Henry Street Oval
2.5.1	Improve playing surface to remove hardness (verti-core and top dress)
2.5.2	Remove metal grate near the oval
2.5.3	Repair access path from changerooms to oval
2.5.4	Reverse the slope of the perimeter parking for viewing
2.5.5	Toilets on the Peel Terrace side of the ground
2.5.6	Improvements to the timekeepers and commentary box
2.5.7	Second jump pit for athletics (2 x 40m2 pits)
2.5.8	Second jump pit for athletics (2 x run ups 1.2 x 40m)
2.5.9	Permanent shot and discus circle @ 2.135m and 2.5m diameter
2.5.10	Shot and discus cage (8 fixed panels 2.83 x 7m + 2 moveable panels 2x7m)
2.5.11	Tiered grandstand for spectator viewing - 170 seats on 5 rows
2.5.12	Shelter to sit above grandstand - refer BHP with enclosed back and sides
2.5.13	Water fountains
2.5.14	Protective netting (6m high) to BMX and water tanks
2.6	External hard courts
2.6.1	Electronic scoreboard/timeclock outside
2.6.2	Secure fencing to prevent unauthorised entry - feature fencing 1.8m high
2.6.3	Grandstand seating to outdoor courts - 4 mobile 4m aluminium units



2.7	Recreation centre
2.7.1	Access control/security into and from the complex
2.7.2	Audio visual and WIFI set up (function room and throughout precinct)
2.7.3	Install evaporative cooling to the sports hall
2.7.4	Improve landscaping on oval side of centre
2.7.5	Cover the bottom 4m of the exposed gutters in sports hall
2.7.6	Add an operable acoustic dividing wall into the function centre
2.7.7	Convert the Evap cooling in function room to reverse cycle
	Consider alternative use of crèche area and landscape outside area/playground
2.7.8	Scoreboard and timer for external courts (weatherproof)
2.7.9	Upgrade Scoreboards (reliable) on all 3 indoor courts
2.7.10	Upgrade Scoreboards (reliable) on all 3 indoor courts
2.8	BMX Track
2.8.1	BMX track relocation - earth transport, shaping and cracker dust topping
2.8.2	BMX track 5m high start ramp structure
2.8.3	BMX track start ramp gate
2.8.4	BMX track start ramp storage under
2.8.5	BMX track start ramp bitumen topping
2.8.6	Covered marshalling area
2.8.7	BMX track lighting - relocate
2.8.8	Co-locate BMX with a new modest scale skate facility
2.9	Fire Brigade Training Track
2.9.1	Scoreboard realignment and redevelopment for improved storage
2.9.2	Resurface track and new line markings
2.9.3	Repair water supply under track
2.10	Jubilee Pavilion
2.10.1	Retain as operational until amenities replaced - refer 2.4 and 2.5.5
2.10.2	Demolish Jubilee pavilion
	Aquatic facility options
3.0	Swimming Pool - 50m + toddlers + splashpad at existing site - refurbished facilities
4.0	Swimming Pool - 50m + toddlers + splashpad at existing site - new facilities
5.0	Swimming Pool - 50m + toddlers + splashpad at recreation centre site Add new indoor program pool as a stage 2 development
B	Wundowie Township
6.0	<u>Skate Park and BMX Track</u>
6.1	Reinstate mini dirt BMX track at the back of the skate park
6.2	Cover loose gravel surfaces surrounding the skate park
6.3	Provide shade shelter and seating nearer to skate park
7.0	<u>Grassed playing fields</u>
7.1	Maintain the playing field for use by the school
7.2	Seek a shared use and maintenance agreement with Education Department
7.3	Let the hockey field go fallow as no teams are participating in competition
8.0	<u>Hard courts</u>
8.1	Pressure clean the tennis courts
8.2	Repair the door to the tennis store/canteen building
8.3	Verify expressed demand for basketball
8.4	Over mark the existing tennis courts and install backboards
9.0	<u>Aquatic centre</u>
9.1	Replace the gravity fed sand filter
9.2	Add a partly shaded playground

C Bakers Hill Township	
10.0	<u>Recreation centre</u>
10.1	Install showers in Recreation centre changerooms
10.2	Add external covered open mezzanine viewing to recreation centre and oval
11.0	<u>Bakers Hill Cricket facilities</u>
11.1	Apply new synthetic turf on cricket wicket
11.2	New synthetic turf on cricket practice nets
11.3	Recover the shade shelter at the front of the cricket store/pavilion
12.0	<u>Bakers Hill Oval</u>
12.1	Exceloo (Tasman) fully automatic self-cleaning public toilet
12.2	BBQ picnic and shade areas outside overlooking the oval
12.3	Seating around the oval
12.4	Exercise equipment around the oval
13.0	<u>Playground area</u>
13.1	Upgrade the playground soft-fall and extend shade
13.2	Add playground facilities for older children
13.3	Improve playground facilities for children under age 4
14.0	<u>Cycle and footpaths around Bakers Hill township</u>
14.1	Improved footpaths around the town ship and to school and rec complex.
D Various Other Facilities	
15.0	<u>Northam Gun Club</u>
15.1	Gutter replacement
15.2	Roof replacement
15.3	External painting
15.4	Relocation to a new site with improved noise buffer
16.0	<u>Northam PCYC</u>
16.1	Floor surface unusable without mats
16.2	Holes in walls
16.3	Leaking roof
17.0	<u>Northam Country Club</u>
17.1	Security of water supply for the Country Club
17.2	Reticulation of first 9 fairways
17.3	Reticulation of second 9 fairways
18.0	<u>Scouts</u>
18.1	A venue to be identified and secured for new groups
19.0	<u>Community Bus</u>
19.1	Needs to be more accessible and affordable
20.0	<u>Sound Shell</u>
20.1	Barnard Park facility non-functional
20.2	PA system @ Henry St Oval very poor
21.0	<u>Lot 39 adjacent to Bert Hawke Park</u>
21.1	Remove tyres and other litter
22.0	<u>Footpaths</u>
22.1	Additional paths and connections
22.1.1	Woodley Farm estate – Loton Drive and Woodley Farm Drive
22.1.2	Town centre to Shire offices
22.1.3	Burnside Avenue – address floodway impact on footpath
22.1.4	Gairdiner Street
22.1.5	Wood Drive

11.2 Assessed priorities

In general terms, and subject to the approval of the proposed vision in section 10.2, the key priority for the Shire in the next 10 years is to respond to the swimming needs of the community.

Based on the data gathered and analysed in this study, the Northam Recreation Centre is the best performing of all sport, recreation and leisure facilities. To ensure that this facility retains its prominence, the Shire must continue to maintain and then diversify and enhance this venue to maximise its appeal and utilisation. The inclusion of a swimming facility at the recreation complex would be a key step in this direction.

The needs of the older segment of the population, the main growth cohort in the community, is also a priority for attention. A range of amenity improvements, underpinned by the provision of safe, stable and interesting walking paths and trails would be considered a boon not only to this age group but to the entire community. Improved walking facilities will respond to the physical recreation activity that has the highest level of participation. A paths and trails master plan should be prepared for the Shire for progressive implementation. The development of an indoor heated swimming facility providing year round hydrotherapy and water exercise classes for the older population, as well as learn to swim classes for young children is also a high demand development.

The current provision of grassed playing fields is more than adequate, perhaps bordering on excessive, and the carrying capacity of the grounds is largely untapped. The challenge here is to increase utilisation whilst maintaining quality provision. As the demand for soccer ultimately emerges, there will be adequate space to accommodate their needs, particularly if they can be encouraged to play in summer and/or at night.

Henry Street oval is now equipped with competition lighting for small ball sports and provides an opportunity for additional groups such as cricket and hockey to capitalise on this underutilised investment. Naturally the playing arena would need to be prepared to the requirements of these additional sports, however, this could be readily achieved especially if there was a summer season focus. A Flicx pitch laid on Henry street Oval would provide a venue for night cricket in the Twenty20 format.

There is a range of additional issues that are brought to prominence through parallel impacts. For example, there is a need for additional car parking at the recreation centre. This would be much easier to achieve if the BMX track was not there. Relocating the BMX track could readily precipitate the relocation and development of a new skate park integrating it within a functional youth precinct. The now defunct Clarke Street netball complex may well be a suitable location for this development. It is ideally situated near the school and the existing skate park and is already well known as a sporting site.

At a more specific level, the following itemised schedule of works has been compiled from the research, engagement and analysis stages of this study. Each item in this schedule of works been assessed against the guiding principles A to F and in consideration of the philosophical rationale for facility provision discussed in section 10.

A rating scale of 1-7 has been applied to provide an indicative priority, noting that this assessment, whilst attempting to be quantitative, remains largely subjective. Using this rating scale those items that score 30 or more out of a possible 42 are shown below, together with their score and ranking.

11.3 Ranking needs using priority guidelines

		Ranking of needs identified during the study	Total
	2.10	Jubilee Pavilion	
1	2.10.1	Retain as operational until amenities replaced – refer 2.4	42
2	2.10.2	Demolish Jubilee pavilion	42
	5.0	New swimming pool at the recreation centre	
3	5.1	Heated water - extend the 10-week season (solar matting)	30
4	5.2	Pool blankets and rollers	42
5	5.3	New 50m pool for competition purposes - Refer GNFP Item 3	37
6	5.4	New plantroom	39
7	5.5	New water play space - splash pad	35
8	5.6	Splash pad special water features	35
9	5.7	New toddlers pool integrated with water space	28
10	5.8	New changerooms including disabled access	40
11	5.9	Modifications to existing reception for pool entry	40
12	5.10	New pool first aid room	40
13	5.11	New pool admin area	40
14	5.12	New pool storage	40
15	5.13	New pool area fencing	40
16	5.14	New pool area landscaping and lighting	40
17	5.15	New pool area shade shelters	40
18	5.16	Additional carparking with lighting	40
19	5.17	Heated water year round operation - (Heat pumps)	42
20	5.18	New program pool (12 x 7) with beach entry lagoon 25m ²	42
21	5.19	Pool blankets and rollers indoor pool	42
22	5.20	Indoor pool structure	42
23	5.21	Add water features (2) to beach lagoon	42
	2.0	Jubilee Reserve	
24	2.5.1	Improve Henry St Oval playing surface (verti-core and top dress)	40
25	2.4	Public toilets on Peel Terrace side of the ground - not always locked	37
26	2.3	Formalise parking off Northey street	35
27	2.5.13	Water fountains	33
28	2.7.3	Install evaporative cooling to the sports hall	33
29	2.7.9	Scoreboard and timer for external courts (weatherproof)	33
30	2.7.10	Upgrade Scoreboards (reliable) on all 3 indoor courts	33
31	2.5.2	Remove metal grate near the oval	32
32	2.5.3	Repair access path from changerooms to oval	32
33	2.1	Demolish BMX track and relocate salvageable fittings	30
34	2.5.14	Protective netting (6m high) to BMX (future carpark) and water tanks	30
	2.7	Recreation centre items	
35	2.7.5	Cover the bottom 4m of the exposed gutters in NRC sports hall	40
36	2.7.2	Audio visual and WIFI set up (function room and throughout precinct)	33
37	2.6.2	Secure fencing to prevent unauthorised entry to and from hardcourts	31
38	2.6.3	Grandstand seating to outdoor courts - 4 mobile 4m aluminium units	31
39	2.6.1	Electronic scoreboard/timeclock outside	31
40	2.2	Formalise parking on current BMX track site	30
41	2.7.7	Convert the Evap cooling in function room to reverse cycle	30

		Northam footpath developments	
42	22.1.1	Woodley Farm estate – Loton Drive and Woodley Farm Drive	32
43	22.1.2	Town centre to Shire offices	32
44	22.1.3	Burnside Avenue – address floodway impact on footpath	32
45	22.1.4	Gairdiner Street	32
46	22.1.5	Wood Drive	32
		Bert Hawke Park	
47	1.1.3	Shade shelter for spectators on No.2 oval	32
48	1.2.3	Extended shaded viewing at front of pavilion	31
49	2.8.8	Co-locate BMX with a new modest scale skate facility	30
50	1.1.1	Repair practice cricket wicket surface (reglue)	30
		Youth precinct	
51	2.8.1	BMX track relocation - earth transport, shaping and topping	31
52	2.8.2	BMX track 5m high start ramp structure	32
53	2.8.3	BMX track start ramp gate	32
54	2.8.4	BMX track start ramp storage under	32
55	2.8.5	BMX track start ramp bitumen topping	30
56	2.8.6	Covered marshalling area	30
57	2.8.7	BMX track lighting – relocate existing	33
		Fire services running track	
58	2.9.1	Scoreboard realignment and redevelopment for improved storage	30
59	2.9.2	Resurface track and new line markings	30
60	2.9.3	Repair water supply under track	30
		Wundowie items	
61	7.2	Shared use agreement with Ed. Department for Wundowie Oval	42
62	7.3	Let Wundowie hockey field go fallow	42
63	9.1	Replace the gravity fed sand filter at Wundowie Pool	42
64	8.4	Over mark the tennis courts and install backboards for basketball	35
65	8.2	Repair the door to the tennis store/canteen building	31
66	9.2	Add a partly shaded playground at the pool	33
67	8.1	Pressure clean the tennis courts	30
68	6.1	Reinstate mini dirt BMX track at the back of the skatepark	30
69	6.2	Cover loose gravel surfaces surrounding the skatepark	30
		Bakers Hill Items	
70	14.1	Improved footpaths around town e.g. to school and rec complex	32
71	11.1	Apply new synthetic turf on cricket wicket	30
72	11.2	New synthetic turf on cricket practice nets	30
73	11.3	Recover the shade shelter at the front of the cricket store/pavilion	30
		Other items	
74	20.1	Barnard Park facility non-functional	31
75	20.2	Prepare a trails master plan for the Shire	42

11.4 Indicative detail for relevant works items

2.3 and 2.5.4 Formalise parking Northey Street parking -where possible adjust slope to improve oval viewing



5.0 New swimming facilities at the recreation centre

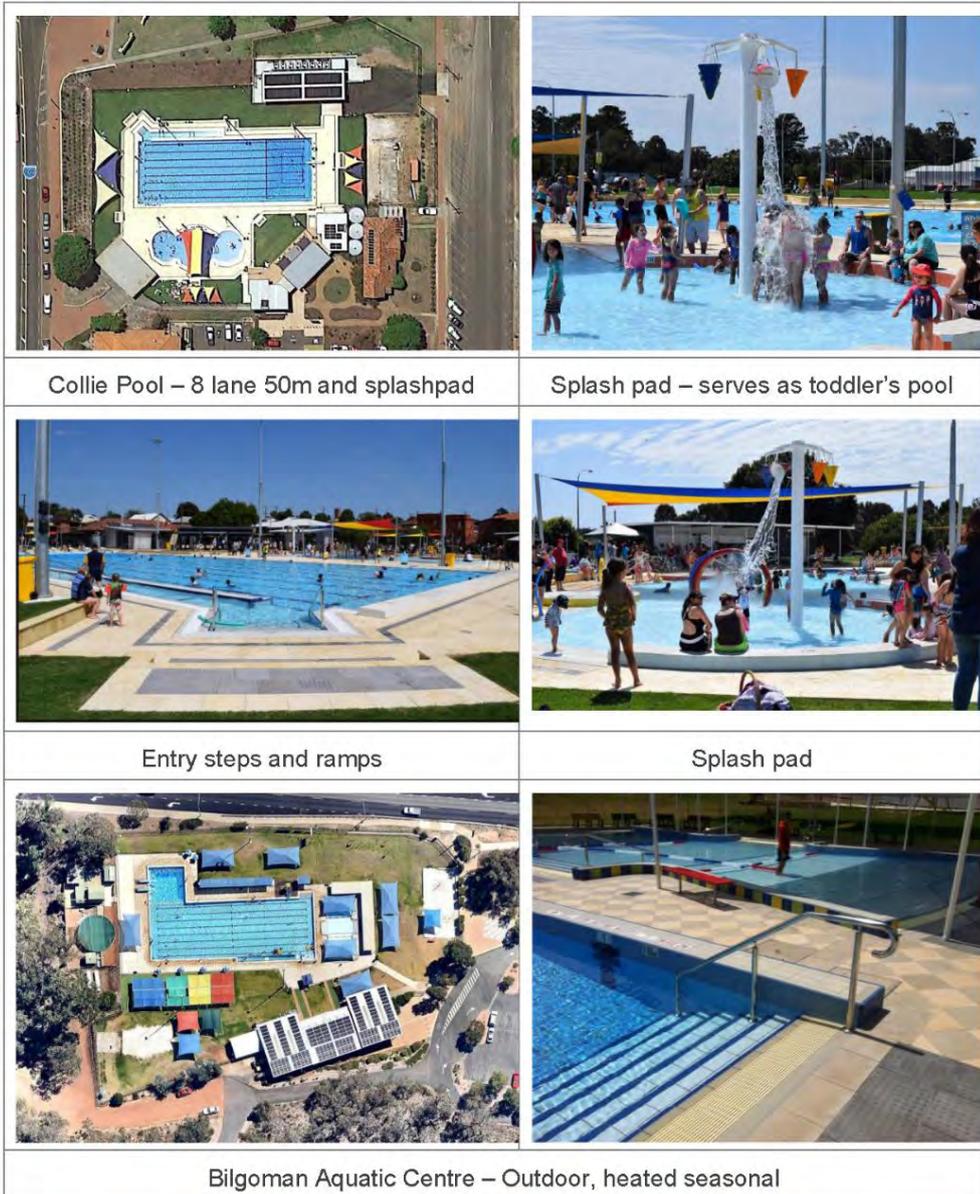


14.0 Indicative walk trails and footpath connections in Bakers Hill



22.0 Example of new footpaths – Woodley Farm Estate





12.0 ORDER OF PROBABLE COST AND IMPLEMENTATION

Those requested / recommended items that ranked 30 or more on quantitative scale discussed in section 10 and applied in section 11 have been measured and costed by the Neil Butler Quantity Surveying Services.

Shown below is the order of probable cost for the works proposed and an indicative implementation schedule which allows cost escalations to be applied to give a real cost over time.

Needs identified during the study		2016 Cost	Year to action	Escalated Cost
2.1	Jubilee Pavilion			
2.10.1	Retain as operational until amenities replaced			
2.10.2	Demolish Jubilee pavilion	33,000	2021	35,549
5.0	New swimming pool at the recreation centre			
5.1	Heated water - (solar matting)	150,000	2021	161,588
5.2	Pool blankets and rollers	70,000	2021	75,408
5.3	50m competition pool - Refer GNFP report	2,920,000	2020	3,083,896
5.4	New plantroom	56,000	2020	59,143
5.5	New water play space - splash pad	234,000	2020	247,134
5.6	Splash pad special water features	80,000	2020	84,490
5.7	New toddlers pool integrated with water space	36,000	2020	38,021
5.8	New changerooms including disabled access	300,000	2021	323,175
5.9	Modify existing reception for pool entry	15,000	2021	16,159
5.10	New pool first aid room	27,500	2021	29,624
5.11	New pool admin area	60,000	2021	64,635
5.12	New pool storage	36,000	2021	38,781
5.13	New pool area fencing	9,200	2020	9,716
5.14	New pool area landscaping and lighting	99,600	2021	107,294
5.15	New pool area shade shelters	75,000	2021	80,794
5.16	Additional carparking with lighting	81,000	2021	87,257
5.17	Heated water - (Heat pumps)	50,000	2031	71,503
5.18	Program pool (12 x 7) + beach entry 25m ²	232,800	2030	320,886
5.19	Pool blankets and rollers	16,000	2031	22,881
5.20	Indoor pool structure	960,000	2030	1,323,241
5.21	Add water features (2) to beach lagoon	40,000	2031	57,203
2.0	Jubilee Reserve			
2.5.1	Improve playing surface	148,000	2017	149,480
2.5.1	Improve playing surface	148,000	2020	156,307
2.5.1	Improve playing surface	148,000	2023	166,281
2.5.1	Improve playing surface	148,000	2026	179,939
2.5.1	Improve playing surface	148,000	2029	197,101
2.4	Accessible public toilets	84,000	2020	88,715
2.3	Formalise parking off Northey street	162,500	2021	175,053
2.5.13	Water fountains	9,000	2017	9,090
2.7.3	Install evaporative cooling to the sports hall	135,000	2018	138,054
2.7.9	Scoreboard and timer for external courts	10,000	2017	10,100
2.7.10	Upgrade Scoreboards on all 3 indoor courts	12,500	2018	12,783
2.5.2	Remove metal grate near the oval	360	2016	364
2.5.3	Repair access path from changerooms to oval	6,250	2016	6,313
2.1	Demolish BMX track - salvageable fittings	30,000	2019	31,139
2.5.14	Netting (6m high) to BMX and water tanks	27,000	2017	27,270

2.7	Recreation centre items			
2.7.5	Cover sports hall exposed gutters	3,000	2016	3,030
2.7.2	AV and WIFI set up throughout precinct	20,000	2017	20,200
2.6.2	Secure fencing to prevent unauthorised entry	450	2017	455
2.6.3	Grandstand seating to outdoor courts	25,000	2022	27,470
2.2	Formalise parking on current BMX track site	390,000	2021	420,128
2.6.1	Electronic scoreboard/timeclock outside	5,500	2019	5,709
2.7.7	Convert the function room to reverse cycle	111,000	2024	127,517
22.0	Northam footpath developments			
22.1.1	Woodley Farm estate	161,148	2022	177,069
22.1.2	Town centre to Shire offices	10,140	2018	10,369
22.1.3	Burnside Avenue – remedy floodway	69,975	2019	72,632
22.1.4	Gairdiner Street -footpath up grade	76,050	2025	89,769
22.1.5	Wood Drive complete and extend	30,420	2021	32,770
1.0	Bert Hawke Park			
1.1.3	Shade shelter for spectators on No.2 oval	43,125	2017	43,556
1.2.3	Extended shaded viewing at front of pavilion	33,750	2019	35,031
1.1.1	Repair practice cricket wicket surface (reglue)	1,080	2017	1,091
2.8	Youth Precinct			
2.8.1	BMX track relocation - shaping and topping	192,465	2018	196,820
2.8.2	BMX track 5m high start ramp structure	41,750	2019	147,131
2.8.3	BMX track start ramp gate	5,000	2019	5,190
2.8.4	BMX track start ramp storage under	10,000	2019	10,380
2.8.5	BMX track start ramp bitumen topping	13,500	2019	14,013
2.8.6	Covered marshalling area	150,000	2021	161,588
2.8.7	BMX track lighting - relocate	100,000	2021	107,725
2.8.8	Co-locate BMX with a new skate facility	375,000	2021	403,969
2.9	Fire services running track			
2.9.1	Scoreboard realignment and improved storage	2,750	2020	2,904
2.9.2	Resurface track and new line markings	42,000	2019	43,595
2.9.3	Repair water supply under track	1,200	2018	1,227
B	Wundowie Items			
7.2	Seek a shared use agreement with Ed Dept.	-	2016	-
7.3	Let the hockey field go fallow	-	2016	-
9.1	Replace the gravity fed sand filter	40,000	2017	40,400
8.4	Over mark the tennis courts for basketball	11,000	2017	11,110
8.2	Repair the door to the tennis store building	500	2016	-
9.2	Add a partly shaded playground at the pool	49,250	2018	50,364
8.1	Pressure clean the tennis courts	1,190	2017	1,202
6.1	Reinstate BMX track at back of the skatepark	28,000	2019	29,063
6.2	Cover loose gravel surfaces around skatepark	42,000	2017	42,420
C	Bakers Hill items			
14.1	Improved footpaths around the town ship	39,000	2018	444,405
11.1	Apply new synthetic turf on cricket wicket	2,430	2017	2,454
11.2	New synthetic turf on cricket practice nets	3,240	2017	3,272
11.3	New shade shelter on cricket store/pavilion	800	2018	818
D	Other items			
20.1	Barnard Park facility non-functional	50,000	2017	50,500
20.2	Prepare a trails master plan for the Shire	50,000	2017	50,500
Total and escalated cost		9,129,423		10,574,844

13.0 Attachment 1 - Swimming WA Letter



Beatty Park, Vincent Street
North Perth WA 6006

PO Box 205,
Leederville WA 6903

T 08 9328 4599
F 09 9227 6089

Mr Mark Casserty
Principal
CCS Strategic
26 Flinders Street
Mount Hawthorn
WA 6016

5th April 2016

Dear Mark,

Thank you for your email dated 1st April 2016 and for the opportunity to provide feedback into what appears to be a very exciting project for the town of Northam and the sport of swimming.

Overview:

There are eight (8) Regions in WA (6 operational) and it is fair to say that the Wheatbelt is a Region that is at a point requiring revitalisation.

The number of SWA Clubs within the Region has continued on historically although the growth of Members in the Clubs tends to be spasmodic and directly related to the calibre of the Committees of those Clubs at that particular time.

The Western Australian Swimming Association Inc. (SWA) views the Northam Swimming Club (NSC) as a "District Centre" within the Wheatbelt Region.

NSC has been an important foundation Club for Country swimming. Country Pennants began in Northam back in 1968, which involved three (3) other Clubs competing in Northam. Today, Country Pennants involves up to thirty four (34) Clubs competing annually. As a result, Country Pennants are now the highlight of the WA Country swimming calendar.

SWA is currently working with NSC to return it to the position of "Regional Leader" for our sport in the Wheatbelt. After consultation with the Northam Swimming Club (NSC) and the SWA Performance and Development Manager, I am pleased to provide the following feedback on behalf of the Association;

1. *Is it critical for NSC to have access to an eight (8) lanes and fifty (50) metre pool to host SWA Sanctioned Meets?*

SWA believes that it would be extremely beneficial for the eight (8) lane fifty (50) metre pool to remain in Northam. As the number of Clubs across Western Australia and the associated Membership continues to grow, water space continues to be an issue for SWA and its Member Clubs.

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In order to host a Sanctioned SWA Meet, the options considered include the accommodation and hospitality facilities for large numbers of people attending the meets in the town. One of the issues we currently have with Country Pennants is when it is held at small pools (e.g. Moora) that have a six (6) lane fifty (50) metre pool, it restricts the number of Clubs that can compete at Country Pennants. On that basis, a fifty (50) metre eight (8) lane pool is very important to SWA Sanctioned Meets.

2. *If Northam retains a fifty (50) metre pool, how many Sanctioned Meets can it reasonably expect to be allocated in a five (5) to ten (10) year cycle?*

SWA would expect that NSC would hold between four (4) and five (5) SWA Sanctioned Meets per annum. This does not include the local School and Inter-School carnivals. Please note that Meets such as The Northam Open, Regional carnivals etc. are held at the NSC now, but SWA believes that this will grow as the Club grows in not only capacity (e.g. skills to manage larger Meets), but also size in the coming years.

3. *If Northam moves to a twenty five (25) metre pool, are there Sanctioned Meets that could be allocated to the NSC?*

This is unlikely as all Clubs in the Region compete in the summer months and this is designated as a Long Course fifty (50) metre Season. Regional swimming tends to focus more on the Long Course Season rather than the Short Course Season and as a result, SWA is not convinced that the demand would be there for a Sanctioned twenty five (25) metre pool Meet in Northam.

Further, SWA Clubs such as Albany Swimming Club (ASC) lament the fact that they only have access to a heated indoor twenty five (25) metre swimming pool, which (they believe) limits their ability to attract Clubs to their town and raise funds for their Club's activities. The Club has grown to the point where they are working with the City of Albany to explore a fifty (50) metre pool in the coming years.

4. *Is the pool better established as a stand-alone facility or co-located with other leisure facilities?*

In our view, the facility should be co-located with another leisure facility as it increases traffic to the pool and a high use of increasing Club Membership.

5. *Can you please provide an indication of priority for SWA in the development of swimming in Northam by ranking the following options one (1) to four (4)?*

Option	Rank
Extended Season of 50m outdoor pool by heating the water in the colder months.	2
Full year operation in heated outdoor 50m pool – no enclosure, will have entry cost implications.	1
Move to 25m sheltered pool with extended Season.	4
Move to 25m indoor pool operating all year – will have entry cost implications.	3

SWA is of the view that a twenty five (25) metre pool would restrict competition opportunities for NSC and the Wheatbelt Region, as they are generally the host of Regional Championships.

Our hope is that the Northam Shire will upgrade the existing fifty (50) metre pool for year round use. However, even if the NSC were able to access an additional two (2) months on side of the current Season, SWA believes this would not only help the Club expand, but provide the opportunity for swimming Clubs in Wundowie, York, Toodjay, Merredin and Narrogin to compete against the NSC on an annual basis.

SWA is working hard to return to the "Colour Pennants" format that was staged some years ago and this would see an increase in the number of InterClub Meets held on weekends. SWA is also reinvigorating what a SWA Club "looks like" and moving them away from looking at merely competitive Clubs to more engaging and embracing of Clubs accepting of all types including adult swimmers with



linkages to Masters Swimming Clubs. On that basis, SWA hopes that the number of people that do engage in formalised swimming increases in the years ahead.

I would like to encourage the Shire of Northam to ensure that children from the *Learn to Swim* programmes held at the pool move into the NSC, regardless of their ability. Swimming Clubs are about a great deal more than medals and standing on the podium. They are about community engagement and community spirit. This is why SWA has changed its vision to read “swimming is an essential part of the Western Australian way of life”.

SWA is hopeful that the new SWA Strategic Plan 2015-2018 has the opportunity to be enacted in Regional WA, which will see the calibre of our Clubs increase. I believe that by taking a progressive step, SWA could start to see NSC host carnivals as late as May on an annual basis.

Should you require any further information, please do not hesitate to contact me in the office on (08) 9328 4599. Thank you once again for providing SWA the opportunity to provide information and feedback on this matter.

Yours sincerely,



Darren Beazley

Chief Executive Officer

13. MATTERS BEHIND CLOSED DOORS

Cr D A Hughes declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as he has known [REDACTED] for many years.

Cr U Rumjantsev declared an "Impartiality" interest in item 13.1 - Australia Day Community Citizen of the Year Awards as he is the [REDACTED] and member of the [REDACTED]

13.1 AUSTRALIA DAY COMMUNITY CITIZEN OF THE YEAR AWARDS

Address:	N/A
Owner:	N/A
File Reference:	1.3.3.1
Reporting Officer:	Michelle Blackhurst Community Development Officer
Responsible Officer:	Ross Rayson Executive Manager Community Services
Voting Requirement	Simple Majority

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

14.1 Northam Airport Masterplan

MOTION

Moved: Cr Beresford

That Council endorse that the Northam Airport Master Plan has the following clause added;

Aircraft accessing hangars on the rear taxiway will have a maximum wingspan of 12 meters.

Background:

Access to the rear taxiway is between two hangars in the front row. This is only safely wide enough for aircraft with a maximum wingspan of 12 metres. The inclusion of this clause will ensure that potential owners and users of rear row hangars are informed of this physical limitation prior to entering into any hangar negotiations.

The vast majority of aircraft, including light twins, is within this limitation and should not be a hindrance to future development.

Officer's Comment:

Staff support the proposed additional clause to the Northam Airport Master Plan (the Plan) adopted by Council on 22 June 2016.

It is suggested the proposed clause is inserted as a second paragraph under the "Recommendations" subheading on page 33 of Clause 4.3.3 (Taxiways) of the Plan as follows:

"Aircraft accessing hangars on the rear taxiway will have a maximum wingspan of 12 meters"

It is also recommended by officers that the clause be incorporated into the Northam Airport Rules of Operation as adopted by Council on 13 August 2008.

15. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

16. DECLARATION OF CLOSURE